

**DAWSON COUNTY BOARD OF COMMISSIONERS
WORK SESSION AGENDA - THURSDAY, MAY 10, 2018
DAWSON COUNTY GOVERNMENT CENTER ASSEMBLY ROOM
4:00 PM**

NEW BUSINESS

1. Presentation of 2018-2019 Employee Health Insurance Renewal- Human Resources Director Danielle Yarbrough / Tammi Starkey, Cris Guzzi and Todd Hooper, ShawHankins
2. Presentation of IFB #315-18 - Materials and Labor for Carrier Gas Package Units for Law Enforcement Center Award Recommendation- Chief Deputy Greg Rowan / Purchasing Manager Melissa Hawk
3. Presentation of FY 2018 Legacy Link Addendum No. 2 Contract for Nutrition Program Services- Senior Services Director Dawn Pruett
4. Presentation of Special Event Business License Application - *TNT Fireworks Stand* - Planning & Development Director Jason Streetman
5. Discussion on Process to Address Salary Study Inconsistencies/Gaps and Bonuses for Employees Who Consistently Exceed Expectations- Commissioner Gaines
6. County Manager Report
7. County Attorney Report

Backup material for agenda item:

1. Presentation of 2018-2019 Employee Health Insurance Renewal- Human Resources Director Danielle Yarbrough / Tammi Starkey, Cris Guzzi and Todd Hooper, ShawHankins



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Human Resources

Work Session: 05/10/2018

Prepared By: Danielle Yarbrough

Voting Session: 05/17/2018

Presenter: Danielle Yarbrough, Tammi Starkey, Cris Guzzi, Todd Hooper, ShawHankins

Public Hearing: Yes No

Agenda Item Title: 2018-2019 Employee Health Insurance Renewal

Background Information:

The employee health insurance plan year is July 1 to June 30. Staff has been working with ShawHankins on the annual renewal.

Current Information:

With claims down 16%, the current medical renewal has come in with only a 1.3% increase. We would also like the Board to consider switching dental coverage to MetLife, Life Insurance and Disability to Lincoln Financial, Flex Spending to TASC, and to begin offering Teledoc services to all county employees not currently under our medical plan.

Budget Information: Applicable: Not Applicable: Budgeted: Yes No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: Motion to accept carrier recommendations by ShawHankins, to absorb the \$44,507 increase which would allow current employee premiums to remain the same, and to also add in \$29,376 for Teledoc coverage on all employees. Total renewal cost = \$73,883.

Department Head Authorization: Danielle Yarbrough

Date: 05/02/2018

Finance Dept. Authorization: Natalie Johnson

Date: 05/03/2018

County Manager Authorization: DH

Date: 5/03/18

County Attorney Authorization: _____

Date: _____

Comments/Attachments: Power Point Presentation

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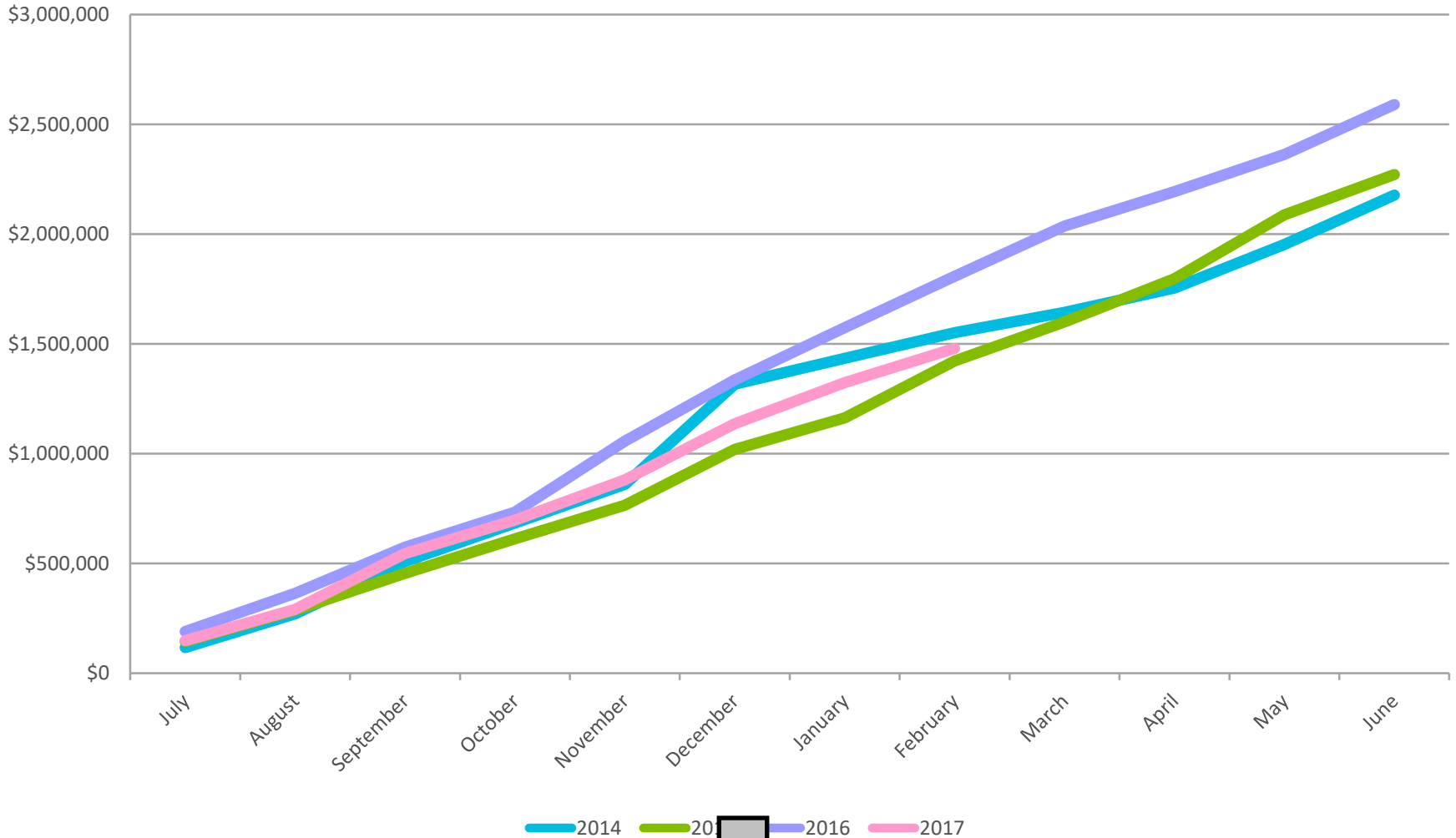
2018 Benefit Renewal

DAWSON COUNTY BOARD OF COMMISSIONERS

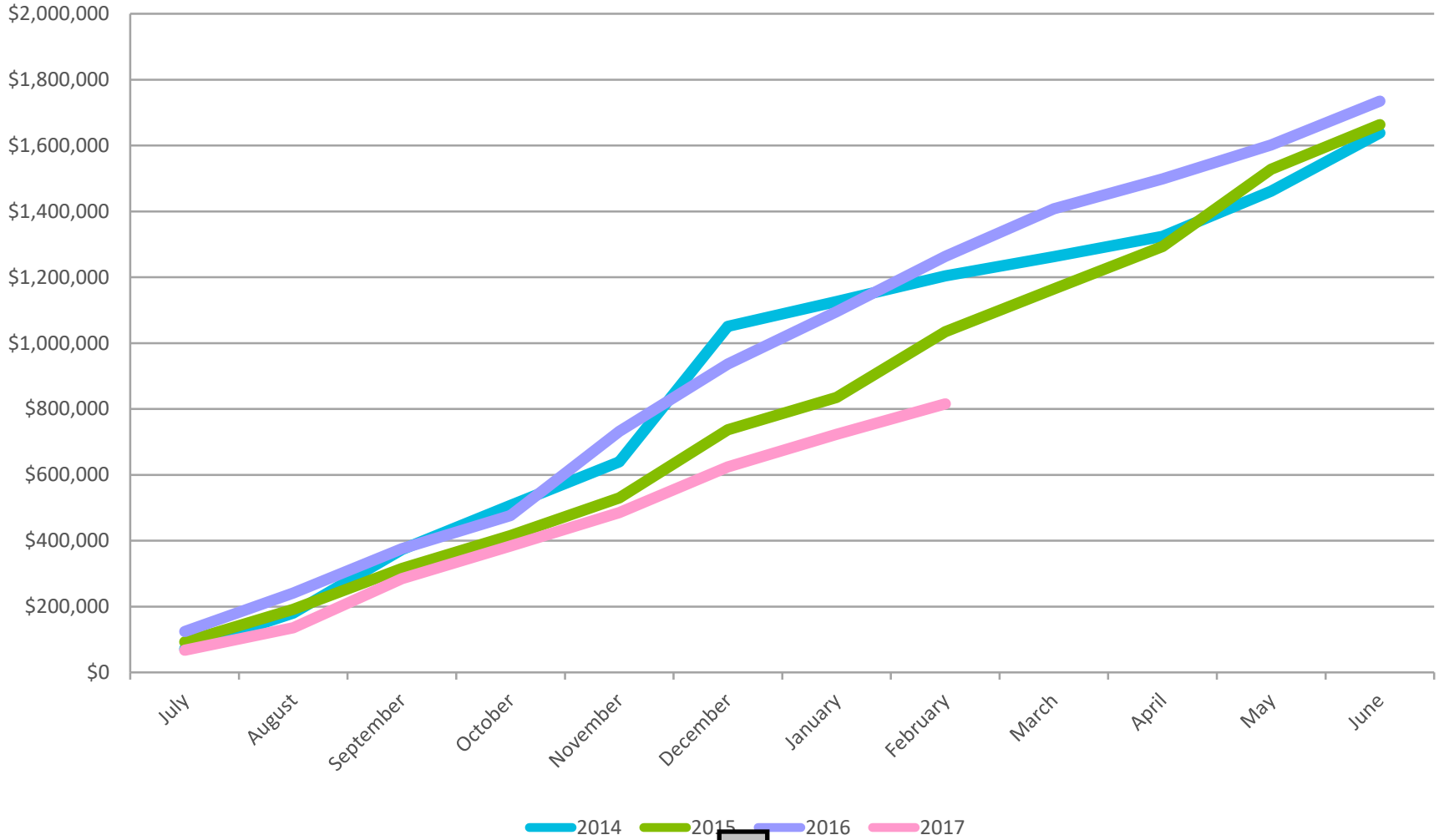
MAY 10, 2018

Health Plan Overview

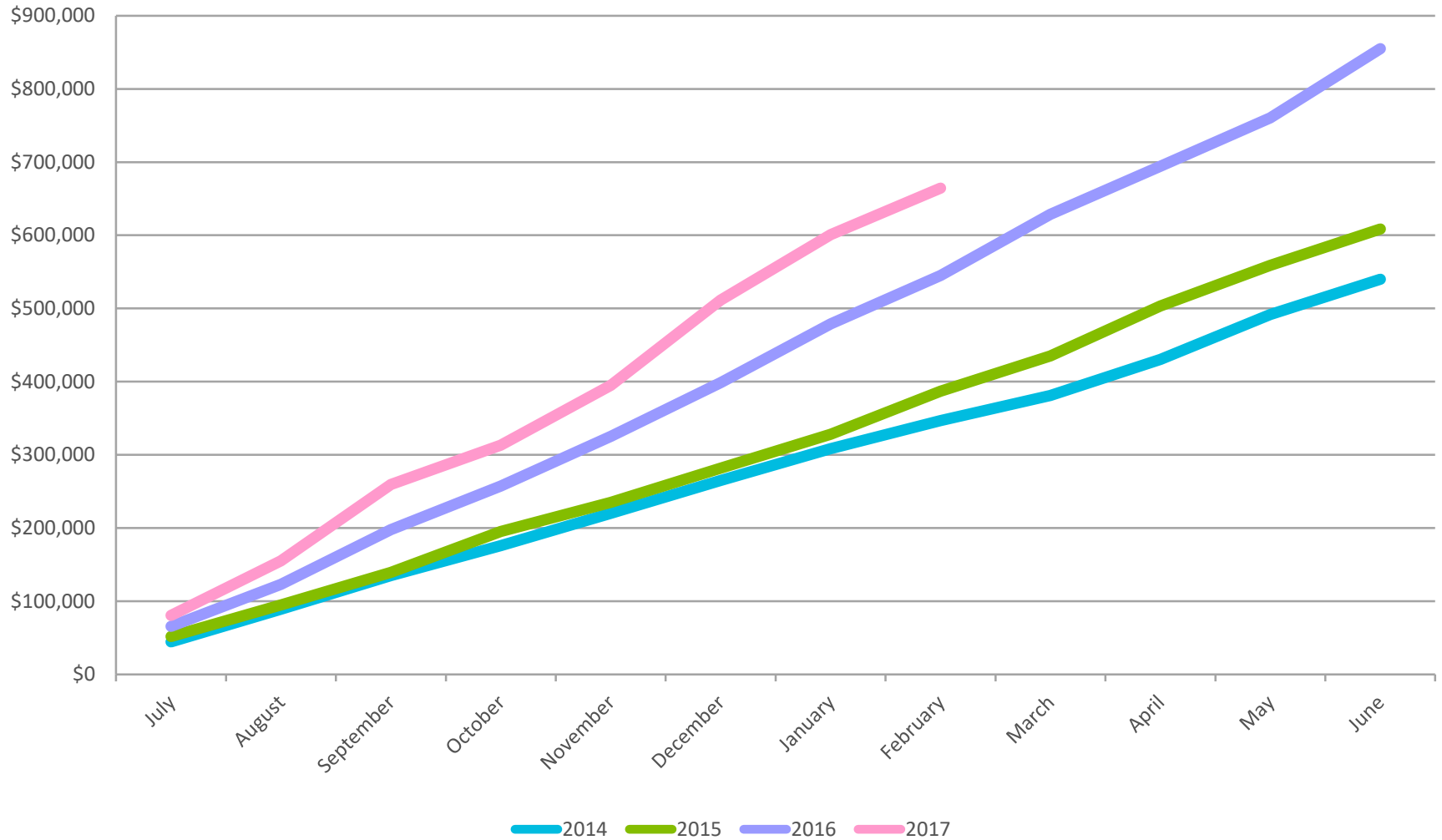
Dawson County Cumulative Medical/Rx Claims PY2014 - PY2017 YTD



