



# CITY OF DAHLONEGA

## Council Work Session Agenda

August 16, 2021 4:00 PM

Gary McCullough Council Chambers, Dahlonega City Hall

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In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 706-864-6133.

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### OPEN MEETING

#### BOARDS & COMMITTEES:

- [1.](#) Cemetery Committee—July 2021, Chris Worick, Committee Chairman
- [2.](#) Main Street/DDA – July 2021, Ariel Alexander, Main Street/DDA Staff

TOURISM: Sam McDuffie, Tourism Director

- [3.](#) Tourism Report - July 2021, Sam McDuffie, Director of Tourism

#### DEPARTMENT REPORTS:

- [4.](#) Finance and Administration Department – July 2021  
Allison Martin, Finance Director
- [5.](#) Public Works—July 2021  
Mark Buchanan, PW Director/City Engineer
- [6.](#) Water & Wastewater Treatment Department Report July 2021  
John Jarrard, Water/Wastewater Treatment Director

#### ITEMS FOR DISCUSSION:

- [7.](#) Appointment - DDA / Main Street Program Board  
Sam Norton, Mayor
- [8.](#) Authorization for Additional ARPA Application  
Bill Schmid, City Manager
- [9.](#) FY2021 Third Quarter Budget Amendment  
Allison Martin, Finance Director
- [10.](#) Resolution 2021-14 Sales Tax Designated Officer Resolution  
Allison Martin, Finance Director
- [11.](#) Banking Services Contract Renewal 2021 - United Community Bank  
Allison Martin, Finance Director
- [12.](#) 2021 Tax Digest and Millage Rate  
Allison Martin, Finance Director

#### COMMENTS – PLEASE LIMIT TO THREE MINUTES

Clerk Comments  
City Manager Comments  
City Attorney Comments  
City Council Comments  
Mayor Comments

#### ADJOURNMENT



## Cemetery Report City of Dahlonega Committee Report 8/9/2021

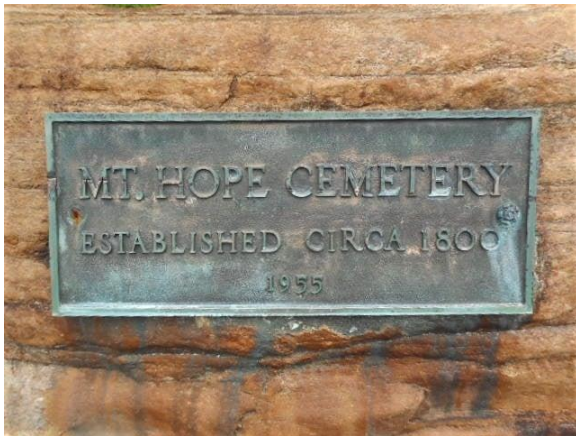
Report Title: Cemetery Committee—July 2021

Report Highlight: Memorial Park Cemetery now in use. Multiple niches have been sold. Final details for a public opening are ongoing.

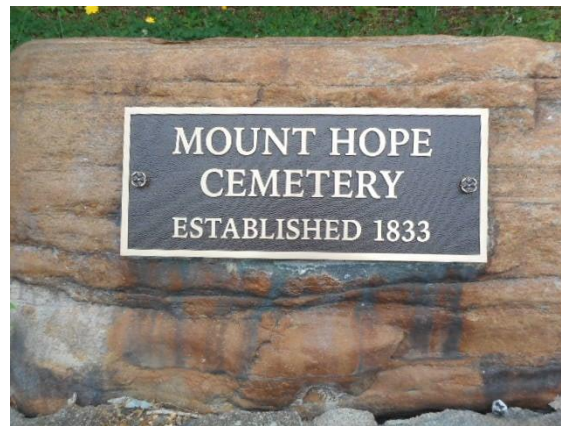
Name and Title: Chris Worick, Committee Chairman

Recently Completed:

- Installation of security equipment at Memorial Park Cemetery.
- Inurnment of first remains at Memorial Park Columbarium.
- New Mt. Hope Cemetery Plaque installed at entrance to cemetery.



Original 1955 plaque



New historically accurate plaque

Underway:

- Identifying dead and invasive trees and other vegetation which needs to be removed from cemetery.



Dead tree between the corners of four plots.



The grave of Sarah Price with invasive growth.



Burnett family plot. This tree is growing inside fence behind the headstones. There are no known living family members, and this plot has not been taken care of for years.

Near Term:

- Installation of individual stainless-steel ground-level monuments for the 280+ unmarked graves found during recent Ground Penetrating Radar survey.
- Identifying tasks and priorities for the upcoming Fall 2021 UNG Appalachian Studies students who will be working on the Mt. Hope Preservation Project.
- Ceremonial opening of Memorial Park Columbarium.
- Coordinating with the Gainesville and Dahlonega DAR Chapters for a grave marking ceremony to take place on Saturday, August 7<sup>th</sup> at 10 am in Mt. Hope, to honor former member Ella Ray Oakes.

Report Title: Main Street/DDA – July 2021  
Report Highlight: Maintaining Event Schedule while also developing more Main Street Projects  
Name and Title: Ariel Alexander, Main Street/DDA Staff

### Recently Completed:

- Received great response for the Community Input Survey. The Downtown Business Survey will end on August 26<sup>th</sup> to get as many businesses as possible to participate. It has been shared with the DDBA as well as the Chamber of Commerce.
- Added a new feature to the DDA website that allows users to view available properties for rent or sale on or near the Square.
- First Weekend events were successful, with Hughes Taylor performing at the First Friday Concert, a popular Art in the Park the first Saturday, as well as continuing Farmer's Market and Appalachian Jam.
- Ariel completed an introductory grant writing course at UGA in early August, which will help with revitalization and facilitation of the façade grant program, as well as others.

### Underway:

- Skyler will be attending the Georgia Downtowns Conference in Young Harris, Georgia from August 16 to the 20. There she will participate in special Main Street and DDA trainings.
- In the process of updating all Wayfinding sign information. Maintenance fee reminder letters were sent out to current sign holders on August 6, 2021. Directional arrow changes and new business signs will be put up beginning with the new fiscal year in October.
- Workshopping various economic development programs that could be put in place to better serve our business owners and workforce such as a "Marketing Seminar" Idea.
- Planning Volunteer Appreciation event for local clubs and organizations.
- Planning a Halloween celebration in coordination with various businesses downtown.
- Working with the DDBA to promote a scavenger hunt activity for university students and parents returning to Dahlongega for fall semester. Goal is to draw families to Square and facilitate connections for return visits.

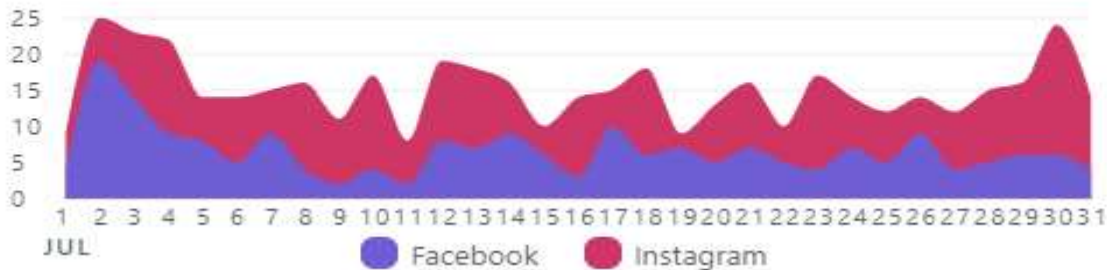
# Discover Dahlonega – July 2021

## July 2021 Cross Network

205,014	Impressions - FB
10,694	Engagements - FB
149,644	Impressions - IG
8,458	Engagements - IG

## July 2021 Cross Network

Audience Gained, by Day



- AUDIENCE INCREASE: **Slight increase this month.** We ended July with an audience of 54,537 on Facebook and Instagram.
- Our Cross Network Engagement & Impressions are doing well.
- New employee, C.C. Felty has started handling our Social on August 1, 2021

## Publicity Highlights



### Best Wine Region

While California undoubtedly produces excellent wine, it's got stiff competition these days. North America is home to more than 250 grape-growing regions. We asked a panel of wine industry experts to pick their favorite North American wine regions. Vote for your favorite out of this pool of 20 nominees once per day until voting ends on Monday, August 2 at noon ET. Read the official Readers' Choice rules [here](#).



Vote - Dahlonega Plateau - Best Wine Region Nominee: 2021 10Best Readers' Choice Travel Awards



### Cast Your Vote for the South's Best 2022

Have a favorite primary location in Florida, from a charming small town to South Carolina, or want to share a "hidden gem" in Louisiana? In your city, the best Florida in the region? Do you have strong opinions on best? We're waiting for the South's best. [Click here to vote](#)

Notice: Knows the South better than our Southern Living family, we're your vote on the place that represents the best of Southern culture and hospitality.

[CLICK HERE TO ENTER RUMBLE](#)

## Publicity Highlights (cont)

- U.S. News & World Report mentioned Dahlonega Gold Museum in 24 To things to do in Georgia
- Atlanta Parent's Magazine featured Dahlonega in Print and Online. Best Festival: Independence Day Celebration Summer Fun Guide: Chestatee River.

# Discover Dahlonega Website Analytics

How are our visitors finding us?

