

**DAWSON COUNTY BOARD OF COMMISSIONERS
SPECIAL CALLED MEETING AGENDA
THURSDAY, DECEMBER 6, 2018
DAWSON COUNTY GOVERNMENT CENTER ASSEMBLY ROOM
5:30 PM**

A. ROLL CALL

B. APPROVAL OF AGENDA

C. PUBLIC HEARING

1. Community Development Block Grant Program (*1st of 1 hearing*)
 - a. Restate Acceptance of Funds Vote of November 1, 2018
 - b. Approval of Usage of Funds Resolution
 - c. Design Preview- Senior Services Director Dawn Pruett
 - d. Procurement Process Summary- Purchasing Manager Melissa Hawk
 - e. Call for Public Comment

D. ADJOURNMENT

Those with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting, should contact the ADA Coordinator at 706-344-3666, extension 44514. The county will make reasonable accommodations for those persons.

Backup material for agenda item:

1. 1. Community Development Block Grant Program (*1st of 1 hearing*)
 - a. Restate Acceptance of Funds Vote of November 1, 2018
 - b. Approval of Usage of Funds Resolution
 - c. Design Preview- Senior Services Director Dawn Pruett
 - d. Procurement Process Summary- Purchasing Manager Melissa Hawk
 - e. Call for Public Comment



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Senior Services-Senior Center

Work Session:

Prepared By: Dawn Pruett

Voting Session:

Presenter: Dawn Pruett

Public Hearing: Yes X No
December 6, 2018 5:30 p.m.

Agenda Item Title: Public Hearing for Community Development Block Grant for Dawson County Senior Services

Background Information:

Dawson County received a Community Development Block Grant in the amount of \$750,000 to assist with construction on a new senior center.

Current Information:

A public hearing must be conducted to meet the requirements for the CDBG.

Budget Information: Applicable: Not Applicable: Budgeted: Yes__No_____

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: Approve Resolution for Community Development Block Grant for Dawson County Senior Center.

Department Head Authorization: Dawn Pruett

Date: 11-28-18

Finance Dept. Authorization: Vickie Neikirk

Date: 11/29/18

County Manager Authorization: DH

Date: 11/29/18

County Attorney Authorization: _____

Date: _____

Comments/Attachments:

3

RESOLUTION NO. _____

A RESOLUTION APPROVING THE ACCEPTANCE AND DISTRIBUTION OF FISCAL YEAR 2018 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) PROGRAM INCOME TOTALING SEVEN HUNDRED FIFTY THOUSAND DOLLARS (\$750,000.00).

A RESOLUTION OF THE COUNTY COMMISSIONERS OF THE COUNTY OF DAWSON, GEORGIA, that there be and has hereby approved the acceptance, distribution and execution of grant agreement of Fiscal Year 2018 Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD) Program Income totaling Seven Hundred Fifty Thousand Dollars (\$750,000.00).

WHEREAS, the Georgia Department of Community Affairs requires local government approval authorizing and certifying the availability of 65.60 % match funds, a sum from other than state or federal sources; and

NOW, THEREFORE BE IT RESOLVED that the Board of Commissioners of the County of Dawson, State of Georgia:

1. Authorizes accepting the allocation of funds for the construction of a senior center at the site of the current Margie Weaver Senior Center, located at 201 Recreation Road, Dawsonville, GA 30534.
2. Certifies the availability of the County's \$1,430,000 funds.
3. Authorizes execution of the Grant Agreement.
4. Adopt Language Access Plan (LAP); and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the County of Dawson, does hereby authorized Vickie Neikirk, Chief Financial Officer, or her designee, to sign any documents required to request and accept drawdowns of subject funds on behalf of the County of Dawson.

I hereby certify the foregoing resolution was introduced and read aloud at the special called meeting for the Community Development Block Grant Funds and duly adopted this 6th day of December, 2018 at said meeting by the following vote:

-Signature Page to Follow-

DAWSON COUNTY

ATTEST

By: _____

Billy Thurmond, Chairman
Board of Commissioners

By: _____

Kristen Cloud,
County Clerk

VOTE: YES _____

NO _____

Date of Public Hearing:

December 6, 2018

Dates of Advertising:

November 28, 2018

December 5, 2018

Dawson County Language Access Plan

Grantee: Dawson County

CDBG Grant Number: 17p-y-042-1-5997

Target Area: Countywide

Prepared By:

Danielle Yarbrough, Human Resources Director
(706) 344-3501

dyarbrough@dawsoncounty.org

Dawn Pruett, Senior Services Director
(706) 344-3700

dpruett@dawsoncounty.org

Melissa Hawk

(706) 344-3501

mhawk@dawsoncounty.org

I. Introduction

Pursuant to the requirements of Title VI of the Civil Rights Act of 1964, all DCA sub-recipients (including State recipients) must take timely and reasonable steps to provide Limited English Proficient (LEP) persons with meaningful access to programs and activities funded by the federal government and awarded by DCA. Executive Order 13166, signed on August 11, 2000, mandated that federal agencies must publish guidance on how persons whose primary language is not English and those who have a limited ability to speak, read, write, or understand English will be provided Meaningful Access to federally funded assistance programs. Along with this order came guidelines which mandated that each agency was to tailor the types of access to the recipients served based upon LEP Guidance provided by the Department of Justice. As a sub-recipient of federal funds through the Georgia Department of Community Affairs, Dawson County is required to complete a Language Access Plan that reduces language barriers that could preclude Meaningful Access by LEP persons to DCA programs that are funded with such federal financial assistance. This plan will demonstrate the efforts that Dawson County Senior Center undertakes to make its service accessible to all persons without regard to their ability to communicate in English. The plan addresses how services will be provided through general guidelines and procedures including the following:

- Identification: Identifying LEP populations in service areas
- Notification: Providing notice to LEP individuals about their right to language services
- Interpretation: Offering timely interpretation to LEP individuals upon request
- Translation: Providing timely translation of important documents
- Staffing: Identifying Dawson County Senior Center staff to assist LEP customers
- Training: Providing training on LAP to responsible employees.

II. Four Factor Analysis

The analysis provided in this report has been developed to identify LEP population that may use Dawson County Senior Center services and identify needs for language assistance. This analysis is based on the “Four Factor Analysis” presented in the Department of Housing and Urban Development, Language English Proficiency Guide dated January 22, 2007, which considers the following factors:

1. The number and proportion of LEP persons in the service area who may be served or are likely to encounter a Dawson County Senior Center program, activity or service.
2. The frequency with which LEP persons come in contact with Dawson County Senior Center programs, activities or services.
3. The nature and importance of programs, activities or services provided by Dawson County Senior Center to the LEP population.
4. The resources available to Dawson County Senior Center and overall costs to provide LEP assistance

a. Factor 1: The Number and Proportion of LEP persons eligible to be served or likely to be encountered by the Agency or its federally funded programs.

