

**DAWSON COUNTY BOARD OF COMMISSIONERS  
WORK SESSION AGENDA – THURSDAY, NOVEMBER 18, 2021  
DAWSON COUNTY GOVERNMENT CENTER ASSEMBLY ROOM  
25 JUSTICE WAY, DAWSONVILLE, GEORGIA 30534  
4:00 PM**

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**NEW BUSINESS**

1. Presentation of Proposed “Butterfly Oasis @ River Park” Project- Rotary Club of Dawson County’s Brooke Anderson
  
2. Presentation of Request to Release a Request for Proposal for Operation and Management of Glamping Sites at War Hill Park- Parks & Recreation Director Matt Payne / Purchasing Manager Melissa Hawk
  
3. Presentation of Board Appointment:
  - a. Long Range Planning Committee**
    - i. Steve Pawlik- *replacing Tim Costley*
  
4. Presentation of a Resolution Concerning Memorandum of Understanding for Opioid Litigation Settlement- County Attorney Angela Davis
  
5. Presentation of Request to Apply for and Accept a FY 2022 Emergency Management Performance Grant- Emergency Services Director Danny Thompson
  
6. County Manager Report
  
7. County Attorney Report

***\*Executive Session may follow the Work Session meeting.***

*Those with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting, should contact the ADA Coordinator at 706-344-3666, extension 44514. The county will make reasonable accommodations for those persons.*



## DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Rotary Club of Dawson County

Work Session: 11.18.2021

Prepared By: Brooke Anderson

Voting Session: 12.02.2021

Presenter: Brooke Anderson

Public Hearing: Yes  No

Agenda Item Title: Presentation of Butterfly Oasis @ River Park

**Background Information:**

The Rotary Club would like to enhance the use of River Park by providing a new picnic pavilion, butterfly garden, butterfly sculpture and environmental education signs. Anticipated cost of the project is \$20,000.

**Current Information:**

Budget Information: Applicable:  Not Applicable:  Budgeted: Yes  No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: \_\_\_\_\_

Department Head Authorization: \_\_\_\_\_

Date: \_\_\_\_\_

Finance Dept. Authorization: Vickie Neikirk

Date: 11/8/21

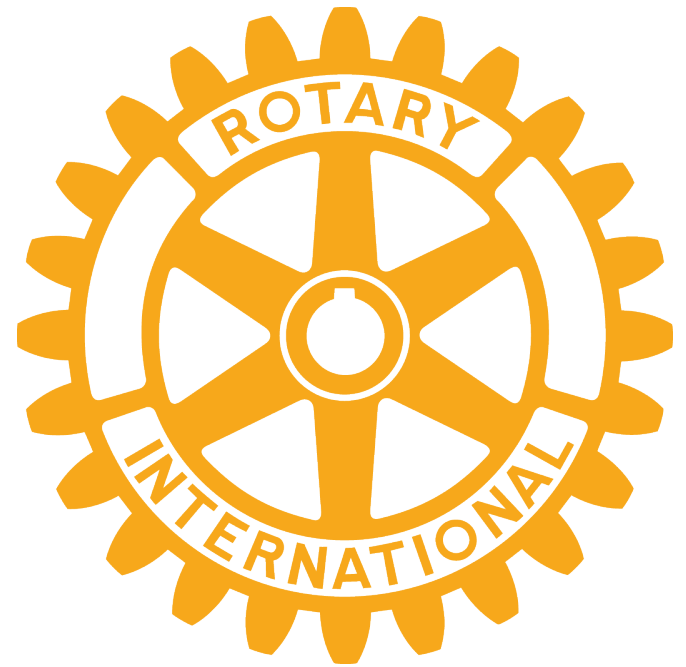
County Manager Authorization: David Headley

Date: 11-08-2021

County Attorney Authorization: \_\_\_\_\_

Date: \_\_\_\_\_

**Comments/Attachments:**



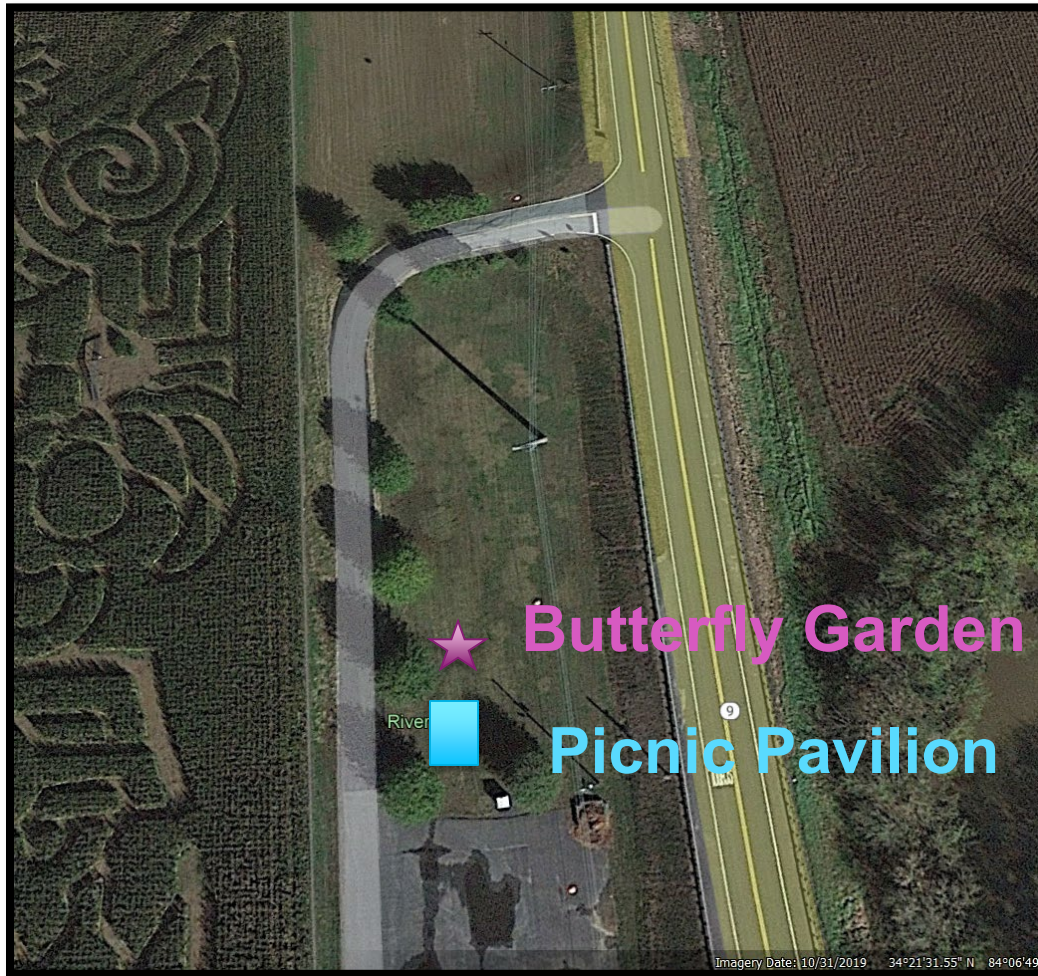
# Butterfly Oasis @ River Park

# BUTTERFLY OASIS

## RIVER PARK ENHANCEMENT

- Installation of New 18' x 20' Picnic Pavilion
- Picnic Tables
- Butterfly Garden
- Butterfly Sculpture
- Educational Signage
- Mulch Ground Cover

# BUTTERFLY OASIS



## Butterfly Sculpture



# DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Parks & Recreation Department

Work Session: 11/18/2021

Prepared By: Melissa Hawk

Voting Session: 11/18/2021

Presenter: Matt Payne

Public Hearing: Yes  No

Agenda Item Title: Request to Release an RFP for Operation and Management of Glamping Sites at War Hill Park

**Background Information:**

Parks & Recreation has been approved by Timberline Glamping Company to install and manage six glamping sites at War Hill Park. The Park & Recreation Board agreed to move the request forward to the Board of Commissioners.

**Current Information:**

Parks & Recreation requests the BOC approve this project and allow Purchasing to Release an RFP for the operation and management of the glamping sites.

Budget Information: Applicable:  Not Applicable:  Budgeted: Yes  No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: Staff respectfully requests the Board to approve the glamping sites project at War Hill Park and allow Purchasing to release an RFP for same.

Department Head Authorization: Matt Payne

Date: 11/2/2021

Finance Dept. Authorization: Vickie Neikirk

Date: 11/8/21

County Manager Authorization: David Headley

Date: 11-08-2021

County Attorney Authorization:       

Date:       

**Comments/Attachments:**

Presentation





# GLAMPING OPERATION AND MANAGEMENT AT WAR HILL PARK

NOVEMBER 18, 2021 WORK SESSION

# GLAMPING OPERATION AND MANAGEMENT AT WAR HILL PARK



- Parks and Recreation was approached by Timberline Glamping Company in September, 2021 regarding partnering with Dawson County to offer glamping camping to its visitors.
- The Parks and Recreation Board agreed to move forward the request to the Board of Commissioners.



# GLAMPING OPERATION AND MANAGEMENT AT WAR HILL PARK



- What is glamping:
  - Outdoor camping with more comforts than with traditional camping; such as beds, refrigerators and heat/air conditioning.
- Who is glamping:
  - 80% of new campers prefer the glamping atmosphere to traditional sites.
- What is the glamping market in the United States:
  - 2021 market size is worth \$2.35 billion

# GLAMPING OPERATION AND MANAGEMENT AT WAR HILL PARK



- What is the Scope of Work Summary:
  - Construct and maintain, to include cleaning, the structures and associated equipment
  - Advertise availability
  - Book reservations separate from the Dawson County website
  - Work with County Risk Management Coordinator to ensure protection of County



- What is the Commission Structure:
  - A flat rate per day, per month, per site; paid monthly
  - A percentage of the gross nightly rate, paid monthly

# GLAMPING OPERATION AND MANAGEMENT AT WAR HILL PARK

## War Hill Park





## STAFF RECOMMENDATION



- Staff is recommending that an RFP for Operation and Management of Glamping Sites is released to ensure a fair opportunity for other companies to offer these services to Dawson County citizens and visitors.
- Collaboration with Finance, Legal and Planning and Zoning will take place to ensure all relative Laws, Ordinance and Policies are followed.

