### DAWSON COUNTY BOARD OF COMMISSIONERS WORK SESSION AGENDA – THURSDAY, SEPTEMBER 19, 2024 DAWSON COUNTY GOVERNMENT CENTER ASSEMBLY ROOM 25 JUSTICE WAY, DAWSONVILLE, GEORGIA 30534 4:00 PM

#### **UNFINISHED BUSINESS**

1. Presentation of Amendment to Residential Agriculture Zoning for Wedding Venues-County Manager Joey Leverette (*Last discussed at the September 5, 2024, Work Session*)

#### **NEW BUSINESS**

- 1. Presentation of Request for a New Shared Server for the District Attorney's Office- District Attorney Lee Darragh
- 2. Presentation of RFP #441-24 Playground Upgrade for Rock Creek and Veterans Memorial Parks- Parks & Recreation Director Matt Payne / Purchasing Manager Melissa Hawk
- 3. Presentation of Professional Exemption and Budget Request for Engineering Services for Site Development of Future Fire Station 3 Location (Harmony Church Road Property) Phase 1- County Manager Joey Leverette / Purchasing Manager Melissa Hawk
- 4. Presentation of Proposal to Increase Annual Paid Time Off (PTO) Payout- Human Resources & Risk Management Director Kristi Finley
- 5. Presentation of Request to Write Off Old, Uncollectable Ambulance Accounts- Chief Financial Officer Vickie Neikirk
- 6. Discussion of Short-Term Rental and Bed & Breakfast Ordinance- County Marshal Angela Byers
- 7. County Manager Report
- 8. County Attorney Report
- \*A Voting Session meeting will immediately follow the Work Session meeting.

#### Sec. 121-69. R-A residential agricultural/residential exurban.

Residential agricultural/residential exurban districts are areas that consist of mainly larger parcels, primarily agricultural inland use with residential or other use incidental to the agricultural use, or areas that are not under intensive development pressures. Agricultural uses range from farmsteads, pastures, horticulture, animal husbandry, poultry, and forestry, including intensively managed tree farms to non-managed woodlands. The conservation of prime agricultural and forestry resources from intensive development into other uses is a primary objective of this classification and is encouraged. Some prime agricultural land is geographically located on land with constraints on residential or commercial development, such as steep forested slopes or river valley flood plains; therefore, careful consideration should be given to land use changes in those areas. These areas do not have existing public sanitary sewer facilities and are mainly accessed by rural roads.

#### (1) Permitted principal uses.

- a. Principal uses that are allowed by right or by special use approval are listed on in Table 3.1.
- b. Restrictions that apply to particular uses allowed by right or special use approval are referenced ion Table 3.1 and are contained in section 121-75 of this article.

#### (2) Allowed accessory uses.

- a. Customary and essential accessory farm buildings and uses are allowed and include barns and other livestock structures, storage sheds, used for the day-to-day operation of such activities, for the storage or preservation of said crops, products, and foodstuffs raised or grown on said parcel, and roadside stands for the sale of products grown on that property only and that comply with the requirements of this section.
- b. Accessory structures shall be no larger than the footprint of the principal structure or one-half the gross square footage, whichever is greater, with the exception that when the lot size is three acres or greater, the size of the accessory structure shall not be regulated in size but shall meet all setback requirements.
- c. One guest quarters or caretaker/employee residence is allowed per fparcel in accordance with the following:
  - 1. The guest quarter/caretaker residence must be located on the same parcel as the principal residence.
  - 2. The guest quarter/caretaker residence must be constructed in conjunction with or after the principal residential building is constructed.
  - 3. The height of the guest quarter/caretaker residence shall not exceed the height of the principal residential building.
  - 4. At least one of the residences must be owner\_-occupied full-time.
  - 5. Access to the guest quarter /caretake residence shall be from the same driveway as the principal residence.
- d. Home occupations are allowed if requirements in article VI, section 121-181 are met.
- e. Direct marketing of produce grown on site is allowed in a farm market, one farm market, or one roadside stand no greater than 500 square feet of building area.
- f. Storage, retail or wholesale marketing, or processing of agricultural products into a value-added agricultural product is a permitted use in a farming operation if more than 50 percent of the stored, processed or merchandised products are produced on-site by the farm operator.
- g. Agricultural farm operations may include any or all the following agriculturally related uses and some non-agriculturally related uses so long as the general character of the farm is maintained.

