

**DAWSON COUNTY BOARD OF COMMISSIONERS
WORK SESSION AGENDA - THURSDAY, JULY 18, 2019
DAWSON COUNTY GOVERNMENT CENTER ASSEMBLY ROOM
25 JUSTICE WAY, DAWSONVILLE, GEORGIA 30534
4:00 PM**

NEW BUSINESS

1. Presentation of Results of FY 2018 External Audit- CPA Kristi Griffin, BatesCarter
2. Presentation of Highway 53 Corridor Overlay from the Long Range Planning Committee- Planning & Development Director Jameson Kinley
3. Presentation of Fee Schedule Update- Planning & Development Director Jameson Kinley
4. Presentation of Board Appointment:
 - a. Library Board**
 - i. David Jordan- *replacing Wendi Bock* (Term: August 2019 through June 2020)
5. County Manager Report
6. County Attorney Report

**Executive Session may follow the Work Session meeting.*

Those with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting, should contact the ADA Coordinator at 706-344-3666, extension 44514. The county will make reasonable accommodations for those persons.



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Finance

Work Session: 7/18/19

Prepared By: Vickie Neikirk

Voting Session: _____

Presenter: Kristi Griffin, CPA, Bates, Carter & Company

Public Hearing: Yes No

Agenda Item Title: Presentation of the results of the FY 2018 Audit

Background Information:

Each year, Dawson County is required by law to undergo an external audit. The firm of Bates, Carter and Company performed the FY 2018 audit.

Current Information:

Results of the FY 2018 audit to be presented.

Budget Information: Applicable: Not Applicable: Budgeted: Yes No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: Not required

Department Head Authorization: _____

Date: _____

Finance Dept. Authorization: Vickie Neikirk

Date: 5/28/19

County Manager Authorization: DH

Date: 6/19/19

County Attorney Authorization: _____

Date: _____

Comments/Attachments:

Item Attachment Documents:

2. Presentation of Highway 53 Corridor Overlay from the Long Range Planning Committee- Planning & Development Director Jameson Kinley



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Planning & Development

Work Session: 7/18/2019

Prepared By: Harmony Gee

Voting Session: 8/1/2019

Presenter: Jameson Kinley _____

Public Hearing: Yes No

Agenda Item Title: Presentation of Highway 53 Corridor Overlay from the Long Range Planning Committee

Background Information:

The Planning & Development office along with the Long Range Planning Committee was tasked by the commissioners to create an Overlay District for the Highway 53 Corridor stretching from the Dawson/Forsyth County line to the city limits. This was originally started in 2016 at the request of a previous director but was never completed.

Current Information:

The Planning department, along with the Long Range Planning Committee, has worked for the past several months compiling information needed for the Overlay.

Budget Information: Applicable: _____ Not Applicable: Budgeted: Yes _____ No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: _____

Department Head Authorization: _____

Date:

Finance Dept. Authorization: Vickie Neikirk

Date: 7/11/19

County Manager Authorization: DH

Date: 7/11/19

County Attorney Authorization: _____

Date: _____

Comments/Attachments:

53 OVERLAY DISTRICT



JULY 10

**Dawson County
Planning and Development**



53 Corridor Overlay

Purpose

The purpose of this overlay is to foster visual unity and elevate design quality as one drives along Highway 53 through Dawson County. The 53 Overlay seeks to highlight three different nodes and tailor site planning, architecture, signage, and lightings standards. The overall goal of this document is to provide a framework to encourage, maintain, and showcase the character of this district.

“Showcasing the character of the district”

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Exhibit D – Code Review	

Site Planning

- A. Relate Design to Site and Surroundings
 - a. The site plan, building design and landscaping of new development should achieve high quality and appearance, which will enhance and be compatible with the character of the surrounding area.
 - b. Site planning and design of projects proposed adjacent to dissimilar land uses should carefully address the potential undesirable impacts on existing uses. These impacts may include traffic, parking, circulation and safety issues, light and glare, noise, odors, dust control and security concerns.
- B. Evaluate, Retain, and Incorporate Natural Features
 - a. Evaluate the proposed development's compatibility with the existing environment to determine the limitations and capabilities of the site for development. Development should be limited to a level that does not exceed the capabilities and requirements of a healthy environment.
 - b. Significant site features such as natural ground forms, large rock outcroppings; water and significant view corridors shall be identified and should be incorporated into development plans.
- C. Encourage inter-parcel access and shared parking
- D. Encourage Building away from road with anticipation of 53 widening
- E. Discourage direct access to Hwy 53
- F. Discourage Parking lots to dominate view by encouraging side and rear parking
- G. Distributed parking along not less than two sides of the building exterior must be provided; parking that fronts the main building entrance(s) shall not exceed fifty (50%) percent of parking total.
- H. Loading areas screened out of right-of-way views
- I. Transitional Buffers are required along property line separating residential and commercial
 - a. Traditional buffer for residential 25feet
 - b. Traditional buffer for commercial 25 feet
 - c. Traditional buffer for industrial 50 feet

Vehicles Access

- A. All elements of the site design shall accommodate access requirements of emergency vehicles and services
- B. Need to add language for building arrangement to allow streets in between buildings and pedestrian connection

Landscape

- A. Front yards should contain landscaping at least 40' in depth along entire property (except driveway)
- B. Landscaping shall utilize fences (three rail), berms, connecting sidewalks, trees and other plantings

Architecture

- A. Large areas of uninterrupted brick work shall be broken up through the uses of trellises, arcades, blind windows, archways, and other patterns
- B. Lakeside 53
 - i. Lake/Boating
 - ii. Craftsman Look
 - iii. Like Reynolds Elements of Design
 - iv. Cedar Shake tin roof
 - v. Stove
 - vi. Chestatee
 - vii. River 53
 - viii. Native Rock
 - ix. Folk Art
 - x. Native Vegetation
 - xi. Appalachian Look
 - 1. Gable Roofs/Porches
 - 2. Fences
 - 3. Tin Rooks
 - 4. Board Batten
 - 5. Clapboard
 - 6. Gateway Porches
 - 7. Side and back Porches
 - 8. Recreational
- C. City
 - i. Brick – historic
 - ii. Tin Roof

Accessory Structures

- A. All dumpsters should be enclosed and covered

Commercial Development

A. Prohibited Uses

- a. Adult Entertainment
- b. Junk Yards
- c. Billboard Signs
- d. Parking

B. Shared Parking:

- a. The Planning Director may approve a reduction of up to 25 percent in the number of parking spaces required for a specific use where inter-parcel access is provided and shared parking analysis deems adequate
- b. Each Parking area of over 50 spaces shall include landscaped parking islands

Industrial Uses

Exterior Lighting

- A. For any commercial use within identified nodes, a freestanding pole light utilizing LED fixtures shall not exceed thirty-five (35) feet in height and shall have a black metal finish. A freestanding pole light utilizing non-LED fixtures shall not exceed twenty-five (25) feet in height and have a black metal finish.
- B. For all residential areas, a freestanding pole light shall not exceed sixteen (16) feet in height and have a black metal finish.
- C. Building-mounted lighting shall highlight architectural features and not illuminate the entire building façade.
- D. All canopy luminaries shall be fully recessed and utilize flat lenses.
- E. All street lighting subject to review by Public Works Department

Signage

A. Freestanding Signs

- i. All freestanding signs shall be of a monument style and constructed only of brick or stone materials to match or compliment the principal structure or structures located on the site.
- ii. A monument base shall consist of:
 - i. A solid base or framework, the same width and length of the sign. Said base shall be completely covered in brick or stone facing, or;
- iii. If the sign lists multiple tenants the sign shall be of a uniform background lettering style and color.
- iv. Wall Signs
- v. Signs with interior illumination are prohibited.
- vi. Illuminated wall signs shall be channel-type letters only. Non-internally illuminated box signs or illuminated canopies are allowed.
- vii. Specific dimensional requirements for all signage are governed by the Sign Ordinance
- viii. The Following Signs are Prohibited:

B. Signs involving motion, rotation, or sound, other than flags or streamers which are blown by the wind.

- i. Flashing, blinking, varying, varying light intensity signs or animated signs, except community information signs.
- ii. Courtesy benches, trash cans, and similar devices on which advertising is displayed.

Application Requirements

- A. Site plan review to include element of soils, hydrology, topography, aesthetics, historical significance, and existing Land Use
 - a. Should include everything with 100 feet surrounding property line
 - b. Landscape Plan
 - c. Lighting Plan

A. SCOPE OF WORK

The intent of the State Route 53 Corridor Overlay District is to protect the scenic and natural qualities of the corridor that are valued by the community, as well as to promote quality development and land use along the corridor. The guidelines are to allow flexibility for the aesthetics of the corridor and to encourage compatibility with the character of the area without stifling the creativity of designers.

The project study area extends northwesterly from the Dawson/Forsyth County line, across GA 400, and ends at Perimeter Road at the City of Dawsonville limits. Total length of the Corridor is approximately 8 miles which crosses commercial, rural, historic, and residential areas. The Consultant shall assist the County in establishing goals, objectives, implementation strategies, design and development guidelines to implement said vision. It is the intent that these documents, through their adoption and implementation, will allow for the establishment of consistent patterns of high-quality, efficient and economically successful development.

The project is anticipated to be phased beginning in 2016 and finalizing in 2018. Dawson County is open to alternative solutions and methodology with regards to phasing, planning and implementation.

The Corridor Plan shall address the following tasks:

- Create a vision for the ultimate physical development of the corridor including illustrated best practices for design standards that establish aesthetic guidelines for corridor development.
- Develop goals, objectives and strategies for implementation of the vision.
- Develop design standards for the corridor based on the adopted Dawson County Comprehensive Plan, adopted Development and Design Guidelines of the GA 400 Corridor, preferences of key stakeholders for corridor aesthetics and best practices within Dawson County.
- Develop a “State Route 53 Corridor Overlay District,” along with necessary amendments to the zoning ordinances and subdivision regulations to carry out the sustainable development vision.
- Develop and build consensus around the development vision with key stakeholders including residents, businesses, property owners, citizens and elected officials.
- Identify opportunities for proposed enhancements to beautify the corridor and improve heritage tourism while providing regulatory measures to protect the historic and scenic qualities of the corridor.

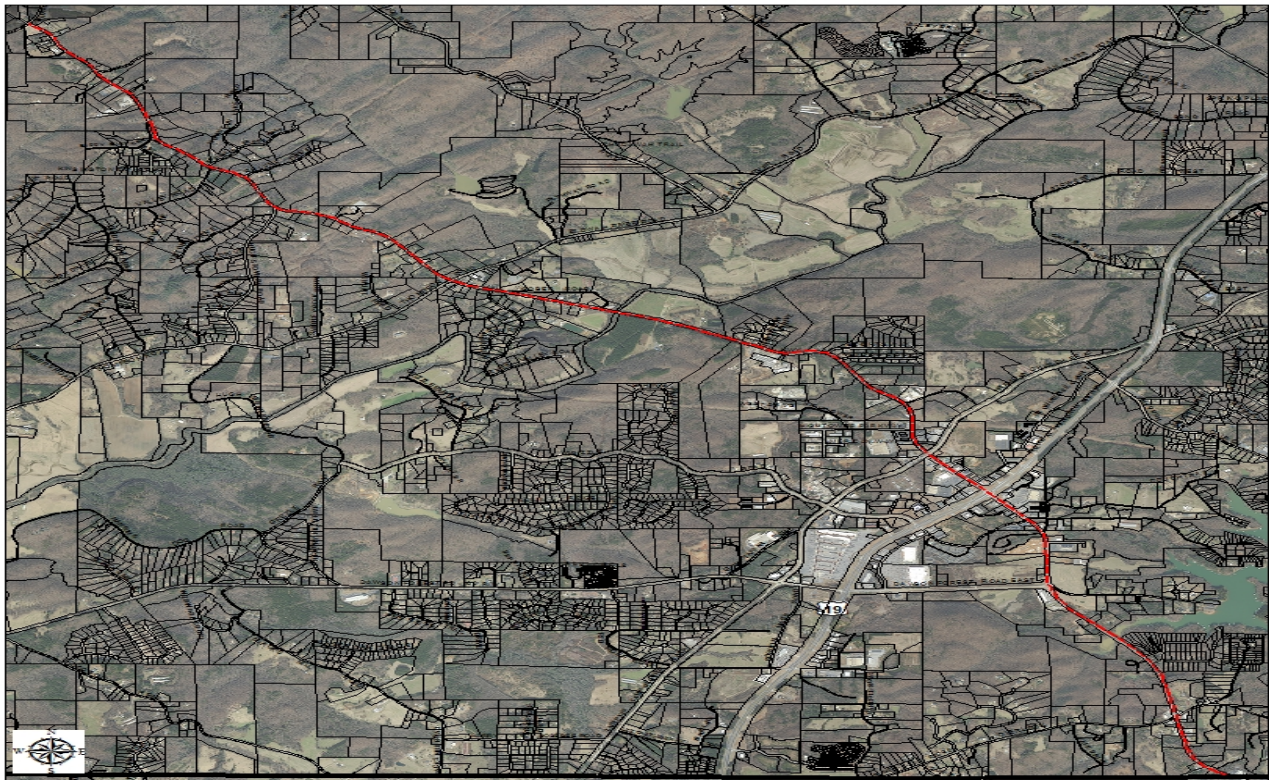
- Ensure compatibility with the Development and Design Guidelines of the GA 400 Corridor and include similar guidelines appropriate for the unique nature of the 53 Corridor.

Existing Resources

There are several resources available to assist potential consultants in completing this project. These resources include the Dawson County Comprehensive Plan, Development and Design Guidelines of the GA 400 Corridor, the Dawson County Land Use Resolution, 2015 aerial photography, GIS data, including zoning and projected land use data and other resources. County staff is available to assist in the collection of existing data and GIS mapping to the extent needed.

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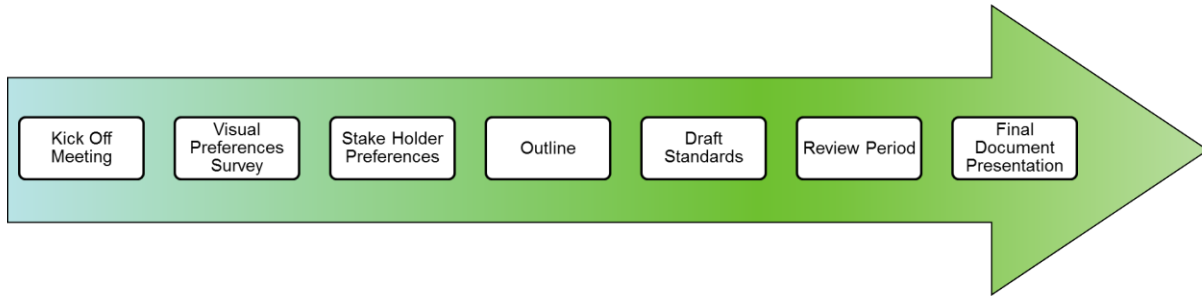


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APPROACH TO SCOPE OF WORK AND METHODOLOGY

tasks, sub-tasks, meeting dates, and a more detailed schedule, establishing internal and external milestones. Additionally, the scope will be further defined and other procedures such as billing/invoicing, document control and quality control procedures will be developed and included in the overall project management plan.



Outline of Work

The major steps of the project are the following:

1. Data Gathering
2. Benchmarking
3. Corridor Inventory
4. Assessment and Planning
5. Standards and Planimetrics
6. Project Implementation
7. Revision

The following is a detailed outline of those steps we expect to take place in the development of the district overlay standards in chronological order.

Step One –Data Gathering

- Kick Off Meeting
- Obtain Staff’s Vision and Goals for Corridor (Program)
- Further Refine Corridor Width and Termini
- Research Corridor and Adjacent Site History
- Review Previous Planning Efforts
- Identify Regulatory Requirements
- Determine Minimum GDOT Design Features and LOS Desired
- Public Outreach
- Visual Preference Surveys
- Stake Holder Input

Step Two - Benchmarking

- Identify National Examples
- Identify Local and Regional Examples
- Extract and Benchmark Desirable Standards



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Step Three – Corridor Inventory

- Identify Environmental Constraints
- Identify Environmental Characteristics
- Identify Trash/Litter/Point and Non-Point Source Pollution
- Determine the Transportation Usage and Traffic Patterns (incl. bike and pedestrian)
- Determine the Corridor Demographics and Usage Trends
- Identify Historic and Cultural Resources
- Determine existing economic activity
- Identify Key nodes and intersections (both vehicular and pedestrian)
- Identify Opportunities
- Identify Development Trends

Step Four – Assessment and Planning

- Develop Corridor Plan and Vision
- Define the District and Produce Code Compatible Language
- Create Node Plans
- Identify Opportunities for Heritage Tourism
- Development of Goals and Objectives

Step Five–Standards and Planimetrics

Draft Corridor Standards

- Corridor Standards (Roads and Streets)
- Site Design Standards
- Site Amenities
- Landscaping
- Lighting
- Signage
- Building Construction Standards
- Sustainable Maintenance Requirements

Draft Code Language and Zoning Sections

- Definitions
- Downtown Design Review Committee (DDRC)
- Affirmations and Applicability
- Review Process and Application Procedure
- Variance Procedure
- Incentives
- Appeals Procedure
- Interpretation, Violations, Enforcement and Penalty Provisions

Draft Foundational Economic Development Recommendations

Step Six – Project Implementation

- Action Plan Summary
- Regulatory Coordination and Review for Compatibility



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Agency Coordination

Schedule

Evaluation Review of Initial Projects

Security/Stewardship

- Corridor Security and Safety
- Corridor Economic Benefits
- Corridor Maintenance
- Corridor Education
- Corridor Promotion

Step Seven – Revision

Incorporation of pilot project input

Revisions to documents

Amendments to Zoning Documents

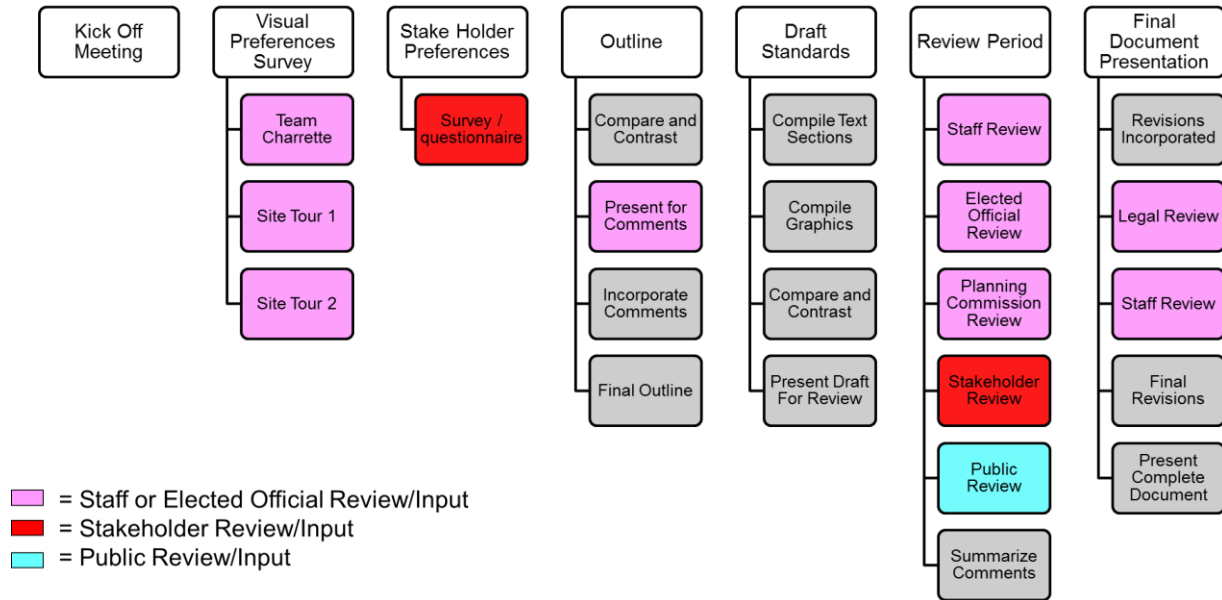
Final Publication

Timeline and Tasks

This project will be scheduled in four primary phases. The first phase will take place in 2016 and involve steps 1, 2, and 3 from above and equate to the primary site reconnaissance and data gathering phases of the project. The second phase will likely begin in early 2017 and include steps 4 and 5 which make up the lion's share of the production of the project. The third phase is the implementation phase and it will include step 6. This phase includes the initial implementation and evaluation of projects and should begin in the later portion of 2017 or early in 2018. The fourth and final phase is step seven 7 above. The duration and start of the final two phases are of course subject to the speed at which the staff, elected officials, and legal department can adopt and publish the new regulations once they have been drafted and presented by our team. Beyond this the length of the final phases are also driven by the number of evaluated projects, their start dates, size and duration. B+C expects to be involved in at least 3 or more evaluation projects before revising and issuing a final revision to the overlay standard documents.



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Phase I Site Reconnaissance and Data Gathering

August – October 2016

- Review the existing zoning and development codes, Development and Design Guidelines for the Georgia 400 Corridor, Dawson County Comprehensive Plan (2013-2033), Dawson County System-Wide Recreation Master Plan (2012-2017), Access Management Plan and Regulations for Georgia 400 Corridor (2005), historic resource documents, and other public documents to determine character and requirements of corridor and surrounding area.
- Survey the entire corridor collecting relevant data and photographing parcels. This will be done by foot and by car.
- Utilize GIS resources to integrate data collection.

September – October 2016

- Develop Visual Preference Survey and best practices presentations to create a vision for the ultimate physical development of the corridor including illustrated best practices for design standards that establish aesthetic guidelines for corridor development.



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October – December 2016

- Conduct at least 3 stakeholder meetings with County staff, elected officials, business community, developers, residents, visitors, heritage tourism organizations, and other associations to develop and build consensus around the development vision with key stakeholders including residents, businesses, property owners, citizens and elected officials.
 - The first meeting will be with relevant County staff.
 - The second meeting will be with identified stakeholders by the County.
 - The third meeting will be open to the public.

Phase II Production of Overlay District Standards and Draft Documents

January 2017 to March 2017

- During this phase, the guidelines are drafted and will be reviewed to ensure compatibility with the Development and Design Guidelines of the GA 400 Corridor and include similar guidelines appropriate for the unique nature of the State Route 53 Corridor.
 - Draft corridor typologies
 - Draft Design standards
 - Draft zoning amendments
 - Draft tree preservation and replacement code
 - Improve and update the stormwater section of the code to encourage “green infrastructure” elements
 - Address light pollution and glare while conserving electricity
 - Establish “green” maintenance requirements for publicly owned common areas and parks, etc.
 - Include code section focused on property maintenance that protects adjoining property owner’s values from the possibility of neglected landscapes and buildings
 - Identify opportunities for proposed enhancements to beautify the corridor and improve heritage tourism while providing regulatory measures to protect the historic and scenic qualities of the corridor
 - Develop foundational economic development recommendations
 - Develop goals, objectives and strategies for implementation of the vision.

