



# CITY OF DAHLONEGA

## City Council Special Called Meeting Agenda

December 19, 2022, 4:00 PM

Gary McCullough Chambers, Dahlonega City Hall

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In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 706-864-6133.

Vision - To be an open, honest, and responsive city, balancing preservation, and growth, and delivering quality services fairly and equitably by being good stewards of Dahlonega's resources.

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CALL TO ORDER AND WELCOME

APPROVAL OF AGENDA

NEW BUSINESS

- [1.](#) City Council Work Session Minutes - November 21, 2022  
Mary Csukas, City Clerk
- [2.](#) Resolution 2022-17 - FY2022 Year-end Budget Amendment  
Allison Martin, Finance Director
- [3.](#) 2023 Alcoholic Beverage License Approval  
Doug Parks, City Attorney
4. Executive Session - Personnel

ADJOURNMENT



# CITY OF DAHLONEGA

## Council Work Session - Amended Minutes

November 21, 2022, 4:00 PM

Gary McCullough Council Chambers, Dahlonega City Hall

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### OPEN MEETING

Mayor Taylor called the meeting to order at 4:32 P.M.

### APPROVAL OF AGENDA

Mayor Taylor asked for a motion to approve the agenda as written.

Motion made by Councilmember Shirley, Seconded by Councilmember Larson.

### BOARDS & COMMITTEES:

1. Cemetery Committee—October 2022

Chris Worick, Committee Chairman

Councilmember Ariemma suggested more monuments in the city cemeteries.

Public Works Director Buchanan made a discussion point that adding more monuments at Memorial Park would be less challenging.

2. Downtown Dahlonega End-of-Year Work Plan Update

Ariel Alexander, Downtown Manager

Skyler presented the end-of-year work plan to city council members.

### TOURISM: Sam McDuffie, Tourism Director

Mayor Taylor asked Tourism Director McDuffie for an update on the Visitor Center Restroom renovation.

Director McDuffie stated that the restrooms should be open on November 25, 2022.

A conversation was held about future projects happening in Dahlonega in 2023.

### DEPARTMENT REPORTS:

3. City of Dahlonega Police Department – October 2022

George Albert, Chief of Police

4. Community Development – October 2022

Jameson Kinley, Planning and Zoning Administrator

5. Finance and Administration Department – October 2022

Allison Martin, Finance Director

6. Public Works—October 2022

Mark Buchanan, PW Director/City Engineer

7. Water & Wastewater Treatment Department Report October 2022  
John Jarrard, Water/Wastewater Treatment Director

ITEMS FOR DISCUSSION:

8. Historic Preservation Study 2021

Jameson Kinley, Planning and Zoning Administrator

Mayor Taylor announced the item.

Director Kinley spoke heavily on the Historic Preservation Survey. He stated that this survey has been completed and will provide documentation to the council. Also, he provided facts to the council, saying that this survey is required and needs to be completed every ten years for historic districts. He then presented to Council that the HPC was approved for the Historic Preservation Fund Federal Pass-Through Grant.

Councilmembers discussed buildings in Dahlonega's Historic District.

Ellen Mirakovits provided information to City Councilmembers about the Historic District.

9. 2023 Agreement for Tourism Development Services

Allison Martin, Finance Director

Mayor Taylor announced the item.

Finance Director, Martin, announced that there was a discussion between tourism Director McDuffie and Lumpkin County. She informed city council members that the county would enter into an agreement for one more year, or a partial year, with the Lumpkin County Chamber until an updated contract is completed.

10. Resolution 2022-17 - FY2022 Year-end Budget Amendment

Allison Martin, Finance Director

Director Martin requested that this item be moved to the council meeting on December 5, 2022, for a vote.

11. Recycling Discussion

Mark Buchanan, Director of Public Works

Mayor Taylor announced the item.

A discussion was had about recycling in the city. Director Buchanan presented multiple options that could be further researched to City Councilmembers.

