

**DAWSON COUNTY BOARD OF COMMISSIONERS
WORK SESSION AGENDA - THURSDAY, FEBRUARY 22, 2018
DAWSON COUNTY GOVERNMENT CENTER ASSEMBLY ROOM
4:00 PM**

NEW BUSINESS

1. Presentation of Dawson County Humane Society Land Purchase Request- Carolyn Bowen, Dawson County Humane Society President
2. Presentation of the Commissioners' Compensation Committee Report- Tara Hardwick, Commissioners' Compensation Committee Chair
3. Presentation of Intergovernmental Agreement with the City of Johns Creek for Apparatus Storage- Lanier Swafford, Dawson County Emergency Services Fire Chief
4. Presentation of Chesney Fallen Firefighters Memorial Grant Program Application- Lanier Swafford, Dawson County Emergency Services Fire Chief
5. Presentation of 2018 Charity Boot Drive Dates- Lanier Swafford, Dawson County Emergency Services Fire Chief
6. Presentation of 2017 Board of Commissioners' Expenses- Natalie Johnson, Accounting & Budget Manager
7. Presentation of the Disposal Services Agreement with Advanced Disposal/Eagle Point Landfill- David McKee, Public Works Director
8. County Manager Report
9. County Attorney Report

Backup material for agenda item:

1. Presentation of Dawson County Humane Society Land Purchase Request- Carolyn Bowen, Dawson County Humane Society President



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Humane Society

Work Session: 02.22.18

Prepared By: Carolyn Bowen

Voting Session: 03.01.18

Presenter: Carolyn Bowen

Public Hearing: Yes No

X

Agenda Item Title: Dawson County Humane Society request for approval of the County Board of Commissioners relating to the Etowah Water and Sewer Authority land purchase.

Background Information:

Since 2005 Dawson County Humane Society has leased the 5.3 acres of land on which their animal shelter resides from Dawson County who in turn leases the land from the owner Etowah Water & Sewer Authority. The Humane Society leases that land from the county for \$1.00 per year and the county leases the land from EWSA for the same amount. The lease agreement is for 50 years.

Current Information:

In order to receive funding to continue to build and improve our facilities we need to own the land on which our shelter is built. The Humane Society has a major benefactor who has significant concerns that the organization does not own the land under the building in which the trust has invested. Securing the land is the appropriate and fiduciary "next step" for the Society. The purchase will not impact the existing contract between the Society and the County or the positive working relationship.

Budget Information: Applicable: Not Applicable: Budgeted: Yes No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: _____

Department Head Authorization: _____

Date: _____

Finance Dept. Authorization: Vickie Neikirk

Date: 2/15/18

County Manager Authorization: DH

Date: 2-15-18

County Attorney Authorization: _____

Date: _____

Comments/Attachments:

Feb. 22, 2017 Workshop Summary

The Dawson County Humane Society respectfully requests that The Dawson County Board of Commissioners approve our purchase of the 5.3 acres of land upon which our animal shelter is built. The Humane Society currently leases that land from Dawson County (DC) for \$1.00 per year and, in turn, the County leases the land from the owner, Etowah Water & Sewer Authority (EWSA) for the same amount.

The EWSA has provided the purchase price and the Humane Society has agreed to that price. We feel it is a fair representation of the land's value and we are prepared to complete the transaction, pending final approval from both the BOC and EWSA's approval. We have secured the funding necessary to make this purchase complete on a cash transaction in the first quarter of 2018.

In the beginning years of the organization, when our founding father and a group of animal lovers began to raise money to fund an animal shelter, they searched, unsuccessfully, for appropriate land on which to build. Having raised enough money to start to build a shelter, a deal was struck to lease this parcel of land for 50 years from the Dawson County Government with the understanding that Humane Society would provide a humane intake for animals collected by Animal Control. However, in order to receive funding to continue to build and improve our facilities, we need to own the underlying land. Additionally, the Humane Society has a major benefactor who has significant concerns that the organization does not own the land under the buildings in which the trust has invested. Therefore, securing the land under which the facility is built is the appropriate and fiduciary "next step" for the organization. The purchase will not impact the existing contract between the Humane Society and the County or the positive working relationship enjoyed by both parties.

The Humane Society would like to express our appreciation for the lease of the land. At a time when the Humane Society had limited financial resources, the lease agreement between our organization, DC, and EWSA allowed for the entire amount of funding collected in the building campaign to go toward the construction of our Animal Shelter.

Backup material for agenda item:

2. Presentation of the Commissioners' Compensation Committee Report- Tara Hardwick, Commissioners' Compensation Committee Chair



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: _____

Work Session: 02.22.18

Prepared By: Tara Hardwick, Tony Pasarello, Bill Johnson

Voting Session: 03.01.18

Presenter: Tara Hardwick, Chair

Public Hearing: Yes _____ No _____

Agenda Item Title: Commissioners' Compensation Study Committee Report

Background Information:

The Dawson County Board of Commissioners appointed our committee to conduct a study of current compensation of the Dawson County Board of Commissioners and any recommendations on future compensation.

Current Information:

After reviewing current compensation and studying the compensation of 10 comparable Georgia counties, we recommend a 2% increase in base salary for County Commissioners (including the Chair). Furthermore, we recommend that this compensation study be conducted every 2 years (see attached report).

Budget Information: Applicable: _____ Not Applicable: _____ Budgeted: Yes _____ No _____

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: _____

Department Head Authorization: _____

Date: _____

Finance Dept. Authorization: Vickie Neikirk

Date: 2/14/18

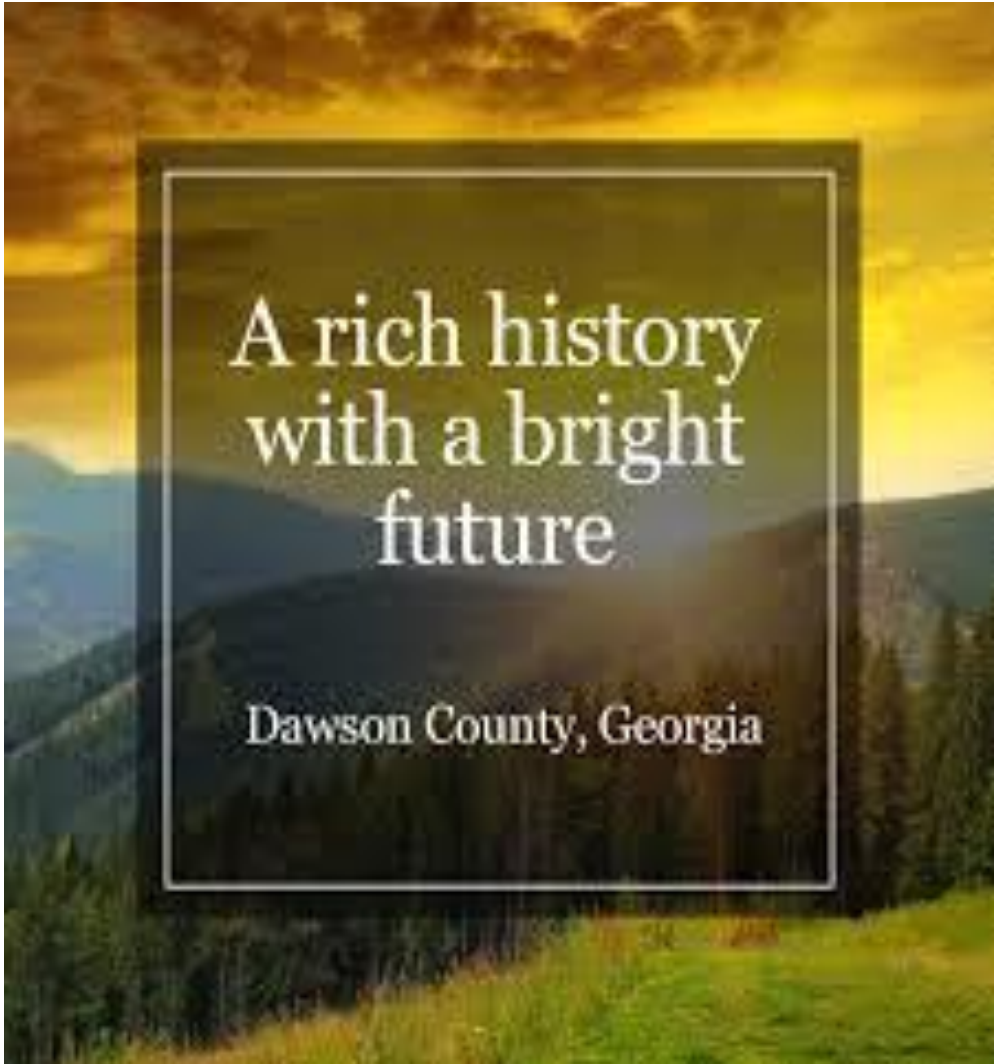
County Manager Authorization: DH

Date: 2/14/18

County Attorney Authorization: _____

Date: _____

Comments/Attachments:



DAWSON COUNTY COMMISSIONER’S COMPENSATION STUDY

FINAL REPORT

Dawson County Commissioner Compensation Study 2017

This report sets forth the findings and recommendations of the Dawson County Compensation Committee appointed by the Dawson County Commissioners in their meeting of September 7, 2017.

Scope of Work: The Commissioners provided our Committee with the following guidelines for completion of the study:

- Review current compensations structure for the positions of Dawson County Board of Commissioners and the Chairman.
- Recommend a new compensation policy for the Dawson County Board of Commissioners and Chairman which should include:
 - Compensation to include all County benefits
 - Implementation of any recommended adjustments.

Section 1 – COMPENSATION

A) Discussion of Current Dawson County Commission Compensation Plans:

Current Compensation Structure: current compensation structure includes the following elements:

- Base Salaries – County Commissioners are currently receiving the following base salaries as of 2006:

	<u>Annually</u>
▪ Chairman	\$ 12,000
▪ Commissioners	\$ 9,600
- Certification Supplements:
 - a. Incentive Component (\$100 per month) Completion of initial Commissioner training ‘*Core Curriculum*’ \$ 1,200
 - b. Local Incentive Component (\$100 per month) Completion of At least one (1) the Association of County Commissioners of Georgia training tracks. ‘*Lifelong Learning Academy Specialty Certification*’ \$ 1,200
- Called Meeting Fee - Maximum 72 (\$100 per meeting) \$ 7,200
Note: shall not include regular meeting or regularly scheduled work session.

