

**DAWSON COUNTY BOARD OF COMMISSIONERS
WORK SESSION AGENDA - TUESDAY, APRIL 25, 2017
DAWSON COUNTY GOVERNMENT CENTER ASSEMBLY ROOM
4:00 PM**

NEW BUSINESS

1. Presentation of Updated Dawson County Environmental Health Fee Schedule - Bill Ringle, Environmental Health Specialist
2. Presentation of 2017 Ford Vehicles Bid #289-17 - Shannon Harben, Fleet Services Director/Melissa Hawk, Purchasing Manager
3. Presentation of 2017 Dodge Vehicles Bid #290-17 - Shannon Harben, Fleet Services Director/Melissa Hawk, Purchasing Manager
4. Presentation of #292-17 Rehabilitation Project for Four Dawson County Roads - David McKee, Public Works Director/Melissa Hawk, Purchasing Manager
5. Presentation of SPLOST V Final Projects Request - David McKee, Public Works Director
6. Presentation of Special Use Business License Application- La Hacienda - *Cinco de Mayo Celebration* - Jason Streetman, Planning & Development Director
7. Presentation of Special Use Business License Application- *Chamber of Commerce Farmers Market* - Jason Streetman, Planning & Development Director
8. Board Appointment:
 - a. **Board of Assessors**
 - i. James (Jim) Perdue- *Replacing Mike Wenson* (Term: May 2017 through December 2018)
9. County Manager Report
10. County Attorney Report

Backup material for agenda item:

1. Presentation of Updated Dawson County Environmental Health Fee Schedule - Bill Ringle, Environmental Health Specialist



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Env Health

Work Session: 4/25/17

Prepared By: Bill Ringle

Voting Session: 5/4/17

Presenter: Bill Ringle

Public Hearing: Yes No

Agenda Item Title: Adopting a new Environmental Health Fee Schedule

Background Information:

The Environmental Health Office has a fee schedule for the various services that we provide. The current fee schedule has been in place since March, 2009.

Current Information:

During its April 6, 2017 quarterly meeting, the Dawson County Board of Health voted to adopt the attached fee schedule.

Budget Information: Applicable: Not Applicable: Budgeted: Yes No

| Fund | Dept. | Acct No. | Budget | Balance | Requested | Remaining |
|------|-------|----------|--------|---------|-----------|-----------|
| | | | | | | |

Recommendation/Motion: _____

Department Head Authorization: _____

Date: _____

Finance Dept. Authorization: Vickie Neikirk

Date: 4/19/2017

County Manager Authorization: David Headley

Date: 4/20/2017

County Attorney Authorization: _____

Date: _____

Comments/Attachments:

- Fee schedule sheet showing existing and proposed fees.
- Memo from the Environmental Health Office



Dawson County Environmental Health

189 Hwy. 53 W., Ste. 102, Dawsonville, GA 30534
PH: 706-265-2930 FAX: 706-265-7529 • www.phdistrict2.org

Pamela Logan, M.D., MPH, M.A, Health Director

April 17, 2017

MEMORANDUM

To: Dawson County Board of Commissioners

From: George W. "Bill Ringle, Dawson County Environmental Health Office

Re: Updating the Environmental Health Fee Schedule

Our fee schedule has not been reviewed or updated since March, 2008. Some of the changes we are proposing are simple wording changes, while others represent a fee increase to more closely accommodate the time demand of a specific service. A few others are new fees for services that we provide or will provide in the future, and there are some that have been eliminated or rolled into another fee category.

Attached you will find the proposed fee schedule showing our current fees, the proposed fees and the range of fees charged in surrounding counties, or similarly populated counties, for similar services.

Dawson County Board Of Health

Environmental Health Fees

| | Existing Fee | Proposed Fee Red = Increase | Range of Lumpkin, Pickens, and White Counties |
|--|--------------|---------------------------------------|---|
| SEWAGE MANAGEMENT | | | |
| Residential Septic Tank Permit 1-4 Bedrooms | \$300 | \$300 | \$150-\$450 |
| 5+ Bedrooms | \$300 | \$400 | |
| Commercial Septic Permit 0-1999 gpd | \$300 | \$300 | \$300-\$450 |
| Commercial Septic Permit >1999 gpd | \$300 | \$400 | \$325-\$875 |
| Septic System Re-inspection (system not ready) | \$50 | \$50 | \$60-\$100 |
| Subdivision Review, per lot | \$50 | \$50 | \$50-\$100 |
| Repair Permit | \$100 | \$100 | \$50-\$100 |
| Add-on/ Modification Permit | \$75 | \$100 | \$50-\$100 |
| Pre-purchase Evaluation | \$50 | \$100 | \$50-\$65 |
| Existing System Re-Evaluation | \$75 | \$100 | \$60-\$100 |
| Septage removal truck annually | \$50 | \$50 | \$75-100 1 st \$35 Each Additional |
| Temporary Toilet First unit | \$50 | \$50 | \$50 |
| N/C 401(c) Each Additional | \$10 | \$10 | |
| Engineered site plan review for individual lot | \$0 | \$100 | N/A |
| FOOD SERVICE | | | |
| Plan Review | \$100 | \$150 | \$100-\$200 |
| Initial Permit | \$275 | \$300 | \$225-\$350 |
| Annual Inspection | | | |
| 0-25 Seats | \$200 | \$200 | \$100-\$225 |
| 26-50 Seats | \$200 | \$225 | \$200-\$250 |
| 51-100Seats | \$200 | \$250 | \$250-\$300 |
| 101+ Seats | \$200 | \$300 | \$300-\$400 |
| Mobile and Extended permit per unit | \$200 | \$100 | \$100-\$300 |
| Late Annual Fee, at 3 rd notice | \$100 | \$100 | \$50/month- double |
| Food Service Site-Pre Purchase | \$0 | \$100 | \$35-\$60 |
| Temporary Food Service Vendor Inspection | \$25 | \$40 | \$25-\$40 |
| Tourist Accommodation Fees | | | |
| Plan Review | \$100 | \$150 | \$100-\$200 |
| Initial Permit | \$175 | \$250 | \$125-\$275 |
| Annual Inspection | | | |
| Rooms 2-49 | \$200 | \$200 | \$100-\$375 |
| Rooms 50-100 | \$200 | \$225 | \$150-\$375 |

| | | | |
|--|-------|-------|-------------------|
| Rooms 101+ | \$200 | \$250 | \$150-\$375 |
| Late Annual Inspection Fee, at 3 rd notice | \$100 | \$100 | \$50-Double |
| WATER TESTING | | | |
| Water Sample, includes 1 follow-up | \$35 | \$45 | \$40-\$50 |
| POOLS & SPAS | | | |
| Pool/Spa Plan Review and Construction Permit | \$100 | \$150 | \$100-\$600 |
| Initial Permit Fee Public Swimming Pool Special Purpose Pool Wading Pool Spa | \$125 | \$150 | \$150 |
| Annual Inspection | \$125 | \$150 | \$150 |
| Each Additional | \$75 | \$100 | \$100 |
| Re-Inspection | \$0 | \$50 | \$35-\$50 |
| Late Annual Fee, at 3 rd notice | \$0 | \$100 | \$50-Double |
| BODY ART | | | |
| Initial Plan Review | \$0 | \$150 | \$75 |
| Establishment Permit | \$100 | \$150 | \$150-\$400 |
| Establishment Annual Inspection | \$100 | \$150 | \$100-\$300 |
| Technician Permit Fee | \$25 | \$50 | \$100-\$300 |
| Technician Annual Renewal Fee | \$25 | \$50 | \$25-\$50 |
| Late Annual Fee, at 3 rd notice | \$0 | \$100 | \$125 - Double |

Backup material for agenda item:

2. Presentation of 2017 Ford Vehicles Bid #289-17 - Shannon Harben, Fleet Services Director/Melissa Hawk, Purchasing Manager



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Fleet

Work Session: 04/25/17

Prepared By: Melissa Hawk

Voting Session: 05/04/17

Presenter: Shannon Harben/Melissa Hawk

Public Hearing: Yes No

Agenda Item Title: #289-17 2017 Ford Vehicles

Background Information:

The Dawson County Board of Commissioners approved the purchase of nine (9) replacement vehicles in the 2017 Capital Improvement Budget. All meet the Vehicle Replacement Policy by either an odometer reading of at least one hundred and fifty thousand (150,000) miles or at least ten (10) years of age. Two (2) will be replaced with Ford vehicles.

Current Information:

The departments and type of vehicle included in the IFB are as follows: Senior Center – 2017 Ford Escape SE 4x4 and District Attorney – 2017 Ford Explorer XLT.

Budget Information: Applicable: Not Applicable: Budgeted: Yes No

District Attorney

| Fund | Dept. | Acct No. | Budget | Balance | Requested | Remaining |
|------|-------|----------|-------------|-------------|-------------|-------------|
| 350 | 2200 | 542200 | \$30,000.00 | \$30,000.00 | \$30,000.00 | \$30,000.00 |

Senior Center

| Fund | Dept. | Acct No. | Budget | Balance | Requested | Remaining |
|------|-------|----------|-------------|-------------|-------------|-------------|
| 350 | 5520 | 542200 | \$25,000.00 | \$25,000.00 | \$25,000.00 | \$25,000.00 |

Recommendation/Motion: To approve a purchase order issued to Allan Vigil Ford Lincoln in the amount of \$50,188.00.

Department Head Authorization: _____

Date: _____

Finance Dept. Authorization: Vickie Neikirk

Date: 4/19/2017

County Manager Authorization: David Headley

Date: 4/20/2017

County Attorney Authorization: _____

Date: _____

Comments/Attachments:

IFB #289-17 2017 Ford Vehicles and #290-17 Dodge Vehicles

WORK SESSION APRIL 25, 2017



Background

- ▶ Dawson County BOC approved the replacement of 9 vehicles in the FY2017 Capital Budget
- ▶ All vehicles meets or exceeds the requirements of the Vehicle Replacement Policy:
 - ▶ At least 150,000 miles and/or at least 10 years old
 - ▶ 5 of the 9 vehicles exceeds both requirements listed above, marked with an asterisk in next slide

Vehicles Being Replaced

| DEPARTMENT | VEHICLE MODEL | YEAR | ODOMETER | Purpose of Vehicle |
|----------------------|---------------|------|----------|---|
| DISTRICT ATTORNEY | CROWN VIC | 2003 | 139,288 | Consistent with DA Fleet/Investigators needs to transport Evidence, witnesses, etc. |
| FACILITIES* | F-150 | 1997 | 169,958 | Site visit of County-owned buildings for repair, maintenance and inspection; carrying tools and equipment needed to fulfill job duties |
| FIRE* | EXPEDITION | 2004 | 197,000 | Fulfillment of the job duties of the Battalion Chief |
| FIRE* | F150 | 2004 | 168,903 | Inspections and investigations of incidents by the Lieutenant of Fire Prevention |
| PLANNING* | EXPLORER | 2003 | 159,627 | Fulfillment of the job duties of the Planning Director to include new/existing site visits during construction/remodeling to ensure permitting in place |
| MARSHAL | F-150 | 2007 | 118,100 | Fulfillment of the job duties of the Marshal to include ensuring licensing by business are in place and current |
| SENIOR CENTER* | TAURUS | 2006 | 154,903 | Meals on Wheels program fulfillment |
| TAX ASSESSOR | CHEROKEE | 1998 | 114,428 | To perform assessments on residential/agricultural and commercial/industrial properties throughout Dawson County |
| ENVIRONMENTAL HEALTH | RANGER | 2001 | 130,649 | To perform daily inspections at proposed land-use sites, restaurants, tourist accommodations, swimming pools and complaint inspections. |

Acquisition Strategy & Methodology

- ▶ Advertised in Legal Organ
- ▶ Posted on County Website
- ▶ Posted on GLGA Marketplace
- ▶ Posted on Georgia Procurement Registry
- ▶ Emailed notification through vendor registry
- ▶ Notification through County's Facebook and Twitter accounts
- ▶ Notification through Chamber of Commerce
- ▶ Notified previous vendors
- ▶ 143 vendors received solicitation
- ▶ County received 3 submissions

#289-17 2017 Ford Vehicles Bid Proposal

| | ALLAN VIGIL FORD LINCOLN | |
|---|--------------------------|--------------|
| ITEMS FOR BID | UNIT PRICE | TOTAL PRICE |
| One (1) 2017 Ford Escape SE 4x4 | \$23,318.00 | \$23,318.00 |
| One (1) 2017 Ford Explorer XLT 4x2 | \$26,870.00 | \$26,870.00 |
| Delivery Time from Purchase Order Receipt | 8 - 12 weeks | 8 - 12 weeks |
| FOB Delivery Charge | Included | Included |
| Total IFB Cost | \$50,188.00 | \$50,188.00 |

In ensuring the bid price was the best interest of the Dawson County Board of Commissioners, the Georgia Statewide contract pricing for Administrative vehicles was obtained. The difference in the bid price for the Ford Escape is \$618.00 and for the Ford Explorer is \$810.00 for total of \$1,428.00 less than the GA contract pricing.

#290-17 2017 Dodge Vehicles Bid Proposal

| ITEMS FOR BID | DON JACKSON CDJR | | IKO BUSINESS GROUP | |
|---|---------------------|---------------------|---------------------|---------------------|
| | UNIT PRICE | TOTAL PRICE | UNIT PRICE | TOTAL PRICE |
| One (1) 2017 Dodge Ram 1500 Tradesman 4x4, Regular Cab, 6'4" Box Specifications – Attach A | \$24,585.00 | \$24,585.00 | \$25,124.00 | \$25,124.00 |
| Two (2) 2017 Dodge Ram 1500 Tradesman 4x4, Crew Cab, 5'7" Box Specifications – Attach B | \$29,975.00 | \$59,950.00 | \$32,138.00 | \$64,276.00 |
| Two (2) 2017 Dodge Durango SXT 4x4 – Attach C | \$24,062.00 | \$48,124.00 | \$25,329.00 | \$50,658.00 |
| One (1) 2017 Dodge Ram 1500 Tradesman 4x4, Quad Cab 6'4" Box Specifications w/Leer Camper – Attach D | \$25,409.00 | \$25,409.00 | \$27,545.00 | \$27,545.00 |
| One (1) 2017 Dodge Ram 1500 Tradesman 4x4, Quad Cab 6'4" Box Specifications w/o Leer Camper – Attach D | \$0.00 | \$0.00 | \$26,075.00 | \$26,075.00 |
| One (1) 2017 Dodge Ram 1500 Tradesman 4x4, Regular Cab, 6'4" Box Specifications – Black Side Steps – Attach E | \$22,178.00 | \$22,178.00 | \$22,557.00 | \$22,557.00 |
| Delivery Time from Purchase Order Receipt | 90 DAYS | 90 DAYS | 6-8 WEEKS | 6-8 WEEKS |
| FOB Delivery Charge | INCLUDED | INCLUDED | \$350.00 | \$2,450.00 |
| Total IFB Cost | \$126,209.00 | \$180,246.00 | \$159,118.00 | \$218,685.00 |

Recommendation

Staff respectfully requests the Board to accept the bid received for:

- #289-17 2017 Ford Vehicles from Allan Vigil Ford Lincoln
- #290-17 Dodge Vehicles from IKO Business Group, Inc.

and award a purchase order to Allan Vigil Ford Lincoln for a total of \$50,188.00 and award a purchase order to IKO Business Group, Inc. for a total of \$192,610.00.

- ❖ Note: A purchase order is a form of a contract and all terms, conditions and specifications of both bids will be adhered to by the awarded Contractor.

Backup material for agenda item:

3. Presentation of 2017 Dodge Vehicles Bid #290-17 - Shannon Harben, Fleet Services Director/Melissa Hawk, Purchasing Manager



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Fleet

Work Session: 04/25/17

Prepared By: Melissa Hawk

Voting Session: 05/04/17

Presenter: Shannon Harben/Melissa Hawk

Public Hearing: Yes No

Agenda Item Title: #290-17 2017 Dodge Vehicles

Background Information:

The Dawson County Board of Commissioners approved the purchase of nine (9) replacement vehicles in the 2017 Capital Improvement Budget. All meet the Vehicle Replacement Policy by either an odometer reading of at least one hundred and fifty thousand (150,000) miles or at least ten (10) years of age. Seven (7) will be replaced with Dodge vehicles.

Current Information:

The departments and type of vehicle included in the IFB are as follows: Environmental Health – 2017 Dodge Ram 1500; Tax Assessor – 2017 Dodge Durango; Planning – 2017 Dodge Durango; Marshal – 2017 Dodge Ram 1500; Fire – 2 – 2017 Dodge Ram 1500 and Facilities – 2017 Dodge Ram

Budget Information: Applicable: Not Applicable: Budgeted: Yes No

Facilities

| Fund | Dept. | Acct No. | Budget | Balance | Requested | Remaining |
|------|-------|----------|-------------|-------------|-------------|-------------|
| 350 | 1565 | 542200 | \$30,000.00 | \$30,000.00 | \$30,000.00 | \$30,000.00 |

Fire and EMS

| Fund | Dept. | Acct No. | Budget | Balance | Requested | Remaining |
|------|-------|----------|-------------|-------------|-------------|-------------|
| 350 | 3630 | 542200 | \$78,000.00 | \$78,000.00 | \$78,000.00 | \$78,000.00 |

Marshal

| Fund | Dept. | Acct No. | Budget | Balance | Requested | Remaining |
|------|-------|----------|-------------|-------------|-------------|-------------|
| 350 | 3351 | 542200 | \$30,000.00 | \$30,000.00 | \$30,000.00 | \$30,000.00 |

Tax Assessor

| Fund | Dept. | Acct No. | Budget | Balance | Requested | Remaining |
|------|-------|----------|-------------|-------------|-------------|-------------|
| 350 | 1550 | 542200 | \$25,000.00 | \$25,000.00 | \$25,000.00 | \$25,000.00 |

Planning

| Fund | Dept. | Acct No. | Budget | Balance | Requested | Remaining |
|------|-------|----------|-------------|-------------|-------------|-------------|
| 350 | 7410 | 542200 | \$25,000.00 | \$25,000.00 | \$25,000.00 | \$25,000.00 |

Environmental Health

| Fund | Dept. | Acct No. | Budget | Balance | Requested | Remaining |
|------|-------|----------|-------------|-------------|-------------|-------------|
| 350 | 1565 | 542200 | \$25,000.00 | \$25,000.00 | \$25,000.00 | \$25,000.00 |

Recommendation/Motion: To approve a purchase order issued to IKO Business Group, Inc. in the amount of \$192,610.00.

Department Head Authorization: Shannon Harben

Date: 04/18/33027

Finance Dept. Authorization: Vickie Neikirk

Date: 4/19/2017

County Manager Authorization: David Headley

Date: 4/19/2017

County Attorney Authorization: _____

Date: _____

Comments/Attachments:

Backup material for agenda item:

4. Presentation of #292-17 Rehabilitation Project for Four Dawson County Roads - David McKee, Public Works Director/Melissa Hawk, Purchasing Manager



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Public Works

Work Session: 04/25/17

Prepared By: Melissa Hawk/ McKee

Voting Session: 05/4/17

Presenter: David McKee/Melissa Hawk

Public Hearing: Yes No

Agenda Item Title: #292-17 Rehabilitation Project of Four Dawson County Roads

Background Information:

The Dawson County Board of Commissioners approved the repair of Tanner Road, Kelly Bridge Road and Steve Tate Highway as part of the SPLOST VI project list for fiscal year 2017.

Current Information:

Contractor will start on Tanner Road if approved, and move to Kelly Bridge Road and Steve Tate as collections allow with approval from Dawson County. Each phase shall be completed before work can commence on the following phase.

Budget Information: Applicable: Not Applicable: Budgeted: Yes No

Tanner Road

| Fund | Dept. | Acct No. | Budget | Balance | Requested | Remaining |
|------|-------|------------|--------|---------|-----------|-----------|
| 324 | 4420 | 541401-R12 | | | | |

Kelly Bridge Road

| Fund | Dept. | Acct No. | Budget | Balance | Requested | Remaining |
|------|-------|------------|--------|---------|-----------|-----------|
| 324 | 4420 | 541401-R16 | | | | |

Steve Tate Highway

| Fund | Dept. | Acct No. | Budget | Balance | Requested | Remaining |
|------|-------|------------|--------|---------|-----------|-----------|
| 324 | 4420 | 541401-R24 | | | | |

Recommendation/Motion: To approve a contract with CW Mathews in the amount of \$4,663,404.16 for the rehabilitation project of the three roads listed above.