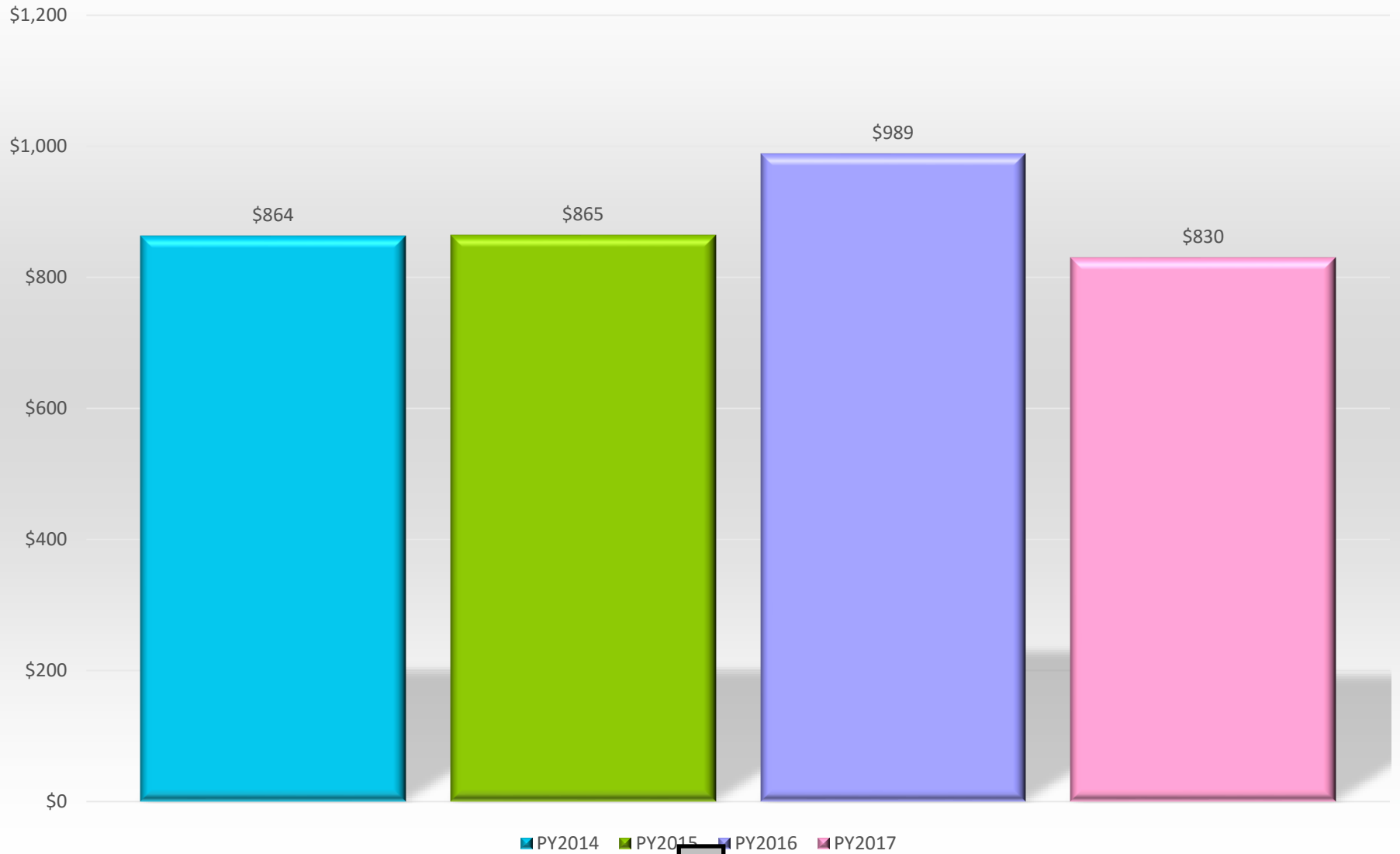
Dawson County Cumulative Medical Claims PY2014 - PY2017 YTD



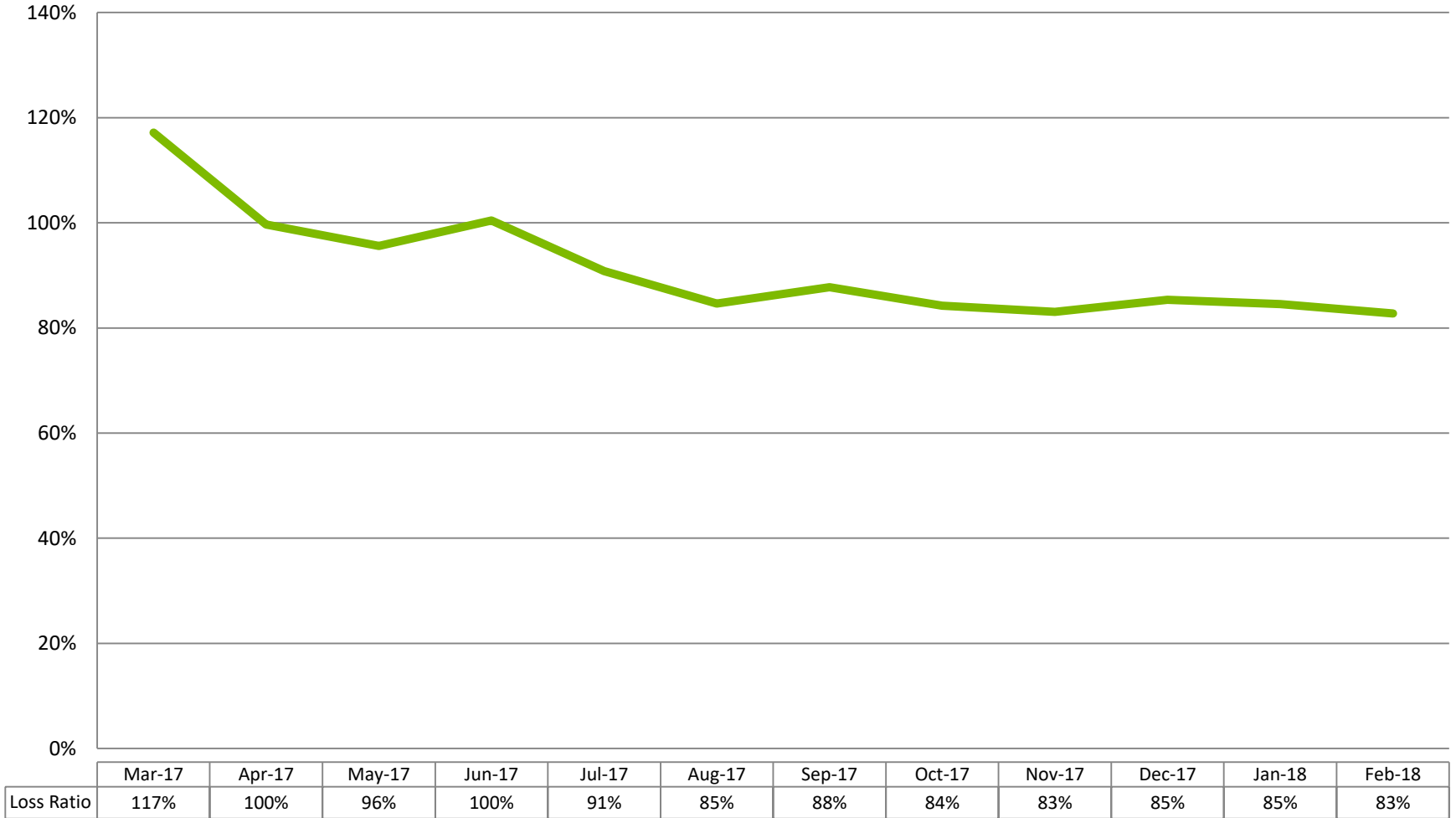
Dawson County Cumulative Rx Claims PY2014 - PY2017 YTD



Dawson County Medical/Rx Claims PEPM PY2014 - PY2017 YTD

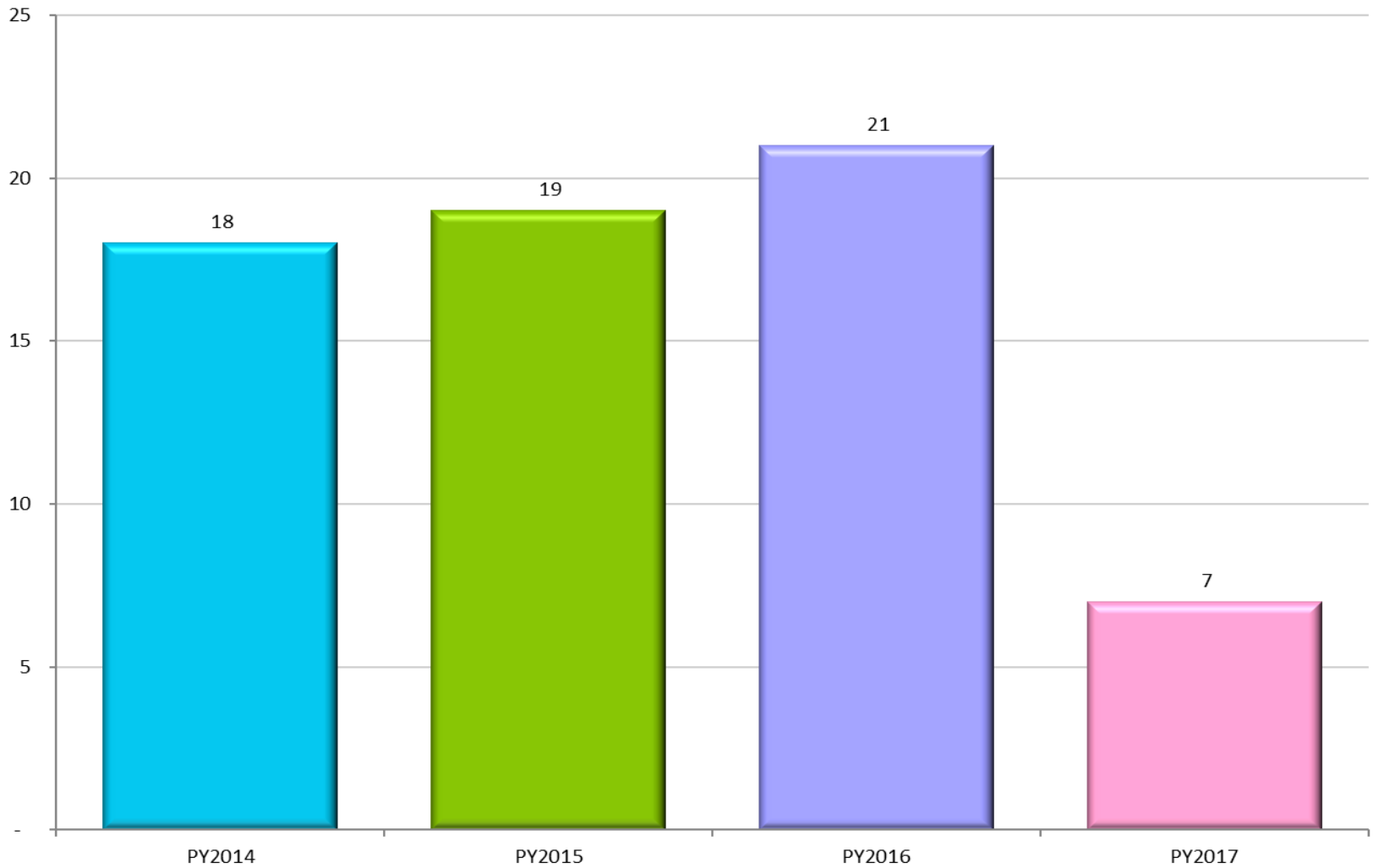


Dawson County Rolling 12 Months Loss Ratio (Paid Claims vs. Max Claims Liability)



Loss ratio shown is based on reported lives and maximum claims liability composite rates.

Dawson County
Number of High Cost Claimants (over \$25,000)
PY2014 - PY2017 YTD



Current year is plan year to date.

Dawson County Large Claims (over \$25,000) vs. Total Claims PY2014 - PY2017 YTD



Current year is plan year to date. Includes Rx claims.

