

**DAWSON COUNTY BOARD OF COMMISSIONERS
WORK SESSION AGENDA – THURSDAY, MAY 19, 2022
DAWSON COUNTY GOVERNMENT CENTER ASSEMBLY ROOM
25 JUSTICE WAY, DAWSONVILLE, GEORGIA 30534
4:00 PM**

NEW BUSINESS

1. Presentation of Ambulance Billing Policy Update- Emergency Services Director Danny Thompson

2. Presentation of Board Appointments:
 - a. Department of Family and Children Services**
 - i. Randy Harkness- *replacing Jennifer Wright* (Term: June 2022 through March 2025)
 - b. Georgia Mountains Regional Commission (Private Sector Appointee)**
 - i. Kevin Herrit- *appointment* (Term: July 2022 through June 2023)
 - c. Long Range Planning Committee**
 - i. Jim Braley- *replacing Dick Scharf*

3. County Manager Report

4. County Attorney Report

****A Voting Session meeting will immediately follow the Work Session meeting.***

Those with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting, should contact the ADA Coordinator at 706-344-3666, extension 44514. The county will make reasonable accommodations for those persons.



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: **Emergency Services**

Work Session: **5.19.22**

Prepared By: **Danny Thompson**

Voting Session: **6.2.22**

Presenter: **Danny Thompson**

Public Hearing: Yes No

Agenda Item Title: **Ambulance Billing Policy Change**

Background Information:

In February 2017, Dawson County created and updated its current billing policy. The purpose of this policy was to establish billing and collections procedures for ambulance transports provided by Dawson County Emergency Services. This is done so to lessen the burden on our taxpaying citizens who may not use the service.

Current Information:

We are requesting to amend the policy and clean up language within that policy. We last revised this policy in April of 2021 and removed the fee schedule. After a careful review by finance and fire department staff, we identified several areas of the policy that needed minor changes.

Budget Information: Applicable: Not Applicable: Budgeted: Yes No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: Approve agenda item

Department Head Authorization: DT

Date: 4.26.22

Finance Dept. Authorization: Vickie Neikirk

Date: 5/10/22

County Manager Authorization: _____

Date: _____

County Attorney Authorization: _____

Date: _____

Comments/Attachments:

DAWSON COUNTY EMS BILLING AND COLLECTIONS POLICY

POLICY DATE: ~~June 3rd~~2nd, 2022

1.0 PURPOSE

To establish billing and collection procedures for ambulance transport and emergency medical services provided by the Dawson County Emergency Services Department (DCES) to recover costs for the program and to lessen the burden on taxpaying citizens who may not use the service.

2.0 SCOPE

Dawson County (County) contracts with a third-party billing contractor, who is authorized to invoice financially responsible parties for services rendered according to the fee schedule and subject policies. These policies generally apply to pre-hospital emergency services and ancillary medical services provided by DCES.

3.0 DEFINITIONS

- a. Advanced Life Support (ALS): Defined as transportation by a ground ambulance vehicle, medically necessary supplies and services, and the administration of at least one (1) ALS intervention. This includes all basic life support measures, plus invasive medical procedures, including intravenous therapy, intraosseous therapy, administration of anti-arrhythmic medications and other specified drugs, medications, and solutions; use of advanced adjunctive ventilation devices and techniques to provide ventilator support to include endotracheal intubation and chest decompression; the use of a cardiac monitor for the purpose of manual defibrillation, cardio version, and/or cardiac pacing, and other procedures that may be authorized by state law and performed under medical control.
- b. Basic Life Support (BLS): Defined as transportation by a ground ambulance vehicle, medically necessary supplies and services and either a BLS assessment by ALS or BLS personnel, or the provision of at least one (1) BLS intervention or transport. Generally limited to airway maintenance, CPR, hemorrhage control, splinting of suspected fractures, management of spinal injury, basic vital and signs assessment.
- c. Billing Contractor: A third party company licensed and contracted to provide ambulance billing services for Dawson County.
- d. Financially Responsible Party: The party that has responsibility for all or a portion of the patient's healthcare costs; includes health insurance, the patient directly, a guardian or other guarantor, or other third party that is not a health insurance plan.
- e. Health Insurance Portability and Accountability Act (HIPAA): The Health Insurance Portability and Accountability Act of 1996; as amended.
- f. Insurer: The party in an insurance contract undertaking to pay compensation. This may include Medicaid, Medicare, Tricare, and private insurance companies.
- g. Mileage (loaded): The number of miles for which the patient is transported in the ambulance vehicle.
- h. Patient: A person receiving emergency medical care by DCES.
- i. Patient Care Report (PCR): A legal document used to collect essential elements of patient assessment, care, insurance, and transport. The electronic copy is known as an EPCR.

4.0 EMERGENCY MEDICAL SERVICES FEE SCHEDULE

The following is the schedule of fees and charges:

<u>Service</u>	<u>Rate</u>
Advanced Life Support (ALS) (Level 1 Non-Emergency)	\$550.00
Advanced Life Support (ALS) (Level 1 Emergency)	\$850.00
Advanced Life Support (ALS) (Level 2)	\$1,000.00
Basic Life Support (BLS) (Non-Emergency)	\$475.00
Basic Life Support (BLS) (Emergency)	\$675.00
Treatment/No Transport	\$300.00
Mileage (Loaded Per Mile)	\$15.00
Non-Sufficient Funds Fee	\$35.00
Finance Charge (for invoice not paid within 180 days)	1.0% of balance each month

5.0 BILLING PROCEDURES

- a. Intake of patient information will be performed by DCES personnel in compliance with HIPAA policies.
- b. Patient Care Reports (PCRs) will be submitted electronically to the billing contractor by DCES personnel who provided the patient care.
- c. The billing contractor will promptly file claims within (3) days with insurers upon receiving appropriate information from the patient or financially responsible party.
- d. If no insurance information can be obtained, or if the patient is uninsured, patient may submit an application for a financial hardship or arrange a payment plan.
- e. Once the insurer has remitted payment, it will be the responsibility of the billing contractor to invoice the patient, or financially responsible party for remaining charges.
- f. The billing contractor will invoice the patient for services provided by DCES.
 - i. Following the initial invoice, the billing contractor will provide four (4) monthly statements during the billing cycle.
 - ii. The billing contractor will attempt to contact the patient fifteen (15) days before the billing cycle ends to request payment or arrange a payment plan.
- g. ~~Where no application for financial hardship or waiver has been made, any outstanding account balance over one hundred and eighty (180) days old will have a one percent (1.0%) finance charge added to the balance each calendar month thereafter.~~
- i. ~~After one hundred eighty (180) days, any outstanding patient account balance not in a valid current payment plan status will be classified as delinquent and sent to a collection agency selected and approved by the County.~~
- h. ~~If a patient or financially responsible party makes a partial payment or arranges a payment plan, and the account reflects 60 days with non-payment then the payment plan arrangement will be in default and the account will be turned over to the collection agency. the billing cycle will be extended and the finance charge will be delayed for an additional ninety (90) days.~~
- i. ~~After one hundred eighty (180) days, any outstanding account balance will be~~

~~classified as delinquent and sent to a collection agency selected and approved by the County.~~

- j. The billing contractor shall submit monthly statements and operations reports to the County and a report of outstanding patient accounts older than 180 days to the collection agency and to the County.

6.0 PAYMENT

- a. The patient or financially responsible party may submit appropriate payment by phone, postal mail, or online. Acceptable forms of payment include personal check, money order, or credit card. Credit card payments will incur a processing fee.
- b. All checks rendered with non-sufficient funds (NSF) will have the authorized fee added to their account balance.

7.0 FINANCIAL HARDSHIPS & PAYMENT PLANS

- a. If a patient does not qualify for Medicare or Medicaid and is not privately insured, a waiver may be granted upon approved application, based on the most recent poverty guidelines of the United States Department of Health and Human Services and Dawson County.
- b. If a patient does not meet the poverty guidelines, the patient may, upon application, be approved for a payment plan based on their ability to pay.
- c. Patients or financially responsible parties who receive approval for a payment plan shall make minimum payments based on their ability to pay until the balance is paid in full.
- d. All documentation for hardships and payment plans are subject to confidentiality.

8.0 ADJUSTMENTS & WRITE-OFFS

- a. The County authorizes the billing contractor to write-off or adjust for the following accounts:
 - i. All Medicaid, Medicare, or other Federal Government sponsored contractual adjustments.
 - ii. Balances owed after Medicare, Medicaid, private insurance or the uninsured for local recipients who have indicated their inability to pay their outstanding balance after approval based on financial hardship requirements.
 - iii. Accounts of deceased patients shall be written off when the County is presented with a copy of a death certificate.
- b. After past due accounts are sent to the contracted collections agency and all efforts to collect the past due amount have been exhausted, the accounts will be written off as bad debt. ~~Only a~~ Following the Georgia statute of limitations, accounts that remain outstanding ~~180 days~~ for 4 years after being transferred to collections will be considered for write off. The total amount to be written off will be presented to the Board of Commissioners for their approval of the write off.

