

**DAWSON COUNTY BOARD OF COMMISSIONERS  
WORK SESSION AGENDA – THURSDAY, MARCH 18, 2021  
DAWSON COUNTY GOVERNMENT CENTER ASSEMBLY ROOM  
25 JUSTICE WAY, DAWSONVILLE, GEORGIA 30534  
4:00 PM**

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**NEW BUSINESS**

1. Presentation of FY 2022 Council of Accountability Court Judges / Criminal Justice Coordinating Council Enhancement Grant for Dawson County Treatment Court-Treatment Services Director Jessie Emmett
2. Presentation of FY 2022 Council of Accountability Court Judges / Criminal Justice Coordinating Council Enhancement Grant for Dawson County Family Treatment Court-Treatment Services Director Jessie Emmett
3. Presentation of Special Event Business License Application - *Dreamland Amusement Carnival* - Planning & Development Director Jameson Kinley
4. Presentation of Application for Parade and Assembly - *4-H Rabies Clinic* - Planning & Development Director Jameson Kinley
5. Presentation of Mobile Home Ordinance- Planning & Development Director Jameson Kinley
6. Presentation of Vape Ordinance Update- Planning & Development Director Jameson Kinley
7. Presentation of Board Appointment:
  - a. Department of Family & Children Services**
    - i. Karen McCord- *replacing Nancy Stites* (Term: April 2021 through June 2024)
8. Discussion of Sewer Issues at Fire Station 2- Facilities Director James Tolbert
9. County Manager Report
10. County Attorney Report

**\*A Voting Session meeting will immediately follow the Work Session meeting.**

*Those with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting, should contact the ADA Coordinator at 706-344-3666, extension 44514. The county will make reasonable accommodations for those persons.*



## DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department:   Treatment Court  

Work Session: 03-18-21\_\_\_\_\_

Prepared By: Laurie Whalen

Voting Session: 03-18-21\_\_\_\_\_

Presenter: Jessi Emmett, Director of Treatment Services

Public Hearing: Yes \_\_\_\_\_ No x

Agenda Item Title: Treatment Services' grant application to the Criminal Justice Coordinating Council for FY 2022 funding for Dawson County Treatment Court

**Background Information:**

The Georgia Accountability Court Funding Committee was created by the Georgia Legislature to provide courts with critical funding necessary to support the growth of accountability courts in Georgia to reduce the prison population. Dawson County has received this state money for over a decade.

**Current Information**

This is for approval to apply for the FY 2022 Treatment Court grant. For FY 2021, we received \$256,016 for Treatment Court in grant funds from the Criminal Justice Coordinating Council, the fiscal agent for money designated by the Council of Accountability Court Judges. The match requirement of \$28,446 was fulfilled by current staff salaries budgeted in the General Fund. If awarded, we will use the funds to continue the two full-time counselor positions, to attend the state conference, to employ surveillance officers for home visits and drug screen collection, to purchase drug testing services and supplies, and to contract services with a treatment provider to assist with group and individual therapy sessions. For fiscal year 2022, we are requesting 291,038.

Due to grant application deadlines; please review and vote 03-18-21.

Budget Information: Applicable: \_\_\_\_\_ Not Applicable: \_\_\_\_\_ Budgeted: Yes x No \_\_\_\_\_

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining
250	2900					

Recommendation/Motion: \_\_\_\_\_

Department Head Authorization: \_\_\_\_\_

Date: \_\_\_\_\_

Finance Dept. Authorization: Vickie Neikirk

Date: 3/8/20

County Manager Authorization: David Headley

Date: 3/08/2021

County Attorney Authorization: \_\_\_\_\_

Date: \_\_\_\_\_

**Comments/Attachments:**



## DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Treatment Services

Work Session: 03-18-21

Prepared By: Laurie Whalen

Voting Session: 03-18-21

Presenter: Jessi Emmett, Director of Treatment Services

Public Hearing: Yes  No

Agenda Item Title: Treatment Services' grant application to the Criminal Justice Coordinating Council (CJCC) for FY2022 funding for Dawson County Family Treatment Court

**Background Information:**

The Georgia Accountability Court Funding Committee was created in 2012 by the Georgia Legislature and Governor Deal to provide critical funding necessary to support the growth of accountability courts in Georgia to reduce the prison population. Treatment Services has received state money for the Dawson County accountability court programs for more than a decade.

**Current Information:**

For FY22, due to growth in the program, we will request \$131,362. This will pay for a case manager, police officers for home visits, drug testing and counseling. Family Treatment Court (FTC) will continue to address the plight of abused and neglected children who have substance-abusing parents. FTC works intensively to prevent the unnecessary foster care placement of children and expedited return to a safe, stable, drug-free home for children who are in foster care. The match requirement used to satisfy this requirement is the salary of existing personnel already budgeted in the Treatment Court General Fund.

Due to grant application deadlines; please review and vote 03-18-21.

Budget Information: Applicable:  Not Applicable:  Budgeted: Yes  No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining
250		2930				

**Recommendation/Motion:**

Department Head Authorization:

Date:

Finance Dept. Authorization: Vickie Neikirk

Date: 3/8/21

County Manager Authorization: David Headley

Date: 3/08/2021

County Attorney Authorization: \_\_\_\_\_

Date: \_\_\_\_\_

**Comments/Attachments:**



# DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Planning & Development

Work Session: 03/18/2021

Prepared By: Harmony Gee

Voting Session: 4/1/2021

Presenter: Jameson Kinley \_\_\_\_\_

Public Hearing: Yes No

Agenda Item Title: Presentation of Special Event Business License Dreamland Amusement

### Background Information:

Dreamland Amusement Inc. in partnership with Premium Outlet Partners is looking to host a carnival with rides from April 29-May 9. The event will be held from 5-11 p.m. Monday-Friday and noon-11 p.m. Saturday and Sunday. It should take approximately 240 parking spaces and they expect approximately 1,000 visitors a day.

### Current Information:

All necessary documentation and signatures have been obtained.

Budget Information: Applicable: \_\_\_\_\_ Not Applicable:  Budgeted: Yes \_\_\_\_\_ No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: \_\_\_\_\_

Department Head Authorization: \_\_\_\_\_

Date: \_\_\_\_\_

Finance Dept. Authorization: Vickie Neikirk

Date: 3/11/21

County Manager Authorization: David Headley

Date: 3/10/2021

County Attorney Authorization: \_\_\_\_\_

Date: \_\_\_\_\_

### Comments/Attachments:

## SUBMITTAL & WORK SESSION SCHEDULE

*The application requires Board of Commissioners approval,  
Planning & Development will provide you with submittal dates for your application.*

*FAILURE TO APPEAR AT MEETINGS CONSTITUTES ABANDONMENT AND DISMISSAL OF  
THE CASE, UNLESS THE APPLICANT SHOWS JUST CAUSE BY REASON OF ILLNESS OR  
HEALTH OR OTHER EMERGENCY WITHIN A REASONABLE TIME, IN WRITING.*

1. Application is considered at a commission work session.
2. Application is approved or denied at a voting session.

*COMMISSION MEETINGS ARE HELD AT THE DAWSON COUNTY GOVERNMENT  
CENTER, 25 JUSTICE WAY, DAWSONVILLE, GEORGIA 30534.  
Work sessions begin at 4:00p.m. Voting sessions begin at 6:00p.m.*

Prior to the submittal date, applicants are encouraged to request and participate in a pre-application conference with Planning and Development staff to discuss the particulars of the request.

### E. APPLICATION CHECKLIST

#### LETTER OF INTENT

Include details of the event and potential impact on the community as to the security, health, law enforcement, fire, emergency services, utilities, and roads.

#### ALL APPLICABLE BLANKS FILLED OUT ON THE APPLICATION

Attach additional sheets of paper, if needed. If something is not applicable to your event, write "N/A" in that blank.

#### SITE PLAN INFORMATION

Provide a detailed site plan showing location of proposed event and corresponding roads affected by the event.

#### PAID PROPERTY TAX RECEIPT

Obtain from the Tax Commissioner's Office at 25 Justice Way, Suite 1222- Phone: 706.344.3520

**F. SPECIAL EVENT BUSINESS LICENSE APPLICATION**

IMP P16315

Amount of the request 75,000 sq. ft.

ZONING OF THE PROPERTY

C-HB

111 Street address of property: 800 GA. 400 South, Dawsonville, GA

Submission Date 2-18-21

Time 4:30

Day Mon

Res. No. 111

Signature mh

30539

Board of Commissioners Work Session Date:  
(if applicable)

Board of Commissioners Meeting Date:  
(if applicable)

**APPLICANT INFORMATION**

(Authorized Representative)

DAVID ERICKSON

Printed Name

DREMLAND AMUSEMENT, INC

Address

Phone

Email Address

Status

Owner  Authorized Agent  Lessee  Option to purchase

NOTE:

Applicant is other than owner on listed Property Owner Information form must be completed

**PROPERTY OWNER INFORMATION**

Name

Premium Outlet Partners LP D/B/A

Address

P.O. Box 6120 North GA Premium Outlets  
Indianapolis, IN 46206

Phone

(706) 216-3609

**PROPERTY INFORMATION**

Full Street Address of Property 800 Highway 400 South  
Douglasville, GA 30534-6887

Directions to Property  
GA 400 -> Dawson Forest Rd E or  
Right into Outlets

Tax Map & Parcel# (MP) P16315  
Land Use(s) 114004 District 1 Section

Commission District # 1  
Subdivision Name Lendlet 312 Lot#

Current Zoning C-HB Current Use of Property Premium Outlet  
(Example: residence farm, commercial)

**SURROUNDING ZONING:**

North Event area is surrounded on 3 sides by mall  
South  
East property C-HB and West to the South by Hwy 400

**PROPOSED ACCESS:**

Access to the development will be provided from:

Road Name GA 400 to Dawson Forest Rd East or  
Type of Road Surface Paved GA 400 directly into Outlets

**SITE PLAN:** Attach detailed site plan.

Site plan notes: ATTACHED

**REQUESTED ACTION & DETAILS OF PROPOSED USE**

Special Event Business License for Carnival - April 29 - May 9  
Amusement Rides, games and food  
stands

Event Dates: April 29 - May 9  
 Maximum Attendance: 1,000 / day spread throughout opening times

Existing Utilities:  Water  Sewer  Gas  Electric

Number of Parking Spaces: 240

Number of Maintenance Personnel: 3 for cleanup

Nearest Emergency Medical Clinic: NGPG Urgent Care 1088 <sup>Pennine</sup> Ct <sup>Dowsonville</sup>

Distance to Clinic: 1.6 miles

Total # of Toilet Fixtures Provided: Toilets in mall plus portable toilets

Total # of Public Water Fountains: N/A

Proposed Hours of Operation:  
 (See page 5 for times not permitted to operate.)  
 M-F: 5pm - 11pm  
 Sat: noon - 11pm  
 Sun: noon - 11pm

Is there a charge for admission, a ticket, or a tour? Yes  No

Is there a temporary tent structure? Yes  No   
 If yes, what is the square footage?

Are food vendors participating in the event?   
 If yes, are they licensed by the Environmental Health Department?   
 (Provide copy of licenses)

If yes, how many vendors will participate? 6

Will alcohol be served or sold during the event? Yes  No   
 If yes, what type? Beer Wine Liquor

**TO BE APPLIED FOR**



**REQUESTED ACTION & DETAILS OF PROPOSED USE**  
(Continued)

Is there any potentially dangerous or hazardous activity?  
If yes, please describe

Yes  No

Will any national or local celebrity be participating in the event?  
If yes, provide name and describe type of participation

Yes  No

Will there be any media coverage?  
If yes, provide name(s) of media and describe type of coverage

Yes  No

Signs in mall posters

Do you foresee any unusual or excessive burden on the  
Sheriff Department, Emergency Services, County Marshal,  
or other county personnel?  
If yes, please describe

Yes  No

Note that as a condition on the issuance of a temporary special event business license, the license holder shall indemnify and hold Dawson County harmless from claims, demand, or cause of action that may arise from activities associated with the special event.

NOTE: Before signing this statement, check all answers and explanations to see that you have answered all questions fully and correctly. This statement is to be executed under oath and subject to the penalties of false swearing and it includes all attached sheets submitted herewith.

STATE OF GEORGIA, DAWSON COUNTY

I, (Print Name) David Erikson, DO SOLEMNLY SWEAR, SUBJECT TO PENALTIES OF FALSE SWEARING, THAT THE STATEMENTS AND ANSWERS MADE BY ME AS THE APPLICANT IN THE FOREGOING APPLICATION STATEMENT ARE TRUE AND CORRECT

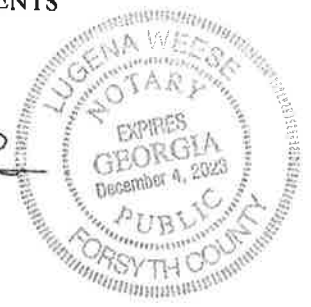
David Erikson

Applicant's Signature

I HEREBY CERTIFY THAT David Erikson SIGNED HIS/HER NAME TO THE FOREGOING APPLICATION STATING TO ME THAT HE KNEW AND UNDERSTOOD ALL STATEMENTS AND ANSWERS MADE THEREIN, AND, UNDER OATH ACTUALLY ADMINISTERED BY ME, HAS SWORN THAT SAID STATEMENTS AND ANSWERS ARE TRUE AND CORRECT.

THIS 18 DAY OF February 2021

Lugena Weese  
Notary Public



FOR OFFICE USE ONLY:

APPROVALS:

DATE:

Chairman  
Board of Commissioners

\_\_\_\_\_

\_\_\_\_\_

Sheriff

\_\_\_\_\_

\_\_\_\_\_

Emergency Services

\_\_\_\_\_

\_\_\_\_\_

Environmental Health

\_\_\_\_\_

\_\_\_\_\_

County Marshal

\_\_\_\_\_

\_\_\_\_\_

Planning Director

\_\_\_\_\_

\_\_\_\_\_

County Manager

\_\_\_\_\_

\_\_\_\_\_

*See Attached Signatures*

# PROPERTY OWNER AUTHORIZATION

I / We TAYLOR BENNETT, DMBD, NORTH GEORGIA PREMIUM OUTLETS hereby swear that I / We own the property located at (fill in address and / or tax map & parcel#):

Address: 800 Highway 400 SOUTH #695, DAWSONVILLE, GA 30534

TMP: 114-004

as shown in the tax maps and/or deed records of Dawson County, Georgia, and which parcel will be affected by this request. I hereby authorize the person named below to act as the applicant or agent in pursuit of a business license for a special event held on this property. I understand that any license granted, and/or conditions or stipulations placed on the property will be binding upon the property regardless of ownership. The under signer below is authorized to make this application.

Printed Name of applicant or agent TAYLOR BENNETT  
Signature of applicant or agent Taylor Bennett Date 2-18-21

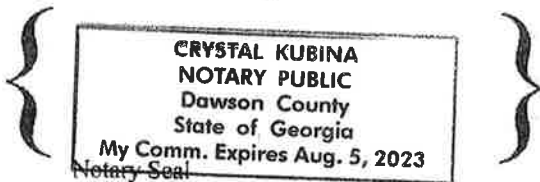
Mailing address 800 HIGHWAY 400 SOUTH #695

City, State, Zip DAWSONVILLE, GA 30534

Telephone Number 706-216-3609

Printed Name of Owner(s) TAYLOR BENNETT, DMBD, NORTH GEORGIA PREMIUM OUTLETS  
Signature of Owner(s) Taylor Bennett Date 2-18-21

Notary Public Crystal Kubina Date 2-18-21



*(The complete names of all owners must be listed, if the owner is a partnership, the names of all partners must be listed, if a joint venture, the names of all members must be listed. If a separate sheet is needed to list all names, please identify as applicant or owner and have the additional sheet notarized also.)*

Consistent  
Sheriff's Dept

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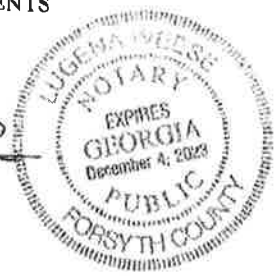
STATE OF GEORGIA, DAWSON COUNTY

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David Erikson  
Applicant's Signature

I HEREBY CERTIFY THAT David Erikson SIGNED HIS/HER NAME TO THE FOREGOING APPLICATION STATING TO ME THAT HE KNEW AND UNDERSTOOD ALL STATEMENTS AND ANSWERS MADE THEREIN, AND, UNDER OATH ACTUALLY ADMINISTERED BY ME, HAS SWORN THAT SAID STATEMENTS AND ANSWERS ARE TRUE AND CORRECT.

THIS 18 DAY OF February 2021  
[Signature]  
Notary Public



FOR OFFICE USE ONLY:	APPROVALS:	DATE:
Chairman Board of Commissioners	<u>[Signature]</u>	<u>2-19-21</u>
Sheriff	_____	_____
Emergency Services	_____	_____
Environmental Health	_____	_____
County Marshal	_____	_____
Planning Director	_____	_____
County Manager	_____	_____

NOTE: Before signing this statement, check all answers and explanations to see that you have answered all questions fully and correctly. This statement is to be executed under oath and subject to the penalties of false swearing and it includes all attached sheets submitted herewith.

STATE OF GEORGIA, DAWSON COUNTY

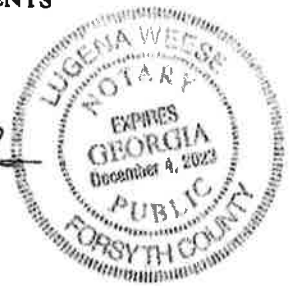
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David Erikson  
Applicant's Signature

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THIS 18 DAY OF February 2021

Lugena Weese  
Notary Public



FOR OFFICE USE ONLY:

APPROVALS:

DATE:

Chairman  
Board of Commissioners

Sheriff

Emergency Services

Environmental Health

County Marshal

Planning Director

County Manager

[Signature] 02/25/2021

Special Event Business License Application  
Carnival @ North Ga. Premium Outlet Mall

True Dept

NOTE: Before signing this statement, check all answers and explanations to see that you have answered all questions fully and correctly. This statement is to be executed under oath and subject to the penalties of false swearing and it includes all attached sheets submitted herewith.

STATE OF GEORGIA, DAWSON COUNTY

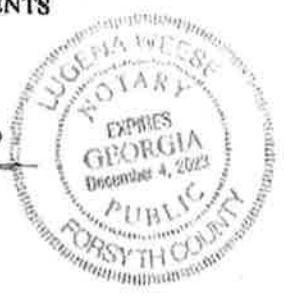
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David Erikson  
Applicant's Signature

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THIS 18 DAY OF February 2021

Luzerna Weese  
Notary Public



FOR OFFICE USE ONLY:

APPROVALS:

DATE:

Chairman  
Board of Commissioners

Sheriff

Emergency Services

Environmental Health

County Marshal

Planning Director

County Manager

<u>J. Barby</u>	<u>see attached comments</u>	<u>2/21/21</u>

\* Note \* Comments page has been emailed to David Erickson (Dreamland) and Taylor B. Jeff sett with the mail.



