

**DAWSON COUNTY BOARD OF COMMISSIONERS
WORK SESSION AGENDA – JULY 16, 2020
DAWSON COUNTY GOVERNMENT CENTER ASSEMBLY ROOM
25 JUSTICE WAY, DAWSONVILLE, GEORGIA 30534
4:00 PM**

NEW BUSINESS

1. Presentation of FY 2019 Audit Results- Amanda Wilkson of BatesCarter
2. Presentation of Extension of Development Authority of Dawson County (DADC) Board Member Terms- DADC Chairman Tony Passarello
3. County Manager Report
4. County Attorney Report

**A Voting Session meeting will immediately follow the Work Session meeting.*

Those with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting, should contact the ADA Coordinator at 706-344-3666, extension 44514. The county will make reasonable accommodations for those persons.



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Finance

Work Session: 07.16.20

Prepared By: Vickie Neikirk

Voting Session: N/A

Presenter: Amanda Wilkson, Bates, Carter & Co.
X

Public Hearing: Yes No

Agenda Item Title: Presentation of FY 2019 Audit Results

Background Information:

Each year the county is required to have an external audit performed. Current contract is with Bates, Carter, and Company.

Current Information:

Audit Partner Amanda Wilkson will present the results of the FY 2019 Audit.

Budget Information: Applicable: Not Applicable: Budgeted: Yes No

| Fund | Dept. | Acct No. | Budget | Balance | Requested | Remaining |
|------|-------|----------|--------|---------|-----------|-----------|
| | | | | | | |

Recommendation/Motion: _____

Department Head Authorization: _____

Date: _____

Finance Dept. Authorization: Vickie Neikirk

Date: 7,2,20

County Manager Authorization: DH

Date: 7/06/2020

County Attorney Authorization: _____

Date: _____

Comments/Attachments:



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: DADC

Work Session: 07.16.20

Prepared By: Tony Passarello
Session: 08.06.20

Voting

Presenter: Tony Passarello

Public Hearing: Yes X No

Agenda Item Title: Presentation of

Background Information:

The normal, staggered terms of appointed Board Members of The Development Authority of Dawson County (DADC) is four years. Through changes in the Board personnel due to resignation and withdrawals have resulted in non-staggered expirations. The result is five of seven Board Members terms will expire December 2020. This proposal will correct the term staggers and ensure continuity.

Current Information:

Board member term expiration:

Brian Trapnell 2020 Mike Ball 2020 Tony Passarello 2020

Calvin Byrd 2020 Tara Hardwick 2020

The proposed action for the BOC is to extend current DADC Board terms by either two or four years beginning January 2021. This will ensure continuity of the Board while reinstate the appropriate stagger as defined in the DADC by-laws.

Budget Information: Applicable: Not Applicable: X Budgeted: Yes No

| Fund | Dept. | Acct No. | Budget | Balance | Requested | Remaining |
|------|-------|----------|--------|---------|-----------|-----------|
| | | | | | | |

Recommendation/Motion:

Department Head Authorization:

Date:

Finance Dept. Authorization: Kukri Nubukh

Date: 7/8/20

County Manager Authorization: SKS

Date: 7/8/2020

County Attorney Authorization:

Date:

Comments/Attachments:

Development Authority of Dawson County

Board Term Reset Proposal

July 16, 2020



DADC TERM RESET PROPOSAL

CURRENT TERM ENDS

| | | | |
|----|-----------------|------|---|
| 7 | BRIAN TRAPNELL | 2020 | ★ |
| 9 | MIKE BALL | 2020 | ★ |
| 11 | TONY PASSARELLO | 2020 | ★ |
| 13 | CALVIN BYRD | 2020 | ★ |
| 15 | TARA HARDWICK | 2020 | ★ |
| 17 | GARY COATES | 2022 | ● |
| 19 | JERE ALLEN | 2023 | ● |

NOTE:

Normal Board appointments are four (4) years.



DADC TERM RESET PROPOSAL

| | CURRENT TERM ENDS | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | 2026 |
|----|-------------------|------|------|------|------|------|------|------|
| 7 | BRIAN TRAPNELL | 2020 | | | | | | |
| 9 | MIKE BALL | 2020 | | | | | | |
| 11 | TONY PASSARELLO | 2020 | | | | | | |
| 13 | CALVIN BYRD | 2020 | | | | | | |
| 15 | TARA HARDWICK | 2020 | | | | | | |
| 17 | GARY COATES | 2022 | | | | | | |
| 19 | JERE ALLEN | 2023 | | | | | | |

CURRENT TERM

PROPOSED TERM

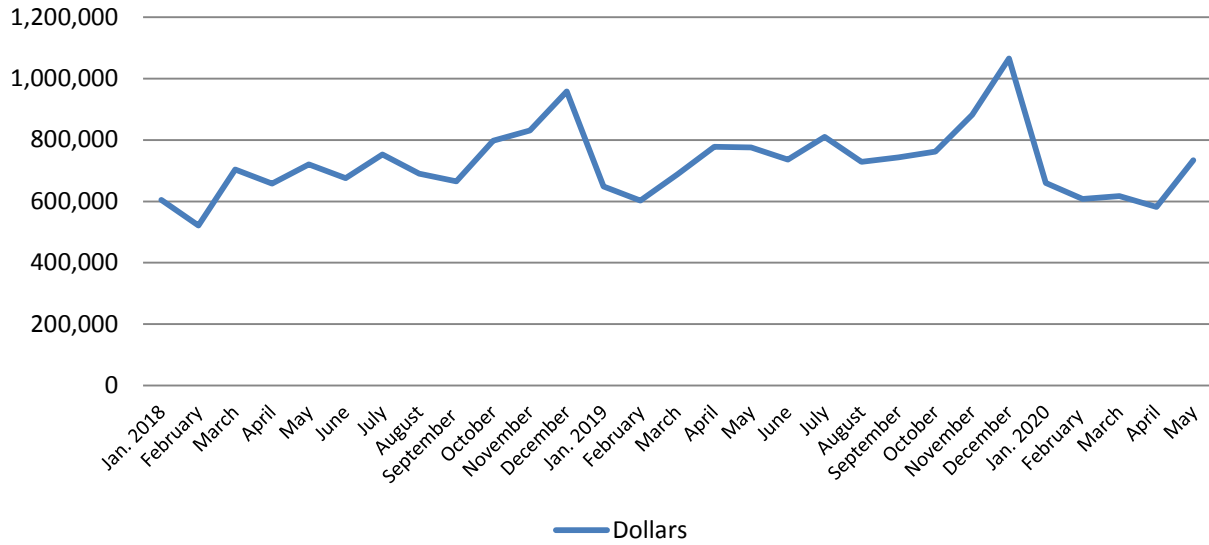
| PROPOSED ACTION | |
|-----------------|------------------|
| EXTEND TO 2022 | BRIAN TRAPNELL |
| Vacant | Need Replacement |
| EXTEND TO 2024 | TONY PASSARELLO |
| EXTEND TO 2022 | CALVIN BYRD |
| EXTEND TO 2022 | TARA HARDWICK |
| NONE | GARY COATES |
| EXTEND TO 2024 | JERE ALLEN |



