

**DAWSON COUNTY BOARD OF COMMISSIONERS
WORK SESSION AGENDA – THURSDAY, AUGUST 20, 2020
DAWSON COUNTY GOVERNMENT CENTER ASSEMBLY ROOM
25 JUSTICE WAY, DAWSONVILLE, GEORGIA 30534
4:00 PM**

PUBLIC HEARING

1. 2020 Millage Rate and Property Tax (*3rd of 3 hearings. 1st hearing was held at 11 a.m. August 6, 2020, and 2nd hearing was held at 6 p.m. August 6, 2020*)

NEW BUSINESS

1. Presentation of Continuation Application for Victims of Crime Act Grant for FY 2021- District Attorney Lee Darragh
2. Presentation of FY 2021 Department of Human Services / Deanna Specialty Transportation Contract and Memorandum of Understanding- Senior Services Director Dawn Pruett
3. Presentation of Annual Capital Improvements Element Update- Planning & Development Director Jameson Kinley
4. Presentation of Resolution of Acceptance of Coronavirus Aid, Relief, and Economic Security Act Funding for Dawson County- Chief Financial Officer Vickie Neikirk
5. County Manager Report
6. County Attorney Report

****A Voting Session meeting will immediately follow the Work Session meeting.***

Those with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting, should contact the ADA Coordinator at 706-344-3666, extension 44514. The county will make reasonable accommodations for those persons.

NOTICE OF PROPERTY TAX INCREASE

The Dawson County Board of Commissioners has tentatively adopted a millage rate which will require an increase in property taxes by 5.30 percent.

All concerned citizens are invited to the public hearing on this tax increase to be held in the Commissioners Meeting Room at the Dawson County Courthouse/Administration Building located at 25 Justice Way, Dawsonville, Georgia on August 6, 2020 at 11:00 am.

Times and places of additional public hearings on this tax increase will be held in the Commissioners Meeting Room at the Dawson County Courthouse/Administration Building located at 25 Justice Way, Dawsonville, Georgia on August 6, 2020 at 6:00 pm and August 20, 2020 at 4:00 pm.

The tentative increase will result in a millage rate of 8.089 mills, an increase of 0.407 mills. Without this tentative tax increase, the millage rate will be no more than 7.682 mills. The proposed tax increase for a home with a fair market value of \$300,000 is approximately \$48.84 and the proposed tax increase for non-homestead property with a fair market value of \$250,000 is approximately \$270.

PRESS RELEASE ANNOUNCING A PROPOSED PROPERTY TAX INCREASE

The Dawson County Board of Commissioners today announces its intention to leave the current millage rate of 8.089 unchanged, which would increase the 2020 property taxes it will levy this year by 5.30 percent over the rollback millage rate.

Each year, the Board of Tax Assessors is required to review the assessed value for property tax purposes of taxable property in the County. When the trend of prices on properties that have recently sold in the County indicate there has been an increase in the fair market value of any specific property, the Board of Tax Assessors is required by law to re-determine the value of such property and adjust the assessment. This is called a reassessment.

When the total digest of taxable property is prepared, Georgia law requires that a rollback millage rate must be computed that will produce the same total revenue on the current year's digest that last year's millage rate would have produced had no reassessments occurred.

The FY 2021 budget tentatively adopted by the Dawson County Board of Commissioners requires a millage rate higher than the rollback millage rate to be able to maintain and continue to provide much needed services to the citizens of the County. Therefore, before the Dawson County Board of Commissioners may finalize the tentative budget and set a final millage rate, Georgia law requires three public hearings to be held to allow the public an opportunity to express their opinions on the increase.

All concerned citizens are invited to the public hearings on this tax increase to be held in the Commissioners Meeting Room at the Dawson County Courthouse/Administration Building located at 25 Justice Way, Dawsonville, Georgia at the following times:

Hearing 1: August 6, 2020 at 11:00 a.m.

Hearing 2: August 6, 2020 at 6:00 p.m.

Hearing 3: August 20, 2020 at 3:00 p.m.

NOTICE

The **Dawson County County Board of Commissioners** does hereby announce that the millage rate will be set at a meeting to be held at the Dawson County Government Center, 25 Justice Way, on August 20, 2020 at 6:00 pm and pursuant to the requirements of O.C.G.A. § 48-5-32 does hereby publish the following presentation of the current year's tax digest and levy, along with the history of the tax digest and levy for the past five years.

CURRENT 2020 PROPERTY TAX DIGEST AND 5 YEAR HISTORY OF LEVY

		UNINCORPORATED		2015	2016	2017	2018	2019	2020
		U N I N C O R P O R A T E D A R E A	V A L U E	Real & Personal	1,250,703,031	1,315,990,411	1,394,032,646	1,572,997,915	1,593,936,454
Motor Vehicles	46,193,350			35,695,240	28,320,790	22,736,970	18,877,500	16,163,420	
Mobile Homes	889,289			955,649	952,109	1,493,910	1,711,047	1,771,544	
Timber - 100%	5,272			88,593	96,561	190,449	200,000	23,575	
Heavy Duty Equipment	0			0	0	0	0	0	
Gross Digest	1,297,790,942.00			1,352,729,893.00	1,423,402,106.00	1,597,419,244.00	1,614,725,001.00	1,727,578,122.00	
Less Exemptions	186,124,433			193,872,574	201,405,457	222,450,006	223,081,756	237,439,595	
NET DIGEST VALUE	1,111,666,509.00			1,158,857,319.00	1,221,996,649.00	1,374,969,238.00	1,391,643,245.00	1,490,138,527.00	
R A T E	Gross Maintenance & Operation Millage		13.0090	12.8960	14.4250	14.5990	13.0790	13.0310	
	Less Rollbacks (Local Option Sales Tax & Insurance Premium)		4.8710	4.7580	6.2870	6.4610	4.9900	4.9420	
	NET M&O MILLAGE RATE	8.1380	8.1380	8.1380	8.1380	8.0890	8.0890		
TAX	NET M&O TAXES LEVIED	\$9,046,742	\$9,430,781	\$9,944,609	\$11,189,500	\$11,257,002	\$12,053,731		
		INCORPORATED		2015	2016	2017	2018	2019	2020
I N C O R P O R A T E D A R E A	V A L U E	Real & Personal	83,214,836	91,187,440	102,426,129	122,042,206	134,753,874	152,060,737	
		Motor Vehicles	2,938	66,180	54,600	49,200	34,090	93,380	
		Mobile Homes	1,340	0	0	0	0	0	
		Timber - 100%	0	0	0	0	0	13,913	
		Heavy Duty Equipment	0	0	0	0	0	0	
		Gross Digest	83,219,114.00	91,253,620.00	102,480,729.00	122,091,406.00	134,787,964.00	152,168,030.00	
		Less Exemptions	10,462,211	12,671,621	13,990,679	17,519,295	20,860,421	23,550,047	
		NET DIGEST VALUE	72,756,903.00	78,581,999.00	88,490,050.00	104,572,111.00	113,927,543.00	128,617,983.00	
	R A T E	Gross Maintenance & Operation Millage	13.0090	12.8960	14.4250	14.5990	13.0790	13.0310	
		Less Rollback (Local Option Sales Tax)	4.8710	4.7580	6.2870	6.4610	4.9900	4.9420	
NET M&O MILLAGE RATE		8.1380	8.1380	8.1380	8.1380	8.0890	8.0890		
TAX	NET M&O TAXES LEVIED	\$592,096	\$639,500	\$720,132	\$851,008	\$921,560	\$1,040,391		
TOTAL COUNTY		TOTAL COUNTY	2015	2016	2017	2018	2019	2020	
		TOTAL DIGEST VALUE	1,184,423,412.00	1,237,439,318.00	1,310,486,699.00	1,479,541,349.00	1,505,570,788.00	1,618,756,510.00	
		TOTAL M&O TAXES LEVIED	\$ 9,638,838	\$ 10,070,281	\$ 10,664,741	\$ 12,040,507	\$ 12,178,562	\$ 13,094,121	
		Net Tax \$ Increase	\$589,945	\$31,443	\$594,460	\$1,375,767	\$ 138,055	\$ 915,559	
		Net Tax % Increase	6.52%	4.48%	5.90%	12.90%	1.15%	7.52%	



DAWSON COUNTY ANNOUNCEMENT AND ADVERTISEMENT REQUEST

Submitting Department:	County Clerk	Department contact name:	Kristen Cloud
Submittal Date:	07/24/2020	Run Dates:	07/29/2020 and 08/05/2020
AD Description :	Notice of Special Called Meetings	Section of Paper:	Legals and Agenda Area
Name of Paper:	Dawson County News	Do you want your ad online:	Yes

NOTICE OF SPECIAL CALLED MEETINGS

The Dawson County Board of Commissioners will hold special called meetings at 11 a.m. Thursday, August 6, 2020, for the purpose of conducting a public hearing regarding the millage rate for the 2020 Property Tax Levy and at 6 p.m. Thursday, August 20, 2020, in order to set the millage rate for the 2020 Property Tax Levy.

The meetings will be held in the Assembly Room on the second floor of the Dawson County Government Center/Courthouse, located at 25 Justice Way, Dawsonville, Georgia 30534.

The public is invited to attend or may attend via Zoom or Facebook Live. Please note that due to social distancing there is limited seating in the Assembly Room. Additional details can be found at www.dawsoncounty.org.

Department Head Approval:



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: District Attorney

Work Session: 08-20-20 _____

Prepared By: Laurie Whalen _____

Voting Session: 08-20-20 _____

Presenter: Lee Darragh _____

Public Hearing: Yes No X

Agenda Item Title: VOCA Grant Continuation _____

Background Information:

Since 2017, the District Attorney's office has been awarded the VOCA (Victims of Crime Act) grant through PAC (Prosecuting Attorneys' Council) and CJCC (Criminal Justice Coordinating Council).

The grant award for 2020 was \$74,419. It covers the wages and benefits for one employee. The county match is 25% for this grant. Other employees' salaries in the VOCA program are used for the match. We anticipate a similar amount for the next year.

Current Information:

The District Attorney's office would like approval to apply for continuation of the VOCA grant. It will have the same terms as last year and will be a similar amount.

We ask that this be reviewed and voted on at the 08-20-2020 voting session meeting.

Budget Information: Applicable: Not Applicable: Budgeted: Yes No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining
250	2200					

Recommendation/Motion: _____

Department Head Authorization: _____

Date: _____

Finance Dept. Authorization: Vickie Neikirk _____

Date: 8/11/20 _____

County Manager Authorization: DH _____

Date: 8/11/2020 _____

County Attorney Authorization: _____

Date: _____

Comments/Attachments:



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Senior Services-Transit

Work Session: 8-20-2020

Prepared By: Dawn Pruett

Voting Session: 8-20-2020

Presenter: Dawn Pruett

Public Hearing: Yes _____ No

Agenda Item Title: Request to approve and ratify FY21 DHS/Deanna Specialty Transportation, Inc. Contract and MOU.

Background Information:

Deanna Specialty, Inc. reimburses Dawson County for senior client rides. Deanna Specialty contracts with DHS to oversee funding. Total budget is \$65,000.

Current Information:

Reimbursement rates: Regular \$7.75; Wheelchair \$11.75; Hourly \$35.00; Daily Field Trip \$200.00
Total budget is \$65,000.

Budget Information: Applicable: Not Applicable: Budgeted: Yes No _____

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining
	5540					

Recommendation/Motion: Approve and Ratify FY21 DHS/Deanna Specialty Transportation, Inc. Contract and MOU.

Department Head Authorization: Dawn Pruett

Date: 8-6-2020

Finance Dept. Authorization: Vickie Neikirk

Date: 8.10.20

County Manager Authorization: DH

Date: 8/10/2020

County Attorney Authorization: _____

Date: _____

Comments/Attachments:

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AGREEMENT

For Department of Human Services (DHS) Coordinated Transportation Services

AGREEMENT BETWEEN:

Dawson County, Georgia, a political subdivision of the State of Georgia acting by and through its governing authority, the Dawson County Board of Commissioners; hereinafter referred to as Contractor; and Deanna Specialty Transportation, Inc., a Georgia corporation; hereinafter referred to as the DST, agree:

This Agreement has an effective beginning date of the 1st day of July, 2020 shall terminate on the 30th day of June, 2021 unless terminated earlier under other provisions of this Agreement.

WITNESSETH:

WHEREAS, the DST has a need for, and desires to purchase transportation services for eligible DHS consumers as needed;

AND

WHEREAS, the Contractor has represented to the DST it is available to provide transportation services for the described population;

NOW, THEREFORE, in consideration of the mutual covenants herein set forth, it is agreed by and between the parties hereto to abide by the conditions set forth in the remainder of this Agreement.