# Dawson County Emergency Services

Danny Thompson, EMA Director/Fire Chief  
Jason Dooley, Division Chief Operations & Training  
Jeff Bailey, Division Chief Fire Marshal  
Robby Lee, Division Chief EMS/Administration

393 Memory Lane  
Dawsonville, Georgia 30534  
(706) 344-3666 Office  
(706) 344-3669 Fax

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**Date:** February 22, 2021  
**To:** David Erickson  
Dreamland Amusement, Inc.  
**From:** Jeff Bailey  
**Subj:** Dawson County special event permit

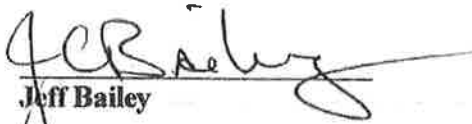
Mr. Erickson,

I have endorsed the special event permit application for your business to operate its carnival on the North Georgia Premium Outlet Mall property in Dawsonville Georgia, 4/29/21 thru 5/9/21. Prior to opening for public attendance, the carnival will be required to be inspected by the Fire Safety Division of Dawson County Emergency Services. This will be done to confirm that all features of the carnival meet the requirements of Ga State Minimum Fire and Life Safety Codes.

The special event permit application indicates that there will be NO tents erected as a part of the carnival, if this changes they will need to comply with all requirements of NFPA 101 Life Safety Code Ch. 11.11, Ch. 31 of the 2018 IFC, and County Ordinances. As for the concession stands, rides, generators, and any other temporary structures, they will be inspected to verify compliance with applicable state and local code requirements also.

If you should have any questions, please feel free to contact this office.

Sincerely,

  
Jeff Bailey

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#### Mission Statement

Dawson County Emergency Services is committed to the preservation of life and protection of property of the citizens of Dawson County.

NOTE: Before signing this statement, check all answers and explanations to see that you have answered all questions fully and correctly. This statement is to be executed under oath and subject to the penalties of false swearing and it includes all attached sheets submitted herewith.

STATE OF GEORGIA, DAWSON COUNTY

I, (Print Name) DAVID ERIKSON, DO SOLEMNLY SWEAR, SUBJECT TO PENALTIES OF FALSE SWEARING, THAT THE STATEMENTS AND ANSWERS MADE BY ME AS THE APPLICANT IN THE FOREGOING APPLICATION STATEMENT ARE TRUE AND CORRECT

David Erikson  
Applicant's Signature

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THIS 18 DAY OF February 2021

Lugena Weese  
Notary Public



FOR OFFICE USE ONLY:

APPROVALS:

DATE:

Chairman  
Board of Commissioners

\_\_\_\_\_

Sheriff

\_\_\_\_\_

Emergency Services

\_\_\_\_\_

\* Environmental Health

Amir Westwood

3/2/21

County Marshal

\_\_\_\_\_

Planning Director

\_\_\_\_\_

County Manager

\_\_\_\_\_

\* Food Vendors will need temporary food service permits. There is an application and \$40.00 fee for temporary food service permit. See organizer application information 2/15/21.



February 8, 2021

Margaret Honn  
Dawson County Planning and Business Licenses  
25 Justice Way, Suite 2322  
Dawsonville, GA 30534

Dear Ms. Honn,

Please find enclosed our letter of intent to operate a family carnival at North Georgia Premium Outlets, April 29 - May 9, 2021. We have enclosed all the requested information from the Special Event Business License Application including the site map.

The carnival will take place in the approximately 75,000 square foot area pictured on the site map. The event will occupy about 240 parking spaces.

Hours of operation will be Mondays through Fridays 5 pm - 11p and Saturdays and Sundays from noon until 11pm. Security will be contracted through the Dawson County Sheriff's Department.

The event will consist of amusement rides, games and food stands. Dreamland Amusements, [www.dreamlandamusements.com](http://www.dreamlandamusements.com), has been operating our midways at fairs, festivals and malls throughout the Eastern United States for decades and our reputation for safety and cleanliness is unparalleled. All rides and equipment will be inspected by the State of Georgia as well as daily by our own professionally trained staff. We work very closely with Simon Properties and are honored to produce events at many of their mall sites.

We have submitted our ride inspection application to the state and we have also submitted applications for food trailer inspections.

The carnival is almost completely self-contained and will have little to no impact at all on county services. We only require access to water for cleaning purposes and will access water with the mall or through a hydrant application with the water department. Restroom facilities are provided both by the mall during their operating hours and by portable toilets we are renting to place on site. They will be cleaned daily by the provider. In addition, we will have a cleanup crew and a contracted 30 yard dumpster. The parking lot will be cleaned daily and returned to the same condition as we found it at the end of the event. Power will be provided by generators which we will provide. We will contract with the sheriff's department for security as stated above. There are no tents for gatherings and each ride, game and food stand has its

own fire extinguisher. We typically will have as many as 1,000 people attend the event on the busiest days over the course of the opening hours, with at least three to four cycles of turnover so the crowd at any given time will be significantly less than that number. The mall has more than adequate parking to accommodate these size crowds and after the mall closes, there will be plenty of additional parking.

We are also providing a copy of our Covid-19 mitigation strategy which has become an important part of our operations. This is a living document, as we update policies and procedures when more information becomes known and best practices adopted. We have operated safely for many months during the Covid-19 Pandemic and we have done so without incident thanks to the measures we have taken to keep our guests and employees protected.

Thank you for the opportunity to submit this application, we look forward to producing a wonderful family event for the community.

Sincerely Yours,

A handwritten signature in black ink, appearing to read "Bob Destefano". The signature is fluid and cursive, with a large, stylized initial "B" and "D".

Bob Destefano  
Dreamland Amusements

**Dawson County, Georgia Board of Commissioners**  
**Affidavit for Issuance of a Public Benefit**  
**As Required by the Georgia Illegal Immigration Reform and Enforcement Act of 2011**

By executing this affidavit under oath, as an applicant for a Dawson County Business License, Out of County Business Registration, Alcohol License, or other public benefit as referenced in the Georgia Illegal Immigration Reform and Enforcement Act of 2011 [O.C.G.A. § 50-36-1(e)(2)], I am stating the following with respect to my application for such Dawson County public benefit.

- I am a United States citizen.
- I am a legal permanent resident of the United States. *(FOR NON-CITIZENS)*
- I am a qualified alien or non-immigrant under the Federal Immigration and Nationality Act with an alien number issued by the Department of Homeland Security or other federal immigration agency. *(FOR NON-CITIZENS)*

My alien number issued by the Department of Homeland Security or other federal immigration agency is:

\_\_\_\_\_

The undersigned applicant also hereby verifies that he or she is 18 years of age or older and has provided at least one secure and verifiable document, as required by O.C.G.A. § 50-36-1(e)(1), with this affidavit. *(See reverse side of this affidavit for a list of secure and verifiable documents.)*

The secure and verifiable document provided with this affidavit can best be classified as:

NY Drivers License

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of O.C.G.A. § 16-10-20 and face criminal penalties as allowed by such criminal statute.

Executed in Stony Brook (city), New York (state)

Kathryn L. Destefano  
 Signature of Applicant

17th February 2007  
 Date

Kathryn L. Destefano  
 Printed Name

Amusement  
 Name of Business

SUBSCRIBED AND SWORN BEFORE ME ON  
 THIS 17 DAY OF February, 2007

[Signature] Notary Public

My Commission Expires: 17 March 2008

DREW D. CASS  
 NOTARY PUBLIC, STATE OF NEW YORK  
 Registration No. 01CA6298761  
 Qualified in Suffolk County  
 Commission Expires March 17, 2022

*This affidavit is a State of Georgia requirement that must be completed for initial applications and renewal applications for public benefits as referenced in O.C.G.A § 50-36-1(a)(3). The person who has made application for access to public benefits on behalf of an individual, business, corporation, partnership or other private entity must complete and sign the affidavit and provide a secure and verifiable document.*

**Dawson County, Georgia Board of Commissioners**

**Private Employer Exemption Affidavit Pursuant To O.C.G.A. § 36-60-6(d)**

By executing this affidavit, the undersigned private employer verifies that it is exempt from compliance with O.C.G.A. § 36-60-6, stating affirmatively that the individual, firm or corporation employs fewer than eleven employees and therefore, is not required to register with and/or utilize the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable revisions and deadlines established in O.C.G.A. § 13-10-90.

**I hereby declare under penalty of perjury that the foregoing is true and correct.**

\_\_\_\_\_  
**Printed Name of Exempt Private Employer**

Katrina L. Destefano  
\_\_\_\_\_  
**Signature of Authorized Officer or Agent**

Katrina L. Destefano  
\_\_\_\_\_  
**Printed Name and Title of Authorized Officer or Agent**

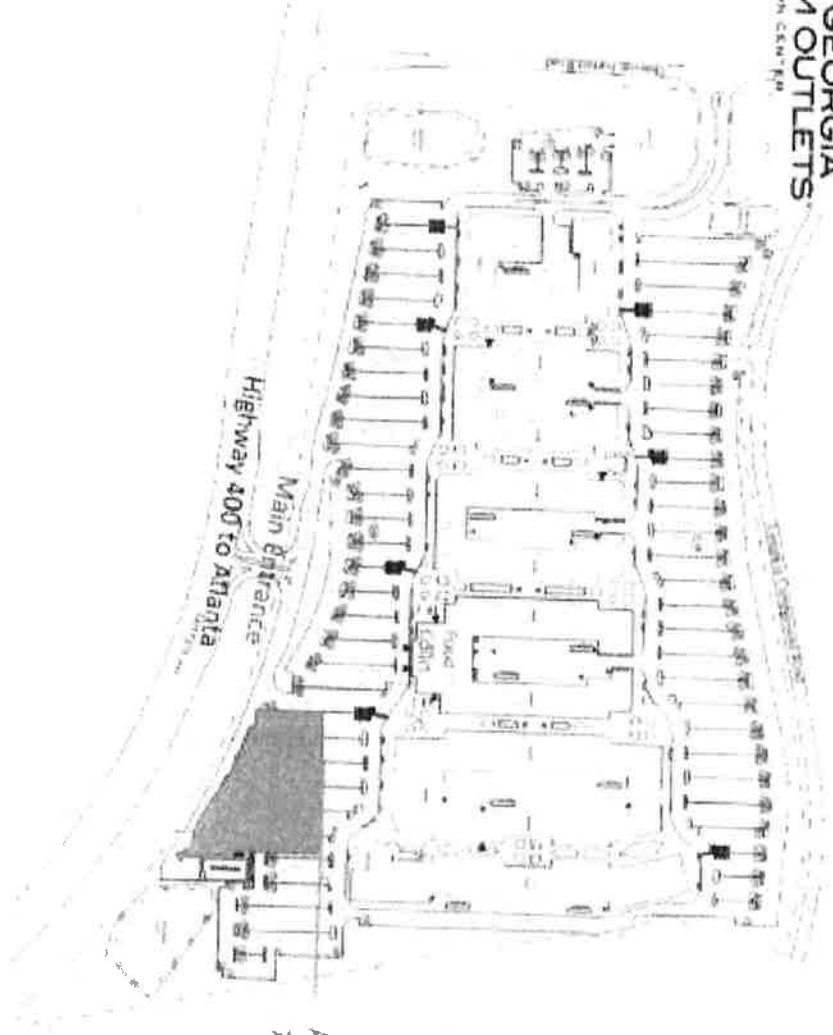
Subscribed and Sworn to me in the City of Stony Brook, New York (state) on this  
the 17 day of February, 2021

[Signature]  
\_\_\_\_\_  
**NOTARY PUBLIC**

My Commission Expires: March 2022

**DREW D. CASS**  
NOTARY PUBLIC, STATE OF NEW YORK  
Registration No. 01CA6298761  
Qualified in Suffolk County  
Commission Expires March 17, 2022

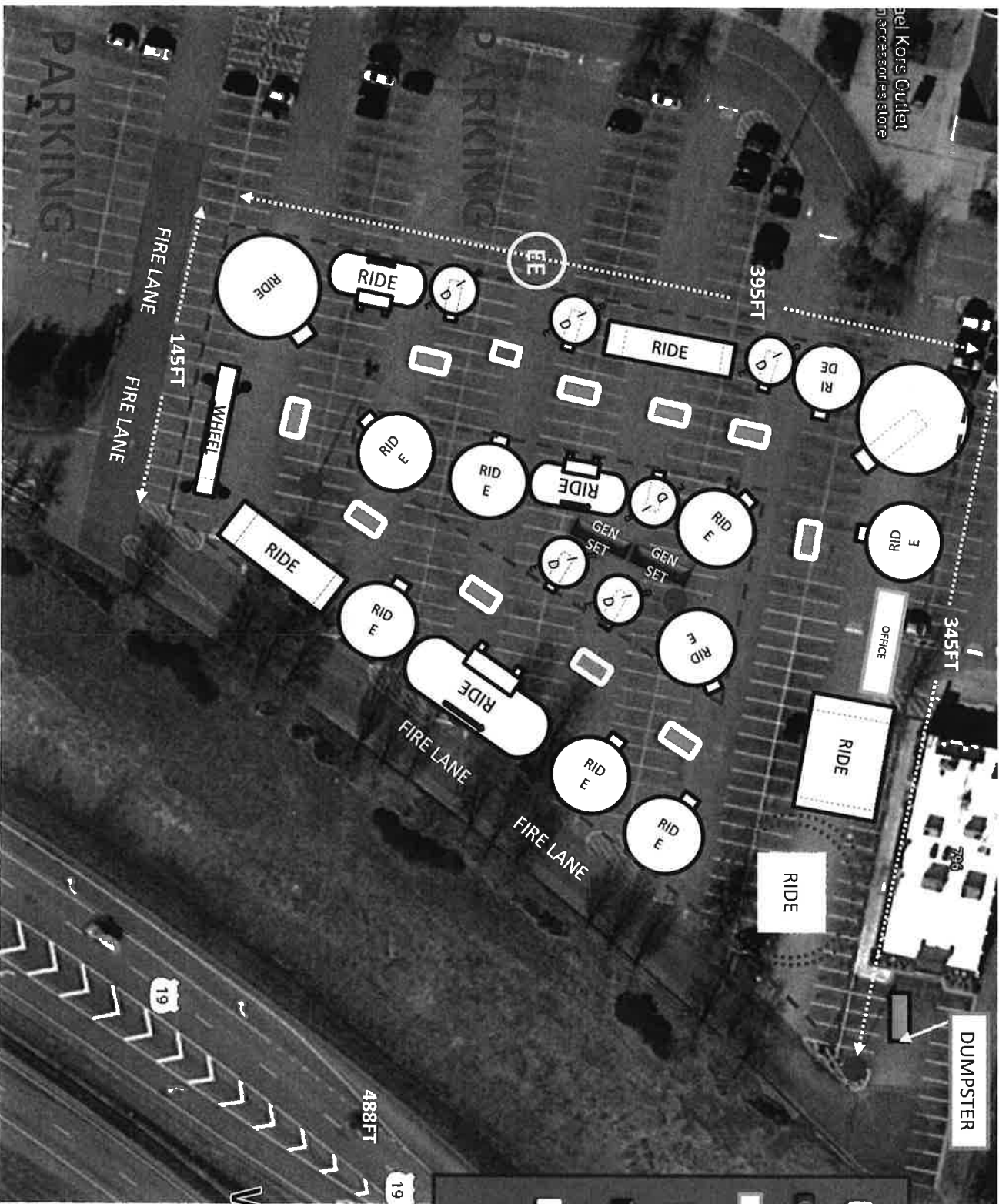
**NORTH GEORGIA  
PREMIUM OUTLETS**  
A SIMON CENTER



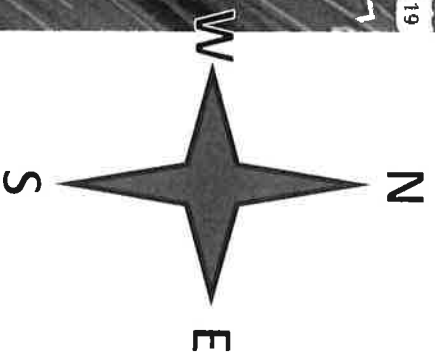
Approximately  
75,000 sf



**NORTH GEORGIA PREMIUM OUTLETS CARNIVAL**  
**APRIL 29TH TO MAY 9TH**



	Concession
	Toilets
	Office
	Ticket Box
	Generator
	Equipment Parking
	Dumpster





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
2/16/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Johnson, Kendall & Johnson, Inc. 109 Pheasant Run Newtown, PA 18940	CONTACT NAME:	
	PHONE (A/C, No, Ext):	
	FAX (A/C, No):	
	E-MAIL ADDRESS:	
	<b>INSURER(S) AFFORDING COVERAGE</b>	
	INSURER A :	Everest National Insurance Company
	INSURER B :	
<b>INSURED</b> Dreamland Amusements, Inc. et al	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	
	NAIC #	10120

**COVERAGES**                      **CERTIFICATE NUMBER:**                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR				3/8/2020	3/8/2021	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 500,000
							MED EXP (Any one person)	\$
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 1,000,000
								\$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY				3/8/2020	3/8/2021	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
A	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE				6/17/2020	3/8/2021	EACH OCCURRENCE	\$ 9,000,000
							AGGREGATE	\$ 9,000,000
								\$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below				3/8/2020	3/8/2021	PER STATUTE	
							OTH-ER	
							E.L. EACH ACCIDENT	\$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	\$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Event Dates: 4/29/2021-5/9/2021

Setup: 4/26/2021

Tear Down: 5/11/2021

PREMIUM OUTLET PARTNERS, L.P., a Delaware limited partnership by: SPG PARTNERS GP, LLC, a Delaware limited liability company, its general partner is SEE ATTACHED ACORD 101

**CERTIFICATE HOLDER**

**CANCELLATION**

North Georgia Premium Outlet  
800 Highway 400 South, #695  
Dawsonville, GA 30534

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



### ADDITIONAL REMARKS SCHEDULE

AGENCY <b>Johnson, Kendall &amp; Johnson, Inc.</b>		NAMED INSURED <b>Dreamland Amusements, Inc et al</b>	
POLICY NUMBER <b>SEE PAGE 1</b>			
CARRIER <b>SEE PAGE 1</b>	NAIC CODE <b>SEE P 1</b>	EFFECTIVE DATE: <b>SEE PAGE 1</b>	

**ADDITIONAL REMARKS**

**THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,  
FORM NUMBER: ACORD 25 FORM TITLE: Certificate of Liability Insurance**

**Description of Operations/Locations/Vehicles:  
named as an Additional Insured with respect to the  
operations of the Named Insured where required by written contract for General Liability. 30 Day Notice of Cancellation applies in  
favor of the certificate  
holder. Coverage is provided on a primary and non-contributory basis.**



# DREAMLAND AMUSEMENTS

YOUR TICKET TO FAMILY FUN

## Dreamland Amusements Inc. COVID-19 Policy and Information

As one of America's premier providers of amusement rides and attractions, **Dreamland Amusements Inc.** always strives to provide a safe and healthful environment for both employees and patrons at its many outdoor entertainment venues each year. This is even more important with the recent National health crises related to the COVID-19 pandemic. To accomplish this goal personnel at all levels will be asked to take part in the extra efforts required to eliminate unnecessary exposures and avoid unsafe acts and situations which might endanger the health of themselves, fellow workers, or the public. The purpose of this information is to help our employees understand both the scope and background of the COVID-19 problem, as well as what is expected of them during regularly scheduled operations.

