

**DAWSON COUNTY BOARD OF COMMISSIONERS  
WORK SESSION AGENDA – THURSDAY, DECEMBER 19, 2024  
DAWSON COUNTY GOVERNMENT CENTER ASSEMBLY ROOM  
25 JUSTICE WAY, DAWSONVILLE, GEORGIA 30534  
4:00 PM**

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**NEW BUSINESS**

1. Informational Presentation of Closing the Satellite Branch Library- Chestatee Regional Library System Director Leslie Clark
  2. Presentation of RFP #458-24 – Construction Services - Jail Booking and Lobby of Law Enforcement Center Results- Sheriff's Chief Deputy Greg Rowan / Purchasing Manager Melissa Hawk
  3. Presentation of Agreement Between Dawson County and Northeast Georgia Physicians Group Concerning Use of Clinical Sites for EMT Students- Emergency Services Division Chief of EMS & Administration Michael Sheuring
  4. Presentation of Renewal of Agreement Between Dawson County and Lanier Technical College Concerning Third Riders on Ambulances- Emergency Services Division Chief of EMS & Administration Michael Sheuring
  5. Presentation of Proposed 2025 Local Maintenance & Improvement Grant Application for Shoal Creek Road and Request for Georgia Department of Transportation Funding- Public Works Director Robert Drewry
  6. Presentation of an Intergovernmental Agreement with the City of Dawsonville and the Dawson County Board of Elections and Registration Relating to the 2025 Municipal Elections for the City of Dawsonville- Chairman Billy Thurmond
  7. Presentation of Board Appointments:
    - a. Construction Board of Adjustment and Appeals**
      - i. Greg Brock- *reappointment* (Term: January 2025 through December 2027)
      - ii. Rory Cunningham- *reappointment* (Term: January 2025 through December 2027)
      - iii. Chris Meade- *reappointment* (Term: January 2025 through December 2027)
    - b. Tax Assessors**
      - i. Tom Camp- *reappointment* (Term: January 2025 through December 2027)
  8. County Manager Report
  9. County Attorney Report
- \*A Voting Session meeting will immediately follow the Work Session meeting.**

*Those with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting, should contact the ADA Coordinator at 706-344-3666, extension 44514. The county will make reasonable accommodations for those persons.*



# DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA REQUEST FORM

Department: Library

Work Session: December 19, 2024

Prepared By: Leslie Clark

Voting Session: N/A

Presenter: Leslie Clark

Public Hearing: Yes  No

Agenda Item Title: Informational Presentation of Closing the Satellite branch library

### Background Information:

The Admin of the Chestatee Regional Library System has completed an analysis of the usage of the Satellite Branch library and has determined more usage is from outside the county than from Dawson County residents. Therefore, it is prudent to reallocate the staff to the main branch and fill the staffing needs there and close this branch. Admin does have one request to keep this space until the renovations of the main branch are complete so as not to interrupt all library services when the library has to close for installation of carpet and painting, etc.

### Current Information:

### Budget Information:

Applicable:  Not Applicable:

Budgeted: Yes  No

Fund	Department	Account #	Budget	Balance	Requested	Remaining

\*If this is a personnel-related request, has it been reviewed by Human Resources?

\*If this item is being requested to move to the same day's voting session for BOC consideration, provide *detailed justification* for the request:

### Recommendation/Motion:

Department Head Authorization: \_\_\_\_\_

Date: \_\_\_\_\_

Finance Department Authorization: Vickie Neikirk

Date: 12/10/24

County Manager Authorization: J. Leverette

Date: 12/11/24

Comments/Attachments: \_\_\_\_\_



## DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA REQUEST FORM

Department: Sheriff's Office

Work Session: December 19, 2024

Prepared By: Melissa Hawk

Voting Session: January 16, 2024

Presenter: Melissa Hawk

Public Hearing: Yes  No

Agenda Item Title: Presentation of RFP #458-24 Construction Services – Jail Booking/Lobby of LEC Results

**Background Information:**

SPLOST VII included \$1,500,000 for the security upgrades for the Courthouse. The BOC also approved \$1,500,000 in Capital Funds for the security upgrades for the Jail/Law Enforcement Center.

The electronic upgrade project was completed in July 2024. Part of the security upgrade also includes the renovation of the jail booking area and the Law Enforcement Center Lobby for the new GCIC office and video visitation area.

**Current Information:**

An RFP opened on November 8, 2024, receiving 2 proposals. Scroggs & Grizzel and SmithBuilt both had a total score of 81, but SmithBuilt offered the best price of \$688,000.

**Budget Information:**

Applicable:  Not Applicable:

Budgeted: Yes  No

Fund	Department	Account #	Budget	Balance	Requested	Remaining
325	3300	541200	\$1,500,000	\$687,754.45	\$687,754.45	\$0.00
Fund	Department	Account #	Budget	Balance	Requested	Remaining
201	3326	541200		\$245.55	\$245.55	

\*If this is a personnel-related request, has it been reviewed by Human Resources?

\*If this item is being requested to move to the same day's voting session for BOC consideration, provide *detailed justification* for the request:

Recommendation/Motion: Staff respectfully requests the Board to accept the proposals received and award a contract to SmithBuilt Construction in the amount of \$688,000, utilizing SPLOST VII and Jail Funds.

Department Head Authorization: Jeff Johnson

Finance Department Authorization: Vickie Neikirk

County Manager Authorization: J. Leverette

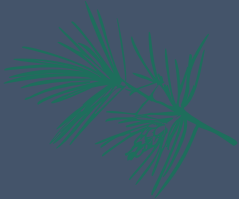
Date: 12/21/2024

Date: 12/9/24

Date: 12/9/24


Comments/Attachments: Presentation

RFP #458-24  
Construction  
Services – Jail  
Booking and Lobby  
of the Law  
Enforcement Center



DECEMBER 19, 2024





## Background and Overview

- ❖ SPLOST VII included \$1,500,000.00 for the security upgrades for the Courthouse.
- ❖ The BOC also approved \$1,500,000.00 in Capital Funds for the security upgrades for the Jail/Law Enforcement Center.
- ❖ The electronic upgrade project was completed in July, 2024.
- ❖ Part of the security upgrade also includes the renovation of the jail booking area and the Law Enforcement Center Lobby for the new GCIC office and video visitation area.
- ❖ The remaining budget for this project 6 \$687,754.45.



# Procurement Approach and Procedure

## BID ACCORDING TO POLICY

- ✓ Advertised in Legal Organ
- ✓ Posted on County Website
- ✓ Posted on Georgia Procurement Registry
- ✓ Emailed notification through vendor registry
- ✓ Notification through County's Facebook and Twitter accounts
- ✓ Notification through Chamber of Commerce
- 2 Proposals were received**



## ❖ Sheriff's Office

- Major Greg Rowan
- Captain Anthony Davis
- Lieutenant Theresa Kirby

❖ Facilitator – Melissa Hawk, Purchasing Manager



## Scope of Work Overview

- ❖ Provide labor and materials to enclose the jail booking area into a secured room with protective glass and a locking door. There will be small openings to pass paperwork between the arrestee and the jail staff. There will be millwork completed to create cabinets.
- ❖ Provide labor and materials to remove current area for attorney and video visitation; create a space for public fingerprinting and bonding window; create a new space for video visitation and attorney meeting area, construct a new GCIC office; create a small office for Sheriff's staff and visitor meetings.

# Summary of Scores

COMPANY	COMPANY BACKGROUND AND STRUCTURE	EXPERIENCE & QUALIFICATIONS OF DEDICATED STAFF	PROJECT UNDERSTANDING/ APPROACH TO SCOPE OF WORK	REFERENCES	MANAGEMENT PLAN	TECHNICAL SCORE	Cost/ FINANCIAL	Total SCORE
Scroggs & Grizzel Construction	25	57	48	24	23	59	22	81
SmithBuilt Construction	15	48	58	23	23	56	25	81

Scores are rounded up to the nearest whole number.

## Review of Top Two Proposals

- ❖ **Please keep in mind that O.C.G.A. § 36-91-21(c)(1)(c), (Official Code of Georgia Annotated), states that the County is to award a contract to the responsive and responsible offer in writing to be the most advantageous to the County. Responsive means a timely offer that has been submitted which materially conforms to the requirements and specifications of the solicitation. Responsible means the proposer is capable of completing the full scope of work as required.**

## Offers Received

Tasks	Scroggs & Grizzel Construction	SmithBuilt Construction
Turn-Key Completion of All Work for the Jail Booking Area	\$500,364.00	\$428,000.00
Turn-Key Completion of All Work in the Law Enforcement Lobby Area	\$276,487.00	\$260,000.00
<b>Total</b>	<b>\$776,851.00</b>	<b>\$688,000.00</b>

Pricing is required to include 20 Divisions for construction and 9 additional General Conditions items specifically for site work.

## Staff Recommendation

Staff respectfully requests the Board to accept proposals received, award a contract to SmithBuilt Construction, in the amount \$688,000.00, utilizing SPLOST VII and Jail Funds.

THANK YOU FOR YOUR TIME





## DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA REQUEST FORM

Department: Emergency Services

Work Session: December 19, 2024

Prepared By: Michael Sheuring

Voting Session: December 19, 2024

Presenter: Michael Sheuring

Public Hearing: Yes \_\_\_\_\_ No X

Agenda Item Title: Presentation of

**Background Information:**

Ten recruits in EMT school after completing fire training. As part of their training, the state mandates a certain number of hours for clinical work. This includes EMS and in-facility.

**Current Information:**

At this time, the clinical sites we have are one for EMS, Dawson County, an MOU with board of education. This contract would give us an in-facility site for the EMT students to go to for clinical.

**Budget Information:**

Applicable: \_\_\_\_\_ Not Applicable: X

Budgeted: Yes \_\_\_\_\_ No X

Fund	Department	Account #	Budget	Balance	Requested	Remaining

\*If this is a personnel-related request, has it been reviewed by Human Resources? \_\_\_\_\_

\*If this item is being requested to move to the same day's voting session for BOC consideration, provide *detailed justification* for the request:

This clinical site is needed due to the EMT students starting clinical December 23, 2024

**Recommendation/Motion:**

Department Head Authorization: \_\_\_\_\_

Date: \_\_\_\_\_

Finance Department Authorization: \_\_\_\_\_

Date: \_\_\_\_\_

County Manager Authorization: J. Leverette

Date: 12/11/24

Comments/Attachments: \_\_\_\_\_



**EDUCATIONAL AFFILIATION AGREEMENT**  
**Northeast Georgia Physicians Group, Inc.**

**This Agreement** is made and entered into this the **31st** day of **July 2024**, by and between **Dawson County, acting by and through its Board of Commissioners, on behalf of Dawson County EMS Academy, (“School”)** and **Northeast Georgia Physicians Group, Inc. (“Facility”)** (each a “Party” and collectively, the “Parties”).

WHEREAS, Facility operates medical clinics and related operations in northeast Georgia; and

WHEREAS, School provides education to students (“Students”) in its Emergency Medical Services (“EMS”) program of study (the “Program”); and

WHEREAS, School desires to provide clinical experiences to its Students in the Program and Facility is willing to host such experiences;

NOW THEREFORE, School and Facility agree as follows:

1. **Clinical Experience.** Facility agrees to host Students of School and to assist School in providing clinical experiences related to the Program upon the terms and conditions set forth herein.
2. **Term; Termination.** This Agreement will be in effect from **8/15/2024** to **8/14/2029**. . Either Party may terminate this Agreement with immediate effect following a breach hereof by the other Party which remains uncured for a period of thirty (30) days after written notice thereof. Either Party may terminate this Agreement without cause on thirty (30) days written notice to the other Party.
3. School must register and ensure each Student registers with ACEMAPP in order to complete all requirements through the ACEMAPP platform. ACEMAPP is a secure online platform that connects schools, clinical sites, and partners for healthcare education, partnership, compliance, and recruitment.
4. **Insurance.**
  - (a) The School will maintain professional liability insurance for itself and its Students, faculty, and affiliates with minimum limits of \$1,000,000 per occurrence and \$3,000,000 aggregate to provide coverage for their professional, educational, and clinical activities at Facility, and will submit evidence of insurance to Facility upon request. In addition, the School will require participating Students to furnish proof of professional liability insurance with minimum limits of \$1,000,000/\$3,000,000 or evidence that each Student is a covered person under the School’s professional liability policy and will submit such evidence to Facility upon request. If Students’ coverage is of the claims made type, such coverage will outlive this Agreement for at least twenty-four (24) months (which may require tail or prior acts coverage). The coverage retroactive date will be this Agreement’s effective date.
  - (b) School will ensure that its workers’ compensation or equivalent insurance covers School’s Clinical instructors and other School staff present on Facility grounds and property.
  - (c) School will ensure that each Student has health insurance during his or her clinical rotation at Facility and submit evidence of such insurance to Facility upon request.
  - (d) Facility will be notified in writing at least thirty (30) days prior to any material alteration, cancellation or nonrenewal of coverage required by this paragraph. Inadequate insurance or proof of insurance will be grounds for immediate termination of this Agreement. Insurance will be provided by a carrier who is acceptable to Facility, which will not unreasonably withhold its approval.
5. **Licensure.** School agrees to provide evidence of current licensure for any faculty providing clinical instruction at Facility.

6. Health / Vaccinations. In an effort to protect faculty and Students who may be at risk of contracting communicable diseases in the course of their clinical education experience, and to provide that only persons who are physically able will provide care for patients in the institution, Facility and the School agree that proof of each of the following will be provided to Facility prior to faculty or Student participation in clinical experience at Facility:

- (a) Facility strongly recommends that all health care faculty and Students receive the Hepatitis B vaccine ("HBV"). Any faculty or Student choosing not to receive the HBV will be required to sign a statement of declination.
- (b) Each Student and faculty member participating in the Program at Facility shall obtain an annual tuberculosis purified protein derivative (PPD), and in the event of a positive test a chest x-ray and treatment as deemed necessary by a physician. In the event of a positive result, evidence of appropriate follow-up will be provided to Facility prior to the faculty/Student participating in clinical experience.
- (c) Serologic evidence of immunity or proof of vaccination against measles, mumps and rubella.
- (d) Current physical examination on file at the School, a copy of which will be made available to Facility upon request.
- (e) The influenza vaccine is required for Students and instructors that are within the Facility between October 1 and March 31. Medical exceptions will be made on a case by case basis.
- (f) School will educate Students and faculty about clinical safety, including the Occupational Safety and Health Administration (OSHA) blood-borne pathogens standards, and tuberculosis transmission prevention prior to their clinical rotation.