Phase III Implementation

March 2017

- Team meetings with County Staff and workshops to present draft State Route 53 Corridor Overlay District along with necessary amendments to the zoning ordinances and subdivision regulations and implementation strategies to carry out the sustainable development vision.



APPROACH TO SCOPE OF WORK AND METHODOLOGY

April 2017

- Revise and submit for final approval, design illustrations, example diagrams, photographs, written descriptions and specifications for standard furnishings, finishes and landscapes within the districts.

May – November 2017

- Track development and evaluate development and design guideline issues
- Serve on Design Review Committee
- Work with County staff to revise overlay district, if needed

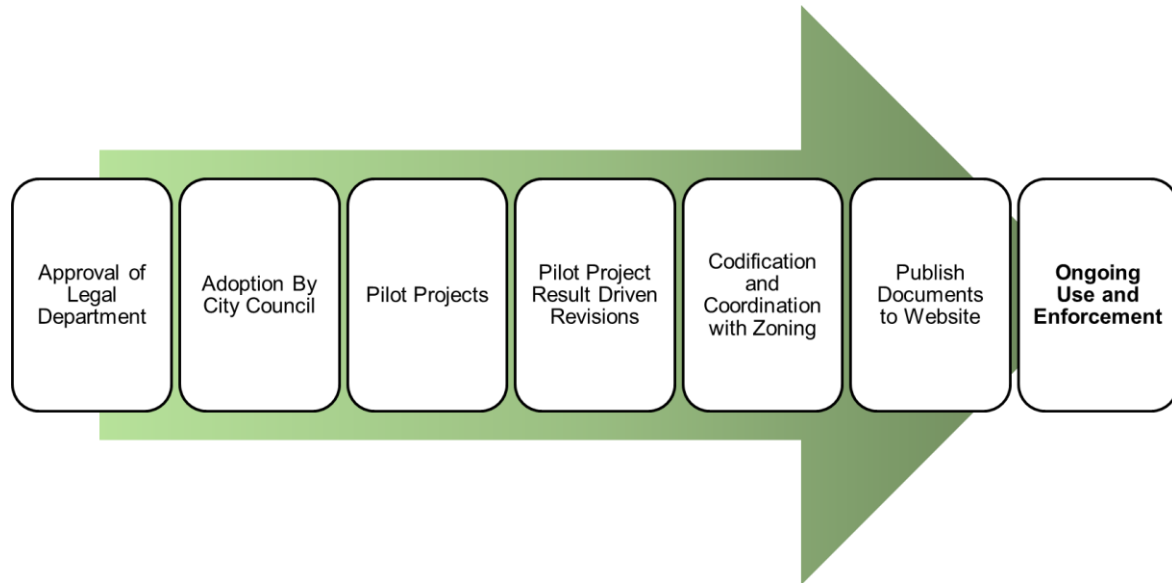
Phase IV Revision

December 2017 –January 2018

- If required, submit revision of overlay district

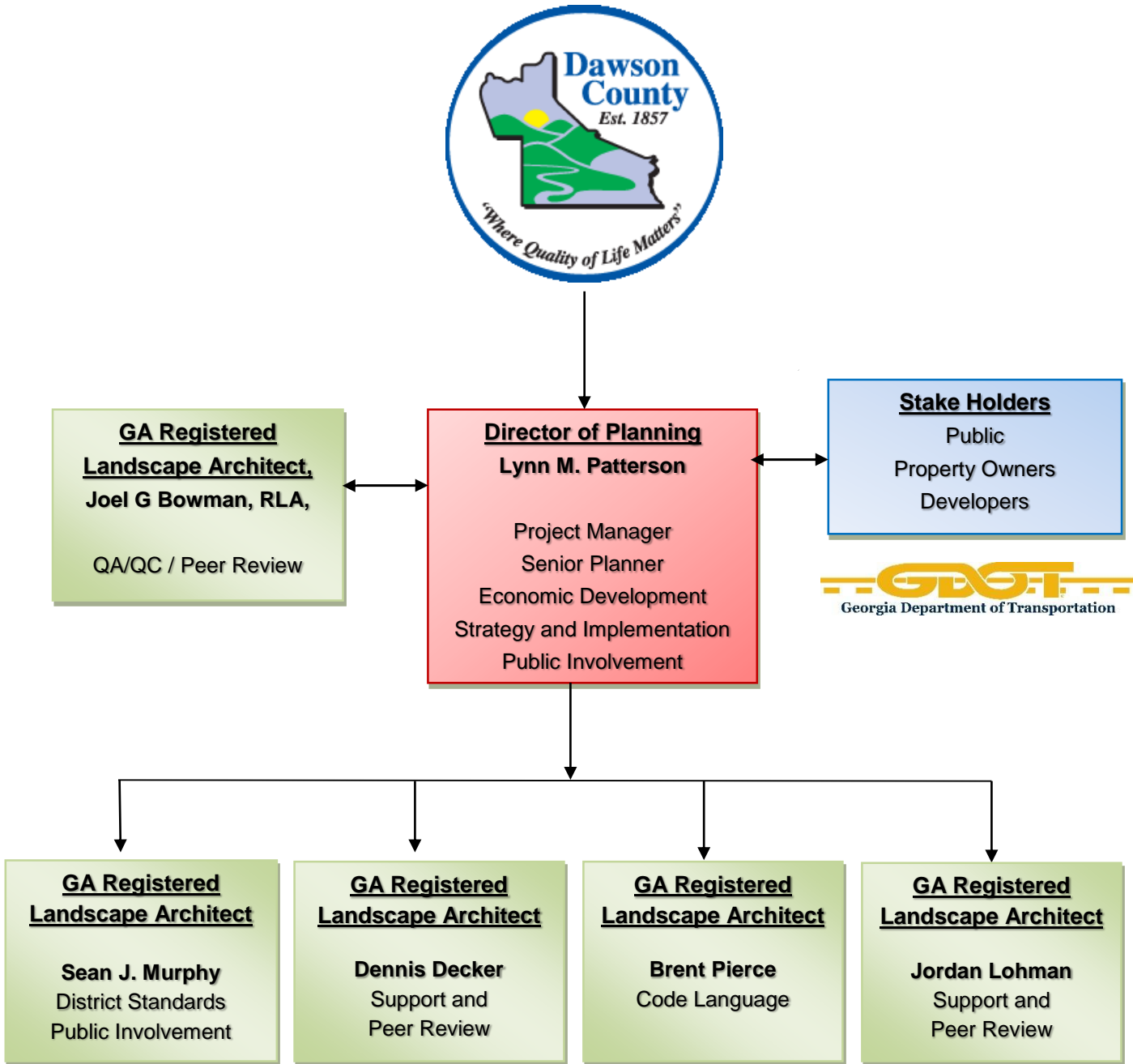
December 2017 – December 2018

- Serve on Design Review Committee
- Track development with County Staff



APPROACH TO SCOPE OF WORK AND METHODOLOGY

Project Organization Tree



APPROACH TO SCOPE OF WORK AND METHODOLOGY



Project Database

The project's database consists of the available GIS information, previous studies, planning research or previous site plans available for use. Our team will make every effort to determine if any such data is available and to obtain it from the County when appropriate to save time and money.

NOTE: Although it is not anticipated at the time of the publication of this proposal, when and if a project's work requires the skills of a surveyor, the County will be responsible for either providing this

survey or authorizing B+C Studio to subcontract this additional scope of work. B+C Studio will make every effort to avoid the need for such where possible.

NOTE: When no data is available from the County or other local agencies, B+C Studio may rely on historic data, online mapping services, or complete a very basic on-site field survey to obtain the minimum level of detail necessary to draft a minimal plan. Survey requirements beyond this will fall in to the category of the note above.

The party responsible for compiling the database is B+C Studio and the County representative will have the responsibility of providing any background data to B+C Studio.

QA/QC – Project Reviews and quality assurance

B+C Studio's business management strategy is aimed at implanting awareness of quality in all of our organizational activities and processes. Total Quality is our goal and we seek to identify the source of defects in our processes to prevent them from entering the final product. It is the responsibility of every employee to ensure the quality of their work and the work of their team.

B+C Studio's *quality assurance* program works to assure the design and production phases of our services meet and exceed our customer requirements. B+C Studio has accepted the concept of "Company Quality", where the focus is on our management of projects and our people. Our company-wide quality approach places an emphasis on three aspects:

- Controls (job management, defined and well managed processes, performance and integrity of criteria and records)
- Competence (knowledge, skills, experience and qualifications of our people)
- Culture (integrity, confidence, motivation, quality relationships)

B+C Studio's *quality control* as it relates to this project will use peer reviews by a B+C Studio employee other than those who managed the work. B+C Studio will have weekly meetings to review and discuss the status of each phase of the project and verify proper coordination with all involved.

APPROACH TO SCOPE OF WORK AND METHODOLOGY

B+C Studio utilizes Microsoft Project to track and monitor the status of our project schedules jobs. We utilize third party ftp services and online file sharing and collaboration software that allows us to work with others easily and seamlessly. All of our files, schedules, plans etc. will be uploaded and made available to the project team including the County representatives. This way, at any time, a County representative with the appropriate access can download the latest schedule update, drawings, meeting minutes, etc. if they have any questions.

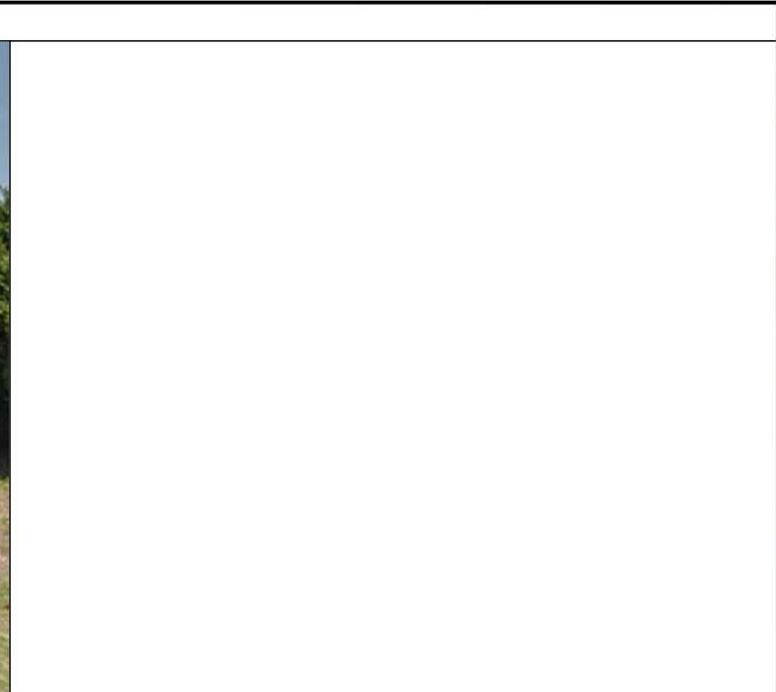



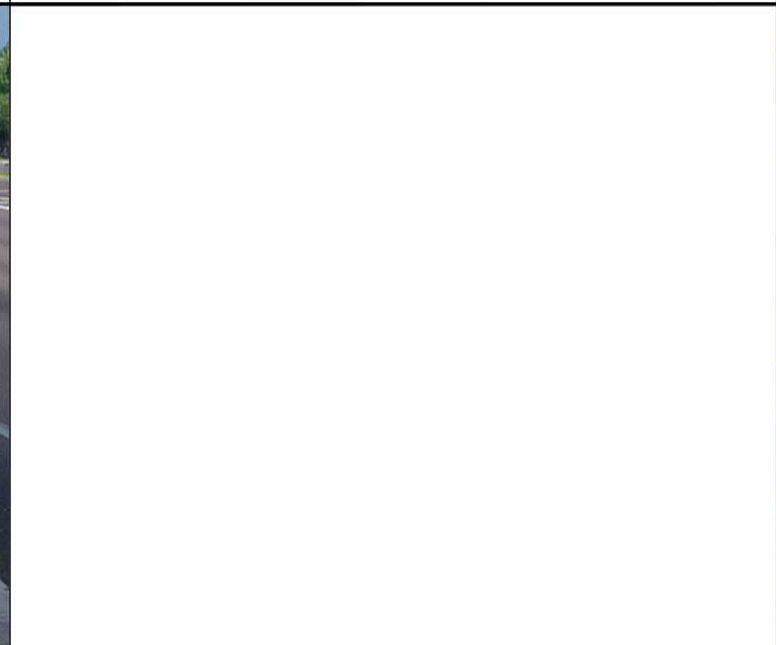



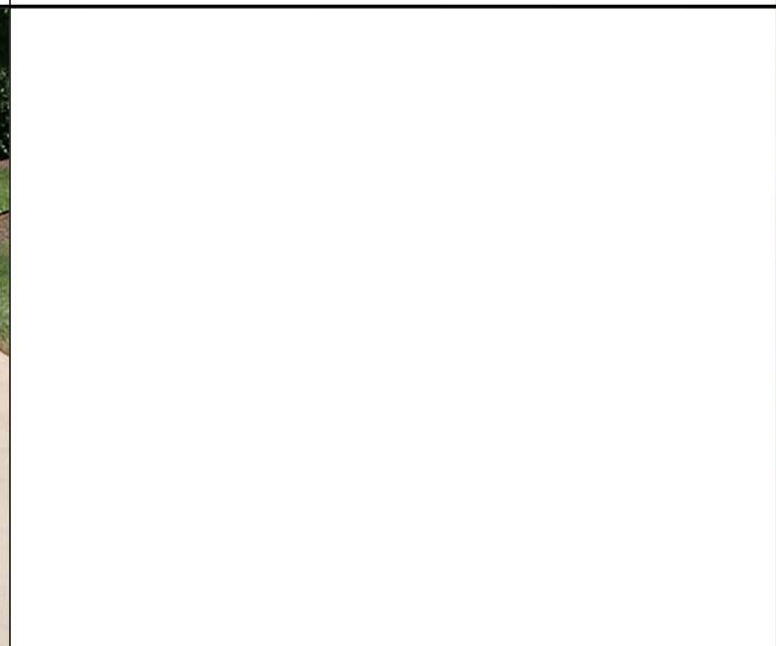


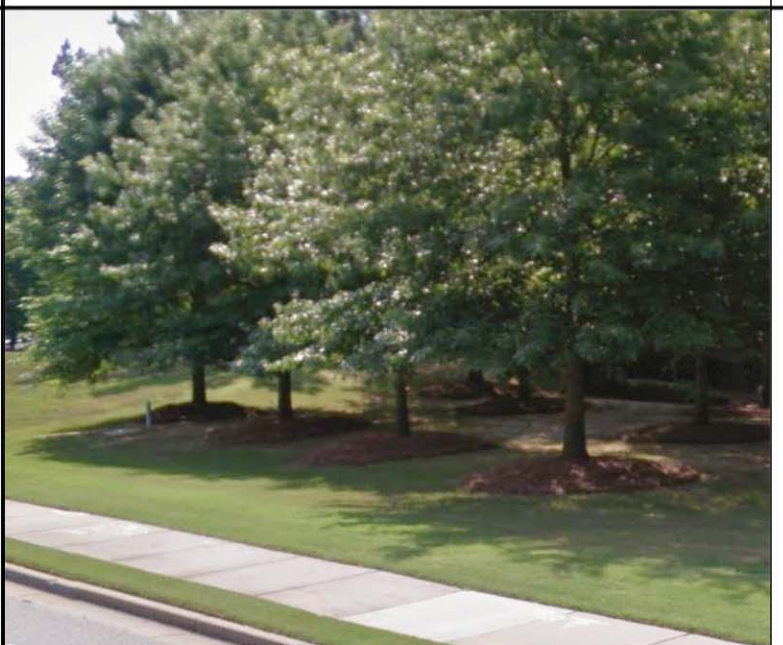

Project Closeout - Deliverables

Following completion of the project, the project manager will collect copies of the meeting minutes, database, plans, schedules of values, maintenance requirements, invoices, communications, etc and compile them in a three ring notebook and in PDF format and provide them to the County representative. A copy will also be maintained on record at B+C Studio.



Additional Deliverables include the finished documents; overlay district design standards, zoning amendments, and other related documents, graphics, and maps. These are to be provided in digital formats as required by the county. Hard copies will be included for each delivery phase of the project in the quantities requested. Duplicate hard copies may be made available in the quantities requested at the counties added expense. No markup will be included.



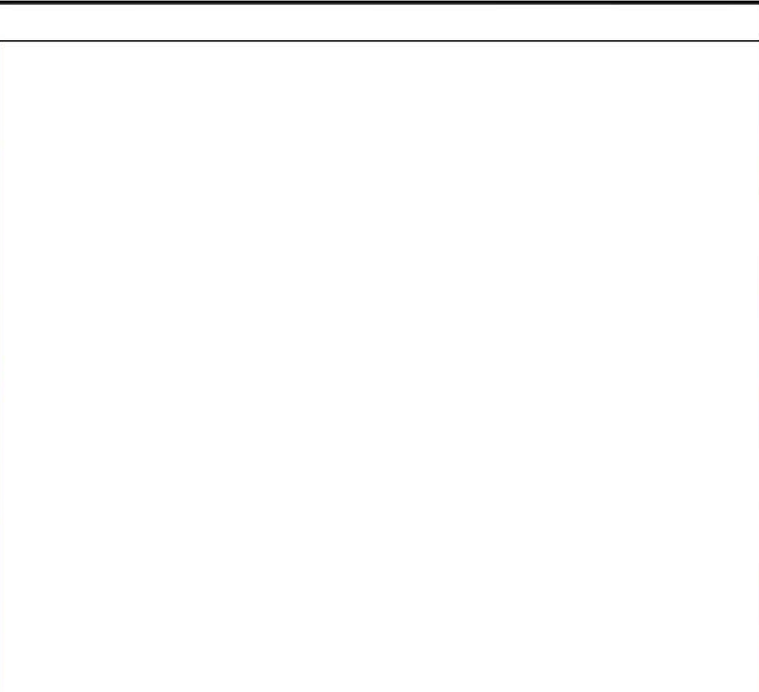
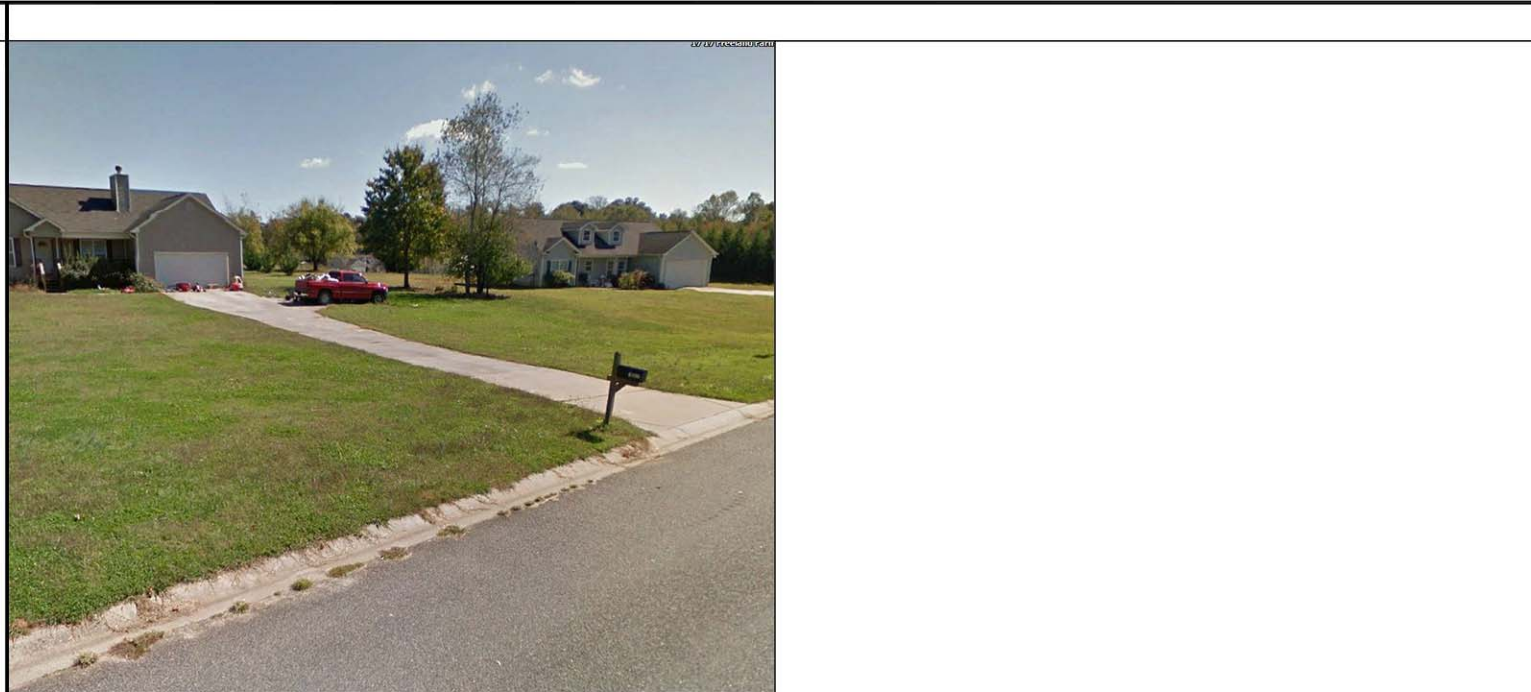
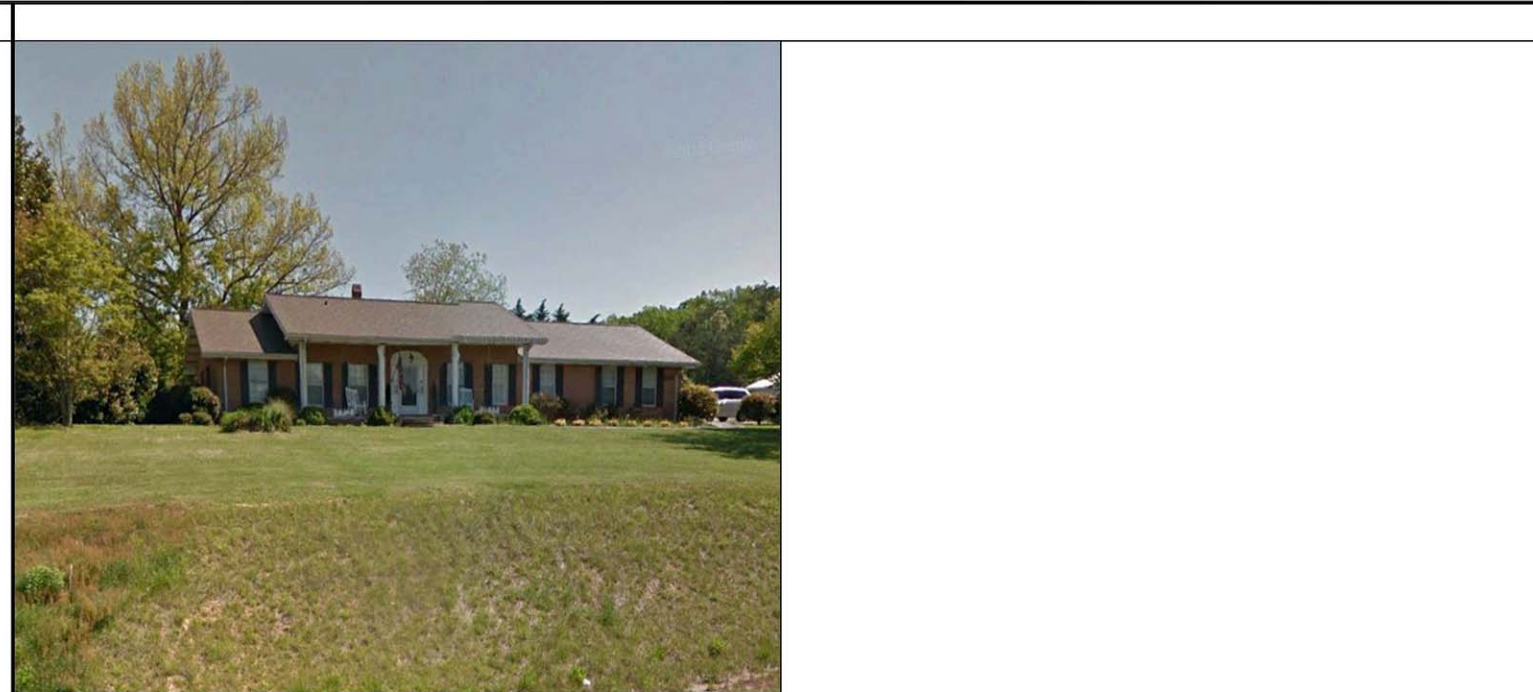


