

**DAWSON COUNTY BOARD OF COMMISSIONERS
WORK SESSION AGENDA - THURSDAY, JUNE 22, 2017
DAWSON COUNTY GOVERNMENT CENTER ASSEMBLY ROOM
4:00 PM**

NEW BUSINESS

1. Presentation of 2016 Audit - Chris Hollifield, CPA - Rushton & Company
2. Presentation of Request for 2017 Magistrate Court Interpreter Budget Increase - Chief Magistrate Judge Lisa Poss-Thurmond
3. Presentation of Request for Election Equipment Purchase - Chief Registrar Glenda Ferguson
4. Presentation of Transportation Enhancement Trail Grant Project Feasibility - Public Works Director David McKee
5. Presentation of #295-17 LED Message Board for Veterans Memorial Park/Senior Services Bid - Purchasing Manager Melissa Hawk
6. Presentation and Consideration of 2017 ACCG Health Promotion and Wellness Grant - HR Director Danielle Yarbrough
7. Presentation of Request to Segregate Code Compliancy and Enforcement Department - County Manager David Headley
8. Board Appointments:
 - a. Dawson County Library**
 - i. Allen Ferg- *Replacing Leslie Kupkowski* (Term: July 2017 - June 2021)
 - ii. Peter Thomas- *Replacing Judy Cahill* (Term: July 2017 - June 2021)
 - b. Industrial Building Authority**
 - i. Randy Harris- *Replacing Charlie Tarver* (Term: July 2017 - June 2018)
9. Presentation of Etowah Water and Sewer Authority (EWSA) Note Renewal - County Attorney Lynn Frey
10. Discussion of Commissioners' Compensation - Commissioner Julie Hughes Nix
11. County Manager Report
12. County Attorney Report

Backup material for agenda item:

1. Presentation of 2016 Audit - Chris Hollifield, CPA - Rushton & Company



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Finance

Work Session: 6/22/2017

Prepared By: Natalie Johnson

Voting Session: NA

Presenter: Chris Hollifield,

Public Hearing: Yes No

Agenda Item Title: Presentation of the FY 2016 Audit Results

Background Information:

State law requires that each local government have an external financial audit performed and the results must be available to the public. Rushton and Company, LLC is the contracted auditor for Dawson County Government and once the audit for the fiscal year has been completed, the Managing Partner, Chris Hollifield presents the results in a Commission Meeting.

Current Information:

The annual audit for FY 2016 (year ending 12/31/16) has been completed and Chris Hollifield, Managing Partner requests time to present the results.

Budget Information: Applicable: Not Applicable: Budgeted: Yes No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: To approve the results of the FY 2016 annual audit

Department Head Authorization: Vickie Neikirk

Date: 6/16/2017

Finance Dept. Authorization: Vickie Neikirk

Date: 6/16/2017

County Attorney Authorization: VLN for DH

Date: 6/16/2017

Comments/Attachments:

The presentation is attached.

***Report to the Board of Commissioners
For the year ended December 31, 2016***



June 22, 2017

AUDIT OPINION – P. 1-3

Dawson County's Responsibilities

The financial statements are the responsibility of Dawson County's management.

Rushton & Company's Responsibilities

As independent auditors for Dawson County, our responsibility is to express opinions on the fair presentation of the financial statements.

Auditing Standards

We audited the County's financial statements in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards* issued by the Comptroller General of the United States.

Unmodified Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of Dawson County, Georgia, as of December 31, 2016, and the respective changes in financial position and, where applicable, cash flows for the year then ended.

Government-wide Statements

These statements provide the reader with information on the County as a whole, using the full accrual basis of accounting. Columns for the governmental activities, the business-type activities, and the component units.

Two statements:

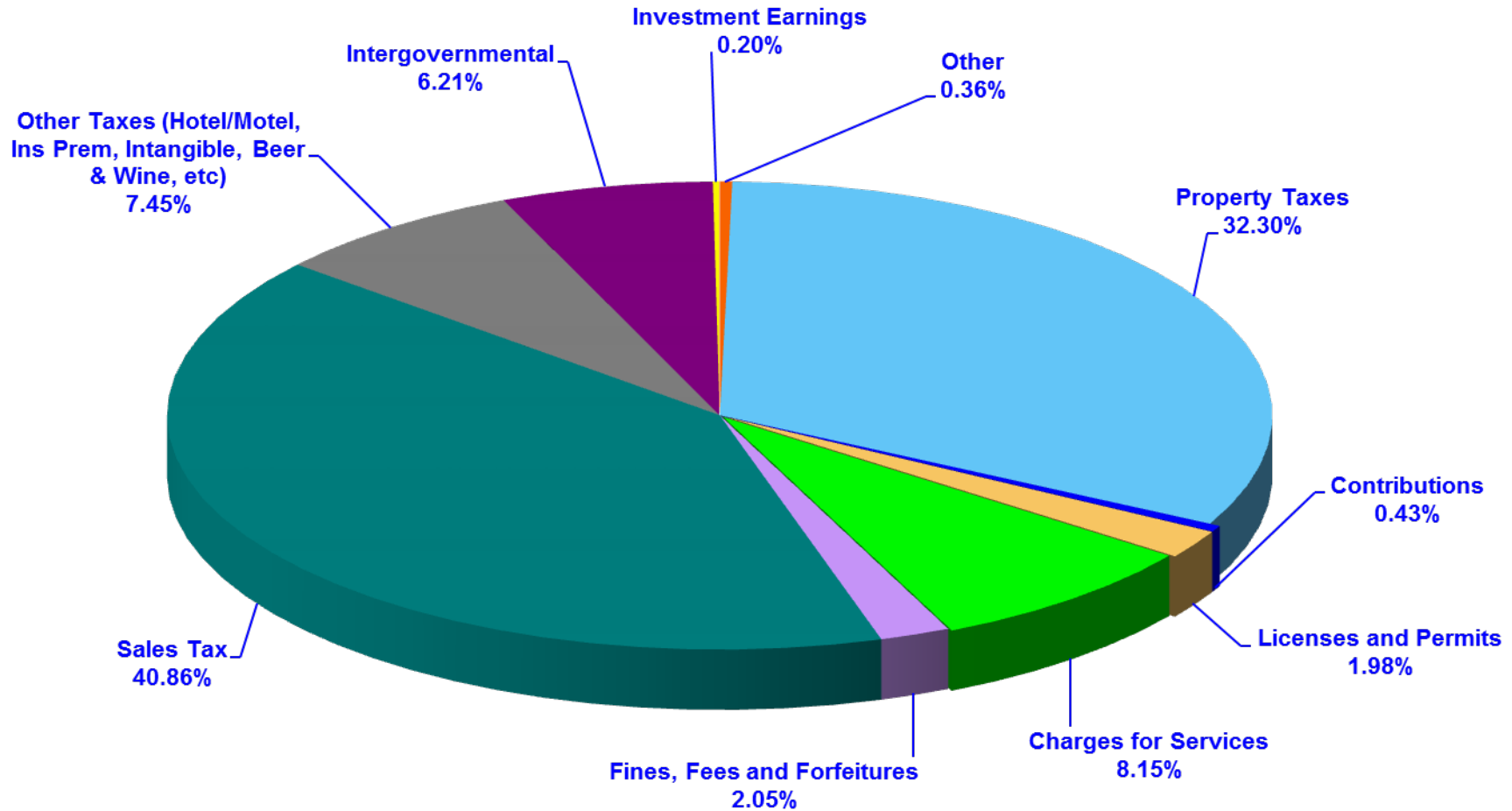
Statement of Net Position – P. 15-16

- Presents the assets, liabilities, and residual net position of the County

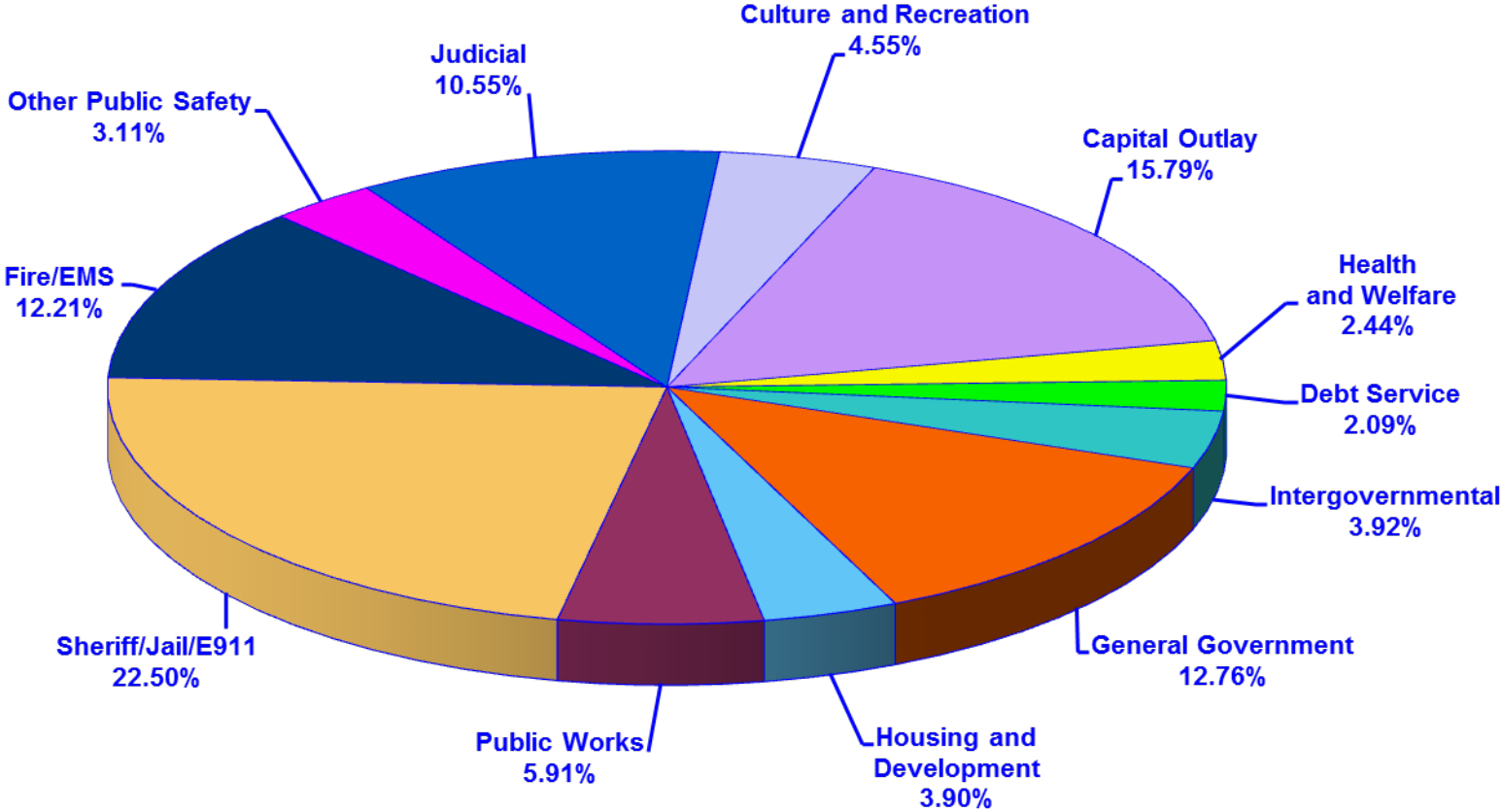
Statement of Activities – P. 17

- Presents the results of operations of the County

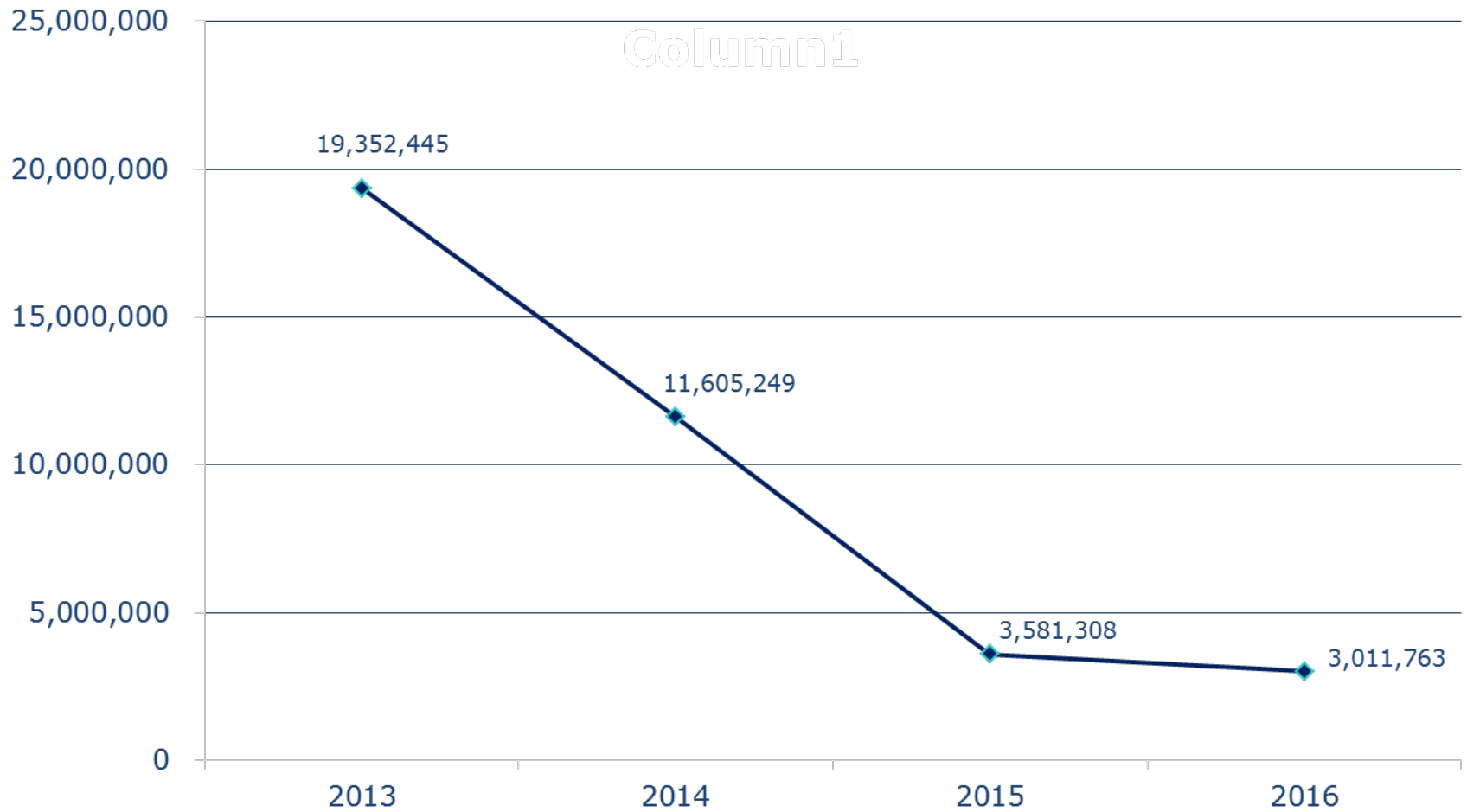
Revenues – All Governmental Funds



Expenditures – All Governmental Funds



Total Debt Balances Last 4 Years



General Fund

Revenues

- Increased \$1,129,141, 5.41%
 - Property taxes increased \$349,052
 - Local option sales tax increased \$308,399
 - Building permits increased \$112,784
 - EMS increased \$169,068

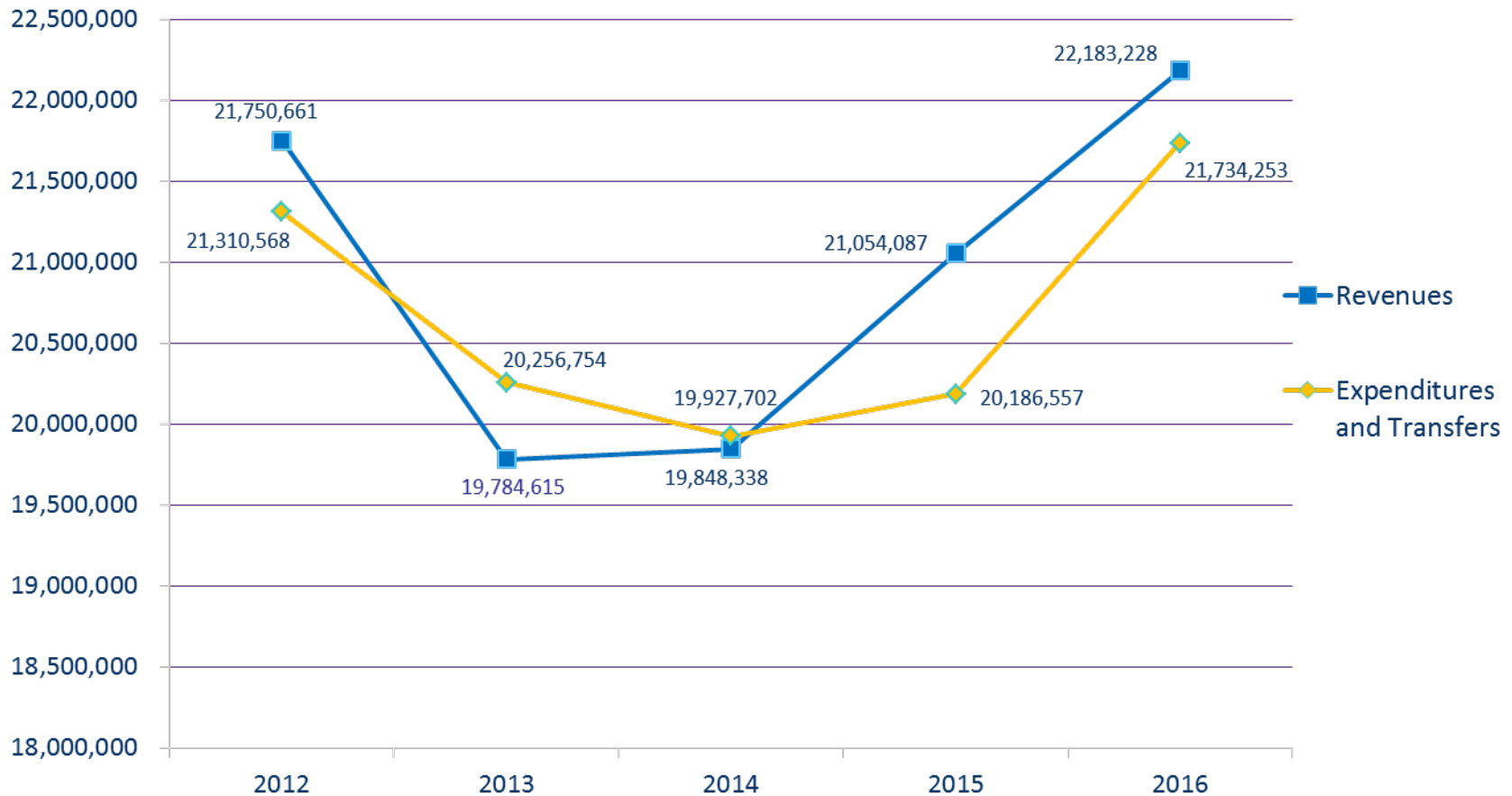
Expenditures

- Increased \$1,292,376, 6.73%
 - Clerk of Superior Court increased \$85,900
 - Juvenile Court increased \$65,040
 - Fire increased \$283,507
 - EMS increased \$240,558
 - Road Dept increased \$89,247
 - Parks increased \$65,980

