

**DAWSON COUNTY BOARD OF COMMISSIONERS
WORK SESSION AGENDA - THURSDAY, SEPTEMBER 5, 2019
DAWSON COUNTY GOVERNMENT CENTER ASSEMBLY ROOM
25 JUSTICE WAY, DAWSONVILLE, GEORGIA 30534
4:00 PM**

NEW BUSINESS

1. Presentation of Application for Parade and Assembly - *Global Warming Awareness* - Planning & Development Director Jameson Kinley
2. Presentation of Funding Request for Fire Hydrants- Emergency Services Director Danny Thompson
3. Presentation of Request for Memorandum of Understanding with Georgia Emergency Management Agency Concerning New Grants Management System- Emergency Services Director Danny Thompson
4. Presentation of IFB #332-19 - Construction Services for the Senior Services Center - Community Development Block Grant- Public Works Director David McKee / Senior Services Director Dawn Pruett
5. Presentation of 2019 County Surplus List- Fleet Services Director Shannon Harben
6. Discussion of Association County Commissioners of Georgia 2019 Legislative Leadership Conference Voting Delegate- Chairman Thurmond
7. County Manager Report
8. County Attorney Report

****Executive Session may follow the Work Session meeting.***

Those with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting, should contact the ADA Coordinator at 706-344-3666, extension 44514. The county will make reasonable accommodations for those persons.



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Planning & Development

Work Session: 09/5/2019

Prepared By: Harmony Gee

Voting Session: 9/19/2019

Presenter: Jameson Kinley_____

Public Hearing: Yes No x

Agenda Item Title: Presentation of Global Warming Parade and Assembly

Background Information:

Ms. Bette Holland and Ms. Roxy Friction are looking to bring awareness of global warming and its impact to the community by assembling outside of the courthouse (beside the flag poles) on September 20 from noon-1 p.m.

Current Information:

Signatures have been obtained and Facilities has also been made aware.

Budget Information: Applicable: _____ Not Applicable: x Budgeted: Yes _____ No n/a

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: _____

Department Head Authorization: _____

Date:

Finance Dept. Authorization: _____

Date: _____

County Manager Authorization: _____

Date: _____

County Attorney Authorization: _____

Date: _____

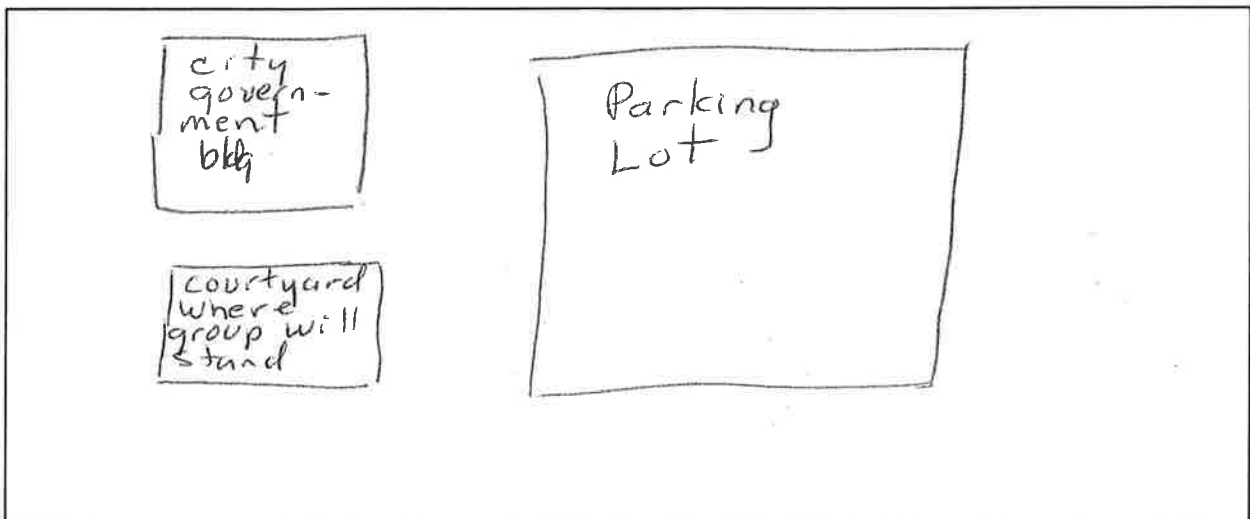
Comments/Attachments:

6. Expected number of participants: 40-50
7. Physical description of materials to be distributed: Paper Flyers
8. How do participants expect to interact with public? ANSWERING QUESTIONS; GIVING INFORMATION
9. Route of event: (attach a detailed map of the route) _____
not marching just standing in
~~Parking lot~~ in front of bldg.
- 9.a. Number and type of units in parade: NO
- 9.b. Size of the parade: NA
10. Will any part of this Event take place **within** the City Limits of Dawsonville? ~~yes~~ NO
 If YES, do you have a permit for the event from the City? _____ Date Issued: _____ * Attach Copy
11. Do you anticipate any unusual problems concerning either police protection or traffic congestion as a consequence of the event? _____ Yes X No If YES, please explain in detail: _____
12. List all prior parades or public assemblies, demonstrations or rallies in a public place within Dawson County for which you obtained a permit: (Also include dates – attach separate sheet, if necessary). none

Details: Please outline what your event will involve: (number of people / life safety issues / vendors / cooking / tents / rides / handicap parking / egress) – attach separate sheet if necessary.

