DAWSON COUNTY BOARD OF COMMISSIONERS VOTING SESSION AGENDA - THURSDAY, JUNE 16, 2016 DAWSON COUNTY GOVERNMENT CENTER ASSEMBLY ROOM 6:00 PM

- A. ROLL CALL
- **B. OPENING PRESENTATION**
- C. INVOCATION
- D. PLEDGE OF ALLEGIANCE
- E. ANNOUNCEMENTS
- F. APPROVAL OF MINUTES

Minutes of the Voting Session held on June 2, 2016

- G. APPROVAL OF AGENDA
- H. PUBLIC COMMENT (3 minute limit/person 15 minutes maximum)
- I. ALCOHOL LICENSE
- J. ZONING
 - 1. ZA 16-02- Dawson Forest Developer, LLC has made a request for a Special Use Permit on behalf of PetSmart, Land Use Resolution, Article IV, Section 121-101.d for proposed use. The property is located at TMP 114-031. The property is zoned C-PCD (Commercial Planned Comprehensive Development)
- K. PUBLIC HEARING
- L. UNFINISHED BUSINESS
- M. NEW BUSINESS
 - 1. Consideration of Public Defender Request for Additional Funds
 - 2. Consideration of Bid #278-16 IFB Ford Vehicles for Dawson County Government and Bid #279-16 IFB Dodge Vehicles for Dawson County Government To view solicitation documents click
 - Ford
 - Dodge
 - 3. Consideration of FY17 Legacy Link Contract
 - 4. Consideration of SR 400/SR 53 Street Lighting Agreement
 - 5. Consideration of Hidden Horizons Subdivision Lot 33 Gift for Drainage Easement
 - 6. Consideration of Board Appointments:
 - a. Dawson County Library Board of Trustees
 - i. Tom Harter- Replacing Donna Weaver (Term: June 2016 through June 2018)

- b. Department of Family and Children Services (DFCS)
 - i. Joan Gilleland (Term: July 2016 through June 2021)
- c. Board of Behaviorial Health & Developmental Disabilities
 - i. Lori Grant- *Replacing Kim Bennett* (Term: June 2016 through June 2017)
- 7. Consideration of Georgia Transmission Corporation Easement for Right-of- Way Agreement

N. ADJOURNMENT

O. PUBLIC COMMENT

Kimberly Boim

Backup material for agenda item:

Minutes of the Voting Session held on June 2, 2016

DAWSON COUNTY BOARD OF COMMISSIONERS VOTING SESSION MINUTES – JUNE 2, 2016

DAWSON COUNTY GOVERNMENT CENTER ASSEMBLY ROOM 25 JUSTICE WAY, DAWSONVILLE

6:00PM

ROLL CALL: Those present were Chairman Berg; Commissioner Fausett, District 1; Commissioner Swafford, District 2; Commissioner Hamby, District 3; County Attorney Homans; County Manager Dowling; County Clerk Yarbrough and interested citizens of Dawson County. Commissioner Nix was not present.

OPENING PRESENTATION: None

INVOCATION: Chairman Berg

PLEDGE OF ALLEGIANCE: Chairman Berg

ANNOUNCEMENTS: None

APPROVAL OF MINUTES:

Motion passed unanimously to approve the minutes from the Voting Session held on May 19, 2016. Fausett/Swafford

APPROVAL OF THE AGENDA:

Motion passed unanimously to approve the agenda as written. Hamby/Swafford

PUBLIC COMMENT:

None

ALCOHOL LICENSE HEARING:

None

ZONING:

None

PUBLIC HEARING:

None

UNFINISHED BUSINESS:

None

NEW BUSINESS:

<u>Consideration of Request to grant the Dawson County Civitan Club space at Veterans Memorial</u> <u>Park to donate and install inclusive playground equipment</u>

Motion passed unanimously to approve the request to grant the Dawson County Civitan Club space at Veterans Memorial park to donate and install inclusive playground equipment. Hamby/Fausett

Consideration of Bid #275-16 IFB Dawson Forest Road Rehabilitation

Motion passed unanimously to award Bid #275-16 IFB Dawson Forest Road Rehabilitation to the most responsive, responsible bidder, Blount Construction Company, Inc. from Marietta, Georgia for full-depth reclamation services on Dawson Forest Road for a total expenditure of \$2,367,486.50 from SPLOST VI funds. Swafford/Hamby

Consideration of Bid #276-16 IFB Dawson Forest Road Pipe Rehabilitation

Motion passed unanimously to award Bid #276-16 IFB Dawson Forest Road Pipe Rehabilitation to the most responsive, responsible bidder, IPR Southeast, LLC. from Stone Mountain, Georgia for pipe rehabilitation services on Dawson Forest Road for a total expenditure of \$143,000.00 from SPLOST VI funds. Hamby/Fausett

Consideration of 2016 Local Emergency Operations Plan Update

Motion passed unanimously to approve the 2016 Local Emergency Operations Plan Update as submitted. Hamby/Swafford

<u>Consideration of proposed Memorandum of Agreement between Lanier Technical College and the Dawson County Board of Commissioners</u>

Motion passed unanimously to approve the proposed Memorandum of Agreement between Lanier Technical College and the Dawson County Board of Commissioners. Fausett/Hamby

Consideration of proposed Memorandum of Understanding between Northeast Georgia Medical Center and the Dawson County Board of Commissioners regarding data sharing for the purpose of attempting to improve outcomes for patients who suffer sudden cardiac arrest.

Motion passed unanimously to approve the proposed Memorandum of Understanding between Northeast Georgia Medical Center and the Dawson County Board of Commissioners regarding data sharing for the purpose of attempting to improve outcomes for patients who suffer sudden cardiac arrest. Hamby/Swafford

Consideration of proposed Memorandum of Understanding between the City of Dawsonville and the Dawson County Board of Commissioners for Domestic Water Fire Protection

Motion passed unanimously to approve the Memorandum of Understanding between the City of Dawsonville and the Dawson County Board of Commissioners for Domestic Water Fire Protection Inspection. Hamby/Fausett

Consideration of Approval of Courthouse Canopy Final Revisions

Motion passed unanimously to approve the Courthouse Canopy Final Revisions. Swafford/Hamby

ADJOURNMENT:

|--|

| <u>APPROVE</u> : | ATTEST: |
|---------------------|----------------------------------|
| Mike Berg, Chairman | Danielle Yarbrough, County Clerk |

Backup material for agenda item:

1. ZA 16-02- Dawson Forest Developer, LLC has made a request for a Special Use Permit on behalf of PetSmart, Land Use Resolution, Article IV, Section 121-101.d for proposed use. The property is located at TMP 114-031. The property is zoned C-PCD (Commercial Planned Comprehensive Development)

DAWSON COUNTY REZONING APPLICATION

| ***This portion to be completed by Zoning Administrator*** | | | | | | |
|--|--|--|--|--|--|--|
| ZA 16-02 Tax Map & Parcel # (TMP): 14-031 | | | | | | |
| Submittal Date: 4/7/2016 Time: 1:52 am/pm Received by: PB (staff initials) Fees Assessed: 42500 00 Commission District: | | | | | | |
| Planning Commission Meeting Date: MAY 17, Zolb | | | | | | |
| Board of Commissioners Meeting Date: JUNE 16, 2016 | | | | | | |
| i i | | | | | | |
| APPLICANT INFORMATION (or Authorized Representative) | | | | | | |
| Printed Name:Dawson Forest Developer, LLC | | | | | | |
| Address: 5269 Buford Hwy, Atlanta, GA 30340 | | | | | | |
| Phone: Listed / Unlist | | | | | | |
| Notice: If applicant is other than owner, enclosed Property Owner Authorization form must be completed. | | | | | | |
| I haveX/have not participated in a Pre-application meeting with Planning Staff. | | | | | | |
| If not, I agree /disagree to schedule a meeting the week following the submittal deadline. | | | | | | |
| Meeting Date: May 17 / June 16 Applicant Signature: | | | | | | |
| PROPERTY OWNER/PROPERTY INFORMATION | | | | | | |
| Name: _Dawson Forest Developer, LLC | | | | | | |
| Street Address of Property being rezoned: 1173 Highway 400 South, Dawsonville, GA 30534 | | | | | | |
| Rezoning from:n/ato: _n/a Total acreage being rezoned: _n/a | | | | | | |
| Directions to Property: southeast corner of Georgia Hwy 400 and Dawson Forest Rd. | | | | | | |
| | | | | | | |

| Subdivision Name (if applicable): Lot(s) #: Lot(s) #: |
|---|
| Current Use of Property:new retail strip shopping center |
| Any prior rezoning requests for property? Yes if yes, please provide rezoning case #: ZA |
| ***Please refer to Dawson County's Georgia 400 Corridor Guidelines and Maps to answer the following: |
| Does the plan lie within the Georgia 400 Corridor? Yes (yes/no) |
| If yes, what section? South |
| SURROUNDING PROPERTY ZONING CLASSIFICATION: |
| North South East West |
| Access to the development will be provided from: Road Name: GA Hwy 400 and Dawson Forest RdType of Surface: asphalt paving |
| REQUESTED ACTION & DETAILS OF PROPOSED USE |
| [] Rezoning to:n/a |
| Proposed Use: pet sales and supplies, and services, including grooming, care, and boarding |
| Existing Utilities: [] Water [] Sewer [] Gas [] Electric |
| Proposed Utilities: [X] Water [X] Sewer [X] Gas [X] Electric |
| RESIDENTIAL this section is n/a |
| No. of Lots: Minimum Lot Size:(acres) No. of Units: |
| Minimum Heated Floor Area: sq. ft. Density/Acre: |
| Type: [] Apartments [] Condominiums [] Townhomes [] Single-family [] Other |
| Is an Amenity Area proposed:; if yes, what? |
| COMMERCIAL & INDUSTRIAL |
| Building area: 18,068 sf No. of Parking Spaces: |

| ZA | 14-02 | |
|----|-------|--|
| LA | VY | |

TMP#: 114-031

List of Adjacent Property Owners

It is the responsibility of the Applicant to provide a list of adjacent property owners. This list must include the name and mailing address of anyone who has property touching your property or who has property directly across the street from your property.

**Please note this information should be obtained using the Tax Map & Parcel (TMP) listing for any parcel(s) adjoining or adjacent to the parcel where a variance or rezone is being requested.

| | <u>Name</u> <u>Address</u> |
|----------------|-------------------------------------|
| TMP_114_010 | 1, |
| TMP114 009 001 | · 2 |
| | 3 |
| TMP_114_006 | 4 |
| | 5 |
| TMP_114_012 | 6 |
| | 57 |
| | 8 |
| TMP115 002 002 | 29 |
| TMP_115 127 | 10 |
| TMP106 075 004 | 411 |
| TMP 106 075 00 | 112 |
| TMP114 024 00 | 1 13, |
| TMP 107 318 | 14 |
| TMP_114_030 | 15, |
| 114 004 | Use additional sheets if necessary. |

NOTICE OF RESIDENTIAL EXURBAN/AGRICULTURAL DISTRICT (R-A) ADJACENCY

Agricultural districts include uses of land primarily for active farming activities and result in odors, noise, dust and other effects, which may not be compatible with adjacent development. Future abutting developers in non RA land use districts shall be provided with this "Notice of RA Adjacency" prior to administrative action on either the land use district or the issuance of a building or occupancy permit.

Prior to administrative action the applicant shall be required to sign this waiver which indicates that the applicant understands that a use is ongoing adjacent to his use which will produce odors, noise, dust and other effects which may not be compatible with the applicant's development. Nevertheless, understanding the effects of the adjacent RA use, the applicant agrees by executing this form to waive any objection to those effects and understands that his district change and/or his permits are issued and processed in reliance on his agreement not to bring any action asserting that the adjacent uses in the RA district constitute a nuisance) against local governments and adjoining landowners whose property is located in an RA district.

This notice and acknowledgement shall be public record.

Applicant Printed Name: Tommy Tollman

Application Number: ZA 10/02

Date Signed: 46/20/6

Sworn and subscribed before me

this 4 day of April , 20 14.

Notary Public

My Commission Expires: January 27, 2017

FULTON COUNTY, GEORGIA



LETTER OF INTENT SPECIAL USE PERMIT

Members of the Planning Commission: Members of the Board of Commissioners:

Dawson Forest Developer, LLC, has concluded lease negotiations with PetSmart, Inc., contingent upon receipt of Special Use permit, to be the junior anchor at the new Dawson Crossroads Shopping Center located at the southeast corner of the intersection of GA Hwy 400 and Dawson Forest Rd. With regard to C-PCD Sec 121-101 – C-CB (1) d, therefore, this letter of intent is to inform you of the landlord's application for a Special Use Permit as pertaining to the tenant's day-to-day activities.

PetSmart currently operates approximately 1,300 stores in North America and employs over 40,000 associates. Founded in 1987, PetSmart is the leading worldwide operator of retail stores specializing in the sale of small pets, pet food, supplies, accessories, veterinary care, pet grooming, training, and boarding services.

The PetSmart store is to be comprised of retail sales area with accessory uses to include a grooming facility, pet adoption area, and a training area. The remaining area of the store is for offices, storage, and facility support.

Respectfully submitted,

Tommy Tillman

Construction Manager and Authorized Agent

Dawson Forest Developer, LLC

and its parent company

Halpern Enterprises, Inc.



September 21, 2015

Tommy Tillman Halpern Enterprises, Inc. 5269 Buford Highway Atlanta, GA 30340

Re:

Potable Water & Sanitary Sewer Availability

TMP: 114-031

13th District, 1st Section, South Half, LLs: 372, 406 & 407

Proposed Dawson Crossroads Development

Dear Mr. Tillman,

Regarding the property referenced above, capacity is available for potable water and sanitary sewer service. Water and sewer capacity must be purchased for the property based on the Authority's standards and formulas for the planned property use at the prevailing rate. The property developer and/or owner must fund all costs associated with extending and/or upgrading the existing infrastructure to service the property and future development. All infrastructure extensions and upgrades must be designed and built in accordance with the Authority's most recent specifications.

Please feel free to contact me at your convenience if any further information is needed.

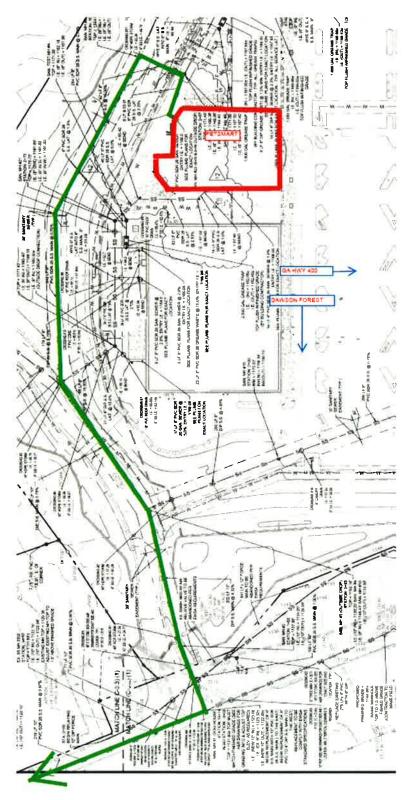
Sincerely,

John V. Cronan

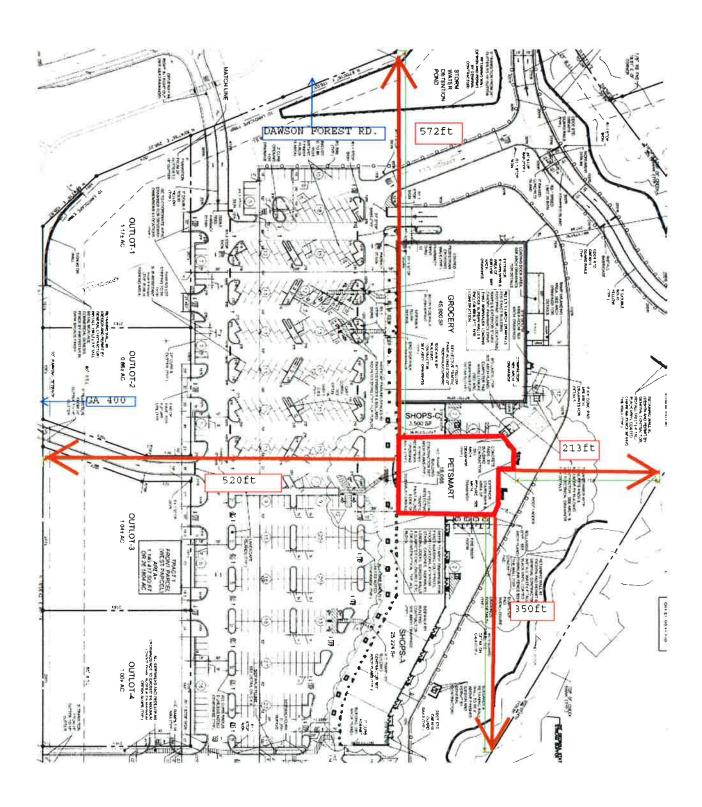
Systems Coordinator

Re sanitary sewer:

The graphic below shows in detail the manner by which sanitary sewer (green line) will exit PetSmart (bounded by red lines) and connect to existing facilities along Dawson Forest Rd.