Department Head Authorization: David McKee

Date: 4-18-17

Finance Dept. Authorization: Vickie Neikirk

Date: 4/19/2017

County Manager Authorization: David Headley

Date: 4/14/2017

County Attorney Authorization: _____

Date: _____

Comments/Attachments:

powerpoint

IFB #292-17 Rehabilitation for Four Dawson County Roads

WORK SESSION APRIL 25, 2017



Background

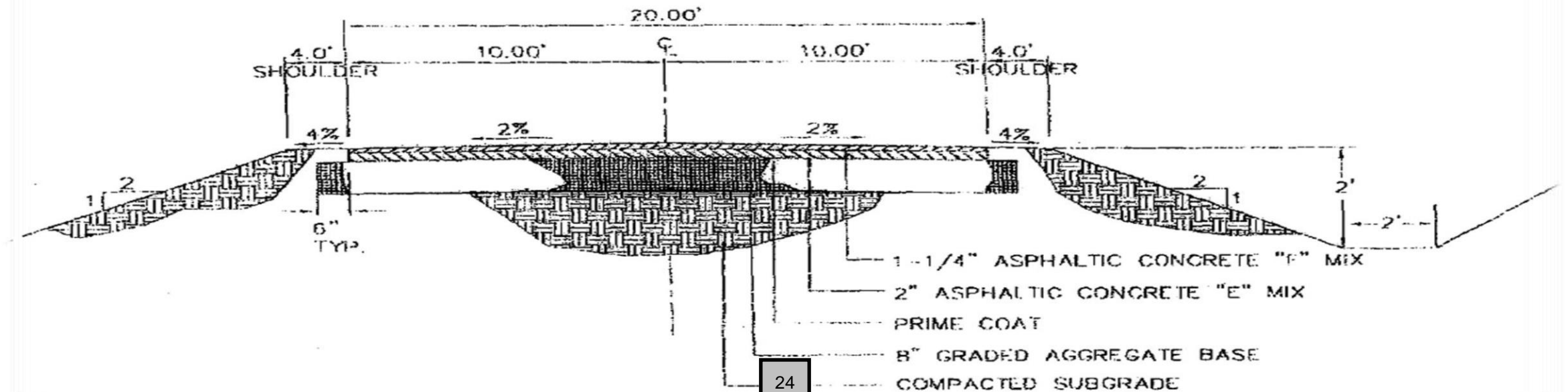
- ▶ Dawson County BOC has approved the road repairs for Tanner Road, Kelly Bridge Road and Steve Tate Highway using SPLOST VI Revenue Funds.
- ▶ Scope of Work
 - ▶ All roads were specified as full depth reclamation repairs. (Greater than 30% base Failure)
 - ▶ Only the first segment of Kelly Bridge will be reclaimed during this project.
 - ▶ Thompson Road was included in the IFB as an add alternate.
- ▶ Based on Thompson Road bid results, Staff does not recommend the alternate at this time. Future SPLOST VI funds will be allocated to complete the alternate.

Building the Scope of Work

- ▶ Driving Factors:
 - ▶ Percent of base failure – greater than 30% base failure
 - ▶ Safety of Dawson County residents and visitors
 - ▶ Adopted County road standards
- ▶ Determining the phases for the project:
 - ▶ Phase 1 – Tanner Road
 - ▶ Phase 2 – Kelly Bridge Road
 - ▶ Phase 3 – Steve Tate Highway
 - ▶ Add alternate – Thompson Road (Not proposed to complete at this time)

County Road Standards

TYPICAL ROAD
SECTION FOR
COLLECTOR ROADS



Scope of Work – All Roads

- ▶ Full Depth Reclamation (FDR) Specifications
 - ▶ FDR 24' Wide
 - ▶ 10" Deep with approved Portland cement mixture at 55LBS/SY, minimum
 - ▶ 2" Asphalt Binder 19mm
 - ▶ 1.5" Topping 12.5mm
 - ▶ All connector roads and driveways tie in for smooth transition
 - ▶ Build Shoulders (dirt, no millings shall be used)
 - ▶ Adjust mailboxes 2' from edge of pavement
 - ▶ 30' pavement tie in on all cross streets
 - ▶ Provide all temporary raised pavement markers (TRMP) during reclaiming work
 - ▶ Pave reclaimed surface within three days of an acceptable PSI break

- ▶ Quantity pricing required

Inspections of Contracted Work

- ▶ Staff will be present during the entire process to:
 - ▶ Verify asphalt and Portland load tickets
 - ▶ Verify tests of Portland cement to ensure meets or exceeds 55LBS/SY
 - ▶ Verify asphalt mix and thickness complies with mix design
 - ▶ Verify asphalt test strip
 - ▶ Assure all work on roads is in compliance with the test strip
 - ▶ Staff will verify all quantities and audit invoices based on field observations
 - ▶ Photograph work completed daily

Acquisition Strategy & Methodology

- ▶ Advertised in Legal Organ
- ▶ Posted on County Website
- ▶ Posted on GLGA Marketplace
- ▶ Posted on Georgia Procurement Registry
- ▶ Emailed notification through vendor registry
- ▶ Notification through County's Facebook and Twitter accounts
- ▶ Notification through Chamber of Commerce
- ▶ Notified previous vendors
- ▶ 738 vendors received solicitation
- ▶ County received 3 submissions

Pricing Received

| | Bartow Paving Company | | Blount Construction Company | | CW MATTHEWS | |
|--|-----------------------|-----------------------|-----------------------------|-----------------------|-----------------------|-----------------------------|
| Phase 1 - Tanner Road: Intersection of SR 136 to Intersection of Dollar Road and Greenway Road - Approximately 2.1 Miles | | | | | | |
| | Sub-Total Phase 1 | \$1,221,775.00 | Sub-Total Phase 1 | \$800,450.57 | Sub-Total Phase 1 | \$812,831.39 |
| Phase 2: Kelly Bridge Road: Intersecction of AT Moore to the Bridge at the Etowah River, Approximtely 5.5 Miles | | | | | | |
| | Sub-Total Phase 2 | \$3,045,662.00 | Sub-Total Phase 2 | \$2,096,396.65 | Sub-Total Phase 2 | \$2,120,505.23 |
| Phase 3: Steve Tate Highway: Pickens County Line to the Intersection of SR 136, Approximately 4.7 Miles | | | | | | |
| | Sub-Total Phase 3 | \$2,548,249.25 | Sub-Total Phase 3 | \$1,839,323.66 | Sub-Total Phase 3 | \$1,730,067.54 |
| TOTAL ESTIMATED COSTS FOR ALL WORK: | | \$6,815,686.25 | | \$4,736,170.88 | | \$4,663,404.16 |
| START DATE: | | 5/1/2017 | | 5/1/2017 | | Anticipated 5/1/2017 |
| DAYS TO COMPLETE PROJECT: | | 360 DAYS | | 120 DAYS | | 120 DAYS/PHASE |
| WARRANTY: | | 5 YEARS | | 5 YEARS | | 5 YEARS |
| Add Alternate: Thompson Road: Intersection of SR 9 South to SR 53 Approximtely 2.49 Miles | | | | | | |
| | Add Alternate | \$1,520,311.00 | Add Alternate | \$873,063.46 | Add Alternate | \$925,899.20 |
| Cost for total project and add alternate | Total w/ Alternate | \$8,336,000.25 | Total w/ Alternate | \$5,609,234.34 | Total w/ Alternate | \$5,589,303.36 |

All phases to be awarded to a single most responsive, responsible Bidder

SPLOST VI

Phase 2 Projects

| Department | Cost Estimate | Encumbered |
|---|-----------------|---------------|
| Sheriff Vehicles (12) SUV's | \$ 564,000.00 | |
| Misc. Equipment and Vehicle Upfitting | | |
| Fire and EMS Ambulance Purchase | \$ 215,740.00 | \$ 215,740.00 |
| Fire and EMS Equipment | | |
| Park/Rec Pool House Demo/Reconstruction | \$ 350,000.00 | |
| PW Building and Infrastructure Design Build | | |
| Design | \$ 1,500,000.00 | |
| PW Equipment | \$ 500,000.00 | |
| PW Roads | | |
| Tanner Road | \$ 500,000.00 | |
| Kelly Bridge Rd | \$ 3,200,000.00 | |
| Steve Tate | \$ 2,000,000.00 | |
| Misc Expenses (ads, audit, etc.) | | |
| IT Equipment | | |
| | \$ 8,829,740.00 | |

SPLOST VI Budget

- ▶ SPLOST VI – Pay as you go
 - ▶ Total Dedicated/Unencumbered Remaining funds: \$4,946,402.27
 - ▶ Projected Start Date By Phase:
 - ▶ Phase 1: \$812,831.39, anticipated start date May, 2017
 - ▶ Phase 2: \$2,120,505.23, anticipated start date July, 2017
 - ▶ Phase 3: \$1,730,067.54, anticipated start date November, 2017

Staff Recommendation

Staff respectfully requests the Board to accept the bid received from C.W. Matthews for the Rehabilitation Project of Three Dawson County Roads – Tanner Road, Kelly Bridge Road and Steve Tate Highway and award a contract for the scope of work specified in the IFB for a total of \$4,663,404.16.

Staff request that we do not award the alternate at this time due to budgetary constraints.

In closing, pricing was received for each phase. Work will be completed for each phase as funding becomes available prior to starting on the next phase contracted. The County does not guarantee a minimum value for this contract as specified in the IFB document.

Backup material for agenda item:

5. Presentation of SPLOST V Final Projects Request - David McKee, Public Works Director



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Public Works

Work Session: 4-25-17

Prepared By: McKee

Voting Session: 5-5-2017

Presenter: David McKee

Public Hearing: Yes No

Agenda Item Title: SPLOST V Final Projects Request

Background Information:

June 21, 2007 SPLOST V resolution was approved and voted on by the citizens or collection of the 1% Special Purpose Local Option Sales Tax. The level one project approved was the construction of the Court House and Administration Building. The construction cost was below anticipated in the resolution as was the total collections.

Current Information:

Following the completion of the Courthouse and payment of all bonds, the county completed the renovation of the historic Court House, Demolished the old Jail, completed roof repairs on the Sheriff's office, upgraded E-911 consoles, and the total remaining balance was \$579,079.91. February 14, 2107 the BOC approved an addendum to the original resolution settling with the City of Dawsonville for \$130,000, leaving the remaining funds of \$449,079.91 for county projects.

Budget Information: Applicable: Not Applicable: Budgeted: Yes No

| Fund | Dept. | Acct No. | Budget | Balance | Requested | Remaining |
|------|-------|----------|--------|--------------|-----------|-----------|
| | | | | \$449,203.66 | | |

Recommendation/Motion: motion to approve the final SPLOST V projects presented by staff

Department Head Authorization: David McKee

Date: 4-18-17

Finance Dept. Authorization: Vickie Neikirk

Date: 4/19/2017

County Manager Authorization: David Headley

Date: 4/19/2017

County Attorney Authorization:

Date:

Comments/Attachments:

Power Point, SPLOST V resolution, Amendment to SPLOST V resolution with the City of Dawsonville

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF DAWSON COUNTY, GEORGIA CONTINUING A ONE PERCENT SALES AND USE TAX AS AUTHORIZED BY ARTICLE 3 OF CHAPTER 8 OF TITLE 48 OF THE OFFICIAL CODE OF GEORGIA ANNOTATED; SPECIFYING THE PURPOSES FOR WHICH THE PROCEEDS OF SUCH TAX ARE TO BE USED; SPECIFYING THE PERIOD OF TIME FOR WHICH SUCH TAX MAY BE IMPOSED; SPECIFYING THE ESTIMATED COST OF THE FACILITIES TO BE FUNDED FROM THE PROCEEDS OF SUCH TAX; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION DEBT SECURED BY THE PROCEEDS OF SUCH TAX; SPECIFYING THE PRINCIPAL AMOUNT OF SUCH GENERAL OBLIGATION DEBT TO BE ISSUED; SPECIFYING THE PURPOSE FOR WHICH SUCH GENERAL OBLIGATION DEBT IS TO BE ISSUED; SPECIFYING THE MAXIMUM INTEREST RATE OR RATES OF INTEREST WHICH SUCH GENERAL OBLIGATION DEBT MAY BEAR; SPECIFYING THE PRINCIPAL AMOUNT TO BE PAID IN EACH YEAR DURING THE LIFE OF SUCH GENERAL OBLIGATION DEBT; REQUESTING THAT THE BOARD OF ELECTIONS CALL AN ELECTION OF THE VOTERS OF DAWSON COUNTY, GEORGIA TO APPROVE THE CONTINUATION OF SUCH SALES AND USE TAX AND THE ISSUANCE OF SUCH GENERAL OBLIGATION DEBT; APPROVING THE FORM OF BALLOT TO BE USED IN SUCH ELECTION; AND FOR OTHER PURPOSES

WHEREAS, Article 3 of Chapter 8 of Title 48 of the Official Code of Georgia Annotated (the "Act") authorizes the imposition of a one percent sales and use tax for the purpose, inter alia, of financing certain capital outlay projects which include those set forth herein; and

WHEREAS, the Board of Commissioners of Dawson County, Georgia (the "Board of Commissioners") has determined that it is in the best interest of the citizens of Dawson County, Georgia (the "County") that such one percent sales and use tax (the "Sales and Use Tax") be continued within a special district in the County to raise approximately \$88,500,000 for the purpose of funding (a)(i) roads, streets, bridges and sidewalks (the "County Road Projects"); (ii) the acquisition, construction, remodeling and equipping of (A) a courthouse and county administration building (the "Courthouse and Administration Building"), (B) offices for the sheriff (including a 911 system) (the "Sheriff's Office" and together with the Courthouse and Administration Building, the "Level One Projects"), (C) recreation facilities (the "Recreation Facilities"), (D) sewer facilities (the "Sewer Facilities"), (E) library facilities (the "Library Facilities") and (F) public works facilities (the "Public Works Facilities") and (iii) the acquisition of public safety equipment (the "Public Safety Equipment"), all for the benefit of the County (collectively, the "County Projects") and (b) roads, streets, bridges and sidewalks (the "City Road Projects" and together with the County Projects, the "Projects"), for the benefit of the City of Dawsonville (the "City"); and

WHEREAS, the Board of Commissioners has also determined and does hereby declare that the Level One Projects are "level one projects" within the meaning of the Act and

that the Level One Projects will require more than 24 months of Sales and Use Tax proceeds; and

WHEREAS, the Board of Commissioners has also determined that it is in the best interest of the citizens of the County that not more than \$60,000,000 of general obligation debt of the County (the "Debt") be issued, in whole or in part and in one or more series, to fund, in whole or in part, the Courthouse and Administration Building and the Sheriff's Office, capitalized interest on the Debt and the costs of issuing the Debt; and

WHEREAS, the Board of Commissioners has also determined and does hereby declare that the County will receive Sales and Use Tax proceeds sufficient to pay the principal of and interest on the Debt as the same become due and payable; and

WHEREAS, the Board of Commissioners delivered or mailed a written notice (the "Notice") to the mayor or chief elected officer in each municipality located within the County regarding the imposition of the Sales and Use Tax; and

WHEREAS, the Notice contained the date, time, place and purpose of a meeting at which the Board of Commissioners and the governing authorities of each municipality met and discussed the possible projects for inclusion in the referendum, including municipally owned or operated projects; and

WHEREAS, the Notice was delivered or mailed at least ten days prior to the date of the meeting, and the meeting was held at least thirty days prior to the issuance of the call of the referendum; and

WHEREAS, after such meeting and three public hearings, the Board of Commissioners has also determined and does hereby declare that the inclusion of certain capital outlay projects requested by the City would very likely cause the citizens of the County to defeat the referendum regarding the Sales and Use Tax and the Debt.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners, and it is hereby resolved by authority of the same, as follows:

1. In order to finance the Projects, there is hereby authorized to be levied and collected within the County as provided in the Act a Sales and Use Tax in the amount of one percent on all sales and uses in the County as provided in the Act. As required by Section 48-8-111(a) of the Act:

(a) The proceeds of such tax are to be used to fund (a)(i) the County Road Projects; (ii) the acquisition, construction, remodeling and equipping of (A) the Courthouse and Administration Building, (B) the Sheriff's Office, (C) the Recreation Facilities, (D) the Sewer Facilities, (E) the Library Facilities and (F) the Public Works Facilities and (iii) the acquisition of the Public Safety Equipment, all for the benefit of the County and (b) the City Road Projects, for the benefit of the City.

(b) The estimated costs of the Projects, including interest on the Debt, is as follows:

| | |
|--|--------------|
| County Road Projects | \$10,000,000 |
| Courthouse and Administration Building | 50,000,000 |
| Sheriff's Office | 12,500,000 |
| Recreational Facilities | 5,000,000 |
| Sewer Facilities | 2,500,000 |
| Library Facilities | 3,000,000 |
| Public Works Facilities | 3,900,000 |
| Public Safety Equipment | 500,000 |
| City Road Projects ⁽¹⁾ | 1,100,000 |

⁽¹⁾ The City will receive the minimum amount permitted by the Act, which is currently estimated to be \$1,100,000

(c) The Sales and Use Tax is hereby authorized to be imposed for a period of six years commencing upon the expiration of the Sales and Use Tax currently in effect.

(d) Assuming that the imposition of the Sales and Use Tax and the issuance of the Debt is approved by the voters of the County in the Election (hereinafter defined), the County is hereby authorized to issue the Debt (in whole or in part and in one or more series) in an aggregate principal amount not to exceed \$60,000,000. The Debt shall bear interest from the first day of the month during which the Debt is issued or from such other date as may be designated by the County prior to the issuance of the Debt, at a rate or rates to be determined in a supplemental resolution or resolutions to be adopted by the County prior to the issuance of the Debt, which rate or rates shall not exceed 5.90% per annum. The maximum amount of principal to be paid with respect to the Debt in each year shall be as follows:

| <u>Year</u> | <u>Amount</u> |
|-------------|---------------|
| 2010 | \$ 3,500,000 |
| 2011 | 7,500,000 |
| 2012 | 10,000,000 |
| 2013 | 11,500,000 |
| 2014 | 13,000,000 |
| 2015 | 14,500,000 |

The proceeds of the Debt shall be deposited by the County in a separate account or accounts and shall be used to fund, in whole or in part, the Courthouse and Administration Building and the Sheriff's Office, capitalized interest on the Debt and the costs of issuing the Debt. Any interest earnings on such proceeds shall be similarly applied by the County.

Sales and Use Tax proceeds received in any year shall only be used for paying debt service requirements on the Debt until such time as there is on deposit in a separate account sufficient monies to pay all principal and interest on the Debt coming due in that year.

2. The Board of Elections and Registration of Dawson County (the "Board of Elections") is hereby requested to call an election (the "Election") to be held in all the voting precincts in the County on the 18th day of September, 2007, for the purpose of submitting to the qualified voters of the County the question set forth in the ballot referred to in paragraph 3 below.

3. The ballots to be used in the Election shall be substantially in the form set forth in Exhibit A hereto.

4. The Board of Elections is hereby requested to hold the Election in accordance with the election laws of the State of Georgia, including, without limitation, the election laws relating to special elections. The Board of Elections is hereby further requested to canvass the returns, declare the result of the Election and certify the result to the Secretary of State and to the Commissioner of Revenue.

5. The Board of Elections is hereby authorized and requested to publish a notice of the Election as required by law in the newspaper in which Sheriff's advertisements for the County are published once a week for four weeks immediately preceding the date of the Election. The notice of the election shall be in substantially the form attached hereto as Exhibit "A."

Any brochures, listings, or other advertisements issued by the Board of Commissioners or by any other person, firm, corporation or association with the knowledge and consent of the Board of Commissioners, shall be deemed to be a statement of intention of the Board of Commissioners concerning the use of the proceeds of the Debt, and such statement of intention shall be binding upon the Board of Commissioners in the expenditure of such Debt funds or interest received from such Debt funds to the extent provided in Section 36-82-1 of the Official Code of Georgia Annotated.

6. Should the Debt be authorized by the requisite number of qualified voters, the Board of Commissioners of the County shall levy, upon all property subject to taxation for general obligation bond purposes within the County, a tax in an amount sufficient to pay the principal of and interest on the Debt as the same become due. Such tax shall be collected to the extent there is any deficiency in the Sales and Use Tax proceeds.

7. The Clerk of the Board of Commissioners is hereby authorized and directed to deliver a copy of this Resolution to the Board of Elections, with a request that the Board of Elections call the Election.

8. The proper officers and agents of the County are hereby authorized to take any and all further actions as may be required in connection with the imposition of such Sales

and Use Tax the acquisition, equipping and installation of the Projects, and the issuance of the Debt as herein provided.

9. This Resolution shall take effect immediately upon its adoption.

This 21st day of June, 2007.

DAWSON COUNTY, GEORGIA

(SEAL)

By: Mike Berg
Chairman, Board of Commissioners

By: Jammy U. Clement
Clerk

EXHIBIT "A"

NOTICE OF ELECTION

TO THE QUALIFIED VOTERS OF DAWSON COUNTY, GEORGIA:

NOTICE IS HEREBY GIVEN that on the 18th day of September, 2007, an election will be held at the regular polling places in all the election districts of Dawson County, Georgia (the "County"), at which time there will be submitted to the qualified voters of the County for their determination the question of whether a sales and use tax of one percent shall be continued on all sales and uses in the County for a period of time of six years commencing upon the expiration of the one percent sales and use tax currently in effect and for the raising of not more than \$88,500,000 for the purpose of funding (a)(i) roads, streets, bridges and sidewalks; (ii) the acquisition, construction, remodeling and equipping of (A) a courthouse and county administration building (the "Courthouse and Administration Building"), (B) offices for the sheriff (including a 911 system), (C) recreation facilities, (D) sewer facilities, (E) library facilities and (F) public works facilities and (iii) the acquisition of public safety equipment, all for the benefit of the County and (b) roads, streets, bridges and sidewalks, for the benefit of the City of Dawsonville.

