

**DAWSON COUNTY BOARD OF COMMISSIONERS  
WORK SESSION AGENDA – THURSDAY, OCTOBER 21, 2021  
DAWSON COUNTY GOVERNMENT CENTER ASSEMBLY ROOM  
25 JUSTICE WAY, DAWSONVILLE, GEORGIA 30534  
4:00 PM**

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**PUBLIC HEARING**

1. Proposed FY 2022 Budget (*1st of 3 hearings; 2nd hearing will be held at 6 p.m. October 21, 2021, and the 3rd hearing will be held at 6 p.m. November 4, 2021*)

**NEW BUSINESS**

1. Presentation of Request to Accept Department of Behavioral Health and Developmental Disabilities Funds for Family Connection’s Underage Drinking Prevention Program- Family Connection Coordinator Rebecca Bliss
2. Presentation of 2022 Local Maintenance & Improvement Grant Application Approval Request- Public Works Director Denise Farr
3. Presentation of FY 2022 DHS Deanna Specialty Transportation Contract- Senior Services Director Dawn Johnson
4. Presentation of FY 2023 Georgia Department of Transportation / Federal Transit Administration Section 5311 Transit Contract- Senior Services Director Dawn Johnson
5. Presentation of Rate Adjustments for Recreation Programs- Parks & Recreation Director Matt Payne
6. Presentation of Zoning Fee Schedule Update- Planning & Development Director Sharon Farrell
7. County Manager Report
8. County Attorney Report

***\*Executive Session may follow the Work Session meeting.***

*Those with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting, should contact the ADA Coordinator at 706-344-3666, extension 44514. The county will make reasonable accommodations for those persons.*

# DAWSON COUNTY GOVERNMENT BUDGET PRESENTATION FY 2022



Presented by:  
Chairman Billy Thurmond  
October 7, 2021

# Budget Goals

- ▶ Prepare a realistic, revenue based budget.
- ▶ Budget conforms to the reduced millage rate from 7.885 to 7.625.
- ▶ Provide same or improved level of funding for all departments—thus improving level of service.
- ▶ Provide all departments /agencies the opportunity to present their requests to the full Board during public hearings.

# Budget Challenges

- ▶ Increased personnel costs
- ▶ Increasing operational needs of multiple departments
- ▶ Anticipate any foreseeable changes in revenue sources

# General Fund

- ▶ Main operating fund of the County. All property tax received by the County government provides revenue to the General Fund.
- ▶ In this proposed budget, property tax provides 39.17% of revenue for General Fund.

# Where we started.....

- ▶ General Fund operating requests totaled \$26,643,416.
- ▶ Over \$5.4 million in capital requests.
- ▶ Over \$2.6 million in new personnel/salary change requests.

FY 2021 Original Budget was \$30,788,031

FY 2021 Current budget is \$32,114,834

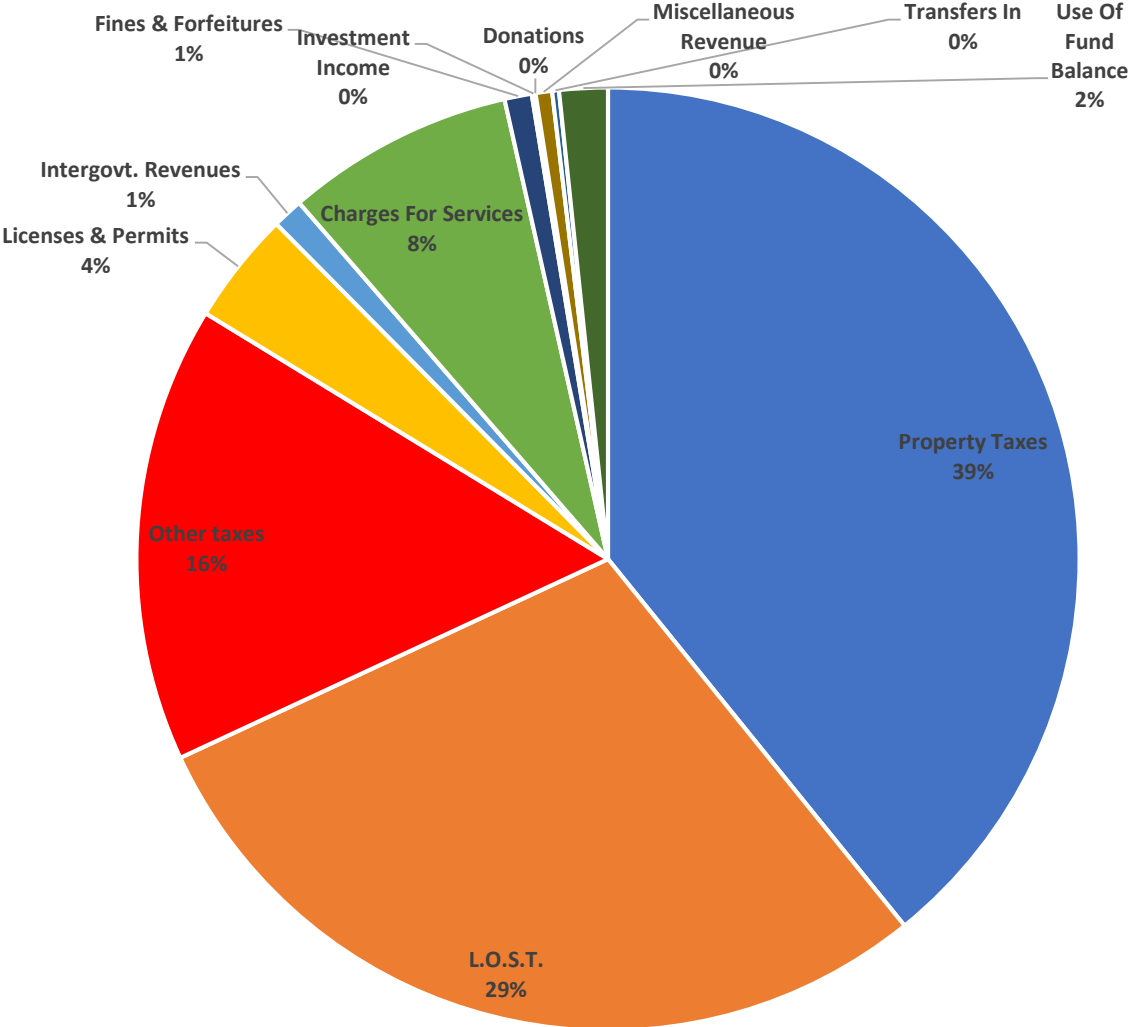
# General Fund Revenue Changes

- ▶ In 2021, the County received word it would receive \$5 million from the Federal Government as a part of the American Rescue Plan Act (ARPA).
- ▶ In this proposed budget, those funds are programmed to cover salary increases provided to First Responders—includes Sheriff officers, Emergency Services and Public Works. Those costs total over \$1.5 million for 2022 and are budgeted in Special Revenue fund 230. This funding will cover these costs for the next 3 years.
- ▶ This proposed budget includes use of fund balance (reserves) of \$534,017.





# Revenue Sources



- Property Taxes
- L.O.S.T.
- Other taxes
- Licenses & Permits
- Intergovt. Revenues
- Charges For Services
- Fines & Forfeitures
- Investment Income
- Donations
- Miscellaneous Revenue
- Transfers In
- Use Of Fund Balance

# Proposed General Fund Expenditures by Function

	FY 2022 Proposed Budget	FY 2021 Budget Amended	% Change	FY 2021 Budget Original
General Government	6,528,549	6,114,073	6.78%	5,778,646
Judicial	3,861,952	3,532,727	9.32%	3,522,132
Public Safety-Sheriff	8,887,258	8,599,897	3.34%	8,478,523
Public Safety	5,983,209	6,398,193	-6.49%	5,821,844
Public Works	1,910,536	1,974,171	-3.22%	1,974,171
Health & Welfare	373,304	420,573	-11.24%	354,732
Recreation & Culture	1,735,485	1,773,631	-2.15%	1,706,447
Housing & Development	1,122,776	995,505	12.78%	1,014,046
Transfers out (uses)	1,772,944	2,306,064	-23.12%	2,137,490
<b>Totals</b>	<b>32,176,013</b>	<b>32,114,834</b>	<b>0.19%</b>	<b>30,788,031</b>
		<b>Change from Original Budget</b>	<b>4.51%</b>	

# General Government

	FY 2022 Proposed Budget	FY 2021 Budget Amended	FY 2021 Budget Original	% Change From Amended
Board of Commissioners	176,206	191,707	174,957	-8.09%
County Administration	248,293	258,512	258,512	-3.95%
Elections/Registrar	388,305	299,405	299,405	29.69%
General Government	1,467,816	1,267,865	1,202,252	15.77%
Finance	623,962	617,259	617,259	1.09%
Information Technology	719,222	535,618	535,618	34.28%
Human Resources	246,940	254,121	254,121	-2.83%
Tax Commissioner	462,543	435,071	435,071	6.31%
Tax Assessor	563,236	526,431	526,431	6.99%
Board of Equalization	21,621	18,807	18,807	14.96%
Risk Management	398,800	428,564	316,500	-6.95%
Facilities	1,102,867	1,167,339	1,026,339	-5.52%
Public Relations	108,738	113,374	113,374	-4.09%
<b>Total General Government</b>	<b>6,528,549</b>	<b>6,114,073</b>	<b>5,778,646</b>	<b>6.78%</b>
	<b>Change from 2021 Original Budget</b>			<b>12.98%</b>

# Judicial

	<b>FY 2022 Proposed Budget</b>	<b>FY 2021 Budget Amended</b>	<b>FY 2021 Budget Original</b>	<b>% Change From Amended</b>
Superior Court	660,141	541,254	568,324	21.97%
Clerk of Court	651,706	664,081	628,416	-1.86%
District Attorney	830,828	796,139	796,139	4.36%
Magistrate Court	494,375	461,792	459,792	7.06%
Probate Court	347,172	337,856	337,856	2.76%
Juvenile Court	354,599	274,809	274,809	29.03%
Public Defender	523,131	456,796	456,796	14.52%
<b>Total Judicial</b>	<b>3,861,952</b>	<b>3,532,727</b>	<b>3,522,132</b>	<b>9.32%</b>
<b>Change from 2021 Original Budget</b>				<b>9.65%</b>

# Public Safety

	<b>FY 2022 Proposed Budget</b>	<b>FY 2021 Budget Amended</b>	<b>FY 2021 Budget Original</b>	<b>% Change From Amended</b>
Marshals	279,072	188,600	170,925	47.97%
Fire	2,415,233	2,680,124	2,453,378	-9.88%
Fire Marshal & Prevention	23,510	22,260	22,260	5.62%
EMS	2,843,635	3,101,661	2,771,502	-8.32%
Coroner	129,352	127,812	125,843	1.20%
EMA	132,407	127,736	127,936	3.66%
Humane Society	160,000	150,000	150,000	6.67%
<b>Total Public Safety</b>	<b>5,983,209</b>	<b>6,398,193</b>	<b>5,821,844</b>	<b>-6.49%</b>
		<b>Change from 2021 Original Budget</b>		<b>2.77%</b>

# Sheriff

	<b>FY 2022 Proposed Budget</b>	<b>FY 2021 Budget Amended</b>	<b>FY 2021 Budget Original</b>	<b>% Change From Amended</b>
Sheriff	4,251,358	4,080,090	4,002,287	4.20%
Sheriff-K-9	34,350	30,147	32,850	13.94%
Sheriff-Jail	3,182,534	3,041,217	3,033,982	4.65%
Sheriff-School Traffic Mgmt.	60,000	60,000	60,000	0.00%
Sheriff-School Resource Officers	467,556	483,991	483,991	-3.40%
Sheriff- Donations	-	27,031	-	-100.00%
Sheriff-Court Services	869,330	843,926	831,918	3.01%
Sheriff-Special Event Officers	22,130	33,495	33,495	-33.93%
<b>TOTAL SHERIFF</b>	<b>8,887,258</b>	<b>8,599,897</b>	<b>8,478,523</b>	<b>3.34%</b>
<b>Change from 2021 Original Budget</b>				<b>4.82%</b>

# Public Works

	<b>FY 2022 Proposed Budget</b>	<b>FY 2021 Budget Amended</b>	<b>FY 2021 Budget Original</b>	<b>% Change From Amended</b>
Public Works -Admin	227,195	226,997	227,027	0.09%
Roads Department	1,670,308	1,747,174	1,747,144	-4.40%
Keep Dawson Co. Beautiful	13,033			
<b>Total Public Works</b>	<b>1,910,536</b>	<b>1,974,171</b>	<b>1,974,171</b>	<b>-3.22%</b>
		<b>Change from 2021 Original Budget</b>		<b>-3.22%</b>

# Health & Welfare

	FY 2022 Proposed Budget	FY 2021 Budget Amended	FY 2021 Budget Original	% Change From Amended
Health Department	162,000	162,000	162,000	0.00%
Good Shepherd Clinic	30,000	20,000	20,000	50.00%
Avita	7,500	7,500	7,500	0.00%
CASA	9,000	9,000	9,000	0.00%
DFACS	35,300	34,300	34,300	2.92%
No one alone (NOA)	5,000	5,000	5,000	0.00%
Indigent Welfare	7,000	7,000	7,000	0.00%
Senior Center	111,254	103,682	103,682	7.30%
Senior Services Donations	-	65,432	-	-100.00%
Medicare Silver Sneakers	6,250	6,659	6,250	-6.14%
<b>Total Health &amp; Welfare</b>	<b>373,304</b>	<b>420,573</b>	<b>354,732</b>	<b>-11.24%</b>

**Change from 2021 Original Budget**

**5.24%**



# Culture & Recreation

	<b>FY 2022 Proposed Budget</b>	<b>FY 2021 Budget Amended</b>	<b>FY 2021 Budget Original</b>	<b>% Change From Amended</b>
Park	1,237,704	1,241,017	1,209,580	-0.27%
Park Donations	-	42,428	-	-100.00%
Park Women's Club	-	219	-	-100.00%
Park Pool	39,030	34,683	38,263	12.53%
War Hill Park	33,751	30,284	33,604	11.45%
Library	425,000	425,000	425,000	0.00%
<b>Total Recreation &amp; Culture</b>	<b>1,735,485</b>	<b>1,773,631</b>	<b>1,706,447</b>	<b>-2.15%</b>
	<b>Change from 2021 Original Budget</b>			<b>1.70%</b>

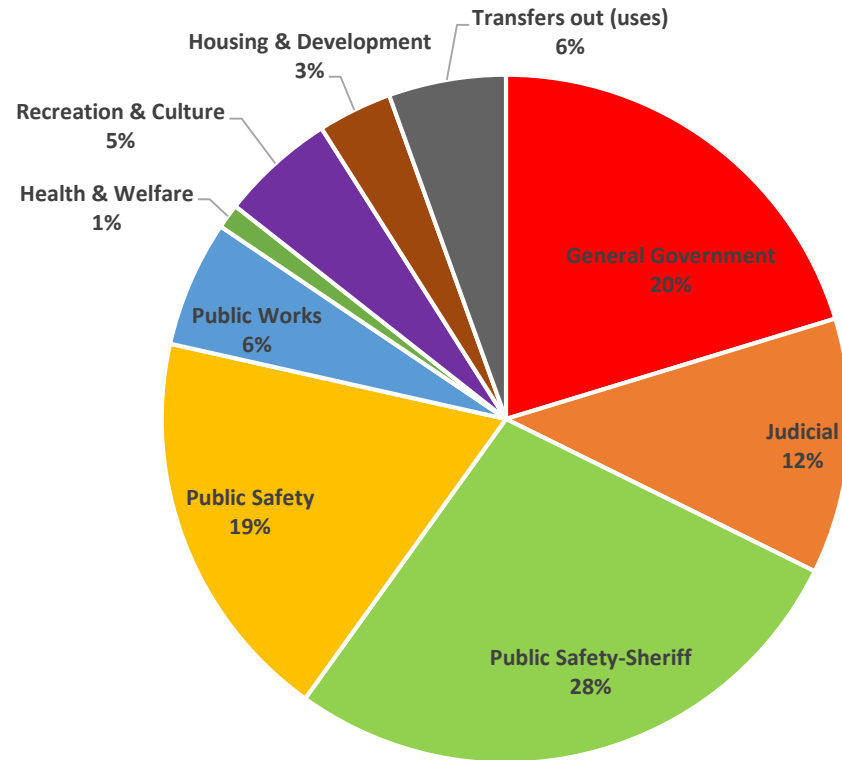
# Housing & Development

	<b>FY 2022 Proposed Budget</b>	<b>FY 2021 Budget Amended</b>	<b>FY 2021 Budget Original</b>	<b>% Change From Amended</b>
County Extension	95,738	95,078	95,078	0.69%
Planning & Development	787,038	660,427	678,968	19.17%
Development Authority	240,000	240,000	240,000	0.00%
<b>Total Housing &amp; Development</b>	<b>1,122,776</b>	<b>995,505</b>	<b>1,014,046</b>	<b>12.78%</b>
	<b>Change from 2021 Original Budget</b>			<b>10.72%</b>

# Other financing uses

	<b>FY 2022 Proposed Budget</b>	<b>FY 2021 Budget Amended</b>	<b>FY 2021 Budget Original</b>	<b>% Change From Amended</b>
Transfer out to Family Connection	44,488	26,257	26,257	69.43%
Transfer out to Grants	782,771	888,726	888,726	-11.92%
Transfer out to Capital	53,000	809,478	659,445	-93.45%
Transfer out to Fleet	347,942	86,754	86,754	301.07%
Transfer out to E-911	464,700	456,308	456,308	1.84%
Transfer out to DCARGIS	80,043	38,541	20,000	107.68%
	<b>1,772,944</b>	<b>2,306,064</b>	<b>2,137,490</b>	<b>-23.12%</b>
		<b>Change from 2021 Original Budget</b>		<b>-17.05%</b>

# Expenditure allocation



# Proposed budget highlights

- ▶ 9 new positions (\$657,919)
- ▶ Provide \$1.00 per hour to each FT and PT employee that did not receive increase from COVID funding (\$341,615)
- ▶ Provide contingency to County Manager (\$75k)
- ▶ \$1.5 million of personnel costs (for First responders) moved from General fund to special ARPA fund
- ▶ Many capital requests proposed to be funded out of SPLOST VI overage.

# Proposed new Personnel

9 new positions proposed: (costs include benefits)

▶ County Marshal	\$131,114.75
▶ Upgrade PT Custodian to FT	29,910.87
▶ General Mechanic (Fleet)	55,931.96
▶ Network Administrator (IT)	75,015.16
▶ IT Technician (IT)	67,750.16
▶ Senior Judicial Assistant (Juvenile Court)	81,735.16
▶ Front Desk Clerk (Planning)	70,065.47
▶ Legal Assistant (Public Defender)	64,967.16
▶ Pretrial Officer (Superior Court)	<u>81,428.29</u>
▶ <b>Total</b>	<b>\$657,919</b>

# Capital Projects Fund

- ▶ Capital Projects Fund is funded by transfers from General Fund.
- ▶ This budget proposes two items to be purchased using Capital Projects Funding.
  - Vehicle for Tax Assessor (\$28K)
  - Sheriff X-ray and metal detector for courthouse (\$25k)

# SPLOST VI

SPLOST VI collections ended June 30, 2021

Numerous capital requests are proposed to be paid out of the SPLOST VI overage of \$4,915,783.



# Proposed uses of SPLOST VI–Page 1

Ladder truck purchased last year \$ 1,068,086

Park & Rec funding approved in May \$ 1,595,000

Fire Truck debt payoff (Mandatory) \$ 268,000

Fleet (Priority 1 & 2 Vehicle list) \$ 307,000

Lift truck/Fork lift \$ 40,000

## Emergency Services:

Turn-out Gear \$ 25,000

SCBA Air Cylinders \$ 25,000

SCBA 4.5 Replacement \$ 76,000

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\$ 126,000

## Information Technology:

System-wide Backup \$ 175,000

Wired Network Infrastructure Upgrade \$ 100,000

Conference Rooms Technology Upgrades \$ 75,000

Desk Phone Upgrade \$ 30,000

Computer Upgrades \$ 20,000

Assembly Room Upgrade \$ 76,241

AV Upgrades Courtroom C \$ 45,000

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\$ 521,241

# Proposed uses of SPLOST VI–Page 2

## Sheriff:

Riot Gear	\$ 118,364
Taser Program	\$ 33,638
Body Cameras	\$ 70,000
Laptops for Patrol cars	\$ 20,000
	<hr/>
	\$ 242,002

## Public Works:

Storm Truck	\$ 230,000
Two Tipping Trailers	\$ 135,000
Leasing of Equipment	\$ 65,400
	<hr/>
	\$ 430,400

Remainder in Contingency \$ 318,054

Total \$4,915,783

# SPLOST VII

- ▶ SPLOST VII Collections began July 1, 2021
- ▶ \$9,500,000 budgeted to be received in 2022
- ▶ Only Emergency Operations Center and communications upgrade projects will be in progress in 2022 using SPLOST VII funding

# Grant Transfers

GRANT NAME	GRANT AWARD	COUNTY MATCH
VOCA	\$ 74,419	in kind
Treatment Court	454,292	94,498
Family Treatment Court	96,390	in kind
K-9	112,204	-
H.E.A.T. Grant	107,765	-
Bulletproof Vest Grant	4,000	2,000
GA Forestry	10,000	5,000
EMPG	15,568	7,784
EMS Trauma Equipment Grant	5,000	-
Hazard Mitigation	30,000	4,500
LMIG	617,923	185,376
Legacy Link	540,812	319,806
Legacy Link (Respite Care)	66,318	50,060
Transit	265,494	63,747
Potential Grants	-	50,000
<b>Totals</b>	<b>\$2,400,185</b>	<b>\$ 782,771</b>

# All Funds Proposed Budgets

<b>FUND</b>	<b>FY 2022 Proposed Budget</b>	<b>FY 2021 Amended Budget</b>	<b>% Change</b>
General Fund	32,176,013	32,114,834	0.19%
D.A.T.E Fund	25,000	30,000	-16.67%
Jail Fund	34,900	39,500	-11.65%
LVAP (Crime Victims)	17,350	19,920	-12.90%
Law Library	24,360	24,360	0.00%
Family Connection	92,488	386,192	-76.05%
Inmate Welfare	85,000	85,000	0.00%
DA Forfeiture	2,000	3,000	-33.33%
Confiscated Assets -Sheriff	10,700	10,700	0.00%
Emergency 911	1,139,900	1,016,408	12.15%
ARPA Local Fiscal Recovery	1,527,654	-	
Multiple Grants Fund	2,450,185	3,070,932	-20.21%
Hotel-Motel Tax	450,000	450,000	0.00%
SPLOST VI	7,000,000	11,382,551	-38.50%
SPLOST VII	9,500,000		
Capital Projects	53,000	1,384,975	-96.17%
Solid Waste	619,413	711,327	-12.92%
DCAR GIS	85,043	81,154	4.79%
Fleet & Fuel	404,669	337,979	19.73%
Inmate Escrow	80,000	80,000	0.00%
Impact Fees	1,250,000	2,029,230	-38.40%
<b>Total ALL FUNDS</b>	<b>50,276,675</b>	<b>53,258,062</b>	<b>7.08%</b>

# FY 2022 Public Budget Hearings

- ▶ 4:00 p.m. Thursday, October 21, 2021 – Public Comment on Proposed FY 2022 Budget
- ▶ 6:00 p.m. Thursday, October 21, 2021 – Public Comment on Proposed FY 2022 Budget
- ▶ 6:00 p.m. Thursday, November 4, 2021 – Public Comment on Proposed FY 2022 Budget
- ▶ At the November 4, 2021, Voting Session, the Board will consider and may adopt the FY 2022 Budget.

# In closing.....

Thank you to elected officials, department heads and agencies in their assistance with this budget process.





## DAWSON COUNTY ANNOUNCEMENT AND ADVERTISEMENT REQUEST

<b>Submitting Department:</b>	BOC	<b>Department contact name:</b>	Kristen Cloud
<b>Submittal Date:</b>	09/27/2021	<b>Run Dates:</b>	10/06/2021 and 10/13/2021
<b>AD Description :</b>	Notice	<b>Section of Paper:</b>	Legals and Prominent Display (A Section) <i>*Display ad attached to email*</i>
<b>Name of Paper:</b>	Dawson County News	<b>Do you want your ad online:</b>	Yes

### Notice of Public Hearings

Notice is hereby given that public hearings shall be held by the Dawson County Board of Commissioners at the Dawson County Government Center, 25 Justice Way, Assembly Room 2302, Dawsonville, Georgia as follows:

- 4 p.m. Thursday, October 21, 2021 – Public Comment on Proposed FY 2022 Budget
- 6 p.m. Thursday, October 21, 2021 – Public Comment on Proposed FYI 2022 Budget
- 6 p.m. Thursday, November 4, 2021 – Public Comment on Proposed FY 2022 Budget

At the November 4, 2021, Voting Session, the Board will consider and may adopt the FY 2022 Budget.