DAWSON COUNTY BOARD OF COMMISSIONERS  
APPLICATION FOR APPOINTMENT TO COUNTY  
BOARDS AND AUTHORITIES



The Dawson County Board of Commissioners accepts applications for appointments. Interested parties should submit this form and supporting documentation to the County Clerk.

**Board or Authority Applied for** Long Range Planning Committee

**Name** Steve Pawlik

**Home Address** 1649 Old Henry Grady Road

**City, State, Zip** Dawsonville, GA, 30534

**Mailing Address (if different)** \_\_\_\_\_

**City, State, Zip** \_\_\_\_\_

**Telephone Number** \_\_\_\_\_ **Alternate Number** \_\_\_\_\_

**Fax Telephone Number** \_\_\_\_\_

**E-Mail Address** \_\_\_\_\_

**Additional information you would like to provide:**

I am requesting appointment to the LRPC to be able to participate in long range planning discussions for the county, as I plan to be a permanent resident and feel that I can offer productive insight having worked in the real estate, development, and new construction industry in the north GA area for the past 30 years. I am an advocate of smart growth that is beneficial to both land owners and also to residents of the county. I have no reluctance to share my opinion during discussions, but I also am very open to hearing other participants opinions and working toward a consensus. I appreciate your consideration for my appointment to this committee and will be happy to answer any questions you may have regarding my ability to serve. Thank you.

**Signature**  **Date** 11/2/21

**Please note: Submission of this application does not guarantee an appointment.**

**Return to:** Dawson County Board of Commissioners  
Attn: County Clerk  
25 Justice Way, Suite 2313  
Dawsonville, GA 30534  
(706) 344-3501 FAX: (706) 344-3504  
countyclerk@dawsoncounty.org



RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF DAWSON COUNTY, GEORGIA (“COUNTY”) AGREEING TO BE BOUND BY THE MEMORANDUM OF UNDERSTANDING BETWEEN THE STATE OF GEORGIA AND CERTAIN LOCAL GOVERNMENT ENTITIES CONCERNING THE NATIONAL DISTRIBUTOR AND J&J SETTLEMENTS AND DIRECTING THE EXECUTION OF THE “ACKNOWLEDGMENT AND AGREEMENT TO BE BOUND BY MEMORANDUM OF UNDERSTANDING,” “SUBDIVISION DISTRIBUTOR SETTLEMENT PARTICIPATION FORM,” AND “JANSSEN SETTLEMENT PARTICIPATION FORM.”**

WHEREAS, the County initiated litigation against certain manufacturers and distributors of prescription opioids in *In re: National Prescription Opiate Litigation*, MDL 2804, to hold them accountable for the opioid epidemic and to seek equitable and monetary relief;

WHEREAS, opioid distributor defendants McKesson Corporation, AmerisourceBergen Corporation, and Cardinal Health, Inc. (“Settling Distributors”), and opioid manufacturer defendants Johnson & Johnson, Janssen Pharmaceuticals, Inc., Ortho-McNeil-Janssen Pharmaceuticals, Inc., and Janssen Pharmaceutica, Inc. (“J&J”) have separately reached settlement frameworks (otherwise known as the “National Distributor Settlement” and “J&J Settlement”) with certain states and local government entities that the State of Georgia and Georgia’s local government entities have the option to join;

WHEREAS, the State of Georgia and certain Georgia local government entities seek to enter a Memorandum of Understanding that would enable them to join the National Distributor and J&J Settlements and maximize the recovery to the State of Georgia and Georgia local government entities from those settlements; and

WHEREAS, the County desires to agree to be bound by the Memorandum of Understanding and to participate in the National Distributor and J&J Settlements.

NOW, THEREFORE, BE IT RESOLVED BY THE DAWSON COUNTY BOARD OF COMMISSIONERS, AS FOLLOWS:

Section 1. The County Board of Commissioners, as the governing body of the County, hereby agrees to be bound by the Memorandum of Understanding between the State of Georgia and certain Georgia local government entities concerning the National Distributor and J&J Settlements.

Section 2. The County Board of Commissioners, as the governing body of the County, hereby agrees to participate in the National Distributor and J&J Settlements.

Section 3. The County Board of Commissioners hereby appoints \_\_\_\_\_ as the duly-appointed representative of the County for the purposes of agreeing to be bound by the Memorandum of Understanding and participating in the National Distributor and J&J Settlements.

Section 4. The County Board of Commissioners directs the duly-appointed representative of the County to execute the “ACKNOWLEDGMENT AND AGREEMENT TO BE BOUND BY MEMORANDUM OF UNDERSTANDING,” attached hereto and incorporated herein as **Exhibit A**.

Section 5. The County Board of Commissioners directs the duly-appointed representative of the County to execute the “Subdivision Distributor Settlement Participation Form,” attached hereto and incorporated herein as **Exhibit B**.

Section 6. The County Board of Commissioners directs the duly-appointed representative of the County to execute the “Janssen Settlement Participation Form,” attached hereto and incorporated herein as **Exhibit C**.

Section 7. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

Section 8. This Resolution shall be in full force and effect from and after its adoption as provided by law.

This Resolution was introduced, seconded and adopted at a duly convened meeting of the Dawson County Board of Commissioners, held on \_\_\_\_\_, 2021.

\_\_\_\_\_  
Chairman, Board of Commissioners

ATTEST:

\_\_\_\_\_  
County Attorney

**EXHIBIT “A”**

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Acknowledgment and Agreement to Be Bound By Memorandum of Understanding

**EXHIBIT 1**

**ACKNOWLEDGEMENT AND AGREEMENT  
TO BE BOUND BY MEMORANDUM OF UNDERSTANDING**

WHEREFORE, the undersigned, as a duly-appointed representative of the below-referenced entity, acknowledges the following:

- Dawson County, Georgia has received the State of Georgia and Local Governments: Memorandum of Understanding Concerning National Distributor and Johnson & Johnson Opioid Settlements.
- The undersigned is a duly-appointed representative of Dawson County, Georgia, and has the authority to execute this document and bind Dawson County, Georgia to the Memorandum of Understanding.
- Dawson County, Georgia is either represented by legal counsel, or has the ability to obtain advice from legal counsel, concerning the contents and implication of the Memorandum of Understanding.
- The undersigned, on behalf of Dawson County, Georgia understands and acknowledges the terms of the Memorandum of Understanding, and Dawson County, Georgia, agrees to be bound by its terms.
- No party is under duress or undue influence.

/s/ \_\_\_\_\_

Name \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

Entity Dawson County, Georgia

**EXHIBIT “B”**

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Subdivision Distributor Settlement Participation Form



**Subdivision Distributor Settlement Participation Form**

Governmental Entity:	State:
Authorized Official:	
Address 1:	
Address 2:	
City, State, Zip:	
Phone:	
Email:	

The governmental entity identified above (“*Governmental Entity*”), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Settlement Agreement dated July 21, 2021 (“*Distributor Settlement*”), and acting through the undersigned authorized official, hereby elects to participate in the Distributor Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Distributor Settlement, understands that all terms in this Participation Form have the meanings defined therein, and agrees that by signing this Participation Form, the Governmental Entity elects to participate in the Distributor Settlement and become a Participating Subdivision as provided therein.
2. The Governmental Entity shall, within 14 days of the Reference Date and prior to the filing of the Consent Judgment, secure the dismissal with prejudice of any Released Claims that it has filed.
3. The Governmental Entity agrees to the terms of the Distributor Settlement pertaining to Subdivisions as defined therein.
4. By agreeing to the terms of the Distributor Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
5. The Governmental Entity agrees to use any monies it receives through the Distributor Settlement solely for the purposes provided therein.
6. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity’s state where the Consent Judgment is filed for purposes limited to that court’s role as provided in, and for resolving disputes to the extent provided in, the Distributor Settlement. The Governmental Entity likewise agrees to arbitrate before the National Arbitration Panel as provided in, and for resolving disputes to the extent otherwise provided in, the Distributor Settlement.

7. The Governmental Entity has the right to enforce the Distributor Settlement as provided therein.
8. The Governmental Entity, as a Participating Subdivision, hereby becomes a Releasor for all purposes in the Distributor Settlement, including, but not limited to, all provisions of Part XI, and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the Distributor Settlement are intended by the Parties to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Distributor Settlement shall be a complete bar to any Released Claim.
9. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision as set forth in the Distributor Settlement.
10. In connection with the releases provided for in the Distributor Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

**General Release; extent.** A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release, and that if known by him or her would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the Distributor Settlement.

11. Nothing herein is intended to modify in any way the terms of the Distributor Settlement, to which Governmental Entity hereby agrees. To the extent this Participation Form is interpreted differently from the Distributor Settlement in any respect, the Distributor Settlement controls.
  
12. The effective date of this Participation Form shall be the date on which the State of Georgia enters into the Distributor Settlement. In the event that the State of Georgia elects not to enter into the Distributor Settlement, this Participation Form shall be null and void and shall confer no rights or obligations on the State of Georgia, the Released Entities (as defined in the National Settlement Agreement dated July 21, 2021), or the Governmental Entity.

I have all necessary power and authorization to execute this Participation Form on behalf of the Governmental Entity.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**EXHIBIT “C”**

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Janssen Settlement Participation Form

**Janssen Settlement Participation Form**

Governmental Entity:	State:
Authorized Official:	
Address 1:	
Address 2:	
City, State, Zip:	
Phone:	
Email:	

The governmental entity identified above (“Governmental Entity”), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Settlement Agreement dated July 21, 2021 (“Janssen Settlement”), and acting through the undersigned authorized official, hereby elects to participate in the Janssen Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Janssen Settlement, understands that all terms in this Election and Release have the meanings defined therein, and agrees that by this Election, the Governmental Entity elects to participate in the Janssen Settlement and become a Participating Subdivision as provided therein.
2. The Governmental Entity shall, within 14 days of the Reference Date and prior to the filing of the Consent Judgment, dismiss with prejudice any Released Claims that it has filed.
3. The Governmental Entity agrees to the terms of the Janssen Settlement pertaining to Subdivisions as defined therein.
4. By agreeing to the terms of the Janssen Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
5. The Governmental Entity agrees to use any monies it receives through the Janssen Settlement solely for the purposes provided therein.
6. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity’s state where the Consent Judgment is filed for purposes limited to that court’s role as provided in, and for resolving disputes to the extent provided in, the Janssen Settlement.
7. The Governmental Entity has the right to enforce the Janssen Settlement as provided therein.