Source/Medium	Sessions	% Δ	Avg. Session Duration	% Δ
1. google / organic	21,619	-0.9% ↓	00:02:56	123.8% ↑
2. (direct) / (none)	7,125	63.8% ↑	00:02:35	96.4% ↑
3. m.facebook.com / referral	1,222	110.3% ↑	00:00:42	46.4% ↑
4. google / cpc	1,220	-	00:03:30	-
5. bing / organic	1,144	155.4% ↑	00:03:43	190.5% ↑
6. yahoo / organic	792	16.6% ↑	00:04:26	198.0% ↑
7. mediaone / native	597	-	00:00:29	-
8. duckduckgo / organic	560	124.9% ↑	00:03:45	157.3% ↑
9. montaluce.com / referral	447	-	00:03:26	-

Top Landing Pages

Page	Pageviews
1. /	14,280
2. /things-to-do/	6,629
3. /things-to-do/attractions/	3,899
4. /places-to-stay/	3,021
5. /events/	2,971
6. /wineries/	2,443
7. /things-to-do/waterfalls/	2,355
8. /places-to-stay/cabins-and-vacation-rentals/	2,133
9. /plan/visitors-guide/	1,926
10. /places-to-stay/hotels-and-motels/	1,829

Location of Website Visitors

Metro	Sessions
1. Atlanta GA	13,923
2. (not set)	1,412
3. Orlando-Daytona Beach-M...	829
4. Greenville-Spartanburg-As...	756
5. Birmingham (Ann and Tus...	714
6. Tampa-St. Petersburg (Sar...	618
7. Nashville TN	438
8. Chattanooga TN	408
9. Jacksonville FL	331
10. Miami-Ft. Lauderdale FL	317

**Paid Search**  
 - 6,729 clicks  
 - 3,948 Pace Needed

**Native RT**  
 - 3,885 clicks  
 - 1,724 Pace Needed

ASD - Paid

ASD – Native RT

3:30

33 seconds



Performance by Month - Focusing on Avg Session Duration

Month of Year	Sessions	Bounce Rate	Avg. Session Duration	Pages / Session
Jun 2021	1,220	23.6%	00:03:30	4.46
May 2021	1,335	24.0%	00:03:17	4.19
Apr 2021	1,642	23.1%	00:03:06	3.85
Mar 2021	2,070	24.5%	00:02:51	3.81
Feb 2021	1,062	35.0%	00:02:50	3.74
Grand total	7,329	25.5%	00:03:05	3.74

# Visitor Center Report – July

## July VC Mailing & Email Request

	FY 20	FY 21
Guide Mail Outs	545	181
Email Request	n/a	339
Bulk Mail Outs	11,690	5,130

## July Visitor Center Guest

	FY 20	FY 21
July Visitation	12,663	20,089

## Visitor Center YTD Guest

	2020	2021
YTD Guest	55,627	91,688



# Department Report

Report Title: Finance and Administration Department – July 2021  
Report Highlight: Received back pay franchise fee payments from Windstream totaling \$10,203.57.  
Name and Title: Allison Martin, Finance Director

## Recently Completed:

- FY2022 budget development
- Coordinate with GMA representatives to audit franchise fee payments
- RTP Grant final reports and request to draw down funds
- Closing of Head House Rehabilitation financing

## Underway:

- Administration of American Rescue Plan (ARP) grant
- Renewal of banking services contract
- Coordinate financing of Head House Rehabilitation project
- Investigate and implement an internet solution that provides reliable and redundant service to all city facilities.
- Establish and setup Employee Portal on new software; implement and train employees on benefits and use.
- Historic Preservation Grant administration.

## Near Term:

- Update financial policies.
- Review and update City Personnel Policies
- Update purchasing policy to include a vendor preference provision.
- Update employee evaluation forms and document procedures for employee review process
- Develop and implement employee meetings to provide appropriate training and update HR forms; promote employee education related to City retirement plans.
- Review of additional finance files in long-term storage to determine what should be destroyed per the retention schedule.





## Department Report

Report Title: Public Works—July 2021

Report Highlight: COVID-related measures continue at a reduced level. Having exhausted available federal funding for these tasks, City Staff are performing these duties in house.

Name and Title: Mark Buchanan, PW Director/City Engineer

Recently Completed:

- Hurricane Zeta grant application. Staff has worked closely with FEMA and GEMA to secure reimbursement for roughly \$40,000 worth of expenditures. Final meetings with both GEMA and FEMA took place on August 6. Next step is receipt of funds.
- In partnership with UNG, design has been completed on a project that would provide a sidewalk/pedestrian trail and watermain extension along Morrison Moore Drive from Alumni Drive to South Chestatee. Approval process by GDOT and EPD is ongoing. Staff has begun bid process.
- Martin Street widening bid opening. Bids received were far above estimated cost. Bids were re-evaluated and staff is currently in negotiations with low bidder for a reduced-scope project to alleviate stormwater concerns only.

Underway:

- Construction of the Oak Grove roundabout, a cooperative project between the City, Lumpkin County and GDOT. The road closure was completed on schedule. Contractors will continue construction for several months with intermittent lane closures.





- Wimpy Mill sidewalk extension from Golden Hills to the Picnic Area.



- Continued design of the Morrison Moore Pedestrian Bridge.
- Creation of a heavily revised set of Development Regulations.
- Purchase of 21 individual parking meters for Meaders Street one block north and one block south of Main Street.
- Discussions and planning in coordination with UNG and GDOT for a sidewalk along Morrison Moore Parkway from Calhoun Road to the new Public Safety building, previously Stake 'n Shake.
- Engineering design of projects at Choice Street and the Head House, Enotah Street, Arcadia Street and Oliver Drive.
- Mapping of City utilities by GMRC. This is an ongoing 2-year project.
- Working with Lumpkin County to ensure appropriate upgrades of Pine Tree Way related to elementary school construction.
- Creation of Request for Proposals for design firm for Park Street Water and Sewer upgrades.
- North Grove Sidewalk Repair/Replacement drawings ongoing.

Near Term:

- Beginning phases of the upcoming capital improvement projects:
  - Potential LMIG Off System Safety Improvement candidates.



## Department Report

**Report Title:** Water & Wastewater Treatment Department Report July 2021

**Report Highlight:** The Georgia Environmental Protection Division (EPD) performed an on-site inspection of the wastewater treatment facility as well as the lift stations. This inspection occurs on average every two years. The state agent inspects the moving parts of the plant as well as the laboratory and files of the test results for the past two years. Monthly data that is electronically sent to the agency had already been inspected for compliance to our state permit. A written report will be sent to us with-in the next month and list any deficiencies that were noted during the site visit.

**Name and Title:** John Jarrard, Water/Wastewater Treatment Director

**Recently Completed:**

- EPD site inspection of Wastewater Treatment Plant and Lift Stations
- Whole Effluent Toxicity (WET) test on discharged water from WWTP
- Industrial Treatment split sampling with Koyo
- Replaced air separator on CIP drain pump
- Annual maintenance of air compressors by ATLAS Copco Tech
- Old Water Plant Lift Station cleanout

**Underway:**

- Repairs to chlorine generator water heater
- Updates to the Emergency Response Plan
- Sky Country Tank inside inspection and clean-out (American Tank Maintenance Contractor)
- Cross-Connection Control Program and Backflow Prevention Program (joint work with other departments)
- WWTP Master Plan (90% complete)
- Engineering of Rehab work for Barlow Lift Station
- Raw Water Chemical Line Replacement (Distribution Department)
- Crown Mountain Lift Station Rehab work
- Annual DMR QA testing for the wastewater lab
- Camp Glisson Lift Station pump adjustment
- Cycle Stop Valve adjustment for Sky Country Pressure Zone
- Floating trees being removed from reservoir spillway by Alex Tree Service

**Near Term:**

- UV Bulb replacement on all racks at WWTP
- First half of the Watershed Study for fiscal year 2022
- Replacement of leaking pipe joints in CIP pit

The City Council of Dahlonega believes citizen input and specialized skills are valuable assets to the community. All City Residents should consider becoming involved in their City by service on Board or Commission. Applications are accepted throughout the year. Please complete the following and submit it with a resume to [mcsukas@dahlonega.gov](mailto:mcsukas@dahlonega.gov), by fax to 706-864-4837 or by mail to 465 Riley Road, Dahlonega, GA 30533. Thank you for your interest in serving.

Name:	A.C. Moore II
Address:	122 River View Trail E. < Dahlonega, GA 30533
Phone:	678-488-8189
Email:	acmoore@altitudebandc.com
Place of Employment:	Altitude Benefits and Consulting, LLC
Occupation	Insurance
Length of Residence	6years

**Board or Commission for which you would like to be considered.**

Please note, each of these have different requirements for service, which will be reviewed against your application, training, and work experience.

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Downtown Development Authority Board | <input type="checkbox"/> Cemetery Committee |
| <input type="checkbox"/> Historic Preservation Commission                | <input type="checkbox"/> Tourism Committee  |
| <input type="checkbox"/> Planning Commission                             | <input type="checkbox"/> Tree Committee     |
| <input type="checkbox"/> Dahlonega Housing Authority Board               | <input type="checkbox"/> General Volunteer  |

**Interest & Experience**

Why are you interested in serving?
I live and work in Dahlonega and have an interest in how the town moves forward with development and growth.
I feel like my many years of experience with real estate and management would add to the DDA.
What specialized training or experience do you have that would of benefit one of the Boards or Commissions:
I have served on many boards as well as working for a fortune 50 company and having responsibility for many employees and states for production.
I have worked with county governments, real estate and risk management on
<b>various projects.</b>

Professional or Personal References:

Name	Telephone Number
Sam Norton	706-969-3909
Rebecca Mincey	706-224-1176
Ben English	904-333-1287

If you are a general volunteer for events, festivals, etc. you may be asked to sign a waiver of liability.