If the imposition of such tax is approved by the voters, such vote shall also constitute approval of the issuance of general obligation debt of the County in an aggregate principal amount not to exceed 60,000,000 (the "Debt"). The proceeds of the Debt will be used to fund, in whole or in part, the Courthouse and Administration Building and the Sheriff's Office, capitalized interest on the Debt and the costs of issuing the Debt.

The Debt, if so authorized, may be issued by the County in whole or in part and in one or more series. The Debt shall bear interest from the first day of the month during which the Debt is issued or from such other date as may be designated by the County prior to the issuance of the Debt, at a rate or rates not to exceed 5.90% per annum. The maximum amount of principal to be paid with respect to the Debt in each year shall be as follows:

| <u>Year</u> | <u>Amount</u> |
|-------------|---------------|
| 2010 | \$ 3,500,000 |
| 2011 | 7,500,000 |
| 2012 | 10,000,000 |
| 2013 | 11,500,000 |
| 2014 | 13,000,000 |
| 2015 | 14,500,000 |

Any brochures, listings, or other advertisements issued by the Board of Commissioners of Dawson County or by any other person, firm, corporation or association with

the knowledge and consent of the Board of Commissioners, shall be deemed to be a statement of intention of the Board of Commissioners concerning the use of the proceeds of the Debt, and such statement of intention shall be binding upon the Board of Commissioners in the expenditure of such Debt funds or interest received from such Debt funds to the extent provided in O.C.G.A. Section 36-82-1.

The principal and interest on the Debt are expected to be paid from proceeds of the sales and use tax and shall be payable in lawful money of the United States of America. Pursuant to O.C.G.A. Section 36-82-100, the County notifies all interested parties that no independent performance audit or performance review (the "Debt Audit") will be conducted with respect to the Debt. However the County will continue to ensure that Debt proceeds are expended efficiently and economically, as intended by the Debt Audit.

The ballots to be used in said election shall have written or printed thereon substantially the following:

Yes

No

Shall a special one percent sales and use tax be continued in Dawson County for a period of time of six years for the raising approximately \$88,500,000 for the purpose of funding (a)(i) roads, streets, bridges and sidewalks; (ii) the acquisition, construction, remodeling and equipping of (A) a courthouse and county administration building (the "Courthouse and Administration Building"), (B) offices for the sheriff (including a 911 system), (C) recreation facilities, (D) sewer facilities, (E) library facilities and (F) public works facilities and (iii) the acquisition of public safety equipment, all for the benefit of the County and (b) roads, streets, bridges and sidewalks, for the benefit of the City of Dawsonville? If imposition of the tax is approved by the voters, such vote shall also constitute approval of the issuance of general obligation debt of Dawson County in the principal amount of \$60 million for the purposes of funding the Courthouse and Administration Building and the Sheriff's Office.

The several places for holding said election shall be at the regular and established voting precincts of the election districts of the County, and the polls will be open from 7:00 a.m. to 7:00 p.m. on the date fixed for the election.

The last day to register to vote in this election shall be August 20, 2007.

Those residents of the County qualified to vote at said election shall be determined in all respects in accordance with the election laws of the State of Georgia.

ADDENDUM TO INTERGOVERNMENTAL AGREEMENT FOR SPLOST V

WHEREAS, Dawson County and the City of Dawsonville entered into an intergovernmental agreement for SPLOST V on August 28, 2007; and

WHEREAS, Dawson County and the City of Dawsonville desire to resolve disputes and avoid fees and expenses through this Addendum to the Intergovernmental Agreement for SPLOST V.


NOW, THEREFORE, Dawson County and the City of Dawsonville hereby agree to the terms of this Addendum.

1. **All expenditures from SPLOST proceeds-SPLOST projects.** All SPLOST V proceeds other than the sum of \$579,079.91 have been disbursed exclusively for SPLOST projects set forth within Article 3 of the intergovernmental agreement for SPLOST V referenced herein. SPLOST proceeds of \$579,079.91 remain to be disbursed, and the parties acknowledge, consent, and agree that such amount shall be spent solely and exclusively for the projects referenced within Article 3 of the intergovernmental agreement for SPLOST V.
2. **Bona Fide Dispute.** The parties have a bona fide dispute and disagreement as to the specific amount to be allocated to the County and the City. The City claims the City is entitled to payment of \$216,794.30 under the terms and provisions of the intergovernmental agreement for SPLOST V. The County claims the remaining amount to be disbursed to the City is \$83,891.23. The parties agree to resolve this bona fide dispute and disagreement to avoid litigation fees and expenses, which may equal or exceed the amount in dispute.


3. **Distribution of SPLOST V proceeds.** The parties agree that SPLOST V proceeds of \$130,000.00 shall be disbursed by Dawson County to the City of Dawsonville upon execution of this agreement for the City projects referenced within the Intergovernmental Agreement for SPLOST V. \$449,079.91 shall be disbursed by Dawson County to Dawson County for the County projects referenced therein.
4. **Final Disbursement and Close.** The parties agree that upon disbursement in accord with the terms hereof SPLOST V proceeds shall have been properly disbursed.

This 14th day of February, 2017.

ATTEST:

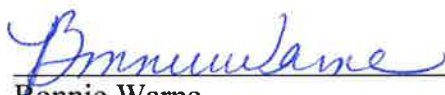


Danielle Yarbrough
County Clerk

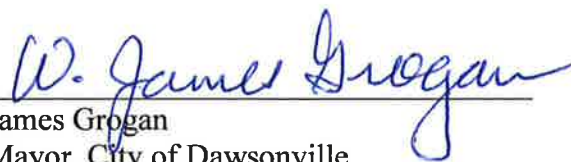


Billy Thurmond
Chairman, Dawson County Board of
Commissioners

ATTEST:



Bonnie Warne
City Clerk



James Grogan
Mayor, City of Dawsonville

SPLOST V FINAL PROJECTS PROPOSAL

David McKee
April
2017

your pennies
at work

SPLOST
special purpose local option sales tax

APPROVED PROJECTS

■ Projects (Total Estimates)

| | |
|---------------------------------------|---------------|
| ■ County Road Projects | \$ 10,000,000 |
| ■ Court House and Administration BLDG | \$ 50,000,000 |
| ■ Sheriffs Office | \$ 12,500,000 |
| ■ Recreational Facilities | \$ 5,000,000 |
| ■ Sewer Facilities | \$ 2,500,000 |
| ■ Library Facilities | \$ 3,000,000 |
| ■ Public Works Facilities | \$ 3,900,000 |
| ■ Public Safety Equipment | \$ 500,000 |
| ■ City Road Projects | \$ 1,100,000 |

Total **\$ 88,500,000**

SPLOST V COMPLETED PROJECTS

| | | |
|---|---------------|----------------------|
| ■ Approximate SPLOST V Collections | | \$ 37,276,547 |
| ■ Court House and Administration Building | | \$ 36,241,468 |
| ■ Historic Court House Renovation | | \$ 128,000 |
| ■ Demolition of Old Jail | | \$ 115,000 |
| ■ E-911 Console Upgrades | | \$ 201,000 |
| ■ Sheriff Office Roof Repairs | | \$ 12,000 |
| | | <hr/> |
| | Expense Total | \$ 36,697,468 |
| | | <hr/> |

Total SPLOST V Remaining Balance \$ 579,079.91

City of Dawsonville (payment) \$ 130,000.00

County Balance 47 **\$ 449,203.66**

SPLOST V FINAL PROPOSED PROJECTS OPTION 1

- **Public Works/Facilities**

- Dawson Forest Wing Wall Match \$ 49,000

- **Parks and Rec**

- Parking Lot Rehabilitation (Veteran Memorial Park)
\$ 400,000

Total \$449,000

SPLOST V FINAL PROPOSED PROJECTS OPTION 2

| | |
|--|-------------------|
| ■ Public Works/Facilities | |
| ■ Bucket Truck Purchase | \$ 60,000 |
| ■ Dawson Forest Wing Wall Match | \$ 50,000 |
| ■ Lumpkin Campground ROW Title Search | \$ 9,000 |
| ■ Parks and Rec | |
| ■ Parking Lot Rehabilitation | \$ 180,000 |
| ■ Public Safety/Public Works(Fire/EMS) | |
| ■ Fund Fire Hydrant Program | \$ 150,000 |
| | <hr/> |
| Total | \$ 449,000 |

DISCUSSION

Staff Recommends Approval of Option (1) to allow staff to move forward with the LMIG-EEE funded Dawson Forest wing wall repair under Emergency purchasing procedures and utilize remaining SPLOST V funds on repaving Veterans Memorial Park.



“The key issue we face is that there are 10 of us, but only 9 biscuits....”

Backup material for agenda item:

6. Presentation of Special Use Business License Application- La Hacienda - *Cinco de Mayo Celebration* - Jason Streetman, Planning & Development Director

F. SPECIAL EVENT BUSINESS LICENSE APPLICATION

TMP 114031001 Acreage of the request 8 parking spaces

ZONING OF THE PROPERTY CPCD

911 Street address of property: 219 Crossroad Blvd. Dawsonville Ga 30534
Suite 110

Submittal Date _____ Time _____ am pm Rec'd. By _____ Staff initials

Board of Commissioners Work Session Date: April 25th 2017
(if applicable)

Board of Commissioners Meeting Date: May 4th 2017
(if applicable)

**APPLICANT INFORMATION
(Authorized Representative)**

Printed Name Rufyno Garcia

Address 219 Crossroad Blvd. Suite 110
Dawsonville, Ga 30534

Phone 770-870-4650

Email Address lahacienda@gmail.com

Status Owner [] Authorized Agent Lessee [] Option to purchase

NOTE: *If applicant is other than owner, enclosed Property Owner Authorization form must be completed.*

PROPERTY OWNER INFORMATION

Name Henry Pittman

Address 5200 Roswell Road NE
Atlanta, GA

Phone 770-451-0318

PROPERTY INFORMATION

911 Street Address of Property 219 Crossroad Blvd. Dawsonville, Ga 30534 ^{suite 110}

Directions to Property 400 Publix shopping center

Tax Map & Parcel # (TMP) 114031001

Land Lot(s) _____ District _____ Section _____

Commission District # 3

Subdivision Name _____ Lot # _____

Current Zoning _____ Current Use of Property _____
(Example: residence, farm, commercial)

SURROUNDING ZONING:

North _____ South _____

East _____ West _____

PROPOSED ACCESS:

Access to the development will be provided from:

Road Name Ga 400 Dawson Forest Rd.

Type of Road Surface asphalt

SITE PLAN: Attach detailed site plan.

Site plan notes: _____

REQUESTED ACTION & DETAILS OF PROPOSED USE

Special Event Business License for Cinco de Mayo - May 5th, 2017
Mexican Independence Day

DATE (S) OF THE EVENT May 5th, 2017

Anticipated Attendance _____

Existing Utilities: Water Sewer Gas Electric

Number of Parking Spaces _____

Number of Maintenance Personnel: _____

Nearest Emergency Medical Clinic: Northside Family Medicine & Urgent Care

Distance to Clinic: 0.2 miles

Total # of Toilet Fixtures Provided: 2 permanent.

Total # of Public Water Fountains: 0

Proposed Hours of Operation: M-F 5pm - 11pm
(See page 5 for times not permitted to operate.)
Sat _____

Sun _____

Is there a charge for admission, a ticket, or a tour? Yes No

Is there a temporary tent structure? Yes No
If yes, what is the square footage? _____

Are food vendors participating in the event? Yes No
If yes, are they licensed by the Environmental Health Department? Yes No
(Provide copy of licenses)
If yes, how many vendors will participate? _____

Will alcohol be served or sold during the event? Yes No
If yes, what type? Beer Wine Liquor

No outside sales

REQUESTED ACTION & DETAILS OF PROPOSED USE

(Continued)

Is there any potentially dangerous or hazardous activity?

Yes

No

If yes, please describe jumping gyms

Will any national or local celebrity be participating in the event?

Yes

No

If yes, provide name and describe type of participation _____

Will there be any media coverage?

Yes

No

If yes, provide name(s) of media and describe type of coverage _____

Do you foresee any unusual or excessive burden on the Sheriff Department, Emergency Services, County Marshal, or other county personnel?

Yes

No

If yes, describe _____

Note that as a condition on the issuance of a temporary special event business license, the license holder shall indemnify and hold Dawson County harmless from claims, demand, or cause of action that may arise from activities associated with the special event.

NOTE: Before signing this statement, check all answers and explanations to see that you have answered all questions fully and correctly. This statement is to be executed under oath and subject to the penalties of false swearing and it includes all attached sheets submitted herewith.

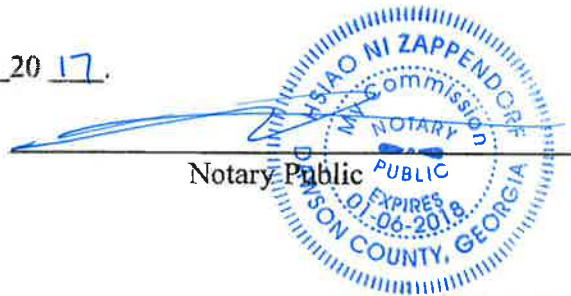
STATE OF GEORGIA, DAWSON COUNTY

I, (Print Name) Rufyno Garcia, DO SOLEMNLY SWEAR, SUBJECT TO PENALTIES OF FALSE SWEARING, THAT THE STATEMENTS AND ANSWERS MADE BY ME AS THE APPLICANT IN THE FOREGOING APPLICATION STATEMENT ARE TRUE AND CORRECT.


Applicant's Signature

I HEREBY CERTIFY THAT Rufyno Garcia SIGNED HIS/HER NAME TO THE FOREGOING APPLICATION STATING TO ME THAT HE KNEW AND UNDERSTOOD ALL STATEMENTS AND ANSWERS MADE THEREIN, AND, UNDER OATH ACTUALLY ADMINISTERED BY ME, HAS SWORN THAT SAID STATEMENTS AND ANSWERS ARE TRUE AND CORRECT.

THIS 27 DAY OF Feb. 20 17.



FOR OFFICE USE ONLY:

APPROVALS:

DATE:

Chairman, Board of Commissioners

Sheriff


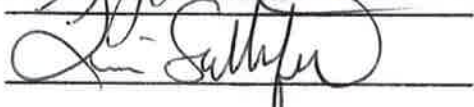
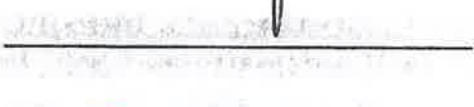
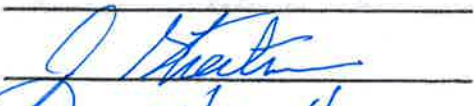


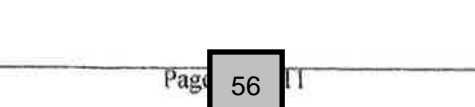
Emergency Services

Environmental Health

County Marshal

Planning Director

County Manager

| | | |
|--|--|----------------|
|  |  | <u>4-11-17</u> |
|  |  | <u>4-11-17</u> |
|  |  | <u>4/12/17</u> |
|  | | <u>4-11-17</u> |

PROPERTY OWNER AUTHORIZATION

I / we Henry Pittman hereby swear that I / we own the property located at (fill in address and / or tax map & parcel #):

Address: 145 Dawson Forest Blvd, Dawsonville, GA 30534

TMP: 114031001

as shown in the tax maps and/or deed records of Dawson County, Georgia, and which parcel will be affected by this request. I hereby authorize the person named below to act as the applicant or agent in pursuit of a business license for a special event held on this property. I understand that any license granted, and/or conditions or stipulations placed on the property will be binding upon the property regardless of ownership. The under signer below is authorized to make this application.

Printed Name of applicant or agent Rufyno Garcia

Signature of applicant or agent [Signature] Date 2-27-2017

Mailing address 219 Crossroad Blvd suite 110

City, State, Zip Dawsonville, Ga 30534

Telephone Number 770-870-4650

Printed Name of Owner(s) Henry Pittman

Signature of Owner(s) [Signature] Date 3-29-17

Notary Public [Signature] Date March 29, 2017



(The complete names of all owners must be listed, if the owner is a partnership, the names of all partners must be listed, if a joint venture, the names of all members must be listed. If a separate sheet is needed to list all names, please identify as applicant or owner and have the additional sheet notarized also.)

Letter of Intent:

Rufyno Garcia, owner of La Hacienda of Dawsonville would like to request a special use permit to allow a small area for jumpin gyms. The date requested will be on May 5th of 2017 or Cinco De Mayo when Mexicans celebrate their independence day. Mexicans are very family oriented culture and would like all to be able to enjoy this special day. The area that use to be able to accommodate jumpin gyms is no longer safe since the landscaping has gone in and the area is built out and completed. Mr. Garcia would like families with younger children to be included in this special celebration and hope to have an area permitted to allow jumpin gyms.

The night time hours will be from 5pm til 11pm. There will not be any type of food or drinks served outside of the facility. All the business sales for food and drinks will remain inside of the facility.

The property owner- Halpern Enterprises Inc, DAB Dawson Forest Developer LLC, Henry Pittman as their representative has signed off all the required documents giving property owner authorization.

Although the area requested does not affect Brooklyn Joe's Restaurant, the owner Brian was advised of the event. Brian stated he was fine with it.

Rufyno Garcia- 770-870-4650 lahacienda@ymail.com

property owner- Halpern Enterprises Inc, DAB Dawson Forest Developer LLC, Henry Pittman- 770-451-0318 hpittman@halpernent.com

Brian- Brooklyn Joe's - 404-680-2996

Official Tax Receipt
Nicole Stewart
DAWSON COUNTY Tax Commissioner

25 Justice Way Suite 1222
 Dawsonville, GA 30534

| Trans No | Property ID/District Description | Original Due | Interest & Penalty | Prev Paid | Amount Due | Amount Paid | Transaction Balance |
|--------------------------------------|--|--------------|--------------------------|-----------|------------|---|----------------------------|
| 22899 Year-Bill No 2016 - 3556 | 114 031 / 001 LL 372,406,407 LD 13-S FMV: \$6,492,940.00 | 62,114.06 | 0.00 Fees 0.00 | 52,796.96 | 9,317.10 | 9,317.10 | 0.00 |
| | | | | | | Paid Date 12/27/2016 11:27:25 | Current Due 0.00 |
| Transactions: | 22899 - 22899 Totals | 62,114.06 | 0.00 | 52,796.96 | 9,317.10 | 9,317.10 | 0.00 |

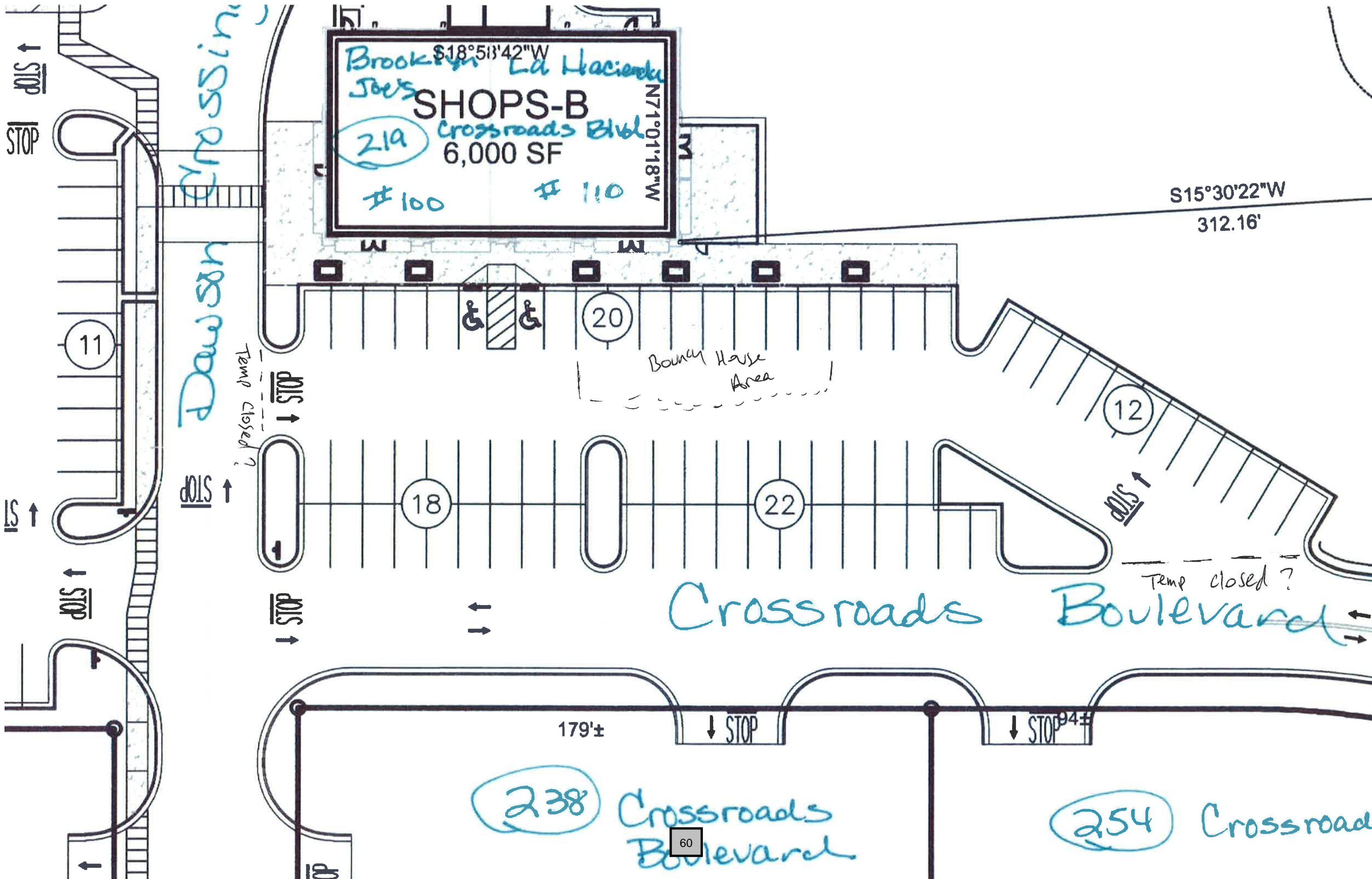
Paid By :