Of the 21,504 residents in Dawson County 431 residents describe themselves as speaking English less than “very well”. People of Hispanic or Latino descent are the primary LEP persons likely to utilize Dawson County. For Dawson County, the American Community Survey of the U.S. Census Bureau shows that among the area’s population 98% speak English “very well”. For groups who speak English “less than very well”, 0.028% speak Spanish and 0.0039% speak an other Indo-European language.

b. Factor 2: The Frequency with which LEP persons come into contact with the Agency’s programs:

The Federal guidance for this factor recommends that agencies should assess the frequency with which they have contact with LEP individuals from different language groups. The more frequent the contact with a particular LEP language group, the more likely enhanced services will be needed.

Dawson County Senior Services has assessed the frequency with which LEP individuals come in contact with the departments and staff. The methods utilized for this assessment include analysis of Census data, examining phone inquiries, requests for translated documents, and staff survey. As discussed above, Census data indicates that the Dawson County has a lack of a prominent LEP group. Phone inquiries and staff survey feedback indicated that Dawson County Senior Services interact infrequently with LEP persons. The majority of these interactions have occurred with LEP persons who mainly spoke Spanish. Over the past 10 years, Dawson County has had 0 requests for translated documents.

Dawson County Senior Services will address the Dawson County Board of Commissioners in a special called full board meeting to discuss CDBG grant awards

and its proposed activities, fund activities, grant award closeouts and accomplishments.

All solicitation notices seeking qualified contractors will be listed in the County newspaper, on the County's vendor registration and bid notice site, the Georgia Procurement Registry site, Dawson County Health Department, Dawson County Homeless Liaison, Gainesville Housing Authority, Jasper Housing Authority, Local Georgia Department of Human Services office and the Local Georgia Department of Labor office.

c. Factor 3: The Nature and Importance of the Program, Activity, or Service to people lives.

Providing service access to LEP persons is crucial for Dawson County Senior Services. A LEP person's inability to utilize senior services effectively, may adversely affect his or her ability to access health care, transportation needs, activities, meal programs, etc.

d. Factor 4: The Resources Available and costs to the recipient.

Dawson County Senior Services will make available to Dawson County Senior Services staff the 2004 Census Test/ United States Census 2010 Language Identification Flashcard. Staff will present this card to the LEP person to allow them to express the language in which they speak and if necessary, staff will make referrals to community liaisons proficient in the language of LEP persons.

Dawson County Senior Services will reach out to the Department of Housing and Urban Development if necessary to provide the following assistance:

- Oral interpretation services;
- Written translation services

These resources are available to Dawson County at no cost.

III. Language Assistance Plan

In developing a Language Access Plan, it is recommended to use the analysis of the following five elements:

1. Four -Factor Analysis
2. Individual responsible for coordination of LEP compliance
3. Training plan
4. List of Vital Documents to be translated and schedule for translating and disseminating vital documents
5. Plan for complaints and appeals
6. Policy for updating the Four Factor Analysis and the LAP every 5 years
7. Plan to maintain records regarding its efforts to comply with Title VI LEP obligations

The five elements are addressed below.

e. Element 1: Four Factor Analysis

Federal guidance provides that there should be an assessment of the number or proportion of LEP individuals eligible to be serviced or encountered and the frequency of encounters pursuant to the first two factors in the four-factor analysis.

Dawson County Senior Services has identified the number and proportion of LEP individuals within its service area using United States Census data (see Appendix H). As presented earlier, 96% of the service area population speaks English only. The largest non-English spoken language in the service area is Spanish (0.028%). Of those whose primary spoken language is Spanish, approximately 0.014% identify themselves as speaking less than “very well”. Those residents whose primary language is not English or Spanish and who identify themselves as speaking English less than “very well” account for 0.006% of the service area population.

Dawson County Senior Services may identify language assistance need for an LEP group by:

1. Examining records to see if requests for language assistance have been received in the past, either at meetings or over the phone, to determine whether language assistance might be needed at future events or meetings.
2. Having Census Bureau Language Identification Flashcards available at Dawson County Senior Center Meetings. This will assist Dawson County Senior Services in identifying language assistance needs for future events and meetings.
3. Having Census Bureau Language Identification Flashcards to assist staff in identifying specific language assistance needs of clients. If such individuals are encountered, staff will be instructed to obtain contact information to give to Dawson County Senior Services management to follow-up.
4. Senior Center Staff will be surveyed on their experience concerning any contacts with LEP persons during the previous year.

f. Element 2: Responsible Staff

The Dawson County Senior Center Director, or designee, shall be responsible for ensuring these assistance avenues are available to LEP persons.

g. Element 3: Training Plan

Federal guidance states staff members of an agency should know their obligations to provide meaningful access to information and services for LEP persons and that all employees in public contact positions should be properly trained.

Suggestions for implementing Element 3 of the Language Assistance Plan, involve: (1) identifying agency staff likely to come into contact with LEP individuals; (2) identifying existing staff training opportunities; (3) providing regular re-training for staff dealing with LEP individual needs; and (4) designing and implementing LEP training for agency staff.

In the case of Dawson County Senior Center, the most important staff training is for Customer Service Representatives and nursing staff.

The following training will be provided to Customer Service Representative:

1. Information on Title VI Procedures and LEP responsibilities
2. Documentation of language assistance requests
3. How to handle a potential Title VI/LEP complaint

h. Element 4: List of Vital Documents to be translated

Dawson County will make Title VI information available in English and Spanish on the Agency's website. Key documents are written in English and Spanish. Notices are also posted in Dawson County office lobby. Additionally, when staff prepares a document or schedules a meeting, for which the target audience is expected to include LEP individuals, then documents, meeting notices, flyers, and agendas will be printed in an alternative language based on the known LEP population.

i. Plan for complaints and appeals

The Title VI regulations provide that HUD investigates whenever it receives a complaint, report or other information that alleges or indicates possible noncompliance with Title VI or its regulations. The Office of Fair Housing and Equal Opportunity (FHEO) is responsible for conducting the investigation to ensure that federal program recipients are in compliance with civil rights-related program requirements.

Dawson County Senior staff will ensure that the Equal Housing Opportunity and Section 3 flyers are posted in general areas of the senior center in both English and Spanish in hopes of allowing LEP persons the opportunity to report any activity that does not follow HUD's regulations.

A complaint form will also be placed with these flyers with directions as to how to file complaints with either HUD or the Dawson County Manager.