This graphic shows PetSmart on the overall site plan and the distances from footprint to property lines. [GA 400 to left of page / Dawson Forest Rd. at top]



Printed: 11/23/2015 11:24:20 AM

Official Tax Receipt
Dawson County
25 Justice Way, Suite 1222
Dawsonville, GA 30534
--Online Receipt--

Phone: (706) 344-3520 Fax: (706) 344-3522

| Trans No | Property ID / District Description | Original Due | Interest & Penalty | Prev Paid | Amount Due | Amount Paid | Transaction Balance |
|-------------|--|-----------------|-------------------------------------|-----------|-------------|-------------|----------------------------------|
| 2015 - 3549 | 114 031 / 001 LL 372,406,407 LD 13-S FMV: \$5,561,715.00 | \$46,677.03 | \$0.00 Fees: \$0.00 \$0.00 | | \$46,677.03 | | \$0.00 Current Due: \$0.00 |
| | Totals: | \$46,677.03 | \$0.00 | | \$46,677.03 | \$46,677.03 | \$0.00 |

Paid Date: 11/17/2015

Charge Amt: \$46,677.03

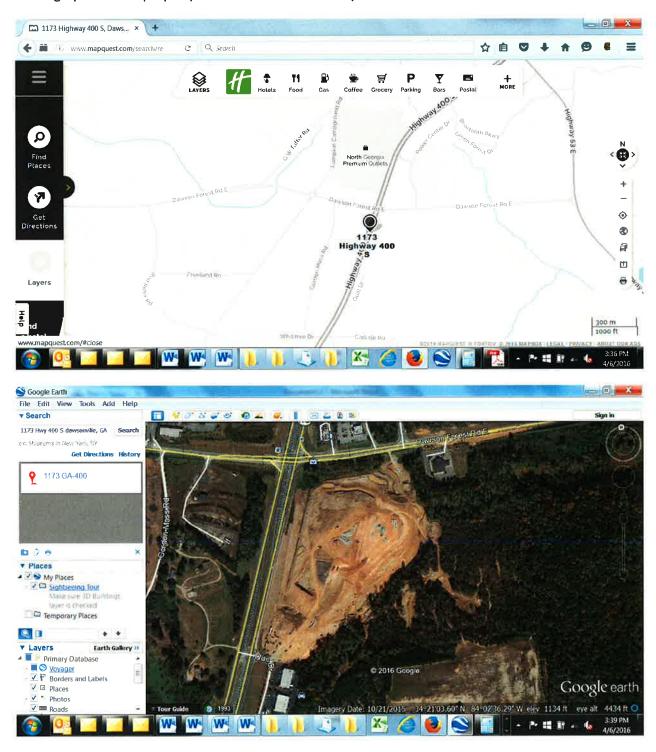
DAWSON FOREST OWNER LLC 5269 BUFORD HWY

ATLANTA, GA 30340



PetSmart Special Use Permit Application:

These graphics show property location of overall development



APPLICANT CERTIFICATION

I hereby request the action contained within this application relative to the property shown on the attached plats and site plan and further request that this item be placed on both the Planning Commission and Board of Commissioners agenda(s) for a public hearing.

I understand that the Planning & Development staff may either accept or reject my request upon review. My request will be rejected if all the necessary data is not presented.

I understand that I have the obligation to present all data necessary and required by statute to enable the Planning Commission and the Board of Commissioners to make an informed determination on my request. I will seek the advice of an attorney if I am not familiar with the zoning and land use requirements.

I understand that my request will be acted upon at the Planning Commission and Board of Commissioner hearings and that I am required to be present or to be represented by someone able to present all facts. I understand that failure to appear at a public hearing may result in the postponement or denial of my rezoning of special use application. I further understand that it is my responsibility to be aware of relevant public hearing dates and times regardless of notification from Dawson County.

Withdrawal of Application:

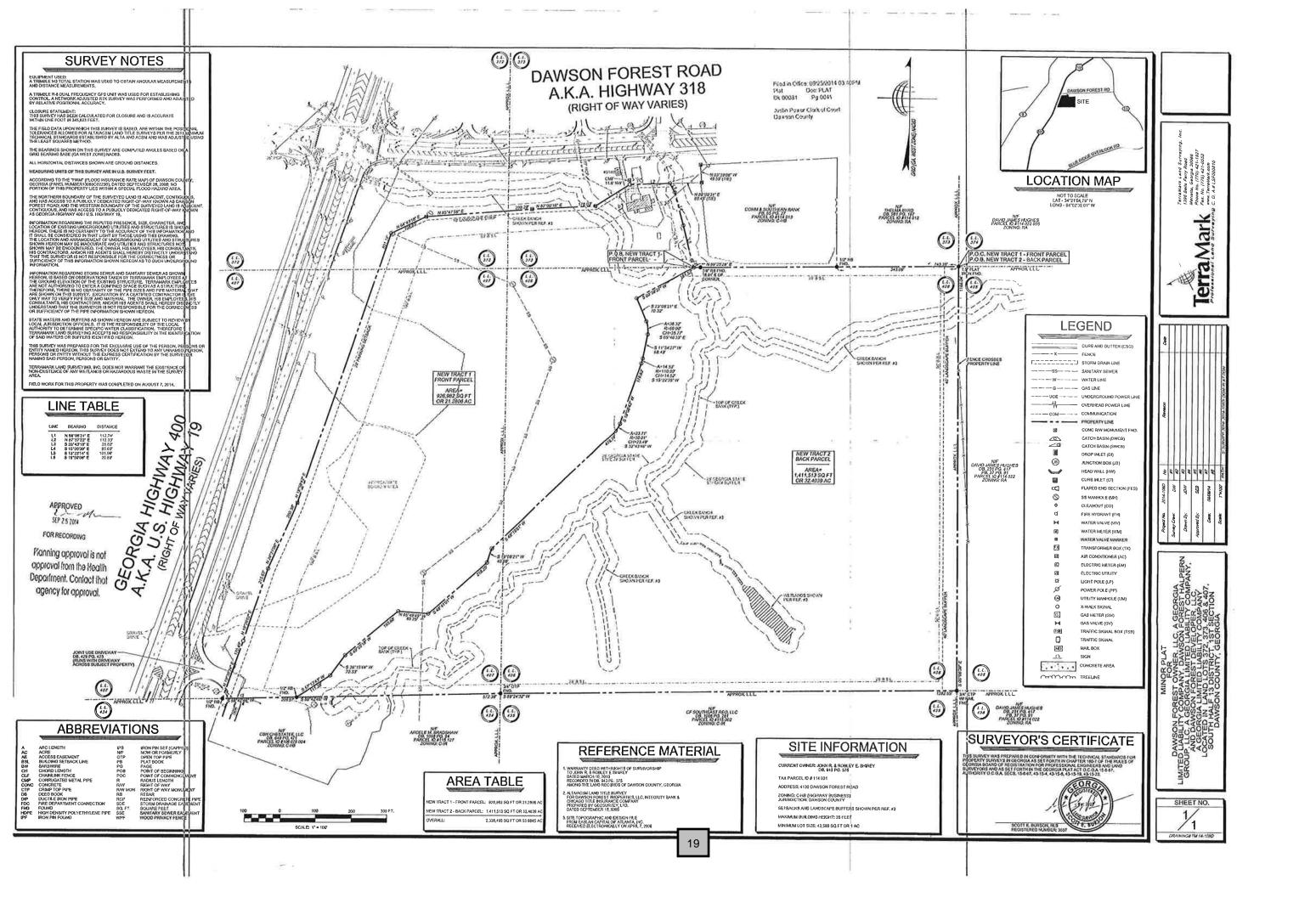
Withdrawals of any application may be accommodated within the Planning & Development Department if requested before the Planning Commission agenda is set. Therefore, withdrawals may not be made after ten (10) days prior to the scheduled Planning Commission meeting hearing, unless accompanied by written request stating specific reasons for withdrawal. This withdrawal request is to be published in the legal organ prior to the meeting. Following the written request and publication the Planning Commission will vote to remove the item from the agenda at the scheduled hearing. Please note that should the withdrawal be denied, the item will receive deliberation and public hearing with a decision by the Planning Commission. Further, the applicant is encouraged to be present at the hearing to substantiate reasons for withdrawal. Please note that no refund of application fees may be made unless directed by the Board of Commissioners.

7

PROPERTY OWNER AUTHORIZATION

| I/we, Dawson Forest Developer, LLC; William D. Brown | |
|--|---|
| that I/we own the property located at (fill in address | and/or tax map & parcel #): |
| 145 Forest Boulevard, Suite 300, Dawsonville, GA 30 | 534 |
| | |
| as shown in the tax maps and/or deed records of Dabe affected by this request. | wson County, Georgia, and which parcel will |
| The under signer below is authorized to make this application or reapplication affecting the same lar from the date of the last action by the Board of Con | that any rezone granted, and/or conditions or g upon the property regardless of ownership. application. The under signer is aware that no ad shall be acted upon within six (6) months amissioners. |
| Printed Name of applicant or agent:Tommy Tillma | 10 |
| Signature of applicant or agent: | Date: April 6, 2016 |
| ************ | |
| | |
| Printed Name of Owner(s): Dawson Forest Deve | |
| Signature of Owner(s): | Date: April 6, 2016 |
| Mailing address: c/o Halpern Enterprises, Inc. 5269 | витога нідпжау |
| City, State, Zip: Atlanta, GA 30340 | |
| Telephone Number: Listed 770.451.03 | 318 |
| kateidak | |
| Sworn and subscribed before me this day of April , 201 | DARA W TABB NOTARY PUBLIC MY COMMISSION EXPIRES JANUARY 27, 20 |
| Notary Public | FULTON COUNTY, GEORGIA |
| My Commission Expires: <u>January</u> 27,201? | {Notary Seal} |
| J | |

(The complete names of all owners must be listed; if the owner is a partnership, the names of all partners must be listed; if a joint venture, the names of all members must be listed. If a separate sheet is needed to list all names, please identify as applicant or owner and have the additional sheet notarized also.)



DAWSON COUNTY PLANNING COMMISSION MEMORANDUM

DATE: MAY 10, 2016

TO: DAWSON COUNTY PLANNING COMMISSION

FROM: RACHEL BURTON, PLANNING AND DEVELOPMENT DIRECTOR

MEETING: MAY 17, 2016 @ 6:00 P.M. – DAWSON COUNTY GOVERNMENT CENTER, ASSEMBLY

ROOM 2303

<u>CASE #:</u> ZA 16-02

APPLICANT: Dawson Forest Developer, LLC

STATUS OF APPLICANT: Owner

SITE LOCATION: 1173 Highway 400 South (TMP 114-031)

COMMISSION POST: 4

REQUESTED ACTION: Special Use Permit

PROPOSED USES: Commercial Retail

SURROUNDING ZONING

DISTRICTS: North – C-HB (Commercial Highway Business) & C-PCD (Commercial

Planned Comprehensive Development)

South – C-IR (Commercial Industrial Restricted)

East – RA (Residential Agriculture)

West - C-HB (Commercial Highway Business)

SURROUNDING LAND USES: North – Commercial Retail Property

South – Undeveloped Commercial Industrial Property

East – Undeveloped Residential Property West – Commercial Retail Property

FLUP CLASSIFICATION: Commercial Highway Business

SUBJECT PROPERTY

HISTORY: ZA 14-08 – rezoned from C-HB to C-PCD in 2014

VR 14-21 – variance for additional free standing sign on GA 400 in 2014

ZA 88-05 – rezoned from RA to C-HB in 1988 ZA 87-12 – rezoned from RA to C-HB in 1987 ZA 87-08 – rezoned from RA to RMHT in 1987

ACCESS: Highway 400 and Dawson Forest Road

ANALYSIS AND COMMENTS:

The subject property consists of approximately 53.64 acres (TMP 114-031). The subject property is currently zoned C-PCD. Adjacent properties are residential agriculture and commercial highway/commercial industrial business.

20

The 2033 Comprehensive Plan Future Land Use Map recommends the property be Commercial Highway Business.

The applicant has notified Dawson County in the letter of intent that he intends to open a PetSmart store to include the sale of pet food, pet supplies, live animals, pet grooming, pet training, animal adoptions, veterinary services and related goods and services at the proposed Dawson Crossroads.

The following observations should be noted with respect to this request:

A. The existing uses and classification of nearby property.

The adjacent properties surrounding the subject property are zoned C-HB, C-IR and RA with vacant residential property.

B. The extent to which property values are diminished by the particular land use classification.

The Future Land Use Plan (FLUP) currently recognizes Commercial Highway Business for the subject property. The proposed rezoning does align with the FLUP.

C. The extent to which the destruction of property values of the applicant promotes the health, safety, morals, or general welfare of the public.

The rezoning would be in keeping with the welfare of the community and promote the health, safety, morals and general welfare of the public interest.

- **D.** The relative gain to the public, as compared to the hardship imposed upon the individual property owner. This business would further diversify the commercial uses within Dawson County.
- E. The suitability of the subject property for the proposed land use classification.

The subject property is suitable for the proposed special use permit within the C-PCD zoning district.

F. The length of time the property has been vacant under the present classification, considered in the context of land development in the area in the vicinity of the property.

The subject property has previously been vacant, however recently the property was approved for future commercial development.

G. The specific, unusual, or unique facts of each case, which give rise to special hardships, incurred by the applicant and/or surrounding property owners.

The proposed development is suitable for the proposed special use permit for the PetSmart business.

Photograph:



Zoning sign on subject property.

