

**DAWSON COUNTY BOARD OF COMMISSIONERS  
WORK SESSION AGENDA - THURSDAY, AUGUST 15, 2019  
DAWSON COUNTY GOVERNMENT CENTER ASSEMBLY ROOM  
25 JUSTICE WAY, DAWSONVILLE, GEORGIA 30534  
4:00 PM**

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**UNFINISHED BUSINESS**

1. Proposed County Vape Shop Ordinance (*Moved forward from the August 1, 2019, Work Session*)

**NEW BUSINESS**

1. Presentation of Coroner's Office Request for Fee Adjustment- Coroner Ted Bearden
2. Presentation of Application for Parade and Assembly- *Bootlegger Triathlon* - Planning & Development Director Jameson Kinley
3. Presentation of Special Event Business License Application - *Fausett Farms* - Planning & Development Director Jameson Kinley
4. Presentation of 2020 Holiday and Payroll Calendar- Human Resources Director Lisa Green
5. County Manager Report
6. County Attorney Report

***\*Executive Session may follow the Work Session meeting.***





# DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Planning & Development

Work Session: 08/01/2019

Prepared By: Harmony Gee

Voting Session: 8/15/2019

Presenter: Jameson Kinley

Public Hearing: Yes No

Agenda Item Title: Presentation of County Vape Shop Ordinance

### Background Information:

The Planning & Development department has discussed the need for a vaping ordinance.

### Current Information:

See attached proposed ordinance.

Budget Information: Applicable:  Not Applicable:  Budgeted: Yes  No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: \_\_\_\_\_

Department Head Authorization: \_\_\_\_\_

Date: \_\_\_\_\_

Finance Dept. Authorization: \_\_\_\_\_

Date: \_\_\_\_\_

County Manager Authorization: DH

Date: 7/25/19

County Attorney Authorization: \_\_\_\_\_

Date: \_\_\_\_\_

### Comments/Attachments:

**AN ORDINANCE OF THE DAWSON COUNTY BOARD OF COMMISSIONERS TO PROVIDE FOR LICENSING OF VAPE SHOPS, IMPOSE RESTRICTIONS ON OPERATION OF VAPE SHOPS, AND RESTRICT USE OF VAPOR PRODUCTS AND ALTERNATIVE NICOTINE PRODUCTS AROUND SCHOOLS AND CHURCHES; TO REPEAL CONFLICTING PROVISIONS; TO PROVIDE FOR AN EFFECTIVE DATE; AND FOR OTHER PURPOSES**

**WHEREAS**, the Constitution of the State of Georgia, approved by the voters of the State in November 1982, and effective July 1, 1983, provides in Article IX, Section 2, Paragraph 1 thereof, that the governing authority of the County may adopt clearly reasonable ordinances, resolutions, and regulations;

**WHEREAS**, the Board of Commissioners of Dawson County has determined that it is in the public interest to regulate the sale and use of vapor products and alternative nicotine products to the extent consistent with Georgia law; and

**WHEREAS**, the Dawson County Board of Commissioners has determined to adopt an ordinance regulating these matters;

**NOW THEREFORE BE IT ORDAINED** by the Board of Commissioners of Dawson County, Georgia, as follows:

**SECTION 1.**

Chapter 30, Article II of the Code of Dawson County, Georgia is amended as shown in Exhibit A hereto.

**SECTION 2.**

Chapter 34, Article I of the Code of Dawson County, Georgia is hereby amended as shown in Exhibit B hereto.

**SECTION 3.**

Chapter 38, Article II of the Code of Dawson County, Georgia is hereby amended as shown in Exhibit C hereto.

**SECTION 4.**

If any section, provision or clause of any part of this Ordinance shall be declared invalid or unconstitutional, or if the provisions of any part of this Ordinance as applied to any particular situation or set of circumstances shall be declared invalid or unconstitutional, such invalidity shall not be construed to affect the portions of this Ordinance not so held to be invalid, or the application of this Ordinance to other circumstances not so held to

be invalid. It is hereby declared as the intent that this Ordinance would have been adopted had such invalid portion not been included herein.

**SECTION 5.**

All Ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

**SECTION 6.**

This ordinance shall become effective on \_\_\_\_\_, the public good demanding the same.

**SO ORDAINED** this \_\_\_\_ day of \_\_\_\_\_, 2019.

**Dawson County Board of Commissioners**

\_\_\_\_\_  
Billy Thurmond, Chairman

\_\_\_\_\_  
Sharon Fausett, Member

\_\_\_\_\_  
Chris Gaines, Member

\_\_\_\_\_  
Tim Satterfield, Member

\_\_\_\_\_  
Julie Hughes Nix, Member

Attest:

By: \_\_\_\_\_  
Kristen Cloud, County Clerk

[COUNTY SEAL]

## Exhibit A

Chapter 30, Article II of the Code of Dawson County, Georgia is amended as follows:

1. Section 30-115 is amended by adding a new subsection (b)(4) as follows: “Vape shops as defined in section 30-363.”
2. A new Section 30-128 is added reading as follows: “Sec. 30-128 – Incorporation of Vape Shop License into Business License. As provided in Division 10 of this Article, a license to sell “alternative nicotine products” and “vapor products” (as defined in Division 10) shall, if approved, be issued as a component of an applicant’s business license. Additional application materials and fees will be required from any applicant seeking to have this licensure component included in its business license.”
3. Chapter 30, Article II of the Code of Dawson County, Georgia is amended by adding a new Division 10 containing the following text:

### DIVISION 10. – VAPE SHOPS

#### **Sec. 30-362. - State law reference.**

The rules and regulations set forth in this division shall govern the operation of all vape shops in the unincorporated areas of Dawson County. This division is adopted under the home rule provisions of Art. IX, Section III, Paragraph I of the state constitution (Ga. Const. art. IX, § III, ¶ I).

#### **Sec. 30-363. – Definitions.**

For the purposes of this section, the following terms shall have the following meanings:

- (a) "Alternative nicotine product" shall mean any noncombustible product containing nicotine that is intended for human consumption, whether chewed, absorbed, dissolved, or ingested by any other means. The term "alternative nicotine product" shall not include any tobacco product (as defined in Ga. R&Reg. 560-8-1.01), vapor product, or any product regulated as a drug or device by the United States Food and Drug Administration under Chapter V of the Food, Drug, and Cosmetic Act.
- (b) "Person" shall mean and refer to any individual, natural person, partnership, firm, corporation, joint venture, proprietorship, business entity, association, agency, group, organization or group of persons or any other entity.
- (c) “Specialty vape shop” shall mean a vape shop whose sales of alternative nicotine products and vapor products, combined, exceed twenty-five percent (25%) of the aggregate retail sales of the shop, as determined by averaging sales from the prior three months.

- (d) “Vape juice” shall mean any substance that contains nicotine in a solution or other form that is intended to be used with or in an electronic cigarette, electronic cigar, electronic cigarillo, electronic pipe, or similar product or device; and
- (e) “Vapor product” shall mean any noncombustible product containing nicotine that employs a heating element, power source, electronic circuit, or other electronic, chemical, or mechanical means, regardless of shape or size, that can be used to produce vapor from nicotine in a solution or other form. The term "vapor product" shall include any electronic cigarette, electronic cigar, electronic cigarillo, electronic pipe, or similar product or device, any vape juice, and any vapor cartridge or other container for vape juice. The term "vapor product" shall not include any tobacco product (as defined in Ga. R&Reg. 560-8-1.01), or any product regulated as a drug or device by the United States Food and Drug Administration under Chapter V of the Food, Drug, and Cosmetic Act.
- (f) “Vape shop” shall mean any business whose product line for retail sale includes alternative nicotine products and/or vapor products.

**Sec. 30-364. - Licenses generally; expiration and application dates; renewals.**

- (a) All persons aged 21 and over, before beginning the business of operating a vape shop, shall first obtain a license to conduct such a business. Such application shall be made to the County Planning and Development Department, in conjunction with the application for a business license under Division 3 of this Article. Except as specifically provided in this Division 10, the application for and issuance of a vape shop license shall be performed in conjunction with, and subject to the terms of, the business licensing process as described in Divisions 2 and 3. No separate paper license will be issued for operation of a vape shop; instead, permission to operate a vape shop will be indicated on the granted business license.
- (b) All persons aged 21 and over operating a vape shop under a County business license as of [insert effective date of ordinance], 2019 shall file an application for a vape shop license in connection with the shop’s next annual business license renewal application.
- (c) All licenses issued under this division shall:
  - (1) Permit the licensee to sell alternative nicotine products and vapor products within Dawson County and outside municipalities in Dawson County, Georgia, pursuant to the terms of this division and not inconsistent with the laws of the State of Georgia and of the United States;
  - (2) Be subject to the restrictions on transfer of business licenses under Section 30-106, except that a vape shop license may not be transferred from one location to another without the prior approval of the County upon written application;
  - (3) Be subject to all terms and conditions imposed or provided for by future provisions or amendments to this vape shop ordinance; and
  - (4) Indicate if the licensee is authorized to operate a specialty vape shop pursuant to Section 30-365(b)(2).

- (d) In addition to the administrative fee imposed for a business license, a separate nonprorated, nonrefundable administrative fee of \$25.00 shall be required on all applications for a vape shop license.

**Sec. 30-365. - Application for license; issuance of license; denial; appeal; renewal**

- (a) *Application Contents.* Each application for a vape shop license, in addition to the standard requirements of an application for a business license, shall provide a survey (dated no more than 180 days prior to submission of the application), certified by a registered surveyor of the State of Georgia, showing a scaled drawing of the premises, the location on the premises where the applicant desires to sell any item of alternative nicotine product and/or vapor product and the distance to the nearest church building, school building, educational building, school grounds or college grounds, and college campus building. The distance shall be measured in a straight line from the front door of the proposed licensed premise to the front door of the church, day care, or treatment facility, and from the front door of the proposed licensed premise to the nearest property line of the real property used for school, college or educational purposes.
- (b) *Grant/Denial.* Grant or denial of applications for a vape shop licenses shall follow the process provided for businesses licenses. No license shall be issued if any of the following are true:
- (1) An applicant is not at least 21 years of age.
  - (2) An applicant's intent is to operate a specialty vape shop, unless such applicant demonstrates that it operated a specialty vape shop on [insert effective date of this ordinance], and has consistently operated a specialty vape shop since that time, up to and including the date of application. In such case, the license shall specifically state that the licensee is authorized to operate a specialty vape shop.
  - (3) An applicant is not the owner of the premises for which the license is held or the holder of the lease thereon for the period covered by the license.
  - (4) An applicant has had an application for a license denied under the provisions of this division and has made re-application within one year from the final date of such denial. For purposes of this provision, the final date of a denial of license shall be the date of written notice of such denial if the denial is not appealed; or, if the denial is appealed, the date of written notice of denial of the appeal.
  - (5) An applicant has had a license revoked under the provisions of this division within three years from the date of application. For purposes of this provision, the final date of a revocation of license shall be the date of written notice of such revocation if the revocation is not appealed; or, if the revocation is appealed, the date of written notice of denial of the appeal.
  - (6) A proposed business fails to comply with the minimum distance limits set forth in this division.
  - (7) An applicant fails to pay required fees.
  - (8) An applicant refuses to respond to requests for information, or provides untruthful or substantially inaccurate information, upon request by the Department of Planning and Development.



**Sec. 30-366. - Sale or possession for sale of alternative nicotine products or vapor products without license or beyond boundaries of premises covered by license.**

Except as provided in Section 30-364(b), it shall be unlawful for any person to sell, distribute, or possess for the purpose of sale any alternative nicotine product and/or vapor product if the person does not have a vape shop license granted by Dawson County.