Renewals and Results of Marketing

Blue Cross Blue Shield Medical Renewal

- Original renewal= +2.9% increase to max total liability and fixed costs
- Revised renewal= +1.3% increase to max total liability and fixed costs

- 4% increase Admin Fee and Aggregate Stop Loss Premium
- 12.5% increase Specific Stop Loss
- 2% reduction Max Claim Liability

Annual total increase to max liability and fixed cost= \$44,507

BlueCross Blueshield of Georgia

		Plan 1		Plan 2		Plan 3	
		In-Network	Out of Network	In-Network	Out of Network	In-Network	Out of Network
Office Visits (PCP/Specialist)		\$30 / \$40	No coverage	\$35 / \$45	60%	Ded+coins	Ded+coins
Preventive Care		100%	No coverage	100%	60%	100%	70%
Deductible	Single	\$1,000	No coverage	\$1,500	\$3,000	\$2,600	\$5,200
	Family	\$3,000	No coverage	\$4,500	\$9,000	\$5,200	\$10,400
Coinsurance		80%	No coverage	80%	60%	100%	70%
Out-of-Pocket Maximum	Single	\$2,000	No coverage	\$3,000	\$6,000	\$3,600	\$7,200
	Family	\$6,000	No coverage	\$9,000	\$18,000	\$7,200	\$14,400
Inpatient Hospital Copay		\$100 + ded/coins	No coverage	NA	NA	NA	NA
Outpatient Hospital Copay		\$100 + ded/coins	No coverage	NA	NA	NA	NA
Urgent Care		\$75	No coverage	\$75	60%	Ded+coins	70%
Emergency Room			\$300		\$300		Ded+coins
Prescription Drugs							
Rx Deductible			None		None	Subject to Medical Deductible	
Tier 1 (Preferred Value/Generic)			\$10		\$10	\$10 + deductible	
Tier 2 (Preferred Brand)			\$30		\$30	\$35 + deductible	
Tier 3 (Non-preferred)			\$50		\$50	\$60 + deductible	
Rates by Plan	1 2 3	Current	Renewal	Current	Renewal	Current	Renewal
Employee	70 11 1	\$785.24	\$805.31	\$763.79	\$794.66	\$706.70	\$734.35
Employee + Spouse	36 4 0	\$1,322.45	\$1,384.18	\$1,279.55	\$1,361.83	\$1,165.37	\$1,235.18
Employee + Child(ren)	15 1 0	\$1,295.59	\$1,305.25	\$1,253.76	\$1,284.49	\$1,142.44	\$1,166.88
Family	74 9 0	\$1,897.27	\$1,884.13	\$1,831.42	\$1,851.66	\$1,656.16	\$1,667.71
Total	195 25 1						
Annual Premium by Plan		\$3,148,882	\$3,182,479	\$375,077	\$385,656	\$8,480	\$8,812
		Change From Current		Change From Current		Change From Current	
Employee		\$20.07	2.6%	\$30.87	4.0%	\$27.65	3.9%
Employee + Spouse		\$61.73	4.7%	\$82.28	6.4%	\$69.81	6.0%
Employee + Child(ren)		\$9.66	0.7%	\$30.73	2.5%	\$24.44	2.1%
Family		(\$13.14)	-0.7%	\$20.24	1.1%	\$11.55	0.7%
		Current				Renewal	
Combined Annual Plan Totals		\$3,532,440				\$3,576,947	
Combined Annual Cost Difference (\$)		-				\$44,507	
Combined Annual Cost Difference (%)		-				1.3%	

Proposals From Market

Cigna- Fully Insured, -4.6%, \$162,961 savings

Aetna- Self Funded, +15.5%

UHC- Self Funded, +2.2%

Humana- Declined to Quote

Recommend renewing current plans with BCBS

Network Discount Analysis

Discount Analysis Summary by Carrier
 Medical Data Extract for January 1, 2017 - December 31, 2017

Type of Service	Total Charges Considered	Estimated Discounts (%)		
		BCBS	UHC/UMR	Cigna
Inpatient	\$586,973	50.2%	52.4%	45.8%
Outpatient	\$1,532,850	51.7%	53.5%	57.3%
Professional/Non-Facility	\$1,715,185	58.8%	55.4%	48.2%
Aggregate	\$3,835,008	54.7%	54.2%	54.0%

Type of Service	Total Charges Considered (annualized)	Estimated Annual Savings (\$)		
		BCBS	UHC/UMR	Cigna
Inpatient	\$586,973	\$294,660	\$307,574	\$268,834
Outpatient	\$1,532,850	\$792,483	\$820,075	\$878,323
Professional/Non-Facility	\$1,715,185	\$1,008,529	\$950,212	\$826,719
Aggregate	\$3,835,008	\$2,097,749	\$2,078,574	\$2,070,904

Dental Renewal

Blue Cross Blue Shield dental renewal +22.2%

	Census	BCBS Dental Plan	
		Current	Renewal
Employee	87	\$25.22	\$30.82
Employee + Spouse	39	\$51.25	\$62.64
Employee & Child(ren)	18	\$63.22	\$77.27
Family	62	\$89.14	\$108.95
Total Monthly Premium By Plan		\$10,858	\$13,270
Total Annual Premium By Plan		\$130,290	\$159,241
Annual Change from Current (\$)		-	\$28,950
Annual Change from Current (%)		-	22.2%

Dental Proposals From Market

- MetLife proposal matches current rates, 99th UCR
- Guardian proposal +4.9%

Recommend moving dental coverage to MetLife

Vision Renewal and Proposals From Market

No increase to BCBS rates

Avesis -2%, significant network disruption

Guardian match current rates, significant network disruption

VSP match current rates, significant network disruption

Recommend renewing Vision with BCBS

Flexible Spending Accounts

Evaluated market for lower fixed costs and improved service:

TASC provides lower admin fee, allows members until end of run out period to submit claims documentation, no requirement for County to fund plan deficits during the year

	Discovery Current / Renewal	Admin America Option 1	Navia Option 2	TASC Option 3
Set Up and Annual Fees				
Annual Renewal Fee	NA	Waived	\$300	\$0
Administration Fee				
Admin Fee	\$4.50	\$4.25	\$4.00	\$4.25
Debit Card	Included	Included	Included	Included
Minimum Monthly Charge	\$45	\$50	\$50	\$100
Monthly Compliance Fee	NA	NA	NA	NA
Number of Participating Employees	43	43	43	43
Rate Guarantee	Until 7/1/2020	1 Year	1 Year	1 Year
Total Monthly Cost	\$194	\$183	\$172	\$183
Total Annual Cost	\$2,322	\$2,193	\$2,364	\$2,193
Difference from Current (\$)	-	-\$129	\$42	-\$129
Difference from Current (%)	-	-5.6%	1.8%	-5.6%

TeleHealth

Option to add all employees, including Part Time to TeleHealth benefit with FlexCare.

	FlexCare	
	Current / Renewal	All Ees Option
Plan Highlights		
Network	Teladoc	Teladoc
Consult Fee (copay)	\$0	\$0
Set Up and Annual Fees		
Initial Enrollment Fee	\$0	\$0
Annual Renewal Fee	\$0	\$0
Administration Fee		
Admin Fee	\$6.00	\$6.00
Number of Participating Employees	221	408
Contributory Status	Employer Paid	Employer Paid
Rate Guarantee	1 Year	1 Year
Total Monthly Cost	\$1,326	\$2,448
Total Annual Cost	\$15,912	\$29,376

Basic and Voluntary Term Life

- Negotiated 16.1% reduction to current basic life premium with Mutual of Omaha, \$4,244 annual savings
- Lincoln Financial 16.1% reduction from current cost also, guaranteed for 2 years
- Mutual of Omaha and Lincoln Financial offering to retain current VTL rates

Disability

- No increase to current STD or LTD rates with Mutual of Omaha
- Lincoln Financial offering savings to all age tiers for STD and LTD, guaranteed for 2 years

Disability Premium Comparison Examples					
Short Term Disability (per \$10 of weekly benefit)	Salary	Weekly Benefit	Mutual of Omaha		Lincoln Option 1
			Current	Renewal	
Age 27, \$25,000	\$25,000	\$288	\$17.57	\$17.57	\$15.81
Age 30, \$40,000	\$40,000	\$462	\$28.89	\$28.89	\$25.98
Age 40, \$55,000	\$55,000	\$635	\$35.48	\$35.48	\$31.92
Age 45, \$35,000	\$35,000	\$404	\$26.41	\$26.41	\$23.79
Age 55, \$45,000	\$45,000	\$519	\$38.37	\$38.37	\$34.53

Long Term Disability (per \$100 of covered payroll)	Salary	Monthly Payroll	Mutual of Omaha		Lincoln Option 1
			Current	Renewal	
Age 27, \$25,000	\$25,000	\$2,083	\$1.69	\$1.69	\$1.52
Age 30, \$40,000	\$40,000	\$3,333	\$3.97	\$3.97	\$3.57
Age 40, \$55,000	\$55,000	\$4,583	\$9.95	\$9.95	\$8.94
Age 45, \$35,000	\$35,000	\$2,917	\$8.31	\$8.31	\$7.50
Age 55, \$45,000	\$45,000	\$3,750	\$23.21	\$23.21	\$20.89

Combined Premium (STD/LTD)	Salary	Monthly Payroll	Mutual of Omaha		Lincoln Option 1
			Current	Renewal	
Age 27, \$25,000	\$25,000	\$2,083	\$19.25	\$19.25	\$17.33
Age 30, \$40,000	\$40,000	\$3,333	\$32.86	\$32.86	\$29.55
Age 40, \$55,000	\$55,000	\$4,583	\$45.42	\$45.42	\$40.86
Age 45, \$35,000	\$35,000	\$2,917	\$34.72	\$34.72	\$31.28
Age 55, \$45,000	\$45,000	\$3,750	\$61.58	\$61.58	\$55.42

ShawHankins
Right Partner. Right Benefits.



Backup material for agenda item:

2. Presentation of IFB #315-18 - Materials and Labor for Carrier Gas Package Units for Law Enforcement Center Award Recommendation- Chief Deputy Greg Rowan / Purchasing Manager Melissa Hawk

IFB #315-18 MATERIALS & LABOR FOR CARRIER GAS PACKAGE UNITS FOR LAW ENFORCEMENT CENTER

WORK SESSION MAY 10, 2018



Background

- ▶ During the FY2018 Budget process, the Board of Commissioners approved the expenditure of Capital funds in the amount of \$40,000.00 by the Sheriff's Office for the replacement of 4 gas package units for the Detention Center.
- ▶ Received an unofficial quote from Estes Services to create a starting point for costs.
- ▶ Bid according to policy

Acquisition Strategy & Methodology

- ▶ Advertised in Legal Organ
- ▶ Posted on County Website
- ▶ Posted on GLGA Marketplace
- ▶ Posted on Georgia Procurement Registry
- ▶ Emailed notification through vendor registry
- ▶ Notification through County's Facebook and Twitter accounts
- ▶ Notification through Chamber of Commerce
- ▶ Notified previous vendors
- ▶ **5 bids received**

Scope of Work

- ▶ Remove and install two (2) new Carrier 7.5 ton gas package units (model #48TCDD08)
- ▶ Remove and install two (2) new Carrier 8.5 Gas package units (model #48TCDD09)
- ▶ Installation will be facilitated with the use of a crane
- ▶ All units will be connected to existing control system, ductwork, gas lines and electrical wiring
- ▶ Start-up procedures as per manufacturer's recommendations
- ▶ Remove and reclaim refrigerant from systems as mandated by EPA
- ▶ Remove old units from property

Pricing

Item No.	Description	Powers Heating & Air	Conditioned Air Systems	John F. Pennebaker Co	Excel Heating & Cooling	Estes Services
1	Labor/Materials to replace 2- 7.5 Ton Carrier Gas Package Units – Turnkey Job	\$20,784.00	\$25,281.00	\$22,800.00	\$21,850.00	\$22,835.00
2	Labor/Materials to replace 2- 8.5 Ton Carrier Gas Package Units – Turnkey Job	\$21,743.00	\$27,281.00	\$24,990.00	\$25,850.00	\$22,835.00
Delivery/Installation from Time of Order:		90 Days	6 Weeks	45 Days	4-5 Weeks	4-5 Weeks
Warranty:		Manufacturer Standard	Manufacturer Standard	Manufacturer Standard	Manufacturer Standard	Manufacturer Standard

Remaining \$2,527.00 to be expensed from the Inmate Welfare Funds Account.

Recommendation

Staff respectfully requests the Board to accept the bids received and to issue a contract to QT Contracting dba Powers Heating & Air, for materials & labor for 4 gas package units in the amount of \$42,527.00.



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Sheriff

Work Session: 05/10/2018

Prepared By: Melissa Hawk

Voting Session: 05/17/2018

Presenter: Greg Rowan/Melissa Hawk

Public Hearing: Yes No

Agenda Item Title: IFB #315-18 - Materials and Labor for Carrier Gas Package Units for Law Enforcement Center

Background Information:

During the Fiscal Year 2018 budget process, \$40,000 in Capital Funds was to be spent on four replacement AC units for the Law Enforcement Center.

Current Information:

An IFB was released on March 30, 2018, for the aforementioned items. Five bids were received. The lowest, most responsive bid was offered by QT Contracting dba Powers Heat & Air in the amount of \$42,527. \$2,527 will be expensed from the Inmate Welfare Funds Account.

Budget Information: Applicable: Not Applicable: Budgeted: Yes No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining
350	3326	542500	\$40,000.00	\$40,000.00	\$40,000.00	\$0.00

Recommendation/Motion: To accept the bids received and to issue a contract to QT Contracting dba Powers Heat & Air, for materials and labor for 4 gas package units in the amount of \$42,527.

Department Head Authorization: Greg Rowan

Date: 5/2/2018

Finance Dept. Authorization: Natalie Johnson

Date: 05/03/2018

County Manager Authorization: _____

Date: _____

County Attorney Authorization: _____

Date: _____

Comments/Attachments:

Presentation

Backup material for agenda item:

3. Presentation of FY 2018 Legacy Link Addendum No. 2 Contract for Nutrition Program Services- Senior Services Director Dawn Pruett



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Senior Center

Work Session: 5-10-18

Prepared By: Dawn Pruett

Voting Session: 5-17-18

Presenter: Dawn Pruett

Public Hearing: Yes _____ No X

Agenda Item Title: Request to Approve FY 2018 Legacy Link Addendum No. 2 Contract for Nutrition Program Services.

Background Information:

Legacy Link receives an increase or decrease in federal and state funding during the contract year that changes original contract amounts.

Current Information:

Amendment No. 2 makes the following changes: The federal compensation will increase by \$106 and our local match will increase by \$133. This amounts to a \$27 total increase.

Budget Information: Applicable: Not Applicable: Budgeted: Yes X No _____

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining
	5520					

Recommendation/Motion: Approve FY18 application and sign contract documents when received.

Department Head Authorization: Dawn Pruett

Date: 5-1-18

Finance Dept. Authorization: Vickie Neikirk

Date: 5.2.18

County Manager Authorization: DH

Date: 5/2/18

County Attorney Authorization: _____

Date: _____

Comments/Attachments:

35

ADDENDUM NO. 2
TO
AGREEMENT

BETWEEN THE LEGACY LINK, INC., AND DAWSON COUNTY COMMISSION
FOR THE PROVISION OF Nutrition program and entered into on the
first day Of July, 2017.

Said agreement is amended to read as follows.

2. Description of Services.

(b) 25,629 units of home-delivered nutrition
services to 151 elderly persons,

5. Compensation.

(b) The total compensation paid by the Legacy to the
Contractor for nutrition site operation pursuant to this Agreement
shall not exceed Sixty Three Thousand Two Hundred Seventy Four
Dollars (\$63,274.00).

