

**DAWSON COUNTY BOARD OF COMMISSIONERS  
WORK SESSION AGENDA – THURSDAY, JULY 1, 2021  
DAWSON COUNTY GOVERNMENT CENTER ASSEMBLY ROOM  
25 JUSTICE WAY, DAWSONVILLE, GEORGIA 30534  
4:00 PM**

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**NEW BUSINESS**

1. Presentation of Request to Make Part-Time Custodian Position a Full-Time Position- Facilities Director James Tolbert
2. Presentation of Timber Harvest Ordinance Update- Planning & Development Director Jameson Kinley
3. Discussion of Electric Vehicles and Electric Vehicle Charging Stations- Commissioner Tim Satterfield
4. County Manager Report
5. County Attorney Report

***\*Executive Session may follow the Work Session meeting.***

*Those with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting, should contact the ADA Coordinator at 706-344-3666, extension 44514. The county will make reasonable accommodations for those persons.*



## DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Facilities 1565

Work Session: 07.01.2021

Prepared By: Sherri Maxwell

Voting Session: 07.15.2021

Presenter: James Tolbert

Public Hearing: Yes ☐ No ☒

Agenda Item Title: Presentation of

### Background Information:

We have had a difficult time retaining and hiring for part-time custodian positions due to full-time opportunities available.

### Current Information:

I am respectfully requesting to make a part-time custodian into a full-time position. I have the salary in my 2021 budget to cover this request for the remainder of the year. We have more than enough to keep this employee busy.

If at all possible, I would like for this position to be voted on tonight.

Budget Information: Applicable: ☒ Not Applicable: ☐ Budgeted: Yes ☐ No ☐

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: \_\_\_\_\_

Department Head Authorization: \_\_\_\_\_

Finance Dept. Authorization: \_\_\_\_\_

County Manager Authorization: \_\_\_\_\_

County Attorney Authorization: \_\_\_\_\_

Date: 6/21/21

Date: 6/21/21

Date: 6/21/21

Date: \_\_\_\_\_

Comments/Attachments:



## DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Planning & Development

Work Session: 7/01/2021

Prepared By: Harmony Gee

Voting Session: 7/15/2021

Presenter: Jameson Kinley

Public Hearing: Yes ☐ No ☒

Agenda Item Title: Presentation of Timber Harvest Ordinance Update

### Background Information:

An existing county ordinance that is in need of updating.

### Current Information:

We are in need of updating the county ordinance to be in compliance with state code updates.

Budget Information: Applicable: ☐ Not Applicable: ☒ Budgeted: Yes ☐ No ☐

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: \_\_\_\_\_

Department Head Authorization: \_\_\_\_\_

Date: \_\_\_\_\_

Finance Dept. Authorization: Vickie Neikirk

Date: 6/24/21

County Manager Authorization: David Headley

Date: 6-24-2021

County Attorney Authorization: \_\_\_\_\_

Date: \_\_\_\_\_

Comments/Attachments:



# DAWSON COUNTY BOARD OF COMMISSIONERS Planning and Development

March 2, 2021

Planning

Jameson Kinley, Director  
Planning and Development  
Dawson County

Zoning

Code Enforcement

Sir,

GIS

The following is an analysis of the changes to the Dawson County Buffer, Landscape and Tree Ordinance in regards to timber harvesting in order to be in compliant with state law:

Building Permits  
and  
Inspections

Chapter 109 Article II Section 109-25(e.2.) of the Code of Dawson County, Georgia has been replaced, the new subsection expands from the original text to include the following new items:

Business Licenses

- In regards to planning of a harvest county ordinance requires a map showing the location of the harvest and the main point of ingress/egress. The expanded language requires multiple points of ingress/egress be identified if they are to be used.
- A new subsection has been included which will require the timber harvester to utilize a state web-based reporting system for timber harvest activities.
- Expanded language on bonds and or letters of credit required for timber harvest operations has been included. This language limits the number of bonds a timber harvester is required to post as one bond or LOC will be required regardless of the number of harvest operations the individual or corporation is carrying out. Additionally, language expands upon the reasons that Dawson County may call a bond/LOC including calling for road and ditch repair. Rules for how and when to call the bond/LOC along with processes for multiple violators is detailed therein.
- Additionally, consistent with O.C.G.A. §12-6-24:
  - The county is forbidden from charging a fee for timber harvesting
  - Further, no permit, including a driveway permit, shall be required of the person or firm engaged in a timber harvesting operation but may be asked to consult with county officials responsible for roads and public works for the purpose of minimizing damage to the county's roads, rights of way and infrastructure, and are urged to follow recommendations from county officials.Notwithstanding the forgoing, the person or firm conducting the

Alcohol Licenses

911 Mapping

Animal Control

Dawsonville County  
Government Center  
25 Justice Way  
Suite 2322  
Dawsonville, GA 30534  
Phone 706-344-3604  
Fax 706-344-3652



Planning

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Building Permits  
and  
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timber harvest operation bears ultimate responsibility for their actions, and nothing in this Ordinance shall preclude the Board of Commissioners of Dawson County from taking any and all legal action necessary to protect its property and the health, safety and welfare of its citizens.

