

**DAWSON COUNTY BOARD OF COMMISSIONERS
WORK SESSION AGENDA - THURSDAY, MARCH 9, 2017
DAWSON COUNTY GOVERNMENT CENTER ASSEMBLY ROOM
4:00 PM**

NEW BUSINESS

1. Presentation of Treatment Services' Grant Application to the Criminal Justice Coordinating Council for FY2018 Enhancement Funding for Dawson County Treatment Court - Debbie Mott, Director of Treatment Services
2. Presentation of Georgia 400 Access Control Letter of Support - David McKee, Public Works Director
3. Presentation of letter to allow Board of Commissioners Chairman to request LMIG-EEE funds for road repairs - David McKee, Public Works Director
4. Presentation of Request to Utilize Cooperative Agreement for Equipment Purchase - David McKee, Public Works Director
5. Presentation of IGA with City of Dawsonville for 2017 Election(s) - Lynn Frey, County Attorney
6. County Manager Report
7. County Attorney Report

EXECUTIVE SESSION

Backup material for agenda item:

1. Presentation of Treatment Services' Grant Application to the Criminal Justice Coordinating Council for FY2018 Enhancement Funding for Dawson County Treatment Court - Debbie Mott, Director of Treatment Services



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Treatment Services

Work Session: March 9, 2017

Prepared By: Debbie Mott

Voting Session: March 16, 2017

Presenter: Debbie Mott

Public Hearing: Yes No

Agenda Item Title: Treatment Services' grant application to the Criminal Justice Coordinating Council for FY2018 enhancement funding for Dawson County Treatment Court

Background Information:

The Georgia Accountability Court Funding Committee was created in 2012 by the Georgia Legislature and by Governor Deal to provide courts with critical funding necessary to support the growth of accountability courts in Georgia to reduce the prison population. For Treatment Court, we've received State money for the last ten years. For FY2017, we were awarded \$137,042 for Treatment Court and \$85,012 for the HELP Program/Mental Health Court.

Current Information:

For FY2018, we are bringing the HELP Program under Treatment Court as a mental health court track and, therefore, will make one application. We are requesting \$279,514 for Treatment Court (with Drug, DUI, and Mental Health tracks) in grant funds. The 10% match requirement totals \$31,057 and will be fulfilled with current staff salaries budgeted in the General Fund. If awarded, we will use the funds to continue three Counselor positions, to attend the State conference, to employ surveillance officers for home visits and drug screen collection, drug testing and supplies, and a desktop and iPad.

Budget Information: Applicable: Not Applicable: Budgeted: Yes No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining
250	2900		\$31,057			

Recommendation/Motion: Approval of Request

Department Head Authorization: Debbie Mott

Date: _____

Finance Dept. Authorization: Vickie Neikirk

Date: 03/01/2017

County Manager Authorization: David Headley

Date: 03/02/2017 _____

County Attorney Authorization: _____

Date: _____

Comments/Attachments:

NATHAN DEAL
GOVERNOR



JAY NEAL
EXECUTIVE DIRECTOR

At the direction of the Funding Committee under the Council of Accountability Court Judges (CACJ) the Criminal Justice Coordinating Council (CJCC) is pleased to announce that it is seeking applications for competitive funding for qualified new and existing Accountability Courts in the State of Georgia.

State of Georgia
Accountability Court Funding Program
FY'18 Solicitation Packet

Eligibility

Applicants are limited to local entities for new and existing Accountability Courts. Adult Felony Drug Court, Adult Mental Health Court, and Veterans Treatment Court submissions are limited to one application per circuit, per court type. State and Juvenile Court submissions are limited to one application per county, per court type (i.e. DUI, Family Dependency Treatment, Juvenile Drug, or Juvenile Mental Health Court).

Deadline

Applications are due by 5:00 p.m. on Friday, March 17, 2017.

Available Funding

The amount available for distribution will be determined by the legislature during the 2017 session. There is a 10% cash match requirement. Please *note: this match may likely increase every year.*

Award Period

July 1, 2017 through June 30, 2018.

Release Date: February 13, 2017

THIS GRANT IS NOT INTENDED TO FUND YOUR PROGRAM 100%.

State of Georgia
Accountability Court Funding Program
FY'18 Solicitation Packet

SECTION I: OVERVIEW AND INSTRUCTIONS

Criminal Justice Coordinating Council

The Criminal Justice Coordinating Council is designated by the Governor of Georgia as the State Administering Agency for criminal justice and victims' assistance programs. Created by the General Assembly (O.C.G.A. § 35-6A-2), the Council is comprised of twenty-four members representing various components of the criminal justice system.

Overview of the State of Georgia's Accountability Court Funding Program

The Council of Accountability Court of Judge (CACJ) was created in 2015 by the Georgia Legislature and by Governor Nathan Deal to provide courts with the critical funding necessary to support the growth of Accountability Courts in Georgia to reduce the prison population.

How to Apply

Interested applicants should review the FY'18 Solicitation Packet in its entirety, and submit the completed application, including the requested information and all required attachments, using the link on the Council's website at cjcc.georgia.gov on or before 5 p.m., March 17, 2017. **This form and provided budget detail are the only acceptable formats for submitting the narratives and budget for this funding year. Please note that the application format has changed significantly this year. It is recommended that applicants allow adequate time to complete the application. Applications must be submitted using the required format; scanned or handwritten copies of the application will not be accepted.** The CACJ will host an FY'18 instructional grant webinar on Wednesday, February, 22, 2017; interested applicants are encouraged to participate. Any application that does not adequately answer all applicable questions will be considered incomplete and will not be reviewed for funding.

Match Requirement (10 percent CASH match)

Applicants must identify the source of the 10 percent non-state portion of the total project costs and how they will use match funds. Match is restricted to the same uses of funds as allowed for the state funds. Applicants may satisfy this match requirement with cash only (no in-kind services).

Match Waiver: The CACJ may waive the match requirement upon a determination of fiscal hardship. **To be considered for a waiver of match, a letter of request signed by the Authorized Representative or Program Judge must be submitted with the grant application defining the fiscal hardship.** Fiscal hardship is defined in terms related to reductions in overall budgets, furloughing or reductions in force of staff or other similar documented actions by the local governing authority which have resulted in severe budget reductions. A match waiver request must be submitted as a separate attachment to the application and titled as the "Match Waiver."

NOTE: You do NOT need to match every item you are requesting, but must supply a 10% match in the overall budget request. The match must be from one of the allowable categories.

The formula for calculating the match is: Requested Grant Amount divided by 9 = Required Match

Example:

10 percent match requirement: for a state award amount of \$100,000, match would be calculated as follows:

$$\text{State Award}/9 = \text{Match}$$

$$\text{Ex. } \$100,000/9 = \$11,111$$

SECTION II: SOLICITATION PROCESS

Please read and understand the Certification for Accountability Court Funding attachment before completing the application. All accountability courts shall attend training and submit a proposed budget/narrative for all funds requested through this grant.

Existing Courts

Complete all sections of the application, unless noted otherwise.

Implementation Courts

Complete sections of the application to the best of your ability. The committee understands that you may not have all of the answers yet, but expects that you have thought through all of the issues related to each section of the application.

Application Review

Applications will be reviewed and assessed by the CACJ Funding Committee members and its designated representatives who will consider the following:

1. Past compliance with all financial and programmatic reporting requirements;
2. Overall quality and completeness of the application;
3. Demonstration of clear, measurable and appropriate standards;
4. Demonstration of need including geographic location, local demographics, local statistics, other financial resources, etc.;
5. Adequate correlation between the cost of the project and the objective(s) to be achieved; and
6. Sharing resources among each accountability court within the circuit is strongly encouraged. All applications within each circuit will be reviewed together.

Only complete applications received by the deadline will be reviewed. **When an application is received by the CJCC, there is no commitment on the part of the CACJ Funding Committee to fund an application or to fund it at the amount requested.** All areas of the budget are subject to review and approval. Decisions related to these budget areas are based on both eligibility and reasonableness. The CACJ Funding Committee has full discretion to determine the reasonableness of budget items based on both objective and subjective decision-making tools. See "Restrictions on Use of Funds" subsection below to determine whether budget items requested are allowable prior to submitting your budget.

Applications for funding will undergo several reviews. At any point during these reviews, a decision not to fund a project or any part thereof may be made. These decisions are within the complete discretion of the CACJ Funding Committee.

Funding Decisions

All funding decisions related to CJCC applications received in response to this solicitation are made by the CACJ Funding Committee and are based on the availability of funding. The Council will inform the applicants of funding decisions through grant awards. Applicants should not make assumptions regarding funding decisions until they have received official written notification of awards or denials signed by the CJCC Council Director.

Once an award is made, the CACJ in conjunction with CJCC, maintains discretion to determine that a grantee is not compliant with applicable policies, and upon such a determination may terminate further funding and require reimbursement of grant funds to the CACJ.

Restrictions on Use of Funds

For this grant period, grant funds will not be allowed to be used for: out of state training, any part of a salary or pay supplements for state or county paid employees, office space, utilities, furniture (existing courts only), incentives, monthly cell phone charges, case management software (including maintenance and upgrades), vehicles, weapons, office supplies (existing courts only), construction projects and grant administrative overhead.

Supplantation

Funds must be used to supplement existing funds for program activities and cannot replace or supplant funds that have been appropriated for the same purpose

Generally, supplanting occurs when a local government or program reduces local or other available funds for an activity specifically because state funds are available (or expected to be available) to fund that same activity. When supplanting is not permitted, any State grant funds may not replace any local, or other available funds that have been appropriated or allocated for the same purpose. In those instances when a question of supplanting arises, the applicant or grantee will be required to substantiate that the reduction in non-state resources occurred for reasons other than the receipt or expected receipt of state funds.

SECTION III: POST-AWARD REQUIREMENTS

Grant Acceptance

Grantees wishing to accept FY'18 funding must submit signed Acceptance Letters and Special Conditions to the CJCC Office so it is *received* no later than 5 p.m., June 30, 2017. CACJ Funding Committee will assume your court rejects its FY'18 award if these acceptance documents are not received by this submission deadline.

Special Conditions

At the time of the grant award, the CACJ Funding Committee will assign special conditions, as deemed appropriate for the program. The special conditions will outline the grantee's responsibilities, as well as state regulations that must be followed, as a condition of accepting the grant award for the approved program. The special conditions will be included in the award packet and must be reviewed, signed and returned to CJCC by 5 p.m., June 30, 2017 (see above).

One fourth of all awarded funding must be requested in that quarter's SER each reporting period. This means that the expenditure must be paid by your local funding agency and CJCC reimbursement has been requested within that reporting period. Any unused funds each quarter end will be retained by the CJCC to be managed by the CACJ.

