

**DAWSON COUNTY BOARD OF COMMISSIONERS
WORK SESSION AGENDA - THURSDAY, JULY 13, 2017
DAWSON COUNTY GOVERNMENT CENTER ASSEMBLY ROOM
4:00 PM**

NEW BUSINESS

1. Presentation of Request to Reclassify the Administrative Assistant Position for DCES to Executive Secretary - Lanier Swafford, Emergency Services Director
2. Presentation of Special Event Business License Application - *Sky Acres Arena* - Jason Streetman, Planning & Development Director
3. Board Appointment:
 - a. Georgia Mountains Regional Commission (GMRC)**
 - i. David Headley- *Replacing Charlie Auvermann* (Term: July 2017 through June 2018)
4. County Manager Report
5. County Attorney Report

Backup material for agenda item:

1. Presentation of Request to Reclassify the Administrative Assistant Position for DCES to Executive Secretary - Lanier Swafford, Emergency Services Director



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Emergency Services

Work Session: 8 June 2017

Prepared By: Lanier Swafford

Voting Session: 15 June 2017

Presenter: Tim Satterfield

Public Hearing: Yes No

Agenda Item Title: Fund Raiser for Fire Station 8

Background Information:

DCES is requesting Board approval for Fire Station 8 (Monument Road / Burnt Mountain) to hold a Bar-B Que Fund Raiser. The funds used from this event will be used to pour a concrete for a future water storage tank. One is already in place and the community there would like to work with DCES to move the tank from Highway 183 at Keith Evans Road to Station 8 as the tank is no longer needed on 183 since the construction of the Etowah Water Authority Tank and line.

Current Information:

Budget Information: Applicable: Not Applicable: Budgeted: Yes No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: I would move that the Board of Commissioners give Dawson County Emergency Services Fire Station 8 permission to hold a fund raiser in September or October for the purpose of raising funds for an additional water storage tank

Department Head Authorization: Lanier Swafford

Date: 25 May 17

Finance Dept. Authorization: Vickie Neikirk

Date: 5/31/2017

County Manager Authorization: David Headley

Date: 6/01/2017

County Attorney Authorization:

Date:

Comments/Attachments:

None - LS

Further discussion concerning the Executive Secretary request:

In 2014, the results in the Archer Study resulted in the Administrative Position for DCES being reduced from a paygrade 14 to a 13. Following this reduction, appeals were made through Director Thurmond to Director of Administration Bob Ivey with no results. These appeals in part were due to the fact that prior to 2014, this position had been titled Executive Secretary. While there is no reflection of this title in any personnel action forms on file in the HR Office, there are communications between the HR Director (at that time S. Boatfield) and our office reflecting the title of Executive Secretary.

This has been an ongoing issue since 2014. The 2016 study awarded this position (15 year employee) .71 cents. Attached you will find scanned documents beginning in 2012 attempting to address this matter. Within this document on an email dated December 5, 2012 there is communications requesting an updated approved position list and an accompanying document listing Ms. Martin as an Executive Secretary. Next there is an email dated March 26, 2014 from Ms. Martin on behalf of Billy Thurmond to Bob Ivey addressing Classification and Compensation Issues. It should be noted here that "Executive Secretary Betty Martin was the number one issue then in terms of "reclassification and compensation" and reasoning is provided within the paragraph noted.

Betty Martin

From: Billy Thurmond
Sent: Friday, August 10, 2012 1:00 PM
To: Betty Martin
Subject: FW: Position chart
Attachments: EMS PC 8-10-12.xlsx

New version

From: Sherry Boatfield
Sent: Friday, August 10, 2012 10:16 AM
To: Billy Thurmond
Subject: RE: Position chart

Billy,
Here is your Position Control report. You'll see I have already noted your pending changes for August. If you have any questions let me know.

Sherry Boatfield
Dawson County HR Director
(706)344-3500, ext. 42245

From: Billy Thurmond
Sent: Friday, August 10, 2012 8:48 AM
To: Sherry Boatfield
Subject: Position chart

Sherry
Can you e-mail me a current emergency services chart that shows the vacancies and frozen positions that I currently have.
Thanks Billy

_____ Information from ESET NOD32 Antivirus, version of virus signature database 7373 (20120810)

The message was checked by ESET NOD32 Antivirus.

<http://www.eset.com>

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<http://www.eset.com>

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**DAWSON COUNTY
APPROVED POSITIONS BY DEPARTMENT**

EMERGENCY SERVICES ADMINISTRATION													
EMERGENCY SERVICES Combined													
POS #	F/R	FT	P/R	P/T	SUP	GF	GRADE	POSITION	Occupant	2012 Salary	2012 Hrs Sched	2012 Hrly Rate	TAKE HOME VEHICLE
3610-001	1					23	Emergency Serv. Dir.	Billy Thurmond		\$73,601	2,080		Yes
3610-002	1					21	Chief	Lanier Swafford		\$63,669	2,080		Yes
3610-003	1					21	Deputy Chief	Tim Satterfield		\$58,821	2,080		Yes
3610-004	1					19	Asst Chief	Danny Speaks		\$45,039	2,080		Yes
3610-005	1					17	Lieutenant Inspector	Jody Holland		\$25,646	2,080	12.33	No
3610-006	0					16	Lieutenant Inspector	VACANT		\$31,860	2,080		No
3610-007	0					18	Training Coordinator	Frozen		\$0	2,080		No
3610-008	1					14	Quartermaster	Marty Tench		\$31,866	2,080	15.32	No
3610-009	1					14	Executive Sec	Betty Martin		\$35,184	2,080		No
3610-010	0					10	Admin Asst	Frozen		\$0	2,080	11.39	No
3610-011	1					18	Bat Chief	Benjie Ensley		\$57,081	2,636		No
3610-012	1					18	Bat Chief	Robbie Lee		\$48,277	2,636		No
3610-013	1					18	Bat Chief	Milton Keller		\$50,227	2,636		No
3610-014	1					16	Captain	Jamerson Kerby		\$44,575	2,636	16.91	No
3610-015	1					16	Captain	Jeff Bailey		\$39,593	2,636	15.02	No
3610-016	1					14	Captain	Jason Dooley		\$36,561	2,636	13.87	No
3610-017	1					13	Lieutenant	Ryan Bramblett		\$34,136	2,636	12.95	No
3610-018	1					15	Lieutenant	Jonathan Hubbard		\$37,695	2,636	14.30	No
3610-019	1					15	Lieutenant	Andy Scott		\$42,440	2,636	16.10	No
3610-020	1					15	Lieutenant	Ricky Rexroat		\$42,440	2,636	16.10	No
3610-021	1					15	Lieutenant	Jeffrey Banks		\$37,695	2,636	14.30	No
3610-022	1					13	Lieutenant	Joseph Fowler		\$34,795	2,636	13.20	No
3610-023	0					15	Lieutenant	Paul Cloud		\$34,795	2,636	13.20	No
3610-024	1					15	Lieutenant	Todd Hollaway		\$37,695	2,636	14.30	No
3610-025	1					13	Lieutenant	Lucas Ray		\$35,507	2,636	13.47	No
3610-026	0					14	FF/Paramedic	VACANT		\$35,876	2,636	13.61	No
3610-027	1					14	FF/Paramedic	Charles A. Wilson		\$33,971	2,636	13.61	No
3610-028	1					14	FF/Paramedic	Tiffany Cramer		\$36,561	2,636	13.87	No
3610-029	1					14	FF/Paramedic	Brian Cohen		\$33,971	2,636	13.61	No
3610-030	1					14	FF/Paramedic	William Harris		\$35,876	2,636	13.61	No
3610-031	1					14	FF/Paramedic	Lillie Luckie		\$37,299	2,636	14.15	No
3610-032	1					14	FF/Paramedic	Michael D Clifford		\$35,876	2,636	13.61	No
3610-033	1					14	FF/Paramedic	Chris DeLong		\$35,876	2,636	13.61	No
3610-034	1					14*	FF/Paramedic	David Allen		\$32,502	2,636	12.33	No
3610-035	0					14	FF/Paramedic	VACANT		\$35,876	2,636	13.61	No

F/P = Full-Time Perm; F/T = Full-Time Temp; P/P = Part-Time Perm; P/T = Part-Time Temp; SUP = Supplemental

Betty Martin

From: Sherry Boatfield
Sent: Wednesday, December 05, 2012 2:00 PM
To: Betty Martin
Subject: RE: Approved Positions by Department
Attachments: EMS - Position Control.xlsx

Betty – attached is EMS position control.

Sherry Boatfield
Dawson County HR Director
(706)344-3500, ext. 42245

From: Betty Martin
Sent: Wednesday, December 05, 2012 11:35 AM
To: Sherry Boatfield
Cc: Billy Thurmond
Subject: Approved Positions by Department

Sherry:

Since we've had numerous changes recently, I would appreciate very much if you could send us an updated version of our approved positions/names by department. Thanks for your help.

Betty Martin

Betty Martin, Admin. Asst.
Dawson County Emergency Services
393 Memory Lane
Dawsonville, Georgia 30534
Office: (706) 344-3666 x223
Fax: (706) 344-3669
Cell: (678) 410-2258
bmartin@dawsoncounty.org



Information from ESET NOD32 Antivirus, version of virus signature database 7769 (20121205)

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**DAWSON COUNTY
APPROVED POSITIONS BY DEPARTMENT**

EMERGENCY SERVICES ADMINISTRATION

EMERGENCY SERVICES Combined

POS #	FR	FT	P/R	P/T	SUP	GF	GRADE	POSITION	Occupant	2012 Salary	2012 Hrs Sched	2012 Hrly Rate	2012 TAKE HOME	VEHICLE
3610-001	1						23	Emergency Serv. Dir.	Billy Thurmond	\$73,601	2,080			Yes
3610-002	1						21	Chief	Lanier Swafford	\$63,669	2,080			Yes
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3610-005	1						12	Inspector	Jody Holland	\$25,646	2,080	12.33		No
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3610-012	1						18	Bat Chief	Robbie Lee	\$48,277	2,636			No
3610-013	1						18	Bat Chief	Milton Keller	\$50,227	2,636			No
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3610-017	1						13	Lieutenant	Ryan Bramblett	\$34,136	2,636	12.95		No
3610-018	1						15	Lieutenant	Jonathan Hubbard	\$37,695	2,636	14.30		No
3610-019	1						15	Lieutenant	Andy Scott	\$42,440	2,636	16.10		No
3610-020	1						15	Lieutenant	Ricky Rexroat	\$42,440	2,636	16.10		No
3610-021	1						15	Lieutenant	Jeffrey Banks	\$37,695	2,636	14.30		No
3610-022	1						13	Lieutenant	Joseph Fowler	\$34,795	2,636	13.20		No
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3610-024	1						15	Lieutenant	Todd Holloway	\$37,695	2,636	14.30		No
3610-025	1						13	Lieutenant	Lucas Ray	\$35,507	2,636	13.47		No
3610-026	0						14	FF/Paramedic	VACANT	\$35,876	2,636	13.61		No
3610-027	1						14	FF/Paramedic	Charles A. Wilson	\$33,971	2,636	13.61		No
3610-028	1						14	FF/Paramedic	Tiffany Cramer	\$36,561	2,636	13.87		No
3610-029	1						14	FF/Paramedic	Brian Cohen	\$33,971	2,636	13.61		No

Betty Martin

From: Billy Thurmond
Sent: Wednesday, December 17, 2014 10:30 AM
To: Betty Martin
Subject: FW: 2015 PAFs and Position Control
Attachments: S KNOWLES.xls; L RAY.xls; J FOWLER.xls; B MARTIN.xls; Emergency Services- 2015 PC.xlsx

-----Original Message-----

From: Danielle Yarbrough
Sent: Wednesday, December 17, 2014 8:52 AM
To: Billy Thurmond
Subject: 2015 PAFs and Position Control

Billy-

Attached are the PAFs for any of your employees that need to be brought up to a minimum range based upon the results of the recent salary study along with the 2015 Position Control page for your department.

Please note that many employee titles and pay grades have changed. At this time, Cindy has decided to allow everyone to remain at their current title, however as positions become vacant, we will advertise under the new position title. The title changes for now will be "behind the scenes only." Also- some of your employees may have changed from an exempt status to a non-exempt status or the other way around. Please remember too that adjustments to some positions were capped at 10%.

I would like these PAFs back as soon as possible, and if you have any questions, please do not hesitate to contact me.

Thanks,
-Danielle

*Billy- this position control may not be completely up-to-date. I'm off today and don't have access to my files. I just wanted to get the PAFs to you asap. Some employees may be in different positions then when we first did the 2015 PC. I'll fix it first thing tomorrow.



DAWSON COUNTY GOVERNMENT

PERSONNEL ACTION FORM

Date 1/1/2015
Payroll Effective Date 1/1/2015

- FT/Reg
PT/Reg
FT/Temp
PT/Temp
Elected
Grant Funded
Supplement

NAME BETTY MARTIN

ADDRESS

EMP# SS # HIRE DATE

Check here for: DEPARTMENT NAME & NO. DEPT #

Name Change PREVIOUS NAME

Address Change PREVIOUS ADDRESS

New Hire DEPARTMENT NAME DEPT. #

Re-Hire POSITION TITLE POSITION #

PAY RATE GRADE STEP

Rate Change DEPARTMENT NAME & NO. from to

Transfer POSITION TITLE & NO. from to

Promotion GRADE & STEP from to

Demotion PAYRATE from \$35,887.87/YR to \$17.25/HR

Reclassification EXPLANATION: CHANGE FROM EXEMPT TO NON-EXEMPT STATUS

TRANSFER ONLY: Releasing Dept. Head's Signature

Military Leave DEPARTMENT NAME DEPT #

Personal Leave DATE from to

Medical Leave REASON

Suspension

Return from Leave

TERMINATION DEPARTMENT NAME DEPT #

Resignation POSITION TITLE POSITION #

Retirement PAY RATE ANNUAL LEAVE [Personal]

Separation for Cause LAST DATE WORK DUE [Sick]

Other REASON

Did employee give notice? How much?

