



# CITY OF DAHLONEGA

## Council Meeting Agenda

September 08, 2020 6:00 PM

Gary McCullough Chambers, Dahlonega City Hall

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In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 706-864-6133.

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### CALL TO ORDER AND WELCOME

### PRAYER / PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

### APPROVAL OF AGENDA

### PUBLIC COMMENT – PLEASE LIMIT TO THREE MINUTES

### APPROVAL OF MINUTES -

- [a.](#) Public Hearing Short Term Rentals Minutes - August 3, 2020
- [b.](#) Council Meeting Minutes - August 3, 2020
- [c.](#) Public Hearing Budget Minutes - August 17, 2020
- [d.](#) Public Hearing Zoning Minutes - August 17, 2020
- [e.](#) Work Session Meeting Minutes - August 17, 2020
- [f.](#) Special Called Meeting Minutes - August 17, 2020

### RECOGNITION

- [1.](#) Proclamation - 2020 Constitution Week
- [2.](#) Proclamation in Honor of the 100th Anniversary of the 19th Amendment to the United States Constitution
- [3.](#) Proclamation - Official 2020 City of Dahlonega/ Lumpkin County Collectors Ornament

### ORDINANCE AND RESOLUTION:

- [4.](#) Stormwater Ordinance 2020-25 & Dahlonega Credit Manual, Mark Buchanan, Public Works
- [5.](#) Resolution 2020-13: Resolution to adopt the Stormwater Utility User Fee Rate, Doug Parks, City Attorney
- [6.](#) Ordinance 2020-33: 2020 Tax Digest and Millage Rate, Melody Marlowe, Finance Director
- [7.](#) Resolution 2020-14: FY2021 Budget and 5-Year Capital Improvements Program, Melody Marlowe, Finance Director

### OLD BUSINESS:

- [8.](#) Intergovernmental Service Agreement – Downtown Development Authority, Melody Marlowe, Finance Director
- [9.](#) Reallocation of Budget for New Development Standards Manual, Mark Buchanan, City Engineer

### NEW BUSINESS:

- [10.](#) Alcoholic Beverage License Application – Hickory Prime BBQ LLC, Mary Csukas, City Clerk
- [11.](#) Dahlonega Walking Tours & More LLC
- [12.](#) Financial Reports - June 2020, Melody Marlowe, Finance Director
- [13.](#) UCBI Banking Services Contract Renewal, Kimberly Stafford, Assistant Finance Director

### COMMENTS – PLEASE LIMIT TO THREE MINUTES

Clerk Comments  
City Manager Comments  
City Attorney Comments  
City Council Comments  
Mayor Comments

### ADJOURNMENT



# CITY OF DAHLONEGA

## City Council Public Hearing Minutes

August 03, 2020, 5:30 PM  
Gary McCullough Chambers, Dahlonega City Hall

PRESENT Mayor Norton Council Member Mitchell Ridley Council Member Ron Larson Council Member JoAnne Taylor Council Member Helen Hardman Council Member Johnny Ariemma Council Member Roman Gaddis	PRESENT City Clerk Mary Csukas Director Melody Marlowe City Manager Bill Schmid Director Kevin Herrit Director Mark Buchanan	PRESENT City Attorney Doug Parks President Rob Nichols Tourism Director Sam McDuffie
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### CALL TO ORDER:

Mayor Norton Called the Public Hearing to order at 5:30 p.m. and immediately relinquished the Hearing to City Attorney Doug Parks.

### *Public Hearing:*

1. Ordinance 2020-09, An Ordinance to amend Ordinance 91-9 of the City of Dahlonega, Georgia which appears at: Subpart B: Land use and land development, Appendix B: Zoning Article VIII appearing as so identified in the Code of the City of Dahlonega, Georgia for the purpose of Regulating short term rentals.

At this hearing, many residences (7) spoke in opposition to the ability to operate a Short-term rental in R1 neighborhoods legally and 2 Short term rental operators spoke in favor of Short-term rentals operating in neighborhoods.  
Everyone at the hearing had the opportunity to present their position in entirety and both sides had some excellent points.

### ADJOURNMENT:

City Attorney Parks concluded the Public Hearing at 6:35 p.m.



# CITY OF DAHLONEGA

## Council Meeting Minutes

August 03, 2020, 6:00 PM

Gary McCullough Chambers, Dahlonega City Hall

PRESENT Mayor Norton Council Member Mitchell Ridley Council Member Ron Larson Council Member JoAnne Taylor Council Member Helen Hardman Council Member Johnny Ariemma Council Member Roman Gaddis	PRESENT City Clerk Mary Csukas Director Melody Marlowe City Manager Bill Schmid Director Kevin Herrit	PRESENT City Attorney Doug Parks President Robb Nichols Tourism Director Sam McDuffie
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### CALL TO ORDER AND WELCOME

Mayor Norton called the meeting to order at 6:44 p.m.

### PRAYER / PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

City Manager Schmid led the Prayer, and Council Member Gaddis led the Pledge of Allegiance.

### APPROVAL OF AGENDA

Mayor Norton called for a motion to approve the agenda as written.

*Motion made by Council Member Taylor, Seconded by Council Member Larson.*

*Voting Yea: Council Member Hardman, Council Member Taylor, Council Member Ridley, Council Member Larson, Council Member Ariemma, Council Member Gaddis.*

### PUBLIC COMMENT – No Public Comments

### APPROVAL OF MINUTES -

Mayor Norton called for a motion to approve the minutes from Council Meeting – July 7, 2020

*Motion made by Council Member Gaddis, Seconded by Council Member Taylor*

*Voting Yea: Council Member Hardman, Council Member Taylor, Council Member Ridley, Council Member Larson, Council Member Ariemma, Council Member Gaddis.*

Mayor Norton called for a motion to approve the minutes from Work Session – July 20, 2020

*Motion made by Council Member Hardman, Seconded by Council Member Larson*

*Voting Yea: Council Member Hardman, Council Member Taylor, Council Member Ridley, Council Member Larson, Council Member Ariemma, Council Member Gaddis.*

### ORDINANCE AND RESOLUTION:

1. Adoption of Ordinance 2020-09, an ordinance to amend Ordinance 91-9 of the City of Dahlonega, Georgia which appears at: Subpart B: Land use and Land Development, Appendix B: Zoning, Article VIII Appearing as so Identified in the code of the City of Dahlonega, Georgia – A request to amend the text of Article VIII to provide for Short Term Rentals, definition, permitted zoning districts and regulations of use.

Director Herrit informed Council that Ordinance 2020-09, would allow short term rentals in all zones except R1, single-family residences. The Ordinance will require an occupational tax permit, hotel-motel excise tax, and noise and parking requirements.

Mayor Norton called for a motion to approve the adoption of Ordinance 2020-09, an Ordinance to amend Ordinance 91-9, A request to amend the text of Article VIII to provide for Short Term Rentals, definition, permitted zoning districts and regulations of use with a grandfathering clause.

Motion made by Council Member Hardman with grandfathering clause in Ordinance, Seconded by Council Member Larson

After a discussion, the second was amended by Council Member Taylor with the need to substitute the word disproportional in the first section with a tourism-friendly name and add a hotel-motel tax to section 8.2 (a).

A discussion about amending the grandfather clause ensued and resulted in a deadline addition of August 15 with proof of current rentals at the property.

A motion was made by Council Member Hardman to amend her motion to grandfather those currently operating as Airbnb to continue as an Airbnb with proof of rentals by August 15, second amended by Council Member Taylor.

*Voting Yea: Council Member Hardman, Council Member Taylor, Council Member Larson, Voting Opposed: Council Member Ridley, Council Member Ariemma, Council Member Gaddis.*

*Tiebreaker Yea: Mayor Norton*

## 2. FY2021 Non-residential Solid Waste Changes, Bill Schmid, City Manager

City Manager Schmid informed Council of two ordinances related to non-residential solid waste changes; Ordinance 2020-13 - An Ordinance to Amend Solid Waste Rates and Charges and Ordinance 94-7, Amendment 14 - Sanitation Rates Exhibit A, Schedule of Sanitation Rates. City Manager Schmid asked for separate actions on each Ordinance. The recommendation is to consolidate the rate classes from 59 different rates to only eight rates classes.

As written, mayor Norton called for a motion to approve each as proposed; Ordinance 2020-13 and Ordinance 94-7, Amendment 14.

*Motion made by Council Member Larson to approve Ordinance 2020-13 and Ordinance 94-7, Amendment 14.*

City Manager Schmid asked Council to amend the motion to act on each Ordinance separately.

*Council Member Larson amended his motion to limit adoption to Ordinance 2020-13 Seconded by Council Member Hardman.*

*Voting Yea: Council Member Hardman, Council Member Taylor, Council Member Ridley, Council Member Larson, Council Member Ariemma, Council Member Gaddis.*

Mayor Norton called for a motion to approve Ordinance 94-7, Amendment 14, Sanitation Rates Exhibit A, Schedule of Sanitation Rates.

City Manager Schmid requested \$40.00 in the vacant field in the special stipulation section regarding rates under minimal non-residential monthly fees in Ordinance 94-7, Amendment 14.

*Motion made by Council Member Larson to adopt Ordinance 94-7, Amendment 14, with the additional rate added to the special stipulation section of the minimal non-residential rate of \$40.00, seconded by Council Member Gaddis.*

*Voting Yea: Council Member Hardman, Council Member Taylor, Council Member Ridley, Council Member Larson, Council Member Ariemma, Council Member Gaddis.*



## OLD BUSINESS:

### 3. Pedestrian Bridge Project Contracts, Doug Parks, City Attorney

The City Attorney is requesting the Mayor be authorized to enter into purchase agreements for each of three elements of the Wimpy Mill pedestrian bridge in amounts not to exceed the expenditures represented in exhibits A, B, and C. These three elements are critical to the project. All three must be under contract simultaneously.

*Motion by Council Member Gaddis to approve the Mayor's authorization to enter into purchase agreements not to exceed the amounts shown on the three elements of the Wimpy Mill pedestrian bridge project presented in exhibits A, B & C, and Second by Council Member Taylor.*

## NEW BUSINESS:

### 4. Financial Reports - June 2020, Melody Marlowe, Finance Director

Director Marlowe informed Council that revenues, shown on the June 2020 Report, are above the COVID budget expectations.

### 5. Coronavirus Relief Fund Grant Acceptance, Melody Marlowe, Finance Director

On June 29, 2020, Governor Kemp released the funds from the Relief Cares act, which allows the City of Dahlongega funds in the amount of \$ 381,824.03 towards expenses that are related to COVID. Currently, we have costs that are COVID related in the amount of \$40,000. We must use these funds with qualified COVID expenses by December 30, 2020.

Mayor Norton called for a motion to approve the Coronavirus Relief Fund Grant Acceptance.

*Motion made by Council Member Hardman, Seconded by Council Member Larson*

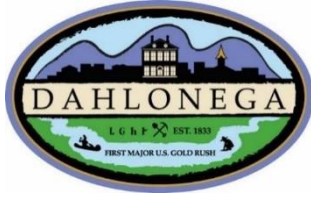
*Voting Yea: Council Member Hardman, Council Member Taylor, Council Member Ridley, Council Member Larson, Council Member Ariemma, Council Member Gaddis.*

## COMMENTS – PLEASE LIMIT TO THREE MINUTES

- Clerk Comments – No comment
- City Manager Comments - Stormwater utilities are a topic at the upcoming work session on August 17 and council meeting on September 8. Expect an Open House for public interaction on Stormwater utilities shortly.
- City Attorney Comments – The Short-Term Rental Ordinance distribution will be timely.
- City Council Comments
  - Long-term rental requirements need discussion at a work session.
  - Praised Staff for hard work on commercial solid waste rates.
  - Appreciated the attendees who came and spoke concerning short term rentals.
  - Some aspects of the Short-Term Rental Ordinance had needed more discussion before the Ordinance was up for a vote.
  - The Short-Term Rental Ordinance will evolve.
- Mayor Comments – The Short-Term Ordinance includes a three-strike clause, collection of hotel/motel taxes and parking, noise, and garbage requirements. This Ordinance allows Short Term Rentals in over 50% of the City of Dahlongega.

## ADJOURNMENT

Mayor Norton adjourned the meeting at 7:47 p.m.



## CITY OF DAHLONEGA

### City Council Public Hearing - Budget Minutes

August 17, 2020 3:30 PM

Gary McCullough Chambers, Dahlongega City Hall

<p>PRESENT</p> <p>Mayor Sam Norton Council Member Roman Gaddis Council Member Mitchell Ridley Council Member Ron Larson Council Member JoAnne Taylor Council Member Helen Hardman Council Member Johnny Ariemma</p>	<p>PRESENT</p> <p>City Clerk Mary Csukas City Manager Bill Schmid Director Melody Marlowe Director Mark Buchanan Director Kevin Herrit Superintendent John Jarrard</p>	<p>PRESENT</p> <p>City Attorney Doug Parks Director Shannon Ferguson DDA Program Assistant Cari McDuffie Chamber President Robb Nichols Tourism Sam McDuffie</p>
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Mayor Norton called the Public Hearing to order at 3:35 p.m. and immediately relinquished the Hearing to the City Attorney Parks.

#### *Public Hearing:*

1. Public Hearing on Proposed FY 2021 Budget, Bill Schmid, City Manager.

City Manager Schmid presented his proposed FY 2021 Budget to Mayor and Council.

The COVID-19 impact on the FY2021 Budget was outlined and discussed.

Mayor Norton closed the Public Hearing at 3:45 p.m.



# CITY OF DAHLONEGA

## City Council Public Hearing - Zoning Minutes

August 17, 2020 3:30 PM  
Gary McCullough Chambers, Dahlonega City Hall

<b>PRESENT</b> Mayor Sam Norton Council Member Roman Gaddis Council Member Mitchell Ridley Council Member Ron Larson Council Member JoAnne Taylor Council Member Helen Hardman Council Member Johnny Ariemma	<b>PRESENT</b> City Clerk Mary Csukas City Manager Bill Schmid Director Melody Marlowe Director Mark Buchanan Director Kevin Herrit Superintendent John Jarrard	<b>PRESENT</b> City Attorney Doug Parks Director Shannon Ferguson DDA Program Assistant Cari McDuffie Chamber President Robb Nichols Tourism Sam McDuffie
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Mayor Norton called the Public Hearing to order at 3:45 p.m. and immediately relinquished the Hearing to City Attorney Parks.

### *Public Hearing:*

1. Ordinance 2020-29: Public Hearing for adoption of the Official Zoning Map to revise the map so as to include map amendments enacted by prior ordinances. This action is being taken pursuant to Subpart B: Land Use and Land Development, Appendix B: Zoning, Article IV: Establishment of Districts: Provision for Official Zoning Map, Section 402: Official Zoning Map. The citation referenced above pertains to Ordinance 91-9 as it appears in an appendix to the code of ordinances of the City of Dahlonega. Kevin Herrit, Community Development Director.

Mayor Norton agreed the amended Zoning Map was an appropriate update to the Map.

2. Ordinance 2020-03: Public Hearing for Text Amendment to Subpart B: Land Use and Land Development, Appendix B: Zoning, Article XVI: B-3, Historical Business District, Section 1604: Outdoor Sales, Storage and Display Prohibited – A request to amend the text of Article XVI, Section 1604: Outdoor Sales, Storage and Display Prohibited to provide for farm winery tasting rooms to be allowed to perform sidewalk sales and to allow for farm winery tasting rooms and restaurants to use front porch areas in the same manner as sidewalk dining facilities. The citation reference above pertains to Ordinance 91-9 as it appears in an appendix to the code of ordinances of the City of Dahlonega. Kevin Herrit, Community Development Director.

Director Herrit informed Council that this Ordinance will allow Wine Tasting on the sidewalk with restrictions in the Historical Business District. The topic of plastic or glass cups in use on the sidewalk is ongoing.

3. Ordinance 2020-04: Public Hearing for Text Amendment to Subpart B: Land Use and Land Development, Appendix B: Zoning, Article XVII: CBD, Central Business District, Section 1704: Outdoor Sales, Storage and Display Prohibited – A request to amend the text of Article XVII, Section 1704: Outdoor Sales, Storage and Display Prohibited to provide for farm winery tasting rooms to be allowed to perform sidewalk sales and to allow for farm winery tasting rooms and restaurants to use front porch areas in the same manner as sidewalk dining facilities. The citation referenced above pertains to Ordinance 91-9 as it appears in an appendix to the code of ordinances of the City of Dahlonega. Kevin Herrit, Community Development Director.

Director Herrit informed the Council that this Ordinance is allow farm winery tasting rooms to be allowed to perform sidewalk sales and to allow for farm winery tasting rooms and restaurants to use front porch areas in the same manner as sidewalk dining facilities in the Central Business District.

4. Ordinance 2020-26: Public Hearing for Text Amendment to Subpart B: Land Use and Land Development, Appendix B: Zoning, Article IV, Section 703: Height Limitations – A request to amend the text of Article IV, Section 703: Height Limitations to provide Height Limitations in the CBD (Central Business District). The Citation referenced above pertains to Ordinance 91-9 as it appears in an appendix to the code of ordinances of the City of Dahlonega. Kevin Herrit, Community Development Director.

As discussed, this amendment will include height limitations for Central Business District at 35 feet.

Mayor Norton closed the Public Hearing at 4:00 p.m.



# CITY OF DAHLONEGA

## Council Work Session Minutes

August 17, 2020, 4:00 PM

Gary McCullough Council Chambers, Dahlonega City Hall

<p>PRESENT</p> <p>Mayor Sam Norton Council Member Roman Gaddis Council Member Mitchell Ridley Council Member Ron Larson Council Member JoAnne Taylor Council Member Helen Hardman Council Member Johnny Ariemma</p>	<p>PRESENT</p> <p>City Clerk Mary Csukas City Manager Bill Schmid Director Melody Marlowe Director Mark Buchanan Director Kevin Herrit Superintendent John Jarrard</p>	<p>PRESENT</p> <p>City Attorney Doug Parks Director Shannon Ferguson DDA Program Assistant Cari McDuffie Chamber President Robb Nichols Tourism Sam McDuffie</p>
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Mayor Norton opened the work session at 4:03 p.m.

### BOARDS & COMMITTEES:

1. Cemetery Committee Report July 2020, Chris Worick, Cemetery Committee Chairman
  - Repairs to Mt. Hope cemetery gate is complete.
  - People are walking through the cemetery after closing hours.
  - Council requested the current ordinance that outlines the operating hours for Mt. Hope Cemetery.
  - Research the possibility of a Georgia Historical Cemetery Grant for ground-penetrating at Mt. Hope Cemetery. The FY Budget 2021 has ground-penetrating at \$3000.00.
2. Downtown Development Authority, Shannon Ferguson, Executive Director
  - The Head House project in Downtown Dahlonega has received eight bids.
3. Main Street Report, July 2020, Shannon Ferguson, DDA Director
  - The Dahlonega Jaycees will finalize the upcoming Gold Rush Event on September 18, 2020.
  - The Farmers Market sustainability in the current year is under review. We have proposed the inclusion of a volunteer committee for next year.
  - The Frist Friday Concert and App Jams are up and operating in Downtown Dahlonega.
4. Tourism Report, July 2020, Sam McDuffie, Tourism Director
  - A Dahlonega travel rider is in the Charleston Living Magazine, Willington Magazine, and Columbia Living Magazine to reach the 500,000 subscribers in South Carolina.
  - Our Guide Books are being distributed to States reopening Visitor Centers, Convention Centers, and Visitors Bureaus.
  - Our paid social media page on Google, focusing on returning to Dahlonega with social distancing at Georgia Wineries, outdoor activities, and local tourist areas, shows promise with 106,000 impressions in two weeks.

- COVID-19 directly impacts Dahlonega with a decline in 2020 Visitors.
- The Old Fashion Christmas and Lighting on the Square events will continue this year with social distancing measures. One idea is (2) Lighting on the Square events this year.
- The lack of Social and Sporting Groups has directly impacted revenues for local hotels and merchants. The golf course in Achasta is rated one of America's best, so we are pushing a golf package with a mountain view, wine tours, and a hotel stay.
- A Youth Baseball Sports group is under discussion for 2021 to play at Yahoola Creek Park and Dahlonega High School fields with the Gold Championship at the University of North Georgia. This group consists of 32 teams with over 220,000 youth players.

#### DEPARTMENT REPORTS:

5. City Marshal's Report - July 2020, Jeff Branyon, Chief Marshal
  - South Chestatee from Crowne Mountain to Achasta has the most accidents in Dahlonega attributed to speeding. Traffic enforcement on South Chestatee is essential to stop accidents, especially during rainy days.
  - The Marshal's Office is looking for GDOT assistance with reviewing a section on state road 60 at the Bear Paw exit that conflicts with an outdoor business exit directly across the street. Currently, our goal is to slow the traffic in this area.
  - Lumpkin County Sherriff, UNG College Police, and Marshal worked together to handle large college events.
  - Council and the Marshal are reviewing the use of the tag reader.
  - The Marshal's Office is addressing dilapidated properties in Dahlonega.
6. Community Development – July 2020, Kevin Herrit, Director
  - Community Development Departments are reviewing the site development plans for the new apartments on Victory.
  - The Downtown Hotel delays, due to franchise requirements and electrical issues, will delay opening under December 2020.
7. Financial Services – July 2020, Melody Marlowe, Finance Director
  - The 2020 COVID Budget is on target.
8. Water & Wastewater Treatment Department Report - July 2020, John Jarrard, Water/Wastewater Treatment Director
  - The Achasta Lift Station completed in three weeks was within Budget.
9. Public Works Department Report – July 2020, Mark Buchanan, PW Director/City Engineer
  - Council asked the City Manager to place a directional sign to Dahlonega City Hall and Dahlonega City Park at the entrance to Riley Road on Morrison Moore.

#### ITEMS FOR DISCUSSION:

10. FY2021 Budget and 5-Year Capital Improvements Program, Melody Marlowe, Finance Director
  - The Budget Resolution will be presented for adoption at City Council Meeting on September 8, 2020.

11. 2020 Tax Digest and Millage Rate, Melody Marlowe, Finance Director

- Ordinance 2020-28 is approving the use of the Lumpkin County assessment for the tax year 2020, establishing a millage rate of 5.776 for the tax year 2020. This ordinance will also allow Lumpkin County the authority to collect property taxes for the City of Dahlonega.
- Ordinance 2020-28 will be presented for adoption at the City Council on September 8, 2020

12. Intergovernmental Service Agreement – Downtown Development Authority, Melody Marlowe, Finance Director

- The DDA Budget is as follows: City of Dahlonega general fund will supply \$255,057, hotel/motel tax collection funding expected at \$29,377; the Authority will generate an additional revenue stream of \$1,000.
- The Intergovernmental Service Agreement with Downtown Development Authority will be presented for adoption at the City Council Meeting on September 8, 2020.

13. City of Dahlonega Master Fee Schedule, Bill Schmid, City Manager

- The Master Fee Schedule is for review only at this time.

14. Reallocation of Budget for New Development Standards Manual, Mark Buchanan, City Engineer

- Reallocate funds from the Water Model Project and Water/SS Mapping project in the amount of \$15,000 and \$34,270, respectively, into a new budget line item New Development Standards Manual at \$49,000.
- Reallocation of these Budget Funds will be presented for approval at the City Council Meeting on September 8, 2020.

15. New Event: Halloween Party, Shannon Ferguson, DDA Director

- An adult Halloween party in Hancock Park on October 31, 2020, from 7: 00 p.m. until 1:00 a.m. requesting Council approval.
- There is a possible overlap with the children's Halloween event in Downtown Dahlonega on October 31.
- The City Manager will complete the approval process for this event.

16. Stormwater Ordinance 2020-25 & Dahlonega Credit Manual, Mark Buchanan, Public Works

- Council reviewed the Dahlonega Credit Manual.
- Ordinance 2020-25 will be presented for adoption at the September City Council Meeting on September 8, 2020.

17. Upcoming Stormwater Management Open House Dates, Mark Buchanan

- The Open House for Stormwater Management will occur at the Park and Recreation Building on August 20<sup>th</sup> and 27<sup>th</sup> from 4:00 p.m. -6:00 p.m.

18. Resolution 2020-13: Resolution to adopt the Stormwater Utility User Fee Rate, Doug Parks, City Attorney

- Resolution 2020-13 sets the rates for Stormwater Utility and will be presented for approval at the City Council Meeting on September 8, 2020.



19. River Sand, Inc. Contract Dredging Agreement, Mark Buchanan, City Engineer

- The DNR Recreational Trails Program Grant is used for upgrades to facilities for "green" trails for foot traffic and "blue trails" boat traffic. The City provides these types of waterborne recreational opportunities over the entire reservoir and as far up the Yahoola as possible.
- The River Sand, Inc contract allows a launch area of sufficient depth and size to provide the facilities needed for kayak access.
- This work will not only make a usable spot for the dock but provide access in areas that have been blocked by sediment for several years.

20. Recycling Options, Mark Buchanan, Public Works

- Recycling will continue in its current form.

COMMENTS – PLEASE LIMIT TO THREE MINUTES

Clerk Comments – No comments

City Manager Comments –Reminder: The Stormwater Open House on August 20<sup>th</sup> and 27<sup>th</sup> from 4:00 p.m. to 6:00 p.m. at the Park and Recreational Building.

City Attorney Comments - Mask ordinance and resolution will be made tomorrow.

City Council Comments

- The use of facial masks may require an ordinance in the City of Dahlonaga.

Mayor Comments -Regulations for unsanctioned large private events in Dahlonaga without COVID compliance are under review.

Mayor Norton adjourned the meeting at 6:23 p.m.



## CITY OF DAHLONEGA Special Called Meeting Minutes

August 17, 2020, 4:00 PM

Gary McCullough Chambers, Dahlonega City Hall

<b>PRESENT</b> Mayor Sam Norton Council Member Roman Gaddis Council Member Mitchell Ridley Council Member Ron Larson Council Member JoAnne Taylor Council Member Helen Hardman Council Member Johnny Ariemma	<b>PRESENT</b> City Clerk Mary Csukas City Manager Bill Schmid Director Melody Marlowe Director Mark Buchanan Director Kevin Herrit Superintendent John Jarrard	<b>PRESENT</b> City Attorney Doug Parks Director Shannon Ferguson DDA Program Assistant Cari McDuffie Chamber President Robb Nichols Tourism Sam McDuffie
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Mayor Norton called the Special Called Meeting to order at 4:00 p.m.

Mayor Norton called for a motion to approve the agenda as written.

Motion made by Council Member Ridley and seconded by Council Member Larson.

*Voting Yea: Council Member Hardman, Council Member Taylor, Council Member Ridley, Council Member Gaddis, Council Member Larson, Council Member Ariemma.*

Mayor Norton suspended the meeting at 4:03 p.m.

Mayor Norton reconvened the meeting at 6:30 p.m.

### CALL TO ORDER AND WELCOME

1. Ordinance 2020-29: An Ordinance amending the Official Zoning Map of the City of Dahlonega, Georgia. This action is being taken pursuant to Ordinance 91-9, as it appears in the Code of Ordinances of the City of Dahlonega, Subpart B: Land Use and Land Development, Appendix B: Zoning, Article IV: Establishment of Districts: Provision for Official Zoning Map, Section 402: Official Zoning Map. Kevin Herrit, Community Development Director (Doug Parks – Alternate).

Mayor Norton called for a motion to approve Ordinance 2020-29 – Official Zoning Map of the City of Dahlonega, Georgia as presented.

*Motion made by Council Member Larson, Seconded by Council Member Gaddis.*

*Voting Yea: Council Member Hardman, Council Member Taylor, Council Member Ridley, Council Member Gaddis, Council Member Larson, Council Member Ariemma.*

2. Ordinance 2020-01: An Ordinance to allow licensed Farm Wineries to conduct sidewalk wine tasting under the general provisions of the alcohol code. This ordinance pertains to Chapter 4, Article II, Section 2-24, Subsection (c)(7), as it appears in the code of ordinances of the City of Dahlonega. Doug Parks, City Attorney.

Mayor Norton called for a motion to approve Ordinance 2020-01, Sidewalk Wine Tasting, as presented.

City Attorney Parks informed Mayor Norton that Ordinance 2020-01 had a typo and needed the addition of CBD Section 1704.

*Motion made by Council Member Ridley to accept the changes in Ordinance 2020-01,  
Seconded by Council Member Hardman.*

*Voting Yea: Council Member Hardman, Council Member Taylor, Council Member Ridley,  
Council Member Gaddis, Council Member Larson, Council Member Ariemma.*

3. Ordinance 2020-02: An ordinance to allow licensed Farm Winery Tasting Rooms to perform limited outdoor sales and to conduct sales in temporary special entertainment districts. This ordinance pertains to Chapter 4, Article III, Section 4-56, as it appears in the code of ordinances of the City of Dahlonga. Doug Parks, City Attorney.

Mayor Norton called for a motion to approve Ordinance 2020-02 – Outdoor Sales in temporary special entertainment districts as presented.

*Motion made by Council Member Taylor, Seconded by Council Member Ridley.*

*Voting Yea: Council Member Hardman, Council Member Taylor, Council Member Ridley,  
Council Member Gaddis, Council Member Larson, Council Member Ariemma.*

4. Ordinance 2020-03: An Ordinance to allow Farm Winery Tasting Rooms to perform outdoor wine tastings in the B-3 HBD and also allowing porch sales of alcoholic beverages by restaurants and farm wineries. This ordinance pertains to Ordinance 91-9 as it appears in the appendix to the code of ordinances of the City of Dahlonga. Doug Parks, City Attorney.

Mayor Norton called for a motion to approve Ordinance 2020-03 – Outside Wine Tasting in certain Districts as presented.

*Motion made by Council Member Ridley, Seconded by Council Member Hardman.*

*Voting Yea: Council Member Hardman, Council Member Taylor, Council Member Ridley,  
Council Member Gaddis, Council Member Larson, Council Member Ariemma.*

5. Ordinance 2020-04: An Ordinance to allow Farm Winery Tasting Rooms to perform outdoor wine tastings in the CBD and also allowing porch sales of alcoholic beverages by restaurants and farm wineries. This ordinance pertains to Ordinance 91-9 as it appears in the appendix to the code of ordinances of the City of Dahlonga. Doug Parks, City Attorney

Mayor Norton called for a motion to approve Ordinance 2020-04: An Ordinance to allow Farm Winery Tasting as presented.

*Motion made by Council Member Larson, Seconded by Council Member Taylor.*

*Voting Yea: Council Member Hardman, Council Member Taylor, Council Member Ridley,  
Council Member Gaddis, Council Member Larson, Council Member Ariemma.*

6. Ordinance 2020-26: To provide Height Limitations in the CBD. This ordinance pertains to Ordinance 91-9 as it appears in the appendix to the code of ordinances of the City of Dahlonga. Kevin Herit, Community Development Director (Doug Parks – Alternate).

Mayor Norton called for a motion to Ordinance 2026 – Height Limitation in CDB, as presented.

*Motion made by Council Member Taylor, Seconded by Council Member Larson.*

*Voting Yea: Council Member Hardman, Council Member Taylor, Council Member Ridley,  
Council Member Gaddis, Council Member Larson, Council Member Ariemma.*

7. River Sand, Inc. Contract Dredging Agreement. Mark Buchanan, City Engineer  
Mayor Norton called for a motion to approve the River Stand Inc. Contract as presented  
*Motion made by Council Member Gaddis, Seconded by Council Member Hardman.*  
*Voting Yea: Council Member Hardman, Council Member Taylor, Council Member Ridley,*  
*Council Member Gaddis, Council Member Larson, Council Member Ariemma*

Mayor Norton adjourned the meeting at 6:40 p.m.

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Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_ Sam Norton, Mayor

Attest: \_\_\_\_\_ Mary Csukas, City Clerk



# Joint Proclamation

By  
Lumpkin County  
And  
The City of Dahlonega



**WHEREAS;** September 17<sup>th</sup>, 2020 marks the two hundred thirty-third anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

**WHEREAS;** it is fitting and proper to officially recognize this magnificent document and the anniversary of its creation; and

**WHEREAS;** it is the duty and privilege of the American people to commemorate this occasion with the appropriate ceremonies and activities; and

**WHEREAS;** Public Law 915 guarantees the issuing of a Proclamation each year by the President of the United States of America designating the week of September 17<sup>th</sup> through 23<sup>rd</sup> as Constitution Week; and

**NOW, THEREFORE, BE IT RESOLVED** that the City of Dahlonega and Lumpkin County hereby proclaim the week of September 17<sup>th</sup> through the 23<sup>rd</sup> to be **2020 Constitution Week**, and urge all citizens to study the Constitution and reflect on the privilege of being an American, with all of the rights and responsibilities which that privilege involves.

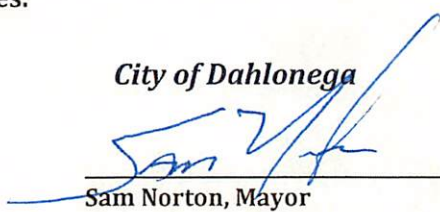
*Lumpkin County Georgia*

\_\_\_\_\_  
Chris Dockery, Chairman

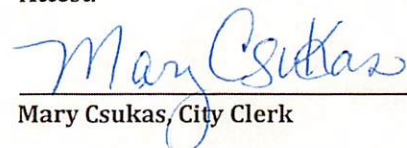
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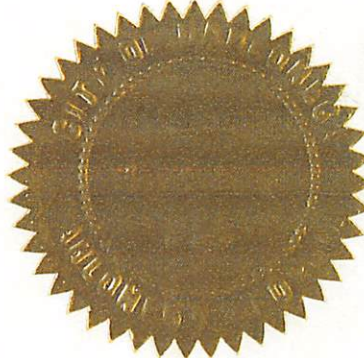
\_\_\_\_\_  
Melissa Witcher, County Clerk

*City of Dahlonega*

  
\_\_\_\_\_  
Sam Norton, Mayor

Attest:

  
\_\_\_\_\_  
Mary Csukas, City Clerk



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Joint Proclamation  
By  
Lumpkin County  
And  
The City of Dahlonega



Proclamation in Honor of the 100th Anniversary  
of the 19th Amendment to the United States Constitution

**Whereas;** August 26, 2020 will be celebrated as the 100<sup>th</sup> Anniversary of the 19<sup>th</sup> Amendment, that with its passage, gave women the right to vote.