Councilmember Ariemma and Councilmember Bagley had a brief discussion about the options presented by Director Buchanan. Both members agreed that the city should start small and reach out to the University of North Georgia about community service programs. Other council members acknowledged Councilmember Ariemma's and Councilmember Bagley's discussion points and agreed that this topic should be further researched with the University of North Georgia.

12. City Council Retreat - Dates and Content

JoAnne Taylor, Mayor

Mayor Taylor announced the item.

Mayor Taylor requested the City Clerk to look for hotels for the weekend of January 6-7, 2023.

13. Executive Session - Land Acquisition

COMMENTS – PLEASE LIMIT TO THREE MINUTES

Clerk Comments

City Clerk Csukas reminded the council of the Christmas Tree Lighting on November 25, 2022, at 6:00 PM.

City Manager Comments - No other comments.

City Attorney Comments - No other comments

City Council Comments - No other comments.

Mayor Comments - Mayor Taylor thanked everyone who came to the meeting.

Mayor Taylor moved into an executive session at 5:28 p.m.

Council returned from Executive Session at 5:55 pm.

No action taken.

ADJOURNMENT

The meeting was adjourned at 5:59 P.M.



# Ordinances and Resolutions

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**DATE:** November 14, 2022  
**TITLE:** Resolution 2022-17 - FY2022 Year-end Budget Amendment  
**PRESENTED BY:** Allison Martin, Finance Director

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**AGENDA ITEM DESCRIPTION:**

FY2022 Year-End Budget Amendment

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**HISTORY/PAST ACTION:**

The FY2022 budget was approved by the council on August 16, 2021, and was previously amended by Resolution 2022- 03, Resolution 2022-08, Resolution 2022-09, and Resolution 2022-14. The City council has made decisions during the remainder of the fiscal year that requires adjustments to the budget. Also, a review of the financial activity indicates that budget adjustments are needed to more closely reflect expected results.

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**FINANCIAL IMPACT:**

The financial changes are presented for each fund and described in the attachment to the resolution. Georgia requires local governments to operate under a balanced budget and the process to reconcile at year-end is a common and accepted practice as budgetary needs of the government change throughout the year.

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**RECOMMENDATION:**

The staff's recommendation is to amend the budget.

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**SUGGESTED MOTIONS:**

I make a motion to approve Resolution 2022-17 FY2022 Year-end budget amendment.

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**ATTACHMENTS:**

Resolution 2022-17

Attachment A, an attachment to Resolution 2022-X17

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**RESOLUTION 2022-17**  
**BUDGET AMENDMENT – FISCAL YEAR 2022**  
**ADDITIONAL TOURISM FUNDS**

**WHEREAS**, the City Council approved a budget for the Fiscal Year 2022 for the City of Dahlonega on August 16, 2021, and

**WHEREAS**, the budget is a dynamic rather than static revenue and spending plan which requires adjustment from time to time as circumstances change; and

**WHEREAS**, the City Council first amended the Fiscal Year 2022 budget on March 7, 2022, May 2, 2022, and October 5, 2022; and

**WHEREAS**, through a review of the financial activity for the prior fiscal year, there are budget adjustments needed to more closely reflect expected results.

**NOW, THEREFORE BE IT RESOLVED** that the Mayor and City Council of the City of Dahlonega, Georgia hereby adopts the adjustments to the Fiscal Year 2022 Budget as presented in “Attachment A” attached hereto and made a part of the Resolution.

