



CITY OF DAHLONEGA

Council Meeting Agenda

January 04, 2021 6:00 PM

Gary McCullough Chambers, Dahlonega City Hall

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 706-864-6133.

CALL TO ORDER AND WELCOME

PRAYER / PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

APPROVAL OF AGENDA

PUBLIC COMMENT – PLEASE LIMIT TO THREE MINUTES

APPROVAL OF MINUTES -

- [a.](#) Council Meeting Minutes - December 7, 2020
- [b.](#) Special Called Meeting Minutes - December 21, 2020
- [c.](#) Work Session Minutes - December 21, 2020

APPOINTMENT/RECOGNITION

ANNOUNCEMENT/CITY REPORTS:

- [1.](#) November 2020 Financial Report
Melody Marlowe, Finance Director

ORDINANCE AND RESOLUTION:

- [2.](#) Resolution 2021-02: Declaring a Vacancy in City Council Post 2 and Establishing a Process to fill the Vacancy
Doug Parks, City Attorney
- [3.](#) Ordinance 2020-34, Columbarium/Ossuarium Sales,
Mark Buchanan, Public Works
- [4.](#) Resolution 2021-01: Resolution to Adopt Memorial Columbarium/Ossuarium Pricing
Mark Buchanan, Public Works
- [5.](#) Ordinance 2020-31, Dark Skies
Bill Schmid, City Manager

OLD BUSINESS:

- [6.](#) Street Department Excavator Purchase
Troy Armstrong, Streets, Parks & Cemeteries Supervisor
- [7.](#) Wimpy Mill Pedestrian Bridge TSPLOST Funding
Mark Buchanan, Public Works

NEW BUSINESS:

COMMENTS – PLEASE LIMIT TO THREE MINUTES

Clerk Comments
City Manager Comments
City Attorney Comments
City Council Comments
Mayor Comments

ADJOURNMENT



CITY OF DAHLONEGA Council Meeting Minutes

December 7, 2020, 6:00 PM

Gary McCullough Chambers, Dahlonega City Hall

PRESENT Mayor Norton Council Member Mitchell Ridley Council Member Ron Larson Council Member JoAnne Taylor Council Member Roman Gaddis Council Member Johnny Ariemma Council Member Helen Hardman	PRESENT Director Melody Marlowe City Manager Bill Schmid Director Kevin Herrit	PRESENT City Attorney Doug Parks Tourism Director Sam McDuffie
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CALL TO ORDER AND WELCOME

Mayor Norton called the Meeting to order at 6:00 p.m.

Mayor Norton called for a motion to move the meeting to the Lumpkin County Park and Recreation Building at 6:01 p.m.

Motion made by Council Member Ridley to move the meeting as stated, seconded by Council Member Taylor. Voting Yea: Council Member Hardman, Council Member Taylor, Council Member Ridley, Council Member Larson, Council Member Ariemma, Council Member Gaddis.

Mayor Norton suspended the Meeting at 6:01 p.m.

Mayor Norton reconvened the Meeting at the Park and Recreation Building at 6:08 p.m.

PRAYER / PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

Mayor Sam Norton led the Prayer and Council Member Gaddis led the Pledge of Allegiance.

APPROVAL OF AGENDA

Mayor Norton called for a motion to approve the agenda as written.

Motion made by Council Member Taylor seconded by Council Member Hardman. Voting Yea: Council Member Hardman, Council Member Taylor, Council Member Ridley, Council Member Larson, Council Member Ariemma, Council Member Gaddis

PUBLIC COMMENT – PLEASE LIMIT TO THREE MINUTES

- Tom Gordon, 329 N Chestatee - Thankful for community and progressive County.
- Theryl West, 236 Warwick Street - Lives adjacent to the property considered for rezoning; concerns include lights, traffic, and noise.
- George Butler, (Represents 1st Baptist Church), read letter from Signet to Council.
- Jim Gibbon, 250 & 257 Hawkins Street. – Destructive to neighborhood. He does not trust promise of Signet. Gates will be noisy, loud music and parties.
- Wynn Mott, 229 Hawkins Street – Presented map for traffic flow. This is an inappropriate place for growth.

- Citizen at 315 Church Street – Concerns: noise, traffic, crime, and parties.
- Ethan Underwood, (Attorney for Signet Developers) – Willing to put promise in writing, will meet all standards and will put property on tax digest.
- Citizen- Does not believe UNG needs housing.
- David West, 236 Hawkins Street – Does not want to see big builders in his neighborhood. UNG enrollment dropped. Does not suit the area.
- Affidavit of Spencer Hyatt presented for City record.

APPROVAL OF MINUTES -

- a. City Council Meeting Minutes – November 2, 2020
 Mayor Norton called for a motion to approve the City Council Meeting Minutes on November 2, 2020, as written.
 Motion made by Council Member Larson, Seconded by Council Member Taylor.
 Voting Yea: Mayor Norton, Council Member Hardman, Council Member Taylor, Council Member Ridley, Council Member Gaddis, Council Member Larson, Council Member Ariemma

- b. Public Hearing Zoning Map Amendment – November 2, 2020
 Mayor Norton called for a motion to approve the City Council Work Session Minutes on October 19, 2020, as written.
 Motion made by Council Member Gaddis, Seconded by Council Member Taylor.
 Voting Yea: Council Member Hardman, Council Member Taylor, Council Member Ridley, Council Member Gaddis, Council Member Larson, Council Member Ariemma

RECOGNITION

1. Appointment of Joyce Westmoreland to the Planning Commission
 Mayor Norton thanked Ms. Westmoreland, who was in attendance, for her commitment and service to community of Dahlonaga.
 Mayor Norton called for a motion to appoint Joyce Westmoreland to the City of Dahlonaga Planning Commission.
*Motion made by Council Member Gaddis, Seconded by Council Member Ridley.
 Voting Yea: Council Member Hardman, Council Member Taylor, Council Member Ridley,
 Council Member Gaddis, Council Member Larson, Council Member Ariemma*

ORDINANCE AND RESOLUTION:

2. Ordinance 2020-28: Hawkins Street Rezoning
 City Manager Schmid position: remand the Hawkins Street Rezoning back to the Planning Commission for recommendation to R2 Zoning.
 Mayor Norton called for a motion to approve Staff recommendation to remand the Hawkins Street Rezoning back to Planning Commission for recommendation to R2 Zoning.
*Motion made by Council Member Ariemma, Seconded by Council Member Hardman.
 Voting Yea: Council Member Gaddis, Council Member Ariemma, Council Member Hardman, Council Member Larson.
 Voting Nay: Council Member Taylor, Council Member Ridley*

NEW BUSINESS

3. Final Plat for The Laurel “A Cottage Community” Condominium

Director Herrit presented the Final Plat for the Laurel “A Cottage Community” Condominium to the Council.

Mayor Norton called for a motion to approve the Final Plat.

Motion made by Council Member Taylor, Seconded by Council Member Larson.

Voting Yea: Council Member Hardman, Council Member Taylor, Council Member Ridley, Council Member Gaddis, Council Member Larson, Council Member Ariemma.

4. Nonresidential Solid Waste Exemption Request

City Manager Schmid presented exemption requests to the Council and Mayor.

Mr. Shannon Sims, owner of Mobile Mind was offered an opportunity to address the Mayor and Council with his request for an exemption; his small office in downtown has little waste footprint and requests exemption from service fee.

City Manager Schmid recommends approval to Lumpkin County Elections and denies all other exemption requests at this time.

Mayor Norton called for a motion to vote on each exemption request separately.

Motion made by Council Member Gaddis, Seconded by Council Member Ariemma.

Voting Yea: Council Member Hardman, Council Member Taylor, Council Member Ridley, Council Member Gaddis, Council Member Larson, Council Member Ariemma.

➤ Lumpkin County Elections

Motion made by Council Member Ridley to deny the request, Seconded by Council Member Larson.

Voting Yea: Council Member Hardman, Council Member Taylor, Council Member Ridley, Council Member Larson, Council Member Ariemma.

Voting Nay: Council Member Gaddis

➤ Mobile Mind

Motion made by Council Member Larson to deny the request, Seconded by Council Member Taylor.

Voting Yea: Council Member Hardman, Council Member Taylor, Council Member Ridley, Council Member Larson, Council Member Ariemma

Voting Nay: Council Member Gaddis

➤ Dahlonga Walking Tour & Dahlonga Tours & More, LLC

Motion made by Council Member Larson to deny the request, Seconded by Council Member Ridley.

Voting Yea: Council Member Hardman, Council Member Taylor, Council Member Ridley, Council Member Larson, Council Member Ariemma

Voting Nay: Council Member Gaddis

➤ 27 Park Place Hotel

Motion made by Council Member Larson to provide service and deny the request, Seconded by Council Member Taylor.

Voting Yea: Council Member Hardman, Council Member Taylor, Council Member Ridley, Council Member Gaddis, Council Member Larson, Council Member Ariemma

5. Head House Feasibility Study

City Manager Schmid presented Mayor and Council a copy of an email from Arcolab, the selected architect for the Head House project

Mayor Norton called for a motion to proceed with remodeling the Head House immediately without a feasibility study.

Motion made by Council Member Hardman, Seconded by Council Member Ariemma. Voting Yea: Council Member Hardman, Council Member Ariemma.

Voting Nay: Council Member Ridley, Council Member Gaddis, Council Member Larson, Council Member Taylor.

Motion denied.

Mayor Norton called for a motion to proceed with the feasibility study, including restaurant option.

Motion made by Council Member Taylor, Seconded by Council Member Larson. Voting Yea: Council Member Ridley, Council Member Gaddis, Council Member Larson, Council Member Taylor.

Voting Nay: Council Member Hardman, Council Member Ariemma.

6. 2021 Alcoholic Beverage License Renewal

Staff recommendation is approval of the listed Alcoholic Beverage License Applicants.

Mayor Norton called for a motion to approve renewal of the listed Alcoholic Beverage License applicants.

Motion made by Council Member Gaddis, Seconded by Council Member Taylor.