Cost of Living Adjustments (COLA) to the base salaries and local supplements shall apply as provided under Georgia Code. COLA shall apply to incentive payments but not to called meeting fees.

Other County Benefits:

- Insurance Health Coverage = 80% paid/20% self pay,
Vision = 100% self pay
Dental = 100% self pay
Life = None

Dawson County Commissioner Compensation Study 2017

- Retirement = None
- Car = None (Note: mileage reimbursement at state rate for special meetings/training)

B) Study of Comparable Compensation Paid

The committee conducted a study to determine comparable Georgia counties in population, organizational structure, and budget responsibility. The methodology of this study was conducted in three parts:

- a) Research to determine a statistically meaningful sample of comparable Georgia counties from the Georgia Department of Community Affairs report (2016 County Wage and Salary Survey for Elected County Officials). The samples size utilized in this study was the (10) distinct counties based upon similar number of part-time Commissioners, 2016 population, similar growth trends, and size of their 2017 operational budget.
- b) Collection of current compensation data from the above report plus verbal verification of 2016 County Commissioners' actual compensation with each county's Manager or Human Resources Department,
- c) Analysis of the verified data to eliminate anomalies then comparison of the 'mean' results to Dawson County's actual 2017 Commissioner Compensation.

A synopsis of the data collected and the comparison by position is reflected in the attached **Exhibit A** to this report.

RESULTS: This study showed the 2016 average compensation for the 10 counties sampled was \$ 9,818 for Commissioners and \$ 13,774 for Chairman versus Dawson County's 2017 Base Salary of \$ 9,600 for Commissioners and \$ 12,000 for Chairman. Based upon these results it appears that the Dawson County base salary compensation is 98% of the average compensation for like size counties.

In order to define a more complete impression of the actual demands of the positions, a survey was conducted with Dawson County Commissioners. The methodology of the survey was to define the hours required and the styles of various Commissioners in performing the tasks they see as important in addition to their normal time commitments. The objective of survey was to determine an overview of the number of hours invested by our Commissioners to execute the duties of the position and to remain involved in activities performed in support of the position's official duties, training and community support. The results of this survey reveal a strong commitment to Dawson County by all our Commissioners, and even though the position of County Commissioner is compensated as 'part time,' the value of their contribution, time demands and actual contribution to the county far exceeds the current compensation.

Section 2 – IMPLEMENTATION

The Committee recommends that any adjustments be implemented on January 1, 2019, following

Dawson County Commissioner Compensation Study 2017

the next general election in 2018. Your adoption of any increased Commissioner compensation requires notice be given to the voters in the legal organ of the county once a week for three consecutive weeks prior to any action on the increase in accordance with Georgia policy.

Section 3 – Recommendation

Based on the Committee’s review of a representative sampling of Dawson County Commissioners and Chair 2017 base salary compensation to those of comparable Georgia counties, Dawson County’s current and projected population growth rate, a desire to continue to attract the most highly-qualified Board of Commissioner candidates, the strength of the local economy, need to grow jobs, and the diversity of the business environment and of the economic mix, our committee recommends Dawson County Commissioners and Chairman receive a two (2%) percent increase in base salary beginning January 2019. The committee recognizes it has been 12 years since the last base salary merit increase and, therefore, we recommend that a compensation analysis be conducted every two (2) years to insure fairness and competitive compensation levels in the future.

We thank you for the opportunity to perform this survey and to make recommendations for your consideration. We appreciate the time, talent, energy and resources each Commissioner brings to his/her job on behalf of Dawson County.

Respectively Submitted,

Tara Hardwick
Chair
Dawsonville, GA

Bill Johnson
Committee Member
Gainesville, GA

Tony Passarello
Committee Member
Dawsonville, GA

**ATTACHMENT A:
SUMMARY DAWSON VERSES 10 COMPARABLE COUNTIES**

DAWSON	\$M				AVERAGE		AVERAGE	
2016	BUDGET	# COMM	GROWTH	SALARIES	TOTAL	SALARIES	TOTAL	Benefits
POPULATION	2017		RATE	COMM	COMP	CHAIR	COMP	
23,604	\$31M	5	1.2%	\$ 9,600	\$ 13,321	\$ 12,000	\$ 14,712	HC - YES
								RET - NO
								CAR - NO
AVERAGE	\$M				AVERAGE		AVERAGE	
10 COUNTIES	BUDGET	# COMM	GROWTH	SALARIES	TOTAL	SALARIES	TOTAL	
	2017		RATE	COMM	COMP	CHAIR	COMP	
25,079	\$17M	5	1%	\$ 9,072	\$ 9,818	\$ 13,051	\$ 13,774	

2016 COUNTY COMPENSATION DATA

		\$M							
	2016	BUDGET	# COMM	GROWTH	SALARIES	TOTAL	SALARIES	TOTAL	Benefits
	POP	2017		RATE	COMM	COMP	CHAIR	COMP	
BURKE	22,688	\$ 34.9	5	2.4%	\$ 7,503	\$ 8,275	\$ 12,445	\$ 12,211	HC - NO
					\$ 9,116				RETIRE - NO
						AVERAGE			OTHER
DODGE	20,563	\$ 9.1	5	0.8%	\$ 5,535	\$ 5,535	\$ -	\$ 13,438	HC - NO
						\$ -			RETIRE - NO
						\$ -			OTHER
FRANKLIN	24,900	\$ 13.1	5	1.5%	\$ 8,800	\$ 9,300	\$ 9,600	\$ 11,550	HC - NO
					\$ 11,500	\$ -	\$ 13,500		RETIRE - NO
						AVERAGE			OTHER *1
HART	25,533	\$ 11.5	5	1.5%	\$ 5,400	\$ 6,600	\$ 9,000	\$ 10,200	HC - NO
					\$ 1,200	SUPL	\$ 1,200	SUPL	RETIRE - NO
					\$ 6,600				OTHER
MADISON	29,000	\$ 16.1	5	0.9%	\$ 8,827	\$ 10,785	\$ 70,348	NA * 2	HC - YES
					\$ 12,742				RETIRE - YES
						AVERAGE			OTHER

NOTES: *1 Chairman receives \$25 monthly phone stipend. Not included in calculation
 *2 Chairman fulltime in dual role. Not included in calculation

2016 COUNTY COMPENSATION DATA

		\$M							
	2016	BUDGET	# COMM	GROWTH	SALARIES	AVE	SALARIES	TOTAL	Benefits
	POPULATION	2017		RATE	COMM	COMP	CHAIR	COMP	
PUTNAM	21,477	\$ 18.0	5	1.5%	\$ 10,200	\$ 11,400	\$ 11,400	\$ 12,600	HC - NO
					\$ 1,200	SUPL	\$ 1,200	SUPL	RET - NO
					\$ 11,400		\$ 12,600		OTHER -
BUTTS	23,593	\$ 20.2	5	0.3%	\$ 11,299	\$ 11,992	\$ 12,735	\$ 15,128	HC - YES
					\$ 12,685				RET - YES
						AVERAGE			OTHER -
WHITE	28,884	\$ 17.0	5	1.5%	\$ 16,587	\$ 16,992	N/A	\$ 20,082	HC - YES
					\$ 17,396				RET - YES
						AVERAGE			OTHER -
EMANUEL	22,708	\$ 10.7	5	0.0%	\$ 4,800	\$ 4,800	\$ 8,400	\$ 8,400	HC - YES
									RET - YES
									OTHER -
LUMPKIN	31,445	\$ 20.6	5	1.5%	\$ 11,769	\$ 12,504	\$ 20,357	\$ 20,357	HC - NO
					\$ 13,240				RET - YES
						AVERAGE			OTHER -

Backup material for agenda item:

3. Presentation of Intergovernmental Agreement with the City of Johns Creek for Apparatus Storage- Lanier Swafford, Dawson County Emergency Services Fire Chief

DCES has been approached by Johns Creek Fire concerning the possibility to store a spare apparatus until a new fire station can be completed. Space is available at Station 2 to meet this request. There would be no exchange of monies and no impact on DCES' day-to-day operations. The estimated time of storage would be 12 months.



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Emergency Services

Work Session: 22 February 2018

Prepared By: Lanier Swafford

Voting Session: 01 March 2018

Presenter: Lanier Swafford

Public Hearing: Yes _____ No X

Agenda Item Title: Request to consider IGA with the City of Johns Creek

Background Information:

Dawson County Emergency Services and Johns Creek Fire Department have worked together for many years. Johns Creek uses our burn facilities annually to conduct required training, and DCES staff has attended training offered by Johns Creek. DCES has been asked by Johns Creek about the ability to store a spare apparatus until a new fire station can be completed.

Current Information:

Space is available at Station 2 to meet this request. There would be no exchange of monies and no impact on DCES' day-to-day operations. The estimated time of storage would be 12 months.

Budget Information: Applicable: _____ Not Applicable: X Budgeted: Yes _____ No _____

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: Motion to approve the IGA with the City of Johns Creek for fire apparatus storage

Department Head Authorization: Lanier Swafford

Date: 02/08/2018

Finance Dept. Authorization: Vickie Neikirk

Date: 2/13/18

County Manager Authorization: DH

Date: 2/13/18

County Attorney Authorization: _____

Date: _____

Comments/Attachments:

See attached: IGA

**CITY OF JOHNS CREEK, GEORGIA WAIVER AND RELEASE AGREEMENT
FOR STORAGE OF FIRE DEPARTMENT EQUIPMENT
BY DAWSON COUNTY, GEORGIA**

The City of Johns Creek, Georgia (“City”) is a Georgia municipal corporation duly authorized to enter into this Waiver and Release Agreement (“Agreement”) for the Storage of Fire Department Equipment with Dawson County, Georgia (“County”) on this ____ day of _____, 2018.

The City desires and the County agrees to the City storing certain City Fire Department Equipment (“Equipment”) at certain County locations (“Locations”). Said Equipment and Locations are identified on Exhibit A which is attached hereto and incorporated herein by reference.

