



# Main Street Program / Downtown Development Authority Board Minutes

July 01, 2021 8:45 AM

Jethro's Coffee & Public House - 21 N Grove St Unit C and D,  
Dahlonega, GA 30533

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## Call to Order

The meeting was called to order at 8:45 a.m.

## Present

Chairman Ryan Puckett  
Vice Chairman Tony Owens  
Board Member DeEnna Walters  
Board Member Donna Logan  
Board Member Amy Thraikill  
Board Member Ryan Reagin  
Board Member Joel Cordle

## Amendment to the Agenda

Motion made by Board Member Walters to amend the agenda to include The Main Street/DDA Board vacancy and 147 N Park Street Letter. Seconded by Vice Chairman Owens. Voting Yea: Board Member Logan, Board Member Thraikill, Board Member Reagin, Board Member Cordle.

Motion made by Vice Chairman Owens to allow Board Member Thraikill to vote remotely, Seconded by Board Member Walters. Voting Yea: Board Member Logan, Board Member Thraikill, Board Member Reagin, Board Member Cordle.

## Meeting Minutes

### 1. Main Street/DDA Board May Meeting Minutes

- Chairman Puckett requested to amend the May Main Street/DDA Minutes to correct the spelling of Dan McCrae.

Motion to approve made by Board Member Walters, Seconded by Board Member Reagin. Voting Yea: Chairman Puckett, Vice Chairman Owens, Board Member Logan, Board Member Thraikill, Board Member Cordle.

### 2. Main Street/DDA June Meeting Minutes

- Mr. Puckett requested a motion to approve the June meeting minutes as written.

Motion to approve as written made by Vice Chairman Owens, Seconded by Board Member Cordle. Voting Yea: Board Member Walters, Board Member Logan, Board Member Thraikill, Board Member Reagin.

## Continuing Business

### 3. Head House Financing Documents Bill Schmid, City Manager

- The Main Street/DDA Board along with the City Manager and City Attorney discussed liability concerns, financial concerns, and the role and responsibility of the Main Street/DDA throughout the process.
- Mr. Puckett requested a motion to approve the Head House Financing Documents as written.

Motion to approve the documents as written by Vice Chairman Owens, Seconded by Board Member Cordle. Voting Yea: Board Member Walters, Board Member Logan, Board Member Thraikill, Board Member Reagin.

## **New Business**

4. DDA Draft Budget FY2022 Bill Schmid, City Manager
  - City Manager Schmid discussed the highlights of the DDA budget.
  - City Clerk Csukas invited the board to the upcoming Council budget meetings on July 6<sup>th</sup> & 7<sup>th</sup> at 9:00 a.m.
  - The Main Street/DDA Board discussed the budget and requested this item to be on the August Meeting Agenda.
5. DDA Executive Director Qualifications Ryan Puckett, Main Street/DDA Chairman
  - The Main Street/DDA Board discussed qualifications for the Main Street/DDA manager and/or director.
  - Mr. Schmid outlined the salary requirements for this position.
  - This item was tabled for the next Main Street/DDA Meeting.

## **Main Street / DDA Monthly Report**

6. Main Street – June 2021 Ariel Alexander, Main Street/DDA Staff Skyler Alexander, Main Street/DDA Staff
  - Mr. Schmid outlined the report to the board members.
  - Ms. Csukas informed the board of the proposed Head House plans and the upcoming Independence Day plans.
7. May Main Street/DDA Financials Bill Schmid, City Manager
  - The Main Street/DDA Board tabled the May Financials for the next Main Street/DDA Meeting.
8. Letter of Support for 147 N Park Street

Motion to amend the agenda to discuss the Letter of Support made by Board Member Reagin, Seconded by Vice Chairman Owens. Voting Yea: Board Member Walters, Board Member Logan, Board Member Thrailkill, Board Member Cordle.

  - Mr. Schmid suggests the biggest issue is ground level parking.
  - The Main Street/DDA Board had a discussion of letter of support for 147 N Park Street, but no action was taken.
9. The Main Street/DDA Board Vacancy
  - City Attorney, Doug Parks, explained how board vacancies work, according to the DDA bylaws.

## **Announcements from Partner Agencies**

- A. City of Dahlonega – No Additional Reporting
- B. University of North Georgia – No Report
- C. Chamber of Commerce/Tourism Office
  - Mr. Puckett reported for Director of Tourism, Sam McDuffie, that the Tourism Office hired their new Communications Coordinator, they began a new partnership with Georgia Public Broadcasting, and they are discussing with the tourism board a new PA system.
- D. Historic Preservation Commission – No Report
- E. Planning & Zoning Commission – No Report
- F. Dahlonega Downtown Business Association – No Report

## **Adjourn**

The Main Street/DDA Meeting was adjourned at 10:30 a.m.