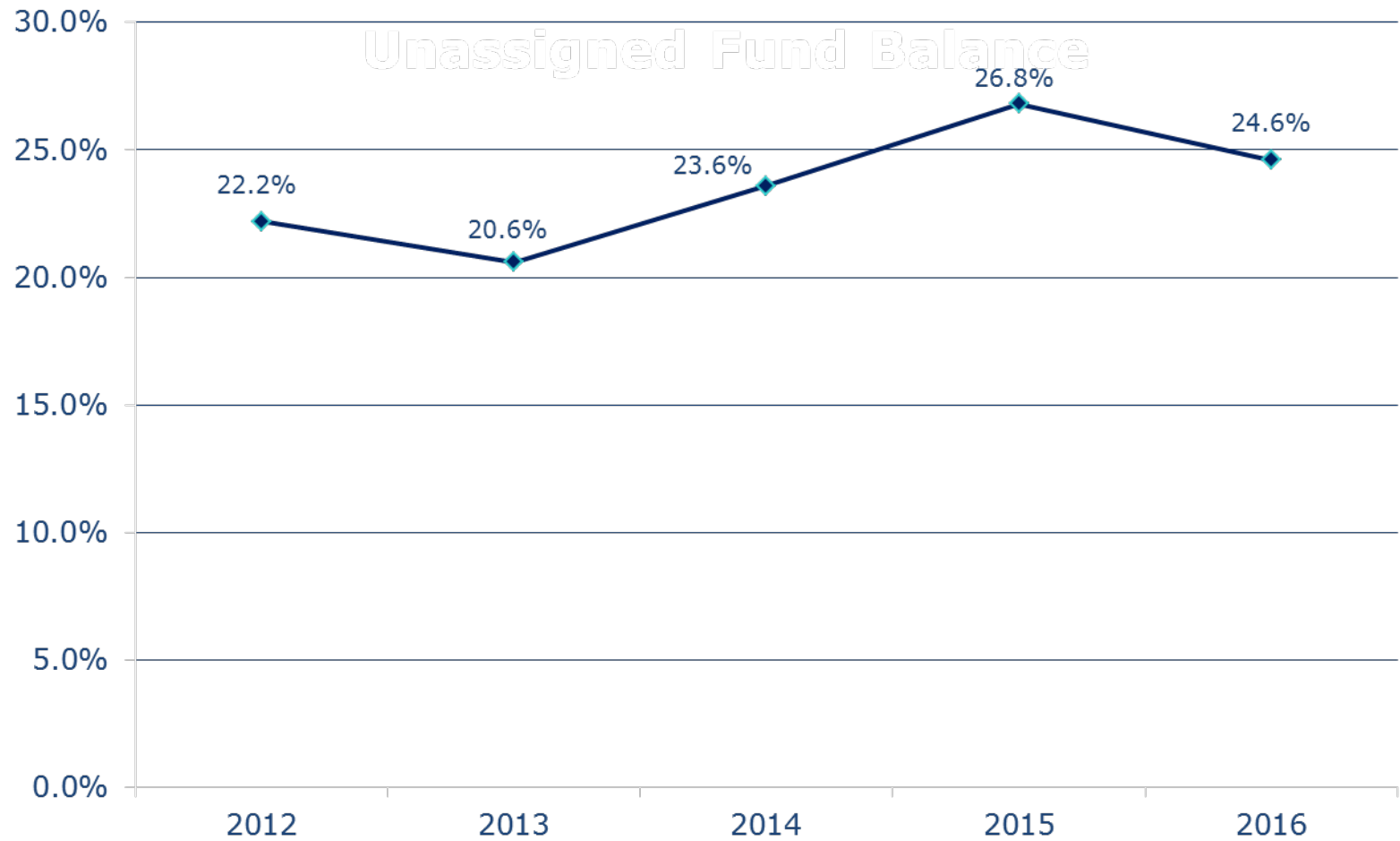
Unassigned Fund Balance (Target is 15-25%)

- 2016, \$5,102,625, 24.6% of expenditures (3.0 months)
- 2015, \$5,208,334, 26.8% of expenditures (3.2 months)

General Fund Revenues and Expenditures – Last 5 Years



General Fund Unassigned Fund Balance as a Percentage of Expenditures



Other Major Governmental Funds Summary

SPLOST Fund

- SPLOST revenue of \$7,064,886, increased \$356,554, 5.3%

Capital Projects Fund

- \$761,657 in expenditures on various projects

Solid Waste Enterprise Fund

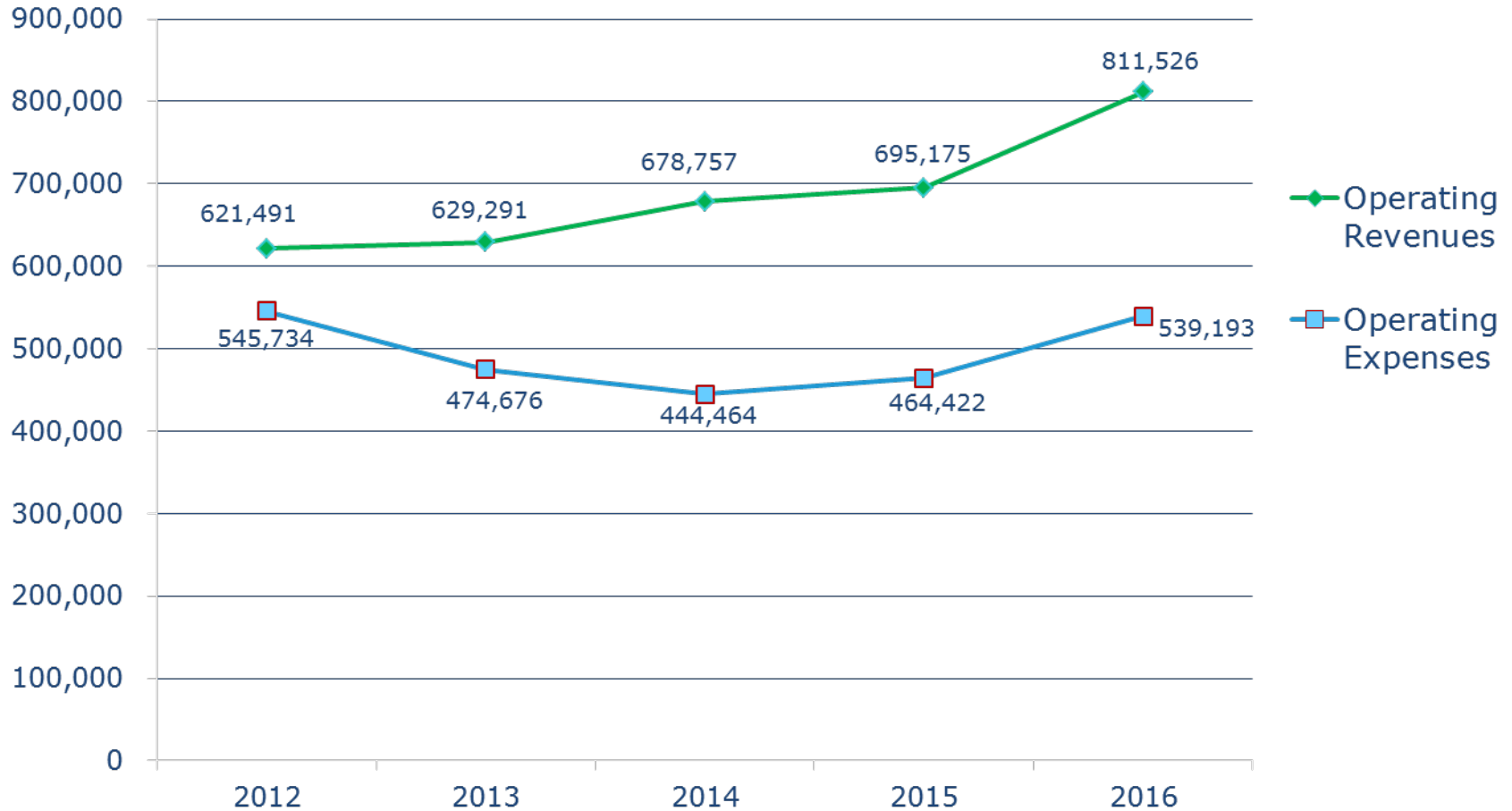
Operating Revenues

- Increased \$116,351, 16.7%

Operating Expenses

- Increased \$74,771, 16.1%
 - Tipping fees increased

Solid Waste Operating Revenues and Expenses – Last 5 Years



Chris Hollifield, CPA

chollifield@rushtonandcompany.com

David Conley, CPA CFE

dconley@rushtonandcompany.com

www.RushtonandCompany.com

770.287.7800



Backup material for agenda item:

2. Presentation of Request for 2017 Magistrate Court Interpreter Budget Increase - Chief Magistrate Judge Lisa Poss-Thurmond



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Magistrate Court

Work Session: June 22, 2017

Prepared By: Lisa Poss-Thurmond

Voting Session: July 6, 2017

Presenter: Lisa Poss-Thurmond

Public Hearing: Yes No

Agenda Item Title: 2017 Magistrate Court Interpreter Budget Increase

Background Information:

2400-521100 Official Administrative – 2017 Approved Budget 1000.00

Magistrate Court is requesting an increase to the 2017 Official Administrative line item for interpreters. The Court is mandated by federal law to provide interpreters in civil and criminal cases. In 2016, the Court used 585.00 of the approved 1,000.00 for interpreters. By June 2, 2017, the Court has used 855.00 in interpreter funds. The Court needs additional funds to finish the 2017 fiscal year.

Current Information:

The Court is requesting 1000.00 in additional funds to finish out the 2017 fiscal year.

Budget Information: Applicable: Not Applicable: Budgeted: Yes No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining
521100	2400	521100	1000.00	145.00	1000.00	1145.00

Recommendation/Motion: _____

Department Head Authorization: Lisa Poss-Thurmond

Date: 6/7/17

Finance Dept. Authorization: Vicki Neubek

Date: 6/16/17

County Manager Authorization: VLN-for DH

Date: 6/18/17

County Attorney Authorization: _____

Date: _____

Comments/Attachments:

Backup material for agenda item:

3. Presentation of Request for Election Equipment Purchase - Chief Registrar Glenda Ferguson



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Board of Elections & Registration

Work Session: 6/22/17

Prepared By: Glenda Ferguson

Voting Session: 7/06/17

Presenter: Glenda Ferguson

Public Hearing: Yes _____ No _____

Agenda Item Title: Election Equipment Purchase

Background Information:

Current 56 R6 Direct electronic recording (DRE) voting equipment is 16 years old, showing signs of aging, cannot be replaced and/or fixed (most parts are not available any longer). We have budgeted in previous years to replace a portion of units each year with the latest TSX voting unit. Mutual decision was made to hold off purchase with the thought of even newer equipment coming out to replace the TSX. We are still being advised there is nothing known to be waiting for replacement.