The City and County agree that the term of this Agreement shall be one (1) year (“Term”) and that the Agreement shall automatically renew for one additional one (1) year term unless either party gives the other party written notice of non-renewal within sixty (60) days of the expiration of the Term.

Either party may terminate this Agreement for convenience upon sixty (60) days written notice to the other party’s fire chief.

The City and County agree that the consideration for this Agreement shall not be the City’s payment of any fee, cost or charge for storage, but shall be the City’s assumption of the risk to the Equipment while stored at the Locations as set forth below.

The City acknowledges that the County does not carry any insurance which would cover the Equipment against damage, theft, casualty, loss or destruction and that the City is responsible for procuring such insurance for the Equipment while it is in storage. The City further acknowledges that the County is not and will not be responsible or liable for any damage, theft, casualty, loss or destruction to the Equipment while it is in storage.

The City acknowledges that if the Equipment is damaged, lost, stolen or destroyed for any reason or by any cause, including but not limited to acts of God, nature, weather, fire, theft or otherwise, the County is not responsible or liable therefore; and in such an event the City’s only recourse will be any insurance that it has.

Therefore, the City agrees as follows:

1. To release and forever discharge the County and its elected officials, appointees, employees, agents, and representatives from any and all liability, claims, demands, actions, causes of actions, judgments, costs and expenses (including reasonable attorneys’ fees) which the City now has or may have in the future, of whatever kind or nature and howsoever originating, which arise from or by reason of any damage, theft, casualty, loss or destruction of the Equipment while it is in storage.

2. If any portion of this Agreement is held invalid, it is agreed that the balance shall continue in full legal force and effect.
3. In the event of any cause of action, the laws of the State of Georgia apply.
4. That any inspection or maintenance of the Locations by the County is solely for the benefit of the County and not for the City's benefit or on the City's behalf.
5. That the County makes no warranty or representation of any kind about the quality or condition of the Locations where the Equipment is stored and the City hereby knowingly and voluntarily assumes the risk of any damage, theft, casualty, loss or destruction of the Equipment while in storage.

CITY OF JOHNS CREEK, GEORGIA

DAWSON COUNTY, GEORGIA

Michael E. Bodker, Mayor

Billy Thurmond, Commission Chair

ATTEST:

ATTEST:

Joan C. Jones, City Clerk

Kristen Cloud, Commission Clerk

EXHIBIT A

Equipment	Location

Backup material for agenda item:

4. Presentation of Chesney Fallen Firefighters Memorial Grant Program Application- Lanier Swafford, Dawson County Emergency Services Fire Chief

The Chesney Fallen Firefighters Memorial Grant Program was founded in memory of Gwinnett County career firefighter Brant Chesney, who lost his life on December 27, 1996, battling a fire as a volunteer with the Forsyth County Fire Department, and all other fallen firefighters who have lost their lives in the line of duty in the State of Georgia. Grants awarded under this program are to be used by fire departments in the State of Georgia to develop a new program or enhance an existing public life safety program, dedicated primarily to fire safety and burn prevention education. The deadline for application is midnight March 30, 2018, and has a maximum amount of \$3,000. Monies would be used to aid in the purchase of a fire extinguisher training simulator.



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Emergency Services

Work Session: 22 February 2018

Prepared By: Lanier Swafford

Voting Session: 1 March 2018

Presenter: Lanier Swafford

Public Hearing: Yes _____ No X

Agenda Item Title: Consideration of the application for the Chesney Fallen Firefighters Memorial Grant Program.

Background Information:

THE CHESNEY FALLEN FIREFIGHTERS MEMORIAL GRANT PROGRAM offered by the Georgia Firefighters Burn Foundation (GFBF) offers a special grant program in memory of Gwinnett County career firefighter Brant Chesney, who lost his life on December 27, 1996, battling a fire as a volunteer with the Forsyth County Fire Department, and all other fallen firefighters who have lost their lives in the line of duty in the State of Georgia. Grants awarded under this program are to be used by fire departments in the State of Georgia to develop a new program or enhance an existing public life safety program, dedicated primarily to fire safety and burn prevention education.

Current Information:

Dawson County Emergency Services has received this grant in the past and it was used to fund the departments fire safety house used at schools and other events. If awarded, this grant would allow us additional funds to purchase a fire extinguisher simulator training aid. The maximum amount of each grant is \$3,000 and the deadline for applications is March 30, 2018

Budget Information: Applicable: _____ Not Applicable: X Budgeted: Yes _____ No X

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: Motion to approve DCES to apply for a \$3,000 CHESNEY FALLEN FIREFIGHTERS MEMORIAL GRANT PROGRAM through the Georgia Firefighters Burn Foundation for enhancement of prevention tools and programs.

Department Head Authorization: Lanier Swafford

Date: 12 February 2018

Finance Dept. Authorization: Vickie Neikirk

Date: 02/13/18

County Manager Authorization: DH

Date: 2/13/18

County Attorney Authorization: _____

Date: _____

Comments/Attachments:

20

Backup material for agenda item:

5. Presentation of 2018 Charity Boot Drive Dates- Lanier Swafford, Dawson County Emergency Services Fire Chief

Request for BOC approval for Dawson County Emergency Services to partner with the Georgia Firefighters Burn Foundation, the Muscular Dystrophy Association, and KARE for Kids to conduct “Boot Drive” fundraisers for each organization. With approval, boot drives will held at various locations around the county on the following dates:



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Emergency Services

Work Session: 22 February 2018

Prepared By: Lanier Swafford

Voting Session: 01 March 2018

Presenter: Lanier Swafford

Public Hearing: Yes _____ No X

Agenda Item Title: Request to consider Charity Boot Drive Dates for 2018

Background Information:

To request for BOC approval for Dawson County Emergency Services to partner with the Georgia Firefighters Burn Foundation, the Muscular Dystrophy Association, and KARE for Kids to conduct "Boot Drive" fundraisers for each organization.

Current Information:

With approval, Boot Drives will held at various locations around the county on the following dates:

- May 24, 25 and 26 from 9-11 a.m. and 4-6 p.m. each day for the Georgia Firefighters Burn Foundation
- August 30 and 31 and September 1 from 9-11 a.m. and 4-6 p.m. each day for the Muscular Dystrophy Association
- November 23 and 24 from 9-11 a.m. and 4-6 p.m. each day for KARE for Kids

Budget Information: Applicable: Not Applicable: X Budgeted: Yes No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: Motion to approve the proposed schedule for 2018 Charitable Boot Drives

Department Head Authorization: Lanier Swafford

Date: 02/08/2018

Finance Dept. Authorization: Vickie Neikirk

Date: 02/13/18

County Manager Authorization: DH

Date: 2/13/18

County Attorney Authorization: _____

Date: _____

Comments/Attachments:

See attached:

Backup material for agenda item:

6. Presentation of 2017 Board of Commissioners' Expenses- Natalie Johnson, Accounting & Budget Manager



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Finance

Work Session: 2/22/2018

Prepared By: Natalie Johnson

Voting Session: 3/1/2018

Presenter: Natalie Johnson – Accounting & Budget Manager

Public Hearing: Yes No

Agenda Item Title: Presentation of 2017 Board of Commissioners' Expenses

Background Information:

All expenses paid directly to a member of the Board of Commissioners are presented for approval annually.

Current Information:

The total expenses reimbursed to the Board of Commissioners for 2017 totaled \$2,214.82. \$1,554.82 was for travel and \$660 was for telephone expenses.

Budget Information: Applicable: Not Applicable: Budgeted: Yes No

Fund	Dept.	Acct No.	Budget	Expensed	Remaining	Requested

Recommendation/Motion: Staff recommends approval of the 2017 Board of Commissioners' expenses.

Department Head Authorization: Vickie Neikirk

Date: 2/13/18

Finance Dept. Authorization:

Date:

County Manager Authorization: DH

Date: 2/13/18

County Attorney Authorization:

Date:

Comments/Attachments:

Commissioner Expenses Detail

2017 Commissioner Expenses

Name	Travel	Training	Telephone	Total
Chairman Thurmond	\$ 536.13	-	-	\$ 536.13
Commissioner Fausett	\$ 330.38	-	-	\$ 330.38
Commissioner Gaines	\$ 688.31	-	-	\$ 688.31
Commissioner Hamby	-	-	-	-
Commissioner Nix	-	-	\$ 660.00	\$ 660.00
	\$ 1,554.82	-	\$ 660.00	\$ 2,214.82

FY 2017

COMM OF ROADS & REVENUE DAWSON CO
VENDOR ACTIVITY REPORT

BOTH OPEN & PAID VOUCHERS
CHECK DATES 01/01/2017 TO 12/31/2017 PAY DATES 01/01/2017 TO 12/31/2017
VENDORS 11548 TO 11548

PURCHASE ORDERS 0 TO 2147483647

VOUCHERS WITH OUTSTANDING CHECKS ONLY

<u>VOUCHER NUMBER</u>	<u>PAY/CHECK DATE</u>	<u>INVOICE NUMBER</u>	<u>POSTING MONTH</u>	<u>INVOICE DATE</u>	<u>PO NUMBER</u>	<u>CHECK NUMBER</u>	<u>INVOICE AMOUNT</u>
11548 BILLY THURMOND							
107031	05/11/2017	04/17	05	05/01/2017		176116	377.35
		TRAVEL REIMBURSEMENT					
		100-00-1310-523500-000 TRAVEL				377.35	
108613	07/13/2017	ACCG	07	06/15/2017		176820	158.78
		TRAVEL REIMBURSEMENT					
		100-00-1310-523500-000 TRAVEL				158.78	
							<hr/>
							536.13
							<hr/>
						TOTAL VOUCHERS:	536.13
						TOTAL OPEN VOUCHERS:	0.00
						TOTAL PAID VOUCHERS:	536.13