7. Eligibility. School will coordinate with Facility to assign Students and plan the clinical training program. Only Students who meet the School's criteria for eligibility, which must be Facility-approved, will be referred to the Facility. School will notify Facility if any Students fail to meet education and/or training requirements.

8. Policies. The School will comply and will cause each Student and faculty member assigned to Facility to comply with the Facility's policies, rules, regulations and procedures, and keep Students and faculty informed as to the same and any changes therein. Specifically, the School will keep each participating Student and faculty member apprised of his or her responsibilities thereunder. The School agrees to cause each Student and faculty member to participate in an orientation to facilities; philosophy, policies, safety training and regulations of Facility; and Facility software for onboarding, scheduling, and other clinical requirements.

9. Health Care. All medical or health care (emergency or otherwise) that a Student or faculty member receives at Facility will be at the expense of the individual Student or faculty member.

10. Patient Responsibility. Facility will retain responsibility for the care of patients and will maintain administrative and professional supervision of Students insofar as their presence affects the operation of Facility and/or patient care.

11. No Discrimination. The School and Facility agree not to discriminate on the basis of race, color, religion, sex, national origin, age, or disability.

12. Background Checks and Drug Screens.

(a) The School agrees that each Student and faculty member receiving or providing clinical instruction at Facility will complete a background check and drug screen as required by Facility. Facility requires background checks and drug screens to be performed by Advantage Students. Background checks are to include such information as Facility may request. At the time of execution hereof, such checks shall include the following:

- Criminal History Investigation (7 years, unlimited counties)
- Sexual Offender Registry / Predator Registry



- Social Security Number Verification
- Positive Identification National Locator with Previous Address
- Maiden / AKA Name Search
- Medicare / Medicaid Sanction Search, through National Practitioner Data Bank
  - Office of Inspector General (OIG) Search
  - General Services Administration (GSA) Search
  - Food and Drug Administration Agency of the US Department of Health and Human Services (FDA) Debarment Check
- National Wants & Warrants Submission
- Investigative Application review (by Licensed Investigator)
- National Practitioner Data Bank Misconduct Registry Search
- Executive Order 13224 Terrorism Sanctions Regulations

(b) Student and faculty background checks and initial drug screens must be completed within six (6) months prior to the beginning of the first clinical rotation at Facility. Provided that the Student / faculty maintains continuous enrollment / employment with the School, no additional background checks will be required.

(c) In the event that Facility determines that a Student or faculty member is ineligible to provide or receive services at Facility, Facility will promptly notify School and School will not send such Student or faculty member to Facility.

13. Indemnification. To the fullest extent allowed by law and unless otherwise provided herein, each Party agrees to indemnify, hold harmless, and defend the other Party from and against any and all claims, demands, actions, settlements, costs, damages or judgments, including reasonable attorney's fees and litigation expenses, based upon or arising out of the activities described in this Agreement, to the extent that such claims, demands, actions, settlements, costs, damages, or judgments relate to its own negligence, actions or omissions or that of its agents, representatives, Students, as applicable, or employees. This Section will survive the termination of this Agreement. This section will apply to government entities only to the extent that such entities are not entitled to governmental immunity. Any legal or equitable relief for School from Facility will be limited to the same legal or equitable relief that is available for Facility from School.

14. Investigation. Parties agree to notify each other as soon as possible, in writing, of any incident, occurrence, or claim arising out of or in connection with this Agreement which could result in a liability or claim of liability to the other Party. Facility will have the right to investigate any incident or occurrence and School will cooperate fully with such investigation.

15. Confidentiality. School, its employees, Students, faculty, and representatives agree to keep confidential all information which relates to or identifies a particular patient, including, but not limited to name, address, medical treatment or condition, financial status, or any other personal information which is deemed confidential according to applicable state and federal laws, regulations, and standards of professional ethics ("Confidential Information"). School also agrees to inform its Students and faculty about their obligations under federal and state law to keep Confidential Information from third parties. In particular, but without limitation, School will educate each Student or faculty member participating in activities hereunder, in his or her responsibility to safeguard protected health information under the HIPAA (Health Insurance Portability and Accountability Act) Privacy Rule.

16. Student Information. Facility acknowledges that the information provided by School, or others on behalf of the School, that directly relates to any Student, including academic information, professional information (e.g. licenses obtained, suspension, revocation); training and/or certification; health information; and the results of any criminal background check and/or drug testing/ treatment information is protected by the Family Educational Rights and Privacy Act (FERPA). Facility agrees that it (1) will protect the confidentiality of Student information; (2) will not use Student information for any purpose other than to carry out the purposes

of this Agreement; and (3) will not disclose Student information except to individuals within its organization who have a need to know Student information.

17. a) School represents and warrants to Facility that neither School nor any of its owners, officers, directors, employees, or agents ("School Representatives") is an Ineligible Person. For purposes of the representations and warranties contained herein, an "Ineligible Person" is an individual or entity who: (i) is currently excluded, debarred, suspended, or otherwise ineligible to participate in the federal health care programs as defined in 42 U.S.C § 1320a or in federal procurement or non-procurement programs (the "Federal Health Care Programs"); or (ii) has been convicted of a criminal offense that falls within the ambit of 42 U.S.C. § 1320a-7(a), but has not yet been excluded, debarred, suspended, or otherwise declared ineligible to participate in the Federal Health Care Programs. School further represents and warrants to Facility that, to the best of School's knowledge, neither School nor any of the School Representatives is under investigation or otherwise engaged in conduct which may result in School or one of the School Representatives, as the case may be, becoming an Ineligible Person.

b) The foregoing representations and warranties shall be ongoing during the term of this Agreement, and School shall immediately notify Facility of any change in their status. Any breach of the representations and warranties herein shall give Facility the right to terminate this Agreement for cause as of the date of breach or at such other subsequent time as Facility may elect.

18. Miscellaneous Provisions. This Agreement will be governed by, construed and applied in accordance with the laws of the State of Georgia. Failure of Facility to insist upon strict compliance with the terms of this Agreement, including any omission by Facility to take action on account of any default by School hereunder shall not constitute a waiver and shall not affect Facility's right to strictly enforce the terms of this Agreement. This Agreement shall not be amended or modified except by an agreement in writing, signed by the parties hereto. This Agreement may be executed in counterparts, each of which shall be deemed an original, and all of such counterparts together shall constitute one and the same instrument. No Party may assign this Agreement without written consent of the other.

IN WITNESS WHEREOF, the Parties have caused their duly authorized agents to execute this Agreement as of the day and year first above written.

**FACILITY:**

**SCHOOL:**

**Northeast Georgia Physicians Group, Inc.**

**Dawson County, acting by and through its Board of Commissioners, on behalf of Dawson County EMS Academy**

By: \_\_\_\_\_

By: \_\_\_\_\_

John Kueven, COO

Billy Thurmond, Chairman

\_\_\_\_\_  
Date:

\_\_\_\_\_  
Date:

\_\_\_\_\_  
Attest:

\_\_\_\_\_  
Attest:

Olivia Skey, Corporate Secretary

Kristen Cloud, County Clerk

[CORPORATE SEAL]





## DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA REQUEST FORM

Department: Emergency Services

Work Session: December 19, 2024

Prepared By: Michael Sheuring

Voting Session: December 19, 2024

Presenter: Michael Sheuring

Public Hearing: Yes \_\_\_\_\_ No X

Agenda Item Title: Presentation of Renewal of Contract between Lanier technical College and Dawson County Emergency Services

**Background Information:**

Currently there is a contract between Lanier Technical College and Dawson County for the purpose of EMT/AEMT students from Lanier Tech to ride 3<sup>rd</sup> on our ambulances.

**Current Information:**

This contract would give EMT/AEMT students from Lanier Tech more clinical experience.

**Budget Information:**

Applicable: \_\_\_\_\_ Not Applicable: X

Budgeted: Yes \_\_\_\_\_ No X

Fund	Department	Account #	Budget	Balance	Requested	Remaining

\*If this is a personnel-related request, has it been reviewed by Human Resources? \_\_\_\_\_

\*If this item is being requested to move to the same day's voting session for BOC consideration, provide *detailed justification* for the request:

The current contract expires on January 1, 2025. We would like to continue this contract.

**Recommendation/Motion:**

Department Head Authorization: \_\_\_\_\_

Date: \_\_\_\_\_

Finance Department Authorization: Vickie Neikirk

Date: 12/10/24

County Manager Authorization: J. Leverette

Date: 12/11/24

Comments/Attachments: \_\_\_\_\_

**Memorandum of Agreement  
between  
Lanier Technical College  
and  
Dawson County, acting on behalf of Dawson County Emergency  
Services**

**I. Purpose**

The purpose of this Memorandum of Agreement (“Agreement”) is to provide instruction and practice for Lanier Technical College Students (“Students”) at Dawson County Emergency Services. The instruction and practice is intended to benefit the Students in accomplishing their educational goals and create a highly trained work force.

**II. Parties**

Lanier Technical College (hereinafter the “College”) and Dawson County Emergency Services (hereinafter the “Facility”).

**III. Affiliating Agreement**

This is a mutual Agreement between Dawson County, acting by and through its Board of Commissioners, on behalf of the Facility and the College that provides for the Facility to accept Students in the EMS Education programs for College faculty- coordinated clinical experience in the Students’ field of study. In addition, this Agreement provides:

- A. Educational experiences will be provided by the College and the Facility without regard to race, color, national origin, sex, religion, disability, genetic information or age of the persons involved. Provided however, that with respect to disability, the disability must not be such as would, even with reasonable accommodation, in and of itself preclude Participant’s participation in the program.
- B. While the educational experiences contemplated by this Agreement shall be offered jointly, the College shall maintain control over the curriculum offered the College’s Students, and the Facility shall maintain control and responsibility for its patients/clients.
- C. Educational experiences will be of such content and cover such periods of time as may from time to time be mutually agreed upon by the College and the Facility. The starting and ending date for each individual educational experience shall be agreed upon before the experience commences.
- D. The number of Students participating in each educational experience shall be

Memorandum of Agreement  
Dawson County Emergency Services

determined by mutual agreement of the parties and at any time may be modified by mutual agreement.

- E. The Facility will serve as a clinical laboratory and will furnish facilities for the Students in such manner and at such time as the parties herein mutually agree.
- F. The Facility will not be required to provide free treatment for Students or College faculty. Students or College faculty may request treatment from the Facility at their own personal expense. The College does not accept any liability or responsibility whatsoever for treatment individually requested by a College Student or College faculty member.
- G. Clinical rotation(s) will be planned by the College faculty of the College program(s), in conjunction with the Facility's representative, in order to meet requirements mandated by the College or licensing/certification Board.
- H. No College faculty or Student will receive monetary or other type of reimbursement from the Facility for work done during the clinical rotation. Nor shall any College faculty or Student hold him or herself out as an employee or agency of the Facility during the clinical rotation.

**IV. The Facility Agrees To The Following:**

- A. Provide a program of clinical experience for the Students to engage in so as to benefit their knowledge of the Student's program of study at the College. The number of hours and experience may vary each year but will be mutually agreed upon with the College.
- B. The Facility will retain responsibility for the care of the patients, clients and/or customers and will maintain administrative and professional supervision of Students, insofar as their presence affects the operation of the Facility and/or patient, client or customer care.
- C. Observe the following personnel policies:
  - 1. College faculty and Students will be permitted to observe the College's calendar for holidays and events.
  - 2. Students will be allowed to make up time lost due to unavoidable absences.

Memorandum of Agreement  
Dawson County Emergency Services

3. Students shall wear the accepted College uniform or conform to Facility policies regarding acceptable dress during the clinical experience.
  4. Faculty employed by the Technical College System of Georgia (“TCSG”) or the College will be under the full jurisdiction of the College’s administration.
- D. The Facility shall maintain insurance as it deems advisable to protect itself as appropriate given the College’s limitations on liability for damages as described below in Paragraph V, subsections (I), (J) and (K).
- E. Make provisions for orientation of College faculty members to the facilities, philosophies, and policies of the respective Facility. Such orientation shall include instruction on the Facility’s privacy policies and procedures, particularly as related to patient health or other confidential information.
- F. Assist in the orientation of the Students to the Facility and clear channels of administration for the use of equipment and records as necessary for teaching purposes and in accordance with Facility policies. Such orientation shall include instruction on the Facility’s privacy policies and procedures, particularly as related to patient health or other confidential information.
- G. In a case of improper exposure to bodily fluids, airborne tuberculosis, pathogens, antibody and or antigen by a Student or College faculty member, the Facility will use its best efforts to appropriately test the source patient and to obtain the patient’s consent for disclosure of test results to the College’s infection control personnel.
- H. Facility staff shall, upon request, assist the College and College faculty in the evaluation of the learning and performance of participating Students. The Facility agrees to keep confidential any Student records or information it may obtain unless it has otherwise obtained prior written consent of the Student.
- I. Provide on the job training that complies with the Fair Labor Standards Act regarding trainees by meeting all six of the following criteria:
1. The training, even though it includes actual operation of the Facility, is similar to that which would be given at the College;
  2. The training is for the benefit of the Students;
  3. The Students do not displace regular employees of the Facility, but work under constant supervision of Facility employees;

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Dawson County Emergency Services

4. The Facility that provides the internship derives no immediate advantage, economic or otherwise, from the activities of the Students and, on occasion, the operations of the Facility may even be impeded;
  5. The Students are not necessarily entitled to a job at the Facility at the conclusion of the training period; and
  6. The Facility and the Students understand that the Students are not entitled to wages for the time spent in training.
- J. Provide a safe work environment for College faculty and Students.
- K. Assist and cooperate with the College in investigations related to complaints related to the educational experience at the Facility.