**Whereas;** the 19th amendment to the United States Constitution has played an important role in advancing the cause of equal rights for all women.

**Whereas;** the fact that today women are active in local, state and national government and are running for office in unprecedented numbers reminds us that we all follow in the footsteps of resolute, courageous, American suffragists, many of whom suffered physical, mental and financial hardships in pursuit of the 19th Amendment. Yet, these brave women continued to protest, march, write letters, and lobby until the 19th Amendment was ratified.

**Whereas;** The Dahlonega Woman's Club has been an active participant in securing equal rights for women,

**Now, therefore,** be it resolved that the City Council of Dahlonega, GA, and the Lumpkin County Commission, hereby honors the Centennial of the Ratification of the 19th Amendment and the Dahlonega Woman's Club as both promote the core values of our democracy as promised by the Constitution of the United States;

**And:** they reaffirm our desire to inspire future generations to cherish and preserve the historic precedent established under the 19th Amendment.

**Now, therefore,** be it resolved that the City Council of Dahlonega, GA, and the Lumpkin County Commission, hereby honors the Centennial of the Ratification of the 19th Amendment and the Dahlonega Woman's Club as both promote the core values of our democracy as promised by the Constitution of the United States;

**And:** they reaffirm our desire to inspire future generations to cherish and preserve the historic precedent established under the 19th Amendment.

Lumpkin County

City of Dahlonega

\_\_\_\_\_  
Chris Dockery, Chairman Board of Commissioners

\_\_\_\_\_  
Sam Norton, Mayor

Attest:

Attest:

\_\_\_\_\_  
Melissa Witcher, County Clerk

\_\_\_\_\_  
Mary Csukas, City Clerk





# Joint Proclamation

By  
Lumpkin County  
And  
The City of Dahlonega



**WHEREAS;** the City of Dahlonega and the County of Lumpkin, Georgia maintain their unique and warm sense of community as a community of choice by partnering with public and private entities to provide a safe, diverse, and economically sound environment; and

**WHEREAS;** the Community Helping Place is the largest outreach program in Dahlonega and Lumpkin County and is committed to providing basic needs such as food, clothing, medical and financial assistance to those Dahlonega and Lumpkin County residents in need, thereby enabling an economically sound environment;

**WHEREAS;** Dahlonega and Lumpkin County have a month-long Old Fashioned Christmas Celebration on their ornament-strewn historic public square that is nationally recognized as a taste of a Norman Rockwell-like Christmas with an Appalachian twist; and

**WHEREAS;** the Community Helping Place's White Christmas program provides food and toys to neighbors in need during the most festive time of the year; and

**WHEREAS;** the Community Helping Place has a series of Christmas collectible ornaments that celebrate and commemorate the uniqueness of Dahlonega and Lumpkin County and will make them available to all citizens, friends and supporters in an effort to raise funds for Community Helping Place programs.

**NOW, THEREFORE, BE IT RESOLVED** that the City of Dahlonega and Lumpkin County hereby proclaim the Community Helping Place Ornament to be the **Official 2020 City of Dahlonega/ Lumpkin County Collectors Ornament.**

*Lumpkin County Georgia*

\_\_\_\_\_  
Chris Dockery, Chairman

Attest:

\_\_\_\_\_  
Melissa Witcher, County Clerk

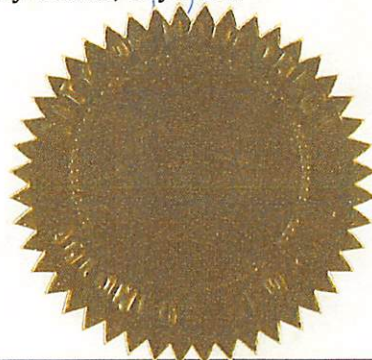


*City of Dahlonega*

\_\_\_\_\_  
Sam Norton, Mayor

Attest:

\_\_\_\_\_  
Mary Csukas, City Clerk



has been a great deal of work done in the past few years in the field of the study of the history of the United States and the world.

It is a very interesting and important subject, and it is one that has been studied for many years. It is a subject that is of great interest to all of us, and it is one that we should all be studying.

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Wm. H. H. H.

Wm. H. H. H.

Wm. H. H. H.

Wm. H. H. H.



# CITY COUNCIL AGENDA REPORT

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**DATE:** August 7, 2020  
**TITLE:** Stormwater Ordinance 2020-25 & Dahlonaga Credit Manual  
**PRESENTED BY:** Mark Buchanan, Public Works

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## **AGENDA ITEM DESCRIPTION:**

This item contains the ordinance and credit manual necessary to implement the stormwater utility, the stormwater use fee rate structure and the procedure for creating billing rates. This is the program staff has discussed for several months and that has been presented at previous council work sessions by our consultant, Goodwyn, Mills and Cawood.

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## **HISTORY/PAST ACTION:**

Earlier discussions and presentations.

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## **FINANCIAL IMPACT:**

Adoption of this ordinance should result in consistent future revenues used to support stormwater management projects and maintenance.

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## **RECOMMENDATION:**

Accept and approve the Ordinance as presented.

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## **SUGGESTED MOTIONS:**

Motion to approve Ordinance 2020-25 and all its attachments, as attached.

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## **ATTACHMENTS:**

Ordinance 2020-25 and the Dahlonaga User Fee Credit Manual.

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**AN ORDINANCE TO AMEND THE CODE OF THE CITY OF DAHLONEGA, GEORGIA AT: SUBPART B: LAND USE AND LAND DEVELOPMENT, TO PROVIDE FOR A NEW CHAPTER 106: STORMWATER UTILITY.**

Short title: “An ordinance to clarify the establishment of the Stormwater Utility, the Stormwater Use Fee Rate Structure and the procedure in which to establish the Stormwater User Fee Billing Rate.”

**WHEREAS**, the City Council of Dahlonega desires to provide for definitions for a stormwater utility service area;

**WHEREAS**, the City Council desires to provide a statement of purposes and findings of fact;

**WHEREAS**, the City Council desires to provide for scope of responsibility for stormwater management systems and facility;

**WHEREAS**, the City Council desires to provide for the establishment of stormwater user fee charges;

**WHEREAS**, the City Council desires to provide the method for establishment of stormwater user fee charge rates, stormwater user fee charge exemptions and fee charge credits; and

**WHEREAS**, the City Council desires to provide for stormwater user fee billing, delinquencies, collections and adjustments, as well as, appeals.

**NOW, THEREFORE**, be it ordained, and it is so ordained by the authority of the City Council of Dahlonega, that Subpart B shall be amended to include Chapter 106 and read as follows:

**CHAPTER 106: STORMWATER UTILITY**

**Section 106-1. Purpose**

This Chapter is enacted for the purpose of establishing the Stormwater Utility and Stormwater User Fee System and other provisions relating thereto.

## **Section 106-2. Findings of Fact**

The Mayor and City Council make the following findings of fact:

- (a) The City of Dahlonega is authorized by the Georgia Constitution of 1983, including, without limitation, Article IX, Section II, Paragraph III, and O.C.G.A. §36-82-62 to provide stormwater management service systems and facilities throughout the corporate boundaries of the City of Dahlonega (hereinafter "the City" or "Dahlonega") and to collect fees for provision of those services.
- (b) In promulgating the regulations contained in this section, the City is acting pursuant to authority granted by the Constitution and laws of the State of Georgia and its City Charter to provide for stormwater collection and disposal. A system for the collection, conveyance, storage, treatment and disposal of stormwater provides services to all properties within the City limits.
- (c) Failure to effectively manage stormwater runoff can result in:
  - (1) Erosion of lands, which could threaten businesses, residences, and other structures with water damage and may environmentally impair the rivers, streams and other bodies of water within, and downstream of, the City;
  - (2) Adverse impacts to the City's sanitary sewer system operations thereby increasing the potential for infiltration and inflow into the sanitary sewer system;
  - (3) Potential degradation of the quality of both surface water and ground water resources.
- (d) The City presently owns and operates stormwater management systems and facilities, which have been developed over many years. The future usefulness and operational function of the existing stormwater management systems and facilities owned and operated by the City, and the additions and improvements thereto, rests on the ability of the City to effectively manage, protect, control, regulate, use, and enhance stormwater systems and facilities within the City in concert with the management of other water resources within the City. In order to do so, the City must have both a stormwater management program as well as an adequate and stable funding strategy for its stormwater management program operation and drainage-related capital improvement needs.

- (e) Compliance with the regulatory obligations of the City's NPDES Wastewater Discharge Permit; the National Flood Insurance Program (NFIP); the Georgia State Water Management Plan; the City's Watershed Assessment and Watershed Protection Plan; and other applicable State and Federal water resources related regulations as well as other identified stormwater management program needs will affect the cost of providing stormwater management services, systems and facilities above what is currently being spent for stormwater quality management, drainage system maintenance, flood plain management, capital drainage projects and other stormwater management program activities. Therefore, it is appropriate for the City to establish a Stormwater Utility and impose a stormwater user fee charge upon improved properties that may receive the benefit, either directly or indirectly, of regulatory compliance stormwater services from the City.
- (f) The City desires to implement a stormwater management program to address stormwater runoff quality and quantity and to mitigate the impacts of pollution and flooding which may impact the public stormwater drainage system, private property and downstream receiving waters of the State of Georgia and/or United States.
- (g) The cost of operating and maintaining the City's stormwater management system and the funding of necessary repairs, replacements, improvements and extensions thereof should, to the extent practicable, be allocated in relationship to the services provided by the City's stormwater management program and the demand imposed by improved property on the City's drainage system and stormwater management program.
- (h) The stormwater management program assessment and financial analysis performed by the City's consultant properly assesses and defines the City's stormwater management program problems, needs, goals, priorities as well as the stormwater management program funding strategy.
- (i) Given the stormwater management program problems, needs, goals, priorities and funding strategy identified in the aforementioned stormwater program assessment and financial analysis, it is appropriate that the City authorize the formation of an organizational and accounting entity dedicated specifically to the management, maintenance, protection, control, regulation, use, and enhancement of stormwater management services, systems, and facilities within the City in concert with other water resources management programs.
- (j) Stormwater management is applicable and needed throughout the incorporated areas of the City. While specific service and facility demands may differ from area to area at any given point in time, a stormwater management system and service area encompassing all lands and water bodies within the incorporated areas of the City is appropriate given the present and future needs of the City.

- (k) It is practical and equitable to allocate the cost of stormwater management among the owners and/or tenants of improved properties in proportion to the demands the properties impose on the City's stormwater management systems and facilities which result in services to such properties and the owners and/or tenants thereof. The fair and equitable apportionment of costs via the stormwater user fee charge correlates to the stormwater management services, provided directly or indirectly, to that property and the runoff demand that the property imposes on the public drainage system and the City stormwater management program.
- (l) Stormwater management needs in the City include, but are not limited to, protection of the public health, safety, and welfare of the community. Provision of stormwater management services renders and/or results in both a service to customers and benefit to properties, property owners, citizens, and residents of the City in a variety of ways although the benefits may be indirect or immeasurable.
- (m) A stormwater management program provides the most practical and appropriate means of properly delivering stormwater management services throughout the City. The imposition of a stormwater user fee charge is the most equitable means to allocate the costs to users of the stormwater management services and to generate revenue to implement the defined level of service for the City's stormwater management program.
- (n) The presence and amount of impervious surfaces on each improved property is the most important factor influencing the stormwater runoff contribution of that property; the corresponding demand the property imposes on the stormwater management program; and the cost of providing stormwater management services to that property by the City. Therefore, the amount of impervious surface on each property is the most significant parameter for calculating a periodic stormwater user fee charge; and the City deems it appropriate to impose a stormwater user fee charge upon all improved properties that may discharge, directly or indirectly, into the public drainage system whether the property is private or public in nature.
- (o) A schedule of Stormwater Utility user fee charges based primarily on the amount of impervious surface located on each improved property is the most appropriate and equitable means of allocating the cost of stormwater management services throughout the City. Stormwater Utility user fee charges may be designed with specific modifiers to further enhance customer equity, as well as customer understanding of the user fee charge rate structure, while at the same time minimizing the City's customer account management and maintenance efforts.
- (p) Stormwater Utility user fee charges may be supplemented by other funding which addresses specific needs, including, but not limited to, special district service fees,



General Fund allocations, revenue bonds, use of proceeds from special purpose local option sales taxes (SPLOST) and other forms of revenue, as deemed appropriate by the Mayor and City Council.

- (q) The existence of privately owned and maintained on-site stormwater control facilities, activities or assets which reduce, or otherwise mitigate, the impact of a particular property on the City's stormwater management program, and the Stormwater Utility's cost of providing stormwater management services, programs, and/or stormwater management systems and facilities, should be taken into account to reduce the user fee charge on that property in the form of a credit, and such credit should be conditioned upon continuing provision of such services, systems, facilities, activities or assets in a manner complying with the standards and codes as determined by the Stormwater Utility. Credits for privately owned and maintained stormwater management systems, facilities, activities or assets shall be generally proportional to the affect that such systems have on the reduction and mitigation of the stormwater runoff impacts from the property.
- (r) It is required that the revenue proceeds from all user fee charges for stormwater management services, systems or facilities, together with any other supplemental revenues raised or otherwise allocated specifically to stormwater management services, systems or facilities, be dedicated solely to those purposes. Such user fee revenue proceeds, and other supplemental revenues, shall be deposited into the City of Dahlonega Stormwater Utility Enterprise Fund. The user fee proceeds and other supplemental revenues shall remain in the enterprise fund, and be dispersed only for stormwater management capital improvements, facilities, equipment, operating and non-operating costs, lease payments, debt service payments, or other indebtedness related to the stormwater management program.
- (s) In order to protect the health, safety and welfare of the public, the governing authority of Dahlonega hereby exercises its authority to establish a Stormwater Utility, as the best available means of addressing the foregoing stormwater management program needs and priorities. By means of this Ordinance, the City will enact a stormwater user fee rate structure and a procedure for the establishment of a user fee charge billing rate related to the provision of stormwater management services.

### **Section 106-3. Definitions**

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

- (a) *Act* means and refers to the Clean Water Act codified at 33 U.S.C. § 1251, *et seq*, and the rules and regulations promulgated by the United States Environmental Protection Agency pursuant thereto.
- (b) *Billing Unit (BU)* means the stormwater user fee charge billing unit increment of 1,000 square feet, or any portion thereof, of impervious surface.
- (c) *Credit* means a reduction in the amount of a customer's stormwater user fee charge in recognition of a customer's efforts to mitigate the stormwater runoff impact that developed property has on the City stormwater management services and systems, and/or the efforts of a customer to offset the City's cost for implementation of stormwater management program related activities.
- (d) *Customers of the Stormwater Utility* shall include all persons, properties, and entities serviced by and/or benefitting from the services provided by the City's stormwater management program and the Stormwater Utility. These services include, but are not necessarily limited to, the Stormwater Utility's administration, management, maintenance, expansion, and improvement of the stormwater management systems for the handling and disposal of stormwater runoff from private and public properties, and the regulation of the public and private stormwater management systems, controls, facilities, and activities.
- (e) *Dwelling Unit* shall mean a structure, regardless of the type or method of construction, which contains one (1) or more bedrooms, a bathroom, and cooking facilities, designed for occupancy by a one or more person(s) regardless of relationship, living as a single-family unit.
- (f) *Enterprise fund* means a fund used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing authority is that the cost of providing services to the public on a continuing basis be financed or recovered primarily through user charges.
- (g) *Fiduciary Fund* means a trust or agency fund used to account for assets held by a local government in a trustee capacity.
- (h) *Hydrologic Response* defines the manner and means whereby stormwater runoff collects, remains, diverts, infiltrates, and is conveyed from a property. Hydrologic Response is dependent on several factors including, but not limited to, the presence of impervious surface, the parcel's size, the parcel's shape, the parcel's topography, the parcel's vegetative canopy, the parcel's groundwater characteristics, the parcel's on-site operations, the parcel's stormwater controls, the parcel's antecedent moisture as well as the parcel's geologic and hydro-geologic characteristics.

- (i) *Impervious area* shall mean the area, usually expressed in square feet, that is covered by an impervious surface.
- (j) *Impervious surface* means those areas which prevent or impede the infiltration of stormwater into the soil in the manner in which it entered the soil, in natural conditions, prior to development and causes stormwater runoff to collect, concentrate or flow in a manner materially different from what would occur if the land were in an unaltered/undeveloped natural condition. Common impervious surfaces include, but are not limited to, rooftops, buildings or structures, sidewalks, walkways, patio areas, driveways, parking lots, storage areas, awnings and other fabric or plastic coverings, and other surfaces which prevent or impede the natural infiltration of stormwater runoff which existed prior to development.
- (k) *Improved property (or developed property)* means property altered from its natural state by construction or installation of more than one hundred (100) square feet of impervious and/or partially impervious surfaces.
- (l) *Manufactured Home Park* means a common development (with a single property owner or entity) of more than one factory-built or pre-fabricated housing structures that have been partially or entirely assembled at another location and moved into the development.
- (m) *Multi-Family Residential (MFR) Property* means developed property containing more than two dwelling units in or attached thereto, situated upon a single lot of record. MFR properties shall not include improved property containing structures used primarily for non-residential purposes and as defined herein or vacant/undeveloped property.
- (n) *Municipal Separate Storm Sewer System* shall mean the same thing as Public stormwater management systems and facilities.
- (o) *Parcel* shall mean a designated parcel or tract, established by plat, subdivision, or as otherwise permitted by law, to be separately owned, used, developed, or built upon.
- (p) *Partial impervious surface* shall mean those areas which allow for limited infiltration of rainfall and surface water runoff into the soil in the manner that is more similar to natural conditions than “impervious surface” as defined above. Partial impervious surfaces influence and affect stormwater runoff such that the runoff is collected, concentrated and/or flows in a manner that is materially different from what would occur if the land were in an unaltered natural condition. Common partial impervious surfaces include, but are not limited to, compacted gravel and/or compacted soils.
- (q) *Private stormwater management systems and facilities* shall mean those natural and manmade channels, swales, ditches, rivers, streams, creeks, branches, reservoirs,

- ponds, drainageways, inlets, catch basins, pipes, headwalls, storm drains, lakes and other physical works, properties and improvements which transfer, control, convey or otherwise influence the movement of stormwater runoff or water quality, for which operation and maintenance is the responsibility of the owner or successor or assignee thereof, and which have not been conveyed or dedicated to the City for future maintenance.
- (r) *Public stormwater management systems and facilities* shall mean that portion of the drainage system consisting of natural and/or man-made structures, within the political boundaries of the city which channel or convey stormwater from its point of collection to a point of discharge, owned by the City, over which the City has a legal right of access, have been formally dedicated to and accepted by the City for maintenance, or over which the City exercises dominion and control.
- (s) *Service area* means the entire land area within the corporate limits of the City.
- (t) *Stormwater management services* mean all water quality and water quantity related services provided by the City which relate to the following:
- (1) Transfer, control, conveyance or movement of stormwater runoff through the incorporated portions of the City;
  - (2) Maintenance, repair and replacement of existing stormwater management systems and facilities;
  - (3) Planning, development, design and construction of additional stormwater management systems and facilities to meet current and anticipated needs;
  - (4) Regulation of the use of stormwater management services, systems and facilities; and
  - (5) Compliance with applicable State and Federal stormwater management regulations and permit requirements;
  - (6) Other services as deemed appropriate by the City.
- (u) *Stormwater management systems and facilities* mean those natural and manmade channels, swales, ditches, rivers, streams, creeks, branches, reservoirs, ponds, drainage ways, inlets, catch basins, pipes, headwalls, storm sewers, public streets, curbs and gutters, lakes and other physical works, properties and improvements which transfer, control, convey, detain, retain, treat or otherwise influence the movement of stormwater runoff.
- (v) *Stormwater Utility Manager* means the person appointed by the City Manager to administer the provisions of this article.

- (w) *Stormwater user fee charge* means the periodic user fee charge for the provision of stormwater management services imposed pursuant to this Article of the Dahlonge Stormwater Utility Ordinance. This term shall exclude special charges to the owners and/or tenants of particular properties for services, systems or facilities related to stormwater management, including, but not limited to, charges for development plan review, inspection of development projects, and other stormwater management related services provided by Dahlonge for which a corresponding fee is collected for the service rendered.
- (x) *Undeveloped Land* means land in its unaltered natural condition or which is modified to such a minimal degree as to have a Hydrologic Response comparable to land in an unaltered natural condition shall be deemed undeveloped. For purposes of this Article, Undeveloped Land includes property altered from its natural condition by the existence and/or installation of one hundred (100) square feet or less of impervious surface.
- (y) *User* is defined as any person who uses property, which maintains connection to, discharges to, or otherwise receives stormwater management services from the City.

#### **Section 106-4. Stormwater Utility and Enterprise Fund Established**

- (a) There is hereby established a Stormwater Utility to be known as the City of Dahlonge Stormwater Utility, which shall be responsible for stormwater management services throughout the incorporated area of the City, and which shall provide for the management, protection, control, regulation, use and enhancement of the City's stormwater management systems and facilities and stormwater management program services.
- (b) There is hereby established a Stormwater Utility Enterprise Fund in the City accounting systems for the purpose of dedicating and protecting all funding generated by the Stormwater Utility user fee charge for the operation of the stormwater management program and Stormwater Utility, including, but not limited to, rates, charges, and fees as may be established by the Mayor and City Council from time to time, and other funds that may be allocated to the Stormwater Utility. Such Fund shall be both an Enterprise fund and a Fiduciary fund, consistent with the definitions within this article.
- (c) All revenues and receipts generated from the stormwater user fee charges shall be segregated and placed into the Stormwater Utility Enterprise Fund in trust, and be expended solely for stormwater management purposes; provided, however, such fund may also pay a reasonable allocation of costs provided to the Stormwater Utility by the City's General Fund, or other utilities of the City, in order to account for application overhead costs. Stormwater Utility user fee charge revenue shall be used

only for the operating expenses and/or capital investments of the Stormwater Utility. However, other forms of revenue and/or financial resources, not accounted for in the Stormwater Utility user fee revenue, may be allocated as deemed appropriate by the City, to provide supplemental funding to the stormwater management program and stormwater management services.

- (d) Under the supervision and oversight of the City Manager or his designee, the City shall place responsibility with the Stormwater Utility Manager for operation, maintenance and regulation of the Stormwater Utility and stormwater management systems and facilities owned and operated, or maintained by the City, and other related assets, including, but not limited to, properties, upon which such stormwater management systems and facilities are located, easements, rights-of-entry and access and certain equipment used solely for stormwater management.

#### **Section 106-5. Stormwater Utility Service Area**

- (a) There shall be one Stormwater Utility service area in the City which shall encompass the municipal boundaries of Dahlonga. The City has established that all developed parcels within the municipal boundaries receive stormwater management program services from the City. Improved/developed properties within the defined service area will receive a stormwater user fee charge bill because they contribute stormwater runoff to the public drainage system, are directly or indirectly connected to the City's drainage system, and/or receive stormwater management services from the City to varying degrees.

#### **Section 106-6. Scope of Responsibility for Stormwater Management Systems and Facilities**

- (a) The Stormwater Utility shall provide stormwater management services for existing and proposed public stormwater management systems and facilities as defined in this article, subject to funding availability and policy considerations made in the best interest of the public health, safety and general welfare, and of the environment. Additionally, the Stormwater Utility may accept the responsibility for providing stormwater management services to private stormwater management systems and facilities, acceptance of which conforms to policies established by the Mayor and City Council.
- (b) The City owns in fee simple, or has legal rights established by written agreements, which allow it to operate, maintain, improve, and access those stormwater management systems and facilities which are located:
  - (1) On property owned by, or within the possession and control of, the City;

- (2) Within public rights-of-way of the municipal street system;
  - (3) On private property but within legally dedicated easements granted to, and accepted by, the City;
  - (4) On private property where the City has been granted, by written agreements, rights-of-entry, rights-of-access, rights-of-use or other provisions for operation, maintenance, improvement and access to the stormwater management system facilities located thereon; or
  - (5) On public land which is owned by another governmental entity with whom the City has a written agreement providing for the operation, maintenance, improvement and access to the stormwater management systems and facilities located thereon.
- (c) Operation, maintenance and/or improvement of stormwater management systems and facilities which are located on private or public property not owned by the City, and for which there has been no written agreement granting easements, rights-of-entry, rights-of-access, rights-of-use or other form of dedication thereof to the City for operation, maintenance, improvement and access of such stormwater management systems and facilities, shall be and will remain the legal responsibility of the property owner and/or tenant, except as otherwise provided for by state and federal laws and regulations.
- (d) The Stormwater Utility may provide periodic inspection, testing, or engineering assessment of privately owned stormwater management systems and facilities to ascertain that said facilities are functioning as designed and approved. After notice to the property owner, the Stormwater Utility may provide for remedial maintenance of said private facilities based upon the severity of stormwater problems and potential hazard to the public health, safety, and welfare and the environment. In cases where such remedial maintenance is required to be performed by the City, the City shall have the right to bill the owner or property owner association or any members of said property owner association that have ownership of the private facility for the costs of such maintenance and impose a lien against the property(ies) to enforce collection.
- (e) It is the express intent of this article to protect the public health, safety and welfare of people and property in general, but not to create any special duty or relationship with any person or entity, or to any specific property within or outside the municipal boundaries of the City. The City expressly reserves the right to assert all available immunities and defenses in any action seeking to impose monetary damages or equitable remedies upon the City, its elected officials, officers, employees, and agents arising out of any alleged failure or breach of duty or relationship.
- (f) If any permit, plan approval, inspection, or similar act is required by the City as a condition precedent to any land disturbance or construction activity upon property



not owned by the City pursuant to this or any other regulatory code, ordinance, regulation or rule of the City, or under federal or state law, the issuance of such permit, plan approval or inspection shall not be deemed to constitute a warranty, express or implied, nor shall it afford the basis for any action seeking the imposition of money damages or equitable remedies against the City, its Mayor and City Council members, officers, employees or agents. This includes any action based on failure to permit, negligent issuance of a permit, negligent plan approval, negligent construction of permitted system or facility, or negligent maintenance of any permitted stormwater management system or facility, not expressly dedicated to and accepted by the City,

#### **Section 106-7. Stormwater User Fee Charges**

- (a) It shall be the policy of the City that user fee charges for stormwater management services to be provided by the Stormwater Utility in the designated service area shall be equitably derived through methods which have a demonstrable relationship to the varied demands and impacts imposed on the stormwater management services by individual properties and/or the level of service rendered by, or resulting from, the provision of stormwater management services by the City.
- (b) The basis for calculation of the stormwater user fee charge for developed properties within the City is established in this Ordinance. The City shall determine the amount of impervious area and other pertinent factors as may be needed for the fair, reasonable and equitable allocation of the costs to deliver stormwater management services and to calculate the stormwater user fee charges for developed properties in the City.
- (c) Stormwater user fee charge rates shall be structured so as to bear a reasonable connection, or rational nexus, to the cost of providing stormwater management services. User fee charge rates shall be in addition to other rates, charges, or fees employed for stormwater management within the incorporated areas of the City as defined herein.
- (d) To the extent practicable, credits against stormwater user fee charges shall be provided for on-site stormwater control systems and activities constructed, operated, maintained and performed to the City's standards by public and private property owners and/or tenants which eliminate, mitigate or compensate for the impact that the property may have upon the public stormwater management systems and facilities or stormwater management program.
- (e) The stormwater user fee charges shall accrue beginning \_\_\_\_\_, 2020.

## **Section 106-8. Stormwater User Fee Charge Billing Rates**

- (a) The Stormwater Utility shall impose a stormwater user fee charge on all developed properties within the service area in accordance with the provisions of this Ordinance.
- (b) Stormwater user fee rates shall generally be based upon the total amount of impervious area associated with developed properties within the City as impervious surface bears a reasonable correlation to the demand the property places on the City's stormwater management program, the stormwater services provided by the City and the benefits derived by the property as a result of the provision of services.
- (c) Gravel and compacted soil driveways, parking areas, and roads on developed property will be considered partial impervious surface and included in the customer's user fee calculation because of the hydrologic response characteristics of these materials. However, the total surface area associated with these materials will be calculated at 85% of the total billing units to reflect the relative hydrologic response characteristics of these materials as compared to asphalt.
- (d) The Mayor and City Council shall establish by resolution or ordinance the stormwater user fee charge rates, and the billing rates may be modified by the Mayor and City Council from time to time to meet the financial and operational needs of the Dahlenega Stormwater Utility. A current schedule of said rates shall be on file in the office of the City Clerk of Dahlenega. In setting or modifying such rates, it shall be the goal of the City to establish rates that are fair, equitable and reasonable, and which, together with other funding sources available to the Dahlenega Stormwater Utility for services, systems, and/or facilities related to stormwater management are sufficient to support the cost of the stormwater management program, including, but not limited to, the payment of principal and interest on debt obligations, lease payments, operating expenses, capital outlays, non-operating expenses, provisions for prudent reserves and other Stormwater Utility related costs as deemed appropriate by the City.
- (e) Calculation of User Fee Charges. The periodic stormwater user fee charges imposed on all developed properties shall be calculated by multiplying the stormwater user fee billing rate times the number of billing units for each customer account. The number of billing units that will be utilized to calculate the user fee charge for each customer account shall be in general accordance with the following
  - (1) Properties shall be treated as containing one billing unit for each 1,000 square feet, or portion thereof, of impervious area located on the property. The total number of billing units shall be round down to the next lowest tenth. (Ex. a property with 1,990 square feet of impervious area shall contain 1.9 billing units.)

- (2) The stormwater user fee charge rate shall be annually established by official action of the City Council.
- (3) All properties shall be billed periodically for stormwater services on a schedule established by the City Council.

#### **Section 106-9. Stormwater User Fee Charge Exemptions**

- (a) Except as provided in this section or otherwise provided by law, no developed public or private property located in the incorporated area of the City, containing 100 or more square feet of impervious surface, shall be exempt from the stormwater user fee charges. Publicly owned developed property of the Federal and State governments, their departments, agencies, boards, commissions, and authorities, shall not be exempt from stormwater user fee charges under this article. The Stormwater Utility user fee charge is not a tax and no exception, offset, or other reduction in stormwater user fee charges shall be granted based on tax status or other condition unrelated to the Stormwater Utility's cost of providing stormwater management program services and facilities.
- (b) Exemptions to the stormwater user fee charges are as follows:
  - (1) Linear railroad rights-of-way (i.e. tracks, rails, rail bed) outside of the defined rail yard limits shall be exempt from stormwater user fee charges. This exemption is in recognition of State law and the routine drainage system maintenance and capital construction activities undertaken by the rail road company associated with rights-of-way and drainage conveyance systems. However, railroad stations, rail yards, maintenance buildings, and/or other improved property used for railroad operations shall not be exempt from stormwater user fee charges.
  - (2) City of Dahlonega streets and rights-of-way shall be exempt from stormwater user fee charges. The Stormwater Utility shall not charge the City a user fee charge for the impervious surface associated with City's streets and other impervious surfaces within the rights-of-way of the City's municipal street system. This exemption is granted in recognition of the in-kind service provide by the City's General Fund, which allows the Stormwater Utility to utilize the City's existing streets, curbs, gutters, drainage ways and ditches, storm sewers, culverts, inlets, catch basins, pipes, head walls and other structures, natural and man-made, within and owned by the City which controls, diverts, and conveys surface water for the purposes of collecting, diverting, transporting and controlling surface runoff and storm waters. All other developed property owned by the City shall be subject to the imposition of stormwater user fee charges in accordance with this article.

- (3) Lumpkin County roads and rights-of-way on the County Road System located within the City limits shall be exempt from stormwater user fee charges inasmuch as Lumpkin County has legal responsibility to perform all drainage system maintenance and capital construction activities with respect to such roads and rights-of-way. This exemption is in recognition of the drainage system maintenance and capital construction responsibilities undertaken by Lumpkin County, which benefit the Stormwater Utility. All other developed property owned by Lumpkin County that is within the service area shall be subject to the imposition of stormwater user fee charges in accordance with this Ordinance.
- (4) Georgia Department of Transportation (GDOT) highways, Federal Interstates, and rights-of-way on the State Highway System within the City limits shall be exempt from stormwater user fee charges. This exemption is in recognition of routine drainage system maintenance, NPDES regulatory compliance, and capital construction activities undertaken by GDOT in association with GDOT rights-of-way road and drainage conveyance systems, which benefits the Stormwater Utility. However, offices, maintenance buildings, and/or other developed property used for GDOT purposes shall not be exempt from stormwater user fee charges.

#### **Section 106-10.**

#### **Stormwater User Fee Charge Credits**

- (a) The Stormwater Utility Manager may grant credits or adjustments based on the technical and procedural criteria set forth in the City of Dahlonega Stormwater Utility Credit Manual ("Credit Manual"), which is incorporated into this Ordinance by reference and made a part hereof. Copies of the Credit Manual will be maintained by and made available from the Stormwater Utility Manager.
  - (1) Customers may apply for credits and/or adjustments in accordance with the Credit Manual.
  - (2) A stormwater user fee charge credit shall be determined based upon meeting all technical requirements, standards and criteria contained in the Credit Manual. The amount of credit, or reduction of the stormwater user fee charge, shall be in accordance with the criteria contained in the Credit Manual.
  - (3) Any credit allowed against the stormwater user fee charge is conditioned on continuing compliance, including proper future maintenance of the stormwater management systems and facilities with design and performance standards as stated in the Credit Manual and upon continuing provision of the controls, systems, facilities, services, and activities provided, operated, and maintained by the customer. The Stormwater Utility Manager may revoke a

credit at any time for noncompliance with applicable standards and criteria as established in the Credit Manual or this Article.

- (4) In order to obtain a credit, the customer must make application to the City on forms provided by the Stormwater Utility Manager for such purpose, and in accordance with the procedures outlined in the Credit Manual.
- (5) The application for any credit or adjustment must be in writing and must include the information necessary to establish eligibility for the credit or adjustment, and be in the format described in the Credit Manual. The customer's public utility account must be paid and current prior to review and approval of a Stormwater Utility credit application by the City. Incomplete applications will not be accepted for consideration and processing.
- (6) When an application for a credit is deemed complete and is approved by the Stormwater Utility Manager, the credit shall be applied to the stormwater user fee in accordance with the terms defined in the Credit Manual.