If the Dawson County Manager receives said form, he shall investigate the complaint within three (3) business days of receipt. The outcome shall be submitted to the complainant within three (3) business days of close of investigation. If the complainant is not satisfied with the County Manager's findings, the complainant shall have three (3) business days of date of letter to address the Dawson County Board of Commissioners. If the complainant is not satisfied with the Board of Commissioners' findings, it shall be the responsibility of the complainant to file a complaint to the Department of Housing and Urban Development.

j. Policy for Updating the Four-Factor Analysis and the LAP every five years

The plan will be reviewed and updated on an ongoing basis. Updates will consider the following:

- The number of documented LEP person contacts encountered annually
- How the needs of LEP persons have been addressed
- Determination of the current LEP population in the service area
- Determination as to whether the need for translation services has changed
- Determine whether Dawson County Senior Service’s financial resources are sufficient to fund language assistance resources needed

Dawson County Senior Services understands the value that its service plays in the lives of individuals who rely on this service, and the importance of any measures undertaken to make the use of system easier. Dawson County Senior Services is open to suggestions from all sources, including customers, Dawson County Senior Sserviess staff, other agencies with similar experiences with LEP communities, and the general public, regarding additional methods to improve their accessibility to LEP communities.

Dawson County will review the LAP every two (2) years when receiving CDBG funding.

k. Plan to maintain records

The Dawson County Clerk’s Office will be responsible for storing Title VI complaints and all related documents in a confidential area for at least three (3) years. Each complaint will be given a unique complaint number. Each complainant’s identity shall be kept confedintial except to the extent necessary for the investigation.

The Dawson County Clerk’s Office will maintain a complaint log which includes the filing date, unique complaint number, a summary of the allegations and disposition.

There are many departments withing Dawson County who strive to comply with Title VI LEP obligations. Each department, specifically those involved with CDBG grants, shall ensure that all records developed to show proof of compliance shall be maintained in the CDBG grant official file stored in the Grant Administrator’s office.

APPROVE:

Billy Thurmond, Chairman

Date

ATTEST:

Kristen Cloud, County Clerk

Date

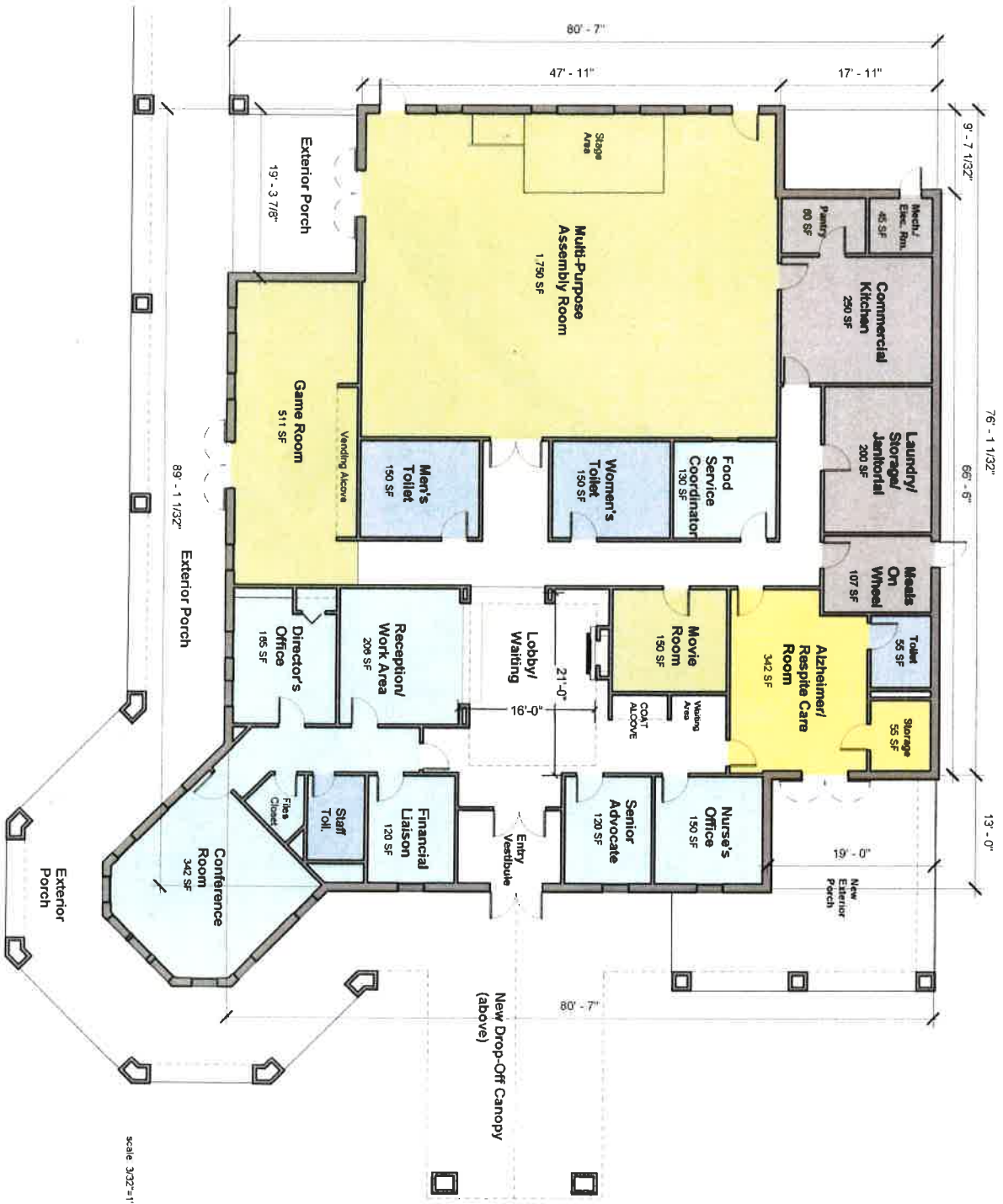
- | | |
|---|------------------------|
| <input type="checkbox"/> <p>ضع علامة في هذا المربع إذا كنت تقرأ أو تتحدث العربية.</p> | 1. Arabic |
| <input type="checkbox"/> <p>Խոսողո՞ւմ ե՞սք նշո՞ւմ կատարե՞ք այս քանակուսում, եթե խոսում կամ կարողում եք հայերեն:</p> | 2. Armenian |
| <input type="checkbox"/> <p>যদি আপনি বাংলা পড়েন বা বলেন তা হলে এই বাক্সে দাগ দিন।</p> | 3. Bengali |
| <input type="checkbox"/> <p>ល្អបញ្ជាក់ក្នុងប្រអប់នេះ បើអ្នកអាន ឬនិយាយភាសា ខ្មែរ ។</p> | 4. Cambodian |
| <input type="checkbox"/> <p>Motka i kahhon ya yangin ûntûngnu' manaitai pat ûntûngnu' kumentos Chamorro.</p> | 5. Chamorro |
| <input type="checkbox"/> <p>如果你能读中文或讲中文，请选择此框。</p> | 6. Simplified Chinese |
| <input type="checkbox"/> <p>如果你能讀中文或講中文，請選擇此框。</p> | 7. Traditional Chinese |
| <input type="checkbox"/> <p>Označite ovaj kvadratić ako čitate ili govorite hrvatski jezik.</p> | 8. Croatian |
| <input type="checkbox"/> <p>Zaškrtněte tuto kolonku, pokud čtete a hovoříte česky.</p> | 9. Czech |
| <input type="checkbox"/> <p>Kruis dit vakje aan als u Nederlands kunt lezen of spreken.</p> | 10. Dutch |
| <input type="checkbox"/> <p>Mark this box if you read or speak English.</p> | 11. English |
| <input type="checkbox"/> <p>اگر خواندن و نوشتن بلد هستید، این مربع را علامت بزنید.</p> | 12. Farsi |

