

**DAWSON COUNTY BOARD OF COMMISSIONERS  
WORK SESSION AGENDA – THURSDAY, APRIL 2, 2020  
DAWSON COUNTY GOVERNMENT CENTER ASSEMBLY ROOM  
25 JUSTICE WAY, DAWSONVILLE, GEORGIA 30534  
4:00 PM**

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**UNFINISHED BUSINESS**

1. Discussion of Impact Fees (*Moved Forward from the March 19, 2020, Work Session for Additional Discussion*)- Chairman Billy Thurmond

**NEW BUSINESS**

1. Presentation of Updated Extension Office Memorandum of Understanding- Extension Coordinator Clark MacAllister
2. Presentation of Resolution Related to School District Issuance of Bonds- County Attorney Angela Davis
3. Discussion of a Proposed Emergency Order of the Chairman of the Board of Commissioners to Implement Local Emergency Measures Related to Restaurants and Personal Contact Business Establishments- Chairman Billy Thurmond
4. County Manager Report
5. County Attorney Report

***\*Executive Session may follow the Work Session meeting.***

*Those with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting, should contact the ADA Coordinator at 706-344-3666, extension 44514. The county will make reasonable accommodations for those persons.*

# IMPACT FEE REPORT

Prepared By Planning and Development

3/24/2020

Per request of the Board, allow the following to serve as an update report.

Current Allocated Amounts (rounded)			
Received from Finance			
Library	Parks and Rec	Fire	Roads
\$201,000	\$353,000	\$120,000	\$143,000

**Since the last update to the Board**

- Fire - \$122,000 spent on a Fire Truck
- Parks and Rec – \$434,130 spent on Veterans Park Rehab and Senior Center

**2020 Projects – based on 2019 CIE Annual Update**

Library Services

- \$39,262.72 Collection Materials
  - Materials Defined in Capital Improvement Element (adopted July 10<sup>th</sup>, 2018)
  - 99.5% of Collection Material costs can come from Impact Fees

Fire

- \$250,000 Medical Unit
  - 100% of costs can come from Impact Fees

Parks and Rec

- Multiple to be Determines
- Level of Service based on population
  - Population drives acquiring new land to actual facilities
  - 58.34% to 100% can come from Impact Fee (depends on project)

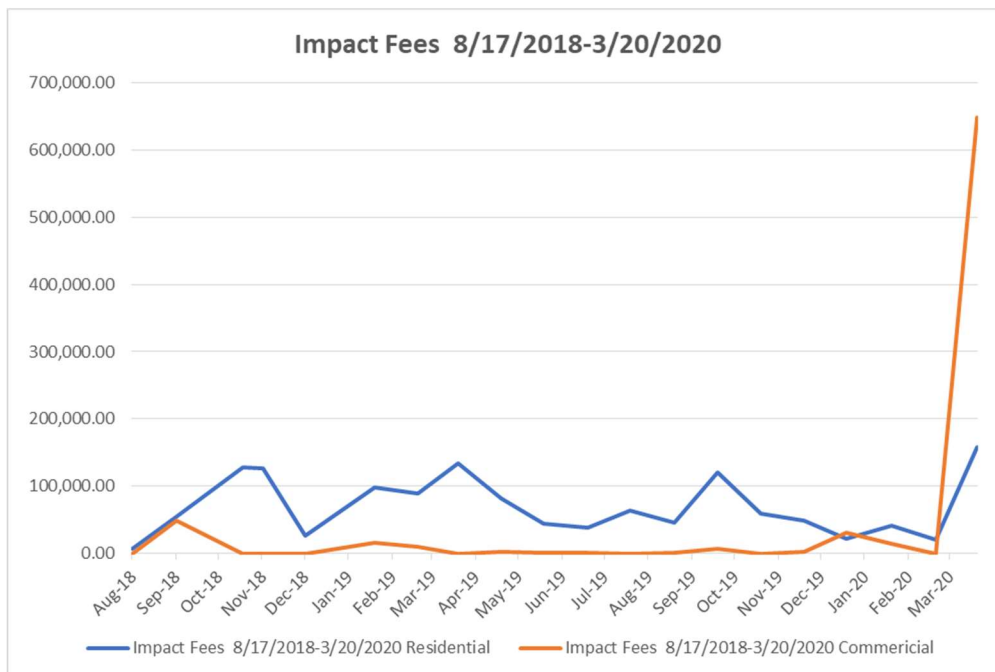
Roads

- 44.68% of any road project can come from Impact Fees
  - Kelly Bridge Full Depth Reclamation
  - Lumpkin Campground lade addition and widening
  - Sweetwater Juno Road widening and resurfacing

**Examples of Breakdown**

Permit	Date Paid	Library	Parks and Rec	Fire	Roads	Admin	CIE
Commercial							
12779	4/8/2019	\$0	\$0	\$1,603.97	\$1,150.60	\$82.66	\$3.26
Residential							
12998	3/26/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08

<b>Impact Fees</b>			
<b>8/17/2018-3/20/2020</b>			
	<b>Residential</b>	<b>Commercial</b>	<b>Total</b>
<b>Aug-18</b>	6,744.32	0.00	6,744.32
<b>Sep-18</b>	53,954.56	48,419.39	102,373.95
<b>Oct-18</b>	128,142.08	0.00	128,142.08
<b>Nov-18</b>	125,957.41	0.00	125,957.41
<b>Dec-18</b>	26,977.28	0.00	26,977.28
<b>Jan-19</b>	97,792.64	15,280.99	113,073.63
<b>Feb-19</b>	89,506.23	10,073.72	99,579.95
<b>Mar-19</b>	133,334.94	0.00	133,334.94
<b>Apr-19</b>	81,540.05	1,680.02	83,220.07
<b>May-19</b>	43,642.57	497.76	44,140.33
<b>Jun-19</b>	38,508.15	297.15	38,805.30
<b>Jul-19</b>	63,130.08	0.00	63,130.08
<b>Aug-19</b>	46,209.78	464.35	46,674.13
<b>Sep-19</b>	120,088.29	6,673.24	126,761.53
<b>Oct-19</b>	59,045.83	0.00	59,045.83
<b>Nov-19</b>	49,121.54	2,911.76	52,033.30
<b>Dec-19</b>	22,215.32	30,806.52	53,021.84
<b>Jan-20</b>	41,075.36	14,851.25	55,926.61
<b>Feb-20</b>	20,537.68	0.00	20,537.68
<b>Mar-20</b>	157,974.04	647,920.04	805,894.08
<b>Total</b>	<b>1,405,498.15</b>	<b>779,876.19</b>	<b>2,185,374.34</b>



## Summary

Since we have reinstated Impact Fees, well over half of our collection has been from the residential side. This is not uncommon in any jurisdiction. We have also reduced the Fire and Road impact to 25% from the original 100% of what we could collect. It would be worth a conversation with those departments to talk about the levels of service they provide and how impact fees directly affect them. It is also important to note the originally adopted impact fee schedule was designed at 100% collected across the board. It can only be assumed that lowering the fee would cause the county to come up with those funds in other places. Example: the Fire Department will not have enough to buy their predicted need of a Medic Vehicle. We will most likely use what money they have in impact fee and soak up the rest through SPLOST or some other source.

**Things in plan review/ currently working towards completion**

**Highlighted will pay Impact Fees Yellow- Pending Green-Paid**

Marc Jacobs -Outlet Mall

Northside Dawson Urgent Care is doing a remodel

Monarch (the old Kroger) is getting one of the store fronts ready for another customer

One Life Fitness- In the new Kroger shopping center

Sakura Teriyaki- next to Sr. Fiesta in the new Kroger Shopping Center

Stanton My Eye Lab- in the Publix shopping center

Mansie Park- Dawson Forest Road is starting phase 2. There will be a second entrance in the subdivision behind them which is off of Freeland Road

Womack Mini Storage- Auraria Road- Civil/Site for a new storage building

El Campesino- I still have the permit for the outdoor seating

Fairfield Inn- Next to Kroger

Piedmont/Curran tract- Lumpkin Campground Road South and Harry Sosebee Road

Race Trac- remodeling

Penler Apartments- Dawson Forest Road and Hwy 53 East

Manor Lake- Bear Tooth Parkway/400- an assisted living facility and cottages

Dawson Ridge- will be condos for rent 190 Residential Permits

Dawson Ridge- New Amenities Building

Launch- Old Kroger will be an indoor trampoline park

Yogli Mogli- New Kroger Shopping Center-Still working towards getting their store opened.

Atlanta Bread Company- New Kroger Shopping Center- Still working towards getting their store opened.