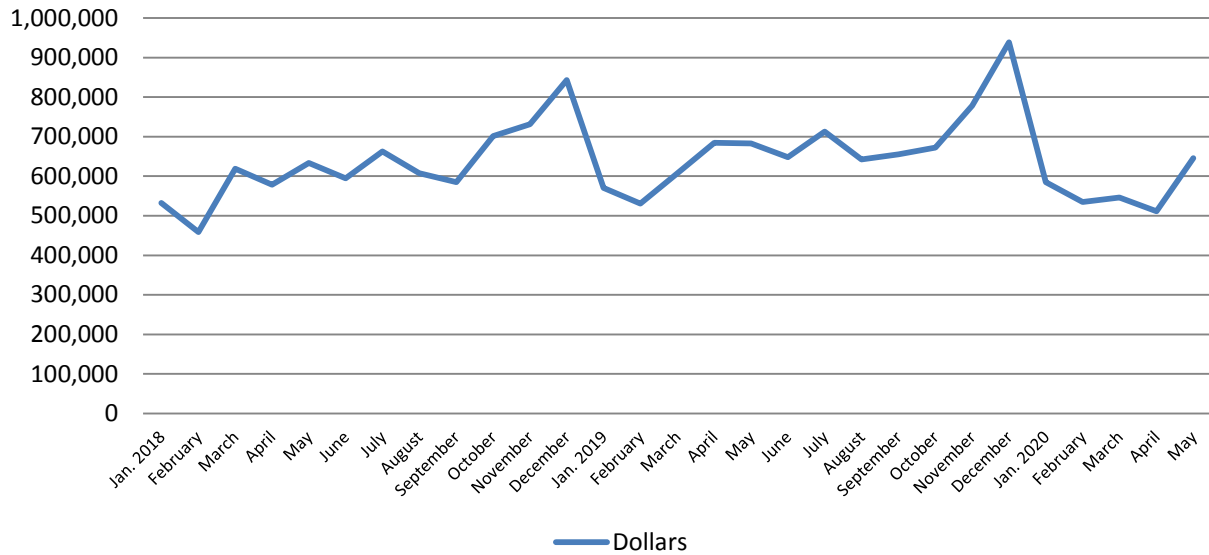


Key Indicator Report
June 2020

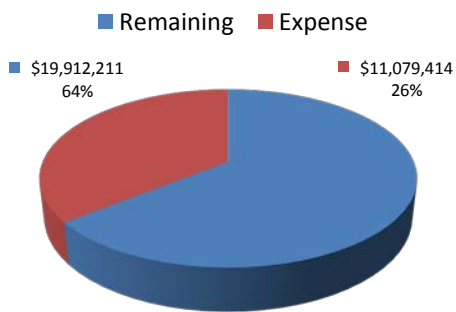
SPLOST VI COLLECTION CHART



LOST COLLECTION CHART

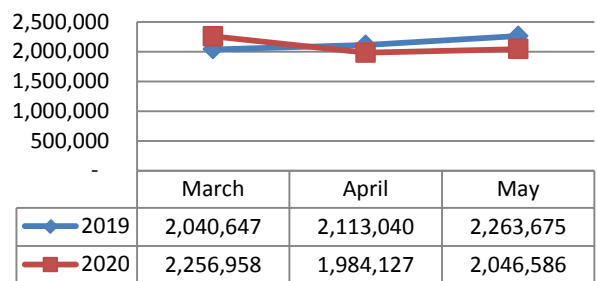


Budget