Current Information:

San Diego County, CA has presented to the Secretary of State & Kennesaw State Election Division, the opportunity for Georgia election offices to purchase "gently used" TSX electronic voting units (the latest certified units now used in Georgia) at a considerably lower cost. These units were used for 1 election (now paper ballot voting). The Board of Elections & Registration is requesting funds to purchase 65 units; to replace the 56 R6 we now have and 9 extra for additional growth over the next 5 plus years. We currently have 6 TSX units; 1 purchased new in 2006 (for election night upload), 5 recently acquired at a low cost. This will give a total of 71 TSX units.

Budget Information: Applicable: Not Applicable: _____ Budgeted: Yes No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining
Small Equip	1400	5316	\$2500	\$2500	\$23,819.90	\$21,319.90
Dues & Fees	1400	5236	\$0	\$0	\$9,750.00	\$9,750.00
Property R&M	1400	5222	\$0	\$0	\$8,125.00	\$8,125.00
						\$39,194.90

Recommendation/Motion: _____

Department Head Authorization: _____

Date: _____

Finance Dept. Authorization: Vickie Neikirk

Date: 06/15/2017

County Manager Authorization: VLN for DH

Date: 6/16/2017

County Attorney Authorization: _____

Date: _____

Comments/Attachments:

Attached is the Bill of Sale from San Diego County, cost savings projection breakdown and shipping costs.

TSX Equipment Purchase Savings Projection:

2002	State issued 41 R6 DRE units	
9/2004	State issued 6 additional R6 DRE units	
1/2004	County purchased 4 R6 DRE units	
12/2005	County purchased 5 R6 DRE units	= 56 R6 DRE units
10/2006	County purchased 1 TSX unit (for upload)	= 1 TSX unit
9/2016	County purchased 5 TSX units (license fee only)	= 5 TSX units

2012- Board of Elections weighed warranty cost vs repair history, opted to
 2017 not renew warranty agreement; savings of \$7575 for 6 years = \$45,450

2016 Requested \$23,630 (15 TSX & 2 Express Polls) to begin equipment
 replacement (opted not to purchase) \$23,630

2017 Requested 15 TSX units & 2 Express poll units w/ other equipment
 costs (no to purchase). \$23,630

2018 Requested 15 TSX units & 2 Express poll units w/ other equipment
 costs. \$23,630

2019 Remaining 11 TSX units budgeted. \$15,840

Total Savings 2012-2017 = \$92,710

New TSX units are \$1440 each.

Gently used TSX units purchase price is = ± **\$641.46** per unit
 \$350 each TSX unit from San Diego county, CA;
 shipping ± \$16.46 each (to KSU for testing & certification); \$125 each for battery replacement
 (we would incur a charge to go to KSU and pickup)
 \$150 each to ES&S for the license fee. \$798.54 savings per unit.

To replace existing R6 units with TSX units:

New :	Used:	
50 TSX @ \$1440 = \$72,000	50 TSX @ \$641.46 = \$32,073	(Savings of = \$39,927)

➤ To replace & increase 15 for growth & potential 2nd advance voting location:

New:	Used:	
65 TSX @ \$1440 = \$93,600	65 TSX @ \$641.46 = \$41,694.90	(Savings of - \$51,905.10)

➤ To replace & increase 20:

New:	Used:	
70 TSX @ \$1440 = 100,800	70 TSX @ 641.46 = \$44,902.20	(Savings of = \$55,897.80)

****With purchase of maximum 70 units @ \$44,902.20 > still remains a budgetary savings to the county from 2012-2017 of \$47,807.80 (i.e. \$92,710 - \$44,902.20).**

*****With requested 65 units at \$41,694.90 > savings from 2012-2017 = \$51,015.10**

**I asked could we put in the contract a breakdown or specified number of units the purchase cost covered. This is what she sent me advising that the preliminary template couldn't be changed. She can look into making the change once we confirm purchase and advise at that time.

Hello Ms. Ferguson,

Here is a breakdown of the total amount:

The amount on the agreement will be the price of the units (\$350/unit) + the shipping costs. We will assume a shipping rate of \$16.46/unit since we expect to ship 7 pallets with a 7 day shipping time.

Quantity: 65 units

Price of units:

$$65 \text{ units} * \$350.00 = \$22,750.00$$

Price of shipping (assuming we'll be shipping in 7 pallets over 7 days - shipping cost breakdown included on original email):

$$65 \text{ units} * \$16.46 = \$1,069.90$$

Extended price:

$$\$22,750.00 + \$1,069.90 = \$23,819.90$$

Victoria Flores

Assistant Procurement Specialist

County of San Diego, Dept. of Purchasing and Contracting

5560 Overland Avenue, Suite 270

San Diego, CA 92123-1204 | MS: O32

Victoria.Flores@sdcounty.ca.gov

O: 858-505-6342 | C: 619-314-0733

The County of San Diego (“County”) pursuant to this agreement has agreed to convey, assign, transfer to **Dawson County Government** (“Government Entity”) the Purchased Assets designated to be transferred from the County to Government Entity, as set forth in Appendix A (the “Purchased County Assets”) (terms capitalized in this Bill of Sale but not defined herein shall have the meanings ascribed to them in the Agreement). The County agrees to deliver the Purchased Assets Free on Board Destination to Kennesaw State University; 3305 Busbee Dr NW, Kennesaw, GA 30144 upon receipt of this signed agreement and a Purchase Order from the Government Entity. The Government Entity is responsible for the unloading of the Purchased Asset including access to the appropriate equipment to execute unloading. If upon receipt and inspection a Purchased Assets is deemed as faulty and not capable of functioning for its intended purpose, the Purchased Asset shall be shipped back to the County of San Diego, at the sole cost of the Government Entity.

For **\$23,819.90** and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the County does hereby sell, transfer, assign, convey, and deliver to Government Entity, its successors and assigns, in accordance with the Agreement, all right, title, and interest in and to the Purchased County Assets. The Government Entity is responsible for ensuing all licenses for use are in place for units continued use in their jurisdictions.

THE PURCHASED COUNTY ASSETS ARE DELIVERED TO GOVERNMENT ENTITY “AS IS” AND GOVERNMENT ENTITY ACKNOWLEDGES THAT, EXCEPT AS EXPRESSLY SET FORTH IN THE AGREEMENT AND HEREIN, THE COUNTY HAS NOT MADE, DOES NOT MAKE, AND WILL NOT MAKE ANY REPRESENTATION OR WARRANTY, EXPRESS OR IMPLIED, ON WHICH GOVERNMENT ENTITY HAS RELIED OR MAY RELY, WITH RESPECT TO THE MERCHANTABILITY, FITNESS, SAFETY, DESIGN, CONDITION, QUALITY, CAPACITY, OPERATION, PERFORMANCE, DURABILITY, OR SUITABILITY FOR GOVERNMENT ENTITY’S PURPOSES OF THE PURCHASED COUNTY ASSETS IN ANY RESPECT, THE PURCHASED COUNTY ASSETS’ COMPLIANCE WITH ANY LAW, RULE, SPECIFICATION, OR CONTRACT PERTAINING THERETO, OR PATENT STATUS, PATENTABILITY, PATENT INFRINGEMENT, VISIBLE OR LATENT DEFECTS, OR ANY OTHER REPRESENTATION, WARRANTY, OR COVENANT, EXPRESS OR IMPLIED.

Notwithstanding the foregoing, the County hereby assigns and conveys to Government Entity the full benefit of all representations, warranties, and indemnities held or enjoyed by the County with respect to the Purchased County Assets, to the extent assignable by the grantor thereof.

The Government Entity agrees, to defend, indemnify and hold harmless County, against any and all claims or liability, loss or expenses (including reasonable attorney's fees) for which the Government Entity is responsible, which may arise as a result of this purchase of County Assets.

The County agrees that it will, at Government Entity's reasonable request, without further consideration, do, execute, acknowledge, and deliver or will cause to be done, executed, acknowledged, and delivered, all such further acts, deeds, assignments, transfers, or conveyances as may be considered by Government Entity, its successors or assigns, to be reasonably necessary or proper for the sale, transfer, assignment, or conveyance of the Purchased County Assets. This instrument shall be binding upon, inure to the benefit of, and be enforceable by, any of Government Entity's successors and assigns.

Governing Law. In the event any dispute arises concerning this Agreement, the terms of the Agreement shall be governed, interpreted, construed and enforced in accordance with the laws of the State of California. Venue for any legal action arising from this Agreement shall lie with the San Diego County Superior Court.

The County has caused this Bill of Sale to be signed on its behalf by a duly authorized individual as of _____.

COUNTY OF SAN DIEGO

By: _____

Name: _____

Title: _____

Acknowledgement and Acceptance

Government Entity hereby acknowledges and accepts the County's transfer of its entire right, title, and interest in and to the Purchased County Assets and has agreed and accepted the terms and conditions of this Bill of Sale by authorizing a signature on its behalf by a duly authorized individual as of _____.

DAWSON COUNTY GOVERNMENT

By: _____

Name: Billy Thurmond

Title: County Commission Chairman

APPENDIX A – PURCHASED COUNTY ASSETS

MAKE: PREMIER

MODEL: ACCUVOTE-TSX

VERSION: v. 4.6.4

VENDOR: ES&S

PRODUCT TO BE SHIPPED TO THE CENTER FOR ELECTION SYSTEMS, KENNESAW STATE UNIVERSITY, 3305 BUSBEE DR NW, KENNESAW, GA 30144.