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- On properties with a minimum of 15 acres, \( \frac{1}{2} \) value-added agricultural activities such as education tours, wedding venues, \( \frac{1}{2} \) seasonal photography sessions and similar special event facilities with a minimum of 15 acres, and/or processing facilities are allowed. \( \frac{1}{2} \) etc.
   Wedding venues and similar special e \( \frac{1}{2} \) event facilities may sell and serve alcohol provided an appropriate alcohol license is held by the property owner or the alcohol is served in accordance with the state and local catering requirements and a valid caterer's license.
- 2. Bakeries selling baked goods containing products grown on-site.
- 3. Playground areas or equipment, not including motorized vehicles or rides.
- 4. Petting farms, animal displays, and pony rides.
- 5. Wagon, sleigh, and hayrides.
- 6. Nature trails.
- 7. Open\_air or covered picnic areas with restrooms.
- 8. Educational classes, lectures, and seminars.
- 9. Historical agricultural exhibits.
- 10. Kitchen facilities and/orand tasting rooms for processing/cooking or serving of items for sale containing produce and crops grown on—site.
- 11. Gift shops for the sale of selling agricultural products and non-agricultural products such as antiques or crafts, limited to 1,000 square feet building area.
- 12. Construction and renovation of structures to be utilized for <u>the</u> assembly of people are subject to commercial building codes and Life Safety code requirements.
- h. If any agricultural farm includes the listed uses in section 121-69(2)g. adequate parking facilities must be provided in the form of the following:
  - 1. A minimum of 20 parking spaces must be provided.
  - 2. \_Parking facilities may be located on a grass or gravel area. All parking areas shall be defined by either gravel, cut lawn, sand, or other visible markings.
  - 3. All parking areas shall be located a minimum of 25-feet from any exterior property line, and the drives <a href="mailto:shall be">shall be</a> designed in such a manner <a href="mailto:as to avoid traffic hazards">as to avoid traffic hazards associated with entering and exiting the public roadway.
  - 4. Paved parking areas must meet all design, landscaping and screening, and setback requirements set forth by Dawson County codes and regulations. A land disturbance permit is required.
  - 5. All lighting and parking lighting shall not exceed 1.0 footcandles in intensity along the property lines of any adjoining property when measured 36 to 48 inches above grade.
- i. Additional Standards for Wedding Venues
  - 1. The principal use of the parcel on which the wedding venue is located shall be agricultural.
  - Wedding venues may sell and serve alcohol provided the property owner holds an
    appropriate alcohol license or the alcohol is served according to state and local catering
    requirements and a valid caterer's license.
  - 3. Overnight accommodations are allowed in association with a wedding venue.
  - 4. Overnight lodging may only be permitted for guests of the wedding, limited to a three-night stay.

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- 5. Overnight accommodations shall be limited to ten bedrooms unless the Dawson County Environmental Health Office has permitted a smaller number of bedrooms.
- 6. All structures used for assembly or overnight accommodations must meet the International Fire Code and commercial construction codes.
- 7. The maximum number of guests or attendees for an indoor venue shall be based on the approved occupancy of the building.
- 8. The maximum number of guests or attendees for an outdoor venue shall be 250 for any single event.
- Outdoor music shall not be allowed after 10:00 PM.
- 10. The noise generated from the property shall not exceed 70 (dB) as measured at any property line.
- 11. A fire safety, prevention, and emergency response services plan shall be submitted for review and approval by Dawson County.
- 12. Local or state agencies must review access to ensure that vehicles leave or join the roadway traffic at a proper angle and conform to the road rules.
- 13. Portable sanitary facilities shall be located at least twenty-five feet from an adjacent property with residential use.
- 14. Fireworks displays are prohibited.
- (3) *Allowed temporary uses.* The following temporary uses are allowed:
  - Seasonal U-pick fruits and vegetable operations. a.
  - b. Seasonal outdoor mazes of agricultural origin such as straw bales or corn, small-scale outdoor entertainment such as a car show, art fair or music concert, fun houses or haunted houses, nonprofit fund-raising events, and festivals with a special event business permit.
- Prohibited uses. (4)
  - Any principal use not shown on-in Table 3.1 as allowed in a zoning district, whether by right or with approval as a special use, is specifically prohibited.
  - b. Manufacturing operations related to allowed agricultural uses are prohibited.
  - c. Horses are prohibited on lots less than three acres.
  - d. Meat processing and food franchises or franchise products are prohibited.
  - Non-dwelling type structures shall not be connected to utilities and used as a dwellings. None. dwelling structures include but are not limited to campers, travel trailers, recreational vehicles, motor homes, busses, and utility buildings.
- Building requirements. The minimum area, yard, and building requirements in the R-A residential agricultural district are as set forth in Table 3.1.

### Georgia Wedding Venues with over night stay Accommodations

Venue Name	County	City	Accommodates overnight	Acres	Max Guests
CeNita Vineyards	White	Cleveland	2	50	100
Fritz Farm	Crisp	Cordele	4	23	100
Meadows at Mossy Creek	White	Cleveland	8	105	275
Hamilton Place Events	Crisp	Arabi	10	9	150
TimberMill Acres	Tift	Tifton	10	40	300
Historic Red Farm	Fulton	Palmetto	12	113	400
Tahoma Plantation	Early	Blakely	14	1000	150
Satolah Creek Farm	Rabun	Clayton	18	45	150
Whimsy John's Creek	Fulton	Alpharetta	20	16	300
Mountain Laurel	White	Cleveland	20	21	250
Bogle Farms	Meriwhether	Greenville	20	-	300
Nubbintown Farms	Calhoun	Edison	23	1200	300
Five Star Lodge	Fannin	Morganton	24	45	135
Stella's Garden	Banks	Commerce	25	60	300
LeWallen Farms	Cherokee	Waleska	30	400	200



