

**DAWSON COUNTY BOARD OF COMMISSIONERS  
VOTING SESSION AGENDA – THURSDAY, OCTOBER 20, 2022  
DAWSON COUNTY GOVERNMENT CENTER ASSEMBLY ROOM  
25 JUSTICE WAY, DAWSONVILLE, GEORGIA 30534  
TO IMMEDIATELY FOLLOW THE 4:00 PM WORK SESSION**

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**A. ROLL CALL**

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

**C. ANNOUNCEMENTS**

**D. APPROVAL OF MINUTES**

1. Minutes of the Work Session held on October 6, 2022
2. Minutes of the Voting Session held on October 6, 2022

**E. APPROVAL OF AGENDA**

**F. PUBLIC COMMENT**

**G. PUBLIC HEARINGS**

1. Proposed FY 2023 Budget (*2nd of 3 hearings; 1st hearing was held at the October 20, 2022, Work Session and the 3rd hearing will be held on November 3, 2022*)
2. Annual Capital Improvements Element Update (*1st of 1 hearing*)

**H. NEW BUSINESS**

1. Consideration of Georgia Forestry Commission Volunteer Fire Assistance 50/50 Grant
2. Consideration of Appointment to the Board of Elections & Registration
3. Consideration of an Emergency Extension of an Existing Moratorium on the Acceptance of Residential Rezoning Applications

**I. PUBLIC COMMENT**

**J. ADJOURNMENT**

*\*An Executive Session may follow the Voting Session meeting.*

*Those with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting, should contact the ADA Coordinator at 706-344-3666, extension 44514. The county will make reasonable accommodations for those persons.*

**DAWSON COUNTY BOARD OF COMMISSIONERS  
WORK SESSION MINUTES – OCTOBER 6, 2022  
DAWSON COUNTY GOVERNMENT CENTER ASSEMBLY ROOM  
25 JUSTICE WAY, DAWSONVILLE, GEORGIA 30534  
4:00 PM**

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*Those present were Chairman Billy Thurmond; Commissioner Sharon Fausett, District 1; Commissioner Chris Gaines, District 2; Commissioner Tim Satterfield, District 3; Commissioner Emory Dooley, District 4; County Manager David Headley; County Attorney Angela Davis; County Clerk Kristen Cloud; and interested citizens of Dawson County.*

**NEW BUSINESS**

1. Presentation of RFP #401-22 - All-Inclusive Healthcare Services- Sheriff's Office Chief Deputy Greg Rowan / Purchasing Manager Melissa Hawk  
*This item will be added to the October 6, 2022, Voting Session Agenda.*
2. Presentation of Georgia Forestry Commission Volunteer Fire Assistance 50/50 Grant-Emergency Services Director Troy Leist  
*This item, presented by County Manager Headley, will be placed on the October 20, 2022, Voting Session Agenda.*
3. Presentation of Appointment to the Board of Elections & Registration- Chief Registrar Glenda Ferguson  
*This item will be placed on the October 20, 2022, Voting Session Agenda.*
4. Presentation of IFB #402-22 - Thompson Creek Park Road Realignment- Public Works Director Jeff Hahn / Purchasing Manager Melissa Hawk  
*This item will be added to the October 6, 2022, Voting Session Agenda.*
5. Presentation of RFP #409-22 - Design-Build for Three Fields for Parks & Recreation- Parks & Recreation Director Matt Payne / Purchasing Manager Melissa Hawk  
*This item will be added to the October 6, 2022, Voting Session Agenda.*
6. Presentation of an Amendment to an Intergovernmental Agreement Between the City of Dawsonville and Dawson County Concerning Trail Infrastructure for Pedestrian Access Between Main Street Park and Library- County Manager David Headley  
*This item will be added to the October 6, 2022, Voting Session Agenda.*
7. Presentation of Proposed FY 2023 Budget- Chairman Billy Thurmond  
*This item was for information only. Public hearings concerning the Proposed FY 2023 Budget will be held on October 20, 2022, and November 4, 2022.*
8. County Manager Report  
*This item was for information only. An item related to No. 4 - a Request for Authorization for the Chairman to Sign a Letter to be Sent to the Georgia Department of Transportation Requesting an Additional \$500,000 in Local Maintenance &*

***Improvement Grant Funds - will be added to the October 6, 2022, Voting Session Agenda.***

9. County Attorney Report  
***County Attorney Davis had no information to report and requested an Executive Session.***

APPROVE:

ATTEST:

\_\_\_\_\_  
Billy Thurmond, Chairman

\_\_\_\_\_  
Kristen Cloud, County Clerk

**DAWSON COUNTY BOARD OF COMMISSIONERS  
VOTING SESSION MINUTES – OCTOBER 6, 2022  
DAWSON COUNTY GOVERNMENT CENTER ASSEMBLY ROOM  
25 JUSTICE WAY, DAWSONVILLE, GEORGIA 30534  
IMMEDIATELY FOLLOWING THE 4:00 PM WORK SESSION**

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**ROLL CALL:** Those present were Chairman Billy Thurmond; Commissioner Sharon Fausett, District 1; Commissioner Chris Gaines, District 2; Commissioner Tim Satterfield, District 3; Commissioner Emory Dooley, District 4; County Manager David Headley; County Attorney Angela Davis; County Clerk Kristen Cloud; and interested citizens of Dawson County.

**INVOCATION AND PLEDGE OF ALLEGIANCE:** Chairman Thurmond

**ANNOUNCEMENTS:**

None

**APPROVAL OF MINUTES:**

Motion passed 4-0 to approve the Minutes of the Work Session held on September 15, 2022.  
Dooley/Gaines

Motion passed 4-0 to approve the Minutes of the Voting Session held on September 15, 2022.  
Fausett/Satterfield

**APPROVAL OF AGENDA:**

Motion passed 4-0 to approve the agenda with the following change:

- Addition of Nos. 3-7 under New Business:
  - RFP #401-22 - All-Inclusive Healthcare Services
  - IFB #402-22 - Thompson Creek Park Road Realignment
  - RFP #409-22 - Design-Build for Three Fields for Parks & Recreation
  - Amendment to an Intergovernmental Agreement Between the City of Dawsonville and Dawson County Concerning Trail Infrastructure for Pedestrian Access Between Main Street Park and Library
  - Request for Authorization for the Chairman to Sign a Letter to be Sent to the Georgia Department of Transportation Requesting an Additional \$500,000 in Local Maintenance & Improvement Grant Funds

Dooley/Gaines

**PUBLIC COMMENT:**

None

**ZONING:**

ZA 22-19 - Jim King requests to rezone TMP 107-053 and 107-272 from RA (Residential Agriculture) to RMF (Residential Multi-Family) for purposes of developing 152 multi-family dwellings (Lee Castleberry Road).

VR 22-14 - Jim King requests to vary from the Dawson County Land Use Resolution Article III Section 308.C.6.B - vary from the width of driveways in RMF. (Tabled from the September 15, 2022, Voting Session, at which time a public hearing was held.)

Commissioner Gaines reviewed revised stipulations concerning ZA 22-19 and VR 22-14, and Chairman Thurmond read aloud the proposed revised stipulations.

A public hearing concerning ZA 22-19 and VR 22-14 was held on September 15, 2022.

Motion passed 4-0 to approve ZA 22-19 and VR 22-14 with the following stipulations:

1. The development shall be developed in general accordance with the conceptual masterplan documents prepared by HGOR dated June 10, 2022, and approved with this rezoning;
2. Developer shall construct a right decel lane and left turn lane on Lee Castleberry Road;
3. Developer shall improve Lee Castleberry Road along the subject property's frontage to the intersection of Georgia 400 to the standards of a non-curbed non-residential collector. Improvements shall include widening to two 12-foot lanes with 2-foot shoulders and milling/resurfacing the entire length. Improvements shall be complete prior to the issuance of the first Certificate of Occupancy;
4. Developer shall provide an 8-foot-wide sidewalk along Lee Castleberry Road and a 5-foot sidewalk along Stacie Lane. Sidewalks shall continue for the entire frontage and extend to the Georgia 400 right-of-way. For offsite improvements, Dawson County will provide right-of-way or easements as needed;
5. Developer shall donate an additional 20 feet of right-of-way along Lee Castleberry Road and Stacie Lane. Right-of-way shall be donated at final plat and shall not count against the overall density;
6. Developer shall plant at least one 3- to 4-inch-caliper canopy-type (oak, maple, elm...) street tree in each front yard (and side yard on corner lots) adjacent to the right-of-way and 40 feet off center along Lee Castleberry Road right-of-way;
7. All grassed areas on dwelling lots and amenity areas shall be sodded;
8. All utilities shall be placed underground;
9. Development shall have covenants that require maintenance of the landscaped entrance area, open space, and amenity areas by a mandatory Homeowners Association;
10. Homes shall have a minimum front setback of 20 feet and a 24-foot minimum distance from the garage door to the sidewalk;
11. Each home in the development shall have not less than a two-car enclosed garage. Garage doors shall have the appearance of "carriage-style" doors and be painted a medium/dark earth-tone color;
12. Developer agrees to use a minimum of four different residential building elevations to avoid a cookie-cutter look within the community. Elevations shall be similar to the renderings provided and must be approved by the Planning director prior to issuance of a building permit;
13. Homes shall include a water table along the front and sides of brick or stone. The remaining façade must include a combination of at least two of the following: board and batten, shake, or lap fiber cement siding. There shall be no vinyl or aluminum siding;
14. Homes shall be a minimum of 1,600 square feet of heated space. All homes shall have a minimum of two-car garages and a driveway of sufficient width to provide for at least two parked cars side by side with a minimum of 24 feet between the garage and sidewalk;
15. The design and name for the pocket park at the intersection of Lee Castleberry and Lumpkin Campground roads shall be mutually agreed upon by the developer and county

Planning staff. The pocket park shall be maintained along with the common area by the Homeowners Association;

16. Developer shall contribute \$150,000 to Lumpkin Campground Road improvements. Contribution shall be required at the time when 50 percent of the Certificates of Occupancy have been issued for the development;
17. No residential building permits shall be issued prior to January 1, 2024;
18. Developer shall provide “No Parking” signs along the interior streets throughout the development and shall include enforcement by the Homeowners Association in the Declaration of Covenants; and
19. Developer shall provide a garbage can pad for each home within the development.

Satterfield/Gaines

**UNFINISHED BUSINESS:**

Consideration of Request for Assistant District Attorney Supplement (Tabled from the September 15, 2022, Voting Session)

Motion passed 4-0 to deny a Request for an Assistant District Attorney Supplement of \$16,789 (and up to \$20,000). The ADA supplement will be \$12,318.60. Fausett/Satterfield

**NEW BUSINESS:**

Consideration of Request for Raffle Fundraiser to Benefit Emergency Services

Motion passed 4-0 to approve a Request for a Raffle Fundraiser to Benefit Emergency Services. Satterfield/Dooley

Consideration of Request to Use Special Purpose Local Option Sales Tax VI Funds to Upgrade Fields at Rock Creek Park

Motion passed 4-0 to approve a Request to Use Special Purpose Local Option Sales Tax VI Funds to Upgrade Fields at Rock Creek Park, not to exceed \$150,000. Gaines/Fausett

Consideration of RFP #401-22 - All-Inclusive Healthcare Services

Motion passed 4-0 to approve RFP #401-22 – All-Inclusive Healthcare Services; to accept the proposals received and approve a contract to Correct Health LLC with a budget in an amount not to exceed \$894,329.44, to begin on January 1, 2023. Fausett/Satterfield

Consideration of IFB #402-22 - Thompson Creek Park Road Realignment

Motion passed 4-0 to deny the bids received for IFB #402-22 - Thompson Creek Park Road Realignment and to rebid both projects concurrently. Gaines/Fausett

Consideration of RFP #409-22 - Design-Build for Three Fields for Parks & Recreation

Motion passed 4-0 to approve RFP #409-22 - Design-Build for Three Fields for Parks & Recreation; to accept the offers received an award a contract to Precision Turf for the fields at Veterans Memorial Park in the amount of \$1,438,040 with \$100,000 in county contingency, and award a contract to Ram Enterprises for the fields at Rock Creek Park in the amount of \$699,289 with \$262,671 in county contingency. Funds will come from impact fees. Satterfield/Gaines

Consideration of Amendment to an Intergovernmental Agreement Between the City of Dawsonville and Dawson County Concerning Trail Infrastructure for Pedestrian Access Between Main Street Park and Library

Motion passed 4-0 to approve an Amendment to an Intergovernmental Agreement Between the City of Dawsonville and Dawson County Concerning Trail Infrastructure for Pedestrian Access Between Main Street Park and the Dawson County Library. Gaines/Dooley

Consideration of a Request for Authorization for the Chairman to Sign a Letter to be Sent to the Georgia Department of Transportation Requesting an Additional \$500,000 in Local Maintenance & Improvement Grant Funds

Motion passed 4-0 to approve a Request for Authorization for the Chairman to Sign a Letter to be Sent to the Georgia Department of Transportation Requesting an Additional \$500,000 in Local Maintenance & Improvement Grant Funds. Fausett/Gaines

**PUBLIC COMMENT:**

Greg Achtekk, Dawsonville, Georgia, said, "I'm a private owner in Paradise Valley Resort. I live in a 90-lot subdivision, which is totally separate from the Paradise Valley area. I'm surrounded by Paradise Valley." He said there are dozens of small homes, as well as three or four large buildings, being built behind his subdivision, within Paradise Valley, and there is only a 9-foot road for access. He said he is worried about the safety of people who live there.