1. Purpose:

The purpose of this Agreement is to provide transportation services to eligible DHS consumers.

2. Agreement Term:

The term of this agreement shall be from July 1, 2020 through June 30, 2021 unless terminated earlier in accordance with this Agreement.

3. Services to Be Provided:

- a) The Contractor is engaging to provide congregate (senior) meal transportation for seniors receiving services at the **Dawson County Senior Center** and the **Dawson County Department of Family and Children Services** clients receiving services from the **Dawson County Department of Family and Children Services**. Transportation services provided will be to and from the **Senior Center** and destinations determined by the **Dawson County Department of Family and Children Services** to various appointments, work, work-related, and training sites. Any other services performed by the Contractor are outside the scope of this Agreement. Contractor agrees to provide sufficient personnel and vehicles, as necessary, to render transportation services for the **Dawson County Senior Center's** seniors and the **Dawson County Department of Family and Children Services'** clients per GADHS policies and procedures.

- b) The parties expect that authorized DHS Human Service Contractors will notify the Regional Transportation Office, Region 2, as to which consumers are eligible. This notification is done via a completed client registration and trip order entered on the TRIP\$ System. Contractor shall deliver transportation services to individuals registered with the Regional Transportation Office TRIP\$ System in accordance to regulations administered by the Georgia Department of Human Services.
- c) Contractor shall be solely responsible for the maintenance of the vehicles and shall maintain said vehicles in accordance with the vehicle standards established by the Georgia Department of Human Services to ensure safe operation and to comply with all federal, state and local laws and codes and/or required inspections. Contractor will be responsible for providing vehicle insurance on those vehicles owned by the Contractor. Contractor shall be responsible for purchasing new vehicles to replace those that are not repairable or those that do not comply with DHS safety requirements.
- d) Drivers shall comply with regulations set forth by the Georgia Department of Public Safety and the Georgia Department of Human Services. Drivers shall possess such licenses and permits as required by law.
- e) Contractor agrees to provide the DST certification/proof of workers' compensation insurance coverage on all Contractor's employees, upon request of the DST.

4. Training:

Drivers and dispatchers employed by Contractor shall undergo such training as required by the Georgia Department of Human Services including on the subject of client rights and confidentiality; accessibility; drug free workplace; sexual harassment; CPR/First-aid; Defensive Driving; and Universal Precautions for STD's, HIV/Aids and Infectious Disease. Drivers will also be trained in use of all auxiliary equipment including radios, fire extinguishers, and wheelchair lifts.

5. Drug and Alcohol Testing:

Contractor shall be responsible for complying with all requirements of the Federal Transit Administration regarding the testing of safety-sensitive employees for drug and alcohol use. The cost of compliance will be the sole responsibility of Contractor.

6. Information:

The Contractor agrees to make vehicles, vehicle files, and driver files available for DHS site visits, to the extent permitted by law. Contractor agrees to provide information and reports as requested by the Regional Transportation Coordinator.

7. Monitoring and Inspection

The DST and Regional Transportation Office/DHS may review trip documents, logs, driver logs, vehicle maintenance records, driver qualification records and may inspect vehicles. Contractor will cooperate with The DST and Regional Transportation Office/DHS in making these and other documents and vehicles available to the extent permitted by law.

8. Payment:

The DST agrees to remit payment for approved transportation services rendered by Contractor when DST receives reimbursement from the Georgia Department of Human Services.

9. Fee Schedule:

Each trip will be billed at the following rates: Aging \$7.75 per trip; DFCS Core \$9.75; DFCS Non-Core \$14.75; Wheel chair \$11.75; Field Trip Daily \$200.00; Hourly \$35.00. **Total Budget Amount \$65,000.00**

10. Invoicing:

- a) The Contractor shall invoice using TRIP\$ on a per client/per trip basis. Invoicing will be completed by the eighth of the month following the activity.
- b) Contractor shall provide the DST with completed billing summaries which will include the name of each client transported, the date transported, trip type and the number of approved trips provided. This can include the TRIP\$ Invoice Backup Report and/or Invoice Summary Report. Contractor shall provide said billing summary on a monthly basis no later than the eighth day of the month following the activity.

11. Termination Without Cause:

Either party may terminate this agreement without cause upon sixty (60) days written notice to the other party. Upon such termination without cause, Contractor shall be entitled to payment, in accordance with Agreement provisions, for services rendered up to the termination date. Contractor shall be obligated to continue performance of contract services, in accordance with this Agreement, until the termination date.

12. Amendments

Any change, alteration, deletion, or addition to the terms set forth in this agreement must be in the form of a written amendment signed by both parties.

13. Compliance With Law:

Contractor shall perform all services required by this contract in accordance with all applicable federal, state and local laws and regulations. Contractor shall use only licensed personnel to perform work required by law or regulation to be performed by such personnel.

14. Equal Opportunity:

During the performance of this contract, Contractor agrees that it will, in good faith, afford equal opportunity required by applicable federal, state, or local law to all employees and applicants for employment without regard to race, color, religion, sex, age, disability or national origin.

In accordance with Title VI of the Civil Rights Act, as amended, 42 U.S.C. § 2000d, section 303 of the Age Discrimination Act of 1975, as amended, 42 U.S.C. § 6102, section 202 of the Americans with Disabilities Act of 1990, 42 U.S.C. § 12132, and all other provisions of Federal law, the parties agree that, during performance of this Agreement, they will not discriminate against any employee or applicant for employment, any subcontractor, or any supplier because of race, color, creed, national origin, gender, age or disability.

15. Non Availability of Funds:

This Agreement is subject to the condition that funds be made available by the Congress of the United States, by the General Assembly of Georgia, or other sources, and by the proper budget authority for carrying out the functions which this Agreement implements. If DST becomes aware of funding issues jeopardizing its ability to reimburse Contractor, it shall immediately provide notice of same to Contractor.

16. Force Majeure:

Each party will be excused from performance under this contract to the extent that it is prevented from performing, in whole or in substantial part, due to delays caused by any cause beyond their reasonable control, an act of God, civil or military authority, war, court order, acts of public enemy, and such nonperformance will not be default under this contract nor a basis for termination for cause.

17. Entire Agreement:

This Agreement constitutes the complete agreement between the parties and supersedes any and all other agreements, either oral or in writing, between the parties with respect to the subject matter of this Agreement. No other agreement, statement or promise relating to the subject matter of this Agreement not contained in this Agreement shall be valid or binding. This Agreement may be modified or amended only by a written document signed by representatives of both parties with appropriate authorization.

18. Applicable Law:

If any action at law or in equity is brought to enforce or interpret the provision of this Agreement, the rules, regulations, statutes and laws of the State of Georgia will control.

19. Severability:

Should any article(s) or section(s) of this Agreement, or any part thereof, later be deemed unenforceable by a court of competent jurisdiction, the offending portion of the Agreement should be severed, and the remainder of this Agreement shall remain in full force and effect to the extent possible.

20. Waiver of Agreement:

No failure by either party to enforce any right or power granted under this Agreement, or to insist upon strict compliance with this Agreement, and no custom or practice of the parties at variance with the terms and conditions of this Agreement shall constitute a general waiver of any future breach or default or affect the parties' right to demand exact and strict compliance with the terms and conditions of this Agreement.

21. No Third Party Rights:

This Agreement shall be exclusively for the benefit of the parties and shall not provide any third parties with any remedy, claim, liability, reimbursement, cause of action or other right.

22. Sovereign Immunity:

Nothing contained in this Agreement shall be construed to be a waiver of the Contractor's sovereign immunity or any individual's qualified good faith or official immunities.

23. Notices:

All notices, requests, demands writings, or correspondence, as required by this Agreement, shall be in writing and shall be deemed received, and shall be effective, when: (1) personally delivered, or (2) on the third day after the postmark date when mailed by certified mail, postage prepaid, return receipt requested, or (3) upon actual delivery when sent via national overnight commercial carrier to the parties at the address given below, or to a substitute address previously furnished to the other party by written notice in accordance herewith:

Contractor's Address for Official Correspondence

Dawson County Board of Commission
201 Recreation Road
Dawsonville, Ga. 30534
Contact Person: Dawn Pruitt
Email: dpruitt@dawsoncounty.org
Telephone: 706-344-3700

DST's Address for Official Correspondence

Deanna Specialty Transportation, Inc.
211 Sand Bar Rd
Augusta, GA, 30901

Contact Person: Shawn Thomas
Email: shawn.thomas@waytogotrans.com
Telephone: (706) 722-7030

[SIGNATURES ON FOLLOWING PAGE]

Dawson County, Georgia

Signature

Print Name

Title

Date

Attest:

Signature

Print Name

County Clerk
Title

[COUNTY SEAL]

Deanna Specialty Transportation, Inc.

Shawn Thomas

Signature

Shawn Thomas

Print Name

CEO

Title

07/13/20

Date

Attest:

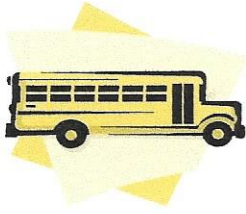
Belinda Smith

Signature

Belinda Smith

Print Name

Corporate Secretary
Title



**DEANNA SPECIALTY TRANSPORTATION
211 SAND BAR FERRY ROAD
AUGUSTA, GA. 30901
706-722-7030 OFFICE**

7/28/2020 MEMORANDUM OF UNDERSTANDING

**To: Dawson County Board of Commission
201 Recreation Rd.
Dawsonville, Ga. 30534
Att: Lee Adkins**

This MOU has an effective beginning date of 7/1/2020, and shall be considered on a month to month basis.

DST Agrees to pay the Dawson Cty Board of Commission the rate of \$35.00 per meal trip on a once a week basis. This rate will be reevaluated monthly so as not to exhaust the budgeted amount for FY21.

MOU MODIFICATION:

No modification of this agreement will be valid or effective unless such modification is made in writing and signed by both parties and affixed to the FY21 Contract as an amendment along with this agreement.

Deanna Specialty Transportation

Dawson County Board of Commission

SHAWN THOMAS CEO

BILLY THURMAN Chairman

DATED

DATED



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Planning & Development

Work Session: 8/20/2020

Prepared By: Harmony Gee

Voting Session: 8/20/2020

Presenter: Jameson Kinley

Public Hearing: Yes No

Agenda Item Title: Presentation of Dawson County Capital Improvements Element

Background Information:

Yearly submittal to DCA of the Dawson County Capital Improvements Element (CIE) showing the 2019 expenditures of the impact fees.

Current Information:

Document formatted to DCA standards. This will need to be moved to tonight's voting session for consideration to move forward with a public hearing, so that the submittal to the DCA will occur in a timely manner.

Budget Information: Applicable: Not Applicable: Budgeted: Yes No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: _____

Department Head Authorization: _____

Date: _____

Finance Dept. Authorization: Vickie Neikirk

Date: 8/13/20

County Manager Authorization: DH

Date: 8/13/2020

County Attorney Authorization: _____

Date: _____

Comments/Attachments:

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Capital Improvements Element 2020 Annual Update:

Financial Report & Community Work Program

Dawson County, GA
Draft

Introduction

This Capital Improvements Element Annual Update has been prepared based on the rules and regulations pertaining to impact fees in Georgia, as specified by the Development Impact Fee Act (DIFA) and the Department of Community Affairs (DCA) documents Development Impact Fee Compliance Requirements and Standards and Procedures for Local Comprehensive Planning. These three documents dictate the essential elements of an Annual Update, specifically the inclusion of a financial report and a schedule of improvements.

According to the Compliance Requirements, the Annual Update:

“must include: 1) the Annual Report on impact fees required under O.C.G.A. 36-71-8; and 2) a new fifth year schedule of improvements, and any changes to or revisions of previously listed CIE projects, including alterations in project costs, proposed changes in funding sources, construction schedules, or project scope.” (Chapter 110-12-2-.03(2)(c))

Financial Report

The Financial Report included in this document is based on the requirements of DIFA, specifically:

“As part of its annual audit process, a municipality or county shall prepare an annual report describing the amount of any development impact fees collected, encumbered, and used during the preceding year by category of public facility and service area.” (O.C.G.A. 36-71-8(d)(1))

The County’s fiscal year runs from January 1 to December 31. Thus, this financial report is based on the audit prepared for FY 2019. The required financial information for each public facility category appears in the main financial table (page 3); service area designations appear in the project tables that follow (pages 4 through 7).

Schedule of Improvements

In addition to the financial report, the County has prepared a five-year schedule of improvement a community

work program (CWP) as specified in the Compliance Requirements (Chapter 110-12-2-.03(2)(c)), which states that local governments that have a CIE must “update their entire Community Work Programs annually.”¹

According to DCA’s requirements,² the CWP must include:

- A brief description of the activity;
- Timeframe for undertaking the activity;
- Responsible party for implementing the activity;
- Estimated cost (if any) of implementing the activity; and,
- Funding source(s), if applicable.

