

**DAWSON COUNTY BOARD OF COMMISSIONERS  
WORK SESSION AGENDA - THURSDAY, APRIL 11, 2019  
DAWSON COUNTY GOVERNMENT CENTER ASSEMBLY ROOM  
25 JUSTICE WAY, DAWSONVILLE, GEORGIA 30534  
4:00 PM**

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**OPENING PRESENTATION**

1. Manufacturing Appreciation Week Proclamation

**NEW BUSINESS**

1. Presentation of Application for Parade and Assembly - *Sheriff's Office Relay for Life Motorcycle Ride* - Planning & Development Director Jameson Kinley
2. Presentation of Request to Approve Legacy Link FY 2020 Local Share Commitment Letter- Senior Services Director Dawn Pruett
3. Presentation of RFP #333-19 - Design-Build Services for Fire Services - Station 9- SPLOST Administrator David McKee / Purchasing Manager Melissa Hawk
4. Presentation of Intergovernmental Agreement with Board of Education Regarding Public Works Complex- Interim County Attorney
5. Presentation of 2019 Amended Board of Commissioners Meeting Schedule- County Clerk Kristen Cloud
6. County Manager Report
7. County Attorney Report

*Those with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting, should contact the ADA Coordinator at 706-344-3666, extension 44514. The county will make reasonable accommodations for those persons.*





# PROCLAMATION

## DESIGNATING APRIL 15-18, 2019 AS MANUFACTURING APPRECIATION WEEK

**WHEREAS** Manufacturing Appreciation Week was developed by the Technical College System of Georgia and the Georgia Department of Economic Development. Manufacturing Appreciation Week is celebrated April 15-18, 2019; and

**WHEREAS** There are nearly 9,800 manufacturing facilities located in Georgia providing jobs for provide 400,000 Georgians in operations such as transportation equipment, aerospace, computers and electronics, food, textiles, printing, paper, metal fabrication, electronics, textiles and plastics create state wealth by adding value to raw materials through the application of and investment in tools, technology, and talent; and

**WHEREAS** Dawson County's manufacturers provide opportunities for employment, educational partnerships, demonstrate a commitment to workforce excellence, a high degree of corporate responsibility, and engage in community involvement efforts, volunteer programs and civic involvement; and,

**WHEREAS** We recognize and value the many contributions of all manufacturers in Dawson County for the key role they plan in promotion and ensuring brighter and stronger future for the City of Dawsonville, Dawson County, and the State of Georgia; and,

**WHEREAS** Manufacturing is vital to Georgia's economy and has been the primary source of economic growth in the United States; now

**THEREFORE** Be it proclaimed that the week of April 15 – 18, 2019 be designated Manufacturing Appreciation Week to acknowledge the valuable contributions manufacturing provides to Dawson County's economy.

In witness thereof, I set my hand this \_\_\_\_\_ day of April, 2019.

\_\_\_\_\_  
Billy Thurmond, Chairman  
Dawson County Board of Commissioners

ATTEST

\_\_\_\_\_  
Kristen Cloud  
County Clerk



**Item Attachment Documents:**

1. Presentation of Application for Parade and Assembly - *Sheriff's Office Relay for Life Motorcycle Ride* - Planning & Development Director Jameson Kinley



## DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department:   P&D  

Work Session: 4/11/2019

Prepared By:   Harmony Gee  

Voting Session:

Presenter: Jameson Kinley

Public Hearing: Yes        No   x  

Agenda Item Title: Presentation of Sheriff's Office 2<sup>nd</sup> Annual Motorcycle Ride

**Background Information:**

The Sheriff's office will hosts its 2<sup>nd</sup> annual Motorcycle Ride benefitting Relay for Life of Dawson County. The ride will be April 13<sup>th</sup> and begin at 9:00 a.m. and end at 1:00 p.m., traveling state and county roads within Dawson County.

**Current Information:**

All forms have been completed and signed off on by the necessary people. This will need to be voted on at the work session.

Budget Information: Applicable:        Not Applicable:   x   Budgeted: Yes        No       

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion:       

Department Head Authorization:       

Date:

Finance Dept. Authorization:       

Date:       

County Manager Authorization:       

Date:       

County Attorney Authorization:       

Date:       

**Comments/Attachments:**



**Dawson County  
Planning & Development**  
25 Justice Way, Suite 2322  
Dawsonville, GA 30534  
(706) 344-3500

**Permit for  
Parades, Public Assemblies,  
Demonstrations, and Rallies  
In Public Places**

Date Received: \_\_\_\_\_

**Applicant answers all questions on pages 1-4; attach separate sheet(s) if necessary.**

**Application must be received a minimum of 30 days prior to event and must be complete and legible.**

PARADE    RALLY    PUBLIC DEMONSTRATION    PUBLIC ASSEMBLY    ROAD CLOSING    OTHER

- Name of Event: Relay for Life 2nd Annual Motorcycle Ride
- Location of Event: County and State Roads within Dawson County TMP# \_\_\_\_\_
- Date(s) of Event: April 13, 2019  
Time of Event: Start: 9:00 a.m. / p.m. End: 1:00 a.m. (p.m.)
- Provide information listed below for the **main contact person** responsible for the organization of this event:

Name: <u>Greg Rowan</u>	Title: <u>Major</u>
Organization: <u>Dawson County Sheriff's Office</u>	Telephone #: <u>706-344-3535</u>
Email Address: <u>rowan@dawsoncountysheriff.org</u>	Cell Phone #: <u>706-344-3535</u>
Address: <u>19 Tucker Avenue</u> City: <u>Dawsonville</u> State: <u>GA</u> Zip Code: <u>30734</u>	

- Provide information listed below for any **key personnel** involved in coordinating this event. Also, provide information listed below on each officer of the club, organization, corporation or partnership requesting this event. Attach a separate sheet if necessary.

Name:	Title:
Organization:	Telephone #:
Address: _____ City: _____ State: _____ Zip Code: _____	

Name:	Title:
Organization:	Telephone #:
Address: _____ City: _____ State: _____ Zip Code: _____	

Name:	Title:
Organization:	Telephone #:
Address: _____ City: _____ State: _____ Zip Code: _____	

Name:	Title:
Organization:	Telephone #:
Address: _____ City: _____ State: _____ Zip Code: _____	

6. Expected number of participants: 50
7. Physical description of materials to be distributed: None
8. How do participants expect to interact with public? None
9. Route of event: (attach a detailed map of the route) see attached map

9.a. Number and type of units in parade: 50

9.b. Size of the parade: 50

10. Will any part of this Event take place within the City Limits of Dawsonville? Yes
- If YES, do you have a permit for the event from the City? \_\_\_\_\_ Date Issued: \_\_\_\_\_ \* Attach Copy

11. Do you anticipate any unusual problems concerning either police protection or traffic congestion as a consequence of the event? \_\_\_\_\_ Yes  No If YES, please explain in detail: \_\_\_\_\_

12. List all prior parades or public assemblies, demonstrations or rallies in a public place within Dawson County for which you obtained a permit: (Also include dates – attach separate sheet, if necessary). \_\_\_\_\_
- Some event last year in April.

**Details:** Please outline what your event will involve: (number of people / life safety issues / vendors / cooking / tents / rides / handicap parking / egress) – attach separate sheet if necessary.

Organized motorcycle ride escorted by Dawson County Sheriff's Office personnel. Intersections will be manned by same personnel to temporarily close as ride passes through. Minimal delays.

**Route or Lay Out:** (attach a detailed site plan)

see attached map



What participation, if any, do you expect from Dawson County Emergency Services? None

What participation, if any, do you expect from the Dawson County Sheriff Department?

Escort and temporary road closures

**Insurance Requirements:**

In compliance with Ordinance Section VII (C), an applicant for a permit shall obtain liability insurance from an insurer licensed in the State of Georgia for the parade, public assembly, demonstration or rally in a public place, if one or more of the following criteria exists:

1. The use, participation, exhibition, or showing of live animals;
2. The use, participation, exhibition, or showing of automobiles of any size or description, motorcycles, tractors, bicycles, or similar conveyances;
3. The use of a stage, platform, bleachers, or grandstands that will be erected for the event;
4. The use of inflatable apparatus used for jumping, bouncing, or similar activities;
5. The use of roller coasters, bungee jumping, or similar activities; or
6. Vendors or concessions.

Does your parade, non-spontaneous private assembly, demonstration, or rally in a public place meet any of the criteria above?  Yes  No If yes, which one(s)? motorcycles

Any applicant required to provide insurance shall provide Dawson County with a copy of the Certificate of Insurance from an insurer authorized and **licensed by the State of Georgia**. Dawson County shall be added as an additional named insured for the event on the Certificate of Insurance by the carrier. The minimum policy limits shall be **\$1,000,000.00 per incident** and **\$2,000,000.00 aggregate** for the entire event. All costs for insurance and naming Dawson County as an additional named insured shall be borne solely by the applicant. Such insurance shall protect Dawson County from any and all claims for damages to property and/or bodily injury or death.

Is the Certificate of Liability Insurance attached?  Yes  No  Not applicable to this event

Additional information/comments about liability insurance: County insurance

Additional information/comments about this application:

**APPLICANT'S SIGNATURE FOR THE PERMIT APPLICATION; RELEASE & WAIVER OF LIABILITY;  
AND AGREEMENT FOR FINANCIAL RESPONSIBILITY.**

**APPLICATION:**

OATH: I hereby swear and affirm that the information provided with this application for parade, public assembly, demonstration, or rally is true and correct to the best of my knowledge. In addition, I agree to abide by all regulations of the ordinance and to advise all participants of the conditions of the permit.

**RELEASE & WAIVER OF LIABILITY:**

The permit holder shall indemnify and hold Dawson County harmless from any claim, demand, or cause of action that may arise from activities associated with the event. I acknowledge that I understand this Release, and I hereby agree for myself and on behalf of the Applicant to indemnify and hold harmless Dawson County, Georgia and its agents, officers, and employees, individually and jointly, from and against any claim for injury (including, but not limited to, personal injury and property damage), loss, inconvenience, or damage suffered or sustained by any individual, including but not limited to, business owners, patrons, participants of the parade, public assembly, demonstration, or rally, and spectators participating in and/or occurring during the event, unless the claim for injury is caused by intentional misconduct of an individual, agent, officer, or employee of Dawson County.

**AGREEMENT FOR FINANCIAL RESPONSIBILITY:**

The undersigned agrees to be solely responsible for cleaning affected areas littered during the activity, providing sufficient parking and storage areas for motor vehicles, providing temporary toilet facilities, and providing other similar special and extraordinary items deemed necessary for the permitted activity by Dawson County to keep the area of the event safe and sanitary. However, Dawson County shall not require individuals, organizations, or groups of persons to provide personnel for normal governmental functions such as traffic control, police protection, or other activities or expenses associated with the maintenance of public order. If additional requirements are placed upon an applicant and if such requirements are not met, then Dawson County may revoke the issued permit and/or deny any subsequent permit requested by the applicant. Dawson County shall be entitled to recover from the applicant any sum expended by Dawson County for extraordinary expenses not provided by the applicant. The additional expense may include, but not be limited to, Dawson County utilizing off-duty personnel or providing equipment or resources from other areas of the county to supplement equipment or resources already present.

Sworn to and subscribed before me  
this 11 day of MARCH 2019.

Greg Rowan  
Applicant's Printed Name

[Signature]  
Applicant's Signature

[Signature]  
Notary Public, State of Georgia

My Commission Expires: 01/19/21

Anne Spivey Martin  
Notary Public  
Dawson County, Georgia

Note to Applicant: Once your permit is processed, Planning & Development will notify you of the meeting dates for the Board of Commissioner's work session and voting session. You are required to attend both meetings.



**Dawson County  
Planning & Development**  
25 Justice Way, Suite 2322  
(706) 344-3500

**Permit for  
Parades, Public Assemblies,  
Demonstrations, and Rallies  
In Public Places**  
**(EMERGENCY SERVICES)**

**EMERGENCY SERVICES: Please complete this sheet and return it to Dawson County Planning and Development. (Please attach additional sheet, if necessary.)**

Name of Event: \_\_\_\_\_ Date(s) of Event: \_\_\_\_\_

Any anticipated problems with proposed route? \_\_\_\_\_

\_\_\_\_\_

Any anticipated problems with the designated location for participants to assemble? \_\_\_\_\_

\_\_\_\_\_

How many personnel will be required for this event? \_\_\_\_\_

\_\_\_\_\_

Estimated cost for personnel: \_\_\_\_\_

\_\_\_\_\_

Number and type of vehicles required: \_\_\_\_\_

\_\_\_\_\_

Type of procedures or equipment needed for the health and safety needs of the participants and the viewing public: \_\_\_\_\_

\_\_\_\_\_

Estimated cost for equipment: \_\_\_\_\_

\_\_\_\_\_

Additional comments/concerns: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Emergency Services: APPROVED:  YES  NO (Please also sign off on page 8 of application.)**

**By: \_\_\_\_\_ Date: \_\_\_\_\_**



Dawson County  
 Planning & Development  
 25 Justice Way, Suite 2322  
 Dawsonville, GA 30534  
 (706) 344-3500

Permit for  
 Parades, Public Assemblies,  
 Demonstrations, and Rallies  
 In Public Places  
 (SHERIFF DEPARTMENT)

**SHERIFF DEPARTMENT: Please complete this sheet and return it to Dawson County Planning and Development. (Please attach additional sheet, if necessary.)**

Name of Event: Relay for Life 2nd Annual Motorcycle Ride Date(s) of Event: 4-14-2013

Any anticipated problems with proposed route? None

Any anticipated problems with the designated location for participants to assemble? None

How many officers will be required for this event? 10

Estimated cost for officers: \_\_\_\_\_

Number of vehicles required: 10

Type of procedures and equipment needed for the health and safety needs of the participants and the viewing public: \_\_\_\_\_

Estimated cost for equipment: \_\_\_\_\_

Additional comments/concerns/recommendations: \_\_\_\_\_

Sheriff Department: APPROVED:  YES  NO (Please also sign off on page 8 of application.)  
 By: [Signature] Date: 3-11-2013



**Dawson County  
Planning & Development**  
25 Justice Way, Suite 2322  
Dawsonville, GA 30534  
(706) 344-3500

**Permit for  
Parades, Public Assemblies,  
Demonstrations, and Rallies  
In Public Places**  
*(Marshal / Public Works / Environmental  
Health / Parks & Recreation)*

**PLEASE PROVIDE COMMENTS AND APPROVALS BELOW (Attach additional sheet if necessary)**  
*(Please also sign off on page 8 of the application.)*

**MARSHAL:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

APPROVED:  YES  NO By: \_\_\_\_\_ Date: \_\_\_\_\_

**PUBLIC WORKS:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

APPROVED:  YES  NO By: *[Signature]* Date: *3/20/19*

**ENVIRONMENTAL HEALTH:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

APPROVED:  YES  NO By: \_\_\_\_\_ Date: \_\_\_\_\_

**PARKS & RECREATION:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

APPROVED:  YES  NO By: \_\_\_\_\_ Date: \_\_\_\_\_

	<b>Dawson County Planning &amp; Development</b> 25 Justice Way, Suite 2322 Dawsonville, GA 30534 (706) 344-3500	<b>Permit for Parades, Public Assemblies, Demonstrations, and Rallies In Public Places</b>  <b>(APPROVALS)</b>
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**Offices Use Only:**

If applicable to the event, the following departments have reviewed and approved this event:

Department	Printed Name	Signature for Approval	Date
Sheriff Dept.			
Emergency Services			
Marshalls Office			
Public Works Dept.			
Environmental Health	George W. Kingle	<i>[Signature]</i>	3/18/2019
Parks and Recreation			
State Park Office			
Georgia Dept. of Transportation			

**Dawson County Board of Commissioners:**

Work Session Date: \_\_\_\_\_

Voting Session Date: \_\_\_\_\_

Approved: \_\_\_\_\_

Attest: \_\_\_\_\_

\_\_\_\_\_  
 Mike Berg, Chairman  
 Dawson County Board of Commissioners

\_\_\_\_\_  
 Danielle Yarbrough, County Clerk

cc: (as applicable)

Applicant  
 County Attorney  
 Sheriff Dept.  
 Emergency Services

Marshal Dept.  
 Environmental Health  
 Public Works  
 Parks and Recreation

GA DOT (Grant Cook)  
 GA State Parks

PERMIT # \_\_\_\_\_

DATE ISSUED: \_\_\_\_\_

	<b>Dawson County          Planning &amp; Development          25 Justice Way, Suite 2322          Dawsonville, GA 30534          (706) 344-3500</b>	<b>Permit for          Parades, Public Assemblies,          Demonstrations, and Rallies          In Public Places            (APPROVALS)</b>
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**Office Use Only:**

If applicable to the event, the following departments have reviewed and approved this event:

Department	Printed Name	Signature for Approval	Date
Sheriff Dept.			
Emergency Services	Jeff Bailey	<i>[Signature]</i>	3/15/19
Marshalls Office			
Public Works Dept.			
Environmental Health			
Parks and Recreation			
State Park Office			
Georgia Dept. of Transportation			

**Dawson County Board of Commissioners:**

Work Session Date: \_\_\_\_\_

Voting Session Date: \_\_\_\_\_

Approved: \_\_\_\_\_

Attest: \_\_\_\_\_

\_\_\_\_\_  
 Mike Berg, Chairman  
 Dawson County Board of Commissioners

\_\_\_\_\_  
 Danielle Yarbrough, County Clerk

cc: (as applicable)

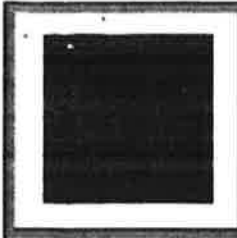
Applicant  
 County Attorney  
 Sheriff Dept.  
 Emergency Services

Marshal Dept.  
 Environmental Health  
 Public Works  
 Parks and Recreation

GA DOT (Event Cook)  
 GA State Parks

PERMIT # \_\_\_\_\_

DATE ISSUED: \_\_\_\_\_



**Dawson County  
Planning & Development**  
25 Justice Way, Suite 2322  
Dawsonville, GA 30534  
(706) 344-3500

**Permit for  
Parades, Public Assemblies,  
Demonstrations, and Rallies  
In Public Places**  
**(APPROVALS)**

**Office Use Only:**

If applicable to the event, the following departments have reviewed and approved this event:

Department	Printed Name	Signature for Approval	Date
Sheriff Dept.			
Emergency Services	See attached		
Marshal's Office			
Public Works Dept.		<i>David McKee</i>	
Environmental Health	See attached		
Parks and Recreation			
State Park Office			
Georgia Dept. of Transportation			

Dawson County Board of Commissioners:

Work Session Date: \_\_\_\_\_

Voting Session Date: \_\_\_\_\_

Approved: \_\_\_\_\_

Attest: \_\_\_\_\_

Mike Berg, Chairman  
Dawson County Board of Commissioners

Danielle Yarbrough, County Clerk

cc: (as applicable)

Applicant  
County Attorney  
Sheriff Dept.  
Emergency Services

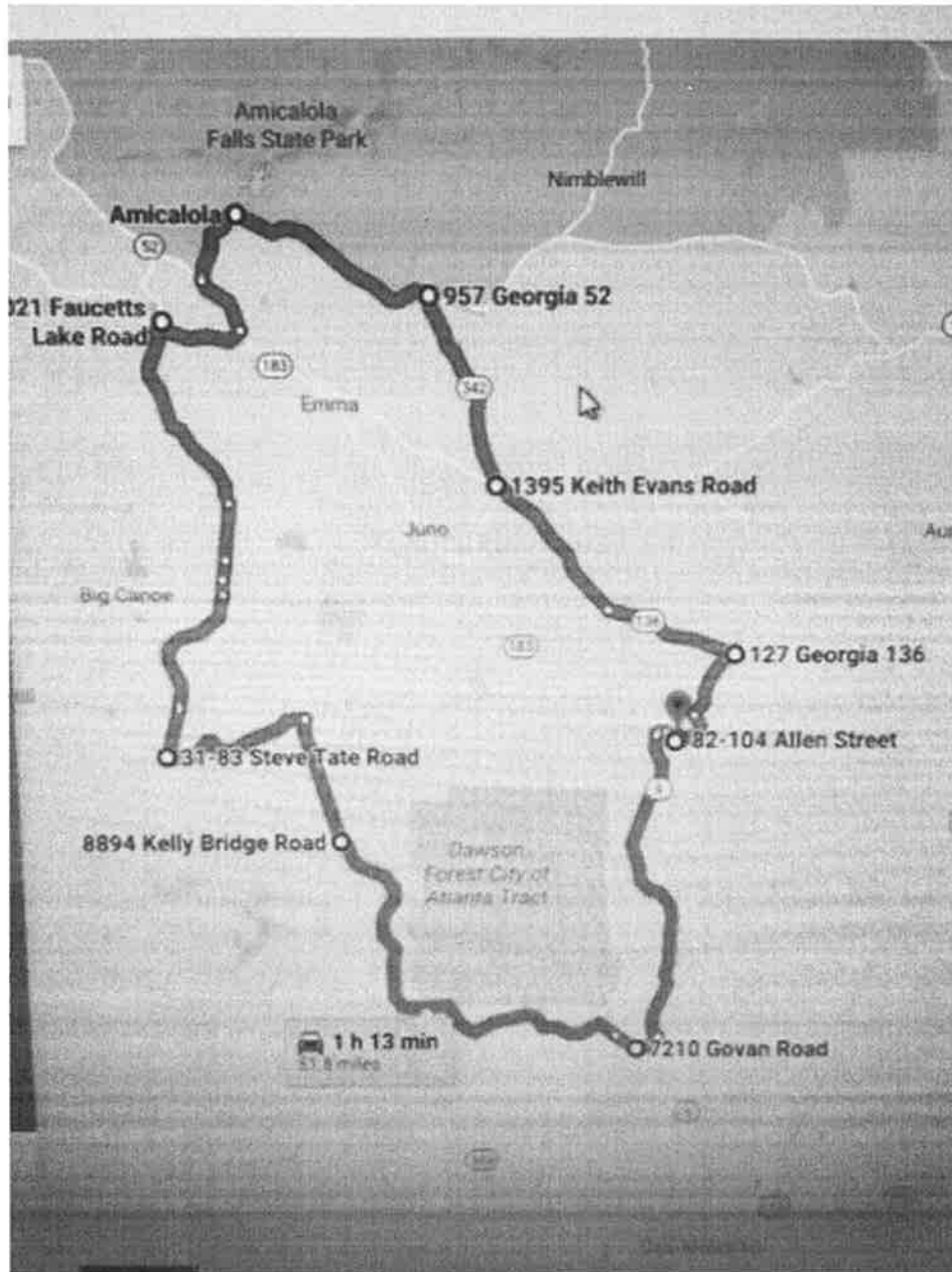
Marshal Dept.  
Environmental Health  
Public Works  
Parks and Recreation

GA DOT (Brent Cook)  
GA State Parks

PERMIT # \_\_\_\_\_

DATE ISSUED: \_\_\_\_\_





## **2019 Relay for Life Motorcycle Ride**

**Leaving Racing Hall of Fame @ 1100**

**53/Main St./starting point – on duty shift**

**53/9 - on duty shift**

**9/136 - on duty shift**

**136/Bailey Waters**

**Bailey Waters/ 52 - M. Webb**

**52/136 - Z. Totherow**

**136/Steve Tate - Z. Smith**

**Steve Tate/53 - Pickens Co.**

**53/Cowart**

**Cowart/Kelly Bridge - K. Christopher**

**Kelly Bridge/9 - M. Webb**

**Ride ends back at the Racing Hall of Fame**



# Dawson County Sheriff's Office

## 2<sup>nd</sup> Annual Motorcycle Ride

Saturday, April 13, 2019

Registration 9 am | Kickstands up at 10 am

Starting and Ending at the Georgia Racing Hall of Fame



### Registration Details

- Registration Fee: \$25.00 per biker and \$10.00 per passenger (includes one t-shirt per rider)
- Pre-registration by March 25<sup>th</sup> guarantees t-shirts.
- On-site registration available day of event with t-shirt subject to availability.

