

**DAWSON COUNTY BOARD OF COMMISSIONERS  
WORK SESSION AGENDA – THURSDAY, APRIL 15, 2021  
DAWSON COUNTY GOVERNMENT CENTER ASSEMBLY ROOM  
25 JUSTICE WAY, DAWSONVILLE, GEORGIA 30534  
4:00 PM**

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**NEW BUSINESS**

1. Presentation of Ambulance Billing Ordinance and Policy Change- Emergency Services Director Danny Thompson
2. Presentation of Request to Accept FY 2021 Georgia Trauma Commission EMS Trauma Related Equipment Grant- Emergency Services Director Danny Thompson
3. Presentation of FY 2021 Legacy Link Contract Addendum No. 2- Senior Services Director Dawn Johnson
4. Presentation of Request to Use Special Purpose Local Option Sales Tax VI Overage Funds- Parks & Recreation Director Matt Payne
5. Presentation of Board Appointment:
  - a. Library Board**
    - i. David Yenerall- *replacing Allen Ferg* (Terms: April 2021 through June 2021 and July 2021 through June 2025)
6. Discussion of Special Tax Districts- Commissioner Tim Satterfield
7. County Manager Report
8. County Attorney Report

***\*A Voting Session meeting will immediately follow the Work Session meeting.***

*Those with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting, should contact the ADA Coordinator at 706-344-3666, extension 44514. The county will make reasonable accommodations for those persons.*



## DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: **Emergency Services**

Work Session: **4.15.21**

Prepared By: **Danny Thompson**

Voting Session: **5.6.21**

Presenter: **Danny Thompson**

Public Hearing: Yes ☒ No ☐

Agenda Item Title: **Ambulance Billing Ordinance & Policy Change**

Background Information:

In February 2017, Dawson County created and updated its current billing policy. The purpose of this policy was to establish billing and collections procedures for ambulance transports provided by Dawson County Emergency Services. This is done so to lessen the burden on our taxpaying citizens who may not use the service.

Current Information:

We request to amend the ordinance Exhibit A (18-2) by removing the fee schedule, allowing future changes to the ambulance fees to be completed by resolution. There is proposed ambulance rate fee change added as a resolution. Some minor changes needed to be made to the current ambulance billing policy.

Budget Information: Applicable: ☐ Not Applicable: ☒ Budgeted: Yes ☐ No ☐

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: Approve agenda item

Department Head Authorization: DT

Date: 3.12.21

Finance Dept. Authorization: Vickie Neikirk

Date: 4/6/21

County Manager Authorization: David Headley

Date: 4/06/2021

County Attorney Authorization: ☐

Date: ☐

Comments/Attachments:

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**AN ORDINANCE TO AMEND CHAPTER 18, SECTION 18-2, OF THE  
DAWSON COUNTY CODE OF ORDINANCES REGARDING  
EMERGENCY MEDICAL SERVICES FEES; TO PROVIDE FOR AN  
EFFECTIVE DATE; AND FOR OTHER PURPOSES.**

**WHEREAS**, the Constitution of the State of Georgia, approved by the voters of the State in November of 1982, and effective July 1, 1983, provides in Article IX, Section II, Paragraph I thereof, that the governing authority of the county may adopt clearly reasonable ordinances, resolutions and regulations; and

**WHEREAS**, O.C.G.A. §36-1-20 authorizes counties to enact ordinances for protecting and preserving the public health, safety, and welfare of the population of the unincorporated areas of the County; and

**WHEREAS**, the governing authority of Dawson County, to wit, the Board of Commissioners, desires to exercise its authority in adopting this Ordinance; and

**WHEREAS**, the Board of Commissioners desires to amend Chapter 18 (Emergency Management and Emergency Services), Section 18-2 (Emergency Medical Services Fees), to remove reference to the specific fees from the Code and to provide that such fees shall, as of the effective date of this Ordinance, be established and amended by resolution of the Board of Commissioners; and

**WHEREAS**, pursuant to O.C.G.A. § 36-80-19(c), ordinances and amendments shall be printed in substantially the same style as the code currently in effect in Dawson County and such ordinances and amendments shall be suitable in form for incorporation therein; and

**WHEREAS**, the Board of Commissioners now finds that it is in the public interest to update and amend the existing Chapter 18, Section 18-2, of the Dawson County Code of Ordinances.

**NOW, THEREFORE, BE IT ORDAINED AND RESOLVED** by the Board of Commissioners of Dawson County, Georgia, and it is hereby enacted pursuant to the authority of same as follows:

**1. Ordinance Amendments**

Chapter 18, Section 18-2, of the Dawson County Code of Ordinances is hereby modified as provided in Exhibit A, attached hereto and by this reference incorporated herein.

**2. Severability**

It is the express intent of the Dawson County Board of Commissioners that this Ordinance be consistent with both federal and State law. If any provision of this Ordinance or the application

thereof to any person or circumstances is held invalid, such invalidity shall not affect other provisions or applications of the Ordinance which may be given effect without the invalid provision or application, and to this end the provisions of this Ordinance are declared severable.

**3. Effective Date**

This Ordinance shall become effective immediately upon passage.

SO ORDAINED this \_\_\_\_\_ day of May, 2021.

**DAWSON COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
Billy Thurmond, Chairman

Attest:

[COUNTY SEAL]

By: \_\_\_\_\_  
Kristen Cloud, County Clerk

Vote: Yes: \_\_\_\_\_  
No: \_\_\_\_\_

Dates of Public Meetings: April 15, 2021 (BOC Work Session)  
May 6, 2021 (BOC Voting Session)

## **EXHIBIT A**

[The following text is hereby amended by removing the ~~striketrough~~ language and inserting the underlined language.]

### **DAWSON COUNTY CODE OF ORDINANCES** **Chapter 18 – EMERGENCY MANAGEMENT AND EMERGENCY SERVICES** **ARTICLE I. - IN GENERAL**

#### **Sec. 18-2. - Emergency medical services fees.**

Fees for services provided by Dawson County Emergency Medical Services shall be established and amended by resolution of the Dawson County Board of Commissioners.

Billing rates for Dawson County Emergency Medical Services shall be as follows:

	SERVICE LEVEL	FEE
(1)	BLS nonemergency	\$350.00
(2)	BLS emergency	\$400.00
(3)	ALS level 1 nonemergency	\$350.00
(4)	ALS level 1 emergency	\$500.00 base rate
(5)	ALS level 2 emergency	\$675.00
(6)	Miles (patient loaded)	\$13.00
(7)	Refusal of transportation with medications	½ of applicable base rate
(8)	Stand by per hour	\$100.00
(9)	Refusal of transportation after receiving medical attention and receiving medication	½ of applicable base rate

**A RESOLUTION BY THE DAWSON COUNTY BOARD OF  
COMMISSIONERS TO ESTABLISH FEES FOR SERVICES PROVIDED  
BY DAWSON COUNTY EMERGENCY MEDICAL SERVICES**

**WHEREAS**, the Constitution of the State of Georgia, approved by the voters of the State in November 1982, and effective July 1, 1983, provides in Article IX, Section 2, Paragraph 1 thereof, that the governing authority of the County may adopt clearly reasonable ordinances, resolutions, and regulations; and

**WHEREAS**, Section 18-2 of the Dawson County Code of Ordinances states that fees for services provided by Dawson County Emergency Medical Services shall be established and amended by resolution of the Dawson County Board of Commissioners; and

**WHEREAS**, pursuant thereto, the Board of Commissioners desires to establish such fees.

**NOW, THEREFORE, BE IT RESOLVED** that the fees for services provided by Dawson County Emergency Medical Services are hereby established as stated in Exhibit A, attached hereto and by this reference incorporated herein.

Be it resolved this \_\_\_\_\_ day of April, 2021.

**DAWSON COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
Billy Thurmond, Chairman

Attest:

[COUNTY SEAL]

By: \_\_\_\_\_  
Kristen Cloud, County Clerk

Vote: Yes: \_\_\_\_\_  
No: \_\_\_\_\_

**Exhibit A**

**Dawson County Emergency Medical Services Fees**

<u>Service</u>	<u>Rate</u>
Advanced Life Support (ALS) (Level 1 Non-Emergency)	\$550.00
Advanced Life Support (ALS) (Level 1 Emergency)	\$850.00
Advanced Life Support (ALS) (Level 2)	\$1,000.00
Basic Life Support (BLS) (Non-Emergency)	\$475.00
Basic Life Support (BLS) (Emergency)	\$675.00
Treatment/No Transport	\$300.00
Mileage (Loaded Per Mile)	\$15.00
Non-Sufficient Funds Fee	\$35.00
Finance Charge (for invoice not paid within 180 days)	1.0% of balance each month

### Ambulance Billing Rates Comparision

Description of Charge	Current	Proposed	Medicare
ALS Level II (AO433)	\$675.00	\$1,000.00	\$984.69
ALS Level I Emergency (AO427)	\$500.00	\$850.00	\$680.35
ALS Level I Non-Emergency	\$350.00	\$550.00	\$429.68
BLS Emergency (AO429)	\$400.00	\$675.00	\$572.91
BLS Non-Emergency	\$350.00	\$475.00	\$358.07
Mileage (Loaded Per Mile)	\$13.00	\$15.00	\$12.60
Non-Sufficient Funds Fee	\$35.00	No Change	\$ -
Treatment/Non-transport	\$ -	\$300.00	\$ -



# Ambulance Billing Rates Comparison with Surrounding Counties

Description of Charge	Dawson	Cherokee	Lumpkin	Pickens	Habersham	Hall
ALS Level II (AO433)	\$675.00	\$650.00	\$1,096.00	\$800.00	\$1,000.00	\$775.00
ALS Level I Emergency (AO427)	\$500.00	\$600.00	\$840.00	\$700.00	\$800.00	\$775.00
ALS Level I Non-Emergency	\$350.00	\$600.00	\$535.00	\$600.00	\$600.00	\$775.00
BLS Emergency (AO429)	\$400.00	\$500.00	\$645.00	\$500.00	\$700.00	\$775.00
BLS Non-Emergency	\$350.00	\$500.00	\$430.00	\$400.00	\$500.00	\$775.00
Mileage (Loaded Per Mile)	\$13.00	\$11.00	\$12.60	\$12.00	\$15.00	\$12.00
Treatment/Non-transport	\$ -	N/A	\$300.00	\$350.00	N/A	\$300.00

Proposed
\$1,000.00
\$850.00
\$550.00
\$675.00
\$475.00
\$15.00
\$300.00

## DAWSON COUNTY EMS BILLING AND COLLECTIONS POLICY

POLICY DATE: \_\_\_\_\_, 2021

### 1.0 PURPOSE

To establish billing and collection procedures for ambulance transport and emergency medical services provided by the Dawson County Emergency Services Department (DCES) to recover costs for the program and to lessen the burden on taxpaying citizens who may not use the service.

### 2.0 SCOPE

Dawson County (County) contracts with a third-party billing contractor, who is authorized to invoice financially responsible parties for services rendered according to the fee schedule and subject policies. These policies generally apply to pre-hospital emergency services and ancillary medical services provided by DCES.