If you are appointed to a City of Dahlonega Board or Commission, you may be required to file a Statement of Economic Interests with the City as a condition prior to your appointment. This filing identifies any financial interests you may have with the City of Dahlonega only and if any conflict of interest may exist.

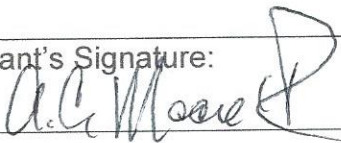
Volunteering for service on a Board or Commission does not guarantee your eventual appointment. Applications on file will be reviewed when vacancies occur, from which the Mayor may review candidates, but the Mayor may, as well, recommend appointments of non-applicants he/she chooses that indicate desirable qualifications and willingness to serve.

**Terms & Conditions**

I hereby attest that all statements and information provided in this application are true to the best of my knowledge. I understand that I may be interviewed prior to consideration for recommendation by the Mayor, subject to approval by the Council. I hereby agree that if appointed to serve as a member of a City of Dahlonega Board or Commission, I will spend my time, skills, and energy on the mission of the body to which I am appointed including preparation for and attendance at meetings to remain a member in good standing. Furthermore, I agree that, if appointed, my term will be governed by the By-Laws and/or Rules of Procedure of the entity to which I am appointed.

Applicant's Name: A.C. Moore II

Applicant's Signature:



Date:

8-8-2021



# City Council Agenda Memo

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**DATE:** August 10, 2021  
**TITLE:** Authorization for Additional ARPA Application  
**PRESENTED BY:** Bill Schmid, City Manager

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**AGENDA ITEM DESCRIPTION:**

Consideration of application for additional State Fiscal Recovery Funds authorized under the American Rescue Plan

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**HISTORY/PAST ACTION:**

As part of the American Rescue Plan, states were awarded funds that could be used for Broadband infrastructure, water/sewer infrastructure and negative economic impact mitigation. Georgia provided notice in late July that they would be opening a portal from August 1, until August 31, 2021, to accept requests from eligible applicants. Georgia defines eligible applicants as state agencies, county governments, city or township governments, special district governments, and Georgia Professional Associations and Organizations. These funds have no matching requirement and can be used in conjunction with local dollars. Applicants must submit a proposal which details the issue facing the community, how COVID-19 impacted the issue and describe how, without this response funding, there is a gap in the resources needed to complete the project. Applicants must also detail the project design and implementation, the ability to implement the project and a plan for reporting performance data. Along with these items a budget, any leveraging funds and supporting documentation will be submitted. A long-term goal of the city is to drought proof, and provide redundancy to, our water system. The global pandemic made staff very aware than an outbreak of COVID among key staff members could shut down our plant and greatly impact our ability to provide water to the city and county residents that are dependent upon our system. Being able to seek funds with no match requirement could allow this project to gain momentum allowing a goal to be accomplished years ahead of schedule without a full financial burden.

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**FINANCIAL IMPACT:**

The ability to seek additional funds that do not require a matching source is very beneficial to both the City of Dahlonega and its residents and customers. Being able to leverage existing local dollars in the capital project budgets also reduces the impact to customers and taxpayers.

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**RECOMMENDATION:**

Staff recommends seeking these funds as an additional means of funding long-term water redundancy and drought measures which would otherwise require a debt issuance to implement.

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**SUGGESTED MOTIONS:**

I make a motion to allow staff to pursue the additional State Fiscal Recovery Funds.

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**ATTACHMENTS:**

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# Ordinances and Resolutions

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**DATE:** July 28, 2021  
**TITLE:** FY2021 Third Quarter Budget Amendment  
**PRESENTED BY:** Allison Martin, Finance Director

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**AGENDA ITEM DESCRIPTION:**

FY2021 Third Quarter Budget Amendment

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**HISTORY/PAST ACTION:**

The FY2021 Budget was approved by Council on September 8, 2020, and previously amended for re-appropriations by Resolution 2021-05 on March 1, 2021, and Resolution 2021-07 on June 7, 2021. City Council has made decisions during the third quarter of the fiscal year that require adjustments to the budget. Also, review of the financial activity indicates that budget adjustments are needed to more closely reflect expected results.

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**FINANCIAL IMPACT:**

The financial changes are presented for each fund and described on the Resolution Attachment A.

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**RECOMMENDATION:**

It is recommended that Council approve the budget amendment as presented.

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**SUGGESTED MOTIONS:**

I make a motion to approve Resolution 2021-12 FY2021 Third Quarter Budget Amendment

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**ATTACHMENTS:**

Resolution 2021-12 FY2021 Third Quarter Budget Amendment, including Attachment A

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**RESOLUTION 2021-12**  
**FISCAL YEAR 2021 THIRD QUARTER BUDGET AMENDMENT**

**WHEREAS**, the City Council approved a budget for fiscal year 2021 for the City of Dahlonega on September 8, 2020, and

**WHEREAS**, the budget is a dynamic rather than static revenue and spending plan which requires adjustment from time to time as circumstances change; and

**WHEREAS**, through review of the financial activity and financial decisions of City Council for the current fiscal year, there are budget adjustments needed to more closely reflect expected results.

**NOW, THEREFORE BE IT RESOLVED** that the Mayor and City Council of the City of Dahlonega, Georgia hereby adopts the adjustments to the Fiscal Year 2021 Budget as presented on “Attachment A” attached hereto and made a part of the Resolution.

**ADOPTED** this 7th day of September, 2021.

**CITY OF DAHLONEGA, GEORGIA**

By: \_\_\_\_\_  
Sam Norton, Mayor

Attest:

\_\_\_\_\_  
Mary Csukas, City Clerk

**CITY OF DAHLONEGA  
FY2021 THIRD QUARTER BUDGET AMENDMENT**

DESCRIPTION	PROJECT DESCRIPTION	FY2021 ORIGINAL BUDGET	PRIOR CHANGES	QTR 3 BUDGET CHANGE	FY2021 AMENDED BUDGET	BA#
<b>Fund 100 - GENERAL FUND</b>						
<b>Revenues</b>						
GENERAL PROPERTY TAXES		1,216,300.00	0.00	0.00	1,216,300.00	
FRANCHISE TAXES		518,500.00	0.00	0.00	518,500.00	
LOST (LOCAL OPTION SALES TAXES)		885,972.00	40,000.00	12,000.00	937,972.00	790
SELECTIVE SALES AND USE TAXES		211,600.00	0.00	0.00	211,600.00	
ALCOHOLIC BEVERAGE LICENSES		115,300.00	0.00	0.00	115,300.00	
BUSINESS TAXES		497,900.00	0.00	0.00	497,900.00	
PENALTIES AND INTEREST		2,700.00	0.00	0.00	2,700.00	
PERMITS AND FEES		46,600.00	0.00	0.00	46,600.00	
INTERGOVERNMENTAL REVENUE		28,646.00	0.00	0.00	28,646.00	
INDIRECT COST ALLOCATIONS		537,460.00	0.00	0.00	537,460.00	
OTHER CHARGES FOR SERVICES		21,400.00	0.00	0.00	21,400.00	
FINES AND FORFEITURES		131,000.00	0.00	0.00	131,000.00	
INTEREST REVENUES		42,000.00	0.00	0.00	42,000.00	
MISCELLANEOUS REVENUES		6,000.00	0.00	0.00	6,000.00	
PROPERTY SALES - CEMETERY LOT		10,000.00	0.00	0.00	10,000.00	
OTHER FEES		15,000.00	0.00	0.00	15,000.00	
TRANSFERS IN FROM OTHER FUNDS		11,269.00	0.00	22,586.00	33,855.00	933
APPROPRIATED FUND BALANCE		553,095.00	53,385.00	701,995.00	1,308,475.00	910,928,931
<b>TOTAL REVENUES</b>		<b>4,850,742.00</b>	<b>93,385.00</b>	<b>736,581.00</b>	<b>5,680,708.00</b>	
<b>Expenditures</b>						
LEGISLATIVE		194,312.00	0.00	12,000.00	206,312.00	790
EXECUTIVE		241,941.00	0.00	0.00	241,941.00	
ELECTIONS		11,940.00	0.00	0.00	11,940.00	
GENERAL ADMINISTRATION		931,050.00	0.00	22,586.00	953,636.00	933
MINICIPAL COURT		309,568.00	0.00	0.00	309,568.00	
CITY MARSHAL		495,859.00	33,885.00	0.00	529,744.00	
PUBLIC WORKS ADMINISTRATION		105,171.00	40,000.00	0.00	145,171.00	
STREETS		1,145,179.00	0.00	0.00	1,145,179.00	
MAINTENANCE AND SHOP		101,137.00	0.00	3,326.00	104,463.00	935
CEMETERY		62,206.00	0.00	0.00	62,206.00	
PARKS		27,050.00	23,500.00	3,995.00	54,545.00	928
COMMUNITY DEVELOPMENT		271,952.00	0.00	830.00	272,782.00	826
CONTINGENCIES		42,000.00	(4,000.00)	(10,156.00)	27,844.00	826,920,935
PRINCIPAL - NOTES		27,676.00	0.00	0.00	27,676.00	
INTEREST - NOTES		16,871.00	0.00	0.00	16,871.00	
TRANSFERS OUT TO OTHER FUNDS		866,830.00	0.00	704,000.00	1,570,830.00	910,920,931
<b>TOTAL EXPENDITURES</b>		<b>4,850,742.00</b>	<b>93,385.00</b>	<b>736,581.00</b>	<b>5,680,708.00</b>	
<b>Fund 100 - GENERAL FUND:</b>						
TOTAL REVENUES		4,850,742.00	93,385.00	736,581.00	5,680,708.00	
TOTAL EXPENDITURES		4,850,742.00	93,385.00	736,581.00	5,680,708.00	
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	