### OVERVIEW

COVID-19 is a serious respiratory disease which causes personal, internal, and external conditions that can affect daily life. Infection with the virus that causes COVID-19 can cause illness ranging from mild to severe. The virus is thought to spread mainly from person-to-person, including:

- Between people who are in close contact with one another (within about 6 feet).
- Through respiratory droplets produced when an infected person talks, coughs or sneezes.
- By touching a surface or object that has SARS-CoV-2 on it and then touching their own mouth, nose, or possibly their eyes.

### SYMPTOMS

Current information suggests that older adults and persons with underlying health conditions or compromised immune systems might be at greater risk for severe illness from this virus, and they should take more precautions to avoid exposure. For confirmed COVID-19 infections, reported illnesses have ranged from infected people with little-to-no symptoms (asymptomatic) to people becoming severely ill. Some people infected with the virus have reported experiencing other non-respiratory symptoms. According to the CDC, symptoms may appear in as few as 2 days or as long as 14 days after exposure.

COVID-19 symptoms include\*\*:

1. Fever.
2. Cough.
3. Shortness of breath or trouble breathing.
4. Persistent pain or pressure in the chest.
5. New confusion.
6. Inability to wake or stay awake.
7. Bluish lips or face.
8. Muscle pain.
9. Sore throat.
10. New loss of taste or smell.

\*\* This list is not all possible symptoms. Individuals concerned with other possible symptoms should contact their medical provider.



# DREAMLAND AMUSEMENTS

YOUR TICKET TO FAMILY FUN

## GENERAL PREVENTION

There are common-sense ways that people can reduce the possibility of an infection:\*\*

- **Good hygiene.** Hands should be washed thoroughly with soap and hot water frequently or sanitized by using alcohol-based/waterless hand hygiene products. Avoid touching your mouth, nose and eyes if your hands are not clean.
- **Respiratory etiquette.** Cover your mouth and cough into a tissue. Used tissues should be disposed of in proper trash receptacles. If you don't have a tissue, cough or sneeze into your upper sleeve or elbow, not your hands, and always sanitize after coughing or sneezing. If possible, stay clear of anyone else who is coughing or sneezing.
- **Social distancing.** Social distancing of six feet should be maintained between workers, customers and visitors.
- **Personal Protection Equipment (PPE).** Respirators and disposable gloves can be worn when in public or around environments where you could be exposed to persons who may be infected with a virus. Janitorial and sanitizing staff should always wear PPE when on duty.
- **Flu shots.** Seasonal influenza vaccines should be obtained, unless otherwise prevented to do so because of allergies or other health reasons.
- **Housekeeping.** Regular daily housekeeping should be implemented, including routine cleaning and disinfecting of surfaces, equipment, tools and machinery with appropriate cleaning and disinfectant supplies used in accordance with product labels. After cleaning, remember to wash hands thoroughly with soap and water.
- **Face Coverings.** Masks should be offered to prospective patrons as a convenience for those who wish to attend events but did not bring their own face coverings.
- **Signage.** Appropriate signage should be placed at event entrances and in high visibility areas throughout the event, to educate and advise potential patrons about COVID-19 risks and precautions.

\*\* When EPA-approved disinfectants are not available, alternative disinfectants can be used (for example, 1/3 cup of bleach added to 1 gallon of water, or 70% alcohol solutions).



# DREAMLAND AMUSEMENTS

YOUR TICKET TO FAMILY FUN

## SPECIFIC PREVENTION

Employees are required to observe and enforce best practices, safety regulations and State and Federal standards. Any illness or suspicion of illness is to be reported to your supervisor immediately regardless of severity. Anyone not abiding by the company safety policy may be disallowed from working after an investigation by management. Furthermore, the company may proceed in any manner deemed necessary to protect itself and others from unsafe acts.

### Games Concessionaires:

- Supervisors and their staff must develop a functional and effective working plan for the routine cleaning and disinfection of high-touch items such as balls, rings, tokens, poles/fishing poles, rubber ducks, bb guns, and darts etc. for use by game participants, with CDC approved cleansers. Intervals between cleanings are to be in accordance with cleaner specific instructions and relative to customer volume.
- Employees coming into contact with patrons must wear appropriate face coverings while at work, and practice social distancing.
- Concession countertops and playing surfaces accessible to patrons must be sanitized with CDC approved cleansers. Intervals between cleanings are to be in accordance with cleaner specific instructions and relative to customer volume.
- Social distancing by patrons is to be encouraged by clearly marking concessions with 6' intervals and restricting the use of group game playing positions to every 2nd or 3rd position to provide adequate patron spacing. Exceptions to this may be allowed if players are part of the same family or group.
- Employees must submit to body temperature checks prior to beginning each shift. Unless notified otherwise, temperature checks will be conducted at daily check in, prior to each days opening. Workers displaying above normal temperatures (<100.3) will be sent home and should remain there until criteria to discontinue home isolation has been met, in consultation with healthcare providers.
- Employees should wash their hands for at least 20 seconds with soap and water frequently throughout the day, but especially at the beginning and end of their shift, prior to any mealtimes, and after using the toilet. Alcohol based hand sanitizer should be used when soap and water are not available.

### Food Concessionaires:

- Employees coming into contact with patrons must wear appropriate face coverings and gloves while at work, and practice social distancing.
- Plexiglass/Lexan type shields should be installed at serving windows between employees and patrons.



# DREAMLAND AMUSEMENTS

YOUR TICKET TO FAMILY FUN

- Concession countertops and serving window surfaces accessible to patrons must be sanitized with CDC approved cleansers. Intervals between cleanings are to be in accordance with cleaner specific instructions and relative to customer volume.
- Disposable utensils/flatware and condiments that are served with food items (forks & knives, ketchup, mustard, and creamers, etc.) should be prepackaged for individual use and not available in bulk dispensers.
- Social distancing by patrons is to be encouraged by clearly marking concession waiting/ordering areas at 6' intervals outside of service windows.
- Supervisors and their staff must develop a functional and effective working plan for the routine cleaning and disinfection of high-touch items in and around the food concession units such as doorknobs, light switches, P.O.S touchscreens, cooking and prep utensils, faucets/sinks etc. Cleaners and sanitizers should be CDC approved, and intervals between cleanings are to be in accordance with cleaner specific instructions and relative to customer volume.
- Employees must submit to body temperature checks prior to beginning each shift. Unless notified otherwise, temperature checks will be conducted at daily check in, prior to each days opening. Workers displaying above normal temperatures (<100.3) should be sent home and should remain there until criteria to discontinue home isolation has been met, in consultation with healthcare providers.
- Employees should wash their hands for at least 20 seconds with soap and water frequently throughout the day, but especially at the beginning and end of their shift, prior to any mealtimes, and after using the toilet. Alcohol based hand sanitizer should be used when soap and water are not available.

#### **Ride Concessionaires:**

- Amusement ride occupants must be limited to single riders, unless riders are a part of the same group or family.
- Rides with general or group seating should be restricted in such a way as to promote social distancing between groups and individuals.
- Supervisors and their staff must develop a functional and effective working plan for the routine (daily\*\* & weekly\*\*\*) cleaning and disinfection of high-touch areas such as ride fencing, gates, lap and grab bars, seat belts, and controls etc. Cleaners and sanitizers should be CDC approved, and intervals between cleanings are to be in accordance with cleaner specific instructions and relative to customer volume.
- Employees coming into contact with patrons must wear appropriate face coverings while at work, and practice social distancing.
- Social distancing by patrons is to be encouraged by clearly marking areas where patrons will wait to enter the ride at 6' intervals outside of the entrance gate.
- Employees must submit to body temperature checks prior to beginning each shift. Unless notified otherwise, temperature checks will be conducted at daily check in, prior to each days opening. Workers displaying above normal temperatures (<100.3) should be sent home and should remain there until criteria to discontinue home isolation has been met, in consultation with healthcare providers.



# DREAMLAND AMUSEMENTS

YOUR TICKET TO FAMILY FUN

- Employees should wash their hands for at least 20 seconds with soap and water frequently throughout the day, but especially at the beginning and end of their shift, prior to any mealtimes, and after using the toilet. Alcohol based hand sanitizer should be used when soap and water are not available.
  - Supervisors should determine areas likely to become bottlenecks or pinch points and adjust guest flow accordingly by modifying queue lines.
  - Touchless hand sanitizer dispensers should be made available at each ride for customer convenience.
- \*\* Dreamland Amusements currently utilizes PRIMETIME daily sanitizing treatment.
- \*\*\* Dreamland Amusements currently utilizes KOC-86 long-term sanitizing treatment.

## TRAINING

All new employees will be provided with an orientation briefing. The orientation is designed to acquaint new employees with the company and its policies. Ongoing training may be provided to all employees at various times as is fitting their job and responsibility. Please follow the company's safety policy, including company rules related to the use of personal protective equipment. If you have any questions about the company's safety policies please contact your supervisor.

## REPORTING

- If you become ill with respiratory illness symptoms (i.e. cough, shortness of breath), notify your supervisor. If you are able to notify your supervisor by telephone or email, you should do so.
- Employees who have symptoms of respiratory illness are recommended to stay home and not come to work until they are free of fever (100.4° F or greater) and any other symptoms for at least 24 hours, without the use of medicines. Employees should notify their supervisor if they are sick.
- If you have a confirmed case of COVID-19, please contact your supervisor by phone or email. You will not be allowed to report to work for at least 14 days.
- If you have a confirmed case of COVID-19, the Company may inform fellow employees of their possible exposure to COVID-19 in the workplace but maintain confidentiality as required by the Americans with Disabilities Act ("ADA").
- Employees who are well but who have a sick family member at home with COVID-19 should notify their supervisor.
- Failure by an employee to promptly report illness or suspicion of illness to management may result in termination, at the discretion of the management.



# DREAMLAND AMUSEMENTS

YOUR TICKET TO FAMILY FUN

## ABSENTEEISM

There are no legal requirements for paid sick leave beyond normal company policy, and **your employer** is not obligated by law to provide sick pay. Our company leadership realizes that everybody will need financial security during a national emergency, therefore during a pandemic outbreak our leadership will take the situation under consideration if you are out due to an extended bout of illness. The worst-case scenario will be that unpaid sick leave without reprisal will be available during a pandemic outbreak.

## RETURN TO WORK AFTER SERIOUS INJURY OR ILLNESS

As a joint protection to the employee and the company, employees who have been absent from work because of serious illness are required to obtain a doctor's release specifically stating that the employee is capable of performing his or her normal duties or assignments. A serious illness is defined as one that results in the employee being absent from work for more than two (2) consecutive weeks or one which may limit the employee's future performance of regular duties or assignments. Your employer will always make every reasonable effort to assign the returning employee to assignments consistent with the instruction of the employee's doctor until the employee is fully recovered.





## DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Planning & Development

Work Session: 03/18/2021

Prepared By: Harmony Gee

Voting Session: 4/01/2021

Presenter: Jameson Kinley \_\_\_\_\_

Public Hearing: Yes No

Agenda Item Title: Presentation of Annual 4-H Rabies Clinic

**Background Information:**

The annual 4-H rabies clinic will be held in the same location (courthouse parking lot) as it has in the years past. There have been no issues or concerns in the past.

**Current Information:**

The event will be held on May 1<sup>st</sup> from 10 a.m.-1 p.m.

Budget Information: Applicable: \_\_\_\_\_ Not Applicable:  Budgeted: Yes \_\_\_\_\_ No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: \_\_\_\_\_

Department Head Authorization: \_\_\_\_\_

Date: \_\_\_\_\_

Finance Dept. Authorization: Vickie Neikirk

Date: 3/9/21

County Manager Authorization: David Headley

Date: 3/09/2021

County Attorney Authorization: \_\_\_\_\_

Date: \_\_\_\_\_

**Comments/Attachments:**



Dawson County  
 Planning & Development  
 25 Justice Way, Suite 2322  
 Dawsonville, GA 30534  
 (706) 344-3500

Permit for  
 Parades, Public Assemblies,  
 Demonstrations, and Rallies  
 In Public Places

Date Received: \_\_\_\_\_

Applicant answers all questions on pages 1-4; attach separate sheet(s) if necessary.

Application must be received a minimum of 30 days prior to event and must be complete and legible.

PARADE     RALLY     PUBLIC DEMONSTRATION     PUBLIC ASSEMBLY     ROAD CLOSING     OTHER

1. Name of Event: Dawson County 4-H Rabies Clinic

2. Location of Event: Courthouse Parking Lot TMP # \_\_\_\_\_

3. Date(s) of Event: 5/1/2021

Time of Event: Start: 10:00 (a.m.) p.m. End: 1:00 a.m. / (p.m.)

4. Provide information listed below for the **main contact person** responsible for the organization of this event:

Name: <u>Clark MacAllister</u>	Title: <u>County Extension Coordinator</u>
Organization: <u>Dawson County Extension</u>	Telephone #: <u>706-265-2442</u>
Email Address: <u>clark.mac@uga.edu</u>	Cell Phone #
Address: <u>288 Academy Ave.</u> City: <u>Dawsonville</u> State: <u>GA</u> Zip Code: <u>30534</u>	

5. Provide information listed below for any **key personnel involved in coordinating this event**. Also, provide information listed below on each officer of the club, organization, corporation or partnership requesting this event. Attach a separate sheet if necessary.

Name: <u>Samantha Graves</u>	Title: <u>4-H Coordinator</u>
Organization: <u>Dawson County 4-H</u>	Telephone #: _____
Address: <u>298 Academy Ave.</u> City: <u>Dawsonville</u> State: <u>GA</u> Zip Code: <u>30534</u>	

Name:	Title:
Organization:	Telephone #:
Address: City: State: Zip Code:	

Name:	Title:
Organization:	Telephone #:
Address: City: State: Zip Code:	

Name:	Title:
Organization:	Telephone #:
Address: City: State: Zip Code:	

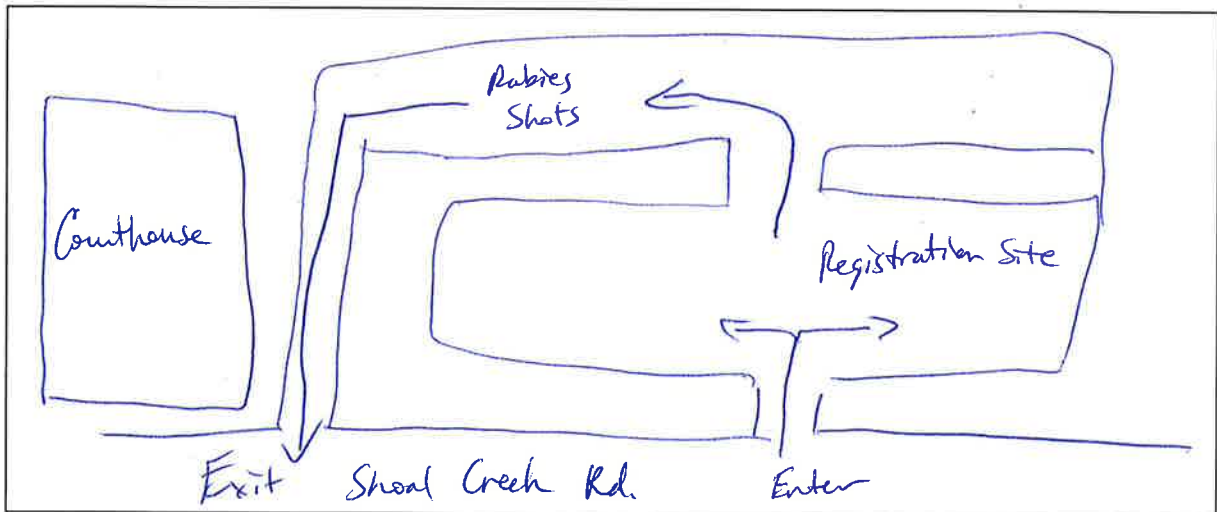


6. Expected number of participants: 300
7. Physical description of materials to be distributed: Rabies vaccine for pets
8. How do participants expect to interact with public? Intake of paperwork, administering shots
9. Route of event: (attach a detailed map of the route) Main courthouse parking lot
- 
- 9.a. Number and type of units in parade: \_\_\_\_\_
- 9.b. Size of the parade: \_\_\_\_\_
10. Will any part of this Event take place **within** the City Limits of Dawsonville? \_\_\_\_\_  
 If YES, do you have a permit for the event from the City? \_\_\_\_\_ Date Issued: \_\_\_\_\_ \* Attach Copy
11. Do you anticipate any unusual problems concerning either police protection or traffic congestion as a consequence of the event? \_\_\_\_\_ Yes  No  If YES, please explain in detail: \_\_\_\_\_
- 
12. List all prior parades or public assemblies, demonstrations or rallies in a public place within Dawson County for which you obtained a permit: (Also include dates – attach separate sheet, if necessary). Received permit for same event since 2013

**Details:** Please outline what your event will involve: (number of people / life safety issues / vendors / cooking / tents / rides / handicap parking / egress) – attach separate sheet if necessary.

Customers will pull into lower area of courthouse parking lot from Shoal Creek Rd. They will then move to back of the lot to receive pet vaccinations, exiting again on Shoal Creek Rd.

**Route or Lay Out:** (attach a detailed site plan)



What participation, if any, do you expect from **Dawson County Emergency Services**? N/A

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What participation, if any, do you expect from the **Dawson County Sheriff Department**? N/A

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**Insurance Requirements:**

In compliance with Ordinance Section VII (C), an applicant for a permit shall obtain liability insurance from an insurer licensed in the State of Georgia for the parade, public assembly, demonstration or rally in a public place, if one or more of the following criteria exists:

1. The use, participation, exhibition, or showing of live animals;
2. The use, participation, exhibition, or showing of automobiles of any size or description, motorcycles, tractors, bicycles, or similar conveyances;
3. The use of a stage, platform, bleachers, or grandstands that will be erected for the event;
4. The use of inflatable apparatus used for jumping, bouncing, or similar activities;
5. The use of roller coasters, bungee jumping, or similar activities; or
6. Vendors or concessions.

