



CITY OF DAHLONEGA

Council Meeting Agenda

March 01, 2021 6:00 PM

Gary McCullough Chambers, Dahlonega City Hall

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 706-864-6133.

CALL TO ORDER AND WELCOME

PRAYER / PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

APPROVAL OF AGENDA

PUBLIC COMMENT – PLEASE LIMIT TO THREE MINUTES

APPROVAL OF MINUTES -

- [a.](#) Work Session Meeting Minutes - January 19, 2021
- [b.](#) Special Called Meeting Minutes - January 19, 2021
- [c.](#) Council Meeting Minutes - February 1, 2021

APPOINTMENT/RECOGNITION

- [1.](#) Tourism Committee - Micah Mihok, Sam Norton, Mayor

ORDINANCE AND RESOLUTION:

- [2.](#) Ordinance 2020-28: Hawkins Street Rezoning Planned Unit Development
Kevin Herrit, Community Development Director & Doug Parks, City Attorney
- [3.](#) Ordinance 2021-07: Hawkins Street Rezoning, Kevin Herrit, Community Development Director & Doug Parks, City Attorney
- [4.](#) Ordinance 2021-08: Hawkins Street Rezoning, Kevin Herrit, Community Development Director & Doug Parks, City Attorney
- [5.](#) FY2020 Year-End Budget Amendment – Resolution 2021-04, Melody Marlowe, Finance Director
- [6.](#) FY2021 Reappropriations Budget Amendment – Resolution 2021-05, Melody Marlowe, Finance Director
- [7.](#) Resolution 2021-06 Columbarium Pricing Amendment, Mark Buchanan, PW Director and City Engineer

ANNOUNCEMENT/CITY REPORTS:

- [8.](#) January 2021 Financial Report, Melody Marlowe, Finance Director

OLD BUSINESS:

- [9.](#) Barlow Lift Station Upgrade Proposal for Engineering Services, John Jarrard, Director of Water/Wastewater Treatment Departments
- [10.](#) Solid Waste Supervisor, Mark Buchanan, PW Director and City Engineer
- [11.](#) South Meaders Metered Parking, Mark Buchanan, PW Director and City Engineer
- [12.](#) Local Maintenance and Improvement Grant (LMIG) Resurfacing for 2021 Award Recommendation, Mark Buchanan, PW Director and City Engineer
- [13.](#) Asphalt Leveling and Resurfacing of City Streets in Dahlonega, Ga In House Project for 2021, #2021-002, Mark Buchanan, PW Director and City Engineer

COMMENTS – PLEASE LIMIT TO THREE MINUTES

Clerk Comments
City Manager Comments
City Attorney Comments
City Council Comments
Mayor Comments

ADJOURNMENT



CITY OF DAHLONEGA

Council Work Session Minutes

January 19, 2021, 4:00 p.m.

Gary McCullough Council Chambers, Dahlonega City Hall

<p>PRESENT Mayor Sam Norton Council Member Roman Gaddis Council Member Mitchell Ridley Council Member Ron Larson Council Member JoAnne Taylor Council Member Johnny Ariemma</p>	<p>PRESENT City Clerk Mary Csukas City Manager Bill Schmid Director Mark Buchanan Director Kevin Herrit Program Coord. Lucas Cheney Administration Assistance Skyler Alexander Director Buck McCallister Plant Manager Morgan Caldwell</p>	<p>PRESENT City Attorney Doug Parks Tourism Director Sam McDuffie</p>
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OPEN MEETING

Mayor Norton opened the Work Session at 4:01 p.m.

BOARDS & COMMITTEES:

1. Cemetery Report - December 2020, Chris Worick, Dahlonega Cemetery Committee Chairman

Director Buchanan enlightened the Council on the new Columbarium placed in the Dahlonega Memorial Park Cemetery this past week.

- An agenda topic on the cemetery committee's meeting later this evening includes a discussion surrounding the operation and uses of the Columbarium at Memorial Park Cemetery.
- Mayor Norton requested the cemetery committee discuss the possibility of a columbarium at Mt. Hope Cemetery.

Council discussed the following Columbarium topics:

- The City of Dahlonega is the purveyor of the columbarium units.
- Beautification of the Memorial Park Cemetery is ongoing.
- The safety and security probability of unauthorized access to a columbarium unit was a topic of discussion.

2. Main Street - November 2020, Lucas Cheney, Main Street Project Coordinator

Highlighted items of his report:

- Introduction of Skyler Alexander and Ariel Alexander as Main Street Program / DDA Administration Assistants. This position will focus on event coordination, newsletter, and social media.
- The GEMS program presentation is on March 24, 2021.
- Large Festivals are at the mercy of the COVID-19 pandemic.

TOURISM:

3. Tourism Department - December 2020, Sam McDuffie, Tourism Director

- Repairs and Maintenance completed to a total of \$10,642 at the Visitors Center; elevator and restroom repairs, updated lighting to LED, and new bathroom locking system.
- The Media One six-week digital marketing campaign to promote Dahlonega as a romantic getaway shows over 20,000 hits; it will complete on February 1.
- Advertisements are live in the Southern Living and the Guns and Garden publication.

DEPARTMENT REPORTS:

1. City Marshal's Report - December 2020, Jeff Branyon, Chief Marshal

- Council Member Ariemma asked for a time to discuss the signage inventory to focus on inconsistent yield signs.
- The tag reader installed in the Deputy Marshals SUV is mobile twelve hours a day.
- Deputies patrol hours are 7 a.m. to 8 p.m. on weekdays and sporadic hours on the weekend after trail patrol hours.
- Noise complaints are handled with an initial warning and follow-up unless the initial situation is beyond a warning and escalated to the next level.

2. Community Development – December 2020, Kevin Herrit, Director

- Our partnership with GMA to collect insurance fees not paid for the previous year netted \$2000.00.
- Our department identified BRBA and RBB facilities within the City limits; COVID has changed these facilities' dynamics to monthly in many cases.
- The Holiday Inn Express is on target for opening soon; delays are mostly due to the COVID pandemic.
- The Housley property is remanded back to the planning commission for a meeting on February 8, 2021.

3. Financial Services – December 2020, Melody Marlowe, Finance Director

City Manager Schmid stated the financial report stands as is.

4. Public Works - December 2020, Mark Buchanan, PW Director/ City Engineer

- COVID cleaning is now an aspect of the public works crew of January 2021 in the City Parks.
- The Wimpy Mill Bridge Project is on target, and the requested ribbon cutting will take place upon completion. A sidewalk project will extend from the Wimpy Bridge Project in the coming months as part of the Master Plan.
- City Manager Schmid praised the Staff for their level of professionalism during this aspect of the Master plan.
- The Wimpy Mill Park bridge project includes an accessible kayak launch that benefits all who visit and live in Dahlonega.

5. Water & Wastewater Treatment Department Report - December 2020, John Jarrard, Water/Wastewater Treatment Director, Buck McCallister, Wastewater Treatment Plant Manager & Morgan Caldwell, Water Treatment Plant Manager

Morgan Caldwell discussed the project to place a roof on the pump house on Crown Mountain.

Buck McCallister outlined projects under his leadership:

- A generator is in for repair, backup generator in its place.
- The dump truck is in for repair, to install a steel lining on the bed.
- The Crown Mountain lift station is up for bids.

ITEMS FOR DISCUSSION:

1. 2021 Municipal Election, Mary Csukas, City Clerk
 - Ms. Csukas requests qualifying fees set at \$144.00 for Council Member and \$277.00 for the Mayor. The qualifying fees requested for the 2021 Municipal Election mirror the 2017 and 2019 Municipal Elections' qualifying fees.
2. Amendment to SDS for Law Enforcement, Bill Schmid, City Manager
 - Amendment to the Service Delivery Strategy with Lumpkin County to increase by \$4000.00; the increase is from \$8,000 to \$12,000. Also, the wording in the second line of the second paragraph will be amended from supplement to supplemental as shown in the original agreement.
3. Appointment - Temporary Council Member, Sam Norton, Mayor

Mayor Norton stated Council accepted applications to fill the Temporary Council Member to Post 2, vacated by Helen Hardman on December 11, 2021.

 - The Nugget publicized the process to fill the Temporary Council Post 2. Mayor Norton thanked the Nugget for keeping this process in the public eye.
 - Seven applicants applied for the position, but only five are current applicants: Joel Cordle, Stan Lewis, Joe Henderson, Zack Tumlin, and Bill Scott.

Mayor Norton discussed the City of Dahlonega Charter that outlines the governing rules that apply to a Temporary Council Member's appointment to a vacated post's unexpired term as follows:

- Sec. 2.11. - Terms and qualifications of office.

Except as otherwise provided in Section 5.10 of this Charter, the terms of office of the Mayor and councilmembers which begin on or after January 1, 2001, shall be for a period of four years and until their respective successors have been elected and qualified. No person shall be eligible to serve as Mayor or councilmember unless he or she: (1) has been a resident of the city for a period of one year immediately prior to the date of his or her election; (2) continues to reside within the city during his or her period of service; (3) is registered and qualified to vote in municipal elections of the City of Dahlonega; and (4) meets the qualification standards required for members of the Georgia House of Representatives as are now or may in the future be prescribed by the Georgia Constitution.

- Sec. 2.12. - Vacancy; forfeiture of office; filling of vacancies.
The office of Mayor or councilman shall become vacant upon the incumbent's death, resignation, forfeiture of office or removal from office in any manner authorized by this Charter or the laws of the State of Georgia.
The Mayor or any councilman shall forfeit his or her office if he or she: (1) lacks at any time during the term of office any qualifications of the office as prescribed by this Charter or the laws of the State of Georgia; (2) willfully and knowingly violates any express prohibition of this Charter; (3) is convicted of a crime involving moral turpitude; or (4) is absent from four consecutive regular meetings of the Council, except if granted leave of absence by the Council which leave shall be entered upon the minutes. A vacancy in the office of Mayor or councilman shall be filled for the remainder of the unexpired term, if any, as provided for in Article V of this Charter.
- Sec. 5.12. - Special elections; vacancies.
In the event that a vacancy occurs in one or more elected offices of the city for any cause whatsoever, the remaining elected officials shall constitute a quorum for the purpose of implementing the terms of this section, and those remaining elected officials shall appoint a qualified person to fill such vacancy or vacancies for the remainder of the unexpired term or terms. No person appointed to fill such a vacancy shall be eligible to run in the next succeeding election for the post held by such appointed person. If a tie vote occurs in regard to filling such vacancy or vacancies, the Mayor, or in the event the Mayor recuses himself or herself or is otherwise incapable of making the selection, or if the position of Mayor is vacant, the mayor pro tempore shall appoint a qualified person to fill the vacancy or vacancies. At no time shall there be more than three members so appointed holding office and, if a vacancy occurs within the three members so appointed on the city council, a special election shall be held by the city at the next available time in compliance with applicable laws, at which election a qualified person shall be elected to serve the remainder of the unexpired term of such vacant office, provide that no such election shall be held if a regular annual election will occur within six months of the date of vacancy.
(1990 Ga. Laws (Act No. 97), page 4534, § 1; 2000 Ga. Laws (Act No. 510), page 3591, § 4; 2010 Ga. Laws (Act No. 354), page 3522, § 1; Act of 5-11-2010)

Council Member Gaddis stated the Charter was amended in 2017 due to two vacated posts with unexpired terms and a mayor's illness, leaving no elected officials' quorum to handle governmental business. The Charter's change, which required the State of Georgia's approval, allowed a remaining governing body to constitute a quorum to appoint a temporary council member to an unexpired post. This change in the Charter also outlined that the appointee shall be ineligible to run for their appointed post at the next election.

4. Resolution 2021-03 Historic Preservation Grant, Kevin Herrit, Community Development Director
 - Community Development is requesting approval of a Historic Preservation Grant from the DCA to fund 60% of the cost of the required Historical survey of the City of Dahlonga. This updated survey will assist HPC when making recommendations that are necessary for the local government HPC.
 - Grants originating from the federal or state government require a resolution from the local governing body to back the grant funds.

5. SPLOST Water and Sewer Line Extension Policy, Bill Schmid, City Manager

- Bill Schmid informed Council that Staff would be accepting the proposal from qualified engineering firms to assist with evaluation and prioritizing extension projects of our water and sewer system: this is not an action item at this time. He outlined current areas in town that possible projects for this study.
- In answer to Council's concerns with spending SPLOST on an outside engineering firm, the answer is to save the City Staff's burden. These firms will bring equipment, expertise, labor, and time that we do not have for water and sewer extension projects.
- Council agreed their responsibility is to question the cost and see the future of projects that will assist with growth.

6. Memo Regarding House Bill 879, Doug Parks, City Attorney

This House Bill 879 proposes the following to our alcoholic beverage license:

- Home delivery element by package stores and restaurants.
- Centralized permitting will allow one system for our licensees to obtain the alcoholic beverage license.
- Allow tasting events by package stores.

7. GEMA - Mutual Aid and Assistance Agreement 202, Bill Schmid, City Manager

City Manager Schmid introduced a State-Wide Mutual Agreement with Lumpkin County that is historical and beneficial to the City of Dahlonega; Aid will be given in times of need to neighboring Counties and reciprocated to the City of Dahlonega.

COMMENTS – PLEASE LIMIT TO THREE MINUTES

Clerk Comments - No comments

City Manager Comments – No comments

City Attorney Comments – No comments

Mayor and Council Comments

- Public Health Division 2 struggles with the vaccines due to a shortage of nurses, but administrating vaccines' restrictions do not allow for nursing assistance or nursing students. Georgia residences are allowed to go to neighboring counties for the vaccine.
- Council Member Ariemma wondered if Lumpkin County officials were ready for a possible influx of people from outside counties; the Mayor stated just the opposite our citizens are going elsewhere.
- Council Member Taylor stated that it lists the places administrating the vaccine throughout Georgia on the State Department of Health

ADJOURNMENT

Mayor Norton adjourned at 5: 25 p.m.



CITY OF DAHLONEGA
City Council Special Called Meeting Minutes
 January 19, 2021, 4:00 PM
 Gary McCullough Chambers, Dahlonega City Hall

<p>PRESENT Maylor Norton Council Member Mitchell Ridley Council Member Ron Larson Council Member JoAnne Taylor Council Member Roman Gaddis Council Member Johnny Ariemma</p>	<p>PRESENT City Clerk Mary Csukas City Manager Bill Schmid Director Kevin Herrit Director Mark Buchanan Project Coordinator Lucas Cheney Administration Assistance Skyler Alexander Director Buck McCallister Plant Manager Morgan Caldwell</p>	<p>PRESENT City Attorney Doug Parks Tourism Director Sam McDuffie</p>
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CALL TO ORDER AND WELCOME

Mayor Norton called the Special Called Meeting to order at 4:00 p.m.
 Mayor Norton suspended the Special Called Meeting at 4:01 p.m.
 Mayor Norton reconvened the Special Called Meeting at 5:14 p.m.

APPROVAL OF AGENDA

Mayor Norton called for a motion to amend the agenda to include the State Wide Mutual Aid and Assistance Agreement.

*Motion made by Council Member Gaddis, Seconded by Council Member Larson.
 Voting Yea: Council Member Taylor, Council Member Ridley, Council Member Gaddis, Council Member Larson, Council Member Ariemma.*

NEW BUSINESS

1. 2021 Municipal Election, Mary Csukas, City Clerk

Mayor Norton called for a motion to approve the qualifying fees of \$144.00 for a Council Member and \$277.00 for the 2021 Municipal Election for the mayor.

*Council Member Taylor, Seconded by Council Member Gaddis.
 Voting Yea: Council Member Taylor, Council Member Ridley, Council Member Gaddis, Council Member Larson, Council Member Ariemma.*

2. SDS Law Enforcement Change, Bill Schmid, City Manager

Mayor Norton called for a motion to approve the amendment to the 2017 Service Delivery Strategy Agreement for Law Enforcement to include an additional \$4,000.00, increasing from \$8,000 to \$12,000.

*Council Member Larson, Seconded by Council Member Ariemma.
 Voting Yea: Council Member Taylor, Council Member Ridley, Council Member Gaddis, Council Member Larson, Council Member Ariemma.*

3. Appointment Temporary Council Member, Sam Norton, Mayor
 Mayor Norton called for a motion of approval to appoint an applicant to the position of Temporary Council Member.
Motion made by Council Member Gaddis to appoint Joel Cordle to Temporary Council Member, Seconded by Council Member Taylor.
Voting Yea: Council Member Taylor, Council Member Ridley, Council Member Gaddis, Council Member Larson, Council Member Ariemma.

4. Resolution 2021-03 Historic Preservation Grant, Kevin Herrit, Community Development Director
 Mayor Norton called for a motion to approve Resolution 2021-03 Historic Preservation Grant.
Motion made by Council Member Ridley. Seconded by Ariemma
Voting Yea: Council Member Taylor, Council Member Ridley, Council Member Gaddis, Council Member Larson, Council Member Ariemma.

5. SW Mutual Aid and Assistance Agreement, City Manager Bill Schmid
 Mayor Norton called for a motion to approve the State Wide Mutual Aid and Assistance Agreement 2020 with Lumpkin County.
Motion made by Council Member Ridley, Seconded by Gaddis.
Voting Yea: Council Member Taylor, Council Member Ridley, Council Member Gaddis, Council Member Larson, Council Member Ariemma.

ADJOURNMENT

Mayor Norton called for a motion to adjourn the Meeting at 5:24 p.m.
Motion made by Council Member Gaddis, Seconded by Council Member Larson.
Voting Yea: Council Member Taylor, Council Member Ridley, Council Member Gaddis, Council Member Larson, and Council Member Ariemma

Approved this _____ day of _____, 2021.