Sperry- Outlet Mall

Sketchers- Outlet Mall

In touch Pharmacy- Prominence Court

Holiday Inn- working toward completion behind Applebee's

Dawsonville Self Storage- behind Race Track

Victoria's Secret- Build out at the mall

West Elm- Build Out at the mall

# Impact Fee Collection Report

<u>Permit</u>	<u>Date Paid</u>	<u>Library Services</u>	<u>Parks and Rec</u>	<u>Fire Protection</u>	<u>Road Projects</u>	<u>Administration</u>	<u>CIE Preparation</u>
12629	5/21/2019	\$0.00	\$0.00	\$28.35	\$56.87	\$2.55	\$0.06
12629a	5/21/2019	\$0.00	\$0.00	\$197.38	\$421.55	\$18.56	\$0.39
12749a	12/19/2019	\$0.00	\$0.00	\$502.88	\$199.30	\$21.04	\$1.09
12779	4/8/2019	\$0.00	\$0.00	\$1,603.97	\$1,150.60	\$82.66	\$3.26
12998	3/26/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13013	3/25/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13014	3/25/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13015	3/25/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13016	3/25/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13017	3/25/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13019	3/25/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13020	3/25/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13027	3/25/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13034	3/26/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13040	3/27/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13042	3/27/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13048	3/29/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13050	3/28/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13051	3/28/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13052	3/28/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13053	3/28/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13054	3/28/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13056	3/29/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13083	4/8/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13084	4/8/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13085	4/8/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13086	4/8/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13087	4/8/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13088	4/8/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13089	4/8/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13096	4/11/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13101	9/20/2019	\$0.00	\$0.00	\$826.35	\$327.50	\$34.57	\$1.79
13102	9/20/2019	\$0.00	\$0.00	\$826.35	\$327.50	\$34.57	\$1.79
13103	9/20/2019	\$0.00	\$0.00	\$1,087.29	\$430.92	\$45.48	\$2.35
13104	4/18/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13105	4/12/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13120	4/11/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13122	4/11/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13123	4/11/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13124	4/11/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08

<i>Permit</i>	<i>Date Paid</i>	<i>Library Services</i>	<i>Parks and Rec</i>	<i>Fire Protection</i>	<i>Road Projects</i>	<i>Administration</i>	<i>CIE Preparation</i>
13125	4/11/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13126	4/11/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13128	4/18/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13129	4/18/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13141	4/24/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13148	4/23/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13149	5/16/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13152	4/24/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13153	4/24/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13154	4/24/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13155	4/24/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13156	4/24/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13157	4/24/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13158	4/24/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13159	4/24/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13160	4/24/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13162	4/24/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13163	4/24/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13172	7/18/2019	\$0.00	\$0.00	\$1,352.46	\$970.18	\$69.70	\$2.75
13179	5/16/2019	\$0.00	\$0.00	\$208.38	\$189.19	\$11.94	\$0.42
13179	3/25/2019	\$0.00	\$0.00	\$208.38	\$189.19	\$11.94	\$0.42
13208	5/28/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13209	5/28/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13220	5/23/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13221	5/23/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13222	5/23/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13223	5/23/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13224	5/23/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13226	5/24/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13230	5/21/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13231	5/23/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13242	5/24/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13249	5/30/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13252	6/11/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13253	5/30/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13254	5/30/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13256	5/30/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13262	5/30/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13263	7/9/2019	\$0.00	\$0.00	\$1,223.57	\$413.93	\$49.10	\$2.55
13269	9/3/2019	\$0.00	\$0.00	\$26.26	\$52.66	\$2.36	\$0.05
13282	6/6/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13285	6/18/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13286	6/12/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08



<i>Permit</i>	<i>Date Paid</i>	<i>Library Services</i>	<i>Parks and Rec</i>	<i>Fire Protection</i>	<i>Road Projects</i>	<i>Administration</i>	<i>CIE Preparation</i>
13300	6/11/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13301	6/11/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13302	6/11/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13306	6/17/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13307	6/18/2019	\$0.00	\$0.00	\$215.25	\$72.82	\$8.64	\$0.45
13317	6/19/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13326	6/21/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13327	6/21/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13328	6/21/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13329	7/2/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13334	6/21/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13337	6/24/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13347	6/26/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13352	7/8/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13365	7/3/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13374	7/5/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13375	7/5/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13376	8/2/2019	\$0.00	\$0.00	\$126.37	\$324.21	\$13.51	\$0.27
13378	9/20/2019	\$0.00	\$0.00	\$459.83	\$1,202.90	\$50.27	\$0.87
13386	7/15/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13387	7/15/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13388	7/15/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13389	7/9/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13401	7/16/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13407	7/15/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13416	7/22/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13421	7/19/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13422	7/24/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13423	7/19/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13424	7/19/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13425	7/19/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13426	7/19/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13428	7/25/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13432	8/6/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13438	7/24/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13440	7/30/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13442	7/19/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13447	9/6/2019	\$0.00	\$0.00	\$403.98	\$136.67	\$16.21	\$0.84
13448	9/11/2019	\$0.00	\$0.00	\$190.05	\$172.54	\$10.89	\$0.39
13453	9/19/2019	\$533.37	\$1,694.15	\$180.11	\$48.75	\$73.68	\$5.02
13454	9/19/2019	\$533.37	\$1,694.15	\$180.11	\$48.75	\$73.68	\$5.02
13455	9/19/2019	\$533.37	\$1,694.15	\$180.11	\$48.75	\$73.68	\$5.02
13462	7/31/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08

<i>Permit</i>	<i>Date Paid</i>	<i>Library Services</i>	<i>Parks and Rec</i>	<i>Fire Protection</i>	<i>Road Projects</i>	<i>Administration</i>	<i>CIE Preparation</i>
13463	8/1/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13469	8/13/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13482	8/8/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13488	8/20/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13489	8/8/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13495	9/12/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13510	8/22/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13511	8/21/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13520	8/29/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13521	8/22/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13524	8/23/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13526	8/23/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13535	9/12/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13545	8/29/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13546	8/29/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13547	8/29/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13551	8/29/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13552	9/16/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13555	11/27/2019	\$0.00	\$0.00	\$991.28	\$1,833.55	\$84.78	\$1.93
13558	8/27/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13560	8/29/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13566	10/17/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13577	9/6/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13583	9/18/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13585	9/4/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13586	9/4/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13587	9/4/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13588	9/4/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13589	9/4/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13590	9/4/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13591	9/4/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13592	9/4/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13593	9/4/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13594	9/5/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13595	9/11/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13615	9/16/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13625	9/17/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13636	10/28/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13653	10/3/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13655	9/25/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13656	9/25/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13657	9/25/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13684	10/2/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08

<i>Permit</i>	<i>Date Paid</i>	<i>Library Services</i>	<i>Parks and Rec</i>	<i>Fire Protection</i>	<i>Road Projects</i>	<i>Administration</i>	<i>CIE Preparation</i>
13685	10/2/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13686	10/2/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13688	10/21/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13692	10/29/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13701	10/30/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13706	12/9/2019	\$0.00	\$0.00	\$10,924.65	\$9,918.24	\$625.89	\$22.23
13719	10/11/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13720	10/11/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13740	10/16/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13741	10/16/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13745	10/28/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13746	10/30/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13747	3/4/2020	\$12,800.88	\$40,659.60	\$4,322.58	\$1,339.19	\$1,773.48	\$120.81
13748	3/4/2020	\$12,800.88	\$40,659.60	\$4,322.58	\$1,339.19	\$1,773.48	\$120.81
13749	3/4/2020	\$12,800.88	\$40,659.60	\$4,322.58	\$1,339.19	\$1,773.48	\$120.81
13750	3/4/2020	\$12,800.88	\$40,659.60	\$4,322.58	\$1,339.19	\$1,773.48	\$120.81
13751	3/4/2020	\$12,800.88	\$40,659.60	\$4,322.58	\$1,339.19	\$1,773.48	\$120.81
13752	3/4/2020	\$12,800.88	\$40,659.60	\$4,322.58	\$1,339.19	\$1,773.48	\$120.81
13753	3/4/2020	\$12,800.88	\$40,659.60	\$4,322.58	\$1,339.19	\$1,773.48	\$120.81
13754	3/4/2020	\$12,800.88	\$40,659.60	\$4,322.58	\$1,339.19	\$1,773.48	\$120.81
13755	3/4/2020	\$12,800.88	\$40,659.60	\$4,322.58	\$1,339.19	\$1,773.48	\$120.81
13756	3/4/2020	\$12,800.88	\$40,659.60	\$4,322.58	\$1,339.19	\$1,773.48	\$120.81
13763	3/4/2020	\$0.00	\$0.00	\$494.10	\$1,267.64	\$52.81	\$1.05
13764	10/28/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13777	10/24/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13778	10/25/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13779	10/25/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13780	10/25/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13781	10/25/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13786	10/29/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13789	10/30/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13876	11/15/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13884	11/8/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13885	11/8/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13886	11/8/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13887	11/12/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13893	11/13/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13897	12/3/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13907	11/19/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13908	11/19/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13909	11/19/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13910	12/13/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13925	11/27/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08



<i>Permit</i>	<i>Date Paid</i>	<i>Library Services</i>	<i>Parks and Rec</i>	<i>Fire Protection</i>	<i>Road Projects</i>	<i>Administration</i>	<i>CIE Preparation</i>
13926	11/27/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13927	11/27/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13932	11/25/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13933	11/25/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13934	11/25/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13935	11/25/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13936	11/25/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13937	11/25/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13944	12/5/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13960	12/5/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13964	12/4/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13965	12/5/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13969	12/6/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13977	12/10/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13997	12/23/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13998	12/23/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
13999	12/23/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
14000	12/23/2019	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
14022	1/2/2020	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
14023	1/2/2020	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
14024	1/2/2020	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
14025	1/2/2020	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
14026	1/2/2020	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
14029	1/6/2020	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
14039	1/22/2020	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
14049	1/9/2020	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
14056	1/29/2020	\$0.00	\$0.00	\$2,670.00	\$11,743.75	\$432.50	\$5.00
14064	1/21/2020	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
14069	1/14/2020	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
14081	1/24/2020	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
14092	1/24/2020	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
14102	1/29/2020	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
14111	1/29/2020	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
14120	1/31/2020	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
14121	1/31/2020	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
14154	2/12/2020	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
14158	2/18/2020	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
14166	2/12/2020	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
14168	2/12/2020	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
14171	2/12/2020	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
14172	2/24/2020	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
14190	2/21/2020	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
14197	2/20/2020	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08

