

**DAWSON COUNTY BOARD OF COMMISSIONERS
VOTING SESSION AGENDA - THURSDAY, JULY 7, 2016
DAWSON COUNTY GOVERNMENT CENTER ASSEMBLY ROOM
6:00 PM**

A. ROLL CALL

B. OPENING PRESENTATION

1. Zika Virus - Dr. Larry Anderson
2. [Presentation](#) of FY2015 Audit Results – Chris Hollifield, CPA – Rushton & Co.

C. INVOCATION

D. PLEDGE OF ALLEGIANCE

E. ANNOUNCEMENTS

F. APPROVAL OF MINUTES

[Minutes](#) of the Voting Session held on June 16, 2016

G. APPROVAL OF AGENDA

H. PUBLIC COMMENT (3 minute limit/person 15 minutes maximum)

*Anyone wishing to speak at the Voting Session on any of the items below must notify the County Clerk five (5) days in advance of the scheduled meeting.

I. ALCOHOL LICENSE

[Alcohol](#) License Transfer (Retail Package Sale of Beer, Wine & Distilled Spirits) - Shanti Swarup, LLC D/B/A Premium Package Outlet

J. ZONING

K. PUBLIC HEARING

L. UNFINISHED BUSINESS

M. NEW BUSINESS

1. Consideration of Request for Full-Time Magistrate Judge Salary Supplements
2. Consideration of Bid #277-16 RFP Ambulance Transport Billing for Dawson County Emergency Services
To view solicitation documents click [here](#).
3. Consideration of FY 2015 Budget Amendment Resolution

N. ADJOURNMENT

O. PUBLIC COMMENT

Kimberly Boim

Backup material for agenda item:

Presentation of FY 2015 Audit results by Rushton and Company, LLC, the county's external audit firm-Chris Hollifield



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Finance

Work Session: _____

Prepared By: Vickie Neikirk, CFO

Voting Session: July 7, 2016

Presenter: Chris Hollifield, CPA – Rushton and Co.

Public Hearing: Yes _____ No X

Agenda Item Title: Presentation of the FY 2015 Audit Results

Background Information:

State law requires that each local government have an external financial audit performed and the results must be available to the public. Rushton and Company, LLC is the contracted auditor for Dawson County Government and once the audit for the fiscal year has been completed, the Managing Partner, Chris Hollifield presents the results in a commission meeting.

Current Information:

The annual audit for FY 2015 (year ending 12/31/15) has been completed and Chris Hollifield, Managing Partner, requests time during the July 7, 2016 meeting to present the results.

Budget Information: Applicable: _____ Not Applicable: x Budgeted: Yes _____ No _____

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: To approve the results of the FY 2015 annual audit.

Department Head Authorization: Vickie Neikirk

Date: 6/23/16

Finance Dept. Authorization: Vickie Neikirk

Date: 6/23/16

County Manager Authorization: Randall Dowling

Date: 6-24-16

County Attorney Authorization: _____

Date: _____

Comments/Attachments:

The presentation is attached.

***Report to the Board of Commissioners
For the year ended December 31, 2015***



July 7, 2016

AUDIT OPINION – P. 1-3

Dawson County's Responsibilities

The financial statements are the responsibility of Dawson County's management.

Rushton & Company's Responsibilities

As independent auditors for Dawson County, our responsibility is to express opinions on the fair presentation of the financial statements.

Auditing Standards

We audited the County's financial statements in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards* issued by the Comptroller General of the United States.

Unmodified Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of Dawson County, Georgia, as of December 31, 2015, and the respective changes in financial position and, where applicable, cash flows for the year then ended.



Government-wide Statements

These statements provide the reader with information on the County as a whole, using the full accrual basis of accounting. Columns for the governmental activities, the business-type activities, and the component units.

Two statements:

Statement of Net Position – P. 15-16

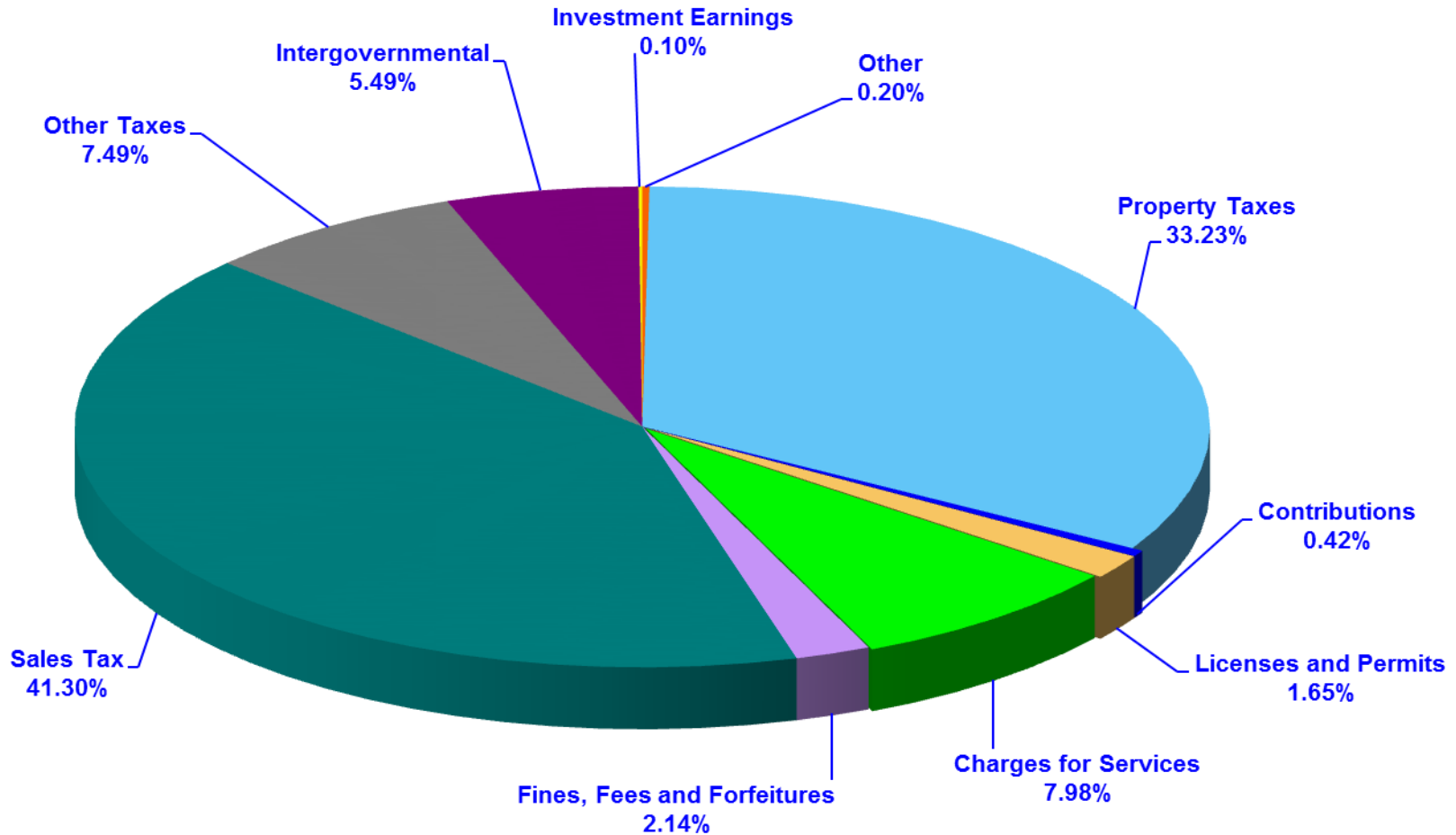
- Presents the assets, liabilities, and residual net position of the County

Statement of Activities – P. 17

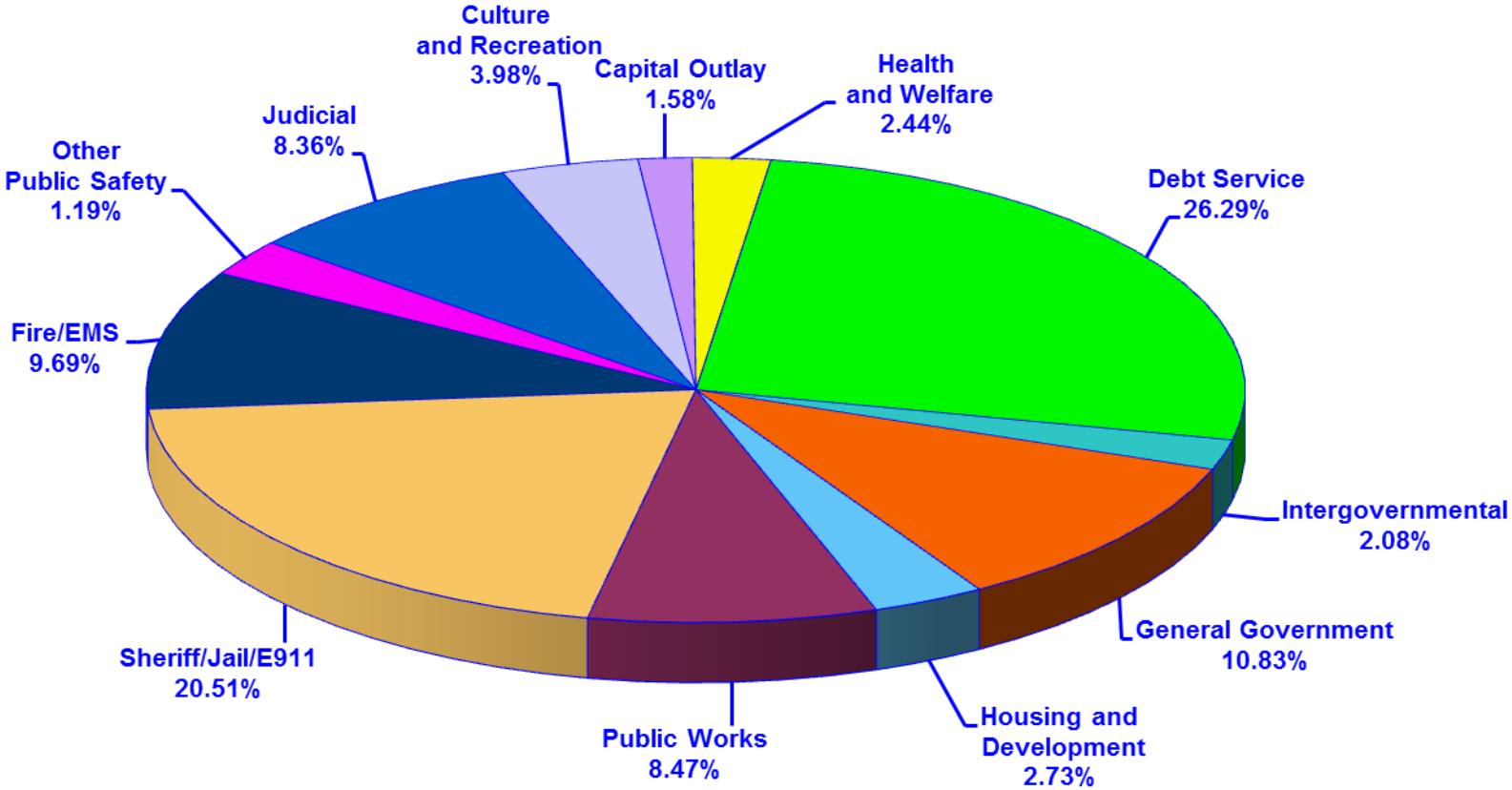
- Presents the results of operations of the County



