

**DAWSON COUNTY BOARD OF COMMISSIONERS
WORK SESSION AGENDA – THURSDAY, AUGUST 3, 2023
DAWSON COUNTY GOVERNMENT CENTER ASSEMBLY ROOM
25 JUSTICE WAY, DAWSONVILLE, GEORGIA 30534
4:00 PM**

NEW BUSINESS

1. Presentation of an Environmental Health Fee Schedule- Environmental Health Manager Bill Ringle
2. Presentation of Request for Full-Time Staffing at the Recycling Center- Public Works Director Robert Drewry
3. Presentation of Appointment of a Keep Dawson County Beautiful Interim Executive Director- County Manager Joey Leverette
4. Presentation of Proposed Revisions to Dawson County Ordinances Involving Massage and Bodywork Therapy Businesses and Tattoo / Body Art Businesses- County Attorney Angela Davis
5. County Manager Report
6. County Attorney Report

**An Executive Session may follow the Work Session meeting.*

Those with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting, should contact the ADA Coordinator at 706-344-3666, extension 44514. The county will make reasonable accommodations for those persons.



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Environmental Health

Work Session: August 3, 2023

Prepared By: Bill Ringle

Voting Session: August 17, 2023

Presenter: Bill Ringle

Public Hearing: Yes No

Agenda Item Title: Environmental Health Fee Schedule

Background Information:

Periodically, the Environmental Health Office reviews and raises fees accordingly. The last time the Dawson County Environmental Health Office raised fees was July, 2017. After approval by the Board of Health, approval is needed from the Dawson County Board of Commissioners.

Current Information:

At their July 19, 2023 meeting, the Dawson County Board of Health voted to approve the new fee schedule as presented by the Environmental Health Office (please see the attached proposed fee schedule). These fees would not go into effect until January 1, 2024.

Budget Information: Applicable: Not Applicable: Budgeted: Yes No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: _____

Department Head Authorization: _____

Date: _____

Finance Dept. Authorization: Kurtis Neubert

Date: 7-25-23

County Manager Authorization: J. H. [Signature]

Date: 7-25-23

County Attorney Authorization: _____

Date: _____

Comments/Attachments:

Fees	Dawson County	Dawson County
	Existing Fee	Proposed
Sewage Management		
Residential 1-4 Bedrooms	\$300	\$325
5 or more bedrooms	\$400	\$425
Re-inspection (system not ready)	\$50	\$75
Commercial Septic Permit 0 - 1999 gpd	\$300	\$325
Commercial Septic Permit >1999 gpd	\$400	\$425
Re-submittal of Plans -Third+	N/A	\$50
Subdivision review per lot	\$50	\$75
Repair Permit Residential	\$100	\$100
Repair Permit Commercial	\$100	\$150
Existing System Re-evaluation	\$100	\$125
Add-on Permit Residential	\$100	\$200
Add-on Permit Commercial	\$100	\$200
Pre-purchase	\$100	\$125
Sept. removal/portable sanitation truck annual permit	\$50	\$100
Each Additional Truck	\$50	\$50
Septage Removal/Portable Late Fee - Third +	N/A	\$125
Temporary toilet	\$50	\$75
Each additional toilet - events only	\$10	\$10
Engineered site plan review individual lot	\$100	\$0
Permit Renewal Fee after expiration	N/A	\$150
Food Service		
Initial Permit	\$300	\$325
Plan Review	\$150	\$200
Re-Submittal of Plans -Third +	N/A	\$50
Annual Inspection		
Seats 0-25	\$200	\$225
Seats 26-50	\$225	\$250
Seats 51-100	\$250	\$275
Seats 101+	\$300	\$325

Mobile/Extended Unit Permit	\$100	\$125
Mobile Unit Base Permit	\$300	\$325
Mobile/Extended Unit Annual Inspection	\$200	\$125
Mobile Unit Base Annual Inspection	\$200	\$225
Mobile Unit Authorization (outside County)	N/A	\$50
Mobile Unit Authorization Inspection	N/A	\$100
Temporary Food Vendor Inspection	\$40	\$50
Late Annual Fee at 3rd Notice	\$100	\$125
Food Service Pre-purchase Eval.	\$100	\$125
Tourist Accommodations		
Plan Review	\$150	\$200
Re-submittal of Plans - Third +	N/A	\$50
Initial Permit	\$250	\$275
Annual Inspection		
Rooms 0-50	\$200	\$225
Rooms 50-100	\$225	\$250
Rooms 101+	\$250	\$275
Tourist Accommodation Pre-purchase	N/A	\$125
Late Annual Fee at Third Notice	\$100	\$125
Water Testing		
Sample, includes 1 follow-up	\$45	\$50
Pools & Spas		
Plan Review	\$150	\$200
Re-Submittal of Plans - Third +	N/A	\$50
Initial Permit	\$150	\$200
Annual Inspection		
Each additional Pool/Spa	\$100	\$100
Re-inspection - Unsatisfactory	\$50	\$75
Late Annual Fee at 3rd Notice	\$100	\$125

Body Art

Plan Review	150	\$200
Re-submittal of Plans - Third +	N/A	\$50
Establishment Permit	\$150	\$200
Technician Permit	\$50	\$0
Establishment Annual Inspection	\$150	\$200
Technician Annually	\$50	\$0
Pre-purchase Evaluation	N/A	\$125
Guest/Temporary Body Artist Permit	N/A	\$75
Temporary Body Art Facility Permit	N/A	\$150
Late Annual Fee at 3rd Notice	\$100	\$125
Returned Check Fee	N/A	Bank Rate



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: **PUBLIC WORKS**

Work Session: August 3, 2023

Prepared By: **ROBERT W. DREWRY, PUBLIC WORKS DIRECTOR**

Voting Session: August 17, 2023

Presenter: **ROBERT W. DREWRY**

Public Hearing: Yes _____ No X

Agenda Item Title: Request Board consideration for full time staffing the Recycling Center.

Background Information:

At the May 18, 2023, meeting, the Board approved a request a to add two (2) part-time attendants to assist citizens in recycling as a follow-up to a request presented on August 4, 2022, by a former county manager. The recycling attendants would engage and educate the citizen and keep up maintenance in and around the site.

Current Information:

Before the Board took action in May, there was some discussion of coming back to the Board if there was difficulty filling the part-time positions. The County has posted the vacant part-time positions and there has been little interest. Staff is recommending the Board consider amending its previous approval for two part-time attendants to a full-time attendant and a part-time attendant. Having a full-time attendant will guarantee coverage and give stability to the peak times at the Recycling Center. The only caution is that the minimum salary for an Attendant may not attract good candidates.

- Annual estimated cost for two (2) Part-Time Attendants, including FICA = \$35,770
- Annual estimated cost for a Full-Time Attendant and a Part-Time Attendant = \$72,764

Budget Information: Applicable: _____ Not Applicable: ___ Budgeted: Yes _____ No _____

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining
540	4520	511100				

Recommendation/Motion: Request Board amend their previous action and approve to add a Full Time Attendant and a Part Time Attendant for the recycling program.

Department Head Authorization: _____ RWD _____

Date: 07/21/2023

Finance Dept. Authorization: Vickie Neikirk

Date: 07/25/23

County Manager Authorization: Joey Leverette

Date: 7/26/23

County Attorney Authorization: _____

Date: _____

Comments/Attachments:

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