Event is worldwide - Students are striking for action on climate change. Adults will be there also to support the students. We expect about 40-50 people. They will have small signs to carry about climate change.

Route or Lay Out: (attach a detailed site plan)



What participation, if any, do you expect from Dawson County Emergency Services? not necessary
don't expect any issues

What participation, if any, do you expect from the Dawson County Sheriff Department? The Sheriff
may want an officer there

Insurance Requirements:

In compliance with Ordinance Section VII (C), an applicant for a permit shall obtain liability insurance from an insurer licensed in the State of Georgia for the parade, public assembly, demonstration or rally in a public place, if one or more of the following criteria exists:

1. The use, participation, exhibition, or showing of live animals;
2. The use, participation, exhibition, or showing of automobiles of any size or description, motorcycles, tractors, bicycles, or similar conveyances;
3. The use of a stage, platform, bleachers, or grandstands that will be erected for the event;
4. The use of inflatable apparatus used for jumping, bouncing, or similar activities;
5. The use of roller coasters, bungee jumping, or similar activities; or
6. Vendors or concessions.

Does your parade, non-spontaneous private assembly, demonstration, or rally in a public place meet any of the criteria above? Yes No If yes, which one(s)? _____

Any applicant required to provide insurance shall provide Dawson County with a copy of the Certificate of Insurance from an insurer authorized and **licensed by the State of Georgia**. Dawson County shall be added as an additional named insured for the event on the Certificate of Insurance by the carrier. The minimum policy limits shall be **\$1,000,000.00 per incident** and **\$2,000,000.00 aggregate** for the entire event. All costs for insurance and naming Dawson County as an additional named insured shall be borne solely by the applicant. Such insurance shall protect Dawson County from any and all claims for damages to property and/or bodily injury or death.

Is the Certificate of Liability Insurance attached? Yes No Not applicable to this event

Additional information/comments about liability insurance: _____

Additional information/comments about this application: _____

**APPLICANT'S SIGNATURE FOR THE PERMIT APPLICATION; RELEASE & WAIVER OF LIABILITY;
AND AGREEMENT FOR FINANCIAL RESPONSIBILITY.**

APPLICATION:

OATH: I hereby swear and affirm that the information provided with this application for parade, public assembly, demonstration, or rally is true and correct to the best of my knowledge. In addition, I agree to abide by all regulations of the ordinance and to advise all participants of the conditions of the permit.

RELEASE & WAIVER OF LIABILITY:

The permit holder shall indemnify and hold Dawson County harmless from any claim, demand, or cause of action that may arise from activities associated with the event. I acknowledge that I understand this Release, and I hereby agree for myself and on behalf of the Applicant to indemnify and hold harmless Dawson County, Georgia and its agents, officers, and employees, individually and jointly, from and against any claim for injury (including, but not limited to, personal injury and property damage), loss, inconvenience, or damage suffered or sustained by any individual, including but not limited to, business owners, patrons, participants of the parade, public assembly, demonstration, or rally, and spectators participating in and/or occurring during the event, unless the claim for injury is caused by intentional misconduct of an individual, agent, officer, or employee of Dawson County.

AGREEMENT FOR FINANCIAL RESPONSIBILITY:

The undersigned agrees to be solely responsible for cleaning affected areas littered during the activity, providing sufficient parking and storage areas for motor vehicles, providing temporary toilet facilities, and providing other similar special and extraordinary items deemed necessary for the permitted activity by Dawson County to keep the area of the event safe and sanitary. However, Dawson County shall not require individuals, organizations, or groups of persons to provide personnel for normal governmental functions such as traffic control, police protection, or other activities or expenses associated with the maintenance of public order. If additional requirements are placed upon an applicant and if such requirements are not met, then Dawson County may revoke the issued permit and/or deny any subsequent permit requested by the applicant. Dawson County shall be entitled to recover from the applicant any sum expended by Dawson County for extraordinary expenses not provided by the applicant. The additional expense may include, but not be limited to, Dawson County utilizing off-duty personnel or providing equipment or resources from other areas of the county to supplement equipment or resources already present.

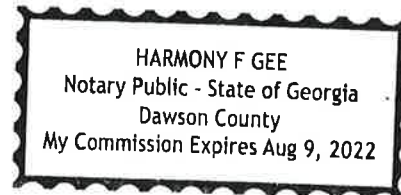
Bette Holland
Applicant's Printed Name

Sworn to and subscribed before me
this 20th day of Aug, 2019.

Bette Holland
Applicant's Signature

Harmony F GEE
Notary Public, State of Georgia

My Commission Expires: August 9, 2022



Note to Applicant: Once your permit is processed, Planning & Development will notify you of the meeting dates for the Board of Commissioner's work session and voting session. You are required to attend both meetings.

Global Warming



Dawson County
Planning & Development
25 Justice Way, Suite 2322
(706) 344-3500

Permit for
Parades, Public Assemblies,
Demonstrations, and Rallies
In Public Places
(EMERGENCY SERVICES)

EMERGENCY SERVICES: Please complete this sheet and return it to Dawson County Planning and Development. (Please attach additional sheet, if necessary.)

