

**DAWSON COUNTY BOARD OF COMMISSIONERS
WORK SESSION AGENDA – THURSDAY, JUNE 6, 2024
DAWSON COUNTY GOVERNMENT CENTER ASSEMBLY ROOM
25 JUSTICE WAY, DAWSONVILLE, GEORGIA 30534
4:00 PM**

NEW BUSINESS

1. Presentation of Juvenile Court Request to Add Position of Intern / Clerk- Chief Juvenile Court Judge Alison Toller
2. Presentation of GIS Internship Request- GIS Analyst / 9-1-1 Address Manager Zach Pilgrim
3. Presentation of Character Area Map Amendment Request- Planning & Development Director Sharon Farrell
4. Presentation of Board Appointments:
 - a. Department of Family and Children Services**
 - i. Joey Bearden- *reappointment* (Term: July 2024 through June 2028)
 - ii. Karen McCord- *reappointment* (Term: July 2024 through June 2029)
 - b. Georgia Mountains Regional Commission – Private Sector Appointee**
 - i. Kevin Herrit- *reappointment* (Term: July 2024 through June 2025)
5. County Manager Report
6. County Attorney Report

**A Voting Session meeting will immediately follow the Work Session meeting.*

Those with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting, should contact the ADA Coordinator at 706-344-3666, extension 44514. The county will make reasonable accommodations for those persons.



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA REQUEST FORM

Department: Juvenile Court

Work Session: June 6, 2024

Prepared By: Alison Toller, Chief Juvenile Court Judge

Voting Session:

Presenter: _____

Public Hearing: Yes _____ No _____

Agenda Item Title: Presentation of position request

Background Information:

For the last several years we have utilized a summer law clerk at \$8.25 per hour who has frequently stayed on during the school year to work approximately 5 hours per week. We have this money in our budget and have been utilizing the position for at least 2 years.

Current Information :

We are told we now need to apply for a position that has been utilized and funded in our budget already for the last two years.

Budget Information:

Applicable: _____ Not Applicable: _____

Budgeted: Yes _____ No _____

Fund	Department	Account #	Budget	Balance	Requested	Remaining

*If this is a personnel-related request, has it been reviewed by Human Resources? yes

*If this item is being requested to move to the same day's voting session for BOC consideration, provide *detailed justification* for the request:

Recommendation/Motion: _____

Department Head Authorization: _____

Date: _____

Finance Department Authorization: _____

Date: _____

County Manager Authorization: _____

Date: _____

Comments/Attachments: _____

Juvenile Court is requesting to add the position of “Intern/Clerk” to their department.

The department has been utilizing the “Part-Time/Temporary Internship” program consecutively for the last couple of years. By policy, internships are defined as a 6-month program that does not auto-renew. To date, the part-time/temporary internship position has been funded by the department with funding pulled from other budget accounts.

Understanding their needs, Human Resources and Finance have recommended to Judge Toller that it would be best for the internship to be converted to a part-time regular position, which would allow them to utilize the position throughout the year without having to renew the request every six months.

Approval of this position would include salary being added to the annual Salary Budget to cover the expense of the position.

Thank you,

Kristi Finley
Director of HR & Risk Management



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA REQUEST FORM

Department: IT

Work Session: June 6, 2024

Prepared By: Zach Pilgrim

Voting Session: June 6, 2024

Presenter: Zach Pilgrim

Public Hearing: Yes No X

Agenda Item Title: Presentation of GIS Internship

Background Information:

Awarded 1 of 4 APWA grants for a Public Works/GIS Internship for summer 2024 in the amount of \$2,500.

Current Information:

We are requesting approval of this grant, allowing us to move forward with hiring an intern for the summer. We have already found a candidate that is available starting mid-June.

Budget Information:

Applicable: X Not Applicable: _____

Budgeted: Yes _____ No X

Fund	Department	Account #	Budget	Balance	Requested	Remaining

*If this is a personnel-related request, has it been reviewed by Human Resources? YES

*If this item is being requested to move to the same day’s voting session for BOC consideration, provide *detailed justification* for the request:

Due to the time constraints of hiring an intern for the summer semester we need to move quickly to make the most of the time that they we have allowing the intern to start as soon as possible.