**Sec. 30-367. – Restrictions on sale and display.**

- (a) No licensee, employee of any licensee, or other person may sell or permit to be sold any alternative nicotine product and/or vapor product to any person who is under 21 years of age, either directly or indirectly.
- (b) No licensee may operate a specialty vape shop unless its license specifically authorizes such operation, as provided in Section 30-365(b).
- (c) Each licensee shall maintain its entire inventory of alternative nicotine product and/or vapor product and any additional line of devices in a screened area. It shall be unlawful for a licensee to allow any item of alternative nicotine product or vapor product to be in view of the public, except during actual sales transactions of such items.
- (d) No licensee shall sell any vape juice that contains any chemical, substance, drug, or other harmful additive other than pharmaceutical grade vegetable glycerin, propylene glycol, nicotine, food-grade flavoring, and water.
- (e) All licensees shall prominently post a sign on any premises where vape juice is sold stating that the only chemicals authorized to be used in such vape juice are pharmaceutical grade vegetable glycerin, propylene glycol, nicotine, food-grade flavoring, and water.
- (f) All licensees shall prominently post a sign on any premises where alternative nicotine products and/or vapor products are sold explaining how to safely use e-batteries for alternative nicotine product and/or vapor products.
- (g) It shall be prohibited to mix or prepare vape juice on the premises of any building or establishment that offers alternative nicotine products and/or vapor products for retail sales to consumers.

**Sec. 30-368. – Location and minimum distance**

No license shall be issued under this division for the sale of alternative nicotine products and/or vapor products if the intended premises is within 300 feet of any church building, or on any property owned or leased to a church, or in or within 600 feet of any school building, educational building, school grounds, or college campus, or on any property owned or leased to a public or private school or school board for elementary or secondary education. Provided, however, that any premises that sells alternative nicotine products and/or vapor products as of [insert effective date of ordinance] and that is located within such restricted proximity may continue to sell such products in such premises provided that said license holder remains in compliance with all other provisions of this division and the use of the premises to sell alternative nicotine products and/or vapor products remains ongoing and continuous. And provided further that no license renewal application shall be denied for violating this section if at the time of the original license application the location was in compliance with this section. If

the sale of alternative nicotine products and/or vapor products is discontinued, the grandfathering entitlement under this paragraph shall be forfeited.

**Sec. 30-369. - Suspension or revocation of license.**

- (a) *Suspension/Revocation.* Suspension or revocation of vape shop licenses shall follow the process provided for business licenses.
- (b) A vape shop license may be suspended or revoked for any reason stated under Section 30-113, or for any the following reasons:
  - a. A licensee or its agents commit a felony or any crime involving moral turpitude.
  - b. A license is determined to have been issued due to administrative error, or due to mistake, or in reliance upon any misrepresentation by the applicant or anyone providing information on behalf of the applicant.

**Sec. 30-370. - Penalties for violation of chapter.**

Any person who violates any provision of this chapter, upon conviction, shall be guilty of a misdemeanor and shall be punished by a fine and/or imprisonment in accord with the limits established in O.C.G.A. § 36-1-20 and O.C.G.A. § 15-10-60.

**Sec. 30-371—30-387. – Reserved.**

## Exhibit B

Chapter 34, Article I of the Code of Dawson County, Georgia is amended by adding a new Section 34-5 with the following text:

### **Sec. 34-5. – Use of alternative nicotine product and/or vapor products**

- (a) For purposes of this section, “alternative nicotine product” and “vapor product” shall have the definitions stated in Section 30-363.
- (b) Prohibition
  - (1) It shall be unlawful for any person under the age of 21 to:
    - (A) Purchase or attempt to purchase, or use alternative nicotine products or vapor products; or
    - (B) Possess for personal use any alternative nicotine products or vapor products. This subparagraph shall not apply to possession of such products by a person under the age of 21 when a parent or guardian of such person gives the alternative nicotine products or vapor products to the person, and the possession occurs in the home of the parent or guardian and such parent or guardian is present; provided that the only additive in such products is tobacco or nicotine; or
    - (C) Misrepresent such person's identity or age or use any false identification of the purpose of purchasing or procuring any alternative nicotine products or vapor products.
  - (2) The use of alternative nicotine products or vapor products is prohibited in or within 300 feet of any church building, or on any property owned or leased to a church, other than in designated areas, if any.
  - (3) The use of alternative nicotine products or vapor products is prohibited in or within 600 feet of any school building, educational building, school grounds, or college campus, or on any property owned or leased to a public or private school or school board for elementary or secondary education, other than in designated areas, if any.
  - (4) The use of alternative nicotine products or vapor products is be prohibited in the premises of a shop that offers for sale any alternative nicotine product, vapor product or tobacco product unless such premises has an operational dehumidifier and exhaust fan vented to the outside to dispel any smoke or vapor produced by on-premises use.
- (c) Any person who violates any provision of this section, upon conviction, shall be guilty of a misdemeanor and shall be punished by a fine and/or imprisonment in accord with the limits established in O.C.G.A. § 36-1-20 an O.C.G.A. § 15-10-60.

**Exhibit C**

Chapter 38, Article II, Section 38-44, Subsection (b) of the Code of Dawson County, Georgia is deleted and replaced with the following text:

“No person shall use any alternative nicotine product or vapor product (as defined in Section 30-363), including e-cigarettes, on property owned, leased, or operated by Dawson County.”



**Item Attachment Documents:**

1. Presentation of Coroner's Office Request for Fee Adjustment- Coroner Ted Bearden



# DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Coroner

Work Session: 8/15/19

Prepared By: Ted Bearden

Voting Session: 9/05/19

Presenter: Ted Bearden

Public Hearing: Yes  No

Agenda Item Title: Presentation of

### Background Information:

Looking to make a small adjustment for pick up fees and crime lab runs. Current fees have not changed since the year 2000.

### Current Information:

Budget Information: Applicable:  Not Applicable:  Budgeted: Yes  No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: \_\_\_\_\_

Department Head Authorization: \_\_\_\_\_

Date: \_\_\_\_\_

Finance Dept. Authorization: Vicki Markuk

Date: 8/6/19

County Manager Authorization: BT

Date: 8/6/19

County Attorney Authorization: \_\_\_\_\_

Date: \_\_\_\_\_

### Comments/Attachments:

**Item Attachment Documents:**

2. Presentation of Application for Parade and Assembly- *Bootlegger Triathlon* - Planning & Development Director Jameson Kinley





## DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Planning & Development

Work Session: 08/15/2019

Prepared By: Harmony Gee

Voting Session: 9/5/2019

Presenter: J.Kinley\_\_\_\_\_

Public Hearing: Yes No x

Agenda Item Title: Presentation of Bootlegger Triathlon Parade and Assembly

**Background Information:**

Bootlegger Triathlon has been held for the past 2 years at least.

**Current Information:**

Mr. Lowell has submitted all the paperwork and insurance policy requirements.

Budget Information: Applicable: \_\_\_\_\_ Not Applicable: x Budgeted: Yes \_\_\_\_\_ No n/a

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: \_\_\_\_\_

Department Head Authorization: \_\_\_\_\_

Date: \_\_\_\_\_

Finance Dept. Authorization: \_\_\_\_\_

Date: \_\_\_\_\_

County Manager Authorization: \_\_\_\_\_

Date: \_\_\_\_\_

County Attorney Authorization: \_\_\_\_\_

Date: \_\_\_\_\_

**Comments/Attachments:**



Dawson County  
Planning & Development  
25 Justice Way, Suite 2322  
Dawsonville, GA 30534  
(706) 344-3500

Permit for  
Parades, Public Assemblies,  
Demonstrations, and Rallies  
In Public Places

Date Received: \_\_\_\_\_

*Applicant answers all questions on pages 1-4; attach separate sheet(s) if necessary.*

**Application must be received a minimum of 30 days prior to event and must be complete and legible.**

PARADE     RALLY     PUBLIC DEMONSTRATION     PUBLIC ASSEMBLY     ROAD CLOSING     OTHER

- Name of Event: Bootlegger Triathlon
- Location of Event: Vetrans Memorial Park                                  TMP # \_\_\_\_\_
- Date(s) of Event: September 8, 2019  
Time of Event: Start: 8:00 a.m. / p.m.    End: 10:30 a.m. / p.m.
- Provide information listed below for the main contact person responsible for the organization of this event:

Name: <u>Lowell Starr III</u>	Title: <u>Owner</u>
Organization: <u>Five Star NTP</u>	Telephone #: _____
Email Address: _____	Cell Phone #: _____
Address: <u>59 Hwy 9 South</u> City: <u>Dawsonville</u> State: <u>GA</u> Zip Code: <u>30534</u>	

- Provide information listed below for any key personnel involved in coordinating this event. Also, provide information listed below on each officer of the club, organization, corporation or partnership requesting this event. Attach a separate sheet if necessary.

Name: _____	Title: _____
Organization: _____	Telephone #: _____
Address: _____ City: _____ State: _____ Zip Code: _____	

Name: _____	Title: _____
Organization: _____	Telephone #: _____
Address: _____ City: _____ State: _____ Zip Code: _____	

Name: _____	Title: _____
Organization: _____	Telephone #: _____
Address: _____ City: _____ State: _____ Zip Code: _____	

Name: _____	Title: _____
Organization: _____	Telephone #: _____
Address: _____ City: _____ State: _____ Zip Code: _____	

6. Expected number of participants: 125
7. Physical description of materials to be distributed: N/A
8. How do participants expect to interact with public? N/A
9. Route of event: (attach a detailed map of the route) Attached

9.a. Number and type of units in parade: N/A

9.b. Size of the parade: N/A

10. Will any part of this Event take place **within** the City Limits of Dawsonville? No

If YES, do you have a permit for the event from the City? \_\_\_\_\_ Date Issued: \_\_\_\_\_ **\* Attach Copy**

11. Do you anticipate any unusual problems concerning either police protection or traffic congestion as a consequence of the event? \_\_\_\_\_ Yes  No  If YES, please explain in detail: \_\_\_\_\_

12. List all prior parades or public assemblies, demonstrations or rallies in a public place within Dawson County for which you obtained a permit: (Also include dates – attach separate sheet, if necessary). N/A

**Details:** Please outline what your event will involve: (number of people / life safety issues / vendors / cooking / tents / rides / handicap parking / egress) – *attach separate sheet if necessary.*

Triathlon - 125 participants, Swim, Bike, Run

**Route or Lay Out:** (attach a detailed site plan)

What participation, if any, do you expect from **Dawson County Emergency Services**? \_\_\_\_\_

None

What participation, if any, do you expect from the **Dawson County Sheriff Department**? \_\_\_\_\_

Traffic Control

**Insurance Requirements:**

In compliance with Ordinance Section VII (C), an applicant for a permit shall obtain liability insurance from an insurer licensed in the State of Georgia for the parade, public assembly, demonstration or rally in a public place, if one or more of the following criteria exists:

1. The use, participation, exhibition, or showing of live animals;
2. The use, participation, exhibition, or showing of automobiles of any size or description, motorcycles, tractors, bicycles, or similar conveyances;
3. The use of a stage, platform, bleachers, or grandstands that will be erected for the event;
4. The use of inflatable apparatus used for jumping, bouncing, or similar activities;
5. The use of roller coasters, bungee jumping, or similar activities; or
6. Vendors or concessions.

Does your parade, non-spontaneous private assembly, demonstration, or rally in a public place meet any of the criteria above?  Yes  No If yes, which one(s)? Bicycles

Any applicant required to provide insurance shall provide Dawson County with a copy of the Certificate of Insurance from an insurer authorized and **licensed by the State of Georgia**. Dawson County shall be added as an additional named insured for the event on the Certificate of Insurance by the carrier. The minimum policy limits shall be **\$1,000,000.00 per incident** and **\$2,000,000.00 aggregate** for the entire event. All costs for insurance and naming Dawson County as an additional named insured shall be borne solely by the applicant. Such insurance shall protect Dawson County from any and all claims for damages to property and/or bodily injury or death.