9.0 EXEMPTIONS

As an additional benefit of employment with Dawson County, any full-time individual while employed by Dawson County that has been provided emergency transport or medical care by Dawson County Emergency Services, shall not be ~~charged-responsible for any emergency medical care or ambulance transportation service charges that may be provided to them by Dawson County Emergency Services personnel after their insurance has processed their claim.~~ This benefit shall apply whether such employee is actively engaged in the performance of their duties of employment or not (i.e., whether on or off work/duty). All efforts to identify a county employee will be taken at the time of service but those that receive an invoice for charges shall submit a copy to Dawson County Emergency Services in order to assist them in removing any patient balances.

10.0 REFUNDS

- a. The billing contractor will provide the County a list of any refunds due to patients or insurers. The County will be responsible for making sure all refunds are issued within twenty-five (25) days of receipt of the list from the billing contractor.
- b. In the event that the County receives a request for a refund or is assessed an overpayment by any payer, the County shall notify the billing contractor of the request/assessment within fourteen (14) days.
- c. Refunds for overpayments shall be reviewed and approved by DCES, and shall be submitted to the Finance Department in a timely basis in order to be processed.

11.0 COLLECTIONS PROCEDURES

After one hundred eighty (180) days, any outstanding patient account balance will be classified as delinquent and sent to a collection agency contracted and approved by the County.

12.0 CITIZEN COMPLAINTS

Resolution of citizen billing complaints shall generally be addressed by the Fire Chief/Director of Dawson County Emergency Services. If there is no resolution, or if there are complaints arising from conflicts, errors or omissions in this policy, complaints may be referred to the County Manager's office.

13.0 HIPAA COMPLIANCE

The DCES and the billing contractor shall follow all HIPAA guidelines regarding protected health information (PHI) and provide adequate training for all personnel.

14.0 DEBT COMPLIANCE

All attempts at debt collection shall be in compliance with applicable laws to include the Fair Debt Collection and Practices Act.

DAWSON COUNTY EMS BILLING AND COLLECTIONS POLICY

POLICY DATE: June 3, 2021 with revisions April 21, 2022

1.0 PURPOSE

To establish billing and collection procedures for ambulance transport and emergency medical services provided by the Dawson County Emergency Services Department (DCES) to recover costs for the program and to lessen the burden on taxpaying citizens who may not use the service.

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efforts to identify a county employee will be taken at the time of service but those that receive an invoice for charges shall submit a copy to Dawson County Emergency Services in order to assist them in removing any patient balances.

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DAWSON COUNTY BOARD OF COMMISSIONERS
APPLICATION FOR APPOINTMENT TO COUNTY
BOARDS AND AUTHORITIES



The Dawson County Board of Commissioners accepts applications for appointments. Interested parties should submit this form and supporting documentation to the County Clerk.

Board or Authority Applied for Department of Family: Children Services

Name Randy Harkness

Home Address _____

City, State, Zip _____

Mailing Address (if different) _____

City, State, Zip _____

Telephone Number _____ Alternate Number _____

Fax Telephone Number _____

E-Mail Address rharkness@dawsoncountysheriff.org

Additional information you would like to provide:

Signature [Signature] Date 03 06 22

Please note: Submission of this application does not guarantee an appointment.

Return to: Dawson County Board of Commissioners
Attn: County Clerk
25 Justice Way, Suite 2313
Dawsonville, GA 30534
(706) 344-3501 FAX: (706) 344-3504

From: jwright@dawsoncountysheriff.org
Sent: Monday, March 21, 2022 10:28 AM
To: Bowen, Cara
Subject: RE: Next Board Mtg

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Cara,

Please accept this as my resignation from the Department of Family and Children Services Board. Work commitments prevent me from having the extra time to serve. Thank you for the opportunity.

Sincerely,

Sergeant Jennifer Wright
Dawson County Sheriff's Office
Criminal Investigation Division
19 Tucker Ave
Dawsonville, GA 30534
wright@dawsoncountysheriff.org
Office: 706-344-3636

For community resources, please visit: www.dawsoncounty.org/vsr



MEMORANDUM

To: Local Government Mayors, Sole Commissioners or Commission Chairmen, City and County Managers, City and County Clerks, and Private Sector Appointees.

From: Heather Feldman, Executive Director

Date: May 11, 2022

Re: Appointment or Reappointment of Private Sector Members of the GMRC Council

As you all know, each of our counties have one Private Sector Appointee on the GMRC Council. These individuals are considered for reappointment, or another is considered for appointment at the June 30, 2022 Council Meeting.

We encourage the county and its cities to jointly agree on the appointee. I encourage you to discuss with each other and the appointee of your intentions. If we do not hear differently, we assume that you do not plan to change your current appointment, so it is very important that you notify GMRC of your intentions. The appointment form is attached, and should be returned, by email, to Gina Kessler by Friday, **June 10, 2022**. Should you have any questions, please contact Gina Kessler at 770-538-2607 or gkessler@gmrc.ga.gov.

FY21 private sector appointees were:

<u>County</u>	<u>Appointee</u>
Banks	Vicki Boling
Dawson	VACANT
Franklin	Wayne Randall
Habersham	Ken Schubring
Hall	Deborah Mack
Hart	Bill Chafin
Lumpkin	J.B. Jones
Rabun	Doug Wayne
Stephens	Connie Tabor
Towns	Denise McKay
Union	Mitch Griggs
White	Carly Adam



MEMORANDUM

To: Gina Kessler, GMRC Executive Assistant
From: Billy Thurmond, Dawson County Chairman
Re: Appointment for Dawson County's Private Sector Appointee

The County and its City have agreed to appoint Kevin Herrit as our Private Sector Representative on the GMRC Council to serve from July 1, 2022, to June 30, 2023.

County or City Official

Position

Attest

Date

Please return to gkessler@gmrc.ga.gov no later than June 10th.

Suite 350
Brentwood, TN 37027
Tel: (615) 324-8500
Fax: (615) 324-8501

Certifications

American College of
Health Care Executives,
Fellow

Certificate in Physical
Therapy, Baylor
University Medical Center

Licensed Physical
Therapist, California

Education

Postgraduate Work in
Hospital Administration,
University of Alabama

B.S., University of
Montana

Jim Braley is a senior managing director in the FTI Healthcare group of FTI's Corporate Finance practice and is based in Brentwood, Tennessee. Mr. Braley serves as a project leader, directing teams that assess, advise and actively guide hospitals in improving competitiveness and viability. His expertise covers hospital operations, new service development, managed care, specialty care management, creditor relationships, board and medical staff relations, public hospital management, business plan development, Centers for Medicare and Medicaid Services/Emergency Medical Treatment and Active Labor Act regulations, physician relations, productivity management and academic health science center management. Mr. Braley has worked extensively with hospital boards, medical staffs and management teams since the 1970s at small and medium sized rural hospitals as well as at large teaching institutions.

Mr. Braley was a practicing physical therapist prior to becoming a hospital chief executive officer (CEO) and multi-facility manager. He thus brings a thorough understanding of the clinical and patient care aspects to the many varied clients that he works with on an ongoing basis. His operational background includes CEO experience in both non-profit and for profit hospitals. He also was a multi-facility manager/group vice-president for Quorum Health Resources, the largest manager of non-profit hospitals in the country. In this role he oversaw medium and small rural hospitals in the southeast United States.. After performing this role for more than 14 years, he then became a regional president of Quorum and was responsible for one half of the hospitals that Quorum (now Community) owned. He then assumed his current role with FTI Cambio Health Solutions in 1995.

Mr. Braley's varied experience with FTI Cambio includes leading a team that turned a \$25 million loss to breakeven in 14 months and then to a positive bottom line for a large, public, academically-affiliated health system. For a two-hospital California system on a run rate of \$15 million in annual losses, he decreased losses through expense reductions and revenue enhancements and provided assistance in support of the successful sale of the hospitals.

As interim chief operating officer and project leader for a three-hospital system in California, Mr. Braley helped raise EBITDA from break-even to \$20.5 million. He also provided project leadership, assessment, implementation and day-to-day management services for a southwestern sole provider, taking the facility from annual losses of \$40 million to a positive bottom line that continues to be sustained. He was also the project leader for a major county system that was 94% unionized in the California Bay Area. The team was able to document \$23 million in operational improvements over an 18 month period. He also served as project leader for client engagements of small and medium sized rural hospitals in North Carolina, Delaware, Texas, and Georgia. .

Mr. Braley has worked with a substantial number of small and medium sized, non-profit and for profit community hospitals throughout the country, performing operational assessments and developing improvement and action plans to insure sustainability of recommendations following the engagement. A number of these engagements have resulted in an extension of the initial engagement to include implementation of improvement recommendations through the resources of a chief implementation officer and other FTI Cambio personnel. Mr. Braley works very closely with the incumbent CEO in these engagements. He also strives to develop excellent relationships with both hospital board members and medical staff leadership during the terms of such engagements.