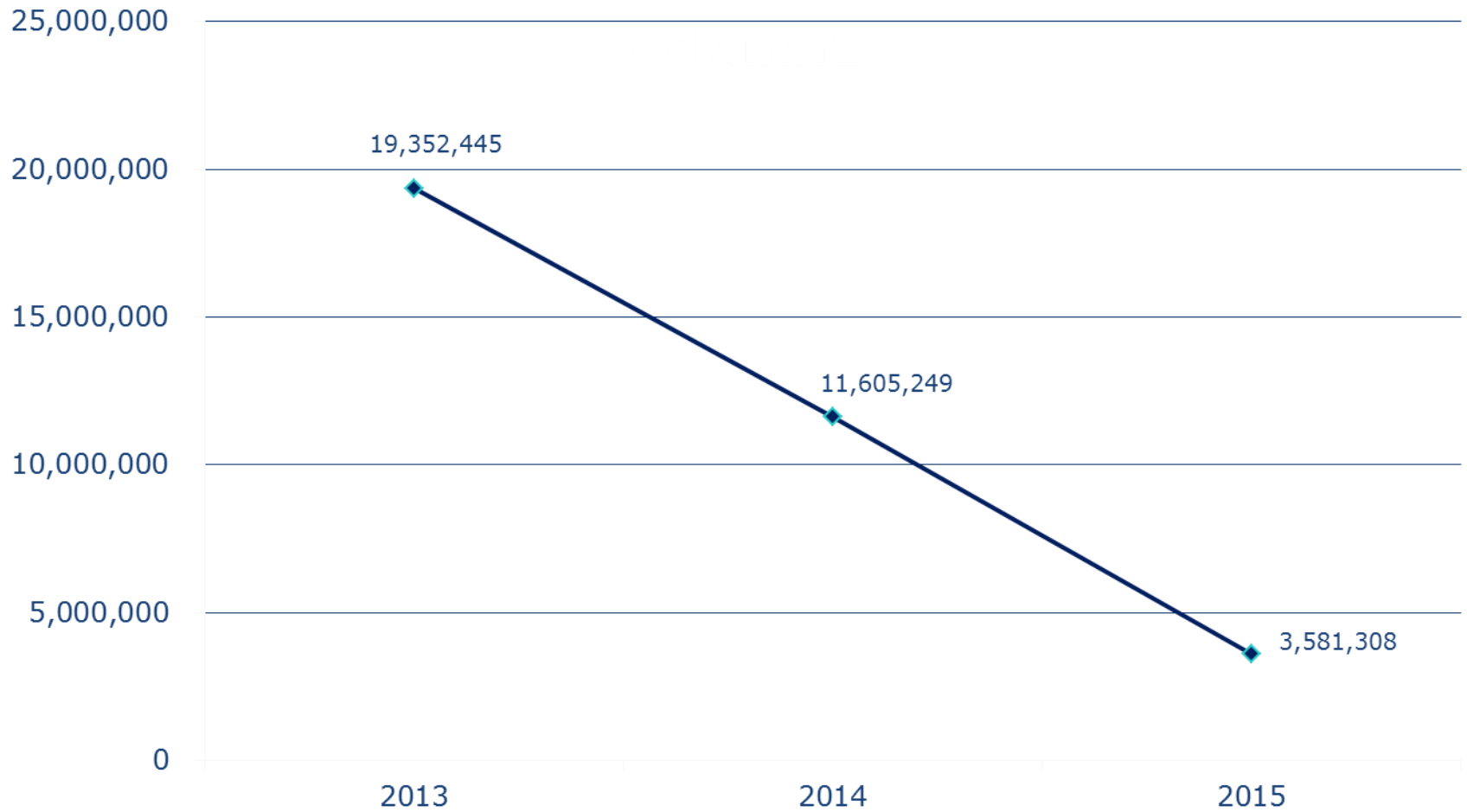
Revenues – All Governmental Funds



Expenditures – All Governmental Funds



Total Debt Balances Last 3 Years



General Fund

Revenues

- Increased \$1,205,749, 6.1%
 - Property taxes increased \$901,889
 - Intangibles tax increased \$80,201
 - Local option sales tax increased \$179,669

Expenditures

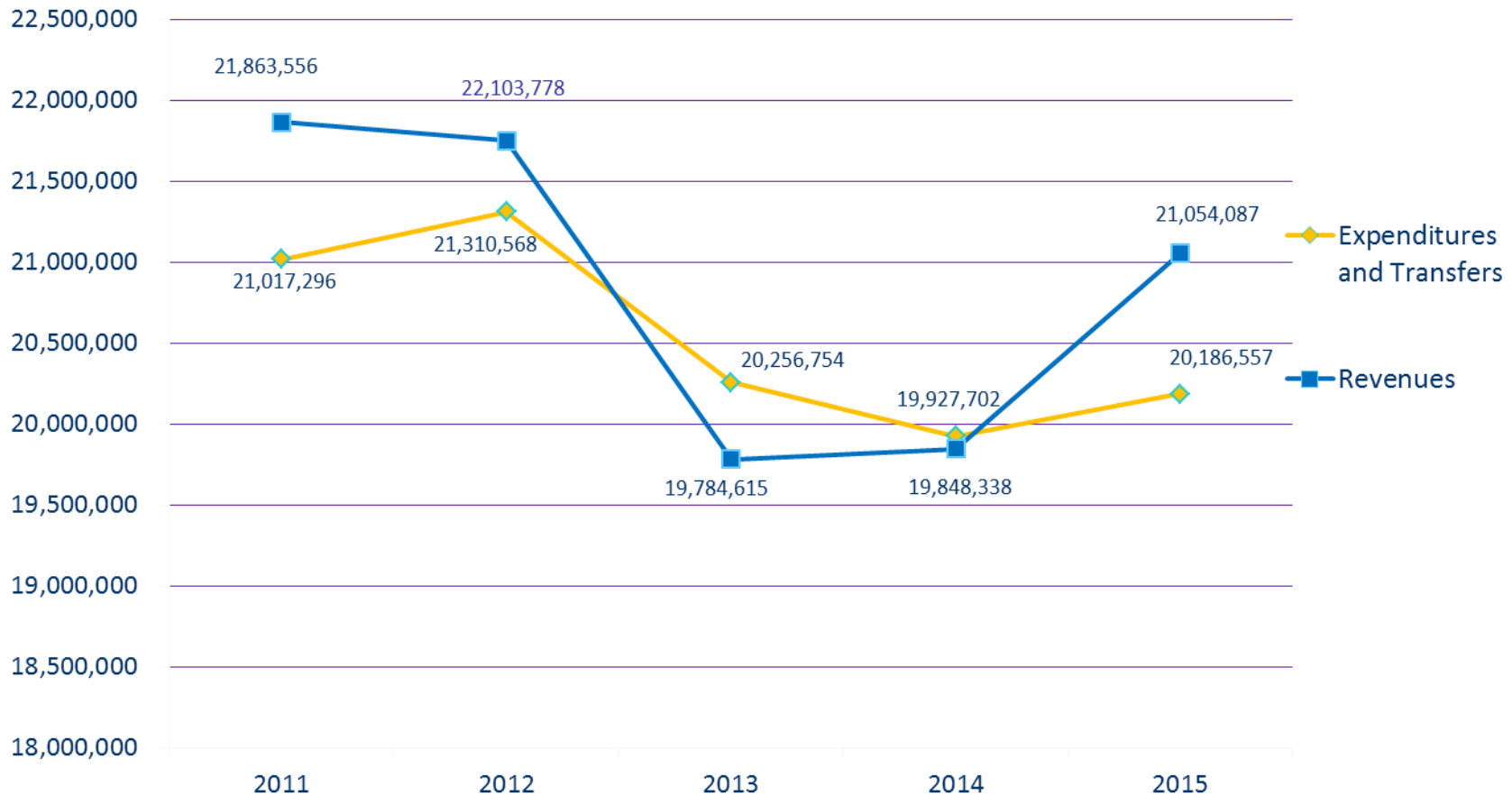
- Increased \$170,527, 0.9%

Unassigned Fund Balance (Target is 15-25%)