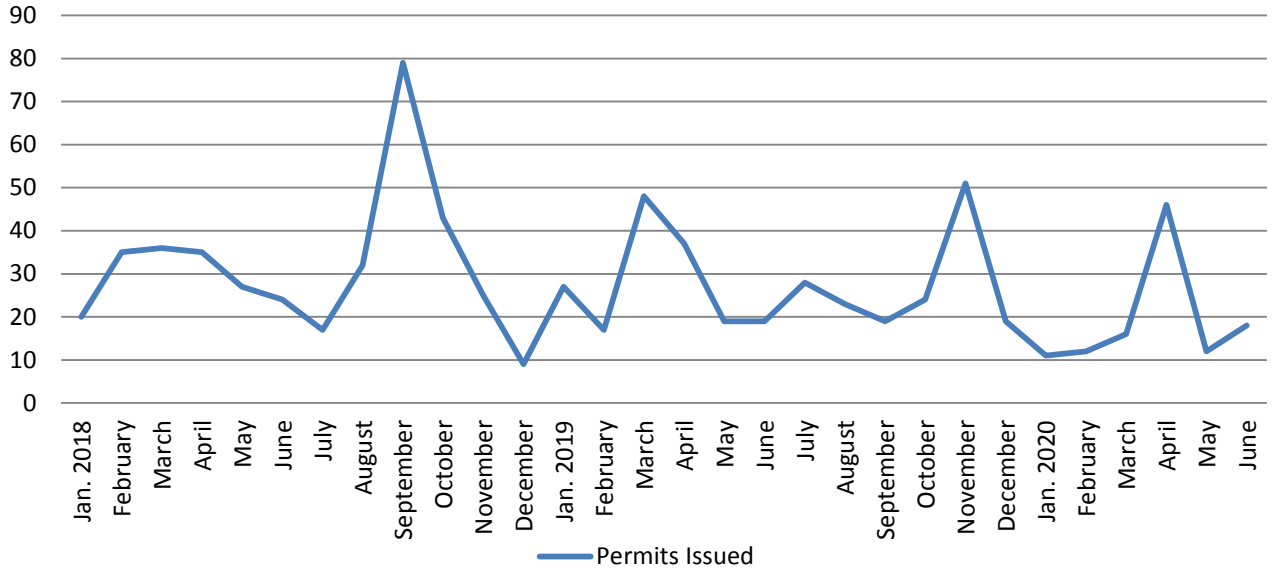


Through 05/31/2020

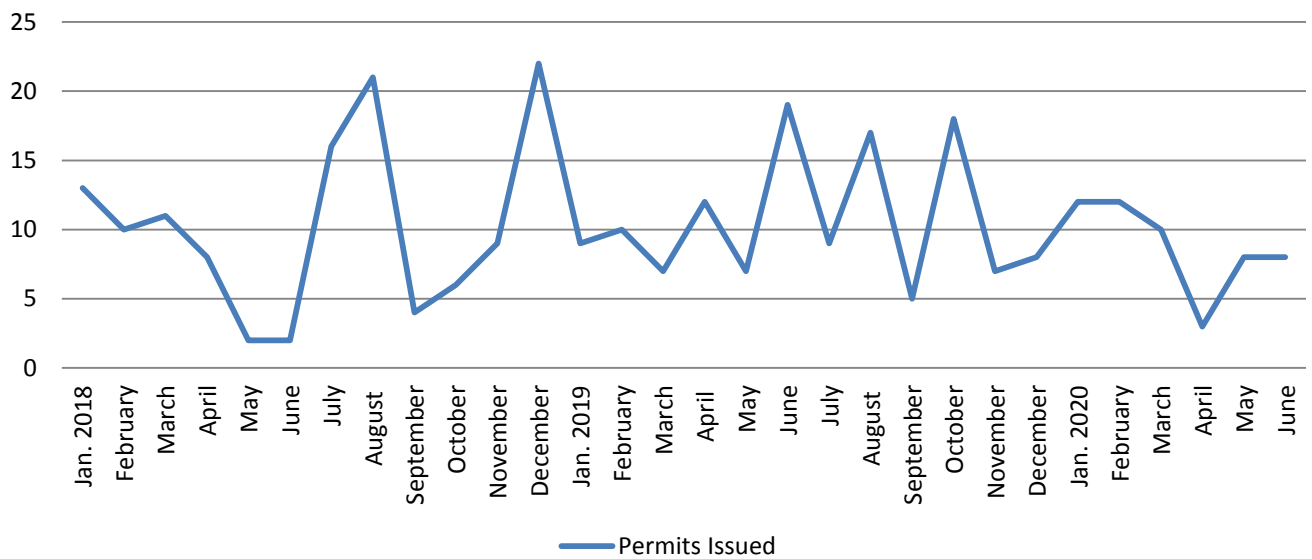
All Revenue Per Month



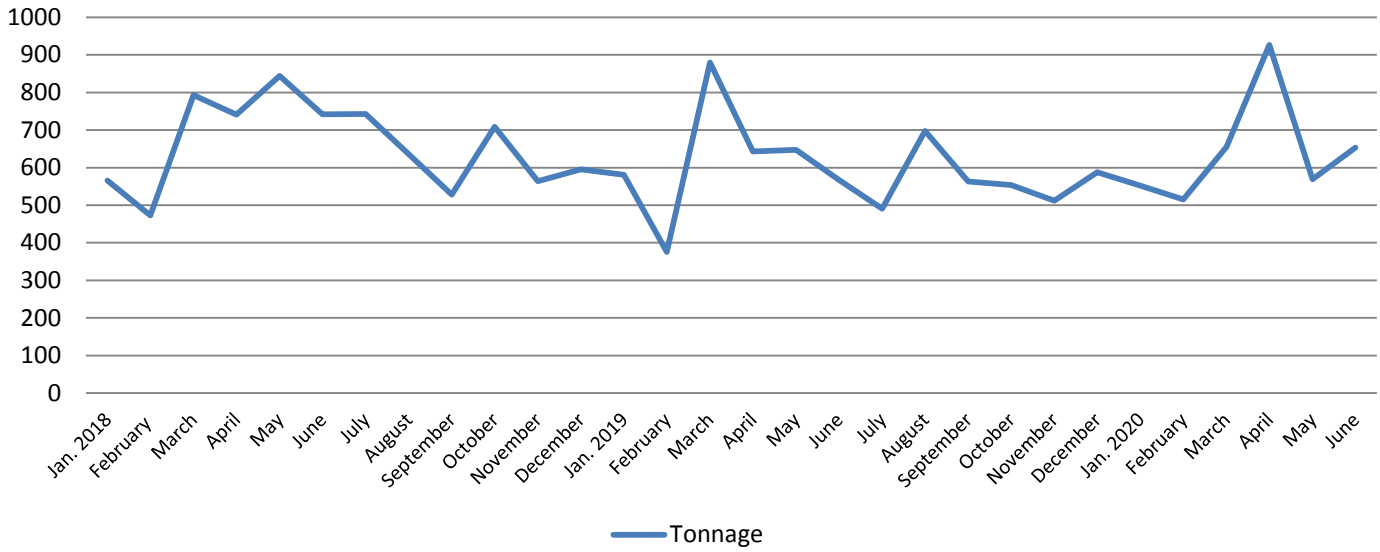
SINGLE FAMILY HOME BUILDING PERMITS ISSUED



