

**DAWSON COUNTY BOARD OF COMMISSIONERS
VOTING SESSION AGENDA – THURSDAY, FEBRUARY 6, 2025
DAWSON COUNTY GOVERNMENT CENTER ASSEMBLY ROOM
25 JUSTICE WAY, DAWSONVILLE, GEORGIA 30534
TO IMMEDIATELY FOLLOW THE 4:00 PM WORK SESSION**

A. ROLL CALL

B. OPENING PRESENTATION

1. Unveiling of County Website Upgrade- Public Relations Specialist Ehron Ostendorf

C. INVOCATION AND PLEDGE OF ALLEGIANCE

D. ANNOUNCEMENTS

E. APPROVAL OF MINUTES

1. Minutes of the Work Session held on January 16, 2025
2. Minutes of the Voting Session held on January 16, 2025
3. Minutes of the Goal-Development Workshop held on January 21, 2025

F. APPROVAL OF AGENDA

G. PUBLIC COMMENT

H. PUBLIC HEARING

1. Updated Information for Community Development Block Grant Application for New Public Health Facility (*1st of 1 hearing*)

I. UNFINISHED BUSINESS

1. Consideration of Board Appointment:
 - a. Tax Assessors**
 - i. Tom Camp- *reappointment* (Term: February 2025 through December 2027)
(*Tabled from the January 16, 2025, Voting Session*)

J. NEW BUSINESS

1. Consideration of Radio Frequency Memorandum of Understanding Between Dawson and Lumpkin Counties
2. Consideration of Request to Apply for an Emergency Management Performance Grant
3. Consideration of Request to Reclass Maintenance Worker Position to Maintenance Mechanic
4. Consideration of RFP #464-24 – Styles Park Prefabricated Restroom

K. PUBLIC COMMENT

L. ADJOURNMENT

****An Executive Session may follow the Voting Session meeting.***

Those with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting, should contact the ADA Coordinator at 706-344-3666, extension 44514. The county will make reasonable accommodations for those persons.

**DAWSON COUNTY BOARD OF COMMISSIONERS
WORK SESSION MINUTES – THURSDAY, JANUARY 16, 2025
DAWSON COUNTY GOVERNMENT CENTER ASSEMBLY ROOM
25 JUSTICE WAY, DAWSONVILLE, GEORGIA 30534
4:00 PM**

Those present were Chairman Billy Thurmond; Commissioner Seth Stowers, District 1; Commissioner Chris Gaines, District 2; Commissioner Alexa Bruce, District 3; Commissioner Chad Turkett, District 4; County Manager Joey Leverette; County Attorney Angela Davis; County Clerk Kristen Cloud; and interested citizens of Dawson County.

New District 4 Commissioner Chad Turkett briefly introduced himself.

NEW BUSINESS

1. Informational Presentation Related to In-House County Probation Services- Court Administrator Jason Stephenson
This item, also presented by Superior Court Judge Clint Bearden and Judicial Accountability Division Director Brad Williams, was for information only and is expected to appear on a future Work Session Agenda.

Chairman Thurmond announced the removal of item No. 6 from the Work Session Agenda.

2. Presentation of Capital Improvements Element Amendment Adoption- Paige Hatley of ROSS+associates
This item will be added to the January 16, 2025, Voting Session Agenda.
3. Presentation of Radio Frequency Memorandum of Understanding Between Dawson and Lumpkin Counties- Emergency Services Director Troy Leist
This item will be placed on the February 6, 2025, Voting Session Agenda.
4. Presentation of Request to Apply for an Emergency Management Performance Grant- Emergency Services Director Troy Leist
This item will be placed on the February 6, 2025, Voting Session Agenda.
5. Presentation of Request to Reclass Maintenance Worker Position to Maintenance Mechanic- Facilities Director Randy Patrick
This item will be placed on the February 6, 2025, Voting Session Agenda.
6. Presentation of Memorandum of Agreement Between Dawson County and Upper Chattahoochee River Soil and Water Conservation District Concerning Erosion and Sediment Control Plans- Interim Planning & Development Director Keith Wilson
This item was removed from the agenda and is expected to appear on a future Work Session Agenda.
7. Presentation of RFP #464-24 – Styles Park Prefabricated Restroom- Purchasing Manager Melissa Hawk
This item will be placed on the February 6, 2025, Voting Agenda.

8. Presentation of Board Appointments:
- a. **Department of Family and Children Services**
 - i. Katie Reilly- *replacing Randy Harkness and appointment* (Terms: January 2025 through March 2025 and April 2025 through December 2029)
 - b. **Planning Commission**
 - i. Steve Sanvi (Chairman Appointee)- *reappointment* (Term: January 2025 through December 2026)
 - ii. Jason Hamby (District 1)- *reappointment* (Term: January 2025 through December 2026)
 - iii. John Maloney (District 2)- *reappointment* (Term: January 2025 through December 2026)
 - iv. Shelton Townley (District 3)- *reappointment* (Term: January 2025 through December 2026)
 - v. Neil Hornsey (District 4)- *reappointment* (Term: January 2025 through December 2026)

This item will be added to the January 16, 2025, Voting Session Agenda. County Attorney Davis also distributed a draft ordinance to provide for terms of members of the Planning Commission to run concurrent with the term of the respective member of the Board of Commissioners who nominates that member. This ordinance is expected to appear on a future Work Session Agenda for formal presentation.

9. Presentation of Board of Commissioners Vice Chair Appointment- Chairman Billy Thurmond

This item, to include a recommendation for District 2 Commissioner Chris Gaines to be reappointed BOC Vice Chair for 2025 - will be added to the January 16, 2025, Voting Session Agenda.

10. County Manager Report

This item was for information only.

11. County Attorney Report

County Attorney Davis had no information to report and requested an Executive Session.

APPROVE:

ATTEST:

Billy Thurmond, Chairman

Kristen Cloud, County Clerk

**DAWSON COUNTY BOARD OF COMMISSIONERS
VOTING SESSION MINUTES – THURSDAY, JANUARY 16, 2025
DAWSON COUNTY GOVERNMENT CENTER ASSEMBLY ROOM
25 JUSTICE WAY, DAWSONVILLE, GEORGIA 30534
IMMEDIATELY FOLLOWING THE 4:00 PM WORK SESSION**

ROLL CALL: Those present were Chairman Billy Thurmond; Commissioner Seth Stowers, District 1; Commissioner Chris Gaines, District 2; Commissioner Alexa Bruce, District 3; Commissioner Chad Turkett, District 4; County Manager Joey Leverette; County Attorney Angela Davis; County Clerk Kristen Cloud; and interested citizens of Dawson County.