_____ Sam Norton, Mayor

Attest: _____ Mary Csukas, City Clerk



CITY OF DAHLONEGA

Council Meeting Minutes

February 01, 2021 6:00 PM

Gary McCullough Chambers, Dahlonega City Hall

<p>PRESENT Mayor Norton – absent Mayor Pro-Tempore JoAnne Taylor Council Member Mitchell Ridley Council Member Ron Larson Council Member Roman Gaddis Council Member Johnny Ariemma Council Member Joel Cordle – newly appointed</p>	<p>PRESENT City Clerk Mary Csukas Director Melody Marlowe City Manager Bill Schmid Director Kevin Herrit Director Mark Buchanan</p>	<p>PRESENT City Attorney Doug Parks Cemetery Chairman Chris Worwick</p>
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CALL TO ORDER AND WELCOME

Mayor Pro-Tempore Taylor called the Council Meeting to order at 6:01 p.m.

PRAYER / PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

Council Member Ridley led the Prayer, and Council Member Ariemma led the Pledge of Allegiance.

APPROVAL OF AGENDA

Mayor Pro-Tempore Taylor called for a motion to approve the agenda as written.

Motion made by Council Member Gaddis, seconded by Council Member Larson.

Voting Yea: Council Member Ridley, Council Member Larson, Council Member Ariemma, Council Member Gaddis.

PUBLIC COMMENT – PLEASE LIMIT TO THREE MINUTES

No Public Comments

APPROVAL OF MINUTES -

- a. Council Meeting Minutes - January 4, 2021, Mary Csukas, City Clerk
 Mayor Pro-Tempore Taylor called for a motion to approve the City Council Meeting Minutes on January 4, 2021, as written.

Motion made by Council Member Ridley, Seconded by Council Member Gaddis.

Voting Yea: Council Member Ridley, Council Member Gaddis, Council Member Larson, Council Member Ariemma

APPOINTMENT/RECOGNITION

1. Swearing-in Ceremony of Joel Cordle to City Council, Mary Csukas, City Clerk
 Mayor Pro-Tempore Taylor expressed thanks for having Joel Cordle for the next eleven months as a Council Member of the City Council and asked Ms. Csukas to swear in Joel Cordle as a voting member of the Dahlonega City Council.
 Ms. Csukas led Joel Cordle through reading and signing the oath of office as a Council Member to the Dahlonega City Council.

2. Appointment of Christopher Worick to the Cemetery Committee, Mary Csukas, City Clerk
Mayor Pro-Tempore Taylor called for a motion to approve Christopher Worick as a voting member of the Dahlonge Cemetery Committee.

Motion made by Council Member Larson, Seconded by Council Member Gaddis.

Voting Yea: Council Member Ridley, Council Member Gaddis, Council Member Larson, Council Member Ariemma, Council Member Cordle

Ms. Csukas led Chris Worick through reading and signing his oath of office as a member of the Dahlonge Cemetery Committee.

3. Appointment of Jane Mellor to the Cemetery Committee, Mary Csukas, City Clerk
Mayor Pro-Tempore Taylor called for a motion to approve Jane Mellor as a Dahlonge Cemetery Committee member.

Motion made by Council Member Ariemma, Seconded by Council Member Larson.

Voting Yea: Council Member Ridley, Council Member Gaddis, Council Member Larson, Council Member Ariemma, Council Member Cordle.

Ms. Csukas led Jane Mellor through reading and signing the oath of office as a member of the Dahlonge Cemetery Committee.

4. Appointment of Terry Grizzle to the Cemetery Committee, Mary Csukas, City Clerk
Mayor Pro-Tempore Taylor called for a motion to approve Terry Grizzle as a voting member of the Dahlonge Cemetery Committee.

Motion made by Council Member Gaddis, Seconded by Council Member Ariemma.

Voting Yea: Council Member Gaddis, Council Member Larson, Council Member Ariemma, Council Member Cordle

Voting Abstaining: Council Member Ridley

Ms. Csukas led Terry Grizzle through reading and signing the oath of office as a member of the Dahlonge Cemetery Committee.

5. Appointment of James T. Guy to the Planning Commission, Kevin Herrit, Director of Community Development

Mayor Pro-Tempore Taylor called for a motion to approve James T. Guy as a voting member of the Dahlonge Planning Commission.

Motion made by Council Member Larson, Seconded by Council Member Gaddis.

Voting Yea: Council Member Ridley, Council Member Gaddis, Council Member Larson, Council Member Ariemma, Council Member Cordle.

Ms. Csukas led James T. Guy through reading and signing the oath of office as a member of the Planning Commission.

6. Appointment of Doby McCluskey to the Historic Preservation Commission, Kevin Herrit, Director of Community Development

Mayor Pro-Tempore Taylor called for a motion to approve Doby McCluskey as a Dahlonge Historic Preservation Commission member.

*Motion made by Council Member Gaddis, Seconded by Council Member Larson.
Voting Yea: Council Member Ridley, Council Member Gaddis, Council Member Larson,
Council Member Ariemma, Council Member Cordle.*

Mr. Doby McCluskey was unable to attend the meeting tonight, and he will be sworn in at the next Historic Preservation Commission Meeting.

ANNOUNCEMENT/CITY REPORTS:

7. Financial Report - December 2020, Melody Marlowe, Director
Director Marlowe outlined the progress of the current City of Dahlonge budget.

NEW BUSINESS:

8. 147 N Park Building Demo, Bill Schmid, City Manager
City Manager Schmid outlined the need to move forward with accepting bids for the demolition of the old school building located on the property at 147 N Park Street.
Motion made by Council Member Larson, Seconded by Council Member Gaddis.

Council Members discussed the building's age and state in question and the need to proceed with the demolition for safety reasons. In previous years, the Downtown Development Authority Board was in discussions concerning this property's development.

*Voting Yea: Council Member Ridley, Council Member Gaddis, Council Member Larson,
Council Member Ariemma, Council Member Cordle.*

COMMENTS – PLEASE LIMIT TO THREE MINUTES

Clerk Comments – No Comments at this time.

City Manager Comments –

1. Second Call to architect for Head House scheduled for this Friday,
2. We are working with Sam McDuffie, tourism committee, on auto enthusiast events in town.
3. Clint Fortner is being honored as the Rotary Employee of the Year at the Rotary Club this Thursday.
4. We are seeing substantial progress with the Wimpy Mill Park and kayak launch.
5. City Manager Schmid praised Melody Marlowe, Mak Yari, and Mark Buchanan for implementing the stormwater project.

City Attorney Comments – No Comments at this time.

City Council Comments –

Council Member Cordle thanked everyone for the opportunity to be part of the Council.

Council Member Ariemma welcomed Joel Cordle to the City Council and thanked all of the volunteers for their time and efforts assisting the City.

Council Member Gaddis praised Clint Fortner as the Rotary Employee of the Year, welcomed Joel Cordle to the City Council, and praised staff for their efforts in making stormwater part of utility billing as Stormwater will be a big part of the future of Dahlonge.

Council Member Ridley welcomed Joel Cordle to the City Council and agreed that Stormwater is a fair and equitable part of the City and will alleviate many of our citizens' hardships.

Council Member Larson welcomed Joel Cordle to the City Council and thanked the newly appointed volunteers for their time and efforts in each program, especially the cemetery committee and the addition of the columbarium at Memorial Cemetery. He praised the new stormwater program and

outlined that misinformation is circulating in social media at this time. Still, Stormwater will generate roughly over \$300,000 in annual revenue. This strategic plan of the Stormwater implementation will allow businesses and residents to share the burden of Stormwater.

Mayor Comments – Mayor Pro-Tempore Taylor welcomed Joel Cordle to the City Council and thanked all of the people we have volunteered for Committees, Boards, and Commissions.

ADJOURNMENT

Mayor Pro-Tempore Taylor called for a motion to adjourn the Council Meeting at 6:30 p.m.

Motion made by Council Member Larson, Seconded by Council Member Gaddis.

Voting Yea: Council Member Ridley, Council Member Gaddis, Council Member Larson, Council Member Ariemma, Council Member Cordle.

Approved this _____ day of _____, 2021.

_____ Sam Norton, Mayor

Attest: _____ Mary Csukas, City Clerk

The City Council of Dahlonega believes citizen input and specialized skills are valuable assets to the community. All City Residents should consider becoming involved in their City by service on Board or Commission. Applications are accepted throughout the year. Please complete the following and submit it with a resume to mcsukas@dahlonega.gov, by fax to 706-864-4837 or by mail to 465 Riley Road, Dahlonega, GA 30533. Thank you for your interest in serving.

Name: Micah Mihok		
Address: 102 Public Square North		
Phone: 706-973-0016	Email: micah.mihok@paulthomaschocolates.com	
Place of Employment: Paul Thomas Chocolates	Occupation: Owner	
Length of Residence in Dahlonega	Years: 25	Months: 8

Entire life.

Board or Commission for which you would like to be considered.

Please note, each of these have different requirements for service, which will be reviewed against your application, training and work experience.

<input type="checkbox"/> Downtown Development Authority Board	<input type="checkbox"/> Cemetery Committee
<input type="checkbox"/> Historic Preservation Commission Three (3) Year Term	<input checked="" type="checkbox"/> Tourism Committee
<input type="checkbox"/> Planning Commission Three (3) Year Term	<input type="checkbox"/> Tree Committee
<input type="checkbox"/> Dahlonega Housing Authority Board	<input type="checkbox"/> General Volunteer Services

Interest & Experience

Why are you interested in serving?
To help contribute to my community in on of the most effective ways I can.
What specialized training or experience do you have that would of benefit one of the Boards or Commissions:
Running my own business and being head of its marketing efforts.

(Please turn over to complete the reverse as well)

Professional or Personal References:

Name	Telephone Number
1. Sam McDuffie	706-974-3110
2. Dathan Harbert	706-864-8473
3. Paul & Lori Hoffman	706-973-9500

If you are a general volunteer for events, festivals, etc. you may be asked to sign a waiver of liability.

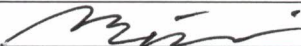
If you are appointed to a City of Dahlonega Board or Commission, you may be required to file a Statement of Economic Interests with the City as a condition prior to your appointment. This filing identifies any financial interests you may have with the City of Dahlonega only and if any conflict of interest may exist.

Volunteering for service on a Board or Commission does not guarantee your eventual appointment. Applications on file will be reviewed when vacancies occur, from which the Mayor may review candidates, but the Mayor may, as well, recommend appointments of non-applicants he/she chooses that indicate desirable qualifications and willingness to serve.

Terms & Conditions

I hereby attest that all statements and information provided in this application are true to the best of my knowledge. I understand that I may be interviewed prior to consideration for recommendation by the Mayor, subject to approval by the Council. I hereby agree that if appointed to serve as a member of a City of Dahlonega Board or Commission, I will spend my time, skills, and energy on the mission of the body to which I am appointed including preparation for and attendance at meetings to remain a member in good standing. Furthermore, I agree that, if appointed, my term will be governed by the By-Laws and/or Rules of Procedure of the entity to which I am appointed.

Applicant's Name: Micah Mihok

Applicant's Signature: 

Date: 01/27/2021



CITY COUNCIL AGENDA REPORT

DATE: February 19, 2021
TITLE: Ordinance 2020-28: Hawkins Street Rezoning Planned Unit Development
PRESENTED BY: Kevin Herrit, Community Development Director & Doug Parks, City Attorney

AGENDA ITEM DESCRIPTION:

Two rezoning applications are currently pending for a zoning map amendment regarding 10.003 acres at 258 Hawkins Street (Parcel # D07-037):

- (1) By Signet seeking to rezone the subject property from R1 to PUD.
- (2) By the City of Dahlonega seeking to rezone the subject property from R1 to R2 with conditions.

Ordinance 2020-28 is an ordinance which would approve the Signet application thereby granting the PUD zoning with conditions as expressed in the ordinance. However, the Planning Commission, the Planning Director and the City Manager recommend denial of the Signet application. The Council will need to vote first on the Signet application as to whether to approve or deny that application.

The R2 application and ordinances are described in subsequent memos.

HISTORY/PAST ACTION: This matter was previously remanded to the planning commission for consideration of R2 zoning. That has now been completed.

FINANCIAL IMPACT:

None

RECOMMENDATION:

See Item Description above.

SUGGESTED MOTIONS: If the Council desires to sustain the recommendation of the Planning Commission, then the motion would be to deny the adoption of this ordinance.

ATTACHMENTS:

Ordinance 2020-28: Hawkins Street Rezoning (PUD Option)

**CITY OF DAHLONEGA
ORDINANCE 2020-28**

AN ORDINANCE AMENDING THE ZONING MAP OF THE CITY OF DAHLONEGA, GEORGIA, BY CHANGING THE ZONING ON PARCEL OF LAND COLLECTIVELY CONSISTING OF 10.003 ACRES, MORE OR LESS, LYING WITHIN TAX PARCEL D07-032. SAID PARCEL OF LAND IS LOCATED IN LAND LOTS 928 & 950 OF THE 12th DISTRICT, 1ST SECTION, CITY OF DAHLONEGA, LUMPKIN COUNTY, GEORGIA RECORDS AS MORE PARTICULARLY DESCRIBED ON THAT CERTAIN PLAT OF SURVEY PREPARED FOR THE ESTATE OF FAYE W. HOUSLEY BY SOUTHLAND ENGINEERING, INC., DATED MARCH 3, 2020.

BE IT HEREBY ORDAINED BY THE GOVERNING BODY OF THE CITY OF DAHLONEGA, GEORGIA, AS FOLLOWS:

SECTION I.

That from and after the passage of this Ordinance the lands described in the Legal Description incorporated into this Ordinance shall be zoned and so designated on the Zoning Map of the City of Dahlonega in classification PUD (Planned Unit Development). All aspects of the development shall conform to the letter of intent and the site plan filed by the applicant as part of the application process, which are incorporated herein, and as may be modified by the conditions set forth herein which are as follows:

- (1) Lighting shall use downlighting and cutoff fixtures configured to be directed toward the center of the development where the structures will be located. Any LED lighting shall be in the color spectrum of 2700K (Warm White) to 3500K (Cool White) and is approved by the Community Development Department.
- (2) Buffers shall be established along the north and northeast property lines with a width of 25' feet vegetated material consisting of evergreen trees that will limit the travel of sound. Front vegetated buffer shall be 15 feet in width and have vegetative material that will shield adjacent parcel owners from vehicular headlights in the parking and internal street areas.
- (3) The development shall install street and pedestrian improvements that will meet city specifications for sidewalks along block sections of Church Street and pedestrian crosswalk indicators crossing Hawkins Street to the sidewalk on Church Street adjacent from the proposed entrance.
- (4) Offsite stormwater improvements shall be installed or upgraded for the portions of Hawkins Street that abut the proposed development and at the intersection of Hawkins and Church Street. Church Street stormwater improvements shall be installed from the ridge crest on Church Street moving down to the intersection of Hawkins and Church Street. It is the Developer's responsibility to improve Hawkins Street and the intersection of Hawkins and Church Street. Furthermore, no Certificate of Occupancy will be issued until these improvements have been completed.

- (5) Hawkins Street shall be improved to meet the road standards required by the Development Regulations along the portions of the development that front Hawkins Street as well as the intersection of Hawkins and Church Street.

LEGAL DESCRIPTION

LEGAL DESCRIPTION - TRACT 3

ALL THAT TRACT OR PARCEL OF LAND LYING AND BEING SITUATED IN LAND LOTS 928 AND 950, OF THE 12TH DISTRICT, 1ST SECTION IN THE CITY OF DAHLONEGA LUMPKIN COUNTY, GEORGIA AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE INTERSECTION OF THE WESTERN LINE OF LAND LOT 928 WITH THE SOUTHERN RIGHT OF WAY OF HAPPY HOLLOW ROAD (40' R/W), THENCE LEAVING SAID RIGHT OF WAY WITH A BEARING OF S 00°07'05" E A DISTANCE OF 292.20 FEET TO A 1" OPEN TOP PIPE; WHICH IS THE TRUE POINT OF BEGINNING. FROM THE TRUE POINT OF BEGINNING AS THUS ESTABLISHED; THENCE WITH A BEARING OF N 83°33'56" EA DISTANCE OF 197.98 FEET TO A #3 REBAR; THENCE WITH A BEARING OF N 14°22'13" WA DISTANCE OF 35.93 FEET TO A #2 REBAR; THENCE WITH A BEARING OF N 13°24' 29" WA DISTANCE OF 98.34 FEET TO A #4 REBAR WITH A CAP; THENCE WITH A BEARING OF N 75°47'08" E A DISTANCE OF 140.36 FEET TO A ¾" OPEN TOP PIPE; THENCE WITH A BEARING OF N 76°02'14" E A DISTANCE OF 135.00 FEET TO A ¾" OPEN TOP PIPE; THENCE WITH A BEARING OF N 26°42'45" W A DISTANCE OF 145.29 FEET TO 2" OPEN TOP PIPE ON THE SOUTHERN R/W OF HAPPY HOLLOW ROAD; THENCE ALONG THE SOUTHERN R/W OF HAPPY HOLLOW ROAD WITH A BEARING OF N 64°06' 14" E A DISTANCE OF 66.39 FEET TO A POINT; THENCE WITH A BEARING OF N 63°26 ' 40" E A DISTANCE OF 37.74 FEET TO A POINT; THENCE WITH A BEARING OF N 59°22'52" E A DISTANCE OF 44.34 FEET TO A #4 REBAR WITH A CAP; THENCE LEAVING THE SOUTHERN R/W OF HAPPY HOLLOW ROAD WITH A BEARING OF S 81°12'27" E A DISTANCE OF 866.29 FEET TO AN AXLE AND GEAR; THENCE WITH A BEARING OF S 61°23'16" E A DISTANCE OF 27.03 FEET TO A 2" OPEN TOP PIPE; THENCE WITH A BEARING OF S 38°59'20" E A DISTANCE OF 125.83 FEET TO A BENT 211 OPEN TOP PIPE; THENCE WITH A BEARING OF S 48°44'51" WA DISTANCE OF 251.25 FEET TO A #4 REBAR WITHA CAP; THENCE WITH A BEARING OF S 82°39'38" WA DISTANCE OF 135.00 FEET TO A 1" OPEN TOPPIPE; THENCE WITH A BEARING OF S 00°46'16" E A DISTANCE OF 40.77 FEET TO A 1 ½" OPEN TOP PIPE; THENCE WITH A BEARING OF N 88°50'26" WA DISTANCE OF 169.17 FEET TO A #3 REBAR; THENCE WITH A BEARING OF N 89°20'51" W A DISTANCE OF 512.30 FEET TO A #4 REBAR; THENCE WITHA BEARING OF S 88°17'38" W A DISTANCE OF 53.82 FEET TO A #4 REBAR WITH A CAP; THENCE WITH A BEARING OF S 74°28' 42" W A DISTANCE OF 22.36 FEET TO A #4 REBAR; THENCE WITH A BEARING OF S 88°53'44" W A DISTANCE OF 167.32 FEET TO A #4 REBAR WITH A CAP; THENCE WITH A BEARING OF N 38°16'11" E A DISTANCEOF 64.24 FEET TO A #4 REBAR WITH A CAP; THENCE WITH A BEARING OF S 73°18'01" W A DISTANCE OF 104.68 FEET TO A #4 REBAR WITH A CAP;

THENCE WITH A BEARING OF S 87°02'01" W A DISTANCE OF 97.06 FEET TO A #4 REBAR WITH A CAP; THENCE WITH A BEARING OF S 83°09 '46" W A DISTANCE OF 54.04 FEET TO A #4 REBAR WITH A CAP FOUND ON THE COMMON LAND LOT LINE TO LAND LOTS 893 AND 928; THENCE WITH A BEARING OF N 00°06'44" W A DISTANCE OF 41.58 FEET TO A 1" OPEN TOP PIPE WHICH IS THE POINT OF BEGINNING. SAID TRACT OR PARCEL OF LAND CONTAINS 10.003 ACRES MORE OR LESS. AS SHOWN AS TRACT 3 ON A SURVEY PREPARED BY SOUTHLAND ENGINEERING, INC.