Voting Yea: Council Member Hardman, Council Member Taylor, Council Member Ridley, Council Member Gaddis, Council Member Larson. Recused: Council Member Ariemma.

7. 2021 Meeting Dates – Public Notice

Staff recommendation is approval of the 2021 Meeting Date Notice.

Mayor Norton called for a motion to approve the 2021 Meeting Dates Notice.

Motion made by Council Member Taylor, Seconded by Council Member Ariemma.

Voting Yea: Council Member Hardman, Council Member Taylor, Council Member Ridley, Council Member Gaddis, Council Member Larson, Council Member Ariemma

COMMENTS – PLEASE LIMIT TO THREE MINUTES

Clerk Comments – No comments

City Manager Comments – Dahlonaga is on the Georgia Cities Magazine Cover

City Attorney Comments – Commended the City Clerk for the alcohol renewals

City Council Comments

- Council Member Ridley requests prayers for former Mayor McCullough and Angi McDonald and families.
- Council Member Ariemma stated that Council does not always agree but a common desire for the community is recognized.

Mayor Comments – Council Member Hardman is relocating to White County and will no longer be serving on the Council. A temporary Council Member needs to be appointed.

Many thanks to Council Member Hardman for her hard work as a member of the Dahlonaga City Council. The audience applauded Council Member Hardman.

ADJOURNMENT:

Mayor Norton called for a motion to adjourn the Meeting at 7:42 p.m.

Motion made by Council Member Larson, Seconded by Council Member Gaddis.

Voting Yea: Council Member Hardman, Council Member Taylor, Council Member Ridley,
Council Member Gaddis, Council Member Larson, Council Member Ariemma

Approved this _____ day of _____, 2020.

_____ Sam Norton, Mayor

Attest: _____ Mary Csukas, City Clerk



CITY OF DAHLONEGA

City Council Special Called Meeting Minutes

December 21, 2020, 4:00 PM

Gary McCullough Chambers, Dahlongega City Hall

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 706-864-6133.

PRESENT Mayor Norton Council Member Mitchell Ridley Council Member Ron Larson - Absent Council Member JoAnne Taylor Council Member Roman Gaddis Council Member Johnny Ariemma	PRESENT City Clerk Mary Csukas City Manager Bill Schmid Director Melody Marlowe Director Mark Buchanan Superintendent John Jarrard Main Street Program Coordinator Lucas Cheney	PRESENT Tourism Director Sam McDuffie Chamber President Robb Nichols
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CALL TO ORDER AND WELCOME

Mayor Norton called the Special Called Meeting to order at 4:04 p.m.

Mayor Norton suspended the Special Called Meeting at 4:06 p.m.

Motion made by Council Member Taylor to suspend the Special Called Meeting, Second by Council Member Ridley. Voting Yea: Council Member Taylor, Council Member Ridley, Council Member Gaddis, and Council Member Ariemma

Mayor Norton reconvened the Meeting to order at 5:19 p.m.

APPROVAL OF AGENDA

Mayor Norton called for a motion to amend the agenda to include the second reading of Ordinance 2020-25 – Stormwater Utilities.

Motion made by Council Member Gaddis to approve the amended agenda to include the second reading of Ordinance 2020-25 - Stormwater Utilities, Seconded by Council Member Taylor.

Motion made by Council Member Larson, Seconded by Council Member Gaddis.

Voting Yea: Council Member Taylor, Council Member Ridley, Council Member Gaddis, Council Member Ariemma.

NEW BUSINESS

1. 2021 Agreement for Tourism Development Services, Bill Schmid, City Manager

Mayor Norton called for a motion to approve the 2021 Agreement for Tourism Development Services as described in the Work Session today:

- Maintenance budget will be set at \$6000-\$12,000 annually.
- A funding increase of \$12,500 from \$250,000 to \$262,500.
- Upon review of this new agreement, the Tourism Board may request some amendments at a later date.

Motion made by Council Member Ridley to approve the 2021 Agreement for Tourism Development Services, Seconded by Council Member Taylor.

Voting Yea: Council Member Taylor, Council Member Ridley, Council Member Gaddis, Council Member Ariemma.

2. Ordinance 2020-25 – Stormwater Utilities – 2nd Reading, Doug Parks, City Attorney

Mayor Norton called for a motion to approve Ordinance 2020-25 – Stormwater Utilities, 2nd Reading.

Motion made by Council Member Ariemma to approve Ordinance 2020-25 – Stormwater Utilities – 2nd Reading, Seconded by Council Member Taylor.

Voting Yea: Council Member Taylor, Council Member Ridley, Council Member Gaddis, Council Member Ariemma.

ADJOURNMENT

Mayor Norton adjourned the Special Called Meeting at 5:30 p.m.

Approved this _____ day of _____, 2020.

_____ Sam Norton, Mayor

Attest: _____ Mary Csukas, City Clerk



CITY OF DAHLONEGA Council Work Session Minutes

December 21, 2020, 4:00 PM

Gary McCullough Council Chambers, Dahlonega City Hall

PRESENT Mayor Sam Norton Council Member Mitchell Ridley Council Member JoAnne Taylor Council Member Roman Gaddis Council Member Johnny Ariemma Council Member Ron Larson	PRESENT City Clerk Mary Csukas City Manager Bill Schmid Director Melody Marlowe Director Mark Buchanan Superintendent John Jarrard	PRESENT City Attorney Doug Parks Chairman Chris Worick Tourism Director Sam McDuffie Chamber President Robb Nichols
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OPEN MEETING

Mayor Norton opened the Work Session at 4:02 p.m.

BOARDS & COMMITTEES:

1. Cemetery Report November 2020, Chris Worick, Dahlonega Cemetery Committee Chairman

Chairman Worick informed Mayor and Council that he had ordered Memorial Markers for some Veterans' graves that encompass three generations.

Council and Mayor praised the Cemetery Committee for their dedication to the preservation of our local cemeteries and the care they exhibit to sustain the memory of the interred.

2. Main Street - November 2020, Lucas Cheney, Main Street Program Coordinator

Coordinator Cheney highlighted 2020 events in Downtown Dahlonega and the extraordinary effort taken to ensure we follow the COVID guidelines outlined by the CDC.

TOURISM:

1. Tourism - November 2020, Sam McDuffie, Tourism Director

Director McDuffie outlined the significant aspects of his monthly tourism report.

- The dashboard on the website is now showing tourism items for 2021
- Launch of the digital marketing campaign for 2021
- Sozo Bear Commercial filmed and completed this week.
- Time lock installation completed on doors of the Visitors Center bathrooms.

DEPARTMENT REPORTS:

1. Community Development – November 2020, Kevin Herrit, Director

- City Manager Schmid informed the Council of no additions to the Community Development Department's monthly reports.
- Council was concerned with South Meaders Street condition, and the current construction company in the area. City Manager Schmid stated before and after pictures of South Meaders will be reviewed and discussed at an after-action meeting to determine the repair cost. This particular road needed some repair before construction began, so the City will bear some of the responsibility for repairs.

2. Financial Services – November 2020, Melody Marlowe, Finance Director

- Rushton & Company found no requirement for adjustments upon completion of this phase of the audit.
- Dahlonaga was awarded the GFOA award for 2019; Dahlonaga has received this award for 11 years running. Of the 535 cities in the state of Georgia, only 70 will receive this award for 2019.
- Mayor Norton praised the City staff for this achievement once again; he is proud that the City has received this award for 11 years in a row.

3. Public Works – November 2020, Mark Buchanan, PW Director/City Engineer

Director Buchanan highlighted some aspects of this monthly department report:

- Paving projects continue throughout the City with the assistance of the County and GDOT.
- After Hurricane Zeta and the Fall season, the clean-up kept Public Works very busy. This team also completed the installation of Christmas lights downtown.
- The Wimpy Mill project remains ongoing; please take time to stop by and review the progress.
- Council discussed the need for safety cameras outside the Hancock Park bathroom.

4. Water & Wastewater Treatment November 2020, John Jarrard, Water/Wastewater Treatment Director

- Superintendent John Jarrard gave the monthly report with no additions.
- The filter replacement project is ongoing; the cost will be less due to the excellent condition of the filters in place.

ITEMS FOR DISCUSSION:

1. Susie Dekrone Farris Memorial Swing & Plaque, Mark Buchanan & Family of Susie Farris

- Director Buchanan requested time for Susie Farris's family to speak with the Mayor and Council concerning a request for memorial swing & plaque at the new Wimpy Mill Park.
- Family members of Mrs. Farris requested to place a memorial swing & plaque in memory of Ms. Susie Dekrone Farris to be installed near her favorite place, the reservoir. Ms. Farris was a longtime resident of Dahlonaga and will be remembered for her many years volunteering in Dahlonaga.
- The City of Dahlonaga and the family of Ms. Farris will split the cost of the memorial swing & plaque 50/50; this is standard practice that will include annual upkeep.
- The Mayor and Council agreed to allow Public Works to install the Wimpy Mill Park memorial swing.

2. Ordinance 2020-34, Columbarium/Ossuaries Sales, Mark Buchanan, Public Works

- Council and Mayor discussed the need to move forward with the Columbarium ordinance, which describes the means and methods by which the City will manage the proposed columbarium in Memorial Park Cemetery and perform the sale of niches and ossuaries space.
- For safety concerns, Council asked Director Buchanan to research the possibility of duplicating the keys associated with the niches in the ossuary.

