

**DAWSON COUNTY BOARD OF COMMISSIONERS
VOTING SESSION AGENDA - THURSDAY, APRIL 4, 2019
DAWSON COUNTY GOVERNMENT CENTER ASSEMBLY ROOM
25 JUSTICE WAY, DAWSONVILLE, GEORGIA 30534
6:00 PM**

A. ROLL CALL

B. OPENING PRESENTATION

[LifeLink](#) National Donate Life Month Proclamation

C. INVOCATION

D. PLEDGE OF ALLEGIANCE

E. ANNOUNCEMENTS

F. APPROVAL OF MINUTES

[Minutes](#) of the Voting Session held on March 21, 2019

[Minutes](#) of the Work Session held on March 28, 2019

G. APPROVAL OF AGENDA

H. PUBLIC COMMENT

I. NEW BUSINESS

- [1.](#) Consideration of Special Event Business License Application - *MLH Farm / Uncle Shuck's*
- [2.](#) Consideration of Land Use Resolution Update
- [3.](#) Consideration of Application for Parade and Assembly - *4-H Rabies Clinic*
- [4.](#) Consideration of Request for Addition of Alcohol Licensing Administrator
- [5.](#) Consideration of Request for Creation of General Fund Contingency in 2019 Budget
- [6.](#) Consideration of a Three-Party Agreement (Dawson County, Dawsonville, Dawson County Humane Society) for Animal Control Enforcement
- [7.](#) Consideration of Pay Schedule for Constitutional Officers
- [8.](#) Consideration of Board Appointment:
 - a. Board of Tax Assessors**
 - i. Tom Camp- *replacing Lisa Carter* (Term: April 2019 through December 2019); *appointment* (Term: January 2020 through December 2024)
9. Consideration of Board of Commissioners Meeting Schedule
- [10.](#) Consideration of Annexations #C9-00252 and #C9-00253

J. PUBLIC COMMENT

K. ADJOURNMENT

Those with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting, should contact the ADA Coordinator at 706-344-3666, extension 44514. The county will make reasonable accommodations for those persons.

Item Attachment Documents:

LifeLink National Donate Life Month Proclamation



National Donate Life Month Proclamation

Dawson County PROCLAMATION

WHEREAS, one of the most meaningful gifts that a human being can bestow upon another is the Gift of Life; and

WHEREAS, more than 113,000 men, women, and children await life-saving or life-enhancing organ transplants, of which over 5,100 reside in Georgia; and

WHEREAS, the need for organ, eye, and tissue donation grows daily as a new patient is added to the national waiting list for an organ transplant every 10 minutes; and

WHEREAS, the critical donor shortage remains a public health crisis as an average of 22 people die daily due to the lack of available organs; and

WHEREAS, organ, eye, and tissue donation can provide families the comfort of knowing the gift of donated organs and tissue endows another person with renewed hope for a healthy life; and

WHEREAS, donating life through organ, eye, and tissue donation is the ultimate act of generosity and kindness we **Dawson County** citizens can perform; and

WHEREAS, more than 4.8 million Georgians have already registered their decision to give the Gift of Life at www.donatelifegeorgia.org or when getting or renewing their driver license or state identification card at a driver license office; and

WHEREAS, LifeLink® of Georgia is the non-profit, community service organization dedicated to the recovery of high quality organs and tissues for transplantation therapy; and

WHEREAS, **Dawson County** supports the life-saving mission of LifeLink® of Georgia; and

NOW, THEREFORE, I, **Chairman Billy Thurmond, Dawson County**, do hereby proclaim April 2019 as

DONATE LIFE MONTH

In **Dawson County**, to honor all those who made the decision to give the gift of life, to focus attention on the extreme need for organ, eye and tissue donation, to encourage all residents to take action and sign up on Georgia's Donor Registry at www.donatelifegeorgia.org, to discuss the miracle of transplantation as a family, and to make a family commitment to organ, eye, and tissue donation

On This day, _____ of April 2019

A Donate Life Organization



Item Attachment Documents:

Minutes of the Voting Session held on March 21, 2019

**DAWSON COUNTY BOARD OF COMMISSIONERS
VOTING SESSION MINUTES – MARCH 21, 2019
DAWSON COUNTY GOVERNMENT CENTER ASSEMBLY ROOM
25 JUSTICE WAY, DAWSONVILLE, GEORGIA 30534
6:00 PM**

ROLL CALL: Those present were Chairman Thurmond; Commissioner Fausett, District 1; Commissioner Gaines, District 2; Commissioner Satterfield, District 3; Commissioner Nix, District 4; County Manager Headley; Interim County Attorney Frickey; County Clerk Cloud; and interested citizens of Dawson County.

INVOCATION: Chairman Thurmond

PLEDGE OF ALLEGIANCE: Chairman Thurmond

ANNOUNCEMENTS:

None

APPROVAL OF MINUTES:

Motion passed unanimously to approve the Minutes of the Voting Session held on March 7, 2019. Fausett/Gaines

APPROVAL OF AGENDA:

Motion passed unanimously to approve the agenda as presented. Gaines/Satterfield

PUBLIC COMMENT:

None

ZONINGS:

ZA 19-01 - Dawson Cherokee Capital LLC has made a request for rezoning subject to County Commission approval. It seeks to change the current zoning of RSR (Residential Sub Rural) to RPC (Residential Planned Community). The subject property is located at TMP 041-007.

Chairman Thurmond announced that if anyone had contributed more than \$250 to the commissioners or chairman in the past two years and wished to speak they would have to fill out a disclosure form, which would be made available to them. Under normal program, ten minutes will be given to those who wish to speak in favor of or opposition to with some redirect, time permitting.

Chairman Thurmond said that the county's ordinance allows for 3 minutes per speaker; however, regarding ZA 19-01, he asked the Board of Commissioners to consider allowing each speaker a maximum of 5 minutes.

Motion passed unanimously to approve to allow those wishing to speak on ZA 19-01 a maximum of 5 minutes per speaker. Nix/Gaines

Planning & Development Director Jameson Kinley said the applicant had requested that ZA 19-01 be postponed until the May 2019 Board of Commissioners meeting.

Motion passed unanimously to deny the requested postponement of ZA 19-01. Gaines/Satterfield

Kinley said the applicant seeks to rezone the Crystal Falls Lake and Golf Club community in order “to expand on the previously approved development to include 1,012 homes on 1,038.46 acres.” Kinley said the first phase of 367 homes would be targeted to those 55 and older. “There will remain 195 lots at the original 1-acre per lot zoning,” said Kinley. He said the Crystal Falls community was rezoned in 2002 for a proposed 415 1-acre lots on septic and public water. Kinley said, “I think it also is important to note that a substantial portion was left as future development within the original site plan. Since its original rezoning, only five homes have been sold within the development.” The Planning & Development department recommended approval of the rezoning application with stipulations. The Planning Commission recommended denial of the application.

Engineer Corey Guthrie of Ensite Civil Consulting, representing the applicant, said the rezoning of the property was being requested “essentially to save” the Crystal Falls golf course community. Density of the proposed project would remain unchanged from the development’s original plans, according to Guthrie. He said the proposed project would be phased and offer “a mixture of different types of lot sizes for active adult, senior living...” Guthrie said, “There is ... a requirement in RPC zoning to maintain 40 percent of the [green] space, which can include the golf course but we’re actually above that at over 50 percent.” He said that “traffic is a major concern, especially [a proposed] entrance on Cowart Road.” He said the applicant intends to remove that entrance from the plans. Guthrie addressed additional findings of the traffic impact study included in the application and other traffic-related concerns.

Others who addressed the board on behalf of the applicant included: Etowah Water & Sewer Authority General Manager Brooke Anderson, who spoke on the proposed project’s on-site wastewater plant that Etowah Water & Sewer Authority would construct and maintain so the development could utilize sanitary sewer; and attorney Wendy Kraby of Moore & Reese LLC, who spoke on the size and details of the homes proposed for the development, the Home Owners Association and the development’s amenities.

Chairman Thurmond opened the hearing by asking if there was anyone present who wished to speak either for or against the application.

The following spoke against the application:

- Fay Bohlayer, Dawsonville
- Carl Stimson, Dawsonville
- Martene Carleton, Dawsonville
- Jadd Carleton, Dawsonville
- Joyce Nations, Dawsonville
- Miranda Satterfield, Dawsonville
- Helen Heinle, Dawsonville
- Rebecca Bannister, Ball Ground

- Cathy Hill, Dawsonville
- Danel Haynes, Dawsonville
- Mike Bray, Canton
- Kate Hardin, Dawsonville

The following spoke in favor of the application:

- Gina Johnson, Jasper
- Michael McMain, Dawsonville
- Maggie Parhm, Cumming
- Tom Speichert, Cumming
- Kevin Barger, Dawsonville
- Steve Smeltz, Dawsonville
- Jerry Mansheim, Dawsonville
- Scott Seaborn, Sandy Springs

Chairman Thurmond asked if there was anyone else present who wished to speak either for or against the application and, hearing none, closed the hearing.

Motion to deny ZA 19-01 was made by Commissioner Fausett and seconded by Commissioner Nix. The motion failed to pass. The vote was 3-2 with Chairman Thurmond, Commissioner Gaines and Commissioner Satterfield voting against the motion.

Motion passed 3-2 to approve ZA 19-01 with the following stipulations:

1. Construction times shall be limited to 7 a.m.-7 p.m. Monday-Friday and 8 a.m.-4 p.m. Saturday. There shall be no construction on Sunday;
2. There shall be no access on Roscoe Collette Road or Helens Drive;
3. All lighting through the neighborhood shall be low-bleed LED down lighting so that the lighting does not bleed over beyond the property line;
4. Developer shall contribute \$70,000 toward the costs to improve and signalize the Highway 53 / Cowart Road intersection at the time of the last plat submittal or when the measured number of trips through the intersection support the need to signalize the intersection pursuant to Georgia Department of Transportation standards, whichever occurs first;
5. At the time of 50 percent build out (based on total number of proposed units), a new traffic study shall be performed to ensure that the current level of service is maintained. If less, then the developer shall pay to have the improvements made that are necessary to bring the level of service up to the current level as of adoption of this stipulation;
6. The developer shall perform all traffic improvements based on the traffic study;
7. The developer shall remove the proposed third entrance;

8. The developer shall come before the Dawson County Board of Commissioners for approval of development on the commercial portion of the development;
9. The Home Owners Association shall contain board members from the subdivision specifically;
10. There shall be no rentals in the subdivision unless approved by the Home Owners Association; and
11. There shall be 100 feet of vegetative buffer between the development and any property line adjacent to property that contains a structure or residence, and a 50 foot buffer around the rest of the development.

Gaines/Satterfield- Commissioners Fausett and Nix opposed the motion and Chairman Thurmond voted in order for the item to pass

ZA 19-02 - Jerry Fouts has made a request for rezoning subject to County Commission approval. He seeks to change the current zoning of RA (Residential Agriculture) to CHB (Commercial Highway Business) for the construction of a mini storage facility with 48 units. The subject property is located at TMP 081-007.

Planning & Development Director Jameson Kinley said the applicant had requested that ZA 19-02 be tabled until the April 2019 Board of Commissioners meeting.

Motion passed unanimously to table ZA 19-02 until the April 18, 2019, Board of Commissioners meeting. Fausett/Satterfield

PUBLIC HEARING:

Amendment to Attachment A Portion of the Impact Fee Ordinance - Reductions in the Fire and Roads Fees to 25 Percent of the Maximum Amounts (2nd of 2 hearings. 1st hearing was held on March 7, 2019)

Chairman Thurmond opened the hearing by asking if there was anyone present who wished to be heard on the Amendment to Attachment A Portion of the Impact Fee Ordinance - Reductions in the Fire and Roads Fees to 25 Percent of the Maximum Amounts.

The following spoke on the Amendment to Attachment A Portion of the Impact Fee Ordinance - Reductions in the Fire and Roads Fees to 25 Percent of the Maximum Amounts:

- Hugh Stowers Jr., Dawsonville Georgia, spoke against reducing commercial impact fees. He said he was “appalled” that the item was on the agenda for a vote considering the county has needs concerning roads and fire service. Stowers said he is against the “75 percent drop” but might consider supporting a 25 percent reduction.
- Corey Guthrie, Dawsonville, Georgia, spoke in favor of reducing commercial impact fees. Guthrie said he has several clients, including a group of doctors, who look to build businesses in Dawson County. He said these clients’ plans are on hold due to the impact fee rates currently in place.
- Christie Moore, Dawsonville, Georgia, represented the Dawson County Chamber of Commerce and spoke in favor of reducing commercial impact fees. She said the county needs more higher-paying, head-of-household jobs created by commercial and manufacturing businesses. Moore said being in favor of reducing impact fees does not

mean she believes the county should not have money to spend on roads and infrastructure. “Business is already paying their part, but we should be doing anything we can to attract high-end businesses instead of just taking what will come,” she said.

- Terri Tragesser, Dawsonville, Georgia, spoke against reducing commercial impact fees. She said impact fees have not negatively affected other municipalities. She cited several examples, including Georgia’s Forsyth County, city of Milton and Cherokee County. She said reducing impact fees could be detrimental in terms of roads and infrastructure, particularly along the Highway 400 Corridor. Tragesser said, “I strongly urge you to keep the impact fees at their current levels. It is really the only significant source for the transportation capital improvements on your CIP (Capital Improvement Plan).”

Chairman Thurmond asked if there was anyone else present who wished to speak on the Amendment to Attachment A Portion of the Impact Fee Ordinance - Reductions in the Fire and Roads Fees to 25 Percent of the Maximum Amounts and, hearing none, closed the hearing.

It was noted by Interim County Attorney Frickey that the Board of Commissioners February 21, 2019, vote on the Amendment to Attachment A Portion of the Impact Fee Ordinance - Reductions in the Fire and Roads Fees to 25 Percent of the Maximum Amounts was ineffective due to public hearings not being held prior to the vote as necessary by procedural and legal requirements.

Motion passed 3-2 to approve the Amendment to Attachment A Portion of the Impact Fee Ordinance - Reductions in the Fire and Roads Fees to 25 Percent of the Maximum Amount. Gaines/Satterfield- Commissioners Fausett and Nix opposed the motion and Chairman Thurmond voted in order for the item to pass

Aside from the motion, Commissioner Gaines requested county staff bring the impact fee item before the Board of Commissioners for review on a six-month basis.

NEW BUSINESS:

Consideration of Request to Apply for Fireworks Tax Grant

Motion passed unanimously to approve the Request to Apply for the Fireworks Tax Grant.
Nix/Gaines

Consideration of Resolution Regarding Defunding Of In-House Legal Department Expenses for Westlaw Services

Motion passed unanimously to approve the Resolution Regarding Defunding Of In-House Legal Department Expenses for Westlaw Services. Satterfield/Gaines

PUBLIC COMMENT:

None

ADJOURNMENT:

APPROVE:

ATTEST:

Billy Thurmond, Chairman

Kristen Cloud, County Clerk

DRAFT

Item Attachment Documents:

Minutes of the Work Session held on March 28, 2019

**DAWSON COUNTY BOARD OF COMMISSIONERS
WORK SESSION MINUTES – MARCH 28, 2019
DAWSON COUNTY GOVERNMENT CENTER ASSEMBLY ROOM
25 JUSTICE WAY, DAWSONVILLE, GEORGIA 30534
4:00 PM**

Those present were Chairman Thurmond; Commissioner Fausett, District 1; Commissioner Gaines, District 2; Commissioner Satterfield, District 3; Commissioner Nix, District 4; County Manager Headley; Interim County Attorney Davis; County Clerk Cloud; and interested citizens of Dawson County.

NEW BUSINESS

1. Presentation of Special Event Business License Application- *MLH Farm / Uncle Shuck's* - Planning & Development Director Jameson Kinley
This item will be placed on the April 4, 2019, Voting Session Agenda.
2. Presentation of Land Use Resolution Update- Planning & Development Director Jameson Kinley
This item will be placed on the April 4, 2019, Voting Session Agenda.
3. Presentation of Application for Parade and Assembly - *4-H Rabies Clinic* - Planning & Development Director Jameson Kinley
This item will be placed on the April 4, 2019, Voting Session Agenda.
4. Presentation of Request for Addition of Alcohol Licensing Administrator- Planning & Development Director Jameson Kinley
This item will be placed on the April 4, 2019, Voting Session Agenda.
5. Presentation of 2019 Local Maintenance & Improvement Grant Safety Application- Public Works Director David McKee
Motion passed unanimously to approve the 2019 Local Maintenance & Improvement Grant Safety Application. Nix/Gaines
6. Presentation of Request to Surplus / Demolish the Transfer Station Weigh Station Modular Office- Public Works Director David McKee
Motion passed unanimously to approve the Request to Demolish the Transfer Station Weigh Station Modular Office. Satterfield/Gaines
7. Presentation of 2019 Special Purpose Local Option Sales Tax (SPLOST) VI Program Update- SPLOST Administrator David McKee
This item was for information only.
8. Presentation of Request for Creation of General Fund Contingency in 2019 Budget- Chief Financial Officer Vickie Neikirk
This item will be placed on the April 4, 2019, Voting Session Agenda.
9. Presentation of a Three-Party Agreement (Dawson County, Dawsonville, Dawson County Humane Society) for Animal Control Enforcement- Interim County Attorney
This item will be placed on the April 4, 2019, Voting Session Agenda.

