DAWSON COUNTY BOARD OF COMMISSIONERS
WORK SESSION AGENDA – THURSDAY, DECEMBER 5, 2019
DAWSON COUNTY GOVERNMENT CENTER ASSEMBLY ROOM
25 JUSTICE WAY, DAWSONVILLE, GEORGIA 30534
4:00 PM

UNFINISHED BUSINESS

1. Presentation of Revised Dawson County Employee Handbook *(Originally presented at the October 3, 2019, Work Session and Again at the November 21, 2019, Work Session Following Legal Review)*- Interim County Attorney

NEW BUSINESS

1. Presentation of Sell of Approximately 300 Acres on Dawson Forest Road- Etowah Water & Sewer Authority General Manager Brooke Anderson

2. Presentation of FY 2020 Public Defender Intergovernmental Agreement Between Dawson and Hall Counties- Public Defender Brad Morris

3. Presentation of Family Connection Fiscal Agent Request- Family Connection Coordinator Nancy Stites

4. Presentation of Zencity Technology Platform Proposal- Public Relations Specialist Laura Fulcher / Planning & Development Director Jameson Kinley

5. Presentation of Board Appointment:
   a. Board of Tax Assessors
       i. Tom Camp or Tim Goodyear- *appointment* (Term: January 2020 through December 2024)

6. Presentation of 2020 Board of Commissioners Vice Chair Appointment- Chairman Thurmond

7. County Manager Report

8. County Attorney Report

Executive Session may follow the Work Session meeting.

Those with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting, should contact the ADA Coordinator at 706-344-3666, extension 44514. The county will make reasonable accommodations for those persons.

DAWSON COUNTY BOARD OF COMMISSIONERS
AGENDA FORM

Department: Human Resources

Prepared By: Lisa Green

Presenter: Lisa Green

Agenda Item Title: Presentation of Dawson County Employee Handbook

Work Session: 10/03/19

Voting Session: 10/17/19

Public Hearing: Yes X No _____

Background Information:

Our current revision of the Dawson County Handbook was from 2015 and it was past due to revise this handbook.

Current Information:

With the assistance of department heads, elected officials and employees, we have developed a handbook that flows and is easily understood. We have revamped and updated each chapter, which includes some soft benefits for our employees. The request is to present the handbook at the work session on 10/03/19 and for BOC consideration on 10/17/19, with an effective date of January 1, 2020. This will allow enough time for Human Resources to work with our database team, Smart Fusion CSI (Computer, Software, Innovations), to make the necessary changes in our current system.

Budget Information: Applicable: X Not Applicable: _____ Budgeted: Yes X No _____

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: _____

Department Head Authorization: LISA GREEN/HR DIRECTOR   Date: 09/24/2019

Finance Dept. Authorization: Vickie Neikirk   Date: 9/25/19

County Manager Authorization: DH   Date: 9/25/19

County Attorney Authorization: _____   Date: _____

Comments/Attachments:

DAWSON COUNTY BOARD OF COMMISSIONERS
AGENDA FORM

Department: ___Etowah Water & Sewer Authority___   Work Session: 12.05.19

Prepared By: ___Brooke Anderson___   Voting Session: 12.19.19

Presenter: ___Brooke Anderson___   Public Hearing: Yes _____ No X

Agenda Item Title: Presentation of Sell of +-300 Acres on Dawson Forest Road

Background Information:

> The Authority entered into an Intergovernmental Agreement with the County concerning the disposition of certain real property at the corner of Hwy. 9 and Dawson Forest Road.

Current Information:

> The Authority has received proposals from developers to purchase this property. The Authority's Board of Directors approved a purchase contract with DR Horton at its Board meeting on November 14, 2019. Per the IGAs, the Authority would like present the recommended proposal to the Dawson County Board of Commissioners for approval.

Budget Information: Applicable: _____ Not Applicable: X Budgeted: Yes _____ No _____

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: _____

Department Head Authorization: ____   Date: _____

Finance Dept. Authorization: Vickie Neikirk   Date: 11/25/19

County Manager Authorization: DH____   Date: 11/25/19

County Attorney Authorization: _____   Date: _____

Comments/Attachments:

DAWSON COUNTY BOARD OF COMMISSIONERS
AGENDA FORM

Department: <u>PUBLIC DEFENDER</u>

Work Session: 12.05.19

Prepared By: <u>Isabel Chavez</u>

Voting Session: 12.21.19

Presenter: <u>BRAD MORRIS</u>

Public Hearing: Yes <u>X</u> No <u>   </u>

Agenda Item Title: <u>REQUEST FOR APPROVAL OF FY 2020 INTERGOVERNMENTAL AGREEMENT BETWEEN DAWSON AND HALL COUNTIES</u>

Background Information:

> Dawson County has contracted with Hall County since the Public Defender Office's commencement of operation on January 1, 2005, to share the cost of two employees equally. The employees are Hall County employees, and pursuant to the Intergovernmental Agreement ("IGA"), Dawson County reimburses Hall County for one-half of the cost of employment as set forth on Attachment A to the IGA.

Current Information:

> The expense required to fund the IGA has been requested and approved in the 2020 budget. The IGA renews the agreement between Dawson County and Hall County for the new Fiscal and Calendar Year 2020.

Budget Information: Applicable: <u>   </u> Not Applicable: <u>   </u> Budgeted: Yes <u>X</u> No <u>   </u>

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining
	2800	571000-000	83,564.42	83,564.42	83,564.42	0

Recommendation/Motion: <u>Move to approve the 2020 IGA with Hall County.</u>

Department Head Authorization: _____   Date:

Finance Dept. Authorization: <u>Vickie Neikirk</u>   Date: <u>11/25/19</u>

County Manager Authorization: <u>DH</u>   Date: <u>11/25/19</u>

County Attorney Authorization: <u>   </u>   Date: <u>   </u>

Comments/Attachments:

INTERGOVERNMENTAL AGREEMENT
PUBLIC DEFENDER SERVICES

This Intergovernmental Agreement is hereby made and entered into by and between the Board of Commissioners of Dawson County, the governing authority of Dawson County, and the Board of Commissioners of Hall County, the governing authority of Hall County, as follows:

WHEREAS, Hall County and Dawson County comprise the Northeastern Judicial Circuit; and

WHEREAS, Dawson County has agreed to pay 50% of the personnel costs for an Assistant Public Defender I and an Investigator listed within "Attachment A" of a certain agreement between Dawson County and the circuit public defender office of the Northeastern Judicial Circuit, which is attached hereto and incorporated herein by reference.