INVOCATION AND PLEDGE OF ALLEGIANCE: Chairman Thurmond

ANNOUNCEMENTS:

None

APPROVAL OF MINUTES:

Motion passed 4-0 to approve the Minutes of the Work Session held on December 19, 2024.
Stowers/Bruce

Motion passed 4-0 to approve the Minutes of the Voting Session held on December 19, 2024.
Stowers/Bruce

APPROVAL OF AGENDA:

Motion passed 4-0 to approve the agenda with the following change:

- Addition of Nos. 3-5 under the Consent Agenda:
 - Capital Improvements Element Amendment Adoption
 - Board Appointments:
 - a. Department of Family and Children Services**
 - i. Katie Reilly- *replacing Randy Harkness and appointment (Terms: January 2025 through March 2025 and April 2025 through December 2029)*
 - b. Planning Commission**
 - i. Steve Sanvi (Chairman Appointee)- *reappointment (Term: January 2025 through December 2026)*
 - ii. Jason Hamby (District 1)- *reappointment (Term: January 2025 through December 2026)*
 - iii. John Maloney (District 2)- *reappointment (Term: January 2025 through December 2026)*
 - iv. Shelton Townley (District 3)- *reappointment (Term: January 2025 through December 2026)*
 - v. Neil Hornsey (District 4)- *reappointment (Term: January 2025 through December 2026)*
 - Board of Commissioners Vice Chair Appointment (District 2 Commissioner Chris Gaines)

Gaines/Stowers

PUBLIC COMMENT:

None

CONSENT AGENDA:

- Ratification of 2025 Board of Commissioners Meeting Schedule
- Ratification of Acceptance of Georgia Opioid Crisis Abatement Trust Grant Funds for Treatment Services (\$25,900 and No County Match)
- Capital Improvements Element Amendment Adoption
- Board Appointments:
 - Department of Family and Children Services
 - Katie Reilly- replacing Randy Harkness and appointment (Terms: January 2025 through March 2025 and April 2025 through December 2029)
 - Planning Commission
 - Steve Sanvi (Chairman Appointee)- reappointment (Term: January 2025 through December 2026)
 - Jason Hamby (District 1)- reappointment (Term: January 2025 through December 2026)
 - John Maloney (District 2)- reappointment (Term: January 2025 through December 2026)
 - Shelton Townley (District 3)- reappointment (Term: January 2025 through December 2026)
 - Neil Hornsey (District 4)- reappointment (Term: January 2025 through December 2026)
- Board of Commissioners Vice Chair Appointment (District 2 Commissioner Chris Gaines)

Motion passed 4-0 to approve the Consent Agenda. Stowers/Bruce

PUBLIC HEARINGS:

Amended Development Impact Fee Ordinance (2nd of 2 hearings; 1st hearing was held on December 19, 2024)

Paige Hatley of ROSS+associates offered a PowerPoint presentation concerning the Amended Development Impact Fee Ordinance. Discussion followed.

Chairman Thurmond opened the hearing by asking if there was anyone present who wished to be heard on an Amended Development Impact Fee Ordinance and, hearing none, closed the hearing.

Motion passed 4-0 to adopt an Amended Development Impact Fee Ordinance with Alternate No. 6 Fee Schedule to take effect March 1, 2025. Bruce/Stowers

Text Amendment to Amend the Language of Chapter 129, Sign Ordinance (2nd of 2 hearings; 1st hearing was held on December 19, 2024)

Chairman Thurmond opened the hearing by asking if there was anyone present who wished to be heard on a Text Amendment to Amend the Language of Chapter 129, Sign Ordinance and, hearing none, closed the hearing.

Motion passed 4-0 to approve a Text Amendment to Amend the Language of Chapter 129, Sign Ordinance. Gaines/Stowers

NEW BUSINESS:

Consideration of RFP #458-24 – Construction Services - Jail Booking and Lobby of Law Enforcement Center Results

Motion passed 4-0 to approve RFP #458-24 – Construction Services - Jail Booking and Lobby of Law Enforcement Center Results; to accept the proposals received and award a contract to SmithBuilt Construction in the amount of \$688,000, utilizing Special Purpose Local Option Sales Tax VII and Jail funds. Stowers/Bruce

Consideration of Proposed 2025 Local Maintenance & Improvement Grant Application for Shoal Creek Road and Request for Georgia Department of Transportation Funding

Motion passed 4-0 to approve a Proposed 2025 Local Maintenance & Improvement Grant Application for Shoal Creek Road and Request for Georgia Department of Transportation Funding. Stowers/Bruce

Consideration of Board Appointments:

• **Construction Board of Adjustment and Appeals**

- Greg Brock- reappointment (Term: January 2025 through December 2027)
- Rory Cunningham- reappointment (Term: January 2025 through December 2027)
- Chris Meade- reappointment (Term: January 2025 through December 2027)

Motion passed 4-0 to approve the reappointments of Greg Brock, Rory Cunningham and Chris Meade to the Construction Board of Adjustment and Appeals for terms of January 2025 through December 2027. Stowers/Gaines

• **Tax Assessors**

- Tom Camp- reappointment (Term: January 2025 through December 2027)

Motion passed 4-0 to table Tom Camp's Tax Assessors Board reappointment until February 6, 2025. Gaines/Bruce

PUBLIC COMMENT:

None

ADJOURNMENT:

EXECUTIVE SESSION:

Motion passed 4-0 to enter into Executive Session to discuss personnel. Stowers/Bruce

Motion passed 4-0 to come out of Executive Session. Stowers/Bruce

APPROVE:

ATTEST:

Billy Thurmond, Chairman

Kristen Cloud, County Clerk

Dawson County Board of Commissioners Goal-Development Workshop
Tuesday, January 21, 2025
United Community Bank's Community Room
6372 Highway 53 East, Dawsonville, GA 30534
11:30 a.m.-4:30 p.m.