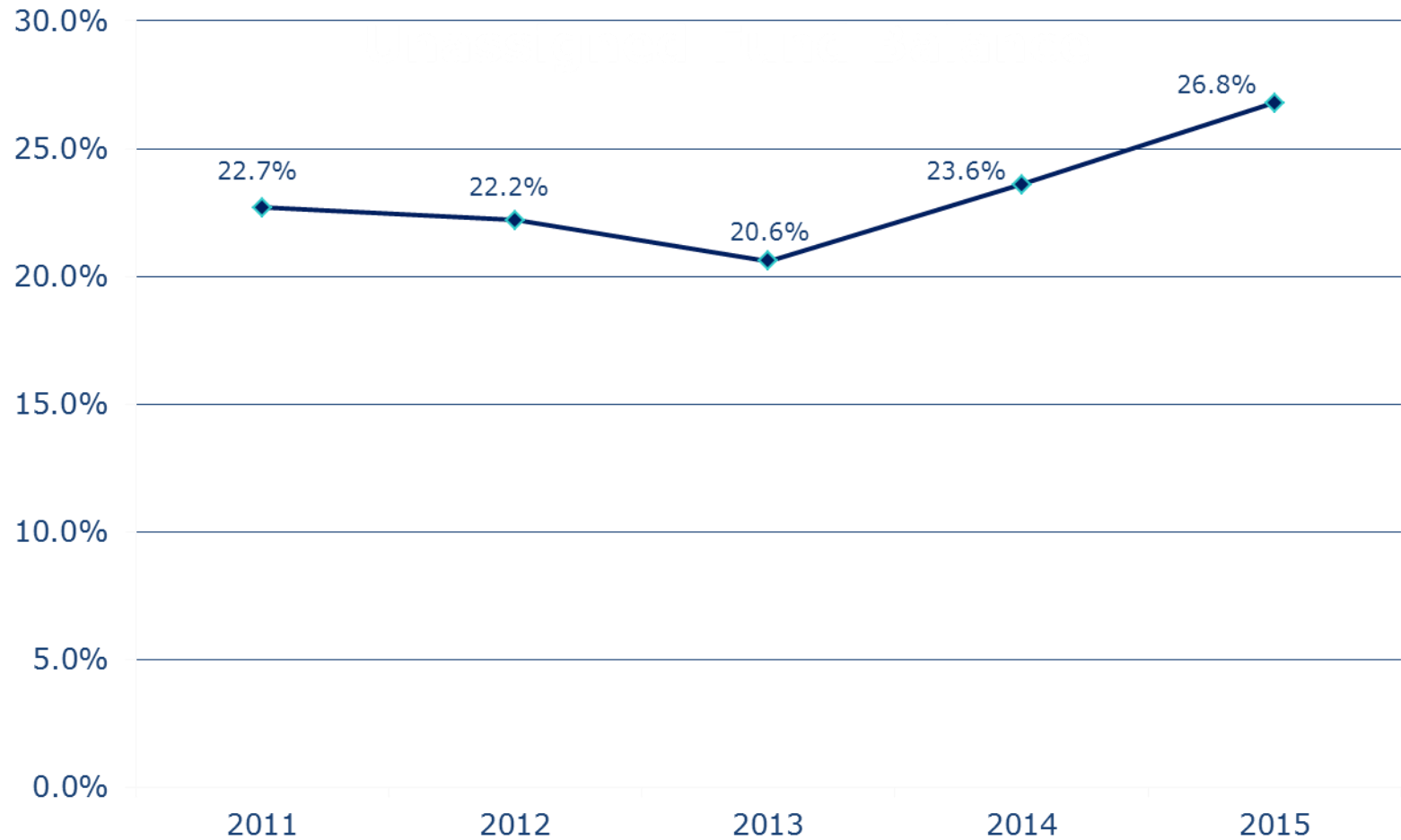
- 2015, \$5,208,334, 26.8% of expenditures (3.2 months)
- 2014, \$4,545,849, 23.6% of expenditures (2.8 months)



General Fund Revenues and Expenditures – Last 5 Years



General Fund Unassigned Fund Balance as a Percentage of Expenditures



Other Major Governmental Funds Summary

Debt Service Fund

- Paid \$8,258,250 in debt payments
 - This is principal and interest payments on bonds for courthouse
 - Bonds are paid in full.

SPLOST Fund

- SPLOST revenue of \$6,708,332, increased \$318,480, 5.0%
- Transferred \$3,218,554 for debt payments

Capital Projects Fund

- \$525,972 in expenditures on various projects



Solid Waste Enterprise Fund

Operating Revenues

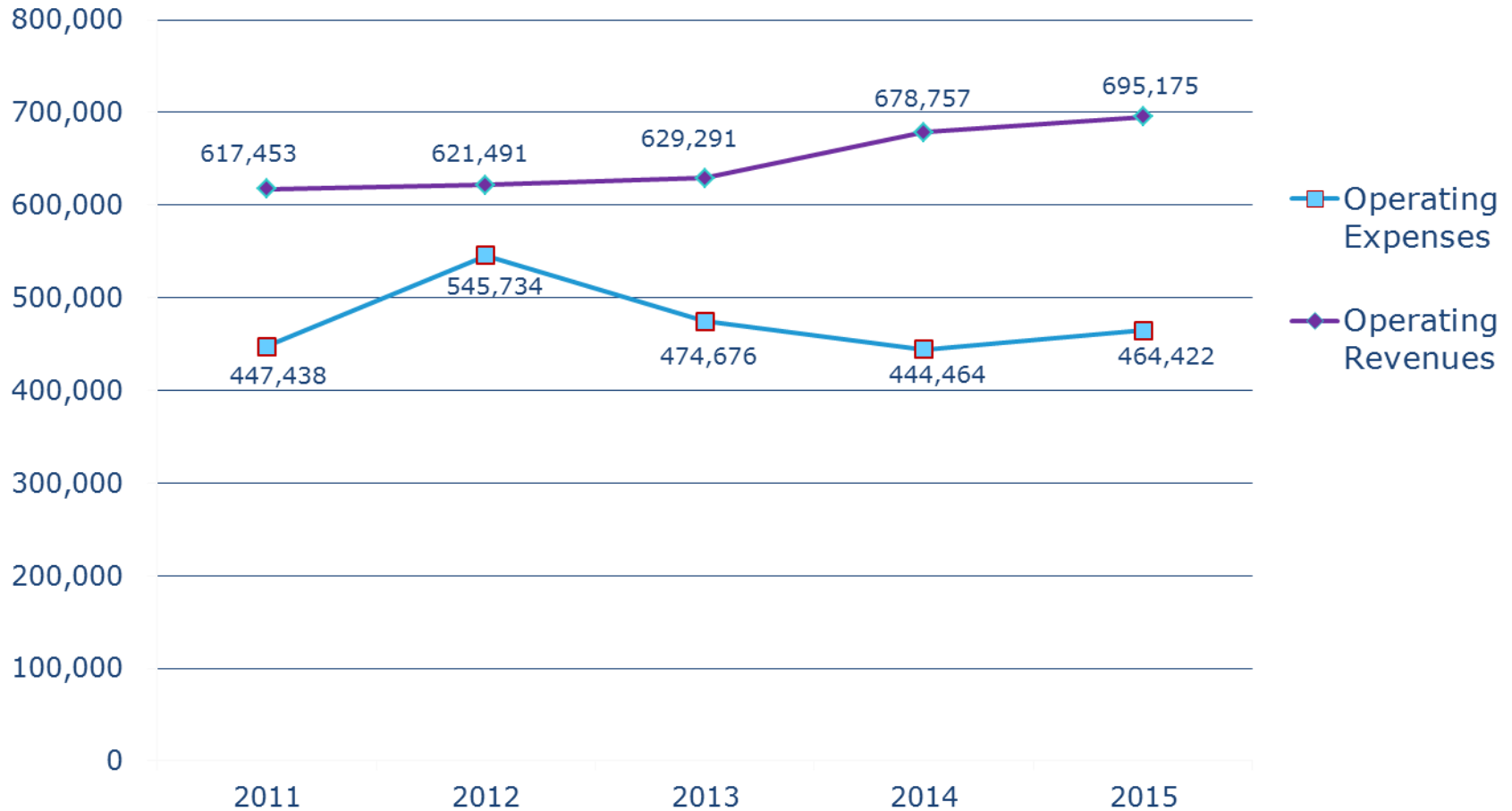
- Increased \$16,418, 2.4%

Operating Expenses

- Increased \$19,958, 4.5%
 - Tipping fees increased



Solid Waste Operating Revenues and Expenses – Last 5 Years



GASB 68

The Governmental Accounting Standards Board (GASB) has issued Statement No. 68, *Accounting and Financial Reporting of Pensions*.

This statement was implemented by the County in 2015 and there are new reporting schedules, disclosures and amounts in this year's report. The County is 94.76% funded at December 31, 2015.



GASB 77

The Governmental Accounting Standards Board (GASB) has issued Statement No. 77, *Tax Abatement Disclosures*.

This statement will be effective for the County's 2016 year end and will require extensive information about tax abatements to be disclosed in the financial report.



Chris Hollifield, CPA

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Clay Pilgrim, CPA CFE CFF

cpilgrim@rushtonandcompany.com

www.RushtonandCompany.com

770.287.7800



RUSHTON & COMPANY

Backup material for agenda item:

Minutes of the Voting Session held on June 16, 2016

DAWSON COUNTY BOARD OF COMMISSIONERS
VOTING SESSION MINUTES – JUNE 16, 2016
DAWSON COUNTY GOVERNMENT CENTER ASSEMBLY ROOM
25 JUSTICE WAY, DAWSONVILLE
6:00PM

ROLL CALL: Those present were Chairman Berg; Commissioner Fausett, District 1; Commissioner Swafford, District 2; Commissioner Hamby, District 3; Commissioner Nix, District 4; County Attorney Homans; County Manager Dowling; County Clerk Yarbrough and interested citizens of Dawson County.

OPENING PRESENTATION: None

INVOCATION: Chairman Berg

PLEDGE OF ALLEGIANCE: Chairman Berg

ANNOUNCEMENTS:

Chairman Berg announced that the unemployment figures were released today with Dawson County coming in at 4.3%. He said we were right in line with North Georgia because Forsyth County was at 4.2% and Hall County at 3.9%.

Chairman Berg also announced that he had received a letter from ACCG stating that they had declared a dividend and the amount coming back to Dawson County would be \$25,622.00.

APPROVAL OF MINUTES:

Motion passed unanimously to approve the minutes from the Voting Session held on June 2, 2016. Nix/Swafford

APPROVAL OF THE AGENDA:

Motion passed unanimously to approve the agenda as written. Fausett/Hamby

PUBLIC COMMENT:

None

ALCOHOL LICENSE HEARING:

None

ZONING:

ZA 16-02- Dawson Forest Developer, LLC has made a request for a Special Use Permit on behalf of PetSmart, Land Use Resolution, Article IV, Section 121-101.d for proposed use. The property is located at TMP 114-031. The property is zoned C-PCD (Commercial Planned Comprehensive Development)

Planning and Development Director Rachel Burton stated this was a Special Use Permit submitted on behalf of PetSmart to allow them to provide pet grooming services within their business.

