

**DAWSON COUNTY BOARD OF COMMISSIONERS
WORK SESSION AGENDA - THURSDAY, JULY 23, 2015
DAWSON COUNTY GOVERNMENT CENTER ASSEMBLY ROOM
4:00 PM**

M. NEW BUSINESS

1. Presentation of the First Responder- EMT-B Grant - Emergency Services Director Billy Thurmond
2. Presentation of the Debris Removal Contractor (CERES) Invoice for Payment Approval - Emergency Services Director Billy Thurmond
3. Presentation of the 2015 Employee Compensation Proposal - Director of Administration David McKee
4. County Manager Report
5. County Attorney Report

Backup material for agenda item:

1. Presentation of the First Responder- EMT-B Grant - Emergency Services Director Billy Thurmond



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA REQUEST

All items requiring action by the Commissioners must be presented first at a work session. The following information should be provided for each item.

No item will be considered for a work session until the Department has received authorization on the item by the County Manager.

Form must be submitted to the County Clerk 10 days prior to the meeting date.

Department: ESA

Presenter: Billy Thurmond

Submitted By: Billy Thurmond

Date Submitted: 07-14-2015

Item of Business/Agenda Title: First Responder/EMT-B Course Grant

Attach an Executive Summary fully describing all elements of the item of business. x (Attached)

THE ITEM IS FOR:

Work Session presentation only (no action needed) OR **Commission Action Needed.**

Is there a deadline on this item? If so, Explain: August 10, 2015 to have application in to GAEMS

Purpose of Request: Obtain funding to hold a First Responder/ EMT-B course here in Dawson County

Department Recommendation: Approval to apply for funding. There is no match required.

If the action involves a Resolution, Ordinance, Contract, Agreement, etc. has it been reviewed by the County Attorney?

Yes Explanation/ Additional Information: n/a

No

If funding is involved, are funds approved within the current budget? **If Yes, Finance Authorization is Required Below.**

Yes Explanation/ Additional Information: Reimbursement grant

No

Amount Requested: \$3,250.00 Maximum

Amount Budgeted: Budget will be added when revenue is received.

Fund Name and Account Number: 250-00-3926-XXXXXX-000

Administration Staff Authorization

Dept. Head Authorization: Billy Thurmond Date: 07-14-2015

Finance Dept. Authorization: Dena Bosten Date: 07-17-2015

County Manager Authorization: CINDY CAMPBELL Work Session Date: 07/23/2015

Comments: _____

Attachments: Executive Summary, Grant informational documentation



To: All EMS Directors of Zoned 911 Services
From: Kim Littleton, Executive Director, Georgia Association of EMS
Date: July 10, 2015
Subject: Grant Opportunity- **Time Sensitive Deadline**

The Georgia Association of EMS currently has First Responder/EMTB grant dollars available to fund approximately 17 First Responder/EMTB courses across the State. The First Responder/EMTB grants are made possible by funding provided through the Georgia Trauma Care Network Commission. While all 911 zoned EMS providers are eligible to apply for the grant, priority will be given to those services willing to quickly complete the course approval requirements and conduct the program within the contract period allowed.

Please take a few minutes to read this entire document.
on or before *August 10th*. *Faxed or emailed documents will not be accepted.*

The First Responder EMTB Grant –

This is a competitive grant and will be awarded to the 911 zoned services that score the highest on the grant scoring instrument. Only 911 zoned ambulance services will be eligible for the grant. The service may work with another agency to provide the course but the GAEMS will deal only with the Ambulance Service and the Director of the Service will be the person accountable as it pertains to the grant. If a county does not have an ambulance service in the county then the ambulance service that provides the EMS coverage will be the agency eligible for the grant. However, the class should be taught in the county listed on the application. No individual county or zone will be eligible for more than one grant unless there are fewer requests than courses available. In the event of a tie we will give points to the service who has returned their application first. If there remains a tie we will add points for distance to a level one or two trauma center from the EMS primary base station.

The total dollar amount of each grant will vary depending on the number of students who are enrolled in the first responder/EMTB class. The initial class roster must have a minimum number of 12 students to be eligible for this grant while the maximum number we will reimburse for is 25 students on the ending roster. You may elect to have more than 25 students in the class however, we will only reimburse for a maximum of 25 students. Each course must be approved through the course approval process as developed by the State Office of EMS and Trauma. To receive funding we must receive a letter from the Regional Coordinator stating that your class is an approved class along with the course number. Students may elect to challenge the National Registry examination, however the examination is not required and the grant will not reimburse expenses for challenging the exam.

EMT Course

Agencies that receive a grant may request that the funds received be used to support the funding of an EMT Course. If it is your intention to provide an EMT course you must agree that all

This Program is made possible by State of Georgia funding provided through the Georgia Trauma Care Network Commission

students will, as part of the course, be provided with all the education and training associated with the EMR Course. The grant provides funding to the GAEMS to deliver a jump bag and a safety vest to each of the successful participants. The agency *may* request to use the funds designated for jump bags and safety vests as part of the course delivery funding. This will require approval by the Trauma Commission EMS Sub-committee. As part of this request the agency must send a letter to the GAEMS requesting this variance. This letter should address how the money will be used and specifically tell the sub-committee how the agency will provide an appropriate safety vest for all successful students. GAEMS will submit this request to the Sub-committee and will advise the agency on the decision.

To **apply** for this grant you do not need to have prior course approval. If you receive the grant, due to time constraints on grant funding, you will be expected to move quickly to obtain course approval through SOEMS/T and conduct the course immediately. All course funding will be handled through the reimbursement process as follows:

If you are a successful applicant:

- GAEMS will reimburse approved cost of the textbooks (\$70.00), the supply fee (\$10.00 per student) and 50% of the instructor salary (one half of \$25.00 per hour for 50 hours) to the *sponsoring agency upon receipt of the course approval letter and the Initial Course Roster (reminder minimum of 12 students to a maximum of 25 students)*. (An approved roster format will be provided that will be used for both the beginning and ending rosters for the course. No other roster format will be accepted)
- GAEMS will reimburse the remaining cost for the instructor when we have received confirmation from the Regional EMS Office that the course has been completed and we receive the Ending Course Roster. GAEMS will only send two checks to the service to pay for this course.
- The GAEMS will provide each successful student with a jump bag and a safety vest. This will be done after we have verification of successful completion of the course and we have received a copy of the approved roster of successful students. The jump bag and safety vest will be sent to the sponsoring organization and it will be the responsibility of the sponsoring organization to disperse the jump bags and vest to students.

To be eligible for this funding your application must be completed online utilizing the Survey Monkey application at:

https://www.surveymonkey.com/r/GAEMS_EMR_EMT_Grant_Opportunity

If you have any questions or need assistance, please e-mail Cathy White at 60whitehouse@gmail.com or Kim Littleton at Kimberly0630@gmail.com

This Program is made possible by State of Georgia funding provided through the Georgia Trauma Care Network Commission



DAWSON COUNTY BOARD OF COMMISSIONERS
EXECUTIVE SUMMARY

SUBJECT: First Responder/ EMT-B Grant

DATE: 07-14-2015

- RECOMMENDATION**
- POLICY DISCUSSION**
- STATUS REPORT**
- OTHER**

BUDGET INFORMATION:
ANNUAL-
CAPITAL-

COMMISSION ACTION REQUESTED ON: Approval to apply for grant funds

PURPOSE: Grant funding would allow for DCES to hold a First Responder/ EMT-B course here locally in Dawson County.

HISTORY: DCES has received funding and held these type classes in the past.

FACTS AND ISSUES: This is a no match grant. Grant funds cover books (70.00 ea.), Instructor (25.00 per hour for 50 hours) Supply Fees (10.00 per student) Class size is a minimum of 12 with a maximum of 25 students.

OPTIONS: none

RECOMMENDED SAMPLE MOTION: Approval to apply for the First Responder/EMT-B grant funding

DEPARTMENT: Emergency Services

Prepared by: ___Billy Thurmond_____

Director _____Billy Thurmond_____

Backup material for agenda item:

2. Presentation of the Debris Removal Contractor (CERES) Invoice for Payment Approval -
Emergency Services Director Billy Thurmond



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA REQUEST

All items requiring action by the Commissioners must be presented first at a work session. The following information should be provided for each item.

No item will be considered for a work session until the Department has received authorization on the item by the County Manager. Form must be submitted to the County Clerk 10 days prior to the meeting date.