Name of Event: Un-named/Global Warming Date(s) of Event: Sept 20th, 2019

Any anticipated problems with proposed route? N/A

Any anticipated problems with the designated location for participants to assemble? N/A

How many personnel will be required for this event? 0

Estimated cost for personnel: 0

Number and type of vehicles required: 0

Type of procedures or equipment needed for the health and safety needs of the participants and the viewing public: N/A

Estimated cost for equipment: 0

Additional comments/concerns: Any needs for fire or EMS response will be initiated by calling 911.

Emergency Services: APPROVED: YES NO (Please also sign off on page 8 of application.)

By: J. Barber Date: 8/22/19



**Dawson County
Planning & Development**
25 Justice Way, Suite 2322
Dawsonville, GA 30534
(706) 344-3500

**Permit for
Parades, Public Assemblies,
Demonstrations, and Rallies
In Public Places**
(SHERIFF DEPARTMENT)

No Comments Returned

SHERIFF DEPARTMENT: Please complete this sheet and return it to Dawson County Planning and Development. (Please attach additional sheet, if necessary.)

Name of Event: _____ Date(s) of Event: _____

Any anticipated problems with proposed route? _____

Any anticipated problems with the designated location for participants to assemble? _____

How many officers will be required for this event? _____

Estimated cost for officers: _____

Number of vehicles required: _____

Type of procedures and equipment needed for the health and safety needs of the participants and the viewing public: _____

Estimated cost for equipment: _____

Additional comments/concerns/recommendations: _____

Sheriff Department: APPROVED: YES NO (Please also sign off on page 8 of application.)

By: _____ Date: _____



**Dawson County
Planning & Development**
25 Justice Way, Suite 2322
Dawsonville, GA 30534
(706) 344-3500

**Permit for
Parades, Public Assemblies,
Demonstrations, and Rallies
In Public Places**
*(Marshal / Public Works / Environmental
Health / Parks & Recreation)*

PLEASE PROVIDE COMMENTS AND APPROVALS BELOW (Attach additional sheet if necessary)
(Please also sign off on page 8 of the application.)

MARSHAL: _____

APPROVED: YES NO **By:** _____ **Date:** _____

PUBLIC WORKS: _____

_____ *XIA* _____

APPROVED: YES NO **By:** _____ **Date:** _____

ENVIRONMENTAL HEALTH: _____

_____ *XIA* _____

APPROVED: YES NO **By:** _____ **Date:** _____

PARKS & RECREATION: _____

_____ *XIA* _____

APPROVED: YES NO **By:** _____ **Date:** _____



**Dawson County
Planning & Development**
25 Justice Way, Suite 2322
Dawsonville, GA 30534
(706) 344-3500

**Permit for
Parades, Public Assemblies,
Demonstrations, and Rallies
In Public Places**
(APPROVALS)

Office Use Only:

If applicable to the event, the following departments have reviewed and approved this event:

Department	Printed Name	Signature for Approval	Date
Sheriff Dept.			
Emergency Services			
Marshal's Office			
Public Works Dept.	_____		
Environmental Health	_____		
Parks and Recreation	_____		
State Park Office	_____		
Georgia Dept. of Transportation	_____		

Dawson County Board of Commissioners:

Work Session Date: 9-5-19

Voting Session Date: 9-19-19

Approved:

Attest:

Billy Thurmond
Dawson County Board of Commissioners

Kristen Cloud County Clerk

cc: (as applicable)

Applicant
County Attorney
Sheriff Dept.
Emergency Services

Marshal Dept.
Environmental Health
Public Works
Parks and Recreation

GA DOT (Brent Cook)
GA State Parks

PERMIT # _____

DATE ISSUED: _____



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: **Emergency Services**

Work Session: **09.05.19**

Prepared By: **Danny Thompson**

Voting Session: **09.19.19**

Presenter: **Danny Thompson**

Public Hearing: Yes _____ No **X**

Agenda Item Title: **Funding Fire Hydrants**

Background Information:

Etowah Water & Sewer (EWSA) is expanding its service of water and sewer. It has added 3 miles of 12-inch water main from Highway 136 East toward the Etowah River. It has extended service on several secondary roads in Dawson County: Herman Sosebee, Overlook Circle, Cleve Wright Road. Due to the reconfiguration of the Highway 9 and Dawson Forest Road project, a hydrant will be placed between the two roundabouts. There will be a line upgrade to 12 inch going from Perimeter Road to Highway 9 South and terminating in front of the new subdivision.

Current Information:

We are requesting funding for the proposed addition of 8 new fire hydrants in the above listed service delivery areas. These additions provide valuable water in areas that have limited or no water currently. EWSA is only extending about 5-6 miles of water lines this year in the previously mentioned areas. We are requesting that this purchase of \$27,029 be funded from fund balance.

