

**DAWSON COUNTY BOARD OF COMMISSIONERS  
WORK SESSION AGENDA - THURSDAY, JUNE 11, 2015  
DAWSON COUNTY GOVERNMENT CENTER ASSEMBLY ROOM  
4:00 PM**

---

**M. NEW BUSINESS**

1. Presentation of the 2014 Comprehensive Annual Financial Report (CAFR) - Chief Financial Officer Dena Bosten and Chris Hollifield with Rushton and Company
2. Presentation of Special Event Alcohol Permit for Chamber Reverse Raffle - Director of Planning & Development Rachel Burton
3. Presentation of the MESH Engineering Grant Application Resolution - Chairman Mike Berg
4. Board Appointments:
  - Joey Bearden - Dawson County DFCS Board - *replacing Geneva Bearden* (Term: July 2015 to June 2018)
  - Tina Brady - Dawson County DFCS Board - *replacing Mary Hulsey* (Term: July 2015 to June 2020)
5. County Manager Report
6. County Attorney Report

**Backup material for agenda item:**

1. Presentation of the 2014 Comprehensive Annual Financial Report (CAFR) - Chief Financial Officer Dena Bosten and Chris Hollifield with Rushton and Company



# DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA REQUEST

All items requiring action by the Commissioners must be presented first at a work session. The following information should be provided for each item.

No item will be considered for a work session until the Department has received authorization on the item by the County Manager.

Form must be submitted to the County Clerk 10 days prior to the meeting date.

Department: Finance

Presenter: Dena Bosten / Chris Hollifield with Rushton & Company

Submitted By: Dena Bosten

Date Submitted: 6/1/2015

Item of Business/Agenda Title: 2014 Comprehensive Annual Financial Report (CAFR) Presentation

**Attach an Executive Summary fully describing all elements of the item of business.  (Attached)**

### THE ITEM IS FOR:

**Work Session presentation only**  
(no action needed)

**OR**  **Commission Action Needed.**

Is there a deadline on this item? If so, Explain: Deadline is June 30 (six months after year-end) as outlined in Georgia Code.

Purpose of Request: BOC approval of 2014 Comprehensive Annual Financial Report

Department Recommendation: Approval

If the action involves a Resolution, Ordinance, Contract, Agreement, etc. has it been reviewed by the County Attorney?

Yes Explanation/ Additional Information:

No

If funding is involved, are funds approved within the current budget? **If Yes, Finance Authorization is Required Below.**

Yes Explanation/ Additional Information:

No

Amount Requested:

Amount Budgeted:

Fund Name and Account Number:

#### Administration Staff Authorization

Dept. Head Authorization: \_\_\_\_\_ Date: \_\_\_\_\_

Finance Dept. Authorization: Dena Bosten Date: 6/1/2015

County Manager Authorization: CINDY CAMPBELL Work Session Date: 06/11/2015

Comments: \_\_\_\_\_



**DAWSON COUNTY BOARD OF COMMISSIONERS**  
**EXECUTIVE SUMMARY**

**SUBJECT:** 2014 Comprehensive Annual Financial Report (CAFR) Presentation \_\_\_\_\_

**DATE:** 6/1/2015 \_\_\_\_\_

**BUDGET INFORMATION:**

**ANNUAL-** \_\_\_\_\_  
**CAPITAL-** \_\_\_\_\_

- RECOMMENDATION**
- POLICY DISCUSSION**
- STATUS REPORT**
- OTHER**

**COMMISSION ACTION REQUESTED ON:** June 18, 2015 \_\_\_\_\_

---

---

**PURPOSE:** Board approval of 2014 Comprehensive Annual Financial Report

---

---

**HISTORY:** State law requires an annual audit by an independent CPA firm to be completed and presented to the governing authority within six months of the year end.

---

---

**FACTS AND ISSUES:** Rushton & Company, a CPA firm located in Gainesville, Georgia, has completed the annual financial and single audit for fiscal year ending December 31, 2014. The presentation and information presented in the Comprehensive Annual Financial report summarizes their audit procedures and the results of the annual audit.

- 
- 
- OPTIONS:**
1. Approve the report as presented.
  2. Modify the report.
  3. Do not approve the report.

---

---

**RECOMMENDED SAMPLE MOTION:** Motion to approve the 2014 Comprehensive Annual Financial Report as presented.

---

---

**DEPARTMENT:** Finance

Prepared by: Dena Bosten \_\_\_\_\_

Director Dena Bosten \_\_\_\_\_

---

---

***Report to the Board of Commissioners  
For the year ended December 31, 2014***



*June 11, 2015*

# AUDIT OPINION – P. 1-3

## **Dawson County's Responsibilities**

The financial statements are the responsibility of Dawson County's management.

## **Rushton & Company's Responsibilities**

As independent auditors for Dawson County, our responsibility is to express opinions on the fair presentation of the financial statements.

## **Auditing Standards**

We audited the County's financial statements in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards* issued by the Comptroller General of the United States.

## **Unmodified Opinion**

In our opinion, the financial statements present fairly, in all material respects, the financial position of Dawson County, Georgia, as of December 31, 2014, and the respective changes in financial position and, where applicable, cash flows for the year then ended.

# Government-wide Statements

These statements provide the reader with information on the County as a whole, using the full accrual basis of accounting. Columns for the governmental activities, the business-type activities, and the component units.

Two statements:

Statement of Net Position – P. 15-16

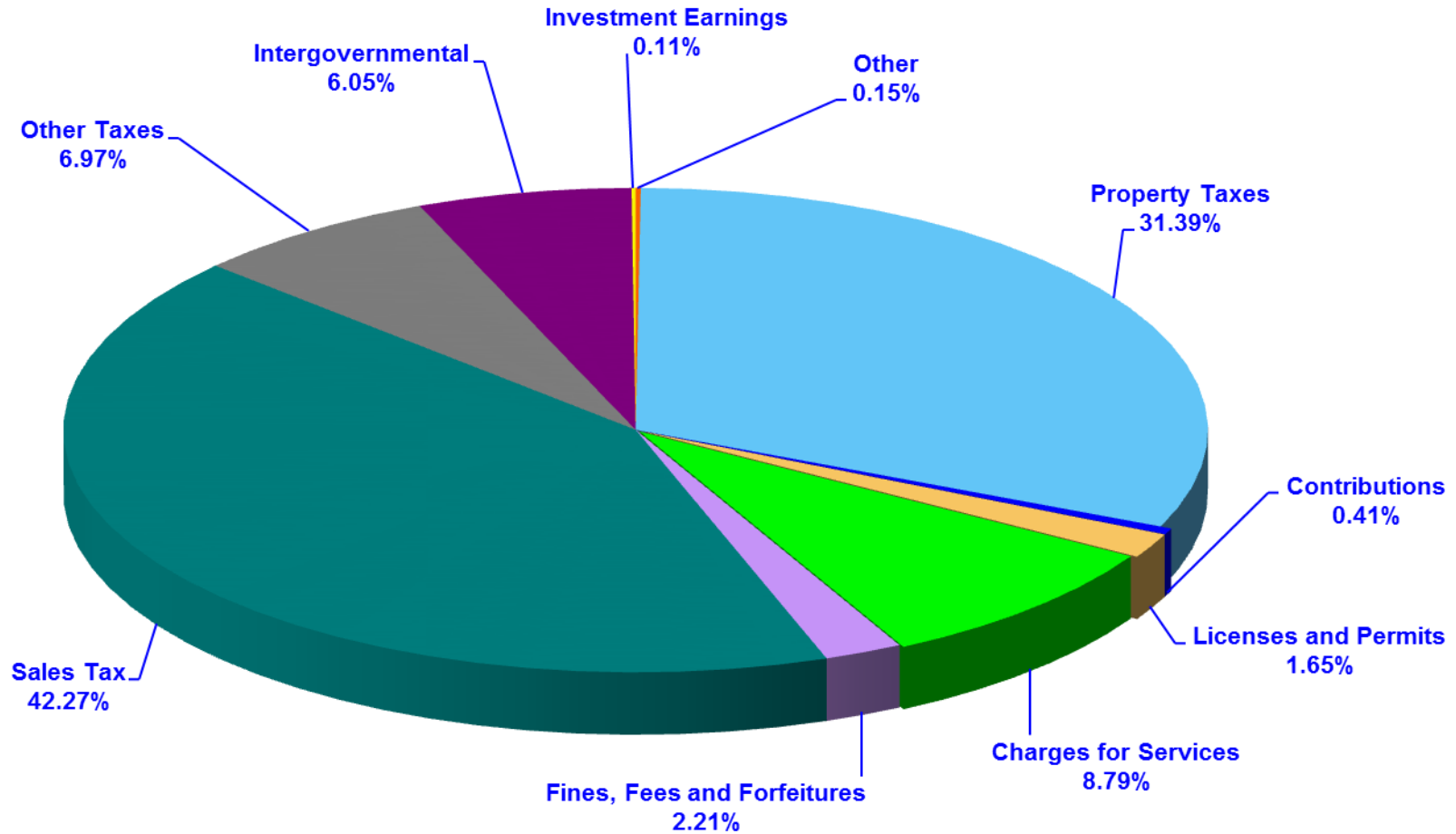
- Presents the assets, liabilities, and residual net position of the County