**Section 106-11. Stormwater User Fee Charge Billing; Delinquencies and Collections; and Adjustments**

- (a) Billing. The City shall bill the utility customer account holder or the property owner, as identified from City public utility billing database information, Lumpkin County Tax Digest, and other public records of the City and/or Lumpkin County, and the entity receiving the bill shall be obligated to pay the applicable stormwater user fee charge in a similar manner to other City utility services (i.e. water, sewer, sanitation, etc).
  - (1) The stormwater user fee charge will be billed and collected on a combined utility bill and collected along with other City utility services. If and when the account is closed or becomes delinquent, the bills for unpaid previous service as well as for current service shall be reverted to the property owner.
  - (2) Customers that do not have another utility service shall receive a utility bill with stormwater user fees only or shall be billed via another method and frequency established by the City.
  - (3) The City reserves the right to bill the stormwater user fee charge to either the property owner or the utility customer account holder (i.e. the tenant) as described herein.
    - i. The City shall reserve the right to bill the landlord or property owner for stormwater services where accurate and equitable apportionment of the user fee charges to multiple tenant accounts on a parcel is not practical as determined by the City, and/or to facilitate efficient billing and collection of customer stormwater user fee charges from multiple tenants.

- ii. The City shall have the authority to bill the property owner's tenant for the stormwater user fee charge in situations where the tenant has opened an account with the City for public utility services, however, the property owner shall remain ultimately liable for payment of the stormwater user fee charge imposed on the property and the utility accounts associated with that property.
  - iii. In situations where an individual utility account holder is billed monthly for utility services on behalf of a property owner, the City may require that the landlord or property owner enter into an agreement with the City to remit payment for any unpaid stormwater user fee charges that are incurred during the City's fiscal year.
- (4) Frequency of the billing of stormwater user fee charges shall be specified by the Mayor and City Council.
- (5) Failure of the customer to receive a utility bill or a stormwater user fee charge shall not be justification for nonpayment. Regardless of the party to whom the bill is initially directed, the property owner of each developed property subject to stormwater user fee charges shall be ultimately obligated to pay stormwater user fee charges and any interest on delinquent stormwater user fee charge payments.
- (6) If a property is unbilled, or if no bill is sent for a particular tract of developed property, the Stormwater Utility may back bill for a period of up to three (3) years, but shall not be entitled to any interest or any delinquency charges during the back billed period.
- (b) Application of payments. With respect to payments received by the City for any and all utility services, such payment shall be applied pro rata to each of the utility services itemized on the customer's bill.
- (c) Delinquencies and Collections.
  - (1) The Stormwater Utility user fee charge shall be billed and collected as an integral part of the City's billing for other utility services and the customer may not elect to separate such fee from the remainder of the utility bill for nonpayment. If the customer fails to include payment of the Stormwater Utility user fee charge portion of the utility bill when the utility bill is paid, or otherwise separates the Stormwater Utility user fee charge from the remainder of the bill for nonpayment, the entire billing will be in default notwithstanding any other payment made towards the bill, and, in addition to all other remedies which the City may have for nonpayment, any or all other utility services, including water service, may be terminated on the date printed on the bill in accordance with the procedures established in the City Code of

Ordinances for such termination. Acceptance and retention by the City of any portion of the utility bill shall not constitute a waiver of the foregoing provisions.

- (2) All user fees not paid by the due date are subject to the late payment charge in accordance with City policy for other utilities. In addition, all costs of collection, including attorney's fees and court costs, will be added.
- (3) Unpaid stormwater user fee charges shall be collected in any manner permissible by Georgia law, including but not limited to: utilizing the services of a collection agency. Unpaid stormwater user fees may also be collected by filing suit to collect on an unpaid account and by using all methods allowed by Georgia law to collect on any civil judgment obtained thereby, including enforcement of any lien resulting from any such judgment. Unless reduced to a judgment and a *writ of fieri facias* issued, the unpaid user fee charge shall not constitute a direct lien against the owner or the property.
- (4) In the event of non-payment and service cut-off, the customer must pay the bill in full, the late payment charge, a cut-off charge if applicable, and pay a deposit if it was either waived, previously refunded, or was used to make the payment, late payment charge, and/or the cut-off charge. The City Manager or his designee is authorized to work out a payment plan for customers that demonstrate the ability to pay. Such a payment plan can only be entered into once in a 12-month period. Failure to meet any payment date of a payment plan shall terminate the payment plan, and the City reserves the right to discontinue utility services to that customer account.

(d) Adjustments. The Stormwater Utility Manager shall administer the procedures and standards for the adjustment of the stormwater user fee charge.

- (1) If a customer believes his stormwater user fee charge amount is incorrect, the customer may seek an adjustment of the stormwater user fee charge for the account at any time by submitting the request in writing to the Stormwater Utility Manager and setting forth in detail the grounds upon which relief is sought. The customer's public utility account must be paid and current prior to consideration of an adjustment request by the City.
- (2) Customers requesting the adjustment shall be required, at their own expense, to provide accurate impervious area and other supplemental information to the Stormwater Utility Manager, including, but not limited to, a survey certified by a registered land surveyor or a professional engineer or as otherwise allowed by the Stormwater Utility Manager. Submittal of this information will be required if the City staff cannot make a determination based on field inspection and/or review of existing City aerial photography. Failure to provide the required information within the time limits established



by the Stormwater Utility Manager, as may be reasonably extended, may result in denial of the customer's adjustment request.

- (3) Once a completed adjustment request and all required information are received by the Stormwater Utility Manager, the Stormwater Utility Manager shall render a written decision.
- (4) In considering an adjustment request, the Stormwater Utility Manager shall consider whether the calculation of the stormwater user fee charge for the account is correct.
- (5) The Stormwater Utility Manager's decision shall be in writing and will be mailed to the address provided on the adjustment request, and service shall be complete upon mailing.
- (6) If the result of an adjustment is that a refund is due the applicant, the refund will be applied as a credit on the applicant's next stormwater user fee charge bill. However, if the account has been closed, a refund will be issued to the account holder.

#### **Section 106-12. Appeals and Hearings**

- (a) Appeals. An appeal to the City Manager may be taken by any customer aggrieved by any decision of the Stormwater Utility Manager. The appeal shall be taken within 30 calendar days of the decision of the Stormwater Utility Manager by filing with the City Manager a notice of appeal in writing specifying the grounds thereof. Upon the filing of the notice of appeal, the Stormwater Utility Manager shall forthwith transmit to the City Manager all documentation constituting the record upon which the decision appealed from was taken.
- (b) Hearings. The City Manager shall fix a reasonable time for hearing the appeal and give written notice to the appellant at least ten (10) calendar days prior to the hearing date. The notice shall indicate the place, date and time of the hearing. The City Manager shall affirm, reverse, affirm in part, or reverse in part the decision of the Stormwater Utility Manager after hearing the evidence. If the decision of the Stormwater Utility Manager is reversed in whole or in part, resulting in a refund or credit due to the property owner or customer, then such refund or credit shall be calculated retroactive to the date of the initial appeal. The decision of the City Manager shall be final, and there shall be no further administrative appeal.

Any person aggrieved or dissatisfied with the decision of the City Manager may petition the Superior Court of Lumpkin County for *Writ of Certiorari*.

Section 2. All ordinances and Code sections, or parts thereof, in conflict with the foregoing are expressly repealed.

Section 3. Should any provision of this ordinance be rendered invalid by any court of law, the remaining provisions shall continue in force and effect until amended or repealed by action of the municipal governing authority.

Section 4. Except as modified herein, City of Dahlonega Code of Ordinances, is hereby reaffirmed and restated. The codifier is hereby granted editorial license to include this amendment in future supplements of said Code by appropriate section, division, article or chapter.

Section 5. This ordinance shall become effective immediately upon adoption on second and final reading.

Effective Date: \_\_\_\_\_

**City of Dahlonega**

By: \_\_\_\_\_  
Sam Norton, Mayor

Attest: \_\_\_\_\_  
Mary Csukas, City Clerk

# City of Dahlonega Stormwater Utility

## *Stormwater Utility User Fee Credit Manual*

REVISED DATE: AUGUST 2020

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## SECTION 1 – GENERAL INFORMATION

Stormwater Utility (SW Utility) user fee credits are made available to private and public entities that undertake specific stormwater management activities to reduce their impact/demand on the City of Dahlongega (City) Stormwater Management Program (SWMP) and the associated costs that would otherwise be expended by the City SWMP. If a customer enacts a specific credit activity that is approved by the City, then the customer will receive a credit on their monthly stormwater user fee bill. Credits will be periodically reviewed by the City for compliance with the applicable standards in the City of Dahlongega SW Utility Credit Manual (the Manual). In addition, the total impervious area on a property will also be routinely reviewed and updated by the City as resources become available. The City will utilize satellite imagery, permits, construction drawings, and other resources to track new developments and additions that occur on a parcel. Any changes that occur on a site will impact the total impervious area, and may affect credits. Credits are given for both structural and non-structural stormwater management activities and include, but are not limited to, the following: detention ponds, stormwater controls, best management practices (BMPs), education programs, stormwater runoff infiltration, watershed stewardship and other approved activities as determined/defined by the City.

The Manual outlines the criteria and procedures for the City of Dahlongega SW Utility customers to secure and maintain a stormwater user fee credit(s) for their property/customer account. An approved SW Utility user fee credit will result in a reduction of the customer's monthly stormwater user fee charge. Implementation of the credit activities by the customer should reduce the impact of stormwater runoff from the subject property on the City's stormwater management system, and corresponding cost to the City to provide SWMP services to that customer. The credit is only applicable for City approved stormwater BMPs, activities and/or programs that are properly designed, constructed (or implemented) and maintained in accordance with this Manual.

### Definitions

The definitions included in the SW Utility Ordinances will be adopted herein by reference.

*Billing Unit (BU):* means the stormwater user fee charge billing unit increment of 1,000 square feet, or any portion thereof, of impervious surface.

*Credit:* means a reduction in the amount of a customer's stormwater user fee charge in recognition of a customer's efforts to mitigate the stormwater runoff impact that developed property has on the City stormwater management services and systems, and/or the efforts of a customer to offset the City's cost for implementation of stormwater management program related activities.

*Customers of the Stormwater Utility:* shall include all persons, properties, and entities serviced by and/or benefitting from the services provided by the City's stormwater management program and the Stormwater Utility. These services include, but are not necessarily limited to, the Stormwater Utility's administration, management, maintenance, expansion, and improvement of the stormwater management systems for the handling and

disposal of stormwater runoff from private and public properties, and the regulation of the public and private stormwater management systems, controls, facilities, and activities.

*Dwelling Unit:* shall mean a structure, regardless of the type or method of construction, which contains one (1) or more bedrooms, a bathroom, and cooking facilities, designed for occupancy by a one or more person(s) regardless of relationship, living as a single-family unit.

*Georgia Stormwater Management Manual (GSMM):* shall refer to the latest version of the technical guidance document (Vol. 2 – Technical Guidance, currently 2016) governing stormwater management design, construction and long-term maintenance activities in Georgia. The GSMM can be found by using the following link: <https://atlantaregional.org/natural-resources/water/georgia-stormwater-management-manual/>.

*Green Infrastructure (GI):* shall refer to the concept whereby sustainable water resources management practices are implemented for land development (and re-development) projects in an effort to protect, restore, or mimic the natural water cycle. GI typically involves the use of landscape features to store, infiltrate and/or evaporate stormwater runoff. GI works in concert with Low Impact Development (LID) and the concept is commonly referred to as GI/LID.

*Impervious area:* shall mean and have the same definition as impervious surface.

*Impervious surface:* means those areas which prevent or impede the infiltration of stormwater into the soil in the manner in which it entered the soil, in natural conditions, prior to development and causes stormwater runoff to collect, concentrate or flow in a manner materially different from what would occur if the land were in an unaltered/undeveloped natural condition. Common impervious surfaces include, but are not limited to, rooftops, buildings or structures, sidewalks, walkways, patio areas, driveways, parking lots, storage areas, awnings and other fabric or plastic coverings, and other surfaces which prevent or impede the natural infiltration of stormwater runoff which existed prior to development.

*Improved property (or developed property):* means property altered from its natural state by construction or installation of more than five hundred (500) square feet of impervious and/or partially impervious surfaces.

*Low Impact Development (LID):* shall refer to an approach to land development (or re-development) that works with nature to manage stormwater as close to its source as possible to preserve, maintain and/or restore a watershed's hydrologic and ecological functions. LID can be characterized as a sustainable stormwater practice that employs principles such as preserving and recreating natural landscape features, minimizing effective imperviousness to create functional and appealing site drainage that manages stormwater as a resource. Typical GI/LID practices include bioretention facilities, rain gardens, vegetated rooftops, rain barrels, and permeable pavements.

*Non-Single Family Residential (NSFR) Property:* shall mean a developed parcel of land that consists of various non-residential land uses including, but not limited to: (1) multi-family, commercial (including mixed commercial & residential), office/institutional, public, transportation, industrial, manufacturing and storage buildings and facilities; (2) parking lots, parks, public and private schools, universities and hospitals; (3) streets, roads, water and wastewater treatment plants; and (4) any other form of use not specifically defined as a detached single family residential property (DSFR).

*Parcel:* shall mean a designated parcel or tract located within the corporate limits of Dahlongega, established by plat, subdivision, or as otherwise permitted by law, to be separately owned, used, developed, or built upon.

*Partial impervious surface:* shall mean those areas which allow for limited infiltration of rainfall and surface water runoff into the soil in the manner that is more similar to natural conditions than “impervious surface” as defined above. Partial impervious surfaces influence and affect stormwater runoff such that the runoff is collected, concentrated and/or flows in a manner that is materially different from what would occur if the land were in an unaltered natural condition. Common partial impervious surfaces include, but are not limited to, compacted gravel and/or compacted soils.

*Private stormwater management systems and facilities:* shall mean those natural and manmade channels, swales, ditches, rivers, streams, creeks, branches, reservoirs, ponds, drainageways, inlets, catch basins, pipes, headwalls, storm drains, lakes and other physical works, properties and improvements which transfer, control, convey or otherwise influence the movement of stormwater runoff or water quality, for which operation and maintenance is the responsibility of the owner or successor or assignee thereof, and which have not been conveyed or dedicated to the City for future maintenance.

*Public stormwater management systems and facilities:* shall mean that portion of the drainage system consisting of natural and/or man-made structures, within the political boundaries of the city which channel or convey stormwater from its point of collection to a point of discharge, owned by the City, over which the City has a legal right of access, have been formally dedicated to and accepted by the City for maintenance, or over which the City exercises dominion and control.

*Single-Family Residential (SFR) Property:* shall mean a developed property containing one residential structure with no more than two dwelling units in or attached thereto, situated upon a single lot of record. Improved property may be classified as SFR even if supplemental accessory structures are present such as garages, carports, storage buildings, guesthouses, servants or caretakers’ quarters, cottages or barns, or the presence of a commercial use within the residence, as long as such use does not result in significant additional amounts of impervious surfaces. SFR properties shall not include improved property containing structures used primarily for non-residential purposes; manufactured homes located within manufactured home parks where the land is owned by someone other than the owners of the manufactured homes; residential condominium developments with more than two units; or vacant/undeveloped property.



*Stormwater management services:* mean all water quality and water quantity related services provided by the City which relate to the following:

- (1) Transfer, control, conveyance or movement of stormwater runoff through the incorporated portions of the City;
- (2) Maintenance, repair and replacement of existing stormwater management systems and facilities;
- (3) Planning, development, design and construction of additional stormwater management systems and facilities to meet current and anticipated needs;
- (4) Regulation of the use of stormwater management services, systems and facilities; and
- (5) Compliance with applicable State and Federal stormwater management regulations and permit requirements.
- (6) Other services as deemed appropriate by the City.

*Stormwater management systems and facilities:* mean those natural and manmade channels, swales, ditches, rivers, streams, creeks, branches, reservoirs, ponds, drainage ways, inlets, catch basins, pipes, headwalls, storm sewers, public streets, curbs and gutters, lakes and other physical works, properties and improvements which transfer, control, convey, detain, retain, treat or otherwise influence the movement of stormwater runoff.

*Stormwater Utility Manager:* means the person appointed by the City Manager to administer the provisions of this article.

*Stormwater user fee charge:* means the periodic user fee charge for the provision of stormwater management services imposed pursuant to this Article of the *Dahlongega Stormwater Utility Ordinance*. This term shall exclude special charges to the owners and/or tenants of particular properties for services, systems or facilities related to stormwater management, including, but not limited to, charges for development plan review, inspection of development projects, and other stormwater management related services provided by Dahlongega for which a corresponding fee is collected for the service rendered.

## Summary of Stormwater User Fee Credits

Table 1 summarizes the user fee credits available to the SW Utility customers. Please refer to the ensuing sections of this document for further details on the various credits, policies, procedures, etc. Per City policy, the maximum user fee credit that a customer account can receive is **50%**.

Table 1: Stormwater User Fee Credit Summary				
Credit Description	Credit Term	Potential Stormwater User Fee Credit Customer Types and Amount		
		Single Family Residential (SFR)	Non-Single Family Residential (NSFR)	Stormwater User Fee Credit
User Fee Credits				
Tree Planting	5 years	X	X	10% - 20%
Low-Impact Parcel	5 years	X	X	25%
No Direct Discharge	5 years	X	X	(Up to) 50%
Septic Tank Maintenance	5 years	X	X	10%
Natural Area Preservation	5 years	X	X	(Up to) 20%
Residential GI/LID	5 years	X		20%
Non-Residential GI/LID	5 years		X	(Up to) 50%
Watershed Stewardship	5 years		X	5%
Stormwater /Water Quality Education Program	5 years		X	50%
NPDES Industrial Stormwater General Permit	5 years		X	30%
Reduced Impervious Area	1 time only		X	100%
Stormwater Facility (i.e. Detention Pond, Retention Pond) <sup>1,2</sup>				
Non-GSMM Stormwater Facility/Detention Pond	5 years		X	15 - 25%
GSMM Stormwater Facility/Detention Pond	5 years		X	(Up to ) 50%

<sup>1</sup> Residential customers that are part of a larger common development (or subdivision) can collectively apply for credits related to the detention pond credit with approval from the SW Utility Manager.

<sup>2</sup> Stormwater facilities must be properly maintained and operating in accordance with their original design for a facility to be eligible for credit.

## Stormwater User Fee Credit Policies

The City has established the following general policies regarding consideration and approval of stormwater user fee credits. Please refer to applicable sections of the City SW Utility Ordinances for additional guidance and requirements pertaining to the stormwater user fee credits.

- Applications for a stormwater user fee credit for existing facilities may be submitted to the City at any time.
- Approved credits will be applied to the customer's next stormwater user fee bill following approval.
- Applications for a stormwater user fee credit associated with new development (or redevelopment) sites may be submitted once the BMP is constructed and the BMP has been inspected by representatives of the City.
- Credits are only approved for (and applied to) eligible customers that meet applicable criteria as set forth in the Manual. The stormwater user fee is being assessed on an individual customer account basis as outlined in the City SW Utility Ordinances. Therefore, credit applications must be made by the entity that owns the property and/or is responsible for payment of the utility account. If the responsible entity for payment of SW Utility user fee changes, the new customer must re-apply for the credit with the City regardless if the term has expired or is still active. The new customer may be able to rely on some (or all) of the information from a previous credit application package, but it will be the responsibility of the applicant to verify the information within the submitted credit application package.
- A group of customers cannot apply for a credit except as stipulated below. An eligible customer is defined as a property or site that contributes stormwater runoff to the qualifying stormwater control and/or BMP located on the same property/site via natural and/or manmade conveyance systems. If a group of properties/sites are served by a single BMP or systems of BMPs, then the credit can be applied to the customer on whose property/site which the BMP resides. This applicant will be referred to as the primary applicant. If the primary applicant provides a memorandum of agreement (MOA) between the primary applicant and another customer(s) for which the BMP(s) provides adequate treatment for the applicable credit, the City will consider application of the credit to all customers named in the MOA. The credit shall be applied to all applicants until such time as the primary applicant notifies the City that the MOA is no longer in effect or the term of the credit expires, whichever occurs sooner. If the MOA is revoked by the primary applicant, the credit shall only apply to the primary applicant.
- A residential homeowner's association (HOA), or a common development such as a multi-family apartment complex, which has its own properly designed, constructed, and maintained stormwater BMP(s) should contact the City SW Utility Manager to determine if the HOA members, or common development customers, are eligible for a credit. For the purposes of the credit, the BMP(s) must be located on a parcel that is

platted within the common development and owned by the HOA (or a single property owner within the subdivision or common development).

- For the purposes of awarding the credit, the credit being applied for must be met for the entire common development and must meet the Manual criteria.
  - Any resulting credit awarded will be divided among eligible customers within the HOA or the common development.
- BMPs located on City owned property are not eligible for credits. Additionally, BMPs that the City maintains through a dedicated maintenance easement or other legal agreement though lying within private property cannot be used by the customer for credit purposes. Please refer to the City's SW Utility Ordinances for further clarification regarding the City's extent of service policy and its scope of responsibility
- During the credit term outlined in the Manual, the City has the right to conduct inspections and/or inquiries to the applicant to ensure conformance to the Manual criteria. If the BMP facility or program is not functional or is not being maintained, the City has the authority to void the credit on the next billing cycle. Before a credit is re-instated, the customer will have to reapply for the credit as outlined in this manual.
- The term of the credit is five years from the date that stormwater utility charges begin accruing. Credits will expire at the end of the fifth year of the first cycle, or December 31, 2026, regardless of when during that cycle they were approved.
- The City may utilize a certification process for customer accounts that have received a credit to certify that the existing credit is still in place at the end of its five-year term. This certification process will require the customer to demonstrate that their property is still eligible for a credit and continues to meet the criteria outlined in the Credit Manual. Failure of the customer to certify his/her credit as required by the City policy could result in credit revocation. The City will develop the annual certification procedure and make it available to customers via the City website and other methods as deemed appropriate. However, it will be the responsibility of the customer to ensure compliance with the annual certification requirement.

### **Stormwater Utility User Fee Credit Application Procedures**

The following is an overview of the stormwater user fee credit application procedures that a customer should follow to obtain and maintain credits. All of the credits in this Manual require an application, and some of the credit applications require engineering analysis to demonstrate and verify credit eligibility. The credits associated with engineering analysis are identified in the Manual along with the credit application forms. The City requires that these calculations be performed, signed, and sealed in accordance with the appropriate Georgia professional certification provisions outlined herein (i.e. engineer, surveyor, landscape architect, etc.). The procedure for submitting a credit application generally includes the following tasks:

1. Obtain a copy of the Credit Manual from the City and determine what (if any) credits the customer may be eligible to apply for and fill out the required application materials.
2. If required by the credit, retain a Georgia Professional Engineer, Landscape Architect, and/or Land Surveyor to perform the required technical analysis.
3. Submit the completed credit application with all sections appropriately filled out and attach all the required supporting documentation.
4. The City may elect to perform an inspection of the customer's site and proposed activity, or to review the non-structural practice being implemented, to ensure conformance to the Manual criteria. As such, the customer must grant the City a Right-of-Entry or access easement as part of the application and approval process.
5. The City will review completed application package(s) and notify the customer if the request is approved or denied within 30 days of receipt of the application. Incomplete application packages will not be considered by the City and will be returned to the customer for completion and/or revision.
6. If the credit is approved, the stormwater user fee credit will be applied, starting with the next customer billing cycle. If the City representative does not approve of the customer's application, the City will send a letter to the customer explaining why the credit application was not approved.

## SECTION 2 – CREDIT POLICY AND PROCEDURES

Listed below are the stormwater user fee credits that SW Utility customers are eligible to apply for and secure. Customers should follow the credit application procedures outlined herein for each credit they desire to secure.

- Tree Planting
- Low-Impact Parcel
- No Direct Discharge
- Septic Tank Maintenance
- Natural Area Preservation
- Residential GI/LID
- Non-Residential GI/LID
- Watershed Stewardship
- Stormwater / Water Quality Education Program
- NPDES Industrial Stormwater General Permit
- Reduced Impervious Area
- Non-GSMM Stormwater Facility Detention Pond
- GSMM Stormwater Facility/Detention Pond

## Tree Planting

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Eligible Customer Classes: SFR and NSFR

### *Credit Description*

The City desires to promote and encourage an expansive and healthy tree canopy throughout the City. Although most property owners are well aware of the value of planting trees with respect to aesthetics, property values, and decreased energy costs, many do not know that planting and preserving trees can also improve water quality and stormwater management overall. Trees intercept large amounts of rain on their surface areas (leaves, branches, and trunks) and absorb rainfall through their root systems that mitigates the impacts of stormwater runoff quantity and quality.

The customer must address the following to establish eligibility for a Stormwater Utility user fee credit associated with tree planting and/or tree preservation:

1. Plant and/or preserve trees above and beyond the minimum requirements as documented in the City's Tree Ordinance. The link below can be used to access the City's Tree Protection Ordinance.  
([https://library.municode.com/ga/dahlonega/codes/code\\_of\\_ordinances?nodeId=SPBLAUSLADE\\_CH125TRPR](https://library.municode.com/ga/dahlonega/codes/code_of_ordinances?nodeId=SPBLAUSLADE_CH125TRPR))
2. In the case of new development or redevelopment projects, a proposed plan should include at least 10% more than is required by the ordinance to be eligible for a user fee credit.
3. In the case of existing sites that desire to retrofit new trees into the site, City staff must approve the plan prior to installation of trees.
4. Trees planted or located within the City Street Right of Way or other City owned property do not qualify for a user fee credit.
5. The City may utilize aerial photography or any other means to assess existing tree canopy on existing lots or to assess the historical tree canopy for a site.
6. Trees must be planted and preserved properly and be maintained in good, healthy condition to continue to receive a user fee credit.

### *Eligible Credit*

The maximum user fee credit for the Tree Planting Credit has been established at 20%.

New Development / Redevelopment Sites: A SW Utility customer can achieve the 20% maximum through a combination of increased density and/or caliper size for the proposed tree planting plan. In general, the criteria to secure this credit is to develop a proposed tree planting/landscape plan that exceeds the minimum requirements by at least 10%. A proposed plan that exceeds the minimum standards by more 10% will be eligible for a credit of the same percentage, up to 20%. For example, if the customer proposed to exceed the ordinance minimum standards by 15%, then that customer would receive a 15% credit on their stormwater user fee. The applicant should work with City staff to determine the total credit percentage for their site/account based on: (1) the minimum tree planting/landscaping ordinance requirements; (2) the proposed exceedance of the



minimum requirements; and (3) the calculations associated with the applicable requirements.

*Existing Development: Where the stormwater user fee customer wishes to plant trees to receive credit, the customer shall receive a 1% credit for each tree planted per acre of total property, up to 20%. Where the total property area is less than one acre, credit shall be awarded at 1% per tree planted. The applicant must follow the requirements for caliper size and species as specified in the City's Tree Ordinance. An applicant desiring to go this route should consult with the City prior to initiating any tree planting or landscape modification plans for an existing site. The applicant must have their tree planting plan approved by the City prior to installation of any trees or before credit is awarded.*

*Stormwater User Fee Credit Application Supporting Documentation (New Development or Redevelopment Projects)*

The customer shall provide the City with a plan to illustrate how the applicant intends to meet or exceed the minimum standards of the City's Tree Ordinance. Review the proposed tree planting and landscape plan with the City staff and SW Utility Manager to ensure that all applicable City Codes are adhered to and to document the extent to which the proposed plan exceeds the minimum standards.

For new developments/redevelopments, at the conclusion of the field work, prepare a post-construction as-built survey of the work performed and ensure that it is consistent with the approved credit application. Submit as-built to the City and the City will perform an inspection to ensure the activities completed adhered to the approved plan.

## Low-Impact Parcel

*Eligible Customer Classes: SFR and NSFR*

### *Credit Description*

There are some properties/sites in the City where the total impervious area footprint is relatively small as compared to the gross parcel area. The ratio of impervious surface to gross parcel area can result in reduced stormwater runoff impacts since a majority of the parcel is undeveloped.

A credit shall apply to customers who can prove that their parcel meets the “low-impact” development criteria presented herein. The low impact parcel credit criteria are summarized in Table 2:

Table 2: Stormwater User Fee Credit Criteria for Low-Impact Parcels	
Parameter	Requirements
Total Impervious Area (%)	Must be less than 10% of total site area
Total Site Area (Acres)	Must be greater than 2 acres

Each customer that wishes to apply for this credit shall be responsible for calculating the total site area and impervious surface area. Each customer shall utilize the following procedures:

- Determine the total gross area of the parcel. The gross area must be a minimum of two (2) acres.
- Determine the total impervious area for the parcel. This can be determined through a site survey or by using aerial imagery. Upon request, the City can provide this information for existing SW Utility customers. The impervious area shall include the structure, driveway, loading dock, sidewalk (do not include the sidewalk in the City right of way), pool deck, patio, shed, or any other accessory impervious area. The total amount of impervious surface must be less than 10% of the total gross area of the parcel. Total gross area includes both pervious and impervious areas.
  - total parcel area (TPA)
  - impervious area (IA)
  - Calculation:  $IA / TPA = 0.10$  (or less)

### *Eligible Credit*

If the parcel meets all the requirements above, the customer would be eligible for a credit of 25% off their total stormwater user fee charge.

### *Stormwater User Fee Credit Application Supporting Documents*

The customer shall provide a site plan or map showing the total gross parcel area and the total impervious surface area. Total impervious surface area shall be detailed to include which portion pertains to the structure, driveway, sidewalk, and other accessory areas that do not allow for infiltration of rainfall and runoff. This information should be documented in the form of a plan and aerial image that will allow City personnel to verify the measurements, calculations and other pertinent information.

## **No Direct Discharge**

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### *Eligible Customer Classes: SFR and NSFR*

#### *Credit Description*

A property or site that does not contribute a discernable amount of stormwater runoff to the City's public drainage system either directly or indirectly shall be eligible for a No Direct Discharge stormwater user fee credit, if it meets the criteria outlined in this Manual.

The No Direct Discharge credit is typically available to those residential and non-residential property owners (or customers) who can demonstrate that stormwater runoff, after leaving the property, does not drain/discharge to a City-owned drainage facility and/or system and ultimately drains/discharges to the drainage system of another local government, or a waterway that is not considered part of the City's public drainage system, such that the site discharge never flows through the City of Dahlonega public drainage system at any point downstream. This type of condition would most likely exist for properties that abut the City limits and stormwater runoff discharges into Lumpkin County.

#### *Eligible Credit*

A credit of up to 50% off the stormwater user fee charge is available for No Direct Discharge for a period of five years. The total credit may be reduced if only a portion of the site drains to the City's public drainage system. For example, if half the customer's property drained to City of Dahlonega's system and half drained to the Lumpkin County system, that customer would be eligible for a 25% (or half of 50%) credit off their stormwater user fee charge.

#### *Stormwater Credit Application*

The customer shall provide the City the necessary information pertaining to the drainage conveyance from their property to the appropriate downstream points. This information should be documented in the form of a topographical based drainage map or plan.

## Septic Tank Maintenance

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### *Eligible Customer Classes: SFR and NSFR*

#### *Credit Description*

Residential and non-residential customers are eligible for a stormwater user fee credit if the customer conducts approved maintenance activities on existing septic systems located on the customer's property. SW Utility customers with septic systems can receive a credit by having their septic tanks pumped out on a regular basis (minimum of every five years). Customers would be eligible to receive the credit for the period of five years after the septic tank was pumped out. The customer must submit documentation to the City in the form of a receipt from a properly licensed hauler of septic wastes. It is the customer's responsibility to confirm that the hauler has secured the required State and/or Local permits and license to haul and dispose of septic wastes. Customers may re-apply for this credit at the end of every five-year credit term. The septic system maintenance credit will be applied to the customer applying for the stormwater user fee credit.

There shall only be one stormwater user fee credit issued per customer account in which regular maintenance is conducted on the septic system and it shall only be good for a period of five years. It is the customer's responsibility to contact a licensed hauler of septic wastes and submit the necessary documentation that the septic system maintenance has been conducted.

The customer shall continue to conduct maintenance on the septic system at a minimum of every five years in order to qualify and receive the stormwater user fee credit on a continual basis. Renewal of the stormwater user fee credit shall be in accordance with the criteria outlined in this Manual.

#### *Eligible Credit*

A maximum credit of 10% off the stormwater user fee charge is available for five years for approved septic tank maintenance activities.

#### *Stormwater User Fee Credit Application Procedures*

The customer shall secure the pertinent documentation from a licensed hauler of septic waste. For the purposes of securing a credit, a receipt from the hauler will be sufficient if the receipt contains the date the maintenance was performed, the address of the property matching the address on the stormwater user fee credit bill, and the name of the company performing the work. The work must have been performed within five years of the application date.

## Natural Area Preservation

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### *Eligible Customer Classes: SFR and NSFR*

#### *Credit Description*

The City will grant a stormwater user fee credit for those customers that provide for Natural Area Preservation in accordance with the criteria outlined in this Manual. In order for a customer to be eligible for this credit, the customer must demonstrate that at least one acre of contiguous green space will be preserved. In general, lands that would likely qualify for natural area preservation credit must be in its undeveloped land in its natural state.

In order for a SW Utility customer to qualify for this credit, the natural area must be permanently protected through a conservation easement or other deed restriction, or the land set aside and permanently protected as part of a conservation subdivision development.

#### *Eligible Credit*

The customer would be eligible to receive a 1% credit for every 1% of the total area (of at least one acre or more) of the property that is permanently protected. The customer could receive a maximum of up to a 20% credit for Natural Area Preservation for an unlimited period of time.

#### *Stormwater User Fee Credit Application Procedures*

The customer shall provide the City the necessary information which documents that the site conditions meet the applicable criteria for this credit. This information should be documented in the form of a site plan and map, which is prepared and sealed by a Georgia Professional Engineer or Land Surveyor, unless otherwise approved by the SW Utility Manager. A copy of the conservation easement agreement or deed restriction that creates the permanent protection must also be included.

## **Residential GI/LID Practices**

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### *Eligible Customer Classes: Residential*

#### *Credit Description*

Residential SW Utility customers are eligible for a stormwater user fee credit if the customer implements an eligible, City approved Residential GI/LID practice in a single residential lot. These GI/LID practices may include, but are not necessarily limited to, practices such as rain barrels, cisterns, rain gardens, bio-retention cells, pervious pavements, etc. The City wishes to encourage the installation of these types of stormwater management GI/LID practices to promote and encourage more environmentally responsible and sustainable residential development within the City. The City believes that the customer should first consider which practices are the most appropriate to their parcel and are encouraged to contact the City SW Utility Manager to select the most appropriate Residential GI/LID practice(s) for their site.

