

**DAWSON COUNTY BOARD OF COMMISSIONERS
WORK SESSION AGENDA - THURSDAY, FEBRUARY 11, 2016
DAWSON COUNTY GOVERNMENT CENTER ASSEMBLY ROOM
4:00 PM**

NEW BUSINESS

1. Presentation of Dawson County Speed Limit Ordinance - Public Works Director David McKee
2. Presentation of Request to Classify Volunteer Firefighters as Employees - CFO Dena Bosten/Emergency Services Director Lanier Swafford
3. Presentation of Employee Voluntary and Supplemental Deductions – Chairman Mike Berg
4. Board Appointment and Resolution:
 - a. Board of Assessors**
 - i. Lisa Carter- *Replacing Steve Helvick* (Term: January 2016 through December 2019)
5. Chairman Report
6. County Attorney Report

Backup material for agenda item:

1. Presentation of Dawson County Speed Limit Ordinance - Public Works Director David McKee



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA REQUEST

All items requiring action by the Commissioners must be presented first at a work session. The following information should be provided for each item.

No item will be considered for a work session until the Department has received authorization on the item by the County Manager.

Form must be submitted to the County Clerk 10 days prior to the meeting date.

Department: Public Works

Presenter: David McKee

Submitted By: D. McKee

Date Submitted: 2-1-2016

Item of Business/Agenda Title: Dawson County Speed Limit Ordinance

Attach an Executive Summary fully describing all elements of the item of business. (Attached)

THE ITEM IS FOR:

Work Session presentation only
(no action needed)

OR

Commission Action Needed.

Is there a deadline on this item? If so, Explain:

Purpose of Request: Approve the Speed Limit Ordinance to allow the use of Radar and Laser for enforcement

Department Recommendation: Approve the Ordinance as drafted by GDOT

If the action involves a Resolution, Ordinance, Contract, Agreement, etc. has it been reviewed by the County Attorney?

Yes

Explanation/ Additional Information: Sent to the County attorney when submitted to the BOC

No

If funding is involved, are funds approved within the current budget? **If Yes, Finance Authorization is Required Below.**

Yes

Explanation/ Additional Information: N/A

No

Amount Requested:

Amount Budgeted:

Fund Name and Account Number:

Administration Staff Authorization

Dept. Head Authorization: David McKee

Date: 2-1-2016

Finance Dept. Authorization: Dena Bosten

Date: 2-4-2016

County Manager Authorization: _____

Work Session Date: _____

Comments: _____



DAWSON COUNTY BOARD OF COMMISSIONERS
EXECUTIVE SUMMARY

SUBJECT: Dawson County Speed Limit Ordinance

DATE: 2-1-2016

BUDGET INFORMATION:

ANNUAL- _____
CAPITAL- _____

- RECOMMENDATION**
- POLICY DISCUSSION**
- STATUS REPORT**
- OTHER**

COMMISSION ACTION REQUESTED ON: 3-3-2016 following Public Hearing

PURPOSE: Approve the ordinance to allow the sheriffs office to utilize radar and laser for speed detection.

HISTORY: Annual approval of the GDOT road list and ordinance.

FACTS AND ISSUES: Recommend a public hearing on march 3, 2016, The only change to the road list is the reduction in the posted speed limit on GA 400 from Forsyth County line to 1015' east of Harmony Church Rd.

OPTIONS:

RECOMMENDED SAMPLE MOTION: Motion to approve the public hearing Date of 3-3-2016.

After public hearing: Motion to approve the speed limit ordinance.

DEPARTMENT: Public Works

Prepared by: D.McKee

Director D.McKee



January 19, 2016

Dawson County
Attn: Ms. Cindy Campbell, County Manager
25 Justice Way, Suite 2236
Dawsonville, Ga. 30534

SUBJECT: Speed Zone Ordinance
Dawson County

Dear Ms. Campbell,

Georgia Department of Transportation has completed the update for Dawson County Speed Zone Ordinance.