All of this information appears in the Community Work Program portion of this document, beginning on page 8. This Community Work Program is based on the CIE adopted July 10, 2018.

¹ Note that the Compliance Requirements specify that the community work program is to meet the requirements of Chapter 110-12-1-.04(7)(a), which is a reference to the STWP requirements in a previous version of the Standards and Procedures for Local Comprehensive Planning. The correct current description of a STWP is found at Chapter 110-12-1-.05(2)(c)(i).

² Chapter 110-12-1-.05(2)(c)(i).

IMPACT FEES FINANCIAL REPORT – DAWSON COUNTY, GA Fiscal Year 2019

DAWSON COUNTY

Annual Impact Fee Financial Report - Fiscal Year 2019

	Library Services	Fire Protection	Law Enforcement	Roads	Parks & Recreation	Administration	TOTAL
Service Area	County-wide	County-wide	County-wide	Ga 400 Corridor	County-wide		
Impact Fee Fund Balance January 1, 2018	\$59,876.67	\$103,143.93	\$45,913.37	\$52,463.16	\$241,671.25	(\$47,407.86)	\$455,660.51
Impact Fees Collected (January 1, 2018 through December 31, 2019)	\$159,448.22	\$132,797.04	\$0.00*	\$77,754.28	\$506,457.36	\$24,925.49	\$901,382.39
Subtotal: Fee Accounts	\$219,324.89	\$235,940.97	\$45,913.37	\$130,217.44	\$748,128.61	(\$22,482.37)	\$1,357,042.90
Accrued Interest	\$741.1	\$797.24	\$155.14	\$440.00	\$2,527.92	(\$75.97)	\$4,585.44
(Impact Fee Refunds)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
(FY 2019 Expenditures)	\$0.00	\$122,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$145,599.00
Impact Fee Fund Balance December 31, 2019	\$220,065.99	\$114,738.21	\$46,068.51	\$130,657.44	\$750,656.53	(\$22,558.34)	\$1,239,628.35
Impact Fees Encumbered	\$220,065.99	\$114,738.21	\$46,068.51	\$130,657.44	\$750,656.53		\$1,239,628.35

*Effective July 10, 2018, no impact fees allocated for law enforcement.

Public Facility:	Library Services							
Service Area:	County-wide							
Project Description	Project Start Date	Project End Date	Local Cost of Project	Maximum Percentage of Funding from Impact Fees	Maximum Funding Possible from Impact Fees	Impact Fees Expended to Date	Impact Fees Encumbered	Status/Remarks
Collection Materials	2018	2018	\$38,934.07	99.49%	\$38,735.51			Delayed
Collection Materials	2019	2019	\$38,934.07	99.49%	\$38,735.51			Delayed
Collection Materials	2020	2020	\$39,262.72	99.50%	\$39,066.41		\$ 39,262.72	
Collection Materials	2021	2021	\$39,350.36	99.50%	\$39,153.61		\$ 20,613.79	
Collection Materials	2022	2022	\$39,021.71	99.49%	\$38,822.70		\$39,021.71	
Collection Materials	2023	2023	\$38,605.42	99.49%	\$38,408.53		\$38,605.42	
Collection Materials	2024	2024	\$38,758.79	99.49%	\$38,561.12		\$38,758.79	
Collection Materials	2025	2025	\$38,671.15	99.49%	\$38,473.93		\$38,671.15	
Collection Materials	2026	2026	\$38,934.07	99.49%	\$38,735.51		\$5,132.41	
Collection Materials	2027	2027	\$39,087.44	99.50%	\$38,892.00			
Collection Materials	2028	2028	\$39,175.08	99.50%	\$38,979.20			
Collection Materials	2029	2029	\$39,087.44	99.50%	\$38,892.00			
Collection Materials	2030	2030	\$38,758.79	99.49%	\$38,561.12			
Collection Materials	2031	2031	\$38,846.43	99.49%	\$38,648.31			
Collection Materials	2032	2032	\$38,671.15	99.49%	\$38,473.93			
Collection Materials	2033	2033	\$38,517.78	99.49%	\$38,321.34			
Collection Materials	2034	2034	\$38,430.14	99.49%	\$38,234.15			
Collection Materials	2035	2035	\$38,254.86	99.49%	\$38,059.76			
Collection Materials	2036	2036	\$38,671.15	99.49%	\$38,473.93			
Collection Materials	2037	2037	\$39,262.72	99.50%	\$39,066.41			
Collection Materials	2038	2038	\$40,117.21	99.45%	\$39,896.57			
Collection Materials	2039	2039	\$40,796.42	99.46%	\$40,576.12			
Collection Materials	2040	2040	\$41,212.71	99.47%	\$40,994.28			
New library space (13,991 sf)	2026	2026	\$4,365,192.00	100.00%	\$4,365,192.00			
			\$5,264,553.68		\$5,259,953.93		\$ 220,065.99	

Public Facility:	Fire Protection							
Service Area:	County-wide							
Project Description	Project Start Date	Project End Date	Local Cost of Project	Maximum Percentage of Funding from Impact Fees	Maximum Funding Possible from Impact Fees	Impact Fees Expended to Date	Impact Fees Encumbered	Status/ Remarks
Medic	2020	2020	\$250,000.00	100.00%	\$250,000.00		\$143,738.21	
Engine	2019	2019	\$400,000.00	100.00%	\$400,000.00	\$122,000.00		satisfied
Tender	2021	2021	\$300,000.00	100.00%	\$300,000.00			
Engine	2022	2022	\$400,000.00	100.00%	\$400,000.00			
Medic	2022	2022	\$250,000.00	100.00%	\$250,000.00			
Engine	2023	2023	\$400,000.00	100.00%	\$400,000.00			
Ladder	2023	2023	\$1,100,000.00	100.00%	\$1,100,000.00			
Engine	2028	2028	\$400,000.00	100.00%	\$400,000.00			
New Station 3	2023	2023	\$1,937,339.00	25.00%	\$484,334.75			
Station 11	2025	2025	\$133,894.00	100.00%	\$133,894.00			
Station 12	2028	2028	\$505,594.00	100.00%	\$505,594.00			
Station 13	2031	2031	\$140,997.00	100.00%	\$140,997.00			
Station 14	2034	2034	\$144,658.00	100.00%	\$144,658.00			
Station 15	2037	2037	\$2,184,961.00	100.00%	\$2,184,961.00			
Training Center	2024	2024	\$220,807.00	100.00%	\$220,807.00			
			\$8,768,250.00		\$7,315,245.75	\$122,000.00	\$ 143,738.21	

Public Facility:	Roads							
Service Area:	County wide							
Project Description	Project Start Date	Project End Date	Local Cost of Project	Maximum Percentage of Funding from Impact Fees	Maximum Funding Possible from Impact Fees	Impact Fees Expended to Date	Impact Fees Encumbered	Status/ Remarks
Kelly Bridge Road, full depth reclamation and widening both lanes	2018	2018	\$2,262,592.57	44.6778557%	\$1,010,877.84			delayed
Lumpkin Campground Road, lane addition and lane widening	2019	2019	\$4,230,847.21	44.6778557%	\$1,890,251.81			delayed
Red Rider Road, right-of-way acquisition and road widening	2019	2019	\$1,269,254.16	44.6778557%	\$567,075.54			satisfied
Sweetwater Juno Road, road widening and resurfacing	2019	2019	\$1,375,025.34	44.6778557%	\$614,331.84			delayed
Couch Road, road wideing and resurfacing	2020	2020	\$3,807,317.28	44.6778557%	\$1,701,027.72		\$130,657.44	
Grant Road East, upgrade dirt to pavement and road widening	2020	2020	\$870,243.95	44.6778557%	\$388,806.34			
Shoal Creek - Shoal Creek Road Bridge, replacement with additional lanes and weight	2020	2020	\$2,719,512.35	44.6778557%	\$1,215,019.80			
Amicalola River - Goshen Church Bridgem replacement with additional lanes and weight	2021	2021	\$1,678,131.39	44.6778557%	\$749,753.12			
Whitmire Drive West, add third (center turn) lane	2021	2021	\$895,003.41	44.6778557%	\$399,868.33			satisfied
Prepare Transportation Plan (in house)	2020	2020		n/a				
			\$19,107,927.66		\$8,537,012.35		\$130,657.44	

*satisfied – Projects were satisfied through other means, therefore removed from CWP.

Public Facility:	Parks and Recreation							
Service Area:	County wide							
Project Description	Project Start Date	Project End Date	Local Cost of Project	Maximum Percentage of Funding from Impact Fees	Maximum Funding Possible from Impact Fees	Impact Fees Expended to Date	Impact Fees Encumbered	Status/Remarks
Park Acres	2020	2020	\$2,995,770.00	84.76%	\$2,539,214.65		\$349,405.53	
Baseball/Softball Fields	tbd	tbd						
Basketball Courts (outdoor)	tbd	tbd	\$395,649.00	99.53%	\$393,789.45			
Multi-Purpose Fields	tbd	tbd	\$1,134,839.00	95.16%	\$1,079,912.79			
Picnic Pavilions	tbd	tbd	\$463,753.00	77.78%	\$360,707.08			
Playgrounds	tbd	tbd	\$695,626.00	66.66%	\$463,704.29			
Aquatic Center (deferred)	tbd	tbd		58.34%				
Tennis Courts	tbd	tbd	\$993,690.00	83.33%	\$828,041.88			
Gymnasium	tbd	tbd	\$2,550,964.00	100.00%	\$2,550,964.00			
Maintenance Sheds	tbd	tbd	\$415,646.00	100.00%	\$415,646.00			
Office/Concession	tbd	tbd	\$489,462.00	100.00%	\$489,462.00			
Recreation Center	tbd	tbd	\$5,402,116.00	100.00%	\$5,402,116.00			
Restroom/Concession	tbd	tbd	\$799,593.00	95.18%	\$761,052.62			
Senior Rec Center	2019	2021	\$401,251.00	100.00%	\$401,251.00		\$401,251.00	
Maintenance Yard	tbd	tbd	\$6,118.00	100.00%	\$6,118.00			
Walking Trails	tbd	tbd	\$569,373.00	100.00%	\$569,373.00			
Parking	tbd	tbd	\$1,898,284.00	100.00%	\$1,898,284.00			
			\$19,212,134.00		\$18,159,636.76	\$0.00	\$750,656.53	

**2020-2024 COMMUNITY WORK PROGRAM
DAWSON COUNTY, GA**

DCA Category	Activity	2020	2021	2022	2023	2024	Responsible Party	Cost Estimate	Funding Source
Com. Facilities	Purchase of collection materials	✓	✓	✓	✓	✓	Dawson County Library	\$194,186	99.5% impact fees; SPLOST
Com. Facilities	New Jail (Wrap-up to previous new jail project identified in the 2006 CIE)	✓					Sherriff's Office	\$45,715.05	100% impact fees
Com. Facilities	Purchase fire engine for Station 4			✓			Emergency Services	\$400,000	100% impact fees
Com. Facilities	Purchase medic vehicle for Station 4			✓			Emergency Services	\$250,000	100% impact fees
Com. Facilities	Purchase medic vehicle for Station 5		✓				Emergency Services	\$250,000	100% impact fees
Com. Facilities	Purchase fire engine for Station 9			✓			Emergency Services	\$400,000	100% impact fees
Com. Facilities	Purchase tender for Station 9			✓			Emergency Services	\$300,000	100% impact fees
Com. Facilities	Install fire hydrants (Annual installation in accordance with the Authority's schedule)	✓	✓	✓	✓	✓	EWSA	\$237,900	100% impact fees
Com. Facilities	Acquire park land (140 acres)			✓			Parks & Rec Dept., BOC	\$800,000	84.76% impact fees; SPLOST
Com. Facilities	Senior Rec Center (Cost excludes \$750,000 grant)	✓	✓				Senior Services	\$401,251	100% impact fees

*Fire Stations renumbered in 2018

*2019-2023 CWP lists impact fee eligible projects. A complete CWP can be found in the Comprehensive Plan.