**O.C.G.A. § # 36-81-5.**

**Department Head Approval:**



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At the November 4, 2021, V 33 Session, the Board will consider and may adopt the FY 2022 Budget.



# DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Family Connection

Work Session: 10.21.2021

Prepared By: Rebecca Bliss

Voting Session: 11.04.2021

Presenter: Rebecca Bliss, Coordinator

Public Hearing: Yes

Agenda Item Title: Presentation of

### Background Information:

Dawson County Family Connection applied for funds totaling \$23,000 offered by the Department of Behavioral Health and Developmental Disabilities (DBHDD) to sustain an underage drinking prevention strategy in Dawson County. (NO MATCH REQUIRED) These funds are earmarked as such: a) \$10,000 to continue work as described in previously funded ASAPP grant and b) \$13,000 for opioid awareness community event(s). Sustainability efforts and events must be completed by 09/30/2022 and funds will be issued through quarterly reimbursement requests made by Family Connection/Commissioner of Roads and Revenue-Dawson County to DBHDD.

### Current Information:

Dawson County Family Connection has been awarded \$23,000 to sustain an underage drinking prevention strategy and organize/facilitate at least one opioid awareness community event by 09/30/2022.

Budget Information: Applicable:  Not Applicable:  Budgeted: Yes  No

Fund	De t.	Acct No.	Budget	Balance	Requested	Remaining
207	7636		\$23,000			

Recommendation/Motion: Acceptance of DBHDD funds in the amount of \$23,000.00 as designated to sustain an underage drinking prevention strategy in the Dawson County community.

Department Head  
 Finance Dept. Authorization: Vickie *Rebecca Bliss* Authorization  
 County Manager Authorization: David Headley 10/13/21 Neikirk  
 County Attorney Authorization: \_\_\_\_\_

Date 10/13/21  
Date 10/13/21

### Comments/Attachments

-Notice of intent to award from DBHDD

Rebecca Bliss

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**From:** Collins, Yanza <Yanza.Collins@dbhdd.ga.gov>  
**Sent:** Tuesday, October 12, 2021 1:06 PM  
**To:** R1 ASAPP  
**Subject:** ASAPP Sustainability and Opioid Amendment Expenditure Report and Budget Narrative Request

Hello,

I hope all is well and you all are enjoying this Terrific Tuesday. As discussed previously, the budget for the ASAPP Sustainability Amendment will be \$10K, and the Opioids Amendment will be \$13K. Now, is the time to submit the Expenditure Report and Budget Narrative for payment for the ASAPP Sustainability funding. Please send on or before **Thursday October 14, 2021 by 12:00PM**. If you have any questions please contact your Regional Prevention Specialist.



*Kind Regards,*

**Yanza R. Collins, BA, Notary Public  
Regional Prevention Specialist - Region 1**

Georgia Department of Behavioral Health and Developmental Disabilities  
Region 2 Field Office

**D · B · H · D · D** 3405 Mike Padgett Highway, Building 3, Room 61B  
Augusta, GA 30906  
706-771-4784 Office | 706-825-8179 Cell  
[Yanza.Collins@dbhdd.ga.gov](mailto:Yanza.Collins@dbhdd.ga.gov)

**Motives: RED-GREEN**

*(Peljomla h'e-1) / (11)*

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**ConflictSequence: G-R-B**

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You're receiving this message because you're a member of the R1 ASAPP group from Georgia Technology Authority. To take part in this conversation, reply all to this message.

[View group files](#)    [Leave group](#) : [Learn more about Microsoft 365 Groups](#)

## Rebecca Bliss

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**From:** Collins, Yanza <Yanza.Collins@dbhdd.ga.gov>  
**Sent:** Wednesday, October 13, 2021 9:10 AM  
**To:** Rebecca Bliss  
**Subject:** Re: ASAPP Sustainability and Opioid Amendment Expenditure Report and Budget Narrative Request

Good morning,

Below is the original email sent out from the office that should answer all your questions.

"OBHPFG wants to thank you for all the hard work you have done in your communities over the last five years of the ASAP project. So much has been accomplished and we would like to support some of the sustainability efforts you have begun in those communities. Below is an opportunity to do more work in your ASAPP communities. Part 1 of the project amendment will include additional funding to implement a sustainability plan based on your ASAPP Sustainability Plans submissions in May 2021. As part of the Prevention Sustainability efforts, you will also be eligible for additional funding to facilitate community event(s) that include information and education around opioids that directly engages the community. This will be Part 2 of the funding . These community events can include other prevention topics along with Opioids. If requested, this additional funding will be provided through an amendment to your current ASAP project contract. Both will require some reporting as well and be implemented between Oct. 1, 2021-Sept. 30, 2022.

### Part 1: Sustainability Plan Implementation:

ASAPP providers have an opportunity to work further on the sustainability of the outcomes achieved in the communities that they have worked in for the last 5 years. Each ASAPP provider that has a community in which the ASAP project will be ending as of September 2021 can complete the attached application for additional funding to support sustainability efforts over the next year. The application must be submitted by June 11th, 2021 along with your sustainability plan. If your Sustainability plan is the same one submitted in May 2021 please indicate in the application and on the plan. If it has been updated/revised please indicate in the application and on the submitted plan. Successful Sustainability proposals will be awarded \$10,000 per community to assist the CPAW/Coalitions to continue the outcomes achieved by the ASAPP in those communities. The funding is to be used for ASAPP Sustainability efforts only.

Once providers are awarded the funding each contract will be amended to reflect the 10k award. The funds provided for sustainability efforts must be pulled down by September 30, 2021 although contractors will have a year to complete the work from Oct. 1, 2021 to Sept. 30, 2022. The provider must work with the CPAW/Coalition, complete deliverables outlined in the amendment and their approved sustainability plans, participate in two (2) follow-up meetings (mid-year and end of the year), and submit short quarterly reports (two (2) page max.) to be submitted to the Regional Prevention Specialist (RPS).

### Part 2 Community Event(s) - Opioid Awareness:

Along with the Sustainability funding, ASAPP providers may receive funding to implement opioid awareness events in their communities. ASAPP Providers with sustainability funding may be awarded an additional \$9k to host a minimum of

one (1) Community Show Case Event within their respective ASAPP communities that will educate the community on the opioid epidemic and related substance abuse issues. The amended deliverables will only require one event. However, providers can choose to implement more events with the funding if they so choose. One large event or several smaller events may be held if desired (like town hall meetings, PTA meetings, etc.), and/or shared events (partnerships with a local health clinic or Boys & Girls Club, YM CAs/ YWCAs, etc.). They can be tied to other events or not. This will be at the discretion of the provider and the need of the community. In addition to hosting opioid prevention awareness events, the providers will utilize and implement the Opioid Prevention Community Toolkit within their respective communities. The toolkit and materials will be provided by DBHDD. Providers should submit a half page summary of preliminary/projected plans for opioid awareness/event funding in their ASAPP communities by June 11, 2021 (this is included in the application).

Once providers are awarded the funding each contract will be amended to reflect the 9k awarded. The funds provided for sustainability efforts must be pulled down by September 29, 2021 although contractors will have a year to complete the work from Oct. 1, 2021 to Sept. 30, 2022.

Providers must submit a quarterly narrative progress report to the DBHDD/ by the 5th working day following the end of the previous quarter using the format and medium provided by the DBHDD/OBHPFG to report progress on sustainability initiative and opioid awareness. Providers shall address all the following guiding objectives when planning, developing, executing, and evaluating the Community Showcase Event(s):

Provide education to Georgians about the importance of safely securing all medication by locking it away or disposing of medications at drop box's locations to prevent accident, theft, or misuse.

Inform and educate Georgians about how the Good Samaritan Law (Medical Amnesty) protects individuals when calling 911 in the cases of opioid, alcohol, and other drug overdoses. Also, to encourage individuals to call 911 and stay until help arrives.

Encourage Georgians to speak with their doctors about alternatives to opioid pain medication to prevent potential misuse.

Provide information to Georgians about the Georgia Crisis and Access Line (GCAL) to aid those in crisis and linkage to resources.

Provide information on Naloxone, a medication used to reverse opioid overdoses, and to encourage those at risk of overdose or family/friends of someone at risk of overdose to obtain Naloxone to prevent death due to an opioid overdose.

Providers will also report on the progress and use of the Opioid Prevention Community Toolkit in the quarterly report."

Just as clarification, there will be a quarterly report similar to MIER. Event planning is restricted by the guidelines of your organization and funds are disbursed in repayment format. Payments are made in the amount of what you spent so you won't have anything to return.

I hope I have answered all your questions efficiently.

Happy Wednesday!

Kind Regards,

Yanza R. Collins, BA, Notary Public

Regional Prevention Specialist - Region 1

Georgia Department of Behavioral Health and Developmental Disabilities



# DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Family Connection

Work Session: 10.21.2021

Prepared By: Rebecca Bliss

Voting Session: 11.04.2021

Presenter: Rebecca Bliss, Coordinator

Public Hearing: Yes \_\_\_\_\_ No

Agenda Item Title: Presentation of

### Background Information:

Dawson County Family Connection applied for funds totaling \$23,000.00 offered by the Department of Behavioral Health and Developmental Disabilities (DBHDD) to sustain an underage drinking prevention strategy in Dawson County. (NO MATCH REQUIRED) These funds are earmarked as such: a) \$10,000.00 to continue work as described in previously funded ASAPP grant and b) \$13,000.00 for opioid awareness community event(s). Sustainability efforts and events must be completed by 09/30/2022 and funds will be issued through quarterly reimbursement requests made by Family Connection/Commissioner of Roads and Revenue-Dawson County to DBHDD.

### Current Information:

Dawson County Family Connection has been awarded \$23,000.00 to sustain an underage drinking prevention strategy and organize/facilitate at least one opioid awareness community event by 09/30/2022.

Budget Information: Applicable:  Not Applicable: \_\_\_\_\_ Budgeted: Yes \_\_\_\_\_ No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining
207	7636		\$23,000.00			

Recommendation/Motion: Acceptance of DBHDD funds in the amount of \$23,000.00 as designated to sustain an underage drinking prevention strategy in the Dawson County community.

Department Head Authorization: Rebecca Bliss

Date: 10/13/2021

Finance Dept. Authorization: \_\_\_\_\_

Date: \_\_\_\_\_

County Manager Authorization: \_\_\_\_\_

Date: \_\_\_\_\_

County Attorney Authorization: \_\_\_\_\_

Date: \_\_\_\_\_

### Comments/Attachments:

-Notice of intent to award from DBHDD

## Rebecca Bliss

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**From:** Collins, Yanza <Yanza.Collins@dbhdd.ga.gov>  
**Sent:** Tuesday, October 12, 2021 1:06 PM  
**To:** R1 ASAPP  
**Subject:** ASAPP Sustainability and Opioid Amendment Expenditure Report and Budget Narrative Request

Hello,

I hope all is well and you all are enjoying this Terrific Tuesday. As discussed previously, the budget for the ASAPP Sustainability Amendment will be \$10K, and the Opioids Amendment will be \$13K. Now, is the time to submit the Expenditure Report and Budget Narrative for payment for the ASAPP Sustainability funding. Please send on or before **Thursday October 14, 2021 by 12:00PM**. If you have any questions please contact your Regional Prevention Specialist.



**D·B·H·D·D**

*Kind Regards,*

**Yanza R. Collins, BA, Notary Public**  
**Regional Prevention Specialist – Region 1**

Georgia Department of Behavioral Health and Developmental Disabilities  
Region 2 Field Office

3405 Mike Padgett Highway, Building 3, Room 61B

Augusta, GA 30906

706-771-4784 Office | 706-825-8179 Cell

[Yanza.Collins@dbhdd.ga.gov](mailto:Yanza.Collins@dbhdd.ga.gov)

***Motives:RED-GREEN***

*(Performance-Process)*

*You are motivated by intelligent assertiveness and fairness in competition. You have a strong desire to develop strategy and assess risks and opportunities.*

***Conflict Sequence:G-R-B***

*You want to analyze the situation logically. If that does not work, you want to forcefully press for a logical resolution. If that does not work and others have more power in the situation, you may surrender.*

You're receiving this message because you're a member of the R1 ASAPP group from Georgia Technology Authority. To take part in this conversation, reply all to this message.

[View group files](#) | [Leave group](#) | [Learn more about Microsoft 365 Groups](#)

## Rebecca Bliss

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**From:** Collins, Yanza <Yanza.Collins@dbhdd.ga.gov>  
**Sent:** Wednesday, October 13, 2021 9:10 AM  
**To:** Rebecca Bliss  
**Subject:** Re: ASAPP Sustainability and Opioid Amendment Expenditure Report and Budget Narrative Request

Good Morning,

Below is the original email sent out from the office that should answer all your questions.

"OBHPFG wants to thank you for all the hard work you have done in your communities over the last five years of the ASAP project. So much has been accomplished and we would like to support some of the sustainability efforts you have begun in those communities. Below is an opportunity to do more work in your ASAPP communities. Part 1 of the project amendment will include additional funding to implement a sustainability plan based on your ASAPP Sustainability Plans submissions in May 2021. As part of the Prevention Sustainability efforts, you will also be eligible for additional funding to facilitate community event(s) that include information and education around opioids that directly engages the community. This will be Part 2 of the funding. These community events can include other prevention topics along with Opioids. If requested, this additional funding will be provided through an amendment to your current ASAP project contract. Both will require some reporting as well and be implemented between Oct. 1, 2021-Sept. 30, 2022.

### Part 1: Sustainability Plan Implementation:

ASAPP providers have an opportunity to work further on the sustainability of the outcomes achieved in the communities that they have worked in for the last 5 years. Each ASAPP provider that has a community in which the ASAP project will be ending as of September 2021 can complete the attached application for additional funding to support sustainability efforts over the next year. The application must be submitted by June 11th, 2021 along with your sustainability plan. If your Sustainability plan is the same one submitted in May 2021 please indicate in the application and on the plan. If it has been updated/revised please indicate in the application and on the submitted plan. Successful Sustainability proposals will be awarded \$10,000 per community to assist the CPAW/Coalitions to continue the outcomes achieved by the ASAPP in those communities. The funding is to be used for ASAPP Sustainability efforts only.

Once providers are awarded the funding each contract will be amended to reflect the 10k award. The funds provided for sustainability efforts must be pulled down by September 30, 2021 although contractors will have a year to complete the work from Oct. 1, 2021 to Sept. 30, 2022. The provider must work with the CPAW/Coalition, complete deliverables outlined in the amendment and their approved sustainability plans, participate in two (2) follow-up meetings (mid-year and end of the year), and submit short quarterly reports (two (2) page max.) to be submitted to the Regional Prevention Specialist (RPS).

### Part 2 Community Event(s) - Opioid Awareness:

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one (1) Community Show Case Event within their respective ASAPP communities that will educate the community on the opioid epidemic and related substance abuse issues. The amended deliverables will only require one event. However, providers can choose to implement more events with the funding if they so choose. One large event or several smaller events may be held if desired (like town hall meetings, PTA meetings, etc.), and/or shared events (partnerships with a local health clinic or Boys & Girls Club, YMCAs/YWCAs, etc.). They can be tied to other events or not. This will be at the discretion of the provider and the need of the community. In addition to hosting opioid prevention awareness events, the providers will utilize and implement the Opioid Prevention Community Toolkit within their respective communities. The toolkit and materials will be provided by DBHDD. Providers should submit a half page summary of preliminary/projected plans for opioid awareness/event funding in their ASAPP communities by June 11, 2021 (this is included in the application).

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I hope I have answered all your questions efficiently.

Happy Wednesday!

Kind Regards,

Yanza R. Collins, BA, Notary Public

Regional Prevention Specialist – Region 1

Georgia Department of Behavioral Health and Developmental Disabilities



## DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Public Works

Work Session: 10/21/2021

Prepared By: Tessa Webb

Voting Session: 11/04/2021

Presenter: Denise Farr

Public Hearing: Yes \_\_\_\_\_ No

Agenda Item Title: LMIG 2022 Application Packet

Background Information:

The Local Maintenance and Improvement Grant (LMIG) is a state program, which allocates funding to Dawson County. The funding source is based on the State Motor Fuel Tax collections and requires a 30% county match. The FY 2022 amount allocated to Dawson County is \$432,546.17 with the county providing a 30% match equating to \$129,763.85. The total budgeted for the 2022 LMIG (projects) is \$562,310.02.

Current Information:

Funds will be utilized to repair multiple roads within Dawson County. Please refer to the attached allocation letter from Georgia Department of Transportation (June 28, 2021), the 2022 Proposed Project List, and Dawson County's 2022 Cover Letter. The FY 2022 application is completed online, therefore the application will not be included in this packet.

Budget Information: Applicable:  Not Applicable: \_\_\_\_\_ Budgeted: Yes  No \_\_\_\_\_

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining
LMIG	Public Works	250-00-4226-391000-022				

Recommendation/Motion: Approve the 2022 LMIG Application as submitted.

Department Head Authorization: Denise Farr

Date: 10/5/2021

Finance Dept. Authorization: Vickie Neikirk

Date: 10/11/21

County Manager Authorization: David Headley

Date: 10-11-2021

County Attorney Authorization: \_\_\_\_\_

Date: \_\_\_\_\_

Comments/Attachments:



**Russell R. McMurry, P.E.,**  
**Commissioner**  
One Georgia Center  
600 West Peachtree Street, NW  
Atlanta, GA 30308  
(404) 631-1000 Main Office

June 28, 2021

Billy Thurmond, Chairman  
Dawson County  
25 Justice Way, Suite 2313  
Dawsonville, Georgia 30534

**RE: Fiscal Year 2022 Local Maintenance & Improvement Grant (LMIG) Program (Correction)**

Dear Chairman Thurmond:

Please disregard the June 23, 2021, Fiscal Year 2022 LMIG grant letter you received. The formula amount was incorrect. The corrected formula amount is below.

The Department will begin accepting applications for the Fiscal Year 2022 LMIG Program in July 2021. Grants will be processed electronically through our **GRANTS (LMIG) Application System**. To begin your FY 2022 LMIG Application, please visit the Department's website at [www.dot.ga.gov/PS/Local/LMIG](http://www.dot.ga.gov/PS/Local/LMIG). This site provides a link to the LMIG Application, the LMIG Application Tutorial (Manual), and to the General Guidelines and Rules and other pertinent reports. The project list will be entered directly into the LMIG Application System. Please contact your District State Aid Coordinator, Jeremy Durrence, at 404-694-6545 for assistance with the online application process.

For an application to be processed, the following requirements must be met:

- A local government must be in Department of Audits and Accounts (DOAA) and Department of Community Affairs (DCA) audit compliance.
- A signed cover letter must be attached and include a completion status of the last three fiscal years' LMIG Grants.
- A signature page must include both the local government seal and the notary seal. The application website provides a blank signature page for you to download, complete and upload as an attachment.
- A local government must provide their District State Aid Coordinator with a Statement of Financial Expenditures form and invoices for Fiscal Year 2019 projects and all other prior years unless previously approved to combine funding for Fiscal Years 2019, 2020, and 2021. The forms can be attached in the LMIG Application System if they have not already been provided to your District State Aid Coordinator.

**All electronic LMIG applications must be received no later than February 1, 2022.** Failure to submit applications by the deadline might result in a forfeiture of funds.

Your correct formula amount for the Fiscal Year 2022 Program is **\$432,546.17** and your local match is **30%**. Each local government is required to match this formula amount in accordance with Code Section 48-8-244(d).

If you have any questions regarding the LMIG Program, please contact the Local Grants Office in Atlanta at (404) 347-0240. Thank you for your attention and cooperation in this matter.

Sincerely,

*Bill Wright*

Bill Wright  
Local Grants Administrator

cc: Mr. Kelvin Mullins; Ms. Emily Dunn; Hon. David Raiston; Hon. Will Wade; Hon. Steve Gooch; Jeremy Durrence



# DAWSON COUNTY Public Works

October 5, 2021

Subject: 2022 LMIG Application and Project List

Dear Mr. Jeremy Durrance:

It is my pleasure to submit to you the following list of projects eligible for LMIG funding for 2022. The FY2022 amount allocated to Dawson County is \$432,546.17 with the County providing a 30% match equating to \$129,763.85. The total budgeted for the 2022 LMIG (projects) are \$562,310.02.

The project cost estimates DO NOT include the utilization of Dawson County labor and equipment. Please find the enclosed LMIG Project list. If there are any questions, please do not hesitate to contact me. We are current with previous LMIG funding.

The following table outlines our 2022 project list:

2022 LMIG-DAWSON COUNTY PROJECT LIST						
Road Name	Beginning	Ending	Miles	Description of Work	Cost Estimate	Date
Overlook Circle	Overlook Drive	Overlook Circle	0.439	Mill and Fill 950 Tn 12.5 Topping	\$71,200.00	Oct-22
View Point Drive	Overlook Circle	Cul-de-sac	0.104	Mill and Fill 220 Tn 12.5 Topping	\$21,000.00	Oct-22
Lake Terrace Drive	Overlook Circle	Cul-de-sac	0.067	Mill and Fill 158 Tn 12.5 Topping	\$10,250.00	Oct-22
Overlook Court	Overlook Drive	Cul-de-sac	0.094	Resurface 9.5 Topping	\$9,000.00	Oct-22
Trillium Ridge	Mayapple Glen	Cul-de-sac	0.46	Mill and Fill 1000 Tn 12.5 Topping	\$80,800.00	Oct-22
Auraria Road	Highway 136	County Line	2.7	440 Tn Deep Patch, 3,485 Tn Topping, Stripping	\$312,000.00	Oct-22
Moss Overlook Rd	Price Road (HWY 136)	Cul-de-sac	0.3	Resurface 9.5 Topping	\$28,500.00	Oct-22
Melody Lane	Perimeter Road	Vicki Drive	0.13	Resurface 9.5 Topping	\$30,000.00	Oct-22
<b>Total Estimated Cost</b>					<b>\$562,750.00</b>	
					\$432,546.17	2022 GDOT LMIG FUNDS
					\$129,763.85	30% MATCH (Dawson Co.)
					<u>\$562,310.02</u>	<b>TOTAL FUNDS REQUIRED</b>

Sincerely,

Denise Farr

Dawson County Public Works

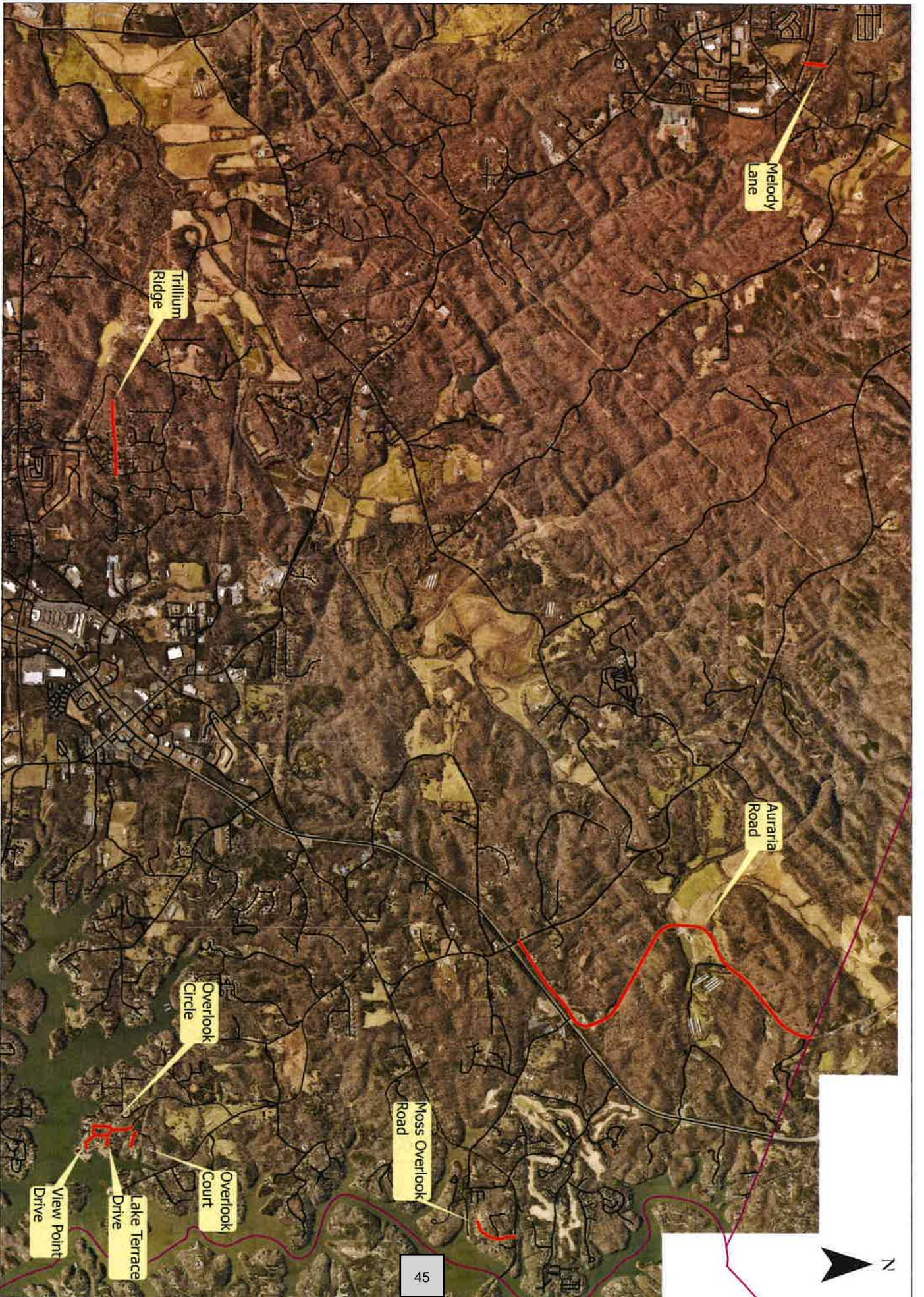
Department Director

Dawsonville, GA 30534  
Phone 706-265-2774

Engineering/Project Management

Roads/Bridges

Transfer Station



Proposed LMIG Project Roads 2022



- LMIG Roads
- County Roads
- County Line

45

**GEORGIA DEPARTMENT OF TRANSPORTATION LOCAL  
MAINTENANCE & IMPROVEMENT GRANT (LMIG)  
APPLICATION FOR FISCAL YEAR 2022**  
*TYPE OR PRINT LEGIBLY. ALL SECTIONS MUST BE COMPLETED.*

**LOCAL GOVERNMENT INFORMATION**

Date of Application: 10/05/2021

Name of local government: Dawson County

Address: 60 Transportation Lane Dawsonville, GA 30534

Contact Person and Title: Tessa Webb Administrative Assistant

Contact Person's Phone Number: 706-265-2774

Contact Person's Fax Number: \_\_\_\_\_

Contact Person's Email: twebb@dawsoncounty.org

Is the Priority List attached? Yes

**LOCAL GOVERNMENT AFFIDAVIT AND CERTIFICATION**

I, Denise Farr (Name), the Public Works Director (Title), on behalf of Dawson County (Local Government), who being duly sworn do swear that the information given herein is true to the best of his/her knowledge and belief. Local Government swears and certifies that it has read and understands the LMIG General Guidelines and Rules and that it has complied with and will comply with the same.