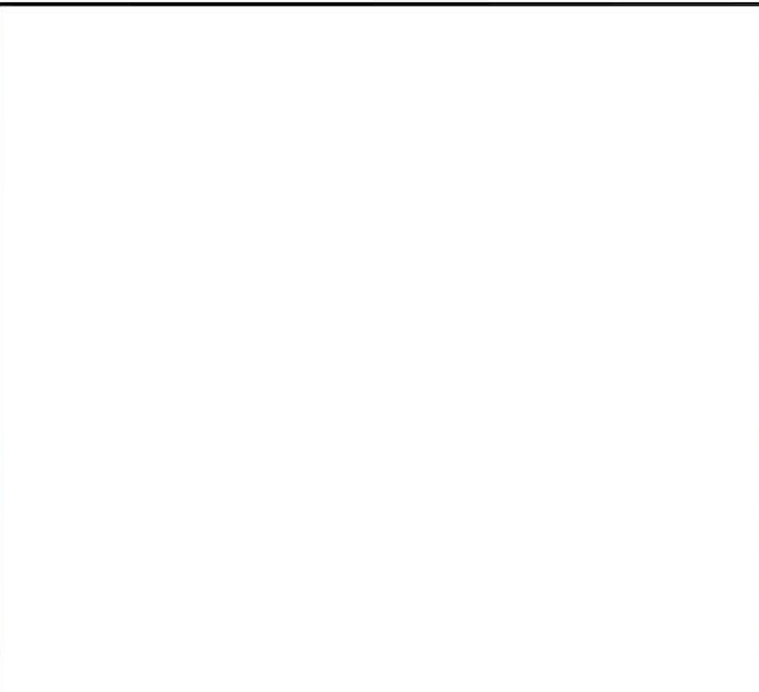

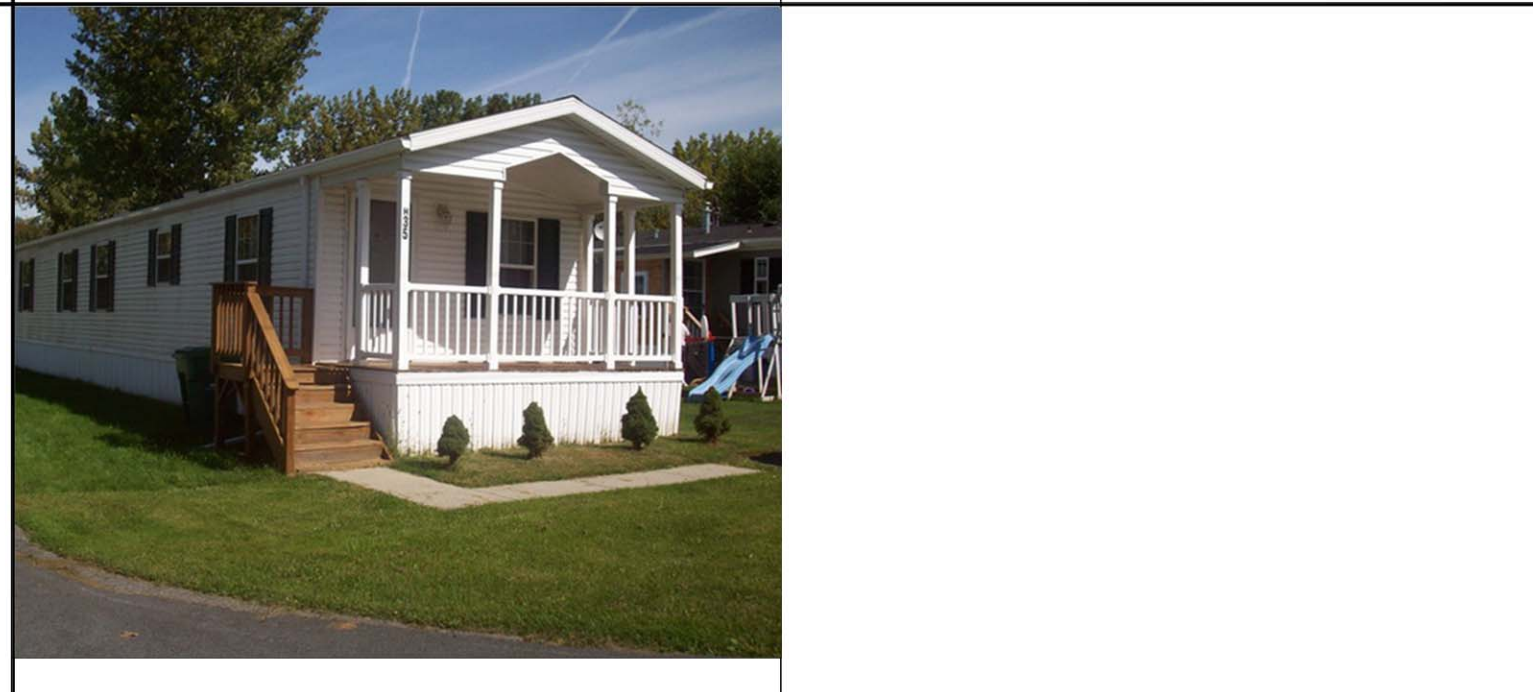

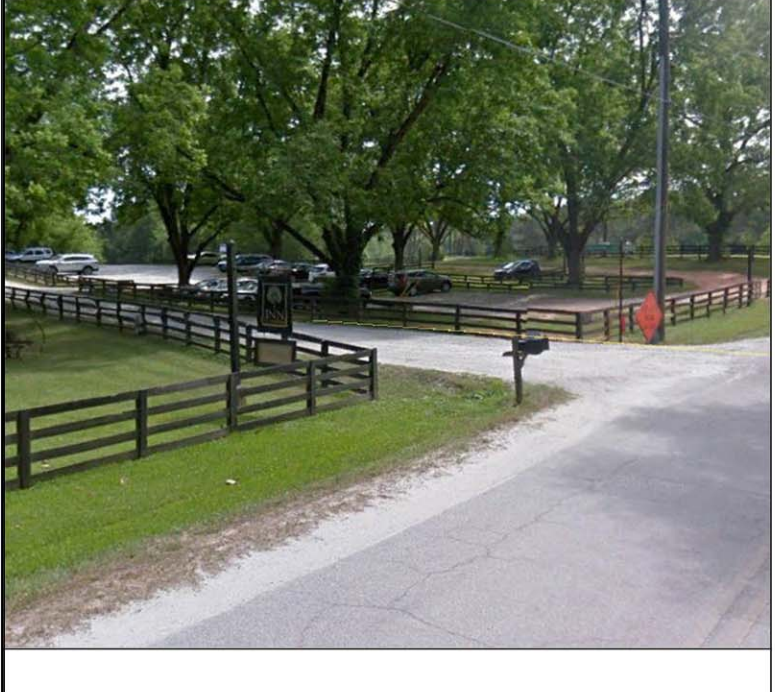

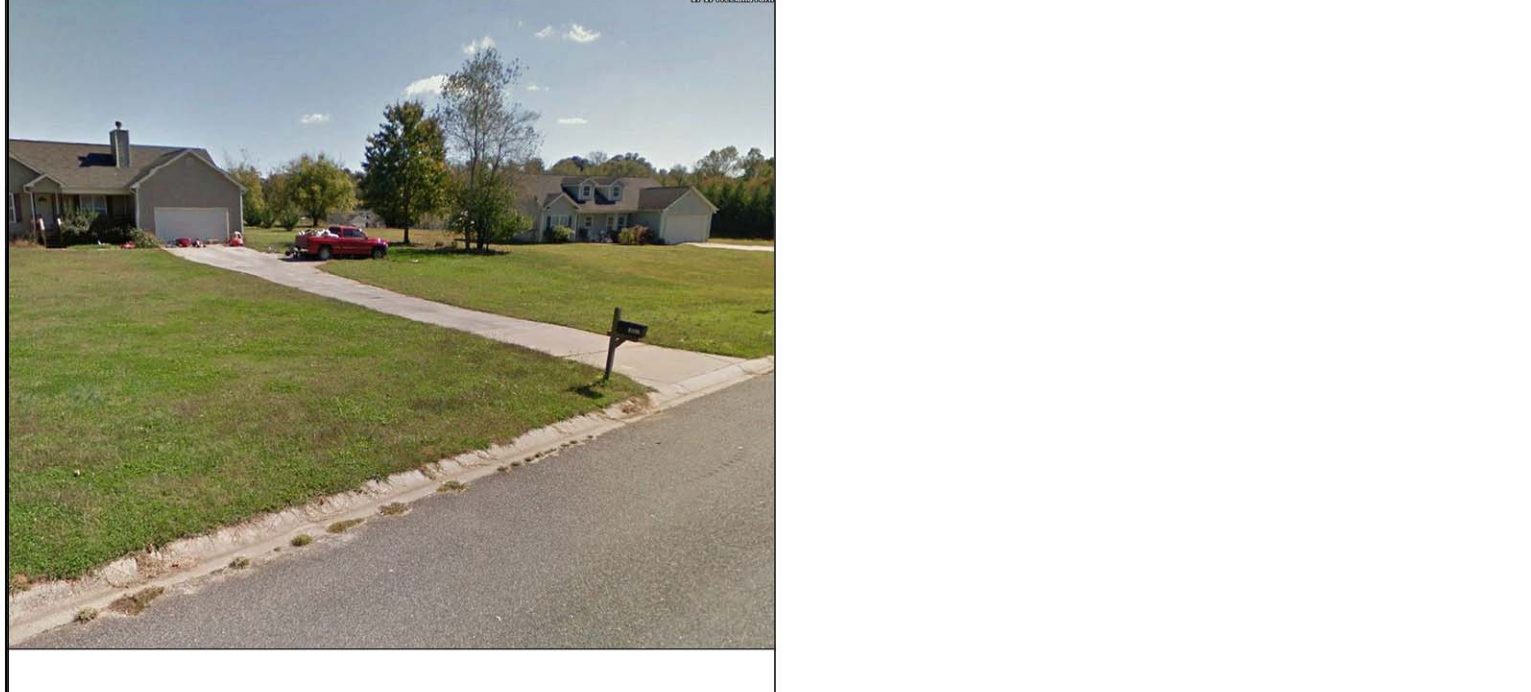

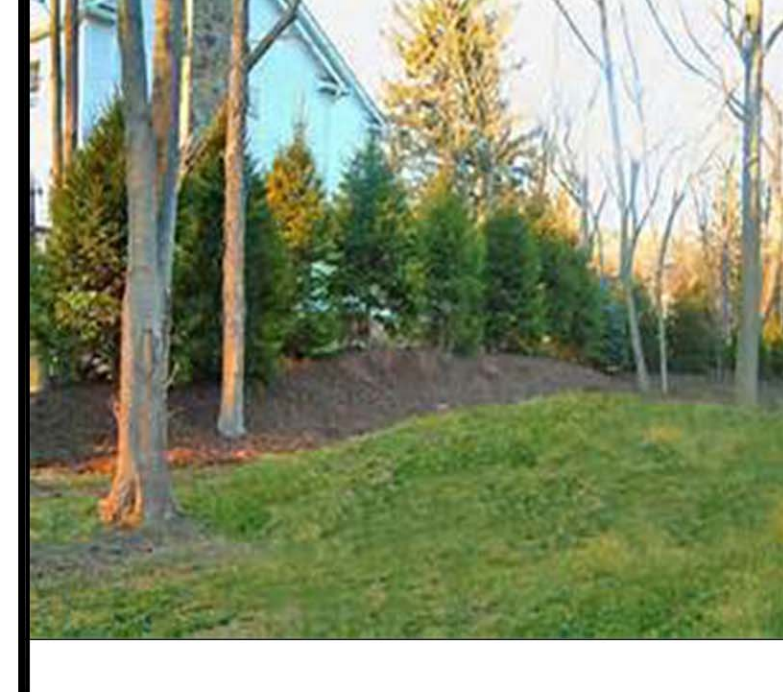





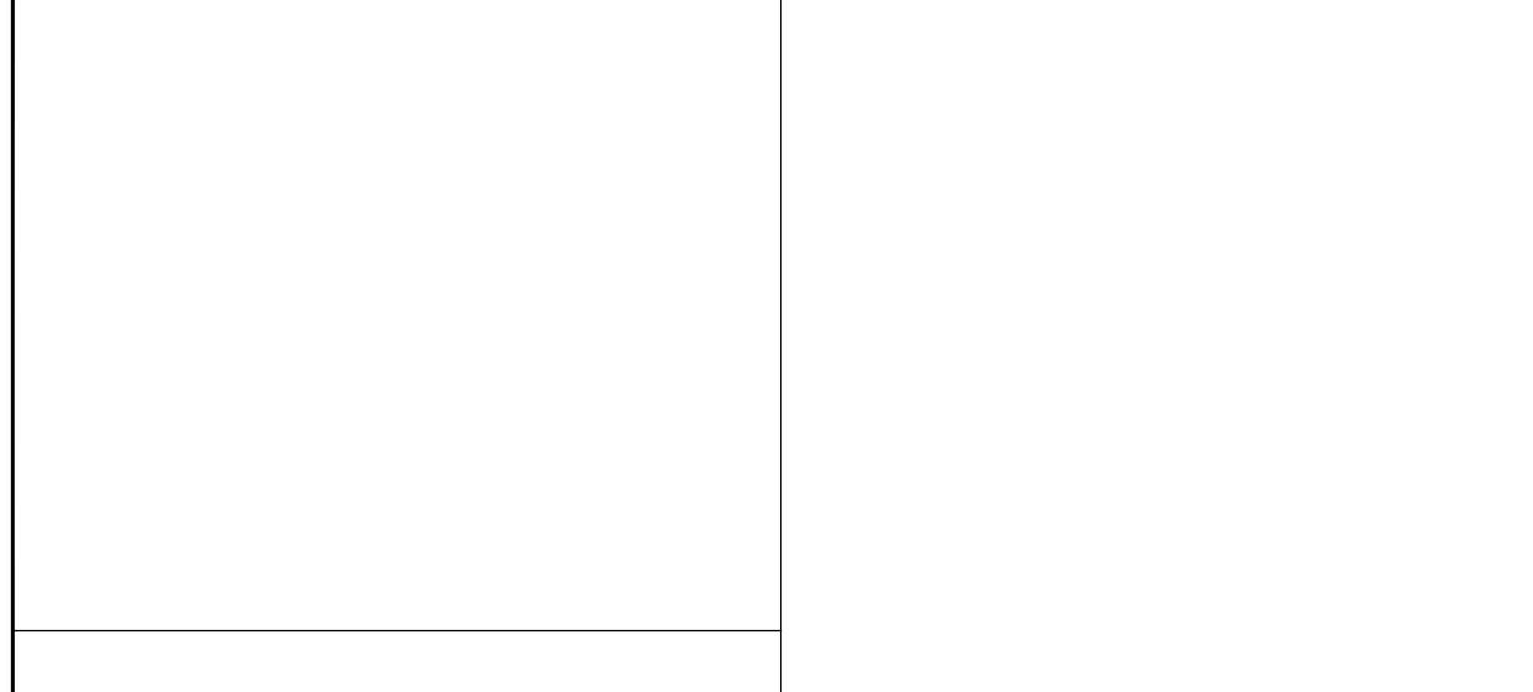
Rural Low Development

SIDEWALKS	TREES/LANDSCAPE	STREET FURNISHINGS	LIGHTING	PARKING TREATMENT
 <p data-bbox="160 478 252 499">NO SIDEWALKS</p>	 <p data-bbox="715 478 807 499">NO STREET TREES</p>	 <p data-bbox="1270 478 1409 499">NO STYLE PREFERENCE</p>	 <p data-bbox="1863 478 1973 499">NO STREETLIGHTS</p>	 <p data-bbox="2398 478 2567 499">NO PARKING SCREENING</p>
 <p data-bbox="121 758 284 800">SIDEWALK WITH NARROW PLANTING STRIP</p>	 <p data-bbox="715 758 854 779">LINEAR STREET TREES</p>	 <p data-bbox="1279 758 1400 779">HISTORIC MAILBOX</p>	 <p data-bbox="1834 758 2003 779">HISTORIC STREET LIGHTS</p>	 <p data-bbox="2377 758 2576 779">PARKING SCREENED BY TREES</p>
 <p data-bbox="83 1052 329 1073">SIDEWALK WITH WIDE PLANTING STRIP</p>	 <p data-bbox="715 1052 854 1073">STREET TREES WITH RANDOM SPACING</p>	 <p data-bbox="1270 1052 1409 1073">TRADITIONAL MAILBOX</p>	 <p data-bbox="1813 1052 2012 1073">TRADITIONAL STREET LIGHTS</p>	 <p data-bbox="2398 1052 2567 1073">PARKING SCREENED BY TREES AND SHRUBS</p>
 <p data-bbox="112 1346 302 1367">SHARED SIDEWALK & BIKE LANE</p>	 <p data-bbox="685 1346 884 1367">STREET TREES IN CLUSTERS</p>	 <p data-bbox="1279 1346 1400 1367">MODERN MAILBOX</p>	 <p data-bbox="1813 1346 1982 1367">MODERN STREET LIGHTS</p>	 <p data-bbox="2398 1346 2567 1367">PARKING SCREENED BY HORSE FENCE</p>
 <p data-bbox="130 1640 284 1661">MEANDERING SIDEWALK</p>		 <p data-bbox="1279 1640 1400 1661">ARTISTIC MAILBOX</p>		 <p data-bbox="2407 1640 2576 1661">PARKING SCREENED BY PICKET FENCE</p>