A credit shall apply to those customers who can prove that their property has successfully installed an appropriate Residential GI/LID practice. Each customer that wishes to apply for this credit shall work with the City to establish the effectiveness of the Residential GI/LID practice and the customer will be responsible for providing the necessary information in support of the user fee credit application.

#### *Eligible Credit*

If the parcel meets all the requirements above, the customer would be eligible for a credit of 20% off their stormwater user fee for a period of five years.

#### *Stormwater User Fee Credit Application Supporting Documentation*

The customer shall identify the GI/LID practice or BMP to be utilized and ensure it is designed, maintained, and operated in accordance with general stormwater management requirements outlined in the GSMM and this Manual. The customer shall provide a photograph of the installed practice on their property. City staff reserves the right to inspect the property to ensure that the practice is properly installed prior to issuing a credit.

## Non-Residential GI/LID Practices

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### *Eligible Customer Classes: NSFR*

#### *Credit Description*

Customers are eligible for the full GI/LID stormwater user fee credit, if the customer can demonstrate that the on-site GI/LID stormwater management practices can successfully infiltrate the first 1.0" of rainfall in accordance with the GSMM Infiltration standards. Customers may be able to qualify for a partial credit if they can demonstrate that the GI/LID practice infiltrates less than the first 1.0" of stormwater runoff.

The infiltration associated with GI/LID practices must be appropriately documented through technical analysis by a qualified professional (i.e. engineer, surveyor, landscape architect), and must meet the standards of the GSMM.

The customer shall continue to conduct maintenance as per the maintenance plan provided with the original application. The customer may reapply for the credit every five years. If a customer is reapplying for a GI/LID Infiltration credit and site conditions have not changed since the original application, the application only needs to include a copy of the original hydrological study and certification that all maintenance has been performed per the maintenance plan for re-issuance of the credit. If site improvements or changes have been made to the property, then the hydrology study will need to be updated to document compliance with the Manual criteria.

#### *Eligible Credit*

A credit of up to 50% off the stormwater user fee charge is available for stormwater infiltration for a period of five years. The total credit may be reduced if part of the site does not infiltrate stormwater to the standards outlined above.

#### *Stormwater User Fee Credit Application Procedures*

The customer shall provide a hydrology report prepared by and sealed by a Georgia Professional Engineer or Registered Land Surveyor or Registered Landscape Architect demonstrating compliance with the requirements and criteria outlined herein:

- Pre-Development runoff rates and volumes leaving the property prior to development.
- Post-Development runoff rates and volumes leaving their property in its current, developed condition.
- Documentation regarding site groundwater table conditions and the impacts (if any) those conditions have on surface water infiltration.
- Description of the methods and calculations utilized to develop the predictions of pre-development and post-development flow rates and volumes.



- Description of the stormwater controls and other site improvements that have been implemented to reduce the post-development runoff rates and volumes.
- Description of the stormwater controls and GI/LID practices utilized along with supporting data demonstrating that the site conforms to the infiltration and water quality standards for an individual site development as outlined in the GSMM.
- Maintenance plan for those site features necessary to maintain the reduction in stormwater runoff discharge rates and volumes to pre-development runoff conditions or less.

## **Watershed Stewardship**

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### *Eligible Customer Classes: NSFR*

#### *Credit Description*

SW Utility customers are eligible for a stormwater user fee credit if the customer participates in a City approved local watershed stewardship event. Eligible events are set up, organized, and executed through a partnership with the City. There shall only be one stormwater user fee credit certificate issued per property/customer account regardless of the number of participants. NSFR customers seeking this credit will have to demonstrate that at least 10 individuals or 10% of their staff or attendees (whichever is less) participated in this event to receive a credit.

In general, eligible watershed stewardship activities may include community programs such as Adopt-A-Stream, City approved Rivers Alive or Great American Cleanup Day (or other City approved stream clean up events), City-approved Storm Drain Marking, etc. Other eligible credit programs may be added in the future, but customers should verify activity eligibility with the City SW Utility Manager in advance. The customer can only receive one watershed stewardship event credit during each year.

#### *Eligible Credit*

A 5% credit off the stormwater user fee charge is available for the Watershed Stewardship Credit for a period of five years.

#### *Stormwater User Fee Credit Application Documentation*

The customer shall provide the appropriate certificate for the Watershed Stewardship Program event. This information must certify the number of participants and provide the total number of staff, attendees, students, or congregants. Attendance at events not sponsored by the City may can be transferable to the City's stormwater user fee credit program, if approved by the City SW Utility Manager.

## **Stormwater / Water Quality Education Program**

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*Eligible Customer Classes: NSFR (Public & Private Education Institutions)*

### *Credit Description*

The City encourages and supports the efforts of both public and private organizations to educate and inform the public on the importance of water resources management issues. In an effort to further encourage this type of educational activity, the City shall offer a stormwater user fee credit to eligible customers that meet the criteria outlined in this Manual.

The Water Resources Education Program credit shall be made available to all public or private educational institutions that meet the criteria set forth herein and that conduct approved educational activities as part of their day-to-day curriculum. Eligible institutions would include, but not necessarily be limited to, Lumpkin County Public Schools (inside the City), private schools (inside the City), and public and private universities located inside the City limits.

In order to be eligible for this credit, the education program taught must be consistent with the City's stormwater management program and must also be pre-approved by the City SW Utility Manager.

- The credit shall be available to eligible customers that teach at least 500 students in an approved Water Resources Education Program, unless otherwise approved by the SW Utility Director.
- The program should address the following elements: stormwater runoff/pollution prevention, water quality, water conservation, and/or recycling.

### *Eligible Credit*

Approved credit applications will result in the award of a 50% credit to the customer's stormwater user fee. The credit may only be applied to the portion of the property where the educational activities are taught and may not total more than 50%. Credits cannot be applied to administrative facilities, dormitories, bus lots, parking lots, and other impervious areas that are not associated with the educational facility where the approved environmental classes are taught.

### *Stormwater User Fee Credit Application Procedures*

The following information shall be provided to the City in order to receive approval of the Water Resources Education Program credit:

- The person responsible for the customer account shall certify to the City SW Utility Manager that a water resources-based curriculum is being taught at the facility and the details regarding the program.
- Name of the customer applying for the credit.
- Address of site (property) and the point of contact.
- Approximate number of participants that have been taught the approved curriculum.

## **NPDES Industrial Stormwater General Permit Compliance**

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### *Eligible Customer Classes: NSFR*

#### *Credit Description*

Properties that operate a facility that must secure coverage per its Standard Industry Code (SIC) under the NPDES Industrial Stormwater General Permit are eligible for a stormwater user fee credit. Customers can receive a stormwater user fee credit by complying with applicable NPDES Industrial Stormwater General Permit requirements for industrial facilities. Implementation of the applicable compliance requirements assists the City in addressing water quality impairment issues at the source prior to discharge into the City's publicly-owned drainage system and/or State Waters. If the customer has properly secured coverage under the NPDES Industrial Stormwater General Permit, and is in compliance with all applicable requirements, i.e. development and implementation of a Stormwater Pollution Prevention Plan (SWP3), a credit application may be filed with the City to secure a credit.

In order to maintain the credit, the customer shall send a copy of an annual report of compliance to the City SW Utility Manager each year. Failure to make the required submittals could result in forfeiture of the stormwater user fee credit.

#### *Eligible Credit*

The credit amount available for NPDES Industrial Stormwater General Permit compliance is 30% off the stormwater user fee charge for a period of five year.

#### *Stormwater User Fee Credit Application Procedures*

The customer shall complete the application and include the required documents that verify compliance with the NPDES Industrial Stormwater General Permit. At a minimum, the documentation attached to the credit application shall include the following items below:

- Customer address and facility point of contact
- Copy of the current NPDES Industrial Stormwater Permit Notice of Intent (NOI)
- Copy of the annual report of compliance
- Copy of the SWP3
- Certification by the responsible party/permit holder that the NOI is current and the SWP3 is being implemented
- An executed Right of Entry Agreement.

## Reduced Impervious Surface

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### *Eligible Customer Classes: NSFR*

#### *Credit Description*

The City desires to promote GI/LID practices in land development and re-development projects that are undertaken within the City limits including those design concepts that reduce and/or minimize the existence of impervious surfaces. To that end, the City encourages property owners to minimize or reduce where possible impervious cover in the various drainage basins that encompass the City. The City has developed this credit to incentivize property owners to remove existing impervious cover (especially as it relates to redevelopment projects) and thereby lessen the impacts of stormwater runoff.

A credit shall apply to those NSFR customers who can document that they have successfully removed impervious surface from their property and replaced the areas with pervious cover. Customers who have shown that they have removed 25% of the existing impervious cover from their property shall qualify for this credit for the year in which the activity occurred. The ongoing benefit to the customer will be that his/her monthly stormwater user fee charge will be lower based on the calculation method used for NSFR parcels. Removal of impervious surface must be equal to (or greater than) 25% of the existing impervious surface for the property.

#### *Eligible Credit*

If the customer is deemed to have fully complied with the requirements of this credit, the customer's monthly stormwater user fee charge will be reduced to \$0 for the next 12 months in consideration of the reduced impervious surface actions undertaken and completed. After 12 months, the customer's monthly user fee charge will be imposed going forward based on the revised calculated impervious surface for the account.

#### *Stormwater User Fee Credit Application Documentation*

The customer shall provide the information necessary for the City to determine the gross impervious surface for the NSFR parcel before and after proposed removal activities. This shall include a plan to illustrate which impervious surfaces will be removed as part of the credit application.

The customer should review the proposed plan with the City staff and SW Utility Manager to ensure that all applicable City Codes are adhered to and secure the required approvals as well as any variances (where necessary) prior to submittal of the credit application to the City.

At the conclusion of the field work, the customer must prepare and submit a post construction as-built certification that the activities completed adhered to the approved plan.

## Non-GSMM Stormwater Facility/Detention Pond Credit

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### Eligible Customer Classes: NSFR\*

*\* SFR customers that are part of a larger common development (or subdivision) that has a privately maintained stormwater control that was designed and constructed under the then current stormwater design regulations can collectively apply for the credits related to the GSMM Stormwater Facility/Detention Pond Credit, after consultation with the SW Utility Manager to establish eligibility.*

The Non-GSMM Stormwater Facility/Detention Pond Credit has been designed for older detention ponds that were approved and constructed under design that differ from the GSMM.

The overall goal of City is to give a credit to eligible customers that are reducing the impact of stormwater generated by their property. By reducing the peak discharge of stormwater from their property, the property owners/customer reduces the burden they impose on the City drainage system and the downstream receiving waterway. The credit shall only be applied to that portion of the property served by the detention basin.

Credits are available under the following general conditions and criteria:

- A maximum of 15% credit on the water quantity charge is available for customers that can demonstrate that their facility is in good working order and that routine maintenance of the facility has been and will continue to be conducted in accordance with professional standards.
- A maximum of 20% credit on the water quantity charge is available to customers that can demonstrate that the peak stormwater discharge rate for the 10-year storm from their stormwater retention/detention facility for a post developed site condition ( $Q_{post}$ ) is no more than the peak stormwater discharge rate before development ( $Q_{pre}$ ) (i.e.  $Q_{post} = Q_{pre}$ ).
- A maximum of 25% credit on the water quantity charge is available to customers that can demonstrate that the peak stormwater discharge rate for the 10-year storm from their stormwater retention/detention facility for a post developed site condition ( $Q_{post}$ ) is at least 10% less than the peak stormwater discharge rate before development ( $Q_{pre}$ ) (i.e. a  $Q_{post}$  is 10% less than  $Q_{pre}$ ).
- The City reserves the right to establish the applicable credit for situations that may fall between the various criteria outlined above.

In order to maintain eligibility for the credit, the customer must properly maintain the onsite stormwater controls that were documented in the user fee credit application for the term specified in the Manual. Furthermore, all stormwater control design, construction and maintenance shall be done in strict accordance with the City's current ordinances and design standards related to stormwater management.

### *Stormwater User Fee Credit Application Procedures*

The customer shall follow the procedures below when applying for the detention pond user fee credit: The customer shall provide a hydrology report (or comparable document) prepared by and sealed by a Georgia Professional Engineer or Georgia Registered Land

Surveyor or Registered Landscape Architect demonstrating compliance with the requirements and criteria outlined herein. The customer shall submit an executed Right of Entry Agreement, an ongoing maintenance plan, and documentation that the facility/detention pond has been properly maintained to the City.

## GSMM Stormwater Facility/Detention Pond

### Eligible Customer Classes: NSFR\*

\*SFR customers that are part of a larger common development (or subdivision) that has a privately maintained stormwater control that was designed and constructed in accordance with the GSMM can collectively apply for the credits related to the GSMM Stormwater Facility/Detention Pond Credit, after consultation with the SW Utility Manager to establish eligibility.

### Credit Description

The Unified Stormwater Sizing Criteria as defined in the GSMM is an integrated approach to addressing stormwater runoff impacts associated with both water quality and quantity issues. Each of the unified stormwater sizing criteria are intended to be used in conjunction with the others to address overall stormwater runoff impacts site. When used as an overall set of criteria, the unified stormwater sizing criteria control and manage the entire range of stormwater runoff events from the smallest storm events to the largest storm events (i.e. the 100-year storm). The four stormwater runoff treatment levels described in the GSMM unified stormwater sizing criteria include water quality, channel protection, overbank flood protection, extreme flood protection, and runoff reduction. Table 3 presents each treatment level/criteria with a description of each, as provided in the GSMM.

Table 3: GSMM Unified Stormwater Sizing Criteria		
Treatment Level/ Criteria	Maximum Available Credit	Criteria Description
1. Runoff Reduction	20%	Attempt to infiltrate up to the first 1.0 inches of rainfall for the site. Per the GSMM, the purpose of this criteria treatment level is to reduce the volume of stormwater runoff by infiltrating it prior to collection, treatment, detention, and discharge. In most cases, if this criterion is fully met, criteria 2 is not necessary as its intent is already achieved.
	or	
2. Water Quality	10%	Capture and treat the first 1.2 inches of runoff, or the remaining amount of runoff that is not infiltrated under criteria 1. Per the GSMM, this equates to providing water quality treatment for the runoff associated with 85% of annual storm events with a goal reducing average annual post-development TSS loadings by 80%.
3. Channel Protection/ Aquatic Resources Protection	10%	Provide extended detention of the 1-year storm event released over a period of 24 hours to reduce bankfull flows and protect downstream channels and aquatic resources from erosive velocities and unstable flow conditions.
4. Overbank Flood Protection	10%	Provide peak discharge control of the 25-year storm event such that the post-development peak rate does not exceed the predevelopment rate to reduce overbank flooding.
5. Extreme Flood Protection	10%	Evaluate the effects of the 100-year storm on the stormwater management system, adjacent property, and downstream facilities and property. Manage the impacts of the extreme storm event through detention controls and/or floodplain management.

**Note:** The criteria description for each stormwater runoff treatment level is in general accordance with information published in the GSMM.



Credits are available under the following general conditions and criteria:

- This credit is not available for any portion of a parcel where a No Direct Discharge credit was secured unless otherwise approved by the SW Utility Manager.
- The stormwater facility must be in good working order and the customer must demonstrate that routine maintenance of the facility has been and will continue to be conducted in accordance with professional standards.
- The credit shall only be applied to that portion of the property served by the stormwater facility.

The customer shall continue to conduct maintenance as per the maintenance plan provided with the original application. The customer may reapply for the credit every five years. If a customer is reapplying for the unified stormwater sizing criteria user fee credit and site conditions have not changed since the original application, the application only needs to include a copy of the original design information and certification that all the necessary maintenance has been performed per the maintenance plan for re-issuance of the credit. If significant changes to the site layout and/or site stormwater controls has occurred, then the City may request that the design information be updated to document compliance with the Manual criteria.

#### *Eligible Credits*

A maximum credit of up to 50% off the stormwater user fee charge is available if a customer can achieve compliance with all five of the unified stormwater sizing criteria described herein.

#### *Stormwater User Fee Credit Application Procedures*

The customer shall provide a hydrology report (or comparable document) prepared by and sealed by a Georgia Professional Engineer or Georgia Registered Land Surveyor or Registered Landscape Architect demonstrating compliance with the requirements and criteria outlined herein. The customer shall submit the user fee credit application, an executed Right of Entry Agreement, an ongoing maintenance plan, and documentation that the facility/detention pond has been properly maintained to the City.

## **Stormwater User Fee Credit Application Forms & Other Miscellaneous Forms**

Stormwater user fee credit applications are required to secure approval of all credits offered in this Manual. The forms and documents attached to the appendices are summarized below.

- Appendix A includes the credit application forms for the residential stormwater user fee credits described in this Manual.
- Appendix B includes the credit application forms for the non-residential stormwater user fee credits described in this Manual.
- Appendix C includes miscellaneous forms required as part of the stormwater user fee credit application process, including a Right-of-Entry Agreement.

## **APPENDIX A: SFR Stormwater User Fee Credit Application Forms**

## APPENDIX A

### *City of Dahlonega SW Utility SFR Customer Stormwater User Fee Credit Application Form*

#### **Instructions:**

Fill out this form completely. One application must be submitted for each customer account. Follow the steps outlined in the applicable section of this Manual. Attach all appropriate documentation to support this request, as outlined herein.

Fill out and attach appropriate documentation. Mail completed form (with attachments) to:

City of Dahlonega  
Attn: SW Utility Manager  
465 Riley Road  
Dahlonega, GA 30533

I hereby request City of Dahlonega to review this application for a stormwater user fee credit(s). I further authorize the City to investigate the site characteristics of the identified parcel for the purpose of evaluation for a stormwater user fee credit(s). I certify that I have authority to make such a request and grant such authority for the City staff (or their designee) to evaluate this property for the purposes of approval or denial of the user fee credit. The attached information is true and correct to the best of my knowledge and belief. I agree to provide corrected information should there be any change in the information provided herein.

\_\_\_\_\_  
Type or print name

\_\_\_\_\_  
Property Owner

\_\_\_\_\_  
SW Utility Account No.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

This form must be signed by an individual person who is responsible for the site operations and/or payment of the monthly utility bill. If the responsible person is not an individual person then the form must be signed by an officer, director, partner, or registered agent with authority to execute instruments for the customer account.

#### **Approval:**

\_\_\_\_\_  
SW Utility Manager

\_\_\_\_\_  
Date

\_\_\_\_\_  
SW Utility Account No.

## APPENDIX A

### Residential Customer Stormwater User Fee Credit Application/Renewal Form

	Credit Description
	Tree Planting
	Low Impact Parcel
	No Direct Discharge
	Septic Tank Maintenance
	Natural Area Preservation
	Residential GI/LID

#### General Customer Information:

Customer Name:	
Stormwater Utility Account Number:	
Mailing Address:	
Mailing City/Zip:	
Contact Phone/Fax Number:	
Contact E-mail Address:	

#### Property Information:

Parcel/Property Address (number and street):	
Parcel/Property Address (city and state and zip):	
Parcel Identification Number:	
Parcel/Property Location/Development:	
Authorized Contact, if different than Customer:	

## **APPENDIX B: NSFR Stormwater User Fee Credit Application Forms**

## APPENDIX B

### *City of Dahlonega SW Utility NSFR Customer Stormwater User Fee Credit Application Form*

#### **Instructions:**

Fill out this form completely. One application must be submitted for each separate customer account. Multiple stormwater controls/credit requests may be included in the application for a single customer location/account. Please ensure all stormwater management facilities have been properly designed and constructed and continue to be properly maintained. Attach all the necessary documentation to support the user fee credit request. Documentation shall include, but not necessarily limited to, the following:

1. Facility site plan with stormwater facilities/controls with delineated drainage areas.
2. Description of stormwater control facilities.
3. Appropriate pages from Volume 2 of the GSMM (latest version) identifying design requirements for each on-site stormwater control.
4. Documentation that the stormwater control facilities meet one or more criteria for the stormwater user fee credit(s).
5. Appropriate professional certification(s), if required per this Manual.
6. Pertinent regulatory compliance documentation, if applicable.
7. Completed Right-of-Entry Agreement (if applicable) and/or a maintenance plan (if applicable) per the requirements of this Manual.
8. Other pertinent information to support the user fee credit request.

Mail completed the completed form as well as the necessary attachments and supporting documentation to:

City of Dahlonega  
Attn: SW Utility Manager  
465 Riley Road  
Dahlonega, GA 30533

I hereby request City of Dahlonega to review this application for a stormwater user fee credit(s). I further authorize the City to investigate the site characteristics of the identified parcel for the purpose of evaluation for a stormwater user fee credit(s). I certify that I have authority to make such a request and grant such authority for the City staff (or their designee) to evaluate this property for the purposes of approval or denial of the user fee credit. The attached information is true and correct to the best of my knowledge and belief. I agree to provide corrected information should there be any change in the information provided herein.

\_\_\_\_\_  
Type or print name

\_\_\_\_\_  
Owner

\_\_\_\_\_  
SW Utility Account No.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**APPENDIX B**

*City of Dahlonge SW Utility Non-residential Stormwater User Fee Credit Application Form (continued)*

This form must be signed by an individual person who is responsible for the site operations and/or payment of the monthly utility bill. If the responsible person is not an individual person then the form must be signed by an officer, director, partner, or registered agent with authority to execute instruments for the customer account.

**Approval:**

\_\_\_\_\_  
SW Utility Manager

\_\_\_\_\_  
Date

\_\_\_\_\_  
SW Utility Account No.



## APPENDIX B

### NSFR Customer Stormwater User Fee Credit Application/Renewal Form

	Type Credit
	Tree Planting
	Low Impact Parcel
	No Direct Discharge
	Septic Tank Maintenance
	Natural Area Preservation
	Non-Residential GI/LID Practices
	Watershed Stewardship
	Stormwater/Water Quality Education Program
	NPDES Industrial Stormwater General Permit
	Reduced Impervious Area
	GSMM Stormwater Facility/Detention Pond
	Non-GSMM Stormwater Facility/Detention Pond

#### General Customer Information:

Customer Name:	
SW Utility Account Number:	
Mailing Address:	
Mailing City/Zip:	
Contact Phone/Fax Number:	
Contact E-mail Address:	

#### Property Information:

Parcel Address (number and street):	
Parcel Address (City, State and Zip):	
Parcel Identification Number:	
Parcel Location/Name of Development:	
Authorized Property Owner Contact (if different than Customer Name above):	

## **APPENDIX C: Right of Entry Form**

**APPENDIX C**

***Right of Entry Agreement – Stormwater User Fee Credit(s) Evaluation***

STATE OF GEORGIA, LUMPKIN COUNTY

I/We \_\_\_\_\_, the owner and/or tenant (circle which one or both) of the property commonly identified as \_\_\_\_\_, City of Dahlonega , Lumpkin County, State of Georgia, do hereby grant and give freely and without coercion, the right of access and entry to said property to City of Dahlonega , its agents, contractors, and subcontractors thereof, for the purpose of performing necessary evaluations of onsite stormwater facilities, controls and site activities related to stormwater runoff management on the \_\_\_\_\_ (hereinafter “facility”) located on Land Lot \_\_\_\_\_ in City of Dahlonega , Georgia.

The undersigned agrees and warrants to waive and hold harmless City of Dahlonega , its agents, employees, contractors, and subcontractors, for damage of any type, or any claim or action, either legal or equitable that might arise out of any activities on the above described property that are conducted by City of Dahlonega , its agents, employees, contractors and subcontractors, pursuant to this Agreement.

In consideration of this Right of Entry Agreement and the rights granted to City of Dahlonega herein, the receipt and sufficiency of which is hereby acknowledged, City of Dahlonega agrees, to perform only visual evaluations, and review pertinent facility records and information, necessary to verify stormwater user fee credit eligibility. I/We, will not/have not receive(d) any compensation for this Right of Entry Agreement.

For the considerations and purposes set forth herein, I set my hand this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

\_\_\_\_\_  
Operator or Owner (identify which one)

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Address

\_\_\_\_\_  
Notary

\_\_\_\_\_  
Address

\_\_\_\_\_  
My Commission Expires

**City Acknowledgement:**

\_\_\_\_\_  
City SW Utility Manager

\_\_\_\_\_  
Date



## RESOLUTIONS & ORDINANCES

---

**DATE:** August 3, 2020

**TITLE:** Resolution 2020-13: Resolution to adopt the Stormwater Utility User Fee Rate

**PRESENTED BY:** Doug Parks, City Attorney

---

**AGENDA ITEM DESCRIPTION:**

This resolution is necessary to set the rate charged per ERU for the storm water utility.

---

**HISTORY/PAST ACTION:**

The city has no prior history in regard to a storm water utility.

---

**FINANCIAL IMPACT:**

The financial impact has been described by the consultant in prior council meetings.

---

**RECOMMENDATION:**

That the rate resolution be approved.

---

**SUGGESTED MOTIONS:**

Motion that the rate resolution be approved as written.

---

**ATTACHMENTS:**

Rate Resolution 2020-13

---

**Resolution 2020-13**

**A RESOLUTION TO ADOPT THE STORMWATER UTILITY USER FEE RATE IN ORDER TO PROVIDE SUFFICIENT FUNDS TO IMPLEMENT THE STORMWATER MANAGEMENT PROGRAM OF THE CITY OF DAHLONEGA**

**BE IT RESOLVED**, by the Mayor and Council of Dahlonega, Georgia:

**WHEREAS**, the City has performed a Stormwater Management Program Assessment and Funding Analysis which properly assesses and defines the City's stormwater management program problems, needs, goals, priorities as well as the stormwater management program funding needs; and

**WHEREAS**, the Mayor and City Council have adopted an ordinance authorizing the formation of Stormwater Utility, which is organizational and accounting entity dedicated specifically to the management, maintenance, protection, control, regulation, use, and enhancement of Stormwater management services, systems, and facilities within the City; and

**WHEREAS**, the City must ensure that the Stormwater Utility has sufficient resources to support the cost of operating and maintaining the City's stormwater management system and to implement necessary repairs, replacements, improvements and extensions thereof; and

**WHEREAS**, it is appropriate for the City to impose a stormwater user fee charge in accordance with the procedures, requirements, and restrictions established in the Stormwater Utility Ordinance.

**NOW THEREFORE, BE IT RESOLVED**, by the Mayor and Council of Dahlonega, Georgia, in regular session assembled, that said governing authority does hereby adopt the Stormwater User Fee Rate of \$1.50 per billing unit per month; and,

**BE IT FURTHER RESOLVED** that copies of this Resolution will be kept in the Office of the City Clerk in City Hall and be made available for inspection by any member of the public.

**Effective date:** \_\_\_\_\_

**ADOPTED this** \_\_\_\_ **day of** \_\_\_\_\_ **2020.**

\_\_\_\_\_  
Sam Norton, Mayor

**ATTESTED, RECEIVED AND APPROVED this** \_\_\_\_ **day of** \_\_\_\_\_ **2020.**

\_\_\_\_\_  
Mary Csukas, City Clerk



# RESOLUTIONS & ORDINANCES

---

**DATE:** September 8, 2020  
**TITLE:** 2020 Tax Digest and Millage Rate  
**PRESENTED BY:** Melody Marlowe, Finance Director

---

## AGENDA ITEM DESCRIPTION:

An Ordinance is required to approve the use of County assessments for the tax year 2020, establish a millage rate for tax year 2020, and authorize the County Tax Commissioner to bill and collect property tax on behalf of the City.

---

## HISTORY/PAST ACTION:

On July 20, 2020, the Lumpkin County Tax Commissioner provided the property tax digest for tax year 2020 based on assessment values provided by the Lumpkin County Tax Assessor. (A summary of the 2020 tax digest is attached and includes a comparison to the 2019 tax digest.)

The calculated rollback rate for the 2020 tax digest is 5.901 mills. A property tax rate reduction of 0.125 mills is planned beyond the calculated rollback rate.

On July 20, 2020, the City Manager's Proposed Budget was presented at council work session and included a specified amount of revenue to come from ad valorem taxes. To meet the revenue requirements, the 2020 millage rate is 5.776 is necessary. (A tax digest and millage rate history are attached.) The required public hearing was held on August 17, 2020.

---

## FINANCIAL IMPACT:

The total net taxes levied at 5.776 for 2020 is \$1,189,991. This is a 2.41% decrease from the 2019 tax levy.

---

## RECOMMENDATION:

To approve the 2020 Tax Digest and fix the millage rate at 5.776.

---

## SUGGESTED MOTIONS:

I make a motion to adopt Ordinance 2020-33 approving the use of the county assessment for tax year 2020, establishing a millage rate of 5.776 for tax year 2020, and authorizing the County Tax Commissioner to bill and collect property tax on behalf of the City.

---

## ATTACHMENTS:

Ordinance 2020-33  
City of Dahlonega – Digest Comparison  
City of Dahlonega – Tax Digest and Millage Rates

---

**ORDINANCE 2020-33**  
**2020 TAX DIGEST AND MILLAGE RATE**

**AN ORDINANCE BY THE CITY COUNCIL OF DAHLONEGA, GEORGIA, TO USE THE COUNTY ASSESSMENT FOR TAX YEAR 2020; ESTABLISH A MILLAGE RATE FOR TAX YEAR 2020; AND AUTHORIZE THE COUNTY TAX COMMISSIONER TO BILL AND COLLECT PROPERTY TAX ON BEHALF OF THE CITY.**

**BE IT HEREBY ORDAINED BY THE CITY COUNCIL OF DAHLONEGA, GEORGIA, AS FOLLOWS:**

**WHEREAS**, the City of Dahlonega Charter, Article VI, Sections 6.10 and 6.12, requires the Council by ordinance to elect to use the county assessment for the year in which the city taxes are to be levied and establish a millage rate; and

**WHEREAS**, on July 20, 2020, the Lumpkin County Tax Commissioner provided the property tax digest for tax year 2020 based on assessment values provided by the Lumpkin County Tax Assessor; and

**WHEREAS**, a budget has been established for the City of Dahlonega for the Fiscal Year 2021; and

**WHEREAS**, a specified amount of revenue for this budget comes from ad valorem taxes.

**NOW THEREFORE BE IT ORDAINED** that the City Council of Dahlonega, Georgia, elects to use the county assessment for the 2020 tax year.

**NOW THEREFORE BE IT FURTHER ORDAINED** that the millage rate for the City of Dahlonega, Georgia, for the tax year 2020 on property subject to ad valorem taxation by the City is hereby fixed at 5.776.

**NOW THEREFORE BE IT FURTHER ORDAINED** that the Lumpkin County Tax Commissioner shall bill property taxes in one installment and collect payment of said taxes on the City's behalf and in accordance with State law.

**BE IT ORDAINED BY THE CITY COUNCIL OF DAHLONEGA THIS 8<sup>th</sup> DAY OF SEPTEMBER, 2020.**

---

Sam Norton, Mayor

Attest:

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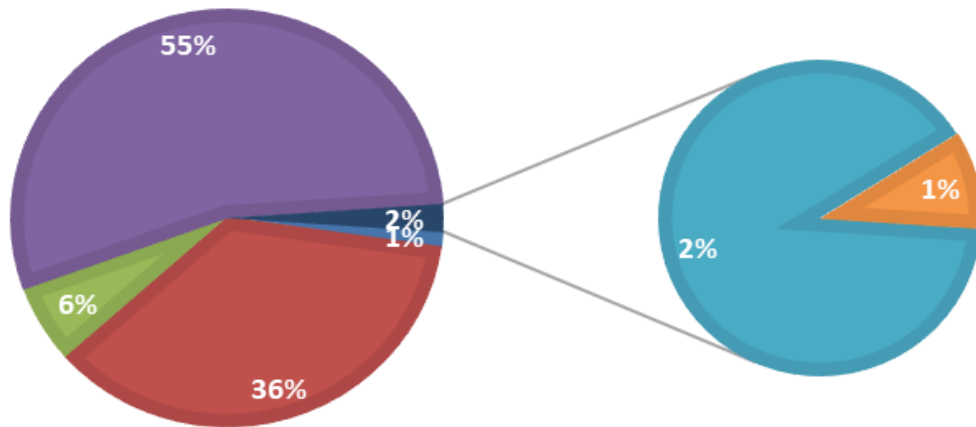
Mary Csukas, City Clerk

## CITY OF DAHLONEGA - DIGEST COMPARISON

Property Type	Tax Year 2019			Tax Year 2020			Increase (Decrease)	
	Fiscal Year 2020			Fiscal Year 2021				
	Count	Acres	40% Value	Count	Acres	40% Value	Value	%
Agricultural	59	734	2,793,934	62	754	2,902,911	108,977	3.90%
Commercial	1,605	917	85,489,526	1,604	916	85,872,591	383,065	0.45%
Industrial	29	56	14,582,190	30	56	14,283,843	(298,347)	-2.05%
Residential	3,199	1,913	131,458,698	3,194	1,903	129,283,908	(2,174,790)	-1.65%
Utility	12	3	4,419,270	13	3	4,398,162	(21,108)	-0.48%
Conservation	10	102	595,359	9	80	486,595	(108,764)	-18.27%
Motor Vehicle	4,914	3,725	239,338,977	4,912	3,712	237,228,010	(2,110,967)	-0.88%
	820		1,060,770	764		877,140	(183,630)	-17.31%
	27		69,122	17		52,578	(16,544)	-23.93%
Mobile Home	5,761	3,725	240,468,869	5,693	3,712	238,157,728	(2,311,141)	-0.96%
Exempt Property								
	368	5,121	54,836,927	381	5,155	56,764,555	1,927,628	3.52%

### 2020 TAXABLE DIGEST (REAL AND PERSONAL PROPERTY)

■ Agricultural   
 ■ Commercial   
 ■ Industrial   
 ■ Residential   
 ■ Utility   
 ■ Conservation

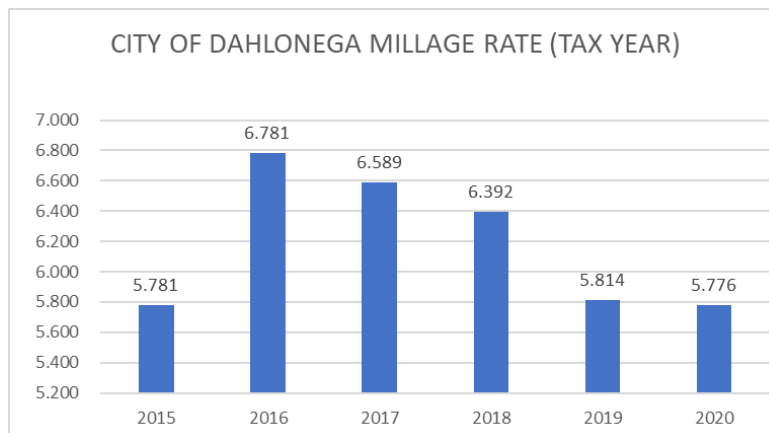






## CITY OF DAHLONEGA TAX DIGEST AND MILLAGE RATES

CITY OF DAHLONEGA	2015	2016	2017	2018	2019	2020
Real and Personal Property	208,211,843	213,539,963	220,905,667	228,676,780	239,338,977	237,228,010
Motor Vehicles	3,278,000	2,462,370	1,850,770	1,331,040	1,060,770	877,140
Mobile Homes	83,122	79,710	77,284	73,424	69,122	52,578
<b>GROSS DIGEST</b>	<b>211,572,965</b>	<b>216,082,043</b>	<b>222,833,721</b>	<b>230,081,244</b>	<b>240,468,869</b>	<b>238,157,728</b>
Less: M & O Exemptions	25,315,056	27,150,378	26,895,489	28,985,170	30,744,043	32,134,432
<b>NET M &amp; O DIGEST</b>	<b>186,257,909</b>	<b>188,931,665</b>	<b>195,938,232</b>	<b>201,096,074</b>	<b>209,724,826</b>	<b>206,023,296</b>
Gross M & O Millage Rate	9.907	11.099	10.600	10.548	9.963	10.363
Less: Millage Rate Rollbacks	4.126	4.318	4.011	4.156	4.149	4.587
<b>NET M &amp; O MILLAGE RATE</b>	<b>5.781</b>	<b>6.781</b>	<b>6.589</b>	<b>6.392</b>	<b>5.814</b>	<b>5.776</b>
Net Taxes Levied	1,076,757	1,281,146	1,291,037	1,285,406	1,219,340	1,189,991
Net Taxes \$ Increase	195,576	204,389	9,891	(5,631)	(66,066)	(29,350)
Net Taxes % Increase	22.19%	18.98%	0.77%	-0.44%	-5.14%	-2.41%





# RESOLUTIONS & ORDINANCES

---

**DATE:** September 8, 2020  
**TITLE:** FY2021 Budget and 5-Year Capital Improvements Program  
**PRESENTED BY:** Melody Marlowe, Finance Director

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## AGENDA ITEM DESCRIPTION:

Resolution to adopt the Fiscal Year 2021 (FY 2021) Budget for the City and the FY 2021 Five-Year Capital Improvements Program

---

## HISTORY/PAST ACTION:

On July 20, 2020, the City Manager presented his proposed FY2021 Budget for all funds of the City. Also presented was the related Five-Year Capital Improvement Program for General Government, Water and Sewer, Solid Waste, and Stormwater capital. The required public hearing was held on August 17, 2020.