Pertinent County Departments have provided the following comments regarding the proposed development:

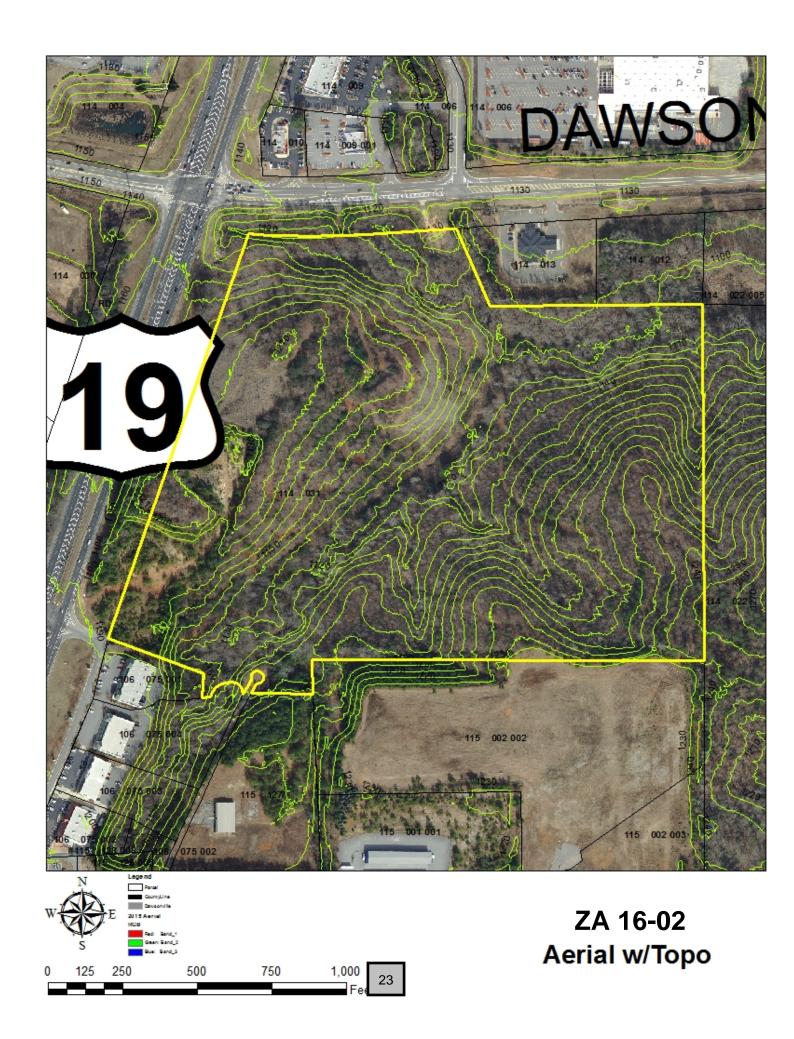
- a) **Engineering Department** No comments necessary.
- b) **Environmental Health Department** No comments necessary.
- c) <u>Emergency Services</u> No comments necessary.
- d) Etowah Water & Sewer Authority No comments at this time.
- e) **Dawson County Sheriff's Office** No comments necessary.
- f) **Board of Education** No comments necessary.
- g) Georgia Department of Transportation No comments necessary.

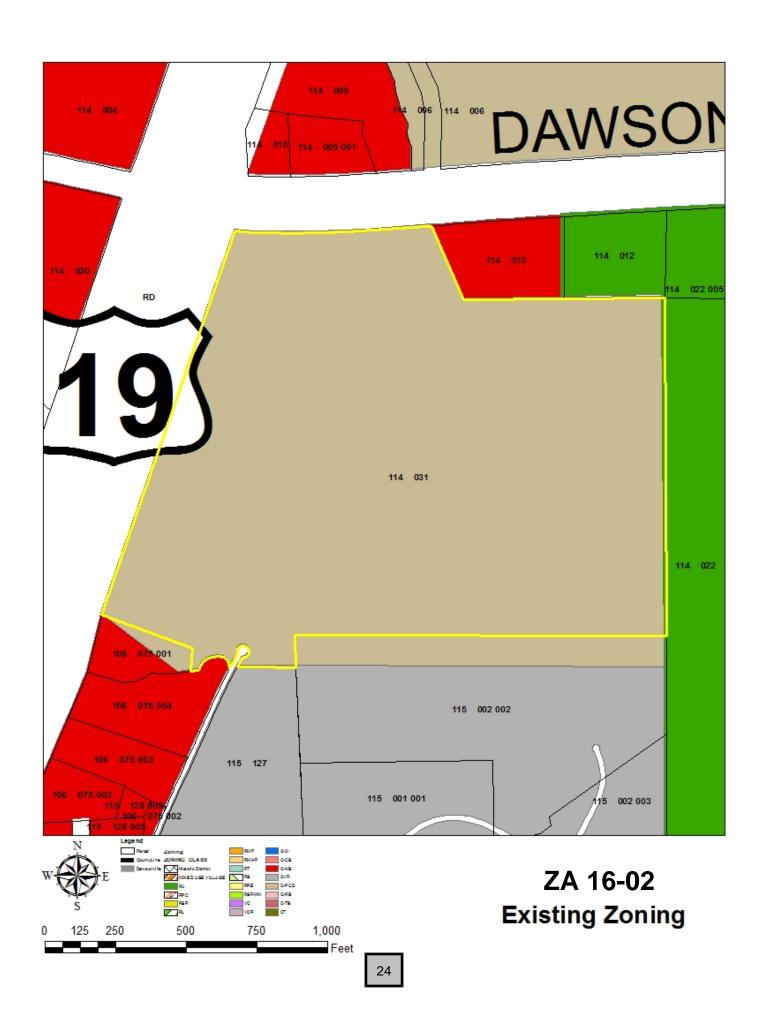
Recommendation:

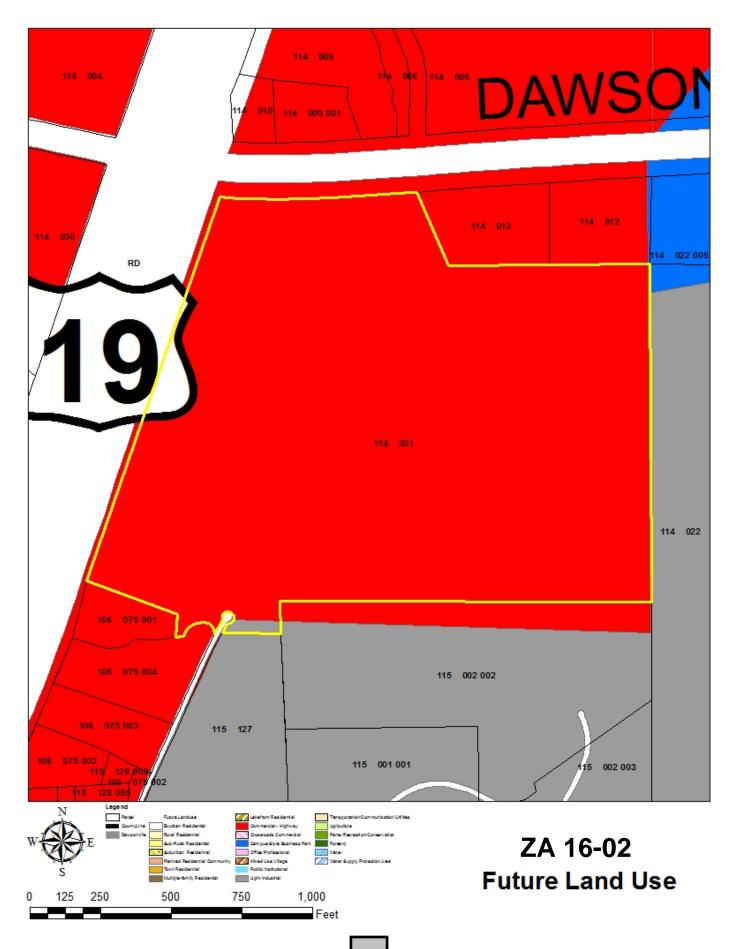
Staff has reviewed the application for the special use permit for the subject property. Based on the information provided and the surrounding uses staff recommends **APPROVAL** of the special use permit for the proposed PetSmart to allow for the proposed uses as applied.

cc: Dawson County Board of Commissioners Randy Dowling, County Manager Joey Homans, County Attorney Danielle Yarborough, County Clerk

Attachments: Maps







| Backup | material | for | agenda | item: |
|--------|----------|-----|--------|-------|
| | | | | |

1. Consideration of Public Defender Request for Additional Funds



\$37,725).

DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

| Department: | PUBLIC DEF | <u>ENDER</u> | | Work Session: 06 | /09/2016 | |
|--|-----------------|----------------|-----------------|--------------------|-----------------------|----------------|
| Prepared By: | H. BRADFO | RD MORRIS, JI | \ | oting Session: 06/ | 16/2016 | |
| Presenter: H. BRADFORD MORRIS, JR. | | | | | Hearing: Yes | _ No <u>_X</u> |
| Agenda Item | Title: REQUE | ST FOR ADDI | TIONAL SUPPI | LEMENT FUNDS | S - PUBLIC DEFEN | NDER_ |
| Background | Information: | | | | | |
| Please see | attached. | | | | | |
| | | | | | | |
| | | | | | | |
| Current Infor | mation: | | | | | |
| Please see | attached. | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| Budget Inforr | mation: Appl | icable: X Not | : Applicable: | | Budgeted: Yes _ | No <u>X</u> |
| Fund | Dept. | Acct No. | Budget | Balance | Requested | Remaining |
| 100 | 2800 | 511200 | \$36,000 | \$24,192.08 | Additional \$7,000 | |
| | | | | | (\$43,000 total) | |
| | | | | | BUDGET BY \$7 | |
| <u>PER YEAR,</u> 31, 2016. | PRORATED | TO REMAINDE | ER OF FISCAL | YEAR START | ING JUNE 1, 2016 | S UNTIL DEC. |
| | | | | | | |
| Department Head Authorization: H. Bradford Morris, Jr. Date: 5/23/16 | | | | | | |
| Finance Dept. Authorization: Vickie Neikirk | | | | Date: <u>5/23</u> | <u>3/16</u> | |
| County Manager Authorization: Randall Dowling | | | | | Date: <u>5-23</u> | <u>3-16</u> |
| County Attorney Authorization: | | | | | Date: | <u> </u> |
| Comments/A | ttachments: | | | | | |
| Cinonas No | to: Increase to | o come from Co | untingency Acct | 100-00-1500-5 | | nt Balance is |

27

ATTACHMENT I

TO DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Background Information:

Our Dawson County office has one Dawson County-funded attorney, Rob McNeill, who is a State employee via a contract with Dawson County. In the past, there have been entry-level attorneys assisting him who have either been State employees or Hall County employees. There is one Hall County-employed attorney whose compensation packet is funded 50% by Dawson County via an Intergovernmental Agreement. Considering the "half" attorney who is funded by Dawson County and the fact that there are four State-funded attorneys, including the Circuit Public Defender, for the entire Judicial Circuit, our office has always placed one additional full-time attorney in the Dawson County office. Typically, these have been entry-level attorneys who worked under Mr. McNeill's tutelage and guidance. These young attorneys typically do not stay in their employment very long, and this has been the case over the past years. The most recent attorney, Kristian McPeek, left our employ this past February, leaving the position open. We have been sending Hall County attorneys to the Dawson office to fill the gap. We have been looking for a better solution to give our Dawson County office great support in a more long-term solution.

Current Information:

We had the opportunity to hire an experienced, seasoned attorney to work with Rob in Dawson. The position left vacant by Kristian McPeek was a Hall County position. Unfortunately, the salary is entry-level, at \$53,500. We have talked with David Turk, an attorney with over 30 years' experience who is well familiar with the Dawson County Courthouse by having been in private practice in Dawson County for years, and most recently having been the contract conflict attorney for the GPDC (our State agency who pays for conflict cases) both in Dawson County and in the Enotah Circuit. Mr. Turk was also the first appointed District Attorney in the Enotah Circuit and more recently the first full-time Juvenile Court Judge in the Enotah Circuit where he started a very successful Family Drug Court among other accomplishments.

We were able to increase the base salary to \$60,000 by requesting an additional \$5,000 in light of the fact that Mr. Turk is so much more qualified, and by shifting another \$1,500 around from another salary. However, compared to other attorneys working in this office and those who would be his peers in the State, his Hall County compensation still much lower than the norm. Attorneys with his level of experience typically earn no less than \$85,000 and many times more.

Because Mr. Turk will be stationed in Dawson County, we are asking that you approve an additional salary supplement of \$12,000 per year which would make his total compensation package \$72,000. This supplement would have no cost of employment attached to it.

Backup material for agenda item:

2. Consideration of Bid #278-16 IFB Ford Vehicles for Dawson County Government and Bid #279-16 IFB Dodge Vehicles for Dawson County Government

To view solicitation documents click

- <u>Ford</u>
- <u>Dodge</u>



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

| Department: <u>Pu</u> | ıblic Works | | Work Ses | sion: <u>06/09/2016</u> | | | | |
|---|---|---|---|--|---|--|--|--|
| | repared By: <u>Cara Ingley, Public Works &</u> <u>Oavida Simpson, Purchasing Director</u> | | | | | | | |
| Presenter: <u>Davi</u> | da Simpson, Purch | nasing Director | | Pub | lic Hearing: Y | Yes □ No ⊠ | | |
| Agenda Item T County Govern | Title: Presentation ment | of Bid #278-16 | IFB Ford Vehic | <u>les & #279-16 I</u> | FB Dodge Vel | nicles for Dawson | | |
| Background Int | formation: | | | | | | | |
| relates to mi 100,000 mile be replaced, t DA's Office requested a 2 | cles were identified leage and mainter so and/or 10 years wo (2) will be For requested a 2016 2016 Dodge 2500 ased on the need of | nance cost in 20 old. All vehicles ds and three (3) Ford Explorer. truck and the Re | O15. Vehicle Reps were approved will be Dodges. I Dodges: DCES to bads Department | placement Policy in the 2016 Budg Fords: IT requeste requested a 2016 | identifies veh get. Of the five ed a 2016 Ford Dodge Cargo | icles with over (5) vehicles to Escape and the Van, Facilities | | |
| Current Inform | ation: | | | | | | | |
| Dodge: One (vehicle met th | the requested specification: Applicable | d. Jacky Jones F ications. Two (2 | 2) bids were non-ı | responsive and sh | _ | d. | | |
| Fund | Dept. | Acct No. | Budget | Balance | Requested | Remaining | | |
| 350 | 1535, 1565 & 2200 | 542200 | \$150,000 | \$150,000 | \$77,425 | \$72,575 | | |
| Dodge Vehicles Inc. from Cleve (1) Dodge vehicles | on/Motion: Staff restor Dawson Countland, GA, for the pale in the amount or and the D | ty Government turchase of two (2 of \$28,000. The | to the lowest, mos 2) Ford vehicles in total expenditure | at responsive, responsive the amount of \$4 will be \$77,425. | oonsible bidder, 19,425 and for t The Board is | Jacky Jones Ford he purchase of one asked to reject the | | |
| Department He | ad Authorization: | David McKee, F | Public Works | | Date: | 06/02/2016 | | |
| Finance Dept. A | Authorization: | | | | Date: | | | |
| County Manage | er Authorization: <u>F</u> | Randall Dowling | <u>: </u> | | Date: | <u>6-3-16</u> | | |
| County Attorne | y Authorization: _ | | | | Date: | | | |
| Comments/Atta | achments: | | | | | | | |

Bid documents can be found at www.dawsoncounty.org > Bids & RFPs> Under Evaluation, Exhibit A is the

RFP, Exhibit B is the pricing and presentation attached.

