

**DAWSON COUNTY BOARD OF COMMISSIONERS  
WORK SESSION AGENDA - THURSDAY, AUGUST 25, 2016  
DAWSON COUNTY GOVERNMENT CENTER ASSEMBLY ROOM  
4:00 PM**

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**NEW BUSINESS**

1. Presentation of request for additional funding for the Tax Commissioner's Office - Tax Commissioner Linda Townley
2. Presentation of request to contract with an independent attorney regarding bond explanations – Commissioner Julie Nix
3. Discussion of current time frame required to sign up for public comment at commission meetings - Chairman Mike Berg
4. County Manager Report
5. County Attorney Report

**Backup material for agenda item:**

1. Presentation of Request for Additional Funding for the Tax Commissioner's Office - Tax Commissioner Linda Townley



## DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Tax Commissioner

Work Session: 8/25/16

Prepared By: Lorraine Veloce

Voting Session: 9/01/16

Presenter: Linda Townley/Lorraine Veloce/BJ Farley

Public Hearing: Yes \_\_\_\_\_ No x

Agenda Item Title: Request of Additional Funding for Late Invoice/Increased Print & Postage Costs/New Tax Commissioner

**Background Information:**

- 1) Received late invoice for the 2015 Property Tax bills. This invoice affects our printing/binding and postage accounts. The invoice for \$9,431 should have been in FY'2015. Invoice was received after the 2015 year closed and we could not defer it.
- 2) World Marketing, the State contracted vendor to print monthly tag renewals went bankrupt. The State contracted a new vendor, Wells Fargo and their bills are coming in \$200 per month over budget. Need \$1,000 total for the remainder of the year
- 3) New Tax Commissioner (Nicole Stewart) training class/hotel/food costs \$2,000. The class will be held December 11-16th, 2016 in Athens, GA.

**Current Information:**

Reviewed FY' 2016 budget and moved additional funds between line items to cover current invoices.

Budget Information: Applicable: x Not Applicable: \_\_\_\_\_ Budgeted: Yes \_\_\_\_\_ No x

Fund	Dept.	Acct No.	Acct Name	Budget	Remaining	Requested
100	1545	523208	Postage	\$14,000	\$ 630	\$6,431
100	1545	523400	Printing & Binding	\$10,000	0	\$3,369
100	1545	523700	Education & Training	\$ 500	0	\$ 500
100	1545	523500	Travel	1,500	0	\$1,500
<b>Total =</b>						<b>\$11,800</b>

Recommendation/Motion: Move to increase the Tax Commissioner's budget by \$11,800 as requested

Department Head Authorization: Linda G. Townley

Date: 8/16/16

Finance Dept. Authorization: Vickie Neikirk

Date: 8/16/16

County Manager Authorization: William D Tanner

Date: 8/16/16

County Attorney Authorization: \_\_\_\_\_

Date: \_\_\_\_\_

Comments/Attachments:

**Backup material for agenda item:**

3. Discussion of current time frame required to sign up for public comment at commission meetings - Chairman Mike Berg



# DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Board of Commissioners

Work Session: 08/25/16

Prepared By: Danielle Yarbrough

Voting Session: 09/01/16

Presenter: Chairman Mike Berg

Public Hearing: Yes  No

Agenda Item Title: Discussion of current timeframe required to sign up for public comment at commission meetings

**Background Information:**

The public comment policy was last revised on August 7, 2008. At that time, the commissioners unanimously approved the following:

Five speakers; Three minutes with possible extensions with a 3/5 majority vote; No restriction on subject; Sign up 10 minutes prior to a meeting; Public Comment Policy will be placed at the end of the agenda.

**Current Information:**

Currently, there are two public comment sections at voting sessions; one at the beginning of the meeting for agenda items and one at the end after adjournment for non-agenda items.

Budget Information: Applicable:  Not Applicable:  Budgeted: Yes  No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: \_\_\_\_\_

Department Head Authorization: Chairman Mike Berg

Date: \_\_\_\_\_

Finance Dept. Authorization: \_\_\_\_\_

Date: \_\_\_\_\_

County Manager Authorization: \_\_\_\_\_

Date: \_\_\_\_\_

County Attorney Authorization: \_\_\_\_\_

Date: \_\_\_\_\_

**Comments/Attachments:**

**Backup material for agenda item:**


5. County Attorney Report

**Fox, Chandler, Homans, Hicks & McKinnon, L.L.P.**

**Memorandum**

To: Dawson County Board of Commissioners

Date: August 24, 2016

From: Joey Homans 

Re: County Attorney Report

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1. Alcohol License Application. Kevin Leff, an attorney for Kroger, contacted me last week and explained that Kroger intends to locate a food court within the new Kroger, which will open in a few months. Kroger will sell package beer and wine. Kroger seeks to locate a place within the food court that sells beer and wine (not distilled spirits) by the drink for consumption on the premises of the food court. Georgia law and the County's ordinances provide some guidance regarding this request.

No retail dealer shall knowingly and intentionally allow or permit the breaking of any package or packages containing alcoholic beverages on the premises where sold or allow or permit the drinking of the contents of such package or packages on the premises where sold. This code section shall not apply with respect to sales pursuant to a license for consumption on the premises. O.C.G.A. § 3-3-26.

Alcoholic beverage sales can be made by a licensed consumption on premises establishment in a patio/open area type environment if the establishment has been approved to do so by the County Commission. The requirement for approval is that the patio/open area be enclosed by some structure providing for public ingress/egress only through the main licensed premises. The purpose of this requirement is to prevent the customer from leaving the outside sales area with an open drink without the licensee's knowledge. The height of such structure shall be a minimum of three and one-half feet above the patio floor, but the structure does not have to be solid or restrict visibility into or out of the patio/open sales area...The only exit from this area is to be through the licensed establishment's main premises and through an approved fire exit, not for general public use unless an emergency exists...If a licensee desires a patio/open sales area inside an existing structure, plans will be reviewed and approved on an individual basis by the County Commission. Interior type patios/open sales areas must also meet the requirements of the County's development and fire codes. Sec. 6-196(a)-(e), Dawson County Code of Ordinances.

It is prohibited for customers to leave the premises with open alcoholic beverages except as permitted pursuant to Sections 6-198 (partially consumed bottles of wines purchased with a meal) and 6-199 (brown bagging of wine), and it is the licensee's responsibility to insure that no open beverages are sold and carried out. Sec. 6-197, Dawson County Code of Ordinances.

The Dawson County ordinances allow the Commission to approve the issuance of a consumption on premises license within an open area inside an existing structure. Kroger would need two licenses (retail sale of beer and wine and consumption by the drink-beer and

wine) within the same building, but the premises where each separate type of sale occurs must be appropriately designated.

Mr. Leff mentioned that certain other Georgia jurisdictions have amended or clarified ordinances before Kroger applied for the two licenses. If you direct that County staff and I draft amendments to the ordinance, then please notify me.

2. GTC Easement. The GTC easement along Highway 9 has been recorded. Pete Barnett of GTC will be delivering a check to the County in the amount of \$3,574.00 on Friday, August 26.
3. SPLOST V Distribution to City. City representatives received the response to the City's request for additional documents and my letter dated August 18. Vickie and I extended to the City an opportunity to meet with Vickie the week of September 12 to provide any additional information the City seeks. I will update you if and when the meeting has been scheduled.

Joey