**ADOPTED** this 19<sup>th</sup> day of December 2022.

**CITY OF DAHLONEGA, GEORGIA**

By: \_\_\_\_\_  
JoAnne Taylor, Mayor

Attest:

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Mary Csukas, City Clerk



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# City Council Agenda Memo

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**DATE:** December 15, 2022  
**TITLE:** 2023 Alcoholic Beverage License for New License and Renewal Licenses  
**PRESENTED BY:** Doug Parks, City Attorney

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## AGENDA ITEM DESCRIPTION:

1. Consumption on Premise = Class D, Liquor by the drink, Class E, Beer by the drink & Class F, Wine by the drink.
  - New License
    - Best Zen LLC dba Zen Ramen & Bento.
  - Renewal License
    - Hickory Prime BBQ
    - 35 Degrees North LLC dba The Station
    - CSW Hospitality
    - Dahlonega BBQ LLC
  
2. Retail Package License = Class B, Beer, and Class C, Wine.
  - No License.
  
3. Manufacturer = Class I, Wholesale Wine & Class K, Brewer.
  - Renewal License
    - Four Country Vineyards dba Accent Cellars
  
4. Farm Winery Tasting Room = Wine Tasting Rooms in Dahlonega.
  - Renewal License
    - Georgia Farm Wines, LLC dba Taste Wine, and Gourmet Foods Tasting Room
    - Engelheim Vineyards, LLC dba Naturally Georgia Tasting Room
    - Red Wine and Blue Vineyards Tasting Room
    - Crane Creek Vineyard dba Crane Creek Vineyard Tasting Room
    - Georgia Wines, Inc dba Georgia Winery of Dahlonega/Grapes and Ghosts
    - Gin Creek Vineyards Ag Services LLC Gin Creek Vineyard and Winery
    - Four Country Vineyards dba Accent Cellars Tasting Room
  
5. Alcoholic Beverage Privilege License for Distilled Package Store
  - Renewal License
    - Gold Rush Spirits

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## HISTORY/PAST ACTION:

Our annual renewal of alcoholic beverage licenses by class is underway. Included in this review is one new alcoholic beverage license for review. The city staff has reviewed the applications on the attached alcoholic beverage license by class list for compliance.

Council established a grace period allowing renewal without late fees until November 30, 2022, for applicants struggling with using the Georgia State Alcohol Portal. Late fees were applied.

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**FINANCIAL IMPACT:**

Collection of Alcoholic Beverage License Fees and Excise Tax Revenue.

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**RECOMMENDATION:**

Review and approve each alcoholic beverage license listed on the alcoholic beverage license by Class list for Consumption on Premise, Retail Package License, Manufacturer, Tasting Room, and Distilled Package Store

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**SUGGESTED MOTIONS:**

Approve the alcoholic beverage licenses listed on the 2023 Alcoholic Beverage License by Class List.

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**ATTACHMENTS:**

2023 Alcoholic Beverage License by Class List

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**Approval of new Alcoholic Beverage License:**

Consumption on Premise –

1. Best Zen LLC dba Zen Ramen & Bento.

**Approval of renewal of Alcoholic Beverage License**

Consumption on Premise

1. Hickory Prime BBQ
2. 35 Degrees North LLC dba The Station
3. CWS Hospitality
4. Dahlonega BBQ LLC

Manufacturer License:

1. Four Country Vineyards dba Accent Cellars

Farm Winery Tasting Room

1. Georgia Farm Wines, LLC dba Taste Wine, and Gourmet Foods Tasting Room
2. Engelheim Vineyards, LLC dba Naturally Georgia Tasting Room
3. Red Wine and Blue Vineyards Tasting Room
4. Crane Creek Vineyard dba Crane Creek Vineyard Tasting Room
5. Georgia Wines, Inc dba Georgia Winery of Dahlonega/Grapes and Ghosts
6. Gin Creek Vineyards Ag Services LLC Gin Creek Vineyard and Winery
7. Four Country Vineyards dba Accent Cellars Tasting Room

Alcoholic Beverage Privilege License for Distilled Package Store

1. Gold Rush Spirits

## 2023 Alcoholic Beverage License Renewal List

Consumption on Premise/ Application not received - December 15, 2022	
Capers On The Square Inc	Business Closed
Zen Ramen and Sushi Burrito, LLC	New Business Owners