FY 2017

COMM OF ROADS & REVENUE DAWSON CO
VENDOR ACTIVITY REPORT

BOTH OPEN & PAID VOUCHERS
CHECK DATES 01/01/2017 TO 12/31/2017 PAY DATES 01/01/2017 TO 12/31/2017
VENDORS 13870 TO 13870

PURCHASE ORDERS 0 TO 2147483647

VOUCHERS WITH OUTSTANDING CHECKS ONLY

<u>VOUCHER</u> <u>NUMBER</u>	<u>PAY/CHECK</u> <u>DATE</u>	<u>INVOICE NUMBER</u>	<u>POSTING</u> <u>MONTH</u>	<u>INVOICE</u> <u>DATE</u>	<u>PO NUMBER</u>	<u>CHECK</u> <u>NUMBER</u>	<u>INVOICE</u> <u>AMOUNT</u>
13870 SHARON R. FAUSETT							
106251	04/06/2017	TRAVEL REIMBURSEMI	04	03/23/2017		175737	330.38
		TRAVEL REIMBURSEMENT					
	100-00-1310-523500-000	TRAVEL				330.38	
							<hr/> 330.38
						TOTAL VOUCHERS:	<hr/> <u>330.38</u>
						TOTAL OPEN VOUCHERS:	0.00
						TOTAL PAID VOUCHERS:	330.38

FY 2017

COMM OF ROADS & REVENUE DAWSON CO
VENDOR ACTIVITY REPORT

BOTH OPEN & PAID VOUCHERS
CHECK DATES 01/01/2017 TO 12/31/2017 PAY DATES 01/01/2017 TO 12/31/2017
VENDORS 14088 TO 14088

PURCHASE ORDERS 0 TO 2147483647

VOUCHERS WITH OUTSTANDING CHECKS ONLY

<u>VOUCHER NUMBER</u>	<u>PAY/CHECK DATE</u>	<u>INVOICE NUMBER</u>	<u>POSTING MONTH</u>	<u>INVOICE DATE</u>	<u>PO NUMBER</u>	<u>CHECK NUMBER</u>	<u>INVOICE AMOUNT</u>
14088 CHRIS GAINES							
106854	05/04/2017	05/01/17	05	05/01/2017		176034	142.07
		TRAVEL REIMBURSEMENT					
		100-00-1310-523500-000 TRAVEL				142.07	
107457	06/01/2017	TRAVEL REIMBURSEMI	06	05/22/2017		176343	416.24
		ACCG CONF					
		100-00-1310-523500-000 TRAVEL				416.24	
109866	09/07/2017	ACCG INSTITUTE	09	08/31/2017		177384	130.00
		TRAVEL REIMBURSEMENT					
		100-00-1310-523500-000 TRAVEL				130.00	
							<hr/>
							688.31
							<hr/>
						TOTAL VOUCHERS:	<u>688.31</u>
						TOTAL OPEN VOUCHERS:	0.00
						TOTAL PAID VOUCHERS:	688.31

FY 2017

COMM OF ROADS & REVENUE DAWSON CO
 VENDOR ACTIVITY REPORT

BOTH OPEN & PAID VOUCHERS
 CHECK DATES 01/01/2017 TO 12/31/2017 PAY DATES 01/01/2017 TO 12/31/2017
 VENDORS 11162 TO 11162

PURCHASE ORDERS 0 TO 2147483647

VOUCHERS WITH OUTSTANDING CHECKS ONLY

VOUCHER NUMBER	PAY/CHECK DATE	INVOICE NUMBER	POSTING MONTH	INVOICE DATE	PO NUMBER	CHECK NUMBER	INVOICE AMOUNT
11162 JULIE NIX							
104285	01/05/2017	JAN. 2017 CELL PHONE	01	01/04/2017		174741	55.00
		100-00-1310-523205-000 TELEPHONE				55.00	
104987	02/02/2017	FEB 2016 CELL PHN REIMBURSEMENT	02	02/01/2017		175050	55.00
		100-00-1310-523205-000 TELEPHONE				55.00	
105596	03/02/2017	MARCH 2017 CELL PHONE REIMBURSEMENT	03	03/02/2017		175335	55.00
		100-00-1310-523205-000 TELEPHONE				55.00	
106284	04/06/2017	APRIL 2016 CELL PHONE REIMBURSEMENT	04	04/01/2017		175715	55.00
		100-00-1310-523205-000 TELEPHONE				55.00	
106878	05/04/2017	05/17 CELL PHONE REIMBURSEMENT	05	05/01/2017		176060	55.00
		100-00-1310-523205-000 TELEPHONE				55.00	
107458	06/01/2017	JUNE 2017 CELL PHONE	06	05/26/2017		176364	55.00
		100-00-1310-523205-000 TELEPHONE				55.00	
108519	07/06/2017	JULY 2017 CELL PHONE	07	07/03/2017		176774	55.00
		100-00-1310-523205-000 TELEPHONE				55.00	
109098	08/03/2017	AUGUST 2017 CELL PHONE	08	07/31/2017		177044	55.00
		100-00-1310-523205-000 TELEPHONE				55.00	
109910	09/07/2017	SEPT 2017 CELL PHONE	09	09/06/2017		177416	55.00
		100-00-1310-523205-000 TELEPHONE				55.00	
110794	10/05/2017	OCT 2017 CELL PHONE	10	10/04/2017		177713	55.00
		100-00-1310-523205-000 TELEPHONE				55.00	
111665	11/02/2017	NOV 2017 CELL PHONE	11	11/01/2017		178010	55.00
		100-00-1310-523205-000 TELEPHONE				55.00	
112531	12/07/2017	DEC 2017 CELL PHONE	12	12/06/2017		178338	55.00
		100-00-1310-523205-000 TELEPHONE				55.00	

660.00

TOTAL VOUCHERS: 660.00

TOTAL OPEN VOUCHERS: 0.00

TOTAL PAID VOUCHERS: 660.00

Backup material for agenda item:

7. Presentation of the Disposal Services Agreement with Advanced Disposal/Eagle Point Landfill- David McKee, Public Works Director



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Public Works

Work Session: 02/22/18

Prepared By: Melissa Hawk

Voting Session: 03/01/18

Presenter: David McKee

Public Hearing: Yes No

Agenda Item Title: Disposal Services Agreement with Eagle Point Landfill, LLC

Background Information:

Upon the closure of the Dawson County Landfill once located on Dawson Forest Road, the county entered into a Disposal Services Agreement with Advanced Disposal Services, Eagles Point Landfill in Ball Ground, Ga. At the time, research showed this location as the only viable option to dispose of solid waste received at the Dawson County Transfer Station. The agreement also included a fixed rate solid waste plan revenue known as a hosting fee restricted for use for expenses of the Transfer Station.

Current Information:

Purchasing sent Request for Quotes to three area full-functioning landfills. Advanced Disposal, Eagle Point Landfill, LLC was the only vendor to respond. The price proposal received is as follows:
 Fixed Rate Tipping Fees for Dawson County Transfer Station: \$28.95 per ton
 Fixed Rate Solid Waste Plan Revenue (Hosting Fees) for Dawson County Transfer Station: \$0.50 per ton

Budget Information: Applicable: Not Applicable: Budgeted: Yes No

Revenue

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining
540	4520	344190	\$572,000.00			

Expenditure

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining
540	4520	523900	\$200,000.00			

Recommendation/Motion: To approve an agreement with Advanced Disposal Services, Eagle Point Landfill, LLC for tipping fees to dispose of solid waste received at the landfill and for hosting fees received from Eagle Point Landfill, LLC for being the designated location for these services for a one (1) year term with four (4) additional renewal year options.

Department Head Authorization: David McKee

Date:

Finance Dept. Authorization: Vickie Neikirk

Date: 2/14/18

County Manager Authorization: DH

Date: 2/14/18

County Attorney Authorization: _____

Date: _____

Comments/Attachments:

None

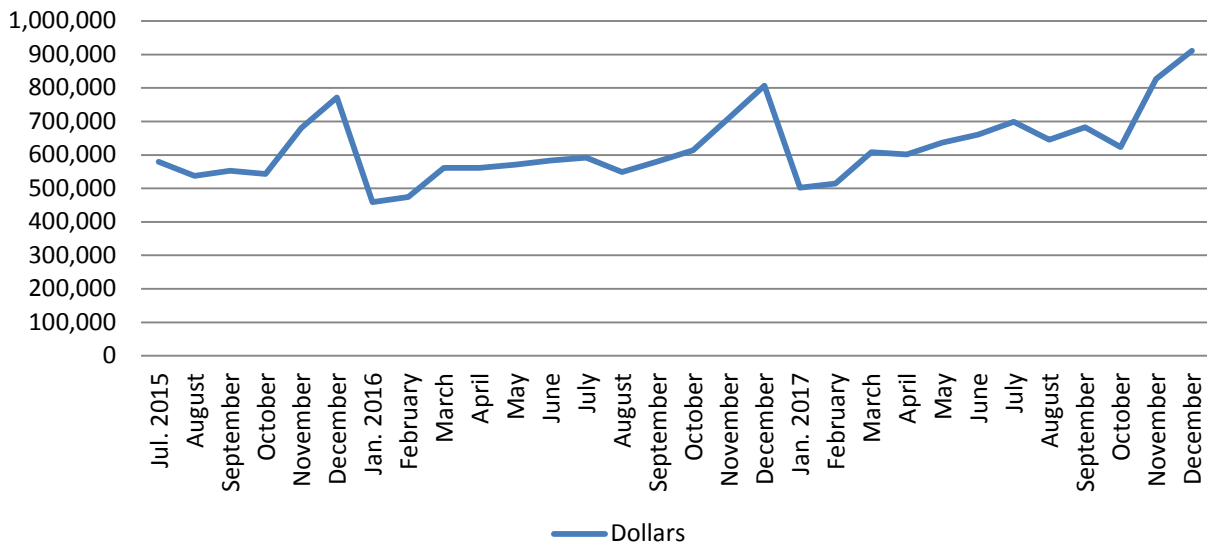
Backup material for agenda item:

8. County Manager Report

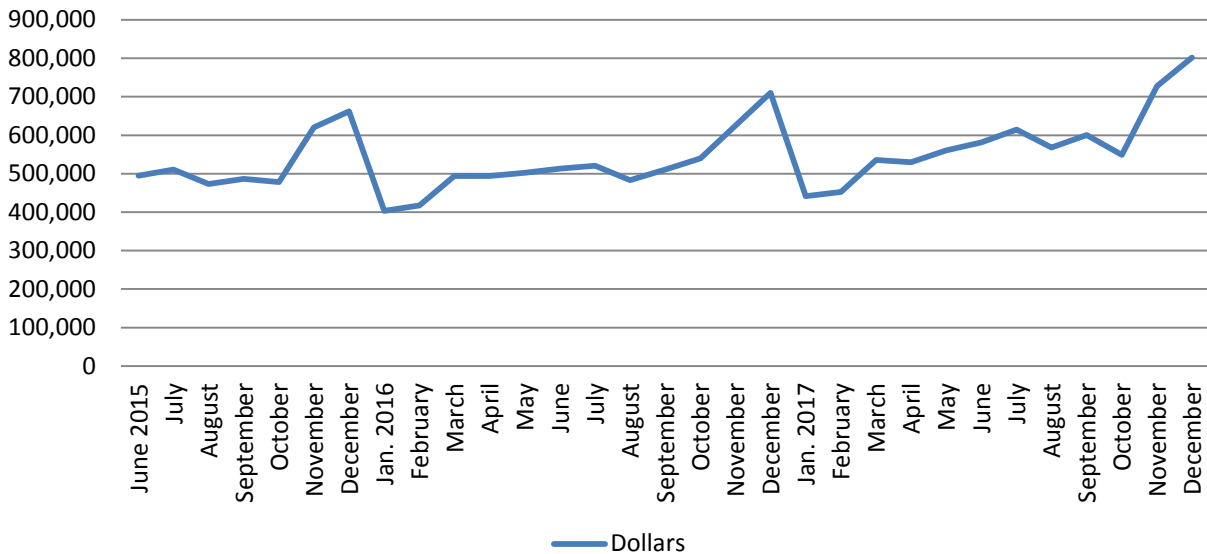


Key Indicator Report
January 2018

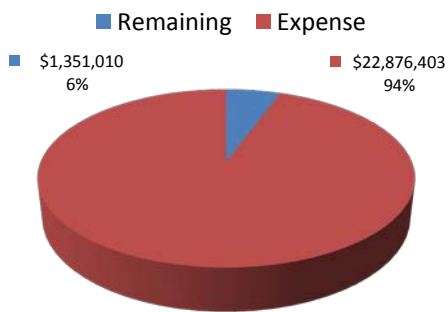
SPLOST VI COLLECTION CHART



LOST COLLECTION CHART

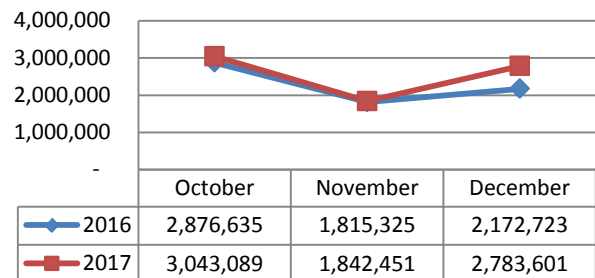


Budget

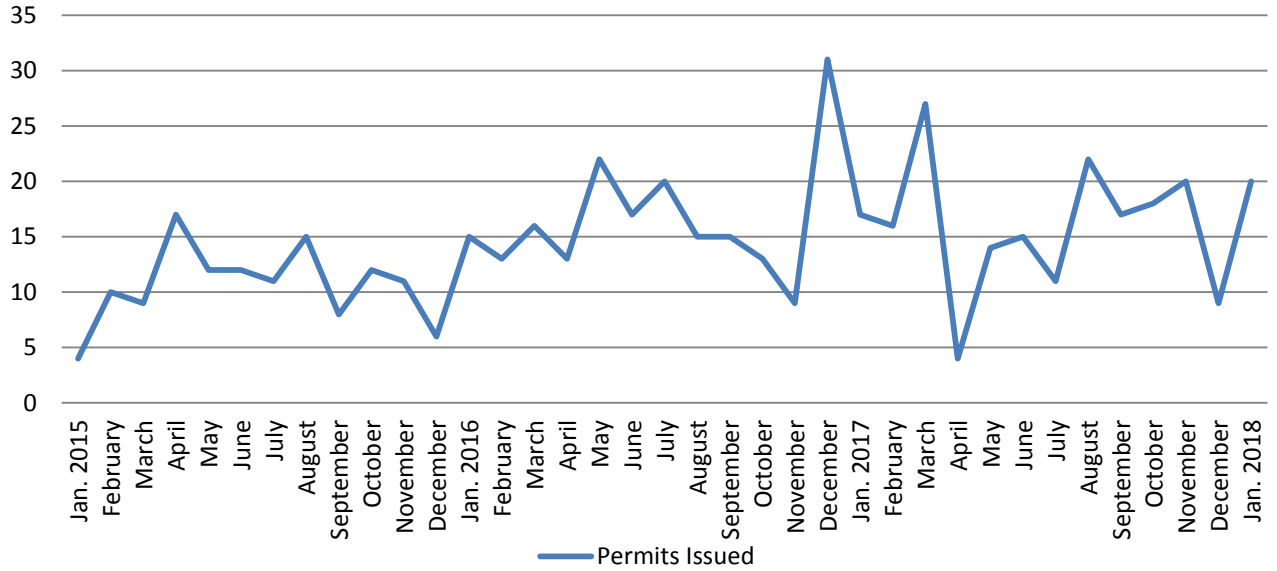


Through 12/31/17

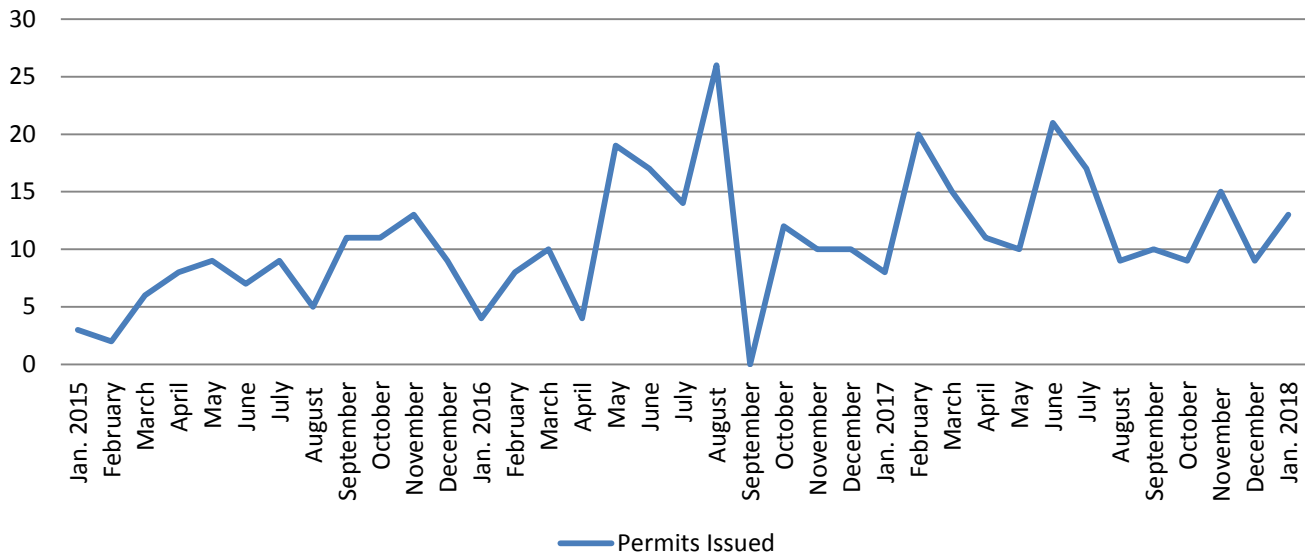
All Revenue Per Month



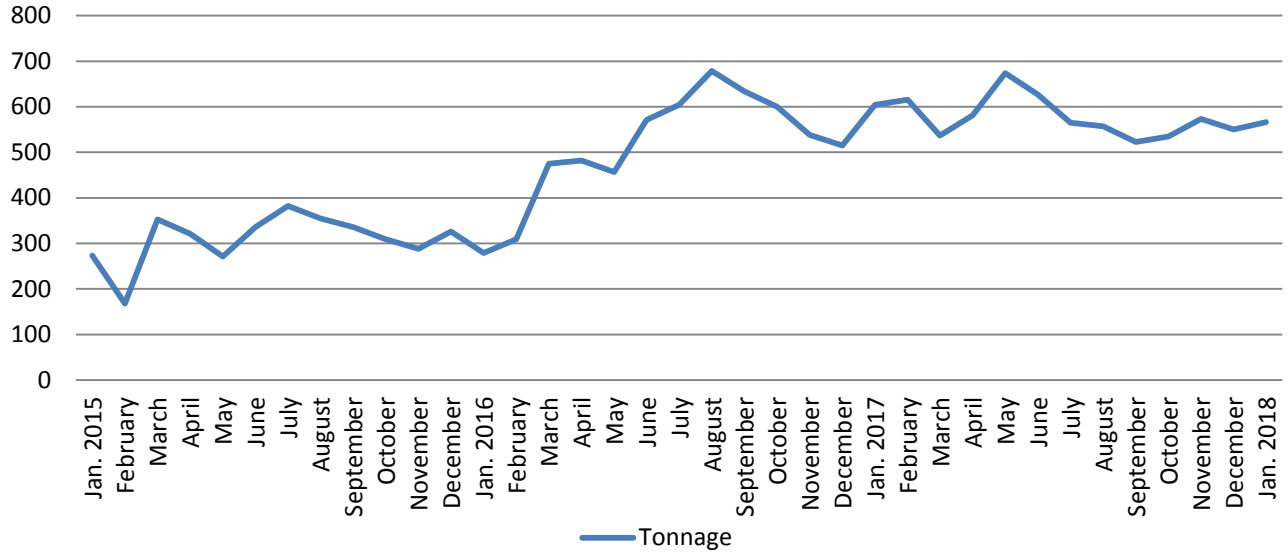
SINGLE FAMILY HOME BUILDING PERMITS ISSUED



