

**DAWSON COUNTY BOARD OF COMMISSIONERS
WORK SESSION AGENDA – THURSDAY, OCTOBER 15, 2020
DAWSON COUNTY GOVERNMENT CENTER ASSEMBLY ROOM
25 JUSTICE WAY, DAWSONVILLE, GEORGIA 30534
4:00 PM**

NEW BUSINESS

1. Presentation of Develop Dawson: Economic Development Strategic Plan- Three Points Planning's Lynn Patterson
2. Presentation of Special Event Business License Application - *Because Coffee Event* - Planning & Development Director Jameson Kinley
3. Presentation of Acceptance of Victims of Crime Act Grant for FY 2021- District Attorney Lee Darragh
4. Presentation of Request for Increased Funding for Legal Fees for FY 2020- Chief Financial Officer Vickie Neikirk
5. Presentation of Board Appointments:
 - a. Library Board**
 - i. Karmen Pharris- *replacing David Jordan* (October 2020 through June 2024)
 - b. Planning Commission (District 1 Alternate)**
 - i. Seth Stowers- *appointment* (January 2021 through December 2021)
6. County Manager Report
7. County Attorney Report

****A Voting Session meeting will immediately follow the Work Session meeting.***

Those with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting, should contact the ADA Coordinator at 706-344-3666, extension 44514. The county will make reasonable accommodations for those persons.



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Development Authority of Dawson County

Work Session: 10.15.2020

Prepared By: Betsy McGriff

Voting Session: N/A

Presenter: Lynn Patterson

Public Hearing: Yes _____ No X

Agenda Item Title: Presentation of Develop Dawson: Economic Development Strategic Plan

Background Information:

In 2019 the DADC was awarded an Appalachian Regional Commission grant to complete an economic development strategic plan for Dawson County. This is the first such plan for the county and will provide direction for business recruitment, retention, and expansion as well as preservation of quality of life and workforce development.

Current Information:

Budget Information: Applicable: _____ Not Applicable: x Budgeted: Yes _____ No _____

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: _____

Department Head Authorization: _____

Date: _____

Finance Dept. Authorization: Vickie Neikirk

Date: 10/8/20

County Manager Authorization: David Headley

Date: 10/08/2020

County Attorney Authorization: _____

Date: _____

Comments/Attachments:



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Planning & Development

Work Session: 10/15/2020

Prepared By: Harmony Gee

Voting Session: 11/05/2020

Presenter: Jameson Kinley

Public Hearing: Yes ___ No x

Agenda Item Title: Presentation of Special Event Business License for Because Coffee

Background Information:

Because Coffee opened in early Spring 2019. It has postponed its 1-year anniversary celebration due to COVID-19.

Current Information:

Because Coffee seeks to have a drive-in concert with food trucks and musical acts. All necessary documents have been provided and all signatures have been obtained. The event would be held on November 6 from noon-8 p.m.

Budget Information: Applicable: ___ Not Applicable: x Budgeted: Yes ___ No ___

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: ___

Department Head Authorization: ___

Date: ___

Finance Dept. Authorization: Vickie Neikirk

Date: 10/7/20

County Manager Authorization: David Headley

Date: 10/07/2020

County Attorney Authorization: ___

Date: ___

Comments/Attachments:

Special Event Business License Application

TMP 113 047 002 Acreage of the request 8.86

ZONING OF THE PROPERTY Commercial

911 Street address of property: 240 Dawson Village Way N Suite 100, Dawsonville, GA 30534

Submittal Date 9/25/20 Time 3:00 am pm Rec'd. By mlh Staff initials

Board of Commissioners Work Session Date: _____
(if applicable)

Board of Commissioners Meeting Date: _____
(if applicable)

Applicant Information (Authorized Representative)

Printed Name Doug Cole

Address _____

Phone _____

Email Address _____

Status Owner Authorized Agent Lessee Option to purchase

NOTE: If applicant is other than owner, enclosed Property Owner Authorization form must be completed.

Property Owner Information Vishal Dawson Village LLC

Name Shiv Aggarwal & Vandana Aggarwal

Address _____

Phone _____

Property Information

911 Street Address of Property 240 Dawson Village Way N, Suite 100, Dawsonville, GA 30534
Directions to Property Shopping Center on north-bound side of GA 400, just north of Hwy 53.
Because Colbee is the northern-most unit

Tax Map & Parcel # (TMP) 113 047 002

Land Lot(s) _____ District 11 Section _____

Commission District # 2

Subdivision Name _____ Lot # _____

Current Zoning Commercial Current Use of Property Commercial
(Example: residence, farm, commercial)

SURROUNDING ZONING:

North Commercial South Commercial
East Commercial West Commercial

PROPOSED ACCESS:

Access to the development will be provided from:

Road Name GA 400 or Hwy 53

Type of Road Surface Paved

SITE PLAN: Attach detailed site plan. ✓

Site plan notes: FIRE/EMERGENCY VEHICLE LANES WILL NOT BE BLOCKED

Requested Action & Details of Proposed Use

Special Event Business License for outdoor drive-in concert

DATE (S) OF THE EVENT ~~10-16-2020~~ NOV 6, 2020

Anticipated Attendance 250 - 350

Existing Utilities: Water Sewer Gas Electric

Number of Parking Spaces 253

Number of Maintenance Personnel: ~~10~~ 20

Nearest Emergency Medical Clinic: Northeast Georgia Medical Center

Distance to Clinic: 0.6 miles

Total # of Toilet Fixtures Provided: 1 (in building)

Total # of Public Water Fountains: _____

Proposed Hours of Operation: M-F Friday only 5pm-8pm
(See page 5 for times not permitted to operate.)

Sat _____

Sun _____

Is there a charge for admission, a ticket, or a tour? Yes No

Is there a temporary tent structure?
If yes, what is the square footage? _____ Yes No

Are food vendors participating in the event?
If yes, are they licensed by the Environmental Health Department?
(Provide copy of licenses) Yes No

If yes, how many vendors will participate? 3

Will alcohol be served or sold during the event?
If yes, what type? Beer Wine Yes No
Liquor

Requested Action & Details of Proposed Use (Continued)

Is there any potentially dangerous or hazardous activity? Yes No
If yes, please describe _____

Will any national or local celebrity be participating in the event? Yes No
If yes, provide name and describe type of participation _____

Will there be any media coverage? Yes No
If yes, provide name(s) of media and describe type of coverage _____

Do you foresee any unusual or excessive burden on the Sheriff's Department, Emergency Services, County Marshal, or other county personnel? Yes No
If yes, describe _____

Not that as a condition on the issuance of a temporary special event business license, the license holder shall indemnify and hold Dawson County harmless from claims, demand, or cause of action that may arise from activities associated with the special event.

NOTE: Before signing this statement, check all answers and explanations to see that you have answered all questions fully and correctly. This statement is to be executed under oath and subject to the penalties of false swearing and it includes all attached sheets submitted herewith.

STATE OF GEORGIA, DAWSON COUNTY

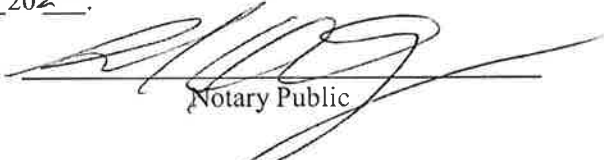
I, (Print Name) DOUGLAS J. COLE, DO SOLEMNLY SWEAR, SUBJECT TO PENALTIES OF FALSE SWEARING, THAT THE STATEMENTS AND ANSWERS MADE BY ME AS THE APPLICANT IN THE FOREGOING PERSONAL STATEMENT ARE TRUE AND CORRECT.


Applicant's Signature

I HEREBY CERTIFY THAT Douglas J. Cole SIGNED HIS/HER NAME TO THE FOREGOING APPLICATION STATING TO ME THAT HE KNEW AND UNDERSTOOD ALL STATEMENTS AND ANSWERS MADE THEREIN, AND, UNDER OATH ACTUALLY ADMINISTERED BY ME, HAS SWORN THAT SAID STATEMENTS AND ANSWERS ARE TRUE AND CORRECT.

THIS 17th DAY OF September 2020.

Paul Oliver Raygor
NOTARY PUBLIC
Forsyth County
State of Georgia
My Comm. Expires April 20, 2024


Notary Public

FOR OFFICE USE ONLY:	APPROVALS:	DATE:
Chairman, Commissioners	Board	of _____
Sheriff		_____
Emergency	Services	_____
Environmental	Health	_____
County Marshal		_____
Planning	Director	_____
County Manager		_____

also see attached authorizations

NOTE: Before signing this statement, check all answers and explanations to see that you have answered all questions fully and correctly. This statement is to be executed under oath and subject to the penalties of false swearing and it includes all attached sheets submitted herewith.

STATE OF GEORGIA, DAWSON COUNTY

I, (Print Name) Douglas J. Cole, DO SOLEMNLY SWEAR, SUBJECT TO PENALTIES OF FALSE SWEARING, THAT THE STATEMENTS AND ANSWERS MADE BY ME AS THE APPLICANT IN THE FOREGOING PERSONAL STATEMENT ARE TRUE AND CORRECT.

D. Cole
Applicant's Signature

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THIS 17th DAY OF September 2020.

Paul Oliver Raygor
NOTARY PUBLIC
Forsyth County
State of Georgia
My Comm. Expires April 20, 2024

Paul Oliver Raygor
Notary Public

FOR OFFICE USE ONLY:

APPROVALS:

DATE:

Chairman,
Commissioners

Board

of

9/17/20

Sheriff

Emergency

Environmental

County Marshal

Planning

County Manager

Services

Health

Director

NOTE: Before signing this statement, check all answers and explanations to see that you have answered all questions fully and correctly. This statement is to be executed under oath and subject to the penalties of false swearing and it includes all attached sheets submitted herewith.

STATE OF GEORGIA, DAWSON COUNTY

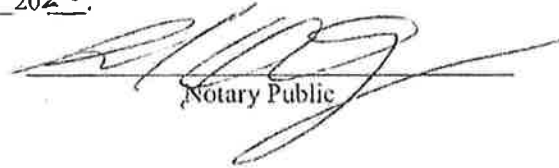
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THIS 17th DAY OF September 2020.

Paul Oliver Raygor
NOTARY PUBLIC
Forsyth County
State of Georgia
My Comm. Expires April 20, 2024


Notary Public

FOR OFFICE USE ONLY:

APPROVALS:

DATE:

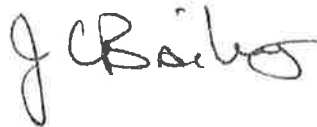
Chairman,
Commissioners

Board

of

Sheriff

Emergency



Services

10/1/2020

Environmental

Health

County Marshal

Planning

Director

County Manager

NOTE: Before signing this statement, check all answers and explanations to see that you have answered all questions fully and correctly. This statement is to be executed under oath and subject to the penalties of false swearing and it includes all attached sheets submitted herewith.

STATE OF GEORGIA, DAWSON COUNTY

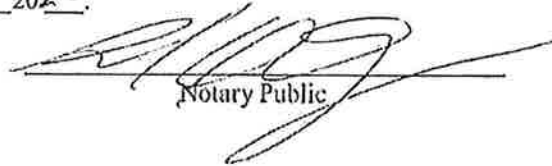
I, (Print Name) Douglas J. Cole, DO SOLEMNLY SWEAR, SUBJECT TO PENALTIES OF FALSE SWEARING, THAT THE STATEMENTS AND ANSWERS MADE BY ME AS THE APPLICANT IN THE FOREGOING PERSONAL STATEMENT ARE TRUE AND CORRECT.


Applicant's Signature

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THIS 17th DAY OF September 2020.

