

**DAWSON COUNTY BOARD OF COMMISSIONERS  
WORK SESSION AGENDA - THURSDAY, JUNE 6, 2019  
DAWSON COUNTY GOVERNMENT CENTER ASSEMBLY ROOM  
25 JUSTICE WAY, DAWSONVILLE, GEORGIA 30534  
4:00 PM**

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**NEW BUSINESS**

1. Presentation of Proposal for Dawson County Food Drive Spearheaded by Public Defender's Office- Assistant Public Defender Kyle Denslow
2. Presentation of Request to Build Bocce Ball Courts at Rock Creek Park as Eagle Scout Project- Parks & Recreation Director Matt Payne
3. Presentation of RFP #338-19 - Veterans Memorial Park Pavilion, Playground and Multi-Purpose Field- Parks & Recreation Director Matt Payne / Purchasing Manager Melissa Hawk
4. Presentation of Amicalola Electric Membership Corporation Power Easement for Public Works Complex- Public Works Director David McKee
5. Presentation of Request for No Thru Truck Traffic on Blacks Mill Road- Public Works Director David McKee
6. Presentation of Request for Red Rider Road Improvements- Public Works Director David McKee
7. Presentation of Board Appointment:
  - a. Library Board**
    - i. Gail Smith- *reappointment* (Term: July 2019 through June 2023)
8. County Manager Report
9. County Attorney Report

***\*Executive Session may follow the Work Session meeting.***

*Those with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting, should contact the ADA Coordinator at 706-344-3666, extension 44514. The county will make reasonable accommodations for those persons.*





## DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Public Defender

Work Session: 6/6/19

Prepared By: Kyle Denslow

Voting Session: 6/20/19

Presenter: Kyle Denslow

Public Hearing: Yes  No

Agenda Item Title: Proposal for Dawson County Food Drive

**Background Information:**

Ric Rack food bank has agreed to team up with the Dawson County Public Defender for a canned food drive this summer. The food bank staff has informed my office that perishable foods are typically available through local donations. However, canned and other nonperishable items are usually depleted this time of year.

**Current Information:**

The food bank has agreed to drop off and pick up collection barrels from various county buildings on specified dates TBD. The Public Defender intends to advertise this event through county email, and flyers.

We look forward to this event becoming annual and expanding upon this year's "dry run."

Budget Information: Applicable:  Not Applicable:  Budgeted: Yes  No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: \_\_\_\_\_

Department Head Authorization: \_\_\_\_\_

Date: \_\_\_\_\_

Finance Dept. Authorization: Vickie Neikirk

Date: 5/28/19

County Manager Authorization: DH

Date: 5/29/19

County Attorney Authorization: \_\_\_\_\_

Date: \_\_\_\_\_

**Comments/Attachments:**



**Item Attachment Documents:**

2. Presentation of Request to Build Bocce Ball Courts at Rock Creek Park as Eagle Scout Project- Parks & Recreation Director Matt Payne



## DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Parks & Recreation

Work Session: 6/6/19

Prepared By: Matt Payne

Voting Session: 6/20/19

Presenter: Matt Payne

Public Hearing: Yes  No no

Agenda Item Title: Presentation of Request to Build Bocce Ball Courts at Rock Creek Park as Eagle Scout Project

**Background Information:**

Thomas Livingston, 15, is requesting permission to build a set of Bocce Ball Courts at Rock Creek Park as his Eagle Scout Project.

**Current Information:**

The Livingston family, Commissioner Gaines and I met at Rock Creek Park and laid out the demographics for the project. It would be a great asset to the picnic area on the eastern side of the park. The project would also be very minimal in maintenance for our staff moving forward.

Budget Information: Applicable:  Not Applicable:  Budgeted: Yes  No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: \_\_\_\_\_

Department Head Authorization: \_\_\_\_\_

Date: \_\_\_\_\_

Finance Dept. Authorization: Vickie Neikirk

Date: 5/29/19

County Manager Authorization: DH

Date: 5/29/19

County Attorney Authorization: \_\_\_\_\_

Date: \_\_\_\_\_

**Comments/Attachments:**

**Item Attachment Documents:**

3. Presentation of RFP #338-19 - Veterans Memorial Park Pavilion, Playground and Multi-Purpose Field- Parks & Recreation Director Matt Payne / Purchasing Manager Melissa Hawk



# DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Parks & Recreation

Work Session: 06/06/2019

Prepared By: Melissa Hawk

Voting Session: 06/20/2019

Presenter: Matt Payne/Melissa Hawk

Public Hearing: Yes  No

Agenda Item Title: IFB #338-19 Veterans Memorial Park Pavilion, Playground & Multi-Purpose Field Presentation

**Background Information:**

The SPLOST VI resolution specifies that a portion of the revenue funds received will renovate the park fields and other park-related items. The BOC approved \$800,000 for renovations to Veterans Memorial Park for the renovation of the unused field into a multi-purpose field, allowing this dirt to be moved to the Senior Center expansion across the street. This will save in the removal of the excess dirt removed from this field. The pavilion, playground and a portion of the walking trails will be renovated during this contract.