Minutes

Those present were Chairman Billy Thurmond; Commissioner Seth Stowers, District 1; Commissioner Chris Gaines, District 2; Commissioner Alexa Bruce, District 3; Commissioner Chad Turkett, District 4; Walt McBride, University of Georgia Carl Vinson Institute of Government; Don Clerici, Sloane Laughman and Madison Lawson, BM&K Construction & Engineering; County Manager Joey Leverette; County Clerk Kristen Cloud; Human Resources Director Kristi Finley; Emergency Services Director Troy Leist; Chief Financial Officer Vickie Neikirk; Parks & Recreation Director Matt Payne; Information Technology Director Herman Thompson; Interim Planning & Development Director Keith Wilson; and interested citizens of Dawson County.

Arrival and lunch.

County Manager Leverette welcomed everyone to the meeting and made introductions.

Chairman Thurmond called the meeting to order.

Presentation of Transportation Special Purpose Local Option Sales Tax (TSPLOST) Master Plan Document and 2025-2026 TSPLOST Projects

BM&K Construction & Engineering President Don Clerici and County Manager Joey Leverette

Clerici provided a PowerPoint presentation, summarizing a TSPLOST intergovernmental agreement and estimated TSPLOST collections, project phases, expected 2025 and 2026 commitments, as well as active projects, including Elliott Road and Lumpkin Campground.

Strategizing Priorities and Goal Development – “Turn the Curve” and FY 2025 Goal Development

Walt McBride, University of Georgia Carl Vinson Institute of Government County Manager Joey Leverette and Staff

McBride conducted a “Turn the Curve” exercise with attendees, helping them identify strategic priorities, which ultimately included: growth and development, transportation, fire and EMS, recreation, civic engagement, employee development, economic development and county

facilities. Three of these priorities – growth and development, fire and EMS and civic engagement – were broken down further, allowing attendees to identify how to “turn the curve” upward due to challenges or other issues.

Goal Recap, Growth Discussion and Summary
County Manager Joey Leverette

Leverette provided a discussion overview alongside a PowerPoint presentation, which focused on numerous topics, including projects, beautification efforts, Parks & Recreation, and opioid settlement funds.

APPROVE:

ATTEST:

Billy Thurmond, Chairman

Kristen Cloud, County Clerk

DRAFT



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA REQUEST FORM

Department: County Administration

Work Session:

Prepared By: Melissa Hawk

Voting Session: February 6, 2025

Presenter: Melissa Hawk

Public Hearing: Yes No

Agenda Item Title: Presentation of Public Hearing – Updated Information for the Pre-Application for Community Development Block Grant for a Public Health Facility

Background Information:

The SPLOST VII Funds resolution lists \$2,500,000 to construct a new public health facility. The BOC approved SPLOST VII funds during the 2024 budget process in the amount of \$2,000,000.

Current Information:

The County is holding this public hearing to allow the citizens of Dawson County to make comment on the need for a new public health facility and the areas of improvement to quality of life in the area of medical health. The Board will consider adopting a Language Access Plan at this meeting as well. The application will be submitted in April 2025, in the amount of \$1,000,000. At that time, this document may be viewed in the Finance Office, 2nd Floor, 25 Justice Way, Dawsonville, GA 30534. The County’s last CDBG project was the new Senior Center, located at Veterans Memorial Park. Files for this project can be viewed in the same location above.

Budget Information:

Applicable: Not Applicable:

Budgeted: Yes No

Fund	Department	Account #	Budget	Balance	Requested	Remaining

*If this is a personnel-related request, has it been reviewed by Human Resources?

*If this item is being requested to move to the same day’s voting session for BOC consideration, provide *detailed justification* for the request:

Recommendation/Motion: Staff recommends that the Board approve and adopt the LAP.

Department Head Authorization: _____

Date: _____

Finance Department Authorization: _____

Date: _____

County Manager Authorization: _____

Date: _____

Comments/Attachments: _____ 9 _____

Dawson County Language Access Plan

Grantee: Dawson County

Target Area: Countywide

Prepared By:

Kristi Finley, Human Resources Director
(706) 344-3501

kfinley@dawsoncountyga.gov

Laurie Whalen, Grant Administrator
(706) 344-3501 x 44216

lwhalen@dawsoncountyga.gov

Melissa Hawk, Purchasing Manager
(706) 344-3501 x 42223

mhawk@dawsoncounty.org

Alison Ward, Dawson County Nurse Manager
(706) 265-2611

alison.ward1@dph.ga.gov

Maggie Smith, Project Manager
(706) 538-2610

msmith@gmrc.ga.gov

I. Introduction

Pursuant to the requirements of Title VI of the Civil Rights Act of 1964, all DCA sub-recipients (including State recipients) must take timely and reasonable steps to provide Limited English Proficient (LEP) persons with meaningful access to programs and activities funded by the federal government and awarded by DCA. Executive Order 13166, Signed on August 11, 2000, mandated that federal agencies must publish guidance on how persons whose primary language is not English and those who have a limited ability to speak, read, write, or understand English will be provided Meaningful Access to federally funded assistance programs. Along with this order came guidelines which mandated that each agency was to tailor the types of access to the recipients served based upon LEP Guidance provided by the Department of Justice. As a sub-recipient of federal funds through the Georgia Department of Community Affairs, Dawson County is required to complete a Language Access Plan that reduces language barriers that could preclude Meaningful Access by LEP persons to DCA programs that are funded with such federal financial assistance. This plan will demonstrate the efforts that the Dawson County Health Department undertakes to make its service accessible to all persons without regard to their ability to communicate in English. The plan addresses how services will be provided through general guidelines and procedures including the following:

- Identification: Identifying LEP populations in service areas
- Notification: Providing notice to LEP individuals about their right to language services
- Interpretation: Offering timely interpretation to LEP individuals upon request
- Translation: Providing timely translation of important documents
- Staffing: Identifying Dawson County Health Department staff to assist LEP customers

- Training: Providing training on LAP to responsible employees.

II. Four Factor Analysis

The analysis provided in this report has been developed to identify LEP population that may use Dawson County Health Department services and identify needs for language assistance. This analysis is based on the “Four Factor Analysis” presented in the Department of Housing and Urban Development, Language English Proficiency Guide dated January 22, 2007, which considers the following factors:

1. The number and proportion of LEP persons in the service area who may be served or are likely to encounter a Dawson County Health Department program, activity or service.
2. The frequency with which LEP persons come in contact with Dawson County Health Department programs, activities or services.
3. The nature and importance of programs, activities or services provided by the Dawson County Health Department to the LEP population.
4. The resources available to Dawson County Health Department and overall costs to provide LEP assistance

a. Factor 1: The Number and Proportion of LEP persons eligible to be served or likely to be encountered by the Agency or its federally funded programs.