### 3.0 DEFINITIONS

- a. Advanced Life Support (ALS): Defined as transportation by a ground ambulance vehicle, medically necessary supplies and services, and the administration of at least one (1) ALS intervention. This includes all basic life support measures, plus invasive medical procedures, including intravenous therapy, intraosseous therapy, administration of anti-arrhythmic medications and other specified drugs, medications, and solutions; use of advanced adjunctive ventilation devices and techniques to provide ventilator support to include endotracheal intubation and chest decompression; the use of a cardiac monitor for the purpose of manual defibrillation, cardio version, and/or cardiac pacing, and other procedures that may be authorized by state law and performed under medical control.
- b. Basic Life Support (BLS): Defined as transportation by a ground ambulance vehicle, medically necessary supplies and services and either a BLS assessment by ALS or BLS personnel, or the provision of at least one (1) BLS intervention or transport. Generally limited to airway maintenance, CPR, hemorrhage control, splinting of suspected fractures, management of spinal injury, basic vital and signs assessment.
- c. Billing Contractor: A third party company licensed and contracted to provide ambulance billing services for Dawson County.
- d. Financially Responsible Party: The party that has responsibility for all or a portion of the patient's healthcare costs; includes health insurance, the patient directly, a guardian or other guarantor, or other third party that is not a health insurance plan.
- e. Health Insurance Portability and Accountability Act (HIPAA): The Health Insurance Portability and Accountability Act of 1996; as amended.
- f. Insurer: The party in an insurance contract undertaking to pay compensation. This may include Medicaid, Medicare, Tricare, and private insurance companies.

- g. Mileage (loaded): The number of miles for which the patient is transported in the ambulance vehicle.
- h. Patient: A person receiving emergency medical care by DCES.
- i. Patient Care Report (PCR): A legal document used to collect essential elements of patient assessment, care, insurance, and transport. The electronic copy is known as an EPCR.

#### 4.0 **EMERGENCY MEDICAL SERVICES** FEE SCHEDULE

The following is the schedule of fees and charges:

<u>Service</u>	<u>Rate</u>
Advanced Life Support (ALS) (Level 1 Non-Emergency)	\$550.00
Advanced Life Support (ALS) (Level 1 Emergency)	\$850.00
Advanced Life Support (ALS) (Level 2)	\$1,000.00
Basic Life Support (BLS) (Non-Emergency)	\$475.00
Basic Life Support (BLS) (Emergency)	\$675.00
Treatment/No Transport	\$300.00
Mileage (Loaded Per Mile)	\$15.00
Non-Sufficient Funds Fee	\$35.00
Finance Charge (for invoice not paid within 180 days)	1.0% of balance each month

#### 5.0 BILLING PROCEDURES

- a. Intake of patient information will be performed by DCES personnel in compliance with HIPAA policies.
- b. Patient Care Reports (PCRs) will be submitted electronically to the billing contractor by DCES personnel who provided the patient care.
- c. The billing contractor will promptly file claims within (3) days with insurers upon receiving appropriate information from the patient or financially responsible party.
- d. If no insurance information can be obtained, or if the patient is uninsured, patient may submit an application for a financial hardship or arrange a payment plan.
- e. Once the insurer has remitted payment, it will be the responsibility of the billing contractor to invoice the patient, or financially responsible party, for remaining charges.
- f. The billing contractor will invoice the patient for services provided by DCES.
  - i. Following the initial invoice, the billing contractor will provide four (4) monthly statements during the billing cycle.
  - ii. The billing contractor will attempt to contact the patient fifteen (15) days before the billing cycle ends to request payment or arrange a payment plan.
- g. Where no application for financial hardship or waiver has been made, any outstanding account balance over one hundred and eighty (180) days old will have a one percent (1.0%) finance charge added to the balance **each calendar month thereafter**.
- h. If a patient or financially responsible party makes a partial payment or arranges a payment plan, the billing cycle will be extended and the finance charge will be delayed for an additional ninety (90) days.

- i. After one hundred eighty (180) days, any outstanding account balance will be classified as delinquent and sent to a collection agency selected and approved by the County.
- j. The billing contractor shall submit monthly statements and operations reports to the County.

#### 6.0 PAYMENT

- a. The patient or financially responsible party may submit appropriate payment by phone, postal mail, or online. Acceptable forms of payment include personal check, money order, or credit card.
- b. All checks rendered with non-sufficient funds (NSF) will have the authorized fee added to their account balance.

#### 7.0 FINANCIAL HARDSHIPS & PAYMENT PLANS

- a. If a patient does not qualify for Medicare or Medicaid and is not privately insured, a waiver may be granted upon application, based on the most recent poverty guidelines of the United States Department of Health and Human Services.
- b. If a patient does not meet the poverty guidelines, the patient may, upon application, be approved for a payment plan based on their ability to pay.
- c. Patients or financially responsible parties who receive approval for a payment plan shall make minimum payments based on their ability to pay until the balance is paid in full.
- d. All documentation for hardships and payment plans are subject to confidentiality.

#### 8.0 ADJUSTMENTS & WRITE-OFFS

- a. The County authorizes the billing contractor to write-off or adjusts for the following accounts:
  - i. All Medicaid, Medicare, or other Federal Government sponsored contractual adjustments.
  - ii. Balances after Medicare for local Medicare recipients who have indicated their inability to pay their outstanding balance.
- b. After past due accounts are sent to the contracted collections agency and all efforts to collect the past due amount have been exhausted, the accounts will be written off as bad debt. **Only accounts that remain outstanding 180 days after being transferred to collections will be considered for write off.** The total amount to be written off will be presented to the Board of Commissioners for their approval of the write off.

#### 9.0 EXEMPTIONS

**Exemptions for fees and charges will be granted only for County employees who receive emergency medical care and/or ambulance transport while on duty.**

## 10.0 REFUNDS

- a. The billing contractor will provide the County a list of any refunds due to patients or insurers. The County will be responsible for making sure all refunds are issued within twenty-five (25) days of receipt of the list from the billing contractor.
- b. In the event that the County receives a request for a refund or is assessed an overpayment by any payer, the County shall notify the billing contractor of the request/assessment within fourteen (14) days.
- c. Refunds for overpayments shall be reviewed and approved by DCES, and shall be submitted to the Finance Department in a timely basis in order to be processed.

## 11.0 COLLECTIONS PROCEDURES

After one hundred eighty (180) days, any outstanding account balance will be classified as delinquent and sent to a collection agency selected and approved by the County.

## 12.0 CITIZEN COMPLAINTS

Resolution of citizen complaints shall generally be addressed by the DCES. If there is no resolution, or if there are complaints arising from conflicts, errors or omissions in this policy, complaints may be referred to the County Manager's office.

## 13.0 HIPAA COMPLIANCE

The DCES and the billing contractor shall follow all HIPAA guidelines regarding protected health information (PHI) and provide adequate training for all personnel.

## 14.0 All attempts at debt collection shall be in compliance with applicable laws to include the Fair Debt Collection and Practices Act.

## 15.0 WRITE OFF POLICY

See Write off policy for details.



## DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: **Emergency Services**

Work Session: **4.15.21**

Prepared By: **Danny Thompson**

Voting Session: **4.15.21**

Presenter: **Danny Thompson**

Public Hearing: Yes \_\_\_\_\_ No **X**

Agenda Item Title: **Ga. Trauma Grant**

Background Information:

In January 2010, the State of Georgia Super Speeder Law went into effect. Fines collected under this law support the Georgia Trauma Commission statewide. 20% of these funds go to various EMS programs across the state, and one of these programs is the Trauma Grant. Each licensed EMS service receives \$787.93 per licensed med unit.

Current Information:

Dawson County has been awarded \$3,939.65 for this year's Trauma Grant. There is no match for the county, but the approved equipment has to be purchased and then we will be reimbursed. We would like to have approval to move forward with the purchase. We will purchase three Surface Pro computers to replace the Toughbook's assigned to the med units. We need this ratified tonight.

Budget Information: Applicable: \_\_\_\_\_ Not Applicable: **X** Budgeted: Yes \_\_\_\_\_ No **X**

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: **Approve agenda item**

Department Head Authorization: **FDI**

Date: **3.29.21**

Finance Dept. Authorization: **Vickie Neikirk**

Date: **4/6/21**

County Manager Authorization: **David Headley**

Date: **4/06/2021**

County Attorney Authorization: \_\_\_\_\_

Date: \_\_\_\_\_

Comments/Attachments:

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## DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Senior Services

Work Session: 4-15-2021

Prepared By: Dawn Johnson

Voting Session: 5-06-2021

Presenter: Dawn Johnson

Public Hearing: Yes \_\_\_\_\_ No X

Agenda Item Title: Approval of FY 2021 Legacy Link Addendum #2

Background Information:

Legacy Link receives additional funding during the year from federal and state agencies.

Current Information:

Addendum #2 is an increase of \$327 in state funds that will go toward the senior client meal program.

Budget Information: Applicable: X Not Applicable: \_\_\_\_\_ Budgeted: Yes X No \_\_\_\_\_

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining
5520						

Recommendation/Motion: Approve and ratify the FY 2021 Legacy Link Addendum #2.

Department Head Authorization: Dawn Johnson

Date: 4-5-2021

Finance Dept. Authorization: Vickie Neikirk

Date: 4/6/21

County Manager Authorization: David Headley

Date: 4/06/2021

County Attorney Authorization: \_\_\_\_\_

Date: \_\_\_\_\_

Comments/Attachments:





March 25, 2021

Mr. Billy Thurmond, Chairman  
Dawson County Board of Commissioners  
25 Justice Way Suite 2313  
Dawsonville, GA 30534

Dear Mr. Thurmond:

Enclosed are two (2) original copies of the FY-2021 Addendum #2 Contract between The Legacy Link, Inc. and the Dawson County Commission for Nutrition Program Services. This Addendum is for the contract period of July 1, 2020 - June 30, 2021.

After the Addendums have been reviewed and approved, **please sign and notarize both copies and return both copies** to The Legacy Link, Inc.. Ms. Melissa Armstrong, Chief Executive Officer of The Legacy Link, Inc. will also sign them. A fully executed copy will then be returned to your office.

Please let me know if you have any questions about the enclosed. My phone number is (678) 677-8511 or e-mail at [lgearls@legacylink.org](mailto:lgearls@legacylink.org).

Sincerely,

A handwritten signature in blue ink that reads "Linda Earls Clark". The signature is written in a cursive, flowing style.

Linda Earls Clark  
Financial Specialist

Enclosure

**ADDENDUM NO. 2  
TO  
AGREEMENT**

BETWEEN THE LEGACY LINK, INC., AND DAWSON COUNTY COMMISSION  
FOR THE PROVISION OF NUTRITION PROGRAM AND ENTERED INTO ON THE  
FIRST DAY OF JULY, 2020.

Said agreement is amended to read as follows.

**5. Compensation.**

(b) The total compensation paid by the Legacy to the Contractor for nutrition site operation pursuant to this Agreement shall not exceed Eighty Seven Thousand Eight Hundred Eighty Seven Dollars (\$87,887.00).

(c) The Legacy agrees to provide federal and state funds for home-delivered meals in the amount of Sixty Thousand Three Hundred Fifty Eight Dollars (\$60,358.00).

**6. Non-Federal Funds.**

(b) The minimum cash requirement for the term of the Agreement Ninety Four Thousand Eighty Seven Dollars (\$94,087.00) for home-delivered meals.

The Contractor shall provide the necessary non-match local resources required for the provision of the services listed in Paragraph two (2) of this contract, this amount being Three Hundred Forty Six Thousand Six Hundred Sixty Dollars (\$346,660.00).