10. Presentation of Pay Schedule for Constitutional Officers- County Manager David Headley / Interim County Attorney
This item will be placed on the April 4, 2019, Voting Session Agenda.

11. Presentation of Board Appointment:

a. Board of Tax Assessors

i. Tom Camp- *replacing Lisa Carter* (Term: April 2019 through December 2019)

This item will be placed on the April 4, 2019, Voting Session Agenda.

12. Discussion of Board of Commissioners Meeting Schedule- Chairman Thurmond

This item will be placed on the April 4, 2019, Voting Session Agenda.

13. County Manager Report

This item was for information only.

14. County Attorney Report

This item was for information only.

EXECUTIVE SESSION

Motion passed unanimously to enter into Executive Session to discuss land acquisition and pending or potential litigation. Satterfield/Fausett

Motion passed unanimously to come out of Executive Session. Fausett/Nix

APPROVE:

ATTEST:

Billy Thurmond, Chairman

Kristen Cloud, County Clerk

Item Attachment Documents:

1. Consideration of Special Event Business License Application - *MLH Farm / Uncle Shuck's*



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Planning & Development

Work Session: 3.28.19

Prepared By: Harmony Gee

Voting Session: 4.04.19

Presenter: Jameson Kinley _____

Public Hearing: No

Agenda Item Title: Presentation of Special Event Business License Uncle Shucks Corn Maze.

Background Information:

Uncle Shucks has relocated from its previous location on Hwy 53 to Bannister Rd (off Hwy 9 S). It looks to continue with its agritourism business, which includes a corn maze, sunflower maze, and adding Christmas trees this year.

Current Information:

Budget Information: Applicable: _____ Not Applicable: Budgeted: Yes _____ No _____

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: _____

Department Head Authorization: _____

Date:

Finance Dept. Authorization: _____

Date: _____

County Manager Authorization: DH _____

Date: 03/19/19

County Attorney Authorization: _____

Date: _____

Comments/Attachments:

Special Event Business License Application

TMP 097-002,003,004 Acreage of the request 48

ZONING OF THE PROPERTY RA

911 Street address of property: 125 Bannister Rd

Submittal Date _____ Time _____ am pm Rec'd. By _____

Staff initials

Board of Commissioners Work Session Date: 2/14/2019
(if applicable)

Board of Commissioners Meeting Date: 2/21/2019
(if applicable)

Applicant Information (Authorized Representative)

Printed Name MLH FARMS

Address 1637 War Hill Pk Rd

Dawsonville GA 30534

Phone 770-561-2107

Email Address Keith@uncleshucks.com

Status Owner [] Authorized Agent [] Lessee [] Option to purchase

NOTE: If applicant is other than owner, enclosed Property Owner Authorization form must be completed.

Property Owner Information

Name Same As Above

Address _____

Phone _____

Property Information

911 Street Address of Property 125 Bannister Rd

Directions to Property Hwy 95 to Bannister Rd

Tax Map & Parcel # (TMP) 097-002, 003, 004

Land Lot(s) 985, 988, 1053 District 4, 4-1 Section Tract 1-3

Commission District # 2

Subdivision Name _____ Lot # _____

Current Zoning _____ Current Use of Property _____
(Example: residence, farm, commercial)

SURROUNDING ZONING:

North RA South RA

East RA West RA

PROPOSED ACCESS:

Access to the development will be provided from:

Road Name Bannister Rd

Type of Road Surface Asphalt

SITE PLAN: Attach detailed site plan.

Site plan notes: See Attached

Requested Action & Details of Proposed Use

Special Event Business License for Agri - Tourism
Sunflower MAZE, CORN MAZE, Christmas Trees

DATE (S) OF THE EVENT June - July, Sept. - Dec.

Anticipated Attendance 30,000

Existing Utilities: Water Sewer Gas Electric

Number of Parking Spaces _____

Number of Maintenance Personnel: _____

Nearest Emergency Medical Clinic: Northside Urgent Care

Distance to Clinic: 6 miles

Total # of Toilet Fixtures Provided: 0

Total # of Public Water Fountains: 0

Proposed Hours of Operation: M-F M-T, 10-6 F- 10-10
(See page 5 for times not Sat 10-10
permitted to operate.) Sun 10-6

Is there a charge for admission, a ticket, or a tour? Yes No

Is there a temporary tent structure? Yes No
If yes, what is the square footage? 2,400

Are food vendors participating in the event? Yes No
If yes, are they licensed by the Environmental Health Department? Yes No
(Provide copy of licenses)
If yes, how many vendors will participate? 1

Will alcohol be served or sold during the event? | Yes No
If yes, what type? Beer Wine | Liquor

Requested Action & Details of Proposed Use
(Continued)

Is there any potentially dangerous or hazardous activity? Yes No
If yes, please describe _____

Will any national or local celebrity be participating in the event? Yes No
If yes, provide name and describe type of participation _____

Will there be any media coverage? Yes No
If yes, provide name(s) of media and describe type of coverage _____

Do you foresee any unusual or excessive burden on the Sheriff's Department, Emergency Services, County Marshal, or other county personnel? Yes No
If yes, describe _____

Not that as a condition on the issuance of a temporary special event business license, the license holder shall indemnify and hold Dawson County harmless from claims, demand, or cause of action that may arise from activities associated with the special event.

NOTE: Before signing this statement, check all answers and explanations to see that you have answered all questions fully and correctly. This statement is to be executed under oath and subject to the penalties of false swearing and it includes all attached sheets submitted herewith.

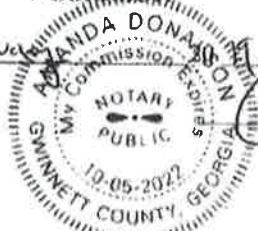
STATE OF GEORGIA, DAWSON COUNTY

I, (Print Name) Allen Keith Mulkey, DO SOLEMNLY SWEAR, SUBJECT TO PENALTIES OF FALSE SWEARING, THAT THE STATEMENTS AND ANSWERS MADE BY ME AS THE APPLICANT IN THE FOREGOING PERSONAL STATEMENT ARE TRUE AND CORRECT.

Allen Keith Mulkey
Applicant's Signature

I HEREBY CERTIFY THAT Allen Keith Mulkey SIGNED (HIS) NAME TO THE FOREGOING APPLICATION STATING TO ME THAT HE KNEW AND UNDERSTOOD ALL STATEMENTS AND ANSWERS MADE THEREIN, AND, UNDER OATH ACTUALLY ADMINISTERED BY ME, HAS SWORN THAT SAID STATEMENTS AND ANSWERS ARE TRUE AND CORRECT.

THIS 7th DAY OF February



Amanda Donagan
Notary Public

FOR OFFICE USE ONLY:

APPROVALS:

DATE:

Chairman,
Commissioners

Board

of

Sheriff

Emergency

Environmental

County Marshal

Planning

County Manager

[Signature]

[Signature]
David Hendley

2-22-2019

3-2-19

3/6/19

3/19/19

NOTE: Before signing this statement, check all answers and explanations to see that you have answered all questions fully and correctly. This statement is to be executed under oath and subject to the penalties of false swearing and it includes all attached sheets submitted herewith.

STATE OF GEORGIA, DAWSON COUNTY

I, (Print Name) Allen Keith Mulkey, DO SOLEMNLY SWEAR, SUBJECT TO PENALTIES OF FALSE SWEARING, THAT THE STATEMENTS AND ANSWERS MADE BY ME AS THE APPLICANT IN THE FOREGOING PERSONAL STATEMENT ARE TRUE AND CORRECT.

Allen K. Mulkey
Applicant's Signature

I HEREBY CERTIFY THAT Allen Keith Mulkey SIGNED (HIS) HER NAME TO THE FOREGOING APPLICATION STATING TO ME THAT HE KNEW AND UNDERSTOOD ALL STATEMENTS AND ANSWERS MADE THEREIN, AND, UNDER OATH ACTUALLY ADMINISTERED BY ME, HAS SWORN THAT SAID STATEMENTS AND ANSWERS ARE TRUE AND CORRECT.

THIS 7th DAY OF February

[Signature]
Notary Public

FOR OFFICE USE ONLY:

APPROVALS:

DATE:

Chairman,
Commissioners

Board

of

Sheriff

Emergency

Services

Environmental

Health

3/4/2019

County Marshal

Planning

Director

County Manager

NOTE: Before signing this statement, check all answers and explanations to see that you have answered all questions fully and correctly. This statement is to be executed under oath and subject to the penalties of false swearing and it includes all attached sheets submitted herewith.

STATE OF GEORGIA, DAWSON COUNTY

I, (Print Name) Allen Keith Mulkey, DO SOLEMNLY SWEAR, SUBJECT TO PENALTIES OF FALSE SWEARING, THAT THE STATEMENTS AND ANSWERS MADE BY ME AS THE APPLICANT IN THE FOREGOING PERSONAL STATEMENT ARE TRUE AND CORRECT.

Allen Keith Mulkey
Applicant's Signature

I HEREBY CERTIFY THAT Allen Keith Mulkey SIGNED HIS HER NAME TO THE FOREGOING APPLICATION STATING TO ME THAT HE KNEW AND UNDERSTOOD ALL STATEMENTS AND ANSWERS MADE THEREIN, AND, UNDER OATH ACTUALLY ADMINISTERED BY ME, HAS SWORN THAT SAID STATEMENTS AND ANSWERS ARE TRUE AND CORRECT.

THIS 7th DAY OF February, 2020

Amanda Donason
Notary Public

FOR OFFICE USE ONLY:

APPROVALS:

DATE:

Chairman, Commissioners	Board	of	_____
Sheriff			_____
Emergency		Services	_____
Environmental		Health	_____
County Marshal			_____
Planning		Director	_____
County Manager			_____

Uncle Shucks Corn Maze has operated at 4520 Hwy 53E since the fall of 2002. We are seeking this Special Event Business License in order to move our operations to 125 Bannister Rd off Hwy 9S near Rock Creek Park.

Uncle Shucks will operate as is has for the past 17 years having a corn maze and pumpkin patch in the fall beginning the second weekend in September through the Saturday before Thanksgiving in November.


We are also considering the possibility of a Sunflower maze that would operate from mid June through mid July. As well as the possibility of selling Christmas trees from Thanksgiving through Christmas.

Any questions can be directed to Keith Mulkey (770) 561-2107 or Mathew Hughes (678) 776-0056

Uncle Shuck

Site Layout Plan

Legend

-  River Park
-  WMA



Printed: 2/7/2019 12:18:39 PM



Official Tax Receipt
Dawson County
25 Justice Way, Suite 1222
Dawsonville, GA 30534
--Online Receipt--

Phone: (706) 344-3520
Fax: (706) 344-3522

Trans No	Property ID / District Description	Original Due	Interest & Penalty	Amount Due	Amount Paid	Transaction Balance
2018 - 52430	P31512 / 1 MEFF/ FMV: 35595	\$340.52	\$0.00 Fees: \$0.00 \$0.00	\$0.00	\$340.52	\$0.00
Totals:		\$340.52	\$0.00	\$0.00	\$340.52	\$0.00

Paid Date: 9/24/2018

Charge Amount: \$340.52

MLH FARMS LLC
1637 WAR HILL PARK RD

DAWSONVILLE, GA 30534



Scan this code with your
mobile phone to view this
bill

Harmony Gee

From: Chris Archer
Sent: Tuesday, March 05, 2019 8:19 AM
To: Harmony Gee
Subject: Fwd: Uncle Shucks New Site Info

Chris Archer
Dawson County Emergency Services
393 Memory Ln
Dawsonville, GA 30534
(706)429-5678
carcher@dawsoncounty.org

Begin forwarded message:

From: "Keith Mulkey" <keith@uncleshucks.com>
Date: February 25, 2019 at 2:51:45 PM EST
To: <carcher@dawsoncounty.org>
Subject: Uncle Shucks New Site Info

Chris

As we discussed on the phone, We plan to widen both the entrance and exit to the parking area. We will also gravel to travel paths through the parking area to enable better access.

Please let me know if you have any other concerns.

Thanks
Keith Mulkey
(770) 561-2107

Harmony Gee

From: Ringle, Bill <Bill.Ringle@dph.ga.gov>
Sent: Monday, March 04, 2019 9:15 AM
To: Harmony Gee
Subject: Re: Uncle Shucks
Attachments: Uncle Shucks Zoning Form.pdf

Harmony,

Please see the attached document. It is my understanding that they will use the permitted mobile food unit for food service, as they have the past couple of years. They will need to apply for a temporary toilet permit, as they have in past years.

Thank you,
Bill

George W. "Bill" Ringle
Environmental Health Manager
Dawson County Environmental Health
189 Hwy 53 West
Suite 102
Dawsonville, GA 30534
phone 706-265-2930
fax 706-265-7529

From: Harmony Gee <hgee@dawsoncounty.org>
Sent: Friday, March 1, 2019 2:08:05 PM
To: Jeffrey Bailey; Ringle, Bill
Subject: FW: Uncle Shucks

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good Afternoon Gentlemen,
Just following up on the application for Uncle Shucks. If you could please sign and return to me at your earliest convenience so that I can get it added to the BOC agenda, I would appreciate it. If there are any additional needs from your department, please let me know so that I can pass it along to the business owner.
Thanks,

Harmony Gee

Zoning Administrator
25 Justice Way Suite 2322
Dawsonville, GA 30534

hgee@dawsoncounty.org
Phone: 706-344-3500 ext 42336
Fax: 706-531-2721

From: Harmony Gee
Sent: Thursday, February 21, 2019 8:43 AM

Item Attachment Documents:

2. Consideration of Land Use Resolution Update



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Planning & Development

Prepared By: Jameson Kinley

Work & Voting Session: 3.28.19 & 4.4.19

Presenter: Jameson Kinley

Public Hearing:

Agenda Item Title: Land Use Resolution Update

Background Information:

The BOC has requested the update of our Land Use Resolution. The County put the information out for and open bid to try and put a dollar amount to the cost.

Current Information:

After submitting to multiple sources, we received one quote. The Planning Department would like to move forward with Ross Associates in updating our Land Use Resolution by way of reviewing our Residential and Commercial zoning classifications to keep up with growth patterns.

Proposal submitted at a cost of \$8,100

Budget Information: Applicable: Not Applicable: Budgeted: Yes No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: _____

Department Head Authorization: _____

Date:

Finance Dept. Authorization: Vickie Neikirk

Date: 3/19/19

County Manager Authorization: DH

Date: 3/19/19

County Attorney Authorization: _____

Date: _____

Comments/Attachments:



VENDOR'S CHECKLIST

Company Name: William F. Ross DBA: Ross Associates

Please indicate you have completed the following documentation; and submit them in the following order.

ITEM DESCRIPTION

- Vendor's Checklist
- Vendor's Information Form
- Vendor's Price Proposal Form
- Vendor's Reference Form
- Addenda Acknowledgement Form and Any Addenda Issued
- Drug-Free Workplace Affidavit
- Georgia's Security and Immigration Compliance Act Affidavit
 - Contractor Affidavit
 - n/a • Subcontractor Affidavit (if applicable)
- n/a Local Small Business Initiative Affidavit (if applicable)
- Proof of Insurance
- Completed W9
- Copy of Valid Business License
- Copy of Any Certifications Requested within Request for Quote

Authorized Signature

William F. Ross
Print Name

PRESIDENT
Title

MARCH 8, 2019
Date

THIS PAGE MUST BE COMPLETED AND SUBMITTED AS A PART OF YOUR PROPOSAL



VENDOR'S INFORMATION FORM

1. Legal Business Name William F. Ross DBA: Ross Associates

2. Street Address 340 N. Main Street

3. City, State & Zip Madison, Ga 30650

4. Type of Business: Sole Proprietor: Planning Consultant State of Registration: GA

(Association, Corporation, Partnership, Limited Liability Company, etc)

5. Name & Title of Authorized Signer: William F. Ross, President

6. Primary Contact William F. Ross

7. Phone 404-626-7690 Fax n/a

8. E-mail bill@planross.com

9. Company Website planross.com

10. Has your company ever been debarred from doing business with any federal, state or local agency?

Yes No If Yes, please state the agency name, dates and reason for debarment.

**ATTACH COPY OF BUSINESS LICENSE AND A COMPLETED W-9 FORM
THIS PAGE MUST BE COMPLETED AND SUBMITTED AS A PART OF YOUR PROPOSAL**



VENDOR'S PRICE PROPOSAL FORM

Company Name: Ross Associates

Description of Project	Quantity of Measure	Total Cost to County
Consulting Services for the Land Use Resolution Update	Lump Sum – Not To Exceed Amount	\$8,100.00

Additional Information: Price also includes a review of County public hearing procedures in light of GA Supreme Ct rulings.