**Current Information:**

The Purchasing department released an IFB for construction services on April 25, 2019. The original bid opening date was to be May 30, 2019; however, an addendum issued on May 28, 2019, was cause to extend this bid opening date to June 4, 2019. This is to be in accordance with the O.C.G.A. law that no bid opening on a Public Works project can be issued within a 72-hour period of the issuance of an amendment. If this should take place, the opening must be extended to allow for 72-hour notice to potential bidders. The results of this opening will be provided to the BOC at the June 6, 2019, work session meeting for review and consideration at the voting session of June 20, 2019. The bid results will be added to the presentation after the work session for the public's knowledge. This irregular process is being utilized to ensure the Senior Center CDBG project remains on course with the schedule dictated by the GDCA deadline dates.

Budget Information: Applicable:  Not Applicable:  Budgeted: Yes  No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining
324	6120	541200	\$800,000.00	\$733,765.00		

Recommendation/Motion: To accept the proposals submitted and award a contract to ?? in the amount of ??.

Department Head Authorization: Matt Payne

Date: 05/28/2019

Finance Dept. Authorization: Vickie Neikirk

Date: 5/29/19

County Manager Authorization: DH

Date: 5/29/19

County Attorney Authorization: \_\_\_\_\_

Date: \_\_\_\_\_

**Comments/Attachments:**

Presentation



**Item Attachment Documents:**

4. Presentation of Amicalola Electric Membership Corporation Power Easement for Public Works Complex- Public Works Director David McKee



# DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Public Works

Work Session: 6/6/2019

Prepared By: Alexa Bruce

Voting Session: 6/6/2019

Presenter: David McKee

Public Hearing: Yes \_\_\_\_\_ No x

Agenda Item Title: Amicalola EMC Power Easement for the PW Complex

Background Information:

Current Information:

Need the easement for a relocation of an existing powerline to service the new complex.

Budget Information: Applicable: Not Applicable: X Budgeted: Yes No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: Motion to approve the easement document as presented.

Department Head Authorization: David McKee

Date: 5/20/2019

Finance Dept. Authorization: Vickie Neikirk

Date: 5/29/19

County Manager Authorization: DH

Date: 5/29/19

County Attorney Authorization: \_\_\_\_\_

Date: \_\_\_\_\_

Comments/Attachments:

Return to:  
Amicalola EMC  
544 Highway 515 South  
Jasper, GA 30143

Account # 652820001

**RIGHT OF WAY EASEMENT**

**THIS EASEMENT GRANTED TO BUILD ELECTRIC LINE TO** Amicalola EMC

**KNOW ALL MEN BY THESE PRESENTS**, that I, the undersigned,

Dawson County

For a good and valuable consideration, the receipt whereof is hereby acknowledged, do hereby grant unto AMICALOLA ELECTRIC MEMBERSHIP CORPORATION, a cooperative Corporation, whose street address is Jasper, Georgia, and to its successors or assigns the right to enter upon the lands of the undersigned, situated in the County of \_\_\_\_\_, State of Georgia, and more particularly described as follows: 946 Burt Creek

0.102 acres, more or less, of Land Lot No. 091 057 in the 1 District and \_\_\_\_\_ Section of Dawson, County Georgia. This land is bounded as follows:

On the north by Dawson Co. Public Works, on the south by Landfill

On the east by Dawson Co Transfer Station, and on the west by Burt Creek Rd.