Recommendation/Motion: _____

Department Head Authorization: _____

Date: _____

Finance Department Authorization: Vickie Neikirk

Date: 5/28/24

County Manager Authorization: J. Leverette

Date: 5/29/24

Comments/Attachments: _____



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA REQUEST FORM

Department: Planning and Development

Work Session: June 6, 2024

Prepared By: Farrell

Voting Session: June 20, 2024

Presenter: Sharon O. Farrell

Public Hearing: No

Agenda Item Title: Presentation of map amendment

Background Information:

The Character Area Map was adopted in October 2023. Character Areas and their narratives lay out specific goals for a community by sub-areas or neighborhoods. The area west of Lumpkin Campground Road/north of Dawson Forest Road is a mix of residential and industrial; thus, this existing use should have been factored in when the character area was assigned. This is a staff-initiated request for a map amendment.

Current Information:

Parcel (106-064) is 5.6 acres in size and was designated as *Suburban Residential* on the Character Area Map; the more appropriate assignment is *Hightower*. The property was zoned for commercial use in 2014. The drilling and auger service has grown, adding a welding and pier production business (light industrial). This amendment does not impact the compliance of the adopted plan. Two public meetings are required.

Budget Information:

Applicable: Not Applicable:

Budgeted: Yes No

Fund	Department	Account #	Budget	Balance	Requested	Remaining

*If this is a personnel-related request, has it been reviewed by Human Resources? n/a

*If this item is being requested to move to the same day's voting session for BOC consideration, provide *detailed justification* for the request:

Recommendation/Motion: Approval

Department Head Authorization: *sof*

Date: May

15, 2024

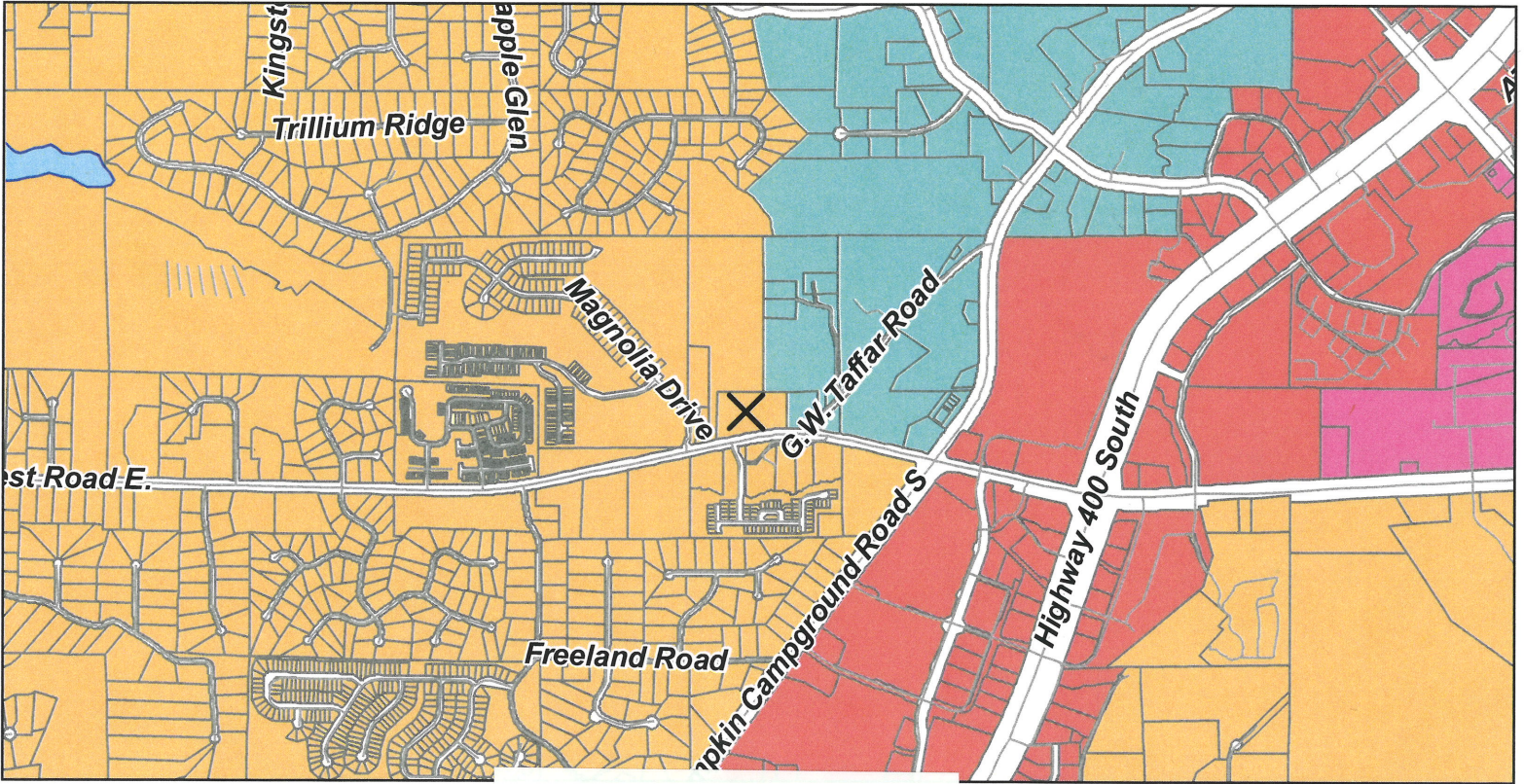
Finance Department Authorization: Vickie Neikirk