**Liability Waiver:** I hereby release and agree to hold harmless, the American Cancer Society, Dawson County Sheriff's Office, Motorcycle Ride Planning Committee, the directors, the sponsors, representatives, agents, volunteers, and employees of them all, of any and all liability, loss, claims, and demands, that may occur from any loss, damage, or injury (including death to my person or property) in any way resulting from, or arising in connection with this event, and whether arising while engaged in competition or practice or preparation therefore, or while upon entering or departing from said premises, from any cause whatsoever. All riders are expected to obey all traffic laws, to include but not limited to posted speed limits. I know and accept the risk and danger to myself and my property while upon said premises or while participating or assisting in this event, so voluntarily and in reliance, upon my own judgment and ability, and I hereby assume all risks for loss, damage, injury (including death to myself or my property) from any cause whatsoever.

Motorcyclist name: \_\_\_\_\_ Shirt size: \_\_\_\_\_  
*See sizes below*

Passenger name: \_\_\_\_\_ Shirt size: \_\_\_\_\_  
*See sizes below*

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_ Cell phone: \_\_\_\_\_

By signing below, I accept full responsibility for the motorcycle I have entered. Additionally, I grant permission to the Dawson County Sheriff's Office to photograph, televise, and/or video tape me and my rider to advertise this event.

\_\_\_\_\_  
Motorcyclist/Owner Signature Date

Additional t-shirts are \$15.00 per shirt: \_\_\_ S \_\_\_ M \_\_\_ L \_\_\_ XL \_\_\_ 2XL \_\_\_ 3XL  
Total additional t-shirts ordered: \_\_\_ Total # of shirts ordered: \_\_\_

Biker Registration Fee: \_\_\_\_\_ X \$25.00 per entry = \_\_\_\_\_  
Passenger Fee: \_\_\_\_\_ X \$10.00 per entry = \_\_\_\_\_  
Additional T-Shirts: \_\_\_\_\_ X \$15.00 per entry = \_\_\_\_\_  
**Total Amount Due:** = \_\_\_\_\_

Payment by cash or check only.  
For more information, please call (706) 344-3535 or email [sevans@dawsoncountysheriff.org](mailto:sevans@dawsoncountysheriff.org).

# DAWSON COUNTY SHERIFF'S OFFICE

## RELAY FOR LIFE MOTORCYCLE RIDE



APRIL 13th, 2019

Support our fight  
against cancer!

\*Registration 9 AM with kickstands up at 10 AM\*  
\*\$25 Per biker:: \$10 for extra passenger\*

\*Starting and ending at the Georgia Racing  
Hall of Fame\*



**DAWSON COUNTY SHERIFF'S OFFICE**  
**SHERIFF JEFF JOHNSON**  
19 Tucker Avenue  
Dawsonville, Georgia 30534  
Office (706) 344-3535 ~ Fax (706) 344-3537



March 18, 2019

To whom it may concern;

The Dawson County Sheriff's Office will be sponsoring the 2<sup>nd</sup> Annual Relay for Life Motorcycle Ride on Saturday April 13, 2019. We will provide an escort in the front and rear of the organized ride. A uniformed deputy sheriff will be posted at each state route intersection along the designated route to assist with traffic control and will remain there until the ride has passed.


Thank you.

Major Greg Rowan  
Chief Deputy

**RELEASE AND WAIVER**

EVENT: 2nd Annual Relay for Life Motorcycle Ride  
DATE: April 13, 2015  
TIME: Start: 9:00 am Finish: 12:00 pm  
SPONSOR: Dawson County Sheriff's Office  
ADDRESS: 19 Tucker Avenue  
CITY: Dawsonville STATE: Georgia ZIP: 30534  
CONTACT: Greg Rowan  
TELEPHONE: 706-344-3535

In signing this release, I acknowledge that I understand the intent thereof, and I hereby agree and will absolve and hold harmless the Georgia Department of Transportation and its agents, officers, and employees singly or collectively from and against any blame and liability for any injury, misadventure, harm, loss, inconvenience, or damage hereby suffered or sustained while participating in the 2nd Annual Relay for Life Motorcycle Ride to be held on April 13, 2015.

SIGNATURE:  TITLE: Chief Deputy  
DATE: 3-18-2015



**Russell R. McMurry, P.E., Commissioner**  
One Georgia Center  
600 West Peachtree Street, NW  
Atlanta, GA 30308  
(404) 631-1000 Main Office

March 28, 2019

Dawson County Planning & Development  
Attn: Harmony Gee  
25 Justice Way, Suite 2322  
Dawsonville, GA 30534

Subject: Relay for Life 2nd Annual Motorcycle Ride  
Saturday, April 13, 2019 9:00 a.m. to 12:00 p.m.  
Dawson County

Dear Ms. Gee:

We have received your request concerning the subject event proposed to be held in Dawson County. We are agreeable to the traffic control plan proposed for this event contingent on the following:

1. Completion and return of the attached Release and Waiver Document by an authorized local official. **(Received)**
2. Assurance that uniformed officers will be stationed at all State Route intersections to assist with traffic control and will remain there until this event is concluded. **(Received)**
3. Proof of insurance for this event to be provided to this office prior to event. **(Received)**
4. The route will be as indicated in your correspondence. **(Received)**
5. There shall be no overhead banners placed across state routes.

This event has been approved by Georgia Department of Transportation. If you have any questions, please do not hesitate to call Jonathan Peavy at (770) 533-8276.

Sincerely,

Sue Anne H. Decker, P.E.  
District Traffic Engineer

SHD: JP: VC

Enclosure:

cc: Scott Frederick, Area Engineer A-1  
Chadrick Hendon, TMC  
Dale Sutton, District Signal Engineer

**Item Attachment Documents:**

2. Presentation of Request to Approve Legacy Link FY 2020 Local Share Commitment Letter- Senior Services Director Dawn Pruett





## DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Senior Services-Senior Center

Work Session: 4-11-2019

Prepared By: Dawn Pruett

Voting Session: 4-18-2019

Presenter: Dawn Pruett

Public Hearing: Yes \_\_\_\_\_ No X

Agenda Item Title: Request to Approve Legacy Link FY20 Local Share Commitment Letter.

**Background Information:**

Legacy Link receives additional funding throughout the year from federal/state funding sources.

**Current Information:**

Legacy Link has received an increase in funding from federal/state for FY20. Total amount currently reported by Legacy Link that Dawson County will receive is \$144,930. This is an increase of \$38,012 with a match of \$11,450.

Budget Information: Applicable: Not Applicable: Budgeted: Yes X No \_\_\_\_\_

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining
	5520					

Recommendation/Motion: Approve Legacy Link FY20 Local Share Commitment Letter.

Department Head Authorization: Dawn Pruett

Date: 4-3-2019

Finance Dept. Authorization: Vickie Neikirk

Date: 4/4/19

County Manager Authorization: DH

Date: 4/4/19

County Attorney Authorization: \_\_\_\_\_

Date: \_\_\_\_\_

**Comments/Attachments:**

25



March 25, 2019

Honorable Billy Thurmond, Chairman  
Dawson County Commission  
25 Justice Way, Suite 2313  
Dawsonville, GA, 30534

Dear Chairman Thurmond:

Legacy Link will once again provide state and federal funds for services at your Dawson County senior center such as Meals on Wheels, congregate meals, transportation, center management, etc. in the fiscal year to begin July 1, 2019. We plan to provide \$144,930.00 for these services.

I am happy to report your allocation has been increased by \$38,012.00 over your original allocation for the current fiscal year.

Legacy provides the following services in all 13 counties: Information, telephone screening and counseling for families seeking assistance for seniors and persons with disabilities. Long Term Care Ombudsman staff visit all personal care, assisted living and nursing homes in the area. Georgia Cares staff and volunteers provide counseling and assist with Medicare, other insurance, fraud and scam issues. We subcontract with a personal care service agency for homemaker and personal care to help frail older persons remain in their homes and subcontract for legal services for older individuals in the region.

Legacy Link RN's and social workers will continue to provide care management in all 13 counties for non-Medicaid and Medicaid-funded health programs to help nursing home eligible persons of all ages with chronic health conditions remain in their homes and communities. The RN's and Case Managers work with over 1,000 persons and their families to arrange for in-home and community health services to avoid premature nursing home placement.

Legacy staff will also continue to work with families and nursing home staff and assist residents in moving out of nursing homes and back into the community when feasible.

Additionally, we provide funding for services to help caregivers of persons with Alzheimer's Disease and other dementia. We will continue funding various services designed to help families caring for someone with Alzheimer's including Guest House in Gainesville and part-time day programs in Forsyth, White, Dawson and Union Counties. We have a Caregiver Specialist on staff to work with families in all counties who have caregiver issues.

The Legacy Kinship Care Program (Grandparents Raising Grandchildren) continues to help relatives and the children in their care. Our Wellness program for seniors has been highly successful in the region and the Retired Senior & Volunteer Program (RSVP) has about 350 volunteers aged 50+ who volunteer in their communities.

The Legacy Senior Community Service & Employment Program assists low income persons aged 55+ needing employment and training. Trainees are assigned to local public and non-profit agencies in all counties for training and we pay minimum wage for part-time training on the job. The Trainees are helping their communities by working in your schools, courthouses, libraries, day care, senior centers, parks & recreation, etc. while learning workplace skills to gain an unsubsidized job.

In order that we may continue to draw down federal and state funds for programs and services as described, we must have local match monies. Local match monies from all county governments is necessary for us to continue sub-contracting and providing services including administration, information & referral, screening for services in the communities, volunteer programs and Medicare Prescription Insurance Counseling in all counties. We utilize in-kind match as much as possible but need cash for match to continue our services in the region.

Our local share match request of each government for the fiscal year July 1, 2019 to June 30, 2020 is \$11,450.00. Each government's local share contribution is critical to draw down the federal and state monies for continuation of services that help families in your county. This amount may be paid in one payment, monthly, quarterly or semi-annually as in past years. We just need to know how you wish to contribute.

The "Commitment" page for your signature signifying approval of the request is enclosed with this letter. Please sign and return by May 31, 2019, in order that we continue services offered in your county in the new fiscal year. If you have any questions about services operated or funded by Legacy Link in your county, please do not hesitate to call me.

We are most appreciative of your continuing support of Legacy Link over the years and your commitment to our partnership with you to benefit seniors and persons with disabilities in your county.

Sincerely,



Pat V. Freeman, C.E.O.

Enclosure



## LOCAL SHARE COMMITMENT LETTER FY-2020

The FY-2020 local share requested by Legacy Link, Inc. from each county is \$11,450.00. These funds will be used by the Area Agency on Aging as match to draw down the federal and state monies for administration, coordination, information and referral, employment & training of older workers, volunteer program and other services. These funds will also help to continue the Long Term Care Ombudsman Program, Wellness Programs, Kinship Care Program and Medicare Prescription assistance in all counties.

The Dawson County Commission hereby approves the services to be offered for older citizens, family members and individuals with disabilities in Dawson County in FY-2020 and agrees to pay the necessary local share monies in the amount of \$11,450 to secure federal and state monies and continue services as noted above.

APPROVED: \_\_\_\_\_  
Dawson County Commissioner Chairman

DATE: \_\_\_\_\_

Please return by June 28, 2019

Pat V. Freeman, C.E.O.  
Legacy Link, Inc.  
P.O. Box 1480  
Oakwood, Georgia 30566

**Item Attachment Documents:**

3. Presentation of RFP #333-19 - Design-Build Services for Fire Services - Station 9-SPLOST Administrator David McKee / Purchasing Manager Melissa Hawk



## DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Public Works

Work Session: 04/11/2019

Prepared By: Melissa Hawk

Voting Session: 04/18/2019

Presenter: David McKee/Melissa Hawk

Public Hearing: Yes  No

Agenda Item Title: RFP #333-19 Design-Build Services for Fire Services – Station 9 Presentation

**Background Information:**

The SPLOST VI resolution specifies that a portion of the revenue funds received will construct a fire station and community center.

**Current Information:**

The Purchasing Department released a Design-Build method RFP for design services and construction on February 8, 2019. Five (5) evaluators reviewed the technical responses to establish the highest scored proposer. Pricing received for the A & E tasks and a Guaranteed Maximum Price was received for construction. Three (3) proposals received. CT Darnell Construction scored the highest, with a total of points of 62.

Budget Information: Applicable:  Not Applicable:  Budgeted: Yes  No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining
324	3500	541100	\$1,750,000.00	\$1,717,206.40	\$1,000,000.00	\$717,206.40
Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining
					\$736,271.00	

Recommendation/Motion: To accept the proposals submitted and award a contract to CT Darnell Construction, not to exceed the amount of \$1,736,271, upon the justified increase of the county's stated cost limitations AND to approve the transfer of XXX funds in the amount of \$736,271 to this project.

Department Head Authorization: David McKee

Date: 03/27/2019

Finance Dept. Authorization: Vickie Neikirk

Date: 4/4/19

County Manager Authorization: DH

Date: 4/4/19

County Attorney Authorization: \_\_\_\_\_

Date: \_\_\_\_\_

**Comments/Attachments:**

Presentation



War Hill Park

Photo by: Michelle Wittmer Grabowski



# RFP #333-19 DESIGN-BUILD SERVICES FOR FIRE SERVICES – STATION 9

WORK SESSION – APRIL 11, 2019



# Background and Overview



- ❖ The SPLOST VI resolution specifies that a portion of the revenue funds received will construct a fire station and community center.
- ❖ Davis Engineering completed the property survey on Land Lot 57, located in District 4. Dawson County then purchased XXX acres located at 3145 Sweetwater Juno Road in Dawsonville in late 2018 for this purpose.
- ❖ Mill Creek Environmental completed the Phase 1 Environmental Study around the same timeframe.
- ❖ Facilities, Fire Services and Public Works worked together to create the rough concept plan depicted in the Scope of Services of this Request for Proposal.
- ❖ A design-build methodology was chosen to reduce total project time and to allow for one contract for both design and construction services.
- ❖ Design-Build Services Agreement
  - Term- Award date until final acceptance of the project by the County.



# Procurement Approach and Procedure



## BID ACCORDING TO POLICY

- ✓ Advertised in Legal Organ
- ✓ Posted on County Website
- ✓ Posted on Georgia Procurement Registry
- ✓ Emailed notification through vendor registry
- ✓ Notification through County's Facebook and Twitter accounts
- ✓ Notification through Chamber of Commerce
- ❑ **3 proposals received**

# Design-Build RFP Description



- ❖ Inter-workings of a Design-Build Project:
  - The County developed a RFP that contains the following:
    - Defined Scope of Services.
    - Established Stated Cost Limitations (SCL) which is the total budget for the project of \$1,000,000.00.
    - Evaluation criteria and weight is set.
  - Pre-construction, a meeting is set to review and finalize GMP costs.
  
- ❖ The proposers provide:
  - Technical proposals defining their approach to the project and submit references.
  - Cost proposal included:
    - A per phase cost of the design portion of the project.
    - A total construction cost.
    - All costs combined equal the Guaranteed Maximum Price for the project.
  - Awarded proposer must provide detailed costs of all phases of design and construction to justify the final cost of total project.

# Scope of Services



- ❖ Some of the scope of services include:
  - Preliminary Design Phase – preliminary drawings and a management plan submitted to the County for review, changes and approval.
  - Detailed Schematic Design Phase – drawings created to scale including all disciplines of construction, preliminary construction cost and schedule submitted to the County for review, changes and approval.
  - Final Design Phase – development of construction drawing and specifications.
  - Contractor to submit the guaranteed maximum price change order to the County for review, changes and approval.
  - Construction of the complex.
  - Close-out of the project and keys 35 epted by the County.

# County Responsibilities



❖ Some of the County responsibilities include:

- Permitting
- Gates and fencing
- Install security cameras post-construction
- Perform approval roll test on subgrade prior to paving
- Review plans and the GMP for approval and set costs to Contractor
- Review all invoices received by Contractor which will include invoices from sub-contractors and suppliers.

# Evaluation Committee



- ❖ Facilities Director, James Tolbert
- ❖ Emergency Services, Fire Chief/EMA Director, Danny Thompson
- ❖ Emergency Services, Division Chief of Operations, Danny Speaks
- ❖ Public Works Director, David McKee
- ❖ Public Works Project Manager, Bryan Young
  
- ❖ Facilitator – Melissa Hawk, Purchasing Manager

# Evaluation Criteria and Proposer Scores Summary



COMPANY	COMPANY BACKGROUND AND STRUCTURE	EXPERIENCE & QUALIFICATIONS OF DEDICATED STAFF	PROJECT UNDERSTANDING/ APPROACH TO SCOPE OF WORK	REFERENCES	MANAGEMENT PLAN	TECHNICAL SCORE	Cost/ FINANCIAL	Total SCORE
Charles Black Construction Co	42	62	82	42	37	53	8	61
CT Darnell Construction	38	60	78	34	32	48	14	62
Everlast Construction Group	33	45	66	30	28	40	20	60

Evaluation weight for this RFP is 65% technical and 35% price.

Scores rounded to the nearest whole number

# Offers Received



Tasks	Charles Black Construction Co	CT Darnell Construction	Everlast Construction Group
Preliminary Design Phase	\$47,009.00	\$60,000.00	\$14,000.00
Detailed Schematic Design Phase	\$47,009.00	\$52,000.00	\$20,000.00
Final Design Phase	\$47,009.00	\$36,289.00	\$22,500.00
Construction of the Fire Station 9	\$2,350,445.00	\$1,587,982.00	\$906,500.00
<b>Total</b>	<b>\$2,491,472.00</b>	<b>\$1,736,271.00</b>	<b>\$963,000.00</b>
High/Low Variance	1,528,472.00	773,271.00	0.00
Value of 1 point			
249147.20			
Grade Reduction	6.13	3.10	0.00
Point (Max. 10)	3.87	6.90	10.00
Fee Grade (pts x 3.5)	7.73	13.79	20.00

NOTE: Fee Grade is determined by calculating the difference between highest and lowest cost. This factors into a grade reduction for each proposer except for the lowest price proposer. The grade reduction is deducted from the maximum points. This number is then multiplied by the Cost weight.

# Staff Recommendation



Staff respectfully requests the Board to accept the proposals submitted and to award a contract to CT Darnell, not to exceed the amount of \$1,736,271.00, upon the justified increase of the County's stated cost limitations of \$1,000,000.00, to complete the scope of services within the RFP. The BOC will need to approve the transfer of \$736,271.00 from XXX to this SPLOST VI project.

THANK YOU



**Item Attachment Documents:**

4. Presentation of Intergovernmental Agreement with Board of Education Regarding Public Works Complex- Interim County Attorney

**INTERGOVERNMENTAL AGREEMENT  
BETWEEN DAWSON COUNTY AND THE DAWSON COUNTY SCHOOL DISTRICT  
REGARDING REAL PROPERTY INTERESTS AT THE  
DAWSON COUNTY PUBLIC WORKS COMPLEX**

This INTERGOVERNMENTAL AGREEMENT (hereinafter “Agreement”) is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2019, by and between DAWSON COUNTY, a political subdivision of the State of Georgia, by and through its Board of Commissioners (“Dawson County”) and the DAWSON COUNTY SCHOOL DISTRICT, a body politic duly created and existing under the laws of the State of Georgia, by and through the Dawson County Board of Education (the “School District”), regarding real property interests at the Dawson County Public Works Complex including the conveyance of certain parcels of real property and the construction, use and maintenance of a designated area for parking School District school buses. Dawson County and the School District may be referred to herein collectively as the “parties.”

**WITNESSETH:**

**WHEREAS**, on October 8, 2007, Dawson County and the School District entered into an Intergovernmental Agreement Regarding Maintenance Facilities (the “Maintenance Facilities IGA”), a copy of which is attached hereto marked **Exhibit A** and by this reference incorporated herein; and

**WHEREAS**, under the terms of the Maintenance Facilities IGA, Dawson County agreed to convey two real property parcels to the School District referred to as “Tract 3” and “Tract 6,” respectively, as shown on the survey dated September 21, 2007 (revised December 11, 2007, April 1, 2009, and August 25, 2009) prepared for the School District by Richard Webb & Associates and recorded on August 27, 2009, in the records of the Dawson County Superior Court Clerk in Plat Book 78, Page 85 (the “Survey”), a copy of which is attached hereto marked **Exhibit B** and by this reference incorporated herein; and

**WHEREAS**, in accordance with the terms of the Maintenance Facilities IGA, Dawson County conveyed the two parcels referenced above to the School District by Warranty Deed recorded on December 31, 2009, in the records of the Dawson County Superior Court Clerk in Deed Book 937, Page 408, a copy of which is attached hereto marked **Exhibit C** and by this reference incorporated herein; and

**WHEREAS**, the Maintenance Facilities IGA provides that if the School District does not use the conveyed property for either a vehicle maintenance facility or for other educational purposes for twelve (12) or more consecutive months, the School District shall automatically transfer title back to the County (see Exhibit A, page 2, paragraph 2); and

**WHEREAS**, the School District has not used the 3.357-acre parcel marked “Tract 6” on the Survey for either a vehicle maintenance facility or for other educational purposes for more than twelve (12) consecutive months; and

**WHEREAS**, the 3.357-acre parcel marked “Tract 6” on the Survey was conveyed from Dawson County to the School District to be used by the School District as a parking area (see Exhibit A, page 1, paragraph 1); however, the School District has determined that location cannot be used for school bus parking for security reasons; and

**WHEREAS**, Dawson County and the School District desire to designate an appropriate area for parking School District vehicles at the Dawson County Public Works Complex which area shall be visible from Burt Creek Road for security purposes; and

**WHEREAS**, on February 9, 2009, Dawson County and the School District entered into an Intergovernmental Agreement regarding the joint construction, operation and maintenance of a fueling station to be sited on the 1.326-acre parcel marked “Tract 2” on the Survey (the “Fueling

Station IGA”), a copy of which is attached hereto marked **Exhibit D** and by this reference incorporated herein; and

**WHEREAS**, on September 15, 2009, Dawson County and the School District entered into an Intergovernmental Agreement with the City of Dawsonville, a Georgia municipal corporation (the “City”) regarding the City’s access and use of the parties’ fueling station, a copy of which is attached hereto marked **Exhibit E** and by this reference incorporated herein; and

**WHEREAS**, to facilitate the School District’s participation in the Fueling Station IGA project, Dawson County conveyed an undivided one-half interest in the parcel marked “Tract 2” on the Survey to the School District by Warranty Deed recorded on December 31, 2009, in the records of the Dawson County Superior Court Clerk in Deed Book 937, Page 406, a copy of which is attached hereto marked **Exhibit F** and by this reference incorporated herein; and

**WHEREAS**, in 2017, the School District contracted to have a fiber optic utility line from downtown Dawsonville, along Shoal Creek Road, continuing along Burt Creek Road and terminating at the Public Works Complex for a total cost of approximately \$95,000.00;

**WHEREAS**, Dawson County has developed plans for the construction of a fleet maintenance building to be erected on the parcel marked “Tract 2” on the Survey, and as shown on the site plan prepared for Dawson County by Robertson Loia Roof, Architects and Engineers, dated August 16, 2018 (the “Site Plan”), a copy of which is attached hereto marked **Exhibit G** and by this reference incorporated herein; and

**WHEREAS**, Dawson County’s planned improvement of the parcel marked “Tract 2” on the Survey warrants a release from the School District of the undivided one-half ownership interest it has in such parcel by reconveyance of the same to Dawson County, subject to the School

District's continued access and use of the fueling station following such reconveyance of the subject parcel; and

**WHEREAS**, the parties hereto are authorized to enter into this Agreement pursuant to Article IX, Section III, Paragraph I of the Georgia Constitution (the Intergovernmental Contracts clause).