All other terms and conditions of this agreement remain unchanged.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and affixed their seals the day and year first above written.

THE LEGACY LINK, INC.

By: \_\_\_\_\_

Chief Executive Officer

Subscribed and sworn to  
in our presence:

\_\_\_\_\_  
Notary Public

CONTRACTOR:  
Dawson COUNTY COMMISSION

By: \_\_\_\_\_  
Chairman

Subscribed and sworn to  
in our presence:

\_\_\_\_\_  
Notary Public



## DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Parks & Recreation

Work Session: 04/15/2021

Prepared By: Melissa Hawk

Voting Session: 05/06/2021

Presenter: Matt Payne

Public Hearing: Yes ☒ No ☐

Agenda Item Title: Use of SPLOST VI Overage Funds Request

### Background Information:

During the Work and Voting Session meetings, much discussion was had between the Board, David McKee and myself of the board's intent to allow the Parks & Recreation Department to use portions of the SPLOST VI overage for projects needed by this department. One project specifically was the synthetic turf fields for Field 1 and Field 2 at Rock Creek Park.

### Current Information:

Today I come before you to request funding for the following projects: floor renovations at the administration building, in offices, foyer and classrooms at Rock Creek Park; painting renovations at the administration building, in offices, foyer and classrooms at Rock Creek Park; the synthetic turf fields for Field 1 and Field 2 at Rock Creek Park; river park fencing; construction of new single restroom attachment to large playground and splash pad pavilion at Rock Creek Park; and construction of a new batting cage facility at Veterans Memorial Park. The total for these projects should not exceed \$1,595,000.

Budget Information: Applicable: ☒ Not Applicable: ☐ Budgeted: Yes ☒ No ☐

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining
324	6120	541300			\$1,595,000	

Recommendation/Motion: To approve the projects requested at Rock Creek and Veterans Memorial Parks and to approve a budget not to exceed \$1,595,000 utilizing SPLOST VI Funds.

Department Head Authorization: Matt Payne

Date: 04/06/2021

Finance Dept. Authorization: Vickie Neikirk

Date: 4/6/21

County Manager Authorization: David Headley

Date: 4/06/2021

County Attorney Authorization: \_\_\_\_\_

Date: \_\_\_\_\_

### Comments/Attachments:

Presentation

DAWSON COUNTY BOARD OF COMMISSIONERS  
APPLICATION FOR APPOINTMENT TO COUNTY  
BOARDS AND AUTHORITIES



The Dawson County Board of Commissioners accepts applications for appointments. Interested parties should submit this form and supporting documentation to the County Clerk.

Board or Authority Applied for Dawson County Library Board of Directors

Name Dr. David L Yenerall Jr

Home Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Mailing Address (if different) \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Telephone Number \_\_\_\_\_ Alternate Number \_\_\_\_\_

Fax Telephone Number \_\_\_\_\_


E-Mail Address \_\_\_\_\_

Additional information you would like to provide:

Please find my curriculum vitae enclosed.

\_\_\_\_\_

\_\_\_\_\_

Signature  Date 03/30/21

Please note: Submission of this application does not guarantee an appointment.

Return to: Dawson County Board of Commissioners  
Attn: County Clerk  
25 Justice Way, Suite 2313  
Dawsonville, GA 30533  
(706) 344-3501 FAX: (706) 344-3889

## Curriculum Vitae

Dr. David L. Yenerall Jr.

[dyenerall@gsu.edu](mailto:dyenerall@gsu.edu)

### EMPLOYMENT/TEACHING EXPERIENCE

**Instructor of Physics and Astronomy**, Spring 2010 to Fall 2014

**Promoted to Lecturer of Physics and Astronomy**, Fall 2014 to Fall 2019

**Promoted to Senior Lecturer of Astronomy**, Spring 2020 to present

Georgia State University, Perimeter College

#### Courses Taught/Activities:

- Physics 1111, Introductory Physics I
- Physics 1112, Introductory Physics II
- Astronomy 1010, Astronomy of the Solar System
- Astronomy 1010L, Astronomy of the Solar System Lab
- Astronomy 1020, Stellar & Galactic Astronomy
- Astronomy 1020L, Stellar & Galactic Astronomy Lab
- Integrated Science ISCI2002
- Astronomy 1500, Life in the Universe, Astrobiology
- Honors sections of both Astronomy 1010L and 1020L
- Advisor - S.P.A.C.E. (Students' Physics and Astronomy Conceptual Endeavor) Physics and Astronomy Club
- Course Coordinator- Integrated Science ISCI2002
- Co-Investigator- Georgia Perimeter College Undergraduate Research in Astrophysics

**Adjunct Professor of Astronomy**, Fall 2021- Present, Young Harris College

#### Courses Taught:

- Astronomy 1107

**Consultant- Subject Matter Expert (Astronomy)**, 2017-2019

Prometric

**Ambassador**, 2015 to Present

NASA/JPL Solar System Ambassador

California Institute of Technology (Caltech)

**Ambassador**, 2014 to 2017

NASA Endeavor Teaching Certificate Project

## **U.S. Satellite Laboratory**

### **Ambassador, 2012 to 2017**

Van Allen Probes

NASA Goddard Space Flight Center / Johns Hopkins University Applied Physics Laboratory

### **Instructor, Summer 2010 and 2011**

North Georgia College & State University - Continuing Education

- Developed and taught elementary and middle school lesson plans for week-long astronomy and physics program "Space-O-Rama"
- Activities included astrobiology, physics, planetarium astronomy, observational solar astronomy, and rocketry

### **Intern, NASA Endeavor Fellowship, Summer 2010**

Marshall Space Flight Center, Academic Affairs, Redstone Arsenal

### **Astronomer/Naturalist, 2008-2010**

Elachee Nature Science Center

- StarLab Planetarium presentation and lecture teaching basic astronomy to astrophysics
- Observational astronomy, wildlife, ecology and geology classes
- Served on committee for Southern Accreditation of Colleges and Schools (SACS) accreditation
- Taught Professional Development classes to K-12 teachers

## **EDUCATION**

### **Doctor of Education, Higher Education Leadership and Practice, 2017-2020**

University of North Georgia

Dissertation:

How Collaborative Learning Affects Student Perception and Comprehension of Electromagnetic Radiation in an Introductory Astronomy Class

### **NASA Endeavor Fellowship, 2010-2012**

#### **STEM Teaching Certificate 2012**

NASA, Teacher's College Columbia University & Adams State College (NASA Partner School)

Administered by U.S. Satellite Laboratory

Fellow and Graduate

Action Research Project:

Open Ended Questions Initiate Collaborative Learning in Peer Groups

- Math Connections to STEM Education, Earth/Space Science
- Humans in Space: Moon, Mars & Beyond
- NASA Physics: Earth, Moon & Space
- Supervised Internship in Science Education, NASA Marshall Space Flight Center Academic Affairs, Huntsville, Alabama (July 2010), Logan, Utah (August 2010)

- Leadership Distinction, Conducted Professional Development Courses in Rocketry

### **Master of Arts in Teaching, 2009-2012**

North Georgia College & State University (now University of North Georgia)

- Middle Grades Science
- Teaching Diverse Learners
- Teaching Reading Content Area
- Strategies for Effective Teaching
- Curriculum & Assessment

### **Master of Astronomy, 2002-2005**

University of Western Sydney

Master's Thesis:

Study of Anomalous Solar Sweep-Frequency Burst Responses In the Ionosphere

- Fundamentals of Astronomy
- Introductory Topics in Science & Mathematics for Astronomy
- Introduction to Astronomy & Astrophysics
- Observational Techniques & Instrumentation in Astronomy
- Topics in the History of Astronomy
- Advanced Astronomical Instrumentation
- Topics in Astronomy & Astrophysics
- Astronomy Written Project
- Astronomy Research Project

### **Certificate in Astronomy, 2002**

University of Western Sydney

## **PROFESSIONAL ASSOCIATION MEMBERSHIPS**

- International Commission for Electromagnetic Studies of Earthquakes and Volcanoes (EMSEV)
- National Association of Rocketry (NAR)
- North Georgia Astronomers (NGA)
- American Astronomical Society (AAS)
- National Science Teachers Association (NSTA)
- Georgia Academy of Science
- Jet Propulsion Laboratory (JPL) Museum Alliance
- Southern Area Rocketry (SoAR)

## **COMMUNITY**

- Council Astronomer / STEM Facilitator for the Girl Scouts of Historic Georgia through NASA's Girls in Space Grant, 2009-2011
- North Georgia Astronomers, Treasurer 2008-2017



- President Elect- Rotary Club 2018- Present
- Community Action Team / Grant Writer - Wee Books 2021- Present

## ACHIEVEMENTS

- Dissertation, How Collaborative Learning Affects Student Perception and Comprehension of Electromagnetic Radiation in an Introductory Astronomy Class- December 2020
- Presenter, Gemini Observatory, Atlanta Astronomy Club-Fernbank Science Center-Atlanta, Georgia 2015
- Presenter, Physics in Cinema, Atlanta Science Festival, Dunwoody, Georgia 2015
- Presenter, Physics in Cinema, Gemini Observatory Astro-Day, LaSerena, Chile 2014
- Key Note Speaker, NASA Van Allen Probes, Georgia Perimeter Astronomy Conference (GPAC), Georgia Perimeter College- Dunwoody, GA 2013
- Contributor, Determining the Radial Locations of Dust Sources in FeLoBALs- Poster- American Astronomical Society- Summer Meeting- Indianapolis, IN, 2013
- Presenter, Curiosity Mars Science Laboratory, Gemini Observatory Astro-Day, LaSerena, Chile 2012
- Presenter, The History of Rocketry and La Luna, Gemini Observatory Astro-Day, LaSerena, Chile 2011
- Instructor, Gemini Observatory- Journey through the Universe, 2011, 2012 & 2014 Coquimbo Region, Chile
- Presenter, Round Heaven Square Earth: A Look Into Ancient Chinese Astronomy, Georgia Regional Astronomy Meeting (GRAM), North Georgia College & State University, Dahlonega, Georgia, 2009
- Trainer, Girl Scouts USA Camp Martha Johnson STEM Workshop, 2009
- Presenter, Effects of Solar Activity on the Earth & Near Earth Environment, North Georgia Astronomers meeting, 2008

## WORKSHOPS/MEETINGS

- International Workshop on Seismo-Electromagnetics, Toyko, Japan, 2005
- Georgia Regional Astronomy Meeting (GRAM), Georgia Institute of Technology, Atlanta, Georgia, 2010
- Georgia Regional Astronomy Meeting (GRAM), North Georgia College & State University, Dahlonega, Georgia, 2009
- Cosmos in the Classroom, Astronomical Society of the Pacific & NASA Lunar Research Institute, Boulder, Colorado, 2010
- Informal Educators' Workshop, NASA Marshall Space Flight Center, 2010
- Girls in Space, Astrophysics & Heliophysics Education Workshop, NASA Goddard Space Flight Center, Greenbelt, Maryland, 2009
- Kennesaw State University, Center for Excellence in Teaching and Learning, 19<sup>th</sup> Georgia Conference on College and University Teaching, 2012
- Georgia Regional Astronomy Meeting (GRAM) Agnes Scott College, Atlanta Georgia, 2012
- NASA Jet Propulsion Laboratory Educator Workshop- Engaging your Audiences in Low-Earth Orbit, 2012
- University of Georgia, 2012 Regional STEM Institute of Teaching and Learning