(d) The Legacy agrees to provide federal and state funds for
home-delivered meals in the amount of Twenty Five Thousand Eight
Hundred Forty Five Dollars (\$25,845.00).

6. Non-Federal Funds.

The minimum cash requirement for the term of the Agreement being
Seventy Thousand Five Hundred Twenty Dollars (\$70,520.00) for home-
delivered meals.

The Contractor shall provide the necessary non-match local
resources required for the provision of the services listed in
Paragraph two (2) of this contract, this amount being Two Hundred
Ninety Nine Thousand Five Hundred Forty Two Dollars (\$299,542.00).

All other terms and conditions of this agreement remain
unchanged.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and affixed their seals the day and year first above written.

THE LEGACY LINK, INC.

By: _____
Chief Executive Officer

Subscribed and sworn to
in our presence:

Notary Public

CONTRACTOR:
DAWSON COUNTY COMMISSION

By: _____
Chairman

Subscribed and sworn to
in our presence:

Notary Public

Dawson County
 Legacy Link Contract Analysis
 7/1/2015-6/30/2016

	Federal/State	Local Match
Budgeted Amount	75,194.00	241,089.00
FY 2015	61,181.00	267,361.00
FY 2015 w/ Addendums	77,760.00	239,116.00
FY 2016	89,207.00	233,999.00
FY 2016 w/ Addendums	85,901.00	233,999.00
FY 2015 vs FY 2016	28,026.00	(33,362.00)
	more in funding	less in match
FY 2016 v. budget	14,013.00	(7,090.00)
	overbudget	underbudget
Historical Actuals		
2015	92,762.68	170,109.56
2014	69,869.20	172,943.73
2013	77,098.33	175,493.16

Dawson County
 Legacy Link Contract Analysis
 7/1/2016-6/30/2017

	Federal/State	Local Match
Budgeted Amount	93,359.00	237,582.00
FY 2016	89,207.00	233,999.00
FY 2016 w/ Addendums	85,901.00	233,999.00
FY 2017	85,901.00	240,348.00
FY 2017 w/ Addendum #1	83,042.00	240,914.00
FY 2017 w/ Addendum #2	82,970.00	240,986.00
FY 2016 vs FY 2017	(3,306.00)	6,349.00
	less in funding	more in match
FY 2017 v. budget	(7,458.00)	2,766.00
	underbudget	overbudget
Historical Actuals		
2016	86,495.85	213,234.13
2015	92,762.68	170,109.56
2014	69,869.20	172,943.73

Dawson County
 Legacy Link Contract Analysis
 7/1/2017-6/30/2018

	Federal/State	Local Match
Budgeted Amount	99,032.00	307,295.00
FY 2017	85,901.00	240,348.00
FY 2017 w/ Addendums	82,970.00	240,986.00
FY 2018	99,032.00	307,295.00
FY 2018 w/ Addendum #1	106,918.00	299,409.00
FY 2018 w/ Addendum #2	107,024.00	299,542.00
FY 2018 vs FY 2018 Addendum	7,886.00	(7,886.00)
	more in funding	less in match
FY 2018 Add#1 vs FY 2018 Add#2	106.00	133.00 (overall, a \$27 change)
	more in funding	more in match

Backup material for agenda item:

4. Presentation of Special Event Business License Application - *TNT Fireworks Stand* -
Planning & Development Director Jason Streetman



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Planning & Development

Work Session: 5/10/18

Prepared By: Niki M. McCall

Voting Session: 5/17/18

Presenter: Jason Streetman

Public Hearing: Yes No

Agenda Item Title: Special Event Business License – TNT Fireworks Stand

Background Information:

This applicant had a fireworks stand last year. The stand was located in the Ingles Shopping Center.

Current Information:

Kathy Roos, on behalf of TNT Fireworks, has made a request for a special event business license to have a retail fireworks stand in the Ingles Shopping Center located at 118 S. 400 Center Lane. The stand is scheduled to be open June 21-July 5 from 10 a.m.-10 p.m.

Budget Information: Applicable: Not Applicable: Budgeted: Yes No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: _____

Department Head Authorization: _____

Date: _____

Finance Dept. Authorization: Vickie Neikirk

Date: 5.2.18

County Manager Authorization: DH

Date: 5/2/18

County Attorney Authorization: _____

Date: _____

Comments/Attachments:

'18APR 5 2:11PM

Special Event Business License Application

TMP 113 039 001 Acreage of the request _____

ZONING OF THE PROPERTY CHB _____

911 Street address of property: 118 S 400 Center Lane, Dawsonville, GA 30534

Submittal Date 4-5-2018 Time _____ am pm Rec'd. By *mbrown*
Staff initials

Board of Commissioners Work Session Date: 5-10-18
(if applicable)

Board of Commissioners Meeting Date: 5-17-18
(if applicable)

Applicant Information (Authorized Representative)

Printed Name Kathy Roos - TNT FIREWORKS

Address 180 Fieldstone edge
Alpharetta, GA 30005

Phone 770-630-8357

Email Address roosk@tntfireworks.com

Status Owner Authorized Agent Lessee Option to purchase

NOTE: If applicant is other than owner, enclosed Property Owner Authorization form must be completed.

Property Owner Information

Name INGLES

Address P.O. Box 6676 Ashville, NC 28816

Phone 828-669-2941

Property Information

911 Street Address of Property 118 S 400 Center Lane, Dawsonville, GA 30534

Directions to Property North on 400. Just passed the outlet mall in the parking lot of Ingles.

Tax Map & Parcel # (TMP) 113-039-001

Land Lot(s) _____ District 4 Section _____

Commission District # 4 JULIE NIX

Subdivision Name _____ Lot # _____

Current Zoning CHB Current Use of Property Commerical parking lot
(Example: residence, farm, commercial)

SURROUNDING ZONING:

North ~~epcd~~ CHB South ~~ch&ra~~

East ~~epcd&ra~~ CHB West CHB RA

PROPOSED ACCESS:

Access to the development will be provided from:

Road Name Hwy 400

Type of Road Surface Asphalt

SITE PLAN: Attach detailed site plan.

Site plan notes: attached

Requested Action & Details of Proposed Use
(Continued)

Is there any potentially dangerous or hazardous activity? Yes No
If yes, please describe Fireworks- only being sold

Will any national or local celebrity be participating in the event? Yes No
If yes, provide name and describe type of participation _____

Selling fireworks for people to celebrate the 4th of July

Will there be any media coverage? Yes No
If yes, provide name(s) of media and describe type of coverage _____

Do you foresee any unusual or excessive burden on the Sheriff's Department, Emergency Services, County Marshal, or other county personnel? Yes No
If yes, describe _____

Not that as a condition on the issuance of a temporary special event business license, the license holder shall indemnify and hold Dawson County harmless from claims, demand, or cause of action that may arise from activities associated with the special event.

NOTE: Before signing this statement, check all answers and explanations to see that you have answered all questions fully and correctly. This statement is to be executed under oath and subject to the penalties of false swearing and it includes all attached sheets submitted herewith.

STATE OF GEORGIA, DAWSON COUNTY

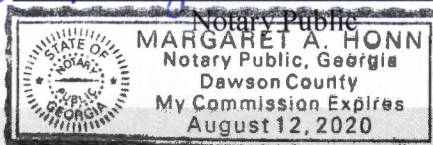
I, (Print Name) Kathy Roos, DO SOLEMNLY SWEAR, SUBJECT TO PENALTIES OF FALSE SWEARING, THAT THE STATEMENTS AND ANSWERS MADE BY ME AS THE APPLICANT IN THE FOREGOING PERSONAL STATEMENT ARE TRUE AND CORRECT.

Kathryn A Roos
Applicant's Signature

I HEREBY CERTIFY THAT Kathy Roos SIGNED HIS/HER NAME TO THE FOREGOING APPLICATION STATING TO ME THAT HE KNEW AND UNDERSTOOD ALL STATEMENTS AND ANSWERS MADE THEREIN, AND, UNDER OATH ACTUALLY ADMINISTERED BY ME, HAS SWORN THAT SAID STATEMENTS AND ANSWERS ARE TRUE AND CORRECT.

THIS 5th DAY OF April 2018.

Margaret A Honn



FOR OFFICE USE ONLY:

APPROVALS:

DATE:

Chairman,
Commissioners

Board

of

Sheriff

Emergency

Services

Environmental

Health

County Marshal

Planning

Director

County Manager

Dawson County, Georgia Board of Commissioners

Private Employer Affidavit of Compliance Pursuant To O.C.G.A. § 36-60-6(d)

By executing this affidavit, the undersigned private employer verifies its compliance with O.C.G.A. § 36-60-6, stating affirmatively that the individual, firm or corporation employs more than ten employees and has registered with and utilizes the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-90. Furthermore, the undersigned private employer hereby attests that its federal work authorization user identification number and date of authorization are as follows:

494109

Federal Work Authorization User Identification Number

4-1-12

Date of Authorization

TNT Fireworks

Name of Private Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Kathryn G. Roos

Signature of Authorized Officer or Agent

Kathryn G. Roos - Permit Specialist

Printed Name and Title of Authorized Officer or Agent

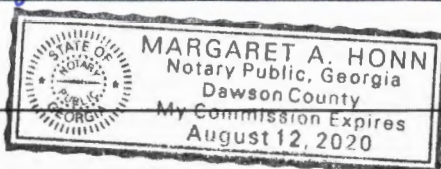
Subscribed and Sworn to me in the City of Dawsonville, GA (state) on this

the 5th day of April, 2018.

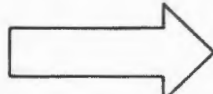
Margaret A. Honn

NOTARY PUBLIC

My Commission Expires:



See reverse side for Private Employer Exemption Affidavit



PROPERTY OWNER AUTHORIZATION

I / we See attached letter hereby swear that I / we own the property located at (fill in address and / or tax map & parcel #):

Address: _____

TMP: _____

as shown in the tax maps and/or deed records of Dawson County, Georgia, and which parcel will be affected by this request. I hereby authorize the person named below to act as the applicant or agent in pursuit of a business license for a special event held on this property. I understand that any license granted, and/or conditions or stipulations placed on the property will be binding upon the property regardless of ownership. The under signer below is authorized to make this application.

Printed Name of applicant or agent _____

Signature of applicant or agent _____ Date _____

Mailing address _____

City, State, Zip _____

Telephone Number _____

Printed Name of Owner(s) _____

Signature of Owner(s) _____ Date _____

Notary Public _____ Date _____



Notary Seal



(The complete names of all owners must be listed, if the owner is a partnership, the names of all partners must be listed, if a joint venture, the names of all members must be listed. If a separate sheet is needed to list all names, please identify as applicant or owner and have the additional sheet notarized also.)



April 5, 2018

Kathy Roos

Dawson, GA

Letter of Intent

Dear Margaret,

TNT Fireworks would like to open a stand for the sale of consumer fireworks at Ingles, the hours operation will be 10-10 daily. The stand will be open from June 23 through July 5th. The proceeds of these sales will go to the benefit of the Lacrosse Booster Club, working with local boys and girls with camp and equipment.

Regards,

Kathy Roos
TNT fireworks
roosk@tntfireworks.com
770-630-83557

The **ingles**
ADVANTAGE™

Robert P. Ingle, II
Chairman of the Board

Jim Lanning
President and Chief Executive Officer

February 16, 2018

To: Store Managers 4, 37, 57, 86, 87, 93, 94, 101, 120, 200, 201, 202,
204, 205, 206, 402, 405, 414, 421, 423, 424, 432,
437, 440, 441, 443, 451, 456, 457, 467, 476, 491,
493

Subject: TNT Fireworks Parking Lot Sales

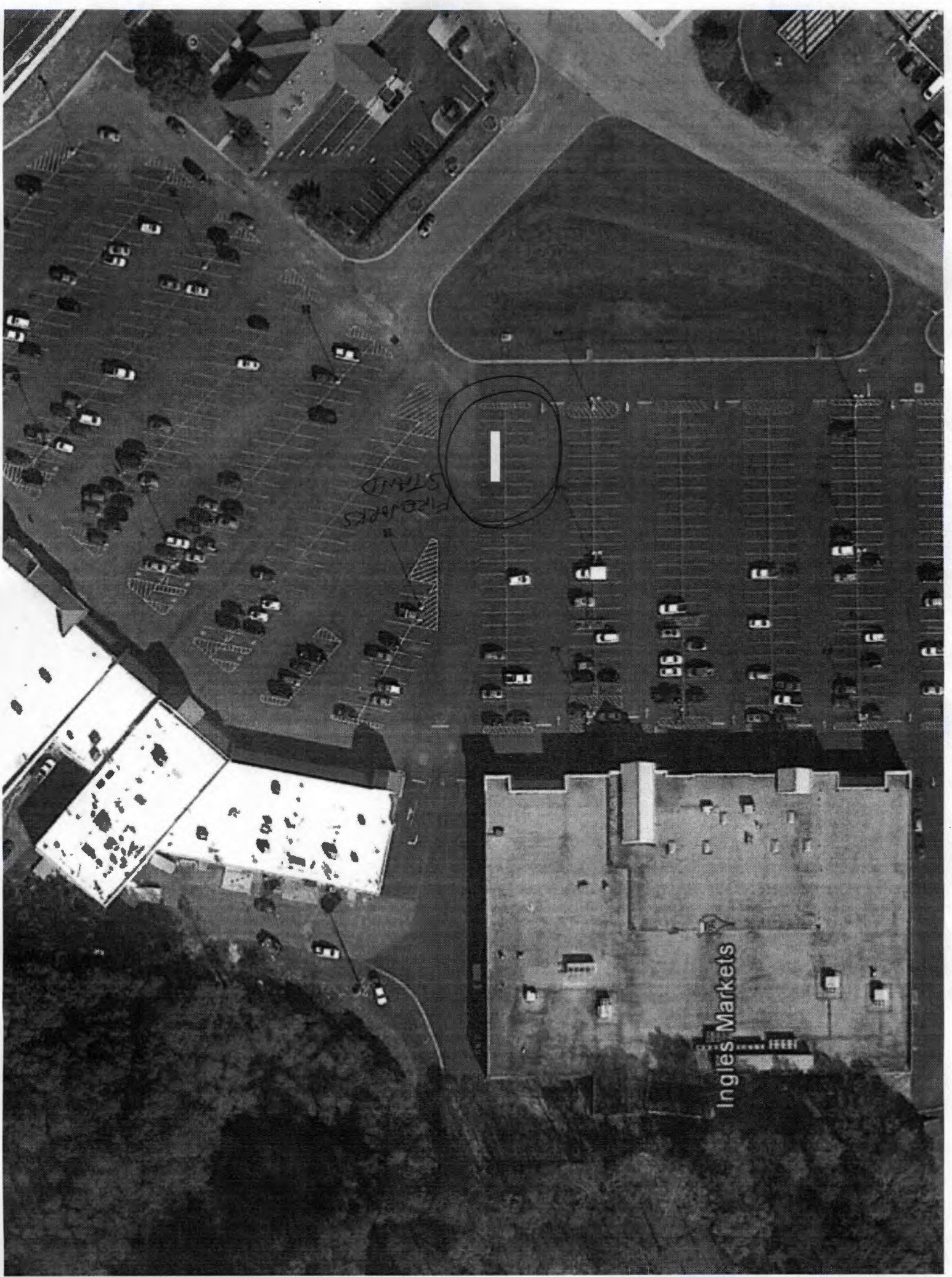
TNT Fireworks is authorized to operate a fireworks sale in your parking lot. They will need to supply their own source of power. Set ups will begin around **June 17th**. They should have everything cleaned up by **July 12th**. Prior to the event, a TNT Representative will call on you to discuss exact locations and details about the event. Please give them your cooperation. If you have any questions or concerns about this program you may contact me or TNT Fireworks at 1-800-243-1189.