State Route 53 Overlay District
VISUAL PREFERENCE SURVEY
 DAWSON COUNTY, GA




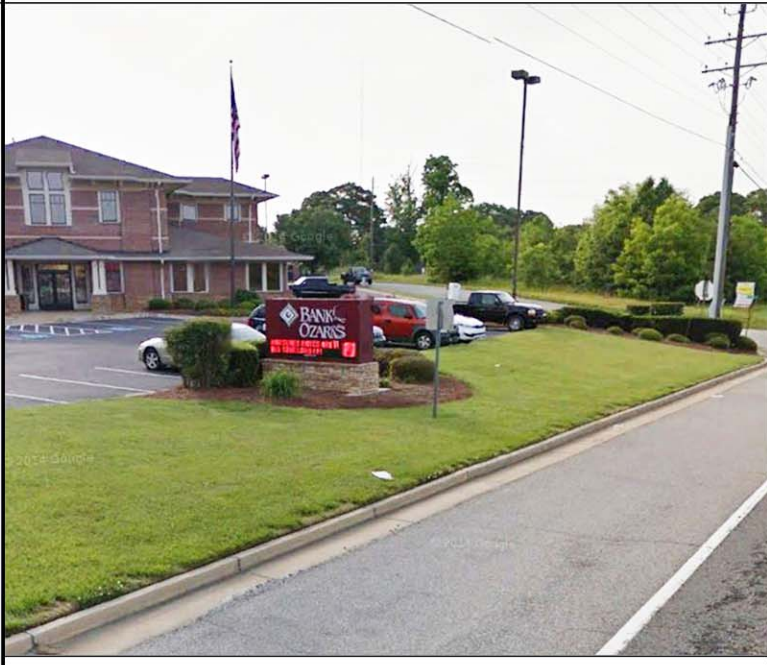




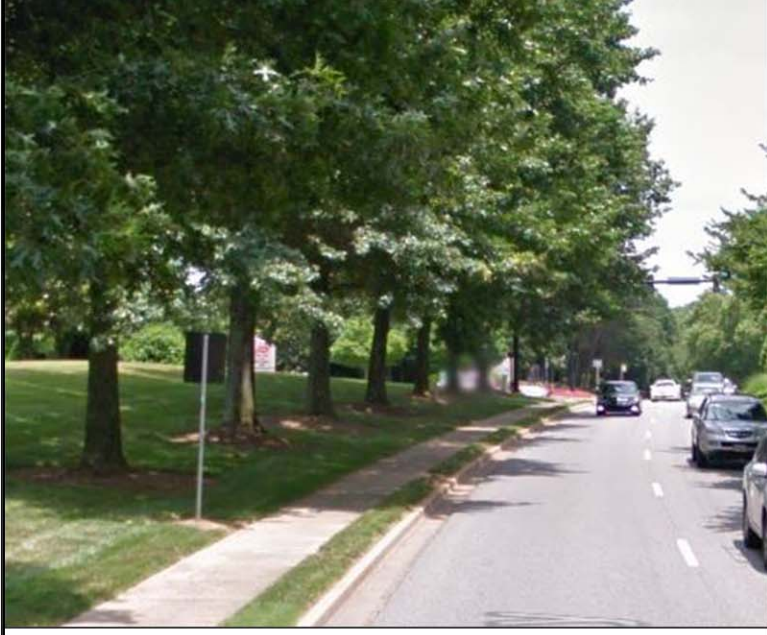




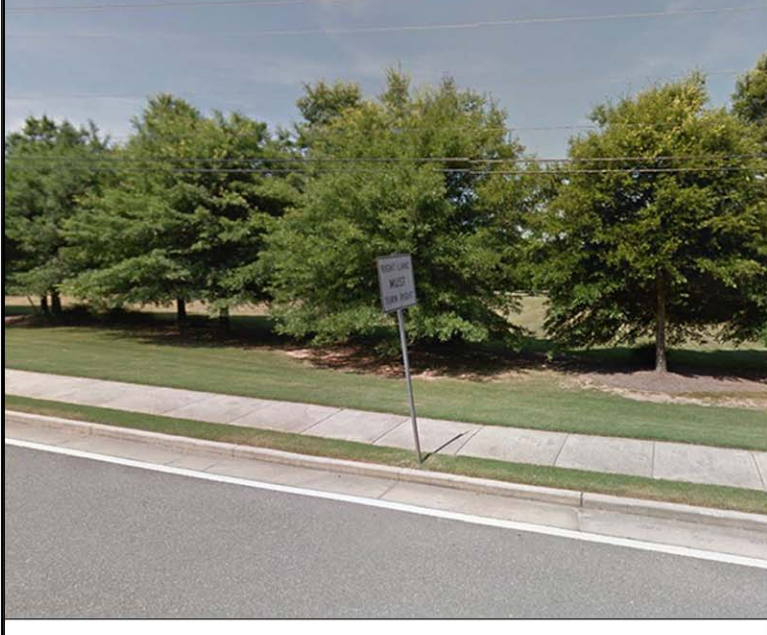


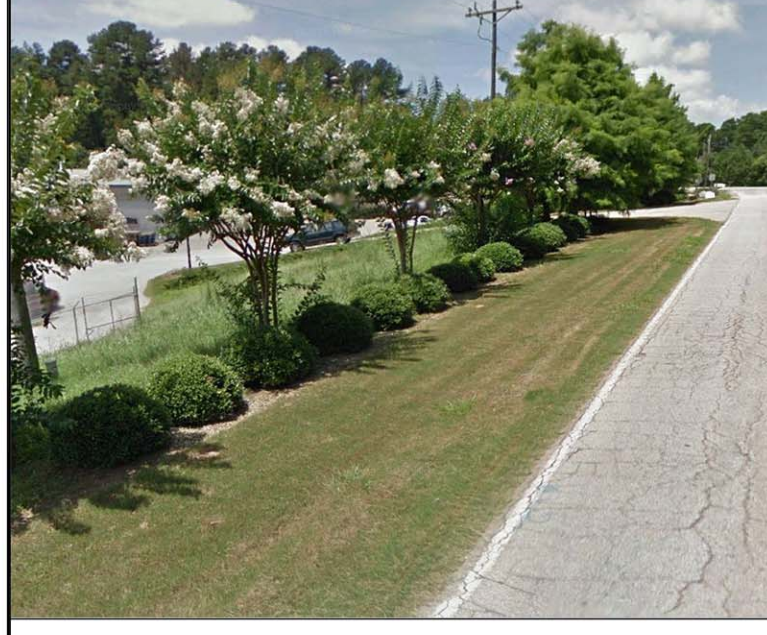

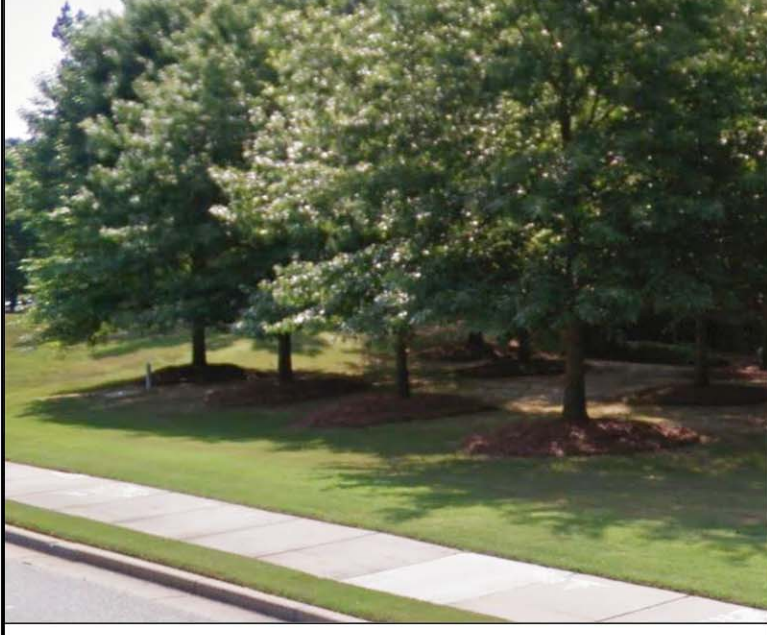


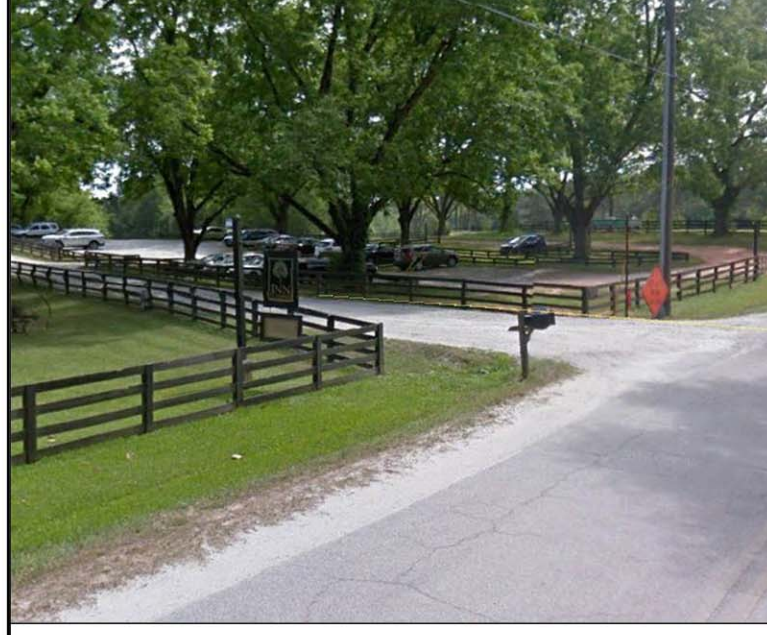



Rural Low Development

MATERIAL STORAGE TREATMENT	FENCING	SETBACKS	ARCHITECTURE	SIGNAGE
 <p data-bbox="130 478 296 499">NO STORAGE SCREENING</p>	 <p data-bbox="736 478 831 499">PICKET FENCE</p>	 <p data-bbox="1240 478 1448 499">LARGE BUILDING SETBACK (100')</p>	 <p data-bbox="1834 478 1982 499">TRADITIONAL HOUSES</p>	 <p data-bbox="2445 478 2534 499">NO SIGNS</p>
 <p data-bbox="130 772 296 793">SCREENING WITH FENCING</p>	 <p data-bbox="736 772 831 793">SOLID FENCE</p>	 <p data-bbox="1240 772 1448 793">MODERATE BUILDING SETBACK (60')</p>	 <p data-bbox="1834 772 1982 793">MOBILE HOMES</p>	 <p data-bbox="2415 772 2534 793">HANGING SIGNS</p>
 <p data-bbox="130 1066 296 1087">SCREENING WITH PLANT MATERIAL</p>	 <p data-bbox="736 1066 831 1087">HORSE FENCE</p>	 <p data-bbox="1240 1066 1448 1087">LARGE PARKING SETBACK (60')</p>	 <p data-bbox="1834 1066 1982 1087">FARM BUILDINGS</p>	 <p data-bbox="2415 1066 2534 1087">FREESTANDING SIGNS</p>
 <p data-bbox="130 1360 296 1381">SCREENING WITH BERMS</p>	 <p data-bbox="736 1360 831 1381">CHAIN LINK FENCE</p>	 <p data-bbox="1240 1360 1448 1381">MODERATE PARKING SETBACK (40')</p>	 <p data-bbox="1834 1360 1982 1381">SINGLE COMMERCIAL BUILDINGS</p>	 <p data-bbox="2415 1360 2534 1381">CUSTOM SIGNS</p>
 <p data-bbox="130 1654 296 1675">COMBINED STORAGE SCREENING - FENCING AND PLANT MATERIALS</p>				 <p data-bbox="2445 1654 2534 1675">BILLBOARDS</p>

State Route 53 Overlay District
VISUAL PREFERENCE SURVEY
 DAWSON COUNTY, GA










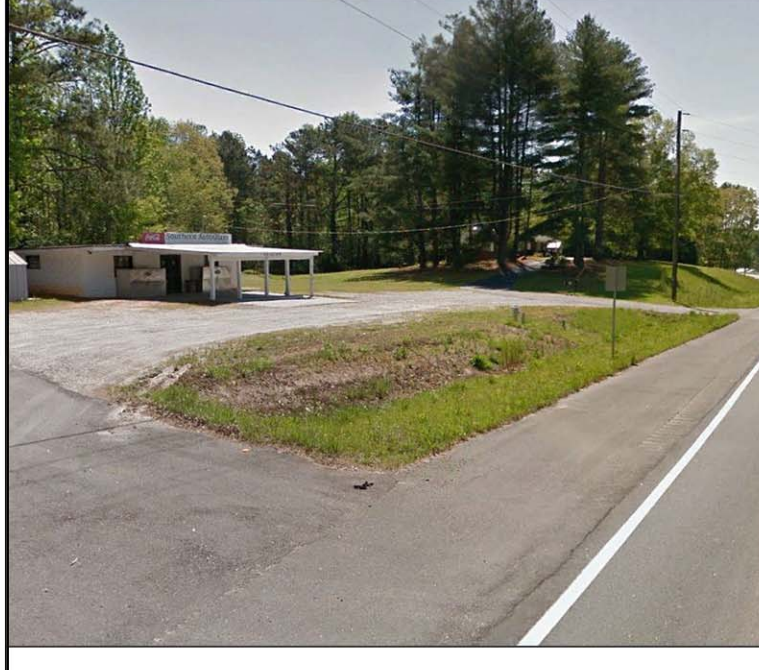



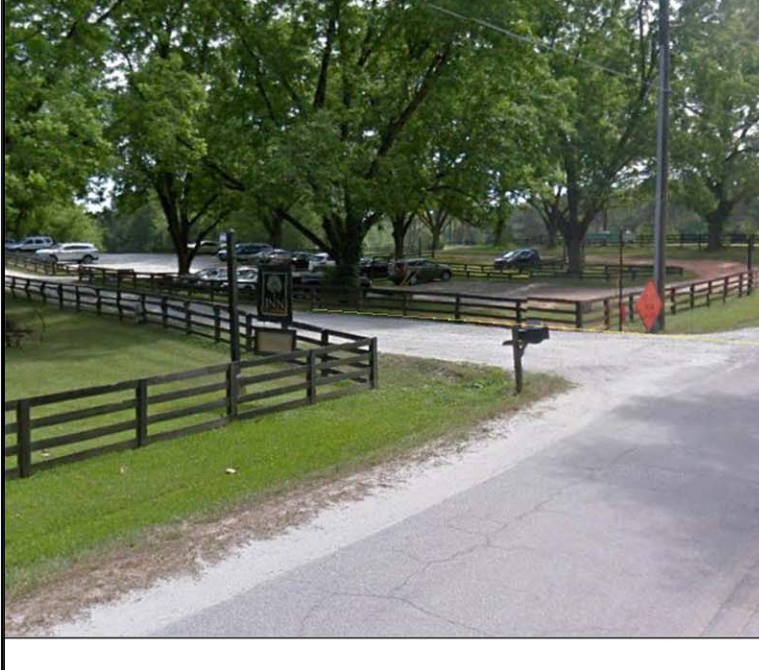



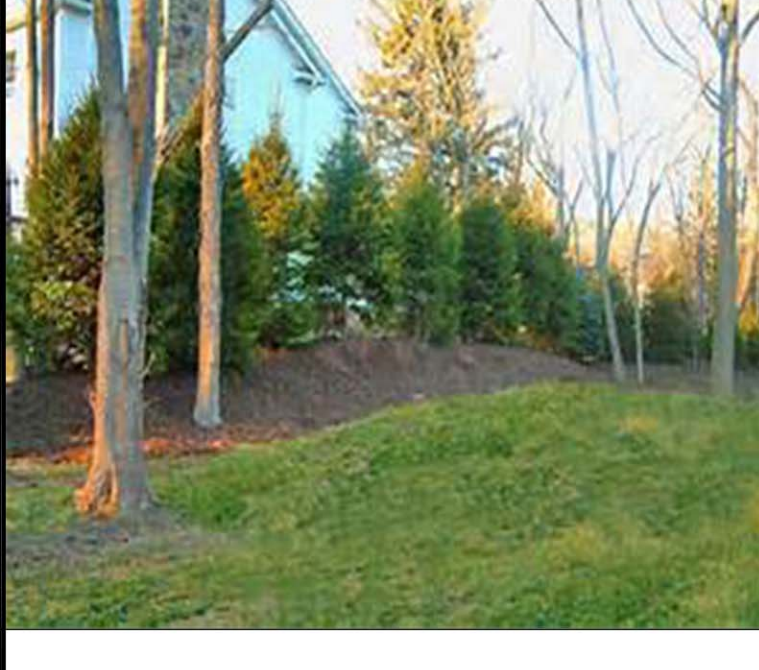




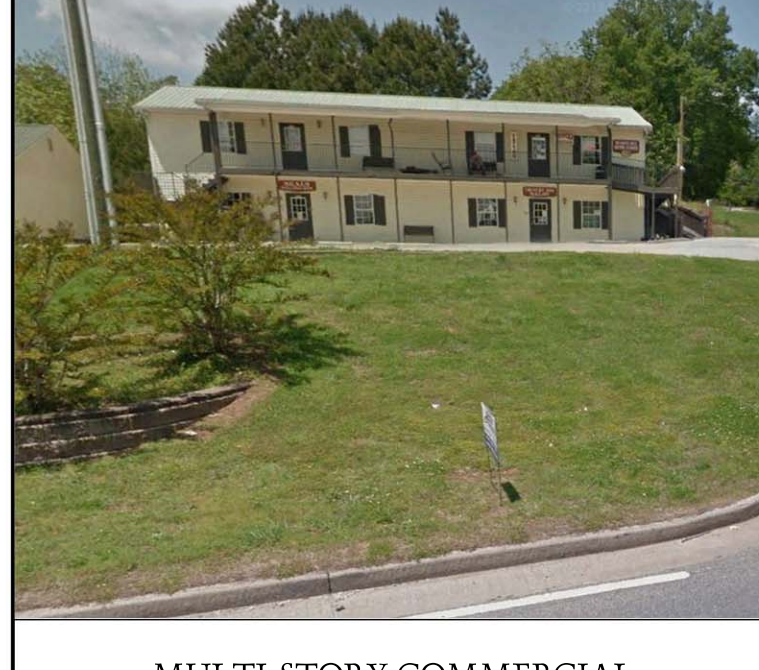

Rural Moderate Development

SIDEWALKS	TREES/LANDSCAPE	STREET FURNISHINGS	LIGHTING	PARKING TREATMENT
 <p>NO SIDEWALKS</p>	 <p>NO STREET TREES</p>	 <p>NO STYLE PREFERENCE</p>	 <p>NO STREET LIGHTS</p>	 <p>NO PARKING SCREENING</p>
 <p>SIDEWALK WITH NARROW PLANTING STRIP</p>	 <p>LINEAR STREET TREES</p>	 <p>HISTORIC MAILBOX</p>	 <p>HISTORIC STREET LIGHTS</p>	 <p>PARKING SCREENED WITH TREES</p>
 <p>SIDEWALK WITH WIDE PLANTING STRIP</p>	 <p>STREET TREES WITH RANDOM SPACING</p>	 <p>TRADITIONAL MAILBOX</p>	 <p>TRADITIONAL STREET LIGHTS</p>	 <p>PARKING SCREENED WITH TREES AND SHRUBS</p>
 <p>SHARED SIDEWALK & BIKE LANE</p>	 <p>STREET TREES IN CLUSTERS</p>	 <p>MODERN MAILBOX</p>	 <p>MODERN STREET LIGHTS</p>	 <p>PARKING SCREENED WITH HORSE FENCE</p>
 <p>MEANDERING SIDEWALK</p>		 <p>ARTISTIC MAILBOX</p>		 <p>PARKING SCREENED WITH PICKET FENCE</p>

State Route 53 Overlay District
VISUAL PREFERENCE SURVEY
 DAWSON COUNTY, GA









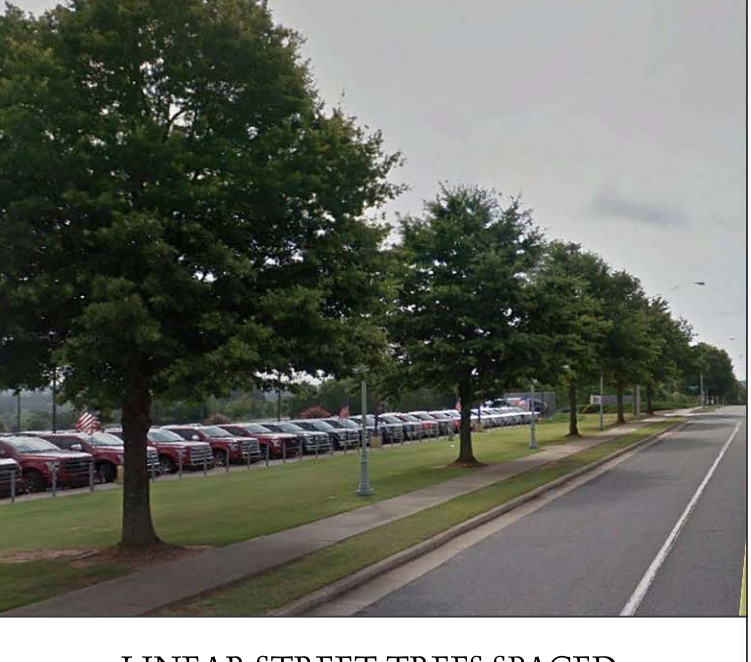




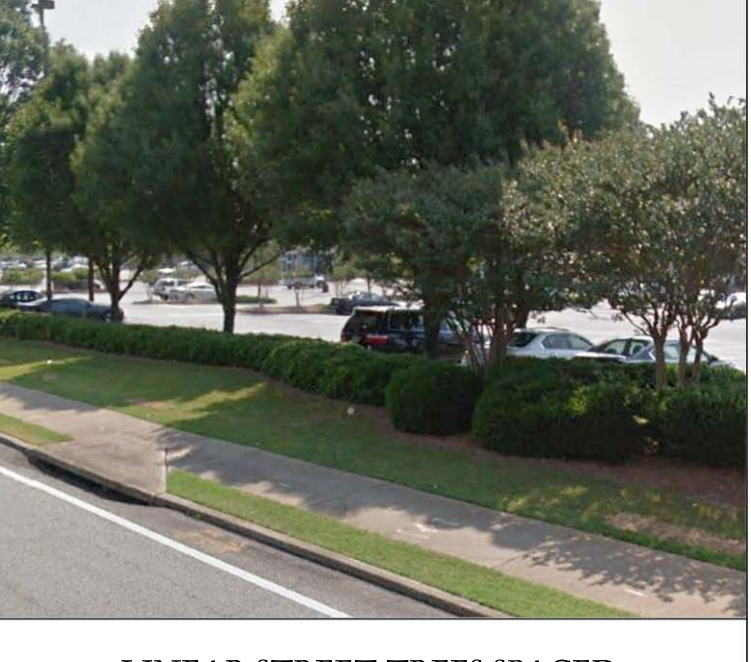



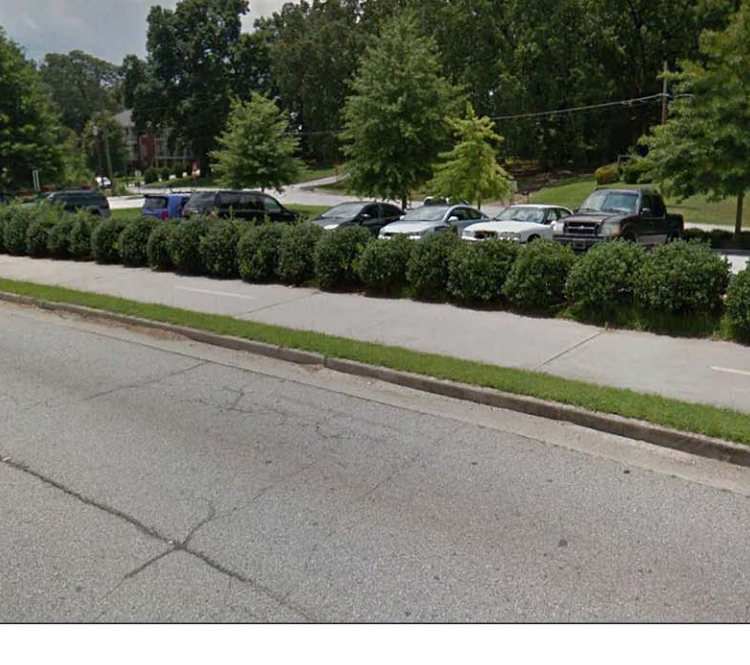



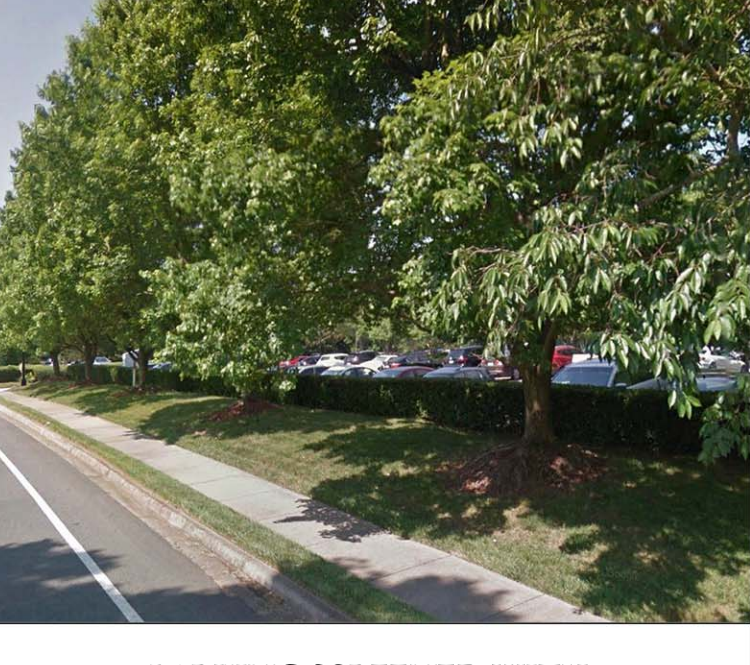
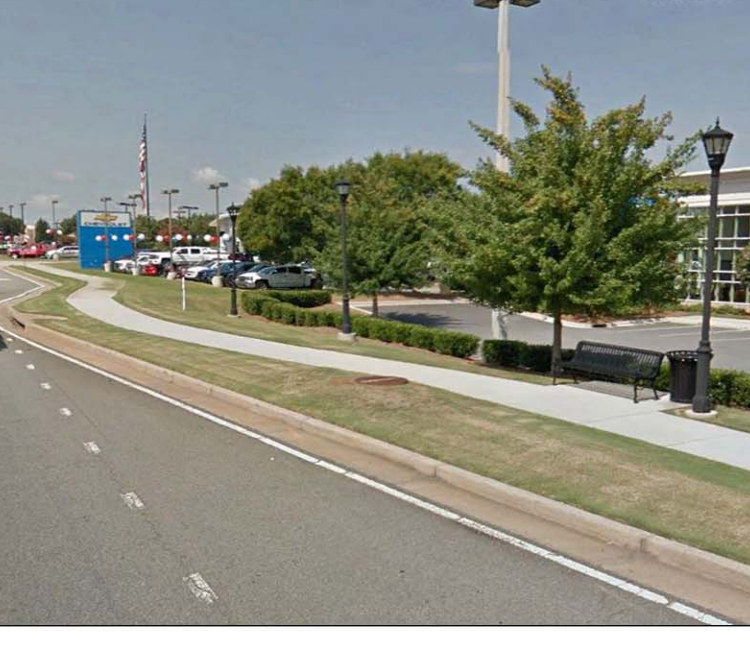