DCA Category	Activity	2020	2021	2022	2023	2024	Responsible Party	Cost Estimate	Funding Source
Transportation	Kelly Bridge Road, full depth reclamation and widening both lanes	✓	✓				PWD	\$2,200,000	44.68% impact fees; SPLOST
Transportation	Lumpkin Campground Road, lane addition and lane widening	✓	✓	✓	✓		PWD	\$4,000,000	44.68% impact fees; SPLOST
Transportation	Sweetwater Juno Road, road widening and resurfacing		✓	✓			PWD	\$1,300,000	44.68% impact fees; SPLOST
Transportation	Couch Road, road widening and resurfacing			✓	✓		PWD	\$3,500,000	44.68% impact fees; SPLOST
Transportation	Grant Road East, up-grade dirt to pavement and road widening				✓		PWD	\$800,000	44.68% impact fees; SPLOST
Transportation	Shoal Creek – Shoal Creek Road Bridge, replacement with additional lanes and weight limit					✓	PWD	\$2,500,000	44.68% impact fees; SPLOST
Transportation	Amicalola River – Goshen Church Bridge, replacement with additional lanes and weight			✓	✓		PWD	\$1,500,000	44.68% impact fees; SPLOST
Transportation	Transportation Plan (Prepared by staff)	✓	✓				PWD	\$0	Prepared by Staff
Transportation	Update impact fee Capital Improvements Element with road improvements (Consultant		✓	✓			PWD	\$0	Prepared by Staff



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Finance

Work Session: 8.20.20

Prepared By: Vickie Neikirk

Voting Session: 8.20.20

Presenter: Vickie Neikirk

Public Hearing: Yes_ No

Agenda Item Title: Resolution of Acceptance of the CARES Act Funding for Dawson County

Background Information:

The COVID-19 pandemic has created an increase in the expenditures of the county and created a shortage of some expected revenues. Governor Kemp has authorized funding called the CARES Act to provide relief to counties and cities in Georgia. Current funding is called Phase 1.

Current Information:

Dawson County has been authorized a total of \$1,196,773 with \$359,032 already received in advance. According to O.C.G.A 36-81-3 this has to be accepted by the Board. We have until September 1 to utilize these funds. There is the potential for Phase 2 and 3 of this relief as well. But that is yet to be approved by the governor.

The use of these funds will be highly scrutinized by both federal and state agencies as well as our auditors. A new fund has to be created and utilized for the associated expenses.

Budget Information: Applicable: Not Applicable: Budgeted: Yes No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining
220 (new)						

Recommendation/Motion: To approve the acceptance of the CARES Act funding (phase 1) in the amount of \$1,196,773

Department Head Authorization: Vickie Neikirk

Date: 8/17/20

Finance Dept. Authorization: Vickie Neikirk

Date: 8.17.20

County Manager Authorization: DH

Date: 8/17/2020

County Attorney Authorization: _____

Date: _____

Comments/Attachments:



Recipient	Population	Phase 1 Allocation	Phase 1 - 30% Advance
Cook County unincorporated	8,788	\$460,031	\$138,009
Lenox town	850	\$44,496	\$13,349
Sparks town	2,013	\$105,376	\$31,613
Coweta County			
Chattahoochee Hills city (pt.)	3	\$157	\$47
Coweta County unincorporated	97,539	\$5,105,941	\$1,531,782
Grantville city	3,296	\$172,538	\$51,761
Haralson town (pt.)	186	\$9,737	\$2,921
Moreland town	444	\$23,242	\$6,973
Newnan city	41,581	\$2,176,669	\$653,001
Palmetto city (pt.)	340	\$17,798	\$5,339
Senoia city	4,412	\$230,958	\$69,287
Sharpsburg town	361	\$18,898	\$5,669
Turin town	347	\$18,165	\$5,449
Crawford County			
Crawford County unincorporated	11,431	\$598,386	\$179,516
Roberta city	973	\$50,934	\$15,280
Crisp County			
Arabi town	564	\$29,524	\$8,857
Cordele city	10,521	\$550,750	\$165,225
Crisp County unincorporated	11,287	\$590,848	\$177,254
Cusseta-Chattahoochee County			
Chattahoochee County unincorporated	10,907	\$570,956	\$171,287
Dade County			
Dade County unincorporated	13,965	\$731,035	\$219,311
Trenton city	2,151	\$112,600	\$33,780
Dawson County			
Dawson County unincorporated	22,862	\$1,196,773	\$359,032
Dawsonville city	3,246	\$169,921	\$50,976
Decatur County			
Attapulugus city	425	\$22,248	\$6,674
Bainbridge city	12,081	\$632,412	\$189,724
Brinson town	202	\$10,574	\$3,172
Climax city	262	\$13,715	\$4,115
Decatur County unincorporated	13,434	\$703,239	\$210,972
Dodge County			
Chauncey city	326	\$17,065	\$5,120
Chester town	1,564	\$81,872	\$24,562
Dodge County unincorporated	12,931	\$676,908	\$203,072
Eastman city	5,067	\$265,246	\$79,574
Milan city (pt.)	342	\$17,903	\$5,371
Rhine town	375	\$19,630	\$5,889
Dooly County			
Byromville town	500	\$26,174	\$7,852
Dooling town	136	\$7,119	\$2,136
Dooly County unincorporated	5,128	\$268,439	\$80,532
Lilly city	197	\$10,312	\$3,094
Pinehurst city	355	\$18,583	\$5,575

Key Considerations



Timing

- When must eligible expenditures be incurred

Nature of funds

- Restricted to certain kinds of expenditures

Accountability

- Due to nature of funding, likely to have heightened interest

Budget Amendment

- Resolution or ordinance to increase revenues and expenditures at the legal level of control (OCGA 36-81-3)

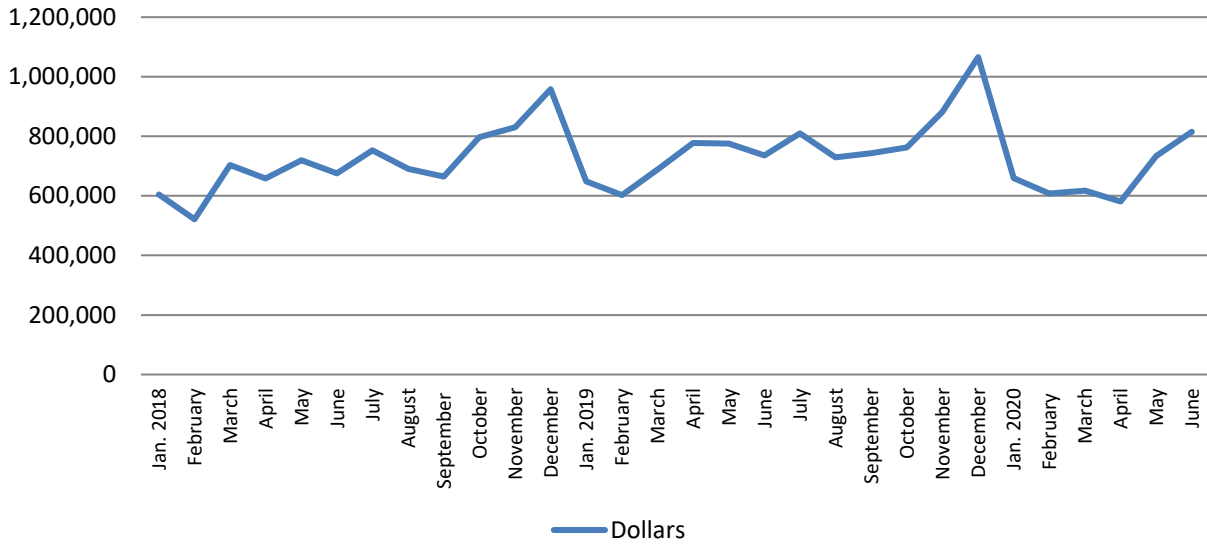
Any time new funding is introduced, it calls for use of professional judgment in determining the best method of accounting. Key considerations in this process are the timing in which eligible expenditures should be incurred, the nature of the funds determining the kinds of allowable expenditures, and accountability to taxpayers, auditors and funding agencies. Keep in mind the award of these funds will also require an amendment by ordinance or resolution to the budget.