Does your parade, non-spontaneous private assembly, demonstration, or rally in a public place meet any of the criteria above?  Yes  No If yes, which one(s)? \_\_\_\_\_

Any applicant required to provide insurance shall provide Dawson County with a copy of the Certificate of Insurance from an insurer authorized and **licensed by the State of Georgia**. Dawson County shall be added as an additional named insured for the event on the Certificate of Insurance by the carrier. The minimum policy limits shall be **\$1,000,000.00 per incident** and **\$2,000,000.00 aggregate** for the entire event. All costs for insurance and naming Dawson County as an additional named insured shall be borne solely by the applicant. Such insurance shall protect Dawson County from any and all claims for damages to property and/or bodily injury or death.

Is the Certificate of Liability Insurance attached?  Yes  No  Not applicable to this event

Additional information/comments about liability insurance: \_\_\_\_\_

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Additional information/comments about this application: \_\_\_\_\_

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**APPLICANT'S SIGNATURE FOR THE PERMIT APPLICATION; RELEASE & WAIVER OF LIABILITY;  
AND AGREEMENT FOR FINANCIAL RESPONSIBILITY.**

**APPLICATION:**

OATH: I hereby swear and affirm that the information provided with this application for parade, public assembly, demonstration, or rally is true and correct to the best of my knowledge. In addition, I agree to abide by all regulations of the ordinance and to advise all participants of the conditions of the permit.

**RELEASE & WAIVER OF LIABILITY:**

The permit holder shall indemnify and hold Dawson County harmless from any claim, demand, or cause of action that may arise from activities associated with the event. I acknowledge that I understand this Release, and I hereby agree for myself and on behalf of the Applicant to indemnify and hold harmless Dawson County, Georgia and its agents, officers, and employees, individually and jointly, from and against any claim for injury (including, but not limited to, personal injury and property damage), loss, inconvenience, or damage suffered or sustained by any individual, including but not limited to, business owners, patrons, participants of the parade, public assembly, demonstration, or rally, and spectators participating in and/or occurring during the event, unless the claim for injury is caused by intentional misconduct of an individual, agent, officer, or employee of Dawson County.

**AGREEMENT FOR FINANCIAL RESPONSIBILITY:**

The undersigned agrees to be solely responsible for cleaning affected areas littered during the activity, providing sufficient parking and storage areas for motor vehicles, providing temporary toilet facilities, and providing other similar special and extraordinary items deemed necessary for the permitted activity by Dawson County to keep the area of the event safe and sanitary. However, Dawson County shall not require individuals, organizations, or groups of persons to provide personnel for normal governmental functions such as traffic control, police protection, or other activities or expenses associated with the maintenance of public order. If additional requirements are placed upon an applicant and if such requirements are not met, then Dawson County may revoke the issued permit and/or deny any subsequent permit requested by the applicant. Dawson County shall be entitled to recover from the applicant any sum expended by Dawson County for extraordinary expenses not provided by the applicant. The additional expense may include, but not be limited to, Dawson County utilizing off-duty personnel or providing equipment or resources from other areas of the county to supplement equipment or resources already present.

Sworn to and subscribed before me  
this 17 day of February 2021.

Marjean Miller  
Notary Public, State of Georgia

My Commission Expires: Nov 18, 2021

Clark MacAllister  
Applicant's Printed Name

[Signature]  
Applicant's Signature

**Marjean Miller**  
Notary Public  
State of Georgia  
Dawson County

**Note to Applicant: Once your permit is processed, Planning & Development will notify you of the meeting dates for the Board of Commissioner's work session and voting session. You are required to attend both meetings.**



**Dawson County  
Planning & Development**  
25 Justice Way, Suite 2322  
(706) 344-3500

**Permit for  
Parades, Public Assemblies,  
Demonstrations, and Rallies  
In Public Places**  
**(EMERGENCY SERVICES)**

**EMERGENCY SERVICES: Please complete this sheet and return it to Dawson County Planning and Development. (Please attach additional sheet, if necessary.)**

Name of Event: Rabies Clinic Date(s) of Event: 5/11/2021

Any anticipated problems with proposed route? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Any anticipated problems with the designated location for participants to assemble? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

How many personnel will be required for this event? \_\_\_\_\_  
\_\_\_\_\_

Estimated cost for personnel: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Number and type of vehicles required: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Type of procedures or equipment needed for the health and safety needs of the participants and the viewing public: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Estimated cost for equipment: \_\_\_\_\_  
\_\_\_\_\_

Additional comments/concerns: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Emergency Services: APPROVED:  YES  NO (Please also sign off on page 8 of application.)

By: [Signature] Date: \_\_\_\_\_



**Dawson County  
Planning & Development**  
25 Justice Way, Suite 2322  
Dawsonville, GA 30534  
(706) 344-3500

**Permit for  
Parades, Public Assemblies,  
Demonstrations, and Rallies  
In Public Places**  
**(SHERIFF DEPARTMENT)**

**SHERIFF DEPARTMENT: Please complete this sheet and return it to Dawson County Planning and Development. (Please attach additional sheet, if necessary.)**

Name of Event: Rabies Clinic Date(s) of Event: 5/1/2021

Any anticipated problems with proposed route? \_\_\_\_\_

\_\_\_\_\_

Any anticipated problems with the designated location for participants to assemble? \_\_\_\_\_

\_\_\_\_\_

How many officers will be required for this event? \_\_\_\_\_

\_\_\_\_\_

Estimated cost for officers: \_\_\_\_\_

\_\_\_\_\_

Number of vehicles required: \_\_\_\_\_

\_\_\_\_\_

Type of procedures and equipment needed for the health and safety needs of the participants and the viewing public: \_\_\_\_\_

\_\_\_\_\_

Estimated cost for equipment: \_\_\_\_\_

\_\_\_\_\_

Additional comments/concerns/recommendations: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Sheriff Department APPROVED:  YES  NO (Please also sign off on page 8 of application.)  
By: [Signature] Date: 3-4-21



**Dawson County  
Planning & Development**  
25 Justice Way, Suite 2322  
Dawsonville, GA 30534  
(706) 344-3500

**Permit for  
Parades, Public Assemblies,  
Demonstrations, and Rallies  
In Public Places**  
*(Marshal / Public Works / Environmental  
Health / Parks & Recreation)*

**PLEASE PROVIDE COMMENTS AND APPROVALS BELOW (Attach additional sheet if necessary)  
(Please also sign off on page 8 of the application.)**

**MARSHAL:** \_\_\_\_\_

NIA

APPROVED:  YES

NO

By: \_\_\_\_\_

Date: \_\_\_\_\_

**PUBLIC WORKS:** \_\_\_\_\_

NIA

APPROVED:  YES

NO

By: \_\_\_\_\_

Date: \_\_\_\_\_

**ENVIRONMENTAL HEALTH:** \_\_\_\_\_

NIA

APPROVED:  YES

NO

By: \_\_\_\_\_

Date: \_\_\_\_\_

**PARKS & RECREATION:** \_\_\_\_\_

NIA

APPROVED:  YES

NO

By: \_\_\_\_\_

Date: \_\_\_\_\_





**Dawson County  
Planning & Development**  
25 Justice Way, Suite 2322  
Dawsonville, GA 30534  
(706) 344-3500

**Permit for  
Parades, Public Assemblies,  
Demonstrations, and Rallies  
In Public Places**  
**(APPROVALS)**

**Office Use Only:**

If applicable to the event, the following departments have reviewed and approved this event:

Department	Printed Name	Signature for Approval	Date
Sheriff Dept.			
Emergency Services			
Marshal's Office			
Public Works Dept.			
Environmental Health			
Parks and Recreation			
State Park Office			
Georgia Dept. of Transportation			

Dawson County Board of Commissioners:

Work Session Date: 3.18.21

Voting Session Date: 4.1.21

Approved:

Attest:

\_\_\_\_\_  
Billy Thurmond, Chairman  
Dawson County Board of Commissioners

cc: (as applicable)

Applicant  
County Attorney  
Sheriff Dept.  
Emergency Services

Marshal Dept.  
Environmental Health  
Public Works  
Parks and Recreation

GA DOT (Brent Cook)  
GA State Parks

PERMIT # \_\_\_\_\_

DATE ISSUED: \_\_\_\_\_

STATE OF GEORGIA  
DEPARTMENT OF ADMINISTRATIVE SERVICES  
CERTIFICATE OF INSURANCE

<b>Name and Address of Agency</b> Department of Administrative Services Risk Management Services P.O. Box 38208, Capitol Hill Station Atlanta, Georgia 30334	<b>Coverages Afforded By:</b> Company Letter A State of Ga. Risk Management Services <hr/> Company Letter B Great American Insurance Company <hr/> Company Letter C <hr/> Company Letter D <hr/> Company Letter E
<b>Name and Address of Insured</b> Board of Regents University of Georgia	

This certificate is given as a matter of information only and confers no rights upon the certificate holder. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the insurance afforded by the policy(ies) described herein is subject to all the terms, exclusions and conditions of such policy(ies). This certificate does not amend, extend or otherwise alter the coverages afforded by the policy(ies) described herein.

COMPANY LETTER	TYPES OF INSURANCE	POLICY NUMBER	POLICY EXPIRES	LIMITS APPLY SEPARATELY PER POLICY
A	A TORT CLAIMS LIABILITY POLICY. State agency or Authority is insured when sued in state courts.	TCP	06/30/2021	BODILY INJURY & PROPERTY DAMAGE & PERSONAL INJURY COMBINED
A	B EMPLOYEE LIABILITY POLICY. Employee is insured when sued individually.	CGL	06/30/2021	PER PERSON \$1,000,000 AGGREGATE \$3,000,000
	C STATE AUTHORITY POLICY. Coverage applies when Authority is sued in federal court			OCCURRENCE POLICIES (X)
Contractual and/or Additional Insured Coverage applies to Certificate Holder if policy A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> is checked.				
A	D Owned, rented, and non-owned automobiles when Agency or Authority is sued in state court or employee is sued in federal court	TCP	06/30/2021	C.S.L. PER PERSON \$1,000,000 AGGREGATE \$3,000,000
	E Physical Damage Coverage			Other than Coll. 500 Ded. Coll. 500 Ded.
	F Excess Authority Coverage when Authority is sued in federal court G Excess Contractual and /or additional insured coverage when certificate holder is sued in federal or state court yes <input type="checkbox"/> no <input type="checkbox"/>			LIMITS SHOWN INCLUDE THE LIMITS OF LIABILITY SHOWN UNDER COVERAGES C-D FOR AUTHORITIES ONLY SINGLE LIMIT LIABILITY:
A	H WORKER'S COMP. COVERAGE	SELF-INSURED	NONE	STATUTE
B	I Property Non-State Owned J Other (Fidelity Bond)	GVT	06/30/2021 06/30/2021	\$2,650,150 \$50,000,000

**DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES**  
 Contractual Liability is NOT provided and the Certificate Holder is NOT an additional insured. Coverage applies to state employees while performing state assigned duties.

**CANCELLATION:**  
 In the event of cancellation of the policy(ies) described herein, Risk Management Services will endeavor to provide 30 days written notice to the certificate holder, however Risk Management Services assumes no legal responsibility for failure to do so.

NAME AND ADDRESS OF CERTIFICATE HOLDER

To Whom It May Concern

DATE ISSUED: 06/15/2020

*Wade E. D.*

---

AUTHORIZED REPRESENTATIVE





Brian P. Kemp  
Governor

J. Alexander Atwood  
Commissioner

June 15, 2020

Re: State of Georgia Self-Insurance Programs

To Whom It May Concern:

Please be advised, the Georgia Tort Claims Act (O.C.G.A. 50-21-20 *et seq.*) provides a limited waiver of sovereign immunity for claims against the State of Georgia arising from certain negligent acts or omissions of 'state officers or employees' up to a maximum damage amount of \$1,000,000 per person, \$3,000,000 per occurrence. The Georgia Tort Claims Act mandates that the department of Administrative Services insures or self-insures and administers all claims brought against a state agency or agencies under this Act.

If a claim brought under the Georgia Tort Claims Act goes into litigation, the State Attorney General's Office has primary control over the case and constitutionally is only able to provide counsel for state agencies and their employees.

Accordingly, as a general rule, the State of Georgia will not add a private, non-state entity or individual as an additional insured and/or loss payee under the state's self-insurance programs administered by the Department of Administrative Services.

Should you have any further questions, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink that reads "Wade E. D." with a stylized flourish at the end.

Wade E. Damron  
Director  
DOAS, Risk Management Services Division



## DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Planning & Development

Work Session: 03/18/2021

Prepared By: Harmony Gee

Voting Session: 4/01/2021

Presenter: Jameson Kinley \_\_\_\_\_

Public Hearing: Yes  No

Agenda Item Title: Presentation of Dawson County Mobile Home Ordinance

**Background Information:**

The Board was presented a draft of this ordinance last Spring at the onset of COVID-19. Legal counsel has reviewed the document and made necessary edits for legality.

**Current Information:**

The county does not currently have a minimum standard code for mobile homes being moved into or within the county.

Budget Information: Applicable:  Not Applicable:  Budgeted: Yes  No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: \_\_\_\_\_

Department Head Authorization: \_\_\_\_\_

Date:

Finance Dept. Authorization: Vickie Neikirk

Date: 3/9/21

County Manager Authorization: David Headley

Date: 3/09/2021

County Attorney Authorization: \_\_\_\_\_

Date: \_\_\_\_\_

**Comments/Attachments:**

**AN ORDINANCE OF THE  
DAWSON COUNTY  
BOARD OF COMMISSIONERS**

**TO AMEND CHAPTER 105 OF THE MINIMUM STANDARDS CODE OF DAWSON  
COUNTY: TO PROVIDE AMENDED LANGUAGE ADDRESSING THE DAWSON  
COUNTY FEE SCHEDULE; TO ADDRESS COMPATIBILITY STANDARDS FOR  
MANUFACTURED/MOBILE HOMES**

**WHEREAS**, the Constitution of the State of Georgia, approved by the voters of the State in November 1982, and effective July 1, 1983, provides in Article IX, Section 2, Paragraph 1 thereof, that the governing authority of the County may adopt clearly reasonable ordinances, resolutions, and regulations;

**WHEREAS**, the Board of Commissioners of Dawson County has determined that it is in the public interest to update the Land Use Resolution in order to coordinate harmonious uses of land for the public safety, health and morals of the citizens of Dawson County; and

**WHEREAS**, the Dawson County Board of Commissioners has determined to adopt an ordinance regulating these matters;

**NOW THEREFORE BE IT ORDAINED** by the Board of Commissioners of Dawson County, Georgia, as follows:

**SECTION 1.**

Chapter 105 Section 105-54 (C) of the Code of Dawson County, Georgia is deleted and replaced with the following :

“Upon notice from the building official and or code enforcement officer or designee, work on any building, structure, electrical, gas, mechanical or plumbing system that is being done contrary to the provisions of the construction codes or in a dangerous or unsafe manner, shall immediately cease. Such notice shall be in writing and shall be given to the owner of the property, or to his agent, or to the person doing the work, and shall state the conditions under which work may be resumed. Where an emergency exists, the building official, code enforcement officer or designee shall not be required to give a written notice prior to stopping the work. Stop work orders apply to the entire scope of the development until corrective measures are approved. Re-inspection of corrections following placement of a stop work order incur an administrative fee per **Dawson County Fee Schedule** per violation.”

**SECTION 2.**

Chapter 105 Article II of the Code of Dawson County, Georgia is amended as shown in Exhibit A hereto.

**SECTION 3.**

If any section, provision or clause of any part of this Ordinance shall be declared invalid or unconstitutional, or if the provisions of any part of this Ordinance as applied to any particular situation or set of circumstances shall be declared invalid or unconstitutional, such invalidity shall not be construed to affect the portions of this Ordinance not so held to be invalid, or the application of this Ordinance to other circumstances not so held to be invalid. It is hereby declared as the intent that this Ordinance would have been adopted had such invalid portion not been included herein.

**SECTION 4.**

All Ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

**SECTION 5.**

This ordinance shall become effective on \_\_\_\_\_, 2020, the public good demanding the same.

**SO ORDAINED** this \_\_\_\_ day of \_\_\_\_\_, 2020.

**Dawson County Board of Commissioners**

\_\_\_\_\_  
Billy Thurmond, Chairman

\_\_\_\_\_  
Sharon Fausett, Member

\_\_\_\_\_  
Chris Gaines, Member

\_\_\_\_\_  
Tim Satterfield, Member

\_\_\_\_\_  
Julie Hughes Nix, Member

Attest:

By: \_\_\_\_\_  
Kristen Cloud, County Clerk

[COUNTY SEAL]

**Exhibit A**

Chapter 105 Article II of the Code of Dawson County, Georgia is amended by adding a new “Division 3 - MANUFACTURED/MOBILE HOMES” containing the following text:

Section 105-61 Manufactured/Mobile Home Compatibility Standards

- (a) Manufactured or mobile homes shall meet the following compatibility standards:
- (1) Every pre-owned manufactured home located in the County shall be in compliance with the Federal Manufactured Housing Construction and Safety Standards Act, 43 U.S.C. § 5401-5455 (“HUD Code”) and shall not have been altered in such a way that the home no longer meets the HUD Code.
  - (2) The home shall be attached to a permanent foundation; each home shall be provided with anchors and tie downs such as cast-in-place concrete dead men or other similar devices, which secure the stability of the home, approved by the Building Official.
  - (3) All towing devices, wheels, axles and hitches must be removed.
  - (4) At each exit door there must be a landing that is a minimum of forty-eight inches (48") by forty-eight inches (48").
  - (5) The roof shall have a surface of wood shakes, asphalt composition, wood shingles, concrete, fiberglass, or metals tiles, slate built up gravel materials, or other similar materials approved by the Building Official. All roofs shall have a minimum 3/12 pitch to approximate the traditional architecture within the county to protect the public health, safety and welfare.
  - (6) The exterior siding materials shall consist of wood, masonry, concrete, stucco, Masonite metal or vinyl lap or other materials of like appearance.
    - (a) Exterior Condition. The exterior of all pre-owned manufactured homes shall be free of loose or rotting boards or timbers and any other conditions that might admit rain or moisture to the interior portions of the walls or to occupied spaces. The exterior siding shall be free of rot and rust. Roofs shall be structurally sound and have no obvious defects that might admit rain or cause moisture to collect on the interior portion of the home.
  - (7) Each home shall be completely skirted with an appropriate barrier, properly ventilated, to enclose the area between the bottom of the structure and the ground. Such skirting shall not be required for that home with a complete masonry or concrete perimeter foundation.
  - (8) Each home shall be established in accordance with the installation instructions from the manufacturer, as appropriate.

(9) All utility connections, including but not limited to water, sanitary sewer/septic tank, electricity and gas shall be made as required by all building codes of the county.

(10) Said home shall compare aesthetically to site-built and other housing in the immediate general area within the same zoning or residential district or area.

(b) There is no age restriction on a manufactured, mobile home or moved in house, however, any pre-owned manufactured, mobile home or moved in house proposed for setup and placement within Dawson County shall be inspected by the Building Official to determine sound condition and compliance with this resolution prior to permitting.