<input type="checkbox"/>	Cocher ici si vous lisez ou parlez le français.	13. French
<input type="checkbox"/>	Kreuzen Sie dieses Kästchen an, wenn Sie Deutsch lesen oder sprechen.	14. German
<input type="checkbox"/>	Σημειώστε αυτό το πλαίσιο αν διαβάζετε ή μιλάτε Ελληνικά.	15. Greek
<input type="checkbox"/>	Make kazye sa a si ou li oswa ou pale kreyòl ayisyen.	16. Haitian Creole
<input type="checkbox"/>	अगर आप हिन्दी बोलते या पढ़ सकते हैं तो इस बक्स पर चिह्न लगाएँ।	17. Hindi
<input type="checkbox"/>	Kos lub voj no yog koj paub twm thiab hais lus Hmoob.	18. Hmong
<input type="checkbox"/>	Jelölje meg ezt a kockát, ha megérta vagy beszéli a magyar nyelvet.	19. Hungarian
<input type="checkbox"/>	Markaam daytoy nga kahon no makabasa wenno makasaoka iti Ilocano.	20. Ilocano
<input type="checkbox"/>	Marchi questa casella se legge o parla italiano.	21. Italian
<input type="checkbox"/>	日本語を読んだり、話せる場合はここに印を付けてください。	22. Japanese
<input type="checkbox"/>	한국어를 읽거나 말할 수 있으면 이 칸에 표시하십시오.	23. Korean
<input type="checkbox"/>	ໃຫ້ໝາຍໃສ່ຊ່ອງນີ້ ຖ້າທ່ານອ່ານຫຼືປາກພາສາລາວ.	24. Laotian
<input type="checkbox"/>	Prosimy o zaznaczenie tego kwadratu jeżeli posługuje się Pan/Pani językiem polskim.	25. Polish

<input type="checkbox"/>	Assinale este quadrado se você lê ou fala português.	26. Portuguese
<input type="checkbox"/>	Însemnați această căsuță dacă citiți sau vorbiți românește.	27. Romanian
<input type="checkbox"/>	Пометьте этот квадратик, если вы читаете или говорите по-русски.	28. Russian
<input type="checkbox"/>	Обележите овај квадратик уколико читате или говорите српски језик.	29. Serbian
<input type="checkbox"/>	Označte tento štvorček, ak viete čítať alebo hovoriť po slovensky.	30. Slovak
<input type="checkbox"/>	Marque esta casilla si lee o habla español.	31. Spanish
<input type="checkbox"/>	Markahan itong kuwadrado kung kayo ay marunong magbasa o magsalita ng Tagalog.	32. Tagalog
<input type="checkbox"/>	ให้กาเครื่องหมายลงในช่องถ้าท่านอ่านหรือพูดภาษาไทย.	33. Thai
<input type="checkbox"/>	Maaka 'i he puha ni kapau 'oku ke lau pe lea fakatonga.	34. Tongan
<input type="checkbox"/>	Відмітьте цю клітинку, якщо ви читаете або говорите українською мовою.	35. Ukrainian
<input type="checkbox"/>	اگر آپ اردو پڑھتے یا بولتے ہیں تو اس خانے میں نشان لگائیں۔	36. Urdu
<input type="checkbox"/>	Xin đánh dấu vào ô này nếu quý vị biết đọc và nói được Việt Ngữ.	37. Vietnamese
<input type="checkbox"/>	באצייכנט דעם אויב איר לייענט אדער רעדט אידיש.	38. Yiddish