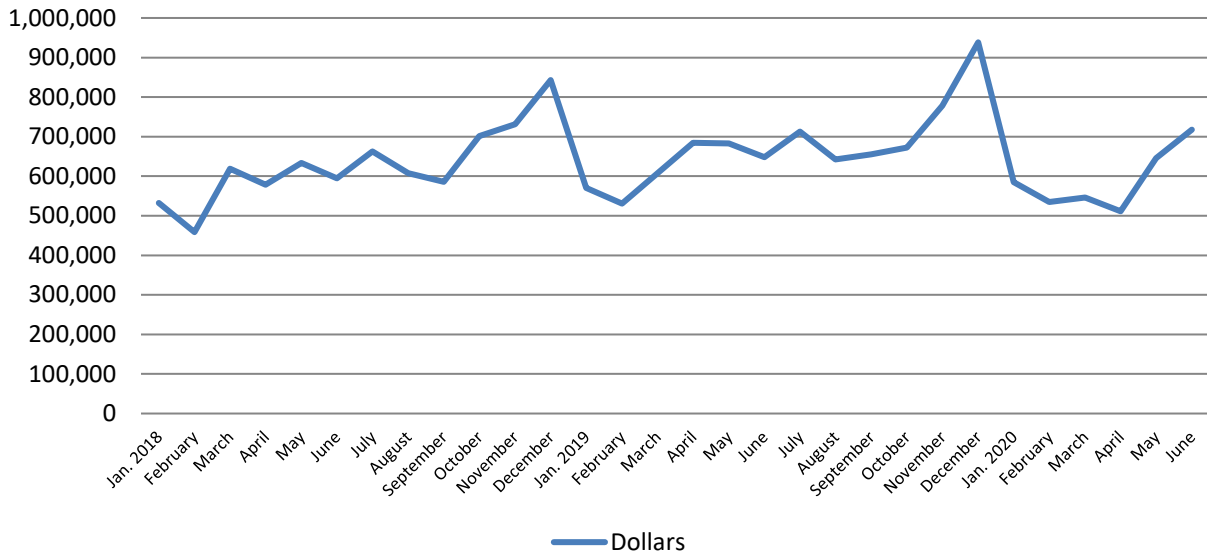
Key Indicator Report

July 2020

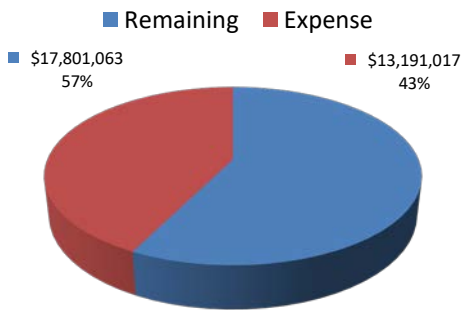
SPLOST VI COLLECTION CHART



LOST COLLECTION CHART

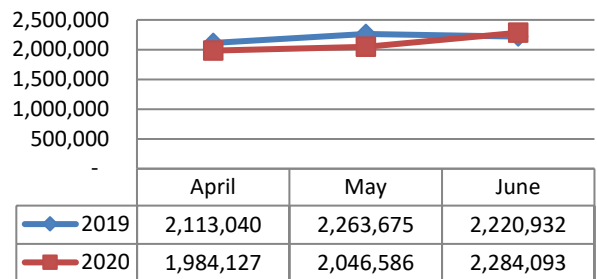


Budget

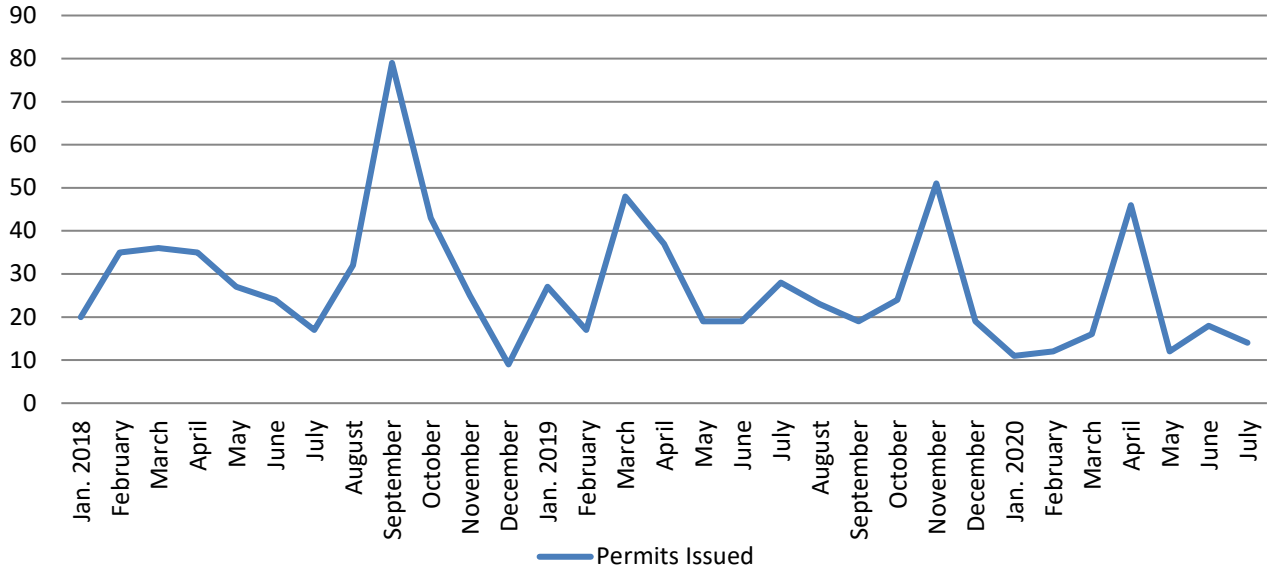


Through 06/30/2020

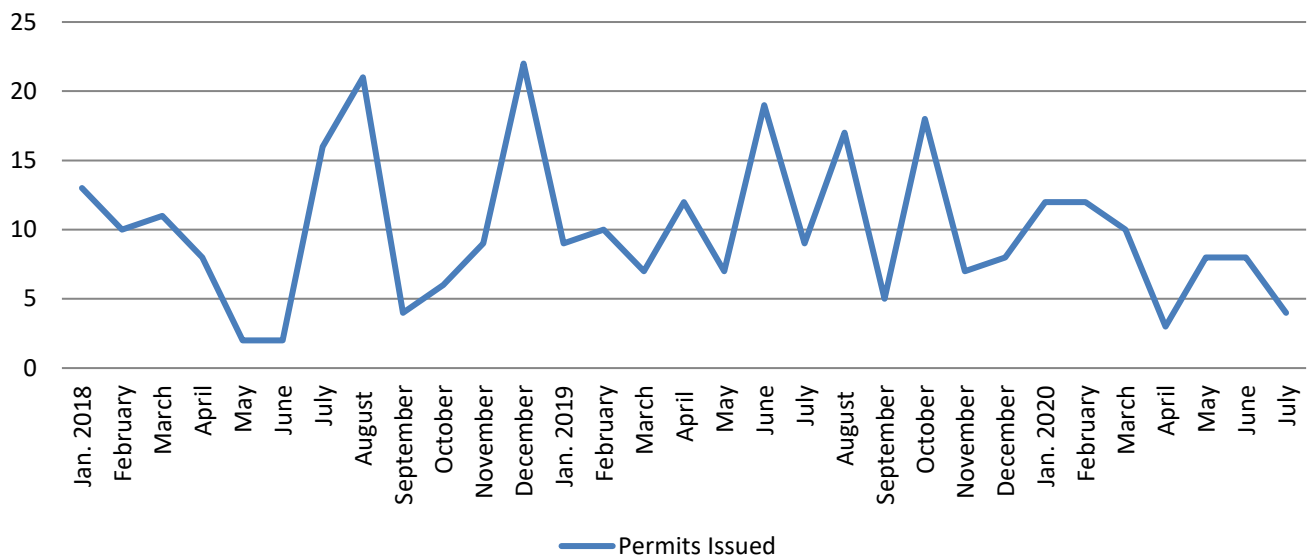
All Revenue Per Month



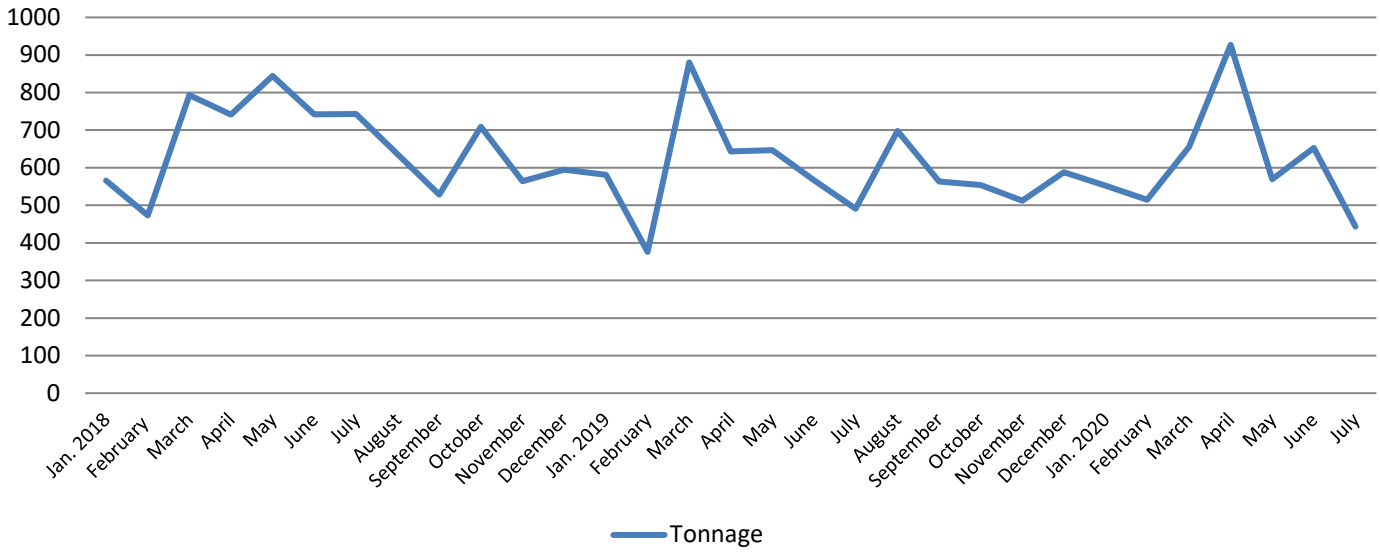
SINGLE FAMILY HOME BUILDING PERMITS ISSUED



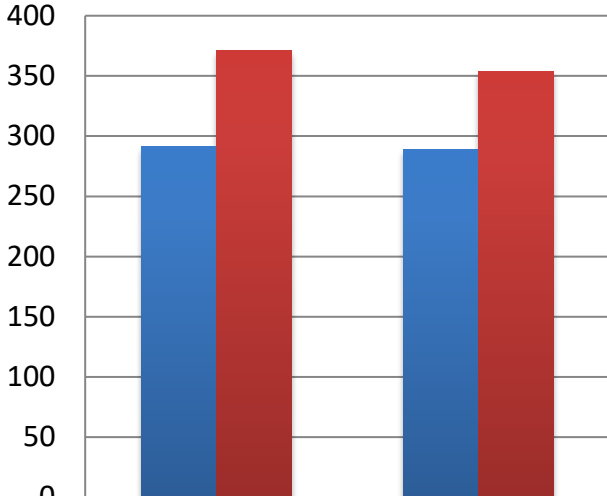
COMMERCIAL BUILDING PERMITS ISSUED



TRANSFER STATION TONNAGE COLLECTION

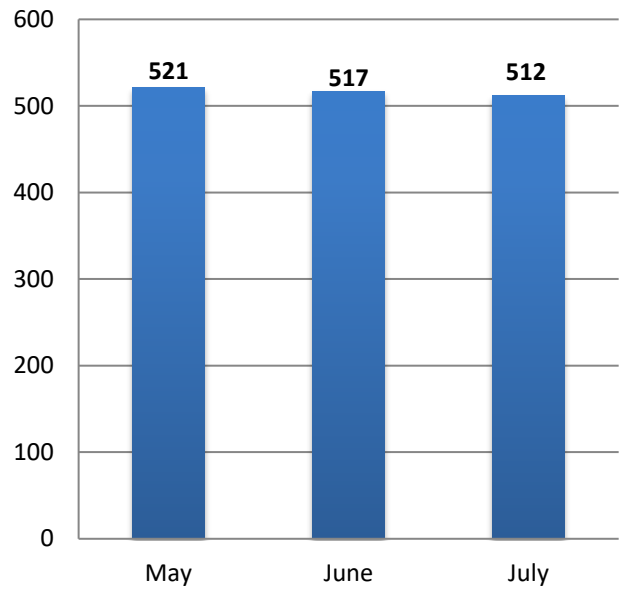


EMS/Fire Calls for Service

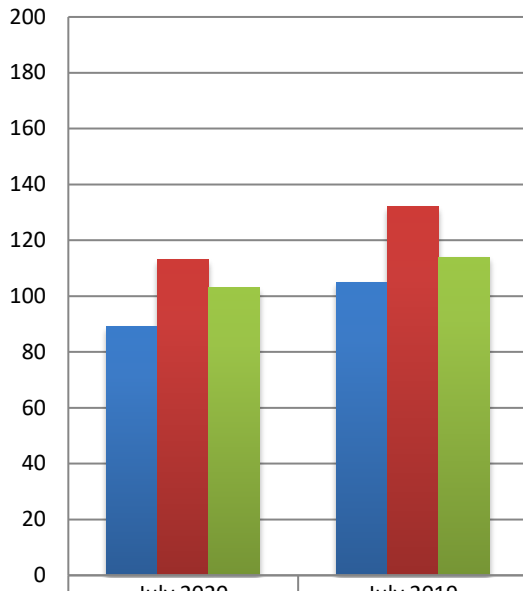


	July 2020	July 2019
EMS	291	289
Fire	371	354

Number of County Employees



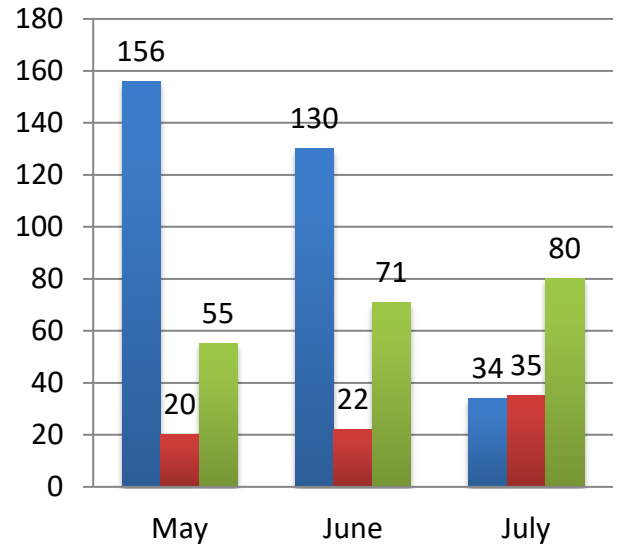
Inmate Population



Lowest Daily Count	89	105
Highest Daily Count	113	132
Daily Average	103	114

Repair Requests

■ Roads ■ Facilities ■ Fleet





Dawson County Board of Commissioners

Elections/Registrar Monthly Report – July 2020

- **New Applications/Transfers In: 509**
- **Changes/Duplicates: 2154**
- **Cancelled/Transferred Out: 235**
- **Total Processed: 2898**

HIGHLIGHTS

Voter Registration Projects:

- Election voter lists, reports, forms and other task lists items in preparation for the General Primary Runoff.
- Processing open records requests for the Primary and interest groups.
- August 5-7th early opening, batch & scanning of absentee ballots in preparation to tally & upload on the night of August 11th Primary Runoff (1082 at this time).
- Daily processing of absentee ballots for the Primary Runoff (2177 mailed; 1082 received back as of this report).

Elections Projects:

➤ 2020 Election Calendar:

- | | |
|---|--|
| ▪ General Primary/NP/Special Election | June 9, 2020 |
| ▪ Advance Voting (with social distancing) | May 18 – June 5, 2020 (Saturday May 30 th) |
| ▪ General Primary Runoff | August 11, 2020 |
| ▪ Advance Voting (with social distancing) | July 20 – August 7, 2020 (no Saturday vote) |
| ▪ General Election/Special Election | November 3, 2020 |
| ▪ General Election Runoff (if applicable) | December 1, 2020 |
| ▪ GE Federal Runoff (if applicable) | January 5, 2021 |

- Daily instructional emails, weekly webinars and phone calls continue from the State Election Office.
- Secure the Vote HAVA/CURE Grant monies have been received and forwarded to Finance (\$11,000.58).
- Departmental budget package presented to Finance.
- Task list for November General complete; Call for Special Election prepared & Qualifying set for BOE At Large vacancy.

Highlights of plans for upcoming month:

- Finalize Advance Voting August 7th, 2020.
- Pack election day supplies, prepare polling place logistics/equipment for Election equipment delivery the 10th.
- Primary Runoff, Tuesday August 11, 2020.
- Breakdown and reconciliation of Election day voting materials August 12th & 13th for 14th Certification.
- Qualifying for Board of Education—at Large vacancy is August 12th & 13th 9am-4pm; 14th 9am-noon.
- Board of Elections & Registration monthly meeting will be moved to August 14th, 2020 at 4:30 p.m. in order to include Primary Runoff certification.