Thank you,



Tammie Rhinehart
DSD Buyer

Cc: Mr. Worley
District Managers



TNT FIREWORKS FUNDRAISING

Store Manager Pre-Sale Survey

Location # FC4044

Description	Date
Pre-Sale Interview	<u>7/15/18</u>
Anticipated Set-Up	<u>6/21/18</u>
Beginning Sale	<u>6/22/18</u>
Ending Date	<u>7/5/18</u>
Anticipated Take-Down	<u>7/10/18</u>
Electrical Provisions	_____
Non-Profit Preferences	_____
Notes/Special Instructions	_____

Store #	<u>Ingles #41</u>
Address	<u>120 S. Center Lane</u>
City/State	<u>Dawsonville</u>
Telephone	_____
Tent / Stand	_____
Size of Tent / Stand	<u>3 x 24</u>
Est # of Parking Spaces	_____
Barrier required: Y/N	_____

Please circle that placement was verified
YES / NO

Unit Placement	
N	
W	E
	S

Please insure placement does not impede customer access, visually impair store entrance, eliminate prime parking or otherwise deter in any way from non-fireworks customers.

Presale must be conducted with a Store Manager	
Store Manager spoke with	
Print Name	<u>Shawn Fitzgerald</u>
Date	<u>2/15/18</u>
Manager Notes	_____

TNT Representative	
Print Name	<u>Kathy Hoos</u>
Date	_____
TNT Rep Notes	<u>Linda Mackreey</u>
	<u>404-353-0944</u>

STORE STAMP BLOCK	
Ingles Markets Inc. #441	
118S 400 Center Lane	
Dawsonville, GA 30534	

THIS IS NOT A LEGAL AND BINDING CONTRACT

TNT Customer Support 1.800.243.1189

White - Office

Canary - Area Manager

Pink - Store Manager

Printed: 4/5/2018 1:34:16 PM



Official Tax Receipt
Dawson County
25 Justice Way, Suite 1222
Dawsonville, GA 30534
--Online Receipt--

Phone: (706) 344-3520
Fax: (706) 344-3522

Trans No	Property ID / District Description	Original Due	Interest & Penalty	Amount Due	Amount Paid	Transaction Balance
2017 - 6830	113 039 001 / 1 LL 283 314 LD 13-1 S FMV: 4494637	\$42997.51	\$0.00 Fees: \$0.00 \$0.00	\$0.00	\$42997.51	\$0.00
Totals:		\$42997.51	\$0.00	\$0.00	\$42997.51	\$0.00

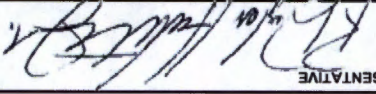
Paid Date: 11/27/2017

Charge Amount: \$42997.51

INGLES MARKET INC
C/O EASLEY MCCAULEB &
ASSOCIATES INC
P O BOX 98309
ATLANTA, GA 30359



Scan this code with your mobile phone to view this bill

AUTHORIZED REPRESENTATIVE  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.	14046791 INGLES P.O. BOX 6676 ASHVILLE NC 28816
----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------

CERTIFICATE HOLDER CANCELLATION

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)		THIS CERTIFICATE SUPERSEDES ALL PREVIOUSLY ISSUED CERTIFICATES FOR THIS HOLDER, APPLICABLE TO THE CARRIERS LISTED AND THE POLICY TERM(S) REFERENCED. ADDITIONAL INSURED: FGA0444; PROPERTY LOCATED AT 120 S. 400 CENTER LANE HWY. DAWSONVILLE, GA 30534; BJ LACROSSE BOOSTERS-3;		Certificate holder is an additional insured on the General Liability as required by written contract subject to policy terms, conditions, and exclusions.	
WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y / <input checked="" type="checkbox"/> N / A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below					
EXCESS LIABILITY UMBRELLA LIAB <input checked="" type="checkbox"/> X CLAIMS-MADE <input type="checkbox"/> / OCCUR <input checked="" type="checkbox"/> X RETENTION \$					
AUTOMOBILE LIABILITY ANY AUTO <input type="checkbox"/> / OWNED AUTOS <input type="checkbox"/> / HIRED AUTOS ONLY <input type="checkbox"/> / SCHEDULED AUTOS <input type="checkbox"/> / NON-OWNED AUTOS ONLY <input type="checkbox"/> / AUTOS ONLY <input type="checkbox"/>					
COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> X / OCCUR <input checked="" type="checkbox"/> X POLICY <input type="checkbox"/> / PRO <input type="checkbox"/> / LOC <input checked="" type="checkbox"/> X OTHER:					
TYPE OF INSURANCE ADDL SUBR <input type="checkbox"/> / INSD WVD <input type="checkbox"/> / Y / N POLICY NUMBER: S18GL00242-171 POLICY EFF (MM/DD/YYYY): 11/1/2017 POLICY EXP (MM/DD/YYYY): 11/1/2018					
LIMITS EACH OCCURRENCE: \$1,000,000 PREMISES (EA OCCURRENCE): \$500,000 MED EXP (Any one person): \$5,000 PERSONAL & ADV INJURY: \$1,000,000 GENERAL AGGREGATE: \$2,000,000 PRODUCTS - COMP/OP AGG: \$2,000,000					
E.L. DISEASE - FA EMPLOYEE: \$XXXXXXXXXX E.L. DISEASE - POLICY LIMIT: \$XXXXXXXXXX E.L. EACH ACCIDENT: \$XXXXXXXXXX PER STATE / OTH ER: \$XXXXXXXXXX AGGREGATE: \$5,000,000 EACH OCCURRENCE: \$5,000,000					

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

COVERAGES CERTIFICATE NUMBER: 14046791 REVISION NUMBER: XXXXXXXX		INSURED American Promotional Events, Inc. DBA TNT Fireworks, Inc. P.O. Box 1318 4511 Helton Drive Florence AL 35630	
PRODUCER Lockton Companies 3280 Peachtree Road NE, Suite #250 Atlanta GA 30305 (404) 460-3600		INSURER A: Everest Indemnity Insurance Company 10851 INSURER B: Maxum Indemnity Company 26743 INSURER C: INSURER D: INSURER E: INSURER F:	
CONTACT NAME: PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS:		INSURER(S) AFFORDING COVERAGE NAIC #	

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)	3/5/2018
	11/1/2018





License Number: 2018-174
Effective Date: 03/19/2018

Consumer Fireworks Distribution License

The following Branch Store, as defined in NFPA 1124, 2006, is authorized to sell Retail fireworks in accordance with the Rules and Regulations of the Safety Fire Commissioner, Chapter 120-3-22 and O.C.G.A. Section 25-10-5 under the license of it's main office as also defined in NFPA 1124, 2006, shown below.

License Holder:

INGLES #0036
5679 APPALACHIAN HIGHWAY
BLUE RIDGE, GA 30513

Store Name:

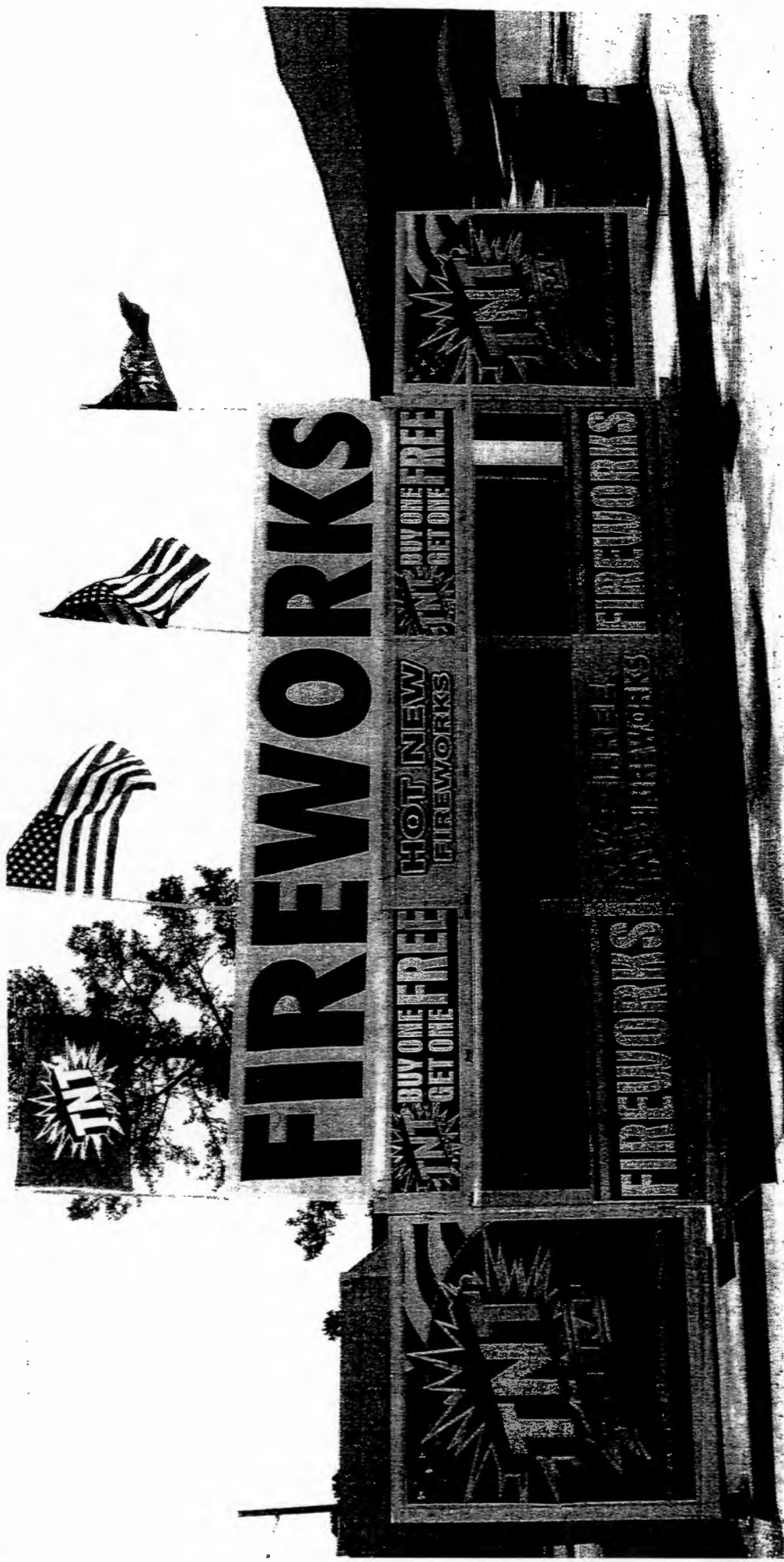
INGLES #0441
76 HIGHWAY 400
DAWSONVILLE, GA 30534

This certificate is dependent on the status of the main office license. Provided that license remains in good standing, this certificate will expire on January 31, 2019



No more than 1000 lbs of fireworks are allowed in this location at any given time.