Eligible for re-hire? In no, explain:

Date next Appraisal due?

Department Head/Elected Official Date

Budget Manager (Required for pay changes) Human Resources Date

Administrative Official Date

Betty Martin

From: Betty Martin
Sent: Tuesday, March 21, 2017 3:36 PM
To: Lanier Swafford
Subject: FW: Archer Questionnaire - Betty Martin
Attachments: Archer Questionnaire - Online Form (6).doc; Department Classification & Compensation Study; Appvd Positions Sep 2014.pdf

Lanier:

This is the questionnaire that we discussed that was sent to Bob 2/19/2014. I am also attaching the following:

1. Classification and compensation study issues document composed by Billy.
2. Position Control Sheet identifying me as a Grade 14 Executive Secretary.

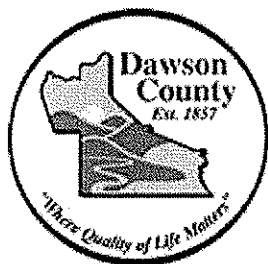
From: Betty Martin
Sent: Wednesday, February 19, 2014 10:18 AM
To: Bob Ivey
Cc: Billy Thurmond
Subject: Archer Questionnaire - Betty Martin

Bob:

Billy requested I send you the attached file. Thanks!!

Betty Martin

Betty Martin, Admin. Asst.
Dawson County Emergency Services
393 Memory Lane
Dawsonville, Georgia 30534
Office: (706) 344-3666 x223
Fax: (706) 344-3669
Cell: (678) 410-2258
bmartin@dawsoncounty.org



2017
9.30 in 15

Information from ESET NOD32 Antivirus, version of virus signature database 9443 (20140219)

The message was checked by ESET NOD32 Antivirus.

<http://www.eset.com>

Betty Martin

From: Betty Martin
Sent: Wednesday, March 26, 2014 11:46 AM
To: Billy Thurmond
Subject: Department Classification & Compensation Study
Attachments: Department Classification Compensation Issues Form.docx

Importance: High

Billy:

Final document attached!!

Betty Martin

Betty Martin, Admin. Asst.
Dawson County Emergency Services
393 Memory Lane
Dawsonville, Georgia 30534
Office: (706) 344-3666 x223
Fax: (706) 344-3669
Cell: (678) 410-2258
bmartin@dawsoncounty.org



Dawson County • Classification & Compensation Study

Contact Information

Department	Department Head	Phone Number	Email Address
Emergency Services	Billy Thurmond	706-344-3666 x225	bthurmond@dawsoncounty.org

Division / Unit	Subordinate Manager	Phone Number	Email Address
Fire Department	Lanier Swafford	706-344-3666 x226	lswafford@dawsoncounty.org
EMS Department	Lanier Swafford	706-344-3666 x226	lswafford@dawsoncounty.org
EMA Department	Lanier Swafford	706-344-3666 x226	lswafford@dawsoncounty.org
Fire Marshal/Operations/ADA Coordinator	Tim Satterfield	706-344-3666 x229	tsatterfield@dawsoncounty.org
Training	Danny Speaks	706-974-1016	dspeaks@dawsoncounty.org

Number of employees in the department: Full-time: 42 Part-time: 25
 Number of volunteers - 46
 Number of CERT volunteers - 39

Classification & Compensation Issues

Please answer the following questions. You may attach additional sheets if necessary.

- List employees you believe are *not* properly classified. Provide rationale for your belief, your suggested remedy, and any validation / documentation that supports your belief and recommended remedy.**

Executive Secretary Betty Martin – performs three main functions for Emergency Services division – Executive Secretary, Human Resources, Accountant. She assumed extra responsibilities when Administrative Assistant position was frozen in 2010. Other county staff is paid equal or higher pay for only one job function and less longevity. Remedy: Creation of different position levels of Executive Secretary.

Based on the workload and additional responsibilities of Ms. Martin, compared to other similar positions within other departments, her hourly rate is grossly low. Managing secretarial/operational work for entire administrative staff, human resource functions for over 150 paid and volunteer staff, managing Fire and EMS reporting requirements, receiving and processing EMS payments, and managing the budget for four spate departments more than prove the need for this position to be evaluated.

This position and its pay should be compensatory to other like positions. Until 2010, DCES was funded for two administrative/secretarial support type positions. A solution for this situation would be to restore part of the funding lost when the other position was frozen.

In addition to handling administrative/operational functions of the ES division, quality control checks all Fire and EMS reports, handles all personnel files, processes/codes division invoices, and serves as the front office person to meet the public. She is the point of contact of the community room at Station 2.

She serves in this capacity as one person!!

Chief Swafford – The Deputy Chief and Chief positions currently classified have a pay grade of 21. The Chief's position carries more authority and responsibility and should be graded at least one pay grade higher.

Backup material for agenda item:

2. Presentation of Special Event Business License Application - *Sky Acres Arena* - Jason Streetman, Planning & Development Director

Special Event Business License Application

TMP 066-007-001

Acreage of the request 10 acres⁺

ZONING OF THE PROPERTY RA

911 Street address of property: 222 Bailey Waters Road Dawsonville, Ga 30534

Submittal Date 6-9-17 Time 4:06 am pm Rec'd. By [Signature] Staff initials

Board of Commissioners Work Session Date: 7-13-17
(if applicable)

Board of Commissioners Meeting Date: 7-20-17
(if applicable)

Applicant Information

(Authorized Representative) Michael & Deborah Papacornu
Printed Name MA

Address 222 Bailey Waters Rd
Dawsonville, Ga 30534

Phone 770-842-6216

Email Address [Redacted] ...CDM

Status [Redacted] option to purchase

NOTE: If applicant is other than owner, enclosed Property Owner Authorization form must be completed.

Property Owner Information

Name same as above

Address _____

Phone _____

Property Information

911 Street Address of Property 222 Bailey Waters Rd
Dawsonville, Ga 30534

Directions to Property Start East on Justice Way towards
Shoal Creek Rd. Turn left onto Shoal Creek Rd. Left onto
Hwy 136 W/GA-136. Right onto Bailey Waters Rd GA-34.

Tax Map & Parcel # (TMP) 0666-007 & 0666-007-001

Land Lot(s) _____ District _____ Section _____

Commission District # _____

Subdivision Name N/A Lot # _____

Current Zoning R/A Current Use of Property Horse Farm
(Example: residence, farm, commercial)

SURROUNDING ZONING:

North RA South RA
East RA West RA & RSR

PROPOSED ACCESS:

Access to the development will be provided from:

Road Name Bailey Waters Road

Type of Road Surface Asphalt

SITE PLAN: Attach detailed site plan.

Site plan notes: See attached

Requested Action & Details of Proposed Use

Special Event Business License for Equine barrel & pole events, team roping events, horse back riding lessons, Equine Events,

DATE (S) OF THE EVENT unscheduled at this time. Usually held on week ends

Anticipated Attendance As low as 50 - 150

Existing Utilities: Water Sewer Gas Electric 70+

Number of Parking Spaces Open field parking & parking lot for horse trailers

Number of Maintenance Personnel: Two Fulltime

Nearest Emergency Medical Clinic: NGPG Urgent Care 11.6 mi open till 8pm

Distance to Clinic: Chestatee Regional Hospital - 11.4 miles

Total # of Toilet Fixtures Provided: 2 in barn + porta potties

Total # of Public Water Fountains: Bottled Water

Proposed Hours of Operation: (See page 5 for times not permitted to operate.)

M-F	}	<u>Events usually 6pm - 11pm</u>
Sat		<u>Daily lessons & practices, if being used only go to 9 or 10pm & that is rare</u>
Sun		<u>Riders pay to enter events &</u>

Is there a charge for admission, a ticket, or a tour? these funds are paid out to 4 places Yes No

Is there a temporary tent structure? A sm. arena fee \$10 is pd by riders to pay for lights & maintenance & personnel to drag ground Yes No

Are food vendors participating in the event? not usually Yes No if used must be licencs & permit

If yes, are they licensed by the Environmental Health Department? Yes No

(Provide copy of licenses)

If yes, how many vendors will participate? not sure

Will alcohol be served or sold during the event? Yes No

If yes, what type? Beer Wine Liquor

Requested Action & Details of Proposed Use (Continued)

Is there any potentially dangerous or hazardous activity?

Yes

No

If yes, please describe _____

Will any national or local celebrity be participating in the event?

Yes

No

If yes, provide name and describe type of participation _____

Will there be any media coverage?

Yes

No

If yes, provide name(s) of media and describe type of coverage _____

Do you foresee any unusual or excessive burden on the Sheriff's Department, Emergency Services, County Marshal, or other county personnel?

Yes

No

If yes, describe _____

Notethat asacondition ontheissuance ofatemporaryspecialeventbusiness license, the license holder shall indemnify and hold Dawson County harmless from claims, demand, or cause of action that may arise from activities associated with the specialevent.

NOTE: Before signing this statement, check all answers and explanations to see that you have answered all questions fully and correctly. This statement is to be executed under oath and subject to the penalties of false swearing and it includes all attached sheets submitted herewith.


STATE OF GEORGIA, DAWSON COUNTY

I, (Print Name) Deborah Papaioanu, DO SOLEMNLY SWEAR, SUBJECT TO PENALTIES OF FALSE SWEARING, THAT THE STATEMENTS AND ANSWERS MADE BY ME AS THE APPLICANT IN THE FOREGOING PERSONAL STATEMENT ARE TRUE AND CORRECT.

Deborah Papaioanu
Applicant's Signature

I HEREBY CERTIFY THAT Deborah Papaioanu SIGNED HIS/HER NAME TO THE FOREGOING APPLICATION STATING TO ME THAT HE KNEW AND UNDERSTOOD ALL STATEMENTS AND ANSWERS MADE THEREIN, AND, UNDER OATH ACTUALLY ADMINISTERED BY ME, HAS SWORN THAT SAID STATEMENTS AND ANSWERS ARE TRUE AND CORRECT.

THIS 9th DAY OF June 2017.

Niki M. McCall
Notary Public


FOR OFFICE USE ONLY:

APPROVALS:

DATE:

Chairman, Commissioners	Board	of	_____
Sheriff			_____
Emergency		Services	_____
Environmental		Health	_____
County Marshal			_____
Planning		Director	_____
County Manager			_____

PROPERTY OWNER AUTHORIZATION

I / we Deborah Papaioanu hereby swear that I / we own the property located at (fill in address and / or tax map & parcel #):

Address: 222 Bailey Waters Rd Dawsonville, Ga 30534

TMP: _____

as shown in the tax maps and/or deed records of Dawson County, Georgia, and which parcel will be affected by this request. I hereby authorize the person named below to act as the applicant or agent in pursuit of a business license for a special event held on this property. I understand that any license granted, and/or conditions or stipulations placed on the property will be binding upon the property regardless of ownership. The under signer below is authorized to make this application.

Printed Name of applicant or agent Deborah Papaioanu

Signature of applicant or agent Deborah Papaioanu Date 6-9-17

Mailing address 222 Bailey Waters Rd Dawsonville, Ga

City, State, Zip Dawsonville, Ga 30534

Telephone Number _____

Printed Name of Owner(s) Deborah Papaioanu

Signature of Owner(s) Deborah Papaioanu Date 6-9-17

Notary Public Niki M. McCall Date 6-9-17



(The complete names of all owners must be listed, if the owner is a partnership, the names of all partners must be listed, if a joint venture, the names of all members must be listed. If a separate sheet is needed to list all names, please identify as applicant or owner and have the additional sheet notarized also.)

Michael & Deborah Papaioanu
222 Bailey Waters Road
Dawsonville, Georgia 30534
Cell:
Email

Mr. Jason Streetman, Director
Dawson County Planning and Development
25 Justice Way, Suite 2322
Dawsonville, GA 30534

Dear Mr. Streetman,

My husband and I purchased the old Kangaroo Farm located on Bailey Waters Road last May 2016. We are both retired seniors and took the big step of selling our home in Gainesville and our cabin in Mineral Bluff to relocate to Dawsonville so that we could enjoy our horses and the more rural lifestyle. Along with ourselves came dear friends and my riding instructor Laurie Verhoven and her husband Jay as well as the four children, Grayson 19 who is a team roper and skilled rider, Jackson our 16 year old golfer, Hudson our 14 year old basketball and baseball whiz and Lily our 13 year old talented rider and barrel racer. Both Grayson and Lily compete on the local and national levels.

Upon purchasing the property we put in a very nice arena 250' x 150' with professional railings, footings and lighting to permit the children and riding students to practice for various events as well as a smaller covered arena and announcer's booth. Both have done quite well for themselves and are committed along with all the other students Laurie teaches to ride and compete on the farm. It was our intent to provide an arena that would permit them the correct size and lighting arrangement that prevents shadows during the evening, which can spook certain horses. We wanted to provide them a place that mirrored a more professional setting for practices and invitational events to friends and fellow competitors.

Laurie has her Business and Barn License, Sky Acres Farm LLC, for teaching horseback riding/training from young children to adults. I started riding at 65 years old and over the last three years I have accomplished a lot under her guidance. So much so that I have four horses here at the farm.

Everyday just watching these young children learn to ride, learn about responsibility, safety, team work, hard work, caring for and loving a living animal is just heart warming. I have witnessed these children take weekly lessons from Laurie from their first seating on a horse to actually

taking that horse under their own power and lope off around the arena. To all of us, there is no better way to show our youth that there are other things in life that are rewarding and enjoyable aside from running around in a vehicle, doing drugs, drinking, smoking and making unreasonable decisions as they mature. Respect for one another as well as adults is something we like to see on the farm.