Local government further swears and certifies that it has read and understands the regulations for the Georgia Planning Act of 1989 (O.C.G.A. § 45-12-200, et seq.), Service Delivery Strategy Act (O.C.G.A. § 36-70-20, et seq.), and the Local Government Budgets and Audits Act (O.C.G.A. 36-81-7 et seq.) and will comply in full with said provisions. Local government further swears and certifies that the roads or sections of roads described and shown on the local government's Project List are dedicated public roads and are part of the Public Road System in said county/city. Local government further swears and certifies that it complied with federal and/or state environmental protection laws and at the completion of the project(s), it met the match requirements as stated in the Transportation Investment ACT (TIA).

Further, the local government shall be responsible for any claim, damage, loss or expense that is attributable to negligent acts, errors, or omissions related to the designs, drawings, specifications, work and other services furnished by or on behalf of the local government pursuant to this Application ("Loss"). To the extent provided by law, the local government further agrees to hold harmless and indemnify the DEPARTMENT and the State of Georgia from all suits or claims that may arise from said Loss.

**GEORGIA DEPARTMENT OF TRANSPORTATION LOCAL  
MAINTENANCE & IMPROVEMENT GRANT (LMIG)  
APPLICATION FOR FISCAL YEAR 2022**

**LOCAL GOVERNMENT AFFIDAVIT AND CERTIFICATION**

If the local government fails to comply with these General Guidelines and Rules, or fails to comply with its Application and Certification, or fails to cooperate with the auditor(s) or fails to maintain and retain sufficient records, the DEPARTMENT may, at its discretion, prohibit the local government from participating in the LMIG program in the future and may pursue any available legal remedy to obtain reimbursement of the LMIG funds. Furthermore, if in the estimation of the DEPARTMENT, a roadway or bridge shows evidence of failure(s) due to poor workmanship, the use of substandard materials, or the failure to follow the required design and construction guidelines as set forth herein, the Department may pursue any available legal remedy to obtain reimbursement of the allocated LMIG funds or prohibit local government from participating in the LMIG program until such time as corrections are made to address the deficiencies or reimbursement is made. All projects identified on the Project list shall be constructed in accordance with the Department's Standard Specifications of Transportation Systems (Current Edition), Supplemental Specifications (Current Edition), and Special Provisions.

Local Government:

\_\_\_\_\_  
(Signature)  
\_\_\_\_\_  
(Print)  
Mayor / Commission Chairperson  
\_\_\_\_\_  
(Date)

LOCAL GOVERNMENT SEAL:

\_\_\_\_\_  
E-Verify Number

Sworn to and subscribed before me,  
This \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

In the presence of:

NOTARY PUBLIC

\_\_\_\_\_  
My Commission Expires:

NOTARY SEAL:

**FOR GDOT USE ONLY**

The local government's Application is hereby granted and the amount allocated to the local government is \_\_\_\_\_ Such allocation must be spent on any or all of those projects listed in the Project List.

This \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
GDOT Office of Local Grants

# **FY 2022 LMIG**

## **LOCAL MAINTENANCE & IMPROVEMENT GRANT**



# GDOT - LMIG Program

- ❖ **The Local Maintenance and Improvement Grant program provides funds to local governments to perform improvements to County and City roadway networks each year.**
- ❖ **The annual LMIG allocations are based on the total centerline road miles for each local road system and the total population of each County or City as compared to the total Statewide centerline road miles and total Statewide Population.**

# **FY 2022 LMIG ALLOCATIONS FOR DAWSON COUNTY**

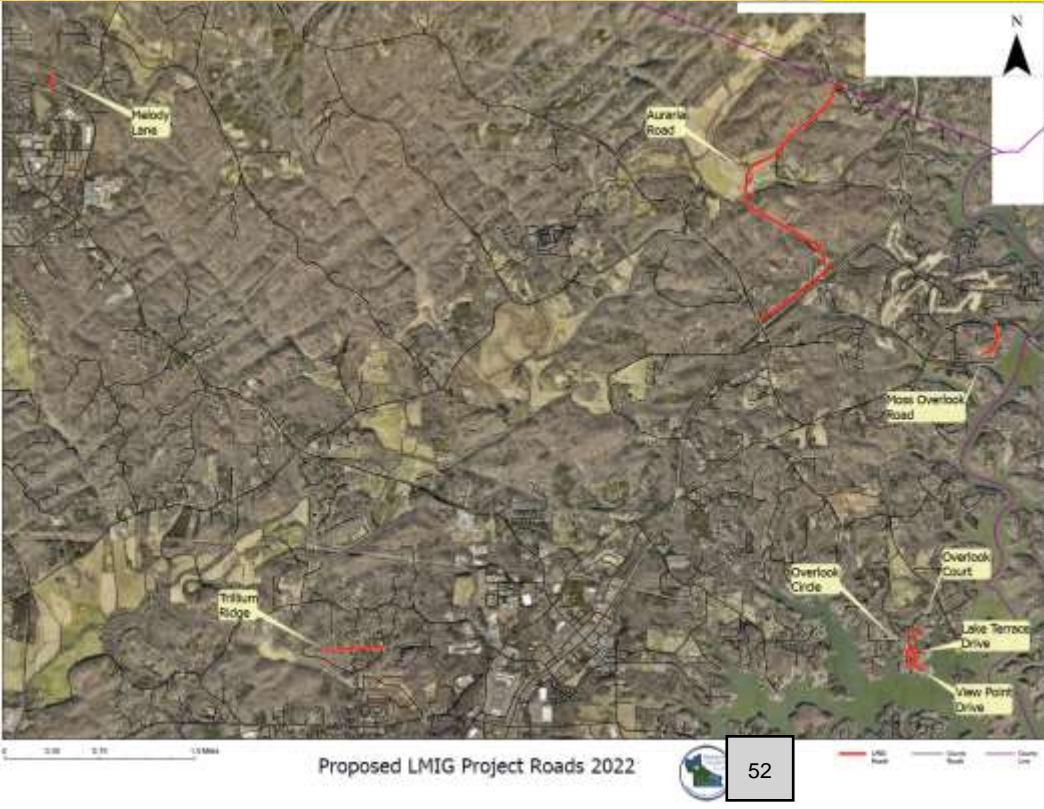
- \$ 432,546.17 (GDOT Contribution)**
- \$129,763.85 (30 % County Match)**
- \$562,310.02 Total Amount**

# FY 2022 LMIG-DAWSON COUNTY PROJECT LIST

Road Name	Beginning	Ending	Miles	Description of Work	Cost Estimate	Date
Overlook Circle	Overlook Drive	Overlook Circle	0.439	Mill and Fill 950 Tn 12.5 Topping	\$71,200.00	Oct-22
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Melody Lane	Perimeter Road	Vicki Drive	0.13	Resurface 9.5 Topping	\$30,000.00	Oct-22

**Total Estimated Cost \$562,750.00**

# FY 2022 LMIG - MAP



# STAFF REQUEST

**Staff respectfully requests Board approval for the 30% LMIG match equating to \$ 129,763.85, utilizing Grant Funding.**



## DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Senior Services-Transit

Work Session: 10-21-2021

Prepared By: Dawn Johnson

Voting Session: 10-21-2021

Presenter: Dawn Johnson

Public Hearing: Yes \_\_\_\_\_ No X

Agenda Item Title: Request to approve FY22 DHS/Deanna Specialty Transportation, Inc. Contract.

**Background Information:**

Deanna Specialty, Inc. reimburses Dawson County for senior client rides. Deanna Specialty contracts with DHS to oversee funding.

**Current Information:**

Reimbursement rates: Regular \$7.75; Wheelchair \$11.75; Hourly \$35.00; Daily Field Trip \$200.00

Budget Information: Applicable: Not Applicable: Budgeted: Yes X No \_\_\_\_\_

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining
	5540					

Recommendation/Motion: Approve and Ratify FY22 DHS/Deanna Specialty Transportation, Inc. Contract.

Department Head Authorization: Dawn Johnson

Date: 10-7-21

Finance Dept. Authorization: Vickie Neikirk

Date: 10/12/21

County Manager Authorization: David Headley

Date: 10-12-21

County Attorney Authorization: \_\_\_\_\_

Date: \_\_\_\_\_

**Comments/Attachments:**

**AGREEMENT**

**for Department of Human Services (DHS) Coordinated Transportation Services**

AGREEMENT BETWEEN:

**Dawson County Georgia**, a political subdivision of the State of Georgia acting by and through its governing authority, the **Dawson County Board of Commissioners**; hereinafter referred to as Contractor; and Deanna Specialty Transportation, a Georgia Corporation; hereinafter referred to as the Deanna Specialty Transportation Inc, agree:

This Agreement has an effective beginning date of the 1<sup>st</sup> day of July 2021 shall terminate on the 30th day of June 2022 unless terminated earlier under other provisions of this Agreement.

WITNESSETH:

WHEREAS, the Deanna Specialty Transportation, Inc. has a need for, and desires to purchase transportation services for eligible DHS consumers as needed;

AND

WHEREAS, the Contractor has represented to the Deanna Specialty Transportation, Inc it is available to provide transportation services for the described population;

NOW, THEREFORE, in consideration of the mutual covenants herein set forth, it is agreed by and between the parties hereto to abide by the conditions set forth in the remainder of this Agreement.

1. Purpose:

The purpose of this Agreement is to provide transportation services to eligible DHS consumers.

2. Agreement Term:

The term of this agreement shall be from July 1, 2021 through June 30, 2022 unless terminated earlier in accordance with this Agreement.

3. Services to Be Provided:

- a) The Contractor is solely engaging to provide congregate (senior) meal Transportation for seniors receiving services at the **Dawson County Senior Center** and the **Dawson County Department of Family and Children Services** clients receiving services from the **Dawson County Department of Family and Children Services**. Transportation services provided will be to and from the **Senior Center** and destinations determined by the **Dawson County Department of Family and Children Services** to various appointments, work, work-related and training sites. Any other services performed by the Contractor are outside the scope of this Agreement. Contractor agrees to provide sufficient personnel and vehicles, as necessary, to render transportation services for the **Dawson County Senior Centers** and the **Dawson**

**County Department of Family and Children Service's** (clients) per GADHS policies and procedures.

- b) The parties expect that authorized DHS Human Service Contractors will notify the Regional Transportation Office, Region 2, as to which consumers are eligible. This notification is done via a completed client registration and trip order entered on the TRIP\$ System. Contractor shall deliver transportation services to individuals registered with the Regional Transportation Office TRIP\$ System in accordance to regulations administered by the Georgia Department of Human Services.
- c) Contractor shall be solely responsible for the maintenance of the vehicles and shall maintain said vehicles in accordance with the vehicle standards established by the Georgia Department of Human Services to ensure safe operation and to comply with all federal, state and local laws and codes and/or required inspections. Contractor will be responsible for providing vehicle insurance on those vehicles owned by the Contractor. Contractor shall be responsible for purchasing new vehicles to replace those that are not repairable or those that do not comply with DHS safety requirements.
- d) Drivers shall comply with regulations set forth by the Georgia Department of Public Safety and the Georgia Department of Human Services. Drivers shall possess such licenses and permits as required by law.
- e) Contractor agrees to provide the Deanna Specialty Transportation, Inc certification/proof of workers' compensation insurance coverage on all Contractor's employees, upon request of the Deanna Specialty Transportation, Inc.

4. Training:

Drivers and dispatchers employed by Contractor shall undergo such training as required by the Georgia Department of Human Services including on the subject of client rights and confidentiality; accessibility; drug free workplace; sexual harassment; CPR/First-aid; Defensive Driving; and Universal Precautions for STD's, HIV/Aids and Infectious Disease. Drivers will also be trained in use of all auxiliary equipment including radios, fire extinguishers, and wheelchair lifts.

5. Drug and Alcohol Testing:

Contractor shall be responsible for complying with all requirements of the Federal Transit Administration regarding the testing of safety-sensitive employees for drug and alcohol use. The cost of compliance will be the sole responsibility of Contractor.

6. Information:

The Contractor agrees to make vehicles, vehicle files, and driver files available for DHS site visits, to the extent permitted by law. Contractor agrees to provide information and reports as requested by the Regional Transportation Coordinator.

7. Monitoring and Inspection

The Deanna Specialty Transportation, Inc and Regional Transportation Office/DHS may review trip documents, logs, driver logs, vehicle maintenance records, driver qualification records and



may inspect vehicles. Contractor will cooperate with The Deanna Specialty Transportation, Inc and Regional Transportation Office/DHS in making these and other documents and vehicles available to the extent permitted by law.

8. Payment:

The Deanna Specialty Transportation, Inc agrees to remit payment for approved transportation services rendered by Contractor when Deanna Specialty Transportation, Inc receives reimbursement from the Georgia Department of Human Services of 10 days of receiving payment.

9. Fee Schedule:

Each trip will be billed at the following rates:

Aging \$7.75 per trip  
DFCS Core \$9.75 DFCS  
Non-Core \$14.75  
Wheel chair \$11.75  
Hourly \$35.00 Field  
Trip Daily \$200.00  
**Total Budget \$65,000.00**

10. Invoicing:

- a) The Contractor shall invoice using TRIP\$ on a per client/per trip basis. Invoicing will be completed by the Third (3<sup>rd</sup>) of the month following the activity.
- b) Contractor shall provide the Deanna Specialty Transportation, Inc with completed billing summaries which will include the name of each client transported, the date transported, trip type and the number of approved trips provided. This can include the TRIP\$ Invoice Backup Report and/or Invoice Summary Report. Contractor shall provide said billing summary on a monthly basis no later than the Third day of the month following the activity.

11. Termination Without Cause:

Either party may terminate this agreement without cause upon sixty (60) days written notice to the other party. Upon such termination without cause, Contractor shall be entitled to payment, in accordance with Agreement provisions, for services rendered up to the termination date. Contractor shall be obligated to continue performance of contract services, in accordance with this Agreement, until the termination date.

12. Amendments

Any change, alteration, deletion, or addition to the terms set forth in this agreement must be in the form of a written amendment signed by both parties.

13. Compliance With Law:

Contractor shall perform all services required by this contract in accordance with all applicable federal, state and local laws and regulations. Contractor shall use only licensed personnel to perform work required by law or regulation to be performed by such personnel.

14. Equal Opportunity:

During the performance of this contract, Contractor agrees that it will, in good faith, afford equal opportunity required by applicable federal, state, or local law to all employees and applicants for employment without regard to race, color, religion, sex, age, disability or national origin.

In accordance with Title VI of the Civil Rights Act, as amended, 42 U.S.C. § 2000d, section 303 of the Age Discrimination Act of 1975, as amended, 42 U.S.C. § 6102, section 202 of the Americans with Disabilities Act of 1990, 42 U.S.C. § 12132, and all other provisions of Federal law, the parties agree that, during performance of this Agreement, they will not discriminate against any employee or applicant for employment, any subcontractor, or any supplier because of race, color, creed, national origin, gender, age or disability.

15. Non Availability of Funds:

This Agreement is subject to the condition that funds be made available by the Congress of the United States, by the General Assembly of Georgia, or other sources, and by the proper budget authority for carrying out the functions which this Agreement implements. If Deanna Specialty Transportation, Inc becomes aware of funding issues jeopardizing its ability to reimburse Contractor, it shall immediately provide notice of same to Contractor.

16. Force Majeure:

Each party will be excused from performance under this contract to the extent that it is prevented from performing, in whole or in substantial part, due to delays caused by any cause beyond their reasonable control, an act of God, civil or military authority, war, court order, acts of public enemy, and such nonperformance will not be default under this contract nor a basis for termination for cause.

17. Entire Agreement:

This Agreement constitutes the complete agreement between the parties and supersedes any and all other agreements, either oral or in writing, between the parties with respect to the subject matter of this Agreement. No other agreement, statement or promise relating to the subject matter of this Agreement not contained in this Agreement shall be valid or binding. This Agreement may be modified or amended only by a written document signed by representatives of both parties with appropriate authorization.

18. Applicable Law:

If any action at law or in equity is brought to enforce or interpret the provision of this Agreement, the rules, regulations, statutes and laws of the State of Georgia will control.

19. Severability:

Should any article(s) or section(s) of this Agreement, or any part thereof, later be deemed unenforceable by a court of competent jurisdiction, the offending portion of the Agreement should

be severed, and the remainder of this Agreement shall remain in full force and effect to the extent possible.

20. Waiver of Agreement:

No failure by either party to enforce any right or power granted under this Agreement, or to insist upon strict compliance with this Agreement, and no custom or practice of the parties at variance with the terms and conditions of this Agreement shall constitute a general waiver of any future breach or default or affect the parties' right to demand exact and strict compliance with the terms and conditions of this Agreement.

21. No Third Party Rights:

This Agreement shall be exclusively for the benefit of the parties and shall not provide any third parties with any remedy, claim, liability, reimbursement, cause of action or other right.

22. Sovereign Immunity:

Nothing contained in this Agreement shall be construed to be a waiver of the Contractor's sovereign immunity or any individual's qualified good faith or official immunities.

23. Notices:

All notices, requests, demands writings, or correspondence, as required by this Agreement, shall be in writing and shall be deemed received, and shall be effective, when: (1) personally delivered, or (2) on the third day after the postmark date when mailed by certified mail, postage prepaid, return receipt requested, or (3) upon actual delivery when sent via national overnight commercial carrier to the parties at the address given below, or to a substitute address previously furnished to the other party by written notice in accordance herewith:

**Contractor's Address for Official Correspondence**

Dawson County Board Of Commission  
201 Recreation Road  
Dawsonville, Georgia 30534

Contact Person: Dawn Johnson

Email: [djohnson@dawsoncounty.org](mailto:djohnson@dawsoncounty.org)

Telephone: (706) 344-3700

**DST's Address for Official Correspondence**

Deanna Specialty Transportation, Inc.  
211 Sand Bar Ferry Road  
Augusta, GA, 30901

Contact Person: Shawn Thomas

Email: [shawn.thomas@waytogotrans.com](mailto:shawn.thomas@waytogotrans.com)

Telephone: (706) 722-7030

[SIGNATURES ON FOLLOWING PAGE]

**Dawson County , Georgia**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**Deanna Specialty Transportation, Inc.**

*Shawn Thomas*  
\_\_\_\_\_  
Signature

Shawn Thomas  
Print Name

CEO.,  
Title

September 30, 2021  
Date

**Attest:**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

County Clerk  
\_\_\_\_\_  
Title

[COUNTY SEAL]

**Attest:**

*Louella P. Kendrick*  
\_\_\_\_\_  
Signature

Louella P. Kendrick  
\_\_\_\_\_  
Print Name

Corporate Secretary  
\_\_\_\_\_  
Title

[CORPORATE SEAL]



## DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Senior Services-Transit

Work Session: 10-21-2021

Prepared By: Dawn Johnson

Voting Session: 10-21-2021

Presenter: Dawn Johnson

Public Hearing: Yes \_\_\_\_\_ No X

Agenda Item Title: Request for FY2023 GDOT/FTA Section 5311 Transit Contract Approval and Ratify

**Background Information:**

Continuous Grant with FTA and GDOT for providing public transportation for Dawson County citizens.

**Current Information:**

Grant will continue to pay 50% Match with Federal and State funding for Administrative and Operating Budget.

Budget Information: Applicable: Not Applicable: Budgeted: Yes X No \_\_\_\_\_

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining
250	5540	331150-022	153,085			153,085

Recommendation/Motion: Approve FY2023 GDOT/FTA Section 5311 Transit Contract and Ratify.

---

Department Head Authorization: Dawn Johnson

Date: 10-11-2021

Finance Dept. Authorization: Vickie Neikirk

Date: 10/12/21

County Manager Authorization: David Headley

Date: 10-12-2021

County Attorney Authorization: \_\_\_\_\_

Date: \_\_\_\_\_

**Comments/Attachments:**



**FEDERAL TRANSIT ADMINISTRATION**

**SECTION 5311 PROGRAM  
FORMULA FUNDS FOR RURAL TRANSIT**

**FY 2023 GRANT APPLICATION**

Please use Adobe Acrobat Reader to complete this application. You may use the tab button to navigate between fillable form fields.

Only the Transmittal Letter and Authorizing Resolution should be printed and returned as a scanned application attachment. All other application components should be completed and returned electronically.

**APPLICATION DUE DATE**

**NOVEMBER 1, 2021**

**Transit Agency Name:**

Dawson County Transit

**Submitted By:**

Lee Adkins

**Date Submitted:**

October 21, 2021

**GDOT District Project Manager Signature:**

**(To be completed by GDOT staff)**

**Date Received:**

**(To be completed by GDOT staff)**

## FY 2021 Section 5311 Grant Application Checklist

Applicant organizations shall conduct the following completeness checklist prior to submitting their grant application. **For an application to be considered ALL items must be complete and included in the application submitted prior to November 1, 2021.**

Name/Description of Item	Completed? (Yes/No)
Part A: Grant Applicant Profile	Yes
Part B: Transmittal Letter	Yes
Letter must be on organization letterhead	Yes
Part C: Authorizing Resolution	Yes
Resolution must be notarized	Yes
Part D: FTA-Funded Assets/State of Good Repair	Yes
Part E: Sources of Local Matching Funds and Three -Year Budget Trends	Yes
Part F: Third Party Operators	Yes
Attach copy of all TPO Contracts	No
Part G: Public Notice & Private Enterprise Coordination	Yes
Attach copy of Public Notice	Yes
Part H: FTA Title VI Data Collection, Reporting, and Economic Impacts	Yes
Attach copy of current Fare Sheet	Yes
Part I: Certification of No Intent to Charter Service	Yes
Part J: Drug-Free Workplace and Drug and Alcohol Program	Yes
Part K: Drug-Free Workplace Act Certification for Public and Private Entities	Yes
Part L: Certification of Equivalent Access for Persons with Disabilities	Yes
Part M: FTA Civil Rights Assurance	Yes
Part N: Debarment and Suspension	Yes
Part O: Disadvantaged Business Enterprise (DBE) Semi-Annual Reporting	No
Part P: Lobbying Restrictions	Yes
Part Q: FTA Certifications and Assurances	Yes
Part R: Financial Certifications	No
Part S: Expenditures Form	Yes

<b>Application Checklist Completed By:</b>	Name:	Title:	Date:
	Lee Adkins	Transit Coordinator	10-21-21

Does your organization employ 100 or more employees?

