

**DAWSON COUNTY BOARD OF COMMISSIONERS
WORK SESSION AGENDA - THURSDAY, AUGUST 13, 2015
DAWSON COUNTY GOVERNMENT CENTER ASSEMBLY ROOM
4:00 PM**

NEW BUSINESS

1. Presentation of Request to unfreeze a Salaried District Attorney Office position - District Attorney Lee Darragh
2. Presentation of Request for ATM to be located in the Government Center 1st Floor Public Vending Area - Tax Commissioner Linda Townley
3. Presentation of Request for approval of budget increase for Tax Assessor's Attorney Fees - Chief Appraiser Kurt Tangel
4. Presentation of the 2015 Emergency Management Performance Grant (EMPG) - Chief Lanier Swafford
5. Presentation of Special Event Business License - *MarineMax Boat Show* - Director of Planning & Development Rachel Burton
6. County Manager Report
7. County Attorney Report

Backup material for agenda item:

1. Presentation of Request to unfreeze a Salaried District Attorney Office position - District Attorney Lee Darragh



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA REQUEST

All items requiring action by the Commissioners must be presented first at a work session. The following information should be provided for each item.

No item will be considered for a work session until the Department has received authorization on the item by the County Manager.

Form must be submitted to the County Clerk 10 days prior to the meeting date.

Department: District Attorney

Presenter: Lee Darragh

Submitted By: Lee Darragh

Date Submitted: August 3, 2015

Item of Business/Agenda Title: Presentation of Request to Fund Supplement Position in District Attorney's Office

Attach an Executive Summary fully describing all elements of the item of business. (Attached)

THE ITEM IS FOR:

Work Session presentation only
(no action needed)

OR **Commission Action Needed.**

Is there a deadline on this item? If so, Explain: _____

Purpose of Request: To fund a frozen ADA position with requested supplement for a new primarily State paid ADA in Dawson

Department Recommendation: Approve supplement as requested

If the action involves a Resolution, Ordinance, Contract, Agreement, etc. has it been reviewed by the County Attorney?

Yes Explanation/ Additional Information: _____

No

If funding is involved, are funds approved within the current budget? **If Yes, Finance Authorization is Required Below.**

Yes Explanation/ Additional Information: Amount requested is not currently budgeted in Department. Board approval is necessary to increase overall budget. Annual requested amount is \$12,000. Will need \$5,383 (\$5,000 supplement and \$383 FICA/Medicare) for August 2015 through December 2015. If approved, annual \$12,000 plus FICA/Medi will be budgeted during FY 2016 budget process.

No

Amount Requested: \$12,000 annual/\$5,383 for 2015

Amount Budgeted: None

Fund Name and Account Number: General Fund Contingencies 100-00-1500-579000-000 (current balance \$47,900)

Administration Staff Authorization

Dept. Head Authorization: Lee Darragh Date: August 3, 2015

Finance Dept. Authorization: Dena Bosten Date: August 4, 2015

County Manager Authorization: CINDY CAMPBELL Work Session Date: 08/13/2015

Comments: _____

Attachments: _____



DAWSON COUNTY BOARD OF COMMISSIONERS
EXECUTIVE SUMMARY

SUBJECT: Budgetary Request

DATE: August 3, 2015

BUDGET INFORMATION:

ANNUAL-
CAPITAL-

- RECOMMENDATION**
- POLICY DISCUSSION**
- STATUS REPORT**
- OTHER**

COMMISSION ACTION REQUESTED ON: August 20, 2015.

PURPOSE: Request to unfreeze a currently frozen ADA position to provide immediate funding of a supplement for a new primarily State Paid ADA position for Dawson County

HISTORY: This request has not previously been made.

FACTS AND ISSUES: The State of Georgia has provided a new ADA position that the District Attorney will assign to Dawson in the event it can be appropriately supplemented up to \$12,000 per annum. The District Attorney's office needs a fourth ADA, and if this is done, that person can be primarily paid from State rather than county funds.

OPTIONS: Without the supplement, I would need to continue my request for a needed fully county paid ADA for the new fiscal year as I would have to assign the State paid ADA to Hall County.

RECOMMENDED SAMPLE MOTION: To unfreeze the frozen ADA position and to provide for an immediate supplement of up to \$12,000 from county funds to supplement a State paid position.

DEPARTMENT:

Prepared by: LEE DARRAGH_____

Director ___LEE DARRAGH, DISTRICT ATTORNEY_____

Backup material for agenda item:

2. Presentation of Request for ATM to be located in the Government Center 1st Floor
Public Vending Area - Tax Commissioner Linda Townley



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA REQUEST

All items requiring action by the Commissioners must be presented first at a work session. The following information should be provided for each item.

No item will be considered for a work session until the Department has received authorization on the item by the County Manager.

Form must be submitted to the County Clerk 10 days prior to the meeting date.

Department: Tax Commissioner

Presenter: Linda Townley

Submitted By: Linda Townley

Date Submitted: 7/14/2015

Item of Business/Agenda Title: ATM

Attach an Executive Summary fully describing all elements of the item of business. X (Attached)

THE ITEM IS FOR:

Work Session presentation only
(no action needed)

Commission Action Needed.

Is there a deadline on this item? If so, Explain: _____

Purpose of Request: Approve ATM to be located in the Government Center 1st floor public vending area

Department Recommendation: The ATM is needed to serve the citizens of Dawson County. All offices in the Government Center will have access.

If the action involves a Resolution, Ordinance, Contract, Agreement, etc. has it been reviewed by the County Attorney?

Yes Explanation/ Additional Information: _____

No

If funding is involved, are funds approved within the current budget? **If Yes, Finance Authorization is Required Below.**

Yes Explanation/ Additional Information: no additional cost to County

No

Amount Requested: -0- Amount Budgeted: NIA

Fund Name and Account Number: NIA

Administration Staff Authorization

Dept. Head Authorization: Linda S. Townley Date: 7-29-15

Finance Dept. Authorization: Dana Boston Date: 7-29-15

County Manager Authorization: Cindy Campbell Work Session Date: 7/29/15

Comments: _____

Attachments: 1



PREMIER MANAGED SERVICES

This Agreement (hereinafter referred to as the "Agreement") is made this ____ day of _____, 20__, (the "effective date") by and between

Dawson County Tax Commissioner

with offices located at:

25 Justice Way
Suite 1222
Dawsonville, GA 30534

hereinafter referred to as "Client," and Cash Transactions, LLC (CashTrans), a Georgia Limited Liability Company. The Term of this Agreement shall commence upon the successful completion of installation of equipment.

WHEREAS, Client desires to allow its customers to use credit and/or debit (ATM) cards at the herein referenced address to pay for goods and services and/or obtain cash back, using electronic transaction equipment owned by or sold to Client by CashTrans, or programmed by CashTrans (such as ATM cash dispensing machines).

WHEREAS, upon the terms and conditions of this Agreement, CashTrans agrees to program the Client's ATM at the referenced address.

NOW, THEREFORE, for and in consideration of the mutual promises, covenants and obligations contained herein, and other good and valuable consideration as described in the Exhibits A and B attached hereto, the receipt and sufficiency of which is hereby acknowledged, Cash and the Client hereby agree as follows:

CashTrans provides equipment and services as reflected on Exhibits "A" and "B" attached hereto and by reference made a part hereof.

1. **USE.** CashTrans shall use and occupy the space for the sole purpose of operating therein an Automated Teller Machine (ATM) or other equipment as described in Exhibit A attached hereto. Client shall not have any other ATM or other competitive equipment at the herein referenced location during the term of this Agreement without prior written consent from CashTrans.
2. **INSTALLATION, OPERATION AND ADA COMPLIANCE.** CashTrans shall install equipment in the premises as soon as practicable after the signing of this Agreement. This Agreement constitutes rented floor space for said equipment. The rented floor space shall be space agreed upon by all parties such as to permit CashTrans to operate the ATM without obstruction. The space, as provided by Client, shall comply with the Americans with Disabilities Act (ADA) accessibility guidelines for buildings and facilities. Client is responsible for all ADA compliance for the ATM within their locations. CashTrans is not responsible for any construction or modification costs to the facility for installation. CashTrans is not responsible for any charges assessed by any CORE Processor for deposit automation or other operational functions for image transmission of data.
3. **MAINTENANCE AND SERVICE.**
 - (a) Client, at its expense, shall be responsible for and provide all telephone and communication lines necessary for the operation of the equipment. The cost of all telephone and communication lines necessary for the operation of the equipment, if any, shall be determined before the terms hereof shall be effective, and the Client retains sole discretion to withdraw from the terms hereof based upon the cost and expense of providing all telephone and communication lines necessary for the operation of the equipment.
 - (b) Client, at its expense, shall be responsible for electrical services for the equipment.
 - (c) CashTrans will furnish Client with a toll-free number which may be utilized by Client for maintenance or services inquiries.



4. **TITLE.** The equipment described herein shall remain the property of the CashTrans. Upon termination of this Agreement for any reason, CashTrans may remove all of its equipment.
5. **LIENS.** Client shall at all times keep equipment free of all liens and encumbrances and hereby waives any and all claims or liens, including statutory landlord liens, that it may impose itself on any piece of equipment referenced herein.
6. **LIABILITY.** Except for the rent payments provided for herein, and except for direct damages arising from the gross negligence or willful misconduct of CashTrans, for the period during which the equipment is installed and operational, CashTrans shall have no liability to Client of any nature whatsoever, including, without limitation, liability for direct, indirect, special, incidental, exemplary or consequential damages. CashTrans is responsible for operating and maintaining the equipment at all times. *Client acknowledges that Cash Transactions, LLC, its affiliates, representatives, agents, distributors and independent contractors have not made and do not make any representations or warranties (express, implied, oral or written) in connection with the equipment.*
7. **RENT.** CashTrans agrees that Client shall owe no rent during the term of this agreement. Client agrees to abide by the terms set forth within Exhibit "A," which is attached hereto and incorporated by reference herein.
8. **LIQUIDATED DAMAGES.** Client and CashTrans agree that there will be no liquidated damages should CashTrans decide to remove the machine due to low usage.
9. **TERM.**
 - (A) The term of this Agreement shall commence on the date that the equipment is installed and is operational, and shall continue for six (6) months. This Agreement shall automatically renew for an additional period of seven (7) years upon expiration unless terminated by either party giving the other party written notice of intent not to renew at least one hundred eight (180) days prior to the expiration of the original term or any renewal thereof. CashTrans may terminate this Agreement immediately in the event Client fails to fulfill any of its obligations under the terms hereof. Client may terminate this Agreement in the event CashTrans fails to operate and maintain the equipment. Upon renewal at the conclusion of the initial term, equipment rental cost will be reduced to reflect equipment's then fair market value. CashTrans agrees, from time to time, to review the usage of the equipment and to remove said equipment if it has poor activity at no cost to Client. Client may terminate the Agreement at any time should an appropriation request to the legislative body, or funding authority ("Governing Body") for funds to pay the equipment and services under the terms of this Agreement is denied, and may terminate this Agreement on the first day of the fiscal period for which funds have been appropriated upon (1) submission of documentation reasonably satisfactory to evidence the Governing Body's denial of an appropriation sufficient to continue this Agreement for the next succeeding fiscal period, and (2) satisfaction of charges and obligations under this agreement incurred through the end of the fiscal period for which funds have been appropriated, including the return of the equipment. Client may terminate the initial period of Five (5) years if a written notice of intent not to renew is given 180 days prior to the expiration of the Client's fiscal year.
 - (B) In the event this Agreement is terminated by the Client, Client shall pay CashTrans agree there will be no liquidated damages.
10. **TRADE SECRETS.** The equipment covered in this Agreement consists, in part, of computer programs, procedures, forms and other related materials which have been acquired and/or developed by CashTrans or third parties at substantial expense. Client acknowledges that the foregoing are trade secrets which are of great value to CashTrans, and disclosure to others related materials with respect to the equipment will result in loss and irreparable damage to CashTrans. Client therefore agrees not to disclose to others any information regarding such programs, procedures, forms and other related materials with respect to the equipment. Client acknowledges that the equipment, certain service and trademarks, computer programs, procedures, forms and other related materials belong to and are trade secrets of CashTrans or third parties and shall not in any way reconfigure or reverse engineer such in any manner whatsoever, except when required by law or regulation. This paragraph does not apply where the information is subject to disclosure under the Georgia Open Records Act, or any amendment thereto, and said information is not excluded under an exception under the Act or absent a Court Order.
11. **ENTIRE AGREEMENT.** This Agreement and the exhibit(s) attached hereto constitute the entire Agreement between CashTrans and Client with respect to the subject matter herein and shall supersede all previous negotiations, commitments and writings. This Agreement may not be discharged, abandoned, changed or modified in any manner except by an instrument in writing signed by a duly authorized officer or representative of both CashTrans and Client.
12. **WAIVER.** The failure of either Party to enforce at any time any provision of this Agreement or to exercise any right herein provided shall not in any way be construed to be a waiver of such provision or right in connection with any subsequent breach



or default, and shall not in any way affect the validity of this Agreement or any part hereof, or limit, prevent or impair the right of such Party, subsequently, to enforce such provisions or exercise such right.

13. **BINDING EFFECT, SUCCESSORS AND ASSIGNMENTS.** This Agreement is binding on the Parties and their respective successors and assigns. Client may not assign this Agreement without the prior written consent of CashTrans.
14. **COMPLIANCE WITH LAWS.** Each Party will perform its obligations under this Agreement in strict compliance with all applicable laws, orders or regulations of all appropriate jurisdictions.
15. **QUIET ENJOYMENT.** CashTrans shall quietly enjoy the space identified in this Agreement during each term of said Agreement without hindrance or molestation by anyone claiming by, through, or under Client.

16. Client Obligations, Representations and Warranties:

- (a) Client shall make the equipment available for use during all hours of Client's operation of its business, and CashTrans shall keep the money dispenser loaded with a sufficient amount of cash at all times. All facilities must comply with the Americans with Disabilities Act requirements.
 - (b) Client will notify CashTrans, promptly, by telephone or email, of any operating problems with the ATM that Client is unable to remedy.
 - (c) Client agrees that no ATM operating device or service other than that provided by and/or programmed by CashTrans will be permitted on Client's premises located at Suite 1222, 25 Justice Way, Dawsonville, GA, 30534 during the term of this Agreement.
 - (d) Client represents and warrants to CashTrans that the person executing this Agreement is authorized to execute agreements for the Client.
17. **Rights and Obligations of CashTrans:** CashTrans or its agent will program, deliver and install any ATM to Client's location and train Client and/or Client's employees present at the time of installation. Client agrees to provide any additional training for employees not present at the time of installation. Cash Trans will make any necessary signs and decals that are normally installed at similar Client locations. CashTrans will provide customer support to the Client. The customer support telephone number is 1-800-262-7995.
18. **CashTrans' Limitation of Liability:** CashTrans' sole and exclusive liability for any breach by CashTrans of this Agreement shall be for Cash to remedy any such breach in a timely manner.
19. **Liability of Client:** Client shall defend CashTrans from any claim regarding the operation, ownership, use, malfunction or interruption in service of the equipment caused by any reason other than the negligence of CashTrans. CashTrans may participate in such litigation or proceeding through its own attorneys, at its own expense.
20. **Termination upon Bankruptcy or Insolvency:** In the event that (a) a party shall become insolvent; (b) a party shall make an assignment of its property for the benefit of creditors or shall seek liquidation or reorganization under any insolvency or bankruptcy law; (c) an involuntary petition is filed against a party under any provisions of the United States Bankruptcy Code which is not dismissed or stayed within sixty (60) days after its filing; or (d) a receiver or trustee is appointed for a party, then the other Party may immediately terminate this agreement.

