

**DAWSON COUNTY BOARD OF COMMISSIONERS
WORK SESSION AGENDA – NOVEMBER 5, 2020
DAWSON COUNTY GOVERNMENT CENTER ASSEMBLY ROOM
25 JUSTICE WAY, DAWSONVILLE, GEORGIA 30534
4:00 PM**

NEW BUSINESS

1. Presentation of FY 2021 Emergency Management Performance Grant- Emergency Services Director Danny Thompson
2. Presentation of Request to Apply for Georgia Forestry Commission Volunteer Fire Assistance 50/50 Grant- Emergency Services Director Danny Thompson
3. Presentation of Request for Fundraiser to Benefit Emergency Services- Emergency Services Director Danny Thompson
4. Presentation of IFB #372-20 - Harry Sosebee Road / Lumpkin Campground Road Roundabout- Public Works Director David McKee / Purchasing Manager Melissa Hawk
5. Presentation of 2020 Capital Improvements Element Adoption- Planning & Development Director Jameson Kinley
6. Presentation of 3rd Quarter Financial Report- Chief Financial Officer Vickie Neikirk
7. Presentation of 2021 Supplements for Elected Officials- Human Resources Director Brad Gould
8. Presentation of Correction to Previously Approved 2021 Holiday and Payroll Calendar- Human Resources Director Brad Gould
9. County Manager Report
10. County Attorney Report

****A Voting Session meeting will immediately follow the Work Session meeting.***

Those with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting, should contact the ADA Coordinator at 706-344-3666, extension 44514. The county will make reasonable accommodations for those persons.



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: **Emergency Services**

Work Session: **11.05.20**

Prepared By: **Danny Thompson**

Voting Session: **11.19.20**

Presenter: **Danny Thompson**

Public Hearing: Yes _____ No **X**

Agenda Item Title: **EMPG Grant FY 21**

Background Information:

For many years, county Emergency Management Agencies that complete the mandatory activity and reporting requirements for GEMA have been eligible to receive a 50/50 matching grant to support EMA activities like mitigation, preparation, and response to emergency situations. Dawson County has received this grant multiple times through the years.

Current Information:

These funds cover a portion of the cost for RAVE emergency alerting, weather siren maintenance and turnout gear sets. This year's EMPG grant is \$15,568 and Dawson County's match is \$7,784.

Budget Information: Applicable: Not Applicable: _____ Budgeted: Yes No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining
	EMA					

Recommendation/Motion: Approve agenda item

Department Head Authorization: **DT**

Date: **10.13.20**

Finance Dept. Authorization: Vickie Neikirk

Date: 10/26/20

County Manager Authorization: David Headley

Date: 10/26/2020

County Attorney Authorization: _____

Date: _____

Comments/Attachments:



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: **Emergency Services**

Work Session: **11.05.20**

Prepared By: **Danny Thompson**

Voting Session: **11.19.20**

Presenter: **Danny Thompson**

Public Hearing: Yes _____ No **X**

Agenda Item Title: **VFA 50/50 Grant**

Background Information:

The Georgia Forestry Commission annually opens a 50/50 grant program to smaller rural communities in Georgia. The maximum allowed on this grant is \$10,000. The grant period closes on December 1, 2020.

Current Information:

Dawson County Fire/EMS seeks permission to apply to the Forestry Grant. We were awarded this grant last year, and this year seek to purchase replacement fire hose for our apparatus. This grant will not be awarded until spring of 2021. We have funds available to meet the match.

Budget Information: Applicable: Not Applicable: _____ Budgeted: Yes No _____

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: **Approve agenda item**

Department Head Authorization: FDI

Date: 10.27.20

Finance Dept. Authorization: Vickie Neikirk

Date: 10/27/20

County Manager Authorization: David Headley

Date: 10/27/2020

County Attorney Authorization: _____

Date: _____

Comments/Attachments:



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: **Emergency Services**

Work Session: **11.05.20**

Prepared By: **Danny Thompson**

Voting Session: **11.19.20**

Presenter: **Danny Thompson**

Public Hearing: Yes _____ No **X**

Agenda Item Title: **Request for Fundraiser**

Background Information:

Modern Woodmen of America is the nation's third-largest fraternal benefit society. It works with its local communities, through local volunteer projects that make a difference where its members live, work and play. Alex Williams has approached Dawson County Fire/EMS about raising money for the fire department.