Alicia Moses, Dawsonville, Georgia, said she also is a property owner in the 90-lot subdivision located in the Paradise Valley area. She echoed Greg Achtekk's concerns and said she was speaking on behalf of several other subdivision property owners who she said are too scared to speak in fear of retaliation. She cited concerns regarding permitting, as well as issues she said she has had on her property (broken water line, buckling retaining wall, etc.) due to work being done at Paradise Valley, "Whether it's growing or not, the small person should not be affected by a bigger developer because they can overpower us," said Moses. "I've worked diligently for two years, so I'm here asking you if you can please use whatever positions you have or whatever's at your disposal to please consider that there are small homeowners [being impacted]."

**ADJOURNMENT:**

**EXECUTIVE SESSION:**

Motion passed 4-0 to enter into Executive Session to discuss personnel. Fausett/Gaines

Motion passed 4-0 to come out of Executive Session. Gaines/Fausett

APPROVE:

ATTEST:

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Billy Thurmond, Chairman

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Kristen Cloud, County Clerk



## DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: BOC

Work Session: October 6, 2022

Prepared By: Natalie Johnson

Voting Session: \_\_\_\_\_

Presenter: Billy Thurmond

Public Hearing: Yes \_\_\_\_\_ No \_\_\_\_\_

Agenda Item Title: Presentation of Proposed FY 2023 Budget

### Background Information:

Annually, the Chairman presents his proposed budget for the upcoming budget year. Three public hearings will follow and the budget must be adopted no later than December 31<sup>st</sup> of the current year.

### Current Information:

Budget Public Hearing #1 – October 20, 2022, Work Session

Budget Public Hearing #2 – October 20, 2022, Voting Session

Budget Public Hearing #3 / Tentative Budget Adoption – November 3, 2022, Voting Session

Budget Information: Applicable: \_\_\_\_\_ Not Applicable: x Budgeted: Yes \_\_\_\_\_ No x

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: \_\_\_\_\_

Department Head Authorization: \_\_\_\_\_

Date: \_\_\_\_\_

Finance Dept. Authorization: Vickie Neikirk

Date: 9/19/22

County Manager Authorization: David Headley

Date: 9-19-2022

County Attorney Authorization: \_\_\_\_\_

Date: \_\_\_\_\_

Comments/Attachments:



# DAWSON COUNTY GOVERNMENT PROPOSED BUDGET PRESENTATION FY 2023



Presented by:  
Chairman Billy Thurmond  
October 6, 2022

# Budget Goals

- ▶ Prepare a realistic, revenue based budget.
- ▶ Budget conforms to the reduced millage rate from 7.625 to 7.2225.
- ▶ Provide same or improved level of funding for all departments—thus improving level of service.
- ▶ Provide all departments/agencies the opportunity to present their requests to the full Board during public hearings.

# Budget Challenges

- ▶ Increased personnel costs from pay increases granted during the last 3+ years
- ▶ Increasing operational needs of multiple departments
- ▶ Anticipate any foreseeable changes in revenue sources
- ▶ Maintain strong fund balance

# Increases for Personnel Costs

<u>YEAR</u>	<u>COST*</u>	<u>\$ Change</u>	<u>% Change</u>
2019	\$ 19,547,657 (Actual)		
2020	\$ 21,355,731 (Actual)	\$ 1,808,074	9.25%
2021	\$ 22,935,479 (Actual)	\$ 1,579,748	7.40%
2022	\$ 26,307,062 (Current budget)	\$ 3,371,583	14.70%
2023	\$ 28,931,238	\$ 2,624,176	9.98%

**\*These numbers include salary and benefits**

# General Fund

- ▶ Main operating fund of the County. All property tax received by the County government provides revenue to the General Fund.
- ▶ In this proposed budget, property tax provides 38.26% of revenue for General Fund.
- ▶ L.O.S.T. provides 28.16% of revenue

# Where we started.....

- ▶ General Fund operating requests totaled \$35,043,410.
- ▶ Over \$9.6 million in capital requests to be funded in FY 23.
- ▶ Over \$2.7 million in new personnel/salary change requests.

FY 2022 Original Budget was \$32,486,680

FY 2022 Current budget is \$35,118,395

# General Fund Revenue Changes

- ▶ In 2021, the County received word it would receive \$5 million from the Federal Government as a part of the American Rescue Plan Act (ARPA). The Board made the decision to use these funds to offset the cost of pay increases for First Responders.
- ▶ In this proposed budget, those funds are programmed to help cover salary increases provided to First Responders– includes Sheriff officers, Emergency Services and Public Works. Those costs total over \$1.6 million for 2023 and are budgeted in Special Revenue fund 230. This funding will help cover these costs for the next 2 years.
- ▶ This proposed budget includes use of fund balance (reserves) of \$2,098,495 or 5.63% of revenue.

# ARPA FUNDS

**COUNTY TOTAL AWARD**

**\$ 5,071,173.00**

	<b><u>Total allocated to ARPA</u></b>	<b><u>COVID PTO*</u></b>
FY 21 (Actual)	\$ 1,101,278.00	\$ 71,767.84
FY 22 (Budget)	\$ 1,670,021.00	\$ 142,367.00
FY 23 (Budget)	\$ 1,640,207.00	\$ 100,000.00
FY 24 (Budget)	<u>\$ 659,667.00</u>	
<b>Total</b>	<b><u>\$ 5,071,173.00</u></b>	

\*NOTE: THESE FUNDS HAVE BEEN USED TO PROVIDE COVID-PTO FOR ALL DEPARTMENTS.



# Proposed General Fund Revenues

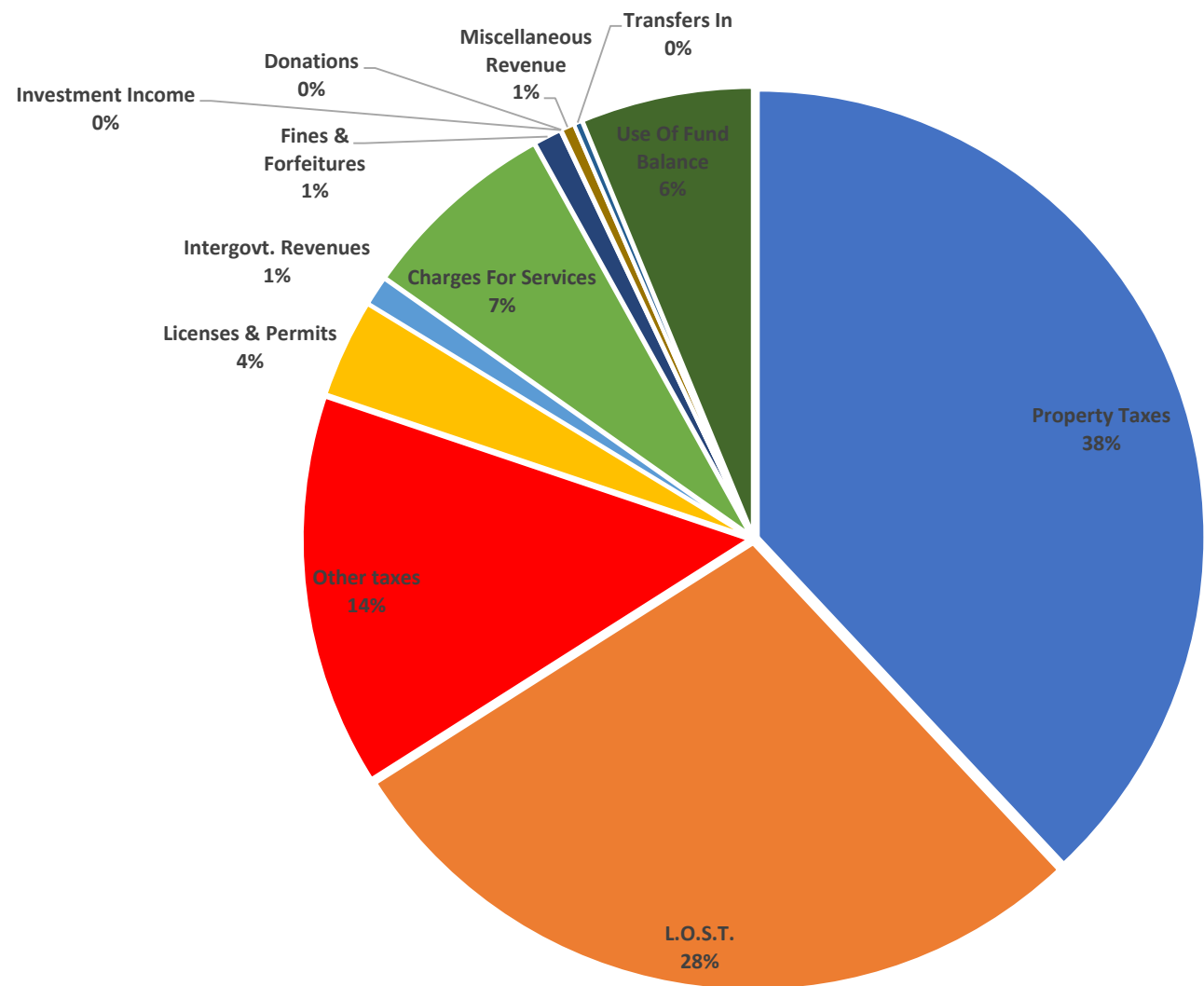
	<b>FY 2023 Proposed</b>	<b>FY 2022 Amended</b>	<b>% Change</b>	<b>FY 2022 Original</b>	<b>% of revenue</b>
Property Taxes	14,267,096	12,604,780	13.19%	12,604,780	38.26%
L.O.S.T.	10,500,000	9,300,000	12.90%	9,300,000	28.16%
Other taxes	5,316,500	5,035,200	5.59%	5,035,200	14.26%
Licenses & Permits	1,331,450	1,240,550	7.33%	1,240,550	3.57%
Intergovt. Revenues	397,000	338,500	17.28%	338,500	1.06%
Charges For Services	2,694,920	2,587,623	4.15%	2,523,116	7.23%
Fines & Forfeitures	378,500	311,000	21.70%	301,000	1.01%
Investment Income	13,225	42,050	-68.55%	42,050	0.04%
Donations	-	30,803	-100.00%	-	0.00%
Miscellaneous Revenue	183,575	398,262	-53.91%	181,800	0.49%
Transfers In	111,860	75,000	49.15%	75,000	0.30%
Use Of Fund Balance	2,098,495	3,154,627	-33.48%	844,684	5.63%
<b>Totals</b>	<b>\$ 37,292,621</b>	<b>\$ 35,118,395</b>	<b>6.19%</b>	<b>\$ 32,486,680</b>	<b>100.00%</b>

**Change from Original Budget**

**\$ 4,805,941**

**14.79%**

# Revenue Sources



- Property Taxes

■ L.O.S.T.