21. Miscellaneous:

- a. Notices to CashTrans or the Client shall be mailed first class postage prepaid to the addresses shown in this Agreement, or any other address given in writing by one party to the other.
- b. This Agreement and any attached Addendum is the entire Agreement between the parties and supersedes all existing agreements and any communications between them and any communications between the Client and any agent or employee of CashTrans concerning the services.
- c. This Agreement shall be governed by and construed in accordance with the laws of the State of Georgia.
- d. It is expressly understood and acknowledged that it is not the intention of this Agreement to create, nor shall this Agreement be construed as creating, any type of partnership or joint venture.



By his signature, Client acknowledges that he has read this Agreement and attached Exhibit(s), understands and agrees to all their terms and conditions.

Dawson County Tax Commissioner

25 Justice Way, Suite 1222
Dawsonville, GA 30534

Cash Transactions, LLC

3286 Humphries Hill Road
Austell, Georgia 30106

BY: _____

Name: Linda G. Townley

Title: Tax Commissioner

Date: _____

BY: _____

Name: James R. Henderson

Title: Chairman/CEO

Date: _____

Dawson County Clerk

25 Justice Way
Dawsonville, GA 30534

BY: _____

Name: Danielle Yarbrough

Title: Clerk

Date: _____

Dawson County Board of Commissioners

25 Justice Way
Dawsonville, GA 30534

BY: _____

Name: Mike Berg

Title: Chairman

Date: _____



EXHIBIT "A"

DAWSON COUNTY TAX COMMISSIONER

Surcharge shall be \$2.50 per withdrawal transaction.

Equipment Description:

1 Nautilus-Hyosung 2700 Lobby ATM

located at:

Dawson County Tax Commissioner
25 Justice Way
Suite 1222
Dawsonville, GA 30534

Client agrees to strictly comply with all rules and regulations of the network which CashTrans uses. In addition, Client acknowledges and agrees that CashTrans can modify the payment and charge terms of this Agreement if the Network provider increases its charges at any time during the Term of this Agreement, or any extension thereof.

Client agrees to report all service problems immediately.



EXHIBIT "B"

DAWSON COUNTY TAX COMMISSIONER

Equipment Description: Nautilus-Hyosung 2700 Lobby Model ATM

Street Address: 25 Justice Way, Suite 1222

City: Dawsonville

State: Georgia

Zip Code: 30534

CashTrans provides the following elements:

- * NH 2700 Lobby Model ATM
- * Installation and Training
- * ATM Driving
- * ATM Processing
- * Consumables and Supplies
- * ATM Marketing "Content Delivery"
- * On-Going Maintenance Service (Monday through Friday, 8 a.m. until 5 p.m.)
- * On-Going Monitoring Service
- * First Line Service and Cash Replenishment
- * An 800 number to report problems (Help Desk)
- * ATM Operating Software w/Subscription
- * Daily and Monthly Reporting/Client Services

Dawson County Tax Commissioner's Office provides:

- * ATM Site
- * Electrical Service
- * Reporting of all ATM problems to CashTrans in a timely fashion to insure timely repairs

CashTrans reserves the right to brand this ATM.

Backup material for agenda item:

3. Presentation of Request for approval of budget increase for Tax Assessor's Attorney Fees
- Chief Appraiser Kurt Tangel



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA REQUEST

All items requiring action by the Commissioners must be presented first at a work session. The following information should be provided for each item.

No item will be considered for a work session until the Department has received authorization on the item by the County Manager.

Form must be submitted to the County Clerk 10 days prior to the meeting date.

Department: Tax Assessor

Presenter: Kurt Tangel

Submitted By: Kurt Tangel

Date Submitted: 8/3/2015

Item of Business/Agenda Title: Request for approval of budget increase for Tax Assessor's Attorney Fees

Attach an Executive Summary fully describing all elements of the item of business. (Attached)

THE ITEM IS FOR:

- Work Session presentation only** OR **Commission Action Needed.**
(no action needed)

Is there a deadline on this item? If so, Explain: _____

Purpose of Request: To request additional funds for the Tax Assessor's Attorney Fees

Department Recommendation: Approval to move \$17,000 from General Fund Professional Services Contingencies to the Tax Assessor's Professional Services – Attorney account

If the action involves a Resolution, Ordinance, Contract, Agreement, etc. has it been reviewed by the County Attorney?

- Yes Explanation/ Additional Information: _____
 No

If funding is involved, are funds approved within the current budget? **If Yes, Finance Authorization is Required Below.**

- Yes Explanation/ Additional Information: FY 2015 adopted at \$18,000; Current expenditures through July at \$19,873.02;
 No Budget has been moved from other accounts to accommodate overages; Department cannot operate without additional budget

Amount Requested: \$17,000 additional

Amount Budgeted: \$44,501 in Professional Services Contingencies

Fund Name and Account Number: Professional Services Contingencies 100-00-1500-521200-000

Administration Staff Authorization

Dept. Head Authorization: Kurt Tangel Date: 08/04/2015

Finance Dept. Authorization: Dena Bosten Date: 08/04/2015

County Manager Authorization: CINDY CAMPBELL Work Session Date: 08/13/2015

Comments: _____

Attachments: Current Expenditures for Attorney Fees through July 2015



DAWSON COUNTY BOARD OF COMMISSIONERS
EXECUTIVE SUMMARY

SUBJECT: Request for Additional Budget in Attorney Fees for Tax Assessor's Office

DATE: 8/4/2015

- RECOMMENDATION**
 POLICY DISCUSSION
 STATUS REPORT
 OTHER

BUDGET INFORMATION:
ANNUAL-
CAPITAL-

COMMISSION ACTION REQUESTED ON: 8/20/2015

PURPOSE: To request additional funds for Attorney Fees for the Tax Assessor's Office

HISTORY: A greater number of appeals to Superior Court has resulted in an increase in attorney fees. Budget was moved within the Tax Assessor's department from other accounts as permitted by the Budget Resolution.

FACTS AND ISSUES: We just completed a Superior Court case that was decided in the County's favor. However, there are several cases still pending and the potential for others to file appeals to go to Superior Court.

OPTIONS: 1. Approve request as submitted 2. Propose alternate solution

RECOMMENDED SAMPLE MOTION:

Approval to move \$17,000 from General Fund Professional Services Contingencies to the Tax Assessor's Professional Services – Attorney account

DEPARTMENT: Tax Assessor

Prepared by: Kurt Tangel

Director Kurt Tangel

COMM OF ROADS & REVENUE DAWSON CO
 DETAIL ACCOUNT INQUIRY BY DEPARTMENT

FY 2015

01/01/2015 TO 12/31/2015

100-00-1550-521201-000 PROF SVCS-ATTORNEY

				<u>BUDGET</u>	<u>YTD AMT</u>	<u>ENC AMT</u>	<u>REMBAL</u>	
				22,725.00	19,873.02	0.00	2,851.98	
<u>DATE</u>	<u>MOD</u>	<u>REFERENCE</u>	<u>JE # or VOUCHER#</u>	<u>CHECK#</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>	
		BALANCE FORWARD						0.00
01/29/2015	AP	FOX CHANDLER HOMANS HICKS & MCKIN	89734	167175	1,950.00		1,950.00	
02/26/2015	AP	FOX CHANDLER HOMANS HICKS & MCKIN	90309	167453	1,387.50		3,337.50	
03/26/2015	AP	FOX CHANDLER HOMANS HICKS & MCKIN	90824	167757	6,450.00		9,787.50	
04/30/2015	AP	FOX CHANDLER HOMANS HICKS & MCKIN	91528	168155	225.00		10,012.50	
05/28/2015	AP	FOX CHANDLER HOMANS HICKS & MCKIN	92171	168454	1,237.50		11,250.00	
06/25/2015	AP	FOX CHANDLER HOMANS HICKS & MCKIN	92767	168747	3,317.50		14,567.50	
06/25/2015	AP	FOX CHANDLER HOMANS HICKS & MCKIN	92767	168747	918.02		15,485.52	
07/30/2015	AP	FOX CHANDLER HOMANS HICKS & MCKIN	93437	169101	4,387.50		19,873.02	
SUBTOTALS FOR ACCOUNT 100-00-1550-521201-000 :					19,873.02	0.00		
					19,873.02	0.00		

**Tax Assessor
2015 Budget**

<u>GL Account</u>	<u>2015 Original Budget</u>	<u>Budget Changes (1)</u>	<u>2015 Amended Budget at 7/31/2015</u>	<u>2015 YTD Expenditures</u>	<u>2015 Remaining Budget at 7/31/2015</u>
100-00-1550-521201-000	18,000	4,725	22,725	19,873	2,852

(1) Budget was moved within the Tax Assessor's department from other accounts as permitted by the Budget Resolution.

Backup material for agenda item:

4. Presentation of the 2015 Emergency Management Performance Grant (EMPG) - Chief Lanier Swafford



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA REQUEST

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No item will be considered for a work session until the Department has received authorization on the item by the County Manager.

Form must be submitted to the County Clerk 10 days prior to the meeting date.

Department: EMA

Presenter: Lanier Swafford

Submitted By: Billy Thurmond

Date Submitted: 08-04-2015

Item of Business/Agenda Title: 2015-2016 EMPG Grant

Attach an Executive Summary fully describing all elements of the item of business. (Attached)

THE ITEM IS FOR:

Work Session presentation only
(no action needed)

OR **Commission Action Needed.**

Is there a deadline on this item? If so, Explain: _____

Purpose of Request: Annual renewal of EMPG grant funds used to fund Swift Reach 911 emergency notification systems.

Department Recommendation: Approval to apply for EMPG funding

If the action involves a Resolution, Ordinance, Contract, Agreement, etc. has it been reviewed by the County Attorney?

Yes Explanation/ Additional Information: Has a sub-grantee agreement that has to be signed by Chairman

No

If funding is involved, are funds approved within the current budget? **If Yes, Finance Authorization is Required Below.**

Yes Explanation/ Additional Information: Annually budgeted in grant match fund. This is a 50/50 match.

No

Amount Requested: 7,199

Amount Budgeted: 7,199 County portion. State matches at 7,199

Fund Name and Account Number: 250-00-3924-521304-016

Administration Staff Authorization

Dept. Head Authorization: Billy Thurmond Date: 08-04-2015

Finance Dept. Authorization: Dena Bosten Date: 08-05-2015

County Manager Authorization: CINDY CAMPBELL Work Session Date: 08/13/2015

Comments: _____

Attachments: Agenda form, Executive Summary, EMPG grant documentation



DAWSON COUNTY BOARD OF COMMISSIONERS
EXECUTIVE SUMMARY

SUBJECT: EMPG Grant

DATE: 08-04-2015

RECOMMENDATION
 POLICY DISCUSSION
 STATUS REPORT
 OTHER

BUDGET INFORMATION:

ANNUAL- 50/50 match
CAPITAL-

COMMISSION ACTION REQUESTED ON: Approval to apply for annual EMPG Grant

PURPOSE: Annual 50/50 match grant used for payment of county emergency notification systems.

HISTORY: This is an annual renewed grant that is budgeted for in the grant match fund. State portion \$7,199.00 County match \$7,199.00 Total \$14,398.00. \$1,000.00 of total dedicated to EMA training, 500 state 500 county

FACTS AND ISSUES: Grant funds Swift Reach 911 Emergency notification system, Barron Weather Services, maintenance of weather sirens, EMA training and equipment and software to maintain county Emergency Operation Center.

OPTIONS: Provides the county a means to receive 50% of cost to maintain systems that otherwise we would have to fund completely.

RECOMMENDED SAMPLE MOTION: Approval to apply for EMPG grant funds

DEPARTMENT: EMA

Prepared by: _____ Billy Thurmond _____

Director _____ Billy Thurmond _____

GEORGIA EMERGENCY MANAGEMENT AGENCY-Homeland Security
 FY 2015 Emergency Management Performance Grant (2015 EMPG)
Base Award Application

This application is for the FY 2015 EMPG Base Award submitted to the Georgia Emergency Management Agency-Homeland Security (GEMA-HS). Please complete *all* sections and provide *all* information as requested. **Incomplete applications will be removed from further consideration.** The applicant will be required to match the EMPG Base Award Funds with a local non-federal cash, in-kind or combination local match. If you require assistance with this application, please contact your GEMA-HS Field Coordinator.

Applicant Information

Implementing Agency	Dawson County EMA				
DUNS Number	039486055	FEI Number	58-6011882		
Mailing Address	393 Memory Lane				
City	Dawsonville	State	Georgia	ZIP + 4	30534-3434

EMPG Award	Local Cash Match	Local In-Kind Match	Total EMA Budget
7199	7199		14,398

Local Contact Information

Authorized Agent Name	Phone	Email Address
Mike Berg	7063443500	chairman@dawsoncounty.org

Project / Application Manager	Phone	Email Address
Billy Thurmond	7063443666	bthurmond@dawsoncounty.org

Local Goals/Objectives for EMPG FY 2015 (EXAMPLES: enhance warning c

1. Maintain and upgrade emergency Warning systems
2. Maintain EOC operations
3. Purchase equipment and software to enhance county emergency management readiness.

GEORGIA EMERGENCY MANAGEMENT AGENCY

Homeland Security

FY 2015 Performance Partnership Agreement

The FY 2015 Performance Partnership Agreement (PPA) between the Georgia Emergency Management Agency-Homeland Security (GEMA-HS) and the Dawson County Government.

In order to best ensure that state and local governments are fully prepared to help their citizens in times of emergency, the Dawson County Government, the Dawson County Emergency Management Agency, (EMA), and its Director agree to meet the requirements specified in the Official Code of Georgia Annotated (Section 38-3-27), of the Georgia Emergency Management Act of 1981, as amended, the Federal Emergency Management Agency (FEMA) FY 2015 Emergency Management Preparedness Grant (EMPG) Guidance and the FY15 GEMA-HS EMPG Program Guidance and those rules, regulations and guidelines dictated by the Director of GEMA-HS.

GEMA-HS agrees to provide required and necessary state and federal resources to local governments on a timely basis in response to major emergencies and disasters; a comprehensive training and exercise program for emergency personnel; and other critical situational information. GEMA-HS further agrees to provide funding support to local qualified governments for appropriate administrative expenses; administer and manage federal and state assistance programs for the benefit of local governments; provide necessary and requested information, advice, recommendations and technical assistance concerning emergency management administrative, operations and planning issues and to eliminate restrictive and unnecessary administrative requirements in managing its responsibilities on behalf of local governments.

APPROVAL and REVIEW

By signing this Performance Partnership Agreement (PPA) the parties agree to work cooperatively in accomplishing the objectives set forth above.