Budget Information: Applicable: _____ Not Applicable: **X** Budgeted: Yes _____ No **X**

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: **Approve agenda item**

Department Head Authorization: DT

Date: 8-7-2019

Finance Dept. Authorization: Vickie Neikirk

Date: 8/28/19

County Manager Authorization: DH

Date: 8/28/19

County Attorney Authorization: _____

Date: _____

Comments/Attachments:

There is \$27,598 remaining in the Contingency account. Finance recommends this funding come from that line item if approved. VLN



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: **Emergency Services**

Work Session: **09.05.19**

Prepared By: **Danny Thompson**

Voting Session: **09.19.19**

Presenter: **Danny Thompson**

Public Hearing: Yes _____ No **X**

Agenda Item Title: **MOU GEMA**

Background Information:

GEMA has transitioned to a new grants management system for all grants affiliated with GEMA. The new program will enable us to submit and manage our grants through this new portal. The new system is called Georgia EMGrantsPro.

Current Information:

With the new system, GEMA is requiring all EMA directors to complete and submit a Memorandum of Understanding to have access to this new grant portal. This will enable EMA directors and Finance to manage their grants online. We currently use a similar system with our SAFER grant through FEMA. We request the board allow us to complete and submit the MOU as directed by GEMA.

Budget Information: Applicable: _____ Not Applicable: **X** Budgeted: Yes _____ No **X**

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: **Approve agenda item**

Department Head Authorization: DT

Date: 8.7.19

Finance Dept. Authorization: Vickie Neikirk

Date: 8/28/19

County Manager Authorization: DH

Date: 8/28/19

County Attorney Authorization: _____

Date: _____

Comments/Attachments:

Memorandum of Understanding (MOU) Instructions

1. The MOU consists of a 7-page document and 1 Exhibit (A); 8 pages total. All documents must be completed and returned to Georgia Emergency Management and Homeland Security Agency (GEMA/Homeland Security) with the appropriate signatures.
2. The MOU and Exhibit A should be filled out electronically. If you cannot fill it out electronically, please make sure to print all of the required information.
3. To complete the MOU and Exhibit A, use either the tab key or the arrow keys to move through the pages field by field. All fields must be completed prior to submission.
4. Once all required information has been entered into the fillable fields of the MOU and Exhibit A; print the entire document.
5. The last page of the MOU document, before Exhibit A, requires the signature of the Chief Elected/Appointed Official or the Chief Executive Officer, title, telephone and date of signature. The MOU also requires the signature of a witness.
6. Exhibit A (Designation of Applicant's Agent) requires the signature of the Chief Elected/Appointed Official or the Chief Executive Officer, title, telephone and date of signature. An email address is required to obtain access to the system (all email addresses must be unique; no duplicates are allowed).
7. **Please Note: The same person must sign the MOU and Exhibit A.**
8. Once the documents are complete and signed, they must be sent to the following email address: hsgrants@gema.ga.gov

Note: If email is unavailable to you, a paper copy may be submitted to the address below. Please note that this may slow the process of obtaining access to the Georgia EMGrantsPro system as it will need to be scanned and uploaded by our staff.

GEMA/Homeland Security
Post Office Box 18055
Atlanta, Georgia 30316
ATTN: Preparedness Grants and
Programs Division

Memorandum of Understanding (MOU)
BY and BETWEEN
GEORGIA EMERGENCY MANAGEMENT AND HOMELAND SECURITY AGENCY
AND
DAWSON COUNTY EMERGENCY MANAGEMENT AGENCY

This Memorandum of Understanding (Agreement) made and entered into between the Georgia Emergency Management and Homeland Security Agency, hereinafter referred to as the “GEMA/Homeland Security” and [Click or tap here to enter text.](#)

officially domiciled at 393 Memory Lane Dawsonville, GA 30534

hereinafter referred to as Subgrantee relating to application for grants under the U. S. Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA) Emergency Management Performance Grant (EMPG).

WHEREAS, GEMA/Homeland Security as the State Administrative Agency (SAA), on behalf of the State of Georgia, is the Grantee receiving funding under the DHS FEMA EMPG as authorized under Section 662 of the *Post-Katrina Emergency Management Reform Act of 2006* (PKEMRA), as amended, (Pub. L. No. 109-295) (6 U.S.C. 762); the *Robert T. Stafford Disaster Relief and Emergency Assistance Act*, as amended (Pub. L. No. 93-288) (42 U.S.C. 5121 *et seq.*); the *Earthquake Hazards Reduction Act of 1977*, as amended (Pub. L. No. 95-124) (42 U.S.C. 7701 *et seq.*); and the *National Flood Insurance Act of 1968*, as amended (Pub. L. No. 90-448) (42 U.S.C. 4001 *et seq.*) and has the fiduciary responsibility to ensure those funds are spent on eligible Subgrantee facilities and activities, and are properly reimbursed to the Subgrantee; and

WHEREAS, the agreement is part of the referenced Subgrantee’s application and profile record in the Georgia EMGrantsPro system and will become effective and binding upon approval by GEMA/Homeland Security;

NOW, THEREFORE, in consideration thereof, the parties hereby agree as follows:

Responsibilities of the Subgrantee

The Subgrantee is primarily responsible for compliance with and agrees to obtain a working knowledge of the above-mentioned Acts and all applicable DHS FEMA regulations as provided in all applicable Subparts of 2 Code of Federal Regulations (CFR) Part 200 and 44 CFR that govern the EMPG and shall adhere to the application of those above-mentioned

Acts and those applicable regulations and policies as a condition for acceptance of and expenditure of said DHS FEMA funding.