Department: EMA

Presenter: Billy Thurmond

Submitted By: Billy Thurmond

Date Submitted: 07-17-2015

Item of Business/Agenda Title: Approval to pay debris removal contractor invoice

Attach an Executive Summary fully describing all elements of the item of business. (Attached)

THE ITEM IS FOR:

Work Session presentation only
(no action needed)

OR Commission Action Needed.

Is there a deadline on this item? If so, Explain:

Purpose of Request: To pay CERES Environmental Services Inc. for work completed with debris removal so that we can ask FEMA and GEMA for re-imburement.

Department Recommendation: BOC approval of CERES invoice in the amount of \$927,163.49

If the action involves a Resolution, Ordinance, Contract, Agreement, etc. has it been reviewed by the County Attorney?

Yes Explanation/ Additional Information: _____

No

If funding is involved, are funds approved within the current budget? **If Yes, Finance Authorization is Required Below.**

Yes Explanation/ Additional Information: Amount exceeds amount of funds available in grant contingency. Invoice can't be paid without budget. Therefore, Board approval is required to increase budget. It is anticipated that Dawson County will receive 87.5% of this invoice from FEMA and GEMA. Dawson County's portion is \$115,895.44. Must provide proof of payment of entire invoice prior to submitting reimbursement request to FEMA/GEMA.

Amount Requested: \$927,163.49

Amount Budgeted: \$64,000 grant contingency

Fund Name and Account Number: 250-00-0000-579000-000

Administration Staff Authorization

Dept. Head Authorization: Billy Thrumond Date: 07-17-2015

Finance Dept. Authorization: Dena Bosten Date: 07-17-2015

County Manager Authorization: CINDY CAMPBELL Work Session Date: 07/23/2015

Comments: _____

Attachments: Copy of invoice



**DAWSON COUNTY BOARD OF COMMISSIONERS
EXECUTIVE SUMMARY**

SUBJECT: Approval to pay Debris Removal Contractor Invoice

DATE: 07-17-2015

- RECOMMENDATION**
- POLICY DISCUSSION**
- STATUS REPORT**
- OTHER**

BUDGET INFORMATION:
ANNUAL-
CAPITAL-

COMMISSION ACTION REQUESTED ON: Approval to pay CERES Environmental Services for debris removal from February 15-17 Ice Storm

PURPOSE: Provide payment to CERES for completed work on debris removal to allow county to ask FEMA and GEMA for reimbursement.

HISTORY: Dawson County contracted with CERES to remove debris from right of way on all county roads.

FACTS AND ISSUES: Cost included 49,645 cubic yards of debris picked up and carried to transfer station, management at the collection site, 2976 hazardous limbs greater than 2" in diameter cut and removed, and grinding of all debris.

OPTIONS:

RECOMMENDED SAMPLE MOTION: BOC approval of payment to CERES Environmental Services Inc. for \$927,163.49. See attached invoice

DEPARTMENT:

Prepared by: _____ Billy Thurmond _____

Director _____ Billy Thurmond _____

Ceres Environmental Services, Inc.
 3825 85th Ave N
 Brooklyn Park, MN 55443



Invoice No.	94950
Page	1

Phone: (763) 425-8822
 Fax: (763) 493-9103

B I L L T O	Dawson County BOCC Attn: Davida Simpson 25 Justice Way Dawsonville GA 30534	J O B N O	3464 Dawson County, GA 25 Justice Way Dawsonville, GA 30534
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Invoice Date	Invoice No.	Customer No.	Payment Terms	Contract No.
07/02/15	94950	DAW001	Net 30	

Quantity	Description	Unit Price	Extended Price
49645.45	#247-14 RFQ Disaster Debris Removal & Disposal Services CLIN #1 Vegetative Collect & Haul - Single Price Veg from ROW to DMS a single price Vegetative collect & removal for any haul distance. Period 6/01/15 - 6/18/15	7.8900	391,702.60
49645.45	CLIN #3 Management & Reduction Site - Debris Management Site Management Preparation, management, and segregating at debris management site. Period 6/01/15 - 6/18/15	1.4000	69,503.63
2976.00	CLIN #10 Tree Operations Trees with Hazardous Limbs > 2" Hazardous hanging limb removal. Period 6/01/15 - 6/18/15	117.0000	348,192.00
45645.45	CLIN #2 Grinding - Grinding/chipping vegetative debris. Period 6/24/15 - 6/29/15	2.5800	117,765.26

APPROVED FOR PAYMENT

Print Approval: [Signature]
 Date: 7/6/15 P.O. #
 Goods/Materials Rec'd: OK
 Acct. Coding: 250-4227-531100

A/P Use Only:
 Vendor # Voucher #
 Entered by Date

Gross	Retainage	Tax	Net Amount
927,163.49	.00	.00	927,163.49

11

[Handwritten Signature]

AS OF 7-6-2015

DATE	DAILY CUBIC YARDS	PRICE PER CYD	DAILY COSTS PER CYD	SITE MGT PER CYD	DAILY SITE MGT PER CYD COSTS	GRIND PER CYD	GRINDING CYDS	SUM OF HAUL & GRINDING COSTS	# OF HANGERS	COST PER HANGER	HANGER TOTAL COSTS	PROJECT TOTAL COSTS
6/1/2015	0	\$7.89	\$0.00	\$1.40	\$0.00	\$2.58	\$0.00	\$0.00	279	\$117.00	\$32,643.00	\$32,643.00
6/2/2015	0	\$7.89	\$0.00	\$1.40	\$0.00	\$2.58	\$0.00	\$0.00	455	\$117.00	\$53,235.00	\$53,235.00
6/3/2015	0	\$7.89	\$0.00	\$1.40	\$0.00	\$2.58	\$0.00	\$0.00	386	\$117.00	\$45,162.00	\$45,162.00
6/4/2015	1,159.85	\$7.89	\$9,151.22	\$1.40	\$1,623.79	\$2.58	\$0.00	\$10,775.01	409	\$117.00	\$47,853.00	\$58,628.01
6/5/2015	1,927.10	\$7.89	\$15,204.82	\$1.40	\$2,697.94	\$2.58	\$0.00	\$17,902.76	417	\$117.00	\$48,789.00	\$66,691.76
6/6/2015	4,213.55	\$7.89	\$33,244.91	\$1.40	\$5,898.97	\$2.58	\$0.00	\$39,143.88	300	\$117.00	\$35,100.00	\$74,243.88
6/7/2015	961.45	\$7.89	\$7,585.84	\$1.40	\$1,346.03	\$2.58	\$0.00	\$8,931.87	242	\$117.00	\$28,314.00	\$37,245.87
6/8/2015	3,482.70	\$7.89	\$27,478.50	\$1.40	\$4,875.78	\$2.58	\$0.00	\$32,354.28	268	\$117.00	\$31,356.00	\$63,710.28
6/9/2015	4,150.65	\$7.89	\$32,748.63	\$1.40	\$5,810.91	\$2.58	\$0.00	\$38,559.54	205	\$117.00	\$23,985.00	\$62,544.54
6/10/2015	4,617.05	\$7.89	\$36,428.52	\$1.40	\$6,463.87	\$2.58	\$0.00	\$42,892.39	0	\$117.00	\$0.00	\$42,892.39
6/11/2015	4,482.80	\$7.89	\$35,369.29	\$1.40	\$6,275.92	\$2.58	\$0.00	\$41,645.21	0	\$117.00	\$0.00	\$41,645.21
6/12/2015	4,721.15	\$7.89	\$37,249.87	\$1.40	\$6,609.61	\$2.58	\$0.00	\$43,859.48	0	\$117.00	\$0.00	\$43,859.48
6/13/2015	5,825.95	\$7.89	\$45,966.75	\$1.40	\$8,156.33	\$2.58	\$0.00	\$54,123.08	0	\$117.00	\$0.00	\$54,123.08
6/14/2015	3,311.85	\$7.89	\$26,130.50	\$1.40	\$4,636.59	\$2.58	\$0.00	\$30,767.09	0	\$117.00	\$0.00	\$30,767.09
6/15/2015	4,896.00	\$7.89	\$38,629.44	\$1.40	\$6,854.40	\$2.58	\$0.00	\$45,483.84	0	\$117.00	\$0.00	\$45,483.84
6/16/2015	2,386.20	\$7.89	\$18,827.12	\$1.40	\$3,340.68	\$2.58	\$0.00	\$22,167.80	0	\$117.00	\$0.00	\$22,167.80
6/17/2015	2,915.65	\$7.89	\$23,004.48	\$1.40	\$4,081.91	\$2.58	\$0.00	\$27,086.39	15	\$117.00	\$1,755.00	\$28,841.39
6/18/2015	593.50	\$7.89	\$4,682.72	\$1.40	\$830.90	\$2.58	\$0.00	\$5,513.62	0	\$117.00	\$0.00	\$5,513.62
6/26-6/27						\$2.58	45,645.45	\$117,765.26	0		\$0.00	\$117,765.26
CERES TOTAL	49,645.45		\$391,702.60		\$69,503.63			\$578,971.49	2,976.00		\$348,192.00	\$927,163.49
EMPLOYEE COSTS												\$48,327.90
VEHICLE COSTS												\$21,210.67
PROJECT TOTAL												\$996,702.06

Backup material for agenda item:

3. Presentation of the 2015 Employee Compensation Proposal - Director of Administration
David McKee



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA REQUEST

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Form must be submitted to the County Clerk 10 days prior to the meeting date.