**BA# Budget Adjustment Description**

790 EST BUDGET PT ASST CITY CLERK \$12,000  
826 LIGHT METER - ORDINANCE COMPLIANCE \$830  
910 MOVE FUND BALANCE ASSIGNED CITY HALL TO CAPT PROJ FUND \$650,000  
920 COVER ADD'T EXPENSES WIMPY MILL PARK \$6,000  
928 ELECTROSTATIS SPRAYERS - COVID CLEANING \$3,995  
931 ALLOWANCE FOR MARSHAL VEHICLE \$48,000  
933 HVAC AND GLASS REPAIR CITY HALL \$22,586  
935 ELECTRICAL REPAIRS AT CITY SHOP \$3,326

**CITY OF DAHLONEGA  
FY2021 THIRD QUARTER BUDGET AMENDMENT**

DESCRIPTION	PROJECT DESCRIPTION	FY2021 ORIGINAL BUDGET	PRIOR CHANGES	QTR 3 BUDGET CHANGE	FY2021 AMENDED BUDGET	BA#
Fund 230 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
MISCELLANEOUS REVENUES		800.00	0.00	<b>0.00</b>	800.00	
OTHER FEES		200.00	0.00	<b>0.00</b>	200.00	
TRANSFERS IN - GENERAL FUND		255,057.00	0.00	<b>0.00</b>	255,057.00	
TRANSFERS IN - HOTEL/MOTEL TAX		29,377.00	0.00	<b>0.00</b>	29,377.00	
<b>TOTAL REVENUES</b>		<b>285,434.00</b>	<b>0.00</b>	<b>0.00</b>	<b>285,434.00</b>	
Expenditures						
DDA ADMINISTRATION		195,248.00	50.00	<b>0.00</b>	195,298.00	
TOURISM		56,472.00	0.00	<b>0.00</b>	56,472.00	
DOWNTOWN DEVELOPMENT		33,664.00	0.00	<b>0.00</b>	33,664.00	
DAHLONEGA 2000		50.00	(50.00)	<b>0.00</b>	0.00	
<b>TOTAL EXPENDITURES</b>		<b>285,434.00</b>	<b>0.00</b>	<b>0.00</b>	<b>285,434.00</b>	
Fund 230 - DOWNTOWN DEVELOPMENT AUTHORITY:						
TOTAL REVENUES		285,434.00	0.00	<b>0.00</b>	285,434.00	
TOTAL EXPENDITURES		285,434.00	0.00	<b>0.00</b>	285,434.00	
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	

**CITY OF DAHLONEGA  
FY2021 THIRD QUARTER BUDGET AMENDMENT**

DESCRIPTION	PROJECT DESCRIPTION	FY2021 ORIGINAL BUDGET	PRIOR CHANGES	QTR 3 BUDGET CHANGE	FY2021 AMENDED BUDGET	BA#
Fund 275 - HOTEL/MOTEL TAX FUND						
Revenues						
HOTEL/MOTEL TAXES		375,646.00	0.00	<b>0.00</b>	375,646.00	
TOTAL REVENUES		<u>375,646.00</u>	<u>0.00</u>	<u><b>0.00</b></u>	<u>375,646.00</u>	
Expenditures						
TOURISM SERVICES		250,000.00	0.00	<b>0.00</b>	250,000.00	
TRANSFERS OUT		125,646.00	0.00	<b>0.00</b>	125,646.00	
TOTAL EXPENDITURES		<u>375,646.00</u>	<u>0.00</u>	<u><b>0.00</b></u>	<u>375,646.00</u>	
Fund 275 - HOTEL/MOTEL TAX FUND:						
TOTAL REVENUES		375,646.00	0.00	<b>0.00</b>	375,646.00	
TOTAL EXPENDITURES		<u>375,646.00</u>	<u>0.00</u>	<u><b>0.00</b></u>	<u>375,646.00</u>	
NET OF REVENUES & EXPENDITURES		<u>0.00</u>	<u>0.00</u>	<u><b>0.00</b></u>	<u>0.00</u>	

**CITY OF DAHLONEGA  
FY2021 THIRD QUARTER BUDGET AMENDMENT**

DESCRIPTION	PROJECT DESCRIPTION	FY2021 ORIGINAL BUDGET	PRIOR CHANGES	QTR 3 BUDGET CHANGE	FY2021 AMENDED BUDGET	BA#
Fund 320 - SPLOST CAPITAL PROJECTS FUND						
Revenues						
2020 SPLOST (SPECIAL PURPOSE LOST)		743,689.00	0.00	0.00	743,689.00	
STATE GRANT - LMIG OSS		0.00	0.00	52,100.00	52,100.00	906
TRANSFERS IN - GRANT CAPT PROJ		0.00	72,854.00	0.00	72,854.00	
TOTAL REVENUES		<u>743,689.00</u>	<u>72,854.00</u>	<u>52,100.00</u>	<u>868,643.00</u>	
Expenditures						
CAPITAL OUTLAYS - INFRASTRUCTURE	STREET PAVING (INHOUSE/CONTRACT)	0.00	120,922.00	(4,500.00)	116,422.00	919
CAPITAL OUTLAYS - INFRASTRUCTURE	STREET PAVING - FY21 LMIG	0.00	102,854.00	4,500.00	107,354.00	919
CAPITAL OUTLAYS - INFRASTRUCTURE	OSS INSTALL - FY21 LMIG	0.00	35,000.00	52,100.00	87,100.00	906
TRANSFERS OUT - GRANT CAPT PROJ		65,000.00	(65,000.00)	0.00	0.00	
TRANSFERS OUT - GEN GOVT CAPT PROJ		120,922.00	(120,922.00)	0.00	0.00	
TRANSFERS OUT - WATER AND SEWER		371,845.00	0.00	0.00	371,845.00	
TRANSFERS OUT - STORMWATER		185,922.00	0.00	0.00	185,922.00	
TOTAL EXPENDITURES		<u>743,689.00</u>	<u>72,854.00</u>	<u>52,100.00</u>	<u>868,643.00</u>	
Fund 320 - SPLOST CAPITAL PROJECTS FUND:						
TOTAL REVENUES		743,689.00	72,854.00	52,100.00	868,643.00	
TOTAL EXPENDITURES		743,689.00	72,854.00	52,100.00	868,643.00	
NET OF REVENUES & EXPENDITURES		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	

BA# Budget Adjustment Description  
 906 GDOT LMIG OSS GRAN AWARD \$52,100  
 919 SHIFT IN PAVING FUNDS \$4,500

**CITY OF DAHLONEGA  
FY2021 THIRD QUARTER BUDGET AMENDMENT**

DESCRIPTION	PROJECT DESCRIPTION	FY2021 ORIGINAL BUDGET	PRIOR CHANGES	QTR 3 BUDGET CHANGE	FY2021 AMENDED BUDGET	BA#
Fund 335 - TSPLOST CAPITAL PROJECTS FUND						
<b>Revenues</b>						
2019 TSPLOST (TRANSPORTATION SPLOST)		731,332.00	0.00	0.00	731,332.00	
STATE GRANT - DEPT NATURAL RES	WIMPY MILL PARK	0.00	134,501.00	0.00	134,501.00	
STATE GRANT - TAP PROJECTS	MORRISON MOORE PEDESTRIAN BRIDGE	0.00	300,000.00	0.00	300,000.00	
INTERGOV'T - LUMPKIN COUNTY		0.00	29,741.00	0.00	29,741.00	
INTEREST REVENUES		2,000.00	0.00	0.00	2,000.00	
TRANSFERS IN FROM OTHER FUNDS		0.00	461,800.00	64,055.00	525,855.00	787,920
CAPITAL CONTRIBUTIONS		0.00	30,847.00	0.00	30,847.00	
APPROPRIATED FUND BALANCE		0.00	43,623.00	0.00	43,623.00	
<b>TOTAL REVENUES</b>		<b>733,332.00</b>	<b>1,000,512.00</b>	<b>64,055.00</b>	<b>1,797,899.00</b>	
<b>Expenditures</b>						
CAPITAL OUTLAYS - PROPERTY	WIMPY MILL PARK	0.00	461,301.00	6,000.00	467,301.00	920
CAPITAL OUTLAYS - INFRASTRUCTURE	TRANSPORTATION PROJECTS	0.00	207,216.00	0.00	207,216.00	
CAPITAL OUTLAYS - INFRASTRUCTURE	BRIDGE MAINTENANCE PROGRAM	0.00	125,000.00	0.00	125,000.00	
CAPITAL OUTLAYS - INFRASTRUCTURE	STREETSCAPE	0.00	120,000.00	0.00	120,000.00	
CAPITAL OUTLAYS - INFRASTRUCTURE	WIMPY MILL SIDEWALK CONSTRUCTION	0.00	60,000.00	58,055.00	118,055.00	787
CAPITAL OUTLAYS - INFRASTRUCTURE	NORTH GROVE SIDEWALK REPLACEMENT	0.00	50,000.00	0.00	50,000.00	
CAPITAL OUTLAYS - INFRASTRUCTURE	CHOICE ST SIDEWALK REPLACEMENT	0.00	45,000.00	0.00	45,000.00	
CAPITAL OUTLAYS - INFRASTRUCTURE	ENOTAH ST SIDEWALK REPLACEMENT	0.00	30,000.00	0.00	30,000.00	
CAPITAL OUTLAYS - INFRASTRUCTURE	MORRISON MOORE PEDESTRIAN BRIDGE	0.00	579,741.00	0.00	579,741.00	
CAPITAL OUTLAYS - INFRASTRUCTURE	MEADERS ST PAVING (EMAIN/CHOICE)	0.00	49,470.00	0.00	49,470.00	
INTERGOVERNMENTAL		6,116.00	0.00	0.00	6,116.00	
TRANSFERS OUT - GRANT CAPT PROJ		310,000.00	(310,000.00)	0.00	0.00	
TRANSFERS OUT - GEN GOVT CAPT PROJ		417,216.00	(417,216.00)	0.00	0.00	
<b>TOTAL EXPENDITURES</b>		<b>733,332.00</b>	<b>1,000,512.00</b>	<b>64,055.00</b>	<b>1,797,899.00</b>	
Fund 335 - TSPLOST CAPITAL PROJECTS FUND :						
<b>TOTAL REVENUES</b>		<b>733,332.00</b>	<b>1,000,512.00</b>	<b>64,055.00</b>	<b>1,797,899.00</b>	
<b>TOTAL EXPENDITURES</b>		<b>733,332.00</b>	<b>1,000,512.00</b>	<b>64,055.00</b>	<b>1,797,899.00</b>	
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	