Is the Certificate of Liability Insurance attached?  Yes  No  Not applicable to this event

Additional information/comments about liability insurance: \_\_\_\_\_

Additional information/comments about this application: \_\_\_\_\_

**APPLICANT'S SIGNATURE FOR THE PERMIT APPLICATION; RELEASE & WAIVER OF LIABILITY;  
AND AGREEMENT FOR FINANCIAL RESPONSIBILITY.**

**APPLICATION:**

OATH: I hereby swear and affirm that the information provided with this application for parade, public assembly, demonstration, or rally is true and correct to the best of my knowledge. In addition, I agree to abide by all regulations of the ordinance and to advise all participants of the conditions of the permit.

**RELEASE & WAIVER OF LIABILITY:**

The permit holder shall indemnify and hold Dawson County harmless from any claim, demand, or cause of action that may arise from activities associated with the event. I acknowledge that I understand this Release, and I hereby agree for myself and on behalf of the Applicant to indemnify and hold harmless Dawson County, Georgia and its agents, officers, and employees, individually and jointly, from and against any claim for injury (including, but not limited to, personal injury and property damage), loss, inconvenience, or damage suffered or sustained by any individual, including but not limited to, business owners, patrons, participants of the parade, public assembly, demonstration, or rally, and spectators participating in and/or occurring during the event, unless the claim for injury is caused by intentional misconduct of an individual, agent, officer, or employee of Dawson County.

**AGREEMENT FOR FINANCIAL RESPONSIBILITY:**

The undersigned agrees to be solely responsible for cleaning affected areas littered during the activity, providing sufficient parking and storage areas for motor vehicles, providing temporary toilet facilities, and providing other similar special and extraordinary items deemed necessary for the permitted activity by Dawson County to keep the area of the event safe and sanitary. However, Dawson County shall not require individuals, organizations, or groups of persons to provide personnel for normal governmental functions such as traffic control, police protection, or other activities or expenses associated with the maintenance of public order. If additional requirements are placed upon an applicant and if such requirements are not met, then Dawson County may revoke the issued permit and/or deny any subsequent permit requested by the applicant. Dawson County shall be entitled to recover from the applicant any sum expended by Dawson County for extraordinary expenses not provided by the applicant. The additional expense may include, but not be limited to, Dawson County utilizing off-duty personnel or providing equipment or resources from other areas of the county to supplement equipment or resources already present.

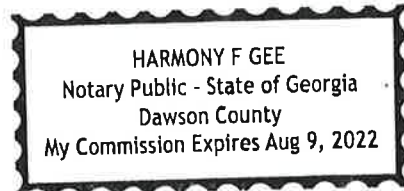
Sworn to and subscribed before me  
this 18<sup>th</sup> day of August 2019.

Harmoney F GEE  
Notary Public, State of Georgia

My Commission Expires: August 9, 2022

Lowell STARR  
Applicant's Printed Name

Lowell Starr  
Applicant's Signature



**Note to Applicant: Once your permit is processed, Planning & Development will notify you of the meeting dates for the Board of Commissioner's work session and voting session. You are required to attend both meetings.**



**Dawson County  
Planning & Development**  
25 Justice Way, Suite 2322  
(706) 344-3500

**Permit for  
Parades, Public Assemblies,  
Demonstrations, and Rallies  
In Public Places**  
**(EMERGENCY SERVICES)**

**EMERGENCY SERVICES: Please complete this sheet and return it to Dawson County Planning and Development. (Please attach additional sheet, if necessary.)**

Name of Event: \_\_\_\_\_ Date(s) of Event: \_\_\_\_\_

Any anticipated problems with proposed route? \_\_\_\_\_

\_\_\_\_\_

Any anticipated problems with the designated location for participants to assemble? \_\_\_\_\_

\_\_\_\_\_

How many personnel will be required for this event? \_\_\_\_\_

\_\_\_\_\_

Estimated cost for personnel: \_\_\_\_\_

\_\_\_\_\_

Number and type of vehicles required: \_\_\_\_\_

\_\_\_\_\_

Type of procedures or equipment needed for the health and safety needs of the participants and the viewing public: \_\_\_\_\_

\_\_\_\_\_

Estimated cost for equipment: \_\_\_\_\_

\_\_\_\_\_

Additional comments/concerns: \_\_\_\_\_

\_\_\_\_\_

**Emergency Services: APPROVED:  YES  NO (Please also sign off on page 8 of application.)**

**By:** \_\_\_\_\_ **Date:** \_\_\_\_\_



**Dawson County  
Planning & Development**  
25 Justice Way, Suite 2322  
Dawsonville, GA 30534  
(706) 344-3500

**Permit for  
Parades, Public Assemblies,  
Demonstrations, and Rallies  
In Public Places**  
**(SHERIFF DEPARTMENT)**

**SHERIFF DEPARTMENT: Please complete this sheet and return it to Dawson County Planning and Development. (Please attach additional sheet, if necessary.)**

Name of Event: \_\_\_\_\_ Date(s) of Event: \_\_\_\_\_

Any anticipated problems with proposed route? \_\_\_\_\_

Any anticipated problems with the designated location for participants to assemble? \_\_\_\_\_

How many officers will be required for this event? \_\_\_\_\_

Estimated cost for officers: \_\_\_\_\_

Number of vehicles required: \_\_\_\_\_

Type of procedures and equipment needed for the health and safety needs of the participants and the viewing public: \_\_\_\_\_

Estimated cost for equipment: \_\_\_\_\_

Additional comments/concerns/recommendations: \_\_\_\_\_

**Sheriff Department: APPROVED:  YES  NO (Please also sign off on page 8 of application.)**

**By: \_\_\_\_\_ Date: \_\_\_\_\_**



**Dawson County  
Planning & Development**  
25 Justice Way, Suite 2322  
Dawsonville, GA 30534  
(706) 344-3500

**Permit for  
Parades, Public Assemblies,  
Demonstrations, and Rallies  
In Public Places**  
*(Marshal / Public Works / Environmental  
Health / Parks & Recreation)*

**PLEASE PROVIDE COMMENTS AND APPROVALS BELOW (Attach additional sheet if necessary)**  
*(Please also sign off on page 8 of the application.)*

**MARSHAL:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**APPROVED:**  YES  NO **By:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**PUBLIC WORKS:** \_\_\_\_\_  
\_\_\_\_\_  
*NONE*  
\_\_\_\_\_

**APPROVED:**  YES  NO **By:** *[Signature]* **Date:** *2/5/19*

**ENVIRONMENTAL HEALTH:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**APPROVED:**  YES  NO **By:** \_\_\_\_\_ **Date:** \_\_\_\_\_

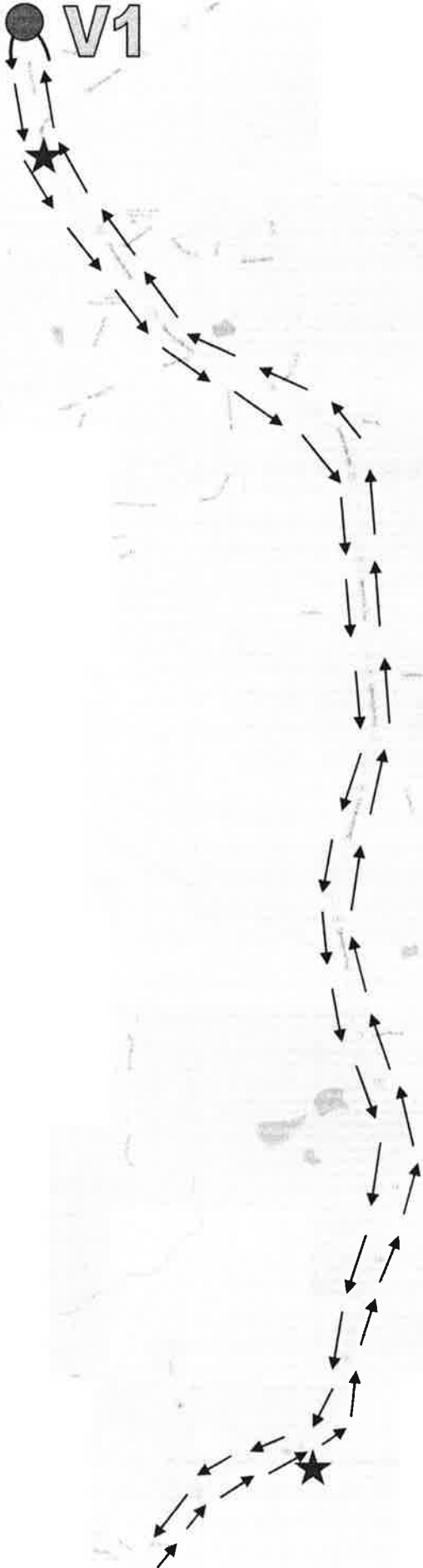
**PARKS & RECREATION:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**APPROVED:**  YES  NO **By:** \_\_\_\_\_ **Date:** \_\_\_\_\_



V1

## Bootlegger Super Sprint Traffic Plan for Bike Route



### Route

1. Riders will Exit Veterans Park and Turn Left, traveling North on GA-9
2. Riders will turn Left on Mill Creek Spur
3. Riders will turn around at the corner of Mill Creek Spur & Mill Creek Trail
4. Riders will turn Right on GA-9
5. Riders will turn Right into Veterans Park



### Sheriff Points

1. GA-9 @ park exit (Dawson County)
2. Corner of GA-9 & GA-136 (Dawson County)
3. Corner of GA-9 & Mill Creek Spur (Lumpkin County)

### Volunteer Points

1. Turn around...Corner of Mill Creek Spur & Mill Creek Trail

### Notes

1. Ride will be done as a time trial...no pack riding
2. Riders will follow rules of the road



**Dawson County  
Planning & Development**  
25 Justice Way, Suite 2322  
Dawsonville, GA 30534  
(706) 344-3500

**Permit for  
Parades, Public Assemblies,  
Demonstrations, and Rallies  
In Public Places**  
**(SHERIFF DEPARTMENT)**

**SHERIFF DEPARTMENT: Please complete this sheet and return it to Dawson County Planning and Development. (Please attach additional sheet, if necessary.)**

Name of Event: Boutlegge Triathlon Date(s) of Event: 9-8-15

Any anticipated problems with proposed route? NO

Any anticipated problems with the designated location for participants to assemble? NO

How many officers will be required for this event? 3

Estimated cost for officers: \$40 per hour off-duty officers only

Number of vehicles required: 3

Type of procedures and equipment needed for the health and safety needs of the participants and the viewing public: \_\_\_\_\_

Estimated cost for equipment: \_\_\_\_\_

Additional comments/concerns/recommendations: \_\_\_\_\_

Sheriff Department APPROVED:  YES  NO (Please also sign off on page 8 of application.)