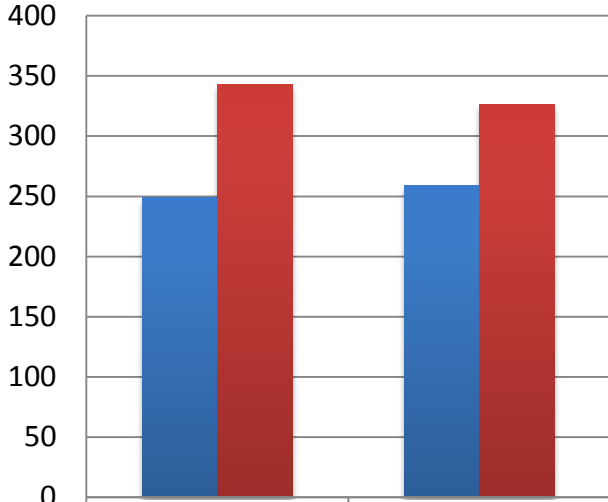
COMMERCIAL BUILDING PERMITS ISSUED



TRANSFER STATION TONNAGE COLLECTION

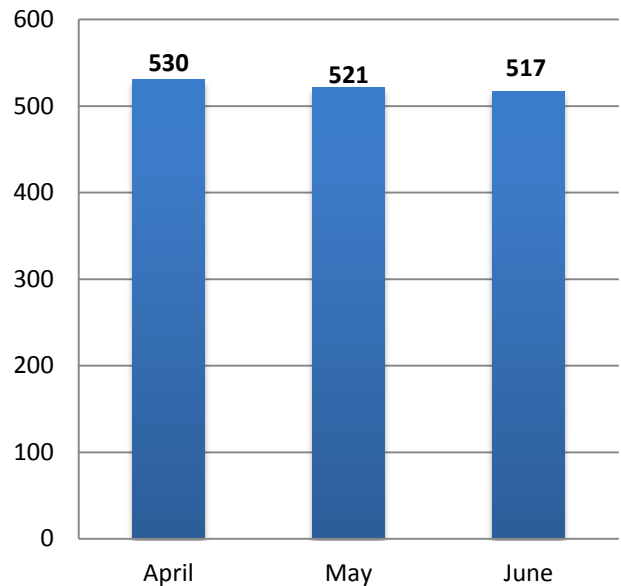


EMS/Fire Calls for Service

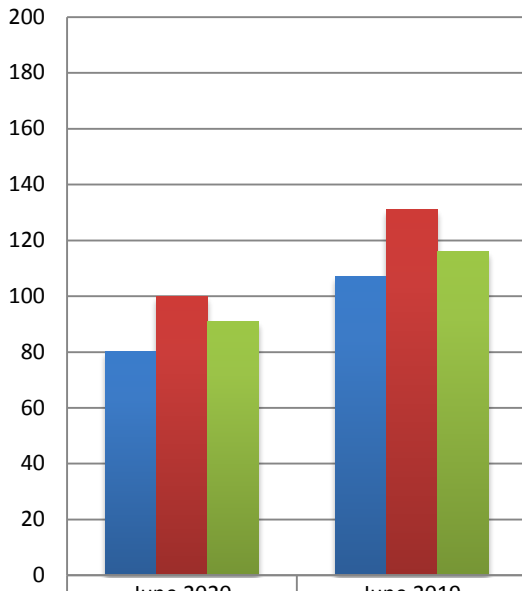


| | | |
|--------|-----|-----|
| ■ EMS | 249 | 259 |
| ■ Fire | 343 | 326 |

Number of County Employees

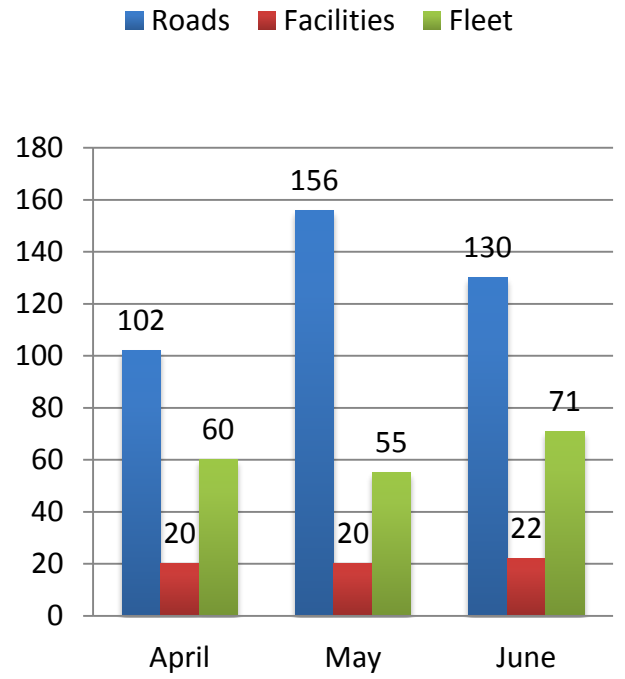


Inmate Population



| | June 2020 | June 2019 |
|---------------------|-----------|-----------|
| Lowest Daily Count | 80 | 107 |
| Highest Daily Count | 100 | 131 |
| Daily Average | 91 | 116 |

Repair Requests





Dawson County Board of Commissioners

Elections/Registrar Monthly Report – June 2020

- **New Applications/Transfers In:** 22
- **Changes/Duplicates:** 4721
- **Cancelled/Transferred Out:** 13 *Hold any voter registration changes until after the election.
- **Total Processed:** 4756 *Larger numbers processed due to giving credit for voting.

HIGHLIGHTS

Voter Registration Projects:

- Election voter lists, reports, forms and other information necessary for the General Primary & preparation for the General Primary Runoff.
- Processing open records requests for the Primary and interest groups.
- Early batch & scanning of absentee ballots for tallying & upload on the night of election (3124 ballots). Remainder of 989 ballots were batched & scanned Election Day.
- Pack up & seal absentee ballot applications & related paperwork for the Primary.
- Vendor mailing of rollover absentee ballots for the Primary Runoff begins mailing end of June.

Elections Projects:

- 2020 Election Calendar:
 - General Primary/NP/Special Election June 9, 2020
 - Advance Voting (with social distancing) May 18 – June 5, 2020 (Saturday May 30th)
 - General Primary Runoff August 11, 2020
 - Advance Voting (with social distancing) July 20 – August 7, 2020 (no Saturday vote)
 - General Election/Special Election November 3, 2020
 - General Election Runoff (if applicable) December 1, 2020
 - GE Federal Runoff (if applicable) January 5, 2021
- Daily instructional emails, weekly webinars and phone calls continue from the State Election Office.
- Secure the Vote HAVA/CURE Grant has been completed and forwarded to Secretary of State.
- First election with new voting equipment. Even with the COVID-19 social distancing, the election went smoother than anticipated. Very thankful and proud of our hardworking elections team.
- Certification & breakdown of General Primary results and supporting documents to proper divisions.