Paul Oliver Raygor
NOTARY PUBLIC
Forsyth County
State of Georgia
My Comm. Expires April 20, 2024


Notary Public

FOR OFFICE USE ONLY:

APPROVALS:

DATE:

Chairman,
Commissioners

Board

of

Sheriff

Emergency

Services

Environmental

Health

10/6/20 

County Marshal

Planning

Director

County Manager



Dawson County Emergency Services

Danny Thompson, EMA Director/Fire Chief
Jason Dooley, Division Chief Operations & Training
Jeff Bailey, Division Chief Fire Marshal
Robby Lee, Division Chief EMS/Administration

393 Memory Lane
Dawsonville, Georgia 30534
(706) 344-3666 Office
(706) 344-3669 Fax

Date: September 29, 2020
To: Mr. Doug Cole
From: Jeff Bailey
Subj: Because Coffee Special Event

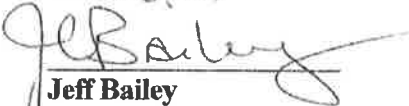
Mr. Cole,

Thank you for taking the time to meet with me earlier today. I will be signing off for Emergency Services on your special event permit application this afternoon, based on your agreement with the following items as we discussed.

- 1) **Locating the stage on the pavement with the traffic lane (and first row parking spaces) in front of the stage blocked off and kept clear of pedestrians and parked vehicles.**
- 2) **All set-up work (stage erection, food truck placement, barriers/barricades, etc.) in place not less than two (2) hours prior to event opening for inspection by this office.**
- 3) **All food trucks shall be a minimum of ten (10) feet away from any other food truck, structure, or other vehicle. All vendors present shall be inspected by the Fire Marshal's office for before event opening for code compliance. (NOTE: I misquoted the minimum separation distance when I spoke with you earlier. I said 20 feet, but it is actually only 10 feet separation distance required)**
- 4) **There shall be a minimum of one (1) ABC dry chemical fire extinguisher within ten (10) feet of the stage.**
- 5) **There shall be at least one person designated responsible for crowd management. This person shall have the ability to summon Fire/EMS/Law Enforcement should they be needed. They shall also have preplanned an organized evacuation of the event attendees in the event the need arises.**
- 6) **Although not required, if you should desire to have an EMT or Paramedic on the site during the event, Emergency Services can provide them at a cost of \$40 per hour/person.**

If you have any questions< please do not hesitate to contact me.

Best Regards,


Jeff Bailey

Mission Statement

Dawson County Emergency Services is committed to the preservation of life and protection of property of the citizens of Dawson County.

Margaret Honn

From: Because Coffee
Sent: Saturday, October 3, 2020 1:41 PM
To: Jeffrey Bailey
Cc: Margaret Honn
Subject: Re: Special Event Permit

Mr. Bailey,

Thank you for all the help and explanation. I feel much more confident going into this event after having spoken with you. It's wonderful to live and serve in a community that wants the best for its residents. I feel that you and your team model that very well.

We'll be happy to follow and comply with the instructions that you provided in the attached letter. Please let us know if you have any other questions or concerns!

On Tue, Sep 29, 2020, 5:25 PM Jeffrey Bailey <JBailey@dawsoncounty.org> wrote:

Mr. Cole,

Attached is the letter I promised to provide you. It details the requirements you will need to agree to, and provide for, in order for this office to sign approval for your special event permit application. Please indicate your agreement to these stipulations via email to Margaret Honn in Planning and Development and myself by "replying to all" . As I mentioned when we met, if you desire to have EMS on scene for the event, it can be arranged – *but is not required*. I believe that your close proximity to our fire station #2 should be sufficient if anyone were to be injured or ill that day, but is an available option if you desire. Again, thank you for meeting with me and I look forward to you having a great event and helping a worthy cause.

Best Regards,

Jeff Bailey

Div. Chief / Fire Marshal

Dawson County Emergency Services

393 Memory Ln.

Dawsonville Ga, 30534

(706) 344-3666

PROPERTY OWNER AUTHORIZATION

I / we Vishal Dawson Village LLC hereby swear that I / we own the property located at (fill in address and / or tax map & parcel #):

Address: _____

TMP: 113 047 002

as shown in the tax maps and/or deed records of Dawson County, Georgia, and which parcel will be affected by this request. I hereby authorize the person named below to act as the applicant or agent in pursuit of a business license for a special event held on this property. I understand that any license granted, and/or conditions or stipulations placed on the property will be binding upon the property regardless of ownership. The under signer below is authorized to make this application.

Printed Name of applicant or agent Hondana Aggarwal Doug Cole

Signature of applicant or agent Doug Cole Date 9-18-20

Mailing address 240 Dawson Village Way N, Suite 100

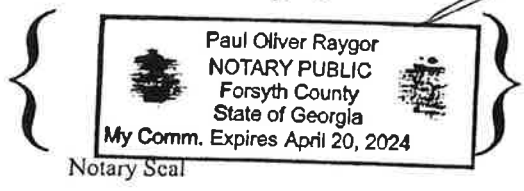
City, State, Zip Dawsonville, GA 30534

Telephone Number _____

Printed Name of Owner(s) Vishal Dawson Village LLC

Signature of Owner(s) [Signature] Date 9-15-2020

Notary Public [Signature] Date Sept 15, 2020



(The complete names of all owners must be listed, if the owner is a partnership, the names of all partners must be listed, if a joint venture, the names of all members must be listed. If a separate sheet is needed to list all names, please identify as applicant or owner and have the additional sheet notarized also.)



To Whom It May Concern:

NOVEMBER 6th

Because Coffee would like to host a drive-in concert in our parking lot on Friday, ~~October 16th~~, from 5pm-8pm. The drive-in concert has two primary purposes:

1. Celebrate our 1st Anniversary (postponed from May 25th due to shutdown)
2. Raise funds for two of the causes we support:
 - a. Dawson County Community Based Instruction Program (Exceptional Students from Dawson County Schools)
 - b. CURE Childhood Cancer (September is Childhood Cancer Awareness Month, & we're hoping to raise some extra funds for them in October)

The basic event schedule would be as follows:

- 12pm-4pm Setup
- 5pm-6pm Food Trucks (wanting to invite 3 food trucks)
- 6pm-6:30pm First Musical Act
- 6:30pm-7pm Fundraising Raffles, Cause Awareness, Music Set Change
- 7pm-8pm Second Musical Act

We have spoken with our property manager, Vandana Aggarwal of American Management Services, and she has approved our plan.

We will not disrupt the primary traffic flow through the shopping center, and we will not utilize any of the parking spaces that are directly attached to any of the storefronts. Most of the shops will be closed by this time on Friday evening anyways however we felt it would be best to leave all of those spots open regardless. We will be providing power from our shop. The concert will comply with the county noise ordinances, as it will be within the permissible times.

I believe we have covered the details that were listed in the Special Event Business License Requirement paperwork, but if there are any other details needed, I'll be happy to provide whatever information that is requested.

Many thanks

Doug Cole
Owner/Roaster
Because Coffee



www.because.coffee



roasting@because.coffee

240 Dawson Village Way Ste 100, Dawsonville, GA 30534

NOTICE

This plan is prepared for the purpose of showing the proposed subdivision of the land shown on the attached map. It is not intended to be used for any other purpose. The owner of the land shown on the attached map is the only person who should be consulted for information regarding this plan.

SEE SHEETS

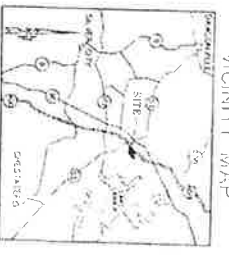
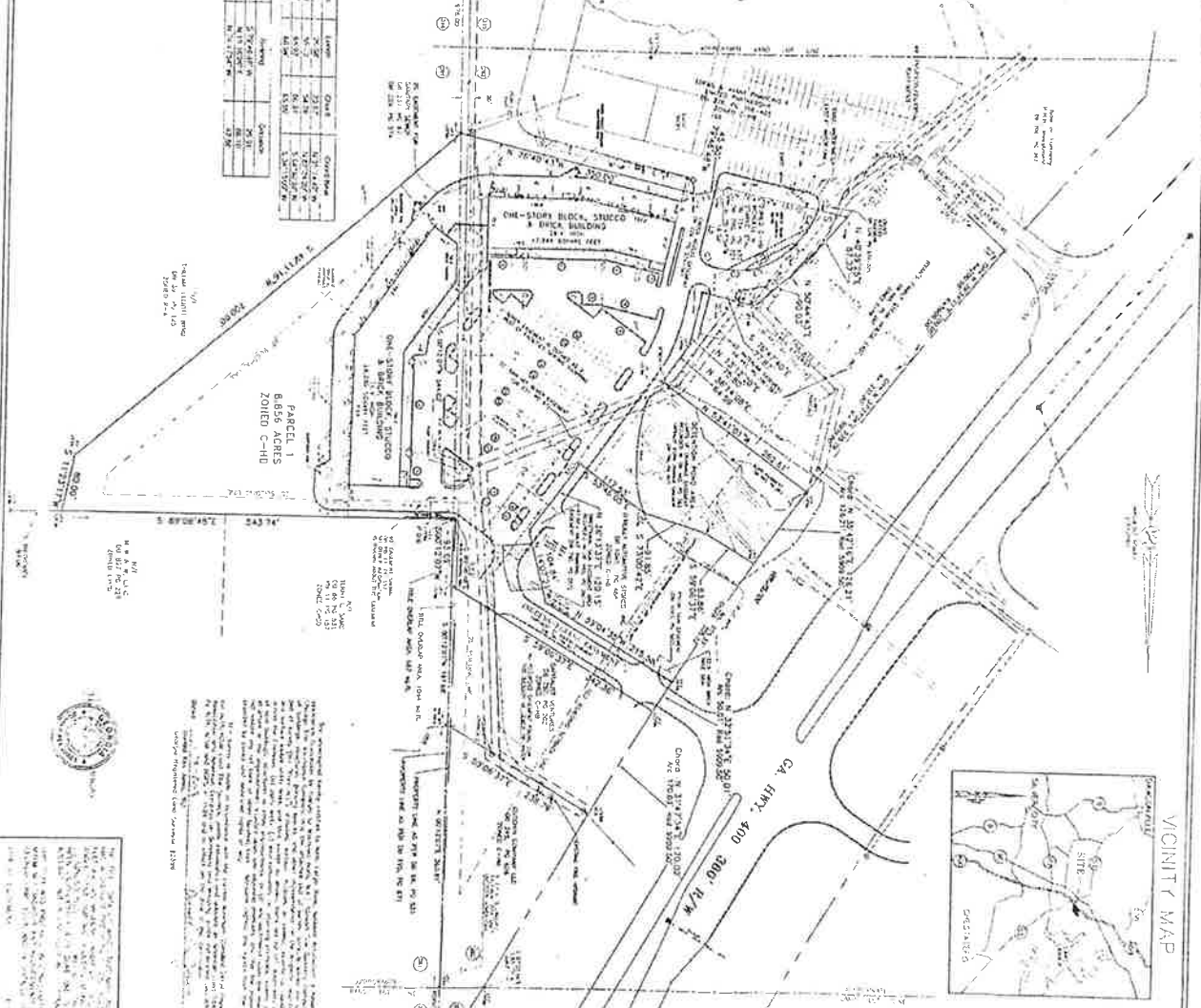
See sheets 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100.

SCHEDULE B - SECTION 2 FUEL EXPENDITURE

1. Fuel for the engine used in the construction of the project shall be paid for by the contractor. The amount of fuel to be paid for shall be determined by the contractor and shall be subject to the approval of the engineer. The contractor shall submit a schedule of fuel expenditures to the engineer for approval. The schedule shall show the estimated amount of fuel to be used for each item of work and the total amount of fuel to be used for the entire project. The contractor shall be responsible for the payment of the fuel and shall submit receipts for the same to the engineer. The engineer shall not be responsible for the payment of the fuel or for the accuracy of the schedule of fuel expenditures.