By: [Signature] Date: 8-2-2015



**Dawson County  
Planning & Development**  
25 Justice Way, Suite 2322  
Dawsonville, GA 30534  
(706) 344-3500

**Permit for  
Parades, Public Assemblies,  
Demonstrations, and Rallies  
In Public Places**  
**(APPROVALS)**

**Office Use Only:**

If applicable to the event, the following departments have reviewed and approved this event:

Department	Printed Name	Signature for Approval	Date
Sheriff Dept.			
Emergency Services			
Marshal's Office			
Public Works Dept.	David Aldeke	<i>[Signature]</i>	8/5/19
Environmental Health			
Parks and Recreation			
State Park Office			
Georgia Dept. of Transportation			

Dawson County Board of Commissioners:

Work Session Date: August 15, 2019

Voting Session Date: September 5, 2019

Approved:

Attest:

Billy Thurmond, Chairman  
Dawson County Board of Commissioners

Kristen Cloud Clerk

cc: (as applicable)

Applicant  
County Attorney  
Sheriff Dept.  
Emergency Services

Marshal Dept.  
Environmental Health  
Public Works  
Parks and Recreation

GA DOT (Brent Cook)  
GA State Parks

PERMIT # \_\_\_\_\_

DATE ISSUED: \_\_\_\_\_



## EVANSTON INSURANCE COMPANY

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

### ADDITIONAL INSURED – DESIGNATED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE FORM

#### SCHEDULE

**Name Of Additional Insured Person(s) Or Organization(s):**

Dawson County  
25 Justice Way  
Dawsonville, GA 30534

**A.** Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule of this endorsement, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by the acts or omissions of any insured listed under Paragraph 1. or 2. of Section II – Who Is An Insured:

1. In the performance of your ongoing operations; or
2. In connection with your premises owned by or rented to you.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

**B.** With respect to the insurance afforded to these additional insureds, the following is added to Section III – Limits Of Insurance:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

All other terms and conditions remain unchanged.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
05/07/2019

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.**

**IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).**

<b>PRODUCER</b>		<b>CONTACT NAME:</b> Will Maddux	
East Main Street Insurance Services, Inc.		<b>PHONE (A/C, No, Ext):</b>	<b>FAX (A/C, No):</b>
Will Maddux		<b>E-MAIL ADDRESS:</b> info@theeventhelper.com	
PO Box 1298		<b>INSURER(S) AFFORDING COVERAGE</b>	
Grass Valley CA 95945		<b>INSURER A :</b> Evanston Insurance Company	<b>NAIC #</b> 35378
<b>INSURED</b>		<b>INSURER B :</b>	
Five Star NTP		<b>INSURER C :</b>	
Lowell Starr		<b>INSURER D :</b>	
Dawsonville GA 30534		<b>INSURER E :</b>	
		<b>INSURER F :</b>	

**COVERAGES                                  CERTIFICATE NUMBER:                                  REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> <b>Host Liquor Liability</b> <input type="checkbox"/> <b>Retail Liquor Liability</b> GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			Y	SEE BELOW	SEE BELOW	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000 Deductible \$ 1,000
	<b>AUTOMOBILE LIABILITY</b>						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<b>UMBRELLA LIAB</b>						EACH OCCURRENCE \$
	<b>EXCESS LIAB</b>						AGGREGATE \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>						PER STATUTE \$ OTH-ER \$ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**  
Certificate holder listed below is named as additional insured per attached MEGL 2217 01 19 for the following dates: 04/28/2019, 06/02/2019, 06/23/2019, 07/20/2019, 08/03/2019, 08/17/2019, 09/08/2019 & 10/05/2019.  
Attendance: 1175, Event Type: Triathlon.

<b>CERTIFICATE HOLDER</b>	<b>CANCELLATION</b>
Dawson County 25 Justice Way Dawsonville GA 30534	<p>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</p> <p>AUTHORIZED REPRESENTATIVE <i>Will Maddux</i></p>

ACORD 25 (2016/03)                                  The ACORD name and logo are registered marks of ACORD                                  © 1988-2015 ACORD CORPORATION. All rights reserved.

**Item Attachment Documents:**

3. Presentation of Special Event Business License Application - *Fausett Farms* - Planning & Development Director Jameson Kinley



## DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Planning & Development

Work Session: 08/15/2019

Prepared By: Harmony Gee

Voting Session: 9/5/2019

Presenter: Jameson Kinley \_\_\_\_\_

Public Hearing: Yes No  x

Agenda Item Title: Presentation of Fausett Farms Special Event Business License

**Background Information:**

Fausett Farms has had sunflower fields for many years.

**Current Information:**

All necessary paperwork has been completed.

Budget Information: Applicable: \_\_\_\_\_ Not Applicable:  Budgeted: Yes \_\_\_\_\_ No n/a

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: \_\_\_\_\_

Department Head Authorization: \_\_\_\_\_

Date: \_\_\_\_\_

Finance Dept. Authorization: \_\_\_\_\_

Date: \_\_\_\_\_

County Manager Authorization: \_\_\_\_\_

Date: \_\_\_\_\_

County Attorney Authorization: \_\_\_\_\_

Date: \_\_\_\_\_

**Comments/Attachments:**

# F. SPECIAL EVENT BUSINESS LICENSE APPLICATION

TMP 029 002 Acreage of the request 30 acres

ZONING OF THE PROPERTY RA

911 Street address of property: 11336 Hwy. 136 West, Dawsonville, Ga.

Submittal Date 7-22-19 Time 1:02 am (pm) Rec'd. By Mhonn 30534  
Staff initials

Board of Commissioners Work Session Date: \_\_\_\_\_  
(if applicable)

Board of Commissioners Meeting Date: \_\_\_\_\_  
(if applicable)

## APPLICANT INFORMATION (Authorized Representative)

Printed Name Sharon R. Fausett

Address \_\_\_\_\_  
Dawsonville, GA 30534

Phone \_\_\_\_\_

Email Address \_\_\_\_\_

Status  Owner  Authorized Agent  Lessee  Option to purchase

NOTE: *If applicant is other than owner, enclosed Property Owner Authorization form must be completed.*

## PROPERTY OWNER INFORMATION

Name Sunny J. Fausett

Address \_\_\_\_\_  
Dawsonville, Ga. 30534

Phone \_\_\_\_\_



**PROPERTY INFORMATION**

911 Street Address of Property 11336 Hwy 136 West, Sawsonville, Da.

Directions to Property

Intersection of Hwy. 183 and 136-

Tax Map & Parcel# (TMP) 029 002

Land Lot(s) 4 162 163 District \_\_\_\_\_ Section \_\_\_\_\_

Commission District # 1

Subdivision Name n/a Lot# n/a

Current Zoning RA Current Use of Property Farm  
(Example: residence, farm, commercial)

**SURROUNDING ZONING:**

North RA South RA  
East RA West RA

**PROPOSED ACCESS:**

Access to the development will be provided from:

Road Name Hwy 183 + 136

Type of Road Surface Asphalt

**SITE PLAN:** Attach detailed site plan.

Site plan notes: 30 acres of sunflowers

# Requested Action & Details of Proposed Use

Special Event Business License for Lausett Farms Sunflowers

DATE (S) OF THE EVENT mid-September through early November

Anticipated Attendance 10,000

Existing Utilities:  Water  Sewer  Gas  Electric

Number of Parking Spaces 200

Number of Maintenance Personnel: 4

Nearest Emergency Medical Clinic: Northeast Georgia Urgent Care

Distance to Clinic: 16 miles

Total # of Toilet Fixtures Provided: 4

Total # of Public Water Fountains: 0

Proposed Hours of Operation: M-F 8:00 AM to 7:00 PM  
(See page 5 for times not permitted to operate.) Sat 8:00 AM to 7:00 PM  
Sun 8:00 AM to 7:00 PM

Is there a charge for admission, a ticket, or a tour?  Yes  No

Is there a temporary tent structure?  Yes  No  
If yes, what is the square footage? n/a

Are food vendors participating in the event?  Yes  No  
If yes, are they licensed by the Environmental Health Department?  Yes  No  
(Provide copy of licenses)

If yes, how many vendors will participate? n/a

Will alcohol be served or sold during the event?  Beer  Wine  Liquor  No  
If yes, what type?

**REQUESTED ACTION & DETAILS OF PROPOSED USE**  
(Continued)

Is there any potentially dangerous or hazardous activity? Yes  No  
If yes, please describe

---

---

Will any national or local celebrity be participating in the event? Yes  No  
If yes, provide name and describe type of participation

---

---

Will there be any media coverage? Yes  No  
If yes, provide name(s) of media and describe type of coverage

---

---

Do you foresee any unusual or excessive burden on the Sheriff Department, Emergency Services, County Marshal, or other county personnel? Yes  No  
If yes, please describe

---

---

---

**Note that as a condition on the issuance of a temporary special event business license, the license holder shall indemnify and hold Dawson County harmless from claims, demand, or cause of action that may arise from activities associated with the special event.**

**NOTE:** Before signing this statement, check all answers and explanations to see that you have answered all questions fully and correctly. This statement is to be executed under oath and subject to the penalties of false swearing and it includes all attached sheets submitted herewith.

STATE OF GEORGIA, DAWSON COUNTY

I, (Print Name) Sharon Fausett, DO SOLEMNLY SWEAR, SUBJECT TO PENALTIES OF FALSE SWEARING, THAT THE STATEMENTS AND ANSWERS MADE BY ME AS THE APPLICANT IN THE FOREGOING PERSONAL STATEMENT ARE TRUE AND CORRECT.

Sharon Fausett  
Applicant's Signature

I HEREBY CERTIFY THAT SHARON FAUSETT SIGNED HIS/HER NAME TO THE FOREGOING APPLICATION STATING TO ME THAT HE KNEW AND UNDERSTOOD ALL STATEMENTS AND ANSWERS MADE THEREIN, AND, UNDER OATH ACTUALLY ADMINISTERED BY ME, HAS SWORN THAT SAID STATEMENTS AND ANSWERS ARE TRUE AND CORRECT.

THIS 19th DAY OF July 2019.

Margaret A. Skinn  
Notary Public

FOR OFFICE USE ONLY:	APPROVALS:	DATE:
Chairman, Commissioners	Board	_____
Sheriff		_____
Emergency	Services	_____
Environmental	Health	_____
County Marshal		_____
Planning	Director	_____
County Manager		_____

Fausett Farms Sunflowers

**NOTE:** Before signing this statement, check all answers and explanations to see that you have answered all questions fully and correctly. This statement is to be executed under oath and subject to the penalties of false swearing and it includes all attached sheets submitted herewith.

STATE OF GEORGIA, DAWSON COUNTY

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Sharon Fausett  
Applicant's Signature

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THIS 19th DAY OF July 20 19.

Margaret A. Abunn  
Notary Public

FOR OFFICE USE ONLY:

APPROVALS:

DATE:

Chairman,  
Commissioners

Board

of

Sheriff

[Signature]

\_\_\_\_\_

7-22-19

Emergency

Services

\_\_\_\_\_

Environmental

Health

\_\_\_\_\_

County Marshal

\_\_\_\_\_

Planning

Director

\_\_\_\_\_

County Manager

\_\_\_\_\_

Fausett Farms Sunflowers

**NOTE:** Before signing this statement, check all answers and explanations to see that you have answered all questions fully and correctly. This statement is to be executed under oath and subject to the penalties of false swearing and it includes all attached sheets submitted herewith.

STATE OF GEORGIA, DAWSON COUNTY

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Sharon Fausett  
Applicant's Signature

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THIS 19th DAY OF July 2019.

Margaret A. Spurr  
Notary Public

FOR OFFICE USE ONLY:

APPROVALS:

DATE:

Chairman,  
Commissioners

Board

of

\_\_\_\_\_

Sheriff

Emergency

Services

Danny King 7-25-19

Environmental

Health

\_\_\_\_\_

County Marshal

\_\_\_\_\_

Planning

Director

\_\_\_\_\_

County Manager

\_\_\_\_\_

Fausett Farms Sunflowers

**NOTE:** Before signing this statement, check all answers and explanations to see that you have answered all questions fully and correctly. This statement is to be executed under oath and subject to the penalties of false swearing and it includes all attached sheets submitted herewith.

STATE OF GEORGIA, DAWSON COUNTY

I, (Print Name) Sharon Fausett, DO SOLEMNLY SWEAR, SUBJECT TO PENALTIES OF FALSE SWEARING, THAT THE STATEMENTS AND ANSWERS MADE BY ME AS THE APPLICANT IN THE FOREGOING PERSONAL STATEMENT ARE TRUE AND CORRECT.

Sharon Fausett  
Applicant's Signature

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THIS 19th DAY OF July 2019.