Hereby also granting the right to construct, operate and maintain continuously upon and under said land, its lines and/or systems for transmitting and distributing electric current, with poles, wires, transformers, service pedestals, and other necessary apparatus, fixtures and appliances, including the right to stretch communication wires on said poles, or under said lands with necessary appliances; with the right to permit the attachment of the wires and appliances of any other company, or person to said poles; together with the right at all times to enter upon said premises for the purpose of inspecting said lines, making repairs, renewals, alterations and extensions thereon, thereunder, thereto or therefrom; together with the right to cut away and keep clear of said overhead or underground lines, transformers, fixtures and appliances, all trees and other obstructions that may now or hereafter in any way interfere or be likely to interfere with the proper operation of said overhead or underground lines, transformers, fixtures and appliances. This includes to cut and trim trees and shrubbery to the extent necessary to keep them clear of said electric lines or system and to cut down, from time to time, all dead, weak, leaning or dangerous trees that are tall enough to strike the wires in falling. This also includes the right of ingress and egress over said land to and from said lines. Any obstructions including, but not limited to, pavement placed in the utility easement may be removed if necessary to repair, maintain or upgrade the lines. The cost of such removal and cost of restoration is the responsibility of the owner.

The undersigned covenant that they are the owners of the above-described lands and that the said lands are free and clear of encumbrances and liens of whatsoever character except those held by the following persons.

The easement herein granted shall bind the heirs and assigns of the undersigned parties, and shall inure to the benefit of the successors in title of the Grantee.

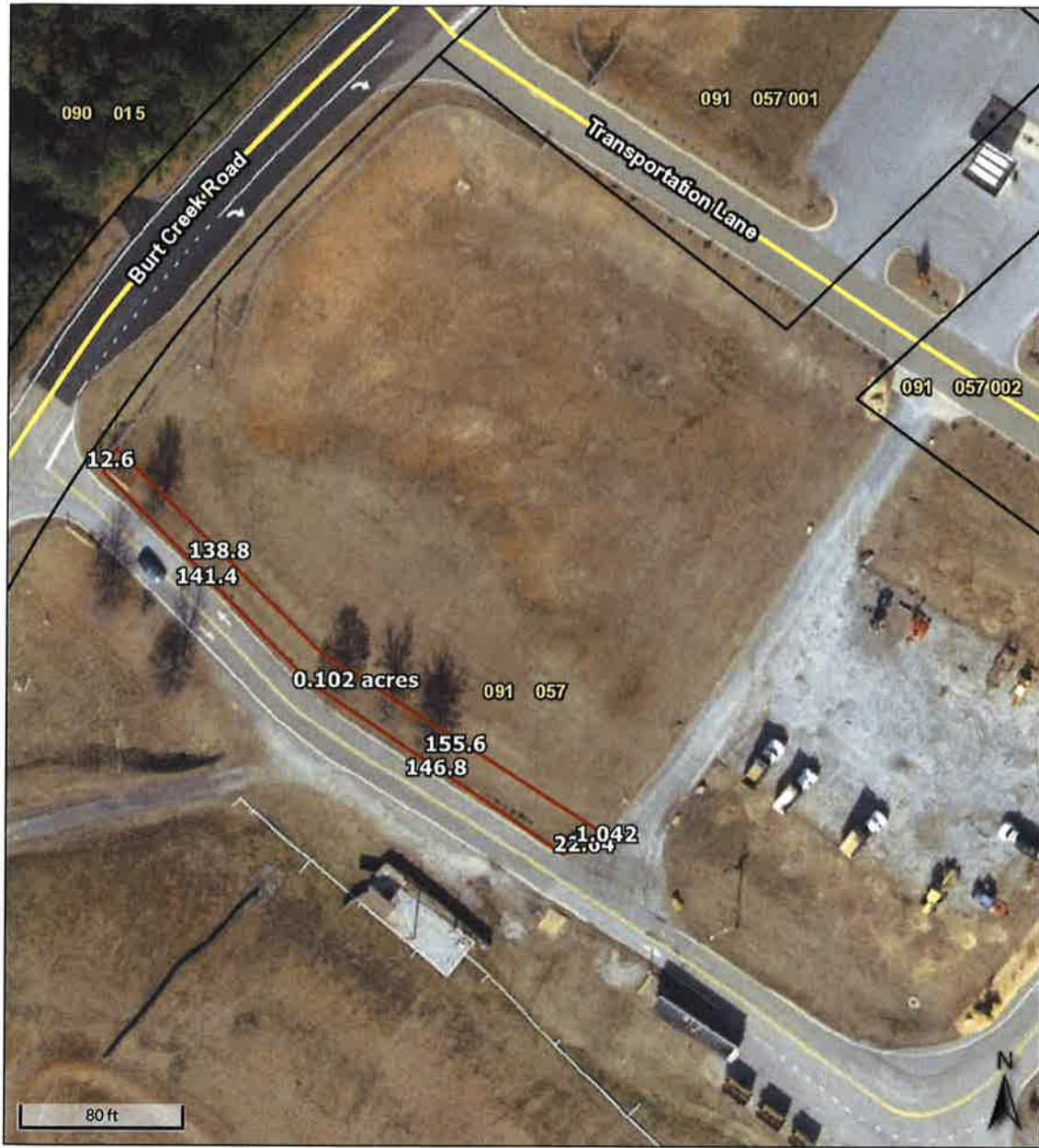
IN WITNESS WHEREOF, the undersigned have set their hands and seals this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Signed, sealed and delivered in the presence of: \_\_\_\_\_ (L.S.)  
\_\_\_\_\_ (L.S.)