A lot of Laurie's riding students grow up, mature and end up competing with their own horses along with Lily at local and national events. It is not limited to youth as we have riders from age 5 years to myself at 68. I am working with Laurie now on learning barrels as a senior rider. This is fantastic exercise and just working with these horses is so stress reducing. If you've had a rough day come to the farm. You will leave feeling relaxed and smiling. "Take time for yourself and be good to yourself".

Our Intentions here on the farm are:

1. Provide a place for Western riding lessons, barrel racing invitationals and practice, team roping invitationals and practices, and pole invitationals and practices, riding practices.
2. Provide safe and healthy boarding for horses
3. Provide a venue where working parents can bring their children or themselves after work and have the opportunity to actually do the above.
 - a. During the fall and winter months, it dictates the use of arena lights a couple nights per week for a few hours due to the time changes. We do our very best to have the lights off at a decent hour.

The only time they may be on a bit later is if riders come home from school, do chores in the barn, eat their dinner, homework and then saddle up and get down to the arena by 6 pm or so to begin practice.

Some of Laurie's students trailer in their horses from home. This demands a parent drive them in and remain during their lesson and/or practice after they get home from work. Again, during the Fall and Winter this would mean lights are being used in the arena.

The arena lights were installed by a lighting expert and all lights face down INTO the arena to prevent shadows as mentioned above. We never want a scenario that would spook a horse thus throwing the rider.

- b. During the fall and winter our invitation only events and practices are less frequent due to the cold weather but we still may hold a couple if permitted.

- c. During the spring and summer, the youth are out of school and want to ride more and practice more. It is during this time, they bond more with their own horses or ones they are riding during lessons here at the farm. This time frame creates a few issues in that only short practices

can be done during the heat of the day. The students and older riders usually prefer riding their horses during the very early morning or early evening after the sun goes down. Again the time changes do allow us to go longer without lights but some of the older riders who work full-time and have families could come to the farm occasionally to ride in the arena dictating the lights be used.

Again, it has been a very rare occurrence that the lights have ever been on after 11 pm. Heavy practice is not encouraged during the heat of the day due to possible heat stroke and severe dehydration to both horse and rider.

d. Noise: Kids will be kids when they are rooting for one another. Team and individual support is something we encourage wholeheartedly and they could get a bit loud but not for an extended period of time. Again, this is something we encourage as the entire scenario of supporting each other and encouraging each other is what we are all about.

e. If there is a friend/family rider invitation we would use the speakers to announce the current competitor and their time and the upcoming competitor. The speakers can be turned down individually and they only need to be loud enough for the above competitors to hear.

- f. We will use porta potties for our guests/riders.
- g. We only use bottled water, canned drinks, coffee / crackers and chips.
- h. If food were to be offered it would be by a licensed vendor.
- i. There are two asphalt entrances/exits to the farm.
- j. We have adequate parking for horse trailers and vehicles.
- k. The arena area is a 10 acre surveyed plot - Sky Acres Arenas, LLC.
- l. The lighting in the area is adequate and all horse trailers have exterior tie ups and lighting.
- m. There are multiple water areas for equine bucket fill ups.
- n. We have dusk to dawn lights around the farm.
- o. There is a ladies and mens washroom with sink in the main barn if needed in addition to the porta potty.

4. Miscellaneous Information about Events:

a. Typically a show starts with a 2 hour exhibition (practice runs in the arena for 20 to 60 seconds per rider). This is followed by the Announcer calling the first runner to the gate. The typical run for a barrel pattern can take 14 to 25 seconds then the next rider is called to the gate area. Music may or may not be used but lasts approximately 30 seconds as the rider is doing his/her pattern.

b. Most shows would be held Friday nights and would start at 6 pm and last until the final rider competes and then clean up.

c. The amount of attendees depends on the number of riders who respond to Laurie's Facebook invitation which is followed by the barrel racing or roping groups. This is a private group and is not open to the public. Most events would have 25 - 50 riders. This does not mean

there would be that many horse trailers. Many riders have anywhere from a 2 horse to a 5 horse trailer. Many riders run more than one horse. When Lily goes to compete she often takes three horses.

d. It would be unusual for events to last later than 11 pm.

We purchased the farm as a two family endeavor through our love of horses and to give Grayson and Lily the opportunity to expand their skills as far as they can on the local and national circuits. We strive to be good neighbors and enjoy all the neighborhood kids who do spend a lot of time riding here on our farm.

We are asking the Board for permission to hold approximately 24 invitational events during a 12 month period. Some months would have none and a few may have two or three events.

We are asking the Board for permission to use our arena lights as necessary but with consideration of neighbors for practices and invitational events as the time changes and competitions demand. This would be dictated by number of riders and clean up.

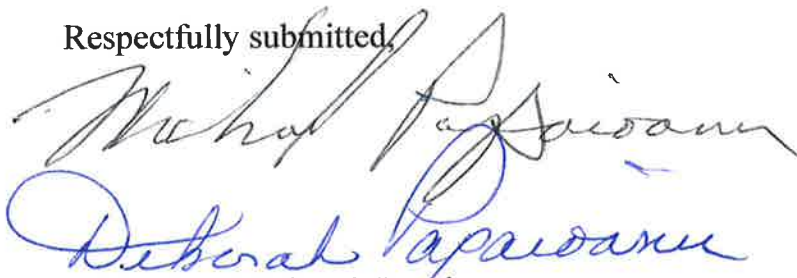
We are asking the Board to guide us in the right direction so that we may enjoy the farm, our love of horses, enjoy using our arenas and trails and to offer a service to the community.

Money:

We take money at our invitation events for the following:

- a. Riders pay a small arena fee which is used to pay help and to ensure safe footing for the horse and riders as well as repairs.
- b. Riders pay an entrance fee for each horse they run, many bring three or four horses. This fee is used to pay winner and placement prizes.

Respectfully submitted,



Michael and Deborah Papaioanu

Attachments: Sponsorship letter written by Lily Verhoven

Deborah Papaioanu,

My name is Lily Verhoven. I am 12 years old and from Dawsonville, Georgia. I am currently being homeschooled and my favorite activity is horseback riding. I compete in barrel racing locally as well as nationally. I have been blessed to be able to ride since I was 3 years old. I am looking for product or financial support sponsorships to help with some of the traveling costs and fees associated with these rodeos and events, or products to help my horse stay fit and healthy.

I run in rodeos or leagues every weekend whether it be at a professional rodeo or a local jackpot or event. I am always in the eye of a potential customer and know that I would be a great representative and asset of Mountain View trails. I am being looked at by thousands of potential customers for Mountain View Trails annually. Both our covered arena and our large team roping arena are Mountain View Trails and will be holding competitions here as well.

I am most proud of how far I have come this past year, my past riding events and my future this year in barrel racing. I am a member of NBHA (National Barrel Horse Association) where I am ranked 1st in 1D for District 00 and a Youth Qualifier for Worlds in Perry in July 2017, WPRA (Woman's Professional Rodeo Association) where I am ranked 21st in the Jr. World standings and 13th in the circuit standings for the year so far, WBRL (World Barrel Racing League) where I placed in the top 10 out of 1183 riders and was a finals Qualifier, and have just joined (Better Barrel Races), and KK Run for Vegas where I hope to qualify for next years youth run in Las Vegas, hold many wins for the local shows around the state of Georgia, and have competed in the Mustang Makeover in 2016. I also ride in many of the local Pro Rodeos around Georgia.

With a sponsorship I am willing to wear the logo proudly on all of my rodeo shirts and could also put the logo decals on my Mom and Dad's truck and horse trailer. We also own our farm and have an arena in Dawsonville where we hold Jackpots and have many visitors in and out weekly. The sponsors will be endorsed not only by me but at our facility Sky Acres Farm as well. We also advertise for the farm and arena on social media and we are willing to promote any sponsorships with this as well. My mom posts my barrel runs and standings each week and I would love to have my sponsors represented on my Instagram page as well. I have an Instagram profile @trustingyourheart as well as a Facebook profile page for myself and my hard work for the mustang makeover. My Mom has one for our facility, Sky Acres Farm. Her name is Laurie Verhoven and she would love to talk with you if you have any questions or need to contact me. I looking forward to my season of barrel racing this year and hope to get the help needed to get me where I want to be in my future. Watch out NFR here I come.

The horse is made ready for the day of battle, but the victory belongs to the Lord. Proverbs 21:31

Thank you so much for your time,

Lily Verhoven

Laurie Verhoven Sky Acres Farm

Niki McCall

From: Ringle, Bill <Bill.Ringle@dph.ga.gov>
Sent: Wednesday, April 05, 2017 10:55 AM
To: Niki McCall
Subject: Re: ZA 17-02

Niki,

Please see my answers to the standard questions below.

1. Will wells be permitted for the purpose of development? [According to the permits that we have on file, that are associated with this property, there is at least one well on the property that is utilized as a water supply.](#)
2. Does the proposed development warrant immediate sewerage? [We have four septic permits on file for this property; a four-bedroom house, a barn w/apartment, a greenhouse, and a visitor's center.](#)
3. Are there any health hazards in the area that would effect the proposed development? [None of which we are aware.](#)
4. If septic tanks are used, will adequate bodies of water be affected by the developer? [It appears that there is a creek and a pond on the property, however, any septic system permitting is required to be a minimum of 50' from those bodies classified as State Waters.](#)
5. Any additional remarks? [We have questions about the proposed events, and what kind of activities are planned, including:](#)
 - [Will there be food service offered to event attendees? If so, a permit is required from our office.](#)
 - [Will water be offered to attendees that originates from a well on the property?](#)
 - [The "Visitor Center" that was permitted in 2003 has a septic system that was designed to handle 70 visitors per day. Is this to be the bathroom facility used by attendees during the proposed equine events?](#)
 - [Are temporary toilets to be placed during events? If so, there are permits that must be obtained from our office and the fees are \\$50 plus \\$10 for each additional toilet. The minimum number of temporary toilets required depends on the number of expected attendees.](#)

Let me know if you need anything else.

Thank you,
Bill

George W. "Bill" Ringle
Environmental Health Manager
Dawson County Environmental Health
189 Hwy 53 West
Suite 102
Dawsonville, GA 30534

phone 706-265-2930
fax 706-265-7529

From: Niki McCall <nmccall@dawsoncounty.org>
Sent: Monday, March 27, 2017 2:37:23 PM
To: Tim Satterfield; David McKee; Ringle, Bill; Jeff Johnson
Cc: Jason Streetman
Subject: ZA 17-02

Good Afternoon,

Please see attached a rezoning request.

ZA 17-02 is for John Roberts, Esq. He is representing Michael & Deborah Papaioanu. They have purchased the old kangaroo farm on Bailey Waters Road and are wanting to obtain a special use permit to allow for equine events.

Please have any comments or concerns submitted to me by 4/10/17. Please call with any questions. Thanks.

Niki

Niki M. McCall
Zoning Administrator
Dawson County Planning & Development
25 Justice Way, Suite 2322
Dawsonville, GA 30534
706-344-3500 x 42335
706-531-2725 (fax)
nmccall@dawsoncounty.org

Niki McCall

From: John Roberts <jroberts@robertslawfirmpc.com>
Sent: Friday, April 07, 2017 9:40 AM
To: Niki McCall
Subject: Fwd: Questions from Mr Ringle

Nikki, got this from my client.

Let me know if u need anything else...?

Sent from my Verizon 4G LTE smartphone

----- Original message -----

From: Deborah Papaioanu <drpapaioanu@gmail.com>
Date: 4/7/17 9:28 AM (GMT-05:00)
To: John Roberts <jroberts@robertslawfirmpc.com>
Subject: Questions from Mr Ringle

Mr Roberts,

Here are answers to questions from Mr Ringle

1. Wells - There are two wells presently on the property. One is for the home and the other for the Barn, Bunk House and Garden House.

We have installed a huge Water softener / filtration system to the barn system after having the water analyzed for hard water etc.

We installed a second system to the bunk house for the same reason.

2. The home, barn, garden house and bunkhouse ALL have their own septic systems
The barn has two toilets and four sinks which were there when we purchased property
The bunkhouse was reduced from 6 toilets to two toilets and has 4 sinks which it had when purchased
The barn apt has one toilet, 2 sinks and shower which were there when purchased
The garden house has one toilet and 2 sinks which it had when purchased

3. There are no health hazards we know of

4. ALL septic tanks are no where near any water sources, creek or pond.

5. Events:

We do not have or want a concession stand. If there were to be food it would be catering done by licensed vendors that come and go after the event.

We only have sodas, bottled water and coffee. Chips and crackers.

NO water from any source other than bottled will ever be used for the public. We use bottled water now for our employees and ourselves when out and about on the farm. We can drink the filtered water from the barn etc however if we choose to as well as the bunk house.

Bathrooms for events - we will use portable toilets for any events the same as most arena events do through out the State.

Our events are primarily for the young adults such as Team Roping, Barrels and Poles. The events are primarily on the weekend and if in the evening and they begin around 6 pm and end around 11 pm.

6. We have a live on property police officer that will assist with any traffic if needed and we will also contact the Dawsonville Police Department if attendance should indicate a larger turnout.

7. We have discussed and shared all our intentions with neighbors and have had their support. This is a family farm with two teens that compete in the equine world. As parents and grandparents we have tried to support their ambitions and their successes.

We hope this assists in the questions being presented.