As a further condition for the acceptance of and expenditure of DHS FEMA funding, the Subgrantee hereby agrees to follow all GEMA/Homeland Security guidelines, regulations and directives, to include but not to limited to the following:

- Use gema.ga.gov and gaemgrants.com, as applicable to access forms, request time extensions and submit requests for reimbursements with supporting documentation.
- The Subgrantee shall assure that all project documents are made available to GEMA/Homeland Security, DHS FEMA, Office of Inspector General (OIG) or to any state or federal agency as determined by GEMA/Homeland Security, to include but not limited to: procurement policies, accounting policies, and all other documentation substantiating eligible costs.
- All records, reports, documents and other materials delivered or transmitted to GEMA/Homeland Security by the Subgrantee shall become the property of GEMA/Homeland Security.
- The Subgrantee will be required to execute a separate subgrant agreement for EMPG in addition to this MOU.
- The Subgrantee agrees to monitor gema.ga.gov and gaemgrants.com for any changes in law, regulations, policy or procedure which affects the Subgrantee's grant requirements.
- The undersigned, as the appointed agent of the Subgrantee hereby declares that the individuals named herein as the Subgrantee's agents are knowledgeable of the requirements outlined herein.

The subgrantee hereby acknowledges that failure to adhere to all applicable state and federal law, regulations, policies and directives may result in suspension and/or termination of funding/reimbursements and/or all or part of the de-obligation of previously received funding.

Responsibilities of GEMA/Homeland Security

- GEMA/Homeland Security agrees to maintain gaemgrants.com subject to the availability of funding.
- GEMA/Homeland Security shall, through the Subgrantee's assigned Program Manager and Grant Specialist, review Subgrantee's requests for advancement of funds, assist Subgrantee in correcting deficiencies, and disburse funds to the Subgrantee in a timely manner as possible.
- GEMA/Homeland Security shall communicate to the Subgrantee, in a timely manner, any changes in law, regulations, policy or procedure which affects the Subgrantee's grant requirements through gaemgrants.com, gema.ga.gov and/or the appropriate alternate methods of communication.
- GEMA/Homeland Security shall provide technical assistance to assist the Subgrantee in the formulation and management of its DHS FEMA grants (see Disclaimer paragraph herein below).

Terms of Agreement

This MOU shall remain in full force and effect for the duration of any DHS FEMA grants Subgrantee receives, including the record retention period. Any changes in regulations, policies or procedures applicable to EMPG funding shall constitute an amendment to this Agreement.

Limitation of Liability

The Subgrantee acknowledges that this MOU is intended for the benefit of the Grantee and the Subgrantee and does not confer any rights upon any third parties. Furthermore, the Subgrantee hereby agrees to hold harmless and indemnify Grantee from any actions or claims brought on behalf of any third parties, including those to whom services or materials are provided under any project funded by the DHS FEMA EMPG.

Disclaimer

In its capacity as the Grantee and state fiduciary of (DHS FEMA) and other federal grant funds, GEMA/Homeland Security provides technical assistance to current and potential Subgrantees (collectively referred to as "Subgrantees") of the FEMA EMPG.

Technical assistance includes the application of specific knowledge to a specific situation in order to address a specific need and as such is not a legal opinion or an endorsement of the Subgrantee's grants management practice. GEMA/Homeland Security does not render legal opinions to Subgrantees, but rather provides information intended to assist a Subgrantee prudently manage its own grants management program by employing effective methods and sound practices to manage DHS FEMA grants.

Technical assistance and other grants management information provided by GEMA/Homeland Security and adopted by the Subgrantee, does not serve as GEMA/Homeland Security's endorsement of the Subgrantee's grants management practice and does not relieve the Subgrantee of the responsibility of assuring that its grants management practice is in compliance with applicable laws, regulations and policies as required by the DHS FEMA EMPG.

The Subgrantee, by its decision to participate in the EMPG, bears the ultimate responsibility for ensuring compliance with all applicable state and federal laws, regulations and policies, and bears the ultimate consequences of any adverse decisions rendered by GEMA/Homeland Security, DHS FEMA, or any other state and federal agencies with audit, regulatory, or enforcement authority. Throughout the grants management process, GEMA/Homeland Security, as the state fiduciary of this federal funding, reserves the right to demand that the Subgrantee comply with all applicable state and federal laws, regulations and policies, require refund of advanced funds and

take any and all other actions it deems appropriate to protect those funds for which it is responsible.

Additional Laws and Policies

The Subgrantee agrees to abide by the requirements of the following as applicable: Title VI and VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, Federal Execution Order 11246, the Federal Rehabilitation Act of 1973, as amended, the Vietnam Era Veteran's Readjustment Assistance Act of 1974, Title IX of the Education Amendments of 1972, the Age Act of 1975, and the Americans with Disabilities Act of 1990.

The Subgrantee agrees not to discriminate in its employment practices, and will render services under this Agreement without regard to race, color, religion, sex, national origin, veteran status, political affiliation, or disabilities.