END OF SCHEDULE

COUNTY OF SAN DIEGO
 REGISTRAR OF VOTERS
 FREIGHT SHIPPING OF VOTING MACHINES PRICING SCHEDULE

	UNIT OF MEASURE	THREE (3) DAY FREIGHT SHIPPING	SHIPPING COST PER UNIT	FIVE (5) DAY FREIGHT SHIPPING	SHIPPING COST PER UNIT	SEVEN (7) DAY FREIGHT SHIPPING	SHIPPING COST PER UNIT
1	ONE (1) PALLET	\$1,052.14	\$43.84	\$830.43	\$34.60	\$679.26	\$28.30
2	TWO (2) PALLETS	\$1,505.65	\$31.37	\$1,102.53	\$22.97	\$1,001.75	\$20.87
3	THREE (3) PALLETS	\$1,959.16	\$27.21	\$1,556.04	\$21.61	\$1,354.48	\$18.81
4	FOUR (4) PALLETS	\$2,412.67	\$25.13	\$2,009.55	\$20.93	\$1,707.21	\$17.78
5	FIVE (5) PALLETS	\$2,866.18	\$23.88	\$2,463.06	\$20.53	\$2,059.94	\$17.17
6	SIX (6) PALLETS	\$3,319.69	\$23.05	\$2,916.57	\$20.25	\$2,412.67	\$16.75
7	SEVEN (7) PALLETS	\$3,773.20	\$22.46	\$3,370.08	\$20.06	\$2,765.40	\$16.46

Backup material for agenda item:

4. Presentation of Transportation Enhancement Trail Grant Project Feasibility - Public Works Director David McKee



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Public Works

Work Session: 6-22-17

Prepared By: D. McKee

Voting Session: 7-6-17

Presenter: David McKee

Public Hearing: Yes _____ No x

Agenda Item Title: TE Trail Grant – Project Feasibility

Background Information:

TE Grant was approved in 2009 for the design and construction of a multiuse trail that would extend from Veterans Park to Burt Creek Road. Staff has continued to work to meet the requirements of the grant, completed the preliminary design, environmental assessment. Only parts of the trail were to be on county owned property and the remainder was to be located on private property. Property has changed hands several times.

Current Information:

Federal requirements shall be met to utilize the TE grant funds. Federal requirements will be difficult, and or impossible to meet for this scale project. If local funds (SPLOST, or general funds) are utilized to complete the project it can be completed in a more timely manner, within a much more reasonable budget. The TE grant award amount was \$135,793 with a county match of \$363,657 for a project total of \$499,450. Current total cost estimate exceed budgeted amount.

Budget Information: Applicable: x Not Applicable: _____ Budgeted: Yes _____ No x

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: Motion to terminate use of TE funds.

Department Head Authorization: David McKee

Date: 6-13-17

Finance Dept. Authorization: Vickie Neikirk

Date: 6/16/2017

County Manager Authorization: VLN for DH

Date: 6/16/2017

County Attorney Authorization: _____

Date: _____

Comments/Attachments:

Backup material for agenda item:

5. Presentation of #295-17 LED Message Board for Veterans Memorial Park/Senior Services Bid - Purchasing Manager Melissa Hawk



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Parks & Rec/Sr. Services

Work Session: 06/22/17

Prepared By: Melissa Hawk

Voting Session: 06/07/17

Presenter: Melissa Hawk

Public Hearing: Yes No

Agenda Item Title: #294-17 LED Message Board for Veterans Memorial Park/Senior Services

Background Information:

The Board approved a Capital Project budget in the amount of \$35,000 for the 2017 Fiscal Year to replace two signs at the entrance of the Veterans Memorial Park and Senior Services on Recreation Drive. The two departments were budgeted the cost equally at \$17,500 each.

Current Information:

Currently the entrance contains two message signs; a sign with changeable lettering and a rock and plastic sign with Veterans Memorial Park permanent lettering. The new sign will contain a white, luminated portion containing permanent lettering depicting Veterans Memorial Park & Senior Services. There will be a 16mm LED Message Board that can be controlled via any mobile device with internet access to display superb graphic, photos or videos from events to be shown to the public. The structure will be mounted in the earth with steel legs, skirted by synthetic stone. The County will be responsible for permitting the sign.

Budget Information: Applicable: Not Applicable: Budgeted: Yes No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining
350	5520	541200	\$17,500	\$17,500	\$14,893	\$2,607
350	6120	541200	\$17,500	\$17,500	\$14,893	\$2,607

Recommendation/Motion: To approve a contract with in the amount of \$29,966.00 to Metro LED for the materials and installation of a LED Message Board at the Veterans Memorial Park and Senior Services entrance.

Department Head Authorization: Dawn Pruett/Lisa Henson

Date: 06/13/2017

Finance Dept. Authorization: Vickie Neikirk

Date: 6/15/2017

County Manager Authorization: VLN for DH

Date: 6/16/17

County Attorney Authorization: _____

Date: _____

Comments/Attachments:

IFB #294-17 LED MESSAGE BOARD FOR VETERANS MEMORIAL PARK AND SENIOR SERVICES

WORK SESSION JUNE 22, 2017



Background

- ▶ Dawson County BOC approved the replacement of the entrance sign at the Veterans Memorial Park/Senior Services in the FY2017 Capital Budget
- ▶ The expenditure has been budgeted as a 50/50 split between the Parks/Recreation Department and Senior Services

Background

- ▶ The current signs have fulfilled their life expectancy and is in dire need of replacement.
- ▶ Much time is spent on the manual exchange of messages to notify the public of upcoming events.



Acquisition Strategy & Methodology

- ▶ Advertised in Legal Organ
- ▶ Posted on County Website
- ▶ Posted on GLGA Marketplace
- ▶ Posted on Georgia Procurement Registry
- ▶ Emailed notification through vendor registry
- ▶ Notification through County's Facebook and Twitter accounts
- ▶ Notification through Chamber of Commerce
- ▶ Notified previous vendors
- ▶ 459 vendors received solicitation
- ▶ County received 3 submissions

#294-17 2017 LED Message Board Bid Proposal

Company Name	Product Submitted	Total Cost
Lang Signs Inc	WatchFire 16mm	\$36,807.28
Mahaloworks	Polaris - Color 16mm	Disqualified ***
Metro LED	Metro LED Sign & Light 16mm	\$29,786.00

*** Mahaloworks bid price does not include electrical work as per specifications

Background

- ▶ An on-site demonstration has been given to County staff from manufacturer's representative
- ▶ Software will be installed at a pre-determined location allowing for on-site programming without the use of an antenna on the building containing the software
- ▶ Programming accessibility from any location via any mobile device with internet service.
- ▶ Multiple messages can be shown with superb graphics, display photos or play videos from events.
- ▶ The will be responsible for obtaining the County sign permit.



Recommendation

Staff respectfully requests the Board to accept the price proposal received from and award a contract to Metro LED for a total cost to the County for the project of \$29,786.00 for #294-17 LED Message Board for Veterans Memorial Park/Senior Services bid.

Backup material for agenda item:

6. Presentation and Consideration of 2017 ACCG Health Promotion and Wellness Grant -
HR Director Danielle Yarbrough



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Human Resources

Work Session: 06/22/17

Prepared By: Danielle Yarbrough

Voting Session: 07/06/17

Presenter: Danielle Yarbrough

Public Hearing: Yes _____ No X

Agenda Item Title: Presentation of 2017 ACCG Health Promotion and Wellness Grant

Background Information:

We have been recipients of this grant in the past, and have a good chance of receiving the award again.

Current Information:

If awarded, the money received would be used to pay for employee flu shots along with other items at a fall wellness fair.

Budget Information: Applicable: _____ Not Applicable: _____ Budgeted: Yes _____ No _____

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: Motion to approve to apply for the 2017 ACCG Health Promotion & Wellness Grant

Department Head Authorization: Danielle Yarbrough

Date: 06/14/17

Finance Dept. Authorization: Vickie Neikirk

Date: 6/15/2017

County Manager Authorization: VLN for DH

Date: 6/16/2017

County Attorney Authorization: _____

Date: _____

Comments/Attachments:

Grant Application



191 Peachtree Street NE
Suite 700
Atlanta, Georgia 30303
p 800.858.2224
f 404.522.1897
accg.org

MEMORANDUM

DATE: JUNE 5, 2017

TO: ACCG - GHBP INSURANCE CONTACTS & HEALTH PROMOTION CHAMPIONS

FROM: BEN PITTARELLI, DIRECTOR OF HEALTH PROGRAM & INSURANCE MARKETING

SUBJECT: 2017 ACCG - GROUP HEALTH BENEFITS PROGRAM
HEALTH PROMOTION & WELLBEING GRANTS

The ACCG - Group Health Benefits Program (ACCG - GHBP) and Local Government Risk Management Services Health Promotion Services (LGRMS/HPS) will award the **ACCG – GHBP Health Promotion & Wellbeing Grants** to approved member applicants during 2017. The ACCG is sponsoring this program to assist members in establishing or improving their existing workplace health promotion & wellness programs. Over \$1,200,000 has been given back to the membership in grant funds since the program began in 2004.

Health services research has clearly shown that targeted employee health promotion programs stabilize health care expenses and contribute to the quality of life of your employees. Through your participation, the ACCG - GHBP sponsorship and the LGRMS consultation will help your organization to have a positive impact on health expenses and employee productivity.

To be eligible for funding, members must agree to meet the following key criteria:

- Complete the enclosed questionnaire and application. Additional pages may be attached as needed. The 'approved' questionnaire and application becomes the member's agreement to meet all of the ACCG - GHBP Health Promotion & Wellbeing Grant qualifications.
- Agree to fulfill the ACCG - GHBP Health Promotion & Wellbeing Grant requirements as outlined in the attached 2017 Grant Requirements.

All applicants will be evaluated based on the above criteria, financial need and demonstrated support of employee wellbeing. All award recipients will receive 50% of the initial grant amount and 50% of the grant amount after the Mid-Point Check has been submitted. Collectively, selected members may receive up to \$20.00 per covered employee to apply toward the approved employee health promotion and wellbeing activities and may qualify for access to Health Risk Appraisals at no charge to the county/authority. The grant process will be administered by LGRMS.