Statement of Activities – P. 17

- Presents the results of operations of the County

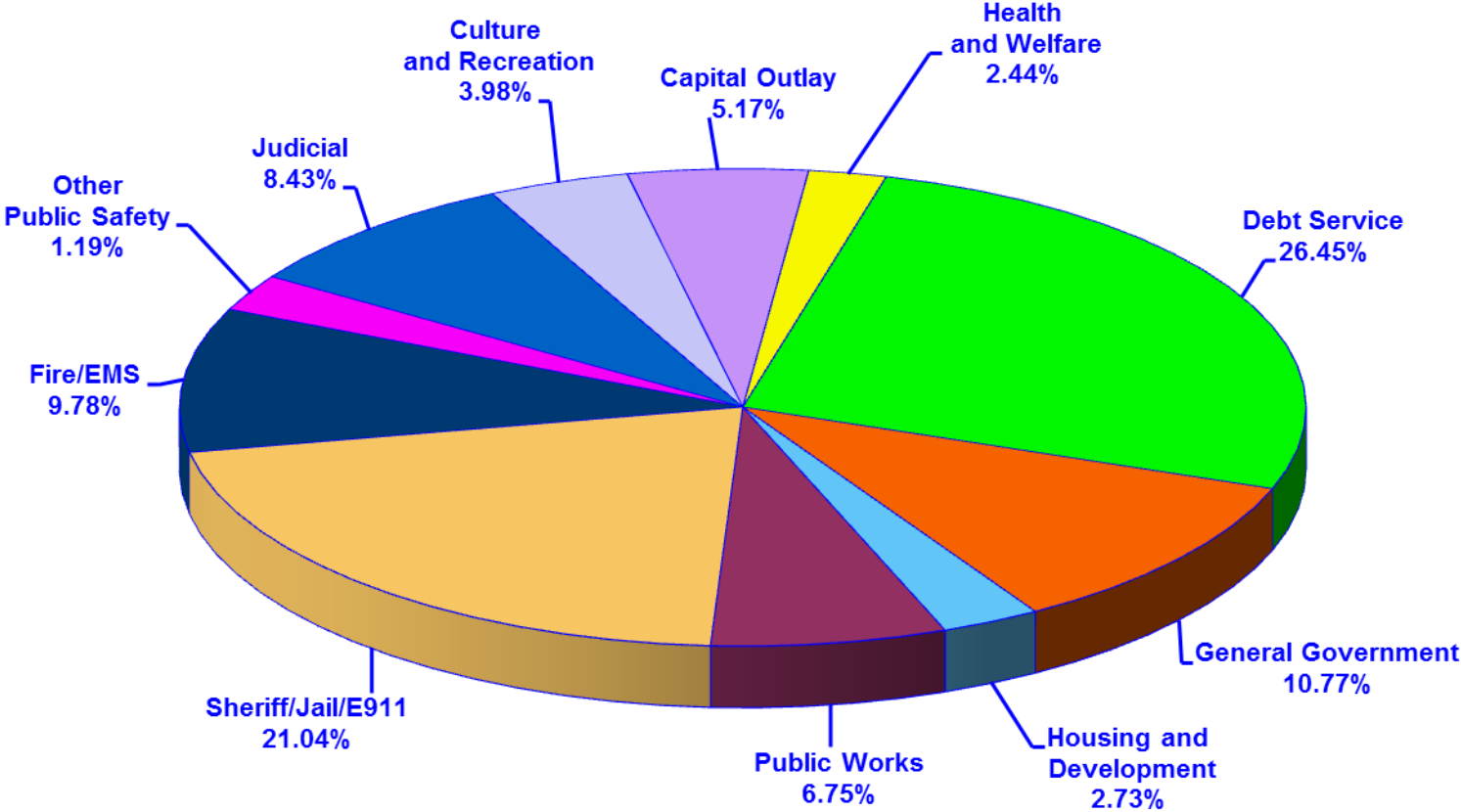


# Revenues – All Governmental Funds

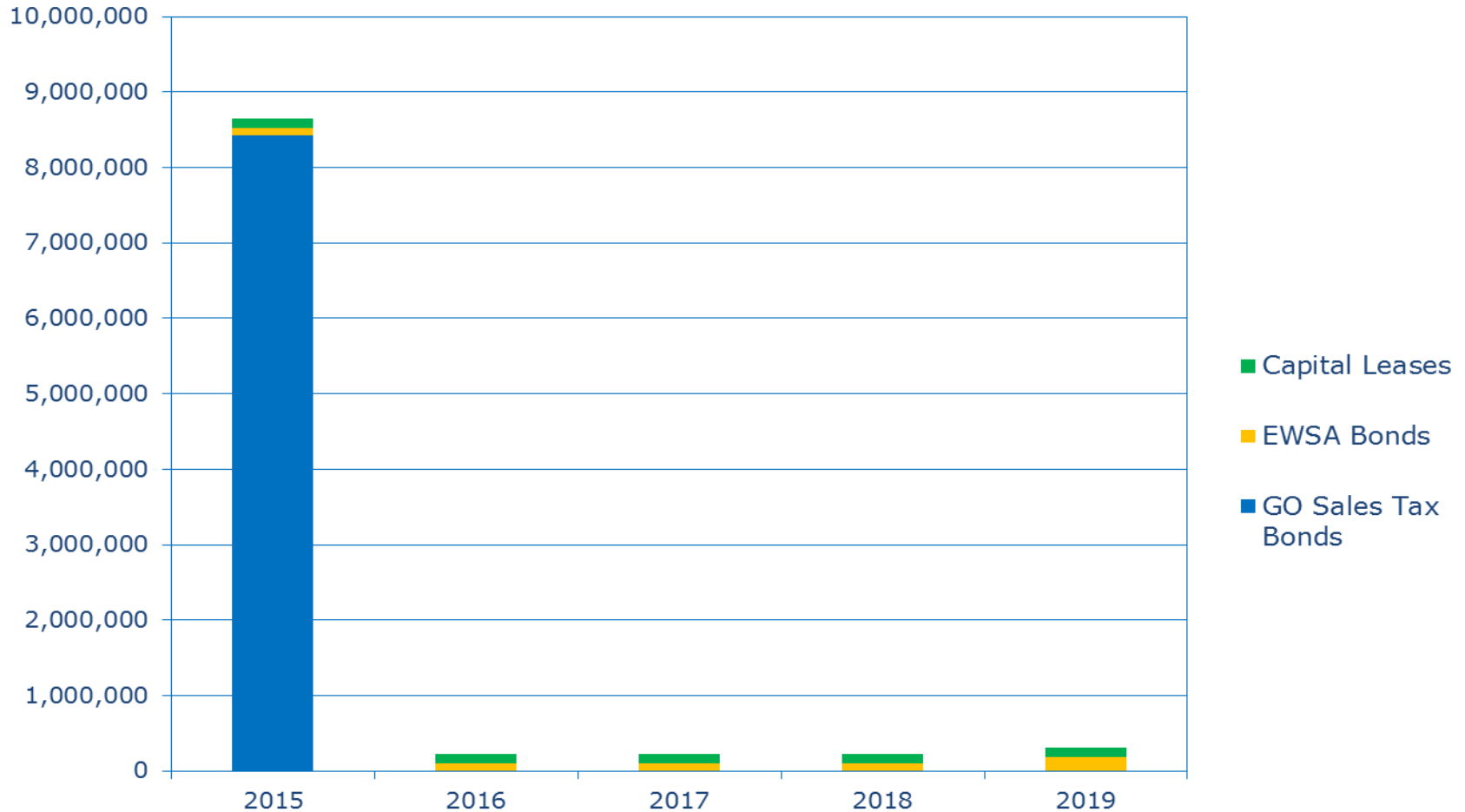




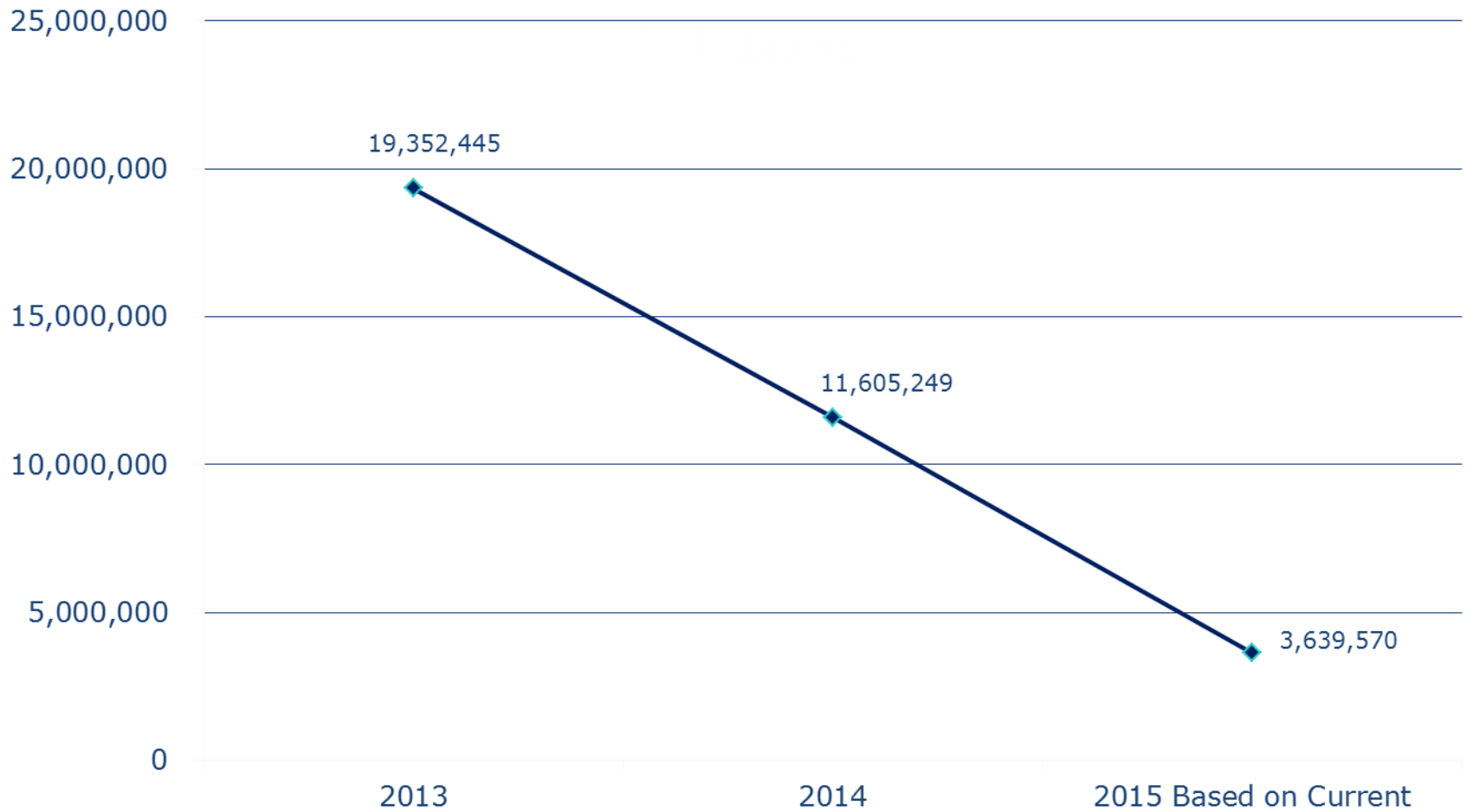
# Expenditures – All Governmental Funds



# Future Debt Service – Next 5 Years



# Total Debt Balances



# General Fund

## Revenues

- Increased \$63,723, 0.3%
  - Property taxes decreased \$623,268 (2013 Digest Year)
  - Motor vehicle taxes increased \$176,063
  - Local option sales tax increased \$179,669
  - EMS services increased \$129,646

## Expenditures

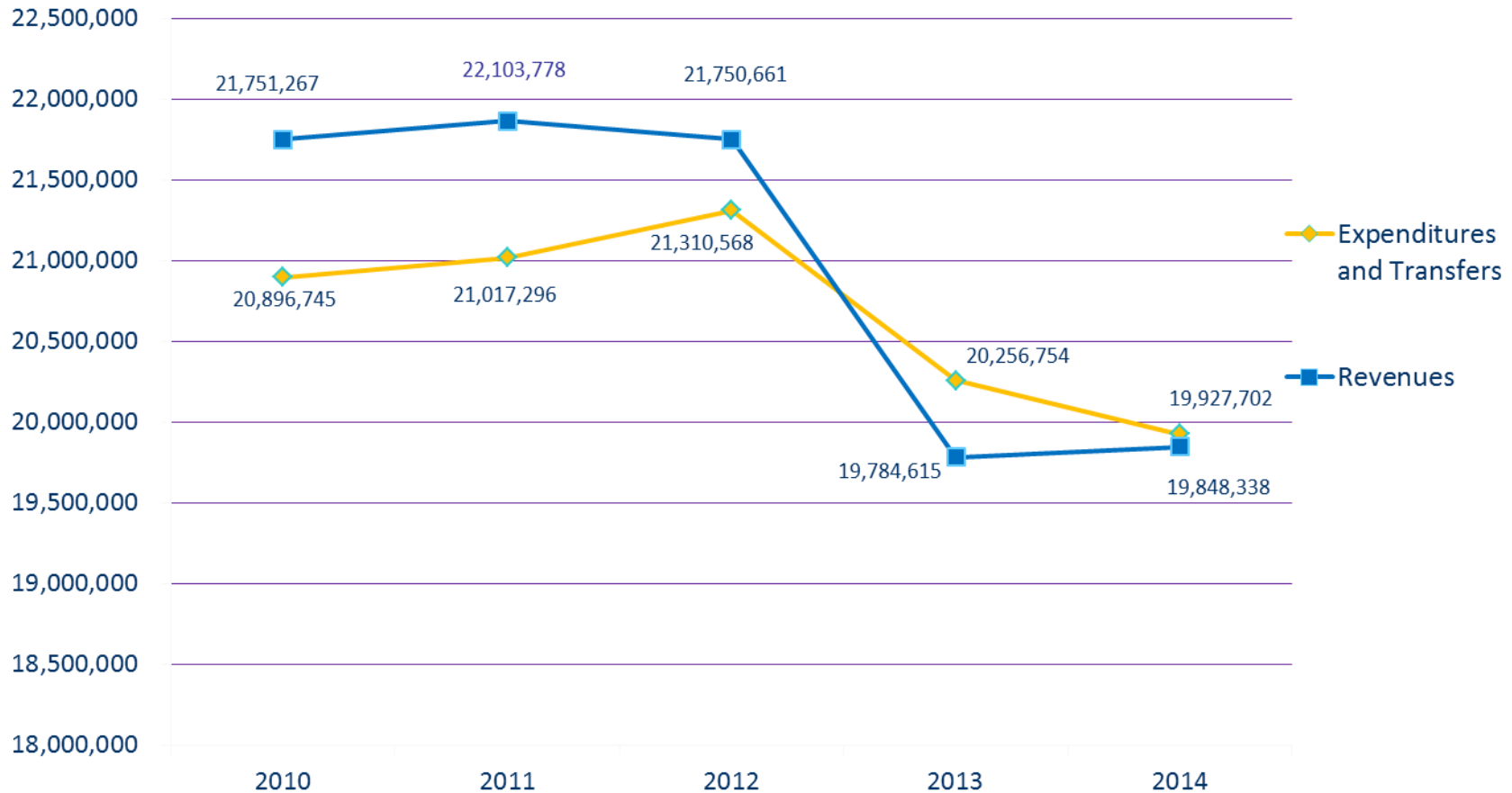
- Increased \$369,895, 2.0%
  - Sherriff/Detention Center/Resource Officer increased \$196,619
  - EMS increased \$53,996
  - Development Authority – Increased \$75,000