This PPA must be signed by the local EMA Director and the Chief Elected Official (CEO) of the local government and the Director of GEMA-HS. Evaluation of progress will be reviewed by the GEMA-HS Area Field Coordinator. Lack of satisfactory 2014 GEMA PPA/Work Plan progress may be cause for recommendation that eligibility for federal or state assistance be withdrawn.

Local EMA Director

Date

City/County CEO

Date

GEMA-HS Director

Date

GEMA-HS Area Field Coordinator

Date

GEMA RISK ASSESSMENT SURVEY

Today's date (MM/DD/YYYY): / /

Agency Name:

Tax Status:

Appropriated Division of the Town

501(C)(3)

Other

Please specify

Your Jurisdiction Fiscal Year (e.g. July - June or Jan – Dec)

Legal name of the entity to which the FTIN was assigned

Physical address as listed on SAM.gov

Address

Address 2

City/Town

State:

Zip:

Mailing address

Address: 25 Justice Way Ste. 2313

Address 2:

City/Town: Dawsonville

State: Ga. Zip: 30534-3434

Financial Point of Contact:

Title: CFO

Name: Dena Bosten

Address: 25 Justice way Ste. 2214 Dawsonville, Ga. 30534

E-Mail Address: dbosten@dawsoncounty.org

Phone number: 706-344-3500 ext. 42214

Survey completed by:

Title: Director Of Emergency Services

Name: Billy Thurmond

Address: 393 Memory Lane, Dawsonville, Ga. 30534

Email Address: bthurmond@dawsoncounty.org

Phone number: 706-344-3666 ext. 225

1. Has your organization been audited within the past twelve months?

- No, not within the past twelve months
- Yes, by an outside audit firm
- Yes, by town/local auditors
- Yes, by a State of Georgia auditor
- Yes, by a federal auditor

2. What was the completion date of the most recent audit?

- Our organization has never been audited
- Completion date (MM/DD/YYYY)

3. Did your organization have any findings?

- Our organization has never been audited
- Our organization's audit produced no findings
- Our organization's audit findings have been resolved
- Our organization has an active corrective action plan for our audit findings
- Our organization has not yet addressed our audit findings

4. Is your organization required to have a single audit conducted in accordance with the Single Audit Act (sub recipient expends \$750,000 or more in federal assistance during its fiscal year)? If "No" skip questions 4a through 4d and go to Question 5.

- Yes
- No

4a. Has the A-133 single audit been submitted to primary pass through Party?

Yes – provide date (MM/DD/YYYY) and to whom the audit was sent

No 07-20-2015 Federal Audit Clearing House

4b. Did the organization have significant audit findings from your last single audit regarding program non-compliance?

Yes

No

4d. If the single audit has not yet been conducted, when will this be completed?
(MM/DD/YYYY)

5. What type of accounting system do you use?

Automated

Manual

6. Does your organization have written policies and procedures for checks and balances of all fiscal transactions?

Yes

No

7. Does your organization maintain for inspection all the books, documents, payroll papers, accounting records and grant files pertaining to sub grant agreements and contracts for a period of three years after the close of the sub-grant?

Yes

No

8. Has your organization obtained a DUNS number?

Yes. Please provide DUNS number

039486055

No

9. Has the DUNS number been registered with the System for Award Management (SAM) at <https://www.sam.gov/portal/public/SAM/>?

Yes – provide expiration date (MM/DD/YYYY)

01-15-2016

No – estimated date of completion (MM/DD/YYYY)

Federal Funding Accountability and Transparency Act Certification

In order to remain in compliance with The Federal Funding Accountability and Transparency Act of 2006 (FFATA) reporting, please complete Items 1 through 7 (and Items 8, 9 and 10 if applicable), sign and certify by an authorized agent.

Sub-recipient award Number: **OEM15 - 044**

Agency Name: Dawson County Emergency Management Agency

CFDA Program Number and Program Title: **97.042 Emergency Management Performance Grant (EMPG)**

Sub-award Project Description: **GEMA-HS EMPG Base Award**

1. Sub-recipient DUNS Number 039486055
2. Sub-recipient Name Dawson County EMA
3. Sub-recipient DBA Name Dawson County EMA
4. Sub-recipient Address 393 Memory Lane Dawsonville, Ga. 30534
5. If DBA, Sub-recipient Parent DUNS Number 039486055
6. Sub-award Principle Place of Project Performance 393 Memory Lane
7. In the preceding fiscal year, did the sub-recipient receive 80% of its annual gross revenues from the Federal government? Yes _____ No x
If **Yes**, continue to question 8. If **No**, **STOP and certify**. The questionnaire is complete.
8. In the preceding fiscal year, were the sub-recipient's annual gross revenues from the Federal government more than \$25 million annual? Yes _____ No _____
If **Yes**, continue to question 9. If **No**, **STOP and certify**. The questionnaire is complete.
9. Does the public have access to the names and total compensation of the sub-recipient's five most highly compensated officers through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. §§ 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986? Yes _____ No _____
If **No**, continue to question 10. If **Yes**, **STOP and certify**. The questionnaire is complete.
10. Please list the names and compensation of the sub-recipient's five most highly compensated officers **only if question 9 was applicable and answered NO**.

1. _____ \$ _____

2. _____ \$ _____

3. _____ \$ _____

4. _____ \$ _____

5. _____ \$ _____

I certify that to the best of my knowledge all of the information on this form is complete and accurate.

Authorized Signature: _____ Date: _____

This section is for use by the Georgia Emergency Management Agency Only.

Sub-recipient Obligation/Agency Name: _____

In accordance with The Federal Funding Accountability and Transparency Act of 2006 (FFATA), this document has been processed in the FFATA Sub-award Reporting System (FSRS) by the undersigned:

Signature _____ Date: _____

Sub-recipient Obligation/Action Date: _____

**CERTIFICATION REGARDING LOBBYING;
DEBARMENT, SUSPENSION, AND DRUG FREE WORKPLACE**

Lobbying

As required by section 1352, Title 31 of the U.S. Code, and implemented at 44 CFR Part 18, for persons entering into a grant or cooperating agreement over \$ 100,000, as defined at 44 CFR Part 18, the applicant certifies that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement.
2. If any other funds than Federal appropriated funds have been paid or will be paid to any other person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or an employee of Congress, or employee of a member of Congress in connection with this Federal Grant or cooperative agreement, the undersigned shall complete and submit Stand Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

Debarment, Suspension, and Other Responsibility Matters; Drug-Free Workplace

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 44 CFR Part 17 and maintenance of a Drug Free Workplace (44CFR, Subpart F). The applicant certifies that it and its principals:

1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;
2. Have not within a three-year period preceding this application been convicted of or had a civilian judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or perform a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
3. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or locally) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
4. Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

5. As required by the Drug-Free Workplace Act of 1988, and implemented at 44 CFR Part 17, Sections 17.615 and 17.620, the applicant certifies it will continue to provide a drug-free workplace per referenced regulations.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

1. Grantee Name and Address: Dawson County EMA
393 Memory Lane
Dawsonville, Ga 30534

2. Application Number and/or Project Name: **Emergency Management Performance Grant (EMPG)**

58-6011882

3. Grantee IRS/Vendor Number: _____

4. Typed or Printed Name and Title of Authorized Representative:

Mike Berg; Chairman



Georgia Emergency Management Agency

Emergency Management Performance Grant CDFA 97.042

2015 Performance Partnership Agreement (PPA)
Base Award Payment Request Form

Request:

Under penalty of perjury, I certify that to the best of my knowledge and belief that all requirements of the 2015 Performance Partnership Agreement with the Georgia Emergency Management Agency-Homeland Security have been satisfied. I hereby request payment of the Base Award to cover expenses for the period of July 1, 2015 through June 30, 2016.

Award Number: OEM15 - 044

Payee Address:

Dawson County Emergency Management Agency

Attn: Billy Thurmond

393 Memory Lane

Dawsonville, Georgia 30534

Signature of EMA Director

bthurmond@dawsoncounty.org

Email Address

Date

706-344-3666 ext. 225

Phone Number

Recommend Approval:

Signature of Area Field Coordinator

Date

Approval:

Signature of Director of Field Operations

Date



Georgia Emergency Management Agency Homeland Security

Emergency Management Performance Grant (EMPG) CDFA 97.042

FY 2015 Emergency Management Directed Training Award Payment Request Form

Request:

Under penalty of perjury, I certify that to the best of my knowledge and belief that all requirements for the Georgia Emergency Management Agency/Homeland Security (GEMA/HS) FY 2015 EMPG Base Award Application with GEMA/HS have been satisfied. I hereby request the GEMA/HS FY 2015 EMPG Emergency Management Directed Training Award Payment.

Award Number: OEM15 - 044

Payee Address:

Dawson County Emergency Management Agency
393 Memory Lane
Dawsonville, Georgia 30534

Signature of EMA Director
bthurmond@dawsoncounty.org

Email Address

Date
706-344-3666 ext. 225

Phone Number

Recommend Approval:

Signature of Field Coordinator

Date

Approval:

Signature of Director of Field Operations

Date



Georgia Emergency Management Agency STATEMENT OF SUBGRANT AWARD

EMPG 15

FEDERAL GRANT: Emergency Management Performance Grant
 FEDERAL AWARD NUMBER: EMW-2015-EP-00017-S01 CFDA #: 97.042
 STATUTORY AUTHORITY FOR GRANT:
 This project is supported under DHS Appropriations Act of 2015 (P.L. 114-4)

GRANTEE IMPLEMENTING AGENCY: Dawson County Emergency Management Agency 393 Memory Lane, Suite 103 Dawsonville, GA 30534 FEI #: <u>58-6011882</u>	GEMA PROJECT ID: OEM15-044
	START DATE: 07/01/2015
	END DATE: 06/30/2016
	AWARD DATE: 07/27/2015

SUBGRANT FUNDING:	FEDERAL AWARD	LOCAL MATCH	TOTAL PROJECT
PPA Base Award	6,699.00	6,699.00	13,398.00

SPECIAL CONDITIONS:

This FY 2015 Performance Partnership Award is funded by the Department of Homeland Security, Federal Emergency Management Agency, Emergency Management Performance Grant (EMPG) Award, and includes a minimum 50 percent (cash and/or in-kind) match requirement. Federal funds cannot be used to match this award. All expenses must occur within the period of performance and be in accordance with Title 44 of the Code of Federal Regulations Part 13 regarding allowable costs and match requirements (<http://www.gpo.gov/fdsys/pkg/CFR-2002-title44-vol1/content-detail.html>) and the FY 2015 Emergency Management Performance Grant Funding Opportunity Announcement (<http://www.fema.gov/media-library/assets/documents/103656>). Additionally, all procurement efforts must be in accordance with one of the following options (select one):

- Office of Management and Budget Circular 2 CFR 200 (current guidance), or
- Previous OMB guidance (2 CFR 200 procurement requirements deferred for one year).

To receive FY 2015 funding, subrecipient:

- Must have met the terms of the FY 2014 Performance Partnership Agreement (PPA)
- Must have shown satisfactory progress on the FY 2014 PPA workplan as determined by their Field Coordinator
- Must have submitted all required FY 2014 EMPG administrative documents to GEMA/HS
- Must have completed NIMSCAST reporting for FY 2014

Payment will not be made until the FY 2015 PPA Request for Payment Form is approved by the GEMA/HS Director of Field Operations.

Authorized Grantee Official

Please Print Name	Title	Signature	Date of Acceptance
-------------------	-------	-----------	--------------------

Approving Authority - GEMA

Jim Butterworth _____ Date _____

Backup material for agenda item:

5. Presentation of Special Event Business License - MarineMax Boat Show - Director of Planning & Development Rachel Burton



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA REQUEST

All items requiring action by the Commissioners must be presented first at a work session. The following information should be provided for each item.

No item will be considered for a work session until the Department has received authorization on the item by the County Manager.

Form must be submitted to the County Clerk 10 days prior to the meeting date.

Department: Planning & Development

Presenter: Rachel Burton

Submitted By: Rachel Burton

Date Submitted: 8/4/2015

Item of Business/Agenda Title: Special Event Business License – MarineMax Boat Show

Attach an Executive Summary fully describing all elements of the item of business. (Attached)

THE ITEM IS FOR:

Work Session presentation only (no action needed) OR **Commission Action Needed.**

Is there a deadline on this item? If so, Explain: Event will be held 9/18 - 9/28/2015

Purpose of Request: Approval of Special Event Business License

Department Recommendation: Director Burton recommends approval of the business license.

If the action involves a Resolution, Ordinance, Contract, Agreement, etc. has it been reviewed by the County Attorney?

Yes Explanation/ Additional Information: _____

No

If funding is involved, are funds approved within the current budget? **If Yes, Finance Authorization is Required Below.**

Yes Explanation/ Additional Information: _____

No

Amount Requested: _____ Amount Budgeted: _____

Fund Name and Account Number: _____

Administration Staff Authorization

Dept. Head Authorization: Rachel Burton

Date: 8/4/2015

Finance Dept. Authorization: N/A

Date: _____

County Manager Authorization: CINDY CAMPBELL

Work Session Date: 8/13/2015

Comments: _____

Attachments: _____



DAWSON COUNTY BOARD OF COMMISSIONERS
EXECUTIVE SUMMARY

SUBJECT: Special Event Business License – MarineMax Boat Show

DATE: 8/4/2015

BUDGET INFORMATION:
ANNUAL-
CAPITAL-

RECOMMENDATION
 POLICY DISCUSSION
 STATUS REPORT
 OTHER

COMMISSION ACTION REQUESTED ON: 8/20/2015

PURPOSE: Approval of Special Event Business License for MarineMax Boat Show to be held 9/18 – 9/28/15 (setup on 9/17/15). Approval by the BOC is required since the total square footage of the temporary tent structure exceeds 1,000 square feet.

HISTORY: This is the second year that MarineMax has requested to have this event in Dawson County in the same location.

FACTS AND ISSUES: Approval by the BOC is required since the total square footage of the temporary tent structure exceeds 1,000 square feet.

OPTIONS:

RECOMMENDED SAMPLE MOTION: Recommend approval of the application as applied for.

DEPARTMENT:

Prepared by: Rachel Burton

Director: Rachel Burton

F. SPECIAL EVENT BUSINESS LICENSE APPLICATION

TMP 114 029 Acreage of the request 2

ZONING OF THE PROPERTY I-3 CIR

911 Street address of property: LL 313LD 13-5 Tract 7 Dawson County
Industrial Park, Dawsonville, GA 30534

Submittal Date 7-23-15 Time 1:55pm am pm Rec'd. By M. Hearn
Staff initials

Board of Commissioners Work Session Date: 8/13/2015
(if applicable)

Board of Commissioners Meeting Date: 8/20/2015
(if applicable)

APPLICANT INFORMATION

(Authorized Representative)

Printed Name Tom Riemann

Address 1860 Bald Ridge Marina Rd
Cumming, GA 30041

Phone 770-781-9370

Email Address Tom.Riemann@MarineMax.com

Status Owner Authorized Agent Lessee Option to purchase

NOTE: *If applicant is other than owner, enclosed Property Owner Authorization form must be completed.*

PROPERTY OWNER INFORMATION

Name Karen Hughes & Sandra Campbell

Address C/o Jack Hughes
33 Parkside Circle

Phone Dawsonville, GA 30534 770-530-0252

PROPERTY INFORMATION

911 Street Address of Property LL 313 LD B-5 Tract 7, Dawson County Industrial Park, Dawsonville, GA 30534

Directions to Property _____

Corner of GA 400 and Dawson County Industrial Park

Tax Map & Parcel # (TMP) 114 029

Land Lot(s) LL 313LD District B-5 Section Tract 7

Commission District # ~~I3 unincorporated~~

Subdivision Name ~~I3~~ Lot # _____

Current Zoning ~~I3~~ C-1R Current Use of Property Vacant
(Example: residence, farm, commercial)

SURROUNDING ZONING:

North ~~C3~~ CHB/CIR

South ~~AC3~~ CH-B

East ~~C4~~ CPCD

West ~~AR3~~ C-1R

PROPOSED ACCESS:

Access to the development will be provided from:

Road Name Dawson County Industrial Park

Type of Road Surface Asphalt

SITE PLAN: Attach detailed site plan.