NOW, THEREFORE, the parties hereto hereby agree that Dawson County shall pay to Hall County the sum of $83,563.42 in four (4) equal quarterly installments of $20,890.85 beginning March 31, 2020 (for the 1st quarter of 2020) and continuing through the end of each quarter of 2020 until one-half of the personnel costs for an Assistant Public Defender I and an Investigator are paid.

This _____day of_____, 2020.

DAWSON COUNTY, GEORGIA   ATTEST:

BY:_____   _____
    Billy Thurmond, Chairman   Kristen Cloud, County Clerk
    Dawson County Board of Commissioners

HALL COUNTY, GEORGIA   ATTEST:

BY:_____   _____
    Richard Higgins, Chairman   Lisa Ritchie, County Clerk
    Hall County Board of Commissioners

ATTACHMENT A TO INTERGOVERNMENTAL AGREEMENT
BETWEEN
HALL AND DAWSON COUNTIES

	Salaries	Health Ins.	Life Ins.	Retirement	FICA	Workers Comp.	TOTAL
Assist. Public Defender I	$ 70,383.72	$ 13,764.39	$ 190.91	$ 4,170.61	$ 5,264.88	$ 722.63	$ 94,497.14
Investigator	$ 54,034.55	$ 10,614.46	$ 147.22	$ 3,216.18	$ 4,060.03	$ 557.26	$ 72,629.70
TOTAL							$ 167,126.84
HALF COST FOR DAWSON							$ 83,563.42

4 quarterly installments : $ 20,890.85

DAWSON COUNTY BOARD OF COMMISSIONERS
AGENDA FORM

Department: <u>Family Connection</u>

Prepared By: <u>Rebecca Bliss, Board Secretary</u>

Presenter: <u>Nancy Stites, Coordinator</u>

Work Session: 12.05.19

Voting Session: 12.19.19

Public Hearing: Yes _____ No <u>X</u>

Agenda Item Title: Presentation of Dawson County Community Partnership, Inc./Family Connection fiscal agent request.

Background Information:

> Dawson County Family Connection's mission is to provide leadership through collaboration with all segments of the community for the well-being of families and children. Having another entity serve as their fiscal agent makes it possible to accept state and federal funds, which are reimbursable contracts, which support a Coordinator and the work of the collaborative. Dawson County Family Connection was created in 1991 and became a non-profit in 1998. Dawson County Government has served as their fiscal agent since July 1, 1999.

Current Information:

> Contract funding received and managed by the fiscal agent has allowed programs envisioned at the Family Connection table to come to fruition such as mentoring, school-based health clinics, Stewards of Children training, underage drinking prevention campaign and many other projects. Programs and activities have a focus and/or impact on school success and strengthening families and children in our community.

Budget Information: Applicable: _____ Not Applicable: <u>X</u> Budgeted: Yes <u>X</u> No _____

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining
207						

Recommendation/Motion: _____

Department Head Authorization: _____

Finance Dept. Authorization: *Nuku Neikuih*

County Manager Authorization: *DMK*

County Attorney Authorization: _____

Date: _____

Date: 11/26/19

Date: 11/26/19

Date: _____

Comments/Attachments:

> Family Connection is requesting Dawson County Government contract for all fiscal activities relative to operation of Dawson County Community Partnership, Inc./Family Connection for 2020.
> Request approval/authorization for application submittal and the Chairman's Signature upon acceptance of additional grant award contracts and donations received through 2020 as approved by the Family Connection Board. If matching funds are required, a separate request will be brought before Dawson County Government for approval. 8
> Attached is 1) Memorandum of Understanding, Family Connection 2020 Budget, 3) Fiscal Agent Designation and Acceptance Agreement.

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is hereby entered into this _____ day of
_____, 2019 by and between Dawson County Community Partnership,
Inc./Family Connection, hereinafter referenced as "Agency", and the Board of
Commissioners of Dawson County, hereinafter referenced as "Dawson County".

1.   Fiscal Agent/Financial Accounting.

Dawson County shall act as fiscal agent and provide financial
accounting support to the Agency for programs supported by donations to the Agency
and by the grants received by the Agency referenced in "Exhibit A", which is
attached hereto and incorporated herein by reference. The grants referenced in
Exhibit A may be amended during the term of this Memorandum of Understanding
upon approval by Dawson County.

2.   Agency Services.

The Agency shall furnish the following services, data and information
to the Dawson County:

1) act as the liaison between the Agency and all vested community
organizations, and 2) to provide appropriate administrative duties including, but not
limited to, program development and contract deliverables implementation, resource
development, coordinating public information, and 3) provide all grant applications,
agreements or contracts and corresponding data required by the fiscal agent to fulfill
the grant requirements and

3.   Term.

The parties hereto agree that the term of this Memorandum of
Understanding shall be as follows: January 1, 2020 – December 31, 2020.

4.   Records.

Dawson County shall maintain such records and accounts regarding property, personnel and financial records deemed necessary by the Agency and any grant or contract funding source to assure a proper accounting for all project funds for both federal and non-federal shares. Any such records shall be made available for audit purposes to the Agency, the grant or contract funding source, or the Controller General of the United States or any authorized representative and shall be retained for three years after the expiration of this Memorandum of Understanding unless permission to destroy such records is granted by both the Agency and the grant or contract funding source.

5.   Mutual Cooperation.

Dawson County agrees to assist the Agency in complying with all of the conditions governing grants or contracts under current laws and regulations.

APPROVED, this _____ day of _____, 2019.

ATTEST: DAWSON COUNTY
                                               BOARD OF COMISSIONERS

_____   By:_____
Kristen Cloud, County Clerk   Billy Thurmond, Chairman

ATTEST: DAWSON COUNTY COMMUNITY
                                               PARTNERSHIP, INC./FAMILY
                                               CONNECTION

_____   _____
Nancy Stites, Coordinator   Lisa Henson, Chair

Exhibit A

Department of Human Services
- Grant for approximately $48,000 July 1, 2019 - June 30, 2020 with no match
  requirement
- Grant for approximately $47,500 July 1, 2020 – June 30, 2021 with no match
  requirement

Department of Behavioral Health & Developmental Disabilities – Office of Prevention
Services
- Grant for approximately $147,793 October 1, 2019 – September 30, 2020 with no
  match requirement
- Grant for approximately $147,793 October 1, 2020 – September 30, 2021 with no
  match requirement

BUDGET REPORT BY FUND - EXPENDITURE

Fiscal Year Start Date: 01/01/2020

Current Period End Date: 12/31/2020

Comm Of Roads & Revenue Dawson Co

FY 2020

Ideal Remaining Percent: 0 %

Account

	Budgeted ($)	Orig Budget ($)	Year To Date ($)	Remaining Balance ($)	PCT (%)

Fund: 207 Family Connection-(Fc)