<i>Permit</i>	<i>Date Paid</i>	<i>Library Services</i>	<i>Parks and Rec</i>	<i>Fire Protection</i>	<i>Road Projects</i>	<i>Administration</i>	<i>CIE Preparation</i>
14216	3/2/2020	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
14217	3/2/2020	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
14219	3/2/2020	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
14245	3/13/2020	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
14249	3/11/2020	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
14261	3/17/2020	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
14265	3/18/2020	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
14266	3/18/2020	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
14267	3/18/2020	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
14268	3/18/2020	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
14269	3/18/2020	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
14271	3/18/2020	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
14272	3/18/2020	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08
14273	3/18/2020	\$533.37	\$1,694.15	\$180.11	\$79.88	\$74.62	\$5.08

<i>Grand Totals</i>	<i>Library Services</i>	<i>Parks and Rec</i>	<i>Fire Protection</i>	<i>Road Projects</i>	<i>Administration</i>	<i>CIE Preparation</i>
	\$254,950.86	\$809,803.70	\$110,659.11	\$63,711.66	\$37,171.51	\$2,466.91

**Total Fees:** \$1,278,763.75

# **Capital Improvements Element 2019 Annual Update:**

## **Financial Report & Community Work Program**

**Dawson County, GA**  
Adopted November 7, 2019

## Introduction

This Capital Improvements Element Annual Update has been prepared based on the rules and regulations pertaining to impact fees in Georgia, as specified by the Development Impact Fee Act (DIFA) and the Department of Community Affairs (DCA) documents Development Impact Fee Compliance Requirements and Standards and Procedures for Local Comprehensive Planning. These three documents dictate the essential elements of an Annual Update, specifically the inclusion of a financial report and a schedule of improvements.

According to the Compliance Requirements, the Annual Update:

“must include: 1) the Annual Report on impact fees required under O.C.G.A. 36-71-8; and 2) a new fifth year schedule of improvements, and any changes to or revisions of previously listed CIE projects, including alterations in project costs, proposed changes in funding sources, construction schedules, or project scope.” (Chapter 110-12-2-.03(2)(c))

## Financial Report

The Financial Report included in this document is based on the requirements of DIFA, specifically:

“As part of its annual audit process, a municipality or county shall prepare an annual report describing the amount of any development impact fees collected, encumbered, and used during the preceding year by category of public facility and service area.” (O.C.G.A. 36-71-8(d)(1))

The County’s fiscal year runs from January 1 to December 31. Thus, this financial report is based on the audit prepared for FY 2018. The required financial information for each public facility category appears in the main financial table (page 3); service area designations appear in the project tables that follow (pages 4 through 7).

## Schedule of Improvements

In addition to the financial report, the County has prepared a five-year schedule of improvement a community

work program (CWP) as specified in the Compliance Requirements (Chapter 110-12-2-.03(2)(c)), which states that local governments that have a CIE must “update their entire Community Work Programs annually.”<sup>1</sup>

According to DCA’s requirements,<sup>2</sup> the CWP must include:

- A brief description of the activity;
- Timeframe for undertaking the activity;
- Responsible party for implementing the activity;
- Estimated cost (if any) of implementing the activity; and,
- Funding source(s), if applicable.

All of this information appears in the Community Work Program portion of this document, beginning on page 8. This Community Work Program is based on the CIE adopted July 10, 2018.

<sup>1</sup> Note that the Compliance Requirements specify that the community work program is to meet the requirements of Chapter 110-12-1-.04(7)(a), which is a reference to the STWP requirements in a previous version of the Standards and Procedures for Local Comprehensive Planning. The correct current description of a STWP is found at Chapter 110-12-1-.05(2)(c)(i).

<sup>2</sup> Chapter 110-12-1-.05(2)(c)(i).

## IMPACT FEES FINANCIAL REPORT – DAWSON COUNTY, GA Fiscal Year 2018

DAWSON COUNTY

Annual Impact Fee Financial Report - Fiscal Year 2018

	Library Services	Fire Protection	Law Enforcement	Roads	Parks & Recreation	Administration	TOTAL
<b>Service Area</b>	County-wide	County-wide	County-wide	Ga 400 Corridor	County-wide		
<b>Impact Fee Fund Balance January 1, 2018</b>	\$5,376.41	\$3,246.21	\$45,839.36	\$1,218.80	\$68,478.4	(\$39,803.29)	\$84,335.89
<b>Impact Fees Collected (January 1, 2018 through December 31, 2018)</b>	\$54,403.74	\$99,731.46	\$0.00*	\$51,159.79	\$172,803.30	\$11,341.38	\$389,439.67
<b>Subtotal: Fee Accounts</b>	\$59,780.15	\$102,997.67	\$45,839.36	\$52,378.59	\$241,281.70	(\$28,461.91)	\$473,795.56
<b>Accrued Interest</b>	\$96.36	\$165.99	\$73.89	\$84.43	\$388.93	(\$45.95)	\$764.95
<b>(Impact Fee Refunds)</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>(FY 2018 Expenditures)</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,900.00	\$18,900.00
<b>Impact Fee Fund Balance December 31, 2018</b>	\$59,876.51	\$103,143.66	\$45,913.25	\$52,463.02	\$241,670.63	(\$47,407.86)	\$455,660.51
<b>Impact Fees Encumbered</b>	\$59,876.51	\$103,143.66	\$45,913.25	\$52,463.02	\$241,670.63		\$455,660.51

\*Effective July 10, 2018, no impact fees allocated for law enforcement. No Impact Fees collected previously.



<b>Public Facility:</b>	<b>Library Services</b>							
<b>Service Area:</b>	County-wide							
<b>Project Description</b>	<b>Project Start Date</b>	<b>Project End Date</b>	<b>Local Cost of Project</b>	<b>Maximum Percentage of Funding from Impact Fees</b>	<b>Maximum Funding Possible from Impact Fees</b>	<b>Impact Fees Expended to Date</b>	<b>Impact Fees Encumbered</b>	<b>Status/ Remarks</b>
Collection Materials	2018	2018	\$38,934.07	99.49%	\$38,735.51			Delayed
Collection Materials	2019	2019	\$38,934.07	99.49%	\$38,735.51			
Collection Materials	2020	2020	\$39,262.72	99.50%	\$39,066.41		\$ 39,262.72	
Collection Materials	2021	2021	\$39,350.36	99.50%	\$39,153.61		\$ 20,613.79	
Collection Materials	2022	2022	\$39,021.71	99.49%	\$38,822.70			
Collection Materials	2023	2023	\$38,605.42	99.49%	\$38,408.53			
Collection Materials	2024	2024	\$38,758.79	99.49%	\$38,561.12			
Collection Materials	2025	2025	\$38,671.15	99.49%	\$38,473.93			
Collection Materials	2026	2026	\$38,934.07	99.49%	\$38,735.51			
Collection Materials	2027	2027	\$39,087.44	99.50%	\$38,892.00			
Collection Materials	2028	2028	\$39,175.08	99.50%	\$38,979.20			
Collection Materials	2029	2029	\$39,087.44	99.50%	\$38,892.00			
Collection Materials	2030	2030	\$38,758.79	99.49%	\$38,561.12			
Collection Materials	2031	2031	\$38,846.43	99.49%	\$38,648.31			
Collection Materials	2032	2032	\$38,671.15	99.49%	\$38,473.93			
Collection Materials	2033	2033	\$38,517.78	99.49%	\$38,321.34			
Collection Materials	2034	2034	\$38,430.14	99.49%	\$38,234.15			
Collection Materials	2035	2035	\$38,254.86	99.49%	\$38,059.76			
Collection Materials	2036	2036	\$38,671.15	99.49%	\$38,473.93			
Collection Materials	2037	2037	\$39,262.72	99.50%	\$39,066.41			
Collection Materials	2038	2038	\$40,117.21	99.45%	\$39,896.57			
Collection Materials	2039	2039	\$40,796.42	99.46%	\$40,576.12			
Collection Materials	2040	2040	\$41,212.71	99.47%	\$40,994.28			
New library space (13,991 sf)	2026	2026	\$4,365,192.00	100.00%	\$4,365,192.00			
			<b>\$5,264,553.68</b>		<b>\$5,259,953.93</b>		<b>\$59,876.51</b>	