Current Information:

Modern Woodmen of Dawsonville has proposed the 31-Gun raffle. Tickets for \$40.00 will be sold before December 1, 2020, for the chance to win a firearm. Each day a firearm will be raffled off and, once completed, a portion of the proceeds will go to benefit the fire department. A maximum of 1,000 tickets will be sold.

Budget Information: Applicable: _____ Not Applicable: **X** Budgeted: Yes _____ No **X**

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: **Recommend approval**

Department Head Authorization: **DT**

Date: **10.27.20**

Finance Dept. Authorization: **Vickie Neikirk**

Date: **10/27/20**

County Manager Authorization: **David Headley**

Date: **10/27/2020**

County Attorney Authorization: _____

Date: _____

Comments/Attachments:



Alex Williams, Modern Woodmen: 404-372-0980

SALE DATES: “Interest month and half time frame” (if tickets are still available then)
*If tickets remain on “interest month here” , we will discuss whether to continue selling tickets after drawings begin.

EARLYBIRD WINNERS: Any tickets purchased before “Interest date here” will qualify for the Earlybird Drawings, which are the “interest date here” “big” prizes. Tickets pulled for either of those days will NOT go back into the pot for a chance to also win on other days.

MONEY TURN-IN: Turn in money and COMPLETE ticket packets to “deputy or firefighter”. Please keep ticket stub packets stapled together as they are when you receive them. Be prepared to stay long enough for them to count money and ticket stubs while you are present.

1. This is being conducted by volunteers, NOT by the Sheriff’s Office. Modern Woodmen and “interest Gun Company name” have organized and are sponsoring this fundraiser.
2. Checks made payable to “???”. (A “bounced” check will nullify that person’s ticket(s)!)
3. No tickets given to anyone prior to their paying.
4. YOU ARE RESPONSIBLE for any lost or traded tickets that were assigned to you!
5. Encourage ticket purchases prior to “interest month here” – earlybird deadline.
6. Once a ticket is pulled, it will not return to the pot for more chances to win.
7. People selling tickets can participate, therefore no ticket sellers will be able to know any winners ahead of time, nor will they participate in the drawings.
8. Do not sell a ticket to someone under age 21.
9. Starting “Interested month here” , winners will be posted on Facebook daily; additionally, each winner will be called. (<https://www.facebook.com/AlexandriaWilliamsMWA>)
10. Winners must appear in person at “interest Gun Company here” to redeem their guns. “Interest Gun Company here” staff will have the complete list of winners and will require ID.
11. A person who doesn’t want the gun he/she won may make another selection of equal value, based on the retail value of the original gun.
12. For guns that are available in multiple calibers, the winner gets to choose the caliber he/she wants.

FRIENDLY COMPETITION:

Provided we sell 1,000 tickets, the top 3 ticket sellers will win a gun each! In the event of a tie, winners will be determined by drawing.



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Public Works

Work Session: 11/05/2020

Prepared By: Melissa Hawk

Voting Session: 11/19/2020

Presenter: David McKee/Melissa Hawk

Public Hearing: Yes No

Agenda Item Title: Presentation of IFB #372-20 - Harry Sosebee Road/Lumpkin Campground Road Roundabout

Background Information:

An Invitation for Bid (IFB) was released on September 9, 2020, for the materials and labor to construct a roundabout at Harry Sosebee Road and Lumpkin Campground Road. Plans and specifications were created by Ensite Engineering.

Current Information:

Scope of work was released through a sealed IFB. Solicitation was advertised according to the Purchasing Policy Ordinance. Five responses were received with Vertical Earth being the lowest bid meeting all specifications.