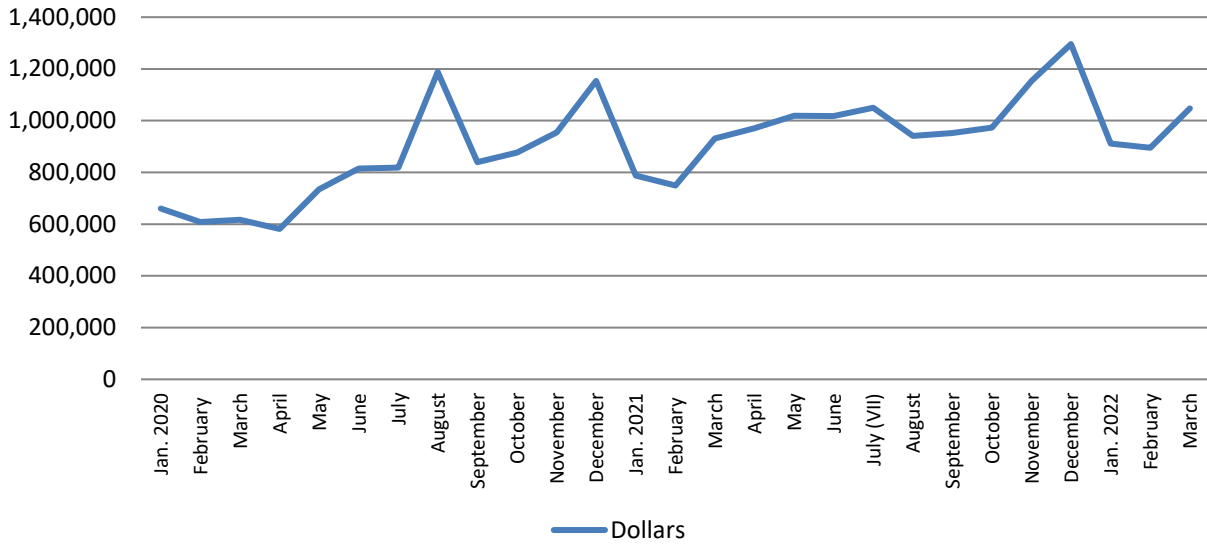
Mr. Braley holds a B.S. from the University of Montana and has completed postgraduate work in

hospital administration at the University of Alabama in Birmingham. Mr. Braley is also a Fellow in the American College of Healthcare Executives.