- Yes
- No

## Reporting Requirements

Data that GDOT subrecipients collect, monitor, and report is used to assess the performance of their transit services and document compliance with federal and state requirements. This information must be tabulated for monthly, semi-annual, and annual reports. Transit managers are primarily responsible for monitoring and reporting system performance on an ongoing basis.

Additionally, GDOT's FTA subrecipients are contractually required to provide the following reports:

### Monthly Reports

- Monthly Vehicle Usage and Ridership Reports – due the 15th of each month
- Monthly Reimbursement Requests – due 30 days after the end of each month

### Semi-Annual Reports

- DBE Semi Annual Reports – due May 1st and November 1st
- Semi Annual Preventative Maintenance Interval Checklists - due January 25th and July 25th

### Annual Report

- Drug and Alcohol Management Information System (DAMIS) reports – due March 1st

Table 2 provides a baseline schedule of activities and important reporting deadlines for FY 2023. Other activities may be added during the fiscal year.



**Table 2: Section 5311 Schedule of Activities for FY 2023**

<b>October</b>	<ul style="list-style-type: none"> <li>• Monthly Vehicle Reports Due - September</li> <li>• Monthly Operating Reimbursements Due – September</li> </ul>	<ul style="list-style-type: none"> <li>• Semi-Annual Substance Abuse Awareness Training - Macon</li> <li>• FY 2023 Application Packages Received from GDOT</li> </ul>
<b>November</b>	<ul style="list-style-type: none"> <li>• DBE report due – November 1</li> <li>• Monthly Vehicle Reports Due - October</li> <li>• Monthly Operating Reimbursements Due - October</li> </ul>	<ul style="list-style-type: none"> <li>• Monitor Capital Contract Purchases</li> </ul>
<b>December</b>	<ul style="list-style-type: none"> <li>• Monthly Vehicle Reports Due - November</li> <li>• Monthly Operating Reimbursements Due - November</li> <li>• Monitor Capital Contract Purchases</li> </ul>	<ul style="list-style-type: none"> <li>• Final operating reimbursements due December 31, 2022</li> </ul>
<b>January</b>	<ul style="list-style-type: none"> <li>• Monthly Vehicle Reports Due - December</li> <li>• Monthly Operating Reimbursements Due - December</li> </ul>	<ul style="list-style-type: none"> <li>• Monitor Capital Contract Purchases</li> <li>• Semi-annual PM Checklist due – January 25</li> </ul>
<b>February</b>	<ul style="list-style-type: none"> <li>• Monthly Vehicle Reports Due - January</li> <li>• Monthly Operating Reimbursements Due - January</li> </ul>	<ul style="list-style-type: none"> <li>• Monitor Capital Contract Purchases</li> <li>• Receive D&amp;A Updates from GDOT for DAMIS reporting</li> </ul>
<b>March</b>	<ul style="list-style-type: none"> <li>• Monthly Vehicle Reports Due - February</li> <li>• Monthly Operating Reimbursements Due – February</li> <li>• Monitor Capital Contract Purchases</li> </ul>	<ul style="list-style-type: none"> <li>• Drug and Alcohol Monitoring</li> <li>• Conduct Annual Vehicle Inspections</li> </ul>
<b>April</b>	<ul style="list-style-type: none"> <li>• Monthly Vehicle Reports Due - March</li> <li>• Monthly Operating Reimbursements Due – March</li> <li>• Monitor Capital Contract Purchases</li> </ul>	<ul style="list-style-type: none"> <li>• Drug and Alcohol Monitoring</li> <li>• Conduct Annual Vehicle Inspections</li> </ul>
<b>May</b>	<ul style="list-style-type: none"> <li>• DBE report due - May 1</li> <li>• Semi-Annual Substance Abuse Awareness Training - Macon</li> <li>• Monthly Vehicle Reports Due - April</li> <li>• Monthly Operating Reimbursements Due – April</li> </ul>	<ul style="list-style-type: none"> <li>• Monitor Capital Contract Purchases</li> <li>• Drug and Alcohol Training and Monitoring</li> <li>• Conduct Annual Vehicle Inspections</li> </ul>
<b>June</b>	<ul style="list-style-type: none"> <li>• Monthly Vehicle Reports Due - May</li> <li>• Monthly Operating Reimbursements Due – May</li> <li>• Monitor Capital Contract Purchases</li> </ul>	<ul style="list-style-type: none"> <li>• Drug and Alcohol Monitoring</li> <li>• Conduct Annual Vehicle Inspections</li> <li>• Vehicle Insurance Updates</li> </ul>
<b>July</b>	<ul style="list-style-type: none"> <li>• Monthly Vehicle Reports Due – June</li> <li>• Monthly Operating Reimbursements Due – June</li> <li>• Provide updated insurance information to GDOT</li> </ul>	<ul style="list-style-type: none"> <li>• Semi-annual PM Checklist due - July 25th</li> <li>• Monitor capital contract purchases</li> </ul>
<b>August</b>	<ul style="list-style-type: none"> <li>• Monthly Vehicle Reports Due - July</li> <li>• Monthly Operating Reimbursements Due - July</li> </ul>	<ul style="list-style-type: none"> <li>• Monitor Capital Contract Purchases</li> <li>• Final Reimbursements for FY 2022 Due</li> </ul>
<b>September</b>	<ul style="list-style-type: none"> <li>• Monthly Vehicle Reports Due - August</li> <li>• Monthly Operating Reimbursements Due - August</li> <li>• Monitor Capital Contract Purchases</li> </ul>	<ul style="list-style-type: none"> <li>• Submit FY2023 Operating and Capital Budgets by September 1</li> </ul>

## Contact Information for GDOT District Project Managers

Troy Green  
 Assistant Program Delivery Manager  
 Districts 2, 4, and 5  
 Phone number: (912) 530-4372 | (912) 424-3741 cell  
[tgreen@dot.ga.gov](mailto:tgreen@dot.ga.gov)

Freida J. Black  
 Assistant Program Delivery Manager  
 Districts 1, 3, and 6  
 Phone number: (678) 721-5312 | (770) 262-3778 cell  
[fblack@dot.ga.gov](mailto:fblack@dot.ga.gov)

District	Assigned Counties	Name/Contact Information
1	Banks, City of Social Circle, Barrow, Clarke, Dawson, Elbert, Forsyth, Franklin, Habersham, Hall, Hart, Jackson, Lumpkin, Madison, Oconee, Rabun, Towns, Stephens, Union, Walton, White	Zinia Pruna-Franklin (770) 533-8971 office <a href="mailto:ZPruna-Fanklin@dot.ga.gov">ZPruna-Fanklin@dot.ga.gov</a>
2	Baldwin, Bleckley, Burke, Columbia, Dodge, Emanuel, Glascock, Greene, Hancock, Jasper, Jefferson, Jenkins, Johnson, Laurens, Lincoln, McDuffie, Morgan, Newton, Oglethorpe, Putnam, Richmond, Taliaferro, Treutlen, Warren, Washington, Wilkes, Wilkinson	Kim Smith (478) 553-3381 office (478) 232-6007 cell <a href="mailto:ksmith@dot.ga.gov">ksmith@dot.ga.gov</a>
3	Bibb, Butts, Chattahoochee, Coweta, Crawford, Dooly, Fayette, Harris, Heard, Henry, Houston, Jones, Lamar, Macon, Meriwether, Marion, Monroe, Muscogee, Peach, Pike, Pulaski, Schley, Spalding, Stewart, Sumter, Talbot, Taylor, Troup, Twiggs, Upson, Webster	Carrie Anderson (706) 646-7570 office (404) 640-1342 cell <a href="mailto:caanderson@dot.ga.gov">caanderson@dot.ga.gov</a>
4	Atkinson, Baker, Ben Hill, Berrien, Brooks, Calhoun, Clay, Coffee, Colquitt, Cook, Crisp, Decatur, Dougherty, Early, Echols, Grady, Irwin, Lanier, Lee, Lowndes, Miller, Mitchell, Quitman, Randolph, Seminole, Terrell, Thomas, Tift, Turner, Wilcox, Worth	P. Algenia Skinner (229) 391-5433 office (229) 454-6760 cell <a href="mailto:paskinner@dot.ga.gov">paskinner@dot.ga.gov</a>
5	Appling, Bacon, Brantley, Bryan Bulloch, Camden, Candler, Charlton, Chatham, Clinch, Effingham, Evans, Glynn, Jeff Davis, Liberty, Long, McIntosh, Montgomery, Pierce, Screven, Tattnall, Telfair, Toombs, Ware, Wayne, Wheeler	Kimberly Bryant (912) 530-4388 office (912) 424-2032 cell <a href="mailto:kbryant@dot.ga.gov">kbryant@dot.ga.gov</a>
6	Bartow, Carol, Catoosa, Chattooga, Cherokee, Dade, Fannin, Floyd, Gilmer, Gordon, Haralson, Murray, Paulding, Pickens, Polk, Walker, Whitfield	Jessica Ritcheson Conner (770) 286-4394 office <a href="mailto:JConner@dot.ga.gov">JConner@dot.ga.gov</a>

## Contract Authorization Request

### Part A: Grant Applicant Profile

General Information	SUBRECIPIENT ORGANIZATION Information		
	<b>Organization Official Name (as it appears in W9)</b> Commissioner of Roads and Revenue of Dawson County	<b>Physical Address</b> 25 Justice Way Suite 2313 Dawsonville, GA 30534	<b>Mailing Address (if different)</b> 25 Justice Way Suite 2313 Dawsonville, GA 30534
	DUNS Number 039486055	eVerify <b>121844</b>	
Subrecipient Contract Information	Key Personnel (EXCLUDE THIRD PARTY OPERATORS)		
	<b>Contract Reviewer</b>	Name	Dawn Johnson
		Title	Transit Director
		Phone	706-344-3700
		Email	djohnson@dawsoncounty.org
	<b>Executor - Authorized Official that will execute the grant</b>	Name	Billy Thurmond
		Title	BOC Chairman
		Phone	706-344-3500
		Email	chairman@dawsoncounty.org
	<b>Executor 2 - Second executor only if required by the subrecipient</b>	Name	
		Title	
		Phone	
		Email	
	<b>Attestor/Witness - Designated Staff Person who will Attest the Executing Official's Signature and Affix the Government's Seal</b>	Name	Kristen Cloud
		Title	County Clerk
		Phone	706-344-3500
		Email	kcloud@dawsoncounty.org
	<b>Notary - Designated Notary who will Notarize the Executing and Attesting Officials' Signatures</b>	Name	Natalie Johnson
		Title	Accounting and Budget Manager
		Phone	706-344-3500
Email		njohnson@dawsoncounty.org	

	Attorney	<b>Name</b> Angela E. Davis, Esq.
		<b>Title</b> Partner at Jarrad & Davis, LLP
		<b>Phone</b> 678-455-7150
		<b>Email</b> <a href="mailto:adavis@jarrard-davis.com">adavis@jarrard-davis.com</a>



# DAWSON COUNTY BOARD OF COMMISSIONERS

Billy Thurmond  
Chairman

Sharon Fausett  
Commissioner  
District 1

Chris Gaines  
Commissioner  
District 2

Tim Satterfield  
Commissioner  
District 3

Emory Dooley  
Commissioner  
District 4

David Headley  
County Manager

Kristen Cloud  
County Clerk

Dawson County  
Government Center  
25 Justice Way  
Suite 2313  
Dawsonville, GA 30534  
Phone 706-344-3501  
Fax 706-344-3504

October 6, 2021

Ms. Kaycee Mertz  
Transit Program Manager  
Division of Intermodal  
Georgia Department of Transportation  
600 W. Peachtree Street  
Atlanta, GA 30308

Dear Ms. Mertz:

The Commissioner of Roads & Revenue of Dawson County is applying for an FTA Section 5311 grant to aid in the operation of the Dawson County Transit for FY 2023 in the amount of \$153,085.00 as detailed in the table below. The financial assistance requested for this project has been reviewed and approved by the local transportation planning process and is identified in the State Transportation Improvement Program.

	Federal Share	State Share	Local Share	Total
<b>Operating Assistance</b>	\$153,085.00		\$153,085.00	\$306,170.
<b>Large Capital</b>	\$0.00	\$0.00	\$0.00	\$0.00
<b>Small Capital</b>	\$0.00	\$0.00	\$0.00	\$0.00
<b>Mobility Management</b>	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total</b>	\$153,085.00	\$0.00	\$153,085.00	\$306,170.

Local operating assistance will be provided by Commissioner of Roads & Revenue of Dawson County.

Local share of Large Capital Purchases will be provided by Commissioner of Roads & Revenue of Dawson County.

Local share of Small Capital Purchases will be provided by Commissioner of Roads & Revenue of Dawson County.

Local share of Mobility Management will be provided by Commissioner of Roads & Revenue of Dawson County.

October 6, 2021  
Page 2

The applicant certifies sufficient financial capacity exists to carry out the proposed projects listed above for a minimum of 90 days in the event of delays in the receipt of federal funds or execution of a contract. The applicant certifies the local match is from an eligible source of funds.

The applicant certifies all of the information contained in this funding application is correct and the applicant has the legal, financial, technical, and managerial capacity to carry out the proposed project and maintain the project property. If you have questions about this request for funding, please contact Dawn Johnson or Lee Adkins at 706-344-3603 or 706-344-3700.

\_\_\_\_\_  
Signature

Billy Thurmond  
Name of Authorized Official

Chairman of Dawson County Board of Commissioners  
Title of Authorized Official

**RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION WITH THE GEORGIA DEPARTMENT OF TRANSPORTATION AND THE UNITED STATES DEPARTMENT OF TRANSPORTATION FOR A GRANT FOR PUBLIC TRANSPORTATION ASSISTANCE UNDER TITLE 49 U.S.C., SECTION 5311.**

**WHEREAS**, the Federal Transit Administration and the Georgia Department of Transportation are authorized to make grants to non-urbanized (rural) areas for mass transportation projects; and

**WHEREAS**, the contract for financial assistance will impose certain obligations upon Applicant, including the provision of the local share of project costs; and

**WHEREAS**, it is required by the United States Department of Transportation and the Georgia Department of Transportation in accordance with the provisions of Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance under the Federal Transit Act, the applicant gives an assurance that it will comply with Title VI of the Civil Rights Act of 1964 and the United States Department of Transportation requirements thereunder; and

**WHEREAS**, it is the goal of the Applicant that Minority Business Enterprise (Disadvantaged Business Enterprise and Women's Business Enterprise) be utilized to the fullest extent possible in connection with this project, and that definitive procedures shall be established and administered to ensure that minority business shall have the maximum feasible opportunity to compete for contracts and purchase orders when procuring construction contracts, supplies, equipment contracts, or consultant and other services.

**NOW THEREFORE, BE IT RESOLVED BY** Commissioner of Roads and Revenue of Dawson County hereinafter referred to as the "Applicant",

1. That the Designated Official, Billy Thurmond hereinafter, referred to as the "Official" is authorized to execute and file an application on the behalf of the Applicant, a City/County government, with the Georgia Department of Transportation to aid in the financing of public transportation assistance pursuant to Section 5311 of the Federal Transit Act.
2. That the Official is authorized to execute and file such application and assurances or any other document required by the U.S. Department of Transportation and the Georgia Department of Transportation effectuating the purpose of Title VI of the Civil Rights Act of 1964.
3. That the Official is authorized to execute and file all other standard assurances or any other document required by the Georgia Department of Transportation or the U.S. Department of Transportation in connection with the application for public transportation assistance.
4. That the Official is authorized to execute grant contract agreements on behalf of the Applicant with the Georgia Department of Transportation.

(Page 1 of 2)

5. That the Official is authorized to set forth and execute Minority Business Enterprise, DBE (Disadvantaged Business Enterprise) and WBE (Women Business Enterprise) policies and procedures in connection with the project's procurement needs as applicable.
6. That the applicant while making application to or receiving grants from the Federal Transit Administration will comply with FTA Circular 9040.1G, FTA Certifications and Assurances for Federal Assistance 2021 as listed in this grant application and General Operating Guidelines as illustrated in the Georgia State Management Plan.
7. That the applicant has or will have available the required non-federal funds to meet local share requirements for this grant application.

**APPROVED AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
**Authorized Official**

**Billy Thurmond, Chairman**

\_\_\_\_\_  
**Type Name and Title**

Signed, sealed and delivered this \_\_\_\_\_ day of \_\_\_\_\_, 2021 in the presence of

\_\_\_\_\_  
**Witness**

\_\_\_\_\_  
**Notary Public/Notary Seal**

**CERTIFICATE**

The undersigned duly qualified and acting \_\_\_\_\_ of \_\_\_\_\_ (*Title of Certifying/Attesting Official*) (*Applicant's Legal Name*) certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting held on \_\_\_\_\_, 2021.

\_\_\_\_\_  
**Name of Certifying/Attesting Officer**

\_\_\_\_\_  
**Title of Certifying/Attesting Officer**

(Place Seal Here)

(Page 2 of 2)









## Part E: Sources of Local Matching Funds and Three-Year Budget Trends

Please list ALL sources of local matching funds, including the amounts for each. The use of purchase of service (POS) contracts with the Georgia Department of Human Services (DHS) and other similar entities should also be shown, along with the source of the POS revenues.

For budgeting purposes, all POS revenues must be deducted from the total transit operating expenses (as defined by FTA) as “program revenue” to arrive at the net Section 5311 transit operating expenses each month. The funding share of the net operating expenses is then calculated at 50% federal funds and 50% local funds.

Please note that other FTA funds, including Section 5310, 5316, and 5317 funds, are not eligible sources of local match funds. Local match funds must be traceable back to the source of origination (from a specific local governmental entity) and can be used only once as a local match source for a federal grant.

### Part E-1: Purchase of Service Contracts

List all POS contracts in Table 6 below. Include contracting agency/office, the contract start/end dates, amounts, and cost per unit of service.

**Table 6: List of POS Contracts**

<b>POS Contracting Agency/Office:</b>	<b>Contract Start Date:</b>	<b>Contract End Date:</b>	<b>Total Contract Amount:</b>	<b>Cost Per Unit of Transit Service:</b>	<b>Anticipated Annual Trips:</b>
DHS/Deanna Specialty Transport	7/1/2022	6/30/2023	\$65,000.00	\$7.75/\$11.75	7,500
<b>Total of all POS Contracts</b>			<b>\$65,000.00</b>		<b>7,500</b>

**Part E-2: Sources of Local Matching Funds**

Please list all sources of local matching funds in Table 7 below.

**Table 7: Sources of Local Matching Funds**

<b>Local Funding Source:</b>	<b>Amount:</b>
Local Government General Revenues	\$153,085.00
Estimated NEMT Revenues (DCH Brokers)	\$0.00
POS Contracts (total from Table 6 above)	\$65,000.00
Other Local Fund Source (please specify, add rows for additional sources as needed)	\$6,500.00
<b>TOTAL LOCAL MATCHING FUNDS</b>	<b>\$224,585.00</b>

**Part E-3: Three-Year Operating Budget Trend (FY2021-FY2023)**

Please complete Table 8 with federal and local operating funding from FY2021 through FY2023.

Actual FY2021 funding levels should be extrapolated from your agency’s Final Reimbursement Form from July 2021. FY2022 funding levels should be extrapolated from the budget submitted by your agency for FY2022. Proposed FY2023 funding levels should be extrapolated from the budget submitted with this application.

**\*Only operating funds should be used to populate Table 8.**

**Table 8: Three-Year Operating Budget Trend**

<b>FY 2021 (actual)</b>		<b>FY 2022 (current year budget)</b>		<b>Proposed FY 2023 (this application)</b>	
Federal Funds	\$355,110.64	Federal Funds	\$132,747.00	Federal Funds	\$153,085.00
Local Funds (total including general fund and POS revenues)	\$0.00	Local Funds (total including general fund and POS revenues)	\$132,747.00	Local Funds (total including general fund and POS revenues)	\$153,085.00
<b>Total</b>	<b>\$355,110.64</b>	<b>Total</b>	<b>\$265,494.00</b>	<b>Total</b>	<b>\$306,170.00</b>

## Part F: Third Party Operators

Please check one (1) of the boxes below to indicate whether your agency employs a third-party operator (TPO). If your agency employs one or more TPOs, you must attach a copy of all TPO contracts to this application.

***TPO contracts must include a maximum amount or "Not to exceed" amount for proposed transit operations in FY2023.***

Does this applicant Agency employ a Third-Party Operator?

This Agency employs a TPO and a copy of the TPO contract(s) is attached.

This Agency does not employ a TPO.

\*\*\*A copy of all TPO contracts must be attached to this application. \*\*\*

## Part G: Public Notice & Private Enterprise Coordination

The Applicant Organization MUST publish the public notice, on the following page, one time in the local government's legal newspaper, and have a 15-day comment period that concludes PRIOR to November 1, 2021.

This is required to make private transportation service providers aware of the Applicant's grant application. The original legal ad and notarized publisher's affidavit from the newspaper must be included in your grant application.

The "Private Enterprise Coordination Certification" (see Part H-1) must be completed and included in the Applicant's completed grant application. Applicants must indicate if no response is received within the fifteen (15) days. If there is a response to the Public Notice, the Applicant must include the responses in Certification form.

The Applicant Organization MUST publish the following notice one time in the local government's legal newspaper, and have a 15-day comment period that concludes PRIOR to November 1, 2021. This is required to make private transportation service providers aware of the Applicant's grant application. The original legal ad and notarized publisher's affidavit from the newspaper must be included in your grant application.

## Public Notice

The Commissioner of Roads and Revenue of Dawson County is applying for funding assistance under Title 49 U.S.C. Section 5311 of the Federal Transit Act pertaining to rural areas.

The Commissioner of Roads and Revenue of Dawson County will offer general public transportation to all citizens of Dawson County for any worthwhile purpose, including but not limited to shopping, medical treatment, social services, and other purposes.

The Commissioner of Roads and Revenue of Dawson County solicits private sector input and participation to assure that private for-profit transportation operators have a fair and timely opportunity to participate in the development of this program.

The Commissioner of Roads and Revenue of Dawson County also solicits comments and concerns from the general population on local rural public transportation services.

The Commissioner of Roads and Revenue of Dawson County also solicits comments and concerns from the elderly, low-income, and disabled population and their representatives to assure that issues relating to the disabled are addressed in the service design proposed during the planning process.

Interested persons are invited to request that a public hearing be held to discuss the services being offered or development of the application.

Written comments, requests for a public hearing and/or written notice of intent by private for-profit transportation operators to provide or participate in any or all of the above services should be submitted no later than fifteen (15) days from the date of this publication to:

**Commission Chairman/Mayor/Chief Executive of Applicant Organization:**

Billy Thurmond, Chairman Dawson County Board of Commissioners

**Address/City/State/Zip Code of Applicant:**

25 Justice Way Suite 2313, Dawsonville, GA 30534

**Phone Number of Applicant:** 706-344-3500

If no response is received within the fifteen (15) days, the Commissioner of Roads and Revenue of Dawson County will proceed with the application to the Georgia Department of Transportation.



Creek, GA 30022 has applied for the issuance of a license to sell wine for consumption on premise only at the following premises: 30 Industrial Park Rd. Suite 114 Dawsonville, GA 30534.