Applications must be submitted on or before July 5, 2017.

Any questions about the ACCG - GHBP Health Promotion & Wellness Grant should be directed to LGRMS. Contact Sherea Robinson, LGRMS - HPS Manager at 678-686-6281, or toll-free 800-650-3120 or email srobinson@lgrms.com.

cc: Chairman or Director

Health Promotion & Wellbeing Grant

2017 GRANT QUALIFICATIONS

TO APPLY FOR THE ACCG - GHBP HEALTH PROMOTION & WELLBEING GRANT

- a) Must be enrolled in the ACCG - Group Health Benefits Program as of July 5, 2017.
- b) Complete the *Health Promotion & Wellbeing Grant Questionnaire*.
Attach additional pages as needed.
- c) Consent to meet the requirements of the *Health Promotion & Wellbeing Grant* as an approved applicant.
- d) Signature on the *Health Promotion & Wellbeing Grant Application* signifies agreement to comply with the requirements of the Health Promotion & Wellbeing Program.
- e) Complete *Health Promotion & Wellbeing Grant Questionnaire and Application*.

Submit on or before **July 5, 2017** to:

Ms. Penny Henderson
ACCG Insurance Programs
191 Peachtree Street NE, Suite 700
Atlanta, GA 30303
Email: phenderson@accg.org

Health Promotion & Wellbeing Grant

2017 GRANT REQUIREMENTS

FOR APPROVED APPLICANTS

1. Designate a "Health Promotion Champion" to oversee the county's/authority's health promotion programs/activities.
2. The designated Health Promotion Champion must attend one of the scheduled LGRMS - HPS Wellness Champion & Leader Training workshops. The various dates and locations of the workshops will be announced in the letters notifying members of their award.
3. County/Authority management will:
 - Distribute an initial Grant Press Release to local media and all employees announcing support of the program. The press release will be given to Health Promotion Champions at the *Wellness Champion & Leader Training* workshop.
 - Implement at least two communications to employees promoting the *BlueCross BlueShield of Georgia 24/7 NurseLine* and four other BCBSGa health communications during the year.
4. Work with LGRMS - HPS to provide a health assessment and counseling program using a Health Risk Appraisal with blood pressure screening and health improvement counseling/feedback for all participants. (All data will be confidentially handled by a third-party vendor with only group data available to the county/authority and LGRMS -HPS). LGRMS - HPS will assist award recipients in the use of individual Health Risk Assessments.
5. Implement a Workplace Wellbeing Policy.
6. Offer at least two other of several approved health promotion programs to all employees: immunization program (flu shots), self-care training to employees, self-care booklets, cancer screenings, CPR/First-Aid training, tobacco use reduction program, nutrition-weight programs, stress management programs, etc.
7. At the scheduled LGRMS - HPS Wellness Champion & Leader Training workshop, the designated Health Promotion Champion must complete a Workplace Health Promotion Action Plan to include awareness, communication, prevention programs, behavior change, HIPPA, etc.
8. The designated Health Promotion Champion must complete and submit a Mid-Point Check Year-End Activity Report and a Grant Requirement Questionnaire on the health promotion activities conducted.



Health Promotion & Wellbeing Grant

2017 GRANT QUESTIONNAIRE

Please Complete the Following Organizational Information:

Applying Organization: _____

Address: _____

Phone # _____ - _____ - _____ **Fax #** _____ - _____ - _____

County/Authority Administrator/Manager: _____

Email Address of Administrator/Manager: _____

Number of Employees with ACCG – GHBP / BCBSGa Health Insurance: _____

QUESTIONS ON CURRENT HEALTH PROMOTION AND WELLBEING ACTIVITIES:

1. In the past has the county/authority provided any employee health promotion or wellbeing programs/activities? If so, what and when?
2. Do you currently offer or have in place any employee health promotion or wellbeing programs/activities? If so, what?
3. Does the county/authority support employee participation in health promotion or wellbeing programs/activities such as blood drives, Walk for the Cure, Diabetes Walks, March of Dimes, etc.?
4. Do you currently have any budgeted funding for health promotion or wellbeing programs/activities? If so, how much?
5. Has the county/authority previously received the ACCG - GHBP Health Promotion & Wellbeing Grant?
 YES To be considered for the ACCG - GHBP Health & Wellbeing Promotion Grant, applicant must attach a general proposal outlining the activities planned for 2017.
 NO Submit the counties goals and objectives for the employee health and wellbeing program.



2017



ACCG – Group Health Benefits Program
Health Promotion & Wellbeing Grant

Grant Application

The Chairman or Director of _____ County/Authority
(NAME OF COUNTY OR AUTHORITY)

hereby acknowledges and verifies that they have read, support, and agree to fully comply with all of the requirements and activities of the ACCG – GHBP Health Promotion & Wellbeing Grant.

The designated Health Promotion Champion is: _____
(CHAMPION OVERSEES COUNTY/AUTHORITY HEALTH PROMOTION & WELLBEING)

Health Promotion Champion’s Title & Email Address: _____

The appointed ACCG – GHBP Insurance Contact is: _____
(INSURANCE CONTACT RECEIVES ACCG - GHBP & BCBS INFORMATION)

Insurance Contact’s Title & Email Address: _____

CHAIRMAN OR DIRECTOR (SIGNATURE)

DATE

All of the ACCG & LGRMS requirements must be met if chosen as a grant recipient. Collectively, selected members may receive up to \$20.00 per covered employee for implementation of approved health employee promotion and wellness activities and access to free Health Risk Appraisals.

For further assistance Sherea Robinson, LGRMS Health Promotion Services, can be contacted at 678-686-6281, toll-free 800-650-3120 or email srobinson@lgrms.com.

The Health Promotion Grant Application and Questionnaire must be completed and submitted to Penny Henderson at ACCG on or before **July 5, 2017** to be eligible. *Originals are not necessary.*

Email phenderson@accg.org, Fax 404-522-1897 or
Mail to ACCG, 191 Peachtree Street, Suite 700, Atlanta, GA 30303

Backup material for agenda item:

7. Presentation of Request to Segregate Code Compliancy and Enforcement Department -
County Manager David Headley



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Administration

Work Session: 06/22/17

Prepared By: Ginny Tarver

Voting Session: 07/06/17

Presenter: David Headley

Public Hearing: Yes No

Agenda Item Title: Segregation of Code Compliancy and Enforcement Department

Background Information:

Historically, Dawson County Code Compliancy and Enforcement has been a sub section of the Planning & Zoning Department. The Planning & Zoning Department is customarily directed by a certified planner. The full attention is on Planning and Zoning issues. Compliance and enforcement matters are managed by a code enforcement marshal, building inspector, and surface water monitor.

Current Information:

The purpose is to segregate Code Compliancy & Enforcement from Planning & Zoning and create a director position to lead the newly formed department. The department would include Code Enforcement, Building Department, Animal Control, and Erosion Control/Surface Water MS-4 monitoring. The separation of this department will allow MORE focus on Compliance and Enforcement.

Budget Information: Applicable: Not Applicable: Budgeted: Yes No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: There are two options presented: (1) Keep Code Compliancy and Enforcement as currently structured within the Planning & Zoning Department; and (2) Separate Code Compliancy and Enforcement from Planning & Zoning and create a director position to lead that department (funding from fund balance)

Staff respectfully recommends that the BOC vote to separate Code Compliance and Enforcement from Planning & Zoning and create a director position to that lead that department.

Department Head Authorization: _____

Date: _____

Finance Dept. Authorization: Vickie Neikirk

Date: 6/15/2017

County Manager Authorization: VLN for DH

Date: 6/16/2017

County Attorney Authorization: _____

Date: _____

Comments/Attachments:

46

Backup material for agenda item:

8. Board Appointments:

a. Dawson County Library

i. Allen Ferg- *Replacing Leslie Kupkowski* (Term: July 2017 - June 2021)

ii. Peter Thomas- *Replacing Judy Cahill* (Term: July 2017 - June 2021)

b. Industrial Building Authority

i. Randy Harris- *Replacing Charlie Tarver* (Term: July 2017 - June 2018)

DAWSON COUNTY BOARD OF COMMISSIONERS
APPLICATION FOR APPOINTMENT TO COUNTY
BOARDS AND AUTHORITIES



The Dawson County Board of Commissioners accepts applications for appointments. Interested parties should submit this form and supporting documentation to the County Clerk.

Board or Authority Applied for Library

Name Allen S. Ferg

Home Address 551 Crooked Tree Drive

City, State, Zip Dawsonville, GA 30534

Mailing Address (if different) _____

City, State, Zip _____

Telephone Number _____ Alternate Number _____

Fax Telephone Number _____

E-Mail Address _____

Additional information you would like to provide:

Signature  Date 06-13-2017

Please note: Submission of this application does not guarantee an appointment.

ALLEN S. FERG

551 Crooked Tree Drive
Dawsonville, Georgia 30534

CURRENT ACTIVITY

- 2007 to 2014 Member, Dawson County Board of Elections & Registration
- 12/07 to present Court Appointed Special Advocate for Children
- 1/07 to present Ferg Sculpture Studio, Dawsonville, GA.
Web site: www.allenferg.com
- 9/06 to 5/07 Sculpture instructor at the Masters Academy of Fine Arts, Dahlonega, GA.
- 2/07 to 3/07 Instructor, Modeling the Figure in Clay, Dahlonega, GA.
- 10/05 to 12/06 Resident artist at the Buisson Arts Center, Dahlonega, GA.

CAREER AS A LAWYER

- 9/2003 to 7/2005 **New Jersey Division of Criminal Justice**
Office of the Insurance Fraud Prosecutor
Deputy Attorney General
- Assigned as the auto fraud prosecutor of OIFP-South Unit in Cherry Hill. Directed criminal investigations of auto fraud and vehicle theft cases and conducted prosecutions of same.
- 4/2002 to 9/2003: **New Jersey Office of Counter-Terrorism**
Deputy Attorney General
- Assisted in the initial set-up and organization of the Office of Counter-Terrorism. Primarily assigned to the Infrastructure Protection Bureau with related duties in field operations and investigations.
- 6/2001 to 4/2002: **New Jersey Division of Criminal Justice**
Deputy Attorney General
- Assigned to the asset forfeiture unit and prosecuted organized crime.