Ford & Dodge Vehicles for Dawson County Government Bid #278-16 IFB & #279-16 IFB

WORK SESSION JUNE 9, 2016



Background

- > 5 Vehicles were identified as meeting or exceeding the Vehicle Replacement Policy in 2015
 - ▶ Vehicle Replacement Policy: Over 150,000 miles and/or over 10 years old
 - ▶ DA, DCES, IT, Facilities and Roads Department
- Approved for replacement in the 2016 Budget
 - ▶ Total budget \$150,000 for Capital Projects Fund
 - Any overages to come from department's budget

Vehicle List

| De | epartment | Replacing | Current Mileage | New Vehicle | Reason for Upgrade if Applicable |
|----|--------------------|------------------------------|--------------------|--|---|
| | IΤ | 1997 Ford Crown Victoria | 172,352 | 2016 Ford Escape | Need to transport equipment |
| | DCES | 2007 Ford Expedition | 194,480 | 2016 Dodge Cargo Van | Need to transport equipment to 7 stations, perform small repairs in back and to haul heavy equipment and pull trailers if needed. |
| F | acilities | 1997 Ford F150 | 165,506 | 2016 Dodge 2500, 8' box | Needed to pull heavy equipment, bobcat and other lawn equipment |
| De | Roads epartment | 2007 Chevrolet 2500 Truck | 214,450 | 2016 Dodge 5500, Chassis only in bid, Box to be purchased separately | Larger truck is needed to haul trailers and equipment. |
| | DA | 2000 Ford Taurus | 161,566 | 2016 F 33 Explorer | Consistent with DA Fleet/Investigators need to transport evidence, witnesses, etc. |

Acquisition Strategy & Methodology

- Advertised in Legal Organ
- Posted on County Website
- Posted on GLGA Marketplace
- Posted on Georgia Procurement Registry
- Emailed notification through vendor registry
- Notification through County's Facebook and Twitter accounts
- Notification through Chamber of Commerce
- Notified previous vendors
- 3 Ford bids received
- 1 Dodge bid received

Pricing - Ford

| Company | Ford Explorer | Ford Escape | Delivery Time |
|---|---------------|-------------|----------------------------|
| Jacky Jones Ford | \$27,000.00 | \$22,425.00 | 8-12 weeks |
| Speedway Commercial & Fleet | \$28,964.10 | \$22,462.10 | 14-16 weeks 12-14 weeks |
| Allan Vigil Ford/Hop Mosel (state contract holder) | \$30,061.00 | \$22,915.00 | Not provided |

Pricing - Dodge

| Company | 2500 Ram for Facilities | 5500 Ram for Roads Department | 2500 Cargo Van for DCES | Delivery Time |
|------------------|----------------------------|----------------------------------|----------------------------|---------------|
| Jacky Jones Ford | \$28,000.00 | Non-Responsive | Non-Responsive | 8-12 weeks |

Recommendation

Staff respectfully requests the Board to award #278-16 IFB Ford Vehicles for Dawson County Government & #279-16 IFB Dodge Vehicles for Dawson County Government to the lowest, most responsive, responsible bidder, Jacky Jones Ford, Inc. from Cleveland, GA, and for the purchase of two (2) Ford vehicles in the amount of \$49,425.00 and for the purchase of one (1) Dodge vehicle in the amount of \$28,000.00. The total expenditure will be \$77,425.00. The Board is asked to reject the Dodge 2500 Cargo Van and the Dodge Ram 5500 bids due to non-responsiveness. Funds will be paid the Capital Projects Funds.



BID #278-16 IFB FORD VEHICLES FOR DAWSON COUNTY GOVERNMENT VENDOR'S PRICE PROPOSAL FORM PAGE 1 OF 3

| Company Name: | |
|---|--|
| Bidder's Price Proposal Forms will include pages 18-20. | |
| Please place a check beside each vehicle included in your bid. marked "No Bid" on the response forms provided. Any and considered a no bid for that item. If submitting multiple bids for bid options on the top of each page. Note: All pricing MUST be provided. Additional support documentation (not quotes) may be | I all item(s) left blank will be or one vehicle, indicate multiple e completed and listed on forms |
| Vehicle #1 – Ford Explorer Vehicle #2 – Ford Escape | |
| Do you accept Net 30 terms? Yes No | |
| If no, payment terms requested: ON Seliced | 5-25-16 |
| Authorized Representative (Signature) | Date |
| Authorized Representative/Title (Print or Type) | |



BID #278-16 IFB FORD VEHICLES FOR DAWSON COUNTY GOVERNMENT VENDOR'S PRICE PROPOSAL FORM PAGE 2 OF 3

| Company Name: JACK JONES FORD | | |
|---|----------------------|--------------------|
| ZO17 KET FORD EXPLORER – 1 REQUESTED | VEHICLE | PRICING |
| BASE PRICE | \$ 27,000 | |
| ADDITIONAL OPTIONS AS DEFINED | \$ | |
| BLUETOOTH (OPTIONAL LINE ITEM) | \$ Standard | ^ <i>N</i> |
| ALL ADDITIONAL ADD-ONS/OPTIONS TOTAL | \$ | |
| BASE + ADDITIONAL EQUIPMENT PRICE | \$ | |
| TOTAL PRICE | \$ | |
| DELIVERY TIME | | |
| FOB CHARGE | \$ | |
| WARRANTY (CIRCLE ONE) | COMPLY | DOES NOT COMPLY |
| Authorized Representative (Signature) | <u>5 - 2</u> Date | 5-16 |
| Authorized Representative/Title (Print or Type) | | |



BID #278-16 IFB FORD VEHICLES FOR DAWSON COUNTY GOVERNMENT VENDOR'S PRICE PROPOSAL FORM PAGE 3 OF 3

| Company Name: | | |
|--|---------------------|--------------------|
| FORD ESCAPE – 1 REQUESTED | VEHICLE | PRICING |
| BASE PRICE | \$ 22,425. | 56 |
| | | |
| ADDITIONAL OPTIONS AS DEFINED | \$ | |
| BLUETOOTH (OPTIONAL LINE ITEM) | \$ | |
| ALL ADDITIONAL ADD-ONS/OPTIONS TOTAL | \$ | |
| BASE + ADDITIONAL EQUIPMENT PRICE | \$ | |
| TOTAL PRICE | \$ | |
| DELIVERY TIME | | |
| FOB CHARGE | \$ | |
| WARRANTY (CIRCLE ONE) | COMPLY | DOES NOT COMPLY |
| | | |
| Authorized Representative (Signature) Authorized Representative/Title (Print or Type) | <u>5-25</u> Date | |



BID #279-16 IFB DODGE VEHICLES FOR DAWSON COUNTY GOVERNMENT VENDOR'S PRICE PROPOSAL FORM PAGE 1 OF 4

| | · |
|---|---|
| Company Name: <u>Jack Jones For</u> | ₩ |
| Bidder's Price Proposal Forms will include pages1 | 8-20. |
| Please place a check beside each vehicle include marked "No Bid" on the response forms provice considered a no bid for that item. If submitting mobile options on the top of each page. Note: All priprovided. Additional support documentation (not quantum provided). | ded. Any and all item(s) left blank will be nultiple bids for one vehicle, indicate multiple cing MUST be completed and listed on forms |
| Vehicle #1 – Facilities Ram 2500 Vehicle #2 – Roads Department Ram Vehicle #3 – DCES 2500Cargo Var | |
| Do you accept Net 30 terms? Yes | No |
| If no, payment terms requested: @ Delivery | |
| a Cirt Diale | 5-25-16 |
| Authorized Representative (Signature) | Date |
| Authorized Representative/Title | _ |
| (Print or Type) | |



BID #279-16 IFB DODGE VEHICLES FOR DAWSON COUNTY GOVERNMENT VENDOR'S PRICE PROPOSAL FORM PAGE 2 OF 4

| Company Name:ae 4 Jones | | |
|--|------------|--------------------|
| Q | | |
| FACILITIES DEPT 2500 RAM – 1 REQUESTED | VEHICLE | PRICING |
| BASE PRICE | \$ 28,000. | 52 |
| ADDITIONAL OPTIONS AS DEFINED | \$ | |
| ALL ADDITIONAL ADD-ONS/OPTIONS TOTAL | \$ | |
| BASE + ADDITIONAL EQUIPMENT PRICE | \$ | |
| TOTAL PRICE | \$ | |
| DELIVERY TIME | | |
| FOB CHARGE | \$ | |
| WARRANTY (CIRCLE ONE) | COMPLY | DOES NOT COMPLY |
| Clint Lilale | 5-7 | 5-16 |
| Authorized Representative (Signature) | Date | |
| Authorized Representative/Title (Print or Type) | | |

| Backup material fo | r agenda item |
|---------------------------|---------------|
|---------------------------|---------------|

3. Consideration of FY17 Legacy Link Contract



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

| Department: Multiple Grants F | - und | | | Work Session | on: <u>6-9-2016</u> |
|---|---|----------------|----------------|------------------------|---------------------|
| Prepared By: Dawn Pruett | pared By: <u>Dawn Pruett</u> Voting Session: <u>6-16-2016</u> | | | | |
| Presenter: Dawn Pruett | | | Publ | ic Hearing: Ye | s No <u>X</u> |
| Agenda Item Title: Approval o | f FY17 Legacy L | ₋ink Area Agen | cy on Aging Nu | trition Program | Contract |
| Background Information: | | | | | |
| Dawson County has an annual contract (July 1 to June 30) with Legacy Link Area Agency on Aging to provide nutrition and transportation services to the elderly at the county's senior center. The contract allows for county to receive federal/state funds for meals served to senior clients and for daily management expenses at the center. | | | | | |
| Current Information: | | | | | |
| The FY 2017 annual contract with Legacy Link Area Agency on Aging that begins July 1, 2016 to June 30, 2017 is for \$97,509 (federal and state funds) for nutrition site operations, transportation services, congregate meals, and home delivered meals. The county's match is \$240,348 from local funds. The expenses for the 2016 budget from July 1 to Dec. 31, 2016 have been budgeted. The expenses for the 2017 budget from Jan. 1 to June 30, 2017 will be \$48,755 from federal/state funds and \$120,174 from a county match. | | | | | |
| Budget Information: Applicate | ole: <u>X</u> Not Appli | icable: | | Budgeted: Y | es <u>X_</u> No |
| Fund Dept. 250 5510 | Acct No. 391000-017 | Budget | Balance \$0 | Requested \$120,174 | Remaining |
| Recommendation/Motion: Motion to approve annual Nutrition Program Grant from Legacy Link, Inc. | | | | | |
| Department Head Authorization | on: <u>Dawn Pruett</u> | | | Date: <u>5-18</u> | 8-201 <u>5</u> |
| Finance Dept. Authorization: Vickie Neikirk Date: 5/23/2016 | | | | | |
| County Manager Authorization | n: <u>Randall Dowli</u> | ng | | Date: <u>6-1-</u> | <u>-16</u> |
| County Attorney Authorization: Date: | | | <u></u> | | |
| Comments/Attachments: | | | | | |
| Attached is the annual contra | | | | | |



May 10, 2016

Mr. Mike Berg, Chairman Dawson County Board of Commissioners 25 Justice Way Suite 2313 Dawsonville, GA 30534

Dear Mr. Berg:

Enclosed are two (2) original copies of the Nutrition Program Contract for FY-2017 between Dawson County Commission and The Legacy Link, Inc. The period of time for this contract is July 1, 2016 - June 30, 2017.

Also enclosed are two (2) original copies of the Georgia Department of Human Services required Subcontractor Affidavit. This affidavit verifies the subcontractor has registered with and is authorized to use and uses the federal work authorization program commonly known as E-Verify. When completing this affidavit, please note; the "Federal Work Authorization User Identification Number" should be your "E-Verify Number" and not your Tax ID number.

After the contracts have been reviewed and approved, please sign and notarize both copies and return both copies to The Legacy Link, Inc. Pat V. Freeman, Executive Director of The Legacy Link, Inc. will also sign them. Please also return us both original copies of the signed and notarized Subcontract Affidavit. A fully executed copy of the Contract and the Subcontractor Affidavit will then be returned to your office.

If you have any questions about the contract please contact me at (678) 677-8511 (direct line) or e-mail me at lgearls@legacylink.org. We are pleased to continue working with Dawson County Commission to provide quality services to the elderly citizens of the Georgia Mountains region.

Sincerely,

Linda Earls Clark

AIMS Financial Specialist

Rendo Ecal Clark

Enclosures

Subcontractor Affidavit under O.C.G.A. § 13-10-91(b)(3)

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with The Legacy Link, Inc. on behalf of Georgia Department of Human Services has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned subcontractor will continue to use the federal work authorization program throughout the contract period and the undersigned subcontractor will contract for the physical performance of services in satisfaction of such contract only with sub-subcontractors who present an affidavit to the subcontractor with the information required by O.C.G.A. § 13-10-91(b). Additionally, the undersigned subcontractor will forward notice of the receipt of an affidavit from a sub-subcontractor to the contractor within five business days of receipt. If the undersigned subcontractor receives notice that a sub-subcontractor has received an affidavit from any other contracted sub-subcontractor, the undersigned subcontractor must forward, within five business days of receipt, a copy of the notice to the contractor. Subcontractor hereby attests that its federal work authorization user identification number and date of authorization are as follows: F Verify Number

| Federal Work Authorization User Identification Number |
|---|
| Date of Authorization Tax DD Number |
| Dawson County Commission Name of Subcontractor |
| Name of Project |
| Georgia Department of Human Services Name of Public Employer |
| I hereby declare under penalty of perjury that the foregoing is true and correct. Executed on,, 201 in(city),(state). |
| Signature of Authorized Officer or Agent |
| Printed Name and Title of Authorized Officer or Agent |
| SUBSCRIBED AND SWORN BEFORE ME ON THIS THE DAY OF,201 |
| NOTARY PUBLIC My Commission Expires: 46 |

Parties:

The Legacy Link, Inc.

P. O. Box 1480

Oakwood, Georgia 30566 Phone No: 770-538-2650

Dawson County Commission 25 Justice Way Suite 2313 Dawsonville, Georgia 30534 Phone No: 706-344-3501

Subject:

Nutrition Program

Term:

July 1, 2016 to June 30, 2017

AGREEMENT

THIS AGREEMENT entered into this First day of July, 2016 between THE LEGACY LINK, INC., hereinafter referred to as the "Legacy", and the DAWSON COUNTY COMMISSION, hereinafter referred to as the "Contractor".

WITNESSETH:

WHEREAS, the Legacy has entered into an Agreement with the Department of Human Resources of the State of Georgia for the purpose of carrying out a component of the Legacy Link, Inc. Area Agency on Aging Plan; and

WHEREAS, this component of said Area Plan on Aging is the provision of Nutrition and Nutrition Screening to the elderly; and

WHEREAS, this component of said Area Plan also includes the provision of Unified Transportation services to elderly persons;

WHEREAS, the Legacy and the Contractor desire to enter into an Agreement to provide the aforementioned Nutrition, Nutrition Screening, and Unified Transportation services in Dawson County:

NOW, THEREFORE, in consideration of the mutual promises contained herein, the parties hereto do hereby agree as follows;

- Term. The term of this Agreement shall be from July 1,
 to 12:00 Midnight, Eastern Daylight Time, June 30, 2017.
- 2. <u>Description of Services.</u> The Contractor shall, in a satisfactory and proper manner as determined by the Legacy, perform

the services described below with preference given to low income minority and rural elderly.

- (a) Operation of one (1) nutrition program site to be located in Dawson County;
- (b) Operation of the nutrition site includes serving one meal a day, five days a week (250 days per year) as specified in the Grant Application incorporated herein, for a total of 6,500 units of congregate nutrition services to 75 elderly persons, 24,265 units of home-delivered nutrition services to 150 elderly persons, providing client assessment for services, nutrition education and any other activities which seem necessary to educate and inform the elderly of services in the community and/or to bring independence and dignity into their lives.
- (c) Provide Unified Transportation services for elderly persons in Dawson County as described in the Legacy Link, Inc., Area Agency Plan for the period July 1, 2016 to June 30, 2017. Service must be performed as provided in Section "D" of Title III of the Older Americans Act of 1965 as amended. A total of 8,000 units of Unified Transportation services to 40 unduplicated persons.
- 3. Supervision and Administration. The intent of the parties being that all funds provided hereunder to the Contractor be utilized for the provision of services, the Contractor shall be responsible for all administrative support incurred in the provision of the above-mentioned services and shall provide supervision and administration necessary for the provision of said services, and shall provide all costs of administrative support, supervision and administration in not less than the dollar amount specified in The Legacy Link Area Agency on Aging plan and continuation proposal for July 1, 2016 to June 30, 2017.