Recommendation/Motion:

# DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA REQUEST FORM

Department: <u>DA</u> Work Session: September									
Prepared By: Conley Greer Voting Session: October 3,									
Presenter: Lee Darragh		Pub	lic Hearing: \	Yes No	_X				
Agenda Item Title: Presentation of New Shared Server for the District Attorney's Office									
Background Information:									
The current 29 TB server upone criminal case files and acts the State to the Public Defidocuments, that is a small camera and patrol camera server, the Public Defend discovery. The cost of the utilizing a server, would be daily operations. Moreover under Georgia law.  Current Information:  A 176 TB RS4021xs+ NAS system, with Rail kit would pressed in the system.	out of space. 's as the primare ender. Althous amount of day video files, refer will have at material is a labor intensiver, a large server.	The server holy method for agh some of the server where the more to provide the very expensive and extreme er is required to the server of the	Ids the digital the service of the data being so a limingly, mixel to storage space appropriate we, and copying the comport with sor, Raid 10, 1 and 10, 1 are storage for the	versions of ear versions of ea	ch office's overy from al copies of ading body the shared opying the rather than critical for ion policies  M operating oximate cost				
Dud at Information									
Budget Information: Applicable: Not A	pplicable:		Budg	eted: Yes	No				
Fund Department	Account #	Budget	Balance	Requested	Remaining				
*If this is a personnel-related request, has it been reviewed by Human Resources? *If this item is being requested to move to the same day's voting session for BOC consideration, provide detailed justification for the request:									

Department Head Authorization:	100
Finance Department Authorization	Die / Jeckuch
County Manager Authorization:	Photos

Comments/Attachments:

Date: 9-10-2024 Date: 9-10-24 Date: 9/10/24



# DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA REQUEST FORM

Departi	Department: Parks & Recreation Work Session: September 19, 2					r 19, 2024	
Prepare	Prepared By: Melissa Hawk Voting Session: October 3, 202						
Present	Presenter: Matt Payne Public Hearing: Yes No x						
Agenda Item Title: Presentation of <u>RFP #441-24 Playground Upgrade for Rock Creek and Veterans Memorial Parks Results</u>							
Backgr	ound Informati	on:					
			udes the playgrount of \$450,000 e	-	t Veterans Memori	ial Park	
Current Information:  An RFP opened on August 2, 2024, receiving six proposals. Individual evaluations have been completed with Great Outdoors Play rating the highest combined technical and cost score of 88. The total cost to the county to perform all scope of work is \$579,912.							
_	Information: able: No	ot Applicable	:	Budş	geted: Yes ]	No	
Fund	Department	Account #	Budget	Balance	Requested	Remaining	
325	6120		\$0.00	\$0.00	\$637,903.20		
*If this	-	equested to n	nove to the same	viewed by Humar day's voting sess	n Resources?ion for BOC consideration	deration,	
Recom	mendation/Mot	ion: Staff res	spectfully reques	ts the Board accep	ot the proposals rec	eived	
•				amount not to exc LOST VII funds.	ceed \$579,912 and	<u>a 10</u>	
Departi	ment Head Autl	norization: <u>N</u>	<u> 1att Payne</u>		Date:	9/5/2024	
Finance	e Department A	uthorization	: Vickie Neikirk		Date:	9/10/24	
County Manager Authorization: <u>J. Leverette</u> Date: 9/11/2							

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Comments/Attachments: Presentation

RFP #441-24 PLAYGROUND UPGRADE FOR ROCK CREEK AND VETERANS MEMORIAL PARKS

SEPTEMBER 19, 2024

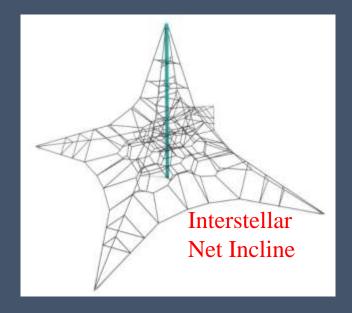


## **Background and Overview**

\*The SPLOST VII resolution includes playground equipment replacement for Rock Creek Park and Veterans Memorial Park, each in the amount of \$450,000.00.

An RFP opened on August 2, 2024, receiving 6 proposals.