## Unassigned Fund Balance (Target is 15-25%)

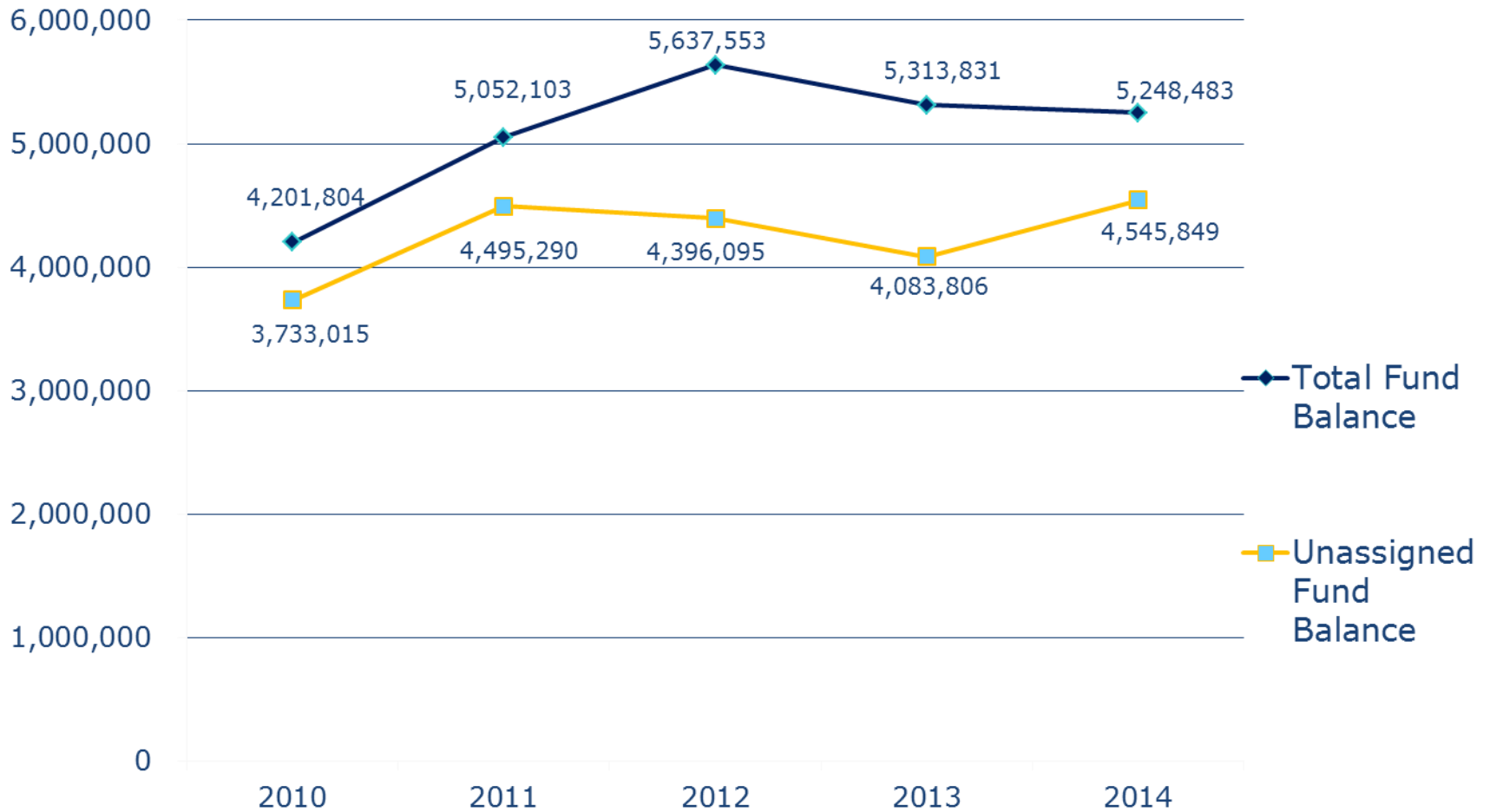
- 2014, \$4,545,849, 23.6% of expenditures (2.8 months)
- 2013, \$4,083,086, 20.6% of expenditures (2.5 months)



# General Fund Revenues and Expenditures – Last 5 Years



# General Fund Fund Balance – Last 5 Years



# Other Major Governmental Funds Summary

## Debt Service Fund

- Paid \$8,425,750 in debt payments
  - This is principal and interest payments on bonds for courthouse
  - Remaining principal balance is \$7,865,000. Last payment is 7/1/2015.

## SPLOST Fund

- SPLOST revenue of \$6,389,852, increased \$205,051, 3.2%
- Transferred \$6,569,427 for debt payments

## Capital Projects Fund

- \$1,690,172 in expenditures
  - Carlisle Road
  - Sheriff Vehicles
  - EMS Vehicles



# Solid Waste Fund

## Operating Revenues

- Increased \$49,238, 7.8%
  - New fee structure in 2014

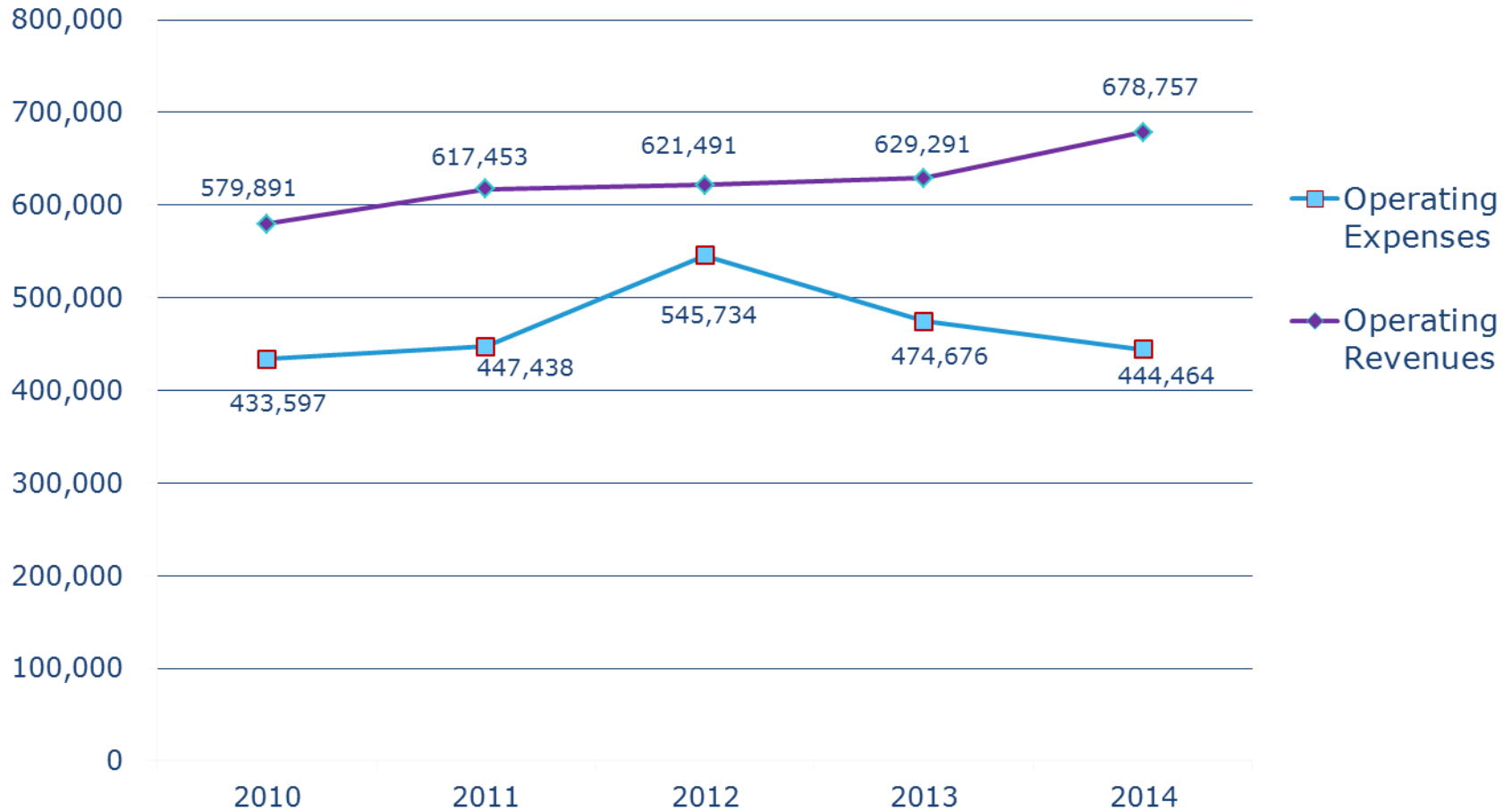
## Operating Expenses

- Decreased \$30,212, 6.4%
  - Tipping fees and small equipment decreased





# Solid Waste Operating Revenues and Expenses – Last 5 Years



# GASB 68

The Governmental Accounting Standards Board (GASB) has issued Statement No. 68, *Accounting and Financial Reporting of Pensions*.

The statement will require governments with defined benefit pension plans to record and report the unfunded pension liability. For the County, this amount was \$280,274 (P. 65) at December 31, 2014.

GASB No. 68 becomes effective for the year ending December 31, 2015.