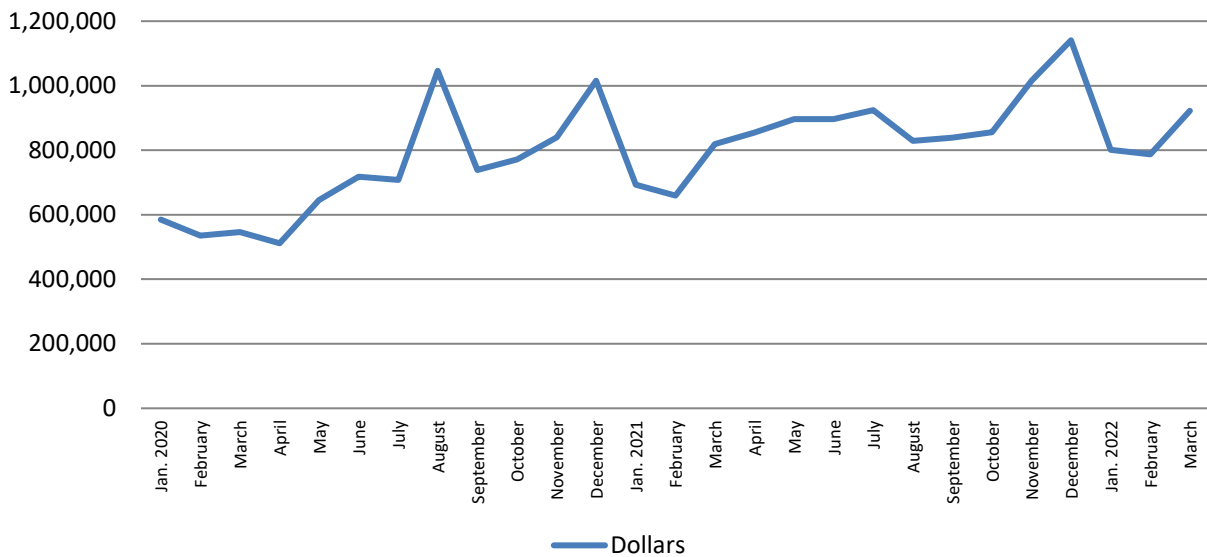


Key Indicator Report
April 2022

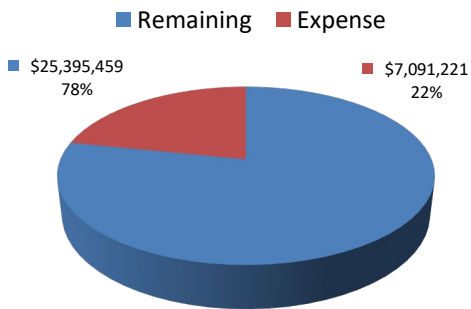
SPLOST VI and VII COLLECTION CHART



LOST COLLECTION CHART

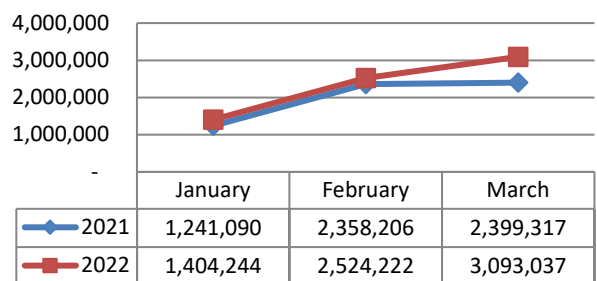


Budget

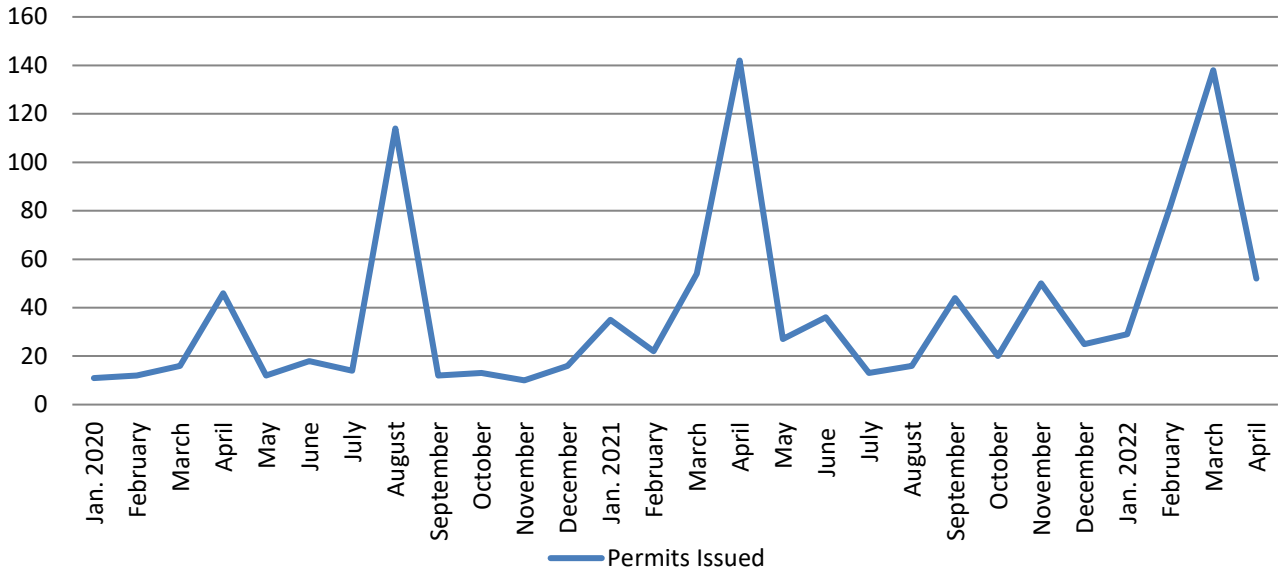


Through 03/31/2022

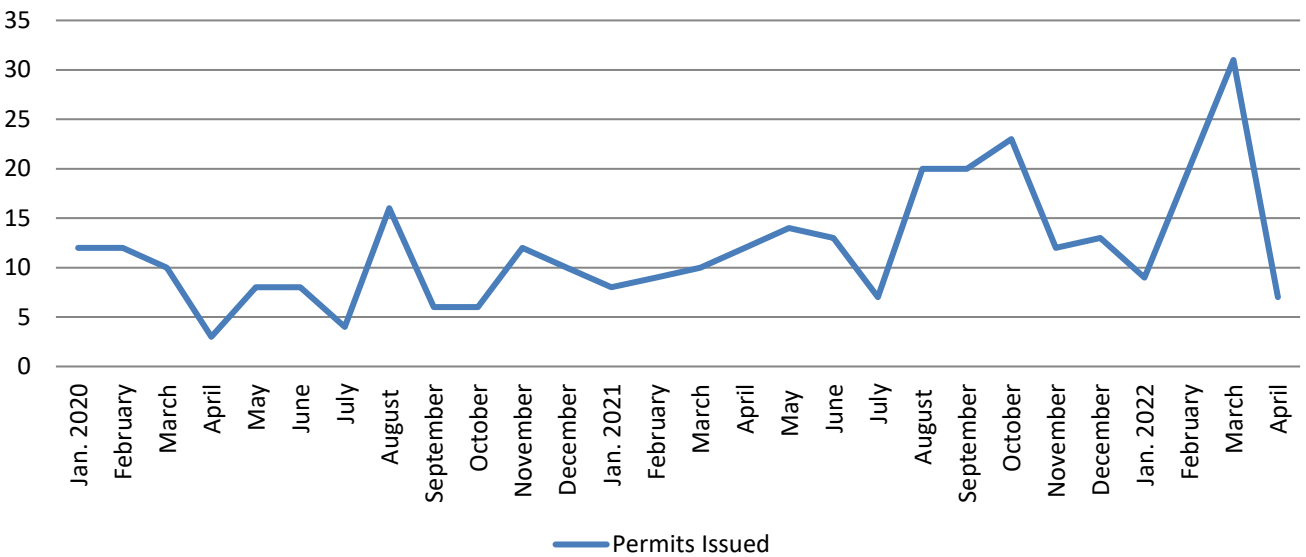
All Revenue Per Month



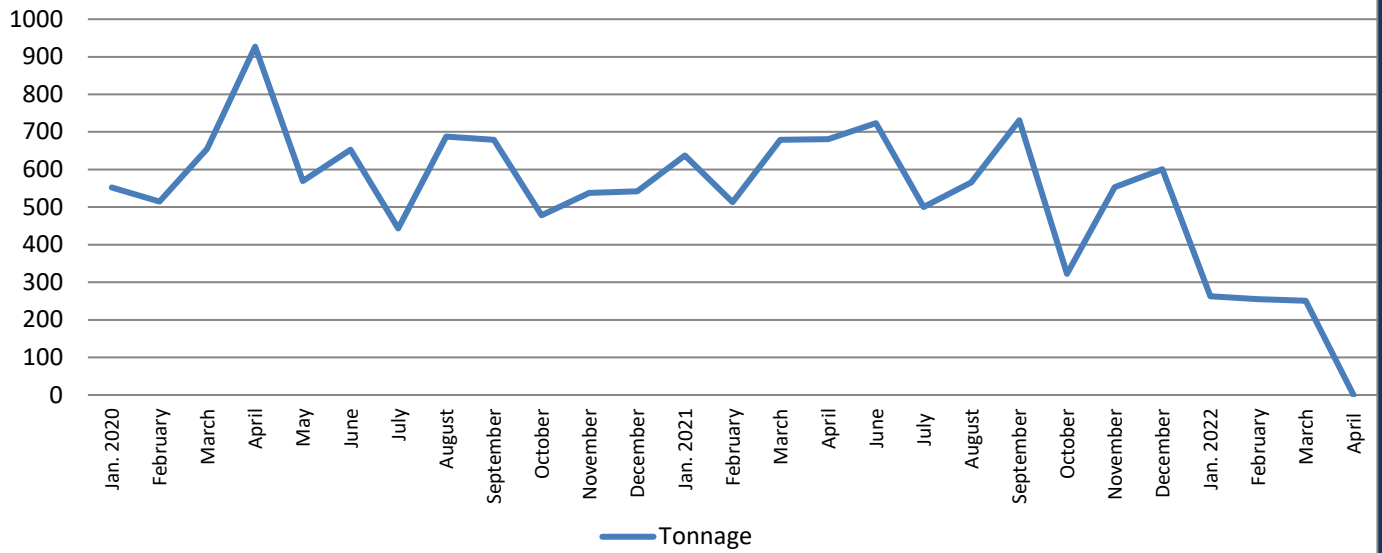
SINGLE-FAMILY HOME BUILDING PERMITS ISSUED



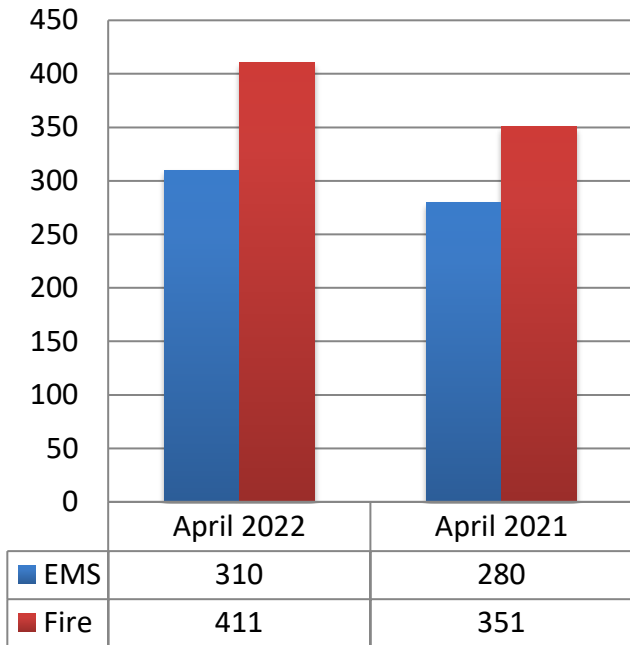
COMMERCIAL BUILDING PERMITS ISSUED



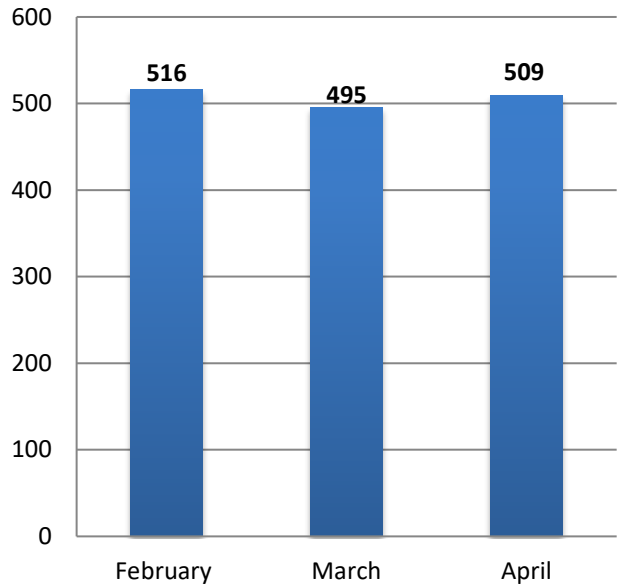
TRANSFER STATION TONNAGE COLLECTION



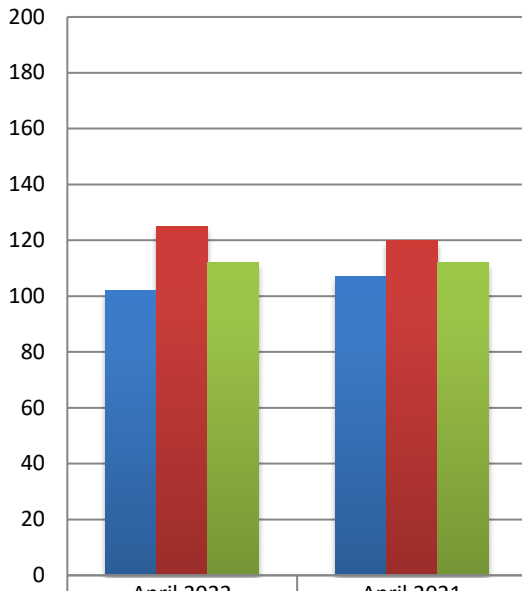
EMS/Fire Calls for Service



Number of County Employees

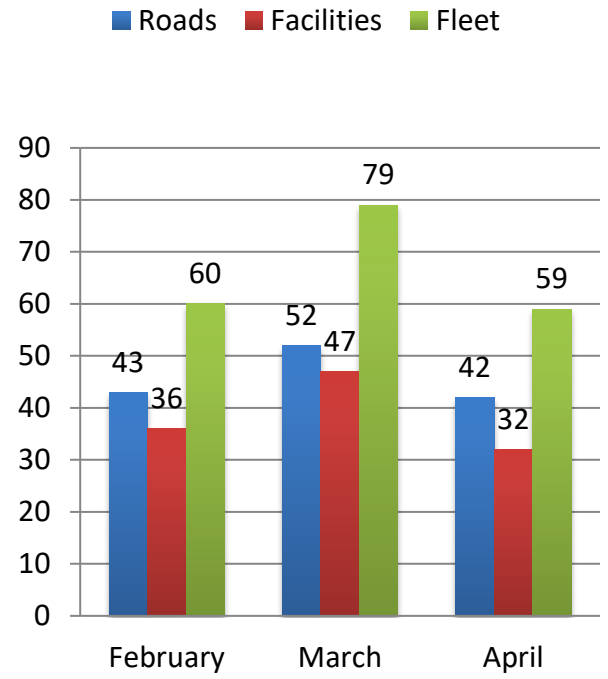


Inmate Population



Lowest Daily Count	102	107
Highest Daily Count	125	120
Daily Average	112	112

Repair Requests





Dawson County Board of Commissioners

Elections/Registrar Monthly Report – April 2022

- **New Applications/Transfers In: 323**
- **Changes/Duplicates: 485**
- **Cancelled/Transferred Out: 145**
- **Total Processed: 953**