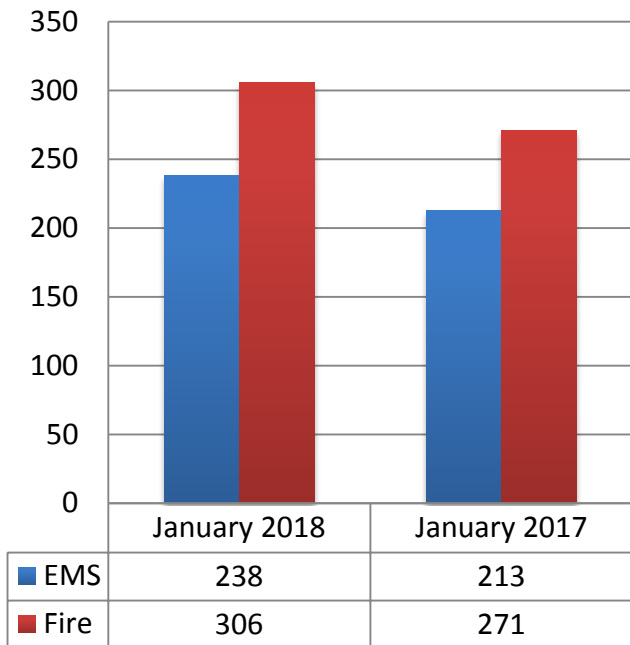
COMMERCIAL BUILDING PERMITS ISSUED



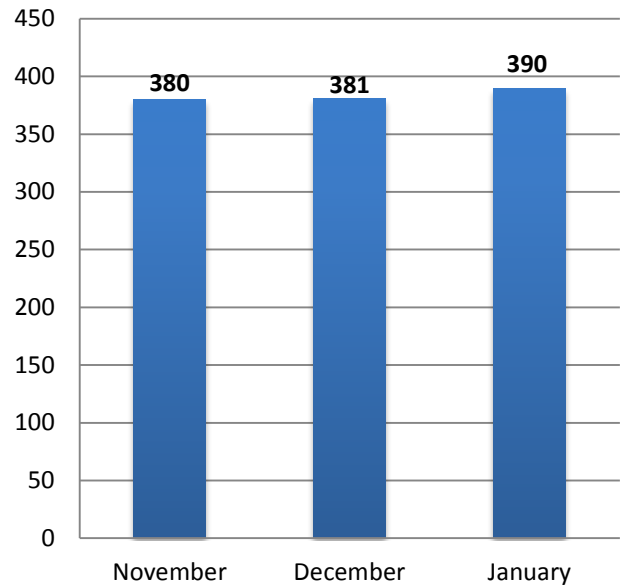
TRANSFER STATION TONNAGE COLLECTION



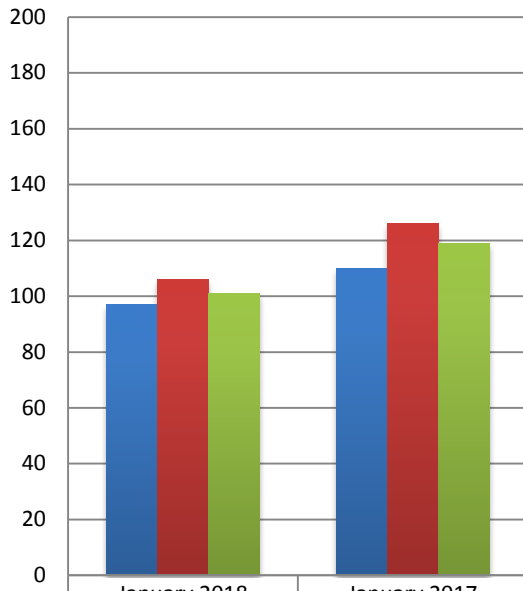
EMS/Fire Calls for Service



Number of County Employees

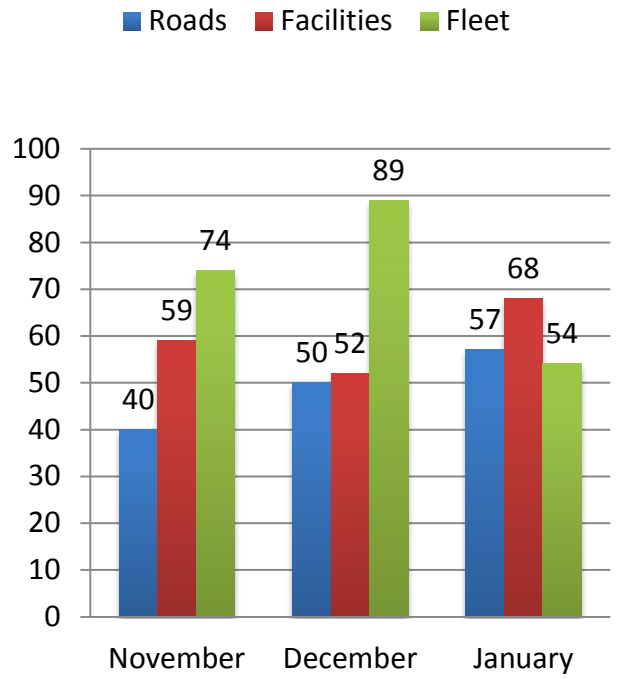


Inmate Population



	January 2018	January 2017
Lowest Daily Count	97	110
Highest Daily Count	106	126
Daily Average	101	119

Repair Requests





Dawson County Board of Commissioners

Elections/Registrar Monthly Report – January 2018

- **New Applications/Transfers In: 271**
- **Changes/Duplicates: 370**
- **Cancelled/Transferred Out: 177**
- **Total Processed: 818**

HIGHLIGHTS

Voter Registration Projects:

- Annual archive and purge of voter registration records, retention schedules.

Elections Projects:

- **Municipal Special Election – March 20, 2018**
 - Qualifying: January 8-11, 2018 from 9 am - 4:30 pm at Board of Elections Office
 - Voter Registration Cutoff: February 20, 2018
 - Advance Voting: February 26 – March 16, 2018 ~ 8 am – 5 pm
- **General Primary Election – May 22, 2018**
 - Qualifying: March 5-9, 2018; 5th-8th - 9 am-5 pm 9th 9 am-noon
 - Voter Registration Cutoff: April 24, 2018
 - Advance Voting: April 30 – May 18, 2018 ~ 8 am – 5 pm
- TSX voting unit project is near completion.
- Municipal election task list in preparation for March election continues daily.
- May General Primary task list has begun and worked daily, as needed.
- As a presenter for the GEOA/VRAG combined conference in March, work with 3 other counties to prepare a PowerPoint presentation on the topic of Poll Officers. Project is complete.

Highlights of plans for upcoming month:

- Cleanup and storage of 2017 files continues.
- Election preparation for Municipal Special Election.
- Annual updates of citizen information continues; website & handouts.



Dawson County Board of Commissioners

Dawson County Emergency Services Monthly Report – January 2018

Fire Responses:	November	December	January
2016	319	297	253
2017	304	344	271
2018			306

EMS Responses:	November	December	January
2016	220	235	208
2017	250	284	213
2018			238

Plan Reviews: January: 11

EMS Revenue:

December 2016- \$ 49,256.86

- December 2017- \$ 67,465.47
- 37% Increase

Plan Review and Inspection Revenue Total: \$ 2200.00

- County: \$ **2100.00**
- City: \$ 100.00

Business Inspections Total:

- County Follow up: 8
- City Follow up: 1
- County Final Inspection: 5
- City Final Inspection: 1
- County Annual Inspections: 25
- City Annual Inspections: 3

HIGHLIGHTS

Dawson County Emergency Services Projects:

- Training hours completed by staff: 398
- Public Relations / Education Details: 5, reaching 61 individuals
- Smoke detector installations: 2
- Search and Rescue: 0
- Fire investigation: 3
- CPR People Trained: 0
- Child Safety Seat Installations: 3
- Total water usage: 3650
- EWSA: 2750
- City: 900
- Pickens: 0
- Cherokee: 0
- **12-Fires:** Building 2 ; Chimney 1; Brush / Grass 5; Vehicle 2 ; Outside rubbish, trash, waste 2; Dumpster 0



Dawson County Board of Commissioners

Facilities Monthly Report – January 2018

- **Total Work Orders: Sixty-eight (68)**
- **Community Service Workers: One (1)**

HIGHLIGHTS:

- *Met with new contractor for generators (Anderson) for preventative maintenance on all generators
- *Installed washing machine at Jail
- *Removed Christmas Decorations
- *Completed remodel at Fire Station #6
- *Completed remodel at Senior Center



MONTHLY REPORT

For Period Covering the Month of January 2018

SN	TASKS/ WORK DONE	LOCATION/S of Service
1	Removed Christmas Decorations	Govern Ctr/Historic Court Hse
2	Replaced Motor Hot Water Heater	Government Center
3	Cleaned all air vents HVAC	Jail
4	Replaced Broken Glass windows	Senior Ctr/Library
5	Installed washing machine	Jail
6	Repaired water leak	Fire Station #4
7	Had new gutters installed	Historic Court House
8	Removed snow and ice	All county building
9	Replaced well pump	Fire Station #4
10	Painted all walls inside Drug Court	KH Long Building
11	Met with Anderson Generator for Preventative Maint on all Generators	All Generator locations
12	Facilities completed remodel	Fire station #6
13	Facilities completed remodel	Senior Center
14	Facilities attended STOP THE BLEED class with Lanier	Facilities Office
15	Preventative Maintenance performed on all generators	County wide
16	Elevators repaired	Government Ctr/Jail
17		
18		
19		
20		
21		
22		
23		
24		
25		
26	Total Work Orders for the month = (68)	Facilities
27	Total Community Service for the month = (1)	Facilities

These numbers do not reflect daily/ weekly routine duties to include:

- Cutting of grass and landscape maintenance on all county properties
- Cutting of grass and landscape maintenance on all five (5) parks on the west side of county
- Cleaning of the new government center and other county owned buildings, offices and facilities
- Emptying outside trash receptacles at county owned buildings
- Collecting and recycling of all county buildings, offices and facilities