■ Other taxes

■ Licenses & Permits
- Intergovt. Revenues

■ Charges For Service

■ Fines & Forfeitures

■ Investment Income
- Donations

■ Miscellaneous Revenue

■ Transfers In

■ Use Of Fund Balance

# Proposed General Fund Expenditures by Function

	<b>FY 2023 Proposed Budget</b>	<b>FY 2022 Budget Amended</b>	<b>% Change</b>	<b>FY 2022 Budget Original</b>
General Government	7,669,172	6,832,748	12.24%	6,646,131
Judicial	4,440,184	4,087,116	8.64%	3,873,181
Public Safety-Sheriff	10,270,805	9,097,957	12.89%	8,887,258
Public Safety	7,159,237	6,171,710	16.00%	6,054,459
Public Works	2,174,497	1,958,768	11.01%	1,910,536
Health & Welfare	381,168	454,870	-16.20%	373,304
Recreation & Culture	1,932,986	1,967,450	-1.75%	1,735,485
Housing & Development	1,363,869	1,252,581	8.88%	1,273,381
Transfers out (uses)	1,900,703	3,295,195	-42.32%	1,732,945
<b>Totals</b>	<b>37,292,621</b>	<b>35,118,395</b>	<b>6.19%</b>	<b>32,486,680</b>

**Change from Original Budget      14.79%**

# General Government

	FY 2023 Proposed Budget	FY 2022 Budget Amended	FY 2022 Budget Original	% Change From Amended
Board of Commissioners	211,700	176,636	176,206	19.85%
County Administration	272,349	263,967	248,293	3.18%
Elections/Registrar	364,872	402,957	388,305	-9.45%
General Government	2,056,742	1,191,645	1,492,816	72.60%
Finance	672,271	653,757	623,962	2.83%
Information Technology	907,474	925,787	777,947	-1.98%
Human Resources	267,989	262,089	246,940	2.25%
Tax Commissioner	507,073	514,021	496,400	-1.35%
Tax Assessor	614,286	590,134	563,236	4.09%
Board of Equalization	20,545	21,621	21,621	-4.98%
Risk Management	426,634	529,871	398,800	-19.48%
Facilities	1,139,546	1,186,540	1,102,867	-3.96%
Public Relations	116,717	113,723	108,738	2.63%
GIS	90,974			
<b>Total General Government</b>	<b>7,669,172</b>	<b>6,832,748</b>	<b>6,646,131</b>	<b>12.24%</b>
<b>Change from 2022 Original Budget</b>				<b>15.39%</b>

# Judicial

	FY 2023 Proposed Budget	FY 2022 Budget Amended	FY 2022 Budget Original	% Change From Amended
Superior Court	691,127	678,777	660,141	1.82%
Clerk of Court	761,678	733,769	651,706	3.80%
District Attorney	871,869	852,724	830,828	2.25%
Magistrate Court	558,640	548,387	494,375	1.87%
Probate Court	404,331	376,068	347,172	7.52%
Juvenile Court	378,747	355,521	354,599	6.53%
Public Defender	561,609	541,870	534,360	3.64%
Treatment Court	212,183			
<b>Total Judicial</b>	<b>4,440,184</b>	<b>4,087,116</b>	<b>3,873,181</b>	<b>8.64%</b>
<b>Change from 2022 Original Budget</b>				<b>14.64%</b>

# Public Safety

	FY 2023 Proposed Budget	FY 2022 Budget Amended	FY 2022 Budget Original	% Change From Amended
Marshals	296,569	291,582	279,072	1.71%
Fire	2,979,422	2,529,954	2,486,483	17.77%
Fire Marshal & Prevention	34,835	29,256	23,510	19.07%
EMS	3,387,698	2,890,146	2,843,635	17.22%
Coroner	157,974	134,365	129,352	17.57%
EMA	129,939	136,407	132,407	-4.74%
Humane Society	172,800	160,000	160,000	8.00%
<b>Total Public Safety</b>	<b>7,159,237</b>	<b>6,171,710</b>	<b>6,054,459</b>	<b>16.00%</b>
<b>Change from 2022 Original Budget</b>				<b>18.25%</b>

# Sheriff

	FY 2023 Proposed Budget	FY 2022 Budget Amended	FY 2022 Budget Original	% Change From Amended
Sheriff	4,743,178	4,318,946	4,251,358	9.82%
Sheriff-K-9	49,850	34,350	34,350	45.12%
Sheriff-Jail	3,985,510	3,251,689	3,182,534	22.57%
Sheriff-School Traffic Mgmt.	60,000	60,000	60,000	0.00%
Sheriff-School Resource Officers	514,672	474,199	467,556	8.54%
Sheriff- Donations	-	49,457	-	-100.00%
Sheriff-Court Services	895,065	887,186	869,330	0.89%
Sheriff-Special Event Officers	22,530	22,130	22,130	1.81%
<b>TOTAL SHERIFF</b>	<b>10,270,805</b>	<b>9,097,957</b>	<b>8,887,258</b>	<b>12.89%</b>
<b>Change from 2022 Original Budget</b>				<b>15.57%</b>

# Public Works

## PUBLIC WORKS

	<b>FY 2023 Proposed Budget</b>	<b>FY 2022 Budget Amended</b>	<b>FY 2022 Budget Original</b>	<b>% Change From Amended</b>
Public Works -Admin	300,195	233,507	227,195	28.56%
Roads Department	1,859,369	1,712,123	1,670,308	8.60%
Keep Dawson Co. Beautiful	14,933	13,138	13,033	13.66%
<b>Total Public Works</b>	<b>2,174,497</b>	<b>1,958,768</b>	<b>1,910,536</b>	<b>11.01%</b>
<b>Change from 2022 Original Budget</b>				<b>13.82%</b>



# Health & Welfare

	FY 2023 Proposed Budget	FY 2022 Budget Amended	FY 2022 Budget Original	% Change From Amended
Health Department	162,000	162,000	162,000	0.00%
Good Shepherd Clinic	30,000	30,000	30,000	0.00%
Avita	10,000	7,500	7,500	33.33%
CASA	9,000	9,000	9,000	0.00%
DFACS	35,300	35,300	35,300	0.00%
No one alone (NOA)	5,000	5,000	5,000	0.00%
Indigent Welfare	7,000	7,000	7,000	0.00%
Senior Center	116,338	114,555	111,254	1.56%
Senior Services Donations	-	77,970	-	-100.00%
Medicare Silver Sneakers	6,530	6,545	6,250	-0.23%
<b>Total Health &amp; Welfare</b>	<b>381,168</b>	<b>454,870</b>	<b>373,304</b>	<b>-16.20%</b>

Change from 2022 Original Budget

2.11%

# Recreation & Culture

	FY 2023 Proposed Budget	FY 2022 Budget Amended	FY 2022 Budget Original	% Change From Amended
Park	1,398,936	1,297,880	1,237,704	7.79%
Park Donations	-	50,370	-	-100.00%
Park Women's Club	-	219	-	-100.00%
Park Pool	44,836	40,530	39,030	10.62%
War Hill Park	39,214	153,451	33,751	-74.45%
Library	450,000	425,000	425,000	5.88%
<b>Total Recreation &amp; Culture</b>	<b>1,932,986</b>	<b>1,967,450</b>	<b>1,735,485</b>	<b>-1.75%</b>
<b>Change from 2022 Original Budget</b>				<b>11.38%</b>

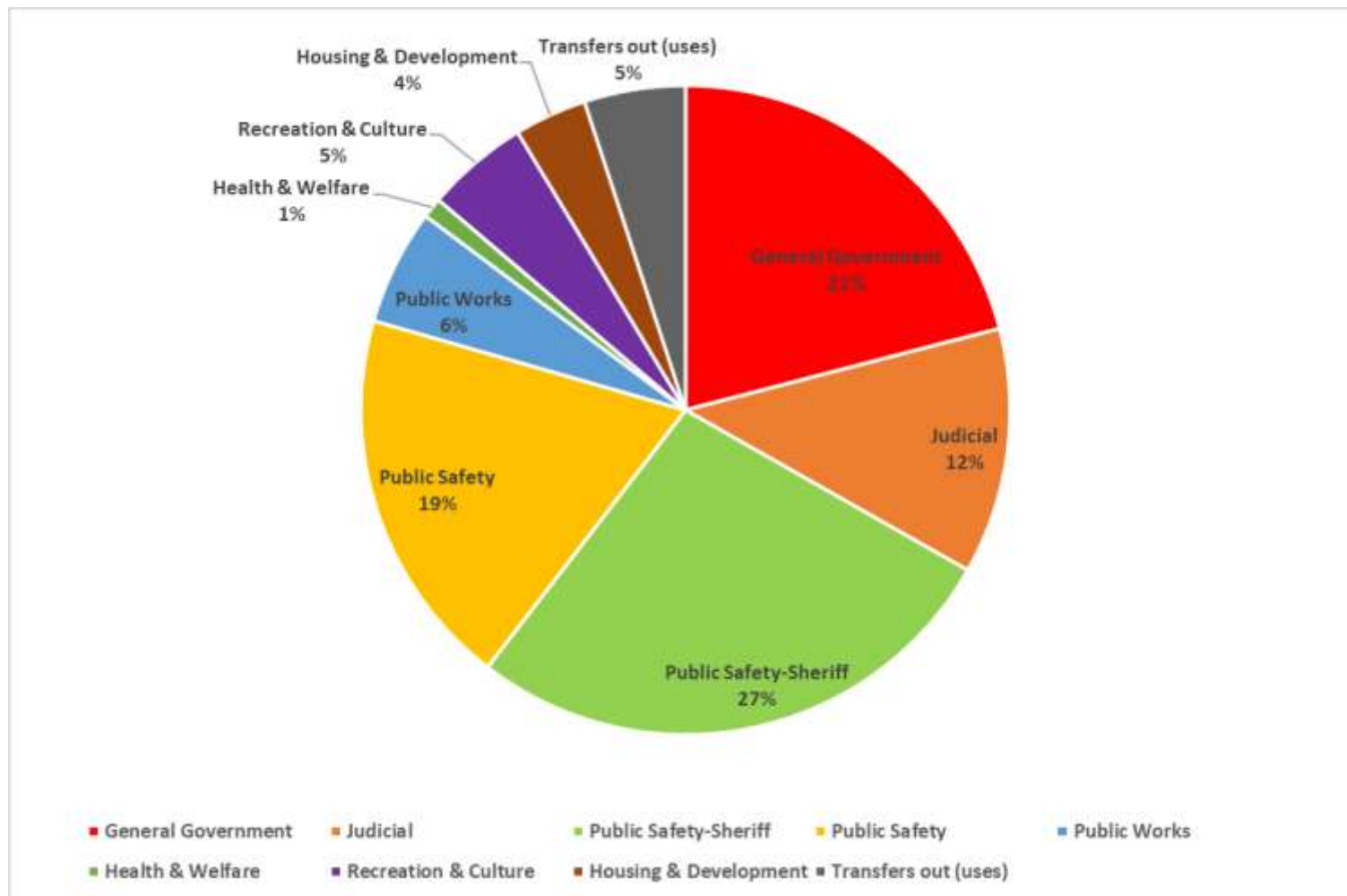
# Housing & Development

	<b>FY 2023 Proposed Budget</b>	<b>FY 2022 Budget Amended</b>	<b>FY 2022 Budget Original</b>	<b>% Change From Amended</b>
County Extension	114,168	99,190	95,738	15.10%
Planning & Development	949,701	913,391	937,643	3.98%
Development Authority	300,000	240,000	240,000	25.00%
<b>Total Housing &amp; Development</b>	<b>1,363,869</b>	<b>1,252,581</b>	<b>1,273,381</b>	<b>8.88%</b>
<b>Change from 2022 Original Budget</b>				<b>7.11%</b>

# Other financing uses

	<b>FY 2023 Proposed Budget</b>	<b>FY 2022 Budget Amended</b>	<b>FY 2022 Budget Original</b>	<b>% Change From Amended</b>
Transfer out to Family Connection	49,041	45,852	44,488	6.95%
Transfer out to Grants	807,458	699,816	742,772	15.38%
Transfer out to Capital	17,000	1,616,330	53,000	-98.95%
Transfer out to SW Fund		14,520		
Transfer out to Fleet	420,781	360,651	347,942	16.67%
Transfer out to E-911	606,423	474,845	464,700	27.71%
Transfer out to DCARGIS	-	83,181	80,043	-100.00%
	<b>1,900,703</b>	<b>3,295,195</b>	<b>1,732,945</b>	<b>-42.32%</b>
<b>Change from 2022 Original Budget</b>				<b>9.68%</b>

# Expenditure allocation



# Proposed budget highlights

- ▶ Added \$1 million to budget for Salary contingency
- ▶ \$1.6 million of personnel costs (for First responders) moved from General fund to special ARPA fund
- ▶ Many capital requests proposed to be funded out of SPLOST VI remaining funds
- ▶ \$342,392 budgeted for debt service
- ▶ GIS has been moved from a separate fund and budgeted in General Fund

# Proposed new Personnel

In this budget proposal:

3 part-time Firefighter/Paramedic positions and  
3 part-time Firefighter/EMT positions to be changed  
to full-time.