**V. The College Agrees To The Following:**

- A. Ensure that the College's Student Code of Conduct is enforced for the Students at the Facility. Any Student whose behavior, conduct, attitude, or attire is in conflict with the College's Student Code of Conduct will be subject to appropriate disciplinary actions.
- B. Provide College faculty in accordance with the required student-faculty ratio as mandated by the state licensing/certification agency or by the local Facility regulation(s).
- C. Provide College faculty who have experience in specialty area where they will be supervising Students.
- D. Assure that Students with unsatisfactory performance in the classroom and/or clinical practicum will not be placed on clinical assignments.
- E. Provide specific written clinical behavioral objectives for the Facility staff prior to Student rotation. Conferences will be scheduled with Facility staff during rotation to discuss Student learning, Student performance, and patient services.
- F. Submit a schedule with names of attending Students at least two weeks prior to the beginning of the Student's first day at the Facility.
- G. Provide for all administrative functions required by the Facility necessary for smooth operation of the program (i.e., joint review of the use of clinical facilities).



Memorandum of Agreement  
Dawson County Emergency Services

- H. Require the observance of Facility policies and procedures by the Students and faculty.
- I. Assure that each Student and College faculty member has professional liability insurance with minimum coverage of one million dollars to cover his or her acts or omissions.
- J. The College is self-insured under the State of Georgia, Department of Administrative Services, Risk Management Division, against tort claims, including comprehensive automobile liability, in the amount of one million (\$1,000,000) per person and three million (\$3,000,000) per occurrence; the College also maintains workers' compensation insurance through the State of Georgia.
- K. The College is prohibited by the Constitution of Georgia from contracting to indemnify or hold harmless any individual or entity. Article VII, Sec. 4, Paragraph 8; Article III, Sec. 6, Para. 6, Constitution of the State of Georgia. The College will be liable only for personal injury or property damage caused by acts or omissions of its employees in the performance of this Agreement to the extent provided by the Georgia Tort Claim Act (O.C.G.A. § 50-21-20 et seq.)
- L. The College shall, to the extent required by law or policy, offer to Students and College faculty at substantial risk of directly contacting body fluids or airborne tuberculosis, pathogens, antibody and or antigen testing and vaccination in accordance with requirements of the Occupational Health and Safety Administration and the Centers for Disease Control and Prevention. The College shall follow then current Technical College System of Georgia Policy following an exposure of a college faculty or Student.
- M. Maintain the following information on each Student and College faculty member who will be participating in clinicals:
  - Student contact information and student academic records.
  - a. Before the student begins, the facility will provide a listing of health related documentation required. Student will provide these documents to the College with assigned personnel to maintain on behalf of the facility.

**VI. Withdrawal of Student from Facility**

- A. The Facility may request the College withdraw any Student from the educational experience at the Facility whose work or conduct may have a detrimental effect on patients or personnel; and/or reserves the right not to accept any Student who has previously been discharged by the Clinical Institute for non-discriminatory reasons, including but not limited to criminal or fraudulent activity, perceived lack of competency or failure to comply with the policies, procedures and rules of the College or Facility.
- B. The College may request the withdrawal from the Facility of any Student whose progress, achievement, or adjustment does not justify continuance in the educational experience at the Facility.

**VII. Representatives**

Any communication regarding this Agreement should be directed to the following representatives:

For the College:

Dr. Deanne Dotson Collins  
Dean of Allied Health  
2535 Lanier Tech Drive  
Gainesville, Georgia 30507  
dcollins@laniertech.edu

For the Facility:

Justin Mitchell  
Division Chief, EMS/Administration  
Dawson County Emergency Services  
393 Memory Lane  
Dawsonville, GA 30534

**VIII. Prohibition of Gratuities**

All of the parties hereby certify that the provisions of O.C.G.A. § 45-10-20 through § 45-10-28, which prohibit and regulate certain transactions between State Officials, employees and the State of Georgia, and O.C.G.A. § 45-1-6, which prohibits gratuities,

Memorandum of Agreement  
Dawson County Emergency Services

have not been violated and will not be violated in any respect throughout the term of this Agreement.

**IX. Additional Mutual Agreements**

**A. Background Check and Drug Screen**

Before the Student begins his or her educational experience at the Facility, each Student may be required by the Facility to submit to drug testing, background check, etc. All testing and results are to be controlled by the Facility. Students who refuse or fail to meet the Facility's standards on these tests may be withdrawn from participation in the clinical experience at the Facility at the Facility's request. No information regarding the specific deficiencies of the Student's test results shall be shared with the College.

**B. Confidentiality**

Students and College Faculty shall not disclose to any third party, except as permitted or required by law or approved by the Facility in writing, any medical record or other patient information. Students and College faculty shall comply with all federal and state laws and regulations, and all bylaws, rules, regulations and policies of the Facility regarding the confidentiality of patient information.

College acknowledges that the Facility must comply with the applicable provisions of the Health Insurance Portability and Accountability Act of 1996, 42 U.S.C. § 1320 et seq. ("HIPAA") and its related regulations. College, Students and College faculty shall not request, use or further disclose any Protected Health Information ("PHI") other than for the treatment and training purposes specified in this Agreement. The College will promptly report to the Facility any uses or disclosures of which the College becomes aware of PHI in violation of this Agreement.

**C. Licensing**

The College will not knowingly assign any College faculty to the Facility who is not appropriately licensed or certified, and will make evidence of the licensure or certification of its assigned faculty available to the Facility upon request.

**D. Exposures to Bloodborne or Other Pathogens**

In the event of an exposure, the College will be responsible for offering appropriate testing to the affected Student or College faculty, providing appropriate medical care, counseling, and recordkeeping in accordance with the College exposure control plan. In no instance shall the

Memorandum of Agreement  
Dawson County Emergency Services

College's responsibility as defined in the paragraph exceed a period of one year after the Student or College faculty leaves the program in accordance with State Policy.

**X. Miscellaneous**

**A. Term**

1. The terms and conditions of this Agreement shall be periodically reviewed by the parties.
2. This Agreement will remain in effect until January 1, 2030
3. Either party may terminate this Agreement upon a 90-day notice in writing to the other party. However, if either party wishes to terminate this Agreement it is understood that Students then enrolled in the educational experience at the facility shall be given the opportunity to complete the educational experience.

**B. Entire Agreement**

This Agreement, together with any documents incorporated herein, constitutes the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior negotiations, representations or contracts. No written or oral agreements, representations, statements, negotiations, understandings, or discussions which are not set out, referenced, or specifically incorporated into this Agreement shall in any way be binding or of effect between the parties.

**C. Assignment**

Neither party shall assign this Agreement, in whole or in part, without the prior written consent of the other party, and any attempted assignment not in accordance herewith shall be null and void and of no force or effect.

**D. Applicable law**

This Agreement shall be governed in all respects by the laws of the State of Georgia.

**E. Amendments in Writing**

No amendment of this Agreement, or any of the terms or provisions hereof, shall be binding upon either party except by a writing executed by both parties.

Memorandum of Agreement  
Dawson County Emergency Services

IN WITNESS WHEREOF, the Parties support the goals and objectives of this Agreement and have hereunto executed this Agreement on the day and year first written above.

Lanier Technical College

Dawson County Board of Commissioners, on  
behalf of Dawson County Emergency Services



\_\_\_\_\_  
Tim McDonald, President

\_\_\_\_\_  
Billy Thurmond, Chairman

10-25-2024  
Date

\_\_\_\_\_  
Date

Attest:

\_\_\_\_\_  
Kristen Cloud, County Clerk

Lanier Technical College does not discriminate on the basis of race, color, religion, national origin, sex, disability, or age in its programs, admissions, employment, or any other activities. The following person has been designated to handle inquiries regarding the nondiscrimination policies that include Title VI, Title IX, 4505. Inquiries concerning application of this policy may be referred to Ms. Nancy Beaver, 2535 Lanier Tech Drive, Gainesville Ga. 30507



# DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Public Works

Work Session: December 19, 2024

Prepared By: Robert W. Drewry, Director of Public Works

Voting Session: January 16, 2025

Presenter: Robert W. Drewry

Public Hearing: Yes \_\_\_\_\_ No X

**Agenda Item Title:** Request Board approval of proposed LMIG 2025 grant application for Shoal Creek Road and request for GDOT funding.

**Background Information:**

Annually, Dawson County submits to the GDOT a request for funding from the LMIG (Local Maintenance & Improvement Grant). This funding provides much needed assistance to Dawson County in the maintenance and improvement of county roads. A 30% local match is required to receive LMIG funds.

The County is under contractual obligation with the City to repave Shoal Creek Road from the Historic Courthouse to State Route 136. However, due to the poor condition of Shoal Creek Road from multiple base failures, repaving is no longer a viable, long-term solution. Additional work includes a new 2-foot paved safety shoulder. Mathematically, it is less expensive to consider a full-depth reclamation of Shoal Creek Road instead of deep patching, constructing a paved safety shoulder and repaving.

**Current Information:**

Staff plans to solicit bids for a full-depth reclamation on Shoal Creek Road from the city limits to State Route 136. The total estimated cost is \$1,795,600 and staff is recommending the project be funded from SPLOST VII. The LMIG 2025 from the GDOT is \$497,689.38.

Budget Information: Applicable: X Not Applicable: \_\_\_ Budgeted: Yes X No \_\_\_\_\_

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining
325		4220				

**Recommendation/Motion:** Board approval of proposed LMIG 2025 grant application for full depth reclamation of Shoal Creek Road and request for GDOT funding.

Department Head Authorization: \_\_\_\_\_ RWD \_\_\_\_\_

Date: 12/10/2024

Finance Dept. Authorization: Vickie Neikirk

Date: 12/9/24

County Manager Authorization: \_\_\_\_\_ J. Leverette \_\_\_\_\_

Date: 12/9/24

County Attorney Authorization: \_\_\_\_\_

Date: \_\_\_\_\_

Comments/Attachments:





**Russell R. McMurry, P.E., Commissioner**  
One Georgia Center  
600 West Peachtree Street, NW  
Atlanta, GA 30308  
(404) 631-1000 Main Office

June 28, 2024

The Honorable Billy Thurmond, Chairman  
Dawson County  
25 Justice Way, Suite 2313  
Dawsonville, Georgia 30534

**RE: Fiscal Year 2025 Local Maintenance & Improvement Grant (LMIG) Program**

Dear Chairman Thurmond:

We are pleased to announce that the Department will begin accepting applications for the Fiscal Year 2025 LMIG Program in July 2024. Grants will be processed electronically through our **GRANTS (LMIG) Application System**. To begin your FY 2025 LMIG Application, please visit the Department's website at <https://www.dot.ga.gov/GDOT/Pages/LMIG.aspx>. This site provides a link to the LMIG Application, the LMIG Application Tutorial (Manual), and to the General Guidelines and Rules and other pertinent reports. The project list will be entered directly into the LMIG Application System. Please contact your District State Aid Coordinator, **Charles Arnhart**, at **770-533-8491** for assistance with the online application process.

For an application to be processed, the following requirements must be met:

- A local government must be in Department of Audits and Accounts (DOAA) and Department of Community Affairs (DCA) audit compliance.
- A signed cover letter must be attached and include a completion status of the last three fiscal years' LMIG Grants.
- A signature page must include both the local government seal and the notary seal. The application website provides a blank signature page for you to download, complete and upload as an attachment.
- A local government must provide their District State Aid Coordinator with a Statement of Financial Expenditures form and invoices for Fiscal Year 2022 projects and all other prior years unless previously approved to combine funding for Fiscal Years 2022, 2023, and 2024. The forms can be attached in the LMIG Application System if they have not already been provided to your District State Aid Coordinator.

**All electronic LMIG applications must be received no later than February 1, 2025.** Failure to submit applications by the deadline might result in a forfeiture of funds.

Your formula amount for the Fiscal Year 2025 Program is **\$497,689.38** and your local match is **30%**. Each local government is required to match this formula amount in accordance with Code Section 48-8-244(d).

If you have any questions regarding the LMIG Program, please contact the Local Grants Office in Atlanta at (404) 347-0240 or email questions to [LocalGrantsProgram@dot.ga.gov](mailto:LocalGrantsProgram@dot.ga.gov).

Sincerely,

Bill Wright  
Local Grants Administrator

cc: The Honorable Steve Gooch, Georgia State Senate  
The Honorable Johnny Chastain, Georgia House of Representatives; The Honorable Will Wade, Georgia House of Representatives  
The Honorable Rudy Bowen, State Transportation Board  
Jason Dykes, P.E., District Engineer  
Charles Arnhart, District State Aid Coordinator



FY \_\_\_\_\_

**LOCAL MAINTENANCE & IMPROVEMENT GRANT Program (LMIG)**

**STATEMENT OF FINAL PROJECT EXPENDITURES**

DATE: \_\_\_\_\_

COUNTY: \_\_\_\_\_

CITY: \_\_\_\_\_

(Leave Blank if this is a County Government)

SUBMITTED BY: \_\_\_\_\_

(Local Government Representative- Person's Printed Name)

1. LMIG EXPENDITURES: \$ \_\_\_\_\_  
(LMIG Funding Received from GDOT)

2. REQUIRED 10% or 30% MATCH: \$ \_\_\_\_\_  
(10% or 30% of LMIG Funding Received in #1)

3. TOTAL PROJECT EXPENDITURES: \$ \_\_\_\_\_  
(The Total Amount Spent on Project)

4. TOTAL LOCAL GOVERNMENT EXPENDITURES: \$ \_\_\_\_\_  
[Total Project Expenditures above minus LMIG Expenditures at the Top (#3 minus #1 )]

Has the approved project list been revised?  Yes  No

If yes, attach new project list to this form.

By signature below, I hereby certify that the above expenditures are for the work completed on the attached final Project List for the FY \_\_\_\_\_ LMIG Program.