55973 9/15, 22

**Construction/Service Bids**

**Dawson County Invitation for Bids IFB #395-21 Annual Repairs/Maintenance Services for Garage Doors**

Deadline: September 30, 2021 at 10:30 AM, EST  
 Dawson County Purchasing Department on behalf of the Dawson County Board of Commissioners is issuing this Invitation for Bids (IFB) to solicit sealed bids from qualified firms/individuals who provide Annual Repairs/Maintenance Services for Garage Doors for 63 various make and model garage doors throughout the County-owned/operated building inventory. Detailed bid documents are available at [www.dawsoncounty.org](http://www.dawsoncounty.org). There will not be a pre-bid meeting for this solicitation. Questions in reference to the above IFB must be in writing to the Dawson County Purchasing Manager, Melissa Hawk at [mhawk@dawsoncounty.org](mailto:mhawk@dawsoncounty.org) by 1:00 p.m., on September 21, 2021. All answers will be posted to website no later than September 27, 2021, by 1:00PM, EST. Addenda, where applicable, will be posted in the same manner.

Sealed bids may be delivered to 25 Justice Way, Suite 2223, Dawsonville, GA 30534 until 10:30AM, on September 30, 2021. The outside of the shipping container/envelope must be marked with the appropriate bid number and title. Immediately following the deadline the names and bid prices of bidders will be recorded and read in the Administration Training above address.

public transportation services.

The Commissioner of Roads and Revenue of Dawson County also solicits comments and Concerns from the elderly, low-income, and disabled population and their representatives to assure that issues relating to the disabled are addressed in the service design proposed during the planning process.

Interested persons are invited to request that a public hearing be held to discuss the services being offered or development of the application.

Written comments, requests for a public hearing and/or written notice of intent by private for-profit transportation operators to provide or participate in any or all of the above services should be submitted no later than fifteen (15) days from the date of this publication to: Commission Chairman/Mayor/Chief Executive of Applicant Organization: Billy Thurmond, Chairman Dawson County Board of Commissioners  
 Address/City/State/Zip Code of Applicant: 25 Justice Way Suite 2313, Dawsonville, GA 30534  
 Phone Number of Applicant: 706-344-3500  
 If no response is received within fifteen (15) days, The Commissioner of Roads and Revenue of Dawson County will proceed with the application to the Georgia Department of Transportation.  
**56095 9/22**

**Debtors & Creditors**

**IN THE PROBATE COURT OF DAWSON COUNTY STATE OF GEORGIA**

IN RE: PAM MARIA ELZEY DECEASED ESTATE NO. 2021-ES-132 PETITION FOR LETTERS OF ADMINISTRATION NOTICE

To whom it may concern Kellie Lynn Kelley 81 petitioned to be appointed administrator(s) of the

**Notice to Debtors and Creditors**

All creditors of the estate of STANLEY NEAL LANGSTON late of Dawson County, deceased, are hereby notified to render in their demands to the undersigned according to law, and all persons indebted to said estate are required to make immediate payment.

This 14th day of September, 2021

Name: G. Cleveland Payne, III, P.C.

Title: Attorney at Law  
 Address: 248 Roswell Street, SE, Marietta, GA 30060

**56038 9/22,29,10/6,13**

**NOTICE TO DEBTORS AND CREDITORS**

All creditors of the estate of, LINDA ANN SCHENCK, deceased, late of Dawson County, Georgia, are hereby notified to render in their demands to the undersigned according to law, and all persons indebted to said estate are required to make immediate payment.

This the 25th day of August, 2021.

KIMBALL BARBOUR SCHENCK as Executor of the Estate of LINDA ANN SCHENCK 240 Meadows Ct. Dawsonville, Georgia 30534

Robert W. Polatty Polatty & Sullivan (706)265-3281

**55715 9/1,8,15,22**

**NOTICE TO DEBTORS AND CREDITORS**

All creditors of the estate of, PHYLLIS ANN MCKIDDY, deceased, late of Dawson County, Georgia, are hereby notified to render in their demands to the undersigned according to law, and all persons indebted to said estate are required to make immediate payment.

This the 24th day of August, 2021.

ROBIN RENAE MCKIDDY as Executor of the Estate of PHYLLIS ANN MCKIDDY 81 Grizzle Road

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**Public Notice**

The Commissioner of Roads and Revenue of Dawson County is applying for funding assistance under Title 49 U.S.C. Section 5311 of the Federal Transit Act pertaining to rural areas.

The Commissioner of Roads and Revenue of Dawson County will offer general public transportation to all citizens of Dawson County for any worthwhile purpose, including but not limited to shopping, medical treatment, social services, and other purposes.

The Commissioner of Roads and Revenue of Dawson County solicits private sector input and participation to assure that private for-profit transportation operators have a fair and timely opportunity to participate in the development of this program.

The Commissioner of Roads and Revenue of Dawson County also solicits comments and concerns from the general population on local rural

hereby notified to show cause why said petition should not be granted. All objections to the petition must be in writing, setting forth the grounds of any such objections, and must be filed with the Court on or before October 11th, 2021.

**BE NOTIFIED FURTHER:** All objections to the Petition must be in writing, setting forth the grounds of any such objections. All objections should be sworn to before a notary public or before a Probate Court Clerk, and filing fees must be tendered with your objections, unless you qualify to file as an indigent party. Contact Probate Court personnel for the required amount of filing fees. If any objections are filed, a hearing will be scheduled at a later date. If no objections are filed, the Petition may be granted without a hearing.

Judge Jennifer Burt  
Judge of the Probate Court  
Clerk of the Probate Court  
25 Justice Way, Suite 4332  
Dawsonville, GA 30534  
(706)344-3580  
**55956 9/15,22,29,10/6**

**OF DAWSON COUNTY  
STATE OF GEORGIA**

**BOBBY MICHAEL JENKINS,**  
Plaintiff,  
vs.

**ROBIN JENKINS,** Defendant.  
CIVIL ACTION NO.:  
2021-CV-283-A

TO: **ROBIN JENKINS**  
By order of the Court for service by publication dated August 24, 2021, you are hereby notified that on the 2nd day of July 2021, Bobby Michael Jenkins filed for divorce.

You are required to file with the Clerk of Superior Court an answer in writing Within sixty(60) days of the date of publication.

Witness the Honorable C. Andrew Fuller, Judge of the Superior Court of Dawson County.

This 31st day of August, 2021.

Justin Power  
Clerk of Courts  
Dawson County, Georgia  
**55872 9/8,15,22,29**

**Family, Children, Youth**

**IN THE JUVENILE COURT  
OF DAWSON COUNTY  
STATE OF GEORGIA**

In the Interest of  
**ATLANTA HUFF**  
CASE NO.: 20-JV-175



**You'll Find**

**Every week, every day  
the latest listings and**

**Place your ad  
706-266-1111**

**Part G-1: No Response to Public Notice Private Enterprise Coordination Certification**

The Applicant Organization’s County Commission Chair, Mayor, or Authorized Executive must complete the certification below, sign, and date this form. The Applicant must also attach a Notice and Affidavit from the newspaper or letter sent to private transportation providers. For paper application submissions, these attachments should be inserted after this page.

This form, the original legal ad appearing in the local newspaper, and a notarized publisher’s affidavit from the newspaper must be included in this Section 5311 grant application.

Advertisement run in the October 21, 2021 Edition of the Dawson County News.

Indicate whether Applicant received a response to the public notice within 15 days:

- No response received
- Response(s) received

If one or more responses were received, please complete Table 9 below with a list of private transportation providers operating in the service area, including a contact person, address, and phone number.

**Table 9: List of Private Transportation Providers**

Private Transportation Provider	Point of Contact	Phone Number	Address

Date of Notification(s) Requesting Public Hearing (if any): \_\_\_\_\_.

Last day for private transportation providers to request the public hearing: October 7, 2021.

The Applicant’s organization, Commissioner of Roads and Revenue of Dawson County, will annually review existing service and any proposed service changes to determine the feasibility of private providers providing the public service. An annual review will be scheduled and a review format will be developed to carry out this task. Private transportation service providers will be notified and their interest in the service provision will be assessed. Private transportation service providers will be invited to attend and be a part of the annual review process.

\_\_\_\_\_  
Signature of Authorized Official

**Billy Thurmond**  
\_\_\_\_\_  
Printed Name of Authorized Official

**Chairman**  
\_\_\_\_\_  
Printed Title of Authorized Official

**October 21, 2021**  
\_\_\_\_\_  
Date

## Part H: FTA Title VI Data Collection, Reporting, and Economic Impacts

The Applicant Organization must complete the following sections pertaining to its Title VI Program activities.

### Part H-1: General Reporting

1. List any Title VI-related lawsuits or complaints filed pertaining to the Applicant Organization's Section 5311 program.

None

2. Has your organization applied for any other federal financial assistance for transportation?

Yes  No

If "Yes," what kind of financial assistance and from which source?

3. In the last three years, has any Civil Rights/Title VI Compliance Review Activity been conducted at your organization?

Yes  No

## Part H-2: Title VI Monitoring Procedures/Monthly Vehicle Reports

GDOT requires the following monthly reporting in order to meet FTA National Transit Database requirements. Accurate completion of the following information is critical to continued Section 5311 grant eligibility. Subrecipients must provide this data monthly, including data on population of your service area, percentage of trips made by minority population (compared to the total); types of services provided; days and hours of operation; number and type of vehicles in operation; number/percentage of wheelchair-equipped vehicles total seating capacity; service area; total monthly ridership; transit costs by hour, mile, etc.; number of trips by trip purpose; quality of service; etc. Please seek technical assistance from your District Project Manager, if you have any questions regarding the definitions or completion of these data.

The Applicant Organization agrees to provide this data on a monthly basis in a format designated by GDOT.

\_\_\_\_\_  
Signature of Authorized Official

**Billy Thurmond**

\_\_\_\_\_  
Printed Name of Authorized Official

**Chairman**

\_\_\_\_\_  
Printed Title of Authorized Official

\_\_\_\_\_  
Date

### Part H-3: Performance and Quality of Service

#### Part H-3-1: Level of Service

Complete the Table 10 below with the requested information regarding Applicant Organization's transit service and area. Please use <https://www.census.gov/quickfacts/fact/table> to obtain information for population and minority percentage.

**Table 10: Level of Service Data**

<b>Total Population:</b>	26,108
<b>Percent Minority:</b>	4.1
<b>Type of Service:</b>	Demand Response
<b>Days/Hours of Operation:</b>	Monday - Friday/ 8AM - 4PM
<b>Number of Vehicles:</b>	4
<b>Number of Wheelchair Equipped Vehicles:</b>	4
<b>Total Seating Capacity:</b>	40

#### Part H-3-2: Performance and Quality of Service

Complete Table 11 below with Applicant Organization trip data from FY2021. Suggested calculation methods are included in parenthesis.

**Table 11: Performance Data**

<b>Annual Trip Total:</b>	4274
<b>Average Trips Per Month: (Trip total divided by 12)</b>	356
<b>Annual Trips Serving Minority Populations: (Annual trip total less trips by Caucasian riders)</b>	97
<b>Percentage of Trips Serving Minority Populations: (trips serving minority populations divided by total annual trips, multiplied by 100)</b>	2.27%

Complete Table 12 below with trip purpose data from Applicant Organization's records for FY2021.

**Table 12: Trip Counts by Purpose**

	<b>Trip Count</b>
Medical	982
Employment	1075
Nutrition	1154
Social/Recreation	215
Education	232
Shopping/Personal	616
<b>TOTAL</b>	4274

Part H-3-3: Transit Cost Analysis

Table 13 below is used to complete the transit cost analysis for this application. The table includes embedded formulas to calculate the cost per hour, cost per one-way passenger trips, and cost per mile. Applicants should enter data into each of the highlighted cells below ONLY. Once the requested data is entered, the remaining fields should update automatically using the embedded formulas.

The Applicant Organization should use the FEDERAL SHARE, LOCAL SHARE, and TOTAL line items from its FY2021 Final Reimbursement Form.

**Table 13: Transit Cost Analysis**

Total Annual Trip Count	Federally Allocated Funds Spent in FY 2021	Locally Allocated Funds Spent in FY 2021	Total Funds Spent in FY 2021	Annual Revenue Service Hours in FY 2021	Annual Miles in Revenue Service in FY 2021
4,274.00	\$ 361,351.46	\$ 0.00	\$ 361,351.46	3,904.77	45,252.00
Cost Per Hour	\$ 46.27	\$ 46.27	\$ 92.54		
Cost Per One- Way Passenger Trips (OWPT)	\$ 42.27	\$ 42.27	\$ 84.55		
Cost Per Mile	\$ 3.99	\$ 3.99	\$ 7.99		
Number of Revenue Vehicles in FY 2021	4.00		Farebox Revenue in FY 2021	3,726.00	
Cost Per Vehicle	\$ 1,068.50		Farebox Revenue Per Trip	\$ 0.87	

**Part H-4: Economic Impacts**

Part H-4-1: Transportation System and Services:

Applicant Organization should describe its current Section 5311 transit system in the text boxes below.

1. Service area (e.g. Countywide, city only, multi-county. Specify and all counties and municipalities served):

County wide, Dawson, Hall, Lumpkin, and Forsyth

2. Methods used to communicate transit system information to the public (Check all that apply):

- |  |   |  |
|--|---|--|
| <input checked="" type="checkbox"/> Word of Mouth    | <input checked="" type="checkbox"/> Public Meetings         | <input checked="" type="checkbox"/> Newsletters  |
| <input type="checkbox"/> Newspaper                   | <input checked="" type="checkbox"/> County Website          | <input checked="" type="checkbox"/> Social Media |
| <input type="checkbox"/> TV/Radio                    | <input checked="" type="checkbox"/> Government Buildings    |  |
| <input checked="" type="checkbox"/> Community Events | <input checked="" type="checkbox"/> Other: <u>Brochures</u> |  |

3. Trends in the number of public transit riders over the past three years. Please use data from the National Transit Database reports for FY2018 and FY2019

(<https://www.transit.dot.gov/ntd/ntd-data>):

# of OWPTs in FY2019	# of OWPTs in FY2020	# of OWPTs in FY2021
11,732	8,731	4,274

4. Please explain any significant drops or increases in ridership over the past three years (e.g. new POS contract, reduced service area):

Decrease due to Covid-19

5. Period of time Applicant Organization has provided transit services:

20 plus years

6. Description of how transit services are delivered (i.e. by a third party operator, by county staff, a combination of county and TPO staff, etc.):

- County Staff
- Third Party Operator (TPO)
- Combination County Staff and TPO
- Other: \_\_\_\_\_



Part H-4-2: Service Area Details

**Table 14: Service Area Details**

Funding Sources	Total OWPT Provided in Past 12 Months, by Source:	Rates Charged per OWPT, by Source:
5311	1,462	\$2, \$4, or \$6
DHS		
DFAC		
Aging	2812	\$7.75/\$11.75
DBHDD		
NEMT-Medicaid		
GVRA		
DCH		
Other (specify)		

**\*\*\*Please insert a copy of the current fare sheet for the 5311 transit agency that shows fares charged for one-way passenger trips for all types of fares charged.\*\*\***

# Dawson Transit

## *Rural Public Transportation System For The General Public*

<b>Dawson Co.</b>	<b>Mon-Fri</b>	<b>\$2.00 each direction</b>
<b>Dahlonega</b>	<b>Mon-Fri</b>	<b>\$4.00 each direction</b>
<b>Cumming</b>	<b>Tues &amp; Thurs</b>	<b>\$4.00 each direction</b>
<b>Gainesville</b>	<b>Tues &amp; Thurs</b>	<b>\$6.00 each direction</b>

Fee applies to *all riders* over 6 years of age

Rider must provide a *child safety seat* for all children under 6

*Riders under 12* must be accompanied by an adult 18 yrs. or over

All rides are booked on a *first come first serve basis*

*Please provide a 48 hr. advanced notice prior to desired ride*

*These fares and area of service are  
subject to change at any time*

**Hours of operations Mon-Fri 8:00a.m.-4:00p.m.**

To schedule a ride or  
for more information please call

**706-344-3603**

Part H-4-3: Statement of Public Benefits

List Applicant Organization's three most important focus areas in the communities it serves for FY2021. Describe the role transit plays in those focus areas (jobs, medical, etc.).

Focus Area #1

Senior Clients

Focus Area #2

Medical

Focus Area #3

Employment

What specific actions are the Applicant Organization taking to increase ridership, especially among under-served populations (Veterans, transitioning services, etc.)?

Increase public awareness, brochures to doctor offices, and use more media relat



Part H-4-4: Project Coordination

Describe how the FTA-funded services detailed in this grant application will be coordinated with social service agencies and private transportation providers in the Applicant Organization's service area. Descriptions should include, but not be limited to, coordination with DCH, DHS, employer contracts, and on-the-job training (OJT) programs. Provide detailed information on existing coordinated services and any planned coordination activities.

Continue to work with Family Connection and 9th District along with Goodwill and other organizations.



## Part I: Certification of No Intent to Charter Service

The Applicant Organization must provide the certification shown below and include the signature of the Authorized Official.

The Applicant Organization, Commissioner of Roads and Revenue of Dawson County \_\_\_\_\_ certifies that it does not intend to and will not provide charter service with Federal Transit Administration funded equipment and facilities or provide any exclusive service during the operating period of this application.

The Applicant also certifies that conveyance of government officials shall not exceed 80 hours in a given year and such services must also be reported to the Federal Transit Administration.

\_\_\_\_\_  
Signature of Authorized Official

**Billy Thrumond**

\_\_\_\_\_  
Printed Name of Authorized Official

**Chairman**

\_\_\_\_\_  
Printed Title of Authorized Official

\_\_\_\_\_  
Date

## Part J: Drug-Free Workplace and Drug and Alcohol Program

Applicant Organizations that are current Section 5311 funding recipients must complete the following certification. New (or first time) Applicant Organizations may not sign this certification until their program has been approved by GDOT.

I, Billy Thurmond, Chairman, certify that Dawson County Transit, and its contractors, as required, for the Section 5311 Rural Public Transportation Program, has established and implemented an alcohol misuse prevention program and anti-drug abuse program in accordance with the terms of 49 CFR Part 40 and Part 655. I further certify that the employee training conducted under this part meets the requirements of 49 CFR, Part 40 and Part 655.

\_\_\_\_\_  
Signature of Authorized Official

Billy Thurmond  
Printed Name of Authorized Official

Chairman  
Printed Title of Authorized Official

\_\_\_\_\_  
Date

## Part K: Drug-Free Workplace Act Certification for Public and Private Entities

Applicant Organizations must complete the following certification and include the signature of the Authorized Official.

The Commissioner of Roads and Revenue of Dawson County, certifies that it will provide a drug-free workplace as specified in U.S. Department of Transportation's (DOT) rule, 49 CFR Part 40 and 655, which describes required procedures for conducting workplace drug and alcohol testing for FTA programs, including:

- A) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- B) Establishing an ongoing drug-free awareness program to inform employees about:
  - The dangers of drug abuse in the workplace;
  - The Applicant's policy of maintaining a drug-free workplace;
  - Any available drug counseling, rehabilitation, and employee assistance programs; and, the penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- C) Making it a requirement that each employee to be engaged in the performance of the grant or cooperative agreement be given a copy of the statement required by paragraph (A);
- D) Notifying the employee in the statement required by paragraph (A) that, as a condition of employment under the grant or cooperative agreement, the employee will abide by the terms of the statement; and notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
- E) Notifying the Federal agency in writing, within ten calendar days after receiving notice under subparagraph (D) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every project officer or other designee on whose project activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant or cooperative agreement;
- F) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (D), with respect to any employee who is so convicted:
  - Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
  - Requiring such employee to participate satisfactorily in a drug abuse

assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency; and

- G) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (A), (B), (C), (D), (E), and (F).
- H) The Applicant's headquarters are located at the following address:

Name of Applicant Organization:

Name of Authorized Official:

Address:

---

Signature of Authorized Official

**Billy Thurmond**

---

Printed Name of Authorized Official

**Chairman**

---

Printed Title of Authorized Official

---

Date

## Part L: Certification of Equivalent Access for Persons with Disabilities

Applicant Organization is required to sign this certification only if the organization is requesting the purchase of a vehicle without disability access features (i.e. wheelchair lift) as required in 49 CFR Part 38).

Dawson County Transit certifies that all our vehicles are purchased with disability access features.

*Fill out the form below if the agency is requesting the purchase of vehicles without disability features.*

I hereby certify that when viewed in its entirety, the demand-responsive transportation program of Commissioner of Roads and Revenue of Dawson County provides disabled persons with access equal to that afforded to any other person in terms of the following criteria:

- Response time,
- Fares (demand response system cannot charge higher fare for wheelchair boarding),
- Geographic area of service,
- Hours and days of service,
- Restrictions based on trip purpose,
- Availability of information and reservations capabilities, and
- Constraints on capacity or service availability.

Public Demand Response Agencies: In accordance with 49 CFR 37.77, public funded entities operating demand responsive systems for the general public which receive financial assistance under Section 18 of the Federal Transit Act must file this certification with the appropriate state program office before procuring any inaccessible vehicle. Public entities receiving FTA funds under any other section of the FTA Act must file the certification with the appropriate FTA regional office.

Certified this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Signature of Authorized Official

**Billy Thurmond**

\_\_\_\_\_  
Printed Name of Authorized Official

**Chairman**

\_\_\_\_\_  
Printed Title of Authorized Official

\_\_\_\_\_  
Date



## Part M: FTA Civil Rights Assurance

Applicant Organization must complete the following certification and include the signature of the Authorized Official.

The Commissioner of Roads and Revenue of Dawson County hereby certifies that, as a condition of receiving Federal financial assistance under the Federal Transit Act, the organization will ensure that:

- No person on the basis of race, color, or national origin, will be subjected to discrimination in the level and quality of transportation services and transit related benefits.
- The Commissioner of Roads and Revenue of Dawson County will compile, maintain, and submit in a timely manner Title VI information required by FTA Circular 4702.1B and in compliance with the Department of Transportation's Title VI regulation, 49 CFR Part 21.7(a).
- The Commissioner of Roads and Revenue of Dawson County will make it known to the public that those persons alleging discrimination on the basis of race, color, or national origin as it relates to the provision of transportation services and transit-related benefits may file a complaint with the Federal Transit Administration and/or the U.S. Department of Transportation.

The Applicant/Recipient assures that it will comply with the following laws and regulations so that no person in the United States will be denied the benefits of, or otherwise be subjected to discrimination in any U.S. DOT or FTA funded program or activity (particularly in the level and quality of transportation services and transportation-related benefits on the basis of race, color, national origin, religion, sex, disability, or age:

- Federal transit laws, specifically 49 U.S.C. 5332, as amended by MAP-21 (prohibiting discrimination on the basis of race, color, religion, national origin, sex, disability, or age, and in employment or business opportunity),
- Title VI of the Civil Rights Act of 1964, as amended, 42 U.S.C. 2000d,
- The Rehabilitation Act of 1973, as amended, 29 U.S.C. 794, et seq.,
- The Americans with Disabilities Act of 1990, as amended, 42 U.S.C. 12101 et seq.,
- U.S. DOT regulations, "Nondiscrimination in Federally-Assisted Programs of the Department of Transportation-Effectuation of Title VI of the Civil Rights Act of 1964," 49 CFR part 21.7(a),
- U.S. DOT regulations, specifically 49 CFR parts 27, 37, 38, and 39, and
- Any other applicable Federal statutes that may be signed into law or Federal regulations that may be promulgated,

(Page 1 of 3)

As required by 49 CFR 21.7:

- It will comply with Federal guidance implementing Federal nondiscrimination laws and regulations, except to the extent FTA determines otherwise in writing, with 49 U.S.C. 5332, as amended by MAP-21, 42 U.S.C. 2000d, and 49 CFR Part 21 in the manner it conducts each Project, undertakes property acquisitions, and operates its Project facilities, including: its entire facilities and its facilities operated in connection with its Project. This assurance applies to your Applicant/Recipient's entire Project and to all parts of its facilities, including the facilities it operates to implement its Project,
- It will promptly take the necessary actions to carry out this assurance, including: notifying the public that discrimination complaints about transportation-related services or benefits may be filed with U.S. DOT or FTA, and submitting information about its compliance with these provisions to U.S. DOT or FTA upon their request,
- If it transfers FTA funded real property, structures, or improvements to another party, any deeds and instruments recording that transfer will contain a covenant running with the land assuring nondiscrimination: (1) while the property is used for the purpose that the Federal funding is extended, and (2) while the property is used for another purpose involving the provision of similar services or benefits,
- It will make any changes in its Title VI implementing procedures as U.S. DOT or FTA may request to comply with Title VI of the Civil Rights Act, 42 U.S.C. 2000d, U.S. DOT regulations, 49 CFR part 21, and Federal transit laws, 49 U.S.C. 5332, as amended by MAP-21,
- It will comply with Federal guidance issued to implement Federal nondiscrimination requirements, except as FTA determines otherwise in writing,
- It will extend the requirements of 49 U.S.C. 5332, as amended by MAP-21, 42 U.S.C. 2000d, and 49 CFR part 21 to each Third Party Participant, including: (1) Any Subrecipient, (2) Any Transferee, (3) Any Third Party Contractor or Subcontractor at any tier, (4) Any Successor in Interest, (5) Any Lessee, or (6) Any other Third Party Participant in its Project,
- It will include adequate provisions to extend the requirements of 49 U.S.C. 5332, as amended by MAP-21, 42 U.S.C. 2000d, and 49 CFR part 21 to each third party agreement, including: (1) Each subagreement, (2) Each property transfer agreement, (3) Each third party contract or subcontract at any tier, (4) Each lease, or (5) Each participation agreement, and

As required by U.S. DOT regulations, "Nondiscrimination on the Basis of Handicap in Programs and Activities Receiving or Benefiting from Federal Financial Assistance," 49 CFR part 27, specifically 49 CFR 27.9, and consistent with 49 U.S.C. 5307(c)(1)(D)(iii), as amended by MAP-21, the Applicant/Recipient assures that:

(Page 2 of 3)

1. It will comply with the following prohibitions against discrimination on the basis of disability, which are a condition of approval or extension of any FTA funding awarded to: (1) Construct any facility, (2) Obtain any rolling stock or other equipment, (3) Undertake studies, (4) Conduct research, or (5) Participate in or obtain any benefit from any FTA administered program, and
2. In any program or activity receiving or benefiting from Federal funding that U.S. DOT administers, no otherwise qualified people with a disability will, because of their disability, be:
  - (1) Excluded from participation, (2) Denied benefits, or (3) Otherwise subjected to discrimination.