1/1996 to 6/2001: **ALLEN S. FERG, ESQ.**
Attorney in Private Practice

Sole practitioner responsible for case evaluation and preparation, all phases of pre-trial litigation, and trial of civil and criminal cases.

1986-1996: **FERG, BARRON & GILLESPIE**
Attorney in Private Practice

Partner in general litigation firm of seven lawyers. Responsible for the litigation and trial of both civil and criminal cases as well as the supervision of associates and law clerks/paralegal.

1976-1986: **ALLEN S. FERG, ESQ.**
Attorney in Private Practice

Civil and criminal trial attorney.

1974-1976: **CHARLES J. CLARKE, JR., P.C.**
Associate in law firm practicing civil and criminal litigation.

PROFESSIONAL EDUCATION:

J.D. Rutgers School of Law, Camden, NJ, May, 1974

Advanced Advocacy College, Washington, DC, 1979

LICENSES:

N.J. Supreme Court, 1974

U. S. District Court of N. J., 1974

U. S. Court of Appeals, Third Circuit, 1977

U. S. Supreme Court, 1978

New Hampshire Supreme Court, 1984

Montana Supreme Court, 1995

FORMER:

Burlington County Bar Association
1992-93 President
1991-92 President-Elect
1990-91 First Vice-President
1989-90 Treasurer
1988-89 Secretary
1983-88 Trustee

Chairman, Burlington County Bar Foundation 1992-93

Member, N. J. Supreme Court Committee on Municipal Courts

Associate Editor, *New Jersey Trial Lawyer Magazine*

Master, Camden Inn of Court

District III-B Ethics Committee
1994-95 Chairman
1993-94 Vice-Chairman
1991-93 Member

Member, N.J. State Bar Association Committee on Judicial and Prosecutor
Appointments, 1990-1996

Prosecutor:

Cinnaminson Twp.
Edgewater Park Twp.
Riverton Borough
Moorestown Twp.
Mt. Laurel Twp.

Certified Criminal Trial Attorney, March 22, 1982 to 1996

Member, Board of Trustees, Memorial Hospital of Burlington County

AUTHOR:

Practice in New Jersey's Municipal Courts,

N.J. Trial Lawyer Magazine, Vol. 1, Issue 3, Fall 1987

Analysis - Municipal Court Practice,

124 N.J.L.J. 534, September 7, 1989

Municipal Discovery: Pay the Officer,

126 N.J.L.J. 903, October 4, 1990

Discovery, No Longer a Formality,

126 N.J.L.J. 1097, October 25, 1990

And Then Came Lannigan,

N.J. Trial Lawyer, Vol. 5, Issue 1, January 1991

The Victims are the Poor,

N.J. Lawyer, Vol. 2, No. 6, March 2, 1992

MILITARY:

United States Marine Corps

Enlisted: October 1966

Active Duty: 10/66 – 12/70

Inactive Reserve: 12/70 -5/72

Honorably Discharged: May 1972

Platoon/Company Commander Vietnam: June 1967 - July 1968

Prosecutor, Judge Advocate General, 3d Marine Div.: 7/68 – 12/69

DAWSON COUNTY BOARD OF COMMISSIONERS
APPLICATION FOR APPOINTMENT TO COUNTY
BOARDS AND AUTHORITIES



The Dawson County Board of Commissioners accepts applications for appointments. Interested parties should submit this form and supporting documentation to the County Clerk.

Board or Authority Applied for Dawson County Library

Name Peter Thomas

Home Address 422 Cothran Road

City, State, Zip Dawsonville, GA 30534

Mailing Address (if different) _____

City, State, Zip _____

Telephone Number _____ **Alternate Number** _____

Fax Telephone Number _____

E-Mail Address _____

Additional information you would like to provide:

Signature _____ **Date** _____

Please note: Submission of this application does not guarantee an appointment.

Return to: Dawson County Board of Commissioners
Attn: County Clerk
25 Justice Way, Suite 2313
Dawsonville, GA 30533
(706) 344-3501 FAX: (706) 344-3889

PETER FRANK THOMAS BSc (Hons) ARCS CITP MBCS

Location: Atlanta GA. USA

Positions sought

I am seeking short term contract assignments to deliver software size estimates or counts, estimate ("red team") reviews, or process improvement, for example estimator master classes.

Personal Profile

I am a Chartered IT Professional with experience in project management, design, implementation, test, and deployment of defence and commercial software.

I am recognised as a technical specialist in software sizing, IT measurement, and estimating, in Steria, IBM, and the IT industry. I have been an International Function Point User's Group (IFPUG) Certified Function Point Specialist (CFPS) since 1997.

I was accredited by IBM to perform Quality Assurance.

I am an experienced trainer and facilitator.

I have been a member of the IFPUG Counting Practices Committee, "owner" of International Standards Organisation (ISO) standard ISO/IEC 20926 since January 2007.

I was the technical lead of IBM's Function Point Centre of Competence, which is the successor to Allan Albrecht's IBM Research team which developed the Function Point software sizing technique.

My role in Steria required me to ensure productivity measurements are performed correctly, in particular Function Point counts, to minimise contract penalties or validate estimates (by providing top down estimate), or to demonstrate "bang for buck". Also I advise executives responsible for delivery on methods to manage the productivity performance against other targets including off shoring and contribute to bids.

My previous role in IBM involved business operations measurement coordination, quality assurance reviews, estimating support to bids, and Software Engineering Institute Capability Maturity Model Integrated (SEI CMMI) appraisals.

Since 2004, I have regularly presented at technical conferences in the UK and USA and been invited to speak again as a result of the feedback.

Business Skills

- Facilitator and team player
- Planning, prioritisation, and organisation
- Self starter with ability to work without supervision
- Strong knowledge and awareness of existing and emerging IT Measurement and estimating initiatives
- Trusted to capture complex scenarios and shape proposals etc.
Recognised for my ability to shape the big picture.
- Ability to work under pressure and to tight time-scales
- Ability to develop and build strong relationships with people of different business and technical backgrounds
- Analytical – able to understand and interpret organisations' IT Measurement needs and Project estimating needs
- Excellent presentation skills – comfortable presenting to large groups of people
- People manager – able to develop and coach / counsel others
- High degree of English and IT literacy

Technical skills

- Consultant and practitioner in software measurement programme design, implementation, and support
- Certified Function Point Analyst (familiar with Function Point Workbench tool)
- Practitioner in systems and software quality and process assurance - ISO-9001, SEI-CMM, SEI-CMMI
- Practitioner in IT business controls
- Consultant and practitioner in data analysis and reporting - data mining, statistical analysis
- Practitioner in Application development and enhancement
 - Project Management (IBM Worldwide Project Management Method, Rational Unified Process, Projects in controlled environments (PRINCE 2))
 - Design methods and standards - SSADM, YOURDON, JACKSON, MASCOT2, RTSA/OOD
 - Standards and Procedures strategies and implementation (CMMI, CMM, ISO9000, BS5750, AQAP, etc.)
 - Resource planning and control. Configuration management. Formal reviews (Fagan)

Experience

September 2008 to October 2013

Steria – Senior IT Consultant

Application Portfolio Management division. IT Measurement and estimating consultant.

Working with the executives delivering to Customers to ensure contract commitments are met.

A typical Function Point Analysis engagement involves

- Studying the project Statement of Work and related documents to understand the goal and type of work - for example re-engineer a front end from a client program to a thin Java "plug in" by a given date to enable the client to be kept in support following sunset of the client infrastructure
- My aim is to understand the scope of the functional requirements & the parameters "which are some what touchy feely" that will impact the ratios between the size of the functional requirements (FP) and the actual or estimated project numbers, effort, duration, defects, etc.
- Identify and analyse the project documents which specify the functional requirements - for example System Context diagram, Logical Data Model, Use Case Requirements
 - If all of the above are not available or they are not well written. I use my skills and experience to identify substitutes by talking the language the team understands rather than pure academic software delivery model & Function Points.
- Calculate an FP size and variance - the FPA counting practices manual is some 450 plus pages of rules and implementation guide - the skill I bring is understanding the rules and understanding the impact of assumptions etc.
- Identify appropriate FP ratios and their variance. Different project attributes (delivery models) give ranges between 5 and 40 FP per 100 hours in an analogous way that business, management information, and real time systems have different rates as illustrated by leading edge estimating tools, benchmark studies, etc. My skill is in picking the appropriate rate given the "uniqueness" of the project.
- Provide effort and other project number estimates and variance, and a description of the scope covered and some ideas how the out of scope requirements can be estimated. A typical consequence is that it sense checks the part of the estimate that the team have done well and goes some way to identifying the gaps in what they have done. For final project measurement the expected effort drives reasonable analysis to split non functional effort and functional effort.

1995 to August 2008

IBM - IT Specialist in Global Services

January 97 to August 08 - Application Services (AS) Business Operations & Engineering Process Group (EPG), initially single site, finally worldwide.

September 97 to August 08 – Software sizing specialist (Function Points – FP).

April 01 to August 08 – Quality Assurance / Risk Management Reviewer.

Typical Business Operations activities included

- Periodic review and update of the AS Maintenance document which is an addendum to the "contract".
- Providing leadership in changing Service Request (RFS) process and measurement to get improved and more accurately measured "Speed of Response" for about \$500m of work for AS and influence improvement to RFS process in other delivery organisations.
- Supporting Project Managers and their management for their IT Measurement and estimating activities. For example, being a trusted source of expertise, providing a new version of FP Estimate tool.
- Providing constructive input on the scope and execution of process change initiatives which impacted the delivery of a significant portion of the Application Services portfolio (several hundred million dollars per year.
- Partnering with the CIO finance team to facilitate charge tracking by Asset (application). Use my knowledge and experience of IT measurement and implementation architectures, critical team size capability, etc. to clarify rules, provide input to the design of data analysis and reports. Initiate actions to resolve none compliance, in particular with Europe working with their Business Office to update IBM's time recording and labour charging system.
- Developing and bug fixing the data extract, analysis, and reports for tracking defects, change requests, maintenance hours, Customer Satisfaction Conditions Of Satisfaction (COScard). Running other reports associated with tracking the organisation's service level agreements. Communicate reports to relevant management and professionals and resolve data integrity and other issues.
- Enhancing the time recording guidance and set-up to facilitate activity based tracking of charges to the Client. Working with finance and business operations focal points in each part of the delivery organisation across the world to provide guidance for them and material they can cascade to project managers and professionals recording time.