Color	Area	Length	Width	Volume
Blue	1.00	100	100	10,000
Green	2.00	200	100	20,000
Red	3.00	300	100	30,000
Yellow	4.00	400	100	40,000
Black	5.00	500	100	50,000
White	6.00	600	100	60,000
Grey	7.00	700	100	70,000
Pink	8.00	800	100	80,000
Brown	9.00	900	100	90,000
Purple	10.00	1000	100	100,000



LEGEND

1. All areas shown on this plan are to be used for the purposes stated herein.

2. The owner of the land shown on this plan is the only person who should be consulted for information regarding this plan.

3. The contractor shall be responsible for the payment of the fuel and shall submit receipts for the same to the engineer.

4. The engineer shall not be responsible for the payment of the fuel or for the accuracy of the schedule of fuel expenditures.

5. The contractor shall submit a schedule of fuel expenditures to the engineer for approval.

6. The schedule shall show the estimated amount of fuel to be used for each item of work and the total amount of fuel to be used for the entire project.

7. The contractor shall be responsible for the payment of the fuel and shall submit receipts for the same to the engineer.

8. The engineer shall not be responsible for the payment of the fuel or for the accuracy of the schedule of fuel expenditures.

9. The contractor shall submit a schedule of fuel expenditures to the engineer for approval.

10. The schedule shall show the estimated amount of fuel to be used for each item of work and the total amount of fuel to be used for the entire project.

TOTAL AREA = 8.856 ACRES

Wells Fargo Bank, National Association, a national banking association (successor by merger to Wachovia Bank, N.A.), Stewart Title Guaranty Company and Chicago Title Insurance Company

1 SHEET 1 of 1 SHEETS

Moreland Altobelli Associates, Inc
 Engineering • Planning • Landscape Architecture • Cost Estimation • Surveying
 915 Interstate Plaza Drive, Suite 1
 Marietta, Georgia 30067
 770.428.1234



Official Tax Receipt
 Dawson County
 25 Justice Way, Suite 1222
 Dawsonville, GA 30534
 --Online Receipt--

Phone: (706) 344-3520
 Fax: (706) 344-3522

Trans No	Property ID / District Description	Original Due	Interest & Penalty	Amount Due	Amount Paid	Transaction Balance
2019 - 14372	113 047 002 / 1 LL 281 LD 13-1 FMV: 2600000	\$24821.65	\$0.00 Fees: \$0.00 \$0.00	\$0.00	\$24821.65	\$0.00
Totals:		\$24821.65	\$0.00	\$0.00	\$24821.65	\$0.00

Paid Date: 11/12/2019

Charge Amount: \$24821.65

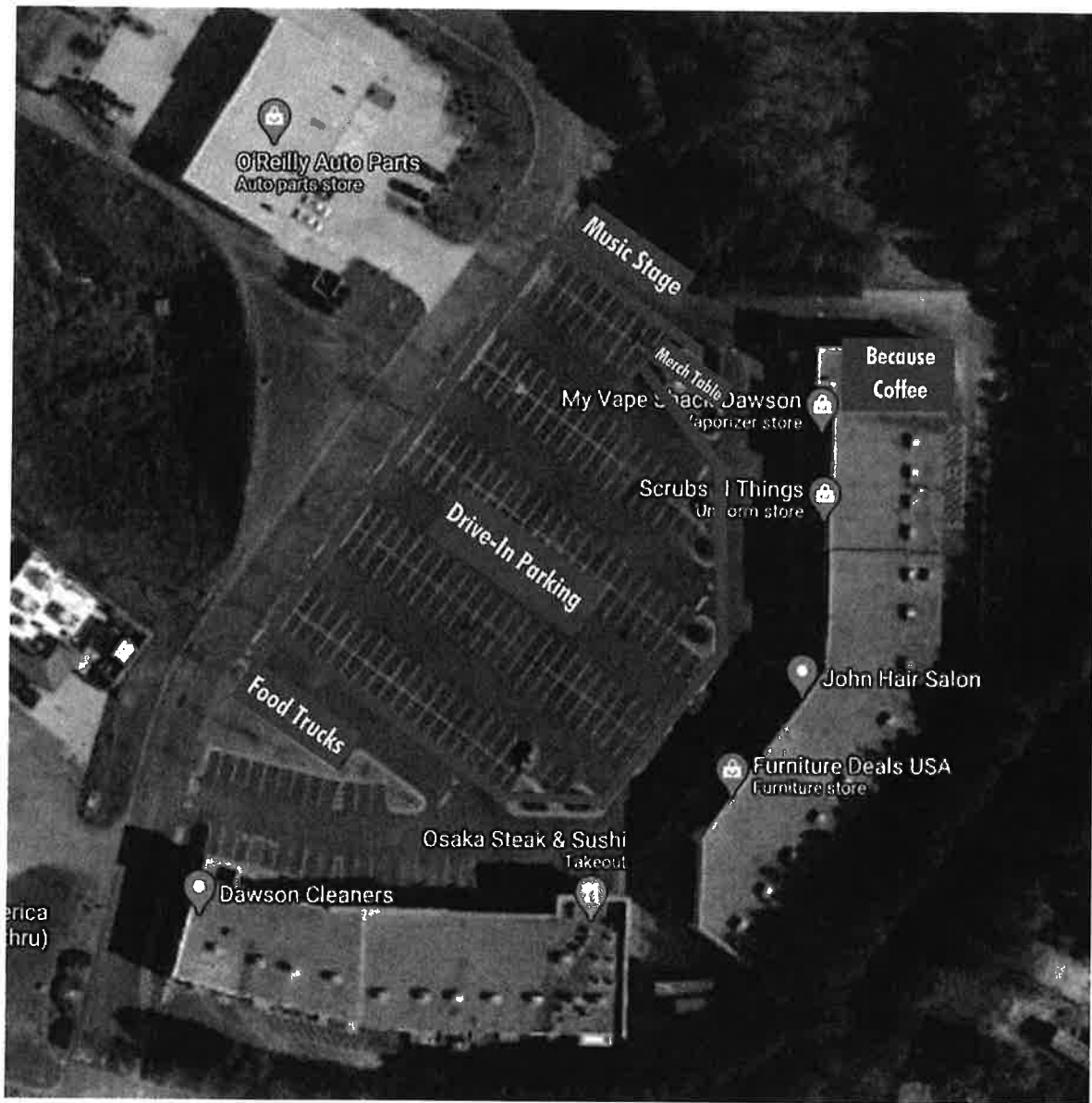
VISHAL DAWSON VILLAGE LLC



Scan this code with your mobile phone to view this bill

music stage will not block fire lane DSC

Because Coffee Site Plan



Outer Rim of parking & lanes will not be used & will be fully accessible for ~~the~~ emergency vehicles. DSC

Dawson County, Georgia Board of Commissioners
Affidavit for Issuance of a Public Benefit
As Required by the Georgia Illegal Immigration Reform and Enforcement Act of 2011

By executing this affidavit under oath, as an applicant for a Dawson County Business License, Out of County Business Registration, Alcohol License, or other public benefit as referenced in the Georgia Illegal Immigration Reform and Enforcement Act of 2011 [O.C.G.A. § 50-36-1(e)(2)], I am stating the following with respect to my application for such Dawson County public benefit.

✓

I am a United States citizen.

I am a legal permanent resident of the United States. (FOR NON-CITIZENS)

I am a qualified alien or non-immigrant under the Federal Immigration and Nationality Act with an alien number issued by the Department of Homeland Security or other federal immigration agency. (FOR NON-CITIZENS)

My alien number issued by the Department of Homeland Security or other federal immigration agency is:

The undersigned applicant also hereby verifies that he or she is 18 years of age or older and has provided at least one **secure and verifiable document**, as required by O.C.G.A. § 50-36-1(e)(1), with this affidavit. *(See reverse side of this affidavit for a list of secure and verifiable documents.)*

The secure and verifiable document provided with this affidavit can best be classified as:

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of O.C.G.A. § 16-10-20 and face criminal penalties as allowed by such criminal statute.

Executed in Dawsonville (city), GA (state)

[Signature]
Signature of Applicant

9-25-20
Date

DOUGLAS COLE
Printed Name

BECAUSE COFFEE
Name of Business

SUBSCRIBED AND SWORN BEFORE ME ON
THIS 25th DAY OF September, 2020

Margaret A Honn Notary Public

My Commission Expires _____



This affidavit is a State of Georgia requirement that must be completed for initial applications and renewal applications for public benefits as referenced in O.C.G.A § 50-36-1(a)(3). The person who has made application for access to public benefits on behalf of an individual, business, corporation, partnership or other private entity must complete and sign the affidavit and provide a secure and verifiable document.

Dawson County, Georgia Board of Commissioners

Private Employer Exemption Affidavit Pursuant To O.C.G.A. § 36-60-6(d)

By executing this affidavit, the undersigned private employer verifies that it is exempt from compliance with O.C.G.A. § 36-60-6, stating affirmatively that the individual, firm or corporation employs fewer than eleven employees and therefore, is not required to register with and/or utilize the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable revisions and deadlines established in O.C.G.A. § 13-10-90.

I hereby declare under penalty of perjury that the foregoing is true and correct.

BECAUSE COFFEE
Printed Name of Exempt Private Employer

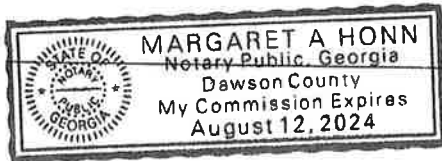
Douglas Cole
Signature of Authorized Officer or Agent

DOUGLAS COLE - OWNER
Printed Name and Title of Authorized Officer or Agent

Subscribed and Sworn to me in the City of Dawsonville, GA (state) on this
the 25th day of September, 2020

Margaret A Honn
NOTARY PUBLIC

My Commission Expires:





DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: District Attorney

Work Session: 10-15-20

Prepared By: Laurie Whalen

Voting Session: 10-15-20

Presenter: Lee Darragh

Public Hearing: Yes No X

Agenda Item Title: Acceptance of VOCA Grant Continuation

Background Information:

Since 2017, the District Attorney's office has been awarded the VOCA (Victims of Crime Act) grant through PAC (Prosecuting Attorneys' Council) and CJCC (Criminal Justice Coordinating Council).

The grant award for 2020 was \$74,419. It covers the wages and benefits for one employee. The county match is 25% for this grant. Other employees' salaries in the VOCA program are used for the match. We anticipate a similar amount for the next year.

Current Information:

The District Attorney's office would like approval to accept the continuation of the VOCA grant. It will have the same terms as last year and will be a \$74,419 award. Currently the match is waived due to COVID-19.

We ask that this be reviewed and voted on at tonight's voting session.

Budget Information: Applicable: X Not Applicable: Budgeted: Yes X No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining
250	2200					

Recommendation/Motion: _____

Department Head Authorization: _____

Date: _____

Finance Dept. Authorization: Vickie Neikirk

Date: 10/7/20

County Manager Authorization: David Headley

Date: 10/07/2020

County Attorney Authorization: _____

Date: _____

Comments/Attachments:



PETER J. SKANDALAKIS
Executive Director

October 1, 2020

MARGARET D. HEAP
Chair
District Attorney
Eastern Judicial Circuit

Re: Federal Fiscal Year 2021 VOCA Allocation - October 1, 2020 through September 30, 2021

REBECCA GRIST
Vice Chair
Solicitor-General
Macon-Bibb County

Dear Mr. Darragh:

SHANNON WALLACE
Secretary
District Attorney
Blue Ridge Judicial Circuit

It is my pleasure to inform you that the Criminal Justice Coordinating Council (CJCC) has approved the Federal Fiscal Year 2021 VOCA Continuation Base and Comp Advocate funding applications as submitted by the Prosecuting Attorneys' Council of Georgia (PAC). Therefore, your office has been selected to receive a portion of those funds. Below are the specifics with regard to your allocation of the statewide grant distribution.