Costs listed above shall be all inclusive to total cost to the County to include any and all travel expenses to complete all tasks associated with the scope of work. No other fees/charges may be applied to individual invoices. Detailed records shall accompany each invoice.

Do you accept Net 30 terms? Yes No

If no, payment terms requested: _____

Quote valid for 365 days

Authorized Signature: [Signature] Date: 3/8/19

Title: President

THIS PAGE MUST BE COMPLETED AND SUBMITTED AS A PART OF YOUR PROPOSAL



DRUG FREE WORKPLACE

I hereby certify that I am a principle and duly authorized representative of: Ross Associates

Whose address is:
340 N. Main Street, Madison, GA 30650

And it is also that:

1. The provisions of Section § 50.24.1 through § 50.24.6 of the Official Code of Georgia Annotated, relating to the "Drug Free Workplace Act" have been complied with in full; and,
2. A drug free workplace will be provided for the CONTRACTOR'S employees during the performance of the contract; and,
3. Each subcontractor hired by the CONTRACTOR shall be required to ensure that the subcontractor's employees are provided a drug free workplace. The CONTRACTOR shall secure from that subcontractor the following written certification: "As part of the subcontracting agreement with _____, _____ certifies to the CONTRACTOR that a drug free workplace will be provided for the subcontractor's employees during the performance of this contract pursuant to paragraph (7) of subsection (b) of the Official Code of Georgia Annotated Section § 50.24.3"; and,
4. It is certified that the undersigned will not engage in unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana during the performance of the contract.

MARCO B, 2019
Date

[Signature]
Signature

THIS PAGE MUST BE COMPLETED AND SUBMITTED AS A PART OF YOUR PROPOSAL



**IMMIGRATION AND SECURITY FORM
(GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT)**

Contractor's Name:	Ross Associates
County Solicitation/ Contract No.:	RFQ # 26-19

CONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned Contractor verifies its compliance with O.C.G.A. §13-10-91, stating affirmatively that the Contractor identified above has registered with and is participating in a federal work authorization program*, in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with the County, Contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. § 13-10-91 on the attached Subcontractor Affidavit. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the County at the time the subcontractor(s) is retained to perform such service.

268899
EEV / E-Verify™ Company Identification Number

[Signature]

BY: Authorized Officer or Agent
(Contractor Name)

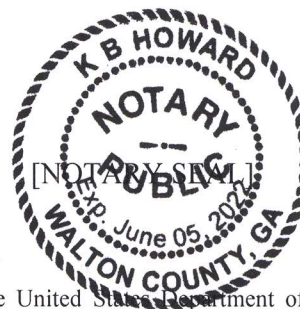
President
Title of Authorized Officer or Agent of Contractor

William F. Ross
Printed Name of Authorized Officer or Agent

MARCH 8, 2019
Date

SUBSCRIBED AND SWORN BEFORE ME ON THIS
THE 8 DAY OF March 2019

K B Howard
Notary Public



My Commission Expires: 06-05-2022

*any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603



**IMMIGRATION AND SECURITY FORM
(GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT AFFIDAVIT)**

Contractor's Name:	Ross Associates
County Solicitation/ Contract No.:	RFQ # 26-19

ADDITIONAL INSTRUCTIONS TO CONTRACTOR: Identify all subcontractors used to perform under the county contract. In addition, you must attach a signed and notarized affidavit (third page of this form) from each of the subcontractors listed below. The contractor is responsible for providing a signed and notarized affidavit to the County within five (5) days of the addition of any new subcontractor used to perform under the identified County contract.

Contractor's Name:	n/a Ross Associates
Subcontractors:	n/a

ACORD™ CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/06/2019

PRODUCER Harrington Insurance Agency, Inc. 39 South Peachtree Street Norcross GA 30071	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.												
INSURED Ross & Associates 211 Colonial Homes Drive NW Suite 2307 Atlanta GA 30309	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th style="width:80%;">INSURERS AFFORDING COVERAGE</th> <th style="width:20%;">NAIC #</th> </tr> <tr> <td>INSURER A:</td> <td></td> </tr> <tr> <td>INSURER B: Grange Insurance</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> </table>	INSURERS AFFORDING COVERAGE	NAIC #	INSURER A:		INSURER B: Grange Insurance		INSURER C:		INSURER D:		INSURER E:	
INSURERS AFFORDING COVERAGE	NAIC #												
INSURER A:													
INSURER B: Grange Insurance													
INSURER C:													
INSURER D:													
INSURER E:													

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR	ADD'L	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS												
B		GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	BP2301058	02/22/2019	02/22/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ Included GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000												
		AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$												
		GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN EA ACC \$ AUTO ONLY: AGG \$												
A		EXCESS/UMBRELLA LIABILITY <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> DEDUCTIBLE <input type="checkbox"/> RETENTION \$	BP2301058	02/22/2019	02/22/2020	EACH OCCURRENCE \$ 3,000,000 AGGREGATE \$ 3,000,000 \$ \$ \$												
		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below				<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:5%;">WC STATU-TORY LIMITS</td> <td style="width:5%;">OTH-ER</td> <td style="width:90%;"></td> </tr> <tr> <td colspan="2">E.L. EACH ACCIDENT</td> <td>\$</td> </tr> <tr> <td colspan="2">E.L. DISEASE - EA EMPLOYEE</td> <td>\$</td> </tr> <tr> <td colspan="2">E.L. DISEASE - POLICY LIMIT</td> <td>\$</td> </tr> </table>	WC STATU-TORY LIMITS	OTH-ER		E.L. EACH ACCIDENT		\$	E.L. DISEASE - EA EMPLOYEE		\$	E.L. DISEASE - POLICY LIMIT		\$
WC STATU-TORY LIMITS	OTH-ER																	
E.L. EACH ACCIDENT		\$																
E.L. DISEASE - EA EMPLOYEE		\$																
E.L. DISEASE - POLICY LIMIT		\$																
		OTHER																

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

CERTIFICATE HOLDER Dawson County, GA 25 Justice Way Dawsonville, Georgia 30534	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL <u>30</u> DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE <i>Mark P. Harrington</i> <JH>
--	---

IMPORTANT

If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

DISCLAIMER

The Certificate of Insurance on the reverse side of this form does not constitute a contract between the issuing insurer(s), authorized representative or producer, and the certificate holder, nor does it affirmatively or negatively amend, extend or alter the coverage afforded by the policies listed thereon.



Coverage detail for 2018 Mazda 6

Coverage	Limits	Deductible	Premium
Automobile Liability Insurance		Not applicable	\$178.28
Bodily Injury	\$1,000,000 each person \$1,000,000 each occurrence		
Property Damage	\$1,000,000 each occurrence		
Auto Collision Insurance	Actual cash value	\$500	\$217.78
(Safe Driving Deductible Reward - deductible reduction amount available is \$200)			
Auto Comprehensive Insurance	Actual cash value	\$0	\$128.06
Rental Reimbursement	Not purchased*		
Towing and Labor Costs	\$100 each disablement	Not applicable	\$6.36
Uninsured Motorists			
Added on to at Fault Liability Limits			
Property Damage	\$100,000 each accident	\$250	\$10.86
Automobile Medical Payments	Not purchased*		
New Car Expanded Protection		Not applicable	\$16.63
Sound System	Not purchased*		
Tape	Not purchased*		
Total premium for 2018 Mazda 6			\$557.97



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/06/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER Hiscox Inc. 520 Madison Avenue 32nd Floor New York, NY 10022	CONTACT NAME: PHONE (A/C No., Ext): (888) 202-3007		FAX (A/C, No):	
	E-MAIL ADDRESS: contact@hiscox.com			
INSURED Ross Associates 340 N Main Street Madison, GA 30650	INSURER(S) AFFORDING COVERAGE		NAIC #	
	INSURER A: Hiscox Insurance Company Inc		10200	
	INSURER B:			
	INSURER C:			
	INSURER D:			
	INSURER E:			
INSURER F:				


COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Professional Liability	Y		UDC-2362186-EO-18	09/13/2018	09/13/2019	Each Claim: \$ 1,000,000 Aggregate: \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

Dawson County Georgia 25 Justice Way Dawsonville, GA 30534	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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39

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/06/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Jim Boyd & Associates, Inc 120 E. Washington St. P. O. Box 69 Madison GA 30650		CONTACT NAME: Marsha Swann PHONE (A/C, No, Ext): (706) 342-2411 E-MAIL ADDRESS: marsha@jimboydagency.com FAX (A/C, No): (706) 342-4738	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: Liberty Mutual Insurance Company	
		INSURER B:	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	
INSURED William F. Ross DBA Ross Associates 211 Colonial Homes Dr NW Suite 2307 Atlanta GA 30309-5201			

COVERAGES

CERTIFICATE NUMBER: CL193605900

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	WC5-39S-385409-019	01/24/2019	01/24/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

City Planner/consultant

CERTIFICATE HOLDER**CANCELLATION**Dawson County Georgia
25 Justice Way

Dawsonville

GA 30534

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

40

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Request for Taxpayer Identification Number and Certification

**Give Form to the
requester. Do not
send to the IRS.**

Print or type See Specific Instructions on page 2.	Name (as shown on your income tax return) William F. Ross	
	Business name/disregarded entity name, if different from above Ross & Associates	
	Check appropriate box for federal tax classification: <input checked="" type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ <input type="checkbox"/> Other (see instructions) ▶ _____	Exemptions (see instructions): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____
	Address (number, street, and apt. or suite no.) 211 Colonial Homes Drive, STE 2307	Requester's name and address (optional)
City, state, and ZIP code Atlanta, GA 30309		
List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)																						
Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see <i>How to get a TIN</i> on page 3.	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="10" style="text-align: center;">Social security number</th> </tr> <tr> <td style="text-align: center;">4</td> <td style="text-align: center;">1</td> <td style="text-align: center;">3</td> <td style="text-align: center;">-</td> <td style="text-align: center;">6</td> <td style="text-align: center;">8</td> <td style="text-align: center;">-</td> <td style="text-align: center;">9</td> <td style="text-align: center;">4</td> <td style="text-align: center;">5</td> <td style="text-align: center;">2</td> </tr> </table>	Social security number										4	1	3	-	6	8	-	9	4	5	2
Social security number																						
4	1	3	-	6	8	-	9	4	5	2												
Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="10" style="text-align: center;">Employer identification number</th> </tr> <tr> <td style="width: 20px;"> </td> <td style="width: 20px;"> </td> <td style="width: 20px;"> </td> <td style="width: 20px;"> </td> <td style="width: 20px;"> </td> <td style="width: 20px;"> </td> <td style="width: 20px;"> </td> <td style="width: 20px;"> </td> <td style="width: 20px;"> </td> <td style="width: 20px;"> </td> </tr> </table>	Employer identification number																				
Employer identification number																						

Part II Certification	
Under penalties of perjury, I certify that:	
1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and 2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and 3. I am a U.S. citizen or other U.S. person (defined below), and 4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.	
Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.	

Sign Here	Signature of U.S. person ▶	Date ▶ <u>6/12/17</u>
------------------	----------------------------	-----------------------

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. The IRS has created a page on IRS.gov for information about Form W-9, at www.irs.gov/w9. Information about any future developments affecting Form W-9 (such as legislation enacted after we release it) will be posted on that page.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, payments made to you in settlement of payment card and third party network transactions, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and

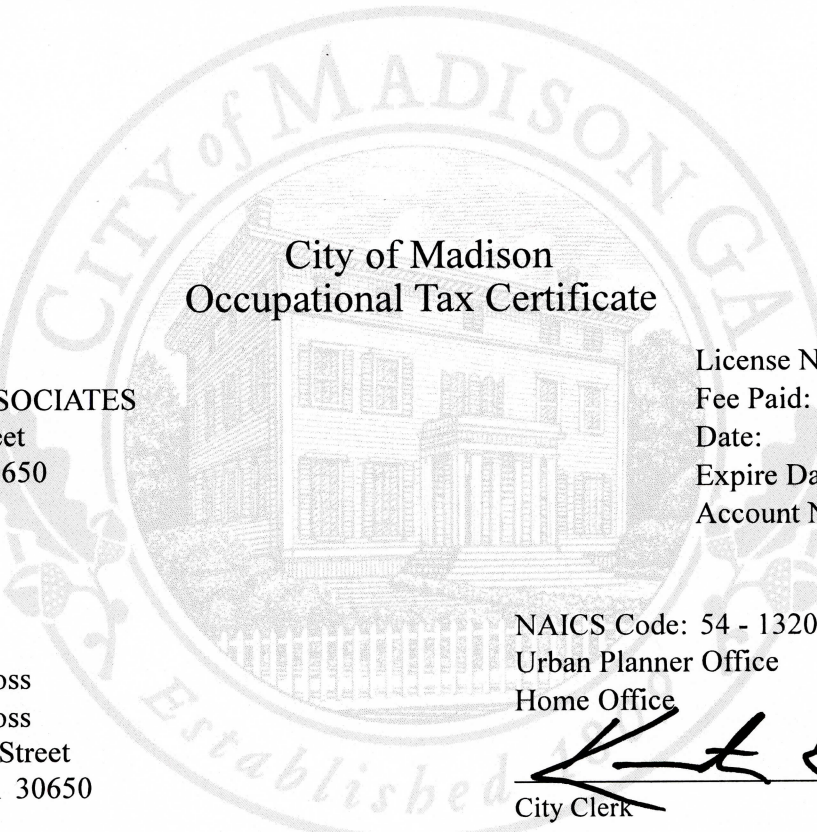
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct.

Note. If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.



City of Madison
Occupational Tax Certificate

William F. Ross
DBA: ROSS ASSOCIATES
340 N Main Street
Madison, GA 30650

License No: 201800182
Fee Paid: \$72.00
Date: 11/6/2017
Expire Date: 12/31/2018
Account No: 35464

William F. Ross
William F. Ross
340 N Main Street
Madison, GA 30650

NAICS Code: 54 - 1320
Urban Planner Office
Home Office


City Clerk

STATEMENT OF QUALIFICATIONS



Planning Consulting and
Plan Implementation

Zoning and Development Regulations

ROSS+associates
urban planning & plan implementation

STATEMENT OF QUALIFICATIONS

Planning Consulting and Plan Implementation Zoning and Development Regulations

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Overview of the Firm

ROSS+associates is a nationally recognized urban planning and plan implementation firm. Strategic and long range comprehensive planning, **zoning and land development codes**, impact fees and other implementation and project financing programs that realistically achieve plan objectives are major strengths of the firm and its principals.

The **corporate vision** of the firm is to assist the client in devising a strategy that will meet public needs for coping with anticipated growth and change within financial realities. This vision is interwoven into the firm's range of services and experienced through individual projects.

Comprehensive land use planning services include the identification of land use and community facility needs based on future forecasts of population growth and economic development demand, and on projected patterns of land use development. In addition to city and county Comprehensive Plans, related planning specialties include demographics and growth forecasts, affordable housing strategies and 'smart growth' community design criteria.

Public facility planning and programming services range from broad Capital Improvement Programs creating a local funding strategy for a wide spectrum of public facilities, to Community Improvement Elements focused on impact fee programs and water/sewer fee studies, to individual facility categories such as Transportation and Parks and Recreation Plans.

Implementation and financing services focus on Short Term Work Programs and resources such as bond financing, **Impact Fee Programs**, Community Improvement Districts and Tax Allocation Districts (TADs).

Land development regulations further Implementation through state-of-the-art regulations, such as zoning ordinances and unified development codes, that translate local Plan objectives into actual requirements and streamlined procedures within realistic staffing capabilities.

Public outreach and involvement through such vehicles as festivals, workshops, web sites, community surveys, media contacts and handout brochures are hallmarks of the firm's approach to planning assignments, through public participation programs tailored to each client.



Business Location and Officers

ROSS+associates maintains offices in Atlanta and Madison, Georgia. The offices are located at:

340 N. Main Street
Madison, Georgia 30650

211 Colonial Homes Drive NW
Suite 2307
Atlanta, Georgia 30309

ROSS+associates is a Sole Proprietorship owned by William F. (Bill) Ross.

History and Legal Structure of the Firm

ROSS+associates was created in 2001 as the successor venture to Cooper-Ross sv, under the sole direction and control of William F. Ross. The company is based in Georgia and is active throughout the state and on the national level.

WFR Associates was formed by William F. Ross in 1988, following twelve years of experience in public service and six years of private sector work.

Cooper-Ross sv was formed in 1992 as a special venture between WFR Associates and Cooper Consulting Company of Birmingham, Alabama. Mr. Ross served as a Principal of the firm, along with his partner, Connie Cooper.

In addition to ROSS+associates, some of the work done by the firm's principals on zoning and land development regulations in the state has been accomplished through its sister company, the **Georgia Zoning Institute**. The Institute was created in order to bring together legal and engineering expertise to focus exclusively on regulatory issues facing cities and counties in Georgia. William F. Ross, President of ROSS+associates, is also President of the Georgia Zoning Institute.