Budget Information: Applicable: Not Applicable: Budgeted: Yes No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining
324	00	541401			\$1,253,409.50	

Recommendation/Motion: Staff respectfully requests the Board accept the bids submitted and to award a contract to Vertical Earth, not to exceed the amount of \$1,139,463.18 plus a contingency of 10% (\$113,947) for a total of \$1,253,410.18 and to use SPLOST VI funds for this project.

Department Head Authorization: David McKee

Date: 10/23/200

Finance Dept. Authorization: Vickie Neikirk

Date: 10/27/20

County Manager Authorization: David Headley

Date: 10/27/2020

County Attorney Authorization: _____

Date: _____

Comments/Attachments:

Presentation



War Hill Park

Photo by: Michelle Wittmer Grabowski



IFB #372-20 HARRY SOSEBEE ROAD/LUMPKIN CAMPGROUND ROAD ROUND-ABOUT

WORK SESSION – November 5, 2020



Background and Overview



- ❖ On June 20, 2019, the Board approved the master plan and zoning conditions for a residential planned community at the corner of Harry Sosebee Road and Lumpkin Campground Road.
- ❖ One of the ten zoning conditions stipulated that the developer was to construct a new road to replace Harry Sosebee Road beginning at the westernmost corner along Harry Sosebee Road and continuing to a to-be-constructed roundabout at the intersection of Lumpkin Campground Road and Lee Castleberry Road.
 - Part of the above zoning conditions also stipulated that the developer shall pay for the design of the realigned portion of Harry Sosebee Road and the future roundabout; and shall deliver construction plans to the county for the roundabout.
- ❖ An Invitation for Bid (IFB) was released on September 9, 2020 for the materials and labor to construct a round-about at Harry Sosebee Road and Lumpkin Campground Road.

Procurement Approach and Procedure



BID ACCORDING TO POLICY

- ✓ Advertised in Legal Organ
- ✓ Posted on County Website
- ✓ Posted on Georgia Procurement Registry
- ✓ Emailed notification through vendor registry
- ✓ Notification through County's Facebook and Twitter accounts
- ✓ Notification through Chamber of Commerce
- ❑ **5 bids received**

Scope of Work



Some of the Scope of Work includes:

- All labor and materials necessary to:
 - a. Traffic Control
 - b. Clearing and Grubbing
 - c. Erosion Control
 - d. Grading
 - e. Storm Sewer (contractor is to incur all costs associated with the installation of the arch culvert)
 - f. Water
 - g. Sanitary Sewer
 - h. Curb and Gutter
 - i. Interior Concrete
 - j. Asphalt Paving & Striping
 - k. Sidewalk
 - l. Landscaping

Offers Received



Item No.	Description	Unit of Measure	A1 Contracting	Colwell Contracting	CW Matthews Cont	North GA Concrete	Vertical Earth
			Total Cost	Total Cost	Total Cost	Total Cost	Total Cost
1	Harry Sosebee Road/Lumpkin Campground Road Round-About, as per the Road Closures Map w/in the IFB	Not to Exceed Lump Sum	\$1,598,570.00	\$2,263,025.40	\$1,555,570.85	\$1,448,872.00	\$1,139,463.18
2	Harry Sosebee Road/Lumpkin Campground Road Round-About, Completed in Phases as Detailed w/in the IFB	Not to Exceed Lump Sum	\$1,687,540.00	\$2,273,025.40	\$1,774,586.65	\$1,783,576.00	\$1,159,984.87
3	Unsuitable Soil Removing /Replacing Material in Box Culvert Footprint for Required Bearing	CY	\$65.00	\$16.85	\$235.22	\$68.60	\$192.00
Warranty (Circle One):			Will Comply	Will Comply	Will Comply	Will Comply	Will Comply
			Did not submit required plans.	Did not submit required plans.			

Staff Recommendation



Staff respectfully requests the Board to accept the bids submitted and to award a contract to Vertical Earth, not to exceed the amount of \$1,139,463.18 plus a contingency of 10% (\$113,947.00) for a total of \$1,253,410.18 and to utilize SPLOST VI Funds for this project.

THANK YOU



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Planning & Development

Work Session: 11/5/2020

Prepared By: Harmony Gee

Voting Session: 11/19/2020

Presenter: Jameson Kinley

Public Hearing: No

Agenda Item Title: Presentation of Dawson County Capital Improvements Element adoption.

Background Information:

The Capital Improvements Element (CIE) plan was presented for public hearing at the August 20 BOC voting session. It was submitted to the DCA for review and has been returned to us for corrections.

Current Information:

All concerns raised by the DCA were addressed and corrected.

Budget Information: Applicable: Not Applicable: Budgeted: Yes No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: _____

Department Head Authorization: _____

Date:

Finance Dept. Authorization: Vickie Neikirk

Date: 10/28/20

County Manager Authorization: David Headley

Date: 10/28/2020

County Attorney Authorization: _____

Date: _____

Comments/Attachments:



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Finance

Work Session: 11.05.20

Prepared By: Vickie Neikirk

Voting Session:

Presenter: Vickie Neikirk

Public Hearing: Yes _ No _____

Agenda Item Title: Presentation of 3rd quarter Financial Report

Background Information:

The county operates on a fiscal year that runs from January 1-December 31. Commission and citizens need to be informed of the financial condition of the county on a regular basis.

Current Information:

This report will provide an update on the financial status of the county government as of the end of the 3rd quarter. This is the period of January 1-September 30, 2020.

Budget Information: Applicable: Not Applicable: _____ Budgeted: Yes No _____

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: _____

Department Head Authorization: Vickie Neikirk

Date: 10.9.20

Finance Dept. Authorization: _____

Date: _____

County Manager Authorization: David Headley

Date: 10/26/2020

County Attorney Authorization: _____

Date: _____

Comments/Attachments:

DAWSON COUNTY GOVERNMENT



Financial Status Update
3rd Quarter 2020

Presented November 5, 2020

Dawson County General Fund-as of 9/30/20

- Main operating fund of the County Benchmark= 75%

- Original FY 20 Budget \$29,911,503
- Current FY 20 Budget \$31,041,291

- Revenue Total YTD \$19,724,137 63.5% of budget
- Expenditure Total YTD \$19,516,741 62.8% of budget

- Break-even (rev to exp) does not usually occur until after 3rd quarter

Prior Year Comparison-General Fund

	<u>Adopted FY 20 Budget</u>	<u>Amended FY 20 Budget</u>	<u>Actual YTD</u>	<u>% Budget</u>
REVENUES	29,911,503	31,041,291	19,724,137	63.54%
EXPENDITURES	29,911,503	31,041,291	19,516,741	62.87%

	<u>Adopted FY 19 Budget</u>	<u>Amended FY 19 Budget</u>	<u>Actual YTD</u>	<u>% Budget</u>
REVENUES	27,170,235	29,338,122	18,398,445	62.71%
EXPENDITURES	27,170,235	29,338,122	20,303,003	69.20%

General Fund Revenues as of 9/30/20

	FY 2020 Budget	FY 2020 Actual YTD	% Of Budget	Total Budget % of Revenue
<u>REVENUES:</u>				
TAXES	15,421,661	11,286,625	73.19%	49.68%
L.O.S.T.	8,158,806	5,296,273	64.91%	26.28%
LICENSES & PERMITS	1,265,050	865,706	68.43%	4.08%
CHARGES FOR SERVICES	2,068,190	1,499,128	72.49%	6.66%
INTERGOVERNMENTAL REVENUES	358,995	381,156	106.17%	1.16%
FINES & FORFEITURES	402,500	171,948	42.72%	1.30%
INVESTMENT INCOME	92,950	57,775	62.16%	0.30%
DONATIONS	33,985	33,984	100.00%	0.11%
MISCELLANEOUS	157,242	116,638	74.18%	0.51%
OTHER FINANCE SOURCES	3,081,912	14,905	0.48%	9.93%
TOTAL	31,041,291	19,724,137	63.54%	100.00%

Revenues Potentially Impacted by COVID-19

- L.O.S.T.
- Property Tax
- Charges for Services- Park fees
- Fines & Forfeitures- Court fines
- Licenses & Permits-Building permits, inspection fees

L.O.S.T. (Local option sales tax)

MONTH	2019	2020	% Change
January	570,415.41	585,075.76	2.57%
February	530,367.39	535,151.61	.90%
March	607,250.26	546,172.11	-10.06%
April	684,280.08	511,546.97	-25.24%
May	681,512.90	645,955.47	-5.22%
June	650,978.98	718,286.22	10.34%
July	712,698.33	707,901.38	-0.67%
August	642,212.17	1,046,183.56	62.90%
YTD Total	\$5,079,715.52	\$5,296,273.08	4.26%

\$ change = \$216,557.56

General Government Expenditures

GENERAL GOVERNMENT	FY 2020 Budget	FY 2020 Actual YTD	% of Budget
Board of Commissioners	167,565	92,898	55.44%
County Administration	245,913	179,875	73.15%
Elections/Registrar	343,778	244,180	71.03%
General Government	1,348,206	779,801	57.84%
Finance	587,701	425,286	72.36%
Information Technology	491,653	313,420	63.75%
Human Resources	254,308	151,352	59.52%
Tax Commissioner	425,699	294,548	69.19%
Tax Assessor	541,682	405,239	74.81%
Board of Equalization	18,907	5,680	30.04%
Risk Management	337,619	258,270	76.50%
Facilities	1,052,822	607,815	57.73%
Public Relations	92,000	51,736	56.23%
Total General Government	5,907,853	3,810,100	64.49%

Judicial Expenditures

JUDICIAL	FY 2020 Budget	FY 2020 Actual YTD	% of Budget
Superior Court	538,854	375,547	69.69%
Clerk of Court	642,331	434,008	67.57%
District Attorney	813,774	555,391	68.25%
Magistrate Court	455,945	311,626	68.35%
Probate Court	354,680	230,686	65.04%
Juvenile Court	273,809	161,398	58.95%
Public Defender	457,237	344,951	75.44%
Total Judicial	3,536,630	2,413,607	68.25%

Sheriff Expenditures

	FY 2020 Budget	FY 2020 Actual YTD	% of Budget
PUBLIC SAFETY-Sheriff			
Sheriff	4,154,875	2,759,505	66.42%
Sheriff-K-9	32,850	13,684	41.66%
Sheriff-Jail	3,050,931	2,122,349	69.56%
Sheriff-School Traffic Mgmt.	60,000	16,415	27.36%
Sheriff-School Resource Officers	478,008	344,398	72.05%
Sheriff- Donations	21,331	-	0.00%
Sheriff-Court Services	815,525	596,319	73.12%
Sheriff-Special Event Officers	33,495	5,216	15.57%
TOTAL SHERIFF	8,647,015	5,857,886	67.74%

Public Safety Expenditures

PUBLIC SAFETY	FY 2020 Budget	FY 2020 Actual YTD	% of Budget
Marshals	169,426	121,899	71.95%
Fire	1,731,738	818,643	47.27%
Fire Marshal & Prevention	20,278	12,809	63.17%
EMS	2,028,317	990,051	48.81%
Coroner	125,696	88,743	70.60%
EMA	123,809	88,792	71.72%
Humane Society	150,000	112,500	75.00%
Total Public Safety	4,349,264	2,233,437	51.35%

Public Works Expenditures

PUBLIC WORKS	FY 2020 Budget	FY 2020 Actual YTD	% of Budget
Public Works -Admin	208,119	144,357	69.36%
Roads Department	1,737,732	1,169,579	67.30%
Total Public Works	1,945,851	1,313,936	67.52%

Health & Welfare Expenditures

HEALTH & WELFARE	FY 2020 Budget	FY 2020 Actual YTD	% of Budget
Health Department	162,000	81,000	50.00%
Good Shepherd Clinic	3,000	2,250	75.00%
CASA	9,000	6,750	75.00%
DFACS	32,300	11,688	36.19%
No one alone (NOA)	4,250	3,188	75.00%
Indigent Welfare	7,000	7,000	100.00%
Senior Center	98,816	66,641	67.44%
Senior Services Donations	48,112	1,920	3.99%
Medicare Silver Sneakers	6,684	1,175	17.57%
Total Health & Welfare	371,162	181,612	48.93%

Recreation & Culture Expenditures

	FY 2020 Budget	FY 2020 Actual YTD	% of Budget
RECREATION & CULTURE			
Park	1,219,284	792,502	65.00%
Park Donations	29,632	4,118	13.90%
Park Women's Club	219	-	0.00%
Park Pool	42,263	43,350	102.57%
War Hill Park	44,634	35,583	79.72%
Library	425,000	318,753	75.00%
Total Recreation & Culture	1,761,032	1,194,307	67.82%

Housing & Development Expenditures

	FY 2020	FY 2020	%
HOUSING & DEVELOPMENT	Budget	Actual YTD	of Budget
Conservation	900	100	11.14%
County Extension	94,760	62,825	66.30%
Planning & Development	549,103	375,801	68.44%
Development Authority	225,000	168,750	75.00%
Total Housing & Development	869,763	607,476	69.84%

Other Financing Uses

OTHER FINANCING USES	FY 2020 Budget	FY 2020 Actual YTD	% of Budget
Transfer out to Family Connection	26,257	18,239	69.46%
Transfer out to Grants	1,221,831	203,784	16.68%
Transfer out to CARES Act Grant	1,196,776	-	0.00%
Transfer out to Capital	275,000	1,056,907	384.33%
Transfer out to Fleet	360,604	216,197	59.95%
Transfer out to E-911	523,661	376,996	71.99%
Transfer out to DCARGIS	48,592	32,256	66.38%
Total Other Financing Uses	3,652,721	1,904,380	52.14%

Investment in Employees

GENERAL FUND BY CATEGORY	BUDGET	YTD	% of EXPENDITURES Total Exp.
SALARIES/BENEFITS	20,140,546	12,051,953	61.75%
PURCHASED CONTRACTS/SERVICES	3,313,220	2,191,688	11.23%
SUPPLIES	2,789,120	1,522,521	7.80%
CAPITAL OUTLAY	110,000	165,908	0.85%
INTERFUND CHARGES	283,206	242,174	1.24%
OTHER COSTS	1,428,416	946,208	4.85%
DEBT SERVICE	520,838	491,910	2.52%
OTHER FINANCING USES	2,455,945	1,904,380	9.76%
TOTAL	31,041,291	19,516,741	100.00%

Almost 62% of every dollar spent YTD out of General Fund has gone to employees

Significant additions to Budget in FY 20

- Salary Changes resulting from Salary study \$836,000
- Retirement contribution increase \$ 85,000
- Land Use Resolution Update \$ 4,860
- Sheriff H. E. A. T. Grant Match \$ 15,000

Fund Balance- General Fund

- As of 9/30/20
- Unassigned Fund Balance is \$5.4 million
- 17.65% of budgeted expenditures

Other funds

<u>FUND</u>	<u>FY 2020 Budget</u>	<u>FY 2020 YTD Revenues</u>	<u>FY 2020 YTD Expenditures</u>
E-911	1,032,324	706,713	707,011
Family Connection	356,503	174,013	195,259
Grants Fund	3,898,667	1,976,434	2,364,052
Hotel/Motel	450,000	224,473	162,941
SPLOST VI	13,388,285	6,298,409	3,965,088
Capital Projects	1,590,638	1,068,030	970,530
Solid Waste Fund	971,383	406,092	442,006
Impact Fees	862,000	813,804	627,032
P. Ivey Senior Center	729,538	1,515	729,646

S.P.L.O.S.T. REVENUE (Special purpose local option sales tax)

MONTH	2019	2020	% Change
January	\$648,201.96	\$659,725.60	1.78%
February	602,699.46	607,910.38	.86%
March	688,531.81	616,984.44	-10.39%
April	777,630.26	581,347.39	-25.24%
May	778,991.15	734,686.55	-5.69%
June	735,861.69	815,415.28	10.81%
July	809,891.11	819,086.37	1.14%
August	728,963.96	1,188,750.05	63.07%
YTD Total	\$5,770,771.40	\$6,023,906.06	4.39%
\$ Change		\$253,134.66	

City of Dawsonville receives 15% of each month's receipt

S.P.L.O.S.T. VI

YTD EXPENDITURES

SPLOST VI EXPENDITURES

Department	FY 2020 <u>Budget</u>	FY 2020 <u>YTD</u>
Information Tech	71,083	65,283
Sheriff	785,910	377,650
Fire	1,341,526	709,698
Roads	9,760,205	1,844,998
Parks	303,561	240,666
Payments to City	<u>1,125,000</u>	<u>725,273</u>
Total	13,387,285	3,963,568

NOTE: Over \$4.4 million encumbered for projects in process

Impact Fees

- Impact fees were re-instated in 2018.
- Over \$1.2 million has been collected since that time.
- Impact fees can only be used for capital improvement related to growth in the county. Not for salaries and other regular maintenance repairs and operations.
- Departments authorized use of these funds are: Library, Parks, Fire and Roads.
- Uses of Impact fees: Fire Truck \$122,000, Park Expansion \$615,000, Library \$12,000

CONCLUSION

Dawson County appears to have weathered the Covid -19 storm so far in 2020. Financial data is continually being monitored in order to protect current resources. Continued commitment to maintain conservative spending will keep the County in a positive financial position. Economic and political influences could have an impact on future financial decisions.





DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Human Resources

Work Session: 11.05.20

Prepared By: Brad Gould _____

Voting Session: 11.19.20

Presenter: Brad Gould _____

Public Hearing: Yes _____ No X

Agenda Item Title: 2021 Supplements for Elected Officials

Background Information:

“If the county commissioners wish to provide additional compensation to an official, they may generally do so.” These supplements are in addition to the base salary, mandated supplements, longevity increases and any COLAs.

Current Information:

Please see attached for a breakdown of the supplements for Dawson County.

Budget Information: Applicable: x Not Applicable: _____ Budgeted: Yes _____ No _____

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: _____

Department Head Authorization: _____

Date: _____

Finance Dept. Authorization: Vickie Neikirk

Date: 10/28/20

County Manager Authorization: David Headley

Date: 10/28/2020

County Attorney Authorization: _____

Date: _____

Comments/Attachments:

11/05/2020

Supplement for Magistrate, Tax Commissioner and Sheriff positions:

Chief Magistrate:

In July of 2016 the BOC granted a \$8,000 additional supplement to this position. This is confirmed in the voting session minutes of July 7, 2016.

The ACCG 2021 Chief Magistrate salary for 2021, is \$67,567.01 with applicable COLAs and longevity credit. I would recommend keeping the \$8,000.00 supplement for the at position and moving the “pay for performance” of \$1,815.28 with the person (Tony Tarnacki) to the Chief Magistrate position.

This will need to be voted on by the BOC.

Magistrate:

In July of 2016 an additional supplement was granted by the BOC of \$5,384.00. This is confirmed in the voting session minutes of July 7, 2016.

The ACCG 2021 Magistrate salary for 2021, is \$58,753.92 with applicable COLAs. I would recommend keeping the \$5,384.00 supplement for the position. The Magistrate appointed to this position would then have a starting salary of 63,550.38.

In 2015 there was a \$1,815.28 additional supplement granted by the BOC as pay for performance in 2015. I would recommend moving this amount with the person to the Chief Magistrate position.

This will need to be voted on as well by the BOC.

Tax Commissioner:

There is a statutory supplement given to the Tax Commissioner for performing the duties of Ex-officio Sheriff. That amount is \$4,197.36. No action is required as that supplement is statutory.

The overpayment of \$4,197.36 was removed last year through resolution. This was “ratified and confirmed through the remainder of 2020.” by the Resolution signed on March 5th, 2020. If this or any other local supplement is to be granted it would need to be approved by the BOC.

Sheriff:

There is a statutory supplement given to the Sheriff is for serving other courts (“state, juvenile magistrate or other courts”). That amount is \$4,630.80. No action is required as that supplement is statutory.

The only supplement in question is the local supplement of \$10,417. This will need to be voted on as well by the BOC. This was “ratified and confirmed through the remainder of 2020.” by the Resolution signed on March 5th, 2020.



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Human Resources

Work Session: 11.05.20

Prepared By: Brad Gould

Voting Session: 11.19.20

Presenter: Brad Gould

Public Hearing: Yes _____ No x

Agenda Item Title: Presentation of 2021 Holiday and Payroll Calendar-Correction.

Background Information:

Human Resources is responsible for updating the Holiday and Payroll Calendar each year.

Current Information:

The calendar was presented to the BOC during the 09/17/2020 Work Session and voted on and approved by the BOC on 10/01/2020.

Payroll dates and pay period numbers were incorrect. See attached for correction.

Budget Information: Applicable: _____ Not Applicable: X Budgeted: Yes _____ No X

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: _____

Department Head Authorization: _____

Date: _____

Finance Dept. Authorization: Vickie Neikirk

Date: 10/28/20

County Manager Authorization: David Headley

Date: 10/28/2020

County Attorney Authorization: _____

Date: _____

Comments/Attachments:

PAYROLL CALENDAR FOR 2021

PAY PERIOD BEGIN DATE	PAY PERIOD END DATE	CHECK DATE	MONTH	PAY PERIOD #	MONTHLY PAYROLL CHECK DATE
12/12/2020	12/25/2020	12/31/2020	JANUARY	1	1/15/2021
12/26/2020	1/8/2021	1/15/2021		2	
1/9/2021	1/22/2021	1/29/2021		3	2/12/2021
1/23/2021	2/5/2021	2/12/2021	FEBRUARY	4	
2/6/2021	2/19/2021	2/26/2021		5	3/15/2021
2/20/2021	3/5/2021	3/12/2021	MARCH	6	
3/6/2021	3/19/2021	3/26/2021		7	4/15/2021
3/20/2021	4/2/2021	4/9/2021	APRIL	8	
4/3/2021	4/16/2021	4/23/2021		9	5/14/2021
4/17/2021	4/30/2021	5/7/2021	MAY	10	
5/1/2021	5/14/2021	5/21/2021		11	6/15/2021
5/15/2021	5/28/2021	6/4/2021	JUNE	12	
5/29/2021	6/11/2021	6/18/2021		13	
6/12/2021	6/25/2021	7/2/2021	JULY	14	7/15/2021
6/26/2021	7/9/2021	7/16/2021		15	
7/10/2021	7/23/2021	7/30/2021		16	8/13/2021
7/24/2021	8/6/2021	8/13/2021	AUGUST	17	
8/7/2021	8/20/2021	8/27/2021		18	9/15/2021
8/21/2021	9/3/2021	9/10/2021	SEPTEMBER	19	
9/4/2021	9/17/2021	9/24/2021		20	10/15/2021
9/18/2021	10/1/2021	10/8/2021	OCTOBER	21	
10/2/2021	10/15/2021	10/22/2021		22	11/15/2021
10/16/2021	10/29/2021	11/5/2021	NOVEMBER	23	
10/30/2021	11/12/2021	11/19/2021		24	
11/13/2021	11/26/2021	12/3/2021	DECEMBER	25	12/15/2021
11/27/2021	12/10/2021	12/17/2021		26	
12/11/2021	12/24/2021	12/31/2021	JANUARY	1	

2021 HOLIDAY SCHEDULE

New Year's Day 1/1/2021	Veteran's Day 11/11/2021
MLK Day 1/18/2021	Thanksgiving 11/25/2021
President's Day 2/15/2021	Day After Thanksgiving 11/26/2021
Memorial Day 5/31/2021	Christmas Eve 12/24/2021
Independence Day 7/4/2021	Christmas Day 12/25/2021
Labor Day 9/6/2021	New Year's Day 1/1/2022
Floating Holiday -may be taken at employee's discretion during the year	** (7/5/2021)
	** (12/27/2021)
	** (12/31/2021)

**If a federal holiday falls on Saturday it is usually observed on Friday (the day before), and when it falls on Sunday it is observed the following Monday. The dates the federal holidays are observed are shown in parentheses.

No insurance deductions withheld