Mike and Debbie Papaioanu

One washing machine in bunk house
Sent from my iPad

Niki McCall

From: David McKee
Sent: Tuesday, April 11, 2017 5:04 PM
To: Niki McCall
Subject: RE: ZA 17-02

I did review the application. Would request that the access to the horse stables meet the Commercial driveway standards as specified in the driveway ordinance section VI General Design Standards. The access will need to be paved or concrete to the back of the right-of-Way.

David McKee

Dawson County
Director of Public Works
SPLOST Administrator
25 Justice Way, Suite 2322
Dawsonville, GA 30534
O-706-344-3500 Ext 42227
C-770-401-1122
www.dawsoncounty.org

From: Niki McCall
Sent: Tuesday, April 11, 2017 1:39 PM
To: Tim Satterfield; David McKee; Jeff Johnson
Cc: Jason Streetman
Subject: FW: ZA 17-02
Importance: High

Hey. I haven't heard back from you regarding this special use permit. Do you have any comments? Thanks.

Niki

Niki M. McCall
Zoning Administrator
Dawson County Planning & Development
25 Justice Way, Suite 2322
Dawsonville, GA 30534
706-344-3500 x 42335
706-531-2725 (fax)
nmccall@dawsoncounty.org

From: Niki McCall
Sent: Monday, March 27, 2017 2:37 PM
To: Tim Satterfield; David McKee; Ringle, Bill (Bill.Ringle@dph.ga.gov); Jeff Johnson

Cc: Jason Streetman
Subject: ZA 17-02

Good Afternoon,

Please see attached a rezoning request.

ZA 17-02 is for John Roberts, Esq. He is representing Michael & Deborah Papaioanu. They have purchased the old kangaroo farm on Bailey Waters Road and are wanting to obtain a special use permit to allow for equine events.

Please have any comments or concerns submitted to me by 4/10/17. Please call with any questions. Thanks.

Niki

Niki M. McCall
Zoning Administrator
Dawson County Planning & Development
25 Justice Way, Suite 2322
Dawsonville, GA 30534
706-344-3500 x 42335
706-531-2725 (fax)
nmccall@dawsoncounty.org

**Sheriff Department
Dawson County**

Case #: ZA 17-02

Applicant: JOHN ROBERTS, ESQ.
FOR MICHAEL & DEBORAH PARADIAN

Present Zoning: R-A

Proposed Zoning: SPECIAL USE

STATIONS

SHERIFFS OFFICE

Station	Travel Distance	Response Time	Acceptable	Unacceptable
<i>MAIN</i>	<i>6.1 MILES</i>	<i>9 MIN.</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>

1. Is police protection in the area adequate presently? YES

2. What additional manpower, equipment or construction would be necessary, if any?

a. Are improvements planned? NONE ANTICIPATED

b. Estimated timeframe? _____

3. Additional police protection remarks? OPERATIONAL NARRATIVE ADDRESSES
POTENTIAL FUTURE USE OF OFF-DUTY SECURITY PERSONNEL

Signature of personnel completing form: [Signature]

Date: 4/24/17



Nationwide
is on your side

FARM-PAK SUMMARY

PRINTED 06/01/2016

1100 LOCUST ST DEPT 3000
DES MOINES, IA 50391-3000

Number: FPK 3007703885 Effective from 04/29/2016 to 04/29/2017

Named Insured: MICHAEL AND DEBORAH PAPAIOANU

Mailing Address: 222 BAILEY WATERS RD
DAWSONVILLE, GA 30534-1801

Agency Name: BAGWELL INSURANCE GROUP INC 10 26690-008 45

Agency Address: GAINESVILLE GA 30503-2978 (770)534-1574

Producer: WENDELL J BAGWELL

Division	Program	Total Premium
A	BUSINESS AUTO (NATIONWIDE AGRIBUSINESS)	\$2,190.00
B	FARM PROPERTY (NATIONWIDE AGRIBUSINESS)	\$6,946.00
C	FARM UMBRELLA (NATIONWIDE AGRIBUSINESS)	\$400.00

Not a bill. Your bill is sent separately.

NA

Estimated Total Premium: \$ 9,536.00

This Farm-Pak is a portfolio of individual policies which serves to combine various insurance coverages written under a group of separate contracts of insurance

PAKSUM 01 08

EKN081

LD4F

2016162

INSURED COPY

FPK 3007703885

59 0038020

NM/CP-1305 0316 00



**BUSINESS AUTO
DECLARATIONS**

26690

NATIONWIDE AGRIBUSINESS INS.-NAIC
1100 LOCUST ST DEPT 3000
DES MOINES, IA 50391-3000

Policy Number: **FPK BAN 3007703865**

Item One

Policy Period From **04/29/2016** To **04/29/2017** 12:01 AM Standard Time at the mailing address below

Named Insured: **MICHAEL AND DEBORAH PAPAIOANU**

Mailing Address: **222 BAILEY WATERS RD
DAWSONVILLE, GA 30534-1801**

Agency Name: **BAGWELL INSURANCE GROUP INC**

10 26690-006 001 59

Agency Address: **GAINESVILLE GA 30503-2978**

(770)534-1574

Form of Business **INDIVIDUAL**

In return for the payment of the premium, and subject to the terms of this policy, we agree with you to provide the insurance stated in this policy.

Item Two Schedule of Coverages and Covered Autos

This policy provides only those coverages where a charge is shown in the premium column below. Each of these coverages will apply only to those "autos" shown as covered "autos". "Autos" are shown as covered "autos" for a particular coverage by the entry of one or more of the symbols from the COVERED AUTOS section of the Business Auto or Motor Carrier Coverage Form next to the name of the coverage.

Coverage	Covered Autos	Limit and Deductible - the most we will pay for any one accident or loss	Premium
LIABILITY	7 19	1,000,000	1,014.00
PERSONAL INJURY PROTECTION			No Coverage
MEDICAL PAYMENTS/EXPENSE	2	See State Schedule	106.00
UNINSURED MOTORISTS	2	See State Schedule	206.00
UNDERINSURED MOTORISTS (WHEN NOT INCL IN UNINSURED MOTORISTS)			No Coverage
COMPREHENSIVE COLLISION	7	Actual Cash Value or Cost of Repair Minus the Deductible in Item Three or Item Four	252.00
	7		612.00

Estimated Basic Premium	\$	2,190.00
Estimated Assessments and Surcharges	\$	
Estimated Total Premium	\$	2,190.00

PVDECP1 (09-13) 00

EKN081

LD4F

2016152

INSURED COPY

FPK BAN 3007703865

800168524

59

0038031

NW-CF-1305 0316 00



Nationwide
is on your side

FARM DECLARATIONS

POLICY NUMBER: FPK FMPN 30 0 7703865
IS EFFECTIVE FROM: 04/29/16 TO 04/29/17
12:01 AM STANDARD TIME AT THE
ADDRESS OF THE NAMED INSURED(S).

NATIONWIDE AGRIBUSINESS INSURANCE -NAIC
1100 LOCUST ST DEPT 3000
DES MOINES, IA 50391-3000

NEW BUSINESS

POLICY NUMBER: FPK FMPN 30 0 7703865

Named Insured(s) **PAPAIUANU, MICHAEL AND DEBORAH**
and **222 BAILEY WATERS RD**
Address **DAWSONVILLE GA 30534-1801**

Agent Number **26690**
Producer: **6**

Agent Name **BAGWELL INSURANCE GROUP INC**
and Address **GAINESVILLE GA 30503**

Form		Important Notice	
IN7230		<p>WELCOME TO NATIONWIDE AGRIBUSINESS! NATIONWIDE AGRIBUSINESS AND MEMBER NATIONWIDE COMPANIES HAVE CONSISTENTLY EARNED "EXCELLENT" OR BETTER RATINGS FROM THE A.M.BEST COMPANY, AN INDEPENDENT ORGANIZATION WHICH MEASURES FINANCIAL STABILITY OF INSURANCE COMPANIES. ALONG WITH THIS NEW POLICY, YOU RECEIVE OUR PLEDGE TO QUALITY. OUR EMPLOYEES WORK HARD EVERY DAY TO MAKE SURE OUR CUSTOMERS ENJOY VALUE AND SERVICE SECOND TO NONE ANYWHERE. YOU'LL DISCOVER THAT FOR YOURSELF IN THE COURSE OF WHAT WE HOPE WILL BE A LONG RELATIONSHIP. WE KNOW THAT PROPER COVERAGE IS VERY IMPORTANT TO YOU. PLEASE READ YOUR POLICY CAREFULLY AND REVIEW YOUR DECLARATIONS PAGE FOR COMPLETE INFORMATION ON THE COVERAGES PROVIDED. WE ARE LOOKING FORWARD TO SERVING YOU.</p>	
EARTHQUAKE INFORMATION		PREMIUM INFORMATION	
COVERAGE	NONE	PROPERTY PREMIUM	\$6,567.00
DEDUCTIBLE %		LIABILITY PREMIUM	\$379.00
		TOTAL ANNUAL PREMIUM	\$6,946.00
	MPD=Y	TOTAL PREMIUM DUE	\$6,946.00

010038 (01-03) 00

DIRECT BILL

19Z8080116

INSURED'S COPY

Page 38074

800168524

45

NW-CF-1305 0316 00



FARM DECLARATIONS

POLICY NUMBER: FPK FMPN 30 0 7703865
 IS EFFECTIVE FROM: 04/29/16 TO 04/29/17
 12:01 AM STANDARD TIME AT THE
 ADDRESS OF THE NAMED INSURED(S).

NATIONWIDE AGRIBUSINESS INSURANCE -NAIC
 1100 LOCUST ST DEPT 3000
 DES MOINES, IA 50391-3000

NEW BUSINESS

POLICY NUMBER: FPK FMPN 30 0 7703865

Named Insured(s) **PAPAIOANU, MICHAEL AND DEBORAH**
 and Address **222 BAILEY WATERS RD**
DAWSONVILLE GA 30534-1801

Agent Name and Address **BAGWELL INSURANCE GROUP INC**
GAINESVILLE GA 30503

Agent Number **26590**
 Producer: **8**

Form	Important Notice		
IN7230	<p>WELCOME TO NATIONWIDE AGRIBUSINESS! NATIONWIDE AGRIBUSINESS AND MEMBER NATIONWIDE COMPANIES HAVE CONSISTENTLY EARNED "EXCELLENT" OR BETTER RATINGS FROM THE A.M.BEST COMPANY, AN INDEPENDENT ORGANIZATION WHICH MEASURES FINANCIAL STABILITY OF INSURANCE COMPANIES. ALONG WITH THIS NEW POLICY, YOU RECEIVE OUR PLEDGE TO QUALITY. OUR EMPLOYEES WORK HARD EVERY DAY TO MAKE SURE OUR CUSTOMERS ENJOY VALUE AND SERVICE SECOND TO NONE ANYWHERE. YOU'LL DISCOVER THAT FOR YOURSELF IN THE COURSE OF WHAT WE HOPE WILL BE A LONG RELATIONSHIP. WE KNOW THAT PROPER COVERAGE IS VERY IMPORTANT TO YOU. PLEASE READ YOUR POLICY CAREFULLY AND REVIEW YOUR DECLARATIONS PAGE FOR COMPLETE INFORMATION ON THE COVERAGES PROVIDED. WE ARE LOOKING FORWARD TO SERVING YOU.</p>		
EARTHQUAKE INFORMATION		PREMIUM INFORMATION	
COVERAGE	NONE	PROPERTY PREMIUM	\$6,567.00
DEDUCTIBLE %		LIABILITY PREMIUM	\$379.00
		TOTAL ANNUAL PREMIUM	\$6,946.00
	MPD=Y	TOTAL PREMIUM DUE	\$6,946.00

810038 (01-03) 00

DIRECT BILL

19Z8080116

INSURED'S COPY

Page 38074

800168524

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NW-CP-1305 0316 00

Additional Interest Schedule

The following named Lienholder(s) retain an interest as specified:

**CBC NATIONAL BANK
ISADA/ATIMA
1887 S 14TH ST
FERNANDINA BEACH FL 32034-3033**

**LOAN NUMBER:
LOCATION 001 ITEM 001 MORTGAGEE
INTEREST:**

INSURED'S COPY
FARM LOCATION SCHEDULE

Loc	Acres	Location Information				County Name & Number	State
		Address City Number & Name Fire District Number & Name	Zipcode PC / DWL PC	Terr	Section Township Range		
1	87	222 BAILEY WATERS RD 0999 DAWSONVILLE	30534-1801 03		-- -- --	DAWSON 085	GA

The interest of the insured in the premises is that of **OWNER**

Countersigned this _____ day of _____ by _____
8103 (03-13) 00 Authorized Representative

FARM PROPERTY SCHEDULE A

Loc/ Item	Year	Item Description	Limit	Class	Deductible		Const Type	Premium
					Other	W & H		
001/001	1999	DWELLING MAIN 5107 SF	700,000	10531	2,500	2,500	MASON	2073
001		COV B - OTHER PRIVATE STRUCT	70,000	99996	2,500	2,500		
001		COV D - LOSS OF USE (ALS)		99997				
002		HOUSEHOLD PERSONAL PROPERTY	490,000	20501	2,500	2,500	MASON	
003	1999	OFFICE 2396 SF	125,000	35131	2,500	2,500	FRAME	1408
		OLD VISTORS CENTER						
004	2001	HORSE BARN 100X150	250,000	36821	2,500	2,500	FRAME	1791
005	2001	CONSERVATORY 2239 SF	60,000	33231	2,500	2,500	FRAME	391
006	2001	EQUIPMENT BARN 60X100	50,000	33231	2,500	2,500	FRAME	326
007	1999	SHED 1 20X30	20,000	35621	2,500	2,500	FRAME	125
008	1999	SHED 2 20X20	10,000	33221	2,500	2,500	FRAME	65
009		EQUIPMENT, TACK & LIVESTOCK	70,000	73160	2,500	2,500		388



**NEW ISSUE
DECLARATIONS**

**INSURANCE POLICY
NATIONWIDE AGRIBUSINESS-NAIC
1100 LOCUST ST DEPT 3000
DES MOINES IA 503913000**

Policy Number: **FPK FAEN 3007703865**

ITEM 1

Named Insured: **PAPAIUANU, MICHAEL AND DEBORAH**

ITEM 2

Address: **222 BAILEY WATERS RD
DAWSONVILLE GA 30534 -1801**

Agent: **BAGWELL INSURANCE GROUP INC**

Address: **GAINESVILLE GA 30503 -0000**
PRODUCER: **WENDELL J BAGWELL
45 10 26690 0006**

ITEM 3

Policy Term: From **04/29/16** To **04/29/17** 12:01 A.M. Standard Time at the the address of the Named Insured as stated above.