- Johns Hopkins University Applied Physics Laboratory- Radiation Belt Storm Probe Educator Workshop, 2012
- American Astronomical Society- Summer Meeting- Indianapolis, IN, 2013
- Georgia Regional Astronomy Meeting (GRAM), Georgia Southern University, 2013
- Georgia Regional Astronomy Meeting (GRAM), Columbus State University, 2014
- Georgia Regional Astronomy Meeting (GRAM), Tellus Science Center, 2015
- Georgia Regional Astronomy Meeting (GRAM), Georgia State University, 2016
- American Astronomical Society- Winter Meeting- Grapevine, TX 2017
- Georgia Regional Astronomy Meeting (GRAM), Emory University, 2018

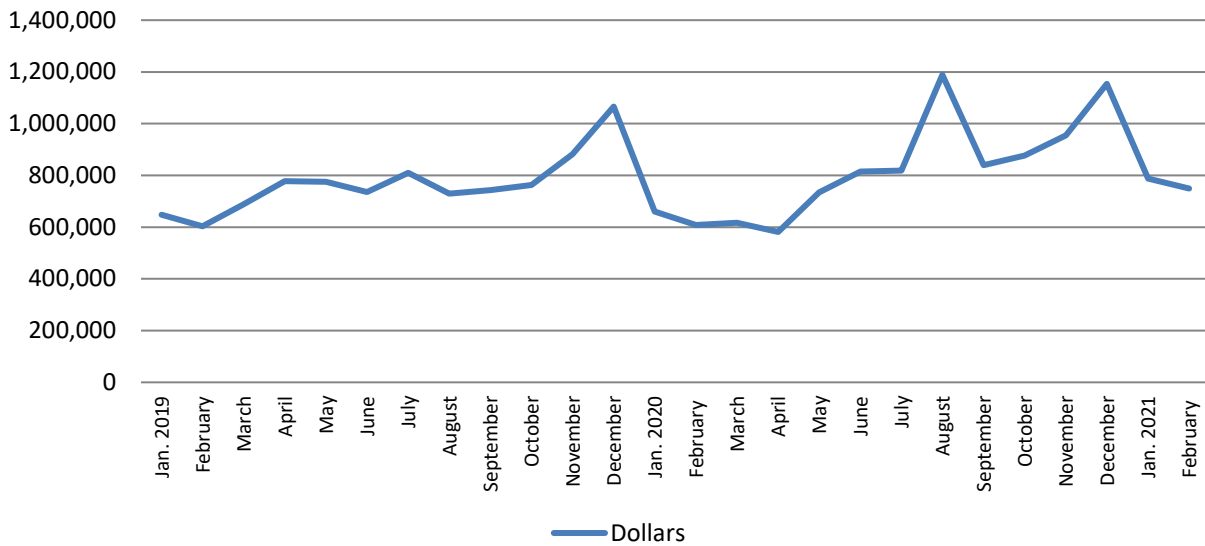
## **CERTIFICATIONS**

- **National Association of Rocketry**, National Member License, High Power Certification Level
- **GACE** (Georgia Assessment for Certification of Educators)
  - Broad Field Science, grades 6 - 12
  - Physics I and Physics II, grades 6 - 12