Authorized Local Government Official Signature: \_\_\_\_\_

**[Include financial documents to verify expenditures, including but not limited to invoices, contracts, checks, etc. ]**

**For GDOT use only**

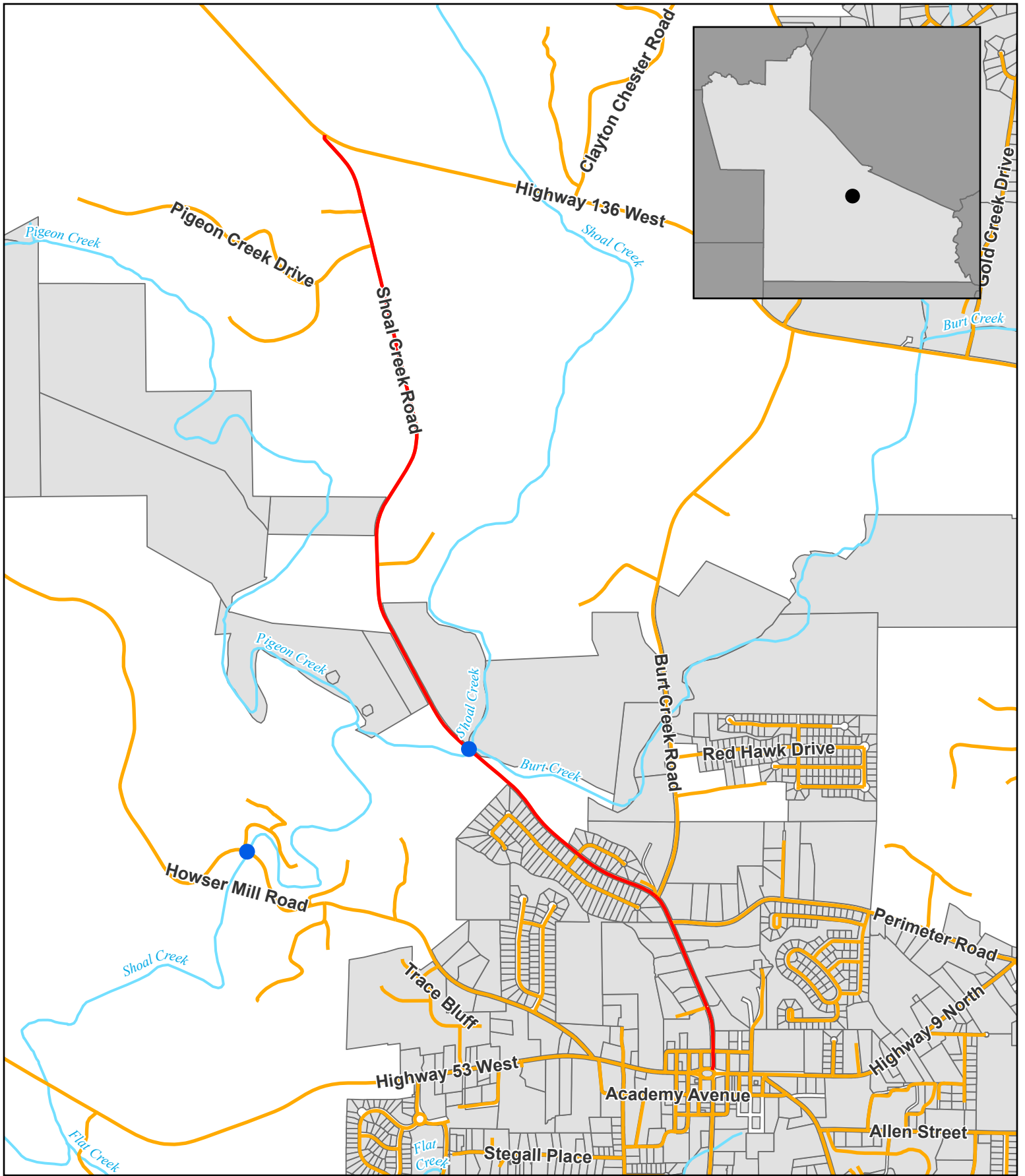
PI Number: \_\_\_\_\_

Record Audit Performed: Yes No (Circle One)

Field Inspection Completion Date: \_\_\_\_\_

APPROVED: \_\_\_\_\_  
(DISTRICT ENGINEER SIGNATURE)

Date: \_\_\_\_\_



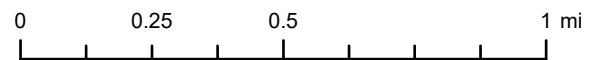
# Shoal Creek Road



- Dawsonville City
- Parcels
- Roads
- ShoalCreekRoad

- Streams
- Bridges

34



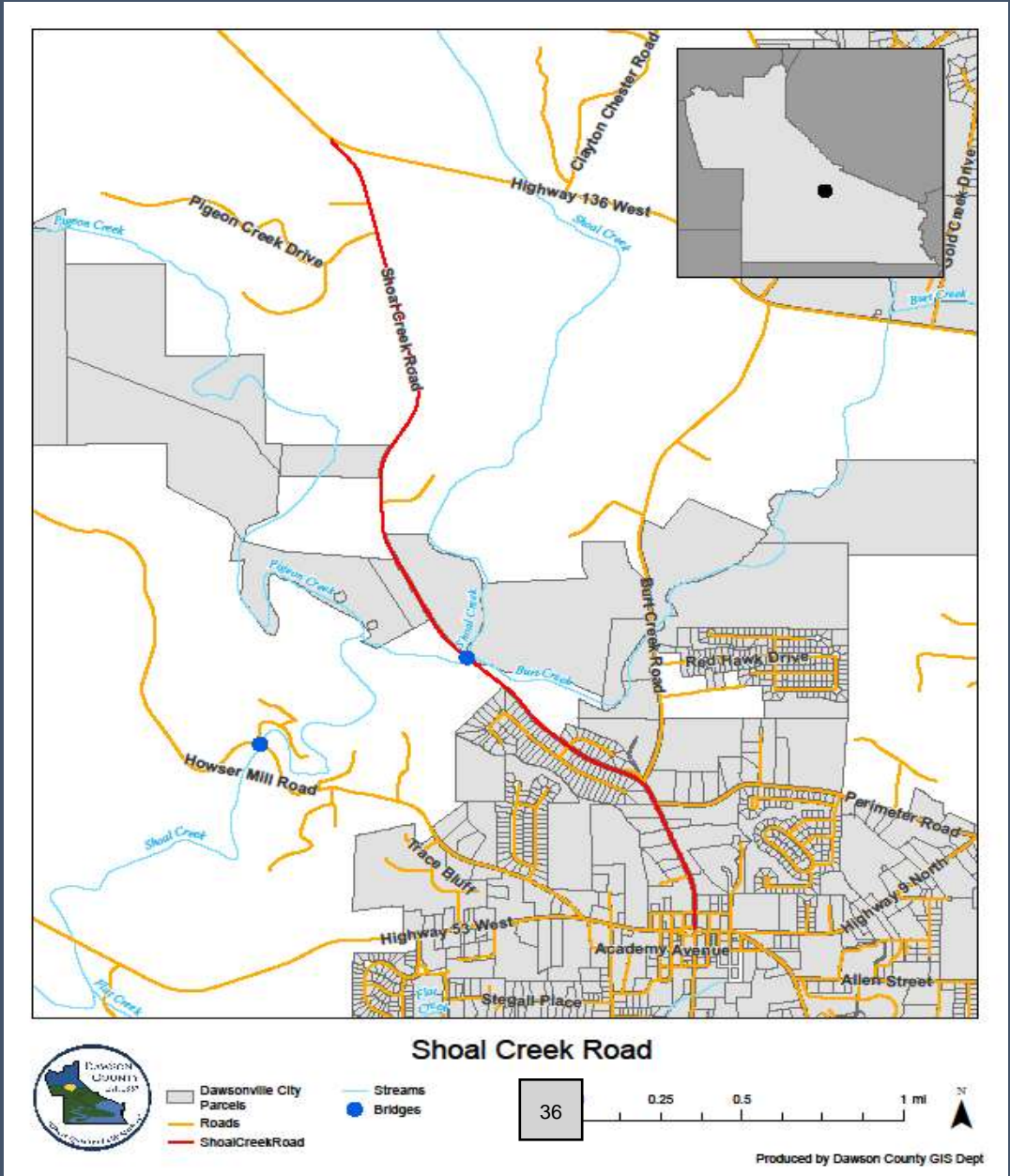
# SHOAL CREEK ROAD LMIG 2025



DECEMBER 19, 2024



# SHOAL CREEK ROAD





## Background and Overview

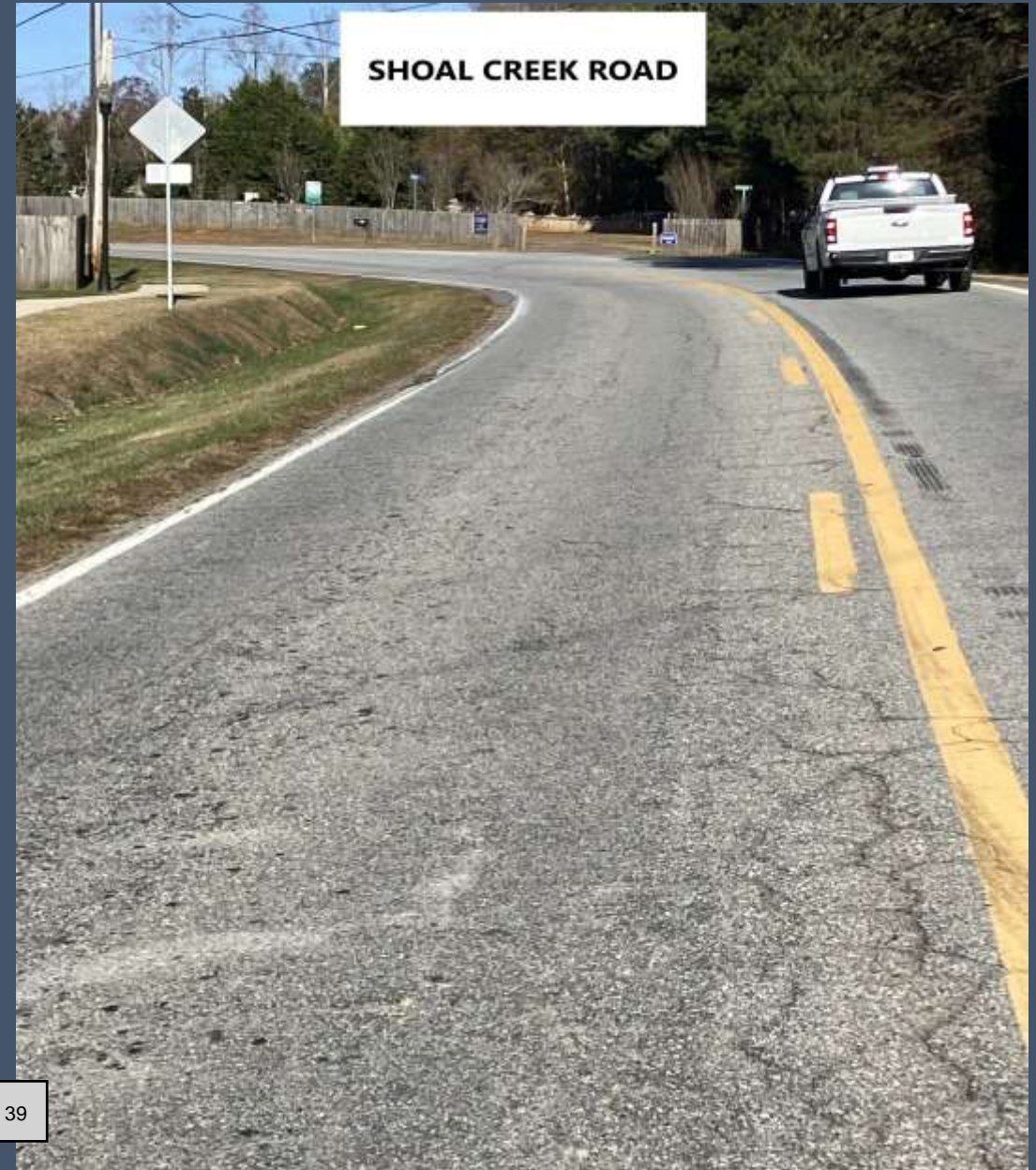
- ❖ The City and County entered into a Settlement and Release Agreement in May 2020.
- ❖ The Agreement obligated the County to repave Shoal Creek Road from the Historic Courthouse to State Route 136. It was mutually understood that the repaving of Shoal Creek Road would occur during or following the construction of the new bridge.
- ❖ However, both the City and the County agree that Shoal Creek Road has deteriorated beyond the scope of a repaving.

## Project Special Considerations

- ❖ Further, the road needs to have a consistent 24 feet of paving to include a 2 foot paved safety shoulder.
- ❖ Based on cost estimates, staff has determined a Full Depth Reclamation was not only the less expensive option but will provide a longer lasting road base and surface.
- ❖ The 2020 Agreement also obligated the County to repave the northern portion of Burt Creek Road. Similarly, Staff is pursuing an IGA for Shoal Creek Road as well.