8. The Governmental Entity, as a Participating Subdivision, hereby becomes a Releasor for all purposes in the Janssen Settlement, including but not limited to all provisions of Section IV (Release), and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the Janssen Settlement are intended by the Parties to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Janssen Settlement shall be a complete bar to any Released Claim.
9. In connection with the releases provided for in the Janssen Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

**General Release; extent.** A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her, would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the Janssen Settlement.

10. Nothing herein is intended to modify in any way the terms of the Janssen Settlement, to which Governmental Entity hereby agrees. To the extent this Election and Release is interpreted differently from the Janssen Settlement in any respect, the Janssen Settlement controls.

11. The effective date of this Participation Form shall be the date on which the State of Georgia enters into the Janssen Settlement. In the event that the State of Georgia elects not to enter into the Janssen Settlement, this Participation Form shall be null and void and shall confer no rights or obligations on the State of Georgia, the Released Entities (as defined in the National Settlement Agreement dated July 21, 2021), or the Governmental Entity.

I have all necessary power and authorization to execute this Election and Release on behalf of the Governmental Entity.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



## DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: **Emergency Services**

Work Session: **11.18.21**

Prepared By: **Danny Thompson**

Voting Session: **11.18.21**

Presenter: **Danny Thompson**

Public Hearing: Yes \_\_\_\_\_ No **X**

Agenda Item Title: **Acceptance of EMPG Grant**

Background Information:

For many years, County Emergency Management Agencies who complete the mandatory activity and reporting requirements for GEMA have been eligible to receive a 50/50 matching grant to support EMA activities, such as mitigation, preparation and response to emergency situations. Dawson County has received this grant multiple times through the years.

Current Information:

Dawson County Emergency Management Agency has been awarded the 50/50 EMPG grant. This year's EMPG grant is \$15,568.00 and Dawson County's match is \$7,784.

Budget Information: Applicable:  Not Applicable: \_\_\_\_\_ Budgeted: Yes  No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining
	EMA					

Recommendation/Motion: Approve agenda item

Department Head Authorization: **DT**

Date: **11.3.21**

Finance Dept. Authorization: Vickie Neikirk

Date: 11/8/21

County Manager Authorization: David Headley

Date: 11-08-2021

County Attorney Authorization: \_\_\_\_\_

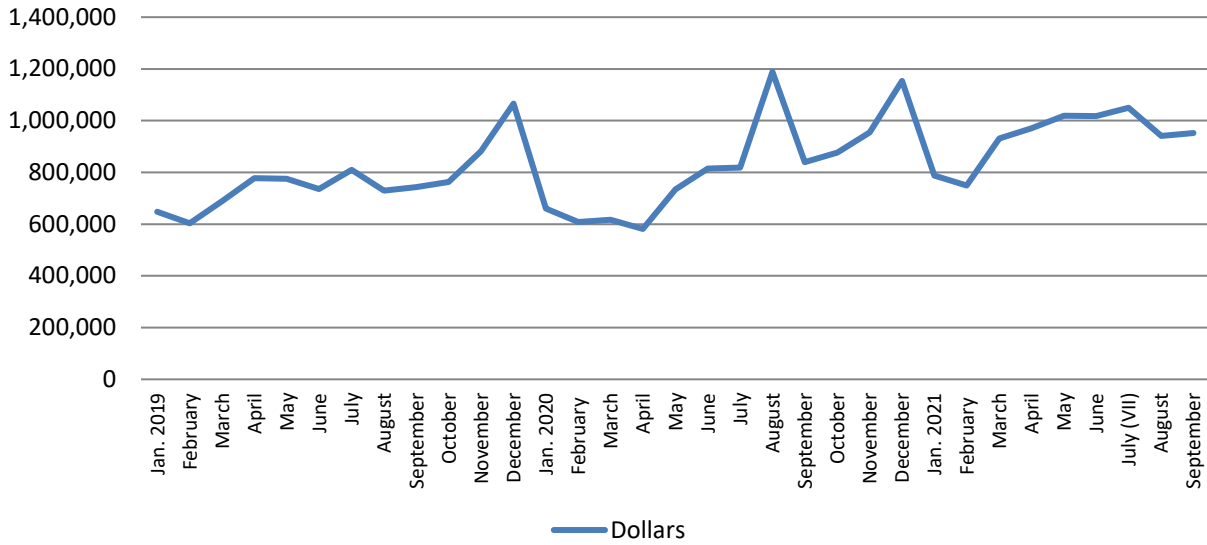
Date: \_\_\_\_\_

Comments/Attachments:

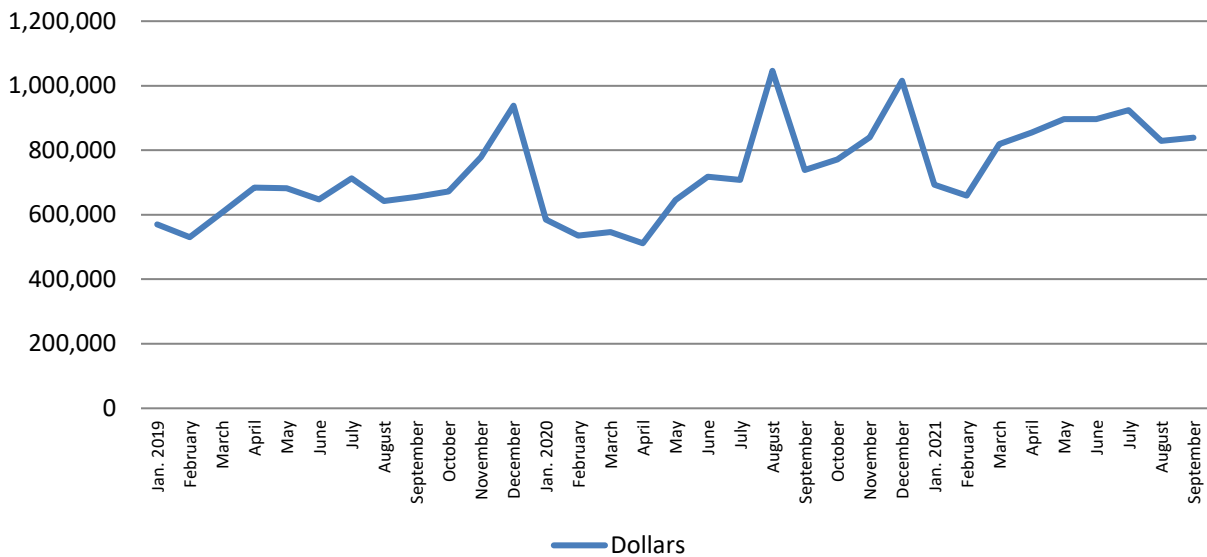


Key Indicator Report  
October 2021

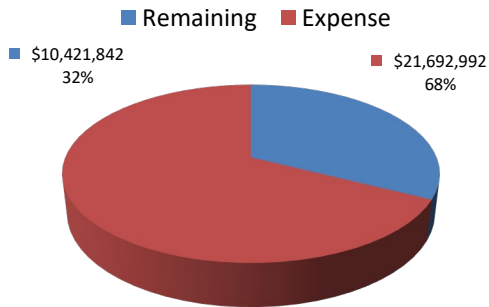
### SPLOST VI and VII COLLECTION CHART



### LOST COLLECTION CHART

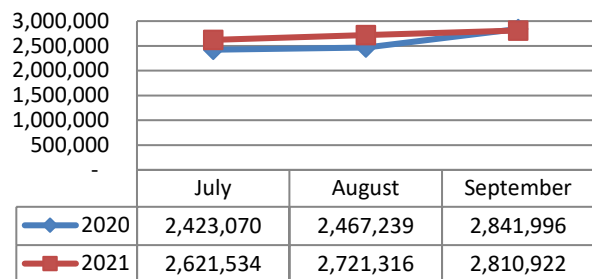


### Budget



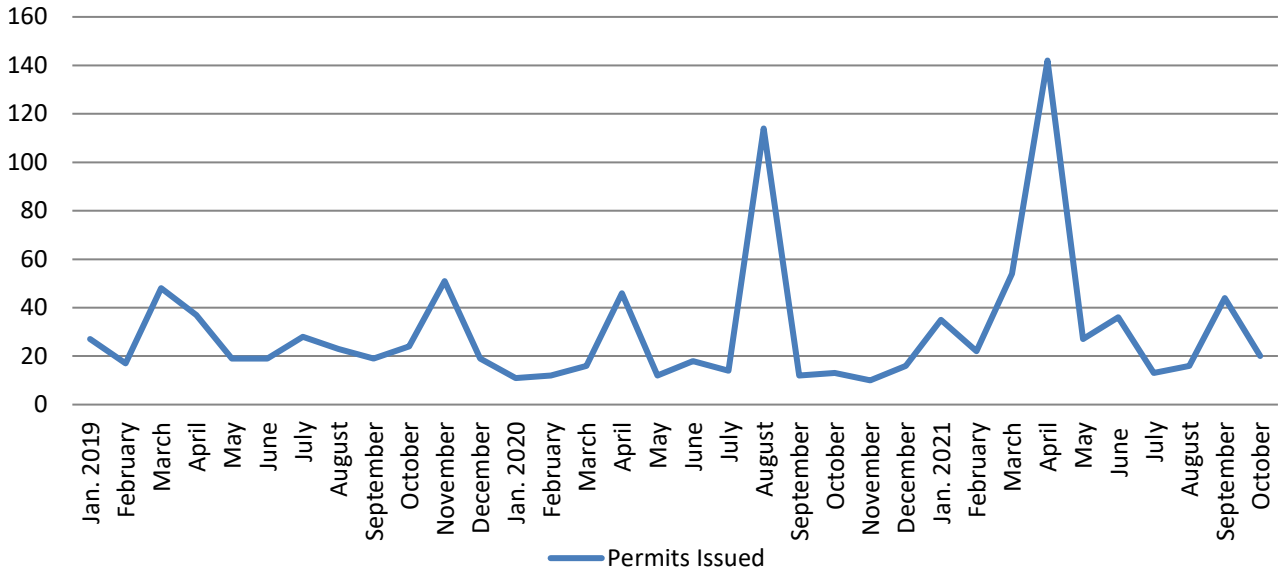
Through 09/30/2021

### All Revenue Per Month

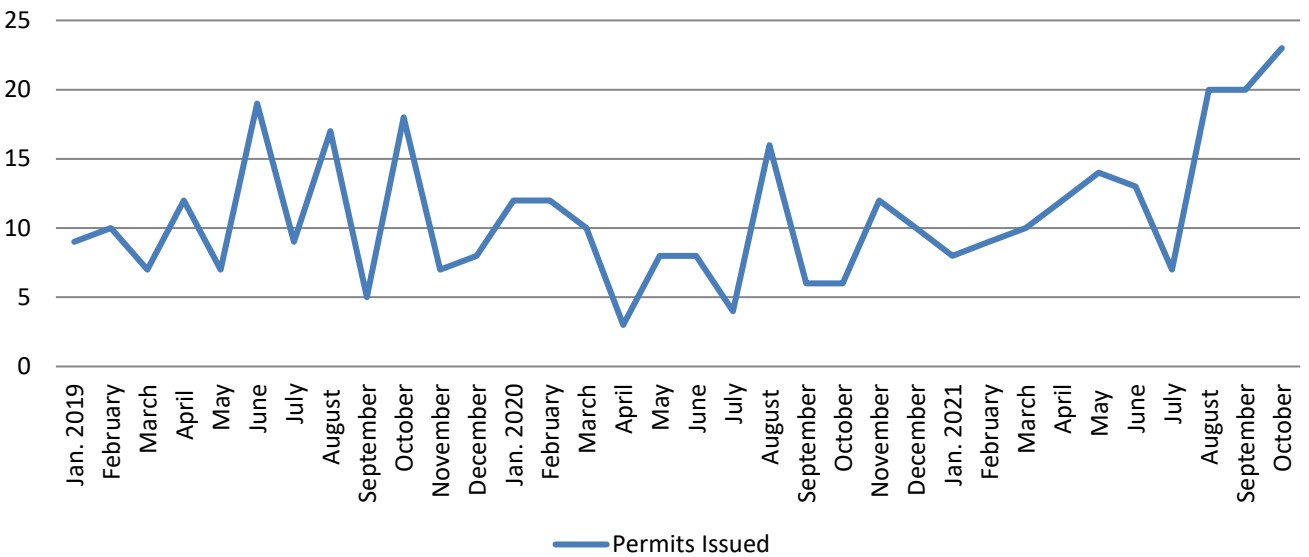




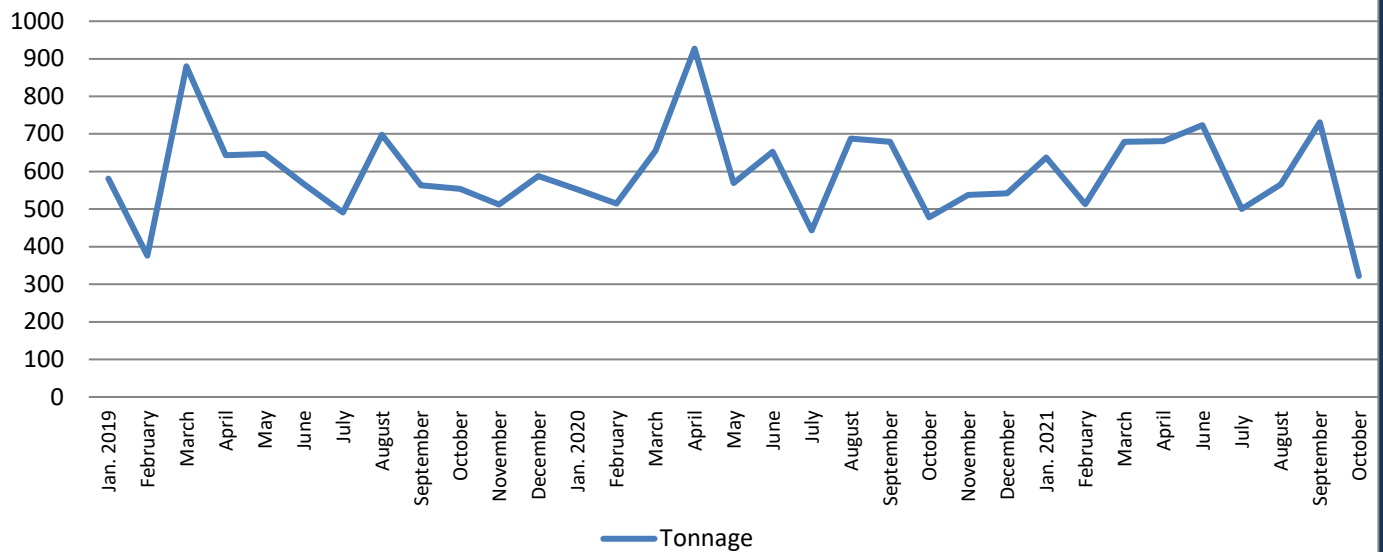
**SINGLE-FAMILY HOME BUILDING PERMITS ISSUED**



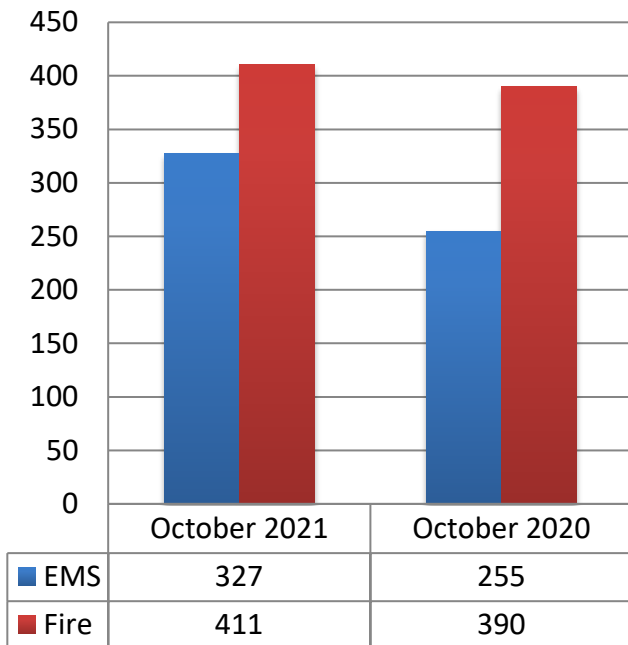
**COMMERCIAL BUILDING PERMITS ISSUED**



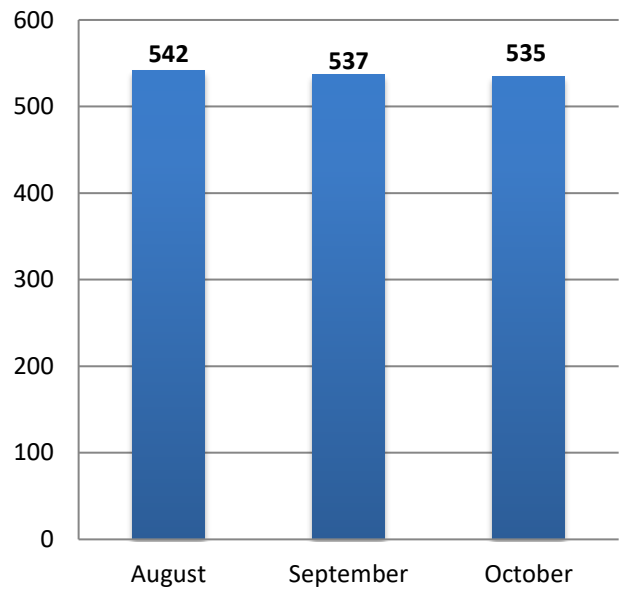
### TRANSFER STATION TONNAGE COLLECTION



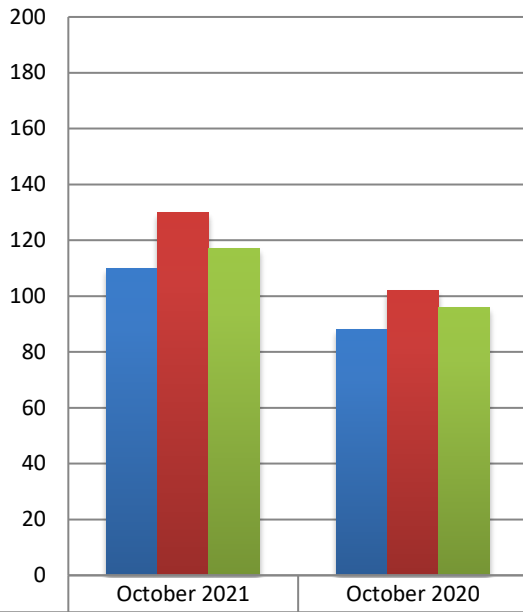
### EMS/Fire Calls for Service



### Number of County Employees

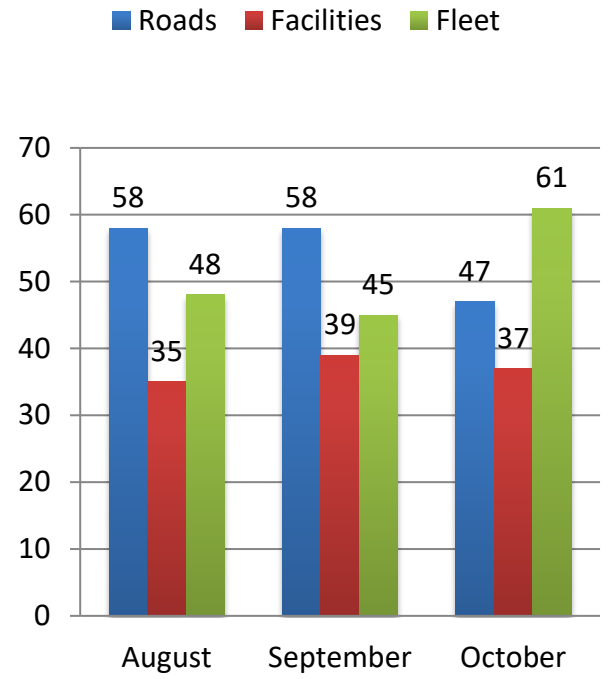


**Inmate Population**



Lowest Daily Count	110	88
Highest Daily Count	130	102
Daily Average	117	96

**Repair Requests**





## Dawson County Board of Commissioners

### Elections/Registrar Monthly Report – October 2021

- **New Applications/Transfers In: 111**
- **Changes/Duplicates: 495**
- **Cancelled/Transferred Out: 120**
- **Total Processed: 726**

### **HIGHLIGHTS**

#### **Voter Registration Projects:**

- Municipal General Election absentee by mail voting requests ended 10/22/21; 9 mailed-8 received.
- Continual voter registration entry, scanning & filing.
- Absentee supplies for Election Day ordered and in place.
- ERIC (Electronic Information Registration Center) cross state verification contact responses keep coming in and being processed.