With the elimination of other PT positions, this will  
be cost neutral to the budget.

# Capital Projects Fund

- ▶ Capital Projects Fund is funded by transfers from General Fund.
- ▶ This budget proposes one item to be purchased using Capital Projects Funding.
  - \$17,000 for a mower for Parks



# SPLOST VI

SPLOST VI collections ended June 30, 2021.

\$4,000,000 budgeted to be used for projects as needed. These projects will follow the guidelines set by the resolution that approved SPLOST VI.

# SPLOST VII

- ▶ SPLOST VII Collections began July 1, 2021
- ▶ \$11,685,000 in sales tax revenue budgeted to be received in 2023

# SPLOST VII

## SPLOST VII BUDGET/PLAN OF PROJECTS FOR FY 2023

Level II Project - EOC/Communications **\$4,000,000** (Project will be completed in FY 24 ?  
and will require additional funding)

<u>Project</u>	<u>Estimated Cost</u>
IT	\$ 200,000
Fire Engine replacement	750,000
Ambulance replacement	460,000
Courthouse Security Upgrade	1,500,000
Sheriff Vehicles	250,000
PW Vehicles/Equipment	625,000
County Roads/Culverts	2,700,000
County admin vehicle/equipment	300,000
Fueling Center	600,000
Warhill Park Playground	300,000
County Projects	7,685,000
Level Two	<b>4,000,000</b>
<b>TOTAL FOR FY 23</b>	<b>\$ 11,685,000</b>

# Grant Transfers

<u>GRANT NAME</u>	<u>GRANT AWARD</u>	<u>COUNTY MATCH/BUDGET</u>
VOCA	\$ 74,419	in kind
Treatment Court	273,984	in kind
Family Treatment Court	108,696	in kind
K-9	112,000	-
H.E.A.T. Grant	120,731	24,147
Bulletproof Vest Grant	13,710	6,855
GA Forestry	10,000	5,000
EMPG	15,568	7,784
EMS Trauma Equipment Grant	5,000	-
Hazard Mitigation	30,000	4,500
LMIG	573,142	132,264
Legacy Link	500,000	439,080
Legacy Link (Respite Care)	45,000	28,742
DOT Capital Grant	25,000	25,000
Transit	306,170	84,086
<b>Totals</b>	<b>\$ 2,213,420</b>	<b>\$ 757,458</b>

# All Funds Proposed Budgets

<b>FUND</b>	<b>FY 2023 Proposed Budget</b>	<b>FY 2022 Amended Budget</b>	<b>% Change</b>
General Fund	37,292,621	35,118,395	6.19%
D.A.T.E Fund	25,000	25,000	0.00%
Jail Fund	34,900	34,900	0.00%
LVAP (Crime Victims)	17,350	17,350	0.00%
Law Library	24,360	24,360	0.00%
Family Connection	101,570	250,673	-59.48%
Inmate Welfare	85,000	85,000	0.00%
DA Forfeiture	1,500	3,000	-50.00%
Confiscated Assets -Sheriff	10,700	10,700	0.00%
Emergency 911	1,157,123	1,150,045	0.62%
ARPA Local Fiscal Recovery	1,640,207	1,670,021	-1.79%
Multiple Grants Fund	2,263,420	2,414,070	-6.24%
Hotel-Motel Tax	572,000	602,991	-5.14%
SPLOST VI	4,000,000	7,212,000	-44.54%
SPLOST VII	11,685,000	12,000,000	-2.63%
Capital Projects	17,000	2,074,550	-99.18%
Solid Waste	650,000	991,233	-34.43%
DCAR GIS	-	88,181	-100.00%
Fleet & Fuel	422,006	417,378	1.11%
Inmate Escrow	80,000	80,000	0.00%
Impact Fees	1,312,500	4,666,775	-71.88%
<b>Total ALL FUNDS</b>	<b>61,392,257</b>	<b>68,936,622</b>	<b>-10.94%</b>

# FY 2023 Public Budget Hearings

- ▶ 4:00 p.m. Thursday, October 20, 2022 – Public Comment on Proposed FY 2023 Budget
- ▶ Following Work Session at 4:00 (during the Voting Session) Thursday, October 20, 2022 – Public Comment on Proposed FY 2023 Budget
- ▶ Following Work Session at 4:00 (during the Voting Session) Thursday, November 3, 2022 – Public Comment on Proposed FY 2023 Budget
- ▶ At the November 3, 2022, Voting Session, the Board will consider and may adopt the FY 2023 Budget.

# In closing.....

Thank you to elected officials, department heads and agencies and their staff in their assistance with this budget process.





## DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Planning & Development

Work Session: 10/20/2022

Prepared By: S.O. Farrell

Voting Session: 10/20/2022

Presenter: Sharon Farrell, Director

Public Hearing: Yes

Agenda Item Title: Presentation of Annual CIE Transmittal

### Background Information:

To continue the impact fee program, Dawson County is responsible for preparing annual updates of the Capital Improvements Element. This report is prepared for review by the Board of Commissioners for transmittal to the Georgia Mountains Regional Commission for compliance review by both the state Department of Community Affairs and Georgia Mountains Regional Commission.

### Current Information:

Once the report is determined to be in compliance with the Georgia Development Impact Fee Act and approved by the Department of Community Affairs, Board of Commissioner approval will be requested to adopt and update and notify Georgia Mountains Regional Commission of official adoption.

Budget Information: Applicable: \_\_\_\_\_ Not Applicable: ☒ Budgeted: Yes \_\_\_\_\_ No \_\_\_\_\_

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: Approve for transmittal

Department Head Authorization: S.O. Farrell

Date: September 29, 2022

Finance Dept. Authorization: Vickie Neikirk

Date: 10/11/22

County Manager Authorization: David Headley

Date: 10-11-2022

County Attorney Authorization: \_\_\_\_\_

Date: \_\_\_\_\_

### Attachments:

2021 Annual Impact Fee Report  
2022 CIE Update  
Resolution of submittal  
Transmittal Cover letter



# 2021

## DAWSON COUNTY

## Annual Impact Fee Financial Report - Fiscal Year 2021

	Libraries	Fire Protection	Detention	Roads	Parks & Recreation	Admin- istration	TOTAL
Service Area	County wide	County wide	County wide	GA400 Corridor	County wide		
Impact Fee Fund Balance January 1, 2021	\$470,190.39	\$233,621.52	\$46,143.87	\$184,306.11	\$947,518.31	\$15,902.08	\$1,897,682.28
Impact Fees Collected (January 1, 2021 through December 31, 2021)	\$452,297.76	\$170,771.40	\$0.00	\$71,754.00	\$1,436,639.20	\$63,937.79	\$2,195,400.15
<i>Subtotal: Fee Accounts</i>	<i>\$922,488.15</i>	<i>\$404,392.92</i>	<i>\$46,143.87</i>	<i>\$256,060.11</i>	<i>\$2,384,157.51</i>	<i>\$79,839.87</i>	<i>\$4,093,082.43</i>
Accrued Interest	\$501.56	\$219.87	\$25.09	\$139.22	\$1,296.27	\$43.41	\$2,225.42
(Impact Fee Refunds)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
(FY 2021 Expenditures)	\$24,200.08	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$24,200.08
Impact Fee Fund Balance - December 31, 2021	\$898,789.63	\$404,612.79	\$46,168.96	\$256,199.33	\$2,385,453.78	\$79,883.28	\$4,071,107.77
Impact Fees Encumbered	\$898,789.63	\$404,612.79	\$46,168.96	\$256,199.33	\$2,385,453.78		\$4,071,107.77

**STATE OF GEORGIA  
COUNTY OF DAWSON**

**A RESOLUTION AUTHORIZING THE TRANSMITTAL OF A DRAFT CAPITAL IMPROVEMENTS  
ELEMENT 2022 ANNUAL UPDATE TO THE GEORGIA MOUNTAINS REGIONAL COMMISSION  
FOR REGIONAL AND STATE REVIEW**

WHEREAS, Dawson County adopted a Capital Improvements Element in 2018 as an amendment to the *Dawson County Comprehensive Plan*; and

WHEREAS, Dawson County has drafted a 2022 Annual Update to the Capital Improvements Element, which incorporates an impact fee financial report for FY 2021 along with an updated Community Work Program; and

WHEREAS, the draft Capital Improvements Element 2022 Annual Update was prepared in accordance with the Development Impact Fee Compliance Requirements; and

WHEREAS, a duly advertised Public Hearing was held on October 20, 2022, at 4:00 p.m. in the Dawson County Government Center, 25 Justice Way, Dawsonville, Georgia; and

BE IT THEREFORE RESOLVED that the Board of Commissioners does hereby authorize the transmittal of the Capital Improvements Element (CIE) 2022 Annual Update to the Georgia Mountains Regional Commission for Regional and State review.

**RESOLVED** this\_\_\_ day of \_\_\_\_\_, 2022

\_\_\_\_\_  
Billy Thurmond, Chairman

Attest:

\_\_\_\_\_  
Kristen Cloud, County Clerk



October 21, 2022

Adam Hazell, AICP  
Georgia Mountain Regional Commission  
P.O. Box 1720  
Gainesville, GA 30503

Mr. Hazell,

On Thursday, October 20, 2022, the Dawson County Board of Commissioners held a public hearing in regard to the Impact Fee Program Annual Update which included the Capital Improvement Element and the Community Work Program addendum. Following the public hearing, the Board of Commissioners approved a resolution of submittal of the enclosed documents to your organization for review, comment, and approval. The Dawson County Board of Commissioners respectfully submits the Impact Fee Program Annual Update for your consideration.

Sincerely,

Sharon O. Farrell, AICP  
Director  
[sfarrell@dawsoncountyga.gov](mailto:sfarrell@dawsoncountyga.gov)

PLANNING AND DEVELOPMENT

25 Justice Way | Suite 2322 | Dawsonville, GA 30534 | [dawsoncountyga.gov](http://dawsoncountyga.gov)

# Capital Improvements Element 2022 Annual Update:

Financial Report & Community  
Work Program

**Dawson County, GA**

# 2021

## DAWSON COUNTY

## Annual Impact Fee Financial Report - Fiscal Year 2021

	Libraries	Fire Protection	Detention	Roads	Parks & Recreation	Admin- istration	TOTAL
Service Area	County wide	County wide	County wide	GA400 Corridor	County wide		
Impact Fee Fund Balance January 1, 2021	\$470,190.39	\$233,621.52	\$46,143.87	\$184,306.11	\$947,518.31	\$15,902.08	\$1,897,682.28
Impact Fees Collected (January 1, 2021 through December 31, 2021)	\$452,297.76	\$170,771.40	\$0.00	\$71,754.00	\$1,436,639.20	\$63,937.79	\$2,195,400.15
<b>Subtotal: Fee Accounts</b>	<b>\$922,488.15</b>	<b>\$404,392.92</b>	<b>\$46,143.87</b>	<b>\$256,060.11</b>	<b>\$2,384,157.51</b>	<b>\$79,839.87</b>	<b>\$4,093,082.43</b>
Accrued Interest	\$501.56	\$219.87	\$25.09	\$139.22	\$1,296.27	\$43.41	\$2,225.42
(Impact Fee Refunds)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>(FY 2021 Expenditures)</b>	<b>\$24,200.08</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$24,200.08</b>
Impact Fee Fund Balance - December 31, 2021	\$898,789.63	\$404,612.79	\$46,168.96	\$256,199.33	\$2,385,453.78	\$79,883.28	\$4,071,107.77
Impact Fees Encumbered	\$898,789.63	\$404,612.79	\$46,168.96	\$256,199.33	\$2,385,453.78		<b>\$4,071,107.77</b>