Highlights of plans for upcoming month:

- Daily preparation and task list check off for the August 11, 2020 Primary Runoff.
- Logic & Accuracy testing of voting equipment scheduled to begin July 6th at 9 am until complete.
- Voter Registration cutoff for the Federal Runoff is July 13, 2020.
- Budget 2021 preparation.
- Board of Elections & Registration monthly meeting will be held July 15, 2020.



Dawson County Board of Commissioners

Dawson County Emergency Services Monthly Report – June 2020

| Fire Responses | APR | MAY | JUN | | EMS Responses | APR | MAY | JUN | | EMS Revenue | | |
|----------------|-----|-----|-----|--|---------------|-----|-----|-----|--|------------------------------|------|-------------|
| 2018 | 226 | 307 | 305 | | 2018 | 185 | 251 | 255 | | 2019 | June | \$66,527.45 |
| 2019 | 292 | 341 | 326 | | 2019 | 230 | 260 | 259 | | 2020 | June | \$61,477.56 |
| 2020 | 272 | 320 | 343 | | 2020 | 195 | 235 | 249 | | 7.6% decrease from last year | | |

| Plan Review and Inspection Revenue Total | | Business Inspections Total | |
|------------------------------------------|-----------|----------------------------|--------------------------------|
| | | Final Inspections | Annual & Follow Up Inspections |
| County | \$3085.00 | 9 | 99 |
| City | \$0.00 | 1 | 29 |

| HIGHLIGHTS: Dawson County Emergency Services Projects | | | |
|-------------------------------------------------------|--------------|----------------------------------------|----|
| Training Hours Completed by Staff | 720.25 hours | Fire Investigations | 2 |
| PR Detail | 0 | CPR Training per Individual | 34 |
| Smoke Detector Installations | 0 | Stop the Bleed Training per Individual | 0 |
| Search & Rescue | 0 | Child Safety Seat Installations | 2 |
| Swift Water Rescue | 2 | Plan Reviews | 9 |

| Types of Fires Total – 4 | | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|-----------------------------------------------------------------------------------------|---|
| (11) 111-118: Structure Fire Building, Cooking, Chimney-Flue, Incinerator, Fuel Burner-Boiler | 2 | (14) 141-143: Natural Vegetation Fire Forest, Woods, Wildland, Brush, Grass | 0 |
| (12) 121-123: Fire in Mobile but Fixed Structure Mobile Home, Motor Home, RV, Camper, Portable Building | 0 | (15) 151-155: Outside Rubbish Fire Rubbish, Trash, Waste, Dump, Landfills, Dumpsters | 0 |
| (13) 131-138: Mobile/Vehicle Property Fire Passenger, Road Freight, Transport, Rail, Water Vehicles, Aircraft, Campers/RV, Off Road Vehicles, Heavy Equipment | 2 | (16) 161-164: Special Outside Fire Storage, Equipment, Gas/Vapor, Mailbox | 0 |

| Total Water Usage – 5,350 gallons | | | |
|-----------------------------------|---------------|-----------|-----------|
| Etowah Water | 5,200 gallons | Pickens | 0 gallons |
| City of Dawsonville | 150 gallons | Big Canoe | 0 gallons |



Dawson County Board of Commissioners

Facilities Monthly Report –June 2020

- **Total Work Orders: 22**
- **Community Service Workers: 2**

HIGHLIGHTS:

- *Replaced metal on roof – Suite 206 KH Long Building due to water leaks
- *AC replaced at Amicalola Falls tower
- *Fogged/Sanitized Government Building 6/18/2020
- *All 9 elevators inspected on 6/18/2020



MONTHLY REPORT
For Period Covering the Month of June 2020

| SN | TASKS/ WORK DONE | LOCATION/S of Service |
|----|----------------------------------------------------------------------|-----------------------|
| 1 | Replaced metal on roof Suite 206 KH Long Building due to water leaks | KH Long Building |
| 2 | Repaired elevator | Senior Center |
| 3 | Delivered large water fan to station #6 for voting | Fire Station #6 |
| 4 | Removed dead tree | War Hill Park |
| 5 | Painted over graffiti in parking lot | War Hill Park |
| 6 | AC replaced Amicalola Falls Tower | Amicalola Falls |
| 7 | Repaired oil leak | New Fleet Shop |
| 8 | Repaired water leak on roof | Fire Station #1 |
| 9 | Repaired A/C | Veterans Pool House |
| 10 | Repaired garage door | Fire Station #6 |
| 11 | Fogged/Sanitized county building 6/18/2020 | County |
| 12 | Had all 9 elevators inspected 6/18/2020 | County |
| 13 | Fire Curtains Inspected | Gov Center |
| 14 | Repaired door hinges on Fire doors | Gov Center |
| 15 | Had major honey bee nest removed | Historic Court House |
| 16 | | |
| 17 | | |
| 18 | | |
| 19 | | |
| 20 | | |
| 21 | | |
| 22 | | |
| 23 | | |
| 24 | | |
| 25 | | |
| 26 | Total Work Orders for the month = 22 | Facilities |
| 27 | Total Community Service for the month = 2 | Facilities |

These numbers do not reflect daily/ weekly routine duties to include:

- Cutting of grass and landscape maintenance on all county properties
- Cutting of grass and landscape maintenance on all five (5) parks on the west side of county
- Cleaning of the new government center and other county owned buildings, offices and facilities
- Emptying outside trash receptacles at county owned buildings
- Collecting and recycling of all county buildings, offices and facilities

Dawson County Board of Commissioners
Finance Monthly Report – June 2020

FINANCE HIGHLIGHTS

- **LOST Collections:** \$645,955 – down 5.4% compared to 2019
- **SPLOST Collections:** \$733,999– down 5.3% compared to 2019; 0.26% over projections for May 2020; Total SPLOST VI collections: \$39,658,115
 - \$623,899– County Portion (85%)
 - \$110,100– City Portion (15%)
- **TAVT:** \$164,494 – up 55.1% compared to 2019
- **See attached Revenue and Expenditure Comparison for 2020**
- **Total County Debt:** \$3,873,722 (See attached Debt Summary)
- **Audit Status:** 2019 audit complete as of 6/30/2020.
- **EMS Billing Collections:** \$39,877 for May 2020; \$308,254 YTD
- **Budget Status:** FY 2021 Budget information was sent out on 6/26/2020
- **Monthly Donations/Budget Increases:** \$1,436
 - Passport Fees - \$175
 - Donations - \$1,261