This is a reimbursement grant. If awarded funds, your court will be required to submit check stubs and copies of invoices to CJCC for reimbursement on a quarterly basis.

Training is made available to each court that accepts grant funding. Please see www.gaaccountabilitycourts.org for the training dates and required attendees. Expenses for training will be reimbursed by the CACJ Funding Committee.

Reporting Requirements

Recipients of this FY'18 grant award will be required to complete and submit SER and a CACJ Program Report, due no later than 15 days after each quarter end. Failure to submit reports in a timely fashion could result in a 10% penalty that will be based on the initial grant award. Subgrantees are given a 10-day grace before any action is taken. *Please note that the CACJ Program Report is scheduled to be replaced with an electronic report submission generated by the state approved case management systems during FY'18.*

- *SER (Sub-grant Expenditure Requests):* Reimbursement requests for expenses incurred during the grant period on either a monthly or quarterly basis. To request reimbursement, the recipient must submit a financial report within fifteen days of the month's end date, to their designated grant specialist.

Backup material for agenda item:

2. Presentation of Georgia 400 Access Control Letter of Support - David McKee, Public Works Director



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Public Works

Work Session: 3-9-2017

Prepared By: D. McKee

Voting Session: 3-16-2017

Presenter: David McKee

Public Hearing: Yes No

Agenda Item Title: Presentation of the Georgia 400 Access controls letter of support

Background Information:

See attached Memo

Current Information:

GDOT has requested some type of letter of support to construct the Right In Right Out Left In intersection improvements. All work will be completed by GDOT or subcontractors of GDOT and funded by GDOT. All work will also be completed 100% within existing State Right of Way

Budget Information: Applicable: Not Applicable: Budgeted: Yes No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: Motion to approve the letter of support for the proposed intersection improvements.

Department Head Authorization: David McKee

Date: 2-28-17

Finance Dept. Authorization: Vickie Neikirk

Date: 2/28/2017

County Manager Authorization: David Headley

Date: 3/01/2017

County Attorney Authorization:

Date:

Comments/Attachments:

Letter of Support, Background Memo



DAWSON COUNTY BOARD OF COMMISSIONERS

February 28, 2017

Billy Thurmond
Chairman

Sharon Fausett
Commissioner
District One

Chris Gaines
Commissioner
District Two

Jimmy Hamby
Commissioner
District Three

Julie Hughes Nix
Commissioner
District Four

David Headley
County Manager

Danielle Yarbrough
County Clerk

Brent Cook
District Engineer District 1
2505 Athens Hwy SE, Gainesville, GA 30507

Mr. Cook

Dawson County Board of Commissioners are in support of the access controls that have been proposed at the intersections of Kilough Church road and SR 400, and the west side of the intersection of the North Georgia Premium Outlets and Home Depot/Wal-Mart intersection.

Furthermore, we understand that all of the improvements will be made within the existing Right of Way, and work will be completed and funded fully by GDOT or contractors thereof.

Dawson County understands the need is based on safety and the prior crash statistics warrant an intersection improvement.

Sincerely,

Bill Thurmond
Dawson County Board of Commissioners, Chairman



DAWSON COUNTY Public Works

MEMORANDUM

TO: BOC

CC: David Headley, County Manager

FROM: David McKee, Director of Public Works

DATE: February 28, 2017

SUBJ: SR 400 Access Controls Letter of Support (Background Information)

Engineering

Geographic
Information Systems

Roads/Bridges

Transfer Station

On or about 2007 Dawson County was approached by GDOT to control access at three crossing intersections on SR 400. Industrial Park/Beartooth and SR 400 being number one, second being the Outlet Mall/Home Depot/Wal-Mart Intersection, and the third being Kilough and SR 400. GDOT was proposing a Right In Right Out and Left In (RIROLI) controlled movement. This control was proposed based on the safety concerns and crash statistics. The proposed access control would not allow for crossing movement from one side of SR 400 to the other, nor would it allow for a left turn out of any of the intersections.

Industrial Park/Beartooth has been controlled with the RIROLI, and installed by GDOT on or around 2007.

The Home Depot side of the second intersection was also controlled as part of the development however a signal was not warranted and the RIROLI improvements were installed as part of the GDOT access approval. On the West side of SR 400 at the Outlet Mall intersection the RIROLI improvements were never installed.

The third intersection of Kilough Church road and SR 400 was proposed as well and GDOT was staged to construct the RIROLI improvements and Dawson County requested GDOT postpone the work to determine if any other alternatives were viable at this location. A traffic signal among other solutions were discussed and not warranted.

Chairman Thurmond, County Manger Headley and I met with GDOT staff Brent Cook and Scott Fredrick on January 18th of this year to discuss various GDOT funded projects. GDOT expressed at that time a concern for these intersections and requested the county to send a letter of support to complete the access controls at the two remaining intersections as originally proposed.

Since that time I have met with and discussed the proposed changes with three representatives of the Kilough Community and received only minor responses requesting a light as an alternate to the RIROLI.

All of the proposed work is to be completed and funded by GDOT, and will be completed 100% within existing GDOT Right of Way

25 Justice Way
Suite 2232
Dawsonville, GA 30534
Phone 706-344-3501
Fax 706-344-3654

Backup material for agenda item:

3. Presentation of letter to allow Board of Commissioners Chairman to request LMIG-EEE funds for road repairs - David McKee, Public Works Director



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Public Works

Work Session: 3-9-2017

Prepared By: D. McKee

Voting Session: 3-16-2017

Presenter: David McKee

Public Hearing: Yes No

Agenda Item Title: Authorization for the Chairman to request LMIG-EEE funds for road repairs

Background Information:

During winter storms a wing wall along Dawson Forest road was eroded and the structural aspects of the wall have failed. Public Works crews have stabilized the shoulder of the road and staff has received quotes for the structural design and estimated construction cost.

Current Information:

GDOT has a Local Maintenance and Improvement Grant – Education Emergency Economic (LMIG-EEE) available for unforeseen emergency use. The GDOT Commissioner Russell McMurry has to authorize the use of the funds. Staff requests the chairman send a letter the GDOT Commissioner requesting use of the funds.

Budget Information: Applicable: Not Applicable: Budgeted: Yes No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: Motion to approve the request for the chainman to seek LMIG-EEE funds

Department Head Authorization: David McKee

Date: 2-28-17

Finance Dept. Authorization: Vickie Neikirk

Date: 3/2/17

County Manager Authorization: David Headley

Date: 03/02/2017

County Attorney Authorization:

Date:

Comments/Attachments:

Funds request letter



DAWSON COUNTY BOARD OF COMMISSIONERS

February 28, 2017

Billy Thurmond
Chairman

Sharon Fausett
Commissioner
District One

Chris Gaines
Commissioner
District Two

Jimmy Hamby
Commissioner
District Three

Julie Hughes Nix
Commissioner
District Four

David Headley
County Manager

Danielle Yarbrough
County Clerk

Russell McMurry Commissioner
Georgia Department of Transportation
One Georgia Center
600 West Peachtree Street, NW
Atlanta, Georgia 30308

Ref: LMIG-EEE Dawson Forest Road wing wall repair

Mr. McMurry,

Dawson County Board of Commissioners would like to request the use of LMIG-EEE funds for the repair of a wing wall off Dawson Forest Road. County Staff has acquired engineering quotes and prepared cost estimates for design and construction. The total estimated cost is \$180,000. A brief summary of the project scope and the conditions that lead to the failure of structure are listed below.

The failed wing wall is a portion of triple 16' concrete box structure caring Blacks Mill Creek which ultimately flows to the Etowah River. The fill above the structure is approximately 10'. Blacks Mill creek rapidly eroded the wall behind the wing making the wall structurally deficient. County Staff has shored up the wall and reestablished the shoulder of the road temporarily creating a safe condition. There are current utilities including natural gas, phone and fiber alongside the road. Dawson Forest road was rehabilitated last summer and the repair is deemed an emergency due to the nature of the failure.

The work proposed by county staff is a structurally designed soldier pile wall backfilled and tied into the existing concrete headwall. This will allow for the road to remain open during construction and minimize the potential for environmental disturbance. The wall is proposed to be installed below the creek base and realigned an additional 45 degrees to prevent the erosion from occurring in the future. The total cost for the design and construction is estimated at \$180,000.

Sincerely,

Bill Thurmond
Dawson County Board of Commissioners, Chairman

Dawson County
Government Center
25 Justice Way
Suite 2313
Dawsonville, GA 30534
Phone 706-344-3501
Fax 706-344-3889

Backup material for agenda item:

4. Presentation of Request to Utilize Cooperative Agreement for Equipment Purchase -
David McKee, Public Works Director



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Public Works

Work Session: 3-9-17

Prepared By: D. McKee

Voting Session: 3-16-17

Presenter: David McKee

Public Hearing: Yes _____ No x

Agenda Item Title: Authorization to utilize cooperative agreement to purchase Equipment

Background Information:

With the adoption of the new purchasing policy staff has the ability to utilize cooperative agreements to purchase items if the product is acceptable within budget restraints. Public works is requesting to purchase two pieces of equipment (side arm mower, and a utility tractor mower) utilizing Ga State Contract. The new policy states that budgeted items are to be placed on a consent agent at a voting session.

Current Information:

As the first purchase utilizing a cooperative agreement, the decision was made to present the item at a work session to allow for discuss regarding the process. The equipment to be purchased will be replacing two Kubota tractors, and a John Deer side arm mower. The total cost for the two tractors is \$210,000 and will be purchased with SPLOST VI proceeds.

Budget Information: Applicable: x Not Applicable: _____ Budgeted: Yes x No _____

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: Motion to allow staff to proceed utilizing State contract to purchase listed equipment at the price quoted.

Department Head Authorization: David McKee

Date: 3-1-17

Finance Dept. Authorization: Vickie Neikirk

Date: 3/2/17

County Manager Authorization: David Headley

Date: 3/2/17_____

County Attorney Authorization: _____

Date: _____

Comments/Attachments:

Backup material for agenda item:

5. Presentation of IGA with City of Dawsonville for 2017 Election(s) - Lynn Frey, County Attorney



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Board of Elections & Registration

Work Session: 3/9/17

Prepared By: Glenda Ferguson

Voting Session: 3/16/17

Presenter: Lynn Frey

Public Hearing: Yes No

Agenda Item Title: IGA with City of Dawsonville for 2017 Election(s)

Background Information:

Agreement was made beginning 2007 to contract with the City of Dawsonville to enter into Intergovernmental Agreement annually with the County Board of Elections to organize and implement all municipal elections, according to the statutes of the Georgia Election Code. IGA's have been drafted and approved each odd year, and any even year special election, that would be held in conjunction with a county election since then.