Of the 26,023 residents in Dawson County, 469 residents describe themselves as speaking English less than “very well.” People of Hispanic or Latino descent are the primary LEP persons likely to utilize Dawson County’s programs, activities, or services. For Dawson County, the American Community Survey of the U.S. Census Bureau shows that among the area’s population, 98.2% speak English “very well.” For groups who speak English “less than very well,” 1.03% speak Spanish and 0.77% speak other languages.

b. Factor 2: The Frequency with which LEP persons come into contact with the Agency’s programs:

The Federal guidance for this factor recommends that agencies should assess the frequency with which they have contact with LEP individuals from different language groups. The more frequent the contact with a particular LEP language group, the more likely enhanced services will be needed.

The Dawson County Health Department has assessed the frequency with which LEP individuals come in contact with the departments and staff. The methods utilized for this assessment include analysis of Census data, examining phone inquiries, requests for translated documents, and staff survey. As discussed above, Census data indicates that Dawson County has a lack of a prominent LEP group. Over the past 10 years, Dawson County has had 0 requests for translated documents. Phone inquiries and staff survey feedback indicated that the Dawson County Health Department interacts infrequently with LEP persons. A bilingual staff member was hired to help interpret and translate for LEP persons when requested.

The Dawson County Health Department will address the Dawson County Board of Commissioners in a special called full board meeting to discuss CDBG grant awards and its proposed activities, fund activities, grant award closeouts and accomplishments.

All solicitation notices seeking qualified contractors will be listed in the County newspaper, on the County's vendor registration and bid notice site, the Georgia Procurement Registry site, Dawson County Health Department, Dawson County Homeless Liaison, Gainesville Housing Authority, Jasper Housing Authority, the Local Georgia Department of Human Services office and the Local Georgia Department of Labor office.

c. Factor 3: The Nature and Importance of the Program, Activity, or Service to people lives.

Providing service access to LEP persons is crucial for the Dawson County Health Department. A LEP person's inability to utilize health department services effectively may adversely affect his or her ability to access healthcare services and maintain their health and safety.

d. Factor 4: The Resources Available and costs to the recipient.

The Dawson County Health Department will make available to the Dawson County Health Department staff the 2004 Census Test/United States Census 2010 Language Identification "I Speak" Flashcard. Staff will present this card to the LEP person to allow them to express the language in which they speak and if necessary, staff will make referrals to community liaisons proficient in the language of LEP persons.

The Dawson County Health Department has a bilingual staff member to help interpret and translate for LEP persons.

The Dawson County Health Department will reach out to language line through Language Line Solutions at 1-800-752-6096 if necessary to provide the following assistance:

- Oral interpretation services
- Written translation services

These resources are available to Dawson County Health Department clients at no cost. Dawson County will be charged a nominal fee by Language Line Solutions.

III. Language Plan

In developing a Language Access Plan, it is recommended to use the analysis of the following elements:

1. Four-Factor Analysis
2. Individual responsible for coordination of LEP compliance
3. Training plan
4. List of Vital Documents to be translated and schedule for translating and disseminating vital documents

5. Plan for complaints and appeals
6. Policy for updating the Four Factor Analysis and the LAP every 5 years
7. Plan to maintain records regarding its efforts to comply with Title VI LEP obligations

The elements are addressed below.

e. Element 1: Four Factor Analysis

Federal guidance provides that there should be an assessment of the number or proportion of LEP individuals eligible to be serviced or encountered and the frequency of encounters pursuant to the first two factors in the four-factor analysis.

The Dawson County Health Department has identified the number and portion of LEP individuals within its service area using United States Census data. 94.1% of the service area population speaks English only. The largest non-English spoken language in the service area is Spanish (4.4%). Those residents whose primary spoken language is Spanish and identify themselves as speaking English less than “very well,” account for 1.03% of the service area population. Those residents whose primary language is not English or Spanish and who identify themselves as speaking English less than “very well,” account for 0.77% of the service area population.

The Dawson County Health Department may identify language assistance need for an LEP group by:

1. Examining records to see if requests for language assistance have been received in the past, either at meetings or over the phone, to determine whether language assistance might be needed at future events or meetings.
2. Having Census Bureau Language Identification Flashcards available at Dawson County Health Department meetings. This will assist the Dawson County Health Department in identifying language assistance needs for future events and meetings.
3. Having Census Bureau Language Identification Flashcards to assist staff in identifying specific language assistance needs of clients. If such individuals are encountered, staff will be instructed to obtain contact information to give to Dawson County Health Department management to follow-up.
4. Dawson County Health Department staff will be surveyed on their experience concerning any contacts with LEP persons during the previous year.
5. Dawson County Health Department’s bilingual staff member, Amy Jusak, will be surveyed on her experience concerning any contacts with LEP persons during the previous year.

f. Element 2: Responsible Staff

The Dawson County Health Center Office Manager, Amy Jusak, or designee shall be responsible for ensuring these assistance avenues are available to LEP persons. She may be reached at (706) 265-2611 or at amanda.jusak@dph.ga.gov.

g. Element 3: Training Plan

Federal guidance states staff members of an agency should know their obligations to provide meaningful access to information and services for LEP persons and that all employees in public contact positions should be properly trained.

Suggestions for implementing Element 3 of the Language Assistance Plan, involve: (1) identifying agency staff likely to come into contact with LEP individuals; (2) identifying existing staff training opportunities; (3) providing regular re-training for staff dealing with LEP individual needs; and (4) designing and implementing LEP training for agency staff.

Dawson County Health Department's Office Manager, Amy Jusak, will be the primary staff member coming into contact with LEP persons. She has been formally trained in Spanish and can provide interpretation and translation services.

In the case of the Dawson County Health Department, the most important staff training is for Customer Service Representatives and nursing staff.

The following training will be provided to Customer Service Representatives and nursing staff:

1. Information on Title VI Procedures and LEP responsibilities
2. Documentation of language assistance requests
3. How to handle a potential Title VI/LEP complaint

h. Element 4: List of Vital Documents to be Translated

Due to the infrequency of the encounters with LEP individuals, Dawson County's written materials are English-only. Any request for the language translation of the documents will be reviewed and accommodated if the accommodation is reasonable and necessary. Considering the infrequency of encountering LEP individuals and the likelihood of frequent changes in documents and other relevant factors, there are currently no documents that require translation.