HIGHLIGHTS

Voter Registration Projects:

- Processing of voter registration changes/additions to meet the April 25th voter registration cutoff for the May 24, 2022 General Primary
- Updated and reprinted street lists for Advance Voting.
- Printed current electors list for Advance Voting backup list.
- Processed 125 absentee by mail applications and mailed ballots on April 25th. As of 5/5/22

Elections Projects:

- Logic & Accuracy testing of election equipment complete and ready for Advance Voting to begin on 5/2/22.
- Department webpage information project near completion; new information forthcoming with GARVIS.
- Ballots for the May 24, 2022 General Primary received and absentee by mail being processed.
- Poll worker contact and updates for 2022 elections is complete.
- Poll Worker training for the May Primary to include Advance Voting is complete.
- Election supplies inventory complete and necessary supplies ordered in for the May 24th Primary.
- Voting room is set up with election equipment & supplies for Advance Voting to begin May 2, 2022.

Highlights of plans for upcoming month:

- Advance Voting 5/2 – 5/20 8 am-5 pm & Saturdays 5/7 & 5/14 from 9 am – 5 pm.
- Prepare and pack day of election supplies for May Primary.
- Continue to process absentee by mail requests until deadline of 5/13/2022 cutoff.
- Enter in system all returned ballots, as received; continue daily input and balancing.
- Set up & deliver election equipment to the polls on 5/23/22
- Election day May 24, 2022 7 am – 7 p.m.
- Canvassing begins May 25 2022; certification
- Public interaction with speaking at DCJHS 9th Grade American Government Classes & Senior Center visit to assist with questions concerning absentee by mail information.
- Board of Elections & Registration monthly meeting will be changed to coincide with certification of elections on May 31, 2022. 9:30 a.m. at 96 Academy Av



Dawson County Board of Commissioners

Dawson County Emergency Services Monthly Report – April 2022

Fire Responses	FEB	MAR	APR		EMS Responses	FEB	MAR	APR		EMS Revenue		
2020	290	287	272		2020	213	208	195		2021	APR	\$44,671.03
2021	308	359	351		2021	242	240	280		2022	APR	\$102,946.73
2022	355	443	411		2022	280	324	310		130.455% increase from last year		

Plan Review and Inspection Revenue Total		Business Inspections Total	
		Final Inspections	Annual & Follow Up Inspections
County	\$2,260.00	12	9
City*	\$450.00	2	3

HIGHLIGHTS: Dawson County Emergency Services Projects			
Training Hours Completed by Staff	1,623.50 hours	Fire Investigations	3
PR Detail	0	CPR Training per Individual	26
Smoke Detector Installations	1	Stop the Bleed Training per Individual	0
Public Education (Schools)	0	Child Safety Seat Installations	1
Search & Rescue / Water Rescue	2	Plan Reviews	11

Types of Fires Total – 17			
(11) 111-118: Structure Fire Building, Cooking, Chimney-Flue, Incinerator, Fuel Burner-Boiler	4	(14) 141-143: Natural Vegetation Fire Forest, Woods, Wildland, Brush, Grass	9
(12) 121-123: Fire in Mobile but Fixed Structure Mobile Home, Motor Home, RV, Camper, Portable Building	1	(15) 151-155: Outside Rubbish Fire Rubbish, Trash, Waste, Dump, Landfills, Dumpsters	1
(13) 131-138: Mobile/Vehicle Property Fire Passenger, Road Freight, Transport, Rail, Water Vehicles, Aircraft, Campers/RV, Off Road Vehicles, Heavy Equipment	2	(16) 161-164: Special Outside Fire Storage, Equipment, Gas/Vapor, Mailbox	0

Total Water Usage – 14,375 gallons			
Etowah Water	14,125 gallons	Pickens County	0 gallons
City of Dawsonville	0 gallons	Big Canoe	250 gallons
Forsyth County	0 gallons	Other	0 gallons



Dawson County Board of Commissioners

Facilities Monthly Report –April 2022

- **Total Work Orders: 32**
- **Community Service Workers: 2**

HIGHLIGHTS:

- *Major Clean up at Old Fleet Shop
- *Repaired (8) eight outside street lights at Government Center
- *HVAC Preventative Maintenance Completed county wide
- *Roof leak repaired at New Senior Center



DAWSON COUNTY, GA

Where Quality of Life Matters

FACILITIES DEPARTMENT

MONTHLY REPORT

For Period Covering the Month of April 2022

SN	TASKS/ WORK DONE	LOCATION/S of Service
1	Pressure washed outside building	Government Center
2	Replaced three (3) faucets	Fire Station #2
3	Repaired siding	Chappell Building
4	Major Clean up	Old Fleet Shop
5	Elevators Inspected	County Wide
6	Repaired lights	Transfer Station
7	Repaired A/C units- in house	Veterans Memorial Park
8	Repaired (8) eight outside street lights	Government Center
9	Assisted IT with major recycling	IT
10	Had pull station for fire replaced	Fire Station #2
11	HVAC Preventative Maintenance Completed	Government Center
12	Inside plumbing work completed	New Senior Center
13	Roof leak repaired	New Senior Center
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26	Total Work Orders for the month = 32	Facilities
27	Total Community Service for the month = 2	Facilities

These numbers do not reflect daily/ weekly routine duties to include:

Cutting of grass and landscape maintenance on all county properties

Cutting of grass and landscape maintenance on all five (5) parks on the west side of county

Cleaning of the new government center and other county owned buildings, offices and facilities

Emptying outside trash receptacles at county owned buildings

Collecting and recycling of all county buildings, offices and facilities

Dawson County Board of Commissioners

Finance Monthly Report – April 2022

FINANCE HIGHLIGHTS

- **LOST Collections:** \$921,813 – up 12.5% compared to March 2021
- **SPLOST Collections:** \$1,047,001 – up 12.5% compared to March 2021; Total SPLOST VII collections: \$9,219,754 (County = \$327,247 / City = \$719,754)
- **TAVT:** \$265,697 – up 7.8% compared to March 2021
- **See attached Revenue and Expenditure Comparison for 2022**
- **Total County Debt:** \$1,915,000 (See attached Debt Summary)
- **Audit Status:** 2021 On-site audit fieldwork completed in early April
- **EMS Billing Collections:** \$68,899 for March 2022; \$271,675 YTD
- **Budget Status:** FY 2022 Budget approved 11/18/2021
- **Monthly Donations/Budget Increases:** \$2,287,991
 - Passport Fees - \$10,850
 - Donations - \$3,442
 - Carryover of 2021 Donations/Projects - \$2,273,699

PURCHASING HIGHLIGHTS

Formal Solicitations

- A&E Services for Design of ADA Compliant Synthetic Turf Field – Park & Rec

Informal Solicitations

- None

Quotes for less than \$25,000 this month

- Gasoline – Fleet Maintenance
- Diesel – Fleet Maintenance
- Transmission Replacement – Fleet
- Fencing for Dog Park at Veterans Memorial Park – Park & Rec

Purchase for less than \$25,000 that did not receive required quotes

- None

Pending Projects

- Awaiting Delivery of New Vehicles
- Comprehensive Upgrade of Security System
- Radio System Upgrade Plans
- All-Inclusive Health Care Services

Work in Progress

- Land Use Resolution Update
- 400 Overlay Update
- 53 Overlay
- Energov Upgrade
- Road Rehabilitation
- Unified Solution for Inmate Communication
- Culvert Renovations
- Artificial Turf at Rock Creek Park
- Etowah River Canoe Ramp

Future Bids

- Install Soil Vapor Extraction System at Closed Landfill
- Inmate Banking/Commissary
- Inmate Food Services
- A&E Services for War Hill Park

Future Bids – SPLOST VI

- Pothole Patching Machine – Roads
- Water Filtration System for DCGC & DCSO – Facilities
- 2022 Capital & SPLOST Projects

Purchase for more than \$25,000 that did not receive required sealed bids

- None

Budget to Actual

	Actual at 3/31/2022	Percent of Budget Actually Collected/ Expended	2022 BOC (2) Approved Budget	Over(Under) Approved Budget	Percentage Over(Under) Approved Budget
Revenue	\$ 7,021,503	21.61%	\$ 32,486,680	\$ (25,465,177)	-78.39%
Expenditures	7,091,221	21.83%	32,486,680	(25,395,459)	-78.17%
	<u>\$ (69,718)</u>	<u>-0.21%</u>	<u>\$ -</u>	<u>\$ (69,718)</u>	<u>-0.21%</u>

***NOTE:** Adjustments will be made during the year-end close out. The actual revenue and expenditure totals are subject to change pending normal year-end adjustments such as accruals and results of the audit.