Margaret A. Abner  
Notary Public

FOR OFFICE USE ONLY:	APPROVALS:	DATE:
Chairman, Commissioners	Board	of _____
Sheriff		
Emergency	Services	<u>Danny Thompson</u> 8-25-19
Environmental	Health	<u>Deane W. S.</u> 8/5/2019
County Marshal		_____
Planning	Director	_____
County Manager		_____

# PROPERTY OWNER AUTHORIZATION

I / We Danny Fausett hereby swear  
that I / We own the property located at (fill in address and / or tax map & parcel#):

Address: 11524 Hwy. 136 West, Dawsonville, Ga. 30534

TMP: 029 002

as shown in the tax maps and/or deed records of Dawson County, Georgia, and which parcel will be affected by this request. I hereby authorize the person named below to act as the applicant or agent in pursuit of a business license for a special event held on this property. I understand that any license granted, and/or conditions or stipulations placed on the property will be binding upon the property regardless of ownership. The under signer below is authorized to make this application.

Printed Name of applicant or agent Sharon R. Fausett

Signature of applicant or agent Sharon R. Fausett Date 7-19-19

Mailing address \_\_\_\_\_

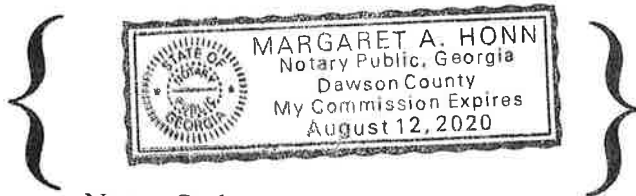
City, State, Zip \_\_\_\_\_

Telephone Number \_\_\_\_\_

Printed Name of Owner(s) Danny Fausett

Signature of Owner(s) [Signature] Date 7-22-19

Notary Public Margaret A. Honn Date 7-22-19



Notary Seal

*(The complete names of all owners must be listed, if the owner is a partnership, the names of all partners must be listed, if a joint venture, the names of all members must be listed. If a separate sheet is needed to list all names, please identify as applicant or owner and have the additional sheet notarized also.)*



July 22, 2019

Fausett Farms Sunflowers Special Event Business License Application  
Letter of Intent

Fausett Farms Sunflowers is an agritourism event consisting of 30 acres of sunflowers. They are planted and grown for the public's viewing pleasure and enjoyment. It is a family oriented place where those attending will hopefully develop an appreciation for nature and the outdoors. Attention will be drawn to the bees and butterflies drawn to the sunflowers and the role they play in pollination and how this relates to our food supply. It is felt that this event will have a positive effect on the community and county because those attending will take with them lasting memories and incredible pictures.

*Sheron R. Fausett*

IF TAXES ARE PAID BY YOUR MORTGAGE COMPANY, SEND THEM THIS PORTION

# DAWSON COUNTY, GEORGIA

## 2018 TAX BILL

25 Justice Way, Suite 1222  
Dawsonville, Georgia 30534



BILL NUMBER BARCODE

LEGAL DESCRIPTION	MAP ID #	TAX BILL #
L 162 163 5-2LL 545 613 14	029 002	2018-4918
<b>TOTAL DUE DECEMBER 1, 2018</b>		<b>\$ 2,495.71</b>
Make payable to "Dawson County Tax Commissioner" and include this coupon. Do not staple, tape or attach payment.		PLEASE WRITE THE BELOW MAP ID # ON YOUR CHECK
		029 002

If receipt is desired, please include a self-addressed stamped envelope or print at [www.DawsonCountyTax.com](http://www.DawsonCountyTax.com)

If delinquent taxes are due, please call 706-344-3520 for current amount as interest continues to accrue.



\*\*\*\*\*AUTO\*\*5-DIGIT 30534 1 142 142 1 AV 0.378

FAUSETT DANNY

**PAID**  
11/30/18

Credit cards accepted online at:  
[www.DawsonCountyTax.com](http://www.DawsonCountyTax.com)

\*Sturgis (not Dawson County) charges a 2.5% fee for this service.



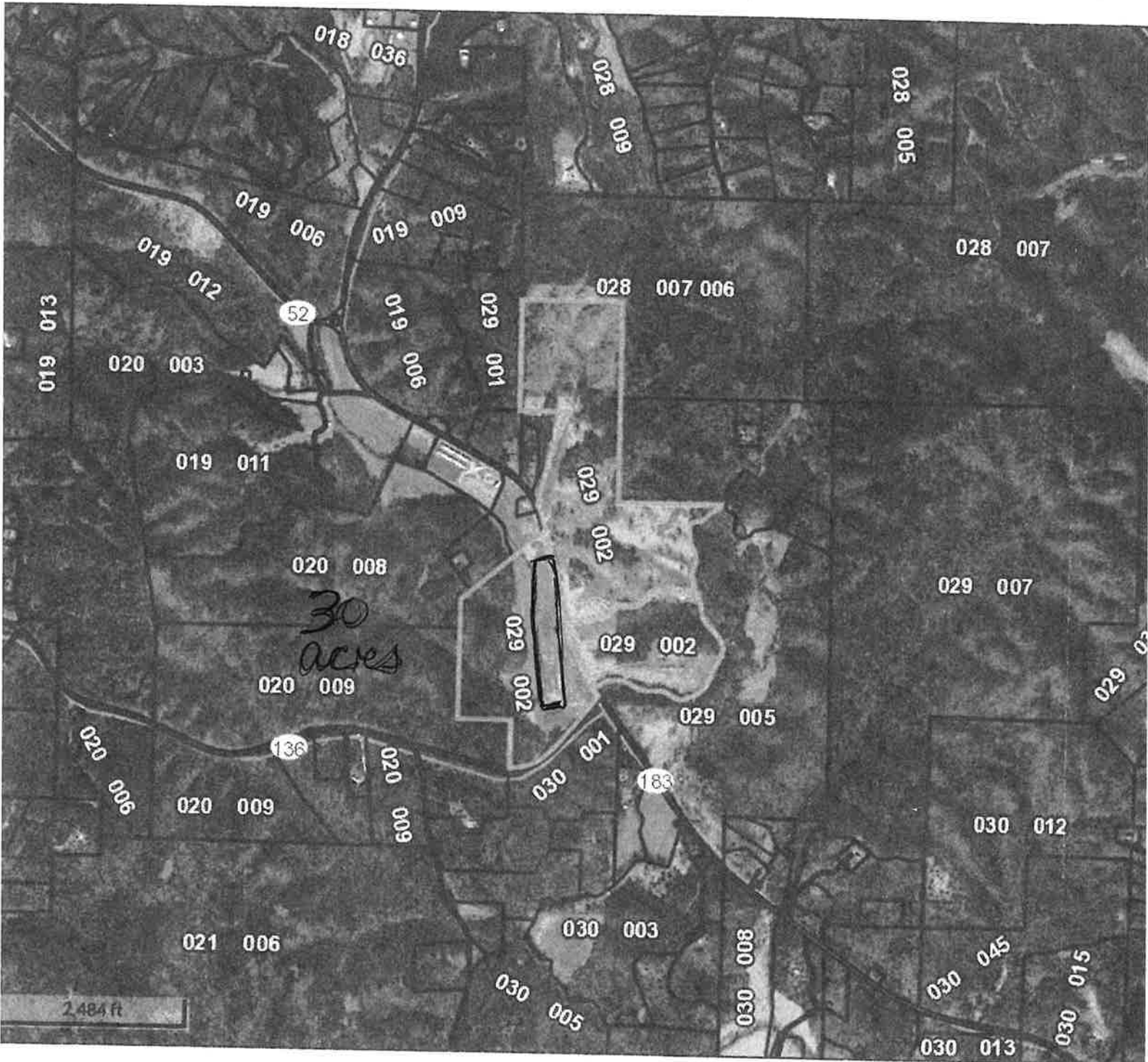
Please see reverse side for Email and Address Change information

30 acres



qPublic.net™

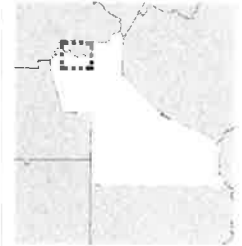
Dawson County, GA



Parcel ID	029 002	Owner	FAUSETT DANNY	Last 2 Sales
Class Code	Consv Use	43		Date
Taxing District	UNINCORPORATED	Physical Address	DAWSONVILLE GA 30534	2/21/1980
	UNINCORPORATED		9622 ELLIOTT FAMILY PKWY	n/a



**Overview**



**Legend**

 Parcels

<b>Parcel ID</b>	029 002	<b>Owner</b>	FAUSETT DANNY	<b>Last 2 Sales</b>			
<b>Class Code</b>	Consv Use			<b>Date</b>	<b>Price</b>	<b>Reason</b>	<b>Qual</b>
<b>Taxing District</b>	UNINCORPORATED		DAWSONVILLE GA 30534	2/21/1980	\$125000	FM	Q
	UNINCORPORATED	<b>Physical Address</b>	9622 ELLIOTT FAMILY PKWY	n/a	0	n/a	n/a
<b>Acres</b>	254.31	<b>Assessed Value</b>	Value \$1079300				
(Note: Not to be used on legal documents)							

Date created: 7/19/2019  
 Last Data Uploaded: 7/19/2019 12:39:32 PM

Developed by  **Schneider**  
 GEOSPATIAL

# SUBMITTAL & WORK SESSION SCHEDULE

*The application requires Board of Commissioners approval,  
Planning & Development will provide you with submittal dates for your application.*

*FAILURE TO APPEAR AT MEETINGS CONSTITUTES ABANDONMENT AND DISMISSAL OF THE CASE, UNLESS THE APPLICANT SHOWS JUST CAUSE BY REASON OF ILLNESS OR HEALTH OR OTHER EMERGENCY WITHIN A REASONABLE TIME, IN WRITING.*

1. Application is considered at a commission work session.
2. Application is approved or denied at a voting session.

*COMMISSION MEETINGS ARE HELD AT THE DAWSON COUNTY GOVERNMENT CENTER, 25 JUSTICE WAY, DAWSONVILLE, GEORGIA 30534.  
Work sessions begin at 4:00p.m. Voting sessions begin at 6:00p.m.*

Prior to the submittal date, applicants are encouraged to request and participate in a pre-application conference with Planning and Development staff to discuss the particulars of the request.

## E. APPLICATION CHECKLIST

[✓]

### LETTER OF INTENT

Include details of the event and potential impact on the community as to the security, health, law enforcement, fire, emergency services, utilities, and roads.

[✓]

### ALL APPLICABLE BLANKS FILLED OUT ON THE APPLICATION

Attach additional sheets of paper, if needed. If something is not applicable to your event, write "N/A" in that blank.

[✓]

### SITE PLAN INFORMATION

Provide a detailed site plan showing location of proposed event and corresponding roads affected by the event.

[✓]

### PAID PROPERTY TAX RECEIPT

Obtain from the Tax Commissioner's Office at 25 Justice Way, Suite 1222- Phone: 706.344.3520

**Dawson County Marshal's Office**

**25 Justice Way, Suite 2322**

**Dawsonville, GA 30534**

**Phone: 706-344-3232**

Permit #: 201926120

**Employee Permit**

Issue Date: 07/22/2019

Expires: 07/22/2020



**Name: Sharon R Faussett**

**Company: Faussett Farms Inc**

**Address:**

, GA

**Phone:**

**Fees / Payments:**

**Fee: Background Check**

7/22/19

Check

\$20.00

The permit required by this ordinance shall be issued for a period of one calendar year from the date of the original application. Employee permits are issued for work for specific licensed establishment as indicated on the employee permit application and may not be issued at another licensed establishment. The permit must be either on the premises or in the possession of the individual to whom it is issued while that individual is working at the licensed establishment. This permit must be available for inspection by members of the Sheriff's Office, the Marshal's Office or the County Commission's staff.

**This permit approved by:**

*Jessie Pauwem*

**Date:**

8-8-19

**Item Attachment Documents:**

4. Presentation of 2020 Holiday and Payroll Calendar- Human Resources Director Lisa Green



## DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Human Resources

Work Session: 8/15/19

Prepared By: Lisa Green

Voting Session: 9/5/19

Presenter: Lisa Green

Public Hearing: Yes  No

Agenda Item Title: Presentation of Payroll Calendar for 2020

**Background Information:**

Each year Dawson County Board of Commissioners approves the upcoming holiday and payroll calendar for employees of Dawson County Government.