# SHOAL CREEK ROAD

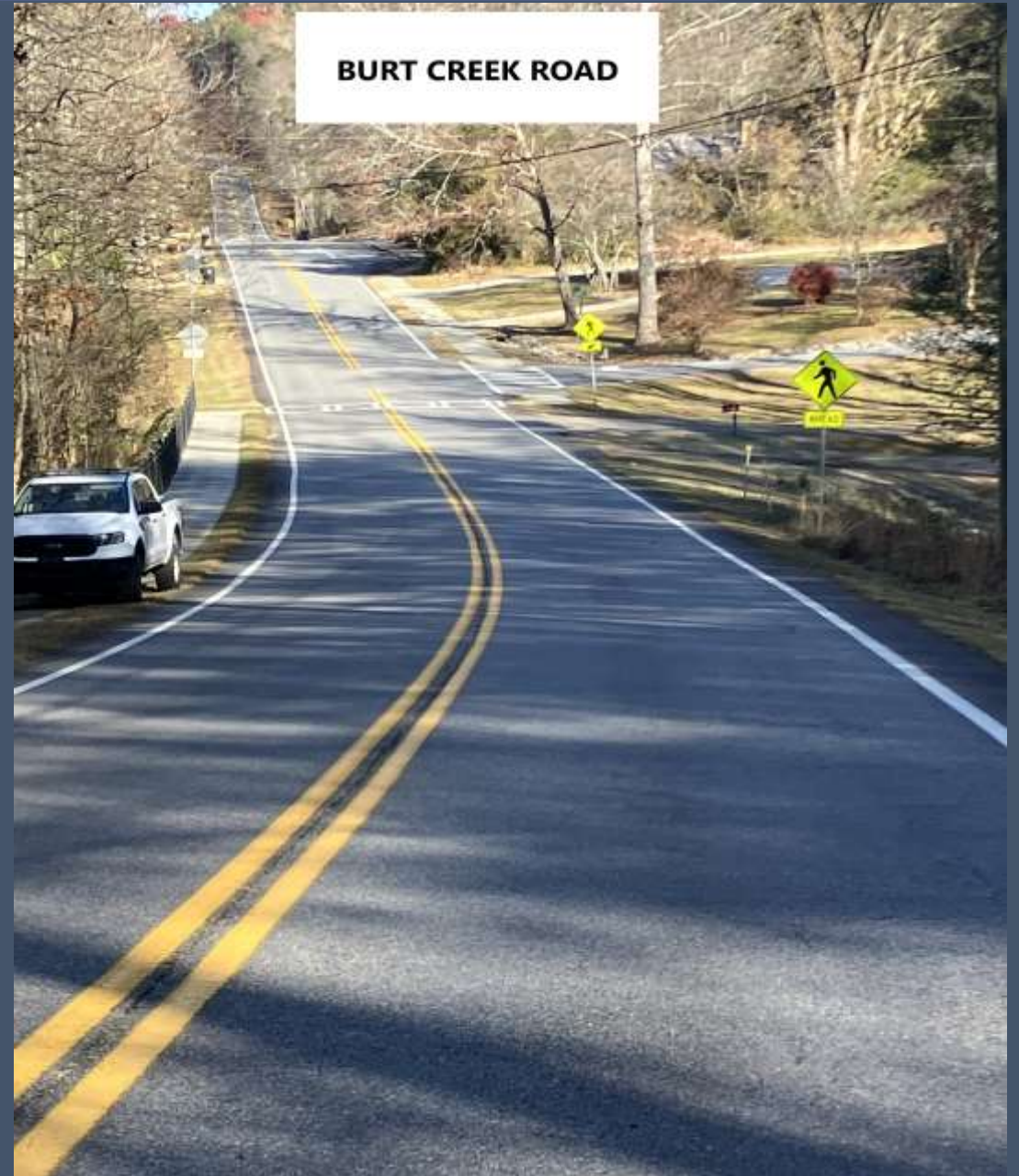


# SHOAL CREEK ROAD

**BURT CREEK ROAD**



**BURT CREEK ROAD**





# LMIG 2025 Overview

## 2025 LMIG-DAWSON COUNTY PROJECT LIST

Road Name	Beginning	Ending	Miles	Description of Work	Cost Estimate	Date
Shoal Creek Road	Dawsonville City Limits	SR136	1.52	Full Depth Reclamation	\$1,156,252	June -25

\$497,689.38 2025 GDOT LMIG FUNDS  
\$658,562.62 MATCH (Dawson Co.)  
\$1,156,252.00 TOTAL FUNDS REQUIRED



STATE OF GEORGIA  
COUNTY OF DAWSON

**INTERGOVERNMENTAL AGREEMENT BETWEEN DAWSON COUNTY, THE  
DAWSON COUNTY BOARD OF ELECTIONS AND REGISTRATION AND THE CITY  
OF DAWSONVILLE RELATING TO THE 2025 MUNICIPAL ELECTIONS IN THE CITY  
OF DAWSONVILLE**

**THIS INTERGOVERNMENTAL AGREEMENT**, by and between **DAWSON COUNTY**, a county government authorized by the laws of the State of Georgia (hereinafter referred to as the “County”), the **DAWSON COUNTY BOARD OF ELECTIONS AND REGISTRATION**, an appointed Board of Dawson County (hereinafter referred to as the “Board”) and the **CITY OF DAWSONVILLE**, a municipal corporation authorized by the laws of the State of Georgia (hereinafter referred to as the “City”) relating to municipal elections for the City;

**WITNESSETH:**

**WHEREAS**, the County by and through the Board conducts all county-wide and/or state-wide elections within Dawson County; and

**WHEREAS**, the Board has previously assisted the City with the conduct of the City elections; and

**WHEREAS**, the City has by ordinance authorized the County to conduct the City elections as contemplated by O.C.G.A. § 21-2-45; and

**WHEREAS**, the City has requested and the County has agreed to allow its Board to conduct on behalf of the City any city elections called for in the year 2025;

**NOW, THEREFORE**, for and in consideration of the mutual covenants set forth herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, it is agreed as follows:

**1.**

With respect to any general municipal election and any specially called municipal election to be held in 2025, the Board shall conduct all such elections for the City at the Offices of the Board or such other precinct locations as determined by the Board. The City shall notify the Board as soon as reasonably practical of the intended date all such municipal elections.

**2.**

The Board shall perform all duties as set forth and labeled as “County” in Exhibit A attached hereto and incorporated herein by reference. The City shall perform all duties as set forth and labeled as “City” in Exhibit A attached hereto and incorporated herein by reference. To the limited extent legally necessary to affect the purposes of this agreement, the City hereby appoints the Board as its Municipal Superintendent and Absentee Ballot Clerk for municipal elections in accordance with O.C.G.A. §§ 21-2-70.1 and 21-2-380.1.

**3.**

Where the County is responsible for holding a non-City election on the same date as a City election, the City shall reimburse the County for only those additional expenses incurred by the Board that are specifically due to the City election; provided that if the only other simultaneous election held by the County is at the request of the Dawson County School Board, the City shall be responsible for the expenses incurred with respect to the

City election and the County shall make arrangements with the School Board for the costs of the election as pertains to the School Board matters. Except in the circumstances discussed in the preceding sentence, the City shall reimburse the County for all of the expenses incurred by the Board associated with any general or special municipal election. Expenses shall be submitted to the City within sixty (60) days of the conclusion of each election covered by this agreement (except as provided below), and such expenses shall be paid by the City within thirty (30) days of the date of such invoice. Should additional expenses arise more than thirty (30) days after the conclusion of each election (e.g. reasonable legal fees associated with responding to and redacting in connection with Open Records Act requests for election information when such requests seek documents submitted by the City to the County) the County shall promptly notify the City and shall have sixty (60) days from the date of incurring such expenses to request reimbursement, and the City shall thereafter have thirty (30) days to pay from the date of each such invoice.

**4.**

As a part of the duties of the Board, it shall perform all duties as superintendent of elections for the City during the term of this agreement; provided, however, that the Board shall have no responsibility hereunder with respect to the matters specifically reserved to the City in Exhibit A. In the event of a legal challenge to any City election, which legal challenge does not involve the alleged negligent, intentionally wrongful, or otherwise improper action of the Board, its agents or employees, the City shall at the request of the Board furnish legal counsel to the Board through its designated City Attorney or through other legal counsel concerning municipal election matters when deemed necessary by

the Board, but in no event shall this agreement give the City or its City Attorney the right to control the Board of Elections in municipal election matters, and will not bar the Board from seeking other legal counsel at its own expense

**5.**

This agreement may be terminated by either party by giving notice to the other party, in writing, of its intent to terminate this Contract agreement no fewer than one hundred twenty (120) days prior to the effective date of such termination. In the event of termination, any funds due to the County by the City for work performed by the Board through the date of termination shall be paid by the City no later than thirty (30) days following the date of termination of the agreement. This agreement shall expire upon completion of all duties by the parties, but in no event shall the agreement extend beyond 50 years.

**6.**

All elections conducted for the City by the Board shall be conducted in accordance with the provisions of Title 1 and Title 21 of the Official Code of Georgia Annotated and all other applicable laws.

**7.**

This agreement may be executed in multiple counterparts and all such counterparts shall be taken together so that they may constitute a completely executed agreement among the parties.

**IN WITNESS WHEREOF**, the parties hereto have executed this instrument to be effective as of January 1, 2025.

[SIGNATURES ON FOLLOWING PAGE]

**DAWSON COUNTY**

BY: \_\_\_\_\_  
Billy Thurmond, Chairman

ATTEST:

\_\_\_\_\_  
Kristen Cloud, County Clerk

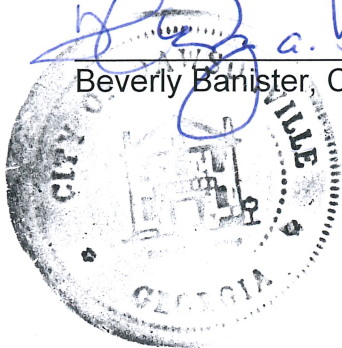
Date: \_\_\_\_\_

**CITY OF DAWSONVILLE**

BY: *John Walden*  
John Walden, Mayor

ATTEST:

*Beverly Banister*  
Beverly Banister, City Clerk



Date: December 16, 2024

**DAWSON COUNTY BOARD OF ELECTIONS AND REGISTRATION**

BY: \_\_\_\_\_  
Dale Holland, Chairperson

ATTEST:

\_\_\_\_\_  
Assistant to Board of Elections

Date: \_\_\_\_\_

## MUNICIPAL ELECTION STRUCTURE

PERSONNEL	AFFILIATION	DUTIES
<b>CITY/COUNTY:</b>	City	Advertise Call for Election w/Qualifying (city prefers 2 weeks) City sets and publishes qualifying fees by February 1, 2025.
<b>COUNTY ELECTION SUPERINTENDENT:</b>	County	Candidate Qualification (fees made payable to City) (Qualifying times: Special called 2.5 days – General 4 days)
<b>COUNTY ELECTION SUPERINTENDENT:</b>	County	Inventory Absentee/Election Supplies
<b>COUNTY ELECTION SUPERINTENDENT:</b>	County/State	Design Ballot
<b>COUNTY ELECTION SUPERINTENDENT:</b>	State	Create Ballot Project
<b>COUNTY ELECTION SUPERINTENDENT:</b>	County/Tattnall Prftg.	Print ICC Scanner Ballots; Absentee/Provisional/Challenged/Emergency Election Management System (EMS): Upload Project & Scanner Flash Cards
<b>COUNTY TECHNICAL CUSTODIAN:</b>	County	Voting Equipment: Logic & Accuracy Procedure (L&A)
<b>COUNTY ELECTION SUPERINTENDENT</b>	County	Publish Sample Ballot
<b>COUNTY ELECTION SUPERINTENDENT</b>	County	Order Municipal Electors List
<b>COUNTY ELECTION SUPERINTENDENT</b>	County	Publish Notice of Election
<b>ADVANCE VOTING PRECINCT BOARD (3) :</b>	County	Absentee Mail-in NO ID / NO Reason required
County - Chief Manager		
County - Assistant Manager (2)		
County - Clerks (4-5)		
<b>ELECTION DAY PRECINCT BOARD (3):</b>	County	BMD Advance Voting PHOTO ID / NO Reason required
County - Chief Manager		
County - Assistant Managers (2)		
County - Clerks (4-5)		
<b>ABSENTEE BALLOT TABULATION BOARD (3) :</b>	County	Conduct Election Day Voting – 7 A.M. – 7 P.M.
County - Chief Manager		
County - Assistant Managers (2)		
<b>COUNTY TECHNICAL CUSTODIAN</b>	County	Tabulate votes – ICC & BMD Voting equipment
<b>PROVISIONAL BALLOT PROCESSING (if applicable)</b>	County	Elections Management System (EMS): Download Election Results
<b>COUNTY ELECTION SUPERINTENDENT / BOER</b>	County	Verify eligibility; process and count- include w/certification Election Consolidation / Certification

# FLASH REPORT

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**November 2024**

**Dawson County Government**

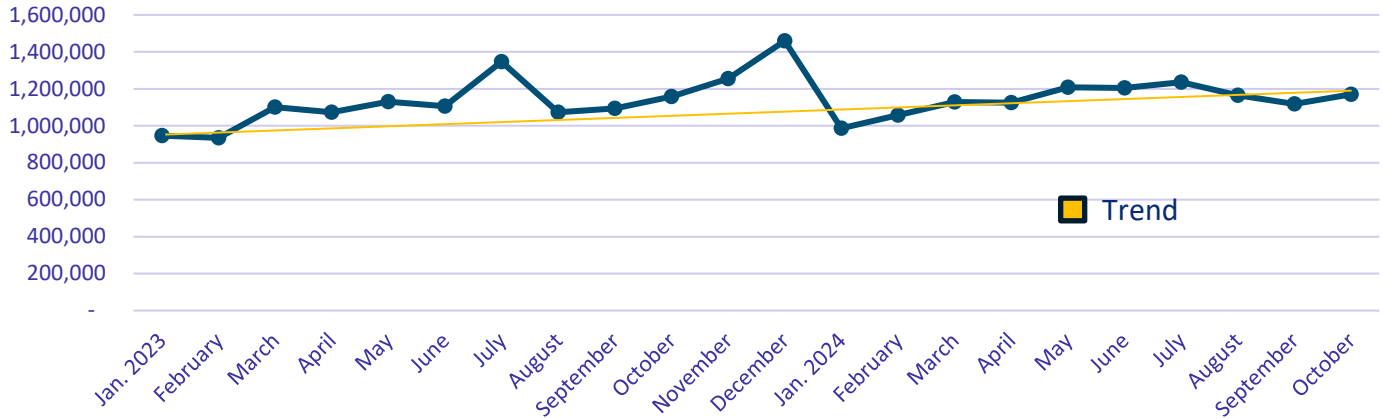
[www.dawsoncountygga.gov](http://www.dawsoncountygga.gov)