Two copies of the updated ordinance is enclosed for your review and approval. Once approved, please forward one signed notarized copy of the ordinance to this office for further processing. This copy will be maintained by our office and will be forwarded to the Department of Public Safety for their review and approval.

It is the responsibility of the County to sign all off-system roadways. Speed limit signs and speed checked by detection device signs have to be in place for thirty (30) days prior to radar use. The attached ordinance will go into effect upon approval from the Department of Public Safety. However, the County **cannot** use any speed detection device until the signing requirements are met.

We appreciate your patience and cooperation in this matter. Should you have questions or require assistance, please contact Shane Giles at (770) 531-5803.

Sincerely,

A handwritten signature in blue ink, appearing to read "David W. Olson".

David W. Olson, P.E.
District Traffic Engineer

DWO: SCG
Attachments

The Commissioner of Dawson County is hereby requesting that the following roadways be approved for the use of speed detection devices:

LIST OF ROADWAYS
for
DAWSON COUNTY

ON-SYSTEM

STATE ROUTE	WITHIN THE CITY/TOWN LIMITS OF and/or School Name	FROM	MILE POINT	TO	MILE POINT	LENGTH IN MILES	SPEED LIMIT
SR 9		Forsyth County Line	00.00	1287' south of Bannister Road	01.79	01.79	45
SR 9 *** SCHOOL ZONE ***	Riverview Middle School	695' south of Dawson Forest Road	01.06	2665' north of Dawson Forest Road	01.70	00.64	35
SR 9		1287' south of Bannister Road	01.79	222' north of Thompson Road	02.51	00.72	55
SR 9		222' north of Thompson Road	02.51	60' north of Perimeter Rd (South Dawsonville City Limits)	05.57	03.06	45
SR 9	Dawsonville	60' north of Perimeter Rd (South Dawsonville City Limits)	05.57	47' south of Howard Road	06.37	00.80	45
SR 9	Dawsonville	47' south of Howard Road	06.37	183' north of Robinson Road	07.01	00.64	35
SR 9 *** SCHOOL ZONE ***	Dawson County Middle School	610' north of State Route 53	06.69	348' south of Robinson Road	06.91	00.22	35
SR 9	Dawsonville	183' north of Robinson Road	07.01	578' south of Perimeter Rd (North Dawsonville City Limits)	07.13	00.12	45
SR 9		578' south of Perimeter Rd (North Dawsonville City Limits)	07.13	Lumpkin County Line	09.90	02.77	45
SR 9WE	Dawsonville	State Route 9	00.00	State Route 9	00.11	00.11	25
SR 52		Gilmer County Line	00.00	Lumpkin County Line	09.89	09.89	55
SR 53		Pickens County Line	00.00	48' west of Creekstone Ln (West Dawsonville City Limits)	08.25	08.25	55
SR 53	Dawsonville	48' west of Creekstone Ln (West Dawsonville City Limits)	08.25	594' east of Creekstone Lane	08.38	00.13	55
SR 53	Dawsonville	594' east of Creekstone Lane	08.38	129' east of Howser Mill Road	08.70	00.32	45
SR 53	Dawsonville	129' east of Howser Mill Road	08.70	State Route 9	08.92	00.22	35
SR 53	Dawsonville	<i>This section of roadway runs common with State Route 9 from MP 08.92 to MP 09.07 for a total of 00.15 Miles</i>					