Function: 7630 Family Conn Operating

Account	Budgeted ($)	Orig Budget ($)	Year To Date ($)	Remaining Balance ($)	PCT (%)
207-00-7630-511100-020 Salary	13,810.00	13,810.00	0.00	13,810.00	100
207-00-7630-511100-021 Salary	15,810.00	15,810.00	0.00	15,810.00	100
207-00-7630-512100-020 Group Insurance	3,888.00	3,888.00	0.00	3,888.00	100
207-00-7630-512100-021 Group Insurance	3,888.00	3,888.00	0.00	3,888.00	100
207-00-7630-512200-020 Fica/Medicare	1,209.00	1,209.00	0.00	1,209.00	100
207-00-7630-512200-021 Fica/Medicare	1,209.00	1,209.00	0.00	1,209.00	100
207-00-7630-512400-021 Retirement Contributio	2,200.00	2,200.00	0.00	2,200.00	100
207-00-7630-512700-021 Workers Comp	210.00	210.00	0.00	210.00	100
207-00-7630-512900-020 Life Insurance	39.00	39.00	0.00	39.00	100
207-00-7630-512900-021 Life Insurance	39.00	39.00	0.00	39.00	100
207-00-7630-521200-020 Tax Prep	1,000.00	1,000.00	0.00	1,000.00	100
207-00-7630-521203-021 Prof Svcs-Audit	200.00	200.00	0.00	200.00	100
207-00-7630-523100-020 Board Insurance	1,300.00	1,300.00	0.00	1,300.00	100
207-00-7630-523205-020 Telephone	360.00	360.00	0.00	360.00	100
207-00-7630-523205-021 Telephone	360.00	360.00	0.00	360.00	100
207-00-7630-523208-020 Postage	57.00	57.00	0.00	57.00	100
207-00-7630-523208-021 Postage	10.00	10.00	0.00	10.00	100
207-00-7630-523500-020 Travel	400.00	400.00	0.00	400.00	100
207-00-7630-523500-021 Travel	400.00	400.00	0.00	400.00	100

BUDGET REPORT BY FUND - EXPENDITURE

Fiscal Year Start Date: 01/01/2020

Current Period End Date: 12/31/2020

FY 2020

Ideal Remaining Percent: 0 %

Account	Budgeted ($)	Orig Budget ($)	Year To Date ($)	Remaining Balance ($)	PCT (%)
207-00-7630-523600-020 Dues & Fees	115.00	115.00	0.00	115.00	100
207-00-7630-523600-021 Dues & Fees	315.00	315.00	0.00	315.00	100
207-00-7630-523700-020 Education & Training	300.00	300.00	0.00	300.00	100
207-00-7630-531100-020 Gen Supplies / Materia	76.00	76.00	0.00	76.00	100
207-00-7630-531100-021 Gen Supplies / Materia	35.00	35.00	0.00	35.00	100
207-00-7630-531300-020 Food	467.00	467.00	0.00	467.00	100
207-00-7630-531300-021 Food	258.00	258.00	0.00	258.00	100
207-00-7630-531400-021 Books & Periodicals	45.00	45.00	0.00	45.00	100
Family Conn Operating Subtotal	48,000.00	48,000.00	0.00	48,000.00	100
Function: 7636 Ops (Off Prevent Servs)					
207-00-7636-511100-020 Salary	41,613.00	41,613.00	0.00	41,613.00	100
207-00-7636-511100-021 Salary	13,871.00	13,871.00	0.00	13,871.00	100
207-00-7636-512100-020 Group Insurance	5,778.00	5,778.00	0.00	5,778.00	100
207-00-7636-512100-021 Group Insurance	1,926.00	1,926.00	0.00	1,926.00	100
207-00-7636-512200-020 Fica/Medicare	2,106.00	2,106.00	0.00	2,106.00	100
207-00-7636-512200-021 Fica/Medicare	703.00	703.00	0.00	703.00	100
207-00-7636-512700-021 Workers Comp	200.00	200.00	0.00	200.00	100
207-00-7636-512900-020 Life Insurance	58.00	58.00	0.00	58.00	100
207-00-7636-512900-021 Life Insurance	20.00	20.00	0.00	20.00	100
207-00-7636-521200-020 Professional Services	21,600.00	21,600.00	0.00	21,600.00	100
207-00-7636-521200-021 Professional Services	11,300.00	11,300.00	0.00	11,300.00	100
207-00-7636-521203-020 Professional Svcs - Au	2,020.00	2,020.00	0.00	2,020.00	100
207-00-7636-521300-020 Techincal Services	702.00	702.00	0.00	702.00	100
207-00-7636-523205-020 Telephone	540.00	540.00	0.00	540.00	100
207-00-7636-523205-021 Telephone	180.00	180.00	0.00	180.00	100
207-00-7636-523208-020 Postage	2,390.00	2,390.00	0.00	2,390.00	100
207-00-7636-523208-021 Postage	1,690.00	1,690.00	0.00	1,690.00	100
207-00-7636-523300-020 Advertising	17,711.00	17,711.00	0.00	17,711.00	100

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BUDGET REPORT BY FUND - EXPENDITURE

Fiscal Year Start Date: 01/01/2020
Current Period End Date: 12/31/2020

Comm Of Roads & Revenue Dawson Co
FY 2020

Ideal Remaining Percent: 0 %

Account	Budgeted ($)	Orig Budget ($)	Year To Date ($)	Remaining Balance ($)	PCT (%)
207-00-7636-523300-021 Advertising	5,870.00	5,870.00	0.00	5,870.00	100
207-00-7636-523400-020 Printing & Binding	6,405.00	6,405.00	0.00	6,405.00	100
207-00-7636-523400-021 Printing & Binding	1,750.00	1,750.00	0.00	1,750.00	100
207-00-7636-523500-020 Travel	3,457.00	3,457.00	0.00	3,457.00	100
207-00-7636-523500-021 Travel	1,062.00	1,062.00	0.00	1,062.00	100
207-00-7636-523700-020 Education & Training	926.00	926.00	0.00	926.00	100
207-00-7636-523700-021 Education & Training	42.00	42.00	0.00	42.00	100
207-00-7636-531100-020 Gen Supplies / Materia	3,418.00	3,418.00	0.00	3,418.00	100
207-00-7636-531100-021 Gen Supplies / Materia	455.00	455.00	0.00	455.00	100
Ops (Off Prevent Servs) Subtotal	147,793.00	147,793.00	0.00	147,793.00	100
Function: 7682 Family Connection Admin					
07-00-7682-511100-000 Salary	22,470.00	22,470.00	0.00	22,470.00	100
07-00-7682-512200-000 Fica/Medicare	1,719.00	1,719.00	0.00	1,719.00	100
207-00-7682-522200-000 Repairs And Maint	130.00	130.00	0.00	130.00	100
Family Connection Admin Subtotal	24,319.00	24,319.00	0.00	24,319.00	100
Family Connection-(Fc) Subtotal	220,112.00	220,112.00	0.00	220,112.00	100

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Fiscal Agent Designation and Acceptance Agreement	COUNTY: Dawson

The ___Commissioner of Roads and Revenue Dawson County_____agrees to serve
<div align="center">legal name of agency or board</div>

as the Fiscal Agent for the___Dawson County Community Partnership, Inc./Family Connection_____
<div align="center">name of Georgia Family Connection collaborative</div>

for the period of July 1, 2020 through June 30, 2021.