#### **Elections Projects:**

- 2021 Election Calendar (remaining):
  - Municipal General Election November 2, 2021
  - Voter registration cutoff October 4, 2021
  - Advance Voting October 12-29, 2021 \*9a-5p M-F  
\*Saturdays 10/16 & 10/23 9a-5p
- Daily updates/checks to November Municipal General Election task list.
- Advance voting equipment/paperwork broken down & stored in secure EMS room for election night closing.
- Day of election supplies/forms ordered and in place.
- Day of election equipment for the November Municipal Election is set up and complete.
- Progressing on clean up and equipment storage restructure.

#### **Highlights of plans for upcoming month:**

- November 2, 2021 Municipal General Election.
- Board of Elections & Registration will meet Friday, November 5, 2021 at 2 p.m. to certify the election.
- Redistricting and street maintenance is scheduled for the near future.
- Board of Elections & Registration monthly meeting scheduled for November 17, 2021 at 9:30 a.m. at 96 Academy Avenue.



## Dawson County Board of Commissioners

### Dawson County Emergency Services Monthly Report – October 2021

Fire Responses	AUG	SEP	OCT	EMS Responses	AUG	SEP	OCT	EMS Revenue		
2019	312	364	363	2019	245	284	264	2020	OCT	\$56,815.29
2020	391	345	390	2020	296	249	255	2021	OCT	\$91,162.66
2021	467	419	411	2021	366	329	327	60.45% increase from last year		

Plan Review and Inspection Revenue Total		Business Inspections Total	
		Final Inspections	Annual & Follow Up Inspections
County	\$10,109.00	18	97
City	\$300.00	1	25

HIGHLIGHTS: Dawson County Emergency Services Projects			
Training Hours Completed by Staff	1,398.74 hours	Fire Investigations	3
PR Detail	2	CPR Training per Individual	0
Smoke Detector Installations	4	Stop the Bleed Training per Individual	0
Public Education (Schools)	9	Child Safety Seat Installations	2
Search & Rescue / Water Rescue	0	Plan Reviews	16

Types of Fires Total – 5			
(11) 111-118: Structure Fire Building, Cooking, Chimney-Flue, Incinerator, Fuel Burner-Boiler	2	(14) 141-143: Natural Vegetation Fire Forest, Woods, Wildland, Brush, Grass	1
(12) 121-123: Fire in Mobile but Fixed Structure Mobile Home, Motor Home, RV, Camper, Portable Building	0	(15) 151-155: Outside Rubbish Fire Rubbish, Trash, Waste, Dump, Landfills, Dumpsters	0
(13) 131-138: Mobile/Vehicle Property Fire Passenger, Road Freight, Transport, Rail, Water Vehicles, Aircraft, Campers/RV, Off Road Vehicles, Heavy Equipment	2	(16) 161-164: Special Outside Fire Storage, Equipment, Gas/Vapor, Mailbox	0

Total Water Usage – 10,950 gallons			
Etowah Water	10,750 gallons	Pickens County	0 gallons
City of Dawsonville	200 gallons	Big Canoe	0 gallons
Forsyth County	0 gallons	Other	0 gallons



## Dawson County Board of Commissioners

### Facilities Monthly Report –October 2021

- **Total Work Orders: 37**
- **Community Service Workers: 2**

#### **HIGHLIGHTS:**

- \*Replaced parking lot lights with LED at Government Center
- \*Had all windows cleaned at Government Center
- \*Repaired Elevator 1 at Government Center



# DAWSON COUNTY, GA

Where Quality of Life Matters

## FACILITIES DEPARTMENT

### MONTHLY REPORT

For Period Covering the Month of October 2021

SN	TASKS/ WORK DONE	LOCATION/S of Service
1	Replaced parking lot lights with LED	Government Center
2	Installed new mail box	Adult Learning Center
3	Annual elevator inspections	County buildings
4	Had all windows cleaned	Government Center
5	Added pine straw to landscaping	Government Center
6	Repaired Elevator 1	Government Center
7	Repaired Elevator	Senior Center
8	Had generators repaired	Fire Station #1 and #3
9	Met with builders on warranty issues	New Senior Center
10	Hood inspections completed	Senior Ctr, Jail, Fire Station #1
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26	Total Work Orders for the month = 37	Facilities
27	Total Community Service for the month = 2	Facilities

**These numbers do not reflect daily/ weekly routine duties to include:**

Cutting of grass and landscape maintenance on all county properties

Cutting of grass and landscape maintenance on all five (5) parks on the west side of county

Cleaning of the new government center

Emptying outside trash receptacles at county owned buildings

Collecting and recycling of all county buildings, offices and facilities

# Dawson County Board of Commissioners

Finance Monthly Report – October 2021

## FINANCE HIGHLIGHTS

- **LOST Collections:** \$838,437 – up 13.45% compared to 2020
- **SPLOST Collections:** \$952,448 – up 13.45% compared to 2020; Total SPLOST VII collections: \$2,943,475
- **TAVT:** \$213,535 – up 23.1% compared to 2020
- **See attached Revenue and Expenditure Comparison for 2021**
- **Total County Debt:** \$2,467,813 (See attached Debt Summary)
- **Audit Status:** 2020 audit complete
- **EMS Billing Collections:** \$61,258 for September 2021; \$576,573 YTD
- **Budget Status:** Public Budget Hearing #3 (and potential budget approval) - 11/4/2021
- **Monthly Donations/Budget Increases:** \$4,275
  - Passport Fees - \$3,010
  - Donations - \$1,265

## PURCHASING HIGHLIGHTS

### Formal Solicitations

- None

### Informal Solicitations

- None

### Quotes for less than \$25,000 this month

- Gasoline – Fleet Maintenance
- Diesel – Fleet Maintenance
- Relocation of Portion of Walking Trail – Park & Rec

### Purchase for less than \$25,000 that did not receive required quotes

- None

### Pending Projects

- Awaiting Delivery of New Vehicles
- Comprehensive Upgrade of Security System
- Single Restroom Addition at Splash Pad

### Work in Progress

- Land Use Resolution Update
- 400 Overlay Update
- 53 Overlay
- Energov Upgrade
- Road Rehabilitation
- Unified Solution for Inmate Communication
- Culvert Renovations
- Artificial Turf at Rock Creek Park
- Etowah River Canoe Ramp

### Future Bids

- Install Soil Vapor Extraction System at Closed Landfill
- Inmate Banking/Commissary
- Inmate Food Services

### Future Bids – SPLOST VI

- Pothole Patching Machine – Roads
- Water Filtration System for DCGC & DCSO – Facilities
- 2021 Capital & SPLOST Projects

### Purchase for more than \$25,000 that did not receive required sealed bids

- None



## Budget to Actual

	Actual at 9/30/2021	Percent of Budget Actually Collected/ Expended	2021 BOC (2) Approved Budget	Over(Under) Approved Budget	Percentage Over(Under) Approved Budget
Revenue	\$ 22,081,523	68.76%	\$ 32,114,834	\$ (10,033,311)	-31.24%
Expenditures	21,692,992	67.55%	32,114,834	(10,421,842)	-32.45%
	<u>\$ 388,531</u>	<u>1.21%</u>	<u>\$ -</u>	<u>\$ 388,531</u>	<u>1.21%</u>

**\*NOTE:** Adjustments will be made during the year-end close out. The actual revenue and expenditure totals are subject to change pending normal year-end adjustments such as accruals and results of the audit.

(1) Reporting actuals as of 9/30/2021 because revenue collections are 30 days behind. The LOST revenues for the month of September 2021 were received in October 2021.

(2) Change in total budget due to account adjustments:

\$ 30,788,031	Original Budget
\$ 151,209	Carryover Balances
\$ 1,941	January
\$ 44,412	February
\$ 249,377	March
\$ 340,272	April
\$ 231,749	May
\$ 41,002	June
\$ 7,955	July
\$ 254,611	August
\$ 4,275	September
	October
	November
	December
<u>\$ 32,114,834</u>	Revised Budget

**ACTUAL COMPARISON  
JANUARY - DECEMBER 2021**

MONTH	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec*	YTD
2020 REVENUE	1,270,151	2,149,916	2,256,958	1,984,127	2,046,586	2,284,093	2,423,070	2,467,239	2,841,996	6,357,842	2,624,293	4,138,047	32,844,319
2021 REVENUE	1,241,090	2,358,206	2,399,317	2,824,690	2,662,284	2,442,165	2,621,534	2,721,316	2,810,922				22,081,523
<b>% CHANGE</b>	<b>-2%</b>												<b>-33%</b>
2020 EXPENSE	1,891,343	3,111,473	2,310,296	1,947,487	1,975,746	2,299,611	2,239,179	1,380,393	2,517,171	3,109,636	2,113,825	3,386,130	28,282,290
2021 EXPENSE	1,985,299	2,033,065	2,512,136	2,268,779	2,264,957	2,655,205	3,103,383	2,289,953	2,580,215				21,692,992
<b>%CHANGE</b>	<b>5%</b>												<b>-23%</b>
<b>2021 Total Rev-Exp</b>	<b>\$ (744,209)</b>	<b>\$ 325,141</b>	<b>\$ (112,820)</b>	<b>\$ 555,911</b>	<b>\$ 397,327</b>	<b>\$ (213,040)</b>	<b>\$ (481,849)</b>	<b>\$ 431,363</b>	<b>\$ 230,707</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 388,531</b>

**REVENUE**  
YTD 2020 19,724,137  
YTD 2021 22,081,523  
% Changed 11.95%

**EXPEDITURES**  
YTD 2020 19,672,699  
YTD 2021 21,692,992  
% Changed 10.27%

**\*NOTE:** Adjustments will be made during the year-end close out. The actual revenue and expenditure totals are subject to change pending normal year-end adjustments such as accruals and results of the audit.