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
Witness

Revised: November 29, 2006  
Revised: January 23, 2014



Overview



Legend

-  Parcels
-  Roads

Date created: 4/30/2019  
Last Data Uploaded: 4/29/2019 12:40:25 PM

Developed by  **Schneider**  
GEOSPATIAL

**CONTRACT FOR POWER LINE INSTALLATION**  
**Amicalola Electric Membership Corporation**  
**544 Highway 515 South**  
**Jasper, GA 30143**  
**(706) 253-5200**  
**1-800-992-6471**

**AGREEMENT made** \_\_\_\_\_, **between Amicalola**  
**Electric Membership Corporation and** Dawson County

**Account #** 6528200001.

The customer agrees to mark the location of all customer owned buried facilities including but not limited to septic tank, drain field lines, water lines; LP gas lines, electric wires and cable TV with black paint or other means approved by Amicalola EMC. Consumer agrees to hold Amicalola EMC blameless for any damages to his/her buried facilities resulting from customer's failure to mark the location or expose buried wires or pipes.

The customer shall provide all permits and easements required before any construction is performed by Amicalola EMC.

Amicalola EMC requires a minimum of a 10' cleared path for URD installation. Amicalola EMC requires consumer to install a minimum of 2 1/2" schedule 40 PVC conduit with a pull cord. The ditch must be a minimum of 2' deep. Amicalola EMC will backfill and compact trenches opened by Amicalola EMC. Amicalola EMC will not restore or replace gravel or other material on driveways or roads or re-grass or provide shrubbery. Customer will be responsible for back filling all trenches opened by customer before line is energized.

If rock is encountered the customer will be notified regarding Amicalola's rock clause procedures.

\_\_\_\_\_  
**Initials**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Customer's Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Amicalola EMC Representative**

REVISED 11/30/15



# AMICALOLA EMC

544 Hwy 515 South  
Jasper, GA 30143  
Phone: 706-253-5200 Fax: 706- 253-5251

Invoice No. L 20183

## INVOICE =

<b>Customer</b>	<b>Account #</b> 6528200001	<b>Date</b>	4/17/19
<b>Name</b>	Dawson County Fleet / Public Works Complex	<b>Work Order #</b>	79562
<b>Address</b>	25 Justice Way Suite 2232	<b>Service Order #</b>	787728
<b>City</b>	Dawsonville State GA ZIP 30534	<b>Engineer</b>	Tony Heaton
<b>Phone</b>	706-344-3500 x42233		

1	45' VA4 Pole	\$1500.00	\$1500.00
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**Payment Details**

Cash  
 Check  
 Credit Card

Name \_\_\_\_\_  
 CC# \_\_\_\_\_  
 Expires \_\_\_\_\_

Sub Total	1500.00
Shipping & Handling	
Taxes	
State	
<b>TOTAL</b>	<b>\$1500.00</b>

Office Use Only

Please include your invoice number on your check.

Quote Good for 30 Days

**Item Attachment Documents:**

5. Presentation of Request for No Thru Truck Traffic on Blacks Mill Road- Public Works  
Director David McKee



## DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Public Works

Work Session: 6/6/2019

Prepared By: Alexa Bruce

Voting Session: 6/20/2019

Presenter: David McKee

Public Hearing: Yes \_\_\_\_\_ No x

Agenda Item Title: Request for No Thru Truck Traffic on Blacks Mill Road

Background Information:

Blacks Mill Road is a narrow gravel road that runs between Dawson Forest Road to the Forsyth County line, changing to asphalt approximately 1 mile from Dawson Forest Road. The existing geometry and ROW does not allow for heavy commercial traffic to traverse the road safely.