In return for the payment of premium, and subject to all the terms of this policy, we agree with you to provide the insurance as stated in this policy.

ITEM 4

Schedule of Underlying Insurance: See Endorsement FAE 00 01.

ITEM 5

Retained Limit Aggregate: None

ITEM 6

Limits of Insurance: a) **\$1,000,000** Each Occurrence
b) **\$1,000,000** Products - Completed Operations Aggregate
c) **\$1,000,000** Other Aggregate

ITEM 7 Coverage:

A - Excess Follow Form Liability Insurance
 B - Umbrella Liability Insurance

ITEM 8

Premium: Amount **\$400.00**

ITEM 9 Endorsements:

FAE0001	0110	UMB0002	0413	UMB0052	0115
UMB7010	0514	IN0000N	0409	IN7321	0305
UMB0102	0413	UMB1000	0215	UMB0103	0103
UMB1003	0413	IN5280	0314	13614	1185
				UMB0113	0611

Previous Policy Number:

Countersigned by _____

FAE-D (01-10)

DIRECT BILL

LD4F 16153

INSURED

70

45 38208

ITEM 4.

Schedule Of Underlying Insurance (as identified by the entry of a company name, policy number, policy period and limits):

Farm Liability	Limits (\$)	
	2,000,000	General Aggregate
	1,000,000	Products-Completed Operations Aggregate
Policy Number: FPK FMPN 3007703865	1,000,000	Personal and Advertising Injury
Policy Period: 04/29/16 to 04/29/17	1,000,000	Each Occurrence
Personal (Homeowners) Liability	Limits (\$)	
		Each Occurrence
Policy Number:		
Policy Period: to		
Employer's Liability or Stop Gap Liability	Limits (\$)	
This coverage Does Not Apply In New York		
Policy Number:		Bodily Injury by Accident - Each Accident
Policy Period: to		Bodily Injury by Disease - Each Employee
		Bodily Injury by Disease - Policy Limit
Commercial Auto Liability	Limits (\$)	
		Bodily Injury - Each Accident
		Property Damage - Each Accident
Policy Number: FPK BAN 3007703865	1,000,000	Bodily Injury/Property Damage Combined -
Policy Period: 04/29/16 to 04/29/17		Each Accident
Personal Auto Liability	Limits (\$)	
		Bodily Injury - Each Accident
		Property Damage - Each Accident
Policy Number:		Bodily Injury/Property Damage Combined -
Policy Period: to		Each Accident
Recreational Vehicle Liability	Limits (\$)	
		Bodily Injury - Each Accident
		Property Damage - Each Accident
Policy Number:		Bodily Injury/Property Damage Combined -
Policy Period: to		Each Accident
Watercraft Liability	Limits (\$)	
		Bodily Injury/Property Damage Combined -
Policy Number:		Each Occurrence
Policy Period: to		
General Liability	Limits (\$)	
		General Aggregate
		Products-Completed Operations Aggregate
Policy Number:		Personal and Advertising Injury
Policy Period: to		Each Occurrence
Other Liability Underlying	Specific Limits:	

Underlying Policies not shown above eliminate that coverage from this Umbrella Policy.

IMPORTANT NOTICE: RESTRICTIONS, LIMITATIONS AND EXCLUSIONS TO THE ABOVE SCHEDULED UNDERLYING POLICIES (OR ANY REPLACEMENTS THEREOF) WILL ACT AS RESTRICTIONS, LIMITATIONS AND EXCLUSIONS TO COVERAGE A OF THIS POLICY.



STANDARD WORKERS COMPENSATION AND EMPLOYERS LIABILITY POLICY

NATIONWIDE AGRIBUSINESS INS.-NAIC (11568)

Issued by: 1100 LOCUST ST DEPT 3000 DES MOINES, IA 50391-3000

INFORMATION PAGE

Policy No: FPK WCN 30 0 7703865

as Issued On 02/10/17

Printed On 02/28/17

1. Name of Insured: PAPAIOANU, MICHAEL AND DEBORAH - DBA
MOUNTAIN VIEW TRAILS LLC
Mailing Address: 222 BAILEY WATERS RD
DAWSONVILLE GA 305341801

Agent: BAGWELL INSURANCE GROUP INC 45 10 26690 006
GAINESVILLE GA 305032978

Producer: WENDELL J BAGWELL

Federal ID 1.) 812578706 2.) 3.) 4.)

Other Workplaces: See Schedule of Locations

The insured is a(n) Individual: X Partnership: Corporation:

Limited Liab Co: Other:

2. The policy period is from 12:01 AM standard time on 02/10/17 to 04/29/17 at the insureds mailing address.

3. Coverage.

A. Workers Compensation Insurance: Part One applies to the Workers Compensation Law of the states listed here: GEORGIA

B. Employers Liability Insurance: Part Two applies to work in each state listed in 3A. The limits of our liability under Part Two are:

Table with 3 columns: Injury Type, Limit, and Policy Limit. Rows include Bodily Injury by Accident (100,000), Bodily Injury by Disease (100,000), and Bodily Injury by Disease (500,000).

C. Other States Insurance: Part Three applies to the states listed here: All states except North Dakota, Ohio, Washington, Wyoming.

D. This policy includes these endorsements and schedules: SEE ATTACHED SUPPLEMENTAL INFORMATION PAGE.

Misc. Policy Information Sub Total: \$ 415.00 PREMIUM

Experience Mod:

Sub Total: \$ 415.00

Prior Policy: "NEW"

Premium Discount:

Expense Constant: \$ 53.00

Premium for Terrorism and Catastrophe: \$ 6.00

Minimum Premium: \$ 205.00

Total Estimated Premium: \$ 474.00

Adjustment of premium shall be made Annually

Deposit Premium: \$ 474.00

Underwriter: 45 - 70 Countersigned by:

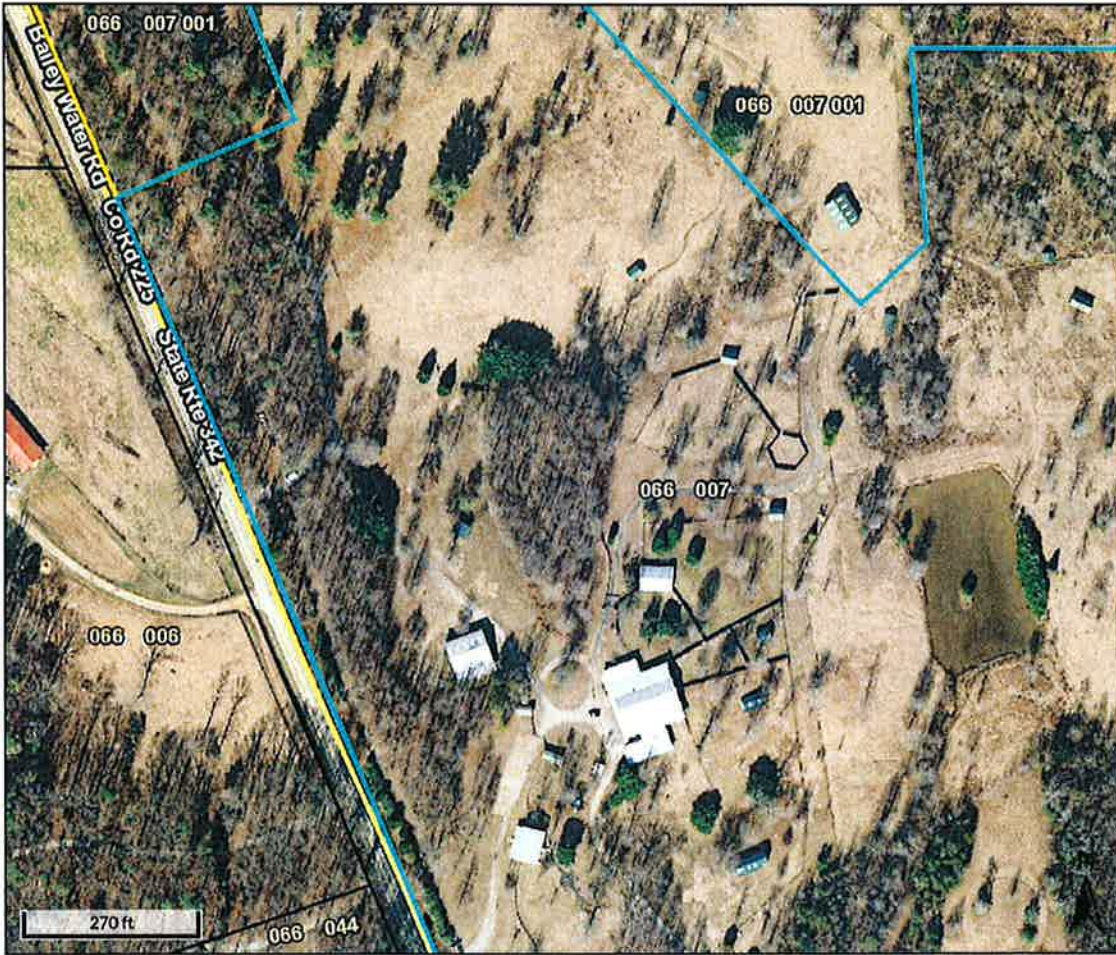
Date

Legal Description
Sky Acres Arena, LLC

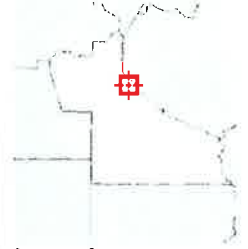
All that tract or parcel of land lying and being within Land Lot 972, 5th. District, 1st. Section, Dawson County, Georgia and being more particularly described as follows:

To find true point of beginning commence at Land Lot Corner 971, 972, 1001 & 1002; proceed thence, N 63°48'55"E for a distance of 532.99 feet to an iron pin set and the common property line of now or formerly Michael N. Papaioanu & Deborah R. Papaioanu and the true point of beginning; proceed thence, N 23°40'35"W for a distance of 848.86 feet to an iron pin set and the common property of now or formerly Jay Verhoven & Laurie Verhoven; proceed thence, along said now or formerly Jay Verhoven & Laurie Verhoven property S 42°33'35"e for a distance of 872.73 feet to an iron pin set located on the common property line of now or formerly Michael N. Papaioanu & Deborah R. Papaioanu; proceed thence, along said Michael N. Papaioanu & Deborah R. Papaioanu; common property line S 61°38'52"E for a distance of 283.40 feet to an iron pin set and The Point of Beginning.

Said tract or parcel of land contains 119,881 square feet or 2.752 acres as shown on a plat prepared by Trail & Son, Inc., dated February 27, 2017.



Overview



Legend

-  Parcels
-  Roads

Parcel ID	066 007	Owner	PAPAIOANU MICHAEL N & DEBORAH	Last 2 Sales			
Class Code	Agricultural		R	Date	Price	Reason	Qual
Taxing District	UNINCORPORATED		222 BAILEY WATERS RD	4/29/2016	\$1400000	FM	Q
	UNINCORPORATED		DAWSONVILLE GA 30534	6/12/1997	\$0	QC	U
Acres	60.81	Physical Address	222 BAILEY WATERS RD				
		Assessed Value	Value \$1601133				

(Note: Not to be used on legal documents)

Date created: 2/23/2017
Last Data Uploaded: 2/22/2017 3:07:37 PM

 Developed by
The Schnelder Corporation

SKY ACRES FARM
300 BAILEY WATERS RD.
DAWSONVILLE, GA 30534

The enclosed Georgia Stable License is valid until the indicated expiration date.

This license should be displayed in a conspicuous location.

We have updated our website. Visit www.kellysolutions.com/GA to take a look at the new layout. There are a number of useful tools to help you manage your license, including being able to update your information online anytime. You can refer people to this website to validate your credentials. If you have questions, check out the FAQs section. We hope you enjoy these new user-friendly features.

If you have questions or concerns regarding your License, please contact: Georgia Department of Agriculture, Licensing Division at (404) 586-1411 or email gdalicensing@agr.georgia.gov.

(Fold or cut on line to display)

Georgia Department of Agriculture
Equine Health Division
19 Martin Luther King Jr. Dr. SW
Atlanta, GA 30334
Tele: 404-656-3713 Fax: 404-656-2128
agr.georgia.gov

STABLE LICENSE

This license enables the above licensee to operate in the State of Georgia as a stable subject to the Laws of Georgia, and the Rules and Regulations promulgated by the Commissioner of Agriculture, thereunder.

This license is subject to revocation by the Commissioner of Agriculture for violation of the Georgia Laws, or the Rules and Regulations promulgated by the Commissioner of Agriculture.