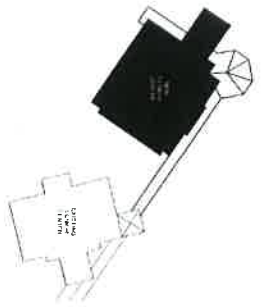
CONCEPT PLAN - NEW BUILDING SITE PLAN

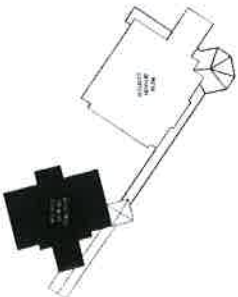
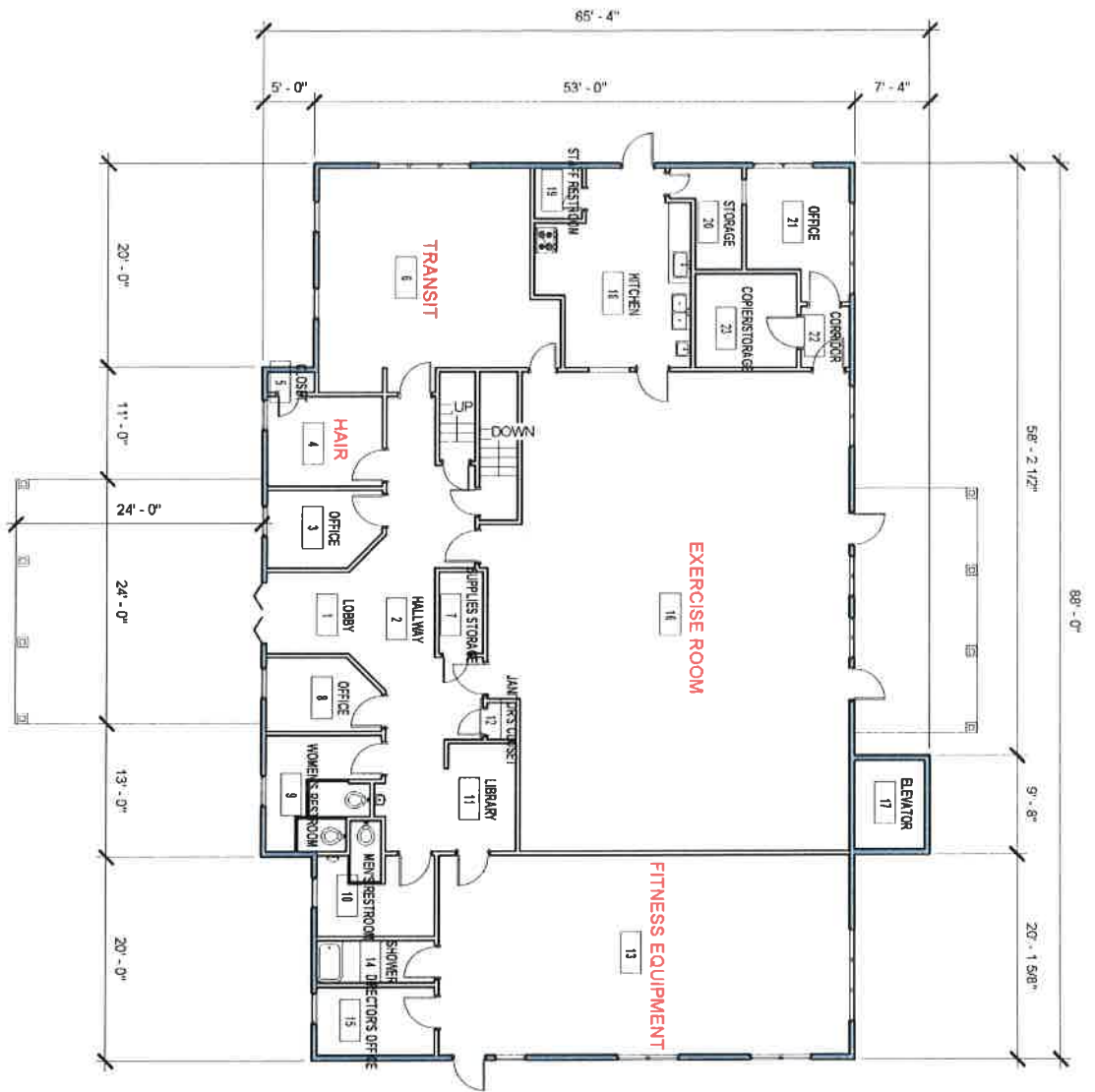


Department Legend

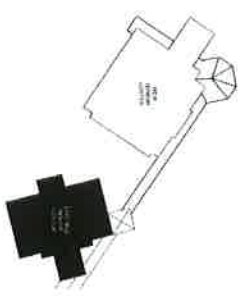
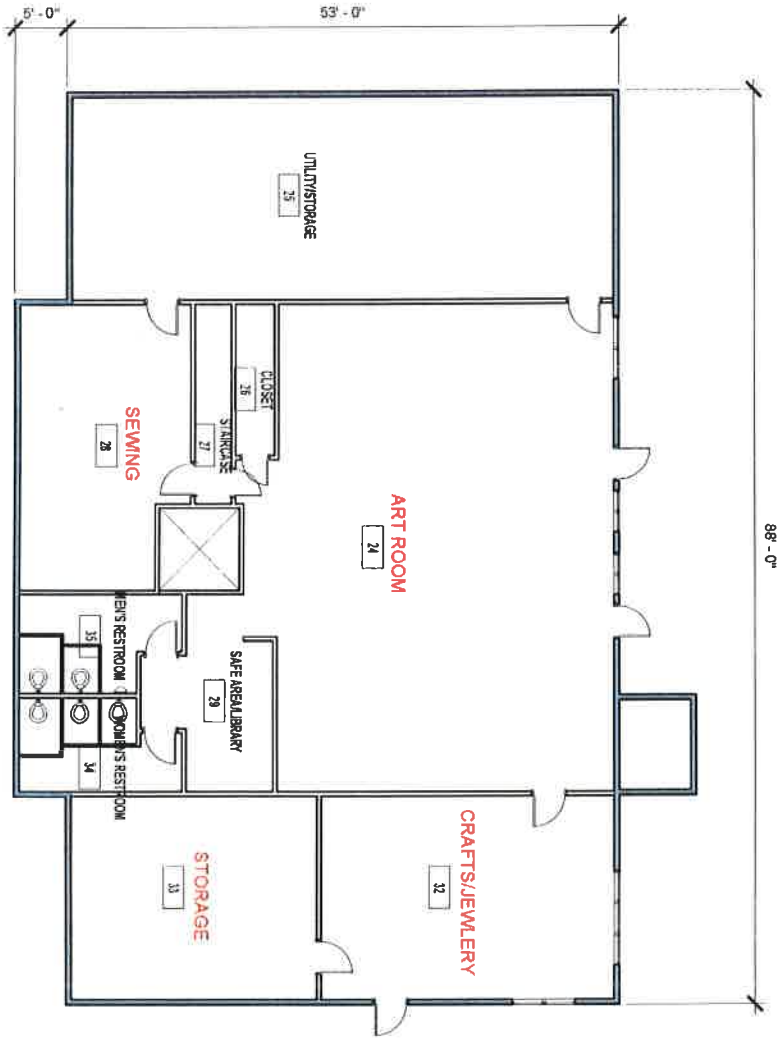
- Admin Dept
- Alzheimer Area
- Corridor
- Lobby
- Restrooms
- Senior Spaces
- Support Areas

17





CONCEPT PLAN - EXISTING BUILDING BASEMENT





War Hill Park

Photo by: Michelle Wittmer Grabowski



COMMUNITY DEVELOPMENT BLOCK GRANT PROCUREMENT PROCESS OVERVIEW

SPECIAL CALLED MEETING – DECEMBER 6, 2018



Background and Overview



- ❖ On March 22, 2018, the Dawson County Board of Commissioners unanimously approved a resolution to submit an application to Georgia Department of Community Affairs for the Community Development Block Grant.
- ❖ On July 1, 2018, Dawson County submitted an application to Georgia Department of Community Affairs for the Community Development Block Grant.
- ❖ On October 10, 2018, Dawson County was presented the award of \$750,000.00 to aide in the construction of a new senior center building.
- ❖ On November 1, 2018, the Dawson County Board of Commissioners unanimously approved to accept the funds granted.