Current Information:

The opening of the new bridge, which is not weight restricted, could allow for heavy truck commercial traffic. Staff proposes no thru truck traffic from Harry Sosebee to Dawson Forest with the primary focus on the gravel section of the roadway.

Budget Information: Applicable: Not Applicable: X Budgeted: Yes No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: Motion to approve no thru truck traffic for Blacks Mill Road from Dawson Forest to Harry Sosebee.

Department Head Authorization: David McKee

Date: 5/20/2019

Finance Dept. Authorization: Vickie Neikirk

Date: 5/29/19

County Manager Authorization: DH

Date: 5/29/19

County Attorney Authorization: \_\_\_\_\_

Date: \_\_\_\_\_

Comments/Attachments:



**Item Attachment Documents:**

6. Presentation of Request for Red Rider Road Improvements- Public Works Director David McKee



## DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Public Works

Work Session: 06/06/2019

Prepared By: Alexa Bruce

Voting Session: 06/20/2019

Presenter: David McKee

Public Hearing: Yes \_\_\_\_\_ No

Agenda Item Title: Red Rider limited traffic improvements approval request

**Background Information:**

Red Rider Road has become a safety concern. New development along Red Rider Road and commercial development along Whitmire have created an increase in traffic along the roadway. The sight distance to the south of the intersection of Red Rider and Lumpkin Campground is 360' and the speed limit on Lumpkin Campground Road is 50 mph. At 50mph the required sight distance for a full movement drive is 400'. Red Rider Road is very narrow and pavement edges are significantly worn from the traffic. Current ROW on Red Rider Road is 30' prescriptive. With the increased traffic at the intersection and Red Rider Road staff has received several complaints. The BOC approved Red Rider Road to no thru traffic with little reduction in overall traffic counts.

**Current Information:**

The sight distance concerns and the lack of ROW along Red Rider pose several correctional challenges. The best option available to mitigate the safety concerns is to make Red Rider Road a one-way road, entering from Lumpkin Campground ONLY and exiting either at Freeland Road or Dawson Forest Road. Red Rider becomes a two lane again approximately 1,300 feet from Lumpkin Campground Road. This stops the thru traffic coming from SR 400 and mitigates the safety concerns with sight distance turning left or thru movements from either road as well as speeding complaints. Staff also recommends the BOC approve the option to add speed tables as appropriate to maintain slow speeds along the one-way thoroughfare. Improvements could be made with current budget.

Budget Information: Applicable:  Not Applicable: \_\_\_\_\_ Budgeted: Yes  No \_\_\_\_\_

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining
	Public Works					

Recommendation/Motion: Approval of making Red Rider Road a one-way and adding speed tables along the road.

Department Head Authorization: David McKee

Date: 5/22/2019

Finance Dept. Authorization: Vickie Neikirk

Date: 5/28/19

County Manager Authorization: DH

Date: 5/29/19

County Attorney Authorization: \_\_\_\_\_

Date: \_\_\_\_\_

**Comments/Attachments:**

All work for the proposed improvements will be performed in house and can be completed with proper signage notice, and will be covered within the limits of my current operating budget.

**Item Attachment Documents:**

7. Presentation of Board Appointment:

**a. Library Board**

- i. Gail Smith- *reappointment* (Term: July 2019 through June 2023)

DAWSON COUNTY BOARD OF COMMISSIONERS  
APPLICATION FOR APPOINTMENT TO COUNTY  
BOARDS AND AUTHORITIES



The Dawson County Board of Commissioners accepts applications for appointments. Interested parties should submit this form and supporting documentation to the County Clerk.

Board or Authority Applied for Dawson County Library

Name Gail Smith

Home Address 378 Apple Ridge Ln.

City, State, Zip Dawsonville GA 30534

Mailing Address (if different) \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Telephone Number 706 265 1302 Alternate Number \_\_\_\_\_

Fax Telephone Number \_\_\_\_\_

E-Mail Address \_\_\_\_\_

Additional information you would like to provide:

Retired from 25 years in corporate IT work.  
Work now part time as an insurance  
benefits counselor. Lived in Dawson County  
since 1991. Previously volunteered at Ric-Rac <sup>AND was member</sup> of DC Women's Club

Signature Gail O. Smith Date 5/20/2018

Please note: Submission of this application does not guarantee an appointment.

Return to: **Dawson County Board of Commissioners**  
**Attn: County Clerk**  
**25 Justice Way, Suite 2313**  
**Dawsonville, GA 30533**  
**(706) 344-3501 FAX: (706) 344-3889**