Applicant Tommy Tillman, Atlanta, Georgia- stated that he understood pet grooming services would require a Special Use Permit, and was trying to ensure compliance.

Chairman Berg announced that if anyone had contributed more than \$250 to the campaign for public office and wished to speak they will have to fill out a form which will be made available to them. Under normal program, ten minutes will be given to those who wish to speak in favor of or opposition to with some redirect, time permitting.

Chairman Berg asked if anyone wished to speak for or against the application and hearing none, closed the hearing.

Motion passed unanimously to approve ZA 16-01. Nix/Fausett

PUBLIC HEARING:

None

UNFINISHED BUSINESS:

None

NEW BUSINESS:

Consideration of Public Defender Request for Additional Funds

Motion passed unanimously to deny the Public Defender Request for Additional Funds.
Nix/Fausett

Consideration of Bid #278-16 IFB Ford Vehicles for Dawson County Government and Bid #279-16 IFB Dodge Vehicles for Dawson County Government

Motion passed unanimously to award Bid #278-16 IFB Ford Vehicles for Dawson County Government & Bid #279-16 IFB Dodge Vehicles for Dawson County Government to the lowest, most responsive, responsible bidder, Jacky Jones Ford, Inc. from Cleveland, GA, and for the purchase of two (2) Ford vehicles in the amount of \$49,425.00 and for the purchase of one (1) Dodge vehicle in the amount of \$28,000.00. The total expenditure will be \$77,425.00.
Swafford/Hamby

Consideration of FY17 Legacy Link Contract

Motion passed unanimously to approve the FY17 Legacy Link Contract. Hamby/Fausett

Consideration of SR 400/SR 53 Street Lighting Agreement

Motion passed unanimously to approve the SR 400/SR 53 Street Lighting Agreement.
Hamby/Swafford

Consideration of Hidden Horizons Subdivision Lot 33 Gift for Drainage Easement

Motion passed unanimously to approve the Hidden Horizons Subdivision Lot 33 Gift for Drainage Easement. Fausett/Nix

Consideration of Board Appointments:

1. Dawson County Library Board of Trustees

- a. Tom Harter- *Replacing Donna Weaver* (Term: June 2016 through June 2018)

2. Department of Family and Children Services Board (DFCS)

- a. Joan Gilleland (Term: July 2016 through June 2021)

3. Board of Behavioral Health & Developmental Disabilities (DBHDD)

- a. Lori Grant- *Replacing Kim Bennett* (Term: June 2016 through June 2017)

Motion passed unanimously to approve the board appointments collectively. Nix/Hamby

Consideration of Georgia Transmission Corporation Easement of Right-of Way Agreement

Motion passed unanimously to approve the Georgia Transmission Corporation Easement of Right-of-Way Agreement. Swafford/Hamby

ADJOURNMENT:

PUBLIC COMMENT:

Kimberly Boim

APPROVE:

ATTEST:

Mike Berg, Chairman

Danielle Yarbrough, County Clerk

DRAFT

Backup material for agenda item:

Alcohol License Transfer (Retail Package Sale of Beer, Wine & Distilled Spirits) - Shanti Swarup, LLC D/B/A Premium Package Outlet



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Planning & Development

Work Session: N/A

Prepared By: Rachel Burton

Voting Session: 7/7/2016

Presenter: Rachel Burton

Public Hearing: Yes No

Agenda Item Title: Alcohol License Transfer (Retail Package Sale of Beer, Wine & Distilled Spirits) – Shanti Swarup, LLC D/B/A Premium Package Outlet

Background Information:

This is an alcohol license transfer from Ramnathji, LLC D/B/A Premium Package to Shanti Swarup, LLC D/B/A Premium Package Outlet for retail package sales of beer, wine and distilled spirits. The property is located at 3651 Dawson Forest Road. The property is zoned Commercial Highway Business.

Current Information:

Applicants have submitted all required fees and paperwork. Federal and State background checks on Mr. Akshar Patel, Ms. Manisha Patel, Mr. Nirav Patel, Mr. Ajaykumar Patel, and Mr. Axaylamar Patel are complete and meet ordinance requirements. All applicants are legal permanent residents of the U.S. Sheriff Carlisle and Director Burton have signed off on the application. The public notice ran in the legal organ on 6/22/16 and 6/29/16 per ordinance requirements.

Budget Information: Applicable: Not Applicable: Budgeted: Yes No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: Director Burton recommends approval of the license transfer.

Department Head Authorization: Rachel Burton

Date: 6/28/2016

Finance Dept. Authorization: _____

Date: _____

County Manager Authorization: _____

Date: _____

County Attorney Authorization: _____

Date: _____

Comments/Attachments:

Application is attached.

DAWSON COUNTY PLANNING AND DEVELOPMENT

ALCOHOL LICENSING

Location & Mailing Address:

25 JUSTICE WAY, SUITE 2322
DAWSONVILLE, GA 30534

Phone: 706/344-3500 x 42335

APPLICATION FOR ALCOHOLIC BEVERAGE LICENSE

This application must be signed by the applicant and notarized. Every question must be fully answered with the answer typewritten or printed. If the space provided is not sufficient, answer on a separate sheet and indicate in the space provided that a separate sheet is attached. When completed, the application must be dated, signed, and verified under oath by the applicant and submitted to Planning and Development, together with the license fee(s) and the administrative/investigative fee (separate checks). All fees are payable to Dawson County in certified funds (bank check, certified check, or money order). The applicant must be not less than 21 years of age.

NOTICE: Any false answer to any question could result in the denial of a license, or in the event a license is issued, in the revocation or suspension of the license. ***KEEP A COPY OF ALL FORMS SUBMITTED***

FOR OFFICIAL USE ONLY:

Name of Business: SHANTI SWARUP, LLC DBA PREMIUM PACKAGE OUTLET
Date Received: 4/28/2016 SUBMITTED INCOMPLETE / REC'D COMPLETE ON 6/17/2016
License Fee Enclosed: \$ 2900 (1/2 OF FEE REQUIRED FOR TRANSFER)
Administrative/Investigative Fee Enclosed: \$ 1000.00 Advertising Fee Enclosed: \$ YES

- 1. TYPE OF LICENSE: (check one): NEW [checked] AMENDMENT (TRANSFER)
2. ADMINISTRATIVE AND INVESTIGATIVE FEE: \$250.00 (Consumption on Premises)
ADMINISTRATIVE AND INVESTIGATIVE FEE: .50.00 (Retail Package)
ADMINISTRATIVE AND INVESTIGATIVE FEE: [checked] \$250.00 (Transfer of License) x 4, MANAGER RECENTLY HAD BACKGROUND CHECK ON 3/24/16
ADVERTISING FEE: \$ 40.00 (Distilled Spirits) (Consumption on Premises & Retail Package)

- 3. TYPE OF BUSINESS:
[] Bona Fide Eating Establishment
[] Indoor Commercial Recreation Facility
[] Super Market
[] Hotel/Motel
[] Convenience Store
[] Caterer (must have alcohol by the drink license)
[X] Package Liquor Store (see Item 14, Page 5)
[] Other
Explain: _____

Will live entertainment be offered? No If Yes, Explain: _____

APPLICATION FOR ALCOHOLIC BEVERAGE LICENSE

6. OWNER:
 (a) Full Name: MANISHA PATEL 250-93-2553
Social Security #

(b) Corporation or LLC Name (if applicable): SHANTI SWAR UP, LLC

(c) Location: 2265 US 41 Highway NE
Street Number Street Name

Calhoun GA 30701 404-583-0206
City State Zip Code Phone Number

706-383-8842

(d) Mailing Address: 2265 US 41 Highway NE
Street Number Street Name

Calhoun GA 30701 404-583-0206
City State Zip Code Phone Number

706-383-8842

7. REGISTERED AGENT: (Applicant may name a registered agent - attach Registered Agent Consent Form #2-A.)

(a) Full Name: _____ Social Security #

(b) Address: _____
Street Number Street Name

City State Zip Code Phone Number

8. TYPE OF OWNERSHIP:

- | | |
|--|---|
| <input type="checkbox"/> Sole Proprietorship | <input type="checkbox"/> Legally Registered Partnership |
| <input type="checkbox"/> Private Held Corporation | <input type="checkbox"/> Public Held Corporation |
| <input type="checkbox"/> Public Held Corporation Subject to S.E.C. Regulations | <input checked="" type="checkbox"/> Limited Liability Company |
| <input type="checkbox"/> Other; explain _____ | |

9. FOR PARTNERSHIP ONLY:

(a) Date the Partnership was formed: _____

(b) Attach Partnership Agreement

(c) List Partners:

Name & Resident Address <small>(Attach separate sheet if necessary)</small>	Social Security Number	G - General L - Limited S - Silent	Interest Investment \$	Participation %

APPLICATION FOR ALCOHOLIC BEVERAGE LICENSE

10. FOR CORPORATION or LLC ONLY: (Attach Articles & Certificate of Incorporation/ Organization)

- (a) Date of Incorporation/Organization: 4-20-16
- (b) Place of Incorporation/Organization: Georgia
- (c) State Parent Corporation, if applicable: N/A
- (d) Number of Shares of Capital Stock Authorized, if applicable: N/A
- (e) Number of Shares of Outstanding Stock, if applicable: N/A
- (f) For Corporations or LLC's, list officers, directors, members, and/or principal shareholders with 20% or more of the stock:

	Name	Social Security #	Position	Interest %
PHIL	Manisha Patel ✓	250-93-2553	Managing member	21.42%
	Akshar Patel ✓	231-65-7219	member	35.74%
VA	Axaykumar Patel ✓	699-03-7993	member	21.42%
	Ajaykumar Patel	691-01-0002	member	21.42%

(g) Is the corporation owned by a parent corporation or held by a holding company? No
 If yes, explain: _____

11. FOR PRIVATE CLUBS ONLY:

- (a) Date of organization under the laws of the State of Georgia: _____
- (b) State the total number of regular dues paying members: _____
- (c) Is any member, officer, agent, or employee compensated directly or indirectly from the profits of the sale of distilled spirits beyond a fixed salary as established by its members at any annual meeting or by its governing board out of the general revenue of the club?

(d) **Attach minutes of the annual meeting setting salaries.** For private club, list officers, directors and/or principal shareholders with 20% or more of the stock.