Site plan notes: Attached

REQUESTED ACTION & DETAILS OF PROPOSED USE

Special Event Business License for MarineMax Boat Dealer Ship to hold Boat show to Show Boats.

DATE (S) OF THE EVENT 9/18/15-9/28/15 (Setup 9/17 Breakdown 9/28/15)

Anticipated Attendance 100

Existing Utilities: Water Sewer Gas Electric

Number of Parking Spaces 5

Number of Maintenance Personnel: N/A

Nearest Emergency Medical Clinic: 0.7 miles Northeast Georgia Physicians Group

Distance to Clinic: 0.7 miles

Total # of Toilet Fixtures Provided: 0

Total # of Public Water Fountains: 0

Proposed Hours of Operation: (See page 5 for times not permitted to operate.)
M-F 10:00am - 6:00pm
Sat 10:00 AM - 6:00pm
Sun 10:00AM - 6:00pm

Is there a charge for admission, a ticket, or a tour? Yes No

Is there a temporary tent structure? Yes No
If yes, what is the square footage? 60x90 (5400 SF)

Are food vendors participating in the event? Yes No
If yes, are they licensed by the Environmental Health Department? Yes No
(Provide copy of licenses)
If yes, how many vendors will participate? _____

Will alcohol be served or sold during the event? Yes No
If yes, what type? Beer Wine Liquor

REQUESTED ACTION & DETAILS OF PROPOSED USE

(Continued)

Is there any potentially dangerous or hazardous activity? Yes No
If yes, please describe _____

Will any national or local celebrity be participating in the event? Yes No
If yes, provide name and describe type of participation _____

Will there be any media coverage? Yes No
If yes, provide name(s) of media and describe type of coverage Possible News Paper
Ad, Facebook, Possible Radio Announcing
Sale

Do you foresee any unusual or excessive burden on the Sheriff Department, Emergency Services, County Marshal, or other county personnel? Yes No
If yes, describe _____

Note that as a condition on the issuance of a temporary special event business license, the license holder shall indemnify and hold Dawson County harmless from claims, demand, or cause of action that may arise from activities associated with the special event.

NOTE: Before signing this statement, check all answers and explanations to see that you have answered all questions fully and correctly. This statement is to be executed under oath and subject to the penalties of false swearing and it includes all attached sheets submitted herewith.

STATE OF GEORGIA, DAWSON COUNTY

I, (Print Name) Tom Riemann, DO SOLEMNLY SWEAR, SUBJECT TO PENALTIES OF FALSE SWEARING, THAT THE STATEMENTS AND ANSWERS MADE BY ME AS THE APPLICANT IN THE FOREGOING APPLICATION STATEMENT ARE TRUE AND CORRECT.


Applicant's Signature

I HEREBY CERTIFY THAT Tom Riemann SIGNED HIS/HER NAME TO THE FOREGOING APPLICATION STATING TO ME THAT HE KNEW AND UNDERSTOOD ALL STATEMENTS AND ANSWERS MADE THEREIN, AND, UNDER OATH ACTUALLY ADMINISTERED BY ME, HAS SWORN THAT SAID STATEMENTS AND ANSWERS ARE TRUE AND CORRECT.

THIS 9th DAY OF July, 2015


Notary Public

FOR OFFICE USE ONLY:	APPROVALS:	DATE:
Chairman, Board of Commissioners	_____	_____
Sheriff	_____	_____
Emergency Services	_____	_____
Environmental Health	_____	_____
County Marshal	_____	_____
Planning Director	_____	_____
County Manager	_____	_____

PROPERTY OWNER AUTHORIZATION

I / we Karen G Hughes / Sandra Campbell hereby swear that I / we own the property located at (fill in address and / or tax map & parcel #):

Address: 33 Parkside Circle, Dawsonville, GA 30534

TMP: _____

as shown in the tax maps and/or deed records of Dawson County, Georgia, and which parcel will be affected by this request. I hereby authorize the person named below to act as the applicant or agent in pursuit of a business license for a special event held on this property. I understand that any license granted, and/or conditions or stipulations placed on the property will be binding upon the property regardless of ownership. The under signer below is authorized to make this application.

Printed Name of applicant or agent Tom Riemann

Signature of applicant or agent [Signature] Date _____

Mailing address 1860 Bald Ridge Marina Rd

City, State, Zip Cumming, GA 30041

Telephone Number 770-781-9370

Printed Name of Owner(s) Karen G Hughes / Sandra Campbell

Signature of Owner(s) [Signature] Date 7/15/15

Notary Public [Signature] Date 7/15/15



(The complete names of all owners must be listed, if the owner is a partnership, the names of all partners must be listed, if a joint venture, the names of all members must be listed. If a separate sheet is needed to list all names, please identify as applicant or owner and have the additional sheet notarized also.)

Copyright © 2010 qPublic.net

Available Layers:
 Parcels
 Parcel Numbers
 Address #
 Yearly Sales
 Roads
 Lakes & Rivers
 Flood Map
 Aerial Photos

Parcel 114 029 (Click for Complete Card)

Class Code (NOTE: Not Zoning Info)	13
Taxing District	UNINCORPORATED
Acres	2.48

OWNERSHIP INFORMATION	
Name	CAMPBELL SANDRA & BILL G HUGHES
Mailing Address	C/O JUDD HUGHES 33 PARKSIDE CIR DAWSONVILLE, GA 30534
Situs/Physical Address	0

VALUES	
Land Value	\$632,400.
Improvement Value	\$0.
Accessory Value	\$0.
Total Value	\$632,400.

LAST 2 SALES			
Date	Price	Reason	Qual
05-1996	\$50,000	FM	Q
05-1996	\$135,000	FM	Q

Website last updated August 29, 2014
 GIS Maps last updated May 29, 2014

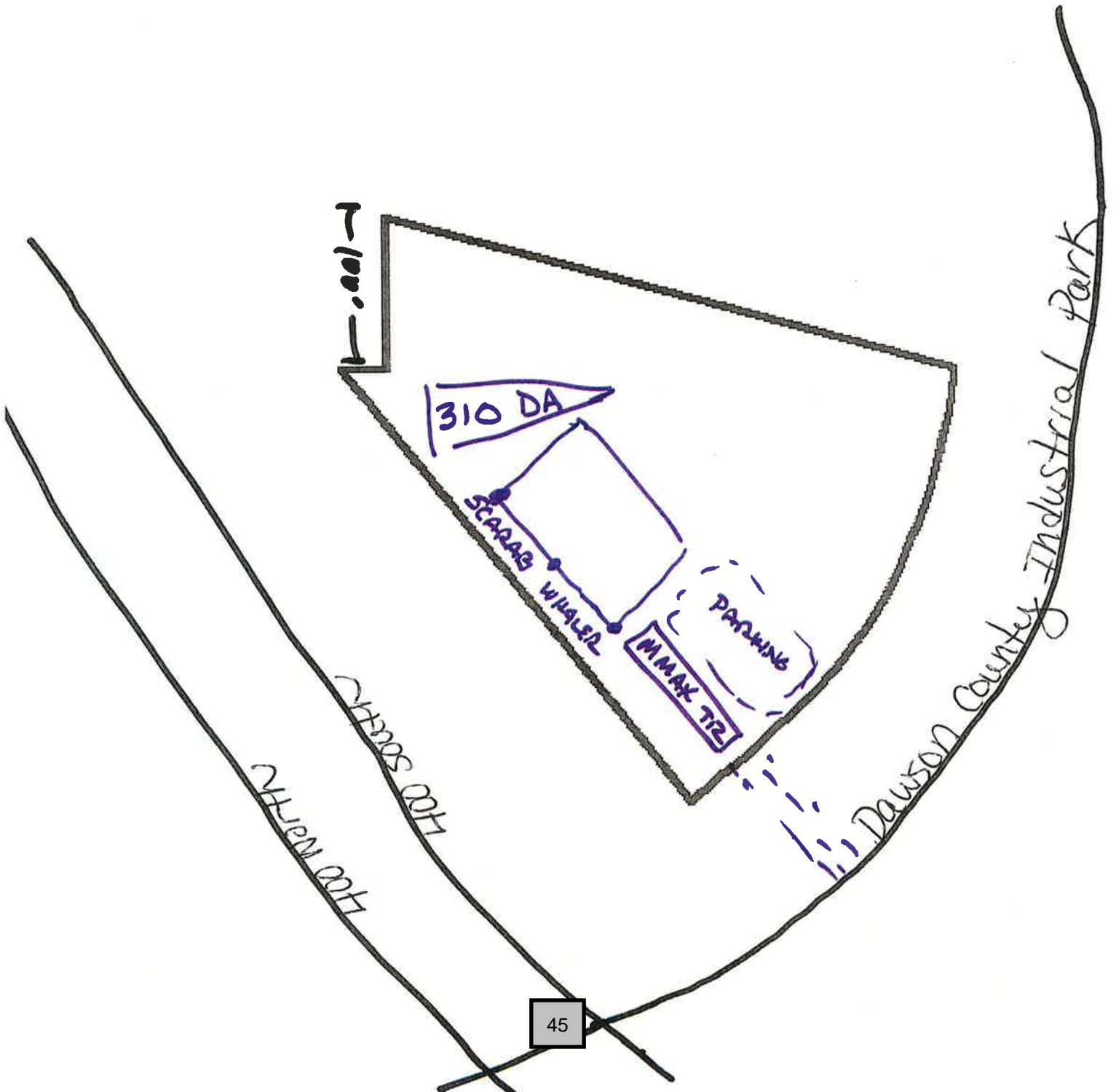
Dawson County makes every effort to produce the most accurate information possible. No warranties, expressed or implied, are provided for the data herein, its use or interpretation. The assessment information is from the last certified taxroll. All data is subject to change before the next certified taxroll.

Event

Owner : Sandra Campbell or Billy G. Hughes
 Represented by : Judd Hughes 770-530-0252
 check mailing address : Karen Hughes and Sandra Campbell
 33 Parkside Circle
 Dawsonville, GA 30534
 770-530-0252

Phy. Address : 66 313 LD 13-S Tract 7
 Dawson County Industrial Park
 Dawsonville, GA 30534
 located: Corner of GA 400^(SW) and Dawson County Industrial Pa

Site Plan





1860 Bald Ridge Marine Road
Cumming, GA 30041
770-781-9370

LETTER OF INTENT

MarineMax East, Inc. will be holding a Factory Boat Show on LL 313 LD I3-S Tract 7
Dawsonville County Industrial Park, Dawsonville, GA 30534.

We are a boat dealership and will be showing new and used boats, displaying them for the public to view. We will have a 60' X 90' tent to display boats.

Set up dates: 9/17/14-9/28/14

Event Dates: 9/18/14-9/27/15 Time: 10:00am-6:00pm each day

Breakdown : 10/7/15

This should not affect the community in regards to Security, health, law enforcement, emergency services, utilities and Roads.

Kind Regards,
Tom Riemann
MarineMax East, Inc.

Lease Agreement

July 9, 2015

This agreement is intended to be a lease agreement between, Karen G Hughes and Sandra Campbell, hereinafter referred to as ("Lessor") and MarineMax, Herinafter referred to as ("Lessee") to rent the undeveloped parcel of land owned by Lessor for a boating Event. The Description of the parcel is as follows:

LL313 LD 13-S Tract 7
Dawson County Industrial Park
Dawsonville, GA 30534
(Located at the corner GA400(SW) and Dawson County Industrial Park)


The agreed upon rate is \$2000.00 The MarineMax Event is scheduled to be September 17 through September 28, 2015.

- Thursday September 17, 2015 Install tent and set up
- Friday September 18-September 27 – Sunday September 27 – Event Sales
- Monday September 28 Breakdown, Tent Removal and Cleanup

MarineMax will comply with all Dawson County Permits and insurance to be able to display boats to the public. MarineMax also has named the lessor as additional insured on Lessee's Liability insurance and agrees to hold lessor harmless and waiver of subrogation. Lessee may prepare the land by bush hogging the planned area, including small brush and new small tree growth. MarineMax may use gravel to aid in parking.


All correspondence regarding the lessor should be sent to the following addresses: Karen Hughes 33 Parkside Circle, Dawsonville, GA 30534

Lessor



Karen Hughes Date 7/15/15

Lessee:

MarineMax By: 
Position: GM
Date: 7/23/15



Dawson County Emergency Services

Billy Thurmond, Director
Lanier Swafford, Chief
Tim Satterfield, Deputy Chief
Danny Speaks, Asst. Chief

393 Memory Lane
Dawsonville, Georgia 30534
(706) 344-3666 Office
(706) 344-3669 Fax

DAWSON COUNTY EMERGENCY SERVICES TENT PERMIT CONDITIONS

Date Issued: _____

Name of Vendor/Renter: Marine Max East, Inc.

Location of Tent: LL 313 LD 13 S Tract 7 Parcel 114 029

Date (s): 9/17/15 - 9/28/15

The following conditions will apply to all tents erected within Dawson County except that tents of less than 1000 square feet in an area shall be exempt. If fireworks are involved or if materials are present that may create a hazardous environment, an inspection shall be performed by Dawson County Emergency Services with a fee of \$100.00.

Check One	Tent Area (sq. ft)	Fire Extinguisher	Main Aisle Width	Exits
_____	>1000 but <3000	1	44 inches	2
<input checked="" type="checkbox"/>	>3001 but <6000	2	44 inches	2
_____	>6001 but <9000	3	66 inches	3
_____	>9001 but <12000	4	88 inches	3

If tent is to be used during the evening hours or with closed sides, the following additional requirements shall apply:

- a. Emergency lighting shall be installed throughout
- b. Illuminated exit lights shall be installed at each exit

If you have any questions concerning these conditions, please contact the Fire Marshal's Office at (706) 344-3666, ext. 229.



Estimate

Reece Tent Rental, LLC.
1393 Cobb Industrial Way
Marietta, GA 30066

A 3% Convenience charge will be added to
invoices paid by AMEX and Discover credit cards.