The Fiscal Agent certifies they 1) understand this is a 12 month commitment, 2) understand expenses are reimbursable on a quarterly basis, 3) agree to receive all financial correspondence and payments relating to the funds, and make all records available for any required financial audit, 4) have appropriate accounting and financial systems to document costs incurred and claims made and 5) agree the local Family Connection collaborative governing body is the body responsible for all decisions associated with budgeting of these funds, but will ensure such decisions shall be in compliance with the Fiscal Agent's own policies and procedures.

Mail signed agreement with signed IRS W-9 form to:	FY 2021 Fiscal Agent Information
	Georgia Family Connection Partnership
	235 Peachtree Street
	Suite 1600
Deadline: February 17, 2020	Atlanta, GA 30303-1422

Family Connection Collaborative Chairperson:

(Signature in ink)

Fiscal Agent:

Fiscal Agent's fiscal year end date
(month and day): __December 31st__

LISA HENSON
(Print Name in Block Letters)

(Signature of agency representative legally responsible to enter into contract. Signature in ink)

Date: __11.21.19__

BILLY THURMOND
(Print Name in Block Letters)

~~~~~~

Family Connection Coordinator:

Title: __COMMISSION CHAIRMAN__
(Print Title in Block Letters)

(Signature in ink)

Date:_____

NANCY F. STITES
(Print Name in Block Letters)

Date: __11-21-19__

10/2019

DAWSON COUNTY BOARD OF COMMISSIONERS
AGENDA FORM

Department: Public Relations

Prepared By: Laura Fulcher

Presenter: Laura Fulcher & Jameson Kinley

Agenda Item Title: Presentation of Zencity

Work Session: 12.05.19

Voting Session: 12.21.19

Public Hearing: Yes _____ No X

Background Information:

Zencity is data-driven decision making for local government. Zencity transforms data from all of the touchpoints residents have with their county into actionable insights.

Current Information:

Zencity helps leverage the silent majority's voice by harnessing organic feedback from citizens in real-time so we can better understand the concerns and needs of the majority and make more informed decisions.

Budget Information: Applicable: X Not Applicable: _____ Budgeted: Yes _____ No X

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining
100	1570	521304			$18,000.00	

Recommendation/Motion: To Approve

Department Head Authorization: ____   Date: _____

Finance Dept. Authorization: Vickie Neikirk   Date: 11/26/19

County Manager Authorization: DH____   Date: 11/26/19

County Attorney Authorization: _____   Date: _____

Comments/Attachments:

5/2/2019

ZenCity // Sole Source Letter: Differentiating Technology + Unique Attributes

ZenCity works **only with the local government sector**, for the sole purpose of garnering an in-depth understanding of citizen feedback and making it useful to different decision makers across the city. We understand that cities have **particular, city-specific needs** in analysing social media and other data, and have built our whole platform to fit the unique, city use case.

Our platform relies on award-winning Artificial Intelligence technology which is based on deep learning technology powered by millions of analyzed conversations about cities from all over the United States. Our unique database of resident feedback which updates and grows daily, allows us to deploy accurate, city-specific insights. Our Artificial Intelligence engine consists of the following differentiating features:[1]

1. **Classification Algorithm:** *ZenCity's classification algorithm categorizes a wider breadth of data automatically to fit the city's organizational structure. Our machine learning was trained trained to recognize different topics pertaining to city management, such as transportation, public spaces, waste management, economic development, public safety, education and culture, waste and many more. .*

The ZenCity solution both collects a much wider data-set than other services and automatically classifies all data coming in according to city-centric topics that reflect the organizational structure of city-hall. There are a few key components to this:
   a. ZenCity **does not require keyword lists.** Our automatic classification means we are not constrained to collecting data by keywords, as many other platforms are, and that we can therefor cast a very wide net. We collect data automatically, based on its source and *not* based on keyword.
   b. ZenCity only classifies **relevant** data. Our automatic classification enables us to sift through as many data sources as necessary, automatically classify them according to topics of interest for the city, and filter out spam and irrelevant data or mentions. This means **more, relevant data** for the city.
   c. Our own proprietary and **local government specific sentiment analyzer**, built with the purpose of highlighting positive or negative feedback <u>about the city or its government</u>, rather than general sentiment in conversations. For example, conversations about traffic accidents tend to be generally negative, but our analysis only highlights negative sentiment expressed towards the city, making the insights delivered **more actionable.**

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[1] For a deeper dive into our technology, please see *Appendix A.*

> d. We employ neural translation to **support classification of content in Spanish and Portuguese**, as well as a few additional languages, so we can deliver insights derived from diverse communities.

2. **Analysis of More Data Sources**: *We aggregate and analyze data from a more diverse pool of both internal and external data sources, providing a more comprehensive view of citizen feedback.*

The ZenCity platform integrates and processes citizen-generated data from across both **external sources** such as **social media** and local media, *and* **internal data sources** such as **311**, contact emails and more. This makes our analysis platform 10X stronger and much more representative since it actually provides a wholesome view of citizen feedback in the city in one easy-to-use platform. You can see all of the data together or filter by type of source. Furthermore, our solution employs automatic processes to discover new relevant data sources (e.g. Twitter hashtags or Facebook pages which are relevant) and ensures we provide a wide coverage of content.

3. **Geolocation Technology:** *Our unique geolocation technology enables us to geolocate up to 40% - 50% of data, in comparison to 3-5% of the data on social media.*

We know cities are run geographically, and therefore we've built a strong geolocation mechanism which helps cities visually understand the *where* in citizen feedback. We use **Name Entity Recognition (NER)** to extract locations from data like social media posts and tweets, and other written content. NER technology is an NLP (Natural Language Processing) classifier algorithm that extracts a defined location based on the mention of specific types of words, for example the name of a park, school or other landmark.

Our geolocation technology, integrated with a city's GIS layer, then maps the data points in three different ways. By:
> a. **Leading Topic Map**, which demonstrates the city-centric topic in each neighborhood or district.
> b. **Topic Map**, which identifies the location of each individual data point, categorized by city topic.
> c. **Heat Map**, which visualizes the level of discourse about each area of the city.
> d. **Neighbourhood heatmap**, which displays the relative intensity of feedback about a subject for each neighborhood.

4. **Privacy + Security:** *As a platform tailored for government, we put a high emphasis on privacy, and we don't keep any names of specific residents in our data.*