Public Facility:	Library Services							
Service Area:	County Wide							
Project Description	Project Start Date	Project End Date	Local Cost of Project	Maximum Percentage of Funding from Impact Fees	Maximum Funding Possible from Impact Fees	Impact Fees Expended to Date	Impact Fees Encumbered	Status
Collection Materials	2018	2018	\$38,934.07	99.49%	\$38,735.51			Delayed
Collection Materials	2019	2019	\$38,934.07	99.49%	\$38,735.51			Delayed
Books and Periodicals	2020	2020	\$39,262.72	99.50%	\$39,066.41	\$16,822.62	\$ 289,387.12	
Collection Materials	2021	2021	\$39,350.36	99.50%	\$39,153.61	\$24,200.08	\$ 20,613.79	
Collection Materials	2022	2022	\$39,021.71	99.49%	\$38,822.70		\$ 39,021.71	
Collection Materials	2023	2023	\$38,605.42	99.49%	\$38,408.53		\$ 38,605.42	
Collection Materials	2024	2024	\$38,758.79	99.49%	\$38,561.12		\$ 38,758.79	
Collection Materials	2025	2025	\$38,671.15	99.49%	\$38,473.93		\$ 38,671.15	
Collection Materials	2026	2026	\$38,934.07	99.49%	\$38,735.51		\$ 5,132.41	
Collection Materials	2027	2027	\$39,087.44	99.50%	\$38,892.00			
Collection Materials	2028	2028	\$39,175.08	99.50%	\$38,979.20			
Collection Materials	2029	2029	\$39,087.44	99.50%	\$38,892.00			
Collection Materials	2030	2030	\$38,758.79	99.49%	\$38,561.12			
Collection Materials	2031	2031	\$38,846.43	99.49%	\$38,648.31			
Collection Materials	2032	2032	\$38,671.15	99.49%	\$38,473.93			
Collection Materials	2033	2033	\$38,517.78	99.49%	\$38,321.34			
Collection Materials	2034	2034	\$38,430.14	99.49%	\$38,234.15			
Collection Materials	2035	2035	\$38,254.86	99.49%	\$38,059.76			
Collection Materials	2036	2036	\$38,671.15	99.49%	\$38,473.93			
Collection Materials	2037	2037	\$39,262.72	99.50%	\$39,066.41			
Collection Materials	2038	2038	\$40,117.21	99.45%	\$39,896.57			
Collection Materials	2039	2039	\$40,796.42	99.46%	\$40,576.12			
Collection Materials	2040	2040	\$41,212.71	99.47%	\$40,994.28			
New library space (13,991 sf)	2026	2026	\$4,365,192.00	100.00%	\$4,365,192.00			
			\$5,264,553.68		\$5,259,953.93	\$41,822.62	\$ 470,190.39	

Public Facility:	Fire Protection							
Service Area:	County Wide							
Project Description	Project Start Date	Project End Date	Local Cost of Project	Maximum Percentage of Funding from Impact Fees	Maximum Funding Possible from Impact Fees	Impact Fees Expended to Date	Impact Fees Encumbered	Status
Medic	2020	2020	\$250,000.00	100.00%	\$250,000.00			
Engine	2019	2019	\$400,000.00	100.00%	\$400,000.00	\$122,000.00		Delayed
Tender	2021	2021	\$300,000.00	100.00%	\$300,000.00		\$ 233,621.52	
Engine	2022	2022	\$400,000.00	100.00%	\$400,000.00			
Medic	2022	2022	\$250,000.00	100.00%	\$250,000.00			
Engine	2023	2023	\$400,000.00	100.00%	\$400,000.00			
Ladder	2023	2023	\$1,100,000.00	100.00%	\$1,100,000.00			
Engine	2028	2028	\$400,000.00	100.00%	\$400,000.00			
New Station 3	2023	2023	\$1,937,339.00	25.00%	\$484,334.75			
Station 11	2025	2025	\$133,894.00	100.00%	\$133,894.00			
Station 12	2028	2028	\$505,594.00	100.00%	\$505,594.00			
Station 13	2031	2031	\$140,997.00	100.00%	\$140,997.00			
Station 14	2034	2034	\$144,658.00	100.00%	\$144,658.00			
Station 15	2037	2037	\$2,184,961.00	100.00%	\$2,184,961.00			
Training Center	2024	2024	\$220,807.00	100.00%	\$220,807.00			
			\$8,768,250.00		\$7,315,245.75	\$122,000.00	\$233,621.52	

Public Facility:	Transportation and Roads							
Service Area:	County Wide							
Project Description	Project Start Date	Project End Date	Local Cost of Project	Maximum Percentage of Funding from Impact Fees	Maximum Funding Possible from Impact Fees	Impact Fees Expended to Date	Impact Fees Encumbered	Status
Kelly Bridge Road, full depth reclamation and widening both lanes	2018	2018	\$2,262,592.57	44.6778557%	\$1,010,877.84			delayed
Lumpkin Campground Road, lane addition and lane widening	2019	2019	\$4,230,847.21	44.6778557%	\$1,890,251.81			satisfied
Red Rider Road, right-of-way acquisition & road widening	2019	2019	\$1,269,254.16	44.6778557%	\$567,075.54			satisfied
Sweetwater Juno Road, road widening and resurfacing	2019	2019	\$1,375,025.34	44.6778557%	\$614,331.84			delayed
Grant Road East, upgrade dirt to pavement and road widening	2020	2020	\$870,243.95	44.6778557%	\$388,806.34		\$24,824.34	delayed
Shoal Creek - Shoal Creek Road Bridge, replacement with additional lanes and weight	2020	2020	\$2,719,512.35	44.6778557%	\$1,215,019.80		\$28,824.33	delayed
Amicalola River - Goshen Church Bridge replacement with additional lanes and weight	2025	2026	\$1,678,131.39	44.6778557%	\$749,753.12			delayed
Whitmire Drive West, add third (center turn) lane	2021	2021	\$895,003.41	44.6778557%	\$399,868.33			satisfied
Prepare Transportation Plan Dawson Forest Lumpkin Campground Road – Corridor Study. South Segment: Forsyth County line to Dawson Forest Road	2023	2023	\$17,300	100%	\$17,300			
Update Impact Fee Methodology	2022	2023	\$63,700.00	100%	\$63,700.00			
			\$15,381,610.38		\$6,853,284.62		\$53,648.67	



	Parks and Recreation							
Service Area:	County Wide							
Project Description	Project Start Date	Project End Date	Local Cost of Project	Maximum Percentage of Funding from Impact Fees	Maximum Funding Possible from Impact Fees	Impact Fees Expended to Date	Impact Fees Encumbered	Status
Park Acres	2020	2026	\$2,995,770.00	84.76%	\$2,539,214.65		\$349,405.53	
Baseball/Softball Fields	tbd	tbd						
Basketball Courts ( <i>outdoor</i> )	tbd	tbd	\$395,649.00	99.53%	\$393,789.45			
Baseball Rubber ADA Field Rock Creek Park	2023	2023	\$699,289.00	100%	\$699,289.00			
Turf Field at Veterans Park	2023	2023	\$1,438,040.00	100%	\$1,438,040.00			
Picnic Pavilions	tbd	tbd	\$463,753.00	77.78%	\$360,707.08			
Playgrounds	tbd	tbd	\$695,626.00	66.66%	\$463,704.29			
Aquatic Center ( <i>deferred</i> )	tbd	tbd		58.34%				
Tennis Courts	tbd	tbd	\$993,690.00	83.33%	\$828,041.88			
Gymnasium	tbd	tbd	\$2,550,964.00	100.00%	\$2,550,964.00			
Maintenance Sheds	tbd	tbd	\$415,646.00	100.00%	\$415,646.00			
Office/Concession	tbd	tbd	\$489,462.00	100.00%	\$489,462.00			
Recreation Center	tbd	tbd	\$5,402,116.00	100.00%	\$5,402,116.00			
Restroom/Concession	tbd	tbd	\$799,593.00	95.18%	\$761,052.62			
Maintenance Yard	tbd	tbd	\$6,118.00	100.00%	\$6,118.00			
Walking Trails	tbd	tbd	\$569,373.00	100.00%	\$569,373.00			
Parking	tbd	tbd	\$1,898,284.00	100.00%	\$1,898,284.00			
			19,813,373.00		\$18,815,801.97		\$349,405.53	

2022-2026 COMMUNITY WORK PROGRAM  
DAWSON COUNTY, GA

DCA Category	Activity	2022	2023	2024	2025	2026	Responsible Party	Cost Estimate	Funding Source
Com. Facilities	Purchase of collection materials	X	X	X		X	Dawson County Library	\$170,000	99.5% impact fees; SPLOST
Comm. Facilities	New Public Library					X	Dawson County Library	\$4,365,192.00	100% Impact fees
Com. Facilities	New Jail (Wrap-up to previous new jail project identified in the 2006 CIE)						Sherriff's Office	\$45,715.05	100% impact fees
Com. Facilities	Purchase fire engine for Station 4	X					Emergency Services	\$400,000	100% impact fees
Com. Facilities	Purchase medic vehicle for Station 4				X		Emergency Services	\$250,000	100% impact fees
Com. Facilities	Purchase medic vehicle for Station 5						Emergency Services	\$250,000	100% impact fees
Com. Facilities	Purchase fire engine for Station 9	X					Emergency Services	\$400,000	100% impact fees
Com. Facilities	Purchase tender for Station 9				X		Emergency Services	\$300,000	100% impact fees
Com. Facilities	Install fire hydrants (Annual installation in accordance with the Authority's schedule)	X	X	X			Etowah Water Sewer A	\$237,900	100% impact fees
Com. Facilities	Acquire park land			X			Parks & Rec Dept., Board Of Comm	\$800,000	84.76% impact fees; SPLOST

Fire Stations renumbered in 2018

DCA Category	Activity	2022	2023	2024	2025	2026	Responsible Party	Cost Estimate	Funding Source
Transportation	Kelly Bridge Road, full depth reclamation and widening both lanes					<b>X</b>	PWD	\$2,200,000	44.68% impact fees; SPLOST
Transportation	Couch Road, road widening and resurfacing	<b>X</b>					PWD	\$3,500,000	44.68% impact fees; SPLOST
Transportation	Grant Road East, up-grade dirt to pavement and road widening		<b>X</b>			<b>X</b>	PWD	\$800,000	44.68% impact fees; SPLOST
Transportation	Shoal Creek – Shoal Creek Road Bridge, replacement with additional lanes and weight limit			<b>X</b>			PWD	\$2,500,000	44.68% impact fees; SPLOST
Transportation	Amicalola River – Goshen Church Bridge, replacement with additional lanes and weight				<b>X</b>		PWD	\$1,500,000	44.68% impact fees; SPLOST
Transportation	Dawson Forest Lumpkin Campground Road – Corridor Study. South Segment: Forsyth County line to Dawson Forest Road	<b>X</b>	<b>X</b>				PWD	\$17,300	100% impact fees
Transportation	Update impact fee Capital Improvements Element with road improvements (Consultant)	<b>X</b>	<b>X</b>				P&D	\$63,700	100% impact fees



## DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Emergency Services

Work Session: October 6, 2022

Prepared By: Jason Dooley

Voting Session: October 20, 2022

Presenter: Troy Leist

Public Hearing: Yes \_\_\_\_\_ No X

Agenda Item Title: Georgia Forestry Assistance Grant

### Background Information:

Each year the Georgia Forestry Commission offers a NFP/VFA Grant to qualifying fire departments in the state of Georgia. Dawson County has applied for and received this grant over the last several years. The grant money can be used to purchase firefighting equipment for departments that protect rural communities.

### Current Information:

GFC will begin accepting requests for the NFP/VFA grant, which allows purchases from the options listed below on October 1, 2022. The attached grant application will be utilized to establish priority awards. Cooperating Fire Departments should return a completed application to the RFD office in Macon by mail or email, no later than 4:30 P.M. November 30th, 2022.