Department: Admin

Presenter: D. McKee

Submitted By: McKee

Date Submitted: 7-17-2015

Item of Business/Agenda Title: 2015 Employee Compensation Presentation

Attach an Executive Summary fully describing all elements of the item of business. (Attached)

THE ITEM IS FOR:

Work Session presentation only (no action needed) **OR** **Commission Action Needed.**

Is there a deadline on this item? If so, Explain: _____

Purpose of Request: Allow staff to distribute budgeted dollars to Department heads and elected officials for salary increases

Department Recommendation: Distribution of additional salary dollars as staff has presented based on the total department salary percentage to the total county salary budget

If the action involves a Resolution, Ordinance, Contract, Agreement, etc. has it been reviewed by the County Attorney?

Yes Explanation/ Additional Information: _____

No

If funding is involved, are funds approved within the current budget? **If Yes, Finance Authorization is Required Below.**

Yes Explanation/ Additional Information: \$120,000.00 was budgeted for salary increases for 2015. The total cost to minimum for employees currently below is \$28,251.00. The remainder is \$91,748.00 which staff is proposing to be distributed to department heads to utilize for salary increases.

No

Amount Requested: \$120,000.00

Amount Budgeted: \$120,000.00

Fund Name and Account Number: 100-1500-511100-000 (Salary Contingency)

Administration Staff Authorization

Dept. Head Authorization: David McKee Date: 7-17-2015

Finance Dept. Authorization: Dena Bosten Date: 7-17-2015

County Manager Authorization: CINDY CAMPBELL Work Session Date: 7/23/15

Comments: _____

Attachments: Compensation Spreadsheet



DAWSON COUNTY BOARD OF COMMISSIONERS
EXECUTIVE SUMMARY

SUBJECT: 2015 Employee Compensation Presentation

DATE: 7-17-2015

RECOMMENDATION
 POLICY DISCUSSION
 STATUS REPORT
 OTHER

BUDGET INFORMATION: \$120,000.00

ANNUAL-
CAPITAL-

COMMISSION ACTION REQUESTED ON: 8-6-2015

PURPOSE: Allow staff to move forward with the distribution of budgeted dollars to department heads for salary adjustments. Salary adjustments will be distributed to all departments and elected officials with the exception of the sheriff's office based on the percentage of the departments overall salary to the total salary budget of the county.

HISTORY: 2012- One time pay increase \$500 FT and \$250 PT; 2013- One time pay increase \$250-\$1000 based on years of service; 2014- 2.0% COLA increase, Cost to minimum from salary study approved for FY 15 with a 10% cap.

FACTS AND ISSUES: \$120,000 is approved in the FY 15 budget for salary increases, \$28,251.00 is needed to adjust salaries for the cost to minimum effecting 10 departments, and the remainder of the budget is proposed to be distributed to department heads for salary adjustments to their employees. Staff is proposing that the increases be retroactive to 1-1-15.

OPTIONS: (1) Approve the proposal as staff has presented; (2) Approve an across the board increase of 2% which totals \$130,486.00 for non-sheriff's office employees.

RECOMMENDED SAMPLE MOTION: Motion to approve the use \$120,000.00 budgeted dollars for salary adjustments as staff has proposed.

DEPARTMENT:

Prepared by: D. McKee

Director David McKee

Department	Cost To Min.	Salary Compensation Totals
Admin		\$8,540.74
Clerk of Court		\$4,122.21
DA	\$2,112.33	\$5,448.42
Drug Court	\$872.22	\$2,099.11
EMS/Fire		\$26,826.12
Extension	\$444.98	\$375.86
Family Connection		\$1,389.51
Finance		\$3,455.53
HR		\$1,231.53
IT		\$1,623.53
Mag Court	\$2,759.68	\$1,806.55
Park and Rec	\$7,486.35	\$4,042.19
Planning		\$3,528.51
Probate	\$76.66	\$1,215.51
Public Works		\$12,583.59
Elections		\$828.53
Senior Center	\$9,174.37	\$4,732.88
Sheriff	\$725.74	
Superior Court	\$4,599.23	\$1,347.61
Tax Assessor		\$3,755.00
Tax Commissioner		\$2,795.09
	\$28,251.56	\$91,748.00

Backup material for agenda item:

4. County Manager Report

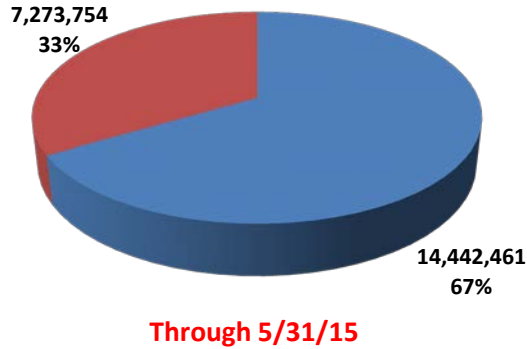


Key Indicator Report

June 2015

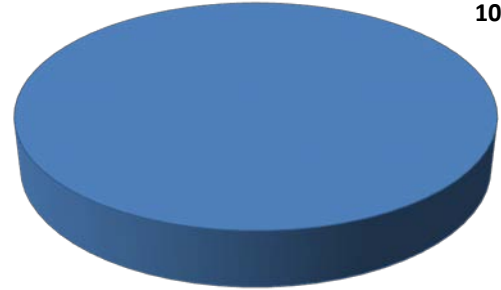
Budget

■ Remaining ■ Expense

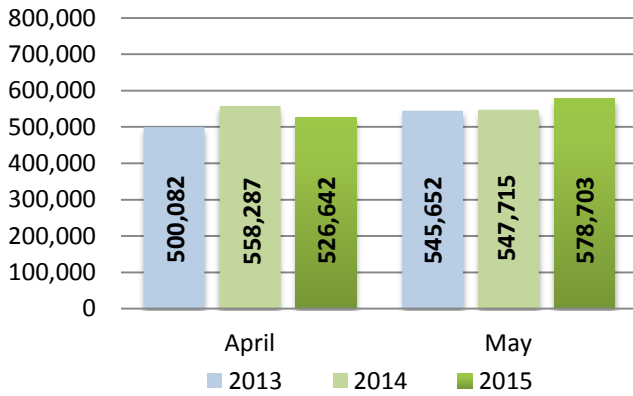


311 Requests By Department

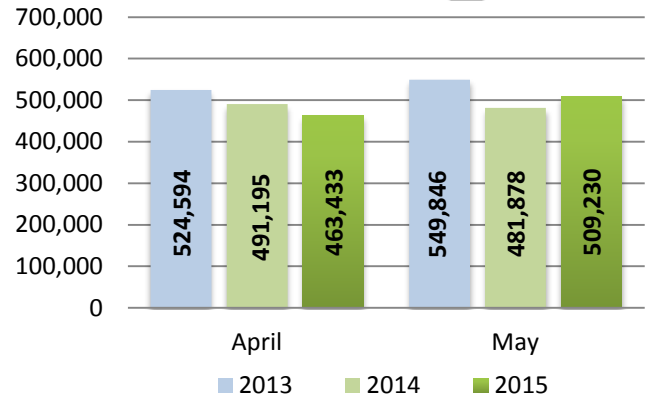
Public Works
100%



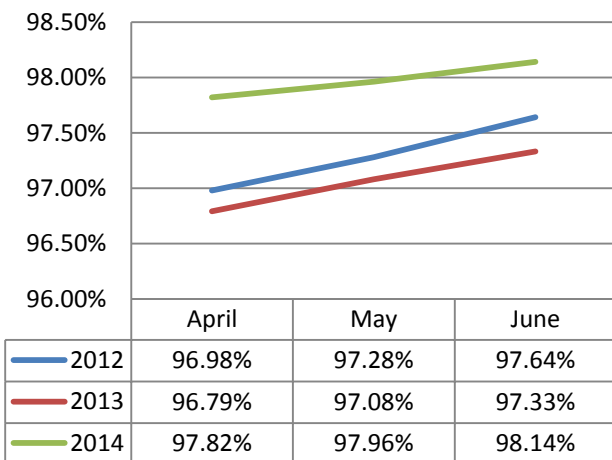
SPLOST 5.7%



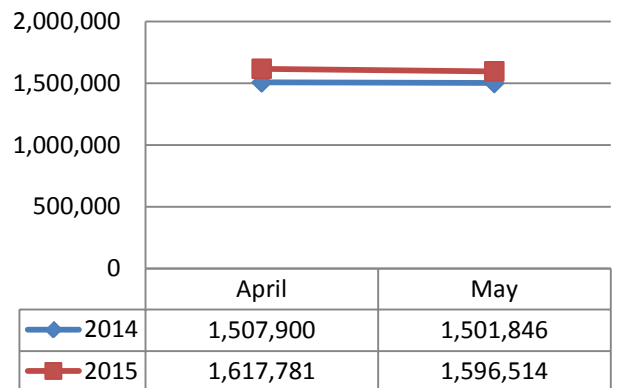
LOST 5.7%



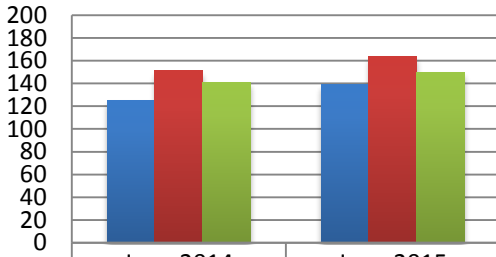
Property Collections



All Revenue Per Month

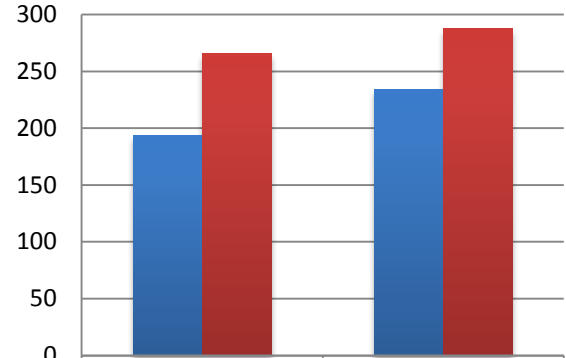


Inmate Population



	June 2014	June 2015
■ Lowest Daily Count	125	139
■ Highest Daily Count	151	164
■ Daily Average	141	150

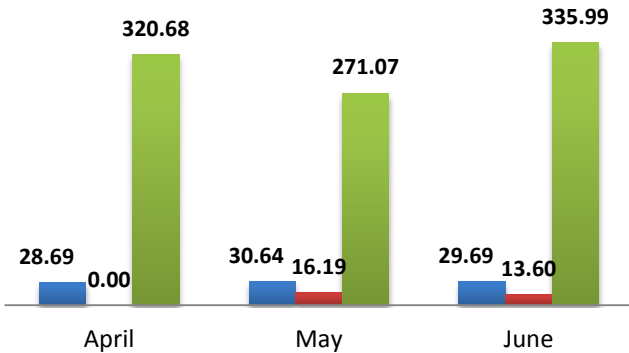
EMS/Fire Calls for Service



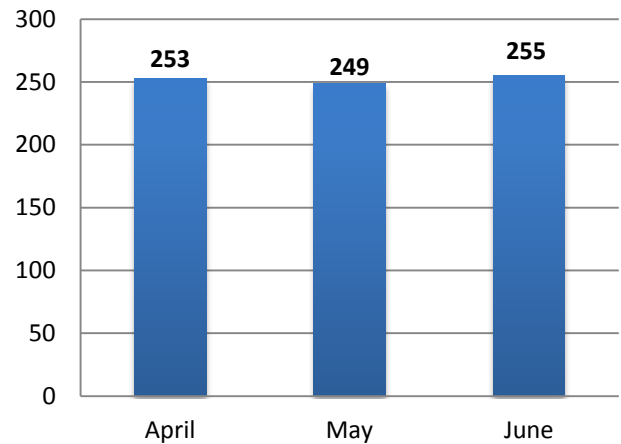
	June 2014	June 2015
■ EMS	194	234
■ Fire	266	288

Recycling

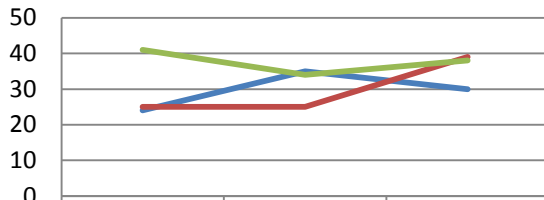
■ Recycling Other Than Metal ■ Scrap Metal ■ Refuse



Number of Employees



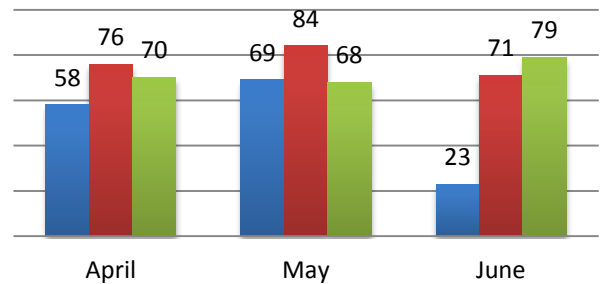
Permits Issued (Planning & Development)



	April	May	June
— 2013	24	35	30
— 2014	25	25	39
— 2015	41	34	38

Repair Requests (Public Works)

■ Roads ■ Facilities ■ Fleet





Dawson County Board of Commissioners

Elections/Registrar Monthly Report – June 2015

- **New Applications/Transfers In: 78**
- **Changes/Duplicates: 45**
- **Cancelled/Transferred Out: 51**
- **Total Processed: 174**

HIGHLIGHTS

Voter Registration Projects:

- “No Contact” notices posted and mailed statewide on June 29, 2015. Dawson County had 844 notices @ a cost of \$413.56. Each county mails; generating either a response to update voter information, or if no response, placed in an inactive to eventually delete status. This is one of 3 voter file cleanup processes in odd years.
- We are in the process of training and implementation of the “SAVE” program. (Systematic Alien Verification for Entitlements). To fully implement citizenship verification, the Secretary of State’s office has been given access to the “Save” program through the U.S. Citizenship and Immigration Services. It now authorizes us to conduct verification of voter registration applications when an alien registration number is provided by the applicant as proof of U.S. citizenship as required by SB86.
- Street maintenance project is still pending (related to annexation updates; performed in odd years)
- City electors list cleanup – process monthly city service termination letters, removing city voters off of electors list as needed/required.

2015 Municipal Election:

- **Municipal General Election – November 3, 2015**

Voter Registration Cutoff:	October 5, 2015
Qualifying – Municipal:	August 31-September 4, 2015 8:30am – 4:30pm @ Elections office
Absentee by Mail & Advance Voting:	October 12-October 30, 2015

Elections Projects:

- Continuing the effort of cost vs benefits of Easy Vote software programs, crowd control posts, outside elections directional signage, inside election poster/sign “towers” purchase options/needs and other vendor items that the office needs prior to 2016 elections.

Highlights of plans for upcoming month:

- Budget 2016-2018 finalized and forwarded to Finance.
- 2016 Elections preparation; ongoing throughout the end of the year.