Because LEP individuals make up less than 5% of the eligible population and are less than 1,000 in number, Dawson County does not have a formal outreach procedure in place at this time. Translation resources have been identified. When and if the need arises for LEP outreach, Dawson County will consider the following option:

1. When staff prepares a document or schedules a meeting for which the target audience is expected to include LEP individuals, then documents, meeting notices, flyers, and agendas will be printed in an alternative language based on the known LEP population, if requested.

i. Plan for Complaints and Appeals

The Title VI regulations provide that HUD investigates whenever it receives a complaint, report or other information that alleges or indicates possible noncompliance with Title VI or its regulations. The Office of Fair Housing and Equal Opportunity (FHEO) is responsible for conducting the investigation to ensure that federal program recipients are in compliance with civil rights-related program requirements.

Dawson County Health Department staff will ensure that the Equal Housing Opportunity and Section 3 flyers are posted in general areas of the health department in both English and Spanish in hopes of allowing LEP persons the opportunity to report any activity that does not follow HUD's regulations.

A complaint form will also be placed with these flyers with directions as to how to file complaints with either HUD or the Dawson County Manager.

If the Dawson County Manager receives said form, he shall investigate the complaint within three (3) business days of receipt. The outcome shall be submitted to the complainant within three (3) business days of close of investigation. If the complainant is not satisfied with the County Manager's findings, the complainant shall have three (3) business days of date of letter to address the Dawson County Board of Commissioners. If the complainant is not satisfied with the Board of Commissioners' findings, it shall be the responsibility of the complainant to file a complaint to the Department of Housing and Urban Development.

j. Policy for Updating the Four-Factor Analysis and the LAP every five years

The plan will be reviewed and updated on an ongoing basis. Updates will consider the following:

- The number of documented LEP person contacts encountered annually
- How the needs of LEP persons have been addressed
- Determination of the current LEP population in the service area
- Determination as to whether the need for translation services has changed
- Determine whether the Dawson County Health Department's financial resources are sufficient to fund language assistance resources needed

The Dawson County Health Department understands the value that its service plays in the lives of individuals who rely on this service, and the importance of any measures undertaken to make the use of system easier. The Dawson County Health Department is open to suggestions from all sources, including customers, Dawson County Health Department staff, other agencies with similar experiences with LEP communities, and the general public, regarding additional methods to improve their accessibility to LEP communities.

Dawson County will review the LAP every two (2) years when receiving CDBG funding.

k. Plan to maintain records

The Dawson County Clerk's Office will be responsible for storing Title VI complaints and all related documents in a confidential area for at least three (3) years. Each complaint will be given a unique complaint number. Each complainant's identity shall be kept confidential except to the extent necessary for the investigation.

The Dawson County Clerk's Office will maintain a complaint log which includes the filing date, unique complaint number, a summary of the allegations and disposition.

There are many departments within Dawson County who strive to comply with Title VI LEP obligations. Each department, specifically those involved with CDBG grants, shall ensure that all records developed to show proof of compliance shall be maintained in the CDBG grant official file stored in the Grant Administrator's office.

APPROVE:

Billy Thurmond, Chairman

Date

ATTEST:

Kristen Cloud, County Clerk

Date

LANGUAGE IDENTIFICATION FLASHCARD

- | | | |
|--------------------------|---|------------------------|
| <input type="checkbox"/> | ضع علامة في هذا المربع إذا كنت تقرأ أو تتحدث العربية. | 1. Arabic |
| <input type="checkbox"/> | Խնդրում ենք նշում կատարել այս քառակուսում, եթե խոսում կամ կարդում եք հայերեն: | 2. Armenian |
| <input type="checkbox"/> | যদি আপনি বাংলা পড়েন বা বলেন তা হলে এই বাক্সে দাগ দিন। | 3. Bengali |
| <input type="checkbox"/> | ល្អប្រសើរណាស់ប្រសិនបើ បើអ្នកអាន ឬនិយាយភាសា ខ្មែរ ។ | 4. Cambodian |
| <input type="checkbox"/> | Motka i kahhon ya yangin ûntûngnu' manaitai pat ûntûngnu' kumentos Chamorro. | 5. Chamorro |
| <input type="checkbox"/> | 如果你能读中文或讲中文，请选择此框。 | 6. Simplified Chinese |
| <input type="checkbox"/> | 如果你能讀中文或講中文，請選擇此框。 | 7. Traditional Chinese |
| <input type="checkbox"/> | Označite ovaj kvadratić ako čitate ili govorite hrvatski jezik. | 8. Croatian |
| <input type="checkbox"/> | Zaškrtněte tuto kolonku, pokud čtete a hovoříte česky. | 9. Czech |
| <input type="checkbox"/> | Kruis dit vakje aan als u Nederlands kunt lezen of spreken. | 10. Dutch |
| <input type="checkbox"/> | Mark this box if you read or speak English. | 11. English |
| <input type="checkbox"/> | اگر خواندن و نوشتن بلد هستید، این مربع را علامت بنید. | 12. Farsi |

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|--------------------------|--|--------------------|
| <input type="checkbox"/> | Cocher ici si vous lisez ou parlez le français. | 13. French |
| <input type="checkbox"/> | Kreuzen Sie dieses Kästchen an, wenn Sie Deutsch lesen oder sprechen. | 14. German |
| <input type="checkbox"/> | Σημειώστε αυτό το πλαίσιο αν διαβάζετε ή μιλάτε Ελληνικά. | 15. Greek |
| <input type="checkbox"/> | Make kazye sa a si ou li oswa ou pale kreyòl ayisyen. | 16. Haitian Creole |
| <input type="checkbox"/> | अगर आप हिन्दी बोलते या पढ़ सकते हैं तो इस बक्स पर चिह्न लगाएँ। | 17. Hindi |
| <input type="checkbox"/> | Kos lub voj no yog koj paub twm thiab hais lus Hmoob. | 18. Hmong |
| <input type="checkbox"/> | Jelölje meg ezt a kockát, ha megérti vagy beszéli a magyar nyelvet. | 19. Hungarian |
| <input type="checkbox"/> | Markaam daytoy nga kahon no makabasa wenno makasaoka iti Ilocano. | 20. Ilocano |
| <input type="checkbox"/> | Marchi questa casella se legge o parla italiano. | 21. Italian |
| <input type="checkbox"/> | 日本語を読んだり、話せる場合はここに印を付けてください。 | 22. Japanese |
| <input type="checkbox"/> | 한국어를 읽거나 말할 수 있으면 이 칸에 표시하십시오. | 23. Korean |
| <input type="checkbox"/> | ໃຫ້ໝາຍໃສ່ຊ່ອງນີ້ ຖ້າທ່ານອ່ານຫຼືປາກພາສາລາວ. | 24. Laotian |
| <input type="checkbox"/> | Prosimy o zaznaczenie tego kwadratu, jeżeli posługuje się Pan/Pani językiem polskim. | 25. Polish |