Name	Social Security #	Position

12. FINANCING:

(a) Bank to be used by business, include branch: BB+T Dawsonville, GA

(b) State total amount of capital that is or will be invested in the business by any party or parties: 190,000

(c) State total amount of funds invested by the owner: 45,000

(d) State total amount of funds invested by parties other than the owner: 145,000

(e) If any capital is borrowed:

Name of Lender	Date	Amount	Interest Rate
<u>N/A</u>			

APPLICATION FOR ALCOHOLIC BEVERAGE LICENSE

13. GENERAL INFORMATION:

(a) Has owner and/or individual partner, shareholder, director, officer or member any interest in any manufacturer or wholesaler of alcoholic beverage? NO

(b) Has owner and/or individual partner, shareholder, director, officer or member received any financial aid or assistance from any manufacturer or wholesaler of alcoholic beverages? NO

(c) If answer is "Yes" to either of immediate foregoing, explain: _____

(d) Show hereunder any and all persons, corporations, partnerships, limited liability companies or associations (other than persons stated herein as owner(s), directors, officers or members) who have received or will receive, as a result of your operation under the requested license, any financial gain or payment derived from any interest or income from the operation. Financial gain or payment shall include payment or gain from any interest in the land, fixtures, building, stock, and any other asset of the proposed operation under the license. In the event any corporation or limited liability company is listed as receiving an interest or income from this operation, show the names of the officers, directors or members of said corporation together with the names of the principal stockholders.
N/A

(e) List all other businesses engaged in the sale of alcohol beverages that you the owner, or any individual, partner, shareholder, officer, director or member has interest in, is employed by or is associated with in any way whatsoever, or has had interest in, has been employed by, or has been associated with in the past.

Name	Name or Business	Interest %
<u>Manisha Patel</u>	<u>Bachna, LLC A22 Food Mart</u>	<u>25%</u>

14. FOR PACKAGE LIQUOR STORE APPLICANTS: *State of Georgia Regulations*****

The State of Georgia will not issue a State Alcohol License to any person who has more than two (2) retail package liquor licenses. See official language below. Do not apply for a Dawson County License if you already have (or have interest in) two (2) package liquor store licenses in the State of Georgia.

O.C.G.A. 3-4-21 and Regulation 560-2-2-40.

No person shall be issued more than two retail package liquor licenses, nor shall any person be permitted to have a beneficial interest in more than two retail package liquor licenses issued by the Department regardless of the degree of such interest.

For the purposes of explanation and applicability of the Code:

"Beneficial interest" as used here means: when a person holds the retail package liquor license in his own name, or when he has a legal, equitable or other ownership interest in, or has any legally enforceable interest or financial interest in, or derives any economic benefit from, or has control over a retail package liquor business.

The term "person" shall include all members of a retail package liquor dealer licensee's family; and the term "family" shall include any person related to the holder of the license within the first degree of consanguinity and affinity as computed according to the canon law which includes the following: spouse, parents, step-parents, parents-in-law, brothers and sisters, step-brothers and step-sisters, brothers-in-law and sisters-in-law, children, step-children and children-in-law.

Do you currently hold any package liquor licenses in your own name or have a beneficial interest in any package liquor licenses as described above? Yes ✓ No If yes, attach a separate sheet listing names, addresses, and license numbers.

APPLICATION FOR ALCOHOLIC BEVERAGE LICENSE

NOTE: Before signing this statement, check all answers and explanations to see that you have answered all questions fully and correctly. This statement is to be executed under oath and subject to the penalties of false swearing, and it includes all attached sheets submitted herewith.

STATE OF GEORGIA, DAWSON COUNTY

I, Manisha Patel, DO SOLEMNLY SWEAR, SUBJECT TO THE PENALTIES OF FALSE SWEARING, THAT THE STATEMENTS AND ANSWERS MADE BY ME AS THE APPLICANT IN THE FOREGOING APPLICATION ARE TRUE AND CORRECT.

Manisha Patel
APPLICANT'S SIGNATURE

I HEREBY CERTIFY THAT Manisha Patel SIGNED HIS NAME TO THE FOREGOING APPLICATION STATING TO ME THAT HE KNEW AND UNDERSTOOD ALL STATEMENTS AND ANSWERS MADE THEREIN, AND, UNDER OATH ACTUALLY ADMINISTERED BY ME, HAS SWORN THAT SAID STATEMENTS AND ANSWERS ARE TRUE AND CORRECT.

THIS 28 DAY OF April, 20 16.



Kathleen M. Hulsebus
NOTARY PUBLIC

FOR OFFICIAL USE ONLY:

PLANNING AND DEVELOPMENT REVIEW:

APPLICANT HAS OBTAINED ALL NECESSARY PERMITS AND LICENSES. (Building Permit / Business License)

Date: 4/28/2016
Rachel Buxton 6/28/16
Planning and Development Director

APPLICANT HAS COMPLETED ALL NECESSARY INSPECTIONS. (Fire Dept. / Health Dept. / Dept. of Agriculture-Retail Package only)

Rachel Buxton 6/28/16
Planning and Development Director

APPLICANT HAS COMPLETED PREMISE & STRUCTURE FORM # 3 AND ATTACHED ALL REQUIRED INFORMATION IN ITEMS 10 through 15.

Rachel Buxton 6/28/16
Planning and Development Director

FOR OFFICIAL USE ONLY:

SHERIFF DEPARTMENT REVIEW:

APPLICANT HAS COMPLETED ALL REQUIREMENTS FOR FEDERAL AND STATE BACKGROUND CHECK AND IS APPROVED FOR THIS APPLICATION PROCESS.

Date: 6/30/16
Bill Carter
Sheriff

Backup material for agenda item:

1. Consideration of Request for Full-Time Magistrate Judge Salary Supplements



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Magistrate Court

Work Session: 6/23/16

Prepared By: Lisa A. Poss-Thurmond

Voting Session: ~~6/30/16~~
7/7/16

Presenter: Lisa A. Poss-Thurmond

Public Hearing: Yes No

Agenda Item Title: Request for Salary Supplement for Full-Time Magistrates.

Background Information:

The Magistrate Court judges are paid a **BASE SALARY** of (See Attachment A):

Judge Thurmond – 49,721.70, Judge Tarnacki – 44,749.53

The judges' current salary is less than the Assistant District Attorneys that appear before us (**See Attachment B**). Many of the county department heads starting salaries are more than the Magistrate's current salary (**See Attachment C**). The County has taken care of many state positions with supplements and increased county positions through the Archer study, but has failed to address local elected or appointed officials. The requested supplement is in line with supplements given to the District Attorney's Office, which are state positions.

This supplement will enable the court to retain qualified individuals for the judges' positions. A Magistrate is on call 24 hours a day, 7 days a week, 365 days a year, holidays and weekends.

Pursuant to O.C.G.A 15-10-23(d) the county governing authority may supplement the annual salary of the chief or other magistrate in such amount as it may fix from time to time.

Current Information:

Amount requested is not currently budgeted in the Department Budget. Board approval is necessary to increase overall budget. Annual requested amount is 25,836.00 (12,000.00 for each judge and FICA/Medicare 1836.00). Requesting the Amendment of 2016 Budget for 12,918.00 (12,000 supplement (6,000 for each Judge) and 459.00 FICA/ Medicare for each) for July 2016 – December 2016. If approved, annual 24,000.00 plus 1836.00 FICA/Medicare will be budgeted during the FY2017 budget process.

Budget Information: Applicable: Not Applicable: Budgeted: Yes No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining
100	2400	511200	0.00	0.00	July – December 2016 12,918.00 (6,000 plus FICA/Medicare 459.00 for each judge)	12,000.00 918.00 FICA/Medicare
					2017 Budget 24,000.00 plus 1836.00 FICA/Medicare	

Recommendation/Motion: Approve salary supplements for the two full-time Magistrates as requested.

Department Head Authorization: Lisa A. Poss- Thurmond

Date: 6/14/16

Finance Dept. Authorization: Nikki Nikuit

Date: 6/15/16

County Manager Authorization: [Signature]

Date: 6-15-16

County Attorney Authorization: _____

Date: _____

Comments/Attachments:

Dawson County, Georgia - Chief Magistrate
Judge Lisa A. Poss-Thurmond - Hire Date 01/01/2005
12/31/2015

ATTACHMENT A

Base Salary
Statutory Supplements

49,721.70

Base & Supplements Subtotal

49,721.70

Longevity

Number of Terms	2.00
Times 5% per completed term (Maximum 40%)	0.10
Longevity times subtotal above	49,721.70
Amount of Longevity Increase	4,972.17

Base, Supplements & Longevity Subtotal

54,693.87

COLA

2007 COLA	1.0289	56,274.52
2008 COLA	1.03	57,962.76
No COLA 2009-2013		
2014 COLA	1.01	58,542.39
2015 COLA	1.01	59,127.81

Base, Supplements, Longevity & COLAs Subtotal

59,127.81

Additional Supplement if Granted by County Commissioners

Total 2015 Salary

59,127.81

Dawson County, Georgia - Magistrate
Judge Anthony Tarnacki - Hire Date 01/01/2008
12/31/2015

ATTACHMENT A

Base Salary
Statutory Supplements

44,749.53

Base & Supplements Subtotal

44,749.53

Longevity

Number of Terms	1.00
Times 5% per completed term (Maximum 40%)	0.05
Longevity times subtotal above	44,749.53
Amount of Longevity Increase	2,237.48

Base, Supplements & Longevity Subtotal

46,987.01

COLA

2007 COLA	1.0289	48,344.93
2008 COLA	1.03	49,795.28
No COLA 2009-2013		
2014 COLA	1.01	50,293.23
2015 COLA	1.01	50,796.16

Base, Supplements, Longevity & COLAs Subtotal

50,796.16

Additional Supplement if Granted by County Commissioners

1,815.28 Pay for performance
given in 2015.