Current Information:

Current year 2017 IGA is comparable to 2015. The Board of Elections & Voter Registration approved at our 1/18/17 regularly scheduled meeting. The City of Dawsonville has voted and approved at their 2/6/17 meeting.

Budget Information: Applicable: Not Applicable: Budgeted: Yes No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: _____

Department Head Authorization: _____

Date: _____

Finance Dept. Authorization: Vickie Neikirk

Date: 3/2/17

County Manager Authorization: David Headley

Date: 3/2/17

County Attorney Authorization: _____

Date: _____

Comments/Attachments:

3 original Intergovernmental Agreements to be signed by Commission Chair; 1 each goes to the County, the City of Dawsonville and the Board of Elections respectively.

STATE OF GEORGIA
COUNTY OF DAWSON

**INTERGOVERNMENTAL AGREEMENT BETWEEN DAWSON COUNTY AND THE
CITY OF DAWSONVILLE RELATING TO THE 2017 MUNICIPAL ELECTIONS IN THE
CITY OF DAWSONVILLE**

THIS INTERGOVERNMENTAL AGREEMENT, made and entered into this _____ day of _____, 2017, by and between **DAWSON COUNTY**, a county government authorized by the laws of the State of Georgia (hereinafter referred to as the "County"), and the **CITY OF DAWSONVILLE**, a municipal corporation authorized by the laws of the State of Georgia (hereinafter referred to as the "City") relating to municipal elections for the City;

WITNESSETH:

WHEREAS, the County by and through its Board of Elections and Registration conducts all county-wide and/or state-wide elections within Dawson County; and

WHEREAS, the County Board of Elections and Registration has previously assisted the City with the conduct of the City elections; and

WHEREAS, the City has requested and the County has agreed to allow its Board of Elections to conduct on behalf of the City any city elections called for in the year 2017;

NOW, THEREFORE, for and in consideration of the mutual covenants set forth herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, it is agreed as follows:

1.

With respect to the general municipal election and any specially called municipal election to be held in 2017, the Board of Elections shall conduct all such elections for the City at the Offices of the Board of Elections or such other precinct locations as determined by the Board.

2.

The Board of Elections shall perform all duties as set forth and labeled as "County" in Exhibit A attached hereto and incorporated herein by reference. The City shall perform all duties as set forth and labeled as "City" in Exhibit A attached hereto and incorporated herein by reference.

3.

The City shall reimburse the County for the expense incurred by the Board of Elections associated with the general and any special election. Such expenses shall be submitted to the City within sixty (60) days of the conclusion of each election covered by this agreement, and such expenses shall be paid by the City within thirty (30) days of the date of such invoice.

4.

As a part of the duties of the Board of Elections, it shall perform all duties as superintendent of elections for the City during the term of this agreement; provided, however, that the Board of Elections shall have no responsibility hereunder with respect to the matters specifically reserved to the City in Exhibit A.

5.

This Contract may be terminated by either party by giving notice to the other party, in writing, of its intent to terminate this Contract no fewer than one hundred twenty (120) days prior to the effective date of such termination. In the event of termination, any funds due to the County by the City for work performed by the Board of Elections through the date of termination shall be paid by the City no later than thirty (30) days following the date of termination of the Contract.

6.

In all events, all elections conducted for the City by the Board of Elections shall be conducted in accordance with the provisions of Title 1 and Title 21 of the Official Code of Georgia Annotated and all other applicable laws.

IN WITNESS WHEREOF, the parties hereto have executed this instrument to be effective as of the day and year first written above.

DAWSON COUNTY

BY: _____
BILLY THURMOND, CHAIRMAN

ATTEST:

COUNTY CLERK



CITY OF DAWSONVILLE

BY: W. James Grogan
W. JAMES GROGAN, MAYOR

ATTEST:

Bonnie Jarne
CITY CLERK

Approved:

**DAWSON COUNTY BOARD OF ELECTIONS
AND REGISTRATION**

BY: Glenda Ferguson
GLENDA FERGUSON, CHAIRPERSON

ATTEST:

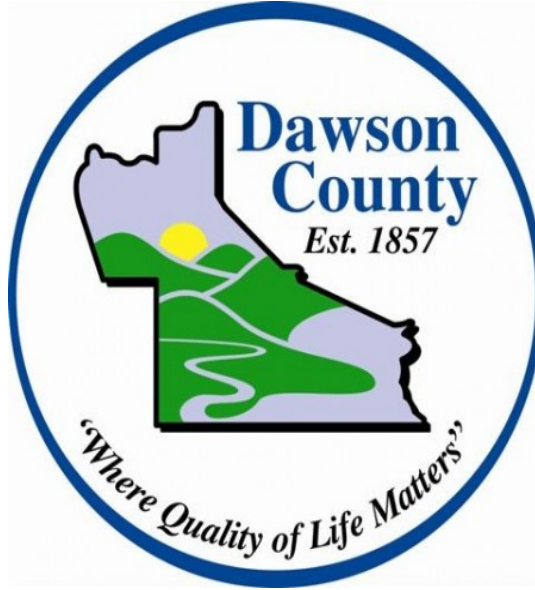
Rachelle Thurmond
ASSISTANT TO BOARD OF ELECTIONS

MUNICIPAL ELECTION STRUCTURE

PERSONNEL	AFFILIATION	DUTIES
CITY/COUNTY:	City	Advertise Call for Election w/Qualifying (city prefers 2 weeks)
CITY ATTORNEY:	City	DOJ approval for Special Election) *if applicable
COUNTY ELECTION SUPERINTENDENT:	County	Candidate Qualification (fees made payable to City) (Qualifying times: Special called 3 days – General 4 days)
	County	Inventory Absentee/Election Supplies
COUNTY ELECTION SUPERINTENDENT:	County/KSU	Design Ballot
	KSU	Create Ballot Database – TS/OS
	ES&S	Print OS Ballots: Absentee/Provisional/Challenged
COUNTY TECHNICAL CUSTODIAN:	County	Global Elections Management System (GEMS): Upload Database & Memory Cards
		Voting Equipment: Logic & Accuracy Procedure (L&A)
COUNTY ELECTION SUPERINTENDENT	County	Publish Sample Ballot
COUNTY ELECTION SUPERINTENDENT	County	Order Municipal Electors List
COUNTY ELECTION SUPERINTENDENT	County	Publish Notice of Election
ADVANCE VOTING PRECINCT BOARD (3) :	County	OS Absentee Mail-in NO ID / NO Reason required
		TS Advance Voting PHOTO ID / NO Reason required
ELECTION DAY PRECINCT BOARD (3):	County	County – Chief Manager
		County – Assistant Managers (2)
ABSENTEE BALLOT TABULATION BOARD (3) :	County	County – Chief Manager
		County – Assistant Managers (2)
COUNTY TECHNICAL CUSTODIAN	County	Global Elections Management System (GEMS): Download Election Results
PROVISIONAL BALLOT PROCESSING (if applicable)	County	Verify eligibility; process and count- include w/certification
COUNTY ELECTION SUPERINTENDENT / BOER	County	Election Consolidation / Certification

Backup material for agenda item:

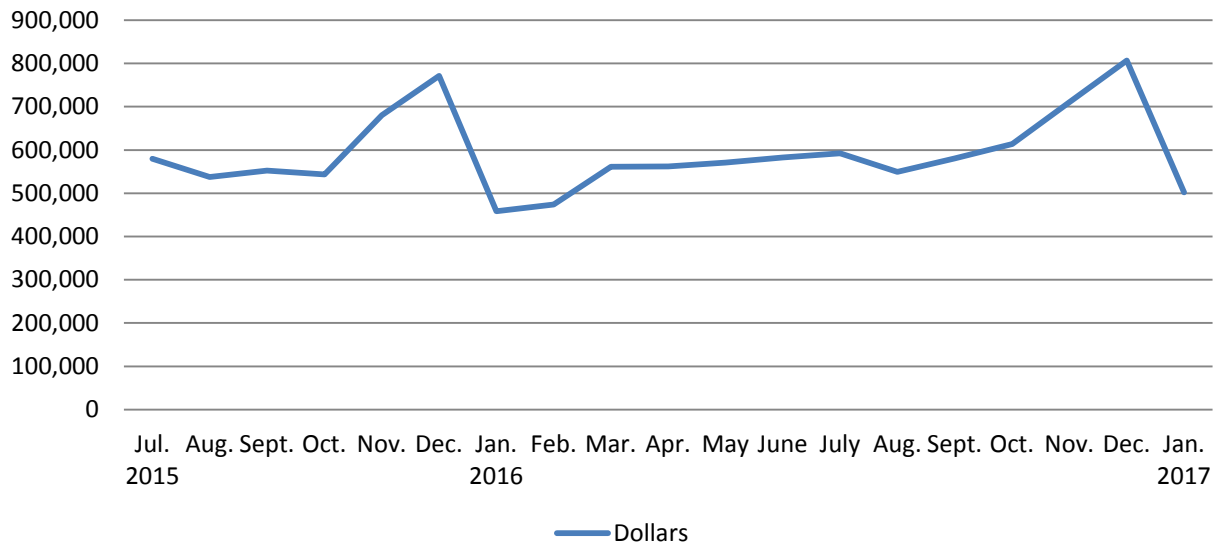
6. County Manager Report



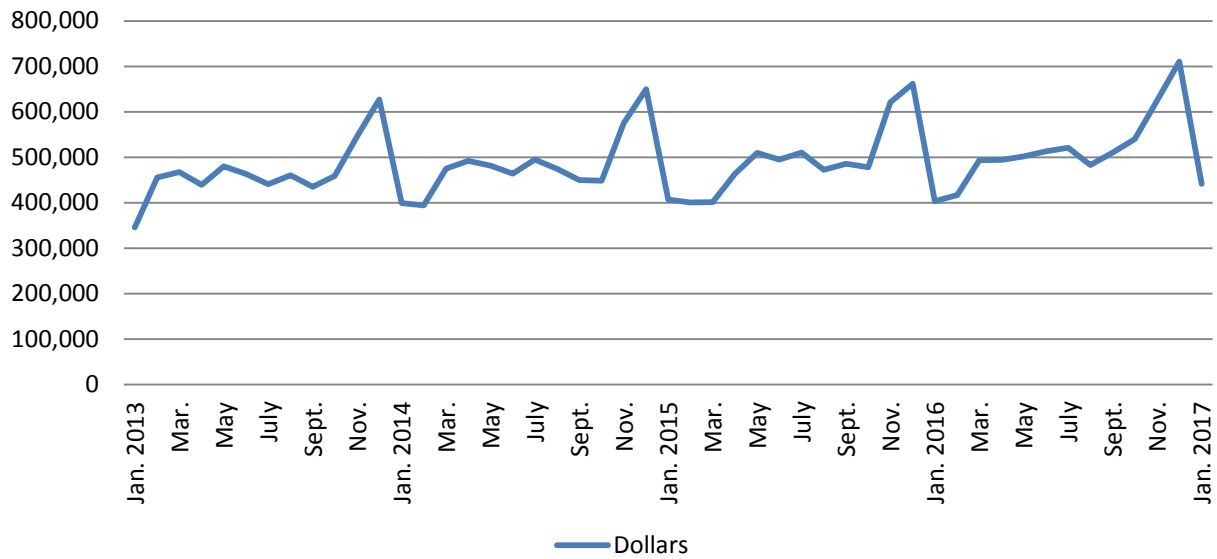
Key Indicator Report

February 2017

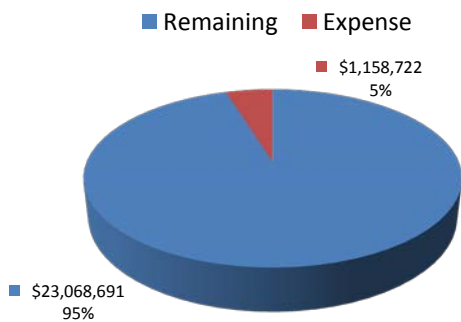
SPLOST VI COLLECTION CHART



LOST COLLECTION CHART

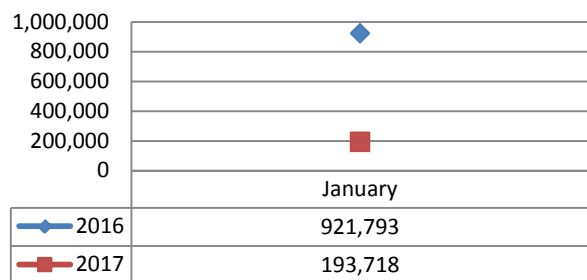


Budget

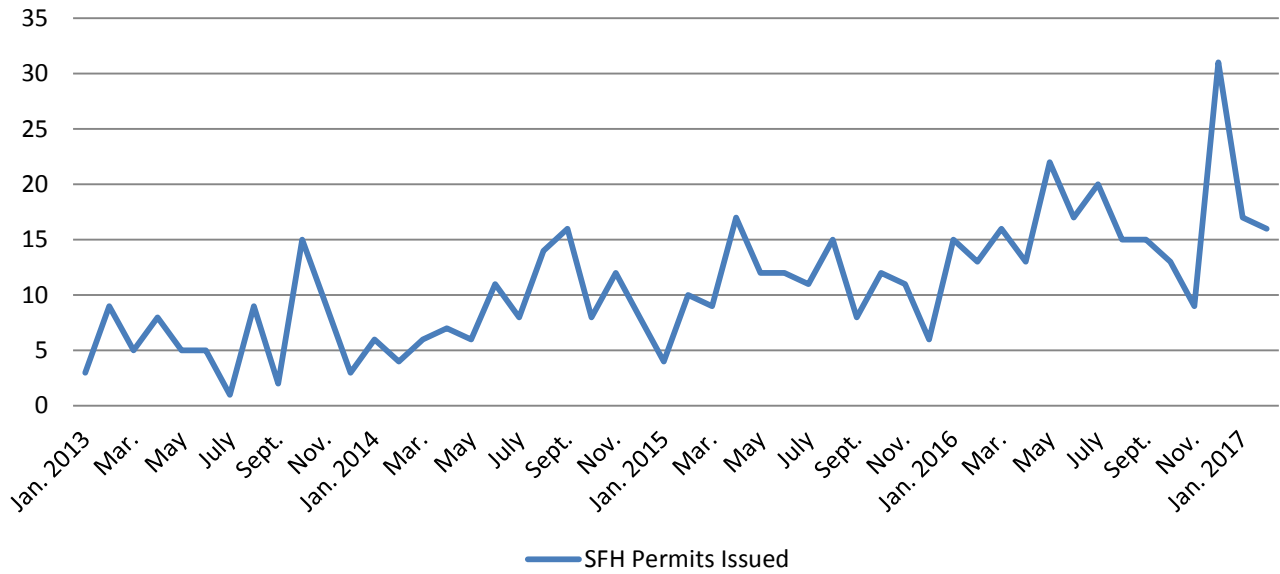


Through 1/31/17

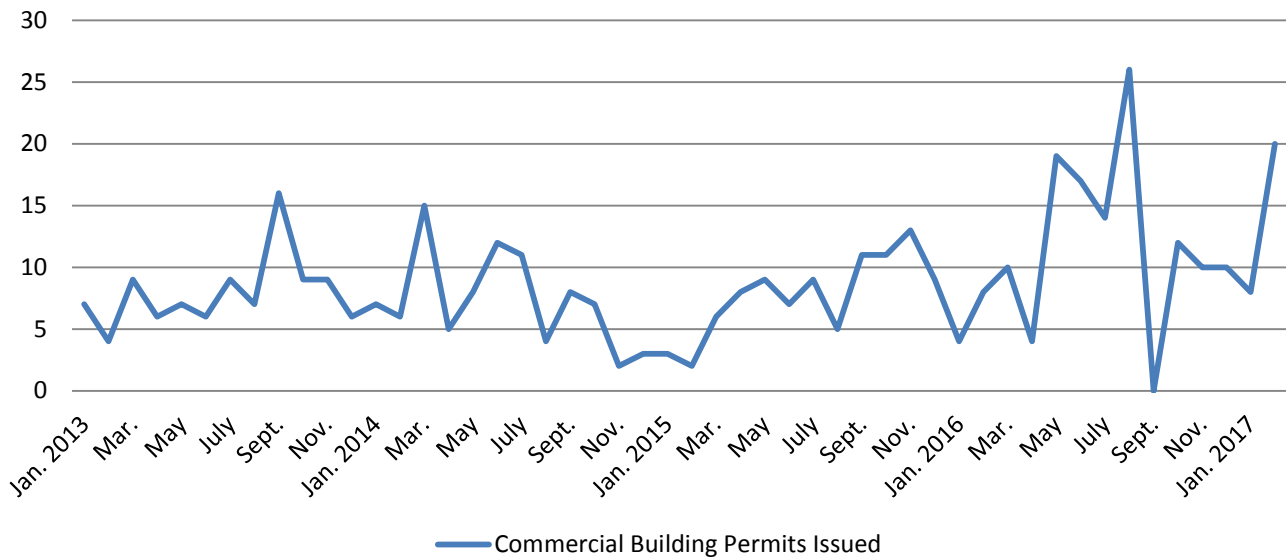
All Revenue Per Month



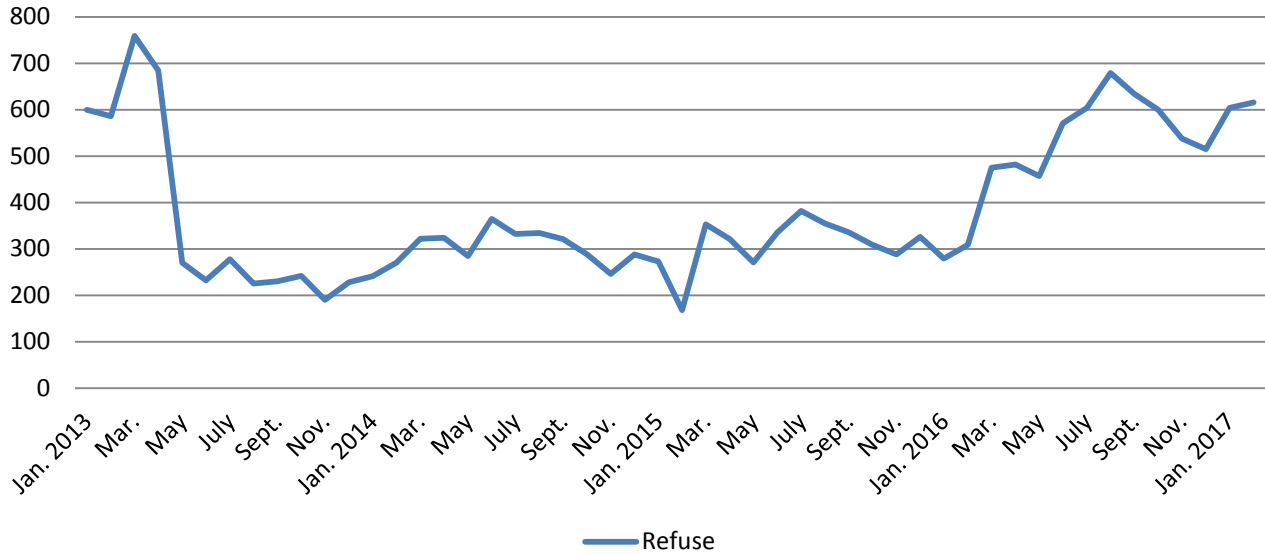
SINGLE FAMILY HOME BUILDING PERMITS ISSUED