The United States has a right to seek judicial enforcement of any matter arising under Title VI of the Civil Rights Act, 42 U.S.C. 2000d, U.S. DOT regulations, 49 CFR Part 21, and this assurance.

The assurances made will remain in effect as long as: (1) Federal funding is extended to your Project, (2) Project property is used for a purpose for which the Federal funding is extended, (3) Project property is used for a purpose involving the provision of similar services or benefits, or (4) Ownership or possession is retained of its Project property.

The person whose signature appears below is authorized to sign this assurance on behalf of the recipient.

---

Signature of Authorized Official

**Billy Thurmond**

---

Printed Name of Authorized Official

**Chairman**

---

Printed Title of Authorized Official

---

Date

## Part N: Debarment and Suspension

If the Applicant Organization is requesting funding exceeding \$25,000, the Applicant must provide the following certification, including the signature of the Authorized Official.

### Part N-1: Non-procurement Suspension and Debarment

U.S. DOT regulations, "Non-procurement Suspension and Debarment," 2 CFR Part 1200, which adopts and supplements the provisions of U.S. Office of Management and Budget (U.S. OMB) "Guidelines to Agencies on Government-wide Debarment and Suspension (Non-procurement)," 2 CFR part 180, permit certifications to assure the Applicant/Recipient acknowledges that:

The Applicant/Recipient certifies to the best of its knowledge and belief that, it, its principals, and first tier sub-recipients:

- a. Are eligible to participate in covered transactions of any Federal department or agency and are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded, or disqualified.
- b. Have not within a three-year period preceding its latest application or proposal been convicted of or had a civil judgment rendered against any of them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction, or contract under a public transaction, violation of any Federal or State antitrust statute, or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making any false statement, or receiving stolen property.
- c. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses listed in the preceding Section 'a' of this certification.
- d. Have not had one or more public transactions (Federal, State, or local) terminated for cause or default within a three-year period preceding this certification.
- e. Will promptly provide any information to the FTA if at a later time any information contradicts the statements of subparagraphs above, and
- f. Will treat each lower tier contract or lower tier subcontract under the Project as a covered lower tier contract for purposes of 2 CFR part 1200 and 2 CFR part 180 if it equals or exceeds \$25,000, is for audit services, or requires the consent of a Federal official.
- g. Will require that each covered lower tier contractor and subcontractor comply and facilitate compliance with the Federal requirements of 2 CFR parts 180 1200, and assure that each lower tier participant in the Project is not presently declared by any Federal department or agency to be:

(Page 1 of 2)

- Debarred from participation in the federally funded project,
- Suspended from participation in the federally funded project,
- Proposed for debarment from participation in the federally funded project,
- Declared ineligible to participate in the federally funded project,
- Voluntarily excluded from participation in the federally funded project, or
- Disqualified from participation in the federally funded Project.

The Applicant/Recipient will promptly provide a written explanation to GDOT if it or any of its principals, including any of its first tier sub-recipients or lower tier participants, is unable to certify to the preceding statements in this certification.

---

Signature of Authorized Official

**Billy Thurmond**

---

Printed Name of Authorized Official

**Chairman**

---

Printed Title of Authorized Official

---

Date

## **Part N-2: SAM Certification**

GDOT subrecipients must verify they are current within the Federal government's System for Awards Management (SAM) before a contract can be extended. More information can be found on the SAM website: <https://www.sam.gov/SAM/pages/public/index.jsf>

Please attach a copy of the Applicant Organization's SAM certification when submitting the application package.

## Entity Workspace Results 1 Total Results

### Dawson, County Of (Inc)

**DUNS** Unique Entity ID: 039486055

**SAM** Unique Entity ID: EKXYK3GDEH95

CAGE/NCAGE: 4YES7

**Physical Address:**

25 Justice Way  
Dawsonville, GA  
30534-3454 USA

**Expiration Date:**

May 12, 2022

**Purpose of Registration:**

Federal Assistance Awards

## Part O: Disadvantaged Business Enterprise (DBE) Semi-Annual Reporting

The Applicant Organization must complete the following certification that it will provide the required semi-annual DBE reports to GDOT on May 1st and November 1st of each year.

The Applicant, N/A will provide the required FTA Semi-Annual Disadvantaged Business Enterprise (DBE) Program Report, referred to as the Uniform Report of DBE Commitments/Award and Payments is a requirement of 49 CFR Part 26. The semi-annual DBE report is a spreadsheet that captures a detailed breakdown of DBE participation in the Georgia Department of Transportation's DBE program.

\_\_\_\_\_  
Authorized Official

\_\_\_\_\_  
Printed Name of Authorized Official

\_\_\_\_\_  
Printed Title of Authorized Official

\_\_\_\_\_  
Date



## Part P: Lobbying Restrictions

The lobbying requirements apply to all contracts and subcontracts of \$100,000 or more at any tier under a Federal grant. If any funds other than Federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this agreement, the payor must complete and submit the Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

### **The undersigned certifies, to the best of his or her knowledge and belief, that:**

1. No Federally appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code . Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

---

Signature of Subrecipient's Authorized Official

**Billy Thurmond**

---

Printed Name of Authorized Official

**Chairman**

---

Printed Title of Authorized Official

---

Date

## Part Q: FTA Certifications and Assurances

As part of this grant application package, all applicants must attach a signed copy of the most recent available FTA Certifications and Assurances (FY 2021) included as the following two pages.

The full FTA FY 2021 Certifications and Assurances document is available at :

<https://www.transit.dot.gov/sites/fta.dot.gov/files/2021-01/FY21-certifications.pdf>

- The FTA FY 2021 Certifications and Assurances sheet listing all of the relevant documents should be marked with a check mark (v) showing that ALL categories numbered 01 through 18 are being certified by your organization, or indicate which of the categories are applicable.
- Original signatures must be placed on the FTA Fiscal Year 2021 Certifications and Assurances page which includes the “Affirmation of Applicant” and “Affirmation of the Applicant’s Attorney”.

**FEDERAL FISCAL YEAR 2021 CERTIFICATIONS AND ASSURANCES FOR FEDERAL TRANSIT ADMINISTRATION ASSISTANCE PROGRAMS**

Name of Applicant: Commissioner of Roads and Revenue of Dawson County

The Applicant agrees to comply with applicable provisions of Categories 01 – 21.

**OR**

The Applicant agrees to comply with applicable provisions of the Categories it has selected:

**Category Description**

- |     |   |                          |
|-----|---|--------------------------|
| 1.  | Certifications and Assurances Required of Every Applicant   | <input type="checkbox"/> |
| 2.  | Public Transportation Agency Safety Plans   | <input type="checkbox"/> |
| 3.  | Tax Liability and Felony Convictions  | <input type="checkbox"/> |
| 4.  | Lobbying  | <input type="checkbox"/> |
| 5.  | Private Sector Protections  | <input type="checkbox"/> |
| 6.  | Transit Asset Management Plan   | <input type="checkbox"/> |
| 7.  | Rolling Stock Buy America Reviews and Bus Testing   | <input type="checkbox"/> |
| 8.  | Urbanized Area Formula Grants Program   | <input type="checkbox"/> |
| 9.  | Formula Grants for Rural Areas  | <input type="checkbox"/> |
| 10. | Fixed Guideway Capital Investment Grants and the Expedited Project Delivery for Capital Investment Grants Pilot Program | <input type="checkbox"/> |
| 11. | Grants for Buses and Bus Facilities and Low or No Emission Vehicle Deployment Grant Programs                            | <input type="checkbox"/> |
| 12. | Enhanced Mobility of Seniors and Individuals with Disabilities Programs   | <input type="checkbox"/> |
| 13. | State of Good Repair Grants   | <input type="checkbox"/> |
| 14. | Infrastructure Finance Programs   | <input type="checkbox"/> |
| 15. | Alcohol and Controlled Substances Testing   | <input type="checkbox"/> |
| 16. | Rail Safety Training and Oversight  | <input type="checkbox"/> |
| 17. | Demand Responsive Service   | <input type="checkbox"/> |
| 18. | Interest and Financing Costs  | <input type="checkbox"/> |
| 19. | Construction Hiring Preferences   | <input type="checkbox"/> |
| 20. | Cybersecurity certification for Rail Rolling Stock and Operations   | <input type="checkbox"/> |
| 21. | Tribal Transit Programs   | <input type="checkbox"/> |

**FEDERAL FISCAL YEAR 2019 FTA CERTIFICATIONS AND ASSURANCES SIGNATURE PAGE**  
(Required of all Applicants for federal assistance to be awarded by FTA in FY 2023)

**AFFIRMATION OF APPLICANT**

Name of the Applicant: Commissioner of Roads and Revenue of DawsonCounty

BY SIGNING BELOW, on behalf of the Applicant, I declare that it has duly authorized me to make these Certifications and Assurances and bind its compliance. Thus, it agrees to comply with all federal laws, regulations, and requirements, follow applicable federal guidance, and comply with the Certifications and Assurances as indicated on the foregoing page applicable to each application its Authorized Representative makes to the Federal Transit Administration (FTA) in federal fiscal year 2021, irrespective of whether the individual that acted on his or her Applicant's behalf continues to represent it.

FTA intends that the Certifications and Assurances the Applicant selects on the other side of this document should apply to each Award for which it now seeks, or may later seek federal assistance to be awarded during federal fiscal year 2023.

The Applicant affirms the truthfulness and accuracy of the Certifications and Assurances it has selected in the statements submitted with this document and any other submission made to FTA, and acknowledges that the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. § 3801 et seq., and implementing U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CFR part 31, apply to any certification, assurance or submission made to FTA. The criminal provisions of 18 U.S.C. § 1001 apply to any certification, assurance, or submission made in connection with a federal public transportation program authorized by 49 U.S.C. chapter 53 or any other statute.

In signing this document, I declare under penalties of perjury that the foregoing Certifications and Assurances, and any other statements made by me on behalf of the Applicant are true and accurate.

Signature \_\_\_\_\_ Date: \_\_\_\_\_

Name Billy Thurmond  
Authorized Representative of Applicant

For: Commissioner of Roads and Revenue of DawsonCounty

As the undersigned Attorney for the above-named Applicant, I hereby affirm to the Applicant that it has authority under state, local, or tribal government law, as applicable, to make and comply with the Certifications and Assurances as indicated on the foregoing pages. I further affirm that, in my opinion, the Certifications and Assurances have been legally made and constitute legal and binding obligations on it.

I further affirm that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these Certifications and Assurances, or of the performance of its FTA assisted Award.

Signature \_\_\_\_\_ Date: \_\_\_\_\_

Name \_\_\_\_\_  
Attorney for Applicant

*Each Applicant for federal assistance to be awarded by FTA must provide an Affirmation of Applicant's Attorney pertaining to the Applicant's legal capacity. The Applicant may enter its electronic signature in lieu of the Attorney's signature within TrAMS, provided the Applicant has on file and uploaded to TrAMS this hard-copy Affirmation, signed by the attorney and dated this federal fiscal year.*



## DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Parks & Rec

Work Session: 10/21/2021

Prepared By:                     Matt Payne                    

Voting Session: 11/04/21

Presenter:           Matt Payne                    

Public Hearing: Yes  No

Agenda Item Title: Presentation of Rate Adjustments for Recreation Programs

**Background Information:**

The Parks & Recreation department seeks BOC input on rate increases for the 2022 programs.

**Current Information:**

See attached information

Budget Information: Applicable:  Not Applicable:  Budgeted: Yes  No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion:

Department Head Authorization:

Date:

Finance Dept. Authorization: Vickie Neikirk

Date: 10/11/21

County Manager Authorization: David Headley

Date: 10-11-2021

County Attorney Authorization:

Date:

**Comments/Attachments:**

# **2022 DAWSON COUNTY**

## Recreation Programs Rate Adjustment Proposal

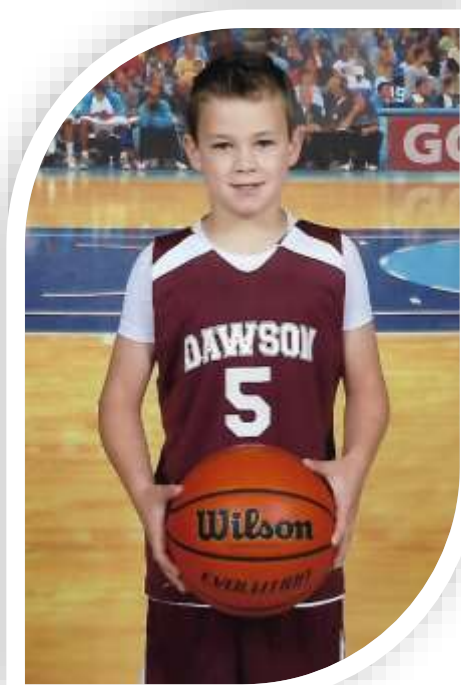
# 9&10 Boys Basketball

**64 total players**

- 8 teams
- 8 players each

**36 total games**

For a complete season

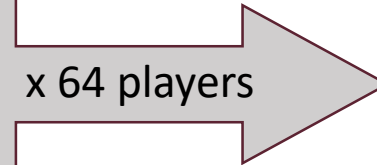


2 referees @ \$28 each = \$54  
 +  
 2 scorekeepers at \$15 each = \$30  
 =  
 \$84 per game for  
 Referees and scorekeepers



**\$3024**  
 For officials for  
 9& 10 Boys season

Jersey = \$ 17 per player  
 +  
 Shorts = \$ 11 per player  
 =  
 \$28 per player



**\$1792**  
 For 9&10 Boys  
 uniforms

\$3024 officials cost  
 +  
 \$1792 uniform cost



**\$4816**  
 For 9&10 Boys  
 season

\$4816 total expenses  
 ÷  
 64 players



**\$75.25**  
 Cost per player



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<b>PROGRAM</b>	<b>2021 FEE</b>	<b>PROPOSED 2022 FEE</b>	<b>MAC AVERAGE FEE</b>	<b>SURROUNDING AVERAGE</b>
Football	\$150	\$175	\$165	\$390
Cheerleading	\$125	\$140	\$125	\$275
Basketball	\$50	\$70	\$75	\$135
Inst. League Basketball	\$10	\$25	\$30	N/A
Wrestling	\$50	\$70	\$70	N/A
Spring Baseball	\$75	\$90	\$80	\$165
Spring Softball	\$75	\$90	\$80	\$165
Spring T-Ball	\$75	\$90	\$80	\$165
Spring Inst. League T-Ball	\$10	\$25	\$30	N/A
Track	\$50	\$70	\$70	\$155
Volleyball	\$50	\$70	\$70	\$250
Fall Baseball	\$60	\$75	\$70	\$95
Fall Softball	\$60	\$75	\$70	\$95
Fall T-Ball	\$60	\$75	\$70	\$95
Fall Inst. League T-Ball	\$10	\$25	\$30	N/A
Travel Practice Only Season	\$350	\$500	N/A	N/A
Travel Practice + Game Season	\$800	\$1000	\$1500	\$1500
Adult Softball	\$475	113	\$525	\$625

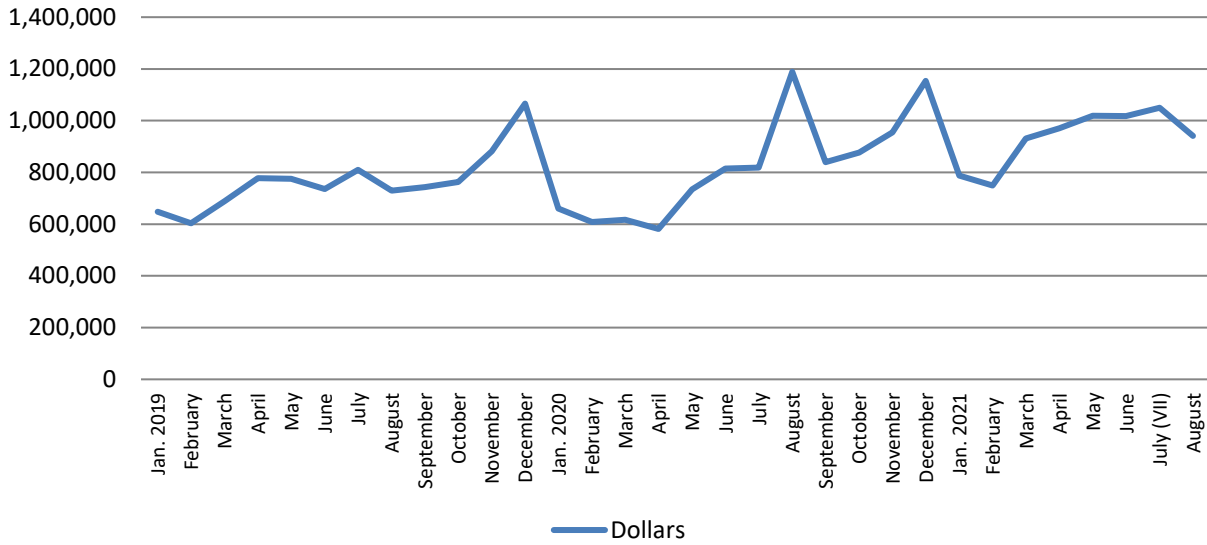
The Parks and Recreation Department,  
along with the Recreation Board, respectfully  
requests that the Dawson County Board of  
Commissioners review and consider  
these rate increases to begin in the  
2022 fiscal year.