Total 2015 Salary

52,611.44

COMM OF ROADS & REVENUE DAWSON CO
PERSONNEL MASTER REPORT BY DEPARTMENT

FY 2016

ATTACHMENT B
SALARY SUPPLEMENTS

EMPLOYEE NAME	FTE			
14 DA				
DARRAGH, LEE	0.50	ANNUAL: 2,322.60		
GELLER, JENNIFER E	0.50	ANNUAL: 5,000.00		
GREER, CONLEY J	0.50	ANNUAL: 12,912.00		
MARTIN, M L	0.50	ANNUAL: 6,000.00		
SMITH, DANIEL J	0.50	ANNUAL: 12,597.00		
14 DA		EMPLOYEES	5	FTR 2.50
20 EXTENSION OFFICE				
MACALLISTER, ALAN CLAR	0.50	ANNUAL: 19,000.00		
MILLER, MARJEAN R	0.50	ANNUAL: 7,316.01		
20 EXTENSION OFFICE		EMPLOYEES	2	FTE 1.00
33 PUBLIC DEFENDER				
DEHART, DEBORAH L	0.50	ANNUAL: 1,011.40		
DORSEY, KAYLA M	0.50	ANNUAL: 3,000.00		
DUTTWEILER, LARRY L	0.50	ANNUAL: 500.00		
GIBBS, KATHY F	0.50	ANNUAL: 3,494.26		
MADDOX, WILLIAM A	0.50	ANNUAL: 2,000.00		
MCNEILL, ROBERT	0.50	ANNUAL: 4,000.00		
MORRIS, HENRY B	0.50	ANNUAL: 2,322.60		
PARK, WAN	0.50			
VAUGHAN, NIKKI N	0.50	ANNUAL: 11,500.00		
WILLIS, BRETT	0.50	ANNUAL: 7,595.46		
33 PUBLIC DEFENDER		EMPLOYEES	10	FTE 5.00
39 SUPERIOR COURT				

ATTACHMENT C

County Department Directors' Salaries

<u>Department Director</u>	<u>Salaries</u>	<u>Start Date</u>	<u>Archer Min.</u>
Chief Financial Officer	76,000.00	4/25/16	64,253.00
Public Works	72,600.00	11/7/15	71,082.00
Emergency Services	72,600.00	12/5/15	71,082.00
Planning & Development	61,789.50	2/16/15	59,700.00
Senior Center	57,053.70	5/11/13	59,700.00
Park & Recreation	62,235.00	7/24/10	59,700.00
Facilities	65,200.55	7/24/10	49,456.00
*Human Resources/Clerk	59,000.00	HR 5/24/14 Clerk 1/1/12	55,147.00

* Two combined positions.

Backup material for agenda item:

2. Consideration of Bid #277-16 RFP Ambulance Transport Billing for Dawson County
Emergency Services

To view solicitation documents click [here](#).



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Emergency Services

Work Session: 06/23/2016

Prepared By: Davida Simpson, Purchasing Director

Voting Session: 07/7/2016

Presenter: Chief Lanier Swafford

Public Hearing: Yes No

Agenda Item Title: Presentation of Bid #277-16 RFP Ambulance Transport Billing for Dawson County Emergency Services

Background Information:

Current billing contract with AMB is being terminated for convenience. Services have been less than ideal and the collection ratio is low (39.3%). New bid was released in April 2016. Mandatory pre-proposal meeting was held on May 6 and 8 vendors attended.

Current Information:

Six (6) bids were received. Evaluation committee reviewed and evaluated all proposals. Top two firms were interviewed on June 13, 2016. EMS Consultants (EMSC) was the most responsible, responsive bidder. They scored the highest consistently among the committee and their pricing was lower than previously contracted. DCES would like to select Option 1B where the vendor will provide their software (Prestige), their hardware (5 Toughbooks), and 1 host computer. It is advantageous for us if EMSC provides the hardware (vendor maintains hardware, upgrades, updates and will replace if broken). EMSC will be able to transition by September 1, 2016. They have transitioned from current provider before. Staff was unanimous in their recommendation of this vendor.

Budget Information: Applicable: Not Applicable:

Budgeted Yes No

Fund	Dept.	Acct No.	Budget	YTD	Request for 2017	Remaining
100	3630	521100	\$990,000-Revenues \$32,775-Expenses	\$152,466-Revenues \$12,180-Expenses	\$500,000-Revenues \$25,000-Expenses	\$837,534 \$20,595

Recommendation/Motion: Staff respectfully requests the Board to award #277-16 RFP Ambulance Transport Billing to the most responsive, responsible bidder, EMS Consultants, Inc., from of LaGrange, GA, and approve the contract with pricing Option 1B, 5% of NET collections as submitted.

Department Head Authorization: Chief Lanier Swafford

Date: 06/15/2016

Finance Dept. Authorization: Vickie Neikirk

Date: 6-15-16

County Manager Authorization: Randall Dowling

Date: 6-15-16

County Attorney Authorization: _____

Date: _____

Comments/Attachments:

Bid documents can be found at www.dawsoncounty.org > Bids & RFPs> Under Evaluation. Exhibit A is the RFP, Exhibit B is the pricing, contract and presentation attached.

Ambulance Transport Billing Bid #277-16 RFP

WORK SESSION JUNE 23, 2016



Background

- ▶ Standard professional services contract
 - ▶ Term – December 31, 2016 with 4, one year renewal terms
- ▶ In 2013, our contract with EMS Consultants, expired
- ▶ Rebid according to policy
- ▶ 2014 – New contract with NRG
- ▶ 2015 – NRG merged with AMB
- ▶ Current contracts will be terminated for convenience
 - ▶ Biller & software
 - ▶ 30 day notification
 - ▶ Sent courtesy notice to biller with intent to terminate services

Vendor History

- ▶ Services and fees with NRG and AMB have plummeted as the contract continues
- ▶ Our Auditor (Rushton & Co) reported the collection ratio has dropped to 39% for 2015
- ▶ 2014 – NRG failed to turn in documentation that resulted in Medicaid being suspended
 - ▶ Litigation with NRG in 2015; NRG and Dawson reached settlement on monies owed
- ▶ AMB
 - ▶ Bi-weekly calls do address on-going issues since merger
 - ▶ Statements not sent out timely to patients
 - ▶ Reports not correct
 - ▶ Customer service is lacking

Scope of Work

- ▶ Vendor to provide all services, software, labor and hardware
 - ▶ Ambulance billing software
 - ▶ Manage entire billing process from patient transport to account closure
 - ▶ Collections from transport clients (insurance carriers and patients)
 - ▶ Financial reporting
 - ▶ Compliance with HIPPA
 - ▶ Certification and accreditation with insurance carriers
 - ▶ Ongoing training of Emergency Services personnel
 - ▶ Detailed reporting back to the County
- ▶ Software options:
 - ▶ Provider's software or State of Georgia software – ImageTrend
- ▶ Hardware options:
 - ▶ Provider to supply 5 Toughbooks and 1 host PC or County to purchase

Contract Value

Year	# of Transports	Collection Totals	Collection Ratio*	Company	Collection Rate by Contract
(1Q) 2016	402	\$152,465.76	-	AMB	AMB 5.75%
2015	1274	\$498,464.33	39.33%	NRG & AMB	NRG 5.75% & AMB 5.75%
2014	1138	\$440,300.84	31.70%	EMSC & NRG	EMSC 7% & NRG 5.75%
2013	1374	\$528,374.45	44.21%	EMSC	7%
2012	1430	\$507,074.54	48.13%	EMSC	7%
2011	1355	\$534,775.07	54.78%	EMSC	7%
2010	1175	\$448,075.18	50.98%	EMSC	7%
2009	1210	\$531,150.76	50.21%	EMSC	7%

*Collection ratios reflect gross amounts and not collectable amounts, that is to say after mandatory Medicaid, Medicare and contractual write offs

Current EMS Billing Fees

SERVICE LEVEL	FEE
BLS nonemergency	\$300.00
BLS emergency	\$350.00
ALS nonemergency	\$300.00
ALS level 1 emergency	\$400.00
ALS level 2 emergency	\$500.00
Miles (patient loaded)	\$10.00
Refusal of transportation with medications	½ of applicable base rate
Stand by per hour	\$100.00

Current fees were adopted in June 1, 2006

Current fees are near or below Medicaid & Medicare standards; Consideration needs to be raised to be inline with surrounding areas. Fee schedule and collection procedures will brought before BOC for consideration

Acquisition Strategy & Methodology

- ▶ Advertised in Legal Organ
- ▶ Posted on County Website
- ▶ Posted on GLGA Marketplace
- ▶ Posted on Georgia Procurement Registry
- ▶ Emailed notification through vendor registry
- ▶ Notification through County's Facebook and Twitter accounts
- ▶ Notification through Chamber of Commerce
- ▶ Notified previous vendors
- ▶ **8 Vendors attended the mandatory pre-bid meeting May 6, 2016**
- ▶ **6 bids received**

Evaluation Committee

- ▶ Lanier Swafford, Chief
- ▶ Ricky Rexroat, Deputy Chief
- ▶ Vickie Neikirk, CFO
- ▶ Natalie Johnson, Accounting & Budget Manager
- ▶ Davida Simpson, Purchasing Director (facilitator)

Evaluation Criteria

Company	Points Allowed	EMS Consultants	Emergency Billing LLC	Fire Recovery	Professional Practices Support	MedCorp LLC	Premier EMS Billing
Company Background and Structure	20	19	18	16	15.25	14.25	12
Experience & Qualifications of Dedicated Staff	25	24	22	21	17	16.5	16.5
Approach to Scope of Work & Methodology	15	15	14	13	12.5	11	10.5
References	15	15	15	13	11	8.75	8.25
Price Proposal	25	24	19	22	17.25	17.75	16
TOTAL POINTS	100	96	87	84	73	68.25	63.25

Proposals

	PPS, Inc.	Fire Recovery	Premier EMS Billing	EMSC	MedCorp EMS, LLC	Emergency Billing, LLC
Option 1A Software Only	3.95%	4.5	No Bid	4.75%	6%	7.5%
Option 1B Software & Hardware	4.95%	5.75	No Bid	5%	8%	8%
Option 2A Software ImageTrend (state)	No Bid	4.85	5.25%	5.5%	6%	6.5%
Option 2B Software ImageTrend (state) & Hardware	No Bid	6.75	5.25% 49	5.75%	8%	7%

EMSC Cost Comparisons of Options

Option Pricing		Projected Annual Cost*	Life of Contract (4.5 Years)
Option 1A: Prestige Software and No Computers	4.75%	\$23,677.06	\$106,546.75
Option 1B: Prestige Software & Toughbooks	5%	\$24,923.22	\$112,154.47
Option 2A: ImageTrend & No Computers	5.5%	\$27,415.54	\$123,369.92
Option 2B: ImageTrend & Toughbooks	5.75%	\$28,661.70	\$128,977.65

*Note: Projections based off 2015 collections of \$498,464.33

As collections varies, the price for software and/or hardware changes relative to collections

The price of Toughbooks is 0.25% or \$1,246.16 higher 50 an cost of no hardware. EMSC replaces damaged.