Dawson County Board of Commissioners

Emergency Services Monthly Report – June 2015

Fire Responses:	April	May	June
2013	208	262	248
2014	254	266	266
2015	223	299	288

EMS Responses:	April	May	June
2013	151	203	198
2014	163	224	194
2015	160	201	234

Plan Reviews: 7

EMS Revenue:

- May 2014: \$41,623.23
- May 2015: \$40,564.75
- 2.6 % decrease

Plan Review and Inspection Revenue Total: \$1,500.00

- County: \$1,100.00
- City: \$400.00

Business Inspections Total: 31

- County follow up: 4
- City follow up: 5
- County final inspection: 3
- City final inspection: 4
- County annual inspections: 15
- City annual inspections: 0

HIGHLIGHTS

Dawson County Emergency Services Projects:

- Training hours completed by staff: 1,630
- PR Details: 11
- Smoke detector installations: 1
- Search and Rescue: 6
- Fire hydrant flow test, service and painting continues: 200 hydrants
- Fire investigations: 2
- People trained in CPR: 30
- Total water usage: 47,000 gallons

(Etowah Water & Sewer: 44,000 gallons; 22000 gallons; Pickens County: 0 gallons; Cherokee County: 0 gallons)



Dawson County Board of Commissioners

Finance Monthly Report – June 2015

FINANCE HIGHLIGHTS

- **LOST Collections:** \$509,230 – up 5.7% compared to 2014
- **SPLOST Collections:** \$578,703 – up 5.7% compared to 2014
- **TAVT:** \$85,934 – down 4.3% compared to 2014
- **See attached Revenue and Expenditure Comparison for 2015**
- **Total County Debt:** \$11,800,243.37 (See attached Debt Summary)
- **Audit Status:** 2014 audit is complete and was approved by the BOC on June 18, 2015.
- **Budget Status:** Department meetings are complete. Budget hearings scheduled for mid-July.

PURCHASING HIGHLIGHTS

Formal Solicitations

- 2016 Ford Escape 4WD for Senior Center (Quote)
- Interest Rates for Lease/Purchase for Dawson County Vehicles (Quote)

Informal Solicitations

- Service on Viking ISIs and Scott SBCAs for DCES
- Rope gear for search and rescue for DCES
- Hydro seed soccer fields at Rock Creek Park
- Painting the Rec Center at Rock Creek Park
- Purchase and spreading “Kids Karpet” mulch at Rock Creek Park

Pending Projects

- Truck bid for Dawson County Government
- Cancellation of Credit/Debit Card Services with Govolution

Work in Progress

- Janitorial Supplies (2016)
- Disaster Debris Removal Services
- Heavy Equipment Rental (Quote)
- Commercial Generator Service

Future Bids

- Vehicle Lease (11) for DCSO
- TE Trail Grant Project
- Guardrails at War Hill Park Road
- FY 2016 Bids:
 - Auditing Services
 - Broker Services
 - HVAC Maintenance
 - Offender Home Monitoring (House Arrest)
 - Youth Sports Photography
 - DCES Uniforms
 - Inmate Food Services
 - Convenience Pay Billing (Credit/Debit Card Services)

**Budget to Actual
May Collections Reported in June**

	Actual at 5/31/2015 (1)	Percent of Budget Actually Collected/ Expended	2015 BOC (2) Approved Budget	Over(Under) Approved Budget	Percentage Over(Under) Approved Budget
Revenue	\$ 7,037,185	32.41%	\$ 21,716,215	\$ (14,679,030)	-67.59%
Expenditures	7,273,754	33.49%	21,716,215	(14,442,461)	-66.51%
	<u>\$ (236,569)</u>	<u>-1.09%</u>	<u>\$ -</u>	<u>\$ (236,569)</u>	<u>-1.09%</u>

***NOTE:** Adjustments will be made during the year-end close out. The actual revenue and expenditure totals are subject to change pending normal year-end adjustments such as accruals and results of the audit.

(1) Reporting actuals as of 5/31/2015 because revenue collections are 30 days behind. The LOST revenues for the month of May 2015 were received in June 2015.

(2) Change in total budget due to account adjustments:

\$ 21,659,305	Original Budget
\$ 30,401	Donation Carryover Balances
\$ 1,752	January Donations Received
\$ 5,053	February Donations Received
\$ 11,285	March Donations Received
\$ 2,954	April Donations Received
\$ 5,465	May Donations Received
<u>\$ 21,716,215</u>	Revised Budget

**ACTUAL COMPARISON
JANUARY - DECEMBER 2015**

MONTH	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec*	YTD
2014 REVENUE	790,257	1,377,525	1,417,196	1,507,900	1,501,846	1,507,986	1,600,030	1,550,302	1,537,413	2,534,763	1,571,762	2,761,600	6,594,724
2015 REVENUE	820,947	1,521,261	1,480,682	1,617,781	1,596,514								7,037,185
% CHANGE	4%	10%	4%	7%	6%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	7%
2014 EXPENSE	1,063,535	1,518,729	1,442,613	1,409,211	1,785,823	1,729,336	1,409,860	1,355,762	1,599,132	1,855,090	1,661,260	1,981,115	7,219,911
2015 EXPENSE	1,105,357	1,407,334	1,449,435	1,552,000	1,759,628								7,273,754
%CHANGE	4%	-7%	0%	10%	-1%	-100%	-100%	-100%	-100%	-100%	-100%	-100%	1%
2013 Total Rev-Exp	\$ (284,410)	\$ 113,927	\$ 31,247	\$ 65,781	\$ (163,114)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (236,569)

REVENUE
 FY 2014 YTD 6,594,724
 FY 2015 YTD 7,037,185
 % Changed 6.71%

EXPEDITURES
 FY 2014 YTD 7,219,911
 FY 2015 YTD 7,273,754
 % Changed 0.75%

***NOTE:** Adjustments will be made during the year-end close out. The actual revenue and expenditure totals are subject to change pending normal year-end adjustments such as accruals and results of the audit.

DAWSON COUNTY
DEBT SCHEDULE
AS OF 6/30/2015

DEBT DESCRIPTION	BANK/PAYEE	CURRENT SOURCE OF PAYMENT	DEBT ORIGINATION DATE	DUE DATE OF FINAL PMT	PRINCIPAL BAL AT 12/31/2014	NEW LOANS IN 2015	2015 PMTS TO DATE		BALANCE DUE	PENDING 2015 PAYMENTS		PROJECTED BAL AT 12/31/2015	NOTES	
							PRINCIPAL	INTEREST		PRINCIPAL	INTEREST			
2007 SPLOST 5 Bonds	Regions Bank	SPLOST 5	12/27/2007	7/1/2015	7,865,000.00	-			7,865,000.00	7,865,000.00	393,250.00	-	SPLOST 5 Collections/Construction funds from bond proceeds reserved for debt service	
2012 EWSA Bonds	Community & Southern Bank	General Fund	5/14/2012		2,905,000.00	-	10,000.00	42,994.00	2,895,000.00	-	42,846.00	2,895,000.00	Partial defeasement of bonds in April 2012 reduced principal by \$1,525,000. Refunded Bonds and received lower interest rate of 2.96% on 5/14/2012. Interest due semi-annually on March 1 and Sept. 1.	
Hwy 9 S land-EWSA Note	Community & Southern Bank	General Fund			Debt - this loan is on EWSA's books, however, the County pays the interest from General Fund (about \$3,700 per month)	-		21,703.50	-	-	21,226.50	-	This loan is on EWSA's books, however, thru an intergovernmental agreement, the County pays the interest. Also, any proceeds from the sale of wetland and stream bank credits the County receives is paid toward the principal of the loan. The current principal amount is \$1,431,000 at an interest rate of 3%. Accrued interest will be paid monthly.	
Fire Truck Lease	Oshkosh Capital	General Fund	1/24/2011	9/24/2022	835,243.37	-			835,243.37	90,679.46	33,326.20	744,563.91	12-yr lease/purchase for 3 pumper trucks; annual payment of \$124,005.66	
Vehicle Replacement Lease	TBD	General Fund	2015	2018	-	205,000.00			205,000.00			205,000.00	This amount was approved for vehicle replacement leases in the FY2015 budget. Eligible departments are working with Purchasing to bid out replacement vehicles.	
Totals					\$ 11,605,243.37	\$ 205,000.00	\$ 10,000.00	\$ 64,697.50	\$ 11,800,243.37	\$ 7,955,679.46	\$ 490,648.70	\$ 3,844,563.91		



Dawson County Board of Commissioners

Human Resources Department Monthly Report – June 2015

POSITION CONTROL

- Positions approved by BOC: 426
- # of filled F/R Positions: 255
- # of filled F/T Positions: 0
- # of filled Grant Funded Positions: 8
- # of filled P/R Positions: 48
- # of filled P/T Seasonal Positions: 14
- # of Supplemental Positions: 48
- # of Vacant Positions: 18
- #of Frozen Positions: 35
- % of Budgeted/Actual Positions: 88%

ADDITIONAL INFORMATION

- FMLA/LOA tracking: 5
- WC and/or P & L claims filed: 4
- Unemployment claims received: 0
- Performance Evaluations received: 4
- Payroll/Benefit changes keyed: 97