Chapter 109 Article II Section 109-31(b) of the Code of Dawson County, Georgia has been amended to allow for a fine up to \$1,500.00 per day instead of the previous \$1,000.00 limit.

Please let me know if I can clarify further.

Sincerely,

Robbie Irvin  
County Planner

Ordinance Number: \_\_\_\_\_

**AN ORDINANCE OF THE DAWSON COUNTY BOARD OF COMMISSIONERS TO AMEND THE  
CURRENT REGULATIONS REGARDING TIMBER HARVESTING; TO REPEAL CONFLICTING  
PROVISIONS; TO PROVIDE FOR AN EFFECTIVE DATE; AND FOR OTHER PURPOSES**

WHEREAS, timber harvesting operations occur in the unincorporated portions of Dawson County on a recurring basis; and

WHEREAS, timber harvesting is an important component of the local economy in Dawson County, providing revenue to landowners, business opportunities, and jobs for local residents; it is the intent of the Board of Commissioners of Dawson County to facilitate this industry while at the same time protecting county infrastructure and the safety of the community; and

WHEREAS, timber harvesting in many instances requires the use of county-maintained roads in order to transport the product to market; and

WHEREAS, it is in the public interest to protect the county road system from damage caused by timber harvesting operations to the extent allowed by state law; and

WHEREAS, O.C.G.A. §12-6-24 authorizes and establishes the terms and conditions under which this Ordinance may be adopted and enforced; and

WHEREAS, it is the intent of the Board of Commissioners of Dawson County to preserve and exercise where appropriate all powers and authority granted to it under state law, including but not limited to O.C.G.A. §32-4-42 and O.C.G.A. §40-6-371, that are not in conflict with O.C.G.A. §12-6-24, in order to protect the health, safety and welfare of the community.

NOW, THEREFORE, it is hereby ORDAINED by the Board of Commissioners of Dawson County as follows:

**SECTION 1.**

Chapter 109 Article II Section 109-25(e.2.) of the Code of Dawson County, Georgia is amended as shown in Exhibit A hereto.

**SECTION 2.**

Chapter 109 Article II Section 109-31(b) of the Code of Dawson County, Georgia is amended as shown in Exhibit B hereto.

SO ORDAINED, this \_\_\_\_\_ day of \_\_\_\_\_, 202\_.

**Dawson County Board of Commissioners**

\_\_\_\_\_  
Billy Thurmond, Chairman

\_\_\_\_\_  
Tim Satterfield, Member

\_\_\_\_\_  
Sharon Fausett, Member

\_\_\_\_\_  
Emory Dooley, Member

\_\_\_\_\_  
Chris Gaines, Member

## EXHIBIT A

Chapter 109 Article II Section 109-25(e.2.) of the Code of Dawson County, Georgia is amended as follows:

### (2) Timber Harvesting.

- a. All persons or firms harvesting standing timber in any unincorporated area of Dawson County for delivery as pulpwood, logs, poles, posts, or wood chips to any wood yard or processing plant located inside or outside this state shall provide Notice of such harvesting operations to the Dawson County Board of Commissioners or the designated agent thereof prior to entering onto the property if possible, but in no event later than 24 hours after entering onto the property. Further, such persons shall give Notice of cessation of cutting within 24 hours after the job is completed. The Notice of harvesting operations required by this Ordinance shall be provided for each separate tract to be harvested. Such Notice shall be made in such form as prescribed by rule or regulation of the Director of the Georgia Forestry Commission, and shall include the following information:
  1. A map of the area which identifies the location of the tract to be harvested and, as to those trucks which will be traveling to and from such tract for purposes of picking up and hauling loads of cut forest products, the main point of ingress to such tract from a public road and, if different, the main point of egress from such tract to a public road. If multiple points of ingress and/or egress will be used, all such points shall be identified;
  2. A statement as to whether the timber will be removed pursuant to a lump sum sale, per unit sale, or owner harvest for purposes of ad valorem taxation under O.C.G.A. §48-5-7.5;
  3. The name, address, and daytime telephone number of the timber seller if the harvest is pursuant to a lump sum or per unit sale or of the timber owner if the harvest is an owner harvest; and
  4. The name, business address, business telephone number, and nighttime or emergency telephone number of the person or firm harvesting such timber.
- b. State Website
  1. Subject to the provisions of Section 5 of this Ordinance, upon notification published by the Director of the Georgia Forestry Commission that a state-wide notification website or platform is available for public use, persons or firms wishing to utilize said website or platform to provide the Notice required by this Ordinance may do so at their option, and Dawson County will accept notifications submitted in this manner.
  2. On and after a date specified and published by the Director of the Georgia Forestry Commission, use of the state-wide notification website or platform shall be mandatory and shall be the sole means of providing the Notice required by this Ordinance; on and after said date submission of the Notice by any of the means listed in Section 3 above shall cease and will no longer be deemed acceptable or in compliance with this Ordinance.
- c. Bonds, Letters of Credit and Damages

1. The Notice required by this Ordinance shall not be or remain effective unless and until the person or firm providing such Notice has delivered to the Board of Commissioners of Dawson County or its designated agent a valid surety bond, executed by a surety corporation authorized to transact business in this state, protecting Dawson County against any damage caused by such person or firm in the amount of \$5,000.00; provided, however, that at the option of the person or firm harvesting timber a valid irrevocable letter of credit issued by a bank or savings and loan association, as defined in O.C.G.A. §7-1-4, in the amount of \$5,000.00 may be provided in lieu of a surety bond. No more than one bond or letter of credit shall be required from each person or firm harvesting timber, regardless of the number of tracts harvested in the county for so long as the bond or letter of credit remains in effect. The bond or letter of credit required herein shall be valid only for the calendar year in which it was delivered. Such bonds or letters of credit shall be subject to the conditions set forth in the following:
2. The bond or letter of credit shall protect Dawson County against any damage requiring re-ditching or repair of existing ditch structures or the removal of any harvesting residue, including tree tops, debris, logs, pulpwood and other materials, placed in or around the county's rights of way caused by such person or firm tendering the bond or letter of credit. The proceeds of such bond or letter of credit shall be available to reimburse the county for any cost incurred to repair such damages or remove such debris in or around the county's rights of way. The proceeds of such bond or letter of credit shall also be available to reimburse the county for any costs incurred to maintain or repair county roads damaged by the ingress or egress of motor vehicles engaged in the harvest operations located within 500 feet of any point of ingress or egress of the timber harvesting operation. The right of Dawson County to call such bond or letter of credit in accordance with the provisions of Section 4.a.2 of this Ordinance shall be in addition to any other remedies available to the county at law or in equity for damage to county roads or rights of way.
3. When damage results from a person or firm's harvesting activities, the Board of Commissioners of Dawson County shall make and provide a written claim to the person or firm causing the damage within 30 business days after the Board of Commissioners becomes aware of the damage. Such claim may be given in person, by facsimile, email or mail. The claim shall describe the damage in detail and give the person or firm the opportunity to repair such damage within 30 days of the notification; provided, however, the county shall be authorized to repair the damage immediately if the Board of Commissioners or its designee determines the conditions present a threat to public safety, health or welfare and, upon making such repairs, shall present to the person or firm and the issuer of the applicable bond or letter of credit an itemized list of expenses incurred as a claim against the responsible party and the issuer of its bond or letter of credit. Upon the issuance of a claim as provided in this Section the Board of Commissioners of Dawson County or its designee shall notify the issuer of the bond or letter of credit that a claim has been made and will be resolved or adjudicated according to the terms of this Ordinance.
4. Within 30 days of receipt of the written claim described in Section 8, the person or firm against whom the claim is submitted may:

- a. Repair such damage at his or its own expense with the approval and supervision of the Board of Commissioners of Dawson County or its designee. When repairs are completed to the satisfaction of the Board of Commissioners or its designee, the Board of Commissioners or its designee shall provide a written notification of satisfactory completion within five business days to the responsible person or firm and to the surety issuing the bond or the bank issuing the letter of credit, thereby terminating the claim.
  - b. In the event of inclement weather or other factors preventing repair of the damage, request a 30-day extension to repair the damage from the Board of Commissioners of Dawson County, provided that no extensions shall exceed 90 days from the date the claim was tendered. Approval of any extension shall be at the discretion of the Board of Commissioners of Dawson County or its designee.
  - c. Appeal the claim to the Magistrate Court of Dawson County. Any such appeal must name the issuer of the bond or letter of credit as a party, who shall be served with all pleadings in the action and shall have the right to appear. The Magistrate Court will hear evidence and arguments within 30 days of the written appeal and issue a ruling within ten days of such hearing. Any such appeal shall toll the 30-day period, or any extension thereof. If the Magistrate Court rules in favor of the person or firm against whom the claim was made, the county shall have no right to recover any proceeds of the bond or letter of credit, and judgment shall be entered against the county. If the Magistrate Court rules in favor of the county the court shall determine the amount of damages to which the county is entitled to recover and enter judgment accordingly; the Board of Commissioners of Dawson County shall be authorized to call the bond or letter of credit and recover from the proceeds thereof an amount equal to the judgment entered by the court, up to the total amount of the bond or letter of credit. The portion of any judgment entered in favor of the county that exceeds the amount of the bond or letter of credit shall be subject to collection by any additional remedies at law or equity.
  - d. In the event the person or firm against whom the claim has been submitted fails to take any of the actions allowed under subsections (a), (b) or (c) of this Section within the time required therein, such person or firm shall be deemed to have waived any and all rights to contest the call of the bond or letter of credit.
5. If the person or firm tendering a bond or letter of credit pursuant to the requirements of this Ordinance continues its timber harvesting operation beyond the calendar year in which the bond or letter of credit was issued, the person or firm continuing the timber harvesting operation shall tender a new bond or letter of credit within five (5) business days after the first day of the new calendar year.
6. In the event a bond or letter of credit tendered pursuant to the requirements herein is revoked by the surety or bank, then a valid replacement bond or letter of credit must be delivered to the Board of Commissioners of Dawson County within five business days after the date of revocation in order for timber harvesting operations to continue. In addition, if the person or firm tendering the bond or letter of credit caused its revocation, the amount of the bond or letter of credit required shall be increased to \$7,500 after the first revocation, and \$10,000 after a second revocation caused by the person or firm

tendering the bond or letter of credit. The maximum amount of the bond or letter of credit shall not exceed \$10,000.

7. Submission of the Notice required by this Ordinance shall authorize the person or firm submitting same to undertake the timber harvesting operation described in the Notice and shall remain in effect until such time as the person or firm gives Notice that the harvesting operation is complete; provided, however, that any change in the facts required to be provided for purposes of such Notice, including but not limited to a change in the scope or extent of the operation, must be reported to the Board of Commissioners of Dawson County within three business days after such change.
  8. This Ordinance applies to activities which qualify as forestry land management practices or agricultural operations under O.C.G.A. §12-7-17 (5) and (6) on land that is zoned for or used for forestry, silvicultural or agricultural purposes. It shall not authorize land disturbing activities incidental to development in conflict with the limitations set forth in O.C.G.A. §12-7-17 (6).
- d. Consistent with O.C.G.A. §12-6-24:
1. No fee shall be charged to provide and submit the Notice required by this Ordinance; and
  2. No permit, including a driveway permit, shall be required of the person or firm engaged in a timber harvesting operation as defined by said Code section. Persons and firms providing the Notice required by this Ordinance may be asked to consult with county officials responsible for roads and public works for the purpose of minimizing damage to the county's roads, rights of way and infrastructure, and are urged to follow recommendations from county officials. Notwithstanding the forgoing, the person or firm conducting the timber harvest operation bears ultimate responsibility for their actions, and nothing in this Ordinance shall preclude the Board of Commissioners of Dawson County from taking any and all legal action necessary to protect its property and the health, safety and welfare of its citizens.

## EXHIBIT B

Chapter 109 Article II Section 109-31(b) of the Code of Dawson County, Georgia is amended as follows:

### Section 109-31(b)

- (b) Any person violating this article shall be guilty of violating a duly adopted ordinance of Dawson County, and upon conviction by a court of competent jurisdiction, may be punished either by a fine of not less than \$100.00 per day and not to exceed \$1,500.00 per day (or \$500.00 per day if violating timber harvesting notification), or confinement in the Dawson County jail not to exceed 60 days, or both. The court shall have the power and authority to place any person found guilty of a violation of this article on probation and to suspend or modify any fine or sentence. As a condition of said suspension or modification, the court may require payment of restitution or impose other punishment allowed by law, which may include mandatory attendance at an educational program regarding tree preservation.