Any act of discrimination committed by the Subgrantee or failure to comply with these statutory obligations, when applicable, shall be grounds for termination of this Agreement.

Notices

All notices and other communications pertaining to this Agreement shall be in electronic format and/or writing and shall be transmitted either by email, personal hand delivery (and receipted for) or deposited in the United States Mail, as certified mail, return receipt requested and postage prepaid, to the other party, addressed as follows:

GEMA/Homeland Security
Post Office Box 18055
Atlanta, Georgia 30316
ATTN: Preparedness Grants and Programs

Or

hsgrants@gema.ga.gov

IN WITNESS WHEREOF, the parties have executed this Agreement on the day, month and year first written above.

WITNESSES:

State's Witness

Name: Sheneka Turner

State Coordinating Officer

Name: Ceporia McMillian

Date

Telephone Number: (404) 635-7095

Subgrantee's Witness

Name: Danny Thompson

Chief Elected/Appointed Official

or Chief Executive Officer

Name: Billy Thurmond

Title: Chairman

Date [Click or tap here to enter text.](#)

Telephone Number: [Click or tap here to enter text.](#)

Exhibit A

Designation of Applicant's Agent

Provide the information below for 1 primary, 1 alternate (optional), 1 authorized and 1 financial individual that will be designated as agents. Changes to the below authorized agents must be communicated to GEMA/Homeland Security in the manner as detailed above within fourteen (14) days of such change.

Primary Agent's Name: Danny Thompson

Title: Fire Chief/EMA Director

Telephone number: 678-410-1738

Email Address: dthompson@dawsoncounty.org

Alternate Agent's Name (Optional): Jason Dooley

Title: Deputy EMA Director

Telephone number: 770-262-9664

Email Address: jdooley@dawsoncounty.org

Authorized Agent's Name: Laurie Whalen

Title: Grants Administrator

Telephone number: 706-344-3500

Email Address: lwhalen@dawsoncounty.org

Financial Agent's Name: Vicki Neikirk

Title: Chief Financial Officer

Telephone number: 706-344-3500

Email Address: vneikirk@dawsoncounty.org

I, as Chief Elected or Appointed Official of the Subgrantee am authorized to execute and file an Application for the Emergency Management Performance Grant Program on behalf of the Subgrantee for the purpose of obtaining funding under the above-mentioned Acts. The above named agent(s) is/are authorized to represent and act on behalf of the Subgrantee in all dealings with the State of Georgia on all matters pertaining to the management of grants as required by this MOU.

Chief Elected/Appointed Official
or Chief Executive Officer

Date

Name: Billy Thurmond

Title: Chairman

Telephone Number: [Click or tap here to enter text.](#)



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Senior Center

Work Session: 09/05/2019

Prepared By: Melissa Hawk

Voting Session: 09/19/2019

Presenter: David McKee/Dawn Pruett

Public Hearing: Yes No

Agenda Item Title: IFB #332-19 Construction Services for the Senior Srv Ctr - CDBG Presentation

Background Information:

In 2017, Dawson County received a donation from the Ivy Trust in the amount of \$945,014.90. In 2018, Dawson County was awarded a Community Development Block Grant from GA Department of Community Affairs in the amount of \$750,000. The County released an IFB for construction services on April 11, 2019.

Current Information:

The County received 3 bids on May 23, 2019, for this project. The lowest bidder is Diversified Construction of Georgia. The original offer received was in the amount of \$2,242,000. Contract negotiations resulted in a reduced scope of work and the deletion of the staff conference room, for a bid of \$1,969,853.

Budget Information: Applicable: Not Applicable: Budgeted: Yes No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining
351	5521	541300	945,014.90	718,297.45		
Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining
250	5521	541300	750,000.00	750,000.00		

Recommendation/Motion: The Board accept the bids submitted and to award a contract to Diversified Construction of Georgia, not to exceed the amount of \$1,969,853; to accept and utilize the donation in the amount of \$945,014.90; to utilize the CDGB funds of \$750,000 and to approve additional funds in the amount of \$501,556 to be transferred from the monies of the Board's discretion for this project.

Department Head Authorization: Dawn Pruett

Date: 08/26/2019

Finance Dept. Authorization: Vickie Neikirk

Date: 08/28/19

County Manager Authorization: DH

Date: 8/28/19

County Attorney Authorization: _____

Date: _____

Comments/Attachments:

Presentation



NELSON
ARCHITECTURAL FIRM

IFB #332-19 CONSTRUCTION SERVICES FOR SENIOR SERVICES CENTER - CDBG

WORK SESSION – SEPTEMBER 5, 2019



Background and Overview



- ❖ In 2017, the County was blessed to receive a donation from the Ivy Trust in the amount of \$ 945,014.90.
- ❖ This act of kindness led to the dream to extend the senior center services into a second building next to the Margie Weaver Senior Center. This will allow to expand services and prepare for future growth.
- ❖ On August 24, 2018, the County was awarded a Community Development Block Grant in the amount of \$750,000.00.
- ❖ The current building will maintain its name in memory of the commitment and dedication of Margie Weaver to the County and its senior citizens.
- ❖ The new building will be named the Pauline Stephens Ivey Center, Senior Life Center.