**NOW THEREFORE**, Dawson County and the School District hereby consent and agree to the above recitals and as follows:

**1. CONVEYANCE OF SPECIFIED PARCELS.**

- a. The School District agrees to convey all of its interest in the parcel marked "Tract 6" on the Survey attached at Exhibit B, and as described in the deed attached at Exhibit C, to Dawson County by quit claim deed substantially in the form attached hereto marked **Exhibit H** and by this reference incorporated herein.
- b. Subject to the terms and conditions stated below, the School District agrees to convey all of its interest in the parcel marked "Tract 2" on the Survey attached at Exhibit B, and as described in the deed attached at Exhibit E, to Dawson County by quit claim deed substantially in the form attached hereto marked **Exhibit I** and by this reference incorporated herein.
- c. Dawson County agrees to convey an express access easement across its property along the paved portion of "Transportation Lane," between Burt Creek Road and the School District's parcel marked "Tract 3," on the Survey attached at Exhibit B, and as such parcel is described in the deed attached at Exhibit E, to the School District for egress and ingress substantially in the form attached hereto marked **Exhibit J** and by this reference incorporated herein.

**2. SCHOOL DISTRICT ACCESS AND USE OF FUELING STATION.**

- a. Following the consummation of the property conveyance referenced in paragraph 1.b. above, the School District shall thereafter be authorized to access and obtain fuel from the fueling station located on the parcel marked “Tract 2” on the Survey attached at Exhibit B as needed and as necessary.
- b. The School District’s access to the fueling station shall be limited to obtaining gasoline and/or diesel fuel for use in School District-owned or -operated vehicles only.
- c. The School District shall no longer be responsible to repair, maintain, or afford utilities at the fueling station parcel above the reasonable level of care which shall be exercised by all School District personnel who access the subject parcel for the intended uses herein described. Any damage above normal wear and tear caused by the School District to the fueling station parcel shall be repaired and/or replaced by the School District to the condition it was in before such damage occurred.
- d. Except as may be amended herein, and to the extent the remaining provisions therein remain applicable, the Fueling Station IGA between the parties shall remain in full force and effect. Furthermore, nothing in this IGA is intended in any way to amend or supersede the Fueling Station Intergovernmental Agreement executed between the parties and the City of Dawsonville dated September 15, 2009, attached hereto at Exhibit E, which Intergovernmental Agreement shall remain in full force and effect.
- e. Nothing in this IGA is intended to create a right of access and/or use by the School District in Dawson County’s Fleet Maintenance Building to be constructed on the

parcel marked “Tract 2” on the Survey, and as shown on the site plan prepared for Dawson County (see Exhibit G).

- f. Dawson County shall, within sixty (60) days following the effective date hereof, contribute to the School District fifty percent (50%) of the total cost incurred (which contribution shall not exceed \$47,500.00) and paid by the School District in contracting to have a fiber optic utility line installed from downtown Dawsonville to the Public Works Complex.

**3. SCHOOL DISTRICT VEHICLE PARKING.**

- a. Dawson County shall construct, at its sole expense, a parking area approximately one hundred twenty (120) feet by eighty-five (85) feet, to be located on the south side of Transportation Lane, generally in the area depicted on the Site Plan (see Exhibit G) highlighted in yellow (the “Parking Lot”) and abutting the parcel marked “Tract 3” on the Survey attached at Exhibit B which parcel is owned by the School District. The Parking Lot will be constructed and maintained on land owned exclusively by Dawson County.
- b. The School District shall be authorized to access and use the Parking Lot for School District vehicle parking only. The School District’s access and use of the Parking Lot is non-exclusive; however, the School District shall have priority over other authorized users for the purposes stated herein throughout the entire year.
- c. Except in the event of an emergency, the School District shall not perform any vehicle maintenance or repairs in the Parking Lot.
- d. The School District shall, at its sole cost and expense, keep and maintain the Parking Lot in good and clean condition and shall repair, to the satisfaction of

Dawson County, any portion of the Parking Lot that may be damaged by the School District in excess of normal wear and tear.

- e. The School District hereby agrees to promptly pay the cost of defense and indemnify and hold Dawson County, its elected and appointed officials, officers, boards, commissions, employees, representatives, consultants, servants, agents, attorneys and volunteers (individually an “Indemnified Party” and collectively “Indemnified Parties”) harmless from any loss, damage, or injury to any property or person caused by or resulting from such conduct and from any liability or judgment to any person rendered against the County as a result of the District’s use of property for school bus parking or any other use as may occur by the District. This provision shall only apply as to liability or judgments for, or costs of defense of claims of liability made against the County where such damage or injury arises from negligence, reckless misconduct or intentional wrongdoing on the part of the District or its agents or employees. This indemnity provision shall apply to the extent permissible under Georgia law. Nothing contained in this Agreement shall be construed to be a waiver of any Party’s sovereign immunity or any individual’s qualified good faith or official immunity.
- f. The School District shall include the Parking Lot as covered premises under a policy of liability insurance in the minimum amount of \$1,000,000.00 per occurrence to cover any loss, damage or injury to property or person resulting from the actions of the School District, its members, employees, agents, or contractors during its use of the Parking Lot. Such policy shall include Dawson County as an additional insured. The School District’s obligations under the indemnification



provision at paragraph e. above shall be included in the coverage of this liability insurance policy.

- 4. **AGREEMENT TERM.** The term of this Agreement shall not exceed fifty (50) years from the effective date hereof. Either party may terminate this Agreement, with or without cause, by providing written notice to the other of the decision to terminate the Agreement at least ninety (90) days prior to the termination date stated in such notice. Notwithstanding the foregoing, this Agreement shall terminate immediately and absolutely at such time as appropriated and otherwise unobligated funds are no longer available to satisfy either party's obligations under this Agreement.
- 5. **NOTICES.** All notices between the parties required or permitted hereunder shall be in writing and shall be hand-delivered or sent by certified mail, return receipt requested, to the following addresses:

TO DAWSON COUNTY: County Manager  
25 Justice Way, Suite 2236  
Dawsonville, Georgia 30534

TO SCHOOL DISTRICT: School Superintendent  
28 Main Street  
Dawsonville, Georgia 30534

- 6. **ENTIRE AGREEMENT.** This Agreement expresses the entire understanding and all agreements among and between the parties hereto with respect to the subject matter hereof. This Agreement shall be interpreted under the laws of the State of Georgia. No representation, promise, or inducement not included in this Agreement shall be binding upon any party hereto.
- 7. **SEVERABILITY.** If any provision of this Agreement shall be held or deemed to be or shall, in fact, be inoperative or unenforceable as applied in any particular case because it

conflicts with any other provision or provisions hereof or any constitution or statute or rule of public policy, or for any other reason, such circumstances shall not have the effect of rendering the provision in question inoperative or unenforceable in any other case or circumstance, or of rendering any other provision or provisions herein contained invalid, inoperative, or unenforceable to any extent whatsoever. The invalidity of any one or more phrases, sentences, clauses, or sections contained in this Agreement shall not affect the remaining portions of this Agreement or any part hereof.

8. **COUNTERPARTS.** This Agreement may be executed in several counterparts, each of which shall be an original, and all of which shall constitute but one and the same instrument.
9. **AMENDMENTS IN WRITING.** No waiver, amendment, release, or modification of this Agreement shall be established by conduct, custom, or course of dealing, but solely by an instrument in writing duly executed by the parties hereto.
10. **LIMITATION OF RIGHTS.** Nothing in this Agreement, express or implied, shall give to any person, other than the parties hereto and their successors and assigns hereunder, any benefit or any legal or equitable right, remedy, or claim under this Agreement.
11. **MEDIATION.** If the parties to this Agreement have a dispute, or otherwise believe that a breach has occurred in the performance of this Agreement, the parties, prior to initiating legal action, shall be required to submit to non-binding mediation.

[SIGNATURE PAGE FOLLOWS]

**IN WITNESS WHEREOF**, County and the School District have caused this Agreement to be executed in their respective corporate names and have caused their respective corporate seals to be hereunto affixed and attested by their duly authorized officers, effective as of the date first written above.

**DAWSON COUNTY, GEORGIA  
by and through its Board of Commissioners**

By: \_\_\_\_\_  
Billy Thurmond, Chairman

ATTEST:

[Affix Seal]

By: \_\_\_\_\_  
Kristen Cloud, County Clerk

**DAWSON COUNTY SCHOOL DISTRICT  
by and through its Board of Education**

By: \_\_\_\_\_  
Roger Slaton, Chairman

ATTEST:

[Affix Seal]

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

**INTERGOVERNMENTAL AGREEMENT  
REGARDING MAINTENANCE FACILITIES**

This agreement is hereby entered into by and between the Board of Commissioners of Dawson County (hereinafter “County”) and the Dawson County School District, by and through the Dawson County Board of Education (hereinafter “School District”), as follows:

Whereas, the parties hereto are authorized to enter into this agreement in accord with Article 9, § 3, ¶ 1 of the Georgia Constitution; and,

Whereas, the County owns the real property shown on the proposed Master Plan – Burt Creek Road – Dawson County, Georgia – Scheme “C” Modified, which is attached hereto as Exhibit A and incorporated herein by reference; and,

Whereas, the parties hereto have determined that maintenance facilities of each party may be most efficiently operated by entering into the terms hereof.

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein, the parties hereto agree as follows:

1. Property.

The County hereby agrees to deed to the School District the property shown on Exhibit “A” that is attached hereto and incorporated herein by reference that is labeled as follows: (a) “BOE VMF (including the surrounding drive and parking areas); and (b) the area designated as “Seasonal BOE Bus parking”. Notwithstanding the foregoing, both parties agree that the School District shall have the property surveyed as to the exact shape, location and metes and bounds. Both parties agree to be bound by said survey.



2. The School District agrees to use and maintain the property shown on Exhibit "A" as a vehicle maintenance facility or for other educational purposes. If the School District does not use the property for the above state purposes for twelve (12) or more consecutive months, the School District shall automatically transfer title to the County.

3. Term.

The parties hereto consent and agree that the term of this Intergovernmental Agreement shall be twenty (20) years . Either party hereto may terminate this agreement by providing ninety (90) days written notice of termination.

4. Notice.

The parties hereto may provide notice in accord with the terms hereof via hand-delivery or certified mail to the following addresses:

A. Dawson County

County Manager  
Dawson County  
78 Howard Avenue East, Suite 100  
Dawsonville, GA 30534

B. School District

Dawson County School District  
By and Through the Dawson County Board of Education  
517 Allen Street  
Dawsonville, GA 30534

5. Severability.

If any provision of this Agreement or the application thereof shall, for any reason and to any extent, be invalid or unenforceable, then the remainder of this Agreement and the application of the provision to other persons, entities or circumstances shall not be affected thereby, but instead shall be enforced to the extent permitted by law.

6. Governing Law.

This Agreement shall be governed, construed and interpreted by, through and under the laws of the State of Georgia.

7. Entire Agreement.

This Agreement constitutes the entire agreement between these parties and supersedes all prior agreements regarding the subject matter, whether any such prior agreements are written or oral. The parties further agree that any modification to the terms hereof must be executed in writing by all parties hereto.

8. Execution.

This Agreement may be executed in two copies, and each copy signed shall constitute an original. This Agreement may be amended or modified only by a written instrument signed by the parties.

9. Authority.

The parties hereto hereby affirmatively represent that each such party has authority to enter into this agreement and that this agreement has been properly and duly approved by each respective party.

THIS 8th day of October 2007.

ATTEST:

\_\_\_\_\_  
Tammy Clement, Clerk

DAWSON COUNTY BOARD OF  
COMMISSIONERS

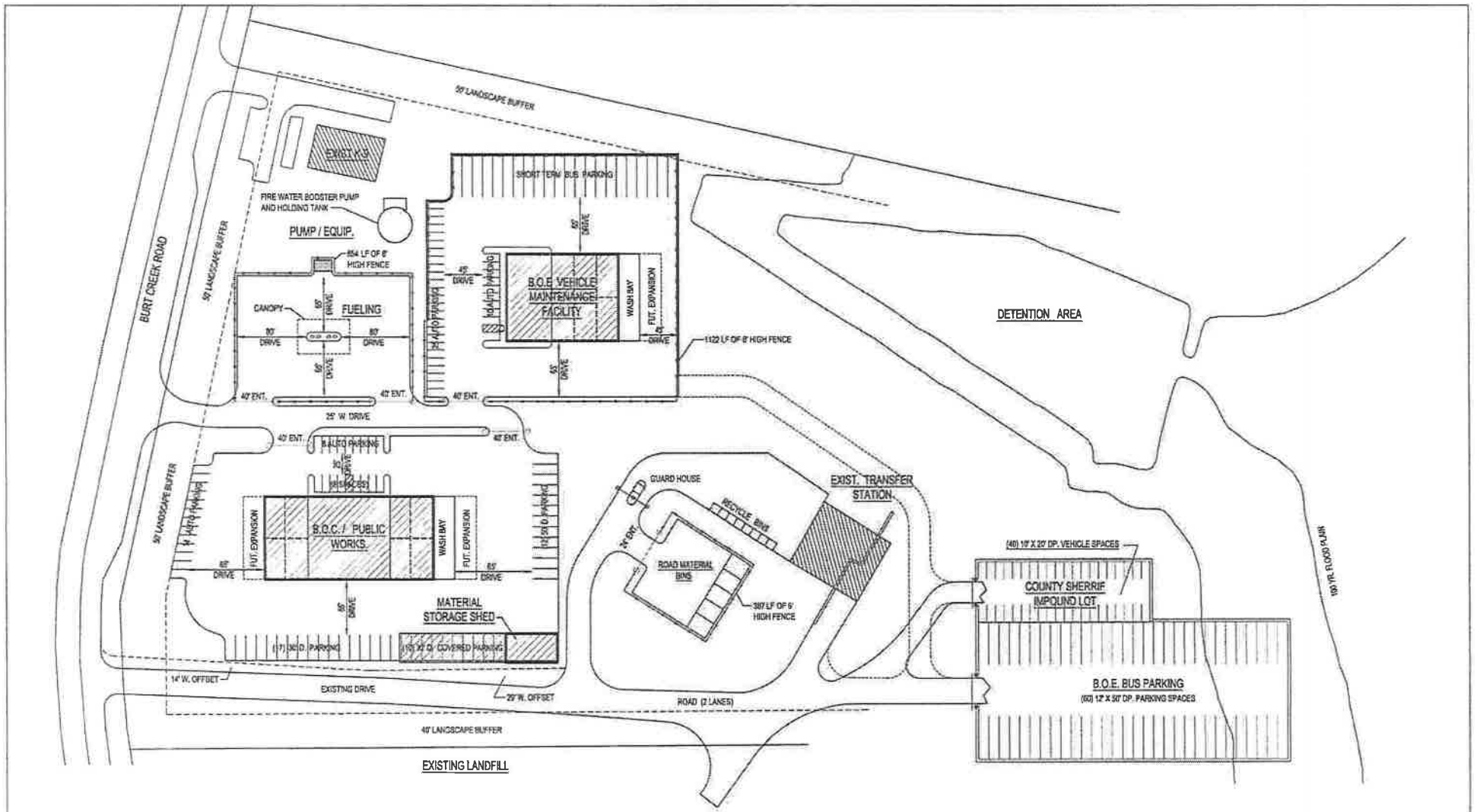
By:   
Mike Berg, Chairman

ATTEST:

Nicky Gillet  
Secretary

DAWSON COUNTY SCHOOL  
DISTRICT, by and through the DAWSON  
COUNTY BOARD OF EDUCATION

By: Dois Cook - Acting Chair  
Elaine Wilson, Chairperson



**PROPOSED MASTER PLAN  
BURT CREEK ROAD  
DAWSON COUNTY, GEORGIA**

**SCHEME "C-MOD"**



**POND**

*Responsive People. Real Partners.*

PROJECT NUMBER  
JUNE 17, 2007



RICHARD WEBB & ASSOCIATES  
 1000 N. 10th St., Suite 200  
 Harrisburg, PA 17102  
 Tel: 717-633-1100  
 Fax: 717-633-1101

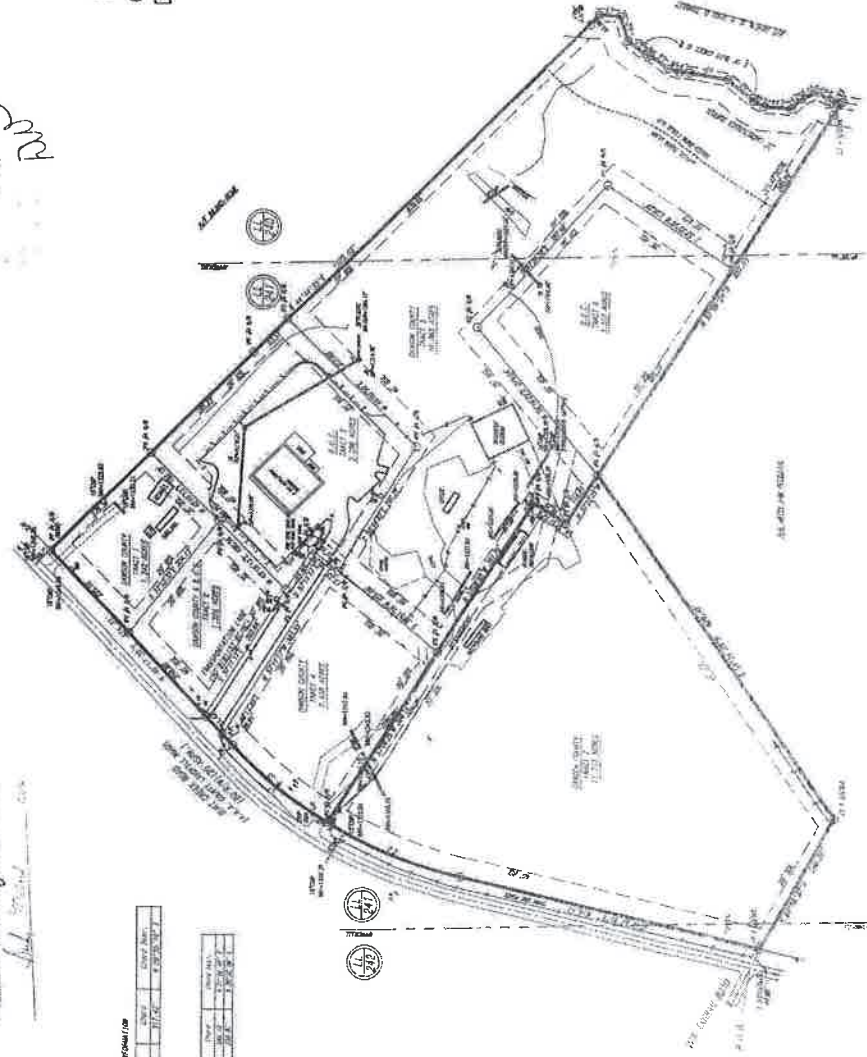
THIS PLAN IS THE PROPERTY OF RICHARD WEBB & ASSOCIATES, INC. AND IS NOT TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM, WITHOUT THE WRITTEN PERMISSION OF RICHARD WEBB & ASSOCIATES, INC.

Planning approval is not approval from the Health Department. Contact that agency for approval.

AREAS UNDER SETBACK LINES

LINE	SETBACK	AREA IN ACRES
1	10'	0.0000
2	20'	0.0000
3	30'	0.0000
4	40'	0.0000
5	50'	0.0000
6	60'	0.0000
7	70'	0.0000
8	80'	0.0000
9	90'	0.0000
10	100'	0.0000
11	110'	0.0000
12	120'	0.0000
13	130'	0.0000
14	140'	0.0000
15	150'	0.0000
16	160'	0.0000
17	170'	0.0000
18	180'	0.0000
19	190'	0.0000
20	200'	0.0000

LINE	SETBACK	AREA IN ACRES
1	10'	0.0000
2	20'	0.0000
3	30'	0.0000
4	40'	0.0000
5	50'	0.0000
6	60'	0.0000
7	70'	0.0000
8	80'	0.0000
9	90'	0.0000
10	100'	0.0000
11	110'	0.0000
12	120'	0.0000
13	130'	0.0000
14	140'	0.0000
15	150'	0.0000
16	160'	0.0000
17	170'	0.0000
18	180'	0.0000
19	190'	0.0000
20	200'	0.0000



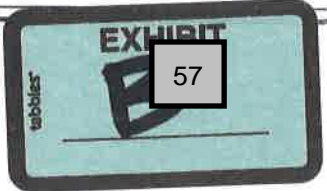
1:40P  
 8-27-09  
 Plat August 09

SETBACK INFORMATION

LINE	SETBACK	AREA IN ACRES
1	10'	0.0000
2	20'	0.0000
3	30'	0.0000
4	40'	0.0000
5	50'	0.0000
6	60'	0.0000
7	70'	0.0000
8	80'	0.0000
9	90'	0.0000
10	100'	0.0000
11	110'	0.0000
12	120'	0.0000
13	130'	0.0000
14	140'	0.0000
15	150'	0.0000
16	160'	0.0000
17	170'	0.0000
18	180'	0.0000
19	190'	0.0000
20	200'	0.0000

LINE	SETBACK	AREA IN ACRES
1	10'	0.0000
2	20'	0.0000
3	30'	0.0000
4	40'	0.0000
5	50'	0.0000
6	60'	0.0000
7	70'	0.0000
8	80'	0.0000
9	90'	0.0000
10	100'	0.0000
11	110'	0.0000
12	120'	0.0000
13	130'	0.0000
14	140'	0.0000
15	150'	0.0000
16	160'	0.0000
17	170'	0.0000
18	180'	0.0000
19	190'	0.0000
20	200'	0.0000

STAFF FOR  
**DAWSON COUNTY BOARD OF EDUCATION**  
 1000 N. 10th St., Suite 200  
 Harrisburg, PA 17102  
 Tel: 717-633-1100  
 Fax: 717-633-1101



DAWSON COUNTY, GEORGIA  
REAL ESTATE TRANSFER TAX

PAID \$ 0.  
DATE 12-31-09

PLEASE RETURN TO:  
Dawson County School System  
P O. Box 208  
Dawsonville, Georgia 30534

BECKY MCCORD, CLERK  
SUPERIOR COURT

042-2009-001512

GEORGIA, DAWSON COUNTY  
CLERK'S OFFICE, SUPERIOR COURT  
FILED FOR RECORD

AT 12:05 P.M. 12-31-09  
Recorded in Deed Book 937 Page 408409  
This 31 day of Dec 2009

WARRANTY DEED

Becky McCord, Clerk

STATE OF GEORGIA  
COUNTY OF DAWSON

This INDENTURE, made this 9<sup>th</sup> day of December, in the Year of Our Lord Two Thousand and Nine between, DAWSON COUNTY, GEORGIA, Grantor, a Political Subdivision of the State of Georgia, and the DAWSON COUNTY BOARD OF EDUCATION, Grantee, a body corporate and politic being domiciled in the County of Dawson, State of Georgia, and existing under the laws of the State of Georgia.

WITNESSETH: Grantor, for and in consideration of the sum of One Dollar (\$1.00), the mutual covenants, conditions, warranties, representations, stipulations and agreements contained herein, and other good and valuable consideration, in hand paid, at and before the sealing and delivery of these presents, the receipt of which is hereby acknowledged, has granted, bargained, sold and conveyed, and by these presents does grant, bargain, sell and convey unto Grantee and assigns all that tract or parcel of land more particularly described as follows:

Tract One

All that tract or parcel of land lying and being in Land Lots 240, 241 and 242 of the 4<sup>th</sup> Land District, 1<sup>st</sup> Section of Dawson County, Georgia, and being Tract 3 containing 3.386 acres shown on a Survey dated September 21, 2007, revised December 11, 2007, April 1, 2009 and August 25, 2009 for Dawson County Board of Education by Richard Webb & Associates recorded in Plat Book 78, Page 85, in the office of the Clerk of Superior Court, Dawson County, Georgia; reference to said Survey and record thereof being hereby made for a more complete description.