### Section 105-62 Inspection Checklist for Pre-owned Manufactured/Mobile Homes

All pre-owned manufactured or mobile homes being located in the county or moved into the county under this division must meet the following regulations:

(1) Electric:

(a) Electrical Systems (switches, receptacles, fixtures, etc.) shall be properly installed and wired and shall be in working condition. Distribution panels shall be in compliance with the approved listing, complete with required breakers, with all unused openings covered with solid covers approved and listed for that purpose. The home shall be subject to an electrical continuity test to assure that all metallic parts are properly bonded. Each pre-owned manufactured home shall contain a water heater in safe and working order.

(b) Smoke Detectors. Each pre-owned manufactured home shall contain one operable battery-powered smoke detector in each bedroom and in the kitchen, which must be installed in accordance with the manufacturer's recommendations.

(2) Plumbing:

a. Every plumbing fixture, water, and waste pipe of a pre-owned manufactured home shall be in a sanitary working condition when properly connected, and shall be free from leaks and obstructions. Each home shall contain a kitchen sink. Each bathroom shall contain a lavatory and water closet. At least one bathroom shall contain a tub and/or shower facilities. Each of these fixtures shall be checked upon being connected to ensure they are in good working condition.

b. Hot Water Supply. Each home shall contain a water heater in safe and working condition.;

(3) HVAC—Heating system:

a. Heating Systems. Heating shall be safe and in working condition. Un-vented heaters shall be prohibited

(4) Manufactured or mobile home unit:

- a. Every floor, interior wall, and ceiling of a pre-owned manufactured home shall be in sound condition. Doors and windows shall be operable, watertight and in good working condition. The floor system shall be in sound condition and free of warping, holes, water damage, or deterioration.
- b. Roofs shall be structurally sound and have no obvious defects that might admit rain or cause moisture to collect on the interior portion of the home.
- c. The exterior of all pre-owned manufactured homes shall be free of loose or rotting boards or timbers and any other conditions that might admit rain or moisture to the interior portions of the walls or to occupied spaces.
- d. HUD Code: Every pre-owned manufactured home located in the jurisdiction shall be in compliance with the Federal Manufactured Housing Construction and Safety Standards Act, 42 U.S.C. 5401-5445 (the HUD Code) and shall not have been altered in such a way that the home no longer meets the HUD Code.

Note: Newly manufactured units that have never been used must be verified as such by manufacturer.

Section 105-63 Additional Requirements for Pre-owned Manufactured/Mobile Homes

Manufactured or mobile homes can be moved only after passing an inspection on all requirements hereinabove set out. These inspections outside the county shall be:

- (1) Limited to a 50-mile radius of Dawsonville, Georgia, with none accepted outside this radius;
- (2) Inspections to be conducted by the county building inspection department;
- (3) Scheduled by building inspector;
- (4) If Inside the County: Subject to the following fees: \$500.00 per inspection
- (5) If Outside the County: Subject to the following fees: \$500.00 per inspection plus \$0.25 per mile. These fees are in addition to permit fees for manufactured or mobile homes, which includes inspection fees on manufactured or mobile homes after being located inside the county.





## DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Planning & Development

Work Session: 03/18/2021

Prepared By: Harmony Gee

Voting Session: 4/01/2021

Presenter: Jameson Kinley\_\_\_\_\_

Public Hearing: Yes X No

Agenda Item Title: Presentation of County Vape Shop Ordinance Update

**Background Information:**

This ordinance was adopted in July 2019 by the Board of Commissioners. Since then, the state has adopted stricter regulations, and our ordinance needs to be updated in accordance with those.

**Current Information:**

The state has mandated the legal age of vape products to 21 and updated language.

Budget Information: Applicable: \_\_\_\_\_ Not Applicable: x Budgeted: Yes \_\_\_\_\_ No x

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: \_\_\_\_\_

Department Head Authorization: \_\_\_\_\_

Date:

Finance Dept. Authorization: Vickie Neikirk

Date: 3/9/21

County Manager Authorization: David Headley

Date: 3/09/2021

County Attorney Authorization: \_\_\_\_\_

Date: \_\_\_\_\_

**Comments/Attachments:**



# DAWSON COUNTY BOARD OF COMMISSIONERS Planning and Development

March 2, 2021

Planning

Jameson Kinley, Director  
Planning and Development  
Dawson County

Zoning

Code Enforcement

Sir,

GIS

The following is an analysis of the changes to the Dawson County Vape ordinance in order to be in compliant with state law:

Building Permits  
and  
Inspections

Chapter 30, Article II, Section 30-352(Vapor Product definition) of the Code of Dawson County, Georgia, the definitions section, has been amended to include a more comprehensive definition of a vapor product. Vapor products shall now include those which produce a vapor or an aerosol of nicotine or other products.

Business Licenses

Chapter 30, Article II, Section 30-356(a) of the Code of Dawson County, Georgia which sets restrictions on sale and display of vape products has been amended to prohibit sales to any person under 21 years of age, previous state law allowed sales to persons at least 19 years of age.

Alcohol Licenses

Chapter 34, Article I, Section 34-5 (b.1.A) of the Code of Dawson County, Georgia which enumerated prohibitions has been amended to make it unlawful for anyone under 21 years of age to purchase, attempt to purchase, possess or attempt to use any alternative nicotine or vapor product. Previous state law allowed purchases for those at least 19 years of age. Section 34-5 (b.1.B) provides for an allowance for the use of such products if provided by a parent to those under the age of 21. Such allowance previously extended to those under age of 19.


911 Mapping

Chapter 34, Article I, Section 34-5(c) of the Code of Dawson County, Georgia brings the penalties imposed in this ordinance in line with state limits as set forth in O.C.G.A. § 36-1-20, O.C.G.A. § 15-10-60 and O.C.G.A. § 16-12-171.

Animal Control

Please let me know if I can clarify further.

Sincerely,

  
Robbie Irvin  
County Planner

Dawsonville County  
Government Center  
25 Justice Way  
Suite 2322  
Dawsonville, GA 30534  
Phone 706-344-3604  
Fax 706-344-3652

**AN ORDINANCE OF THE DAWSON COUNTY BOARD OF COMMISSIONERS TO AMMEND THE ORDINANCE WHICH PROVIDES FOR LICENSING OF VAPE SHOPS, IMPOSE RESTRICTIONS ON OPERATION OF VAPE SHOPS, AND RESTRICT USE OF VAPOR PRODUCTS AND ALTERNATIVE NICOTINE PRODUCTS AROUND SCHOOLS AND CHURCHES; TO REPEAL CONFLICTING PROVISIONS; TO PROVIDE FOR AN EFFECTIVE DATE; AND FOR OTHER PURPOSES**

**WHEREAS**, the Constitution of the State of Georgia, approved by the voters of the State in November 1982, and effective July 1, 1983, provides in Article IX, Section 2, Paragraph 1 thereof, that the governing authority of the County may adopt clearly reasonable ordinances, resolutions, and regulations;

**WHEREAS**, the Board of Commissioners of Dawson County has determined that it is in the public interest to regulate the sale and use of vapor products and alternative nicotine products to the extent consistent with Georgia law; and

**WHEREAS**, the Dawson County Board of Commissioners has determined to adopt an ordinance regulating these matters;

**NOW THEREFORE BE IT ORDAINED** by the Board of Commissioners of Dawson County, Georgia, as follows:

**SECTION 1.**

Chapter 30, Article II Section 30-363(e) of the Code of Dawson County, Georgia is amended as shown in Exhibit A hereto.

**SECTION 2.**

Chapter 30, Article II, Section 30-367(a) of the Code of Dawson County, Georgia is amended as shown in Exhibit B hereto.

**SECTION 3.**

Chapter 34, Article I, Section 34-5 (b.1.A and B) of the Code of Dawson County, Georgia is amended as shown in Exhibit C hereto.

**SECTION 4.**

Chapter 34, Article I, Section 34-5(c) of the Code of Dawson County, Georgia is amended as shown in Exhibit D hereto.

**SECTION 5.**

If any section, provision or clause of any part of this Ordinance shall be declared invalid or unconstitutional, or if the provisions of any part of this Ordinance as applied to any particular

situation or set of circumstances shall be declared invalid or unconstitutional, such invalidity shall not be construed to affect the portions of this Ordinance not so held to be invalid, or the application of this Ordinance to other circumstances not so held to be invalid. It is hereby declared as the intent that this Ordinance would have been adopted had such invalid portion not been included herein.

**SECTION 5.**

All Ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

**SECTION 6.**

This ordinance shall become effective on the \_\_\_\_\_ day of \_\_\_\_\_, 2021, the public good demanding the same.

**SO ORDAINED** this \_\_\_\_\_ day of 2021.

**Dawson County Board of Commissioners**

\_\_\_\_\_  
Billy Thurmond, Chairman

\_\_\_\_\_  
Sharon Fausett, Member

\_\_\_\_\_  
Chris Gaines, Member

\_\_\_\_\_  
Tim Satterfield, Member

\_\_\_\_\_  
Emory Dooley, Member

**Exhibit A**

Chapter 6, Article II, Section 30-363(e) of the Code of Dawson County, Georgia is amended as follows:

- e. "Vapor product" means any noncombustible product containing nicotine that employs a heating element, power source, electronic circuit, or other electronic, chemical, or mechanical means, regardless of shape or size, that can be used to produce vapor or aerosol from nicotine or other substances in a solution or other form. Such term shall include, but shall not be limited to, any electronic cigarette, electronic cigar, electronic cigarillo, electronic pipe, or similar product or device and any vapor or aerosol cartridge or other container of nicotine or other substance in a solution or other form, including, but not limited to, a device component, part, or accessory of the device, that is intended to be used with or in an electronic cigarette, electronic cigar, electronic cigarillo, electronic pipe, or similar product or device. Such term shall not include any product regulated as a drug or device by the United States Food and Drug Administration under Chapter V of the Food, Drug, and Cosmetic Act.

**Exhibit B**

Chapter 30, Article II, Section 30-367(a) of the Code of Dawson County, Georgia is amended as follows:

Sec. 30-367. - Restrictions on sale and display.

- (a) No licensee or other person may sell or permit to be sold any alternative nicotine product and/or vapor product to any person who is under 21 years of age, either directly or indirectly.

## Exhibit C

Chapter 34, Article I, Section 34-5 (b.1.A and B) of the Code of Dawson County, Georgia is amended as follows:

### **Sec. 34-5. - Use of alternative nicotine product and/or vapor products**

(b) Prohibition

1. It shall be unlawful for any person under the age of 21 to:
  - A. Purchase or attempt to purchase, or use alternative nicotine products or vapor products; or
  - B. Possess for personal use any alternative nicotine products or vapor products. This subparagraph shall not apply to possession of such products by a person under the age of 21 when a parent or guardian of such person gives the alternative nicotine products or vapor products to the person, and the possession occurs in the home of the parent or guardian and such parent or guardian is present; provided that the only additive in such products is tobacco or nicotine; or

**Exhibit D**

Chapter 34, Article I, Section 34-5(c) of the Code of Dawson County, Georgia is amended as follows:

- (c) Any person who violates any provision of this section, upon conviction, shall be guilty of a misdemeanor and shall be punished by a fine and/or imprisonment in accord with the limits established in O.C.G.A. § 36-1-20, O.C.G.A. § 15-10-60 and O.C.G.A. § 16-12-171.



Nancy Stites

January 29, 2021

Cara Bowen  
Division of Families and Children  
424 GA-53  
Dawsonville, GA 30534

Dear Cara,

I am writing to inform you of my decision to resign my position on the Dawson County Division of Families and Children board effective February 28, 2021.

I will be retiring from Family Connection at that same time and feel someone that is active in the community would be more valuable to your board. And to be totally honest, I am looking forward to spending more time with family and completing projects around my house during this first phase of retirement.

I was honored to serve the time that I did and have enjoyed getting to know you, the local DFCS staff and fellow board members. I have learned a lot during this time and have great respect for you and your staff.

Please stay in touch with Family Connection. They all have a heart for children and will help out any way they can.

Wishing you the best,



Nancy Stites

DAWSON COUNTY BOARD OF COMMISSIONERS  
APPLICATION FOR APPOINTMENT TO COUNTY  
BOARDS AND AUTHORITIES



The Dawson County Board of Commissioners accepts applications for appointments. Interested parties should submit this form and supporting documentation to the County Clerk.

Board or Authority Applied for Dawson County Dept Family & Children Services

Name Karen McCorle

Home Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Mailing Address (if different) \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Telephone Number \_\_\_\_\_ Alternate Number \_\_\_\_\_

Fax Telephone Number \_\_\_\_\_

E-Mail Address \_\_\_\_\_

Additional information you would like to provide:

I retired from DHS with 30 years of service. I worked at the Dawson County DFCS location. I was the accountant for 13 years, case manager for the CAPS program and administrative duties for the last 17 years.

Signature Karen McCorle Date 2/26/21

Please note: Submission of this application does not guarantee an appointment.

Return to: Dawson County Board of Commissioners  
Attn: County Clerk  
25 Justice Way, Suite 2313  
Dawsonville, GA 30534  
(706) 344-3501 FAX: (706) 344-3504



## DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Facilities Department

Work Session: 03/18/2021

Prepared By: Melissa Hawk

Voting Session: \_\_\_\_\_ N/A

Presenter: James Tolbert

Public Hearing: Yes  No \_\_\_\_\_

Agenda Item Title: Sewer Issues at Fire Station 2

**Background Information:**

Fire Station 2 is experiencing sewer issues causing a threat to the health and welfare of multiple agency staff and citizens.

**Current Information:**

Facilities has received a quote from our annual plumbing contractor, Townley Construction, containing the scope of work necessary to remedy the emergency situation involving the health and welfare of county staff, the library staff, and visitors and staff and citizens utilizing the community room. The cost from Townley Construction is \$127,715. The tap fees from Etowah Water & Sewer are \$13,025. Discussions are being held with Etowah Water & Sewer on the possibility of sharing these costs.

Budget Information: Applicable:  Not Applicable: \_\_\_\_\_ Budgeted: Yes  No \_\_\_\_\_

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining
100	1565	522200				

Recommendation/Motion: This item is for informational purposes.

---

Department Head Authorization: James Tolbert

Date: 3/8/2021

Finance Dept. Authorization: Vickie Neikirk

Date: 3/8/2021

County Manager Authorization: David Headley

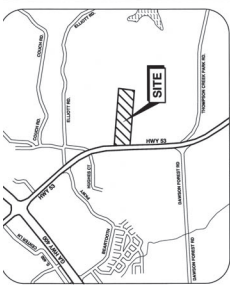
Date: 3/08/2021

County Attorney Authorization: \_\_\_\_\_

Date: \_\_\_\_\_

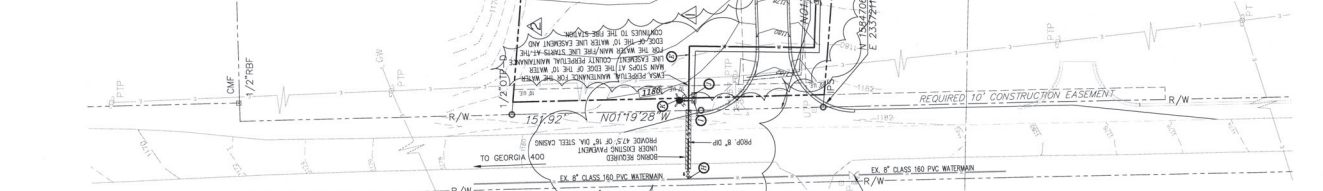
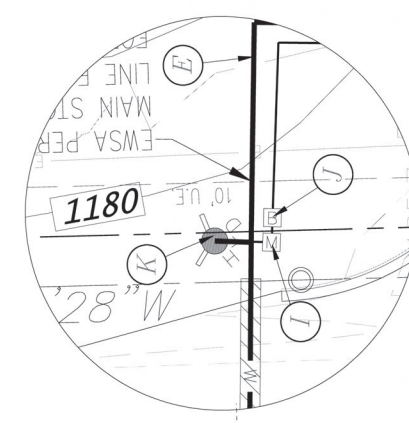
**Comments/Attachments:**

Attachment



**NOTES:**

1. Plans are valid for 12 months and only apply to a single phase of this project.
2. Plans are valid for 12 months without beginning construction. Plans are subject to review and approval by the Authority.
3. The Authority will not be responsible for any facility that has not been started nor for any services covered by construction.
4. Adults required to be admitted to the authority upon completion of water and sewer line installation. All utility lines are to be installed and tested prior to the start of construction.
5. Existing County road shall not be opened until written permission is granted by the Dawson County Road Department.



**STATE ROUTE No. 53  
60' RIGHT-OF-WAY  
POSTED SPEED LIMIT 45 MPH**

**OWNER / DEVELOPER**

DAWSON COUNTY  
EMERGENCY SERVICES  
70 HOWARD STREET  
SUITE 101  
DAWSONVILLE, GA 30034

**24 HOUR EMERGENCY CONTACT**  
MR. BOB IVEY  
PHONE: (706) 974-1049

**GENERAL NOTES FOR THE MAIN SANITARY SEWER MAIN CONSTRUCTION:**

1. All manhole system construction must follow the current Standard Specifications.
2. Inlets from Pipe (D12) is required for water mains.
3. All valves shall be marked by concrete valve markers with the exception of flywheel valves.
4. A concrete valve marker to be placed directly above the plug on all standard installations.
5. Information regarding underground utilities on these plans is not guaranteed in accuracy or completeness. It is the responsibility of the contractor to locate and mark all utilities prior to construction. The contractor shall be responsible for any damage to existing utilities. The contractor shall be responsible for any damage to existing utilities. The contractor shall be responsible for any damage to existing utilities.
6. All sewer service lines under pavement shall be encased in PVC casing with a minimum diameter of 48".
7. Concrete blocking shall be placed at all bends, tees, valves, reducers and at other fittings.
8. The contractor shall be responsible for the AUTHORITY and any other construction.
9. Water mains shall be installed with a minimum of 24" cover to sub-stations and a minimum of 48" of cover everywhere else.
10. The concrete of manhole access points shall be wrapped with a 5-lb mesh.
11. Concrete top frames and covers shall be the 24" High Hinged Manhole Assembly. The top manhole on all manholes shall be the 24" High Hinged Manhole Assembly. The top manhole on all manholes shall be the 24" High Hinged Manhole Assembly.
12. All manhole frames and covers shall be the 24" High Hinged Manhole Assembly. The top manhole on all manholes shall be the 24" High Hinged Manhole Assembly.
13. All manhole frames and covers shall be the 24" High Hinged Manhole Assembly. The top manhole on all manholes shall be the 24" High Hinged Manhole Assembly.
14. All inlets must be truck block type and the inlet will require gravel, sand and water mains.
15. All manhole frames and covers shall be the 24" High Hinged Manhole Assembly. The top manhole on all manholes shall be the 24" High Hinged Manhole Assembly.
16. ALL WATER AND SANITARY SEWER CONSTRUCTION MUST BE PERFORMED BY A LICENSED CONTRACTOR LISTED ON THE APPROVED EWMA PRIVATE DEVELOPER CONTRACTOR LIST.