---

## FINANCIAL IMPACT:

As required by Georgia code, a balanced budget is adopted to assure sound governmental operations in order to plan the financing of services for the residents. The budget presents anticipated revenues and other financial resources for each fund and proposed expenditures or expenses for the City's fiscal year that begins October 1, 2020.

---

## RECOMMENDATION:

To adopt the FY2021 Budget for each fund and approve the Five-Year Capital Improvement Program

---

## SUGGESTED MOTIONS:

I make a motion to approve Resolution 2020-14 to adopt the Fiscal Year 2021 Budget for each fund of the City of Dahlonega and adopt the FY 2021 Five-Year Capital Improvements Program as presented on Attachments A and B.

---

## ATTACHMENTS:

Resolution 2020-14

FY2021 Budget Resolution Attachment A (Financials)

FY2021 Budget Resolution Attachment B (Capital Improvements Program)

---

**RESOLUTION 2020-14**  
**FISCAL YEAR 2021 BUDGET AND FIVE-YEAR CAPITAL IMPROVEMENT**  
**PROGRAM RESOLUTION**

**A RESOLUTION TO ADOPT THE FISCAL YEAR 2021 BUDGET FOR EACH FUND OF THE CITY OF DAHLONEGA, GEORGIA, APPROPRIATING THE AMOUNTS SHOWN IN EACH BUDGET AS EXPENDITURES/EXPENSES, ADOPTING THE SEVERAL ITEMS OF REVENUE ANTICIPATIONS, AND PROHIBITING EXPENDITURES OR EXPENSES FROM EXCEEDING THE ACTUAL FUNDING AVAILABLE, AND TO ADOPT THE FISCAL YEAR 2021 FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM.**

**WHEREAS**, sound governmental operations require a budget in order to plan the financing of services for the residents of the City of Dahlonega; and

**WHEREAS**, Title 36, Chapter 81, Article 1 of the Official Code of Georgia Annotated (OCGA) requires a balanced budget for the City's fiscal year, which runs from October 1st through September 30<sup>th</sup> of each year; and

**WHEREAS**, the Mayor and City Council of the City of Dahlonega have reviewed the proposed FY 2021 budget and the five-year capital improvement program as presented by the City Manager; and

**WHEREAS**, each of these funds is a balanced budget, so that anticipated revenues and other financial resources for each fund equal the proposed expenditures or expenses; and

**WHEREAS**, the Mayor and City Council wish to adopt the proposal as the Fiscal Year 2021 Annual Budget, effective from October 1, 2020 through September 30, 2021 and the Fiscal Year 2021 Five-Year Capital Improvement Program.

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and City Council of the City of Dahlonega, Georgia as follows:

**Section 1.** That the proposed Fiscal Year 2021 Budget presented on "Attachment A", attached hereto and incorporated herein as a part of this Resolution, is hereby adopted as the budget for the City of Dahlonega, Georgia for Fiscal Year 2021, which begins October 1, 2020, and ends on September 30, 2021.

**Section 2.** That the proposed Fiscal Year 2021 Five-Year Capital Improvement Program (CIP) presented on "Attachment B", attached hereto and incorporated herein as a part of this Resolution, is hereby adopted for the City of Dahlonega, Georgia, and funding is approved for Fiscal Year 2021 capital projects as identified in the CIP and included in the Fiscal Year 2021 Budget.

**Section 3.** That the several items of revenues, other financial resources and sources of cash shown in the budget for each fund, in the amounts shown anticipated, are hereby adopted, and that the several amounts shown in the budget for each fund as proposed expenditures or expenses, and uses of cash are hereby appropriated to the departments named in each fund.

**Section 4.** That the “legal level of control” as defined in OCGA §36-81 is set at the departmental level, meaning that the City Finance Director, in her capacity as Budget Officer, is authorized to move appropriations from one line item to another within a department, but under no circumstances may expenditures or expenses exceed the amount appropriated for a department without a further Budget amendment approved by the Mayor and City Council.

**Section 5.** That all appropriations shall lapse at the end of the fiscal year.

**Section 6.** That this Resolution shall be and remain in full force and effect from and after its date of adoption.

**ADOPTED** this \_\_\_\_ day of \_\_\_\_\_, 2020.

**CITY OF DAHLONEGA, GEORGIA**

By: \_\_\_\_\_  
Sam Norton, Mayor

Attest:

\_\_\_\_\_  
Mary Csukas, City Clerk

**CITY OF DAHLONEGA, GEORGIA**  
**GENERAL FUND**  
**SCHEDULE OF REVENUES, EXPENDITURES**  
**AND CHANGES IN FUND BALANCES**

	<b>FY 2019 Actual</b>	<b>FY 2020 Original Budget</b>	<b>FY 2020 Amended Budget</b>	<b>FY 2021 Budget</b>
<b>REVENUES</b>				
Taxes	\$ 3,691,298	\$ 3,591,341	\$ 3,194,838	\$ 3,332,772
Licenses and permits	245,059	168,000	193,185	161,900
Fines, fees and forfeitures	218,939	162,000	101,500	131,000
Charges for services	82,359	94,600	90,100	559,060
Intergovernmental	32,487	30,600	31,800	28,646
Interest	129,394	80,000	60,000	42,000
Other	9,202	10,000	18,000	21,000
<b>Total revenues</b>	<b>4,408,738</b>	<b>4,136,541</b>	<b>3,689,423</b>	<b>4,276,378</b>
<b>EXPENDITURES</b>				
Current				
General Government	1,317,621	1,513,891	1,386,400	1,379,243
Judicial	212,919	232,983	223,967	309,568
Public Safety	350,323	411,394	352,689	495,859
Public Works	1,225,233	1,282,330	1,245,415	1,413,693
Culture and Recreation	28,255	42,740	22,440	27,050
Housing and Development	589,099	655,257	554,166	527,009
<b>Total expenditures</b>	<b>3,723,450</b>	<b>4,138,595</b>	<b>3,785,077</b>	<b>4,152,422</b>
Excess of revenues over expenditures	685,288	(2,053)	(95,654)	123,956
Other financing sources (uses)				
Transfers in (out)				
Hotel/Motel Tax Fund	12,622	13,306	8,000	11,269
Grant Capital Projects Fund	(238,500)	(102,666)	(42,666)	0
General Gov't Capital Projects Fund	(1,361,000)	(729,530)	(749,530)	(199,000)
Solid Waste Enterprise Fund	(40,000)	0	0	0
Stormwater Enterprise Fund	0	0	0	(412,773)
Proceeds from sale of assets	5,333	9,000	2,000	10,000
Contingency	0	(58,245)	(28,311)	(42,000)
Debt Service	0	0	0	(44,547)
Appropriations from fund balance	0	870,188	906,161	553,095
<b>Total other financing sources (uses)</b>	<b>(1,621,545)</b>	<b>2,053</b>	<b>95,654</b>	<b>(123,956)</b>
Excess (deficiency) of revenues over (under) expenditures and other financing sources (uses)	(936,257)	(0)	0	0
Subtract appropriated fund balance	0	(870,188)	(906,161)	(553,095)
Fund balances, October 1	4,002,250	3,065,993	3,065,993	2,159,832
<b>Fund balances, September 30</b>	<b>\$ 3,065,993</b>	<b>\$ 2,195,805</b>	<b>\$ 2,159,832</b>	<b>\$ 1,606,737</b>

**CITY OF DAHLONEGA, GEORGIA**  
**GENERAL FUND**  
**SCHEDULE OF REVENUES**

	<b>FY 2019 Actual</b>	<b>FY 2020 Original Budget</b>	<b>FY 2020 Amended Budget</b>	<b>FY 2021 Budget</b>
<b>REVENUES</b>				
<b>Taxes</b>				
General property taxes				
Property tax	\$ 1,260,859	\$ 1,209,153	\$ 1,175,406	\$ 1,139,000
Real estate transfer tax	21,551	18,000	18,000	20,000
Motor vehicle tax	193,047	226,000	46,600	56,300
Alternative ad valorem tax	1,104	1,000	1,000	1,000
Cost, penalties, and interest	3,641	6,000	2,500	2,500
Total general property taxes	1,480,202	1,460,153	1,243,506	1,218,800
Local option sales tax	937,368	901,188	763,000	885,972
Franchise tax	540,376	522,000	516,432	518,500
Insurance premium tax	373,237	360,000	395,900	375,000
Alcoholic beverage excise tax	219,640	210,000	140,000	203,900
Occupational tax	95,408	96,000	96,000	92,500
Other taxes	45,067	42,000	40,000	38,100
Total taxes	3,691,298	3,591,341	3,194,838	3,332,772
<b>Licenses and Permits</b>				
Alcohol licenses	141,501	132,000	127,650	115,300
Permits	103,558	36,000	65,535	46,600
Total licenses and permits	245,059	168,000	193,185	161,900
<b>Fines, fees and forfeitures</b>	218,939	162,000	101,500	131,000
<b>Charges for Services</b>				
Indirect cost allocations	45,000	67,500	67,500	537,460
Cemetery	29,000	22,000	20,000	20,000
Other	8,359	5,100	2,600	1,600
Total charges for services	82,359	94,600	90,100	559,060
<b>Intergovernmental</b>	32,487	30,600	31,800	28,646
<b>Interest</b>	129,394	80,000	60,000	42,000
<b>Other</b>	9,202	10,000	18,000	21,000
<b>Total revenues</b>	<u>\$ 4,408,738</u>	<u>\$ 4,136,541</u>	<u>\$ 3,689,423</u>	<u>\$ 4,276,378</u>

**CITY OF DAHLONEGA, GEORGIA**  
**GENERAL FUND**  
**SCHEDULE OF EXPENDITURES**

	<b>FY 2019 Actual</b>	<b>FY 2020 Original Budget</b>	<b>FY 2020 Amended Budget</b>	<b>FY 2021 Budget</b>
<b>EXPENDITURES</b>				
<b>General Government</b>				
Legislative				
Personal services	\$ 102,564	\$ 106,863	\$ 105,599	\$ 111,020
Contract services	64,150	100,678	65,878	81,042
Supplies and materials	5,862	2,000	3,000	2,250
Capital outlay	17,476	0	0	0
Total Legislative	190,052	209,541	174,477	194,312
Executive				
Personal services	204,189	272,127	263,106	218,604
Contract services	34,264	39,550	35,050	21,037
Supplies and materials	1,690	4,000	2,400	2,300
Capital outlay	7,325	0	0	0
Total Executive	247,468	315,677	300,556	241,941
Elections				
Personal services	0	0	0	0
Contract services	470	4,950	450	1,440
Supplies and materials	0	0	0	0
Payments to other agencies	0	15,000	13,000	10,500
Total Elections	470	19,950	13,450	11,940
General Administration				
Personal services	426,069	502,953	473,197	478,525
Contract services	409,990	412,620	382,220	412,925
Supplies and materials	43,572	53,150	42,500	39,600
Capital outlay	0	0	0	0
Total General Administration	879,631	968,723	897,917	931,050
Total General Government	1,317,621	1,513,891	1,386,400	1,379,243
<b>Judicial</b>				
Municipal Court				
Personal services	80,596	88,323	87,982	161,636
Contract services	130,559	140,960	134,885	146,232
Supplies and materials	1,605	1,700	600	1,200
Payments to other agencies	159	2,000	500	500
Total Judicial	212,919	232,983	223,967	309,568

*Note: Municipal Court funding is independent of the fines/fees projected to be imposed by the municipal court.*

**CITY OF DAHLONEGA, GEORGIA**  
**GENERAL FUND**  
**SCHEDULE OF EXPENDITURES**

	<b>FY 2019 Actual</b>	<b>FY 2020 Original Budget</b>	<b>FY 2020 Amended Budget</b>	<b>FY 2021 Budget</b>
<b>Public Safety</b>				
City Marshal's Office				
Personal services	\$ 162,254	\$ 217,294	\$ 228,205	\$ 365,954
Contract services	90,936	88,500	41,884	54,305
Supplies and materials	21,698	35,600	16,400	17,600
Capital outlay	17,435	12,000	8,200	0
Payments to other agencies	58,000	58,000	58,000	58,000
<b>Total Public Safety</b>	<b>350,323</b>	<b>411,394</b>	<b>352,689</b>	<b>495,859</b>
<b>Public Works</b>				
Public Works Administration				
Personal services	0	0	0	101,171
Contract services	0	0	0	2,800
Supplies and materials	0	0	0	1,200
Capital outlay	0	0	0	0
<b>Total PW Administration</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>105,171</b>
Streets				
Personal services	762,804	831,965	853,721	826,697
Contract services	89,110	65,400	76,100	138,982
Supplies and materials	169,928	197,800	146,800	154,500
Capital outlay	43,085	28,000	21,300	25,000
<b>Total Streets</b>	<b>1,064,927</b>	<b>1,123,165</b>	<b>1,097,921</b>	<b>1,145,179</b>
Maintenance and Shop				
Personal services	69,949	75,366	72,374	74,588
Contract services	10,016	5,650	6,850	11,349
Supplies and materials	19,927	19,300	14,300	15,200
Capital outlay	14,250	0	0	0
<b>Total Maintenance and Shop</b>	<b>114,142</b>	<b>100,316</b>	<b>93,524</b>	<b>101,137</b>
Cemetery				
Personal services	38,203	45,049	43,970	46,150
Contract services	3,734	6,450	5,750	11,356
Supplies and materials	4,227	7,350	4,250	4,700
<b>Total Cemetery</b>	<b>46,164</b>	<b>58,849</b>	<b>53,970</b>	<b>62,206</b>
<b>Total Public Works</b>	<b>1,225,233</b>	<b>1,282,330</b>	<b>1,245,415</b>	<b>1,413,693</b>



**CITY OF DAHLONEGA, GEORGIA**  
**GENERAL FUND**  
**SCHEDULE OF EXPENDITURES**

	<b>FY 2019 Actual</b>	<b>FY 2020 Original Budget</b>	<b>FY 2020 Amended Budget</b>	<b>FY 2021 Budget</b>
<b>Culture and Recreation</b>				
Parks				
Contract services	\$ 4,196	\$ 17,540	\$ 11,040	\$ 14,550
Supplies and materials	17,844	5,200	11,400	12,500
Capital outlay	6,215	20,000	0	0
Total Culture and Recreation	28,255	42,740	22,440	27,050
<b>Housing and Development</b>				
Community Development				
Personal services	\$ 203,233	\$ 220,177	\$ 212,973	\$ 186,452
Contract services	44,406	110,274	53,274	80,800
Supplies and materials	9,721	10,600	6,900	4,700
Capital outlay	0	0	0	0
Total Community Development	257,360	341,051	273,147	271,952
Downtown Development Authority				
Payment to others	331,739	314,206	281,019	255,057
Total Housing and Development	589,099	655,257	554,166	527,009
<b>Total expenditures</b>	<b>\$ 3,723,450</b>	<b>\$ 4,138,595</b>	<b>\$ 3,785,077</b>	<b>\$ 4,152,422</b>

**CITY OF DAHLONEGA, GEORGIA**  
**HOTEL/MOTEL TAX SPECIAL REVENUE FUND**  
**SCHEDULE OF REVENUES, EXPENDITURES AND**  
**CHANGES IN FUND BALANCES**

	<b>FY 2019 Actual</b>	<b>FY 2020 Original Budget</b>	<b>FY 2020 Amended Budget</b>	<b>FY 2021 Budget</b>
<b>REVENUES</b>				
Hotel/Motel taxes (8%)	\$ 420,738	\$ 456,038	\$ 269,000	\$ 375,646
<b>Total revenues</b>	<u>420,738</u>	<u>456,038</u>	<u>269,000</u>	<u>375,646</u>
<b>EXPENDITURES</b>				
Housing and Development Tourism Services	<u>262,135</u>	<u>250,000</u>	<u>250,000</u>	<u>250,000</u>
<b>Total expenditures</b>	<u>262,135</u>	<u>250,000</u>	<u>250,000</u>	<u>250,000</u>
Other financing sources (uses)				
Transfers in (out)				
General Gov't Capital Projects Fund	(145,981)	(192,732)	(10,930)	(85,000)
Downtown Dev Authority	0	0	0	(29,377)
General Fund (Admin Fee)	<u>(12,622)</u>	<u>(13,306)</u>	<u>(8,070)</u>	<u>(11,269)</u>
Total other financing sources (uses)	<u>(158,603)</u>	<u>(206,038)</u>	<u>(19,000)</u>	<u>(125,646)</u>
Excess (deficiency) of revenues over (under) expenditures	0	0	0	0
Fund balances, October 1	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Fund balances, September 30</b>	<u><u>\$ 0</u></u>	<u><u>\$ 0</u></u>	<u><u>\$ 0</u></u>	<u><u>\$ 0</u></u>

**CITY OF DAHLONEGA, GEORGIA**  
**SPECIAL PURPOSE LOCAL OPTION SALES TAX (SPLOST)**  
**CAPITAL PROJECTS FUND**  
**SCHEDULE OF REVENUES, EXPENDITURES**  
**AND CHANGES IN FUND BALANCES**

	<b>FY 2019 Actual</b>	<b>FY 2020 Original Budget</b>	<b>FY 2020 Amended Budget</b>	<b>FY 2021 Budget</b>
<b>REVENUES</b>				
Intergovernmental	\$ 594,751	\$ 476,900	\$ 313,965	\$ 743,689
Interest	3,602	0	0	0
<b>Total revenues</b>	<u>598,353</u>	<u>476,900</u>	<u>313,965</u>	<u>743,689</u>
Other financing sources (uses)				
Transfers out				
General Gov't Capital Projects Fund	0	(92,950)	(58,130)	(120,922)
Grant Capital Projects Fund	0	(92,950)	(58,130)	(65,000)
Water & Sewer Enterprise Fund	(598,353)	(291,000)	(197,705)	(371,845)
Stormwater Enterprise Fund	<u>0</u>	<u>0</u>	<u>0</u>	<u>(185,922)</u>
Total other financing sources (uses)	<u>(598,353)</u>	<u>(476,900)</u>	<u>(313,965)</u>	<u>(743,689)</u>
Excess (deficiency) of revenues over (under) expenditures and other financing sources (uses)	0	0	0	0
Fund balances, October 1	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Fund balances, September 30</b>	<u><u>\$ 0</u></u>	<u><u>\$ 0</u></u>	<u><u>\$ 0</u></u>	<u><u>\$ 0</u></u>

**CITY OF DAHLONEGA, GEORGIA**  
**TRANSPORTATION SPECIAL PURPOSE LOCAL OPTION SALES TAX (TSPLOST)**  
**CAPITAL PROJECTS FUND**  
**SCHEDULE OF REVENUES, EXPENDITURES**  
**AND CHANGES IN FUND BALANCES**

	<b>FY 2019 Actual</b>	<b>FY 2020 Original Budget</b>	<b>FY 2020 Amended Budget</b>	<b>FY 2021 Budget</b>
<b>REVENUES</b>				
Intergovernmental	\$ 198,258	\$ 0	\$ 594,244	\$ 731,332
Interest	64	0	0	2,000
<b>Total revenues</b>	<u>198,322</u>	<u>0</u>	<u>594,244</u>	<u>733,332</u>
Other financing sources (uses)				
Transfers out				
Grant Capital Projects Fund	0	0	(320,002)	(727,216)
Payment to Other Governments	0	0	(274,242)	(6,116)
<b>Total other financing sources (uses)</b>	<u>0</u>	<u>0</u>	<u>(594,244)</u>	<u>(733,332)</u>
Excess (deficiency) of revenues over (under) expenditures and other financing sources (uses)	198,322	0	0	0
Fund balances, October 1	<u>0</u>	<u>198,322</u>	<u>198,322</u>	<u>198,322</u>
<b>Fund balances, September 30</b>	<u><u>\$ 198,322</u></u>	<u><u>\$ 198,322</u></u>	<u><u>\$ 198,322</u></u>	<u><u>\$ 198,322</u></u>

**CITY OF DAHLONEGA, GEORGIA**  
**GRANTS CAPITAL PROJECTS FUND**  
**SCHEDULE OF REVENUES, EXPENDITURES**  
**AND CHANGES IN FUND BALANCES**

	<b>FY 2019 Actual</b>	<b>FY 2020 Original Budget</b>	<b>FY 2020 Amended Budget</b>	<b>FY 2021 Budget</b>
<b>REVENUES</b>				
Intergovernmental - GDOT				
TE (Streetscape)	\$ 110,477	0	0	0
LMIG (OSS)	50,000	0	0	0
LMIG (Street Paving)	108,434	0	184,460	0
Interest	0	0	0	0
<b>Total revenues</b>	<b>268,911</b>	<b>0</b>	<b>184,460</b>	<b>0</b>
<b>EXPENDITURES</b>				
Capital Outlay**	279,824	240,000	857,043	415,000
<b>Total expenditures</b>	<b>279,824</b>	<b>240,000</b>	<b>857,043</b>	<b>415,000</b>
Excess (deficiency) of revenues over (under) expenditures	(10,913)	(240,000)	(672,583)	(415,000)
Other financing sources				
Transfers in				
General Fund	238,500	102,666	182,666	0
Hotel/Motel Tax Fund	0	0	0	40,000
SPLOST Fund	0	92,950	58,130	65,000
TSPLOST Fund	0	44,384	320,002	310,000
Contributed Capital		0	0	0
Appropriations from fund balance	0	0	111,785	0
<b>Total other financing sources</b>	<b>238,500</b>	<b>240,000</b>	<b>672,583</b>	<b>415,000</b>
Excess (deficiency) of revenues over (under) expenditures and other financing sources (uses)	227,587	0	0	0
Subtract appropriated fund balance	0	0	(111,785)	0
Fund balances, October 1	0	227,587	227,587	115,802
<b>Fund balances, September 30</b>	<b>\$ 227,587</b>	<b>\$ 227,587</b>	<b>\$ 115,802</b>	<b>\$ 115,802</b>

\*\* See General Government Capital Improvement Program for project details.

**CITY OF DAHLONEGA, GEORGIA**  
**GENERAL GOVERNMENT CAPITAL PROJECTS FUND**  
**SCHEDULE OF REVENUES, EXPENDITURES**  
**AND CHANGES IN FUND BALANCES**

	<b>FY 2019 Actual</b>	<b>FY 2020 Original Budget</b>	<b>FY 2020 Amended Budget</b>	<b>FY 2021 Budget</b>
<b>REVENUES</b>				
Intergovernmental	\$ 0	0	0	0
Cemetery Lot Sales	14,625	12,000	12,000	5,000
<b>Total revenues</b>	<b>14,625</b>	<b>12,000</b>	<b>12,000</b>	<b>5,000</b>
<b>EXPENDITURES</b>				
Capital Outlay**	913,079	1,377,212	2,053,676	767,659
<b>Total expenditures</b>	<b>913,079</b>	<b>1,377,212</b>	<b>2,053,676</b>	<b>767,659</b>
Excess (deficiency) of revenues over (under) expenditures	(898,454)	(1,365,212)	(2,041,676)	(762,659)
Other financing sources				
Transfers in (out)				
General Fund	1,361,000	729,530	609,530	199,000
Hotel/Motel Tax Fund	145,981	192,732	10,930	25,521
Grant Capital Projects Fund	0	0	0	0
SPLOST Fund	0	92,950	58,130	120,922
TSPLOST Fund	0	0	0	417,216
Water and Sewer Enterprise Fund	(38,402)	0	0	
Stormwater Enterprise Fund	0	0	0	(197,636)
Loan Proceeds	0	350,000	350,000	0
Appropriations from fund balance	0	0	1,013,086	197,636
<b>Total other financing sources</b>	<b>1,468,579</b>	<b>1,365,212</b>	<b>2,041,676</b>	<b>762,659</b>
Excess (deficiency) of revenues over (under) expenditures and other financing sources (uses)	570,125	0	0	0
Subtract appropriated fund balance	0	0	(1,013,086)	(197,636)
Fund balances, October 1	507,826	1,077,951	1,077,951	64,865
<b>Fund balances, September 30</b>	<b>\$ 1,077,951</b>	<b>\$ 1,077,951</b>	<b>\$ 64,865</b>	<b>\$ (132,771)</b>

\*\* See General Government Capital Improvement Program for project details.

**CITY OF DAHLONEGA, GEORGIA**  
**WATER AND SEWER ENTERPRISE FUND**  
**SCHEDULE OF REVENUES, EXPENSES AND**  
**CHANGES IN NET POSITION**

	<b>FY 2019 Actual</b>	<b>FY 2020 Original Budget</b>	<b>FY 2020 Amended Budget</b>	<b>FY 2021 Budget</b>
<b>OPERATING REVENUES</b>				
Charges for sales and services				
Water sales	\$ 3,112,228	\$ 3,106,327	\$ 2,563,000	\$ 2,728,000
Sewer charges	2,037,955	2,123,717	1,778,000	1,855,900
Tap fees	582,658	300,000	84,261	200,000
Other	78,196	70,400	68,700	107,900
<b>Total operating revenues</b>	<b>5,811,037</b>	<b>5,600,444</b>	<b>4,493,961</b>	<b>4,891,800</b>
<b>OPERATING EXPENSES</b>				
Cost of sales and services	1,254,484	1,586,442	1,360,397	1,394,066
Personal services	1,268,759	1,380,976	1,269,638	1,221,436
Depreciation	1,796,933	1,805,227	1,805,227	1,805,227
<b>Total operating expenses</b>	<b>4,320,176</b>	<b>4,772,645</b>	<b>4,435,262</b>	<b>4,420,729</b>
Operating income (loss)	1,490,861	827,799	58,699	471,071
Non-operating revenues (expenses)				
Interest revenue	125,283	66,000	64,600	46,000
Contributions	373,308	0	0	0
Loan proceeds	0	0	0	0
Interest expense	(1,239,708)	(1,219,444)	(1,219,444)	(1,146,643)
Sale of capital assets	(80,247)	0	0	0
Capital projects**	0	(834,900)	(1,713,735)	(943,845)
<b>Total non-operating rev (exp)</b>	<b>(821,364)</b>	<b>(1,988,344)</b>	<b>(2,868,579)</b>	<b>(2,044,488)</b>
Net income (loss) before transfers and special items	669,497	(1,160,545)	(2,809,880)	(1,573,417)
Transfers in (out)				
SPLOST Capital Projects Fund	598,353	291,000	197,705	371,845
GG Capital Projects Fund	38,402	0	0	0
Appropriated net assets	0	869,545	2,612,175	1,201,572
<b>Total transfers in (out)</b>	<b>636,755</b>	<b>1,160,545</b>	<b>2,809,880</b>	<b>1,573,417</b>
Change in net position	1,306,252	(0)	0	0
Add back Capital (net loan proceeds)	0	834,900	1,713,735	943,845
Subtract appropriated net assets	0	(869,545)	(2,612,175)	(1,201,572)
Net position, October 1	14,101,117	15,407,369	15,407,369	14,508,929
<b>Net position, September 30</b>	<b>\$ 15,407,369</b>	<b>\$ 15,372,724</b>	<b>\$ 14,508,929</b>	<b>\$ 14,251,202</b>

\*\* See Water and Sewer Capital Improvement Program for project details.

**CITY OF DAHLONEGA, GEORGIA**  
**WATER AND SEWER ENTERPRISE FUND**  
**SCHEDULE OF REVENUES**

	<b>FY 2019 Actual</b>	<b>FY 2020 Original Budget</b>	<b>FY 2020 Amended Budget</b>	<b>FY 2021 Budget</b>
<b>REVENUES</b>				
<b>Operating Revenues</b>				
Water revenue	\$ 3,112,228	3,106,327	2,563,000	2,728,000
Water taps	300,856	150,000	44,426	100,000
Sewerage revenue	2,037,955	2,123,717	1,778,000	1,855,900
Sewerage taps	281,802	150,000	39,835	100,000
Penalties and Fees	71,496	69,000	68,000	107,400
Miscellaneous revenue	6,700	1,400	700	500
Total operating revenues	<u>5,811,037</u>	<u>5,600,444</u>	<u>4,493,961</u>	<u>4,891,800</u>
<b>Non-operating Revenues</b>				
Interest revenue	125,283	66,000	64,600	46,000
Contributions	373,308	0	0	0
Gain on sale of assets	28,966	0	0	0
Transfers in - SPLOST Fund	598,353	291,000	197,705	371,845
Transfers in - GG Capt Proj Fund	38,402	0	0	0
Loan proceeds	0	0	0	0
Appropriated Net Assets	0	869,545	2,612,175	1,201,572
Total non-operating revenues	<u>1,164,312</u>	<u>1,226,545</u>	<u>2,874,480</u>	<u>1,619,417</u>
<b>Total revenues</b>	<u>\$ 6,975,349</u>	<u>\$ 6,826,989</u>	<u>\$ 7,368,441</u>	<u>\$ 6,511,217</u>



**CITY OF DAHLONEGA, GEORGIA**  
**WATER AND SEWER ENTERPRISE FUND**  
**SCHEDULE OF OPERATING EXPENSES**

	<b>FY 2019 Actual</b>	<b>FY 2020 Original Budget</b>	<b>FY 2020 Amended Budget</b>	<b>FY 2021 Budget</b>
<b>EXPENSES</b>				
Sewer Lift Stations				
Personal services	\$ 86,015	\$ 89,680	\$ 85,296	\$ 87,904
Contract services	49,907	62,550	58,900	58,743
Supplies and materials	76,771	93,900	77,400	76,400
Capital outlay	0	0	0	0
Total Sewer Lift Stations	<u>212,693</u>	<u>246,130</u>	<u>221,596</u>	<u>223,047</u>
Sewer Treatment Plant				
Personal services	304,470	329,893	268,131	233,802
Contract services	140,824	224,076	176,776	206,591
Supplies and materials	220,201	219,400	200,700	208,700
Capital outlay	0	0	0	0
Total Sewer Treatment	<u>665,495</u>	<u>773,369</u>	<u>645,607</u>	<u>649,093</u>
Distribution & Collection				
Personal services	517,892	562,177	531,108	558,895
Contract services	115,528	149,946	131,746	102,555
Supplies and materials	211,051	228,400	164,400	169,300
Capital outlay	0	11,500	6,700	0
Total Distribution & Collection	<u>844,471</u>	<u>952,023</u>	<u>833,954</u>	<u>830,750</u>
Water Supply				
Contract services	23,416	17,700	22,700	20,700
Supplies and materials	53	18,000	6,000	6,000
Capital outlay	0	0	0	0
Total Reservoir	<u>23,469</u>	<u>35,700</u>	<u>28,700</u>	<u>26,700</u>
Water Treatment Plant				
Personal services	360,382	399,226	385,103	340,835
Contract services	120,504	160,506	135,726	142,177
Supplies and materials	251,229	276,300	253,500	255,900
Capital outlay	0	0	0	29,500
Total Water Treatment	<u>732,115</u>	<u>836,032</u>	<u>774,329</u>	<u>768,412</u>
Indirect Cost Allocations	<u>45,000</u>	<u>67,500</u>	<u>67,500</u>	<u>67,500</u>
Depreciation	<u>1,796,933</u>	<u>1,805,227</u>	<u>1,805,227</u>	<u>1,805,227</u>
Contingencies	<u>0</u>	<u>56,664</u>	<u>58,349</u>	<u>50,000</u>
<b>Total operating expenses</b>	<u><u>\$ 4,320,176</u></u>	<u><u>\$ 4,772,645</u></u>	<u><u>\$ 4,435,262</u></u>	<u><u>\$ 4,420,729</u></u>

**CITY OF DAHLONEGA, GEORGIA**  
**SOLID WASTE ENTERPRISE FUND**  
**SCHEDULE OF REVENUES, EXPENSES AND**  
**CHANGES IN NET POSITION**

	<b>FY 2019 Actual</b>	<b>FY 2020 Original Budget</b>	<b>FY 2020 Amended Budget</b>	<b>FY 2021 Budget</b>
<b>OPERATING REVENUES</b>				
Charges for sales and services	\$ 931,094	903,355	832,400	873,400
Other	0	0	0	6,000
<b>Total operating revenues</b>	<b>931,094</b>	<b>903,355</b>	<b>832,400</b>	<b>879,400</b>
<b>OPERATING EXPENSES</b>				
Cost of sales and services	312,771	339,500	303,320	335,394
Personal services	433,330	493,830	463,782	479,795
Depreciation	78,922	58,268	58,268	58,268
<b>Total operating expenses</b>	<b>825,023</b>	<b>891,598</b>	<b>825,370</b>	<b>873,457</b>
Operating income (loss)	106,071	11,757	7,030	5,943
Non-operating revenues (expenses)				
Interest revenue	0	0	0	0
Gain on sale of capital assets	12,124	0	(2,500)	0
Loan proceeds	0	515,000	115,000	0
Interest expense	(5,654)	(12,427)	(5,200)	(6,600)
Capital	0	(515,000)	(115,000)	(30,000)
<b>Total non-operating rev (exp)</b>	<b>6,470</b>	<b>(12,427)</b>	<b>(7,700)</b>	<b>(36,600)</b>
Transfers in (out)				
General Fund	40,000	0	0	0
Appropriated net assets	0	670	670	30,657
<b>Total other financing sources (uses)</b>	<b>40,000</b>	<b>670</b>	<b>670</b>	<b>30,657</b>
Change in net position	152,541	0	0	0
Add back Capital (net loan proceeds)	0	0	0	
Subtract appropriated net assets	0	(670)	(670)	(30,657)
Net position, October 1	595,871	748,412	748,412	747,742
<b>Net position, September 30</b>	<b>\$ 748,412</b>	<b>\$ 747,742</b>	<b>\$ 747,742</b>	<b>\$ 717,085</b>

\*\* See Solid Waste Capital Improvement Program for project details.