Procurement Approach and Procedure



- ❖ Dawson County must follow the federal policy when letting the construction services bid for this project which stipulates that all bidders:
 - To be registered in the Federal System for Award Management (SAM) for verification of not being debarred or suspended to receive federal funds.
 - To ensure sub-contractors are registered in the Federal System for Award Management (SAM) for verification of not being debarred or suspended to receive federal funds.
 - To make positive efforts to use small and minority-owned businesses and to offer employment, training and contracting opportunities in accordance with Section 3 of the HUD Act of 1968.

Procurement Approach and Procedure (cont.)



- ❖ Dawson County must follow the federal policy when letting the construction services bid for this project which stipulates that all bidders:
 - To comply with the following federal and Georgia acts and laws:
 - President's Executive Order No. 11246 & Order No. 11375
 - Title VI of the civil Rights Act of 1964
 - Architectural Barriers Act of 1968, as amended
 - Equal Employment Opportunity Clause
 - Affirmative Action Clause
 - Non-segregated Facilities Act
 - Copeland Anti-kickback Clause
 - Davis-Bacon Clause
 - Wage Rate Determination for DCA
 - Work Hours & Safety Clause

Procurement Approach and Procedure (cont.)



- ❖ Dawson County must follow the federal policy when letting the construction services bid for this project which stipulates that all bidders:
 - To comply with the following federal and Georgia acts and laws:
 - Clean Air/Water Clause
 - Byrd Anti-Lobbying Clause
 - Georgia Energy Codes for Buildings O.C.G.A. Title 8, Chapter 2
 - Advertise in a minimum of three (3) mediums such as the most widely distributed newspaper, management office of the local housing authority or local office of the Family and Children Services prior to contracting with non-Section 3 businesses.

County Procurement Responsibilities



- ❖ Some of the County Procurement Department responsibilities include:
 - Provide the submitted application for review during the IFB process.
 - Ensure a detailed description of all requirements are presented to potential bidders.
 - Conduct employee and sub-contractor employee on-the-job-site interview for Wage Determination compliance.
 - Ensure contract compliance.

In Conclusion



- ❖ The bid document will be available in multiple languages, upon request.
- ❖ All responses must be submitted in English.
- ❖ It is recommended that all interested parties register their company or individual at <https://vrapp.vendorregistry.com/Vendor/Register/Index/dawson-county-ga-vendor-registration> to receive all notices regarding this project as well as all others offered by the County.
- ❖ Section 3 and Equal Housing Opportunity brochures and flyers are available.

THANK YOU

potentially misrepresented themselves. In such situations, HUD will request documentation to verify the businesses' eligibility. Businesses that are found to have misrepresented themselves will be removed from the Section 3 Business Registry and penalized (see HUD's Section 3 Business Registry webpage for more information).

To search for Section 3 businesses in your community, register your business, or learn more about HUD's Section 3 Business Registry, please visit: www.hud.gov/Sec3biz

SECTION 3 AND HUD-FUNDED CONTRACTS

Section 3 requirements provide preference but not a guarantee to Section 3 residents and Section 3 businesses when new jobs, training, or contracting opportunities are created as a result of HUD funds. Section 3 residents and businesses are not entitled to jobs or contracts simply because they meet the eligibility criteria. Section 3 residents and businesses may need to demonstrate that they have the ability to perform successfully under the terms and conditions of proposed contracts and meet the qualifications for jobs or contracts they are seeking.

Section 3 residents or businesses that believe that they have been denied employment, training, or contracting opportunities associated with HUD-funded projects are encouraged to file a complaint with HUD at the appropriate Regional Office of Fair Housing and Equal Opportunity (FHEO). A copy of the Section 3 Complaint Form (HUD-958) and a list of FHEO Regional Offices can be found online at: www.hud.gov/Section3



U.S. Department of Housing and Urban Development



WHAT IS SECTION 3?

Section 3 is a provision of the Housing and Urban Development (HUD) Act of 1968 that helps foster local economic development, neighborhood improvement, and individual self-sufficiency.

HUD investments in local communities represent one of the largest sources of federal funding, and the expenditure of these funds typically results in new contracts and jobs. The Section 3 requirements stipulate that local low-income persons, and businesses that substantially employ those persons, receive priority consideration for a percentage of new training, employment, and contracting opportunities that are created from certain HUD funds.

Please visit www.hud.gov/section3 for more information on the requirements of Section 3.

WHAT IS A SECTION 3 BUSINESS?

If your business meets one of the following criteria, you may be eligible to receive priority consideration when bidding on certain HUD-funded contracts or subcontracts:

- 1) 51 percent or more owned by Section 3 residents; or
- 2) At least 30 percent of full-time, permanent staff are Section 3 residents (or were Section 3 residents within the last 3 years); or

- 3) Evidence of a commitment to subcontract 25 percent or more of the total dollar amount of all subcontracts to businesses that meet one of the criteria listed above.

WHO ARE SECTION 3 RESIDENTS?

If you meet one of the following criteria, you may be eligible to receive priority consideration when applying for certain HUD-funded jobs and training opportunities:

- 1) Public housing residents; or
- 2) Low and very low-income persons who live in the metropolitan area or Non-metropolitan County where covered HUD funding is spent.

To determine income eligibility in your community visit: <http://www.huduser.org/portal/datasets/il.html>

WHAT IS THE SECTION 3 BUSINESS REGISTRY?

The Section 3 Business Registry is a listing of businesses that have self-certified that they meet one of the eligibility criteria of a Section 3 business, and have submitted publicly available information about their firm (i.e. business name, address, type of services provided, etc.) to HUD's online database.

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The Section 3 Business Registry will be used by Public Housing Authorities (PHAs); State, County, and local government agencies; property owners; developers; contractors; and others as a resource for finding local Section 3 businesses to be notified about HUD-funded contracting opportunities. Section 3 residents are also encouraged to use the registry to locate Section 3 businesses that may have new HUD-funded jobs as a result of recently awarded HUD-funded contracts.

HUD will maintain the Section 3 Business Registry to assist agencies that receive HUD funds with meeting their Section 3 obligations. However, HUD does not verify information submitted by businesses and does not endorse the services they provide. Therefore, grantees and other users should perform due diligence to confirm eligibility before awarding contracts to firms in the Section 3 Business Registry.

Contact HUD at sec3biz@hud.gov if you believe firms in HUD's Section 3 Business Registry have

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elegibilidad de los negocios. Los negocios con respecto a los cuales se determina que han tergiversado su información serán eliminados del Registro Comercial de la Sección 3 y serán sancionados (vea la página Web del Registro Comercial de la Sección 3 para obtener más información).