**Chris Hollifield, CPA**

[chollifield@rushtonandcompany.com](mailto:chollifield@rushtonandcompany.com)

**Clay Pilgrim, CPA CFE CFF**

[cpilgrim@rushtonandcompany.com](mailto:cpilgrim@rushtonandcompany.com)

[www.RushtonandCompany.com](http://www.RushtonandCompany.com)

770.287.7800



**RUSHTON & COMPANY**

**Backup material for agenda item:**

2. Presentation of Special Event Alcohol Permit for Chamber Reverse Raffle - Director of Planning & Development Rachel Burton



# DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA REQUEST

All items requiring action by the Commissioners must be presented first at a work session. The following information should be provided for each item.

No item will be considered for a work session until the Department has received authorization on the item by the County Manager.

Form must be submitted to the County Clerk 10 days prior to the meeting date.

Department: Planning & Development

Presenter: Rachel Burton

Submitted By: Rachel Burton

Date Submitted: 6/3/2015

Item of Business/Agenda Title: Special Event Alcohol Permit for Dawson County Chamber of Commerce Reverse Raffle for 8/27/2015

**Attach an Executive Summary fully describing all elements of the item of business.  (Attached)**

### THE ITEM IS FOR:

Work Session presentation only  
(no action needed)

OR  Commission Action Needed.

Is there a deadline on this item? If so, Explain: Event to be held on 8/27/2015

Purpose of Request: Approval of Special Event Alcohol Permit

Department Recommendation: Director Burton recommends approval of the permit.

If the action involves a Resolution, Ordinance, Contract, Agreement, etc. has it been reviewed by the County Attorney?

Yes Explanation/ Additional Information:

No

If funding is involved, are funds approved within the current budget? **If Yes, Finance Authorization is Required Below.**

Yes Explanation/ Additional Information:

No

Amount Requested:

Amount Budgeted:

Fund Name and Account Number:

Administration Staff Authorization

Dept. Head Authorization: Rachel Burton

Date: 6/3/2015

Finance Dept. Authorization: N/A

Date: \_\_\_\_\_

County Manager Authorization: Cindy Campbell

Work Session Date: 6/11/2015

Comments: \_\_\_\_\_



**DAWSON COUNTY BOARD OF COMMISSIONERS**  
**EXECUTIVE SUMMARY**

**SUBJECT:** Special Event Alcohol Permit for Dawson County Chamber of Commerce Reverse Raffle

**DATE:** 6/3/2015

**BUDGET INFORMATION:**

**ANNUAL-** \_\_\_\_\_  
**CAPITAL-** \_\_\_\_\_

- RECOMMENDATION**
- POLICY DISCUSSION**
- STATUS REPORT**
- OTHER**

**COMMISSION ACTION REQUESTED ON:** 6/18/2015

---

---

**PURPOSE:** Approval of Special Event Alcohol Permit for Chamber of Commerce for Reverse Raffle to be held at 2839 Grizzle Road. This location is zoned R-A. Special Event must be located in a commercial zone. If not, the Board of Commissioners must grant approval.

---

---

**HISTORY:**

---

---

**FACTS AND ISSUES:** Special Event is located in residential zoning district and requires Board approval since it is not located within commercial district.

---

---

**OPTIONS:**

---

---

**RECOMMENDED SAMPLE MOTION:**

---

---

**DEPARTMENT:** Planning & Development

Prepared by: Rachel Burton

Director Rachel Burton

---

---

# DAWSON COUNTY PLANNING AND DEVELOPMENT

25 Justice Way, Suite 2322, Dawsonville, GA 30534 706.344.3500 x 42335

## \*\*\*SPECIAL EVENT ALCOHOL PERMIT REQUIREMENTS\*\*\*

Consolidated Alcohol Ordinance - Article 12: Section 1200: Eligibility for a Temporary Special Event Alcohol Permit

\*\*\*14 CALENDAR DAYS (MINIMUM) ARE REQUIRED TO PROCESS THIS PERMIT\*\*\*

A temporary special event alcohol permit may be issued to any person, firm, or corporation for an approved special event. The person, firm, or corporation must make application and pay the fee that may be required by this ordinance and shall be required to comply with all the general provisions of this ordinance and the licensing and regulations for a consumption on the premises establishment with the exception of the full-service kitchen requirement.

Special Event Alcohol Permits shall be obtained for the following:

- 1) Events CATERED pursuant to the regulations established in Article 10 of this ordinance;

The special event must meet the following criteria before the issuance of a permit to sell alcoholic beverages:

- 1) The special event must receive approval from the Dawson County Sheriff's Office on CROWD CONTROL, SECURITY MEASURES, and TRAFFIC CONTROL MEASURES.
- 2) The premises at which the special event is to take place must be within a COMMERCIAL ZONE and approved by the County Manager. If the proposed location is NOT within a commercial zone, the approval must be obtained from the Board of Commissioners.
- 3) The premises where the special event shall occur must meet the DISTANCE FROM CERTAIN USES REQUIREMENTS of this ordinance.
- 4) Any employee or volunteer of the special event permit holder, working the special event in any position dispensing, selling, serving, taking orders or mixing alcoholic beverages shall be required to obtain an EMPLOYEE PERMIT for the special event. Employees or volunteers dispensing, selling, serving, taking orders, or mixing alcoholic beverages must be 18 YEARS OF AGE or older. EMPLOYEES OF CATERERS must comply with the regulations established in Article 10 of this ordinance and must be 21 YEARS OF AGE or older as pursuant to O.C.G.A. §3-11-4.
- 5) The Sheriff, Marshal or his designee may immediately revoke any temporary permit for a special event if continued alcohol sales may endanger the health, welfare, or safety of the public.
- 6) As a condition on the issuance of a temporary special event permit, the permit holder shall indemnify and hold Dawson County harmless from claims, demand or cause of action that may arise from activities associated with the special event.
- 7) The County Manager shall issue the temporary special event permit to the applicant upon compliance with the terms hereof.
- 8) In the event that a special event alcohol permit is denied by the County Manager, the applicant may appeal the decision to the County Commission.

## APPLICATION FOR SPECIAL EVENT ALCOHOL PERMIT

\*\*\*Only a Licensed Alcoholic Beverage Caterer or a Bona Fide Non-Profit Civic Organization may apply for this permit\*\*\*

Check all that apply: Beer Wine Distilled Spirits (Liquor)

If alcohol is complimentary, no State Special Event Alcohol Beverage Permit is required. If alcohol is sold, the State Permit is required. See attached State Permit application.

Are you catering the event? Yes  No

Is the alcohol free of charge? Yes  No

5-12-15  
Date of Application

Dawson County Chamber of Commerce  
Name of Applicant: (Individual / Firm / Corporation)

44 Commerce Drive  
Business Address of Applicant: Street # / Street name

Dawsonville, GA 30534  
City / State / Zip Code

706-265-16278  
Phone Number of Applicant

b.mason@dawson.org  
Email Address of Applicant

August 27, 2015  
Date(s) of Special Event

Dawson County Chamber Reverse Raffle  
Name of Special Event or Business

2839 Gizzle Road  
Address of Special Event: (Street # / Street Name)

Dawsonville, GA 30534  
City / State / Zip Code

## SPECIAL EVENT ALCOHOL PERMIT

Special Event must be located in a commercial zone.  
(If not, the Board of Commissioners must grant approval.)

What is the commercial zone? NOT ZONED  
COMMERCIAL - R-A

Does the Special Event comply with the required 600 feet (200 yards) distance requirement from a church, school, daycare, and alcohol treatment facility? YES NO

*See Certified Report of Survey Form # 3-A (attached) for definitions and means of measurement.*

Distance Measured:

**NEAREST CHURCH:**

Name and Address: Bethel Church, 100 Lumpkin Camp Ground Rd S

Distance Measured: .8 miles

\* Method of Measure: Google Earth

Distance Measured:

**NEAREST SCHOOL:**

Name and Address: Black's Mill Elementary School, 1860 Dawson Forest Road

Distance Measured: 2.8 miles

\* Method of Measure: Google Earth

Distance Measured:

**NEAREST DAYCARE:**

Name and Address: Char's Daycare, 3276 Dawson Forest Road

Distance Measured: 1.5 miles

\* Method of Measure: Google Earth

Distance Measured:

**NEAREST ALCOHOL TREATMENT FACILITY:**

Name and Address: Dawson County Treatment Court, 189 Highway 53 West, Suite 106, Dawsonville, GA 30534

Distance Measured: 7.4 miles

\* Method of Measure: Google Earth

\* Tell us how you measured (ex: survey, wheel device, automobile, paced/walked)

### SPECIAL REQUIREMENTS FOR BONA FIDE NON-PROFIT CIVIC ORGANIZATIONS:

Article 12 - Section 1201:

- 1) A bona fide non-profit civic organization is one which is exempt from federal income tax, pursuant to the provisions subsections (c), (d) or (e) of 26 U.S.C. Section 501.
- 2) Upon the filing of an application and the payment of a special temporary event permit application fee, a bona fide non-profit civic organization may obtain a permit authorizing the organization to sell alcoholic beverages for consumption on the premises or to sell wine at retail for off-premises consumption, or both, for a period not to exceed three (3) days subject to any law regulating the time for selling such beverages.
- 3) No more than 12 permits may be issued to an organization in any one calendar year.
- 4) Permits are valid only for the location specified in the permit. No permit may be issued unless the sale of alcoholic beverages is lawful in the place for which the permit is issued. Said permit is subject to the restrictions set forth in Section 12 of this ordinance.



**SPECIAL EVENT ALCOHOL PERMIT**

**NOTE:** Before signing this statement, check all answers and explanations to see that you have answered all questions fully and correctly. This statement is to be executed under oath and subject to the penalties of false swearing, and it includes all attached sheets submitted herewith.

STATE OF GEORGIA, DAWSON COUNTY

I, S. Christie Haynes, DO SOLEMNLY SWEAR, SUBJECT TO THE PENALTIES OF FALSE SWEARING, THAT THE STATEMENTS AND ANSWERS MADE BY ME AS THE APPLICANT IN THE FOREGOING PERSONAL STATEMENT ARE TRUE AND CORRECT.

S. Christie Haynes  
APPLICANT'S SIGNATURE

I HEREBY CERTIFY THAT S. Christie Haynes SIGNED HIS NAME TO THE FOREGOING APPLICATION STATING TO ME THAT HE KNEW AND UNDERSTOOD ALL STATEMENTS AND ANSWERS MADE THEREIN, AND, UNDER OATH ACTUALLY ADMINISTERED BY ME, HAS SWORN THAT SAID STATEMENTS AND ANSWERS ARE TRUE AND CORRECT.

THIS 11<sup>th</sup> DAY OF May



Brenda Mason  
NOTARY PUBLIC

**SPECIAL EVENT ALCOHOL PERMIT**

**FOR OFFICIAL USE ONLY:**

**DATE APPLICATION AND FEE RECEIVED:**

5/21/2015

**COUNTY MANAGER APPROVAL:**

\_\_\_\_\_  
County Manager Date

**PLANNING AND DEVELOPMENT REVIEW:**

THE ABOVE EVENT LOCATION IS APPROVED FOR DISTANCE REQUIREMENTS AND ZONING REQUIREMENTS. (Must be in a commercial zone and have a current Business License) ✓

\_\_\_\_\_  
Planning and Development Director Date

**SHERIFF DEPARTMENT REVIEW:**

APPLICANT HAS MET ALL REQUIREMENTS ON CROWD CONTROL, SECURITY, AND TRAFFIC CONTROL MEASURES FOR THE ABOVE EVENT.

Billy Carlisle 6/11/15  
Sheriff Date

**Backup material for agenda item:**

3. Presentation of the MESH Engineering Grant Application Resolution - Chairman Mike Berg



# DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA REQUEST

All items requiring action by the Commissioners must be presented first at a work session. The following information should be provided for each item.