Tract Two

All that tract or parcel of land lying and being in Land Lots 240, 241 and 242 of the 4<sup>th</sup> Land District, 1<sup>st</sup> Section of Dawson County, Georgia, and being Tract 6 containing 3.357 acres shown on a Survey dated September 21, 2007, revised December 11, 2007, April 1, 2009, and August 25, 2009 prepared for Dawson County Board of Education by Richard Webb & Associates being recorded in Plat Book 78, Page 85, in the office of the Clerk of Superior Court, Dawson County, Georgia; reference to said Survey and record thereof being hereby made for a more complete description.




TO HAVE AND TO HOLD said tracts, or parcels, of land, with all the rights, members and appurtenances thereof, belonging, or in anywise appertaining, to the proper use, benefit and behoof of the said Grantee, its heirs and assigns, forever, in Fee Simple.


AND THE SAID Grantor, its heirs, executors and administrators, will warrant and forever defend the right and title to the above described property, unto Grantee, its heirs and assigns, against the claims of all persons whosoever.

IN WITNESS WHEREOF, Grantor has hereunto set its hand and seal, the day and year above written.


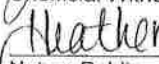

ATTEST:

GRANTOR:

  
\_\_\_\_\_  
Davida Simpson, Clerk

By:   
\_\_\_\_\_  
Mike Berg, Chairman  
Dawson County  
Board of Commissioners

Signed, sealed and delivered this  
9<sup>th</sup> day of December, 2009, in  
the presence of:

  
Unofficial Witness  
  
Notary Public  
My Commission Expires October 1, 2011  


**INTERGOVERNMENTAL AGREEMENT BETWEEN THE DAWSON  
COUNTY BOARD OF COMMISSIONERS AND THE DAWSON  
COUNTY SCHOOL DISTRICT – FUELING STATION**

The Board of Commissioners of Dawson County ("County") and the Dawson County School District, by and through the Dawson County Board of Education ("School District"), hereby enter into this intergovernmental agreement regarding a joint fueling station as follows:

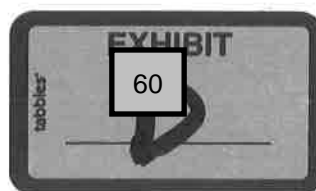
WHEREAS, the parties hereto previously entered into an intergovernmental agreement for maintenance facilities on October 8, 2007; and

WHEREAS, the maintenance facilities referenced in the prior intergovernmental agreement for maintenance facilities include an area for a fueling station to be jointly owned by the parties hereto and to be for the benefit of the parties hereto; and

WHEREAS, the parties hereto are authorized to enter into this agreement in accord with Article IX, Section III, Paragraph I of the Georgia Constitution.

NOW THEREFORE, the parties hereto hereby consent and agree as follows:

1. Bid Process. The County shall be solely responsible to bid the construction of the fueling station located upon property jointly owned by the parties hereto, which is the property described within an intergovernmental agreement for maintenance facilities and is located at the Burt Creek Complex; the description of the joint fueling station is as shown on the proposed master plan – Burt Creek Road – Dawson County, Georgia, that is attached to the



intergovernmental agreement regarding maintenance facilities between these parties dated October 8, 2007 and incorporated herein by reference. Dawson County shall notify the School District of the bid process, any proposal received pursuant to the bid, and the bid award.

2. Construction Process. The parties hereto shall jointly oversee the construction of the fueling station, which shall be constructed in accord with a proper bid and the accepted proposal.

3. Payment of Costs – Joint Fueling Station. The parties hereto shall equally split the cost of construction of the joint fueling station in accord with the bid awarded, which shall be a capital project for the parties hereto. Dawson County hereby agrees to maintain a separate account regarding construction of the joint fueling station, which shall include all construction costs, costs of all equipment, and any other cost associated with construction of the joint fueling station.

4. Repairs and Maintenance and Utilities. The parties hereto shall equally split the cost of all necessary repairs and maintenance and utilities for the joint fueling station after construction. The parties agree that any utility may be titled solely in the name of either party, but such cost shall be equally split.

5. Operating Provisions. After construction of the joint fueling station, each party hereto shall be entitled to obtain fuel as needed and as necessary; the parties hereto further consent and agree that the County shall bill the School District for all fuel obtained by School District personnel for School District

vehicles at the cost of the fuel, and the School District shall remit payment to Dawson County within thirty (30) days of receiving such invoice.

6. Term of Agreement. The agreement shall begin on 11<sup>th</sup> day of February, 2009 for a term of 50 years (up to 50). Either party hereto may terminate this Agreement by providing written notice to the other of the decision to terminate the Agreement at least 90 days before the date of the termination. Notwithstanding the foregoing, this Agreement shall terminate immediately and absolutely at such time as appropriate and otherwise un-obligated funds are no longer available to satisfy either party's obligations under this agreement.

7. Title. Title to any supplies, materials and equipment or other personal property subject to this Agreement shall remain either (1) the joint property of Dawson County and the Dawson County School District or (2) the property of the vendor until fully paid by the parties to this Agreement. The parties agree to equally share any gain or loss resulting from the disposal of any jointly owned personal property.

8. Compliance with Laws. Both parties agree to use best efforts to maintain and operate the fueling station in compliance with all state and federal laws and regulations applicable. Both parties agree to equally share any and all costs to ensure compliance with any such law and regulation including, but not limited to, environmental protection agency rules and regulations.

9. Use of Fueling Station. Both parties understand and agree that the fueling station shall be used to provide gasoline and diesel fuel for use in Dawson County owned vehicles and School District owned vehicles only.

10. Fuel Shortages. If fuel is not available for any reason or if the Dawson County Manager and the Superintendent of schools determine that fuel conservation is required, then the parties hereto hereby agree that school buses and Dawson County emergency vehicles, which include law enforcement vehicles, shall have fueling priority. The Dawson County Manager and the Superintendent of schools shall appropriately ration existing fuel during any shortage or based upon conservation needs.

11. Indemnity. The parties hereto agree that a party hereto that causes damage to property subject to this agreement ("offending party") shall indemnify and hold the other party harmless from any loss, damage, or injury to any property or person caused by or resulting from conduct of the offending party; this indemnify provision shall apply to the extent permissible under Georgia law.

12. Insurance. Dawson County shall maintain at its own expense insurance in the amount of \$1,000,000.00 to cover loss, damage or injury to any property or person resulting from the conduct of Dawson County during the use of the fueling station. The Dawson County School District, by and through the Dawson County Board of Education, shall maintain at its own expense insurance in the amount of \$1,000,000.00 to cover loss, damage or injury to any property or person resulting from the conduct of the Dawson county School District during the use of the fueling station. Both parties shall purchase a policy of Builder's Risk Insurance with limits equal to or greater than the contractual price of construction of the fueling station. The parties hereto agree that the insurance

policy required in accord with the terms hereof shall name the other party as an additional insured.

13. Default. If either party defaults in the performance of the any of the terms or provisions of this agreement and fails to cure such default within thirty (30) days after written notice thereof, then the non-defaulting party may terminate this agreement by providing written notice to the defaulting party.

14. Service of Notice. The Dawson County Manager is hereby designated by Dawson County to receive all notices required in accord with this agreement. The Superintendent of schools is hereby designated by the Dawson County School District, by and through the Dawson County Board of Education, to receive all notices required in accord with this agreement.

15. Entire Agreement. This agreement contains the entire agreement between the parties and no modification of this contract and agreement shall be binding unless attached hereto and signed by the parties to this agreement. No representation, promise, or inducement not included in this agreement shall be binding upon any party hereto.


16. Severability. If any provision of this agreement is held to be invalid or unenforceable, then such invalidity shall not effect the validity or enforceability of any other provision contain herein.

This 9<sup>th</sup> day of January, 2009.



ATTEST:

DAWSON COUNTY, GEORGIA

  
\_\_\_\_\_  
Davida Simpson, County Clerk

BY:   
\_\_\_\_\_  
Mike Berg, Commission Chairman

ATTEST:

DAWSON COUNTY SCHOOL  
DISTRICT

  
\_\_\_\_\_  
Nicky Galloway

BY:   
\_\_\_\_\_  
Chairman, Dawson County Board of  
Education

DATE: 2-9, 2009

**INTERGOVERNMENTAL AGREEMENT BETWEEN THE DAWSON COUNTY  
BOARD OF COMMISSIONERS/THE DAWSON COUNTY SCHOOL DISTRICT  
AND THE CITY OF DAWSONVILLE – FUELING STATION**

The Board of Commissioners of Dawson County (“Dawson County”)/The Dawson County School District, by and through the Dawson County Board of Education (“School District”), and the City of Dawsonville (“City”) hereby and enter into this Intergovernmental Agreement regarding use of a fueling stations as follows:

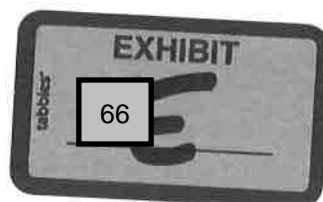
WHEREAS, the Board of Commissioners of Dawson County and the Dawson County School District, by and through the Dawson County Board of Education, previously entered into an Intergovernmental Agreement regarding a joint fueling station on February 9, 2009; and

WHEREAS, the parties hereto desire to enter into an agreement for the benefit of the parties regarding the use of the fueling station; and

WHEREAS, the parties hereto are authorized to enter into this Agreement in accord with Article IX, Section III, Paragraph I of the Georgia Constitution.

NOW, THEREFORE, the parties hereto hereby consent and agree as follows:

1. OBTAINING FUEL. The City shall be entitled to obtain fuel as needed and as necessary, except as set forth in Paragraph 3 of this Intergovernmental Agreement. Dawson County shall bill the City for all fuel obtained by the City for City of Dawsonville vehicles at the cost of the fuel plus an additional fee of .05 cents. The City of Dawsonville shall remit payment to Dawson County within thirty (30) days of receiving such invoice.



2. **USE OF FUEL STATION.** The fueling station shall be used to provide gasoline and diesel fuel for use in City of Dawsonville owned vehicles only.
3. **FUEL SHORTAGES.** If fuel is not available for any reason or if the Dawson County Manager and the Superintendent of Schools determine that fuel conservation is required, then the parties hereto hereby agree that school buses and Dawson County emergency vehicles, which include law enforcement vehicles, shall have fueling priority. The Dawson County Manager and the Superintendent of Schools shall appropriately ration existing fuel during any shortage or based upon conservation needs.
4. **INDEMNITY.** The City hereby agrees that if an agent or employee of the City causes damage to the fueling station property, then the City shall promptly pay the cost to repair such damage and indemnify and hold Dawson County and the School District harmless from any loss, damage, or injury to any property or person caused by or resulting from such conduct; this indemnity provision shall apply to the extent permissible under Georgia law.
5. **INSURANCE.** The City of Dawsonville shall maintain at its own expense insurance in the amount of \$1,000,000.00 to cover loss, damage or injury to any property or person resulting from the conduct of the City during the use of the fueling station.
6. **DEFAULT.** If any party defaults in the performance of any of the terms or provisions of this Agreement and fails to cure such default within thirty (30) days after written notice thereof, then the non-defaulting party may terminate this Agreement by providing written notice to the defaulting party.

7. SERVICE OF NOTICE. The Dawson County Manager is hereby designated by Dawson County to receive all notices required in accord with this Agreement. The Superintendent of Schools is hereby designated by the School District to receive all notices required in accord with this Agreement. The Mayor of the City is hereby designated by the City of Dawsonville to receive all notices required in accord with this Agreement.

8. TERM OF AGREEMENT. This Agreement shall begin on the 15<sup>th</sup> day of Sept, 2009 for a term of 50 years. The City may terminate this Agreement by providing written notice to Dawson County and the School District of the decision to terminate the Agreement at least ninety (90) days before the date of termination. Dawson County and the School District may terminate this Agreement by jointly providing written notice to the City of Dawsonville of the decision to terminate the Agreement at least ninety (90) days before the date of termination. This Agreement shall terminate immediately and absolutely at such time as appropriate and otherwise un-obligated funds are no longer available to satisfy any party's obligation under this Agreement.

9. TITLE. Title to any supplies, materials and equipment or other personal property that may comprise the fueling station shall remain either (1) the joint property of Dawson County and the School District or (2) the property of the vendor until fully paid.

10. COMPLIANCE WITH LAWS. The parties hereto agree to use best efforts to maintain and use the fueling station in compliance with all applicable state and federal laws and regulations.

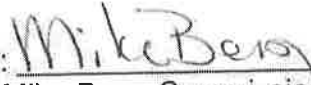
11. ENTIRE AGREEMENT. This Agreement contains the entire Agreement between the parties hereto regarding the subject matter hereof, and no modification of this contract and agreement shall be binding unless attached hereto and executed by the parties to the Agreement. No representation, promise, or inducement not included in this Agreement shall be binding upon any party hereto.

12. SEVERABILITY. If any provision of this agreement is held to be invalid or unenforceable, then such invalidity shall not affect the validity or enforceability of any other provision contain herein.

ATTEST:

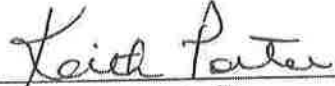
DAWSON COUNTY, GEORGIA


  
\_\_\_\_\_  
Davida Simpson, County Clerk

BY:   
\_\_\_\_\_  
Mike Berg, Commission Chairman,  
Dawson County Board of  
Commissioners

ATTEST:

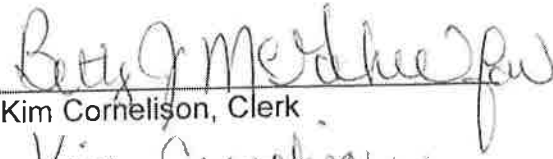

DAWSON COUNTY SCHOOL  
SCHOOL DISTRICT

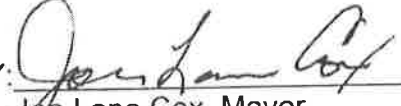
  
\_\_\_\_\_  
Name: Keith Porter  
Title: Superintendent DC Schools

BY:   
\_\_\_\_\_  
Chairman, Dawson County  
Board of Education

ATTEST:

CITY OF DAWSONVILLE

  
\_\_\_\_\_  
Kim Cornelison, Clerk  


BY:   
\_\_\_\_\_  
Joe Lane Cox, Mayor  
City of Dawsonville

DAWSON COUNTY, GEORGIA  
REAL ESTATE TRANSFER TAX

PAID \$ 0.

DATE 12-31-09

PLEASE RETURN TO:

m. Nicky Gilleland, superintendent  
Dawson County School System  
P.O. Box 208  
Dawsonville, Georgia 30534

Beky McCard  
BEKLY MCCARD, CLERK  
SUPERIOR COURT

042-2009-001520

GEORGIA, DAWSON COUNTY  
CLERK'S OFFICE, SUPERIOR COURT  
FILED FOR RECORD

WARRANTY DEED

AT 12:05 P M 12-31-09  
Recorded in Deed Book 937 Page 406-407  
This 31 day of Dec 20 09

STATE OF GEORGIA  
COUNTY OF DAWSON

Beky McCard, Clerk

This INDENTURE, made this 9<sup>th</sup> day of December, in the Year of Our

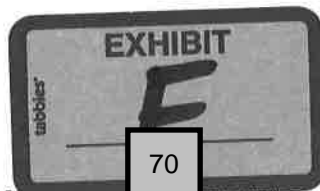
Lord Two Thousand and Nine between, DAWSON COUNTY, GEORGIA, Grantor, a Political Subdivision of the State of Georgia, and the DAWSON COUNTY BOARD OF EDUCATION, Grantee, a body corporate and politic being domiciled in the County of Dawson, State of Georgia, and existing under the laws of the State of Georgia.

WITNESSETH: Grantor, for and in consideration of the sum of One Dollar (\$1.00), the mutual covenants, conditions, warranties, representations, stipulations and agreements contained herein, and other good and valuable consideration, in hand paid, at and before the sealing and delivery of these presents, the receipt of which is hereby acknowledged, has granted, bargained, sold and conveyed, and by these presents does grant, bargain, sell and convey unto Grantee and assigns, an undivided one-half interest in and to all that tract or parcel of land more particularly described as follows:

All that tract or parcel of land lying and being in Land Lots 240, 241 and 242 of the 4<sup>th</sup> Land District, 1<sup>st</sup> Section of Dawson County, Georgia, and Being Tract 2 containing 1.326 acres shown on a Survey dated September 21, 2007, revised December 11, 2007, April 1, 2009, and August 25, 2009 for Dawson County Board of Education by Richard Webb & Associates recorded in Plat Book 78, Page 85, in the office of the Clerk of Superior Court, Dawson County, Georgia; reference to said Survey and record thereof being hereby made for a more complete description.

TO HAVE AND TO HOLD the undivided one-half interest in and to said tract, or parcel, of land, with all the rights, members and appurtenances thereof, belonging, or in anywise appertaining, to the proper use, benefit and behoof of the said Grantee, its heirs and assigns.

AND THE SAID Grantor, its heirs, executors and administrators, will warrant and forever defend the right and title to the undivided one-half interest in



and to the above described property, unto Grantee, its heirs and assigns, against the claims of all persons whatsoever.

IN WITNESS WHEREOF, Grantor has hereunto set its hand and seal, the day and year above written.

ATTEST:

GRANTOR:

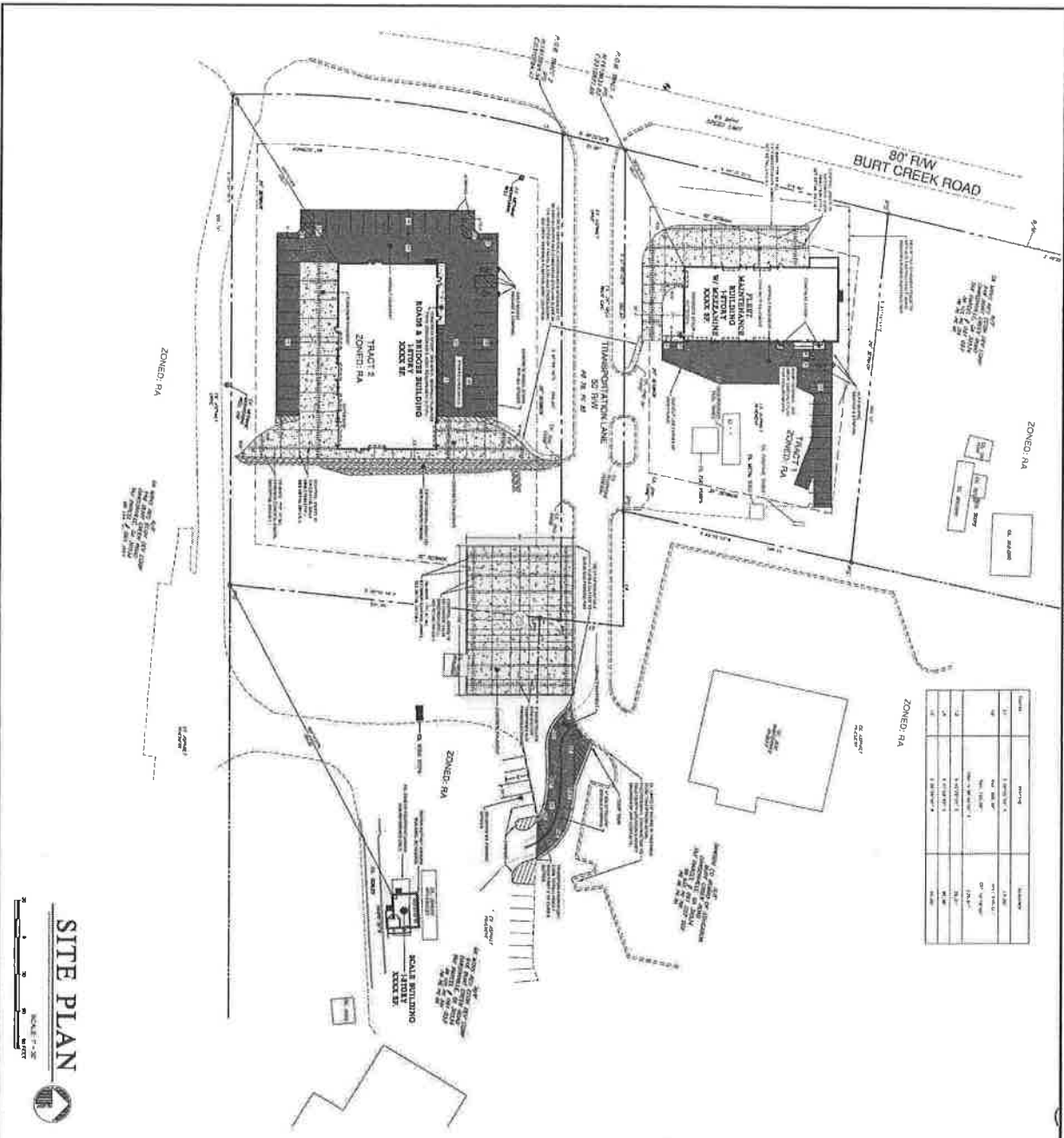
  
\_\_\_\_\_  
Davida Simpson, Clerk

By:   
\_\_\_\_\_  
Mike Berg, Chairman  
Dawson County  
Board of Commissioners

Signed, sealed and delivered this  
9<sup>th</sup> day of December, 2009, in  
the presence of:

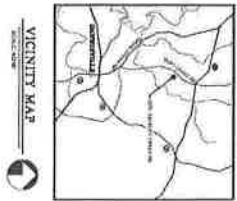
  
Unofficial Witness  
  
Notary Public  
My Commission Expires 10-1-2011

Exhibit A



Lot	Area	Volume
1	1.0000	1.0000
2	1.0000	1.0000
3	1.0000	1.0000
4	1.0000	1.0000
5	1.0000	1.0000
6	1.0000	1.0000
7	1.0000	1.0000
8	1.0000	1.0000
9	1.0000	1.0000
10	1.0000	1.0000
11	1.0000	1.0000
12	1.0000	1.0000
13	1.0000	1.0000
14	1.0000	1.0000
15	1.0000	1.0000
16	1.0000	1.0000
17	1.0000	1.0000
18	1.0000	1.0000
19	1.0000	1.0000
20	1.0000	1.0000
21	1.0000	1.0000
22	1.0000	1.0000
23	1.0000	1.0000
24	1.0000	1.0000
25	1.0000	1.0000
26	1.0000	1.0000
27	1.0000	1.0000
28	1.0000	1.0000
29	1.0000	1.0000
30	1.0000	1.0000
31	1.0000	1.0000
32	1.0000	1.0000
33	1.0000	1.0000
34	1.0000	1.0000
35	1.0000	1.0000
36	1.0000	1.0000
37	1.0000	1.0000
38	1.0000	1.0000
39	1.0000	1.0000
40	1.0000	1.0000
41	1.0000	1.0000
42	1.0000	1.0000
43	1.0000	1.0000
44	1.0000	1.0000
45	1.0000	1.0000
46	1.0000	1.0000
47	1.0000	1.0000
48	1.0000	1.0000
49	1.0000	1.0000
50	1.0000	1.0000

**SITE PLAN**  
SCALE: 1" = 20' - 0"



**GENERAL NOTES**

1. THE INFORMATION CONTAINED HEREIN IS THE PROPERTY OF ROBERTSON LOIA ROOF ARCHITECTS & ENGINEERS. IT IS TO BE USED ONLY FOR THE PROJECT AND SITE SPECIFICALLY IDENTIFIED HEREIN. ANY REUSE OR MODIFICATION OF THIS INFORMATION WITHOUT THE WRITTEN CONSENT OF ROBERTSON LOIA ROOF ARCHITECTS & ENGINEERS IS STRICTLY PROHIBITED.