Availability

The firm's current workload, projects winding down and projects anticipated as a result of current proposals provide adequate staff time to undertake the proposed work.

Consultant's Experience

William F. Ross, who oversees all activities of the firm, has over forty-five years of planning experience in government and private consulting, and has been recognized as a legal expert regarding zoning and land development regulation and administration, and in the field of impact fees, particularly under Georgia's unique laws and court decisions.

Bill Ross' career has included both "in the trenches" experience as a public official within local government and extensive consulting work with cities and counties regarding their land use planning activities, zoning and land development regulations, and public facility programming and financing. While with Fulton County, Mr. Ross served as Deputy Director for Planning and Administration of the Planning and Community Development Department. This entailed day-to-day direction to the Planning Division as well as administration of the entire department (which included the Public Works Division and their three inmate work camps). Future land use planning, rezoning reviews and recommendations, and preparing land development regulations are normal activities of any planning department. Subsequently, Mr. Ross served as the Director of Development in Gwinnett County, where he oversaw the development review, construction and building permitting processes, development and building inspections, and code enforcement for the county. Mr. Ross consolidated all of Gwinnett County's zoning and development related ordinances into a single unified code—the first in the state and still in use today (with a few amendments over time). This "hands on" experience in these two large and fast-growing counties has been very helpful when consulting with cities and counties, providing an insider's view of planning and zoning realities.

On the legal front, Mr. Ross provides professional assistance and expert testimony in defense of cities and counties that have been sued over rezoning or other land development related decisions. In all but one of the many cases that Mr. Ross has been involved in have either been won in court or withdrawn by the plaintiffs. In providing these services, Mr. Ross keeps abreast of decisions of the Georgia Supreme Court as zoning law evolves in the state, and with legal trends nationwide.

With regard to professional development, Mr. Ross has been actively involved with the advancement of planning in Georgia through the Georgia Planning Association, including two terms as President of the organization. Mr. Ross most recently edited the GPA newsletter, *Georgia Planner*, and served as the Founding President of the new Georgia Planning Memorial Foundation.

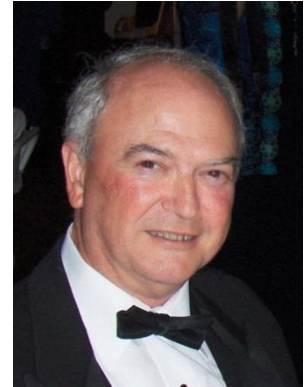
Resume of Bill Ross

William F. Ross is President and sole proprietor of ROSS+associates. His resume appears on the following pages.

WILLIAM F. ROSS

President

ROSS+associates



William F. (Bill) Ross has over forty-five +years of planning experience in government and private consulting and carries unique credentials in the areas of **land development regulation**, comprehensive planning, socio-economic forecasting, and infrastructure financing. Since the early 1970's, Mr. Ross has been involved in various aspects of planning as an urban planning consultant and as a government official.

As a planning consultant, Mr. Ross has prepared **Comprehensive Plans** and Updates in a number of cities and counties, particularly in Georgia. For instance, the firm headed up a multi-disciplined team to update the Joint Comprehensive Plan for Cherokee County and its cities of Ball Ground, Waleska and Woodstock, including detailed forecasts, an extensive market study and a fiscal analysis of the impact of new growth on the County. Other Comprehensive Plans or updates prepared under Mr. Ross' direction include the cities of Cartersville, Chamblee, Suwanee and Woodstock, as well as Douglas County, Oconee County and Jackson County, and forecasts for the Gainesville-Hall County Master Transportation Plan. Most recently, in association with other consultants, Plans have been prepared for Columbia, Hall, Spalding and Barrow Counties.

In the area of **land development regulation**, Mr. Ross has prepared zoning ordinances, unified land development codes and sign ordinances in a number of cities and counties. Recent experience has focused on the preparation of unified development codes (UDCs), which combine zoning, signage, subdivision, erosion, flood protection and other requirements relating to the entire land development process into a single ordinance. Clients in Georgia have ranged from very rural areas such as Crisp and Lumpkin Counties, to high growth suburbanizing areas such as Hall County, to mature urban areas such as Columbus/Muscogee County. In every case, our goal has been to make regulations effective, both in being easy for the average citizen or developer to understand and for the public official to interpret and enforce. Clarity of language, extensive use of tables and illustrations, and precision in use of terms all contribute significantly to this.

Mr. Ross has directed preparation of **impact fee programs** for a wide variety of cities and counties in Georgia. Under Mr. Ross' hands-on participation, about three-quarters of all impact fee programs adopted in Georgia were prepared by ROSS+associates.

On a broader view of **Infrastructure financing**, Mr. Ross has addressed key policy and implementation issues related to long range financial planning in several projects, including the creation of Community Improvement Districts (CIDs) for downtown Atlanta, the Cherokee County Technology Ridge and the Central Perimeter Area; creation of Georgia's second Transportation Management Association; and the land use/regulatory aspects of a Tax Allocation District (TAD) for Bulloch County.

As a government official, Mr. Ross was with Fulton County, Georgia, for ten years, heading up all planning and zoning activities, and directed the Development Department in Gwinnett County for two years. While at Fulton County, Mr. Ross created the County's first Comprehensive Plan and implemented their neighborhood planning program. Mr. Ross also administered the rezoning and plan review process and extensively amended the County's various land development regulations. In Gwinnett County, then the fastest growing urban county in America, Mr. Ross reorganized the plan review, permitting and inspections process in a system issuing 10,000 building permits in new construction a year. While there, the County's zoning, subdivision and other development-related ordinances were revamped and combined into the first Unified Development Code in Georgia with his direct participation and in coordination with a task force of private engineers, developers and builders.

In addition, Mr. Ross has used his extensive experience to make presentations on a wide variety of planning issues at **workshops and conferences**. Sessions at Georgia Planning Association and Georgia Association of Zoning Administrators conferences since 2000 alone include:

- Overlay Districts (with Paige Hatley) - GAZA Fall Conference, 2019
- Training Appointed Board Members, Variances Session: DCA and GPA 2018
- Impact Fees—Georgia's Most Ignored Law?: GPA 2018
- Appointed Boards: Making Sound Decisions—CPI and GPA 2017
- Your Signs are Showing—GAZA 2015
- Zoning for Economic Development - GAZA 2012
- Setting Fees (How to and Why) - GAZA 2011
- Funding Strategies for Plan Implementation - GPA 2010
- Zoning Administration - GAZA 2010
- Marriage of Comp Plans and Ordinances - GAZA 2009
- Regulating Signs in the Digital Age - GAZA 2009 and GPA 2009
- The Hybrid Code - GPA 2008
- Do the Right Thing ... Ethical Decision-making in the Planning Process - GPA 2008
- The Zoning Clinic - GPA 2008
- Infrastructure Development Districts (IDDs) - GPA 2007
- Urban Zoning - GAZA 2007
- Form-Based Codes - GAZA 2007
- Development Strategies - GAZA 2006
- Signs - GAZA 2006
- Getting What You Want ... Linking the Comprehensive Plan to Development Regs - GPA 2005
- Show Me the Money ... Strategies for Funding Capital Improvements - GPA 2005
- Annexation: Threading the Needle Five Ways - GPA 2005
- Hardships, Heartaches ... Variances and Other "Relief" - GAZA 2004
- Signs - GAZA 2003
- Subdivision Plat Reviews - GAZA 2002
- Goes Without Saying ... New Rules for Signs in Georgia - GPA 2002
- Design Concept Development Districts - GPA 2002
- Considerations in Choosing Land Use Controls - GPA 2002
- Impact Fees and Development Agreements - GAZA 2001
- Impact Fees ... The Planning Connection - GPA 2001
- Making Conservation Subdivisions Real - GPA 2001
- Linking the Smart Growth Vision to Reality - GAZA 2000

Mr. Ross also has provided training programs for public officials in several cities regarding their roles and decision-making.

Employment History	<p>President, ROSS+associates, 2001–Present</p> <p>President, Georgia Zoning Institute, Inc. 1995-Present</p> <p>Principal, Cooper-Ross sv, Atlanta & Birmingham, 1992-2001</p> <p>President, WFR Associates, Atlanta, Georgia, 1988-2001</p> <p>Vice-President, Post Properties, Inc., Atlanta, Georgia, 1987-88</p> <p>Director of Development, Gwinnett County, Georgia, 1985-87</p> <p>Deputy Director, Planning & Administration, Fulton County, GA, 1975-1985</p> <p>Planning Consultant, Adley Associates, Inc., 1970-75</p>
Education/ Honors	<p>Georgia State University, B.S. in Urban Life with Honors (1970):</p> <p style="padding-left: 40px;">Dean's Key for Scholastic Achievement</p> <p style="padding-left: 40px;">Blue Key Honor Fraternity</p> <p>University of Georgia, Carl Vinson Institute of Government:</p> <p style="padding-left: 40px;">Certificate of Public Management (1987).</p>
Professional Affiliations	<p>Founding President, Georgia Planning Memorial Foundation, 2008–2015</p> <p>VP and Board Member, Georgia Planning Memorial Foundation, 2015–present</p> <p>President, Georgia Planning Association, 1993-1997</p> <p>Editor, GPA Newsletter, 2005--2012</p> <p>Chairman, GPA Nominations Committee, 1998, 2000 and 2002</p> <p style="padding-left: 40px;">Chairman, GPA Public Relations Committee, 1991-1993</p> <p style="padding-left: 40px;">Director (At-Large), GPA Board of Directors, 1989-1991</p> <p style="padding-left: 40px;">Chairman, GPA Bylaws and Organization Committee, 1990</p> <p style="padding-left: 40px;">Chairman, Local Programs Committee, APA National Conf. 1989</p> <p>Charter Member, American Planning Association</p> <p style="padding-left: 40px;">Member, APA Planning Officials' Advisory Committee, 1995-2000</p> <p>Member, APA National Planning Awards Jury, 1998</p> <p>Associate Member, Georgia Association of Zoning Administrators</p> <p>Planning Advisory Committee, Ga. Dept. of Community Affairs, 1993-1997</p> <p>Growth Strategies Reassessment Task Force, Georgia DCA, 1998</p> <p>Developments of Regional Impact Task Force, Georgia DCA, 1999-2000</p> <p>Lecturer:</p> <p style="padding-left: 40px;">Georgia State University Real Estate and Urban Affairs Program</p> <p style="padding-left: 40px;">Institute for Continuing Legal Education (ICLE)</p> <p style="padding-left: 40px;">County Commissioner's Training Program: Planning and Zoning ACCG</p> <p style="padding-left: 40px;">Elected Officials Training Program: Planning and Zoning (GMA)</p> <p style="padding-left: 40px;">Community Planning Institute (GPA)</p>
Representative Projects	<p>Projects under Mr. Ross' direction include well over 100 assignments in Georgia under the following categories:</p> <ul style="list-style-type: none"> ▪ Zoning and Unified Land Development Codes, Sign Ordinances ▪ Comprehensive Plans, Land Use Plans, Community Work Programs ▪ Community Improvement Districts (CIDs), Tax Allocation Districts (TADs) ▪ Socio-Economic Forecasts and Economic Analyses ▪ Economic Development Plans, Market Analyses ▪ Impact Fee Analyses and Ordinances, Capital Improvement Programss ▪ Farm Land Conservation and Protection, TDR program ▪ Expert Testimony in Lawsuits

Experience with Zoning and Development Regulations

This section provides a few examples to illustrate the range of experience the firm brings to any project.

■ Unified Development Code, Oconee County, Georgia

This burgeoning county, attracting growth from Athens-Clarke County to the north and from the Atlanta Metro Area to the west, sought to manage its emergence as a suburbanizing area while preserving its valued historic roots in agriculture and small-town living. Altogether, some seventeen individual ordinances dealing with one element or another relating to zoning and land development were integrated into the new Code, along with major improvements in definitions, procedures, usability and clarity.

As part of the project, entirely new application packages were developed for all processes in the new Code. Coordinated for a consistent look, the first page of each package serves as the basic application and creates a record of all actions taken on the request.

OCONEE COUNTY ZONING CHANGE APPLICATION

Recording from _____ to _____ Change in Conditions of Approval for Case # _____
 Special Use Approval for _____ in _____ Zoning District

Applicant Name: _____ Address: _____ Telephone: _____
Property Owner Name: _____ Address: _____ Telephone: _____

Applicant is (check one): The Property Owner Not the Property Owner (attach Property Owner's Authorization)
 Applicant's Certification: I hereby certify that the information contained in and attached to this application is true and correct.
 Signature: _____ Date: _____ Notarized: _____

Property Location: _____ Use: _____
 Current Use: _____
 Tax Parcel Number: _____ Proposed Use: _____
 Size (Acres): _____ Current Zoning: _____
 Future Land Use Map Category: _____

Attachments (check all that apply)
 Property Owner's Authorization (if applicable) Pre-approved Sanitary Sewer Extension Submittal
 Application Fee Private Sewer Proposed No Sewer Proposed
 Warranty Deed Map of Multiple Future Land Use Map Categories
 Statement of Political Contributions Zoning History (only application if date, action taken)
 Impact Analysis (UDC § 1208.06) Proof of property taxes paid in full
 Concept Plan (if New Construction or Expansion) Other Attachments: _____
 Narrative Statement (including UDC § 1207)

For Oconee County Staff Use Only
 Date Received: _____ Date Accepted: _____ APPLICATION NUMBER _____
 CDD Transmitted to RDC: Date: _____ N/A N/A
 Review Submitted: _____ Location Map: _____
 Picked: _____ Ad: _____ Ad: _____
 Application Withdrawn: Date: _____
 Action: Approved With Conditions Denied

OCONEE COUNTY APPEAL APPLICATION

Hearing/Variance Appeal of Administrative Decision
 Special Exception for _____ Flood Damage Prevention Variance

Applicant Name: _____ Address: _____ Telephone: _____
Property Owner Name: _____ Address: _____ Telephone: _____

Applicant is (check one): The Property Owner Not the Property Owner (attach Property Owner's Authorization)
 Applicant's Certification: I hereby certify that the information contained in and attached to this application is true and correct.
 Signature: _____ Date: _____ Notarized: _____

Property Location: _____ Use: _____
 Current Use: _____
 Tax Parcel Number: _____ Proposed Use: _____
 Size (Acres): _____ Current Zoning: _____
 Future Land Use Map Category: _____

Attachments (check all that apply)
 Property Owner's Authorization (if applicable) Application Fee
 Warranty Deed Statement of Political Contributions
 Map or Change Including Variance Request Concept Plan (if New Construction or Expansion)
 Narrative Statement Explaining Variance Request

Appeal or Variance Requested

For Oconee County Staff Use Only
 Date Received: _____ Date Accepted: _____ APPLICATION NUMBER _____
 CDD Transmitted to RDC: Date: _____ N/A N/A
 Notification to Applicant Sent: _____
 Sign Picked: _____ Ad: _____ Ad: _____
 Application Withdrawn: Date: _____
 Action: Approved Denied N/A
 Board of Commissioners Date: _____
 Approved With Conditions Denied

OCONEE COUNTY PROJECT APPROVAL APPLICATION

Traditional Subdivision Master Planned Development or PUD
 Conservation Subdivision Preliminary Site Plan (Multi-Family and Nonresidential)

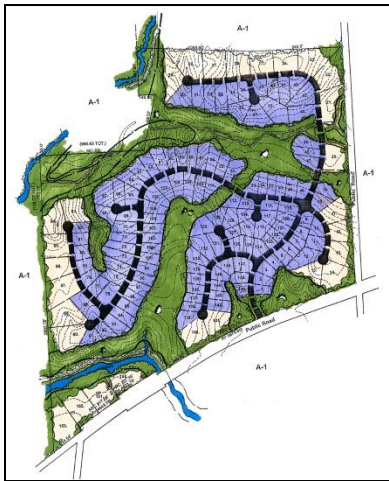
Applicant Name: _____ Address: _____ Telephone: _____
Property Owner Name: _____ Address: _____ Telephone: _____

Applicant is (check one): The Property Owner Not the Property Owner (attach Property Owner's Authorization)
 Applicant's Certification: I hereby certify that the information contained in and attached to this application is true and correct.
 Signature: _____ Date: _____ Notarized: _____

Property Location: _____ Project Name: _____
 Current Use: _____
 Tax Parcel Number: _____ Recording Case # _____ N/A N/A
 Size (Acres): _____ Current Zoning: _____
 Future Land Use Map Category: _____
 Concept/PUD Plan Approved by SOC on: _____

Attachments (check all that apply)
 Property Owner's Authorization (if applicable) Street Light Plans, Signs & Sp. Tax District Application
 Application Fee Conditions of Zoning Approval
 Preliminary Subdivision Plat Approved Concept Plan or PUD Plan
 Preliminary Site Development Plan For Conservation Subdivisions:
 Statement: Water Supply & Sanitary Sewerage District Field Plan
 Draft Covenants / Owner's Association Articles Site Analysis Map
 Management Plan for Common Open Space Other Attachments: _____

For Oconee County Staff Use Only
 Date Received: _____ Date Accepted: _____ APPLICATION NUMBER _____
 CDD Transmitted to RDC (date): _____ N/A N/A
 Plat Submitted to GDOT (date): _____
 Application Withdrawn: Date: _____
 Action: Approved With Modifications Denied
 Scheduled for CDC Review Date: _____
 Dev Review Committee Date: _____
 Certificate of Approval Date: _____

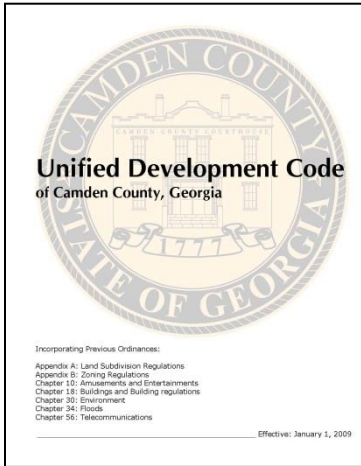


■ Unified Development Code, Columbus, Georgia

ROSS+associates teamed with a nationally prominent firm, working through the Georgia Zoning Institute, in combining all of the land use and development regulations currently in place in the consolidated government of Columbus-Muskogee County, improving the regulations to update them to new technology and standards, and to implement the Comprehensive Plan.