No item will be considered for a work session until the Department has received authorization on the item by the County Manager.

Form must be submitted to the County Clerk 10 days prior to the meeting date.

Department: Board of Commissioners

Presenter: Chairman Mike Berg

Submitted By: Chairman Mike Berg

Date Submitted: 06/05/15

Item of Business/Agenda Title: Presentation of the MESH Engineering Grant Application Resolution

**Attach an Executive Summary fully describing all elements of the item of business.  (Attached)**

### THE ITEM IS FOR:

**Work Session presentation only**  
(no action needed)

**OR X Commission Action Needed.**

Is there a deadline on this item? If so, Explain: \_\_\_\_\_

Purpose of Request: Seek approval to request Community Development Block Grant-Employment Incentive Program assistance from the Georgia Department of Community Affairs as a necessary funding component for this project.

Department Recommendation: Staff recommends approval

If the action involves a Resolution, Ordinance, Contract, Agreement, etc. has it been reviewed by the County Attorney?

Yes Explanation/ Additional Information: \_\_\_\_\_

No

If funding is involved, are funds approved within the current budget? **If Yes, Finance Authorization is Required Below.**

Yes Explanation/ Additional Information: \_\_\_\_\_

No

Amount Requested: \_\_\_\_\_ Amount Budgeted: \_\_\_\_\_

Fund Name and Account Number: \_\_\_\_\_

### Administration Staff Authorization

Dept. Head Authorization: Mike Berg Date: 06/05/2015

Finance Dept. Authorization: \_\_\_\_\_ Date: \_\_\_\_\_

County Manager Authorization: Cindy Campbell Work Session Date: 06/01/2015

Comments: \_\_\_\_\_

Attachments: Resolution

# ***RESOLUTION***

WHEREAS, Dawson County is duly constituted under the laws of Georgia; and,

WHEREAS, in every case it is the intention of Dawson County to develop opportunities for the public good and the general welfare of the citizens of Dawson County and the State of Georgia; and,

WHEREAS, the location of Mesh Engineering in the Mountain View Industrial Park will create both new and expanded opportunities for development, trade, commerce, industry, and employment;

WHEREAS, the project will increase employment in the territorial area;

WHEREAS, the financing of the project through the Community Development Block Grant-Employment Incentive Program funding is critical to inducing Mesh Engineering to locate in Dawson County;

WHEREAS, the proposed water and sewer infrastructure will be under public ownership and will be maintained by Etowah Water and Sewer Authority;

NOW, THEREFORE, BE IT RESOLVED, by Dawson County that the county will seek Community Development Block Grant-Employment Incentive Program assistance from the Georgia Department of Community Affairs as a necessary funding component for this project.

DONE this \_\_\_\_\_ day of May 2015.

Dawson County

BY: \_\_\_\_\_

ATTEST: \_\_\_\_\_

**Backup material for agenda item:**

4. Board Appointments:

- Joey Bearden - Dawson County DFCS Board - *replacing Geneva Bearden* (Term: July 2015 to June 2018)
- Tina Brady - Dawson County DFCS Board - *replacing Mary Hulsey* (Term: July 2015 to June 2020)



# DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA REQUEST

All items requiring action by the Commissioners must be presented first at a work session. The following information should be provided for each item.

No item will be considered for a work session until the Department has received authorization on the item by the County Manager.

Form must be submitted to the County Clerk 10 days prior to the meeting date.

Department: Board of Commissioners

Presenter: Mike Berg

Submitted By: Mike Berg

Date Submitted: 06/02/2015

Item of Business/Agenda Title: DFACS Board Appointments

Attach an Executive Summary fully describing all elements of the item of business.  (Attached)

### THE ITEM IS FOR:

**Work Session presentation only**  
(no action needed)

OR

**Commission Action Needed.**

Is there a deadline on this item? If so, Explain:

Purpose of Request: Appoint two new member of DFACS Board to replace members who rolled off

Department Recommendation: Approve appointment of Joey Bearden and Tina Brady to DFACS Board of Directors

If the action involves a Resolution, Ordinance, Contract, Agreement, etc. has it been reviewed by the County Attorney?

Yes Explanation/ Additional Information:

No

If funding is involved, are funds approved within the current budget? **If Yes, Finance Authorization is Required Below.**

Yes Explanation/ Additional Information:

No

Amount Requested:

Amount Budgeted:

Fund Name and Account Number:

#### Administration Staff Authorization

Dept. Head Authorization: MIKE BERG Date: 06/02/2015

Finance Dept. Authorization: \_\_\_\_\_ Date: \_\_\_\_\_

County Manager Authorization: CINDY CAMPBELL Work Session Date: 06/11/2015

Comments: \_\_\_\_\_

Attachments: FY 2014 Budget Resolution and presentation



**STATE OF GEORGIA**  
**Division of Family and Children Services**

**Nathan Deal**  
Governor

**Bobby D. Cagle**  
Director

April 7, 2015

Dawson County Board of Commissioners  
ATTN: Chairman, Mike Berg  
25 Justice Way  
Suite 2313  
Dawsonville, Georgia 30534

Commissioner Mike Berg,

Please find the resume of Joseph Edwin Bearden attached. Mr. Bearden has been nominated by the Dawson County DFCS Board of Directors to join the board due to a recent resignation

Thank you for your consideration of this request, and please contact me at questions regarding this request.

with any comments or

Sincerely,

A handwritten signature in blue ink that reads "Holly Campolong".

Holly Campolong  
Director  
Dawson County DFCS

Joseph Edwin Bearden

Personal Information

Lifetime resident of Dawson County. My parents are Bill and Geneva Bearden. I have been married for 38 years to Betty Ann (Moore) Bearden. We have one son, Justin Bearden, age 34, and one daughter, Jenna Bearden Brown, age 30. We also have two grandchildren who keep me very busy: Jaydon Bearden, age 5, and Emelyn Brown, age 3.

Education

Attended Dawson County Schools from grade 1-12. Senior Class President. Graduated in 1971 as salutatorian of my class.

Attended Gainesville Junior College.

Employment

Looper's Food Mart  
Big Canoe  
Dixie City  
Warner Brothers  
General Motors - Retired after 30 years of service.

Community - Hobbies - Extracurricular

Member of Silver City Baptist Church.

Cub Scout Den Leader, Assistant Scout Master

My hobbies include fishing and keeping grandchildren.





**STATE OF GEORGIA**  
**Division of Family and Children Services**

**Nathan Deal**  
Governor

**Bobby D. Cagle**  
Director

May 20, 2015

Dawson County Board of Commissioners  
ATTN: Chairman, Mike Berg  
25 Justice Way  
Suite 2313  
Dawsonville, Georgia 30534

Commissioner Mike Berg,

Please find the resume of Tina Brady attached. Ms. Brady has been nominated by the Dawson County DFCS Board of Directors to join the board due to a recent resignation

Thank you for your consideration of this request, and please contact me at questions regarding this request.

with any comments or

Sincerely,

Holly Campolong  
Director  
Dawson County DFCS

# Tina Brady

---

## Professional Summary

### ***Business Administration Experience***

- Maintains office services by organizing office operations and procedures; prepares payroll; performs accounts payable and receivable duties; maintains computers and phone systems
- Controls correspondence; communicates and helps resolve web-software issues; reviews and approves supply requisitions; assigns and monitors clerical functions
- Maintains office efficiency by planning and implementing office systems, layouts, and equipment purchases
- Keeps management informed by reviewing and analyzing special reports; summarizing information; identifying trends

### ***Teaching Experience***

- Provided instruction in a variety of high school and post-secondary mathematics courses; managed classroom and performed other teacher required duties
- Served on school-related committees to promote quality instruction; attended workshops on specific educational curriculums and safety of athletes
- Assumed coaching responsibilities of girls basketball and softball teams

## Professional Work Experience

### **Duncan Exterminating, Inc, Dawsonville, GA**

January 2005 to present

#### **Office Management/Bookkeeper**

- Performs payroll and related accounting duties; communicates with insurance and other corporate offices
- Supervises clerical staff on daily procedures; establishes office procedures
- Prepares reports for management for budget and routing purposes

### **Flosh Investments, LP, Dawsonville, GA**

January 2005 to present

#### **Bear Praise Center, LLC, Dawsonville, GA**

#### **Rehoboth Ventures, LLC, Dawsonville, GA**

#### **Managing Partner**

- Responsible for daily operations of all accounts payables and receivables
- Analyze business performance against budget and goals; develop and implement successful business plans and strategies
- Design and negotiate lease agreements with potential tenants; communicate with tenants on issues that arise on premises; act as the liaison between tenants and partnership
- Present monthly recommendations, plans and reports to partners

### **American Car Wash Pit Service, LLC, Dawsonville, GA**

April 2007 to present

#### **Bookkeeper**

Daily operations of invoicing, paying bills, receiving payments and payroll

### **Stephens County High School, Toccoa, GA**

August 1996 to June 2002

#### **Mathematics Teacher**

Taught Mathematics courses to include: Algebra 1, Geometry, Algebra 2 and Trigonometry

### **Truett McConnell College, Toccoa, GA**

August 1998 to June 2002

#### **Mathematics Teacher**

Adjunct instructor of College Algebra, College Trigonometry, and Pre-Calculus courses

**North Georgia Technical College, Clarkesville, GA**

**August 1998 to June 2002**

**Mathematics Teacher**

Adjunct instructor of Business Mathematics and Applied Mathematics courses

**South View Senior High School, Hope Mills, N.C.**

**August 1990 to June 1994**

**Mathematics Teacher and Coach**

- Taught Mathematics courses to include: Tech Prep Math A & B, Algebra 1, Geometry, Algebra 2
- Head Coach for Varsity Girls Basketball
- Assistant Coach for Varsity Softball

## **Volunteer Positions**

- Adult and Teen Choir Leader at Harmony Baptist Church
- Basketball Coach of 8<sup>th</sup> & 9<sup>th</sup> Grade Travel Ball Teams
- School Council Member for Dawson County High School
- School Council Member/Officer for Riverview Middle School
- Basketball Assistant Coach – Riverview Middle School
- Softball Assistant Coach – Riverview Middle School
- School Council Member for Black's Mill Elementary
- PTSO Officer – Black's Mill Elementary
- Park & Recreation Coach for Basketball and Softball Programs

## **Education**

**Bachelor's Degree in Mathematics Secondary Education**, North Georgia College, Dahlonega, Georgia,  
Cum Laude Graduate -- June 1990

**Master's Degree in Mathematics Secondary Education:** Auburn University at Montgomery, Montgomery,  
Alabama – December 1996

## **Technical Skills**

Proficient in Microsoft Word, Microsoft Excel, Microsoft PowerPoint, and Intuit QuickBooks