ZenCity only collects public and open data, or proprietary, city-owned data. Our platform anonymizes the names or identities of an individual source - even when a name is tagged in the

5/2/2019

post. In cases where we incorporate city data (such as 311), we anonymize it. This means we will never hold any PIIs in our system at any point. Finally, all of our data is stored on Azure Microsoft Cloud - Eastt US node (NYC) and is also protected by Microsoft's cloud security.

5/2/2019

<div align="center">

APPENDIX A

</div>

Technology Deep Dive:

The ZenCity platform's core capability is analyzing content, context and sentiment of social conversations and interactions in real time and over-time, in order to deliver insights to different stakeholders in the city's management. We aggregate data in a dashboard that visualises millions of conversations by city department and by geographical area, and by sharing a mobile-first alerting system providing relevant alerts to each stakeholder in real time and over-time. All of this is possible based on robust AI developed especially for tracking social media for cities.

Our world class, sole source award-wining data collection and analysis proprietary technology, powered by cutting edge AI, is:

1. **A topic classifier** which identifies citizen conversation topics across 90+ different types of topics of citizen life (e.g. public spaces, personal safety, sidewalk maintenance, education, public / private transportation to name just a few), and filters out irrelevant results as well (ads, spam, irrelevant requests). In addition to textual features (the conversation itself) the classifier also leverages the context of the conversation, source of information, and other features (time of day, geography when available, for example). The topic classifier is based on our own, improved implementation of a deep learning neural net, with an NLP pipeline based on NLTK (and other libraries) stacked with additional models taking into account content "metadata" (e.g. neighbourhood, time of day, data source and other features).

2. **A sentiment analysis tool** based on a unique combination of Machine Learning and a self-developed, city-specific phrase lexicon, allowing us to discern positive, negative or neutral conversations and requests of residents around city issues. We use a combination of a lexicon-based approach (using a modified version of VADER sentiment analyzer) with our own, bespoke use-case specific lexicon that generalizes to new phrases automatically, and we combine that with a classifier to improve results. We have been very successful in this approach, and are seeing accuracy of greater than 90% across all implementations of the sentiment analyzer. In addition, the sentiment analyzer was built specifically to discern feedback about resident satisfaction (or lack thereof), thus making the results more actionable for cities.

3. **A name-entity recognizer** trained to identify locations and personas/organizations in conversations, which helps us provide geographic context to conversations happening in

the city, or identify entities relevant in understanding what the conversation is about. We have wrapped the Stanford NER implementation and augmented that with clients' data about streets and landmarks in their city, and our understanding of data sources in a learning and rule based system (e.g. conversations for a neighbourhood specific resident group are likely to be in the context of the neighbourhood). We can provide a geographic context ~30% of locationless data, much more than can be achieved using naive approaches.

4. **An anomaly detection engine** which can produce alerts when out of the ordinary phenomena appear in resident conversations (e.g. there's a peak of negative conversations around a topic). we've implemented linear convolution with a moving average to detect anomalies. We've implemented this algorithm ourselves since it's not based on any openly available library, but on statistical analysis of the data.

Our current process of analyzing data includes ingesting the data into our own pipeline which analyzes the data using a pipeline with some, or all, of the core services described above. We are experienced in building dedicated ETL (extract/transform/load) data pipelines and bespoke Artificial intelligence models based on resident customer experience data, in case those are needed to support data streams as they are collected by the city. Our technology stack is based on proprietary modifications on top of heavily used open source libraries such as NLTK, Gensim, SKLearn, FastText, Keras and Tensorflow, and we use external APIs such as Google Vision and Microsoft's Cognitive Toolkits and AI APIs when applicable.

ZENCITY LICENSE AGREEMENT

Customer: County of Dawson County, GA

Contact: Dave Headley, County Manager

Quote Number 1003847	Prepared By	Gabrielle Smiedt
	Email	gabrielle@zencity.io

Created Date   October 29, 2019
Expiration Date   November 30, 2019

Licensed Program	Quantity	Unit Price	Total Price
ZenCity platform monthly subscription	12	$2000	$24,000
ZenCity's Early adopters community discounts for the County of Dawson, GA	25%	-$500	-$6000
TOTAL PRICE for the first 12 months of usage	**12**	**$1,500**	**$18,000**

Thank you for choosing the Zencity platform!

This License Agreement ("**License Agreement**") is entered into between Zencity Technologies US Inc., ("**Zencity**"), and you, the entity identified above ("**Customer**"), as of the Effective Date _____ . and will remain in effect for a period of 12 Months. This License Agreement includes and incorporates the Zencity Terms and Conditions attached as Appendix B. By signing this License Agreement, Customer acknowledges that it has reviewed, and agrees to be legally bound by, the Zencity Terms and Conditions. Each party's acceptance of this License Agreement is conditional upon the other's acceptance of the terms in the License Agreement to the exclusion of all other terms.

Customer – County of Dawson, GA   **Zencity Technologies US Inc**

Signature: _____   Signature:_____

Name: _____   Name: _____

Role: _____   Role: _____

Date: _____   Date: _____

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Appendix A

Description of Services

Zencity is a platform for understanding people in the city on a wide scale. With the use of advanced AI algorithms, we analyze data from social media, city hotlines and other relevant sources, and provide local government stakeholders with detailed, real time insights about how their citizens view and use the city. The analysis can be accessed through a web–based interface on desktop and mobile devices.

1. **PLATFORM FEATURES**

The Zencity platform collects data about citizen interactions from a variety of sources and analyzes them in real time using a set of Machine-learning based algorithms. The analyzed data can be accessed via a variety of graphs on our admin dashboard, including the following:

1.1. **Category bar chart** – the main bar chart shows how many interactions relate to each area of responsibility of the city, and what is the sentiment towards that topic. The name and amount of topics can be modified to fit the customer's needs based on our list of automatically identified sub-categories.

1.2. **Alerts and notifications** – the platform can create alerts about popular posts or comments or about significant changes in whole categories. The alerts can be accessed through the dashboard, but can also go out on a daily, weekly or real time basis via email – per the user's request.

1.3. **Word cloud** – The word cloud shows the most popular terms used in interactions analysed by the platform. The larger the word is the more popular it was.