Date: 5/28/24

County Manager Authorization: J. Leverette

Date: 5/28/24

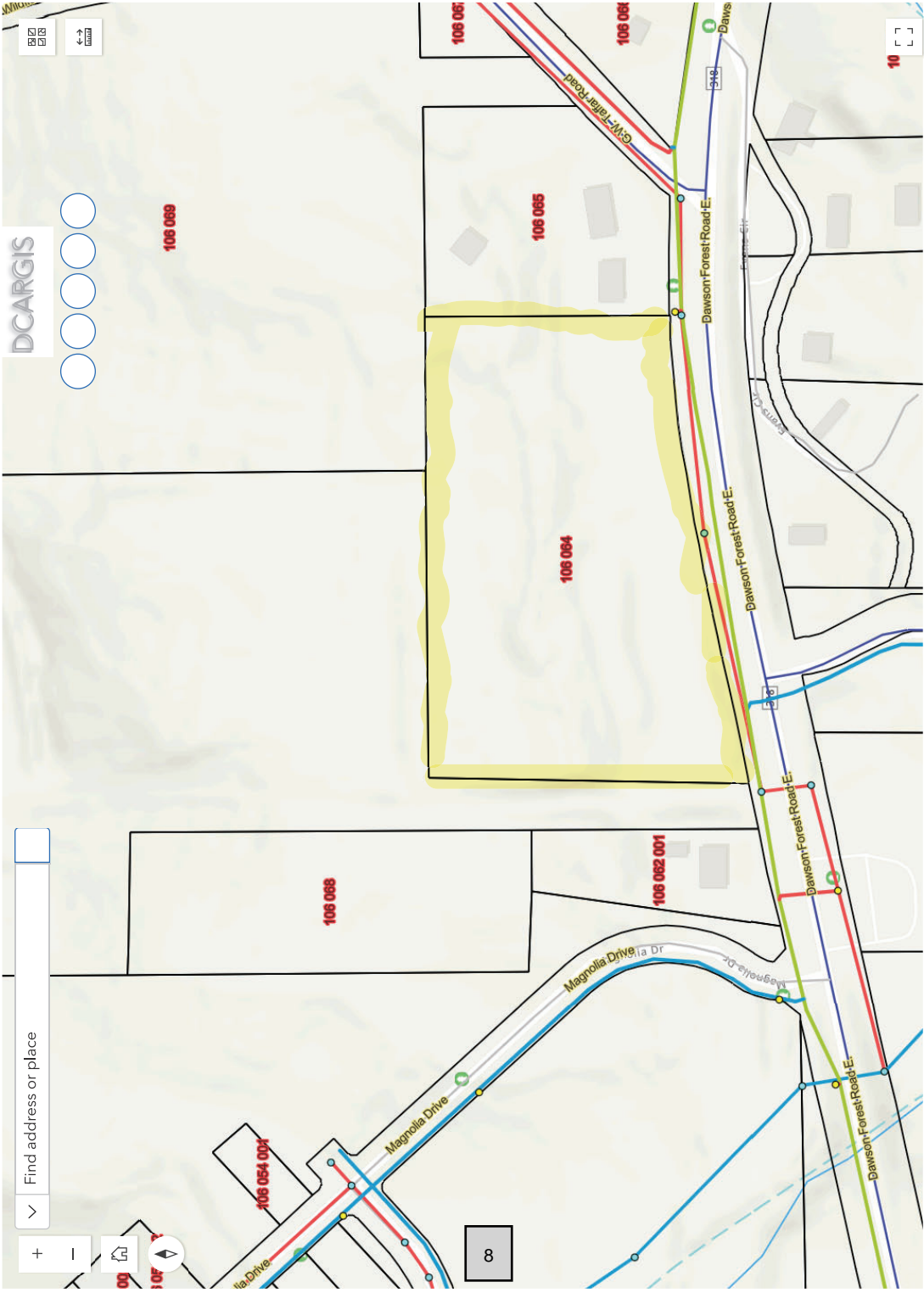
Comments/Attachments: Maps



106 064

5/15/24, 2:29 PM

DCARGIS Collaboration



Esri, NASA, NGA, USGS, FEMA | Esri Community Maps Contributors, © OpenStreetMap, Microsoft, Esri, To...

https://experience.arcgis.com/experience/adb0fcc2b3ab4531927449838db1724/?print_preview=true



MEMORANDUM

To: Local Government Mayors, Sole Commissioners or Commission Chairmen, City and County Managers, City and County Clerks.

From: Heather Feldman, GMRC Executive Director

Date: May 20, 2024

Re: Appointment or Reappointment of Private Sector Members of the GMRC Council

As you all know, each of our counties has one Private Sector Appointee on the GMRC Council. These individuals will be considered for reappointment, or a new individual can be considered for appointment at the June 27, 2024 Council meeting for the term of July 1, 2024 through June 30, 2025.