**Backup material for agenda item:**

5. County Manager Report

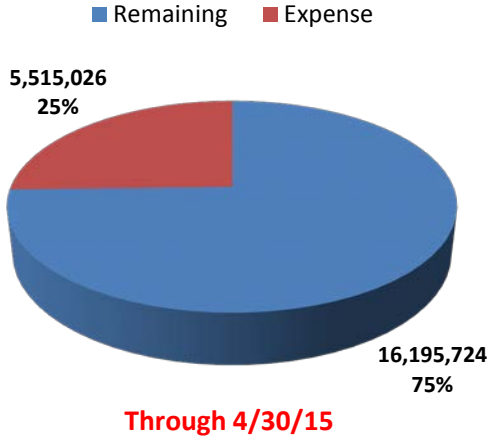


Key Indicator Report

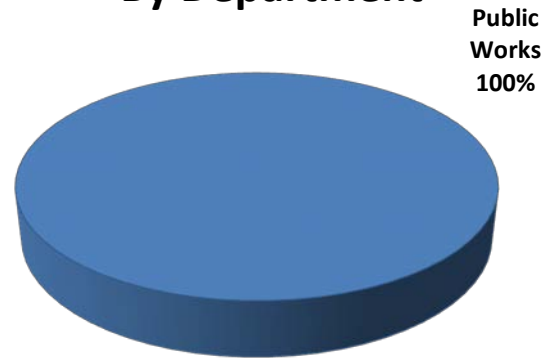
May 2015

---

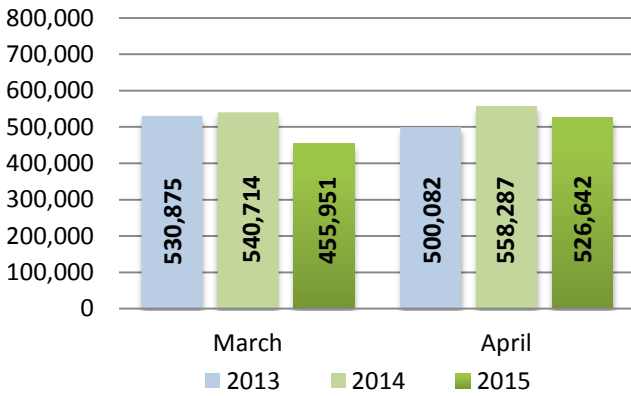
### Budget



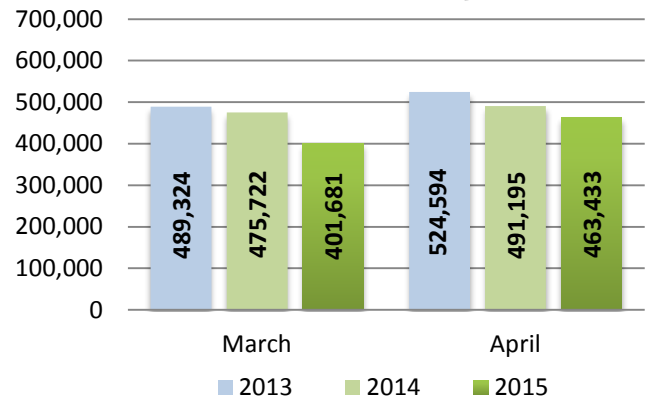
### 311 Requests By Department



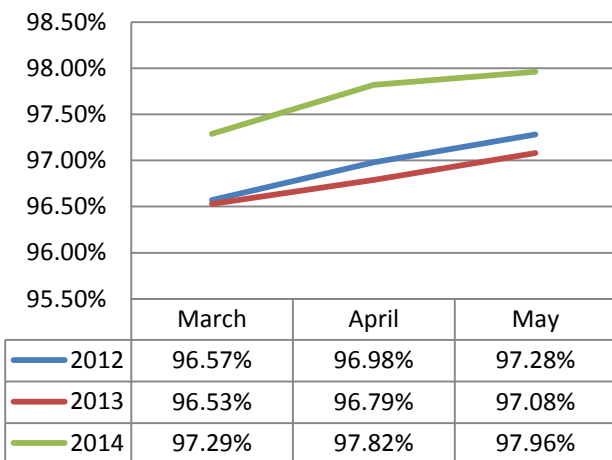
### SPLOST ↓ 5.7%



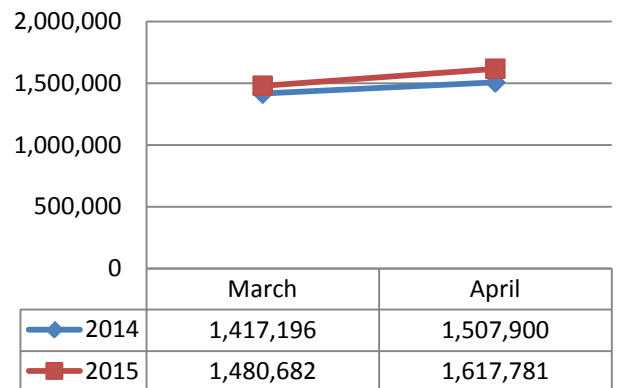
### LOST ↓ 5.7%



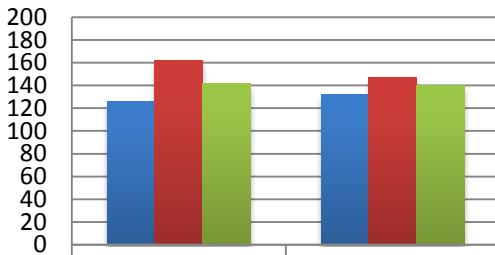
### Property Collections



### All Revenue Per Month

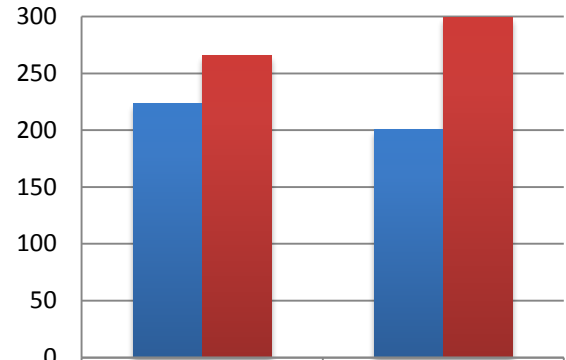


### Inmate Population



	May 2014	May 2015
■ Lowest Daily Count	126	132
■ Highest Daily Count	162	147
■ Daily Average	142	140

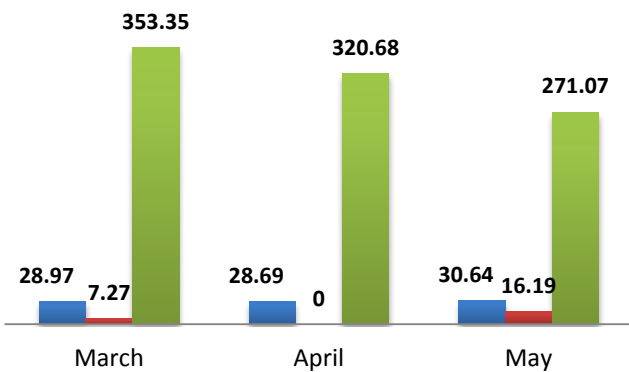
### EMS/Fire Calls for Service



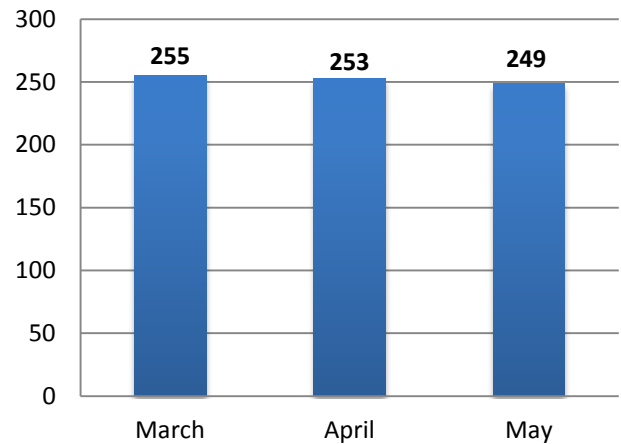
	May 2014	May 2015
■ EMS	224	201
■ Fire	266	299

### Recycling

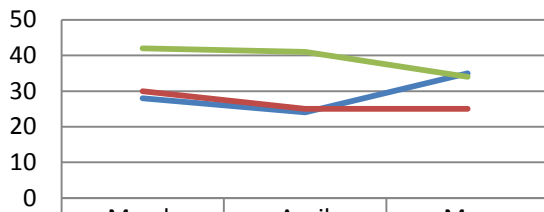
■ Recycling Other Than Metal ■ Scrap Metal ■ Refuse



### Number of Employees



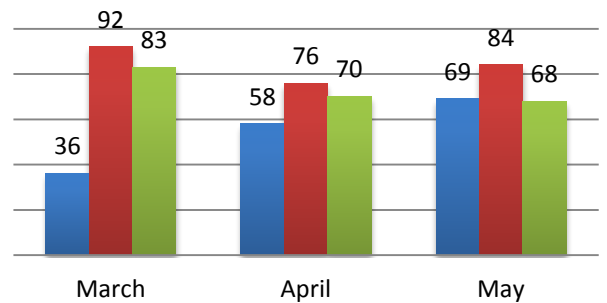
### Permits Issued (Planning & Development)



	March	April	May
— 2013	28	24	35
— 2014	30	25	25
— 2015	42	41	34

### Repair Requests (Public Works)

■ Roads ■ Facilities ■ Fleet





# Dawson County Board of Commissioners

## Elections/Registrar Monthly Report – May 2015

- **New Applications/Transfers In: 64**
- **Changes/Duplicates: 50**
- **Cancelled/Transferred Out: 51**
- **Total Processed: 165**

### HIGHLIGHTS

#### **Voter Registration Projects:**

- The project of scanning & indexing original voter registration information in aX's software is complete.
- Street maintenance project underway to include any approved annexations into the city (make eligible to vote in city elections), any road range changes and/or road name changes. Basically a clean-up project for accurate street maintenance information to be complete prior to November Municipal Election. A much needed, time consuming project done each odd year.

#### **2015 Municipal Election:**

- **Municipal General Election – November 3, 2015**

Voter Registration Cutoff:	October 5, 2015
Qualifying – Municipal:	August 31-September 4, 2015 8:30am – 4:30pm @ Elections office
Absentee by Mail & Advance Voting:	October 12-October 30, 2015

#### **Elections Projects:**

- Beginning the task of visiting 2016 election needs, logistics, manpower, etc. to prepare for the high demand in major election years. The State has predicted the following turnout (comparable to the 2012 Elections). Also Included, is Dawson County's 2012 voter turnout for comparison.