Thank you

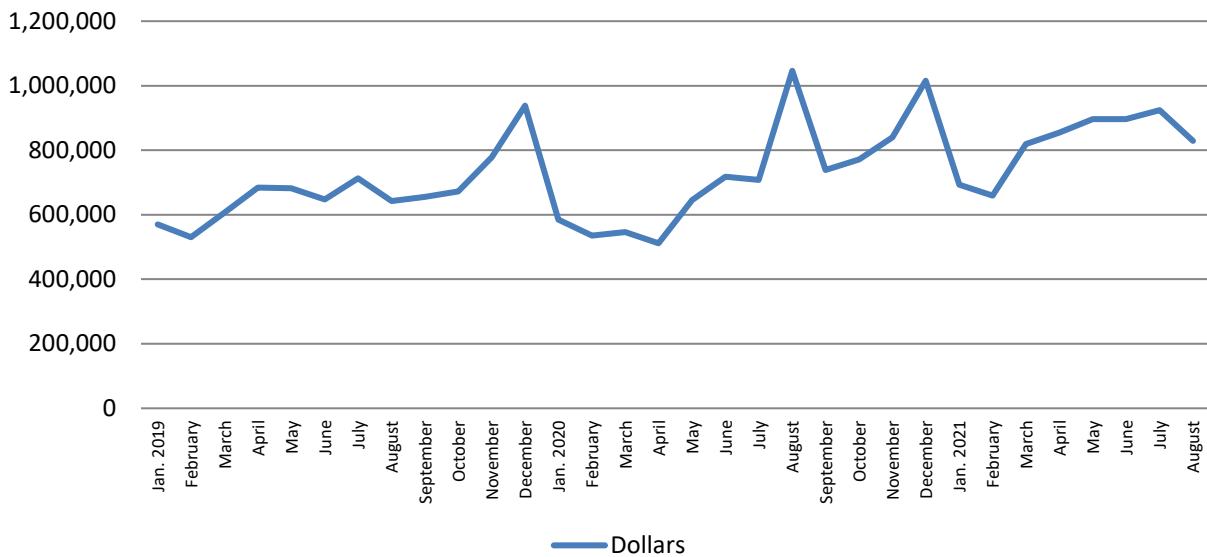


Key Indicator Report  
September 2021

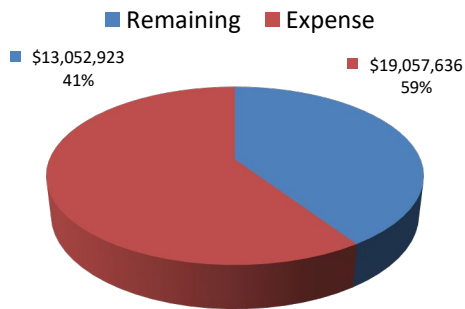
### SPLOST VI and VII COLLECTION CHART



### LOST COLLECTION CHART

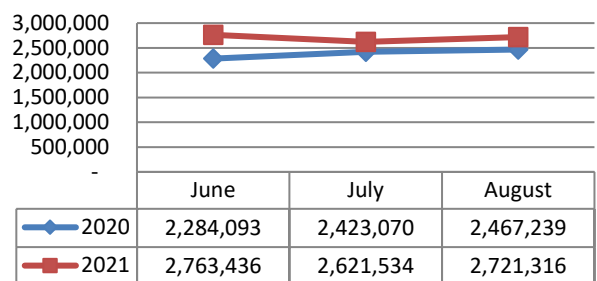


### Budget

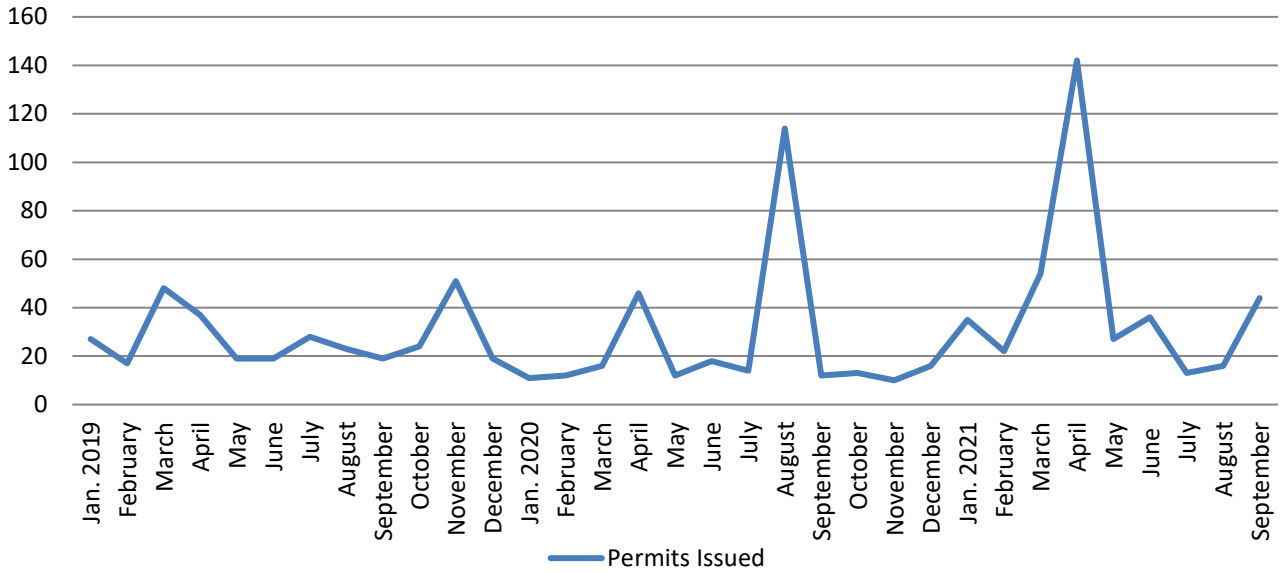


Through 08/31/2021

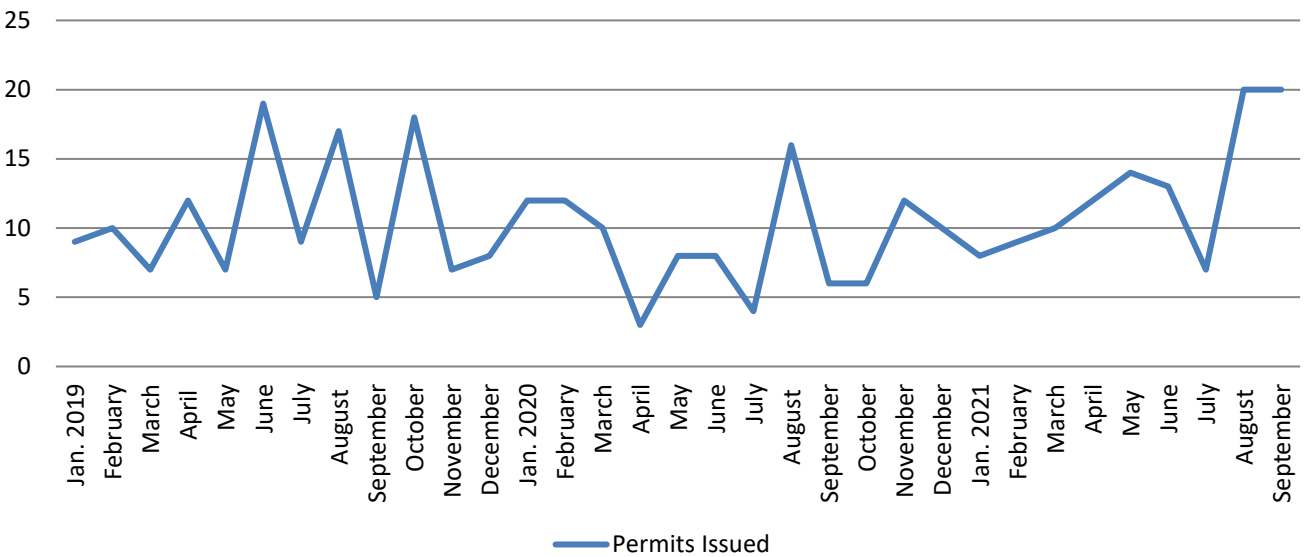
### All Revenue Per Month



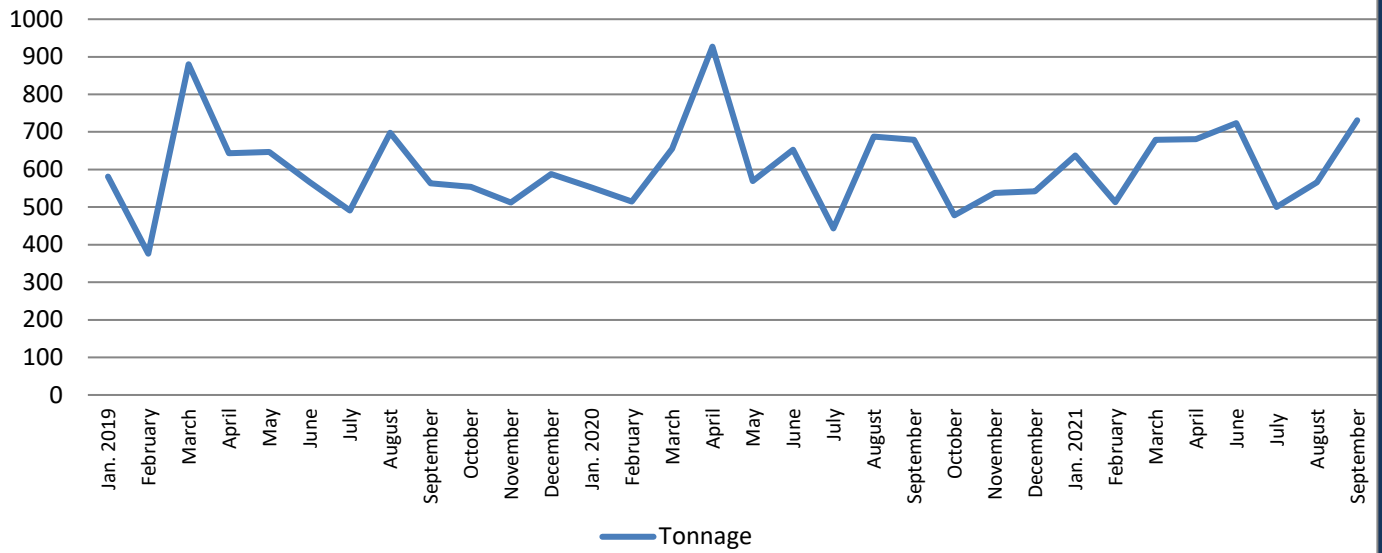
**SINGLE-FAMILY HOME BUILDING PERMITS ISSUED**



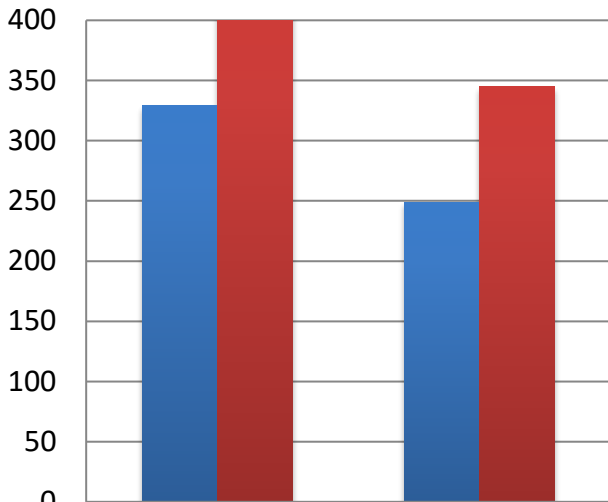
**COMMERCIAL BUILDING PERMITS ISSUED**



### TRANSFER STATION TONNAGE COLLECTION

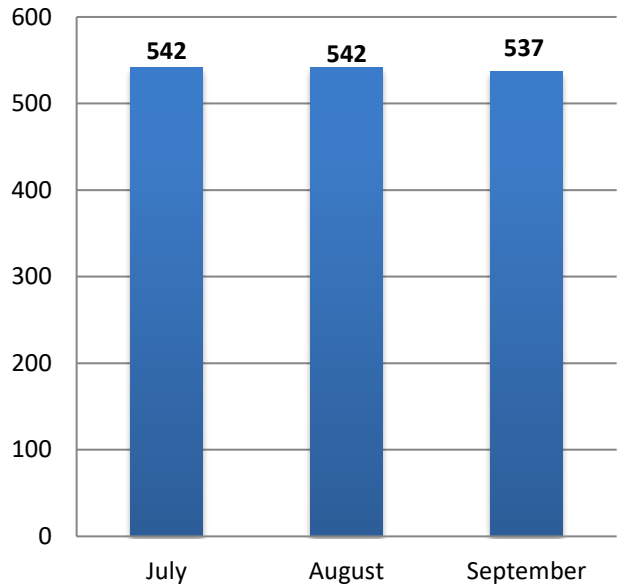


### EMS/Fire Calls for Service

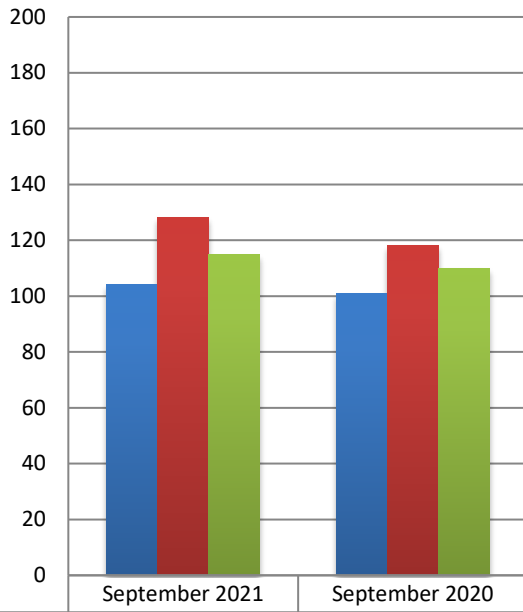


	September 2021	September 2020
EMS	329	249
Fire	419	345

### Number of County Employees

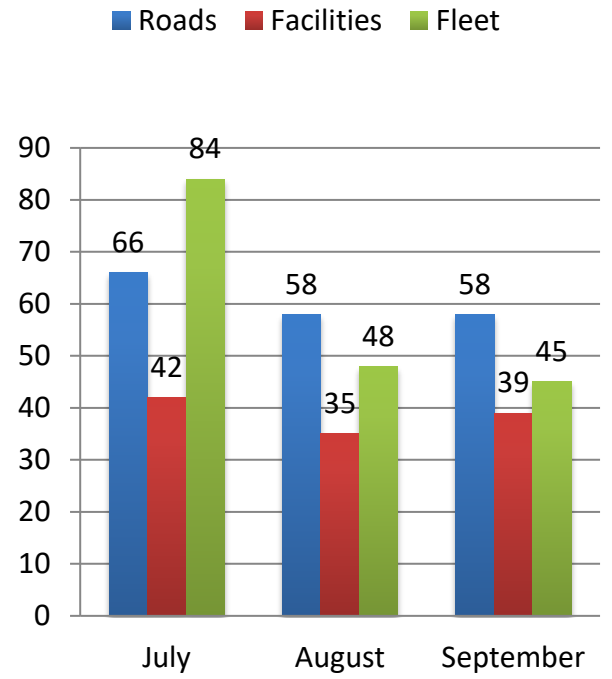


**Inmate Population**



Lowest Daily Count	104	101
Highest Daily Count	128	118
Daily Average	115	110

**Repair Requests**





## Dawson County Board of Commissioners

### Elections/Registrar Monthly Report – September 2021

- **New Applications/Transfers In: 233**
- **Changes/Duplicates: 1337**
- **Cancelled/Transferred Out: 109**
- **Total Processed: 1679**

### **HIGHLIGHTS**

#### **Voter Registration Projects:**

- All complete for Municipal General Election absentee by mail voting to begin on the 12<sup>th</sup> of October.
- Continual voter registration entry, scanning & filing daily.
- Changes of absentee ballot procedures, due to SB202, being updated and training in place.
- The Georgia Secretary of State previously partnered with ERIC (Electronic Information Registration Center). One of 30 states, plus Washington, DC as of 2020. Each state shares voter data and data from driver services with each other for the purposes of improving voter rolls. This has expanded to include “moved out state” comparisons. A list of voters who show up as contact in one of these other states will be sent confirmation notices. If no response is received, they are moved to inactive status. 916 total mailed on September 23, 2021; 19 returned undeliverable & 12 forward time expired. 885 still outstanding.

#### **Elections Projects:**

- 2021 Election Calendar (remaining):
  - Municipal General Election November 2, 2021
  - Voter registration cutoff October 4, 2021
  - Advance Voting October 12-29, 2021 \*9a-5p M-F  
\*Saturdays 10/16 & 10/23 9a-5p
- Daily updates/checks to November Municipal General Election task list.
- Voting Schedule for November is fixed and published. (\*Note start time change and Saturday voting above)
- Continuing to implement operating procedures necessary for changes reflected in SB202.
- Logic & Accuracy testing of election equipment for the November Municipal Election is complete.
- Progressing on clean up and equipment storage restructure.

#### **Highlights of plans for upcoming month:**

- Advance Voting begins Tuesday October 12, 2021 for the November 2, 2021 Municipal General Election.
- Board of Elections & Registration monthly meeting scheduled for October 20, 2021 at 9:30 a.m. at 96 Academy Avenue.





## Dawson County Board of Commissioners

### Dawson County Emergency Services Monthly Report – September 2021

Fire Responses	JULY	AUG	SEP	EMS Responses	JULY	AUG	SEP	EMS Revenue		
2019	354	312	364	2019	289	245	284	2020	SEP	\$72,635.00
2020	371	391	345	2020	291	296	249	2021	SEP	\$59,371.33
2021	386	467	419	2021	285	366	329	18.3% decrease from last year		

Plan Review and Inspection Revenue Total		Business Inspections Total	
		Final Inspections	Annual & Follow Up Inspections
County	\$4,686.00	12	101
City	\$600.00	2	28

HIGHLIGHTS: Dawson County Emergency Services Projects			
Training Hours Completed by Staff	1,365 hours	Fire Investigations	1
PR Detail	2	CPR Training per Individual	0
Smoke Detector Installations	1	Stop the Bleed Training per Individual	0
Blasting Permit	0	Child Safety Seat Installations	4
Search & Rescue / Water Rescue	3	Plan Reviews	9

Types of Fires Total – 5			
(11) 111-118: Structure Fire Building, Cooking, Chimney-Flue, Incinerator, Fuel Burner-Boiler	0	(14) 141-143: Natural Vegetation Fire Forest, Woods, Wildland, Brush, Grass	1
(12) 121-123: Fire in Mobile but Fixed Structure Mobile Home, Motor Home, RV, Camper, Portable Building	1	(15) 151-155: Outside Rubbish Fire Rubbish, Trash, Waste, Dump, Landfills, Dumpsters	1
(13) 131-138: Mobile/Vehicle Property Fire Passenger, Road Freight, Transport, Rail, Water Vehicles, Aircraft, Campers/RV, Off Road Vehicles, Heavy Equipment	1	(16) 161-164: Special Outside Fire Storage, Equipment, Gas/Vapor, Mailbox	1

Total Water Usage – 1,275 gallons			
Etowah Water	475 gallons	Pickens County	0 gallons
City of Dawsonville	800 gallons	Big Canoe	0 gallons
Forsyth County	0 gallons	Other	0 gallons



## Dawson County Board of Commissioners

### Facilities Monthly Report –September 2021

- **Total Work Orders: 39**
- **Community Service Workers: 3**

#### **HIGHLIGHTS:**

- \*Pressure washed top of Government Center
- \*Working with Pro-tec on fire alarms
- \*Had muffin monster repaired at the jail
- \*Attended shore sweep at War Hill Park



# DAWSON COUNTY, GA

Where Quality of Life Matters

## FACILITIES DEPARTMENT

### MONTHLY REPORT

For Period Covering the Month of September 2021

SN	TASKS/ WORK DONE	LOCATION/S of Service
1	HVAC filter change	All county building
2	Fogging county building every 14 days	All county building
3	Pressure washed top of Government Center	Government Center
4	Repaired conduit at Transfer Station	Transfer Station
5	Working with Pro-tec on fire alarms	County Buildings
6	Cleaned up major dumping at Lindsey Ford Park	Lindsey Ford Park
7	Repaired A/C Suite 206 at Fire Station #8	Fire Station #8
8	Installed fans @ K-9	K-9 Building
9	Replaced lights to LEDs @ Historic Court House	Historic Court House
10	Had muffin monster repaired	Jail
11	Cut grass for the jail around town	County Buildings
12	Attended shore sweep @ War Hill Park	War Hill Park
13	Had large tree trimmed @ library	Library
14	Repaired generator @ Fire Station #1	Fire Station #1
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26	Total Work Orders for the month = 39	Facilities
27	Total Community Service for the month = 3	Facilities

**These numbers do not reflect daily/ weekly routine duties to include:**

- Cutting of grass and landscape maintenance on all county properties
- Cutting of grass and landscape maintenance on all five (5) parks on the west side of county
- Cleaning of the new government center
- Emptying outside trash receptacles at county owned buildings
- Collecting and recycling of all county buildings, offices and facilities

# Dawson County Board of Commissioners

Finance Monthly Report – September 2021

## FINANCE HIGHLIGHTS

- **LOST Collections:** \$828,631 – down 20.8% compared to 2020 (large one-time adjustment in 2020)
- **SPLOST Collections:** \$941,469 – down 20.8% compared to 2020; Total SPLOST VII collections: \$1,991,027 (large one-time adjustment in 2020)
- **TAVT:** \$213,580 – up 24.7% compared to 2020
- **See attached Revenue and Expenditure Comparison for 2021**
- **Total County Debt:** \$2,467,813 (See attached Debt Summary)
- **Audit Status:** 2020 audit complete
- **EMS Billing Collections:** \$85,923 for August 2021; \$515,315 YTD
- **Budget Status:** FY 2022 Proposed Budget to be presented 10/7/2021.
- **Monthly Donations/Budget Increases:** \$254,611
  - Legal Fees per BOC Approval - \$250,000
  - Passport Fees - \$4,130
  - Donations - \$481

## PURCHASING HIGHLIGHTS

### **Formal Solicitations**

- Annual Repairs/Maintenance for Garage Doors - Facilities

### **Informal Solicitations**

- None

### **Quotes for less than \$25,000 this month**

- Gasoline – Fleet Maintenance
- Diesel – Fleet Maintenance
- Basketball Uniforms – Park & Rec
- Surveying of Elliott Road – Public Works

### **Purchase for less than \$25,000 that did not receive required quotes**

- None

### **Pending Projects**

- Awaiting Delivery of New Vehicles
- Comprehensive Upgrade of Security System
- Single Restroom Addition at Splash Pad
- Artificial Turf at Rock Creek Park
- Etowah River Canoe Launch Pad

### **Work in Progress**

- Land Use Resolution Update
- 400 Overlay Update
- 53 Overlay
- Energov Upgrade
- Road Rehabilitation
- Unified Solution for Inmate Communication
- Culvert Renovations

### **Future Bids**

- Install Soil Vapor Extraction System at Closed Landfill
- Inmate Banking/Commissary
- Inmate Food Services

### **Future Bids – SPLOST VI**

- Pothole Patching Machine – Roads
- Water Filtration System for DCGC & DCSO – Facilities
- 2021 Capital & SPLOST Projects

### **Purchase for more than \$25,000 that did not receive required sealed bids**

- None

## Budget to Actual

	Actual at 8/31/2021	Percent of Budget Actually Collected/ Expended	2021 BOC (2) Approved Budget	Over(Under) Approved Budget	Percentage Over(Under) Approved Budget
Revenue	\$ 19,591,872	61.01%	\$ 32,110,559	\$ (12,518,687)	-38.99%
Expenditures	19,057,636	59.35%	32,110,559	(13,052,923)	-40.65%
	<u>\$ 534,236</u>	<u>1.66%</u>	<u>\$ -</u>	<u>\$ 534,236</u>	<u>1.66%</u>

**\*NOTE:** Adjustments will be made during the year-end close out. The actual revenue and expenditure totals are subject to change pending normal year-end adjustments such as accruals and results of the audit.

(1) Reporting actuals as of 8/31/2021 because revenue collections are 30 days behind. The LOST revenues for the month of August 2021 were received in September 2021.

(2) Change in total budget due to account adjustments:

\$ 30,788,031	Original Budget
\$ 151,209	Carryover Balances
\$ 1,941	January
\$ 44,412	February
\$ 249,377	March
\$ 340,272	April
\$ 231,749	May
\$ 41,002	June
\$ 7,955	July
\$ 254,611	August
	September
	October
	November
	December
<u>\$ 32,110,559</u>	Revised Budget

**ACTUAL COMPARISON  
JANUARY - DECEMBER 2021**

MONTH	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec*	YTD
2020 REVENUE	1,270,151	2,149,916	2,256,958	1,984,127	2,046,586	2,284,093	2,423,070	2,467,239	2,841,996	6,357,842	2,624,293	4,138,047	32,844,319
2021 REVENUE	1,241,090	2,358,206	2,399,317	2,824,690	2,662,284	2,763,436	2,621,534	2,721,316					19,591,872
<b>% CHANGE</b>	<b>-2%</b>												<b>-40%</b>
2020 EXPENSE	1,891,343	3,111,473	2,310,296	1,947,487	1,975,746	2,299,611	2,239,179	1,380,393	2,517,171	3,109,636	2,113,825	3,386,130	28,282,290
2021 EXPENSE	1,985,299	2,033,065	2,512,136	2,268,779	2,264,957	2,532,193	3,142,816	2,318,391					19,057,636
<b>%CHANGE</b>	<b>5%</b>												<b>-33%</b>
<b>2021 Total Rev-Exp</b>	\$ (744,209)	\$ 325,141	\$ (112,820)	\$ 555,911	\$ 397,327	\$ 231,243	\$ (521,282)	\$ 402,925	\$ -	\$ -	\$ -	\$ -	\$ 534,236

**REVENUE**  
 YTD 2020 16,882,141  
 YTD 2021 19,591,872  
 % Changed 16.05%

**EXPEDITURES**  
 YTD 2020 17,155,528  
 YTD 2021 19,057,636  
 % Changed 11.09%

\*NOTE: Adjustments will be made during the year-end close out. The actual revenue and expenditure totals are subject to change pending normal year-end adjustments such as accruals and results of the audit.