LIST NUMBER 085-087-2015

STATE ROUTE	WITHIN THE CITY/TOWN LIMITS OF and/or School Name	FROM	MILE POINT	TO	MILE POINT	LENGTH IN MILES	SPEED LIMIT
SR 53	Dawsonville	State Route 9	09.07	590' east of Main St.	09.58	00.51	35
SR 53	Dawsonville	590' east of Main St.	09.58	87' west of Jack Heard Road(East Dawsonville City Limits)	09.69	00.11	45
SR 53		87' west of Jack Heard Road(East Dawsonville City Limits)	09.69	780' west of Gravitt Apartment Road	10.47	00.78	45
SR 53		780' west of Gravitt Apartment Road	10.47	1167' west of Riverview Drive	13.64	03.17	55
SR 53		1167' west of Riverview Drive	13.64	1776' west of Hightower Pkwy	14.48	00.84	45
SR 53		1776' west of Hightower Pkwy	14.48	1198' west of Dawson Forest Road	15.84	01.36	35
SR 53		1198' west of Dawson Forest Road	15.84	535' east of Dawson Forest Road	16.17	00.33	45
SR 53		535' east of Dawson Forest Road	16.17	Forsyth County Line	17.63	01.46	55
SR 136		Pickens County Line	00.00	Amicalola Creek Bridge	04.46	04.46	45
SR 136		Amicalola Creek Bridge	04.46	Hall County Line	25.95	21.49	55
SR 183		State Route 53	00.00	State Route 136	07.28	07.28	55
SR 183		<i>This section of roadway runs common with State Route 136 from MP 07.28 to MP 08.93 for a total of 1.65 miles.</i>					
SR 183		State Route 136	08.93	State Route 52	10.07	01.14	55
SR 400		Forsyth County Line	42.80	1015' east of Harmony Church Road	46.30	03.50	55
SR 400		1015' east of Harmony Church Road	46.30	Lumpkin County Line	49.94	03.64	65

OFF-SYSTEM

ROAD NAME	WITHIN THE CITY/TOWN LIMITS OF and/or School Name	FROM	TO	LENGTH IN MILES	SPEED LIMIT
Afton Road		State Route 183	Steve Tate Road	04.20	45
Auraria Road		State Route 136	Dawson/Lumpkin County Line	02.70	55
Bailey Waters Road		State Route 136	State Route 52	03.55	45
Blue Ridge Overlook		State Route 53	Dawson/Forsyth County Line	01.50	55
Burt Creek Road		State Route 136	Shoal Creek Road (County Road 224)	01.50	45
Cothran Road		Etowah River Road	State Route 136	01.20	30
Crane Road		State Route 136	Joe Chester Road	01.08	30
Cowart Road		State Route 53	Dawson/Cherokee County Line	05.70	55
Dawson Forrest Road		Dawson Wildlife Management Area	State Route 9	01.50	40

LIST NUMBER 085-087-2015

ROAD NAME	WITHIN THE CITY/TOWN LIMITS OF and/or School Name	FROM	TO	LENGTH IN MILES	SPEED LIMIT
Dawson Forrest Road	Riverview Middle School * * * SCHOOL ZONE * * *	700' west of Riverview Middle School Driveway	800' east of Riverview Middle School Driveway	00.28	30
Dawson Forrest Road		State Route 9	G. W. Taffer Road	03.40	55
Dawson Forrest Road	Blacks Mill Elementary School * * * SCHOOL ZONE * * *	900' west of Grizzle Road	185' east of Pinewood Trace	00.25	35
Dawson Forrest Road		G. W. Taffer Road	State Route 53	01.35	45
Etowah River		State Route 53	End of Pavement	02.50	55
Frank Bruce Road		Seed Tick Road	State Route 136	00.95	45
Grizzle Road		Dawson Forest Road	Hugh Stowers Road	01.10	25
Grizzle Road		Hugh Stowers Road	Lumpkin Campground Road	02.25	35
Harmony Church Road		State Route 400	State Route 136	01.00	45
Henry Grady Road		State Route 136	State Route 400	01.10	55
Howser Mill Road		West Dawsonville City Limits	State Route 183	02.80	35
Keith Evans Road		State Route 183	State Route 136	01.60	45
Kelly Bridge Road		State Route 9	Dawson/Cherokee County Line	11.40	55
Kilough Church Road		State Route 400	Robertson Road	01.20	35
Kilough Church Road	Kilough Elementary School * * * School Zone * * *	100' east of Couch Road	50' west of Clayton Wallace Road	00.35	25
Kilough Church Road		Robertson Road	End at Lake Lanier	00.45	25
Lumpkin Campground Road		Forsyth County Line	Dawson Forest Road	01.54	50
Lumpkin Campground Road		Dawson Forest Road	State Route 53	01.16	40
Lumpkin Campground Road		State Route 53	State Route 400	01.24	45
Nix Bridge Road		Harmony Church Road	Nix Bridge Park at Lake Lanier	02.30	40
North Seed Tick Road		Frank Bruce Road	State Route 136	00.95	35
Old Henry Grady Road		State Route 136	State Route 136	02.10	40
Overlook Drive		Nix Bridge Road	Overlook Circle	00.75	25