BA# Budget Adjustment Description  
787 ADD BUDGET WIMPY MILL SIDEWALK EXTENSION \$58,055  
920 COVER ADD'T EXPENSES WIMPY MILL PARK \$6,000

**CITY OF DAHLONEGA  
FY2021 THIRD QUARTER BUDGET AMENDMENT**

DESCRIPTION	PROJECT DESCRIPTION	FY2021 ORIGINAL BUDGET	PRIOR CHANGES	QTR 3 BUDGET CHANGE	FY2021 AMENDED BUDGET	BA#
<b>Fund 340 - GRANT CAPITAL PROJECTS FUND</b>						
<b>Revenues</b>						
INTEREST REVENUE		0.00	0.00	101.00	101.00	908
STATE GRANT - DEPT NATURAL RES	WIMPY MILL PARK	0.00	0.00	0.00	0.00	
STATE GRANT - TAP PROJECTS	MORRISON MOORE PEDESTRIAN BRIDGE	0.00	0.00	0.00	0.00	
TRANSFERS IN - HOTEL/MOTEL TAX		40,000.00	0.00	(40,000.00)	0.00	904
TRANSFERS IN - SPLOST		65,000.00	(65,000.00)	0.00	0.00	
TRANSFERS IN - TSPLOST		310,000.00	(310,000.00)	0.00	0.00	
TRANSFERS IN - GG CAPT PROJ		0.00	0.00	43,059.00	43,059.00	908
APPROPRIATED FUND BALANCE		0.00	464,654.00	(43,160.00)	421,494.00	908
<b>TOTAL REVENUES</b>		<b>415,000.00</b>	<b>89,654.00</b>	<b>(40,000.00)</b>	<b>464,654.00</b>	
<b>Expenditures</b>						
CAPITAL OUTLAYS - PROPERTY	WIMPY MILL PARK	0.00	0.00	0.00	0.00	
CAPITAL OUTLAYS - INFRASTRUCTURE	STREETSCAPE	60,000.00	(60,000.00)	0.00	0.00	
CAPITAL OUTLAYS - INFRASTRUCTURE	OSS INSTALL - FY20 LMIG	0.00	30,000.00	(30,000.00)	0.00	787
CAPITAL OUTLAYS - INFRASTRUCTURE	STREET PAVING - FY21 LMIG	30,000.00	(30,000.00)	0.00	0.00	
CAPITAL OUTLAYS - INFRASTRUCTURE	SWIM BEACH	40,000.00	0.00	(40,000.00)	0.00	904
CAPITAL OUTLAYS - INFRASTRUCTURE	MORRISON MOORE PEDESTRIAN BRIDGE	250,000.00	(250,000.00)	0.00	0.00	
CAPITAL OUTLAYS - INFRASTRUCTURE	OSS INSTALL - FY21 LMIG	35,000.00	(35,000.00)	0.00	0.00	
TRANSFERS OUT - SPLOST		0.00	72,854.00	0.00	72,854.00	
TRANSFERS OUT - TSPLOST		0.00	361,800.00	30,000.00	391,800.00	787
<b>TOTAL EXPENDITURES</b>		<b>415,000.00</b>	<b>89,654.00</b>	<b>(40,000.00)</b>	<b>464,654.00</b>	
<b>Fund 340 - GRANT CAPITAL PROJECTS FUND:</b>						
TOTAL REVENUES		415,000.00	89,654.00	(40,000.00)	464,654.00	
TOTAL EXPENDITURES		415,000.00	89,654.00	(40,000.00)	464,654.00	
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	

BA# Budget Adjustment Description

787 ADD BUDGET WIMPY MILL SIDEWALK EXTENSION \$30,000

904 MOVE SWIM BEACH PROJECT FROM GRANT CAPT PROJ FUND TO GG CAPT PROJ FUND \$40,000

908 TRANSFER CASH TO CLOSE GRANT CAPITAL PROJ FUND \$43,160

**CITY OF DAHLONEGA  
FY2021 THIRD QUARTER BUDGET AMENDMENT**

DESCRIPTION	PROJECT DESCRIPTION	FY2021 ORIGINAL BUDGET	PRIOR CHANGES	QTR 3 BUDGET CHANGE	FY2021 AMENDED BUDGET	BA#
<b>Fund 390 - GENERAL GOVERNMENT CAPITAL PROJECTS FUND</b>						
<b>Revenues</b>						
TRANSFERS IN - GENERAL FUND		199,000.00	0.00	<b>698,000.00</b>	897,000.00	910,931
TRANSFERS IN - HOTEL/MOTEL TAX		45,000.00	0.00	<b>40,000.00</b>	85,000.00	
TRANSFERS IN - SPLOST		120,922.00	(120,922.00)	<b>0.00</b>	0.00	
TRANSFERS IN - TSPLOST		417,216.00	(417,216.00)	<b>0.00</b>	0.00	
PROPERTY SALES - CEMETERY LOT		5,000.00	0.00	<b>0.00</b>	5,000.00	
GENERAL LONG-TERM DEBT ISSUED		0.00	350,000.00	<b>0.00</b>	350,000.00	
APPROPRIATED FUND BALANCE		0.00	1,089,258.00	<b>43,059.00</b>	1,132,317.00	908
APPROPRIATED NET ASSETS		197,636.00	(197,636.00)	<b>(650,000.00)</b>	(650,000.00)	910
<b>TOTAL REVENUES</b>		<b>984,774.00</b>	<b>703,484.00</b>	<b>131,059.00</b>	<b>1,819,317.00</b>	
<b>Expenditures</b>						
CAPITAL OUTLAYS - PROPERTY	FACILITIES & PROPERTY PROGRAM	60,000.00	(1,100.00)	<b>(22,586.00)</b>	36,314.00	933
CAPITAL OUTLAYS - PROPERTY	TOURISM PROJECTS	45,000.00	80,291.00	<b>0.00</b>	125,291.00	
CAPITAL OUTLAYS - PROPERTY	CEMETERY IMPROVEMENTS	5,000.00	39,886.00	<b>0.00</b>	44,886.00	
CAPITAL OUTLAYS - PROPERTY	CEMETERY COLUMBARIUM	0.00	50,943.00	<b>0.00</b>	50,943.00	
CAPITAL OUTLAYS - PROPERTY	ROOF - CITY HALL	0.00	30,000.00	<b>0.00</b>	30,000.00	
CAPITAL OUTLAYS - PROPERTY	N PARK STREET BLDG DEMOLITION	0.00	130,000.00	<b>0.00</b>	130,000.00	
CAPITAL OUTLAYS - PROPERTY	FAUX BRICK CROSSWALKS	0.00	50,000.00	<b>0.00</b>	50,000.00	
CAPITAL OUTLAYS - PROPERTY	MEADERS STREET PARKING	0.00	60,000.00	<b>0.00</b>	60,000.00	
CAPITAL OUTLAYS - PROPERTY	CITY HALL EXPANSION	0.00	30,000.00	<b>0.00</b>	30,000.00	
CAPITAL OUTLAYS - PROPERTY	HEAD HOUSE RENOVATION	0.00	377,100.00	<b>0.00</b>	377,100.00	
CAPITAL OUTLAYS - PROPERTY	CITY PARK IMPROVEMENTS	0.00	6,000.00	<b>0.00</b>	6,000.00	
CAPITAL OUTLAYS - PROPERTY	VISITOR CENTER ROOF (50%)	0.00	30,000.00	<b>0.00</b>	30,000.00	
CAPITAL OUTLAYS - INFRASTRUCTURE	STREET PAVING (INHOUSE/CONTRACT)	120,922.00	(120,922.00)	<b>0.00</b>	0.00	
CAPITAL OUTLAYS - INFRASTRUCTURE	CROSSWALK/SIDEWALK PROGRAM	0.00	28,055.00	<b>(28,055.00)</b>	0.00	787
CAPITAL OUTLAYS - INFRASTRUCTURE	TRANSPORTATION PROJECTS	207,216.00	(207,216.00)	<b>0.00</b>	0.00	
CAPITAL OUTLAYS - INFRASTRUCTURE	STORMWATER PROJECTS	0.00	0.00	<b>0.00</b>	0.00	
CAPITAL OUTLAYS - INFRASTRUCTURE	BRIDGE MAINTENANCE PROGRAM	25,000.00	(25,000.00)	<b>0.00</b>	0.00	
CAPITAL OUTLAYS - INFRASTRUCTURE	STORM DRAIN - JOHNSON STREET	0.00	0.00	<b>0.00</b>	0.00	
CAPITAL OUTLAYS - INFRASTRUCTURE	MARTIN STREET WIDENING	0.00	182,441.00	<b>0.00</b>	182,441.00	
CAPITAL OUTLAYS - INFRASTRUCTURE	CHOICE ST PARKING LOT RESURFACING	35,000.00	0.00	<b>0.00</b>	35,000.00	
CAPITAL OUTLAYS - INFRASTRUCTURE	WIMPY MILL SIDEWALK CONSTRUCTION	60,000.00	(60,000.00)	<b>0.00</b>	0.00	
CAPITAL OUTLAYS - INFRASTRUCTURE	NORTH GROVE SIDEWALK REPLACEMENT	50,000.00	(50,000.00)	<b>0.00</b>	0.00	
CAPITAL OUTLAYS - INFRASTRUCTURE	CHOICE ST SIDEWALK REPLACEMENT	45,000.00	(45,000.00)	<b>0.00</b>	0.00	
CAPITAL OUTLAYS - INFRASTRUCTURE	ENOTAH ST SIDEWALK REPLACEMENT	30,000.00	(30,000.00)	<b>0.00</b>	0.00	
CAPITAL OUTLAYS - INFRASTRUCTURE	SWIM BEACH	0.00	0.00	<b>40,000.00</b>	40,000.00	
CAPITAL OUTLAYS - MACH & EQUIPMENT	EXCAVATOR (STREETS)	75,000.00	0.00	<b>0.00</b>	75,000.00	
CAPITAL OUTLAYS - MACH & EQUIPMENT	PICKUP TRUCK 4-DOOR 4X4 (PW)	29,000.00	0.00	<b>0.00</b>	29,000.00	
CAPITAL OUTLAYS - MACH & EQUIPMENT	PUBLIC SAFETY SUV	0.00	0.00	<b>48,000.00</b>	48,000.00	931
TRANSFERS OUT - GENERAL FUND		0.00	0.00	<b>22,586.00</b>	22,586.00	933
TRANSFERS OUT - TSPLOST		0.00	100,000.00	<b>28,055.00</b>	128,055.00	787
TRANSFERS OUT - GG CAPT PROJ		0.00	0.00	<b>43,059.00</b>	43,059.00	908
TRANSFERS OUT - STORMWATER		197,636.00	48,006.00	<b>0.00</b>	245,642.00	
<b>TOTAL EXPENDITURES</b>		<b>984,774.00</b>	<b>703,484.00</b>	<b>131,059.00</b>	<b>1,819,317.00</b>	
<b>Fund 390 - GENERAL GOVERNMENT CAPITAL PROJECTS FUND:</b>						
TOTAL REVENUES		984,774.00	703,484.00	<b>131,059.00</b>	1,819,317.00	
TOTAL EXPENDITURES		984,774.00	703,484.00	<b>131,059.00</b>	1,819,317.00	
NET OF REVENUES & EXPENDITURES		0.00	0.00	<b>0.00</b>	0.00	