**Current Information:**

The holiday and payroll calendar is normally submitted for review and approval during the 3<sup>rd</sup> quarter.

Budget Information: Applicable:  Not Applicable:  Budgeted: Yes  No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: \_\_\_\_\_

Department Head Authorization: Lisa Green/HR Director

Date: 7/19/19

Finance Dept. Authorization: Vickie Neikirk

Date: 8/8/19

County Manager Authorization: DH

Date: 8/8/19

County Attorney Authorization: \_\_\_\_\_

Date: \_\_\_\_\_

**Comments/Attachments:**

Attachment: Holiday and Payroll Calendar for 2020



**PAYROLL CALENDAR FOR 2020**

PAY PERIOD BEGIN DATE	PAY PERIOD END DATE	CHECK DATE	MONTH	PAY PERIOD # FOR YEAR	Monthly Paid Employees
12/14/2019	12/27/2019	1/3/2020	JANUARY	1	
12/28/2019	1/10/2020	1/17/2020		2	1/15/2020
1/11/2020	1/24/2020	<b>1/31/2020</b>		3	
1/25/2020	2/7/2020	2/14/2020	FEBRUARY	4	2/14/2020
2/8/2020	2/21/2020	2/28/2020		5	
2/22/2020	3/6/2020	3/13/2020	MARCH	6	3/13/2020
3/7/2020	3/20/2020	3/27/2020		7	
3/21/2020	4/3/2020	4/10/2020	APRIL	8	4/15/2020
4/4/2020	4/17/2020	4/24/2020		9	
4/18/2020	5/1/2020	5/8/2020	MAY	10	5/15/2020
5/2/2020	5/15/2020	5/22/2020		11	
5/16/2020	5/29/2020	6/5/2020	JUNE	12	6/15/2020
5/30/2020	6/12/2020	6/19/2020		13	
6/13/2020	6/26/2020	7/3/2020	JULY	14	
6/27/2020	7/10/2020	7/17/2020		15	7/15/2020
7/11/2020	7/24/2020	<b>7/31/2020</b>		16	
7/25/2020	8/7/2020	8/14/2020	AUGUST	17	8/14/2020
8/8/2020	8/21/2020	8/28/2020		18	
8/22/2020	9/4/2020	9/11/2020	SEPTEMBER	19	9/15/2020
9/5/2020	9/18/2020	9/25/2020		20	
9/19/2020	10/2/2020	10/9/2020	OCTOBER	21	10/15/2020
10/3/2020	10/16/2020	10/23/2020		22	
10/17/2020	10/30/2020	11/6/2020	NOVEMBER	23	11/13/2020
10/31/2020	11/13/2020	11/20/2020		24	
11/14/2020	11/27/2020	12/4/2020	DECEMBER	25	12/15/2020
11/28/2020	12/11/2020	12/18/2020		26	
12/12/2020	12/25/2020	1/1/2021	JANUARY	1	

**2020 HOLIDAY SCHEDULE**

<b>New Year's Day</b> 1/1/2020		<b>Veteran's Day</b> 11/11/2020
<b>MLK Day</b> 1/20/2020		<b>Thanksgiving</b> 11/26/2020
<b>President's Day</b> 2/17/2020		<b>Day After Thanksgiving</b> 11/27/2020
<b>Memorial Day</b> 5/25/2020		<b>Christmas Eve</b> 12/24/2020
<b>Independence Day</b> <b>** (7/3/2020)</b> 7/4/2020		<b>Christmas Day</b> 12/25/2020
<b>Labor Day</b> 9/7/2020		

**Floating Holiday** -may be taken at employee's discretion during the year

\*\*If a federal holiday falls on Saturday it is usually observed on Friday (the day before), and when it falls on Sunday it is observed the following Monday. The dates the federal holidays are observed are shown in parentheses.