PAUL BOWDEN
District Attorney
Tifton Judicial Circuit

County: **Dawson**

Implementing Prosecuting Attorney: **District Attorney Lee Darragh**

Grant Period: **October 1, 2020 through September 30, 2021**

C. R. CHISHOLM
Solicitor-General
Athens-Clarke County

Allocation 1 (Base Funds):

Base Federal Funds: **\$0**

Base Waived Match Funds: **\$0**

CJCC Sub-Grant Number: **C19-8-103**

Federal Grant Number: **2019-V2-GX-0019**

CFDA Number: **16.575**

GREGORY W. EDWARDS
District Attorney
Dougherty Judicial Circuit

Allocation 2 (Comp Advocate Funds):

Comp Advocate Federal Funds: **\$74,419**

Comp Waived Match Funds: **\$18,605**

CJCC Sub-Grant Number: **C19-8-102**

Federal Grant Number: **2019-V2-GX-0019**

CFDA Number: **16.575**

GEORGE HARTWIG
District Attorney
Houston Judicial Circuit

BARRY MORGAN
Solicitor-General
Cobb County

TIMOTHY G. VAUGHN
District Attorney
Oconee Judicial Circuit

The activation documents (see included checklist for guidelines on submitting documents) must be returned to PAC by November 13, 2020. If you have any questions, please contact Kathy Kemp (kkemp@pacga.org) or at (770) 282-6364.

Sincerely,

Peter J. Skandalakis
Executive Director
Prosecuting Attorneys' Council



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Finance

Work Session: 10/15/20

Prepared By: Vickie Neikirk

Voting Session: 10/15/20

Presenter: Vickie Neikirk

Public Hearing: Yes No

Agenda Item Title: Request for increased funding for legal fees for the remainder of 2020

Background Information:

Dawson County is currently under contract with the law firm of Jarrard & Davis, LLP to provide legal services to the county government. \$250,000 was budgeted for FY 2020.

Current Information:

Currently, there is \$12,281.63 remaining in the legal fees line item. As four months of invoices are expected (September - December), additional budget will be necessary.

\$150,000 in additional budget is requested to be added to the legal fees line item. Funding would come from General Fund (Fund Balance).

Budget Information: Applicable: Not Applicable: Budgeted: Yes No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining
100	1500	521201	\$250,000	\$12,281.63	\$150,000	

Recommendation/Motion: To approve additional funding for legal fees for the remainder of FY 2020

Department Head Authorization: Vickie Neikirk

Date: 9/25/20

Finance Dept. Authorization: VN

Date: 9/25/20

County Manager Authorization: David Headley

Date: 09/29/2020

County Attorney Authorization: _____

Date: _____

Comments/Attachments:

DAWSON COUNTY BOARD OF COMMISSIONERS
APPLICATION FOR APPOINTMENT TO COUNTY
BOARDS AND AUTHORITIES



The Dawson County Board of Commissioners accepts applications for appointments. Interested parties should submit this form and supporting documentation to the County Clerk.

Board or Authority Applied for Dawson Cty Library Board

Name Karmen Pharris

Home Address 258 Mill Creek Dr

City, State, Zip Dawsonville, GA 30534

Mailing Address (if different) _____

City, State, Zip _____

Telephone Number _____ Alternate Number _____

Fax Telephone Number _____

E-Mail Address _____

Additional information you would like to provide:

Chair - Dawson Cty Wee Books

Realtor - Palmer House Properties

Board Directors - Dawson Cty Chamber of Commerce

Signature Karmen Pharris Date 9/27/2020

Please note: Submission of this application does not guarantee an appointment.

Return to: Dawson County Board of Commissioners
Attn: County Clerk
25 Justice Way, Suite 2313
Dawsonville, GA 30533
(706) 344-3501 FAX: (706) 344-3889

DAWSON COUNTY BOARD OF COMMISSIONERS
APPLICATION FOR APPOINTMENT TO COUNTY
BOARDS AND AUTHORITIES



The Dawson County Board of Commissioners accepts applications for appointments. Interested parties should submit this form and supporting documentation to the County Clerk.

Board or Authority Applied for District 1 Planning Commission Alternate

Name Seth Stowers

Home Address 3815 Sweetwater Juno Rd

City, State, Zip Dawsonville, Ga 30534

Mailing Address (if different) _____

City, State, Zip _____

Telephone Number _____ **Alternate Number** _____

Fax Telephone Number _____

E-Mail Address _____

Additional information you would like to provide:

Signature Seth Stowers DVM **Date** 10/1/20

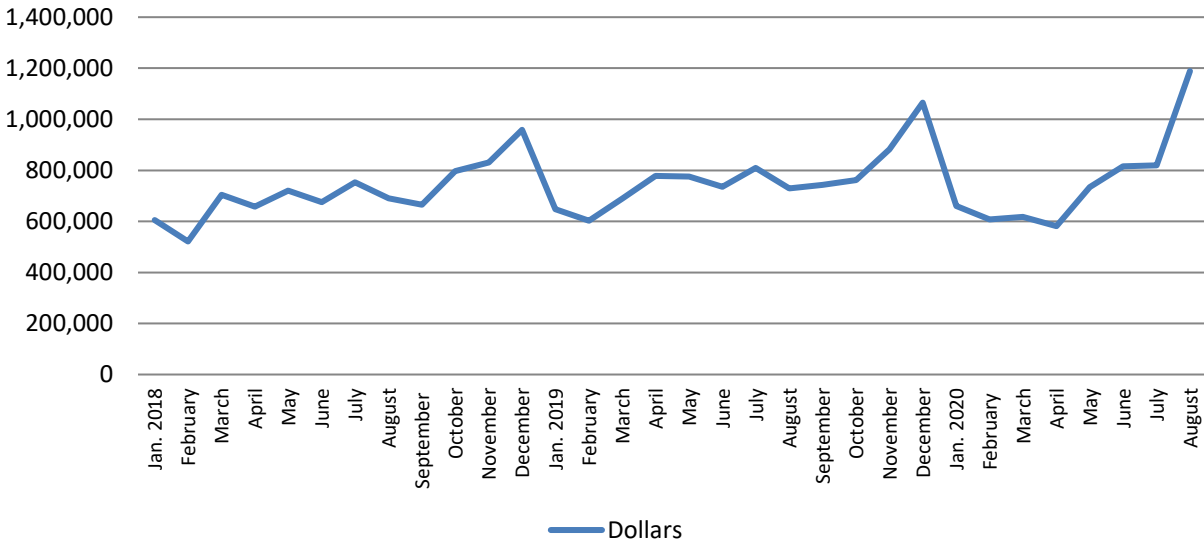
Please note: Submission of this application does not guarantee an appointment.

Return to: Dawson County Board of Commissioners
Attn: County Clerk
25 Justice Way, Suite 2313
Dawsonville, GA 30534
(706) 344-3501 FAX: (706) 344-3504
countyclerk@dawsoncounty.org