Procurement Approach and Procedure



BID ACCORDING TO POLICY

- ✓ Advertised in Legal Organ
- ✓ Posted on County Website
- ✓ Posted on Georgia Procurement Registry
- ✓ Emailed notification through vendor registry
- ✓ Notification through County's Facebook and Twitter accounts
- ✓ Notification through Chamber of Commerce
- ❑ **3 bids received**



Special Terms and Conditions



- ❖ Some of the special terms and conditions associated with grant include:
 - Bidders to be registered in the Federal System for Award Management (SAM) and cannot be barred from doing business with the federal or state governments
 - Utilize small and minority-owned businesses in accordance with Section 3 of the Housing and Urban Development Act of 1968
 - Comply with:
 - ❖ President's Executive Order No. 11246 & 11375
 - ❖ Title VI of the Civil Rights Act of 1964
 - ❖ Architectural Barriers Act of 1968
 - ❖ Affirmative Action Clause
 - ❖ Non-Segregated Facilities Clause
 - ❖ Copeland Anti-Kick Back Clause
 - ❖ Davis-Bacon Clause
 - ❖ Work Hours & Safety Clause
 - ❖ Clean Air/Water Clause
 - ❖ Georgia Energy Codes for Buildings



Scope of Services



❖ Some of the scope of services include:

- Construct an approximately 8,260 square foot building
- Stone masonry
- Heavy timber construction & trusses
- Rough Carpentry
- Wood decking
- Standing seam metal roof panels
- Doors/windows
- Plumbing/electrical/HVAC



Space Usage for New Building



- ❖ Some of the space usage in the new building include:
 - Large multi-purpose space
 - Large kitchen
 - Game Room
 - Office Space
 - Lobby
 - Lavatory Facilities
 - Nurse's Office
 - Respite Room

Offers Received



Diversified Construction of GA

Scroggs & Grizzel Contracting

Carroll Daniel Construction Company

ITEM DESCRIPTION	UNIT OF MEASURE		TOTAL COST	TOTAL COST	TOTAL COST
Construction Services for Senior Services Center - CDBG -Base Bid	Lump Sum		\$2,242,000.00	\$2,580,000.00	\$2,780,000.00

ITEM DESCRIPTION	UNIT PRICE DESCRIPTION	UNIT OF MEASURE	UNIT COST	UNIT COST	UNIT COST
Unsuitable Soil	Per cubic yard unforeseen, removal and hauloff (based on minimum of 25 CY)	CY	\$55.00	\$12.00	\$0.00
Structural Soil	Per cubic yard additional structure soils (based on minimum of 25 CY)	CY	\$55.00	\$15.00	\$0.00
Sidewalks	Typical 4" thick	SF	\$9.00	\$3.50	\$0.00



REDUCED SCOPE OF WORK/COSTS AFTER CONTRACT NEGOTIATIONS

Diversified Construction of Georgia – Pre-Contract Negotiations

Diversified Construction of Georgia - Post Contract Negotiations

ITEM DESCRIPTION	UNIT OF MEASURE	ORIGINAL TOTAL COST	ITEM DESCRIPTION	UNIT OF MEASURE	NEGOTIATED TOTAL COST
Construction Services for Senior Services Center - CDBG –Turn Key	Lump Sum	\$2,242,000.00	Construction Services for Senior Services Center - CDBG –Turn Key	Lump Sum	\$1,969,853.00

Some of the scope of work negotiated resulted in a savings of **\$272,147.00** and include:

- Remove staff conference room, reducing building to approximately 7,867 square feet
- Install architectural shingles instead of metal roof
- Remove canopy from breezeway
- Remove second sidewalk closest to the road
- Cover entire building in Hardy Plank instead of brick and stone facade
- Remove sloped ceiling in the multi-purpose room, match height of ceiling to other portion of the building
- Adjust interior doors from a commercial grade package to a residential grade package
- Adjust window package from vinyl clad to a high-quality PVC
- Adjust brand name and model for flooring, countertops, kitchen equipment and storage cabinets
- Remove the glazed transom windows from the multi-purpose room and game room



Staff Recommendation

Staff respectfully requests the Board to accept the bids submitted and to award a contract to Diversified Construction of Georgia, not to exceed the amount of \$1,969,853.00; and to accept and utilize the donation in the amount of \$945,014.90; utilize the CDBG funds of \$750,000.00 and to approve the additional funds in the amount of \$501,556.00 to be transferred from the monies of the Board's discretion for this project.

Note:

The County does not have a contingency fund amount included for unforeseen issues.

2018 Expenses for project include survey/geotechnical services, A&E contract, application contract w/GMRC, newspaper announcements and training in amount of \$223,692.62.

2019 Expenses for the project include newspaper announcements and A&E contract in the amount of \$3,024.83.

THANK YOU



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Fleet

Work Session: 9/05/19

Prepared By: Kara Wilkins

Voting Session: 9/19/19

Presenter: Shannon Harben

Public Hearing: Yes No

Agenda Item Title: 2019 Dawson County BOC Surplus List.

Background Information:

This is a compilation of dilapidated Dawson County assets.

Current Information:

The current 2019 surplus list is included for consideration for surplus.