Rural Moderate Development

MATERIAL STORAGE TREATMENT	FENCING	SETBACKS	ARCHITECTURE	SIGNAGE
 NO STORAGE SCREENING	 PICKET FENCE	 LARGE BUILDING SETBACK (60')	 TRADITIONAL HOUSES	 HANGING SIGNS
 SCREENING WITH FENCING	 SOLID FENCE	 MODERATE BUILDING SETBACK (40')	 MOBILE HOMES	 FREESTANDING SIGNS
 SCREENING WITH PLANT MATERIAL	 HORSE FENCE	 LARGE PARKING SETBACK (40')	 TOWNHOMES	 CUSTOM SIGNS
 SCREENING WITH BERMS	 CHAIN LINK FENCE	 MODERATE PARKING SETBACK (20')	 SINGLE COMMERCIAL BUILDINGS	 BILLBOARDS
 COMBINED STORAGE SCREENING - FENCING AND PLANT MATERIALS			 MULTI-STORY COMMERCIAL BUILDINGS	 HEIGHT RESTRICTED BUSINESS SIGNS

State Route 53 Overlay District
VISUAL PREFERENCE SURVEY
 DAWSON COUNTY, GA



Commercial Cross-Roads Development

SIDEWALKS	TREES/LANDSCAPE	STREET FURNISHINGS	LIGHTING	PARKING TREATMENT
 <p>NO SIDEWALKS</p>	 <p>NO STREET TREES</p>	 <p>HISTORIC STYLE</p>	 <p>NO STREET LIGHTS</p>	 <p>NO PARKING SCREENING</p>
 <p>SIDEWALK WITH NARROW PLANTING STRIP</p>	 <p>LINEAR STREET TREES SPACED 40' OR MORE APART</p>	 <p>TRADITIONAL STYLE</p>	 <p>HISTORIC STREET LIGHTS</p>	 <p>PARKING SCREENED WITH TREES</p>
 <p>SIDEWALK WITH WIDE PLANTING STRIP</p>	 <p>LINEAR STREET TREES SPACED LESS THAN 40' APART</p>	 <p>MODERN STYLE</p>	 <p>TRADITIONAL STREET LIGHTS</p>	 <p>PARKING SCREENED WITH SHRUBS</p>
 <p>SHARED SIDEWALK & BIKE LANE</p>	 <p>STREET TREES IN CLUSTERS</p>	 <p>ARTISTIC STYLE</p>	 <p>MODERN STREET LIGHTS</p>	 <p>PARKING SCREENED WITH TREES AND SHRUBS</p>
 <p>MEANDERING SIDEWALK</p>				 <p>PARKING SCREENED WITH LOW FENCE</p>

State Route 53 Overlay District VISUAL PREFERENCE SURVEY DAWSON COUNTY, GA






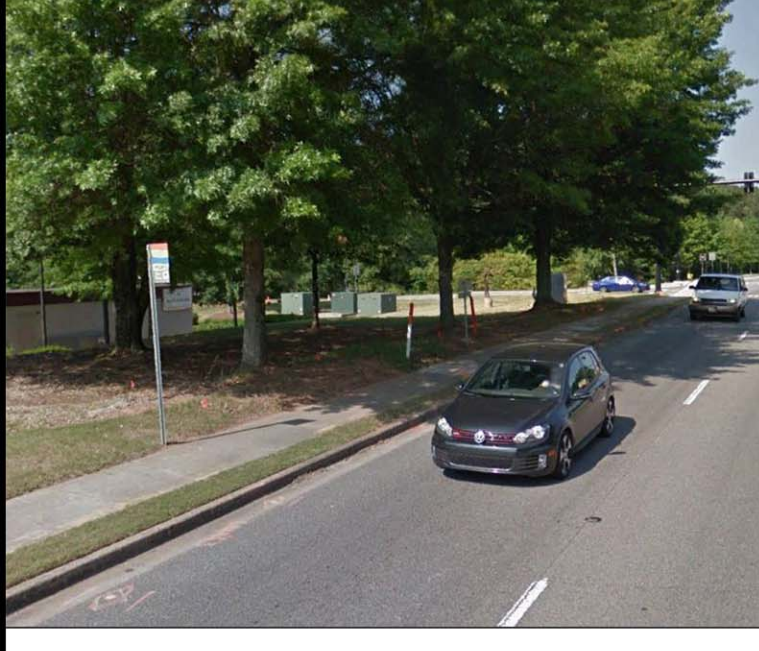




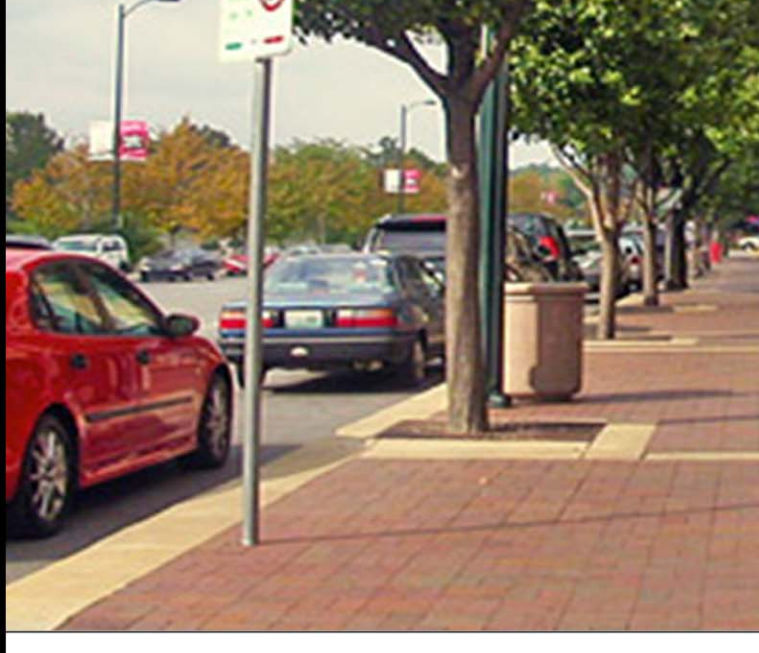









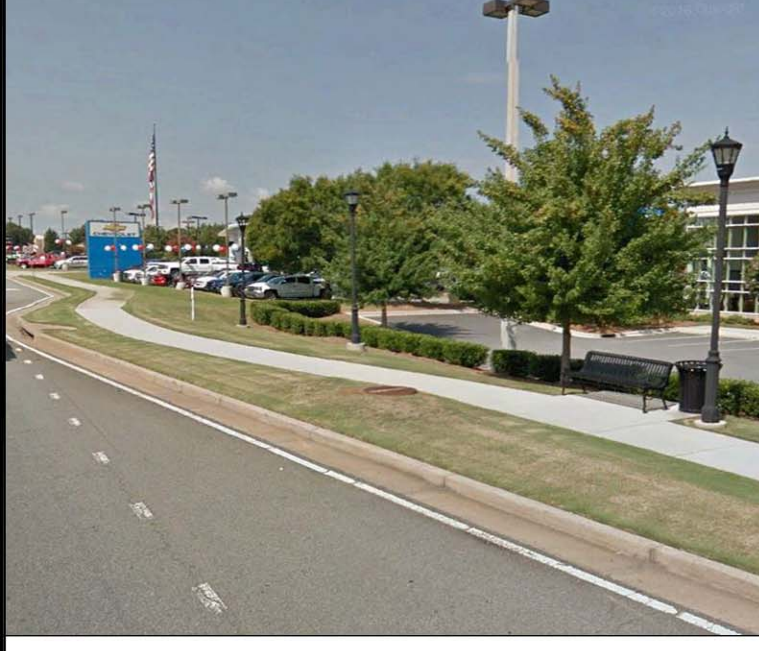

Commercial Cross-roads Development

MATERIAL STORAGE TREATMENT	FENCING	SETBACKS	ARCHITECTURE	SIGNAGE
 NO SCREENING OF STORAGE MATERIALS	 PICKET FENCE	 LARGE BUILDING SETBACK (60')	 SINGLE COMMERCIAL BUILDING	 FREESTANDING SIGNS
 SCREENING WITH FENCE	 SOLID FENCE	 MODERATE BUILDING SETBACK (30')	 CLUSTER OF COMMERCIAL BUILDINGS	 BILLBOARDS
 SCREENING WITH SHRUBS	 HORSE FENCE	 LARGE PARKING SETBACK (40')	 TOWNHOUSES	 DIGITAL BILLBOARDS
 SCREENING WITH TREES	 CHAIN LINK FENCE	 MODERATE PARKING SETBACK (10')	 MULTI-STORY COMMERCIAL BUILDINGS	 HEIGHT RESTRICTED BUSINESS SIGNS
 SCREENING WITH TREES & SHRUBS				

State Route 53 Overlay District
VISUAL PREFERENCE SURVEY
 DAWSON COUNTY, GA

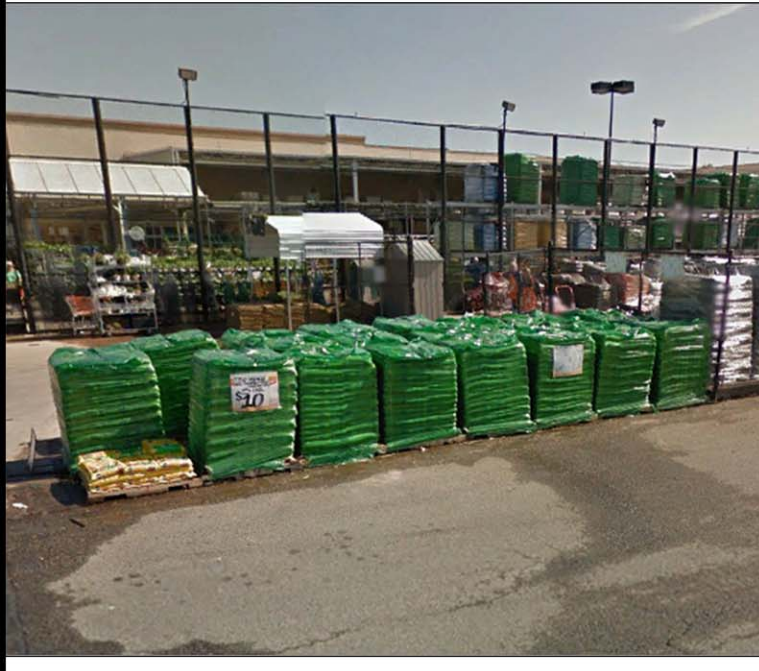

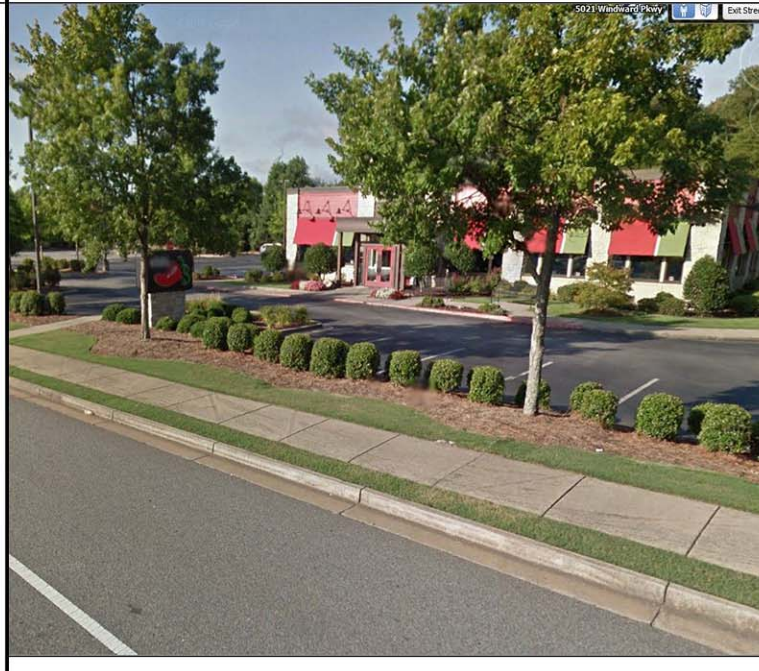

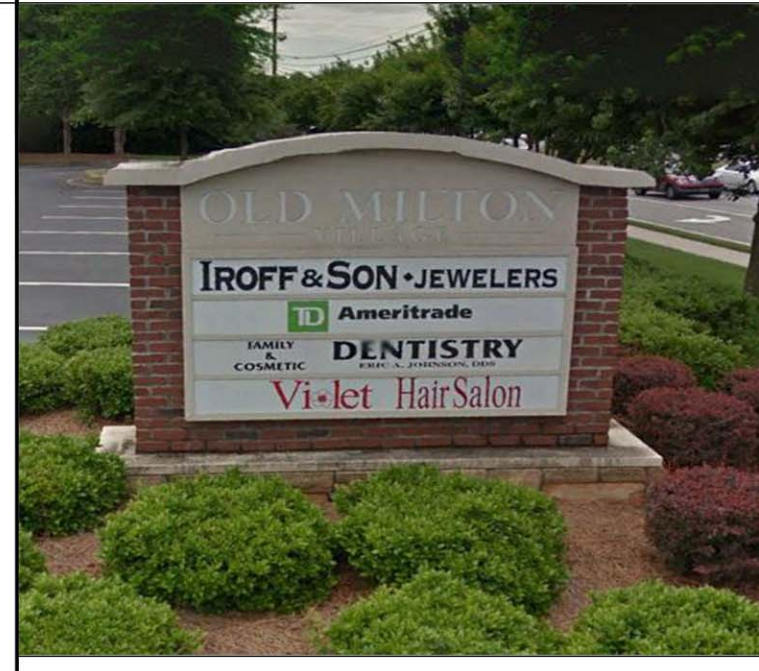







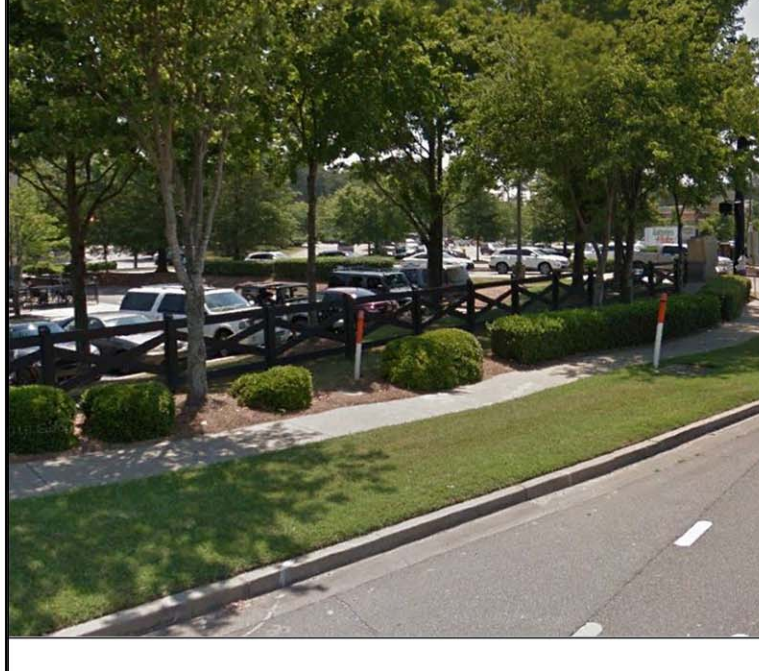











Commercial Center Development

SIDEWALKS	TREES/LANDSCAPE	STREET FURNISHINGS	LIGHTING	PARKING TREATMENT
 <p>NO SIDEWALKS</p>	 <p>NO STREET TREES</p>	 <p>HISTORIC STYLE</p>	 <p>HISTORIC STREET LIGHTS</p>	 <p>NO PARKING SCREENING</p>
 <p>SIDEWALK WITH NARROW PLANTING STRIP</p>	 <p>LINEAR STREET TREES SPACED 40' OR MORE APART</p>	 <p>TRADITIONAL STYLE</p>	 <p>TRADITIONAL STREET LIGHTS</p>	 <p>PARKING SCREENED BY TREES</p>
 <p>SIDEWALK WITH PAVING BETWEEN STREET TREES</p>	 <p>LINEAR STREET TREES SPACED LESS THAN 40' APART</p>	 <p>MODERN STYLE</p>	 <p>MODERN STREET LIGHTS</p>	 <p>PARKING SCREENED BY SHRUBS</p>
 <p>SHARED SIDEWALK & BIKE LANE</p>	 <p>STREET TREES IN PLANTING STRIP</p>	 <p>ARTISTIC STYLE</p>	 <p>STREET LIGHT BANNERS</p>	 <p>PARKING SCREENED BY TREES AND SHRUBS</p>
 <p>MEANDERING SIDEWALK</p>				 <p>PARKING SCREENED BY LOW FENCE</p>

State Route 53 Overlay District
VISUAL PREFERENCE SURVEY
 DAWSON COUNTY, GA

Commercial Center Development

MATERIAL STORAGE TREATMENT	FENCING	SETBACKS	ARCHITECTURE	SIGNAGE
 NO SCREENING OF STORAGE MATERIALS	 PICKET FENCE	 LARGE BUILDING SETBACK (60')	 SINGLE COMMERCIAL BUILDING	 FREESTANDING SIGNS
 SCREENING WITH FENCE	 SOLID FENCE	 MODERATE BUILDING SETBACK (30')	 CLUSTER OF COMMERCIAL BUILDINGS	 BILLBOARDS
 SCREENING WITH SHRUBS	 HORSE FENCE	 LARGE PARKING SETBACK (20')	 COMMERCIAL SHOPPING CENTER	 DIGITAL BILLBOARDS
 SCREENING WITH TREES	 CHAIN LINK FENCE	 MODERATE PARKING SETBACK (10')	 SINGLE LARGE COMMERCIAL BUILDING	 HEIGHT RESTRICTED BUSINESS SIGNS
 SCREENING WITH TREES & SHRUBS			 MULTI-STORY COMMERCIAL	

State Route 53 Overlay District
VISUAL PREFERENCE SURVEY
 DAWSON COUNTY, GA



Design Element

Architecture

Character Area Code Category

Regulation

Least Developed	Code Category	Regulation
Moderate Development	RA (Residential Exurban/Agriculture)	50' front setback for major farm buildings; 60' front setback for residences B+B's, farm residence, mobile homes, manufactured homes, agricultural, ag. Storage
	RGR (Residential Sub-Rural)	60' setback for single family residence, church, accessory uses, schools primary and accessory max bldg 35'
	RGRMM (Residential Sub-Rural Manufactured)	60' setback for single family residence, church, accessory uses, mobile homes Primary and accessory max bldg 35'
	RMF (Residential Multi-Family)	20' setback for apartment, duplex, triplex, quadplex, church, school Primary and accessory max bldg 35'
	C-IR (Commercial Industrial, Restricted)	60' setback all buildings; 10' setback from ROW for parking 35' height maximum Screening between business and road may be required by planning commission with vegetation, cement or masonry wall or earth berm

	VCR (Vacation Cottage Restricted)	35' building height 60' setback on state highways for single family, mobile homes, schools
Moderate Cross Road	C-CB (Community Business Commercial)	60' setback all buildings; 10' setback from ROW for parking 35' height maximum Screening between business and road may be required by planning commission with vegetation, cement or masonry wall or earth berm
Highway Development	C-HB (Highway Business Commercial)	60' setback all buildings; 10' setback from ROW for parking 35' height maximum Screening between business and road may be required by planning commission with vegetation, cement or masonry wall or earth berm
Tree Ordinance		None
Sign Ordinance		None

400 Corridor

Front façades at least 80% brick and stone
Tertiary materials (wood and metal) are for decorative elements and trim only.
Material or color changes generally should occur at a change of plane
Well articulated buildings are encouraged; vary façade in setback with variety of pitched rooflines
Façade colors should be low reflectance, subtle, neutral, or earth tones
Base colors- subdued earth tones or brick shades
Trim color - contrasting lighter or darker shade than base color
If brick used, don't paint it
Awnings are encouraged
Parapets should not be unbroken on front facade for more than 100 lf. If >100 lf break up with indentations and modulations
Cornices should be provided as appropriate
Façades in general - entrance to store is a distinct architectural feature
Encourage shops facing street with awnings and storefront windows to help define streetscape
True gables add architectural interest
Discouraged are blank walls
Pedestrian retail districts: ratio of building height to ROW width not to exceed 1:3
Multi-family residential building façades articulated by using color, arrangement or change in materials to

Design Element

Character Area Code Category

Character Area	Code Category
Least Developed	RA (Residential Exurban/Agriculture)
	RGR (Residential Sub-Rural)
	RGRMM (Residential Sub-Rural Manufactured)
	RMF (Residential Multi-Family)
	C-IR (Commercial Industrial, Restricted)

	VCR (Vacation Cottage Restricted)
Moderate Cross Road	C-CB (Community Business Commercial)
Highway Developme	C-HB (Highway Business Commercial)
Tree Ordinance	
Sign Ordinance	

400 Corridor

Landscape

Regulation

<p>1 tree per 50 lf of street No access easements along line of double frontage lots abutting a major thoroughfare Screening with 6' ht minimum Nothing greater than 10' on center or 4' solid or decorative fence or berm</p>
<p>1 tree per 50 lf of street No access easements along line of double frontage lots abutting a major thoroughfare Screening with 6' ht minimum Nothing greater than 10' on center or 4' solid or decorative fence or berm</p>
<p>1 tree per 50 lf of street No access easements along line of double frontage lots abutting a major thoroughfare Screening with 6' ht minimum Nothing greater than 10' on center or 4' solid or decorative fence or berm</p>
<p>10' buffer around entire exterior perimeter 10' landscape strip</p>
<p>Screen between road and parking with vegetation, cement or masonry wall or earth berm may be required by planning commission.</p>

None

Screen between road and parking with vegetation, cement or masonry wall or earth berm may be required by planning commission.