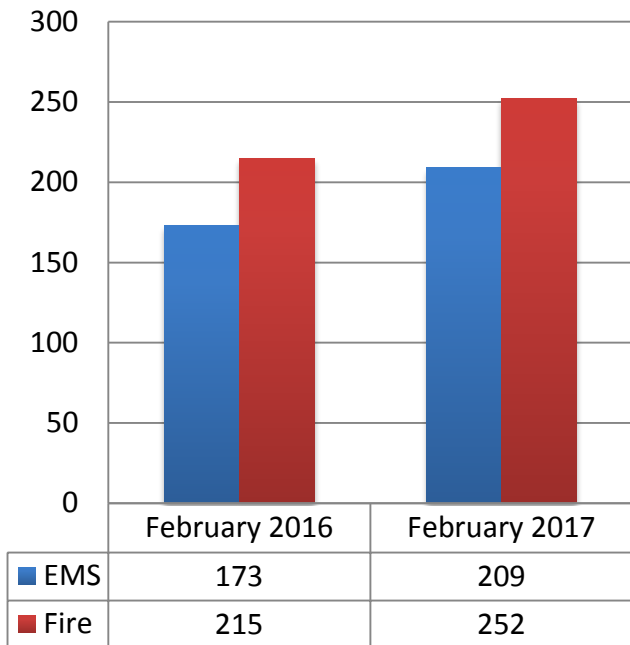
COMMERCIAL BUILDING PERMITS ISSUED



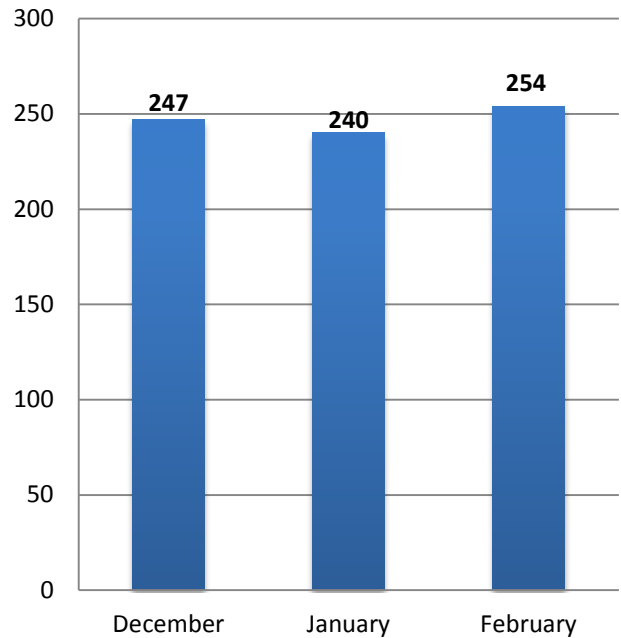
TRANSFER STATION TONNAGE COLLECTION



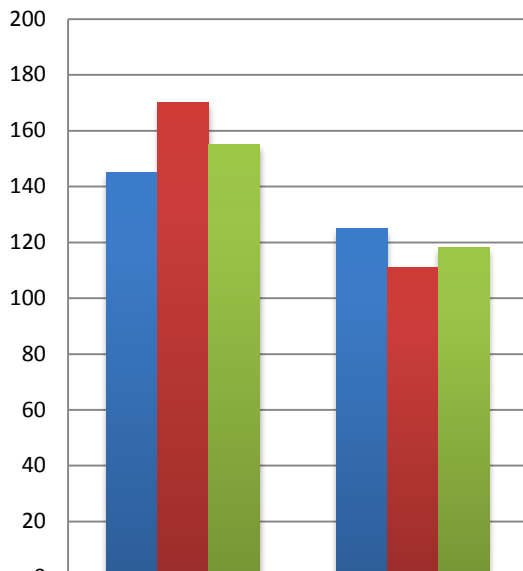
EMS/Fire Calls for Service



Number of Employees



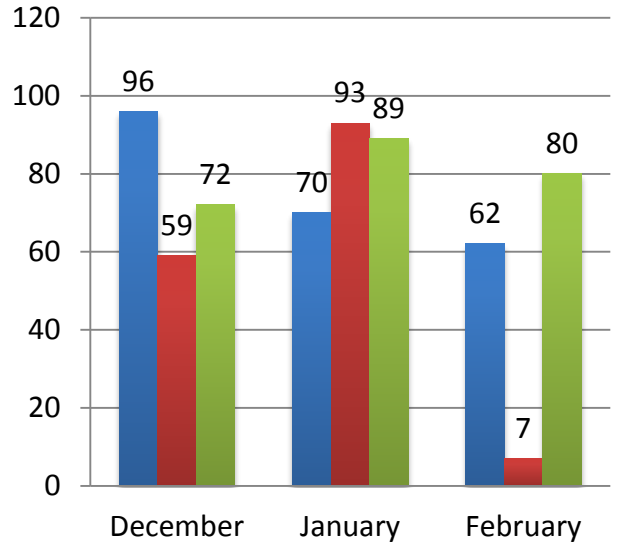
Inmate Population



	February 2016	February 2017
Lowest Daily Count	145	125
Highest Daily Count	170	111
Daily Average	155	118

Repair Requests

■ Roads ■ Facilities ■ Fleet





Dawson County Board of Commissioners

Elections/Registrar Monthly Report – February 2017

- **New Applications/Transfers In: 228**
- **Changes/Duplicates: 233**
- **Cancelled/Transferred Out: 180**
- **Total Processed: 641**

HIGHLIGHTS

Voter Registration Projects:

- Processing voter registration requests/changes held from January General Election Runoff elections continue to flow in.
- Daily scan, index and file applications/changes in process.
- Working on replacement of outdated mapping books for required district, street information with GIS Mapping, as well as outdated wall/web page maps.

Elections Projects:

- Municipal General Election – November 7, 2017
 - Qualifying: August 21-24 (M-T) 8:30 – 4:30 daily at Board of Elections & Registration office
 - Municipal IGA drafted and in process of approval
- Candidate qualifying information/packets for municipal qualifying updated and complete.
- Quarterly election equipment charge is complete.
- Research pending legislation of House & Senate bills potentially affecting elections & voter registration.

Highlights of plans for upcoming month:

- Retirement celebration for Tom Foley on March 15th, honoring 18 years of service to the Board.
- As Regional Coordinator for GEOA – scheduled first regional meeting at our office for 9 am March 31st for 2 hour workshop. *Region 2 consists of Dawson, Habersham, Lumpkin, Towns, Hall, Rabun, Union, White, Forsyth & Stephens counties.



Dawson County Board of Commissioners

Emergency Services Monthly Report – February 2017

Fire Responses	December	January	February
2015	324	280	273
2016	297	253	215
2017		271	252

EMS Responses	December	January	February
2015	256	214	179
2016	235	208	173
2017		213	209

Plan Reviews: 15

EMS Revenue:

- January 2016 - \$ 57,350.01
- January 2017 - \$ 60,010.89
- 4.0 % increase

Plan Review and Inspection Revenue Total: \$ 2,800.00

- County: \$ 2,700.00
- City: \$ 100.00

Business Inspections Total: 28

- County follow-up: 3
- City follow-up: 0
- County final inspection: 4
- City final inspection: 1
- County annual inspections: 20
- City annual inspections: 0

HIGHLIGHTS

Dawson County Emergency Services Projects:

- Training hours completed by staff: 2,203
- PR Details: 4 (22 children and 50 adults)
- Smoke detector installations: 0
- Search and Rescue: 3
- Fire investigation: 1
- Individuals trained in CPR: 47
- Individuals trained in Stop the Bleed: 47
- Child Safety Seat Installations: 2
- Total water usage: 7,850 (EWSA: 7,450 gallons; City: 250 gallons; Pickens: 150 gallons; Cherokee: 0)
- 9-Fires: (Building 1; brush/grass 5; vehicle 1; outside rubbish/trash/waste 0; dumpster 0; motorhome 1; off-road vehicle 1)



Dawson County Board of Commissioners

Facilities Monthly Report – February 2017

- **Total Work Orders: 7**
- **Community Service Workers: 13**

HIGHLIGHTS:

- Assembly and installation of new bleachers at Veterans Memorial Park
- Landscape maintenance at the Government Center (used over 1,500 bags of mulch)
- Work/repair completion on all Dawson County buildings, based on FAC annual inspection results for 2017



FACILITIES DEPARTMENT

MONTHLY REPORT

For Period Covering the Month of FEBRUARY 2017

SN	TASKS/ WORK DONE	LOCATION/S of Service
1	Completed the installation of new lights at the soccer field	Rock Creek Park
2	Repaired water leak	Senior Center
3	Installed new flush valves in the bathroom	Senior Center
4	Fixed and repaired water leak	Fire Station 1
5	Replaced concrete with a new one after water leak repair	Fire Station 1
6	Added and installed two (2) new lights outside the gym	Veterans Memorial Park
7	Repaired HVAC unit	Government Center
8	Repaired roof leak	Government Center
9	Installed handwash and new water heater unit	Adult Learning Center
10	Assembled four (4) sets of new bleachers	Veterans Memorial Park
11	Installed/wrapped underpinning for building/trailer	Transfer Station
12	Moved bleacher units at field #1 and field #2	Veterans Memorial Park
13	Removed old bleacher units	Veterans Memorial Park
14	Had street lights repaired	Fleet Maintenance Shop
15	Had street lights repaired	DCSO-LEC
16	Repaired water line due to fiber installation work	Veterans Memorial Park
17	Repaired Fuel Center building roof due to truck damage	Fuel Center
18	Closed and secured both sides of firewood shed	Transfer Station
19	Made repairs on all Dawson County buildings based on FAC annual inspection results	Dawson County properties
20	Met with Pond Construction and David McKee about future PW - Fleet Shop building	Fleet Maintenance Shop
21	Reviewed the building lay out of Fuel Center with Public Works	Fuel Center
22	Had carpet cleaning from suite 101 to suite 107	KH Long Building
23	Completed landscape maintenance with 1400 bags of mulch	Government Center

These numbers do not reflect daily/ weekly routine duties to include:

- Cutting of grass and landscape maintenance on all county properties
- Cutting of grass and landscape maintenance on all five (5) parks on the west side of county
- Cleaning of the new government center and other county owned buildings, offices and facilities
- Emptying outside trash receptacles at county owned buildings
- Collecting and recycling of all county buildings, offices and facilities

Noted By: _____
JAMES TOLBERT, Facilities Director

Prepared By: MVBosten, 03/01/17



Dawson County Board of Commissioners

Finance Monthly Report – February 2017

FINANCE HIGHLIGHTS

- **LOST Collections:** \$441,890 – up 9.47% compared to 2016
- **SPLOST Total Collections:** \$502,157 – up 9.47% compared to 2016
 - \$426,833– County Portion (85%)
 - \$75,324 – City Portion (15%)
- **TAVT:** \$93,458– up 5.47% compared to 2016
- **See attached Revenue and Expenditure Comparison for 2017**
- **Total County Debt:** \$2,996,765 (See attached Debt Summary)
- **Audit Status:** Auditors will be in the Finance Department for fieldwork in late March
- **Budget Status:** The 2017 Budget was approved on November 10, 2016
- **Monthly Donations/Budget Increases:** \$51,874
 - 2016 Carryover - \$48,927
 - Passport Fees - \$692
 - Donations - \$2,255

PURCHASING HIGHLIGHTS

Formal Solicitations

- Hazard Mitigation Plan Update
- Bobcat Compact Excavator

Informal Solicitations

- Bobcat Compact Excavator

Quotes for less than \$25,000 this month

- Weed Control & Fertilization Application – Park & Rec
- Skirted Gooseneck Platform (Painted White) – Public Works
- Street Signs & Stop Signs – Public Works
- Stop Signs, Road Signs, Brackets, & Wrench – Public Works