**DAWSON COUNTY LOST COLLECTION ANALYSIS**

LOST COLLECTIONS BY SALES MONTH	2020									2021								
	2020 LOST			TAVT \$			TOTAL OF LOST & TAVT			2021 LOST			TAVT \$			TOTAL OF LOST & TAVT		
	\$ CHANGE	%CHANGE	TAVT	CHANGE	%	TAVT	\$ CHANGE	% CHANGE	TAVT	\$ CHANGE	%CHANGE	TAVT	CHANGE	%	TAVT	\$ CHANGE	% CHANGE	
JANUARY	585,076	14,660	2.57%	197,780	77,111	63.9%	782,856	91,771	13.28%	693,527	108,451	18.54%	190,308	(7,472)	-3.8%	883,834	100,979	12.90%
FEBRUARY	535,152	4,785	0.9%	162,878	66,319	68.7%	698,029	71,104	11.3%	659,451	124,300	23.23%	181,007	18,129	11.1%	840,458	142,429	20.40%
MARCH	546,172	(61,078)	-10.1%	163,568	57,003	53.5%	709,740	(4,076)	-0.6%	819,160	272,988	49.98%	246,536	82,968	50.7%	1,065,696	355,956	50.15%
APRIL	511,547	(172,733)	-25.2%	103,305	(56,401)	-35.3%	614,852	(229,134)	-27.1%	854,327	342,780	67.01%	218,835	115,530	111.8%	1,073,162	458,310	74.54%
MAY	645,955	(36,605)	-5.4%	164,494	58,439	55.1%	810,449	21,833	2.8%	896,340	250,384	38.76%	218,332	53,839	32.7%	1,114,672	304,223	37.5%
JUNE	717,680	69,992	10.8%	193,280	54,739	39.5%	910,959	124,731	15.9%	895,943	178,263	24.84%	217,706	24,427	12.6%	1,113,649	202,690	22.3%
JULY	707,901	(4,797)	-0.7%	171,205	12,706	8.0%	879,106	7,908	0.9%	923,876	215,975	30.51%	188,197	16,992	9.9%	1,112,073	232,966	26.5%
AUGUST	1,046,184	403,971	62.9%	171,212	14,294	9.1%	1,217,396	418,265	52.3%	828,631	(217,553)	-20.79%	213,580	42,368	24.7%	1,042,211	(175,185)	-14.4%
SEPTEMBER	739,021	83,636	12.8%	173,450	23,718	15.8%	912,471	107,354	13.3%	838,437	99,416	13.45%	213,535	40,085	23.1%	1,051,973	139,501	15.3%
OCTOBER	771,452	99,518	14.8%	185,115	27,059	17.1%	956,567	126,577	15.3%									
NOVEMBER	839,832	61,344	7.9%	181,214	52,912	41.2%	1,021,046	114,256	12.6%									
DECEMBER	1,015,493	77,095	8.22%	190,308	41,699	28.1%	1,205,801	118,794	10.9%									
Prorata Distribution(June)	606	(2,684)	-81.6%		0		606	(2,684)										
Prorata Distribution (Dec.)	1,100	(1,135)	-50.8%		0		1,100	(1,135)		1,144	538	88.67%						
<b>TOTAL</b>	<b>\$ 8,663,171</b>	<b>\$ 535,967</b>		<b>\$2,057,809</b>			<b>10,720,980</b>	<b>\$966,700</b>		<b>\$ 7,410,836</b>	<b>\$ 1,375,542</b>		<b>\$1,888,037</b>			<b>9,297,728</b>	<b>\$1,761,869</b>	

FY21 LOST & TAVT	9,297,728
FY20 LOST & TAVT	10,720,980
FY19 LOST & TAVT	9,755,416
FY18 LOST & TAVT	\$8,871,741
FY17 LOST & TAVT	\$8,094,043
FY16 LOST & TAVT	\$7,147,120
FY15 LOST & TAVT	7,024,812
FY14 LOST & TAVT	6,771,602
FY13 LOST & TAVT	6,287,973
FY12 CONVERTED	5,763,005
FY12	5,632,027
FY11	5,244,606
FY10	4,939,542
FY09	4,789,221
FY08	5,015,881
FY07	5,621,760
FY06	5,608,446
FY05	4,426,013
FY04	3,527,663

**BELOW FIGURES INCLUDE TAVT CALCULATIONS**

<b>FY20 ACTUAL TO DATE</b>	<b>\$6,034,687</b>
<b>FY21 ACTUAL TO DATE</b>	<b>\$7,410,836</b>
<b>\$ DIFFERENCE</b>	<b>1,376,148</b>
<b>% DIFFERENCE</b>	<b>22.80%</b>

<b>FY20 ACTUAL TO DATE</b>	<b>\$7,535,860</b>
<b>FY21 ACTUAL TO DATE</b>	<b>\$9,297,728</b>
<b>\$ DIFFERENCE</b>	<b>1,761,869</b>
<b>% DIFFERENCE</b>	<b>23.38%</b>

					SPLOST 6				SPLOST 7									
SPLOST COLLECTIONS BY SALES MONTH	Total Actual 2020	County (85%)		% Change 2020	Total Actual 2021	County (85%)		% Change 2021	2021 Projections	2021 Actuals vs. Projections		Total Actual 2021	County (85%)		% Change 2021	2021 Projections	2021 Actuals vs. Projections	
		City (15%)	City (15%)			City (15%)	City (15%)											
JANUARY	659,726	560,767	98,959	1.78%	787,979	669,783	118,197	19.44%										
FEBRUARY	607,910	516,724	91,187	0.9%	749,380	636,973	112,407	23.27%										
MARCH	616,984	524,437	92,548	-10.4%	930,667	791,067	139,600	50.84%	Total SPLOST VI projection of \$46 million reached in 2020									
APRIL	581,347	494,145	87,202	-25.2%	970,671	825,071	145,601	66.97%										
MAY	733,999	623,899	110,100	-5.3%	1,018,430	865,666	152,765	38.75%										
JUNE	815,415	693,103	122,312	10.8%	1,017,979	865,282	152,697	24.84%										
JULY	819,086	696,223	122,863	1.1%								1,049,558			28.14%			
AUGUST	1,188,750	1,010,438	178,313	63.1%								941,469			-20.80%			
SEPTEMBER	839,517	713,589	125,928	13.0%								952,448			13.45%			
OCTOBER	876,561	745,077	131,484	15.0%											-100.00%			
NOVEMBER	954,260	811,121	143,139	8.2%											-100.00%			
DECEMBER	1,153,910	980,823	173,086	8.3%											-100.00%			
Prorata Distribution (June)	687	584	103	-81.6%	1,304	1,108	196	89.7%										
Prorata Distribution (Dec.)	1,248	1,061	187	-50.9%														
SPLOST Jet Fuel Tax (July)		-	-															
<b>TOTAL</b>	<b>\$9,849,401</b>	<b>\$8,371,991</b>	<b>\$1,477,410</b>		<b>\$5,476,412</b>	<b>\$4,654,950</b>	<b>\$ 821,462</b>					<b>\$2,943,475</b>	<b>\$ -</b>	<b>\$ -</b>				<b>-</b>

2015	\$ 3,665,116	2021	\$ 2,943,475
2016	\$ 7,064,885	2022	
2017	\$ 7,913,104	2023	
2018	\$ 8,587,749	2024	
2019	\$ 9,226,607	2025	
2020	\$ 9,849,401	2026	
2021	\$ 5,476,412	2027	
<b>Total SPLOST 6 Collections to date:</b>	<b>\$51,783,273</b>	<b>Total SPLOST 7 Collections to date:</b>	<b>\$ 2,943,475</b>

**DAWSON COUNTY**  
**DEBT SCHEDULE**  
10/31/2021

DEBT DESCRIPTION	BANK/PAYEE	CURRENT SOURCE OF PAYMENT	DEBT ORIGINATION DATE	DUE DATE OF FINAL PMT	PRINCIPAL BAL AT 12/31/2020	NEW LOANS IN 2021	2021 PMTS TO DATE		BALANCE DUE	PENDING 2021 PAYMENTS		PROJECTED BAL AT 12/31/2021	NOTES
							PRINCIPAL	INTEREST		PRINCIPAL	INTEREST		
2012 EWSA Bonds	Community & Southern Bank	General Fund	5/14/2012	3/1/2027	2,475,000.00	-	275,000.00	69,348.27	2,200,000.00	-	-	2,200,000.00	Partial defeasement of bonds in April 2012 reduced principal by \$1,525,000. Refunded Bonds and received lower interest rate of 2.96% on 5/14/2012. Interest due semi-annually on March 1 and Sept. 1.
Fire Pumper Truck	BB & T	SPLOST VI	1/12/2018	1/12/2025	330,100.39		62,287.89	9,605.92	267,812.50		-	267,812.50	Pumper was purchased January 2018. First annual payment from SPLOST VI paid Jan 12, 2019. Annual Payments made in January each year.
<b>Totals</b>					\$ 2,805,100.39	\$ -	\$ 337,287.89	\$ 78,954.19	\$ 2,467,812.50	\$ -	\$ -	\$ 2,467,812.50	



## Dawson County Board of Commissioners

### Fleet Maintenance and Fuel Center Monthly Report – October 2021

#### FLEET

- **Preventative Maintenance Performed: 26**
- **Tires Mounted: 18**
- **Repair Orders Completed: 61**
- **Labor Hours: 242.50**
- **Labor Cost Savings: \$ \$13,337.50**  
(Comparison of the Fleet Maintenance rate of \$25.00 per labor hour to outsourced vendors rate of \$80.00 per labor hour)
- **Parts Cost Savings: \$ 3,315.11**  
(Comparison of Dawson County's parts discounts to outsourced markup; average 20%)
- **Total Cost Savings for Oct: \$ 16,652.61**

#### FUEL CENTER

- **Average Fuel Center Price Per Gallon:**  
Gasoline: \$ 2.68  
Diesel: \$ 2.79
- **Fuel Center Usage - Dawson County and Board of Education**  
Gasoline: 14,044.7 gallons; 943 transactions  
Diesel: 7,671.5 gallons; 184 transactions
- **Fuel Center Usage - Etowah Water and City of Dawsonville**  
Gasoline: 15,023.7 gallons; 70 transactions  
Diesel: 741 gallons; 21 transactions
- **Revenue from Etowah Water and City of Dawsonville: \$ 113.24**

#### HIGHLIGHTS

- Fleet will be presenting the 2021 Surplus List to the BOC on Thursday, November 4<sup>th</sup>.