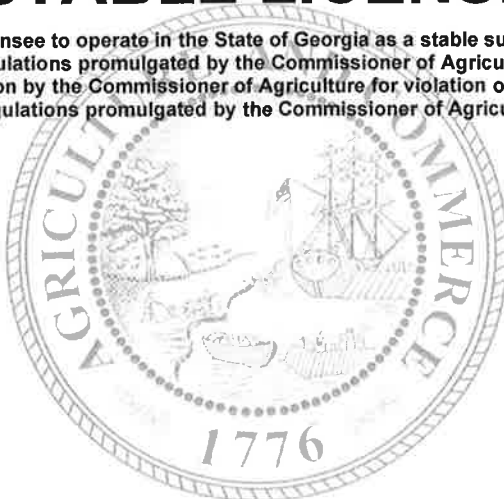
Date Issued:

3/7/2017

Expiration Date:


1/25/2018

SKY ACRES FARM
300 BAILEY WATERS RD.
DAWSONVILLE GA 30534



License Number:

11752


Gary W. Black
Commissioner of Agriculture

This License Is Not Transferable and Must Be Posted At All Times In A Prominent Business Location

Owner Information

NELSON ROGER J & DEBBIE W
 9115 STRADA PLACE
 UNIT 5316
 NAPLES, FL 34108

Payment Information

Status Paid
 Last Payment Date 11/22/2016
 Amount Paid \$15,317.13

Property Information

Parcel Number 066 007
 District 1 DAWSON COUNTY
 UNINCORPORATED
 Acres 86.73
 Description LL 971 972 1001 1002 LD 5
 Property Address 222 BAILEY WATERS RD
 Assessed Value \$640,455
 Appraised Value \$1,601,133

Bill Information

Record Type Property
 Tax Year 2016
 Bill Number 9615
 Account Number 35232
 Due Date 12/01/2016

Taxes

Base Taxes \$15,317.13
 Penalty \$0.00
 Interest \$0.00
 Total Due \$0.00

Tax Breakdown

Entity	Adjusted FMV	Net Assmt	Exemptions	Taxable Val	Millage Rate	Gross Tax	Credit	Net Tax
STATE TAX	1,601,133	640,455	0	640,455	0	\$0.00	\$0.00	\$0.00
COUNTY M&O	1,601,133	640,455	0	640,455	12.896	\$8,259.31	\$0.00	\$5,212.03
SALES TAX ROLLBACK	0	0	0	640,455	-4.758	\$0.00	-\$3,047.28	\$0.00
SCHOOL M&O	1,601,133	640,455	0	640,455	15.778	\$10,105.10	\$0.00	\$10,105.10
Totals					23.916	\$18,364.41	-\$3,047.28	\$15,317.13

Backup material for agenda item:

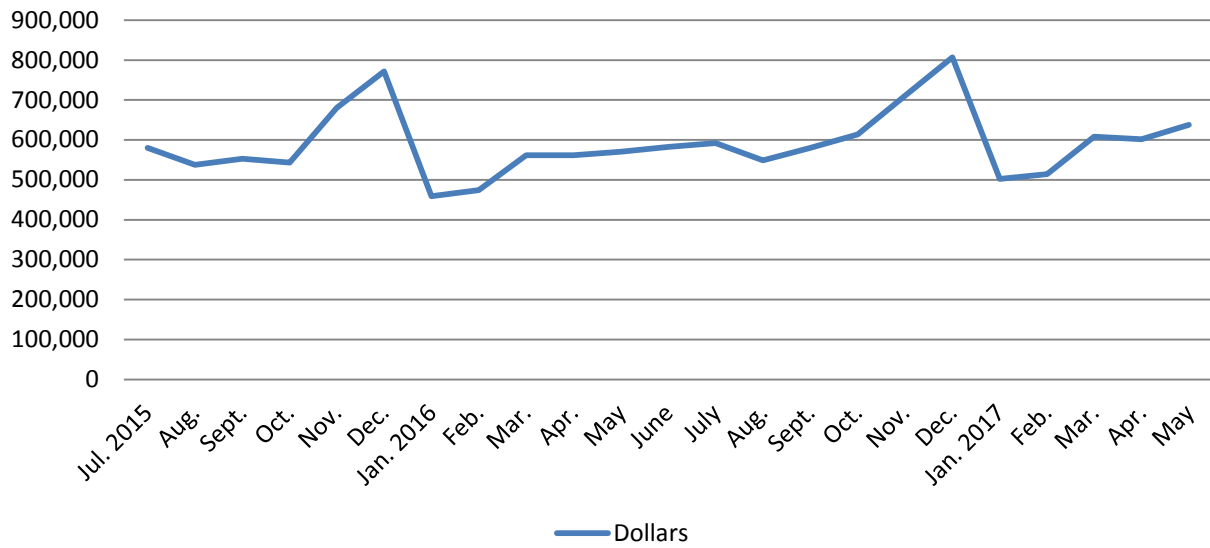
4. County Manager Report



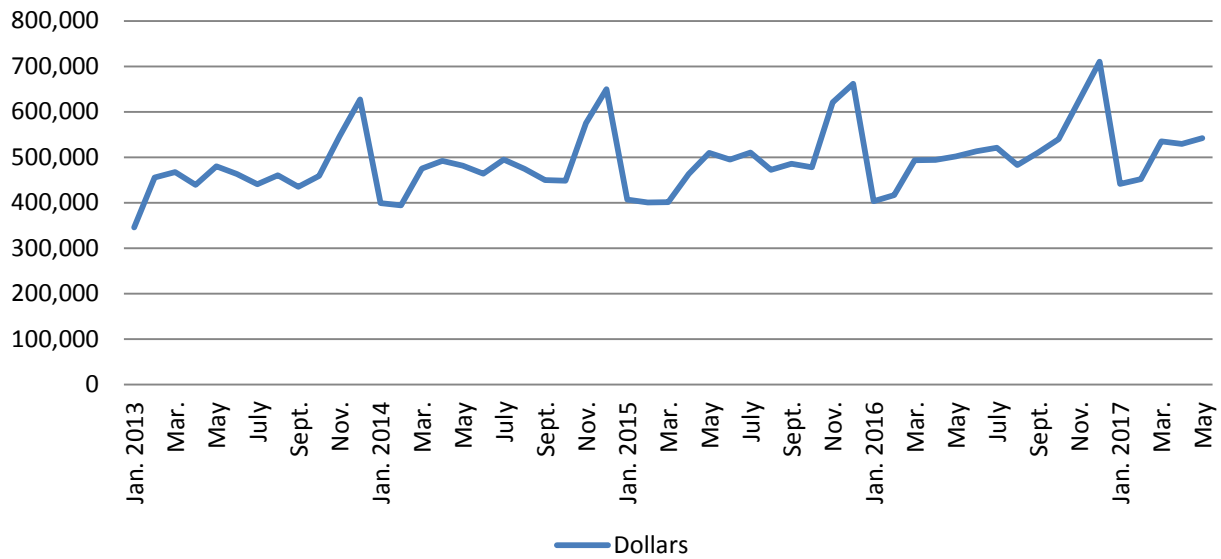
Key Indicator Report

June 2017

SPLOST VI COLLECTION CHART



LOST COLLECTION CHART

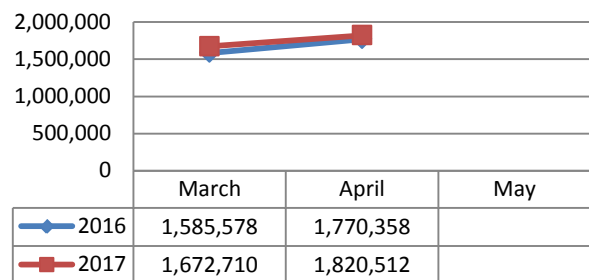


Budget

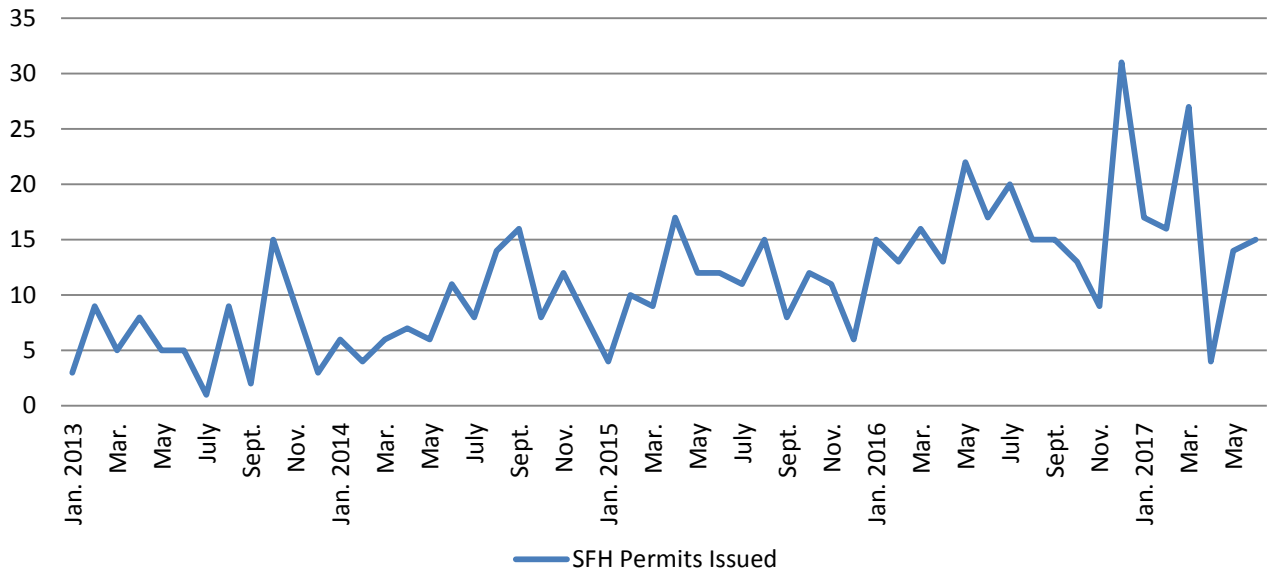
■ Remaining ■ Expense

Through 5/31/17

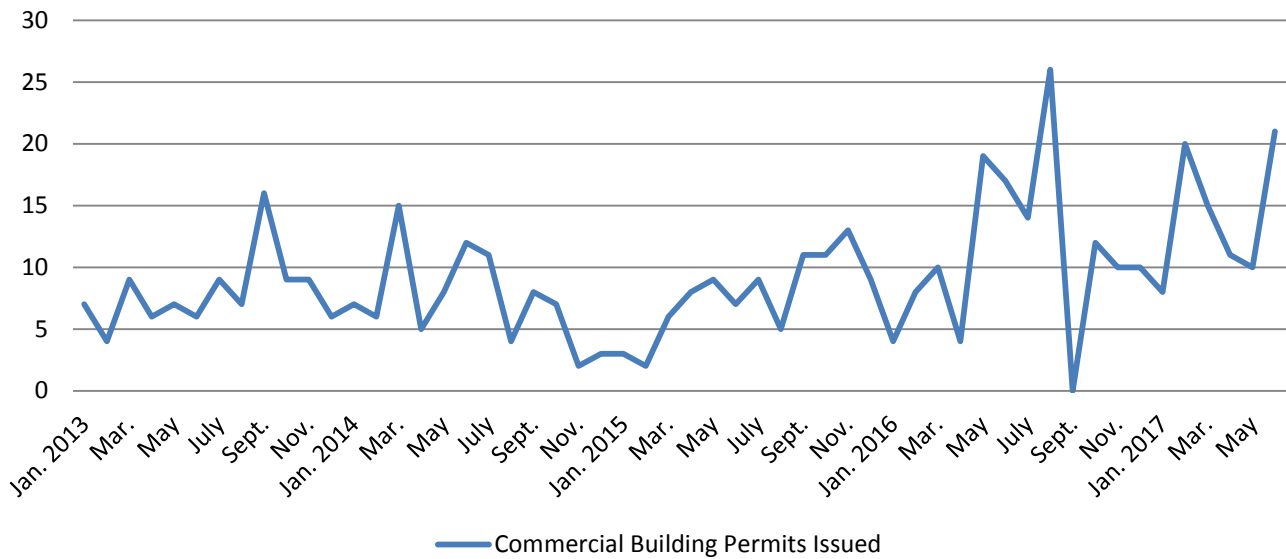
All Revenue Per Month



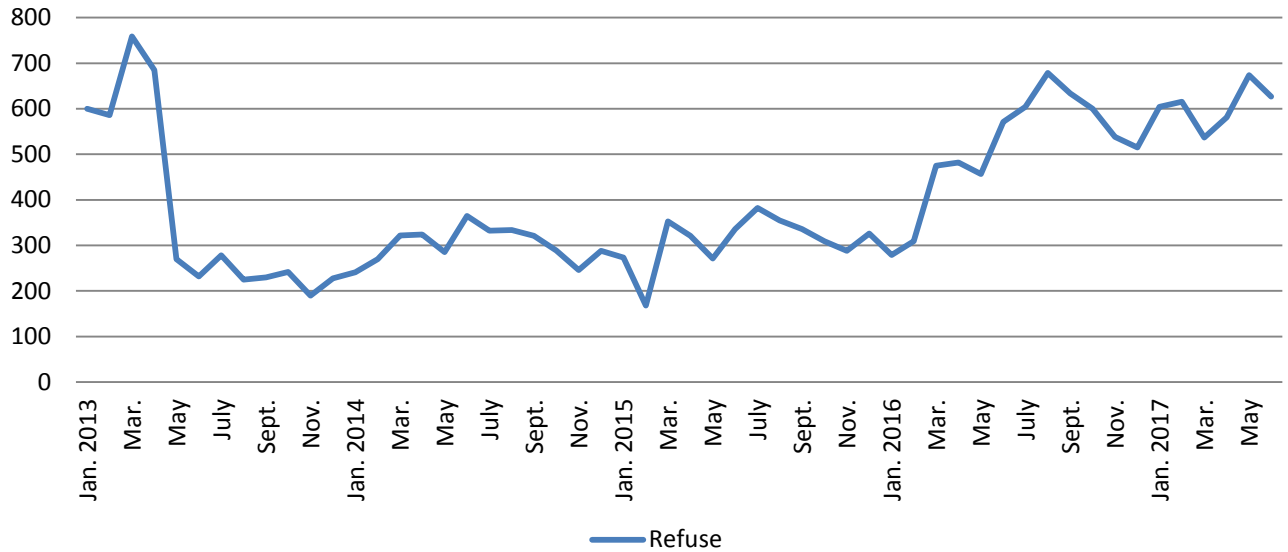
SINGLE FAMILY HOME BUILDING PERMITS ISSUED