2. THE INFORMATION CONTAINED HEREIN IS BASED ON THE ASSUMPTIONS AND CONDITIONS SET FORTH IN THE PROJECT MANUAL AND THE INFORMATION CONTAINED THEREIN. THE ARCHITECT MAKES NO WARRANTY, EXPRESS OR IMPLIED, AS TO THE ACCURACY, COMPLETENESS, OR QUALITY OF THE INFORMATION CONTAINED HEREIN.

3. THE INFORMATION CONTAINED HEREIN IS NOT TO BE USED FOR ANY OTHER PROJECT OR FOR ANY OTHER PURPOSE WITHOUT THE WRITTEN CONSENT OF ROBERTSON LOIA ROOF ARCHITECTS & ENGINEERS.

4. THE INFORMATION CONTAINED HEREIN IS NOT TO BE USED FOR ANY OTHER PROJECT OR FOR ANY OTHER PURPOSE WITHOUT THE WRITTEN CONSENT OF ROBERTSON LOIA ROOF ARCHITECTS & ENGINEERS.

5. THE INFORMATION CONTAINED HEREIN IS NOT TO BE USED FOR ANY OTHER PROJECT OR FOR ANY OTHER PURPOSE WITHOUT THE WRITTEN CONSENT OF ROBERTSON LOIA ROOF ARCHITECTS & ENGINEERS.

6. THE INFORMATION CONTAINED HEREIN IS NOT TO BE USED FOR ANY OTHER PROJECT OR FOR ANY OTHER PURPOSE WITHOUT THE WRITTEN CONSENT OF ROBERTSON LOIA ROOF ARCHITECTS & ENGINEERS.

7. THE INFORMATION CONTAINED HEREIN IS NOT TO BE USED FOR ANY OTHER PROJECT OR FOR ANY OTHER PURPOSE WITHOUT THE WRITTEN CONSENT OF ROBERTSON LOIA ROOF ARCHITECTS & ENGINEERS.

8. THE INFORMATION CONTAINED HEREIN IS NOT TO BE USED FOR ANY OTHER PROJECT OR FOR ANY OTHER PURPOSE WITHOUT THE WRITTEN CONSENT OF ROBERTSON LOIA ROOF ARCHITECTS & ENGINEERS.

9. THE INFORMATION CONTAINED HEREIN IS NOT TO BE USED FOR ANY OTHER PROJECT OR FOR ANY OTHER PURPOSE WITHOUT THE WRITTEN CONSENT OF ROBERTSON LOIA ROOF ARCHITECTS & ENGINEERS.

10. THE INFORMATION CONTAINED HEREIN IS NOT TO BE USED FOR ANY OTHER PROJECT OR FOR ANY OTHER PURPOSE WITHOUT THE WRITTEN CONSENT OF ROBERTSON LOIA ROOF ARCHITECTS & ENGINEERS.

**PAVING SYMBOLS LEGEND**

	ASPHALT CONCRETE
	CONCRETE
	GRAVEL
	SAND
	GRAVEL/SAND
	GRAVEL/ASPHALT
	GRAVEL/CONCRETE
	GRAVEL/GRAVEL
	GRAVEL/SAND/GRAVEL
	GRAVEL/SAND/ASPHALT
	GRAVEL/SAND/CONCRETE
	GRAVEL/SAND/GRAVEL/ASPHALT
	GRAVEL/SAND/GRAVEL/CONCRETE
	GRAVEL/SAND/GRAVEL/ASPHALT/CONCRETE

<p><b>DAWSON COUNTY FLEET/ PUBLIC WORKS COMPLEX</b> Milledale, Georgia Dawson County Parcel Square Footage = 20,478 SF 11.6 - 107</p>	<p><b>ROBERTSON LOIA ROOF ARCHITECTS &amp; ENGINEERS</b> 2405 Princeton Ridge Road - Suite 275, Milledale, GA 30134 770.874.2600 • www.rlrpa.com</p>
<p><b>SITE PLAN</b> 09-16-2018 17-298 C-1</p>	<p><b>EXHIBIT</b> <b>G</b></p>



----- [Space Above Provided For Recorder's Use] -----

AFTER RECORDING, PLEASE RETURN TO:

Jeffrey M. Strickland, Esq.  
Attorney at Law  
Jarrard & Davis, LLP  
222 Webb Street  
Cumming, Georgia 30040

**Cross-Reference: DB 937, PG 408**

**QUIT CLAIM DEED**

**STATE OF GEORGIA  
COUNTY OF DAWSON**

THIS INDENTURE is made this \_\_\_\_ day of \_\_\_\_\_, 2019, between the **DAWSON COUNTY BOARD OF EDUCATION**, as party of the first part (hereinafter referred to as "Grantor"), and **DAWSON COUNTY**, a political subdivision of the State of Georgia, as party of the second part (hereinafter referred to as "Grantee") (the words "Grantor" and "Grantee" to include the respective heirs, executors, legal representatives, successors and assigns of said parties where the context requires or permits).

WITNESSETH: That Grantor, for and in consideration of the sum of TEN DOLLARS (\$10.00) and other good and valuable consideration to Grantor in hand paid, at and before the sealing and delivery of these presents, the receipt and sufficiency of which are hereby acknowledged, has granted, bargained, sold, and conveyed, and by these presents does grant, bargain, sell and convey unto Grantee all of the following described land, estates, easements, rights, improvements, property, fixtures, and appurtenances (hereinafter collectively referred to as the "Premises"):

- (a) All that tract or parcel of land lying and being in Land Lots 240 and 241 of the 4<sup>th</sup> District, 1<sup>st</sup> Section of Dawson County, Georgia, being more particularly described in Exhibit "A" attached hereto and made a part by reference hereof;
- (b) All buildings, structures and other improvements now located on the Premises; and
- (c) All easements, rights-of-way, strips and gores of land, vaults, streets, ways, alleys, passages, sewer rights, water, water courses, water rights and powers, minerals, flowers, shrubs, crops, trees, timber and other emblements now located on the Premises or under or above the same or any part or parcel thereof, and all estates, rights, titles, interests,



privileges, liberties, tenements, hereditaments and appurtenances, reversion and reversions, remainder and remainders, whatsoever, in any way belonging, relating or appertaining to the Premises or any part thereof, or which hereafter shall in any way belong, relate or be appurtenant thereto, now owned by Grantor.

TO HAVE AND TO HOLD the said bargained Premises and all parts, rights, members and appurtenances thereof, to the use, benefit and behoof of Grantee IN FEE SIMPLE, forever.

IN WITNESS WHEREOF, Grantor has hereunto set Grantor's hand and affixed Grantor's seal the day and year first written above.

**GRANTOR:**

**DAWSON COUNTY BOARD OF EDUCATION**

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signed, sealed and delivered  
in the presence of:

\_\_\_\_\_  
Unofficial Witness

\_\_\_\_\_  
Notary Public

[NOTARY SEAL/STAMP →

My Commission Expires: \_\_\_\_\_

**EXHIBIT A**

**PROPERTY DESCRIPTION**

That certain parcel described in a Warranty Deed between the Grantor and Grantee named above recorded in the Dawson County Superior Court Clerk's Records on December 31, 2009, at Deed Book 937, Page 408, as follows:

"Tract Two

All that tract or parcel of land lying and being in Land Lots 240, 241 and 242 of the 4<sup>th</sup> Land District, 1<sup>st</sup> Section of Dawson County, Georgia, and being Tract 6 containing 3.357 acres shown on a Survey dated September 21, 2007, revised December 11, 2007, April 1, 2009, and August 25, 2009 prepared for Dawson County Board of Education by Richard Webb & Associates being recorded in Plat Book 78, Page 85, in the office of the Clerk of Superior Court, Dawson County, Georgia; reference to said Survey and record thereof being hereby made for a more complete description."

NOTE: the Survey referenced above shows the subject parcel located solely in Land Lots 240 and 241.

----- [Space Above Provided For Recorder's Use] -----

AFTER RECORDING, PLEASE RETURN TO:

Jeffrey M. Strickland, Esq.  
Attorney at Law  
Jarrard & Davis, LLP  
222 Webb Street  
Cumming, Georgia 30040

Cross-Reference: DB 937, PG 406

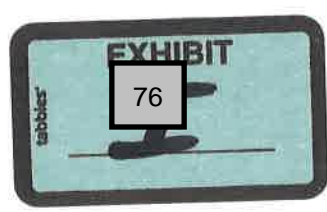
**QUIT CLAIM DEED**

**STATE OF GEORGIA  
COUNTY OF DAWSON**

THIS INDENTURE is made this \_\_\_\_\_ day of \_\_\_\_\_, 2019, between the **DAWSON COUNTY BOARD OF EDUCATION**, as party of the first part (hereinafter referred to as "Grantor"), and **DAWSON COUNTY**, a political subdivision of the State of Georgia, as party of the second part (hereinafter referred to as "Grantee") (the words "Grantor" and "Grantee" to include the respective heirs, executors, legal representatives, successors and assigns of said parties where the context requires or permits).

WITNESSETH: That Grantor, for and in consideration of the sum of TEN DOLLARS (\$10.00) and other good and valuable consideration to Grantor in hand paid, at and before the sealing and delivery of these presents, the receipt and sufficiency of which are hereby acknowledged, has granted, bargained, sold, and conveyed, and by these presents does grant, bargain, sell and convey unto Grantee all of the following described land, estates, easements, rights, improvements, property, fixtures, and appurtenances (hereinafter collectively referred to as the "Premises"):

- (a) An undivided one-half interest in and to all that tract or parcel of land lying and being in Land Lot 241 of the 4<sup>th</sup> District, 1<sup>st</sup> Section of Dawson County, Georgia, being more particularly described in Exhibit "A" attached hereto and made a part by reference hereof;
- (b) All buildings, structures and other improvements now located on the Premises; and
- (c) All easements, rights-of-way, strips and gores of land, vaults, streets, ways, alleys, passages, sewer rights, water, water courses, water rights and powers, minerals, flowers, shrubs, crops, trees, timber and other emblements now located on the Premises or under or above the same or any part or parcel thereof, and all estates, rights, titles, interests,



privileges, liberties, tenements, hereditaments and appurtenances, reversion and reversions, remainder and remainders, whatsoever, in any way belonging, relating or appertaining to the Premises or any part thereof, or which hereafter shall in any way belong, relate or be appurtenant thereto, now owned by Grantor.

TO HAVE AND TO HOLD the said bargained Premises and all parts, rights, members and appurtenances thereof, to the use, benefit and behoof of Grantee IN FEE SIMPLE, forever.

IN WITNESS WHEREOF, Grantor has hereunto set Grantor's hand and affixed Grantor's seal the day and year first written above.

**GRANTOR:**

**DAWSON COUNTY BOARD OF EDUCATION**

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signed, sealed and delivered  
in the presence of:

\_\_\_\_\_  
Unofficial Witness

\_\_\_\_\_  
Notary Public

[NOTARY SEAL/STAMP →

My Commission Expires: \_\_\_\_\_

**EXHIBIT A**

**PROPERTY DESCRIPTION**

That certain parcel described in a Warranty Deed between the Grantor and Grantee named above recorded in the Dawson County Superior Court Clerk's Records on December 31, 2009, at Deed Book 937, Page 406, as follows:

"All that tract or parcel of land lying and being in Land Lots 240, 241 and 242 of the 4<sup>th</sup> Land District, 1<sup>st</sup> Section of Dawson County, Georgia, and Being Tract 2 containing 1.326 acres shown on a Survey dated September 21, 2007, revised December 11, 2007, April 1, 2009, and August 25, 2009 for Dawson County Board of Education by Richard Webb & Associates recorded in Plat Book 78, Page 85, in the office of the Clerk of Superior Court, Dawson County, Georgia; reference to said Survey and record thereof being hereby made for a more complete description."

NOTE: the Survey referenced above shows the subject parcel located solely in Land Lot 241.

----- [Space Above Provided For Recorder's Use] -----

AFTER RECORDING, PLEASE RETURN TO:

Jeffrey M. Strickland, Esq.  
Attorney at Law  
Jarrard & Davis, LLP  
222 Webb Street  
Cumming, Georgia 30040

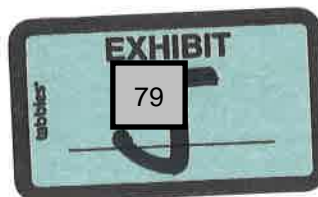
**ACCESS EASEMENT**

**STATE OF GEORGIA  
COUNTY OF DAWSON**

KNOW ALL MEN BY THESE PRESENTS, that as of the \_\_\_\_ day of \_\_\_\_\_, 2019, the undersigned **DAWSON COUNTY**, a political subdivision of the State of Georgia (herein called "Grantor"), for and in consideration of TEN DOLLARS (\$10.00) and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, does hereby grant unto the **DAWSON COUNTY BOARD OF EDUCATION** (herein called "Grantee"), a perpetual right, privilege, and easement (herein called the "Easement") in, to, across, over, upon, and through the lands of Grantor located in Land Lot 241 of the 4<sup>th</sup> District and 1<sup>st</sup> Section of Dawson County, Georgia (herein called the "Land"), being more particularly described as "Transportation Lane" as depicted on the Survey referenced below and recorded at Plat Book 78, Page 85, in the office of the Clerk of Superior Court, Dawson County, Georgia, for the purpose of ingress and egress over such Grantor's Land to permit access to lands owned by Grantee described as follows:

Description of Grantee property receiving the benefit of the access easement described herein:

All that tract or parcel of land lying and being in Land Lot 241 of the 4<sup>th</sup> District and 1<sup>st</sup> Section of Dawson County, Georgia, and being Tract 3 containing 3.386 acres shown on a Survey dated September 21, 2007, revised December 11, 2007, April 1, 2009 and August 25, 2009, for Dawson County Board of Education by Richard Webb & Associates, recorded in Plat Book 78, Page 85, in the office of the Clerk of Superior Court, Dawson County, Georgia; reference to said Survey and record thereof being hereby made for a more complete description.



TO HAVE AND TO HOLD said Easement perpetually unto Grantee, its successors and assigns, the right, powers, and interests herein granted.

IN WITNESS WHEREOF, Grantor has hereunto set Grantor's hand and affixed Grantor's seal the day and year first written above.

**GRANTOR:**

**DAWSON COUNTY, GEORGIA,  
by and through its Board of Commissioners**

By: \_\_\_\_\_  
Billy Thurmond, Chairman

Signed, sealed and delivered  
in the presence of:

\_\_\_\_\_  
Unofficial Witness

\_\_\_\_\_  
Notary Public

[NOTARY SEAL/STAMP →

My Commission Expires: \_\_\_\_\_



**Item Attachment Documents:**

5. Presentation of 2019 Amended Board of Commissioners Meeting Schedule- County Clerk Kristen Cloud



## DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: BOC

Work Session: 04.11.19

Prepared By: Kristen Cloud

Voting Session: 04.18.19

Presenter: Kristen Cloud

Public Hearing: Yes \_\_\_\_\_ No X

Agenda Item Title: Presentation of 2019 Amended Board of Commissioners Meeting Schedule

**Background Information:**

Each year, the BOC approves its meeting schedule. The 2019 meeting schedule was approved in September 2018.

The BOC on April 4, 2019, approved to change its meeting schedule - to convene twice a month on the first and third Thursday of each month, rather than four times each month.

**Current Information:**

The new meeting schedule will begin May 2, 2019. Work Sessions will begin at 4 p.m.; Executive Sessions will begin at 5 p.m. (as needed); and Voting Sessions will begin at 6 p.m. Work Session agenda items generally will move forward to the following meeting's Voting Session for BOC consideration.

If approved, the amended meeting schedule will be advertised and posted appropriately as required by Georgia's Open Meetings laws.

Budget Information: Applicable: \_\_\_\_\_ Not Applicable: X Budgeted: Yes \_\_\_\_\_ No \_\_\_\_\_

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: \_\_\_\_\_

Department Head Authorization: \_\_\_\_\_

Date:

Finance Dept. Authorization: Vickie Neikirk

Date: 4/5/19

County Manager Authorization: DH

Date: 4/5/19

County Attorney Authorization: \_\_\_\_\_

Date: \_\_\_\_\_

**Comments/Attachments:**

Dawson County Board of Commissioners Proposed Amended Meeting Calendar 2019

<b>Dawson County Board of Commissioners Proposed Amended Meeting Calendar 2019</b>	
<b>Voting Session</b>	<b>Work Session</b>
	01/10/19
01/17/19	01/24/19
02/07/19	02/14/19
02/21/19	02/28/19
03/07/19	03/14/19
03/21/19	03/28/19
04/04/19	04/11/19
04/18/19	04/23/19 Tuesday *

**4 p.m. Work Session**

**5 p.m. Executive Session (as needed)**

**6 p.m. Voting Session**

05/02/19
05/16/19
06/06/19
06/20/19
07/02/19 Tuesday *
07/18/19
08/01/19
08/15/19
09/05/19
09/19/19
10/03/19
10/17/19
11/07/19
11/21/19
12/05/19
12/19/19

*Note: Work Session Agenda Items Generally Move Forward To The Following Meeting's Voting Session For BOC Consideration*