**CITY OF DAHLONEGA, GEORGIA**  
**STORMWATER ENTERPRISE FUND**  
**SCHEDULE OF REVENUES, EXPENSES AND**  
**CHANGES IN NET POSITION**

	<b>FY 2019 Actual</b>	<b>FY 2020 Original Budget</b>	<b>FY 2020 Amended Budget</b>	<b>FY 2021 Budget</b>
<b>OPERATING REVENUES</b>				
Charges for sales and services	\$ 0	0	0	204,818
Other	0	0	0	0
<b>Total operating revenues</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>204,818</u>
<b>OPERATING EXPENSES</b>				
Cost of sales and services	0	0	0	529,960
Personal services	0	0	0	87,631
Depreciation	0	0	0	0
<b>Total operating expenses</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>617,591</u>
Operating income (loss)	<u>0</u>	<u>0</u>	<u>0</u>	<u>(412,773)</u>
Non-operating revenues (expenses)				
Interest revenue	0	0	0	0
Gain on sale of capital assets	0	0	0	0
Loan proceeds	0	0	0	0
Interest expense	0	0	0	0
Capital	0	0	0	(383,558)
<b>Total non-operating rev (exp)</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>(383,558)</u>
Transfers in (out)				
General Fund	0	0	0	412,773
SPLOST Fund	0	0	0	185,922
General Gov't Capital Projects Fund	0	0	0	197,636
Appropriated net assets	0	0	0	0
<b>Total other financing sources (uses)</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>796,331</u>
Change in net position	0	0	0	0
Add back Capital (net loan proceeds)	0	0	0	383,558
Subtract appropriated net assets	0	0	0	0
Net position, October 1	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Net position, September 30</b>	<u><u>\$ 0</u></u>	<u><u>\$ 0</u></u>	<u><u>\$ 0</u></u>	<u><u>\$ 383,558</u></u>

\*\* See Stormwater Capital Improvement Program for project details.

**CITY OF DAHLONEGA, GEORGIA**  
**DOWNTOWN DEVELOPMENT AUTHORITY (A COMPONENT UNIT)**  
**SCHEDULE OF REVENUES, EXPENDITURES, AND**  
**CHANGES IN FUND BALANCES**

	<b>FY 2019 Actual</b>	<b>FY 2020 Original Budget</b>	<b>FY 2020 Amended Budget</b>	<b>FY 2021 Budget</b>
<b>REVENUES</b>				
Charges for services	\$ 0	50,000	\$ 0	\$ 0
Intergovernmental	331,739	314,207	281,019	284,434
Interest	0	0	0	0
Contributions	1,000	0	0	0
Other	1,457	0	0	1,000
<b>Total revenues</b>	<b>334,196</b>	<b>364,207</b>	<b>281,019</b>	<b>285,434</b>
<b>EXPENDITURES</b>				
Current				
Housing and Development				
Personal services	172,766	280,178	215,980	193,920
Contract services	72,809	56,129	78,154	78,214
Supplies and materials	43,905	27,900	21,250	13,300
Capital outlay	819	0	405	0
<b>Total expenditures</b>	<b>290,299</b>	<b>364,207</b>	<b>315,789</b>	<b>285,434</b>
Other financing sources (uses)				
Appropriations from fund balance	0	0	34,770	0
<b>Total other financing sources (uses)</b>	<b>0</b>	<b>0</b>	<b>34,770</b>	<b>0</b>
Excess of revenues over (under) expenditures	43,897	0	(34,770)	0
Subtract appropriated fund balance	0	0	0	
Fund balances, October 1	381,636	425,533	425,533	390,763
<b>Fund balances, September 30</b>	<b>\$ 425,533</b>	<b>\$ 425,533</b>	<b>\$ 390,763</b>	<b>\$ 390,763</b>

**CITY OF DAHLONEGA, GEORGIA**  
**DOWNTOWN DEVELOPMENT AUTHORITY (A COMPONENT UNIT)**  
**SCHEDULE OF EXPENSES**

	<b>FY 2019 Actual</b>	<b>FY 2020 Original Budget</b>	<b>FY 2020 Amended Budget</b>	<b>FY 2021 Budget</b>
<b>EXPENSES</b>				
DDA Administration				
Personal services	\$ 136,058	\$ 214,469	\$ 178,483	\$ 178,848
Contract services	18,218	13,219	37,098	12,650
Supplies and materials	5,280	900	3,100	3,750
Capital outlay	0	0	0	0
Total DDA Administration	<u>159,556</u>	<u>228,588</u>	<u>218,681</u>	<u>195,248</u>
Tourism				
Personal services	0	0	0	15,072
Contract services	0	0	0	36,600
Supplies and materials	0	0	0	4,800
Capital outlay	0	0	0	0
Total Tourism	<u>0</u>	<u>0</u>	<u>0</u>	<u>56,472</u>
Downtown Development				
Personal services	36,708	65,709	37,497	0
Contract services	53,095	42,910	35,786	28,914
Supplies and materials	37,553	27,000	18,150	4,750
Capital outlay	819	0	405	0
Total Downtown Development	<u>128,175</u>	<u>135,619</u>	<u>91,838</u>	<u>33,664</u>
Dahlonega 2000				
Contract services	1,496	0	5,270	50
Supplies and materials	1,072	0	0	0
Total Dahlonega 2000	<u>2,568</u>	<u>0</u>	<u>5,270</u>	<u>50</u>
<b>Total expenditures</b>	<u><u>\$ 290,299</u></u>	<u><u>\$ 364,207</u></u>	<u><u>\$ 315,789</u></u>	<u><u>\$ 285,434</u></u>



**CITY OF DAHLONEGA**  
**FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM (CIP)**  
**FY 2021 – FY 2025**

## **GENERAL GOVERNMENT CIP**

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The Capital Improvement Program (CIP) is a forward-looking five-year view of identified capital projects and programs balanced by five-year cash-flow projections.

The CIP is presented as three reports as described below.

- **Cash Flow Projections** present the impact of planned capital projects and related debt on the overall cash position of the fund.
- **Capital Projects** are presented as identified by staff and Council to meet necessary levels of capital investment.
- **Debt Service Projections** are calculated for capital items that are planned to be financed.

**CITY OF DAHLONEGA**  
**FY21 FIVE-YEAR CASH FLOW PROJECTIONS**

*FY22 - FY25 For Planning Purposes Only, Subject to Change*

	FY21	FY22	FY23	FY24	FY25	TOTAL
<b><u>GENERAL FUND / CAPITAL PROJECT FUNDS</u></b>						
Beginning Cash Balances (Projected)	\$ 2,271,284	\$ 1,852,484	\$ 1,254,157	\$ 1,311,322	\$ 1,176,201	\$ 2,271,284
Less: Operating Reserve	(1,162,670)	(1,177,500)	(1,212,825)	(1,304,210)	(1,343,336)	(1,343,336)
Beginning Cash Available	1,108,615	674,984	41,332	7,113	(167,136)	927,948
Current Year Operations:						-
Operating Revenue	4,323,061	4,710,000	4,851,300	5,216,839	5,373,344	24,474,544
Operating Expenditures	(4,650,678)	(4,691,117)	(4,729,798)	(4,766,577)	(4,909,574)	(23,747,745)
Capital Project Expenditures	(1,202,138)	(1,707,930)	(1,170,349)	(1,702,843)	(1,255,411)	(7,038,671)
Debt Service	(44,547)	(44,547)	(44,547)	(44,547)	(44,547)	(222,735)
Lease Proceeds/Loan Proceeds	350,000	-	-	-	-	350,000
Transfers In(Out)/Other Revenue Sources:						-
Cemetery Sales	5,000	6,000	6,000	6,000	6,000	29,000
Hotel/Motel Tax Fund	85,000	200,000	206,000	208,060	210,141	909,201
TSPLOST (Transportation Projects)	727,216	741,930	749,349	756,843	764,411	3,739,749
SPLOST (Road and Bridges)	185,922	187,337	189,211	191,103	193,014	946,587
Stormwater Fund (FY20 SPLOST)	(197,636)	-	-	-	-	(197,636)
<b>Ending Available Cash</b>	<b>689,815</b>	<b>76,657</b>	<b>98,497</b>	<b>(128,009)</b>	<b>170,242</b>	<b>170,242</b>
Add Back Operating Reserves	1,162,670	1,177,500	1,212,825	1,304,210	1,343,336	1,343,336
<b>Ending Cash Balances</b>	<b>\$ 1,852,484</b>	<b>\$ 1,254,157</b>	<b>\$ 1,311,322</b>	<b>\$ 1,176,201</b>	<b>\$ 1,513,578</b>	<b>\$ 1,513,578</b>

Assumptions:

Operating Reserve: 3-month's budgeted operating expenditures (management target is 6 months)

Operating Revenue: FY22 used FY19 actual plus 1%; FY23-25 3% annual increase; FY22 and FY24 includes 1 mil tax increase for public safety

Operating Expenditures: 3% annual increase; one additional deputy marshal position each year FY21-24

**CITY OF DAHLONEGA**  
**FY2021 FIVE-YEAR CAPITAL PROJECTS BUDGET**

*FY22 - FY25 For Planning Purposes Only, Subject to Change*

Project Description	Funding Source	Project#	Loc	Prior Years (FY20)	FY21	FY22	FY23	FY24	FY25	TOTAL (FY21-FY25)
<b><u>GENERAL FUND</u></b>										
Financial Software / Hardware Replacement	GF	18104	ADM	217,530	-	-	-	-	-	-
Cemetery Paving	GF	19108	CEM	60,000	-	-	-	-	-	-
Cemetery Columbarium	GF	17101	CEM	57,653	-	-	-	-	-	-
Cemetery Projects	CEM	10198	CEM	39,886	5,000	6,000	6,000	6,000	6,000	29,000
Dump Truck (Streets)	GF	20103	EQ	90,000	-	-	-	-	-	-
Service Truck (Public Works)	GF	20105	EQ	60,000	-	-	-	-	-	-
Tractor (Mower/Blower)	GF	20106	EQ	32,000	-	-	-	-	-	-
Trackhoe (Streets)	GF	21106	EQ		75,000	-	-	-	-	75,000
4-Door Pickup Truck 4x4 (Public Works)	GF	21107	EQ		29,000	-	-	-	-	29,000
Telescopic Lift (Streets)	GF		EQ	-	-	150,000	-	-	-	150,000
Utility Service Truck (Streets)	GF		EQ		-	90,000	-	-	-	90,000
Vehicle - Marked Truck for Public Safety	GF		EQ		-	45,000	-	-	-	45,000
Wimpy Mill Park	HM/IG/ TSPLOST	20203	PARK	299,500	-	-	-	-	-	-
City Park Improvements/Playground Equipment	GF	20107	PARK	55,000	-	-	-	100,000	-	100,000
Head House Renovation	LP	20104	PROP	350,000	-	-	-	-	-	-
N Park Street Building Demolition	GF	19104	PROP	130,000	-	-	-	-	-	-
Meaders Street Parking	GF	19107	PROP	60,000	-	-	-	-	-	-
City-owned Facilities and Properties Program	GF	10190	PROP	56,000	60,000	60,000	60,000	60,000	60,000	300,000
City Hall Parking Expansion	GF	19103	PROP	33,103	-	-	-	-	-	-
City Hall Expansion	GF	20101	PROP	30,000	-	300,000	-	350,000	-	650,000
Roof - City Hall	GF	18102	PROP	30,000	-	-	-	-	-	-
City Hall Restrooms and Foyer	GF	19102	PROP	30,000	-	-	-	-	-	-
Barlow Road Improvements	GF/TSPLOST	20204	ST	244,000	-	-	-	-	-	-
Martin Street Widening	GF/TSPLOST	19111	ST	200,000	-	-	-	-	-	-



**CITY OF DAHLONEGA**  
**FY2021 FIVE-YEAR CAPITAL PROJECTS BUDGET**

*FY22 - FY25 For Planning Purposes Only, Subject to Change*

Project Description	Funding Source	Project#	Loc	Prior Years (FY20)	FY21	FY22	FY23	FY24	FY25	TOTAL (FY21-FY25)
Street Paving (FY20 LMIG)	GF/TSPLOST	20201	ST	176,258	-	-	-	-	-	-
<a href="#">Streetscape (City Match)</a>	<a href="#">TSPLOST</a>	<a href="#">19201</a>	<a href="#">ST</a>	<a href="#">60,000</a>	<a href="#">60,000</a>	<a href="#">60,000</a>	<a href="#">60,000</a>	<a href="#">60,000</a>	<a href="#">60,000</a>	<a href="#">300,000</a>
OSS Install (FY19 LMIG)	GF/TSPLOST	19202	ST	47,285	-	-	-	-	-	-
<a href="#">OSS Install (LMIG Match)</a>	<a href="#">SPLOST</a>	<a href="#">21204</a>	<a href="#">ST</a>	<a href="#">30,000</a>	<a href="#">35,000</a>	<a href="#">40,000</a>	<a href="#">45,000</a>	<a href="#">50,000</a>	<a href="#">55,000</a>	<a href="#">225,000</a>
Street Paving (In-house and Contracted Paving)	SPLOST	10191	ST	-	120,922	150,000	180,000	210,000	240,000	900,922
<a href="#">Street Paving (LMIG Match)</a>	<a href="#">SPLOST</a>	<a href="#">21201</a>	<a href="#">ST</a>	<a href="#">-</a>	<a href="#">30,000</a>	<a href="#">35,000</a>	<a href="#">40,000</a>	<a href="#">40,000</a>	<a href="#">40,000</a>	<a href="#">185,000</a>
Choice Street Parking Lot Resurfacing	GF	21101	ST	-	35,000	-	-	-	-	35,000
Stormwater Projects	GF/SPLOST	10194	SW	197,636	-	-	-	-	-	-
Storm Drain Repair - Johnson Street	GF	19105	SW	72,000	-	-	-	-	-	-
Tourism Projects (To Be Identified)	HM	10196	TOUR	23,527	45,000	-	-	-	-	45,000
<a href="#">Swim Beach (Grant Match)</a>	<a href="#">HM</a>	<a href="#">21202</a>	<a href="#">TOUR</a>		<a href="#">40,000</a>	<a href="#">40,000</a>	<a href="#">-</a>	<a href="#">-</a>	<a href="#">-</a>	<a href="#">80,000</a>
Wimpy Mill Park / Creek Trail (Grant Match)	HM		TOUR		-	50,000	50,000	50,000	-	150,000
Mountain Bike Trail (Grant Match)	HM		TOUR		-	-	40,000	40,000	-	80,000
East Main / Memorial Improv (Grant Match)	HM		TOUR		-	-	-	40,000	40,000	80,000
North Grove Improv (Grant Match)	HM		TOUR		-	-	-	-	50,000	50,000
Faux Brick Crosswalks	TSPLOST	19106	TRAN	50,000	-	-	-	-	-	-
<a href="#">Morrison Moore Pedestrian Bridge (Match)</a>	<a href="#">TSPLOST</a>	<a href="#">21203</a>	<a href="#">TRAN</a>		<a href="#">250,000</a>	<a href="#">250,000</a>	<a href="#">-</a>	<a href="#">-</a>	<a href="#">-</a>	<a href="#">500,000</a>
Wimpy Mill Sidewalk Construction	TSPLOST	21102	TRAN		60,000	-	70,000	70,000	-	200,000
North Grove Sidewalk Replacement	TSPLOST	21103	TRAN		50,000	-				50,000
Choice Street Sidewalk Replacement	TSPLOST	21104	TRAN		45,000	-	-	-	-	45,000
Enotah Street Sidewalk Replacement	TSPLOST	21105	TRAN		30,000	-	-	-	-	30,000
Bridge Maintenance Program	TSPLOST	17102	TRAN	100,000	25,000	25,000	25,000	25,000	25,000	125,000
Crosswalk/Sidewalk Program	TSPLOST	10192	TRAN	79,341	-	40,000	40,000	40,000	40,000	160,000
Transportation Projects (To Be Identified)	TSPLOST	10193	TRAN	-	207,216	366,930	554,349	561,843	639,411	2,329,749
<b>GENERAL FUND</b>				<b>2,910,719</b>	<b>1,202,138</b>	<b>1,707,930</b>	<b>1,170,349</b>	<b>1,702,843</b>	<b>1,255,411</b>	<b>7,038,671</b>

**CITY OF DAHLONEGA**  
**FY2021 FIVE-YEAR CAPITAL PROJECTS BUDGET**

*FY22 - FY25 For Planning Purposes Only, Subject to Change*

Project Description	Funding Source	Project#	Loc	Prior Years (FY20)	FY21	FY22	FY23	FY24	FY25	TOTAL (FY21-FY25)
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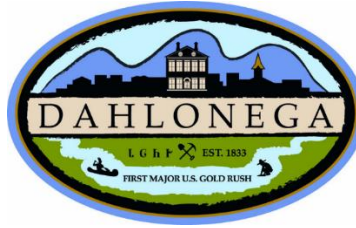
**Funding Source Recap:**

		<i>Grant Fund</i>	<i>Gen Govt</i>
<b>SPLOST</b>	<b>185,922</b>	<b>65,000</b>	<b>120,922</b>
<b>TSPLOST</b>	<b>727,216</b>	<b>310,000</b>	<b>417,216</b>
<b>Hotel Motel Tax</b>	<b>85,000</b>	<b>40,000</b>	<b>45,000</b>
<b>Cemetery Fees</b>	<b>5,000</b>	<b>-</b>	<b>5,000</b>
<b>Loan Proceeds</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>General Fund</b>	<b>199,000</b>	<b>-</b>	<b>199,000</b>
<b>TOTAL</b>	<b>1,202,138</b>	<b>415,000</b>	<b>787,138</b>

**CITY OF DAHLONEGA**  
**FY2021 FIVE-YEAR DEBT SERVICE PROJECTIONS**

*FY22 - FY25 For Planning Purposes Only, Subject to Change*

Project Description	Funding Source	Lease Proceeds	FY21	FY22	FY23	FY24	FY25	TOTAL
<u>GENERAL FUND</u>								
<u>New Debt:</u>								
Head House Renovation	NOTE 10	350,000	44,547	44,547	44,547	44,547	44,547	222,735
<b>GENERAL FUND</b>		<b>350,000</b>	<b>44,547</b>	<b>44,547</b>	<b>44,547</b>	<b>44,547</b>	<b>44,547</b>	<b>222,735</b>



**CITY OF DAHLONEGA  
FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM (CIP)  
FY 2021 – FY 2025**

## **WATER AND SEWER CIP**

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The Capital Improvement Program (CIP) is a forward-looking five-year view of identified capital projects and programs balanced by five-year cash-flow projections.

The CIP is presented as three reports as described below.

- **Cash Flow Projections** present the impact of planned capital projects and related debt on the overall cash position of the fund.
- **Capital Projects** are presented as identified by staff and Council to meet necessary levels of capital investment.
- **Debt Service Projections** are calculated for capital items that are planned to be financed.

**CITY OF DAHLONEGA**  
**FY21 FIVE-YEAR CASH FLOW PROJECTIONS**

*FY22 - FY25 For Planning Purposes Only, Subject to Change*

	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>FY24</b>	<b>FY25</b>	<b>TOTAL</b>
<b><u>WATER &amp; SEWER FUND</u></b>						
Beginning Cash Balances (Projected)	\$ 3,123,606	\$ 2,955,051	\$ 1,809,939	\$ 1,295,151	\$ 1,040,353	\$ 3,123,606
Less: Operating Reserve	(1,234,450)	(1,259,139)	(1,428,000)	(1,477,980)	(1,529,709)	(1,529,709)
Beginning Cash Available	1,889,156	1,695,912	381,939	(182,829)	(489,357)	1,593,897
Current Year Operations:						
Operating Revenue	4,937,800	5,600,000	5,796,000	5,998,860	6,208,820	28,541,480
Operating Expenses	(2,620,502)	(2,975,000)	(3,064,250)	(3,156,178)	(3,250,863)	(15,066,792)
Capital Project Expenses:						
Construction in Progress	-	-	-	-	-	-
New Projects	(943,845)	(2,139,482)	(3,552,150)	(3,259,215)	(1,076,641)	(10,971,334)
Lease Proceeds/Loan Proceeds	-	-	2,000,000	2,000,000		4,000,000
Debt Service	(1,913,853)	(2,021,067)	(2,096,538)	(2,252,480)	(2,325,401)	(10,609,340)
Transfers In(Out)						-
General Fund	-	-	-	-	-	-
SPLOST Fund	371,845	390,437	402,150	414,215	426,641	2,005,289
<b>Ending Available Cash</b>	<b>1,720,601</b>	<b>550,800</b>	<b>(132,849)</b>	<b>(437,627)</b>	<b>(506,800)</b>	<b>(506,800)</b>
Add Back Operating Reserves	1,234,450	1,259,139	1,428,000	1,477,980	1,529,709	1,529,709
Ending Cash Balances	\$ 2,955,051	\$ 1,809,939	\$ 1,295,151	\$ 1,040,353	\$ 1,022,909	\$ 1,022,909
Projected Coverage (Bond Debt)	1.44	1.62	1.69	1.75	1.83	
Projected Coverage (Total Debt)	1.21	1.30	1.30	1.26	1.27	

Assumptions: Operating Reserve: 3-month's budgeted operating revenue (management target is 6 months); FY21 Rate increases: 0% water, 0% wastewater; Operating Revenue: FY22 assumes FY20 original budget; FY23-25 increase 3.5% Water; Operating Expense increase 3%.

**CITY OF DAHLONEGA**  
**FY2021 FIVE-YEAR CAPITAL PROJECTS BUDGET**

*FY22 - FY25 For Planning Purposes Only, Subject to Change*

Project Description	Funding Source	Project#	Loc	Prior Years (FY20)	FY21	FY22	FY23	FY24	FY25	TOTAL (FY21-FY25)
<b><u>WATER &amp; SEWER FUND</u></b>										
Water & Sewer System Mapping	WS	19605	ADM	84,000	-	-	-	-	-	-
Water Model	WS	19604	ADM	70,000	-	-	-	-	-	-
WWTP Master Plan	WS	21601	ADM	-	30,000	-	-	-	-	30,000
Reservoir Silt Removal	WS	19602	RES	57,775	-	-	-	-	-	-
Digester Aerators (2)	WS	20602	WP	43,000	-	-	-	-	-	-
Filter Module	WS		WP	-	-	-	170,000	170,000	170,000	510,000
Computer and Software Updates (SCADA)	WS		WP	-	-	-	-	35,000	-	35,000
Birch River (Achasta) Lift Station Rehabilitation	WS	18602	S	478,625	-	-	-	-	-	-
Owen's Farm Lift Station Rehabilitation	WS	18603	S	457,074	-	-	-	-	-	-
Lift Station Improvements/Pump Replacements	WS	17603	S	17,000	75,000	75,000	75,000	75,000	75,000	375,000
Barlow Lift Station Rehabilitation	WS	21602	S	-	62,000	450,000	-	-	-	512,000
Torrington (Koyo) Lift Station Rehabilitation	WS		S	-	-	62,000	475,000	-	-	537,000
Lime Tank/Feed System	WS		S	-	-	-	300,000	-	-	300,000
Bar Screen (Replacement)	WS		S	-	-	-	-	275,000	-	275,000
Kenimer Lift Station Rehabilitation	WS		S	-	-	-	-	100,000	-	100,000
Walmart Lift Station Rehabilitation	WS		S	-	-	-	-	-	100,000	100,000
Porter Village Lift Station Rehabilitation	WS		S	-	-	-	-	-	100,000	100,000
Recycle Pump (Replacement)	WS		S	-	-	-	-	-	37,500	37,500
Filter Pump (Replacement)	WS		S	-	-	-	-	-	37,500	37,500
S Chestatee SS Encasement	WS	19601	D&C	30,000	-	-	-	-	-	-
Service Truck (Replacement)	WS	19603	D&C	135,000	-	-	-	-	-	-
W/S Line Replacements - Other	WS	10694	D&C	150,000	100,000	100,000	100,000	100,000	100,000	500,000
Meter Replacement Program	WS	10692	D&C	75,000	50,000	40,000	30,000	30,000	30,000	180,000
W/S Line Extensions (SPLOST)	SPLOST	20601	D&C	116,261	-	390,437	402,150	414,215	426,641	1,633,444

**CITY OF DAHLONEGA**  
**FY2021 FIVE-YEAR CAPITAL PROJECTS BUDGET**

*FY22 - FY25 For Planning Purposes Only, Subject to Change*

Project Description	Funding Source	Project#	Loc	Prior Years (FY20)	FY21	FY22	FY23	FY24	FY25	TOTAL (FY21-FY25)
Water Line Extension - Morrison Moore Pkwy	SPLOST	21603	D&C	-	371,845	-	-	-	-	371,845
Water/SSFM Relocation - Oak Grove	WS	21604	D&C	-	90,000	-	-	-	-	90,000
Water Main Replacement - Arcadia Street	WS	21605	D&C	-	30,000	-	-	-	-	30,000
Sanitary Sewer Replacement - Arcadia Street	WS	21606	D&C	-	30,000	-	-	-	-	30,000
Water Main Replacement - Deer Run	WS		D&C	-	-	601,250	-	-	-	601,250
Sanitary Sewer Replacement - Derrick Street	WS		D&C	-	-	205,795	-	-	-	205,795
Water Main Replacement - Happy Hollow/GA 52	GEFA		D&C	-	-	100,000	1,900,000	-	-	2,000,000
Sanitary Sewer Replacement - Park Street	GEFA		D&C	-	-	-	50,000	1,100,000	-	1,150,000
Water Main Replacement - Park Street	GEFA		D&C	-	-	-	50,000	800,000	-	850,000
Skidsteer Loader (D&C)	WS	21607	EQ	-	75,000	-	-	-	-	75,000
Pickup Truck (WWTP)	WS	21608	EQ	-	30,000	-	-	-	-	30,000
Sludge Dump Truck (WWTP)	WS		EQ	-	-	85,000	-	-	-	85,000
Pickup Truck (WTP)	WS		EQ	-	-	30,000	-	-	-	30,000
Dump Truck (D&C)	WS		EQ	-	-	-	-	160,000	-	160,000
<b>WATER &amp; SEWER FUND</b>				<b>1,713,735</b>	<b>943,845</b>	<b>2,139,482</b>	<b>3,552,150</b>	<b>3,259,215</b>	<b>1,076,641</b>	<b>10,971,334</b>

**Funding Source Recap:**

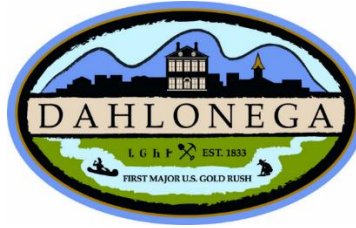
SPLOST	371,845
Loan Proceeds	-
Water & Sewer Fund	572,000
<b>TOTAL</b>	<b>943,845</b>

**CITY OF DAHLONEGA**  
**FY2021 FIVE-YEAR DEBT SERVICE PROJECTIONS**

*FY22 - FY25 For Planning Purposes Only, Subject to Change*

Project Description	Funding Source	Lease Proceeds	FY21	FY22	FY23	FY24	FY25	TOTAL
<u><b>WATER &amp; SEWER FUND</b></u>								
<u>Existing Debt:</u>								
W&S Projects - 2015 Revenue Bonds	BONDS	-	<b>1,613,218</b>	1,620,218	1,618,468	1,619,968	1,615,668	8,087,540
Reservoir (GEFA 99-L99WR)	GEFA 38	-	<b>213,221</b>	284,296	284,296	284,296	284,296	1,350,405
Water Main Replacement - Skyline Drive	GEFA 15	-	<b>54,783</b>	73,044	73,044	73,044	73,044	346,959
Old Water Treatment Plant Lift Station	GEFA 10	-	<b>32,631</b>	43,509	43,509	43,509	43,509	206,668
<u>New Debt:</u>								
W/S Replacement - Park Street	GEFA 15	2,000,000			77,221	154,442	154,442	386,105
Water Main Replacement - Happy Hollow	GEFA 15	2,000,000				77,221	154,442	231,663
<b>WATER &amp; SEWER FUND</b>			<b>1,913,853</b>	<b>2,021,067</b>	<b>2,096,538</b>	<b>2,252,480</b>	<b>2,325,401</b>	<b>10,609,340</b>





**CITY OF DAHLONEGA**  
**FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM (CIP)**  
**FY 2021 – FY 2025**

## **SOLID WASTE CIP**

---

The Capital Improvement Program (CIP) is a forward-looking five-year view of identified capital projects and programs balanced by five-year cash-flow projections.

The CIP is presented as three reports as described below.

- **Cash Flow Projections** present the impact of planned capital projects and related debt on the overall cash position of the fund.
- **Capital Projects** are presented as identified by staff and Council to meet necessary levels of capital investment.
- **Debt Service Projections** are calculated for capital items that are planned to be financed.

**CITY OF DAHLONEGA**  
**FY21 FIVE-YEAR CASH FLOW PROJECTIONS**

*FY22 - FY25 For Planning Purposes Only, Subject to Change*

	FY21	FY22	FY23	FY24	FY25	TOTAL
<b><u>SOLID WASTE FUND</u></b>						
Beginning Cash Balances (Projected)	\$ 413,517	\$ 389,010	\$ 395,336	\$ 362,566	\$ 385,462	\$ 413,517
Less: Operating Reserve	(203,797)	(226,172)	(230,696)	(235,309)	(240,016)	(240,016)
Beginning Cash Available	209,720	162,838	164,640	127,256	145,447	173,501
Current Year Operations:						
Operating Revenue	879,400	904,688	922,782	941,238	960,062	4,608,171
Operating Expenses	(815,189)	(839,645)	(864,834)	(890,779)	(917,502)	(4,327,949)
Capital Project Expenses:						
Construction in Progress	-	-	-	-	-	-
New Projects	(30,000)	-	(32,000)	-	-	(62,000)
Lease Proceeds/Loan Proceeds	-	-	-	-	-	-
Debt Service	(58,718)	(58,718)	(58,718)	(27,562)	(24,730)	(228,446)
Transfers In(Out):						-
General Fund	-	-	-	-	-	-
<b>Ending Available Cash</b>	<b>185,213</b>	<b>169,164</b>	<b>131,870</b>	<b>150,153</b>	<b>163,277</b>	<b>163,277</b>
Add Back Operating Reserves	203,797	226,172	230,696	235,309	240,016	240,016
Ending Cash Balances	\$ 389,010	\$ 395,336	\$ 362,566	\$ 385,462	\$ 403,292	\$ 403,292

*Assumptions: Operating Reserve: 3-month's budgeted operating expenses (management target is 6 months) or actual cash if less; Operating Revenue: FY21 no rate increases; FY22 assumes FY20 original budget plus 1 %; FY23-FY25 2% annual increase; Operating Expenditures: 3% annual increase*

**CITY OF DAHLONEGA**  
**FY2021 FIVE-YEAR CAPITAL PROJECTS BUDGET**

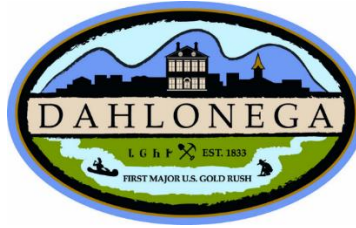
*FY22 - FY25 For Planning Purposes Only, Subject to Change*

Project Description	Funding Source	Project#	Loc	Prior Years (FY20)	FY21	FY22	FY23	FY24	FY25	TOTAL (FY21-FY25)
<u>SOLID WASTE FUND</u>										
Truck w/ Chipper Bed (Replacement)	SW		SAN	115,000	-					-
Pickup Truck 4x4	SW	21701	SAN	-	30,000	-	32,000	-		62,000
<b>SOLID WASTE FUND</b>				<b>115,000</b>	<b>30,000</b>	<b>-</b>	<b>32,000</b>	<b>-</b>	<b>-</b>	<b>62,000</b>

**CITY OF DAHLONEGA**  
**FY2021 FIVE-YEAR DEBT SERVICE PROJECTIONS**

*FY22 - FY25 For Planning Purposes Only, Subject to Change*

Project Description	Funding Source	Lease Proceeds	FY21	FY22	FY23	FY24	FY25	TOTAL
<u>SOLID WASTE FUND</u>								
<u>Existing Debt:</u>								
Garbage Truck (FY18)	LP 5	-	<b>33,988</b>	33,988	33,988	2,832	-	104,796
Truck w/ Chipper Bed (FY20)	LP 5	115,000	<b>24,730</b>	24,730	24,730	24,730	24,730	123,650
<u>New Debt:</u>								
								-
<b>SOLID WASTE FUND</b>		-	<b>58,718</b>	<b>58,718</b>	<b>58,718</b>	<b>27,562</b>	<b>24,730</b>	<b>228,446</b>



**CITY OF DAHLONEGA**  
**FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM (CIP)**  
**FY 2021 – FY 2025**

## **STORMWATER CIP**

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The Capital Improvement Program (CIP) is a forward-looking five-year view of identified capital projects and programs balanced by five-year cash-flow projections.