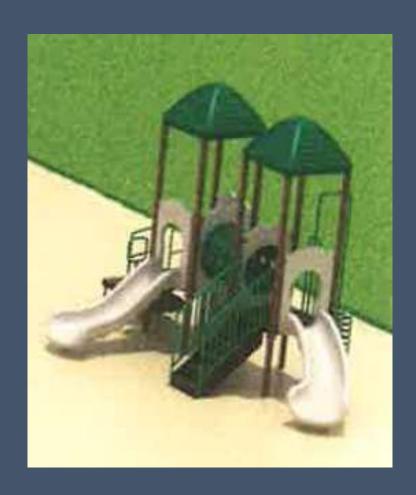




## Procurement Approach and Procedure

# Bid According to Policy

- ✓ Advertised in Legal Organ
- ✓ Posted on County Website through Vendor Registry
- ✓ Posted on Georgia Procurement Registry
- ✓ Notification through County's Facebook and Twitter accounts
- ✓ Notification through Dawson County Chamber of Commerce
- ✓ Received 6 proposals received

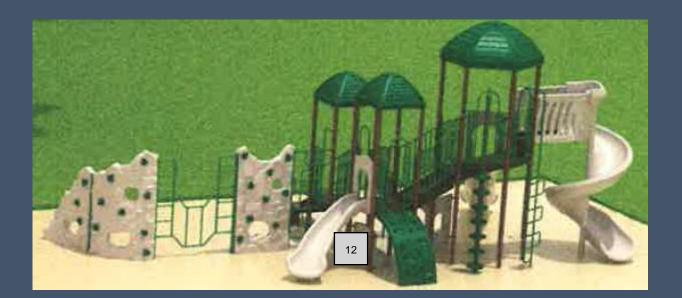


## **Evaluation Committee**



- **❖** Parks and Recreation
  - Parks and Recreation Director Matt Payne
  - Recreation Programs Manager Buffie Hamil
  - Financial Technician Ronda Watson
  - Administrative Assistant Kris Rowan

❖ Facilitator – Melissa Hawk, Purchasing Manager



# Scope of Work Overview

All work will follow the minimum standards to include, but not limited:

- \* Design playgrounds as a National Demonstration Site, provide signage.
- ❖ All equipment must meet the requirements of the Americans with Disabilities Act (ADA). Utilize International Playground Equipment Manufacturers Association (IPEMA) certified equipment GDOT Drainage Design of Highways Manual, as applicable
- ❖ Age appropriate equipment for 3-5 age and 5-12 age groups.
- \* Remove existing equipment and install new equipment.
- \* All site work, including a 4" wide curb with ADA entry point.
- ❖ Install poured rubber surface meeting the fall height of up to 13 feet, using an aromatic rubber surface binder.









# Offers Received

Description	BLISS	PLAYSOUTH BURKE	GAME TIME	GREAT OUTDOORS PLAY	KORKAT	PLAYWORX
Task 1 Rock Creek Park Playground Upgrade	\$583,343.34	\$498,597.00	\$608,052.19	\$322,714.00	\$422,433.41	\$983,520.70
Task 2 - Veterans Memorial Park Playground	\$486,247.77	\$599,152.00	\$461,548.71	\$257,198.00	\$241,706.52	\$559,947.76
Upgrade	\$400,247.77	\$399,132.00	φ401,346.71	φ237,196.00	\$241,700.32	\$339,947.70
GRAND TOTAL						
	\$1,069,591.11	\$1,097,749.00	\$1,069,600.90	\$579,912.00	\$664,139.93	\$1,543,468.46

# Summary of Scores

COMPANY	COMPANY BACKGROUND AND STRUCTURE	EXPERIENCE & QUALIFICATIONS OF DEDICATED STAFF	PROJECT UNDERSTANDING/ APPROACH TO SCOPE OF WORK	REFERENCES	MANAGEMENT PLAN	TECHNICAL SCORE	COST/ FINANCIAL	Total SCORE
BLISS	35	75	83	34	36	66	12	78
PLAYSOUTH BURKE	32	75	78	33	33	63	12	74
GAME TIME	36	75	83	33	35	65	12	78
GREAT OUTDOORS PLAY	34	75	71	37	34	63	25	88
KORKAT	31	68	41	30	27	49	23	72
PLAYWORX	33	66	81	35	36	63	0	63

All scores are rounded up to the nearest whole number.

## Staff Recommendation

Staff respectfully requests the Board to accept proposals received and award a contract to Great Outdoors Play, in the amount of \$579,912.00 and a 10 % County controlled contingency, utilizing SPLOST VII Funds.

THANK YOU FOR YOUR TIME





# DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA REQUEST FORM

Department: County Administrat	<u>on</u>	W	ork Sessio	n: Septei	mber 19, 2024		
Prepared By: Melissa Hawk	Ssa Hawk Voting Session: October 3, 2						
Presenter: <u>Joey Leverette</u>	esenter: <u>Joey Leverette</u> Public Hearing: Yes No <u>xx</u>						
Agenda Item Title: Presentation <u>Services for Site Development of</u> <u>- Phase 1</u> Background Information:		<del>-</del>	_	_			
Quotes were requested from the such as topographic, utilities, e site plans, including traffic sign management services. The scor ranging from \$56,900 up to \$14	nvironmental stud al and septic systence and pricing rece	lies and state em; and cons	waters del truction do	lineation cuments	; design for and project		
Current Information:  BM&K has met the needs of the	e county with its p	roposal at a c	ost of \$56,	900.			
Budget Information: Applicable: x Not Applicable: _ Fund Department Acc	count # Budge		lgeted:	No	xx Remaining		
*If this is a personnel-related requested to provide <i>detailed justification</i> for	move to the same	•			onsideration,		
Recommendation/Motion: <u>Staff rexemption of BM&amp;K to perform amount of \$56,900 using SPLOS</u>	scope of work list			<u> </u>			
Department Head Authorization: Finance Department Authorization County Manager Authorization: J	n: <u>Vickie Neikirk</u>			]	Date: Date: <u>9/12/24</u> Date: <u>9/12/24</u>		