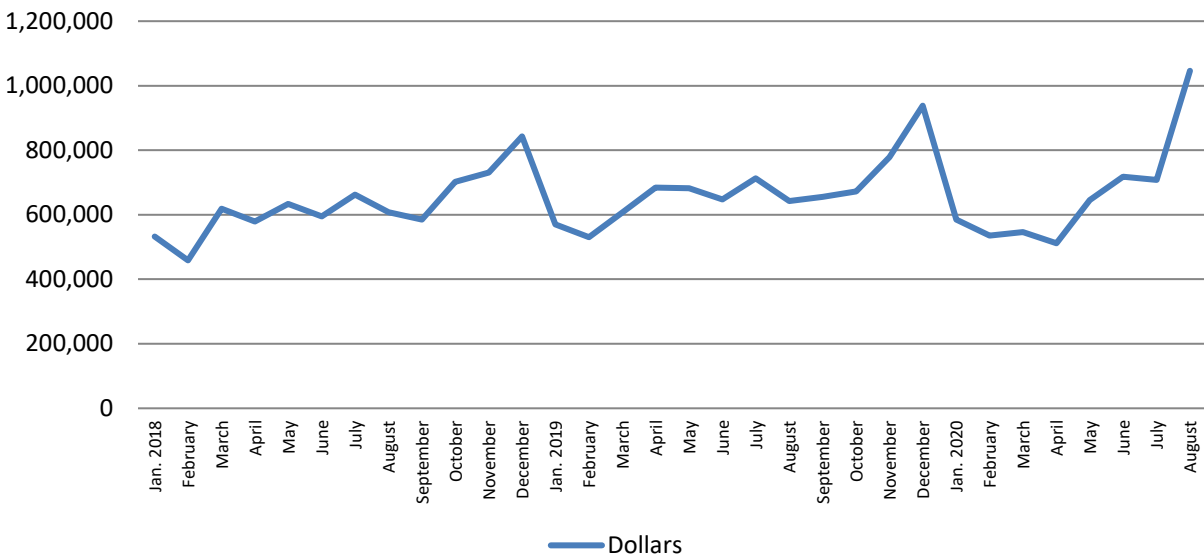


Key Indicator Report
September 2020

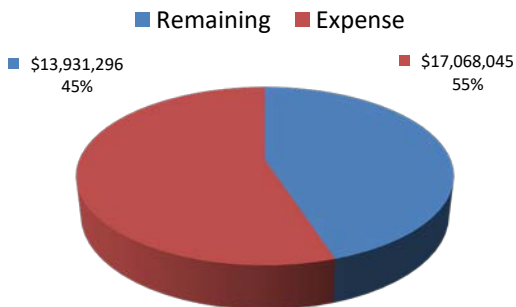
SPLOST VI COLLECTION CHART



LOST COLLECTION CHART

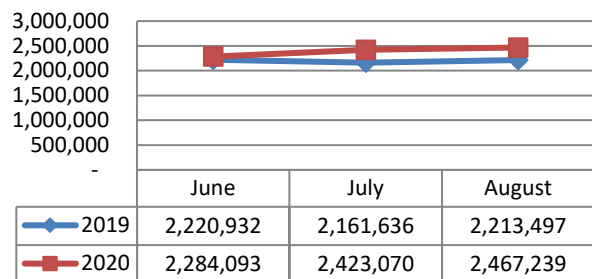


Budget

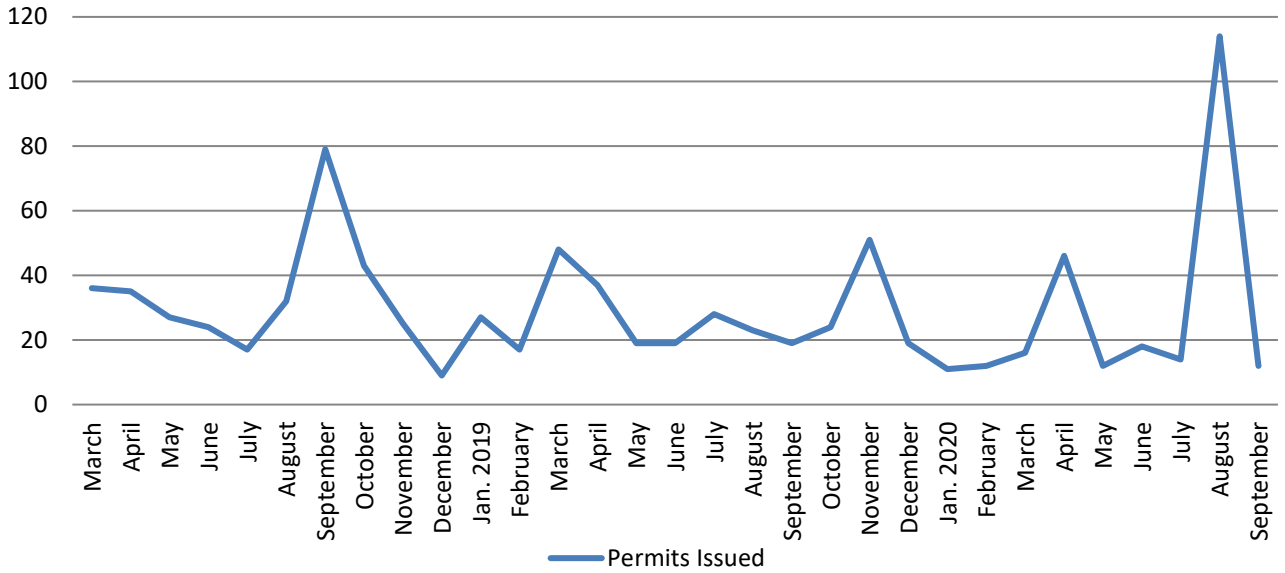


Through 08/31/2020

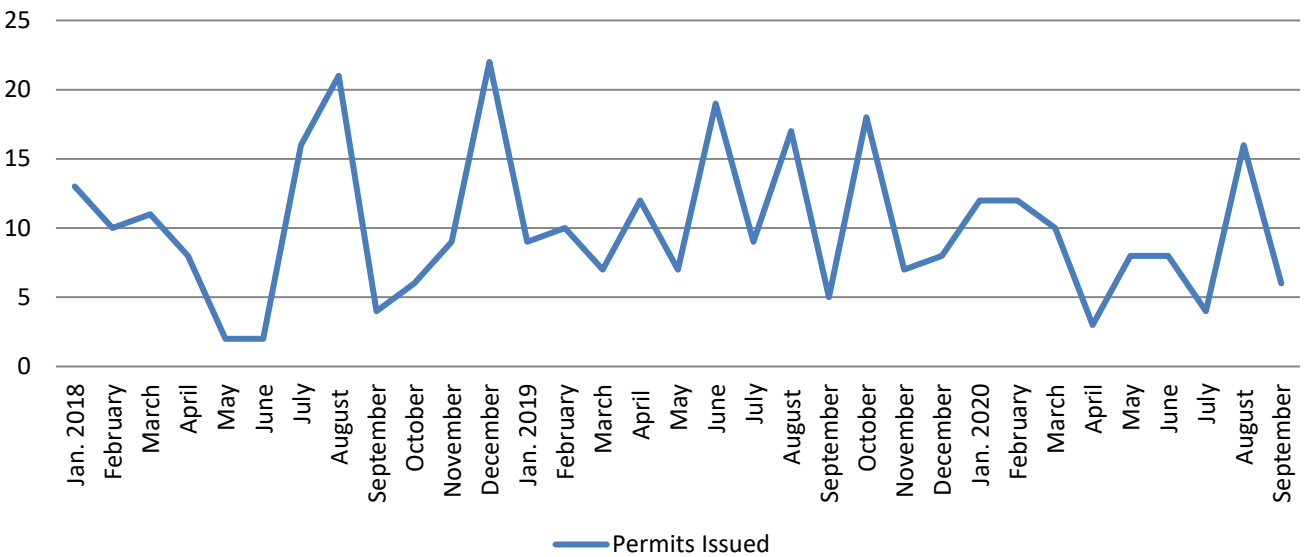
All Revenue Per Month



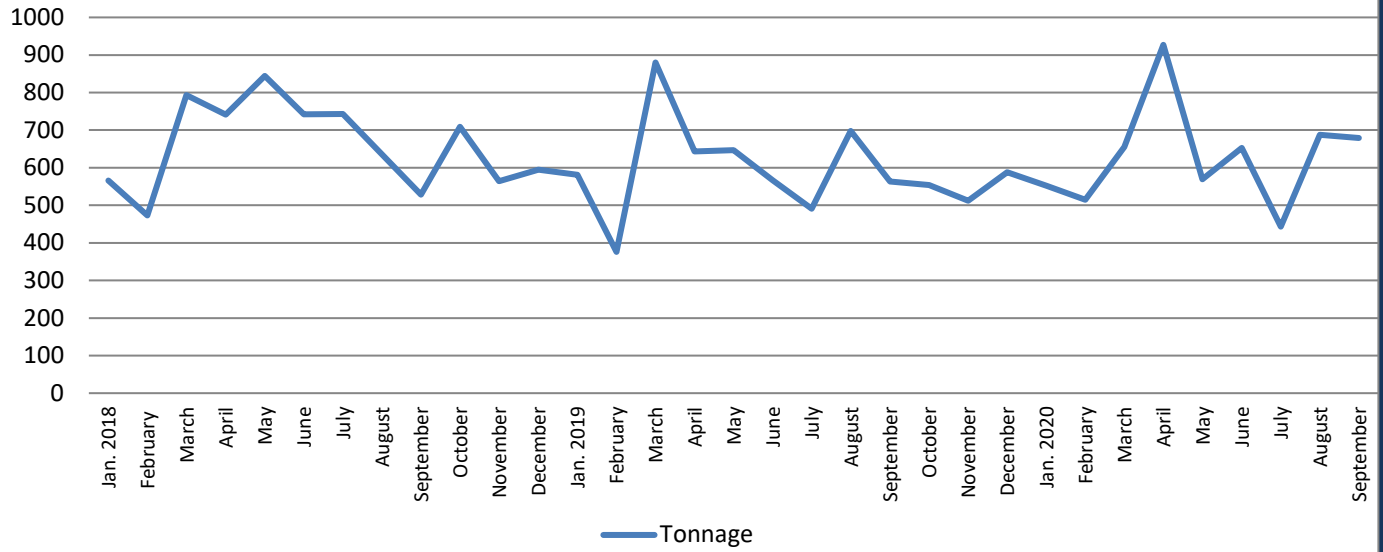
SINGLE FAMILY HOME BUILDING PERMITS ISSUED



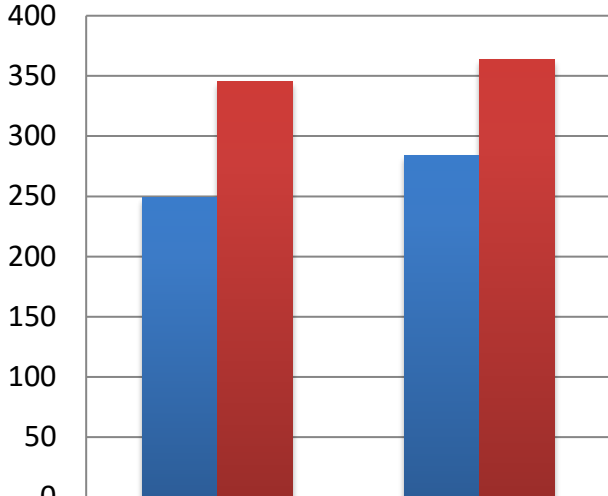
COMMERCIAL BUILDING PERMITS ISSUED



TRANSFER STATION TONNAGE COLLECTION

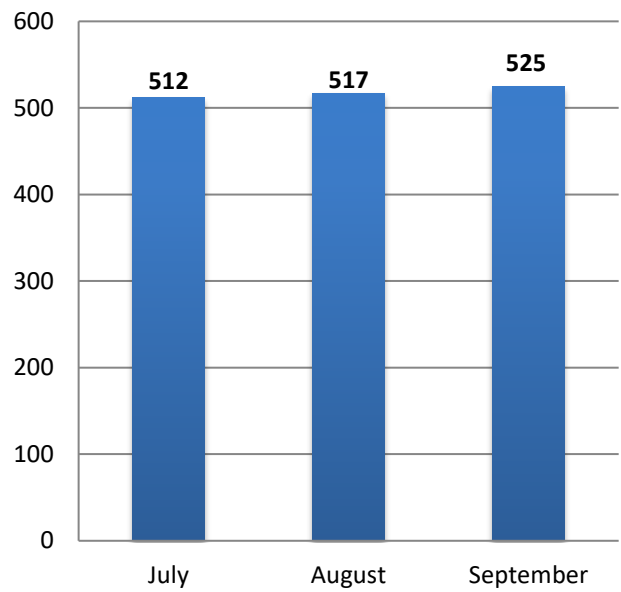


EMS/Fire Calls for Service

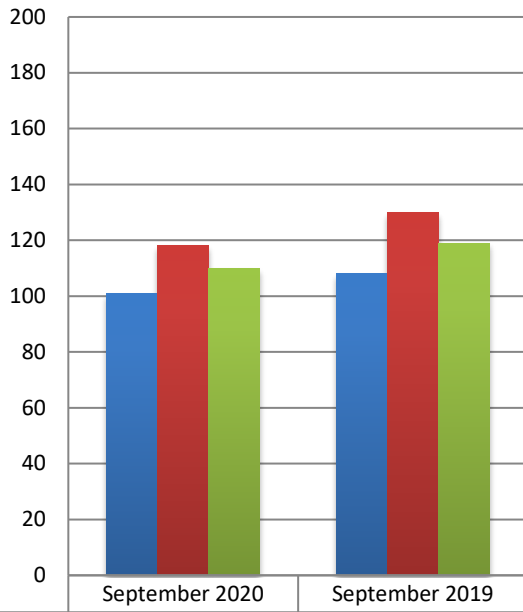


	September 2020	September 2019
EMS	249	284
Fire	345	364

Number of County Employees



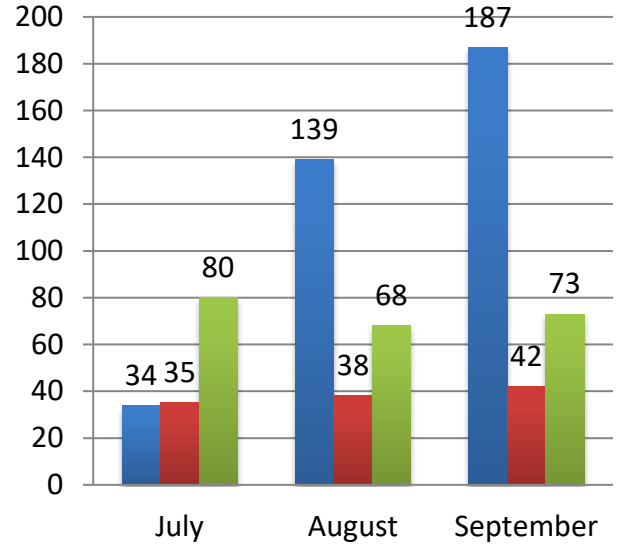
Inmate Population



Lowest Daily Count	101	108
Highest Daily Count	118	130
Daily Average	110	119

Repair Requests

■ Roads ■ Facilities ■ Fleet





Dawson County Board of Commissioners

Elections/Registrar Monthly Report – September 2020

- **New Applications/Transfers In: 754**
- **Changes/Duplicates: 3452**
- **Cancelled/Transferred Out: 371**
- **Total Processed: 4577**

HIGHLIGHTS

Voter Registration Projects:

- Election reports, forms and other task lists items in preparation for the General Election.
- New Secretary of State absentee ballot application request portal (<https://ballotrequest.sos.ga.gov/>) is generating approximately 30 new ballot requests daily.
- Continued e-mail, fax & mail in of absentee ballot requests for the General Election is being processed daily, as well as returned ballots. Total issued as of 10/6/20 = 3718; of those 890 have been returned.
- Higher numbers above is generated from processing backlog of held voter registration applications from the Primary Runoff.
- Secretary of State has introduced the new BallotTrax program for voters to track their absentee ballot status (<https://georgia.ballottrax.net/voter/>).

Elections Projects:

- 2020 Election Calendar (remaining):
 - General Election/Special Election November 3, 2020
 - General Election Runoff (if applicable) December 1, 2020
 - GE Federal Runoff (if applicable) January 5, 2021
- Daily instructional emails, weekly webinars and phone calls continue from the State Election Office.
- Polling locations logistics are being finalized in preparation for Election Day. East precinct (EMS Station #2 will be utilizing the bays in addition to the meeting room & upper parking area prepared for additional parking.
- General Election absentee by mail, emergency & provisional ballots, proofed, ordered and ready when needed.
- Voting Schedule and other educational advertising is published as scheduled.
- Poll workers are scheduled and mandatory training is in place for both Advance & Day of Election.
- Logic & Accuracy testing of election equipment is complete.
- Office & Election supplies ordered in preparation of election supply pack out for Advance & Election Day.