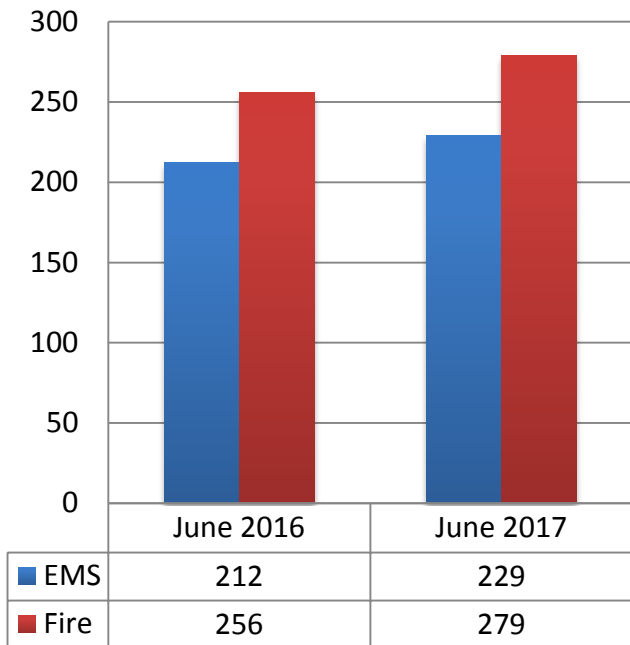
COMMERCIAL BUILDING PERMITS ISSUED



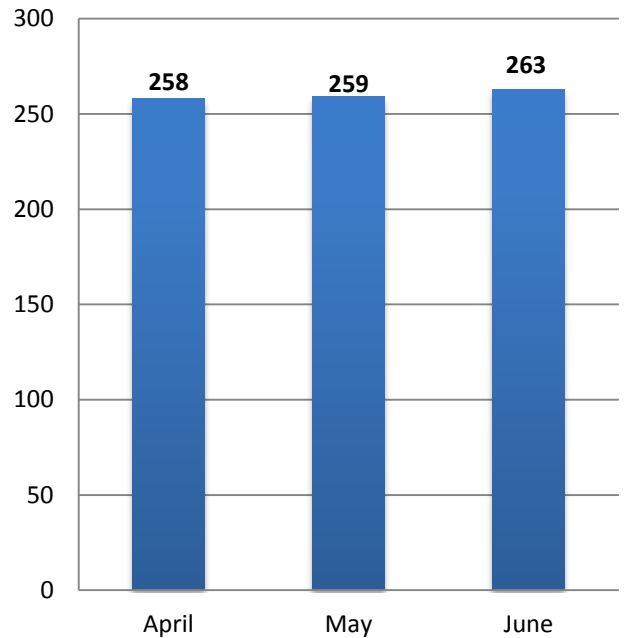
TRANSFER STATION TONNAGE COLLECTION



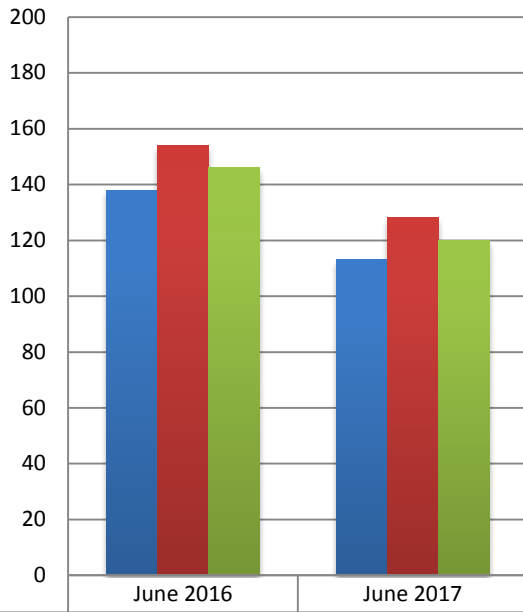
EMS/Fire Calls for Service



Number of Employees

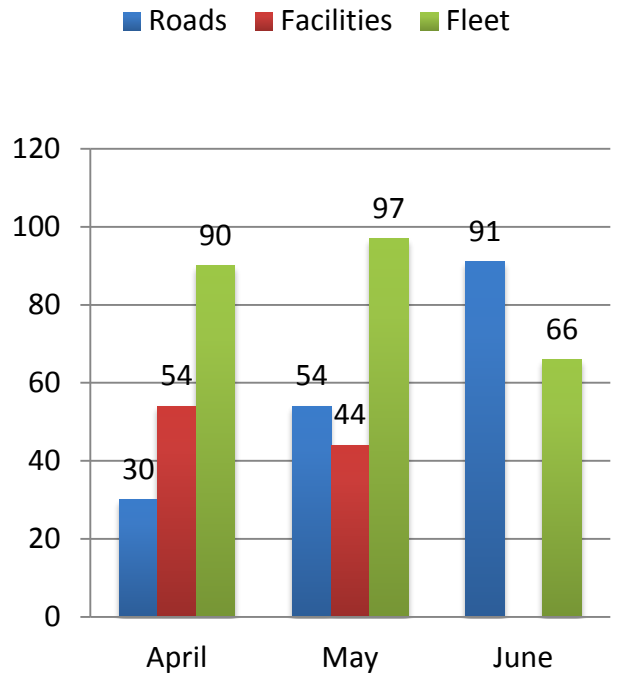


Inmate Population



	June 2016	June 2017
Lowest Daily Count	138	113
Highest Daily Count	154	128
Daily Average	146	120

Repair Requests





Dawson County Board of Commissioners

Elections/Registrar Monthly Report – June 2017

- **New Applications/Transfers In: 220**
- **Changes/Duplicates: 341**
- **Cancelled/Transferred Out: 112**
- **Total Processed: 673**

HIGHLIGHTS

Voter Registration Projects:

- NCOA (National Change of Address) confirmation notices (O.C.G.A. § 21-2-233) were mailed state wide, by each individual county on Friday the 28th. Dawson County had 926 notices at a postage cost of \$435.22. These notices are generated for comparison of change of address information supplied by US Postal Service with electors list; removal from list of electors; notice to electors (thus conflicting address information). This is one of several mailings to clean up voter records. All pieces returned will go through detailed processing to each respective voter record.

Elections Projects:

- Municipal General Election – November 7, 2017
 - Qualifying: August 21-24 (M-T) 8:30 – 4:30 daily at Board of Elections & Registration office
- Second quarterly GEOA Regional Facilitators meeting complete; informative and beneficial.
- ADA compliance concern of front door reported by voter was presented to the commission at our scheduled budget meeting on June 27th. Suggested that Facilities get a quote for an automated push control system.
- Contract and cost/savings projection of purchasing gently used voting units to replace aging equipment, has been presented for consideration on the June 22 BOC work session and moved to July 6 voting session.
- 2018 Budget presented to BOC.

Highlights of plans for upcoming month:

- NCOA notice cleanup project; ongoing process.
- Annual municipal street list cleanup; city has made corrections/adjustments and forwarded to us for updates in Voter Registration system prior to November Municipal Election.
- Aged election directional signage replacement 54 ct, still in process.



Dawson County Board of Commissioners

Emergency Services Monthly Report – June 2017

Fire Responses:	April	May	June
	2015	223	299
	2016	276	259
	2017	271	263

EMS Responses:	April	May	June
	2015	160	201
	2016	209	259
	2017	226	215

EMS Revenue:

- May 2016 - \$ 60,836.14
- May 2017 - \$ 63,903.74
- 4.8 % Increase

Plan Review and Inspection Revenue Total: \$ 2,502.00

- County: \$ 2,502.00
- City: \$ 0

Business Inspections Total: 43

- County Follow up: 9
- County Final Inspection: 12
- County Annual Inspections: 22

HIGHLIGHTS

Dawson County Emergency Services Projects:

- Training hours completed by staff: 1,076
- Public Relations Details 5 - reaching 50 children and 30 adults
- Smoke detector installations: 4
- Fire investigation: 2
- Individuals trained in CPR: 44
- Child Safety Seat Installations: 1
- Total water usage: 65,650 gallons (EWSA: 14,000 gallons; City: 47,650 gallons; Pickens: 4,000 gallons)
- 9 -Fires: building: 3; brush/grass 1; vehicle 3; outside rubbish/trash/waste: 2
- Staff participated in the following events in June :
 - Begin transporting meals on Tuesdays and Thursdays for the Summer Feeding Program in conjunction with the DC Board of Education
 - Hosted the Annual Junior Fire Academy with over 30 in attendance
 - Three staff members attended the Georgia Fire Safety Symposium at the GA Public Safety Training Center
 - Region 2 EMS Advisory Council and 55 r Children Meeting in Blairsville
 - Northwest Georgia Fire Chief's Assoc. monthly meeting in Ellijay



Dawson County Board of Commissioners

Facilities Monthly Report – June 2017

- **Total Work Orders: Thirty one (31)**
- **Community Service Workers: None (0)**

HIGHLIGHTS:

- Handled the sprinkler head issues that caused major problem in HVAC operations and have to have water replacement – Ongoing
- Attended budget meeting and hearing for FY2018 budget plan



Dawson County Board of Commissioners

Finance Monthly Report – June 2017

FINANCE HIGHLIGHTS

- **LOST Collections:** \$560,380 – up 11.59% compared to 2016
- **SPLOST Collections:** \$636,807 – up 11.59% compared to 2016; 6.21% over projections for May 2017; Total SPLOST VI collections: \$13,594,072
 - \$541,286– County Portion (85%)
 - \$95,521 – City Portion (15%)
- **TAVT:** \$107,209– up 49.59% compared to 2016
- **See attached Revenue and Expenditure Comparison for 2017**
- **Total County Debt:** \$2,981,765 (See attached Debt Summary)
- **Audit Status:** The 2016 audit is complete.
- **EMS Billing Collections:** \$54,648 for June; \$356,297 YTD
- **Budget Status:** Budget hearings were held June 26th – July 6th. The 2018 Proposed Budget presentation is scheduled for July 27th.
- **Monthly Donations/Budget Increases:** \$596,098
(Passport Fees - \$6,050, Donations - \$1,748, Property Revaluation - \$588,300)

PURCHASING HIGHLIGHTS

Formal Solicitations

- Design-build Services for Pool House - Park

Informal Solicitations

- Window Washing Services - Facilities
- Liquid Asphalt - Roads

Quotes for less than \$25,000 this month

- Diesel/Gasoline – Fleet
- Geotechnical and Structural Engineering for Emergency Repair of Wingnut Wall at Dawson Forest – Roads
- Utility Terrain Vehicle - Fire

Purchases for less than \$25,000 that did not get required quotes this month

- Holsters - Sheriff

Pending Projects

- 50 ft Trailer-mounted Boom Lift – Facilities
- Award of LED Sign – Park/Sr Services

Work in Progress

- Ambulance (SPLOST VI) – On Order

- Hazard Mitigation Plan Update – Fire
- 2017 Dodge Vehicles – Multiple Depts.
- 2017 Ford Vehicles – Multiple Depts.
- Property Revaluation & Equalization Project – Tax Assessor
- 4 Road Rehab Project – Roads
- Vehicles – Sheriff's Office

Future Bids

- Other 2017 Bids

Future Bids – SPLOST VI

- Spreader Body Dump Truck – Roads
- Pothole Patching Machine – Roads
- Equipment for Public Works
- Water Filtration System for DCGC & DCSO – Facilities
- Other 2017 SPLOST Projects

Purchases for more than \$25,000 that did not solicit sealed bids this month

- None

Budget to Actual

	Actual at 5/31/2017	Percent of Budget Actually Collected/ Expended	2017 BOC (2) Approved Budget	Over(Under) Approved Budget	Percentage Over(Under) Approved Budget
Revenue	\$ 7,414,712	30.60%	\$ 24,227,413	\$ (16,812,701)	-69.40%
Expenditures	8,408,631	34.71%	24,227,413	(15,818,782)	-65.29%
	<u>\$ (993,919)</u>	<u>-4.10%</u>	<u>\$ -</u>	<u>\$ (993,919)</u>	<u>-4.10%</u>

***NOTE:** Adjustments will be made during the year-end close out. The actual revenue and expenditure totals are subject to change pending normal year-end adjustments such as accruals and results of the audit.

(1) Reporting actuals as of 5/31/2017 because revenue collections are 30 days behind. The LOST revenues for the month of May 2017 were received in June 2017.