An important achievement was the creation of a conservation subdivision approach tailored to both a suburban setting and an urbanized environment, with unique provisions assuring compatibility with surrounding development.

■ **Unified Development Code, Camden County, Georgia**



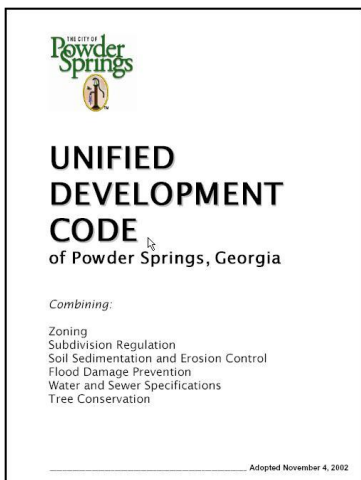
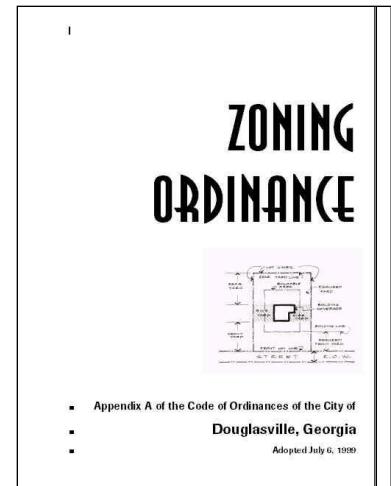
ROSS+associates completed a Unified Development Code for Camden County, Georgia, home to the King’s Bay Submarine Base. The initial work involved combining and greatly improving numerous separate ordinances related to zoning and land development into a single, coordinated Code, leaving only the Building Codes as separate regulations. Key features included a complete overhaul of the uses allowed in each zoning district, unified definitions and interpretation procedures, new landscaping and tree protection requirements, project engineering design and construction standards, and clear administrative procedures identifying responsible parties for receiving, reviewing and approving every application for a permit or other approval from the County. The UDC also included a new Quality Design Overlay district, covering an extensive area of mixed-use master-planned communities south of neighboring Glynn

County.

Subsequently, ROSS+associates prepared a **Master Land Use Plan** for the county, based on an analysis of future development demand and capacity, and amended the UDC with mandatory land use plan consistency requirements.

■ **Zoning Ordinance and Development Code, Douglasville, Georgia**

These award-winning land development regulations were prepared for a city that is experiencing major growth pressures in the Atlanta region while expanding its own boundaries through annexation. The project involved modernizing the existing codes and incorporating the latest legal interpretations in the State while assuring the effectiveness of the codes in implementing the City’s goals and objectives for quality of life. An important aspect of the project involved structural changes to the planning and zoning process in Douglasville through creation of a Planning Commission for the city separate from the county.

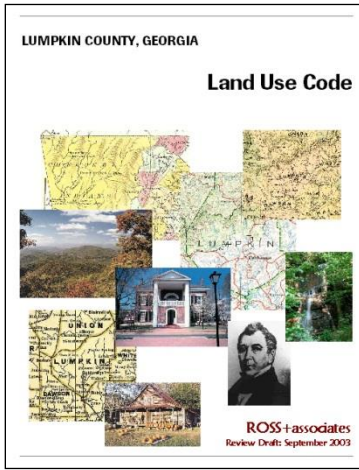


■ **Unified Development Code, Powder Springs, Ga**

Powder Springs’ UDC consolidated a wide range of development-related codes and ordinances across several departments. The Powder Springs UDC explicitly requires consistency with land use designations on the Land Use Plan map. Preparation of the UDC resulted in streamlining of procedures, clarification of the zoning and development functions, and simplification of procedures through the use of consolidated application forms. The new forms document the entire process on one

sheet, simplify reviews and approvals, and are accompanied by instruction sheets for the applicants.

■ **Land Use Code, Lumpkin County, Georgia**



Prepared in close association with a Land Use Plan Update, the LUC is an approach to plan implementation unique to Georgia. In this gateway county to the Georgia Mountains, private property rights and self-determination came face to face with Atlanta exurbanites expecting the protection and assurance of traditional zoning. Having no land use regulations in place, a citizen-based Community Advisory Group appointed by the Commissioner fostered public exploration of a wide range of planning and regulatory approaches. This resulted in a form of the “one-map” approach in which the regulations encourage and guide development patterns consistent with the Land Use Plan without having districted regulations, such as zoning. The use of character areas, village nodes and corridors on the Land Use Plan map facilitated the linkage.

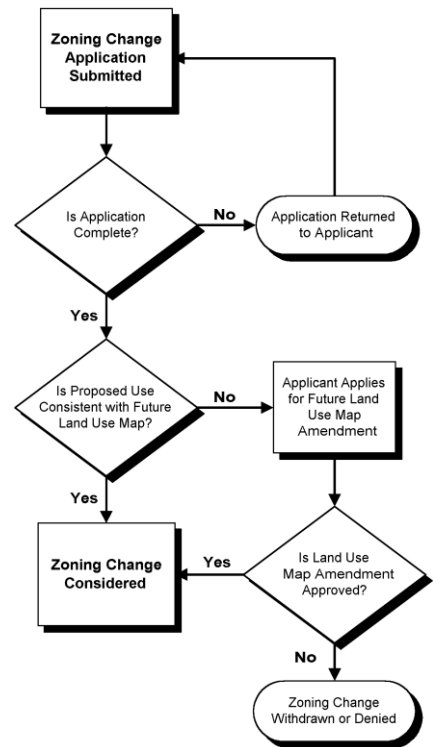
■ **Unified Land Development Code, Gainesville, Georgia**

The Georgia Zoning Institute, Inc., brought together the consultant and a leading law firm, Jenkins & Nelson, to prepare a unified code for this major North Georgia city. The new document has incorporated all of the city's ordinances relating to land use and development (other than the Building Code) into a single document, including rewritten or updated zoning, subdivision, signage, flood and erosion controls, project construction and design requirements. In addition, the project involved extensive consultation on planning and zoning matters, including the restructuring and training of a joint planning and appeals board and legal advice on a wide range of zoning issues.

■ **Unified Development Code, Douglas County, Georgia**

In undertaking the Tenth-Year Update to its Comprehensive Plan, Douglas County also embarked on rewriting its land use and development regulations as a Unified Development Code. Reflecting immediate priorities, several portions went forward for adoption independently, dealing with noise and signs. The UDC implements the County's new requirements for mandatory consistency with the new Land Use Plan.

Zoning Change Application Acceptance



■ **Unified Development Code, Jackson County, Georgia**

Jackson County undertook this major rewrite of its land use and development regulations in concert with a major overhaul of its Land Use Plan. This enabled the Plan to be prepared as a policy document to guide zoning and to require Plan consistency. Cutting-edge elements of the UDC include environmental protection requirements, open space conservation subdivisions, master planned developments enabling “new urbanism” concepts in a rural/suburban setting, and close association between Land Use Plan guidelines and UDC requirements.

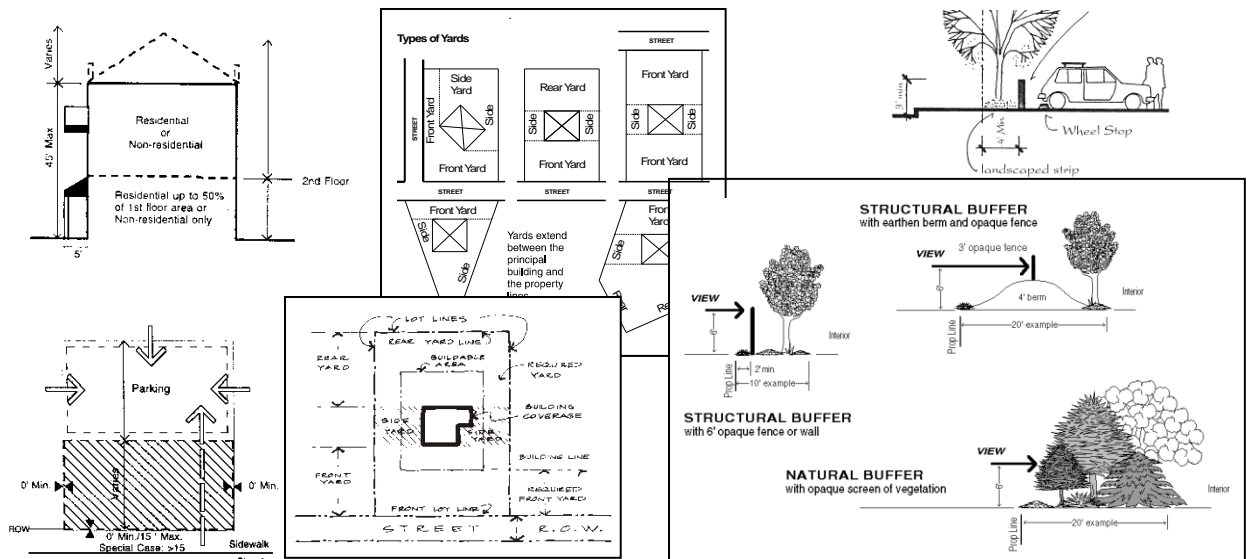


■ **Unified Land Development Code, Lee's Summit, Missouri**

The consultant was part of a blue-ribbon team selected to prepare a unified code for this fast-growing suburb of Kansas City, along with the nationally recognized law firm of Stinson, Mag and Fizzell of Kansas City, and Lohan Associates, a design firm based in Chicago. The project involved extensive rewrite, consolidation and restructuring of the city's land use and development regulations, with a major emphasis on urban design elements and the future livability of this burgeoning community.

■ **Unified Land Development Code, Crisp County, Georgia**

Crisp County, a predominantly rural and agricultural county self-styled the “Watermelon Capital of Georgia,” came under mounting development pressure for retirement and second-home development along the shores of Blackshear Lake. The new Unified Land Development Code had to address both the expectations of those relocating into the county from urban and suburban areas as well as the rural quality of life and self-reliant attitudes of the county’s existing residents. Critical to the success of the project was the creation of application forms and applicant instructions that facilitated administration of all rezoning and development permitting activity while recognizing staffing limitations.



Work Performed for Public Entities

The following table provides a listing of work performed for public entities over the past many years, and includes contact names and telephone numbers for those familiar with the work if they are still with the entity (or otherwise if their current location is known). All of the projects were accomplished under the direction of William F. Ross, along with subcontractors brought in on a case-by-case basis.

Those shown in **BOLD** are the most recent or relevant jobs and the contacts are still easily available.

<i>Client/Job</i>	<i>Contact</i>	<i>Phone #</i>
Zoning and Unified Land Development Codes		
Athens-Clarke County, GA	Al Crace, former Manager	706-367-6335
Banks County, GA	Jenni Gailey, County Clerk	706-677-6200
Barrow County, GA	Keith Lee, County Manager	770-307-3506
Bulloch County, GA - Design Standards and PUD rewrite	Tom Couch, County Manager	912-764-6245
Camden County, GA	John Peterson, Planning Director	912-510-4315
Chamblee, GA - Sign Ordinance	Kathy Brannon, City Clerk	770-986-5010
Columbus, GA	Rick Jones, Director of Planning	706-653-4116
Crisp County, GA	Connie Sangster, Planning Director	912-276-2672
Dalton-Whitfield County - Review of Unified Zoning Ordinance	Barnett Chitwood, Northwest Georgia Regional Commission	706-272-2300
Douglas County, GA	Eric Linton, County Manager	770-920-7244
Douglasville, GA - Sign Ordinance	Susan Littlefield, Asst. City Attorney	770-920-3000
Douglasville, GA - Zoning & Development Codes	Michelle Wright, Planning Director	770-920-3000
Duluth, GA - Unified Development Code	James Riker, City Manager	770-476-1790
East Point, GA	Chuck Taylor, former Assistant Planning Director	770-467-4254
Gainesville, GA	Kip Padgett, City Manager	770-531-6570
Hawkinsville, GA	Nicky Cabero, City Manager	912-892-3240
Jackson County, GA	B.R. White, former Planning Director	706-769-3916
Lee's Summit, Missouri	Steve Chinn, Stinson, Mag & Fizzell, PC	816-691-3183
Lumpkin County (Land Use Code)	Steve Gooch, Commissioner	706-864-3742
Morgan County, GA	Chuck Jarrell, Director of Planning and Development	770-467-4254

<i>Client/Job</i>	<i>Contact</i>	<i>Phone #</i>
Newnan, GA	Tracy Dunnavant, Planning Director	770-254-2354
Oconee County, GA	Wayne Provost, Strategic Planning Dir	706-769-2921
Powder Springs, GA	Pam Conner, City Manager	770-439-2500
Sheffield, Alabama	Linda Wright, Admin. Assistant	256-383-0250
Walton County, GA	Charna Parker, Asst. Planning Director	770-267-1354

Item Attachment Documents:

3. Consideration of Application for Parade and Assembly - *4-H Rabies Clinic*



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Planning & Development

Work Session: 3.28.19

Prepared By: Harmony Gee

Voting Session: 4.04.19

Presenter: Jameson Kinley _____

Public Hearing: No

Agenda Item Title: Presentation of Parade and Assemblies Permit for the Dawson County Extension Office Annual Rabies Clinic

Background Information:

This will be the fifth year that the Extension office has hosted the Rabies Clinic. Participants will drive into the Courthouse parking lot off of Shoal Creek Road, park, register, return to vehicles and drive to the vet in the upper parking lot. They will then exit back onto Shoal Creek Road.

Current Information:

Budget Information: Applicable: _____ Not Applicable: Budgeted: Yes _____ No _____

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: _____

Department Head Authorization: _____

Date:

Finance Dept. Authorization: _____

Date: _____

County Manager Authorization: DH _____

Date: 3-19-19

County Attorney Authorization: _____

Date: _____

Comments/Attachments:

Item Attachment Documents:

4. Consideration of Request for Addition of Alcohol Licensing Administrator



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Planning & Development

Prepared By: Jameson Kinley

Work & Voting Session: 3.28.19 & 4.4.19

Presenter: Jameson Kinley

Public Hearing:

Agenda Item Title: Request for Addition of Alcohol Licensing Administrator

Background Information:

Historically this has been a position within the Marshal's Office. It is currently frozen.

Currently, we have one code enforcement officer and one animal control officer. This position would allow for them to spend more time in the field, thus allowing them to be more effective and proactive in their duties. The Alcohol Licensing Administrator would be solely in charge of alcohol permitting that currently takes a large portion of time by our officers. This would also allow the Marshal's Office to have an in-office person to answer phone calls and act as a dispatch for better service to Dawson County citizens. The salary range for this position is \$17.00 to 26.35/hour.

Budget Information: Applicable: Not Applicable: Budgeted: Yes No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining
	3351				\$58,169.48	

Recommendation/Motion: _____

Department Head Authorization: _____

Date:

Finance Dept. Authorization: Vickie Neikirk

Date: 3/20/19

County Manager Authorization: DH

Date: 3/20/19

County Attorney Authorization: _____

Date: _____

Comments/Attachments:



DAWSON COUNTY GOVERNMENT
25 Justice Way, Suite 2233
Dawsonville, GA 30534
(706) 344-3501

ALCOHOL LICENSING ADMINISTARTOR

DAWSON COUNTY MARSHAL'S OFFICE

Full-Time/Hourly/Non-Exempt

JOB SUMMARY

This position is responsible alcohol licensing services for business alcohol licensing. Administration provides services for businesses that have alcoholic beverage sales within Dawson County.