M. Dwayne Garriss
State Fire Marshal



The only sign on the stand
will be the 2 x 16 It will replace the

Buy one get one free sign

FIREWORKS

This sign will be 2 x 16



DAWSON COUNTY, GEORGIA

Business License

License Number: LIC-4-18-22950

July 2018

Type of Business

Fundraiser - 813219

VALID ONLY FOR THE BUSINESS SHOWN

Name

TNT Fireworks - LaCross Boosters

118 South 400 Center Lane

Dawsonville GA 30534-

Location

**FOR OPERATION IN UNINCORPORATED AREAS,
SUBJECT TO ALL ZONING RESTRICTIONS AND
ALL OTHER RESOLUTIONS OF THE BOARD OF
COMMISSIONERS, DAWSON COUNTY, GEORGIA**

Fee Paid: \$600.00

Date Issued: 06/21/2018

Expires: July 05, 2018

Margaret A. Henn

LICENSE OFFICER

THIS LICENSE IS NOT TRANSFERABLE
DISPLAY IN A CONSPICUOUS PLACE

Backup material for agenda item:

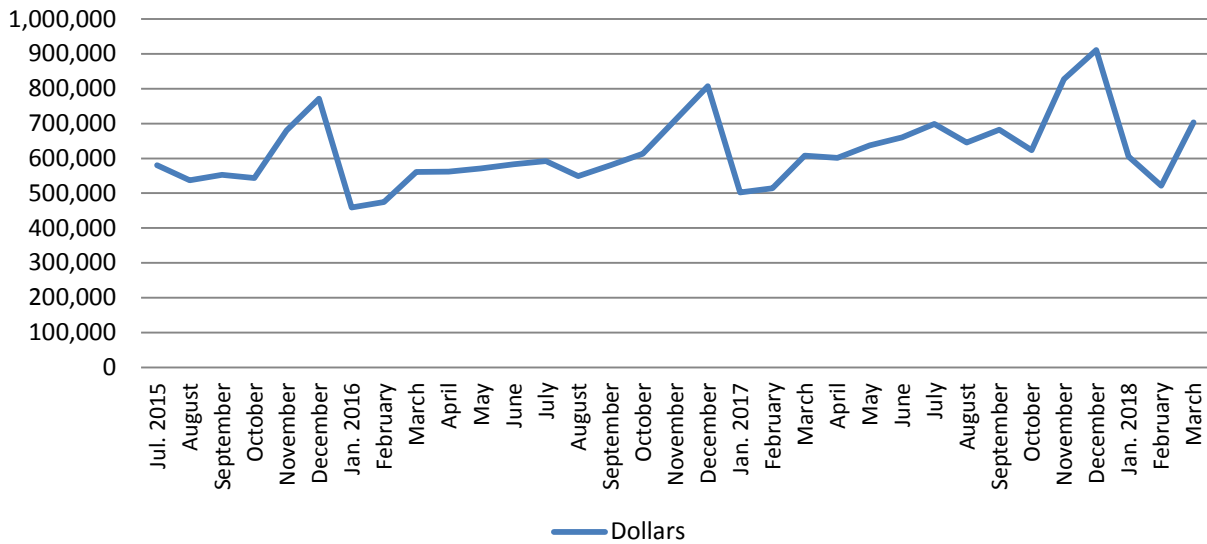
6. County Manager Report



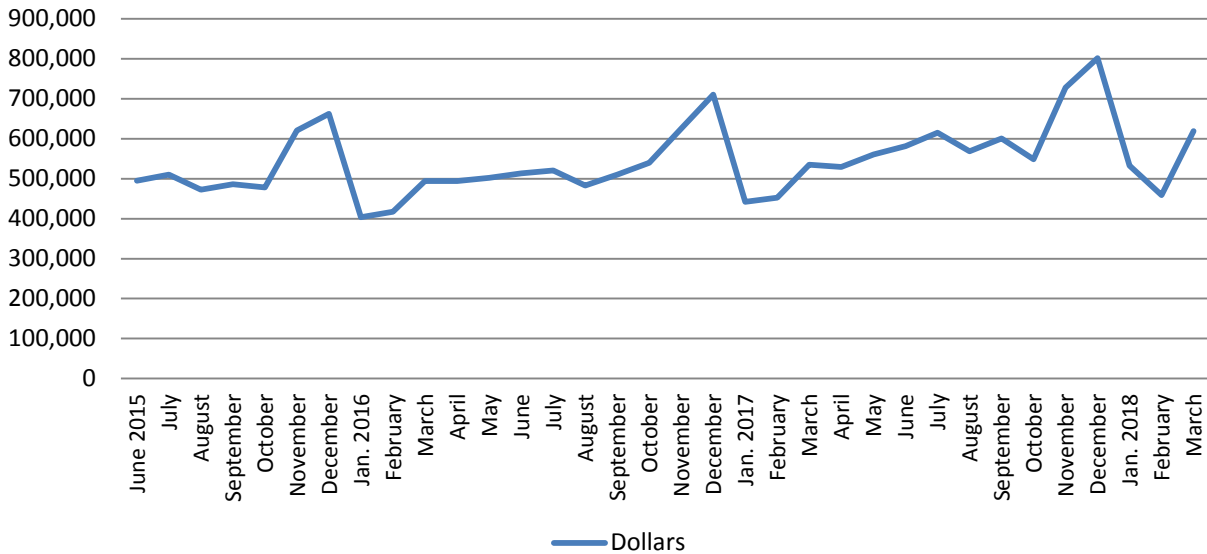
Key Indicator Report

April 2018

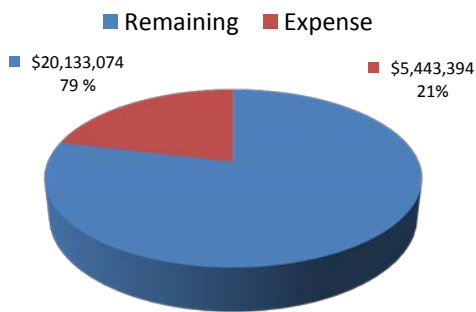
SPLOST VI COLLECTION CHART



LOST COLLECTION CHART

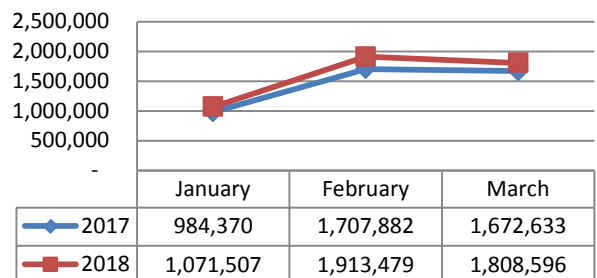


Budget

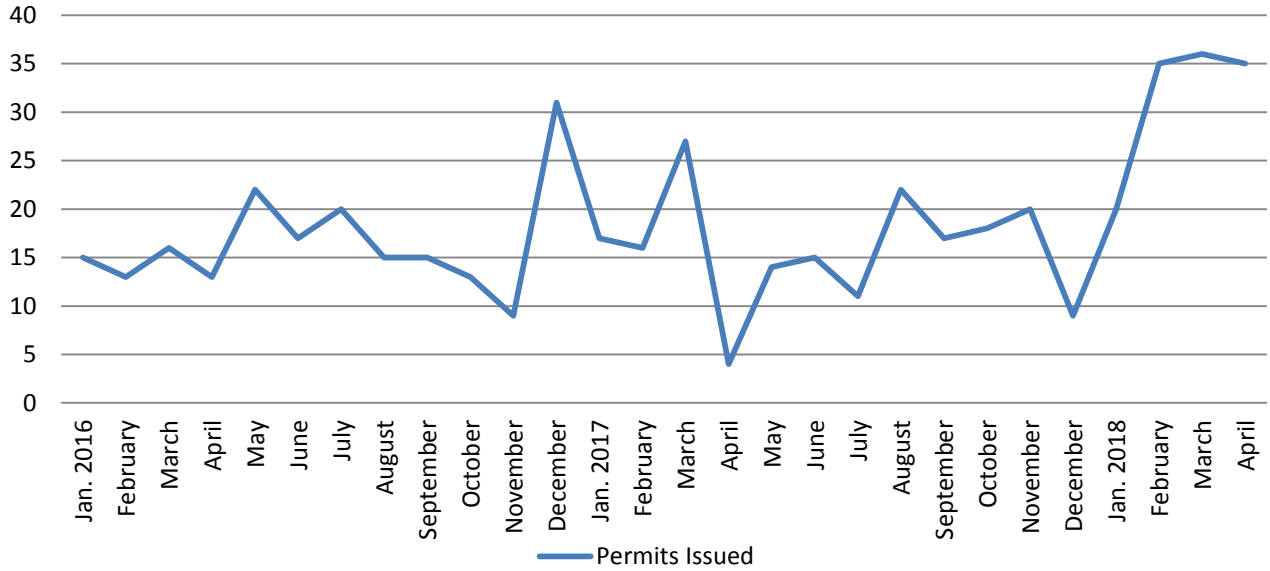


Through 3/31/18

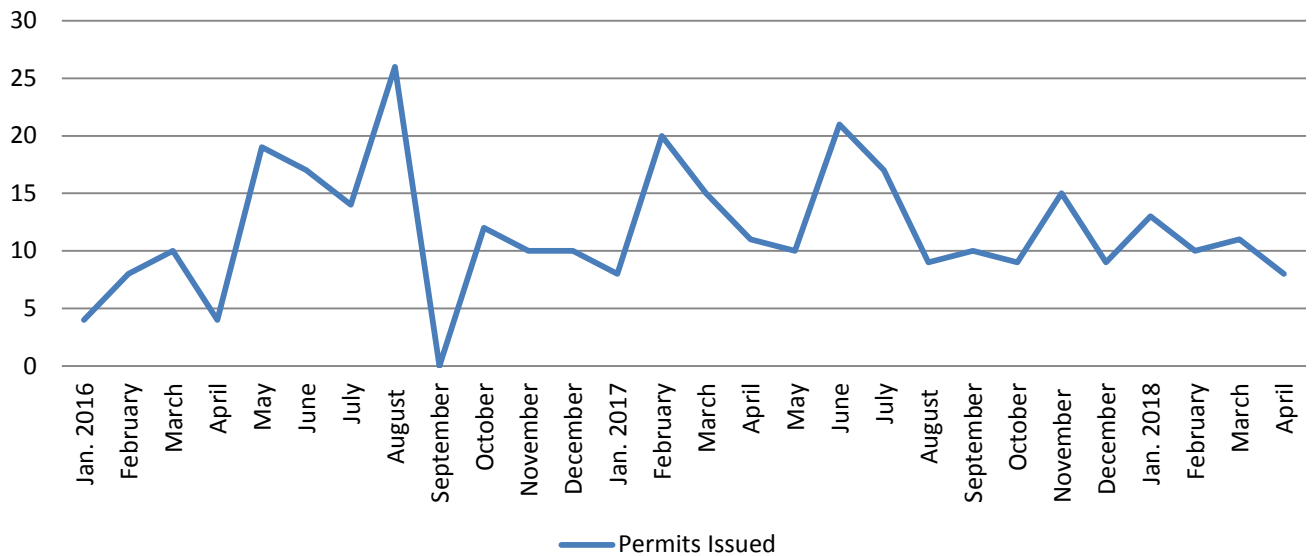
All Revenue Per Month



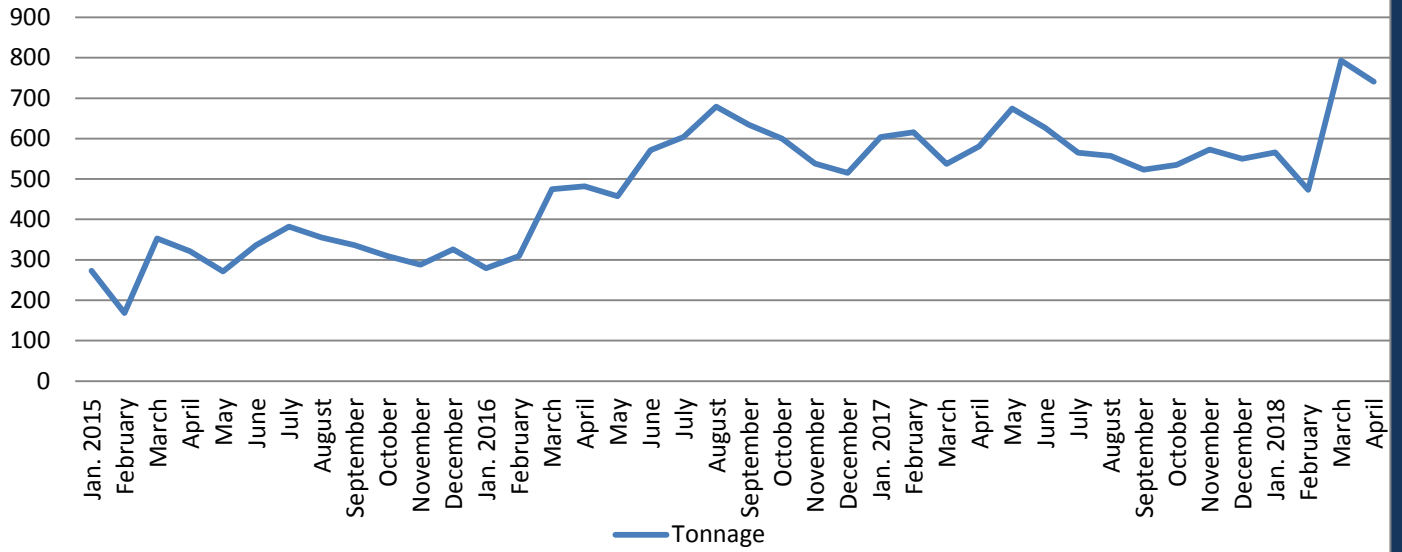
SINGLE FAMILY HOME BUILDING PERMITS ISSUED