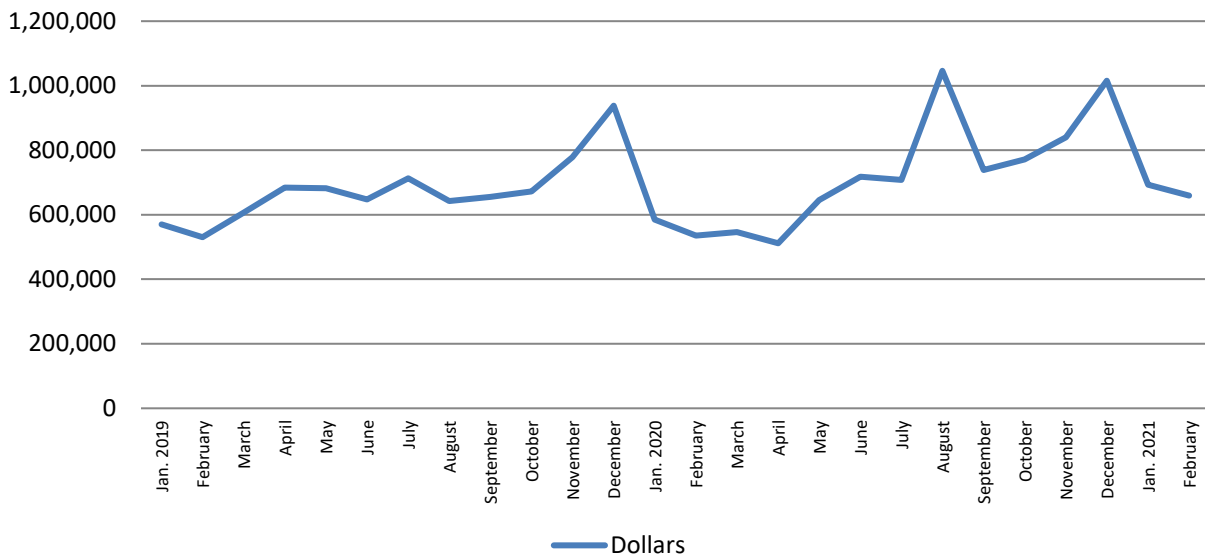


Key Indicator Report  
March 2021

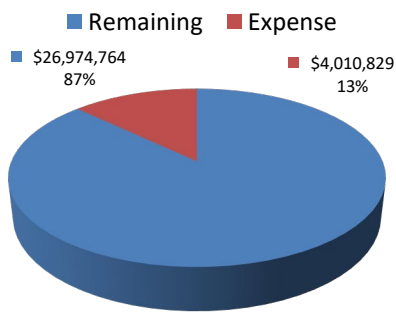
### SPLOST VI COLLECTION CHART



### LOST COLLECTION CHART

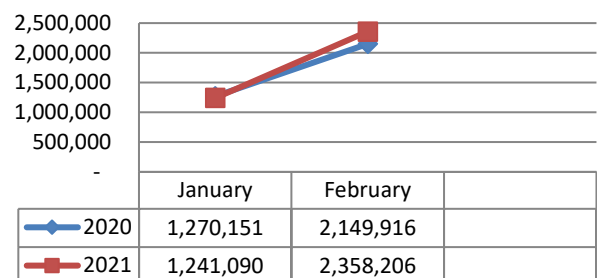


### Budget

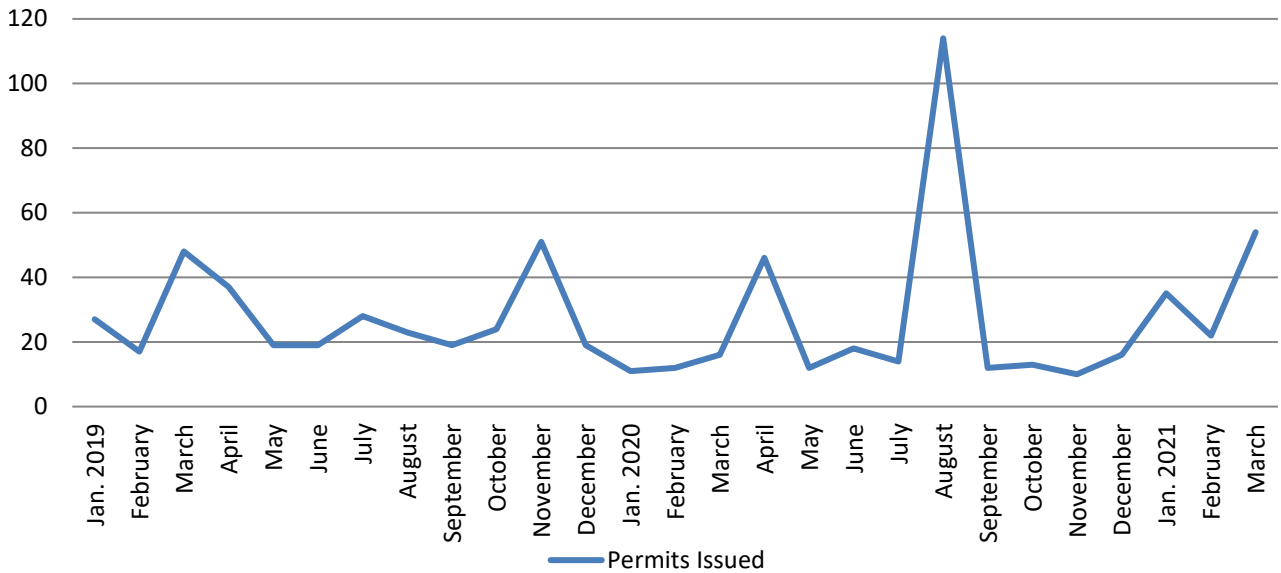


Through 02/28/2021

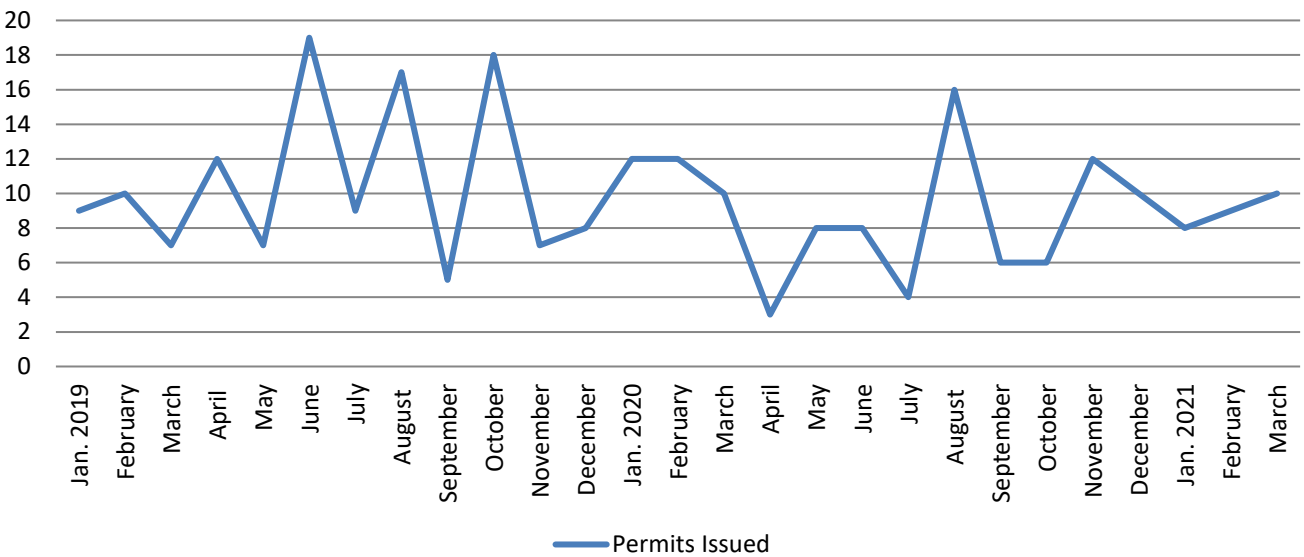
### All Revenue Per Month



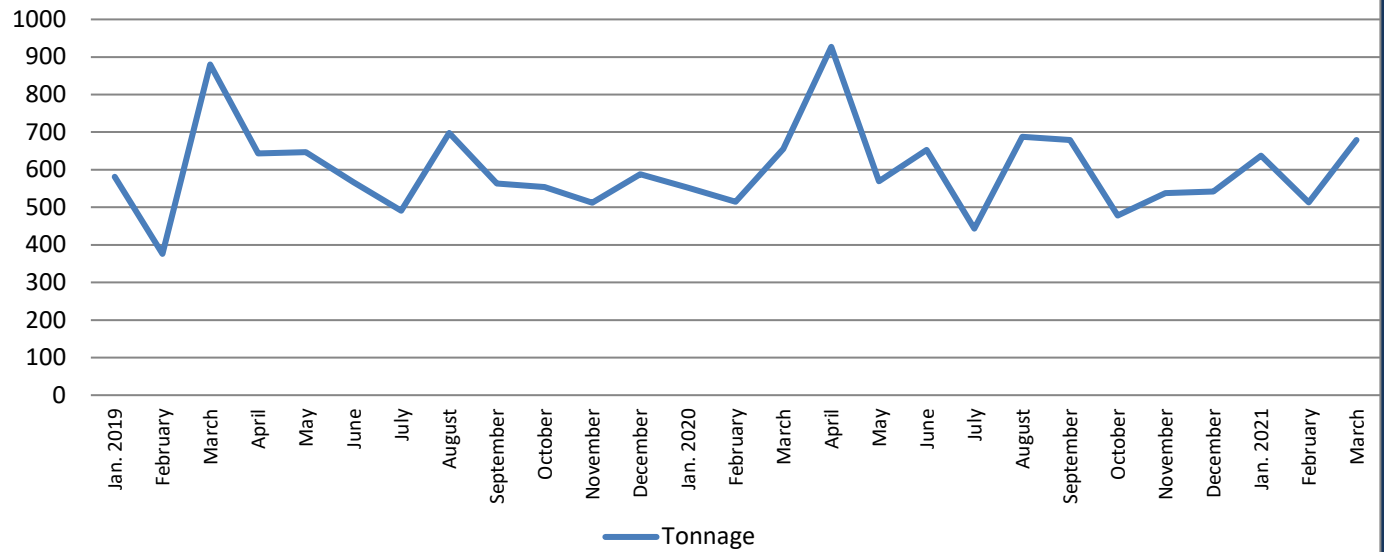
### SINGLE-FAMILY HOME BUILDING PERMITS ISSUED



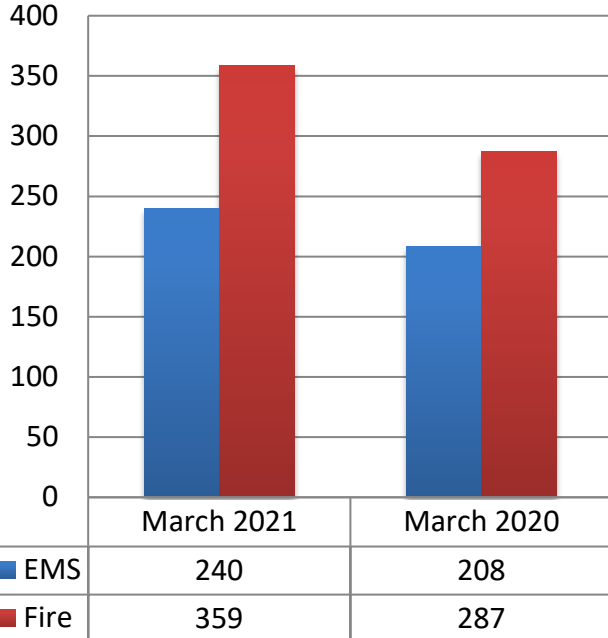
### COMMERCIAL BUILDING PERMITS ISSUED



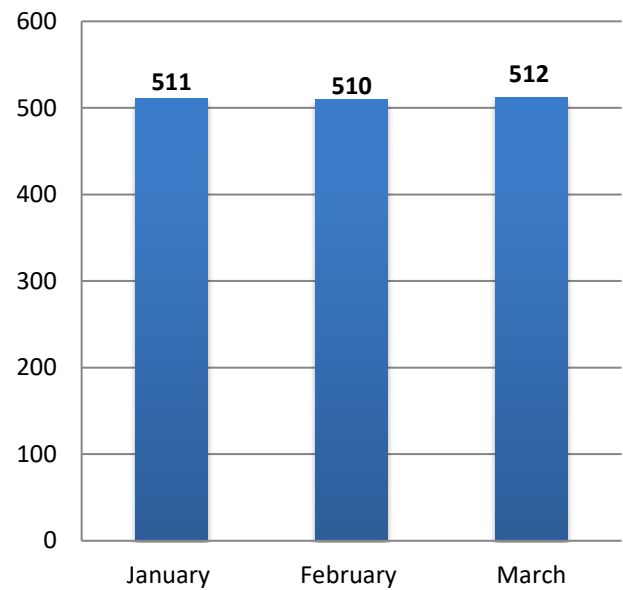
### TRANSFER STATION TONNAGE COLLECTION



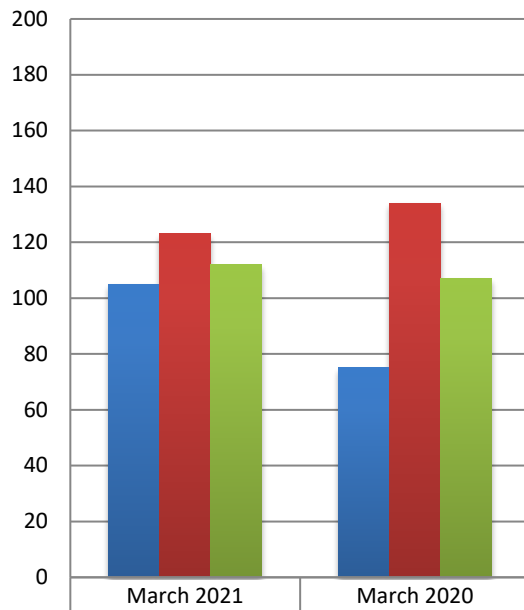
### EMS/Fire Calls for Service



### Number of County Employees

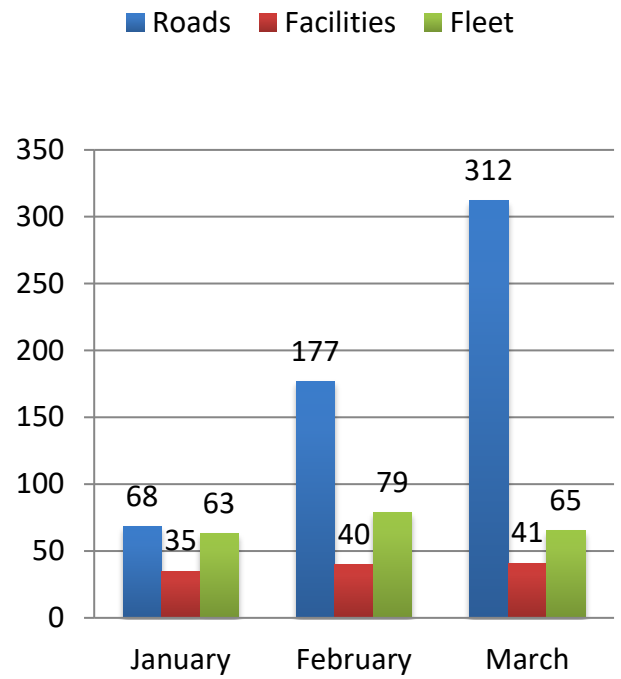


### Inmate Population



Lowest Daily Count	105	75
Highest Daily Count	123	134
Daily Average	112	107

### Repair Requests





## Dawson County Board of Commissioners

### Elections/Registrar Monthly Report – March 2021

- **New Applications/Transfers In: 63**
- **Changes/Duplicates: 924**
- **Cancelled/Transferred Out: 144**
- **Total Processed: 1131**

### **HIGHLIGHTS**

#### **Voter Registration Projects:**

- File organize & clean out.
- Retention cleanup; 5-year-old voter lists shredded.
- Continuation of 2020 backlog of voter registration entry, scanning & filing being done daily.
- Processing backlog of 400 DDS applications held from the March Special voter registration cutoff.

#### **Elections Projects:**

- 2021 Election Calendar:
  - Special Election - SPLOST VII
    - March 16, 2021
    - Voter registration cutoff February 16, 2021
    - Advance Voting February 22-March 12, 2021 8a-5p M-F
  - Municipal General Election
    - November 2, 2021
    - Qualifying dates for two city council seats August 16-19 8:30-4:30 daily.
    - Voter registration cutoff October 5, 2021
    - Advance Voting October 12-29, 2021 8a-5p M-F
- SPLOST VII Special Election passed with 829 Yes & 229 No.
- Certified election results have been sealed and sent to Secretary of State, Clerk of Court & our office for two-year retention.
- Election equipment, signage and supplies broken down and stored.
- Continual clean up and storage restructure from overflow of continuous 2020 into 2021 elections.

#### **Highlights of plans for upcoming month:**

- Dissect, analyze and implement, as needed, the passing of SB 202 Omnibus bill.
- Board of Elections & Registration monthly meeting is rescheduled due to schedule conflict. Meeting will be moved up one day to April 20, 2021 at 9:30 a.m. at 96 Academy Avenue.





## Dawson County Board of Commissioners

### Dawson County Emergency Services Monthly Report – March 2021

Fire Responses	JAN	FEB	MAR	EMS Responses	JAN	FEB	MAR	EMS Revenue		
2019	278	276	306	2019	217	211	250	2020	MAR	\$59,059.97
2020	354	290	287	2020	266	213	208	2021	MAR	\$53,418.47
2021	338	308	359	2021	267	242	240	9.55% decrease from last year		

Plan Review and Inspection Revenue Total		Business Inspections Total	
		Final Inspections	Annual & Follow Up Inspections
County	\$4,224.63	18	123
City	\$450.00	1	14

HIGHLIGHTS: Dawson County Emergency Services Projects			
Training Hours Completed by Staff	1236.75 hours	Fire Investigations	2
PR Detail	1	CPR Training per Individual	8
Smoke Detector Installations	2	Stop the Bleed Training per Individual	0
Search & Rescue	1	Child Safety Seat Installations	1
Swift Water /Water Rescue	1	Plan Reviews	10

Types of Fires Total – 19			
(11) 111-118: Structure Fire Building, Cooking, Chimney- Flue, Incinerator, Fuel Burner-Boiler	7	(14) 141-143: Natural Vegetation Fire Forest, Woods, Wildland, Brush, Grass	10
(12) 121-123: Fire in Mobile but Fixed Structure Mobile Home, Motor Home, RV, Camper, Portable Building	0	(15) 151-155: Outside Rubbish Fire Rubbish, Trash, Waste, Dump, Landfills, Dumpsters	1
(13) 131-138: Mobile/Vehicle Property Fire Passenger, Road Freight, Transport, Rail, Water Vehicles, Aircraft, Campers/RV, Off Road Vehicles, Heavy Equipment	1	(16) 161-164: Special Outside Fire Storage, Equipment, Gas/Vapor, Mailbox	0

Total Water Usage – 49,310 gallons			
Etowah Water	49,010 gallons	Pickens County	0 gallons
City of Dawsonville	300 gallons	Big Canoe	0 gallons
Forsyth County	0 gallons	Other	0 gallons