3. Wimpy Mill Pedestrian Bridge TSPLOST Funding, Mark Buchanan, Public Works
 - Director Buchanan requested an additional \$25,000 of TSPLOST money for the Wimpy Mill Pedestrian Bridge project; this increase of 5% will allow for possible unknown factors in this project's progression.
4. Street Department Excavator Purchase, Troy Armstrong, Streets, Parks & Cemeteries Supervisor
 - Council understood that an Excavator purchase was to replace an older model below the expected purchase amount.
 - The City of Dahlonega utilizes purchasing powers within the Government guidelines and sells older models using Gov Deals.
5. Dark Skies Ordinance 2020-3, Bill Schmid, City Manager
 - The ordinance allows for regulation of lighting in the City of Dahlonega with new construction and upkeep of existing lights.
 - This ordinance is a modified version of the City of Athens lighting ordinance and is the best fit for the City of Dahlonega.
 - City Manager Schmid stated that while the ordinance is technical, it will allow for compliance and require an engineer with some sites.
 - Georgia Power and the University of North Georgia were both asked for guidance during the conception of this ordinance, and ours will mirror Lumpkin County's corridor requirements.
6. 2021 Agreement for Tourism Development Services, Bill Schmid, City Manager

The Council, Chamber President, and Tourism Director discussed the proposed Tourism Arrangement and agreed to some modifications:

 - The maintenance budget will be set at \$6000-\$12,000 annually.
 - A funding increase of \$12,500 from \$250,000 to \$262,500.
 - Upon review of this new agreement, the Tourism Board may request some amendments at a later date.

The Chamber staff have relocated from the Visitors Building in Downtown Dahlonega to the Kelley Building located within the Lumpkin County office complex. This separation of the Chamber and Tourism Board requires the tourism board to absorb a more considerable cost for the Visitors Center Building's upkeep.
7. Solid Waste Exemption Procedure, Bill Schmid, City Manager, Mark Buchanan, Public Works
 - Director Buchanan stated there is no exemption request at this time.
 - Council and Mayor understand that City Staff is following the procedures outlined in the Solid Waste Ordinance. Director Buchanan or City Manager Schmid are available to discuss staff procedures in handling requests for exemptions to the ordinance.
 - Mr. Shannon Simms outlined concerns with the ordinance and the billing process for a tenant paying rent and garbage to the owner and the City of Dahlonega. Council requested Staff to review this possible shared garbage service issue.

COMMENTS – PLEASE LIMIT TO THREE MINUTES

Clerk Comments – I appreciated the Council funding the Christmas gifts for City staff's children.

City Manager Comments –

- Lucas Cheney has been promoted to the full-time position of Main Street Program Coordinator. An offer has been extended and accepted for the part-time position of DDA Assistant beginning in January.
- City Manager Schmid met the Head House architect at the site, who took pictures of the interior. Proposals received for the Kindergarten property were forwarded to the DDA Board.
- Representatives from Conway, South Carolina, impressed with the City of Dahlonega's workings during a recent visit, hope to bring this talent to their town.

City Attorney Comments – Discussion of changes to the Alcoholic Beverage Ordinance to comply with the new State of Georgia requirements begin with the January Work Session.

City Council Comments-

- Council Member Ariemma thanked everyone for his time on the Council.
- Council Member Gaddis requested the month of February for the Council Retreat in 2021.

Mayor Comments -

Ms. Helen Hardman has officially resigned from the City Council. This open position of temporary Council Member will be discussed and filled within the coming months.

Mayor Norton thanked all of the volunteers who continue to assist yearly to keep Dahlonega a great place to visit.

Mayor Norton thanked Council Member Ridley for donating a Christmas pork loin to all staff members.

ADJOURNMENT

Mayor Norton adjourned the meeting at 5:18 p.m.

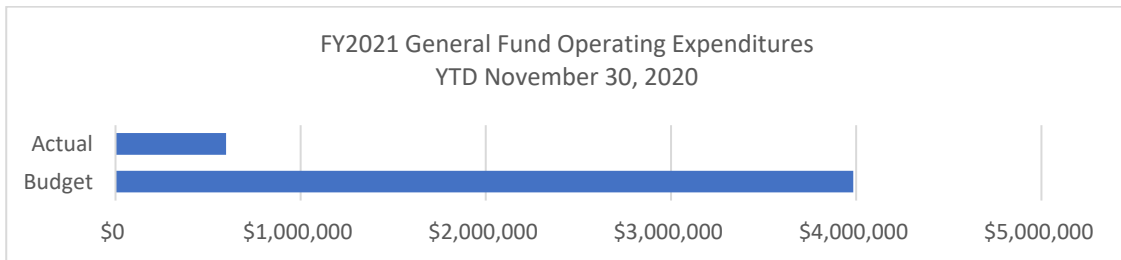
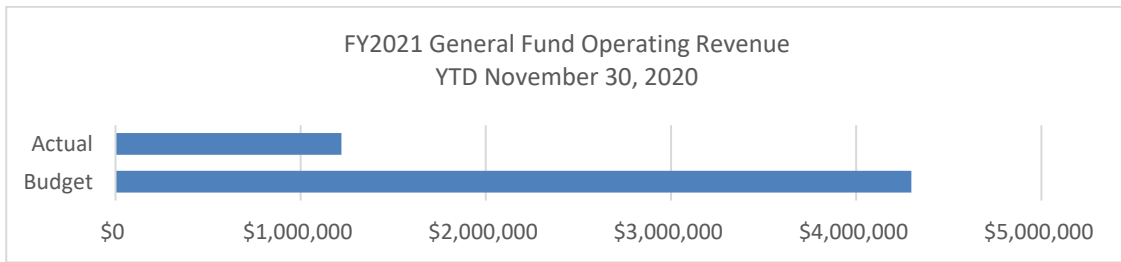


CITY OF DAHLONEGA

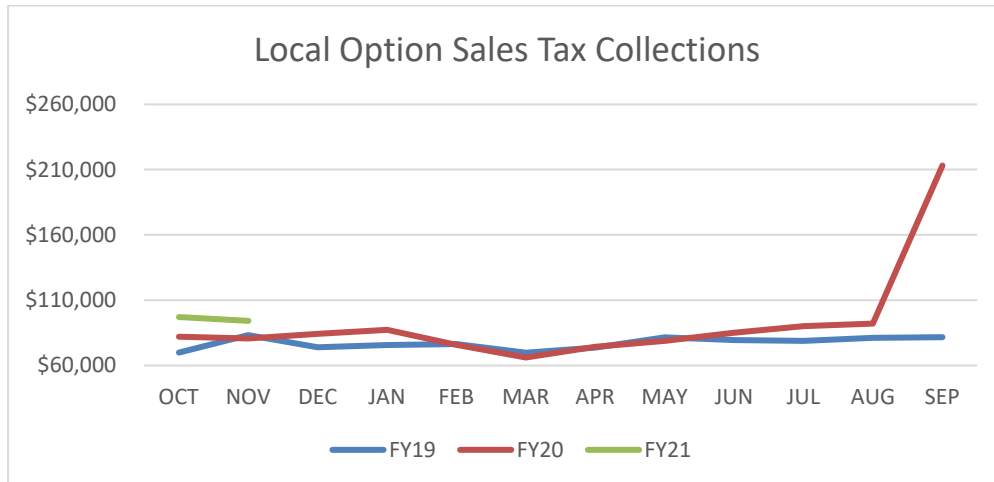
MONTHLY FINANCIAL REPORTS

For the Two Months Ended November 30, 2020

GENERAL FUND



- Property taxes were billed in October with a due date of December 21. 18.5% of 2020 taxes budgeted have been collected to date.
- Sales tax collections have increased. The change in the State law related to taxation of internet sales has more than offset the decline in revenue anticipated from the Pandemic. A large amount was collected in September 2020 from an audit finding for a large retailer.



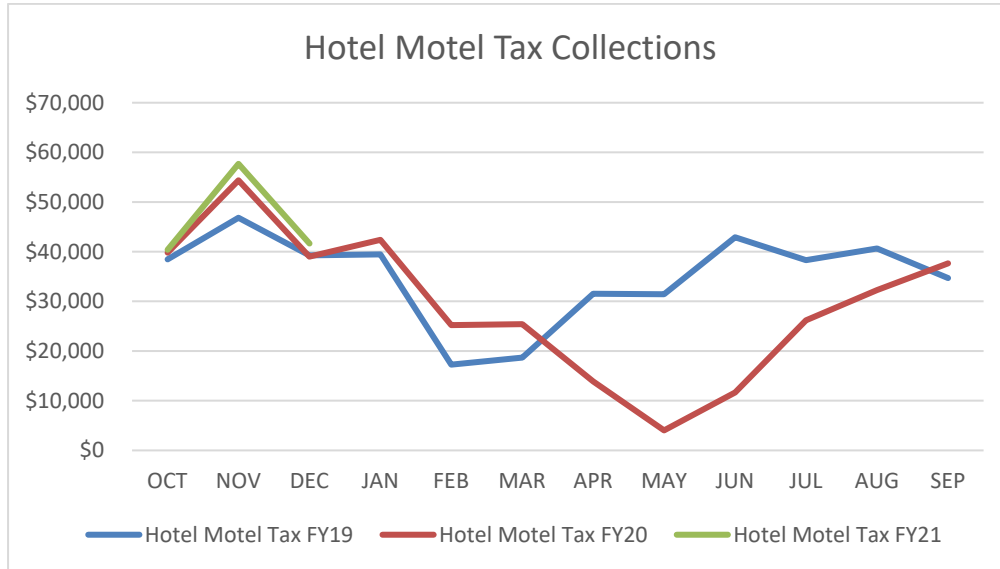
- The annual revenue for Insurance Premium Tax has been received in the amount of \$422,760, which is 6.8% greater than received last fiscal year.
- Alcoholic Beverages Taxes and Licenses revenue collected year-to-date increased 14.9% from the prior year.
- Permits revenue collected year-to-date is pacing in line with last year.
- Department expenditures are in line with budget expectations.

DOWNTOWN DEVELOPMENT AUTHORITY

- Operational results are on track with the budget.