Statewide contract price: \$1,704.25 each

Recommendation

Staff respectfully requests the Board to award #277-16 RFP Ambulance Transport Billing to the most responsive, responsible bidder, EMS Consultants, Inc., from of LaGrange, GA, and approve the contract with pricing Option 1B, 5% of NET collections as submitted.

ANNUAL CONTRACT AND AGREEMENT

Contract Start Date:	September 1, 2016
Contract End Date:	December 31, 2016
Contract Name:	Ambulance Transport Billing
Vendor Name:	EMS Consultants, LTD
Address:	101 Lukken Industrial Drive East LaGrange, GA 30240
Telephone No.:	1-800-342-5460
Contact Person:	Grant Patterson, COO
Payment Terms:	Net 30 days

This Agreement is hereby made and entered into this 7th day of July 2016, by and between Dawson County, Georgia (hereinafter referenced as “County”) and Emergency Medical Services Consultants, LTD, dba EMS Consultants, LTD, a Georgia corporation (hereinafter referenced as “Contractor”).

The Request for Proposals received pursuant to Dawson County Project No. **#277-16 RFP Ambulance Transport Billing for Dawson County Emergency Services** and addenda issued for the Request for Proposals referenced herein, and the Contractor’s bid are hereby incorporated herein by reference and made a part of this contract and agreement between the parties.

1. Scope of Services

Contractor shall furnish the services in accord with: the Request for Proposals and the addenda issued for the Request for Proposals set forth within “Exhibit A” that is hereto incorporated herein by reference. Such services shall be performed by employees or agents of the Contractor and not by employees of the County. If the services are to be provided or performed upon property owned or controlled by the County, then the Contractor’s employees shall abide by all rules established by the County.

2. Term of Agreement

This Agreement shall commence on the 1st day of September, 2016 and shall terminate on December 31, 2016 with four (4), one (1) calendar year renewals permitted if both parties agree. The Contractor shall provide the County with a minimum of ninety (90) days’ notice of any price increase requests. This contract shall be automatically renewed in accord with the terms hereof, unless the County takes action to terminate the Contract by providing thirty (30) days’ notice of the intent not to renew the terms thereof.

3. Multi-Year Contract

This Contract and Agreement shall terminate absolutely and without further obligation on the part of the County at the close of the calendar year in which this Contract is executed and at the close of each succeeding calendar year for which the

Contract may be renewed. This Contract shall be automatically renewed in accord with the terms hereof, unless the County takes action to terminate the Contract by providing 30 days' notice of the intent not to renew the terms hereof.

The total obligation of the County for the calendar year of execution shall be in accordance with services rendered based on the rates provided under the Vendor's Price Proposal Form, **Option 1B at 5% of Net Collections** ("Exhibit B") in response to the Request for Proposals #277-16 RFP Ambulance Transport Billing for Dawson County Emergency Services. The total obligation that will be incurred in each calendar year renewal term, if renewed, shall be as in accordance with services rendered based on the rates provided under the Vendor's Price Proposal Form, **Option 1B at 5% of Net Collections** ("Exhibit B") in response to the Request for Proposals #277-16 RFP Ambulance Transport Billing for Dawson County Emergency Services. Title to any supplies, materials, equipment, or other personal property shall remain in the Contractor until fully paid for by the County.

This Contract shall terminate immediately and absolutely at such time as appropriated and otherwise unobligated funds are no longer available to satisfy the obligations of the County under the terms of this Contract or any renewal.

4. **Payment**

Compensation to the Contractor shall be as set forth in the Request for Proposals, any addenda issued for the Request for Proposals, and the Contractor's Bid and shall constitute payment in full for work completed.

5. **Invoices**

All invoices from the Contractor shall include the purchase order number, a location description and an outline of work completed. The Contractor represents to the County that the Contractor is experienced and properly qualified to perform the functions to be performed by the Contractor in accord with the terms hereof and that the Contractor is properly equipped, organized and financially able to perform such functions. The Contractor shall operate as an independent contractor and not as an agent of the County, and neither the Contractor nor any of the Contractor's employees, servants, agents or subcontractors shall be deemed a partner, employee, servant or agent of the County. Neither party hereto shall have authority to bind the other party in respect.

The Contractor shall not assign, transfer, nor convey the terms of this Contract or any party hereof without written consent of the County.

6. **Indemnification/Limitation of Liability**

Contractor agrees to protect, defend, indemnify and hold harmless the County, the County's commissioners, agents and employees from and against any liability, damage, claim, including attorney fees and expenses of litigation, suit, lien, and judgment for

injuries to or death of any person or damage to property or other rights of any person caused by the Contractor, the Contractor's employees, servants, agents or subcontractors. The Contractor's obligation to protect, defend, indemnify, and hold harmless extends to any claim for the alleged infringement of any patent, trademark, copyright, or any actual or alleged unfair competition, disparagement of product or service, or other business tort or any actual or alleged violation of trade regulations arising out of the performance of Contractor's duties in accord with this Contract, as well as any other claim. The Contractor shall maintain worker's compensation and comprehensive general liability insurance in such form as to protect Contractor and the County with the County being named as an additional insured for any claims for damages or bodily injury, including death and damage to property that may arise from acts or omissions of Contractor under this Contract. The Contractor shall provide the County with a Certificate of Liability Insurance in an amount of not less than \$1,000,000.00 per occurrence to protect the Contractor. Such insurance shall be primary and non-contributing to any insurance maintained or obtained by the Contractor and shall not be cancelled or materially reduced without thirty (30) days prior notice to the County and approval by the County.

7. Performance Standards

The Contractor shall exercise care, skill and diligence commonly possessed and exercised by reasonably skillful and prudent persons who perform these services when performing obligations in accord with the terms of this Contract. The Contractor's performance will be evaluated monthly. If the terms hereof are not being satisfied as determined by the County, then the County shall notify the Contractor in writing of deficiencies, and the Contractor shall provide a written response detailing how any deficiencies shall be cured within thirty (30) days. If the deficiencies noted by the County are not properly corrected, then Dawson County may cancel this Agreement with no additional obligation owed to the Contractor.

8. Change Order

Any change order shall mean a written order to the Contractor executed by the County issued after the execution of this Contract and Agreement authorizing and directing a change in services. The price and time may be changed only through a change order. If the change order requires additional services or directs the omission of certain services covered by this Contract, then an equitable adjustment in price shall be made, but any claim for any such adjustment shall be asserted within thirty (30) days of receipt of the written change order.

9. Confidential Information

While performing services for the County, the Contractor shall not disclose any confidential business information that may become known to the Contractor. Personnel acting on behalf of the Contractor shall be instructed to not remove any of the County's documents or materials and to not disclose any confidential information to any persons other than County personnel, unless written authorization from the County is provided.

All documents and materials prepared pursuant to the Bid and this Contract shall be the property of Dawson County. The County shall have the unrestricted authority to publish, disclose, distribute and otherwise use, in whole or in part, any reports, data, maps, or other materials prepared in accord with the terms of this Contract and Agreement.

10. Litigation and Arbitration

The County and the Contractor agree to resolve through negotiation, mediation or arbitration any disputes between the parties arising out of or relating to this Contract and Agreement. If the parties do not resolve the dispute through negotiation and do not agree to mediation, then arbitration shall be the exclusive and final method of resolving any disputes related to this Agreement. Arbitration proceedings shall be in accord with O.C.G.A. § 9-9-1, et seq., the Georgia Arbitration Code. Venue for any litigation arising from this Contract shall be the Superior Court of Dawson County, Georgia. A demand for arbitration shall be made within a reasonable term after the claim, dispute or other matter in question occurs, but not later than one-hundred and eighty (180) days after such claim, dispute or other matter.

11. Notices

Any notice required in accord with the terms hereof shall be delivered via certified mail or commercial delivery service as follows:

County:
Dawson County Board of Commissioners
ATTN: Purchasing Director
25 Justice Way, Suite 2223
Dawsonville, GA 30534

Contractor:
EMS Consultants, LTD
ATTN: Grant Patterson, COO
101 Lukken Industrial Drive East
LaGrange, GA 30241

IN WITNESS WHEREOF, the parties hereto have set their hands and seals this _____ day of _____, 20____.

DAWSON COUNTY, GEORGIA

CONTRACTOR:

By: _____
Name: _____
Title: _____

By: _____
Name: _____
Title: _____

Attest:

Attest:

By: _____
Name: _____
Title: _____

By: _____
Name: _____
Title: _____



**277-16 RFP AMBULANCE TRANSPORT BILLING
VENDOR'S PRICE PROPOSAL FORM**

COMPANY NAME: EMS CONSULTANTS

Vendors shall submit a sliding scale based on the number of meals and the cost of each. For example:

Items	Pricing
Option1A: Fee for collections to be paid to Firm from Dawson County (% of Net Collections). Fee to include software by Firm.	4.75 %
Option1B: Fee for collections to be paid to Firm from Dawson County (% of Net Collections). Fee to include software by Firm & Cost of Hardware as defined.	5.0 %
Option 2A: Fee for collections to be paid to Firm from Dawson County (% of Net Collections). Fee to include software by State of Georgia	5.5 %
Option 2B: % Fee for collections to be paid to Firm from Dawson County (% of Net Collections). Fee to include software by State of Georgia & Cost of Hardware as defined.	5.75 %
Start Date	9/01/2016
Transition Period	60 Days
Additional Fees (explain in detail): 	

Provide collection rate of top 5 Georgia Customers by customer on a separate sheet

Provide Accounts Receivable Aging Report for the top 5 Georgia Customers by customer on a separate sheet



Authorized Signature

COO

Title

Grant S. Patterson

Print Name

5/19/2016

Date

THIS PAGE MUST BE COMPLETED AND SUBMITTED AS A PART OF YOUR PROPOSAL

Backup material for agenda item:

3. Consideration of FY 2015 Budget Amendment Resolution



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Finance

Work Session: 06/23/2016

Prepared By: Natalie Johnson

Voting Session: 07/07/2016

Presenter: Vickie Neikirk, CFO

Public Hearing: Yes _____ No X

Agenda Item Title: FY 2015 Budget Amendment Resolution

Background Information:

Georgia Code requires Board approval of budget amendments to the original budget should there be an increase in appropriation at the department level (which is the legal level of control).