4. Reports.

(a) A financial report containing a statement of all

expenditures for the preceding month, a statement of cumulative expenditures under the Agreement to date, and a statement of all unexpended funds on hand shall be submitted by the Contractor to the Legacy by the fifth business day of the following month commencing with a report for the month of July, 2016.

- (b) A program report describing services rendered pursuant to this Agreement during the preceding month shall be submitted by the Contractor to the Legacy on or before the fifth business day of the following month commencing with a report for the month of July, 2016.
- (c) All reports shall be prepared on such forms and in such a manner as shall be prescribed by the Legacy.
- (d) The Legacy reserves the right to refuse to accept or honor any report not timely filed.

5. Compensation.

- (a) Subject to the timely filing of the reports described in paragraph four (4), and subject to payment by the Department of Human Resources to the Legacy of the appropriate funds, the Legacy shall, on or before the twenty fifth day of each month commencing with the month of August, 2016, reimburse the Contractor for actual expenditures made pursuant to the Agreement for each preceding month based on the aforementioned financial report.
- (b) The total compensation paid by the Legacy to the Contractor for nutrition site operation including pursuant to this Agreement shall not exceed Fifty Six Thousand Five Hundred Twenty Seven Dollars (\$56,527.00).
- (c) The total compensation paid by the Legacy to the Contractor for Unified Transportation services pursuant to this Agreement shall not exceed Eleven Thousand Six Hundred Eight Dollars (\$11,608.00).
- (d) The Legacy agrees to provide federal and state funds for congregate meals in the amount of Six Thousand Seven Hundred Ninety

One Dollars (\$6,791.00) and federal and state funds for homedelivered meals in the amount of Twenty Two Thousand Five Hundred Eighty Three Dollars (\$22,583.00).

6. Non-Federal Funds.

- (a) As a condition of this Agreement, the Contractor agrees to insure non-federal funds in the amount of Three Thousand Nine Hundred Seventy One Dollars (\$3,971.00) will be available for nutrition site operations, and One Thousand Three Hundred Seventy Seven Dollars (\$1,377.00) for Unified Transportation services.
- (b) The Contractor further agrees to insure local cash based on actual cost per meal and available federal and state funds for 6,500 congregate and 24,265 home-delivered meals.

The minimum cash requirement for the term of the Agreement, being Seventeen Thousand One Hundred Twenty Nine Dollars (\$17,129.00) for congregate meals. Sixty Six Thousand Seven Hundred Twelve Dollars (\$66,712.00) for home delivered meals.

The Contractor shall provide the necessary non-match local resources required for the provision of the services listed in Paragraph two (2) of this contract, this amount being Two Hundred Forty Thousand Three Hundred Forty Eight Dollars (\$240,348.00).

- (c) Any donations collected during the term of this Agreement which are in excess of the local cash requirement must be used by the Contractor to expand services under this Agreement.
- 7. <u>Unexpended Funds</u>. Upon expiration or termination of this Agreement for any reason, all unexpended funds held by the Contractor shall revert immediately to the Legacy.
- 8. Right to Withhold Payment. The Legacy reserves the right to withhold contract payments under this Agreement if it appears to the Legacy that the Contractor is failing to substantially comply with the quality of service or the specified

completion schedule of its duties required under this agreement, and/or to require further proof of reimbursable expenses prior to payment thereof, and/or require improvement at the discretion of the Legacy in the programmatic performance of service delivery.

- 9. Collection of Audit Exceptions. The Contractor agrees that the Legacy may withhold net payments equal to the amount which has been identified by an audit notwithstanding the fact that such audit exception is made against a prior or current contract or subcontract. The Contractor may also repay the Legacy for the total exception by check.
- Documents and Laws. The contracts and other documents, and the federal and state laws, regulations, guidelines, opinions, and standards listed below, as now or hereafter amended, are hereby incorporated into and made a part of this Agreement by reference. The Contractor shall comply with all of the foregoing in undertaking all of the obligations and duties assumed by it under this Agreement. The Contractor further assumes responsibility for full compliance with such laws, regulations, guidelines, opinions, and standards and agrees to fully reimburse the Legacy for any loss of funds or other resources resulting from noncompliance on the part of the Contractor, its agents, servants, or employees. The following documents are incorporated into, and made a part of, this Agreement by reference thereto:
 - (a) The Legacy Link, Inc. Area Agency on Aging Plan for July 1, 2016 to June 30, 2017;
- (b) Agreement between the Legacy and the Georgia

 Department of Human Resources to implement applicable provisions

 of the Older Americans Act of 1965 as amended.
- (c) Georgia Office of Aging Title III Manual of Policies and Procedures

- (d) 45 CFR = Part 74 Administration of Grants;
- (e) Official Code of Georgia Annotated Sections 45- 10-20 through 45-10-28 (Conflict of Interest);
 - (f) 45 CFR Part 80 Civil Rights;
 - (g) 45 CFR Part 92;
 - (h) Office of Management and Budget, Circular A-122;
 - (i) The "Single Audit Act of 1984" (PL 98-502);
- (j) Reimbursement of travel expenses under this agreement must not exceed rates in <u>Statewide Travel Regulations</u>. (see attachment E)
- (k) Section 1352 of PL 101-12 Prohibitions and Requirements Related to lobbying);
 - (1) Opinions of the Attorney General of Georgia;
- (m) All other applicable federal, state and local laws, ordinances, resolutions and regulations.
- 11. <u>Purchasing.</u> All of the Contractor's purchases of supplies, equipment or services under this Agreement must be accomplished in accordance with 45 CFR-Part 74 Administration of Grants.
- 12. Maintenance of Records. The Contractor shall maintain such records and accounts, including property, personnel, and financial reports as deemed necessary by the Legacy to assure a proper accounting of all program funds, including both federal and nonfederal matching funds expended to enable the Legacy to comply with all federal and state financial accountability requirements. Contractor record retention requirements are five years from submission of final expenditure report. If any litigation, claims or audit is started before the expiration of five years, the records shall be retained until all litigations, claims or audit findings involving the records have been resolved. These records shall be retained in a manner and for the period specified in 45 CFR-Part

74 Administration of Grants.

- (b) At any time during normal business hours and as often as the Legacy may deem necessary, there shall be made available to the Legacy all of the Contractor's records with respect to all matters covered by this Agreement, and the Contractor will permit the Legacy or its designated representative to audit, examine and make excerpts from invoices, materials, payrolls, records of personnel, conditions of employment and other data relating to matters covered by this Agreement.
- 13. Property. A property inventory record, including source of funds for acquisition, date of acquisition, cost of acquisition, description, model and serial numbers, shall be maintained accurately by the Contractor in such form and manner as shall be specified by the Legacy on all non-expendable items of personal property acquired in whole or in part with funds disbursed pursuant to this Agreement. The Contractor shall report the acquisition of any property to the Legacy on Department of Human Resources Form #5111. This report shall be made within 30 days of acquisition. Upon termination of this Agreement, an inventory report will be submitted to the Legacy for determination by the Legacy as to disposition of the personal property. The Contractor shall be responsible for reporting to the Legacy the loss, damage, theft or destruction of any property and for replacing and repairing such items.
- 14. Intangible Property, Inventions, Patents and Copyrights. The Contractor agrees that if patentable items, patent rights, processes, or inventions are produced in the course of work funded by this contract, to report such facts in writing promptly and fully to the Legacy. The Federal agency and the Georgia Department of Human Resources shall determine whether protection on the invention or discovery shall be sought. The Federal agency and the

Georgia Department of Human Resources will also determine how the rights under any patent issued thereon, shall be allocated and administered in order to protect the public interest consistent with Public Law 96-517, OMB Circular A-124 as printed in 47 FR 7556.

15. Non-discrimination in Employment or Services.

- (a) The Contractor agrees that it shall not discriminate against any person in the provision of any services or in any terms or conditions of employment on the basis of political affiliation, race, color, religion, national origin, sex, age or handicap and will comply with all applicable Federal and State laws, rules, regulations and guidelines prohibiting discrimination.
- (b) The Contractor shall adopt and implement an acceptable Affirmative Action Plan and shall furnish to the Legacy a copy of such plan.
- (c) The Contractor further agrees that where the Legacy is bound to compliance in any matter related to this Contract the Contractor will comply and will take such measures as the Legacy or the above laws, rules, guidelines and regulations indicate as being required to assure compliance.
- (d) It is expressly understood that upon receipt of evidence of any such discrimination, the Legacy shall have the right to immediately terminate this Agreement.
- (e) The Contractor agrees to comply with all applicable provisions of the Americans with Disabilities Act (ADA) and any relevant federal and state laws, rules and regulations regarding employment practices toward individual with disabilities and the availability/accessibility of programs, activities or services for clients with disabilities. The Contractor agrees to require any subcontractor performing services funded through this contract to comply with all provisions of the federal and state laws, rules, regulations and policies described in this paragraph.

- 16. Workers' Compensation Insurance. The Contractor warrants to the Legacy that adequate workers' compensation insurance in the amount and form required by Georgia law is maintained on all employees of the Contractor. Upon the request of the Legacy, the Contractor shall furnish to the Legacy a certificate of insurance verifying the existence of the aforementioned insurance.
- 17. Criminal Records Investigations. The Contractor agrees that, for the filling of positions or classes of positions having direct care responsibilities for services rendered under this contract, applicants selected for such positions shall undergo a criminal record history investigation which shall include a fingerprint record check pursuant to the provisions of Code Section 49-2-14 of the Official Code of Georgia Annotated. The Contractor will provide the forms which will include the required date from the applicant. The Contractor agrees to obtain the required information (which will include two proper sets of fingerprints on each applicant) and transmit said fingerprints directly to the Georgia Crime Information Center together with the fee as required by said center for a determination made pursuant to Code Section 49-2-14 of the Official Code of Georgia Annotated or any other relevant statutes or regulations. After receiving the information from the Georgia Crime Information Center or any other appropriate source, the Legacy will review any derogatory information and, if the crime is one which is prohibited by duly published criteria within the Georgia Department of Human Resources, the Contractor will be informed and the individual so identified will not be employed for the purpose of providing services under this contract.
- 18. Confidentiality of Individual Information. The

 Contractor agrees to abide by all state and federal laws, rules

 and regulations and policies of the Georgia Department of Human

Resources respecting confidentiality of individuals' records. The Contractor further agrees not to divulge any information concerning any individual to any unauthorized person without the written consent of the individual client or responsible parent or guardian.

- against any client who may have AIDS or be infected with Human Immunodeficiency Virus (HIV). The Contractor is encouraged to provide or cause to be provided appropriate AIDS training to its employees and to seek AIDS technical advice and assistance from appropriate health department office. The Contractor further agrees to refer clients requesting additional AIDS related services or information to the appropriate county health department.
- 20. <u>Publicity.</u> Any publicity given to the program or services provided herein including, but not limited to, notices, information, pamphlets, press releases, research, reports, signs and similar public notices prepared by or for the Contractor shall identify the Legacy Link, Inc. as a sponsoring agency. The Contractor shall not identify the Georgia Department of Human Resources as a sponsoring agency without prior approval. The contractor shall not display the Georgia Department of Human Resources' name or logo in any manner without prior written authorization of the Commissioner.
- 21. Evaluation. The Legacy shall be allowed to carry out such monitoring and evaluation activities of the programs of the Contractor as is determined necessary by the Legacy.
- 22. <u>Consultant/Study Contract</u>. The Contractor agrees not to release any information, findings, recommendations or other material developed or utilized during or as a result of this contract until the information has been provided to the Legacy and

ultimately to the Georgia Department of Human Resources. Any research, study, review or analysis of clients served must be reviewed and approved by the Legacy and the Georgia Department of Human Resources.

- 23. Subcontracts. The Contractor shall not subcontract any portion of this Agreement without the express written consent of the Legacy. In the event of any subcontract, the Contractor shall incorporate into and require its subcontractor to comply with all of the provisions of this Agreement, and the Contractor shall remain primarily liable to the Legacy for all duties, obligations and responsibilities assumed by the Contractor under this Agreement and shall not be relieved of any such duties, obligations or responsibilities.
- 24. Status of Parties as Independent Contractors. Nothing contained in this Agreement shall be construed to constitute the Contractor or any of its employees, servants, agents or subcontractors as a partner, employee, servant or agent of the Legacy, nor shall either party to this Agreement have any authority to bind the other in any respect, it being intended that each shall remain an independent contractor. The Legacy is interested only in the results to be achieved and shall have no control over the actual conduct of the work to be performed.
- 25. <u>Indemnification</u>. The Contractor shall assume all liability and risks for all damages and injuries to persons or property which shall or may arise or accrue out of the conduct of any activity relating to the performance of this Agreement by the Contractors, its officials, employees, agents, or servants and shall indemnify and save harmless the Legacy from any and all liability, actions, causes of action, suits, damages, attorneys' fees and costs which may arise or accrue out of the conduct of any

activity relating to the performance of this Agreement by the Contractor, its official, employees, agents or servants.

- 26. <u>Waiver of Immunity</u>. For the purpose of any cause of action that may arise or accrue out of the performance of this Agreement and which may be vested in the Legacy, the Contractor waives any governmental or other immunity it may possess.
- 27. Conflict of Interest. The Contractor shall comply with the provisions of the Official Code of Georgia Annotated, Section 45-10-20 through 45-10-28, as amended, which prohibit and regulate certain transactions between certain State officials, employees and the State of Georgia, have not been violated and will not be violated in any respect.
- 28. <u>Debarment</u>. In accordance with Executive Order 12549, Debarment and Suspension, and implemented at 45CFR Part 76, 100-510, Contractor certifies by signing Annex 1 that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this contract by any federal department or agency. Contractor further agrees that it will include the clause titled, "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction", without modification in all lower tier transactions and in all solicitations for lower tier covered transactions.
- 29. Termination. This Agreement may be terminated by either party upon thirty (30) days prior written notice to the other party. The Contractor shall be compensated for all services satisfactorily rendered prior to and including the date of termination.
 - 30. <u>Termination Due to Non-Availability of Funds.</u>

Notwithstanding any other provision of this Agreement, in the event that any of the funds to be made available to the Legacy by the appropriate federal, state and local sources for carrying out the functions to which this Agreement relates do not become available or in the event the sum of all obligations of the Legacy incurred under this Agreement entered into as of the date of this Agreement become unavailable for disbursement then this Agreement shall immediately terminate without further obligation to the Legacy as of that moment.

31. Entire Agreement; Modification.

- (a) This writing contains the entire Agreement of the parties, and no representations are made or relied upon by either party other than those expressly set forth.
- (b) No modification, amendment, waiver, termination or discharge hereof shall be binding upon either party unless executed in writing by the parties.
- 32. Execution in Duplicates. This Agreement is executed in duplicate, and each of the duplicates shall be deemed to be an original and shall have the same force and effect as if it alone had been executed by the parties.