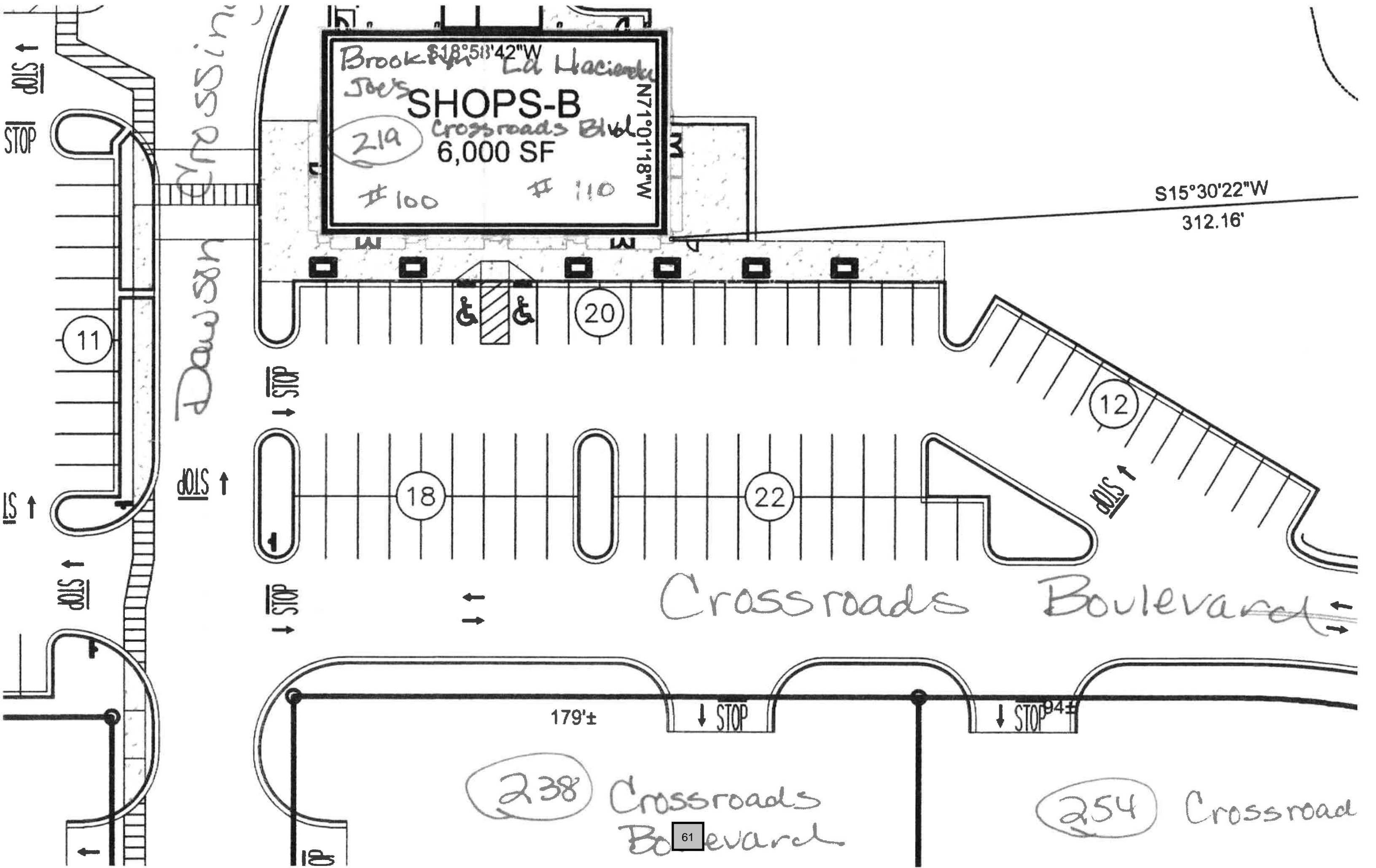
HALPERN ENTERPRISES INC

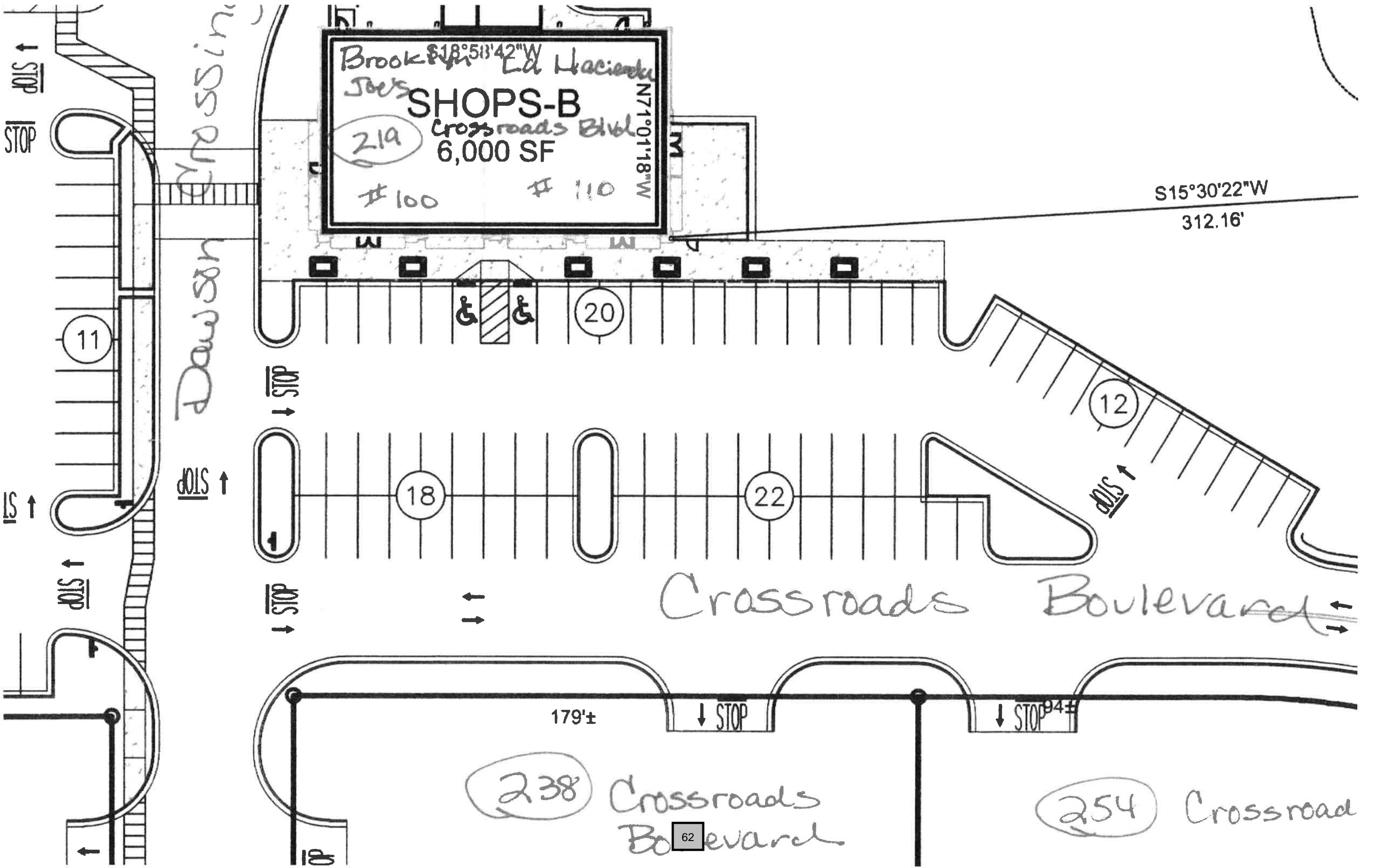
DAWSON FOREST DEVELOPER LLC
 5269 BUFORD HIGHWAY
 ATLANTA, GA 30340

Cash Amt: 0.00
 Check Amt: 9,317.10
 Charge Amt: 0.00
 Change Amt: 0.00
 Refund Amt: 0.00
 Overpay Amt: 0.00

Check No 53453
 Charge Acct







Brook $S18^{\circ}51'42''W$ Ed Haciecky
Joe's
SHOPS-B
Crossroads Blvd
6,000 SF
#100 #110
N $71^{\circ}01'18''W$

$S15^{\circ}30'22''W$
312.16'

Dawson Crossing

Crossroads Boulevard

238 Crossroads Boulevard

254 Crossroad

Backup material for agenda item:

7. Presentation of Special Use Business License Application- *Chamber of Commerce Farmers Market* - Jason Streetman, Planning & Development Director

DAWSON COUNTY PLANNING AND DEVELOPMENT
25 Justice Way, Suite 2322, Dawsonville, GA 30534 – 706.344.3500 x42256

Dear Special Event License Applicant:

Attached is an application for a Special Event Business License. In accordance with the Dawson County Business License Ordinance, Section 3.06, this application must be completed and submitted to Planning and Development. The County Manager or the Dawson County Board of Commissioners (when applicable) has authority to approve the application.

Events requiring a Special Use Permit:

| | |
|-------------------------|---------------------------|
| Agri-Tourism Event | Outdoor Performances |
| Cabin Camp | Outdoor Public Assemblies |
| Circus | Public Dance Hall |
| Community Yard Sale | Road House |
| Flea Markets | Tourist Camp |
| Outdoor Exhibitions | Tourist House |
| Outdoor Music Festivals | |

Please see application materials. The Dawson County Manager and/or the Board of Commissioners shall make investigations and hold hearings (if applicable) to assess the impact of the event on the health, safety, general welfare and security of Dawson County citizens.

If you have any questions concerning this application or the Dawson County Business License Ordinance, please feel free to contact Dawson County Planning and Development at 706.344.3500 x42256.

Sincerely,

*Dawson County
Planning and Development
Business License Section*

B. Notice to Applicants

This application contains information required for a Special Event Business License. If you have questions, please contact Planning and Development by phone 706.344.3500 x42256 or visit our office at 25 Justice Way, Suite 2322 (Dawson County Government Center).

To avoid unnecessary delays, please be sure the application is complete. Please be advised that incomplete applications or applications submitted **without all required attachments will be REJECTED**. To prevent this, included is an applicant checklist. Please use the checklist to ensure that all required information is included.

C. Special Event Business License Requirements

Business License Ordinance Section 3.06 - Special Requirements for Licensing of Certain Businesses

The power to issue a business license to a tourist camp, cabin camp, tourist house, road house, public dance hall or similar establishment, flea market, outdoor exhibition, outdoor performance, outdoor music festival, or other places of outdoor public assembly shall be reserved specifically for the Board of Commissioners.

The applicant shall be responsible for providing sufficient security personnel, emergency medical facilities, emergency personnel, maintenance personnel, access to public roads, toilet facilities, and drinking water at the applicant's expense.

Upon the completion of the application, an investigation resulting in a recommendation shall be placed before the Board of Commissioners and/or the County Manager. The application shall be considered at a work session of the Board of Commissioners. If said business conducts any business prior to the approval the result shall be an automatic denial of the business license.

In compliance with the Dawson County Noise Ordinance, businesses granted a license shall adhere to the following restrictions:

Section VI - Special Permits

(c) A permit shall not be granted for any event that includes the hours between 11:00 p.m. and 7:00 a.m. Sunday through Thursday and between the hours of 12:00 midnight and 7:00 a.m. on Saturday and Sunday mornings.

PLEASE BE AWARE THAT THERE WILL BE VISITS TO THE SUBJECT PROPERTY BY PLANNING STAFF, AND POSSIBLY BOARD OF COMMISSION MEMBERS. THIS IS NECESSARY TO MAKE SOUND DECISIONS ON YOUR REQUEST. PROPERTY SHOULD BE ACCESSIBLE TO COUNTY STAFF OR ITS AGENTS AT ALL TIMES.

A **LETTER OF INTENT** – This letter should state what type of event is planned and should provide the Commissioners and County Manager with any impact this event may have on the community. Please address any anticipated impact on the community with regards to SECURITY, HEALTH, LAW ENFORCEMENT, EMERGENCY SERVICES, UTILITIES and ROADS. Include with the letter any other information that will help the Commissioners or County Manager to make a decision.

SUBMITTAL & WORK SESSION SCHEDULE

*If the application requires Board of Commissioner approval,
Planning & Development will provide you with submittal dates for your application.*

FAILURE TO APPEAR AT MEETINGS CONSTITUTES ABANDONMENT AND DISMISSAL OF THE CASE, UNLESS THE APPLICANT SHOWS JUST CAUSE BY REASON OF ILLNESS OR HEALTH OR OTHER EMERGENCY WITHIN A REASONABLE TIME, IN WRITING.

1. Application is considered at a commission work session.
2. Application is approved or denied at a voting session.

**COMMISSION MEETINGS ARE HELD AT THE GOVERNMENT CENTER,
25 JUSTICE WAY, DAWSONVILLE, GEORGIA 30534.**

Work sessions begin at 4:00 p.m. Voting sessions begin at 6:00 p.m.

Prior to the submittal date, applicants are encouraged to request and participate in a pre-application conference with Planning and Development staff to discuss the particulars of the request.

E. Application Checklist

[✓]

LETTER OF INTENT

Include details of the event and potential impact on the community as to security, health, law enforcement, fire, emergency services, utilities, and roads.

[✓]

ALL APPLICABLE BLANKS FILLED OUT ON THE APPLICATION

Attach additional sheets of paper, if needed. If something is not applicable to your event, write "N/A" in that blank.

[✓]

SITE PLAN INFORMATION

Provide a detailed site plan showing location of proposed event and corresponding roads affected by the event.

[✓]

PAID PROPERTY TAX RECEIPT

Obtain from the Tax Commissioner's Office at 25 Justice Way, Suite 1222 -
Phone: 706.344.3520.

Special Event Business License Application

TMP 114-033-002 Acreage of the request 4.23

ZONING OF THE PROPERTY CHB

911 Street address of property: 32 TSC Drive

Submittal Date _____ Time _____ am pm Rec'd. By _____
Staff initials

Board of Commissioners Work Session Date: _____
(if applicable)

Board of Commissioners Meeting Date: _____
(if applicable)

Applicant Information (Authorized Representative)

Printed Name Dawson County Chamber of Commerce

Address 44 Commerce Drive
Dawsonville, GA 30534

Phone 706-265-6278

Email Address info@dawson.org

Status Owner Authorized Agent Lessee Option to purchase

NOTE: If applicant is other than owner, enclosed Property Owner Authorization form must be completed.

Property Owner Information

Name Tractor Supply Company

Address 32 TSC Drive
Dawsonville, GA 30534

Phone 706-265-2430

Property Information

911 Street Address of Property 32 TSC Drive

Directions to Property From intersection of Highway 53 and Highway 400 - head east on Hwy 53 for half a mile. Tractor Supply is on the left.

Tax Map & Parcel # (TMP) 114033002

Land Lot(s) 341 District B-S Section _____

Commission District # 03

Subdivision Name N/A Lot # N/A

Current Zoning C-HB Current Use of Property Commercial
(Example: residence, farm, commercial)

SURROUNDING ZONING:

North RMF South RMF

East RMF West C-HB

PROPOSED ACCESS:

Access to the development will be provided from:

Road Name TSC Drive

Type of Road Surface paved

SITE PLAN: Attach detailed site plan.

Site plan notes: Farmers Market will be held in parking lot of Tractor Supply Company.

Requested Action & Details of Proposed Use

Special Event Business License for Arnica/da Regional Farmers Market,
an event run by the Agriculture Committee
under the Dawson County Chamber.

DATE (S) OF THE EVENT Every Friday; late spring through late fall

Anticipated Attendance 100 (over the time period, not all at once)

Existing Utilities: Water Sewer Gas Electric

Number of Parking Spaces approx. 136

Number of Maintenance Personnel: 1-3

Nearest Emergency Medical Clinic: Northside Hospital Forsyth

Distance to Clinic: 15.1 miles

Total # of Toilet Fixtures Provided: 4

Total # of Public Water Fountains: n/a

Proposed Hours of Operation: M-F 3pm. until 8p.m.
 (See page 5 for times not Sat
 permitted to operate.) Sun

Is there a charge for admission, a ticket, or a tour? Yes No

Is there a temporary tent structure?
 If yes, what is the square footage? _____ Yes No

Are food vendors participating in the event? | Yes | No
 If yes, are they licensed by the Environmental Health Department?
 (Provide copy of licenses) Yes No
 If yes, how many vendors will participate? _____

Will alcohol be served or sold during the event? | Yes | No
 If yes, what type? Beer Wine Liquor

Requested Action & Details of Proposed Use
(Continued)

Is there any potentially dangerous or hazardous activity? Yes No
If yes, please describe _____

Will any national or local celebrity be participating in the event? Yes No
If yes, provide name and describe type of participation _____

Will there be any media coverage? Yes No
If yes, provide name(s) of media and describe type of coverage _____

Local newspapers may attend.

Do you foresee any unusual or excessive burden on the Sheriff's Department, Emergency Services, County Marshal, or other county personnel? Yes No
If yes, describe _____

Not that as a condition on the issuance of a temporary special event business license, the license holder shall indemnify and hold Dawson County harmless from claims, demand, or cause of action that may arise from activities associated with the special event.

NOTE: Before signing this statement, check all answers and explanations to see that you have answered all questions fully and correctly. This statement is to be executed under oath and subject to the penalties of false swearing and it includes all attached sheets submitted herewith.

STATE OF GEORGIA, DAWSON COUNTY

I, (Print Name) Sarah C. Haynes, DO SOLEMNLY SWEAR, SUBJECT TO PENALTIES OF FALSE SWEARING, THAT THE STATEMENTS AND ANSWERS MADE BY ME AS THE APPLICANT IN THE FOREGOING PERSONAL STATEMENT ARE TRUE AND CORRECT.

Sarah C. Haynes
Applicant's Signature

I HEREBY CERTIFY THAT Sarah C. Haynes SIGNED HIS/HER NAME TO THE FOREGOING APPLICATION STATING TO ME THAT HE KNEW AND UNDERSTOOD ALL STATEMENTS AND ANSWERS MADE THEREIN, AND, UNDER OATH ACTUALLY ADMINISTERED BY ME, HAS SWORN THAT SAID STATEMENTS AND ANSWERS ARE TRUE AND CORRECT.

THIS 17th DAY OF April 2017



Brenda Mason
Notary Public

| FOR OFFICE USE ONLY: | | DATE: |
|----------------------------|----------|-------|
| Chairman, Commissioners | Board of | _____ |
| Sheriff | | _____ |
| Emergency | Services | _____ |
| Environmental | Health | _____ |
| County Marshal | | _____ |
| Planning | Director | _____ |
| County Manager | | _____ |

PROPERTY OWNER AUTHORIZATION

I / we John Atterhant hereby swear that I / we own the property located at (fill in address and / or tax map & parcel #):

Address: 32 TSC Drive

TMP: 114-033-002

as shown in the tax maps and/or deed records of Dawson County, Georgia, and which parcel will be affected by this request. I hereby authorize the person named below to act as the applicant or agent in pursuit of a business license for a special event held on this property. I understand that any license granted, and/or conditions or stipulations placed on the property will be binding upon the property regardless of ownership. The under signer below is authorized to make this application.

Printed Name of applicant or agent Sarah C. Haynes, Dawson County Chamber

Signature of applicant or agent Sarah C. Haynes Date 4/14/17

Mailing address 44 Commerce Drive

City, State, Zip Dawsonville, GA 30534

Telephone Number 706-265-6278

Printed Name of Owner(s) John Atterhant

Signature of Owner(s) John Atterhant Date 4-17-17

Notary Public Brenda Mason Date 4-17-17



(The complete names of all owners must be listed, if the owner is a partnership, the names of all partners must be listed, if a joint venture, the names of all members must be listed. If a separate sheet is needed to list all names, please identify as applicant or owner and have the additional sheet notarized also.)