Budget Information: Applicable: \_\_\_\_\_ Not Applicable: \_\_\_\_\_ Budgeted: Yes \_\_\_\_\_ No \_\_\_\_\_

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: \_\_\_\_\_

Department Head Authorization: \_\_\_\_\_

Date: \_\_\_\_\_

Finance Dept. Authorization: Vickie Neikirk

Date: 9/21/22

County Manager Authorization: David Headley

Date: 09-19-2022

County Attorney Authorization: \_\_\_\_\_

Date: \_\_\_\_\_

Comments/Attachments:



5645 Riggins Mill Road  
Dry Branch, GA 31020  
P. 478-751-3500  
F. 478-751-3465

An Equal Opportunity  
Employer & Service Provider



Brian Kemp  
Governor

Tim Lowrimore  
Director/State Forester

Board of Commissioners:

Larry Spillers, Chairperson  
Roberta

Sandie Sparks, Vice Chairperson  
Ellijay

Ember Bentley  
Macon

Ben Gillis  
Dublin

Chad Nimmer  
Blackshear

Robert Pollard  
Appling

Ken Sheppard  
Vidalia

September 16, 2022

TO: Tim Lowrimore, Gary White, Frank Sorrells, Bo Chesser, Seth Pierce, Area FMOs, and Chief Rangers  
FROM: Emily Hamilton  
SUBJECT: NFP/VFA Grant Program Announcement

Please share the following information with fire departments serving communities with populations of less than 10,000 in your counties.

We will begin accepting requests for the NFP/VFA grant, which allows purchases from the options listed below on October 1, 2022. The attached grant application will be utilized to establish priority awards. Cooperating Fire Departments should return a completed application to the RFD office in Macon by mail or email, no later than 4:30 P.M. November 30th, 2022. (See attached mail/fax information) **Remember, a grant application is not valid unless it is signed by the appropriate head of the Government entity requesting assistance.**

**Options**

1. Table 512.A items are allowed for purchase under this grant. See attached.  
**Note: Breathing apparatuses and radios are not available for purchase under this grant!**
2. Fire department pump test equipment such as PTO gauges, vacuum/pressure test gauges, deluge guns with nozzle tips, and RPM counters.
3. Emergency red lights and scene lighting.
4. Wildland PPE and hand tools.
5. Class A and/or B foam systems and foam.
6. This year we are also funding 50% of the cost of slip-on units with a maximum of \$5,000 VFA Funding!

**Non-Awardees will be notified of their status by mail.**

**Awardees will be forwarded an information packet to include grant documentation instructions.**

Grant parameters require awarded applicants to obtain 3 bids minimum on options and items purchased.

**This is a 50/50 matching grant! Fire Departments may qualify for reimbursement of up to 50% of \$10,000.00 or \$5,000.00 maximum per government entity. The 50/50 matching rule will apply to all amounts less than the maximum.**

I am available to answer any questions you may have regarding the current NFP/VFA Grant.

*The Georgia Forestry Commission and its sub-contractors are equal Opportunity employers and service providers and subject to all provision of section 601 of the Civil rights act of 1964 and therefore prohibit discrimination in all programs and services on the basis of race, color, national origin, sex, religion, age, disability, political beliefs, sexual orientation, or marital or family status.*



**GEORGIA FORESTRY COMMISSION VOLUNTEER FIRE ASSISTANCE  
GRANT APPLICATION**

Name of Community Organization \_\_\_\_\_

\*Federal ID Number \_\_\_\_\_

**COMMUNITY CONTACT INFORMATION**

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_ County: \_\_\_\_\_

Phone (primary): \_\_\_\_\_ Phone (other): \_\_\_\_\_

Email: \_\_\_\_\_ Fax: \_\_\_\_\_

Fire Department: \_\_\_\_\_

Fire Chief: \_\_\_\_\_ Phone: \_\_\_\_\_

Is the community in question bordered by any federally controlled land, such as a national park or forest? \_\_\_\_\_ If not, how close is the nearest one? \_\_\_\_\_ miles

Other Community Contacts:

Name	Title	Phone

\*If the community applying for grant money does not have a Federal ID number, the community will need to apply for one by going to <http://www.irs.gov/index.html>

**PROJECT DESCRIPTION**

We are applying for a Georgia Forestry Volunteer Fire Assistance Grant to:

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Please attach a short narrative on the situation(s) you want to mitigate and your expected results from completing this project. Include a timeline for completion, who is responsible, amount being requested, and measures of project accomplishments.

Estimated time it will take to complete this project: \_\_\_\_\_ Month(s)

Anticipated date to start this project \_\_\_\_\_

Anticipated date the project will be finished \_\_\_\_\_

Please attach a proposed timeline with milestones that need to be reached. All local governing bodies and authorities, if applicable, must approve all projects. Attach letters of approval as needed.

Authorized signature: \_\_\_\_\_ Date: \_\_\_\_\_

Position: \_\_\_\_\_

Other signatures, as required by the community:

Authorized signature: \_\_\_\_\_ Date: \_\_\_\_\_

Position: \_\_\_\_\_

Authorized signature: \_\_\_\_\_ Date: \_\_\_\_\_

Position: \_\_\_\_\_

Authorized signature: \_\_\_\_\_ Date: \_\_\_\_\_

Position: \_\_\_\_\_

**Return completed application to:**

Emily Hamilton  
GA Forestry Commission RFD  
5645 Riggins Mill Rd  
Dry Branch, GA 31020  
Or [ehamilton@gfc.state.ga.us](mailto:ehamilton@gfc.state.ga.us)

Phone: 478-751-3504

**No later than November 30<sup>th</sup>, 2022**

**RFD Staff Only**

GRANT # \_\_\_\_\_ CONTACT \_\_\_\_\_

AMOUNT OF AWARD RECEIVED \_\_\_\_\_

APPROVAL SIGNATURE \_\_\_\_\_

## APPENDIX A

### **AGREEMENT ADDENDUM**

#### **FFATA (Federal Funding Accountability and Transparency Act)**

The Federal Funding Accountability and Transparency Act (FFATA) was signed on September 26, 2006. The intent is to empower every American with the ability to hold the government accountable for each spending decision. The end result is to reduce wasteful spending in the government. The FFATA legislation requires information on federal awards (federal financial assistance and expenditures) be made available to the public via a single, searchable website. Federal awards include grants, sub grants, loans, awards, cooperative agreements and other forms of financial assistance as well as contracts, subcontracts, purchase orders, task orders, and delivery orders. The legislation does not require inclusion of individual transactions below \$25,000 or credit card transactions before October 1, 2008.

#### **Definitions**

- A. "FFATA funds" means funds expended or obligated from appropriations The Federal Funding Accountability and Transparency Act.
- B. "Contractor" is defined as any person, including, but not limited to, a bidder, offertory, loan recipient, grantee, or sub-grantee, who has furnished or seeks to furnish goods, supplies, services, or leased space, or who has performed or seeks to perform construction activity under contract, subcontract, grant, or sub-grant with the Georgia Forestry Commission, or with a person under contract, subcontract, grant, or sub-grant with the Georgia Forestry Commission. The term contractor may include a permit, licensee, or any agency, political subdivision, instrumentality, public authority, or other entity of the Georgia Forestry Commission.

#### **FFATA Terms & Conditions**

1. **Revisions to Requirements.** Contractor acknowledges that this Addendum may be revised pursuant to ongoing guidance from the relevant Federal agency or Georgia Forestry Commission regarding requirements for FFATA funds. Contractor agrees to abide by any such revisions upon receipt of written notification from the Georgia Forestry Commission of the revisions, which will automatically become a material part of this Addendum, without the necessity of either party executing any further instrument.
2. **Reporting Requirements** – To meet the reporting requirements of FFATA and ensure transparency and accountability in the use of funds provided through FFATA. Activities carried out and results achieved with FFATA funds will be tracked carefully, reported clearly and quantifiably.



In an effort to meet this requirement, all project information will be reported by GFC at [www.fsrs.gov/](http://www.fsrs.gov/)

Contractors will be responsible for submitting the attached financial and management reports once the contract is signed to Georgia Forestry Commission, Attn: Lee Brown, P. O. Box 819, Macon, GA 31202-0819 within 5 business days.

Detailed information on any subcontracts or sub-grants awarded by the Contractor must include the data elements required to comply with the Federal Funding Accountability and Transparency Act of 2006 (Public Law 109-282), allowing aggregate reporting on awards below \$25,000 or to individuals, as prescribed by the Director of the Office of Management and Budget;

Contractor may be required to submit backup documentation for expenditures of FFATA funds including such items as timecards and invoices. Contractor shall provide copies of backup documentation at the request of the Georgia Forestry Commission upon.

### 3. Registrations and Identification Information

(a) Contractor must maintain current registrations in the Center Contractor Registration ([www.ccr.gov](http://www.ccr.gov)) at all times during which they have active federal awards funded with FFATA funds. A Dun and Bradstreet Data Universal Numbering System (DUNS) Number ([www.dnb.com](http://www.dnb.com)) is one of the requirements for registration in the Central Contractor Registration.

(b) If applicable, the Contractor agrees to separately identify to each sub-contractor and document at the time of award of contract or approval of application and at the time of disbursement of funds, the Federal award number, CFDA number, and amount of FFATA funds.

4. Flow Down Requirement. Contractor must include these FFATA Terms and Conditions in any sub-contract, sub-grants, loans and cooperative agreements.

5. Prohibition on Use of Funds. FFATA Section 1604 states no FFATA funds may be used for any casino or other gambling establishment, aquarium, zoo, golf course, or swimming pool, or any other items prohibited by FFATA.

6. Wage Rate Requirements. FFATA requires that all laborers employed by contractors and subcontractors on projects funded directly by or assisted in whole or in part by and through the Federal Government pursuant to FFATA shall be paid wages at rates not less than those prevailing on projects of a character similar in the locality as determined by the U.S. Secretary of Labor in accordance with subchapter IV of chapter 31 of title 40, United

States Code (Davis-Bacon Act). Will comply with the Copeland Act (40 U.S.C. Section 276C and 18 U.S.C. Section 874) and the Contract Work Hours and Safety Standards Act (40 U.S.C. Section 327-333), regarding labor standards for federally assisted construction sub-agreements.

7. Whistleblower Provision.

(a) An employee of any non-Federal employer receiving covered funds may not be discharged, demoted, or otherwise discriminated against as a reprisal for disclosing, including a disclosure made in the ordinary course of an employee's duties, to an inspector general, the Comptroller General, a member of Congress, a State or Federal regulatory or law enforcement agency, a person with supervisory authority over the employee (or such other person working for the employer who has the authority to investigate, discover, or terminate misconduct), a court or grand jury, the head of a Federal agency, or their representatives, information that the employee reasonably believes is evidence of:

(1) gross mismanagement of an agency contract, agreement or grant relating to covered funds;

(2) a gross waste of covered funds;

(3) a substantial and specific danger to public health or safety related to the implementation or use of covered funds;

(4) an abuse of authority related to the implementation or use of covered funds; or

(5) a violation of law, rule, or regulation related to an agency contract or agreement (including the competition for or negotiation of a contract) or grant, awarded or issued relating to covered funds.

(b) A person who believes that the person has been subjected to a reprisal prohibited by subsection (a) may submit a complaint regarding the reprisal to the appropriate U.S. Office of the Inspector General.

9. False Claims Act. Contractors and subcontractors shall promptly refer to the U.S. Office of Inspector General any credible evidence that a principal, employee, agent, contractor, sub-grantee, subcontractor or other person has submitted a false claim under the False Claims Act or has committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity or similar misconduct involving those funds.

10. Environmental and Preservation Requirements. The Contractor shall comply with all applicable Federal, State, and local environmental and historic preservation (EHP) requirements and shall provide any information requested by the awarding Federal agency to ensure compliance with applicable laws including: National Environmental Policy Act, National Historic Preservation Act, Endangered Species Act, the Clean Air Act, the Federal Water Pollution and Control Act, and Executive Orders on Floodplains (11988), Wetlands (11990) and Environmental Justice (12898). Failure of the Contractor to meet Federal, State, and local EHP requirements and obtain applicable permits may jeopardize Federal funding. The Contractor shall not undertake any project having the potential to impact EHP resources without the prior approval of the awarding Federal agency, including but not limited to communication towers, physical security enhancements, new construction, and modification to buildings that are 50 years old or greater. The Contractor must comply with all conditions placed on the project as a result of the EHP review. Any change to the approved project scope of work will require re-evaluation for

compliance with these EHP requirements. If ground disturbing activities occur during project implementation, the Contractor must ensure monitoring of ground disturbance and if any potential archeological resources are discovered, the Contractor will immediately cease construction in that area and notify the Georgia Forestry Commission. Any construction activities that have been initiated prior to the full environmental and historic preservation review will result in a non-compliance finding.

11. No Contracts/Agreements with Debarred or Suspended Entities. The Contractor shall not enter into any contract or subcontract with any party that has been debarred or suspended from either:

- (a) contracting with the Federal Government or the State of Georgia; or
- (b) participating in any Federal or State of Georgia assistance programs.

12. Prohibition on Lobbying.

(a) The Contractor covenants and agrees that it will not expend any funds appropriated by Congress to pay any person for influencing or attempting to influence an officer or employee of any agency, or a Member of Congress, or an employee of an Member of Congress in connection with any of the following covered Federal actions: the awarding of any Federal contract; the making of any Federal grant; the making of any Federal loan; the entering into of any cooperative Agreement; and, the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative Agreement.

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal contract, grant, loan or cooperative agreement, the contractor/grantee shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with it's instructions.

(c) Section 319 of Public Law 101-121 (31 U.S.C. Section 1352) and any applicable regulations are incorporated by reference and the Contractor agrees to comply with all the provisions thereof, including any amendments to the Interim Final Rule that may hereafter be issued.

13. Nondiscrimination Provisions. The Contractor covenants and agrees that no person shall be denied benefits of, or otherwise be subjected to discrimination in connection with the Contractor's performance under this Agreement. Accordingly, and to the extent applicable, the Contractor covenants and agrees to comply with the following on the basis of:

- (a) Race, color or national origin, in Title VI of the Civil Rights Act of 1964 (42 U.S.C. Section 2000d et seq.) as implemented by applicable regulations.
- (b) Race, color, religion, sex, or national origin, in Executive Order 11246 (3 CFR, 1964-1965 Comp. pg. 339), as implemented by applicable regulations.
- (c) Sex or blindness, in Title IX of the Education Amendments of 1972 (20 U.S.C. 1681, et seq.), as implemented by applicable regulations.
- (d) Age, in The Age Discrimination Act of 1975 (42 U.S.C. Section 6101 et seq.), as implemented by applicable regulations.
- (e) Handicap, in Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), as implemented by applicable regulations.

- (f) Drug abuse, the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-225) as amended.
- (g) Alcohol abuse or alcoholism, the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616) as amended.
- (h) Confidentiality of alcohol and drug abuse patient records, Section 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C., Section 290 dd-3 and 290 ee3).
- (i) Any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and

14. DBE Provisions. The Contractor shall comply with all applicable federal Disadvantaged Business Enterprises (DBE) requirements related to DBE programs. In the event this Contract/Agreement is a grant Contract not covered by federal DBE requirements, the Contractor shall use reasonable and good faith efforts to solicit and utilize DGS-certified Minority Business Enterprises (MBEs) and Women Business Enterprises (WBEs) for those contracting, subcontracting and purchase opportunities that exist and report utilization to DGS.

15. Access to Records. Contractor agrees that with respect to each FFATA Contract using, in whole or in part, FFATA funds, any representative of an appropriate U.S. Inspector General appointed under section 3 or 8G of the Inspector General Act of 1988 (5 U.S.C. App.) or of the U.S. Comptroller General is authorized to examine any records of the Contractor, any of its subcontractors, or any state or local agency administering such contract that pertain to, and involve transactions relating to the contract; and to interview any officer or employee of the contractor, subcontractor or agency regarding such transactions.

16. Access to Information. This section provides authority for the Inspector General or authorized representative during the term of this agreement/contract plus an additional three (3) years thereafter to examine any records or interview any employee or officers working on this agreement/contract. The contractor is advised representatives of the inspector general have the authority to examine any record and interview any employee or officer of the contractor, its subcontractors or other firms working on this agreement/contract. Section 1515(b) further provides nothing in this section shall be interpreted to limit or restrict in any way any existing authority of the inspector general. This agreement/contract and any records or expenditures related thereto may be subject to disclosure under Freedom of Information Act, 5 U.S.C. §552.

17. Right to Inspect. The Office of the State Inspector General shall have access to all records, information, data, reports, plans, projects, matters, contracts, memoranda, correspondence, and any other materials of Georgia Forestry Commission and shall be deemed to be an authorized representative and agent of Georgia Forestry Commission for purposes of determining whether fraud, waste, corruption and abuse have occurred. Contractor agrees to make available, at all reasonable times during the term of this agreement/contract plus an additional three (3) years thereafter, any and all records, information, data, reports, plans, projections, matters, contracts, memoranda, correspondence and other materials relating to this agreement/contract, for inspection by the Office of the State Inspector General.

18. Each party hereby certifies that it has complied with the Immigration Reform and Compliance Act of 1986 (IRCA), D.L. 99-603 and the Georgia Security and Immigration Compliance Act, O.C.G.A. 13-10-90 et seq., by registering at <https://e-verify.uscis.gov/enroll/StartPage.aspx?JS=YES> verifying information for all new employees and executing any affidavits by Ga. Comp. R. & Regs. R. 300-10-1-.01 et, Seq

19. Compliance. The Contractor shall comply with all applicable laws, regulations and program guidance. A **non-exclusive** list of statutes, regulations and/or guidance commonly applicable to Federal funds follows:

General

- Drug-Free Workplace Act of 1988 (Public Law 100-690, Title V, Subtitle D; 41 U.S.C. 701 et seq.; 32 CFR part 26, Subpart B)
- Copeland "Anti-Kickback Act", 18 U.S.C. Section 874; 29 CFR Part 3
- Contract Work Hours and Safety Standards Act, 40 U.S.C. §§327-330; 29 CFR Part 5
- Americans with Disabilities Act of 1990, as amended; 42 U.S.C. Chapter 126; 28 C.F.R. §35.101 et seq.

Administrative Requirements

- OMB Circular A-102, State and Local Governments (10/07/94, amended 08/28/07) (44 CFR Part 13)
- OMB Circular A-110, Institutions of Higher Education, Hospitals, and Other Non-Profit Organizations (11/19/93, amended 09/30/99) (2 CFR Part 215)

Cost Principles

- OMB Circular A-87, State and Local Governments (05/10/04) (2 CFR Part 225)
- OMB Circular A-21, Educational Institutions (5/10/04) (2 CFR Part 220)
- OMB Circular A-122, Non-Profit Organizations (5/10/04) (2 CFR Part 230)

Audit Requirement

- OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations (6/24/97, includes revisions published in the Federal Register 6/27/03)

IN WITNESS WHEREOF, the **COMMISSION** and the **AWARDEE** hereto have affixed signatures this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

WITNESS: \_\_\_\_\_ AWARDEE \_\_\_\_\_

DATE \_\_\_\_\_



## DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Elections & Registration

Work Session: October 6, 2022

Prepared By: Glenda Ferguson

Voting Session: October 20, 2022

Presenter: Glenda Ferguson

Public Hearing: Yes \_\_\_\_\_ No x

Agenda Item Title: Appointment to the Board of Elections & Registration

### Background Information:

The Board of Elections & Registration combined in 1998. Previously the Registrar did voter registration and the Probate Judge did elections. When legislation to combine was written, the Chief Registrar of the county would also be the Chairperson of the Board. All members are required to be citizens of Dawson County.

### Current Information:

See attached revised legislation and by-laws.

The Board of Elections & Registration will serve as both the Elections Superintendent and Chief Registrar. The Director (Election Supervisor & Deputy Registrar) will remain the same as the administrator of the office and support to the Board. This makes the Director's position open to others outside the county. With the continuing complexity and technical requirements of elections, experience is key and only received through on-the-job training. This would allow a wider pool of experience, when needed. This requires another member as the neutral position to the Board; term to start 1/1/2023. Also, the terms of the Board would become staggered, where previously all served the same 4-year terms. All Board member terms end 12/31/22.

Process of appointment is similar to Director's/Chief Registrar. The Board of Elections & Registration nominates a qualified citizen (or citizens), agrees/votes on one, drafts a letter of written recommendation to the Board of Commissioners for certification.

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: \_\_\_\_\_

Department Head Authorization: \_\_\_\_\_

Date: \_\_\_\_\_

Finance Dept. Authorization: Vickie Neikirk

Date: 9/19/22

County Manager Authorization: David Headley

Date: 9-19-2022

County Attorney Authorization: \_\_\_\_\_

Date: \_\_\_\_\_

Comments/Attachments:

# DAWSON COUNTY BOARD OF ELECTIONS & REGISTRATION



**96 Academy Avenue  
Dawsonville, Georgia 30534**

(706) 344-3640 • (706) 344-3642 FAX

Email: [gferguson@dawsoncountyga.gov](mailto:gferguson@dawsoncountyga.gov)

Website: [www.dawsoncountyga.gov](http://www.dawsoncountyga.gov) – Election info & Voter Registration

Chairperson, Glenda M. Ferguson  
Vice Chairman, Dale Holland  
Secretary, Daniel R. Pichon, III  
Member, Katrina L. Holbrook  
Member, Marie Head

September 13, 2022

Dawson County Board of Commissioners,  
Billy Thurmond, Chairman  
25 Justice Way  
Dawsonville, Georgia 30534

Dear Commissioners,

Pursuant to HB 1913, Act No. 1003, approved April 23, 1998: as amended in H.B. No. 1432

*Section 3 (3) The fifth member of the board shall be a nominee, by the board of Elections and Registration, who shall be certified, as other members, by the commissioners, and shall be appointed an initial term to take office on January 1, 2023, and to end on December 31, 2026 and until his or her successor is appointed and qualified. Successors to such members shall be appointed to serve a term of four years and until their respective successor is appointed and qualified.*

*Section 4 (a) The appointment of each member shall be evidenced by the appointing authority filing an affidavit with the clerk of the Superior Court of Dawson County no later than 30 days preceding the date on which such member is to take office...*

It is the recommendation of the Board of Elections and Registration that the Commissioners of Dawson County appoint Paul McComiskey to a four-year term beginning January 1, 2023.

## Board of Elections and Registration;

Chairman, Glenda M. Ferguson  
Vice Chairman, Dale Holland  
Secretary, Daniel R. Pichon, III  
Member, Katrina L. Holbrook  
Member, Marie Head

cc: Sharon Fausett, District 1  
Chris Gaines, District 2  
Tim Satterfield, District 3  
Emory Dooley, District 4  
Angela Davis, Dawson County Attorney

House Bill 1432

By: Representatives Wade of the 9<sup>th</sup> and Ralston of the 7<sup>th</sup>

A BILL TO BE ENTITLED  
AN ACT

1 To amend an Act creating a board of elections and registration for Dawson County, approved  
2 April 23, 1998 (Ga. L. 1998, p. 4680), as amended, so as to provide for the appointment of  
3 the fifth member of the board; to conform the appointment process for the other members of  
4 the board with state law; to provide for staggered terms of the board; to revise the duties of  
5 the election supervisor; to provide for the appointment and duties of a chairperson and  
6 secretary of the board; to provide for related matters; to repeal conflicting laws; and for other  
7 purposes.

8 BE IT ENACTED BY THE GENERAL ASSEMBLY OF GEORGIA:

9 **SECTION 1.**

10 An Act creating a board of elections and registration for Dawson County, approved April 23,  
11 1998 (Ga. L. 1998, p. 4680), as amended, is amended by revising Section 2 as follows:

12 **"SECTION 2.**

13 (a) The board shall be composed of five members, each of whom shall be an elector and  
14 a resident of the county. The members shall be appointed as provided in this section to

H. B. 1432

- 1 -



allow for staggered terms. The terms of all members serving on the effective date of this section will end on December 31, 2022.

(b)(1)(A) Two members shall be appointed by the governing authority of Dawson County from a list of nominations made by the chairperson of the county executive committee of the political party whose candidate for president at the last election preceding such appointment received the largest number of votes in the county.

(B) Two members shall be appointed by the governing authority of Dawson County from a list of nominations made by the chairperson of the county executive committee of the political party whose candidate for president at the election described in subparagraph (A) of this paragraph received the next largest number of votes in the county.

(2) Each of the nominations provided for in paragraph (1) of this subsection shall have been ratified by a majority of the members of each of such respective executive committee voting at a regularly scheduled meeting of such executive committees or a meeting duly called and held for such purpose. In the event such appointments are not ratified by a majority of the members of such executive committees at least 60 days preceding the date on which such members are to take office, then the members of the respective executive committees may appoint such members by a two-thirds' majority of the membership of such executive committees at a regularly scheduled meeting or at a meeting duly called and held for such purpose. In the event the members of said executive committees fail to appoint such members at least 30 days preceding the date on which such members are to take office, such members shall be appointed by the commissioners.