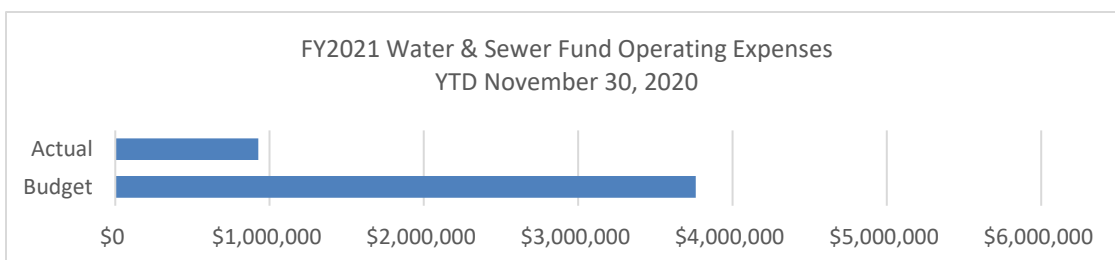
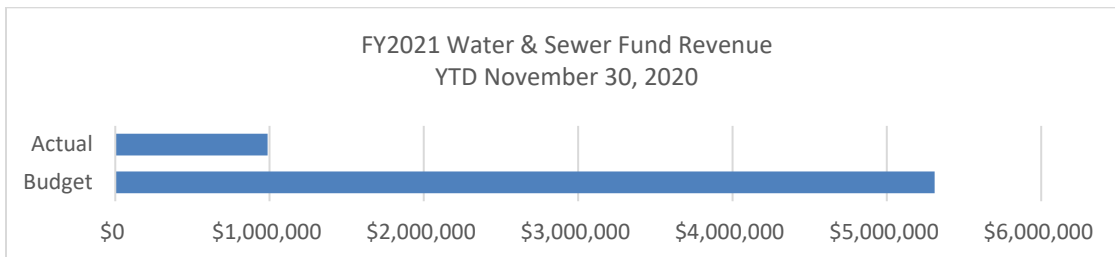
HOTEL/MOTEL TAX FUND

- Tax revenue collections experienced a sharp decline in April 2020 with the onset of the Pandemic. Beginning in September 2020, collections have remained slightly higher than the previous year.



WATER AND SEWER FUND

- Water and sewer sales were trending higher than budget and prior year. However, impacted by the Pandemic, year-to-date revenue from water sales and sewer charges is 5% less than last year.
- All department expenses are in line with the budget.



SOLID WASTE FUND

- Refuse Collection Charges are Revenues are 11% greater than the prior year due to changes in the non-residential fee schedule.
- Expenses are meeting budget expectations.

(Prepared for Council and Management by Melody Marlowe 12/22//2020)

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	% BDGT
		AMENDED BUDGET	11/30/2020 NORMAL (ABNORMAL)	USED
Fund 100 - GENERAL FUND				
	GENERAL PROPERTY TAXES	1,734,800.00	321,711.14	18.54
	GENERAL SALES AND USE TAXES	885,972.00	191,243.27	21.59
	SELECTIVE SALES AND USE TAXES	211,600.00	38,417.75	18.16
	ALCOHOLIC BEVERAGES LICENSES	115,300.00	124,500.00	107.98
	BUSINESS TAXES	497,900.00	424,429.59	85.24
	PENALTIES AND INTEREST	2,700.00	383.87	14.22
	PERMITS AND FEES	46,600.00	11,754.72	25.22
	INTERGOVERNMENTAL REVENUE	28,646.00	6,607.72	23.07
	CHARGES FOR SERVICES	558,860.00	565.00	0.10
	FINES AND FORFEITURES	131,000.00	64,775.61	49.45
	INVESTMENT INCOME	42,000.00	1,098.91	2.62
	MISCELLANEOUS REVENUE	6,000.00	5,978.36	99.64
	OTHER FINANCING SOURCES	10,000.00	12,000.00	120.00
	OTHER CHARGES FOR SERVICES	15,000.00	15,589.00	103.93
	TRANSFERS IN FROM OTHER FUNDS	11,269.00	1,876.16	16.65
	APPROPRIATED FUND BALANCE	553,095.00	0.00	0.00
TOTAL REVENUES		4,850,742.00	1,220,931.10	25.17
	LEGISLATIVE	194,312.00	24,315.49	12.51
	EXECUTIVE	241,941.00	48,402.64	20.01
	ELECTIONS	11,940.00	0.00	0.00
	GENERAL ADMINISTRATION	931,050.00	163,711.82	17.58
	MINICIPAL COURT	309,568.00	41,833.08	13.51
	CITY MARSHAL	495,859.00	69,750.84	14.07
	PUBLIC WORKS ADMINISTRATION	105,171.00	10,178.33	9.68
	STREETS	1,145,179.00	169,214.09	14.78
	MAINTENANCE AND SHOP	101,137.00	16,411.44	16.23
	CEMETERY	62,206.00	6,360.61	10.23
	PARKS	27,050.00	7,552.76	27.92
	COMMUNITY DEVELOPMENT	271,952.00	39,620.75	14.57
	NON-DEPARTMENTAL	86,547.00	0.00	0.00
	TRANSFERS OUT TO OTHER FUNDS	866,830.00	144,471.66	16.67
TOTAL EXPENDITURES		4,850,742.00	741,823.51	15.29
Fund 100 - GENERAL FUND:				
	TOTAL REVENUES	4,850,742.00	1,220,931.10	25.17
	TOTAL EXPENDITURES	4,850,742.00	741,823.51	15.29
NET OF REVENUES & EXPENDITURES		0.00	479,107.59	100.00

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	% BDGT
		AMENDED BUDGET	11/30/2020 NORMAL (ABNORMAL)	USED
Fund 230 - DOWNTOWN DEVELOPMENT AUTHORITY				
DAHLONEGA 2000		800.00	0.00	0.00
CHARGES FOR SERVICES		200.00	60.87	30.44
TRANSFERS IN FROM OTHER FUNDS		284,434.00	47,405.66	16.67
TOTAL REVENUES		285,434.00	47,466.53	16.63
DDA ADMINISTRATION		195,248.00	12,314.43	6.31
TOURISM		56,472.00	1,418.62	2.51
DOWNTOWN DEVELOPMENT		33,664.00	236.49	0.70
DAHLONEGA 2000		50.00	0.00	0.00
TOTAL EXPENDITURES		285,434.00	13,969.54	4.89
Fund 230 - DOWNTOWN DEVELOPMENT AUTHORITY:				
TOTAL REVENUES		285,434.00	47,466.53	16.63
TOTAL EXPENDITURES		285,434.00	13,969.54	4.89
NET OF REVENUES & EXPENDITURES		0.00	33,496.99	100.00

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	% BDGT
		AMENDED BUDGET	11/30/2020 NORMAL (ABNORMAL)	USED
Fund 275 - HOTEL/MOTEL TAX FUND				
	HOTEL/MOTEL TAXES	375,646.00	98,100.19	26.12
TOTAL REVENUES		375,646.00	98,100.19	26.12
	PURCHASES/CONTRACTED SERVICES	250,000.00	20,833.33	8.33
	TRANSFERS OUT TO OTHER FUNDS	125,646.00	20,940.98	16.67
TOTAL EXPENDITURES		375,646.00	41,774.31	11.12
Fund 275 - HOTEL/MOTEL TAX FUND:				
	TOTAL REVENUES	375,646.00	98,100.19	26.12
	TOTAL EXPENDITURES	375,646.00	41,774.31	11.12
NET OF REVENUES & EXPENDITURES		0.00	56,325.88	100.00

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	% BDGT USED
		AMENDED BUDGET	11/30/2020 NORMAL (ABNORMAL)	
Fund 320 - SPLOST CAPITAL PROJECTS FUND				
	GENERAL SALES AND USE TAXES	743,689.00	260,653.43	35.05
	TOTAL REVENUES	743,689.00	260,653.43	35.05
	TRANSFERS OUT TO OTHER FUNDS	743,689.00	123,948.16	16.67
	TOTAL EXPENDITURES	743,689.00	123,948.16	16.67
Fund 320 - SPLOST CAPITAL PROJECTS FUND:				
	TOTAL REVENUES	743,689.00	260,653.43	35.05
	TOTAL EXPENDITURES	743,689.00	123,948.16	16.67
	NET OF REVENUES & EXPENDITURES	0.00	136,705.27	100.00

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	% BDGT
		AMENDED BUDGET	11/30/2020 NORMAL (ABNORMAL)	USED
Fund 335 - TSPLOST CAPITAL PROJECTS FUND				
	GENERAL SALES AND USE TAXES	731,332.00	151,543.71	20.72
	INVESTMENT INCOME	2,000.00	0.00	0.00
	TOTAL REVENUES	733,332.00	151,543.71	20.67
	OTHER COSTS	6,116.00	0.00	0.00
	TRANSFERS OUT TO OTHER FUNDS	727,216.00	121,202.66	16.67
	TOTAL EXPENDITURES	733,332.00	121,202.66	16.53
Fund 335 - TSPLOST CAPITAL PROJECTS FUND :				
	TOTAL REVENUES	733,332.00	151,543.71	20.67
	TOTAL EXPENDITURES	733,332.00	121,202.66	16.53
	NET OF REVENUES & EXPENDITURES	0.00	30,341.05	100.00

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	% BDGT USED
		AMENDED BUDGET	11/30/2020 NORMAL (ABNORMAL)	
Fund 340 - GRANT CAPITAL PROJECTS FUND				
	TRANSFERS IN FROM OTHER FUNDS	415,000.00	69,166.66	16.67
	TOTAL REVENUES	415,000.00	69,166.66	16.67
	NON-DEPARTMENTAL	415,000.00	218,585.39	52.67
	TOTAL EXPENDITURES	415,000.00	218,585.39	52.67
Fund 340 - GRANT CAPITAL PROJECTS FUND:				
	TOTAL REVENUES	415,000.00	69,166.66	16.67
	TOTAL EXPENDITURES	415,000.00	218,585.39	52.67
	NET OF REVENUES & EXPENDITURES	0.00	(149,418.73)	100.00