SECTION II.

All Ordinances and parts of Ordinances in conflict herewith are hereby repealed.

SECTION III.

If any portion of this Ordinance shall be held to be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect or impair the remaining portions unless it clearly appears that such other parts are wholly and necessarily dependent upon the part held to be invalid or unconstitutional.

SECTION IV.

The effective date of this Ordinance shall be upon approval by the City Council of Dahlonega, Georgia.

APPROVED THIS _____ DAY OF _____, 2021 BY THE MAYOR AND COUNCIL OF THE CITY OF DAHLONEGA, GEORGIA.

Sam Norton, Mayor

Attest:

Mary Csukas, City Clerk



CITY COUNCIL AGENDA REPORT

DATE: February 19, 2021
TITLE: Ordinance 2021-07: Hawkins Street Rezoning R2 with Conditions
PRESENTED BY: Kevin Herrit, Community Development Director & Doug Parks, City Attorney

AGENDA ITEM DESCRIPTION:

As noted in the preceding memo, two rezoning applications are currently pending for a zoning map amendment regarding 10.003 acres at 258 Hawkins Street (Parcel # D07-037):

- (1) By Signet seeking to rezone the subject property from R1 to PUD.
- (2) By the City of Dahlonega seeking to rezone the subject property from R1 to R2 with conditions.

If the Signet application is denied, then you would then look at the City's R2 application to determine whether to approve or deny that application. The Planning Commission and Community Development Director recommend the ordinance attached as identified as Ordinance 2021-07. The city manager has recommended further conditions to be added, however. The city manager's ordinance is addressed in a subsequent memo.

HISTORY/PAST ACTION: This matter was previously remanded to the planning commission for consideration of R2 zoning. That has now been completed.

FINANCIAL IMPACT:

None

RECOMMENDATION:

See Item Description above.

SUGGESTED MOTIONS: Motion to approve if you consider this ordinance to be sufficient, or to deny if you are inclined toward approving the manager's recommendations which are included within Ordinance 2021-08 presented by subsequent memo.

Possible adjustment: Motion to approve with the addition of conditions 3 and 5 from Ordinance 2020-08.

ATTACHMENTS:

Ordinance 2021-07: Hawkins Street Rezoning (P+Z R2 Recommendation with Conditions)

**CITY OF DAHLONEGA
ORDINANCE 2021-07**

AN ORDINANCE AMENDING THE ZONING MAP OF THE CITY OF DAHLONEGA, GEORGIA, BY CHANGING THE ZONING ON PARCEL OF LAND COLLECTIVELY CONSISTING OF 10.003 ACRES, MORE OR LESS, LYING WITHIN TAX PARCEL D07-032. SAID PARCEL OF LAND IS LOCATED IN LAND LOTS 928 & 950 OF THE 12th DISTRICT, 1ST SECTION, CITY OF DAHLONEGA, LUMPKIN COUNTY, GEORGIA RECORDS AS MORE PARTICULARLY DESCRIBED ON THAT CERTAIN PLAT OF SURVEY PREPARED FOR THE ESTATE OF FAYE W. HOUSLEY BY SOUTHLAND ENGINEERING, INC., DATED MARCH 3, 2020.

BE IT HEREBY ORDAINED BY THE GOVERNING BODY OF THE CITY OF DAHLONEGA, GEORGIA, AS FOLLOWS:

SECTION I.

That from and after the passage of this Ordinance the lands described in the Legal Description incorporated into this Ordinance shall be zoned and so designated on the Zoning Map of the City of Dahlonega in classification R-2 (Multiple-Family Residential District). All aspects of the development shall as a condition conform to a site plan to be submitted before the commencement of any development activities and to be approved by the community development director before the issuance of any permits or other approvals and shall further be subject to and conform to the additional conditions set forth herein which are as follows:

- (1) There shall be no amenities located within 150 feet of any property boundary that abuts or is adjacent to a parcel zoned R-1.
- (2) All development shall conform to Dahlonega Ordinance 75-1 (Water and Sewer) latest amendment and shall include current tap fee charges and consumption rates as well as other city regulations pertaining to water and sewer installation.
- (3) The Point of Intersection (POI) of any roads, driveways or other entrances shall be a minimum of 175 feet from the POI of the intersection of Hawkins Street and Church Street.
- (4) All proposed solid waste loading centers shall be accessible by rear-loading solid waste vehicles, consistent with those used by the City of Dahlonega.
- (5) Offsite roadway improvements, if any, identified as part of the analysis shall be included with the site development in a common set of development documents.
- (6) All structures shall be no more than 200 feet in length unless broken by a clear line of demarcation, suggestive of an (L) at an angle of 75 degrees to 105 degrees.
- (7) Each structure shall have an outside covering of brick or stone for 50 percent or more of the entire exterior walled surface.

LEGAL DESCRIPTION

LEGAL DESCRIPTION - TRACT 3

ALL THAT TRACT OR PARCEL OF LAND LYING AND BEING SITUATED IN LAND LOTS 928 AND 950, OF THE 12TH DISTRICT, 1ST SECTION IN THE CITY OF DAHLONEGA LUMPKIN COUNTY, GEORGIA AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE INTERSECTION OF THE WESTERN LINE OF LAND LOT 928 WITH THE SOUTHERN RIGHT OF WAY OF HAPPY HOLLOW ROAD (40' R/W), THENCE LEAVING SAID RIGHT OF WAY WITH A BEARING OF S 00°07'05" E A DISTANCE OF 292.20 FEET TO A 1" OPEN TOP PIPE; WHICH IS THE TRUE POINT OF BEGINNING. FROM THE TRUE POINT OF BEGINNING AS THUS ESTABLISHED; THENCE WITH A BEARING OF N 83°33'56" EA DISTANCE OF 197.98 FEET TO A #3 REBAR; THENCE WITH A BEARING OF N 14°22'13" WA DISTANCE OF 35.93 FEET TO A #2 REBAR; THENCE WITH A BEARING OF N 13°24' 29" WA DISTANCE OF 98.34 FEET TO A #4 REBAR WITH A CAP; THENCE WITH A BEARING OF N 75°47'08" E A DISTANCE OF 140.36 FEET TO A ¾" OPEN TOP PIPE; THENCE WITH A BEARING OF N 76°02'14" E A DISTANCE OF 135.00 FEET TO A ¾" OPEN TOP PIPE; THENCE WITH A BEARING OF N 26°42'45" W A DISTANCE OF 145.29 FEET TO 2" OPEN TOP PIPE ON THE SOUTHERN R/W OF HAPPY HOLLOW ROAD; THENCE ALONG THE SOUTHERN R/W OF HAPPY HOLLOW ROAD WITH A BEARING OF N 64°06' 14" E A DISTANCE OF 66.39 FEET TO A POINT; THENCE WITH A BEARING OF N 63°26 ' 40" E A DISTANCE OF 37.74 FEET TO A POINT; THENCE WITH A BEARING OF N 59°22'52" E A DISTANCE OF 44.34 FEET TO A #4 REBAR WITH A CAP; THENCE LEAVING THE SOUTHERN R/W OF HAPPY HOLLOW ROAD WITH A BEARING OF S 81°12'27" E A DISTANCE OF 866.29 FEET TO AN AXLE AND GEAR; THENCE WITH A BEARING OF S 61°23'16" E A DISTANCE OF 27.03 FEET TO A 2" OPEN TOP PIPE; THENCE WITH A BEARING OF S 38°59'20" E A DISTANCE OF 125.83 FEET TO A BENT 211 OPEN TOP PIPE; THENCE WITH A BEARING OF S 48°44'51" WA DISTANCE OF 251.25 FEET TO A #4 REBAR WITHA CAP; THENCE WITH A BEARING OF S 82°39'38" WA DISTANCE OF 135.00 FEET TO A 1" OPEN TOPPIPE; THENCE WITH A BEARING OF S 00°46'16" E A DISTANCE OF 40.77 FEET TO A 1 ½" OPEN TOP PIPE; THENCE WITH A BEARING OF N 88°50'26" WA DISTANCE OF 169.17 FEET TO A #3 REBAR; THENCE WITH A BEARING OF N 89°20'51" W A DISTANCE OF 512.30 FEET TO A #4 REBAR; THENCE WITHA BEARING OF S 88°17'38" W A DISTANCE OF 53.82 FEET TO A #4 REBAR WITH A CAP; THENCE WITH A BEARING OF S 74°28' 42" W A DISTANCE OF 22.36 FEET TO A #4 REBAR; THENCE WITH A BEARING OF S 88°53'44" W A DISTANCE OF 167.32 FEET TO A #4 REBAR WITH A CAP; THENCE WITH A BEARING OF N 38°16'11" E A DISTANCEOF 64.24 FEET TO A #4 REBAR WITH A CAP; THENCE WITH A BEARING OF S 73°18'01" W A DISTANCE OF 104.68 FEET TO A #4 REBAR WITH A CAP; THENCE WITH A BEARING OF S 87°02'01" W A DISTANCE OF 97.06 FEET TO A #4

REBAR WITH A CAP; THENCE WITH A BEARING OF S 83°09 '46" W A DISTANCE OF 54.04 FEET TO A #4 REBAR WITH A CAP FOUND ON THE COMMON LAND LOT LINE TO LAND LOTS 893 AND 928; THENCE WITH A BEARING OF N 00°06'44" W A DISTANCE OF 41.58 FEET TO A 1" OPEN TOP PIPE WHICH IS THE POINT OF BEGINNING. SAID TRACT OR PARCEL OF LAND CONTAINS 10.003 ACRES MORE OR LESS. AS SHOWN AS TRACT 3 ON A SURVEY PREPARED BY SOUTHLAND ENGINEERING, INC.

SECTION II.

All Ordinances and parts of Ordinances in conflict herewith are hereby repealed.

SECTION III.

If any portion of this Ordinance shall be held to be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect or impair the remaining portions unless it clearly appears that such other parts are wholly and necessarily dependent upon the part held to be invalid or unconstitutional.

SECTION IV.

The effective date of this Ordinance shall be upon approval by the City Council of Dahlonega, Georgia.

APPROVED THIS _____ DAY OF _____, 2021 BY THE MAYOR AND COUNCIL OF THE CITY OF DAHLONEGA, GEORGIA.

Sam Norton, Mayor

Attest:

Mary Csukas, City Clerk



CITY COUNCIL AGENDA REPORT

DATE: February 19, 2021
TITLE: Ordinance 2021-08: Hawkins Street Rezoning R2 with Further Conditions
PRESENTED BY: Kevin Herrit, Community Development Director & Doug Parks, City Attorney

AGENDA ITEM DESCRIPTION:

As noted in prior memos, two rezoning applications are currently pending for a zoning map amendment regarding 10.003 acres at 258 Hawkins Street (Parcel # D07-037):

- (1) By Signet seeking to rezone the subject property from R1 to PUD.
- (2) By the City of Dahlonega seeking to rezone the subject property from R1 to R2 with conditions.

If the Signet application and the basic City R2 application are denied, then you would then look at the City's R2 application and the recommendation by the manager for the granting of R2 with further conditions. That is represented by Ordinance 2021-08.

HISTORY/PAST ACTION: This matter was previously remanded to the planning commission for consideration of R2 zoning. That has now been completed.

FINANCIAL IMPACT:

None

RECOMMENDATION:

See Item Description above.

SUGGESTED MOTIONS: Motion to approve if you consider this ordinance to be sufficient, or to deny if you are inclined toward approving the manager's recommendations which are included within Ordinance 2021-08 presented by subsequent memo.

Possible adjustment: Motion to approve with the addition of conditions 3 and 5 from Ordinance 2020-08.

ATTACHMENTS:

Ordinance 2021-08: Hawkins Street Rezoning (P+Z R2 Recommendation with Further Conditions)

**CITY OF DAHLONEGA
ORDINANCE 2021-08**

AN ORDINANCE AMENDING THE ZONING MAP OF THE CITY OF DAHLONEGA, GEORGIA, BY CHANGING THE ZONING ON PARCEL OF LAND COLLECTIVELY CONSISTING OF 10.003 ACRES, MORE OR LESS, LYING WITHIN TAX PARCEL D07-032. SAID PARCEL OF LAND IS LOCATED IN LAND LOTS 928 & 950 OF THE 12th DISTRICT, 1ST SECTION, CITY OF DAHLONEGA, LUMPKIN COUNTY, GEORGIA RECORDS AS MORE PARTICULARLY DESCRIBED ON THAT CERTAIN PLAT OF SURVEY PREPARED FOR THE ESTATE OF FAYE W. HOUSLEY BY SOUTHLAND ENGINEERING, INC., DATED MARCH 3, 2020.

BE IT HEREBY ORDAINED BY THE GOVERNING BODY OF THE CITY OF DAHLONEGA, GEORGIA, AS FOLLOWS:

SECTION I.

That from and after the passage of this Ordinance the lands described in the Legal Description incorporated into this Ordinance shall be zoned and so designated on the Zoning Map of the City of Dahlonega in classification R-2 (Multiple-Family Residential District). All aspects of the development shall as a condition conform to a site plan to be submitted before the commencement of any development activities and to be approved by the community development director before the issuance of any permits or other approvals and shall further be subject to and conform to the additional conditions set forth herein which are as follows:

- (1) There shall be no amenities located within 150 feet of any property boundary that abuts or is adjacent to a parcel zoned R-1.
- (2) All development shall conform to Dahlonega Ordinance 75-1 (Water and Sewer) latest amendment and shall include current tap fee charges and consumption rates as well as other city regulations pertaining to water and sewer installation.
- (3) The Point of Intersection (POI) of any roads, driveways or other entrances shall be a minimum of 175 feet from the POI of the intersection of Hawkins Street and Church Street.
- (4) All proposed solid waste loading centers shall be accessible by rear-loading solid waste vehicles, consistent with those used by the City of Dahlonega.
- (5) Offsite roadway improvements, if any, identified as part of the analysis shall be included with the site development in a common set of development documents.
- (6) All structures shall be no more than 200 feet in length unless broken by a clear line of demarcation, suggestive of an (L) at an angle of 75 degrees to 105 degrees.
- (7) Each structure shall have an outside covering of brick or stone for 50 percent or more of the entire exterior walled surface.
- (8) Development density shall be capped at 4 units per acre.
- (9) The otherwise allowed uses of this R-2 district shall not include apartments and dormitories. Nor shall they include convalescent homes, nursing homes, rehabilitation

centers, sanitariums and similar institutionalized residential facilities involving professional care and treatment.

- (10) Except for those housing types prohibited by condition set forth herein, any other multi-family housing shall include a mix of one, two and three bedroom units. No four bedroom units shall be allowed. Further, such multi-family units shall be organized in such a manner that no more than forty percent of the units in the overall complex shall consist of each of the allowable design types of one, two and three bedroom units.