## **Dawson County Board of Commissioners**

### Facilities Monthly Report –March 2021

- **Total Work Orders: 41**
- **Community Service Workers: 1**

#### **HIGHLIGHTS:**

- \*Worked on Fire Station #8 to get ready for opening
- \*Began in March 2020-Fogging of county buildings every 2 weeks
- \*Working with the city on Backflow Testing and installs
- \*Installed Plexiglass in three (3) courtroom in the Government Center



# DAWSON COUNTY, GA

Where Quality of Life Matters

## FACILITIES DEPARTMENT

### MONTHLY REPORT

For Period Covering the Month of March 2021

SN	TASKS/ WORK DONE	LOCATION/S of Service
1	Had generator at Gov Center load tested	Government Center
2	Worked on Fire Station #8 to get ready for opening	Fire Station #8
3	Completed interviews for part-time custodian-Hired Kim Peeler	Facilities
4	Working on major sewer issues at Fire Station #2	Fire Station #2
5	Began in March 2020-Fogging of county buildings every 2 weeks	County Wide Buildings
6	Obtained quotes for decking on new K-9 Building	K-9 Building
7	Repaired ADA Door in front of Gov Center	Government Center
8	Working on repairs at New Senior Center and Fire Station #8	New Senior Ctr/Fire St #8
9	Working with the city on Backflow Testing and installs	County Wide Buildings
10	Installed plexiglass in three courtrooms of the Gov Center	Government Center
11	Installed LED lights on flag pole at Historic Court house	Historic Court House
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26	Total Work Orders for the month = 41	Facilities
27	Total Community Service for the month = 1	Facilities

**These numbers do not reflect daily/ weekly routine duties to include:**

Cutting of grass and landscape maintenance on all county properties

Cutting of grass and landscape maintenance on all five (5) parks on the west side of county

Cleaning of the new government center and other county owned buildings, offices and facilities

Emptying outside trash receptacles at county owned buildings

Collecting and recycling of all county buildings, offices and facilities

# Dawson County Board of Commissioners

Finance Monthly Report – March 2021

## FINANCE HIGHLIGHTS

- **LOST Collections:** \$659,451 – up 23.23% compared to 2020
- **SPLOST Collections:** \$749,380 – up 23.27% compared to 2020; Total SPLOST VI projection of \$46 million reached in 2020; Total SPLOST VI collections: \$47,844,221
  - \$636,973– County Portion (85%)
  - \$112,407– City Portion (15%)
- **TAVT:** \$181,007 – up 11.1% compared to 2020
- **See attached Revenue and Expenditure Comparison for 2021**
- **Total County Debt:** \$2,467,813 (See attached Debt Summary)
- **Audit Status:** Field work scheduled for mid-April.
- **EMS Billing Collections:** \$67,223 for February 2021; \$115,930 YTD
- **Budget Status:** FY 2021 Budget approved 12/3/2020
- **Monthly Donations/Budget Increases:** \$44,412
  - Workers Comp Refund (Safety Funds) - \$39,012
  - Passport Fees - \$1,225
  - Donations - \$2,875
  - Reimbursement on Damaged Property - \$1,300

## PURCHASING HIGHLIGHTS

### **Formal Solicitations**

- RFI for Radio System Upgrade Consultant – Sheriff/Emergency Svcs/Public Works
- Awaiting Delivery of New Vehicles
- Comprehensive Upgrade of Security System

### **Informal Solicitations**

- None

### **Quotes for less than \$25,000 this month**

- Gasoline – Fleet Maintenance
- Diesel – Fleet Maintenance
- Guardrail for Fire Station# 8 – Emergency Svcs
- Transmission for Med 1 – Fleet
- VFA/Holes – Emergency Svcs
- Office Wall/Glass for Rock Creek Reception – Park & Rec
- Multi-function Printer for Fire Station# 8 – Emergency Svcs

### **Purchase for less than \$25,000 that did not receive required quotes**

- GPS Dog Tracking/Training System – Sheriff's Office
- Court Case Count – Clerk of Court
- Portable Drug Incinerator – Sheriff's Office

### **Pending Projects**

- Inmate Commissary & Banking Services
- Inmate Telephone/iPads

### **Work in Progress**

- Land Use Resolution Update
- 400 Overlay Update
- 53 Overlay
- Energov Update

### **Future Bids**

- Rock Creek Park Turf for 3 Soccer Fields
- Install Soil Vapor Extraction System at Closed Landfill
- Security Maintenance at Dawson County Government Center & Sheriff's Office

### **Future Bids – SPLOST VI**

- Pothole Patching Machine – Roads
- Water Filtration System for DCGC & DCSO – Facilities
- 2021 Capital & SPLOST Projects

### **Purchase for more than \$25,000 that did not receive required sealed bids**

- None

## Budget to Actual

	Actual at 2/28/2021	Percent of Budget Actually Collected/ Expended	2021 BOC (2) Approved Budget	Over(Under) Approved Budget	Percentage Over(Under) Approved Budget
Revenue	\$ 3,599,296	11.62%	\$ 30,985,593	\$ (27,386,297)	-88.38%
Expenditures	4,010,829	12.94%	30,985,593	(26,974,764)	-87.06%
	<u>\$ (411,533)</u>	<u>-1.33%</u>	<u>\$ -</u>	<u>\$ (411,533)</u>	<u>-1.33%</u>

**\*NOTE:** Adjustments will be made during the year-end close out. The actual revenue and expenditure totals are subject to change pending normal year-end adjustments such as accruals and results of the audit.

(1) Reporting actuals as of 2/28/2021 because revenue collections are 30 days behind. The LOST revenues for the month of February 2021 were received in March 2021.

(2) Change in total budget due to account adjustments:

\$ 30,788,031	Original Budget
\$ 151,209	Carryover Balances
\$ 1,941	January
\$ 44,412	February
	March
	April
	May
	June
	July
	August
	September
	October
	November
	December
<u>\$ 30,985,593</u>	<u>Revised Budget</u>

**ACTUAL COMPARISON  
JANUARY - DECEMBER 2021**

MONTH	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec*	YTD
2020 REVENUE	1,270,151	2,149,916	2,256,958	1,984,127	2,046,586	2,284,093	2,423,070	2,467,239	2,841,996	6,357,842	2,624,293	4,138,047	32,844,319
2021 REVENUE	1,241,090	2,358,206											3,599,296
% CHANGE	-2%												-89%
2020 EXPENSE	1,891,343	3,111,473	2,310,296	1,947,487	1,975,746	2,299,611	2,239,179	1,380,393	2,517,171	3,109,636	2,113,825	3,386,130	28,282,290
2021 EXPENSE	1,977,515	2,033,313											4,010,829
%CHANGE	5%												-86%
2021 Total Rev-Exp	\$ (736,425)	\$ 324,892	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	(411,533)

**REVENUE**  
YTD 2020      3,420,067  
YTD 2021      3,599,296  
% Changed      5.24%

**EXPEDITURES**  
YTD 2020      5,002,816  
YTD 2021      4,010,829  
% Changed      -19.83%

**\*NOTE:** Adjustments will be made during the year-end close out. The actual revenue and expenditure totals are subject to change pending normal year-end adjustments such as accruals and results of the audit.

**DAWSON COUNTY LOST COLLECTION ANALYSIS**

LOST COLLECTIONS BY SALES MONTH	2020									2021								
	2020 LOST	\$ CHANGE	%CHANGE	TAVT	TAVT \$ CHANGE	TAVT % CHANGE	TOTAL OF LOST & TAVT	\$ CHANGE	% CHANGE	2021 LOST	\$ CHANGE	%CHANGE	TAVT	TAVT \$ CHANGE	TAVT % CHANGE	TOTAL OF LOST & TAVT	\$ CHANGE	% CHANGE
JANUARY	585,076	14,660	2.57%	197,780	77,111	63.9%	782,856	91,771	13.28%	693,527	108,451	18.54%	190,308	(7,472)	-3.8%	883,834	100,979	12.90%
FEBRUARY	535,152	4,785	0.9%	162,878	66,319	68.7%	698,029	71,104	11.3%	659,451	124,300	23.23%	181,007	18,129	11.1%	840,458	142,429	20.40%
MARCH	546,172	(61,078)	-10.1%	163,568	57,003	53.5%	709,740	(4,076)	-0.6%									
APRIL	511,547	(172,733)	-25.2%	103,305	(56,401)	-35.3%	614,852	(229,134)	-27.1%									
MAY	645,955	(36,605)	-5.4%	164,494	58,439	55.1%	810,449	21,833	2.8%									
JUNE	717,680	69,992	10.8%	193,280	54,739	39.5%	910,959	124,731	15.9%									
JULY	707,901	(4,797)	-0.7%	171,205	12,706	8.0%	879,106	7,908	0.9%									
AUGUST	1,046,184	403,971	62.9%	171,212	14,294	9.1%	1,217,396	418,265	52.3%									
SEPTEMBER	739,021	83,636	12.8%	173,450	23,718	15.8%	912,471	107,354	13.3%									
OCTOBER	771,452	99,518	14.8%	185,115	27,059	17.1%	956,567	126,577	15.3%									
NOVEMBER	839,832	61,344	7.9%	181,214	52,912	41.2%	1,021,046	114,256	12.6%									
DECEMBER	1,015,493	77,095	8.22%	190,308	41,699	28.1%	1,205,801	118,794	10.9%									
Prorata Distribution(June)	606	(2,684)	-81.6%		0		606	(2,684)										
Prorata Distribution (Dec.)	1,100	(1,135)	-50.8%		0		1,100	(1,135)										
<b>TOTAL</b>	<b>\$ 8,663,171</b>	<b>\$ 535,967</b>		<b>\$2,057,809</b>			<b>10,720,980</b>	<b>\$966,700</b>		<b>\$ 1,352,978</b>	<b>\$ 232,750</b>		<b>\$371,315</b>			<b>1,724,293</b>	<b>\$243,408</b>	

FY21 LOST & TAVT	1,724,293
FY20 LOST & TAVT	10,720,980
FY19 LOST & TAVT	9,755,416
FY18 LOST & TAVT	\$8,871,741
FY17 LOST & TAVT	\$8,094,043
FY16 LOST & TAVT	\$7,147,120
FY15 LOST & TAVT	7,024,812
FY14 LOST & TAVT	6,771,602
FY13 LOST & TAVT	6,287,973
FY12 CONVERTED	5,763,005
FY12	5,632,027
FY11	5,244,606
FY10	4,939,542
FY09	4,789,221
FY08	5,015,881
FY07	5,621,760
FY06	5,608,446
FY05	4,426,013
FY04	3,527,663