## Dawson County Board of Commissioners

### Human Resources Department Key Indicator Monthly Report – October 2021

#### **POSITION CONTROL**

- Positions approved by BOC: 602
- # of filled F/R Positions: 298
- # of filled F/T Positions: 0
- # of filled Grant Funded Positions: 20
- # of filled P/R Positions: 74
- # of filled P/T Positions: 84
- # of Supplemental Positions: 59
- # of Vacant Positions: 67
- #of Frozen Positions: 27
- % of Budgeted/Actual Positions: 88.87%

#### **ADDITIONAL INFORMATION**

- FMLA/LOA/Military tracking: 2/1/3
- Unemployment Claims received: 2
- Property & Liability Claims: 2
- Worker's Compensation Claims: 3
- Performance Evaluations received: 0

#### **HIGHLIGHTS**

##### **Positions Advertised/Posted: 10**

- County Administration – Administrative Clerk -- **3**
- Emergency Services – Fire Lieutenant -- **0**
- Emergency Services—Firefighter/Paramedic (Full Time) – **3**
- Emergency Services – Firefighter/EMT (Full Time) – **1**
- Parks & Recreation – Athletic Assistant -- **0**
- Public Works – Roads Operator I – **1**
- Facilities – Part Time Custodian – **2**
- Sheriff's Office – Detention Officer – **N/A**
- Sheriff's Office – Deputy Sheriff – **N/A**
- General Application – **1**

##### **Applications Received: 11**

##### **New Hires added into system: 7**

- Richard Miller – Facilities – Building Maintenance Mechanic
- Shannon Richter – Emergency Services – Firefighter/Paramedic
- Noah M. Burruss – Parks & Recreation – Athletic Assistant
- Autumn L. Carter – District Attorney – Administrative Clerk
- Alexa M. Elliott – Sheriff's Office – E911 Communications Officer
- Elizabeth D. Hagan – Public Defender – Public Defender
- Anne Martin – Superior Court – Bailiff

##### **Termination/Resignation/Retirement Processed: 13**

- Zakary Holbrook – Emergency Services – PT FF/EMT
- Beau Cooper – Parks & Rec. – Athletic Assistant
- Rachel Horn – County Admin. – Admin. Clerk
- Dominick Doyle – Sheriff's Office – Detention Officer
- Isabella Trammell – Parks & Rec. – Concession Attendant
- Lindsey Fields – DA – Victim Advocate
- Molly Denhan – Parks & Rec. – Concession Attendant
- Molly Muenchen – Parks & Rec. – Concession Attendant
- Andrew Lee – Public Works – Oper. I
- Dylan Montecalvo – Public Works – Oper. II

- Michael Hester – Sheriff’s Office – Detention Officer
- Christopher Bogue – Emergency Services – FF/EMT
- Stevie Harben – Sheriff’s Office – Inmate Services

**Promotions: 1 Transfers: 1 Re-Classed: 2 Personnel Updates: 15**

**Additional Highlights:**

- Successfully hosted Health & Wellbeing Fair 2021 – October 21, 2021, 10AM – 2PM
- Successfully completed GDOT certification for DAPM position
- Successfully completed annual Safety Discount Review by LGRMS/ACCG





## Dawson County Board of Commissioners

Information Technology – October 2021

- **Calls for Service:157**
- **Service Calls Completed: 157**

### **Highlights**

- Wiring completed at Historic CH, Fleet, Public Works and Rock Creek for wireless upgrades
- Assisted with elevator support at DCSO
- Working with the courts on upcoming upgrades of courtrooms A, B & D
- Working with the courts on technology in upcoming large trials

2021 DAWSON COUNTY APPLICATIONS AND PERMITS

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
BUILDING PERMITS	86	68	84	177	62	76	38	57	89	64	0	0	790
<b>SINGLE FAMILY RESIDENTIAL</b>	<b>35</b>	<b>22</b>	<b>54</b>	<b>142</b>	<b>27</b>	<b>36</b>	<b>13</b>	<b>16</b>	<b>44</b>	<b>20</b>			<b>409</b>
GARAGE - POLE SHED	10	6	0	4	6	7	2	0	13	1			49
STORAGE BUILDING	0	0	1	0	3	3	1	0	0	1			9
ADDITIONS/REMODELS	10	10	8	8	5	8	2	6	3	8			68
FARM BUILDING	3	0	0	0	0	0	6	0	1	1			11
RETAIL - COMMERCIAL	8	9	10	12	14	13	7	20	20	23			136
MISC. ( )	19	11	11	11	7	9	7	15	8	10			108
<b>MULTI - FAMILY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>11</b>			<b>11</b>
<b>MOBILE HOME</b>	<b>5</b>	<b>1</b>	<b>2</b>	<b>1</b>	<b>0</b>	<b>3</b>	<b>1</b>	<b>4</b>	<b>2</b>	<b>0</b>			<b>19</b>
ELECTRICAL	70	55	76	182	58	72	35	57	85	69			759
PLUMBING	48	34	63	148	41	48	23	23	67	58			553
HEATING & AIR	47	29	63	145	40	56	21	25	61	58			545
<b>ZONING / VARIANCES</b>	<b>5</b>	<b>12</b>	<b>2</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>2</b>	<b>10</b>	<b>5</b>	<b>4</b>			<b>49</b>
<b>PLAN REVIEW - PLATS</b>	<b>5</b>	<b>2</b>	<b>2</b>	<b>11</b>	<b>8</b>	<b>10</b>	<b>2</b>	<b>4</b>	<b>3</b>	<b>16</b>			<b>63</b>
PLAN REVIEW - SITE	2	1	11	5	10	7	6	2	1	21			66
PLAN REVIEW - BUILDING	8	7	4	9	8	3	3	10	7	10			69
PLAN REVIEW - SIGN	2	7	7	5	7	9	6	3	6	3			55
GRADING PERMITS-FULL	8	8	5	10	10	6	4	7	5	2			65
GRADING PERMITS-AGRI	1	0	0	0	0	0	0	0	0	0			1
<b>BUSINESS LICENSE</b>	<b>293</b>	<b>173</b>	<b>267</b>	<b>154</b>	<b>155</b>	<b>199</b>	<b>164</b>	<b>168</b>	<b>170</b>	<b>156</b>			<b>1899</b>
SIGN PERMITS	2	5	6	10	6	9	6	11	6	7			68
SHORT-TERM RENTAL	4	2	2	2	7	5	4	1	4	1			32
BED & BREAKFAST	0	0	0	0	0	0	0	0	0	0			0
PARADE/ASSEMBLY	0	0	0	2	0	0	0	0	0	0			2
TIMBER HARVESTING	1	0	0	0	0	0	0	0	0	0			1

Marshal's Office 2021 Monthly Report

Activity	January	February	March	April	May	June	July	August	September	October		Total Activities / Revenues
Animal Control Cases	23	22	45	23	35	54	43	31	24	56		356
Animal Cruelty Investigations									3	2		5
Animal Bite Investigations	1	2	4	4	1	1	5	5	3	2		28
Animals Quarantined	1	2	4	3	1	1	4	5	3	2		26
Animals transported to DC Humane Society	13	11	48	13	28	56	34	14	39	47		303
Animal Control Citations Issued	0	0	2	3	0	0	0	0	0	0		5
Animal Control Court Cases	0	2	0	1	1	1	0	0	0	0		5
Code Compliance Cases	26	20	17	17	16	40	27	23	21	30		237
Erosion Site Visits	4	4	5	4	5	4	5	6	7	7		51
Code Compliance Citations or STOP Work Issued	0	0	1	2	7	1	0	2	2	3		18
Non-Conforming Signs Removed, Signage letters sent, Warning Issued	0	42	0	60	6	10	0	0	10	3		131
Open Records Requests	1	2	2	3	2	2	2	1	1	2		18
Code Enforcement Hand delivered	8	6	5	12	8	8	3	0	0	0		50
Alcohol Visits/Vape Audit Site Visits	0	0	28	4	0	1	19	1	2	2		57
Alcohol Pouring Permits Issued	39	30	67	28	18	33	48	39	72	44		418
Alcohol Phone Calls or e-mails	0	0	5	0	0	4	32	18	29	15		103
Certified Business Letters Mailed	2	5	3	0	2	10	3	3	2	2		32
Code Compliance Court Cases	0	0	0	7	2	2	0	0	0	0		11
Short term Rental Letters Sent	4	6	4	6	4	6	4	74	5	9		122
Short Term Rental Renewals	3	3	0	1	1	3	3	1	2	1		18
New Short Term Rentals	1	1	2	1	1	2	1	0	2	2		13
Sign Reviews Conducted	1	7	4	17	11	8	6	4	8	3		69
Signs Permitted	1	5	3	10	6	9	6	3	7	3		53
Short-term Rental Revenues	800.00	800	400	400	1200	1000	800	200	800	150		\$ 6,550.00
Donation Box Revenues	0.00	100	0	0	0	0	0	0	0	0		\$ 100.00
Excise Tax Revenues (30)	\$ 39,012.8	40110.91	51308.03	48776.75	51702.32	55250.75	62208.64	52035.26	48649.34			\$ 449,054.77
Pouring Permit Revenues	670.00	600.00	1340.00	540.00	360.00	660.00	960.00	780.00	1440.00	880.00		\$ 8,230.00
Magistrate Revenues	0.00	100.00	0.00	150.00	450.00	324.00	0.00	0.00	0.00	0.00		\$ 1,024.00
STOP WORK, Dangerous Dog, etc., APPEALS	200.00	0.00	300.00	200.00	0.00	0.00	400.00	400.00	400.00	400.00		\$ 2,300.00
Sign Revenues	150.00	1050.00	900.00	1614.43	900.00	1350.00	921.00	450.00	950.00	150.00		\$ 8,435.43