(1) Reporting actuals as of 3/31/2022 because revenue collections are 30 days behind. The LOST revenues for the month of March were received in April.

(2) Change in total budget due to account adjustments:

\$ 32,486,680	Original Budget
\$ 2,302,959	Carryover Balances
\$ (29,833)	January
\$ 126,493	February
\$ 14,292	March
	April
	May
	June
	July
	August
	September
	October
	November
	December
<u>\$ 34,900,591</u>	Revised Budget

**ACTUAL COMPARISON
JANUARY - DECEMBER 2022**

MONTH	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec*	YTD
2021 REVENUE	1,241,090	2,358,206	2,399,317	2,824,690	2,662,284	2,442,165	2,621,534	2,721,316	2,812,122	4,533,072	2,920,562	4,583,317	34,119,674
2022 REVENUE	1,404,244	2,524,222	3,093,037										7,021,503
% CHANGE	13%												-79%
2021 EXPENSE	1,985,299	2,033,065	2,512,136	2,268,779	2,264,957	2,532,193	3,103,383	2,289,953	2,573,384	2,146,187	2,255,732	3,497,579	29,462,647
2022 EXPENSE	2,132,916	2,570,141	2,388,164										7,091,221
%CHANGE	7%												-76%
2022 Total Rev-Exp	\$ (728,672)	\$ (45,919)	\$ 704,873	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (69,718)

REVENUE
 YTD 2021 5,998,612
 YTD 2022 7,021,503
 % Changed 17.05%

EXPEDITURES
 YTD 2021 6,530,500
 YTD 2022 7,091,221
 % Changed 8.59%

***NOTE:** Adjustments will be made during the year-end close out. The actual revenue and expenditure totals are subject to change pending normal year-end adjustments such as accruals and results of the audit.

DAWSON COUNTY LOST COLLECTION ANALYSIS

LOST COLLECTIONS BY SALES MONTH	2021								
	TAVT			TOTAL OF LOST & TAVT					
	2021 LOST	\$ CHANGE	%CHANGE	TAVT	\$ CHANGE	% CHANGE	TAVT	\$ CHANGE	% CHANGE
JANUARY	693,527	108,451	18.54%	190,308	(7,472)	-3.8%	883,834	100,979	12.90%
FEBRUARY	659,451	124,300	23.23%	181,007	18,129	11.1%	840,458	142,429	20.40%
MARCH	819,160	272,988	49.98%	246,536	82,968	50.7%	1,065,696	355,956	50.15%
APRIL	854,327	342,780	67.01%	218,835	115,530	111.8%	1,073,162	458,310	74.54%
MAY	896,340	250,384	38.76%	218,332	53,839	32.7%	1,114,672	304,223	37.5%
JUNE	895,943	178,263	24.84%	217,706	24,427	12.6%	1,113,649	202,690	22.3%
JULY	923,876	215,975	30.51%	188,197	16,992	9.9%	1,112,073	232,966	26.5%
AUGUST	828,631	(217,553)	-20.79%	213,580	42,368	24.7%	1,042,211	(175,185)	-14.4%
SEPTEMBER	838,437	99,416	13.45%	213,535	40,085	23.1%	1,051,973	139,501	15.3%
OCTOBER	856,016	84,564	10.96%	220,277	35,162	19.0%	1,076,293	119,726	12.5%
NOVEMBER	1,015,873	176,041	20.96%	171,995	(9,219)	-5.1%	1,187,868	166,821	16.3%
DECEMBER	1,140,733	125,241	12.33%	223,920	33,613	17.7%	1,364,654	158,853	13.2%
Prorata Distribution(June)	1,144	538	88.67%						
Prorata Distribution (Dec.)	692	(409)	-37.14%						
TOTAL	\$ 10,424,150	\$ 1,760,979		\$2,504,229			12,926,543	\$2,207,269	

LOST COLLECTIONS BY SALES MONTH	2022								
	TAVT			TOTAL OF LOST & TAVT					
	2022 LOST	\$ CHANGE	%CHANGE	TAVT	\$ CHANGE	% CHANGE	TAVT	\$ CHANGE	% CHANGE
JANUARY	801,629	108,102	15.6%	180,716	(9,592)	-5.0%	982,344	98,510	11.1%
FEBRUARY	787,733	128,281	19.5%	211,339	30,332	16.8%	999,071	158,613	18.9%
MARCH	921,813	102,653	12.5%	265,697	19,162	7.8%	1,187,510	121,814	11.4%
TOTAL	\$ 2,511,174	\$ 339,036		\$657,752			3,168,926	\$378,937	

FY22 LOST & TAVT	3,168,926
FY21 LOST & TAVT	\$ 12,926,543
FY20 LOST & TAVT	\$ 10,720,980
FY19 LOST & TAVT	\$ 9,755,416
FY18 LOST & TAVT	\$ 8,871,741
FY17 LOST & TAVT	\$ 8,094,043
FY16 LOST & TAVT	\$ 7,147,120
FY15 LOST & TAVT	\$ 7,024,812
FY14 LOST & TAVT	\$ 6,771,602
FY13 LOST & TAVT	\$ 6,287,973
FY12 CONVERTED	\$ 5,763,005
FY12	\$ 5,632,027
FY11	\$ 5,244,606
FY10	\$ 4,939,542
FY09	\$ 4,789,221
FY08	\$ 5,015,881
FY07	\$ 5,621,760
FY06	\$ 5,608,446
FY05	\$ 4,426,013
FY04	\$ 3,527,663

FY21 ACTUAL TO DATE	\$2,172,138
FY22 ACTUAL TO DATE	\$2,511,174
\$ DIFFERENCE	339,036
% DIFFERENCE	15.6%

BELOW FIGURES INCLUDE TAVT CALCULATIONS

FY21 ACTUAL TO DATE	\$2,789,989
FY22 ACTUAL TO DATE	\$3,168,926
\$ DIFFERENCE	378,937
% DIFFERENCE	13.6%

SPLOST COLLECTIONS BY SALES MONTH	SPLOST 6				2021 Actuals vs. Projections
	Total Actual 2021	County (85%)	City (15%)	% Change 2021	
JANUARY	787,979	669,783	118,197	19.44%	Total SPLOST VI projection of \$46 million reached in 2020
FEBRUARY	749,380	636,973	112,407	23.27%	
MARCH	930,667	791,067	139,600	50.84%	
APRIL	970,671	825,071	145,601	66.97%	
MAY	1,018,430	865,666	152,765	38.75%	
JUNE	1,017,979	865,282	152,697	24.84%	
JULY					
AUGUST					
SEPTEMBER					
OCTOBER					
NOVEMBER					
DECEMBER					
<i>Prorata Distribution (June)</i>	1,304	1,108	196	89.7%	
<i>Prorata Distribution (Dec.)</i>					
<i>SPLOST Jet Fuel Tax (July)</i>					
TOTAL	\$5,476,412	\$4,654,950	\$ 821,462		

SPLOST 7					
Total Actual 2021	County (85%)	City (15%)	% Change 2021	Total Actual 2022	
		County	City	% Change 2022	
		910,941	910,941	15.6%	
		894,728	894,728	19.4%	
		1,047,001	327,247	719,754	12.5%
		-			
1,049,558	1,049,558			28.14%	
941,469	941,469			-20.80%	
952,448	952,448			13.45%	
972,563	972,563			10.95%	
1,154,214	1,154,214			20.95%	
1,296,045	1,296,045			12.32%	
787	787				
\$6,367,083	\$6,367,084	\$ -			
\$ 2,852,671	#####	\$ 719,754			

2015 \$ 3,665,116
2016 \$ 7,064,885
2017 \$ 7,913,104
2018 \$ 8,587,749
2019 \$ 9,226,607
2020 \$ 9,849,401
2021 \$ 5,476,412