We encourage the county and its cities to jointly agree on the appointee. I encourage you to discuss with each other and the appointee of your intentions. If we do not hear differently, we assume that you do not plan to change your current appointment, so it is very important that you notify GMRC of your intentions. The appointment form is attached, and should be returned, by email, to Gina Kessler by Monday, **June 17, 2024**. Should you have any questions, please contact Gina Kessler at 770-538-2607 or gkessler@gmrc.ga.gov.

FY24 Private Sector Appointees:

<u>County</u>	<u>Appointee</u>
Banks	Vicki Boling
Dawson	Kevin Herrit
Franklin	Leslie McFarlin
Habersham	Ken Schubring
Hall	Deborah Mack
Hart	Bill Chafin
Lumpkin	Amy Booker
Rabun	Doug Wayne
Stephens	James Addison
Towns	Denise McKay
Union	Mitch Griggs
White	VACANT



MEMORANDUM

To: Gina Kessler, GMRC Executive Assistant
From: _____
Re: Appointment for _____ County's Private Sector Appointee

The County and its City(s) have agreed to appoint or reappoint _____ as our Private Sector Representative on the GMRC Council to serve from July 1, 2024 to June 30, 2025

County or City Official

Position

Attest

Date

Please return to gkessler@gmrc.ga.gov no later than June 17th.