	<u>State</u>	<u>Dawson County</u>
Presidential Preference Primary	46%	33.70%
General Primary	22%	40.05%
General Election	78%	77.76%

#### **Highlights of plans for upcoming month:**

- Budget 2016-2018
- 2016 Elections preparation
- In June, statewide voter registration cleanup process of "NO Contact" confirmation notices will be mailed to each county for processing. Each county mails; generating either a response to update voter information, or if no response, place an inactive to eventually delete status. This is one of 3 voter file cleanup processes in odd year





## Dawson County Board of Commissioners

### Emergency Services Monthly Report – May 2015

<b>Fire Responses:</b>	March	April	May
2013	230	208	262
2014	268	254	266
2015	231	223	299

<b>EMS Responses:</b>	March	April	May
2013	184	151	203
2014	209	163	224
2015	162	160	201

**Plan Reviews: 8**

**EMS Revenue:**

- April 2014: \$34,964.08
- April 2015: \$46,134.29
- 24.3 % increase

**Plan Review and Inspection Revenue: \$900.00**

- County: \$800.00
- City: \$100.00

**Business Inspections: 27**

- County follow up: 7
- City follow up: 2
- County final inspection: 5
- City final inspection: 1
- County annual inspections: 12
- City annual inspections: 0

**HIGHLIGHTS**

**Dawson County Emergency Services Projects:**

- Training hours completed by staff: 723
- PR details: 54 people visiting stations
- Smoke detector installations: 4
- Search and Rescue: 3
- Fire hydrant flow test, service and painting continues: 200 hydrants
- 1 fire investigation
- People trained in CPR: 54
- Total water usage: 15,350 gallons  
(Etowah Water & Sewer: 14,700 gallons; city: 150 gallons; Pickens County: 0 gallons; Cherokee County: 500 gallons)



## Dawson County Board of Commissioners

Finance Monthly Report – May 2015

### **FINANCE HIGHLIGHTS**

- **LOST Collections:** \$463,433 – down 5.7% compared to 2014
- **SPLOST Collections:** \$526,642 – down 5.7% compared to 2014
- **TAVT:** \$110,268 – up 34.2% compared to 2014
- **See attached Revenue and Expenditure Comparison for 2015**
- **Total County Debt:** \$11,800,243.37 (See attached Debt Summary)
- **Audit Status:** 2014 audit is complete and to be presented to BOC on June 11, 2015
- **Budget Status:** Chairman's Kickoff Budget Meeting was June 3, 2015. Department meetings scheduled for mid-June

### **PURCHASING HIGHLIGHTS**

#### **Formal Solicitations**

- Dodge Trucks Bid (5)
- Ford Escape for Senior Center (Quote)
- Task Order Bid #2 for Monitoring Services for Disaster Debris Removal (Cancelled)

#### **Informal Solicitations**

- Solar Spark Vent Flare System for Transfer Station (Capital Projects)
- Fitbit Charges (100 ct) for Dawson County Wellness Program
- Catering services for GMRC Dinner (May 28, 2015)
- Safety netting over baseball clover at RCP
- Fire rubber boots (15 pair) for DCES

#### **Pending Projects**

- Property & Liability Insurance (Pending BOC vote)

#### **Work in Progress**

- Convenience Pay Billing (Credit/Debit Card Services)
- Janitorial Supplies
- Disaster Debris Removal Services

#### **Future Bids**

- Vehicle Lease (11) for DCSSO
- TE Trail Grant Project
- Guardrails at War Hill Park Road
- FY 2016 Bids:
  - Auditing Services
  - Broker Services
  - HVAC Maintenance
  - Offender Home Monitoring (House Arrest)
  - Youth Sports Photography
  - DCES Uniforms
  - Inmate Food Services

**ACTUAL COMPARISON  
JANUARY - DECEMBER 2015**

MONTH	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec*	YTD
2014 REVENUE	790,257	1,377,525	1,417,196	1,507,900	1,501,846	1,507,986	1,600,030	1,550,302	1,537,413	2,534,763	1,571,762	2,761,600	5,092,878
2015 REVENUE	820,947	1,521,261	1,480,682	1,617,781									5,440,671
<b>% CHANGE</b>	<b>4%</b>	<b>10%</b>	<b>4%</b>	<b>7%</b>	<b>-100%</b>	<b>-100%</b>	<b>-100%</b>	<b>-100%</b>	<b>-100%</b>	<b>-100%</b>	<b>-100%</b>	<b>-100%</b>	<b>7%</b>
2014 EXPENSE	1,063,535	1,518,729	1,442,613	1,409,211	1,785,823	1,729,336	1,409,860	1,355,762	1,599,132	1,855,090	1,661,260	1,981,115	5,434,088
2015 EXPENSE	1,105,357	1,407,334	1,450,335	1,552,000									5,515,026
<b>%CHANGE</b>	<b>4%</b>	<b>-7%</b>	<b>1%</b>	<b>10%</b>	<b>-100%</b>	<b>-100%</b>	<b>-100%</b>	<b>-100%</b>	<b>-100%</b>	<b>-100%</b>	<b>-100%</b>	<b>-100%</b>	<b>1%</b>
<b>2013 Total Rev-Exp</b>	<b>\$ (284,410)</b>	<b>\$ 113,927</b>	<b>\$ 30,347</b>	<b>\$ 65,781</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (74,355)</b>

**REVENUE**  
 FY 2014 YTD 5,092,878  
 FY 2015 YTD 5,440,671  
 % Changed 6.83%

**EXPEDITURES**  
 FY 2014 YTD 5,434,088  
 FY 2015 YTD 5,515,026  
 % Changed 1.49%

**\*NOTE:** Adjustments will be made during the year-end close out. The actual revenue and expenditure totals are subject to change pending normal year-end adjustments such as accruals and results of the audit.

**DAWSON COUNTY**  
**DEBT SCHEDULE**  
AS OF 5/31/2015

DEBT DESCRIPTION	BANK/PAYEE	CURRENT SOURCE OF PAYMENT	DEBT ORIGINATION DATE	DUE DATE OF FINAL PMT	PRINCIPAL BAL AT 12/31/2014	NEW LOANS IN 2015	2015 PMTS TO DATE		BALANCE DUE	PENDING 2015 PAYMENTS		PROJECTED BAL AT 12/31/2015	NOTES
							PRINCIPAL	INTEREST		PRINCIPAL	INTEREST		
2007 SPLOST 5 Bonds	Regions Bank	SPLOST 5	12/27/2007	7/1/2015	7,865,000.00	-			7,865,000.00	7,865,000.00	393,250.00	-	SPLOST 5 Collections/Construction funds from bond proceeds reserved for debt service
2012 EWSA Bonds	Community & Southern Bank	General Fund	5/14/2012		2,905,000.00	-	10,000.00	42,994.00	2,895,000.00	-	42,846.00	2,895,000.00	Partial defeasement of bonds in April 2012 reduced principal by \$1,525,000. Refunded Bonds and received lower interest rate of 2.96% on 5/14/2012. Interest due semi-annually on March 1 and Sept. 1.
Hwy 9 S land-EWSA Note	Community & Southern Bank	General Fund			Debt - this loan is on EWSA's books, however, the County pays the interest from General Fund (about \$3,700 per month)	-		18,006.75	-	-	24,923.25	-	This loan is on EWSA's books, however, thru an intergovernmental agreement, the County pays the interest. Also, any proceeds from the sale of wetland and stream bank credits the County receives is paid toward the principal of the loan. The current principal amount is \$1,431,000 at an interest rate of 3%. Accrued interest will be paid monthly.
Fire Truck Lease	Oshkosh Capital	General Fund	1/24/2011	9/24/2022	835,243.37	-			835,243.37	90,679.46	33,326.20	744,563.91	12-yr lease/purchase for 3 pumper trucks; annual payment of \$124,005.66
Vehicle Replacement Lease	TBD	General Fund	2015	2018	-	205,000.00			205,000.00			205,000.00	This amount was approved for vehicle replacement leases in the FY2015 budget. Eligible departments are working with Purchasing to bid out replacement vehicles.
<b>Totals</b>					<b>\$ 11,605,243.37</b>	<b>\$ 205,000.00</b>	<b>\$ 10,000.00</b>	<b>\$ 61,000.75</b>	<b>\$ 11,800,243.37</b>	<b>\$ 7,955,679.46</b>	<b>\$ 494,345.45</b>	<b>\$ 3,844,563.91</b>	



## Dawson County Board of Commissioners

### Human Resources Department Monthly Report – May 2015

#### **POSITION CONTROL**

- Positions approved by BOC: 426
- # of filled F/R Positions: 249
- # of filled F/T Positions: 0
- # of filled Grant Funded Positions: 7
- # of filled P/R Positions: 49
- # of filled P/T Seasonal Positions: 15
- # of Supplemental Positions: 49
- # of Vacant Positions: 22
- #of Frozen Positions: 35
- % of Budgeted/Actual Positions: 87%

#### **ADDITIONAL INFORMATION**

- FMLA/LOA tracking: 2
- WC and/or P & L claims filed: 2
- Unemployment claims received: 0
- Performance Evaluations received: 8
- Payroll/Benefit changes keyed: 198

#### **HIGHLIGHTS**

##### **Positions Advertised/ Posted: 5**

- Emergency Services - Part-Time Firefighter/EMT
- Emergency Services - Full-Time Firefighter/EMT
- Emergency Services - Full-Time Firefighter/Paramedic
- Senior Center - Part-Time Meals-On-Wheels Driver
- Treatment Court - Part-Time Counselor

##### **Applications Received: 17**

##### **New Hires added into system: 6**

- Marc Brown - Emergency Services
- Chandler King (ACCG Intern) - Parks and Rec.
- Phillip Pinion - Parks and Rec.
- Katie Earwood - Sheriff's Office
- Caleb Stepp - Sheriff's Office
- Giovanna Wheeler - Superior Court

##### **Terminations Processed: 3**

- Michael Clifford - Emergency Services
- Seth Damann - Emergency Services
- Michael Johnston - Sheriff's Office

##### **Additional Highlights for May**

- Hosted Employee Wellness Fair with 125 employees participating
- Began posting job openings on the Department of Labor website
- Began processing tuition assistance reimbursements 45 s
- Completed paperwork and updated websites for upcoming open enrollment



## **Dawson County Board of Commissioners**

### Information Technology Monthly Report – May 2015

- **Calls for Service: 136**
- **Service Calls Completed: 136**
- **Average Response Time: 34 minutes**
- **Windstream visits: 1**

#### **HIGHLIGHTS**

- Sheriff's Office upgrade complete
- Battery Backup system purchased and installed
- Reallocated old battery back up to courtroom AV closets



## Dawson County Board of Commissioners

### Margie Weaver Senior Center Monthly Report – May 2015

#### **SENIOR CENTER**

- **Home Delivered Meals Served**
  - May 2015: 1,741 up 6% compared to same month last year
  - YTD 2015: 8,599 up 4% compared to last year
- **Congregate Meals Served**
  - May 2015: 440 up 0% compared to same month last year
  - YTD 2015: 2,137 up 6% compared to last year
- **Physical Activity Participation**(Tai Chi, Silver Sneakers, individual fitness)
  - May 2015: 270 down 8% compared to same month last year
  - YTD 2015: 1,295 down 9% compared to last year
- **Lifestyle Management Participation**(art, bridge, bingo, awareness, prevention)
  - May 2015: 232 down 6% compared to same month last year
  - YTD 2015: 1,183 up 28% compared to last year

#### **HIGHLIGHTS**

##### **May Events:**

- Art by the Young At Heart was held at the Bowen Center on May 9<sup>th</sup>. Several paintings were sold during the month as well as handmade jewelry.
- Memorial Day Cookout at Amicalola Falls was held May 22<sup>nd</sup> with over 40 participants
- All full time staff members were trained on reassessment of clients at Legacy Link on May 26<sup>th</sup>
- Water Aerobic classes started on May 29<sup>th</sup> and will continue through September 7<sup>th</sup>

##### **Special Dates Coming Soon:**

- June 1, 8, 15, 22, 29: BINGO
- June 3 : Dollar Tree, Dahlonega
- June 5: Birthday Celebration & Movie
- June 10 & 24: Wal-Mart
- June 12, 19, 28: Movie and Popcorn
- June 17: Bucket List Trip – Botanical Gardens, Gainesville, GA
- June 17: Dollar General
- June 23: Dairy Queen
- June 24: Ohio Students visiting Center for fellowship

#### **TRANSIT**

- **DOT Trips Provided**
  - May 2015: 260 up 13% compared to same month last year
  - YTD 2015: 1,251 down 5% compared to last year
- **Senior Trips Provided**
  - May 2015: 641 up 13% compared to same month last year
  - YTD 2015: 3,109 up 27% compared to last year
- **# of Miles**
  - May 2015: 7,440 down 9% compared to same month last year
  - YTD 2015: 35,423 down 4% compared to last year
- **Gallons of Fuel**
  - May 2015: 907 down 1% compared to same month last year
  - YTD 2015: 4,266 up 1% compared to last year



## Dawson County Board of Commissioners

### Marshal Monthly Report – May 2015

- **Alcohol License Establishment Inspections:** 0
- **Alcohol Pouring Permits Issued:** 43
- **Animal Control Calls Handled:** 173
- **Animal Bites to Human investigated:** 4
  - 4 Quarantined – All Passed
- **Animals Taken to DC Humane Society:** 32
- **Dangerous Dog Classification:** 1
- **Citations Issued:** 0
- **Complaint Calls/In Field Visits:** 71
- **Erosion Site Visits:** 0
- **E-911 Addresses Issued:** 23
- **Non-conforming Signs Removed:** 41

### HIGHLIGHTS

#### **Staff Training:**

- Sgt. Ken Moss cross-trained 8 hours with Jason Holbrook on building inspections.
- Sgt. Ken Moss continues to cross-train and study for residential building inspector certification.