Public Facility:	Fire Protection							
Service Area:	County-wide							
Project Description	Project Start Date	Project End Date	Local Cost of Project	Maximum Percentage of Funding from Impact Fees	Maximum Funding Possible from Impact Fees	Impact Fees Expended to Date	Impact Fees Encumbered	Status/Remarks
Medic	2020	2020	\$250,000.00	100.00%	\$250,000.00		\$103,143.66	
Engine	2021	2021	\$400,000.00	100.00%	\$400,000.00			
Tender	2021	2021	\$300,000.00	100.00%	\$300,000.00			
Engine	2022	2022	\$400,000.00	100.00%	\$400,000.00			
Medic	2022	2022	\$250,000.00	100.00%	\$250,000.00			
Engine	2023	2023	\$400,000.00	100.00%	\$400,000.00			
Ladder	2023	2023	\$1,100,000.00	100.00%	\$1,100,000.00			
Engine	2028	2028	\$400,000.00	100.00%	\$400,000.00			
New Station 3	2023	2023	\$1,937,339.00	25.00%	\$484,334.75			
Station 11	2025	2025	\$133,894.00	100.00%	\$133,894.00			
Station 12	2028	2028	\$505,594.00	100.00%	\$505,594.00			
Station 13	2031	2031	\$140,997.00	100.00%	\$140,997.00			
Station 14	2034	2034	\$144,658.00	100.00%	\$144,658.00			
Station 15	2037	2037	\$2,184,961.00	100.00%	\$2,184,961.00			
Training Center	2024	2024	\$220,807.00	100.00%	\$220,807.00			
			<b>\$8,768,250.00</b>		<b>\$7,315,245.75</b>		<b>\$103,143.66</b>	

<b>Public Facility:</b>	<b>Roads</b>							
<b>Service Area:</b>	County wide							
<b>Project Description</b>	<b>Project Start Date</b>	<b>Project End Date</b>	<b>Local Cost of Project</b>	<b>Maximum Percentage of Funding from Impact Fees</b>	<b>Maximum Funding Possible from Impact Fees</b>	<b>Impact Fees Expended to Date</b>	<b>Impact Fees Encumbered</b>	<b>Status/Remarks</b>
Kelly Bridge Road, full depth reclamation and widening both lanes	2018	2018	\$2,262,592.57	44.6778557%	\$1,010,877.84			delayed
Lumpkin Campground Road, lane addition and lane widening	2019	2019	\$4,230,847.21	44.6778557%	\$1,890,251.81		\$ 52,460.02	
Red Rider Road, right-of-way acquisition and road widening	2019	2019	\$1,269,254.16	44.6778557%	\$567,075.54			satisfied
Sweetwater Juno Road, road widening and resurfacing	2019	2019	\$1,375,025.34	44.6778557%	\$614,331.84			
Couch Road, road wideing and resurfacing	2020	2020	\$3,807,317.28	44.6778557%	\$1,701,027.72			
Grant Road East, upgrade dirt to pavement and road widening	2020	2020	\$870,243.95	44.6778557%	\$388,806.34			
Shoal Creek - Shoal Creek Road Bridge, replacement with additional lanes and weight	2020	2020	\$2,719,512.35	44.6778557%	\$1,215,019.80			
Amicalola River - Goshen Church Bridgem replacement with additional lanes and weight	2021	2021	\$1,678,131.39	44.6778557%	\$749,753.12			
Whitmire Drive West, add third (center turn) lane	2021	2021	\$895,003.41	44.6778557%	\$399,868.33			satisfied
Prepare Transportation Plan (in house)	2020	2020		n/a				
			<b>\$19,107,927.66</b>		<b>\$8,537,012.35</b>		<b>\$52,460.02</b>	

\*satisfied – Projects were satisfied through other means, therefore removed from CWP.

<b>Public Facility:</b>	<b>Parks and Recreation</b>							
<b>Service Area:</b>	County wide							
<b>Project Description</b>	<b>Project Start Date</b>	<b>Project End Date</b>	<b>Local Cost of Project</b>	<b>Maximum Percentage of Funding from Impact Fees</b>	<b>Maximum Funding Possible from Impact Fees</b>	<b>Impact Fees Expended to Date</b>	<b>Impact Fees Encumbered</b>	<b>Status/Remarks</b>
Park Acres	2020	2020	\$2,995,770.00	84.76%	\$2,539,214.65			
Baseball/Softball Fields	tbd	tbd						
Basketball Courts (outdoor)	tbd	tbd	\$395,649.00	99.53%	\$393,789.45			
Multi-Purpose Fields	tbd	tbd	\$1,134,839.00	95.16%	\$1,079,912.79			
Picnic Pavilions	tbd	tbd	\$463,753.00	77.78%	\$360,707.08			
Playgrounds	tbd	tbd	\$695,626.00	66.66%	\$463,704.29			
Aquatic Center (deferred)	tbd	tbd		58.34%				
Tennis Courts	tbd	tbd	\$993,690.00	83.33%	\$828,041.88			
Gymnasium	tbd	tbd	\$2,550,964.00	100.00%	\$2,550,964.00			
Maintenance Sheds	tbd	tbd	\$415,646.00	100.00%	\$415,646.00			
Office/Concession	tbd	tbd	\$489,462.00	100.00%	\$489,462.00			
Recreation Center	tbd	tbd	\$5,402,116.00	100.00%	\$5,402,116.00			
Restroom/Concession	tbd	tbd	\$799,593.00	95.18%	\$761,052.62			
Senior Rec Center	2019	2019	\$401,251.00	100.00%	\$401,251.00		\$ 241,670.63	
Maintenance Yard	tbd	tbd	\$6,118.00	100.00%	\$6,118.00			
Walking Trails	tbd	tbd	\$569,373.00	100.00%	\$569,373.00			
Parking	tbd	tbd	\$1,898,284.00	100.00%	\$1,898,284.00			
			<b>\$19,212,134.00</b>		<b>\$18,159,636.76</b>		<b>\$241,670.63</b>	

**2019-2023 COMMUNITY WORK PROGRAM  
DAWSON COUNTY, GA**

DCA Category	Activity	2019	2020	2021	2022	2023	Responsible Party	Cost Estimate	Funding Source
Com. Facilities	Purchase of collection materials	✓	✓	✓	✓	✓	Dawson County Library	\$194,186	99.5% impact fees; SPLOST
Com. Facilities	New Jail (Wrap-up to previous new jail project identified in the 2006 CIE)	✓					Sheriff's Office	\$45,715.05	100% impact fees
Com. Facilities	Purchase fire engine for Station 4			✓			Emergency Services	\$400,000	100% impact fees
Com. Facilities	Purchase medic vehicle for Station 4			✓			Emergency Services	\$250,000	100% impact fees
Com. Facilities	Purchase medic vehicle for Station 5		✓				Emergency Services	\$250,000	100% impact fees
Com. Facilities	Purchase fire engine for Station 9			✓			Emergency Services	\$400,000	100% impact fees
Com. Facilities	Purchase tender for Station 9			✓			Emergency Services	\$300,000	100% impact fees
Com. Facilities	Install fire hydrants (Annual installation in accordance with the Authority's schedule)	✓	✓	✓	✓	✓	EWSA	\$237,900	100% impact fees
Com. Facilities	Acquire park land (140 acres)				✓		Parks & Rec Dept., BOC	\$800,000	84.76% impact fees; SPLOST
Com. Facilities	Senior Rec Center (Cost excludes \$750,000 grant)	✓	✓				Senior Services	\$401,251	100% impact fees

\*Fire Stations renumbered in 2018

\*2019-2023 CWP lists impact fee eligible projects. A complete CWP can be found in the Comprehensive Plan.

DCA Category	Activity	2019	2020	2021	2022	2023	Responsible Party	Cost Estimate	Funding Source
Transportation	Kelly Bridge Road, full depth reclamation and widening both lanes	✓	✓	✓			PWD	\$2,200,000	44.68% impact fees; SPLOST
Transportation	Lumpkin Campground Road, lane addition and lane widening		✓	✓	✓	✓	PWD	\$4,000,000	44.68% impact fees; SPLOST
Transportation	Sweetwater Juno Road, road widening and resurfacing		✓	✓			PWD	\$1,300,000	44.68% impact fees; SPLOST
Transportation	Couch Road, road widening and resurfacing				✓	✓	PWD	\$3,500,000	44.68% impact fees; SPLOST
Transportation	Grant Road East, up-grade dirt to pavement and road widening					✓	PWD	\$800,000	44.68% impact fees; SPLOST
Transportation	Shoal Creek – Shoal Creek Road Bridge, replacement with additional lanes and weight limit					✓	PWD	\$2,500,000	44.68% impact fees; SPLOST
Transportation	Amicalola River – Goshen Church Bridge, replacement with additional lanes and weight				✓	✓	PWD	\$1,500,000	44.68% impact fees; SPLOST
Transportation	Transportation Plan (Prepared by staff)		✓	✓			PWD	\$0	Prepared by Staff
Transportation	Update impact fee Capital Improvements Element with road improvements (Consultant			✓	✓		PWD	\$0	Prepared by Staff





# DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Extension Office

Work Session: 04.02.2020

Prepared By: Clark MacAllister

Voting Session: 04.16.2020

Presenter: Clark MacAllister

Public Hearing: Yes  No

Agenda Item Title: Presentation of Updated Extension Office Memorandum of Understanding

### Background Information:

The Extension office is requesting the Board of Commissioners approve and sign an updated Memorandum of Understanding form from the University of Georgia Cooperative Extension State Office. The MOU has been looked over by county attorneys.