Highlights of plans for upcoming month:

- ESRI (Election Assistant application) is introduced by Secretary of State. This internal tool gives visibility into election operations, as well as capturing data for improving future elections, such as wait times at the polls.
- Advance Voting procedures to be completed and ready to begin October 12th.
- Continue daily preparations for Election Day.
- Board of Elections & Registration monthly meeting will be held October 21, 2020 at 9:30 a.m.



Dawson County Board of Commissioners

Dawson County Emergency Services Monthly Report – September 2020

Fire Responses	JUL	AUG	SEP		EMS Responses	JUL	AUG	SEP		EMS Revenue		
2018	309	264	321		2018	244	211	269		2019	SEP	\$66,712
2019	354	312	364		2019	289	245	284		2020	SEP	\$72,635
2020	371	391	345		2020	291	296	249		8.88% increase from last year		

Plan Review and Inspection Revenue Total		Business Inspections Total	
		Final Inspections	Annual & Follow Up Inspections
County	\$3540.96	20	102
City	\$0.00	0	31

HIGHLIGHTS: Dawson County Emergency Services Projects			
Training Hours Completed by Staff	980 hours	Fire Investigations	2
PR Detail	0	CPR Training per Individual	39
Smoke Detector Installations	4	Stop the Bleed Training per Individual	0
Search & Rescue	2	Child Safety Seat Installations	0
Swift Water /Water Rescue	2	Plan Reviews	11

Types of Fires Total – 6			
(11) 111-118: Structure Fire Building, Cooking, Chimney- Flue, Incinerator, Fuel Burner-Boiler	2	(14) 141-143: Natural Vegetation Fire Forest, Woods, Wildland, Brush, Grass	0
(12) 121-123: Fire in Mobile but Fixed Structure Mobile Home, Motor Home, RV, Camper, Portable Building	1	(15) 151-155: Outside Rubbish Fire Rubbish, Trash, Waste, Dump, Landfills, Dumpsters	1
(13) 131-138: Mobile/Vehicle Property Fire Passenger, Road Freight, Transport, Rail, Water Vehicles, Aircraft, Campers/RV, Off Road Vehicles, Heavy Equipment	2	(16) 161-164: Special Outside Fire Storage, Equipment, Gas/Vapor, Mailbox	0

Total Water Usage – 25,000 gallons			
Etowah Water	21,000 gallons	Pickens County	0 gallons
City of Dawsonville	4,000 gallons	Big Canoe	0 gallons
Forsyth County	0 gallons	Engine 7	0 gallons



Dawson County Board of Commissioners

Facilities Monthly Report –September 2020

- **Total Work Orders: 42**
- **Community Service Workers: 0**

HIGHLIGHTS:

- *Preventative Maintenance completed on HVAC at Government Center
- *Met with GA Power and Thyssenkrupp Elevator on 9/10/2020 regarding issues at the jail
- *Pressure washed outside of Government Center top to bottom
- *Daily checked on progress construction at New Senior Center and Fire Station #8
- *Had large tree removed from Historic Jail



DAWSON COUNTY, GA

Where Quality of Life Matters

FACILITIES DEPARTMENT

MONTHLY REPORT

For Period Covering the Month of September 2020

SN	TASKS/ WORK DONE	LOCATION/S of Service
1	All county elevator inspection	County wide
2	Preventative Maintenance done on HVAC	Government Center
3	Cleaned up trash at job site	New Senior Center
4	Met with GA Power & Thyssenkrupp Elevator regarding elevator issues 9/10/20	Jail
5	Ongoing training of new custodians	Government Center
6	Had elevator repaired	Senior Center
7	Pressure washed outside of building (top to bottom)	Government Center
8	Daily inspections of new construction	New Senior Center/ Fire St #8
9	Repaired gate in upper lot	Government Center
10	Participated in Shore Sweep on 9/26/2020 @ War Hill	War Hill Park
11	Had large trees removed	Historic Jail
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26	Total Work Orders for the month = 42	Facilities
27	Total Community Service for the month = 0	Facilities

These numbers do not reflect daily/ weekly routine duties to include:

Cutting of grass and landscape maintenance on all county properties

Cutting of grass and landscape maintenance on all five (5) parks on the west side of county

Cleaning of the new government center and other county owned buildings, offices and facilities

Emptying outside trash receptacles at county owned buildings

Collecting and recycling of all county buildings, offices and facilities

Dawson County Board of Commissioners

Finance Monthly Report – September 2020

FINANCE HIGHLIGHTS

- **LOST Collections:** \$1,046,184 – up 62.9% compared to 2019
- **SPLOST Collections:** \$1,188,750– up 63.1% compared to 2019; 64.9% over projections for August 2020; Total SPLOST VI collections: \$42,481,366
 - \$1,010,438– County Portion (85%)
 - \$178,313– City Portion (15%)
- **TAVT:** \$171,212 – up 9.1% compared to 2019
- **See attached Revenue and Expenditure Comparison for 2020**
- **Total County Debt:** \$3,840,957 (See attached Debt Summary)
- **Audit Status:** 2019 audit complete as of 6/30/2020.
- **EMS Billing Collections:** \$72,746 for August 2020; \$519,263 YTD
- **Budget Status:** FY 2021 Public Budget Hearings scheduled for 10/12/2020 & 10/13/2020
- **Monthly Donations/Budget Increases:** \$5,726
 - Passport Fees - \$455
 - Donations - \$5,271

PURCHASING HIGHLIGHTS

Formal Solicitations

- EMS Fire Uniforms – Fire/EMS
- EMS Medical Supplies – Fire/EMS
- Harry Sosebee/Lumpkin Campground Roundabout – Public Works
- Standby Road Striping – Public Works

Informal Solicitations

- Bulk De-Icing Salt

Quotes for less than \$25,000 this month

- Gasoline – Fleet Maintenance
- Diesel – Fleet Maintenance
- Covers for Dugouts – Park & Rec
- Youth & Adult Basketball Uniforms – Park & Rec

Purchase for less than \$25,000 that did not receive required quotes

- None

Pending Projects

- Inmate Commissary & Banking Services
- Inmate Telephone/Video Visitation
- Piping Project
- Road Repaving Project
- Awaiting Delivery of New Vehicles
- Upfitting of Sheriff's Office Vehicles

Work in Progress

- Land Use Resolution Update
- Design-Build of Fire Station 8
- VMP Pavilion, Playground & Multi-Purpose Field
- Senior Center (CDBG)
- 400 Overlay Update
- 53 Overlay
- Energov Update

Future Bids

- Rock Creek Park Turf for 3 Soccer Fields
- Install Soil Vapor Extraction System at Closed Landfill
- Dumpster Services
- Milling Machine Rental Services
- Security Maintenance at Dawson County Government Center & Sheriff's Office
- Tires
- Inmate Commissary/Banking

Future Bids – SPLOST VI

- Pothole Patching Machine – Roads
- Water Filtration System for DCGC & DCSO – Facilities
- 2020 Capital & SPLOST Projects

Purchase for more than \$25,000 that did not receive required sealed bids

- None

Budget to Actual

	Actual at 8/31/2020	Percent of Budget Actually Collected/ Expended	2020 BOC (2) Approved Budget	Over(Under) Approved Budget	Percentage Over(Under) Approved Budget
Revenue	\$ 16,882,141	54.46%	\$ 30,999,341	\$ (14,117,200)	-45.54%
Expenditures	17,068,045	55.06%	30,999,341	(13,931,296)	-44.94%
	<u>\$ (185,904)</u>	<u>-0.60%</u>	<u>\$ -</u>	<u>\$ (185,904)</u>	<u>-0.60%</u>

***NOTE:** Adjustments will be made during the year-end close out. The actual revenue and expenditure totals are subject to change pending normal year-end adjustments such as accruals and results of the audit.

(1) Reporting actuals as of 8/31/2020 because revenue collections are 30 days behind. The LOST revenues for the month of August 2020 were received in September 2020.

(2) Change in total budget due to account adjustments:

\$ 29,911,503	Original Budget
\$ 102,016	Carryover Balances
\$ 939,558	January
\$ 3,395	February
\$ 4,599	March
\$ 29,118	April
\$ 1,436	May
\$ 455	June
\$ 1,535	July
\$ 5,726	August
	September
	October
	November
	December
<u>\$ 30,999,341</u>	Revised Budget

**ACTUAL COMPARISON
JANUARY - DECEMBER 2020**

MONTH	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec*	YTD
2019 REVENUE	1,134,666	1,995,263	2,040,647	2,113,040	2,263,675	2,220,932	2,161,636	2,213,497	2,255,139	3,659,515	2,484,712	3,866,437	28,409,160
2020 REVENUE	1,270,151	2,149,916	2,256,958	1,984,127	2,046,586	2,284,093	2,423,070	2,467,239					16,882,141
% CHANGE	12%												-41%
2019 EXPENSE	1,348,755	1,963,354	3,248,843	1,926,009	1,903,876	2,189,771	1,880,719	3,280,544	2,411,755	2,151,494	1,803,546	3,005,127	27,113,794
2020 EXPENSE	1,891,343	3,111,473	2,310,296	1,947,487	1,975,746	2,202,364	2,239,055	1,390,281					17,068,045
%CHANGE	40%												-37%
2020 Total Rev-Exp	\$ (621,192)	\$ (961,557)	\$ (53,338)	\$ 36,641	\$ 70,840	\$ 81,729	\$ 184,015	\$ 1,076,958	\$ -	\$ -	\$ -	\$ -	\$ (185,904)

REVENUE
 YTD 2019 16,143,356
 YTD 2020 16,882,141
 % Changed 4.58%

EXPEDITURES
 YTD 2019 17,741,872
 YTD 2020 17,068,045
 % Changed -3.80%

***NOTE:** Adjustments will be made during the year-end close out. The actual revenue and expenditure totals are subject to change pending normal year-end adjustments such as accruals and results of the audit.

DAWSON COUNTY LOST COLLECTION ANALYSIS

LOST COLLECTIONS BY SALES MONTH	2019									2020										
	TAVT \$			TAVT %			TOTAL OF LOST & TAVT			TAVT \$			TAVT %			TOTAL OF LOST & TAVT				
	2019 LOST	\$ CHANGE	%CHANGE	TAVT	CHANGE	CHANGE	%	TAVT	\$ CHANGE	% CHANGE	2020 LOST	\$ CHANGE	%CHANGE	TAVT	CHANGE	CHANGE	%	TAVT	\$ CHANGE	% CHANGE
JANUARY	570,415	38,245	7.2%	120,669	3,069		2.61%	691,084	41,314	6.36%	585,076	14,660	2.57%	197,780	77,111		63.9%	782,856	91,771	13.28%
FEBRUARY	530,367	71,785	15.7%	96,559	8,769		9.99%	626,926	80,554	14.74%	535,152	4,785	0.9%	162,878	66,319		68.7%	698,029	71,104	11.3%
MARCH	607,250	(11,817)	-1.9%	106,566	(21,172)		-16.57%	713,816	(32,989)	-4.42%	546,172	(61,078)	-10.1%	163,568	57,003		53.5%	709,740	(4,076)	-0.6%
APRIL	684,280	105,444	18.2%	159,706	34,786		27.85%	843,986	140,230	19.93%	511,547	(172,733)	-25.2%	103,305	(56,401)		-35.3%	614,852	(229,134)	-27.1%
MAY	682,561	49,033	7.7%	106,055	6,001		6.00%	788,616	55,034	7.50%	645,955	(36,605)	-5.4%	164,494	58,439		55.1%	810,449	21,833	2.8%
JUNE	647,688	53,030	8.92%	138,540	32,962		31.22%	786,229	85,993	12.28%	717,680	69,992	10.8%	193,280	54,739		39.5%	910,959	124,731	15.9%
JULY	712,698	49,937	7.53%	158,500	47,723		43.08%	871,198	97,660	12.63%	707,901	(4,797)	-0.7%	171,205	12,706		8.0%	879,106	7,908	0.9%
AUGUST	642,212	34,845	5.74%	156,919	35,077		28.79%	799,131	69,921	9.59%	1,046,184	403,971	62.9%	171,212	14,294		9.1%	1,217,396	418,265	52.3%
SEPTEMBER	655,385	70,050	11.97%	149,733	34,398		29.82%	805,118	104,448	14.91%		(655,385)	-100.0%		(149,733)		-100.0%	0	(805,118)	-100.0%
OCTOBER	671,934	(29,636)	-4.22%	158,056	34,432		27.85%	829,990	4,796	0.58%		(671,934)	-100.0%		(158,056)		-100.0%	0	(829,990)	-100.0%
NOVEMBER	778,488	47,429	6.49%	128,302	36,839		40.28%	906,791	84,268	10.25%		(778,488)	-100.0%		(128,302)		-100.0%	0	(906,791)	-100.0%
DECEMBER	938,398	95,358	11.31%	148,608	58,037		64.08%	1,087,006	153,395	16.43%		(938,398)	-100.0%		(148,608)		-100.0%	0	(1,087,006)	-100.0%
<i>Prorata Distribution(June)</i>		3,291						3,291			606	(2,684)	-81.6%		0			606	(2,684)	
<i>Prorata Distribution (Dec.)</i>		2,236						2,236				(2,236)	-100.0%		0			0	(2,236)	
TOTAL	\$ 8,127,204	\$ 573,703		\$1,628,212				9,755,416	\$884,624	120.77%	\$ 5,296,273	\$ (2,830,931)		\$1,327,722				6,623,995	(\$3,129,186)	