Dawson County Chamber of Commerce
44 Commerce Drive
Dawsonville, GA 30534

Tractor Supply Company
32 TSC Drive
Dawsonville, GA 30534

April 12, 2017

To Whom It May Concern:

This is a Letter of Intent for the Dawson County Chamber of Commerce to receive a Special Event Permit Business License so that the Amicalola Regional Farmers Market may occur in the Tractor Supply Company's parking lot. The Amicalola Regional Farmers Market, a program of the Agriculture Committee of the Dawson County Chamber, will be held every Friday afternoon from 3:30 p.m. until 7 p.m. at the Tractor Supply Company on Highway 53. The market intends to begin on Friday, April 28th and run through the end of September. The Amicalola Regional Farmers Market exists to promote and encourage the development of local small-scale agriculture and to provide and administer a seasonal marketplace for local producers of agricultural products and handmade arts and crafts. Vendors must follow a specific set of guidelines as laid out in the application (please see attached) including following all state and federal laws that apply to food processors. Vendors are not permitted to purchase items from other places to resell at the market. This special event should not have an impact on the community in terms of increasing the demand on security, law enforcement, fire, emergency services, etc. This special event does intend to have a positive impact on the health of our local citizens by providing easier access to locally grown produce than is currently available. The Market Manager will be Clark MacAllister who is the County Extension Agent, Agriculture & Natural Resources of Dawson & Lumpkin Counties. The Chamber has special event insurance to cover every meeting of the Amicalola Regional Farmers Market.

Thank you for your consideration. Please do not hesitate to contact us with any questions.

Sincerely,

President
Dawson County Chamber
706-265-6278

Manager
Tractor Supply Company
706-265-2430



2017 Amicalola Regional Farmers Market

Rules of Operation

BACKGROUND: The Amicalola Regional Farmers Market (herein known as the “Market”) intends to promote and encourage the development of local small-scale agriculture and to provide and administer a seasonal marketplace for local producers of agricultural products and handmade arts and crafts.

VENDORS: Eligible vendors (herein known as the “Vendor”) shall be local farmers or gardeners, processors of agricultural commodities, artists, or handcrafters who have produced items for sale. Vendors must reside and produce items they sell in a county contiguous with Dawson County (Dawson County, Cherokee County, Lumpkin County, Pickens County, Forsyth County, Fannin County, Gilmer County, Hall County). Those selling must be the original producers, family members of producers, or employees of producers of all items being sold.

Food Processors are responsible for meeting any and all county, state, and federal requirements. For more information, please call the Georgia Department of Agriculture at 1-800-282-5852 and the Dawson County Health Department at (706)265-2611.

Recognized civic groups are welcome to participate and may resell **agriculture-related** items for fundraising purposes, pending the approval of the **Amicalola Farmers Market Committee/Manager**.

PRODUCTS: The Market’s goal is to have a diverse product selection during all days/hours of operation. The following products are allowed:

- **Raw Agriculture Products:** Includes fruits, vegetables, grains, herbs, flowers, bedding plants and potted plants.
- **Value-added Agriculture Products:** This category includes products made of agricultural commodities that have been processed. Examples are jams, jellies, sauces, oils, vinegars, baked goods, molasses, ciders, candles and picked-out nuts.
- **Arts and Crafts and Non-Agriculture Products:** Includes arts and crafts, handmade soap, handcrafted furniture, pottery, quilted products, and jewelry.
- **Meat and Other Animal Products:** Includes meats, poultry, milk, cheese, eggs, honey, wool, leather, and other products derived from animals.

Vendor **MUST** provide specifics on where their products originated. If there are items in question (such as out of season produce being sold) the vendor will be expected to provide proof of where this item was grown. Product approval is to be made by the Market Manager.

Resellers: The Market **DOES NOT** intend to allow a reseller. A reseller is not a farmer, but is a second party salesperson, selling only fruits and vegetables or other items produced by another business.

Fees: The Market intends to operate its inaugural season at zero cost to vendors.

General requirements to participate:

In order to operate at the Amicalola Regional Farmers Market a vendor **MUST**:

Complete the *Amicalola Regional Farmers Market Application, Release, and Indemnification Agreement* and be approved as an eligible Vendor by the Market Manager.

General Guidelines:

1. Name and farm location should be displayed at all times.
2. Vendors are responsible for their own taxes (including sales tax), necessary permits, inspections (food, agricultural & nursery plants), and license liabilities. Such inspections and certifications must be available onsite upon request.
3. An attractive display of items for sale should be presented. All décor should remain within the vendor's allotted area and no display or décor should impede foot traffic or become a nuisance, harmful or a hazard.
4. All products should be sold from the vendors assigned location.
5. Vendors should be committed to staying during the entire approved hours of operation. If you sell out of a product or need to leave for special circumstances, please notify the Market Manager. Vendors are encouraged to arrive 30 minutes before opening and should have their area empty and clean within 30 minutes after closing.
6. Vendors **MUST** clean up their area before leaving. Waste and trimmings may be placed in trash receptacles. Containers such as large boxes and crates must be taken with you off site at the end of the day.
7. The Market reserves the right to prohibit anyone from selling and/or refuse any product from being sold.
8. The Market does not guarantee the marketability of the vendors' goods or the success of the vendors' efforts.
9. Each vendor operates as an individual entity and is responsible for setting and displaying his/her own prices, providing change, bags and having a scale and any other items required to do business. Vendors selling product by weight must use a scale certified annually by the Georgia Department of Agriculture.
10. Vendors **MUST** have all certifications and inspections on site at all times. Such documentation can be requested by the Market Manager without warning.
11. The Market reserves the right to cancel the market due to severe weather conditions, or conditions that threaten public safety. However, the intent is that the Amicalola Regional Farmers Market will be open rain or shine.
12. Each vendor must allow the Market Manager to conduct on-farm/business visits as deemed necessary.
13. All vendors are expected to conduct themselves in a courteous manner in dealing with customers and other vendors. No "hawking" of products, distraction of customers from another vendor's booth, or disparaging remarks about another vendor's goods will be tolerated.
14. Vendors will not be allowed to solicit for political or religious purposes.
15. No smoking or use of alcohol or drugs near the Market is tolerated.
16. No pets (customer or vendor) are allowed at the Amicalola Farmers Market with the exception of service animals.
17. Failure to comply with any of the above Amicalola Regional Farmers Market guidelines and requirements, or any state, local or federal regulations, may result in forfeiture of vendor fees paid and forfeiture of the vendor's privilege to operate in the Amicalola Regional Farmers Market.
18. It is the responsibility of the Vendor to provide all applicable insurance related, need and required by the State of Georgia.
19. The Amicalola Regional Farmers Market Manager has the authority and final say on any Farmers Market related issue.

Amicalola Regional Farmers Market Application, Release, and Indemnification Agreement

Return to the Market Manager Clark MacAllister at clarkmac@uga.edu, fax (706) 265-8199 or in person at the Dawson County UGA Extension Office located at 298 Academy Avenue, Dawsonville, Georgia. Questions call (706) 265-2442.

Farm or Business Name: _____

Name(s) of owners: _____

Mailing Address: _____

Daytime Phone: _____

Cell Phone/Alt: _____

E-mail address: _____

Address of production location (if different from above): _____

List and attach copies of any permits or certifications (Organic, GA Grown, or other):

Proposed items for sale: (Please attach complete list of products, season available, and where grown):

Processors & Prepared Foods – List what/where processed:

Mark your preferred day(s): Friday 3:30 p.m.-7 p.m.

Forms of payment I accept (please check all that apply): cash check credit card

Photographs/Video/Logos

By operation at the Amicalola Regional Farmers Market, I consent to the Market’s right to photograph or video my person or any of my employees or displays for the use of advertising or promotion of the Amicalola Regional Farmers Market. All images will become the property of the Market. Initial here _____

Amicalola Regional Farmers Market logos and images may not be used for any purpose without the written consent of the Amicalola Regional Agricultural Association.

Non-Collusion: By operation at the Amicalola Regional Farmers Market, I agree to not collude, attempt to defraud or price fix any goods sold at the Amicalola Regional Farmers Market with any vendors, producers or any other entity. Initial here _____

Release

In consideration for being permitted to use the facilities of the Amicalola Regional Farmers Market at Tractor Supply of Dawsonville, _____ (insert name of farmer/business seeking permission to sell at Amicalola Regional Farmers Market – hereinafter “Vendor”) agrees to indemnify and hold harmless the Tractor Supply and the Amicalola Regional Farmers Market and its officers, employees, and insurers, from and against all liability, claims, and demands, which are incurred, made or brought by any person or entity, on account of damage, loss or injury, including without limitation claims arising from property loss or damage, bodily injury, personal injury, sickness, disease, death, or any other loss of any kinds whatsoever, which arise out of or are in any manner connected with the use of the Amicalola Regional Farmers Market, whether any such liability, claims, and demands result from the act, omission, negligence, or other fault on the part of the Amicalola Regional Farmers Market and Tractor Supply or their officers, or its employees, or from any other cause whatsoever.

The vendor also acknowledges that the Market does not inspect, or approve, or agree that any goods are fit for any particular purpose, it only provides a dedicated venue.

In addition, in consideration for being permitted to operate in the Amicalola Regional Farmers Market, vendor, on behalf of itself, and its officers, employees, members, and invitees, hereby expressly exempts and releases the Amicalola Regional Farmers Market, its officers, employees, insurers, and self-insurance pool, from and against all liability, claims, and demands, on account of injury, loss, or damage, including without limitation claims arising from property loss or damage, bodily injury, personal injury, sickness, disease, or death that the farmer may incur as a result of such use, whether any such liability, claims, and demands, result from the act, omission, negligence, or other fault on the part of the Market, its officers, or its employees, or from any other cause whatsoever.

In addition, by signing below, the vendor acknowledges receipt of the market rules of operation and agrees to abide by all rules including respecting the final authority of the Market Manager.

Items approved for sale: _____

Business Name

Vendor Printed Name

Vendor Signature

Date Submitted

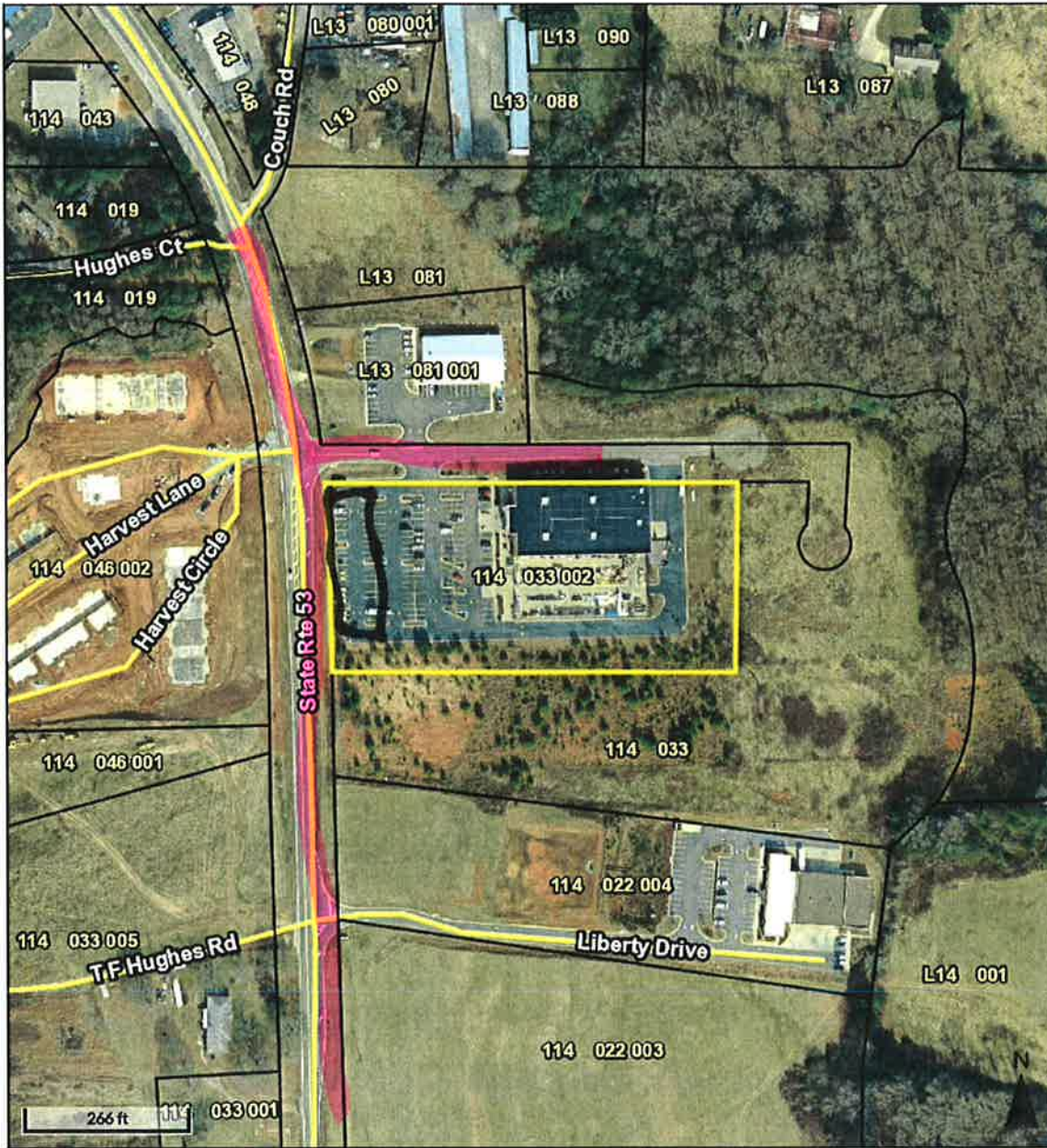
Amicalola Regional Farmers Market Signature

Vendor name

Date Approved

Date Approved

Site Plan



Legend
 Parcels
 Roads

Date created: 4/12/2017
 Last Data Uploaded: 4/7/2017 3:09:26 PM

 Developed by
 The Schneider Corporation

= Farmers Market Vendors

= Roads Impacted -
 Highway 53 East
 TSC Drive

Printed: 4/13/2017 8:48:40 AM



Official Tax Receipt
Dawson County
 25 Justice Way, Suite 1222
 Dawsonville, GA 30534
 --Online Receipt--

Phone: (706) 344-3520
 Fax: (706) 344-3522

| Trans No | Property ID / District Description | Original Due | Interest & Penalty | Amount Due | Amount Paid | Transaction Balance |
|----------------|--|-------------------|-------------------------------------|---------------|-------------------|---------------------|
| 2016 - 8504 | 114 033 002 / 1 LL 341 LD 13-S FMV: 2272493.00 | \$21739.57 | \$0.00 Fees: \$0.00 \$0.00 | \$0.00 | \$21739.57 | \$0.00 |
| Totals: | | \$21739.57 | \$0.00 | \$0.00 | \$21739.57 | \$0.00 |

Paid Date: 12/5/2016

Charge Amount: \$21739.57

MARTIN & COLLETTE FOLEY FAMILY LLC
 C/O PDS TAX SERVICES
 P O BOX 13495

ARLINGTON, TX 76094



Scan this code with your mobile phone to view this bill

Dawson County, Georgia Board of Commissioners
Affidavit for Issuance of a Public Benefit
As Required by the Georgia Illegal Immigration Reform and Enforcement Act of 2011

By executing this affidavit under oath, as an applicant for a Dawson County Business License, Out of County Business Registration, Alcohol License, or other public benefit as referenced in the Georgia Illegal Immigration Reform and Enforcement Act of 2011 [O.C.G.A. § 50-36-1(e)(2)], I am stating the following with respect to my application for such Dawson County public benefit.

- I am a United States citizen.
- I am a legal permanent resident of the United States. *(FOR NON-CITIZENS)*
- I am a qualified alien or non-immigrant under the Federal Immigration and Nationality Act with an alien number issued by the Department of Homeland Security or other federal immigration agency. *(FOR NON-CITIZENS)*

My alien number issued by the Department of Homeland Security or other federal immigration agency is:

The undersigned applicant also hereby verifies that he or she is 18 years of age or older and has provided at least one **secure and verifiable document**, as required by O.C.G.A. § 50-36-1(e)(1), with this affidavit. *(See reverse side of this affidavit for a list of secure and verifiable documents.)*

The secure and verifiable document provided with this affidavit can best be classified as:

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of O.C.G.A. § 16-10-20 and face criminal penalties as allowed by such criminal statute.

Executed in Dawsonville (city), GA (state)

Sarah C. Haynes Date 4/17/2017
Signature of Applicant

Sarah C. Haynes Dawson County Chamber
Printed Name Name of Business

SUBSCRIBED AND SWORN BEFORE ME ON
THIS 17 DAY OF April, 2017
Brenda Mason Notary Public
My Commission Expires: October 31, 2020



This affidavit is a State of Georgia requirement that must be completed for initial applications and renewal applications for public benefits as referenced in O.C.G.A § 50-36-1(a)(3). The person who has made application for access to public benefits on behalf of an individual, business, corporation, partnership or other private entity must complete and sign the affidavit and provide a secure and verifiable document.

Secure and Verifiable Documents Under O.C.G.A. § 50-36-2

The following list of secure and verifiable documents, published under the authority of O.C.G.A. § 50-36-2, contains documents that are verifiable for identification purposes, and documents on this list may not necessarily be indicative of residency or immigration status.

- A **United States Passport or Passport Card** [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- A **United States Military Identification card** [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- A **Driver's License** issued by one of the United States, the District of Columbia, the Commonwealth of Puerto Rico, Guam, the Commonwealth of the Northern Marianas Islands, the United States Virgin Island, American Samoa, or the Swain Islands, provided that it contains a photograph of the bearer or lists sufficient identifying information regarding the bearer, such as name, date of birth, gender, height, eye color, and address to enable the identification of the bearer [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- An **Identification Card** issued by one of the United States, the District of Columbia, the Commonwealth of Puerto Rico, Guam, the Commonwealth of the Northern Marianas Islands, the United States Virgin Island, American Samoa, or the Swain Islands, provided that it contains a photograph of the bearer or lists sufficient identifying information regarding the bearer, such as name, date of birth, gender, height, eye color, and address to enable the identification of the bearer [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- A **Tribal Identification Card** of a federally recognized Native American tribe, provided that it contains a photograph of the bearer or lists sufficient identifying information regarding the bearer, such as name, date of birth, gender, height, eye color, and address to enable the identification of the bearer. A listing of federally recognized Native American tribes may be found at:
<http://www.bia.gov/WhoWeAre/BIA/OIS/TribalGovernmentServices/TribalDirectory/index.htm>
[O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- A **United States Permanent Resident Card or Alien Registration Receipt Card** [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- An **Employment Authorization Document** that contains a photograph of the bearer [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- A **Passport Issued by a Foreign Government** [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- A **Merchant Mariner Document or Merchant Mariner Credential** issued by the United States Coast Guard [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- A **Free and Secure Trade (FAST) card** [O.C.G.A. § 50-36-2(b)(3); 22 CFR § 41.2]
- A **NEXUS Card** [O.C.G.A. § 50-36-2(b)(3); 22 CFR § 41.2]
- A **Secure Electronic Network for Travelers Rapid Inspection (SENTRI) card** [O.C.G.A. § 50-36-2(b)(3); 22 CFR § 41.2]
- A **Driver's License issued by a Canadian Government Authority** [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- A **Certificate of Citizenship** issued by the United States Department of Citizenship and Immigration Services (USCIS) (Form N-560 or Form N-561) [O.C.G.A. § 50-36-2(b)(3); 6 CFR § 37.11]
- A **Certificate of Naturalization** issued by the United States Department of Citizenship and Immigration Services (USCIS) (Form N-550 or Form N-570) [O.C.G.A. § 50-36-2(b)(3); 6 CFR § 37.11]

Dawson County, Georgia Board of Commissioners

Private Employer Exemption Affidavit Pursuant To O.C.G.A. § 36-60-6(d)

By executing this affidavit, the undersigned private employer verifies that it is exempt from compliance with O.C.G.A. § 36-60-6, stating affirmatively that the individual, firm or corporation employs fewer than eleven employees and therefore, is not required to register with and/or utilize the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable revisions and deadlines established in O.C.G.A. § 13-10-90.

I hereby declare under penalty of perjury that the foregoing is true and correct.

~~Sarah C. Haynes~~ Dawson County Chamber of Commerce
Printed Name of Exempt Private Employer

Sarah C. Haynes
Signature of Authorized Officer or Agent

Sarah C. Haynes
Printed Name and Title of Authorized Officer or Agent

Subscribed and Sworn to me in the City of Dawsonville, GA (state) on this
the 17 day of April, 2017.

Brenda Mason
NOTARY PUBLIC

My Commission Expires: October 31, 2020



Backup material for agenda item:

8. Board Appointment:

a. Board of Assessors

- i. James (Jim) Perdue- *Replacing Mike Wenson* (Term: May 2017 through December 2018)

DAWSON COUNTY BOARD OF COMMISSIONERS
APPLICATION FOR APPOINTMENT TO COUNTY
BOARDS AND AUTHORITIES



The Dawson County Board of Commissioners accepts applications for appointments. Interested parties should submit this form and supporting documentation to the County Clerk.