LEGAL DESCRIPTION

LEGAL DESCRIPTION - TRACT 3

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COMMENCING AT THE INTERSECTION OF THE WESTERN LINE OF LAND LOT 928 WITH THE SOUTHERN RIGHT OF WAY OF HAPPY HOLLOW ROAD (40' R/W), THENCE LEAVING SAID RIGHT OF WAY WITH A BEARING OF S 00°07'05" E A DISTANCE OF 292.20 FEET TO A 1" OPEN TOP PIPE; WHICH IS THE TRUE POINT OF BEGINNING. FROM THE TRUE POINT OF BEGINNING AS THUS ESTABLISHED; THENCE WITH A BEARING OF N 83°33'56" E A DISTANCE OF 197.98 FEET TO A #3 REBAR; THENCE WITH A BEARING OF N 14°22'13" W A DISTANCE OF 35.93 FEET TO A #2 REBAR; THENCE WITH A BEARING OF N 13°24' 29" W A DISTANCE OF 98.34 FEET TO A #4 REBAR WITH A CAP; THENCE WITH A BEARING OF N 75°47'08" E A DISTANCE OF 140.36 FEET TO A ¾" OPEN TOP PIPE; THENCE WITH A BEARING OF N 76°02'14" E A DISTANCE OF 135.00 FEET TO A ¾" OPEN TOP PIPE; THENCE WITH A BEARING OF N 26°42'45" W A DISTANCE OF 145.29 FEET TO 2" OPEN TOP PIPE ON THE SOUTHERN R/W OF HAPPY HOLLOW ROAD; THENCE ALONG THE SOUTHERN R/W OF HAPPY HOLLOW ROAD WITH A BEARING OF N 64°06' 14" E A DISTANCE OF 66.39 FEET TO A POINT; THENCE WITH A BEARING OF N 63°26 ' 40" E A DISTANCE OF 37.74 FEET TO A POINT; THENCE WITH A BEARING OF N 59°22'52" E A DISTANCE OF 44.34 FEET TO A #4 REBAR WITH A CAP; THENCE LEAVING THE SOUTHERN R/W OF HAPPY HOLLOW ROAD WITH A BEARING OF S 81°12'27" E A DISTANCE OF 866.29 FEET TO AN AXLE AND GEAR; THENCE WITH A BEARING OF S 61°23'16" E A DISTANCE OF 27.03 FEET TO A 2" OPEN TOP PIPE; THENCE WITH A BEARING OF S 38°59'20" E A DISTANCE OF 125.83 FEET TO A BENT 211 OPEN TOP PIPE; THENCE WITH A BEARING OF S 48°44'51" W A DISTANCE OF 251.25 FEET TO A #4 REBAR WITH A CAP; THENCE WITH A BEARING OF S 82°39'38" W A DISTANCE OF 135.00 FEET TO A 1" OPEN TOP PIPE; THENCE WITH A BEARING OF S 00°46'16" E A DISTANCE OF 40.77 FEET TO A 1 ½" OPEN TOP PIPE; THENCE WITH A BEARING OF N 88°50'26" W A DISTANCE OF 169.17 FEET TO A #3 REBAR; THENCE WITH A BEARING OF N 89°20'51" W A DISTANCE OF 512.30 FEET TO A #4 REBAR; THENCE WITH A BEARING OF S 88°17'38" W A DISTANCE OF 53.82 FEET TO A #4 REBAR WITH A CAP; THENCE WITH A BEARING OF S 74°28' 42" W A DISTANCE OF

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SECTION II.

All Ordinances and parts of Ordinances in conflict herewith are hereby repealed.

SECTION III.

If any portion of this Ordinance shall be held to be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect or impair the remaining portions unless it clearly appears that such other parts are wholly and necessarily dependent upon the part held to be invalid or unconstitutional.

SECTION IV.

The effective date of this Ordinance shall be upon approval by the City Council of Dahlonega, Georgia.

APPROVED THIS _____ DAY OF _____, 2021 BY THE MAYOR AND COUNCIL OF THE CITY OF DAHLONEGA, GEORGIA.

Sam Norton, Mayor

Attest:

Mary Csukas, City Clerk



RESOLUTIONS & ORDINANCES

DATE: February 1, 2021
TITLE: FY2020 Year-End Budget Amendment – Resolution 2021-04
PRESENTED BY: Melody Marlowe, Finance Director

AGENDA ITEM DESCRIPTION:

FY2020 Year-End Budget Amendment

HISTORY/PAST ACTION:

The FY2020 Original budget was approved by Council on September 5, 2019. An adjusted COVID budget was approved by Council on April 20, 2020.

FINANCIAL IMPACT:

Described on the Resolution Attachment A

RECOMMENDATION:

It is recommended that Council approve the year-end budget amendment as presented.

SUGGESTED MOTIONS:

I make a motion to approve Resolution 2021-04 Year-End Budget Amendment for Fiscal Year 2020

ATTACHMENTS:

Resolution 2021-04 Year-End Budget Amendment for Fiscal Year 2020

RESOLUTION 2021-04
YEAR-END BUDGET AMENDMENT
FISCAL YEAR 2020

WHEREAS, the City Council approved a budget for fiscal year 2020 for the City of Dahlonega on September 5, 2019; and

WHEREAS, the budget is a dynamic rather than static revenue and spending plan which requires adjustment from time to time as circumstances change; and

WHEREAS, through review of the financial activity for the current fiscal year, there are budget adjustments needed to more closely reflect expected results.

NOW THEREFORE, BE IT RESOLVED that the Mayor and City Council of the City of Dahlonega, Georgia hereby adopts the adjustments to the Fiscal 2020 budget as presented on “Attachment A” attached hereto and made a part of the Resolution.

ADOPTED this 1st day of March, 2021.

CITY OF DAHLONEGA, GEORGIA

By: _____
Sam Norton, Mayor

Attest:

Mary Csukas, City Clerk

**CITY OF DAHLONEGA
FY2020 YEAR-END BUDGET AMENDMENT**

DESCRIPTION	2019-20 ORIGINAL BUDGET	MID-YEAR BUDGET CHANGE	YEAR-END BUDGET CHANGE	FY2020 AMENDED BUDGET
Fund 100 - GENERAL FUND				
GENERAL PROPERTY TAXES	1,976,153.00	(218,715.00)	0.00	1,757,438.00
GENERAL SALES AND USE TAXES	901,188.00	(138,188.00)	47,900.00	810,900.00
SELECTIVE SALES AND USE TAXES	220,000.00	(72,000.00)	0.00	148,000.00
ALCOHOLIC BEVERAGES LICENSES	132,000.00	(4,350.00)	0.00	127,650.00
BUSINESS TAXES	488,000.00	35,900.00	0.00	523,900.00
PENALTIES AND INTEREST	7,000.00	(4,000.00)	0.00	3,000.00
PERMITS AND FEES	36,000.00	29,535.00	0.00	65,535.00
INTERGOVERNMENTAL REVENUE	30,600.00	1,200.00	33,000.00	64,800.00
CHARGES FOR SERVICES	93,600.00	(4,000.00)	0.00	89,600.00
FINES AND FORFEITURES	162,000.00	(60,500.00)	0.00	101,500.00
INVESTMENT INCOME	80,000.00	(20,000.00)	(15,400.00)	44,600.00
CONTRIBUTIONS AND DONATIONS	0.00	0.00	0.00	0.00
MISCELLANEOUS REVENUE	10,000.00	8,000.00	0.00	18,000.00
OTHER FINANCING SOURCES	9,000.00	(7,000.00)	0.00	2,000.00
OTHER CHARGES FOR SERVICES	0.00	0.00	0.00	0.00
TRANSFERS IN FROM OTHER FUNDS	13,306.00	(5,236.00)	2,483.00	10,553.00
APPROPRIATED FUND BALANCE	870,188.00	35,903.00	(1,523.00)	904,568.00
TOTAL REVENUES	5,029,035.00	(423,451.00)	66,460.00	4,672,044.00
LEGISLATIVE	209,541.00	(35,064.00)	0.00	174,477.00
EXECUTIVE	315,677.00	(15,121.00)	0.00	300,556.00
ELECTIONS	19,950.00	(6,500.00)	0.00	13,450.00
GENERAL ADMINISTRATION	968,723.00	(70,806.00)	44,900.00	942,817.00
MINICIPAL COURT	232,983.00	(9,016.00)	0.00	223,967.00
CITY MARSHAL	411,394.00	(58,705.00)	2,000.00	354,689.00
STREETS	1,123,165.00	(25,244.00)	15,178.00	1,113,099.00
MAINTENANCE AND SHOP	100,316.00	(6,792.00)	26,560.00	120,084.00
CEMETERY	58,849.00	(4,879.00)	0.00	53,970.00
PARKS	42,740.00	(20,300.00)	9,000.00	31,440.00
COMMUNITY DEVELOPMENT	341,051.00	(67,904.00)	0.00	273,147.00
NON-DEPARTMENTAL	58,244.00	(29,093.00)	(12,018.00)	17,133.00
TRANSFERS OUT TO OTHER FUNDS	1,146,402.00	(74,027.00)	(19,160.00)	1,053,215.00
TOTAL EXPENDITURES	5,029,035.00	(423,451.00)	66,460.00	4,672,044.00
Fund 100 - GENERAL FUND:				
TOTAL REVENUES	5,029,035.00	(423,451.00)	66,460.00	4,672,044.00
TOTAL EXPENDITURES	5,029,035.00	(423,451.00)	66,460.00	4,672,044.00
NET OF REVENUES & EXPENDITURES	0.00	0.00	0.00	0.00

YEAR-END BUDGET CHANGE DESCRIPTIONS:

- Increase operating budgets where COVID cuts were too deep - covered by additional sales tax revenue (\$32,500)
(Legal \$16,000, Banking Fees \$5,700, Electricity \$4,000, Street supplies and services \$5,600, Parks supplies \$1,200)
- Decrease Interest Revenues where original estimates were not met - covered by additional sales tax revenue (\$15,400)
- Increase operating budgets for COVID 19 Pandemic expenses - covered by federal grant (\$33,000)
(Administrative technology & supplies \$23,200, Marshal supplies \$2,000, Parks cleaning services \$7,800)
- Write off disposal of fuel with the closing of the City's fuel center, charged to Streets (\$11,178)
- Recognize additional Hotel/Motel tax revenue administrative fees (\$2,483)

**CITY OF DAHLONEGA
FY2020 YEAR-END BUDGET AMENDMENT**

DESCRIPTION	2019-20 ORIGINAL BUDGET	MID-YEAR BUDGET CHANGE	YEAR-END BUDGET CHANGE	FY2020 AMENDED BUDGET
Fund 230 - DOWNTOWN DEVELOPMENT AUTHORITY				
CHARGES FOR SERVICES	50,000.00	(50,000.00)	0.00	0.00
TRANSFERS IN FROM OTHER FUNDS	314,206.00	(34,027.00)	840.00	281,019.00
APPROPRIATED FUND BALANCE	0.00	30,270.00	10,500.00	40,770.00
TOTAL REVENUES	364,206.00	(53,757.00)	11,340.00	321,789.00
DDA ADMINISTRATION	228,588.00	(9,936.00)	29.00	218,681.00
DOWNTOWN DEVELOPMENT	135,619.00	(49,092.00)	11,311.00	97,838.00
DAHLONEGA 2000	0.00	5,270.00	0.00	5,270.00
TOTAL EXPENDITURES	364,207.00	(53,758.00)	11,340.00	321,789.00

Fund 230 - DOWNTOWN DEVELOPMENT AUTHORITY:

TOTAL REVENUES	364,206.00	(53,757.00)	11,340.00	321,789.00
TOTAL EXPENDITURES	364,207.00	(53,758.00)	11,340.00	321,789.00
NET OF REVENUES & EXPENDITURES	(1.00)	1.00	0.00	0.00

YEAR-END BUDGET CHANGE DESCRIPTIONS:

- DDA Board approved contract with WLA Studio, Historic Preservation Consultant for Head House (\$4,500)
- Increase Fourth of July event budget to provide for portable handwashing stations (\$840)
- Allocate funding from fund balance to provide match for a Georgia Downtown Renaissance Partnership grant (\$6,000)

**CITY OF DAHLONEGA
FY2020 YEAR-END BUDGET AMENDMENT**

DESCRIPTION	2019-20 ORIGINAL BUDGET	MID-YEAR BUDGET CHANGE	YEAR-END BUDGET CHANGE	FY2020 AMENDED BUDGET
Fund 275 - HOTEL/MOTEL TAX FUND				
HOTEL/MOTEL TAXES	456,038.00	(187,038.00)	82,774.00	351,774.00
TOTAL REVENUES	456,038.00	(187,038.00)	82,774.00	351,774.00
PURCHASES/CONTRACTED SERVICES	250,000.00	0.00	0.00	250,000.00
TRANSFERS OUT TO OTHER FUNDS	206,038.00	(187,038.00)	82,774.00	101,774.00
TOTAL EXPENDITURES	456,038.00	(187,038.00)	82,774.00	351,774.00
Fund 275 - HOTEL/MOTEL TAX FUND:				
TOTAL REVENUES	456,038.00	(187,038.00)	82,774.00	351,774.00
TOTAL EXPENDITURES	456,038.00	(187,038.00)	82,774.00	351,774.00
NET OF REVENUES & EXPENDITURES	0.00	0.00	0.00	0.00

YEAR-END BUDGET CHANGE DESCRIPTIONS:

- Recognize additional Hotel/Motel tax revenue (\$82,774)

**CITY OF DAHLONEGA
FY2020 YEAR-END BUDGET AMENDMENT**

DESCRIPTION	2019-20 ORIGINAL BUDGET	MID-YEAR BUDGET CHANGE	YEAR-END BUDGET CHANGE	FY2020 AMENDED BUDGET
Fund 320 - SPLOST CAPITAL PROJECTS FUND				
GENERAL SALES AND USE TAXES	476,900.00	(162,935.00)	220,326.00	534,291.00
INVESTMENT INCOME	0.00	0.00	813.00	813.00
TOTAL REVENUES	476,900.00	(162,935.00)	221,139.00	535,104.00
TRANSFERS OUT TO OTHER FUNDS	476,900.00	(162,935.00)	221,139.00	535,104.00
TOTAL EXPENDITURES	476,900.00	(162,935.00)	221,139.00	535,104.00
Fund 320 - SPLOST CAPITAL PROJECTS FUND:				
TOTAL REVENUES	476,900.00	(162,935.00)	221,139.00	535,104.00
TOTAL EXPENDITURES	476,900.00	(162,935.00)	221,139.00	535,104.00
NET OF REVENUES & EXPENDITURES	0.00	0.00	0.00	0.00

YEAR-END BUDGET CHANGE DESCRIPTIONS:

- Recognize additional SPLOST and interest revenue and related transfers out to capital projects (\$221,139)

**CITY OF DAHLONEGA
FY2020 YEAR-END BUDGET AMENDMENT**

DESCRIPTION	2019-20 ORIGINAL BUDGET	MID-YEAR BUDGET CHANGE	YEAR-END BUDGET CHANGE	FY2020 AMENDED BUDGET
Fund 335 - TSPLOST CAPITAL PROJECTS FUND				
GENERAL SALES AND USE TAXES	0.00	594,244.00	0.00	594,244.00
INVESTMENT INCOME	0.00	0.00	0.00	0.00
TOTAL REVENUES	0.00	594,244.00	0.00	594,244.00
OTHER COSTS	0.00	274,242.00	0.00	274,242.00
TRANSFERS OUT TO OTHER FUNDS	0.00	320,002.00	0.00	320,002.00
TOTAL EXPENDITURES	0.00	594,244.00	0.00	594,244.00
Fund 335 - TSPLOST CAPITAL PROJECTS FUND :				
TOTAL REVENUES	0.00	594,244.00	0.00	594,244.00
TOTAL EXPENDITURES	0.00	594,244.00	0.00	594,244.00
NET OF REVENUES & EXPENDITURES	0.00	0.00	0.00	0.00

**CITY OF DAHLONEGA
FY2020 YEAR-END BUDGET AMENDMENT**

DESCRIPTION	2019-20 ORIGINAL BUDGET	MID-YEAR BUDGET CHANGE	YEAR-END BUDGET CHANGE	FY2020 AMENDED BUDGET
Fund 505 - WATER AND SEWER ENTERPRISE FUND				
INVESTMENT INCOME	66,000.00	(1,400.00)	0.00	64,600.00
MISCELLANEOUS REVENUE	1,400.00	(700.00)	0.00	700.00
WATER CHARGES	3,106,327.00	(543,327.00)	0.00	2,563,000.00
TAP FEES - WATER	150,000.00	(105,574.00)	0.00	44,426.00
SEWER CHARGES	2,123,717.00	(345,717.00)	0.00	1,778,000.00
TAP FEES - SEWER	150,000.00	(110,165.00)	0.00	39,835.00
OTHER CHARGES FOR SERVICES	69,000.00	(1,000.00)	0.00	68,000.00
TRANSFERS IN FROM OTHER FUNDS	291,000.00	(93,295.00)	110,569.00	308,274.00
APPROPRIATED NET ASSETS	869,545.00	1,742,630.00	0.00	2,612,175.00
TOTAL REVENUES	6,826,989.00	541,452.00	110,569.00	7,479,010.00
SEWER LIFT STATIONS	248,928.00	(24,534.00)	0.00	224,394.00
SEWER TREATMENT PLANT	815,513.00	(127,762.00)	0.00	687,751.00
DISTRIBUTION AND COLLECTION	1,012,221.01	(118,069.01)	0.00	894,152.00
WATER SUPPLY	182,904.00	(7,000.00)	0.00	175,904.00
WATER TREATMENT PLANT	1,803,131.00	(61,702.00)	0.00	1,741,429.00
CAPITAL OUTLAYS (SEE DETAIL BELOW)	834,900.00	878,835.00	110,569.00	1,824,304.00
INTERFUND CHARGES	67,500.00	0.00	0.00	67,500.00
DEPRECIATION AND AMORTIZATION	1,805,227.00	0.00	0.00	1,805,227.00
OTHER COSTS	56,664.00	1,685.00	0.00	58,349.00
TOTAL EXPENDITURES	6,826,988.01	541,452.99	110,569.00	7,479,010.00
Fund 505 - WATER AND SEWER ENTERPRISE FUND:				
TOTAL REVENUES	6,826,989.00	541,452.00	110,569.00	7,479,010.00
TOTAL EXPENDITURES	6,826,988.01	541,452.99	110,569.00	7,479,010.00
NET OF REVENUES & EXPENDITURES	0.99	(0.99)	0.00	0.00
CAPITAL OUTLAYS				
RESERVOIR DREDGING	0.00	57,775.00	0.00	57,775.00
METER REPLACEMENT PROGRAM	75,000.00	0.00	0.00	75,000.00
W/S LINE REPLACEMENTS-OTHER	100,000.00	50,000.00	0.00	150,000.00
LIFT STATION/PUMP REPLACEMENTS	75,000.00	(58,000.00)	0.00	17,000.00
LIFT STATION REHAB-BIRCH RIVER	162,000.00	316,625.00	0.00	478,625.00
LIFT STATION REHAB-OWENS FARM	0.00	457,074.00	0.00	457,074.00
S CHESTATEE SS ENCASMENT	0.00	30,000.00	0.00	30,000.00
W/S LINE EXTENSIONS - SPLOST	185,900.00	(69,639.00)	110,569.00	226,830.00
SERVICE TRUCK	135,000.00	0.00	0.00	135,000.00
DIGESTER AERATORS (2)	40,000.00	3,000.00	0.00	43,000.00
WATER MODEL	0.00	70,000.00	(15,000.00)	55,000.00
WATER & SEWER SYSTEM MAPPING	0.00	84,000.00	(34,270.00)	49,730.00
DEVELOPMENT STANDARDS MANUAL	0.00	0.00	49,270.00	49,270.00
DEBT REDUCTION PROGRAM	62,000.00	(62,000.00)	0.00	0.00
TOTAL CAPITAL OUTLAYS	834,900.00	878,835.00	110,569.00	1,824,304.00