BA# Budget Adjustment Description

787 ADD BUDGET WIMPY MILL SIDEWALK EXTENSION \$28,055  
908 TRANSFER CASH TO CLOSE GRANT CAPITAL PROJ FUND \$43,059  
910 MOVE FUND BALANCE ASSIGNED CITY HALL TO CAPT PROJ FUND \$650,000  
931 ALLOWANCE FOR MARSHAL VEHICLE \$48,000  
933 HVAC AND GLASS REPAIR CITY HALL \$22,586



**CITY OF DAHLONEGA  
FY2021 THIRD QUARTER BUDGET AMENDMENT**

DESCRIPTION	PROJECT DESCRIPTION	FY2021 ORIGINAL BUDGET	PRIOR CHANGES	QTR 3 BUDGET CHANGE	FY2021 AMENDED BUDGET	BA#
<b>Fund 505 - WATER AND SEWER ENTERPRISE FUND</b>						
<b>Revenues</b>						
INVESTMENT INCOME		46,000.00	0.00	0.00	46,000.00	
MISCELLANEOUS REVENUE		500.00	0.00	0.00	500.00	
WATER CHARGES		2,728,000.00	0.00	20,000.00	2,748,000.00	871
TAP FEES - WATER		100,000.00	0.00	0.00	100,000.00	
SEWER CHARGES		1,855,900.00	0.00	20,000.00	1,875,900.00	871
TAP FEES - SEWER		100,000.00	0.00	0.00	100,000.00	
OTHER CHARGES FOR SERVICES		107,400.00	0.00	0.00	107,400.00	
TRANSFERS IN FROM OTHER FUNDS		371,845.00	0.00	0.00	371,845.00	
APPROPRIATED NET ASSETS		1,201,572.00	491,089.00	(90,000.00)	1,602,661.00	937
<b>TOTAL REVENUES</b>		<b>6,511,217.00</b>	<b>491,089.00</b>	<b>(50,000.00)</b>	<b>6,952,306.00</b>	
<b>Expenditures</b>						
SEWER LIFT STATIONS		224,991.00	0.00	0.00	224,991.00	
SEWER TREATMENT PLANT		690,141.00	0.00	0.00	690,141.00	
DISTRIBUTION AND COLLECTION		886,670.00	10,000.00	0.00	896,670.00	
WATER SUPPLY		135,161.00	15,400.00	0.00	150,561.00	
WATER TREATMENT PLANT		1,707,682.00	0.00	40,000.00	1,747,682.00	871
CAPITAL OUTLAYS - INFRASTRUCTURE	METER REPLACEMENT PROGRAM	50,000.00	0.00	0.00	50,000.00	
CAPITAL OUTLAYS - INFRASTRUCTURE	W/S LINE REPLACEMENTS-OTHER	100,000.00	150,000.00	(100,000.00)	150,000.00	789,820,830
CAPITAL OUTLAYS - INFRASTRUCTURE	LIFT STATION/PUMP REPLACEMENTS	75,000.00	0.00	0.00	75,000.00	
CAPITAL OUTLAYS - INFRASTRUCTURE	W/S LINE EXTENSIONS - SPLOST	0.00	226,830.00	0.00	226,830.00	
CAPITAL OUTLAYS - INFRASTRUCTURE	BARLOW LIFT STATION REHABILITATION	62,000.00	0.00	0.00	62,000.00	
CAPITAL OUTLAYS - INFRASTRUCTURE	WATER LINE EXTENSION - M MOORE PKWY	371,845.00	0.00	0.00	371,845.00	
CAPITAL OUTLAYS - INFRASTRUCTURE	WATER/SSFM RELOCATION - OAK GROVE	90,000.00	0.00	(90,000.00)	0.00	937
CAPITAL OUTLAYS - INFRASTRUCTURE	WATER MAIN REPLACEMENT - ARCADIA ST	30,000.00	0.00	0.00	30,000.00	
CAPITAL OUTLAYS - INFRASTRUCTURE	SANITARY SEWER REPLACEMENT - ARCADIA ST	30,000.00	0.00	0.00	30,000.00	
CAPITAL OUTLAYS - INFRASTRUCTURE	UTILITY REPLACEMENT - PARK ST	0.00	0.00	60,000.00	60,000.00	789
CAPITAL OUTLAYS - INFRASTRUCTURE	FORCE MAIN PIPE REPL - TORRINGTON	0.00	0.00	40,000.00	40,000.00	820,830
CAPITAL OUTLAYS - MACH & EQUIPMENT	SERVICE TRUCK	0.00	7,231.00	0.00	7,231.00	
CAPITAL OUTLAYS - MACH & EQUIPMENT	SKIDSTEER LOADER (D&C)	75,000.00	0.00	0.00	75,000.00	
CAPITAL OUTLAYS - MACH & EQUIPMENT	PICKUP TRUCK (WWTP)	30,000.00	0.00	0.00	30,000.00	
CAPITAL OUTLAYS - MACH & EQUIPMENT	PORTABLE GENERATOR ENGINE REBUILD	0.00	27,020.00	0.00	27,020.00	
CAPITAL OUTLAYS - INTANGIBLES	WATER & SEWER SYSTEM MAPPING	0.00	49,730.00	0.00	49,730.00	
CAPITAL OUTLAYS - INTANGIBLES	DEVELOPMENT STANDARDS MANUAL	0.00	47,298.00	0.00	47,298.00	
CAPITAL OUTLAYS - INTANGIBLES	WWTP MASTER PLAN	30,000.00	0.00	0.00	30,000.00	
INDIRECT COST ALLOCATIONS		67,500.00	0.00	0.00	67,500.00	
DEPRECIATION AND AMORTIZATION		1,805,227.00	0.00	0.00	1,805,227.00	
CONTINGENCIES		50,000.00	(42,420.00)	0.00	7,580.00	
<b>TOTAL EXPENDITURES</b>		<b>6,511,217.00</b>	<b>491,089.00</b>	<b>(50,000.00)</b>	<b>6,952,306.00</b>	
<b>Fund 505 - WATER AND SEWER ENTERPRISE FUND:</b>						
TOTAL REVENUES		6,511,217.00	491,089.00	(50,000.00)	6,952,306.00	
TOTAL EXPENDITURES		6,511,217.00	491,089.00	(50,000.00)	6,952,306.00	
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	