**BELOW FIGURES INCLUDE  
TAVT CALCULATIONS**

FY20 ACTUAL TO DATE	\$1,120,227
FY21 ACTUAL TO DATE	\$1,352,978
\$ DIFFERENCE	232,750
% DIFFERENCE	20.78%

FY20 ACTUAL TO DATE	\$1,480,885
FY21 ACTUAL TO DATE	\$1,724,293
\$ DIFFERENCE	243,408
% DIFFERENCE	16.44%

**SPLOST 6**

SPLOST COLLECTIONS BY SALES MONTH	Total Actual 2015	Total Actual 2016	Total Actual 2017	Total Actual 2018	Total Actual 2019	Total Actual 2020	County (85%)	City (15%)	% Change 2020	Total Actual 2021	County (85%)	City (15%)	% Change 2021	2021 Projections	2021 Actuals vs. Projections
JANUARY		458,716	502,157	604,751	648,202	659,726	560,767	98,959	1.78%	787,979	669,783	118,197	19.44%	Total SPLOST VI projection of \$46 million reached in 2020	
FEBRUARY		474,268	514,143	521,238	602,699	607,910	516,724	91,187	0.9%	749,380	636,973	112,407	23.27%		
MARCH		561,400	608,288	703,497	688,532	616,984	524,437	92,548	-10.4%	-	-	-	-100.0%		
APRIL		561,619	601,645	657,805	777,630	581,347	494,145	87,202	-25.2%	-	-	-	-100.0%		
MAY		570,679	636,807	719,926	775,252	733,999	623,899	110,100	-5.3%	-	-	-	-100.0%		
JUNE		582,823	660,473	675,757	735,862	815,415	693,103	122,312	10.8%	-	-	-	-100.0%		
JULY	579,906	591,982	698,736	753,150	809,891	819,086	696,223	122,863	1.1%	-	-	-	-100.0%		
AUGUST	537,416	549,012	645,796	690,198	728,964	1,188,750	1,010,438	178,313	63.1%	-	-	-	-100.0%		
SEPTEMBER	552,590	580,089	682,219	665,171	743,147	839,517	713,589	125,928	13.0%	-	-	-	-100.0%		
OCTOBER	543,321	613,703	623,291	797,261	762,365	876,561	745,077	131,484	15.0%	-	-	-	-100.0%		
NOVEMBER	678,241	710,648	826,862	830,759	882,055	954,260	811,121	143,139	8.2%	-	-	-	-100.0%		
DECEMBER	771,324	807,105	910,697	958,016	1,065,726	1,153,910	980,823	173,086	8.3%	-	-	-	-100.0%		
Prorata Distribution (June)	2,318	1,707	1,031	2,607	3,739	687	584	103	-81.6%	-	-	-	-100.0%		
Prorata Distribution (Dec.)		1,135	959	4,753	2,542	1,248	1,061	187	-50.9%	-	-	-	-100.0%		
SPLOST Jet Fuel Tax (July)				2,861			-	-		-	-	-			
TOTAL	6,708,332	\$7,064,885	\$7,913,104	\$ 8,587,749	\$ 9,226,607	\$9,849,401	\$8,371,991	\$1,477,410		\$1,537,360	\$1,306,756	\$ 230,604		-	

2015 \$ 3,665,116  
 2016 \$ 7,064,885  
 2017 \$ 7,913,104  
 2018 \$ 8,587,749  
 2019 \$ 9,226,607  
 2020 \$ 9,849,401  
 2021 \$ 1,537,360  
**Total SPLOST 6 Collections to date: \$47,844,221**



**DAWSON COUNTY**  
**DEBT SCHEDULE**  
3/31/2021

DEBT DESCRIPTION	BANK/PAYEE	CURRENT	DEBT	DUE DATE OF	PRINCIPAL BAL	NEW	2021 PMTS TO DATE		BALANCE	PENDING 2021 PAYMENTS		PROJECTED BAL	NOTES
		SOURCE	ORIGINATION				PRINCIPAL	INTEREST		PRINCIPAL	INTEREST		
OF PAYMENT	DATE	FINAL PMT	AT 12/31/2020	LOANS IN 2021					DUE			AT 12/31/2021	
2012 EWSA Bonds	Community & Southern Bank	General Fund	5/14/2012	3/1/2027	2,475,000.00	-	275,000.00	36,630.00	2,200,000.00	-	32,560.00	2,200,000.00	Partial defeasement of bonds in April 2012 reduced principal by \$1,525,000. Refunded Bonds and received lower interest rate of 2.96% on 5/14/2012. Interest due semi-annually on March 1 and Sept. 1.
Fire Pumper Truck	BB & T	SPLOST VI	1/12/2018	1/12/2025	330,100.39		62,287.89	9,605.92	267,812.50			267,812.50	Pumper was purchased January 2018. First annual payment from SPLOST VI paid Jan 12, 2019. Annual Payments made in January each year.
Totals \$ 2,805,100.39 \$ - \$ 337,287.89 \$ 46,235.92 \$ 2,467,812.50 \$ - \$ 32,560.00 \$ 2,467,812.50													



## Dawson County Board of Commissioners

### Fleet Maintenance and Fuel Center Monthly Report – March 2021

#### **FLEET**

- **Preventative Maintenance Performed: 30**
- **Tires Mounted: 18**
- **Repair Orders Completed: 65**
- **Labor Hours: 223.50**
- **Labor Cost Savings: \$ 12,292.50**  
(Comparison of the Fleet Maintenance rate of \$25.00 per labor hour to outsourced vendors rate of \$80.00 per labor hour)
- **Parts Cost Savings: \$ 2,062.42**  
(Comparison of Dawson County's parts discounts to outsourced markup; average 20%)
- **Total Cost Savings for Feb: \$ 14,354.92**

#### **FUEL CENTER**

- **Average Fuel Center Price Per Gallon:**  
Gasoline: \$ 2.26  
Diesel: \$ 2.19
- **Fuel Center Usage - Dawson County and Board of Education**  
Gasoline: 12,426.1 gallons; 848 transactions  
Diesel: 8,585.1 gallons; 204 transactions
- **Fuel Center Usage - Etowah Water and City of Dawsonville**  
Gasoline: 477 gallons; 28 transactions  
Diesel: 587 gallons; 20 transactions
- **Revenue from Etowah Water and City of Dawsonville: \$ 84.16**

#### **HIGHLIGHTS**

- We are continuing to keep Fleet Services clean by sanitizing all commonly used areas.



## Dawson County Board of Commissioners

### Human Resources Department Key Indicator Monthly Report – March 2021

#### **POSITION CONTROL**

- Positions approved by BOC: 613
- # of filled F/R Positions: 278
- # of filled F/T Positions: 0
- # of filled Grant Funded Positions: 19
- # of filled P/R Positions: 83
- # of filled P/T Positions: 75
- # of Supplemental Positions: 57
- # of Vacant Positions: 67
- # of Frozen Positions: 27
- % of Budgeted/Actual Positions: 85%

#### **ADDITIONAL INFORMATION**

FMLA/LOA/Military tracking: 3/0/1  
Unemployment Claims received: 0  
Property & Liability Claims: 4  
Worker's Compensation Claims: 1  
Performance Evaluations received: 3

#### **HIGHLIGHTS**

##### **Positions Advertised/Posted: 9**

- Emergency Services—Firefighter/Paramedic (Full Time) – 2
- Emergency Services – Firefighter/EMT (Full Time) -- 7
- Emergency Services – Volunteer Firefighter – 2
- Parks & Recreation – PT Support Staff Worker -- 0
- Public Works – Roads Operator I – 1
- Public Works – Director of Public Works -- 6
- Facilities – Part Time Custodian – 2
- Facilities – Building Maintenance Mechanic -- 0
- Tax Commissioner – PT Tax & Tag Specialist -- 6
- Sheriff's Office – Detention Officer – N/A
- General Application – 0

##### **Applications Received: 26**

##### **New Hires added into system: 12**

- Jill R. Alexander – Family Connection – PT Administrative Specialist
- Robert Scott Anderson – Emergency Services – FT Firefighter/EMT
- Ethan F. Rhinehart – Emergency Services – FT Firefighter/EMT
- Dustin G. Wagner – Emergency Services – PT Firefighter/EMT
- April A. Hendry – Treatment Court – Treatment Court Counselor
- Paige McKenzie Kirby – Sheriff's Office – CID Investigator
- Abbigale Brooke Roof – Sheriff's Office – Detention Officer
- Jamie Michelle Zensen – Sheriff's Office – E911 Communications Officer
- Samantha Angela Smith – Sheriff's Office – Detention Officer
- Kim Marie Peeler – Facilities – PT Custodian
- Carlie P. Phillips – Probate Court – PT Temp Probate Clerk Intern
- Susan B. Ray – Superior Court – Supplemental, Certified Legal Assistant

##### **Termination/Resignation/Retirement Processed:2**

- Eulalie Philyaw – Elections – Poll Worker
- Shirley Jackson – Elections – Poll Worker
- Gayle Pilch – Elections – Poll Worker
- Elizabeth Coates – Elections – Poll Worker
- Tara Truitt – Elections – Poll Worker
- Karen Sicilia – Elections – Poll Worker

- Rodney Hubbard – Emergency Services – PT FF/EMT
- Jeremy Knight – Emergency Services – PT FF/EMT
- Felecia Padgett – Parks & Rec. – Support Staff
- William McQueen – Public Defender – Supplemental
- Robert Rapp – Public Works – Operator II
- David McKee – Public Works - Director

**Promotions: 3 Transfers: 0 Re-Classed: 5 Personnel Updates: 5**

**Additional Highlights March:**

- Pre-Renewal status meeting with NFP for Health Benefits



## Dawson County Board of Commissioners

### Information Technology –March 2021

- **Calls for Service:141**
- **Service Calls Completed: 141**

### Highlights

- K9 Building wiring, orders and move-in
- Fire Station 8 DISH Network & Copier Install
- Courtroom A, B & D upgrade quotes, review and meetings
- Courtroom C Streaming upgrade review
- Comprehensive Security Upgrade meetings
- GIS meetings to discuss future integration of GIS data with county systems
- Enforcement of network wide web content filtering to block streaming video services and similar



## Dawson County Board of Commissioners

### Planning and Development Monthly Report – March 2021

	JAN	FEB	MAR	TOTAL
<b>BUILDING PERMITS</b>	<b>85</b>	<b>58</b>	<b>84</b>	<b>227</b>
HOUSE	35	22	54	111
GARAGE - POLE SHED	10	6	0	16
STORAGE BUILDING	0	0	1	1
ADDITIONS/REMODELS	10	10	8	28
FARM BUILDING	3	0	0	3
RETAIL - COMMERCIAL	8	9	10	27
MISC	19	11	11	41
MULTI - FAMILY	0	0	0	0
MOBILE HOME	5	1	2	8
ELECTRICAL	70	55	76	201
PLUMBING	48	34	63	145
HEATING & AIR	47	29	63	139
ZONING/VARIANCES	5	12	2	19
PLAN REVIEW - PLATS	5	2	2	9
PLAN REVIEW - SITE	2	1	11	14
PLAN REVIEW - BUILDING	8	7	4	19
PLAN REVIEW - SIGN	2	7	7	16
GRADING PERMITS-FULL	8	8	5	21
GRADING PERMITS-AGRI	1	0	0	1
BUSINESS LICENSE	293	173	267	733
SIGNS	2	5	6	13
SHORT-TERM RENTAL	4	2	2	8
BED & BREAKFAST	0	0	0	0
PARADE/ASSEMBLY	0	0	0	0
TIMBER HARVESTING	1	0	0	1

- **Impact Fee Collection**

- March Residential: \$128,612.84
- March Commercial: \$7,252.34
- YTD 2021: \$279,367.43

- **Revenue**

- Planning
  - March 2021: \$110,548.75
  - YTD 2021: \$261,164.72
- Business Licenses
  - March 2021: \$51,126.27
  - YTD 2021: \$130,988.49