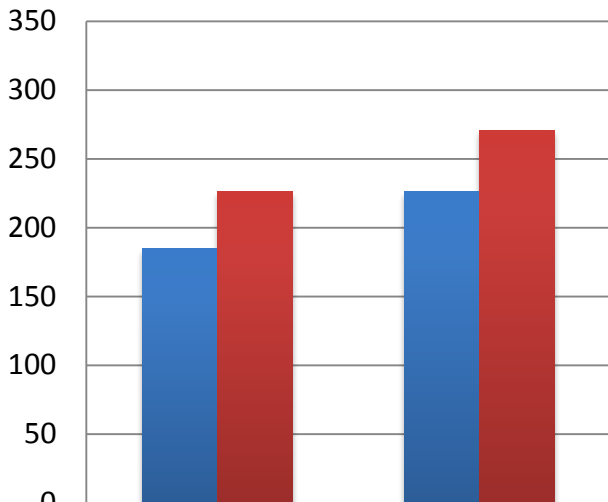
COMMERCIAL BUILDING PERMITS ISSUED



TRANSFER STATION TONNAGE COLLECTION

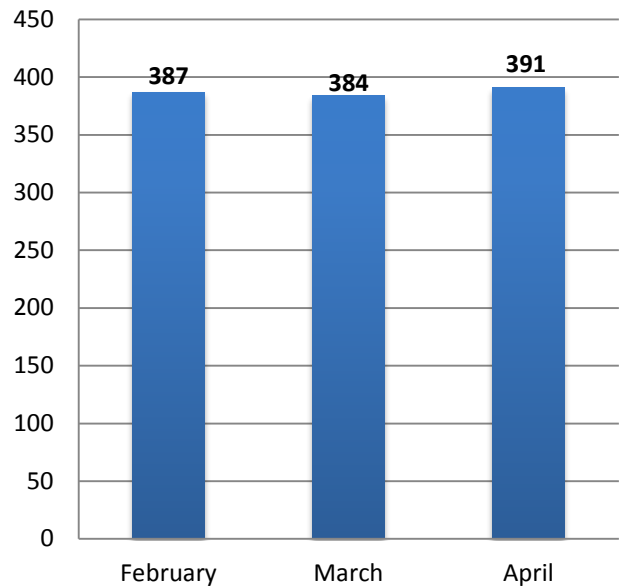


EMS/Fire Calls for Service

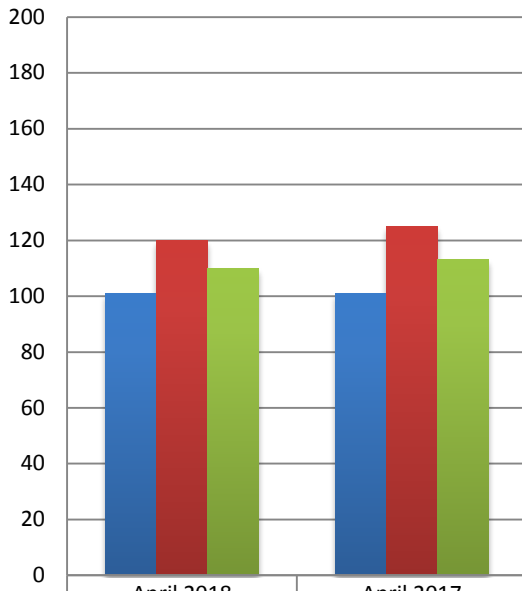


	April 2018	April 2017
EMS	185	226
Fire	226	271

Number of County Employees

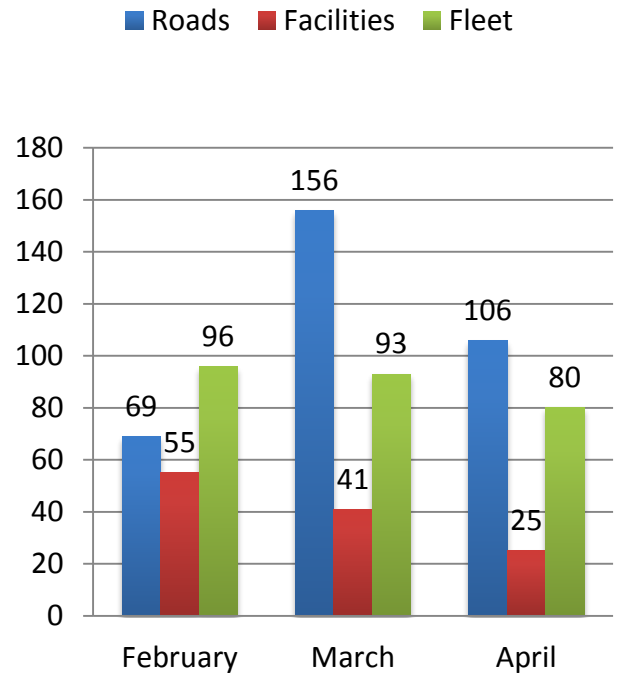


Inmate Population



Lowest Daily Count	101	101
Highest Daily Count	120	125
Daily Average	110	113

Repair Requests





Dawson County Board of Commissioners

Elections/Registrar Monthly Report – April 2018

- **New Applications/Transfers In: 359**
- **Changes/Duplicates: 688**
- **Cancelled/Transferred Out: 150**
- **Total Processed: 1197**

HIGHLIGHTS

Voter Registration Projects:

- Daily updates to voter records, as needed, in preparation for the electors list cutoff of April 24th for the May 22nd General Primary.
- April is State “Voter Registration Month”. The annual High School voter registration drive acquired 19 registrations, 5 of those duplicates (or previously registered).

Elections Projects:

- General Primary Election – May 22, 2018
 - Qualifying: March 5-9, 2018 {complete}
 - Voter Registration Cutoff: April 24, 2018
 - Advance Voting: April 30-May 18, 2018 ~ M-F 8a – 5p & one Saturday, May 12th 9a – 4p

*As of 5/3/18: In person voting = 106 ~ Absentee by mail = 42 ballots mailed; 7 returned.

- May General Primary task list is being worked daily, as needed.

Highlights of plans for upcoming month:

- Day of Election poll worker training set for May 8th; Managers & Assistants at 4:00 p.m. whole group training at 6:00 p.m.
- Acclimate new Democratic appointee, Marie Head, to the Board of Elections & Registration.
- Complete Advance Voting; Election and certification.
- Prepare for probable July Primary Runoff.



Dawson County Board of Commissioners

Dawson County Emergency Services Monthly Report – April 2018

Fire Responses:	February	March	April	
	2016	215	279	276
	2017	252	308	271
	2018	278	276	226

EMS Responses:	February	March	April	
	2016	173	198	209
	2017	209	237	226
	2018	241	237	185

EMS Revenue:

March 2017 - \$ 75,182.04
 March 2018 - \$ 64,896.75

- 14 % Decrease
- **Unfortunately the remainder of the information listed below is unavailable due to FireHouse and InterGov still being out of service from the cyber attack.**

Plan Review and Inspection Revenue Total: \$

- County: \$
- City: \$

Business Inspections Total:

- County Follow up:
- City Follow up:
- County Final Inspection:
- City Final Inspection:
- County Annual Inspections:
- City Annual Inspections:

HIGHLIGHTS

Dawson County Emergency Services Projects:

- Training hours completed by staff: approx.. 750 hours including 8 candidates successfully challenging and passing the NPQ FF II Test and Below Grade Fire Control for all three shifts.
- PR Details
- Smoke detector installations:
- Search and Rescue:
- Fire investigation:
- Individuals trained in CPR:
- Individuals trained in Stop the Bleed:
- Child Safety Seat Installations:
- Total water usage: Unable to pull due to Firehouse Being down
- EWSA:
- City:
- Pickens:



Dawson County Board of Commissioners

Facilities Monthly Report – April 2018

- **Total Work Orders: Twenty-five (25)**
- **Community Service Workers: Three (3)**

HIGHLIGHTS:

*Repaired outside lights at Library (major project) consisted of walk way lights, parking lot lights and up lights. A total of 72 man hours

*Moved Family Connect to Chappell Building-2 days and 40 man hours. Move went well.

* Cut out and replaced 2 pallets of sod on 3 ball fields at Rock Creek-16 man hours from facilities along with help from the parks.

*On-going daily monitoring of pool house construction



MONTHLY REPORT
For Period Covering the Month of April 2018

SN	TASKS/ WORK DONE	LOCATION/S of Service
1	Striped Parking lots @ Govt Ctr, Library, KH Long, Ag Ctr, Station 2, Chappell	County wide
2	Replaced outside lights with LED lights	Historic Courthouse
3	Cut out and replaced 2 pallets sod on 3 ballfields	Rock Creek
4	Repaired major water leak	Pool House VMP
5	Moved Family Connect to Chappell Building-2 days/40 man hours. Went well	Chappell Building
6	Elevator repaired @ Government Ctr after 11 days	Government Ctr
7	Repaired HVAC and patched sheet rock	Health Dept
8	Installed water shut off and drain	Senior Center
9	Repaired outside lights (major project) consisted of walk ways, parking lot	Library
10	lights & up lights. A total of 72 man hours	
11	Repaired water leaks	Senior Ctr/Fire Station #1
12	On-going daily monitoring of pool house	Veterans Park
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26	Total Work Orders for the month = (25)	Facilities
27	Total Community Service for the month = (3)	Facilities

These numbers do not reflect daily/ weekly routine duties to include:

- Cutting of grass and landscape maintenance on all county properties
- Cutting of grass and landscape maintenance on all five (5) parks on the west side of county
- Cleaning of the new government center and other county owned buildings, offices and facilities
- Emptying outside trash receptacles at county owned buildings
- Collecting and recycling of all county buildings, offices and facilities

Noted By: _____
JAMES TOLBERT, Facilities Director

Prepared By: MVBosten, 02/01/17



Dawson County Board of Commissioners

Finance Monthly Report – April 2018

FINANCE HIGHLIGHTS

- **LOST Collections:** \$619,067 – up 15.65% compared to 2017
- **SPLOST Collections:** \$703,497 – up 15.65% compared to 2017; 16.74% over projections for March 2018; Total SPLOST VI collections: \$20,472,591
 - \$597,972– County Portion (85%)
 - \$105,525 – City Portion (15%)
- **TAVT:** \$127,738 – up 18.80% compared to 2017
- **See attached Revenue and Expenditure Comparison**
- **Total County Debt:** \$4,266,675 (See attached Debt Summary)
- **Audit Status:** The auditors have prepared the draft financials for the County's review.
- **EMS Billing Collections:** Waiting on information
- **Budget Status:** Planning has begun for the 2019 budget process.
- **Monthly Donations/Budget Increases:** \$8,938
 - Passport Fees - \$2,125
 - Donations - \$6,813

PURCHASING HIGHLIGHTS

Formal Solicitations

- None

Informal Solicitations

- None

Quotes for less than \$25,000 this month

- Gasoline – Fuel Center
- Diesel – Fuel Center

Purchases for less than \$25,000 that did not get required quotes this month

- None

Pending Projects

- Dump Work Truck – Public Works
- Outdoor A/C Units – Sheriff's Office
- Design-Build for PW Complex – Public Works
- Lowboy Trailer – Public Works
- Milling Machine Rental Svcs – Public Works
- Other 2018 Projects

Work in Progress

- Vehicles – Sheriff's Office
- Natural Gas Service
- Hazard Mitigation Plan Update – Fire
- Property Revaluation & Equalization Project – Tax Assessor
- Pool House Demo/Rebuild – Park
- Veterans Memorial Park Parking Lot & Paving Project – Park/Roads
- Design of Senior Center Expansion – Senior Svcs

Future Bids

- New Senior Services Center Construction
- Fire Station 9 Construction
- Other 2018 Bids

Future Bids – SPLOST VI

- Pothole Patching Machine – Roads
- Water Filtration System for DCGC & DCSO – Facilities
- Fire Station
- 2018 SPLOST Projects

Budget to Actual

	Actual at 3/31/2018	Percent of Budget Actually Collected/ Expended	2018 BOC (2) Approved Budget	Over(Under) Approved Budget	Percentage Over(Under) Approved Budget
Revenue	\$ 4,793,582	18.74%	\$ 25,576,468	\$ (20,782,886)	-81.26%
Expenditures	5,443,394	21.28%	25,576,468	(20,133,074)	-78.72%
	<u>\$ (649,812)</u>	<u>-2.54%</u>	<u>\$ -</u>	<u>\$ (649,812)</u>	<u>-2.54%</u>

***NOTE:** Adjustments will be made during the year-end close out. The actual revenue and expenditure totals are subject to change pending normal year-end adjustments such as accruals and results of the audit.

(1) Reporting actuals as of 3/31/2018 because revenue collections are 30 days behind. The LOST revenues for the month of March were received in April.

(2) Change in total budget due to account adjustments:

\$ 25,516,312	Original Budget
\$ 54,638	Donation Carryover Balances
\$ 5,518	January
\$ 4,634	February
\$ 8,938	March
<u>\$ 25,576,468</u>	Revised Budget



Dawson County Board of Commissioners

Fleet Maintenance and Fuel Center Monthly Report – April 2018

FLEET

- **Preventative Maintenance Performed: 32**
- **Tires Mounted: 27**
- **Repair Orders Completed: 80**
- **Labor Hours: 319.95**
- **Labor Cost Savings: \$13,764.25**
(Comparison of the Fleet Maintenance rate of \$43.02 per labor hour to outsourced vendors rate of \$80.00 per labor hour)
- **Parts Cost Savings: \$ 2,752.85**
(Comparison of Dawson County's parts discounts to outsourced markup; average 20%)
- **Total Cost Savings for April: \$ 16,517.01**

FUEL CENTER

- **Average fuel center price per gallon:**
Gasoline: \$2.25
Diesel: \$2.43
- **Fuel Center Usage - Dawson County and Board of Education**
Gasoline: 10,617.05 gallons; 816 transactions
Diesel: 7,512.06 gallons; 196 transactions
- **Fuel Center Usage - Etowah Water and City of Dawsonville**
Gasoline: 1,189.00 gallons; 61 transactions
Diesel: 508.08 gallons; 20 transactions
- **Revenue from Etowah Water and City of Dawsonville: \$84.85**

HIGHLIGHTS

- We are wrapping up a successful GOV Deal sale and asset disposal.
- We have upgraded the fuel system to add extra security.