****space left blank intentionally*****

In WITNESS WHEREOF, the parties hereto have hereunto set their

| hands and affixed their seals | s the day and year first above writt |
|--|--------------------------------------|
| | THE LEGACY LINK, INC. |
| | By:Chief Executive Officer |
| Subscribed and sworn to | |
| in our presence: | - : |
| Notary Public | |
| | CONTRACTOR: |
| | DAWSON COUNTY COMMISSION |
| | CHAIRMAN |
| | |
| Subscribed and sworn to in our presence: | |
| Notary Public | |
| | |

| Backup | material | for ag | genda | item |
|--------|----------|--------|-------|------|
|--------|----------|--------|-------|------|

4. Consideration of SR 400/SR 53 Street Lighting Agreement



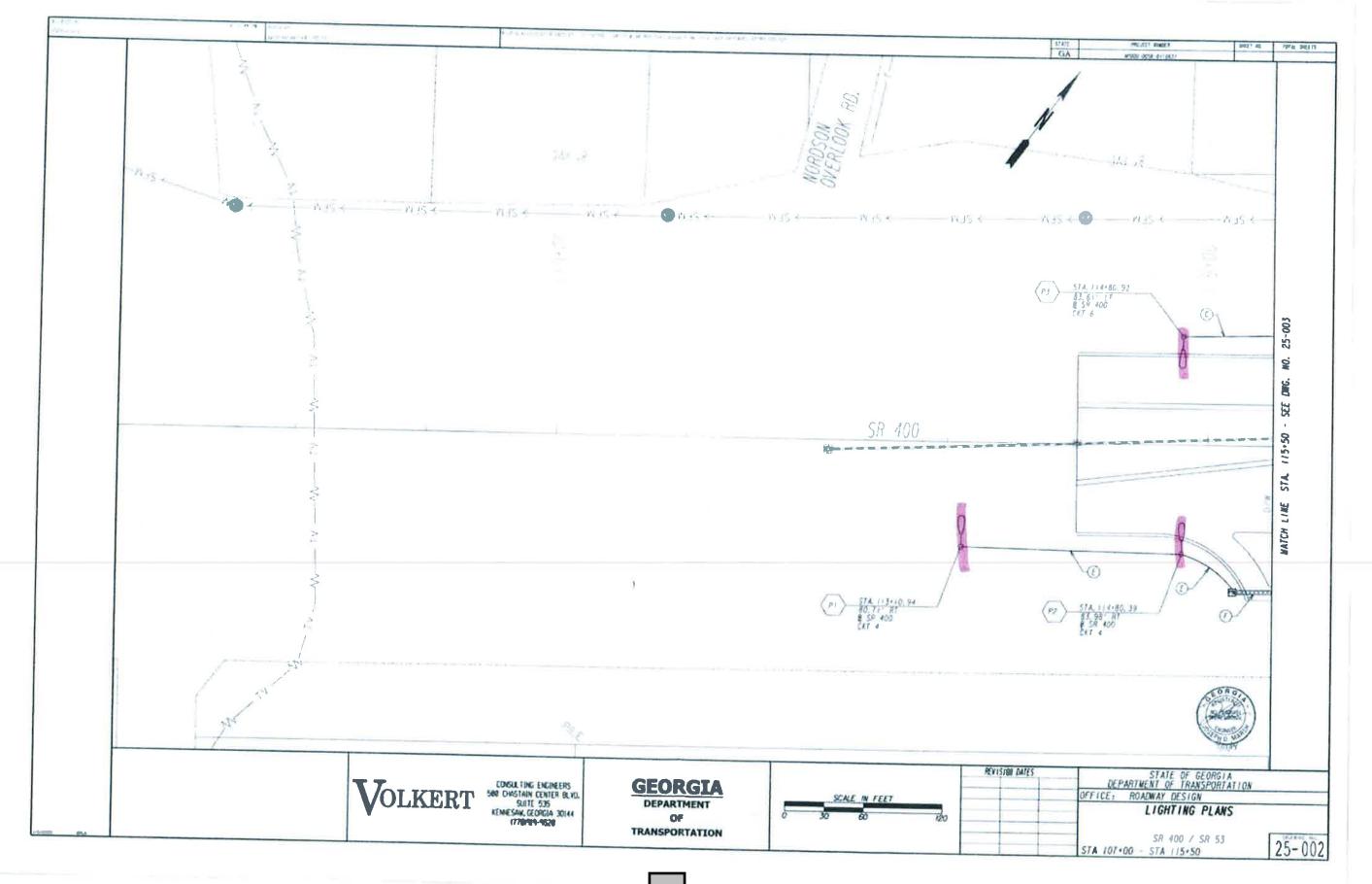
Comments/Attachments:

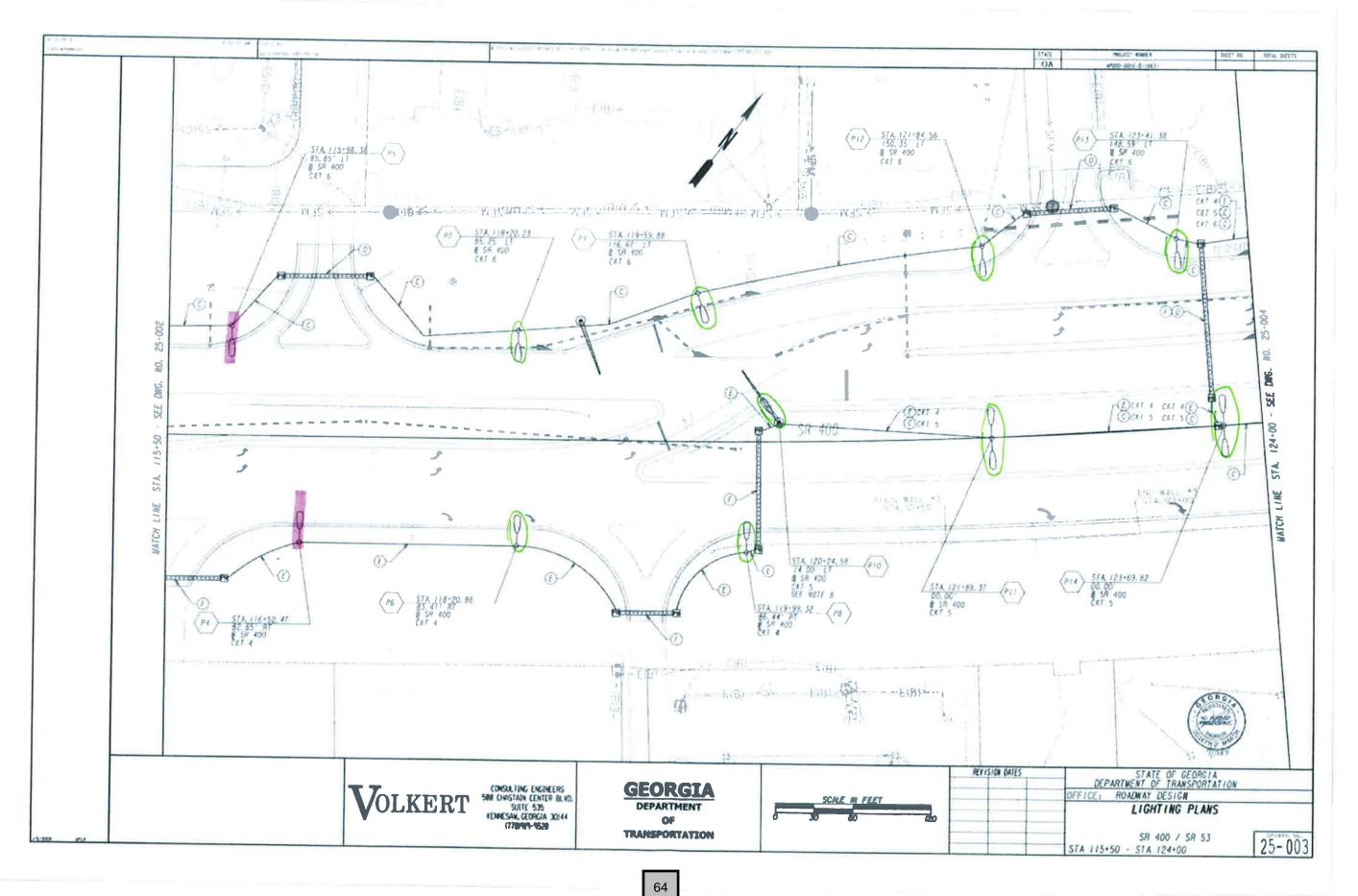
DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

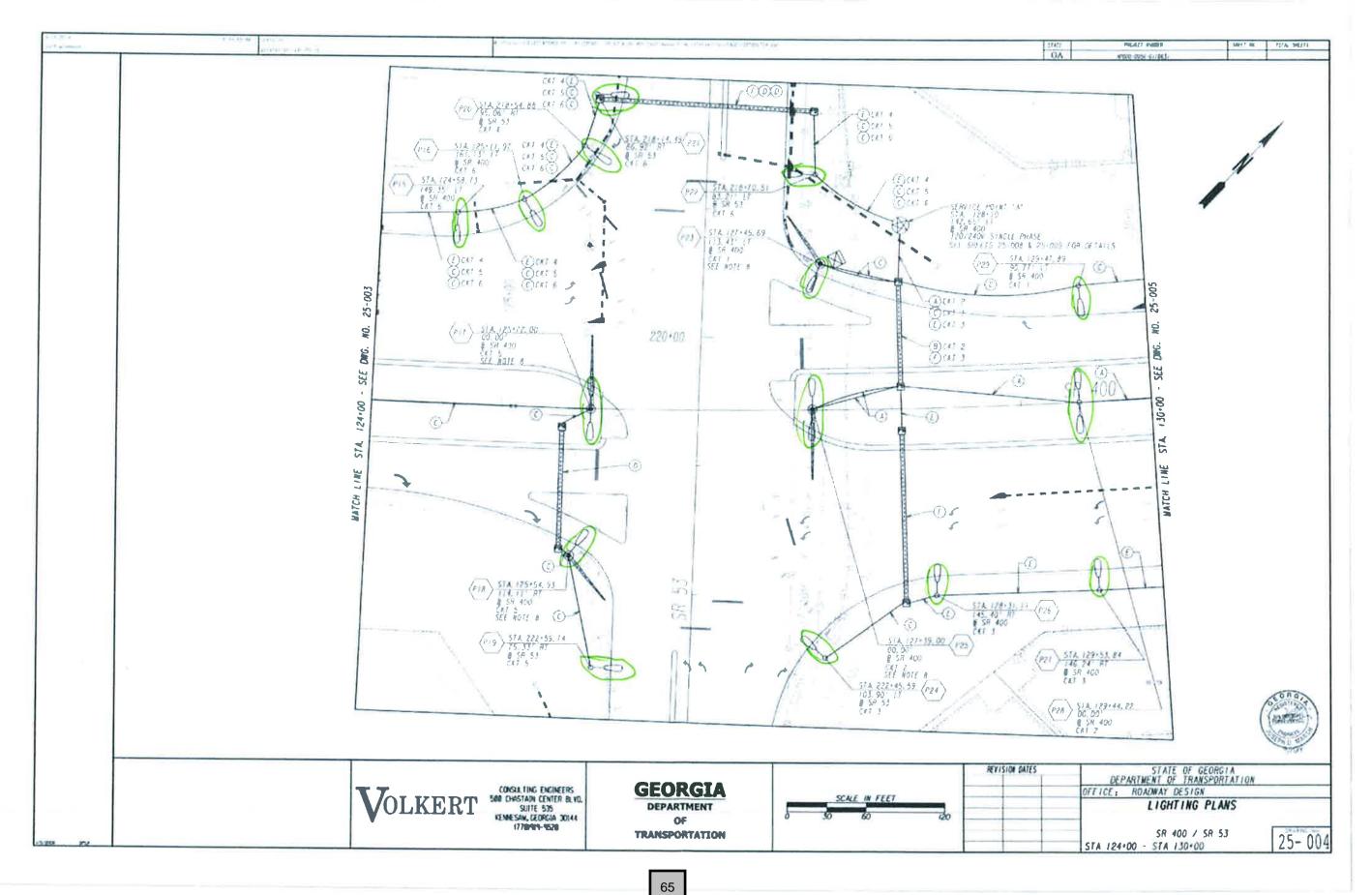
| Department: <u>F</u> | Pepartment: Public Works Work Session: 6 | | | | ssion: <u>6/9/16</u> | |
|--|--|--|--|---|---|--|
| Prepared By: | repared By: Cara Ingley Voting Session: 6/16/ | | | | sion: <u>6/16/16</u> | |
| Presenter: Da | vid McKee | | | Publ | ic Hearing: Yes | s No <u>X</u> |
| Agenda Item 7 | Fitle: SR 400/SF | R 53 Street Ligh | ting Agreement | with GDOT | | |
| Background In | formation: | | | | | |
| of federal fu lighting plar maintenance | structing a continuity of the continuity of the cost. The agrephic chamber of | e project to be y county staff eement is only | designed to m have been a for the SR 400 | eet Federal Hig tered in an a | ghway Standard ttempt to cut | ds. Previous energy and |
| Current Inform | ation: | | | | | |
| Beartooth P installation. lighting system be approxim GDOT's conwarranty perperiod, if a panticipate ar structures id FY16 budget | submitted an a arkway to the The county will are upon completed at the area of tractor provides from the additional but at the area of the | Chamber of C provide repair etion expected of month for the 3- a 5-year warra ounty will be read, the mainten dget of \$2,000 agreement. Sta e budgeted in the | Commerce office and maintenand during late 2016 poles or about anty on material esponsible for control per year for fif does not antiple FY17 budget | e. GDOT will nce and pay for staff anticipal t \$4,800 per yells and manufact angoing mainter awson County's property repair icipate any additional to the staff and the st | provide the more the energy unites monthly energy beginning Jacturer defects. Finance. During the responsibility. | aterials and isage of the ergy costs to anuary 2017. Following the the warranty Staff would ance of the eeded in the |
| Fund | Dept. | Acct No. | Budget | Balance | Requested | Remaining |
| 100 | 4220 | 531231 | \$10,000 | \$8,477.39 | Additional \$400/month | - rtomag |
| Recommendation/Motion: Motion to approve the 50 year agreement between GDOT and Dawson County for the energy and maintenance of the overhead lights at the SR 400/53 intersection. | | | | | | |
| Department Head Authorization: <u>David McKee</u> Date: <u>5/31/16</u> | | | I <u>/16</u> | | | |
| Finance Dept. Authorization: Vickie Neikirk Date: 5/31/16 | | | <u>1/16</u> | | | |
| County Manager Authorization: Randall Dowling Date: 5/31/16 | | | | <u>1/16</u> | | |
| County Attorney Authorization: Date: | | | | | | |

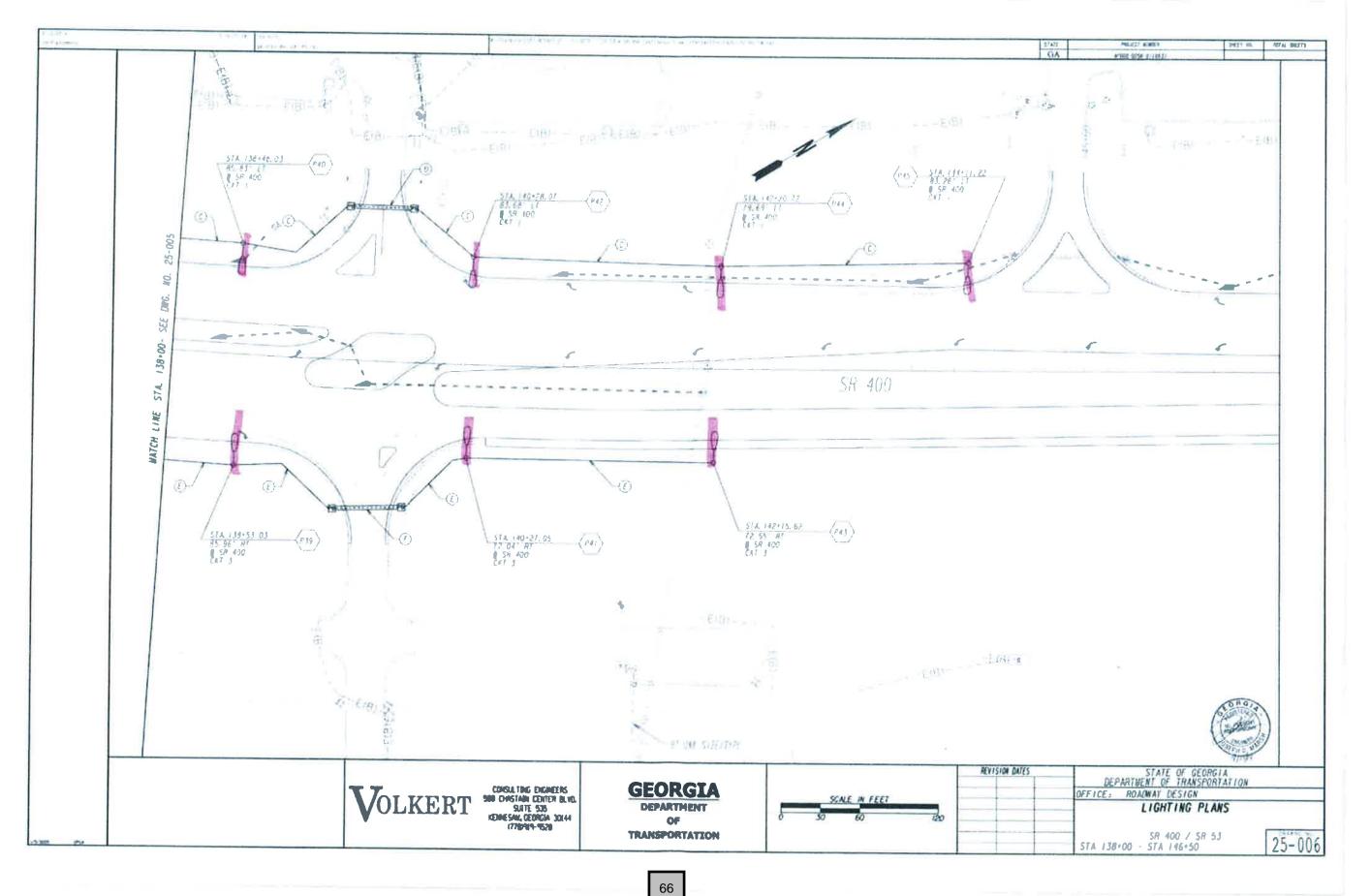
The agreement and plans are attached. On the plans, the pink poles will be eliminated and the poles circled in green are poles discussed in the agreement.