Board or Authority Applied for Board of Assessors

Name James (Jim) M. Perdue

Home Address 69 Dunroven Way

City, State, Zip Dawsonville, GA 30534

Mailing Address (if different) _____

City, State, Zip _____

Telephone Number _____ **Alternate Number** _____

Fax Telephone Number None

E-Mail Address _____

Additional information you would like to provide:

Personal information to be sent separately in informal resume form.

Signature J M Perdue **Date** 3/23/17

Please note: Submission of this application does not guarantee an appointment.

Return to: Dawson County Board of Commissioners
Attn: County Clerk
25 Justice Way, Suite 2313
Dawsonville, GA 30533
(706) 344-3501 FAX: (706) 344-3889

James M. Perdue
69 Dunroven Way
Dawsonville, GA 30534

Born in Louisburg, N C in 1942. Graduated from East Carolina University 1965. Served in USMC 1965-1966 (honorably discharged).

Worked for Raleigh, N C Police Department as patrolman 1965-1966 (prior to and after serving in Marine Corps). Worked for Colonial Stores retail grocery chain in Raleigh and Atlanta 1966-1974.

Worked for Gold Kist Inc. in Atlanta 1975-2003 as Director, Employee & Labor Relations until retirement.

Worked for Forsyth County Tax Commissioner 2005-2011 as Delinquent Tax Field Agent.

Lived in Forsyth County 1980-2005. Lived in Dawson County from 2005 to present.

Member of Concord Baptist Church from 1981 to present. (Attend regularly.)

I have no criminal record of any kind. Have never been arrested, charged nor convicted of any kind of crime.

I owe no money to anybody for any reason except real property taxes, annual insurance premiums (home, auto and health), monthly utilities, etc.

RESOLUTION FOR THE APPOINTMENT TO THE
_____ COUNTY BOARD OF TAX ASSESSORS

WHEREAS, there is a vacancy on the Board of Assessors; and

WHEREAS, the law requires the County Commission must appoint a successor when a vacancy occurs; and

WHEREAS, the person appointed will serve a term of _____ years;

NOW THEREFORE BE IT RESOLVED, the _____ County Board of Commissioners appoints _____ to the _____ County Board of Tax Assessors with this term of office to begin on _____ and expire on _____.

ADOPTED this _____ day of _____.

_____ COUNTY BOARD OF COMMISSIONERS

Chairman

ATTEST:

County Clerk

Backup material for agenda item:

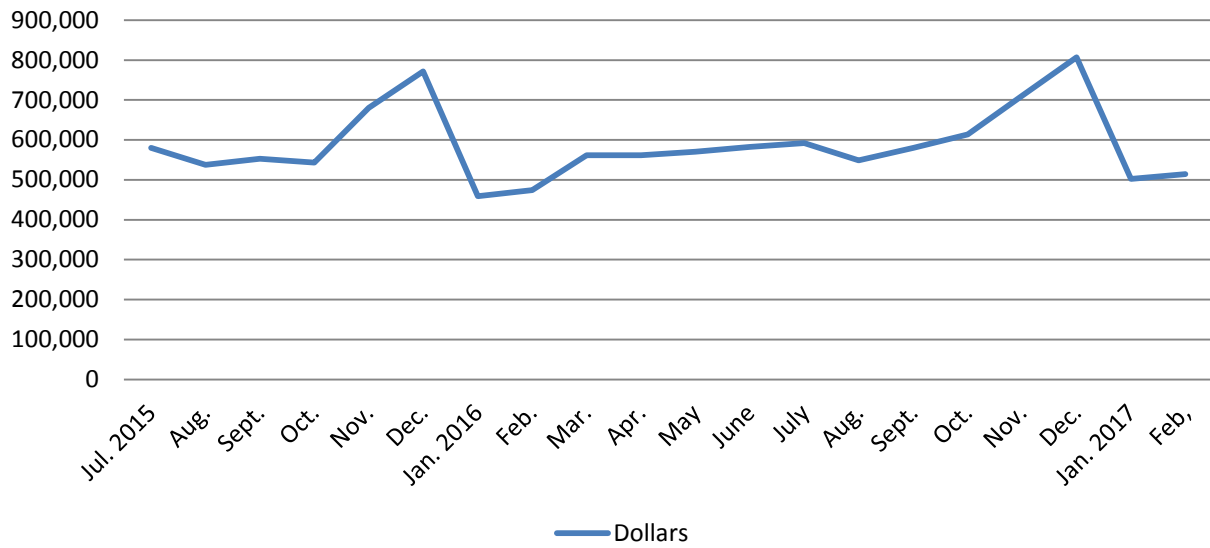
9. County Manager Report



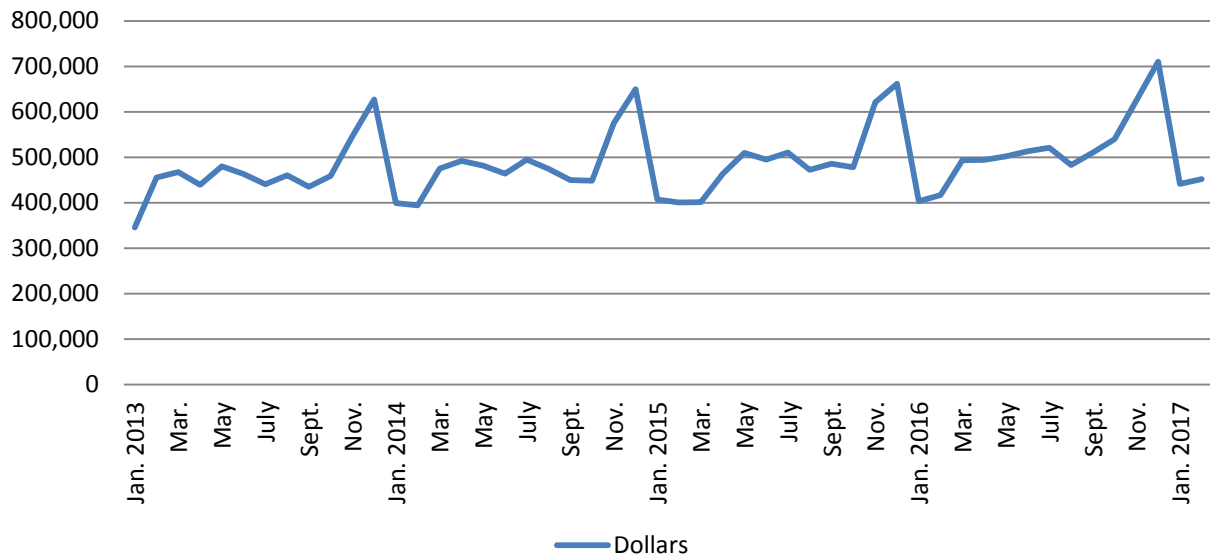
Key Indicator Report

March 2017

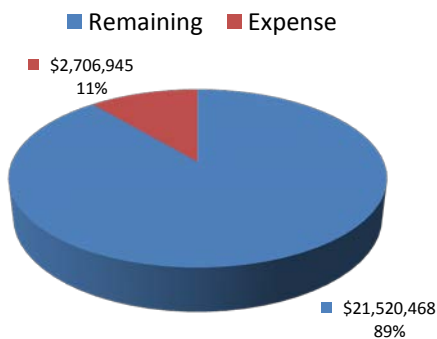
SPLOST VI COLLECTION CHART



LOST COLLECTION CHART

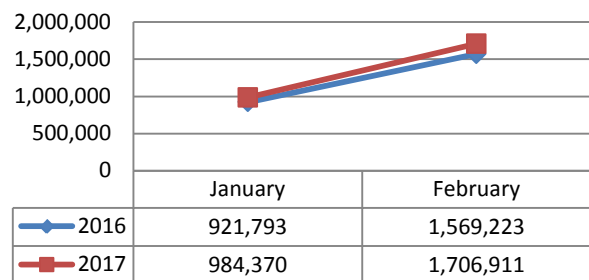


Budget

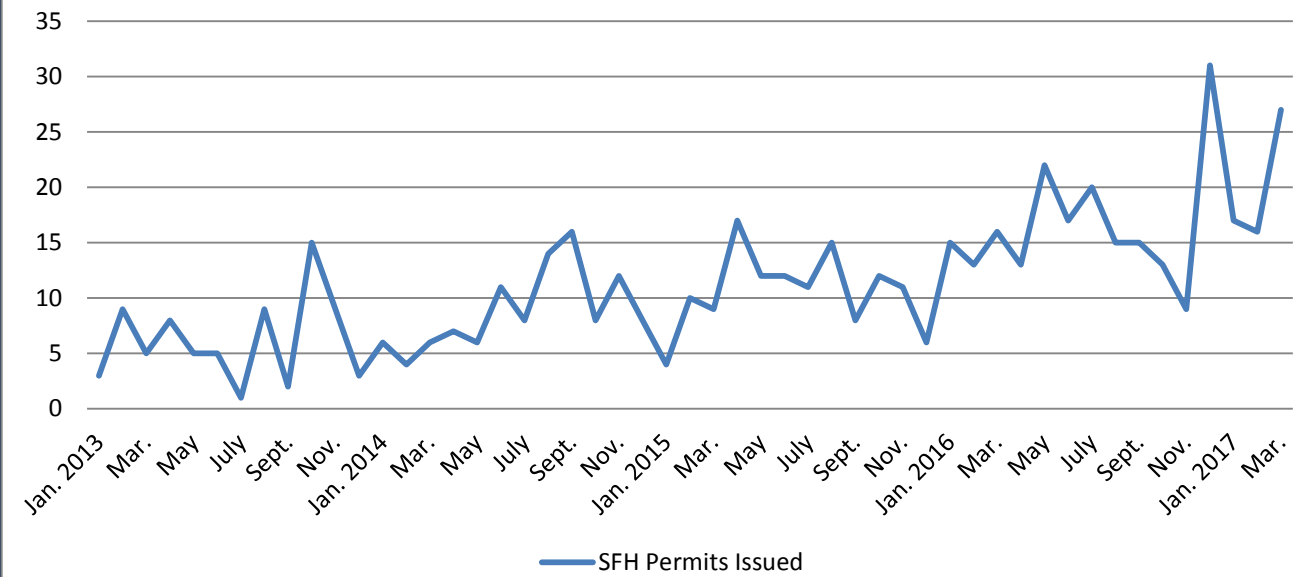


Through 2/28/17

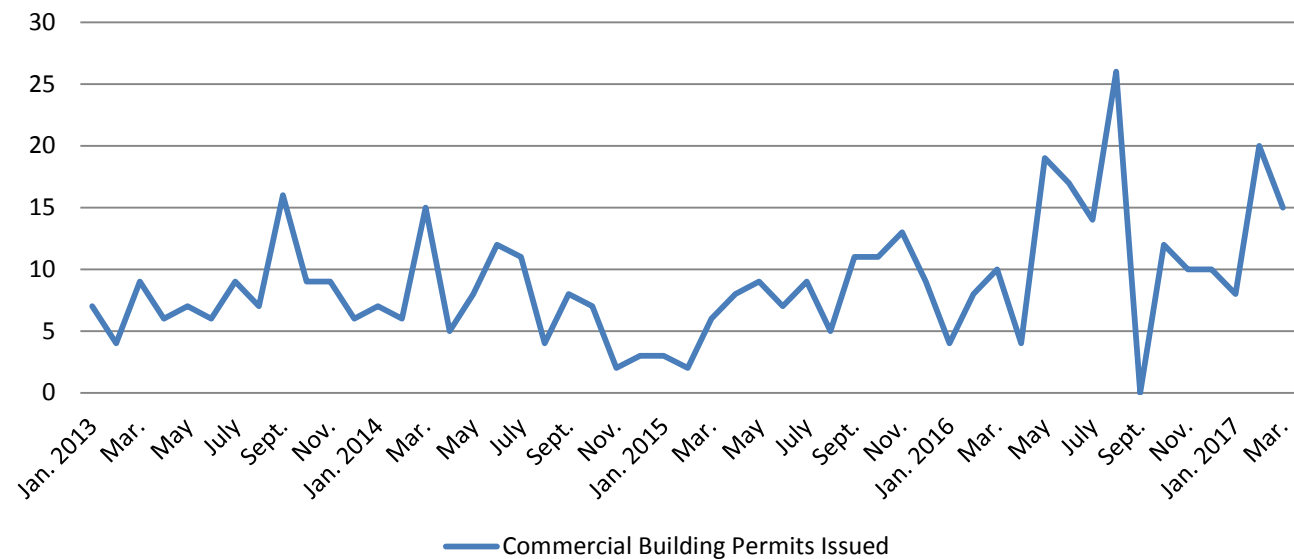
All Revenue Per Month

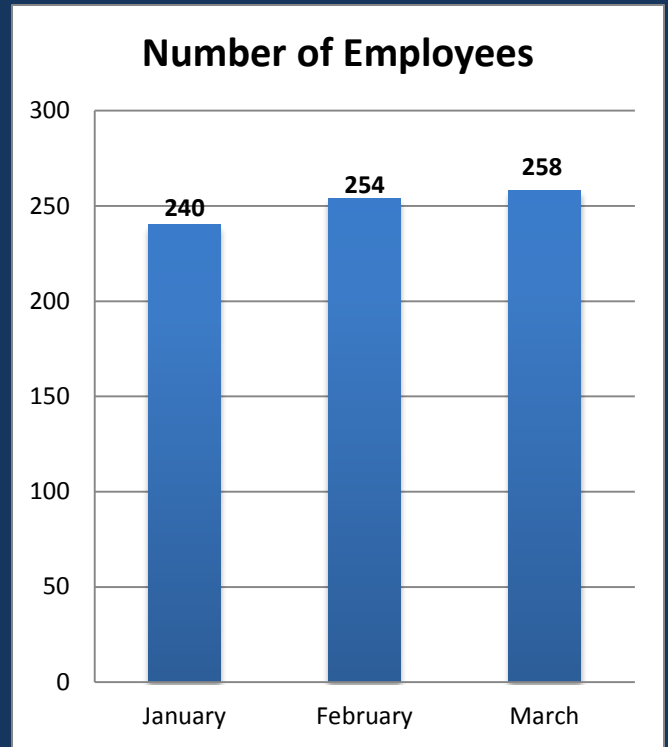
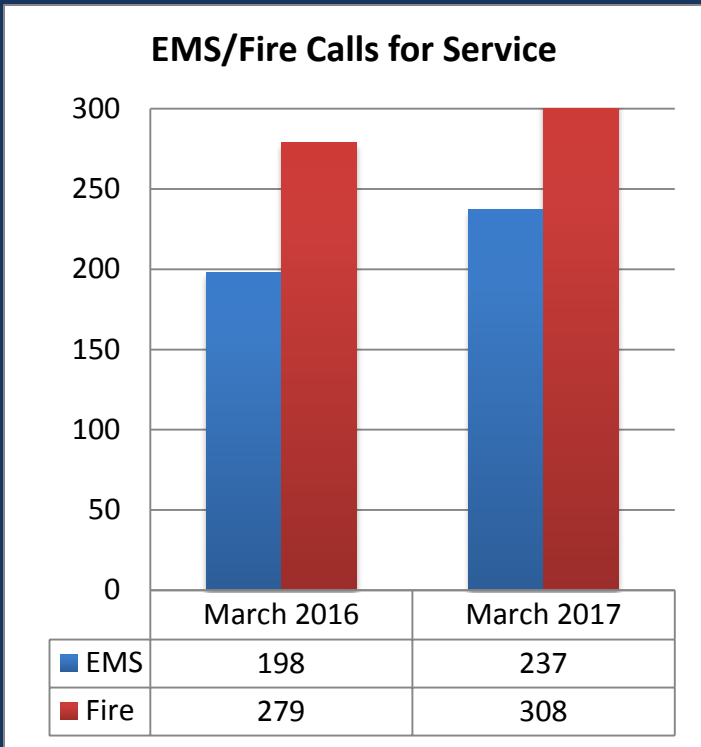
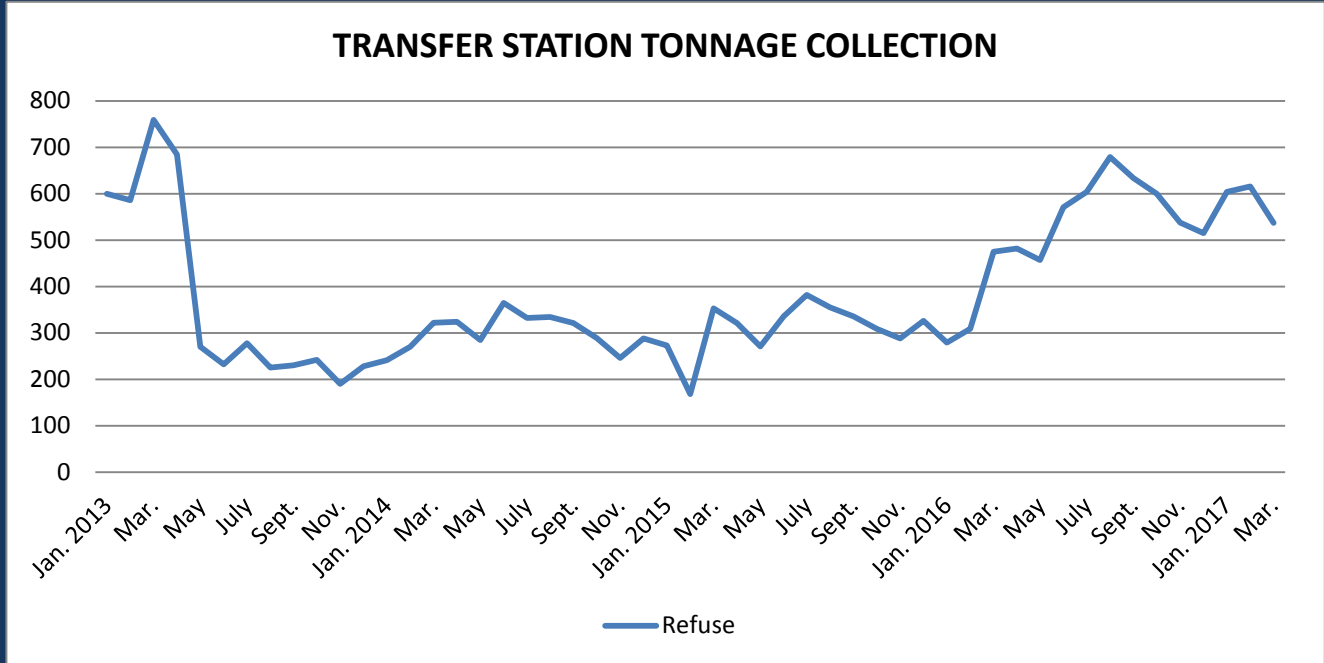


SINGLE FAMILY HOME BUILDING PERMITS ISSUED

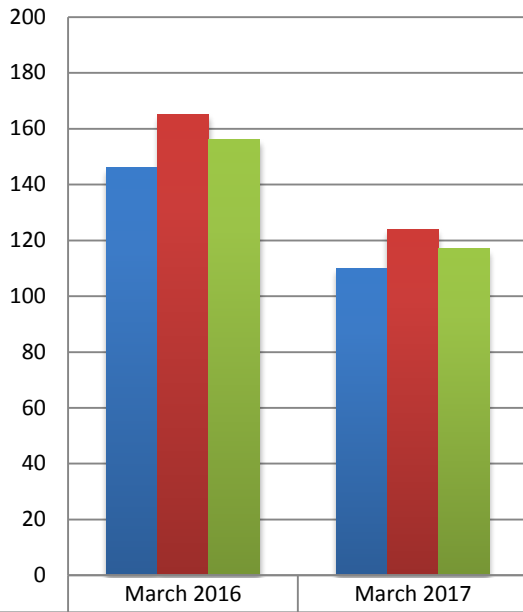


COMMERCIAL BUILDING PERMITS ISSUED



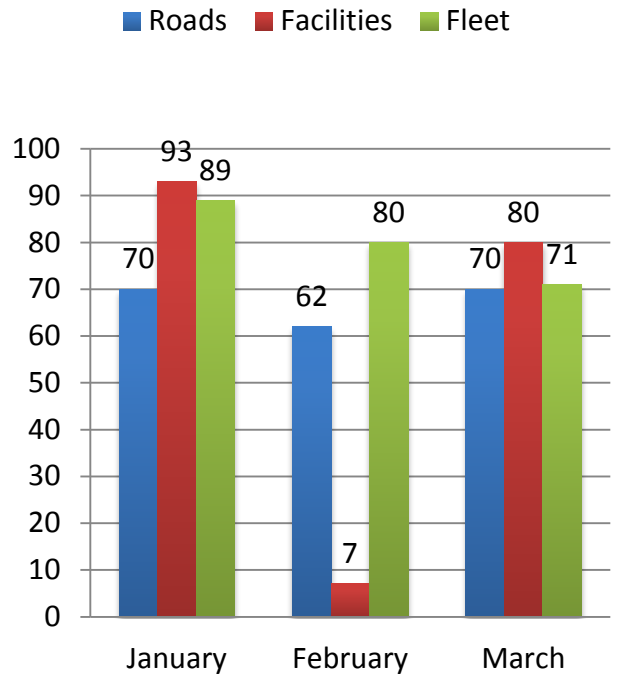


Inmate Population



| | March 2016 | March 2017 |
|---------------------|------------|------------|
| Lowest Daily Count | 146 | 110 |
| Highest Daily Count | 165 | 124 |
| Daily Average | 156 | 117 |

Repair Requests





Dawson County Board of Commissioners

Elections/Registrar Monthly Report – March 2017

- **New Applications/Transfers In: 237**
- **Changes/Duplicates: 210**
- **Cancelled/Transferred Out: 111**
- **Total Processed: 558**

HIGHLIGHTS

Voter Registration Projects:

- Complete monthly street maintenance tasks; Daily scan, index and file applications/changes in process.
- Completing replacement of outdated mapping books for required district, street information with GIS Mapping, as well as outdated wall/web page maps (work in process).