Total SPLOST 6 Collections to date: **\$51,783,273**

2021 \$ 6,367,083
2022
2023
2024
2025
2026
2027

Total SPLOST 7 Collections to date: **\$6,367,083**

2021 \$ 6,367,083
2022 \$ 2,852,671
2023
2024
2025
2026
2027

Total SPLOST 7 Collections to date: **\$ 9,219,754**

**DAWSON COUNTY
DEBT SCHEDULE**

4/30/2022

DEBT DESCRIPTION	BANK/PAYEE	CURRENT SOURCE OF PAYMENT	DEBT ORIGINATION DATE	DUE DATE OF FINAL PMT	PRINCIPAL BAL AT 12/31/2021	NEW LOANS IN 2022	2022 PMTS TO DATE		BALANCE DUE	PENDING 2022 PAYMENTS		PROJECTED BAL AT 12/31/2022	NOTES
							PRINCIPAL	INTEREST		PRINCIPAL	INTEREST		
2012 EWSA Bonds	Community & Southern Bank	General Fund	5/14/2012	3/1/2027	2,200,000.00	-	285,000.00	32,559.99	1,915,000.00	-	28,342.01	1,915,000.00	Partial defeasement of bonds in April 2012 reduced principal by \$1,525,000. Refunded Bonds and received lower interest rate of 2.96% on 5/14/2012. Interest due semi-annually on March 1 and Sept. 1.
Fire Pumper Truck	BB & T	SPLOST VI	1/12/2018	1/12/2025	267,812.50		267,812.50	7,793.34	-		-	-	Pumper was purchased January 2018. First annual payment from SPLOST VI paid Jan 12, 2019. Annual payments made in January each year. <u>BOC voted to pay off loan during FY 22 Budget process using SPLOST Overage. Payoff occurred 1/12/22</u>
Totals					\$ 2,467,812.50	\$ -	\$ 552,812.50	\$ 40,353.33	\$ 1,915,000.00	\$ -	\$ 28,342.01	\$ 1,915,000.00	



Dawson County Board of Commissioners

Fleet Maintenance and Fuel Center Monthly Report – April 2022

FLEET

- **Preventative Maintenance Performed: 27**
- **Tires Mounted: 11**
- **Repair Orders Completed: 59**
- **Labor Hours: 261.50**
- **Labor Cost Savings: \$ 14,382.50**
(Comparison of the Fleet Maintenance rate of \$25.00 per labor hour to outsourced vendors rate of \$80.00 per labor hour)
- **Parts Cost Savings: \$ 1,359.09**
(Comparison of Dawson County's parts discounts to outsourced markup; average 20%)
- **Total Cost Savings for April: \$ 15,741.59**

FUEL CENTER

- **Average Fuel Center Price Per Gallon:**
Gasoline: \$ 3.07
Diesel: \$ 4.04
- **Fuel Center Usage - Dawson County and Board of Education**
Gasoline: 13,254.8 gallons; 892 transactions
Diesel: 7,030.5 gallons; 183 transactions
- **Fuel Center Usage - Etowah Water and City of Dawsonville**
Gasoline: 1,492.4 gallons; 72 transactions
Diesel: 375.9 gallons; 13 transactions
- **Revenue from Etowah Water and City of Dawsonville: \$ 93.42**

HIGHLIGHTS

- Fuel costs are continuing to remain above average.
- Fleet is helping the Sheriff's Office up fit the new junior law enforcement academy vehicle/golf cart.



Dawson County Board of Commissioners

Human Resources Department Key Indicator Monthly Report – April 2022

POSITION CONTROL

- Positions approved by BOC: 613
- # of filled F/R Positions: 313
- # of filled F/T Positions: 1
- # of filled Grant Funded Positions: 13
- # of filled P/R Positions: 65
- # of filled P/T Positions: 66
- # of Supplemental Positions: 52
- # of Vacant Positions: 103
- #of Frozen Positions: 23
- % of Budgeted/Actual Positions: 83.20%

ADDITIONAL INFORMATION

- FMLA/LOA/Military tracking: 3/1/2
- Unemployment Claims received: 0
- Property & Liability Claims: New: 2 - Open: 7
- Worker's Compensation Claims: New: 1 - Open:9
- Performance Evaluations received: 0

HIGHLIGHTS

Positions Advertised/Posted: 18

- Public Works – Project Manager – 4
- Public Works – Director – 4
- Facilities – Administrative Assistant – 6
- Public Works – Roads Operator III – 0
- Emergency Services – Battalion Chief – 3
- Public Defender – Legal Assistant – 12
- Planning & Development – Senior Plan Reviewer – 0
- Planning & Development – Building Inspector – 1
- Emergency Service – Community Risk Reduction Specialist (CRRS) - 5
- Emergency Services—Firefighter/Paramedic – 0
- Emergency Services – Firefighter/EMT – 2
- Public Works – Roads Operator II – 2
- Public Works – Transfer Station Operator I – 3
- Senior Services – Transit Driver – 2
- Senior Services – PT Meals on Wheels Driver – 2
- Juvenile Court – Senior Judicial Assistant – 4
- Sheriff's Office – Detention Officer – N/A
- Sheriff's Office – Deputy Sheriff – N/A
- Other – 0

Applications Received: 45 Other: 0

New Hires added into system: 7

- Bart Richardson – Planning & Development – Building Inspector
- David Boxley Jr. – Emergency Services – FT Firefighter/EMT
- Michael Tighe – Senior Services – Transit Driver
- Amanda Thomas – Senior Services – PT Temporary Meals on Wheels Driver
- Tiffany McPherson – Superior Court – Pre-trial Officer
- Diana Williams – Elections – Poll Worker
- Frederic Pember – Elections – Poll Worker

Termination/Resignation/Retirement Processed: 13

- Madison Anglin – Park & Rec – Lifeguard
- Nicholas Baloga – Park & Rec – Lifeguard
- Ian Bliss – Park & Rec – Lifeguard
- Megan Dixon – Park & Rec – Lifeguard
- Kenna Lebaron – Park & Rec – Lifeguard
- Lindsey Lebaron – Park & Rec – Lifeguard
- Christopher Van Rossem – Public Defender – Asst. Public Defender
- Jake Shapiro – Public Defender – Asst. Public Defender
- Nita Manterfield – Senior Services – Transit Driver
- Dwayne Messerschmidt – EMS – Volunteer Firefighter
- Lydia Messerschmidt – EMS – Volunteer Firefighter
- Nathan Peck – Tax Assessor – Deputy Chief Appraiser
- James Souther – Senior Services – Meals on Wheels Driver

Promotions:2 Transfers:4 Re-Classed:0 Personnel/Payroll Updates: 8

Additional Highlights:

- Completed departmental Meet & Greets
- Preliminary negotiations for renewal of insurance benefits
- Implemented new training protocol for new hires



Dawson County Board of Commissioners

Information Technology – April 2022

- **Calls for Service: 145**
- **Service Calls Completed: 145**

Highlight

- Completed the install of the new cyber security system and is working daily with our vendor on identifying and closing potential security gaps.
- The upgrade of the Energov system is complete at long last.
- Completed the county electronics recycling with the help of Facilities. The local company Premier Surplus was used and we should have a total weight result soon.

Marshal's Office 2022 Monthly Report

Activity	JAN	FEB	MAR	APR	Total Activities / Revenues
Total Open Cases (See Note 1)	158	190	180	***	
Code Cases Opened	50	70	71	96	287
Code Cases Closed	34	38	81	52	205
Code Enforcement Cases	21	37	35	65	158
Erosion Control Complaint Cases	9	11	11	1	32
Sign Complaint Cases (See Note 2)	1	0	1	2	4
Alcohol Audits	0	0	0	0	0
Donation Box Audits	0	0	0	0	0
Vape Audits	0	0	0	0	0
Code Enforcement STOP Work Orders/Citations Issued	2	11	11	2	26
Code Enforcement Court Cases	0	0	0	1	2
New Animal Control Cases	29	33	31	31	124
Animal Cruelty Investigations	4	4	1	1	10
Animal Bite Investigations	2	2	4	5	13
Animals Quarantined	1	2	4	5	12
Animals transported to DC Humane Society	16	8	30	32	86
Animal Control Citations Issued	0	0	0	0	0
Animal Control Court Cases	0	0	0	0	0
New Short Term Rentals	3	8	0	7	18
Short Term Rental Renewals	4	6	5	2	17
Short term Rental Letters Sent	65	2	6	3	76
Alcohol Pouring Permits Issued	31	17	32	34	114
Open Record Requests	7	2	7	3	19
Short-term Rental Revenues	1,200.00	2,300.00	1,500.00	8,100.00	\$ 13,100.00
Donation Box Revenues	0.00	0.00	0.00	0.00	\$ -
Excise Tax Revenues (30)	41,736.88	44,396.95	50,990.52		\$ 137,124.35
Pouring Permit Revenues	620.00	340.00	960.00	710.00	\$ 2,630.00
Magistrate Revenues	0.00	0.00	0.00	0.00	\$ -
STOP WORK, Dangerous Dog, Appeals,	400.00	2,400.00	2,000.00	200.00	\$ 5,000.00
Sign Revenues	900.00	0.00	n/a	n/a	\$ 900.00

Note 1: Due to reporting software upgrade, an accurate open case total is currently unavailable at the time of this report and will be updated in KIR for May.