**UTILITY PLAN KEYED NOTES**

1. SHED ENTRY-SEE ARCH. PLANS
2. WATER ENTRY-SEE ARCH. PLANS
3. 4" DIA. 40' PVC SAN. SEWER SERVICE
4. 2" DIA. 40' PVC SAN. SEWER SERVICE
5. 4" DIA. 40' PVC FIRE LINE
6. 6" DIA. 40' PVC FIRE LINE
7. THE WALT WATKINS ASSOCIATES, INC. HAS BEEN AUTHORIZED TO PERFORM ALL UTILITY AND CONSTRUCTION WORK FOR DAWSON COUNTY. ALL UTILITY AND CONSTRUCTION WORK FOR DAWSON COUNTY MUST BE PERFORMED WITHOUT DELAY AND AT THE COST OF SUCH REPAIRS MUST BE BORNE BY THE CONTRACTOR.
8. 2" WATER FLOW INDICATOR
9. 2" WATER METER

**REVISIONS**

Number	Date	Remarks
1	1/30/09	ISSUED FOR CONSTRUCTION



**NUMBER:**  
C-3

**SHEET TITLE:**  
UTILITY PLAN

**PRINTED:** 3/18/09

**DAWSON COUNTY EMERGENCY SERVICES AND SATELLITE LAW ENFORCEMENT AND TAG OFFICE**  
Dawson County, Georgia  
LL-141 DIST. IN. ZONING SA.

**SEAL**

**CARTER WATKINS ASSOCIATES ARCHITECTS, INC.**  
101 HANCOCK SQUARE  
MANASSAS, VIRGINIA 20108  
www.carterwatkins.com

**ALCOVY Surveying & Engineering, Inc.**  
2205 Highway 81 South  
Logansville, Georgia 30002  
Phone: 770-466-4296

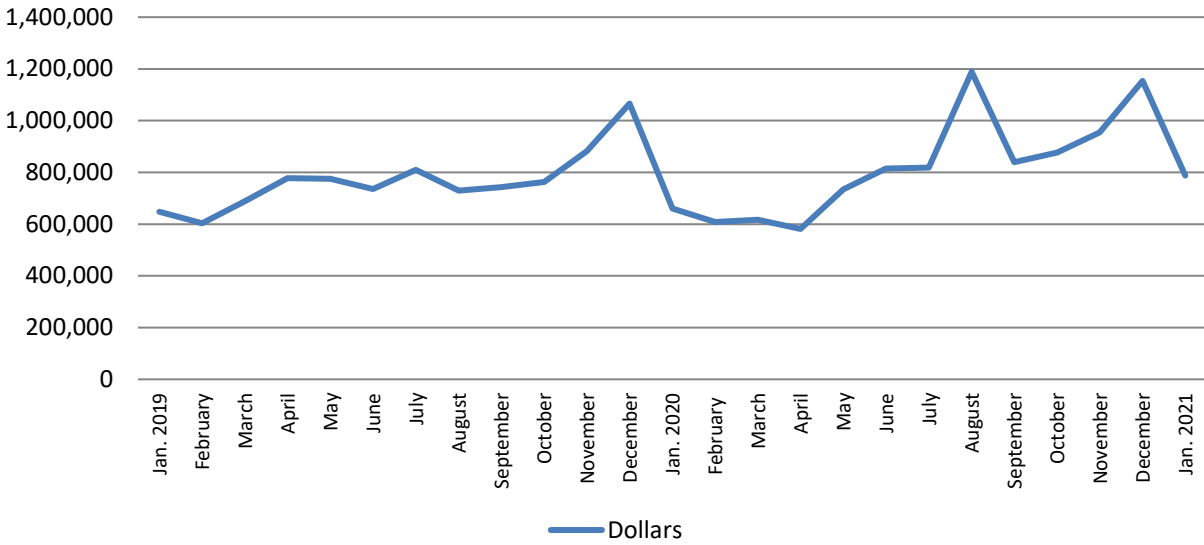
**REVISIONS**

Number	Date	Remarks
1	1/30/09	ISSUED FOR CONSTRUCTION

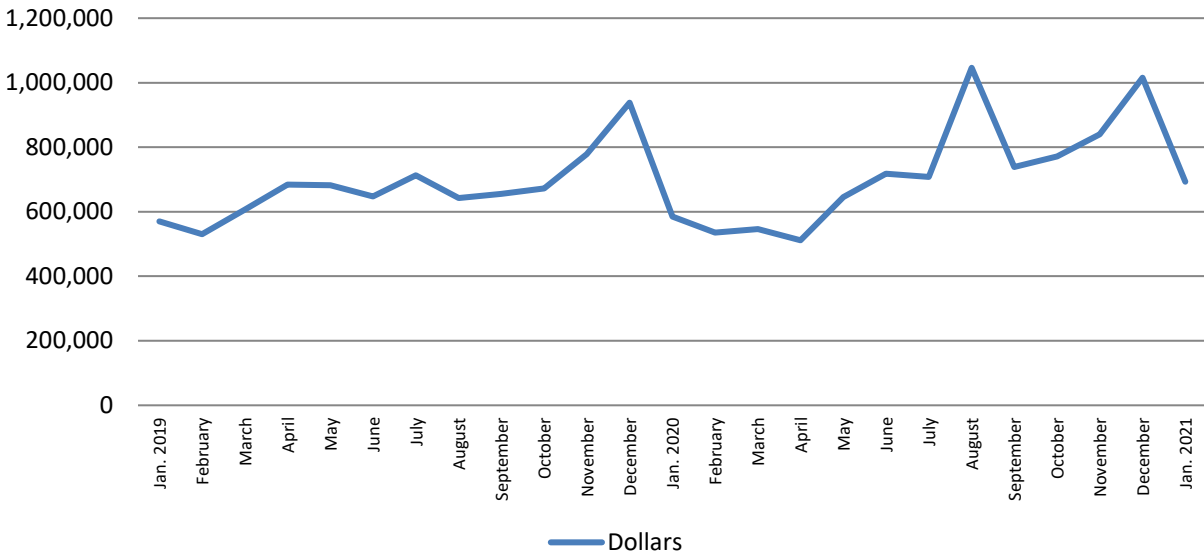


Key Indicator Report  
February 2021

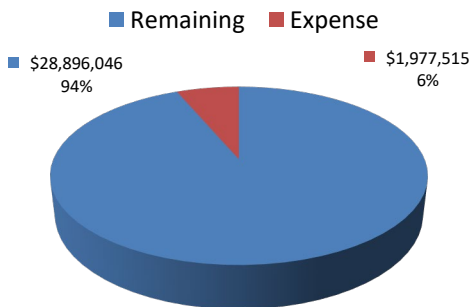
### SPLOST VI COLLECTION CHART



### LOST COLLECTION CHART

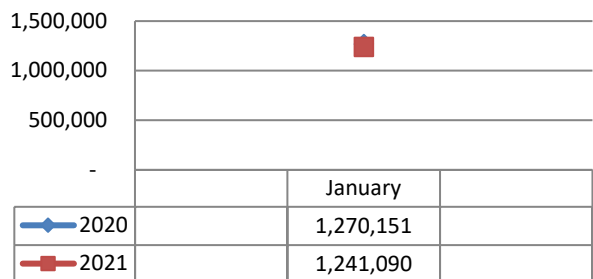


### Budget



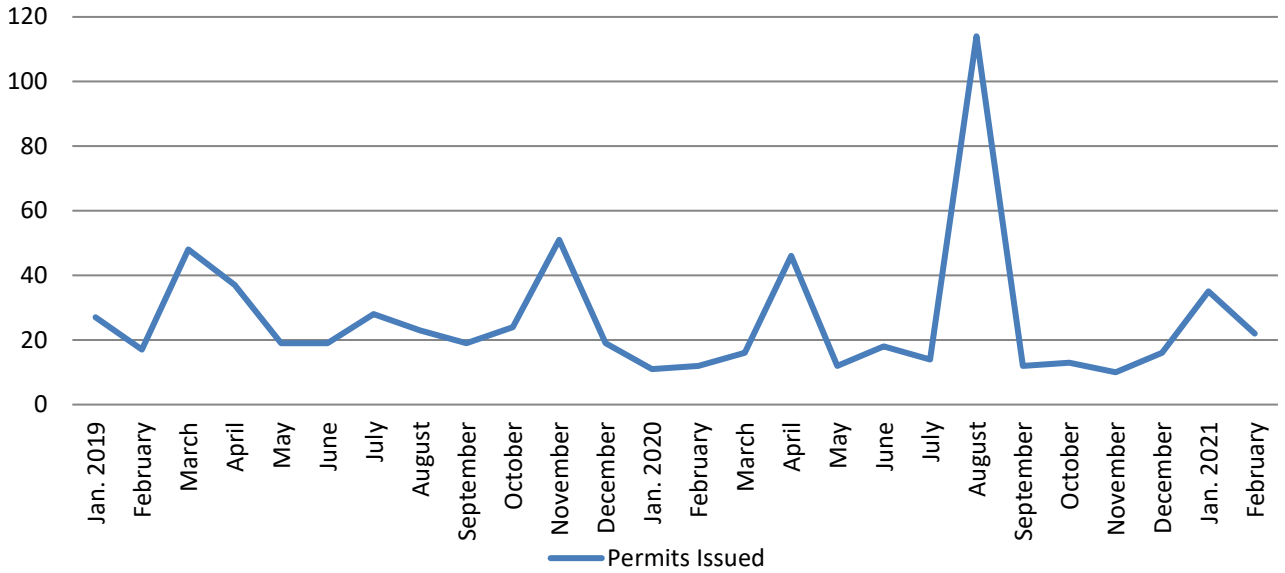
Through 01/31/2021

### All Revenue Per Month

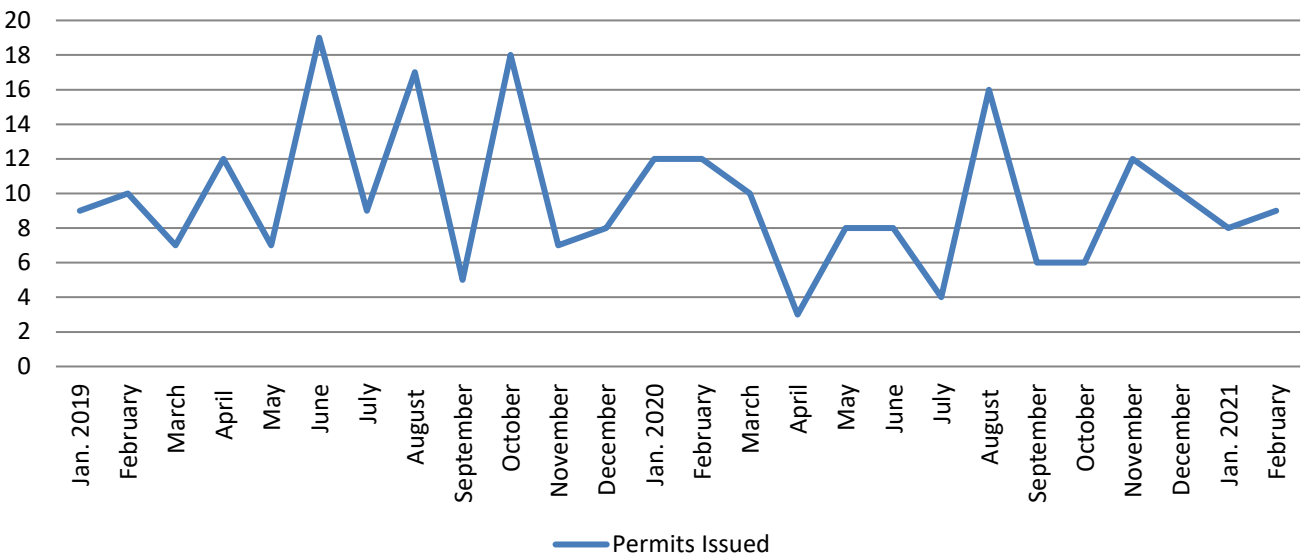




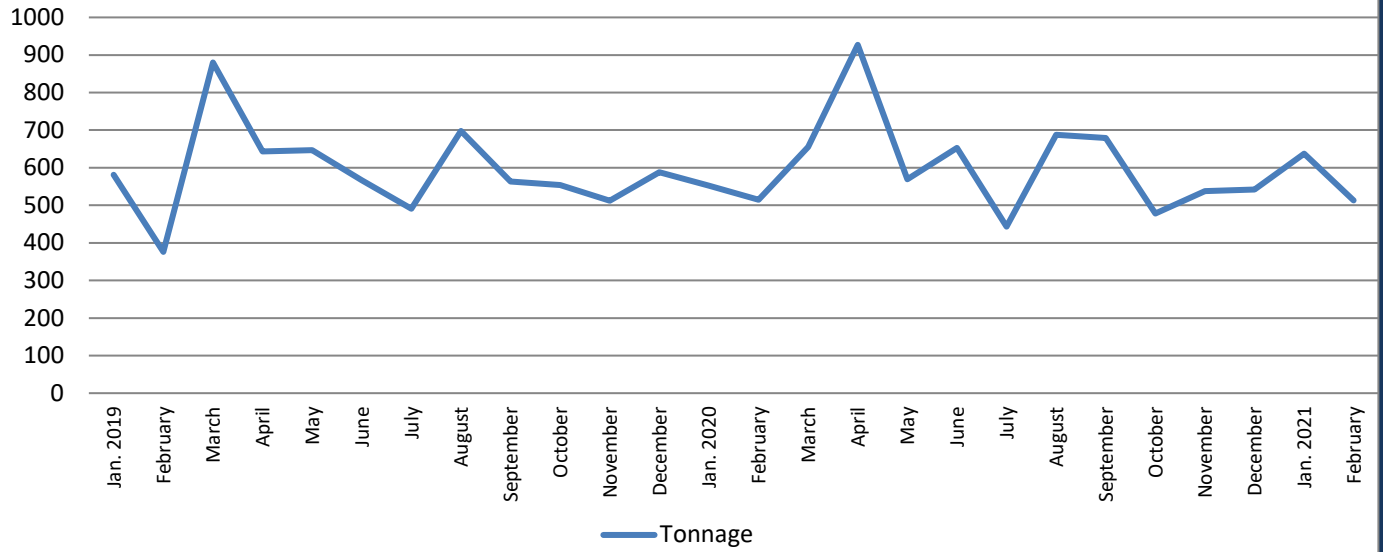
**SINGLE-FAMILY HOME BUILDING PERMITS ISSUED**



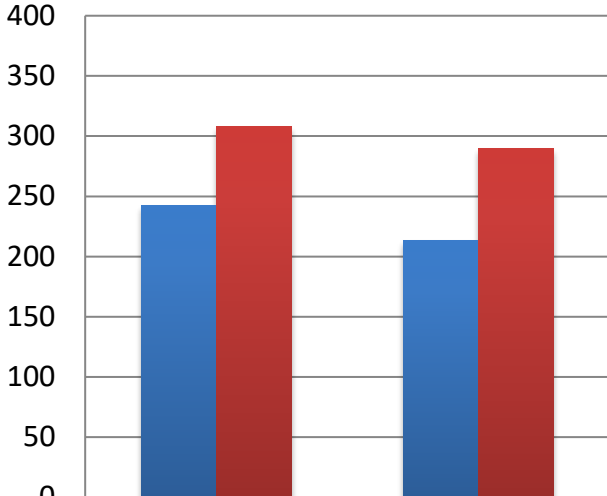
**COMMERCIAL BUILDING PERMITS ISSUED**



### TRANSFER STATION TONNAGE COLLECTION

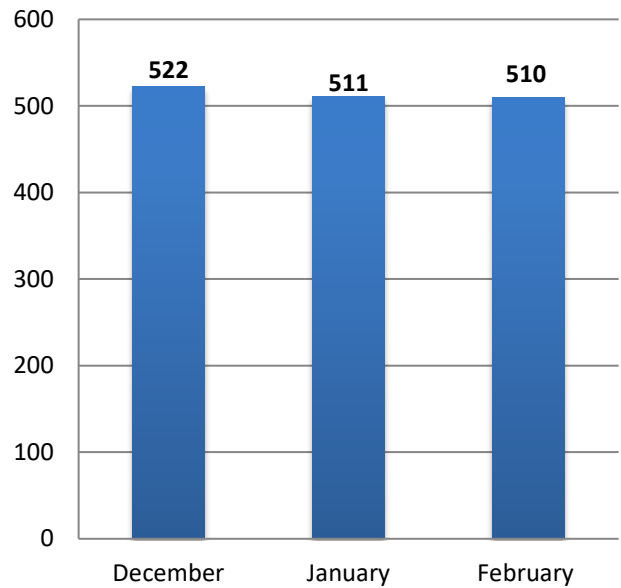


### EMS/Fire Calls for Service



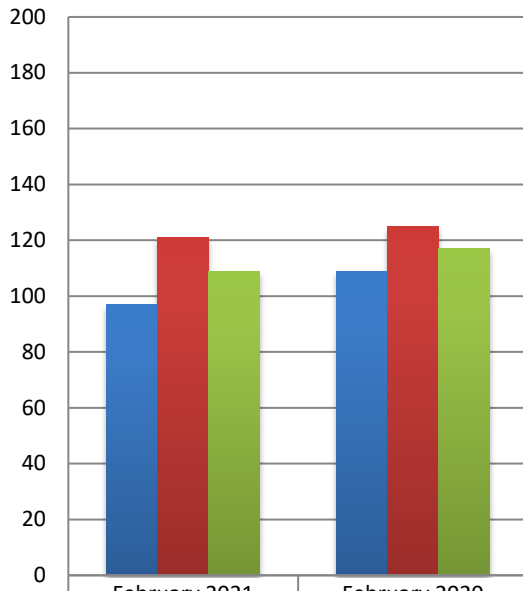
	February 2021	February 2020
EMS	242	213
Fire	308	290

### Number of County Employees





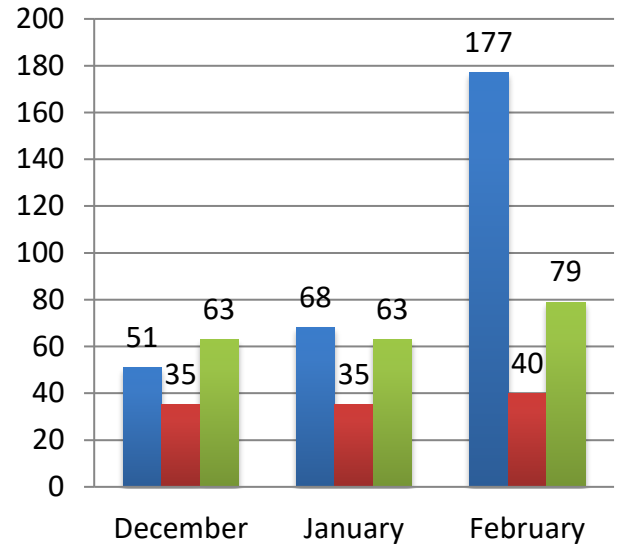
### Inmate Population



Lowest Daily Count	97	109
Highest Daily Count	121	125
Daily Average	109	117

### Repair Requests

■ Roads ■ Facilities ■ Fleet





## Dawson County Board of Commissioners

### Elections/Registrar Monthly Report – February 2021

- **New Applications/Transfers In: 117**
- **Changes/Duplicates: 247**
- **Cancelled/Transferred Out: 144**
- **Total Processed: 508**

### **HIGHLIGHTS**

#### **Voter Registration Projects:**

- Logic & Accuracy testing of equipment for the March Special Election complete.
- Ballot proof complete, ballots received and application requests processed. As of 3/4/21, 28 mailed; 3 returned.
- Supply inventory complete & order for March Special Election in progress.
- 2020 backlog of voter registration entry, scanning & filing being done daily.
- GIS street additions being updated in voter registration system & lists.
- Per Secretary of State Elections Division, absentee ballot drop box emergency ruling of 2020 has expired statewide. The drop box has been taken down until further notice.