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- **Debt Service Projections** are calculated for capital items that are planned to be financed.

**CITY OF DAHLONEGA**  
**FY21 FIVE-YEAR CASH FLOW PROJECTIONS**

*FY22 - FY25 For Planning Purposes Only, Subject to Change*

	FY21	FY22	FY23	FY24	FY25	TOTAL
<b><u>STORMWATER FUND</u></b>						
Beginning Cash Balances (Projected)	\$ -	\$ 197,636	\$ 239,125	\$ 188,085	\$ 139,500	\$ -
Less: Operating Reserve	-	(52,229)	(69,638)	(76,602)	(84,262)	(84,262)
Beginning Cash Available	-	145,407	169,487	111,483	55,238	(84,262)
Current Year Operations:						
Operating Revenue	204,818	273,091	300,400	330,440	363,484	1,472,232
Operating Expenses	(617,591)	(636,119)	(655,202)	(674,858)	(695,104)	(3,278,874)
Capital Project Expenses:						
Construction in Progress	-	-	-	-	-	-
New Projects	(185,922)	(187,781)	(1,389,659)	(191,556)	(193,471)	(2,148,389)
Lease Proceeds/Loan Proceeds	-	-	1,200,000	-	-	1,200,000
Debt Service	-	-	(92,665)	(92,665)	(92,665)	(277,995)
Transfers In(Out)						-
General Fund	412,773	404,518	396,427	388,499	380,729	1,982,945
General Govt Capital Proj Fund (FY20 Balance)	197,636	-	-	-	-	197,636
SPLOST Fund	185,922	187,781	189,659	191,556	193,471	948,389
<b>Ending Available Cash</b>	<b>197,636</b>	<b>186,897</b>	<b>118,447</b>	<b>62,898</b>	<b>11,681</b>	<b>11,681</b>
Add Back Operating Reserves	-	52,229	69,638	76,602	84,262	84,262
Ending Cash Balances	\$ 197,636	\$ 239,125	\$ 188,085	\$ 139,500	\$ 95,943	\$ 95,943

Assumptions:

Operating Reserve: 3-month's budgeted operating revenue (management target is 6 months)

Operating Revenue: FY22 rate increase 0%; FY23-FY25 rate increase 10%

Operating Expense: Increase 3% each year

Transfer from General Fund: Decrease 2% each year

**CITY OF DAHLONEGA**  
**FY2021 FIVE-YEAR CAPITAL PROJECTS BUDGET**

*FY22 - FY25 For Planning Purposes Only, Subject to Change*

Project Description	Funding Source	Project#	Loc	Prior Years (FY20)	FY21	FY22	FY23	FY24	FY25	TOTAL (FY21-FY25)
<u>STORMWATER FUND</u>										
Stormwater Projects (To Be Determined)	SPLOST	10194	SW	-	10,922	101,781	189,659	191,556	193,471	687,389
Storm Drain Repair - Enotah Street	SPLOST	21801	SW		115,000	-	-	-	-	115,000
Storm Drain Repair - Arcadia Street	SPLOST	21802	SW		60,000	-	-	-	-	60,000
Storm Drain Repair - Mechanicsville	SPLOST		SW		-	86,000	-	-	-	86,000
Storm Drain Repair - Park Street	SPLOST/LP		SW		-	-	1,200,000	-	-	1,200,000
GENERAL FUND				-	185,922	187,781	1,389,659	191,556	193,471	2,148,389

**Funding Source Recap:**

SPLOST	185,922
Loan Proceeds	-
General Fund	-
<b>TOTAL</b>	<b>185,922</b>

**CITY OF DAHLONEGA**  
**FY2021 FIVE-YEAR DEBT SERVICE PROJECTIONS**

*FY22 - FY25 For Planning Purposes Only, Subject to Change*

Project Description	Funding Source	Lease Proceeds	FY21	FY22	FY23	FY24	FY25	TOTAL
<u>STORMWATER FUND</u>								
<u>New Debt:</u>								
Storm Drain Repair - Park Street	GEFA 15	1,200,000			92,665	92,665	92,665	277,995
<b>STORMWATER FUND</b>		<b>1,200,000</b>	<b>-</b>	<b>-</b>	<b>92,665</b>	<b>92,665</b>	<b>92,665</b>	<b>277,995</b>





# CITY COUNCIL AGENDA REPORT

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**DATE:** August 17, 2020  
**TITLE:** Intergovernmental Service Agreement – Downtown Development Authority  
**PRESENTED BY:** Melody Marlowe, Finance Director

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## **AGENDA ITEM DESCRIPTION:**

An agreement is presented to continue the City's contractual relationship with the Downtown Development Authority (Authority) for fiscal year 2021 and establish the Authority's budget and funding sources.

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## **HISTORY/PAST ACTION:**

The Authority provided a proposed budget for fiscal year 2021 that has been reviewed and determined to be consistent with the City's overall goals for the Authority.

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## **FINANCIAL IMPACT:**

The Authority's budget has been established at an amount of \$285,434 of which \$255,057 will be funded from the City's general fund, and \$29,377 will be funded from hotel/motel tax collections. Additional revenue of \$1,000 is to be generated by the Authority.

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## **RECOMMENDATION:**

To approve the Intergovernmental Service Agreement with the Downtown Development Authority for FY2021.

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## **SUGGESTED MOTIONS:**

I make a motion to approve the Intergovernmental Service Agreement with the Downtown Development Authority for FY2021 and fund its budget from general fund revenue (\$255,057) and hotel/motel tax collections (\$29,377).

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## **ATTACHMENTS:**

Intergovernmental Service Agreement – City of Dahlonaga Downtown Development Authority

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**INTERGOVERNMENTAL SERVICE AGREEMENT  
CITY OF DAHLONEGA DOWNTOWN DEVELOPMENT AUTHORITY**

THIS AGREEMENT is entered into as of the 1st day of October, 2020, between the Downtown Development Authority of the City of Dahlonega, hereinafter referred to as "The Authority") and the City of Dahlonega (hereinafter referred to as "the City"), collectively referred to hereinafter as "the Parties".

WHEREAS, the Authority is an instrumentality of the City of Dahlonega, and whereas the City is desirous of funding the Authority for specific purposes in order to carry out tasks beneficial to the City, for which the Authority possesses certain special powers and skill necessary to carry out those purposes and which have been identified and noted in prior actions of the City enabling the Downtown Development Authority, and

WHEREAS, the purpose of the Authority is to stimulate and sustain economic development in Downtown Dahlonega by encouraging cooperation and building leadership; by advancing a positive image of downtown and promoting it as an exciting place to live, shop, and invest; by sustaining and improving the appearance of downtown; and by strengthening and expanding the economic base of downtown. Powers granted to the Authority to accomplish its purpose include: developing and promoting downtown; making long-range plans or proposals for downtown; financing (by loan, grant, lease, borrow or otherwise) projects for the public good; executing contracts and agreements; and, purchasing, leasing and selling property.

WHEREAS, the Authority desires to pursue its work via a budgeted program approved by the City;

NOW THEREFORE, the parties agree as follows:

1. The Authority has provided a proposed budget for fiscal year 2021 beginning October 1, 2020, to the City and the City has reviewed that budget to determine whether the line items represented in the budget are consistent with the City's overall goals for the Authority.
2. The Authority's budget as presented on "Attachment A", attached hereto and incorporated herein as a part of this Agreement, has been approved at a revised amount of two-hundred eighty-five thousand, four-hundred thirty-four and no/100's dollars (\$285,434). The Authority's expenditures are funded largely by intergovernmental revenue from the City of Dahlonega totaling \$284,434. Additional revenue of \$1,000 is to be generated by the Authority.
3. A transfer of \$255,057 is required from the City's general fund to fund operating expenditures presented in the budget. Unrestricted Hotel/Motel tax collections of \$29,377 are budgeted to partially fund expenditures related to tourism-related events. Intergovernmental revenue from the City of Dahlonega is accomplished by twelve, monthly cash transfers of equal amount. At the conclusion of the fiscal year, any amount not required for actual expenditures is returned to the City of Dahlonega general fund unless otherwise identified as a multi-year commitment.
4. The City will provide administrative services and maintain the accounts and records for the Authority, and the Authority will follow City policies as applicable. The City currently provides as available the following staff support to the Authority: Executive Director (employee of the City on loan to the DDA), Main Street Manager (loaned employee for downtown business development, tourism/marketing, and public relations); City Manager (project management, as requested and

available); Community Development Director (primary, administrative and executive support); and Finance Director (account management, financial reports, audits, and other administrative functions).

5. The Authority will provide written activity reports to the city to include a monthly financial statement and a goals and accomplishments status report consistent with the monthly report required of City department directors.

6. The City's duty to fund the Authority's work in fiscal year 2021 shall be contingent upon the Authority's timely provision of the reports, compliance with its approved budget, and completion of projects.

7. This agreement shall terminate on September 30, 2021, unless otherwise renewed or modified.

IN WITNESS WHEREOF, the undersigned have hereunto set their hands and seals the day and year first above written.

For the City of Dahlonega:

By: \_\_\_\_\_

Title: \_\_\_\_\_

For the Downtown Development Authority:

By: \_\_\_\_\_

Title: \_\_\_\_\_

**CITY OF DAHLONEGA, GEORGIA**  
**DOWNTOWN DEVELOPMENT AUTHORITY (A COMPONENT UNIT)**  
**SCHEDULE OF REVENUES, EXPENDITURES, AND**  
**CHANGES IN FUND BALANCES**

	<b>FY 2019 Actual</b>	<b>FY 2020 Original Budget</b>	<b>FY 2020 Amended Budget</b>	<b>FY 2021 Budget</b>
<b>REVENUES</b>				
Charges for services	\$ 0	50,000	\$ 0	\$ 0
Intergovernmental	331,739	314,207	281,019	284,434
Interest	0	0	0	0
Contributions	1,000	0	0	0
Other	1,457	0	0	1,000
<b>Total revenues</b>	<b>334,196</b>	<b>364,207</b>	<b>281,019</b>	<b>285,434</b>
<b>EXPENDITURES</b>				
Current				
Housing and Development				
Personal services	172,766	280,178	215,980	193,920
Contract services	72,809	56,129	78,154	78,214
Supplies and materials	43,905	27,900	21,250	13,300
Capital outlay	819	0	405	0
<b>Total expenditures</b>	<b>290,299</b>	<b>364,207</b>	<b>315,789</b>	<b>285,434</b>
Other financing sources (uses)				
Appropriations from fund balance	0	0	34,770	0
<b>Total other financing sources (uses)</b>	<b>0</b>	<b>0</b>	<b>34,770</b>	<b>0</b>
Excess of revenues over (under) expenditures	43,897	0	(34,770)	0
Subtract appropriated fund balance	0	0	0	
Fund balances, October 1	381,636	425,533	425,533	390,763
<b>Fund balances, September 30</b>	<b>\$ 425,533</b>	<b>\$ 425,533</b>	<b>\$ 390,763</b>	<b>\$ 390,763</b>

**CITY OF DAHLONEGA, GEORGIA**  
**DOWNTOWN DEVELOPMENT AUTHORITY (A COMPONENT UNIT)**  
**SCHEDULE OF EXPENSES**

	<b>FY 2019 Actual</b>	<b>FY 2020 Original Budget</b>	<b>FY 2020 Amended Budget</b>	<b>FY 2021 Budget</b>
<b>EXPENSES</b>				
DDA Administration				
Personal services	\$ 136,058	\$ 214,469	\$ 178,483	\$ 178,848
Contract services	18,218	13,219	37,098	12,650
Supplies and materials	5,280	900	3,100	3,750
Capital outlay	0	0	0	0
Total DDA Administration	<u>159,556</u>	<u>228,588</u>	<u>218,681</u>	<u>195,248</u>
Tourism				
Personal services	0	0	0	15,072
Contract services	0	0	0	36,600
Supplies and materials	0	0	0	4,800
Capital outlay	0	0	0	0
Total Tourism	<u>0</u>	<u>0</u>	<u>0</u>	<u>56,472</u>
Downtown Development				
Personal services	36,708	65,709	37,497	0
Contract services	53,095	42,910	35,786	28,914
Supplies and materials	37,553	27,000	18,150	4,750
Capital outlay	819	0	405	0
Total Downtown Development	<u>128,175</u>	<u>135,619</u>	<u>91,838</u>	<u>33,664</u>
Dahlonega 2000				
Contract services	1,496	0	5,270	50
Supplies and materials	1,072	0	0	0
Total Dahlonega 2000	<u>2,568</u>	<u>0</u>	<u>5,270</u>	<u>50</u>
<b>Total expenditures</b>	<u><u>\$ 290,299</u></u>	<u><u>\$ 364,207</u></u>	<u><u>\$ 315,789</u></u>	<u><u>\$ 285,434</u></u>



# CITY COUNCIL AGENDA REPORT

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**DATE:** July 30, 2020  
**TITLE:** Reallocation of Budget for New Development Standards Manual  
**PRESENTED BY:** Mark Buchanan, City Engineer

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## AGENDA ITEM DESCRIPTION:

Staff recommends reallocating funds from two previously budgeted items to cover the cost of the creation of new Development Standards Manual that includes details, specifications and standards related to new development within the City. These standards dictate the means of construction for items like sanitary sewers, drinking water distribution, streets, and stormwater management. Many of these have not been updated in decades and are no longer consistent with state standards. The City has recognized a savings of \$34,270 on our Water and Sewer Mapping Project and over \$15,000 on our water model. Staff asks for a reallocation of these remaining funds to cover the cost of the new Development Standards Manual. A quote has been provided for this service for \$49,000.

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## HISTORY/PAST ACTION:

None.

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## FINANCIAL IMPACT:

Reduction of Available Budget for 505.0000.54.3000.19604 (Water Model) by \$15,000.

Reduction of Available Budget for 505.0000.54.3000.19605 (Water/SS Mapping) by \$34,270

Newly Budgeted Item of Development Standards Manual with available budget of \$49,270.

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## RECOMMENDATION:

Staff requests the following reallocations:

1. Reallocate \$15,000 from 505.0000.54.3000.19604 (Water Model) to a new line item (Development Standards Manual). The water model budget totaled \$70,000. We have already contracted with Wiedeman and Singleton to perform this service for \$47,500, leaving more than the \$15,000 requested to go to the Development Standards Manual project (quoted cost of \$49,000).
  2. Reallocate \$34,270 from 505.0000.54.3000.19605 (Water & Sewer System Mapping) to a new line item (Development Standards Manual). The mapping budget totaled \$84,000. We have already contracted with GMRC to perform this service for \$49,730, leaving \$34,270 to go to the Development Standards Manual project (quoted cost of \$49,000).
-

Following these reallocations, the budget for the Development Standards Manual will stand at \$49,270, enough to cover the \$49,000 quote from Prime Engineering to perform the work.

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**SUGGESTED MOTIONS:**

Motion to: "Reallocate funds from the Water Model Project and Water/SS Mapping Project in the amounts of \$15,000 and \$34,270 respectively. Funds will go into a new budgeted line item for creation of the new Development Standards Manual."

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**ATTACHMENTS:**

None.

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# CITY COUNCIL AGENDA REPORT

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**DATE:** September 8, 2020  
**TITLE:** Alcoholic Beverage License Application – Hickory Prime BBQ LLC  
**PRESENTED BY:** Mary Csukas, City Clerk

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## **AGENDA ITEM DESCRIPTION:**

Mrs. Karen Rhodes applied for renewal of an alcoholic beverage license for Hickory Prime BBQ LLC

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## **HISTORY/PAST ACTION:**

Hickory Prime BBQ LLC held an alcoholic beverage license in 2019 under Mrs. Karen Rhodes. The renewal for 2020 had been delayed until July 2020. Applications submitted in July are considered partial year and the fees are reduced to reflect a half-year period.

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## **FINANCIAL IMPACT:**

## **RECOMMENDATION:**

Staff recommends approval of an alcoholic beverage license to Mrs. Karen Rhodes for Hickory Prime BBQ LLC

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## **SUGGESTED MOTIONS:**

Motion to approved alcoholic beverage license to Mrs. Karen Rhodes for the Hickory Prime BBQ restaurant.

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## **ATTACHMENTS:**

Hickory Prime BBQ Alcoholic Beverage License

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THE DAHLONEGA NUGGET  
1074 Morrison Moore Parkway  
PO Box 36  
Dahlonega, GA 30533  
Phone: 706-864-3613  
Fax: 706-864-4360

**REFERENCE: APPLICATION FOR ALCOHOL CONSUMPTION ON PREMISES  
HICKORY PRIME**

See Attached

**AFFIDAVIT OF PUBLICATION**

STATE OF GEORGIA  
COUNTY OF LUMPKIN

Personally, appeared before the undersigned, Matt Aiken, who having been duly sworn, on oath that he is the Publisher of The Dahlonega Nugget, and that the attached legal advertisement was published in The Dahlonega Nugget on the following dates:

08/05/20      08/12/20      08/19/20      08/26/20

Affiant:



Matt Aiken

Sworn to and subscribed before me this  
27<sup>th</sup> day of August, 2020.

Notary Public



(Notary Seal)



## Legal Advertisements

## Alcoholic Beverages

## APPLICATION FOR ALCOHOL CONSUMPTION ON PREMISES

Karen M. Rhodes, Hickory Prime 8505, has applied with the Dahlonega City Council for an alcohol license for beer, wine and hardy sakes, for consumption on premises located at 1724 Marion Moore Parkway, Dahlonega, Georgia 30533.

06/05, 06/12, 06/19, 06/26/20

## Debtors &amp; Creditors

Goldup

NOTICE TO DEBTORS AND CREDITORS  
STATE OF GEORGIA  
COUNTY OF LUMPKIN

All creditors of the Estate of Harold Dale Glathey, deceased, late of said county and state, are hereby notified to render in their demands to the undersigned according to law, and all persons indebted to said Estate are required to make immediate payment to us.

This 31<sup>st</sup> day of August, 2020.

Angela Patricia Glathey, Administrator  
872 Old Elgin Road East  
Dahlonega, Georgia 30533

06/05, 06/12, 06/19, 06/26/20

Lumpkin

NOTICE TO DEBTORS AND CREDITORS  
STATE OF GEORGIA  
COUNTY OF LUMPKIN

All creditors of the Estate of Jackie Lee Liddell, deceased, late of said county and state, are hereby notified to render in their demands to the undersigned according to law, and all persons indebted to said Estate are required to make immediate payment to us.

This 24<sup>th</sup> day of July, 2020.

Joshua Lee Liddell, Administrator  
80 Broken Oak Drive  
Dawsonville, Georgia 30534

06/05, 06/12, 06/19, 06/26/20

Austins

NOTICE TO DEBTORS AND CREDITORS  
STATE OF GEORGIA  
COUNTY OF LUMPKIN

All creditors of the Estate of Brian Eric Amulias, deceased, late of said county and state, are hereby notified to render in their demands to the undersigned according to law, and all persons indebted to said Estate are required to make immediate payment to us.

This 24<sup>th</sup> day of July, 2020.

Brian Eric Amulias, Administrator  
3045 Foch Drive  
Cumming, Georgia 30028

06/05, 06/12, 06/19, 06/26/20

Pears

NOTICE TO DEBTORS AND CREDITORS  
STATE OF GEORGIA  
COUNTY OF LUMPKIN

All creditors of the Estate of Margaret Abernathy Pears, deceased, late of said county and state, are hereby notified to render in their demands to the undersigned according to law, and all persons indebted to said Estate are required to make immediate payment to us.

This 15<sup>th</sup> day of August, 2020.

Nancy Pears Moore, Executor  
3509 Thompson Bend  
Guthrieville, Georgia 30586

06/05, 06/12, 06/19, 06/26/20

McEwen

NOTICE TO DEBTORS AND CREDITORS  
STATE OF GEORGIA  
COUNTY OF LUMPKIN

All creditors of the Estate of Martha Weaver McEwen, deceased, late of said county and state, are hereby notified to render in their demands to the undersigned according to law, and all persons indebted to said Estate are required to make immediate payment to us.

This 24<sup>th</sup> day of July, 2020.

Myrle McEwen Hamilton, Administrator  
1 Packer Drive  
Cave Spring, Georgia 30124

06/05, 06/12, 06/19, 06/26/20

Beasley

NOTICE TO DEBTORS AND CREDITORS  
STATE OF GEORGIA  
COUNTY OF LUMPKIN

All creditors of the Estate of Rosalee Ruth Beasley, deceased, late of said county and state, are hereby notified to render in their demands to the undersigned according to law, and all persons indebted to said Estate are required to make immediate payment to us.

This 27<sup>th</sup> day of July, 2020.

Gail Louise O'Connor, Executor  
8219 Bots Faragala Avenue  
Las Vegas, Nevada 89178

06/05, 06/12, 06/19, 06/26/20

## Forfeiture / Seizure

## Abandoned Vessel

Redemption Notice Abandoned Vessel  
Hull Identification: 19D031700555  
Present Location: 8202 Highway 13  
North Dahlonega, Georgia 30533  
Vessel has been deemed abandoned and forfeited to the State of Georgia and will be disposed of OGA sec 52-7-71  
Storage fees pending.

06/19, 06/26/20

## Miscellaneous

Request for variance from the Land Development Regulations of Lumpkin County

Andrew John Novakowski is requesting a variance to the setback requirements of the Land Development Regulations in order to construct a metal garage/workshop at 142 English Ct., Dahlonega, Ga. 30533. This request will be heard by the Lumpkin County Planning Commission on September 14, 2020 at 6:00 pm at the Lumpkin County Administration Building, first-floor conference room located at 69 Courthouse Hill. Please enter building through the back door.

06/19, 06/26/20

Request for Preliminary Plat Approval

Deerpark Properties, LP is requesting a preliminary plat approval to reconvert a 9.1 Acre Class VI Subdivision located on Money Creek Rd. This request will be heard by the Lumpkin County Planning Commission on September 14, 2020 at 6:00 pm at the Lumpkin County Administration Building, first-floor conference room located at 69 Courthouse Hill. Please enter building through the back door.

06/19, 06/26/20

Request for variance from the Land Development Regulations of Lumpkin County

Tanco Investments, LLC is requesting a variance to the Class II Subdivision driveway requirements of the Lumpkin County Land Development Regulations located on Lot 4 and Lot 6, Olives Way Subdivision. This request will be heard by the Lumpkin County Planning Commission on September 14, 2020 at 6:00 pm at the Lumpkin County Administration Building, first-floor conference room located at 69 Courthouse Hill. Please enter building through the back door.

06/19, 06/26/20

Public Sale / Auction

Byrds Mini Storage  
6302 Highway 52E  
Marietta, GA

The next auction will be held on September 8<sup>th</sup> through September 11<sup>th</sup>, 2020.

This Auction will be held online on [www.StorageTreasures.com](http://www.StorageTreasures.com).

06/19, 06/26/20

Unit D01 - Scott Cook  
Unit E04 - Amanda Crain & Cory Long  
Unit E14 - Mary Abernethy

06/19, 06/26/20

## Probate Notice

IN THE PROBATE COURT  
OF LUMPKIN COUNTY  
STATE OF GEORGIA

IN RE: ESTATE OF  
MARGARET ANNETTE DAWKINS,  
DECEASED  
ESTATE NO. 2020-37

PETITION FOR LETTERS  
OF ADMINISTRATION  
NOTICE

To whom it may concern:

Marlin Anthony Price, Jr. has petitioned to be appointed Administrator of the estate of Margaret Annette Dawkins, deceased of said County. The Petitioner has also applied for waiver of bond and grant of certain powers contained in O.C.G.A. §§12-2-51. All interested parties are hereby notified to show cause why said Petition should not be granted. All objections to the Petition must be in writing, setting forth the grounds of any such objections, and must be filed with the Court on or before September 21, 2020.

BE NOTIFIED FURTHER: All objections should be shown to before a notary public or before a Probate Court Clerk. If any objections are filed, a hearing will be scheduled at a later date. If no objections are filed, the Petition may be granted without a hearing.

Michael A. Chastain,  
Judge of the Probate Court

By: Shelley Wilson  
Clerk of the Probate Court  
925 N. Hwy. Road 122  
Dahlonega, Georgia 30533  
706-824-3847

06/05, 06/12, 06/19, 06/26/20

## Tax Sales

LUMPKIN COUNTY  
SHERIFF'S SALE  
RACHEL PRUITT  
EX-OFFICIO SHERIFF

06/05, 06/12, 06/19, 06/26/20

## Tax Sales

STATE OF GEORGIA  
COUNTY OF LUMPKIN

Under and by virtue of certain tax sale, based on the Tax Commission of Lumpkin County, Georgia, in favor of the State of Georgia and County of Lumpkin County, Georgia, containing 1.63 acres, more or less, being Lot 63, shown in Plat Book 13, Page 151, the description contained therein being incorporated herein by this reference, located on Deerpark Circle.

This is to be sold for cash or certified funds at public outcry, at the Administrative Building, located at 69 Courthouse Hill, Dahlonega, Lumpkin County, Georgia, between the legal hours of sale, on the first Tuesday in September 2020, the same being September 1, 2020.

The following property will be sold between the legal hours of sale, 10:00 AM and 4:00 PM. The taxes, kind and described portions, or as much thereof as will satisfy the State and County tax resolution on the respective individual and property. The property heretofore described have been levied on as the property of the persons and names immediately precede the property description. Each of the respective parcels of property are located in Lumpkin County, Georgia, this year for which said F.I. Taxes are levied and levied as stated below the name of the owner in each case.

This is a buyer beware sale and all property will be sold as is. The Tax Commissioner makes no warranty, either expressed or implied, as to title, and all properties are subject to all recorded covenants, easements, and right of way. Properties are sold under the power of a tax sale deed with specific rights of redemption.

Each defendant and tenant in possession, if applicable, has been notified by mail and place of sale. Purchaser shall pay taxes, all transfer costs, all taxes, including cost and recording fees. Pursuant to Georgia law, payment will be required within one (1) hour of the completion of the sale. In the event a bid is not properly paid, the property shall be re-offered at 2:00 PM on the day of the sale, or the following day.

File # 2  
Map/Parcel Number: 007154  
Defendant(s) In FFA: Allred, Michelle, 007154/1 Shenandoah #35  
L156 L161 - O'HALL  
Current Property Owner: Same as Defendant(s) In FFA

Reference Deed: 1234501  
Property Description: All and only that parcel of land designated as Tax Parcel 007154, lying and being in Land Lot 58 & 113 of the 11th Land District, Lumpkin County, Georgia, containing 1.5 acres, more or less, being Lot 58, shown in Plat Book 13, Page 112, being a portion of Tract One described in Deed Book 124, Page 151, the description contained therein being incorporated herein by this reference, known as 120 Shenandoah Drive.  
Years Due: 2017-2019

File # 3  
Map/Parcel Number: 007127  
Defendant(s) In FFA: Allen, Orlis M.  
007127/1 L163, 004142 L2-1  
Current Property Owner: Same as Defendant(s) In FFA

Reference Deed: 1234501  
Property Description: All and only that parcel of land designated as Tax Parcel 007127, lying and being in Land Lots 80 & 80A of the 12th Land District, Lumpkin County, Georgia, described in Deed Book 120, Page 243, the description contained therein being incorporated herein by this reference, known as 113 Haven Court.  
Years Due: 2017-2019

File # 5  
Map/Parcel Number: 004159  
Defendant(s) In FFA: Armstrong Joyce (aka Joyce Ann) 004159/1 L45  
ACD L137 1111 OGS HALL PARCEL 18

Current Property Owner: Same as Defendant(s) In FFA  
Reference Deed: 1234501  
Property Description: All and only that parcel of land designated as Tax Parcel 004159, lying and being in Land Lot 137 of the 11th Land District, Lumpkin County, Georgia, containing 1.443 acres, more or less, being Lot 137, shown in Plat Book 13, Page 152, described in Deed Book 120, Page 243, the description contained therein being incorporated herein by this reference, known as 47 Choccolery Lane.  
Years Due: 2017-2019

File # 7  
Map/Parcel Number: 002328  
Defendant(s) In FFA: Arny, Randy, 002328/1 L21 ACCL 227 L21 Tract E1  
Current Property Owner: Same as Defendant(s) In FFA  
Reference Deed: 1237320  
Property Description: All and only that parcel of land designated as Tax Parcel 002328, lying and being in Land Lot 227 of the 12th Land District, 1st Section, Lumpkin County, Georgia, containing 1.003 acres, more or less, being Tract E1, shown in Plat Book 11, 58 & 113, Page 77, described in Deed Book 124, Page 151, the description contained therein being incorporated herein by this reference, located on Frank Christen Road.  
Years Due: 2017-2019

File # 8  
Map/Parcel Number: 005041  
Defendant(s) In FFA: Arny, Randy, W & William W.H. 005041/1 Chastain S D #5 L4 U L 23 L13-1

Current Property Owner: Same as Defendant(s) In FFA  
Reference Deed: D-24161  
Property Description: All and only that parcel of land designated as Tax Parcel 005041, lying and being in Land Lot 23 of the 12th Land District, 1st Section, Lumpkin County, Georgia, containing 1.033 acres, more or less, being Lot 23, shown in Plat Book 13, Page 112, being a portion of Tract One described in Deed Book 124, Page 151, the description contained therein being incorporated herein by this reference, located on Deerpark Circle.  
Years Due: 2017-2019

File # 9  
Map/Parcel Number: 005043  
Defendant(s) In FFA: Arny, Randy, W & William W.H. 005043/1 Chastain S D #5 L4 U L 23 L13-1

Current Property Owner: Same as Defendant(s) In FFA  
Reference Deed: D-24161  
Property Description: All and only that parcel of land designated as Tax Parcel 005043, lying and being in Land Lot 23 of the 12th Land District, 1st Section, Lumpkin County, Georgia, containing 1.033 acres, more or less, being Lot 23, shown in Plat Book 13, Page 112, being a portion of Tract One described in Deed Book 124, Page 151, the description contained therein being incorporated herein by this reference, located on Deerpark Circle.  
Years Due: 2017-2019

## Tax Sales

## Current Property Owner: Same as Defendant(s) In FFA

Reference Deed: D-24161  
Property Description: All and only that parcel of land designated as Tax Parcel 005041, lying and being in Land Lot 23 of the 12th Land District, 1st Section, Lumpkin County, Georgia, containing 1.033 acres, more or less, being Lot 23, shown in Plat Book 13, Page 112, being a portion of Tract One described in Deed Book 124, Page 151, the description contained therein being incorporated herein by this reference, located on Deerpark Circle.  
Years Due: 2017-2019

File # 9  
Map/Parcel Number: 005043  
Defendant(s) In FFA: Arny, Randy, W & William W.H. 005043/1 Chastain S D #5 L4 U L 23 L13-1

Current Property Owner: Same as Defendant(s) In FFA  
Reference Deed: D-24161  
Property Description: All and only that parcel of land designated as Tax Parcel 005041, lying and being in Land Lot 23 of the 12th Land District, 1st Section, Lumpkin County, Georgia, containing 1.033 acres, more or less, being Lot 23, shown in Plat Book 13, Page 112, being a portion of Tract One described in Deed Book 124, Page 151, the description contained therein being incorporated herein by this reference, located on Deerpark Circle.  
Years Due: 2017-2019

File # 10  
Map/Parcel Number: 005043  
Defendant(s) In FFA: Arny, Randy, W & William W.H. 005043/1 Chastain S D #5 L4 U L 23 L13-1

Current Property Owner: Same as Defendant(s) In FFA  
Reference Deed: D-24161  
Property Description: All and only that parcel of land designated as Tax Parcel 005041, lying and being in Land Lot 23 of the 12th Land District, 1st Section, Lumpkin County, Georgia, containing 1.033 acres, more or less, being Lot 23, shown in Plat Book 13, Page 112, being a portion of Tract One described in Deed Book 124, Page 151, the description contained therein being incorporated herein by this reference, located on Deerpark Circle.  
Years Due: 2017-2019

File # 11  
Map/Parcel Number: 005114  
Defendant(s) In FFA: Arny, Randy, W & William W.H. 005114/1 Chastain S D #70 L14 U L 22 L28 L13-1

Current Property Owner: Same as Defendant(s) In FFA  
Reference Deed: D-24161  
Property Description: All and only that parcel of land designated as Tax Parcel 005114, lying and being in Land Lots 27 & 28, 13th Land District, 1st Section, Lumpkin County, Georgia, containing 0.553 acres, more or less, being Lot 27 & 28, shown in Plat Book 13, Page 112, being a portion of Tract One described in Deed Book 124, Page 151, the description contained therein being incorporated herein by this reference, located on Deerpark Circle.  
Years Due: 2017-2019

File # 22  
Map/Parcel Number: 003156  
Defendant(s) In FFA: Dole, Steven Lewis (aka Steven L.), 003156, 034 ACD L1 974 L2 L3-1

Current Property Owner: Same as Defendant(s) In FFA  
Reference Deed: Y15027, R15221  
Property Description: All and only that parcel of land designated as Tax Parcel 003156, lying and being in Land Lot 975 of the 12th Land District, 1st Section, Lumpkin County, Georgia, containing 0.553 acres, more or less, being Lot 975, shown in Plat Book 13, Page 112, being a portion of Tract One described in Deed Book 124, Page 151, the description contained therein being incorporated herein by this reference, known as 131 Martin Road.  
Years Due: 2017-2019

File # 28  
Map/Parcel Number: 003036  
Defendant(s) In FFA: Dole, John & Stephanie, 003036/1 L31 ACCL 427 L15-1