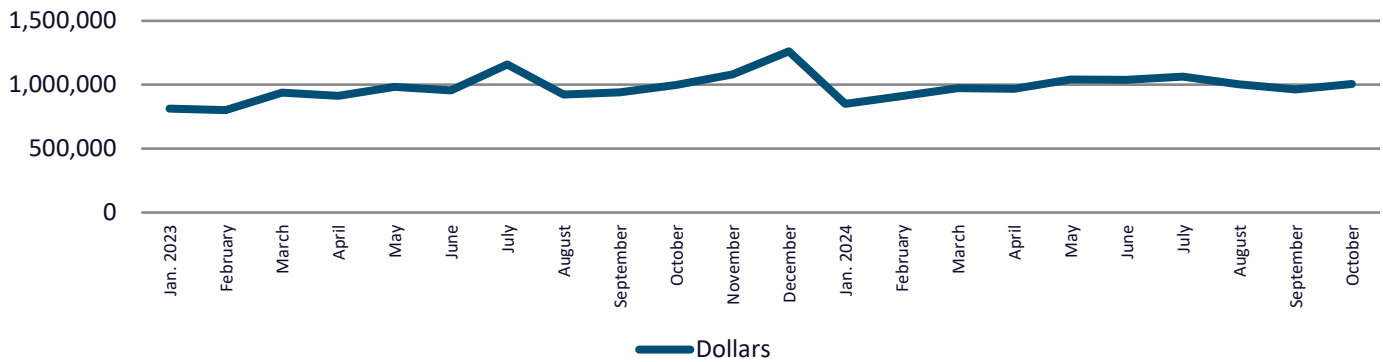


### Finance

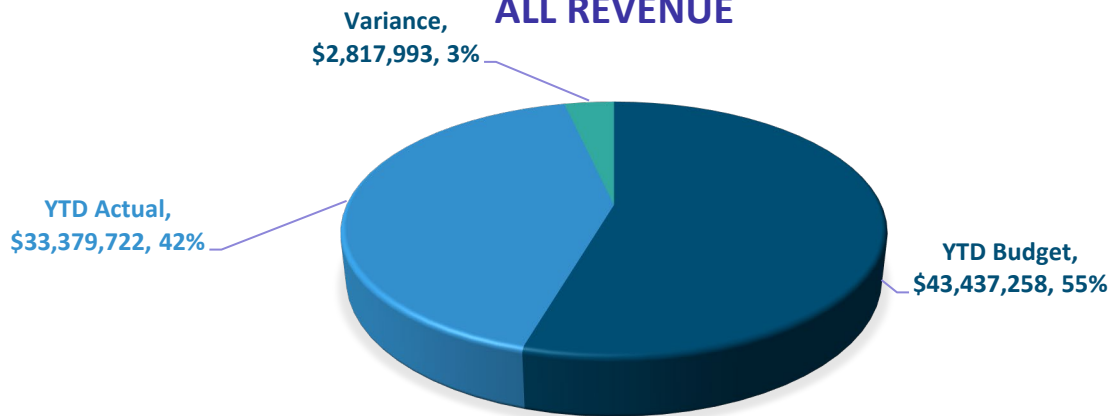
**SPLOST VII COLLECTION CHART (in dollars)**



**LOST COLLECTION CHART**



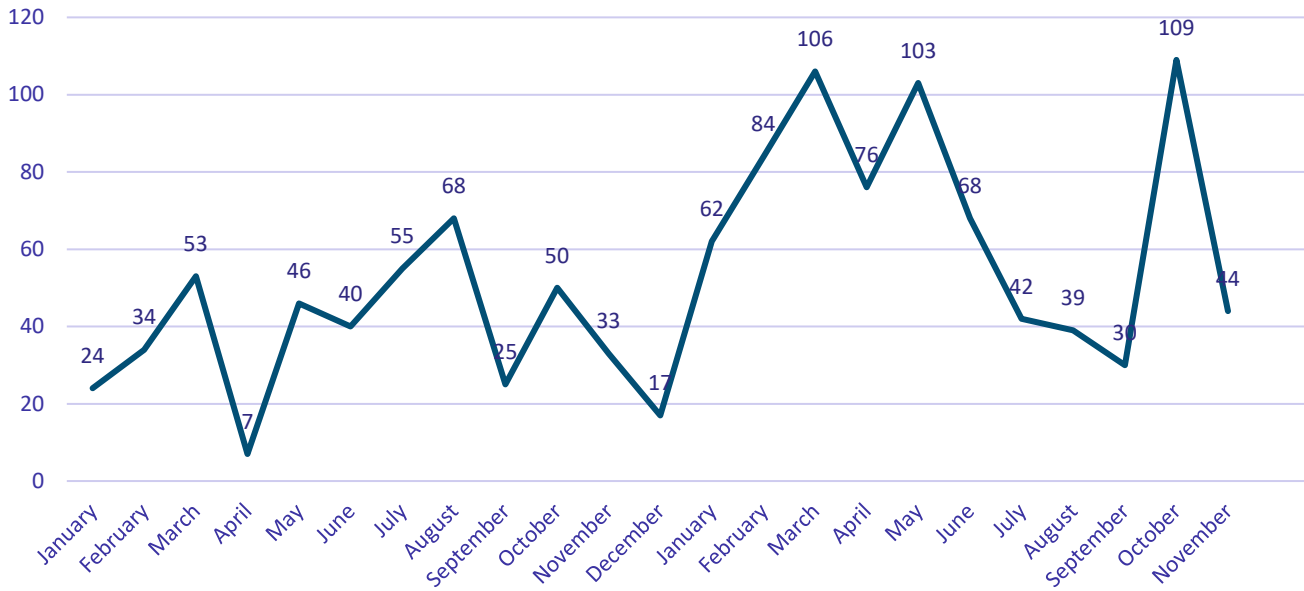
**ALL REVENUE**



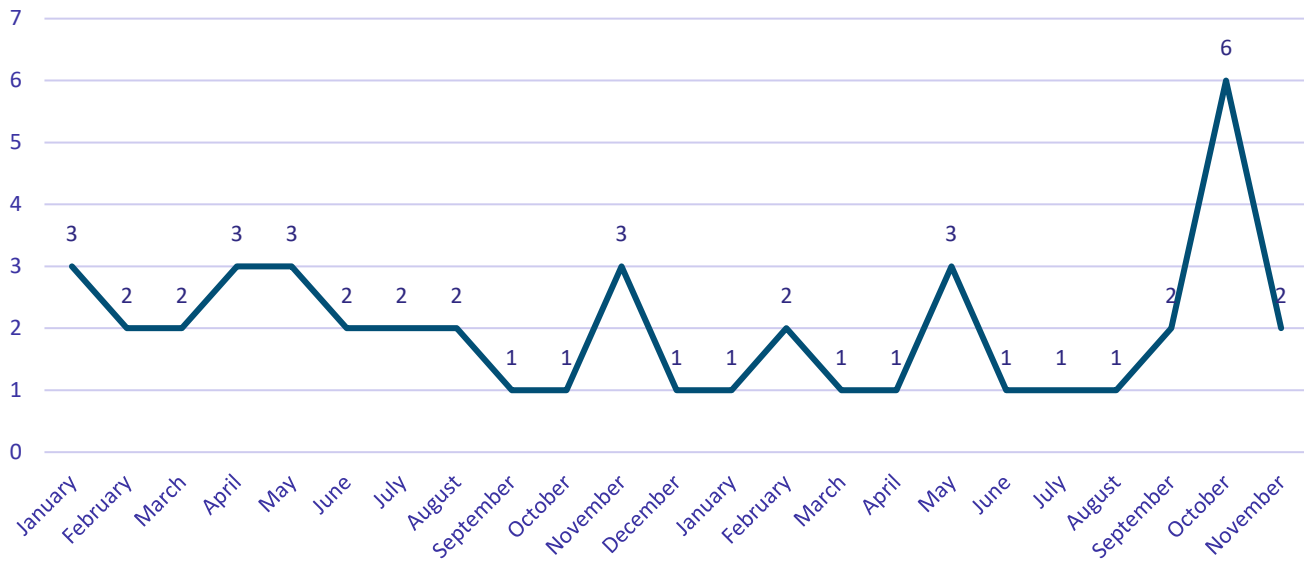


## Planning & Development

### RESIDENTIAL BUILDING PERMITS ISSUED



### COMMERCIAL BUILDING PERMITS ISSUED



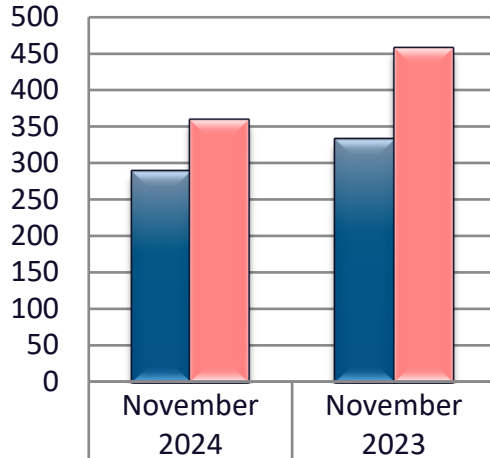


# DAWSON COUNTY GOVERNMENT

## FLASH REPORT

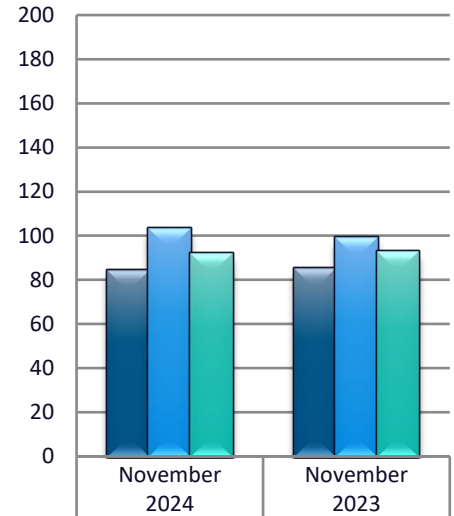
November 2024

### EMS/FIRE CALLS FOR SERVICE



EMS Call Responses	289	332
Total Call Responses	359	457

### INMATE POPULATION

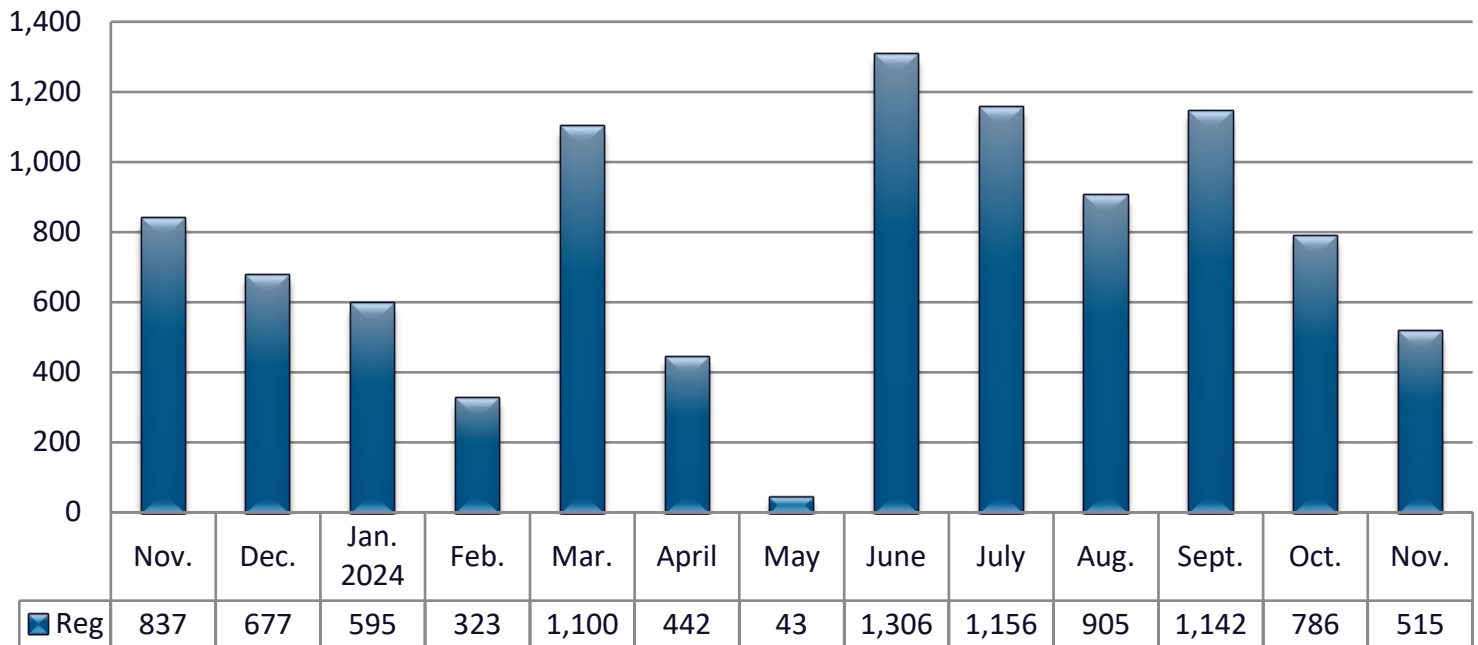


Lowest Daily Count	84	85
Highest Daily Count	103	99
Daily Average	92	93

\*Max Capacity: 192

## Elections

### VOTER REGISTRATIONS PROCESSED BY MONTH



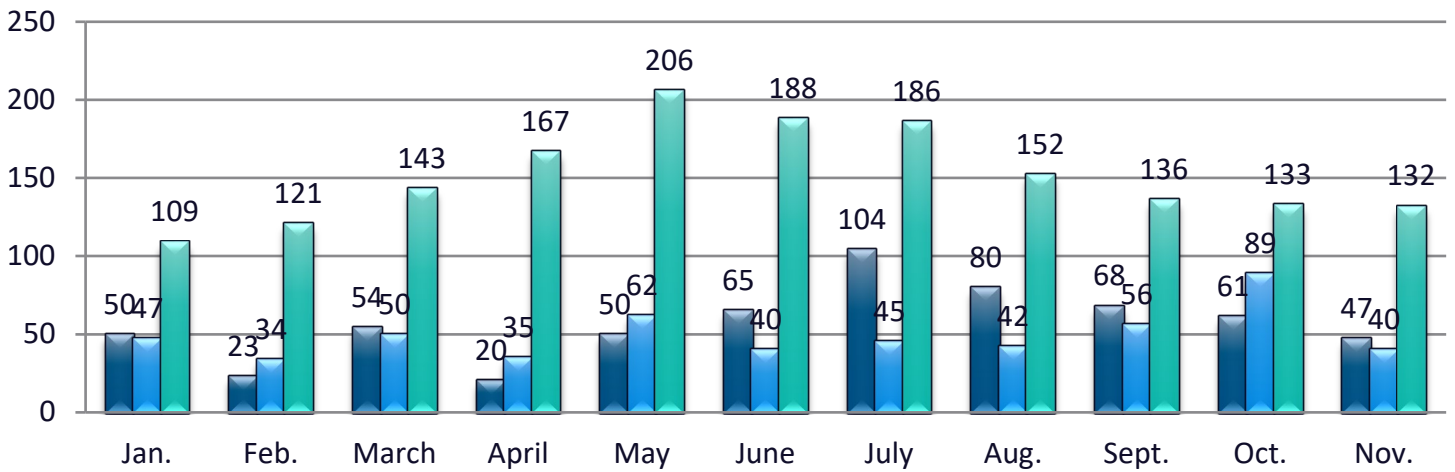
\*May 2024 numbers low due to voter registration cutoff