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AGREEMENT

BETWEEN

DEPARTMENT OF TRANSPORTATION

STATE OF GEORGIA

AND

DAWSON COUNTY, GEORGIA

| | This Agreement is made and entered into this | day of | , 20, |
|---------|--|-----------------------|---------------------------|
| by and | between the DEPARTMENT OF TRANSPORT | 'ATION, an agency of | of the State of Georgia, |
| herein | after called the DEPARTMENT, and DAWSON | COUNTY, GEORGL | A acting by and through |
| its Boa | ard of Commissioners, hereinafter called the COU | J NTY . | |
| | WHEREAS, the COUNTY has represented to the | e DEPARTMENT a c | lesire to obtain Lighting |
| as part | of the SR 400 @ SR 53 project in Dawson County | , Georgia, said Light | ing to be installed under |
| GDOT | F P.I. No. 132790; and | | |

WHEREAS, the COUNTY has represented to the DEPARTMENT a desire to participate in: 1)

Providing the Energy and 2) the Operation and Maintenance of said lighting systems at the aforesaid location, and the DEPARTMENT has relied upon such representation; and

WHEREAS, the DEPARTMENT has indicated a willingness to fund the materials and installation for the said lighting systems at the aforesaid locations, with funds of the DEPARTMENT, funds apportioned to the DEPARTMENT by the Federal Highway Administration under Title 23, United States Code, Section 104, or a combination of funds from any of the above sources.

NOW, THEREFORE, in consideration of the mutual promises made and of the benefits to flow from one to the other, the DEPARTMENT and the COUNTY hereby agree each with the other as follows:

- 1. The DEPARTMENT or its assigns shall cause the installation of all materials and equipment necessary for the Lighting as part of the SR 400 @ SR 53 project, GDOT P.I. No. 132790, as shown on Attachment "A" attached hereto and made a part hereof.
- 2. Upon completion of installation of said lighting system, and acceptance by the DEPARTMENT, the COUNTY shall assume full responsibility for the operation, the repair and the maintenance of the entire lighting system, including but not limited to repairs of any damages, replacement of lamps, ballasts, luminaires, lighting structures, associated equipment, conduit, wiring and service equipment, and the requirements of the Georgia Utility Facility Protection Act. The COUNTY further agrees to provide and pay for all the energy required for the operation of said lighting systems.

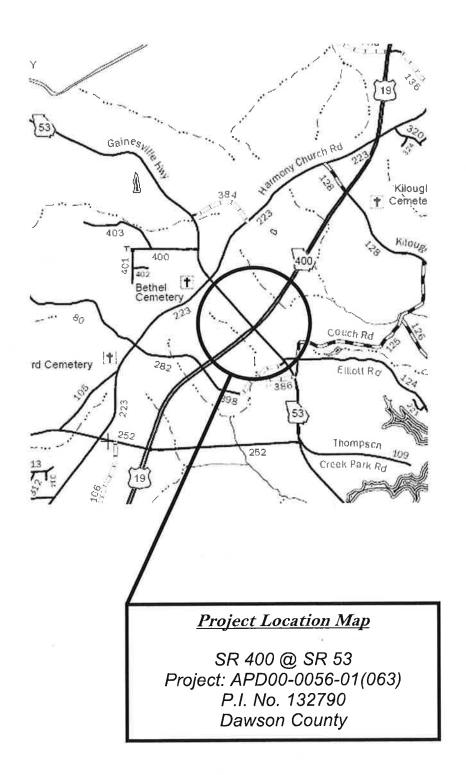
- 3. The DEPARTMENT shall retain ownership of all materials and various components of the entire lighting system. The COUNTY, in its operation and maintenance of the lighting system, shall not in any way alter the type or location of any of the various components which make up the entire lighting system without prior written approval from the DEPARTMENT.
- 4. This Agreement is considered as continuing for a period of fifty (50) years from the date of execution of this Agreement. The DEPARTMENT reserves the right to terminate this Agreement, at any time for just cause, upon thirty (30) days written notice to the COUNTY.
- 5. It is understood by the COUNTY that the DEPARTMENT has relied upon the COUNTY'S representation of providing for the energy, maintenance, and operation of the lighting represented by this Agreement; therefore, if the COUNTY elects to de-energize or fails to properly maintain or to repair the lighting system during the term of this Agreement, the COUNTY shall reimburse the DEPARTMENT the materials cost for the lighting system. If the COUNTY elects to de-energize or fails to properly maintain any individual unit within the lighting system, the COUNTY shall reimburse the DEPARTMENT for the material cost for the individual unit which will include all costs for the pole, luminaires, foundations, and associated wiring. The DEPARTMENT will provide the COUNTY with a statement of material costs upon completion of the installation.

The covenants herein contained shall, except as otherwise provided accrue to the benefit of and be binding upon the successors and assigns of the parties hereto.

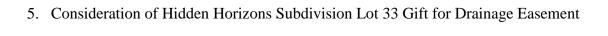
IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement the day and year first above written.

| RECOMMENDED; | | DAWSON COUNTY, GEORGIA | |
|------------------------------|-----|--|--|
| | BY: | Chairman, Board of Commissioners | |
| | | (SEAL) | |
| | | | |
| DEPARTMENT OF TRANSPORTATION | | WITNESS | |
| BY | | | |
| Commissioner | | Notary Public | |
| (SEAL) | | This Agreement approved by the Board of Commissioners at a meeting held at | |
| | | this day of, | |
| ATTEST: | | 20 | |
| * | | | |
| Treasurer | | Commission Clerk | |

Attachment "A"



| D 1 | 4 1 | P | | • 4 |
|----------|----------|-----|--------|------|
| Backup r | naterial | tor | agenda | item |



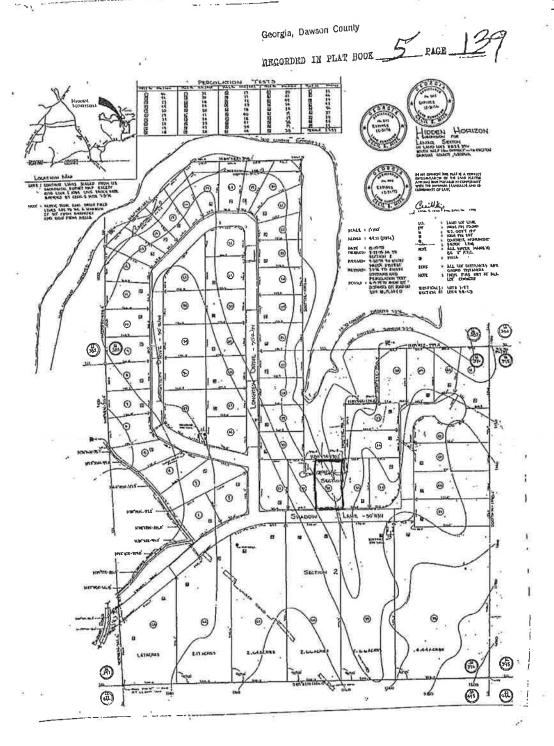


DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

| Department: County | Attorney | | | | Work Se | ssion: <u>6/9/16</u> |
|--|--------------------|-----------------|-------------------|------------------|------------------|----------------------|
| Prepared By: <u>Joey Homans</u> | | | | | Voting Sess | sion: <u>6/16/16</u> |
| Presenter: <u>Joey Homans</u> | | | | Pul | olic Hearing: Ye | es □ No ⊠ |
| Agenda Item Title: Hidden Horizons Subdivision Lot 33 Gift to Dawson County | | | | | | |
| Background Informa | ation: | | | | | |
| Repairs to Shado drainage. | ow Lane a | djacent to Lot | 33 of Hidden | Horizons Subd | ivision in 2013 | to improve |
| Current Information: | | | | | | |
| The owner of Lot 33, Linda Youngman, proposes giving the lot to the County for use as a drainage easement. | | | | | | |
| Budget Information: Applicable: ☐ Not Applicable: ☐ Budgeted: Yes ☐ | | | | | | |
| Fund [| Dept. | Acct No. | Budget | Balance | Requested | Remaining |
| Recommendation/M | lotion: <u>Acc</u> | ept the deed of | gift for Lot 33 c | of Hidden Horizo | ons Subdivision | |
| Department Head Authorization: Date: | | | | | | |
| Finance Dept. Authorization: <u>Vickie Neikirk</u> Date: <u>6-3-16</u> | | | | <u>16</u> | | |
| County Manager Authorization: Randall Dowling Date: 6-3-16 | | | | <u>·16</u> | | |
| County Attorney Authorization: Date: | | | | <u>—</u> | | |
| Comments/Attachments: | | | | | | |
| Proposed Quit Claim Deed Plat Condition of road in 2013 before repairs | | | | | | |

QUIT CLAIM DEED

| STATE OF GEORGIA | | | | | |
|--|--|--|--|--|--|
| COUNTY OF DAWSON | | | | | |
| This indenture made this day of, 2016 between Linda G. Youngman (hereinafter referred to as "Grantor"), and Dawson County (hereinafter referred to as "Grantee"). | | | | | |
| WITNESSETH: | | | | | |
| Grantor hereby provides this Deed of Gift to Grantee transferring and conveying the following tract or parcel of land unto Grantee: | | | | | |
| ALL THAT TRACT OR PARCEL OF LAND LYING AND BEING IN LAND LOT 396 OF THE SOUTH HALF OF THE 13 TH DISTRICT AND 1 ST SECTION OF DAWSON COUNTY, GEORGIA, AND BEING LOT 33 OF THE HIDDEN HORIZON SUBDIVISION, AS SHOWN ON A PLAT OF SAID SUBDIVISION, RECORDED IN PLAT BOOK 5, PAGE 139 OF THE DAWSON COUNTY PLAT RECORDS, WHICH PLAT IS INCORPORATED HEREIN BY REFERENCE FOR A MORE COMPLETE DESCRIPTION OF THIS PROPERTY. | | | | | |
| TO HAVE AND TO HOLD the said tract or parcel of land to Grantee so that neither the Grantor nor any person or persons claiming under Grantor shall at any time, by any means or ways, have, claim or demand any right or title to the aforesaid tract or parcel of land or appurtenances or any rights thereof. | | | | | |
| IN WITNESS WHEREOF, Grantor has hereunto set her hand and seal the day and year first above written. | | | | | |
| | | | | | |
| Witness:Linda G. Youngman | | | | | |
| Grantor Signed, sealed and delivered in the Presence of: | | | | | |
| Notary Public | | | | | |



M

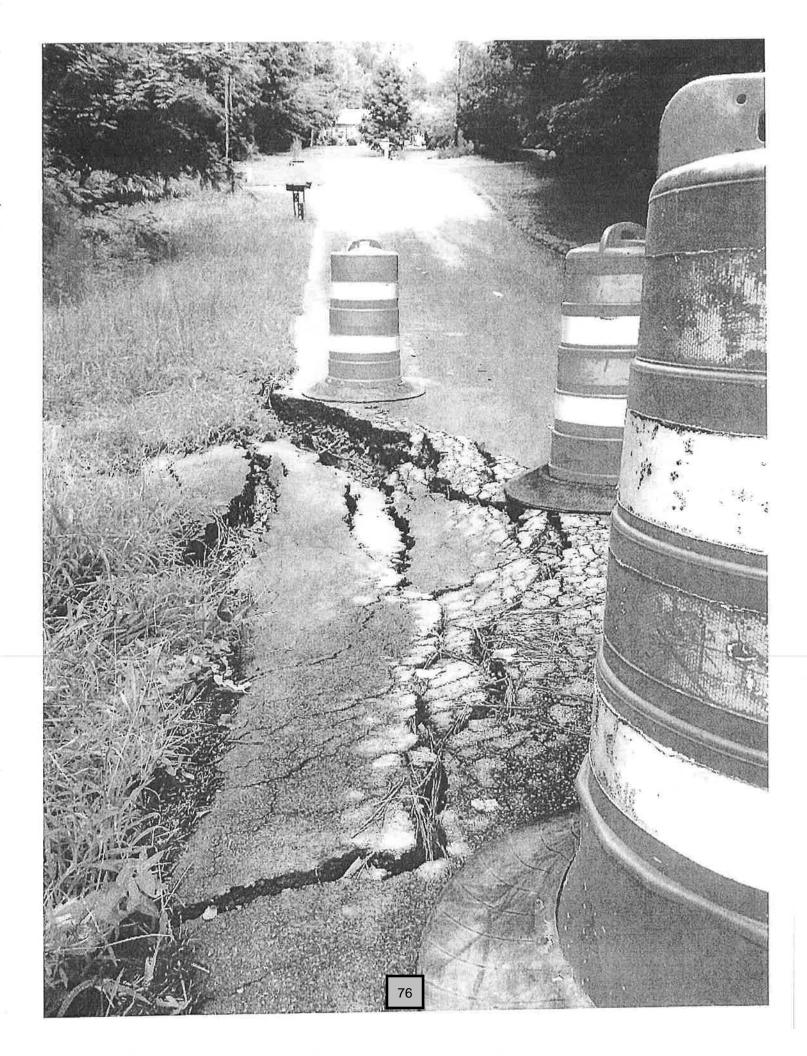
CLERK'S OFFICE, SUPERIOR COURT
FILED, FOR RECORD

at 9 45 41 4 6 7 7 7 8

Recorded in Block at Prope 13 7

This 1 day of Mane 19 7 14

Race for Tread 17.