### Current Information:

Budget Information: Applicable:  Not Applicable:  Budgeted: Yes  No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: \_\_\_\_\_

Department Head Authorization: \_\_\_\_\_

Date: \_\_\_\_\_

Finance Dept. Authorization: \_\_\_\_\_

Date: \_\_\_\_\_

County Manager Authorization: DH \_\_\_\_\_

Date: 03/25/2020

County Attorney Authorization: \_\_\_\_\_

Date: \_\_\_\_\_

### Comments/Attachments:



**MEMORANDUM OF UNDERSTANDING**  
**between**  
**THE BOARD OF REGENTS OF THE UNIVERSITY SYSTEM OF GEORGIA**  
**by and on behalf of**  
**THE UNIVERSITY OF GEORGIA COOPERATIVE EXTENSION**  
**and**  
**DAWSON COUNTY**

This Memorandum of Understanding (“MOU”) is made between the Board of Regents of the University of System of Georgia by and on behalf of the University of Georgia Cooperative Extension (hereinafter “UGA Extension”) and Dawson County, a political subdivision of the State of Georgia, by and through its Board of Commissioners (hereinafter the “County”), for the provision of Cooperative Extension Services and Personnel in Dawson County, Georgia.

WHEREAS, through the Smith-Lever Act of the U.S. Congress of 1914, an Agreement was created between The Board of Regents of the University System of Georgia, the University of Georgia, the University of Georgia Cooperative Extension and the U.S. Department of Agriculture, to allow for Extension work to be conducted in the State of Georgia; and

WHEREAS, for over 100 years UGA Extension has offered services in all 159 counties in the State of Georgia; and

WHEREAS, through county offices throughout the state, UGA Extension continues to offer reliable information and programs in the areas of agriculture, food, families, the environment and 4-H youth development; and

WHEREAS, UGA Extension is able to maintain and operate these programs through the use of UGA Extension personnel; and

WHEREAS, UGA Extension and the County agree that the services provided by UGA Extension Personnel are invaluable to the County’s citizens and community; and

WHEREAS, the County Board of Commissioners is authorized under Article 9, Section 3, Paragraph 1, and Article 9, Section 4, Paragraph 2, of the Constitution of the State of Georgia as amended in 1983, and by O.C.G.A. § 20-2-62 and O.C.G.A. § 48-5-220 to enter into agreements providing for these types of services; and

WHEREAS, all parties agree that it is necessary and appropriate to define the types of UGA Extension operations and personnel and establish parameters for compensation so that all parties are clear on their respective responsibilities and duties.

NOW, THEREFORE, the Parties agree as follows:

## **I. OPERATIONS**

UGA Extension and the County will support all County Extension personnel operationally as set forth in this MOU regardless of employee compensation status.

### **A. UGA EXTENSION agrees to the following:**

1. UGA Extension shall annually appoint a member of the County Extension personnel to serve as the County Extension Coordinator. The Coordinator shall be responsible for the total County Extension program, staff coordination and supervision, and all communications and transactions between the County and the County Extension staff.
2. UGA Extension shall provide County Extension personnel with the necessary educational materials needed for an effective program. UGA Extension also agrees to plan, implement and conduct training as necessary to keep County Extension personnel adequately prepared to conduct effective, relevant Extension programs.
3. UGA Extension shall reimburse all County Extension personnel directly for expenses incurred for officially designated travel authorized by the District Extension Director.
4. UGA Extension shall support County Extension personnel and the Extension program in the County with necessary assistance of District and State subject matter and supervisory personnel and other resources as available from the University of Georgia, the University System of Georgia, and other agencies and organizations with whom UGA Extension cooperates.
5. UGA Extension shall report to the County Board of Commissioners at regular intervals on the nature of the County Extension program and progress being made.

### **B. The COUNTY agrees to the following:**

1. The County shall provide a suitable County Extension office with the suitability of the office to be agreed on by all parties. The County further agrees to provide sufficient funds to pay for all necessary office supplies, office equipment, telephone, utilities, data communication/networking (including broadband internet connectivity), postage, demonstration materials, janitorial service and other items necessary for the operation of an effective Extension education program.
  - a. Should the County request removal or modification of office network infrastructure deployed and/or managed by UGA Extension, the County shall coordinate with UGA Extension IT personnel prior to the removal or modification of said equipment. The County shall also coordinate with UGA Extension IT personnel prior to the addition of new network infrastructure where the existing network infrastructure has been deployed or is managed by UGA Extension.

- b. The County shall coordinate with UGA Extension IT personnel in planning for the relocation of an existing or establishment of a new Extension office where the network infrastructure and/or computing resources will be managed by UGA Extension.
  - c. The County shall allow the installation and use of client software and unrestricted access to online resources deemed necessary by UGA Extension to conduct Extension business operations and program delivery; provided, however, that, all such software shall comply with any and all County information technology policies relating to security on, and compatibility with, the County's information technology infrastructure and systems. UGA Extension and the County will jointly determine such compliance prior to installation of any such software.
2. The County shall furnish a county government vehicle or reimburse the travel expenses of County Extension personnel for official travel in the county or on behalf of the County. The reimbursement shall be paid by the County directly to County Extension personnel unless some other method is agreed upon in writing by UGA Extension and the County.
  3. The County shall evaluate financial support to the operations of UGA Extension annually, including compensation of personnel, make adjustments as necessary for continued effective support, and shall notify the UGA Extension of these adjustments. The County Extension Coordinator will prepare and submit for approval an annual operating budget to the County according to standards set by Board of Commissions for all county departments.

## II. COMPENSATION

The UGA Cooperative Extension personnel shall be categorized based on the method of compensation they are associated with, as set in the attached addendums. UGA Extension and the County shall identify and agree upon the appropriate compensation method and personnel relationship for each employee. The following three options are available:

### A. COOPERATIVE DIRECT PAY

**In choosing Cooperative Direct Pay, the County desires for the County Extension Personnel to receive compensation from both the County and from UGA Extension. The amount of compensation to County Extension Personnel under this option, as well as the County's and UGA Extension's responsibility for the County Extension Personnel's withholding and payment of federal and state taxes and contributions toward retirement benefits, shall be divided proportionally between the County and UGA Extension as set forth in Exhibit "A".**

### B. COOPERATIVE CONTRACT PAY

**In choosing Cooperative Contract Pay, the County desires for County Extension Personnel to receive their compensation from UGA Extension payroll. The amount of compensation to County Extension Personnel under this option, as well as the County's and UGA Extension's responsibility for the County Extension Personnel's withholding and payment of federal and state taxes and contributions toward retirement benefits, shall be divided proportionally between the County and UGA**

**Extension as set forth in Exhibit “A”. However, for administrative purposes the County Extension Personnel’s compensation will come directly from UGA Extension, with the County reimbursing UGA Extension for the County’s proportionate share.**

**C. COUNTY FUNDED EXTENSION PERSONNEL**

**In choosing County Funded Extension Personnel, the County desires for the County Extension Personnel to be an employee of the County receiving compensation from only the County. The County shall be solely responsible for the County Extension Personnel’s salary, benefits (including but not limited to health insurance), federal and state taxes, and retirement benefits.**

**III. AGREEMENT**

1. This MOU shall take effect when it is executed by both Dawson County and UGA Extension.
2. The term of this MOU shall be from the date of execution until terminated by either party by written notice of such intent provided ninety (90) days in advance.
3. This MOU may be modified by written agreement of the parties hereto.
4. This MOU may be renewed annually by letter of agreement signed by the parties hereto.
5. Neither party to this agreement will discriminate against any employee or applicant for employment because of race, color, sex, creed, national origin, age, disability, or veteran status.
6. All notices provided for or permitted to be given pursuant to this MOU shall be in writing and shall be deemed to have been properly given or served by personal delivery or by depositing in the United States Mail, postpaid and registered or certified mail, return receipt requested, and addressed to the addresses set forth below. By giving written notice hereunder, either party hereto shall have the right from time to time and at any time during the term of this MOU to change their respective addresses. For the purposes of this Agreement:

The address of UGA Extension is: Dawson County Extension Office  
298 Academy Avenue  
Dawsonville, Georgia 30534

The address of County is: Dawson County Administration  
25 Justice Way, Suite 2204  
Dawsonville, GA 30534

or such other address as shall be furnished by such notice to the other party.

**IN WITNESS WHEREOF**, County and UGA Extension have caused this MOU to be executed and attested by their duly authorized representatives, effective as stated above.