(2) Change in total budget due to account adjustments:

\$ 24,227,413	Original Budget
\$ 48,927	Donation Carryover Balances
\$ 2,947	January
\$ 2,550	February
\$ 8,462	March
\$ 493,130	April
\$ 596,098	May
<u>\$ 25,379,527</u>	Revised Budget



Dawson County Board of Commissioners

Fleet Maintenance and Fuel Center Monthly Report –June 2017

FLEET

- **Preventative Maintenance Performed: 14**
- **Tires Mounted: 7**
- **Repair Orders Completed: 66**
- **Labor Hours: 160.0**
- **Labor Cost Savings: \$5,916.80**
(Fleet rate of \$43.02/labor hour compared to outsourced vendors rate of \$80/labor hour)
- **Parts Cost Savings: \$2,102.05**
(Comparison of Dawson County's parts discounts to outsourced markup; average 20%)
- **Total Cost Savings for October: \$8,018.85**

FUEL CENTER

- **Average fuel center price per gallon:**

Gasoline: \$1.74

Diesel: \$1.83

Fuel Center Usage - Dawson County and Board of Education

Gasoline: 11,314.1 gallons; 813 transactions

Diesel: 3,863.9 gallons; 129 transactions

- **Fuel Center Usage - Etowah Water and City of Dawsonville**

Gasoline: 1,629.2 gallons; 79 transactions

Diesel: 461.8 gallons; 16 transactions

- **Revenue from Etowah Water and City of Dawsonville: \$104.55**

HIGHLIGHTS

- New vehicles purchased through Capitol Improvement are scheduled to arrive anytime.



Dawson County Board of Commissioners

Human Resources Department Monthly Report – June 2017

POSITION CONTROL

- Positions approved by BOC: 443
- # of filled F/R Positions: 263
- # of filled F/T Positions: 0
- # of filled Grant Funded Positions: 7
- # of filled P/R Positions: 44
- # of filled P/T Seasonal Positions: 12
- # of Supplemental Positions: 51
- # of Vacant Positions: 37
- # of Frozen Positions: 29
- % of Budgeted/Actual Positions: 85%

ADDITIONAL INFORMATION

- FMLA/LOA tracking: 3
- WC and/or P & L Claims filed: 3
- Unemployment Claims received: 0
- Performance Evaluations received: 20

HIGHLIGHTS

Positions Advertised/ Posted: 8

- Administration- Administrative Clerk
- Facilities- Building Maintenance Mechanic
- Facilities- Grounds Maintenance Worker
- Facilities- Part-Time Custodian
- Family Connection- Alcohol Prevention Project Coordinator
- Parks & Rec.- Parks Maintenance Crew Leader
- Sheriff's Office- Detention Officer
- Tax Commissioner- Delinquent Tax Specialist

Applications Received: 48

New Hires added into system: 1

- Keith Wilson- Planning & Development

Terminations Processed: 10

- Selma Lowman- Clerk of Court
- Marc Brown- Emergency Services
- Cameron Dean- Emergency Services
- Avery Evans- Emergency Services
- Joshua Kaman- Emergency Services
- Justin Poiles- Emergency Services
- Gwen Reed- Facilities
- Daniel Flake- Parks & Rec.
- Dianna Moore- Sheriff's Office
- Katie Moore- Sheriff's Office

Additional Highlights for June

- Completed annual ACCG Workers' Compensation Audit
- Hosted annual Open Enrollment
- Processed all changes from Open Enrollment
- Completed annual DCA Wage and Salary Survey
- Completed annual DCA Government Management Indicators (GOMI) Survey
- HR Director Yarbrough completed "Hearings and Appeals/Discipline and Grievances" and "Managing Risk and Controlling Loss" through Georgia Local Government Personnel Association (GLGPA)



Dawson County Board of Commissioners

Information Technology Monthly Report – June 2017

- **Calls for Service: 99**
- **Service Calls Completed: 99**
- **Windstream visits: 1**

HIGHLIGHTS

- Worked with Accurate to install 4 duress buttons in Tax commissioner, Planning , Administration and HR
- In the process of setting up off site data back-up



Dawson County Board of Commissioners

Parks and Recreation Monthly Report – June 2017

- **Youth Sports Participants**
 - June 2017: 1,197 down 7% compared to same month last year.
 - YTD 2017: 7,771 up 9% compared to last year
- **Facility Rentals/Bookings/Scheduled Uses:**
 - June 2017: 4,097 up 72% compared to same month last year
 - YTD 2017: 9,465 up 30% compared to last year
- **Adult and Youth Wellness and Specialty Program Participation:**
 - June 2017: 821 down compared to same month last year due to Rotary Days falling in the month of May this year.
 - YTD 2017: 10,950 down 12% compared to last year
- **Total Customers Served:**
 - June 2017: 6,115 down 22% compared to same month last year
 - YTD 2017: 28,186 up 11% compared to last year

HIGHLIGHTS

Park Special Events:

- Movies in the Park was held June 2 at War Hill Park
- Seamless Summer Feeding Program continued. Approximately 50 kids were fed per day at RCP.
- Dizzy Dean 14U District baseball tournament was held at RCP June 15-19.
- 2 basketball camps and 1 all sports camp held at RCP during June.

Park Projects:

- DCPR budget completed for 2018. The budget was presented to the BOC on June 28th.
- The summer application of herbicide and fertilizer were applied to all fields at RCP and VMP.
- Pool revenue for the month of June was \$11,513.
- WHP camping and day use revenue was \$4,062.

Athletic and Program Summary:

- Specialty programs: basketball, dance, volleyball, & tennis lessons, adult boot camp, Tai Chi, day camps, yoga.
- Meetings for formation of Mountain Football League w/Dawson and surrounding counties.
- Baseball, fall softball and fall soccer continued online registration.
- DCPR All-Star baseball and softball teams competed in District Tournament. 8U girls softball won the first ever District Championship in Dizzy Dean Softball. Finished as Runner Up in state tournament in Valdosta. 8U Boys finished third in their district tournament and will be participating in the State tournament in July.
- Swim lessons were held at the VMP pool.
- All youth cheer uniforms have been received and youth football uniforms ordered.

On the Horizon:

- July 10th - Next Park Board meeting at 5:30PM
- Adult Summer League Softball ends July
- Football and Cheer practices begin in July
- Volleyball Camp in July
- Cheer Camp in July
- Fall sports registration ends in August
- September 23rd - Pups in the Park
- September 23rd - Shore Sweep at WHP

Monthly Report Totals - 2017

Activity	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total
All Sports Day Camps (1 & 2)	-	-	-	-	-	90							90
Basketball Lessons	6	6	6	16	16	1							51
Basketball Pre-Try Out Prep Camp	-	-	-	-	-	-							0
Battle of the Best Relay for Life Fundraiser	-	1,500	-	-	-	-							1,500
Boot Camp (all classes)	24	33	35	35	31	21							179
Breakfast with Santa	-	-	-	-	-	-							0
Camp of Ballers	-	-	-	-	-	-							0
Cheerleading Camp	-	-	-	-	-	-							0
Circuits & Supersets	-	-	-	-	-	-							0
Community Egg Hunt	-	-	-	1,500	-	-							1,500
Dance	7	7	9	13	13	-							49
Dance Camp	-	-	-	-	-	-							0
Dance Recital	-	-	-	-	100	-							100
Fitness Sampler	-	-	-	-	-	-							0
Guard Prep Camp	-	-	-	-	-	-							0
Healthy Eating Club	-	-	8	8	-	-							16
Hula Hoop Fitness Class	-	-	-	-	-	-							0
Kangoo (all classes)	-	-	-	-	-	-							0
Kids Fit	-	-	-	-	-	-							0
Lady Tigers Fundamental Basketball Camp (girls)	-	-	-	-	-	20							20
Movies in the Park	-	-	-	-	-	500							500
Pool Swimmers	-	-	-	-	-	-							0
Pups in the Park	-	-	-	-	-	-							0
Relay for Life	-	-	-	3,000	-	-	-	-	-	-	-	-	3,000
Rotary Day	-	-	-	-	500	-							500
Sandy's Basketball Camps	-	-	-	-	-	16							16
SilverSplash	-	-	-	-	-	-							0
Speed & Agility Camp	-	-	-	-	-	-							0
Spring Sports Opening Day	-	-	3,000	-	-	-							3,000
Swim Lessons	-	-	-	-	-	85							85
Tai Chi	8	5	5	5	4	4							31
Tennis Lessons	-	36	36	36	20	24							152
Tigers Fundamental Basketball Camp (boys)	-	-	-	-	-	24							24
Trunk or Treat	-	-	-	-	-	-							0
UFA Soccer Camp	-	-	-	-	-	19							19
Volleyball Camp/Clinic	-	30	-	-	-	-							30
Volleyball Lessons	-	-	-	-	3	5							8
Water Aerobics	-	-	-	-	-	-							0
Yoga	12	12	20	12	12	12							80
Zumba	-	-	-	-	-	-							0

57 1,629 3,119 4,625 699 821 0 0 0 0 0 0 10,950



Dawson County Board of Commissioners

Public Affairs Monthly Report – June 2017

Website Activity

Page Views: 122,434

- 15% increase from previous year; 3% decrease from previous month

Unique Visitors: 22,006

- 20% increase from previous year; 3% increase from previous month

Social Media

Fans (Facebook): 1,573

- 22% increase from previous year; 2% increase from previous month

Followers (Twitter): 273

- 58% increase from previous year; 3% increase from previous month

Citizen Care

- 311 Calls: 19 (legitimate calls:0)
- Requests: 0

HIGHLIGHTS

Social Media and Website Promotions:

- June newsletter
- Movies in the Park: June 2nd
- Junior Fire Academy: June 5th-9th
- Celebrity Waiter Breakfast: June 9th
- Special Called Meeting: June 21st
- Long Range Planning Committee Kick-Off Meeting: June 23rd
- Budget Hearings: June 26th - 29th, July 3rd, 5th-6th
- Miscellaneous events and department activities
- Bids / Proposals
- Job postings

Plans for Upcoming Month:

- July newsletter
- County offices closed July 4th in observance of Independence Day
- Community Connections Workshop: July 13th
- CPR / First Aid Class: July 22nd



Dawson County Board of Commissioners

Public Works Monthly Report – June 2017

ROADS:

- Work Orders: 91
- Mowing: 82.98 road miles
 - 204.86 (total miles including all passes)
- Gravel: 270 tons

ENGINEERING/GIS:

- Finished creating address points for entire county, necessary for GIS Database as well as NG911.
- Moved into stage two of addressing process-performing a quality check of addresses.
- Assisted Other Departments with GIS needs.

TRANSFER STATION:

- Solid Waste: 627.49 tons
- Recycling: 32.57 tons
- Recycling scrap metal: 2.37 tons



Dawson County Board of Commissioners

Dawson County Senior Services Monthly Report – June 2017

SENIOR CENTER

- **Home Delivered Meals Served**
 - June 2017: 1,353 down 33% compared to same month last year
 - YTD 2017: 7,611 down 31% compared to last year
- **Congregate Meals Served**
 - June 2017: 595 up 11 compared to same month last year
 - YTD 2017: 3,436 up 13% compared to last year
- **Physical Activity Participation**(Tai Chi, Silver Sneakers, individual fitness)
 - June 2017: 608 up 12% compared to same month last year
 - YTD 2017: 3,019 up 28% compared to last year
- **Lifestyle Management Participation**(art, bridge, bingo, awareness, prevention)
 - June 2017: 261 no change compared to same month last year
 - YTD 2017: 1,533 down 1% compared to last year

HIGHLIGHTS

- Senior Center Clients enjoyed a wonderful Father's Day surprise with gifts and homemade ice cream.
- Silver Sneakers classes continue on Tuesday and Thursday. Tai Chi is offered Monday and Wednesday. Floor and Chair Yoga are held on Fridays. Bible Study is on the First Tuesday and every Thursday as well as Art/Jewelry Classes on Thursday and Friday

Special Dates Coming Soon:

- July 3, 10, 17, 24: Bingo
- July 5: Bucket List Trip (Captain D's & Jaemore Farms)
- July 5, 12, 19, 26: Sit and Stretch
- July 7: Birthday Celebration
- July 10: Singing at Assisted Living
- July 11: Nutrition Education with Michelle
- July 12, 26: Walmart
- July 18: Health Education with Dedri
- July 19: Dollar General
- July 21: Walk with the Fire Dept.
- July 21: Visit from the Humane Society
- July 25: Today's Seniors with Dawn & Krista
- July 26: Sawnee Mountain Hike

TRANSIT

- **DOT Trips Provided**
 - June 2017: 279 up 14% compared to same month last year
 - YTD 2017: 1,492 down 23% compared to last year
- **Senior Trips Provided**
 - June 2017: 744 up 7% compared to same month last year
 - YTD 2017: 3,851 up 1% compared to last year
- **# of Miles**
 - June 2017: 9,150 up 11% compared to same month last year
 - YTD 2017: 44,023 down 10% compared to last year
- **Gallons of Fuel**
 - June 2017: 1,117 up 5% compared to same month last year
 - YTD 2017: 5,605 down 5% compared to last year

HIGHLIGHTS

- New parking area created for transit buses and center vehicles by Dawson County Road Department.



Dawson County Board of Commissioners

Planning and Development Monthly Report – June 2017

- **Total Building permits Issued**
 - June 2017: 50 up 39%
 - YTD 2017: 286
 - Single Family New Homes: 15 up from 14 in May 7% increase
 - Commercial Buildings: 21 up from 10 in May 110% decrease
- **Business Licenses Issued:**
 - June 2017: 169 up 1.8%
 - YTD 2017: 1080
- **Total Building Inspections Completed:**
 - June 2017: 286 up 5%
 - YTD 2017: 2046
- **Variances/Zonings Processed:**
 - June 2017: 1 down 66%
 - YTD 2017: 16
- **Plats Reviewed:**
 - June 2017: 9
 - YTD 2016: 67
- **Total Stormwater/Erosion Inspections: 15**
- **Total Stormwater Warnings/Stop Work Orders Issued: 1**
- **Total Civil Plan Review Meetings: 1**
- **Total Building Plan Review Meetings: 10**

HIGHLIGHTS

Planning & Building Projects:

- Warmer weather & longer days equals more activity- we are busy!