Para buscar negocios de Sección 3 en su comunidad, inscriba su negocio o aprenda más sobre el Registro Comercial de la Sección 3 de HUD, y visite: www.hud.gov/Sec3biz

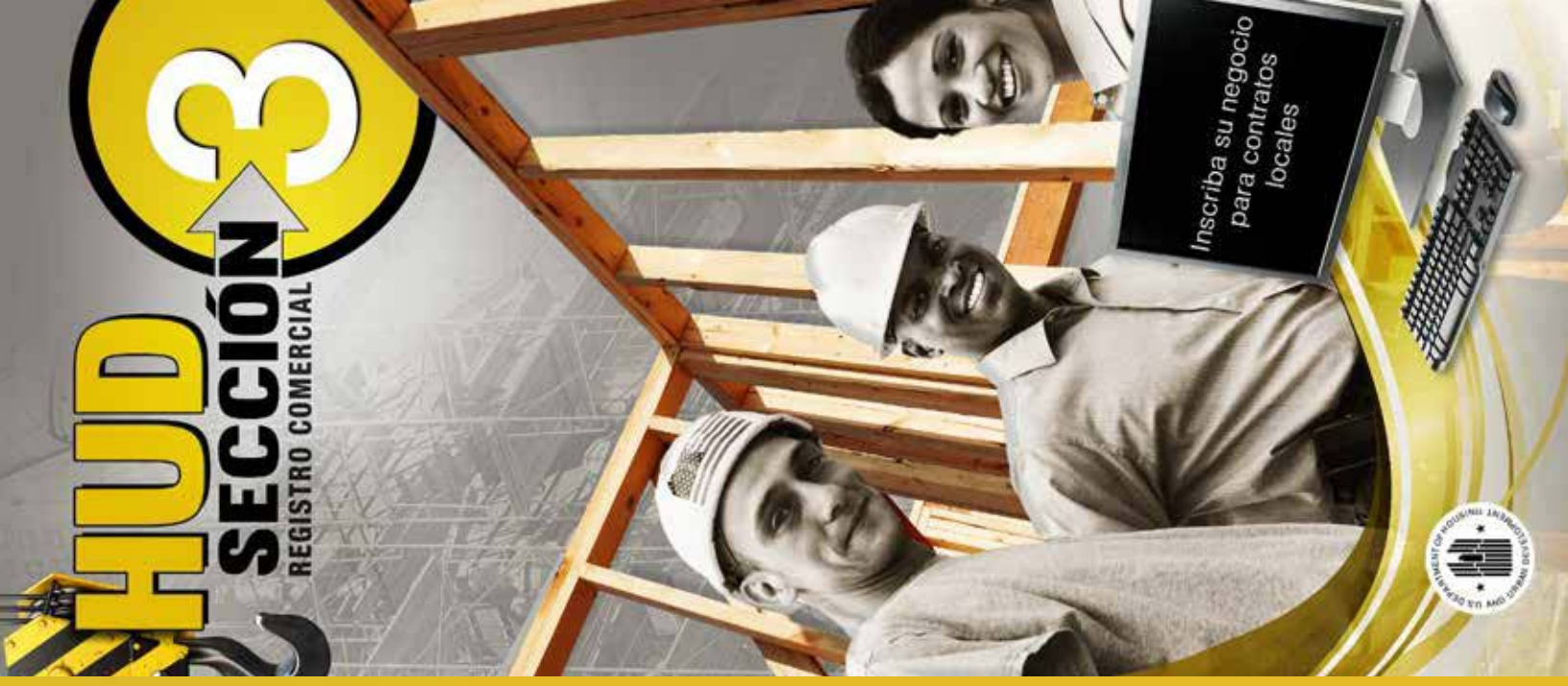
LA SECCIÓN 3 Y LOS CONTRATOS FINANCIADOS POR HUD

Los requisitos de la Sección 3 proveen preferencia, pero no una garantía a los residentes de Sección 3 y negocios de Sección 3 cuando se crean nuevas oportunidades de ~~trabajo~~, capacitación o contratación como resultado de ~~trabajos~~ de HUD. Los residentes y negocios de Sección 3 no tienen derecho a los trabajos o contratos simplemente porque cumplen con los criterios de elegibilidad. Es posible que los residentes y negocios de Sección 3 tengan que demostrar que tienen la capacidad para funcionar con éxito bajo los términos y condiciones de los contratos propuestos y reunir los requisitos para los trabajos o contratos que buscan.

A los residentes y negocios de la Sección 3 que creen que se les han denegado oportunidades de empleo, capacitación o contratación asociadas con proyectos financiados por HUD se les anima a que presenten un queja ante HUD en la Oficina Regional de Equidad en la Vivienda e Igualdad de Oportunidades (FHEO) apropiada. Se puede encontrar una copia del Formulario de Quejas de Sección 3 (HUD-958) y una lista de Oficinas Regionales del FHEO en línea a: www.hud.gov/Section3



Departamento de Vivienda y Desarrollo Urbano EE.UU.



HUD

SECCIÓN 3

REGISTRO COMERCIAL



¿QUÉ ES LA SECCIÓN 3?

La Sección 3 es una disposición de la Ley de Vivienda y Desarrollo Urbano (HUD) de 1968 que ayuda a promover el desarrollo económico local, la mejora de vecindarios y la autosuficiencia individual.

Las inversiones de HUD en las comunidades locales representa una de las fuentes mayores de financiamiento federal, y el gasto de estos fondos típicamente genera nuevos contratos y trabajos. Los requisitos de la Sección 3 estipulan que las personas locales de bajos ingresos, y los negocios que emplean en gran parte a dichas personas, reciben una consideración prioritaria para un porcentaje de las nuevas oportunidades de capacitación, empleo y contratación creadas a partir de ciertos fondos HUD.

Visite www.hud.gov/section3 para obtener más información sobre los requisitos de la Sección 3.

¿QUÉ ES UN NEGOCIO DE SECCIÓN 3?

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Si su negocio cumple uno de los siguientes criterios, es posible que reúna los requisitos para recibir una consideración prioritaria al hacer ofertas para ciertos contratos o subcontratos financiados por HUD:

- 1) Residentes de Sección 3 propietarios del 51 por ciento o más; o
- 2) Por lo menos el 30 por ciento del personal permanente a tiempo completo son residentes de Sección 3 (o fueron residentes de Sección 3 durante los últimos 3 años); o

- 3) Prueba de un compromiso a subcontratar un 25 por ciento o más de la cantidad total en dólares de todos los subcontratos a negocios que reúnan uno de los criterios indicados arriba.

¿QUIÉNES SON RESIDENTES DE SECCIÓN 3?