**DAWSON COUNTY, GEORGIA,  
by and through its Board of Commissioners**

By: \_\_\_\_\_  
Billy Thurmond, Chairman

\_\_\_\_\_ Date

Attest:

By: \_\_\_\_\_  
Kristen Cloud, County Clerk

\_\_\_\_\_ Date

**UGA EXTENSION**

\_\_\_\_\_  
Clark MacAllister, Dawson County Extension Coordinator

\_\_\_\_\_ Date

\_\_\_\_\_  
Vice President for Public Service and Outreach, University of Georgia

\_\_\_\_\_ Date

**Addendum A**

**COOPERATIVE DIRECT PAY**

**In choosing Cooperative Direct Pay, the County desires for the County Extension Personnel to receive compensation from both the County and from UGA Extension. The amount of compensation to County Extension Personnel under this option, as well as the County's and UGA Extension's responsibility for the County Extension Personnel's withholding and payment of federal and state taxes and contributions toward retirement benefits, shall be divided proportionally between the County and UGA Extension as set forth in Exhibit "A".**

**For Cooperative Direct Pay the UGA EXTENSION agrees to the following:**

1. UGA Extension shall employ and supervise County Extension personnel. It shall be the responsibility of the UGA Extension to establish minimum qualifications for County Extension personnel, certify the qualifications of all applicants, and to determine the total salary applicants are to be paid.
2. UGA Extension shall serve as the employer of record and therefore:
  - a. Provide legally required health insurance; and
  - b. Provide legally required worker's compensation insurance
3. UGA Extension shall appoint County Extension personnel in compliance with Equal Employment Opportunity regulations and subject to the approval of the County. The County will provide UGA Extension with written reasons for each disapproval of an appointment recommendation.
4. In the event the work of any County Extension staff member becomes unsatisfactory to the County, it shall be the responsibility of the County to communicate this dissatisfaction to the District Extension Director of the UGA Extension in writing within a reasonable time frame. It shall then be the responsibility of the UGA Extension to address the County's dissatisfaction and advise the County of action taken, if any. UGA Extension shall have the right to terminate or transfer personnel from the County. UGA Extension may select a replacement for the County, following the procedure described above.
5. UGA Extension shall keep at all times an accurate record of all funds received and disbursed under this agreement including all support documents. UGA Extension shall retain such records for a period of three (3) years unless an audit has begun but not been completed or if the audit findings have not been resolved at the end of the three (3) year period. In such cases, the records shall be retained until the audit is complete or until the resolution of the audit findings, whichever is later. UGA Extension will provide the County with a copy of any and all such audits relating to the County Extension office, personnel, and/or operations upon request by the County.
6. UGA Extension shall carry out all work under this agreement in accordance with the administrative and other requirements, including those related to personnel matters,

established by the University of Georgia, federal and state laws, regulations, and standards.

7. UGA Extension shall pay its portion of the salary and associated benefits of County Extension personnel at a rate in compliance with the Board of Regents and the UGA Extension salary administration policies.

**For Cooperative Direct Pay the COUNTY agrees to the following:**

1. The County shall provide the agreed upon portion of the salaries and associated benefits of County Extension personnel as set forth in Exhibit "A", attached hereto and incorporated herein by reference. Benefits, including leave, shall be calculated according to policies established by the Board of Regents.

The County portion of salary shall be paid monthly by the County directly to County Extension personnel. The County will collect and remit FICA taxes on the County portion of the salary. UGA Extension shall provide monthly statements to the County reflecting the County portion of the employer contribution to the employee's retirement benefit with Teachers Retirement System of Georgia. The reimbursement to UGA Extension for the County's portion of this benefit will be made to the UGA Extension in the full amount within fifteen (15) days of receipt of the statement.

The County portion of employee salaries should be adjusted annually based on performance and/or cost of living increases typical of other County employees in accordance with the County's generally applicable rules or conditions for such adjustments. This adjustment should be reported to UGA Extension 30 days prior to effective date. UGA will not allocate any percentage salary increase on the County portion of the employee's salary.

2. The County agrees to pay its share of the annual leave payment in accordance with University of Georgia and UGA Extension leave policies when an employee terminates employment through resignation or retirement during the term of this MOU and chooses to take a lump-sum payment for accumulated annual leave. Such County share shall be based solely on the individual's time serving the County in his or her capacity as part of the County Extension office.
3. The County has the authority to approve or disapprove appointment recommendations of County Extension personnel.
4. The County shall notify the District Extension Director of the UGA Extension if the work of any Direct Pay County Extension staff member is unsatisfactory to the County. Any such notification shall be made in writing and shall be made in a timely manner.

## **Addendum B**

### **COOPERATIVE CONTRACT PAY:**

**In choosing Cooperative Contract Pay, the County desires for County Extension Personnel to receive their compensation from UGA Extension payroll. The amount of compensation to County Extension Personnel under this option, as well as the County's and UGA Extension's responsibility for the County Extension Personnel's withholding and payment of federal and state taxes and contributions toward retirement benefits, shall be divided proportionally between the County and UGA Extension as set forth in Exhibit "A". However, for administrative purposes the County Extension Personnel's compensation will come directly from UGA Extension, with the County reimbursing UGA Extension for the County's proportionate share.**

### **For Cooperative Contract Pay UGA EXTENSION agrees to the following:**

1. UGA Extension shall employ and supervise County Extension personnel. It shall be the responsibility of the UGA Extension to establish minimum qualifications for County Extension personnel, certify the qualifications of all applicants, and determine the total salary applicants are to be paid.
2. UGA Extension shall serve as the employer of record and therefore:
  - a. Provide legally required health insurance;
  - b. Provide legally required worker's compensation insurance; and
  - c. Pay applicable FICA taxes; and
  - d. Withhold federal and state income taxes in accordance with relevant federal and state law.
3. UGA Extension shall appoint County Extension personnel in compliance with Equal Employment Opportunity regulations and subject to the approval of the County. The County will provide UGA Extension with written reasons for each disapproval of an appointment recommendation.
4. In the event the work of any County Extension staff member becomes unsatisfactory to the County, it shall be the responsibility of the County to communicate this dissatisfaction to the District Extension Director of the UGA Extension in writing within a reasonable time frame. It shall then be the responsibility of the UGA Extension to address the County's dissatisfaction and advise the County of action taken, if any. UGA Extension shall have the right to terminate or transfer personnel from the County. UGA Extension may select a replacement for the County, following the procedure described above.
5. UGA Extension shall keep at all times an accurate record of all funds received and disbursed under this agreement including all support documents. UGA Extension shall retain such records for a period of three (3) years unless an audit has begun but not been completed or if the audit findings have not been resolved at the end of the three (3) year



period. In such cases, the records shall be retained until the audit is complete or until the resolution of the audit findings, whichever is later. UGA Extension will provide the County with a copy of any and all such audits relating to the County Extension office, personnel, and/or operations upon request by the County.

6. UGA Extension shall carry out all work under this agreement in accordance with the administrative and other requirements, including personnel matters, established by the University of Georgia, federal and state laws, regulations, and standards.
7. UGA Extension shall pay its portion of the salary and associated benefits of County Extension personnel at a rate in compliance with the Board of Regents and the UGA Extension salary administration policies.

**For Cooperative Contract Pay the COUNTY agrees to the following:**

1. The County shall provide the agreed upon portion of the salaries and associated benefits of County Extension personnel to UGA Extension within thirty (30) days of receipt of an invoice from UGA Extension. Benefits, including leave, shall be calculated according to policies established by the Board of Regents. UGA Extension will provide monthly statements to the County reflecting the County portion of the County Extension Personnel's salary and benefits. The County is aware and agrees that these benefits will include the County's proportionate share of the employer portion of FICA, worker's compensation and the employee's selected retirement benefits. The employee may select the Georgia Teachers Retirement System or the Board of Regents Optional Retirement Program.

The County portion of employee salaries shall be adjusted annually based on performance and/or cost of living increases typical of other county employees in accordance with the County's generally applicable rules or conditions for such adjustments. This adjustment should be reported to UGA Extension 30 days prior to effective date, and a new contract will be issued with the new salary. UGA Extension will not allocate any percentage salary increase on the County portion of the employee's salary. The County's portion is as set forth in Exhibit "A", attached hereto and incorporated herein by reference.

2. The County agrees to pay its share of the annual leave payment in accordance with University of Georgia and UGA Extension leave policies when an employee terminates employment through resignation or retirement during the term of this MOU and chooses to take a lump-sum payment for accumulated annual leave. Such County share shall be based solely on the individual's time serving the County in his or her capacity as part of the County Extension office.
3. The County may approve or disapprove appointment recommendations of County Extension personnel.
4. The County shall notify the District Extension Director of the UGA Extension if the work of any Contract Pay County Extension staff member is unsatisfactory to the County. Any such notification shall be made in writing and shall be made in a timely manner.

**Addendum C**

**COUNTY FUNDED EXTENSION PERSONNEL**

**In choosing County Funded Extension Personnel, the County desires for the County Extension Personnel to be an employee of the County receiving compensation from only the County. The County shall be solely responsible for the County Extension Personnel's salary, benefits (including but not limited to health insurance), federal and state taxes, and retirement benefits.**

**For County Funded Extension Personnel, UGA EXTENSION agrees to the following:**

1. UGA Extension shall establish minimum qualifications for County Extension personnel and certify the qualifications of all applicants.
2. UGA Extension may approve or disapprove appointment recommendations by County of County Funded Extension personnel; provided, however, UGA Extension will provide the County with written reasons for each disapproval of an appointment recommendation.
3. UGA Extension shall supervise and evaluate County Funded Extension personnel according to applicable University of Georgia and the Board of Regents policies and procedures.
4. UGA Extension shall collect, approve and transfer employee work time records to the COUNTY on a weekly or monthly basis as agreed upon.
5. In the event the work of any County Funded Extension personnel becomes unsatisfactory to UGA Extension, it shall be the responsibility of UGA Extension to communicate this dissatisfaction to the County. It shall then be the responsibility of the County to appropriately deal with the dissatisfaction and advise the UGA Extension of action taken, if any. The County shall have the right to terminate or transfer personnel.