Date	Estimate #
7/9/2015	15-062621

Billing Address	Ship To
Marinemax 5800 Lanier Islands Pkwy Buford, GA 3051	GA 400 N Dawsonville, GA 30534

Qty	Description	Cost	Total
	EVENT: Boat Sale 2015 Install: 09/17/15 Removal: 10/29/15 Contact: Melissa - 770-781-9370 Site Contact: Gerry Adair - 706-531-4745 <i>Tom Riemann</i> RTR Contact: Cornelius		
1	60 x 90 Green/White/Yellow Striped Pole Tent @ 10ft (Staked)	2,362.00	2,362.00T
2	Fire Extinguisher- ABC 10 LB	35.00	70.00T
1	Additional Weeks Rental	1,216.00	1,216.00T
	USE RACHET STRAPS NOT ROPEWHERE POSSIBLE **DRIVE STAKES AS DEEP AS POSSIBLE ON THE ENDS**		
	Installation and Removal Labor	150.00	150.00
	Fuel Surcharge for Delivery	100.00	100.00T
	Dawson County Sales Tax	7.00%	262.36
Total			\$4,160.36

***PLEASE READ: Prices shown above include installation and removal of all materials. Setup and breakdown of tables and chairs is customer responsibility unless otherwise noted. Do not leave tables and chairs exposed to weather. Charge backs for damage to equipment may apply. Should area for installation not be ready upon arrival of crew, wait time is charged at \$45.00 per man per hour. Hours of operation are Monday -Saturday 8am-5pm. Should you need Installation prior to or after regular business hours there will be a 45.00 charge per man per hour, with a 4 hour minimum. Customer is responsible for obtaining all applicable permits and contacting fire department officials for proper authorizations. Reece Tent Rental shall not be responsible for damage to utilities or installations unless specifically marked by Renter. SEE ATTACHED FOR FURTHER TERMS & CONDITIONS.

Phone #	Fax #
404-355-1392	404-355-1073

Accepted By: *[Signature]* Date: 7-9-15



REECE TENT RENTAL TERMS AND CONDITIONS

1. AGREEMENT:

These Terms and Conditions constitute a legal agreement between Reece Tent Rental, LLC (hereafter known as the "Company") and the Customer (or Authorized Signing Agent/ASA). TR INITIAL

2. PAYMENT:

Customer agrees to pay in advance and without demand for the use of the rental property during the Initial Rental Period and any extension thereof, the total rental charges specified. By signing these Terms and Conditions Customer or Authorized Signing Agent (ASA) will be held responsible for any/all charges and/or goods/services supplied by the Company. Customer agrees to make deposit within terms agreed upon (as specified in #4) with remaining balance paid upon delivery. The Company may, at their discretion, require a credit card to be held on file. If payment is not received, as per agreement, the Customer authorizes Company to charge remaining balance to credit card on file. TR INITIAL

3. PERMITS:

If government permits are required for the erection of tents, Customer shall procure at Customer's expense and furnish the Company evidence of permit. In the event that a permit is not obtained by the Customer and event is shut down; the rental payment required shall nevertheless remain due and payable. TR INITIAL

4. DEPOSIT:

A 50% deposit of the total invoice is due and payable when the Agreement is signed. In the event Customer cancels the order for any reason, half of the 50% deposit paid is Non Refundable. If event is cancelled less than 72 hours prior to delivery NO REFUND on the deposit shall be issued. If equipment is cancelled upon delivery, entire balance of invoice is due and payable.

TR INITIAL

5. INSTALLATION PREMISES:

Full or partial destruction of the property due to negligence of the Customer, Customer's Agents or employees, or damage due to vandalism, malicious mischief or theft shall cause the Customer to become liable for the repair or replacement value of the destroyed or missing property. TR INITIAL

6. DAMAGES TO EQUIPMENT:

The Company agrees that damage to the rented equipment due to an Act of God, (i.e. rain, hail, wind, etc.) shall be born by the Company IF notified by the Customer immediately after said damage. The Customer has an obligation to maintain the equipment in good condition, not altering the property as installed without assistance from the Company. Full or partial destruction of the property due to negligence of the Customer, Customer's Agents or employees, or damage due to vandalism, malicious mischief or theft shall cause the Customer to become liable for items missing or suffered. In the event the equipment is blown down or damaged in any manner due to storm, tornado, high winds or other disturbance of nature, the rental payment required shall nevertheless remain due and payable. TR INITIAL

7. COMPANY'S LIABILITY:

It is understood and agreed between all parties that the Company shall not be liable in any injuries or damages caused to persons, property or materials, or other things or articles whatsoever while said persons, things or articles are in, under or about said property. Company shall not be liable for injuries or damages caused by fire from any cause, rain, hail, sleet, snow, storm, high winds, tornadoes, flood or other disturbances of nature or by tents falling by reason thereof upon any persons, materials or exhibits while under, near or about the equipment. Company shall not be held liable in any manner for injuries or damages caused to persons or things falling over or coming in contact with ropes, chains, stakes or other supports of the equipment. TR INITIAL

8. WATER LIABILITY:

It is understood tents are NOT guaranteed to be waterproof even though processed with special water resistant compounds. Customer agrees to hold Company harmless from any demand of claim whatsoever for bodily injury or property damage arising from the use of equipment or material furnished hereunder. TR INITIAL

9. RELEASE:

Company shall be released hereunder for conditions brought about by Acts of God, strikes, boycotts, civil insurrections or commotions, terrorist actions, invasions by a common enemy or by all other conditions beyond their control. TR INITIAL

10. LABOR:

Unless otherwise described or agreed upon, the Company shall not furnish labor beyond erection and dismantling of tents. The Company's employees are covered by Worker's Compensation insurance for this purpose only. TR INITIAL

11. ENTIRE AGREEMENT:

This Rental Agreement constitutes the entire agreement between the Company and Customer and may not be varied except by a subsequent written agreement between both parties. TR INITIAL

12. LIMITATION OF LIABILITY:

In the event that any Customer brings a claim against Company the extent to damages is limited to the contracted price for the property provided and any installation or associated fees. Customer waives any and all rights to punitive or consequential damages related to any liability related to Company's actions. TR INITIAL

13. WARRANTIES AND REPRESENTATIONS:

The Company warrants and represents that the tents and equipment provided under the terms of this Agreement are in good working order and comply with the specifications as provided by the Client. No further representations or warranties are provided. TR INITIAL

CUSTOMER/ASA SIGNATURE: TR **DATE:** 7-9-13



CERTIFICATE OF LIABILITY INSURANCE

4/1/2016

DATE (MM/DD/YYYY)

7/10/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

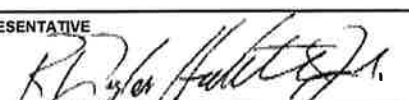
PRODUCER Lockton Companies 3280 Peachtree Road NE, Suite #250 Atlanta GA 30305 (404) 460-3600	CONTACT NAME: _____ PHONE (A/C, No, Ext): _____ FAX (A/C, No): _____ E-MAIL ADDRESS: _____														
	<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A : ACE American Insurance Company</td> <td>22667</td> </tr> <tr> <td>INSURER B : Sentry Insurance a Mutual Company</td> <td>24988</td> </tr> <tr> <td>INSURER C : Starr Indemnity & Liability Company</td> <td>38318</td> </tr> <tr> <td>INSURER D : Great American Insurance Co of New York</td> <td>22136</td> </tr> <tr> <td>INSURER E : Alterra America Insurance Company</td> <td>21296</td> </tr> <tr> <td>INSURER F : Zurich American Insurance Company</td> <td>16535</td> </tr> </tbody> </table>		INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : ACE American Insurance Company	22667	INSURER B : Sentry Insurance a Mutual Company	24988	INSURER C : Starr Indemnity & Liability Company	38318	INSURER D : Great American Insurance Co of New York	22136	INSURER E : Alterra America Insurance Company	21296	INSURER F : Zurich American Insurance Company
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INSURER F : Zurich American Insurance Company	16535														
INSURED 1352848 MarineMax East, Inc. 2600 McCormick Drive Suite 200 Clearwater FL 33759															

COVERAGES MARMA14 **CERTIFICATE NUMBER:** 13569173 **REVISION NUMBER:** XXXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: _____	Y	N	OGLG2427603A	5/1/2015	5/1/2016	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ 2,000,000 \$
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS	N	N	90-19964-02	4/1/2015	4/1/2016	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX \$ XXXXXXXX
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED _____ RETENTION \$ _____	N	N	MASILNY00033915	5/1/2015	5/1/2016	EACH OCCURRENCE \$ 25,000,000 AGGREGATE \$ 25,000,000 \$ XXXXXXXX
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	90-19964 01	4/1/2015	4/1/2016	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Protection & Indemnity Marine Liab Marina Oper	N	N	Y10178708 001	5/1/2015	5/1/2016	\$1,000,000 Each Occurrence \$10,000,000 Each Occurrence \$10,000,000 Each Occurrence

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 THIS CERTIFICATE SUPERSEDES ALL PREVIOUSLY ISSUED CERTIFICATES FOR THIS HOLDER, APPLICABLE TO THE CARRIERS LISTED AND THE POLICY TERM(S) REFERENCED.
 RE: Factory Tent Sale from 9/17 - 10/7/15 located at: LL 313 LD 13 Tract 7, Dawsonville County Industrial Park, Dawsonville, GA 30534. Sandra Campbell and Karen Hughes are included as additional insured as respect to General Liability as required by written contract/agreement, subject to terms, conditions and exclusions of the policy.

CERTIFICATE HOLDER 13569173 Sandra Campbell and Karen Hughes 33 Parkside Circle Dawsonville GA 30534	CANCELLATION See Attachment SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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Excess Bumpershoot Liability 05/01/2015 - 05/01/2016

Insurer	Participation	Limit	Policy #
Starr Indemnity & Liability Company	50%	Difference Between 30MM and Underlying	MASILNY00033915
Great American Insurance Company	50%	Difference Between 30MM and Underlying	OMH89159458
Continental Insurance Company	25%	20MM XS of 30MM	EX0121897
Lloyds of London	40%	20MM XS of 30MM	B0713MAHHY1503065
Starr Indemnity & Liability Company	20%	20MM XS of 30MM	MASIHNY000127-15
Alterra America Insurance Company	15%	20MM XS of 30MM	MAXA6OM0067867
Lloyds of London	40%	25MM XS of 50MM	B0713MAHHZ1500929
Zurich North America	40%	25MM XS of 50MM	MAR3545780-15
Great American Insurance Company	20%	25MM XS of 50MM	OMH1093960

Excess Boat Dealer Coverage 05/01/2015 - 05/01/2016

Insurer	Participation	Limit	Policy #
Starr Indemnity & Liability Company	50%	20MM XS of 10MM	MASIHNY000126-15
Great American Insurance Company	50%	20MM XS of 10MM	OMH8915947
Continental Insurance Company	25%	20MM XS of 30MM	MB7603031
Lloyds of London	40%	20MM XS of 30MM	B0713MAHHY1503065
Starr Indemnity & Liability Company	20%	20MM XS of 30MM	MASIHNY000127-15
Alterra America Insurance Company	15%	20MM XS of 30MM	MAXA6OM006786



CERTIFICATE OF LIABILITY INSURANCE

4/1/2016

DATE (MM/DD/YYYY)

7/10/2015

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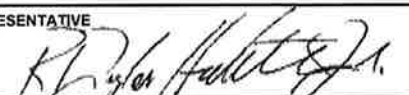
PRODUCER Lockton Companies 3280 Peachtree Road NE, Suite #250 Atlanta GA 30305 (404) 460-3600	CONTACT NAME:	
	PHONE (A/C, No, Ext):	FAX (A/C, No):
	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A : ACE American Insurance Company	NAIC # 22667
	INSURER B : Sentry Insurance a Mutual Company	24988
	INSURER C : Starr Indemnity & Liability Company	38318
	INSURER D : Great American Insurance Co of New York	22136
	INSURER E : Alterra America Insurance Company	21296
	INSURER F : Zurich American Insurance Company	16535

COVERAGES MARMA14 CERTIFICATE NUMBER: 13102148 REVISION NUMBER: XXXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	Y	N	OGLG2427603A	5/1/2015	5/1/2016	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 OTHER: \$
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS	N	N	90-19964-02	4/1/2015	4/1/2016	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED \$ RETENTION \$	N	N	MASILNY00033915	5/1/2015	5/1/2016	EACH OCCURRENCE \$ 25,000,000 AGGREGATE \$ 25,000,000 OTHER: \$ XXXXXXXX
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	90-19964 01	4/1/2015	4/1/2016	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Protection & Indemnity Marine Liab Marina Oper	N	N	Y10178708 001	5/1/2015	5/1/2016	\$1,000,000 Each Occurrence \$10,000,000 Each Occurrence \$10,000,000 Each Occurrence

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Dawson County is included as Additional Insured solely as respects to General Liability as required by written contract/agreement, subject to terms, conditions and exclusions of policy.

CERTIFICATE HOLDER 13102148 Dawson County 25 Justice Way, Suite 2322 Dawsonville GA 30534	CANCELLATION See Attachment SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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CERTIFICATE OF LIABILITY INSURANCE

OP ID: KC

DATE (MM/DD/YYYY)

03/20/15

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PRODUCER Jowers-Sklar Insurance Agency 706 E 2nd Avenue PO Box 511 Rome, GA 30162-0511 Emmett A. Long	706-232-9704	CONTACT NAME:	
	706-232-1220	PHONE (A/C, No, Ext):	FAX (A/C, No):
		E-MAIL ADDRESS:	
		PRODUCER CUSTOMER ID #:	REECE-1
		INSURER(S) AFFORDING COVERAGE	
		NAIC #	
INSURED Reece Tent Rental, LLC 1393 Cobb Industrial Way Marietta, GA 30066-6614	INSURER A : Axis Insurance		
	INSURER B : Security National Insurance		
	INSURER C : Rochdale Insurance Company		12491
	INSURER D :		
	INSURER E :		
	INSURER F :		

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

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INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> GENERAL LIABILITY			A1REGA007-007456-05	03/29/15	03/29/16	EACH OCCURRENCE	\$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person)	\$ 5,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG	\$ 2,000,000
	<input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC							\$
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY			SPP1109915 00	03/29/14	03/29/15	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person)	\$
	<input type="checkbox"/> ALL OWNED AUTOS						BODILY INJURY (Per accident)	\$
	<input type="checkbox"/> SCHEDULED AUTOS						PROPERTY DAMAGE (Per accident)	\$
	<input type="checkbox"/> HIRED AUTOS							\$
	<input type="checkbox"/> NON-OWNED AUTOS							\$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR			A5REGA007-007457-05	03/29/15	03/29/16	EACH OCCURRENCE	\$ 2,000,000
	<input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE						AGGREGATE	\$
	DEDUCTIBLE							\$
	<input checked="" type="checkbox"/> RETENTION \$ NIL							\$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			KWC1039152	03/29/15	03/29/16	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y/N	N/A				E.L. EACH ACCIDENT	\$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	\$ 1,000,000
A	Equipment Floater Blanket			A1REGA007-007456-05	03/29/15	03/29/16	Equipment Deduct	ALS* 2,500

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

MarineMax, Inc.
 and it's Subsidiaries
 Attn: Acct Payable/Support
 2600 McCormick Dr. STE 200
 Clearwater, FL 33759

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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NOTEPADINSURED'S NAME **Reece Tent Rental, LLC****REECE-1
OP ID: KC**PAGE 2
DATE **03/20/15**

This document is issued as a matter of information only and confers no rights upon the document holder. This document does not amend, extend, or alter the coverage, terms, exclusions, conditions, or other provisions afforded by the policies referenced herein. (Georgia Insurance Directive Office of Insurance & Safety Fire Commissioner Directive 11-EX-2 Eff 01-10-11).