Current Property Owner: Same as Defendant(s) In FFA  
Reference Deed: U15049  
Property Description: All and only that parcel of land designated as Tax Parcel 003036, lying and being in Land Lot 427 of the 12th Land District, 1st Section, Lumpkin County, Georgia, containing 1.131 acres, more or less, being Lot 427, shown in Plat Book 13, Page 112, being a portion of Tract One described in Deed Book 124, Page 151, the description contained therein being incorporated herein by this reference, known as 121 Updell Drive.  
Years Due: 2017-2019

File # 31  
Map/Parcel Number: 005055  
Defendant(s) In FFA: Dole, John & Stephanie, 005055/1 Chastain S D #5 L4 U L 23 L13-1

Current Property Owner: Same as Defendant(s) In FFA  
Reference Deed: 140325-523  
Property Description: All and only that parcel of land designated as Tax Parcel 005055, lying and being in Land Lot 341 of the 13th Land District, 1st Section, Lumpkin County, Georgia, containing 1.074 acres, more or less, being Parcel B, shown in Plat Book 11, 58 & 113, Page 77, described in Deed Book 124, Page 151, the description contained therein being incorporated herein by this reference, located on Shore Drive.  
Years Due: 2018-2019

File # 32  
Map/Parcel Number: 001050  
Defendant(s) In FFA: Dole, John & Stephanie, 001050/1 Chastain S D #5 L4 U L 23 L13-1

Current Property Owner: Same as Defendant(s) In FFA  
Reference Deed: 140325-523  
Property Description: All and only that parcel of land designated as Tax Parcel 001050, lying and being in Land Lot 341 of the 13th Land District, 1st Section, Lumpkin County, Georgia, containing 1.074 acres, more or less, being Parcel B, shown in Plat Book 11, 58 & 113, Page 77, described in Deed Book 124, Page 151, the description contained therein being incorporated herein by this reference, located on Shore Drive.  
Years Due: 2018-2019

## Tax Sales

## Current Property Owner: Same as Defendant(s) In FFA

Reference Deed: N-24278  
Property Description: All and only that parcel of land designated as Tax Parcel 001000, lying and being in Land Lot 143 of the 11th Land District, 1st Section, Lumpkin County, Georgia, containing 1.033 acres, more or less, being Lot 143, shown in Plat Book 11, 58 & 113, Page 77, described in Deed Book 124, Page 151, the description contained therein being incorporated herein by this reference, located on Prosperer Ridge.  
Years Due: 2018-2019

File # 35  
Map/Parcel Number: 009216  
Defendant(s) In FFA: Dole, John & Stephanie, 009216/1 ACCL 115 L15 L16 L17-1

Current Property Owner: Same as Defendant(s) In FFA  
Reference Deed: 1227366, 1445708, 721, 720, 740, 748, & 751  
Property Description: All and only that parcel of land designated as Tax Parcel 009216, lying and being in Land Lot 115 of the 11th Land District, 1st Section, Lumpkin County, Georgia, containing 2.003 acres, more or less, being Parcel B, shown in Plat Book 11, 58 & 113, Page 77, described in Deed Book 124, Page 151, the description contained therein being incorporated herein by this reference, located on Prosperer Ridge.  
Years Due: 2017-2019

File # 51  
Map/Parcel Number: 009257  
Defendant(s) In FFA: Dole, John & Stephanie, 009257/1 ACCL 115 L15 L16 L17-1

Current Property Owner: Same as Defendant(s) In FFA  
Reference Deed: 1227366, 1445708, 721, 720, 740, 748, & 751  
Property Description: All and only that parcel of land designated as Tax Parcel 009257, lying and being in Land Lot 115 of the 11th Land District, 1st Section, Lumpkin County, Georgia, containing 2.003 acres, more or less, being Parcel B, shown in Plat Book 11, 58 & 113, Page 77, described in Deed Book 124, Page 151, the description contained therein being incorporated herein by this reference, located on Prosperer Ridge.  
Years Due: 2017-2019

File # 52  
Map/Parcel Number: 009293  
Defendant(s) In FFA: Dole, John & Stephanie, 009293/1 ACCL 115 L15 L16 L17-1

Current Property Owner: Same as Defendant(s) In FFA  
Reference Deed: 1227366, 1445708, 721, 720, 740, 748, & 751  
Property Description: All and only that parcel of land designated as Tax Parcel 009293, lying and being in Land Lot 115 of the 11th Land District, 1st Section, Lumpkin County, Georgia, containing 2.003 acres, more or less, being Parcel B, shown in Plat Book 11, 58 & 113, Page 77, described in Deed Book 124, Page 151, the description contained therein being incorporated herein by this reference, located on Prosperer Ridge.  
Years Due: 2017-2019

File # 53  
Map/Parcel Number: 045105  
Defendant(s) In FFA: Dole, John & Stephanie, 045105/1 ACCL 115 L15 L16 L17-1

Current Property Owner: Same as Defendant(s) In FFA  
Reference Deed: 1133042, 1374652  
Property Description: All and only that parcel of land designated as Tax Parcel 045105, lying and being in Land Lot 99 of the 11th Land District, 1st Section, Lumpkin County, Georgia, containing 0.037 acres, more or less, being Parcel B, shown in Plat Book 11, 58 & 113, Page 77, described in Deed Book 124, Page 151, the description contained therein being incorporated herein by this reference, located on Sunny Road.  
Years Due: 2017-2019

File # 55  
Map/Parcel Number: 045105  
Defendant(s) In FFA: Dole, John & Stephanie, 045105/1 ACCL 115 L15 L16 L17-1

Current Property Owner: Same as Defendant(s) In FFA  
Reference Deed: 1133042, 1374652  
Property Description: All and only that parcel of land designated as Tax Parcel 045105, lying and being in Land Lot 99 of the 11th Land District, 1st Section, Lumpkin County, Georgia, containing 0.037 acres, more or less, being Parcel B, shown in Plat Book 11, 58 & 113, Page 77, described in Deed Book 124, Page 151, the description contained therein being incorporated herein by this reference, located on Sunny Road.  
Years Due: 2018-2019

File # 61  
Map/Parcel Number: 043175  
Defendant(s) In FFA: Elkins, Mildred (aka Mildred L.) 043175/1 ACCL 637 L12 L1

Current Property Owner: Same as Defendant(s) In FFA  
Reference Deed: D-3204, O-317  
Property Description: All and only that parcel of land designated as Tax Parcel 043175, lying and being in Land Lot 637 of the 12th Land District, 1st Section, Lumpkin County, Georgia, being a portion of the property described in Deed Book 124, Page 151, the description contained therein being incorporated herein by this reference, known as 54 Copeland Road.  
Years Due: 2018-2019

File # 62  
Map/Parcel Number: 004174  
Defendant(s) In FFA: Henderson, Jason, 004174/1 ACCL 434 L15 L16 L17-1

Current Property Owner: Same as Defendant(s) In FFA  
Reference Deed: 1232248  
Property Description: All and only that parcel of land designated as Tax Parcel 004174, lying and being in Land Lot 434 of the 15th Land District, 1st Section, Lumpkin County, Georgia, containing 1.074 acres, more or less, being Parcel B, shown in Plat Book 11, 58 & 113, Page 77, described in Deed Book 124, Page 151, the description contained therein being incorporated herein by this reference, located on Cavendish Court Road.  
Years Due: 2018-2019

## Tax Sales

## Current Property Owner: Same as Defendant(s) In FFA

Reference Deed: 1215332, 12





CITY OF DAHLONEGA APPLICATION  
FOR A LIMITED PRIVILEGE LICENSE FOR GUIDED TOURS  
IN MOUNT HOPE CEMETERY

BUSINESS CONTACT INFORMATION

Legal Business name	Dahlongega Tours & more LLC	Point of contact person	Penney Sharp
Physical Location	19 East Main St	Business Mailing Address	Same
City, State Zip	Dahlongega	City, State Zip	Same
Business phone #	706-482-8795	Emergency phone #	770-361-0006
Business Fax #		Email or website address	dahlongegawalkingtours@gmail.com

BUSINESS OWNERSHIP AND INSURANCE INFORMATION

Business owner name	Penelope Sharp	Insurance Company Name	Northfield Ins Co
Address		Insurance Co. Address	385 Washington St
City, State ZIP		City, State Zip	St Paul MN 55102
Phone Number		Insurance Co. Phone #	1-800-237-9334
E-mail		Liability Insurance Policy #	WS400 574

AGREEMENT AND STIPULATIONS

An annual \$250.00 limited privilege license fee is included with this application. The undersigned agrees that this limited privilege license can be revoked for failure to abide by, any stipulation as stated herein:

- At all times the license holder should have in force no less than a \$1,000,000 liability insurance policy. The City of Dahlongega shall be named as an additional insured on the policy which is to be maintained while the business is in operation. A copy of said insurance policy is required to be attached to this application for approval by the City
- City staff can accompany a tour at any time.
- All tour participants must be furnished flashlights for use while in Mount Hope Cemetery.
- The tour must remain on the paved pathways of the cemetery at all times.
- The tour must suspend all activity inside any city cemetery no later than ½ hour after sunset.

Please include with your application a tally or record of dates, times and number of attendees for Mount Hope Cemetery tours conducted over the preceding twelve months.

SIGNATURE/S

Signature	Penelope Sharp	Signature	
Name and Title	Owner	Name and Title	
Date	8-26-2020	Date	

## Statement Regarding Dahlonega Walking Tours and Mount Hope Cemetery

Dahlonega Walking Tours was started in 2014. We offer 5 different walking tours of the historic district in Dahlonega. The cemetery is included on one of our tours, the Historic Ghost Walk. Our ghost walk begins at 8 pm every Friday and Saturday and tours by request on Thursday and Sunday.

The cemetery permit, as written now, is not workable except for 3-5 months of the year. The current ordinance is based on the setting of the sun rather than a time. It is a walk of over ½ mile to the cemetery from our office. As the days get shorter, we are having to eliminate some very historic stops in order to make it to the cemetery stop on time.

We are also anticipating having to offer additional tours this fall with the Covid-19 pandemic. In the past, we have been able to conduct fairly large tours. With the current virus, we are offer tours of no more than 10-12 people to more effectively social distance tour goers. We will need to conduct additional tours to accommodate our biggest season around Halloween.



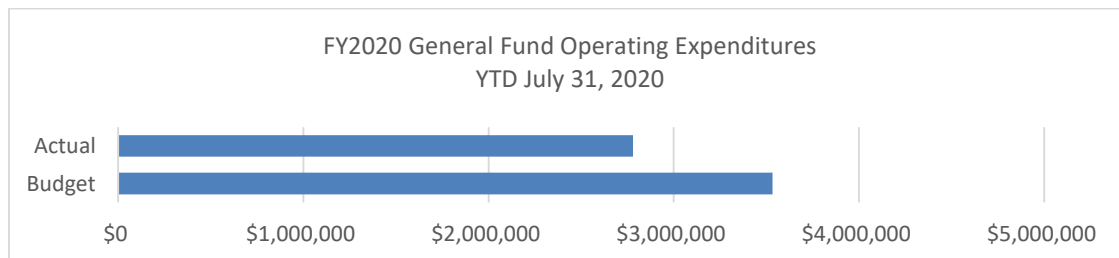
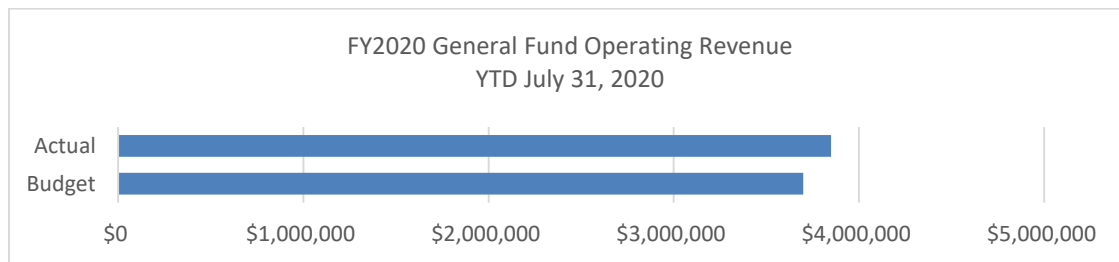
# CITY OF DAHLONEGA

## MONTHLY FINANCIAL REPORTS

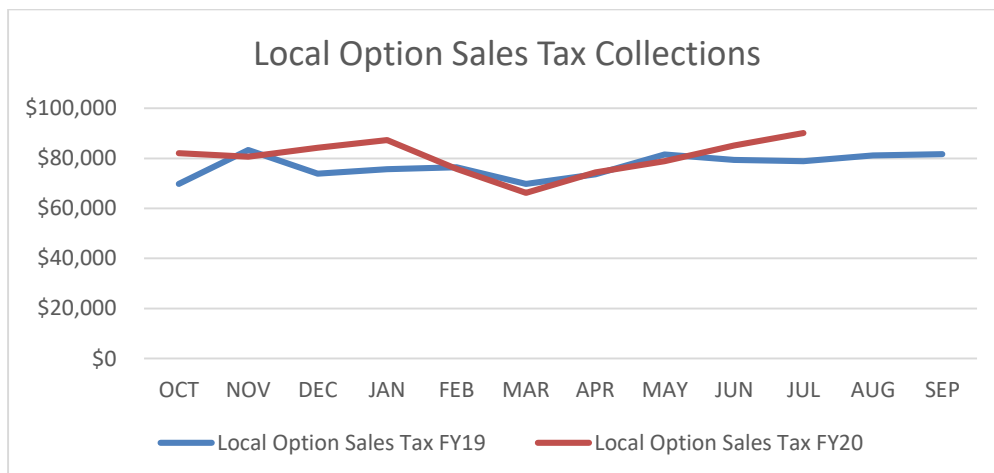
For the Ten Months Ended July 31, 2020

(The Budget presented is the AMENDED Budget.)

### GENERAL FUND



- Property taxes were billed in October with a due date of November 17. 99.6% of 2019 taxes have been collected to date.
- TAVT revenue has been dramatically impacted by the change in State law effective July 1, 2019 that changes distribution percentages. Revenues are estimated to be 70% less than previous distributions. The budget has been amended to reflect the expected decrease.



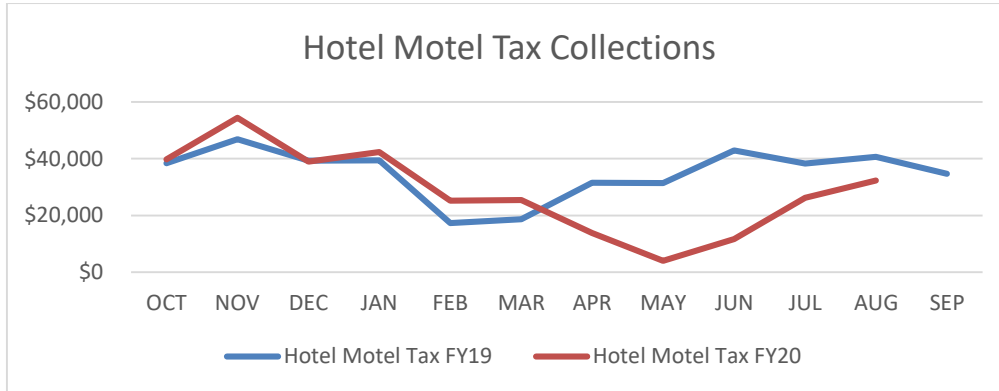
- The annual revenue for Insurance Premium Tax has been received in the amount of \$395,901, which is 6% greater than received last fiscal year.
- Alcoholic Beverages Licenses revenue collected year-to-date has decreased 3.8% from the prior year.
- Department expenditures are in line with budget expectations.
- Transfers out to DDA for operational expenses are being transferred monthly; the full amount budgeted for the year for capital purchases was transferred out in October.

## DOWNTOWN DEVELOPMENT AUTHORITY

- Operational results are on track with the amended budget.

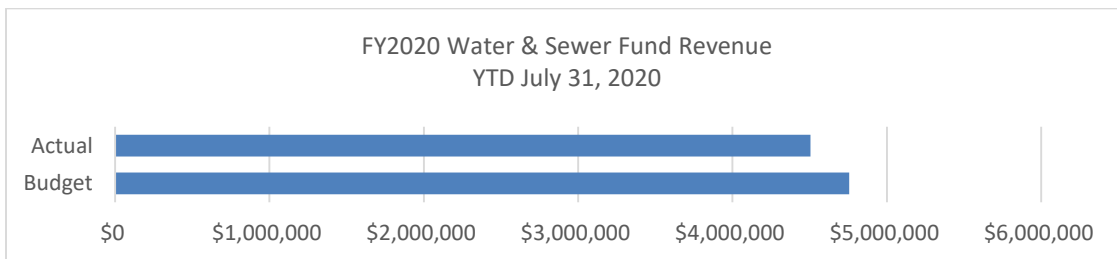
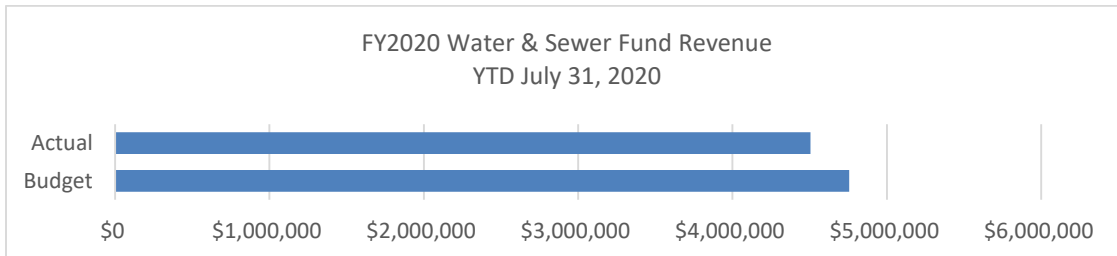
### HOTEL/MOTEL TAX FUND

- Tax revenue collections were trending slightly above prior year but experienced a sharp decline with the onset of the Pandemic.



### WATER AND SEWER FUND

- Water and sewer sales were trending higher than budget and prior year. As a result of the Pandemic, revenue from water sales and sewer charges April through July 2020 were 17% less than these months last year.
- Tap Fees revenue collected year-to-date total \$196,591, compared to \$518,128 at the same time last year.
- All department expenses are in line with the amended budget.



### SOLID WASTE FUND

- Revenues and expenses are meeting budget expectations.

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 07/31/2020 NORMAL (ABNORMAL)	% BDGT USED
Fund 100 - GENERAL FUND				
	GENERAL PROPERTY TAXES	1,757,438.00	1,774,708.14	100.98
	GENERAL SALES AND USE TAXES	763,000.00	804,428.83	105.43
	SELECTIVE SALES AND USE TAXES	148,000.00	170,981.16	115.53
	ALCOHOLIC BEVERAGES LICENSES	127,650.00	128,550.00	100.71
	BUSINESS TAXES	523,900.00	525,233.87	100.25
	PENALTIES AND INTEREST	3,000.00	5,528.56	184.29
	PERMITS	65,535.00	96,331.53	146.99
	INTERGOVERNMENTAL REVENUE	31,800.00	26,484.74	83.29
	CHARGES FOR SERVICES	89,600.00	70,224.88	78.38
	FINES AND FORFEITURES	101,500.00	143,736.39	141.61
	INVESTMENT INCOME	60,000.00	43,106.87	71.84
	CONTRIBUTIONS AND DONATIONS	0.00	130.00	100.00
	MISCELLANEOUS REVENUE	18,000.00	25,786.67	143.26
	OTHER FINANCING SOURCES	2,000.00	8,000.00	400.00
	OTHER CHARGES FOR SERVICES	0.00	17,768.96	100.00
	TRANSFERS IN FROM OTHER FUNDS	8,000.00	8,455.14	105.69
	APPROPRIATED FUND BALANCE	906,161.00	0.00	0.00
TOTAL REVENUES		4,605,584.00	3,849,455.74	83.58
	LEGISLATIVE	174,477.00	134,707.83	77.21
	EXECUTIVE	300,556.00	246,993.55	82.18
	ELECTIONS	13,450.00	10,679.17	79.40
	GENERAL ADMINISTRATION	897,917.00	760,519.51	84.70
	MUNICIPAL COURT	223,967.00	160,511.16	71.67
	CITY MARSHAL	352,689.00	242,463.19	68.75
	STREETS	1,097,921.00	873,571.15	79.57
	MAINTENANCE AND SHOP	93,524.00	78,694.86	84.14
	CEMETERY	53,970.00	43,604.31	80.79
	PARKS	22,440.00	14,841.57	66.14
	COMMUNITY DEVELOPMENT	273,147.00	212,699.23	77.87
	NON-DEPARTMENTAL	28,311.00	0.00	0.00
	TRANSFERS OUT TO OTHER FUNDS	1,073,215.00	1,013,618.00	94.45
TOTAL EXPENDITURES		4,605,584.00	3,792,903.53	82.35
Fund 100 - GENERAL FUND:				
TOTAL REVENUES		4,605,584.00	3,849,455.74	83.58
TOTAL EXPENDITURES		4,605,584.00	3,792,903.53	82.35
NET OF REVENUES & EXPENDITURES		0.00	56,552.21	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF DAHLONEGA  
 PERIOD ENDING 07/31/2020  
 % Fiscal Year Completed: 83.33

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	% BDGT
		AMENDED BUDGET	07/31/2020 NORMAL (ABNORMAL)	USED
Fund 230 - DOWNTOWN DEVELOPMENT AUTHORITY				
	CHARGES FOR SERVICES	0.00	918.88	100.00
	CONTRIBUTIONS AND DONATIONS	0.00	244.65	100.00
	MISCELLANEOUS REVENUE	0.00	941.31	100.00
	TRANSFERS IN FROM OTHER FUNDS	281,019.00	241,422.00	85.91
	APPROPRIATED FUND BALANCE	34,770.00	0.00	0.00
TOTAL REVENUES		315,789.00	243,526.84	77.12
DDA ADMINISTRATION		218,681.00	179,789.75	82.22
	TOURISM	0.00	858.00	100.00
	DOWNTOWN DEVELOPMENT	91,838.00	71,748.24	78.12
	DAHLONEGA 2000	5,270.00	2,635.00	50.00
TOTAL EXPENDITURES		315,789.00	255,030.99	80.76
Fund 230 - DOWNTOWN DEVELOPMENT AUTHORITY:				
	TOTAL REVENUES	315,789.00	243,526.84	77.12
	TOTAL EXPENDITURES	315,789.00	255,030.99	80.76
	NET OF REVENUES & EXPENDITURES	0.00	(11,504.15)	100.00



REVENUE AND EXPENDITURE REPORT FOR CITY OF DAHLONEGA  
 PERIOD ENDING 07/31/2020  
 % Fiscal Year Completed: 83.33

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 07/31/2020 NORMAL (ABNORMAL)	% BDGT USED
Fund 275 - HOTEL/MOTEL TAX FUND				
	HOTEL/MOTEL TAXES	269,000.00	281,837.87	104.77
	TOTAL REVENUES	269,000.00	281,837.87	104.77
	PURCHASES/CONTRACTED SERVICES	250,000.00	208,333.30	83.33
	TRANSFERS OUT TO OTHER FUNDS	19,000.00	73,504.57	386.87
	TOTAL EXPENDITURES	269,000.00	281,837.87	104.77
Fund 275 - HOTEL/MOTEL TAX FUND:				
	TOTAL REVENUES	269,000.00	281,837.87	104.77
	TOTAL EXPENDITURES	269,000.00	281,837.87	104.77
	NET OF REVENUES & EXPENDITURES	0.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF DAHLONEGA  
 PERIOD ENDING 07/31/2020  
 % Fiscal Year Completed: 83.33

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 07/31/2020 NORMAL (ABNORMAL)	% BDGT USED
Fund 320 - SPLOST CAPITAL PROJECTS FUND				
	GENERAL SALES AND USE TAXES	313,965.00	219,071.46	69.78
	INVESTMENT INCOME	0.00	813.56	100.00
	TOTAL REVENUES	313,965.00	219,885.02	70.03
	TRANSFERS OUT TO OTHER FUNDS	313,965.00	186,229.24	59.32
	TOTAL EXPENDITURES	313,965.00	186,229.24	59.32
Fund 320 - SPLOST CAPITAL PROJECTS FUND:				
	TOTAL REVENUES	313,965.00	219,885.02	70.03
	TOTAL EXPENDITURES	313,965.00	186,229.24	59.32
	NET OF REVENUES & EXPENDITURES	0.00	33,655.78	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF DAHLONEGA  
 PERIOD ENDING 07/31/2020  
 % Fiscal Year Completed: 83.33

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 07/31/2020 NORMAL (ABNORMAL)	% BDGT USED
Fund 335 - TSPLOST CAPITAL PROJECTS FUND				
	GENERAL SALES AND USE TAXES	594,244.00	645,768.26	108.67
	INVESTMENT INCOME	0.00	1,677.57	100.00
	TOTAL REVENUES	594,244.00	647,445.83	108.95
	OTHER COSTS	274,242.00	0.00	0.00
	TRANSFERS OUT TO OTHER FUNDS	320,002.00	44,384.00	13.87
	TOTAL EXPENDITURES	594,244.00	44,384.00	7.47
Fund 335 - TSPLOST CAPITAL PROJECTS FUND :				
	TOTAL REVENUES	594,244.00	647,445.83	108.95
	TOTAL EXPENDITURES	594,244.00	44,384.00	7.47
	NET OF REVENUES & EXPENDITURES	0.00	603,061.83	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF DAHLONEGA  
 PERIOD ENDING 07/31/2020  
 % Fiscal Year Completed: 83.33

		2019-20	YTD BALANCE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	07/31/2020 NORMAL (ABNORMAL)	% BDGT USED
Fund 505 - WATER AND SEWER ENTERPRISE FUND				
	INTERGOVERNMENTAL REVENUE	0.00	4,500.00	100.00
	INVESTMENT INCOME	64,600.00	44,980.57	69.63
	MISCELLANEOUS REVENUE	700.00	1,757.03	251.00
	WATER CHARGES	2,563,000.00	2,374,699.37	92.65
	TAP FEES - WATER	44,426.00	97,006.00	218.35
	SEWER CHARGES	1,778,000.00	1,632,688.53	91.83
	TAP FEES - SEWER	39,835.00	99,585.00	249.99
	OTHER CHARGES FOR SERVICES	68,000.00	63,140.94	92.85
	TRANSFERS IN FROM OTHER FUNDS	197,705.00	186,229.24	94.20
	APPROPRIATED NET ASSETS	2,612,175.00	0.00	0.00
TOTAL REVENUES		7,368,441.00	4,504,586.68	61.13
SEWER LIFT STATIONS		224,394.00	146,536.76	65.30
SEWER TREATMENT PLANT		687,751.00	541,266.84	78.70
DISTRIBUTION AND COLLECTION		894,152.00	667,713.51	74.68
WATER SUPPLY		175,904.00	129,081.31	73.38
WATER TREATMENT PLANT		1,741,429.00	1,406,264.75	80.75
CAPITAL OUTLAYS		1,713,735.00	762,885.95	44.52
INTERFUND CHARGES		67,500.00	50,625.00	75.00
DEPRECIATION AND AMORTIZATION		1,805,227.00	1,504,350.00	83.33
OTHER COSTS		58,349.00	0.00	0.00
TOTAL EXPENDITURES		7,368,441.00	5,208,724.12	70.69
Fund 505 - WATER AND SEWER ENTERPRISE FUND:				
TOTAL REVENUES		7,368,441.00	4,504,586.68	61.13
TOTAL EXPENDITURES		7,368,441.00	5,208,724.12	70.69
NET OF REVENUES & EXPENDITURES		0.00	(704,137.44)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF DAHLONEGA  
 PERIOD ENDING 07/31/2020  
 % Fiscal Year Completed: 83.33

		YTD BALANCE		
GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	07/31/2020 NORMAL (ABNORMAL)	% BDGT USED
Fund 540 - SOLID WASTE ENTERPRISE FUND				
	CHARGES FOR SERVICES	400.00	500.00	125.00
	OTHER FINANCING SOURCES	115,000.00	0.00	0.00
	OTHER CHARGES FOR SERVICES	0.00	1,110.22	100.00
	REFUSE COLLECTION CHARGES	832,000.00	768,337.36	92.35
	APPROPRIATED NET ASSETS	670.00	0.00	0.00
TOTAL REVENUES		948,070.00	769,947.58	81.21
	PERSONAL SERVICES AND EMPLOYEE BENEFITS	463,782.00	382,075.90	82.38
	PURCHASES/CONTRACTED SERVICES	239,980.00	192,534.10	80.23
	SUPPLIES	63,340.00	63,501.92	100.26
	CAPITAL OUTLAYS	115,000.00	69,452.00	60.39
	DEPRECIATION AND AMORTIZATION	58,268.00	48,560.00	83.34
	OTHER COSTS	2,500.00	2,500.00	100.00
	DEBT SERVICE	5,200.00	4,121.59	79.26
TOTAL EXPENDITURES		948,070.00	762,745.51	80.45
Fund 540 - SOLID WASTE ENTERPRISE FUND:				
	TOTAL REVENUES	948,070.00	769,947.58	81.21
	TOTAL EXPENDITURES	948,070.00	762,745.51	80.45
	NET OF REVENUES & EXPENDITURES	0.00	7,202.07	100.00
	TOTAL REVENUES - ALL FUNDS	14,415,093.00	10,516,685.56	72.96
	TOTAL EXPENDITURES - ALL FUNDS	14,415,093.00	10,531,855.26	73.06
	NET OF REVENUES & EXPENDITURES	0.00	(15,169.70)	100.00



# CITY COUNCIL AGENDA REPORT

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**DATE:** September 8, 2020  
**TITLE:** UCBI Banking Services Contract Renewal  
**PRESENTED BY:** Kimberly Stafford, Assistant Finance Director

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## **AGENDA ITEM DESCRIPTION:**

Review of UCBI Banking Services Contract (Proposed Renewal Option)

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## **HISTORY/PAST ACTION:**

Contract Renewal

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## **FINANCIAL IMPACT:**

- 1) Change in interest payment calculation methodology (from a 3-Mth T-Bill rate basis to a proposed 30-Day Average Secured Overnight Funding Rate (SOFR) basis)
  - 2) Term revised to coincide with our fiscal year, to expire September 30, 2021
- 

## **RECOMMENDATION:**

Staff recommends approval of the UCBI Banking Services Contract

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## **SUGGESTED MOTIONS:**

Staff recommends approval of the UCBI Banking Services Contract

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## **ATTACHMENTS:**

- 1) Contract (Renewal Option)
-

STATE OF GEORGIA  
COUNTY OF LUMPKIN

## CITY OF DAHLONEGA CONTRACT FOR BANKING SERVICES

### I. NAME OF CONTRACTING PARTIES

This contract, entered into as of the 1 day of September, 2020; between The City of Dahlonega, a political subdivision of the State of Georgia, hereinafter "City" and United Community Bank, hereinafter "Bank."

### II. SCOPE OF SERVICES

- A. The Bank shall establish and maintain the following transaction accounts as interest bearing public fund accounts with a rate of the 30 Day Average SOFR (the Secured Overnight Funding Rate) minus 0.40%. This rate will change/adjust on a monthly basis occurring on the first day of each month. The Bank will use the rate that is published daily at <https://apps.newyorkfed.org/markets/autorates/sofr-avg-ind>. This pricing structure will remain in effect for the one (1) year contract period and any extensions, renewals or changes entered into between the parties pursuant to Item IV hereof and shall apply to the following accounts:

- i. General/GENERAL FUND
- ii. Enterprise/ENTERPRISE FUND
- iii. Pooled Cash/POOLED CASH
- iv. Municipal Court Account/MUNICIPAL COURT BOND REMITTANCE
- v. Flexible Spending Account/FLEXIBLE SPENDING ACCOUNT
- vi. Payroll/PAYROLL FUND
- vii. Any other account that the City may deem necessary during the term of this contract.

- B. The Bank shall provide check cashing services for any City payroll or general disbursement checks drawn on the Bank at no charge.
- C. The Bank shall immediately notify the City in writing should its Bauer Score fall below a four (4) star rating at any time during the term of this contract.
- D. The Bank will provide at no charge and upon the request of the City, a remote deposit machine. Merchant services will be provided to the City for a fee of \$10.00 per month. This charge shall be in addition to any third party processing and account maintenance fees charged by the third party merchant services provider as outlined in the request for proposal. Two credit card processing machines will also be provided at no charge.



- E. The Bank will provide a safe deposit box to the City at no extra charge.
- F. The Bank shall maintain and pledge collateral security for any and all account balances which are the subject of this agreement. The Bank agrees to comply with all federal and state laws regarding the collateral pledges to secure the account balances as to the types of collateral, amount of collateral which must be pledged and the places where the collateral may be deposited. All deposit pledges will be secured with the Georgia Secure Deposit Program.

### **III. COMPENSATION**

- A. The Bank will provide checks and deposit slips to the City at standard pricing. Incoming and outgoing wires will be assessed current wire fees established by the Bank.
- B. The Bank will charge a fee of \$300.00 per month to maintain the City's deposit accounts. In addition a fee of \$135.00 will be charged for fraud protection.

### **IV. TERM OF CONTRACT**

This contract shall have a duration of one (1) year and one (1) month to expire on the 30th day of September, 2021. The City shall have the option to renewal the contract for an additional one (1) year one (1) month term, provided both parties are in agreement with terms of contract.

### **V. TERMINATION OF CONTRACT**

- A. For Cause. If, through any cause, the Bank shall fail to fulfill in a timely and proper manner, the obligations under this contract, the City shall have the right to terminate by written notice to the Bank. Such written notice shall be given a minimum of three working days before the termination date. In this event, the Bank shall be entitled, to just and equitable compensation for any satisfactory work completed.
- B. Termination without cause by either party. This contract may be terminated by either party by giving written notice to the other party at any time but no later than thirty days before the expiration dated shown in Item IV above.

### **VI. CONFLICT OF INTEREST**

No official or employee of the City shall participate in any decision relating to this contract, which effects, directly or indirectly, his or her personal financial interest.



**IN WITNESS THEREOF**, the parties have signed this contract as of the day and year first written above.

**BANK:**

United Community Bank

**CITY:**

City of Dahlonega, *a political  
subdivision of the State of Georgia*

By: \_\_\_\_\_

Sam Norton  
Mayor

Attest: \_\_\_\_\_

Mary Csukas  
City Clerk