## Dawson County Board of Commissioners

### Parks and Recreation Monthly Report – October 2021

- **Youth Sports Participants:**
  - October 2021: 3,888 – up 98.2% compared to same month last year
  - YTD 2021: 25,444 – up 115.7% compared to last year
- **Facility Rentals/Bookings/Scheduled Use:**
  - October 2021: 2,042 – up 51.5% compared to same month last year
  - YTD 2021: 46,780 – up 210.0% compared to last year
- **Adult and Youth Wellness and Specialty Program Participation:**
  - October 2021: 3,002 – up 492.1% compared to same month last year
  - YTD 2021: 15,688 – up 203.3% compared to last year
- **Total Customers Served:**
  - October 2021: 8,932 – up 134.0% compared to same month last year
  - YTD 2021: 87,912 – up 174.2% compared to last year

### **HIGHLIGHTS**

#### **Park Projects:**

- Two of the soccer fields at Rock Creek will be turfed this in the upcoming months.
- The River Park Canoe Put-in river entry area will be replaced in the upcoming months.
- A family restroom will be added to the Small Pavilion at Rock Creek in the upcoming months.
- The walking trail at Rock Creek will undergo a slight reconfiguration in the area near the playground.

#### **Athletic and Program Summary:**

- Adult Boot Camp, Krav Maga, Pickleball, Tai Chi, Tennis clinics, Volleyball lessons, Yoga continue to go well.
- New Kids Yoga classes began in October and is going well.
- Travel Team activities continue to go well.
  - 11 total teams registered (baseball, softball, basketball)
- Pickleball open play continues to go well and the demand for more courts is starting to rise. When weather cooperates, several players use the outdoor courts.

- Tennis lessons continue to go well, with maxed out sessions. The final session for the year began in October. The next session will begin February 2022.
- The first ever flag football season came to an end in October and went great!
- The football regular game season ended. We have 5 teams in the play-offs.
- Most fall ball leagues ended late October, with a few leagues lingering into early November due to rained out games earlier in the season.
- Basketball and wrestling online registration ended October 11<sup>th</sup> and yielded 502 total basketball participants and 41 total wrestlers, which results in 63 basketball teams, 1 wrestling team. This is a 43.8% increase for basketball and 10.8% increase for wrestling from the 2020-2021 season.
- The 2<sup>nd</sup> outdoor movie event of the year, scheduled for Friday, October 8<sup>th</sup> at Veterans, was rained out so the movie will be shown at one of the 2022 events.
- The 10<sup>th</sup> annual Trunk or Treat event took place on Sunday, October 31<sup>st</sup> at Rock Creek and was a huge success! We estimated approximately 2,500 were in attendance for the event.
- The campground at War Hill Park officially closed for the season on October 31<sup>st</sup>.

**On the Horizon:**

- The Super Bowl for our Kindergarten-6<sup>th</sup> grade football teams is scheduled for November 13<sup>th</sup>, which we are hosting at the Dawson County High School Tiger Stadium.
- We hope to resume the EPIC Day program on November 18<sup>th</sup>.
- Basketball games will begin the week of November 29<sup>th</sup>.
- The annual Breakfast with Santa event is scheduled for Saturday, December 4<sup>th</sup> at Rock Creek. Since the October movie was rained out, we will hold a drive-in movie on Friday, December 10<sup>th</sup> at Rock Creek.



## Dawson County Board of Commissioners

### Public Works Monthly Report – October 2021

#### **ROADS:**

- Work Orders: 47.
- GAB: 596.00 Tons
- Rip Rap 8.0 Tons
- Limb ROW: 7.70 miles.
- MOW ROW: 342.52 miles.

#### **PROJECT MANAGEMENT:**

##### ***Lumpkin Campground Round About:***

The installation of the Contech arch culvert system has been completed. A change order was made by the county to allow the contractor to keep Lumpkin Campground closed an additional month to expediate the progression of the project. During this time subgrade remediation, curb, base have been completed with paving are beginning to be performed this week. The binder course of asphalt to open up Lumpkin Campground Road should be completed by the end of this week or early next week. According to the contractor this should be the time the county should be able to open back up the road for thru traffic on Lumpkin Campground. The next phase of the project will be to complete the inner circle of the RAB and remaining storm sewer and curb. This phase will include a coordinated effort with Etowah Water and Sewer, this involves crossing Lee Castleberry with a sanitary sewer line. Because of the depth and unstable ground of the area, the road must be closed for a period of two week to get across the road. The county has already developed a map to be released as soon as possible to public relations to relay this information to social media as fast as possible. The closure of Lee Castleberry Road is scheduled for November 8<sup>th</sup>

##### ***Rock Creek Park Restrooms:***

The county is awaiting the 2<sup>nd</sup> revision of the restrooms from Robertson Loyla Roof. All parties did make comments and marked up the plans.

##### ***Rock Creek Park Turf Soccer Field:***

A meeting was held on October 7<sup>th</sup> to discuss the conceptual design and finalize a final layout for the proposed soccer fields at Rock Creek Park. During this meeting information was given of extremely poor soil of the area and lack of adequate field size. The county inquired about moving to the fields to achieve a better area of play which Sprinturf agreed this would be a better option however this does not alleviate the poor soil conditions of the area. According to Atlas geo testing there are two forms of remediation for the fields which the county is exploring every option and cost. The county intends to move forward with permitting the two fields as presented to begin the process of construction to remain on schedule.

##### ***Fire Station 2 Sanitary Sewer:***

Materials for the sanitary sewer are onsite and construction is ready to begin, the county will coordinate with Townley Construction for an estimated start date. There is currently to timeframe to begin.

##### ***Dawson Forest/53 Round About:***

A final meeting was held with Judd Hughes on October 6<sup>th</sup> to finalize the exact location of where the proposed realignment of Thomson Creek will be into the newly proposed RAB for the area.

Now that we have finalized this portion of design, we can move forward with a complete set for permitting to release the project for bid. After discussions with GDOT the estimated timeframe for beginning their portion of the RAB is late winter early spring 2022.

***Shoal Creek/136 Round About:***

A meeting was held with SEI and GDOT with the design of the RAB, GDOT did have some comments and some additional revisions that needed to be made before final submittal the plans to GDOT. The plans will be submitted to GDOT within the next month. It was made clear during the meeting that GDOT will only assist in permitting and ROW along 136 only. Dawson County will fully fund this project design, ROW acquisition, and construction. This project will be a SPOLST funded project. timeframe for the design is withing the next couple months

***Rock Creek River Canoe Put In:***

A notice of award was given to Tri Scapes. The board of commissioner approved the project for 160,000 with a 45,000-county contingency. A meeting will be held soon to review a conceptual design for the put in. As soon as we have an approved design the county will begin the permitting process of the project.

***Georgia Power Make Ready Program:***

The county has applied for the make ready program which is a grant for the infrastructure to be installed for EV plug ins at the Courthouse. The county will look into additional grants to fund the plugins for the Courthouse. The estimated cost for the plugins according to Ga Power should be around the \$10,000 mark. The county will have a meeting with a Ga Power contractor to get a better cost estimate.

***FDR Project (Wesley Chapel, Howser Mill & GW Taffer)***

Project is on schedule with a completion date of November 30, 2021.

***FY 2021 LMIG***

The FY 2021 LMIG Road List has been completed (all paving is complete).

**TRANSFER STATION:**

- Solid Waste: 322.35 Tons
- Recycling: 18.16 Tons
- Recycling Tires: 12.09 Tons
- Recycling Scrap Metal-400 Waste: 16,600 Tons
- Moon Shine Festival – 7,620.00 pounds (3.81 Tons)



## Dawson County Board of Commissioners

### Dawson County Senior Services Monthly Report – October 2021

#### **SENIOR CENTER**

- **Home Delivered Meals Served**
  - October 2021: 2,461
  - YTD 2021: 22,809
- **Congregate Meals Served**
  - October 2021: 460
  - YTD 2021: 4,022
- **Physical Activity Participation** (Tai Chi, Silver Sneakers, Yoga, individual fitness)
  - October 2021: 282
  - YTD 2021: 2,661
- **Lifestyle Management Participation** (Awareness, Prevention, Virtual Learning)
  - October 2021: 1,173
  - YTD 2021: 7,476

#### **TRANSIT**

- **DOT Trips Provided**
  - October 2021: 178
  - YTD 2021: 1,595
- **Senior Trips Provided**
  - October 2021: 528
  - YTD 2021: 4,101
- **# of Miles**
  - October 2021: 6,764
  - YTD 2021: 60,550
- **Gallons of Fuel**
  - October 2021: 773
  - YTD 2021: 6,608



**LOST and SPLOST Collections**

Local Option Sales Tax (LOST) collections are up 13.45% for the same month in 2020 and up 22.80% for year to date. Special Purpose Local Option Sales Tax (SPLOST) collections are up 13.45% for the same month in 2020. Total SPLOST VII collections (July 2021 to present) are \$2,943,475.

September collections received in October are as follows:

<b>LOST</b>	<b>\$838,437</b>
<b>SPLOST</b>	<b>\$952,448</b>
County (100%)	\$952,448
City (0%)	\$0

**Items Approved by the County Manager or Chief Financial Officer Since Last Report**

CDW-G	IT	Barracuda Backup 995	Purchase Order	Cooperative Agreement	\$175,000 first year and \$58,724.56 each year for years 2 through 5	Funding Source – SPLOST VI Budget
Windstream	IT	VLS (Virtual Private LAN Service) – provides ethernet-based multipoint to multipoint communication over IP or MPLS networks	Agreement	Agreement	\$450 monthly	Funding Source – IT Regular Operating Budget