**DAWSON COUNTY LOST COLLECTION ANALYSIS**

LOST COLLECTIONS BY SALES MONTH	2020									2021								
				TAVT \$			TOTAL OF LOST & TAVT						TAVT \$			TOTAL OF LOST & TAVT		
	2020 LOST	\$ CHANGE	%CHANGE	TAVT	CHANGE	TAVT %	TAVT	\$ CHANGE	% CHANGE	2021 LOST	\$ CHANGE	%CHANGE	TAVT	CHANGE	TAVT %	TAVT	\$ CHANGE	% CHANGE
JANUARY	585,076	14,660	2.57%	197,780	77,111	63.9%	782,856	91,771	13.28%	693,527	108,451	18.54%	190,308	(7,472)	-3.8%	883,834	100,979	12.90%
FEBRUARY	535,152	4,785	0.9%	162,878	66,319	68.7%	698,029	71,104	11.3%	659,451	124,300	23.23%	181,007	18,129	11.1%	840,458	142,429	20.40%
MARCH	546,172	(61,078)	-10.1%	163,568	57,003	53.5%	709,740	(4,076)	-0.6%	819,160	272,988	49.98%	246,536	82,968	50.7%	1,065,696	355,956	50.15%
APRIL	511,547	(172,733)	-25.2%	103,305	(56,401)	-35.3%	614,852	(229,134)	-27.1%	854,327	342,780	67.01%	218,835	115,530	111.8%	1,073,162	458,310	74.54%
MAY	645,955	(36,605)	-5.4%	164,494	58,439	55.1%	810,449	21,833	2.8%	896,340	250,384	38.76%	218,332	53,839	32.7%	1,114,672	304,223	37.5%
JUNE	717,680	69,992	10.8%	193,280	54,739	39.5%	910,959	124,731	15.9%	895,943	178,263	24.84%	217,706	24,427	12.6%	1,113,649	202,690	22.3%
JULY	707,901	(4,797)	-0.7%	171,205	12,706	8.0%	879,106	7,908	0.9%	923,876	215,975	30.51%	188,197	16,992	9.9%	1,112,073	232,966	26.5%
AUGUST	1,046,184	403,971	62.9%	171,212	14,294	9.1%	1,217,396	418,265	52.3%	828,631	(217,553)	-20.79%	213,580	42,368	24.7%	1,042,211	(175,185)	-14.4%
SEPTEMBER	739,021	83,636	12.8%	173,450	23,718	15.8%	912,471	107,354	13.3%									
OCTOBER	771,452	99,518	14.8%	185,115	27,059	17.1%	956,567	126,577	15.3%									
NOVEMBER	839,832	61,344	7.9%	181,214	52,912	41.2%	1,021,046	114,256	12.6%									
DECEMBER	1,015,493	77,095	8.22%	190,308	41,699	28.1%	1,205,801	118,794	10.9%									
Prorata Distribution(June)	606	(2,684)	-81.6%		0		606	(2,684)										
Prorata Distribution (Dec.)	1,100	(1,135)	-50.8%		0		1,100	(1,135)		1,144	538	88.67%						
<b>TOTAL</b>	<b>\$ 8,663,171</b>	<b>\$ 535,967</b>		<b>\$2,057,809</b>			<b>10,720,980</b>	<b>\$966,700</b>		<b>\$ 6,572,398</b>	<b>\$ 1,276,125</b>		<b>\$1,674,502</b>			<b>8,245,756</b>	<b>\$1,622,368</b>	

FY21 LOST & TAVT	8,245,756
FY20 LOST & TAVT	10,720,980
FY19 LOST & TAVT	9,755,416
FY18 LOST & TAVT	\$8,871,741
FY17 LOST & TAVT	\$8,094,043
FY16 LOST & TAVT	\$7,147,120
FY15 LOST & TAVT	7,024,812
FY14 LOST & TAVT	6,771,602
FY13 LOST & TAVT	6,287,973
FY12 CONVERTED	5,763,005
FY12	5,632,027
FY11	5,244,606
FY10	4,939,542
FY09	4,789,221
FY08	5,015,881
FY07	5,621,760
FY06	5,608,446
FY05	4,426,013
FY04	3,527,663

**BELOW FIGURES INCLUDE TAVT CALCULATIONS**

<b>FY20 ACTUAL TO DATE</b>	<b>\$5,295,666</b>
<b>FY21 ACTUAL TO DATE</b>	<b>\$6,572,398</b>
<b>\$ DIFFERENCE</b>	<b>1,276,732</b>
<b>% DIFFERENCE</b>	<b>24.11%</b>

<b>FY20 ACTUAL TO DATE</b>	<b>\$6,623,388</b>
<b>FY21 ACTUAL TO DATE</b>	<b>\$8,245,756</b>
<b>\$ DIFFERENCE</b>	<b>1,622,368</b>
<b>% DIFFERENCE</b>	<b>24.49%</b>

					SPLOST 6				SPLOST 7							
SPLOST COLLECTIONS BY SALES MONTH	Total Actual 2020	County (85%)	City (15%)	% Change 2020	Total Actual 2021	County (85%)	City (15%)	% Change 2021	2021 Actuals vs. Projections		Total Actual 2021	County (85%)	City (15%)	% Change 2021	2021 Actuals vs. Projections	
									2021 Projections	2021 Projections					2021 Projections	2021 Projections
JANUARY	659,726	560,767	98,959	1.78%	787,979	669,783	118,197	19.44%								
FEBRUARY	607,910	516,724	91,187	0.9%	749,380	636,973	112,407	23.27%								
MARCH	616,984	524,437	92,548	-10.4%	930,667	791,067	139,600	50.84%								
APRIL	581,347	494,145	87,202	-25.2%	970,671	825,071	145,601	66.97%								
MAY	733,999	623,899	110,100	-5.3%	1,018,430	865,666	152,765	38.75%								
JUNE	815,415	693,103	122,312	10.8%	1,017,979	865,282	152,697	24.84%								
JULY	819,086	696,223	122,863	1.1%							1,049,558			28.14%		
AUGUST	1,188,750	1,010,438	178,313	63.1%							941,469			-20.80%		
SEPTEMBER	839,517	713,589	125,928	13.0%										-100.00%		
OCTOBER	876,561	745,077	131,484	15.0%										-100.00%		
NOVEMBER	954,260	811,121	143,139	8.2%										-100.00%		
DECEMBER	1,153,910	980,823	173,086	8.3%										-100.00%		
Prorata Distribution (June)	687	584	103	-81.6%	1,304	1,108	196	89.7%								
Prorata Distribution (Dec.)	1,248	1,061	187	-50.9%												
SPLOST Jet Fuel Tax (July)		-	-													
<b>TOTAL</b>	<b>\$9,849,401</b>	<b>\$8,371,991</b>	<b>\$1,477,410</b>		<b>\$5,476,412</b>	<b>\$4,654,950</b>	<b>\$ 821,462</b>				<b>\$1,991,027</b>	<b>\$ -</b>	<b>\$ -</b>			<b>-</b>

2015	\$ 3,665,116	2021	\$ 1,991,027
2016	\$ 7,064,885	2022	
2017	\$ 7,913,104	2023	
2018	\$ 8,587,749	2024	
2019	\$ 9,226,607	2025	
2020	\$ 9,849,401	2026	
2021	\$ 5,476,412	2027	
<b>Total SPLOST 6 Collections to date: \$51,783,273</b>		<b>Total SPLOST 6 Collections to date: \$ 1,991,027</b>	



**DAWSON COUNTY  
DEBT SCHEDULE**

9/30/2021

DEBT DESCRIPTION	BANK/PAYEE	CURRENT SOURCE OF PAYMENT	DEBT ORIGINATION DATE	DUE DATE OF FINAL PMT	PRINCIPAL BAL AT 12/31/2020	NEW LOANS IN 2021	2021 PMTS TO DATE		BALANCE DUE	PENDING 2021 PAYMENTS		PROJECTED BAL AT 12/31/2021	NOTES
							PRINCIPAL	INTEREST		PRINCIPAL	INTEREST		
2012 EWSA Bonds	Community & Southern Bank	General Fund	5/14/2012	3/1/2027	2,475,000.00	-	275,000.00	69,348.27	2,200,000.00	-	-	2,200,000.00	Partial defeasement of bonds in April 2012 reduced principal by \$1,525,000. Refunded Bonds and received lower interest rate of 2.96% on 5/14/2012. Interest due semi-annually on March 1 and Sept. 1.
Fire Pumper Truck	BB & T	SPLOST VI	1/12/2018	1/12/2025	330,100.39		62,287.89	9,605.92	267,812.50		-	267,812.50	Pumper was purchased January 2018. First annual payment from SPLOST VI paid Jan 12, 2019. Annual Payments made in January each year.
<b>Totals</b>													
													\$ 2,805,100.39
													\$ -
													\$ 337,287.89
													\$ 78,954.19
													\$ 2,467,812.50
													\$ -
													\$ -
													\$ 2,467,812.50



## Dawson County Board of Commissioners

### Fleet Maintenance and Fuel Center Monthly Report – September 2021

#### FLEET

- **Preventative Maintenance Performed: 34**
- **Tires Mounted: 15**
- **Repair Orders Completed: 69**
- **Labor Hours: 255**
- **Labor Cost Savings: \$ 14,025.00**  
(Comparison of the Fleet Maintenance rate of \$25.00 per labor hour to outsourced vendors rate of \$80.00 per labor hour)
- **Parts Cost Savings: \$ 2,128.78**  
(Comparison of Dawson County's parts discounts to outsourced markup; average 20%)
- **Total Cost Savings for Sep: \$ 16,153.78**

#### FUEL CENTER

- **Average Fuel Center Price Per Gallon:**  
Gasoline: \$ 2.53  
Diesel: \$ 2.48
- **Fuel Center Usage - Dawson County and Board of Education**  
Gasoline: 12,432.4 gallons; 800 transactions  
Diesel: 6,492.6 gallons; 163 transactions
- **Fuel Center Usage - Etowah Water and City of Dawsonville**  
Gasoline: 1,335.4 gallons; 64 transactions  
Diesel: 522.7 gallons; 16 transactions
- **Revenue from Etowah Water and City of Dawsonville: \$ 92.91**

#### HIGHLIGHTS

- Fleet is back from COVID and running at full capacity. We are just trying to play catch-up.
- Working on finalizing the 2021 Surplus List for the BOC.



## Dawson County Board of Commissioners

### Human Resources Department Key Indicator Monthly Report – September 2021

#### **POSITION CONTROL**

- Positions approved by BOC: 603
- # of filled F/R Positions: 300
- # of filled F/T Positions: 0
- # of filled Grant Funded Positions: 20
- # of filled P/R Positions: 74
- # of filled P/T Positions: 84
- # of Supplemental Positions: 59
- # of Vacant Positions: 66
- #of Frozen Positions: 27
- % of Budgeted/Actual Positions: 89.05%

#### **ADDITIONAL INFORMATION**

- FMLA/LOA/Military tracking: 2/2/3
- Unemployment Claims received: 0
- Property & Liability Claims: 2
- Worker's Compensation Claims: 4
- Performance Evaluations received: 0

#### **HIGHLIGHTS**

##### **Positions Advertised/Posted: 11**

- Emergency Services – Fire Lieutenant -- **12**
- Emergency Services—Firefighter/Paramedic (Full Time) – **3**
- Emergency Services – Firefighter/EMT (Full Time) – **1**
- District Attorney – Administrative Clerk – **16**
- Parks & Recreation – Athletic Assistant -- **3**
- Public Works – Roads Operator I – **2**
- Facilities – Building Maintenance Mechanic – **2**
- Facilities – Part Time Custodian – **1**
- Human Resources – Director -- **4**
- Sheriff's Office – Detention Officer – **N/A**
- Sheriff's Office – Deputy Sheriff – **N/A**
- General Application – **0**

##### **Applications Received: 44**

##### **New Hires added into system: 9**

- Marcela Medrano – Sherriff's Office – Detention Officer
- Stephen D. Hollaway – Sheriff's Office – Detention Officer
- Alyssa Gaines – Sheriff's Office – Detention Officer
- Kenneth D. Palmer – Sheriff's Office – Detention Officer
- Daniel Brioso – Sheriff's Office – E911 Communications Officer
- T. Brent Vanhooose II – Sheriff's Office – Deputy Sheriff
- Michelle R. Curry – Superior Court – Pretrial Officer
- Sharon O. Farrell – Planning & Development – Director
- Christian Durden – Emergency Services – Firefighter/EMT

##### **Termination/Resignation/Retirement Processed: 4**

- Lisa Daniel – Superior Court – Admin.
- Michael Pinion – Sheriff's Office – E-911 Comm. Officer
- Kim Peeler – Facilities – Custodian
- Ivy Smith – Family Connection – Youth Development Coord.

**Promotions: 2 Transfers: 1 Re-Classed: 7 Personnel Updates: 160**

**Additional Highlights:**

- Final preparations in order for Health & Wellbeing Fair 2021 – October 21, 2021
- Aflac benefits audit
- DC Health Rewards 2021-2022 pushed out to employees



## Dawson County Board of Commissioners

Information Technology – September 2021

- **Calls for Service:162**
- **Service Calls Completed: 162**

### **Highlights**

- The county will get back an estimated \$13,160 from AT&T for the cell phones recycled during our recent upgrade.
- Completed the wireless access point upgrade wiring at all fire stations
- Took receipt of most of the equipment for courtroom A, B & D upgrades
- Beginning the upgrade of the county e-mail server from Exchange 2016 to 2019

2021 DAWSON COUNTY REVIEWS AND PERMITS

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
<b>BUILDING PERMITS</b>	85	58	84	177	62	76	38	57	89	0	0	0	726
<b>SINGLE FAMILY RESIDENTIAL</b>	35	22	54	142	27	36	13	16	44				389
GARAGE - POLE SHED	10	6	0	4	6	7	2	0	13				48
STORAGE BUILDING	0	0	1	0	3	3	1	0	0				8
ADDITIONS/REMODELS	10	10	8	8	5	8	2	6	3				60
FARM BUILDING	3	0	0	0	0	0	6	0	1				10
<b>RETAIL - COMMERCIAL</b>	8	9	10	12	14	13	7	20	20				113
MISC.,	19	11	11	11	7	9	7	15	8				98
MULTI - FAMILY	0	0	0	0	0	0	0	0	0				0
<b>MOBILE HOME</b>	5	1	2	1	0	3	1	4	2				19
ELECTRICAL	70	55	76	182	58	72	35	57	85				690
PLUMBING	48	34	63	148	41	48	23	23	67				495
HVAC	47	29	63	145	40	56	21	25	61				487
SIGN PERMITS	2	5	6	10	6	9	6	11	6				61
SHORT-TERM RENTAL	4	2	2	2	7	5	4	1	4				31
<b>ZONING/VARIANCES</b>	5	12	2	3	3	3	2	10	5				45
<b>PLAN REVIEW - PLATS</b>	5	2	2	11	8	10	2	4	3				47
<b>PLAN REVIEW - SITE DEV.</b>	2	1	11	5	10	7	6	2	1				45
<b>PLAN REVIEW - commercial</b>	8	7	4	9	8	3	3	10	7				59
PLAN REVIEW - SIGN	2	7	7	5	7	9	6	3	6				52
<b>GRADING PERMITS-LDP</b>	8	8	5	10	10	6	4	7	5				63
GRADING PERMITS-AGRI	1	0	0	0	0	0	0	0	0				1
BED & BREAKFAST	0	0	0	0	0	0	0	0	0				0
PARADE/ASSEMBLY	0	0	0	2	0	0	0	0	0				2
TIMBER HARVESTING	1	0	0	0	0	0	0	0	0				1
<b>BUSINESS LICENSE</b>	293	173	267	154	155	199	164	168	170				1743

**Marshal's Office 2021 Monthly Report**

Activity	January	February	March	April	May	June	July	August	September			Total Activities / Revenues
Animal Control Cases	23	22	45	23	35	54	43	31	24			300
Animal Cruelty Investigations									3			3
Animal Bite Investigations	1	2	4	4	1	1	5	5	3			26
Animals Quarantined	1	2	4	3	1	1	4	5	3			24
Animals transported to DC Humane Society	13	11	48	13	28	56	34	14	39			256
Animal Control Citations Issued	0	0	2	3	0	0	0	0	0			5
Animal Control Court Cases	0	2	0	1	1	1	0	0	0			5
Code Compliance Cases	26	20	17	17	16	40	27	23	21			207
Erosion Site Visits	4	4	5	4	5	4	5	6	7			44
Code Compliance Citations or STOP Work Issued	0	0	1	2	7	1	0	2	2			15
Non-Conforming Signs Removed, Signage letters sent, Warning issued	0	42	0	60	6	10	0	0	10			128
Open Records Requests	1	2	2	3	2	2	2	1	1			16
Code Enforcement Hand delivered	8	6	5	12	8	8	3	0	0			50
Alcohol Visits/Vape Audit Site Visits	0	0	28	4	0	1	19	1	2			55
Alcohol Pouring Permits Issued	39	30	67	28	18	33	48	39	72			374
Alcohol Phone Calls or e-mails	0	0	5	0	0	4	32	18	29			88
Certified Business Letters Mailed	2	5	3	0	2	10	3	3	2			30
Code Compliance Court Cases	0	0	0	7	2	2	0	0	0			11
Short term Rental Letters Sent	4	6	4	6	4	6	4	74	5			113
Short Term Rental Renewals	3	3	0	1	1	3	3	1	2			17
New Short Term Rentals	1	1	2	1	1	2	1	0	2			11
Sign Reviews Conducted	1	7	4	17	11	8	6	4	8			66
Signs Purchased	1	5	3	10	6	9	6	3	7			50
Short-term Rental Revenues	800.00	800	400	400	1200	1000	800	200	800			\$ 6,400.00
Donation Box Revenues	0.00	100	0	0	0	0	0	0	0			\$ 100.00
Excise Tax Revenues (30)	\$ 39,012.8	40110.91	51308.03	48776.75	51702.32	55250.75	62208.64	52035.26				\$ 400,405.43
Pouring Permit Revenues	670.00	600.00	1340.00	540.00	360.00	660.00	960.00	780.00	1440.00			\$ 7,350.00
Magistrate Revenues	0.00	100.00	0.00	150.00	450.00	324.00	0.00	0.00	0.00			\$ 1,024.00
STOP WORK, Dangerous Dog, etc., APPEALS	200.00	0.00	300.00	200.00	0.00	0.00	400.00	400.00	400.00			\$ 1,900.00
Sign Revenues	150.00	1050.00	900.00	1614.43	900.00	1350.00	921.00	450.00	950.00			\$ 8,285.43



## Dawson County Board of Commissioners

### Parks and Recreation Monthly Report – September 2021

- **Youth Sports Participants:**
  - September 2021: 1,404 – up 1.4% compared to same month last year
  - YTD 2020: 21,556 – up 119.2% compared to last year
- **Facility Rentals/Bookings/Scheduled Use:**
  - September 2021: 1,798 – up 3.2% compared to same month last year
  - YTD 2020: 44,738 – up 225.6% compared to last year
- **Adult and Youth Wellness and Specialty Program Participation:**
  - September 2021: 449 – up 27.9% compared to same month last year
  - YTD 2020: 12,686 – up 171.9% compared to last year
- **Total Customers Served:**
  - September 2021: 3,651 – up 4.9% compared to same month last year
  - YTD 2020: 78,980 – up 179.6% compared to last year

### **HIGHLIGHTS**

#### **Park Projects:**

- Two of the soccer fields at Rock Creek will be turfed this in the upcoming months.
- The River Park Canoe Put-in river entry area will be replaced in the upcoming months.
- A family restroom will be added to the Small Pavilion at Rock Creek in the upcoming months.

#### **Athletic and Program Summary:**

- Adult Boot Camp, Krav Maga, Pickleball, Tai Chi, Tennis clinics, Volleyball lessons, Yoga continue to go well.
- New Kids Yoga classes begin in October.
- Travel Team activities continue to go well.
  - 11 total teams registered (baseball, softball, basketball)
- Pickleball open play continues to go well. When weather cooperates, most of the players use the outdoor courts.
- The pool at Veterans Memorial Park and the splash pad at Rock Creek closed after Labor Day.
- Fall tennis lessons continue to go well, with maxed out sessions. The final session for the year begins in October.



- Football and flag football games officially began September 11<sup>th</sup> and are going great!
- Fall ball games began September 13<sup>th</sup> and have gone well.
- Basketball and wrestling online registration began September 13<sup>th</sup>. Based on current numbers, we anticipate seeing a significant increase in participation.

**On the Horizon:**

- Basketball and wrestling walk-in registration is scheduled for October 4<sup>th</sup>-11<sup>th</sup> at Rock Creek.
- The 2<sup>nd</sup> outdoor movie event of the year is scheduled for Friday, October 8<sup>th</sup> at Veterans.
- The EPIC Day program will continue each month, with the next one scheduled for October 14<sup>th</sup>.
- The 10<sup>th</sup> annual Trunk or Treat event is scheduled for Sunday, October 31<sup>st</sup> at Rock Creek.
- The campground at War Hill Park will close for the season after October 31<sup>st</sup>.
- The annual Breakfast with Santa event is scheduled for Saturday, December 4<sup>th</sup> at Rock Creek.



## Dawson County Board of Commissioners

### Public Works Monthly Report – September 2021

#### **ROADS:**

- Work Orders: 45.
- Gravel: 264.00 Tons, Rip Rap 8 Tons.
- Limb ROW: 9.0 miles.
- MOW ROW: 99.18 miles.

#### **PROJECT MANAGEMENT:**

##### ***Lumpkin Campground Round About:***

The installation of the Contech arch culvert system is nearing completion with the finalizing of backfill being performed. Installation of the sanitary sewer pipe is currently being installed across Lumpkin Campground Road and should be completed by the end of the week. A look ahead schedule reflects within the next month, curb, and paving to be completed with the reopening of Lumpkin Campground both North and South. The county will need to close a portion of the Lee Castleberry Rd. during upon opening to construct the diameters of the RAB. (Weather permitting)

##### ***Rock Creek Park Restrooms:***

The county is awaiting the 2<sup>nd</sup> revision of the restrooms from Robertson Loyla Roof. All parties did make comments and marked up the plans.

##### ***Rock Creek Park Turf Soccer Field:***

The NTP was initiated on October 1 and conceptual plans have already been submitted to the county for review. A meeting will be held next week to discuss the soil remediation of the existing soccer fields. The plan is to begin breaking ground on the fields November 1.

##### ***Fire Station 2 Sanitary Sewer:***

Materials for the sanitary sewer are onsite and construction is ready to begin, the county will coordinate with Townley Construction for an estimated start date

##### ***Dawson Forest/53 Round About:***

A meeting will be held to discuss the final location of the realignment of the Thompson Creek Park leg with Judd Hughes. Once this has been completed, we can move forward with a full design. The county did have a discussion with GDOT about their estimated start date, and they have a proposed start date of March 2022.

##### ***Shoal Creek/136 Round About:***

A meeting was held with SEI and GDOT with the design of the RAB, GDOT did have some comments and some additional revisions that needed to be made before final submittal the plans to GDOT. The plans will be submitted to GDOT within the next month. It was made clear during the meeting that GDOT will only assist in permitting and ROW along 136 only. Dawson County will fully fund this project design, ROW acquisition, and construction. This project will be a SPOLST funded project. timeframe for the design is withing the next couple months

##### ***Rock Creek River Canoe Put In:***

The county did have a meeting with Tri-scape discuss a cost reduction of the project, the contractor and the county did agree on an ad 138 price and scope and this project is to be

presented to the board on October 7<sup>th</sup> this project is a complete design build. Once the county has the design the county will move forward with the acquirement of the EPD required buffer variance.

***Georgia Power Make Ready Program:***

An inquiry was made to Georgia Power about the possibility of installing electric vehicle chargers at the courthouse. The county is going to apply for the Make Ready Program which could possibly cover an amount of the chargers. A plan will be developed by Georgia power reflecting the best spot for the installation of the chargers at the courthouse.

**TRANSFER STATION:**

- Solid Waste: 730.83 Tons
- Recycling: 25.78 Tons
- Recycling Tires: 12.49 Tons
- Recycling Scrap Metal-400 Waste: 10.11 Tons
- Shore Sweep: 17.89 Tons & \$400.00 to HMP Contracting for 2 Loads



## Dawson County Board of Commissioners

### Dawson County Senior Services Monthly Report – September 2021

#### **SENIOR CENTER**

- **Home Delivered Meals Served**
  - September 2021: 2,470
  - YTD 2021: 20,347
- **Congregate Meals Served**
  - September 2021: 435
  - YTD 2021: 3,562
- **Physical Activity Participation** (Tai Chi, Silver Sneakers, Yoga, individual fitness)
  - September 2021: 229
  - YTD 2021: 2,379
- **Lifestyle Management Participation** (Awareness, Prevention, Virtual Learning)
  - September 2021: 903
  - YTD 2021: 6,303

#### **TRANSIT**

- **DOT Trips Provided**
  - September 2021: 199
  - YTD 2021: 1,317
- **Senior Trips Provided**
  - September 2021: 560
  - YTD 2021: 3,573
- **# of Miles**
  - September 2021: 6,793
  - YTD 2021: 53,786
- **Gallons of Fuel**
  - September 2021: 702
  - YTD 2021: 5,835

**LOST and SPLOST Collections**

Local Option Sales Tax (LOST) collections are down 20.80% for the same month in 2020 and up 24.11% for year to date. Special Purpose Local Option Sales Tax (SPLOST) collections are down 20.80% for the same month in 2020. Total SPLOST VII collections (July 2021 to present) are \$1,991,027.

*\*Note: In September 2020, there was a large, one-time adjustment made by the Department of Revenue. This adjustment was not needed in 2021 and, therefore, collections appear less.*

August collections received in September are as follows:

<b>LOST</b>	<b>\$828,631</b>
<b>SPLOST</b>	<b>\$941,469</b>
County (100%)	\$941,469
City (0%)	\$0

**Items Approved by the County Manager or Chief Financial Officer Since Last Report**

Vulcan Materials	Public Works - Roads Department	Coarse Aggregates and Miscellaneous Items	IFB	Contract	Will be Purchased on an As-Needed Basis	Funding Source – Public Works Regular Operating Budget
Top Notch Dock & Door	Facilities Department	Annual Repairs/Maintenance Services for 63 Garage Doors	IFB	Contract	Annual Maintenance and As-Needed Repairs	Funding Source – Facilities Regular Operating Budget

ProLogic ITS	Sheriff's Office	Upfitting of 5 2021 Tahoes	IFB	Purchase Order	Necessary Equipment for 1 Sheriff's Services Captain and 4 Patrol Units	Funding Source – Sheriff's Office SPLOST VI Funds
Federal Engineering Inc.	Sheriff's Office	Radio System Upgrade Consultant	Professional Exemption	Contract	Assess Current Radio Network/Technology; Project Design for Both P25 Portable VHF and 800 MHz; Review of Construction Responses and Support and Implementation of Upgrade	Funding Source – Sheriff's Office SPLOST VII Funds
Baldwin Paving Company – Primary Contractor for Recycled Materials	Public Works	Hot Asphaltic Mixes	IFB	Contract	Will be Purchased on an As-Needed Basis	Funding Source – Public Works Regular Operating Budget
C.W. Matthews – Primary Contractor for Virgin Materials and Secondary Contractor for Recycled Materials	Public Works	Hot Asphaltic Mixed	IFB	Contract	Will be Purchased on an As-Needed Basis	Funding Source – Public Works Regular Operating Budget

Bound Tree Medical LLC	EMS	Emergency Services Medical Supplies	2022 Price Increase on 28 Items	Contract Amendment	Will be Purchased on an As-Needed Basis	Funding Source – EMS Regular Operating Budget
Henry Schein	EMS	Emergency Services Medical Supplies	2022 Price Increase on 39 Items	Contract Amendment	Will be Purchased on an As-Needed Basis	Funding Source – EMS Regular Operating Budget
Cintas	Facilities	Mat Services	Agreement	Agreement	Rental of Gray Mats at the Courthouse	Funding Source – Facilities Regular Operating Budget