YEAR-END BUDGET CHANGE DESCRIPTIONS:

- Reallocate unspent funds from the Water Model project and W&S System Mapping project to provide funding for a Development Standards Manual project (\$49,270)
- Recognize additional transfer in from SPLOST Fund for W&S Line Extensions (\$110,569)

**CITY OF DAHLONEGA
FY2020 YEAR-END BUDGET AMENDMENT**

DESCRIPTION	2019-20 ORIGINAL BUDGET	MID-YEAR BUDGET CHANGE	YEAR-END BUDGET CHANGE	FY2020 AMENDED BUDGET
Fund 540 - SOLID WASTE ENTERPRISE FUND				
CHARGES FOR SERVICES	0.00	400.00	0.00	400.00
OTHER FINANCING SOURCES	515,000.00	(400,000.00)	0.00	115,000.00
OTHER CHARGES FOR SERVICES	0.00	0.00	0.00	0.00
REFUSE COLLECTION CHARGES	903,355.00	(71,355.00)	0.00	832,000.00
APPROPRIATED NET ASSETS	670.00	0.00	0.00	670.00
TOTAL REVENUES	1,419,025.00	(470,955.00)	0.00	948,070.00
PERSONAL SERVICES AND EMPLOYEE BENEFITS	493,830.00	(30,048.00)	0.00	463,782.00
PURCHASES/CONTRACTED SERVICES	259,300.00	(19,320.00)	0.00	239,980.00
SUPPLIES	80,200.00	(16,860.00)	0.00	63,340.00
CAPITAL OUTLAYS	515,000.00	(400,000.00)	0.00	115,000.00
DEPRECIATION AND AMORTIZATION	58,268.00	0.00	0.00	58,268.00
OTHER COSTS	0.00	2,500.00	0.00	2,500.00
DEBT SERVICE	12,427.00	(7,227.00)	0.00	5,200.00
TOTAL EXPENDITURES	1,419,025.00	(470,955.00)	0.00	948,070.00
Fund 540 - SOLID WASTE ENTERPRISE FUND:				
TOTAL REVENUES	1,419,025.00	(470,955.00)	0.00	948,070.00
TOTAL EXPENDITURES	1,419,025.00	(470,955.00)	0.00	948,070.00
NET OF REVENUES & EXPENDITURES	0.00	0.00	0.00	0.00

**CITY OF DAHLONEGA
FY2020 YEAR-END BUDGET AMENDMENT**

DESCRIPTION	PROJECT DESCRIPTION	2019-20 ORIGINAL BUDGET	MID-YEAR BUDGET CHANGE	YEAR-END BUDGET CHANGE	FY2020 AMENDED BUDGET
Fund 340 - GRANT CAPITAL PROJECTS FUND					
Revenues					
STATE GRANT - LMIG RESURFACING	STREET PAVING - FY20 LMIG	0.00	80,460.00	0.00	80,460.00
STATE GRANT - LMIG RESURFACING	BARLOW ROAD IMPROVEMENTS	0.00	104,000.00	0.00	104,000.00
STATE GRANT - LMIG RESURFACING	STREET PAVING - FY21 LMIG	0.00	0.00	72,854.00	72,854.00
STATE GRANT - DEPT NATURAL RESOURCES	WIMPY MILL PARK	0.00	0.00	134,501.00	134,501.00
STATE GRANT - TAP PROJECTS	MORRISON MOORE PEDESTRIAN BRIDGE	0.00	0.00	300,000.00	300,000.00
TRANSFERS IN - GENERAL FUND		102,666.00	80,000.00	(140,000.00)	42,666.00
TRANSFERS IN - SPLOST		92,950.00	(34,820.00)	55,285.00	113,415.00
TRANSFERS IN - TSPLOST		44,384.00	275,618.00	0.00	320,002.00
TRANSFERS IN - GG CAPITAL PROJECTS		0.00	0.00	23,527.00	23,527.00
APPROPRIATED FUND BALANCE		0.00	111,785.00	84,715.00	196,500.00
TOTAL REVENUES		240,000.00	617,043.00	530,882.00	1,387,925.00
Expenditures					
CAPITAL OUTLAYS - PROPERTY	WIMPY MILL PARK	0.00	299,500.00	158,028.00	457,528.00
CAPITAL OUTLAYS - INFRASTRUCTURE	STREETSCAPE	60,000.00	0.00	0.00	60,000.00
CAPITAL OUTLAYS - INFRASTRUCTURE	OSS INSTALL - FY19 LMIG	0.00	47,285.00	0.00	47,285.00
CAPITAL OUTLAYS - INFRASTRUCTURE	STREET PAVING - FY20 LMIG	150,000.00	26,258.00	0.00	176,258.00
CAPITAL OUTLAYS - INFRASTRUCTURE	OSS INSTALL - FY20 LMIG	30,000.00	0.00	0.00	30,000.00
CAPITAL OUTLAYS - INFRASTRUCTURE	BARLOW ROAD IMPROVEMENTS	0.00	244,000.00	0.00	244,000.00
CAPITAL OUTLAYS - INFRASTRUCTURE	STREET PAVING - FY21 LMIG	0.00	0.00	72,854.00	72,854.00
CAPITAL OUTLAYS - INFRASTRUCTURE	MORRISON MOORE PEDESTRIAN BRIDGE	0.00	0.00	300,000.00	300,000.00
TOTAL EXPENDITURES		240,000.00	617,043.00	530,882.00	1,387,925.00
Fund 340 - GRANT CAPITAL PROJECTS FUND:					
TOTAL REVENUES		240,000.00	617,043.00	530,882.00	1,387,925.00
TOTAL EXPENDITURES		240,000.00	617,043.00	530,882.00	1,387,925.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00

YEAR-END BUDGET CHANGE DESCRIPTIONS:

- Recognize additional funding for Wimpy Mill Park - DNR Grant (\$134,501) and Hotel/Motel Tax (\$23,527)
- Recognize GDOT FY21 LMIG allocation for Street Paving (\$72,854)
- Recognize GDOT TAP Award for Morrison Moore Pedestrian Bridge engineering costs (\$300,000)
- Recognize additional transfer in from SPLOST Fund (\$55,285)

**CITY OF DAHLONEGA
FY2020 YEAR-END BUDGET AMENDMENT**

DESCRIPTION	PROJECT DESCRIPTION	2019-20 ORIGINAL BUDGET	MID-YEAR BUDGET CHANGE	YEAR-END BUDGET CHANGE	FY2020 AMENDED BUDGET
Fund 390 - GENERAL GOVERNMENT CAPITAL PROJECTS FUND					
Revenues					
TRANSFERS IN - GENERAL FUND		729,530.00	(120,000.00)	120,000.00	729,530.00
TRANSFERS IN - HOTEL/MOTEL TAX		192,732.00	(181,802.00)	80,291.00	91,221.00
TRANSFERS IN - SPLOST		92,950.00	(34,820.00)	55,285.00	113,415.00
PROPERTY SALES - CEMETERY LOT		12,000.00	0.00	0.00	12,000.00
GENERAL LONG-TERM DEBT ISSUED		350,000.00	0.00	0.00	350,000.00
APPROPRIATED FUND BALANCE		0.00	1,013,086.00	(196,245.00)	816,841.00
TOTAL REVENUES		1,377,212.00	676,464.00	59,331.00	2,113,007.00
Expenditures					
CAPITAL OUTLAYS - PROPERTY	FACILITIES & PROPERTY PROGRAM	60,000.00	(4,000.00)	0.00	56,000.00
CAPITAL OUTLAYS - PROPERTY	TOURISM PROJECTS	192,732.00	(169,205.00)	56,764.00	80,291.00
CAPITAL OUTLAYS - PROPERTY	CEMETERY IMPROVEMENTS	12,000.00	27,886.00	0.00	39,886.00
CAPITAL OUTLAYS - PROPERTY	CEMETERY COLUMBARIUM	0.00	57,653.00	0.00	57,653.00
CAPITAL OUTLAYS - PROPERTY	ROOF - CITY HALL	0.00	30,000.00	0.00	30,000.00
CAPITAL OUTLAYS - PROPERTY	CITY HALL RESTROOMS & FOYER	0.00	30,000.00	0.00	30,000.00
CAPITAL OUTLAYS - PROPERTY	CITY HALL PARKING EXPANSION	0.00	48,103.00	(15,000.00)	33,103.00
CAPITAL OUTLAYS - PROPERTY	N PARK STREET BLDG DEMOLITION	0.00	130,000.00	0.00	130,000.00
CAPITAL OUTLAYS - PROPERTY	FAUX BRICK CROSSWALKS	25,000.00	25,000.00	0.00	50,000.00
CAPITAL OUTLAYS - PROPERTY	MEADERS STREET PARKING	60,000.00	0.00	0.00	60,000.00
CAPITAL OUTLAYS - PROPERTY	CEMETERY PAVING	60,000.00	0.00	0.00	60,000.00
CAPITAL OUTLAYS - PROPERTY	CITY HALL EXPANSION	30,000.00	0.00	0.00	30,000.00
CAPITAL OUTLAYS - PROPERTY	HEAD HOUSE RENOVATION	350,000.00	0.00	0.00	350,000.00
CAPITAL OUTLAYS - PROPERTY	CITY PARK IMPROVEMENTS	0.00	40,000.00	15,000.00	55,000.00
CAPITAL OUTLAYS - INFRASTRUCTURE	CROSSWALK/SIDEWALK PROGRAM	40,000.00	39,341.00	0.00	79,341.00
CAPITAL OUTLAYS - INFRASTRUCTURE	STORMWATER PROJECTS	92,951.00	104,685.00	0.00	197,636.00
CAPITAL OUTLAYS - INFRASTRUCTURE	BRIDGE MAINTENANCE PROGRAM	25,000.00	75,000.00	0.00	100,000.00
CAPITAL OUTLAYS - INFRASTRUCTURE	STORM DRAIN - JOHNSON STREET	0.00	72,000.00	0.00	72,000.00
CAPITAL OUTLAYS - INFRASTRUCTURE	MARTIN STREET WIDENING	100,000.00	100,000.00	0.00	200,000.00
CAPITAL OUTLAYS - MACH & EQUIPMENT	FINANCIAL SOFTWARE/HARDWARE	147,530.00	70,000.00	0.00	217,530.00
CAPITAL OUTLAYS - MACH & EQUIPMENT	DUMP TRUCK (REPLACEMENT)	90,000.00	0.00	0.00	90,000.00
CAPITAL OUTLAYS - MACH & EQUIPMENT	SERVICE TRUCK (PUBLIC WORKS)	60,000.00	0.00	(20,960.00)	39,040.00
CAPITAL OUTLAYS - MACH & EQUIPMENT	TRACTOR (MOWER/BLOWER)	32,000.00	0.00	0.00	32,000.00

**CITY OF DAHLONEGA
FY2020 YEAR-END BUDGET AMENDMENT**

DESCRIPTION	PROJECT DESCRIPTION	2019-20 ORIGINAL BUDGET	MID-YEAR BUDGET CHANGE	YEAR-END BUDGET CHANGE	FY2020 AMENDED BUDGET
TRANSFERS OUT - GRANT CAPT PROJ		0.00	0.00	23,527.00	23,527.00
TOTAL EXPENDITURES		1,377,213.00	676,463.00	59,331.00	2,113,007.00
Fund 390 - GENERAL GOVERNMENT CAPITAL PROJECTS FUND:					
TOTAL REVENUES		1,377,212.00	676,464.00	59,331.00	2,113,007.00
TOTAL EXPENDITURES		1,377,213.00	676,463.00	59,331.00	2,113,007.00
NET OF REVENUES & EXPENDITURES		(1.00)	1.00	0.00	0.00

YEAR-END BUDGET CHANGE DESCRIPTIONS:

- Council approved transfer from City Hall Parking Expansion project to City Hall Park Improvements project (\$15,000)
- Transfer Hotel/Motel tax funds held for Tourism Projects to the Wimpy Mill Park project in Grant Capital Projects fund (\$23,527)
- Move funding for tools to equip the new service truck to Maintenance and Shop operating budget (20,960)
- Recognize additional Hotel/Motel tax revenue dedicated to Tourism Projects (\$80,291)
- Recognize additional transfer in from SPLOST Fund (\$55,285)



RESOLUTIONS & ORDINANCES

DATE: February 1, 2021
TITLE: FY2021 Reappropriations Budget Amendment – Resolution 2021-05
PRESENTED BY: Melody Marlowe, Finance Director

AGENDA ITEM DESCRIPTION:

FY2021 Prior Year Reappropriations Budget Amendment

HISTORY/PAST ACTION:

The FY2021 Original budget was approved by Council on September 8, 2020. Several Capital Projects were budgeted in FY2020 but not completed at year-end.

FINANCIAL IMPACT:

Described on the Resolution Attachment A

RECOMMENDATION:

It is recommended that Council approve the reappropriations budget amendment as presented in order to bring forward budget balances for capital projects in progress at the end of fiscal year 2020.

SUGGESTED MOTIONS:

I make a motion to approve Resolution 2021-05 Budget Amendment - Fiscal Year 2021 Prior Year Reappropriations.

ATTACHMENTS:

Resolution 2021-05 Budget Amendment – Fiscal Year 2021 Prior Year Reappropriations

RESOLUTION 2021-05
BUDGET AMENDMENT – FISCAL YEAR 2021
PRIOR YEAR REAPPROPRIATIONS

WHEREAS, the City Council approved a budget for fiscal year 2021 for the City of Dahlonega on September 8, 2020, and

WHEREAS, the budget is a dynamic rather than static revenue and spending plan which requires adjustment from time to time as circumstances change; and

WHEREAS, there were some projects/items budgeted in the previous fiscal year but not completed/received until the current fiscal year, and there is a need to re-appropriate the remaining budget amounts from FY2020.

NOW, THEREFORE BE IT RESOLVED that the Mayor and City Council of the City of Dahlonega, Georgia hereby adopts the adjustments to the Fiscal Year 2021 Budget as presented on “Attachment A” attached hereto and made a part of the Resolution.

ADOPTED this ____ day of _____, 2021.

CITY OF DAHLONEGA, GEORGIA

By: _____
Sam Norton, Mayor

Attest:

Mary Csukas, City Clerk

**CITY OF DAHLONEGA
FY2021 BUDGET AMENDMENT - PRIOR YEAR REAPPROPRIATIONS**

DESCRIPTION	PROJECT DESCRIPTION	2020-21 ORIGINAL BUDGET	REAPPROPRIATIONS BUDGET CHANGE	FY2021 AMENDED BUDGET
Fund 340 - GRANT CAPITAL PROJECTS FUND				
Revenues				
STATE GRANT - DEPT NATURAL RESOURCES	WIMPY MILL PARK	0.00	134,501.00	134,501.00
STATE GRANT - TAP PROJECTS	MORRISON MOORE PEDESTRIAN BRIDGE	0.00	300,000.00	300,000.00
TRANSFERS IN - HOTEL/MOTEL TAX		40,000.00	0.00	40,000.00
TRANSFERS IN - SPLOST		65,000.00	0.00	65,000.00
TRANSFERS IN - TSPLOST		310,000.00	0.00	310,000.00
APPROPRIATED FUND BALANCE		0.00	464,654.00	464,654.00
TOTAL REVENUES		415,000.00	899,155.00	1,314,155.00
Expenditures				
CAPITAL OUTLAYS - PROPERTY	WIMPY MILL PARK	0.00	436,301.00	436,301.00
CAPITAL OUTLAYS - INFRASTRUCTURE	STREETSCAPE	60,000.00	60,000.00	120,000.00
CAPITAL OUTLAYS - INFRASTRUCTURE	OSS INSTALL - FY20 LMIG	0.00	30,000.00	30,000.00
CAPITAL OUTLAYS - INFRASTRUCTURE	STREET PAVING - FY21 LMIG	0.00	72,854.00	72,854.00
CAPITAL OUTLAYS - INFRASTRUCTURE	STREET PAVING - FY21 LMIG	30,000.00	0.00	30,000.00
CAPITAL OUTLAYS - INFRASTRUCTURE	SWIM BEACH	40,000.00	0.00	40,000.00
CAPITAL OUTLAYS - INFRASTRUCTURE	MORRISON MOORE PEDESTRIAN BRIDGE	250,000.00	300,000.00	550,000.00
CAPITAL OUTLAYS - INFRASTRUCTURE	OSS INSTALL - FY21 LMIG	35,000.00	0.00	35,000.00
TOTAL EXPENDITURES		415,000.00	899,155.00	1,314,155.00
Fund 340 - GRANT CAPITAL PROJECTS FUND:				
TOTAL REVENUES		415,000.00	899,155.00	1,314,155.00
TOTAL EXPENDITURES		415,000.00	899,155.00	1,314,155.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00