PURCHASING HIGHLIGHTS

Formal Solicitations

- None

Informal Solicitations

- None

Quotes for less than \$25,000 this month

- Gasoline – Fleet Maintenance
- Hydroseeding Kelly Bridge – Public Works
- Signs, posts & brackets – Public Works
- Decorative Fence Railing – Senior Center

Purchase for less than \$25,000 that did not receive required quotes

- Mobile Radios – Sheriff’s Office

Pending Projects

- Inmate Commissary & Banking Services
- Inmate Telephone/Video Visitation
- Piping Project
- Road Repaving Project
- Awaiting Delivery of New Vehicles
- Upfitting of Sheriff’s Office Vehicles

Work in Progress

- Public Works/Fleet Complex
- Land Use Resolution Update
- Design-Build of Fire Station 8

- VMP Pavilion, Playground & Multi-Purpose Field
- Senior Center (CDBG)

Future Bids

- Rock Creek Park Turf for 3 Soccer Fields
- Install Soil Vapor Extraction System at Closed Landfill
- Bulk De-Icing Salt
- Dumpster Services
- EMS Medical Supplies
- EMS Uniforms
- Milling Machine Rental Services
- Security Maintenance at Dawson County Government Center & Sheriff’s Office
- Standby Striping
- Tires
- Inmate Commissary/Banking

Future Bids – SPLOST VI

- Pothole Patching Machine – Roads
- Water Filtration System for DCGC & DCSO – Facilities
- 2020 Capital & SPLOST Projects

Purchase for more than \$25,000 that did not receive required sealed bids

- None

Budget to Actual

| | Actual at 5/31/2020 | Percent of Budget Actually Collected/ Expended | 2020 BOC (2) Approved Budget | Over(Under) Approved Budget | Percentage Over(Under) Approved Budget |
|--------------|------------------------|------------------------------------------------------|---------------------------------|--------------------------------|----------------------------------------------|
| Revenue | \$ 9,707,738 | 31.32% | \$ 30,991,625 | \$ (21,283,887) | -68.68% |
| Expenditures | 11,079,414 | 35.75% | 30,991,625 | (19,912,211) | -64.25% |
| | <u>\$ (1,371,676)</u> | <u>-4.43%</u> | <u>\$ -</u> | <u>\$ (1,371,676)</u> | <u>-4.43%</u> |

***NOTE:** Adjustments will be made during the year-end close out. The actual revenue and expenditure totals are subject to change pending normal year-end adjustments such as accruals and results of the audit.

(1) Reporting actuals as of 5/31/2020 because revenue collections are 30 days behind. The LOST revenues for the month of May 2020 were received in June 2020.

(2) Change in total budget due to account adjustments:

| | |
|----------------------|--------------------|
| \$ 29,911,503 | Original Budget |
| \$ 102,016 | Carryover Balances |
| \$ 939,558 | January |
| \$ 3,395 | February |
| \$ 4,599 | March |
| \$ 29,118 | April |
| \$ 1,436 | May |
| | June |
| | July |
| | August |
| | September |
| | October |
| | November |
| | December |
| <u>\$ 30,991,625</u> | Revised Budget |



Dawson County Board of Commissioners

Fleet Maintenance and Fuel Center Monthly Report – June-2020

FLEET

- **Preventative Maintenance Performed: 25**
- **Tires Mounted: 13**
- **Repair Orders Completed: 71**
- **Labor Hours: 179.35**
- **Labor Cost Savings: \$ 9,864.25**
(Comparison of the Fleet Maintenance rate of \$25.00 per labor hour to outsourced vendors rate of \$80.00 per labor hour)
- **Parts Cost Savings: \$ 2,185.95**
(Comparison of Dawson County's parts discounts to outsourced markup; average 20%)
- **Total Cost Savings for June: \$ 12,050.02**

FUEL CENTER

- **Average Fuel Center Price Per Gallon:**
Gasoline: \$ 1.38
Diesel: \$ 1.22
- **Fuel Center Usage - Dawson County and Board of Education**
Gasoline: 11,056.9 gallons; 868 transactions
Diesel: 3,742.2 gallons; 106 transactions
- **Fuel Center Usage - Etowah Water and City of Dawsonville**
Gasoline: 1,370.6 gallons; 66 transactions
Diesel: 534.1 gallons; 18 transactions
- **Revenue from Etowah Water and City of Dawsonville: \$ 95.24**

HIGHLIGHTS

- We have been working on COVID special projects for Transit to get the buses back on the road.
- We have been continuing to practice social distancing and sanitizing Fleet.



Dawson County Board of Commissioners

Human Resources Department Key Indicator Monthly Report – June 2020

POSITION CONTROL

- Positions approved by BOC: 623
- # of filled F/R Positions: 292
- # of filled F/T Positions: 0
- # of filled Grant Funded Positions: 16
- # of filled P/R Positions: 79
- # of filled P/T Positions: 73
- # of Supplemental Positions: 57
- # of Vacant Positions: 106
- #of Frozen Positions: 27
- % of Budgeted/Actual Positions: 78%

ADDITIONAL INFORMATION

- FMLA/LOA/Military tracking: 2
- Unemployment Claims received: 0
- Property & Liability Claims: 2
- Worker's Compensation Claims: 4
- Performance Evaluations received: 0

HIGHLIGHTS

Positions Advertised/Posted: 4

- Emergency Services—Firefighter/Paramedic (Full Time) – 3
- Emergency Services—Firefighter/Paramedic (Part Time) – 2
- Emergency Services – Firefighter/EMT (Full Time) – 1
- Emergency Services – Firefighter/EMT (Part Time) – 4
- Finance – Payroll &Revenue Technician - 21
- Planning & Development – Permit Specialist - 33
- Tax Commissioner – Tax & Tag Specialist (Part Time) - 29
- Facilities – Building Maintenance Mechanic – 4
- Facilities – Custodian (Part-time) – 4
- Public Works – Roads Operator I - 3
- General Application – 1

Applications Received: 105

New Hires added into system: 8

- Trevor Gordon – Sheriff's Office – Detention Corporal (Re-hire)

Terminations/Resignations Processed: 7

- Sallie Ledbetter – Tax Assessor
- Meghann Tennant – Emergency Services
- John David Fox – Facilities
- Emily Poss – Probate Court
- Ezra Chumley – Facilities
- Shad Sosebee – Emergency Services
- Charles Fulcher – Magistrate Court

Additional Highlights for June:

- BOC approved the DC Health Rewards Program
- Annual Health Benefits Open Enrollment Completed.