Elections Projects:

- Municipal General Election – November 7, 2017
 - Qualifying: August 21-24 (M-T) 8:30 – 4:30 daily at Board of Elections & Registration office
 - Municipal IGA drafted and approved
- Quarterly GEOA Regional Facilitators meeting complete; scheduling next meeting for June.
- Evaluating/updating election equipment & GEMS room security sign in log & procedures.
- Monitoring pending legislation of House & Senate bills potentially affecting elections & voter registration.
- Held retirement party for longest serving board member, Tom Foley, on March 15th; celebrating 18 years.

Highlights of plans for upcoming month:

- April is statewide High School voter registration month. Coordinate with High School the time and date to hold drive.
- Schedule next GEOA quarterly facilitators meeting to be held in Lumpkin County. *Region 2 consists of Dawson, Habersham, Lumpkin, Towns, Hall, Rabun, Union, White, Forsyth & Stephens counties.
- Research the option of purchasing gently used voting units to replace aging equipment, recently presented to the Secretary of State's office for any counties who wish to upgrade.



Dawson County Board of Commissioners

Emergency Services Monthly Report – March 2017

| Fire Responses | January | February | March |
|-----------------------|---------|----------|-------|
| 2015 | 280 | 273 | 231 |
| 2016 | 253 | 215 | 279 |
| 2017 | 271 | 252 | 308 |
| EMS Responses | January | February | March |
| 2015 | 214 | 179 | 162 |
| 2016 | 208 | 173 | 198 |
| 2017 | 213 | 209 | 237 |

EMS Revenue:

- February 2016 - \$ 45,761.24
- February 2017 - \$ 53,930.34
- 15 % Increase

Plan Review and Inspection Revenue Total: \$ 3,743.00

- County: \$ 3,743.00
- City: \$ 0.00

Business Inspections Total: 55

- County Follow up: 12
- City Follow up: 0
- County Final Inspection: 20
- City Final Inspection: 1
- County Annual Inspections: 22
- City Annual Inspections: 0

HIGHLIGHTS

Dawson County Emergency Services Projects:

- Training hours completed by staff: 1627.5
- PR Details reaching 80 children and 317 adults
- Smoke detector installations: 2
- Search and Rescue: 3
- Fire investigation: 1
- Individuals trained in CPR: 42
- Individuals trained in Stop the Bleed: 0
- Child Safety Seat Installations: 2
- Total water usage: 10,800 (EWSA: 9,900 gallons; City: 900 gallons; Pickens: 0)
- 19 -Fires: (building 2; brush/grass 14; veh 95 outside rubbish/trash/waste 2)



Dawson County Board of Commissioners

Facilities Monthly Report – March 2017

- **Total Work Orders: 80**
- **Community Service Workers: 13**

HIGHLIGHTS:

- Completion and submission of FAC and IT Standard Operating Procedures
- Installation of sludge grinder for bio solids processing system unit at the new jail (DCSO-LEC)



FACILITIES DEPARTMENT

MONTHLY REPORT

For Period Covering the Month of MARCH 2017

| SN | TASKS/ WORK DONE | LOCATION/S of Service |
|----|---|------------------------|
| 1 | Added/ spread pre-emergent to the landscaped area | Government Center |
| 2 | Relocated pay box | Government Center |
| 3 | Annual preventive maintenance of all fire extinguisher units | Dawson County wide |
| 4 | Processed unit order and replaced the sludge grinder for biosolids processing system unit at the New Jail | DCSO - LEC |
| 5 | Repaired drain system in front of the new courthouse building by the flower bed | Government Center |
| 6 | Maintenance serviced all equipment units (mowers, blowers, weedeaters) | Facilities |
| 7 | Completed and submitted FAC and IT SOPs to the management | Facilities |
| 8 | Repaired sheet rock issue at suite 206 | KH Long Building |
| 9 | Replaced dishwasher's broken pump | Senior Center |
| 10 | Added receptacle unit for fiber line | KH Long Building |
| 11 | Replaced sidings | Chappell Building |
| 12 | Painted trimmed windows | Chappell Building |
| 13 | Removed tree | Fleet Shop |
| 14 | Removed pump house debris caused by broken/fallen tree | Veterans Memorial Park |
| 15 | Replaced or constructed new pump house | Veterans Memorial Park |
| 16 | Installed and wired new fan motors | Transfer Station |
| 17 | Replacement of generator's gas regulator by gas company | Fire Station 1 |
| 18 | Total Work Orders for the month = Eighty (80) | Facilities |
| 19 | Total Community Service for the month = Twelve (12) | Facilities |

These numbers do not reflect daily/ weekly routine duties to include:

- Cutting of grass and landscape maintenance on all county properties
- Cutting of grass and landscape maintenance on all five (5) parks on the west side of county
- Cleaning of the new government center and other county owned buildings, offices and facilities
- Emptying outside trash receptacles at county owned buildings
- Collecting and recycling of all county buildings, offices and facilities

Noted By: _____
JAMES TOLBERT, Facilities Director

Prepared By: MVBosten, 04/01/17



Dawson County Board of Commissioners

Finance Monthly Report – March 2017

FINANCE HIGHLIGHTS

- **LOST Collections:** \$452,433 – up 8.41% compared to 2016
- **SPLOST Total Collections:** \$514,143 – up 8.41% compared to 2016
 - \$437,022– County Portion (85%)
 - \$77,121 – City Portion (15%)
- **TAVT:** \$74,403– up 25.49% compared to 2016
- **See attached Revenue and Expenditure Comparison for 2017**
- **Total County Debt:** \$2,981,765 (See attached Debt Summary)
- **Audit Status:** Auditors have completed their fieldwork and are preparing the draft financials for the County's review.
- **Budget Status:** Senior Staff will present their 2 and 4 year plans to the Board of Commissioners in April.
- **Monthly Donations/Budget Increases:** \$2,550
 - Passport Fees - \$1,925
 - Donations - \$625

PURCHASING HIGHLIGHTS

Formal Solicitations

- 2017 Dodge Vehicles
- 2017 Ford Vehicles
- Property Revaluation & Equalization Project
- 4 Roads Rehabilitation Projects

Informal Solicitations

- None

Quotes for less than \$25,000 this month

- Field Light Ballasts/Cords – Park & Rec
- Sand – Park & Rec
- Diesel – Fuel/Fleet
- Gasoline – Fuel/Fleet
- Tractor/Side Arm – Roads
- Tractor/Loader – Roads
- Milling Machine Rental/Mobilization – Roads

Purchases for less than \$25,000 that did not get required quotes this month

- Materials & Labor for New Flooring – Sheriff's Office (\$17,762)

Pending Projects

- 50 ft Trailer-mounted Boom Lift – Facilities

Work in Progress

- Ambulance (SPLOST VI) – On Order
- Hazard Mitigation Plan Update – Fire
- Bobcat Compact Excavator – Roads

Future Bids

- Sheriff's Office Vehicles
- Other 2017 Bids

Future Bids – SPLOST VI

- Spreader Body Dump Truck – Roads
- Pothole Patching Machine – Roads
- Equipment for Public Works
- Water Filtration System for DCGC & DCSO – Facilities
- Other 2017 SPLOST Projects

Budget to Actual

| | Actual at 2/28/2017 | Percent of Budget Actually Collected/ Expended | 2017 BOC (2) Approved Budget | Over(Under) Approved Budget | Percentage Over(Under) Approved Budget |
|--------------|------------------------|--|---------------------------------|--------------------------------|--|
| Revenue | \$ 2,691,281 | 11.11% | \$ 24,227,413 | \$ (21,536,132) | -88.89% |
| Expenditures | 2,706,945 | 11.17% | 24,227,413 | (21,520,468) | -88.83% |
| | <u>\$ (15,664)</u> | <u>-0.06%</u> | <u>\$ -</u> | <u>\$ (15,664)</u> | <u>-0.06%</u> |

***NOTE:** Adjustments will be made during the year-end close out. The actual revenue and expenditure totals are subject to change pending normal year-end adjustments such as accruals and results of the audit.

(1) Reporting actuals as of 2/28/2017 because revenue collections are 30 days behind. The LOST revenues for the month of February 2017 were received in March 2017.

(2) Change in total budget due to account adjustments:

| | |
|----------------------|-----------------------------|
| \$ 24,227,413 | Original Budget |
| \$ 48,927 | Donation Carryover Balances |
| \$ 2,947 | January Donations Received |
| \$ 2,550 | February Donations Received |
| <u>\$ 24,281,837</u> | Revised Budget |

**ACTUAL COMPARISON
JANUARY - DECEMBER 2017**

| MONTH | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec* | YTD |
|---------------------------|---------------------|-------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|-----------------|
| 2016 REVENUE | 921,793 | 1,569,223 | 1,585,578 | 1,770,358 | 1,697,033 | 1,777,332 | 1,689,769 | 1,691,667 | 1,667,390 | 2,876,635 | 1,815,325 | 2,172,723 | 21,234,826 |
| 2017 REVENUE | 984,370 | 1,706,911 | | | | | | | | | | | 2,691,281 |
| % CHANGE | 7% | 9% | -100% | -100% | -100% | -100% | -100% | -100% | -100% | -100% | -100% | -100% | -87% |
| 2016 EXPENSE | 1,189,206 | 1,474,618 | 1,591,524 | 2,015,669 | 1,492,386 | 2,089,529 | 1,515,629 | 1,645,949 | 2,049,184 | 1,507,297 | 1,752,356 | 1,928,110 | 20,251,457 |
| 2017 EXPENSE | 1,162,418 | 1,544,527 | | | | | | | | | | | 2,706,945 |
| %CHANGE | -2% | 5% | -100% | -100% | -100% | -100% | -100% | -100% | -100% | -100% | -100% | -100% | -87% |
| 2015 Total Rev-Exp | \$ (178,048) | \$ 162,384 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | (15,664) |

REVENUE
 YTD 2016 1,569,223
 YTD 2017 2,691,281
 % Changed 71.50%

EXPEDITURES
 YTD 2016 1,474,618
 YTD 2017 2,706,945
 % Changed 83.57%

***NOTE:** Adjustments will be made during the year-end close out. The actual revenue and expenditure totals are subject to change pending normal year-end adjustments such as accruals and results of the audit.

DAWSON COUNTY LOST COLLECTION ANALYSIS

| LOST COLLECTIONS BY SALES MONTH | 2016 | | | | | | | | | 2017 | | | | | | | | | | |
|---------------------------------|--------------------|-------------------|----------|------------------|-----------|-------------|--------------------|----------------------|--------------|-------------------|------------------|--------------|--------------|--------|-----------|-------------|--------------------|----------------------|---------------|----------|
| | LOST | \$ CHANGE | % CHANGE | TAVT | \$ CHANGE | TAVT CHANGE | % CHANGE | TOTAL OF LOST & TAVT | \$ CHANGE | % CHANGE | LOST | \$ CHANGE | % CHANGE | TAVT | \$ CHANGE | TAVT CHANGE | % CHANGE | TOTAL OF LOST & TAVT | \$ CHANGE | % CHANGE |
| JANUARY | 403,647 | (3,472) | -0.9% | 88,609 | (11,082) | -11.1% | | 492,256 | (14,554) | -2.9% | 441,890 | 38,243 | 9.47% | 93,458 | 4,849 | 5.47% | | 535,348 | 43,092 | 8.75% |
| FEBRUARY | 417,338 | 16,290 | 4.1% | 59,291 | (11,685) | -16.5% | | 476,629 | 4,605 | 1.0% | 452,433 | 35,095 | 8.41% | 74,403 | 15,112 | 25.49% | | 526,835 | 50,206 | 10.53% |
| MARCH | 494,022 | 92,341 | 23.0% | 92,619 | (1,944) | -2.1% | | 586,641 | 90,397 | 18.2% | | | | | | | | | | |
| APRIL | 494,218 | 30,785 | 6.6% | 72,830 | (37,438) | -34.0% | | 567,048 | (6,653) | -1.2% | | | | | | | | | | |
| MAY | 502,178 | (7,052) | -1.4% | 71,669 | (14,265) | -16.6% | | 573,847 | (21,317) | -3.6% | | | | | | | | | | |
| JUNE | 513,139 | 18,140 | 3.7% | 76,593 | (24,865) | -24.5% | | 589,732 | (6,725) | -1.1% | | | | | | | | | | |
| JULY* | 520,934 | 10,640 | 2% | 71,040 | (33,947) | -32.3% | | 591,974 | (23,307) | -3.8% | | | | | | | | | | |
| AUGUST | 483,123 | 10,224 | 2.2% | 85,774 | (17,254) | -16.7% | | 568,897 | (7,030) | -1.2% | | | | | | | | | | |
| SEPTEMBER | 510,465 | 24,187 | 5% | 90,752 | 1,510 | 1.7% | | 601,217 | 25,697 | 4.5% | | | | | | | | | | |
| OCTOBER | 539,988 | 61,868 | 12.9% | 70,396 | (10,325) | -12.8% | | 610,384 | 51,543 | 9.2% | | | | | | | | | | |
| NOVEMBER | 625,356 | 6,574 | 1.1% | 57,577 | (16,732) | -22.5% | | 682,932 | (10,158) | -1.5% | | | | | | | | | | |
| DECEMBER | 710,278 | 48,140 | 7.3% | 92,777 | (8,064) | -8.0% | | 803,056 | 40,077 | 5.3% | | | | | | | | | | |
| Prorata Distribution(June) | 1,513 | 778 | | | | | | 1,513 | | | | | | | | | | | | |
| Prorata Distribution (Dec.) | 995 | (1,044) | | | | | | 995 | | | | | | | | | | | | |
| TOTAL | \$6,217,194 | \$ 308,399 | | \$929,927 | | | \$7,147,120 | \$122,574 | 22.9% | \$ 894,323 | \$ 73,338 | 8.93% | ##### | | | | \$1,062,183 | \$93,298 | 19.29% | |

| | |
|------------------|-------------|
| FY17 LOST & TAVT | \$0 |
| FY16 LOST & TAVT | \$7,147,120 |
| FY15 LOST & TAVT | 7,024,812 |
| FY14 LOST & TAVT | 6,771,602 |
| FY13 LOST & TAVT | 6,287,973 |
| FY12 CONVERTED | 5,763,005 |
| FY12 | 5,632,027 |
| FY11 | 5,244,606 |
| FY10 | 4,939,542 |
| FY09 | 4,789,221 |
| FY08 | 5,015,881 |
| FY07 | 5,621,760 |
| FY06 | 5,608,446 |
| FY05 | 4,426,013 |
| FY04 | 3,527,663 |

| BELOW FIGURES INCLUDE TAVT CALCULATIONS | | | |
|---|-----------|---------------------|-------------|
| FY16 ACTUAL TO DATE | \$820,985 | FY16 ACTUAL TO DATE | \$492,256 |
| FY17 ACTUAL TO DATE | \$894,323 | FY17 ACTUAL TO DATE | \$1,062,183 |
| \$ DIFFERENCE | 73,338 | \$ DIFFERENCE | 569,927 |
| % DIFFERENCE | 8.93% | % DIFFERENCE | 115.78% |

SPLOST 6

| SPLOST COLLECTIONS BY SALES MONTH | Total Actual | | | County % | Total % | Total Actual | | | % |
|--------------------------------------|---------------------|---------------------|---------------------|----------------|----------------|---------------------|-------------------|-------------------|----------------|
| | 2016 | County (85%) | City (15%) | Change FY16 | Change FY16 | 2017 | County (85%) | City (15%) | Change 2017 |
| JANUARY | 458,716 | 389,908 | 68,807 | -15.7% | -0.85% | 502,157 | 426,833 | 75,324 | 9.47% |
| FEBRUARY | 474,268 | 403,128 | 71,140 | -11.6% | 4.02% | 514,143 | 437,022 | 77,121 | 8.41% |
| MARCH | 561,400 | 477,190 | 84,210 | 4.7% | 23.13% | - | - | - | |
| APRIL | 561,619 | 477,376 | 84,243 | -9.4% | 6.64% | - | - | - | |
| MAY | 570,679 | 485,077 | 85,602 | -16.2% | -1.39% | - | - | - | |
| JUNE | 582,823 | 495,400 | 87,423 | -11.9% | 3.61% | - | - | - | |
| JULY* | 591,982 | 503,184 | 88,797 | 2.1% | 2.08% | - | - | - | |
| AUGUST | 549,012 | 466,661 | 82,352 | 2.2% | 2.16% | - | - | - | |
| SEPTEMBER | 580,089 | 493,076 | 87,013 | 5.0% | 4.98% | - | - | - | |
| OCTOBER | 613,703 | 521,648 | 92,055 | 13.0% | 12.95% | - | - | - | |
| NOVEMBER | 710,648 | 604,051 | 106,597 | 4.78% | 4.78% | - | - | - | |
| DECEMBER | 807,105 | 686,039 | 121,066 | 4.64% | 4.64% | - | - | - | |
| <i>Prorata Distribution</i> | 1,707 | 1,451 | 256 | | | - | - | - | |
| <i>Prorata Distribution (Dec.)</i> | 1,135 | 965 | 170 | | | - | - | - | |
| TOTAL | \$ 7,064,885 | \$ 6,005,153 | \$ 1,059,733 | | | \$ 1,016,300 | \$ 863,855 | \$ 152,445 | |

**DAWSON COUNTY
DEBT SCHEDULE**

AS OF 3/31/2017

| DEBT DESCRIPTION | BANK/PAYEE | CURRENT SOURCE OF PAYMENT | DEBT ORIGINATION DATE | DUE DATE OF FINAL PMT | PRINCIPAL BAL AT 12/31/2016 | NEW LOANS IN 2017 | 2017 PMTS TO DATE | | BALANCE DUE | PENDING 2017 PAYMENTS | | PROJECTED BAL AT 12/31/2017 | NOTES |
|---------------------------|---------------------------|---------------------------|-----------------------|-----------------------|--|-------------------|----------------------|---------------------|------------------------|-----------------------|---------------------|-----------------------------|---|
| | | | | | | | PRINCIPAL | INTEREST | | PRINCIPAL | INTEREST | | |
| 2012 EWSA Bonds | Community & Southern Bank | General Fund | 5/14/2012 | | 2,865,000.00 | - | 15,000.00 | 42,624.00 | 2,850,000.00 | - | 42,624.00 | 2,850,000.00 | Partial defeasement of bonds in April 2012 reduced principal by \$1,525,000. Refunded Bonds and received lower interest rate of 2.96% on 5/14/2012. Interest due semi-annually on March 1 and Sept. 1. |
| Hwy 9 S land-EWSA Note | Community & Southern Bank | General Fund | | | Debt - this loan is on EWSA's books, however, the County pays the interest from General Fund (about \$3,700 per month) | - | - | 10,723.43 | - | - | 32,206.57 | - | This loan is on EWSA's books, however, thru an intergovernmental agreement, the County pays the interest. Also, any proceeds from the sale of wetland and stream bank credits the County receives is paid toward the principal of the loan. The current principal amount is \$1,431,000 at an interest rate of 3%. Accrued interest will be paid monthly. |
| Vehicle Replacement Lease | BB&T | Capital Projects fund | 7/8/2015 | 7/8/2018 | 131,765.31 | - | | | 131,765.31 | 65,414.94 | 1,884.24 | 66,350.37 | This amount was approved for vehicle replacement leases in the FY2015 budget. |
| Totals | | | | | \$ 3,741,329.22 | \$ - | \$ 759,563.88 | \$ 88,933.08 | \$ 2,981,765.31 | \$ 65,414.94 | \$ 76,714.81 | \$ 2,916,350.37 | |



Dawson County Board of Commissioners

Fleet Maintenance and Fuel Center Monthly Report – March 2017

FLEET

- **Preventative Maintenance Performed: 20**
- **Tires Mounted: 20**
- **Repair Orders Completed: 71**
- **Labor Hours: 194.10**
- **Labor Cost Savings: \$5,236.82**
(Comparison of the Fleet Maintenance rate of \$43.02 per labor hour to outsourced vendors rate of \$70.00 per labor hour)
- **Parts Cost Savings: \$3,357.08**
(Comparison of Dawson County's parts discounts to outsourced markup; average 20%)
- **Total Cost Savings for October: \$8,593.90**