HIGHLIGHTS

Positions Advertised/ Posted: 0

Applications Received: 5

New Hires added into system: 9

- Taylor Hulme- Emergency Services
- Joshua Eaton- Emergency Services
- Andrew Ferguson- Emergency Services (ACCG Intern)
- Michael Payne- Emergency Services
- Alexander Roberts- Emergency Services
- Joshua Jones- Public Works
- Richard Anthony- Sheriff's Office
- Sara Reeves- Sheriff's Office
- Callie Pruett- Treatment Court Counselor

Terminations Processed: 5

- Glenn Addison- Emergency Services
- Shane Peck- Emergency Services
- Franklin Thompson- Emergency Services
- Nichole Purvis- Sheriff's Office
- Travis Williams- Public Defender

Additional Highlights for June

- Coordinated 4 days of open enrollment
- Completed benefits renewal for the 2015-2016 plan year
- HR Director attended annual GLGPA conference in Savannah



Dawson County Board of Commissioners

Information Technology Monthly Report – June 2015

- **Calls for Service: 129**
- **Service Calls Completed: 129**
- **Average Response Time: 33 minutes**
- **Windstream visits: 0**

HIGHLIGHTS

- Started working on the recycle project
- Working on replacing 911 computers



Dawson County Board of Commissioners

Margie Weaver Senior Center Monthly Report – June 2015

SENIOR CENTER

- **Home Delivered Meals Served**
 - June 2015: 1,367 down 27% compared to same month last year (several client deaths, holiday, clients in hospital)
 - YTD 2015: 9,966 up 4% compared to last year
- **Congregate Meals Served**
 - June 2015: 510 up 14% compared to same month last year
 - YTD 2015: 2,647 up 7% compared to last year
- **Physical Activity Participation** (Tai Chi, Silver Sneakers, individual fitness)
 - June 2015: 317 up 15% compared to same month last year
 - YTD 2015: 1,612 down 8% compared to last year
- **Lifestyle Management Participation** (art, bridge, bingo, awareness, prevention)
 - June 2015: 234; 0% change compared to same month last year
 - YTD 2015: 1,417 up 20% compared to last year

HIGHLIGHTS

June Events:

- Clients visited the Botanical Gardens in Gainesville on June 17th, and ate at the Longstreet Café
- 42 students from Ohio visited on June 24th as they have done for the past seven years; students washed cars and buses, served meals, and fellowshiped with clients
- Water Aerobic classes continue through the month on M/W/F; Silver Sneakers classes on T/T

Special Dates Coming Soon:

- July 1: Summer Cookout at the Park
- July 6, 13, 20, 27: BINGO
- July 8, 22: Wal-Mart
- July 10: Birthday Celebration & Movie
- July 15: Dollar General
- July 17, 24, 31: Movie and Snack
- July 21: Dairy Queen
- July 29: Bucket List Trip – Jaemore Farms

TRANSIT

- **DOT Trips Provided**
 - June 2015: 334 up 22% compared to same month last year (transport of students to and from Next Generation Clubhouse)
 - YTD 2015: 1,585 down 5% compared to last year
- **Senior Trips Provided**
 - June 2015: 581 down 10% compared to same month last year
 - YTD 2015: 3,690 up 20% compared to last year
- **# of Miles**
 - June 2015: 7,945 up 6% compared to same month last year
 - YTD 2015: 43,368 down 2% compared to last year
- **Gallons of Fuel**
 - June 2015: 935 up 3% compared to same month last year
 - YTD 2015: 5,201 up 2% compared to last year



Dawson County Board of Commissioners

Marshal Monthly Report – June 2015

- **Alcohol License Establishment Inspections:** 2
- **Alcohol Pouring Permits Issued:** 19
- **Animal Control Calls Handled:** 196
- **Animal Bites to Human investigated:** 10
 - 10 Quarantined – All Passed
- **Animals Taken to DC Humane Society:** 48
- **Dangerous Dog Classification:** 1
- **Citations Issued:** 0
- **Complaint Calls/In Field Visits:** 71
- **Erosion Site Visits:** 3
- **E-911 Addresses Issued:** 9
- **Non-conforming Signs Removed:** 65

HIGHLIGHTS

Staff Training:

- Sgt. Ken Moss cross-trained 20 hours with Jason Holbrook on building inspections
- Sgt. Ken Moss continues to cross-train and study for residential building inspector certification
- Sgt. Ken Moss completed 8 hours of mandatory fire arms training



Dawson County Board of Commissioners

Parks and Recreation Monthly Report – June 2015

- **Youth Sports Participants**
 - June 2015: 1,444 up 9% compared to same month last year
 - YTD 2015: 4,992 up 13% compared to last year
- **Facility Rentals/Bookings/Scheduled Uses:**
 - June 2015: 1,319 up 9% compared to same month last year
 - YTD 2015: 6,537 down 11% compared to last year
- **Adult and Youth Wellness and Specialty Program Participation:**
 - June 2015: 3,920 up 65% compared to same month last year
(movies in the park, pool swimmers and WHP guest numbers now being tracked)
 - YTD 2015: 11,690 up 59% compared to last year
(specialty events, tournaments, outdoor movie and additional tracking of swimmers and WHP guests)
- **Total Customers Served:**
 - June 2015: 6,683 up 43% compared to same month last year
 - YTD 2015: 23,637 up 38% compared to last year (additional tracking of swimmers and WHP guests)

HIGHLIGHTS

Park Special Events:

- Movie in the Park was June 5th at WHP; approximately 650-700 attended; see attached event/movie summary
- Seamless Summer Feeding Program continued through June; estimated 75 meals were served per day at RCP

Park Projects:

- Mulch was added to “fall areas” in all playgrounds at RCP and VMP
- Field preparation began for hydro seeding soccer fields at RCP
- A vendor was secured and PO issued to install canopy safety netting at RCP fields 9-12
- A vendor was secured and PO issued to repaint the interior of the RCP Recreation Center and gyms
- 2016 DCPR budget preparation is complete and ready to present to the Chairman in July
- Pool revenue for June was \$8,299 (down slightly from 2014 due to weather related pool closures)
- Completed evaluation of DCPR social media & marketing; changes have increased number of followers by +25%.
- Codification of all playing rules and internal participation and facility use procedures is complete; will be online mid-July
- Completed inventory of Parks & amenities noting deficiencies; will guide maintenance dept. regarding improvements.
- WHP Camping revenue for June was \$5,141 and Day Use was \$1,518 (slight increase over 2014)
- County Extension office will begin inspection of all parks for diseased/dead trees and limbs July 13th and report findings
- Inventory of all park signage completed to determine replacement of outdated/deteriorating signage

Athletic and Program Summary:

- 5 teams participated in Dizzy Dean 8U district Tournament at VMP June 12-15
- Dizzy Dean 12U tournament was held at RCP June 25-30
- DCPR Lady Tiger’s 12U softball team won District Tournament; 4th in State ; awarded Sportsmanship Trophy
- All DCPR baseball all-star teams participated in Dizzy 31 District Tournaments; none qualified for State
- UFA held annual summer soccer camp at RCP during the June; 21 kids participated

- Lady Tiger fundamental Camp was held June 1-5; 40 girls participated
- Tiger Fundamental Camp was held at RCP June 15-19; 45 boys participated
- All Sports Day Camp was held June 8-15 and June 22-26 at RCP; A total of 73 kids participated
- 24 boys participated in the month long basketball camp held at VMP
- 20 girls participated in the Higher Ground Dance Academy Summer Camp June 15-18
- 41 kids received swim lessons during June
- 20 people participated in the weekly Silver Splash program at VMP pool
- Specialty programs for June included basketball lessons, dance classes, Tai Chi, tennis lessons, Yoga, and Zumba
- UFA is currently registering for fall soccer
- Adult co-ed softball leagues ended the 2015 summer season in June
- Youth cheer uniforms received and youth football uniforms ordered

On the Horizon:

- July 6: canopy netting installation at RCP begins
- July 6: on-line registration opens for fall baseball, softball, and t-ball
- July 6-30: boys basketball camp at VMP
- July 7: district swim meet in Habersham County
- July 7-30: water Aerobics at VMP
- July 13-17: cheer camp
- July 15: painting to begin at RCP Rec Center
- July 20: football and cheer practices begin
- July 20: DCPR 2016 budget presentation to the Chairman
- July 20: Park Board Meeting at 5:30pm RCP
- Adult men's league summer softball season ends in July
- August 5: last weekday the pool is open; open weekends only through Labor Day following August 5
- August 22: DCPR football games begin
- August 22: fall baseball, softball and t-ball practices begin
- September 26: Pups in the Park at RCP