Dawson County Board of Commissioners

Information Technology – June 2020

- **Calls for Service:154**
- **Service Calls Completed: 154**

Highlights

- Installation of Assembly room streaming and video conference system
- Assisted with multiple courtroom issues
- Installed desk scanners in Tax Assessors



Dawson County Board of Commissioners

Planning and Development Monthly Report – June 2020

- **Total Building permits Issued**
 - June 2020: 52
 - YTD 2020: 311
 - Single Family New Homes: 18
 - Commercial Buildings: 8
- **Business Licenses Issued:**
 - June 2020: 182
 - YTD 2020: 1117
- **Total Building Inspections Completed:**
 - June 2020: 741
 - YTD 2020: 3374
- **Variances/Zonings Processed:**
 - June 2020:11
 - YTD 2020: 15
- **Plats Reviewed:**
 - June 2020: 12
 - YTD 2020: 44
- **Total Civil Plan Review Meetings:2**
 - YTD 2020:16
- **Total Building Plan Review Meetings: 10**
 - YTD 2020: 43
- **Impact Fee Collection**
 - June Residential: \$23,104.89
 - June Commercial: \$0.00
 - June Total: \$23,104.89
 - YTD 2020: \$810,723.49
- **Revenue**
 - Planning
 - June 2020: \$83,596.66

- YTD 2020: \$372,999.33
 - Business Licenses
 - June 2020: \$28,219.08
 - YTD 2020: \$176,882.34
- **Total Revenue**
 - Jan - June 2019: \$860,227.75
 - Jan - June 2020: \$1,360,545.16

Marshal's Office 2020 Monthly Report

| Activity | January | February | March | April | May | June | July | August | September | October | November | December | Total Activities or Revenues |
|--------------------------------------------------------------|----------|----------|----------|----------|----------|--------|------|--------|-----------|---------|----------|----------|------------------------------|
| Animal Control Cases Logged | 73 | 42 | 54 | 31 | 54 | 54 | | | | | | | 308 |
| Animal Bites Investigated | 6 | 1 | 4 | 4 | 10 | 3 | | | | | | | 28 |
| Animals Quarantined | 3 | 0 | 4 | 4 | 8 | 2 | | | | | | | 21 |
| Animals Taken to DC Humane Society | 21 | 19 | 14 | 42 | 34 | 33 | | | | | | | 163 |
| Dangerous Dog Classifications | 0 | 0 | 0 | 0 | 0 | 0 | | | | | | | 0 |
| Animal Control Citations Issued | 2 | 0 | 1 | 1 | 1 | 1 | | | | | | | 6 |
| Animal Control Court Cases | 5 | 2 | 0 | 0 | 0 | 1 | | | | | | | 8 |
| Marshal's Office - After Hours Calls | 38 | 29 | 20 | 10 | 23 | 5 | | | | | | | 125 |
| Code Compliance Cases Logged | 32 | 17 | 46 | 24 | 21 | 35 | | | | | | | 175 |
| Erosion Site Visits | 5 | 4 | 3 | 10 | 4 | 4 | | | | | | | 30 |
| Code Compliance Citations Issued | 0 | 0 | 5 | 0 | 0 | 2 | | | | | | | 7 |
| Non-Conforming Signs Removed | 49 | 4 | 10 | 0 | 2 | 0 | | | | | | | 65 |
| Open Records Requests | 2 | 0 | 3 | 3 | 3 | 2 | | | | | | | 13 |
| Alcohol Pouring Permits Issued | 40 | 40 | 18 | 0 | 16 | 16 | | | | | | | 130 |
| Alcohol License Audit Site Visits | 0 | 0 | 0 | 0 | 0 | 0 | | | | | | | 0 |
| Alcohol Phone Calls | 0 | 0 | 89 | 0 | 0 | 0 | | | | | | | 89 |
| Audit Letters Mailed-Pouring Permits | 0 | 3 | 0 | 0 | 0 | 1 | | | | | | | 4 |
| Business License Renewal Calls Made | 5 | 10 | 3 | 0 | 0 | 19 | | | | | | | 37 |
| Business License Warnings Issued | 0 | 0 | 3 | 2 | 1 | 1 | | | | | | | 7 |
| Code Compliance Court Cases | 5 | 2 | 0 | 0 | 0 | 2 | | | | | | | 9 |
| Short term Rental Letters Mailed | 25 | 3 | 3 | 2 | 4 | 2 | | | | | | | 39 |
| Short Term Rental Renewals | 3 | 2 | 2 | 1 | 2 | 1 | | | | | | | 11 |
| New Short Term Rentals | 2 | 1 | 1 | 0 | 1 | 1 | | | | | | | 6 |
| Sign Reviews Conducted | 3 | 11 | 8 | 7 | 2 | 2 | | | | | | | 33 |
| Signs Purchased | 2 | 8 | 6 | 0 | 4 | 1 | | | | | | | 21 |
| Monthly Excise Tax Revenues | 36844.60 | 33586.09 | 44870.96 | 46007.54 | 55168.08 | | | | | | | | \$ 216,477.27 |
| Monthly Pouring Permit Revenues | 800.00 | 800.00 | 360.00 | 0.00 | 320.00 | 380.00 | | | | | | | \$ 2,660.00 |
| Monthly Magistrate Revenues | | | | | | 50 | | | | | | | \$ 50.00 |
| Monthly Marshal's Revenues, (STOP WORK, Dangerous Dog, etc.) | | | | | | 23 | 400 | | | | | | \$ 400.00 |



Dawson County Board of Commissioners

Parks and Recreation Monthly Report – June 2020

- **Youth Sports Participants**
 - June 2020: 1,140 – down 21.3% compared to same month last year
 - YTD 2020: 5,468 - down 38.9% compared to last year
- **Facility Rentals/Bookings/Scheduled Uses:**
 - June 2020: 3,275 – down 23.7% compared to same month last year
 - YTD 2020: 5,151 - down 58.6% compared to last year
- **Adult and Youth Wellness and Specialty Program Participation:**
 - June 2020: 2,099 – down 22.5% compared to same month last year
 - YTD 2020: 3,250 – down 72.8% compared to last year
- **Total Customers Served:**
 - June 2020: 6,514 – down 22.9% compared to same month last year
 - YTD 2020: 13,869 - down 58.4% compared to last year

HIGHLIGHTS

Park Projects:

- Veterans Memorial Park renovations, including the new pavilion, continue to progress.
- A flood control berm is being redesigned at Rock Creek to help with flooding on soccer fields.