MAJOR DUTIES

- Receives, evaluates and processes Alcohol License Applications and alcohol licenses for new businesses, new business staff and annual renewals.
- Provides information to the public pertaining to licensing of businesses and assists with instructions for completing licensing forms.
- Provides Sheriff's Office with application information for criminal background checks.
- Produces receipts when applicant/s pay fees; must reconcile receipts each day and prepare receipts/monies for Finance Department.
- Contacts unlicensed businesses regarding licensing ordinance and proper compliance; and business with expired licenses regarding renewals.
- May assist in the preparation of reports, summaries, and analyses as requested by the Director.
- May assist in the analysis and drafting of requested amendments with the assistance of the department Director to the Alcohol Ordinance
- Relays messages and disseminated information to department employees; types correspondences as needed.
- Assists with greeting customers and ascertains their concerns; responds to basic in-office inquires related to permits, applications, plan review, property maps, code enforcement concerns, and other matters.
- Assists in the performance of daily computer back-up procedures.
- Attends public meetings as needed.
- Performs other related duties as assigned.

KNOWLEDGE/ SKILLS / ABILITY

KNOWLEDGE OF:

- Modern office principles and procedures.
- County ordinances, codes, policies, and procedures.
- General licensing procedures.

SKILLED IN:

- Organization; establishing and maintaining records.
- Operating modern office equipment, such as a computer, calculator, facsimile machine, and copier.
- Communication, both verbal and written is vital, interpersonal skill as applied to interaction with co-workers, management, contractors, vendors and the general public.
- Performing mathematical and accounting calculations.

ABILITY TO:

- Review Alcohol License applications for compliance
- Effectively present material either orally or in a written format.
- Establish and maintain an effective working relationship with fellow county employees, department heads, elected officials, county management, business owners and the general public.

COMPLEXITY

The work consists of related technical and administrative duties. The volume of duties performed and time constraints contribute to the complexity of the work.

CONTACTS

- Contacts are typically co-workers, other county employees and the general public.
- Contacts are typically to give or exchange information, resolve problems, and provide services.

ADA MINIMUM REQUIREMENTS

Scope of Performance: The purpose of this position is to review alcohol license applications, issue licenses and maintain records regarding licensing in accordance with the Dawson County Alcohol Ordinance and statewide alcohol regulations. Successful performance contributes to the efficient operation of the department.

Physical Ability: The work is typically performed while sitting, standing, walking, bending, crouching, or stooping. The employee must occasionally lift light and heavy objects, up to 5 pounds regularly and up to 25 pounds occasionally. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus. Clear hearing and speech are required.

Environmental Factors: The work is typically performed in office settings.

SUPERVISORY AND MANAGEMENT RESPONSIBILITY

The Planning and Development Director assigns work in terms of general instructions. Completed work may be spot-checked for compliance with procedures and the nature and propriety of the final result.

MINIMUM QUALIFICATIONS / CERTIFICATIONS

- Applicant must possess a high school diploma or GED equivalent plus a minimum of two years' experience in a related field; or any equivalent combination of education and experience which provides a sufficient level of understanding of the essential duties of the position.
- Excellent verbal and written communication skills.

- Possess exceptional interpersonal communication, data entry and organizational skills.
- Skilled in operating modern office equipment and knowledgeable in office procedures and administrative methods.
- Microsoft Office proficient.
- Experience with licensing preferred.
- Knowledge of geography of the county (including subdivisions, roads, and street names) preferred.
- Possess a valid Georgia driver license and a satisfactory Motor Vehicle Record (MVR).
- Applicant must be able to pass a background check and drug screening.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position. The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

I have read the above job description and understand the requirements.

Signature: _____

Date: _____

Witness: _____

Item Attachment Documents:

5. Consideration of Request for Creation of General Fund Contingency in 2019 Budget



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Finance

Work Session: 3/28/19

Prepared By: Vickie Neikirk

Voting Session: 4/4/19

Presenter: Vickie Neikirk

Public Hearing: Yes _____ No _____

Agenda Item Title: Request for Contingency in 2019 Budget

Background Information:

In previous years, a Contingency was approved in each annual budget for unexpected emergencies and occurrences. In FY 2019, a contingency for those purposes was not established.

Already in 2019, the BOC has had to approve budget increases from Fund Balance in order to carry on the business of the County. If a contingency was approved for the Budget, the efficiency of other departments and Finance would be improved. I am requesting to move \$100,000 from Fund Balance to the General Fund Contingency and to allow the County Manager to have the authority to expend those funds. If approved, he must present to the BOC those uses of the Contingency in his County Manager Report. This will allow departments to operate more efficiently.

Budget Information: Applicable: xx Not Applicable: _____ Budgeted: Yes _____ No x

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining
100	1500	399999				

Recommendation/Motion: To approve the creation of a 2019 Contingency(from GF Fund Balance) account in the amount of \$100,000 to be managed by the County Manager and reported to the BOC each month.

Department Head Authorization: Vickie Neikirk

Date: 3/14/19

Finance Dept. Authorization: Vickie Neikirk

Date: 3/14/19

County Manager Authorization: DH

Date: 3/19/19

County Attorney Authorization: _____

Date: _____

Comments/Attachments:

65

Item Attachment Documents:

6. Consideration of a Three-Party Agreement (Dawson County, Dawsonville, Dawson County Humane Society) for Animal Control Enforcement



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Legal

Work Session: 03.28.19

Prepared By: Sam VanVolkenburgh (Jarrard & Davis)

Voting Session: 04.04.19

Presenter: Interim County Attorney

Public Hearing: Yes _____ No X

Agenda Item Title: Presentation of a Three-Party Agreement (Dawson County, Dawsonville, Dawson County Humane Society) for Animal Control Enforcement

Background Information:

For several years, the Dawson County Humane Society has been caring for dogs and cats picked up by the County Animal Control Department, and in exchange for this service the Humane Society is partially funded by the County. Dawsonville provides Animal Control services within its boundaries, but is not well-equipped to provide long-term care to impounded animals.

Current Information:

This agreement memorializes the County's and City's respective roles in providing animal control services and establishes a process whereby the City will temporarily hold dogs and cats impounded within the City, but after two days will call the County to transport the animal to the Humane Society. Injured or malnourished animals may be transferred sooner. Care for the City-provided animals is not anticipated to cost the County additional money, since the County is not close to filling its 450 animal/quarter quota that it receives from the Humane Society.

Budget Information: Applicable: _____ Not Applicable: X Budgeted: Yes _____ No _____

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: Approve the attached contract.

Department Head Authorization: _____

Date:

Finance Dept. Authorization: Vickie Neikirk

Date: 3/19/18

County Manager Authorization: DH

Date: 3/19/19

County Attorney Authorization: Angela Davis/Sam VanVolkenburgh

Date: 3/13/2019

Comments/Attachments:

Contract is being finalized and will be provided in advance of the meeting.

AGREEMENT FOR ANIMAL CONTROL ENFORCEMENT

STATE OF GEORGIA COUNTY OF DAWSON

This Agreement is hereby made and entered into effective the ____ day of _____, 2019 between the CITY OF DAWSONVILLE, GEORGIA (hereinafter referred to as "CITY"), DAWSON COUNTY, GEORGIA (hereinafter referred to as "COUNTY"), and the DAWSON COUNTY HUMANE SOCIETY, INC. (hereinafter referred to as "HUMANE SOCIETY") for the purpose of providing and maintaining Animal Control code enforcement and related services within the CITY and COUNTY. The parties hereto hereby agree as follows:

WHEREAS, the Constitution of the State of Georgia provides, in Article IX, Section III, Paragraph I, subparagraph (a), that any county or municipality of the State of Georgia may contract for any period not exceeding 50 years, with each other or with any other public agency, public corporation, or public authority for the provision of services, or for the joint or separate use of facilities or equipment when such contracts deal with activities, services, or facilities which the contracting parties are authorized by law to undertake or provide; and

WHEREAS, the CITY provides Animal Control Services within the CITY and the COUNTY provides Animal Control Services in the COUNTY outside of the CITY limits and inside the City limits consistent with this Agreement; and

WHEREAS, animal control services provided by the COUNTY are paid for, in full or in part, by ad valorem taxes paid to the COUNTY by land owners in the CITY and in the COUNTY; and

WHEREAS, the HUMANE SOCIETY is a non-profit entity that operates an animal shelter in the COUNTY that is funded in part by the COUNTY for the provision

of animal control services; and

WHEREAS, the HUMANE SOCIETY animal shelter is the only receiving facility in Dawson County to receive homeless and misplaced animals from Dawson County Animal Control; and

WHEREAS, the HUMANE SOCIETY is a “no kill” shelter established on the principle that there is no reason for a healthy animal to be euthanized in Dawson County;

WHEREAS, the COUNTY and the CITY both acknowledge receiving substantial benefits under this Agreement; and

WHEREAS, the parties hereto have determined that this Agreement serves the best interest of all parties and best serves the health, welfare, and safety of the residents and businesses located within the geographical confines of the CITY and COUNTY.

NOW, THEREFORE, in consideration of the promises set forth and the mutual promises hereby made, the covenants and conditions set forth herein, and in consideration of the terms of this Agreement as a whole, the parties hereby agree as follows:

1.

REVOCATION OF PRIOR AGREEMENT(S): The parties hereby revoke any prior intergovernmental agreements related to the provision of animal control services within CITY and COUNTY.

2.

TERM OF CONTRACT: This contract shall become effective on execution by the parties and shall continue in full force and effect until its expiration or termination in accord with the terms herein below.

3.

ANIMAL CONTROL SERVICES TO BE PERFORMED BY THE CITY: Subject to its obligations as specifically set forth in this Agreement, the CITY shall perform the following services for the benefit of the residents and businesses of the CITY:

- a) Provide Animal Control services within the corporate limits of the CITY, as set forth in the CITY animal control ordinance.
- b) Provide services for the care of injured animals located in the CITY as set forth in the CITY animal control ordinance.
- c) Enforce throughout the corporate limits of the CITY the provisions of the CITY animal control ordinance, as amended from time to time.
- d) Make reasonable efforts to identify the owner of any animal it impounds and return the animal to its owner in accordance with state law and/or the CITY animal control ordinance.
- e) All tickets issued for violations of CITY ordinances related to Animal Control shall be returned to the City Court. All fines received by the City Court for Animal Control violations shall go to the CITY.

4.

ANIMAL CONTROL SERVICES TO BE PERFORMED BY THE COUNTY: The COUNTY shall perform the following services for the benefit of the residents and businesses of the COUNTY outside of the CITY limits:

- a) Provide Animal Control services in the COUNTY outside of the corporate limits of the CITY, as set forth in the COUNTY animal control ordinance.
- b) Provide services for the care of injured animals through the HUMANE SOCIETY or other third party provider(s) (who shall be a licensed and

practicing veterinarian in Dawson County) chosen by the COUNTY.

- c) Enforce throughout the COUNTY excluding the corporate limits of the CITY the provisions of the COUNTY animal control ordinance, as amended from time to time.
- d) Make reasonable efforts to identify the owner of any animal it impounds and return the animal to its owner in accordance with state law and/or the COUNTY animal control ordinance.
- e) All tickets issued for violations of COUNTY ordinances related to Animal Control shall be returned to the Magistrate Court. All fines received by the Magistrate Court for Animal Control violations shall go to the COUNTY.

5.

TRANSFER OF CITY-IMPOUNDED ANIMALS TO DAWSON COUNTY

HUMANE SOCIETY: The CITY and COUNTY shall care for CITY-impounded animals as follows:

- a) The CITY shall temporarily maintain each CITY-impounded animal at the CITY's own facility while an attempt is made to contact the animal's owner and make arrangements for owner pick-up. If it is not possible to immediately identify and contact the animal's owner or if the animal's owner fails or refuses to pick-up the animal within 48 hours, the CITY shall then notify both the Dawson County Marshal's Office and the HUMANE SOCIETY to arrange for COUNTY pickup of the animal. The CITY shall allow two business days for COUNTY pick-up following notification (not counting the day of notification). If the COUNTY does

not pick up the animal by 5pm on the second business day after initial notice, the CITY may dispose of the animal in accordance with its animal control ordinance and state law.

- b) After picking up any animal from the CITY pursuant to paragraph (a) above, the COUNTY shall deliver the animal to the HUMANE SOCIETY for care and treatment, under the conditions outlined in a separate agreement between the COUNTY and HUMANE SOCIETY. The COUNTY shall, for the benefit of all residents and businesses in the COUNTY (including those in the CITY limits), be responsible for all of its own costs in picking up animals from the CITY, and the COUNTY shall be responsible for paying all costs or fees charged by the HUMANE SOCIETY for animal shelter services provided to animals transported from the CITY to the HUMANE SOCIETY.
- c) The foregoing paragraphs (a) and (b) will not apply to dogs confiscated by the CITY under its dangerous and vicious dog ordinance.
- d) If, due to conditions such as extreme temperatures, lack of space at CITY facilities, or animal sickness or injury, the well-being of an animal would be substantially impacted by delay, the CITY shall request immediate or same-day transportation of the animal to the HUMANE SOCIETY. The COUNTY shall exercise good-faith efforts to comply with such a request.
- e) The CITY shall not “rehome” (adopt out) any impounded animals instead of arranging for transportation to the HUMANE SOCIETY.
- f) The HUMANE SOCIETY shall be authorized to charge its standard fees as a condition of redemption of any animal transferred from the CITY.

The HUMANE SOCIETY shall impose a schedule of progressively increasing fees for redemption of animals brought repeatedly to the shelter.

- g) To the extent the COUNTY's care for CITY-impounded animals may be deemed the provision of animal control services within the boundaries of the CITY, the CITY hereby consents to the provision of these limited services for purposes of Article IX, Section II, Paragraph III(b) of the Georgia Constitution.

6.

COMPENSATION: The COUNTY and the CITY both acknowledge receiving substantial benefits under this Agreement for animal control enforcement as set forth herein.

7.

SEPARATE AGREEMENT: The COUNTY and the HUMANE SOCIETY may enter into such separate agreement, if any, as they deem necessary apart from this Agreement so long as any such separate agreement does not conflict with any of the terms or conditions of this Agreement.

8.

OBLIGATIONS OF THE CITY: The CITY shall devote sufficient time and effort to perform the services described in this Agreement and shall supply all tools, equipment, manpower, instruments, and other equipment required to perform the services set forth herein within the corporate limits of the CITY.

9.

OBLIGATIONS OF THE COUNTY: The COUNTY shall devote sufficient time and

effort to perform the services described in this Agreement and shall supply all tools, equipment, manpower, instruments, and other equipment required to perform the services set forth herein outside of the corporate limits of the CITY. The COUNTY agrees to pay such costs or fees as may be negotiated between it and the HUMANE SOCIETY from time to time for Animal Shelter services provided on animals impounded and transferred to the HUMANE SOCIETY from the CITY and the COUNTY.

10.

OBLIGATIONS OF HUMANE SOCIETY: The HUMANE SOCIETY shall immediately accept any and all cats and dogs impounded by the CITY and the COUNTY that they transfer to the HUMANE SOCIETY for further housing and or placement. The HUMANE SOCIETY shall not charge the CITY for the transfer, acceptance, and/or further housing of any animal transferred under this Agreement. The HUMANE SOCIETY may charge the COUNTY for the animal shelter services provided to animals transferred from the CITY and the COUNTY in such amounts as may be negotiated from time to time between the COUNTY and the HUMANE SOCIETY.

11.

TERMINATION OF AGREEMENT: Any party may terminate this Agreement at the end of each calendar year by providing written notice to the other party no later than October 1 of each calendar year. If one party terminates, the Agreement shall terminate as to all three parties. If this Agreement is not terminated in accord with the terms hereof, then the parties hereto hereby consent and agree that the Agreement shall be renewed annually beginning January 1, 2020 and for a period of five (5) years thereafter.

12.

ENTIRE AGREEMENT: This Agreement supersedes any and all Agreements, both oral and written, between the parties hereto regarding the rendering of animal control and related services, and is the entire agreement between the parties. Each party acknowledges that no representation, inducement, promise, or agreement (written or oral) has been made by any party or by anyone acting on behalf of a party that is not embodied in this Agreement. Any modification of this Agreement shall be effective only if any such modification is in writing and properly executed by the parties hereto.

13.

ADDITIONAL INSTRUMENTS: The parties hereby agree to properly and promptly endorse, execute, and deliver any instrument or document necessary from time to time to effectuate the provisions of this Agreement.

14.

AUTHORITY: The undersigned parties agree that each party has the authority and permission to execute this Agreement and that this Agreement has been approved by the CITY Council, the COUNTY Commission and the HUMANE SOCIETY Board of Directors. Further, the parties hereto hereby agree and acknowledge that each respective entity shall be responsible for its obligations as set forth herein.

15.

DISCLOSURE AND VOLUNTARY EXECUTION: Each party hereby declares that the foregoing Agreement has been read and each party declares a full understanding of the meaning and implication of each term, condition, promise, covenant, and representation. The parties hereto acknowledge that this Agreement is not the result of any fraud, duress, or undue influence, and each party acknowledges that the execution

of this Agreement is a voluntary act that is free of any coercion or duress.