Dawson County Board of Commissioners

Dawson County Emergency Services Monthly Report – July 2020

Fire Responses	MAY	JUN	JUL		EMS Responses	MAY	JUN	JUL		EMS Revenue		
2018	307	305	309		2018	251	255	244		2019	July	\$67,961.58
2019	341	326	354		2019	260	259	289		2020	July	\$72,284.32
2020	320	343	371		2020	235	249	291		6.36% increase from last year		

Plan Review and Inspection Revenue Total		Business Inspections Total	
		Final Inspections	Annual & Follow Up Inspections
County	\$1600.00	20	96
City	\$100.00	3	21

HIGHLIGHTS: Dawson County Emergency Services Projects			
Training Hours Completed by Staff	568.36 hours	Fire Investigations	0
PR Detail	0	CPR Training per Individual	0
Smoke Detector Installations	0	Stop the Bleed Training per Individual	0
Search & Rescue	2	Child Safety Seat Installations	1
Swift Water Rescue	1	Plan Reviews	9

Types of Fires Total – 6			
(11) 111-118: Structure Fire Building, Cooking, Chimney- Flue, Incinerator, Fuel Burner-Boiler	1	(14) 141-143: Natural Vegetation Fire Forest, Woods, Wildland, Brush, Grass	1
(12) 121-123: Fire in Mobile but Fixed Structure Mobile Home, Motor Home, RV, Camper, Portable Building	0	(15) 151-155: Outside Rubbish Fire Rubbish, Trash, Waste, Dump, Landfills, Dumpsters	1
(13) 131-138: Mobile/Vehicle Property Fire Passenger, Road Freight, Transport, Rail, Water Vehicles, Aircraft, Campers/RV, Off Road Vehicles, Heavy Equipment	3	(16) 161-164: Special Outside Fire Storage, Equipment, Gas/Vapor, Mailbox	0

Total Water Usage – 1752.50 gallons			
Etowah Water	252.50 gallons	Pickens	1000 gallons
City of Dawsonville	500 gallons	Big Canoe	0 gallons



Dawson County Board of Commissioners

Facilities Monthly Report –July 2020

- **Total Work Orders: 35**
- **Community Service Workers: 1**

HIGHLIGHTS:

- *State inspection all county elevators
- *Preventative Maint all county elevators-repair rear elevator Government Center
- *Had all county buildings fire alarms inspected by Pro-Tec
- *Had back flow valves inspected
- *Had major repairs done on HVAC gym B at Rock Creek
- *Had major issues with all elevators at the jail- 3 repaired



FACILITIES DEPARTMENT

MONTHLY REPORT

For Period Covering the Month of July 2020

SN	TASKS/ WORK DONE	LOCATION/S of Service
1	State inspection all county elevators	County Buildings
2	Preventative Maint all county elevators-repair rear elevator Gov Center	Government Center
3	Repaired AC duct work	Historical Jail
4	Fogged Historical Courthouse 7/13/2020	Historical Courthouse
5	Fogged Senior Center 7/14/2020	Senior Center
6	Going to all construction sites on a daily basis for inspections	New Construction Sites
7	Had all county buildings fire alarms inspected by Pro-Tec	County Buildings
8	Had new mini split unit installed in jail	Jail
9	Fogged entire Government Center including all court rooms 7/16/2020	Government Center
10	Had back flow valves inspected	County Buildings
11	Had major repairs done on HVAC gym B	Rock Creek Park
12	Fogged Hist Courthouse, Hist Jail, Chappell, New Fleet, Public Works 7/17/2020	County Buildings
13	Replaced thermostat	Fire Station #2
14	Had major issues with all elevators jail- repaired 3	Jail
15	Fogged KH Long, Hist Courthouse, Hist Jail, Old Fleet, New Fleet, Ag Center,	
16	Senior Center 7/23/2020	County Buildings
17	Put road and fabric in secured parking lot next to step	Government Center
18	Fogged Magistrate Offices 7/27/2020	Government Center
19	Fogged 2nd floor admin office, mail hallway, restrooms, front entrance 7/28/2020	Government Center
20	Pulled weeds @ library	Library
21	Fogged Magistrate offices and Library 7/31/2020	Gov Center/Library
22	Cleaned out gutters @ Adult Learning Center, Chappell Bldg and Ag Center	County Buildings
23		
24		
25		
26	Total Work Orders for the month = 35	Facilities
27	Total Community Service for the month = 1	Facilities

These numbers do not reflect daily/ weekly routine duties to include:

Cutting of grass and landscape maintenance on all county properties

Cutting of grass and landscape maintenance on all five (5) parks on the west side of county

Cleaning of the new government center and other county owned buildings, offices and facilities

Emptying outside trash receptacles at county owned buildings

Collecting and recycling of all county buildings, offices and facilities

COVID-19 HOURS/DUTIES

DUTIES

Week of 3/8	Randy	40	Wiping down all areas of Gov Center
	Drew	28	Installing sanitizing stations in Gov Center and County buildings.
	Ezra	28	
	Bobby	40	Inspection of all county buildings for needed supplies
	Donnie	40	

TOTAL 176

Week of 3/15	Chris	7	Overtime	Fogging of Gov Center
	Donnie	25	7 of OT	Continuing with wiping down all areas of the Gov Ctr
	Bobby	18		Communicating with all departments on their needs for supplies and staying safe
	Ezra	10		
	Drew	10		
	David	6		

TOTAL 76

Week of 3/22	Chris	15	Continuing with wiping down all areas of the Gov Ctr
	Donnie	15	Communicating with all departments on their needs for supplies and staying safe
	Bobby	15	
	Ezra	10	
	Drew	10	

TOTAL 65

Week of 3/29	Ezra	15	Continuing with wiping down all areas of the Gov Ctr
	Drew	15	Communicating with all departments on their needs for supplies and staying safe

TOTAL 30

Week of 4/5	Chris	4	Continuing with wiping down all areas of the Gov Ctr
	David	2	Communicating with all departments on their needs
	Ezra	10	for supplies and staying safe
	4/5/2020 Chris	8	Fogging Gov Center
	4/5/2020 Fox	8	Fogging Gov Center
	TOTAL	32	
Week of 4/12	David	9	Fogging of Rock Creek
	Bobby	9	Continuing with wiping down all areas of the Gov Ctr
	Ezra	10	Communicating with all departments on their needs
	Drew	10	for supplies and staying safe
	TOTAL	38	
5/1/2020	Chris	7	Fogging all county buildings
	Fox	7	Fogging all county buildings
5/7/2020	Chris	2	Fogging Fleet/Public Works
5/12/2020	Chris	2	Fogging Fleet/Public Works
	Fox	2	Fogging Fleet/Public Works
6/18/2020	Chris	7	Fogging all county buildings
	Fox	7	Fogging all county buildings
7/13/2020	Chris	2	Fogging Historic Courthouse
7/14/2020	Chris	1	Fogging Senior Center
	Kris	1	Fogging Senior Center
7/16/2020	Chris	2 Over time	Fogging Gov Center
	Randy	2 Over time	Fogging Gov Center

7/17/2020	Chris	5	Fogging Hist Courthouse, Hist Jail, Chappell, New Fleet Public Works
7/23/2020	Bobby	8	Fogging KH Long, Hist Courthouse, Hist Jail, Old Fleet Family Connect, New Fleet, Ag Ctr, Senior Ctr, Library Chappell, Public Works
7/24/2020	Randy	1	Fogging Ct rooms ABCD, Sheriff Services, Main Entran Exit Lobbys, Mail Hall, Break Room
7/27/2020	Randy	1	Magistrate Court
7/28/2020	Randy	1	Gov Center Admin Offices
7/31/2020	Randy	1	Magistrate Court, Court room A, Public Restrooms, Back hallway, rest rooms, elevators
	Chris	1	Library

*Daily wipe down by Custodians and continuous
cleaning

Dawson County Board of Commissioners

Finance Monthly Report – July 2020

FINANCE HIGHLIGHTS

- **LOST Collections:** \$717,680 – up 10.8% compared to 2019
- **SPLOST Collections:** \$815,415– up 10.8% compared to 2019; 45.56% over projections for June 2020; Total SPLOST VI collections: \$40,473,530
 - \$693,103– County Portion (85%)
 - \$122,312– City Portion (15%)
- **TAVT:** \$193,280 – up 39.5% compared to 2019
- **See attached Revenue and Expenditure Comparison for 2020**
- **Total County Debt:** \$3,863,067 (See attached Debt Summary)
- **Audit Status:** 2019 audit complete as of 6/30/2020.
- **EMS Billing Collections:** \$63,909 for June 2020; \$372,163 YTD
- **Budget Status:** FY 2021 Budget requests have been received; Finance is compiling all information
- **Monthly Donations/Budget Increases:** \$455
 - Passport Fees - \$455
 - Donations - \$0

PURCHASING HIGHLIGHTS

Formal Solicitations

- None

Informal Solicitations

- None

Quotes for less than \$25,000 this month

- Gasoline – Fleet Maintenance
- Diesel – Fleet Maintenance
- Helmets & Shoulder Pads – Park & Rec
- Calcium Chloride – Public Works
- Floor Buffer – Public Works

Purchase for less than \$25,000 that did not receive required quotes

- None

Pending Projects

- Inmate Telephone/Video Visitation
- Piping Project
- Road Repaving Project
- Awaiting Delivery of New Vehicles
- Upfitting of Sheriff's Office Vehicles

Work in Progress

- Land Use Resolution Update
- Design-Build of Fire Station 8
- VMP Pavilion, Playground & Multi-Purpose Field

- Senior Center (CDBG)

- 400 Overlay Update

- 53 Overlay

- Energov Update

- Multi-Purpose Field Sports Lighting Project

Future Bids

- Rock Creek Park Turf for 3 Soccer Fields
- Install Soil Vapor Extraction System at Closed Landfill
- Bulk De-Icing Salt
- Dumpster Services
- EMS Medical Supplies
- EMS Uniforms
- Milling Machine Rental Services
- Security Maintenance at Dawson County Government Center & Sheriff's Office
- Standby Striping
- Tires
- Inmate Commissary/Banking

Future Bids – SPLOST VI

- Pothole Patching Machine – Roads
- Water Filtration System for DCGC & DCSO – Facilities
- 2020 Capital & SPLOST Projects

Purchase for more than \$25,000 that did not receive required sealed bids

- None

Budget to Actual

	Actual at 6/30/2020	Percent of Budget Actually Collected/ Expended	2020 BOC (2) Approved Budget	Over(Under) Approved Budget	Percentage Over(Under) Approved Budget
Revenue	\$ 11,991,831	38.69%	\$ 30,992,080	\$ (19,000,249)	-61.31%
Expenditures	13,191,017	42.56%	30,992,080	(17,801,063)	-57.44%
	<u>\$ (1,199,185)</u>	<u>-3.87%</u>	<u>\$ -</u>	<u>\$ (1,199,185)</u>	<u>-3.87%</u>

***NOTE:** Adjustments will be made during the year-end close out. The actual revenue and expenditure totals are subject to change pending normal year-end adjustments such as accruals and results of the audit.

(1) Reporting actuals as of 6/30/2020 because revenue collections are 30 days behind. The LOST revenues for the month of June 2020 were received in July 2020.

(2) Change in total budget due to account adjustments:

\$ 29,911,503	Original Budget
\$ 102,016	Carryover Balances
\$ 939,558	January
\$ 3,395	February
\$ 4,599	March
\$ 29,118	April
\$ 1,436	May
\$ 455	June
	July
	August
	September
	October
	November
	December
<u>\$ 30,992,080</u>	Revised Budget

**ACTUAL COMPARISON
JANUARY - DECEMBER 2020**

MONTH	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec*	YTD
2019 REVENUE	1,134,666	1,995,263	2,040,647	2,113,040	2,263,675	2,220,932	2,161,636	2,213,497	2,255,139	3,659,515	2,484,712	3,866,437	28,409,160
2020 REVENUE	1,270,151	2,149,916	2,256,958	1,984,127	2,046,586	2,284,093							11,991,831
% CHANGE	12%												-58%
2019 EXPENSE	1,348,755	1,963,354	3,248,843	1,926,009	1,903,876	2,189,771	1,880,719	3,280,544	2,411,755	2,151,494	1,803,546	3,005,127	27,113,794
2020 EXPENSE	1,891,343	2,953,666	2,310,286	1,947,487	1,976,632	2,111,603							13,191,017
%CHANGE	40%												-51%
2020 Total Rev-Exp	\$ (621,192)	\$ (803,750)	\$ (53,328)	\$ 36,641	\$ 69,953	\$ 172,491	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,199,185)

REVENUE
 YTD 2019 11,768,224
 YTD 2020 11,991,831
 % Changed 1.90%

EXPEDITURES
 YTD 2019 12,580,609
 YTD 2020 13,191,017
 % Changed 4.85%

***NOTE:** Adjustments will be made during the year-end close out. The actual revenue and expenditure totals are subject to change pending normal year-end adjustments such as accruals and results of the audit.