Athletic and Program Summary:

- Dance classes, adult Boot Camp, Pickleball, adult Tai Chi, and adult Yoga resumed June 8th with specific safety guidelines and went really well!
- Travel Team activities resumed June 8th with specific safety guidelines and went really well!
 - 12 total teams registered (baseball, softball, basketball)
- The EPIC Day program for June was cancelled due to the COVID-19 but we hope to resume this fall if the organizations associated with the event open back up.
- Pickleball open play resumed and continues to go well. When weather cooperates, most of the players use the outdoor courts.
- Pool rentals resumed June 8th and are going well.
- Our summer activities began June 8th, with specific safety guidelines, and included:
 - Pool opening at Veterans Memorial Park

- Splash pad opening at Rock Creek
- Summer camps at Rock Creek
- Swim lessons at Veterans Memorial Park
- Summer Lunch Program (in partnership with the Dawson County school system) at Rock Creek
- Water aerobics at Veterans Memorial Park
- Summer dance classes at Rock Creek

On the Horizon:

- Football conditioning and cheer practices begin July 6th.
- Movies in the Park, July 17th (originally scheduled for June 5th) at War Hill Park and August 14th at Veterans Memorial Park.



Dawson County Board of Commissioners

Public Works Monthly Report –June 2020

ROADS:

- Work Orders: 130
- Gravel: 939 tons
- Mowing ROW: 373.65 miles
- Limbing ROW: 12.5 miles

PROJECT MANAGEMENT:

- Rock Creek Berm Project: This project is under review and we will move forward to begin getting this project to the board. Since the flooding back in February which shown that the design of the berm isn't sufficient, the berm went back to Corey Guthrie for a redesign to extend the berm and asphalt walkway an additional 400 feet on both sides extending past the walk over bridge and along the soccer field. Dawson County received the redesigned plans from Corey Guthrie. Jackie Townley gave the county a revised price of the additional construction of \$66,586.00. This would make the grand total of the project \$122,742.60. Exploratory wall pricing was also received instead of a berm which totaled \$139,469.00.
- Veterans Memorial Park Maintenance Building: The maintenance building is complete and park staff is in the process of moving into the building. Most of the punch list items have been complete minus the exhaust fan louvers. Once completed we will bill out the project
- Fire Station 8: The building pad is scheduled to be poured in the upcoming weeks. The project again was delayed due to incorrect elevations in the parking area. Dawson county caught this design error before the import of the base. A meeting is scheduled this week to discuss further VE items to the Fire Station
- Senior Center: The Senior Center is moving a rapid pace with all the interior drywall and ceiling grid complete. All of the plumbing and electrical have been completed. We are good to cover up the ceiling once the space becomes conditioned. Finishing's are beginning to commence with installation of drywall and finish lighting packages. For the exterior, all doors and windows have been installed and paint and trim has been selected. Concrete for the Porte cochere is scheduled for this week as well as the block out for the awning.

TRANSFER STATION:

- Solid Waste: 653.02 Tons
- Recycling: 22.56 Tons
- Recycling scrap metal: 7.78 Tons



Dawson County Board of Commissioners

Dawson County Senior Services Monthly Report – June 2020

SENIOR CENTER

- **Home Delivered Meals Served**
 - June 2020: 2,378
 - YTD 2020: 14,848
- **Congregate Meals Served**
 - June 2020: 292
 - YTD 2020: 1,525
- **Physical Activity Participation** (Tai Chi, Silver Sneakers, Yoga, individual fitness)
 - June 2020: 0
 - YTD 2020: 1,239
- **Lifestyle Management Participation** (art, bridge, bingo, awareness, prevention)
 - June 2020: 364 (information sent to HDM clients with meals)
 - YTD 2020: 2,384

TRANSIT

- **DOT Trips Provided**
 - June 2020: 0
 - YTD 2020: 885
- **Senior Trips Provided**
 - June 2020: 0
 - YTD 2020: 1,717
- **# of Miles**
 - June 2020: 0
 - YTD 2020: 16,415
- **Gallons of Fuel**
 - June 2020: 0
 - YTD 2020: 2,001

LOST and SPLOST Collections

Local Option Sales Tax (LOST) collections are down 5.4% for the same month in 2019 and down 8.24% for year to date. Special Purpose Local Option Sales Tax (SPLOST) collections are down 5.3% for the same month in 2019 and came in 0.26% over projections. Total SPLOST VI collections (July 2015 to present) are \$39,658,115.

May collections received in June are as follows:

| | |
|---------------|------------------|
| LOST | \$645,955 |
| | |
| SPLOST | \$733,999 |
| County (85%) | \$623,899 |
| City (15%) | \$110,100 |

Items Approved by the County Manager Since June 10, 2020

| | | | | | |
|-----------------------------|------------------------|------------------------------------------------------------------------------------------------------------|-------------|--------------------------------------|------------------------------------------------------------|
| Bennett Fire | Fire Department | Turnout Gear - Gxcel jacket, trousers, suspenders and belt | \$14,070 | Purchase Order | Funding Source – Federal EMPG Grant |
| Tyler Technologies | Planning & Development | EnerGov Community Development Suite – Allow for online business license applications, renewals, permitting | \$8,925 | Purchase Order / Agreement Amendment | Funding Source – COVID-19 Grants |
| Atlas Technical Consultants | Public Works | Perform engineering scope for the Dawson Forest Road / Highway 53 roundabout | \$14,700 | Purchase Order / Agreement | Funding Source – Funding from developer of the subdivision |
| Life Hope Labs | Drug Court | Provide drug test kits, which is an exempted item | \$13,088.22 | Purchase Order | Funding Source – Drug Court State Grant |