LIST NUMBER 085-087-2015

ROAD NAME	WITHIN THE CITY/TOWN LIMITS OF and/or School Name	FROM	TO	LENGTH IN MILES	SPEED LIMIT
Perimeter Road		State Route 9 (south of Dawsonville City Limits)	State Route 53	00.65	40
Perimeter Road		State Route 53	State Route 9 (north of Dawsonville City Limits)	01.00	45
Perimeter Road *** SCHOOL ZONE ***	Dawson County High School SCHOOL DAYS ONLY	150' north of State Route 53	500' north of Northern School Drive	00.38	30
Perimeter Road *** SCHOOL ZONE ***	Robinson Elementary & Dawson County Primary	600' south of Allen Street	500' south of State Route 9	00.47	30
Perimeter Road		State Route 9 (north of Dawsonville City Limits)	Dawsonville City Limits (400' west of Melody Lane)	00.30	35
Perimeter Road	Dawsonville	Dawsonville City Limits (400' west of Melody Lane)	Shoal Creek Road (County Road 224)	00.55	35
Seed Tick Road		Etowah River Road	Frank Bruce Road	01.95	35
Shoal Creek Road	Dawsonville	600' south of Perimeter Road	Dawsonville City Limits(250' North of Shoal Creek Ridge Drive)	00.43	35
Shoal Creek Road		Dawsonville City Limits(250' North of Shoal Creek Ridge Drive)	State Route 136	01.90	45
Steve Tate Road		State Route 136	Dawson/Pickens County Line	04.60	45
Sweetwater Juno Road		State Route 53	State Route 183	04.45	40
Tanner Road		State Route 136	Greenway Road	02.10	40
Thompson Road		State Route 9	State Route 53	02.50	45
War Hill Park Road		State Route 53	War Hill Park at Lake Lanier	03.85	35

*****SCHOOL ZONE HOURS ARE EFFECTIVE*****

A.M. from 45 minutes prior to commencement time to 15 minutes after commencement time –
SCHOOL DAYS ONLY

P.M. from 15 minutes prior to dismissal time to 45 minutes after dismissal time –
SCHOOL DAYS ONLY

ALL LISTS AND PARTS OF LISTS IN CONFLICT WITH THIS LIST ARE HEREBY REPEALED.

Signature of Governing Authority:

Chairman, Board of Commissioners

Board of Commissioners

Sworn and Subscribed before me

This _____ day of _____, _____.

NOTARY PUBLIC

Backup material for agenda item:

2. Presentation of Request to Classify Volunteer Firefighters as Employees - CFO Dena Bosten/Emergency Services Director Lanier Swafford



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA REQUEST

All items requiring action by the Commissioners must be presented first at a work session. The following information should be provided for each item.

No item will be considered for a work session until the Department has received authorization on the item by the County Manager.

Form must be submitted to the County Clerk 10 days prior to the meeting date.

Department: Finance/Fire

Presenter: Dena Bosten/Lanier Swafford

Submitted By: Dena Bosten

Date Submitted: February 2, 2016

Item of Business/Agenda Title: Request to classify volunteer firefighters as employees

Attach an Executive Summary fully describing all elements of the item of business. (Attached)

THE ITEM IS FOR:

Work Session presentation only
(no action needed)

OR **Commission Action Needed.**

Is there a deadline on this item? If so, Explain: _____

Purpose of Request: Request Board approval to classify volunteer firefighters as employees

Department Recommendation: Approve request as submitted

If the action involves a Resolution, Ordinance, Contract, Agreement, etc. has it been reviewed by the County Attorney?