- Assinale este quadrado se você lê ou fala português. 26. Portuguese
- Însemnați această căsuță dacă citiți sau vorbiți românește. 27. Romanian
- Пометьте этот квадратик, если вы читаете или говорите по-русски. 28. Russian
- Обележите овај квадратик уколико читате или говорите српски језик. 29. Serbian
- Označte tento štvorček, ak viete čítať alebo hovoriť po slovensky. 30. Slovak
- Marque esta casilla si lee o habla español. 31. Spanish
- Markahan itong kuwadrado kung kayo ay marunong magbasa o magsalita ng Tagalog. 32. Tagalog
- ให้กาเครื่องหมายลงในช่องดำท่านอ่านหรือพูดภาษาไทย. 33. Thai
- Maaka 'i he puha ni kapau 'oku ke lau pe lea fakatonga. 34. Tongan
- Відмітьте цю клітинку, якщо ви читаете або говорите українською мовою. 35. Ukrainian
- اگر آپ اردو پڑھتے یا بولتے ہیں تو اس خانے میں نشان لگائیں۔ 36. Urdu
- Xin đánh dấu vào ô này nếu quý vị biết đọc và nói được Việt Ngữ. 37. Vietnamese
- באצייכנט דעם אויב איר לייענט אדער רעדט אידיש. 38. Yiddish



DAWSON COUNTY ANNOUNCEMENT AND ADVERTISEMENT REQUEST

Submitting Department:	Purchasing on behalf of Dawson County BOC	Department contact name:	Purchasing – Melissa Hawk
Submittal Date:	January 9, 2025	Run Dates:	January 29, 2025
AD Description:	Community Development Grant Pre-Application Update Notice	Section of Paper:	Public Service Announcement – Display Ad – Not Legal
Name of Paper:	Dawson Community News	Do you want your ad online:	Yes

PUBLIC HEARING NOTICE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

PRE-APPLICATION HEARING

The County of Dawson is considering applying to the Georgia Department of Community Affairs for a Community Development Block Grant of up to \$1,000,000.00. These funds must be used to primarily benefit low- and moderate-income persons. The County will utilize the grant funds, along with SPLOST VII funds, for renovations to an existing building for a new Public Health Facility. A brief overview of the grant program and the needs for the facility was provided at the August 1, 2024 Work Session and at the August 15, 2024 Voting Session. A brief overview of the facility changes and a Language Access Plan will be adopted for this project during a public hearing. The hearing will be held during the February 6, 2025 Voting Session, to be held immediately following the 4:00 p.m. Work Session. The hearing will be held at the Dawson County Government Center, 25 Justice Way, Second Floor, Assembly Room, Dawsonville, GA 30534. The meeting room is accessible by elevator. The purpose of this hearing will be to obtain citizen input into the development of the application. The County of Dawson is committed to providing all persons with equal access to its services, programs, activities, education and employment regardless of race, color, national origin, religion, sex, familial status, disability or age. Persons with special needs relating to handicapped accessibility or foreign language shall contact Jeff Bailey prior to February 4, 2025. He can be located at Station 1, 393 Memory Lane, Dawsonville, GA 30534, between the hours of 8:00 am – 5:00 pm, Monday through Friday, except holidays. His phone number is 706-344-3666 extension 44514, email is jbailey@dawsoncounty.org



O.C.G.A. § #

Department Head Approval: Joey Leverette

1. Legal ads are \$10 for ea ad with every additional 100 works being \$10.
2. Open ads rate is \$4.55 with additional costs (legal organ cost. Fees may be higher with other papers).
3. Keep ads as short as legally possible.
4. Please note there is additional charges fee of \$0.50/online insertion5. Section of paper Employment, Legal, Open/Retail Ad, Public Service Announcement or Calendar/Events section.
6. Dawson Community News, Dawson News & Advertiser or Forsyth Community News



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA REQUEST FORM

Department: Emergency Services

Work Session: January 16, 2025

Prepared By: Leist

Voting Session: February 6, 2025

Presenter: Leist

Public Hearing: Yes _____ No X

Agenda Item Title: Presentation of Radio Frequency MOU w/Lumpkin Co.

Background Information:

This MOU between Dawson County and Lumpkin County allows both Emergency Services to use each other's radio frequencies when needed.

Budget Information:

Applicable: _____ Not Applicable: XX

Budgeted: Yes _____ No _____

Fund	Department	Account #	Budget	Balance	Requested	Remaining

*If this is a personnel-related request, has it been reviewed by Human Resources? _____

*If this item is being requested to move to the same day's voting session for BOC consideration, provide *detailed justification* for the request:

Recommendation/Motion:

Department Head Authorization: TL

Date: 12/10/24

Finance Department Authorization: Vickie Neikirk

Date: 1/7/25

County Manager Authorization: J Leverette

Date: 1/14/25

Comments/Attachments: _____

MEMORANDUM OF UNDERSTANDING
FOR COOPERATIVE FREQUENCY
USAGE

Between

Lumpkin County, Georgia, on behalf of
Lumpkin County Emergency Services
57A Pinetree Way
Dahlonega, Ga. 30533

And

Dawson County Georgia, on behalf of
Dawson County Emergency Services
393 Memory In.
Dawsonville, Ga. 30534

This MEMORANDUM OF UNDERSTANDING is hereby entered into by and between Dawson County, Georgia, a political subdivision of the State of Georgia, on behalf of Dawson County Emergency Services, and Lumpkin County, Georgia, a political subdivision of the State of Georgia, on behalf of Lumpkin County Emergency Services.

A. **PURPOSE:** The purpose of this agreement is to build a framework for cooperation, to provide for the sharing of specific radio frequencies that are authorized/ licensed to each party. This agreement is needed to provide efficient, cost effective radio communications to support the protection of life and property management policies of the public bodies making this agreement. This cooperation serves the mutual interests of the parties and the public.