(3)(A) The governing authority of Dawson County shall designate one of the initial members appointed pursuant to subparagraph (A) of paragraph (1) of this subsection and one of the initial members appointed pursuant to subparagraph (B) of paragraph (1)

of this subsection to serve for terms ending on December 31, 2023, and until their successors are appointed and qualified.

(B) The governing authority of Dawson County shall designate one of the initial members appointed pursuant to subparagraph (A) of paragraph (1) of this subsection and one of the initial members appointed pursuant to subparagraph (B) of paragraph (1) of this subsection to serve for terms ending on December 31, 2025, and until their successors are appointed and qualified.

(C) Successors to such members shall be appointed to serve terms of four years and until their respective successors are appointed and qualified.

(c) The fifth member of the board shall be appointed by the governing authority of Dawson County from a list of nominations provided by the other members of the board. The initial member appointed pursuant to this subsection shall take office on January 1, 2023, for a term to end on December 31, 2026, and until his or her successor is appointed and qualified. Successors to such member shall be appointed to serve terms of four years and until their respective successors are appointed and qualified."

## **SECTION 2.**

Said Act is further amended by revising subsection (a) of Section 12 as follows:

"(a) The board shall be authorized and empowered to organize itself; may elect from among its membership a chairperson, vice chairperson, and secretary; and shall determine its procedural rules and regulations, adopt bylaws, specify the functions and duties of its employees, and otherwise take such actions as are appropriate to the management of its affairs; provided, however, that no such action shall conflict with general law."

## **SECTION 3.**

Said Act is further amended by revising Section 14 as follows:

65 "SECTION 14.

66 (a) The chairperson of the board shall be the chief executive officer of the board and shall  
67 oversee the administration of the affairs of the board pursuant to law and the duly adopted  
68 resolutions of the board.

69 (b) Compensation for the members of the board shall be fixed by the governing authority  
70 of Dawson County.

71 (c) All amounts payable under this section shall be paid from the funds of Dawson  
72 County."

73 **SECTION 4.**

74 Said Act is further amended by revising Section 16 as follows:

75 "SECTION 16.

76 The election supervisor, as director of the election and registration office, shall be  
77 responsible for the selection, appointment, and training of poll workers in elections."

78 **SECTION 5.**

79 All laws and parts of laws in conflict with this Act are repealed.



## **Dawson County, Georgia Board of Elections and Registration**

### **Rules of Procedure, Regulations, and By-Laws of the Dawson County Board of Elections and Registration**

#### **Preamble**

The Dawson County Board of Elections and Registration, to fulfill its obligations under the law to the citizens of Dawson County, does hereby establish and adopt the Rules of Procedure, Regulations and By-Laws of The Dawson County Board of Elections and Registration.

#### **Article 1: Name**

As provided by law, H.B. No. 1913, Act No. 1003 signed April 23, 1998, the name of this body is "The Dawson County Board of Elections and Registration." ("The Board").

#### **Article 2: Purpose**

The Board shall have jurisdiction over the conduct of primaries and elections and the registration of electors in Dawson County.

#### **Article 3: Members**

The Board shall be composed of five members, each of whom is an elector and a resident of Dawson County and is appointed as provided by law in H.B. No. 1913, Act No.1003, as amended in H.B.No.1432.

#### **Article 4: Officers**

The officers of The Board shall be a Chair, Vice-Chair and Secretary. The officers shall be elected by the members of The Board by majority vote and shall serve a term of four years or until their successor is elected and qualified. The officers shall perform the duties prescribed by these rules in Article 5.

#### **Article 5: Duties of Officers**

##### **Chair:**

The Chair shall be the Chief Executive Officer of The Board and shall oversee the administration of the affairs of The Board pursuant to law and the duly adopted resolution of The Board. It shall be the duty of the Chair to preside over the monthly meetings of The Board and all other special called meetings, to appoint committees as necessary to accomplish the work or goals as directed by The Board, to work with all committees when requested to do so by the Chair of the committee. The Chair of The Board shall have the authority to call meetings of The Board as he/she shall deem necessary to set goals, plan or accomplish work. The Chair shall be a voting member of The Board and shall have the same privileges as all other members to make and second motions.

#### Vice-Chair:

It shall be the duty of the Vice-Chair to serve as assistant to the Chair and shall perform the duties of the Chair in his/her absence.

#### Secretary:

It shall be the duty of the Secretary to keep a complete and accurate record of all the work of The Board, to take notes and write the minutes of all regular and called meetings, to write letters when directed to do so by the Chair, to furnish copies of approved minutes to be kept in the Elections and Registration Board Office for public record.

#### Special Committees:

It shall be the duty of the Chair of all special committees appointed by the Chair of this board to have planning meetings and to work as necessary to complete the project in a timely manner, to meet the required schedule, to keep records and to report accomplishments, percentage complete and expected completion date at each regular board meeting until completed, and to request assistance as needed.

### **Article 6: Meetings**

The Board shall hold regular monthly meetings at the office of the Board of Elections & Registration. Said meetings shall be held on the third Thursday in each month at 9:30 a.m. Special meetings may be called by the Chair, by the Vice-Chair if the Chair is incapacitated or out of county, or at the request of two (2) board members. All meetings must be open and written notice must be given to the person designated by the county governing authority to provide public information and all meetings shall be advertised in compliance with the Georgia Open Meeting Law. A quorum shall consist of three members. Any member of The Board failing to attend two (2) consecutive regular meetings without prior proper notification to the Chair or Vice-Chair shall be replaced. The Board will give written notification to the member involved in this action and replacement will take place in accordance with H.B. No. 1913, Act No. 1003, Section 13(a).

### **Article 7: Special Meetings**

The Board shall hold special meetings as required.

### **Article 8: Employees**

The Election and Registration Superintendent (The Board) shall generally direct and control the administration of the affairs of The Board.

### **Article 9: Responsibilities**

(A) The Board: The Board shall be responsible for providing policy and direction to the Election and Registration Director concerning the conduct of primaries and elections, the registration of electors and the general operation of the Elections and Registration office. The Board shall be both Chief Registrar & Election Superintendent

(B) Elections and Registration Director: The Director of the Elections and Voter Registration Office, shall be responsible for the day-to-day operations of the office and the direct supervision of its employees, for the selection, appointment and training of poll workers in elections, the preparation for and conduct of all primaries and elections and the registration of electors in Dawson County. Specific duties of this position are enumerated in a Job Description.

(C) Administrative Support: The governing authority of Dawson County shall be responsible for providing office and storage space, budget, funds necessary to conduct all primaries and elections, voter registration, compensation of poll officers, custodians, and other assistants and employees required. Expenditures for polling places, purchase of ballots and all other election supplies The Board considers necessary to operate this office as required by Georgia Law, Maintenance of voting equipment and all other expenses arising out of the performance of the duties of The Board of Elections and Registration pursuant to Code Section 21-2-71 of the O.C.G.A. and H.B. No. 1913, Act No. 1003.

### **Article 10: Parliamentary Authority**

The rules contained in Robert's Rules of Order, newly revised, shall govern The Board in all cases to which they are applicable and in which they are not inconsistent with these rules or any provision of law.

### **Article 11: Amendments**

These By-Laws may be amended by a majority vote of The Board at any regular meeting at which notice of such change of or amendment to the rules was given at least five (5) working days prior to such meeting. If no notice was given, the proposed changes to the rules shall be voted upon at the next or a subsequent regular meeting after their introduction.

### **Article 12: Conflict of Rules**

To the extent that any rule herein shall conflict with any provision of law, such rule shall be void and all other rules shall have full force and effect.

**Adopted by the Dawson County Board of Elections and Registration at its regular meeting March 8, 1999.**

**Amended by the Dawson County Board of Elections and Registration at its regular meeting February 14, 2005. (Meeting time changed to 9:30 a.m.)**

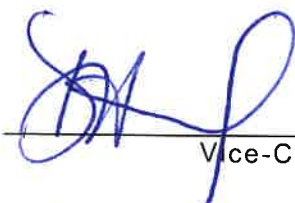
**Amended by the Dawson County Board of Elections and Registration at its regular meeting April 9, 2007. (Meeting moved to third Monday.)**

**Amended by the Dawson County Board of Elections and Registration at its regular meeting August 24, 2009. (Meeting moved to Elections office.)**

**Amended by the Dawson County Board of Elections and Registration at its regular meeting April 20, 2016. (Meeting moved to third Wednesday.)**

**Amended by the Dawson County Board of Elections and Registration at its regular meeting July 20, 2022. (Meeting moved to third Thursday & updates to coincide with legislative changes in HB 1432.**

  
Chair

  
Vice-Chair

  
Secretary

  
Board Member

  
Board Member

**A RESOLUTION OF THE DAWSON COUNTY BOARD OF COMMISSIONERS ADOPTING AN EMERGENCY EXTENSION OF AN EXISTING MORATORIUM ON ACCEPTANCE OF APPLICATIONS FOR REZONING TO THE RESIDENTIAL LAND USE DISTRICTS IDENTIFIED IN ARTICLE III AND THE MIXED-USE VILLAGE USE DISTRICT OF THE DAWSON COUNTY LAND USE RESOLUTION**

**WHEREAS**, the Dawson County Land Use Resolution (“Land Use Resolution”) regulates the use of property located in Dawson County, Georgia (“County”); and

**WHEREAS**, the Dawson County Board of Commissioners (“Board”) is the governing body of the County, and therefore, is responsible for providing appropriate public infrastructure and services to best serve the public interest, including but not limited to such infrastructure and services associated with current and future development within the County; and

**WHEREAS**, the Board has become concerned that the pace of development within the County may outpace the ability of the County to provide sufficient infrastructure and services under the current financial circumstances; and

**WHEREAS**, the Board believes that fiscal responsibility is necessary with respect to the provision of public infrastructure and services; and

**WHEREAS**, the Board is concerned that current and future residential development within the County has begun and will continue to create a fiscal imbalance if allowed to proceed under the current financial framework; and

**WHEREAS**, the Board desires to update its impact fee program to reflect the current fiscal realities associated with providing adequate services for residential use in the County; and

**WHEREAS**, the Board desires to consider amendments to the Land Use Resolution to potentially assist in creating an appropriate balance between residential development and the infrastructure necessary to service the development; and

**WHEREAS**, the Board desires to delay further residential development in the County until the Board has considered possible changes to the impact fee program and/or amendment of the Land Use Resolution; and

**WHEREAS**, on July 7, 2022, the Board adopted a temporary moratorium (“Moratorium”) barring through August 5, 2022, the acceptance of applications for rezoning to the residential land use districts identified in Article III and the Mixed-Use Village Use District of the Land Use Resolution; and

**WHEREAS**, on August 5, 2022, the Board approved an extension of the Moratorium through November 2, 2022; and

**WHEREAS**, the Board continues to consider updates to its impact fee program and possible amendments to the Land Use Resolution, but does not expect them to be in place before the current expiration of the Moratorium; and

**WHEREAS**, the Georgia Supreme Court has held that a moratorium with respect to application of a zoning ordinance may be put in place for a reasonable period of time without the necessity of complying with the notice requirements of the Georgia Zoning Procedures Law; and

**WHEREAS**, the Board finds that extending the existing Moratorium barring the acceptance of applications for rezoning to the residential land use districts identified in Article III and the Mixed-Use Village Use District of the Land Use Resolution until November 4, 2022, to be reasonably necessary, the least restrictive means available, a reasonable exercise of the County's police power, and in the best interests of the public health, safety, and welfare;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF DAWSON COUNTY, GEORGIA, AS FOLLOWS:**

1. The Dawson County Board of Commissioners does hereby extend the existing Moratorium barring the acceptance of applications for rezoning to the residential land use districts identified in Article III and the Mixed-Use Village Use District of the Land Use Resolution until November 4, 2022.
2. The Moratorium extended by this Resolution shall terminate on the earliest date of (1) November 4, 2022; (2) approval by the Dawson County Board of Commissioners of an additional moratorium after a public hearing; or (3) Board action terminating the moratorium.
3. This Resolution shall be effective upon a majority vote by the Board of Commissioners.

**SO RESOLVED** this 20th day of October, 2022, the public's health, safety, and welfare demanding it.

**DAWSON COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
Billy Thurmond, Chairman

**Attest:**

**[COUNTY SEAL]**

By: \_\_\_\_\_  
Kristen Cloud, County Clerk