FY20 LOST & TAVT	6,623,995
FY19 LOST & TAVT	9,755,416
FY18 LOST & TAVT	\$8,871,741
FY17 LOST & TAVT	\$8,094,043
FY16 LOST & TAVT	\$7,147,120
FY15 LOST & TAVT	7,024,812
FY14 LOST & TAVT	6,771,602
FY13 LOST & TAVT	6,287,973
FY12 CONVERTED	5,763,005
FY12	5,632,027
FY11	5,244,606
FY10	4,939,542
FY09	4,789,221
FY08	5,015,881
FY07	5,621,760
FY06	5,608,446
FY05	4,426,013
FY04	3,527,663

BELOW FIGURES INCLUDE TAVT CALCULATIONS

FY19 ACTUAL TO DATE	\$5,080,763
FY20 ACTUAL TO DATE	\$5,296,273
\$ DIFFERENCE	215,510
% DIFFERENCE	4.24%

FY19 ACTUAL TO DATE	\$6,124,276
FY20 ACTUAL TO DATE	\$6,623,995
\$ DIFFERENCE	499,719
% DIFFERENCE	8.16%

SPLOST 6

SPLOST COLLECTIONS BY SALES MONTH	Total Actual	Total Actual	Total Actual	Total Actual	Total Actual	County		%	Total Actual	County		%	2020	2020 Actuals
	2015	2016	2017	2018	2019	(85%)	City (15%)	Change 2019	2020	(85%)	City (15%)	Change 2020	Projections	vs. Projections
JANUARY		458,716	502,157	604,751	648,202	550,972	97,230	7.2%	659,726	560,767	98,959	1.78%	584,352	12.90%
FEBRUARY		474,268	514,143	521,238	602,699	512,295	90,405	15.6%	607,910	516,724	91,187	0.9%	735,251	-17.32%
MARCH		561,400	608,288	703,497	688,532	585,252	103,280	-2.1%	616,984	524,437	92,548	-10.4%	651,786	-5.34%
APRIL		561,619	601,645	657,805	777,630	660,986	116,645	18.2%	581,347	494,145	87,202	-25.2%	764,689	-23.98%
MAY		570,679	636,807	719,926	775,252	658,964	116,288	7.7%	733,999	623,899	110,100	-5.3%	732,099	0.26%
JUNE		582,823	660,473	675,757	735,862	625,482	110,379	8.9%	815,415	693,103	122,312	10.8%	560,203	45.56%
JULY	579,906	591,982	698,736	753,150	809,891	688,407	121,484	7.5%	819,086	696,223	122,863	1.1%	725,494	12.90%
AUGUST	537,416	549,012	645,796	690,198	728,964	619,619	109,345	5.62%	1,188,750	1,010,438	178,313	63.1%	720,708	64.94%
SEPTEMBER	552,590	580,089	682,219	665,171	743,147	631,675	111,472	11.72%	-	-	-	-100.0%	611,514	-100.00%
OCTOBER	543,321	613,703	623,291	797,261	762,365	648,010	114,355	-4.38%	-	-	-	-100.0%	570,748	-100.00%
NOVEMBER	678,241	710,648	826,862	830,759	882,055	749,747	132,308	6.17%	-	-	-	-100.0%	766,924	-100.00%
DECEMBER	771,324	807,105	910,697	958,016	1,065,726	905,867	159,859	11.2%	-	-	-	-100.0%	1,338,598	-100.00%
Prorata Distribution (June)	2,318	1,707	1,031	2,607	3,739	3,179	561	43.5%	687	584	103	-81.6%	-	-
Prorata Distribution (Dec.)		1,135	959	4,753	2,542	2,161	381	-46.5%	-	-	-	-100.0%	-	-
SPLOST Jet Fuel Tax (July)				2,861		-	-							
TOTAL	6,708,332	\$7,064,885	\$7,913,104	\$ 8,587,749	\$ 9,226,607	\$ 7,842,616	\$ 1,383,991		\$6,023,906	\$5,120,320	\$ 903,586		8,762,368	

2015 \$ 3,665,116
 2016 \$ 7,064,885
 2017 \$ 7,913,104
 2018 \$ 8,587,749
 2019 \$ 9,226,607
 2020 \$ 6,023,906

Total SPLOST 6 Collections to date: \$42,481,366

DAWSON COUNTY
DEBT SCHEDULE
9/30/2020

DEBT DESCRIPTION	BANK/PAYEE	CURRENT SOURCE OF PAYMENT	DEBT ORIGINATION DATE	DUE DATE OF FINAL PMT	PRINCIPAL BAL AT 12/31/2019	NEW LOANS IN 2020	2020 PMTS TO DATE		BALANCE DUE	PENDING 2020 PAYMENTS		PROJECTED BAL AT 12/31/2020	NOTES
							PRINCIPAL	INTEREST		PRINCIPAL	INTEREST		
2012 EWSA Bonds	Community & Southern Bank	General Fund	5/14/2012	3/1/2027	2,745,000.00	-	270,000.00	77,278.20	2,475,000.00	-		2,475,000.00	Partial defeasement of bonds in April 2012 reduced principal by \$1,525,000. Refunded Bonds and received lower interest rate of 2.96% on 5/14/2012. Interest due semi-annually on March 1 and Sept. 1.
Hwy 9 S land-EWSA Note	Community & Southern Bank	General Fund	9/1/2017	8/1/2027	1,144,305.48		109,017.24	35,614.36	1,035,857.03	21,137.44	7,788.89	1,014,719.59	This loan is on EWSA's books, however, thru an intergovernmental agreement, the County pays the debt service. New financing agreement as of 9-1-2017. Also, any proceeds from the sale of wetland and stream bank credits the County receives is paid toward the principal of the loan.
Fire Pumper Truck		SPLOST VI	1/12/2018	1/12/2025	390,626.95		60,526.56	11,367.25	330,100.39			330,100.39	Pumper was purchased January 2018. First annual payment from SPLOST VI paid Jan 12, 2019
Totals					\$ 4,279,932.43	\$ -	\$ 439,543.80	\$ 124,259.81	\$ 3,840,957.42	\$ 21,137.44	\$ 7,788.89	\$ 3,819,819.98	



Dawson County Board of Commissioners

Fleet Maintenance and Fuel Center Monthly Report – September-2020

FLEET

- **Preventative Maintenance Performed: 30**
- **Tires Mounted: 22**
- **Repair Orders Completed: 73**
- **Labor Hours: 214.80**
- **Labor Cost Savings: \$ 11,814.00**
(Comparison of the Fleet Maintenance rate of \$25.00 per labor hour to outsourced vendors rate of \$80.00 per labor hour)
- **Parts Cost Savings: \$ 2,644.74**
(Comparison of Dawson County's parts discounts to outsourced markup; average 20%)
- **Total Cost Savings for Sept: \$ 14,458.74**

FUEL CENTER

- **Average Fuel Center Price Per Gallon:**
Gasoline: \$ 1.58
Diesel: \$ 1.58
- **Fuel Center Usage - Dawson County and Board of Education**
Gasoline: 11,920.9 gallons; 815 transactions
Diesel: 8,116.6 gallons; 215 transactions
- **Fuel Center Usage - Etowah Water and City of Dawsonville**
Gasoline: 1,389.6 gallons; 65 transactions
Diesel: 634.6 gallons; 17 transactions
- **Revenue from Etowah Water and City of Dawsonville: \$ 101.21**

HIGHLIGHTS

- We continue to keep Fleet Services clean by sanitizing all commonly used areas.
- GovDeals is going on with prepping complete and selling underway.
- New Tire Balancer is working great with our tire mount count back to normal.



Dawson County Board of Commissioners

Human Resources Department Key Indicator Monthly Report – September 2020

POSITION CONTROL

- Positions approved by BOC: 631
- # of filled F/R Positions: 289
- # of filled F/T Positions: 0
- # of filled Grant Funded Positions: 16
- # of filled P/R Positions: 84
- # of filled P/T Positions: 79
- # of Supplemental Positions: 57
- # of Vacant Positions: 80
- #of Frozen Positions: 27
- % of Budgeted/Actual Positions: 85%

ADDITIONAL INFORMATION

- FMLA/LOA/Military tracking: 2/1/1
- Unemployment Claims received: 0
- Property & Liability Claims: 2
- Worker's Compensation Claims: 2
- Performance Evaluations received: 0

HIGHLIGHTS

Positions Advertised/Posted: 7

- Emergency Services—Firefighter/Paramedic (Full Time) – 0
- Emergency Services—Firefighter/Paramedic (Part Time) – 0
- Emergency Services – Firefighter/EMT (Full Time) –3
- Emergency Services – Firefighter/EMT (Part Time) –3
- County Admin. – Administrative Clerk - 29
- Magistrate Court – Deputy Clerk II – 42
- Senior Services – Senior Advocate -16
- General Application –2

Applications Received: 95

New Hires added into system: 10

- Allen Bracewell - Emergency Services – PT FF/EMT
- Mileena Pence – Facilities - Custodian
- Ivy Smith – Family Connection – Youth Development Coord.
- Jeffrey Coombs – Elections – Poll Worker
- Matthew Nozick – Elections – Poll Worker
- Linda Stewart – Elections – Poll Worker
- Alyssa Stroup– Elections – Poll Worker
- Zachary Smith – Sheriff's Office – K-9 Sgt.
- Charles Brantley – Sheriff's Office – H.E.A.T. Officer
- Kathryn Holcomb – Sheriff's Office – Detention Officer

Terminations/Resignations Processed: 8

- Rebecca Walsh – Family Connection
- Adam Outz – Public Works
- Jacob Sellers – Public Works
- Justin Woltjer – Public Works
- Robert Baggett – Sheriff's Office - Detention
- Tonya Peels – Sheriff's Office – E-911
- Melissa Runyon – Superior Ct.
- Lisa Daniel – Superior Ct.

Additional Highlights September:

- Dawson County HR with the assistance of the Safety & Wellbeing Committee prepared and presented the **Safety & Wellbeing Fair in a Bag!** to all full-time employees.
- Hosted **LifeSouth Blood Drive** – Sept. 30 – Registration of 26 potential donors; 23 eligible donors. 2 provided platelets. These donations will allow up to 69 local lives to be impacted.
- Hosted **Flu Clinic** – Sept. 30 – 48 employees participated in the clinic; flu vouchers are also being utilized and will be available until mid-December.
- Audited and updated PTO accumulation rates.
- Completed annual Workers' Compensation renewal.