IN WITNESS WHEREOF, the parties hereto have executed this instrument on the date(s) set forth below with an effective date of the last to sign.

[SIGNATURES PROVIDED ON THE FOLLOWING PAGE]

DAWSON COUNTY, GEORGIA

ATTEST:

**Billy Thurmond, Chairman
County Board of Commissioners**

Kristen Cloud, County Clerk

DATE: _____, **2019.**

[COUNTY SEAL]

CITY OF DAWSONVILLE, GEORGIA

ATTEST:

Mike Eason, Mayor

Beverly Banister, City Clerk

DATE: _____, **2019.**

[CITY SEAL]

**DAWSON COUNTY HUMANE
SOCIETY, INC.**

ATTEST:

President

Corporate Secretary

DATE: _____, **2019.**

[CORPORATE SEAL]

Item Attachment Documents:

7. Consideration of Pay Schedule for Constitutional Officers



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: County Manager / Administration

Work Session: 03.28.19

Prepared By: David Headley

Voting Session: 04.04.19

Presenter: David Headley / Interim County Attorney

Public Hearing: Yes No

Agenda Item Title: Presentation of Pay Schedule for Constitutional Officers

Background Information:

The pay schedule for the county's constitutional officers was changed January 1, 2019. These officers currently are being paid once a month on the second pay period of the month.

Current Information:

Due to some concern, we propose the county's constitutional officers, as well as supplemental employees, be paid the 15th of each month. These are all personnel who are paid once a month. Most months this will require the Finance and Human Resources departments to run an extra payroll. If the 15th falls on a Saturday or Sunday, they will be paid the preceding Friday.

The BOC approves the payroll and holiday schedule each year and, because this proposal will add payroll dates to that which already has been approved, any change needs to be approved by the BOC.

Budget Information: Applicable: Not Applicable: Budgeted: Yes No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: _____

Department Head Authorization: DH

Date: 3/19/19

Finance Dept. Authorization: Vickie Neikirk

Date: 3/19/18

County Manager Authorization: DH

Date: 3/19/19

County Attorney Authorization: _____

Date: _____

Comments/Attachments:

PAYROLL CALENDAR FOR 2019

PAY PERIOD BEGIN DATE	PAY PERIOD END DATE	CHECK DATE	MONTH	PAY PERIOD # FOR YEAR	Monthly Paid Employees
12/14/2018	12/28/2018	1/4/2019	JANUARY	1	
12/29/2018	1/11/2019	1/18/2019		2	1/18/2019
1/12/2019	1/25/2019	2/1/2019	FEBRUARY	3	
1/26/2019	2/8/2019	2/15/2019		4	2/15/2019
2/9/2019	2/22/2019	3/1/2019	MARCH	5	
2/23/2019	3/8/2019	3/15/2019		6	3/15/2019
3/9/2019	3/22/2019	3/29/2019		7	
3/23/2019	4/5/2019	4/12/2019	APRIL	8	4/12/2019
4/6/2019	4/19/2019	4/26/2019		9	
4/20/2019	5/3/2019	5/10/2019	MAY	10	5/15/2019
5/4/2019	5/17/2019	5/24/2019		11	
5/18/2019	5/31/2019	6/7/2019	JUNE	12	6/14/2019
6/01/2019	6/14/2019	6/21/2019		13	
6/15/2019	6/28/2019	7/5/2019	JULY	14	7/15/2019
6/29/2019	7/12/2019	7/19/2019		15	
7/13/2019	7/26/2019	8/2/2019	AUGUST	16	8/16/2019
7/27/2019	8/9/2019	8/16/2019		17	
8/10/2019	8/23/2019	8/30/2019		18	
8/24/2019	9/6/2019	9/13/2019	SEPTEMBER	19	9/13/2019
9/7/2019	9/20/2019	9/27/2019		20	
9/21/2019	10/4/2019	10/11/2019	OCTOBER	21	10/15/2019
10/5/2019	10/18/2019	10/25/2019		22	
10/19/2019	11/1/2019	11/8/2019	NOVEMBER	23	11/15/2019
11/2/2019	11/15/2019	11/22/2019		24	
11/16/2019	11/29/2019	12/6/2019	DECEMBER	25	12/13/2019
11/30/2019	12/13/2019	12/20/2019		26	
12/14/2019	12/27/2019	1/3/2020	JANUARY	1	

2019 HOLIDAY SCHEDULE

New Year's Day 1/1/2019	Tuesday		Veteran's Day 11/11/2019	Monday
MLK Day 1/21/2019	Monday		Thanksgiving 11/28/2019	Thursday
President's Day 2/18/2019	Monday		Day after Thanksgiving 11/29/2019	Friday
Memorial Day 5/27/2019	Monday		Christmas Eve 12/24/2019	Tuesday
Independence Day 7/4/2019	Thursday		Christmas Day 12/25/2019	Wednesday
Labor Day 9/2/2019	Monday			

Floating Holiday (8 Hrs) -may be taken at employee's discretion during the year

No insurance deductions withheld

Item Attachment Documents:

8. Consideration of Board Appointment:

a. Board of Tax Assessors

- i. Tom Camp- *replacing Lisa Carter* (Term: April 2019 through December 2019);
appointment (Term: January 2020 through December 2024)

DAWSON COUNTY BOARD OF COMMISSIONERS
APPLICATION FOR APPOINTMENT TO COUNTY
BOARDS AND AUTHORITIES



The Dawson County Board of Commissioners accepts applications for appointments. Interested parties should submit this form and supporting documentation to the County Clerk.

Board or Authority Applied for Tax Assessor Board

Name Tom Camp

Home Address 146 Riley Circle

City, State, Zip Dawsonville GA 30254

Mailing Address (if different) Same

City, State, Zip _____

Telephone Number _____ Alternate Number _____

Fax Telephone Number _____

E-Mail Address _____

Additional information you would like to provide:

Signature Tom P. Camp Date 2-27-19

Please note: Submission of this application does not guarantee an appointment.

Return to: Dawson County Board of Commissioners
Attn: County Clerk
25 Justice Way, Suite 2235
Dawsonville, GA 30534
(706) 344-3501 FAX: (706) 344-3504

Thomas Patrick Camp
146 Riley Circle
Dawsonville, Georgia 30534

Personal:

Born _____, 1941 in Anderson, AL
Married to Patricia Elliott Camp, two children and six
grandchildren

Education:

Samford University (BA), 1964, Birmingham, AL
Southern Baptist Theological Seminary, (M. Div), 1968,
Louisville, KY

Work Experience:

Served churches in Kentucky, Tennessee, Alabama, and
Georgia in a variety of roles, some of which includes
Pastor, Church Administrator, Assistant Pastor, Minister of
Education and Minister of Youth.

Summary of some experiences includes:

Initiated Senior Adult Ministry, Conducted Sunday School
classes for Nursing Home and people who were Homebound,
Created Go-See-Do Club

Supervised Daily Kindergarten and Day Care and Created a
Children's Sermon Time in Sunday Morning worship

Guided work of the Mission Church
Gave guidance to the Korean and Chinese Churches which
met in our Church building each week.

Worked with Trustees in managing large amounts of money which had been given to the church. The earnings from these funds enabled us to remain in the downtown area and to continue ministering to needy families.

Gave guidance and support to the food bank, clothes ministry, and other ministry needs in our area.

Supervised the use of our Church building with Southside Ministries INC, a ministry supported by 23 other churches of all denominations, which partnered with our church to meet the more serious needs in our area.

Worked with and led three churches in Building Renovations, purchasing property, and selling of property which had been given to the church and was more useful for funds for the ministry needs.

Other Experiences:

Organized youth sports leagues in the county, as well as coached baseball, basketball and track.

Worked with Special Olympics through the Lions Club.

Served on the HOA Board at Riley Place Town Homes and also served as President of the Board.

RESOLUTION FOR THE APPOINTMENT TO THE
_____ COUNTY BOARD OF TAX ASSESSORS

WHEREAS, there is a vacancy on the Board of Assessors; and

WHEREAS, the law requires the County Commission must appoint a successor when a vacancy occurs; and

WHEREAS, the person appointed will serve a term of _____ years;

NOW THEREFORE BE IT RESOLVED, the _____ County Board of Commissioners appoints _____ to the _____ County Board of Tax Assessors with this term of office to begin on _____ and expire on _____.

ADOPTED this _____ day of _____.

_____ COUNTY BOARD OF COMMISSIONERS

Chairman

ATTEST:

County Clerk

Item Attachment Documents:

10. Consideration of Annexations #C9-00252 and #C9-00253

415 Highway 53 E. Suite 100
Dawsonville, Georgia 30534



(706) 265-3256
Fax (706) 265-4214
www.dawsonville-ga.gov

March 21, 2019

CERTIFIED MAIL

Mr. Billy Thurmond
Board of Commissioners
Dawson County
25 Justice Way, Suite 2313
Dawsonville, GA 30534

RECEIVED
03/25/19
K. Cloud

Re: Annexation of Property of James E. Bottoms: ANX# C9-00252

Dear Mr. Thurmond,

Please be advised that the City of Dawsonville, Georgia, pursuant to authority vested in the Mayor and Council of the City of Dawsonville by Article 2, Chapter 36, Title 36 of the Official Code of Georgia Annotated, received a petition to annex the property referenced above. This annexation petition will be heard during the public hearing segment of the following City Council meetings; April 22, 2019 and May 6, 2019.

This letter has been sent to you by certified mail, return receipt requested, upon receipt of the Annexation Petition of James E. Bottoms. Said notice is in compliance with O.C.G.A. §§ 36-36-6, and 36-36-111. Please see the attached copy of the annexation petition and map of the site proposed to be annexed, which are included to allow you to identify the subject area, as well as the intended use of the property.

Pursuant to O.C.G.A. § 36-36-113, upon receipt of this notice Dawson County has thirty (30) calendar days to raise an objection to the proposed use of the above referenced land, and to specify the basis therefore.

Finally, in accord with O.C.G.A. § 36-36-7, Dawson County has five (5) business days from the receipt of this notice to notify the City that there are County-owned public facilities within the area proposed for annexation.

Thank you for your time and attention to this matter, and I look forward to hearing from you regarding this issue. If I may be of assistance in this regard or any other, please do not hesitate to contact me.

Sincerely,


Robbie Irvin,
Planning Director

Enclosures

cc: David Headley, County Manager
Dawson County Attorney



City of Dawsonville
 P.O. Box 6
 415 Highway 53 East, Suite 100
 Dawsonville, GA 30534
 Phone: (706) 265-3256

**Annexation Petition
 into the
 City of Dawsonville, GA**

Annexation # CG 00252

FEE \$250.00 (NONREFUNDABLE) Date Paid _____ Cash /Ck # _____

Fees waived by cc e Dec 2018 meeting

Please Print Clearly **ZONING AMENDMENT APPLICATION AND FEES RECEIVED?** YES NO

Applicant Name(s): James E Bottoms
 Mailing Address 320 Lakeside Trace City Canton State GA Zip 30115
 E-Mail jbottoms25@gmail.com
 Applicant Telephone Number(s): 404 202 5143

Property Owner's Name(s): ~~James E Bottoms~~
 Mailing Address Same City _____ State _____ Zip _____
 E-Mail _____
 Property Owner's Telephone Number(s): 404 202 5143

Address of Property to be Annexed: 0 Cleve Wright Rd VACANT LOT
 Tax Map & Parcel # 068055 Property Size in Acres: 80 Survey Recorded in Plat Book # 27 Page # 291
 Land Lot # 115-117158 District # 4 Section # 1 Legal Recorded in Deed Book # 171 Page # 612
 Current Use of Property: Agriculture - Timson
 County Zoning Classification: RA City Zoning Classification: SMA^{RA}s Present

Land Use & Zoning Ordinance, Article VII. General Provisions Sec. 708. Annexation:

Any land area subsequently added to the incorporated area of Dawsonville shall automatically be classified R-1 (single-family residential district) until or unless otherwise classified by amendment to the official zoning map.

Petition **MUST** include a completed application with signatures and **ALL** attachments.

- ✓ An 8 1/2 x 11 copy of the current **RECORDED BOUNDARY SURVEY** of said property showing the contiguity of said property to the existing corporate limits of the City of Dawsonville, GA.
- ✓ A copy of the current metes and bounds **LEGAL DESCRIPTION** that matches the boundary survey of the property being annexed.
- ✓ Survey **must** be signed and sealed by a Registered Land Surveyor.
- ✓ Survey **must** be signed, stamped recorded by Dawson County Clerk's Office, Superior Court



City of Dawsonville
 P.O. Box 6
 415 Highway 53 East, Suite 100
 Dawsonville, GA 30534
 Phone: (706) 265-3256

**Annexation Petition
 into the
 City of Dawsonville, GA**

Please answer the following questions to meet and comply with the United States Department of Justice, Civil Rights Division, Voting Section, Section 5 of the Voting Rights Act.

1. Intended Use of Land: _____ Residential _____ Commercial
 _____ Existing Structure(s) _____ Vacant
 ✓ Other (specify) Agriculture - Timber
2. Number of persons currently residing on the property: NONE; VACANT
 Number of persons 18 years or older: 0; Number of persons registered to vote: 0
3. The number of all residents occupying the property:

_____ American Indian	_____ Alaskan Native
_____ Asian	_____ Pacific Islander
_____ Black, not of Hispanic Origin	_____ Hispanic
_____ White, not of Hispanic Origin	_____ VACANT

Please answer the following questions to meet and comply with the U. S. Department of Commerce, which requires this information to provide Population Estimates.

ARC Population Estimate Information

- A. Number of existing housing units: 0
- B. List of Addresses for each housing unit in the annexed area at the time of the annexation:

- C. Disposition of existing structures (e.g. to stay the same, be demolished, moved or converted):

- D. Names of affected Subdivision: _____
- E. Name of affected Multi-Family Complex: _____
- F. Names of Group Quarters (dormitories, nursing homes, jails, etc.):

- G. Names of affected Duplexes: _____
- H. Names of Mobile Home Parks: _____



City of Dawsonville
 P.O. Box 6
 415 Highway 53 East, Suite 100
 Dawsonville, GA 30534
 Phone: (706) 265-3256

**Annexation Petition
 into the
 City of Dawsonville, GA**

Property Owner(s) Authorization

I / We the undersigned, being the owner(s) of real property of the territory described herein as Jones E Bottom (Address/Tax Map Parcel), respectfully request that the Mayor and City Council of the City of Dawsonville, Georgia annex this property into the City and extend the City boundaries to include the same.

Upon signature of this document, I / We the undersigned certify that all the information provided is true and accurate to the best of our knowledge.