FUEL CENTER

- **Average fuel center price per gallon:**
 - Gasoline: \$1.83
 - Diesel: \$2.00
- **Fuel Center Usage - Dawson County and Board of Education**
 - Gasoline: 11,173.8 gallons; 817 transactions
 - Diesel: 7,591.0 gallons; 212 transactions
- **Fuel Center Usage - Etowah Water and City of Dawsonville**
 - Gasoline: 1,507.0 gallons; 75 transactions
 - Diesel: 430.50 gallons; 15 transactions
- **Revenue from Etowah Water and City of Dawsonville: \$96.88**

HIGHLIGHTS

- Vehicle policy was presented to the Board of Commissioners and will be voted on April 6th
- Surplus Vehicle list was presented to the Board of Commissioners and will be voted on April 6th



Dawson County Board of Commissioners

Human Resources Department Monthly Report – March 2017

POSITION CONTROL

- Positions approved by BOC: 443
- # of filled F/R Positions: 258
- # of filled F/T Positions: 0
- # of filled Grant Funded Positions: 5
- # of filled P/R Positions: 47
- # of filled P/T Seasonal Positions: 14
- # of Supplemental Positions: 52
- # of Vacant Positions: 37
- # of Frozen Positions: 30
- % of Budgeted/Actual Positions: 85%

ADDITIONAL INFORMATION

- FMLA/LOA tracking: 7
- WC and/or P & L claims filed: 0
- Unemployment claims received: 1
- Performance Evaluations received: 17

HIGHLIGHTS

Positions Advertised/ Posted: 3

- Finance- Accounting Technician
- Public Works- Part-Time Operator I
- Transit- Transit Driver

Applications Received: 37

New Hires added into system: 10

- | | |
|--|------------------------------------|
| • Susan Pickren- Clerk of Court | William Griffith- Sheriff's Office |
| • Camron Chester- Parks & Rec. | John Kormos- Sheriff's Office |
| • Thomas Johnson- Planning & Development | Morgan Voyles- Sheriff's Office |
| • Andrew Lovingood (Rehire) Sheriff's Office | Joshua Bearden- Superior Court |
| • Zachary Totherow- Sheriff's Office | Joan Palazzolo- Treatment Court |

Terminations Processed: 5

- Kimberly Smith- Finance
- Jason Blackwell- Sheriff's Office
- Daniel Davenport- Sheriff's Office
- Alice Geier- Treatment Court
- Jessica Partridge- Treatment Court

Additional Highlights for March

- County-Wide Weight Loss Challenge continued
- HR Specialist Hudson completed "Health Promotion Champion II" through LGRMS
- Planning for Spring Employee Wellness Fair continued
- In the process of having employees who missed previous mandatory harassment training complete training online
- Continued with salary study education



Dawson County Board of Commissioners

Information Technology Monthly Report – March 2017

- **Calls for Service: 119**
- **Service Calls Completed: 119**
- **Windstream visits: 1**

HIGHLIGHTS:

- Working on fiber installation with Windstream
- Worked on 2018 budget and presentation
- Law Enforcement Center upgrades



Dawson County Board of Commissioners

Marshal Monthly Report – March 2017

- Alcohol License Establishment Inspections: 1
- Alcohol Pouring Permits Issued: 39
- Animal Control Calls Handled: 85
- Animal Bites to Human investigated: 1
 - Quarantined – 0
- Animals Taken to DC Humane Society: 41
- Dangerous Dog Classification: 0
- Citations Issued: 0
- Complaint Calls/In Field Visits: 64
- After hour calls: 0
- Erosion Site Visits: 3
- E-911 Addresses Issued: 3
- Non-conforming Signs Removed: 0

HIGHLIGHTS

- Mandate training for Sheriff's office



Dawson County Board of Commissioners

Parks and Recreation Monthly Report – March 2017

- **Youth Sports Participants**
 - March 2017: 1126 up 6% compared to same month last year.
 - YTD 2017: 3529 up 20% compared to last year
- **Facility Rentals/Bookings/Scheduled Uses:**
 - March 2017: 1080 down 2% compared to same month last year
 - YTD 2017: 2457 up 2% compared to last year
- **Adult and Youth Wellness and Specialty Program Participation:**
 - March 2017: 3119 down 52% compared to same month last year due to Opening Day and Community Egg Hunt NOT falling in the same month like it did last year.
 - YTD 2017: 4805 down 26% compared to last year due to above conditions.
- **Total Customers Served:**
 - March 2017: 5325 down 30% compared to same month last year due to community egg hunt falling in April instead of March.
 - YTD 2017: 10,791 down 5% compared to last year due to above

HIGHLIGHTS

Park Special Events:

- Athletic Coordinator Joey Carder completed Masters Degree Public Administration from Waldon University.
- Opening Day 2017 was delayed 3 hours (weather). NO cancellations; 3,000+ people attended.

Park Projects:

- 76 tons of fresh white sand was added to the beach at War Hill Park.
- All sports lighting on fields 1, 2, 3 and 4 has been re-lamped for the spring.
- Fresh mulch was added to all trees and landscape at RCP
- Courtesy dock at WHP was repaired and put on an annual dock plan for moving during water fluctuations.
- Maintenance prepared WHP for campground opening on March 31st: campsites/restrooms were cleaned, new fence posts added, limbs/tree debris removed, parking lots/roadways cleared, 2 grills replaced.
- Damage at VMP due to wind: pool house roof (repaired), downed tree, well house near the pool (repaired).
- On-Line Reservations were activated for WHP Campground.

Athletic and Program Summary:

- Specialty programs: basketball/tennis/dance lessons, healthy eating club, adult boot camp, Tai Chi, and Yoga.
- Spring Sports began games: Instructional League, t-ball, baseball, softball, track and volleyball.
- Continued meetings regarding formation of Mountain Football League (MFL) with surrounding counties.
- Fall Sports Registration began: football, cheerleading, fall baseball, fall softball and fall soccer.

On the Horizon:

- April 15: Kare for Kids Community Egg Hunt at VMP
- April 28: Relay for Life at VMP
- May 4: Annual US Army Ranger Water Jump at War Hill Park
- May 8: Park Board Meeting at 5:30PM
- June: DCPR will host Dizzy Dean 14U District Tournament for baseball

| | JAN | FEB | MARCH | APRIL | MAY | JUNE | JULY | AUGUST | SEPT | OCT | NOV | DEC | TOTALS |
|--------------------------------|------------|-------------|-------------|-------|-----|------|------|--------|------|-----|-----|-----|--------|
| Rock Creek Park | | | | | | | | | | | | | |
| Tv Room | 9 | 11 | 8 | | | | | | | | | | 28 |
| Classroom | 8 | 8 | 6 | | | | | | | | | | 22 |
| Community Room | 33 | 38 | 42 | | | | | | | | | | 113 |
| Gyms | 198 | 165 | 140 | | | | | | | | | | 503 |
| Small Pav. | 1 | 5 | 5 | | | | | | | | | | 11 |
| Large Pav. | 0 | 5 | 5 | | | | | | | | | | 10 |
| Fields 7-16 | 20 | 25 | 160 | | | | | | | | | | 205 |
| Soccer Fields | 25 | 35 | 265 | | | | | | | | | | 325 |
| Tennis Courts | 10 | 15 | 15 | | | | | | | | | | 40 |
| Weight Room | 224 | 235 | 255 | | | | | | | | | | 714 |
| 2 story/upstairs | 10 | 10 | 10 | | | | | | | | | | 30 |
| Totals | 538 | 552 | 911 | | | | | | | | | | 2001 |
| Veteran's Memorial Park | | | | | | | | | | | | | |
| Gym | 115 | 95 | 55 | | | | | | | | | | 265 |
| Small Pav. | 0 | 0 | 2 | | | | | | | | | | 2 |
| Large Pav. | 0 | 0 | 2 | | | | | | | | | | 2 |
| Pool | 0 | 0 | 0 | | | | | | | | | | 0 |
| Fields 1-6 | 0 | 25 | 85 | | | | | | | | | | 110 |
| Football Field | 0 | 5 | 0 | | | | | | | | | | 5 |
| Other | 15 | 15 | 15 | | | | | | | | | | 45 |
| Totals | 130 | 140 | 159 | | | | | | | | | | 429 |
| Fire Station 2 | 8 | 9 | 10 | | | | | | | | | | 27 |
| Pool opened for summer | | | | | | | | | | | | | 0 |
| T-Ball Participants | 57 | 116 | 116 | | | | | | | | | | 289 |
| BB Participants | 102 | 250 | 250 | | | | | | | | | | 602 |
| Adult League | 0 | 0 | 120 | | | | | | | | | | 120 |
| Basketball | 278 | 60 | 0 | | | | | | | | | | 338 |
| Football | 0 | 0 | 0 | | | | | | | | | | 0 |
| Cheer | 0 | 0 | 0 | | | | | | | | | | 0 |
| Wrestling | 25 | 0 | 0 | | | | | | | | | | 25 |
| Track | 6 | 21 | 21 | | | | | | | | | | 48 |
| Travel | 90 | 90 | 90 | | | | | | | | | | 270 |
| Instructional League | 47 | 73 | 73 | | | | | | | | | | 193 |
| Softball | 38 | 111 | 111 | | | | | | | | | | 260 |
| Soccer | 288 | 264 | 264 | | | | | | | | | | 816 |
| Swim Team | 0 | 10 | 10 | | | | | | | | | | 20 |
| Tournament Participation | 0 | 370 | 0 | | | | | | | | | | 370 |
| Volleyball | 36 | 71 | 71 | | | | | | | | | | 178 |
| Totals | 967 | 1436 | 1126 | | | | | | | | | | 3529 |

Monthly Report Totals - 2017

| Activity | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | Total |
|---|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|--------------|
| All Sports Day Camps (1 & 2) | - | - | - | | | | | | | | | | 0 |
| Basketball Lessons | 6 | 6 | 6 | | | | | | | | | | 18 |
| Basketball Pre-Try Out Prep Camp | - | - | - | | | | | | | | | | 0 |
| Battle of the Best Relay for Life Fundraiser | - | 1,500 | - | | | | | | | | | | 1,500 |
| Boot Camp (all classes) | 24 | 33 | 35 | | | | | | | | | | 92 |
| Breakfast with Santa | - | - | - | | | | | | | | | | 0 |
| Camp of Ballers | - | - | - | | | | | | | | | | 0 |
| Cheerleading Camp | - | - | - | | | | | | | | | | 0 |
| Circuits & Supersets | - | - | - | | | | | | | | | | 0 |
| Community Egg Hunt | - | - | - | | | | | | | | | | 0 |
| Dance | 7 | 7 | 9 | | | | | | | | | | 23 |
| Dance Camp | - | - | - | | | | | | | | | | 0 |
| Fitness Sampler | - | - | - | | | | | | | | | | 0 |
| Guard Prep Camp | - | - | - | | | | | | | | | | 0 |
| Healthy Eating Club | - | - | 8 | | | | | | | | | | 8 |
| Hula Hoop Fitness Class | - | - | - | | | | | | | | | | 0 |
| Kangoo (all classes) | - | - | - | | | | | | | | | | 0 |
| Kids Fit | - | - | - | | | | | | | | | | 0 |
| Lady Tigers Fundamental Basketball Camp (girls) | - | - | - | | | | | | | | | | 0 |
| Movies in the Park | - | - | - | | | | | | | | | | 0 |
| Pool Swimmers | - | - | - | | | | | | | | | | 0 |
| Pups in the Park | - | - | - | | | | | | | | | | 0 |
| Rotary Day | - | - | - | | | | | | | | | | 0 |
| Sandy's Basketball Camps | - | - | - | | | | | | | | | | 0 |
| SilverSplash | - | - | - | | | | | | | | | | 0 |
| Speed & Agility Camp | - | - | - | | | | | | | | | | 0 |
| Spring Sports Opening Day | - | - | 3,000 | | | | | | | | | | 3,000 |
| Swim Lessons | - | - | - | | | | | | | | | | 0 |
| Tai Chi | 8 | 5 | 5 | | | | | | | | | | 18 |
| Tennis Lessons | - | 36 | 36 | | | | | | | | | | 72 |
| Tigers Fundamental Basketball Camp (boys) | - | - | - | | | | | | | | | | 0 |
| Trunk or Treat | - | - | - | | | | | | | | | | 0 |
| UFA Soccer Camp | - | - | - | | | | | | | | | | 0 |
| Volleyball Clinic | - | 30 | - | | | | | | | | | | 30 |
| War Hill Park Guests | - | - | - | | | | | | | | | | 0 |
| Water Aerobics | - | - | - | | | | | | | | | | 0 |
| Yoga | 12 | 12 | 20 | | | | | | | | | | 44 |
| Zumba | - | - | - | | | | | | | | | | 0 |
| | 57 | 1,629 | 3,119 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 4,805 |



Dawson County Board of Commissioners

Planning and Development Monthly Report – March 2017

- **Total Building permits Issued**
 - Mar 2017: 69 up 26%
 - YTD 2017: 167
 - Single Family New Homes: 27
 - Commercial Buildings: 15
- **Business Licenses Issued:**
 - Mar 2017: 226 up 45%
 - YTD 2017: 613
- **Total Building Inspections Completed:**
 - Mar 2017: 418 up 5%
 - YTD 2017: 1264
- **VariANCES/Zonings Processed:**
 - Mar 2017: 7 up 250%
 - YTD 2017: 12
- **Plats Reviewed:**
 - Mar 2017: 10
 - YTD 2016: 29
- **Total Stormwater/Erosion Inspections: 8**
- **Total Stormwater Warnings/Stop Work Orders Issued: 1**
- **Total Civil Plan Review Meetings: 3**
- **Total Building Plan Review Meetings: 6**

HIGHLIGHTS

Planning & Building Projects:

- Tom Johnson started as new building inspector.
- Robbie Irvin attended a flood plain conference.
- Began reviewing/updating the 400 corridor

Licensed Businesses:

- Commercial based businesses: 12
- Home based businesses: 15

Dawson County
March 2017
New Business Licensing

Dawson County has twelve (12) new commercial businesses that have opened this month.

1. 413 Telecomm Dawsonville – Retail Phones
66 South 400 Center, Suite 155
2. Alliance Property Services of Georgia – Property Management
66 South 400 Center Lane, Suite 205-210
3. Georgia Concrete Supply – Retail Concrete
82 American Way
4. Outside World Outfitters – Retail Sports Equipment
471 Quill Drive, Suite 100
5. My Running Store – Retail – Sprotsweat/shoes
391 Quill Drive, Suite 120
6. Shanel Nichole Hair Studio – Hair Salon
145 Forest Boulevard, Suite 460
7. Sky Acres – Horse Arena/Events
222 Bailey Waters Road
8. Sky Acres Farm - Stables
222 Bailey Waters Road
9. Southern Select Properties – Real Estate Broker
133 Prominence Court, Suite 140
10. The Vaperz Den – Vape Shop
391 Quill Drive, Suite 130
11. Unhinged ATV – Online Sales
30 Industrial Park Road
12. We Care Windshield Repair – Mobile Windshield Repair
104 Highway 400 South

Home Based Business has fifteen (15) new locations and home office business licenses.

1. Austin Higginbotham – Window Sales
305 Brynbrooke Drive
2. Drake US – Dump Truck Services
210 Matheson Drive
3. My Roofer – Roofing Services
135 Deep Forest Trail
4. Georgia Views Realty – Real Estate Broker
411 McElroy Mountain Drive
5. Wholesale Ornamental – Wrought Iron Gate Sales
201 Chestatee View Drive
6. J & D Flooring – Flooring Contractor
2106 Frank Bruce Road
7. LED Upgrade Solutions – LED Lighting Retrofitting
52 Conversion Point
8. Tails Waggin Inn – Pet Sitting
21 Chateau Hills Drive
9. Jam Sessions – Consulting Services
1163 New Bethel Church Road
10. Southern Investments – Consulting Services
1163 New Bethel Church Road
11. McPherson Trucking – Trucking Company
88 Bethelview Ridge
12. Mountain View Trails – Horseback Riding
222 Bailey Waters Road
13. Peak Boutique – Online Sales
88 Toto Creek Drive West
14. Taz Transportation – Trucking Company
254 Freeland Road
15. Tony Esposito – Window & Pressure Washing
936 Vandiviere Road



Dawson County Board of Commissioners

Public Affairs Monthly Report – March 2017

Website Activity

- Page Views: 127,092
 - 1% increase from previous year; 9% increase from previous month
- Unique Visitors: 19,926
 - 35% increase from previous year; 13% increase from previous month

Social Media

- Fans (Facebook): 1,510
 - 27% increase from previous year; 2% increase from previous month
- Followers (Twitter): 261
 - 79% increase from previous year; 1% increase from previous month

Citizen Care

- 311 Calls: 11 (legitimate calls: 0)
- Requests: 2

HIGHLIGHTS

Social Media and Website Promotions:

- March newsletter
- Moving Forward event (Dawson County Civic Association): March 4th
- Press release: Dawson County Firefighter James Rutmann Honored
- Press release: Auction of Surplus Vehicles & Equipment
- Press release: Dawson County 4-H Rabies Clinic
- Press release: Road closure on Friday, 3/17 - Saturday, 3/18
- Miscellaneous events and department activities
- Job postings: 5
- Bids posted: 4

Plans for Upcoming Month:

- April newsletter
- 2017 Citizen's Law Enforcement Academy: April 11th
- Dawson County Kindergarten Registration: April 14th
- Community Egg Hunt: April 15th
- Community Connections Workshop: April 18th
- Staff Workshop: April 21st
- CPR Training: April 22nd
- Annual Fundraiser: Pancake Breakfast: April 22nd
- 4-H Rabies Clinic: April 22nd
- Family Connection: Foster Parenting Info Meeting: April 24th
- Relay for Life: April 28th
- Farmers Market Opening Day: April 28th
- Arbor Day Celebration: April 29th
- 10th Annual Wee Books Barn Dance: April 29th



Dawson County Board of Commissioners

Public Works Monthly Report – March 2017

ROADS:

- Work Orders: 70
- Mowing: 0 road miles
 - 0 (total miles including all passes)
 - Will start mowing May 1, 2017
- Gravel: 386 tons

ENGINEERING/GIS:

- Attended GAFM Conference
- Attended ERSI User Seminar
- Assisted with the start of COPACES analysis of roads
- Created Address Locator and began geocoding all 911 addresses in critical Address Points

TRANSFER STATION:

- Solid Waste: 536.58 tons
- Recycling: 17.58 tons
- Recycling scrap metal: 11.44 tons



Dawson County Board of Commissioners

Senior Services Monthly Report - March 2017

SENIOR CENTER

- **Home Delivered Meals Served**
 - March 2017: 1,446 down 27% compared to same month last year
 - YTD 2017: 4,171 down 11% compared to last year
- **Congregate Meals Served**
 - March 2017: 687 up 16% compared to same month last year
 - YTD 2017: 1,807 up 18% compared to last year
- **Physical Activity Participation**(Tai Chi, Silver Sneakers, individual fitness)
 - March 2017: 513 up 30% compared to same month last year
 - YTD 2017: 1,545 up 36% compared to last year
- **Lifestyle Management Participation**(art, bridge, bingo, awareness, prevention)
 - March 2017: 275 down 13% compared to same month last year
 - YTD 2017: 747 down 3% compared to last year

HIGHLIGHTS

March Events:

- Senior Center hosted the Rotary Club for Breakfast. The staff cooked for close to 50 Rotarians. The Center received a donation from them and the funds have been used to purchase new exercise equipment.
- Silver Sneakers classes continue on Tuesday and Thursday. Tai Chi is offered Monday and Wednesday. Floor and Chair Yoga are held on Fridays. Bible Study is on the First Tuesday and every Thursday as well as Art/Jewelry Classes on Thursday and Friday.

Special Dates Coming Soon:

- April 3, 11, 25: BINGO
- April 4: Today's Seniors w/ Dawn & Krista
- April 5 & 19: Walmart
- April 7: Movie & B'day (and Humane Society)
- April 10: Disability Resources
- April 12: Dollar Tree
- April 12: Bucket List Trip to Booth Museum
- April 13: Easter Lunch at Golden Corral
- April 14, 21, 28: Movie & Snack
- April 17: Spring Dollar Holler Slideshow w/ Krista
- April 18: Health Education w/ Dedri
- April 24: Nutrition Education w/ Michelle
- April 26: Dollar General

TRANSIT

- **DOT Trips Provided**
 - March 2017: 299 down 24% compared to same month last year
 - YTD 2017: 757 down 25% compared to last year
- **Senior Trips Provided**
 - March 2017: 664 down 14% compared to same month last year
 - YTD 2017: 1,699 down 6% compared to last year
- **# of Miles**
 - March 2017: 8,626 down 11%% compared to same month last year
 - YTD 2017: 22,665 down 3% compared to last year
- **Gallons of Fuel**
 - March 2017: 994 down 15% compared to same month last year
 - YTD 2017: 2,643 down 9% compared to last year