Georgia Law O.C.G.A. 33-24-19.1

No person, wherever located, may knowingly prepare or issue a certificate of insurance that contains false or misleading information or that purports to affirmatively or negatively alter, amend, or extend the coverage provided by the policy of insurance to which the certificate makes reference. \$5,000 FINE PER VIOLATION OF CODE!

The provision applies to all certificate holders, policyholders, insurers, insurance producers, and certificate of insurance coverage forms on property, operations, or risks located in this state regardless of where the certificate holder, policyholder, insurer, or agent is located.



DATE: _____

The following individuals have reviewed the request and their recommendations are as indicated:

<u>Department</u>	<u>Recommendation</u>	<u>Initials/Date</u>
Dawson County Fire Marshal	Grant/Deny	_____
Dawson County Sheriff	Grant/Deny	_____
Dawson county Health Dept.	Grant/Deny	_____
Planning & Development	Grant/Deny	_____

Is tent to be placed on Dawson County Property?
 (If yes, then applicant must have Parks & Recreation approval) Yes _____ NO

Parks & Recreation	Grant/Deny	_____
--------------------	------------	-------

Comment/Remarks

Site Plan Description
 Copy of Certification of Flame Resistance

FORSYTH COUNTY

20 BUSINESS LICENSE 15

MARINEMAX EAST, INC
BUSINESS NAME



1860 BALD RIDGE MARINA RD
STREET ADDRESS

2500353

BUSINESS LICENSE NUMBER

March 03, 2005
ORIGINAL ISSUE DATE

December 31, 2015
EXPIRATION DATE

336612

NAICS CODE

MARINEMAX EAST, INC
BUSINESS OWNER


LICENSE OFFICIAL



[HOME](#)

[PROPERTY](#)

[GENERAL INFORMATION](#)

[FREQUENTLY ASKED QUESTIONS](#)

[MOTOR VEHICLES](#)

[LINKS](#)

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[Overview and Pay](#)

[View / Print Bill](#)

[View / Print Receipt](#)

[Address Change](#)

CAMPBELL SANDRA & BILLY G HUGHES
 C/O JUDD HUGHES
 33 PARKSIDE CIR
 DAWSONVILLE, GA30534

Date Due: 12/01/2014
 Base Amount Due: \$6,446.44
 Penalties & Interest: \$871.71
 Fees: \$13.00

Map: 114 029
 District: DAWSON COUNTY UNINCORPORATED

Tax Year: 2014
 Bill Number: 2124
 Parcel Number: 114 029

Payment Status: Unpaid
 Paid Date: 12/1/2014
 Paid Amount: \$3,923.22
 Balance Due: **\$3,407.93**

Description: LL 313 LD 13-5 TRACT 7 DAWSON CO
 INDUS PK

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[Search For Additional Records](#)

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Dawson County Marshal's Office

25 Justice Way, Suite 2322

Dawsonville, GA 30534

Phone: 706-344-3232

Permit #: 201516824

Employee Permit

Issue Date: 07/28/2015

Expires: 07/28/2016



Name: Thomas J Riemann

Company: Marine Max

Address:
, GA

Phone: (770)781-9370

Fees / Payments:

Fee: Bank Card Fee	7/28/15	Credit Card	\$21.00
--------------------	---------	-------------	---------

The permit required by this ordinance shall be issued for a period of one calendar year from the date of the original application. Employee permits are issued for work for specific licensed establishment as indicated on the employee permit application and may not be issued at another licensed establishment. The permit must be either on the premises or in the possession of the individual to whom it is issued while that individual is working at the licensed establishment. This permit must be available for inspection by members of the Sheriff's Office, the Marshal's Office or the County Commission's staff.

This permit approved by:

Sgt J. Mann

Date:

8-3-15

Backup material for agenda item:

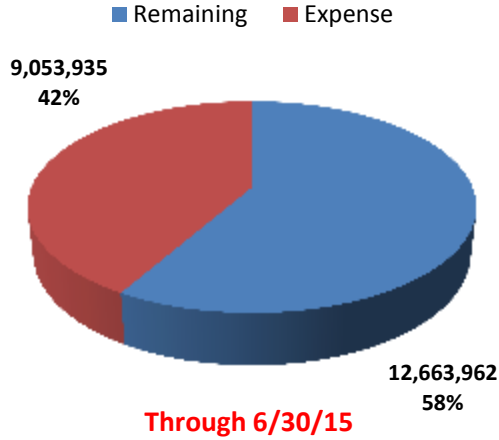
6. County Manager Report



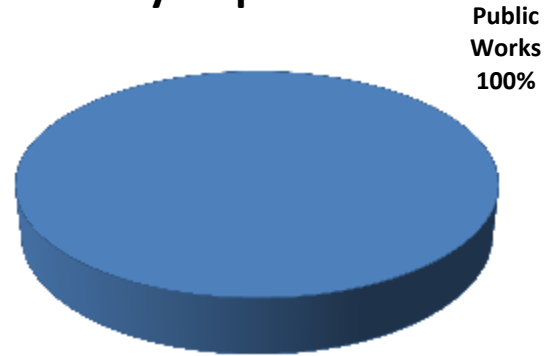
Key Indicator Report

July 2015

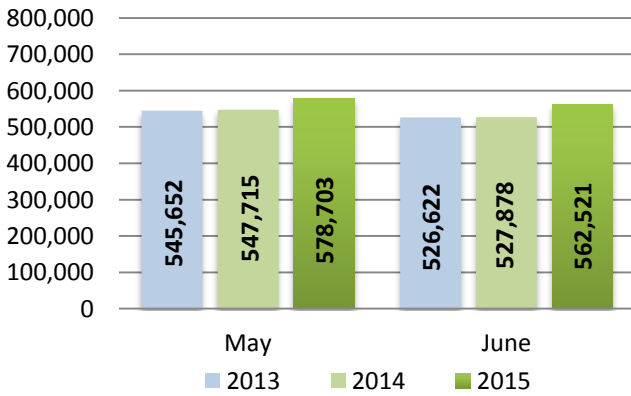
Budget



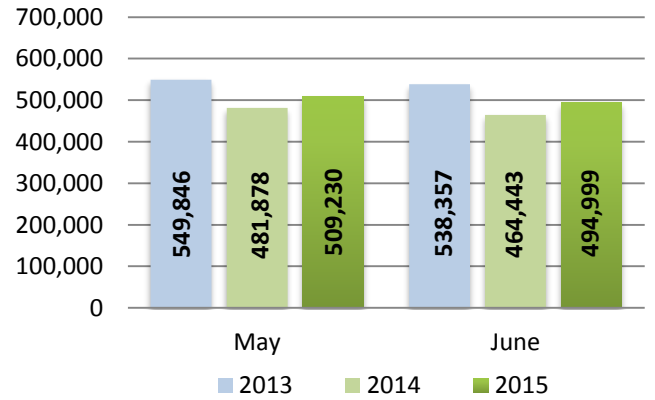
311 Requests By Department



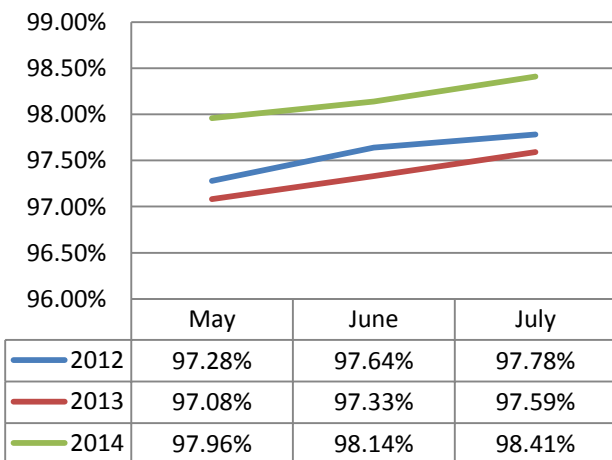
SPLOST ↑ 6.6%



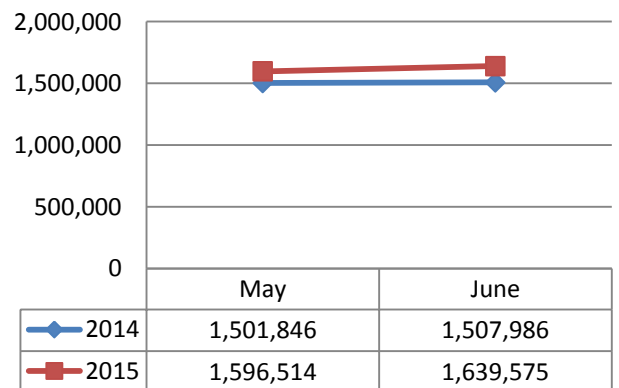
LOST ↑ 6.6%



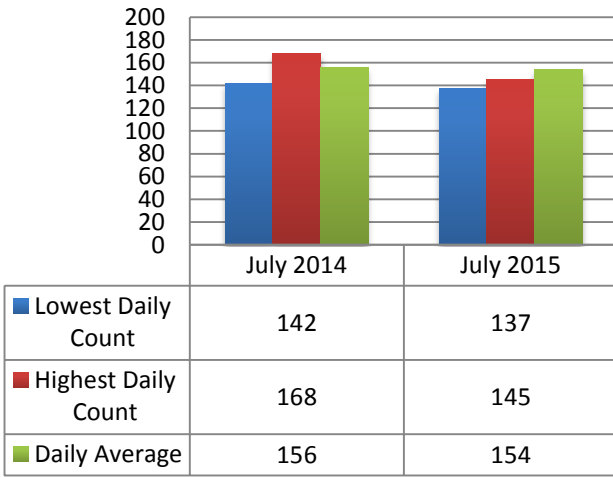
Property Collections



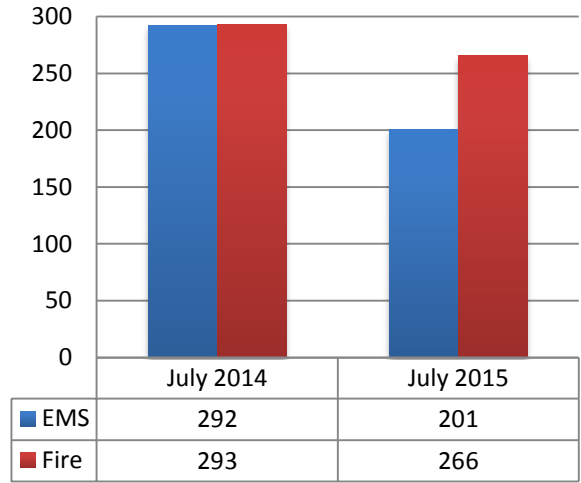
All Revenue Per Month



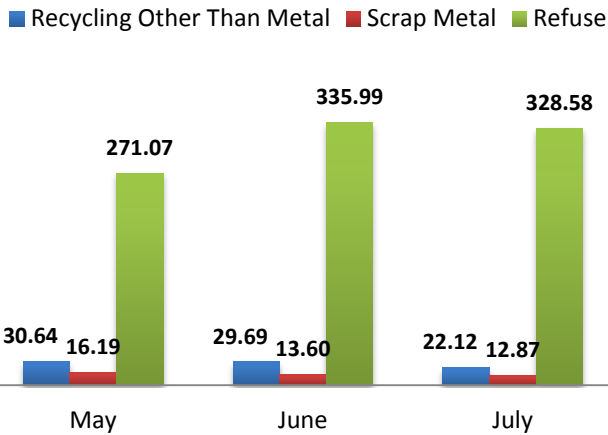
Inmate Population



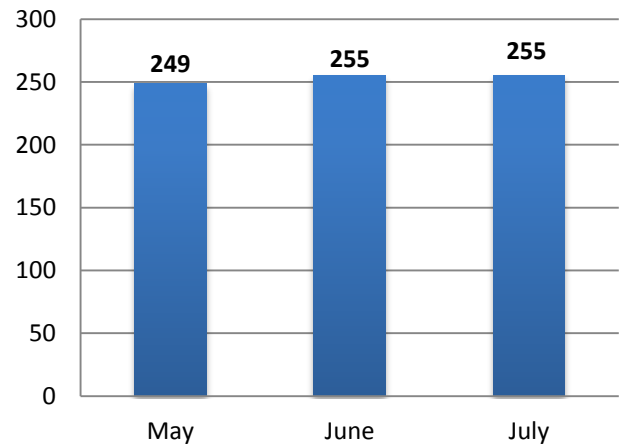
EMS/Fire Calls for Service



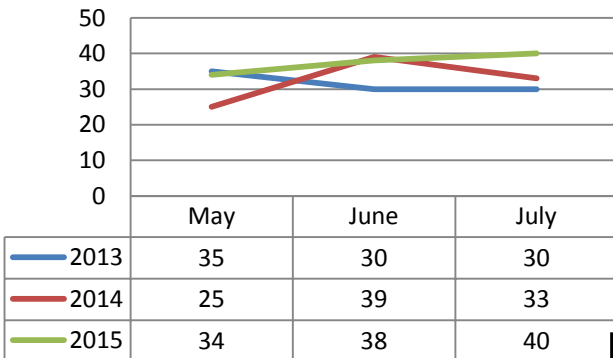
Recycling



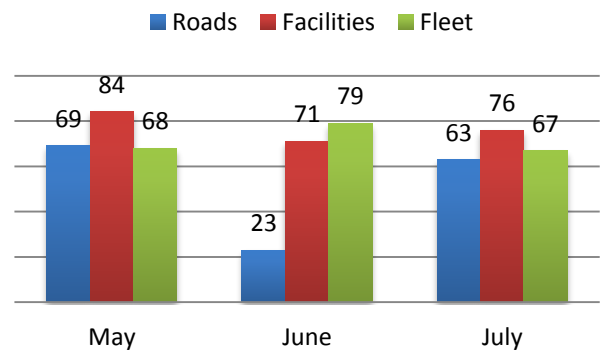
Number of Employees



Permits Issued (Planning & Development)



Repair Requests (Public Works)





Dawson County Board of Commissioners

Elections/Registrar Monthly Report – July 2015

- **New Applications/Transfers In: 102**
- **Changes/Duplicates: 358**
- **Cancelled/Transferred Out: 51**
- **Total Processed: 511**

HIGHLIGHTS

Voter Registration Projects:

- Continuing to receive and process “No Contact” notices posted and mailed statewide on June 29, 2015. Out of the 844 notices sent 218 have been received back at this time.
- Street maintenance project is still pending.
- New Voter Registration applications will be available in August with implemented changes. Old applications will be picked up at designated locations and destroyed.
- The second of three voter registration cleanup processes “NCOA” (National Change of Address) is being printed and sent to each office in the state. Dawson County will receive 1311 letters; postage being \$642.39. “NCOA” is where there are two addresses listed with the United States Postal Service for affected voters and notices are sent , in odd years, to clean up voter records.

2015 Municipal Election:

- **Municipal General Election – November 3, 2015**

Voter Registration Cutoff:	October 5, 2015
Qualifying – Municipal:	August 31-September 4, 2015 8:30am – 4:30pm @ Elections office
Absentee by Mail & Advance Voting:	October 12-October 30, 2015

Elections Projects:

- Preparation and implementation of November Municipal Election and 2016 elections.