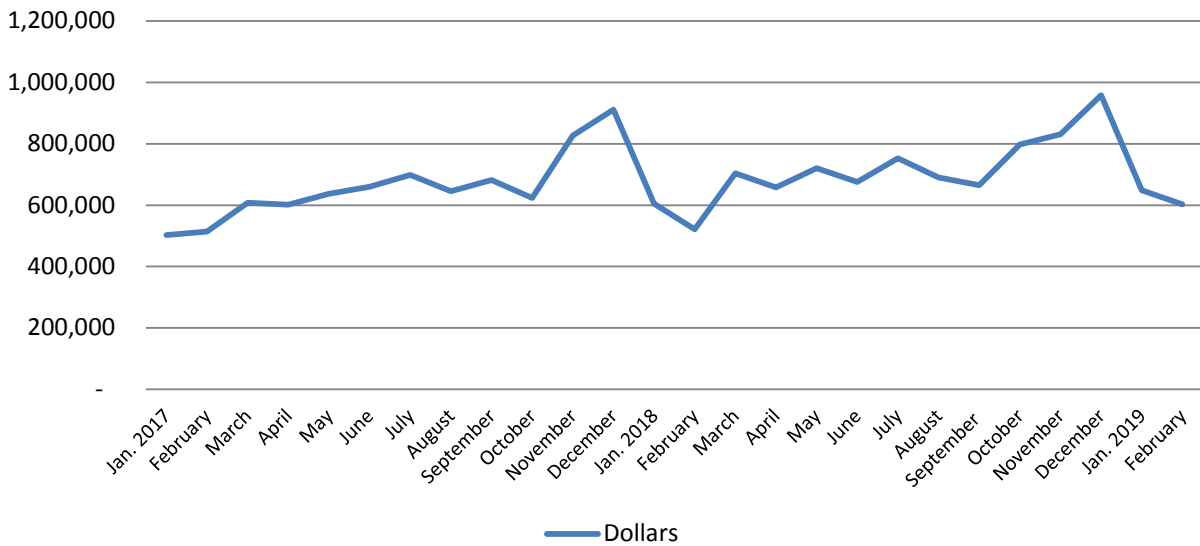
**Item Attachment Documents:**

6. County Manager Report

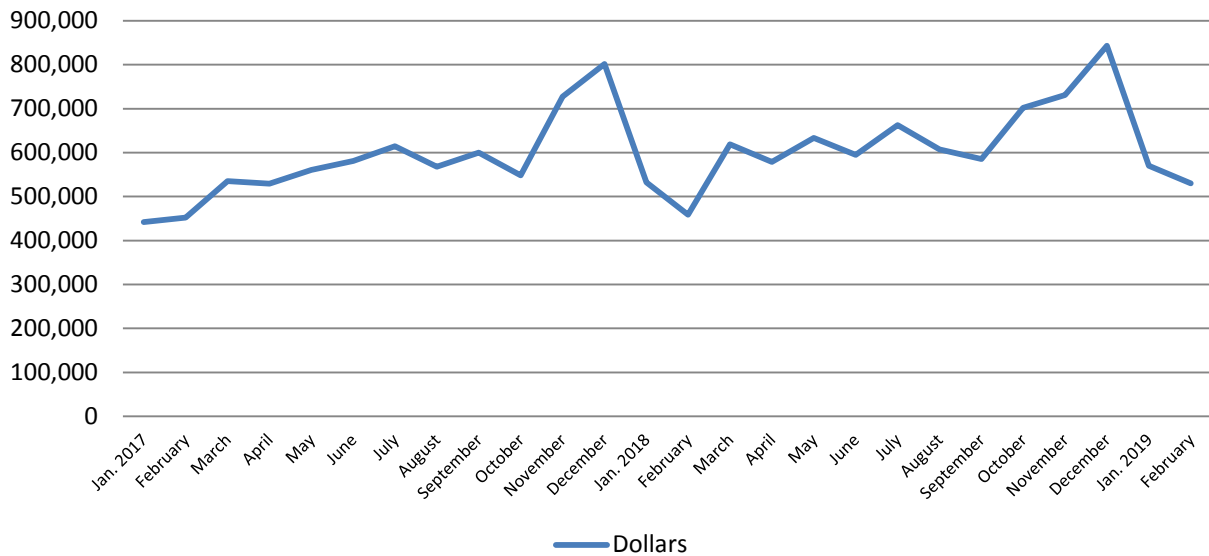


Key Indicator Report  
March 2019

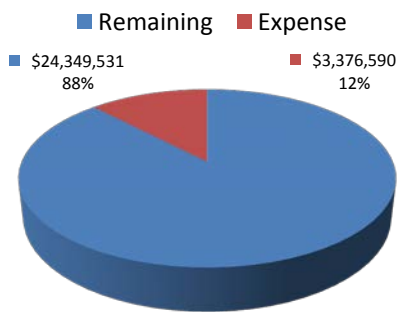
### SPLOST VI COLLECTION CHART



### LOST COLLECTION CHART

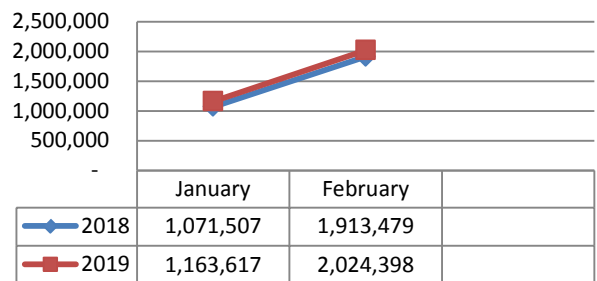


### Budget

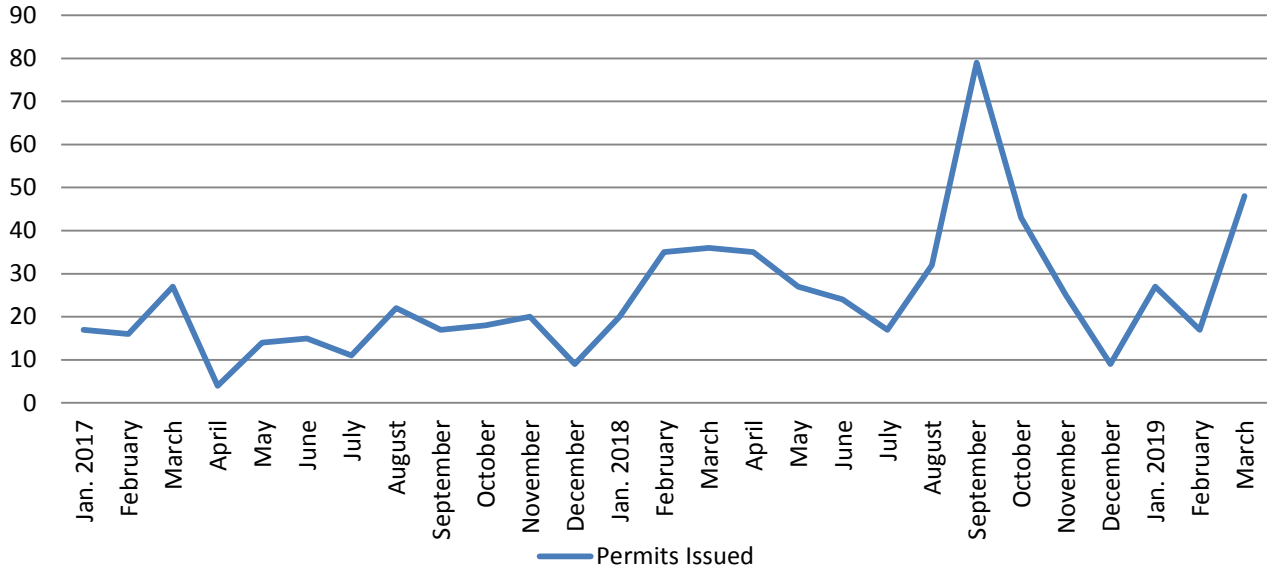


Through 02/28/19

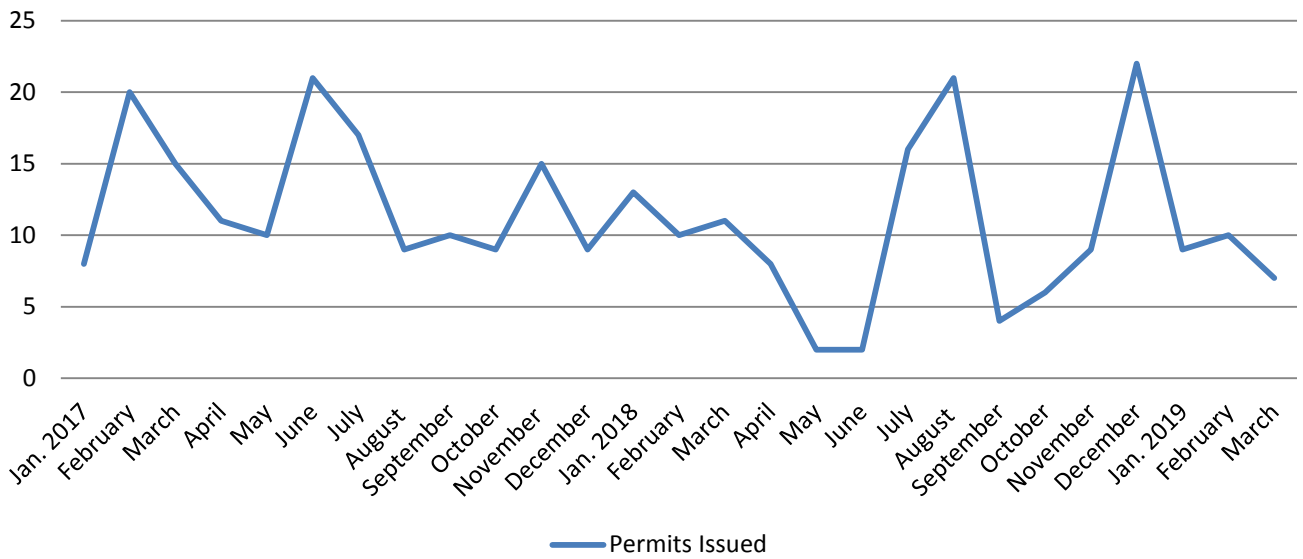
### All Revenue Per Month



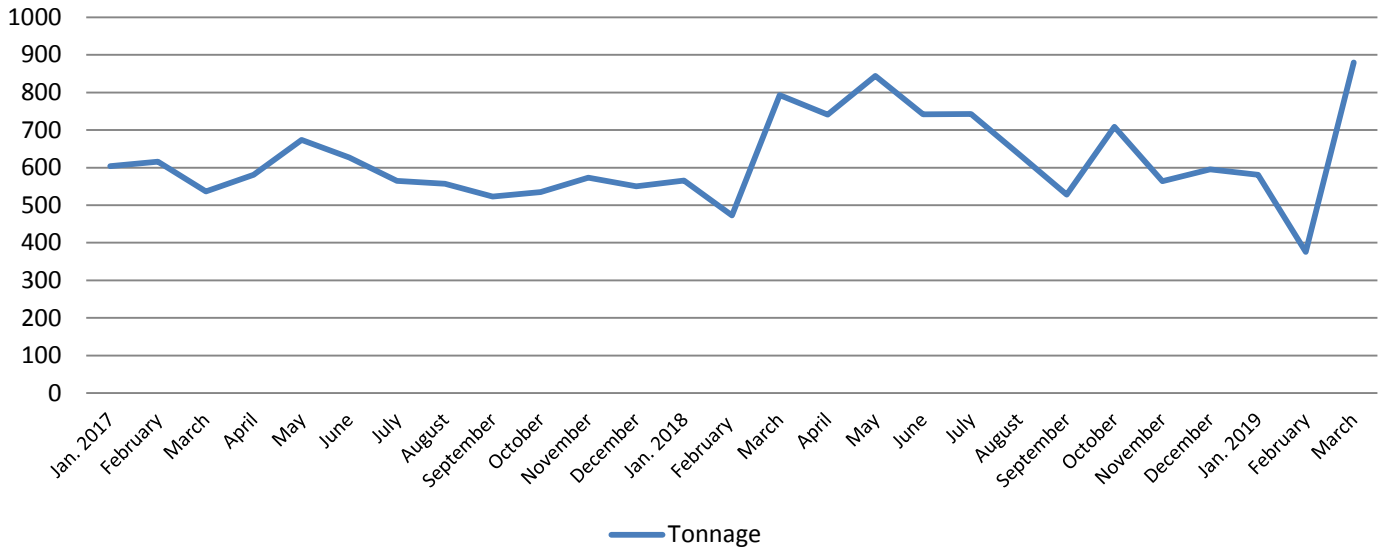
**SINGLE FAMILY HOME BUILDING PERMITS ISSUED**



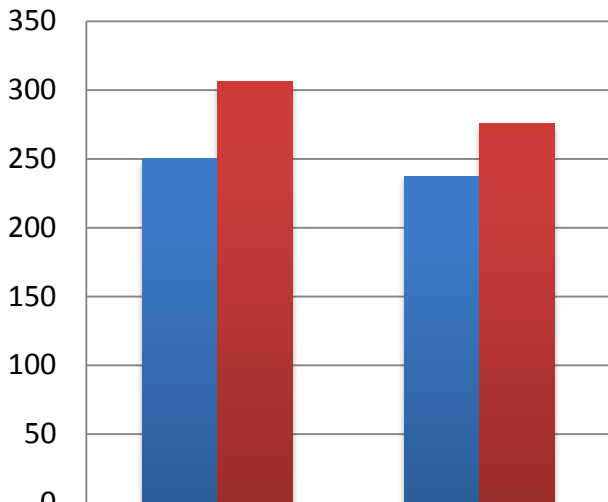
**COMMERCIAL BUILDING PERMITS ISSUED**



### TRANSFER STATION TONNAGE COLLECTION

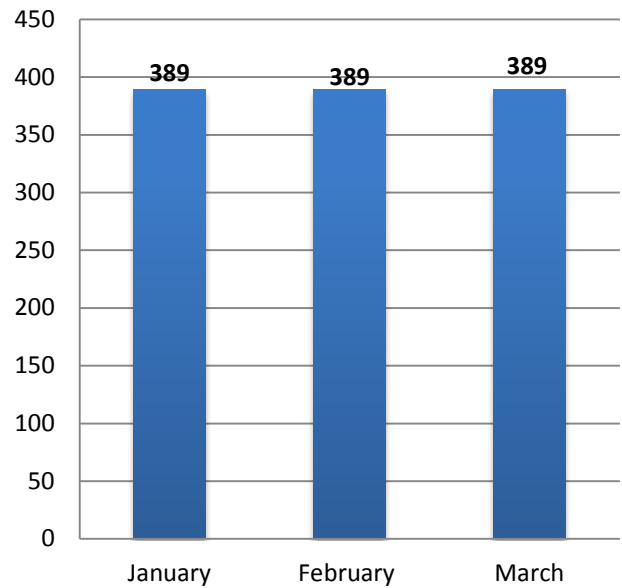


### EMS/Fire Calls for Service



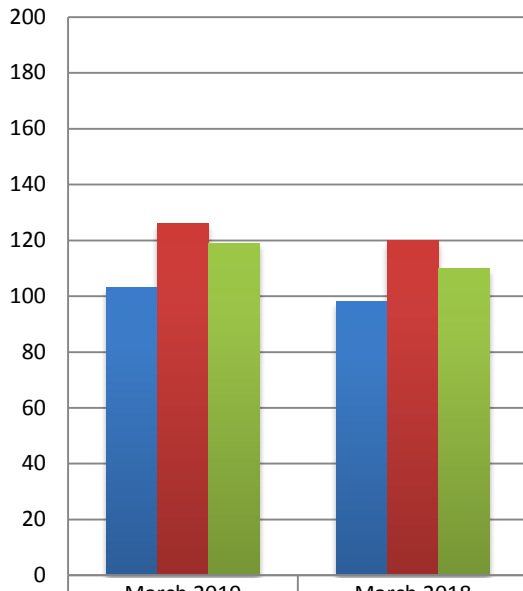
	March 2019	March 2018
EMS	250	237
Fire	306	276

### Number of County Employees





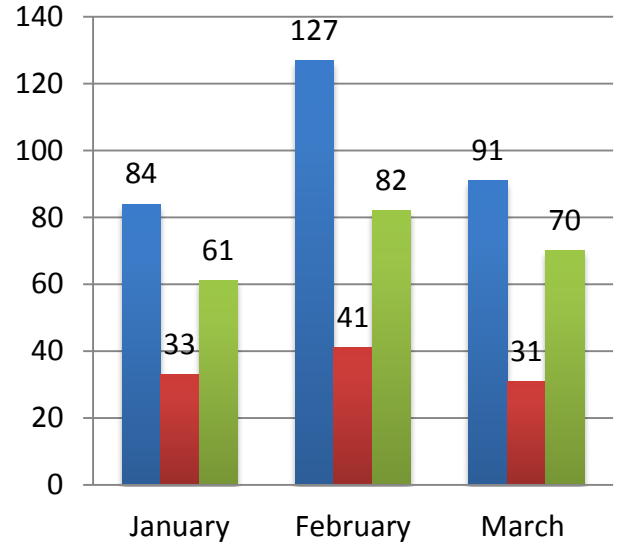
**Inmate Population**



	March 2019	March 2018
Lowest Daily Count	103	98
Highest Daily Count	126	120
Daily Average	119	110

**Repair Requests**

■ Roads ■ Facilities ■ Fleet





## Dawson County Board of Commissioners

### Elections/Registrar Monthly Report – March 2019

- **New Applications/Transfers In: 197**
- **Changes/Duplicates: 256**
- **Cancelled/Transferred Out: 195**
- **Total Processed: 648**

### **HIGHLIGHTS**

#### **Voter Registration Projects:**

- Process daily applications and new street information into the voter registration system.
- Our part of the testing program, regarding the streamline of “duplicate” voter registration applications with the Secretary of States voter registration system (eNet), is complete.
- Update of city annexations, maps and internal city street list is still in progress.

#### **Elections Projects:**

➤ **Municipal General/Special Election – November 5, 2019**

Municipal Qualifying:	August 19-22, 2019	(Mayor & 2 city council seats)
Voter Registration Cutoff:	October 7, 2019	
Advance Voting:	October 14-November 1, 2019	

- Attended the GEOA/VRAG (Elections & Voter Registrars) combined conference March 24-27, 2019 in Jekyll Island. Very informative conference:
  - The effects of HB316 (new voting system and revised election code/rules).
  - Homeland Security present and reiterating the importance of elections security.
  - The combining of both GEOA/VRAG associations into one; thus one conference per year instead of two.
  - State Reapportionment office spoke on the upcoming 2020 census and redistricting; stressing the importance of partnering with BOC, BOE and County GIS concerning redrawing/alignment of commission, education district lines with precinct lines.
  - Other topics: Education and Outreach, Public information and contingency planning, among others.

#### **Highlights of plans for upcoming month:**

- Schedule a training session with public officials on the Easy Campaign Finance reporting system.
- Pursuant to O.C.G.A. 20-2-310(b), April is High School voter registration month. Our office continues to partner with the High School to set up a voter registration drive during each lunch block on a specified date.
- Ongoing cleanup and archive of files and records.



## Dawson County Board of Commissioners

### Dawson County Emergency Services Monthly Report – March 2019

Fire Responses	JAN	FEB	MAR	EMS Responses	JAN	FEB	MAR	EMS Revenue		
2017	271	252	308	2017	213	209	237	2018	MAR	\$64,896.75
2018	306	278	276	2018	238	241	237	2019	MAR	\$55,988.00
2019	278	276	306	2019	217	211	250	13.73% decrease from last year		

Plan Review and Inspection Revenue Total		Business Inspections Total	
		Final Inspections	Annual & Follow Up Inspections
County	\$1,738.00	17	42
City	\$ 300.00	1	7

HIGHLIGHTS: Dawson County Emergency Services Projects			
Training Hours Completed by Staff	1,071 hours	Fire Investigations	3
PR Detail	6 / 390 people	CPR Training per Individual	4
Smoke Detector Installations	6	Stop the Bleed Training per Individual	0
Search & Rescue	1	Child Safety Seat Installations	1
Swift Water Rescue	0	Plan Reviews	7

Types of Fires Total – 10			
Building	2	Chimney/flue fire	0
Structures other than Bldg.: Outside Storage	0	Cooking Fire	1
Mobile Home Fire	1	Vehicle/Road Freight/ Transport Vehicle	0
Construction/Demolition Landfill Fire	0	Outside Rubbish / Trash /Waste/Dumpster	1
Brush/Grass/ Forest/Woodland	4	Off-Road Vehicle/Heavy Equipment	1

Total Water Usage – 1,350 gallons			
Etowah Water	500 gallons	Pickens	0 gallons
City of Dawsonville	850 gallons	91 g Canoe	0 gallons



## Dawson County Board of Commissioners

### Facilities Monthly Report –March 2019

- **Total Work Orders: 31**
- **Community Service Workers: 3**

#### **HIGHLIGHTS:**

- \* Had pine straw/mulch/rock put in landscaping areas at Government Center
- \* Worked on major repairs in the in-mates pods (3 weeks/3 workers) in jail
- \*Cut and trimmed landscape front of jail
- \*Pressure washed out side of building Fire Station #3
- \*Received estimates for handicap handrail for Government Center
- \*Replaced 4 street light poles with LED lights at the Fleet Shop



**MONTHLY REPORT**  
**For Period Covering the Month of March 2019**

SN	TASKS/ WORK DONE	LOCATION/S of Service
1	Had pine straw/mulch/rock put in landscaping areas	Government Center
2	Worked on major repairs in inmates pods (3 weeks/3 workers)	Jail
3	Repaired roof leak	Fire Station #1
4	Cut and trimmed landscape front of jail	Jail
5	Trimmed large trees	Ag Center/Fire Station #2
6	Pressure washed out of building	Fire Station #3
7	Painted Lobby	Adult Learning Center
8	Moved three desks	Drug Court
9	Received estimates for handicap handrail	Government Center
10	Repaired and replaced roof shingles and deck board	K-9
11	Clean gutters and roof	Fire Station #2
12	Cut back trees/shrubs	Fire Station #2
13	Cleaned gutters, painted garage doors and gutters	Fire Station #5
14	Replaced 4 street light poles with LED lights	Fleet Shop
15	Hand washed all facilities and IT vehicles	Facilities/IT
16	Repair/replace ballast as needed	Government Center
17		
18		
19		
20		
21		
22		
23		
24		
25		
26	Total Work Orders for the month = 31	Facilities
27	Total Community Service for the month = 3	Facilities

These numbers do not reflect daily/ weekly routine duties to include:

- Cutting of grass and landscape maintenance on all county properties
- Cutting of grass and landscape maintenance on all five (5) parks on the west side of county
- Cleaning of the new government center and other county owned buildings, offices and facilities
- Emptying outside trash receptacles at county owned buildings
- Collecting and recycling of all county buildings, offices and facilities



## Dawson County Board of Commissioners

Finance Monthly Report – March 2019

### FINANCE HIGHLIGHTS

- **LOST Collections:** \$530,367 – up 15.6% compared to 2018
- **SPLOST Collections:** \$602,699 – up 15.6% compared to 2018; 11.47% under projections for February 2019; Total SPLOST VI collections: \$28,481,755
  - \$512,294– County Portion (85%)
  - \$90,405 – City Portion (15%)
- **TAVT:** \$96,559 – up 9.99% compared to 2018
- **See attached Revenue and Expenditure Comparison for 2019**
- **Total County Debt:** \$4,363,453 (See attached Debt Summary)
- **Audit Status:** In process; auditors will be onsite for fieldwork in late April
- **EMS Billing Collections:** \$58,689 for February 2019; \$181,770 YTD
- **Budget Status:** The 2019 Budget was approved on November 1, 2018.
- **Monthly Donations/Budget Increases:** \$488,325
  - Passport Fees - \$3,325
  - CAD & APCO System Upgrade - \$485,000

### PURCHASING HIGHLIGHTS

#### **Formal Solicitations**

- On-Call Full Depth Reclamation Services - Roads
- Fencing Installation Projects – Park & Rec

#### **Informal Solicitations**

- Land Use Resolution Update – Planning
- Swimming Pool Maintenance Services – Park & Rec

#### **Quotes for less than \$25,000 this month**

- Gasoline – Fuel Center
- Diesel – Fuel Center
- Laptop Mounts & Installation – EMS/Fire
- Install Handrails at Government Center - Facilities

#### **Purchases for less than \$25,000 that did not get required quotes this month**

- None

#### **Pending Projects**

- Sheriff's Office Vehicle Upfitting
- Sump Leak Detector Sensors

#### **Work in Progress**

- Public Works/Fleet Complex
- Gym Exterior Renovations
- Fencing Projects

#### **Future Bids**

- Senior Services Center Expansion Construction
- Fire Station 9 Construction
- Other 2019 Bids

#### **Future Bids – SPLOST VI**

- Pothole Patching Machine – Roads
- Water Filtration System for DCGC & DCSO – Facilities
- 2019 Capital & SPLOST Projects

#### **Purchases for more than \$25,000 that did not get required sealed bids this month**

- None

### Budget to Actual

	Actual at 2/28/2019	Percent of Budget Actually Collected/ Expended	2019 BOC (2) Approved Budget	Over(Under) Approved Budget	Percentage Over(Under) Approved Budget
Revenue	\$ 3,188,014	11.50%	\$ 27,726,121	\$ (24,538,107)	-88.50%
Expenditures	3,376,590	12.18%	27,726,121	(24,349,531)	-87.82%
	<u>\$ (188,576)</u>	<u>-0.68%</u>	<u>\$ -</u>	<u>\$ (188,576)</u>	<u>-0.68%</u>

**\*NOTE:** Adjustments will be made during the year-end close out. The actual revenue and expenditure totals are subject to change pending normal year-end adjustments such as accruals and results of the audit.

(1) Reporting actuals as of 2/28/2019 because revenue collections are 30 days behind. The LOST revenues for the month of February were received in March.

(2) Change in total budget due to account adjustments:

\$ 27,170,235	Original Budget
\$ 64,971	Donation Carryover Balances
\$ 2,590	January
\$ 488,325	February
	March
	April
	May
	June
	July
	August
	September
	October
	November
	December
<u>\$ 27,726,121</u>	Revised Budget



## Dawson County Board of Commissioners

### Fleet Maintenance and Fuel Center Monthly Report – March 2019

#### FLEET

- **Preventative Maintenance Performed: 29**
- **Tires Mounted: 17**
- **Repair Orders Completed: 70**
- **Labor Hours: 186.70**
- **Labor Cost Savings: \$8,031.83**  
(Comparison of the Fleet Maintenance rate of \$43.02 per labor hour to outsourced vendors rate of \$80.00 per labor hour)
- **Parts Cost Savings: \$ 1,451.82**  
(Comparison of Dawson County's parts discounts to outsourced markup; average 20%)
- **Total Cost Savings for March: \$ 9,483.65**

#### FUEL CENTER

- **Average fuel center price per gallon:**  
Gasoline: \$2.03  
Diesel: \$2.34
- **Fuel Center Usage - Dawson County and Board of Education**  
Gasoline: 9,629.1 gallons; 738 transactions  
Diesel: 9,488.8 gallons; 233 transactions
- **Fuel Center Usage - Etowah Water and City of Dawsonville**  
Gasoline: 1,248.4 gallons; 69 transactions  
Diesel: 566.2 gallons; 18 transactions
- **Revenue from Etowah Water and City of Dawsonville: \$90.73**

#### HIGHLIGHTS

- 7 county vehicles have been ordered for 2019 for various departments and we should be receiving the 7 vehicles by the end of July 2019.
- Approved additional leak detectors at the fueling station are scheduled to be installed on April 15, 2019 and the process will take approx. 3-4 days.