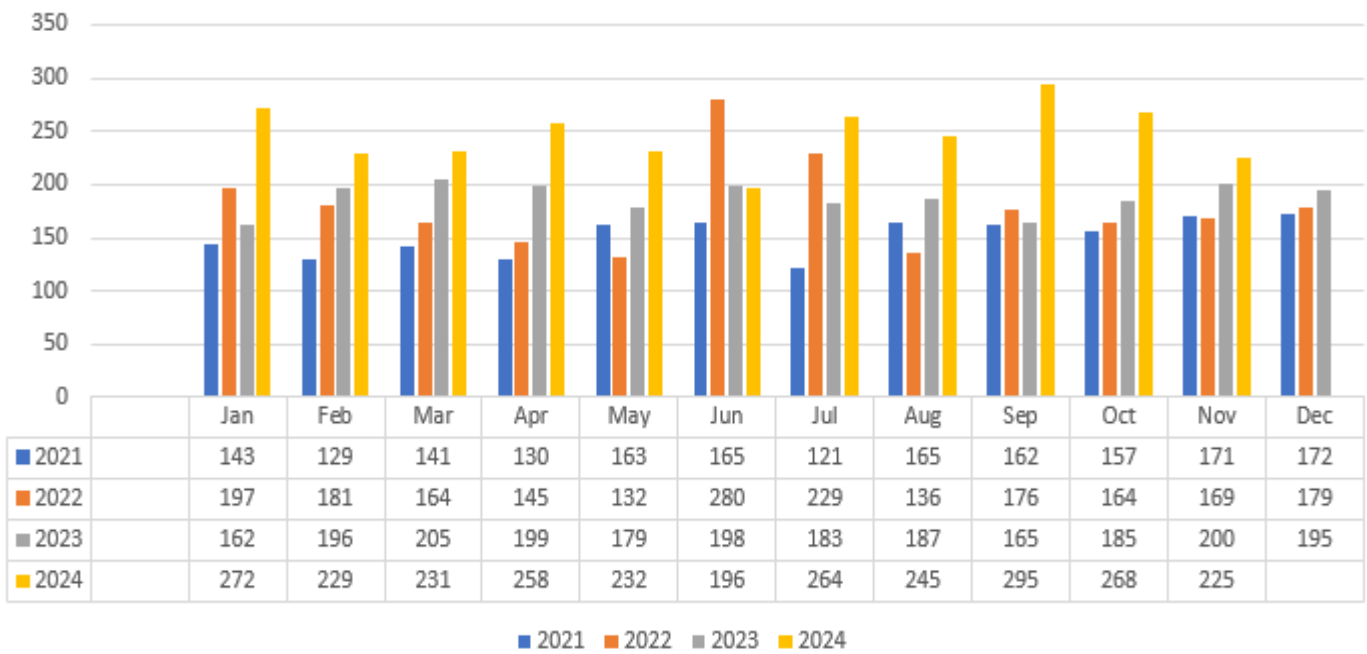
### Service Requests by Department

2024 SERVICE REQUESTS RECEIVED

Roads Facilities Fleet



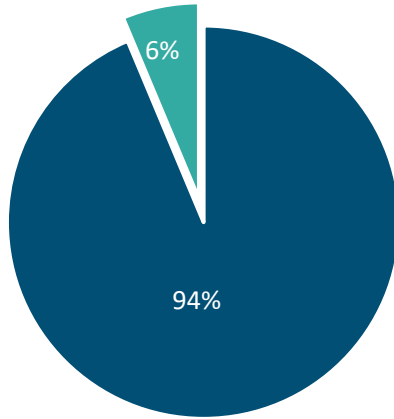
INFORMATION TECHNOLOGY WORK ORDERS BY MONTH