Rock Creek Park	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	totals
Tv Room	7	3	8	12	6	29							65
Classroom	14	7	13	11	7	25							77
Community Room	41	36	48	51	58	68							302
Gyms	190	158	124	140	164	205							981
Small Pav.	2	0	10	11	16	30							69
Large Pav.	2	0	8	7	12	12							41
Fields 7-16	15	10	150	140	128	152							595
Soccer Fields	35	25	250	240	225	65							840
Tennis Courts	15	5	25	20	15	20							100
Weight Room	409	385	394	410	452	426							2476
Other	15	15	15	15	15	15							90
Veteran's Memorial Park													
Gym	85	50	32	45	42	65							319
Small Pav.	0	0	4	6	4	6							20
Large Pav.	0	0	3	6	5	5							19
Pool	0	0	0	0	45	116							161
Fields 1-6	0	0	85	70	60	65							280
Football Field	0	0	12	0	0	0							12
Other	15	15	15	15	15	15							90
Track/Walking Trail	500	500	500	500	500	500							3000
Pool opened for summer					521	2253							
T-Ball Participants	37	124	124	124	124	0							533
BB Participants	68	260	258	258	258	50							1152
Adult League	0	0	75	270	270	270							885
Basketball	265	265	0	0	0	0							530
Football	0	0	0	12	154	157							323
Cheer	0	0	0	0	68	68							136
Wrestling	19	0	0	0	0	0							19
Track	15	42	43	43	43	0							186
Travel	168	153	165	165	190	190							1031
Instructional League	0	71	75	75	75	0							296
Softball	0	124	124	124	124	50							546
Soccer	221	245	245	245	275	280							1511
Swim Team	55	55	55	55	55	55							330

Monthly Report Totals - 2015

Activity	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total
All Sports Day Camp I	-	-	-	-	-	31	-	-	-	-	-	-	31
All Sports Day Camp II	-	-	-	-	-	42	-	-	-	-	-	-	42
Basketball Lessons	-	-	7	6	19	11						-	43
Basketball Pre-Try Out Prep Camp	-	-	-	-	-	-		-	-		-	-	0
Battle of the Best Relay for Life Fundraiser	-	792	-	-	-	-	-	-	-	-	-	-	792
Boot Camp	0	0	0	0	0	0							0
Breakfast with Santa	-	-	-	-	-	-	-	-	-	-	-	-	0
Camp of Ballers	-	-	-	-	-	-	-	-	-	-	-	-	0
Cheerleading Camp	-	-	-	-	-	-		-	-	-	-	-	0
Community Egg Hunt	-	-	-	2,000	-	-	-	-	-	-	-	-	2,000
Dance	49	-	49	49	49	-	-	-					196
Dance Camp	-	-	-	-	-	20	-	-	-	-	-	-	20
Guard Prep Camp	-	-	-	-	-	-		-	-	-	-	-	0
Lady Tigers Fundamental Basketball Camp (girls)	-	-	-	-	-	40	-	-	-	-	-	-	40
Movies in the Park	-	-	-	-	-	650	-		-	-	-	-	650
Pool Swimmers	-	-	-	-		2,253				-	-	-	2,253
Rotary Day	-	-	-	-	600	-	-	-	-	-	-	-	600
Sandy & His Dad's Basketball Camp	-	-	-	-	-	24		-	-	-	-	-	24
SilverSplash	-	-	-	-	12	20			-	-	-	-	32
Speed & Footwork Camp	-	-	-	-	-	-	-	-	-	-	-	-	0
Spring Sports Opening Day	-	-	2,500	-	-	-	-	-	-	-	-	-	2,500
Swim Lessons	-	-	-	-	-	41	-	-	-	-	-	-	41
Tai Chi / Kung Fu	2	2	1	3	3	3							14
Tennis Lessons	3	2	2	2	0	1							10
Tigers Fundamental Basketball Camp (boys)	-	-	-	-	-	45	-	-	-	-	-	-	45
Trunk or Treat	-	-	-	-	-	-	-	-	-	-	-	-	0
UFA Soccer Camp	-	-	-	-	-	24	-	-	-	-	-	-	24
War Hill Park Guests	-	-				682						-	682
Water Aerobics	-	-	-	-	-	-		-	-	-	-	-	0
Yoga	12	11	15	13	5	7							63
Zumba	19	26	25	27	26	26							149

85 833 2,599 2,100 714 3,920 0 0 0 0 0 0 0 10,251



Dawson County Board of Commissioners

Planning and Development Monthly Report – June 2015

- **Building permits Issued**
 - June 2015: 38 up 12%
 - YTD 2015: 204 up 24%
- **Business Licenses Issued:**
 - June 2015: 152 up 5%
 - YTD 2015: 873 down 2%
- **Total Building Inspections Completed**
 - June 2015: 348 flat
 - YTD 2015: 1,704 up 26%
- **Variances/Zonings Processed**
 - June 2015: 3 flat
 - YTD 2015: 19 down 5%
- **Plats Reviewed**
 - June 2015: 8 up 60%
 - YTD 2015: 44 flat

HIGHLIGHTS

Planning Projects:

- Stormwater staff is working with Moreland Altobelli Associates, Inc. on phase 1 of the MS4 project. EPD has submitted additional comments and we are in the process of addressing those.
- Staff continues to monitor the GMRC regional aerial photography project. Photography has been collected; in the processing phase
- Received additional comments for GATEway Grant landscape plan and maintenance agreement. Addressing those and resubmitting for approval.
- Revising noise ordinance and fire department fee schedule to reflect House Bill 110 updates concerning fireworks.
- Researching hookah bar ordinance requirements in other municipalities.
- Researching bond ordinance/abandoned commercial property requirements in other municipalities.

Newly Licensed Businesses:

- 4 Commercial based businesses
- 4 Home based businesses

Plans for upcoming month:

- GMRC aerial photography project management project completion October 2015.
- Jason Crane continuance order for magistrate court case for non-conforming pallet business has been rescheduled for December 4, 2015 at 9:00 AM. Mr. Crane removed all visible signs of pallet business operations located on North Seed Tick Road in June as required by agreement.
- July Planning Commission Items: one variance case (Albert Simpkins: front building setback reduction for a proposed garage) and one rezoning case (Delinda Umberger rezoning from R-A to C-HB for 6905 Alan Thomas Road for proposed Aqua Design Pools and Spa business).
- Administrative variance hearing on July 22, 2015 for front building setback reduction for construction of deck for 37 Silver Fox Drive, Eric and Dee Ann Toal.
- Upcoming Plan Review Meetings:
 - 7/09/15: Dawson Crossroads Building Plans (GA 400/Dawson Forest Road)
Forestar Mitigation Bank Plans (Cochran's Creek on New Hope Road)
Skytel Communications Building Plans (Grant Road)
 - 7/16/15: Culver's Restaurant Civil/Building Plans (adjacent to Zaxby's)
Proposed Vacant Commercial Retail Building Plans (adjacent to Longhorn; tenants not released)

Dawson County

June 2015

New Business Licensing

Dawson County has four (4) new Commercial Businesses that have opened this month.

- 1. Arlie Realty – Rental Properties**
1728 War Hill Park Road
- 2. Cricket Wireless- Retail – Cell Phones**
355 Quill Drive, Suite 110
- 3. Garcas & Associates – Granite Countertops**
6495 Highway 9 South
- 4. Dawson Pharmacy - Pharmacy**
66 South 400 Center Lane, Suite 125

Home Based Business has four (4) new locations and Home Office Business Licenses.

- 1. Clay Samples Construction- Roofing Contractor**
7841 Blacks Mill Road
- 2. CSW Cleaning – House Cleaning**
65 Gober Road
- 3. JCT Installs - Carpentry**
604 Hensley Way
- 4. Travis Long Farms – Poultry Farm**
Elliott Family Parkway



Dawson County Board of Commissioners

Public Works Monthly Report – June 2015

ROADS:

- Work Orders: 23
- Mowing: 264.38 miles
- Gravel: 603.05 tons
- Debris Clean-Up
 - Debris Clean-up and mulching is complete
 - FEMA documentation is 65% complete

ENGINEERING:

- Trail Enhancement Grant Project
 - Environmental Worksheet has been approved (GDOT, FHWA, and US Fish & Wildlife)
 - Categorical exclusion documentation updated by AMEC and re-submitted
 - Real property acquisition is pending; awaiting approval from BOC
 - Moreland has requested additional public notification of the project. A “Notice of Location and Design Approval” advert has been prepared and awaiting approval for placement in Dawson County legal organ.
- Off-System Road Striping Project
 - Final reflectivity inspection is complete. All striping (roads) were within the required reflectivity limits.