Budget Information: Applicable: Not Applicable: Budgeted: Yes No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: Staff recommends approving surplus for disposal

Department Head Authorization: SH

Date:

Finance Dept. Authorization: Vickie Neikirk

Date: 8/28/19

County Manager Authorization: DH

Date: 8/28/19

County Attorney Authorization: _____

Date: _____

Comments/Attachments:

2019 Dawson County BOC Surplus List

<u>Year</u>	<u>Make</u>	<u>Model</u>	<u>VIN/ Serial #</u>	<u>Miles/ Hours</u>	<u>Justification</u>
2014	Dodge	Charger	2C3CDXAT2EH216958	100,000 mile	Failed engine/ electrical issues
2001	Ford	Crown Vic	2FAFP71W61X124087	200,000 mile	Fulfilled service life
2005	Ford	Expedition	1FMPU17535LA70491		Over 75% value to repair
2011	Ford	Crown Vic	2FABP7BV7BX153863		Over 75% value to repair
2007	Ford	Crown Vic	2FAFP71W67X134563		Fulfilled service life
1999	Ford	E250	1FT5534L9XHC14067		Over 75% value to repair
2001	Ford	Crown Vic	2FAFP71W71XV24048	220,168	Fulfilled service life
2006	Ford	Crown Vic	2FAFP71W16X118933		Fulfilled service life
2011	Ford	Crown Vic	2FABP7BV4BX183113	146,000	Over 75% value to repair
2007	Ford	F250	1FTSX21P37EB43484	173,154	Over 75% value to repair
2005	Ford	F250	1FTSW21P55EC55848		Over 75% value to repair
2008	Ford	Explorer	1FHEU73E98UA70557	136,500	Over 75% value to repair
1987	Ford	8000 Cust Cab	1FDYD80U9HVA9909	41,433	Fulfilled service life
2006	Ford	F150	1FTRW14W46FB17242	207,528	Fulfilled service life
2006	Chevy	Trail Blazer	1GNDT13S362188545	191,829	Fulfilled service life
2004	Ford	Expedition	1FMPU16L24LB87736	236,340	Fulfilled service life
2005	Ford	Ranger	1FTYR14U45PA87878	78,900	Fulfilled service life/ Repair value
	Caterpillar	120G Grader	87V08617	Unknown	Fulfilled service life/ Repair value
	Hi-Way	E2020XT	125608		Fulfilled service life
	Hi-Way	E2020XT	125609		Fulfilled service life
	Bush Hog	2810-3	12-20081		Fulfilled service life
	Bush Hog	296 Cutter	12-05411		Fulfilled service life
	Hi-Way HR317	Shoulder Builder	HR317	N/A	Fulfilled service life
	Billy Goat	SP-170 Blower	91908455		Fulfilled service life
	Wonder Blower	Push Blower	N/A		Fulfilled service life
	North Star	Steam Cleaner	0506 1438		Fulfilled service life
	Toro	22" push mower	21038203324		Fulfilled service life
	Husky	Pressure Washer	GJAAA 2062124		Fulfilled service life
	Ice-O-Matic	Ice Maker			Fulfilled service life
	Max Ice	Ice Maker			Fulfilled service life
	Belle Aire	318VL Compressor	117752		Fulfilled service life
	Light Asm Approx (70) total				Replaced with LED energy saving lights
	Lot of 18 10R22.5 wheels/Tires used				Fulfilled service life
	Lot of 4 Sthil saws, parts only				Fulfilled service life
	Misc lot of light/siren equipment				Fulfilled service life
	Bleachers	Bleachers			Not needed anymore
	Medtronic LifePak	Defibrillator	14286499		Fulfilled service life
2007	Chevy 2500	Truck long bed			Not needed anymore
	Case Backhoe wheels and filled tires	Wheels/ tire			Not needed anymore
	Dollar General building steel				Not needed anymore
	Misc lot of old a/c units Detention Center				Fulfilled service life



MEMORANDUM

To: County Chairmen, Sole Commissioners and CEOs
Mayors of Consolidated Governments
c/o County Clerks, Managers or Administrators

From: Dave Wills, Executive Director

Date: 7/24/2019

Subject: Legislative Leadership Conference Business Session – Official

This is the official call for the business session at the ACCG Legislative Leadership Conference scheduled for Thursday, October 3 at 1:45 p.m. at The Classic Center in Athens, Georgia. The purpose of this session is to consider policies to be adopted by the membership and other business that may come before the body. Each county may appoint a voting delegate (*commissioner or county staff*) to cast its county’s vote on matters coming before the business session.

In order for ACCG staff to conduct the voting process as smoothly as possible, we need the name of your county’s delegate before the conference convenes. Credentials pick-up for voting delegates will begin at 8:30 a.m. on Thursday, October 3 at the registration desk.

Please complete and return this page no later than Friday, September 13. Send it to Monique Jackson at mjackson@accg.org as a scanned email attachment or fax it to (678) 626-9642 to the attention of Monique Jackson. Your prompt attention to this matter is greatly appreciated.

****Note: If your county does not designate a voting delegate, the voting delegate shall be the chair or sole commissioner or his or her designated member of the governing body (a county commissioner).***

**2019 LEGISLATIVE LEADERSHIP CONFERENCE
VOTING DELEGATE**

Name

Title

County