Purchases for less than \$25,000 that did not get required quotes this month

- Street Signs & Road Signs – Public Works (\$5,381.14)
- Painting Services – Sheriff's Office (\$19,499 – total project expected to potentially be \$26,000)
- Vehicle Repair, Parts & Service – Sheriff's Office (\$4,350.57)

Pending Projects

- Machete 2 Booms
- John Deere Tractor & Loader
- Property Revaluation

Work in Progress

- Ambulance (SPLOST VI) – On Order

Future Bids

- Vehicles
- Other 2017 Bids

Future Bids – SPLOST VI

- Spreader Body Dump Truck
- Pothole Patching Machine
- Kelly Bridge Road Project (2)
- Steve Tate Highway Road Project (2)
- Equipment for Public Works
- Water Filtration System for DCGC & DCSO
- Other 2017 SPLOST Projects

DAWSON COUNTY LOST COLLECTION ANALYSIS

LOST COLLECTIONS BY SALES MONTH	2016									2017								
	LOST	\$ CHANGE	% CHANGE	TAVT	TAVT \$ CHANGE	TAVT % CHANGE	TOTAL OF LOST & TAVT	\$ CHANGE	% CHANGE	TAVT	TAVT \$ CHANGE	TAVT % CHANGE	TOTAL OF LOST & TAVT	\$ CHANGE	% CHANGE			
JANUARY	403,647	(3,472)	-0.9%	88,609	(11,082)	-11.1%	492,256	(14,554)	-2.9%	441,890	38,243	9.47%	93,458	4,849	5.47%			
FEBRUARY	417,338	16,290	4.1%	59,291	(11,685)	-16.5%	476,629	4,605	1.0%									
MARCH	494,022	92,341	23.0%	92,619	(1,944)	-2.1%	586,641	90,397	18.2%									
APRIL	494,218	30,785	6.6%	72,830	(37,438)	-34.0%	567,048	(6,653)	-1.2%									
MAY	502,178	(7,052)	-1.4%	71,669	(14,265)	-16.6%	573,847	(21,317)	-3.6%									
JUNE	513,139	18,140	3.7%	76,593	(24,865)	-24.5%	589,732	(6,725)	-1.1%									
JULY*	520,934	10,640	2%	71,040	(33,947)	-32.3%	591,974	(23,307)	-3.8%									
AUGUST	483,123	10,224	2.2%	85,774	(17,254)	-16.7%	568,897	(7,030)	-1.2%									
SEPTEMBER	510,465	24,187	5%	90,752	1,510	1.7%	601,217	25,697	4.5%									
OCTOBER	539,988	61,868	12.9%	70,396	(10,325)	-12.8%	610,384	51,543	9.2%									
NOVEMBER	625,356	6,574	1.1%	57,577	(16,732)	-22.5%	682,932	(10,158)	-1.5%									
DECEMBER	710,278	48,140	7.3%	92,777	(8,064)	-8.0%	803,056	40,077	5.3%									
Prorata Distribution(June)	1,513	778					1,513											
Prorata Distribution (Dec.)	995	(1,044)					995											
TOTAL	\$6,217,194	\$ 308,399		\$929,927			\$7,147,120	\$122,574	22.9%	\$ 441,890	\$ 38,243		\$93,458	#####	\$43,092	8.75%		

FY17 LOST & TAVT	\$0
FY16 LOST & TAVT	\$7,147,120
FY15 LOST & TAVT	7,024,812
FY14 LOST & TAVT	6,771,602
FY13 LOST & TAVT	6,287,973
FY12 CONVERTED	5,763,005
FY12	5,632,027
FY11	5,244,606
FY10	4,939,542
FY09	4,789,221
FY08	5,015,881
FY07	5,621,760
FY06	5,608,446
FY05	4,426,013
FY04	3,527,663

FY16 ACTUAL TO DATE	\$403,647
FY17 ACTUAL TO DATE	\$441,890
\$ DIFFERENCE	38,243
% DIFFERENCE	9.47%

BELOW FIGURES INCLUDE TAVT CALCULATIONS

FY16 ACTUAL TO DATE	\$492,256
FY17 ACTUAL TO DATE	\$535,348
\$ DIFFERENCE	43,092
% DIFFERENCE	8.75%



Dawson County Board of Commissioners

Fleet Maintenance and Fuel Center Monthly Report – February 2017

FLEET

- **Preventative Maintenance Performed: 25**
- **Tires Mounted: 26**
- **Repair Orders Completed: 80**
- **Labor Hours: 230.4**
- **Labor Cost Savings: \$6,216.19**
(Comparison of the Fleet Maintenance rate of \$43.02 per labor hour to outsourced vendors rate of \$70.00 per labor hour)
- **Parts Cost Savings: \$1,860.30**
(Comparison of Dawson County's parts discounts to outsourced markup; average 20%)
- **Total Cost Savings for October: \$8,076.49**

FUEL CENTER

- **Average fuel center price per gallon:**
Gasoline: \$1.82
Diesel: \$2.05
- **Fuel Center Usage - Dawson County and Board of Education**
Gasoline: 8,740.70 gallons; 640 transactions
Diesel: 7,052.80 gallons; 190 transactions
- **Fuel Center Usage - Etowah Water and City of Dawsonville**
Gasoline: 1,470.10 gallons; 76 transactions
Diesel: 412.50 gallons; 13 transactions
- **Revenue from Etowah Water and City of Dawsonville: \$94.13**

HIGHLIGHTS

- Proposed Vehicle Policy has been submitted for BOC consideration.
- Surplus vehicle and equipment list has been submitted for BOC approval.



Dawson County Board of Commissioners

Human Resources Department Monthly Report – February 2017

POSITION CONTROL

- Positions approved by BOC: 443
- # of filled F/R Positions: 254
- # of filled F/T Positions: 0
- # of filled Grant Funded Positions: 6
- # of filled P/R Positions: 46
- # of filled P/T Seasonal Positions: 14
- # of Supplemental Positions: 52
- # of Vacant Positions: 41
- #of Frozen Positions: 30
- % of Budgeted/Actual Positions: 84%

ADDITIONAL INFORMATION

- FMLA/LOA tracking: 4
- WC and/or P & L claims filed: 4
- Unemployment claims received: 2
- Performance Evaluations received: 13

HIGHLIGHTS

Positions Advertised/ Posted: 8

- Clerk of Court- Deputy Court Clerk, Real Estate
- Parks & Rec.- Part-Time Lifeguards
- Planning & Development- Building Inspector
- Public Works- Part-Time Operator I
- Public Works- Operator II
- Sheriff's Office- Deputy Sheriff
- Sheriff's Office- Detention Officer
- Sheriff's Office- E911 Operator

Applications Received: 38

New Hires added into system: 10

- Lynn Frey- Board of Commissioners
- Hugh Hamilton- D.A.'s Office
- Melissa Hawk- Finance
- Grayson Smith- Marshal's Office
- Jordan Gaddis- Public Works
- Robert Morris- Public Works
- Jacob Crawford- Sheriff's Office
- Leonard Mancinelli- Sheriff's Office
- Cody Payne- Sheriff's Office
- Talley Redmond- Sheriff's Office

Terminations Processed: 7

- Kris Bolton- Clerk of Court
- Pam Henson- Clerk of Court
- James Boyd- Public Works
- Donna Blanton- Sheriff's Office
- Tasha Tolbert- Sheriff's Office
- Sammy Horner- Transfer Station
- Steve Howard- Transfer Station

Additional Highlights for February

- County-Wide Weight Loss Challenge continued
- HR Director Yarbrough completed "Ethics In Local Government" through GLGPA
- HR Specialist Hudson completed "Managing Human Resources in a Political Environment" through GLGPA
- Planning for Spring Employee Wellness Fair started



Dawson County Board of Commissioners

Information Technology Monthly Report – February 2017

- **Calls for Service: 122**
- **Service Calls Completed: 122**
- **Windstream visits: 1**

HIGHLIGHTS:

- Working on fiber installation with Windstream
- Law Enforcement Center Training Room upgrade
- Paladin Wireless project



Dawson County Board of Commissioners

Parks and Recreation Monthly Report – February 2017

- **Youth Sports Participants**
 - February 2017: 1436 up 30% compared to same month last year.
 - YTD 2017: 2403 up 27% compared to last year
- **Facility Rentals/Bookings/Scheduled Uses:**
 - February 2017: 701 up 4% compared to same month last year
 - YTD 2017: 1377 up 5% compared to last year
- **Adult and Youth Wellness and Specialty Program Participation:**
 - February 2017: 1629 up 26% compared to same month last year.
 - YTD 2017: 1686 up 22% compared to last year.
- **Total Customers Served:**
 - February 2017: 3766 up 23% compared to same month last year
 - YTD 2017: 5466 up 20% compared to last year

HIGHLIGHTS

Park Special Events:

- Battle of the Best Basketball Tournament held Feb. 3-4 @ RCP & VMP. 36 teams participated from N. Georgia
- GRPA District 7 Class C basketball tournament (10U boys) held Feb. 24-25; Dawson County was runner-up.
- Athletic Coordinator Joey Carder completed Masters Degree Program in Public Admin. from Waldon University.

Park Projects:

- First round of weed control and fertilization applications completed at RCP and VMP
- Old bleachers removed; new bleachers assembled with help from Facilities and placed on field 1 and 2 at VMP.
- 2017 field rehabilitation was completed at RCP.
- The remote/automatic on and off system, for the soccer field lights, was implemented and is working great.
- Marine Specialties was secured for repair, maintenance, and dock moving services for the next year at WHP.
- Quotes were obtained for installing fresh sand on the beach at War Hill Park.