TRANSFER STATION:

- Solid Waste: 335.99 tons
- Recycling: 29.69 tons
- Recycling scrap metal: 13.60 tons

FLEET:

- Repair requests: 79

FACILITIES:

- Repair requests: 71
- Community Service Workers: 18



Dawson County Board of Commissioners

Public Affairs Monthly Report – June 2015

Website Activity

- Page Views: 75,391
 - 5% decrease from previous year; 0% decrease from previous month
- Unique Visitors: 13,059
 - 6% decrease from previous year; 1% decrease from previous month

Social Media

- Contacts/Fans: 992 (Facebook)
 - 43% increase from previous year; 2% increase from previous month
- Contacts/Followers: 86 (Twitter)
 - 4% increase from previous month

Citizen Care: (Work Requests)

- Work Request Calls: 8
- Emails: 0
- Walk-ins: 3

HIGHLIGHTS

Public Affairs

- Submitted ACCG Family Album Ad – Issue date will be September 2015

Keep Dawson County Beautiful

- Rock Creek Conservation Plan – Phase I, Day 2 – Saturday, June 6
- Budget Prep

Plans for Upcoming Month:

- Define bid proposal to meet professional landscaping requirements for Rock Creek Conservation Plan
- Plan Rivers Alive Clean-up and Great Dawson Clean-up

Backup material for agenda item:

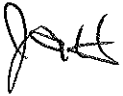
5. County Attorney Report

Fox, Chandler, Homans, Hicks & McKinnon, L.L.P.

Memorandum

To: Dawson County Board of Commissioners

Date: July 22, 2015

From: Joey Homans 

Re: County Attorney Report

1. Comfort Inn Litigation. The Writ of Fieri Facias issued July 7, which is attached. The owner delivered a check for the amount due plus post-judgment interest on July 15. If the check is not honored, then I will proceed with collection efforts with the assistance of the Sheriff's Office.
2. DOT Letters of Support and Agreement. DOT rejected the letters of support and the Agreement for the roundabouts at Hwy. 9/Dawson Forest Road, Hwy. 53/183, and Hwy. 52/183. See attached. Mike and I will contact DOT to determine options available to reinstate the letters of support and the Agreement.
3. Tax Appeals. Tri-Mark owns 5 parcels consisting of approximately 34 acres within the former Oakmont development adjoining and near Hwy. 400. The offers of settlement from the mediation on July 13 remain open until August 3. If the case does not settle, then the trial is scheduled for August 10. This case is the last of the 2014 appeals.

Joey

**WRIT OF FIERI FACIAS
IN THE SUPERIOR COURT OF DAWSON, GEORGIA**

CIVIL ACTION 2015-CV-0004-J

DAWSON COUNTY, GEORGIA

JUDGMENT DATE 05/11/2015

GED DATE _____

Plaintiff's Attorney - Name, Address & Telephone

Vs. Plaintiff(s)

Name: JOSEPH A HOMANS

SPECTRUM MANAGEMENT, INC.

Address: FOX, CHANDLER, HOMANS...

PO BOX 477

DAWSONVILLE, GA 30534

Defendant(s)

Telephone: 706-265-3090

Fi.Fa. in Hands of: _____

To all and singular the sheriffs of the State and their lawful deputies:

In the above styled case, and on the judgment set out, the plaintiff(s) named above recovered against the defendant(s) named above, judgment in the following sums:

Principal	\$	<u>7,628.77</u>
Interest	\$	<u>0.00</u>
Other	\$	<u>0.00</u>
Attorney's Fees	\$	<u>1,910.00</u>
Court Costs	\$	<u>0.00</u>
Fi Fa Fees	\$	<u>0.00</u>
Total	\$	<u>9,538.77</u>

CANCELLATION

The within and foregoing Fi.Fa. having been paid in full, the Clerk of Superior Court is hereby directed to cancel it of record.

This the _____ day of _____,

Signature: _____

Title: _____

NOTE: _____

with future interest upon said principal amount from the date of judgment at the legal rate.

Therefore, YOU ARE COMMANDED, that of the goods and chattels, lands, and tenements of said defendant(s) and ESPECIALLY/ONLY of the following described property, to wit:

You cause to be made the several sums set out in the foregoing recital of the judgment in this case and have the said several sums of money before the SUPERIOR Court of this County at the next term of court with this Writ to render to said plaintiff(s) the principal, interest, attorney fees, and costs aforesaid.

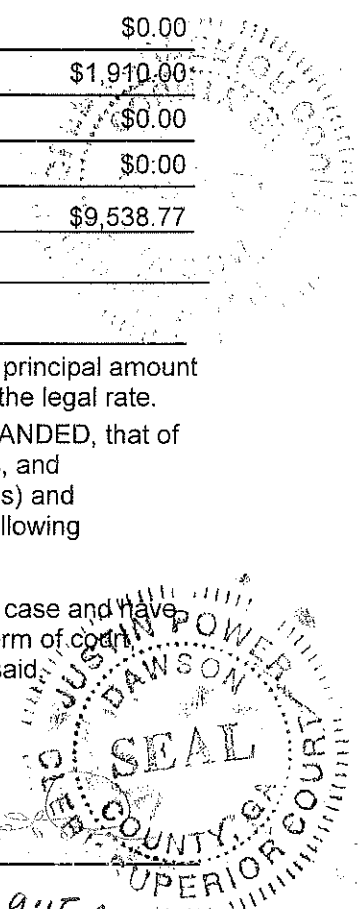
Witness the Honorable BONNIE C. OLIVER, Judge of said Court.

This the 7th day of July, 2015.

CLERK

By: _____ Deputy Clerk / Clerk

Entered on Lien Docket 56 at 9:15 am
Page 28 41 7th day of July, 2015





July 8, 2015

Danielle Yarbrough, County Clerk
Dawson County
25 Justice Way, Suite 2235
Dawsonville, GA 30534

**RE: Local Government Lighting Project Agreement (LGLPA) package
GDOT Project STP00-0000-00(315) Dawson County ~ P.I. No. 0000315**

Dear Danielle,

On June 19th 2015, the Department received an *Indication of Support* along with a *Local Government Lighting Project Agreement* (LGLPA) package from Dawson County for P.I. No. 0000315.

Unfortunately, we are *not* able to move forward with the approval process at this time and have returned the package for the following reasons:

- The Lighting agreements are not stamped (or embossed) with the *Official Seal of Dawson County* on the signature page;
- The *Indication of Support* contained an added statement: "*Dawson County shall have sole discretion regarding the type of lighting installed and the number of lights installed.*";
- Each of the five (5) lighting agreements contained an added statement: "*Dawson County shall have sole discretion regarding the type of lighting installed and the number of lights installed.*";
- The *Georgia Security and Immigration Compliance Act Affidavit* was not completed & returned;
- The Lighting agreements returned by the County were rewritten and reflect an incorrect P.I. number and a misspelled word in the body of the agreement;

Please be aware that all lighting agreements contain carefully crafted words approved for use by the Department's engineers and the Department's attorney's as well as the Attorney General's office for the State of Georgia.

The Department works with local governments (cities, counties, etc.) across the state regarding the type of lighting installed; however, the Department retains final authority as far as the number of lights (a.k.a., luminaires) installed on federally-funded projects. This is because the lighting design must meet established minimum criteria found in the Department's design policy manual, as well as criteria set forth by IES (the Illumination Engineering Society). In allowing a local government to have discretion over the number of lights installed, the lighting may not meet said criteria.

(cont'd)
Dawson County
p.2

If you have any questions or need any additional assistance, please contact Scott MacLean at (404) 631-1551.

Sincerely,

A handwritten signature in blue ink, appearing to read "Brent A. Story", with a long horizontal line extending to the right.

Brent A. Story, P.E.
State Design Policy Engineer

BAS:WDT:sm

cc: Emily Dunn, Transportation Board Member, Congressional District 9
Meg Pirkle, Chief Engineer
Brent E. Cook, District Engineer
Glenn Bowman, Director of Engineering
Steven Heng, Project Manager