Si usted cumple con uno de los siguientes criterios, es posible que reúna los requisitos para recibir consideración prioritaria al postularse para ciertos trabajos y oportunidades de capacitación financiados por HUD:

- 1) Residentes de vivienda pública; o
- 2) Personas de ingresos bajos o muy bajos que viven en el área metropolitana o en el condado no-metropolitano donde se gastan fondos HUD cubiertos.

Para determinar la elegibilidad basado en los ingresos en su comunidad, visite: <http://www.huduser.org/portal/datasets/il.html>

¿QUÉ ES EL REGISTRO COMERCIAL DE LA SECCIÓN 3?

El Registro Comercial de la Sección 3 es un listado de los negocios que autocertifican que han cumplido uno de los criterios de elegibilidad de un negocio de Sección 3 y han presentado información públicamente disponible sobre su empresa (es decir, razón social, dirección, tipo de servicios prestados, etc.) a incluirse en la base de datos de HUD en línea.

El Registro Comercial de la Sección 3 será utilizado por las



Autoridades de Viviendas Públicas (PHAs); agencias del estado, condado y de los gobiernos locales; propietarios; urbanizadores; contratistas; y otros, como recurso para localizar los negocios locales de Sección 3 para informarles sobre las oportunidades de contratación financiada por HUD. A los residentes de Sección 3 también se les anima a que utilicen el Registro para localizar negocios de Sección 3 que puedan tener nuevos trabajos financiados por HUD como resultado de contratos recientemente adjudicados con financiamiento HUD.

HUD mantendrá el Registro Comercial de la Sección 3 para ayudar a las agencias que reciben fondos HUD a cumplir con sus obligaciones bajo la Sección 3. Sin embargo, HUD no verifica la información presentada por los negocios, y no patrocina los servicios que proveen. Por lo tanto, los beneficiarios y otros usuarios deben realizar la debida diligencia para confirmar la elegibilidad antes de adjudicar contratos a las empresas en este Registro Comercial de la Sección 3.

Comuníquese con HUD a sec3biz@hud.gov si cree que hay empresas incluidas en el Registro Comercial de la Sección 3 que potencialmente hayan tergiversado su información. En tales situaciones, HUD solicitará documentación para verificar la

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HUD's Section 3 Business Registry

GET CONNECTED TO LOCAL CONTRACTS



www.hud.gov/sec3biz

To order additional copies, reference publication number: HUD-9872-FHEO



Registro comercial de Sección 3 de HUD

CONÉCTESE CON LOS CONTRATOS LOCALES



www.hud.gov/sec3biz

Para recibir ³² copias adicionales, consulte la publicación número: HUD-9872-FHEO
Spanish



**EQUAL HOUSING
OPPORTUNITY**

**We Do Business in Accordance With the Federal Fair
Housing Law**

(The Fair Housing Amendments Act of 1988)

**It is illegal to Discriminate Against Any Person
Because of Race, Color, Religion, Sex,
Handicap, Familial Status, or National Origin**

- In the sale or rental of housing or residential lots
- In the provision of real estate brokerage services
- In advertising the sale or rental of housing
- In the appraisal of housing
- In the financing of housing
- Blockbusting is also illegal

Anyone who feels he or she has been discriminated against may file a complaint of housing discrimination:

1-800-669-9777 (Toll Free)
1-800-927-9275 (TTY)
www.hud.gov/fairhousing

U.S. Department of Housing and
Urban Development
Assistant Secretary for Fair Housing and
Equal Opportunity
Washington, D.C. 20410



**EQUAL HOUSING
OPPORTUNITY**
**IGUALDAD DE OPORTUNIDADES
EN LA VIVIENDA**

**Nuestras prácticas de negocios cumplen la ley federal
de equidad en la vivienda**

(Enmienda a la ley de Equidad en la vivienda de 1988)

**Es ilegal discriminar contra ninguna persona a
causa de su raza, color, religión, sexo,
discapacidad, situación familiar u origen nacional**

- En la venta o el alquiler de viviendas o lotes residenciales
- En la publicidad relacionada con la venta o el alquiler de viviendas
- En la financiación de la vivienda
- En la provisión de servicios de corredores de bienes raíces
- En la tasación de viviendas
- Las tácticas de intimidación (Blockbusting) también son ilegales

Cualquier persona que crea que ha sido discriminada puede presentar una reclamación de discriminación en la vivienda:

1-800-669-9777 (Línea gratuita)

1-800-927-9275 (TTY)

www.hud.gov/fairhousing

**U.S. Department of Housing and
Urban Development
Assistant Secretary for Fair Housing and
Equal Opportunity
Washington, D.C. 20410**



DAWSON COUNTY ANNOUNCEMENT AND ADVERTISEMENT REQUEST

Submitting Department:	County Clerk	Department contact name:	Kristen Cloud
Submittal Date:	November 19, 2018	Run Dates:	November 28 and December 5, 2018
AD Description :	Notice of Special Called Meeting	Section of Paper:	Legal
Name of Paper:	Dawson County News	Do you want your ad online:	Yes

NOTICE OF SPECIAL CALLED MEETING

The Dawson County Board of Commissioners shall conduct a special called meeting on December 6, 2018, beginning at 5:30 p.m. for the purposes of conducting a public hearing to discuss the approved activities of the county's Community Development Block Grant. The meeting will be held in the Assembly Room on the second floor of the Dawson County Government Center/Courthouse, located at 25 Justice Way, Dawsonville, Georgia 30534.

The public is invited to attend.

Department Head Approval:

PUBLIC HEARING NOTICE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

POST AWARD HEARING

The County of Dawson will hold a PUBLIC HEARING on December 6, 2018, at 5:30 p.m. at the Dawson County Government Center, located at 25 Justice Way, Dawsonville, Georgia 30534, in the Assembly Room, on the Second Floor, accessible by an elevator, for the purpose of discussing the approved activities of the County's Community Development Block Grant. On October 10, 2018, the County was awarded a grant in the amount of \$750,000.00 to the construction of a new Senior Center facility. Items to be discussed at the hearing include:

- The amount of funds received and a description of the activities
- The amount of funds available for each activity and the amount of funds that will benefit low-and moderate-income persons
- The plan, if applicable, to minimize or prevent displacement of persons and the plan to assist persons whom may be displaced
- Fair Housing laws and the County's plan to further Fair Housing
- Language Access Plan (LAP)

The Public is invited to this Hearing to become informed of the project activities.

The County of Dawson is committed to providing all persons with equal access to its services, programs, activities, education and employment regardless of race, color, national origin, religion, sex, family status, disability or age. For a reasonable accommodation and/or alternative format or language, please contact the County ADA Coordinator, Jeff Bailey, at 706-344-3666 extension 44514 or by email at jbailey@dawsoncounty.org.