DAWSON COUNTY LOST COLLECTION ANALYSIS

LOST COLLECTIONS BY SALES MONTH	2019									2020								
	TAVT \$			TAVT %			TOTAL OF LOST & TAVT			TAVT \$			TAVT %			TOTAL OF LOST & TAVT		
	2019 LOST	\$ CHANGE	%CHANGE	TAVT	CHANGE	CHANGE	TAVT	\$ CHANGE	% CHANGE	2020 LOST	\$ CHANGE	%CHANGE	TAVT	CHANGE	CHANGE	TAVT	\$ CHANGE	% CHANGE
JANUARY	570,415	38,245	7.2%	120,669	3,069	2.61%	691,084	41,314	6.36%	585,076	14,660	2.57%	197,780	77,111	63.9%	782,856	91,771	13.28%
FEBRUARY	530,367	71,785	15.7%	96,559	8,769	9.99%	626,926	80,554	14.74%	535,152	4,785	0.9%	162,878	66,319	68.7%	698,029	71,104	11.3%
MARCH	607,250	(11,817)	-1.9%	106,566	(21,172)	-16.57%	713,816	(32,989)	-4.42%	546,172	(61,078)	-10.1%	163,568	57,003	53.5%	709,740	(4,076)	-0.6%
APRIL	684,280	105,444	18.2%	159,706	34,786	27.85%	843,986	140,230	19.93%	511,547	(172,733)	-25.2%	103,305	(56,401)	-35.3%	614,852	(229,134)	-27.1%
MAY	682,561	49,033	7.7%	106,055	6,001	6.00%	788,616	55,034	7.50%	645,955	(36,605)	-5.4%	164,494	58,439	55.1%	810,449	21,833	2.8%
JUNE	647,688	53,030	8.92%	138,540	32,962	31.22%	786,229	85,993	12.28%	717,680	69,992	10.8%	193,280	54,739	39.5%	910,959	124,731	15.9%
JULY	712,698	49,937	7.53%	158,500	47,723	43.08%	871,198	97,660	12.63%		(712,698)	-100.0%		(158,500)	-100.0%	0	(871,198)	-100.0%
AUGUST	642,212	34,845	5.74%	156,919	35,077	28.79%	799,131	69,921	9.59%		(642,212)	-100.0%		(156,919)	-100.0%	0	(799,131)	-100.0%
SEPTEMBER	655,385	70,050	11.97%	149,733	34,398	29.82%	805,118	104,448	14.91%		(655,385)	-100.0%		(149,733)	-100.0%	0	(805,118)	-100.0%
OCTOBER	671,934	(29,636)	-4.22%	158,056	34,432	27.85%	829,990	4,796	0.58%		(671,934)	-100.0%		(158,056)	-100.0%	0	(829,990)	-100.0%
NOVEMBER	778,488	47,429	6.49%	128,302	36,839	40.28%	906,791	84,268	10.25%		(778,488)	-100.0%		(128,302)	-100.0%	0	(906,791)	-100.0%
DECEMBER	938,398	95,358	11.31%	148,608	58,037	64.08%	1,087,006	153,395	16.43%		(938,398)	-100.0%		(148,608)	-100.0%	0	(1,087,006)	-100.0%
<i>Prorata Distribution(June)</i>		3,291			3,291		3,291			606	(2,684)	-81.6%		0		606	(2,684)	
<i>Prorata Distribution (Dec.)</i>		2,236			2,236		2,236				(2,236)	-100.0%		0		0	(2,236)	
TOTAL	\$ 8,127,204	\$ 573,703		\$1,628,212			9,755,416	\$884,624	120.77%	\$ 3,542,188	\$ (4,585,016)		\$985,304			4,527,492	(\$5,225,688)	

FY20 LOST & TAVT	4,527,492
FY19 LOST & TAVT	9,755,416
FY18 LOST & TAVT	\$8,871,741
FY17 LOST & TAVT	\$8,094,043
FY16 LOST & TAVT	\$7,147,120
FY15 LOST & TAVT	7,024,812
FY14 LOST & TAVT	6,771,602
FY13 LOST & TAVT	6,287,973
FY12 CONVERTED	5,763,005
FY12	5,632,027
FY11	5,244,606
FY10	4,939,542
FY09	4,789,221
FY08	5,015,881
FY07	5,621,760
FY06	5,608,446
FY05	4,426,013
FY04	3,527,663

BELOW FIGURES INCLUDE TAVT CALCULATIONS

FY19 ACTUAL TO DATE	\$3,725,852
FY20 ACTUAL TO DATE	\$3,542,188
\$ DIFFERENCE	(183,664)
% DIFFERENCE	-4.93%

FY19 ACTUAL TO DATE	\$4,453,947
FY20 ACTUAL TO DATE	\$4,527,492
\$ DIFFERENCE	73,546
% DIFFERENCE	1.65%

SPLOST 6

SPLOST COLLECTIONS BY SALES MONTH	Total Actual	Total Actual	Total Actual	Total Actual	Total Actual	County	City	%	Total Actual	County	City	%	2020	2020 Actuals
	2015	2016	2017	2018	2019	(85%)	(15%)	Change 2019	2020	(85%)	(15%)	Change 2020	Projections	vs. Projections
JANUARY		458,716	502,157	604,751	648,202	550,972	97,230	7.2%	659,726	560,767	98,959	1.78%	584,352	12.90%
FEBRUARY		474,268	514,143	521,238	602,699	512,295	90,405	15.6%	607,910	516,724	91,187	0.9%	735,251	-17.32%
MARCH		561,400	608,288	703,497	688,532	585,252	103,280	-2.1%	616,984	524,437	92,548	-10.4%	651,786	-5.34%
APRIL		561,619	601,645	657,805	777,630	660,986	116,645	18.2%	581,347	494,145	87,202	-25.2%	764,689	-23.98%
MAY		570,679	636,807	719,926	775,252	658,964	116,288	7.7%	733,999	623,899	110,100	-5.3%	732,099	0.26%
JUNE		582,823	660,473	675,757	735,862	625,482	110,379	8.9%	815,415	693,103	122,312	10.8%	560,203	45.56%
JULY	579,906	591,982	698,736	753,150	809,891	688,407	121,484	7.5%	-	-	-	-100.0%	725,494	-100.00%
AUGUST	537,416	549,012	645,796	690,198	728,964	619,619	109,345	5.62%	-	-	-	-100.0%	720,708	-100.00%
SEPTEMBER	552,590	580,089	682,219	665,171	743,147	631,675	111,472	11.72%	-	-	-	-100.0%	611,514	-100.00%
OCTOBER	543,321	613,703	623,291	797,261	762,365	648,010	114,355	-4.38%	-	-	-	-100.0%	570,748	-100.00%
NOVEMBER	678,241	710,648	826,862	830,759	882,055	749,747	132,308	6.17%	-	-	-	-100.0%	766,924	-100.00%
DECEMBER	771,324	807,105	910,697	958,016	1,065,726	905,867	159,859	11.2%	-	-	-	-100.0%	1,338,598	-100.00%
Prorata Distribution (June)	2,318	1,707	1,031	2,607	3,739	3,179	561	43.5%	687	584	103	-81.6%	-	-
Prorata Distribution (Dec.)		1,135	959	4,753	2,542	2,161	381	-46.5%	-	-	-	-100.0%	-	-
SPLOST Jet Fuel Tax (July)				2,861		-	-							
TOTAL	6,708,332	\$7,064,885	\$7,913,104	\$ 8,587,749	\$ 9,226,607	\$ 7,842,616	\$ 1,383,991		\$4,016,070	\$3,413,659	\$ 602,410		8,762,368	

2015 \$ 3,665,116
 2016 \$ 7,064,885
 2017 \$ 7,913,104
 2018 \$ 8,587,749
 2019 \$ 9,226,607
 2020 \$ 4,016,070
Total SPLOST 6 Collections to date: \$40,473,530

DAWSON COUNTY
DEBT SCHEDULE
7/31/2020

DEBT DESCRIPTION	BANK/PAYEE	CURRENT SOURCE OF PAYMENT	DEBT ORIGINATION DATE	DUE DATE OF FINAL PMT	PRINCIPAL BAL AT 12/31/2019	NEW LOANS IN 2020	2020 PMTS TO DATE		BALANCE DUE	PENDING 2020 PAYMENTS		PROJECTED BAL AT 12/31/2020	NOTES
							PRINCIPAL	INTEREST		PRINCIPAL	INTEREST		
2012 EWSA Bonds	Community & Southern Bank	General Fund	5/14/2012	3/1/2027	2,745,000.00	-	270,000.00	40,626.00	2,475,000.00	-	36,630.00	2,475,000.00	Partial defeasement of bonds in April 2012 reduced principal by \$1,525,000. Refunded Bonds and received lower interest rate of 2.96% on 5/14/2012. Interest due semi-annually on March 1 and Sept. 1.
Hwy 9 S land-EWSA Note	Community & Southern Bank	General Fund	9/1/2017	8/1/2027	1,144,305.48		86,907.58	28,797.70	1,057,966.69	43,247.10	14,605.55	1,014,719.59	This loan is on EWSA's books, however, thru an intergovernmental agreement, the County pays the debt service. New financing agreement as of 9-1-2017. Also, any proceeds from the sale of wetland and stream bank credits the County receives is paid toward the principal of the loan.
Fire Pumper Truck		SPLOST VI	1/12/2018	1/12/2025	390,626.95		60,526.56	11,367.25	330,100.39			330,100.39	Pumper was purchased January 2018. First annual payment from SPLOST VI paid Jan 12, 2019
Totals					\$ 4,279,932.43	\$ -	\$ 417,434.14	\$ 80,790.95	\$ 3,863,067.08	\$ 43,247.10	\$ 51,235.55	\$ 3,819,819.98	



Dawson County Board of Commissioners

Fleet Maintenance and Fuel Center Monthly Report – July-2020

FLEET

- **Preventative Maintenance Performed: 32**
- **Tires Mounted: 12**
- **Repair Orders Completed: 80**
- **Labor Hours: 243.25**
- **Labor Cost Savings: \$ 13,378.75**
(Comparison of the Fleet Maintenance rate of \$25.00 per labor hour to outsourced vendors rate of \$80.00 per labor hour)
- **Parts Cost Savings: \$ 3,052.50**
(Comparison of Dawson County's parts discounts to outsourced markup; average 20%)
- **Total Cost Savings for July: \$ 16,431.25**

FUEL CENTER

- **Average Fuel Center Price Per Gallon:**
Gasoline: \$ 1.50
Diesel: \$ 1.49
- **Fuel Center Usage - Dawson County and Board of Education**
Gasoline: 10,757.6 gallons; 821 transactions
Diesel: 3,578.3 gallons; 107 transactions
- **Fuel Center Usage - Etowah Water and City of Dawsonville**
Gasoline: 1,476.3 gallons; 74 transactions
Diesel: 902.7 gallons; 29 transactions
- **Revenue from Etowah Water and City of Dawsonville: \$ 118.95**

HIGHLIGHTS

- We continue to keep Fleet Services clean by sanitizing all commonly used areas.



Dawson County Board of Commissioners

Human Resources Department Key Indicator Monthly Report – July 2020

POSITION CONTROL

- Positions approved by BOC: 623
- # of filled F/R Positions: 287
- # of filled F/T Positions: 0
- # of filled Grant Funded Positions: 16
- # of filled P/R Positions: 80
- # of filled P/T Positions: 72
- # of Supplemental Positions: 57
- # of Vacant Positions: 107
- #of Frozen Positions: 27
- % of Budgeted/Actual Positions: 78%

ADDITIONAL INFORMATION

- FMLA/LOA/Military tracking: 2
- Unemployment Claims received: 0
- Property & Liability Claims: 3
- Worker's Compensation Claims: 6
- Performance Evaluations received: 0

HIGHLIGHTS

Positions Advertised/Posted: 9

- Emergency Services—Firefighter/Paramedic (Full Time) – 1
- Emergency Services—Firefighter/Paramedic (Part Time) – 0
- Emergency Services – Firefighter/EMT (Full Time) – 1
- Emergency Services – Firefighter/EMT (Part Time) – 3
- Finance – Payroll &Revenue Technician - 4
- Facilities – Custodian (Part-time) – 7
- Park & Rec. – Athletic Assistant - 9
- Public Works – Roads Operator I – 10
- Public Works – Transfer Station Operator I - 13
- General Application –2

Applications Received: 50

New Hires added into system: 8

- Justin Mathis – Emergency Services – FF/EMT
- John Lenhardt – Emergency Services - Volunteer
- Kevin McCallister – Parks & Recreation – Parks Maint. Worker
- Brenda Roper – Finance – Payroll & Revenue Tech.
- Kris Dowd – Facilities – Building Maint. Mechanic
- Kristen James – Facilities – PT Custodian
- Alex Myers – Magistrate Court – Associate Judge
- Anna Maher – Tax Commissioner – PT Tax & Tax Spec.