**For County Funded Extension Personnel, the COUNTY agrees to the following:**

1. The County shall employ and determine the total salary that personnel are to be paid.
2. The County shall provide all salary and associated benefits as per County policy.
3. The County shall serve as the employer of record and therefore:
  - a. Provide legally required health insurance;
  - b. Provide legally required worker's compensation insurance;
  - c. Withhold and pay appropriate FICA and income taxes to the relevant government agencies; and
  - d. Designate supervision of extension personnel to the District Extension Director.
4. Annual salary adjustments for County Extension personnel shall be based on County policy and consistent with such policies for other County employees.

FY 2019

COMM OF ROADS & REVENUE DAWSON CO  
EMPLOYEE EARNINGS REPORT BY NAME

DATES: 07/01/2018 to 07/31/2019

MACALLISTER, ALAN CLARK

ID: 1055

CLASS: EXEMPT DEPT: 20

LOC:

\*\*\*\*\*WAGES\*\*\*\*\*

\*\*\*\*\*TAXES\*\*\*\*\*

<u>GROSS</u>	<u>FICA/ MEDI</u>	<u>STATE/ TAXABLE</u>	<u>RETIRE</u>	<u>W C</u>	<u>FED</u>	<u>FICA/MEDI</u>	<u>STATE</u>	<u>NET PAY+ OTHER DD</u>
21,124.20	21,124.20	19,856.74	21,124.20	21,124.20	1,569.86	1,616.03	854.09	15,816.76
	21,124.20	19,856.74						

FY 2019

COMM OF ROADS & REVENUE DAWSON CO  
EMPLOYEE EARNINGS REPORT BY NAME

DATES: 07/01/2018 to 07/31/2019

TOTALS FOR ALL

GROSS WAGES	21,124.20
TAXABLE WAGES	19,856.74
STATE WAGES	19,856.74
LOCAL WAGES	0.00
FICA WAGES	21,124.20
MEDICARE WAGES	21,124.20
RETIREMENT WAGES	21,124.20
RETIREE WAGES	0.00
WORKERS' COMP WAGES	21,124.20
FEDERAL TAX	1,569.86
FICA/MEDICARE	1,616.03
STATE TAX	854.09
LOCAL TAX	0.00
EIC WAGES	0.00
TOTAL NET PAY	15,816.76
CHECKS & PRIMARY DEPOSITS	15,816.76
OTHER DIRECT DEPOSIT	0.00
NUMBER OF EMPLOYEES	1
NUMBER OF EMPLOYEES PAYING STATE TAX	1
NUMBER OF RETIRED EMPLOYEES	0
NON-MEMBER WAGES	0.00

FY 2019

COMM OF ROADS & REVENUE DAWSON CO  
EMPLOYEE EARNINGS REPORT BY NAME

DATES: 07/01/2018 to 07/31/2019

MILLER, MARJEAN R

ID: 446

CLASS: EXEMPT DEPT: 20

LOC:

\*\*\*\*\*W A G E S\*\*\*\*\*

\*\*\*\*\*T A X E S\*\*\*\*\*

<u>GROSS</u>	<u>FICA/ MEDI</u>	<u>STATE/ TAXABLE</u>	<u>RETIRE</u>	<u>W C</u>	<u>FED</u>	<u>FICA/MEDI</u>	<u>STATE</u>	<u>NET PAY+ OTHER DD</u>
8,134.18	8,134.18	7,646.15	8,134.18	8,134.18	873.76	622.34	179.90	5,970.15
	8,134.18	7,646.15						

FY 2019

COMM OF ROADS & REVENUE DAWSON CO  
EMPLOYEE EARNINGS REPORT BY NAME

DATES: 07/01/2018 to 07/31/2019

TOTALS FOR ALL

GROSS WAGES	8,134.18
TAXABLE WAGES	7,646.15
STATE WAGES	7,646.15
LOCAL WAGES	0.00
FICA WAGES	8,134.18
MEDICARE WAGES	8,134.18
RETIREMENT WAGES	8,134.18
RETIREE WAGES	0.00
WORKERS' COMP WAGES	8,134.18
FEDERAL TAX	873.76
FICA/MEDICARE	622.34
STATE TAX	179.90
LOCAL TAX	0.00
EIC WAGES	0.00
TOTAL NET PAY	5,970.15
CHECKS & PRIMARY DEPOSITS	2,720.15
OTHER DIRECT DEPOSIT	3,250.00
NUMBER OF EMPLOYEES	1
NUMBER OF EMPLOYEES PAYING STATE TAX	1
NUMBER OF RETIRED EMPLOYEES	0
NON-MEMBER WAGES	0.00

LAW OFFICE  
**HARBEN, HARTLEY & HAWKINS, LLP**  
340 JESSE JEWELL PARKWAY, SUITE 750  
GAINESVILLE, GEORGIA 30501  
(770) 534-7341  
FAX: (770) 532-0399

March 24, 2020

**VIA FIRST CLASS U.S. Mail**  
**AND EMAIL**

Mr. Billy Thurmond Chairman  
Dawson County Board of Commissioners  
25 Justice Way  
Dawsonville, Georgia 30534  
chairman@dawsoncounty.org

Ms. Angela Davis  
Dawson County Attorney  
Jarrard & Davis, LLP  
222 Webb Street  
Cumming, Georgia 30040  
adavis@jarrard-davis.com

Re: County Commission Tax Levy Resolution for Dawson County Board of  
Education General Obligation School Bonds, Series 2020

Dear Mr. Thurmond and Ms. Davis:

As you know, the Dawson County School District was successful in passing a Special Purpose Local Option Sales Tax referendum on November 5, 2019. In connection with that referendum, the voters authorized the issuance of general obligation bonds that will be paid, in part, from the proceeds of the sales tax. Since these are general obligation bonds, the Board of Education is required to pass a resolution irrevocably committing itself to levy the necessary millage rate required to pay the principal and interest payments on the bonds in the unlikely event that the sales and use tax revenues are insufficient. This millage rate will be charged against any applicable millage limitation of the school system. As you know, the Board of Education has the authority to levy millage that the County Commission is then required to include as part of the total tax millage levied against property in the county.

Prior to a resolution being presented to the County Commission, the Board of Education will adopt a bond resolution that will include a specific request to the County Commission to adopt the tax levy resolution. If you want, I will be glad to provide a copy of the bond resolution for your review or for presentation to the County Commission.

It is my understanding that the Commission has a meeting scheduled for April 2nd. We ask to be included on that meeting agenda. I am enclosing a draft copy of the tax levy resolution to be passed by the County Commission, as prepared by bond counsel, in advance of the meeting

to determine whether you or the Commission will have any questions regarding the need for this resolution. I understand that any issue dealing with the millage rate can potentially receive much attention from local residents and the media. I would like to answer any and all questions you or the Commission have before that meeting.

I will check with you next week to confirm the arrangements and to ensure that there are no questions and make plans to get you the final copies of the resolution to be executed. Meanwhile, if you should have any concerns, do not hesitate to give me a call.

Very truly yours,

A handwritten signature in black ink, appearing to read "Cory O. Kirby". The signature is stylized and written in a cursive-like font.

Cory O. Kirby

Enclosure

cc: Dr. Damon Gibbs, Superintendent  
Dawson County School District



## **TAX LEVY RESOLUTION**

**WHEREAS**, pursuant to resolutions adopted by the Board of Education of Dawson County (the “Board of Education”), as managing and controlling body of the Dawson County School District (the “District”), a political subdivision of the State of Georgia, on February 11, 2020 and April 2, 2020 (collectively, the “Bond Resolution”), the Board of Education authorized the issuance of a general obligation bond of the District in the principal amount of \$10,000,000 (the “Bond” or the “Series 2020 Bond”), for the purpose of providing funds to the District to pay or to be applied toward the cost of (i) adding to, renovating, repairing, improving, and equipping existing school buildings and school system facilities, (ii) acquiring and/or improving land for school system facilities, (iii) acquiring miscellaneous new equipment, fixtures and furnishings for the school system, including technology equipment, software, tablets and laptops, and safety and security equipment, (iv) acquiring school buses and transportation and maintenance equipment, (v) acquiring books, digital resources and other media for the school system, (vi) constructing and equipping new school buildings and facilities and new educational space, including athletic, technological and academic facilities, and (vii) paying expenses incident to accomplishing the foregoing, and for the purpose of payment of a portion of the interest on such debt; and

**WHEREAS**, the Board of Education, being charged with the duty of managing the affairs of the District, has determined that in order to pay the principal of and the interest on the Bond as the same become due and payable, whether by maturity, redemption or otherwise, to the extent such principal and interest is not satisfied from the 1% sales and use tax for educational purposes on all sales and uses in Dawson County, Georgia (“Sales and Use Tax”), approved in the election held on November 5, 2019, and to the extent such principal and interest is not satisfied from other lawful funds of the District, it is necessary that there be levied an annual tax upon all the taxable property in said District sufficient to raise the amounts set forth below for 2020 and each of the calendar years set forth below; and

**WHEREAS**, proper certificates and recommendations have been made that a direct annual tax for such purposes be made in the amounts and for the years hereinafter stated; and