Comments/Attachments: \_\_\_\_\_



# DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA REQUEST FORM

Department: HR & Risk Management				Work Session: 09/15/2024			
Prepared By: Kristi Finley, Director				Vo	oting Session:	10/03/2024	
Presenter: Kristi Finley, Director Public Hearing: Yes No X							
Agenda Item	Title: Presenta	tion of Propos	al to Increase	Annual Paid	Time Off (PT	O) Payout	
Background l	Information:						
loss of earn	to increase And ed time. Appr hour pay out i	oval would als	so allow empl	oyees who pre	eviously recei	ved the pre-	
Current Infor	mation :						
Budget Information	nation: Not App	olicable: X		Budgeted	: Yes	No x	
Fund	Department	Account #	Budget	Balance	Requested	Remaining	
Tuna	Department	recount #	Duaget	Daranec	Requested	Kemaning	
*If this item i	ersonnel-related s being request led justification	ted to move to	the same day	•	_	onsideration,	
Recommenda	ntion/Motion: _						
-	Head Authoriza					0/11/04	
Finance Depa	artment Author	ızation: <u>Vicki</u>	<u>e Neikirk</u>		Date:	<u>9/11/24</u>	

County Manager Authorization: <u>J. Leverette</u>	Date: <u>9/11/24</u>
Comments/Attachments:	



# DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Finance	<u>ce</u>			Wo	ork Session: <u>9.1</u>	9.24
Prepared By: Vicki	e Neikirk			Vo	ting Session: 10	0.3.24
Presenter: Vickie N	<u>Neikirk</u>			Public Hea	aring: Yes	No <u>x</u>
Agenda Item Title:	Request to	write off of old	uncollectable ar	nbulance accou	<u>ınts</u>	
5 1	.,					
In 2017, the Cou		a policy of per	iadically writing	off old uncolled	otible embulanc	es socounte
Once the billing of professional colle an account is older	company ha	s exhausted its cany. They ma	s efforts of colle ke numerous at	ections, the acc tempts at collec	counts are turne	ed over to a
Current Information	ı: 					
The county has 667 accounts from 2019-2020 that need to be written off. These accounts total \$355,543.37. This write off will be written off against our allowance for doubtful accounts and there is currently \$2,327,657.02 in the allowance (as of 12/31/23).						
Budget Information	: Applicabl	e: Not <i>i</i>	Applicable:	Budgeted: `	Yes No	o
Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining
Recommendation/Nocollections allowed		pprove the writ	e off of ambular	nce accounts th	at have passed	I the period of
Department Head A	Authorizatio	n:			Date:	
Finance Dept. Auth	orization: <u>V</u>	ickie Neikirk			Date: <u>9/10</u>	<u>)/24</u>
County Manager A	uthorization	J. Leverette			Date: 9/1	1/24
County Attorney Au	ıthorization:				Date:	<u> </u>
Comments/Attachm	nents:					



### DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA REQUEST FORM

Department: Marsnais Office		work S	ession: Septe	mber 19, 2024
Prepared By: Angela Byers			Voting	g Session: N/A
Presenter: Angela Byers		Public Hea	ring: Yes	No
Agenda Item Title: Discussion of Short-Term	Rental and	d Bed & Break	xfast Ordinan	ce
Background Information:				
The county manager has requested that I ad and Bed & Breakfast Ordinance after conc Committee.				
Current Information:				
Budget Information: Applicable: Not Applicable:		Budg	eted: Yes	No
Fund Department Account #	Budget	Balance	Requested	Remaining
*If this is a personnel-related request, has it be	een review	ed by Human	Resources? N	N/A
*If this item is being requested to move to the provide <i>detailed justification</i> for the request:	same day	's voting sessi	on for BOC o	consideration,
N/A				
Recommendation/Motion: Department Head Authorization:			Date:	
Finance Department Authorization: Vickie No.	<u>eikirk</u>		Date: <u>8/</u>	
County Manager Authorization: <u>J. Leverette</u>			Date: <u>9/</u>	<u>11/24</u>
Comments/Attachments:	21			