#### **Elections Projects:**

##### ➤ 2021 Election Calendar:

- |   |                                      |
|---|--------------------------------------|
| ▪ Special Election - SPLOST VII               | March 16, 2021                       |
| - Voter registration cutoff                   | February 16, 2021                    |
| - Advance Voting                              | February 22-March 12, 2021 8a-5p M-F |
| ▪ Municipal General Election                  | November 2, 2021                     |
| - Qualifying dates for two city council seats | August 16-19 8:30-4:30 daily.        |
| - Voter registration cutoff                   | October 5, 2021                      |
| - Advance Voting                              | October 12-29, 2021 8a-5p M-F        |

- Advance Voting turnout has low turnout thus far. As of 3/4/21 290 have voted.
- Daily tasks being completed for March Special Election.
- Day of election supplies are being packed out ready for distribution.
- GAVREO (combined Elections & Voter Registration organizations) Legislation committee updates are being presented for opinion and input to be presented to legislators.

#### **Highlights of plans for upcoming month:**

- Finalize Advance Voting & March 16<sup>th</sup> Special Election.
- Board of Elections & Registration monthly meeting is rescheduled to include March election certification. Meeting will be March 22 at 4:00 p.m. at 96 Academy Avenue.



## Dawson County Board of Commissioners

### Dawson County Emergency Services Monthly Report – February 2021

Fire Responses	DEC	JAN	FEB	EMS Responses	DEC	JAN	FEB	EMS Revenue		
2019	365	278	276	2019	263	217	211	2020	FEB	\$63,598.88
2020	385	354	290	2020	295	266	213	2021	FEB	\$73,375.08
2021	-	338	308	2021	-	267	242	15.37% increase from last year		

Plan Review and Inspection Revenue Total		Business Inspections Total	
		Final Inspections	Annual & Follow Up Inspections
County	\$2378.00	18	96
City	\$300.00	2	11

HIGHLIGHTS: Dawson County Emergency Services Projects			
Training Hours Completed by Staff	1,447.50 hours	Fire Investigations	2
PR Detail	0	CPR Training per Individual	6
Smoke Detector Installations	4	Stop the Bleed Training per Individual	0
Search & Rescue	0	Child Safety Seat Installations	1
Swift Water /Water Rescue	0	Plan Reviews	9

Types of Fires Total – 9			
(11) 111-118: Structure Fire Building, Cooking, Chimney- Flue, Incinerator, Fuel Burner-Boiler	3	(14) 141-143: Natural Vegetation Fire Forest, Woods, Wildland, Brush, Grass	4
(12) 121-123: Fire in Mobile but Fixed Structure Mobile Home, Motor Home, RV, Camper, Portable Building	0	(15) 151-155: Outside Rubbish Fire Rubbish, Trash, Waste, Dump, Landfills, Dumpsters	0
(13) 131-138: Mobile/Vehicle Property Fire Passenger, Road Freight, Transport, Rail, Water Vehicles, Aircraft, Campers/RV, Off Road Vehicles, Heavy Equipment	2	(16) 161-164: Special Outside Fire Storage, Equipment, Gas/Vapor, Mailbox	0

Total Water Usage – 11,850 gallons			
Etowah Water	750 gallons	Pickens County	0 gallons
City of Dawsonville	10,200 gallons	Big Canoe	900 gallons
Forsyth County	0 gallons	Other	0 gallons



## Dawson County Board of Commissioners

### Facilities Monthly Report –February 2021

- **Total Work Orders: 40**
- **Community Service Workers: 0**

#### **HIGHLIGHTS:**

- \* Had building installed at K-9 for Sheriff's Department
- \* Had gate repaired at Transfer Station from the damage
- \* Had major landscaping done and fencing at Fire Station #8
- \* Had major work done on boiler at Government Center
- \* Fire Extinguishers serviced on all county buildings



# DAWSON COUNTY, GA

Where Quality of Life Matters

## FACILITIES DEPARTMENT

### MONTHLY REPORT

For Period Covering the Month of February 2021

SN	TASKS/ WORK DONE	LOCATION/S of Service
1	Moved brake machine from old fleet to new fleet	Fleet Shop
2	Had building installed at K-9	Sheriffs Dept
3	Had gate repaired at Transfer Station from the damage	Transfer Station
4	Replaced spring on bay door	Fire Station #2
5	Had belt replaced on HVAC	Rock Creek Gym
6	Removed two large trees	Fire Station #8
7	Installed pipe and drain outside	Fire Station #8
8	Had major landscaping done and fencing	Fire Station #8
9	Met with Greg Rowan, Sheriff Office at K-9 about ADA Ramp for building	K-9
10	Had major work done on boiler	Government Center
11	Had plumbing snaked out	New Senior Center
12	Washed all facilities truck	Facilities
13	Cleaned up inside and out of all trash	Fire Station #8
14	Fire inspection complete	KH Long Building
15	Fire Extinguishers serviced on all county buildings	County wide
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26	Total Work Orders for the month = 40	Facilities
27	Total Community Service for the month = 0	Facilities

**These numbers do not reflect daily/ weekly routine duties to include:**

- Cutting of grass and landscape maintenance on all county properties
- Cutting of grass and landscape maintenance on all five (5) parks on the west side of county
- Cleaning of the new government center and other county owned buildings, offices and facilities
- Emptying outside trash receptacles at county owned buildings
- Collecting and recycling of all county buildings, offices and facilities

# Dawson County Board of Commissioners

Finance Monthly Report – February 2021

## FINANCE HIGHLIGHTS

- **LOST Collections:** \$693,527 – up 18.54% compared to 2020
- **SPLOST Collections:** \$787,979 – up 19.44% compared to 2020; Total SPLOST VI projection of \$46 million reached in 2020; Total SPLOST VI collections: \$47,094,841
  - \$669,782– County Portion (85%)
  - \$118,197– City Portion (15%)
- **TAVT:** \$190,308 – down 3.8% compared to 2020
- **See attached Revenue and Expenditure Comparison for 2021**
- **Total County Debt:** \$2,742,813 (See attached Debt Summary)
- **Audit Status:** Elected Officials field work for 2020 audit occurred in mid-February.
- **EMS Billing Collections:** \$48,707 for January 2021; \$48,707 YTD
- **Budget Status:** FY 2021 Budget approved 12/3/2020
- **Monthly Donations/Budget Increases:** \$85,530
  - 2020 Carryover - \$83,589
  - Passport Fees - \$1,260
  - Donations - \$681

## PURCHASING HIGHLIGHTS

### Formal Solicitations

- Vehicle Upfitting – Sheriff’s Office

### Informal Solicitations

- County Vehicle Upfitting - Fleet

### Quotes for less than \$25,000 this month

- Gasoline – Fleet Maintenance
- Diesel – Fleet Maintenance
- Furniture for Fire Station# 8 (not included in construction contract) – Emergency Svcs
- Coated Fencing Around Fire Station# 8 – Emergency Svcs
- Acrylic Panels for Courtroom Dividers – Superior Court
- ProLaser 4 Speed Detectors – Sheriff’s Office

### Purchase for less than \$25,000 that did not receive required quotes

- None

### Pending Projects

- Inmate Commissary & Banking Services
- Inmate Telephone/iPads
- Awaiting Delivery of New Vehicles
- Comprehensive Upgrade of Security System

### Work in Progress

- Land Use Resolution Update
- Design-Build of Fire Station 8
- Piping Projects
- 400 Overlay Update
- 53 Overlay
- Energov Update

### Future Bids

- Rock Creek Park Turf for 3 Soccer Fields
- Install Soil Vapor Extraction System at Closed Landfill
- Security Maintenance at Dawson County Government Center & Sheriff’s Office

### Future Bids – SPLOST VI

- Pothole Patching Machine – Roads
- Water Filtration System for DCGC & DCSO – Facilities
- 2021 Capital & SPLOST Projects

### Purchase for more than \$25,000 that did not receive required sealed bids

- None

### Budget to Actual

	Actual at 1/31/2021	Percent of Budget Actually Collected/ Expended	2021 BOC (2) Approved Budget	Over(Under) Approved Budget	Percentage Over(Under) Approved Budget
Revenue	\$ 1,241,090	4.02%	\$ 30,873,561	\$ (29,632,471)	-95.98%
Expenditures	1,977,515	6.41%	30,873,561	(28,896,046)	-93.59%
	<u>\$ (736,425)</u>	<u>-2.39%</u>	<u>\$ -</u>	<u>\$ (736,425)</u>	<u>-2.39%</u>

**\*NOTE:** Adjustments will be made during the year-end close out. The actual revenue and expenditure totals are subject to change pending normal year-end adjustments such as accruals and results of the audit.

(1) Reporting actuals as of 1/31/2021 because revenue collections are 30 days behind. The LOST revenues for the month of January 2021 were received in February 2021.

(2) Change in total budget due to account adjustments:

\$ 30,788,031	Original Budget
\$ 83,589	Carryover Balances
\$ 1,941	January
	February
	March
	April
	May
	June
	July
	August
	September
	October
	November
	December
<u>\$ 30,873,561</u>	Revised Budget

**ACTUAL COMPARISON  
JANUARY - DECEMBER 2021**

MONTH	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec*	YTD
2020 REVENUE	1,270,151	2,149,916	2,256,958	1,984,127	2,046,586	2,284,093	2,423,070	2,467,239	2,841,996	6,357,842	2,624,293	4,138,047	32,844,319
2021 REVENUE	1,241,090												1,241,090
<b>% CHANGE</b>	<b>-2%</b>												<b>-96%</b>
2020 EXPENSE	1,891,343	3,111,473	2,310,296	1,947,487	1,975,746	2,299,611	2,239,179	1,380,393	2,517,171	3,109,636	2,113,825	3,386,130	28,282,290
2021 EXPENSE	1,977,515												1,977,515
<b>%CHANGE</b>	<b>5%</b>												<b>-93%</b>
<b>2021 Total Rev-Exp</b>	<b>\$ (736,425)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (736,425)</b>

**REVENUE**  
YTD 2020 1,270,151  
YTD 2021 1,241,090  
% Changed -2.29%

**EXPEDITURES**  
YTD 2020 1,891,343  
YTD 2021 1,977,515  
% Changed 4.56%

\*NOTE: Adjustments will be made during the year-end close out. The actual revenue and expenditure totals are subject to change pending normal year-end adjustments such as accruals and results of the audit.



**DAWSON COUNTY LOST COLLECTION ANALYSIS**

LOST COLLECTIONS BY SALES MONTH	2020									2021								
	2020 LOST	\$ CHANGE	%CHANGE	TAVT	TAVT \$ CHANGE	TAVT % CHANGE	TOTAL OF LOST & TAVT	\$ CHANGE	% CHANGE	2021 LOST	\$ CHANGE	%CHANGE	TAVT	TAVT \$ CHANGE	TAVT % CHANGE	TOTAL OF LOST & TAVT	\$ CHANGE	% CHANGE
JANUARY	585,076	14,660	2.57%	197,780	77,111	63.9%	782,856	91,771	13.28%	693,527	108,451	18.54%	190,308	(7,472)	-3.8%	883,834	100,979	12.90%
FEBRUARY	535,152	4,785	0.9%	162,878	66,319	68.7%	698,029	71,104	11.3%									
MARCH	546,172	(61,078)	-10.1%	163,568	57,003	53.5%	709,740	(4,076)	-0.6%									
APRIL	511,547	(172,733)	-25.2%	103,305	(56,401)	-35.3%	614,852	(229,134)	-27.1%									
MAY	645,955	(36,605)	-5.4%	164,494	58,439	55.1%	810,449	21,833	2.8%									
JUNE	717,680	69,992	10.8%	193,280	54,739	39.5%	910,959	124,731	15.9%									
JULY	707,901	(4,797)	-0.7%	171,205	12,706	8.0%	879,106	7,908	0.9%									
AUGUST	1,046,184	403,971	62.9%	171,212	14,294	9.1%	1,217,396	418,265	52.3%									
SEPTEMBER	739,021	83,636	12.8%	173,450	23,718	15.8%	912,471	107,354	13.3%									
OCTOBER	771,452	99,518	14.8%	185,115	27,059	17.1%	956,567	126,577	15.3%									
NOVEMBER	839,832	61,344	7.9%	181,214	52,912	41.2%	1,021,046	114,256	12.6%									
DECEMBER	1,015,493	77,095	8.22%	190,308	41,699	28.1%	1,205,801	118,794	10.9%									
<i>Prorata Distribution(June)</i>	606	(2,684)	-81.6%		0		606	(2,684)										
<i>Prorata Distribution (Dec.)</i>	1,100	(1,135)	-50.8%		0		1,100	(1,135)										
<b>TOTAL</b>	<b>\$ 8,663,171</b>	<b>\$ 535,967</b>		<b>\$2,057,809</b>			<b>10,720,980</b>	<b>\$966,700</b>		<b>\$ 693,527</b>	<b>\$ 108,451</b>		<b>\$190,308</b>			<b>883,834</b>	<b>\$100,979</b>	

FY21 LOST & TAVT	883,834
FY20 LOST & TAVT	10,720,980
FY19 LOST & TAVT	9,755,416
FY18 LOST & TAVT	\$8,871,741
FY17 LOST & TAVT	\$8,094,043
FY16 LOST & TAVT	\$7,147,120
FY15 LOST & TAVT	7,024,812
FY14 LOST & TAVT	6,771,602
FY13 LOST & TAVT	6,287,973
FY12 CONVERTED	5,763,005
FY12	5,632,027
FY11	5,244,606
FY10	4,939,542
FY09	4,789,221
FY08	5,015,881
FY07	5,621,760
FY06	5,608,446
FY05	4,426,013
FY04	3,527,663

<b>FY20 ACTUAL TO DATE</b>	<b>\$585,076</b>
<b>FY21 ACTUAL TO DATE</b>	<b>\$693,527</b>
<b>\$ DIFFERENCE</b>	<b>108,451</b>
<b>% DIFFERENCE</b>	<b>18.54%</b>

**BELOW FIGURES INCLUDE TAVT CALCULATIONS**

<b>FY20 ACTUAL TO DATE</b>	<b>\$782,856</b>
<b>FY21 ACTUAL TO DATE</b>	<b>\$883,834</b>
<b>\$ DIFFERENCE</b>	<b>100,979</b>
<b>% DIFFERENCE</b>	<b>12.90%</b>

**SPLOST 6**

SPLOST COLLECTIONS BY SALES MONTH	Total Actual	Total Actual	Total Actual	Total Actual	Total Actual	Total Actual	County	City	%	Total Actual	County	City	%	2021	2021 Actuals
	2015	2016	2017	2018	2019	2020	(85%)	(15%)	Change 2020	2021	(85%)	(15%)	Change 2021	Projections	vs. Projections
JANUARY		458,716	502,157	604,751	648,202	659,726	560,767	98,959	1.78%	787,979	669,783	118,197	19.44%		
FEBRUARY		474,268	514,143	521,238	602,699	607,910	516,724	91,187	0.9%		-	-	-100.0%		
MARCH		561,400	608,288	703,497	688,532	616,984	524,437	92,548	-10.4%		-	-	-100.0%		Total SPLOST VI projection of \$46 million reached in 2020
APRIL		561,619	601,645	657,805	777,630	581,347	494,145	87,202	-25.2%		-	-	-100.0%		
MAY		570,679	636,807	719,926	775,252	733,999	623,899	110,100	-5.3%		-	-	-100.0%		
JUNE		582,823	660,473	675,757	735,862	815,415	693,103	122,312	10.8%		-	-	-100.0%		
JULY	579,906	591,982	698,736	753,150	809,891	819,086	696,223	122,863	1.1%		-	-	-100.0%		
AUGUST	537,416	549,012	645,796	690,198	728,964	1,188,750	1,010,438	178,313	63.1%		-	-	-100.0%		
SEPTEMBER	552,590	580,089	682,219	665,171	743,147	839,517	713,589	125,928	13.0%		-	-	-100.0%		
OCTOBER	543,321	613,703	623,291	797,261	762,365	876,561	745,077	131,484	15.0%		-	-	-100.0%		
NOVEMBER	678,241	710,648	826,862	830,759	882,055	954,260	811,121	143,139	8.2%		-	-	-100.0%		
DECEMBER	771,324	807,105	910,697	958,016	1,065,726	1,153,910	980,823	173,086	8.3%		-	-	-100.0%		
Prorata Distribution (June)	2,318	1,707	1,031	2,607	3,739	687	584	103	-81.6%		-	-	-100.0%		
Prorata Distribution (Dec.)		1,135	959	4,753	2,542	1,248	1,061	187	-50.9%		-	-	-100.0%		
SPLOST Jet Fuel Tax (July)				2,861							-	-			
<b>TOTAL</b>	<b>6,708,332</b>	<b>\$7,064,885</b>	<b>\$7,913,104</b>	<b>\$8,587,749</b>	<b>\$9,226,607</b>	<b>\$9,849,401</b>	<b>\$8,371,991</b>	<b>\$1,477,410</b>		<b>\$787,979</b>	<b>\$669,783</b>	<b>\$118,197</b>			-

2015 \$ 3,665,116  
 2016 \$ 7,064,885  
 2017 \$ 7,913,104  
 2018 \$ 8,587,749  
 2019 \$ 9,226,607  
 2020 \$ 9,849,401  
 2021 \$ 787,979

**Total SPLOST 6 Collections to date: \$47,094,841**

**DAWSON COUNTY**  
**DEBT SCHEDULE**  
2/28/2021

DEBT DESCRIPTION	BANK/PAYEE	CURRENT SOURCE OF PAYMENT	DEBT ORIGINATION DATE	DUE DATE OF FINAL PMT	PRINCIPAL BAL AT 12/31/2020	NEW LOANS IN 2021	2021 PMTS TO DATE		BALANCE DUE	PENDING 2021 PAYMENTS		PROJECTED BAL AT 12/31/2021	NOTES
							PRINCIPAL	INTEREST		PRINCIPAL	INTEREST		
2012 EWSA Bonds	Community & Southern Bank	General Fund	5/14/2012	3/1/2027	2,475,000.00	-			2,475,000.00	275,000.00	69,190.00	2,200,000.00	Partial defeasement of bonds in April 2012 reduced principal by \$1,525,000. Refunded Bonds and received lower interest rate of 2.96% on 5/14/2012. Interest due semi-annually on March 1 and Sept. 1.
Fire Pumper Truck	BB & T	SPLOST VI	1/12/2018	1/12/2025	330,100.39		62,287.89	9,605.92	267,812.50			267,812.50	Pumper was purchased January 2018. First annual payment from SPLOST VI paid Jan 12, 2019. Annual Payments made in January each year.
<b>Totals</b>					\$ 2,805,100.39	\$ -	\$ 62,287.89	\$ 9,605.92	\$ 2,742,812.50	\$ 275,000.00	\$ 69,190.00	\$ 2,467,812.50	



## Dawson County Board of Commissioners

### Fleet Maintenance and Fuel Center Monthly Report – February 2021

#### FLEET

- **Preventative Maintenance Performed: 28**
- **Tires Mounted: 14**
- **Repair Orders Completed: 79**
- **Labor Hours: 230.80**
- **Labor Cost Savings: \$12,694.00**  
(Comparison of the Fleet Maintenance rate of \$25.00 per labor hour to outsourced vendors rate of \$80.00 per labor hour)
- **Parts Cost Savings: \$1,481.38**  
(Comparison of Dawson County's parts discounts to outsourced markup; average 20%)
- **Total Cost Savings for Feb: \$14,175.38**

#### FUEL CENTER

- **Average Fuel Center Price Per Gallon:**  
Gasoline: \$ 1.94  
Diesel: \$ 2.05
- **Fuel Center Usage - Dawson County and Board of Education**  
Gasoline: 11,789.00 gallons; 822 transactions  
Diesel: 6,865.4 gallons; 173 transactions
- **Fuel Center Usage - Etowah Water and City of Dawsonville**  
Gasoline: 1,099.3 gallons; 58 transactions  
Diesel: 505.2 gallons; 15 transactions
- **Revenue from Etowah Water and City of Dawsonville: \$ 80.23**

#### HIGHLIGHTS

- We are continuing to keep Fleet Services clean by sanitizing all commonly used areas.