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	% BDGT
		AMENDED BUDGET	11/30/2020 NORMAL (ABNORMAL)	
Fund 390 - GENERAL GOVERNMENT CAPITAL PROJECTS FUND				
	NON-DEPARTMENTAL	5,000.00	0.00	0.00
	TRANSFERS IN FROM OTHER FUNDS	782,138.00	130,356.32	16.67
	APPROPRIATED NET ASSETS	197,636.00	0.00	0.00
TOTAL REVENUES		984,774.00	130,356.32	13.24
	NON-DEPARTMENTAL	787,138.00	0.00	0.00
	TRANSFERS OUT TO OTHER FUNDS	197,636.00	32,939.34	16.67
TOTAL EXPENDITURES		984,774.00	32,939.34	3.34
Fund 390 - GENERAL GOVERNMENT CAPITAL PROJECTS FUND:				
	TOTAL REVENUES	984,774.00	130,356.32	13.24
	TOTAL EXPENDITURES	984,774.00	32,939.34	3.34
	NET OF REVENUES & EXPENDITURES	0.00	97,416.98	100.00

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	% BDGT
		AMENDED BUDGET	11/30/2020 NORMAL (ABNORMAL)	USED
Fund 505 - WATER AND SEWER ENTERPRISE FUND				
	INVESTMENT INCOME	46,000.00	0.15	0.00
	MISCELLANEOUS REVENUE	500.00	(375.00)	(75.00)
	OTHER FINANCING SOURCES	0.00	8,000.00	100.00
	WATER CHARGES	2,728,000.00	540,946.59	19.83
	TAP FEES - WATER	100,000.00	0.00	0.00
	SEWER CHARGES	1,855,900.00	354,847.72	19.12
	TAP FEES - SEWER	100,000.00	5,975.00	5.98
	OTHER CHARGES FOR SERVICES	107,400.00	16,462.14	15.33
	TRANSFERS IN FROM OTHER FUNDS	371,845.00	61,974.16	16.67
	APPROPRIATED NET ASSETS	1,201,572.00	0.00	0.00
TOTAL REVENUES		6,511,217.00	987,830.76	15.17
	SEWER LIFT STATIONS	224,991.00	37,523.73	16.68
	SEWER TREATMENT PLANT	690,141.00	99,272.74	14.38
	DISTRIBUTION AND COLLECTION	886,670.00	113,263.67	12.77
	WATER SUPPLY	135,161.00	3,246.85	2.40
	WATER TREATMENT PLANT	1,707,682.00	282,506.02	16.54
	CAPITAL OUTLAYS	943,845.00	90,850.45	9.63
	INTERFUND CHARGES	67,500.00	0.00	0.00
	DEPRECIATION AND AMORTIZATION	1,805,227.00	300,870.00	16.67
	OTHER COSTS	50,000.00	0.00	0.00
TOTAL EXPENDITURES		6,511,217.00	927,533.46	14.25
Fund 505 - WATER AND SEWER ENTERPRISE FUND:				
	TOTAL REVENUES	6,511,217.00	987,830.76	15.17
	TOTAL EXPENDITURES	6,511,217.00	927,533.46	14.25
NET OF REVENUES & EXPENDITURES		0.00	60,297.30	100.00

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	% BDGT
		AMENDED BUDGET	11/30/2020 NORMAL (ABNORMAL)	USED
Fund 540 - SOLID WASTE ENTERPRISE FUND				
	CHARGES FOR SERVICES	500.00	100.00	20.00
	OTHER CHARGES FOR SERVICES	6,000.00	1,049.78	17.50
	REFUSE COLLECTION CHARGES	872,900.00	171,535.15	19.65
	APPROPRIATED NET ASSETS	30,657.00	0.00	0.00
TOTAL REVENUES		910,057.00	172,684.93	18.98
	PERSONAL SERVICES AND EMPLOYEE BENEFITS	479,795.00	82,644.07	17.22
	PURCHASES/CONTRACTED SERVICES	261,994.00	33,902.63	12.94
	SUPPLIES	73,400.00	5,796.59	7.90
	CAPITAL OUTLAYS	30,000.00	0.00	0.00
	DEPRECIATION AND AMORTIZATION	58,268.00	9,712.00	16.67
	DEBT SERVICE	6,600.00	685.72	10.39
TOTAL EXPENDITURES		910,057.00	132,741.01	14.59
Fund 540 - SOLID WASTE ENTERPRISE FUND:				
	TOTAL REVENUES	910,057.00	172,684.93	18.98
	TOTAL EXPENDITURES	910,057.00	132,741.01	14.59
NET OF REVENUES & EXPENDITURES		0.00	39,943.92	100.00

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	% BDGT
		AMENDED BUDGET	11/30/2020 NORMAL (ABNORMAL)	USED
Fund 560 - STORMWATER ENTERPRISE FUND				
	TRANSFERS IN FROM OTHER FUNDS	796,331.00	132,721.84	16.67
	STORMWATER UTILITY CHARGES	204,818.00	0.00	0.00
TOTAL REVENUES		1,001,149.00	132,721.84	13.26
	PERSONAL SERVICES AND EMPLOYEE BENEFITS	87,631.00	4,514.21	5.15
	PURCHASES/CONTRACTED SERVICES	30,000.00	331.92	1.11
	SUPPLIES	30,000.00	0.00	0.00
	CAPITAL OUTLAYS	383,558.00	0.00	0.00
	INTERFUND CHARGES	469,960.00	0.00	0.00
TOTAL EXPENDITURES		1,001,149.00	4,846.13	0.48
Fund 560 - STORMWATER ENTERPRISE FUND:				
TOTAL REVENUES		1,001,149.00	132,721.84	13.26
TOTAL EXPENDITURES		1,001,149.00	4,846.13	0.48
NET OF REVENUES & EXPENDITURES		0.00	127,875.71	100.00
TOTAL REVENUES - ALL FUNDS		16,811,040.00	3,271,455.47	19.46
TOTAL EXPENDITURES - ALL FUNDS		16,811,040.00	2,359,363.51	14.03
NET OF REVENUES & EXPENDITURES		0.00	912,091.96	100.00

RESOLUTION 2021-02

**A RESOLUTION OF THE DAHLONEGA CITY COUNCIL DECLARING A VACANCY IN CITY COUNCIL POST 2
AND ESTABLISHING A PROCESS TO FILL THE VACANCY**

WHEREAS, Helen F. Hardman resigned from City Council Post 2 effective as of the close of business on December 11, 2020, causing a vacancy in the Position beginning December 12, 2020; and

WHEREAS, Section 5.12 of the Charter establishes that the remaining elected officials shall appoint a qualified person to fill such vacancy for the remainder of the unexpired term; and

WHEREAS, the City Council intends to appoint a qualified person to fill the vacancy.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF DAHLONEGA, GEORGIA, HEREBY RESOLVES AS FOLLOWS:

Section 1. The Dahlonega City Council recognizes a vacancy in City Council Post 2 effective December 11, 2020.

Section 2. The remaining elected officials intend to appoint a qualified person to fill the vacancy in City Council Post 2 on or about February 1, 2021.

RESOLVED this 4th day of January, 2021.

Sam Norton, Mayor

ATTEST:

Mary Csukas, City Clerk



RESOLUTIONS & ORDINANCES

DATE: December 21, 2020
TITLE: Ordinance 2020-34, Columbarium/Ossuarium Sales
PRESENTED BY: Mark Buchanan, Public Works

AGENDA ITEM DESCRIPTION:

The attached ordinance and supporting information describe the means and methods by which the City will manage the proposed columbarium in Memorial Park Cemetery and perform the sale of niches and ossuarium space.

HISTORY/PAST ACTION:

This item has been discussed at multiple meetings and informal approval to begin creation of this ordinance was suggested during the October City Council Work Session.

FINANCIAL IMPACT:

The columbarium purchase was a budgeted item and delivery is imminent. Potential gross revenues from the columbarium, providing approval of this ordinance, may eclipse \$200,000.

RECOMMENDATION:

Approval of adoption of Ordinance 2020-34.

SUGGESTED MOTIONS:

...motion to approve adoption of Ordinance 2020-34.

ATTACHMENTS:

Ordinance 2020-34

AN ORDINANCE TO AMEND THE CODE OF THE CITY OF DAHLONEGA, GEORGIA, AT CHAPTER 10: CEMETERIES, TO ADD SECTION 10-88: COLUMBARIUM REGULATIONS:

Short title: "An ordinance to provide for columbarium regulations."

WHEREAS, the City Council of Dahlonega, Georgia desires to add a columbarium to Memorial Park Cemetery in the City of Dahlonega and provide regulations for the columbarium.

NOW, THEREFORE, be it ordained, and it is so ordained by the authority of the City Council of Dahlonega, that Chapter 10 be amended to include a new Section 10-88 to read as follows:

Sec. 10-88. – Regulations regarding columbarium.

The City does hereby establish the following rules and guidelines regarding any columbarium located in Memorial Park Cemetery:

- (1) *Transfer of ownership.* Transfer of ownership will only be allowed with written confirmation of the City of Dahlonega.
- (2) *Upkeep of columbarium.* The City of Dahlonega shall be solely responsible for the upkeep of the columbarium. The City of Dahlonega is not responsible or liable for theft or damage to the contents of the columbarium.
- (3) *Key possession and use of niche.* Possession of the key to unlock each burial niche within the columbarium will be held by the City of Dahlonega. The provisions regarding the use of a niche shall be incorporated within the document transferring title to the niche.
- (4) *Transfer documents.* The document relating to transfer of a burial niche shall be as prescribed by the City of Dahlonega.
- (5) *Opening of burial niches.* A burial niche may only be unlocked or opened for interring cremains or upon the permanent removal of cremains before sealing. A niche may be opened up to two times. Any necessary reopening of a niche will require payment of a fee established by mayor and council. Opening of a niche during weekend, holiday, or evening hours will cost an additional fee of one hundred dollars (\$100).
- (6) *Interments.*
 - (a) No niche shall be used for the interment of cremains until all fees have been fully paid, including interment fees. The cemetery sexton (Public Works Director) or his or her agent will authorize placement of containers within a niche only after verification of payment of fees has been made.
 - (b) If the person(s) to be interred is not the owner, the owner must authorize the interment in writing and such authorization must be notarized.