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# FLASH REPORT



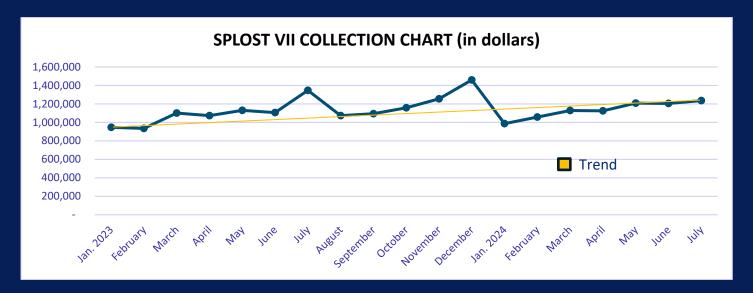


August 2024

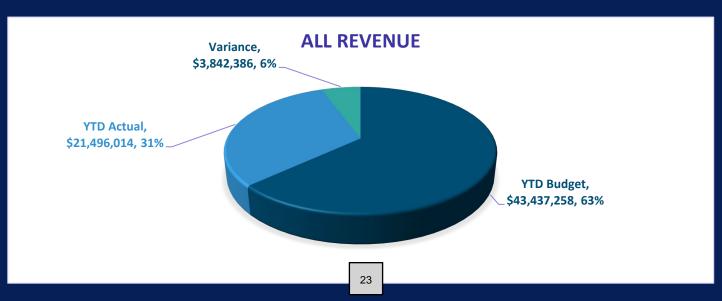
**Dawson County Government** 

www.dawsoncountyga.gov

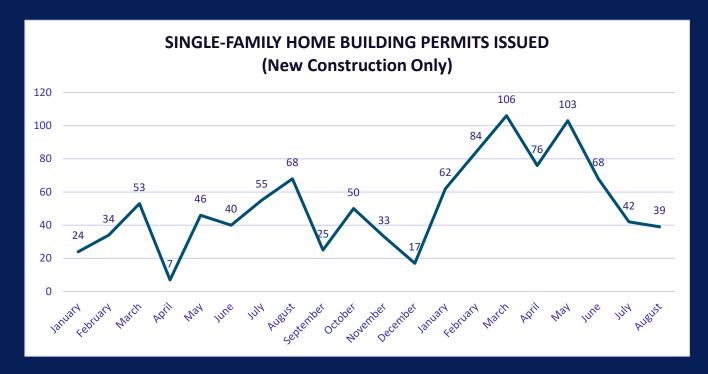
## **Finance**

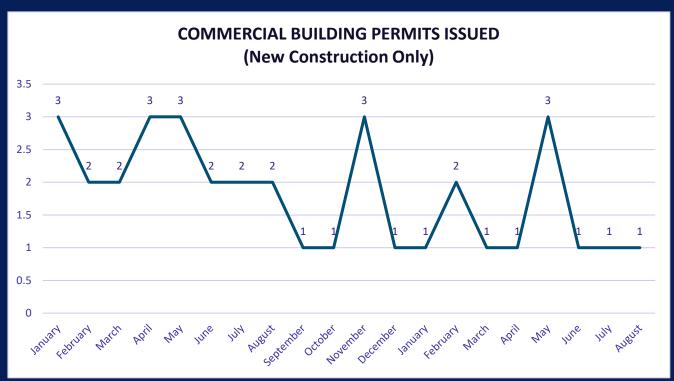


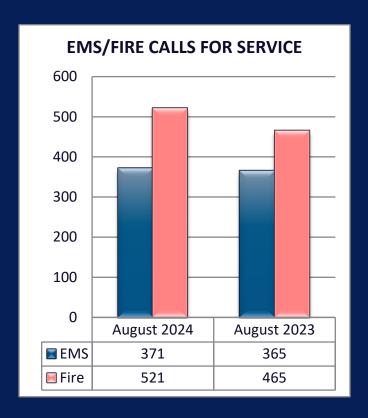


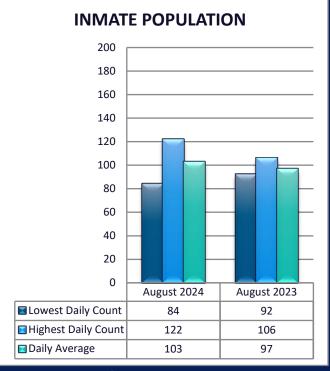


## **Planning & Development**



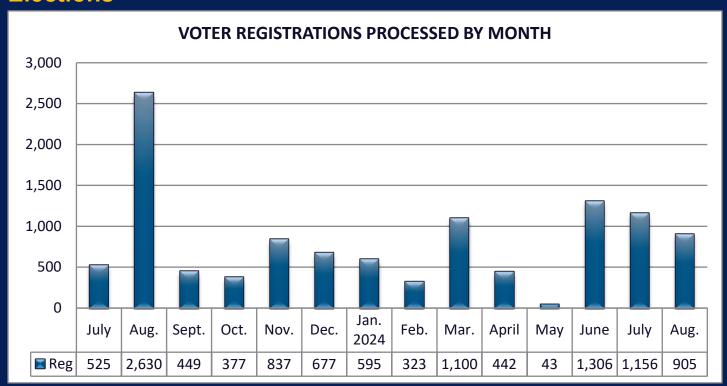






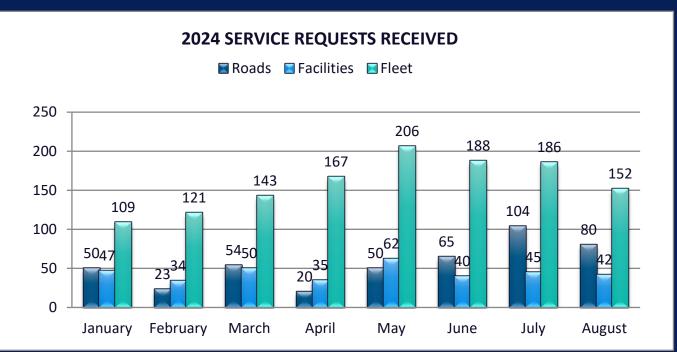
\*Max Capacity: 192

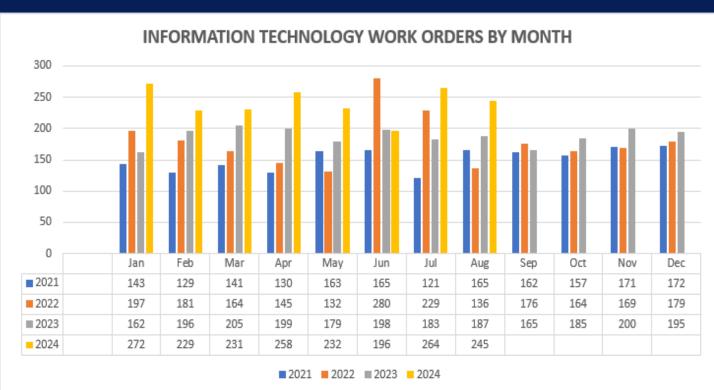
## **Elections**



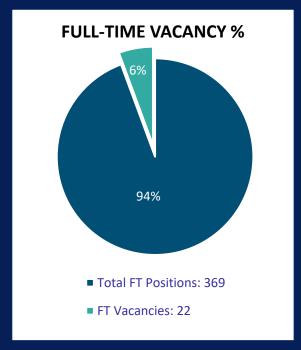
\*May 2024 numbers low due to voter registration cutoff