Transfers – New Department: 3

- Angela Chester – Tax Assessor – Administrative Specialist
- Miki Mullis – Planning and Development – Permit Tech.
- Devon Cox – Planning and Development – GIS Analyst

Terminations/Resignations Processed: 6

- Adam Gilreath – Emergency Services
- Drew Baxter – Facilities
- Suzanne Partain - Finance
- Blake Holman – Public Works
- Sandor Alex Belafi – Sheriff's Office

- David Lingerfelt – Sheriff's Office

Additional Highlights for July:

Updated health enrollment information has been successfully input for employees participating in the Dawson County Health Benefits program.



Dawson County Board of Commissioners

Information Technology – July 2020

- **Calls for Service:166**
- **Service Calls Completed: 166**

Highlights

- Install and testing of Assembly room streaming and video conference system
- Ordered Phase 3 of computer upgrades
- Updated documentation of IT installs and procedures



Dawson County Board of Commissioners

Planning and Development Monthly Report – July 2020

- **Total Building permits Issued**
 - July 2020: 46
 - YTD 2020: 357
 - Single Family New Homes: 14
 - Commercial Buildings: 4
- **Business Licenses Issued:**
 - July 2020: 170
 - YTD 2020: 1,287
- **Total Building Inspections Completed:**
 - July 2020: 615
 - YTD 2020: 3,989
- **Variances/Zonings Processed:**
 - July 2020: 7
 - YTD 2020: 22
- **Plats Reviewed:**
 - July 2020: 5
 - YTD 2020: 49
- **Total Civil Plan Review Meetings:5**
 - YTD 2020:21
- **Total Building Plan Review Meetings: 6**
 - YTD 2020: 49
- **Impact Fee Collection**
 - July Residential: \$35,940.94
 - July Commercial: \$933.54
 - July Total: \$36,874.48
 - YTD 2020: \$847,597.97
- **Revenue**
 - Planning
 - July 2020: \$65,713.74

- YTD 2020: \$438,713.07
 - Business Licenses
 - July 2020: \$31,493.09
 - YTD 2020: \$208,375.43
- **Total Revenue**
 - Jan - July 2019: \$994,534.25
 - Jan - July 2020: \$1,494,686.47
- **GIS**
 - GIS is currently working on identifying and mapping all of the current short-term rentals in Dawson County. This will aid the Planning and Development Department with the permitting of such structures, as well as notify 911 services of the property's rental status.

Marshal's Office 2020 Monthly Report

Activity	January	February	March	April	May	June	July	August	September	October	November	December	Total Activities or Revenues
Animal Control Cases Logged	73	42	54	31	54	54	45						353
Animal Bites Investigated	6	1	4	4	10	3	3						31
Animals Quarantined	3	0	4	4	8	2	3						24
Animals Taken to DC Humane Society	21	19	14	42	34	33	26						189
Dangerous Dog Classifications	0	0	0	0	0	0	0						0
Animal Control Citations Issued	2	0	1	1	1	1	0						6
Animal Control Court Cases	5	2	0	0	0	1	1						9
Marshal's Office - After Hours Calls	38	29	20	10	23	5	14						139
Code Compliance Cases Logged	32	17	46	24	21	35	25						200
Erosion Site Visits	5	4	3	10	4	4	5						35
Code Compliance Citations Issued	0	0	5	0	0	2	0						7
Non-Conforming Signs Removed	49	4	10	0	2	0	0						65
Open Records Requests	2	0	3	3	3	2	2						15
Alcohol Pouring Permits Issued	40	40	18	0	16	16	31						0
Alcohol License Audit Site Visits	0	0	0	0	0	0	0						0
Alcohol Phone Calls	0	0	89	0	0	0	4						93
Audit Letters Mailed- <i>Pouring Permits</i>	0	3	0	0	0	1	38						42
<i>Business License Renewal Calls Made</i>	5	10	3	0	0	19	10						47
Business License Warnings Issued	0	0	3	2	1	1	2						9
Code Compliance Court Cases	5	2	0	0	0	2	1						10
Short term Rental Letters Mailed	25	3	3	2	4	2	3						42
Short Term Rental Renewals	3	2	2	1	2	1	2						13
New Short Term Rentals	2	1	1	0	1	1	0						6
Sign Reviews Conducted	3	11	8	7	2	2	6						39
Signs Purchased	2	8	6	0	4	1	6						27
Monthly Excise Tax Revenues	36844.60	33586.09	44870.96	46007.54	55168.08	56752.46							\$ 273,229.73
Monthly Pouring Permit Revenues	800.00	800.00	360.00	0.00	320.00	380.00	620.00						\$ 3,280.00
Monthly Magistrate Revenues						50	50						\$ 100.00

Monthly Marshal's Revenues, (STOP WORK, Dangerous Dog, etc.)						400	0							\$ 400.00
Monthly Sign Revenues	300	1200	900	0	600	150	975							\$ 4,125.00



Dawson County Board of Commissioners

Parks and Recreation Monthly Report – July 2020

- **Youth Sports Participants**
 - July 2020: 1,879 – up 95.1% compared to same month last year
 - YTD 2020: 7,347 - down 25.9% compared to last year
- **Facility Rentals/Bookings/Scheduled Uses:**
 - July 2020: 4,280 – up 3.2% compared to same month last year
 - YTD 2020: 9,431 - down 43.2% compared to last year
- **Adult and Youth Wellness and Specialty Program Participation:**
 - July 2020: 772 – down 25.1% compared to same month last year
 - YTD 2020: 4,022 – down 69% compared to last year
- **Total Customers Served:**
 - July 2020: 6,931 – up 12.9% compared to same month last year
 - YTD 2020: 20,800 - down 47.3% compared to last year

HIGHLIGHTS

Park Projects:

- Veterans Memorial Park renovations, including the new pavilion, continue to progress.
- A flood control berm is being redesigned at Rock Creek to help with flooding on soccer fields.

Athletic and Program Summary:

- Dance classes, adult Boot Camp, Pickleball, adult Tai Chi, and adult Yoga continue to go well with specific safety guidelines.
- Travel Team activities continue to go well with specific safety guidelines.
 - 12 total teams registered (baseball, softball, basketball)
- The EPIC Day program for July was cancelled due to the COVID-19 but we hope to resume this fall if the organizations associated with the event open back up.
- Pickleball open play resumed and continues to go well. When weather cooperates, most of the players use the outdoor courts.
- Pool rentals continue to go well, with all available dates booked.
- Pool at Veterans Memorial Park will see a change in public swim hours beginning August 7th, when Dawson County schools start back

- Splash pad at Rock Creek still open
- Summer camps at Rock Creek finished in June
- Swim lessons at Veterans Memorial Park finished July 10th
- Summer Lunch Program (in partnership with the Dawson County school system) at Rock Creek finished in June
- Water aerobics at Veterans Memorial Park still going well
- Tennis lessons resumed in June and continue to go really well
- Summer dance classes at Rock Creek finish in July
- Football conditioning and cheer practices began July 13th, with specific safety guidelines in place, and have gone well.
- Movies in the Park, July 17th (originally scheduled for July 5th) at War Hill Park went really well. As expected, the total participation was down drastically from previous years.

On the Horizon:

- The final Movies in the Park event is scheduled for Friday, August 14th at Veterans Memorial Park
- Fall baseball, softball, t-ball registration is August 3rd-10th
- Fall baseball, softball, t-ball evaluations, drafts, and practices begin late August, with the game season beginning late September
- Final Water Aerobics session is scheduled for August 4th-27th
- Football games have been pushed out to start in September (originally scheduled to begin August 29th)
- The pier at War Hill Park will be removed in the near future. A new pier will be added into future SPLOST projects.



Dawson County Board of Commissioners

Public Works Monthly Report –July 2020

ROADS:

- Work Orders: 34
- Paving Completion: Perimeter Road, Goswick Drive, and Joseph Lane (two weeks total time)
- Gravel: 304.72 tons
- Mowing ROW: 216.95 miles
- Limbing ROW: 1.9 miles

PROJECT MANAGEMENT:

Rock Creek Berm Project: This project is under review and we will move forward to begin getting this project to the board. Since the flooding back in February which shown that the design of the berm isn't sufficient, the berm went back to Corey Guthrie for a redesign to extend the berm and asphalt walkway an additional 400 feet on both sides extending past the walk over bridge and along the soccer field. Dawson County received the redesigned plans from Corey Guthrie. Jackie Townley gave the county a revised price of the additional construction of \$66,586.00. This would make the grand total of the project \$122,742.60. Exploratory wall pricing was also received instead of a berm which totaled \$139,469.00.

Fire Station 8: The fire station is moving right along now with most of the rough grading being complete. The building pad was poured on July 21 and since then, most of the steel has been hung and the station is starting to take shape. In the upcoming weeks the building will start to be dried in so the contractor can start laying block. The lockers for the living space have been ordered.

Senior Center: The Senior Center is moving a rapid pace with all the interior painting and ceiling tile complete. All of the plumbing and electrical have been completed. Flooring is almost complete with final furnishings being ordered and installed. FRP panels were installed in the kitchen so the equipment may be purchased and installed. Casework will be installed next week. All exterior sidewalk is scheduled to be poured this week with final grading around the sidewalks. Mitchell Metals is scheduled to be on site to begin installing the columns for the canopy in the upcoming weeks.

Harry Sosebee round-a-bout: All of the Corps permits have been filed and the county should hear back from them beginning of August. Public Works has been in the process of acquiring the ROW needed for the project with the county's lawyers and the homeowners. As of today, all parties are in agreement, the county will work out the logistics of getting the documents signed and notarized, due to COVID-19 and the age of the parcel owner all precautions will be taken for the safety of everyone.

Veterans Memorial Park Civil package: The pavilion is nearing completion with all bathroom tile and toilet partitions being installed. Staining and painting has been completed with finishing's being completed. All the exterior concrete has been poured with the playground being installed this week. Once installed the county will have it inspected by a third-party playground safety company

Multiuse Fencing: David Foster installed the fencing to span the multiuse field on 7/30 Musco Lighting for VMP-All of the lights and the direct boring were installed this week and the project is finishing up. The lighting contractor is going to regrade and grass the slopes establishing back vegetation. Included with the lights new cabinets and the controller has been installed. Dawson County has called Ga Power for power reconnection and power should be able to be turned on this week.

TRANSFER STATION:

- Solid Waste: 442.86 Tons
- Recycling: 17.16 Tons
- Recycling scrap metal: 8.65 Tons



Dawson County Board of Commissioners

Dawson County Senior Services Monthly Report – July 2020

SENIOR CENTER

- **Home Delivered Meals Served**
 - July 2020: 2,012
 - YTD 2020: 16,860
- **Congregate Meals Served**
 - July 2020: 314
 - YTD 2020: 1,839
- **Physical Activity Participation** (Tai Chi, Silver Sneakers, Yoga, individual fitness)
 - July 2020: 0
 - YTD 2020: 1,239
- **Lifestyle Management Participation** (Awareness, Prevention, Virtual Learning)
 - July 2020: 934 (information sent to clients with meals)
 - YTD 2020: 3,318

TRANSIT

- **DOT Trips Provided**
 - July 2020: 36
 - YTD 2020: 921
- **Senior Trips Provided**
 - July 2020: 180
 - YTD 2020: 1,597
- **# of Miles**
 - July 2020: 2,134
 - YTD 2020: 18,549
- **Gallons of Fuel**
 - July 2020: 259
 - YTD 2020: 2,260

LOST and SPLOST Collections

Local Option Sales Tax (LOST) collections are up 10.8% for the same month in 2019 and down 4.9% for year to date. Special Purpose Local Option Sales Tax (SPLOST) collections are up 10.8% for the same month in 2019 and came in 45.6% over projections. Total SPLOST VI collections (July 2015 to present) are \$40,473,530.

June collections received in July are as follows:

LOST	\$717,680
SPLOST	\$815,415
County (85%)	\$693,103
City (15%)	\$122,312

Items Approved by the County Manager Since July 16, 2020

Tiffin Metal	Fire Department	Personnel lockers, wardrobe base drawer for new fire station	Purchase Order	Submittal Drawings	\$16,207	Funding Source – Emergency Services equipment capital budget
Dell	IT	35 computers, 19 laptops	Purchase Order	Cooperative Agreement	\$63,082.84	Funding Source – IT capital budget
Municipal Emergency Services	Fire Department	Annual maintenance / repair for SCBA units	Purchase Order	Quote Agreement	\$5,166	Funding Source – Emergency Services operating budget
Diversified Construction of Georgia	Senior Center	Power upgrades; credit for window trim / paint; credit for downspouts; install, paint siding at the gable	Purchase Order	Change Order	\$1,829.42	BOC approve contingency