**CITY OF DAHLONEGA
FY2021 BUDGET AMENDMENT - PRIOR YEAR REAPPROPRIATIONS**

DESCRIPTION	PROJECT DESCRIPTION	2020-21 ORIGINAL BUDGET	REAPPROPRIATIONS BUDGET CHANGE	FY2021 AMENDED BUDGET
Fund 390 - GENERAL GOVERNMENT CAPITAL PROJECTS FUND				
Revenues				
TRANSFERS IN - GENERAL FUND		199,000.00	0.00	199,000.00
TRANSFERS IN - HOTEL/MOTEL TAX		45,000.00	0.00	45,000.00
TRANSFERS IN - SPLOST		120,922.00	0.00	120,922.00
TRANSFERS IN - TSPLOST		417,216.00	0.00	417,216.00
PROPERTY SALES - CEMETERY LOT		5,000.00	0.00	5,000.00
GENERAL LONG-TERM DEBT ISSUED		0.00	350,000.00	350,000.00
APPROPRIATED FUND BALANCE		0.00	1,089,258.00	1,089,258.00
APPROPRIATED NET ASSETS		197,636.00	0.00	197,636.00
TOTAL REVENUES		984,774.00	1,439,258.00	2,424,032.00
Expenditures				
CAPITAL OUTLAYS - PROPERTY	FACILITIES & PROPERTY PROGRAM	60,000.00	56,000.00	116,000.00
CAPITAL OUTLAYS - PROPERTY	TOURISM PROJECTS	45,000.00	80,291.00	125,291.00
CAPITAL OUTLAYS - PROPERTY	CEMETERY IMPROVEMENTS	5,000.00	39,886.00	44,886.00
CAPITAL OUTLAYS - PROPERTY	CEMETERY COLUMBARIUM	0.00	50,943.00	50,943.00
CAPITAL OUTLAYS - PROPERTY	ROOF - CITY HALL	0.00	30,000.00	30,000.00
CAPITAL OUTLAYS - PROPERTY	N PARK STREET BLDG DEMOLITION	0.00	130,000.00	130,000.00
CAPITAL OUTLAYS - PROPERTY	FAUX BRICK CROSSWALKS	0.00	50,000.00	50,000.00
CAPITAL OUTLAYS - PROPERTY	MEADERS STREET PARKING	0.00	60,000.00	60,000.00
CAPITAL OUTLAYS - PROPERTY	CITY HALL EXPANSION	0.00	30,000.00	30,000.00
CAPITAL OUTLAYS - PROPERTY	HEAD HOUSE RENOVATION	0.00	350,000.00	350,000.00
CAPITAL OUTLAYS - PROPERTY	CITY PARK IMPROVEMENTS	0.00	6,000.00	6,000.00
CAPITAL OUTLAYS - INFRASTRUCTURE	STREET PAVING (INHOUSE/CONTRACT)	120,922.00	0.00	120,922.00
CAPITAL OUTLAYS - INFRASTRUCTURE	CROSSWALK/SIDEWALK PROGRAM	0.00	28,055.00	28,055.00
CAPITAL OUTLAYS - INFRASTRUCTURE	TRANSPORTATION PROJECTS	207,216.00	0.00	207,216.00
CAPITAL OUTLAYS - INFRASTRUCTURE	STORMWATER PROJECTS	0.00	173,642.00	173,642.00
CAPITAL OUTLAYS - INFRASTRUCTURE	BRIDGE MAINTENANCE PROGRAM	25,000.00	100,000.00	125,000.00
CAPITAL OUTLAYS - INFRASTRUCTURE	STORM DRAIN - JOHNSON STREET	0.00	72,000.00	72,000.00
CAPITAL OUTLAYS - INFRASTRUCTURE	MARTIN STREET WIDENING	0.00	182,441.00	182,441.00
CAPITAL OUTLAYS - INFRASTRUCTURE	CHOICE ST PARKING LOT RESURFACING	35,000.00	0.00	35,000.00
CAPITAL OUTLAYS - INFRASTRUCTURE	WIMPY MILL SIDEWALK CONSTRUCTION	60,000.00	0.00	60,000.00
CAPITAL OUTLAYS - INFRASTRUCTURE	NORTH GROVE SIDEWALK REPLACEMENT	50,000.00	0.00	50,000.00
CAPITAL OUTLAYS - INFRASTRUCTURE	CHOICE ST SIDEWALK REPLACEMENT	45,000.00	0.00	45,000.00
CAPITAL OUTLAYS - INFRASTRUCTURE	ENOTAH ST SIDEWALK REPLACEMENT	30,000.00	0.00	30,000.00

**CITY OF DAHLONEGA
FY2021 BUDGET AMENDMENT - PRIOR YEAR REAPPROPRIATIONS**

DESCRIPTION	PROJECT DESCRIPTION	2020-21 ORIGINAL BUDGET	REAPPROPRIATIONS BUDGET CHANGE	FY2021 AMENDED BUDGET
CAPITAL OUTLAYS - MACH & EQUIPMENT	EXCAVATOR (STREETS)	75,000.00	0.00	75,000.00
CAPITAL OUTLAYS - MACH & EQUIPMENT	PICKUP TRUCK 4-DOOR 4X4 (PW)	29,000.00	0.00	29,000.00
TRANSFERS OUT - STORMWATER		197,636.00	0.00	197,636.00
TOTAL EXPENDITURES		984,774.00	1,439,258.00	2,424,032.00
Fund 390 - GENERAL GOVERNMENT CAPITAL PROJECTS FUND:				
TOTAL REVENUES		984,774.00	1,439,258.00	2,424,032.00
TOTAL EXPENDITURES		984,774.00	1,439,258.00	2,424,032.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00

**CITY OF DAHLONEGA
FY2021 BUDGET AMENDMENT - PRIOR YEAR REAPPROPRIATIONS**

DESCRIPTION	PROJECT DESCRIPTION	2020-21 ORIGINAL BUDGET	REAPPROPRIATIONS BUDGET CHANGE	FY2021 AMENDED BUDGET
Fund 505 - WATER AND SEWER ENTERPRISE FUND (CAPITAL PROJECTS)				
Revenues				
APPROPRIATED NET ASSETS		943,845.00	481,089.00	1,424,934.00
TOTAL REVENUES		943,845.00	481,089.00	1,424,934.00
Expenditures				
CAPITAL OUTLAYS - INFRASTRUCTURE	METER REPLACEMENT PROGRAM	50,000.00	0.00	50,000.00
CAPITAL OUTLAYS - INFRASTRUCTURE	W/S LINE REPLACEMENTS-OTHER	100,000.00	150,000.00	250,000.00
CAPITAL OUTLAYS - INFRASTRUCTURE	LIFT STATION/PUMP REPLACEMENTS	75,000.00	0.00	75,000.00
CAPITAL OUTLAYS - INFRASTRUCTURE	W/S LINE EXTENSIONS - SPLOST	0.00	226,830.00	226,830.00
CAPITAL OUTLAYS - INFRASTRUCTURE	BARLOW LIFT STATION REHABILITATION	62,000.00	0.00	62,000.00
CAPITAL OUTLAYS - INFRASTRUCTURE	WATER LINE EXTENSION - M MOORE PKWY	371,845.00	0.00	371,845.00
CAPITAL OUTLAYS - INFRASTRUCTURE	WATER/SSFm RELOCATION - OAK GROVE	90,000.00	0.00	90,000.00
CAPITAL OUTLAYS - INFRASTRUCTURE	WATER MAIN REPLACEMENT - ARCADIA ST	30,000.00	0.00	30,000.00
CAPITAL OUTLAYS - INFRASTRUCTURE	SANITARY SEWER REPLACEMENT - ARCADIA ST	30,000.00	0.00	30,000.00
CAPITAL OUTLAYS - MACH & EQUIPMENT	SERVICE TRUCK	0.00	7,231.00	7,231.00
CAPITAL OUTLAYS - MACH & EQUIPMENT	SKIDSTEER LOADER (D&C)	75,000.00	0.00	75,000.00
CAPITAL OUTLAYS - MACH & EQUIPMENT	PICKUP TRUCK (WWTP)	30,000.00	0.00	30,000.00
CAPITAL OUTLAYS - INTANGIBLES	WATER & SEWER SYSTEM MAPPING	0.00	49,730.00	49,730.00
CAPITAL OUTLAYS - INTANGIBLES	DEVELOPMENT STANDARDS MANUAL	0.00	47,298.00	47,298.00
CAPITAL OUTLAYS - INTANGIBLES	WWTP MASTER PLAN	30,000.00	0.00	30,000.00
TOTAL EXPENDITURES		943,845.00	481,089.00	1,424,934.00
Fund 505 - WATER AND SEWER ENTERPRISE FUND (CAPITAL PROJECTS):				
TOTAL REVENUES		943,845.00	481,089.00	1,424,934.00
TOTAL EXPENDITURES		943,845.00	481,089.00	1,424,934.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00



Ordinances and Resolutions

DATE: February 19, 2021
TITLE: Resolution 2021-06 Columbarium Pricing Amendment
PRESENTED BY: Mark Buchanan

AGENDA ITEM DESCRIPTION:

This resolution revises the original columbarium pricing schedule. Staff has determined that memorialization of inurnments in the ossuarium can be reduced to only 4 niches, allowing for the sale of 16 additional niches and creating a premium row (described as Row M and black in color) at a rate of \$2000/niche.

HISTORY/PAST ACTION:

Adoption of Resolution 2021-01.

FINANCIAL IMPACT:

Additional potential of revenue of \$36,400...20 niches at \$2,000/each – 2 niches at \$1,800 each. Two of the four niches to be used for memorialization could not be used for columbarium remains due to their ossuarium function. Ossuarium memorialization will be limited to 52 individuals. If it appears the City will eclipse that number in the future, a free-standing memorial on the columbarium pad is recommended.

RECOMMENDATION:

Adoption of Resolution 2021-06.

SUGGESTED MOTIONS:

...motion to adopt Resolution 2021-06.

ATTACHMENTS:

Resolution 2021-06.
Revised Memorial Columbarium Pricing.

Resolution 2021-06

A RESOLUTION TO AMEND RESOLUTION 2021-01: MEMORIAL COLUMBARIUM/OSSUARIUM PRICING

BE IT RESOLVED, by the Mayor and Council of Dahlonega, Georgia, that Resolution 2021-01 is hereby amended so as to include an additional row to be utilized and also to include pricing for that additional row identified as Row M, said Resolution 2021-01 being amended in its entirety to read as follows:

WHEREAS, the City is preparing for the sale of 96 niches and ossuarium spaces, which will be sold individually; and

WHEREAS, with the addition of another row for sale, there now will be five levels of niches which are indicated in the following pricing guide: Row D: \$1,800.00, Row M: \$2,000, Row C: \$1,700.00, Row B: \$1,600.00, and Row A: \$1,500.00; and

WHEREAS, ossuarium rates will be set a \$450.00 for all interments; and

WHEREAS, limited inscription services will be included; and

WHEREAS, niche pricing includes up to 2 openings of the niche. Additional openings are \$100 each; and

WHEREAS, weekend/holiday/evening openings are an additional \$100; and

WHEREAS, the Mayor and City Council have adopted an ordinance authorizing the formation and regulation of columbaria; and

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of Dahlonega, Georgia, in regular session assembled, that said governing authority does hereby adopt the pricing set forth above and incorporates the foregoing “Whereas” paragraphs as the findings of the Council together with the attached Exhibit A entitled Public Works, Memorial Columbarium/Ossuarium Pricing; and

BE IT FURTHER RESOLVED that copies of this Resolution will be kept in the Office of the City Clerk at City Hall and be made available for inspection by any member of the public. Said Resolution shall be effective upon adoption.

ADOPTED this ____ day of _____ 2021.

Sam Norton, Mayor

Attest:

Mary Csukas, City Clerk



PUBLIC WORKS

Memorial Columbarium/Ossuarium Pricing

There are 96 niches that are sold individually and are capable of housing 1 or 2 sets of remains. There are five levels of niches, A-D and M, indicated in the sales tracker below. Pricing for columbarium niches is as follows:

ROW D	\$1800
ROW M	\$2000
ROW C	\$1700
ROW B	\$1600
ROW A	\$1500

- Ossuarium rates will be set at \$450 for all interments.
- Limited inscription services will be included.
- Niche pricing includes up to 2 openings of the niche. Additional openings are \$100 each.
- Weekend/Holiday/Evening openings are an additional \$100.

SIMILAR EXAMPLE OF PROPOSED MEMORIAL PARK COLUMBARIUM

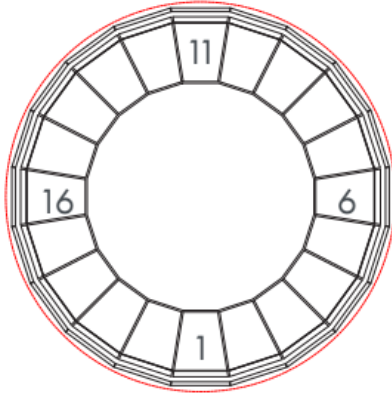


Memorial Park Cemetery Dahlonaga, GA

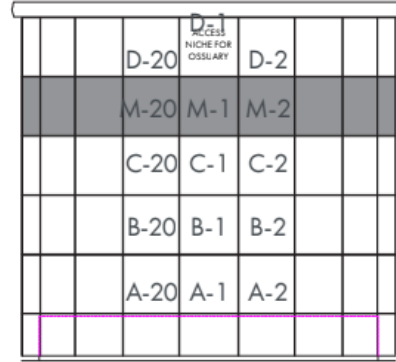
Canterbury Ossuarium model
80 total companion niches and 175 estimated ossuary spaces



Sales Map Layout



PLAN VIEW



ELEVATION

Please note: the bronze numbers affixed on the top of the capstone correspond with this Sales Map Layout provided by Eickhof Columbaria. For example, bronze #1 is located on the capstone above the top row niche D-1. Niche D-2 is the top row niche just to the right of the top row niche D-1, etc.

Memorial Park Cemetery Dahlonaga, GA

Canterbury Ossuarium model

Sales Map Layout

D	D-1	D-2	D-3	D-4	D-5	D-6	D-7	D-8	D-9	D-10	D-11	D-12	D-13	D-14	D-15	D-16	D-17	D-18	D-19	D-20
M	M-1	M-2	M-3	M-4	M-5	M-6	M-7	M-8	M-9	M-10	M-11	M-12	M-13	M-14	M-15	M-16	M-17	M-18	M-19	M-20
C	C-1	C-2	C-3	C-4	C-5	C-6	C-7	C-8	C-9	C-10	C-11	C-12	C-13	C-14	C-15	C-16	C-17	C-18	C-19	C-20
B	B-1	B-2	B-3	B-4	B-5	B-6	B-7	B-8	B-9	B-10	B-11	B-12	B-13	B-14	B-15	B-16	B-17	B-18	B-19	B-20
A	A-1	A-2	A-3	A-4	A-5	A-6	A-7	A-8	A-9	A-10	A-11	A-12	A-13	A-14	A-15	A-16	A-17	A-18	A-19	A-20
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20

Please note: two (2) top row niches are used for access to the center ossuary vault. These are located on opposite sides of the model.

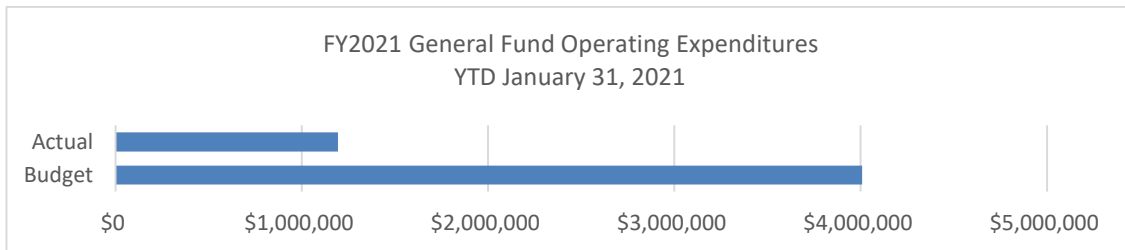
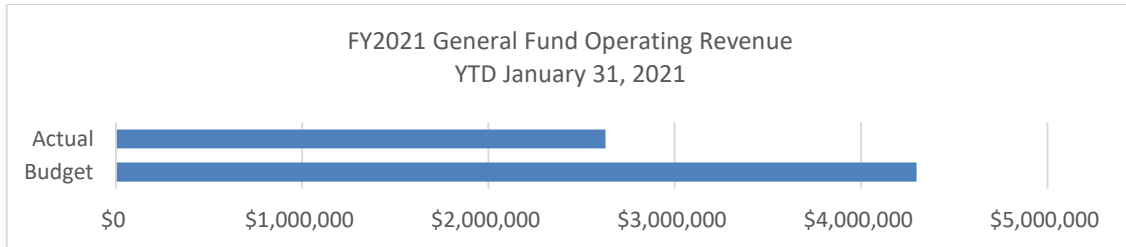


CITY OF DAHLONEGA

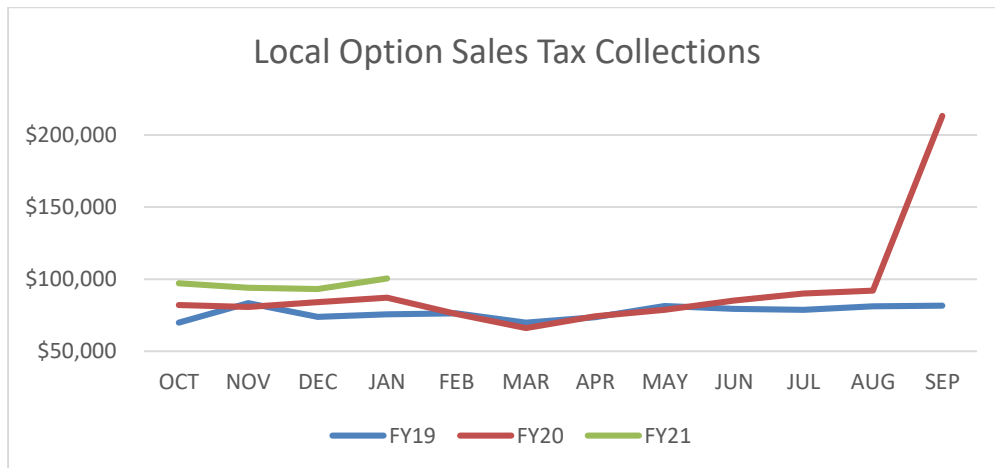
MONTHLY FINANCIAL REPORTS

For the Four Months Ended January 31, 2021

GENERAL FUND



- Property taxes were billed in October with a due date of December 21. Collections through December 31 are reflected on the current financial report and reflect that 96.8% of 2020 taxes budgeted have been collected to date.
- Sales tax collections have increased, and year-to-date amounts are 15.2% more than last fiscal year. The change in the State law related to taxation of internet sales has more than offset the decline in revenue anticipated from the Pandemic. A large amount was collected in September 2020 from an audit finding for a large retailer.