Yes Explanation/ Additional Information: _____

No

If funding is involved, are funds approved within the current budget? **If Yes, Finance Authorization is Required Below.**

Yes Explanation/ Additional Information: Currently compensation is budgeted in Contract Labor for FY 2016. We will need to move this amount to the associated salary accounts. Requesting pay to be adjusted to include employee portion of FICA/Medi. New amounts per call would be \$10.83, \$13.54, and \$16.24. Additionally, seeking to add annual training incentive of \$250 per firefighter, which will amount to approximately \$12,500.

No

Amount Requested: Compensation is on a per call basis.

Amount Budgeted: \$18,000

Fund Name and Account Number: 100-00-3500-523850-000 (Contract Labor) 100-00-3500-511101-000(Salary-Volunteers)

Administration Staff Authorization

Dept. Head Authorization: Lanier Swafford/Dena Bosten

Date: 02/02/2016

Finance Dept. Authorization: Dena Bosten

Date: 02/02/2016

County Manager Authorization: _____

Work Session Date: 02/11/2016

Comments: _____

Attachments: _____



DAWSON COUNTY BOARD OF COMMISSIONERS
EXECUTIVE SUMMARY

SUBJECT: Request to classify volunteer firefighters as employees

DATE: 2/2/2016

RECOMMENDATION
 POLICY DISCUSSION
 STATUS REPORT
 OTHER

BUDGET INFORMATION:
ANNUAL-
CAPITAL-

COMMISSION ACTION REQUESTED ON: 2/18/2016

PURPOSE: Seeking Board approval to add fifty (50) volunteer firefighter positions to position control. Additionally, requesting approval to increase per call pay rate and to offer \$250 training incentive annually to each firefighter that completes mandated training.

HISTORY: Dawson County has historically reimbursed volunteer firefighters based on rank (Captain: \$15/call, Lieutenant: \$12.50/call, and Firefighter: \$10/call) on a per call basis each year. After further research, it has been determined that these positions should be treated as employees to comply with IRS regulations.

FACTS AND ISSUES: It has been historically difficult to recruit and retain volunteer firefighters. The per call reimbursement is little incentive for volunteers to consistently participate. In an effort to make these positions more appealing, the department is recommending increasing the per call compensation to \$16.24, \$13.54, and \$10.83. Meeting continued training requirements has also been historically difficult with volunteer firefighters. Therefore, the department is recommending a \$250 annual training incentive for each volunteer firefighter that meets the mandated training requirements.

OPTIONS:

- 1) Approve fifty (50) volunteer firefighter positions with recommended compensation change and annual training incentive.
- 2) Do not approve recommendation as submitted.
- 3) Recommend alternate action.

RECOMMENDED SAMPLE MOTION:

Motion to approve the addition of fifty (50) volunteer firefighter positions, per call compensation increase, and addition of training incentive as recommended.

DEPARTMENT:

Prepared by: _____

Director _____

Backup material for agenda item:

3. Presentation of Employee Voluntary and Supplemental Deductions – Chairman Mike Berg



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA REQUEST

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Department: Board of Commissioners

Presenter: Chairman Mike Berg

Submitted By: Danielle Yarbrough

Date Submitted: 02/01/16

Item of Business/Agenda Title: Presentation of Employee Voluntary and Supplemental Deductions

Attach an Executive Summary fully describing all elements of the item of business. (Attached)

THE ITEM IS FOR:

Work Session presentation only
(no action needed)

OR X Commission Action Needed.

Is there a deadline on this item? If so, Explain:

Purpose of Request: Discussion of whether or not to continue with Employee Voluntary and Supplemental Deductions

Department Recommendation:

If the action involves a Resolution, Ordinance, Contract, Agreement, etc. has it been reviewed by the County Attorney?