Dawson County Board of Commissioners

Information Technology –September 2020

- **Calls for Service:160**
- **Service Calls Completed: 160**

Highlights

- Cable TV proposal and presentation
- Recycled old equipment
- Continued increase Court support



Dawson County Board of Commissioners

Planning and Development Monthly Report – September 2020

- **Total Building permits Issued**
 - September 2020: 42
 - YTD 2020: 546
 - Single Family New Homes: 12
 - Commercial Buildings: 6
- **Business Licenses Issued:**
 - September 2020: 162
 - YTD 2020: 1607
- **Total Building Inspections Completed:**
 - September 2020: 425
 - YTD 2020: 4,864
- **Variances/Zonings Processed:**
 - September 2020: 19
 - YTD 2020: 46
- **Plats Reviewed:**
 - September 2020: 2
 - YTD 2020: 54
- **Total Civil Plan Review Meetings:4**
 - YTD 2020:31
- **Total Building Plan Review Meetings: 7**
 - YTD 2020: 63
- **Impact Fee Collection**
 - September Residential: \$269,039.79
 - September Commercial: \$4,602.98
 - September Total: \$273,642.77
 - YTD 2020: \$1,223,400.79
- **Revenue**
 - Planning
 - September 2020: \$151,117.84

- YTD 2020: \$668,378.39
 - Business Licenses
 - September 2020: \$39,675.36
 - YTD 2020: \$266,530.05
- **Total Revenue**
 - Jan - September 2019: \$1,256,571.80
 - Jan - September 2020: \$2,158,309.23

Marshal's Office 2020 Monthly Report

Activity	January	February	March	April	May	June	July	August	September	October	November	December	Total Activities or Revenues
Animal Control Cases Logged	73	42	54	31	54	54	45	53	34				440
Animal Bites Investigated	6	1	4	4	10	3	3	3	1				35
Animals Quarantined	3	0	4	4	8	2	3	2	0				26
Animals Taken to DC Humane Society	21	19	14	42	34	33	26	37	41				267
Dangerous Dog Classifications	0	0	0	0	0	0	0	0	0				0
Animal Control Citations Issued	2	0	1	1	1	1	0	2	0				8
Animal Control Court Cases	5	2	0	0	0	1	1	2	2				13
Marshal's Office - After Hours Calls	38	29	20	10	23	5	14	5	30				174
Code Compliance Cases Logged	32	17	46	24	21	35	25	23	36				259
Erosion Site Visits	5	4	3	10	4	4	5	1	2				38
Code Compliance Citations Issued	0	0	5	0	0	2	0	0	0				7
Non-Conforming Signs Removed	49	4	10	0	2	0	0	0	0				65
Open Records Requests	2	0	3	3	3	2	4	4	1				22
Code Enforcement Letters Mailed								10	1				
Alcohol Pouring Permits Issued	40	40	18	0	16	16	31	48	38				247
Alcohol License Audit Site Visits	0	0	0	0	0	0	0	0	0				0
Alcohol Phone Calls or e-mails	0	0	89	0	0	0	4		1				94
Pouring Permit Audit Letters/ Certified Business Letters Mailed	0	3	0	0	0	1	38	0	12				54
<i>Business License Renewal Calls Made</i>	5	10	3	0	0	19	10	0	0				47
Code Compliance Court Cases	5	2	0	0	0	2	1	2	1				13
Short term Rental Letters Mailed	25	3	3	2	4	2	7	26	3				75
Short Term Rental Renewals	3	2	2	1	2	1	2	1	1				15
New Short Term Rentals	2	1	1	0	1	1	0	1	0				7
Sign Reviews Conducted	3	11	8	7	2	2	6	5	21	7			72
Signs Purchased	2	8	6	0	4	1	6	5	9	7			48
Monthly Excise Tax Revenues	36844.60	33586.09	44870.96	46007.54	55168.08	56752.46	55396.88	48940.13					\$ 377,566.74
Monthly Pouring Permit Revenues	800.00	800.00	360.00	0.00	320.00	380.00	780.00	960.00	620.00				\$ 5,020.00
Monthly Magistrate Revenues						50	50	200	100				\$ 400.00
Monthly Marshal's Revenues, (STOP WORK, Dangerous Dog, etc., APPEALS)						47	400	0	0	5100			\$ 5,500.00

Monthly Sign Revenues	300	1200	900	0	600	150	975	772.76	2677.1	825			\$ 8,399.86
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Dawson County Board of Commissioners

Parks and Recreation Monthly Report – September 2020

- **Youth Sports Participants**
 - September 2020: 1,385 – up 4.2% compared to same month last year
 - YTD 2020: 9,835 – down 19.7% compared to last year
- **Facility Rentals/Bookings/Scheduled Uses:**
 - September 2020: 1,743 – up 10.0% compared to same month last year
 - YTD 2020: 13,742 – down 31.3% compared to last year
- **Adult and Youth Wellness and Specialty Program Participation:**
 - September 2020: 351 – up 1.4% compared to same month last year
 - YTD 2020: 4,666 – down 66.9% compared to last year
- **Total Customers Served:**
 - September 2020: 3,479 – up 6.9% compared to same month last year
 - YTD 2020: 28,243 - down 39.1% compared to last year

HIGHLIGHTS

Park Projects:

- Veterans Memorial Park renovations, including the new pavilion, continue to progress.
- A flood control berm is being redesigned at Rock Creek to help with flooding on soccer fields.

Athletic and Program Summary:

- Adult Boot Camp, Pickleball, adult Tai Chi, Tennis clinics, adult Yoga continue to go well with specific safety guidelines.
- Travel Team activities continue to go well with specific safety guidelines.
 - 13 total teams registered (baseball, softball, basketball)
- The EPIC Day program for September was cancelled due to the COVID-19 but we hope to resume before the end of the year if the organizations associated with the event open back up fully.
- Pickleball open play resumed and continues to go well. When weather cooperates, most of the players use the outdoor courts.
- The final day for public swim at Veterans Memorial Park and the splash pad at Rock Creek was September 7th. Both facilities have been closed down for the season and are scheduled to reopen Memorial Day weekend 2021.

- Football and cheer practices continue to go well with specific safety guidelines in place.
- Football games began September 12th and are going well.
- Fall baseball, softball, t-ball games began September 21st and are going well.
- Winter Sports (basketball & wrestling) online registration opened September 14th.

On the Horizon:

- The August 14th movie that was cancelled due to rain is reschedule for October 2nd at Veterans Memorial Park.
- Winter Sports (basketball & wrestling) walk-in registration at Rock Creek is scheduled for October 5th-12th.
- Basketball player evaluations and drafts (ages 7 and up) will take place the week of October 26th.
- Instructional League Basketball (5-6 year olds) will begin October 31st.
- Trunk or Treat is scheduled for October 31st, 4:00-6:00pm, at Rock Creek and will be laid out in a way to best allow social distancing.
- Basketball (ages 7 and up) and wrestling practices will begin the week of November 2nd.
- Basketball (ages 7 and up) games will begin the week of November 30th.
- Breakfast with Santa is scheduled for December 5th, 8:00-11:00am, at Rock Creek and will be laid out in a way to best allow social distancing.



Dawson County Board of Commissioners

Public Works Monthly Report –September 2020

ROADS:

- Work Orders: 187
- Gravel: 482.04 tons
- Mow ROW: 116.55 miles
- Limb ROW: 2.5 miles

PROJECT MANAGEMENT:

- Rock Creek Berm Project: This project is under review and we will move forward to begin getting this project to the board. Since the flooding back in February which shown that the design of the berm isn't sufficient, the berm went back to Corey Guthrie for a redesign to extend the berm and asphalt walkway an additional 400 feet on both sides extending past the walk over bridge and along the soccer field. Dawson County received the redesigned plans from Corey Guthrie. Jackie Townley gave the county a revised price of the additional construction of \$66,586.00. This would make the grand total of the project \$122,742.60. Exploratory wall pricing was also received instead of a berm which totaled \$139,469.00.
- Fire Station 8: Currently the Fire Station is moving at a rapid pace with interior CMU walls being completed this week. Preliminary HVAC and electrical conduits and boxes have been installed. The county is currently in the process of finalizing PO for the low voltage and communication contractors. The low voltage contractor, and communication contractor will begin their scope of work within the upcoming week. The completion of the fire station is scheduled for 12/18/20
- Senior Center: The Senior Center is almost completely finished. This week Dawson county met with the architect to go over the final punch list items. The building currently is completely functional. The estimated timeframe for the CO is late this week or first thing next week. Furniture is scheduled to be delivered next week. The county has also met the requirement for the grant issued by DCA. The county will not need to ask for any type of extension for the project. To have a formal ribbon cutting the county will have to follow DCA guidelines and I will coordinate the date of the official opening with Laura and Melissa
- Harry Sosebee Round-a-bout: As of today, the county has received bids for both types of construction for the RAB (closure and non-closure), the county will have the bid tabulation sheet by the end of this week or first of next week. The public works department will have to review the phasing plan before making a recommendation to the BOC.

- **TRANSFER STATION:**

- Solid Waste: 679.08 Tons
- Recycling: 20.20 Tons
- Recycling Scrap Metal: 10.55 Tons



Dawson County Board of Commissioners

Dawson County Senior Services Monthly Report – September 2020

SENIOR CENTER

- **Home Delivered Meals Served**
 - September 2020: 2,743
 - YTD 2020: 21,770
- **Congregate Meals Served**
 - September 2020: 533
 - YTD 2020: 2,728
- **Physical Activity Participation** (Tai Chi, Silver Sneakers, Yoga, individual fitness)
 - September 2020: 0
 - YTD 2020: 1,239
- **Lifestyle Management Participation** (Awareness, Prevention, Virtual Learning)
 - September 2020: 1,370 (information sent to clients with meals)
 - YTD 2020: 5,825

TRANSIT

- **DOT Trips Provided**
 - September 2020: 119
 - YTD 2020: 1,140
- **Senior Trips Provided**
 - September 2020: 317
 - YTD 2020: 2,139
- **# of Miles**
 - September 2020: 4,901
 - YTD 2020: 27,071
- **Gallons of Fuel**
 - September 2020: 623
 - YTD 2020: 3,366

LOST and SPLOST Collections

Local Option Sales Tax (LOST) collections are up 62.9% for the same month in 2019 and up 4.24% for year to date. Special Purpose Local Option Sales Tax (SPLOST) collections are up 63.1% for the same month in 2019 and came in 64.9% over projections. Total SPLOST VI collections (July 2015 to present) are \$42,481,366.

August collections received in September are as follows:

LOST	\$1,046,184
SPLOST	\$1,188,750
County (85%)	\$1,010,438
City (15%)	\$178,312

Items Approved by the County Manager Since September 17, 2020

Shumate Mechanical	Facilities	HVAC and Automated System Maintenance/ Repairs for Government Center	Purchase Order	Contract Amendment	\$13,340	Funding Source – Facilities Regular Operating Budget
Kinetic Business – Windstream	IT Department	Multiple Locations – New Install at Fire Station 8	Service Agreement	Service Agreement	\$0.00 - One-Time Charge and Regular Monthly Charges	Funding Source – Individual Department Regular Operating Budgets
Inmate Calling Solutions	Jail	Inmate Telephone System	Contract Amendment	Extension of Services until June 30, 2021	Paid Per Call	Funding Source – Commissioner per Call
East Coast Grading Inc.	Public Works/Roads	Rental of Road Milling Machines with Crews to Deliver, Unload and Load	Contract	Contract	Costs per Day per Size of Machine	Funding Source – Roads Regular Operating Budget/LMIG/SPLOST

Dell Marketing	Sheriff's Office/Fire	Dell Latitude Laptop for New Fire Station/2 Tahoe PPV SUVs	DOAS Statewide Contract – Cooperative Agreement	Purchase Order	\$8,874.99	Funding Source – 2 Laptops – HEAT Grant/1 Laptop – Fire Regular Operating Budget
Alan Jay Automotive	Sheriff's Office	2 Tahoe PPV SUVs	Sourcewell Contract - Cooperative Agreement	Purchase Order	\$72,594	Funding Source – HEAT Grant