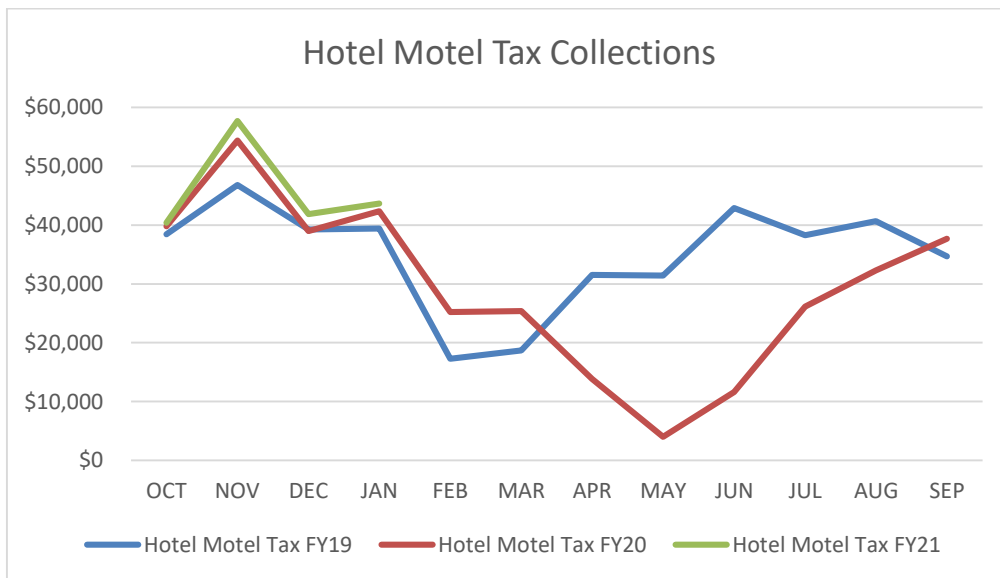
- The annual revenue for Insurance Premium Tax has been received in the amount of \$422,760, which is 6.8% greater than received last fiscal year.
- Alcoholic Beverages Taxes and Licenses revenue collected year-to-date increased 5.1% from the prior year.
- Insurance Premium Tax (received annually from the State) has been received (\$422,760) and is 6.8% more than last year.
- The Parks department spending year-to-date is high due to the outsourcing the cleaning of public facilities necessary during the pandemic.
- Other department expenditures are in line with budget expectations.

DOWNTOWN DEVELOPMENT AUTHORITY

- Operational results are better than budget expectations due to staff vacancies and program re-evaluations.

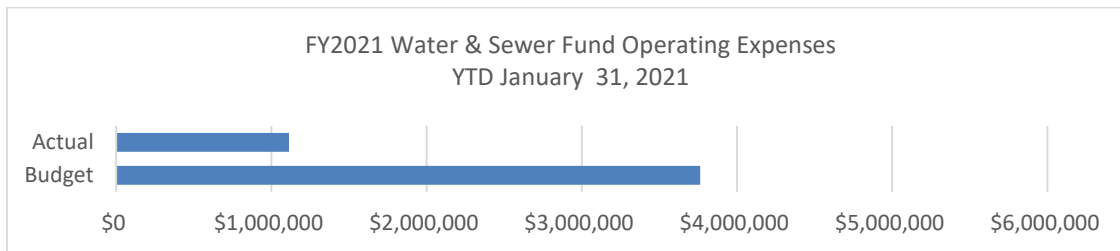
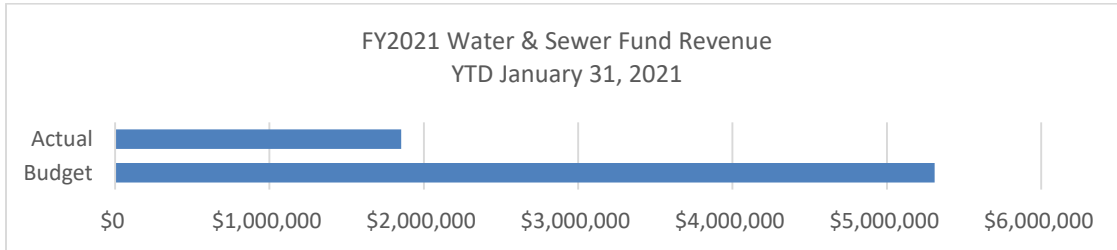
HOTEL/MOTEL TAX FUND

- Tax revenue collections experienced a sharp decline in April 2020 with the onset of the Pandemic. Beginning in September 2020, collections have remained slightly higher than the previous year, 4.6% more than last fiscal year.



WATER AND SEWER ENTERPRISE FUND

- Water and sewer sales were trending higher than budget and prior year. However, impacted by the Pandemic, year-to-date revenue from water sales and sewer charges is 3.4% less than last fiscal year, but meeting budget expectations.
- All department expenses are in line with the budget.



SOLID WASTE ENTERPRISE FUND

- Refuse Collection Charges are 10.3% greater than the prior year due to changes in the non-residential fee schedule.
- Expenses are meeting budget expectations.

STORMWATER ENTERPRISE FUND

- Transfers In and Indirect Charges reflect a four month allocation.
- Stormwater utility charges were first billed in January 2021.
- Expenses are related to startup of the new utility and allocated staff pay and benefits.

(Prepared for Council and Management by Melody Marlowe 02/19/2021)

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE	% BDGT USED
			01/31/2021 NORMAL (ABNORMAL)	
Fund 100 - GENERAL FUND				
	GENERAL PROPERTY TAXES	1,734,800.00	1,178,332.07	67.92
	GENERAL SALES AND USE TAXES	885,972.00	384,846.94	43.44
	SELECTIVE SALES AND USE TAXES	211,600.00	76,350.47	36.08
	ALCOHOLIC BEVERAGES LICENSES	115,300.00	125,900.00	109.19
	BUSINESS TAXES	497,900.00	493,719.59	99.16
	PENALTIES AND INTEREST	2,700.00	590.63	21.88
	PERMITS AND FEES	46,600.00	42,026.00	90.18
	INTERGOVERNMENTAL REVENUE	28,646.00	9,715.44	33.92
	CHARGES FOR SERVICES	558,860.00	188,518.32	33.73
	FINES AND FORFEITURES	131,000.00	94,301.72	71.99
	INVESTMENT INCOME	42,000.00	4,009.11	9.55
	CONTRIBUTIONS AND DONATIONS	0.00	100.00	100.00
	MISCELLANEOUS REVENUE	6,000.00	6,666.15	111.10
	OTHER FINANCING SOURCES	10,000.00	3,500.00	35.00
	OTHER CHARGES FOR SERVICES	15,000.00	15,589.00	103.93
	TRANSFERS IN FROM OTHER FUNDS	11,269.00	3,752.32	33.30
	APPROPRIATED FUND BALANCE	576,595.00	0.00	0.00
	TOTAL REVENUES	4,874,242.00	2,627,917.76	53.91
	LEGISLATIVE	194,312.00	46,031.08	23.69
	EXECUTIVE	241,941.00	85,486.24	35.33
	ELECTIONS	11,940.00	0.00	0.00
	GENERAL ADMINISTRATION	931,050.00	319,632.34	34.33
	MINICIPAL COURT	309,568.00	74,844.43	24.18
	CITY MARSHAL	499,859.00	133,833.31	26.77
	PUBLIC WORKS ADMINISTRATION	105,171.00	25,595.38	24.34
	STREETS	1,145,179.00	358,090.42	31.27
	MAINTENANCE AND SHOP	101,137.00	32,553.11	32.19
	CEMETERY	62,206.00	8,934.47	14.36
	PARKS	50,550.00	27,227.46	53.86
	COMMUNITY DEVELOPMENT	271,952.00	81,134.62	29.83
	NON-DEPARTMENTAL	82,547.00	0.00	0.00
	TRANSFERS OUT TO OTHER FUNDS	866,830.00	288,943.32	33.33
	TOTAL EXPENDITURES	4,874,242.00	1,482,306.18	30.41
Fund 100 - GENERAL FUND:				
	TOTAL REVENUES	4,874,242.00	2,627,917.76	53.91
	TOTAL EXPENDITURES	4,874,242.00	1,482,306.18	30.41
	NET OF REVENUES & EXPENDITURES	0.00	1,145,611.58	100.00

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE	% BDGT USED
			01/31/2021 NORMAL (ABNORMAL)	
Fund 230 - DOWNTOWN DEVELOPMENT AUTHORITY				
	DAHLONEGA 2000	800.00	0.00	0.00
	CHARGES FOR SERVICES	200.00	144.00	72.00
	TRANSFERS IN FROM OTHER FUNDS	284,434.00	94,811.32	33.33
	TOTAL REVENUES	285,434.00	94,955.32	33.27
	DDA ADMINISTRATION	195,298.00	29,983.74	15.35
	TOURISM	56,472.00	1,539.47	2.73
	DOWNTOWN DEVELOPMENT	33,664.00	277.48	0.82
	TOTAL EXPENDITURES	285,434.00	31,800.69	11.14
Fund 230 - DOWNTOWN DEVELOPMENT AUTHORITY:				
	TOTAL REVENUES	285,434.00	94,955.32	33.27
	TOTAL EXPENDITURES	285,434.00	31,800.69	11.14
	NET OF REVENUES & EXPENDITURES	0.00	63,154.63	100.00

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 01/31/2021 NORMAL (ABNORMAL)	% BDGT USED
Fund 275 - HOTEL/MOTEL TAX FUND				
	HOTEL/MOTEL TAXES	375,646.00	183,598.08	48.88
	TOTAL REVENUES	<u>375,646.00</u>	<u>183,598.08</u>	<u>48.88</u>
	PURCHASES/CONTRACTED SERVICES	250,000.00	62,499.99	25.00
	TRANSFERS OUT TO OTHER FUNDS	125,646.00	41,881.96	33.33
	TOTAL EXPENDITURES	<u>375,646.00</u>	<u>104,381.95</u>	<u>27.79</u>
Fund 275 - HOTEL/MOTEL TAX FUND:				
	TOTAL REVENUES	375,646.00	183,598.08	48.88
	TOTAL EXPENDITURES	<u>375,646.00</u>	<u>104,381.95</u>	<u>27.79</u>
	NET OF REVENUES & EXPENDITURES	0.00	79,216.13	100.00

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE	% BDGT USED
			01/31/2021 NORMAL (ABNORMAL)	
Fund 505 - WATER AND SEWER ENTERPRISE FUND				
	INVESTMENT INCOME	46,000.00	11.15	0.02
	MISCELLANEOUS REVENUE	500.00	849.10	169.82
	OTHER FINANCING SOURCES	0.00	8,000.00	100.00
	WATER CHARGES	2,727,666.23	1,010,464.94	37.05
	TAP FEES - WATER	100,000.00	4,905.00	4.91
	SEWER CHARGES	1,855,900.00	670,870.76	36.15
	TAP FEES - SEWER	100,000.00	5,975.00	5.98
	OTHER CHARGES FOR SERVICES	107,400.00	29,134.93	27.13
	TRANSFERS IN FROM OTHER FUNDS	371,845.00	123,948.32	33.33
	APPROPRIATED NET ASSETS	1,682,661.00	0.00	0.00
	TOTAL REVENUES	6,991,972.23	1,854,159.20	26.52
	SEWER LIFT STATIONS	224,991.00	60,088.73	26.71
	SEWER TREATMENT PLANT	690,141.00	190,751.06	27.64
	DISTRIBUTION AND COLLECTION	886,670.00	268,854.33	30.32
	WATER SUPPLY	135,161.00	17,626.08	13.04
	WATER TREATMENT PLANT	1,707,682.00	554,070.58	32.45
	CAPITAL OUTLAYS	1,424,934.00	99,250.45	6.97
	INTERFUND CHARGES	67,500.00	22,500.00	33.33
	DEPRECIATION AND AMORTIZATION	1,805,227.00	601,740.00	33.33
	OTHER COSTS	49,666.23	333.77	0.67
	TOTAL EXPENDITURES	6,991,972.23	1,815,215.00	25.96
Fund 505 - WATER AND SEWER ENTERPRISE FUND:				
	TOTAL REVENUES	6,991,972.23	1,854,159.20	26.52
	TOTAL EXPENDITURES	6,991,972.23	1,815,215.00	25.96
	NET OF REVENUES & EXPENDITURES	0.00	38,944.20	100.00

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE	% BDGT USED
			01/31/2021 NORMAL (ABNORMAL)	
Fund 540 - SOLID WASTE ENTERPRISE FUND				
	CHARGES FOR SERVICES	500.00	200.00	40.00
	OTHER CHARGES FOR SERVICES	6,000.00	3,081.20	51.35
	REFUSE COLLECTION CHARGES	872,731.96	342,096.18	39.20
	APPROPRIATED NET ASSETS	30,657.00	0.00	0.00
	TOTAL REVENUES	909,888.96	345,377.38	37.96
	PERSONAL SERVICES AND EMPLOYEE BENEFITS	479,795.00	170,448.17	35.53
	PURCHASES/CONTRACTED SERVICES	261,994.00	74,556.11	28.46
	SUPPLIES	73,400.00	14,875.21	20.27
	CAPITAL OUTLAYS	30,000.00	0.00	0.00
	DEPRECIATION AND AMORTIZATION	58,268.00	19,424.00	33.34
	OTHER COSTS	(168.04)	168.04	(100.00)
	DEBT SERVICE	6,600.00	1,336.12	20.24
	TOTAL EXPENDITURES	909,888.96	280,807.65	30.86
Fund 540 - SOLID WASTE ENTERPRISE FUND:				
	TOTAL REVENUES	909,888.96	345,377.38	37.96
	TOTAL EXPENDITURES	909,888.96	280,807.65	30.86
	NET OF REVENUES & EXPENDITURES	0.00	64,569.73	100.00

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 01/31/2021 NORMAL (ABNORMAL)	% BDGT USED
Fund 560 - STORMWATER ENTERPRISE FUND				
	TRANSFERS IN FROM OTHER FUNDS	796,331.00	265,443.68	33.33
	STORMWATER UTILITY CHARGES	204,818.00	28,245.33	13.79
	TOTAL REVENUES	1,001,149.00	293,689.01	29.34
	PERSONAL SERVICES AND EMPLOYEE BENEFITS	87,631.00	22,200.51	25.33
	PURCHASES/CONTRACTED SERVICES	30,400.00	331.92	1.09
	SUPPLIES	29,600.00	0.00	0.00
	CAPITAL OUTLAYS	383,558.00	0.00	0.00
	INTERFUND CHARGES	469,960.00	156,653.32	33.33
	TOTAL EXPENDITURES	1,001,149.00	179,185.75	17.90
Fund 560 - STORMWATER ENTERPRISE FUND:				
	TOTAL REVENUES	1,001,149.00	293,689.01	29.34
	TOTAL EXPENDITURES	1,001,149.00	179,185.75	17.90
	NET OF REVENUES & EXPENDITURES	0.00	114,503.26	100.00
TOTAL REVENUES - ALL FUNDS				
	TOTAL REVENUES - ALL FUNDS	14,438,332.19	5,399,696.75	37.40
	TOTAL EXPENDITURES - ALL FUNDS	14,438,332.19	3,893,697.22	26.97
	NET OF REVENUES & EXPENDITURES	0.00	1,505,999.53	100.00



CITY COUNCIL AGENDA REPORT

DATE: January 26, 2021
TITLE: Barlow Lift Station Upgrade Proposal for Engineering Services
PRESENTED BY: John Jarrard, Director of Water/Wastewater Treatment Departments

AGENDA ITEM DESCRIPTION:

This proposal is from Turnipseed Engineers to provide the engineering and construction administration services on the Barlow Lift Station Upgrade Project which is currently planned for FY2022.

HISTORY/PAST ACTION:

Turnipseed Engineering has performed this service on the Old Water Plant, Owens Farm, and Achasta Lift Stations. All three projects were completed on time and within the agreed price range with no surprises.

FINANCIAL IMPACT:

Terms are the same as the last three projects at a rate of 10.2% of construction bid. The max pay out to Turnipseed is \$56,000. This price does not include Resident Project Inspection Services. That will be totaled after the award is given to the Contractor that performs the upgrade services. This max pay out is higher than the other projects in the past due to the estimated construction cost being higher. Budget was for \$62,000, remaining balance will go toward Inspection Services.

RECOMMENDATION:

Accept this proposal under the terms listed in the attached form.

SUGGESTED MOTIONS:

Approve this proposal to be voted on in the next Council Meeting.