BA# Budget Adjustment Description  
789 EST BUDGET UTILITY REPLACEMENTS PARK ST \$60,000  
820,830 FORCE MAIN PIPE REPLACEMENT - TORRINGTON LIFT STATION \$40,000  
871 INCR CHEMICAL BUDGET DUE TO AGE OF FILTERS \$40,000  
937 REVERSE CAPITAL FUNDING - PROJECT FUNDED BY COUNTY TSPLOST \$90,000

**CITY OF DAHLONEGA  
FY2021 THIRD QUARTER BUDGET AMENDMENT**

DESCRIPTION	PROJECT DESCRIPTION	FY2021 ORIGINAL BUDGET	PRIOR CHANGES	QTR 3 BUDGET CHANGE	FY2021 AMENDED BUDGET	BA#
Fund 540 - SOLID WASTE ENTERPRISE FUND						
Revenues						
CHARGES FOR SERVICES		500.00	0.00	0.00	500.00	
LATE PAYMENT PENALTIES AND FEES		6,000.00	0.00	0.00	6,000.00	
REFUSE COLLECTION CHARGES		872,900.00	46,000.00	0.00	918,900.00	
APPROPRIATED NET ASSETS		30,657.00	0.00	0.00	30,657.00	
<b>TOTAL REVENUES</b>		<b>910,057.00</b>	<b>46,000.00</b>	<b>0.00</b>	<b>956,057.00</b>	
Expenditures						
PERSONAL SERVICES AND EMPLOYEE BENEFITS		479,795.00	46,000.00	0.00	525,795.00	
PURCHASES/CONTRACTED SERVICES		261,994.00	0.00	0.00	261,994.00	
SUPPLIES		73,400.00	0.00	0.00	73,400.00	
CAPITAL OUTLAYS - MACH & EQUIPMENT PICKUP TRUCK 4X4 (SWASTE)		30,000.00	0.00	0.00	30,000.00	
DEPRECIATION AND AMORTIZATION		58,268.00	0.00	0.00	58,268.00	
DEBT SERVICE		6,600.00	0.00	0.00	6,600.00	
<b>TOTAL EXPENDITURES</b>		<b>910,057.00</b>	<b>46,000.00</b>	<b>0.00</b>	<b>956,057.00</b>	
Fund 540 - SOLID WASTE ENTERPRISE FUND:						
TOTAL REVENUES		910,057.00	46,000.00	0.00	956,057.00	
TOTAL EXPENDITURES		910,057.00	46,000.00	0.00	956,057.00	
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	

**CITY OF DAHLONEGA  
FY2021 THIRD QUARTER BUDGET AMENDMENT**

DESCRIPTION	PROJECT DESCRIPTION	FY2021 ORIGINAL BUDGET	PRIOR CHANGES	QTR 3 BUDGET CHANGE	FY2021 AMENDED BUDGET	BA#
Fund 560 - STORMWATER ENTERPRISE FUND						
Revenues						
TRANSFERS IN FROM OTHER FUNDS		796,331.00	48,006.00	0.00	844,337.00	
STORMWATER UTILITY CHARGES		204,818.00	0.00	0.00	204,818.00	
<b>TOTAL REVENUES</b>		<b>1,001,149.00</b>	<b>48,006.00</b>	<b>0.00</b>	<b>1,049,155.00</b>	
Expenditures						
PERSONAL SERVICES AND EMPLOYEE BENEFITS		87,631.00	0.00	0.00	87,631.00	
PURCHASES/CONTRACTED SERVICES		30,000.00	400.00	0.00	30,400.00	
SUPPLIES		30,000.00	(400.00)	0.00	29,600.00	
CAPITAL OUTLAYS - INFRASTRUCTURE	STORMWATER PROJECTS	208,558.00	(23,994.00)	(137,500.00)	47,064.00	786
CAPITAL OUTLAYS - INFRASTRUCTURE	STORM DRAIN - JOHNSON STREET	0.00	72,000.00	0.00	72,000.00	
CAPITAL OUTLAYS - INFRASTRUCTURE	STORM DRAIN - ENOTAH STREET	115,000.00	0.00	0.00	115,000.00	
CAPITAL OUTLAYS - INFRASTRUCTURE	STORM DRAIN - ARCADIA STREET	60,000.00	0.00	0.00	60,000.00	
CAPITAL OUTLAYS - INFRASTRUCTURE	STORM DRAIN - OLIVER DR	0.00	0.00	137,500.00	137,500.00	786
INDIRECT COST ALLOCATIONS		469,960.00	0.00	0.00	469,960.00	
<b>TOTAL EXPENDITURES</b>		<b>1,001,149.00</b>	<b>48,006.00</b>	<b>0.00</b>	<b>1,049,155.00</b>	
Fund 560 - STORMWATER ENTERPRISE FUND:						
TOTAL REVENUES		1,001,149.00	48,006.00	0.00	1,049,155.00	
TOTAL EXPENDITURES		1,001,149.00	48,006.00	0.00	1,049,155.00	
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	

BA# Budget Adjustment Description  
786 EST BUDGET OLIVER DRIVE STORM DRAIN \$137,500



# Ordinances and Resolutions

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**DATE:** July 29, 2021  
**TITLE:** Resolution Requesting Sales Tax Information from The Georgia Department of Revenue  
**PRESENTED BY:** Allison Martin, Finance Director

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## **AGENDA ITEM DESCRIPTION:**

In the 2018 session, the General Assembly passed SB 371 to allow local governments to request a list of active businesses who remit sales taxes in their jurisdiction. Information provided by the State can be compared to the City's occupation tax data base to identify possible businesses that are not correctly registered with the State.

To make a request, the city must designate a point of contact through resolution. A resolution has been drafted for your approval and adoption. As required, the resolution appoints the finance director as the designated official to receive the information. The designated period is limited to one year and is requested for the period commencing August 1, 2020 and ending on July 31, 2021.

The Department of Revenue only has county-level information to provide to the city, and there is a fee of \$50 for the report. After receiving the report, the city may request that the Department validate up to 10 vendors at a cost of an additional \$50. The City shall not contact any business identified by this program.

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## **HISTORY/PAST ACTION:**

Council approved a resolution in 2019 naming Ms. Marlowe as the designated official. With her recent retirement and the state's requirement that the designated person be by name and not position, this item is presented for consideration.

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## **FINANCIAL IMPACT:**

The financial impact is unknown outside of the \$50 cost of the report. Any discovery of businesses not properly registered with our local jurisdiction number could lead to increased sales tax revenue.

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## **RECOMMENDATION:**

The recommendation of staff is to approve the resolution.

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## **SUGGESTED MOTIONS:**

I make a motion to approve Resolution 2021-14 Requesting Sales Tax Information from The Georgia Department of Revenue

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## **ATTACHMENTS:**

Resolution 2021-14

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**CITY OF DAHLONEGA  
RESOLUTION 2021-14**

**RESOLUTION REQUESTING SALES TAX INFORMATION  
FROM THE GEORGIA DEPARTMENT OF REVENUE  
PURSUANT TO O.C.G.A. § 48-2-15(d.1) AND  
NAMING A DESIGNATED OFFICER FOR ALL RELATED PURPOSES**

**WHEREAS**, Georgia Code O.C.G.A. § 48-2-15, as amended in 2018, authorizes the Commissioner of the Georgia Department of Revenue (hereinafter the “DOR Commissioner”) to provide certain confidential sales tax information to the “designated finance officer or taxing official” of local governments; and

**WHEREAS**, more specifically, O.C.G.A. § 48-2-15(d.1) authorizes the DOR Commissioner to provide to a local government’s designated officer, upon request, certain information relating to vendors that have submitted sales tax reports within the period of time set forth in that request; and

**WHEREAS**, O.C.G.A. § 48-2-15(d.1) further allows the local government’s designated officer to request that the DOR Commissioner validate, from time to time, the political subdivision to which sales taxes are being remitted by taxpayers with a business location within that local government’s boundaries; and

**WHEREAS**, the City of Dahlonega desires to obtain the sales tax information described in the above Georgia Code Section;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Dahlonega as follows:

1. The City Council hereby designates the following finance or tax official as the City of Dahlonega’s Designated Officer for all purposes described in O.C.G.A. § 48-2-15(d.1):

Allison Martin, Finance Director  
465 Riley Road  
Dahlonega, GA 30533  
706-482-2706  
amartin@dahlonega.gov

2. The City Council hereby requests that the DOR Commissioner (or his/her designee) furnish to the above-named Designated Officer all vendor sales tax information described in O.C.G.A. § 48-2-15(d.1)(1) for the City of Dahlonega for the time period commencing on August 1, 2020, and ending on July 31, 2021;
3. In accordance with O.C.G.A. § 48-2-15(d.1)(2)(B) and following receipt of the information described in Paragraph 2, above, the Designated Officer is hereby authorized to request validation by the DOR Commissioner of the political subdivision to which one or more vendors/taxpayers with a business location in the City of

Dahlonega have remitted sales taxes for the designated period, with such validation request to contain the business name and location address of each such vendor/taxpayer and such other information as may assist the DOR Commissioner in responding to such validation request;

4. The Designated Officer shall use such information only in the discharge of his/her duties and shall maintain the confidentiality of such information as required by O.C.G.A. § 48-2-15(d.1); and
5. The City Council shall comply with all confidentiality requirements of O.C.G.A. § 48-2-15(d.1), including, but not limited to, the requirements that 1) such information may only be discussed by members of the City Council in executive session and 2) members of the City Council shall recuse themselves from such executive session discussions in the event of a conflict of interest as described in the above Georgia Code Section.