(c) All interment requests shall be reviewed and approved by the cemetery sexton (Public Works Director) or his or her agent prior to the actual interment.

(7) *Disinterment.* Any cremains in the ossuary space cannot be removed under any circumstances. The removal of cremains from a columbarium niche shall comply strictly with the following provisions:

(a) The person(s) wishing to remove cremains must have a legal right to manage the cremains and must be next of kin.

(b) The person(s) wishing to remove cremains must provide acceptable proof of identity, as determined by the cemetery sexton (Public Works Director) or his or her agent.

(c) The request for removal of cremains must be approved by the surviving spouse of the decedent. If there is no surviving spouse, the removal of cremains must be approved by all of the living children of the decedent. If there are no living children, the removal of cremains must be approved by all living parents of the decedent. If there are no living parents, the removal of cremains must be approved by all living siblings of the decedent. In any case a notary public must confirm each individual signature.

(d) The request for cremains removal must be approved by the cemetery sexton (Public Works Director) or his or her agent before removal may occur.

(e) If satisfactory documentation is not provided to remove cremains, the cemetery sexton (Public Works Director) or his or her agent may deny the request for cremains removal. His or her decision will be final.

(f) The request for removal of cremains must be accompanied by the payment of all costs incurred by the City associated with cremains removal.

(g) The cemetery sexton (Public Works Director) or his or her agent shall amend the records to reflect the removal of the cremains.

(h) The applicant must indemnify and hold harmless the City of Dahlonega from any and all actions which may result from the disinterment.

(8) *Marking of niches and ossuary spaces.* All burial niches must be marked when cremains are interred. All markings shall be done through the City of Dahlonega in such manner as the City of Dahlonega shall prescribe. Limited inscription services shall be included in the cost of a niche. Included Inscription shall contain name, birthdate and death date only for a maximum of two (2) cremains per niche. Ossuary memorialization will be inscribed on the Memorial Band.

(9) *Cost.* The cost of a burial niche shall be based on the height of the niche sold and will be set by the City Council. Documentation of the sale shall be provided by the city attorney.

(10) *Use of niches.* A columbarium consists of niches for cremation interments only. No columbaria or ossuaries shall be used for any purpose other than the interment of human cremains (ashes). No personal items shall be allowed.

(11) *Columbaria Planting and Other Decorations.*

- (a) *Flower arrangements or memorials.* Following an inurnment in the columbaria, one flower arrangement or memorial may be left at the site of the niche in which the inurnment occurred for a duration not to exceed 72 hours, at which time the flower arrangement or memorial must be removed. Any flower arrangement or memorial left after 72 hours will be removed by City staff. At no time will any items be allowed to remain in the columbaria on a permanent or semi-permanent basis.
- (b) The City is not responsible for flower arrangement or memorial placed in the columbaria.

Except as modified herein, The Code of the City of Dahlonega, Georgia, is hereby reaffirmed and restated. The codifier is hereby granted editorial license to include this amendment in future supplements of said Code by appropriate section, division, article or chapter. The City Attorney is directed and authorized to direct the codifier to make necessary minor, non-substantive corrections to the provisions of this Code, including but not limited to, the misspelling of words, typographical errors, duplicate pages, incorrect references to state or federal laws, statutes, this Code, or other codes or similar legal or technical sources, and other similar amendments, without necessity of passage of a corrective ordinance or other action of the Mayor and Council. The City Clerk shall, upon the written advice or recommendation of the city attorney and without the necessity of further council action, alter, amend or supplement any non-codified ordinance, resolution or other record filed in his or her office as necessary to effect similar non-substantive changes or revisions and ensure that such public records are correct, complete and accurate.

(Reserved Section 10-89 --- 10-117)

Adopted and Ordained this ____ day of _____, 2021.

By: _____
Sam Norton, Mayor

Attest: _____
Mary Csukas, City Clerk



RESOLUTIONS & ORDINANCES

DATE: December 21, 2020
TITLE: Resolution 2021-01: Resolution to Adopt Memorial Columbarium/Ossuarium Pricing
PRESENTED BY: Mark Buchanan, Public Works

AGENDA ITEM DESCRIPTION:

The attached resolution and supporting information describe the means by which to perform the sale of niches and ossuarium space.

HISTORY/PAST ACTION:

This item has been discussed in the past along with Ordinance 2020-34.

FINANCIAL IMPACT:

Potential gross revenues from the columbarium, providing approval of this resolution, may eclipse \$200,000.

RECOMMENDATION:

Approval of adoption of Resolution 2021-01.

SUGGESTED MOTIONS:

...motion to approve adoption of Resolution 2021-01.

ATTACHMENTS:

Resolution 2020-01

Resolution 2021-01

A RESOLUTION TO ADOPT MEMORIAL COLUMBARIUM/OSSUARIUM PRICING

BE IT RESOLVED, by the Mayor and Council of Dahlonega, Georgia:

WHEREAS, the City is preparing documentation for the sale of 80 niches and ossuarium spaces, which will be sold individually; and

WHEREAS, there will be four levels of niches, A-D, starting at the bottom and indicated in the following pricing guide: Row D: \$1,800.00, Row C: \$1,700.00, Row B: \$1,600.00, and Row A: \$1,500.00; and

WHEREAS, ossuarium rates will be set a \$450.00 for all interments; and

WHEREAS, limited inscription services will be included; and

WHEREAS, niche pricing includes up to 2 openings of the niche; and

WHEREAS, weekend/holiday/evening openings are an additional \$100; and

WHEREAS, the Mayor and City Council are adopting an ordinance authorizing the formation and regulation of columbaria; and

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of Dahlonega, Georgia, in regular session assembled, that said governing authority does hereby adopt the pricing set forth above; and

BE IT FURTHER RESOLVED that copies of this Resolution will be kept in the Office of the City Clerk in City Hall and be made available for inspection by any member of the public.

Effective date: _____

ADOPTED this ____ **day of** _____ **2021.**

Sam Norton, Mayor

ATTESTED, RECEIVED AND APPROVED this ____ **day of** _____ **2021.**

Mary Csukas, City Clerk



PUBLIC WORKS

Memorial Columbarium/Ossuarium Pricing

Columbarium installation should take place in the next 2-3 months. During that time, staff is preparing documentation for the sale of niches and ossuarium space. There are 80 niches that are sold individually and are capable of housing 1 or 2 sets of remains. Pricing is based on the height of the niche sold, with prices increasing from the bottom to the top. There are four levels of niches, A-D, starting at the bottom and indicated in the sales tracker below. Pricing for columbarium niches is as follows:

ROW D	\$1800
ROW C	\$1700
ROW B	\$1600
ROW A	\$1500

- Ossuarium rates will be set at \$450 for all interments.
- Limited inscription services will be included.
- Niche pricing includes up to 2 openings of the niche.
- Weekend/Holiday/Evening openings are an additional \$100.

SIMILAR EXAMPLE OF PROPOSED MEMORIAL PARK COLUMBARIUM



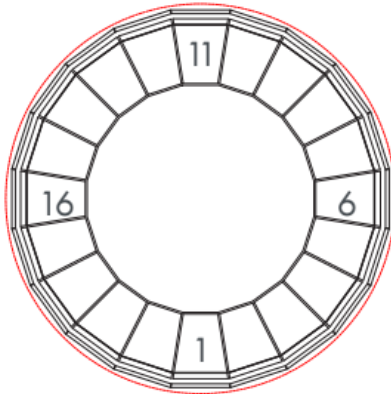
Memorial Park Cemetery Dahlonega, GA

Canterbury Ossuary model
80 total companion niches and 175 estimated ossuary spaces

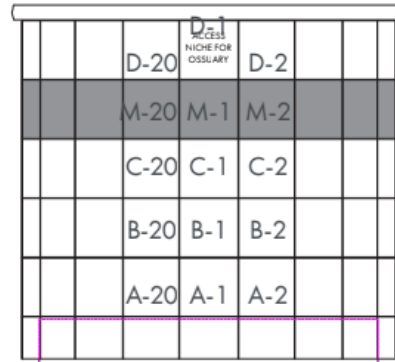
Sales Map Layout



EICKHOF®



PLAN VIEW



ELEVATION

Please note: the bronze numbers affixed on the top of the capstone correspond with this Sales Map Layout provided by Eickhof Columbaria. For example, bronze #1 is located on the capstone above the top row niche D-1. Niche D-2 is the top row niche just to the right of the top row niche D-1, etc.

Memorial Park Cemetery Dahlonega, GA

Canterbury Ossuary model

Sales Map Layout

D	D-1	D-2	D-3	D-4	D-5	D-6	D-7	D-8	D-9	D-10	D-11	D-12	D-13	D-14	D-15	D-16	D-17	D-18	D-19	D-20
M	M-1	M-2	M-3	M-4	M-5	M-6	M-7	M-8	M-9	M-10	M-11	M-12	M-13	M-14	M-15	M-16	M-17	M-18	M-19	M-20
C	C-1	C-2	C-3	C-4	C-5	C-6	C-7	C-8	C-9	C-10	C-11	C-12	C-13	C-14	C-15	C-16	C-17	C-18	C-19	C-20
B	B-1	B-2	B-3	B-4	B-5	B-6	B-7	B-8	B-9	B-10	B-11	B-12	B-13	B-14	B-15	B-16	B-17	B-18	B-19	B-20
A	A-1	A-2	A-3	A-4	A-5	A-6	A-7	A-8	A-9	A-10	A-11	A-12	A-13	A-14	A-15	A-16	A-17	A-18	A-19	A-20
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20

Please note: two (2) top row niches are used for access to the center ossuary vault. These are located on opposite sides of the model.



RESOLUTIONS & ORDINANCES

DATE: December 9, 2020
TITLE: Ordinance 2020-31, Dark Skies
PRESENTED BY: Bill Schmid, City Manager

AGENDA ITEM DESCRIPTION:

This ordinance establishes standards for outdoor lighting and glare in the City.