1.4. **Overall sentiment view** – the overall sentiment pie chart shows the ratio of positive, negative and neutral interactions out of the total sum of interactions analysed.

1.5. **Popular stories** – the rotating digest of popular stories shows the stories which received the most interactions across all data sources.

1.6. **Map interface** – the map interface will show all interactions which have a location property, divided by category, by type or in a heatmap format.

1.7. **Category drill down** – each category has a drill down view which shows the level of discussion over time in that category, alerts, word cloud, map and popular stories views which include data just for this category and an operative view of city hotline calls for the category – including open calls, calls over the last week and changes over time.

1.8. **Conversation analysis** – the third level of drill down will be the "conversation analysis" which allows drilling down to the level of stories themselves. In this view, users can analyse conversations based on category, date range, sentiment or keyword search, or a combination of the above, and see both the trend and the stories themselves that make up the data. Each story will include its source, category, sentiment, location and a link to the original content.

2. **DATA SOURCES**

2.1. **Facebook** – we analyze all interactions (posts, comments, likes, tags etc.) from public pages and public groups, both official and unofficial. This includes official accounts of the city and other agencies, resident groups, accounts of local businesses, community organizations, causes and any other relevant page or open group.

2.2. **Twitter** – apart from the same analysis employed on facebook, on twitter we also collect all geotagged interactions in the area and all interactions mentioning specific hashtags or keywords.

2.3. **City Hotline reports** – we take all city hotline reports from your database.

2.4. **Additional sources** – we may be able to incorporate other relevant data sources identified, such as local news sites, community message boards, other social media platforms etc. General new data sources implemented (such as new social media platforms) will be offered once they are available. Unique sources (such as local news sites) will be discussed and agreed upon by both sides.

3. **USERS AND PERMISSIONS**

3.1. The basic package includes up to 50 users within the organizations with varying permissions. Permissions will be set by the customer's project lead.

4. **SPECIAL DESIGN PARTNER ADDITIONS**

As early adopters of the system, we see you as our partners in the ongoing development of the Zencity platform. This means you will be among the first to explore and try new features and capabilities, and that your feedback will direct our future development. Therefore, we will also ask to hold regular feedback sessions where we collect your feedback, needs and ideas for changes and additions to the platform. Additionally, we ask that the Customer reasonably assist Zencity in the preparation of a case study.

Zencity Terms and Conditions

1. **SOFTWARE LICENSE & SUPPORT SERVICES**

    1.1. Subject to the terms and conditions of these Zencity Terms and Conditions and of the applicable License Agreement (collectively, the "**Agreement**"), Zencity hereby grants to Customer a personal, non-exclusive, non-transferable limited licence to use the Licensed Program identified in the applicable License Agreement entered into by Zencity and Customer ("**License Agreement**") and the documentation and user manuals for the Licensed Program supplied by Zencity to Customer throughout the Term (the "**Documentation**").

    For the purposes of this Section 1.1, the term "use" shall be only in accordance with the confidentiality provisions of this Agreement and shall include the rights to use the Licensed Program only for the use of the Customer's organization, company or institution.

    For the purposes of this Section 1.1 the term "use" shall not include: (i) the right to make, use, or sell products incorporating the Licensed Program, or (ii) the right to sub-license the Licensed Program.

    No right is granted to the source code of the Licensed Program or to create derivative works thereof or to transfer ownership of the media containing such software except as a part of, or with, or for use in the equipment with which it operates.

    1.2. Routine customer support is available via email. Any claim will be answered within 24 hours of report. On or before the Effective Date, Customer and Zencity shall each designate a liaison as a respective point of contact for technical issues. Each party may change such liaison upon written notice from time to time at reasonable intervals. Zencity will not be obligated to provide support to any person other than the Customer's designated liaison.

    1.3. During the Term, Customer may have access to Updates upon request at no additional cost. "**Updates**" shall mean certain new features as determined by the company, or fixes of minor errors in the Licensed Program which are incorporated in a new release of the Licensed Program.

    1.4. Certain upgrades can be delivered to Customer upon commercial terms and conditions to be agreed upon. "**Upgrades**" shall mean enhancements, new functionalities which are added into the Licensed Program.

2. **RESTRICTIONS AND RESPONSIBILITIES**

    2.1. Customer agrees not to, directly or indirectly: reverse engineer, decompile, disassemble, or otherwise attempt to discover the source code, object code, or underlying structure, ideas, or algorithms of the Licensed Program, Documentation or data related to the Licensed Program, except to the extent such a restriction is limited by applicable law; modify, translate, or create derivative works based on the Licensed Program; or copy, reproduce, rent, lease, distribute, assign, sell, or otherwise dispose of the Licensed Program, in whole or in part, or otherwise commercially exploit, transfer, or encumber rights to the Licensed Program; or remove any proprietary notices.

    2.2. Customer will use the Licensed Program only in compliance with all applicable laws and regulations (including, but not limited to, any export restrictions).

    2.3. Customer shall be responsible for obtaining and maintaining any equipment and other services needed to connect to, access or otherwise use the Licensed Program and Customer shall also be responsible for (a) ensuring that such equipment is compatible with the Licensed Program, (b) maintaining the security of such equipment, user accounts, passwords and files, and (c) for all uses of Customer user accounts with or without Customer's knowledge or consent.

3. **PROPRIETARY RIGHTS.** Zencity retains all right, title, and interest in the Licensed Program, Documentation and any future modifications and enhancements thereof, and all intellectual property rights (including all past, present, and future rights associated with works of authorship, including exclusive exploitation rights, copyrights, and moral rights, trademark and trade name rights and similar rights, trade secret rights, patent rights, and any other proprietary rights in intellectual property of every kind and nature) therein. Customer is granted only a limited right of use to the Licensed Program and Documentation as set forth herein, which right of use is not coupled with an interest and is revocable in accordance with the terms of this Agreement.