Dawson County Board of Commissioners

Human Resources Department Monthly Report – April 2018

POSITION CONTROL

- Positions approved by BOC: 458
- # of filled F/R Positions: 265
- # of filled F/T Positions: 0
- # of filled Grant Funded Positions: 16
- # of filled P/R Positions: 44
- # of filled P/T Seasonal Positions: 12
- # of Supplemental Positions: 54
- # of Vacant Positions: 40
- #of Frozen Positions: 27
- % of Budgeted/Actual Positions: 85%

ADDITIONAL INFORMATION

- FMLA/LOA tracking: 6
- WC and/or P & L Claims filed: 5
- Unemployment Claims received: 0
- Performance Evaluations received: 13

HIGHLIGHTS

Positions Advertised/ Posted: 4

- Facilities- Part-Time Custodian
- Magistrate Court- Magistrate Clerk
- Tax Assessor's Office- GIS Analyst Appraiser
- Tax Assessor's Office- Field Appraiser III

Applications Received: 51

New Hires added into system: 0

Terminations Processed: 6

- Andrew Komonski- Public Works
- Katie Drum- Sheriff's Office
- Travis Greene- Sheriff's Office
- Christopher Shelton- Sheriff's Office
- Nathan Peck- Tax Assessor's Office
- Jessica Whitmore- Tax Assessor's Office

Additional Highlights for April

- Worked with Shaw Hankins on Employee Insurance Renewal
- Completed Transit Policy Audit with GDOT
- Coordinated and Finalized Plan for Upcoming Safety and Wellness Fair
- Coordinated and Finalized Plan for Upcoming Active Shooter Classes



Dawson County Board of Commissioners

Information Technology – April 2018

- **Calls for Service: 145 ***
- **Service Calls Completed: 145**

Highlights

- **Cyber Attack**
- **Completed phase 3 of phone system install at:**
 - Fire Station 1
 - Fire Station 7
 - Rock Creek Park
 - Veterans Park Gym

*does not reflect time spent on Cyber Attack



Dawson County Board of Commissioners

Code Enforcement/Animal Control Monthly Report – April 2018

- **Alcohol License Establishment Inspections: 0**
- **Alcohol Pouring Permits Issued: 15**
- **Animal Control Calls Handled: 62**
- **Animal Bites to Human investigated: 2**
 - **0 Quarantined –**
- **Animals Taken to DC Humane Society: 25**
- **Dangerous Dog Classification: 1**
- **Citations Issued: 0**
- **Code Enf. Complaint Calls/In Field Visits: 45 calls / 28 field visits**
- **After hour calls: 0**
- **Erosion Site Visits: 10**
- **E-911 Addresses Issued: 0**
- **Non-conforming Signs Removed: 6**



Dawson County Board of Commissioners

Planning and Development Monthly Report – April 2018

- **Total Building permits Issued**
 - April 2018: 56
 - YTD 2018: 238
 - Single Family New Homes: 35
 - Commercial Buildings: 8
- **Business Licenses Issued:**
 - April 2018: 148
 - YTD 2018: 776
- **Total Building Inspections Completed:**
 - April 2018: 612 *(444 in March) 38% increase*
 - YTD 2018: 1701
- **Variances/Zonings Processed:**
 - April 2018: 1
 - YTD 2018: 7
- **Plats Reviewed:**
 - April 2018: 21
 - YTD 2018: 69
- **Total Storm water/Erosion Inspections: 14**
- **Total Stormwater Warnings/Stop Work Orders Issued: 0**
- **Total Civil Plan Review Meetings:1**
- **Total Building Plan Review Meetings: 1**



Dawson County Board of Commissioners

Parks and Recreation Monthly Report – April 2018

- **Youth Sports Participants**
 - April 2018: 1351 flat compared to same month last year.
 - YTD 2018: 5228 up 6% compared to last year
- **Facility Rentals/Bookings/Scheduled Uses:**
 - April 2018: 1461 up 26% compared to same month last year
 - YTD 2018: 4101 up 14% compared to last year
- **Adult and Youth Wellness and Specialty Program Participation:**
 - April 2018: 3329 down 4% compared to same month last year.
 - YTD 2018: 10,419 up 9% compared to last year
- **Total Customers Served:**
 - April 2018: 7241 down 1% compared to same month last year
 - YTD 2018: 18,526 up 2% compared to last year due to above

HIGHLIGHTS

Park Special Events:

- Athletic Coordinator Joey Carder completed his 2nd Masters Degree Program in Recreation Management from Clemson University. Once Joey completes his final project in August he will have completed his second Masters Degree program.
- Relay for Life was held April 27th at Veterans Memorial Park. An estimated 3000 people attended the event. To date the Dawson County Relay for Life Committee has raised more than \$67,000. Kris Rowan has been the Chairman of the Dawson County Relay Committee for the past 2 years and exceeded goals in both terms.

Park Projects:

- 50 tons of fresh white sand was added to the beach at War Hill Park.
- Pool House Construction continued throughout the month of April. The contractor says he is still on target for a May 15th completion.
- A sink hole has developed in the back of VMP at the south end of the football field. Measures are underway to have a camera used to determine the extent of the damage and take appropriate action.
- Fence construction was completed around the dumpster at RCP
- Grass cutting, edging and weed eating is in full force for the summer growing season
- Some erosion issues have been mediated at RCP

- The process has begun to obtain quotes for new black commercial grade fencing for the pool at VMP.

Athletic and Program Summary:

- Additional specialty programs for the month included basketball lessons, dance classes, Tennis Lessons, adult boot camp, Tai Chi, and Yoga.
- All Spring Sports participants continued games throughout the month of April including Instructional League, TBall, Baseball, Softball, Track, Adult League Softball and Volleyball.
- Fall Sports On-line Registration for Football, Cheerleading, Fall Baseball, Fall softball and Fall Soccer began in April

On the Horizon:

- Next Park Board meeting May 14th at 5:30
- The annual US Army Ranger Water Jump will be held on May 9th at War Hill Park.
- Courtmakers will begin tennis court repairs at RCP on May 21.
- DCPR will host Dizzy Dean 12U District Tournament for softball in June.

Monthly Report Totals - 2018

Activity	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total
All Sports Day Camps (1 & 2)	-	-	-	-	-		-	-	-	-	-	-	0
Basketball Lessons	-	-	-	-				-	-	-	-	-	0
Battle of the Best Relay for Life Fundraiser	-	1,600	-	-	-	-	-	-	-	-	-	-	1,600
Boot Camp (all classes)	150	168	192	175									685
Breakfast with Santa	-	-	-	-	-	-	-	-	-	-	-	-	0
Camp of Ballers	-	-	-	-	-	-	-	-	-	-	-	-	0
Cheerleading Camp	-	-	-	-	-	-	-	-	-	-	-	-	0
Circuits & Supersets	-	-	-	-	-	-	-	-	-	-	-	-	0
Community Egg Hunt	-	-	1,100	-	-	-	-	-	-	-	-	-	1,100
Dance	39	45	63	33		-	-						180
Dance Camp	-	-	-	-	-	-	-	-	-	-	-	-	0
Dance Recital	-	-	-	-	-	-	-	-	-	-	-	-	0
FIT (Functional Interval Training)	-	-	-	-	-	-	-	-	-	-	-	-	0
Fit Camp/Fit Trail	-	-	-	-	-					-	-	-	0
Guard Prep Camp	-	-	-	-	-	-	-	-	-	-	-	-	0
Healthy Eating Club	-	-	-	-	-	-	-	-	-	-	-	-	0
Kindergarten Round-Up	-	-	450	-	-	-	-	-	-	-	-	-	450
Lady Tigers Fundamental Basketball Camp (girls)	-	-	-	-	-	-	-	-	-	-	-	-	0
Movies in the Park	-	-	-	-	-	-	-	-	-	-	-	-	0
Pool Swimmers	-	-	-	-	-	-	-	-	-	-	-	-	0
Pups in the Park	-	-	-	-	-	-	-	-	-	-	-	-	0
Relay for Life	-	-	-	3,000	-	-	-	-	-	-	-	-	3,000
Rotary Day	-	-	-	-	-	-	-	-	-	-	-	-	0
Sandy's Basketball Camps	-	-	-	-	-	-	-	-	-	-	-	-	0
SilverSplash	-	-	-	-	-	-	-	-	-	-	-	-	0
Speed & Agility Camp	-	-	-	-	-	-	-	-	-	-	-	-	0
Spring Sports Opening Day	-	-	3,000	-	-	-	-	-	-	-	-	-	3,000
Swim Lessons	-	-	-	-	-	-	-	-	-	-	-	-	0
Tai Chi	47	33	65	55									200
Tennis Lessons	-	-	19	39									58
Tigers Fundamental Basketball Camp (boys)	-	-	-	-	-	-	-	-	-	-	-	-	0
Trunk or Treat	-	-	-	-	-	-	-	-	-	-	-	-	0
UFA Soccer Camp	-	-	-	-	-	-	-	-	-	-	-	-	0
Volleyball Camp/Clinic	-	-	-	-	-	-	-	-	-	-	-	-	0
Volleyball Lessons	-	-	-	-									0
Water Aerobics	-	-	-	-	-	-	-	-	-	-	-	-	0
Yoga	38	42	39	27									146

274 1,888 4,928 3,329 0 0 0 0 0 0 0 0 0 10,419

January numbers are affected by multiple holidays resulting in facilities being closed.

April numbers affected by Spring Break, resulting in the totals being lower than normal.

	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY
Rock Creek Park							
Tv Room	8	14	7	8			
Classroom	10	12	8	7			
Community Room	44	39	44	40			
Gyms	204	185	158	140			
Small Pav.	1	1	6	6			
Large Pav.	1	0	4	6			
Fields 7-16	25	35	160	170			
Soccer Fields	25	35	230	265			
Tennis Courts	15	15	15	20			
Weight Room	178	172	159	174			
2 story/upstairs	20	20	20	20			
Totals	531	528	811	856			
Veteran's Memorial Park							
Gym	122	95	61	70			
Small Pav.	0	1	2	4			
Large Pav.	0	1	3	7			
Pool Rentals-Uses	0	0	0	0			
Pool Swimmers Season Passes	0	0	0	0			
War Hill Park visitors- Day Use	0	92	105	225			
War Hill Park Camping Reservations	0	28	72	190			
Fields 1-6	0	20	87	85			
Football Field	0	0	0	1			
Other	15	15	15	15			
Totals	137	252	345	597			
Fire Station 2	10	11	15	8			
Total	678	791	1171	1461			
T-Ball Participants	39	137	141	142			
BB Participants	66	255	256	256			
Adult League	0	0	30	165			
Basketball	283	60	0	0			
Football	0	0	0	26			
Cheer	0	0	0	7			
Wrestling	20	20	0	0			
Track	8	19	19	19			
Travel	160	160	160	160			
Instructional League	48	90	93	93			
Softball	20	87	92	97			
Soccer	270	270	274	274			
Swim Team	0	8	25	48			
Tournament Participation	100	520	0	0			
Volleyball	18	65	64	64			
Totals	1032	1691	1154	1351			

AUGUST	SEPT	OCT	NOV	DEC	TOTALS
					37
					37
					167
					687
					14
					11
					390
					555
					65
					683
					80
					2726
					348
					7
					11
					0
					0
					422
					290
					192
					1
					60
					1331
					44
					4101
					459
					833
					195
					343
					26
					7
					40
					65
					640
					324
					296
					1088
					81
					620
					211
					5228

Community Egg Hunt

The 32nd annual KARE for Kids Community Egg Hunt was held at Veterans Memorial Park on Saturday, March 31, 2018.

Families began trickling in at the football field around 11:30AM to enjoy the pre-hunt activities. The Easter Bunny spent the next couple of hours posing for pictures with the children. Families had the opportunity to enjoy train rides, face painting, snow cones, concessions, music, an inflatable bounce house, hot dog eating contests, and other vendors while they anxiously awaited the start of the egg hunt. The lines for face painting and snow cones were long and steady the entire day.

Finally, around 2:15PM, instructions were given for the children to line up in front of the hunting section for their age group. As everyone made their way around their designated sections, the excitement grew!! The anticipation of collecting all of the eggs that had been glaring at the children for hours was settling in. In a matter of about 3 minutes, children ages 0-12 scurried across the fields to collect the prizes and the 20,000 eggs “hidden” on the football field and neighboring softball field...like a human vacuum.

The weather was perfect! No rain in sight made for a beautiful day to enjoy the event. An estimated 350 kids were in attendance, along with their friends and families, for a grand total of approximately 1,100 people overall.



Dawson County Board of Commissioners

Public Works Monthly Report –April 2018

ROADS:

- Work Orders: 106
- Mowing: 11.96 road miles
- Limbing: 11.96 road miles
- Gravel: 303.79 tons

ENGINEERING/GIS:

- Assisted Other Departments with GIS needs
- Assisted public with maps and GIS requests
- Completed and Submitted 2020 Census
- Attended Georgia Floodplain Management Conference
- Continued working Culvert analysis

TRANSFER STATION:

- Solid Waste: 740.56 Tons
- Recycling: 25.19 Tons
- Recycling scrap metal: 9.01 Tons



Dawson County Board of Commissioners

Dawson County Senior Services Monthly Report – April 2018

SENIOR CENTER

- **Home Delivered Meals Served**
 - April 2018: 1,393 up 1% compared to same month last year
 - YTD 2018: 5,286 down 4% compared to last year
- **Congregate Meals Served**
 - April 2018: 520 up 2% compared to same month last year
 - YTD 2018: 2,001 up 4% compared to last year
- **Physical Activity Participation**(Tai Chi, Silver Sneakers, individual fitness)
 - April 2018: 472 up 15% compared to same month last year
 - YTD 2018: 2,072 up 3% compared to last year
- **Lifestyle Management Participation**(art, bridge, bingo, awareness, prevention)
 - April 2018: 309 up 12% compared to same month last year
 - YTD 2018: 1,156 up 12% compared to last year

TRANSIT

- **DOT Trips Provided**
 - April 2018: 227 up 13% compared to same month last year
 - YTD 2018: 1,090 up 12% compared to last year
- **Senior Trips Provided**
 - April 2018: 919 up 31% compared to same month last year
 - YTD 2018: 3,165 up 24% compared to last year
- **# of Miles**
 - April 2018: 7,721 up 2% compared to same month last year
 - YTD 2018: 29,958 up 5% compared to last year
- **Gallons of Fuel**
 - April 2018: 876 down 2% compared to same month last year
 - YTD 2018: 3,457 down 2% compared to last year

HIGHLIGHTS

April Meetings & Events:

- April 6 – Dawn Pruett met with members of Wakefield Beasley Architect Firm for discussions on the senior center addition.
- April 10 – Senior Center clients enjoyed a trip to Thunder Road and the DQ.
- April 12 – The Senior Center hosted the yearly visit and meeting with the Rotary Club. Staff from the center cooked breakfast for approximately 60 Rotarians. The center received a check for \$500.00 to be put towards a new piano for the new center.
- April 17 – Dawn Pruett attended the quarterly Director’s Meeting for Legacy Link in Oakwood. .

Special Dates Coming Soon:

- May 7, 14, 21, 28: Bingo
- May 8: Nutrition Education with Michelle
- May 2: Dollar General
- May 4: Robinson Elementary 5th Graders
- May 9, 23: Wal-Mart
- May 11: Special Music by the Spicer Family
- May 11: Mother’s Day Celebration
- May 15: Health Education with Dedri
- May 22: DQ
- May 29: Today’s Seniors with Dawn & Krista
- May 30: Dollar Tree
- May 30: Gibb’s Gardens
- Tuesday and Thursday: Silver Sneakers
- Wednesday: Sit and Stretch and Tai Chi
- Thursday: Bible Study
- Friday: Special Music, Art, and Yoga