Current Information:

The budget is amended throughout the year as outlined in the annual budget resolution. The majority of the budget amendments are the result of the compensation increases approved by the Board of Commissioners on August 20, 2015, effective July 1, 2015.

Budget Information: Applicable: X Not Applicable: _____

Budgeted: Yes _____ No X

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining
See attached						

Recommendation/Motion: Motion to approve FY 2015 budget amendments as presented and to approve the FY 2015 Budget Amendment Resolution

Department Head Authorization: Vickie Neikirk

Date: 6/17/16

Finance Dept. Authorization: Natalie Johnson

Date: 6/17/16

County Manager Authorization: Randall Dowling

Date: 6-17-16

County Attorney Authorization: _____

Date: _____

Comments/Attachments:

FY 2015 Budget Resolution and presentation

**DAWSON COUNTY, GEORGIA
2015 BUDGET AMENDMENT RESOLUTION**

**A RESOLUTION APPROVING BUDGET AMENDMENTS TO INCOME AND
EXPENDITURES FOR FISCAL YEAR 2015 FOR EACH FUND OF DAWSON
COUNTY**

WHEREAS, a Budget for fiscal year 2015 has been presented and previously adopted;

WHEREAS, the Budget for each department in the General Fund that exceeded the originally adopted budget has been adjusted;

WHEREAS, for all other funds, the Budget for each fund that exceeded the originally adopted budget has been adjusted.

NOW, THEREFORE, the Board of Commissioners hereby approves this Budget Resolution for Amendments to Income and Expenditures for fiscal year 2015 established through audited financial data.


This _____ day of _____, 2016.

ATTEST:

DAWSON COUNTY
Board of Commissioners

Danielle Yarbrough, County Clerk

By: _____
Mike Berg, Chairman



FY 2015 Budget Amendment Presentation

VICKIE NEIKIRK

CHIEF FINANCIAL OFFICER

JUNE 23, 2016

FY 2015 BUDGET HIGHLIGHTS

- ▶ Original FY 2015 General Fund Budget
 - ▶ \$21,659,305
- ▶ Final FY 2015 General Fund Budget
 - ▶ \$21,762,551
- ▶ Increase of \$103,246
 - ▶ 0.5%

GENERAL FUND REVENUE SUMMARY

<u>CATEGORY</u>	<u>2015 ORIGINAL BUDGET</u>	<u>2015 AMENDED BUDGET</u>
31 TAXES	18,226,500	18,226,500
32 LICENSES & PERMITS	462,000	462,000
33 INTERGOV'T REVENUES	215,000	215,000
34 CHARGES FOR SERVICE	1,843,750	1,850,250
35 FINES & FORFEITURES	502,600	509,600
36 INVESTMENT INCOME	21,830	21,830
37 CONTRIBUTIONS/DONATIONS	-	36,094
38 MISCELLANEOUS REVENUE	68,375	121,277
39 OTHER FINANCING SOURCES	319,250	320,000
	62	
	21,659,305	21,762,551
Increase of \$103,246		

GENERAL FUND EXPENDITURE SUMMARY

<u>CATEGORY</u>	<u>2015 ORIGINAL BUDGET</u>	<u>2015 AMENDED BUDGET</u>
51 PERS SVC/EMP BENEFITS	13,336,374	13,488,895
52 PURCH/CONTRACT SERVICES	2,653,746	2,699,121
53 SUPPLIES	2,589,267	2,593,275
54 CAPITAL OUTLAYS	38,000	100,488
55 INTER FUND/DEPT CHARGES	205,000	199,905
57 OTHER COSTS	1,204,386	1,182,649
58 DEBT SERVICE	263,846	263,846
61 OTHER FINANCING USES	1,368,686	1,234,372
	21,659,305	21,762,551
Increase of \$103,246		

GENERAL FUND BY DEPARTMENT

<u>Department</u>	<u>2015 Original Budget</u>	<u>2015 Amended Budget</u>	<u>2015 Actual Expenditures</u>
1310 BOARD OF COMMISSIONERS	220,910	222,148	204,950
1320 COUNTY ADMINISTRATION	385,758	394,776	362,577
1400 ELECTIONS/REGISTRAR	197,371	197,371	183,349
1500 GENERAL GOVERNMENT	485,740	366,612	186,525
1510 FINANCE	499,682	506,988	480,198
1535 INFORMATION TECHNOLOGY	244,963	248,964	235,011
1540 HUMAN RESOURCES	127,136	134,236	129,875
1545 TAX COMMISSIONER	419,701	423,749	394,309
1550 TAX ASSESSOR	448,025	464,750	434,514
1551 BOARD OF EQUALIZATION	13,175	13,175	11,513
1555 RISK MANAGEMENT	205,000	229,796	208,019
1565 FACILITY MANAGEMENT	960,949	931,649	859,728
2150 SUPERIOR COURT	450,634	452,918	421,058
2180 CLERK OF COURT	554,097	574,253	496,957
2200 DISTRICT ATTORNEY	609,185	627,300	611,546
2400 MAGISTRATE COURT	263,460	268,530	265,445
2450 PROBATE COURT	259,775	262,747	256,953
2600 JUVENILE COURT	99,660	116,760	91,579
2800 PUBLIC DEFENDER	272,785	272,785	272,296

GENERAL FUND BY DEPARTMENT

<u>Department</u>	<u>2015 Original Budget</u>	<u>2015 Amended Budget</u>	<u>2015 Actual Expenditures</u>
3300 SHERIFF	2,802,092	2,852,859	2,744,737
3322 K9	29,400	29,400	13,615
3326 JAIL	2,546,036	2,592,133	2,582,455
3350 SCHOOL RESOURCE OFFICERS	223,800	231,872	226,253
3351 MARSHAL	149,291	149,291	109,324
3360 SHERIFF SERVICES	588,378	621,472	621,471
3390 SHERIFFS OFFICE DONATIONS	0	3,191	3,191
3500 FIRE	1,167,220	1,254,278	1,244,124
3610 ESA	165,283	192,836	183,470
3630 EMS	2,035,848	1,949,152	1,914,090
3700 CORONER	58,853	58,853	54,722
3915 HUMANE SOCIETY	126,000	126,000	126,000
3920 EMA	22,089	20,509	17,136
4100 PUBLIC WORKS ADMIN	188,741	188,741	151,598
4220 ROADS DEPT	1,341,664	1,333,664	1,058,308
5110 HEALTH	162,000	162,000	162,000
5433 CASA	5,000	5,000	5,000
5440 DFACS	17,161	17,161	13,462

GENERAL FUND BY DEPARTMENT

<u>Department</u>	<u>2015 Original Budget</u>	<u>2015 Amended Budget</u>	<u>2015 Actual Expenditures</u>
5450 NOA-NO ONE ALONE	1,250	1,250	1,250
5452 INDIGENT WELFARE	4,000	4,000	2,800
5520 SENIOR CENTER	68,658	76,448	74,235
5521 SENIOR SERVICES DONATION	0	32,149	8,158
5522 MEDICARE SILVER SNEAKERS	5,000	5,010	5,009
6120 PARK	849,898	868,126	864,006
6121 PARK GENERAL DONATIONS	0	24,776	15,603
6122 PARK WOMENS CLUB	0	1,459	106
6124 PARK POOL	27,448	26,766	26,765
6180 WAR HILL PARK	20,040	22,306	22,306
6510 LIBRARY	366,530	366,530	366,530
7100 CONSERVATION	700	757	756
7130 COUNTY EXTENSION	89,330	89,330	76,811
7410 PLANNING & DEVELOPMENT	360,903	360,603	337,033
7520 DEVELOPMENT AUTHORITY	150,000	150,000	150,000
7640 ADULT LITERACY	0	750	750
9000 OTHER FINANCING USES	1,368,686	1,234,372	897,076
	66		
TOTAL GENERAL FUND	21,659,305	21,762,551	20,186,553

ALL FUNDS

<u>Fund</u>	<u>2015 Original Budget</u>	<u>2015 Amended Budget</u>	<u>Difference Between Original & Amended</u>	<u>2015 Actual Expenditures</u>
100 DAWSON COUNTY GENERAL	21,659,305	21,762,551	103,246	20,186,553
200 DATE	21,000	21,000	-	21,000
201 JAIL	47,500	47,500	-	-
202 LVAP (CRIME VICTIMS)	24,300	24,300	-	20,453
205 LAW LIBRARY	29,590	29,590	-	14,328
206 FIRE/ESA DONATIONS ACCOUNT	-	59,298	59,298	46,118
207 FAMILY CONNECTION-(FC)	300,794	324,962	24,168	240,994
211 INMATE WELFARE FUND	75,000	114,444	39,444	103,909
212 DA FORFEITURE	5,000	5,000	-	1,226
213 CONFISCATED ASSETS DCSO	43,000	43,000	-	29,640
215 EMERGENCY 911	708,827	735,394	26,567	732,514
250 MULTIPLE GRANTS	1,651,181	2,821,338	1,170,157	2,538,878
275 HOTEL/MOTEL TAX	340,000	426,405	86,405	425,115
315 GO BOND SERIES 2007 (SP5)	5,395,500	2,931,047	(2,464,453)	2,064,444
322 SPLOST IV	-	-	-	-
323 SPLOST V	3,900,000	3,900,000	-	3,362,065
324 SPLOST VI	3,165,000	3,723,530	558,530	804,281
350 CAPITAL PROJECTS	280,000	400,907	120,907	190,319
421 DEBT SVC GO BONDS 2007 SERIES	8,258,250	8,262,176	3,926	8,259,043
540 SOLID WASTE ENTERPRISE	597,150	597,985	835	464,423
565 DCAR GIS ENTERPRISE	32,825	32,825	-	29,950
615 FLEET FUEL AND MAINTENANCE FUND	1,316,700	1,316,700	-	954,286
771 INMATE ESCROW (KEEFE) 2008	67,000,000	100,000	-	96,430
785 IMPACT FEES	-	-	-	-
TOTALS	47,950,922	47,679,952	(270,970)	40,585,967

RECOMMENDATION

- ▶ Adopt Amended Budget for all funds as presented