Numbers through March

	2020	2021	%
	PERMITS	PERMITS	2020 to
BUILDING PERMITS	151	227	50%
HOUSE	39	111	185%
GARAGE-POLE SHED-BARN	12	16	33%
STORAGE BUILDING	7	1	-86%
ADDITIONS/REMODELS	21	28	33%
FARM BUILDING	1	3	200%
RETAIL-COMMERCIAL	34	27	-21%
MISC.	37	41	11%
MULTI-FAMILY	0	0	0%
MOBILE HOME	7	8	14%
ELECTRICAL	113	201	78%
PLUMBING	75	145	93%
HEATING & AIR	71	139	96%
ZONING/VARIANCES	4	19	375%
PLAN REVIEW - PLATS	28	9	-68%
PLAN REVIEW - SITE	2	14	600%
PLAN REVIEW - BUILDING	14	19	36%
PLAN REVIEW - SIGN	4	16	300%
GRADING PERMITS-FULL	11	21	91%
GRADING PERMITS-AGRI	0	1	100%
BUSINESS LICENSE	651	733	13%
SIGNS	18	13	-28%
SHORT-TEM RENTAL	10	8	-20%
BED & BREAKFAST	0	0	0%
PARADE/ASSEMBLY	0	0	0%
TIMBER HARVESTING	0	1	100%

# Marshal's Office 2021 Monthly Report

Activity	January	February	March	April	May	June	July	August	September	October	November	December	Total Activities or Revenues
Animal Control Cases	23	22	45										90
Animal Bites Investigated	1	2	4										7
Animals Quarantined	1	2	4										7
Animals Taken to DC Humane Society	13	11	48										72
Animal Control Citations Issued	0	0	2										2
Animal Control Court Cases	0	2	0										2
Code Compliance Cases	26	20	17										63
Erosion Site Visits	4	4	5										13
Code Compliance Citations Issued	0	0	1										1
Non-Conforming Signs Removed or <b>Signage letters sent</b>	0	42	0										42
Open Records Requests	1	2	2										5
Code Enforcement Letters Mailed	8	6	5										19
Alcohol Pouring Permits Issued	39	30	67										0
Alcohol License Audit Site Visits	0	0	28										0
Alcohol Phone Calls or e-mails	0	0	0										0
<b>Certified Business Letters Mailed</b>	2	5	3										10
Code Compliance Court Cases	0	0	0										0
Short term Rental Letters Mailed - e-mails beginning in March	4	6	4										14
Short Term Rental Renewals	3	3	0										6
New Short Term Rentals	1	1	2										4
Sign Reviews Conducted	1	7	4										12
Signs Purchased	1	5	3	2									11
Monthly Short-term Rental Revenues	800.00	800	400										\$ 2,000.00
Monthly Donation Box Revenues	0.00	100	0										\$ -
Monthly Excise Tax Revenues	\$ 39,012.8	40110.91											\$ 79,123.68
Monthly Pouring Permit Revenues	670.00	600.00	1340.00										\$ 2,610.00
Monthly Magistrate Revenues	0.00	100.00	0.00										\$ 100.00
Monthly Marshal's Revenues, (STOP WORK, <b>Dangerous Dog</b> , etc., <b>APPEALS</b> )	200.00	0.00	300.00										\$ 500.00
Monthly Sign Revenues	150.00	1050.00	900.00										\$ 2,100.00





## Dawson County Board of Commissioners

### Parks and Recreation Monthly Report – March 2021

- **Youth Sports Participants:**
  - March 2021: 2,832– up 114.9% compared to same month last year
  - YTD 2020: 10,678– up 159.9% compared to last year
- **Facility Rentals/Bookings/Scheduled Use:**
  - March 2021: 8,923 – up 2,136.3% compared to same month last year
  - YTD 2020: 12,697 – up 576.8% compared to last year
- **Adult and Youth Wellness and Specialty Program Participation:**
  - March 2021: 2,885 – up 1,577.3% compared to same month last year
  - YTD 2020: 5,095 – up 413.0% compared to last year
- **Total Customers Served:**
  - March 2021: 14,640 – up 675.0% compared to same month last year
  - YTD 2020: 28,470 – up 299.0% compared to last year

### **HIGHLIGHTS**

#### **Park Projects:**

- A flood control berm is being redesigned at Rock Creek to help with flooding on soccer fields.
- The sinkholes at Rock Creek are being evaluated to determine a plan of action.
- COVID-19 vaccines continue at the Veterans Memorial Park gymnasium, Monday-Friday.

#### **Athletic and Program Summary:**

- Adult Boot Camp, Pickleball, adult Tai Chi, Tennis clinics, adult Yoga continue to go well.
- Travel Team activities continue to go well with specific safety guidelines.
  - 16 total teams registered (baseball, softball, basketball)
- The EPIC Day program is still suspended until our EPIC establishments fully reopen and allow their clients to return to our program.
- Pickleball open play continues to go well. When weather cooperates, most of the players use the outdoor courts.
- Spring Sports Opening Day was held on March 20, 2021 and celebrate 49 years of recreation in Dawson County. The event went extremely well and had a successful turn-out.

- Rock Creek was the host site for another first round of COVID vaccines on March 23, 2021 and went extremely well.

**On the Horizon:**

- The annual egg hunt, organized by KARE for Kids, is scheduled for Saturday, April 3, 2021 at Veterans Memorial Park.
- Spring Break camps at Rock Creek will be April 5-9, 2021.
- The second round of COVID-19 vaccines, following the March 23<sup>rd</sup> event, is scheduled for April 13, 2021.



## **Dawson County Board of Commissioners**

### **Public Works Monthly Report –March 2021**

#### **ROADS:**

- Work Orders: 312
- Gravel: 167 tons
- Limb ROW: 15.2 miles
- MOW ROW: 0 miles

#### **PROJECT MANAGEMENT:**

- Rock Creek Berm Project: The CO for the project was just approved by the board of commissioners for a total project amount of \$126,742.00. The county will coordinate with the contractor to begin the executed work to the berm.
- Fire Station 8: The Fire Station has been completed, retainage is still being held until all punch list items are completed and approved by the county.
- Harry Sosebee Round About: Construction of the round-a-bout has already begun with initial staking being performed, Utility lines are being located and moved as necessary to complete the installation of the arch culvert. Dawson County as well as Vertical Earth is waiting on the arch culvert to be fabricated before the road work commences, meeting with Contech has been done to make sure that the culvert meets the requirements of USACE and USFWS.
- Burt Creek K9 Building: This project is complete; the sheriff office is allowed to occupy the building under a TCO. A CO will not be given to the county until a permanent deck is built on the front of the office.

#### **TRANSFER STATION:**

- Solid Waste: 678.70 Tons
- Recycling: 16.61 Tons
- Recycling Scrap Metal: 10.23 Tons

# Dawson County GA

## Cost Summary By Task

Reporting Dates March 2021

Task	Activities	Labor Hours	Labor Cost	Eqp Cost	Mat Cost	Con Cost	Overhead	Total Cost
Bridge Maintenance	2	94.00	\$1,575.20	\$0.00	\$414.00	\$0.00	\$0.00	\$1,989.20
Chipping	7	92.00	\$1,607.41	\$165.00	\$0.00	\$0.00	\$0.00	\$1,772.41
Culvert Inspection	2	21.00	\$332.71	\$0.00	\$178.00	\$0.00	\$0.00	\$510.71
Culvert Repair	2	27.00	\$454.77	\$0.00	\$288.90	\$0.00	\$0.00	\$743.67
Ditch Maintenance	3	120.00	\$1,828.50	\$1,100.00	\$2,742.60	\$0.00	\$0.00	\$5,671.10
Grading	8	73.00	\$1,263.40	\$400.00	\$2,047.20	\$0.00	\$0.00	\$3,710.60
Limb ROW	26	204.00	\$3,108.17	\$1,050.00	\$0.00	\$0.00	\$0.00	\$4,158.19
Moving Equipment	10	74.50	\$1,787.13	\$4,190.00	\$0.00	\$0.00	\$0.00	\$5,977.13
Mow ROW	3	34.00	\$635.60	\$220.00	\$0.00	\$0.00	\$0.00	\$855.60
Patching	3	15.00	\$216.85	\$0.00	\$154.00	\$0.00	\$0.00	\$370.85
Paving	15	788.00	\$12,424.60	\$10,997.00	\$157,992.25	\$0.00	\$0.00	\$181,413.85
Sign Repair/Replace	15	17.00	\$251.60	\$0.00	\$0.00	\$0.00	\$0.00	\$251.60
<b>Tasks:</b>	<b>12</b>	<b>96</b>	<b>1,559.50</b>	<b>\$18,122.00</b>		<b>\$0.00</b>		<b>\$207,424.91</b>
			<b>\$25,485.94</b>		<b>\$163,816.95</b>		<b>\$0.00</b>	



## Dawson County Board of Commissioners

### Dawson County Senior Services Monthly Report – March 2021

#### **SENIOR CENTER**

- **Home Delivered Meals Served**
  - March 2021: 2,402
  - YTD 2021: 6,040
- **Congregate Meals Served**
  - March 2021: 376
  - YTD 2021: 966
- **Physical Activity Participation** (Tai Chi, Silver Sneakers, Yoga, individual fitness)
  - March 2021: 71
  - YTD 2021: 71
- **Lifestyle Management Participation** (Awareness, Prevention, Virtual Learning)
  - March 2021: 317 (information sent to clients with meals)
  - YTD 2021: 999

#### **TRANSIT**

- **DOT Trips Provided**
  - March 2021: 137
  - YTD 2021: 310
- **Senior Trips Provided**
  - March 2021: 303
  - YTD 2021: 655
- **# of Miles**
  - March 2021: 5,729
  - YTD 2021: 13,070
- **Gallons of Fuel**
  - March 2021: 583
  - YTD 2021: 1,472

**LOST and SPLOST Collections**

Local Option Sales Tax (LOST) collections are up 23.23% for the same month in 2020 and up 20.78% for year to date. Special Purpose Local Option Sales Tax (SPLOST) collections are up 23.27% for the same month in 2020. Total SPLOST VI collections (July 2015 to present) are \$47,844,221.

February collections received in March are as follows:

<b>LOST</b>	<b>\$659,451</b>
<b>SPLOST</b>	<b>\$749,380</b>
County (85%)	\$636,973
City (15%)	\$112,407

**Items Approved by the County Manager or Chief Financial Officer Since Last Report**

Municipal Emergency Services	EMS/Fire	Air Cylinders	Cooperative Agreement - Signed by County Manager	Purchase Order	\$23,931.32	Funding Source – Fire Regular Operating Budget
Vital Link Satellite	EMS/Fire	Install Dish Network Satellite and Route Coax Cable to Electrical Room for 3 Locations	Install/Monthly Programming Cost Proposal	Purchase Order	\$425 install/ equipment plus \$86 monthly	Funding Source – Fire Regular Operating Budget

Open Edge	Planning	Credit Card Processing Services	Card Services/Fees Agreement	N/A	No direct cost to the county. 2.5% of transaction amount charged to the public. (Same service fees as the previous company agreement.)	Funding Source – N/A
Hunter Management Services	Multiple County Departments	Consultant to Review Information Received for Radio System Update Design/Engineer Services	Agreement	Agreement	Donated services of up to \$10,000	Funding Source – N/A
Georgia Tech Research Corporation, Enterprise Innovative Institute	Board of Commissioners/ County Departments	Consultant to Perform a Cost of Services by Land Use Type (Residential/Commercial/ Agriculture) and Efficiencies	Agreement	Purchase Order	\$15,000	Funding Source – Board of Commissioners Professional Services Fund