ATTACHMENTS:

Barlow Lift Station Engineering Proposal



ATLANTA
AUGUSTA
ST. SIMONS ISLAND

January 4, 2021

Mr. John Jarrard
Water / Wastewater Superintendent
City of Dahlonega
1929 Morrison Moore Parkway East
Dahlonega, Georgia 30533

Via Electronic Mail: jarrardwater@windstream.net

Re: City of Dahlonega
Barlow Lift Station Upgrade
Proposal for Engineering Services

Dear Mr. Jarrard:

Our firm is pleased to provide a proposal to the City of Dahlonega for design engineering services to rehabilitate and upgrade the Barlow Lift Station. The scope of our proposal includes engineering services, assistance with the bid process and construction contract administration services as follows:

Design Engineering:

1. Evaluate design information, record documents, operational data and future flow projections for the existing lift station and perform a hydraulic analysis for the station and force main
2. Prepare a topographic survey of the lift station, and indicate existing utilities and relevant points of the force main to be used for design
3. Meet with City personnel to confirm recommendations and estimated project costs
4. Incorporate City input and prepare construction drawings, specifications and other bidding documents, including soil erosion and sediment control plans, electrical installations, SCADA, site work details and other appurtenances
5. Submit documents for review by the Georgia Environmental Protection Division and obtain applicable permits

6. Review manufacturer and supplier shop drawings and submittals for the project
7. Prepare record drawings for use by the City based on the contractor's as-built drawings

Construction Contract Administration:

1. Prepare documents for advertising and receiving bids for construction
2. Evaluate and certify bids and prepare recommendations for contract awards
3. Prepare contracts, including payment and performance bond forms and E-Verify affidavits
4. Conduct a preconstruction conference, prepare conference notes and issue notice to proceed
5. Verify results of soils, concrete and other testing required by the contract
6. Certify periodic pay requests, provide cost control and prepare change orders, if needed
7. Periodically review active construction and attend project progress meetings with the City and the contractor
8. Provide certification of project completion in conformance with the construction contract documents

Resident Project Inspection Services:

1. Observe construction and verify the contractor's work is in general conformance with the approved project design documents
2. Verify work and material quantities
3. Provide on-site coordination with the City and the contractor
4. Provide periodic inspection reports
5. Coordinate equipment testing, start-up and training
6. Conduct a final inspection and prepare punch-lists

Fees

We propose to provide the engineering and construction contract administration services outlined for a fee of 10.2% of actual construction costs. The total engineering services fee not to exceed \$56,100. Milestone billing will be based on preliminary construction cost estimates and reconciled after receipt of bids. Services will be billed upon completion of the following milestones:

- Preliminary construction drawings complete, review meeting with the City (30% of fee)
- Final construction drawings and specifications complete, review meeting with the City (30% of fee)
- Georgia Environmental Protection Division review of the plans and specifications (15% of fee)
- Bid opening, certified bid tabulation, and recommendation of award provided to the City for consideration (5% of fee)
- Preparation of contract documents for execution of the contractor and the City (5% of fee)
- Engineering assistance and construction administration services provided during construction, invoiced monthly based on percentage of completion. (15% of fee)

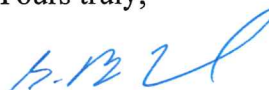
Resident Project Inspection services will be invoiced monthly based on an hourly rate of \$85. The estimated cost to provide Resident Project Inspection services is approximately 3% to 4% of construction costs.

We estimate the initial design work will take approximately eight to twelve (8 to 12) weeks to complete after the City authorizes us to proceed. Our proposal is valid for 60 days.

If this proposal is acceptable, please sign, date, and return one (1) copy to us for our files. A copy of our General Conditions of Agreement is enclosed and a part of this proposal.

We appreciate the opportunity to continue to work with the City of Dahlonega.

Yours truly,



G. Ben Turnipseed, P.E., *Chairman*
Turnipseed Engineers

GBT:kb
Enclosure

**AUTHORIZATION TO PROCEED
ENGINEERING SERVICES – BARLOW LIFT STATION UPGRADE**

CITY OF DAHLONEGA, GEORGIA

Printed Name

Title

Authorized Signature

Date

Fees

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Yours truly,



G. Ben Turnipseed, P.E.
Turnipseed Engineers

GBT:kb
Enclosure



GENERAL CONDITIONS OF AGREEMENT

1. COORDINATION WITH THE OWNER:

The Engineer shall hold periodic conferences with the Owner, or his representatives, to the end that the Project, as it progresses shall have benefit of the Owner's experience and knowledge of existing needs and facilities, and be consistent with the Owner's current policies and construction standards. To implement this coordination, the Owner shall make available to the Engineers, for use in planning the Project, all existing plans, maps, field notes, statistics, computations and other data in his possession relative existing facilities and to the Project.

2. FEES

Unless otherwise specified, fees shall be paid the Engineer in accordance with monthly billings based upon work performed and expenses incurred during that month. Any payments not made within thirty (30) days on statements rendered shall be subject to charge for interest at a rate of one and one-half percent (1-1/2%) per month, beginning 30 days after date of the statement, and failure to make payments when due will entitle the Engineer to suspend services. The Engineer's final payment is due and payable upon completion of the Engineers services. The final payment to the Engineer shall not be withheld, due to refusal of the Contractor to perform a check list item, or because of disputes with the Contractor over liquidated damages, Contractor's performance, etc., since the Engineer cannot and does not serve as surety for the Contractor's performance.

3. OWNERSHIP OF DOCUMENTS AND RECORDS

It is understood that the Engineer is preparing documents for a specific installation, rather than standard documents for repetitive multiple use. Therefore, all documents, including original drawings, estimates, specifications, field notes and data are and remain the property of the engineer as instruments of service. The Owner may obtain, upon payment of fees due the Engineer, reproducible copies of drawings, and copies of other documents, in consideration of which it is mutually agreed that the Owner will use them solely in connection with the project, and shall not authorize their use on other projects, except by written agreement with the Engineer. The Engineer shall retain all pertinent records relating to the services performed hereunder for a period of three years after completion thereof. The Owner shall have access to such records at all reasonable times during such period as may be required for audit of reimbursable items.

4. MODIFICATIONS DURING DESIGN

The Engineer shall retain discretion as to whether changes made by the Owner or his representatives during the design phase shall constitute additional services. Minor modifications and dimensional adjustments are considered to be normal design development. Relocation of sites, relocation of structures, parking areas, and roadways may result in additional services if such changes result in loss of completed design work required.

5. TERMINATION; SUSPENSION OF WORK:

The Owner may at its discretion, terminate the work or indefinitely suspend the work under this Agreement, by giving a seven-day written notice. In such event, the Owner shall assume all obligations, commitments, and claims that the Engineer may have theretofore in good faith undertaken or incurred in connection with the Project. The Engineer shall be equitable paid for services rendered prior to effective termination notice date and for reasonable termination expenses.

6. PROFESSIONAL RESPONSIBILITIES

All services hereunder will be performed in accordance with sound and generally accepted principles by personnel experienced in the applicable technical fields.

The Engineers scope of authority does not include the expenditure of the Owner's funds through changes, disbursement powers, or supervision of the Construction Contractor's men or his subcontractors. The Engineer shall not be responsible for construction methods, techniques, sequences or procedures, safety precautions and programs in connection with activities of the Construction Contractor. As to the warranty or guaranty of, or patent indemnity on, items or machinery, equipment or other products manufactured by others, or work of construction contractor's, subcontractors or manufacturers, the Engineer's responsibility with respect thereto is limited to the assignment by the Engineer to the Owner of the manufacturer's or construction contractor's warranty or guaranty and/or patent indemnity, and the Engineer agrees to cooperate with the Owner in the enforcement thereof. The Engineer shall use reasonable and acceptable methods in establishing basis for cost estimates, but cannot guarantee that the construction contractor's bid basis or costs will not vary above or below such estimates. The Engineer shall be included as additional insured, where construction is involved, on the Builder's Risk Policy and on the Contractor's General Liability Policy. In no event shall the liability of the Engineer for damages exceed \$50,000 or the total compensation received by the Engineer for services rendered hereunder, whichever is greater.

7. SUCCESSORS AND ASSIGNMENTS

The Owner and the Engineer each binds himself and his partners, successors, executors, administrators and assigns to the other party of the Agreement and to the partners, successors, executors, administrators and assigns of such other party, in respect to all covenants, of the Agreement; except as above, neither the Owner nor the Engineer shall assign, sublet, or transfer his interest in the Agreement without the written consent of the other, and they further agree that the Agreement represents the entire understanding of the Owner and the Engineer and cannot be changed, added to or modified in any way except by an instrument in writing signed by the Owner and by the Engineer. The Owner and Engineer agree to the full performance of the covenants contained herein.

END OF GENERAL CONDITIONS OF AGREEMENT



CITY COUNCIL AGENDA REPORT

DATE: February 1, 2021
TITLE: Solid Waste Supervisor
PRESENTED BY: Mark Buchanan, PW Director and City Engineer

AGENDA ITEM DESCRIPTION:

This item is a request to hire a full time Solid Waste Supervisor. Currently, the Solid Waste Supervisor is working on a half-time basis, sharing the remainder of his employment in Capital Projects administration. This employee's level of success, while acceptable, isn't all that it could be in either role. His efficiency at both tasks is diminished and the workload he is expected to endure at times seems overly burdensome and not sustainable long term. As the Solid Waste Supervisor, he is expected to also be a fill-in employee as the need arises, a minimum of 1440 hours, annually.

HISTORY/PAST ACTION:

None.

FINANCIAL IMPACT:

This proposed hire would result in an increase in expenditures to both Solid Waste and Public Works administration. Solid Waste would see the cost of its manager increase from one half of the current supervisor's all-in cost to the City of \$40,000 annually to 100% of the cost of a new manager, budgeted to be roughly \$86,000, assuming employee election of full benefits. The City is currently one quarter into our first year since the revised solid waste billing strategy. Projected annual revenues should increase by \$100,000 annually. The increased revenues can offset the \$46,000 additional cost of the full-time supervisor.

Similarly, the Public Works Administration budget would see a doubling of the cost of the Capital Projects Manager, from an all-in annual amount of \$40,000 to \$80,000, requiring General Fund support of \$40,000. Given the number, size and complexity of our capital projects, a dedicated full-time employee in this position should prove to be money well spent in terms of efficiency and quality of work. Funding for this additional cost can be covered from Local Option Sales Tax collections received over budget estimates for FY2021.

RECOMMENDATION:

Staff recommends reassignment of current Solid Waste Supervisor to full-time Capital Projects administration and hire of a new full-time Solid Waste Supervisor.

SUGGESTED MOTIONS:

...motion to approve hire of new Solid Waste Supervisor.

ATTACHMENTS:

None.



CITY COUNCIL AGENDA REPORT

DATE: February 19, 2021
TITLE: South Meaders Metered Parking
PRESENTED BY: Mark Buchanan, PW Director and City Engineer

AGENDA ITEM DESCRIPTION:

This item for discussion focuses on the 11 diagonal parking spaces along South Meaders Street between East Main and Choice Street. Prior to its closure due to the construction of the Main Street Hotel, observations indicated that there was little parking turnover occurring on this block. This usually indicates heavy use by employees of nearby businesses, rather than downtown customers. In an effort to increase turnover and provide additional parking opportunities for downtown visitors and shoppers, staff recommends the designation of these 11 spaces as metered parking.

HISTORY/PAST ACTION:

None at this location.

FINANCIAL IMPACT:

Historical data indicates revenues of around \$100 annually per meter. However, given this location, much higher figures could be expected. Also, the financial gain to the City by virtue of the increased parking turnover, while difficult to determine, does exist. The cost per meter, including purchase, set up, training and enforcement is around \$1,400 each.

RECOMMENDATION:

Staff recommends designation of all spaces along South Meaders Street between East Main Street and Choice Street as metered parking only and begin process for purchase of meters and implementation. Similarly, staff is prepared to implement metered parking anywhere in the city as directed by City Council, either in addition to South Meaders Street or in lieu of it.

SUGGESTED MOTIONS:

"...motion to approve designation of all spaces on South Meaders Street between East Main Street and Choice Street as metered parking and authorize staff to begin purchase of meters and implementation in accordance with existing city policy and ordinances governing metered parking immediately."

ATTACHMENTS:

N/A.



CITY COUNCIL AGENDA REPORT

DATE: February 4, 2021
TITLE: Local Maintenance and Improvement Grant (LMIG) Resurfacing for 2021 Award Recommendation

PRESENTED BY: Mark Buchanan, City Engineer

AGENDA ITEM DESCRIPTION:

This item includes staff's recommendation for a vendor to complete asphalt and resurfacing of city streets in Dahlonega identified as LMIG Project #2021-001. For 2021, Staff has selected Wimpy Mill Road from North Grove to the bridge for heavy resurfacing. Due to its condition and traffic load, it will require more than double the thickness of most City resurfacing projects. This level of work will require nearly the entire budgeted amount for both our LMIG project and our non-LMIG project. There are several other streets considered for the 2021 asphalt season. Expect to see requests in further months for other small selective smaller projects using funding from different sources.

HISTORY/PAST ACTION:

This project is a result of Public Works' annual assessment of city streets and helps achieve resurfacing goals found in our Road Maintenance Plan.

FINANCIAL IMPACT:

The available budget for the project is \$102,853.92 which is a combination of funds from the City's general fund (30%) and the GDOT Local Maintenance & Improvement Grant Program (70%).

Bids were solicited and opened on January 19, 2021 for asphalt leveling and resurfacing and resulted in a low bid of \$101,363.52 from Colditz Trucking Inc. This was in line with the City's estimate. An Invitation to Bid resulted in five bids ranging from \$101,363.52-\$153,935.78.

RECOMMENDATION:

Staff recommends the following: Award of LMIG project #2021-001 (Asphalt Leveling and Resurfacing of City Streets in Dahlonega) to Colditz Trucking Inc. in the amount of \$101,363.52.

SUGGESTED MOTIONS:

"...motion to approve award of LMIG project #2021-001 to Colditz Trucking Inc. in the amount of \$101,363.52."

ATTACHMENTS:

Bid Tabulation for Project #2021-001.

CITY OF DAHLONEGA
BID OPENING
Tuesday, January 19, 2021, 3:00 PM
ASPHALT LEVELLING AND RESURFACING CITY STREETS IN DAHLONEGA, GA
LMIG PROJECT #2021-001

	Attachments										Ins	Bond	Price	
	A	B	C	D	E	F	G	H						
Garre Contractor	/	/	/	/	/	/	/	/	/	/	/			128,829.00
Garrett Paving	/	/	/	/	/	/	/	/	/	/	/			153,935.78
CW Matthews	/	/	/	/	/	/	/	/	/	/	/			128,547.91
Blount Construction	/	/	/	/	/	/	/	/	/	/	/			127,665.00
Allied Paving	/	/	/	/	/	/	/	/	/	/	/			101,363.52
Colditz Tucking														

Opened By: _____

Attendees: John Mark Buchanan JR

[Signature]

[Signature]

[Signature]

Burtney



CITY COUNCIL AGENDA REPORT

DATE: February 4, 2021
TITLE: Asphalt Leveling And Resurfacing of City Streets In Dahlonega, Ga In House Project for 2021, #2021-002
PRESENTED BY: Mark Buchanan, City Engineer

AGENDA ITEM DESCRIPTION:

This item includes staff's recommendation for a vendor to complete asphalt and resurfacing of city streets in Dahlonega identified as Asphalt Leveling and Resurfacing of City Streets In Dahlonega, Ga In House Project for 2021, #2021-002. This work is in addition to the 2021 LMIG-funded resurfacing described in a previous agenda report. Both of these projects will be combined to complete the total required amount of resurfacing for Wimpy Mill Road from North Grove Street to the bridge. All of the combined work will be performed by the same vendor (Colditz Trucking) at the same time and will appear as a single seamless project. The total completed cost is expected to be between \$200,000 and \$220,000 based on required quantity of asphalt. Expect additional resurfacing projects later in the year for other streets that were evaluated and prioritized for work in 2021. Value of that additional work will be roughly \$50,000.

HISTORY/PAST ACTION:

This project is a result of Public Works' annual assessment of city streets and helps achieve resurfacing goals found in our Road Maintenance Plan.

FINANCIAL IMPACT:

The available budget for the project is \$120,922.

Bids were solicited and opened on January 19, 2021 for asphalt leveling and resurfacing and resulted in a low bid of \$104,022.15 from Colditz Trucking Inc. This was in line with the City's estimate. An Invitation to Bid resulted in five bids ranging from \$104,022.15 - \$135,190.22.

RECOMMENDATION:

Staff recommends the following: Award of referenced project #2021-002 to Colditz Trucking Inc. in the amount of \$104,022.15. In addition, staff would like to request authorization of an additional 15% contingency of \$15,600, necessary due to the nature of the Unit Cost method of contracting for these types of projects.

SUGGESTED MOTIONS:

"...motion to approve award of Project #2021-002 to Colditz Trucking Inc. in the amount of

\$104,022.15.”

“...motion to authorize additional asphalt resurfacing at Staff discretion at a cost of up to \$15,600.”

ATTACHMENTS:

Bid Tabulation for Project #2021-002.

CITY OF DAHLONEGA
 BID OPENING
 Tuesday, January 19, 2021, 3:30 PM

ASPHALT LEVELING AND RESURFACING CITY STREETS IN DAHLONEGA, GA
 IN-HOUSE PROJECT #2021-002

Contractor	Attachments											Ins	Bond	Price
	A	B	C	D	E	F	G	H						
Garrett Paving	/	/	/	/	/	/	/	/	/	/	/	/	/	118,300.00
C.W. Matthews	/	/	/	/	/	/	/	/	/	/	/	/	/	135,190.22
Colditz Trucking	/	/	/	/	/	/	/	/	/	/	/	/	/	104,022.15
Blount Construction	/	/	/	/	/	/	/	/	/	/	/	/	/	114,157.70
Allied Paving	/	/	/	/	/	/	/	/	/	/	/	/	/	118,070.00

Opened By: _____

Attendees: Chris York

John Mark Buchanan

Brittany

Charles