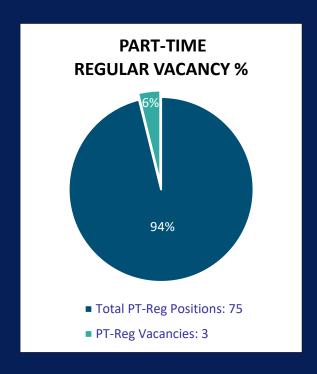
## **Service Requests by Department**



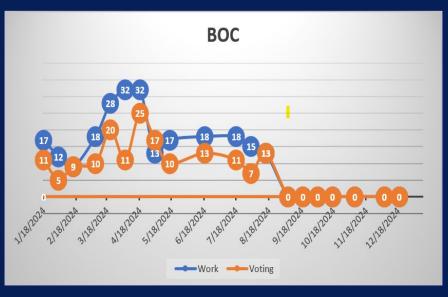


### **Human Resources**





### **Public Relations**

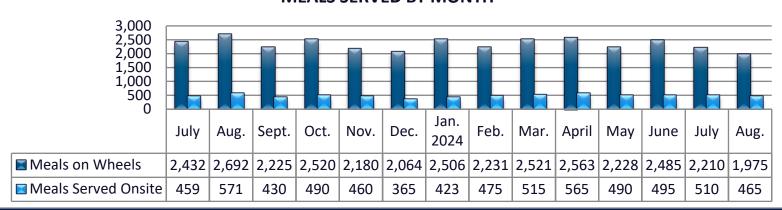


**Streaming Viewers** 

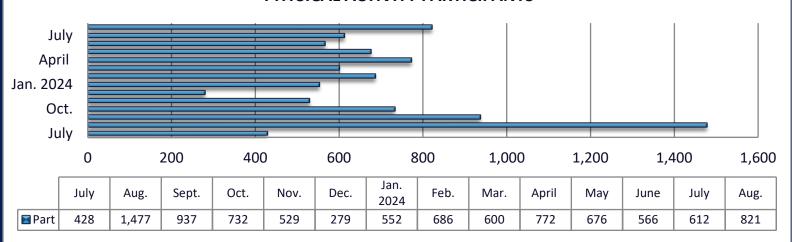


## **Senior Services**

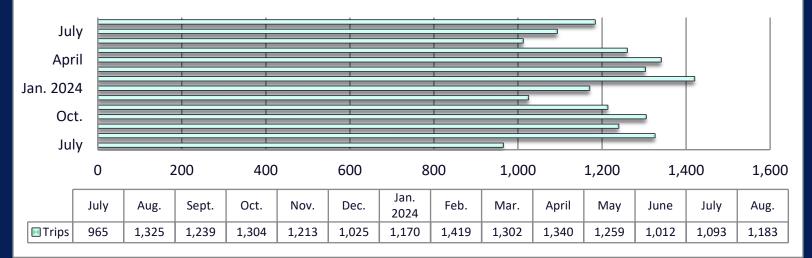
#### **MEALS SERVED BY MONTH**



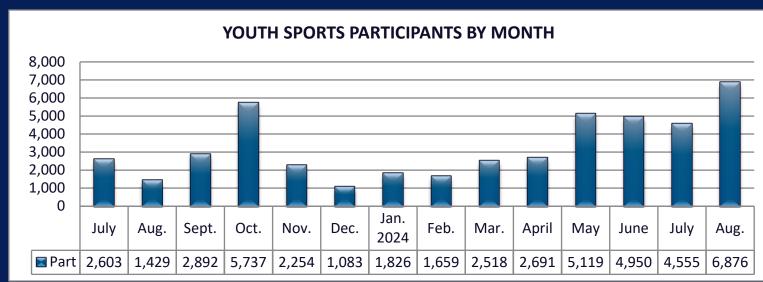
#### PHYSICAL ACTIVITY PARTICIPANTS

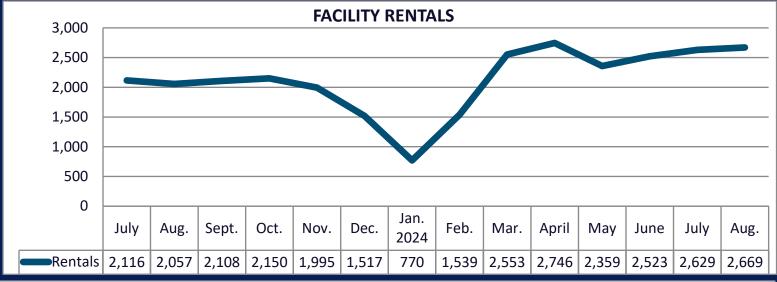


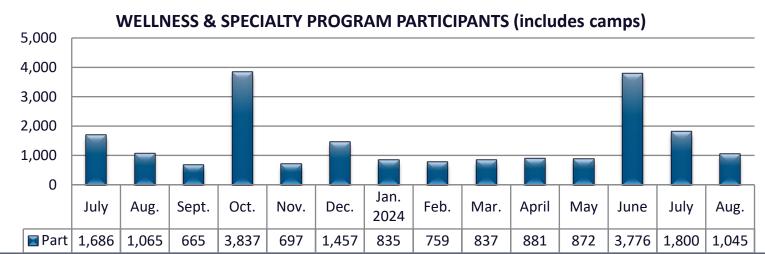
#### **TRANSIT - TOTAL TRIPS**



### **Parks & Recreation**

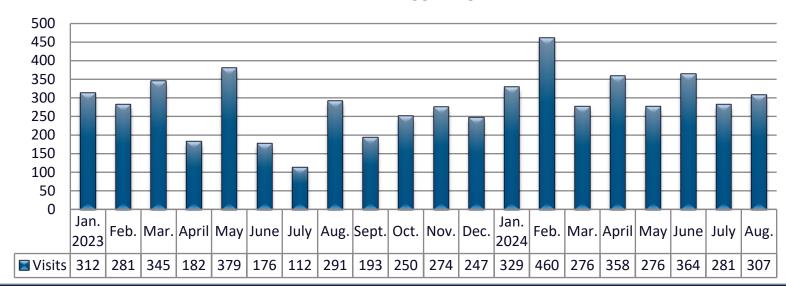




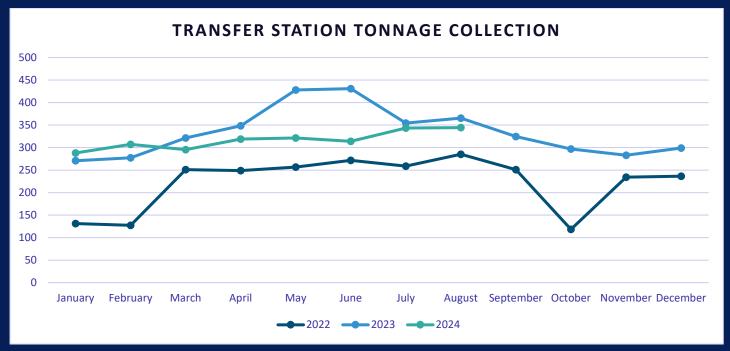


### **Marshal**

# TOTAL MONTHLY VISITS FOR CODE ENFORCEMENT AND ANIMAL CONTROL



## **Public Works**



#### **LOST and SPLOST Collections**

Local Option Sales Tax (LOST) collections are down 8.0% for the same month in 2023 and up 4.4% for 2024 year to date. Special Purpose Local Option Sales Tax (SPLOST) collections are down 8.3% for the same month in 2023. Total SPLOST VII collections (July 2021 to present) are \$41,115,086.

July collections received in August are as follows:

LOST	\$1,064,694
SPLOST	\$1,236,169
County	\$1,128,622
City	\$107,547

#### Items Approved by the County Manager or Chief Financial Officer Since Last Report

Blount Construction	Public Works	Patchwork on Hightower	Contract Amendment	Purchase Order - Agreement	\$83,263.91	Funding Source – Public Works LMIG and SPLOST VII Funds
Serenity Kraus	Parks & Recreation	Mural for the Pavilion at Rock Creek Park	Agreement	Purchase Order	\$6,375	Funding Source – County Manager Contingency and Parks Donations Funds