Extra Curricula activities

- Facilitate project definition and risk management workshops
- Lead author and reviewer with the IBM Delivery Excellence Global Function Point Centre of Competence. Producing guidance to improve consistency of FP analysis and credibility with Auditors. Co-author of IBM's Function Point course. Provide IT Measurement consultancy, development of measurement strategy, use of statistical analysis and reporting techniques, benchmark and estimating approaches, etc.

Previous roles / employment

IBM - Primary Test Engineer

Siemens Plessey Systems - Chief Software Engineer in software systems division

Plessey Defence Systems - Group Leader

Ferranti Computer Systems - Software Engineering Lecturer

Royal Navy – Commissioned Officer

Qualifications

Bachelor of Science (Honours) London, Imperial College. Mathematics. Associate of the Royal College of Science.

British Computer Society Part 1

Software Quality

Member, Institution of Electrical Engineers. Consultancy skills

International Function Point Users Group, Certified Function Point Specialist. Facilitation skills

SEI CMMI

British Computer Society – Chartered IT Professional

Interests

Travel, particularly to the United States. Photography - <http://www.flickr.com/photos/7476001@N02/>

Helping people cope with the challenges that life and particularly work throws at them. A good day is one where I know I have been able to make someone smile.



DAWSON COUNTY BOARD OF COMMISSIONERS
APPLICATION FOR APPOINTMENT TO COUNTY
BOARDS AND AUTHORITIES



The Dawson County Board of Commissioners accepts applications for appointments. Interested parties should submit this form and supporting documentation to the County Clerk.

Board or Authority Applied for INDUSTRIAL

Name RANDY L. HARRIS

Home Address 865 ANGEL DRIVE

City, State, Zip ELLIJAY, GA 30536

Mailing Address (if different) _____

City, State, Zip _____

Telephone Number 770-402-2044 Alternate Number _____

Fax Telephone Number _____

E-Mail Address RLH865@GMAIL.COM

Additional information you would like to provide:

Signature Randy L. Harris Date 6/9/17

Please note: Submission of this application does not guarantee an appointment.

Return to: Dawson County Board of Commissioners
Attn: County Clerk
25 Justice Way, Suite 2313
Dawsonville, GA 30533
(706) 344-3501 FAX: (706) 344-3889

RANDY HARRIS

**865 Angel Drive
Ellijay, GA 30536
Dawson County**

Profile

Self trained entrepreneur with over 30 years of successful business ownerships and working with national companies to make them successful. His ability to read business situations and respond quickly and economically as to solutions has been his forte. He has launched national programs on numerous occasions with phenomenal results. Placing 30-50 mortgage offices per month for 6+ months for 3 different companies are just some of his achievements.

BUSINESS OWNERSHIPS

Port-O-Let of Mobile (Grew from 75 to 900+ in 1 year)
Port-O-Let of Mississippi (portable toilets)
Porox of Mobile (Thetford Corporation drain field rejuvenation program)
Mr. Rooter of Mobile (Sewer & Drain Company)
Mr. Rooter Plumbing Company (Plumbing Company)
Mr. Rooter Septic Tank Company (Septic Tank Company)
Mr. Rooter of Birmingham (Sewer & Drain Cleaning Company)
The Lettuce Patch Restaurant 3 locations (salad shop restaurants)
ABS Financial Services, Inc. (Bi-Weekly Payment Program Company)
Stoney River Contractors, LLC (Luxury Home Builder)
Commercial Property Tax Relief (Tax Appeal Company)
Southeast Clean Water (Water Filtration Company)
Bear Ridge Furniture
HMG Marketing
Dream Smiles Teeth Whitening
Bear Ridge Lodge

EMPLOYMENT HISTORY

National Marketing Director

Paradigm Mortgage Services, Inc. (Mortgage)
Accent Mortgage Services, Inc. (Mortgage)
Challenge Mortgage Services, Inc. (Mortgage)
Centrotherm, Inc. (German Semi-Conductor Equipment)
McNeil Company (Wastewater Treatment Plants)
Suncoast Environmental Inc. (Manhole Relining Company)
WindNet (Internet Marketing Company)
WhiteScience (Teeth Whitening Company)

President Public Company

Admiralty Corporation (Treasure Recovery Company)
Equus Resources, Inc. (Financial Services Company)

ACHIEVEMENTS

Mr. Rooter National Sales Award
2003 Georgia Businessman of the Year
2003 NRCC Business Advisory Council
17 Triathlons including Border to Border (500 mile, 4 day event)

MILITARY EXPERIENCE

United States Army (6 Years)
National Guard
200th Infantry Airborne Ranger

EDUCATION

Murphy High School (Mobile, AL)
Auburn University
American International University

FAMILY

Married for 43 years to Rebecca A. Harris, 4 children and 6 grand children

ORGANIZATIONS

Lion's Club
Kiwanis Club
Chamber of Commerce
Master Mason
School Board Chairman
Finance Committee Chairman

RELIGIOUS AFFILIATION

First Baptist Church of Dawsonville

Backup material for agenda item:

9. Presentation of Etowah Water and Sewer Authority (EWSA) Note Renewal - County Attorney Lynn Frey



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Legal

Work Session: 06/22/17

Prepared By: Lynn Frey

Voting Session: 07/06/17

Presenter: Lynn Frey

Public Hearing: Yes No

Agenda Item Title: Renewal of EWSA Note

Background Information:

In 1998 the County and Etowah Water and Sewer Authority entered an IGA to accomplish sanitary sewer facility construction and upgrade to serve the contemplated Georgia 400 retail/outlet center. EWSA transferred a number of sewer taps to the County and agreed to purchase 1200 + acres for that purpose, lease it to the County, and took out a bank loan which by the terms of the IGA was to be paid by the County. The loan has been paid down from an original 6.8 million dollars to some 1.4 million. Rock Creek Park and EWSA's sewerage treatment facility are there and some land has been sold or leased.

Current Information:

Over the years there have been several re-financings, and the current note is now due. Though the note is in the name of EWSA, the County has indirect liability on the note; hence it seeks County approval on the renewal of the financing, which is proposed via Bank of the Ozarks. Security for the note is in the assignment of EWSA's rights under the EWSA to the lender, and 100% of County wetland mitigation credit sales and sale of the remaining land goes to payment. The new note is for \$1,428,529 with two interest options for five years.

Budget Information: Applicable: Not Applicable: Budgeted: Yes No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: Move to approve EWSA renewal of the loan in accordance with the Bank of the Ozarks' proposal.

Department Head Authorization: _____

Date: _____

Finance Dept. Authorization: Vickie Neikirk

Date: 6/15/2017

County Manager Authorization: VLN for DH

Date: 6/16/2017

County Attorney Authorization: _____

Date: _____

Comments/Attachments:

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3333 Riverwood Pkwy, Suite 350
Atlanta, Georgia 30339

PRELIMINARY TERM SHEET

(THIS IS NOT A LEGALLY BINDING COMMITMENT TO LEND)

Borrower: ETOWAH WATER AND SEWER AUTHORITY

Amount: \$1,428,529

Purpose: To refinance the existing debt on roughly 770 acres of collateral

Pricing: Option 1) Tax Free rate to Bank: Fixed at 4.00% for 60 months
Option 2) Tax Free rate to Bank: Variable at Libor + 1.75%, floor of 3.25% for 60 months

Loan fee of \$3,500

Term: Five year maturity with monthly payments of principal and interest based on ten (10) year amortization

Fees: Borrower shall be responsible for paying all costs associated with closing and administering the Loan(s) to include but not limited to Loan Fees, Legal Counsel Fees, Title Insurance Fees, Taxes, Testing Fees, Appraisal Fees, Environmental Due Diligence Fees, Survey Fees, Impact Fees.

Collateral: First security interest in the ~770 acres currently held as collateral on the existing note

Special Provisions: Annual Audited financial statements of Borrower

Other Conditions: 100% of proceeds from Mitigation credit sales or sale of collateral go to principal of the loan

Expiration: 04/30/2017

This Term Sheet does not constitute a legally binding commitment on the part of Bank of the Ozarks to make the loan/issue the letter of credit and is intended as an outline only and does not purport to summarize all of the terms, conditions, covenants, representations, warranties and other provisions which would be contained in definitive legal documentation for the proposed transaction.

This Preliminary Term Sheet is intended only for the confidential use of the designated recipient named above. This document contains proprietary information and as such is privileged and confidential. Therefore, any dissemination, distribution or copying of this document for use by other than the Borrower is strictly prohibited.

Backup material for agenda item:

10. Discussion of Commissioners' Compensation - Commissioner Julie Hughes Nix



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Board of Commissioners

Work Session: 06/22/17

Prepared By: Danielle Yarbrough

Voting Session: 07/06/17

Presenter: Commissioner Julie Nix

Public Hearing: Yes No

Agenda Item Title: Discussion of Commissioners' Salaries

Background Information:

In 2005, a compensation committee was formed to study the compensation policy of the commissioners and draft a new policy if needed.

Current Information:

The commissioners' salaries have not been studied in twelve years. It is time to form another citizen committee, and bring the current compensation policy up to date based upon the committee's recommendations.

Budget Information: Applicable: Not Applicable: Budgeted: Yes No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: Motion to move forward with the formation of a citizen committee to study commissioners' compensation

Department Head Authorization: _____

Date: _____

Finance Dept. Authorization: _____

Date: _____

County Manager Authorization: _____

Date: _____

County Attorney Authorization: _____

Date: _____

Comments/Attachments: