

**DAWSON COUNTY BOARD OF COMMISSIONERS
VOTING SESSION AGENDA – THURSDAY, SEPTEMBER 5, 2024
DAWSON COUNTY GOVERNMENT CENTER ASSEMBLY ROOM
25 JUSTICE WAY, DAWSONVILLE, GEORGIA 30534
TO IMMEDIATELY FOLLOW THE 4:00 PM WORK SESSION**

A. ROLL CALL

B. OPENING PRESENTATION

1. Ovarian Cancer Awareness Month Proclamation

C. INVOCATION AND PLEDGE OF ALLEGIANCE

D. ANNOUNCEMENTS

E. APPROVAL OF MINUTES

1. Minutes of the Work Session held on August 15, 2024
2. Minutes of the Voting Session held on August 15, 2024

F. APPROVAL OF AGENDA

G. PUBLIC COMMENT

H. NEW BUSINESS

1. Consideration of RFP #439-24 - Construction Services - Emergency 9-1-1 / Emergency Operations Center Award Request
2. Consideration of Request for Funding for 12 New Fire Hydrants on Chestatee Point, North Chestatee Point, Overlook Drive, Lake Terrace Drive and View Point Drive
3. Consideration of Environmental Protection Division Local Government Scrap Tire Abatement Reimbursement Grant Award Amendment for Tire Amnesty
4. Consideration of RFP #440-24 - Engineering Services - Lumpkin Campground Intersections Improvement Projects Results

I. PUBLIC COMMENT

J. ADJOURNMENT

**An Executive Session may follow the Voting Session meeting.*

Those with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting, should contact the ADA Coordinator at 706-344-3666, extension 44514. The county will make reasonable accommodations for those persons.



**DAWSON COUNTY
BOARD OF COMMISSIONERS**

**OVARIAN CANCER AWARENESS MONTH
PROCLAMATION**

WHEREAS, ovarian cancer is the fifth leading cause of cancer deaths of women in the United States and causes more deaths than any other gynecologic cancer; and

WHEREAS, in the United States, a woman's lifetime risk of being diagnosed with ovarian cancer is about 1 in 78; and

WHEREAS, the American Cancer Society estimates 19,680 cases of ovarian cancer will be newly diagnosed in 2024 and 12,740 individuals will die from the disease nationwide, including 620 new cases and 429 deaths in Georgia; and

WHEREAS, the five-year survival rate for ovarian cancer is 50 percent and survival rates vary greatly depending on the stage of diagnosis; and

WHEREAS, there is not currently an effective diagnostic tool for screening and early detection does not exist; increased public awareness of the symptoms and risk factors of ovarian cancer will enhance chances of early detection and increase survival rates;

NOW, THEREFORE, the Dawson County Board of Commissioners does hereby proclaim September 2024 as Ovarian Cancer Awareness Month in Dawson County and commend its observance to all citizens.

On this 5th day of September, 2024.

Attest:

Billy Thurmond, Chairman

Kristen Cloud, County Clerk

**DAWSON COUNTY BOARD OF COMMISSIONERS
WORK SESSION MINUTES – THURSDAY, AUGUST 15, 2024
DAWSON COUNTY GOVERNMENT CENTER ASSEMBLY ROOM
25 JUSTICE WAY, DAWSONVILLE, GEORGIA 30534
4:00 PM**

Those present were Chairman Billy Thurmond; Commissioner Seth Stowers, District 1; Commissioner Chris Gaines, District 2; Commissioner Alexa Bruce, District 3; Commissioner Emory Dooley, District 4; County Manager Joey Leverette; County Attorney Angela Davis; County Clerk Kristen Cloud; and interested citizens of Dawson County.

PUBLIC HEARING

1. Presentation of RFP #439-24 - Construction Services - Emergency 9-1-1 / Emergency Operations Center Award Request- Chief Deputy Greg Rowan / Emergency Services Director Troy Leist / Emergency 9-1-1 Director Kristan Bean / Purchasing Manager Melissa Hawk
This item will be placed on the September 5, 2024, Voting Session Agenda.
2. Presentation of Request for Funding for 12 New Fire Hydrants on Chestatee Point, North Chestatee Point, Overlook Drive, Lake Terrace Drive and View Point Drive- Emergency Services Director Troy Leist
This item will be placed on the September 5, 2024, Voting Session Agenda.
3. Presentation of Environmental Protection Division Local Government Scrap Tire Abatement Reimbursement Grant Award Amendment for Tire Amnesty- Keep Dawson County Beautiful Interim Executive Director Robbie Irvin
This item will be placed on the September 5, 2024, Voting Session Agenda.
4. Presentation of RFP #440-24 - Engineering Services - Lumpkin Campground Intersections Improvement Projects Results- Public Works Director Robert Drewry
This item, also presented by Purchasing Manager Melissa Hawk, will be placed on the September 5, 2024, Voting Session Agenda.
5. County Manager Report
This item was for information only.
6. County Attorney Report
County Attorney Davis had no information to report.

APPROVE:

ATTEST:

Billy Thurmond, Chairman

Kristen Cloud, County Clerk

**DAWSON COUNTY BOARD OF COMMISSIONERS
VOTING SESSION MINUTES – THURSDAY, AUGUST 15, 2024
DAWSON COUNTY GOVERNMENT CENTER ASSEMBLY ROOM
25 JUSTICE WAY, DAWSONVILLE, GEORGIA 30534
6:00 PM**

ROLL CALL: Those present were Chairman Billy Thurmond; Commissioner Seth Stowers, District 1; Commissioner Chris Gaines, District 2; Commissioner Emory Dooley, District 4; County Manager Joey Leverette; County Clerk Kristen Cloud; and interested citizens of Dawson County. District 3 Commissioner Alexa Bruce and County Attorney Angela Davis were not present.

INVOCATION AND PLEDGE OF ALLEGIANCE: Chairman Thurmond

ANNOUNCEMENTS:

None

APPROVAL OF MINUTES:

Motion passed 3-0 to approve the Minutes of the Work Session held on August 1, 2024. Stowers/Gaines

Motion passed 3-0 to approve the Minutes of the Voting Session held on August 1, 2024. Gaines/Stowers

APPROVAL OF AGENDA:

Motion passed 3-0 to approve the agenda as presented. Stowers/Dooley

PUBLIC COMMENT:

None

PUBLIC HEARINGS:

Pre-Application for Community Development Block Grant for a New Public Health Facility (2nd of 2 hearings; 1st hearing was held on August 1, 2024)

Dawson County Purchasing Manager Melissa Hawk discussed the \$1 million Community Development Block Grant (CDBG), with a 10 percent county match, for the construction of a new public health facility / department. She said the county has partnered with the Georgia Mountains Regional Commission (GMRC) to assist in putting together the application.

GMRC's Maggie Smith reviewed the grant application process and procedures (*a detailed presentation accompanies these minutes*).

Chairman Thurmond opened the hearing by asking if there was anyone present who wished to be heard on a Pre-Application for Community Development Block Grant for a New Public Health Facility and, hearing none, closed the hearing.

Motion passed 3-0 to proceed with an application for a Community Development Block Grant for a New Public Health Facility. Gaines/Stowers

**Attendance and sign-in sheets concerning this agenda item accompany these minutes.*

Draft Capital Improvements Element Amendment (1st of 1 hearing)

Chairman Thurmond opened the hearing by asking if there was anyone present who wished to be heard on a Draft Capital Improvements Element Amendment and, hearing none, closed the hearing.

Motion passed 3-0 to approve a Draft Capital Improvements Element Amendment by way of a resolution. Gaines/Dooley

2024 Millage Rate and Property Tax (1st of 1 hearing)

Chairman Thurmond provided a presentation concerning the 2024 Millage Rate and Property Tax.

Chairman Thurmond opened the hearing by asking if there was anyone present who wished to be heard on the 2024 Millage Rate and Property Tax and, hearing none, closed the hearing.

Motion passed 3-0 to approve a full rollback of the 2024 property tax, reducing the millage rate to 5.4630. The millage rate of 5.4630 is a reduction from the 2023 rate of 5.6340. Dooley/Stowers

NEW BUSINESS:

Consideration of 2025 Payroll and Holiday Calendar

Motion passed 3-0 to approve a 2025 Payroll and Holiday Calendar. Stowers/Dooley

Consideration of RFP #434-24 - A&E Services for Public Health Facility - Community Development Block Grant Award Request

Motion passed 3-0 to approve RFP #434-24 - A&E Services for Public Health Facility - Community Development Block Grant Award Request; to accept the proposals received and award a contract to Hill Foley Rossi & Associates in the amount not to exceed \$194,500, utilizing Special Purpose Local Option Sales Tax VII funds. Stowers/Gaines

Consideration of Board Appointments:

- **Joint Development Authority**
 - *Jere Allen- replacing Brian Trapnell (Term: Through December 2024)*
- **Parks & Recreation**
 - *Wayne Goodwin- replacing Chad Cofield (Term: Through December 2027)*

Motion passed 3-0 to approve the appointments of Jere Allen to the Joint Development Authority for a term to run through December 31, 2024, and Wayne Goodwin to the Parks & Recreation board for a term to run through December 31, 2027. Gaines/Stowers

PUBLIC COMMENT:

None

ADJOURNMENT:

APPROVE:

ATTEST:

Billy Thurmond, Chairman

Kristen Cloud, County Clerk

DRAFT



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA REQUEST FORM

Department: Sheriff's Office/EMS

Work Session: August 15, 2024

Prepared By: Melissa Hawk

Voting Session: September 5, 2024

Presenter: Melissa Hawk

Public Hearing: Yes No

Agenda Item Title: Presentation of RFP #439-24 Construction Services – E911/EOC Award Request

Background Information:

The county has contracted with Jericho Design Group for the A & E services and Ascension Program Management to manage the construction of the facility. \$5,500,000 is included in SPLOST VII and \$5,000,000 has been budgeted to date.

Current Information:

An RFP opened on July 18, 2024, receiving 10 proposals. Individual evaluations have been completed with Smithbuilt Construction rating the highest combined technical and cost score of 71. The total cost to the county to perform all scope of work is \$4,196,000.

Budget Information:

Applicable: Not Applicable:

Budgeted: Yes No

Fund	Department	Account #	Budget	Balance	Requested	Remaining
325	388	541300	\$5,000,000	\$4,636,663	\$4,615,600	\$384,400

*If this is a personnel-related request, has it been reviewed by Human Resources?

*If this item is being requested to move to the same day's voting session for BOC consideration, provide *detailed justification* for the request:

Recommendation/Motion: Staff respectfully requests the Board to accept the proposals received and award a contract to Smithbuilt Construction, in the amount not to exceed \$4,196,000, approve \$419,600 in county-controlled contingency and utilizing SPLOST VII funds.

Department Head Authorization: J. Leverette

Date: 8/6/24

Finance Department Authorization: Vickie Neikirk

Date: 8/6/24

County Manager Authorization: _____

Date: _____


Comments/Attachments: Presentation

RFP #439-24
Construction
Services –
E911/EOC Facility




AUGUST 15, 2024





Background and Overview

- ❖ Currently, the County does not have a designated E911/EOC facility.
- ❖ The Dawson County E911 Public Safety Answer Point (PSAP) and Fire and Safety Dispatch is now housed in a small one-room location within the Sheriff's Law Enforcement Center, measuring an approximate 15' x 15', along with two small administrative offices.
- ❖ The current Dawson County Emergency Operations is housed in a small one-room location within the Fire Station 1, measuring an approximate 22' x 10' and becomes mobile during emergencies.
- ❖ SPLOST VII includes the construction of a designated E911/EOC Facility. The approved amount for this project is \$5,500,000.00.
- ❖ The current approved is budget \$4,004,200.00.



Background and Overview

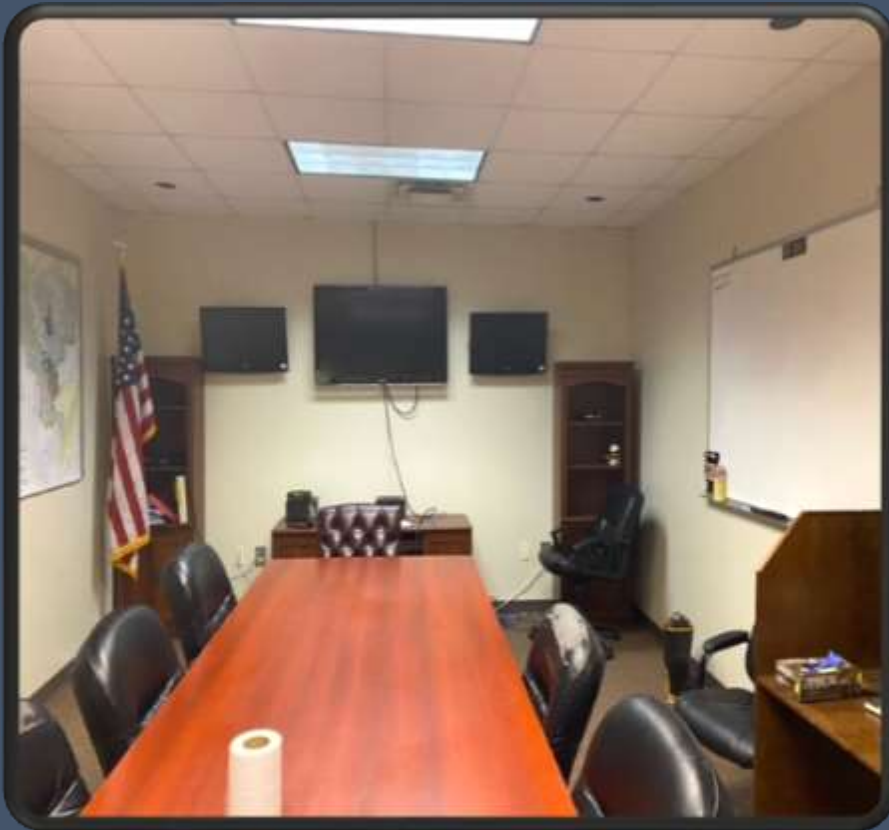
- ❖ The County has entered into two contracts for this project.
 - One is with the Jericho Design Group on December 16, 2022 to design the structure meeting standards required by county, state several federal agencies such as NENA, ANSI/APCO, NIMS and NFPA for a 24-hour, 7-days a week E911/EOC facility.
 - The second is with Ascension Program Management (APM) to manage the construction on behalf of the County.
- ❖ Chief Deputy Greg Rowan will be the County representative for the project and work closely with both Jericho Design Group and Ascension Program Management.
- ❖ Motorola was contracted, in 2022, to upgrade the Radio System and will simultaneously construct a 120 foot monopole that will be powered by E911/EOC facility.



Current Emergency 911 Center



Current Emergency Operations Center



Procurement Approach and Procedure



Bid According to Policy

- ✓ Advertised in Legal Organ
- ✓ Posted on County Website through Vendor Registry
- ✓ Posted on Georgia Procurement Registry
- ✓ Notification through County's Facebook and Twitter accounts
- ✓ Notification through Dawson County Chamber of Commerce
- ✓ Received 10 proposals received



Evaluation Committee



❖ Sheriff's Office

- Major Greg Rowan
- E911 Director Kristen Bean
- E911 Assistant Director Melinda Carder

❖ EMS

- Chief/EMA Director Troy Leist
- Logistics Officer/Deputy EMA Director Lucas Ray

❖ Evaluation Not Included in Totals

- Jeff Prine, APM

❖ Facilitator – Melissa Hawk, Purchasing Manager

Scope of Work Overview

- ❖ Provide a turn-key construction for a 5,087 square foot E911/EOC Facility with reinforced, cast-in-place concrete walls and steel roof decking.
- ❖ The structure will contain a dispatch room, 3 offices, 2 small conference rooms, EOC room, break room, restrooms, copier, electrical, server, janitorial and storage rooms as well as a quiet room for staff decompressing.
- ❖ The following functions are part of the project and include but, is not limited to, site preparation, foundation, structural system, water supply and waste management, finishes, fixed equipment (such as audio video, security, communications and fire protection), curb and gutter, paving and landscape.

Summary of Scores

COMPANY	COMPANY BACKGROUND AND STRUCTURE	EXPERIENCE & QUALIFICATIONS OF DEDICATED STAFF	PROJECT UNDERSTANDING /APPROACH TO SCOPE OF WORK	MANAGEMENT PLAN	REFERENCES	TECHNICAL SCORE	Cost/ FINANCIAL	Total SCORE
SMITHBUILT CONSTRUCTION	24	79	78	33	33	49	20	70
LEFKO CONSTRUCTION	33	81	78	33	32	52	4	56
ARTISAN CONSTRUCTION GROUP, LLC	32	73	71	30	26	46	3	49
DIVERSIFIED CONSTRUCTION OF GEORGIA, INC	36	79	76	31	32	51	17	68
SUNBELT BUILDERS	37	81	76	33	32	52	1	53
AMACHER BROS CONSTRUCTION CO	37	79	69	32	28	49	10	59
ALBION GENERAL CONTRACTORS INC	35	79	81	35	35	53	3	56
BENNING CONSTRUCTION COMPANY	0	0	2	0	1	1	25	26
INTEGRITY CONSTRUCTION MANAGEMENT, LLC	22	46	58	25	20	34	5	39
COOPER & COMPANY GENERAL CONTRACTORS	42	90	92	40	37	60	0	60

Scores are rounded up to the nearest whole number.

Review of Top Two Proposals

- ❖ **O.C.G.A. § 36-91-21(c)(1)(c), (Official Code of Georgia Annotated), states that the County is to award a contract to the responsive and responsible offer in writing to be the most advantageous to the County. Responsive means a timely offer that has been submitted which materially conforms to the requirements and specifications of the solicitation. Responsible means the proposer is capable of completing the full scope of work as required.**
- ❖ **A Request for Clarification discussion, with the highest ranked proposer, revealed that the offer did not include key elements required in both Division 27 Communications and Division 28 Electronic Safety & Security, which resulted in the proposal being declared nonresponsive.**

Review of Top Two Proposals

- ❖ **In comparing the offer received from the second highest scored proposer to that of the highest scored, it is clear that the offer did not include key elements required in Division 28 Electronic Safety & Security, which resulted in the proposal being declared nonresponsive.**
- ❖ **In staying with the intent of the law on the most advantageous offer, a Request for Clarification discussion with Amacher Brothers Construction confirmed that the offer contains all requirements and specifications in the RFP; therefore, is responsive.**

Offers Received

SMITHBUILT CONSTRUCTION	LEFKO CONSTRUCTION	ARTISAN CONSTRUCTION GROUP, LLC	DIVERSIFIED CONSTRUCTION OF GEORGIA, INC	SUBELT BUILDERS
\$4,196,000.00	\$5,272,222.01	\$5,360,558.72	\$4,420,815.00	\$5,458,677.00
AMACHER BROS CONSTRUCTION CO	ALBION GENERAL CONTRACTORS, INC	BENNING CONSTRUCTION COMPANY	INTEGRITY CONSTRUCTION MANAGEMENT, LLC	COOPER & COMPANY GENERAL CONTRACTORS
\$4,904,940.00	\$5,362,781.00	\$3,893,393.00	\$5,248,891.00	\$5,554,000.00

Pricing is required to include 20 Divisions for construction and 9 additional General Conditions items specifically for site work.

Staff Recommendation

Staff respectfully requests the Board to accept proposals received, award a contract to Amacher Bros Construction Company, in the amount \$4,904,940.00 and \$490,494.00 County-controlled contingency, utilizing SPLOST VII Funds.

THANK YOU FOR YOUR TIME





DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA REQUEST FORM

Department: Emergency Services

Work Session: August 15, 2024

Prepared By: T. Leist

Voting Session: September 05, 2024

Presenter: T. Leist

Public Hearing: Yes No

Agenda Item Title: Presentation of Funding For New Fire Hydrants

Background Information:

Etowah Water & Sewer is upgrading the water main on Chestatee Point, North Chestatee Point, Overlook Drive, Lake Terrace Drive, and View Point Drive.

Current Information :

As Dawson County grows, it is important that infrastructure grows with it. Partnering with Etowah Water & Sewer to install much needed fire hydrants while it expands water supply is the best use of funds and time. Dawson County only has to pay for the hydrants, not installation. We are requesting funding from impact fees in the amount of \$81,980 for the cost of 12 new fire hydrants (average cost of \$6,831 each).

Budget Information:

Applicable: Not Applicable:

Budgeted: Yes No

Fund	Department	Account #	Budget	Balance	Requested	Remaining

*If this is a personnel-related request, has it been reviewed by Human Resources?

*If this item is being requested to move to the same day's voting session for BOC consideration, provide *detailed justification* for the request:

Recommendation/Motion:

Department Head Authorization: TL

Date: 07/29/24

Finance Department Authorization: Vickie Neikirk

Date: 8/6/24

County Manager Authorization: J. Leverette

Date: 8/6/24

Comments/Attachments:



Invoice

INVOICE NUMBER: 1227
INVOICE DATE: 07/03/2024

Customer: DAWSON COUNTY 5
25 JUSTICE WAY
DAWSONVILLE GA 30534

DETAILS:

Page: 1

PRODUCTS AND SERVICES	CHARGES
344217-FIRE HYDRANT CHESTATEE POINT 7X\$6860	48,020.00
344217-FIRE HYDRANT NORTH CHESTATEE POINT	6,860.00
344217-FIRE HYDRANT CONNECTION FEES 8X\$2040	16,320.00
344217-FIRE HYDRANT BOARD WAIVED CONNECTION FEES	-16,320.00
Total	54,880.00

*Terms are net 20 days from date of invoice.
A 10% Late Fee will be added after the due date.*

Pay by check or over the phone by credit/debit card at (706) 216-8474 Press 1 when prompted.

*Make all checks payable to
Etowah Water & Sewer Authority
1162 Highway 53 E
Dawsonville, GA 30534*



Invoice

INVOICE NUMBER: 1226
 INVOICE DATE: 07/03/2024

Customer: DAWSON COUNTY 5
 25 JUSTICE WAY
 DAWSONVILLE GA 30534

DETAILS: Page: 1

PRODUCTS AND SERVICES	CHARGES
344217-FIRE HYDRANT OVERLOOK DRIVE 1	6,775.00
344217-FIRE HYDRANT OVERLOOK DRIVE 2	6,775.00
344217-FIRE HYDRANT LAKE TERRACE DRIVE	6,775.00
344217-FIRE HYDRANT VIEW POINT DRIVE	6,775.00
344217-FIRE HYDRANT 4@\$2040 CONNECTION FEES	8,160.00
344217-FIRE HYDRANT BOARD WAIVED CONNECTION FEES	-8,160.00
Total	
	27,100.00

*Terms are net 20 days from date of invoice.
 A 10% Late Fee will be added after the due date.*

Pay by check or over the phone by credit/debit card at (706) 216-8474 Press 1 when prompted.

*Make all checks payable to
 Etowah Water & Sewer Authority
 1162 Highway 53 E
 Dawsonville, GA 30534*



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Keep Dawson County Beautiful

Work Session: Aug. 15th 2024

Prepared By: R. Irvin

Voting Session: Sept. 5th 2024

Presenter: R. Irvin _____

Public Hearing: Yes _____ No _____

Agenda Item Title: Tire Amnesty EPD STAR Grant Award Amendment

Background Information:

On Oct. 5, 2023, the Dawson County BOC approved a Local Government Scrap Tire Abatement Reimbursement Program Agreement for our Scrap Tire Amnesty Day on May 18, 2024. That agreement guaranteed reimbursement funds from EPD up to \$2,160, which was meant to cover the cost of scrap tire disposal from the event. The event resulted in the collection of approximately 23.3 tons of scrap tires, which was well above our estimate of 11.24 tons. KDCB has therefore requested additional funds from EPD to cover the actual disposal fee (\$5,840). EPD has approved the amendment request.

Current Information:

Due to a greater than expected turnout to the May 18th Tire Amnesty event, disposal fees exceeded the previously awarded grant amount awarded by EPD. A request for additional funds was made to EPD.

EPD has approved our request for additional funds in the amount of \$3,680 - making the total reimbursement award from EPD \$5,840.

KDCB is requesting the BOC accept an amendment to the grant award for the May 18th tire amnesty event.

Budget Information: Applicable: _____ Not Applicable: _____ Budgeted: Yes _____ No _____

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: Board approve the Tire Amnesty EPD STAR Grant Award Amendment.

Department Head Authorization: _____ RWD _____

Date: _____

Finance Dept. Authorization: Vickie Neikirk

Date: 8/7/24

County Manager Authorization: _____

Date: _____

County Attorney Authorization: J. Leverette

Date: 8/7/24

Comments/Attachments:

**LOCAL GOVERNMENT SCRAP TIRE ABATEMENT
REIMBURSEMENT PROGRAM AGREEMENT AMENDMENT
AMNESTY AGREEMENT; PROJECT: 24-ST-042-002**

This MODIFICATION made as of the date of the last signature hereunder to an existing agreement for Local Government Scrap Tire Abatement 24-ST-042-002 dated October 23, 2023, between Dawson County (hereinafter referred to as “**LOCAL GOVERNMENT**”) and the Environmental Protection Division of the Department of Natural Resources, an agency of the State of Georgia (hereinafter referred to as “**EPD**”).

WITNESSETH

WHEREAS, the LOCAL GOVERNMENT and EPD had previously entered into an agreement on October 23, 2023, providing for the Local Government Scrap Tire Abatement Project; and,

WHEREAS, the original agreement provided for the cleanup of scrap tires at an estimated cost of \$2,160; and,

WHEREAS, the removal cost for the scrap tires collected has exceeded the original estimated amount; and,

WHEREAS, both parties desire to amend the original agreement amount in order to cover the additional cost of \$3,680 to remove the scrap tires;

NOW, THEREFORE, it is mutually agreed that the agreement shall be modified in the following manner:

Change the agreement to state the following:

- A. EPD agrees to reimburse the LOCAL GOVERNMENT up to \$5,840 for the cleanup project described in the above referenced PROJECT application.
- B. The parties agree that any electronic signatures on this Amendment constitute original, valid signatures pursuant to the Uniform Electronic Transactions Act, O.C.G.A. § 10-12-1 *et seq.*

IN WITNESS WHEREOF, the parties have hereunto, and to a duplicate hereof of like tenor and effect acting by and through their duly authorized officers or agents, set their hands the day and year first above written.

ENVIRONMENTAL PROTECTION DIVISION

BY:

Jeffrey W. Cown
Director

Date

24-ST-042-002 DAWSON COUNTY

BY:

Signature

Print Name

Title

ATTEST:

Signature

Date



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA REQUEST FORM

Department: County Administration

Work Session: August 15, 2024

Prepared By: Melissa Hawk

Voting Session: September 5, 2024

Presenter: Robert Drewry

Public Hearing: Yes No

Agenda Item Title: Presentation of RFP #440-24 Engineering Services – Lumpkin Campground Road Intersections Improvement Projects Results

Background Information:

The Public Works director collaborated with GDOT and received approval for all scope of work to be performed on Lumpkin Campground Road Intersections. The BOC approved utilizing Impact Fees, in the amount of \$200,000, on May 16, 2024, to complete the tasks.

Current Information:

An RFP opened on July 11, 2024, receiving seven proposals. Individual evaluations have been completed with KCI Technologies rating the highest combined technical and cost score of 91. The total cost to the county to perform all scope of work is \$197,000.

Budget Information:

Applicable: Not Applicable:

Budgeted: Yes No

Fund	Department	Account #	Budget	Balance	Requested	Remaining
785	4100		\$200,000	\$200,000	\$197,000	\$3,000

*If this is a personnel-related request, has it been reviewed by Human Resources?

*If this item is being requested to move to the same day’s voting session for BOC consideration, provide *detailed justification* for the request:

Recommendation/Motion: Staff respectfully requests the Board to accept the proposals received and award a contract to KCI Technologies, in the amount not to exceed \$197,000, utilizing Impact Fees Funds.

Department Head Authorization: _____

Date: _____

Finance Department Authorization: Vickie Neikirk

Date: 8/6/24

County Manager Authorization: J. Leverette

Date: 8/6/24

Comments/Attachments: Presentation

RFP #440-24
Engineering Services
– Lumpkin
Campground
Intersections
Improvement
Projects



AUGUST 15, 2024





Background and Overview

- ❖ A portion of the Lumpkin Campground Road corridor was studied in 2019 and again in 2023. The study provided recommended improvements along the road corridor specifically at the State Route 53 intersection and the Grizzle Road/Industrial Park Road intersection.
- ❖ Improvements on Lumpkin Campground Road were also recommended in the 2023 Transportation Element of the Dawson County Comprehensive Plan.
- ❖ The Public Works Director collaborated with Georgia Department of Transportation and received approval for all scope of work to be performed within the contract.
- ❖ The Board approved \$200,000.00, on May 16, 2024, for these projects, utilizing Impact Fees.

Procurement Approach and Procedure



Bid According to Policy

- ✓ Advertised in Legal Organ
- ✓ Posted on County Website through Vendor Registry
- ✓ Posted on Georgia Procurement Registry
- ✓ Notification through County's Facebook and Twitter accounts
- ✓ Notification through Dawson County Chamber of Commerce
- ✓ Received 7 proposals received



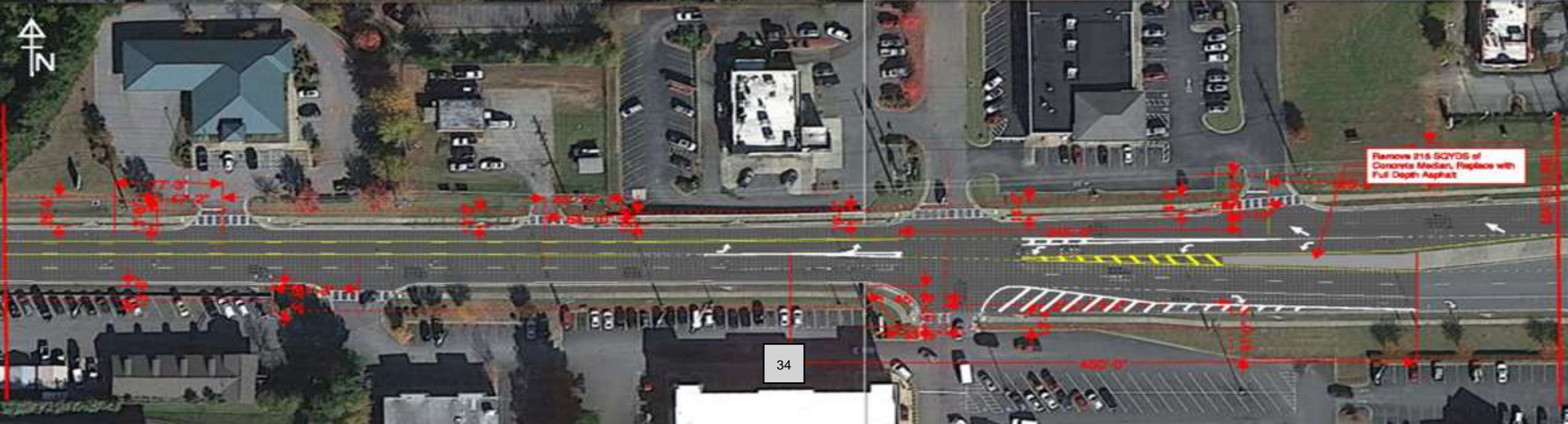
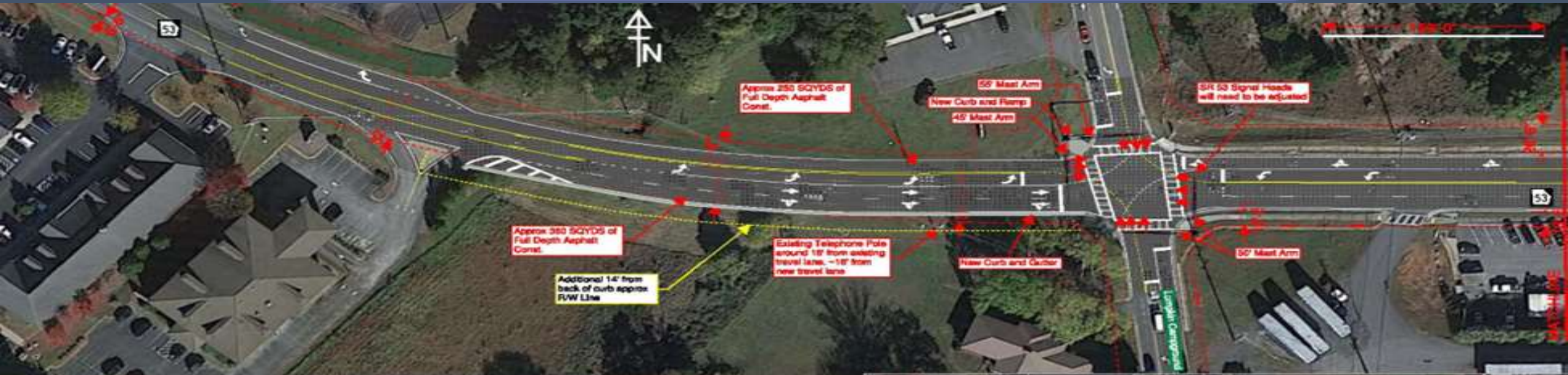
Scope of Work Overview

All work will follow the minimum standards to include, but not limited :

- ❖ GDOT Design Policy Manual
- ❖ GDOT Standard Specifications Construction of Transportation System
- ❖ GDOT Drainage Design of Highways Manual, as applicable
- ❖ AASHTO Standards, including Design of Pavement Structures, Policy on Geometric Design of Highways and Streets, Roadside Design Guide
- ❖ Manual on Uniform Traffic Control Devices



Concept Plan for SR53 at Lumpkin Campground Road



Concept Plan for SR53 at Lumpkin Campground Road



550' In Advance
of Merge



Scope of Work Overview

Task 1



Task 1 – SR 53 at Lumpkin Campground Road

- Utilizing the GDOT topographical survey and the GDOT conceptual plan, the engineering consultant will provide design services for a final concept plan, set of construction documents and right of way acquisition documents. The GDOT has committed to construct the improvements.

Scope of Work Overview

The awarded consultant shall be responsible for:

- A. Property Research
- B. Property and Topographical Survey Mapping
- C. Prepare Concept Plan
- D. Prepare Construction Documents
- E. Prepare Right of Way Documents
- F. Perform Utility Coordination
- G. Perform Project Coordination and Permitting

Scope of Work Overview

Task 2



Task 2 –Lumpkin Campground Road at Grizzle Road/Industrial Park Road

- The 2019 corridor study recommended further conceptual work before design plans are produced. The study identified the need for a single lane roundabout but a conceptual plan should be done to analyze geometric and topographic constraints and existing utilities. The consultant will conduct an engineering and feasibility study that develops alternative concepts for proposed intersection improvements.

Scope of Work Overview

The awarded consultant shall be responsible for:

- A. Data Collection
- B. Property Research
- C. Property and Topographical Survey Mapping
- D. Traffic Operations and Safety Assessment
- E. Develop Improvement Scenarios
- F. Prepare Concept Plans
- G. Prepare Final Report and Conduct Public Presentation
- H. Prepare Construction Documents

Offers Received

Description	BMK	Expus Services	Falcon Design	Garver	KCI Technologies	Keck + Wood	Southeastern Engineering
Task 1 - SR 53 at Lumpkin Campground Road Intersection	\$115,000.00	\$250,000.00	\$110,000.00	\$250,000.00	\$121,000.00	\$148,304.50	\$108,000.00
Task 2 - Lumpkin Campground Road at Grizzle Road/ Industrial Park Road Intersection	\$141,400.00	\$200,000.00	\$135,000.00	\$130,000.00	\$76,000.00	\$128,016.42	\$100,500.00
GRAND TOTAL	\$256,400.00	\$450,000.00	\$245,000.00	\$380,000.00	\$197,000.00	\$276,320.92	\$208,500.00



Summary of Scores

COMPANY	COMPANY BACKGROUND AND STRUCTURE	EXPERIENCE & QUALIFICATIONS OF DEDICATED STAFF	PROJECT UNDERSTANDING/ APPROACH TO SCOPE OF WORK	REFERENCES	TECHNICAL SCORE	Cost/ FINANCIAL	Total SCORE
BMK	23	68	65	38	64	19	83
Expus Services	20	60	48	30	53	0	53
Falcon Design	22	53	48	29	50	20	70
Garver	23	60	63	27	58	7	64
KCI	26	65	68	39	66	25	91
Keck + Wood	27	68	65	36	65	17	82
Southeastern Engineering	23	65	63	32	61	24	85

All scores are rounded up to the nearest whole number.

Staff Recommendation

Staff respectfully requests the Board to accept proposals received and award a contract to KCI Technologies, in the amount not to exceed \$197,000.00, utilizing Impact Fee Funds.

THANK YOU FOR YOUR TIME