Note 2: Sign sweep of the right of way (ROW) of major county thoroughfares (unincorporated areas) was conducted due to downtime for reporting system upgrade. A total of 266 signs consisting of advertisements, yard sale, estate sale, political, and other signs were removed and remanded to the Public Works Transfer Station. Numerous additional violations were observed for signs on private property and outside of the ROW. Our office has begun notifying property owners via letter per the Sign Ordinance (Ch. 129 Sec. 129-329).

2022 DAWSON COUNTY PERMITS

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
BUILDING PERMITS	61	131	201	67	0	0	0	0	0	0	0	0	460
SINGLE FAMILY	29	82	138	52									301
ACCESSORY STRUCTURE	4	4	4	2									14
ADDITIONS/REMODELS	7	8	13	5									33
FARM BUILDING	2	1	1	0									4
RETAIL - COMMERCIAL	9	20	31	7									67
MISC	10	16	14	1									41
MULTI - FAMILY	0	0	0	0									0
MOBILE HOME	0	3	1	1									5
<i>ELECTRICAL</i>	50	99	196	65									410
<i>PLUMBING</i>	36	90	161	53									340
<i>HEATING & AIR</i>	35	80	163	55									333
ZONING/VARIANCES	6	11	7	1									25
PLAN REVIEW - PLATS	1	12	28	16									57
PLAN REVIEW - SITE	0	5	2	2									9
PLAN REVIEW - BUILDING	5	10	8	0									23
PLAN REVIEW - SIGN	6	4	1	11									22
GRADING PERMITS-FULL	6	8	11	4									29
GRADING PERMITS-AGRI	0	0	1	0									1
BUSINESS LICENSE	214	134	183	104									635
SIGN PERMITS	6	3	1	11									21
SHORT-TERM RENTAL	6	14	3	8									31



Dawson County Board of Commissioners

Parks and Recreation Monthly Report – April 2022

- **Youth Sports Participants:**
 - April 2022: 2,666 – down 8.5% compared to same month last year
 - YTD 2022: 12,577 – down 0.1% compared to last year
- **Facility Rentals/Bookings/Scheduled Use:**
 - April 2022: 2,039 – down 81.2% compared to same month last year
 - YTD 2022: 6,345 – down 73.1% compared to last year
- **Adult and Youth Wellness and Specialty Program Participation:**
 - April 2022: 701 – down 37.6% compared to same month last year
 - YTD 2022: 2,492 – down 59.9% compared to last year
- **Total Customers Served:**
 - April 2022: 5,406 – down 63.7% compared to same month last year
 - YTD 2022: 21,414 – down 49.9% compared to last year

HIGHLIGHTS

Park Projects:

- Turfing two of the soccer fields at Rock Creek has completed and looks great.
- The River Park Canoe Put-in river entry area will be replaced in the upcoming months.
- A family restroom will be added to the Small Pavilion at Rock Creek in the upcoming months.
- The former t-ball field at Veterans Memorial Park is being converted into a dog park, funded by the Parks & Recreation Donation Account.

Athletic and Program Summary:

- Adult Boot Camp, Krav Maga, Kids Yoga, Pickleball, Tai Chi, Tennis clinics, Volleyball lessons, Yoga continue to go well.
- Travel Team activities continue to go well.
 - 13 total teams registered (baseball, softball, basketball, tennis)
- Pickleball open play continues to go well.
- Adult spring softball season yielded 6 co-ed teams; their season began April 14th and is going well.
- Football and flag football online registration began April 1st.
- The annual KARE for Kids community egg hunt, scheduled for Saturday, April 16th at Veterans Memorial Park, was cancelled due to rain.

On the Horizon:

- Pool party reservations begin May 2nd.
- Walk-in registration for football, flag football, and cheer is scheduled for May 2nd-9th at Rock Creek.
- Spring sports baseball, softball, t-ball games are winding down and will finish up around mid-May.
- The pool at Veterans Memorial Park and the splash pad at Rock Creek are scheduled to open May 28th.



Dawson County Board of Commissioners

Public Works Monthly Report – April 2022

ROADS:

- Work Orders: 42
- GAB: 460 Tons
- Limb ROW: 1.75 miles
- MOW ROW: none
- “Heat a Senior’s Home” Program: Delivered 0 loads

PROJECT MANAGEMENT:

Rock Creek Park Restrooms

Crown Services Contractors provided the lowest bid of \$165,000.00. The BOC denied the request due to excessive costs. Crown Services Contractors provided a follow-up bid with a revised design of \$105,000.00. This cost has not been presented to the BOC. Facilities Director, James Tolbert, has investigated the possibility of portable pre-fab bathroom. The Cost for this option \$58,000.00; however, this costs that does not include the cost for a crane to delivery and place the unit, nor does it include utility hook-ups. Options are being discussed.

Rock Creek Park Turf Soccer Field

The project is complete.

Fire Station 2 Sanitary Sewer

Materials for the sanitary sewer are onsite and construction is ready to begin, the county will coordinate with Townley Construction for an estimated start date. The estimated start date received from Townley Construction end of May 2022.

Dawson Forest/53 Round About

The legal documentation for property acquisition has been delivered to the owners of the property and the County Attorney is awaiting a reply. The property is expected to be donated.

Shoal Creek/136 Round About

SEI submitted final plans to GDOT on Friday, March 3rd. Dawson County received plans for our review on Tuesday, March 1st. Below is the updated Project Schedule:

GDOT & Dawson County Approval-April 25, 2022.

Certify ROW and Utilities May 15,2022

Advertise for Construction May 15,2022

Construction NTP June 30,2022

Rock Creek River Canoe Put In

The County has been notified by EDP that a buffer-variance permit will be required for this project. The permit request was submitted March 15 2022. The County has received notification from EPD that the permit will require revisions (including plan revisions). Public Works has requested a Costs Proposal from Ensite Engineering and Triscapes (for Permit Revision)

Public Works received notification from USACE that the County would NOT require a CORPS permit for this project.

Georgia Power Make Ready Program

We are awaiting on direction from Purchasing concerning the anticipated construction schedule.

Elliott Road Realignment

Options of repair have been presented to the BOC. PW is awaiting direction.

TRANSFER STATION:

- Solid Waste: We have not received invoices
- Recycling: We have not received invoice
- Recycling Tires: We have not received invoice
- Recycling Scrap Metal-400 Waste: 18,340 Pounds



Dawson County Board of Commissioners

Dawson County Senior Services Monthly Report – April 2022

SENIOR CENTER

- **Home Delivered Meals Served**
 - April 2022: 2,583
 - YTD 2022: 12,686
- **Congregate Meals Served**
 - April 2022: 405
 - YTD 2022: 1,731
- **Physical Activity Participation** (Tai Chi, Silver Sneakers, Yoga, individual fitness)
 - April 2022: 472
 - YTD 2022: 1,587
- **Lifestyle Management Participation** (Awareness, Prevention, Virtual Learning)
 - April 2022: 994
 - YTD 2022: 4,308

TRANSIT

- **DOT Trips Provided**
 - April 2022: 287
 - YTD 2022: 1,027
- **Senior Trips Provided**
 - April 2022: 570
 - YTD 2022: 2,349
- **# of Miles**
 - April 2022: 7,780
 - YTD 2022: 34,441
- **Gallons of Fuel**
 - April 2022: 886
 - YTD 2022: 3,939

LOST and SPLOST Collections

Local Option Sales Tax (LOST) collections are up 12.5% for the same month in 2021 and up 15.6% for 2022 year to date. Special Purpose Local Option Sales Tax (SPLOST) collections are up 12.5% for the same month in 2021. Total SPLOST VII collections (July 2021 to present) are \$9,219,754.

March collections received in April are as follows:

LOST	\$921,813
SPLOST	\$1,047,001
County	\$327,247
City	\$719,754

**Including \$327,247 of March collections, the county has now collected \$8.5 million. The next \$1.5 million received will be paid to the city per the SPLOST VII resolution.*

Items Approved by the County Manager or Chief Financial Officer Since Last Report

ConnectWise	Countywide	Ransomware Software	Agreement	Purchase Order	\$20,028 Annually	Funding Source – IT Regular Operating Budget
Georgia Waste Systems LLC dba Waste Management	Public Works – Transfer Station	Commercial Single Stream Recycling Program – 2 nd Waste Management Location for Recyclable Materials	Agreement	Contract Amendment	Contract Amendment Did Not Generate Additional Cost	Funding Source – Regular Public Works Budget for Recycling

Critical Path Security	Countywide	Managed Security Services	Software Exemption	Statement of Work	\$44,940 Annually and Startup Costs of \$3,300	Funding Source – IT Regular Operating Budget
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