## Dawson County Board of Commissioners

### Human Resources Department Key Indicator Monthly Report – March 2019

#### **POSITION CONTROL**

- Positions approved by BOC: 478
- # of filled F/R Positions: 273
- # of filled F/T Positions: 0
- # of filled Grant Funded Positions: 15
- # of filled P/R Positions: 36
- # of filled P/T Seasonal Positions: 11
- # of Supplemental Positions: 54
- # of Vacant Positions: 62
- #of Frozen Positions: 27
- % of Budgeted/Actual Positions: 81%

#### **ADDITIONAL INFORMATION**

- FMLA/LOA tracking: 5
- Worker's Compensation Claims filed: 4
- Property & Liability Claims filed: 2
- Unemployment Claims received: 0
- Performance Evaluations received: 8

#### **HIGHLIGHTS**

##### **Positions Advertised/ Posted: 16**

- Emergency Services—Firefighter/EMT (Full-Time) - 5
- Emergency Services—Firefighter/Paramedic (Full-Time and Part-Time) - 1
- Emergency Services—Non-Certified Firefighter/Paramedic – Firefighter Recruit Class - 1
- Emergency Services—Non-Certified Firefighter/EMT-A—Firefighter Recruit Class - 2
- Parks & Recreation—Lifeguard (Part-Time Seasonal) - 5
- Parks & Recreation—Pool Concession Attendant (Part-Time Seasonal) - 0
- Tax Commissioner—Tax & Tag Specialist Senior - 12
- Clerk of Court—Deputy Clerk-Criminal Records (Part-Time) - 46
- Public Works—Transfer Station Attendant – 1
- Public Works—Roads Operator I - 1
- Finance—Payroll & Revenue Technician - 1
- Treatment Court—Treatment Court Counselor - 2
- Planning & Development—GIS Intern – N/A
- Sheriff's Office—Deputy Sheriff - N/A
- Sheriff's Office—Detention Officer – N/A
- Sheriff's Office—E-911 Communications Officer – N/A

##### **Applications Received: 77**

##### **New Hires added into system: 13**

- Charles Callahan – Transfer Station – Operator I
- John Carter – Sheriff's Office – E911 Operator
- Dorothy Davis – Sheriff's Office – Patrol Deputy
- Stephanie Fedoruk – Emergency Services – Volunteer Firefighter
- Bobby Hathcock – Transfer Station – Attendant PT
- Tyler Hyde – Public Works – Operator I
- Christine Osin – Sheriff's Office – E911 Operator
- Steven Passmore – Public Works – Operator I

- Alexander Pearson – Sheriff’s Office – Patrol Deputy
- Travis Ross – Sheriff’s Office – Detention Officer
- Rebecca Walsh – Family Connection – Alcohol Prevention Project Coordinator
- Myron Ward – Sheriff’s Office – Patrol Deputy
- Stephen Weathers – Sheriff’s Office – Detention Officer

**Terminations/Resignations Processed: 6**

- Jody Martin – Public Works
- William Otero – Sheriff’s Office
- Matthew Hester – Sheriff’s Office
- Cindy Rayner – Tax Commissioner
- Steven Swofford – Sheriff’s Office
- Travis Ross - Sheriff’s Office

**Additional Highlights for March**

- HR Specialist Kristi Rutmann attended Webinar and Conference Call for IRMA Insurance Refund



## Dawson County Board of Commissioners

### Information Technology – March 2019

- **Calls for Service: 151**
- **Service Calls Completed: 151**

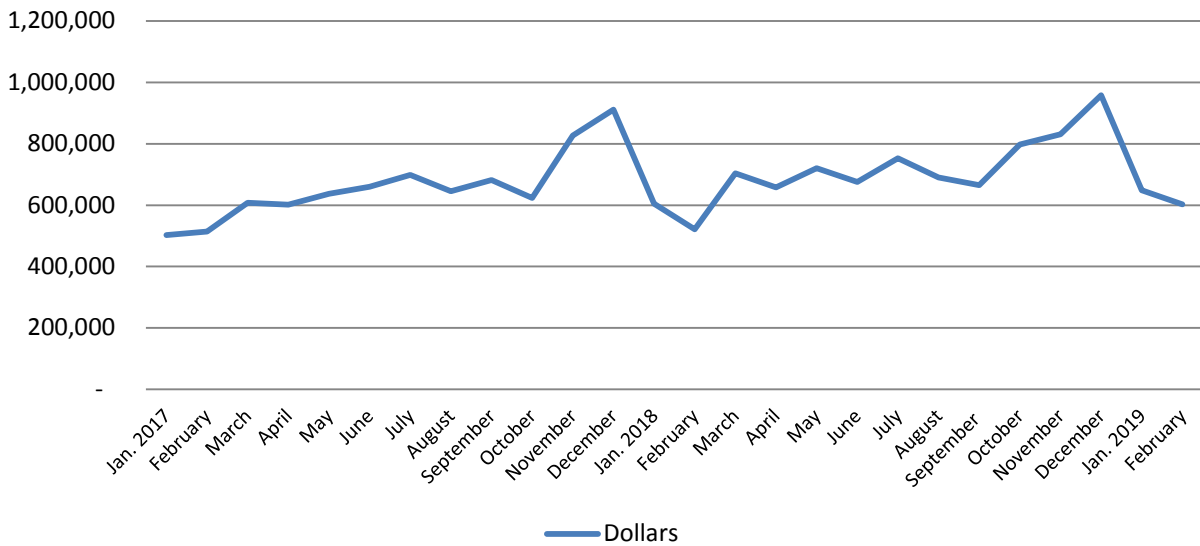
#### Highlights

- Worked with Sheriff dept. to install cameras on patrol cars
- Worked with Fire dept. installing software for Lifepak devices on Med units
- CAD upgrade in process

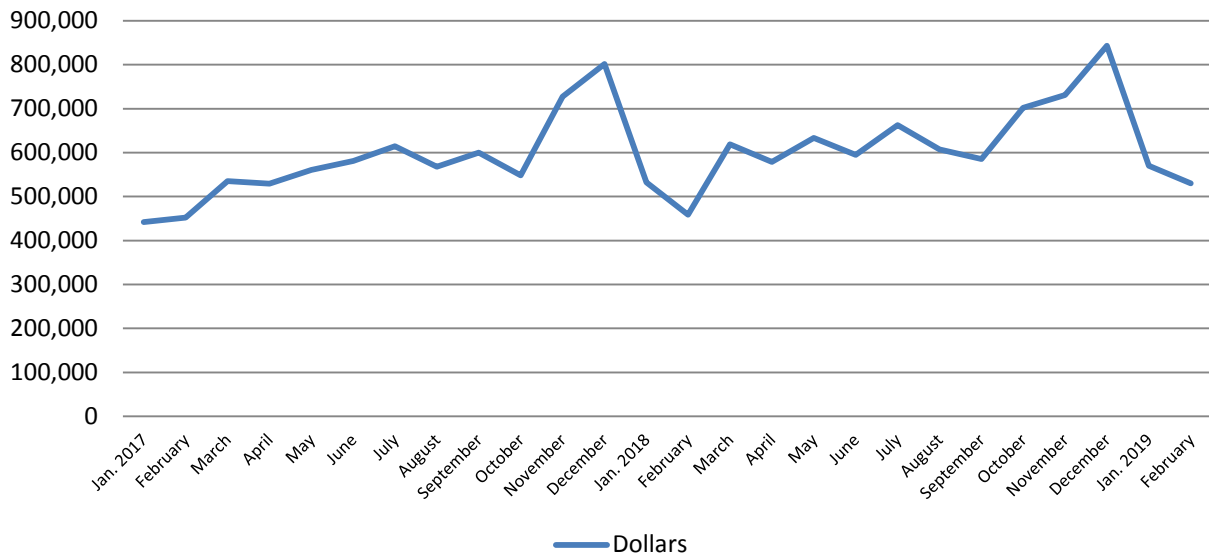


Key Indicator Report  
March 2019

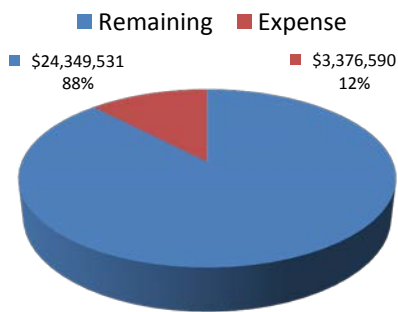
### SPLOST VI COLLECTION CHART



### LOST COLLECTION CHART

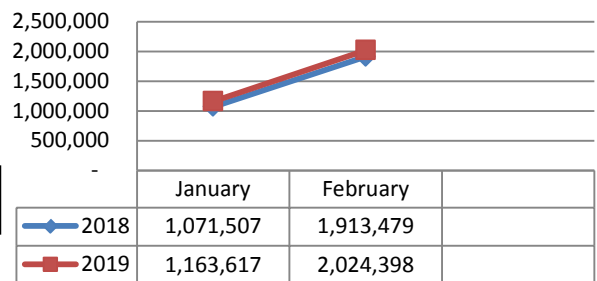


### Budget

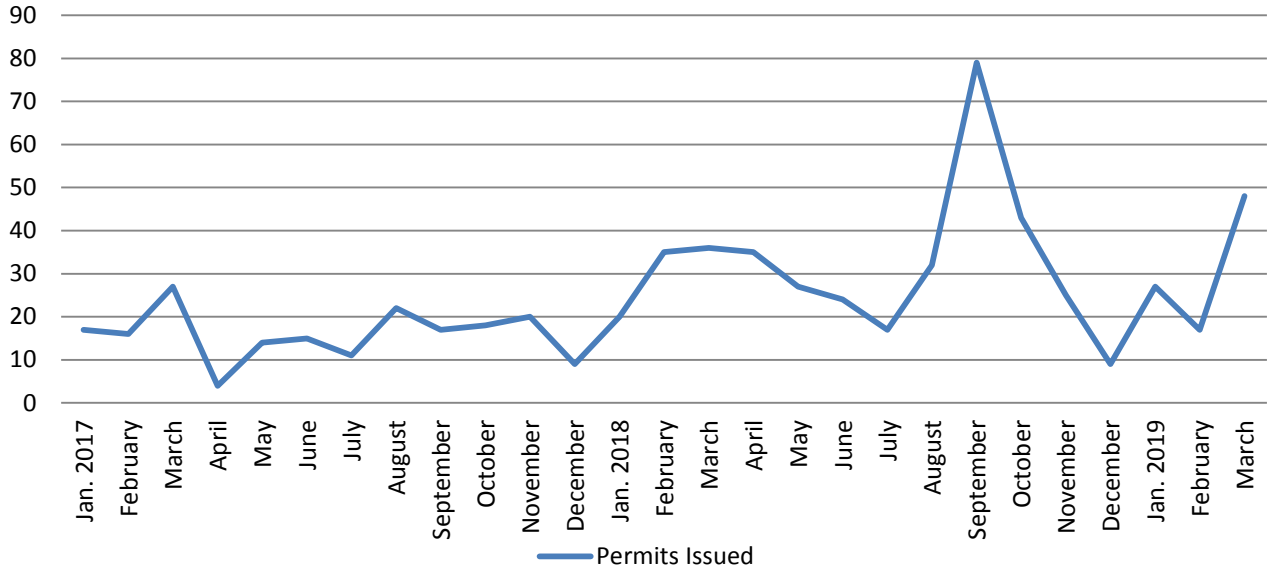


Through 02/28/19

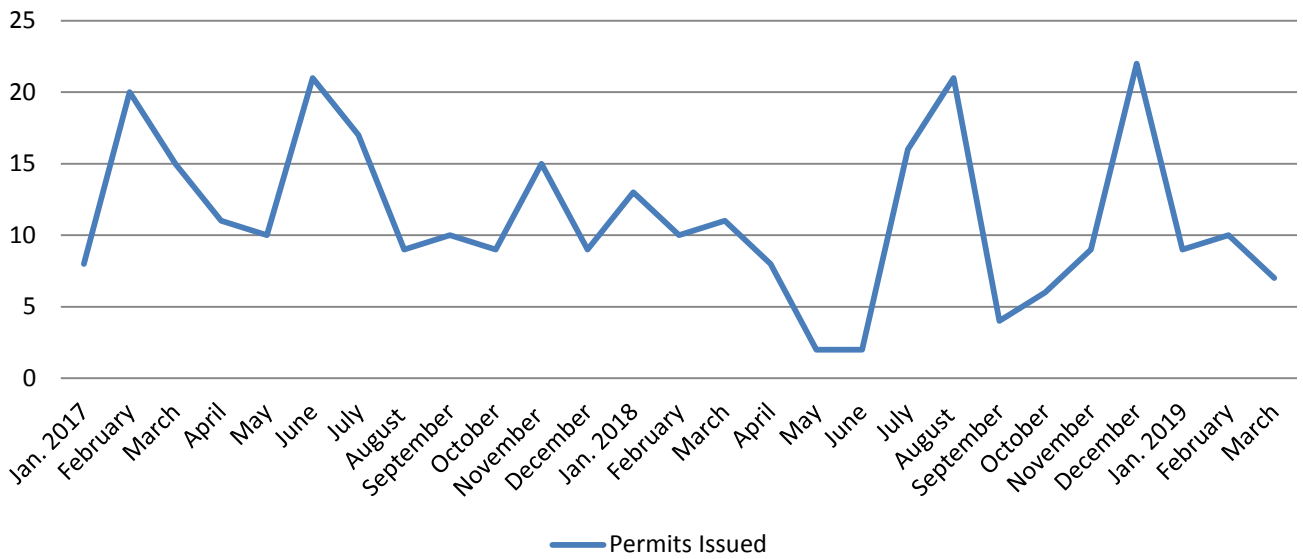
### All Revenue Per Month



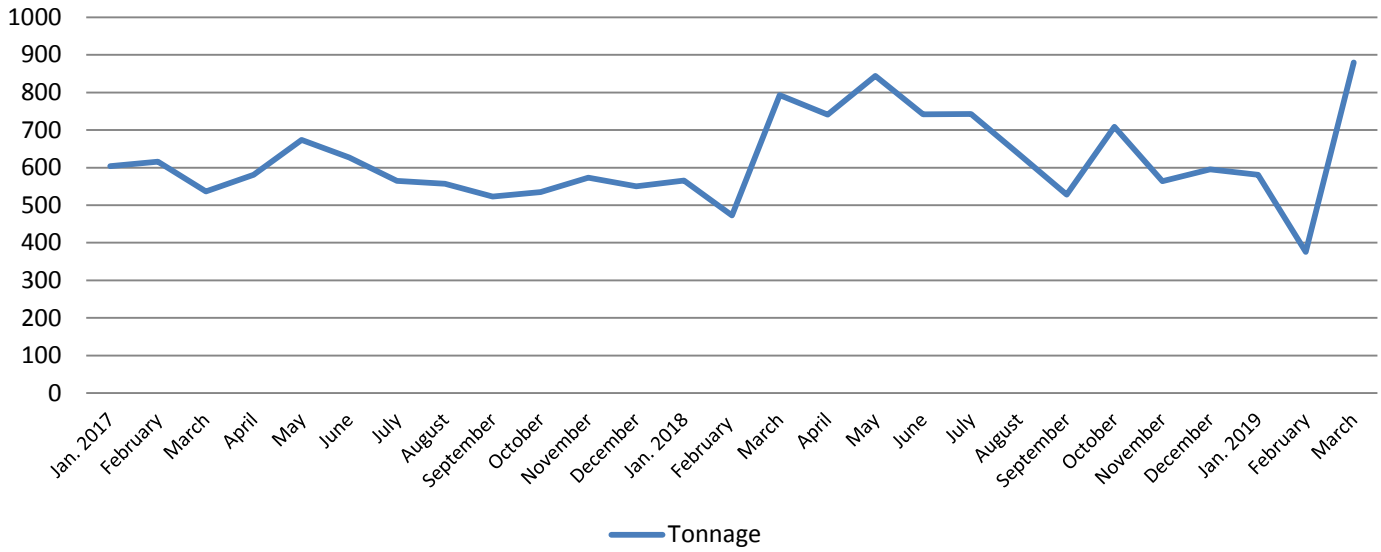
**SINGLE FAMILY HOME BUILDING PERMITS ISSUED**



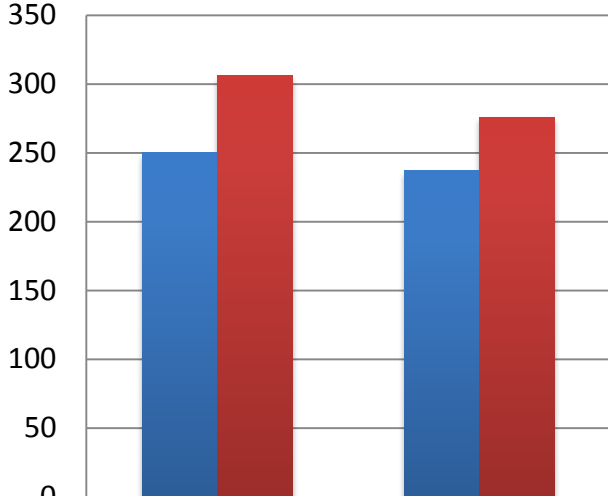
**COMMERCIAL BUILDING PERMITS ISSUED**



### TRANSFER STATION TONNAGE COLLECTION

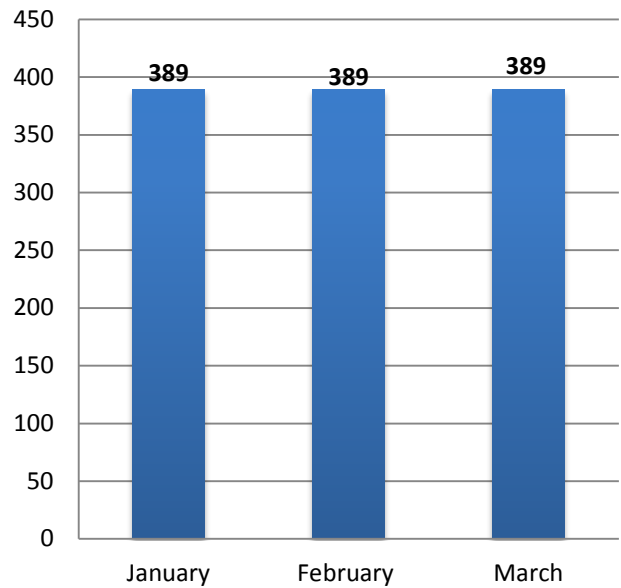


### EMS/Fire Calls for Service

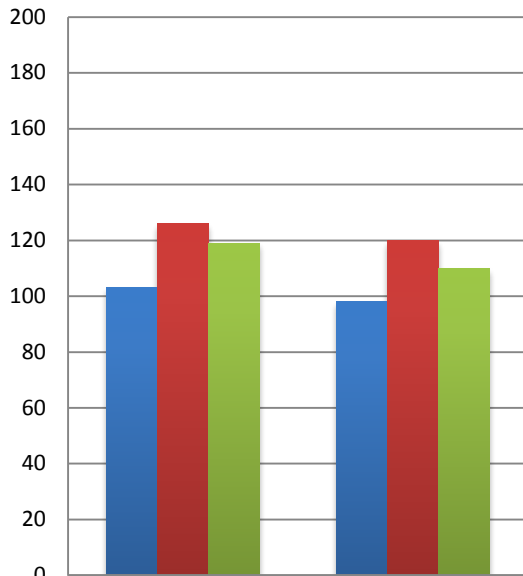


	March 2019	March 2018
EMS	250	237
Fire	306	276

### Number of County Employees



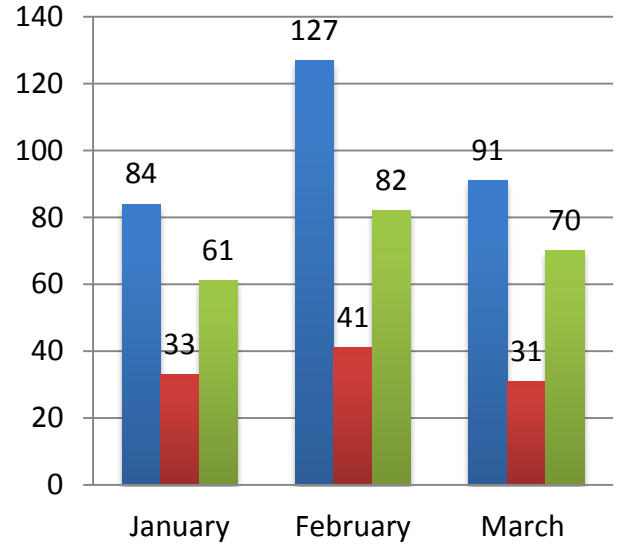
**Inmate Population**



	March 2019	March 2018
Lowest Daily Count	103	98
Highest Daily Count	126	120
Daily Average	119	110

**Repair Requests**

■ Roads ■ Facilities ■ Fleet







## Dawson County Board of Commissioners

### Elections/Registrar Monthly Report – March 2019

- **New Applications/Transfers In: 197**
- **Changes/Duplicates: 256**
- **Cancelled/Transferred Out: 195**
- **Total Processed: 648**

### **HIGHLIGHTS**

#### **Voter Registration Projects:**

- Process daily applications and new street information into the voter registration system.
- Our part of the testing program, regarding the streamline of “duplicate” voter registration applications with the Secretary of States voter registration system (eNet), is complete.
- Update of city annexations, maps and internal city street list is still in progress.

#### **Elections Projects:**

➤ **Municipal General/Special Election – November 5, 2019**

Municipal Qualifying:	August 19-22, 2019	(Mayor & 2 city council seats)
Voter Registration Cutoff:	October 7, 2019	
Advance Voting:	October 14-November 1, 2019	

- Attended the GEOA/VRAG (Elections & Voter Registrars) combined conference March 24-27, 2019 in Jekyll Island. Very informative conference:
  - The effects of HB316 (new voting system and revised election code/rules).
  - Homeland Security present and reiterating the importance of elections security.
  - The combining of both GEOA/VRAG associations into one; thus one conference per year instead of two.
  - State Reapportionment office spoke on the upcoming 2020 census and redistricting; stressing the importance of partnering with BOC, BOE and County GIS concerning redrawing/alignment of commission, education district lines with precinct lines.
  - Other topics: Education and Outreach, Public information and contingency planning, among others.

#### **Highlights of plans for upcoming month:**

- Schedule a training session with public officials on the Easy Campaign Finance reporting system.
- Pursuant to O.C.G.A. 20-2-310(b), April is High School voter registration month. Our office continues to partner with the High School to set up a voter registration drive during each lunch block on a specified date.
- Ongoing cleanup and archive of files and records.



## Dawson County Board of Commissioners

### Dawson County Emergency Services Monthly Report – March 2019

Fire Responses	JAN	FEB	MAR	EMS Responses	JAN	FEB	MAR	EMS Revenue		
2017	271	252	308	2017	213	209	237	2018	MAR	\$64,896.75
2018	306	278	276	2018	238	241	237	2019	MAR	\$55,988.00
2019	278	276	306	2019	217	211	250	13.73% decrease from last year		

Plan Review and Inspection Revenue Total		Business Inspections Total	
		Final Inspections	Annual & Follow Up Inspections
County	\$1,738.00	17	42
City	\$ 300.00	1	7

HIGHLIGHTS: Dawson County Emergency Services Projects			
Training Hours Completed by Staff	1,071 hours	Fire Investigations	3
PR Detail	6 / 390 people	CPR Training per Individual	4
Smoke Detector Installations	6	Stop the Bleed Training per Individual	0
Search & Rescue	1	Child Safety Seat Installations	1
Swift Water Rescue	0	Plan Reviews	7

Types of Fires Total – 10			
Building	2	Chimney/flue fire	0
Structures other than Bldg.: Outside Storage	0	Cooking Fire	1
Mobile Home Fire	1	Vehicle/Road Freight/Transport Vehicle	0
Construction/Demolition Landfill Fire	0	Outside Rubbish / Trash /Waste/Dumpster	1
Brush/Grass/Forest/Woodland	4	Off-Road Vehicle/Heavy Equipment	1

Total Water Usage – 1,350 gallons			
Etowah Water	500 gallons	Pickens	0 gallons
City of Dawsonville	850 gallons	g Canoe	0 gallons



## Dawson County Board of Commissioners

### Facilities Monthly Report –March 2019

- **Total Work Orders: 31**
- **Community Service Workers: 3**

#### **HIGHLIGHTS:**

- \* Had pine straw/mulch/rock put in landscaping areas at Government Center
- \* Worked on major repairs in the in-mates pods (3 weeks/3 workers) in jail
- \*Cut and trimmed landscape front of jail
- \*Pressure washed out side of building Fire Station #3
- \*Received estimates for handicap handrail for Government Center
- \*Replaced 4 street light poles with LED lights at the Fleet Shop



**MONTHLY REPORT**

**For Period Covering the Month of March 2019**

SN	TASKS/ WORK DONE	LOCATION/S of Service
1	Had pine straw/mulch/rock put in landscaping areas	Government Center
2	Worked on major repairs in inmates pods (3 weeks/3 workers)	Jail
3	Repaired roof leak	Fire Station #1
4	Cut and trimmed landscape front of jail	Jail
5	Trimmed large trees	Ag Center/Fire Station #2
6	Pressure washed out of building	Fire Station #3
7	Painted Lobby	Adult Learning Center
8	Moved three desks	Drug Court
9	Received estimates for handicap handrail	Government Center
10	Repaired and replaced roof shingles and deck board	K-9
11	Clean gutters and roof	Fire Station #2
12	Cut back trees/shrubs	Fire Station #2
13	Cleaned gutters, painted garage doors and gutters	Fire Station #5
14	Replaced 4 street light poles with LED lights	Fleet Shop
15	Hand washed all facilities and IT vehicles	Facilities/IT
16	Repair/replace ballast as needed	Government Center
17		
18		
19		
20		
21		
22		
23		
24		
25		
26	Total Work Orders for the month = 31	Facilities
27	Total Community Service for the month = 3	Facilities

These numbers do not reflect daily/ weekly routine duties to include:

- Cutting of grass and landscape maintenance on all county properties
- Cutting of grass and landscape maintenance on all five (5) parks on the west side of county
- Cleaning of the new government center and other county owned buildings, offices and facilities
- Emptying outside trash receptacles at county owned buildings
- Collecting and recycling of all county buildings, offices and facilities



## Dawson County Board of Commissioners

Finance Monthly Report – March 2019

### **FINANCE HIGHLIGHTS**

- **LOST Collections:** \$530,367 – up 15.6% compared to 2018
- **SPLOST Collections:** \$602,699 – up 15.6% compared to 2018; 11.47% under projections for February 2019; Total SPLOST VI collections: \$28,481,755
  - \$512,294– County Portion (85%)
  - \$90,405 – City Portion (15%)
- **TAVT:** \$96,559 – up 9.99% compared to 2018
- **See attached Revenue and Expenditure Comparison for 2019**
- **Total County Debt:** \$4,363,453 (See attached Debt Summary)
- **Audit Status:** In process; auditors will be onsite for fieldwork in late April
- **EMS Billing Collections:** \$58,689 for February 2019; \$181,770 YTD
- **Budget Status:** The 2019 Budget was approved on November 1, 2018.
- **Monthly Donations/Budget Increases:** \$488,325
  - Passport Fees - \$3,325
  - CAD & APCO System Upgrade - \$485,000

### **PURCHASING HIGHLIGHTS**

#### **Formal Solicitations**

- On-Call Full Depth Reclamation Services - Roads
- Fencing Installation Projects – Park & Rec

#### **Informal Solicitations**

- Land Use Resolution Update – Planning
- Swimming Pool Maintenance Services – Park & Rec

#### **Quotes for less than \$25,000 this month**

- Gasoline – Fuel Center
- Diesel – Fuel Center
- Laptop Mounts & Installation – EMS/Fire
- Install Handrails at Government Center - Facilities

#### **Purchases for less than \$25,000 that did not get required quotes this month**

- None

#### **Pending Projects**

- Sheriff's Office Vehicle Upfitting
- Sump Leak Detector Sensors

#### **Work in Progress**

- Public Works/Fleet Complex
- Gym Exterior Renovations
- Fencing Projects

#### **Future Bids**

- Senior Services Center Expansion Construction
- Fire Station 9 Construction
- Other 2019 Bids

#### **Future Bids – SPLOST VI**

- Pothole Patching Machine – Roads
- Water Filtration System for DCGC & DCSO – Facilities
- 2019 Capital & SPLOST Projects

#### **Purchases for more than \$25,000 that did not get required sealed bids this month**

- None

### Budget to Actual

	Actual at 2/28/2019	Percent of Budget Actually Collected/ Expended	2019 BOC (2) Approved Budget	Over(Under) Approved Budget	Percentage Over(Under) Approved Budget
Revenue	\$ 3,188,014	11.50%	\$ 27,726,121	\$ (24,538,107)	-88.50%
Expenditures	3,376,590	12.18%	27,726,121	(24,349,531)	-87.82%
	<u>\$ (188,576)</u>	<u>-0.68%</u>	<u>\$ -</u>	<u>\$ (188,576)</u>	<u>-0.68%</u>

**\*NOTE:** Adjustments will be made during the year-end close out. The actual revenue and expenditure totals are subject to change pending normal year-end adjustments such as accruals and results of the audit.