## Dawson County Board of Commissioners

### Human Resources Department Key Indicator Monthly Report – February 2021

#### **POSITION CONTROL**

- Positions approved by BOC: 613
- # of filled F/R Positions: 278
- # of filled F/T Positions: 0
- # of filled Grant Funded Positions: 18
- # of filled P/R Positions: 82
- # of filled P/T Positions: 75
- # of Supplemental Positions: 57
- # of Vacant Positions: 76
- #of Frozen Positions: 27
- % of Budgeted/Actual Positions: 83%

#### **ADDITIONAL INFORMATION**

- FMLA/LOA/Military tracking: 3/0/1
- Unemployment Claims received: 1
- Property & Liability Claims: 5
- Worker's Compensation Claims: 3
- Performance Evaluations received: 20

#### **HIGHLIGHTS**

##### **Positions Advertised/Posted: 10**

- Emergency Services—Firefighter/Paramedic (Full Time) – 4
- Emergency Services – Firefighter/EMT (Full Time) for New Fire Station – 5
- Emergency Services – Volunteer Firefighter -- 1
- Public Works – Roads Operator I – 6
- Treatment Court – Treatment Court Counselor -- 2
- Facilities – Part Time Custodian – 2
- Facilities – Building Maintenance Mechanic -- 2
- Family Connection – Administrative Specialist – 17
- Tax Commissioner – PT Tax & Tag Specialist – 26
- Sheriff's Office – Detention Officer – N/A
- General Application – 0

##### **Applications Received: 65**

##### **New Hires added into system: 12**

- Kyle E. Batten – Emergency Services – FT FF/EMT
- Brianna Law – Emergency Services – FT FF/EMT
- Brady Troy Leist – Emergency Services – FT FF/EMT
- Robert Franklin Padgett – Emergency Services – FT FF/EMT
- Joseph Justin Gates – Emergency Services – PT FF/Paramedic
- Jason T. Redd – Sheriff's Office – E911 Communications Officer
- Jerry Mitchell Taylor – Sheriff's Office – CID Investigator
- Patricia Baer – Detention – Detention Officer
- Michael J. Hester – Detention – Detention Officer
- Robbie J. Irvin – Planning & Development – County Planner
- Andrew W. Lee – Public Works – Roads Operator I
- Timothy Mark Sweatman – Elections & Registration – PT Temp Election Equipment Technician

##### **Termination/Resignation/Retirement Processed:2**

- Timothy Cox – Facilities – Building Maintenance Mechanic
- Nancy Stites – Family Connection - Director

**Promotions: 0 Transfers: 0 Re-Classed: 1 Personnel Updates: 8**

**Additional Highlights February:**

- Annual IRMA (Property & Liability Renewal)
- Received GSIWCF Loss Prevention funding: \$39,012.00; to maintain & improve wellbeing and safety measures for employees



## Dawson County Board of Commissioners

Information Technology –February 2021

- **Calls for Service:128**
- **Service Calls Completed: 128**

### Highlights

- K9 Building conduit and fiber line
- FS8 Windstream Internet install & resolving vendor wiring issues
- FS8 technology set-up and configuration
- Government Center- Windstream Internet circuit upgrade to 1GB
- All other locations with Windstream upgraded to 100MB
- Multiple large open records requests including those requested by SO
- Copiers county-wide inventoried and documented
- Starting process to upgrade courtrooms A, B & D
- Working with SO and purchasing on Comprehensive Security Upgrade



## Dawson County Board of Commissioners

### Planning and Development Monthly Report – February 2021

	JAN	FEB	TOTAL
<b>BUILDING PERMITS</b>	85	58	143
HOUSE	35	22	57
GARAGE - POLE SHED	10	6	16
STORAGE BUILDING	0	0	0
ADDITIONS/REMODELS	10	10	20
FARM BUILDING	3	0	3
RETAIL - COMMERCIAL	8	9	17
MISC	19	11	30
MULTI - FAMILY	0	0	0
MOBILE HOME	5	1	6
ELECTRICAL	70	55	125
PLUMBING	48	34	82
HEATING & AIR	47	29	76
ZONING/VARIANCES	5	12	17
PLAN REVIEW - PLATS	5	2	7
PLAN REVIEW - SITE	2	1	3
PLAN REVIEW - BUILDING	8	7	15
PLAN REVIEW - SIGN	2	7	9
GRADING PERMITS-FULL	8	8	16
GRADING PERMITS-AGRI	1	0	1
BUSINESS LICENSE	293	173	466
SIGNS	2	5	7
SHORT-TERM RENTAL	4	2	6
BED & BREAKFAST	0	0	0
PARADE/ASSEMBLY	0	0	0
TIMBER HARVESTING	1	0	1

	2020 PERMITS	2021 PERMITS	% 2020 to 2021
<b>BUILDING PERMITS</b>	95	143	51%
HOUSE	23	57	148%
GARAGE-POLE SHED-BARN	9	16	78%
STORAGE BUILDING	3	0	-100%
ADDITIONS/REMODELS	13	20	54%
FARM BUILDING	0	3	300%
RETAIL-COMMERCIAL	24	17	-29%
MISC.	23	30	30%
MULTI-FAMILY	0	0	0%
MOBILE HOME	2	6	200%
ELECTRICAL	74	125	69%
PLUMBING	48	82	71%
HEATING & AIR	46	76	65%
ZONING/VARIANCES	4	17	325%
PLAN REVIEW - PLATS	17	7	-59%
PLAN REVIEW - SITE	1	3	200%
PLAN REVIEW - BUILDING	8	15	88%
PLAN REVIEW - SIGN	0	9	900%
GRADING PERMITS-FULL	7	16	129%
GRADING PERMITS-AGRI	0	1	100%
BUSINESS LICENSE	462	466	1%
SIGNS	12	7	-42%
SHORT-TEM RENTAL	5	6	20%
BED & BREAKFST	0	0	0%
PARADE/ASSEMBLY	0	0	0%
TIMBER HARVESTING	0	1	100%

- **Impact Fee Collection**

- February Residential: \$59,045.83
- February Commercial: \$681.67
- YTD 2021: \$147,754.59

- **Revenue**

- Planning
  - February 2021: \$64,457.22
  - YTD 2021: \$150,705.97
- Business Licenses
  - February 2021: \$36,751.14
  - YTD 2021: \$79,862.22



# Marshal's Office 2021 Monthly Report

Activity	January	February	March	April	May	June	July	August	September	October	November	December	Total Activities or Revenues
Animal Control Cases	23	22											45
Animal Bites Investigated	1	2											3
Animals Quarantined	1	2											3
Animals Taken to DC Humane Society	13	11											24
Animal Control Citations Issued	0	0											0
Animal Control Court Cases	0	2											2
Code Compliance Cases	26	20											46
Erosion Site Visits	4	4											8
Code Compliance Citations Issued	0	0											0
Non-Conforming Signs Removed or Signage letters sent	0	42											42
Open Records Requests	1	2											3
Code Enforcement Letters Mailed	8	6											14
Alcohol Pouring Permits Issued	39	30											0
Alcohol License Audit Site Visits	0	0											0
Alcohol Phone Calls or e-mails	0	0											0
Certified Business Letters Mailed	2	5											7
Code Compliance Court Cases	0	0											0
Short term Rental Letters Mailed	4	6											10
Short Term Rental Renewals	3	3											6
New Short Term Rentals	1	1											2
Sign Reviews Conducted	1	7	2										10
Signs Purchased	1	5	2										8
Monthly Short-term Rental Revenues	800.00	800											\$ 1,600.00
Monthly Donation Box Revenues	0.00	100											\$ -
Monthly Excise Tax Revenues	\$ 39,012.8												\$ 39,012.77
Monthly Pouring Permit Revenues	670.00	600.00											\$ 1,270.00
Monthly Magistrate Revenues	0.00	100											\$ 100.00
Monthly Marshal's Revenues, (STOP WORK, Dangerous Dog, etc., APPEALS)	200.00	0											\$ 200.00





## Dawson County Board of Commissioners

### Parks and Recreation Monthly Report – February 2021

- **Youth Sports Participants:**
  - February 2021: 4,709 – up 203.8% compared to same month last year
  - YTD 2020: 7,846 – up 181.1% compared to last year
- **Facility Rentals/Bookings/Scheduled Use:**
  - February 2021: 1,950 – up 157.7% compared to same month last year
  - YTD 2020: 3,774 – up 155.5% compared to last year
- **Adult and Youth Wellness and Specialty Program Participation:**
  - February 2021: 1,762 – up 302.3% compared to same month last year
  - YTD 2020: 2,210 – up 125.7% compared to last year
- **Total Customers Served:**
  - February 2021: 8,421 – up 207.4% compared to same month last year
  - YTD 2020: 13,830 – up 163.6% compared to last year

### HIGHLIGHTS

#### **Park Projects:**

- A flood control berm is being redesigned at Rock Creek to help with flooding on soccer fields.
- We have set up barricades and directional signage at the gymnasiums at Veterans Memorial Park and Rock Creek Park for our basketball games. We're trying to help prevent people from congregating in common areas and trying to direct people in and out separate doors to encourage social distancing in the common areas.
- COVID-19 vaccines are taking place at the Veterans Memorial Park gymnasium, Monday-Thursday, beginning March 1<sup>st</sup>
- The grand opening/ribbon cutting ceremony for the new large pavilion at Veterans Memorial Park is scheduled for March 9<sup>th</sup>

#### **Athletic and Program Summary:**

- Adult Boot Camp, Pickleball, adult Tai Chi, Tennis clinics, adult Yoga continue to go well with specific safety guidelines.
- Travel Team activities continue to go well with specific safety guidelines.
  - 15 total teams registered (baseball, softball, basketball)

- The EPIC Day program for February was cancelled due to the COVID-19 but we hope to resume at some point in 2021 if the organizations associated with the event open back up fully.
- Pickleball open play continues to go well. When weather cooperates, most of the players use the outdoor courts.
- Basketball end of season tournaments and all-star tournaments finished up. The season went extremely well with very hiccups.
- Wrestling season has ended and also went really well.
- Spring sports online registration ended February 8, 2021, yielding 710 participants, making up 64 teams.
- Rock Creek was the host site for a second round of COVID vaccines on February 18, 2021 and went extremely well.

**On the Horizon:**

- Spring Sports Opening Day is scheduled for March 20, 2021 and will celebrate 49 years of recreation in Dawson County.
- The annual egg hunt, organized by KARE for Kids, has been confirmed for Saturday, April 3, 2021 at Veterans Memorial Park.
- Spring Break camps at Rock Creek will be April 5-9, 2021.



## Dawson County Board of Commissioners

### Public Works Monthly Report –February 2021

#### **ROADS:**

- Work Orders: 177
- Gravel: 238 tons
- Limb ROW: 16 miles
- MOW ROW: 0 miles

#### **PROJECT MANAGEMENT:**

- Rock Creek Berm Project: The CO for the project was just approved by the board of commissioners for a total project amount of \$126,742.00. The county will coordinate with the contractor to begin the executed work to the berm.
- Fire Station 8: Currently we are in the final stages of the project with all exterior landscaping and fencing completed. The guardrail to protect the Fire Station will be installed after the ribbon ceremony. Inside, the fire station is wrapping up with the contractor punch list items being completed. The ribbon ceremony is scheduled for 3/4/21 at 1:00
- Harry Sosebee Round-a-bout: Construction of the round-a-bout has already begun with initial staking being performed-utility lines are being located and moved as necessary to complete the installation of the arch culvert. Dawson County as well as Vertical Earth is waiting on the arch culvert to be fabricated before the road work commences, meeting with Contech has been done to make sure that the culvert meets the requirements of USACE and USFWS
- Burt Creek K9 Building: This project is moving forward, the trailer has already been installed and currently has the power reconnected to the new building, quotes are being received for the required ADA and parking requirements.

#### **TRANSFER STATION:**

- Solid Waste: 513.03 Tons
- Recycling: 16.25 Tons
- Recycling Scrap Metal: 10.12 Tons

**Cost Summary By Task**

<b>Task</b>	<b>Activities</b>	<b>Labor Hours</b>	<b>Labor Cost</b>	<b>Eqp Cost</b>	<b>Mat Cost</b>	<b>Con Cost</b>	<b>Overhead</b>	<b>Total Cost</b>
Chipping	7	58.00	\$992.66	\$550.00	\$0.00	\$0.00	\$0.00	\$1,542.66
Culvert Installation	1	32.00	\$529.36	\$400.00	\$1,303.80	\$0.00	\$0.00	\$2,233.16
Dead Animal	1	4.00	\$66.68	\$0.00	\$0.00	\$0.00	\$0.00	\$66.68
Ditch Maintenance	5	246.00	\$3,921.65	\$3,500.00	\$1,632.98	\$0.00	\$0.00	\$9,054.63
Grading	9	82.00	\$1,378.74	\$450.00	\$3,103.55	\$0.00	\$0.00	\$4,932.29
Limb ROW	18	206.00	\$3,339.74	\$350.00	\$0.00	\$0.00	\$0.00	\$3,689.74
Patching	8	155.00	\$2,365.82	\$715.00	\$2,808.10	\$0.00	\$0.00	\$5,888.92
Sign Repair/Replace	5	7.00	\$103.60	\$0.00	\$0.00	\$0.00	\$0.00	\$103.60
Snow Plow	1	16.00	\$321.68	\$0.00	\$1,010.43	\$0.00	\$0.00	\$1,332.11
Tree Removal	2	6.00	\$117.51	\$0.00	\$0.00	\$0.00	\$0.00	\$117.50
<b>Tasks:</b>	<b>10</b>	<b>57</b>	<b>812.00</b>	<b>\$5,965.00</b>	<b>\$9,858.86</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$28,961.29</b>
			<b>\$13,137.44</b>				<b>\$0.00</b>	



## Dawson County Board of Commissioners

### Dawson County Senior Services Monthly Report – February 2021

#### **SENIOR CENTER**

- **Home Delivered Meals Served**
  - February 2021: 1,871
  - YTD 2021: 3,638
- **Congregate Meals Served**
  - February 2021: 278
  - YTD 2021: 590
- **Physical Activity Participation** (Tai Chi, Silver Sneakers, Yoga, individual fitness)
  - February 2021: 0
  - YTD 2021: 0
- **Lifestyle Management Participation** (Awareness, Prevention, Virtual Learning)
  - February 2021: 280 (information sent to clients with meals)
  - YTD 2021: 682

#### **TRANSIT**

- **DOT Trips Provided**
  - February 2021: 83
  - YTD 2021: 173
- **Senior Trips Provided**
  - February 2021: 191
  - YTD 2021: 352
- **# of Miles**
  - February 2021: 3,742
  - YTD 2021: 7,341
- **Gallons of Fuel**
  - February 2021: 463
  - YTD 2021: 889

**LOST and SPLOST Collections**

Local Option Sales Tax (LOST) collections are up 18.54% for the same month in 2020 and up 18.54% for year to date. SPLOST collections are up 19.44% for the same month in 2020. Total SPLOST VI collections (July 2015 to present) are \$47,094,841. January collections received in February are as follows:

<b>LOST</b>	<b>\$693,527</b>
<b>SPLOST</b>	<b>\$787,979</b>
County (85%)	\$669,782
City (15%)	\$118,197

**Items Approved by the County Manager or Chief Financial Officer Since Last Report**

Allan Vigil Ford-Lincoln	Fleet	Vehicle for Public Relations	Cooperative Agreement - Signed by County Manager	Purchase Order	\$21,845	Funding Source – General Government Replacement Vehicle Fund
Dell Marketing	Sheriff’s Office	Six Dell Latitude Laptops for Vehicles	Cooperative Agreement - Signed by CFO	Purchase Order	\$15,436.20	Funding Source – Sheriff’s Office SPLOST VI Fund Budget
Rave Wireless	EMS/Fire	Public Safety Messaging Alert Annual Agreement	Cooperative Agreement - Signed by County Manager	Purchase Order	\$6,875 Annually	Funding Source – Fire Regular Operating Budget



Tanner Hoskins	Sheriff's Office	Consultant for Design/Drawings/ Construction Administration for Security System Upgrade	Agreement as Result of RFI/ Professional Exemption	Agreement/ Purchase Order	\$94,500 (Reduced from \$115,000)	Funding Source – Sheriff's Capital Project Budget
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