Highlights of plans for upcoming month:

- 2 staff & 2 board members will attend VRAG (Voter Registrars Association of Georgia) Conference in Savannah, GA - Aug 2-5, 2015.
- Qualifying begins at the end of August for the November Municipal General Election.
- 2016 Elections preparation; ongoing throughout the end of the year.



Dawson County Board of Commissioners

Emergency Services Monthly Report – July 2015

Fire Responses:	May	June	July
2013	262	248	241
2014	266	266	293
2015	299	288	266

EMS Responses:	May	June	July
2013	203	198	193
2014	224	194	292
2015	201	224	201

Plan Reviews: 8

EMS Revenue:

- June 2014: \$ 43,386.21
- June 2015: \$ 42,635.47
- 1.8% decrease

Plan Review and Inspection Revenue Total: \$1,400.00

- County: \$1,300.00
- City: \$ 100.00

Business Inspections Total: 11

- County Follow up: 4
- City Follow up: 0
- County Final Inspection: 6
- City Final Inspection: 1
- County Annual Inspections: 0
- City Annual Inspections: 0

HIGHLIGHTS

Dawson County Emergency Services Projects:

- | | |
|---|---|
| <ul style="list-style-type: none"> • Training hours completed by staff: 1,202 • PR Details: 8 • Smoke detector installations: 10 • Search and Rescue: 8 • Fire hydrant flow test, service and painting continues: 12 • Fire investigation: 1 • CPR People Trained: 4 | <ul style="list-style-type: none"> • Child Safety Seat Installations: 5 • Total water usage: 20,000 gallons • EWSA: 20,000 • City: 0 • Pickens: 0 • Cherokee: 0 |
|---|---|



Dawson County Board of Commissioners

Finance Monthly Report – July 2015

FINANCE HIGHLIGHTS

- **LOST Collections:** \$494,999 – up 6.6% compared to 2014
- **SPLOST Collections:** \$562,521 – up 6.6% compared to 2014
- **TAVT:** \$101,458 – up 18.0% compared to 2014
- **See attached Revenue and Expenditure Comparison for 2015**
- **Total County Debt:** \$3,926,501.37 (See attached Debt Summary)
- **Audit Status:** 2014 audit is complete and was approved by the BOC on June 18, 2015.
- **Budget Status:** Budget hearings are complete. Preparing for Chairman Berg's Budget Presentation to BOC on August 27, 2015.

PURCHASING HIGHLIGHTS

Formal Solicitations

- Audit Services RFP
- Heavy Equipment Rental (Formal Quote)

- Dive vests and tanks for Search & Rescue Team – DCSO
- Dive training for 2 classes: ERD and Dry Suit for Search & Rescue Team - DCSO

Informal Solicitations

- Pump module interface for Engine 1 - DCES
- Universal athletic integrated football jersey and pants
- Advertisement on digital billboard on Hwy 53 for 12 months – Family Connection
- Fellows Powershred 425Ci Cross Shredder – Clerk of Court
- Preventative Maintenance and Radiation Survey for X-Ray Machines at DCGC – Facilities
- iPads (2) – Public Defender in Dawson County
- Advertising on grocery carts at Kroger for Underage Drinking Prevention message for 5 months – Family Connection
- Dive team suits (6) for Search & Rescue Team – DCSO

Pending Projects

- Vehicles for Dawson County

Work in Progress

- Janitorial Supplies (2016)
- Commercial Generator Service

Future Bids

- TE Trail Grant Project
- Guardrails at War Hill Park Road
- DCSO Vehicles
- FY 2016 Bids:
 - Broker Services
 - HVAC Maintenance
 - Offender Home Monitoring (House Arrest)
 - Youth Sports Photography
 - DCES Uniforms
 - Inmate Food Services
 - Convenience Pay Billing (Credit/Debit Card Services)

**Budget to Actual
June Collections Reported in July**

	<u>Actual at 6/30/2015 (1)</u>	<u>Percent of Budget Actually Collected/ Expended</u>	<u>2015 BOC (2) Approved Budget</u>	<u>Over(Under) Approved Budget</u>	<u>Percentage Over(Under) Approved Budget</u>
Revenue	\$ 8,676,760	39.95%	\$ 21,717,897	\$ (13,041,137)	-60.05%
Expenditures	9,053,935	41.69%	21,717,897	(12,663,962)	-58.31%
	<u>\$ (377,175)</u>	<u>-1.74%</u>	<u>\$ -</u>	<u>\$ (377,175)</u>	<u>-1.74%</u>

***NOTE:** Adjustments will be made during the year-end close out. The actual revenue and expenditure totals are subject to change pending normal year-end adjustments such as accruals and results of the audit.

(1) Reporting actuals as of 6/30/2015 because revenue collections are 30 days behind. The LOST revenues for the month of June 2015 were received in July 2015.

(2) Change in total budget due to account adjustments:

\$ 21,659,305	Original Budget
\$ 30,401	Donation Carryover Balances
\$ 1,752	January Donations Received
\$ 5,053	February Donations Received
\$ 11,285	March Donations Received
\$ 2,954	April Donations Received
\$ 5,465	May Donations Received
\$ 1,682	June Donations Received
<u>\$ 21,717,897</u>	Revised Budget

**ACTUAL COMPARISON
JANUARY - DECEMBER 2015**

MONTH	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec*	YTD
2014 REVENUE	790,257	1,377,525	1,417,196	1,507,900	1,501,846	1,507,986	1,600,030	1,550,302	1,537,413	2,534,763	1,571,762	2,761,600	8,102,710
2015 REVENUE	820,947	1,521,261	1,480,682	1,617,781	1,596,514	1,639,575							8,676,760
% CHANGE	4%	10%	4%	7%	6%	9%	-100%	-100%	-100%	-100%	-100%	-100%	7%
2014 EXPENSE	1,063,535	1,518,729	1,442,613	1,409,211	1,785,823	1,729,336	1,409,860	1,355,762	1,599,132	1,855,090	1,661,260	1,981,115	8,949,247
2015 EXPENSE	1,105,357	1,407,334	1,449,435	1,552,000	1,759,628	1,780,181							9,053,935
%CHANGE	4%	-7%	0%	10%	-1%	3%	-100%	-100%	-100%	-100%	-100%	-100%	1%
2013 Total Rev-Exp	\$ (284,410)	\$ 113,927	\$ 31,247	\$ 65,781	\$ (163,114)	\$ (140,606)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	(377,175)

REVENUE
 FY 2014 YTD 8,102,710
 FY 2015 YTD 8,676,760
 % Changed 7.08%

EXPEDITURES
 FY 2014 YTD 8,949,247
 FY 2015 YTD 9,053,935
 % Changed 1.17%

*NOTE: Adjustments will be made during the year-end close out. The actual revenue and expenditure totals are subject to change pending normal year-end adjustments such as accruals and results of the audit.

DAWSON COUNTY
DEBT SCHEDULE
AS OF 7/31/2015

DEBT DESCRIPTION	BANK/PAYEE	CURRENT SOURCE OF PAYMENT	DEBT ORIGINATION DATE	DUE DATE OF FINAL PMT	PRINCIPAL BAL AT 12/31/2014	NEW LOANS IN 2015	2015 PMTS TO DATE		BALANCE DUE	PENDING 2015 PAYMENTS		PROJECTED BAL AT 12/31/2015	NOTES
							PRINCIPAL	INTEREST		PRINCIPAL	INTEREST		
2007 SPLOST 5 Bonds	Regions Bank	SPLOST 5	12/27/2007	7/1/2015	7,865,000.00	-	7,865,000.00	393,250.00	-	-	-	-	SPLOST 5 Collections/Construction funds from bond proceeds reserved for debt service - PAID IN FULL 7/1/15!!!
2012 EWSA Bonds	Community & Southern Bank	General Fund	5/14/2012		2,905,000.00	-	10,000.00	42,994.00	2,895,000.00	-	42,846.00	2,895,000.00	Partial defeasement of bonds in April 2012 reduced principal by \$1,525,000. Refunded Bonds and received lower interest rate of 2.96% on 5/14/2012. Interest due semi-annually on March 1 and Sept. 1.
Hwy 9 S land-EWSA Note	Community & Southern Bank	General Fund			Not County's Debt - this loan is on EWSA's books, however, the County pays the interest from General Fund (about \$3,700 per month)	-		25,281.00	-	-	17,649.00	-	This loan is on EWSA's books, however, thru an intergovernmental agreement, the County pays the interest. Also, any proceeds from the sale of wetland and stream bank credits the County receives is paid toward the principal of the loan. The current principal amount is \$1,431,000 at an interest rate of 3%. Accrued interest will be paid monthly.
Fire Truck Lease	Oshkosh Capital	General Fund	1/24/2011	9/24/2022	835,243.37	-			835,243.37	90,679.46	33,326.20	744,563.91	12-yr lease/purchase for 3 pumper trucks; annual payment of \$124,005.66
Vehicle Replacement Lease	BB&T	General Fund	7/8/2015	7/8/2015	-	196,258.00			196,258.00	-	-	196,258.00	This amount was approved for vehicle replacement leases in the FY2015 budget. Eligible departments are working with Purchasing to bid out replacement vehicles.
Totals					\$ 11,605,243.37	\$ 196,258.00	\$ 7,875,000.00	\$ 461,525.00	\$ 3,926,501.37	\$ 90,679.46	\$ 93,821.20	\$ 3,835,821.91	



Dawson County Board of Commissioners

Human Resources Department Monthly Report – July 2015

POSITION CONTROL

- Positions approved by BOC: 426
- # of filled F/R Positions: 255
- # of filled F/T Positions: 0
- # of filled Grant Funded Positions: 8
- # of filled P/R Positions: 51
- # of filled P/T Seasonal Positions: 25
- # of Supplemental Positions: 38
- # of Vacant Positions: 14
- #of Frozen Positions: 35
- % of Budgeted/Actual Positions: 88%

ADDITIONAL INFORMATION

- FMLA/LOA tracking: 7
- WC and/or P & L Claims filed: 8
- Unemployment Claims received: 1
- Performance Evaluations received: 10
- Payroll/Benefit changes keyed: 163

HIGHLIGHTS

Positions Advertised/ Posted: 1

Applications Received: 4

New Hires added into system: 5

- Joshua Kanan- Emergency Services
- Stephen Sears- Emergency Services
- Tyler Thurmond- Emergency Services
- Patricia Baer- Sheriff's Office (E911)
- William Cain- Senior Center

Terminations Processed: 4

- Christopher DeLong- Emergency Services
- Cindy Webber- Human Resources
- Jonathan Atwell- Public Works
- Tom Quintrell- Senior Center

Additional Highlights for June

- Notified all county employees of new online classes that became available from Local Government Risk Management Services (LGRMS)
- Installed a training computer in Human Resources for employees to use for online training and benefits selection
- Processed 74 payroll changes for Sheriff's Office employees



Dawson County Board of Commissioners

Information Technology – July 2015

- **Calls for Service: 122**
 - **Service Calls Completed: 122**
 - **Average Response Time: 36 minutes**
 - **Windstream visits: 0**
-
- **Calls down due to vacations and holiday**
 - **Planned power outage for Sheriff's office to check generators/battery back-ups**
 - **Various outages during the month due to storms**



Dawson County Board of Commissioners

Margie Weaver Senior Center Monthly Report – July 2015

SENIOR CENTER

- **Home Delivered Meals Served**
 - June 2015: 1,735 down 14% compared to same month last year
 - YTD 2015: 11,701 up 1% compared to last year
- **Congregate Meals Served**
 - June 2015: 491 up 8% compared to same month last year
 - YTD 2015: 3,138 up 7% compared to last year
- **Physical Activity Participation**(Tai Chi, Silver Sneakers, individual fitness)
 - June 2015: 669 up 26% compared to same month last year
 - YTD 2015: 2,281 up 2% compared to last year
- **Lifestyle Management Participation**(art, bridge, bingo, awareness, prevention)
 - June 2015: 227 down 16% compared to same month last year
 - YTD 2015: 1,644 up 14% compared to last year

HIGHLIGHTS

July Events:

- “The Summer Cookout” was held at the pavilion at Veterans Park on July 1st. Senior Center Clients enjoyed hotdogs, hamburgers, watermelon and cake. Manager Cindy Campbell came and visited with the clients and enjoyed lunch.
- Senior Center Clients got to take a trip to Jamore Farms on July 29th; clients were able to purchase all kinds of fresh fruits and vegetables.
- Senior Center Staff began registering clients for the annual Farmer’s Market to be held at the center on August 11th. All eligible participants will be able to receive free fruits and vegetables.
- Senior Center kitchen received a score of 99 on the Health Departments Food Inspection Report.
- Water Aerobic classes continue through the month on M/W/F; Silver Sneakers classes on T/T.
- Bible Study on First Tuesday and every Thursday; Art/Jewelry Classes on Thursday and Friday.

Special Dates Coming Soon:

- August 4: Chestatee Regional Hospital Nurses Visit
- August 7: Birthday Celebration & Movie
- August 3, 10, 17, 24, 31: BINGO
- August 11: Farmer’s Market
- August 14, 21, 28: Movie and Snack
- August 18: Dollar Holler Fun and Snack
- August 26: Bucket List Trip
- August 5, 19: Wal-Mart
- August 12: Dollar General
- August 25: Dairy Queen

TRANSIT

- **DOT Trips Provided**
 - June 2015: 366 up 14% compared to same month last year (additional rides from picking students up from home and taking them to and from Next Generation Clubhouse)
 - YTD 2015: 1,951 down 1% compared to last year
- **Senior Trips Provided**
 - June 2015: 690 up 14% compared to same month last year
 - YTD 2015: 4,380 up 19% compared to last year
- **# of Miles**
 - June 2015: 8,159 up 8% compared to same month last year
 - YTD 2015: 51,527 7% change compared to last year
- **Gallons of Fuel**
 - June 2015: 1,011 up 11% compared to same month last year
 - YTD 2015: 6,212 up 4% compared to last year



Dawson County Board of Commissioners

Marshal Monthly Report – July 2015

- **Alcohol License Establishment Inspections: 0**
- **Alcohol Pouring Permits Issued: 21**
- **Animal Control Calls Handled: 160**
- **Animal Bites to Human investigated: 3**
 - 3 Quarantined – All Passed
- **Animals Taken to DC Humane Society: 55**
- **Dangerous Dog Classification: 0**
- **Citations Issued: 0**
- **Complaint Calls/In Field Visits: 75**
- **Erosion Site Visits: 1**
- **E-911 Addresses Issued: 12**
- **Non-conforming Signs Removed: 90**

HIGHLIGHTS

Staff Training:

- Sgt. Ken Moss cross-trained 50 hours with Jason Holbrook on building inspections.
- Sgt. Ken Moss continues to cross-train and study for residential building inspector certification.