**BE IT FURTHER RESOLVED** that this Resolution shall become effective upon its approval by the City of Dahlonega City Council, and the official named above shall remain the City of Dahlonega's Designated Officer for all purposes under O.C.G.A. § 48-2-15(d.1) until further action of the City Council.

**BE IT FURTHER RESOLVED**, that the City of Dahlonega City Clerk is hereby directed to provide a certified copy of this Resolution to the Georgia Department of Revenue via email ([public.disclosure@dor.ga.gov](mailto:public.disclosure@dor.ga.gov)) or to otherwise transmit a copy of this Resolution as may directed by the Georgia Department of Revenue.

**ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

**CITY OF DAHLONEGA, GEORGIA**

By: \_\_\_\_\_  
Sam Norton, Mayor

ATTEST:

\_\_\_\_\_  
Mary Csukas, City Clerk



# City Council Agenda Memo

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**DATE:** August 4, 2021  
**TITLE:** UCBI Banking Service Contract Renewal  
**PRESENTED BY:** Allison Martin, Finance Director

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**AGENDA ITEM DESCRIPTION:**

Review of UCBI Banking Services Contract Renewal

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**HISTORY/PAST ACTION:**

Contract Renewal

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**FINANCIAL IMPACT:**

The bank is offering a floating rate which is the bank's internal board rate for public funds rather than a formula-based rate. While not ideal, the market prevents the bank from entering into an agreement that could cause them to pay rates that are unsupported by market conditions.

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**RECOMMENDATION:**

Staff recommends approval of the UCBI Banking Services Contract with a variable rate and a 90-day termination clause which provides city staff ample time to seek proposals should the bank decide to terminate the agreement.

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**SUGGESTED MOTIONS:**

I make a motion to approve the contract renewal for banking services with UCBI.

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**ATTACHMENTS:**

Contract document

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**CITY OF DAHLONEGA CONTRACT FOR BANKING SERVICES**

**I. NAME OF CONTRACTING PARTIES**

This contract, entered into as of the 1<sup>st</sup> day of October, 2021; between The City of Dahlonega, a political subdivision of the State of Georgia, hereinafter “City” and United Community Bank, hereinafter “Bank”.

**II. SCOPE OF SERVICES**

- A. The Bank shall establish and maintain the following transaction accounts as interest bearing public fund accounts with a floating rate which is the bank’s internal board rate for public funds. This rate will change/adjust on a monthly basis occurring on the first day of each month. This pricing structure will remain in effect for a month-to-month basis not to exceed a one-year period or until such time interest rates stabilize and both parties are agreeable to entering into a rate payable on a formula basis contract. The floating rate shall apply to the following accounts:
- i. General/GENERAL FUND
  - ii. Enterprise/ENTERPRISE FUND
  - iii. Pooled Cash/POOLED CASH
  - iv. Flexible Spending Account/FLEXIBLE SPENDING ACCOUNT
  - v. Any other account that the City may deem necessary during the term this contract.
- B. The Bank shall provide check cashing services for any City payroll or general disbursement checks drawn on the Bank at no charge.
- C. The Bank shall immediately notify the City in writing should its Bauer Score fall below a four (4) star rating at any time during the term of this contract.
- D. The Bank will provide at no charge and upon the request of the City, a remote deposit machine.
- E. The Bank will provide a safe deposit box to the City at no extra charge.



F. The Bank shall maintain and pledge collateral security for any and all account balances which are the subject of this agreement. The Bank agrees to comply with all federal and state laws regarding the collateral pledges to secure the account balances as to the types of collateral, amount of collateral which must be pledged and the places where the collateral may be deposited. All deposit pledges will be secured with the Georgia Secure Deposit Program.

**III. COMPENSATION**

- A. The Bank will provide checks and deposits slips to the City at standard pricing. Incoming and outgoing wires will be assessed current wire fees established by the Bank.
- B. The Bank will charge a fee of \$300.00 per month to maintain the City's deposit accounts. In addition, a fee of \$135.00 will be charged for fraud protection.

**IV. TERM OF CONTRACT**

This contract shall have a duration of one (1) year to expire on the 30<sup>th</sup> of day of September, 2022.

**V. TERMINATION OF CONTRACT**

- A. For Cause. If, through any cause, the Bank shall fail to fulfill in a timely and proper manner, the obligations under this contract, the City shall have the right to terminate by written notice to the Bank. Such written notice shall be given a minimum of three working days before the termination date. In this event, the Bank shall be entitled, to just and equitable compensation for any satisfactory work completed.
- B. Termination without cause by either party. This contract may be terminated by either party by giving written notice to the other party at any time but no later than ninety (90) days before the expiration dates shown in Item IV above.

**VI. CONFLICT OF INTEREST**

No official or employee of the City shall participate in any decision relating to this contract, which effects, directly or indirectly, his or her personal financial interest.

**IN WITNESS THEREOF**, the parties have signed this contract as of the day and year first written above.

**BANK:**

United Community Bank

By: \_\_\_\_\_

Eddie V. Wayne  
President/CEO

Attest: \_\_\_\_\_

Donna R Bryan  
CEO Executive Assistant

**CITY:**

City of Dahlonega, a *political  
subdivision of the State of  
Georgia*

By:

\_\_\_\_\_  
Sam Norton  
Mayor

Attest:

\_\_\_\_\_  
Mary Csukas  
City Clerk



# Ordinances and Resolutions

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**DATE:** August 16, 2021  
**TITLE:** 2021 Tax Digest and Millage Rate  
**PRESENTED BY:** Allison Martin, Finance Director

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## **AGENDA ITEM DESCRIPTION:**

An Ordinance is required to approve the use of County assessments for the tax year 2021, establish a millage rate for tax year 2021, and authorize the County Tax Commissioner to bill and collect property tax on behalf of the City.

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## **HISTORY/PAST ACTION:**

On July 19, 2021, the Lumpkin County Tax Commissioner provided the property tax digest for tax year 2021 based on assessment values provided by the Lumpkin County Tax Assessor. (A summary of the 2021 tax digest is attached and includes a comparison to the 2020 tax digest.)

The calculated rollback rate for the 2021 tax digest is 5.633 mills. A property tax rate reduction of 0.125 mills is planned beyond the calculated rollback rate.

On July 19, 2021, the City Manager's Proposed Budget was presented at council work session and included a specified amount of revenue to come from ad valorem taxes. To meet the revenue requirements, the 2021 millage rate is 5.508 is necessary. (A tax digest and millage rate history are attached.) The required public hearing was held on August 2, 2021.

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## **FINANCIAL IMPACT:**

The total net taxes levied at 5.508 for 2021 is \$1,145,091. This is a 3.77% decrease from the 2020 tax levy.

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## **RECOMMENDATION:**

To approve the 2021 Tax Digest and fix the millage rate at 5.508.

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## **SUGGESTED MOTIONS:**

I make a motion to adopt Ordinance 2021-11 approving the use of the county assessment for tax year 2021, establishing a millage rate of 5.508 for tax year 2021, and authorizing the County Tax Commissioner to bill and collect property tax on behalf of the City.

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## **ATTACHMENTS:**

Ordinance 2021-11  
City of Dahlonega – Digest Comparison  
City of Dahlonega – Tax Digest and Millage Rates

PT 32 - Computation of Millage Rate Rollback

PT 38 – City Millage Rate Certification for Tax Year 2021

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**ORDINANCE 2021-11  
2021 TAX DIGEST AND MILLAGE RATE**

**AN ORDINANCE BY THE CITY COUNCIL OF DAHLONEGA, GEORGIA, TO USE THE COUNTY ASSESSMENT FOR TAX YEAR 2021; ESTABLISH A MILLAGE RATE FOR TAX YEAR 2021; AND AUTHORIZE THE COUNTY TAX COMMISSIONER TO BILL AND COLLECT PROPERTY TAX ON BEHALF OF THE CITY.**

**BE IT HEREBY ORDAINED BY THE CITY COUNCIL OF DAHLONEGA, GEORGIA, AS FOLLOWS:**

**WHEREAS**, the City of Dahlonega Charter, Article VI, Sections 6.10 and 6.12, requires the Council by ordinance to elect to use the county assessment for the year in which the city taxes are to be levied and establish a millage rate; and

**WHEREAS**, on July 19, 2021, the Lumpkin County Tax Commissioner provided the property tax digest for tax year 2021 based on assessment values provided by the Lumpkin County Tax Assessor; and

**WHEREAS**, a budget has been established for the City of Dahlonega for the Fiscal Year 2022; and

**WHEREAS**, a specified amount of revenue for this budget comes from ad valorem taxes.

**NOW THEREFORE BE IT ORDAINED** that the City Council of Dahlonega, Georgia, elects to use the county assessment for the 2021 tax year.

**NOW THEREFORE BE IT FURTHER ORDAINED** that the millage rate for the City of Dahlonega, Georgia, for the tax year 2021 on property subject to ad valorem taxation by the City is hereby fixed at 5.508.

**NOW THEREFORE BE IT FURTHER ORDAINED** that the Lumpkin County Tax Commissioner shall bill property taxes in one installment and collect payment of said taxes on the City's behalf and in accordance with State law.

**BE IT ORDAINED BY THE CITY COUNCIL OF DAHLONEGA THIS 16<sup>th</sup> DAY OF AUGUST, 2021.**

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Sam Norton, Mayor

Attest:

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Mary Csukas, City Clerk