Yes Explanation/ Additional Information: _____

X No

If funding is involved, are funds approved within the current budget? **If Yes, Finance Authorization is Required Below.**

Yes Explanation/ Additional Information: n/a

No

Amount Requested: _____ Amount Budgeted: _____

Fund Name and Account Number: _____

Administration Staff Authorization

Dept. Head Authorization: Mike Berg Date: 02/01/2016

Finance Dept. Authorization: Dena Bosten Date: 02/04/2016

County Manager Authorization: _____ Work Session Date: 02/11/2016

Comments: _____

Attachments:

Backup material for agenda item:

4. 1. Board Appointment and Resolution:
 - a. Board of Assessors
 - i. Lisa Carter- Replacing Steve Helvick (Term: January 2016 through December 2019)

Lisa J Carter

Dawsonville, GA 30534

May 2002 / Current :	H&H Regional, Inc DBA Atlanta Casework Systems 3815 Evans Road Cumming, GA 30040 770-887-4766 Office Manager
Nov. 1999 / March 2003	Bruce's Vinyl & Exterior Products Gainesville, GA Part-time Clerical
April 1995 / Nov. 1999	Cargill Foods, Inc Gainesville, GA Refined Oil Sales Coordinator

RESOLUTION FOR THE APPOINTMENT TO THE
_____ COUNTY BOARD OF TAX ASSESSORS

WHEREAS, there is a vacancy on the Board of Assessors; and

WHEREAS, the law requires the County Commission must appoint a successor when a vacancy occurs; and

WHEREAS, the person appointed will serve a term of _____ years;

NOW THEREFORE BE IT RESOLVED, the _____ County Board of Commissioners appoints _____ to the _____ County Board of Tax Assessors with this term of office to begin on _____ and expire on _____.

ADOPTED this _____ day of _____.

_____ COUNTY BOARD OF COMMISSIONERS

Chairman

ATTEST:

County Clerk

Backup material for agenda item:

6. County Attorney Report

Fox, Chandler, Homans, Hicks & McKinnon, L.L.P.

Memorandum

To: Dawson County Board of Commissioners

Date: February 11, 2016

From: Joey Homans



Re: County Attorney Report

-
1. Dawson Village Way South. The current owner, MB REO GA LAND, LLC, retained Ricky Bryan as the real estate agent for the property after the public nuisance lawsuit was served on December 15, 2015. Ricky notified me on February 4 that the owner is willing to dedicate 60 feet of right-of-way to the County if the County obtains a survey from Don Jones of Moreland Altobelli. The owner requests that the County obtain the survey from Mr. Jones because Mr. Jones prepared a previous survey of the entire tract for the owner. Mr. Jones provided a cost to survey the right-of-way in the amount of \$2,500.00. David McKee confirms that 60 feet of right-of-way is the width needed by the County.

Therefore, if you agree to pay \$2,500.00 for the survey, then I will request that Mr. Jones provide the right-of-way survey so that a property description may be inserted within the right-of-way deed.

If you reject this proposal, then I will proceed with the public nuisance lawsuit so that the County may repair the road and obtain a judgment for the cost to repair the road.

2. Purchasing Policy. O.C.G.A. § 34-9-8 places the County at risk if a contractor's employee is injured while performing work on County property even if the contractor is exempt from the Workers' Compensation law because the contractor has less than three employees. The County's Workers' Compensation carrier imposes a premium upon the County in these situations based upon the amount of the 1099 tax form issued by the County. I will be presenting you a proposed amendment to the County's Purchasing Policy that will permit the County to collect a fee from a contractor to pay the premium charged to the County in these situations.
3. Quality Inn litigation. Quality Inn paid the amount due. Therefore, I will be dismissing the lawsuit filed to collect the hotel/motel tax plus fees and costs.
4. Umberger litigation. Your recent zoning decision regarding Umberger should result in that lawsuit being dismissed against the County.

Joey