**WHEREAS**, it is necessary that a tax be levied for the purpose of paying the principal of and interest on the Bond due in each year, whether by maturity, redemption or otherwise, to the extent such principal and interest is not satisfied from the proceeds of the Sales and Use Tax and to the extent such interest is not satisfied from other lawful funds of the District;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of Dawson County, and it is hereby resolved by authority of same, that there shall be and is hereby levied upon all the taxable property in the District, which comprises all of Dawson County, a direct annual tax sufficient to raise for 2020 and each of the calendar years set forth below the sums set forth below in order to pay the principal of and interest on the Series 2020 Bond as follows:

<u>Payment Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Debt Service</u>
02/01/21	\$ --	\$ 71,250.00	\$ 71,250.00
08/01/21	--	45,000.00	45,000.00
02/01/22	--	45,000.00	45,000.00
08/01/22	2,320,000	45,000.00	2,365,000.00
02/01/23	--	34,560.00	34,560.00
08/01/23	2,435,000	34,560.00	2,469,560.00
02/01/24	--	23,602.50	23,602.50
08/01/24	2,560,000	23,602.50	2,583,602.50
02/01/25	--	12,082.50	12,082.50
08/01/25	<u>2,685,000</u>	<u>12,082.50</u>	<u>2,697,082.50</u>
<b>TOTAL</b>	<b>\$10,000,000</b>	<b>\$346,740.00</b>	<b>\$ 10,346,740.00</b>

Said several sums are hereby irrevocably pledged and appropriated to the payment of the principal and interest on the Bond as the same become due and payable, whether by maturity, redemption or otherwise, all to the extent such principal and interest is not satisfied from the proceeds of the Sales and Use Tax and to the extent such principal and interest is not satisfied from other lawful funds of the District.

The said several sums shall be collected by the Tax Commissioner of Dawson County in each of said years, and shall be annually paid into a fund to be maintained for and applied to the payment of principal and interest on the Bond when due and provisions to meet the requirements of this paragraph shall be made annually thereafter, upon receipt of an annual certificate from the Board of Education certifying the rate of tax levy (if any) necessary to pay such debt service on the Bond.

**BE IT FURTHER RESOLVED** by the authority aforesaid that all orders and resolutions in conflict with this resolution are hereby repealed.

Adopted by the Board of Commissioners of Dawson County, Georgia, this 2nd day of April, 2020.

**DAWSON COUNTY BOARD OF  
COMMISSIONERS**

By: \_\_\_\_\_  
Chairman, Board of Commissioners  
of Dawson County

Attest: \_\_\_\_\_  
Clerk of the Board of  
Commissioners of Dawson County

(SEAL)

**CLERK'S CERTIFICATE**

**GEORGIA, DAWSON COUNTY**

I, Kristen Cloud, Clerk of the Board of Commissioners of Dawson County, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Board of Commissioners of Dawson County in a public meeting duly assembled on the 2nd day of April, 2020, and that the said resolution is of full force and effect and has been duly entered of record in the minutes of said Board, which are in my custody.

**WITNESS** my official signature and the seal of said Board of Commissioners, this 2nd day of April, 2020.

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Clerk of the Board of Commissioners of  
Dawson County

(SEAL)

**ORDER OF THE DAWSON COUNTY CHAIR  
OF THE BOARD OF COMMISSIONERS  
IMPLEMENTING LOCAL EMERGENCY MEASURES RELATED TO  
RESTAURANTS AND PERSONAL CONTACT BUSINESS ESTABLISHMENTS**

**WHEREAS**, on March 13, 2020, Governor Brian Kemp, following President Donald Trump’s national emergency declaration, declared a public health emergency in Georgia effective on March 14, 2020, to deploy all available resources for the mitigation and treatment of the novel coronavirus disease 2019 (“COVID-19”); and

**WHEREAS**, on March 19, 2020, the Dawson County Board of Commissioners passed an emergency Resolution to provide for the operation of Dawson County during the COVID-19 pandemic; and

**WHEREAS**, on March 23, 2020, Governor Kemp issued an Executive Order No. 03.23.20.01 (“Executive Order”) to prohibit any establishment, corporation, non-profit, or organization from allowing more than ten (10) persons to be gathered at a single location if such gathering requires persons to stand or be within six (6) feet of any other person; and

**WHEREAS**, through his Executive Order, Governor Kemp also ordered the Department of Public Health to order certain persons within the State of Georgia who have serious underlying health conditions likely to cause an increased spread of COVID-19 if such persons were to become infected, to isolate, quarantine, or shelter in place within their homes or place of residence; and

**WHEREAS**, in response to the Executive Order, the Department of Public Health issued a corresponding Administrative Order on March 27, 2020 (“Administrative Order”); and

**WHEREAS**, unless extended, both the Executive Order and the Administrative Order are effective until 12:00 p.m. on Monday, April 6, 2020; and

**WHEREAS**, pursuant to the Dawson County Code of Ordinances (“Code”), Chapter 18 (Emergency Management and Emergency Services), Article III (Emergency Management), Section 18-40 (Emergency management and response powers), following a declaration of emergency, whether made by the Governor or a declaration of local emergency, and during the continuance of such state of emergency, the Chairman of the Board is empowered to implement local emergency measures to protect life and property; and

**WHEREAS**, there exist emergency circumstances throughout the entirety of Dawson County requiring extraordinary and immediate corrective actions for the protection of the health, safety and welfare of the citizens of Dawson County; and

**WHEREAS**, to prevent or minimize injury to people resulting from the ongoing COVID-19 pandemic, certain additional actions are required to promote “social distancing” measures as people in Dawson County continue to gather in sufficiently large numbers in enclosed spaces where social distancing cannot be easily maintained, including dine-in restaurants and business establishments that engage in close, personal contact with others.

**NOW, THEREFORE**, pursuant to the authority vested in me by local and state law, the following additional emergency measures are hereby **ORDERED** within the unincorporated areas of Dawson County:

1. All restaurants, food courts, brewpubs and other eating establishments shall close to the public except to provide take-out, delivery, drive-through, or curbside service (i.e., dine-in services are prohibited and all indoor or outdoor/patio dining areas shall be closed to the public). Cafeterias in hospitals, nursing homes, assisted living facilities or similar facilities shall not be subject to these restrictions.
2. Wineries and breweries shall close to the public except to provide for retail package sales of wine and/or malt beverages to be consumed off-premises (i.e., on-premises tastings and/or consumption is prohibited).
3. All establishments providing body care services which require physical contact between the provider and the client, including, but not limited to, barbering, hair design, cosmetology, esthetics, massage therapy, tattooing, body waxing, tanning salons, or nail care shall be closed to the public. This paragraph shall not restrict any services performed by or under the direct supervision of a licensed medical doctor, nurse, physician's assistant, dentist, dental assistant, physical therapist, chiropractor, or other healthcare professional.
4. All businesses licensed mainly for the sale of alcoholic beverages for consumption, such as bars, taverns, night clubs, and similar establishments, and all indoor recreational facilities, including, but not limited to, gyms, health studios, health clubs, yoga, barre, spin, or other fitness centers, spas, saunas, indoor amusement facilities, arcades, bowling alleys, pool halls, movie theaters, playhouses, and live performance venues, shall be closed to the public.
5. All other retail, commercial, or industrial establishments will be permitted to remain open subject to the following restrictions: (i) reasonable steps are taken to ensure that customers, employees, and other persons on the premises shall generally not be within six (6) feet of each other for longer than brief periods; and (ii) employees are not suffered or permitted to work if they are exhibiting symptoms of COVID-19 or residing with anyone who is exhibiting symptoms of COVID-19.
6. All employers and businesses which remain open are encouraged, to the maximum extent possible, to provide employees with the means, authorization, and equipment to perform their job functions remotely via teleworking or other similar means.
7. The Governor's Executive Order No. 03.23.20.01 is incorporated herein by this reference, such that all persons ordered by the Department of Public Health to isolate, quarantine, or shelter in place within their homes or place of residence shall comply with such executive

order or administrative order. In accordance with the Governor’s Executive Order, the following populations are specifically included:

- a. Those persons who live in a nursing home or long-term care facility;
  - b. Those persons who have chronic lung disease;
  - c. Those persons who are currently undergoing cancer treatment; and
  - d. Those persons included in any Department of Public Health Administrative Order.
8. Pursuant to O.C.G.A. § 38-3-4 and Code Section 18-41, the Dawson County Sheriff’s Office is authorized to enforce the orders, rules and regulations implemented by the Chair or Board of Commissioners during a declared emergency. Specifically, Code Sec. 18-41(b) provides, in part, that,

“Any person who violates any provision in this article shall, upon conviction thereof, be guilty of a misdemeanor punishable by a fine not exceeding \$1,000.00, imprisonment for a term not exceeding 60 days, or both such fine and imprisonment, for each violation. Each person assisting in the commission of a violation shall be guilty of separate offenses. Each day during which a violation or failure to comply continues shall constitute a separate violation.”

9. This Order shall be effective immediately and shall remain in effect for fourteen (14) days from the date hereof unless extended or earlier terminated by further order of the Chair of the Dawson County Board of Commissioners.

ENTERED at \_\_\_\_\_ [ time ] on Thursday, April 2, 2020.

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Billy Thurmond, Chair  
Dawson County Board of Commissioners