HISTORY/PAST ACTION:

Informal discussion by Council. Research by attorney and staff of other Dark Sky Ordinances in the state and country. The accompanying recommended ordinance is substantially based on one in use for several years in Athens-Clarke County. It seems to be neither too lenient nor too stringent and a good place for Dahlonega to start.

FINANCIAL IMPACT:

None.

RECOMMENDATION:

Adoption of Ordinance 2020-31 as provided.

SUGGESTED MOTIONS:

I move to approve adoption of Ordinance 2020-31 as written, or ...subject to the following changes: *(list them)*.

ATTACHMENTS:

Ordinance 2020-31

ORDINANCE 2020-31

AN ORDINANCE TO ADD CHAPTER TWENTY-NINE, OUTDOOR LIGHTING AND GLARE STANDARDS TO THE CODE OF THE CITY OF DAHLONEGA, GEORGIA.

Short title: "An ordinance to establish standards for outdoor-lighting and glare standards in the City."

WHEREAS, the City Council of Dahlonega, Georgia desires to promote public safety, nighttime vision, natural resource conservation, community values and aesthetics by establishing standards for the design and application of outdoor-lighting sources and fixtures for nighttime use; and

WHEREAS, to provide an effective date; and

WHEREAS, to repeal all ordinances and parts of ordinances in conflict herewith.

NOW, THEREFORE, be it ordained, and it is so ordained by the authority of the City Council of Dahlonega, that Chapter Twenty-Nine shall be added to read as follows:

CHAPTER 29. - OUTDOOR LIGHTING AND GLARE STANDARDS

Sec. 29-1. – Purpose.

The purpose of this Chapter is to promote public safety, nighttime vision, natural-resource conservation, community values and aesthetics by establishing standards for the design and application of outdoor-lighting sources and fixtures for nighttime use.

Accordingly, the specific regulatory objectives of this Chapter are as follows.

- A. Promote nighttime visibility by directing appropriate levels of illumination upon intended targets.
- B. Redress the disabling visual effects of glare and excessive illumination, and the extreme contrasts between brightly lighted areas and the lower ambient levels of adjacent areas.
- C. Limit light trespass across property lines, and its intrusive and devaluing effects upon nearby private and public property.
- D. Protect air and water quality, and conserve natural resources.
- E. Limit light pollution for the following purposes:
 - 1. Restore natural cycles of light and dark to the indigenous natural environment, thereby redressing a cause of impaired vegetative growth and wildlife habitat; and
 - 2. Darken the night sky by reducing the unnecessary transmission of upward light—both directly from an unshielded light source and indirectly from ground-level reflections of excessive downward light.
- F. Enhance public safety in public rights of way.

Sec. 29-2. - Definitions.

Direct burial ground fixture: Upward directed lighting assembly that is installed such that the lens or outermost portion of the fixture is flush with the grade of the ground or surrounding surface in which it is installed.

Direct light: Light or illumination emitted directly from a fixture's light source, including the lens and globes associated with the fixture.

Fixture: Complete lighting assembly consisting of a lamp or lamps, together with the parts designed to power, position, house, and protect the lamp; and other parts (such as a lens, reflector, or globe) which function together with the lamp as a light source to emit, control, direct, and disperse light. Not included is the support assembly (pole, arm, or mounting bracket) to which the lighting unit is attached. If multiple lighting units are attached to a common support assembly, each unit shall be considered to be an individual lighting fixture. A fixture with multiple lamps comprises only a single fixture.

Footcandle: Measure of illumination equivalent to one lumen produced uniformly on a surface of one square foot, as measured by a light meter.

Glare: Effect caused by light sufficiently greater than that to which the eye is readily adapted, such that annoyance, physical discomfort, or visual impairment is experienced by an observer.

Lamp: Component, tube, or bulb of a lighting fixture that produces the light. Multiple lamps within a single fixture are lumen-rated cumulatively as if a single lamp.

Light pollution is a general expression for any and all uncontained light, both directed and reflected, that increases ambient light.

Light source: the point of origin from which illumination emanates; usually a lamp.

Light trespass: Intrusion of direct light projected from one property or roadway onto another property or roadway.

Lumen: Unit of illumination measuring the rate at which a lamp emits light where one lumen per square foot is one footcandle.

Outdoor lighting: Illumination of an exterior area. Included are open air spaces which are under a roof or other cover and not fully enclosed, such as a canopy, pavilion, drive-through bay, or parking deck.

Roadway: Street, including the right-of-way, as defined elsewhere in Section 1-2 ("Street"), whether for public or private use.

Sec. 29-3. - Applicability.

A. *New or altered installation.* Except as specified otherwise herein, the provisions of this Chapter shall apply to all affixed (non-mobile), outdoor lighting fixtures as follows:

1. Fixtures newly permitted and installed after the effective date of this chapter;
2. Existing fixtures if electrically altered with respect to lamp type to provide an increase in wattage, temperature, or lumen output, or if structurally modified, replaced, repaired, or relocated after the effective date of this ordinance;

3. All fixtures illegally installed at any time; and
 4. Any lighting, existing or new, must comply with this Chapter when proposed in association with additional structural or site improvement square footage added to an existing structure or site improvement that is greater than twenty-five percent of the existing building square footage for structural improvements or twenty-five percent of the existing site improvement square footage for site improvements.
- B. *Resumption of Use after Abandonment.* Non-Conforming Lots, Buildings and Uses, relating to abandonment or discontinued use of nonconforming uses and structures. All outdoor lighting on the site shall be reviewed and brought into compliance with this Chapter before use of the structure or its site is permitted to be resumed.

Sec. 29-4. - Outdoor lighting standards.

- A. *Glare and directional control.*
1. *Full shielding required.* All outdoor lighting fixtures shall be horizontally cutoff or otherwise fully shielded, and shall comply with the terms of this Chapter with respect to lighting intensity, glare, and trespass, except as specified otherwise herein.
 2. *Diffused-light exception in residential zones.* Full shielding to control glare and light trespass is not required in residential zones.
- B. *Light trespass.* The following light-trespass standard shall apply to all outdoor fixtures not located within a public right-of-way. The standard can be achieved by means of fixture design, metal shielding, lamp type and lumen output, mounting height, location, or natural or constructed barriers on the subject property.
1. *Light-trespass standard.* Outdoor-lighting fixtures shall be shielded such that light of 1 footcandle or greater is not transmitted over the property line of the subject property by more than 10 feet in residential zones, by no more than 20 feet in any other zone, or to the wall of the nearest structure on the immediately adjacent property is located at a distance that is less than those listed in this section.
- C. *Intensity of illumination.* Outdoor sites shall not be illuminated in excess of the standards for lighting levels specified in Table 1 below for specific zones and classes of use or application, measured in footcandle units and based upon the initial lumen-output rating of the fixture lamps. Compliance shall be demonstrated by detailed descriptions, specifications, and photometric plans or studies, as determined by the Community Development Director.

Table 1. Maximum Allowable Light Standards.

For classes of outdoor use, in footcandles based upon initial lumen-output rating of fixture lamps.

Class of Use or Application	Max Footcandles allowed
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Building entries, retail sales and merchandise display areas	8 fc
Parking areas and parking structures	4 fc
Non-dedicated or private roadways	4 fc
Pedestrian walkways	2 fc
Structural facades and monuments	6 fc vertical
Landscaping features	2 fc vertical
Common open space	1 fc
Under canopies and drive-through facilities	8 fc

- D. *Sign Illumination.* Except as otherwise specified herein, the following provisions shall apply to all outdoor signs, or other commercial or informational displays.
1. *External illumination of outdoor signs.* External sign illumination shall be designed and installed to meet the glare and trespass objectives of this Chapter, and that the light source is not visible from any roadway or adjacent property.
- E. *Specific exceptions.* Specific exemptions to the standards of this Code Section shall apply to the following applications, but should be implemented in a manner consistent with the general purposes of this Chapter.
1. Temporary lighting for occasional events, such as outdoor sporting contests, concerts, theater, festivals, carnivals, social gatherings, celebrations, special promotions, or similar occasional events not exceeding a time period of five days and permitted by the City of Dahlonega.
 2. Celebratory lighting for seasonal and holiday observances that does not violate the prohibitions of Section 29-4(G), below.
 3. Flags of the United States and the State of Georgia are encouraged to be flown only during daylight hours. But nighttime display of flags is permitted, provided illumination is by no more than two spotlight fixtures not exceeding 3,000 lumens in total. The spotlight can be either a direct burial ground fixture or a pole-mounted fixture, aimed upward and placed as close to the flag as reasonably possible. Wall-mounted fixtures are permissible, with the same maximum wattage. All fixtures should be mounted such that the light source is not visible from pedestrian pathways.

4. Decorative, architectural fixtures, such as acorn or lantern styles, are permitted, provided their:
 - a. Electrical draw does not exceed 75 watts, and
 - b. Upward-emitted light is refractive only, not direct, and does not exceed 2% of their total light output.
 5. Safety lighting is exempt from the provisions of this ordinance, provided it is required for aviation, navigation, tower identification, vehicular-traffic control, emergency response, or any other governmental purpose related to public safety.
 6. Contingency lighting is exempt from the provisions of this Chapter, provided it is for public emergencies or construction activities authorized by a government agency, such illumination is temporary, and its duration does not extend beyond the period of the permitted activity.
- F. *Flood and spotlight fixtures: directional adjustments.*
1. *Vertical angle of illumination.* The directional angle of light from applicable fixtures shall be vertically downward, or above the vertical plane at an inclination angle not to exceed 45 degrees.
 2. *Horizontal angle of illumination adjacent to public roadways.*
 - a. Applicable fixtures within 100 feet of a public right-of-way shall also conform to either of the following glare-abatement standards:
 - i. The light-trespass provisions of Section 29-4(B); or
 - ii. The fixture's directional axis of light shall be away from the nearest roadway, and aimed on a horizontal plane at an angle from the roadway not less than 45 degrees, or 90 degrees minus the distance (in feet) between the fixture's location and the right-of-way, whichever is greater.
 - b. In those instances where multiple roadways are impacted by a fixture's glare, the Community Development Director shall determine the appropriate horizontal angle, shielding, or other remedy which maximizes public safety.
- G. *Prohibitions.* Except for uses specifically permitted elsewhere herein, the following applications of outdoor lighting shall be prohibited and shall be in violation of this Chapter:
1. Light which is flashing, pulsing, moving, rotating, flickering, chasing, or changing in intensity or color;
 2. Searchlights, beacons, laser-source, or other high-intensity lights;
 3. Bare lamps with illumination ratings exceeding 50 lumens, or 20 lumens if clear glass, that are not housed and protected within a light fixture, and are visible anywhere from beyond the property on which they are located;
 4. Fixtures that may be confused with or construed as a traffic-control or other public-safety device;

5. Lighting found by reason of attraction, intensity, glare, or trespass to be a public-safety hazard that rises to the level of a public or private nuisance; and
6. Installation, repair, or lamp replacement of any mercury-vapor light fixture.