Noted By: _____
JAMES TOLBERT, Facilities Director

Prepared By: MVBosten, 02/01/17



Dawson County Board of Commissioners

Finance Monthly Report – January 2018

FINANCE HIGHLIGHTS

- **LOST Collections:** \$801,406 – up 12.38% compared to 2016
- **SPLOST Collections:** \$910,697 – up 12.38% compared to 2016; 0.72% over projections for December 2017; Total SPLOST VI collections: \$18,643,105
 - \$774,092– County Portion (85%)
 - \$136,605 – City Portion (15%)
- **TAVT:** \$102,970 – up 11.00% compared to 2016
- **See attached Revenue and Expenditure Comparison for 2017**
- **Total County Debt:** \$4,301,953 (See attached Debt Summary)
- **Audit Status:** Auditors will be on-site in March for further fieldwork.
- **EMS Billing Collections:** \$71,308 for January; \$71,308 YTD
- **Budget Status:** The 2018 Budget was approved on September 21, 2017.
- **Monthly Donations/Budget Increases:** \$17,982
 - Passport Fees - \$2,300
 - Donations - \$15,682

PURCHASING HIGHLIGHTS (*Purchased in December 2017; invoices received after December report submitted)

Formal Solicitations

- Medical Supplies – Emergency Services
- A&E Expansion – Senior Services
- Vehicles – Admin
- Vehicles - Sheriff

Informal Solicitations

- Wireless Security Cameras – Tax Commissioner

Quotes for less than \$25,000 this month

- Gasoline – Fuel Center
- Diesel – Fuel Center
- Turnout Gear – Fire
- Weed Control & Fertilizer – Park
- Gymnasium Floor Refinishing – Park
- Tailgate Spreader - Roads

Purchases for less than \$25,000 that did not get required quotes this month

- Weapons (\$19,155) – Sheriff
- Commercial Washer (\$22,005) – Sheriff*
- Flooring (Settlement) (\$7,500) – Sheriff*
- K-9 Dog (\$10,500) – Sheriff*
- Mobile Radios (\$7,110) – Sheriff*
- Various Badges, Vests & Helmets (\$44,030) – Sheriff*
- Various Magazines, Tasers & Accessories (\$61,272) – Sheriff*

Pending Projects

- Emergency Medical Supplies
- Natural Gas
- Veterans Memorial Park Road & Parking Lot Milling & Repaving Project
- Insurance Broker Services

Work in Progress

- Hazard Mitigation Plan Update – Fire
- Property Revaluation & Equalization Project – Tax Assessor
- Pool House Demo/Rebuild - Park

Future Bids

- New Senior Services Center
- Other 2018 Bids

Future Bids – SPLOST VI

- Spreader Body Dump Truck – Roads
- Pothole Patching Machine – Roads
- Equipment for Public Works
- Water Filtration System for DCGC & DCSO – Facilities
- Fire Station
- Public Works Building
- 2018 SPLOST Projects

Budget to Actual

	Actual at 12/31/2017	Percent of Budget Actually Collected/ Expended	2017 BOC (2) Approved Budget	Over(Under) Approved Budget	Percentage Over(Under) Approved Budget
Revenue	\$ 23,124,285	95.45%	\$ 24,227,413	\$ (1,103,128)	-4.55%
Expenditures	22,876,403	94.42%	24,227,413	(1,351,010)	-5.58%
	<u>\$ 247,882</u>	<u>1.02%</u>	<u>\$ -</u>	<u>\$ 247,882</u>	<u>1.02%</u>

***NOTE:** Adjustments will be made during the year-end close out. The actual revenue and expenditure totals are subject to change pending normal year-end adjustments such as accruals and results of the audit.

(1) Reporting actuals as of 12/31/2017 because revenue collections are 30 days behind. The LOST revenues for the month of December 2017 were received in January 2018.

(2) Change in total budget due to account adjustments:

\$ 24,227,413	Original Budget
\$ 48,927	Donation Carryover Balances
\$ 2,947	January
\$ 2,550	February
\$ 8,462	March
\$ 493,130	April
\$ 596,098	May
\$ 18,312	June
\$ 40,195	July
\$ 8,040	August
\$ 2,057	September
\$ 5,703	October
\$ 995	November
\$ 17,982	December
<u>\$ 25,472,811</u>	Revised Budget



Dawson County Board of Commissioners

Fleet Maintenance and Fuel Center Monthly Report – January 2018

FLEET

- **Preventative Maintenance Performed: 19**
- **Tires Mounted: 28**
- **Repair Orders Completed: 54**
- **Labor Hours: 147.15**
- **Labor Cost Savings: \$6330.39**
(Comparison of the Fleet Maintenance rate of \$43.02 per labor hour to outsourced vendors rate of \$80.00 per labor hour)
- **Parts Cost Savings: \$1606.56**
(Comparison of Dawson County's parts discounts to outsourced markup; average 20%)
- **Total Cost Savings for January: \$7936.95**

FUEL CENTER

- **Average fuel center price per gallon:**
Gasoline: \$1.78
Diesel: \$2.10
- **Fuel Center Usage - Dawson County and Board of Education**
Gasoline: 10,905.06 gallons; 853 transactions
Diesel: 7,393.00 gallons; 215 transactions
- **Fuel Center Usage - Etowah Water and City of Dawsonville**
Gasoline: 1,179.07 gallons; 59 transactions
Diesel: 516.09 gallons; 17 transactions
- **Revenue from Etowah Water and City of Dawsonville: \$84.76**

HIGHLIGHTS

- Work orders and repair hours in January are reduced due to weather, Holidays and the Fleet lift being installed.
-



Dawson County Board of Commissioners

Human Resources Department Monthly Report – January 2018

POSITION CONTROL

- Positions approved by BOC: 458
- # of filled F/R Positions: 274
- # of filled F/T Positions: 0
- # of filled Grant Funded Positions: 16
- # of filled P/R Positions: 41
- # of filled P/T Seasonal Positions: 5
- # of Supplemental Positions: 54
- # of Vacant Positions: 41
- # of Frozen Positions: 27
- % of Budgeted/Actual Positions: 85%

ADDITIONAL INFORMATION

- FMLA/LOA tracking: 3
- WC and/or P & L Claims filed: 10
- Unemployment Claims received: 2
- Performance Evaluations received: 3

HIGHLIGHTS

Positions Advertised/ Posted: 5

- Emergency Services- Emergency Services Director
- Emergency Services- FF/EMT
- Facilities- Building Maintenance Mechanic
- Magistrate Court- Part-Time Magistrate Judge
- Parks & Rec.- Part-Time Lifeguards

Applications Received: 43

New Hires added into system: 12

- Brad Clark- Emergency Services
- Brandon Collins- Emergency Services
- Katelyn Hardegree- Emergency Services
- Joseph Lawson- Emergency Services
- Meghann Tennant- Emergency Services
- Eric Watkins- Emergency Services
- Zachery Vaughan- Emergency Services
- Joseph Conowal- Parks & Rec.
- John Carter- Sheriff's Office
- Devonna Seabolt- Superior Court
- Davida Simpson (Rehire)- Superior Court
- Matthew Groover- Treatment Court

Terminations Processed: 5

- Stephen Knowles- Emergency Services
- Ricky Rexroat- Emergency Services
- Robert Figueroa- Marshal's Office
- Tiffany Foster- Sheriff's Office
- Amy Reidling- Sheriff's Office

Additional Highlights for January

- Set up new review process tracking system
- Worked on new Workers' Compensation and IRMA reporting packets to be released February 2018
- Prepared printed W2s for distribution prior to tax filing
- Participated in vendor interviews for new broadband services



Dawson County Board of Commissioners

Information Technology – January 2018

- **Calls for Service: 178**
- **Service Calls Completed: 178**

Highlights

- **Working with Digital on programming new equipment**
- **Assisted with Fire department moves**



Dawson County Board of Commissioners

Marshal Monthly Report – January 2018

- Alcohol License Establishment Inspections: 0
- Alcohol Pouring Permits Issued: 25
- Animal Control Calls Handled: 74
- Animal Bites to Human investigated: 1
 - 0 Quarantined –
- Animals Taken to DC Humane Society: 24
- Dangerous Dog Classification: 0
- Citations Issued: 0
- Complaint Calls/In Field Visits: 24
- After hour calls: 0
- Erosion Site Visits: 0
- E-911 Addresses Issued: 0
- Non-conforming Signs Removed: 0



Dawson County Board of Commissioners

Parks and Recreation Monthly Report – January 2018

- **Youth Sports Participants**
 - January 2018: 927 down 4% compared to same month last year.
 - YTD 2018: 927 down 4% compared to last year
- **Facility Rentals/Bookings/Scheduled Uses:**
 - January 2018: 678 flat compared to same month last year
 - YTD 2018: 678 flat compared to last year
- **Adult and Youth Wellness and Specialty Program Participation:**
 - January 2018: 274 up 79% compared to same month last year.
 - YTD 2018: 274 up 79% compared to last year.
- **Total Customers Served:**
 - January 2018: 1879 up 10% compared to same month last year
 - YTD 2018: 1879 up 12% compared to last year

HIGHLIGHTS

Park Special Events:

- NA

Park Projects:

- Quotes obtained and vendor secured for all 2018 weed control and fertilization at VMP and RCP
- All score boards tested and bulbs replaced as needed.
- Gym floors at RCP were sanded, screened and refinished with polyurethane.
- All VCT tile floors at RCP were stripped, waxed and buffed.
- Pool House Construction began at VMP. Plumbing rough in and slab prep has been completed and inspected. Concrete should be poured February 1st.
- 2 story building at field 2 VMP was demolished and construction began to replace it with a score booth tower.
- Low bidder for VMP repaving was presented to the BOC. Blount Construction was low bid and approval is anticipated on February 1st. Work can begin as soon as temperatures allow.
- Indent Electric is scheduled to begin electrical panel replacement at VMP fields 1 and 2 during the first full week of February.
- With help from the Public Works Department several drainage and erosion control issues were mediated by cutting down and redirecting water to drains and drainage ditches.
- Both irrigation wells at RCP were painted

- Restrooms at WHP were painted during January.
- All trash cans at VMP and RCP have been painted
- All exterior doors on all buildings at VMP and RCP have been painted
- Parker Traffic Markings began repainting all parking stalls, handicapped stalls, crosswalks and directional arrows in the parking lots at RCP.
- All curbing and sidewalks have been edged in preparation for the spring growing season.
- Timer for the outdoor security lights on the Rec Center at RCP has been replaced.