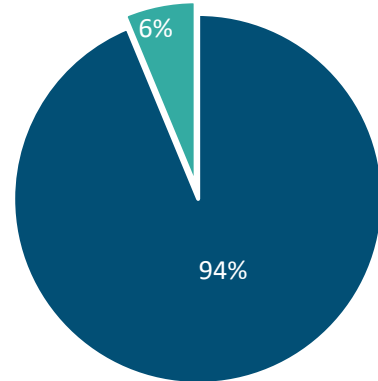
### Human Resources

#### FULL-TIME VACANCY %



- Total FT Positions: 371
- FT Vacancies: 25

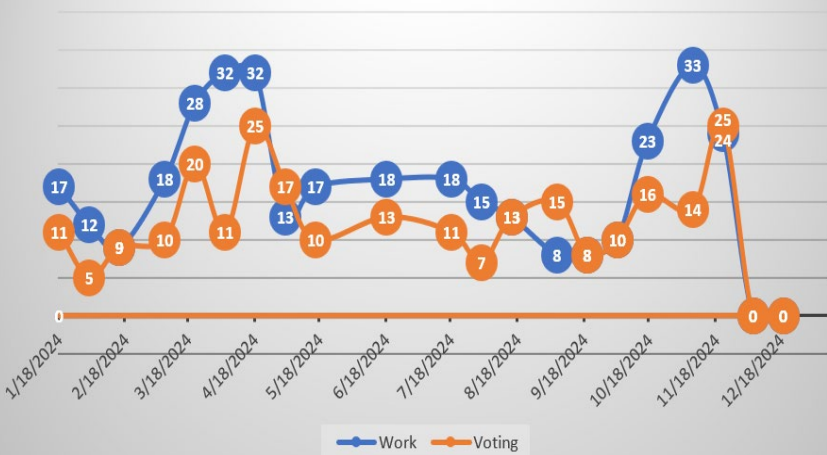
#### PART-TIME REGULAR VACANCY %



- Total PT-Reg Positions: 75
- PT-Reg Vacancies: 5

### Public Relations

#### BOC



#### Streaming Viewers



**Facebook Followers**  
6,598 (previous month 6,578)



**X Followers**  
729 (previous month 733)



**Instagram Followers**  
227 (previous month 217)

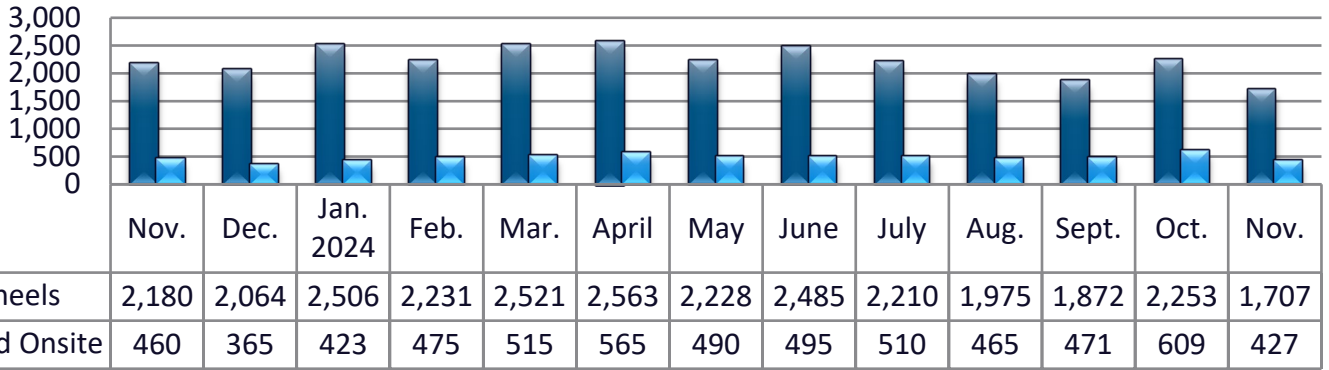


**Website Visitors**  
24,962 (previous month 23,295)

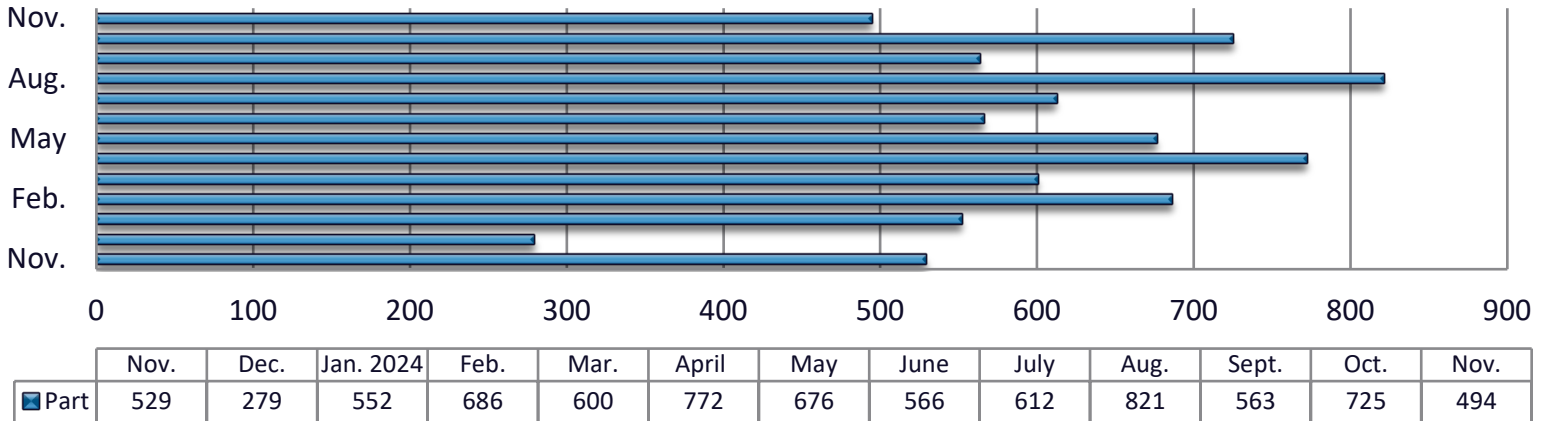


## Senior Services

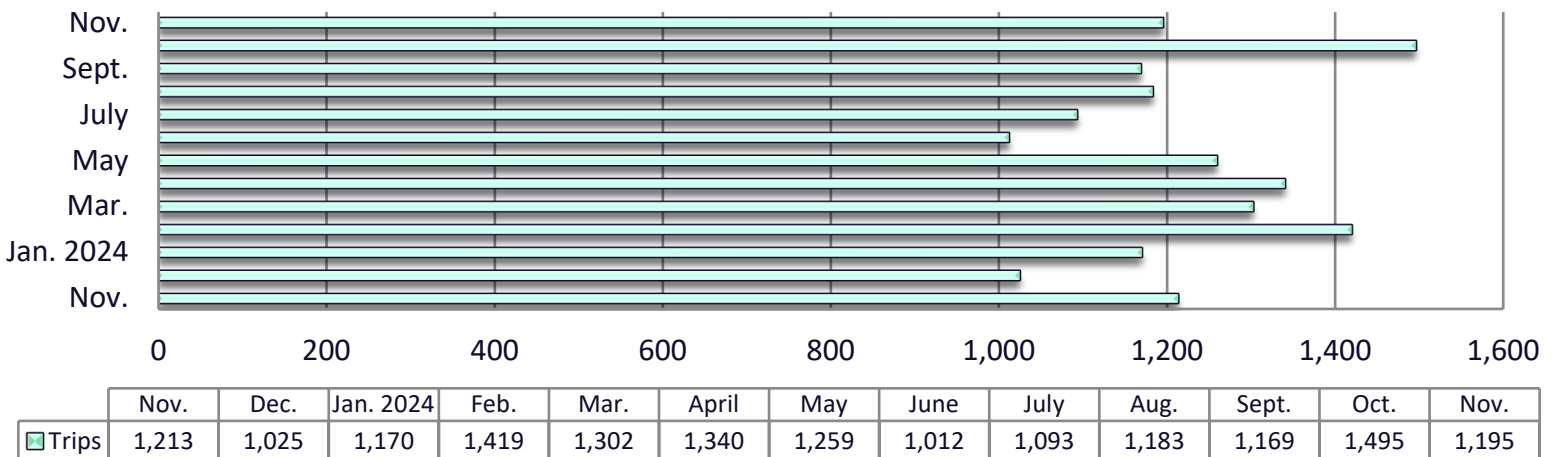
### MEALS SERVED BY MONTH



### PHYSICAL ACTIVITY PARTICIPANTS



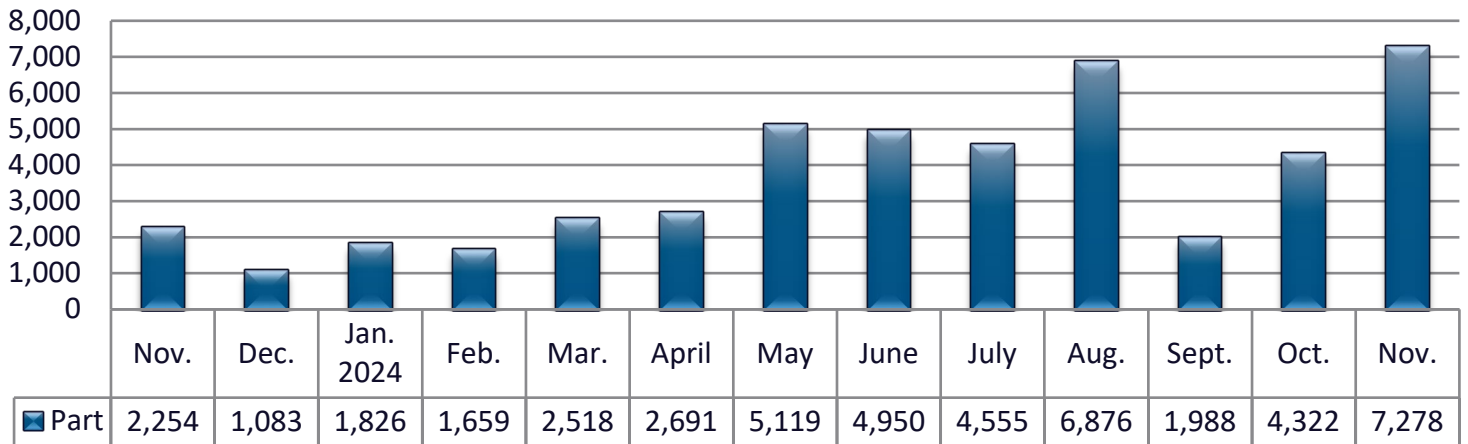
### TRANSIT - TOTAL TRIPS



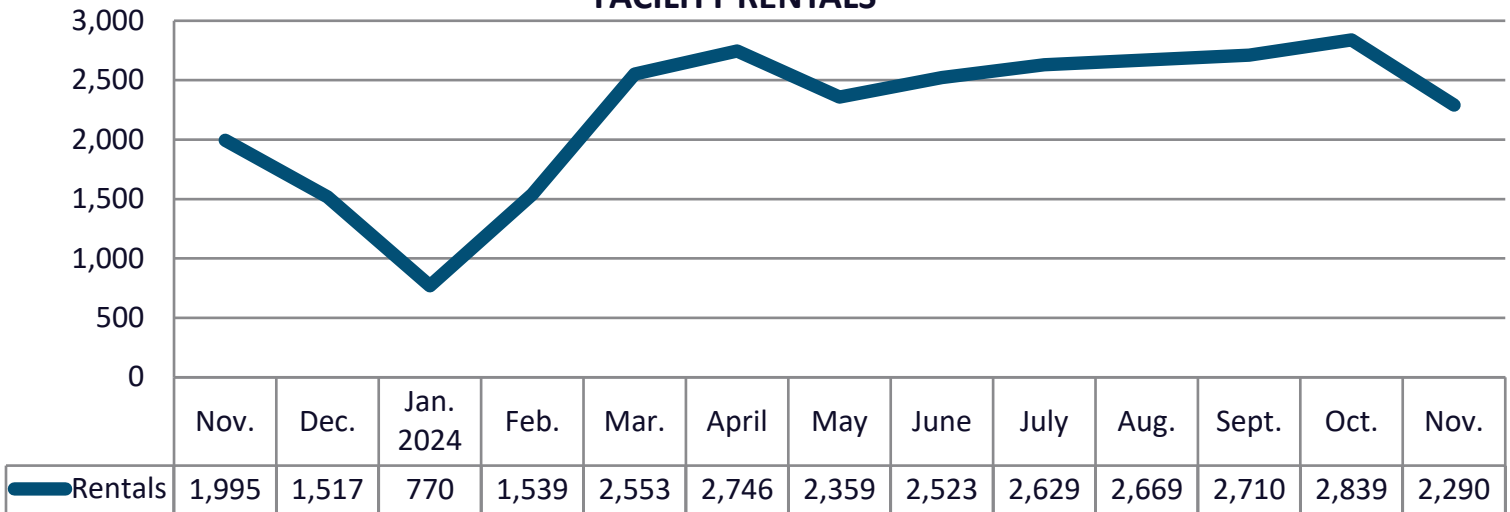


### Parks & Recreation

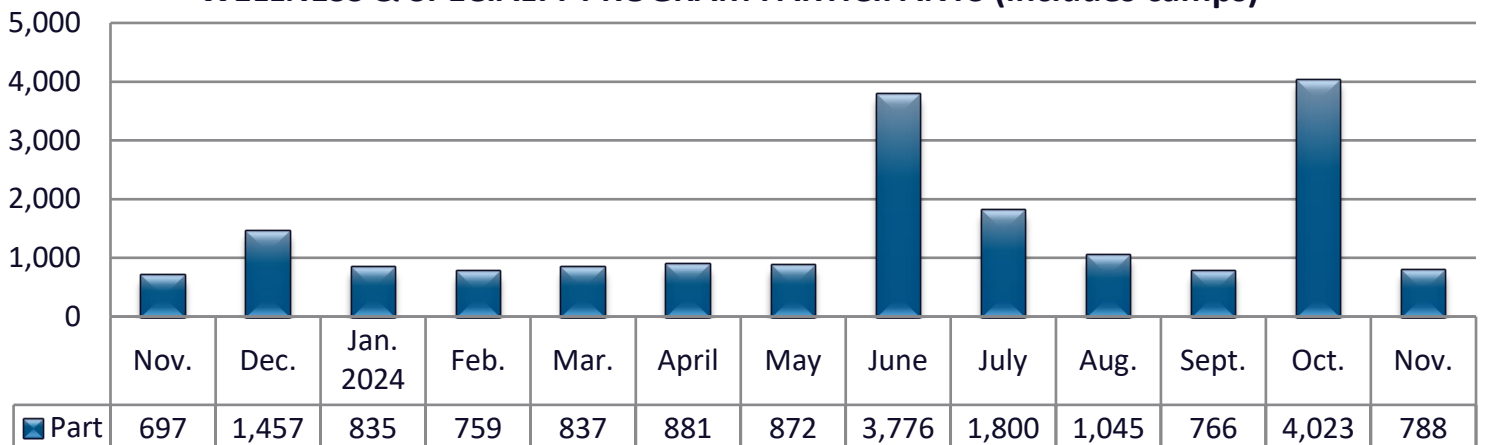
#### YOUTH SPORTS PARTICIPANTS BY MONTH



#### FACILITY RENTALS



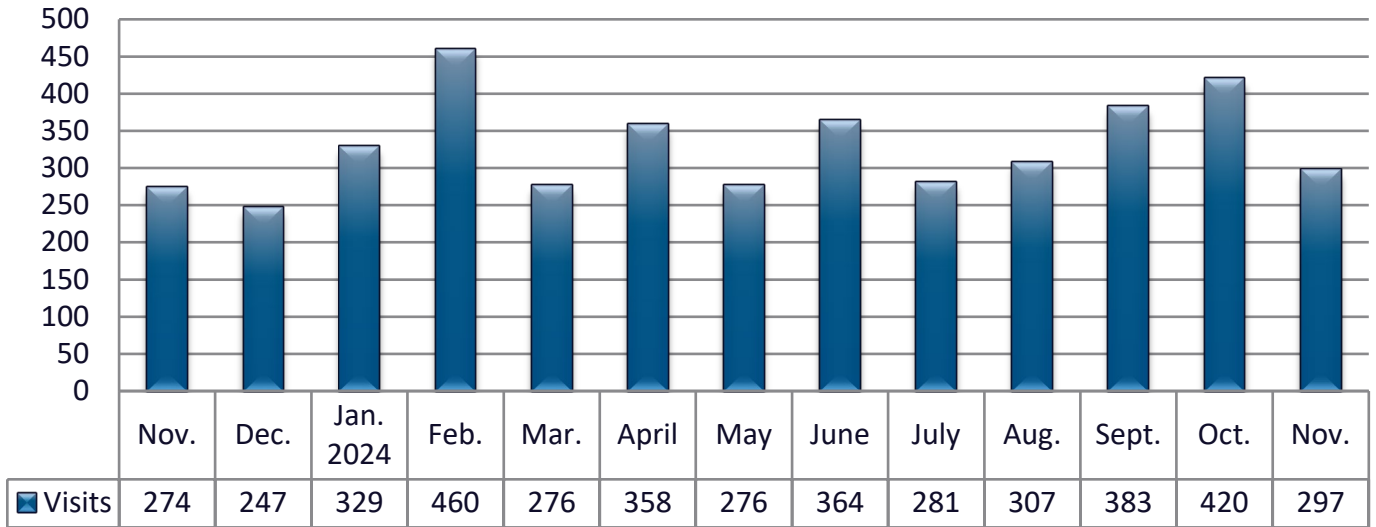
#### WELLNESS & SPECIALTY PROGRAM PARTICIPANTS (includes camps)





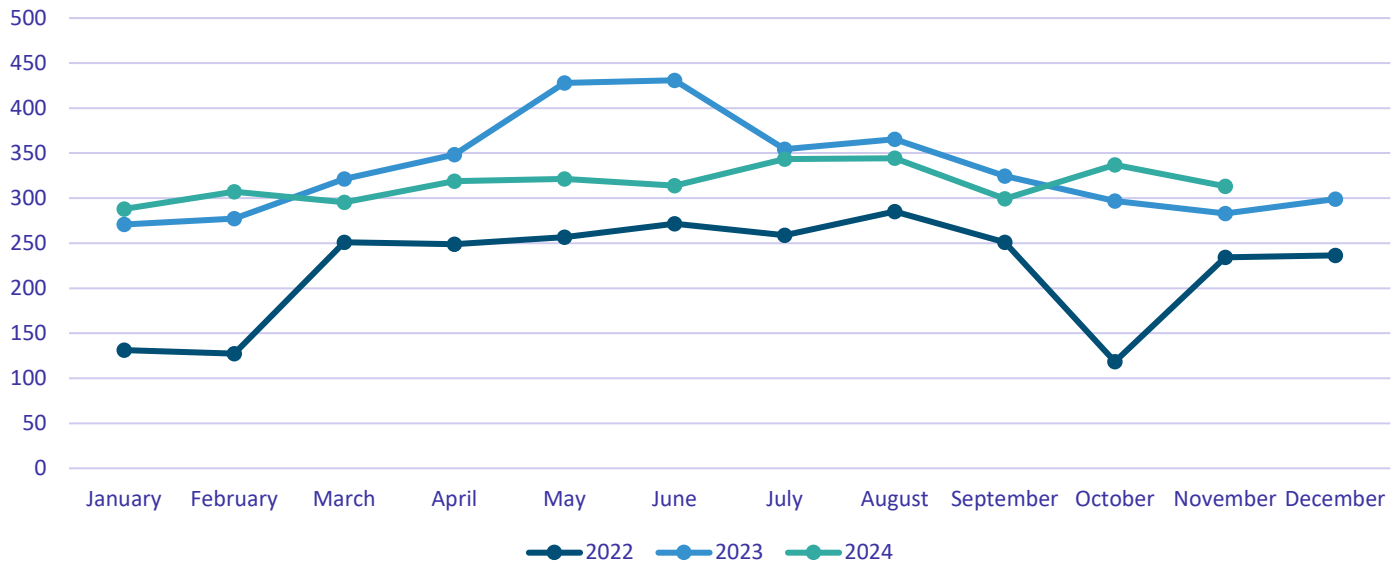
### Marshal

**TOTAL MONTHLY VISITS FOR CODE ENFORCEMENT AND ANIMAL CONTROL**



### Public Works

**TRANSFER STATION TONNAGE COLLECTION**





**LOST, SPLOST and TSPLOST Collections**

Local Option Sales Tax (LOST) collections are up 0.9% for the same month in 2023 and up 4.2% for 2024 year to date. Special Purpose Local Option Sales Tax (SPLOST) collections are up 0.9% for the same month in 2023. Total SPLOST VII collections (July 2021 to present) are \$44,568,603. Transportation Special Purpose Local Option Sales Tax (TSPLOST) collections (October 1, 2024, to present) are \$1,105,066.

October collections received in November are as follows:

<b>Tax Type</b>	<b>Total</b>	<b>County Portion</b>	<b>City Portion</b>
LOST	\$1,007,199	\$1,007,199	-
SPLOST	\$1,169,523	\$1,067,775	\$101,748
TSPLOST	\$1,105,066	\$1,049,813	\$55,253

**Items Approved by the County Manager and or CFO Since Last Report**

Amacher Bros. Construction	E911/Emergency Operations Center	Natural Gas Generator/Conduit for Power/Duct Bank Rebar/Relocation Air Ducts/ Excavate Unsuitable Soil and Furnish #57 Stone	Contract	Contract Amendment	\$14,476	Funding Source – Emergency 9-1-1 SPLOST VII Funds
Thompson Consulting Services	Fire/Public Works	Debris Monitoring Services	RFP	Contract	Varies dependent upon the need of the county after a disaster	Funding Source – Various

Pronto Trak	Sheriff's Office	Electronic Offender Home Monitoring	Formal RFQ	Contract	Costs will be paid by the inmate as assigned per the judgement	Funding Source – No Cost to the County
TruGreen	Parks & Recreation	Annual Weed Control and Fertilization	Formal RFQ	Contract	\$8,525 Annually	Funding Source – Parks & Recreation Regular Operating Funds
Sportography	Parks & Recreation	Youth Sports/ Events Photography	Formal RFQ	Contract	Costs will be paid by the participants	Funding Source – No Cost to the County
Peek Pavement Marking	Public Works - Roads	Standy-by Road Striping	IFB	Contract	Varies dependent upon the need of the Roads department	Funding Source – Varies dependent upon the project
Blount Construction	Public Works - Roads	Addition of H-Mix for Pavement and Deduct to Restripe Walking Trails, Deduct 120 Linear Feet of Curb and Gutter, Deduct 104 Square Yards of Milling, and Addition of 62.32 Tons of 3-Inch 12.5 Millimeters	IFB	Contract Amendment	\$3,367.31	Funding Source – SPLOST VII Funds

Bates, Carter & Company	Countywide	Audit Services of 2024 Fiscal Activity	RFP	Contract Amendment	\$78,000	Funding Source – Various Departments
Bound Tree Medical	EMS	Emergency Services Medical Supplies	IFB	Contract Amendment	Varies dependent upon the need of the EMS department	Funding Source – EMS Regular Operating Funds
Henry Schein	EMS	Emergency Services Medical Supplies	IFB	Contract	EMS	Emergency Services Medical Supplies
Kellwell Food Management	Jail	Inmate Food Services	Contract	Contract Amendment	Varies dependent upon the need of the jail	Funding Source – Jail Regular Operating Funds
American Pool Aquatic Solutions	Parks & Recreation	Swimming Pool Chemical and General Maintenance of the VMP Pool	Contract	Contract Amendment	Varies dependent upon the need of Parks & Recreation department	Funding Source – Pool Regular Operating Funds
Alan Jay Fleet Sales	IT/Planning	Ford Ranger Super Crew	Cooperative Agreement	Purchase Order	\$33,768 – IT \$37,399 – Planning	Funding Source – IT SPLOST VII Funds and Planning Capital Funds

Davis Engineering & Surveying	Public Works	Preparation of Easement Exhibits and Legal Descriptions for 11 Parcels on Elliott Road	Quote	Purchase Order	\$8,250	Funding Source – Roads TSPLOST VII Funds
SiteMed	Fire Department	Firefighter Physical Exams	Quote	Purchase Order	\$139.95 Monthly	Funding Source – Emergency Services Regular Operating Funds