4. **CONFIDENTIALITY.** Each party (the "**Receiving Party**") agrees not to disclose (except as permitted herein) any Confidential Information of the other party (the "**Disclosing Party**") without the Disclosing Party's prior written consent. "**Confidential Information**" means all confidential business, technical, and financial information of the disclosing party that is marked as "Confidential" or an equivalent designation or that should reasonably be understood to be confidential given the nature of the information and/or the circumstances surrounding the disclosure (including the terms of the applicable License Agreement). Zencity's Confidential Information includes, without limitation, the software underlying the Licensed Program and all Documentation. The Receiving Party agrees: (i) to use and disclose the Confidential Information only in connection with this Agreement; and (ii) to protect such Confidential Information using the measures that Receiving Party employs with respect to its own Confidential Information of a similar nature, but in no event with less than reasonable care. Receiving Party shall, before receipt or usage of such Confidential Information inform its personnel of Receiving Party's confidentiality obligations under this Agreement. Notwithstanding the foregoing, Confidential Information does not include information that: (i) has become publicly known through no breach by the Receiving Party; (ii) was rightfully received by the Receiving Party from a third party without restriction on use or disclosure; or (iii) is independently developed by the Receiving Party without access to such Confidential Information. Notwithstanding the above, the Receiving Party may disclose Confidential Information to the extent required by law or court order, provided that prior written notice of such required disclosure and an opportunity to oppose or limit disclosure is given to the Disclosing Party.

5. **DATA LICENSE.** Customer grants Zencity a non-exclusive, transferable, perpetual, worldwide, and royalty-free license to use any data or information provided by Customer for use in, by or in connection with the Licensed Program, any information collected, and/or any analysis of any such information conducted by the Licensed Program.

6. **PAYMENT OF FEES.** The fees for the Licensed Program ("**Fees**") are set forth in the applicable License Agreement. The Customer will be billed for the full term specified in the applicable License Agreement on date of first onboarding. Customer shall pay all Fees within thirty (30) days after the date of Zencity's invoice.

7. **TERM & TERMINATION**

    7.1. Subject to compliance with all terms and conditions, the term of this Agreement shall be from the Effective Date and shall continue until the End Date specified on page one (1) of the Agreement (the "**Term**") unless terminated earlier in accordance with the terms and conditions of this Section 7. After the first Term, this agreement shall be automatically renewed every year with same terms and conditions, unless expressly terminated by written notice by one party to the other three (3) months before the automatic renewal date. If either party materially breaches any term of this Agreement and fails to cure such breach within thirty (30) days after notice by the non-breaching party (ten (10) days in the case of non-payment), the non-breaching party may terminate this Agreement immediately upon notice.

    7.2. Upon termination, Customer will pay in full for the Licensed Program up to and including the effective date of termination. Upon any termination of this Agreement: (a) the license of the Licensed Program hereunder shall immediately terminate; and (b) each party shall return to the other party or, at the other party's option, destroy all Confidential Information of the other party in its possession.

    7.3. All sections of this Agreement which by their nature should survive termination will survive termination, including, without limitation, accrued rights to payment, confidentiality obligations, warranty disclaimers, and limitations of liability.

8. **WARRANTY AND DISCLAIMER**

    8.1. Zencity represents and warrants that: (i) it has all right and authority necessary to enter into and perform this Agreement; and (ii) the Licensed Program shall perform in accordance with generally prevailing industry standards.

    8.2. Customer represents and warrants that (i) it has all right and authority necessary to enter into and perform this Agreement; (ii) it owns all right, title, and interest in and to all data provided to Zencity (if any) for use in connection with this Agreement, or possesses the necessary authorization thereto; and (iii) Zencity's use of such materials in connection herewith will not violate the rights of any third party.

    8.3. ZENCITY DOES NOT WARRANT THAT USE OF THE LICENSED PROGRAM WILL BE UNINTERRUPTED OR ERROR FREE; NOR DOES IT MAKE ANY WARRANTY AS TO THE RESULTS THAT MAY BE OBTAINED FROM USE OF THE LICENSED PROGRAM. EXCEPT AS SET FORTH IN THIS SECTION 8, THE LICENSED PROGRAM IS PROVIDED "AS IS" AND ZENCITY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, IMPLIED WARRANTIES OF MERCHANTABILITY, TITLE, FITNESS FOR A PARTICULAR PURPOSE, AND NON-INFRINGEMENT. ZENCITY DOES NOT WARRANT THAT ANY OR ALL FAILURES, DEFECTS OR ERRORS WILL BE CORRECTED, OR WARRANT THAT THE FUNCTIONS CONTAINED IN THE LICENSED PROGRAM WILL MEET CUSTOMER'S REQUIREMENTS.

9. **LIMITATION OF LIABILITY**. NEITHER PARTY, NOR ITS SUPPLIERS, OFFICERS, AFFILIATES, REPRESENTATIVES, CONTRACTORS AND EMPLOYEES, SHALL BE RESPONSIBLE OR LIABLE WITH RESPECT TO ANY SUBJECT MATTER OF THIS AGREEMENT OR RELATED TERMS AND CONDITIONS UNDER ANY CONTRACT, NEGLIGENCE, STRICT LIABILITY, OR OTHER THEORY: (A) FOR ERROR OR INTERRUPTION OF USE OR FOR LOSS OR INACCURACY OF DATA OR COST OF PROCUREMENT OF SUBSTITUTE GOODS OR SERVICES OR LOSS OF BUSINESS; (B) FOR ANY INDIRECT, EXEMPLARY, PUNITIVE, INCIDENTAL, SPECIAL, OR CONSEQUENTIAL DAMAGES; OR (C) FOR ANY MATTER BEYOND SUCH PARTY'S REASONABLE CONTROL, EVEN IF SUCH PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH LOSS OR DAMAGE. IN NO EVENT SHALL EITHER PARTY'S AGGREGATE, CUMULATIVE LIABILITY FOR ANY CLAIMS ARISING OUT OF OR IN ANY WAY RELATED TO THIS AGREEMENT EXCEED THE FEES PAID BY CUSTOMER TO ZENCITY (OR, IN THE CASE OF CUSTOMER, PAYABLE) FOR THE LICENSED PROGRAM UNDER THIS AGREEMENT IN THE 12 MONTHS PRIOR TO THE ACT THAT GAVE RISE TO THE LIABILITY.

10. **MISCELLANEOUS.** Capitalized terms not otherwise defined in these Terms and Conditions have the meaning set forth in the applicable License Agreement. Neither party shall be held responsible or liable for any losses arising out of any delay or failure in performance of any part of this Agreement, other than payment obligations, due to any act of god, act of governmental authority, or due to war, riot, labor difficulty, failure of performance by any third party service, utilities, or equipment provider, or any other cause beyond the reasonable control of the party delayed or prevented from performing. Zencity shall have the right to use and display Customer's logos and trade names for marketing and promotional purposes in connection with Zencity's website and marketing materials, subject to Customer's trademark usage guidelines (as provided to Zencity). If any provision of this Agreement is found to be unenforceable or invalid, that provision will be limited or eliminated to the minimum extent necessary so that this Agreement will otherwise remain in full force and effect and enforceable. This Agreement is not assignable or transferable by either party without the other party's prior written consent, provided however that either party may assign this Agreement to a successor to all or substantially all of its business or assets. This Agreement (including the License Agreement) is the complete and exclusive statement of the mutual understanding of the parties and supersedes and cancels all previous written and oral agreements, communications, and other understandings relating to the subject matter of this Agreement. All waivers and modifications must be in a writing signed by both parties. No agency, partnership, joint venture, or employment is created as a result of this Agreement and neither party has any authority of any kind to bind the other party in any respect. In any action or proceeding to enforce rights under this Agreement, the prevailing party will be entitled to recover costs and attorneys' fees. All notices under this Agreement will be in writing and will be deemed to have been duly given when received, if personally delivered; when receipt is electronically confirmed, if transmitted by facsimile or e-mail; the day after it is sent, if sent for next day delivery by recognized overnight delivery service; and upon receipt, if sent by certified or registered mail, return receipt requested. This Agreement shall be governed by the laws of the State of _____