Screen between road and parking with vegetation, cement or masonry wall or earth berm may be required by planning commission.

1 tree per 25 linear feet; 1 shrub per 5 linear feet
10' landscape strip adjacent to street ROW (entire property frontage length) and interior or adjacent to off-street parking with >5 off -street parking spaces

None

Proposed shrubs=3 gal minimum

Trees species = select so roots won't damage
sidewalks

Dense landscape to screen storage areas, trash
enclosures, transformers, generators, etc.

Landscape strips along entire frontage of all road
right of ways

RMF - 20'; C_IR, C-CB, C-HB - 10'

Trees = 1 3" cal. per 30 lf of length in groups or single
line

Street trees planted in a rhythmic pattern

Design Element

Character Area	Code Category
Least Developed	RA (Residential Exurban/Agriculture)
	RGR (Residential Sub-Rural)
	RGRMM (Residential Sub-Rural Manufactured)
	RMF (Residential Multi-Family)
	C-IR (Commercial Industrial, Restricted)

	VCR (Vacation Cottage Restricted)
Moderate Cross Road	C-CB (Community Business Commercial)
Highway Developme	C-HB (Highway Business Commercial)
Tree Ordinance	
Sign Ordinance	
400 Corridor	

Notes

Sign Ordinance

	Outparcels & Industrial Outside GA 400 Corridor
Type	Ground-mounted
Materials	Base& Sign Brick, stone or similar. Consistent with architecture
Surface Area	48 sf max per side
Maximum Height	10'
Maximum Height With Grade Change	20' max with 1' sign ht added per 1' drop from road grade elevation
Structural Pole Wrap	Wrap columns with brick or stone with at least 4' width on sides of sign intended for viewing
Vehicle Signs	Not permitted and considered temporary
Murals & Wall Sigs	Exterior murals & wall graphics will considered wall signs

Signage

Regulation

None

None

None

None

None

None

None

None

None

See Below

Free-standing monument signs are appropriate for office, retail & industrial uses. Monument sign materials reflect the character of its buildings. Bases should be permanent, durable materials, such as concrete or brick.

Signs for shopping center should consist of 1 monument sign, not individual pole signs for multiple businesses.

It is recommended to landscape around base of signs.

Outparcels & Industrial Within GA 400 Corridor
Ground-mounted
Base& Sign Brick, stone or similar. Consistent with architecture
72 sf max per side
15'
25' max with 1'ht added per 1' drop from road grade elevation
Wrap columns with brick or stone with at least 4' width on sides of sign intended for viewing
Not permitted and considered temporary

Design Element

Character Area Code Category

Character Area	Code Category
Least Developed	RA (Residential Exurban/Agriculture)
	RGR (Residential Sub-Rural)
	RGRMM (Residential Sub-Rural Manufactured)
	RMF (Residential Multi-Family)
	C-IR (Commercial Industrial, Restricted)

	VCR (Vacation Cottage Restricted)
Moderate Cross Road	C-CB (Community Business Commercial)
Highway Developme	C-HB (Highway Business Commercial)
Tree Ordinance	
Sign Ordinance	
400 Corridor	

Subdivision Entrance

Regulation

<p>One Free Standing Monument Sign at each primary entry Not > 36sf, 6' high 10' from ROW OR 2 free standing monument signs not >18sf each, 6' ht max, 10' from ROW</p>
<p>One Free Standing Monument Sign at each primary entry Not > 36sf, 6' high 10' from ROW OR 2 free standing monument signs not >18sf each, 6' ht max, 10' from ROW</p>
<p>One Free Standing Monument Sign at each primary entry Not > 36sf, 6' high 10' from ROW OR 2 free standing monument signs not >18sf each, 6' ht max, 10' from ROW</p>
<p>One Free Standing Monument Sign at each primary entry Not > 36sf, 6' high 10' from ROW OR 2 free standing monument signs not >18sf each, 6' ht max, 10' from ROW</p>
<p>None</p>

1 free standing monument sign on a lot
sign face not >3 sf
6'ht max
base is brick or stone

None

None

None

None

N/A

Design Element

Character Area Code Category

Least Developed	
Moderate Development	RA (Residential Exurban/Agriculture)
	RGR (Residential Sub-Rural)
	RGRMM (Residential Sub-Rural Manufactured)
	RMF (Residential Multi-Family) C-IR (Commercial Industrial, Restricted)

	VCR (Vacation Cottage Restricted)
Moderate Cross Road	C-CB (Community Business Commercial)
Highway Developme	C-HB (Highway Business Commercial)
Tree Ordinance	
Sign Ordinance	
400 Corridor	

Street Furnishings

Regulation

None

None

None

None

None

None
None
None
None
None
None
None

Design Element

Character Area Code Category

Character Area	Code Category
Least Developed	RA (Residential Exurban/Agriculture)
	RGR (Residential Sub-Rural)
	RGRMM (Residential Sub-Rural Manufactured)
	RMF (Residential Multi-Family)
	C-IR (Commercial Industrial, Restricted)

	VCR (Vacation Cottage Restricted)
Moderate Cross Road	C-CB (Community Business Commercial)
Highway Developme	C-HB (Highway Business Commercial)
Tree Ordinance	
Sign Ordinance	
400 Corridor	

Material Storage

Regulation

None

None

None

10' Landscaping Strip

None

None

None

None

None

None

Commercial and Industrial Storage Yards
Commercial display lots at least 70% screened by
vegetation, building, berm, solid wood fence or wall

Design Element

Character Area Code Category

Least Developed	Code Category
	RA (Residential Exurban/Agriculture)
	RGR (Residential Sub-Rural)
Moderate Development	RGRMM (Residential Sub-Rural Manufactured)
	RMF (Residential Multi-Family)
	C-IR (Commercial Industrial, Restricted)

	VCR (Vacation Cottage Restricted)
Moderate Cross Road	C-CB (Community Business Commercial)
Highway Developme	C-HB (Highway Business Commercial)
Tree Ordinance Sign Ordinance 400 Corridor	

Parking Treatment

Regulation

None

None

None

10' Landscaping Strip

10' Landscaping Strip
2 Street Trees

None
<p>Screening between parking and road may be required by planning commission 10' landscape strip 2 street trees</p>
<p>Screening between parking and road may be required by planning commission 10' landscape strip 2 street trees</p>
<p>10' Landscaping Strip 2 Street Trees</p>
None
<p>Parking - 60' between pavement and edge of parking. Parking on public street Continuous opaque screen, 2' ht minimum Fast Food Restaurants, recommend to landscape front yard with grass and shrubs</p>

Design Element

Lighting

Character Area	Code Category	Regulation	
Moderate Development	Least Developed	RA (Residential Exurban/Agriculture)	None
		RGR (Residential Sub-Rural)	None
		RGRMM (Residential Sub-Rural Manufactured)	None
		RMF (Residential Multi-Family)	None
		C-IR (Commercial Industrial, Restricted)	Parking Lots No Horizontal Lighting Not >35' Box Type Fixture Only

	VCR (Vacation Cottage Restricted)	None
Moderate Cross Road	C-CB (Community Business Commercial)	Parking Lots No Horizontal Lighting Not >35' Box Type Fixture Only
Highway Development	C-HB (Highway Business Commercial)	Parking Lots No Horizontal Lighting Not >35' Box Type Fixture Only
Tree Ordinance		None
Sign Ordinance		None

400 Corridor	Fully Shielded Fixture Shoebox Style Fixtures Encouraged in Parking Lots Intermediate Level (10'-15') Lighting for Walkways and Storefronts Encouraged Parking Lot & Roadway Lighting (25'-35' Max) Post-Top & Other Decorative Lighting Fixtures Preferred for Streetscape High Pressure Sodium Lighting is Preferred Over Metal House or Other Type of Lighting for Outdoor Parking Lots
---------------------	---

Design Element Sidewalks

Location Area: 1000+ Highway Figure: 1000000

Non-Residential Services Non-Residential	AA (Residential Executive/Agriculture) None	None
	RB (Residential Sub-Rural) None	None
	RB2000 (Residential Sub-Rural/Manufacture) None	None
	RMF (Residential Multi-Family) None	None
	C-6 (Commercial Industrial, Restricted) None	None
	VOR (Vacation Cottage Restricted) None	None
Non-Residential Non-Residential	C-2B (Community Business Commercial) None	None
High Priority High Priority	C-4B (Highway Business Commercial) None	None
Sign Ordinance Sign Ordinance Sign Ordinance	None None Pedestrian Signal District - Sidewalk 10' Width Sign Ordinance	None None None

Notes:
 Access Management Plan for 1000+ Highway
 Non-Residential
 Road needs for sidewalks
 Sidewalk should be on any road without a shoulder
 Sidewalk for access to schools, parks, shopping areas, transit stops, and along all streets in commercial areas should be on both sides of the street.
 Sidewalk should be required along all potential pedestrian routes
 New subdivisions should have pedestrian and bike connections adjacent to schools, community centers, and commercial areas
 Developments should be required to provide pedestrian connections on private properties to public sidewalks

with Curb & Gutter	2' Wide Planting Strip	2' Wide Planting Strip
Sidewalk on Street		
without Curb & Gutter	Drainage Swale between Curb & Gutter and Sidewalk	Drainage Swale between Curb & Gutter and Sidewalk
Sidewalk Width	8' Min	8' Min
8' Min		
8' Min	Minimum Width 10'	
	8' Min or 10', 12' or wider than 10' wide, or provide pull-out or parking area along the	

Item Attachment Documents:

3. Presentation of Fee Schedule Update- Planning & Development Director Jameson Kinley



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Planning & Development

Work Session: 7/18/2019

Prepared By: Harmony Gee

Voting Session: 8/1/2019

Presenter: Jameson Kinley _____

Public Hearing: Yes No x

Agenda Item Title: Presentation of Fee Schedule Update

Background Information:

The Planning & Development office was tasked by the BOC to compile a spreadsheet of how Dawson County's fees compared to those counties that surround us.

Current Information:

The Planning department has compiled the requested information and has 2 options for the fee increases to put us in line with surrounding counties.

Budget Information: Applicable: _____ Not Applicable: Budgeted: Yes _____ No _____

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: _____

Department Head Authorization: _____

Date:

Finance Dept. Authorization: Vickie Neikirk

Date: 7/11/19

County Manager Authorization: DH

Date: 7/11/19

County Attorney Authorization: _____

Date: _____

Comments/Attachments:

Dawson County Permit Fee Schedule

Fee Comparison Chart
Planning Department

County Comparisons	Dawson County	Proposed Proposed Dawson County Fees INCREASE Option 1	Proposed Proposed Dawson County Fees INCREASE Option 2	Lumpkin County	Hall County	White County	Union
Residential Building Permit Fees							
Minimum	\$40.00	\$50.00	\$50.00				
1200 sqft	\$144.00	\$393.00	\$477.00	\$405.00	\$360.00	\$338.00	\$300.00
1800 sqft	\$216.00	\$594.00	\$720.00	\$450.00	\$540.00	\$398.00	\$450.00
2500 sqft	\$300.00	\$825.00	\$1,000.00	\$600.00	\$750.00	\$503.00	\$550.00
3000 sqft	\$360.00	\$990.00	\$1,200.00	\$788.00	\$900.00	\$570.00	\$550.00
3500 sqft	\$420.00	\$1,155.00	\$1,400.00	\$975.00	\$1,050.00	\$630.00	\$800.00
4000 sqft	\$480.00	\$1,320.00	\$1,600.00	\$1,200.00	\$1,200.00	\$690.00	\$800.00
Over 4000 sqft	\$0.12 per sq. ft. plus mechanical fees	\$0.33 per sq. ft. plus mechanicals	\$0.40 per sq. ft. plus mechanicals	\$800.00 plus \$0.15 per sqft over 4000	\$0.30 per sq ft	\$800.00 plus \$0.10 per sq ft over 5000 sqft	\$950 plus \$.020 per sqft
Residential Additions or Alterations	\$0.12 per sqft (\$40 Min)	\$.033 per sq. ft.	\$.40 per sq. ft.	\$0.22 per sqft (\$100 Min)		0.12 sq.ft.	\$150.00
Moved in House (based on 1200 sq. ft.)	Residential sq ft rate plus \$30.00 electrical fee	Residential sq ft rate plus \$40.00 electrical fee = \$436.00	Residential sq ft rate plus \$40.00 electrical fee = \$520.00	Residential sq ft rate plus moving fee			
Moving Fee				\$300.00	\$35.00		
One Time Inspection Fee	\$30.00			\$50.00			
Reinspection Fee	\$30.00	\$50.00	\$50.00	\$50.00	\$35.00	\$30.00	\$50.00
Temp Power	\$30.00	\$40.00	\$40.00	\$50.00	\$35.00	\$45.00	\$25.00
Replacement of Permit Card		\$10.00	\$10.00	\$25.00			
Permit Renew		Full Charge After 18 Months	Full Charge After 18 Months	\$100.00			
Residential Mechanical Fees	\$30.00 up to 1,000 sq. ft., additional \$10.00 for each additional 1,000 sq. ft.	\$40.00 up to 1,000 sq. ft., additional \$10.00 for each additional 1,000 sq. ft.	\$40.00 up to 1,000 sq. ft., additional \$10.00 for each additional 1,000 sq. ft.				
Mobile Home (based on 1200 sq. ft.)	\$0.12 per sq. ft. plus \$30.00 electrical fee = \$174.00	\$0.33 per sq. ft. plus \$40.00 electrical fee = \$436.00	\$0.40 per sq. ft. plus \$40.00 electrical fee = \$520.00	\$225.00	\$195.00	\$325.00	\$260.00
Mobile Home Moving				\$75.00	\$50.00	\$500.00	

County Comparisons	Dawson County	Proposed Proposed Dawson County Fees INCREASE Option 1	Proposed Proposed Dawson County Fees INCREASE Option 2	Lumpkin County	Hall County	White County	Union
Conditional Temp Power				\$50.00			
Land Disturbance Application	\$150.00	\$150.00	\$150.00	\$150.00	\$400.00		\$500.00
Short Term Rental	\$150.00	\$150.00	\$150.00				
Swimming Pool (based on 500 sq. ft.)	\$60.00	\$.033 per sq. ft. = \$165.00	\$.40 per sq. ft. = \$200.00	\$150.00	\$85.00	\$75.00	\$50.00
Commercial Building Permit Fees		\$.40 per sq. ft.	\$.55 per sq. ft.				
1000 sq. ft.	\$120.00	\$400.00	\$550.00	\$525.00	\$240.00	\$120.00	\$350.00
2000 sqft	\$240.00	\$800.00	\$1,100.00	\$750.00	\$480.00	\$200.00	\$500.00
2500 sqft	\$300.00	\$1,000.00	\$1,375.00	\$975.00	\$600.00	\$300.00	\$600.00
4000 sqft	\$480.00	\$1,600.00	\$2,200.00	\$1,200.00	\$960.00	\$480.00	\$850.00
6500 sqft	\$780.00	\$2,600.00	\$3,575.00	\$1,500.00	\$1,560.00	\$780.00	\$1,525.00
10000 sqft	\$1,200.00	\$4,000.00	\$5,500.00	\$1,875.00	\$2,400.00	\$1,200.00	\$3,275.00
Tenant Change	\$150.00	\$250.00	\$250.00				
Non-Commercial Out-Buildings							
	\$0.12 per sqft (\$40 min.) plus plumbing, electrical, mechanical	\$0.40 per sqft (\$50 min.) plus plumbing, electrical, mechanical	\$0.55 per sqft (\$50 min.) plus plumbing, electrical, mechanical	\$0.10 per sqft (\$100 min.) plus \$50.00 each plumbing, electrical, mechanical		\$0.10 per sq ft	
Chicken Houses	\$100	\$400	400	\$500			
Commercial Additions or Alterations	\$0.12 per sq. ft.	\$0.40 per sqft (\$50 min.) plus plumbing, electrical, mechanical	\$0.55 per sqft (\$50 min.) plus plumbing, electrical, mechanical	\$0.25 per sq. ft.			
Commercial Mechanical Fee's	\$40.00 up to 1000 sq. ft. additional \$10.00 for each additional sq. ft.	\$50.00 up to 1000 sq. ft. additional \$10.00 for each additional sq. ft.	\$50.00 up to 1000 sq. ft. additional \$10.00 for each additional sq. ft.				
Plan and Development Fees							
Plat Approval for Recording	\$50.00	\$75.00	\$75.00	\$38.00	\$50.00		
Subdivision Preliminary Plat per Lot	\$10.00 (\$100.00 min.)	\$20.00 (\$100.00 min.)	\$20.00 (\$100.00 min.)	\$75.00			\$150.00
Subdivision Final Plat per Lot	\$5.00 (\$100.00 min.)	\$10.00 (\$100.00 min.)	\$10.00 (\$100.00 min.)	\$15.00 (\$150.00 min.)			\$5.00 per lot
LDA per Disturbed Acre	\$20.00 (\$100.00 min.)	\$50.00 (\$100.00 min)	\$50.00 (\$100.00 min)	\$30.00 (\$150.00 min.)	\$50.00		\$20.00
Stop Work Order Processing	\$100.00	\$200.00	\$200.00	\$150.00			
NOI per Disturbed Acre	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00
Commercial Land Disturbance							
Disturbed Area: less than 5 Acres	\$200.00	\$50.00 (\$100.00 min)	\$50.00 (\$100.00 min)	\$300.00	\$400.00		
5 to 10 Acres	\$300.00	\$50.00 (\$100.00 min)	\$50.00 (\$100.00 min)	\$750.00	plus \$40.00 per acre		
10 to 25 Acres	\$750.00	\$50.00 (\$100.00 min)	\$50.00 (\$100.00 min)	\$1,500.00	plus \$40.00 per acre		
Over 25 Acres	\$30.00 per acre	\$50.00 (\$100.00 min)	\$50.00 (\$100.00 min)	\$1500.00 plus \$150.00 per acre	plus \$40.00 per acre		
Review			78				

County Comparisons	Dawson County	Proposed Proposed Dawson County Fees INCREASE Option 1	Proposed Proposed Dawson County Fees INCREASE Option 2	Lumpkin County	Hall County	White County	Union
Commercial	\$200.00 up to 5000 sq. ft. add additional \$10.00 per 1000 sq. ft.	\$200.00 up to 5000 sq. ft. add additional \$10.00 per 1000 sq. ft.	\$200.00 up to 5000 sq. ft. add additional \$10.00 per 1000 sq. ft.				
Land Disturbance	\$200.00	\$200.00	\$200.00				
2nd Review		\$300.00 up to 5000 sq. ft. add additional \$10.00 per 1000 sq. ft.	\$300.00 up to 5000 sq. ft. add additional \$10.00 per 1000 sq. ft.				
3rd Review		\$500.00 up to 5000 sq. ft. add additional \$10.00 per 1000 sq. ft.	\$500.00 up to 5000 sq. ft. add additional \$10.00 per 1000 sq. ft.				
4th Review		\$750.00 up to 5000 sq. ft. add additional \$10.00 per 1000 sq. ft.	\$750.00 up to 5000 sq. ft. add additional \$10.00 per 1000 sq. ft.				
Residential Plan Review				\$40.00			
Cell Tower Permit							
Plan Review	\$300.00	No longer allowed per state	No longer allowed per state	\$2,250.00	\$100.00		\$1,500.00
New Tower Building	\$500.00	\$500.00 state cap	\$500.00 state cap	\$750.00	\$60.00		\$500.00
Co-Location	\$500.00	\$500.00 state cap	\$500.00 state cap	\$1,125.00		\$1,000.00	
Land Use							
Variance or Appeal	\$300.00	\$400.00	\$400.00	\$225.00	\$350.00	\$100.00	\$200.00
Appeal of Administrative Decision	\$225.00	\$350.00	\$350.00	\$225.00		\$50.00	
Special Land Use Permit (SLUP)	\$150.00 per acre			\$150.00 per acre	\$300.00 0-5 acres \$350 5-10 acres.		
Rezoning - RA,RRE	\$150.00	\$250.00	\$250.00				
Rezoning - RT, RL, RS, RSR,RSRMM	\$250.00	\$350.00	\$350.00				
Rezoning - RMHP	\$300.00	\$400.00	\$400.00				
Rezoning - RMF	\$350.00	\$500.00	\$500.00				
Rezoning - RPC, CRB, CCB	\$500.00	\$750.00	\$750.00				
Rezoning - CHB,CPCD,COI,CIR, MUV	\$2,500.00	\$4,000.00	\$4,000.00				
Rezoning - CPDP required section 404.I	\$400.00	\$400.00	\$400.00				
Special Use Permits (based on current zoning district)		Same as Current	Same as Current				
Signs							
Review	\$50.00	\$75.00	\$75.00				
Signs per sq.ft.	\$5.00 per \$1000.00 value (\$50.00 minimum)	\$10.00 per \$1000.00 value (\$75.00 minimum)	\$10.00 per \$1000.00 value (\$75.00 minimum)	\$3.00 per \$1000.00 value	\$50.00 - \$95.00		\$25.00
Business License							

County Comparisons	Dawson County	Proposed Proposed Dawson County Fees INCREASE Option 1	Proposed Proposed Dawson County Fees INCREASE Option 2	Lumpkin County	Hall County	White County	Union
Administrative Fee	\$25.00	\$50.00	\$50.00				
Home Office/Home Occupation	\$50.00	\$50.00	\$50.00	\$75.00	\$150.00	\$100.00	\$75.00
Number of Employees							
1	\$75.00	\$75.00	\$75.00	\$113.00	\$150.00	\$100.00	\$75.00
2-9	\$150.00	\$200.00	\$200.00	\$225.00	\$577.00	\$200.00	\$125.00
10-19	\$150.00 + \$12.50 per employee	\$200.00 + \$14.50 per employee	\$200.00 + \$14.50 per employee	\$200.00 + \$6.00 per employee	\$889.00	\$300.00	\$175.00
20-99	\$150.00 + \$12.50 per employee	\$200.00 + \$14.50 per employee	\$200.00 + \$14.50 per employee	\$275.00 + \$4.00 per employee	\$840.00	\$600.00	\$325.00
100 or more	\$150.00 + \$11.50 per employee	\$200.00 + \$13.50 per employee	\$200.00 + \$13.50 per employee	\$760.00 + \$2.00 per employee	\$2,360.00		\$425.00
Late Fee's	Per OCGA 48-13-21	Per OCGA 48-13-21	Per OCGA 48-13-21				
Advertising & Variance							
Advertising	\$40.00	\$50.00	\$50.00	\$30.00			
Special Event Permit	\$100.00	\$200.00	\$200.00	\$225.00	\$25.00		

156618						
	rev			% rev		% exp
	350					
	179035					
tax	1200	180585		46.1%		0%
bus lic	45,000.00			11.5%	\$ 45,000.00	10%
	<u>1,000.00</u>					
	12,000.00					
permit fees	135,000.00	157,200.00		40.1%	\$ 157,200.00	75%
	800					
	5,400.00					
	<u>3,000.00</u>					
mis	7,000.00					
	750.00			2.2%	\$ 8,750.00	10%
	1,000.00					
		210,950.00				
		391535		100.0%		
					\$ 202,200.00	
			\$ 1.39			
			293651.25	75.0%		

	25%	50%	75%
all permits	\$ 263,687.50	\$ 316,425.00	\$ 369,162.50
	\$ 106,487.50	\$ 159,225.00	\$ 211,962.50

\$ 39,153.50

\$ 293,651.25

\$ 39,153.50

Item Attachment Documents:

4. Presentation of Board Appointment:

a. Library Board

- i. David Jordan- *replacing Wendi Bock* (Term: August 2019 through June 2020)

DAWSON COUNTY BOARD OF COMMISSIONERS
APPLICATION FOR APPOINTMENT TO COUNTY
BOARDS AND AUTHORITIES



The Dawson County Board of Commissioners accepts applications for appointments. Interested parties should submit this form and supporting documentation to the County Clerk.