**No insurance deductions withheld**

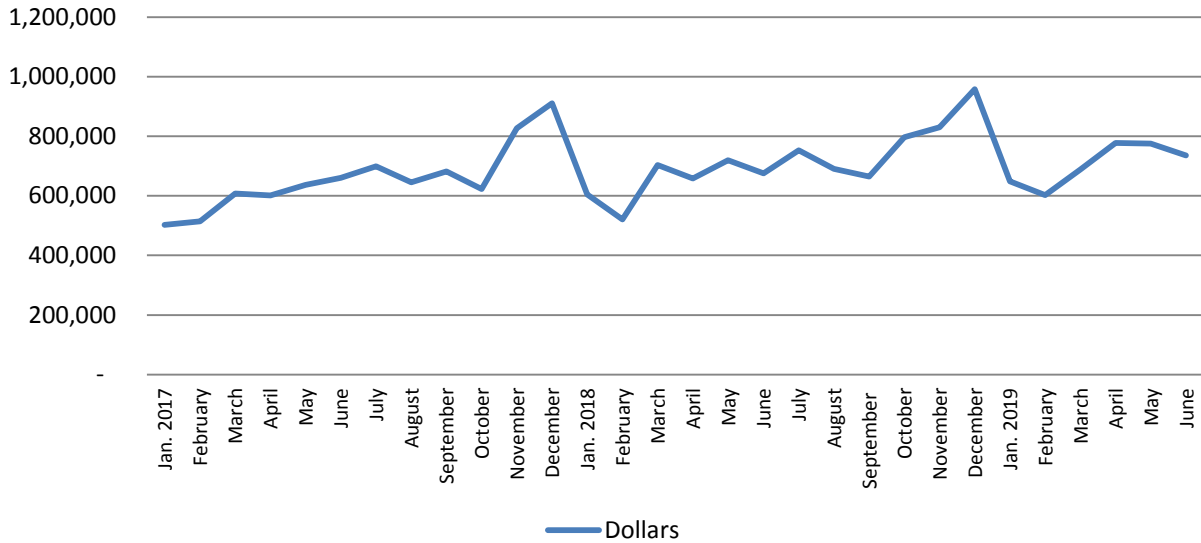
**Item Attachment Documents:**

5. County Manager Report

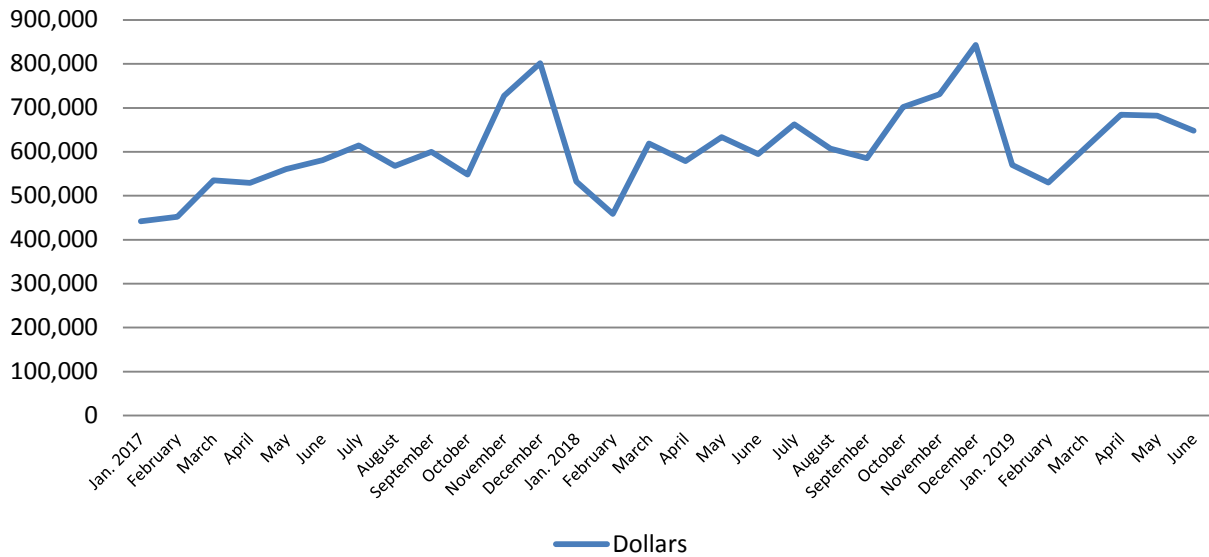


Key Indicator Report  
July 2019

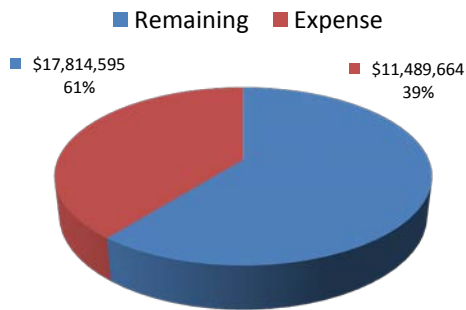
### SPLOST VI COLLECTION CHART



### LOST COLLECTION CHART

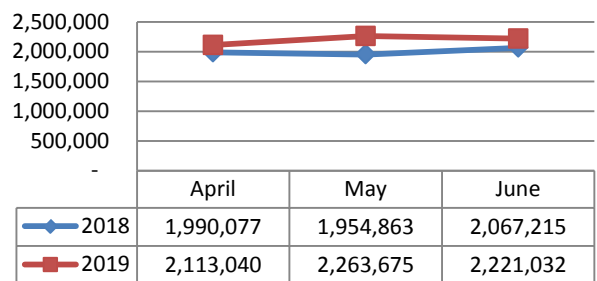


### Budget

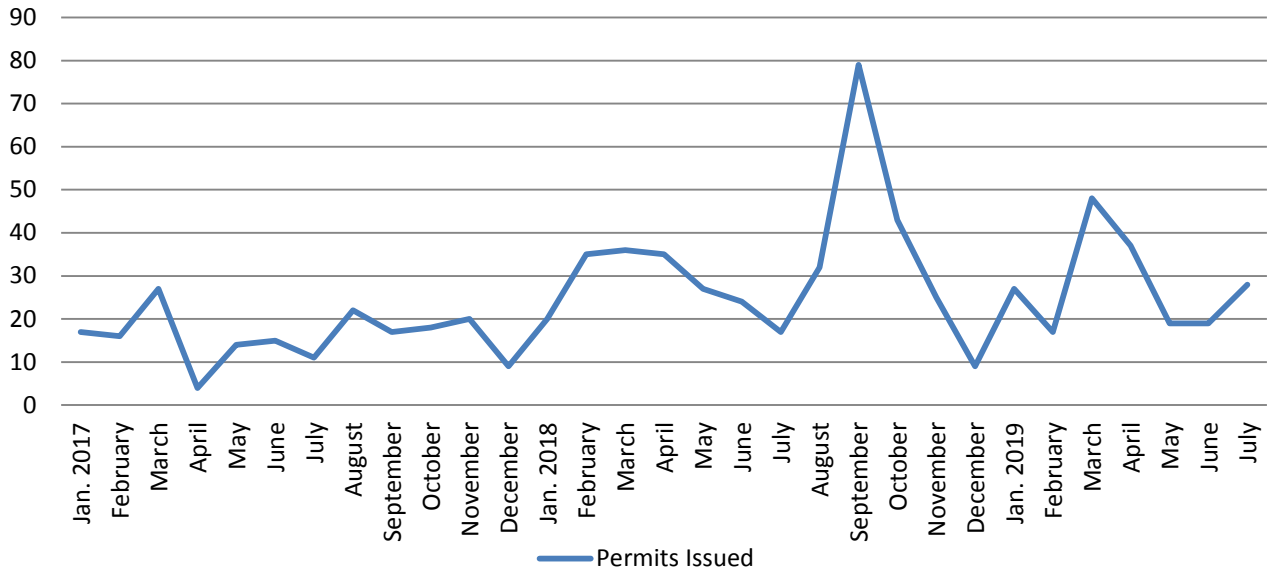


Through 06/30/19

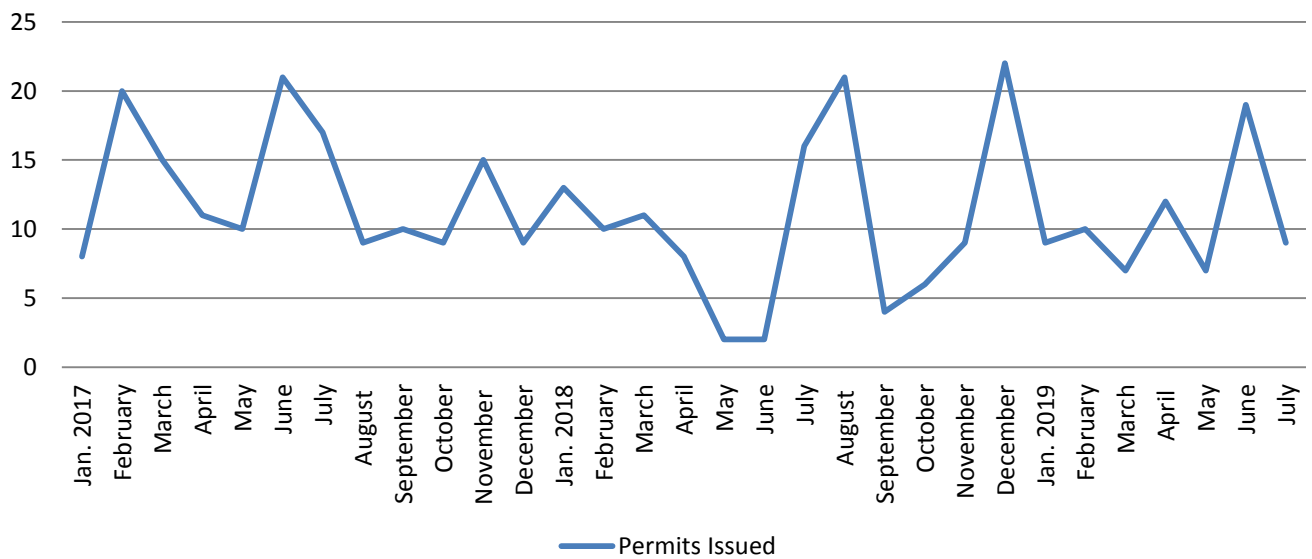
### All Revenue Per Month



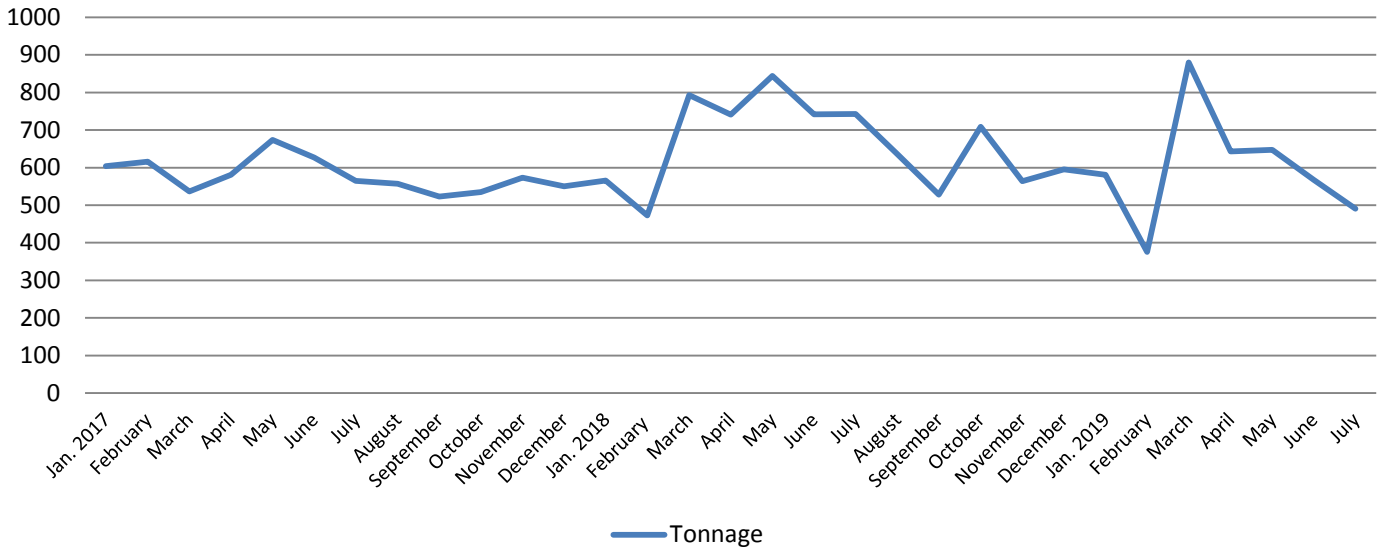
**SINGLE FAMILY HOME BUILDING PERMITS ISSUED**



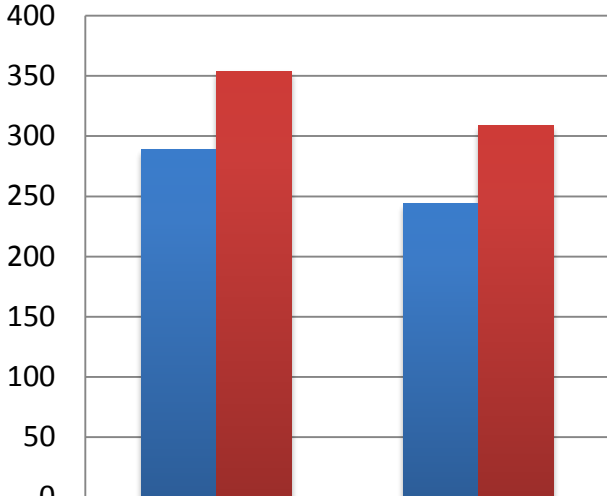
**COMMERCIAL BUILDING PERMITS ISSUED**



### TRANSFER STATION TONNAGE COLLECTION

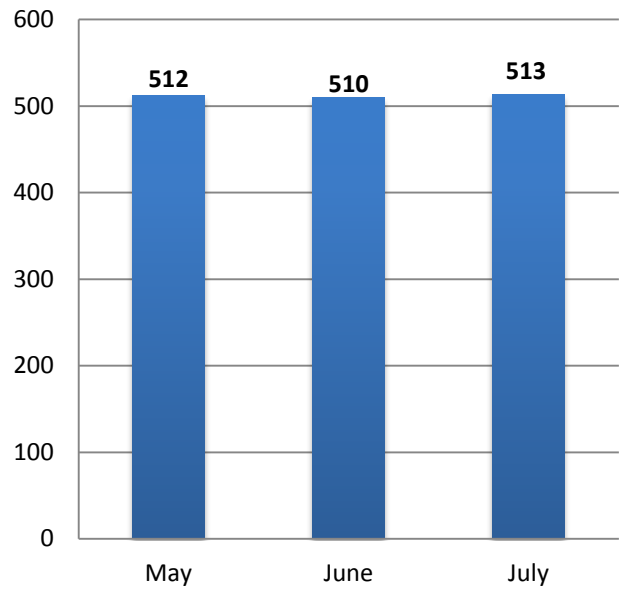


### EMS/Fire Calls for Service

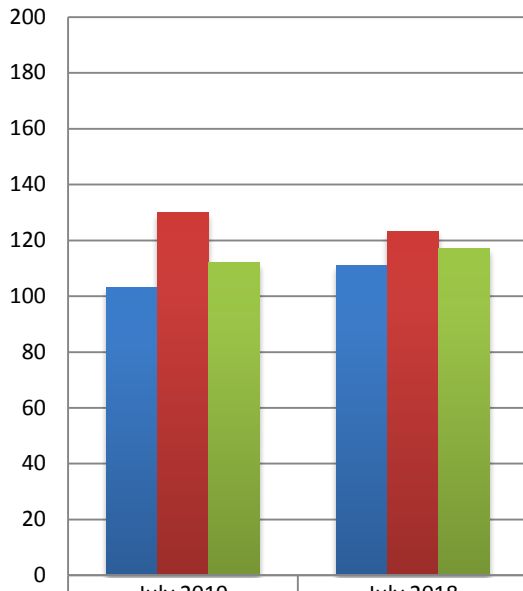


■ EMS	289	244
■ Fire	354	309

### Number of County Employees

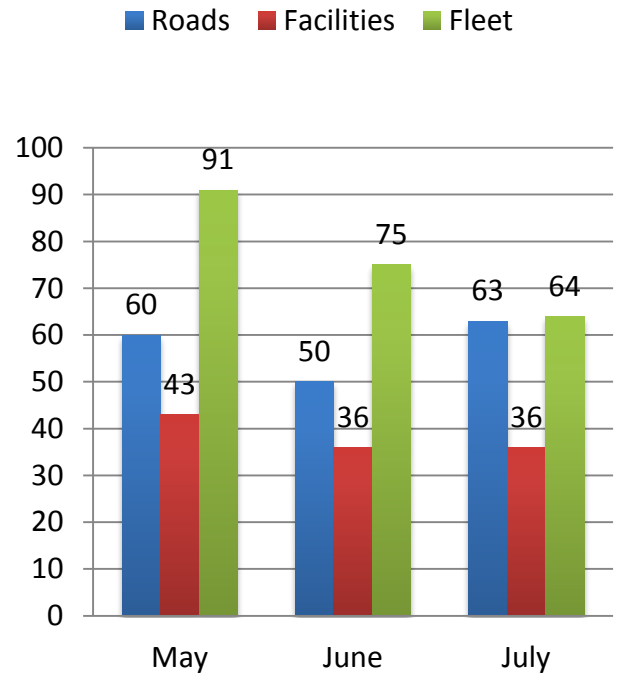


**Inmate Population**



Lowest Daily Count	103	111
Highest Daily Count	130	123
Daily Average	112	117

**Repair Requests**





## Dawson County Board of Commissioners

### Elections/Registrar Monthly Report – July 2019

- **New Applications/Transfers In: 212**
- **Changes/Duplicates: 1019**
- **Cancelled/Transferred Out: 162**
- **Total Processed: 1393**

### **HIGHLIGHTS**

#### **Voter Registration Projects:**

- Process daily applications and new street information into the voter registration system.
- Internal audit of overlapping streets into surrounding counties is being finalized.
- City annexations, maps and internal city street list is updated and forwarded to City for approval.

#### **Elections Projects:**

- Municipal General & BOE Special Election- ESPLOST VI – November 5, 2019
  - Municipal Qualifying: August 19-22, 2019 (Mayor & 2 city council seats)
  - Voter Registration Cutoff: October 7, 2019
  - Advance Voting: October 14-November 1, 2019
- Poll Worker module of Easy Solutions installed and training in progress.
- Annual poll worker information request/availability letters, with 2020 Election Calendar, were mailed.
- Municipal qualifying information advertised and packets ready for candidates.

#### **Highlights of plans for upcoming month:**

- New voting equipment project.
- 2020 department budget hearing.
- aX's scanning software upgrade held over to August.
- Board of Elections & Registration monthly meeting August 21, 2019 at 9:30 @ The Chappell Building.