B. IT IS MUTUALLY AGREED AND UNDERSTOOD BY ALL PARTIES THAT:

1. The rights and obligations of set forth herein apply to the Emergency Services Departments of Dawson and Lumpkin County, and do not extend to other county departments or the Office of the Sheriff of either county.
2. Each party shall maintain administrative control of its respective radio frequencies and will be responsible for all use of its respective frequencies. Each party shall maintain a radio use

Cooperative Frequency Usage MOU

authorization from the FCC on its respective frequencies. Each party will remain the "licensee" of the frequency for purposes of FCC regulation.

3. Frequency use is limited to the specific frequencies and purposes set forth in Section 5 of this agreement (the "Authorized Frequencies"). The Authorized Frequencies may be installed in mobile and portable user radios for operational use between the parties.
4. Both parties shall furnish their own radio communications equipment to operate on the Authorized Frequencies. With respect to their equipment, both parties agree that:
 - a. The equipment shall be and remain the property of the party that furnished it.
 - b. Each party is authorized to operate their equipment for test purposes, maintenance, reliability checks and operational use.
 - c. Each party shall ensure that all persons who will be operating equipment are adequately trained. Each party agrees that if any of its devices, equipment, or subscriber units cause problems when using an Authorized Frequency of the other party, such unit shall be immediately taken out of service and, if necessary, repaired or replaced.
 - d. Each party shall operate and maintain their equipment in accordance with FCC regulations, the operational parameters established by this agreement, any radio use policies provided by one party to another, any in-force Automatic Aid Agreement between the parties, and all other applicable federal, state, and county laws, codes, regulations and ordinances.
 - e. Each party shall report to the other any lost or stolen radio subscriber units programmed with any Authorized Frequencies of the other party. Each party shall permanently remove all programming of Authorized Frequencies from subscriber units prior to their sale, surplus, or disposal.
5. Both parties agree to abide by the following Authorized Frequencies and uses:

Frequencies and Use
Department, LCES

USER TRANSMIT	USER RECEIVE	USE	TX TONE	RX TONE	REMARKS
158.49625	152.03625	Color code 9 time slot 2	LCES talk group 1008		Fire Dispatch
153.890	155.055	TPL 167.9			TAC2
154.205	154.205	TPL 167.9	154.205	154.205	TAC3

Frequencies and Use
Department, DCES

USER TRANSMIT	USER RECEIVE	PL	TX TONE	RX TONE	REMARKS
158.880	155.5275	110.9 2Z	155.880	155.5275	Fire Dispatch
155.385	155.385	103.5 IA	155.385	155.385	TAC2
153.830	153.830	DPL 172	153.830	153.830	TAC3
154.0925	154.0925	DPL 263	154.0925	154.0925	TAC4
154.1075	154.1075	DPL 371	154.1075	154.1075	TAC5

Note: Frequencies will be used for official use only, and are authorized for use in mobile and portable radios owned by the parties. Privately owned mobile and portable radios are not authorized to transmit on the Authorized Frequencies.



6. **MODIFICATION**. Modifications to this agreement shall be made by mutual consent of both parties, in writing, signed and dated by all parties.

7. **PRINCIPAL CONTACTS; NOTICE**: The principal contacts for this agreement are:
Contact Person: David Wimpy, Lumpkin Co. Fire Chief Phone Number: 706-974-1034
Contact Person: Troy Leist, Dawson Co. Fire Chief Phone Number: 706-344-3500 x44504

Formal notices required under this agreement shall be provided in writing and hand delivered or sent via certified US Mail to the addresses listed on page 1.

8. **COMMENCEMENT/EXPIRATION DATE**. This instrument is effective as of the date of last signature and shall expire after five years from the effective date unless sooner terminated. This agreement is subject to termination by either party for any reason upon seven (7) days written notice to the other .

9. **AUTHORIZED REPRESENTATIVES**. By signature below, the individuals executing this agreement each certify that they are authorized to bind their respective governing authorities to this agreement.

10. **WAIVER**. No failure by a party to enforce any right or power granted under this agreement, or to insist upon strict compliance with this agreement, and no custom or practice of a party at variance with the terms and conditions of this agreement shall constitute a general waiver of any future breach or default or affect the party's right to demand exact and strict compliance with the terms and conditions of this agreement. Further, no express waiver shall affect any term or condition other than the one specified in such waiver, and that one only for the time and manner specifically stated.

11. **SOVEREIGN IMMUNITY; PERSONAL LIABILITY**. Nothing contained in this agreement shall be construed to be a waiver of a party's sovereign immunity or any individual's qualified, good faith or official immunities. Nothing herein shall be construed as creating any individual or personal liability on the part of any of party's elected or appointed officials, officers, boards, commissions, employees, representatives, consultants, servants, agents, attorneys or volunteers.

12. **TITLE VI ANDE-VERIFY COMPLIANCE**. The parties agree that they will comply with all applicable Title VI requirements and E-verify requirements, and any contracts let related to this agreement shall contain all required Title VI requirements and E-verify requirements under applicable law.


13. **NO THIRD-PARTY BENEFICIARIES**. Nothing herein expressed or implied is intended to confer on any person, other than the parties hereto or their respective successors and assigns, any rights, remedies, obligations or liabilities under or by reason of this agreement.

14. **ENTIRE AGREEMENT**. The terms and conditions contained herein supersede all prior oral *OR* written understandings between the parties and constitute the entire agreement between them concerning the subject matter of this agreement.

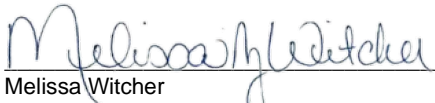
THE PARTIES HERETO have executed this agreement:

Lumpkin County, Georgia

11/19/2024
Date


Chris Dockery, Chairman
Lumpkin County Board of Commissioners

Attest:


Melissa Witcher
Clerk, Lumpkin County

Date

Billy Thurmond, Chairman
Dawson County Board of Commissioners

Attest:

Kristen Cloud
Clerk, Dawson County



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA REQUEST FORM

Department: Emergency Services

Work Session: January 16, 2025

Prepared By: Leist

Voting Session: February 6, 2025

Presenter: Leist

Public Hearing: Yes _____ No X

Agenda Item Title: Seeking Approval to Apply for EMPG Grant

Background Information:

Every year Dawson County applies for the Emergency Management Performance Grant (EMPG). This grant allows the department to purchase items that help with Emergency Management, such as weather stations, radios and early warning systems to name a few. We are seeking approval to apply for the EMPG. This grant is a 50/50 match grant with \$7,784 coming from the grant and \$7,784 coming from the county for a total of \$15,568.