without regard to its conflict of laws provisions and the competent courts in the city of _____, shall have exclusive jurisdiction to hear any disputes arising hereunder.

DAWSON COUNTY BOARD OF COMMISSIONERS
APPLICATION FOR APPOINTMENT TO COUNTY
BOARDS AND AUTHORITIES

The Dawson County Board of Commissioners accepts applications for appointments. Interested parties should submit this form and supporting documentation to the County Clerk.

Board or Authority Applied for _Tax Assessor Board_

Name _Tom Camp_

Home Address _146 Riley Circle_

City, State, Zip _Dawsonville GA 30534_

Mailing Address (if different) _Same_

City, State, Zip _____

Telephone Number ___,

Alternate Number _____

Fax Telephone Number _____

E-Mail Address _____

Additional information you would like to provide:

_____

_____

_____

_____

Signature _Tom P. Camp_ **Date** _2-27-19_

Please note: Submission of this application does not guarantee an appointment.

Return to: **Dawson County Board of Commissioners**
                    Attn: County Clerk
                    25 Justice Way, Suite 2235
                    Dawsonville, GA 30534
                    (706) 344-3501 FAX: (706) 344-3504

Thomas Patrick Camp
146 Riley Circle
Dawsonville, Georgia 30534

Personal:
Born   _   , 1941 in Anderson, AL
Married to Patricia Elliott Camp, two children and six
grandchildren

Education:
Samford University (BA), 1964, Birmingham, AL
Southern Baptist Theological Seminary, (M. Div), 1968,
Louisville, KY

Work Experience:
Served churches in Kentucky, Tennessee, Alabama, and
Georgia in a variety of roles, some of which includes
Pastor, Church Administrator, Assistant Pastor, Minister of
Education and Minister of Youth.

Summary of some experiences includes:
Initiated Senior Adult Ministry, Conducted Sunday School
classes for Nursing Home and people who were Homebound,
Created Go-See-Do Club

Supervised Daily Kindergarten and Day Care and Created a
Children's Sermon Time in Sunday Morning worship

Guided work of the Mission Church
Gave guidance to the Korean and Chinese Churches which
met in our Church building each week.

Worked with Trustees in managing large amounts of money which had been given to the church. The earnings from these funds enabled us to remain in the downtown area and to continue ministering to needy families.

Gave guidance and support to the food bank, clothes ministry, and other ministry needs in our area.

Supervised the use of our Church building with Southside Ministries INC, a ministry supported by 23 other churches of all denominations, which partnered with our church to meet the more serious needs in our area.

Worked with and led three churches in Building Renovations, purchasing property, and selling of property which had been given to the church and was more useful for funds for the ministry needs.

Other Experiences:

Organized youth sports leagues in the county, as well as coached baseball, basketball and track.

Worked with Special Olympics through the Lions Club.

Served on the HOA Board at Riley Place Town Homes and also served as President of the Board.

DAWSON COUNTY BOARD OF COMMISSIONERS
APPLICATION FOR APPOINTMENT TO COUNTY
BOARDS AND AUTHORITIES

The Dawson County Board of Commissioners accepts applications for appointments. Interested parties should submit this form and supporting documentation to the County Clerk.

Board or Authority Applied for ___Tax___

Name ___Timothy C. Goodyear___

Home Address ___29 Stillwater Lane___

City, State, Zip ___Dawsonville, GA 30534___

Mailing Address (if different) ___N/A___

City, State, Zip ___N/A___

Telephone Number _____ **Alternate Number** _____

Fax Telephone Number _____

E-Mail Address _____

Additional information you would like to provide:

___Let me know if you need anything additional from me. Looking forward to this opportunity. Thanks - Tim Goodyear___

Signature _____ **Date** ___11/19/19___

Please note: Submission of this application does not guarantee an appointment.

Return to: **Dawson County Board of Commissioners**
Attn: County Clerk
25 Justice Way, Suite 2313
Dawsonville, GA 30534
(706) 344-3501 FAX: (706) 344-3504

Timothy C. Goodyear

29 Stillwater Lane | Dawsonville, GA 30354 🏠
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✉

References are Available on Request

As an experienced tax professional, with over 13 years of experience I'm always looking for new opportunities that offer personal growth. I'm a hardworking, dedicated professional that puts all I have into my work and my clients. Its this level of client service and dedication that has kept my clients with me for my entire career.

Skills

- Able to Supervise and Manage Teams
- Experience with Multiple Reporting Programs
- Proficient in all MS Office Products

- Dedicated Employee
- Committed to Personal Growth
- Communicates Effectively

Experience

2009 – PRESENT
Senior Manager / JMS Advisory Group, LLC – Atlanta GA

My role at JMS has grown substantially over the years, starting with large client (Fortune 500/1000) compliance and transitioning into more of a VDA/Audit focus. In my role as the large client compliance manager I was responsible for building systems that integrated all client data feeds into one system for streamlined compliance. After moving on to more of a VDA/Audit focus, I'm now responsible for first time filings, special case VDA's, and Audit defense. I also work with our subsidiary JMS Incentives and Tax Benefits to assist corporations with special case tax benefits that are available at the federal, state and local levels.

2006 – 2009
Senior Consultant / Ryan, LLC – Atlanta GA

While at Ryan I was able to get my start in unclaimed property as well as gain a better understanding about other corporate tax areas including Sales & Use Tax, Property Tax, Fuel & Excise Tax as well as Credits and Incentives.

Education

2006
Bachelor of Business Administration - Finance / Georgia State University – Atlanta GA

2001
High School Diploma / Shiloh High School – Lilburn GA

RESOLUTION FOR THE APPOINTMENT TO THE
_____COUNTY BOARD OF TAX ASSESSORS

WHEREAS, there is a vacancy on the Board of Assessors; and

WHEREAS, the law requires the County Commission must appoint a successor when a vacancy occurs; and

WHEREAS, the person appointed will serve a term of _____ years;

NOW THEREFORE BE IT RESOLVED, the _____ County Board of Commissioners appoints _____ to the _____ County Board of _Tax_ Assessors with this term of office to begin on _____ and expire on _____.

ADOPTED this _____ day of _____.

_____ COUNTY BOARD OF COMMISSIONERS

_____
Chairman

ATTEST:

_____
County Clerk