Athletic and Program Summary:

- Specialty programs included basketball lessons, dance classes, adult boot camp, Kid Fit, Tai Chi, and Yoga.
- All-star basketball teams participated in Battle of the Best Tournament & GRPA District Tournaments. DCPR 10U girls won District Tournament, and will advance to State Tournament March 3-4 in Carrollton.
- Spring sports registration ended Feb 6. A girls' volleyball league has been added to youth sport options.
- Spring sports participants completed evaluations and have been drafted. All teams are set for the 2017 season.
- Spring Sports practices began for all sports.
- Received spring sports uniforms.
- Meetings continue re Mountain Football League w/ Dawson, Pickens, Gilmer, Fannin, Union, East Hall & West Hall

On the Horizon:

- March: all baseball, softball, t-ball, volleyball and track games and matches begin
- March 13: Park Board meeting at 5:30PM
- March 18: Spring Sports Opening Day 2017 at RCP
- April 15: KARE for Kids Community Egg Hunt at VMP
- April 1: WHP Campground opens for the camping season
- May 4: Annual US Army Ranger Water Jump at War Hill Park.
- June: DCPR will host Dizzy Dean 14U District Tournament for baseball

	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPT	OCT	NOV	DEC	TOTALS
Rock Creek Park													
Tv Room	9	11											20
Classroom	8	8											16
Community Room	33	38											71
Gyms	198	165											363
Small Pav.	1	5											6
Large Pav.	0	5											5
Fields 7-16	20	25											45
Soccer Fields	25	35											60
Tennis Courts	10	15											25
Weight Room	224	235											459
2 story/upstairs	10	10											20
Totals	538	552											1090
Veteran's Memorial Park													
Gym	115	95											210
Small Pav.	0	0											0
Large Pav.	0	0											0
Pool	0	0											0
Fields 1-6	0	25											25
Football Field	0	5											5
Other	15	15											30
Totals	130	140											270
Fire Station 2	8	9											17
Pool opened for summer													
T-Ball Participants	57	116											173
BB Participants	102	250											352
Adult League	0	0											0
Basketball	278	60											338
Football	0	0											0
Cheer	0	0											0
Wrestling	25	0											25
Track	6	21											27
Travel	90	90											180
Instructional League	47	73											120
Softball	38	111											149
Soccer	288	264											552
Swim Team	0	10											10
Tournament Participation	0	370											370
Volleyball	36	71											107
Totals	967	1436											2403

Monthly Report Totals - 2017

Activity	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total
All Sports Day Camps (1 & 2)	-	-											0
Basketball Lessons	6	6											12
Basketball Pre-Try Out Prep Camp	-	-											0
Battle of the Best Relay for Life Fundraiser	-	1,500											1,500
Boot Camp (all classes)	24	33											57
Breakfast with Santa	-	-											0
Camp of Ballers	-	-											0
Cheerleading Camp	-	-											0
Circuits & Supersets	-	-											0
Community Egg Hunt	-	-											0
Dance	7	7											14
Dance Camp	-	-											0
Fitness Sampler	-	-											0
Guard Prep Camp	-	-											0
Hula Hoop Fitness Class	-	-											0
Kango (all classes)	-	-											0
Kids Fit	-	-											0
Lady Tigers Fundamental Basketball Camp (girls)	-	-											0
Movies in the Park	-	-											0
Pool Swimmers	-	-											0
Pups in the Park	-	-											0
Rotary Day	-	-											0
Sandy's Basketball Camps	-	-											0
SilverSplash	-	-											0
Speed & Agility Camp	-	-											0
Spring Sports Opening Day	-	-											0
Swim Lessons	-	-											0
Tai Chi	8	5											13
Tennis Lessons	-	36											36
Tigers Fundamental Basketball Camp (boys)	-	-											0
Trunk or Treat	-	-											0
UFA Soccer Camp	-	-											0
Volleyball Clinic	-	30											30
War Hill Park Guests	-	-											0
Water Aerobics	-	-											0
Yoga	12	12											24
Zumba	-	-											0
	57	1,629	0	0	0	0	0	0	0	0	0	0	1,686



Dawson County Board of Commissioners

Planning and Development Monthly Report – February 2017

- **Total Building permits Issued**
 - February 2017: 55 up 41%
 - YTD 2017: 98
 - Single Family New Homes: 16
 - Commercial Buildings: 20
- **Business Licenses Issued:**
 - Jan 2017: 156 down 35%
 - YTD 2017: 387
- **Total Building Inspections Completed:**
 - Feb 2017: 396 down 12%
 - YTD 2017: 846
- **Variances/Zonings Processed:**
 - Jan 2017: 2 down 33%
 - YTD 2017: 5
- **Plats Reviewed:**
 - Jan 2017: 10 up 66%
 - YTD 2016: 19
- **Total Stormwater/Erosion Inspections: 16**
- **Total Stormwater Warnings/Stop Work Orders Issued: 1**
- **Total Civil Plan Review Meetings: 1**
- **Total Building Plan Review Meetings: 5**

HIGHLIGHTS

Planning & Building Projects:

- Grayson Smith newly on-boarded as animal control officer. Doing a great job.
- Building inspector update: Tom Johnson to start late Mar/ early April.
- The need for upfront admin & planning commission support continues to be a factor in timely and effectively processing departmental workloads.

Licensed Businesses:

- Commercial based businesses: 127
- Home based businesses: 74

Dawson County

New Business Licensing - February 2017

Nine new commercial businesses opened this month:

1. Aqua Dental Corp. – Dental Services
671 Lumpkin Campground Road South
2. HRB Tax Group – Tax Preparation
425 Quill Drive
3. Marshalls – Retail Clothing
136 Marketplace Parkway
4. Panda Express - Restaurant
85 Marketplace Boulevard
5. Renovations of North Georgia – Retail Countertops
145 Forest Boulevard
6. A 1 Phillips Painting – Paint Contractor
8426 Highway 53 East
7. Terry Phillips – Car Wash
8426 Highway 53 East
8. Truck Auto Sales – Truck Sales
8426 Highway 53 East
9. Wm Jarell Jones - Attorney
133 Prominence Court

Ten new home-based businesses opened this month:

1. A Touch of Southern Construction – Utility Construction
1316 Blacks Mill Road
2. Beautiful Homes – Real Estate Agent
221 Windy Hill Drive
3. Brett Bentley Equipment – Equipment Sales
955 Couch Road
4. B & C Painting – Paint Contractor
1856 Gold Mine Road
5. C E Sepich Consulting – Healthcare Consultant
1243 Deer Run Ridge
6. D & W Construction – Septic Installation
177 Mulkey Road
7. A Great Pool Guy – Pool Services
47 Highland Pointe Circle West
8. Entelech Ventures – Online Sales
28 Parkside Alley
9. Preferred Property Solutions – Handyman Services
817 Lula Garrett Road
10. Womack Iron – Metal Dorr/Window Manufacturer Representative
201 Chestatee View Drive



Dawson County Board of Commissioners

Public Affairs Monthly Report – February 2017

Website Activity

- Page Views: 116,771
 - 10% increase from previous year; 6% increase from previous month
- Unique Visitors: 17,566
 - 28% increase from previous year; 7% decrease from previous month

Social Media

- Fans (Facebook): 1,484
 - 82% increase from previous year; 2% increase from previous month
- Followers (Twitter): 258
 - 83% increase from previous year; 2% increase from previous month

Citizen Care

- 311 Calls: 10 (legitimate calls: 0)
- Requests: 0

HIGHLIGHTS

Social Media and Website Promotions:

- February newsletter
- Super Bowl Friday: February 3rd
- Severe Weather Preparedness Week
- Closing of Etowah River Bridge on February 6th
- Offices closed in observance of President's Day: February 20th
- Press release: Installation of LED Lighting on Soccer Fields Completed
- Press release: Dawson County Firefighters Recognized at State Capitol
- Miscellaneous events and department activities
- 5 job postings

Plans for Upcoming Month:

- March newsletter
- Moving Forward event (Dawson County Civic Assoc)
- Spring Sports Opening Day
- Spring Forward: March 12th
- Promote next Community Connections Workshop (April 18th)



Dawson County Board of Commissioners

Public Works Monthly Report – February 2017

ROADS:

- Work Orders: 62
- Mowing: 0 road miles
 - 0 (total miles including all passes)
- Gravel: 1,787 tons
- Widened Tanner Hall Road to two lanes at Tanner Road
- Attended APWA Equipment Show in Perry, Georgia
- Replaced (2) storm water cross culverts

ENGINEERING/GIS:

- Started working with E911 to assist with the transition to NG911
- Used LiDar data to create digital elevation representation of watersheds for entire Dawson County.
- Attended ESRI Training on software improvement.
- Pictometry presentation to county staff.
- Assisted EMS with SPLOST VI funded fire station placement. Road mile and roof top analysis completed.
- Updated maps for Elections and Voter Registration Office.
- Continues in quality control and updating of roads database.

TRANSFER STATION:

- Solid waste: 615.56 tons
- Recycling: 13.20 tons
- Recycling scrap metal: 10.59 tons



Dawson County Board of Commissioners

Senior Services Monthly Report – February 2017

SENIOR CENTER

- **Home Delivered Meals Served**
 - February 2017: 1,316 down 2% compared to same month last year
 - YTD 2017: 2,725 down 11% compared to last year
- **Congregate Meals Served**
 - February 2017: 565 up 45% compared to same month last year
 - YTD 2017: 1,120 up 32% compared to last year
- **Physical Activity Participation**(Tai Chi, Silver Sneakers, individual fitness)
 - February 2017: 487 up 64% compared to same month last year
 - YTD 2017: 1,032 up 201% compared to last year
- **Lifestyle Management Participation**(art, bridge, bingo, awareness, prevention)
 - February 2017: 245 up 11% compared to same month last year
 - YTD 2017: 472 up 4% compared to last year

HIGHLIGHTS

February Events:

- Director Dawn Pruett attended Meals on Wheels of Georgia meeting on Mar. 7; toured facility that prepares and delivers nearly 6,000 meals daily to those in need in the metro Atlanta area.
- DCHS Juniors decorated the center and left treats for senior clients for Valentine's Day.
- Director Pruett took group to capitol for Senior Day (Feb 15); visited w/ Representative Tanner & Senator Goch.
- Silver Sneakers: Tues/Thurs; Tai Chi: Mon/Wed; Floor & Chair Yoga: Fri; Bible Study: 1st Tues/every Thurs; Art/Jewelry: Thurs/Fri

Special Dates Coming Soon:

- March 1, 15, 29: Walmart
- March 3: Movie & Birthday; Humane Society visit
- March 6, 13, 20, 27: BINGO w/ Woman's Club
- March 7: Today's Seniors w/ Dawn
- March 8: Dollar Tree
- March 10, 31: Movie & Snack
- March 14: Afternoon at the Movies
- March 17: St. Patrick's Day Party w/ Bill Cain
- March 21: Health Education w/ Dedri
- March 22: Dollar General
- March 28: Nutrition Education w/ Michelle
- March 24: Slideshow w/ Krista

TRANSIT

- **DOT Trips Provided**
 - February 2017: 245 down 40% compared to same month last year
 - YTD 2017: 458 down 25% compared to last year
- **Senior Trips Provided**
 - February 2017: 487 down 16% compared to same month last year
 - YTD 2017: 1,035 no change compared to last year
- **# of Miles**
 - February 2017: 7,002 down 8%% compared to same month last year
 - YTD 2017: 14,039 up 2% compared to last year
- **Gallons of Fuel**
 - February 2017: 821 down 14% compared to same month last year
 - YTD 2017: 1,649 down 4% compared to last year

Backup material for agenda item:

7. County Attorney Report

DAWSON COUNTY ATTORNEY REPORT – WORK SESSION MARCH 9, 2017

1. Etowah Water and Sewer Authority. In January a new Intergovernmental Agreement (IGA) was approved by the EWSA board to clarify the terms of ownership, maintenance and operation of the Tapper Road gravity sewer line. Various modes of financing the construction work on the line over a number of years were contemplated, including possible SPLOST financing, bond issues and use of SPLOST funds to service bond debt. Ultimately, bonds were issued and the SPLOST aspects were not used directly, though SPLOST V was apparently intended to pay bond debt; the proceeds from that SPLOST were not adequate for the purpose and paying for the bond issues was not included in SPLOST. The initial bond issue of 2002 has been re-funded over the years, and various agreements that have been put in place to facilitate financing have proven unnecessary. It is now appropriate to clarify the relationship between the EWSA and Dawson County as to the sewer line. Joey Homans recommended approval of the IGA in January, and after looking into the history and terms of earlier agreements, I concur in that recommendation. A revised agreement is attached for the Board of Commissioners to consider. I will be pleased to discuss this with you and would suggest that if you deem it appropriate we will put the IGA on the agenda for the upcoming voting session.
2. I have been asked to draft a document making it known that the Dawson County Board of Commissioners was not the governmental entity which has approved the City of Dawsonville acquisition of the Elliott family airport, and that the County does not approve of the acquisition, to which some county residents have voiced opposition for various reasons. Similarly I have been asked to prepare a document reflecting that the Dawson County Board of Commissioners has not and does not approve a request by the Atlanta Motorsports Park to vary the terms of limitation on lighting and noise permitted at the Park, which request is addressed to the planning authority of the City of Dawsonville. Drafts of such documents (in the form

of Resolutions) will be provided to the Chairman and Commissioners for review and for whatever future action the Board deems appropriate.

3. My transition into the County Attorney position has for the most part been completed at this point. I have met most elected and appointed officials, as well as many members of the Dawson County staff, and have a good idea of what projects are underway which require my involvement. There are more files to come from the office of Joey Homans, but those should be primarily non-active in nature and I anticipate them being made available as soon as they can review them to be sure what they need to copy for their own archival purposes. I will plan on updating the Board at the upcoming voting session and the Board may wish to hold a vote on the completion of the transition.

M. Lynn Frey III

**INTERGOVERNMENTAL AGREEMENT BETWEEN ETOWAH
WATER AND SEWER AUTHORITY AND DAWSON COUNTY,
GEORGIA CONCERNING OWNERSHIP, OPERATION AND
MAINTENANCE OF SEWER INFRASTRUCTURE**

WHEREAS, Etowah Water and Sewer Authority (hereinafter “the Authority”), an authority and political subdivision of the State of Georgia and Dawson County, Georgia (hereinafter “the County”), a political subdivision of the State of Georgia, (hereinafter sometimes referred to collectively as “the Parties”) entered into a certain Intergovernmental Contract on June 1, 2002 (the “2002 Contract”) for the construction and financing of, *inter alia*, the Taffer Road Interceptor Sanitary Sewer (comprised of +/- 20,000 linear feet of gravity sewer along Georgia 400 and also known as the “Taffer Creek Gravity Sewer”) with the proceeds of the Authority’s Revenue Bonds, Series 2002, in the aggregate principal amount of \$8.595 million; and

WHEREAS, the 2002 Contract provided that “[a]ll water and sewerage facilities financed with the proceeds of [the Authority’s revenue bonds], any water and sewerage facilities purchased with revenues of the [Authority’s water and sewerage system (the “System”)] (including future extensions and improvements to the System) shall be held in the name of the Authority”; and

WHEREAS, on August 14, 2006, the Parties entered into an Intergovernmental Contract (“2006 Contract”) whereby the Authority agreed to

lease the Taffer Road Interceptor Sanitary Sewer to the County for a period of fifty (50) years for the purpose of enabling the County to use proceeds from the special purpose local option sales tax to make the 2002 Contract payments; and

WHEREAS, on May 1, 2012, the Parties entered into an Intergovernmental Contract (the “2012 Contract”) providing for the refunding of a portion of the 2002 Bonds, a reduction in interest rate on the remaining 2002 Series Bonds and a corresponding reduction in the County’s obligations under the 2002 Contract; and

WHEREAS, under the terms of the 2012 Contract, the Authority was required to convey the Taffer Road Interceptor Sanitary Sewer gravity line, via limited warranty deed, to the County upon payment of the bonds at maturity in 2027 or any earlier date upon prepayment by the County to enable the County to use proceeds from a special purpose local option sales tax to make the 2012 Contract payments; and

WHEREAS, the 2006 Contract and the 2012 Contract documents are silent as to continuing maintenance, repair and operation obligations for the Taffer Road Interceptor Sanitary Sewer gravity line during the term of the 2006 Contract and after the 2012 Contract terminates (i.e., when the Series 2012 Bonds are paid); and

WHEREAS, the County received insufficient sales tax proceeds to pay the cost of the Taffer Road Interceptor Sanitary Sewer gravity line, and such project is

not included as a project within SPLOST VI, which the voters approved in 2015;
and

WHEREAS, the Taffer Road Interceptor Sanitary Sewer gravity line is an important component of the Authority's System and the Parties recognize the importance of delineating the rights and obligations for operation, maintenance, repair and ownership of this System component;

WHEREAS, the County and its residents would benefit from the unified operation, repair and maintenance of the sewer infrastructure; and

NOW THEREFORE, in consideration of the foregoing, respective representations and contracts between Parties, the Parties hereto agree that:

1. The intent of the Parties is now, and has been since the 2002 Bonds were issued, that the (a) Authority would own, maintain, repair and operate the Taffer Road Interceptor Sanitary Sewer gravity line until the Series 2002 Bonds and Series 2012 Bonds are paid; and (b) County's lease and acquisition of those facilities was done solely for the purpose of enabling the County to use proceeds from a special purpose local option sales tax to make payments under the 2002 Contract and the 2012 Contract.

2. The County agrees to quit claim all right, title and interest it may have in the Taffer Road Interceptor Sanitary Sewer gravity line upon the maturity or pre-payment of the Series 2012 Bond.
3. The County further agrees to execute a quit claim deed within ten (10) business days of the final execution of this Agreement to the Authority for the Taffer Road Interceptor Sanitary Sewer gravity line.
4. The Authority agrees to hold the executed quit claim deed referenced in #3 above in escrow and not record said deed until such time as the Series 2012 Bonds are paid in full or until such time as the 2006 Lease Agreement expires in June of 2052, whichever occurs first.
5. If the County defaults on its payment obligations under the 2012 Contract, the Parties agree that the Authority may record the quit claim deed immediately.
6. The Authority has the sole obligation and right to own, operate and maintain the Taffer Road Interceptor Sanitary Sewer gravity line pursuant to the various contracts and representations between the Parties and that obligation and right will continue after prepayment or maturity of the Series 2012 Bonds.
7. Except where otherwise stated above, this Agreement supersedes the 2012 Contract and the 2006 Contract as it relates to ownership, operation

and maintenance of the Taffer Road Interceptor Sanitary Sewer gravity line.

{SIGNATURES ON FOLLOWING PAGE}

THIS ____ day of _____, 2017.

ATTEST:

Secretary, Etowah Water and Sewer
Authority

JIM KING, Chairman
Etowah Water and Sewer
Authority

DANIELLE YARNROUGH, Clerk

BILLY THURMOND,
Chairman

Dawson County Board of
Commissioners

Dawson County Board of
Commissioners

DRAFT

**RESOLUTION OF DAWSON COUNTY BOARD OF COMMISSIONERS
CONCERNING CITY ACQUISITION OF AIRPORT**

WHEREAS, the Board of Commissioners of Dawson County has learned that the City of Dawsonville has recently decided to purchase the existing airport located within Dawson County; and

WHEREAS, many Dawson County citizens have expressed their opposition to the City acquisition of the airport for a variety of reasons; and

WHEREAS, the governing authority of the City of Dawsonville is the entity with discretion as to whether or not to purchase the said airport and thus is the government which determined to do so; and

WHEREAS, the Dawson County Board of Commissioners has not been asked to and does not approve the acquisition of the airport, is not a party to the transaction and is not contributing County funds.

NOW, THEREFORE, the Board of Commissioners of Dawson County does hereby respectfully urge the governing authority of the City of Dawsonville to take into consideration the opposition of Dawson County citizens to the acquisition in the future actions of the City with respect to the airport and City involvement in the airport project. The Board of Commissioners authorizes the Chairman to sign this Resolution and to cause a copy of it to be delivered to the governing authority of the City of Dawsonville.

SO RESOLVED this ___ Day of March, 2017.

**DAWSON COUNTY BOARD
OF COMMISSIONERS**

ATTEST:

By: _____

Billy Thurmond, Chairman

By: _____

Danielle Yarbrough, County Clerk

Vote: Yes ____

No ____

DRAFT

**RESOLUTION OF DAWSON COUNTY BOARD OF COMMISSIONERS
CONCERNING CITY CONSIDERATION OF NOISE AND LIGHT LIMITATIONS ON
OPERATIONS OF ATLANTA MOTORSPORTS PARK**

WHEREAS, the Board of Commissioners of Dawson County understands that Atlanta Motorsports Park (hereinafter “AMP”) has requested a relaxation of certain limitations in effect at AMP concerning noise and light produced by operations on the AMP; and

WHEREAS, many Dawson County citizens have expressed their opposition to the possibility of relaxation of the noise and light restrictions; and

WHEREAS, the governing authority of the City of Dawsonville through its Planning Commission is the entity with jurisdiction to decide whether or not to approve the request made by AMP; and

WHEREAS, the Dawson County Board of Commissioners does not have jurisdiction over the proposed relaxation, has not been asked to approve it, and does not approve the relaxation of said standards.

NOW, THEREFORE, the Board of Commissioners of Dawson County does respectfully urge the City of Dawsonville Planning Commission and the governing authority of the City of Dawsonville to take into consideration the opposition of Dawson County citizens and the effect such relaxation of standards would have on Dawson County citizens having property near the AMP site. The Dawson County Board of Commissioners authorizes the Chairman to sign this Resolution and to cause delivery of a copy of it to the governing authority of the City of Dawsonville.

SO RESOLVED, this ____ day of March, 2017.

**DAWSON COUNTY BOARD
OF COMMISSIONERS**

ATTEST:

By: _____

Billy Thurmond, Chairman

By: _____

Danielle Yarbrough, County Clerk

Vote: Yes ___ No ___