## Dawson County Board of Commissioners

### Parks and Recreation Monthly Report – May 2015

- **Youth Sports Participants**
  - May 2015: 1,636 up 20% compared to same month last year
  - YTD 2015: 3,752 up 12% compared to last year
- **Facility Rentals/Bookings/Scheduled Uses:**
  - May 2015: 1,269 down 12% compared to same month last year
  - YTD 2015: 5218 down 15% compared to last year
- **Adult and Youth Wellness and Specialty Program Participation:**
  - May 2015: 2,142 up 84% compared to same month last year (increase due to Rotary Days and 2Triple Crown tournaments hosted at RCP)
  - YTD 2015: 7,770 up 47% compared to last year (increase due to specialty event and tournament numbers)
- **Total Customers Served:**
  - May 2015: 5,047 up 30% compared to same month last year
  - YTD 2015: 16,954 up 16% compared to last year

### **HIGHLIGHTS**

#### **Park Special Events:**

- Rotary Days was held May 30<sup>th</sup> with an estimated 600 people in attendance
- The US Army Rangers parachute jump was held at War Hill Park on May 6<sup>th</sup>. More than 150 rangers parachuted into Lake Lanier and more than 200 family members watched the event.
- Graduating seniors from DCHS enjoyed their annual Senior Picnic at the VMP Pool on May 20<sup>th</sup>
- American Red Cross Lifeguard Training was held at the VMP pool May 11-20
- RCP hosted the 2015 Bus Rodeo on May 13<sup>th</sup>
- RCP hosted the annual Career Day for all Dawson County 5<sup>th</sup> graders on May 5<sup>th</sup>

#### **Park Projects:**

- Rotary Island opened for the 2015 season on May 23<sup>rd</sup>
- VMP Pool opened for the 2015 season on May 23<sup>rd</sup>
- The War Hill Park Pier continues to experience rotting boards and has required repair again during the month of May. Park staff is looking at alternatives to the wooden pier and the possibility of replacing with aluminum in the future.
- Quotes were obtained for hydro seeding of soccer fields at RCP. The soccer fields are in poor, unavoidable condition and over-seeding is not keeping up with the wear from season to season. Other alternatives will need to be explored in the future to maximize use for the field space.
- Aerating and fertilization of all fields at VMP and RCP was completed in May.

### **Athletic and Program Summary:**

- All baseball and softball leagues completed regular season play; end of season tournaments were held in May
- All Star tryouts were held and teams selected for Dizzy Dean post season play
- UFA soccer wrapped up its regular season and completed end of season tournaments in May
- Academy and Select team tryouts for UFA soccer began the last week in May
- The DCPR track season ended in May with track athletes participating in the GRPA District track meet. Seven local kids qualified for the State meet in Jefferson. Once again, Katya Bessier won gold medals in the 800 and 1600 meter events.
- Adult league men's softball and coed softball began their summer season in May
- Football and Cheerleading registration ended in May. All teams are set for 2015 season; practice begins in July
- DCPR Racers swim team began practice May 25<sup>th</sup>; the first local swim meet was held May 30<sup>th</sup> at VMP pool
- Silver Splash for seniors began May 27<sup>th</sup>; continues 3 days per week throughout the summer at the VMP pool
- RCP and VMP were host sites for 3 travel league baseball tournaments in May
- The YBOA North Georgia Jam girls basketball tournament was held at RCP and VMP on May 22-24
- Additional DCPR specialty programs for May included basketball lessons, dance classes, Tai Chi, Yoga, & Zumba

### **On the Horizon:**

- Movies in the Park - June 5<sup>th</sup> at War Hill Park on the beach
- Dizzy Dean 8U softball District Tournament - VMP June 12-15
- Dizzy Dean 12U baseball District Tournament - RCP June 26-30
- UFA soccer camp begins June 8<sup>th</sup>
- Lady Tigers fundamental basketball camp - June 1-5
- Tiger fundamental basketball camp for boys - June 15-19
- All Sports Day Camp sessions - June 8-15 and June 22-26
- Higher Ground Dance Academy Summer Camp - June 15-18
- Cheerleading camp - June 15-17
- Swim Lessons at the VMP pool - June 1-29 (in 4 sessions for beginners to advanced swimmers)
- "Sandy and His Dad" basketball camp will be held at VMP the entire months of June and July
- Seamless Summer feeding program begins June 1<sup>st</sup> at RCP and various Dawson county Schools; expect to feed an estimated 75 kids per day at the Rock Creek site
- Hydro seeding of soccer fields in June



## Dawson County Board of Commissioners

### Planning and Development Monthly Report – May 2015

- **Building permits Issued**
  - May 2015: 34 down 17%
  - YTD 2015: 166 up 33%
- **Business Licenses Issued:**
  - May 2015: 145 down 24%
  - YTD 2015: 721 down 4%
- **Total Building Inspections Completed:**
  - May 2015: 348 up 8%
  - YTD 2015: 1,356 up 35%
- **Variances/Zonings Processed:**
  - May 2015: 3 flat
  - YTD 2015: 19 flat
- **Plats Reviewed:**
  - May 2015: 5 up 25%
  - YTD 2015: 36 down 5%

### **HIGHLIGHTS**

#### **Planning Projects:**

- Stormwater staff is working with Moreland Altobelli Associates, Inc. on phase 1 of the MS4 project. EPD has submitted additional comments and we have resubmitted for approval.
- First storm drain stenciling educational event for Oak Forest Subdivision was held May 29, 2015 by Stormwater Manager. In attendance there were three homeowners, 2 newspaper reporters, and three staff members.
- Staff continues to monitor the GMRC regional aerial photography project. The photography has been collected and they are in the processing phase of the project.
- Finalizing GATEway Grant drawings for approval by GDOT.
- Stormwater Ordinance and Erosion and Sedimentation Ordinance approved by the Board of Commissioners on June 4

#### **Newly Licensed Businesses:**

- 6 Commercial based businesses
- 5 Home based businesses

#### **Plans for Upcoming Month:**

- GMRC aerial photography project management project completion October 2015.
- Jason Crane continuance order for magistrate court case for non-conforming pallet business is scheduled for July 1, 2015 at 9:00 AM. June 8, 2015 is his deadline to remove any and all visible signs of pallet business operations located on North Seed Tick Road.
- June Planning Commission Items: two variance cases (Halpern Development: front building setback reduction & 102 Clearwater Drive side setback reductions for proposed addition) and one rezoning case (Billy Carlisle rezoning from R-A to C-HB for 530 Carlisle Road for proposed RV rental business).
- Stormwater Manager attended meeting for discussions on Workforce Development, the new Georgia Development Review Standards, Post-Construction Considerations, and IDDE Findings and Regulatory Changes. He also attended North Georgia Resources Partnership Meeting to find out more information on the organization and what the potential involvement for Dawson County should be.
- Director Burton will attend Planning and Zoning Training 201 in Lawrenceville on June 10, 2015.
- Upcoming Plan Review Meetings:
  - 6/4/15: Enterprise Rent-A-Car (25 Beartown 51 kway)
  - 6/18/15: Burger & Shake restaurant (400 Center Lane, Suite 175)
  - 6/25/15: Etowah River Road Mitigation Bank

# **Dawson County**

## **May 2015**

### **New Business Licensing**

Dawson County has two (6) new Commercial Businesses that have opened this month.

- 1. The House Mouse – Cleaning Service**  
8426 Highway 53 East, Suite 200
- 2. 400 Ink – Printing/Graphics**  
30 Industrial Park Road, Suite 108
- 3. Data Tech Communications - Consulting**  
131 Prominence Court, Suite 240
- 4. Land Development Professionals – Land Surveying**  
75 Elliott Road
- 5. Leah Decker – Massage Therapy**  
78 Dawson Village Way North, Suite 230
- 6. The Shooting Bench – Internet Sales**  
5711 Highway 53 East

Home Based Business has four (5) new locations and Home Office Business Licenses.

- 1. H B Concrete – Concrete Construction**  
463 Robert Gibby Road
- 2. Red’s Bakery - Bakery**  
556 Mayapple Glen
- 3. It’s Just Paint – Decorative Painting**  
1651 Kelly Bridge Road
- 4. Ronnie Bearden Grading & Hauling – Grading/Hauling**  
8754 Highway 53 West
- 5. Mitchell Brothers Lawn Care – Lawn Care Services**  
1061 Duck Thurmond Road



## Dawson County Board of Commissioners

### Public Affairs Monthly Report – May 2015

#### **Website Activity**

- Page Views: 76,165
  - 19% decrease from previous year; 4% increase from previous month
- Unique Visitors: 12,572
  - 6% increase from previous year; 11% increase from previous month

#### **Social Media**

- Contacts/Fans: 970 (Facebook)
  - 41% increase from previous year; 2% increase from previous month
- Contacts/Followers: 83 (Twitter)
  - 9% increase from previous month

#### **Citizen Care: (Work Requests)**

- Work Request Calls: 5
- Emails: 3
- Walk-ins: 4

### **HIGHLIGHTS**

#### **Public Affairs**

- Wellness Fair advertising materials

#### **Keep Dawson County Beautiful**

- Participated in Wellness Fair on May 20
- Rock Creek Conservation Plan - Phase I, Saturday, May 2  
The Conservation Plan is to clean and restore the natural flow of the creek, address areas of bank erosion, and help eliminate overflow and flooding issues in the park.
- Stormwater Stencil Design Reveal with Stormwater Management on May 29

#### **Plans for Upcoming Month:**

- Rock Creek Conservation Plan – Phase I, Day 2 – Saturday, June 6



## Dawson County Board of Commissioners

### Public Works Monthly Report – May 2015

#### **ROADS:**

- Work Orders: 69
- Mowing: 56.88 miles
- Gravel: 1,538.46 tons
- Asphalt: 289.09 tons
  - Topped/leveled Stacie Lane – 213.50 tons
- Debris Clean-Up
  - Updating and maintaining debris removal list. Actively working with residents to ensure safe roadways and culvert/drainage issues
  - Completed “Scope of Work” for disaster relief bid
  - Evaluated Disaster Relief bids and selected Ceres Environmental
  - Working with FEMA providing employee & equipment documentation requirements
  - Preparing “In-House” monitoring training materials per FEMA requirements
  - Preparing preliminary monitoring scheduling and field documentation
  - Acquired field equipment for monitoring

#### **ENGINEERING:**

- War Hill Park Road – Guard Rails
  - Scope of Work completed
- Trail Enhancement Grant Project
  - Real property acquisition is pending. Awaiting approval from BOC.
  - Moreland Altobelli is requesting additional public advertisement for the project
  - Environmental contractor AMEC is continuing with revised submittals per Moreland’s requests

#### **TRANSFER STATION:**

- Solid Waste: 271.07 tons
- Recycling: 30.64 tons
- Recycling scrap metal: 16.19 tons

#### **FLEET:**

- Repair requests: 68

#### **FACILITIES:**

- Repair requests: 84