Board or Authority Applied for Library

Name David Jordan

Home Address 170 Bryndemere Dr.

City, State, Zip Dawsonville, GA 30534

Mailing Address (if different) _____

City, State, Zip _____

Telephone Number _____ **Alternate Number** _____

Fax Telephone Number _____

E-Mail Address _____

Additional information you would like to provide:

Signature *David Jordan* **Date** July 2, 2019

Please note: Submission of this application does not guarantee an appointment.

Return to: Dawson County Board of Commissioners
Attn: County Clerk
25 Justice Way, Suite 2313
Dawsonville, GA 30533
(706) 344-3501 FAX: (706) 344-3889

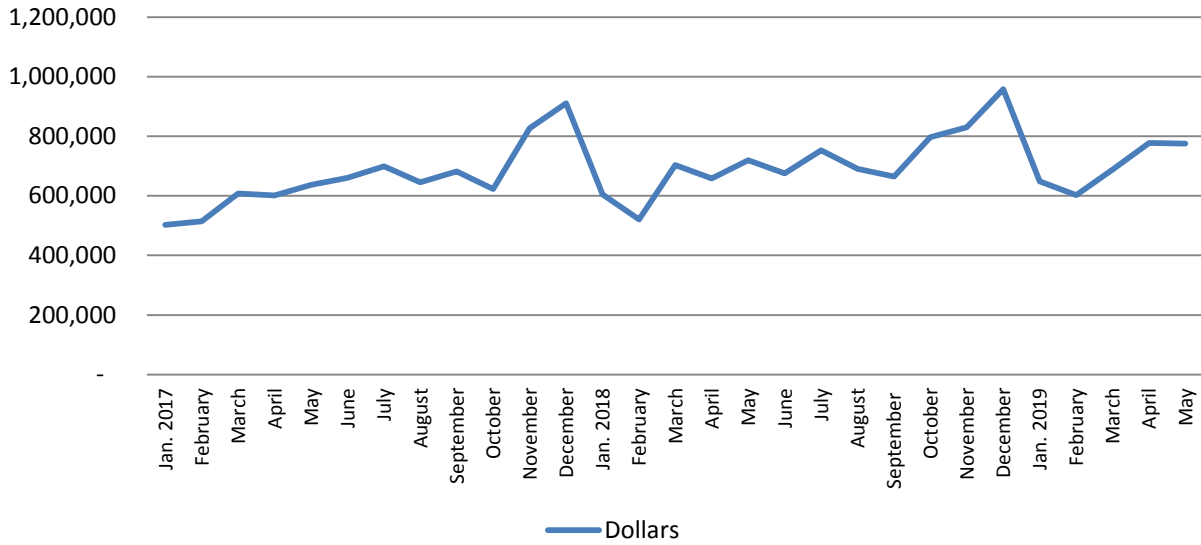
Item Attachment Documents:

5. County Manager Report

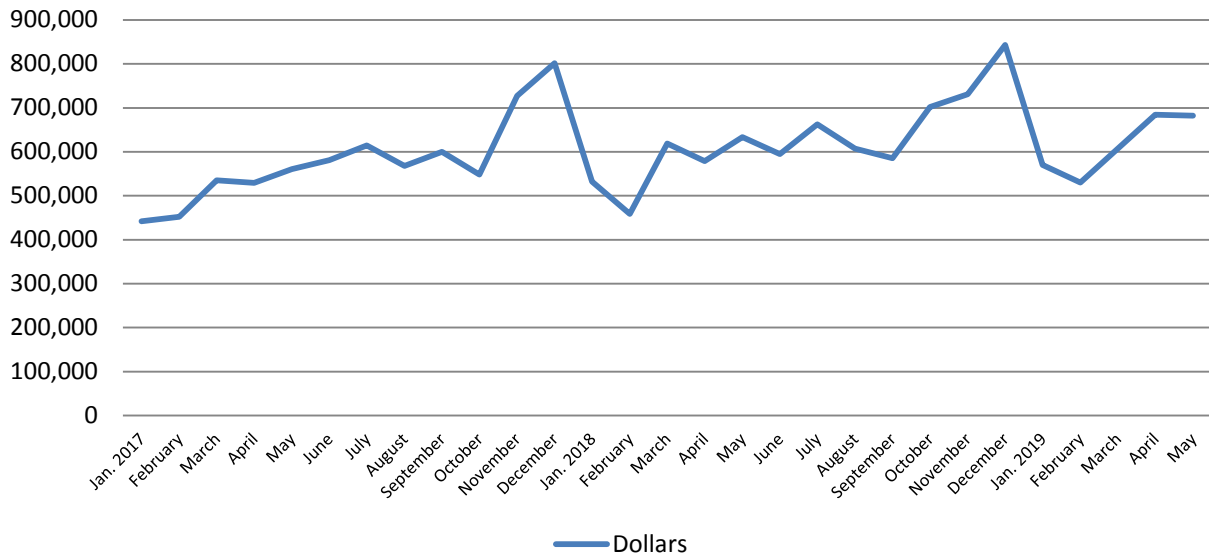


Key Indicator Report
June 2019

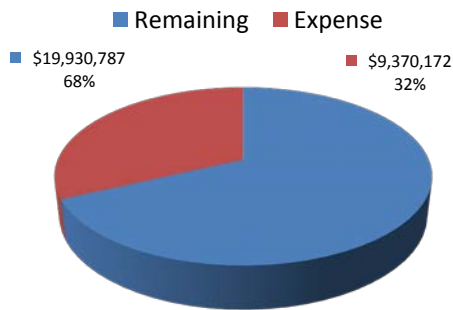
SPLOST VI COLLECTION CHART



LOST COLLECTION CHART

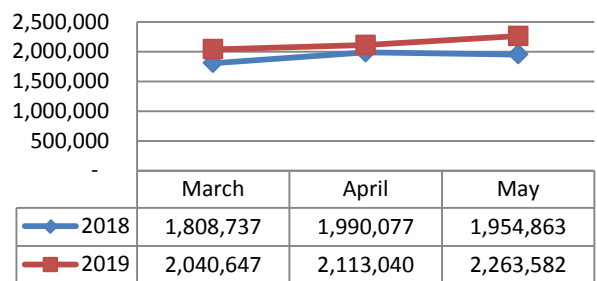


Budget

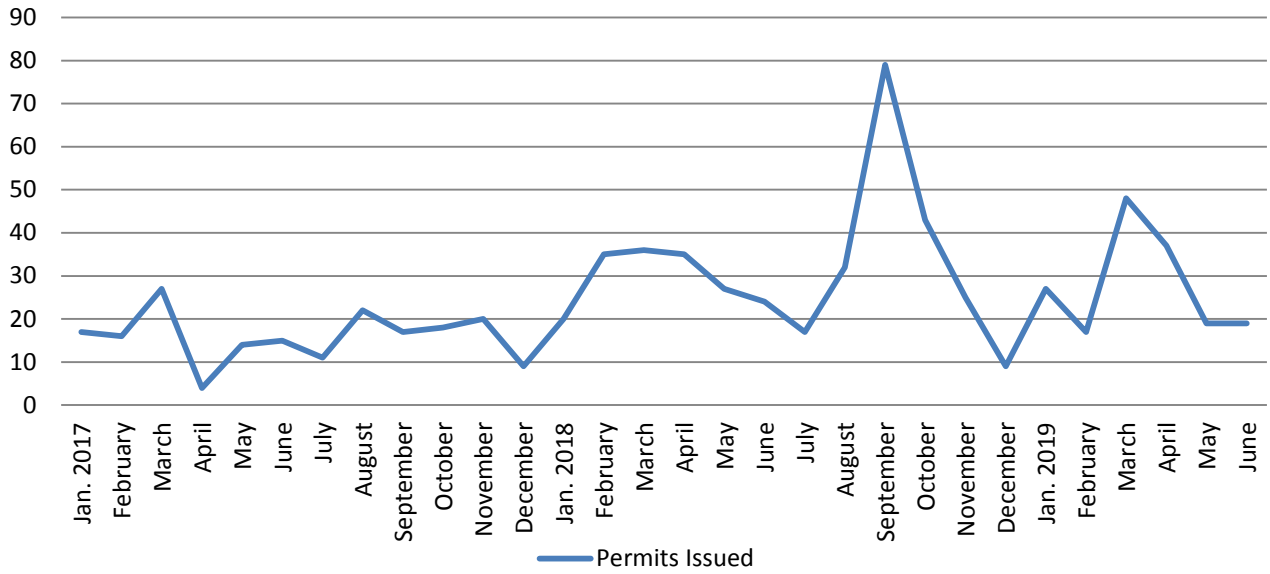


Through 05/31/19

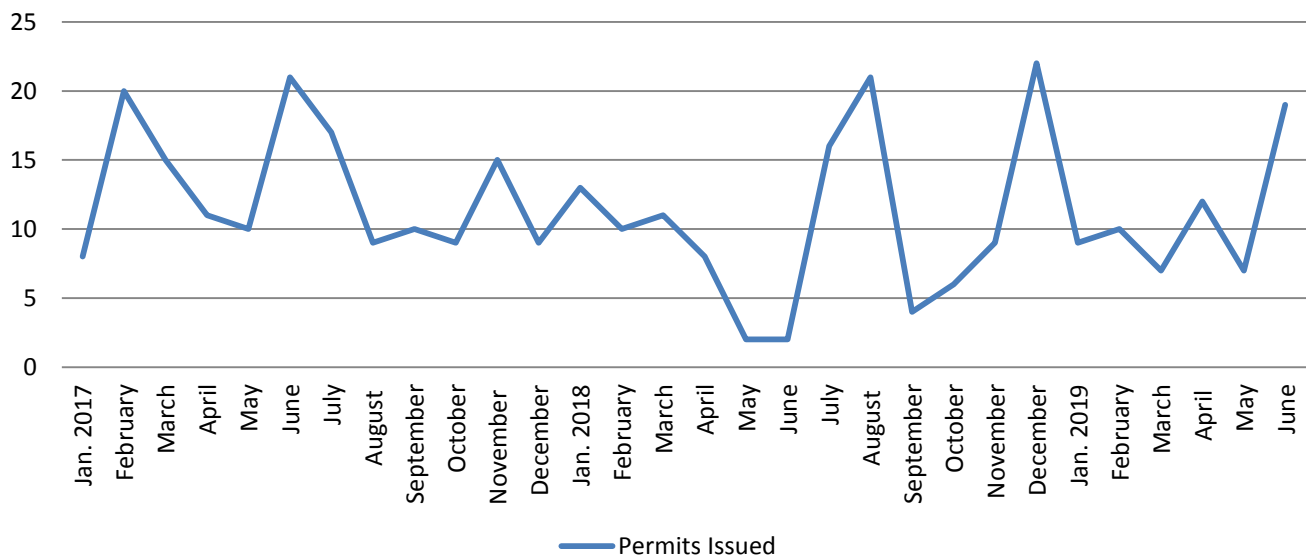
All Revenue Per Month



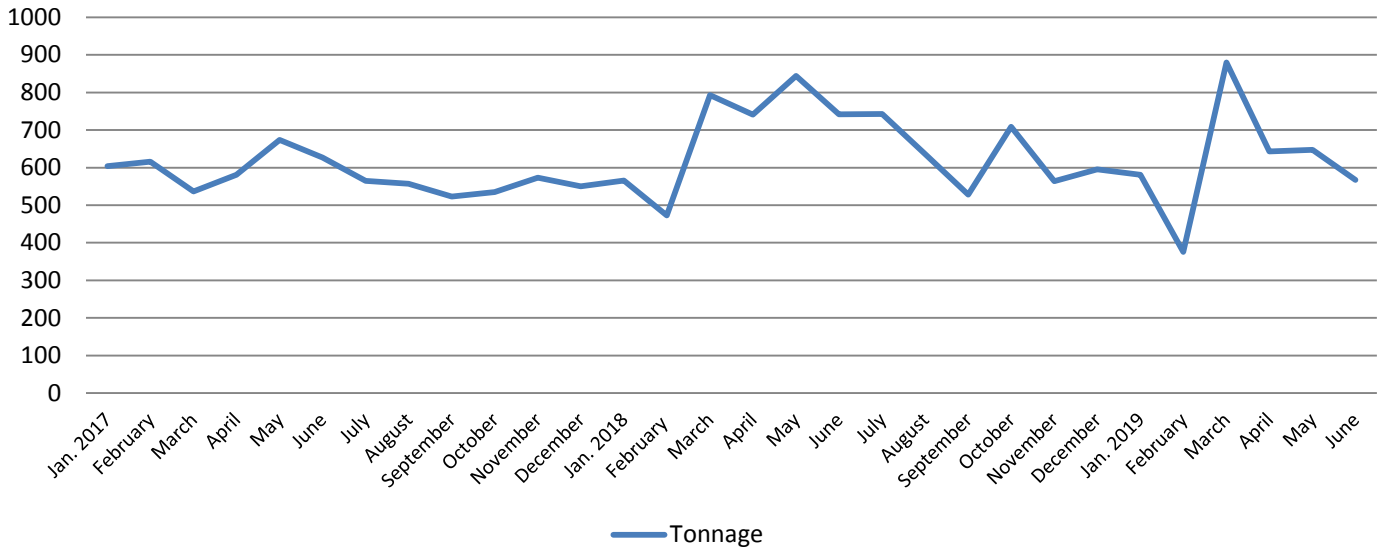
SINGLE FAMILY HOME BUILDING PERMITS ISSUED



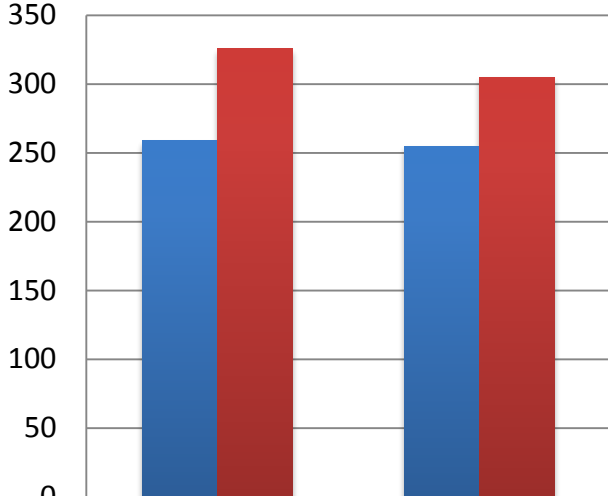
COMMERCIAL BUILDING PERMITS ISSUED



TRANSFER STATION TONNAGE COLLECTION

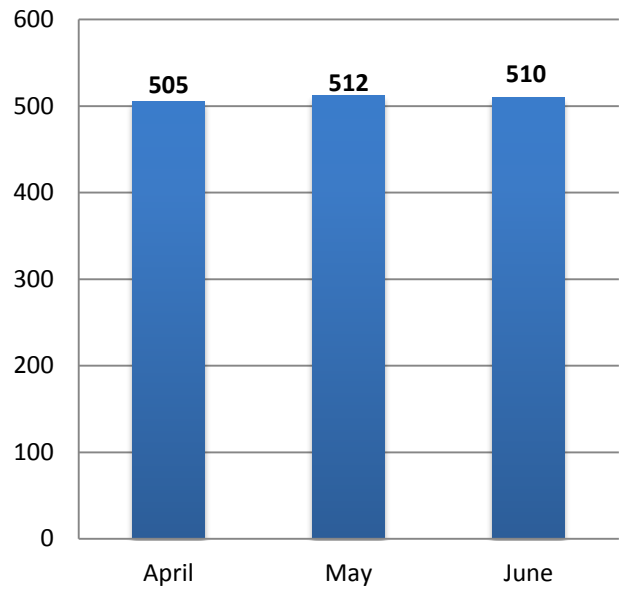


EMS/Fire Calls for Service

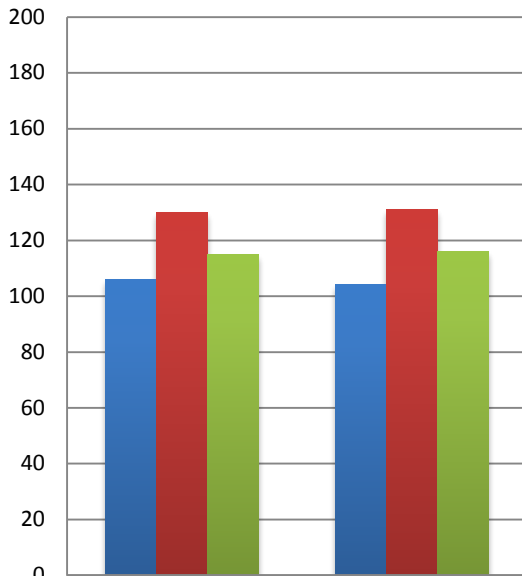


	June 2019	June 2018
EMS	259	255
Fire	326	305

Number of County Employees

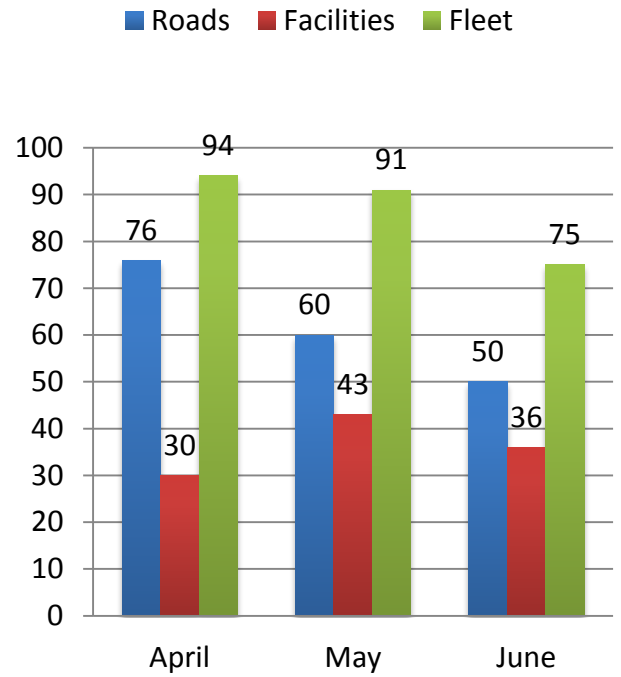


Inmate Population



	June 2019	June 2018
Lowest Daily Count	106	104
Highest Daily Count	130	131
Daily Average	115	116

Repair Requests





Dawson County Board of Commissioners

Elections/Registrar Monthly Report – June 2019

- **New Applications/Transfers In: 235**
- **Changes/Duplicates: 435**
- **Cancelled/Transferred Out: 101**
- **Total Processed: 771**

HIGHLIGHTS

Voter Registration Projects:

- Process daily applications and new street information into the voter registration system.
- Internal audit of overlapping streets into surrounding counties.
- Update of city annexations, maps and internal city street list is still in progress.
- Moving delete status applications scanned into aX's scanning software to proper location within the program.

Elections Projects:

- **Municipal General & BOE Special Election- ESPLOST VI – November 5, 2019**

Municipal Qualifying:	August 19-22, 2019	(Mayor & 2 city council seats)
Voter Registration Cutoff:	October 7, 2019	
Advance Voting:	October 14-November 1, 2019	
- Ethics filing system updated for better flow with the new Campaign Finance reporting system.
- Working with web master on placing Board of Elections & Registration monthly agenda's and meeting minutes online for public viewing.

Highlights of plans for upcoming month:

- Department Budget for 2020
- aX's scanning software upgrade.
- Board of Elections & Registration monthly meeting July 17, 2019 at 9:30 @ The Chappell Building.