Athletic and Program Summary:

- Youth basketball games continued through January, including end of season tournaments in each age group.
- Basketball all star teams continued practice during January in preparation for upcoming GRPA District tournaments in February
- 18 basketball players age 7-14 made the 100 point club for 2017/2018 season. Participants make the 100 club by scoring 100 or more points during their regular season. Each winner receives a 100 Club tshirt and their name on a perpetual plaque which is displayed at Rock Creek Park.
- USA Wrestling Tournament was held at RCP on January 14th. 100 Wrestlers participated in the event.
- Additional specialty programs for the month included basketball lessons, dance classes, adult boot camp, Tai Chi, and Yoga.
- Spring Sports equipment was inventoried
- Quotes obtained and PO's issued for all Spring Sports uniforms
- Registration began for Spring Sports including Baseball, Softball, Tball, Instructional League, Volleyball and Track.

On the Horizon:

- Next Park Board meeting February 12th at 5:30
- VMP repaving to begin in February, temperature permitting
- Tennis Court fence repair at VMP
- Battle of the Best Pre District Basketball Tournament will be held at RCP and VMP February 9-11.
- Swim Team Registration February 10th.
- Spring Sports Evaluations and Team drafts begin February 26th
- Leap for Literacy will be held at WHP on Saturday February 24th
- GRPA District Basketball Tournaments February 23rd – February 26th
- Rock Creek Park will be the host site for the GRPA 12U Girls District Tournament February 23rd – February 26th
- WHP Campground will open for the camping season on March 1st.
- Youth Volleyball league begins in March
- Spring Sports Opening Day 2017 will be held March 24th at RCP
- Kare for Kids Community Egg Hunt will be held March 31st at VMP

Monthly Report Totals - 2017

Activity	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total
All Sports Day Camps (1 & 2)	-	-	-	-	-		-	-	-	-	-	-	0
Basketball Lessons	-							-	-	-	-	-	0
Battle of the Best Relay for Life Fundraiser	-		-	-	-	-	-	-	-	-	-	-	0
Boot Camp (all classes)	150												150
Breakfast with Santa	-	-	-	-	-	-	-	-	-	-	-	-	0
Camp of Ballers	-	-	-	-	-	-	-	-	-	-	-	-	0
Cheerleading Camp	-	-	-	-	-	-	-	-	-	-	-	-	0
Circuits & Supersets	-	-	-	-	-	-	-	-	-	-	-	-	0
Community Egg Hunt	-	-	-		-	-	-	-	-	-	-	-	0
Dance	39					-	-						39
Dance Camp	-	-	-	-	-	-	-	-	-	-	-	-	0
Dance Recital	-	-	-	-	-	-	-	-	-	-	-	-	0
FIT (Functional Interval Training)	-	-	-			-	-	-	-	-	-	-	0
Fit Camp/Fit Trail	-	-	-	-	-					-	-	-	0
Guard Prep Camp	-	-	-	-	-	-	-	-	-	-	-	-	0
Healthy Eating Club	-	-			-	-	-	-	-	-	-	-	0
Lady Tigers Fundamental Basketball Camp (girls)	-	-	-	-	-	-	-	-	-	-	-	-	0
Movies in the Park	-	-	-	-	-	-	-	-	-	-	-	-	0
Pool Swimmers	-	-	-	-	-	-	-	-	-	-	-	-	0
Pups in the Park	-	-	-	-	-	-	-	-	-	-	-	-	0
Relay for Life	-	-	-		-	-	-	-	-	-	-	-	0
Rotary Day	-	-	-	-		-	-	-	-	-	-	-	0
Sandy's Basketball Camps	-	-	-	-	-			-	-	-	-	-	0
SilverSplash	-	-	-	-	-	-			-	-	-	-	0
Speed & Agility Camp	-	-	-	-	-	-	-	-	-	-	-	-	0
Spring Sports Opening Day	-	-			-	-	-	-	-	-	-	-	0
Swim Lessons	-	-	-	-	-	-	-	-	-	-	-	-	0
Tai Chi	47												47
Tennis Lessons	-						-	-	-			-	0
Tigers Fundamental Basketball Camp (boys)	-	-	-	-	-			-	-	-	-	-	0
Trunk or Treat	-	-	-	-	-	-	-	-	-	-	-	-	0
UFA Soccer Camp	-	-	-	-	-	-	-	-	-	-	-	-	0
Volleyball Camp/Clinic	-							-	-	-	-	-	0
Volleyball Lessons	-	-	-	-				-	-	-	-	-	0
Water Aerobics	-	-	-	-	-	-			-	-	-	-	0
Yoga	38												38

274 0 0 0 0 0 0 0 0 0 0 0 0 274

January numbers are affected by multiple holidays resulting in facilities being closed.

	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY
Rock Creek Park							
Tv Room	8						
Classroom	10						
Community Room	44						
Gyms	204						
Small Pav.	1						
Large Pav.	1						
Fields 7-16	25						
Soccer Fields	25						
Tennis Courts	15						
Weight Room	178						
2 story/upstairs	20						
Totals	531						
Veteran's Memorial Park							
Gym	122						
Small Pav.	0						
Large Pav.	0						
Pool Rentals-Uses	0						
Pool Swimmers Season Passes	0						
War Hill Park visitors- Day Use	0						
War Hill Park Camping Reservations	0						
Fields 1-6	0						
Football Field	0						
Other	15						
Totals	137						
Fire Station 2	10						
Total	678						
T-Ball Participants	39						
BB Participants	66						
Adult League	0						
Basketball	283						
Football	0						
Cheer	0						
Wrestling	20						
Track	8						
Travel	160						
Instructional League	48						
Softball	20						
Soccer	270						
Swim Team	0						
Tournament Participation	100						
Volleyball	18						
Totals	927						

AUGUST	SEPT	OCT	NOV	DEC	TOTALS
					8
					10
					44
					204
					1
					1
					25
					25
					15
					178
					20
					531
					122
					0
					0
					0
					0
					0
					0
					0
					15
					137
					10
					678
					283
					0
					0
					0
					0
					927



Dawson County Board of Commissioners

Planning and Development Monthly Report – January 2018

- **Total Building permits Issued**
 - January 2018: 50
 - YTD 2018: 50
 - Single Family New Homes: 20
 - Commercial Buildings: 13
- **Business Licenses Issued:**
 - January 2018: 242
 - YTD 2018: 242
- **Total Building Inspections Completed:**
 - January 2018: 280
 - YTD 2018: 280
- **Variances/Zonings Processed:**
 - January 2018: 1
 - YTD 2018: 1
- **Plats Reviewed:**
 - January 2018: 8
 - YTD 2018: 8
- **Total Storm water/Erosion Inspections: 7**
- **Total Stormwater Warnings/Stop Work Orders Issued: 2**
- **Total Civil Plan Review Meetings: 4**
- **Total Building Plan Review Meetings: 2**



Dawson County Board of Commissioners

Public Works Monthly Report –January 2018

ROADS:

- Work Orders: 57
- Mowing: .80 road miles
- Gravel: 161 tons
- Grizzle/Lumpkin Campground/Industrial Park intersection has been completed.

ENGINEERING/GIS:

- Assisted Other Departments with GIS needs
- Assisted public with maps and GIS requests
- Continued working Culvert analysis
- Started work of Public Works Workforce Mobile Strategy
- Began preparations to receive LUCA 2020 (census) Data

TRANSFER STATION:

- Solid Waste: 565.58 Tons
- Recycling: 15.07 Tons
- Recycling scrap metal: 5.55 Tons



Dawson County Board of Commissioners

Dawson County Senior Services Monthly Report – January 2018

SENIOR CENTER

- **Home Delivered Meals Served**
 - January 2018: 1,183 down 19% compared to same month last year
 - YTD 2018: 1,183
- **Congregate Meals Served**
 - January 2018: 450 down 23% compared to same month last year
 - YTD 2018: 450
- **Physical Activity Participation**(Tai Chi, Silver Sneakers, individual fitness)
 - January 2018: 501 down 10% compared to same month last year
 - YTD 2017: 501
- **Lifestyle Management Participation**(art, bridge, bingo, awareness, prevention)
 - January 2018: 234 up 3% compared to same month last year
 - YTD 2018: 234

(Center, Home Delivered Meals and Transit were closed for two extra days in January due to weather. Total of four days closed due to Holiday's.)

TRANSIT

- **DOT Trips Provided**
 - January 2018: 291 up 27% compared to same month last year
 - YTD 2018: 291
- **Senior Trips Provided**
 - January 2018: 571 up 4% compared to same month last year
 - YTD 2018: 571
- **# of Miles**
 - January 2018: 6,254 down 12% compared to same month last year
 - YTD 2018: 6,254
- **Gallons of Fuel**
 - January 2018: 740 down 11% compared to same month last year
 - YTD 2018: 740

HIGHLIGHTS

January Meetings & Events:

- January 10 – Melissa Hawk met with Dawn Pruett and staff to discuss RFP for new construction and grant for Senior Center. RFP for Architect and Engineer has been posted and will be reviewed by committee on February 14th.
- Dawn Pruett attended Mitigation Meeting at Station 2 on January 18th.
- Dawn Pruett attended Executive Board Meeting for Family Connection on January 18th.
- Dawn Pruett and Tammy Loggins attend the quarterly director's meeting at Legacy Link in Oakwood.
- Dawn Pruett attended the annual kick off meeting for Family Connection that was held at Rock Creek Park.
- Nita Manterfield and Eddie Lynn attend PASS Training for Transit in Cumming on January 29 & 30th.
- Date has been set up for Public Hearing on new Senior Center for 1:00 p.m. March 1st at the Margie Weaver Senior Center.

Special Dates Coming Soon:

- February 1: Georgia Cares
- February 5: Bingo with Humana
- February 6: Nutrition Education with Michelle
- February 7: Capital Trip for Senior Day
- February 7: Dollar General
- February 12 & 26: Bingo
- February 12: Today's Seniors with Dawn and Krista
- February 13: Wal-Mart
- February 14: Valentine's Party
- February 20: Human Visit
- February 21: Dollar Tree
- February 27: Health Education with Dedri
- February 7, 14, 21, 28: Sit and Stretch
- February 1, 8, 16, 22: Bible Study
- Silver Sneakers Classes on Tuesday and Thursdays
- Art Class on Thursday and Friday
- Special Music on Friday