Backup material for agenda item:

- 6. Consideration of Board Appointments:
 - a. Dawson County Library Board of Trustees
 - i. Tom Harter- *Replacing Donna Weaver* (Term: June 2016 through June 2018)
 - b. **Department of Family and Children Services (DFCS)**
 - i. Joan Gilleland (Term: July 2016 through June 2021)
 - c. Board of Behaviorial Health & Developmental Disabilities
 - i. Lori Grant- *Replacing Kim Bennett* (Term: June 2016 through June 2017)



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

| Department: Administration | Work Session: 6-9-16 | | | | |
|--|-------------------------|--------|------------------|---------------|-----------|
| Prepared By: Randall Dowling | Voting Session: 6-16-16 | | | | |
| Presenter: Randall Dowling | | Pul | olic Hearing: Ye | es □ No ⊠ | |
| Agenda Item Title: <u>Board Appointments – Library Board, DFACS Board, and Behavioral Health & Developmental Disabilities Board (DBHDD)</u> | | | | | |
| Background Information: | | | | | |
| The Dawson County Library Board of Trustees has an unexpired term of Donna Weaver that expires during June 2018. Tom Harter has submitted an application to fill that unexpired term (application and letter of interest is attached). | | | | | |
| Joan Gilleland has expressed an interest to be reappointed to the DFACS Board for another five year term that begins during July 2016 and expires during June 2021. | | | | ner five year | |
| Lori Grant has expressed an interest to be appointed to the DBHDD Board to fill an unexpired three year term that expires during June 2017 that replaces Kim Bennett. | | | | xpired three | |
| Current Information: | | | | | |
| The Dawson County Library Board of Trustees has an unexpired term of Donna Weaver that expires during June 2018. Tom Harter has submitted an application to fill that unexpired term (application and letter of interest attached). | | | | | |
| Joan Gilleland has expressed an interest to be reappointed to the DFACS Board for another five year term that begins during July 2016 and expires during June 2021. | | | | | |
| Lori Grant has expressed an interest to be appointed to the DBHDD Board to fill an unexpired three year term that expires during June 2017 that replaces Kim Bennett. | | | | | |
| These three Boards are voluntary. | | | | | |
| Budget Information: Applicable: □ Not Applicable: □ Budgeted: Yes □ No □ | | | | | |
| Fund Dept. | Acct No. | Budget | Balance | Requested | Remaining |
| Recommendation/Motion: Motion to approve all appointments. | | | | | |
| Department Head Authorization: | Date: | | | | |
| Finance Dept. Authorization: Vick | Date: 05.31.16 | | | | |
| County Manager Authorization: <u>F</u> | Date: <u>5-31-16</u> | | | | |
| County Attorney Authorization: | Date: | | | | |

Comments/Attachments:

Attached are Tom Harter's application and letter of interest and Lori Grant's letter of interest.

DAWSON COUNTY BOARD OF COMMISSIONERS APPLICATION FOR APPOINTMENT TO COUNTY BOARDS AND AUTHORITIES



The Dawson County Board of Commissioners accepts applications for appointments. Interested parties should submit this form and supporting documentation to the County Clerk.

| Board or Authority | Applied for _ | Dawson Co. Library | y Board | |
|---------------------|-----------------------|---------------------|--------------------------------|---------|
| Name Tom H | arter | | | |
| Home Address | 454 Summit | Overlook Dr. | | |
| City, State, Zip | Dawsonville | GA 30534 | | |
| Mailing Address (if | different) | Same | | |
| City, State, Zip | | | | |
| Telephone Number | | | Alternate Numbe | er |
| Fax Telephone Num | iber | | | |
| E-Mail Address | | | - | |
| Additional informa | tion you wou | ld like to provide: | | |
| | 1 | | | |
| Signature | | | Date les not guarantee an a | s/23/16 |
| Return to: | Dawson C Attn: Cou | ounty Board of Com | | |

Dawsonville, GA 30533

(706) 344-3501 FAX: (706) 344-3889

Thomas C. Harter (Tom)

454 Summit Overlook Dr Dawsonville, GA 30534

Education:

1972-74 U.S. Naval Academy (left on medical discharge)
 1974-76 Georgia Tech Bachelor of Industrial Engineering
 1976-77 Georgia Tech MS in Operations Research

Registered Professional Engineer in 38 states

Employment:

1977-78 Union Carbide Charleston, WV 1978-2015 Engineering Associates, Inc. Alpharetta, GA 2015-Present Quanta Services, Inc. Houston, TX

Engineering Associates (EA) is a 300+ person consulting engineering company in the field of telecommunications. Clients include large companies such as AT&T, Verizon, CenturyLink, and Windstream to smaller privately and cooperatively held public utilities to municipalities such as Chattanooga Power Board (EPB). Additional clients include government, military bases, universities, and emergency service organizations.

The services that we provided at EA generally encompass state-of-the-art design services in all of the latest technologies including fiber optic transport specifications and construction techniques, video digital headend and transport, and large scale data network design.

After joining EA in 1978 as a staff engineer and becoming a stockholder in 1985, I was President from 1986 to February 2015. From 1998 until 2008, I owned 50% of the stock of EA and, in 2008, my partner and I sold the company to Quanta Services, a Fortune 500, Houston based company. In December 2012, Quanta sold EA (plus several telecom construction companies) to Dycom Industries, another publicly held company. I resigned from my position at EA in February, 2015.

In August 2015, I returned to Quanta Services as Vice President of Engineering Services with work focused on international projects, primarily in Canada.

I was President of the Association of Communication Engineers (ACE) in 1994-95. ACE is a national organization of 30+ consulting engineering companies committed to supporting the engineering practice in the field of telecommunications.

Lori Grant

964 Old Henry Grady Road, Dawsonville, GA 30534

Objective

This resume is to provide documentation of my experience in Special Education.

Experience

Forsyth County Schools

December 1998-June 2001

- Vickery Creek Middle School gave me my first teaching job. I taught special education classes for 6th-8th grade. I replaced a teacher mid-year. I worked from December 1998-June 1999 in this position.
- A job opened up the following year at Otwell Middle School. This is the school where I completed my student teaching. It felt like home to me. I worked at Otwell from August 1999-June 2001. I taught resource language arts for 6th, 7th, 8th grade. I managed a caseload of over 20 students. I also co-taught 8th grade math and reading. These two classes were my favorite classes that I have taught in my years of teaching.

Dawson County Schools

August 2001-Present

- My first position in Dawson County was at Crossroads Alternative School, now Hightower. I taught reading, language arts, and math to middle school students in the alternative setting. These were students who were not allowed to be in the middle school due to their behaviors impeding the learning of themselves and others. I taught there from August 2001-June 2002. I liked the atmosphere at the alternative school. I would probably be there had Robinson not offered me a job. A position in special education became available at RES that was the original position I had applied for when I finished my student teaching. There were no positions available at the time, so when the opportunity arose, I took it.
- I have been teaching at Robinson Elementary School since August 2002. I have taught in all grade levels and in all subject areas at Robinson. I have been the lead special education teacher at Robinson for the past 8 years. I have served on multiple committees and leadership teams each year during my time at Robinson. I have served as the LEA for the majority of our IEP meetings for the last 8 years. I was one of the original founders of the Compass Program. I was chosen by the special ed. director at the time to join another teacher in developing the procedures for students to be entered into the program. After that, we created the program from scratch using the knowledge we had learned from the GNETs program at the time. When Compass moved to Black's Mill, I was given the choice to stay at Robison as lead or go to Black's Mill with Compass. I chose being the lead teacher, as my desire was to become a facilitator for special education in the future.

Education

Gainesville College

August 1995-June 1997

I received an Associates of Science degree. My field of study was early childhood education.

North Georgia College and State University

June 1994-May 1995, August 1997-December 1998

I received a Bachelors Degree of Science. I majored in special education and minored in psychology.

Skills

My first year as lead special education teacher at RES was a very important year for me. We started the Compass Program, I became lead special education teacher, and I also became one of the two Mindset Trainers for the county. During that time, I was able to develop many skills that have helped me over the years. I was forced to juggle many different hats. I am very organized, so although this was a trying position, it was something that I was able to do. I developed many skills that helped me work with others. I work well with co-workers, students, and parents. I have had most of the most difficult cases on my caseload during my time at Robinson Elementary. I have proven to be an asset when working with difficult cases that involve advocates and lawyers. I always try to think of the situation from the parent's perspective – as a parent, this is something I feel I owe to the student.

As the lead special education teacher, I have gained a great understanding of the RTI system. I have been in charge of all initial evaluations and have checked each file for each student that has been sent to the county office to be evaluated during my time as lead special ed. teacher. I also have written many IEPs, which has given me great experience in the knowledge of what should be in an IEP. I have been asked to learn many different programs from IEP writing to interventions to FTE.

More than anything, I have learned what teachers and parents need to help students be more successful. This is the most important part of education – student success. I feel like I have a wide variety of skills that would be an asset to helping other teachers in this area. I feel that success for students starts from the top down. I have been at the bottom and have slowly worked my way closer to the top by proving my skills in helping provide ways to improve student success.

DAWSON COUNTY BOARD OF COMMISSIONERS APPLICATION FOR APPOINTMENT TO COUNTY **BOARDS AND AUTHORITIES**



The Dawson County Board of Commissioners accepts applications for appointments. Interested parties should submit this form and supporting documentation to the County Clerk.

Board or Authority Applied for

DBHDD

Name Lori Grant

Home Address

964 Old Henry Grady Rd.

City, State, Zip

Dawsonville, GA 30534

Mailing Address (if different)

City, State, Zip

Telephone Number

Alternate Number

Fax Telephone Number

E-Mail Address

Igrant@dawson.k12.ga.us

Additional information you would like to provide:

Date 5/26/16

Please note: Submission of this application does not guarantee an appointment.

Return to:

Dawson County Board of Commissioners

Attn: County Clerk

25 Justice Way, Suite 2313 Dawsonville, GA 30533

(706) 344-3501 FAX: (706) 344-3889

Backup material for agenda item:

7. Consideration of Georgia Transmission Corporation Easement for Right-of- Way Agreement

Upon recording return to: Chuck Scarborough Georgia Transmission Corporation 2100 East Exchange Place Tucker, Georgia 30084

Dawson Crossing – Hammonds Crossing 115 kV Transmission Line Parcel Number(s) 297.10

STATE OF GEORGIA
COUNTY OF DAWSON

EASEMENT FOR RIGHT-OF-WAY

FOR AND IN CONSIDERATION of the sum of Ten Dollars (\$10.00) and other good and valuable consideration, in hand paid by GEORGIA TRANSMISSION CORPORATION (an Electric Membership Corporation), a Georgia corporation (hereinafter called "Cooperative"), the receipt and sufficiency of which is hereby acknowledged, the undersigned, DAWSON COUNTY, GEORGIA, ("Grantor") (including Grantor's successors and assigns) do(es) hereby grant to Cooperative, the right to from time to time, construct, operate, maintain and renew overhead and underground electric transmission, distribution and communication lines, with necessary or convenient towers, frames, poles, access roads, wires, manholes, anchors, guy wires, conduits, fixtures and appliances, protective wires and devices in connection therewith upon or under a strip of land more fully located and described below (the "Easement Area"); the right to permit the attachment of cables, lines, wires, apparatus, fixtures and appliances of any other company, or person, to said towers, frames, and poles for electric, communications or other purposes, upon and under said Easement Area; together with all rights and privileges necessary or convenient for the full enjoyment or use of said Easement Area for the purposes above described; including the right of ingress and egress within said Easement Area over the property of the Grantor, and the right to cut away and keep clear, remove and dispose of all trees and vegetation, which at maturity may reach a height of fifteen feet or more, located on said Easement Area, although Cooperative may leave any cut trees and vegetation on said Easement Area as may be required for regulatory compliance(s) or prudent construction methods which shall not be disturbed or removed by Grantor. Further, Cooperative shall have the right to remove and dispose of all obstructions on said Easement Area or that may at any time hereafter be placed thereon by the Grantor or any other person, and to cut, remove and dispose of danger trees on Grantor's property adjacent thereto, which now or may hereafter injure or endanger any of said lines and other facilities on said Easement Area provided that on future cutting of such danger trees Cooperative shall pay to the Grantor, or to the Grantor's successors or assigns, the fair market value of the merchantable timber so cut. The timber so cut to become the property of Cooperative.

The Easement Area is that portion of Grantor's property in Land Lot(s) 988 and 1053, 4th District, 1st Section of Dawson County, Georgia, which is shown on the plat of survey attached hereto and made a part hereof (the "Survey") and entitled "Dawson Crossing – Hammonds Crossing 115 kV Transmission Line / Parcel 297.10 - Easement Area Plat", dated May 4, 2016, which was prepared by Patrick P. Nunn, Georgia Registered Land Surveyor No. 2680. As verified by said plat, the total amount of land embraced by this Easement Area shall be 0.361 acre(s).

It is agreed that part of the within named consideration is full payment for all trees and vegetation cut or to be cut in the initial clearing and construction of said lines and other facilities; trees and vegetation so cut to become the exclusive property of Cooperative upon Grantor signing this easement. Between the time of Grantor signing this easement and Cooperative's initial clearing of the Easement Area, Grantor is specifically prohibited from cutting trees and vegetation within the Easement Area.

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Cooperative, its successors and assigns, shall pay or tender to the owner thereof a fair market value for any growing crops, vegetation allowed within the Easement Area, or fences cut, damaged or destroyed on said premises by the employees of Cooperative, its agents, successors, or assigns, in the construction, reconstruction, operation and maintenance of said lines and other facilities, except those crops and vegetation which are an obstruction to the use of the right-of-way as herein provided or which interfere with or may be likely to interfere with or endanger said lines and other facilities or their proper maintenance and operation, provided that Grantor shall give Cooperative written notice thereof within thirty (30) days after said alleged damage shall have been done; any growing crops damaged on said premises in the construction, reconstruction, operation and maintenance of said lines and other facilities to remain the property of the owner of said crops.

The Grantor reserve(s) the right to use the land herein before described upon which the said lines and other facilities will be erected for any other purposes not inconsistent with the rights hereby granted, provided such use shall not injure or interfere with the proper operation, maintenance, or repair of, access to, or extensions or additions to, the said lines and other facilities; and provided that no tree(s), buildings or structures other than fences (fences which shall not exceed ten feet from ground level) may be erected upon the said Easement Area. Grantor agrees not to raise or lower the surface elevation of the property within the Easement Area without specific written approval of Cooperative.

Because it is recognized that there is the absolute necessity for Cooperative, in the safe and proper utilization of the rights, privileges, and interests herein granted, to have, from time to time and at all times, the following rights, powers and interests, the same are hereby expressly granted to Cooperative: By any action at law, or in equity, by injunction, ejectment, or otherwise, to prevent the erection, or after erection to cause the removal, of any building, trees, or other structures, on or from said Easement Area whether the offending party be a successor in title to the Grantor or not.

Grantor will warrant and defend the right and title to the above described easement unto Cooperative against the claims of all persons whomsoever.

Said Cooperative shall not be liable for, nor bound by, any statement, agreement or understanding not herein expressed. Cooperative has the right to assign this easement for right-of-way in whole or in part.

TO HAVE AND TO HOLD forever, unto Cooperative, its successors and assigns, lessees and licensees, the rights, powers, and interests herein granted, which shall be a covenant running with the title to the lands above described.

| In witness whereof, the undersign and seal(s) and delivered this document the | ned Grantor(s) has (have) hereunto set his/her (their) hand(s) day of, |
|---|--|
| Signed, sealed and delivered in the presence of: | DAWSON COUNTY, GEORGIA |
| WITNESS | BY: |
| NOTARY PUBLIC | ATTEST:TITLE: |
| (MOTARY SEAL) | (CORPORATE SEAL) |

(NOTAKY SEAL)