Sec. 29-5. - Compliance and other remedies.

- A. *Compliance as a condition of permitting.* Except for individual, single-family residential properties, an applicant for any construction, use, or occupancy permit whose site includes outdoor lighting and to which this Chapter is applicable shall demonstrate that the proposed lighting and implementation plans comply with all provisions of this Chapter. The submission of specific descriptions, specifications, and photometric plans or studies may be required, as determined by the Community Development Director and the Public Works Director.
- B. *Other remedies.* Nothing in this Chapter shall prevent relief from a public or private nuisance or other remedies pursuant to other law, nor shall any permit approval preclude pursuit of relief from a public or private nuisance for intrusive lighting.

Except as modified herein, The Code of the City of Dahlonega, Georgia, is hereby reaffirmed and restated. The codifier is hereby granted editorial license to include this amendment in future supplements of said Code by appropriate section, division, article or chapter. The City Attorney is directed and authorized to direct the codifier to make necessary minor, non-substantive corrections to the provisions of this Code, including but not limited to, the misspelling of words, typographical errors, duplicate pages, incorrect references to state or federal laws, statutes, this Code, or other codes or similar legal or technical sources, and other similar amendments, without necessity of passage of a corrective ordinance or other action of the Mayor and Council. The City Clerk shall, upon the written advice or recommendation of the city attorney and without the necessity of further council action, alter, amend or supplement any non-codified ordinance, resolution or other record filed in his or her office as necessary to effect similar non-substantive changes or revisions and ensure that such public records are correct, complete and accurate.

[EXECUTION ON THE FOLLOWING PAGE]

All ordinances or parts of ordinances in conflict herewith are hereby expressly repealed.

This Ordinance shall become effective on _____, 20____.

SO ORDAINED, this _____ day of _____, 20____.

Approved: _____
Sam Norton, Mayor

ATTEST:

_____(SEAL)
Mary Csukas, City Clerk



CITY COUNCIL AGENDA REPORT

DATE: November 18, 2020
TITLE: Street Department Excavator Purchase
PRESENTED BY: Troy Armstrong, Streets, Parks & Cemeteries Supervisor

AGENDA ITEM DESCRIPTION:

Purchase of a Kubota KX040-4R3TP excavator with quick coupler and hydraulic thumb kit.

HISTORY/PAST ACTION:

Item was budgeted during budget process.

FINANCIAL IMPACT:

Budgeted amount is \$75,000. Purchase amount of excavator is \$57,297.48. The original configured price was nearly \$74,000 but using a NJPA Sourcewell discount resulted in the purchase amount shown.

RECOMMENDATION:

Approve purchase of the Kubota excavator and attachments described from Nelson Tractor with a final invoice amount of \$57,297.48.

SUGGESTED MOTIONS:

Motion to approve purchases as described.

ATTACHMENTS:

Nelson Quote.



GM - 062117, CE - 040319, AG - 021815
NJPA Arkansas 4600041718
NJPA Delaware GSS-17673
Nebraska 14777 (OC)
Mississippi (CE Only) 820036654

KX0404R3TP WEB QUOTE #1826483

Date: 11/5/2020 7:52:37 AM

-- Customer Information --

Armstrong, Troy
City of Dahlonaga
tarmstrong@dahlonaga.gov
706-973-1738

Quote Provided By
NELSON TRACTOR COMPANY, INC.
Caleb Bragg
2934 HWY 515
BLAIRSVILLE, GA 30512
email: caleb@nelsontractorco.com
phone: 7067452148

-- Standard Features --

-- Custom Options --



K Series KX040-4R3TP
*** EQUIPMENT IN STANDARD MACHINE ***

FEATURES

Eco Plus System
Auto Idler
Rubber Track Model
ROPS/OPG (Top Guard, Level I) 4-Post Canopy or Air Conditioning Cab
Suspension Seat
Kubota 1 Hydraulic Pump Load Sensing System
1 Variable Displacement Pump
All Controls Hydraulic Pilot Controls
Two Operating Pattern Selection System
Accumulator
Digital Control Panel
Attachment Flow Presets, Service Alerts
Standard Front Dozer Blade w/ Float
Optional Float Angle Blade w/ Bolt-on Cutting Edge
360 Degree Full Rotation
70 Degree Left, 55 Degree Right Boom Swing
17.2 gpm Adjustable Auxiliary Hydraulics Port 1
Auxiliary Hydraulics Diverter Valve
9.8 gpm Adjustable Auxiliary Hydraulics Port 2 Option
Thumb Bracket and Relief Valves
Five Second Quick Preheat System
Key Switch Stop System
Half Pitch Rubber Tracks
Self Bleed Fuel System
Auto-Downshift Two Speed Travel System
Swivel Negative Brake
Travel Negative Brake
Third Line

DIMENSIONS AND OPERATING WEIGHT

KX040-4R3TP, Rubber Tracks, Air Conditioned ROPS/OPG (TOP GUARD, LEVEL I), Cab, 6-in-1 Dozer Blade, SP2
Overall Length 16' 8.1"
Overall Width 5' 6.9"
Overall Height 8' 1.8"
Operating Weight 9,195 lbs.*
Ground Clearance 12.9"
* Includes operator's weight, 175 lbs.

OPERATIONAL DIMENSIONS

Max Digging Depth 11' 2.7"
Max Digging Radius @ Ground Level 17' 9.0"
Max Vertical Digging Depth 7' 4.8"
Max Dumping Height 12' 9.5"

DOZER BLADE DIMENSIONS

Width 66.9"
Height 15.75"
Lift Above Ground 15.17"
Drop Below Ground 15.94"

PERFORMANCE

Digging Force @ Bucket (K7875) 9,535 lbs.
Digging Force @ Dipper Arm 4,112 lbs.
Travel Speed (Low) 1.8 mph
Travel Speed (High) 3.1 mph
Climbing Ability 36% / 20°
Lift Capacity 4,080 lbs.
Over Front
Blade Grounded
2.0 ft. Load Point Height
8.0 ft. Load radius

ENGINE

D1803 Kubota DI Turbo CRS
Tier 4 Diesel Engine
3 Cylinder, 4 Cycle
40.4 Net HP @ 2200 rpm

* Includes operator's weight, 175 lbs.

KX0404R3TP Base Price: \$68,734.00

(1) 24" QUICK ATTACH TRENCHING BUCKET \$1,311.00
K7875A-24" QUICK ATTACH TRENCHING BUCKET

(1) QUICK COUPLER \$948.00
K7870A-QUICK COUPLER

(1) HYDRAULIC THUMB KIT \$2,683.00
K7910A-HYDRAULIC THUMB KIT

Configured Price: \$73,676.00

Sourcewell Discount: (\$17,682.24)

SUBTOTAL: \$55,993.76

Dealer Assembly: \$127.50

Freight Cost: \$635.00

PDI: \$250.00

77700-04754A RADIO KIT \$291.22

Total Unit Price: \$57,297.48

Quantity Ordered: 1

Final Sales Price: \$57,297.48

Purchase Order Must Reflect the Final Sales Price

To order, place your Purchase Order directly with the quoting dealer

*All equipment specifications are as complete as possible as of the date on the quote. Additional attachments, options, or accessories may be added (or deleted) at the discounted price. All specifications and prices are subject to change. Taxes are not included. The PDI fees and freight for attachments and accessories quoted may have additional charges added by the delivering dealer. These charges will be billed separately. Prices for product quoted are good for 60 days from the date shown on the quote. All equipment as quoted is subject to availability.

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CITY COUNCIL AGENDA REPORT

DATE: December 21, 2020
TITLE: Wimpy Mill Pedestrian Bridge TSPLOST Funding
PRESENTED BY: Mark Buchanan, Public Works

AGENDA ITEM DESCRIPTION:

Staff is requesting an increase in the Wimpy Mill Pedestrian Bridge budget from \$457,528 to \$482,528. This is an increase of \$25,000 or around 5.5%. The increase is needed to cover the cost of additional work not that were either not clearly indicated or quantified in design drawings. Staff would like to request the additional funds come from TSPLOST revenues and, therefore, dedicated only to TSPLOST eligible materials and tasks. Some of the additional tasks and materials that have been (or will be) incurred are:

- Additional concrete in the ADA parking area.
 - Additional retaining walls near the bridge abutments to eliminate future erosion.
 - Additional curb & gutter near abutments.
 - Reconfiguration of guardrail ends at vehicular bridge approaches.
-

HISTORY/PAST ACTION:

Earlier budget approvals totaling \$457,528 for various aspects of the project have occurred.

FINANCIAL IMPACT:

Use of \$25,000 of available and eligible TSPLOST funds.

RECOMMENDATION:

Approve the increase in budget of the Wimpy Mill Pedestrian Bridge by \$25,000 using TSPLOST revenues for eligible items.

SUGGESTED MOTIONS:

"...motion to approve an increase in the budget of the Wimpy Mill Pedestrian Bridge by \$25,000 using TSPLOST revenues for eligible items."

ATTACHMENTS:

List names of documents that are attached, in order of occurrence