Dawson County Board of Commissioners

Parks and Recreation Monthly Report - July 2015

- **Youth Sports Participants**
 - July 2015: 808 up 59% compared to same month last year
 - YTD 2015: 5800 up 15% compared to last year
- **Facility Rentals/Bookings/Scheduled Uses:**
 - July 2015: 1587 up 2% compared to same month last year
 - YTD 2015: 8124 down 9% compared to last year
- **Adult and Youth Wellness and Specialty Program Participation:**
 - July 2015: 2663 up 93% compared to same month last year, pool swimmers and WHP guest numbers now being tracked
 - YTD 2015: 14,353 up 75% compared to last year, increase due to specialty events, tournaments, outdoor movie and the addition of tracking swimmers and WHP guests
- **Total Customers Served:**
 - July 2015: 5058 up 50% compared to same month last year
 - YTD 2015: 28,695 up 45% compared to last year due to additional tracking of swimmers and WHP guest

HIGHLIGHTS

Park Special Events:

- “Summer in the Sun” free community swim hosted by Cornerstone Church was held every Wednesday night in June and July. An estimated 150 people attended the free community event each Wednesday.
- Seamless Summer Feeding Program continued throughout the month of July. An estimated 50 meals were served per day at RCP. The program ended July 24th.

Park Projects:

- Hydro seeding soccer fields at RCP was completed and daily hand watering continues. Preliminary results are good.
- All canopy safety netting was installed at RCP fields 9-12
- Painting began on the Rec center at RCP. The project is expected to take up to 4 weeks to complete.

Rock Creek Park	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	totals
Tv Room	7	3	8	12	6	29	26						
Classroom	14	7	13	11	7	25	22						
Community Room	41	36	48	51	58	68	49						
Gyms	190	158	124	140	164	205	180						
Small Pav.	2	0	10	11	16	30	35						
Large Pav.	2	0	8	7	12	12	10						
Fields 7-16	15	10	150	140	128	152	105						
Soccer Fields	35	25	250	240	225	65	0						
Tennis Courts	15	5	25	20	15	20	25						
Weight Room	409	385	394	410	452	426	435						
Other	15	15	15	15	15	15	15						
Veteran's Memorial Park													
Gym	85	50	32	45	42	65	60						
Small Pav.	0	0	4	6	4	6	7						
Large Pav.	0	0	3	6	5	5	6						
Pool	0	0	0	0	45	116	122						
Fields 1-6	0	0	85	70	60	65	40						
Football Field	0	0	12	0	0	0							
Other	15	15	15	15	15	15	15						
Track/Walking Trail	500	500	500	500	500	500	500						
Pool opened for summer					521	2253	1841						
T-Ball Participants	37	124	124	124	124	0	19						
BB Participants	68	260	258	258	258	50	33						
Adult League	0	0	75	270	270	270	220						
Basketball	265	265	0	0	0	0	0						
Football	0	0	0	12	154	157	156						
Cheer	0	0	0	0	68	68	67						
Wrestling	19	0	0	0	0	0	0						
Track	15	42	43	43	43	0	0						
Travel	168	153	165	165	190	190	190						
Instructional League	0	71	75	75	75	0	0						
Softball	0	124	124	124	124	50	8						
Soccer	221	245	245	245	275	280	280						
Swim Team	55	55	55	55	55	55	55						
Tournament Participation						204	0						
** Soccer Fields closed the month of July for repair													

Monthly Report Totals - 2015

Activity	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total
All Sports Day Camp I	-	-	-	-	-	31	-	-	-	-	-	-	31
All Sports Day Camp II	-	-	-	-	-	42	-	-	-	-	-	-	42
Basketball Lessons	-	-	7	6	19	11						-	43
Basketball Pre-Try Out Prep Camp	-	-	-	-	-	-		-	-		-	-	0
Battle of the Best Relay for Life Fundraiser	-	792	-	-	-	-	-	-	-	-	-	-	792
Boot Camp	0	0	0	0	0	0							0
Breakfast with Santa	-	-	-	-	-	-	-	-	-	-	-		0
Camp of Ballers	-	-	-	-	-	-	-	-	-	-	-	-	0
Cheerleading Camp	-	-	-	-	-	-		-	-	-	-	-	0
Community Egg Hunt	-	-	-	2,000	-	-	-	-	-	-	-	-	2,000
Dance	49	-	49	49	49	-	-	-					196
Dance Camp	-	-	-	-	-	20	-	-	-	-	-	-	20
Guard Prep Camp	-	-	-	-	-	-		-	-	-	-	-	0
Lady Tigers Fundamental Basketball Camp (girls)	-	-	-	-	-	40	-	-	-	-	-	-	40
Movies in the Park	-	-	-	-	-	650	-		-	-	-	-	650
Pool Swimmers	-	-	-	-		2,253				-	-	-	2,253
Rotary Day	-	-	-	-	600	-	-	-	-	-	-	-	600
Sandy & His Dad's Basketball Camp	-	-	-	-	-	24		-	-	-	-	-	24
SilverSplash	-	-	-	-	12	20			-	-	-	-	32
Speed & Footwork Camp	-	-	-	-	-	-	-	-	-	-	-	-	0
Spring Sports Opening Day	-	-	2,500	-	-	-	-	-	-	-	-	-	2,500
Swim Lessons	-	-	-	-	-	41	-	-	-	-	-	-	41
Tai Chi / Kung Fu	2	2	1	3	3	3							14
Tennis Lessons	3	2	2	2	0	1							10
Tigers Fundamental Basketball Camp (boys)	-	-	-	-	-	45	-	-	-	-	-	-	45
Trunk or Treat	-	-	-	-	-	-	-	-	-	-	-	-	0
UFA Soccer Camp	-	-	-	-	-	24	-	-	-	-	-	-	24
War Hill Park Guests	-	-				682							682
Water Aerobics	-	-	-	-	-	-		-	-	-	-	-	0
Yoga	12	11	15	13	5	7							63
Zumba	19	26	25	27	26	26							149

85 833 2,599 2,100 714 3,920 0 0 0 0 0 0 0 10,251



Dawson County Board of Commissioners

Planning and Development Monthly Report – July 2015

- **Building permits Issued**
 - July 2015: 40 up 5%
 - YTD 2015: 244 up 24%
- **Business Licenses Issued:**
 - July 2015: 147 down 3%
 - YTD 2015: 1,020 down 2%
- **Total Building Inspections Completed:**
 - July 2015: 263 down 24%
 - YTD 2015: 1967 up 15%
- **Variances/Zonings Processed:**
 - July 2015: 3 flat
 - YTD 2015: 25 down 9%
- **Plats Reviewed:**
 - July 2015: 8 flat
 - YTD 2015: 52 down 4%

HIGHLIGHTS

Planning Projects:

- Stormwater staff is working with Moreland Altobelli Associates, Inc. on phase 1 of the MS4 project. EPD has submitted additional comments for the fourth time and we are in the process of addressing those.
- Staff continues to monitor the GMRC regional aerial photography project. The photography has been collected and they are in the processing phase of the project. Staff has sent LiDAR topography data to Photoscience per their request to assist in the processing of the regional project. Project completion is expected for October 2015.
- GATEway Grant landscape plan and maintenance agreement were submitted on July 13, 2015 for approval.
- Collected research of hookah bar ordinance requirements in other municipalities. Will send summary to County Manager.
- Researching bond ordinance/abandoned commercial property requirements in other municipalities.

Newly Licensed Businesses:

- 4 Commercial based businesses
- 2 Home based businesses

Highlights of plans for upcoming month:

- August Planning Commission Items: two variance cases (Bethel Baptist Church: vary from Buffer, Landscape, and Tree Ordinance; Skytel Contractors (Grant Road): vary from Buffer, Landscape, and Tree Ordinance and GA 400 Corridor architectural requirements) and one rezoning case (Bobby Wallace (Dixieland Stables) rezoning from R-A to C-HB for 2839 Grizzle Road for proposed event center).
- Upcoming Plan Review Meetings:
 - Revised Site Plans submitted for Dawson Crossroads, no plan review meeting is required
- Director Burton and Robbie Irvin will attend the August 5th North Georgia Water Resources Partnership meeting to be held at Etowah Water and Sewer Authority's office.
- Director Burton and Niki McCall will attend a meeting August 12th at Sawnee EMC (Cumming office) concerning Georgia's new solar financing law and the increased installation and interconnection of solar panels to the electric grid.
- Director Burton will attend the first Leadership Dawson class on August 19th.
- Director Burton will attend the first Georgia Academy Economic Development class on August 27th to be held in Clarkesville.

Dawson County

July 2015

New Business Licensing

Dawson County has four (4) new Commercial Businesses that have opened this month.

- 1.** Christopher & Banks – Retail Womens Clothing
800 Highway 400 South, Suite 240
- 2.** Go Green Destruction Services - Office
300 Old Dawson Village Road, Suite 220
- 3.** North Georgia Family Eye Group – Medical Office
5983 Highway 53 East
- 4.** Moohan Martial Arts of Dawsonville – Martial Arts Studio
66 South 400 Center Lane, Suite 235

Home Based Business has two (2) new locations and Home Office Business Licenses.

- 1.** H2O Whoa – Pressure Washing
199 Fairfax Court
- 2.** Mikel Kollar – Handyman Services
3237 Bailey Waters Road



Dawson County Board of Commissioners

Public Affairs Monthly Report – July 2015

Website Activity

- Page Views: 77,540
 - 5% decrease from previous year; 3% increase from previous month
- Unique Visitors: 12,473
 - 7% increase from previous year; 0% increase from previous month

Social Media

- Contacts/Fans: 1,017 (Facebook)
 - 45% increase from previous year; 3% increase from previous month
- Contacts/Followers: 91 (Twitter)
 - 6% increase from previous month

Citizen Care: (Work Requests)

- Work Request Calls: 9
- Emails: 3
- Walk-ins: 2

HIGHLIGHTS

Keep Dawson County Beautiful

- Registered Dawson County Rivers Alive event – Saturday, October 10, 2015
- Submitted Annual Report to Keep America Beautiful

Highlights of plans for upcoming month:

- Organize details and advertising for Rivers Alive Clean-up and Great Dawson Clean-up



Dawson County Board of Commissioners

Public Works Monthly Report – July 2015

ROADS:

- Work Orders - 63
- Mowing – 77 miles
- Gravel – 702.51 tons
- Asphalt Patching – 51 tons

ENGINEERING:

- Debris Clean-Up
 - FEMA documentation is 95% complete.
- Trail Enhancement Grant Project
 - Moreland has requested the Categorical Exclusion Documentation be revised (2nd revision request). AMEC has revised and resubmitted to Moreland for GDOT submission.
 - “Notice of Location and Design Approval” has been completed and is awaiting BOC approval. Moreland has requested additional public notification of the project and has requested that the Notice be placed in Dawson County’s legal organ.
 - Real property acquisition is pending. Awaiting approval from BOC.
- Off-System Road Striping Project
 - Final reimbursement payment received from GDOT. Final payment (retainage) to Parker Markings is awaiting approval.
- Road Estimations / Budgets
 - Estimations for the re-paving of Gordon Moss Road, Burt Creek Road, Elliott Court, and Brook Wood Drive (East & West) have been completed

TRANSFER STATION:

- Solid Waste – 328.58 tons
- Recycling – 22.12 tons
- Recycling scrap metal – 12.87 tons

FLEET:

- Repair requests: 67

FACILITIES:

- Repair requests - 76
- Community Service Workers - 14

Backup material for agenda item:


7. County Attorney Report

Fox, Chandler, Homans, Hicks & McKinnon, L.L.P.

Memorandum

To: Dawson County Board of Commissioners

Date: August 12, 2015

From: Joey Homans 

Re: County Attorney Report

1. Roundabout Support Letters. I am providing you the executed Roundabout Support Letters for the roundabouts at Hwy. 9 and Dawson Forest Road and Hwy. 52 and Hwy. 183. These support letters from DOT contain the specific language that DOT will work with Dawson County on the layout and design of the lighting system.
2. Tax Appeal-Tri-Mark 400, LLC. Tri-Mark 400, LLC appealed five (5) parcels adjacent to Hwy. 400. The taxpayer agreed to settle the appeal the morning the case was called for trial on August 10. No 2014 cases remain pending in Superior Court.
3. Georgia Transmission Corporation Proposed Easement. Georgia Transmission Corporation submitted a proposed easement agreement for the location of an electric transmission line and facilities and electric distribution lines and facilities along Lumpkin Campground Road near the Blanchard Project. I am reviewing the proposed agreement and location. I will forward the specific information to you after I have an opportunity to review the proposal. This matter will be placed on an agenda for your consideration.
4. Carlisle Road. All parcels have been acquired and litigation concluded, except the Whitmire Estate parcel. We encountered delays because of disputes involving the estate and who is lawfully entitled to assert claims. Joan Samples passed away, and the matter has been continued so proper parties may participate. I met with Dawson Whitmire and Sue Wells on August 12. We reached a tentative agreement with Dawson and Sue, and I will file a motion referencing the agreement, which will result in Florence Hughes being required to assert her claim. Thereafter, I believe the Judge will direct who may assert a claim or enter a final order.

Joey

DEPARTMENT OF TRANSPORTATION
STATE OF GEORGIA

INDICATION OF ROUNDABOUT SUPPORT

Georgia Department of Transportation
Office of Design Policy & Support
One Georgia Center ~ 26th Floor
600 West Peachtree Street, NW
Atlanta, Georgia 30308
ATTN: Walt Taylor, Design Group Manager

Location

Dawson County supports the consideration of a roundabout at the location specified below.

Description: SR 9 @ CR 194/CR 252 Dawson Forest Road

State/County Route Numbers: (see above)

Project: P.I. No. 0013682

Associated Conditions

The undersigned agrees to participate in the following maintenance of the intersection in the event that the roundabout is selected as the preferred concept alternative:

- The full and entire cost to energize the lighting system installed and to provide for the operation/maintenance thereof. The Department will work with Dawson County on the layout and design.

We agree to participate in a formal *Local Government Lighting Project Agreement* during the preliminary design phase. This indication of support is submitted and all the conditions are hereby agreed to. The undersigned are duly authorized to execute this agreement.

Attest:

Danielle Vanbraugh
County Clerk

This 4th day of June, 2015

By:

Title:

Mike Berg
Chairman

DEPARTMENT OF TRANSPORTATION
STATE OF GEORGIA

INDICATION OF ROUNDABOUT SUPPORT

Georgia Department of Transportation
Office of Design Policy & Support
One Georgia Center ~ 26th Floor
600 West Peachtree Street, NW
Atlanta, Georgia 30308
ATTN: Walt Taylor, Design Group Manager

Location

Dawson County supports the consideration of a roundabout at the location specified below.

Description: SR 52 relocation @ SR 183 extension

State/County Route Numbers: [see above]

Project: STP00-0000-00(315) Dawson County P.I. No. 0000315

Associated Conditions

The undersigned agrees to participate in the following maintenance of the intersection in the event that the roundabout is selected as the preferred concept alternative:

- The full and entire cost to energize the lighting system installed and to provide for the operation/maintenance thereof. The Department will work with Dawson County on the layout and design.

We agree to participate in a formal *Local Government Lighting Project Agreement* during the preliminary design phase. This indication of support is submitted and all the conditions are hereby agreed to. The undersigned are duly authorized to execute this agreement.

Attest:

Danielle Yarbrough
County Clerk

This 4th day of June, 2015

By:

Title:

Mike Ben
Chairman