- (1) Jones E Bottom _____
 Property Owner Signature Property Owner Printed Name
- (2) _____
 Property Owner Signature Property Owner Printed Name
- (1) _____
 Applicant Signature Applicant Printed Name
- (2) _____
 Applicant Signature Applicant Printed Name

Sworn to and subscribed before me
 this 8 day of March 2019.
Christy McKinney
 Notary Public, State of Georgia
 My Commission Expires: May 17, 2019

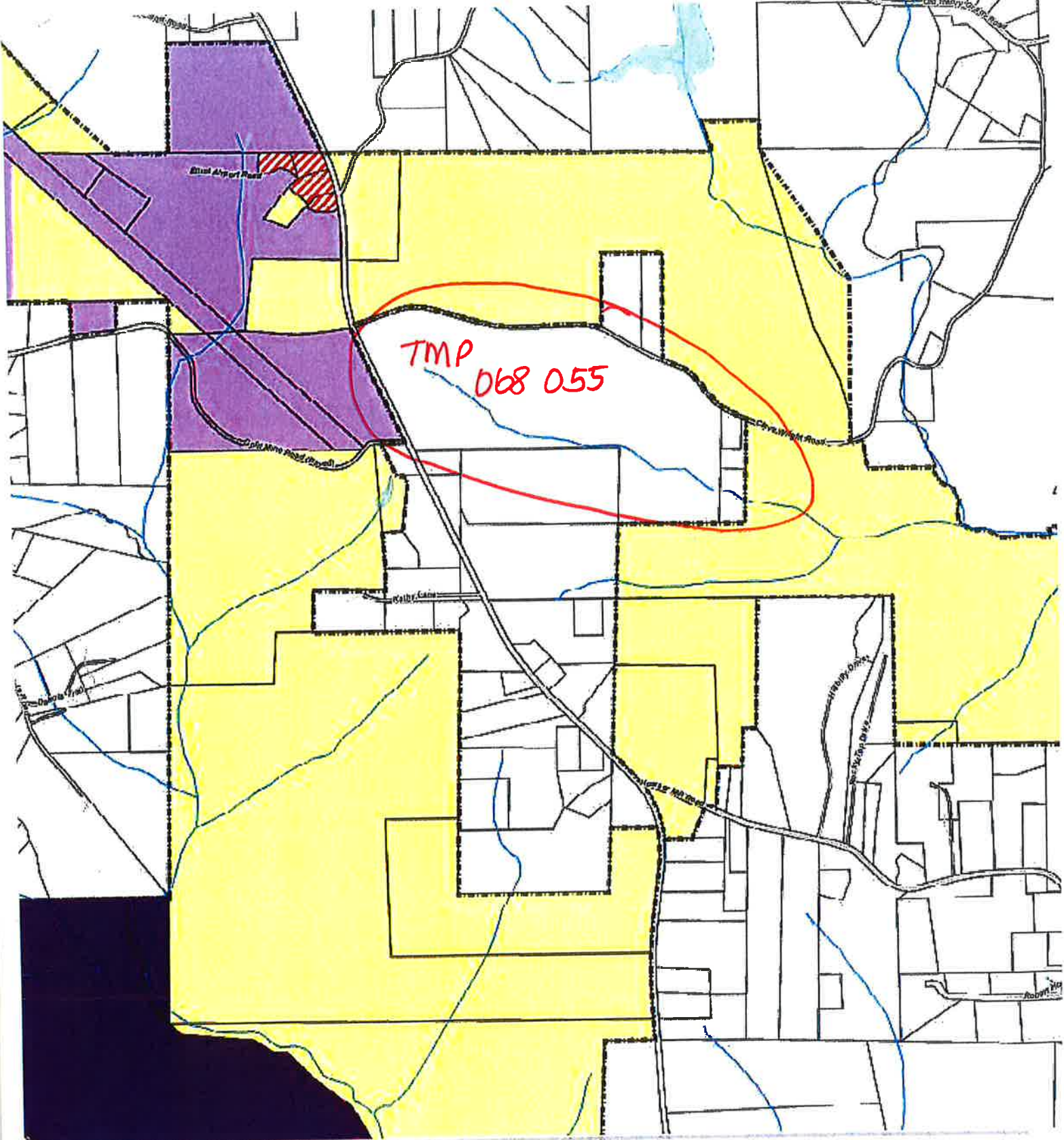


Annexation Application Received Date Stamp:	Rec'd <u>3/18/19</u>	Completed Application with Signatures
	Rec'd <u>u</u> <u>u</u>	Current Boundary Survey
	Rec'd <u>u</u> <u>u</u>	Legal Description
	Rec'd <u>u</u> <u>u</u>	ARC Population Estimate Information

Planning Commission Meeting Date (if rezone): 4/15/19
 Dates Advertised: 3/27/19
 1st City Council Reading Date: 4/22/19
 2nd City Council Reading Date: 5/6/19
 Date Certified Mail to: 3/22/19 County Board of Commissioners & Chairman 3/21/19 County Manager 3/21/19 County Attorney

Approved: YES NO

Letter Received from Dawson County Date: _____



Bottoms
O Cleve Wright Rd

WARRANTY DEED

STATE OF GEORGIA
COUNTY OF FORSYTH

PAID \$ 100.00
DATE 8-18-93
Bucky Elliott
HECKY McCARD
SUPERIOR COURT

THIS INDENTURE, made this 30 day of July
in the year of our Lord One Thousand Nine Hundred and Ninety-
Three, between **GEORGE ELLIOTT** of the State of Georgia and County
of Dawson of the first part and **JAMES E. BOTTOMS**, of the State of
Georgia and County of Dawson of the second part.

WITNESSETH: That the said party of the first part, for
and in consideration of the sum of TEN DOLLARS AND OTHER GOOD AND
VALUABLE CONSIDERATION, in hand paid, at and before the sealing
and delivery of these presents, the receipt whereof is hereby
acknowledged, has granted, bargained, sold and conveyed and by
these presents does grant, bargain, sell and convey unto the said
party of the second part, his heirs and assigns, all that tract
and parcel of land described as follows:

All that tract or parcel of land lying and being in Land Lots
115, 116, 117 and 158 of the Fourth District and First Section of
Dawson County, Georgia, being 80.0 acres as shown on a survey for
James E. Bottoms dated July 22, 1993, as surveyed by Donald
Williams, R.L.S. No. 2177, which plat is recorded at Plat Book
27, page 291, in the Office of the Clerk of the Superior
Court of Dawson County, Georgia, which plat is incorporated
herein by reference for a more complete description of this
property.

TO HAVE AND TO HOLD the said bargained premises, together
with all and singular the rights, members and appurtenances
thereof, to the same being, belonging or in any wise
appertaining, to the only proper use, benefit and behoof of
Grantee the said party of the second part, his heirs and assigns
forever, IN FREE SIMPLE.

And the said party of the first part, for his heirs,
executors and administrators will warrant and forever defend the
right and title to the above described property unto the said
party of the second part, his heirs and assigns, against the
lawful claims of all persons whomsoever.

IN WITNESS WHEREOF, That the said party of the first part
has hereunto set his hand and affixed his seal, the day and year
above written.

Signed, sealed and delivered
in the presence of:

George Elliott (SEAL)
GEORGE ELLIOTT

J.S. Fletcher
Witness

James E. Bottoms
Notary Public

Signed this 30 day of July
1993



Notary Public, Dawson County, Georgia
My Commission Expires 12-12-96

GEORGIA, DAWSON COUNTY
CLERK'S OFFICE, SUPERIOR COURT
FILED FOR RECORD
at 12:05 P M 8-18-93
Recorded in Book 171 Page 1012
This 18 day of August 1993
Bucky McCard
4118K

415 Highway 53 E. Suite 100
Dawsonville, Georgia 30534



(706) 265-3256
Fax (706) 265-4214
www.dawsonville-ga.gov

March 21, 2019

RECEIVED
03/25/19
K. Cloud

CERTIFIED MAIL

Mr. Billy Thurmond
Board of Commissioners
Dawson County
25 Justice Way, Suite 2313
Dawsonville, GA 30534

Re: Annexation of Property of Jamie and Amanda McCracken: ANX# C9-00253

Dear Mr. Thurmond,

Please be advised that the City of Dawsonville, Georgia, pursuant to authority vested in the Mayor and Council of the City of Dawsonville by Article 2, Chapter 36, Title 36 of the Official Code of Georgia Annotated, received a petition to annex the property referenced above. This annexation petition will be heard during the public hearing segment of the following City Council meetings; April 22, 2019 and May 6, 2019.

This letter has been sent to you by certified mail, return receipt requested, upon receipt of the Annexation Petition of Jamie and Amanda McCracken. Said notice is in compliance with O.C.G.A. §§ 36-36-6, and 36-36-111. Please see the attached copy of the annexation petition and map of the site proposed to be annexed, which are included to allow you to identify the subject area, as well as the intended use of the property.

Pursuant to O.C.G.A. § 36-36-113, upon receipt of this notice Dawson County has thirty (30) calendar days to raise an objection to the proposed use of the above referenced land, and to specify the basis therefore.

Finally, in accord with O.C.G.A. § 36-36-7, Dawson County has five (5) business days from the receipt of this notice to notify the City that there are County-owned public facilities within the area proposed for annexation.

Thank you for your time and attention to this matter, and I look forward to hearing from you regarding this issue. If I may be of assistance in this regard or any other, please do not hesitate to contact me.

Sincerely,

Robbie Irvin,
Planning Director

Enclosures

cc: David Headley, County Manager
Dawson County Attorney



City of Dawsonville
 P.O. Box 6
 415 Highway 53 East, Suite 100
 Dawsonville, GA 30534
 Phone: (706) 265-3256

**Annexation Petition
 into the
 City of Dawsonville, GA**

Annexation # 09-00253

Please Print Clearly

Applicant Name(s): Jamie Arlin McCracken Amanda McCracken

Applicant Mailing Address: 551 Gold Bullion Drive W

City: Dawsonville State: Georgia Zip: 30534

Applicant Telephone Number(s): 770-560-3752 706-525-8060

jmccracken@joepowell.com

Property Owner's Name(s): Jamie McCracken Amanda McCracken

Property Owner's Mailing Address: 551 Gold Bullion Drive W

City: Dawsonville State: Georgia Zip: 30534

Property Owner's Telephone Number(s): 770-560-3752 706-525-8060

Address of Property to be Annexed: 551 Gold Bullion Drive W VACANT LOT

Tax Map & Parcel # 090 095 Property Size in Acres: -1 Survey Recorded in Plat Book # 31 Page # 301

Land Lot # 35 + 36 District # 4 Section # 1 Legal Recorded in Deed Book # 1232 Page # 364

Current Use of Property: Residence

County Zoning Classification: RPC City Zoning Classification: PUD / R2

Land Use & Zoning Ordinance, Article VII. General Provisions Sec. 708. Annexation:
 Any land area subsequently added to the incorporated area of Dawsonville shall automatically be classified R-1 (single-family residential district) until or unless otherwise classified by amendment to the official zoning map.

Petition **MUST** include a completed application with signatures and **ALL** attachments.

- An 8 1/2 x 11 copy of the current **RECORDED BOUNDARY SURVEY** of said property showing the contiguity of said property to the existing corporate limits of the City of Dawsonville, GA.
- A copy of the current metes and bounds **LEGAL DESCRIPTION** that matches the boundary survey of the property being annexed.
- Survey **must** be signed and sealed by a Registered Land Surveyor.
- Survey **must** be signed, stamped recorded by the Clerk's Office, Superior Court at the Court House.



City of Dawsonville
 P.O. Box 6
 415 Highway 53 East, Suite 100
 Dawsonville, GA 30534
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**Annexation Petition
 into the
 City of Dawsonville, GA**

Please answer the following questions to meet and comply with the United States Department of Justice, Civil Rights Division, Voting Section, Section 5 of the Voting Rights Act.

1. Intended Use of Land: Residential Commercial
 Existing Structure(s) Vacant
 Other (specify) _____
2. Number of persons currently residing on the property: 6; VACANT
 Number of persons 18 years or older: 3; Number of persons registered to vote: 3
3. The number of all residents occupying the property:

<input type="checkbox"/> American Indian	<input type="checkbox"/> Alaskan Native
<input type="checkbox"/> Asian	<input type="checkbox"/> Pacific Islander
<input type="checkbox"/> Black, not of Hispanic Origin	<input type="checkbox"/> Hispanic
<input checked="" type="checkbox"/> White, not of Hispanic Origin	<input type="checkbox"/> VACANT

Please answer the following questions to meet and comply with the U. S. Department of Commerce, which requires this information to provide Population Estimates.

ARC Population Estimate Information

- A. Number of existing housing units: 1
- B. List of Addresses for each housing unit in the annexed area at the time of the annexation:
551 Gold Bullion Drive West
- C. Disposition of existing structures (e.g. to stay the same, be demolished, moved or converted):
Stay the same
- D. Names of affected Subdivision: Gold Creek
- E. Name of affected Multi-Family Complex: N/A
- F. Names of Group Quarters (dormitories, nursing homes, jails, etc.):
N/A
- G. Names of affected Duplexes: N/A
- H. Names of Mobile Home Parks: N/A



City of Dawsonville
 P.O. Box 6
 415 Highway 53 East, Suite 100
 Dawsonville, GA 30534
 Phone: (706) 265-3256

Annexation Petition
 into the
 City of Dawsonville, GA

Property Owner(s) Authorization

I / We the undersigned, being the owner(s) of real property of the territory described herein as Jamie McCracken (Address/Tax Map Parcel), respectfully request that the Mayor and City Council of the City of Dawsonville, Georgia annex this property into the City and extend the City boundaries to include the same.

Upon signature of this document, I / We the undersigned certify that all the information provided is true and accurate to the best of our knowledge.

(1)	<u>Jamie McCracken</u> Property Owner Signature	<u>Jamie McCracken</u> Property Owner Printed Name
(2)	_____ Property Owner Signature	_____ Property Owner Printed Name
(1)	_____ Applicant Signature	_____ Applicant Printed Name
(2)	_____ Applicant Signature	_____ Applicant Printed Name

Sworn to and subscribed before me
 this 18th day of March 2019.

Laura Whigham
 Notary Public, State of Georgia

My Commission Expires: 10/26/2020



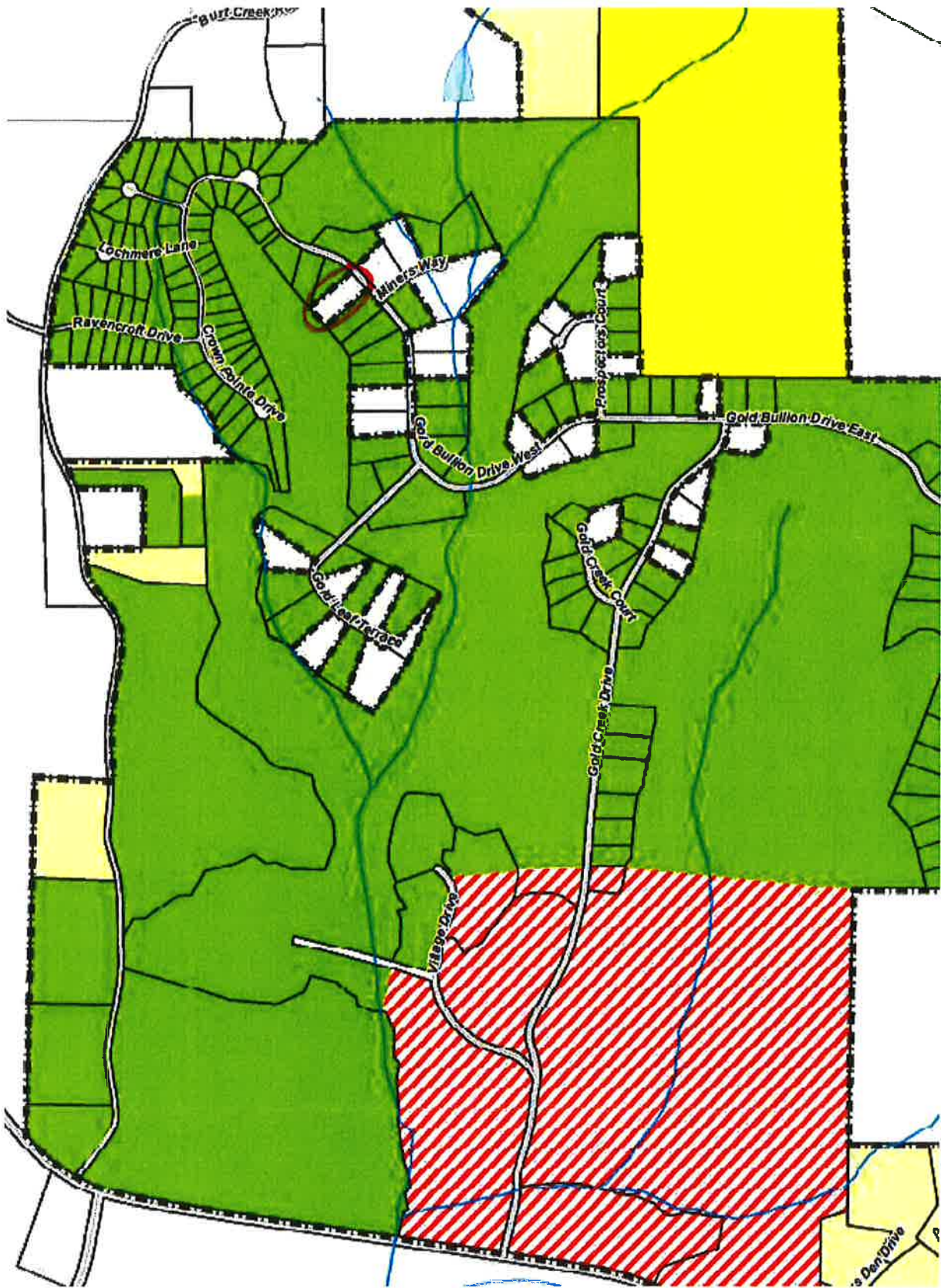
Annexation Application Received Date Stamp: Rec'd 3/18/19 Completed Application with Signatures
 Rec'd u y Current Boundary Survey
 Rec'd u y Legal Description
 Rec'd u y ARC Population Estimate Information

Planning Commission Meeting Date (if rezone): 4/15/19
 Dates Advertised: 3/27/19
 1st City Council Reading Date: 4/22/19
 2nd City Council Reading Date: 5/6/19

Approved: YES NO

Date Certified Mail to: 3/22/19 County Board of Commissioners & Chairman 3/22/19 County Manager 3/22/19 County Attorney

Letter Received from Dawson County Date: _____



McCracken
TMP 090 095

EXHIBIT "A"
LEGAL DESCRIPTION

ALL THAT TRACT OR PARCEL OF LAND LYING AND BEING IN LAND LOTS 35 AND 36 OF THE 4TH DISTRICT, 1ST SECTION OF DAWSON COUNTY, GEORGIA, BEING LOT 11, BLOCK F, UNIT 3, GOLD CREEK GOLF CLUB SUBDIVISION, AS PER PLAT RECORDED IN PLAT BOOK 31, PAGE 301, DAWSON COUNTY, GEORGIA RECORDS, SAID PLAT BEING INCORPORATED HEREIN BY REFERENCE.