(1) Reporting actuals as of 2/28/2019 because revenue collections are 30 days behind. The LOST revenues for the month of February were received in March.

(2) Change in total budget due to account adjustments:

\$ 27,170,235	Original Budget
\$ 64,971	Donation Carryover Balances
\$ 2,590	January
\$ 488,325	February
	March
	April
	May
	June
	July
	August
	September
	October
	November
	December
<u>\$ 27,726,121</u>	Revised Budget



## Dawson County Board of Commissioners

### Fleet Maintenance and Fuel Center Monthly Report – March 2019

#### FLEET

- **Preventative Maintenance Performed: 29**
- **Tires Mounted: 17**
- **Repair Orders Completed: 70**
- **Labor Hours: 186.70**
- **Labor Cost Savings: \$8,031.83**  
(Comparison of the Fleet Maintenance rate of \$43.02 per labor hour to outsourced vendors rate of \$80.00 per labor hour)
- **Parts Cost Savings: \$ 1,451.82**  
(Comparison of Dawson County's parts discounts to outsourced markup; average 20%)
- **Total Cost Savings for March: \$ 9,483.65**

#### FUEL CENTER

- **Average fuel center price per gallon:**  
Gasoline: \$2.03  
Diesel: \$2.34
- **Fuel Center Usage - Dawson County and Board of Education**  
Gasoline: 9,629.1 gallons; 738 transactions  
Diesel: 9,488.8 gallons; 233 transactions
- **Fuel Center Usage - Etowah Water and City of Dawsonville**  
Gasoline: 1,248.4 gallons; 69 transactions  
Diesel: 566.2 gallons; 18 transactions
- **Revenue from Etowah Water and City of Dawsonville: \$90.73**

#### HIGHLIGHTS

- 7 county vehicles have been ordered for 2019 for various departments and we should be receiving the 7 vehicles by the end of July 2019.
- Approved additional leak detectors at the fueling station are scheduled to be installed on April 15, 2019 and the process will take approx. 3-4 days.



## Dawson County Board of Commissioners

### Human Resources Department Key Indicator Monthly Report – March 2019

#### POSITION CONTROL

- Positions approved by BOC: 478
- # of filled F/R Positions: 273
- # of filled F/T Positions: 0
- # of filled Grant Funded Positions: 15
- # of filled P/R Positions: 36
- # of filled P/T Seasonal Positions: 11
- # of Supplemental Positions: 54
- # of Vacant Positions: 62
- # of Frozen Positions: 27
- % of Budgeted/Actual Positions: 81%

#### ADDITIONAL INFORMATION

- FMLA/LOA tracking: 5
- Worker's Compensation Claims filed: 4
- Property & Liability Claims filed: 2
- Unemployment Claims received: 0
- Performance Evaluations received: 8

#### HIGHLIGHTS

##### **Positions Advertised/ Posted: 16**

- Emergency Services—Firefighter/EMT (Full-Time) - 5
- Emergency Services—Firefighter/Paramedic (Full-Time and Part-Time) - 1
- Emergency Services—Non-Certified Firefighter/Paramedic – Firefighter Recruit Class - 1
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- Parks & Recreation—Lifeguard (Part-Time Seasonal) - 5
- Parks & Recreation—Pool Concession Attendant (Part-Time Seasonal) - 0
- Tax Commissioner—Tax & Tag Specialist Senior - 12
- Clerk of Court—Deputy Clerk-Criminal Records (Part-Time) - 46
- Public Works—Transfer Station Attendant – 1
- Public Works—Roads Operator I - 1
- Finance—Payroll & Revenue Technician - 1
- Treatment Court—Treatment Court Counselor - 2
- Planning & Development—GIS Intern – N/A
- Sheriff's Office—Deputy Sheriff - N/A
- Sheriff's Office—Detention Officer – N/A
- Sheriff's Office—E-911 Communications Officer – N/A

##### **Applications Received: 77**

##### **New Hires added into system: 13**

- Charles Callahan – Transfer Station – Operator I
- John Carter – Sheriff's Office – E911 Operator
- Dorothy Davis – Sheriff's Office – Patrol Deputy
- Stephanie Fedoruk – Emergency Services – Volunteer Firefighter
- Bobby Hathcock – Transfer Station – Attendant PT
- Tyler Hyde – Public Works – Operator I
- Christine Osin – Sheriff's Office – E911 Operator
- Steven Passmore – Public Works – Operator I



- Alexander Pearson – Sheriff’s Office – Patrol Deputy
- Travis Ross – Sheriff’s Office – Detention Officer
- Rebecca Walsh – Clerk of Courts – PT Criminal Deputy Clerk
- Myron Ward – Sheriff’s Office – Patrol Deputy
- Stephen Weathers – Sheriff’s Office – Detention Officer

**Terminations/Resignations Processed: 2**

- Jody Martin – Public Works
- William Otero – Sheriff’s Office
- Matthew Hester – Sheriff’s Office
- Cindy Rayner – Tax Commissioner
- Steven Swofford – Sheriff’s Office
- Travis Ross - Sheriff’s Office

**Additional Highlights for March**

- HR Specialist Kristi Rutmann attended Webinar and Conference Call for IRMA Insurance Refund



## Dawson County Board of Commissioners

### Information Technology – March 2019

- **Calls for Service: 151**
- **Service Calls Completed: 151**

#### **Highlights**

- Worked with Sheriff dept. to install cameras on patrol cars
- Worked with Fire dept. installing software for Lifepak devices on Med units
- CAD upgrade in process



# DAWSON COUNTY

## Planning and Development Marshal's Office

### Code Compliance/Animal Control Monthly Report

March, 2019

Alcohol License Establishment Inspections: 3

Alcohol Pouring Permits Issued: 45

Animal Control Calls Handled: 51

Animal Bites To Humans Investigated: 3

Animals Quarantined: 2 and unable to locate one feral cat. Victim advised to obtain post bite rabies shots.

Animals Taken to DC Humane Society: 19

Dangerous Dog Classifications: 0

Citations Issued: 0

Code Compliance Complaint Calls/In Field Visits: 28 calls and 28 in field visits

After Hour Calls: 0

Erosion Site Visits: 4

E-911 Addresses Issued: 3

Non-Conforming Signs Removed: 0



## Dawson County Board of Commissioners

### Planning and Development Monthly Report – March 2019

- **Total Building permits Issued**
  - March 2019: 68
  - YTD 2019: 164
  - Single Family New Homes: 48
  - Commercial Buildings: 7
- **Business Licenses Issued:**
  - March 2019: 172
  - YTD 2019: 637
- **Total Building Inspections Completed:**
  - March 2019: 544
  - YTD 2019: 1614
- **Variances/Zonings Processed:**
  - March 2019: 1
  - YTD 2019: 9
- **Plats Reviewed:**
  - March 2019: 10
  - YTD 2019: 24
- **Total Civil Plan Review Meetings: 2**
  - YTD 2019: 4
- **Total Building Plan Review Meetings: 0**
  - YTD 2019: 6
- **Impact Fee Collection**
  - March 2019: \$133,334.94
  - Commercial : None
  - YTD 2019: \$330,110.48



## Dawson County Board of Commissioners

### Parks and Recreation Monthly Report – March 2019

- **Youth Sports Participants**
  - March 2019: 1,323 - up 14.6% compared to same month last year
  - YTD 2019: 4,018 - up 3.6% compared to last year
- **Facility Rentals/Bookings/Scheduled Uses:**
  - March 2019: 1,383 - up 18.1% compared to same month last year
  - YTD 2019: 2,871 - up 8.8% compared to last year
- **Adult and Youth Wellness and Specialty Program Participation:**
  - March 2019: 5,421 – up 10% compared to same month last year
  - YTD 2019: 7,538 - up 6.3% compared to last year
- **Total Customers Served:**
  - March 2019: 8,127 - up 1.4% compared to same month last year
  - YTD 2019: 14,427 - up 6% compared to last year

### HIGHLIGHTS

#### **Park Projects:**

- Phase 2 of documentation for War Hill Park Grant proposal has been submitted.
- Veterans Memorial Lloyd Crane Rec Center redesign and construction is nearing completion and is looking amazing.
- Fence replacements at Rock Creek Park and Veterans Memorial Park are looking great and should be complete in the near future.
- We are in the process of hiring lifeguards and pool concessions employees.

#### **Athletic and Program Summary:**

- Additional specialty programs for the month included dance classes, adult Boot Camp, adult F.I.T. class, adult Tai Chi, and adult Yoga.
- Travel Teams will resume practices/games in the near future.
  - 13 total teams registered (baseball, softball, basketball)
- Our annual Miss Relay for Life beauty pageant, originally scheduled for March 3<sup>rd</sup>, was postponed to May 5<sup>th</sup>.

- The EPIC Day program continues to be a success, with 51 in attendance at the March 21<sup>st</sup> event. The next EPIC Day is scheduled for April 18<sup>th</sup> and will be Easter-themed.
- Spring Sports Opening Day was held on March 23<sup>rd</sup> at Rock Creek and was a huge success, with approximately 4,500 people in attendance throughout the day.
- The game season for most of our spring sports is officially underway and going well.
- War Hill Park campsites opened March 1<sup>st</sup>.
- Pickleball open play continues to go well. We are considering adding a weeknight open play, beginning in the summer since there is a large group of pickleball players that are interested in playing but cannot come to the Tuesday/Thursday morning times due to conflicts with working.

**On the Horizon:**

- The annual KARE for Kids community egg hunt is quickly approaching on Saturday, April 20<sup>th</sup> at Veterans Memorial Park.
- The Relay for Life event is scheduled for Friday, April 26<sup>th</sup> at Veterans Memorial Park.
- Our annual Miss Relay for Life beauty pageant, originally scheduled for March 3<sup>rd</sup>, has been postponed to May 5<sup>th</sup>.
- The pool at Veterans Memorial Park will open Saturday, May 25<sup>th</sup> – preparations have already begun to hire lifeguards, get them trained, and get all schedules and needed supplies to open.



## **Dawson County Board of Commissioners**

### **Public Works Monthly Report –March 2019**

#### **ROADS:**

- Work Orders: 91
- Gravel: 683 tons

#### **PROJECT MANAGEMENT:**

- Blacks Mill Bridge construction to commence in April
- Lumpkin Campground/HWY 53-construction has commenced
- LMIG paving in Dawson Junction began in April
- Veteran's Memorial Park Gym Renovation contract has ended, working on punch list items
- Public Works Complex final construction drawings completed, construction to commence in April
- Fire Station 9 design build bid is under review

#### **TRANSFER STATION:**

- Solid Waste: 880 Tons
- Recycling: 7.48 Tons
- Recycling scrap metal: 44.53 Tons



## Dawson County Board of Commissioners

### Dawson County Senior Services Monthly Report – March 2019

#### SENIOR CENTER

- **Home Delivered Meals Served**
  - March 2019: 1,919 up 24% compared to same month last year
  - YTD 2019: 5,456 up 28% compared to last year
- **Congregate Meals Served**
  - March 2019: 525 up 1% compared to same month last year
  - YTD 2019: 1,530 up 5% compared to last year
- **Physical Activity Participation** (Tai Chi, Silver Sneakers, Yoga, individual fitness)
  - March 2019: 471 down 27% compared to same month last year
  - YTD 2019: 1,246 down 28% compared to last year
- **Lifestyle Management Participation** (art, bridge, bingo, awareness, prevention)
  - March 2019: 424 up 26% compared to same month last year
  - YTD 2019: 911 up 7% compared to last year

#### TRANSIT

- **DOT Trips Provided**
  - March 2019: 319 down 7% compared to same month last year
  - YTD 2019: 918 up 5% compared to last year
- **Senior Trips Provided**
  - March 2019: 690 down 39% compared to same month last year
  - YTD 2019: 1,776 down 26% compared to last year
- **# of Miles**
  - March 2019: 7,543 down 26% compared to same month last year
  - YTD 2019: 20,173 down 10% compared to last year
- **Gallons of Fuel**
  - March 2019: 865 down 12% compared to same month last year
  - YTD 2019: 2,361 down 9% compared to last year



## **HIGHLIGHTS**

### **March Meetings & Events:**

- March 5 – USDA Home Improvement Presentation
- March 12, 13 – Hearing Tests were conducted to over 12 senior clients by North Georgia Hearing Aids.
- March 26 – Northeast Georgia Health Systems conducted a seminar on Advanced Directives.
- Students from the University of Georgia and Brenau University visited the center throughout the month and conducted interviews with senior clients for their thesis and class credits.

### **Special Dates Coming Soon:**

- April 1: Ric Rac
- April 3: Dollar General
- April 12, 13: Hearing Tests
- April 2: Nutrition Education with Michelle
- April 10, 24: Walmart
- April 15: Chestatee Wildlife Preserve
- April 27: Dollar Tree
- April 9: Health Education with Dedri
- April 8, 22, 30: Bingo
- April 16: Today's Seniors with Dawn & Krista
- April 23: Good Will
- April 25: Ice Cream Social
- April 29: Legacy Link Assistive Eating Devices
- Bible Study on Thursdays
- Silver Sneakers Classes on Tuesday and Thursdays
- Art Class on Thursday and Friday
- Yoga on Friday
- Special Music on Friday



# DAWSON COUNTY

## Planning and Development Marshal's Office

### Code Compliance/Animal Control Monthly Report

March, 2019

Alcohol License Establishment Inspections: 3

Alcohol Pouring Permits Issued: 45

Animal Control Calls Handled: 51

Animal Bites To Humans Investigated: 3

Animals Quarantined: 2 and unable to locate one feral cat. Victim advised to obtain post bite rabies shots.

Animals Taken to DC Humane Society: 19

Dangerous Dog Classifications: 0

Citations Issued: 0

Code Compliance Complaint Calls/In Field Visits: 28 calls and 28 in field visits

After Hour Calls: 0

Erosion Site Visits: 4

E-911 Addresses Issued: 3

Non-Conforming Signs Removed: 0



## Dawson County Board of Commissioners

### Planning and Development Monthly Report – March 2019

- **Total Building permits Issued**
  - March 2019: 68
  - YTD 2019: 164
  - Single Family New Homes: 48
  - Commercial Buildings: 7
- **Business Licenses Issued:**
  - March 2019: 172
  - YTD 2019: 637
- **Total Building Inspections Completed:**
  - March 2019: 544
  - YTD 2019: 1614
- **Variances/Zonings Processed:**
  - March 2019: 1
  - YTD 2019: 9
- **Plats Reviewed:**
  - March 2019: 10
  - YTD 2019: 24
- **Total Civil Plan Review Meetings: 2**
  - YTD 2019: 4
- **Total Building Plan Review Meetings: 0**
  - YTD 2019: 6
- **Impact Fee Collection**
  - March 2019: \$133,334.94
  - Commercial : None
  - YTD 2019: \$330,110.48



## Dawson County Board of Commissioners

### Parks and Recreation Monthly Report – March 2019

- **Youth Sports Participants**
  - March 2019: 1,323 - up 14.6% compared to same month last year
  - YTD 2019: 4,018 - up 3.6% compared to last year
- **Facility Rentals/Bookings/Scheduled Uses:**
  - March 2019: 1,383 - up 18.1% compared to same month last year
  - YTD 2019: 2,871 - up 8.8% compared to last year
- **Adult and Youth Wellness and Specialty Program Participation:**
  - March 2019: 5,421 – up 10% compared to same month last year
  - YTD 2019: 7,538 - up 6.3% compared to last year
- **Total Customers Served:**
  - March 2019: 8,127 - up 1.4% compared to same month last year
  - YTD 2019: 14,427 - up 6% compared to last year

### HIGHLIGHTS

#### **Park Projects:**

- Phase 2 of documentation for War Hill Park Grant proposal has been submitted.
- Veterans Memorial Lloyd Crane Rec Center redesign and construction is nearing completion and is looking amazing.
- Fence replacements at Rock Creek Park and Veterans Memorial Park are looking great and should be complete in the near future.
- We are in the process of hiring lifeguards and pool concessions employees.

#### **Athletic and Program Summary:**

- Additional specialty programs for the month included dance classes, adult Boot Camp, adult F.I.T. class, adult Tai Chi, and adult Yoga.
- Travel Teams will resume practices/games in the near future.
  - 13 total teams registered (baseball, softball, basketball)
- Our annual Miss Relay for Life beauty pageant, originally scheduled for March 3<sup>rd</sup>, was postponed to May 5<sup>th</sup>.

- The EPIC Day program continues to be a success, with 51 in attendance at the March 21<sup>st</sup> event. The next EPIC Day is scheduled for April 18<sup>th</sup> and will be Easter-themed.
- Spring Sports Opening Day was held on March 23<sup>rd</sup> at Rock Creek and was a huge success, with approximately 4,500 people in attendance throughout the day.
- The game season for most of our spring sports is officially underway and going well.
- War Hill Park campsites opened March 1<sup>st</sup>.
- Pickleball open play continues to go well. We are considering adding a weeknight open play, beginning in the summer since there is a large group of pickleball players that are interested in playing but cannot come to the Tuesday/Thursday morning times due to conflicts with working.

**On the Horizon:**

- The annual KARE for Kids community egg hunt is quickly approaching on Saturday, April 20<sup>th</sup> at Veterans Memorial Park.
- The Relay for Life event is scheduled for Friday, April 26<sup>th</sup> at Veterans Memorial Park.
- Our annual Miss Relay for Life beauty pageant, originally scheduled for March 3<sup>rd</sup>, has been postponed to May 5<sup>th</sup>.
- The pool at Veterans Memorial Park will open Saturday, May 25<sup>th</sup> – preparations have already begun to hire lifeguards, get them trained, and get all schedules and needed supplies to open.



## **Dawson County Board of Commissioners**

### **Public Works Monthly Report –March 2019**

#### **ROADS:**

- Work Orders: 91
- Gravel: 683 tons

#### **PROJECT MANAGEMENT:**

- Blacks Mill Bridge construction to commence in April
- Lumpkin Campground/HWY 53-construction has commenced
- LMIG paving in Dawson Junction began in April
- Veteran's Memorial Park Gym Renovation contract has ended, working on punch list items
- Public Works Complex final construction drawings completed, construction to commence in April
- Fire Station 9 design build bid is under review

#### **TRANSFER STATION:**

- Solid Waste: 880 Tons
- Recycling: 7.48 Tons
- Recycling scrap metal: 44.53 Tons



## Dawson County Board of Commissioners

### Dawson County Senior Services Monthly Report – March 2019

#### SENIOR CENTER

- **Home Delivered Meals Served**
  - March 2019: 1,919 up 24% compared to same month last year
  - YTD 2019: 5,456 up 28% compared to last year
- **Congregate Meals Served**
  - March 2019: 525 up 1% compared to same month last year
  - YTD 2019: 1,530 up 5% compared to last year
- **Physical Activity Participation** (Tai Chi, Silver Sneakers, Yoga, individual fitness)
  - March 2019: 471 down 27% compared to same month last year
  - YTD 2019: 1,246 down 28% compared to last year
- **Lifestyle Management Participation** (art, bridge, bingo, awareness, prevention)
  - March 2019: 424 up 26% compared to same month last year
  - YTD 2019: 911 up 7% compared to last year

#### TRANSIT

- **DOT Trips Provided**
  - March 2019: 319 down 7% compared to same month last year
  - YTD 2019: 918 up 5% compared to last year
- **Senior Trips Provided**
  - March 2019: 690 down 39% compared to same month last year
  - YTD 2019: 1,776 down 26% compared to last year
- **# of Miles**
  - March 2019: 7,543 down 26% compared to same month last year
  - YTD 2019: 20,173 down 10% compared to last year
- **Gallons of Fuel**
  - March 2019: 865 down 12% compared to same month last year
  - YTD 2019: 2,361 down 9% compared to last year

## **HIGHLIGHTS**

### **March Meetings & Events:**

- March 5 – USDA Home Improvement Presentation
- March 12, 13 – Hearing Tests were conducted to over 12 senior clients by North Georgia Hearing Aids.
- March 26 – Northeast Georgia Health Systems conducted a seminar on Advanced Directives.
- Students from the University of Georgia and Brenau University visited the center throughout the month and conducted interviews with senior clients for their thesis and class credits.

### **Special Dates Coming Soon:**

- April 1: Ric Rac
- April 3: Dollar General
- April 12, 13: Hearing Tests
- April 2: Nutrition Education with Michelle
- April 10, 24: Walmart
- April 15: Chestatee Wildlife Preserve
- April 27: Dollar Tree
- April 9: Health Education with Dedri
- April 8, 22, 30: Bingo
- April 16: Today's Seniors with Dawn & Krista
- April 23: Good Will
- April 25: Ice Cream Social
- April 29: Legacy Link Assistive Eating Devices
- Bible Study on Thursdays
- Silver Sneakers Classes on Tuesday and Thursdays
- Art Class on Thursday and Friday
- Yoga on Friday
- Special Music on Friday