Budget Information:

Applicable: _____ Not Applicable: XX

Budgeted: Yes x No _____

Fund	Department	Account #	Budget	Balance	Requested	Remaining

*If this is a personnel-related request, has it been reviewed by Human Resources? _____

*If this item is being requested to move to the same day's voting session for BOC consideration, provide *detailed justification* for the request:

VN: Match is budgeted for FY 25

Recommendation/Motion:

Department Head Authorization: TL

Date: 12/13/24

Finance Department Authorization: Vickie Neikirk

Date: 1/7/25

County Manager Authorization: J. Leverette

Date: 1/14/25

Comments/Attachments: _____



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA REQUEST FORM

Department: Facilities

Work Session: January 16, 2025

Prepared By: Randy Patrick

Voting Session: February 6, 2025

Presenter: Randy Patrick

Public Hearing: Yes _____ No X _____

Agenda Item Title: Presentation of Request to Reclass Maintenance Worker Position to Maintenance Mechanic

Background Information:

An employee already possessing the skills of a maintenance mechanic will be of greater asset to the department and to the county. My design for the department has been to have staff that are skilled enough to be able to perform maintenance repairs in-house without having to contract those services out. We have been working to create that environment already and have been successful. For example: we recently were able to repair and replace the courthouse's water system: being able to do that in-house saved the county approximately \$8,000 or more.

Current Information:

In regards to this request, there would be no additional funding needed. Due to a recent change in position, the cost is already covered by the current budget.

Budget Information:

Applicable: _____ Not Applicable: _____ Budgeted: Yes X No _____

Fund	Department	Account #	Budget	Balance	Requested	Remaining
1565	21	1565-511100			0	

*If this is a personnel-related request, has it been reviewed by Human Resources? Yes

*If this item is being requested to move to the same day's voting session for BOC consideration, provide *detailed justification* for the request:

Recommendation/Motion:

Department Head Authorization: _____

Date: _____

Finance Department Authorization: Vickie Neikirk

Date: 1/7/25

County Manager Authorization: J. Leverette

Date: 1/14/25

Comments/Attachments: _____



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA REQUEST FORM

Department: County Manager

Work Session: 01/16/2025

Prepared By: Melissa Hawk

Voting Session: 02/06/2025

Presenter: Melissa Hawk

Public Hearing: Yes No

Agenda Item Title: Presentation of RFP #464-24 - Dawson County Styles Park Prefabricated Restroom

Background Information:

On August 4, 2022, the Board approved to accept donated land from Anne L. Styles. The land donation agreement was fully executed on August 4, 2022. The county determined that the park would remain a passive park. The county determined that a prefabricated restroom would be the best solution for this sign, with no potable water.

Current Information:

An RFP opened on January 6, 2025, receiving 1 submission from E & E Construction, and evaluations of the proposer's technical score began immediately following.

Budget Information:

Applicable: Not Applicable:

Budgeted: Yes No

Fund	Department	Account #	Budget	Balance	Requested	Remaining
785	6120	541300-P46				

*If this is a personnel-related request, has it been reviewed by Human Resources?

*If this item is being requested to move to the same day's voting session for BOC consideration, provide *detailed justification* for the request:

Recommendation/Motion: Staff respectfully requests the Board to reject proposals received and approve \$80,000 for paving materials, utilizing Impact Fees Funds.

Department Head Authorization: _____

Date: _____

Finance Department Authorization: Vickie Neikirk

Date: 1/15/25

County Manager Authorization: J. Leverette

Date: 1/15/25

Comments/Attachments: Presentation

RFP #464-24
DAWSON COUNTY
STYLES PARK
PREFABRICATED
RESTROOM



JANUARY 16, 2025





Background and Overview

- ❖ On August 4, 2022, the Board approved to accept donated land from Anne L. Styles. The land donation agreement was fully executed at this time.
- ❖ The County determined the land would be used as a passive beginner mountain bike trail park. There will also be an ADA walking trail at this park.
- ❖ The County determined that a prefabricated restroom would be the best solution for this sign, with no potable water.

Procurement Approach and Procedure



Bid According to Policy

- ✓ Advertised in Legal Organ
- ✓ Posted on County Website through Vendor Registry
- ✓ Posted on Georgia Procurement Registry
- ✓ Notification through County's Facebook and Twitter accounts
- ✓ Notification through Dawson County Chamber of Commerce
- ✓ Received 1 proposals



Technical Proposals Evaluation Committee

- ❖ County Manager Joey Leverette
- ❖ Parks/Recreation Director Matt Payne
- ❖ Recreation Program Manager Buffie Hamil
- ❖ Facilitated by Purchasing Manager Melissa Hawk

Scope of Work Overview

❖ The Scope of Work is to provide:

- ✓ an engineer stamped/code review stamped plans
- ✓ Underground plumbing kit following County building codes
- ✓ Freight, crane and installation of the prefabricated restroom
- ✓ The manufacturer and model of the building is to be Corworth – W101CE or approved equal.



Building Rendering



Offers Received

RFP #446-24 STYLES PARK PREFABRICATED RESTROOM	
Description	E & E Construction
Materials and Labor for a Prefabricated Restroom - Turnkey Project	\$201,804.00



Scoring Summary

RFP #446-24 STYLES PARK PREFABRICATED RESTROOM								
COMPANY	COMPANY BACKGROUND AND STRUCTURE	EXPERIENCE & QUALIFICATIONS OF DEDICATED STAFF	PROJECT UNDERSTANDING/ APPROACH TO SCOPE OF WORK	REFERENCES	MANAGEMENT PLAN	TECHNICAL SCORE	Cost/ FINANCIAL	Total SCORE
E & E Construction	26	57	58	25	23	63	25	88

Scores are rounded to nearest whole number



Staff Recommendation

Staff respectfully requests the Board to reject the proposal received, approve \$80,000.00 for the site work and parking lot; utilizing Impact Fees Funds.

This work will be completed by the County's Public Works Road crew. The paving materials will be purchased from the County's annual materials contracts.