Dawson County Board of Commissioners

Dawson County Emergency Services Monthly Report – June 2019

Fire Responses	APR	MAY	JUN		EMS Responses	APR	MAY	JUN		EMS Revenue		
2017	271	263	279		2017	226	215	229		2018	JUN	\$47,969.60
2018	226	307	305		2018	185	251	255		2019	JUN	\$66,527.45
2019	292	341	326		2019	230	260	259		38.7 % increase from last year		

Plan Review and Inspection Revenue Total		Business Inspections Total	
		Final Inspections	Annual & Follow Up Inspections
County	\$2,121.00	24	31
City	\$.00	7	52

HIGHLIGHTS: Dawson County Emergency Services Projects			
Training Hours Completed by Staff	960.50 hours	Fire Investigations	3
PR Detail	2 (9 adults, 20 children)	CPR Training per Individual	0
Smoke Detector Installations	0	Stop the Bleed Training per Individual	0
Search & Rescue	2	Child Safety Seat Installations	2
Swift Water Rescue	0	Plan Reviews	7

Types of Fires Total – 15			
Building	3	Chimney/flue fire/Cooking Fire	1
Structures other than Bldg./ Outside Storage/Equipment	0	Water Craft/Boat Fire	0
Mobile Home Fire	0	Vehicle/Road Freight/ Transport Vehicle	7
Construction/Demolition Landfill Fire	0	Outside Rubbish / Trash /Waste/Dumpster	1
Brush/Grass/ Forest/Woodland	3	Off-Road Vehicle/Heavy Equipment	0

Total Water Usage – 1600 gallons			
Etowah Water	1250 gallons	Pickens	0 gallons
City of Dawsonville	350 gallons	g Canoe	0 gallons



Dawson County Board of Commissioners

Facilities Monthly Report –June 2019

- **Total Work Orders: 36**
- **Community Service Workers: 3**

HIGHLIGHTS:

- *Quarterly elevator inspections – Government Center, Jail, Historic Courthouse, Senior Center
- * Annual boiler and hot water heater inspections – Government Center and Jail
- * Removed shower and remodeled area to accommodate a side by side washer/dryer in living quarters at Fire Station #1



MONTHLY REPORT
For Period Covering the Month of June 2019

SN	TASKS/ WORK DONE	LOCATION/S of Service
1	Repaired and painted wall and fire place	Historic Jail
2	Put together two desk for Drug court (16 man hours)	KH Long Building
3	Removed shower and remodeled area to accommodate a side by side	
4	washer/dryer in living quarters	Fire Station #1
5	Hauled in 2 loads of dirt, graded, seeded and spread hay rear area of Pool Hs	Veterans-Pool House
6	On-going calls with Ga Power regarding brown outs	Gov Center/Jail
7	Washed all county vehicles	
8	Attended numerous meeting regarding Station #8, Senior Center, Handbook	
9	Quarterly Preventative Maintenance of elevators	Gov Ctr, Senior Ctr, Jail, His Cout
10	Annual boiler and hot water heater inspections	Gov Ctr/Jail
11	On-going weekly mowing	County wide
12	Cut round about at 183/53 and gate way at 400 for Public Works weekly	
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26	Total Work Orders for the month = 36	Facilities
27	Total Community Service for the month = 3	Facilities

These numbers do not reflect daily/ weekly routine duties to include:

- Cutting of grass and landscape maintenance on all county properties
- Cutting of grass and landscape maintenance on all five (5) parks on the west side of county
- Cleaning of the new government center and other county owned buildings, offices and facilities
- Emptying outside trash receptacles at county owned buildings
- Collecting and recycling of all county buildings, offices and facilities



Dawson County Board of Commissioners

Finance Monthly Report – June 2019

FINANCE HIGHLIGHTS

- **LOST Collections:** \$685,851 – up 7.7% compared to 2018
- **SPLOST Collections:** \$778,991 – up 7.7% compared to 2018; 10.77% over projections for May 2019; Total SPLOST VI collections: \$30,726,909
 - \$662,142– County Portion (85%)
 - \$116,849 – City Portion (15%)
- **TAVT:** \$106,055 – up 6.00% compared to 2018
- **See attached Revenue and Expenditure Comparison for 2019**
- **Total County Debt:** \$4,331,816 (See attached Debt Summary)
- **Audit Status:** 2018 audit complete as of 6/30/2019
- **EMS Billing Collections:** \$65,550 for May 2019; \$311,373 YTD
- **Budget Status:** The 2020 began with the Chairman’s Kickoff Meeting on 6/20/2019
- **Monthly Donations/Budget Increases:** \$302,802
 - Passport Fees - \$2,100
 - Use of Fund Balance - \$295,840:
 - \$250,000 – Legal Services
 - \$33,426 – Planning/Marshal Administrative Assistant
 - \$12,414 – Library LED Lighting Project
 - Donations - \$4,862

PURCHASING HIGHLIGHTS

Formal Solicitations

- Sale of County-owned Property - BOC

Informal Solicitations

- None

Quotes for less than \$25,000 this month

- Gasoline – Fuel Center
- Diesel – Fuel Center
- Calcium Chloride Pellets – Roads
- AEDs – Emergency Services
- Vests, Helmets & Bags – Emergency Services
- Gear Washer & Dryer – Emergency Services

Purchases for less than \$25,000 that did not get required quotes this month

- None

Pending Projects

- Emergency Button Activation – Sheriff
- Salary Study – BOC/HR
- Construction Services for Senior Center
- Veterans Memorial Park Pavilion, Playground and Multi-purpose field – Park & Rec

Work in Progress

- Public Works/Fleet Complex
- Land Use Resolution Update
- Upfitting of Sheriff & EMS Vehicles
- Design-Build of Fire Station 9

Future Bids

- Materials & Installation of Maintenance Building at VMP
- Rock Creek Park Berm & Turf for 3 Soccer Fields

Future Bids – SPLOST VI

- Pothole Patching Machine – Roads
- Water Filtration System for DCGC & DCSO – Facilities
- 2019 Capital & SPLOST Projects

Purchases for more than \$25,000 that did not get required sealed bids this month

- None

Budget to Actual

	Actual at 5/31/2019	Percent of Budget Actually Collected/ Expended	2019 BOC (2) Approved Budget	Over(Under) Approved Budget	Percentage Over(Under) Approved Budget
Revenue	\$ 9,549,635	32.59%	\$ 29,300,959	\$ (19,751,324)	-67.41%
Expenditures	9,370,172	31.98%	29,300,959	(19,930,787)	-68.02%
	<u>\$ 179,463</u>	<u>0.61%</u>	<u>\$ -</u>	<u>\$ 179,463</u>	<u>0.61%</u>

***NOTE:** Adjustments will be made during the year-end close out. The actual revenue and expenditure totals are subject to change pending normal year-end adjustments such as accruals and results of the audit.

(1) Reporting actuals as of 5/31/2019 because revenue collections are 30 days behind. The LOST revenues for the month of May were received in June.

(2) Change in total budget due to account adjustments:

\$ 27,170,235	Original Budget
\$ 64,971	Donation Carryover Balances
\$ 2,590	January
\$ 488,325	February
\$ 1,034,259	March
\$ 237,777	April
\$ 302,802	May
	June
	July
	August
	September
	October
	November
	December
<u>\$ 29,300,959</u>	Revised Budget



Dawson County Board of Commissioners

Fleet Maintenance and Fuel Center Monthly Report – June 2019

FLEET

- **Preventative Maintenance Performed: 30**
- **Tires Mounted: 37**
- **Repair Orders Completed: 75**
- **Labor Hours: 213.85**
- **Labor Cost Savings: \$9,199.83**
(Comparison of the Fleet Maintenance rate of \$43.02 per labor hour to outsourced vendors rate of \$80.00 per labor hour)
- **Parts Cost Savings: \$ 2,486.10**
(Comparison of Dawson County's parts discounts to outsourced markup; average 20%)
- **Total Cost Savings for June: \$ 11,865.93**

FUEL CENTER

- **Average Fuel Center Price Per Gallon:**
Gasoline: \$2.10
Diesel: \$2.34
- **Fuel Center Usage - Dawson County and Board of Education**
Gasoline: 10,008.5 gallons; 759 transactions
Diesel: 3,730.7 gallons; 104 transactions
- **Fuel Center Usage - Etowah Water and City of Dawsonville**
Gasoline: 1,302.6 gallons; 56 transactions
Diesel: 615 gallons; 19 transactions
- **Revenue from Etowah Water and City of Dawsonville: \$ 95.88**

HIGHLIGHTS

- Have now received 6 of the 7 vehicles that were ordered for 2019 budget; County Manager Ram 1500, (2) Fire/EMS Dodge Durango, (1) Marshall Office Ram 1500, (1) Parks Ram 2500 and (1) Senior Center Ford Escape.
- We have ordered two Ram 1500 to be funded by Splost, one will be going to Public Works and one will be going to the Road Department and we are waiting on the arrival.
- We have one Dodge Durango for EMS currently being unfitted. We are waiting on equipment for the other.



Dawson County Board of Commissioners

Human Resources Department Key Indicator Monthly Report – June 2019

POSITION CONTROL

- Positions approved by BOC: 614
- # of filled F/R Positions: 291
- # of filled F/T Positions: 1
- # of filled Grant Funded Positions: 17
- # of filled P/R Positions: 72
- # of filled P/T Positions: 79
- # of Supplemental Positions: 51
- # of Vacant Positions: 76
- #of Frozen Positions: 27
- % of Budgeted/Actual Positions: 83%

ADDITIONAL INFORMATION

- FMLA/LOA/Military tracking: 3
- Worker's Compensation Claims filed: 2
- Property & Liability Claims filed: 2
- Unemployment Claims received: 0
- Performance Evaluations received: 5

HIGHLIGHTS

Positions Advertised/ Posted: 10

- Emergency Services—Firefighter/EMT (Full-Time) - **3**
- Emergency Services—Firefighter/Paramedic (Full-Time) - **0**
- Public Works—Roads Operator I - **2**
- Treatment Court—Treatment Court Counselor – **3**
- Tax Assessor – Personal Property Appraiser I – **5**
- Senior Services – Transit Driver – **6**
- Treatment Court – Drug Court Administrator (Internal) -**0**
- Sheriff's Office—Deputy Sheriff - **N/A**
- Sheriff's Office—Detention Officer – **N/A**
- Sheriff's Office—E-911 Communications Officer – **N/A**
- General Application - **0**

Applications Received: 19

New Hires added into system: 9

- Cody Cagle – Public Works, Roads Operator I
- Makayla Martin – Tax Assessor, Appraiser I
- Christopher Young – Public Works, Roads Operator I
- Gary Dobbs – Emergency Services, Firefighter/Paramedic
- Christopher Osborne – Sheriff's Office, Detention Officer
- Jessica Emmett – Superior Court, Substance Abuse Director
- Teresa Worley – Tax Assessor, Personal Property Appraiser I
- Sabrena Troncalli – Sheriff's Office, E911 Communications Officer
- Jessi Rowan – Marshal's Office, Administrative Assistant

Terminations/Resignations Processed: 18

Chris Young	Public Works
Hunter Sears	Public Works
Stephen Weathers	S.O. / Detention Center
Debbie Mott	Superior Court / Treatment Court
Suzanne Stanley	Treatment Court

The following are FF Volunteers who have been dismissed due to inactive participation:

Michael Benna	Jeffrey Fedoruk	Stephen Knowles	Steven Ward
Kyle Bertolone	Jeremy Grizzle	Justin Rogers	
Brian DeLong	Richard Jansen	Taylor Rowan	
Christian Duncan	Kaleb Kicklighter	Michael Stewart	

Additional Highlights for June

Open Enrollment complete. Deductions start with Pay Period #14 (6/15 – 6/28)
Position Control Updated
Salary Study Presentation met the Work Session June 20
Actively making changes to Employee Handbook:
ECD: July 2020 with review to County Manager NLT Aug 1
Annual Property and Liability Insurance Renewal completed.



Dawson County Board of Commissioners

Information Technology – June 2019

- **Calls for Service:129**
- **Service Calls Completed: 129**

Highlights

- Installed new CAD programs on all sheriff and fire laptops
- Finalizing desktop images with Dell



DAWSON COUNTY

Planning and Development Marshal's Office

Code Compliance/Animal Control Monthly Report

June, 2019

Alcohol License Establishment Inspections: 0

Alcohol Pouring Permits Issued: 36

Animal Control Calls Handled: 56

Animal Bites To Humans Investigated: 6

Animals Quarantined: 4 and 2 unable to locate

Animals Taken to DC Humane Society: 29

Dangerous Dog Classifications: 0

Citations Issued: 10

Code Compliance Complaint Calls/In Field Visits: 35 calls and 28 in field visits

After Hour Calls: 2

Erosion Site Visits: 4

E-911 Addresses Issued: 0

Non-Conforming Signs Removed: 0



Dawson County Board of Commissioners

Planning and Development Monthly Report – June 2019

- **Total Building permits Issued**
 - June 2019: 54
 - YTD 2019: 335
 - Single Family New Homes: 19
 - Commercial Buildings: 19
- **Business Licenses Issued:**
 - June 2019: 168
 - YTD 2019: 1157
- **Total Building Inspections Completed:**
 - June 2019: 559
 - YTD 2019: 3666
- **Variances/Zonings Processed:**
 - June 2019: 3
 - YTD 2019: 21
- **Plats Reviewed:**
 - June 2019: 15
 - YTD 2019: 63
- **Total Civil Plan Review Meetings: 2**
 - YTD 2019: 12
- **Total Building Plan Review Meetings: 3**
 - YTD 2019: 21
- **Impact Fee Collection**
 - June 2019: \$38,805.30
 - Commercial : \$297.15
 - YTD 2019: \$512,154.22



Dawson County Board of Commissioners

Parks and Recreation Monthly Report – June 2019

- **Youth Sports Participants**
 - June 2019: 1,449 - up 43.6% compared to same month last year
 - YTD 2019: 8,948 - up 14.2% compared to last year
- **Facility Rentals/Bookings/Scheduled Uses:**
 - June 2019: 4,294 - down 7.9% compared to same month last year
 - YTD 2019: 12,446 - up 19.6% compared to last year
- **Adult and Youth Wellness and Specialty Program Participation:**
 - June 2019: 2,708 – up 11.2% compared to same month last year
 - YTD 2019: 11,950 – down 10% compared to last year
- **Total Customers Served:**
 - June 2019: 8,451 – up 4.2% compared to same month last year
 - YTD 2019: 33,344 - up 5.8% compared to last year

HIGHLIGHTS

Park Projects:

- The status of the grant for the War Hill Park pier is still unknown.
- Removal of existing maintenance shop at Veterans Memorial Park will take place in the near future; plans to house contents until new shop is built are underway.
- Existing gymnasium lights in all 3 gymnasiums will be replaced with LED lights in the upcoming weeks.

Athletic and Program Summary:

- Additional specialty programs for the month included dance classes, adult Boot Camp, adult Tai Chi, adult Water Aerobics, and adult Yoga.
- Travel Teams will resume practices/games in the near future.
 - 13 total teams registered (baseball, softball, basketball)
- The EPIC Day program continues to be a success, with approximately 50 in attendance at the June 20th event. The next EPIC Day is scheduled for July 18th.
- The pool at Veterans Memorial Park and the Splash Pad at Rock are staying busy.

- The Dawsonville Racers swim team recently competed in the district swim meet, resulting in 1 swimmer advancing to the state competition on July 12th in Tifton, GA.
- Pickleball open play continues to go well. Dawson County will be represented by 11 players from Dawson and Hall counties at the upcoming GRPA district pickleball tournament in August. This will be a first for Dawson County Parks & Recreation.
- Summer camps began June 3rd and have been going great! We have 2 camps left to take place in July.
- The Summer Feeding Program began June 3rd and has been steady. The campers enjoy the free lunches just as much as the local children who come solely for the lunches. The program ends July 19th.
- Swim lessons began June 3rd and continue through the first week of July.
- Water Aerobics session 1 began June 4th and ends June 27th. Session 2 is scheduled to begin July 9th.
- Kona Ice Days at Rock Creek began June 4th and are super popular by the campers, splash pad and playground goers, and everyone in between! The last Kona Ice Day will be July 18th.
- The June 7th movie night was rained out and rescheduled for June 28th. We had a great turn-out of approximately 350.

On the Horizon:

- Swim lessons final session begins July 1st.
- Water Aerobics session 2 is scheduled to begin July 9th.
- The State Swim meet is scheduled for July 12th in Tifton, GA. We have 1 swimmer from the Dawsonville Racers Swim Team competing.
- Two summer camps remain: Cheer Camp on July 15th-17th and Art Camp on July 27th.
- Kona Ice Days at Rock Creek ends July 18th.
- Summer Feeding Program ends July 19th.
- Fall baseball, softball, and t-ball registration will continue to be open online; walk-in registration will be July 29th-August 5th.
- Football conditioning and Cheer practices begin July 29th. Football practices officially begin August 5th. Games begin September 7th.
- The second and final Movies in the Park event is scheduled for Friday, August 9th at Veterans Memorial Park.



Dawson County Board of Commissioners

Public Works Monthly Report –June 2019

ROADS:

- Work Orders: 50
- Gravel: 846.40 tons
- Mowing: 84.64 miles
- Limbing: 4.5 miles

PROJECT MANAGEMENT:

- VMP Park Renovations: This project is complete, and ready for the official ribbon cutting in the upcoming days
- Rock Creek Berm Project: The Public Works department has received the buffer encroachment plans from Corey Guthrie, and has filled out all the required documents necessary to receive the buffer variance. These documents have been mailed to GAEPD for approval.
- Dawson County VMP Civil work/Pavilion: Since the BOC approval, the contractor, Vertical Earth, as well as Dawson County have started with the pre planning process for starting construction. Locates have already been called, as well as limits of distance stakes for initial erosion control have been installed. Dawson County is in the process of cleaning out the existing maintenance building so it can be demoed. Georgia Power is scheduled to be on site this Friday, or the following Monday to disconnect the existing service lines to each building. Vertical Earth is still scheduled to be on site to start demolition and erosion control on July 8th
- Dawson County Senior Center: Dawson County received the bids for the Senior Center on May 23rd with the lowest bidder being Diversified Construction. Since then, Dawson County has called references for Diversified Construction which have not come back positive. Dawson County is scheduled to meet with Diversified Construction to discuss the negative references in the upcoming weeks. Dawson county staff has met with Dawn Pruitt to continue value engineering options, final drafts of building drawing to be delivered as soon all these changes are made
- Public Works/Fleet Center: Construction is in progress, all initial erosion control measures have been installed, On the Fleet Center all in slab utilities have been installed and inspected, footings and slabs have been poured and finished. Steel is starting to be erected around the exterior of the building. CMU walls will start by the end of the month. On the Public Works Center, footings have been inspected and poured, all underground utilities will be installed as soon as possible.
- Fire Station 8: This project is moving forward, CT Darnell has submitted all the required paperwork to Melissa, County Staff had a kickoff meeting on the 12th to fine tune the civil and building drawings, since then we have received all measurements necessary for the extractor room, On the civil side, soil borings have been performed last Friday June 31st. Civil drawings should be delivered to the Dawson County within the upcoming weeks to start the permitting process.

TRANSFER STATION:

- Solid Waste: 567.40 Tons
- Recycling: 30.02 Tons
- Recycling scrap metal: 12.30 Tons



Dawson County Board of Commissioners

Dawson County Senior Services Monthly Report – June 2019

SENIOR CENTER

- **Home Delivered Meals Served**
 - June 2019: 2,009 up 14% compared to same month last year
 - YTD 2019: 11,503 up 18% compared to last year
- **Congregate Meals Served**
 - June 2019: 480 up 1% compared to same month last year
 - YTD 2019: 3,064 up 3% compared to last year
- **Physical Activity Participation** (Tai Chi, Silver Sneakers, Yoga, individual fitness)
 - June 2019: 363 up 6% compared to same month last year
 - YTD 2019: 2,403 up 1% compared to last year
- **Lifestyle Management Participation** (art, bridge, bingo, awareness, prevention)
 - June 2019: 298 up 4% compared to same month last year
 - YTD 2019: 1,788 up 2% compared to last year

TRANSIT

- **DOT Trips Provided**
 - June 2019: 241 down 3% compared to same month last year
 - YTD 2019: 1,830 down 1% compared to last year
- **Senior Trips Provided**
 - June 2019: 667 up 2 4% compared to same month last year
 - YTD 2019: 3,895 up 2% compared to last year
- **# of Miles**
 - June 2019: 6,831 up 1% compared to same month last year
 - YTD 2019: 42,093 down 1% compared to last year
- **Gallons of Fuel**
 - June 2019: 821 up 6% compared to same month last year
 - YTD 2019: 4,982 up 2% compared to last year

HIGHLIGHTS

June Meetings & Events:

- June 4– Hosted Brenau students for engagement exercise.
- June 17-21 – Director Dawn Pruett attended ADRC and Senior Hunger Summit in Savannah
- June 27 – Transit Coordinator Lee Atkins attend GDOT Training in Oakwood.

Special Dates Coming Soon:

- July 10: Dollar General
- July 1, 8, 15, 22, 29: BINGO
- July 3: Amicalola Falls Cookout
- July 9: Nutrition Education with Michelle
- July 2, 17, 31: Walmart
- July 24: Dollar Tree
- July 16: Health Education with Dedri
- July 23: Today's Seniors with Dawn & Krista
- July 30: Legacy Link Farmer's Market
- Bible Study on Thursdays
- Silver Sneakers Classes on Tuesday and Thursdays
- Art Class on Thursday and Friday
- Yoga on Friday
- Special Music on Friday

LOST and SPLOST Collections

Local Option Sales Tax (LOST) and Special Purpose Local Option Sales Tax (SPLOST) collections are up 7.7 percent for the same month in 2018 and up 8.98 percent for year to date. Monthly SPLOST collections came in 10.77 percent over projections. Total SPLOST VI collections (July 2015 to present) are \$30,726,909.

May collections received in June are as follows:

LOST	\$685,851
SPLOST	\$778,991
County (85%)	\$662,142
City (15%)	\$116,849

Items Approved by the County Manager Since June 20, 2019

COMPANY NAME	DEPARTMENT RECEIVING SERVICE	DELIVERABLES	ITEM TYPE	Total Cost	CONTRACT OR PURCHASE ORDER
Motorola Solutions	Sheriff's Office	Installing and programming the emergency call button on portable radios for the Sheriff's Office. An additional scope of engineering time to update the Alias Manager and program the MKM7000 console software to provide better functionality.	IFB	\$12,940.80 for the emergency call buttons software installation and \$9,466.00 for upgrade of console in relation to the emergency call button for a total of \$22,386.80.	CONTRACT

Alan Jay Automotive	Public Works and Roads Department	Two 2019 Ram 1500 Tradesman Crew Cab, 4x4	COOPERATIVE AGREEMENT	\$55,462.00	PURCHASE ORDER
Dell Marketing	EMS	Two additional touchscreen laptops - paid for from regular operating expenses.	COOPERATIVE AGREEMENT	\$5,213.04	PURCHASE ORDER
Ram Enterprises *NOTE*	Parks & Recreation	Two gymnasium flooring renovated to include 1.5mm Mondo Everlay, 6mm Mondo Advange NG, 4" wall base, painting for 10 game lines (basketball, volleyball, cross basketball and pickleball) and two sets of volleyball cover plates	COOPERATIVE AGREEMENT	\$200,275.00	PURCHASE ORDER

NOTE

Comparative bid search resulted in pricing from \$205,043.82 to \$245,800.00 for same type of scope of work.