## Dawson County Board of Commissioners

### Dawson County Emergency Services Monthly Report – July 2019

Fire Responses	MAY	JUN	JUL		EMS Responses	MAY	JUN	JUL		EMS Revenue		
2017	263	279	306		2017	215	229	269		2018	JUL	\$59,665.43
2018	307	305	309		2018	251	255	244		2019	JUL	\$67,961.58
2019	341	326	354		2019	260	259	289		13.9 % increase from last year		

Plan Review and Inspection Revenue Total		Business Inspections Total	
		Final Inspections	Annual & Follow Up Inspections
County	\$1,154.00	23	36
City	\$200.00	4	79

HIGHLIGHTS: Dawson County Emergency Services Projects			
Training Hours Completed by Staff	1008.5 hours	Fire Investigations	2
PR Detail	3	CPR Training per Individual	2
Smoke Detector Installations	0	Stop the Bleed Training per Individual	0
Search & Rescue	2	Child Safety Seat Installations	5
Swift Water Rescue	0	Plan Reviews	6

Types of Fires Total – 6			
Building	0	Chimney/flue fire/Cooking Fire	1
Structures other than Bldg./ Outside Storage/Equipment	0	Water Craft/Boat Fire	0
Mobile Home Fire	0	Vehicle/Road Freight/ Transport Vehicle	1
Construction/Demolition Landfill Fire	0	Outside Rubbish / Trash /Waste/Dumpster	2
Brush/Grass/ Forest/Woodland	1	Off-Road Vehicle/Heavy Equipment/Incinerator	1

Total Water Usage – 1600 gallons			
Etowah Water	0 gallons	Pickens	100 gallons
City of Dawsonville	0 gallons	g Canoe	1500 gallons



## Dawson County Board of Commissioners

### Facilities Monthly Report –July 2019

- **Total Work Orders: 36**
- **Community Service Workers: 3**

#### **HIGHLIGHTS:**

\*Worked on 2020 Budget for Facilities and IT

\*Pro-Tec county wide fire inspection

\*LED lights installed in Veterans Memorial Park gym



**MONTHLY REPORT**  
**For Period Covering the Month of July 2019**

SN	TASKS/ WORK DONE	LOCATION/S of Service
1	Trimmed all grass county wide, round about, 400 Gate Way	County
2	Working on sign VMP, on-going over a month (Completed)	Veterans Park
3	Worked on Facilities/IT 2020 Budget	Facilities/IT
4	Pro-Tec Fire Inspection	County Wide
5	Re-seeded VMP Pool House and Government Center	County
6	Had LED lights installed VMP	Veterans Park
7	Had carpet cleaned- Planning & Zoning	Government Center
8	Cleaned Health Department after flooding	Health Department
9	Met with library on remodel of inside	Library
10	Attended ground breaking for Senior Center-met with Diversified	Senior Center
11	Repaired gate at fueling center- on-going	Fueling Center
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26	Total Work Orders for the month = 36	Facilities
27	Total Community Service for the month = 3	Facilities

These numbers do not reflect daily/ weekly routine duties to include:

- Cutting of grass and landscape maintenance on all county properties
- Cutting of grass and landscape maintenance on all five (5) parks on the west side of county
- Cleaning of the new government center and other county owned buildings, offices and facilities
- Emptying outside trash receptacles at county owned buildings
- Collecting and recycling of all county buildings, offices and facilities



## Dawson County Board of Commissioners

Finance Monthly Report – July 2019

### FINANCE HIGHLIGHTS

- **LOST Collections:** \$647,688 – up 8.9% compared to 2018
- **SPLOST Collections:** \$735,862 – up 8.9% compared to 2018; 32.56% over projections for June 2019; Total SPLOST VI collections: \$31,462,770
  - \$625,483– County Portion (85%)
  - \$110,379 – City Portion (15%)
- **TAVT:** \$138,540 – up 31.22% compared to 2018
- **See attached Revenue and Expenditure Comparison for 2019**
- **Total County Debt:** \$4,321,374 (See attached Debt Summary)
- **Audit Status:** 2018 audit complete as of 6/30/2019
- **EMS Billing Collections:** \$69,552 for June 2019; \$380,925 YTD
- **Budget Status:** The 2020 public budget hearings begin 8/6/2019.
- **Monthly Donations/Budget Increases:** \$3,300
  - Passport Fees - \$1,645
  - Donations - \$1,655

### PURCHASING HIGHLIGHTS

#### **Formal Solicitations**

- None

#### **Informal Solicitations**

- County Website Redesign

#### **Quotes for less than \$25,000 this month**

- Gasoline – Fuel Center
- Calcium Chloride Pellets – Roads
- Fall Baseball & Softball Uniforms – Park & Rec

#### **Purchases for less than \$25,000 that did not get required quotes this month**

- None

#### **Pending Projects**

- Salary Study – BOC/HR
- Construction Services for Senior Center
- Veterans Memorial Park Pavilion, Playground and Multi-purpose field – Park & Rec

#### **Work in Progress**

- Public Works/Fleet Complex
- Land Use Resolution Update
- Upfitting of Sheriff & EMS Vehicles
- Design-Build of Fire Station 8

#### **Future Bids**

- Materials & Installation of Maintenance Building at VMP
- Rock Creek Park Berm & Turf for 3 Soccer Fields

#### **Future Bids – SPLOST VI**

- Pothole Patching Machine – Roads
- Water Filtration System for DCGC & DCSO – Facilities
- 2019 Capital & SPLOST Projects

#### **Purchases for more than \$25,000 that did not get required sealed bids this month**

- Clear ballistic helmets and visors (\$28,729.58) – Sheriff's Office

## Budget to Actual

	Actual at 6/30/2019	Percent of Budget Actually Collected/ Expended	2019 BOC (2) Approved Budget	Over(Under) Approved Budget	Percentage Over(Under) Approved Budget
Revenue	\$ 11,770,761	40.17%	\$ 29,304,259	\$ (17,533,498)	-59.83%
Expenditures	11,489,664	39.21%	29,304,259	(17,814,595)	-60.79%
	<u>\$ 281,096</u>	<u>0.96%</u>	<u>\$ -</u>	<u>\$ 281,096</u>	<u>0.96%</u>

**\*NOTE:** Adjustments will be made during the year-end close out. The actual revenue and expenditure totals are subject to change pending normal year-end adjustments such as accruals and results of the audit.

(1) Reporting actuals as of 6/30/2019 because revenue collections are 30 days behind. The LOST revenues for the month of June were received in July.

(2) Change in total budget due to account adjustments:

\$ 27,170,235	Original Budget
\$ 64,971	Donation Carryover Balances
\$ 2,590	January
\$ 488,325	February
\$ 1,034,259	March
\$ 237,777	April
\$ 302,802	May
\$ 3,300	June
	July
	August
	September
	October
	November
	December
<u>\$ 29,304,259</u>	Revised Budget



## Dawson County Board of Commissioners

### Fleet Maintenance and Fuel Center Monthly Report – July 2019

#### FLEET

- **Preventative Maintenance Performed: 15**
- **Tires Mounted: 34**
- **Repair Orders Completed: 64**
- **Labor Hours: 202.30**
- **Labor Cost Savings: \$8,702.95**  
(Comparison of the Fleet Maintenance rate of \$43.02 per labor hour to outsourced vendors rate of \$80.00 per labor hour)
- **Parts Cost Savings: \$1,645.68**  
(Comparison of Dawson County's parts discounts to outsourced markup; average 20%)
- **Total Cost Savings for July: \$10,348.63**

#### FUEL CENTER

- **Average Fuel Center Price Per Gallon:**  
Gasoline: \$ 2.14  
Diesel: \$ 2.20
- **Fuel Center Usage - Dawson County and Board of Education**  
Gasoline: 11,430.1 gallons; 855 transactions  
Diesel: 3,330.6 gallons; 100 transactions
- **Fuel Center Usage - Etowah Water and City of Dawsonville**  
Gasoline: 1,404.5 gallons; 75 transactions  
Diesel: 724.3 gallons; 23 transactions
- **Revenue from Etowah Water and City of Dawsonville: \$ 106.44**

#### HIGHLIGHTS

- We have one EMS Durango currently back to Dawson County and in service. The second one is currently being up fitted.
- We have received the 7<sup>th</sup> vehicle for Capital for Planning and this will conclude the 2019 Capital Vehicle Purchases.
- We have received both SPLOST purchases of the Ram 1500 Trucks and they are currently being up fitted.
- Fleet Building construction is coming along and looking great.



## Dawson County Board of Commissioners

### Human Resources Department Key Indicator Monthly Report – July 2019

#### **POSITION CONTROL**

- Positions approved by BOC: 615
- # of filled F/R Positions: 294
- # of filled F/T Positions: 1
- # of filled Grant Funded Positions: 17
- # of filled P/R Positions: 72
- # of filled P/T Positions: 79
- # of Supplemental Positions: 51
- # of Vacant Positions: 74
- #of Frozen Positions: 27
- % of Budgeted/Actual Positions: 84%

#### **ADDITIONAL INFORMATION**

- FMLA/LOA/Military tracking: 2
- Worker's Compensation Claims filed: 4
- Property & Liability Claims filed: 1
- Unemployment Claims received: 0
- Performance Evaluations received: 2

#### **HIGHLIGHTS**

##### **Positions Advertised/ Posted:**

- Emergency Services—Firefighter/EMT (Full-Time) - **7**
- Emergency Services—Firefighter/Paramedic (Full-Time) - **1**
- Public Works—Roads Operator I - **4**
- Treatment Court—Treatment Court Counselor – **1**
- Treatment Court Lead Counselor - **4**
- Facilities – Part Time Custodian - **3**
- Parks & Rec – Sports Programs Manager - **20**
- Sheriff's Office—Deputy Sheriff - **N/A**
- Sheriff's Office—Detention Officer – **N/A**
- Sheriff's Office—E-911 Communications Officer – **N/A**
- General Application - **2**

##### **Applications Received: 42**

##### **New Hires added into system: 5**

- Katie Smith, Tax Commissioner, PT Tax & Tag Specialist
- Rodney Kirk, Public Works, Roads Operator 1
- Arthur Dinsmore, Public Works, Roads Operator 1
- Ronald Moden, Senior Services, Transit Driver
- Charles Grier, Public Works, Roads Operator 1

##### **Terminations/Resignations Processed: 1**

- Stanton Rogers, Parks & Recreation

##### **Additional Highlights for July**

- Position Control Updated with Date Hired and CSI Employee ID Numbers
- Drug and Alcohol Transit Program ready for Work Session Aug 1
- Salary Increases completed for Emergency Services and Sheriff's Office
- Salary Study Team Meeting July 30
- Employee Sessions August 19 and August 20
- Actively making changes to Employee Handbook
  - ECD: Aug 15 2020 with review to County Manager NLT Aug 3



## Dawson County Board of Commissioners

### Information Technology – July 2019

- **Calls for Service:125**
- **Service Calls Completed: 125**

#### **Highlights**

- Worked on CAD upgrade issues and updating sheriff and fire laptops
- Installed 66 new computers in the following departments:  
Clerk of Court, Tax Assessor, Superior Court, Juvenile Judge, Planning & Zoning, Magistrate, DA(partial)and Probate office





# DAWSON COUNTY

## Planning and Development Marshal's Office

### Code Compliance/Animal Control Monthly Report

July, 2019

Alcohol License Establishment Inspections: 0

Alcohol Pouring Permits Issued: 35

Animal Control Calls Handled: 45

Animal Bites To Humans Investigated: 2

Animals Quarantined: 2

Animals Taken to DC Humane Society: 55

Dangerous Dog Classifications: 0

Citations Issued: 10

Code Compliance Complaint Calls/In Field Visits: 20 calls and 26 in field visits

After Hour Calls: 3

Erosion Site Visits: 7

Non-Conforming Signs Removed: 4



## Dawson County Board of Commissioners

### Planning and Development Monthly Report – July 2019

- **Total Building permits Issued**
  - July 2019: 56
  - YTD 2019: 391
  - Single Family New Homes: 28
  - Commercial Buildings: 9
- **Business Licenses Issued:**
  - July 2019: 164
  - YTD 2019: 1321
- **Total Building Inspections Completed:**
  - July 2019: 632
  - YTD 2019: 4298
- **Variances/Zonings Processed:**
  - July 2019: 6
  - YTD 2019: 27
- **Plats Reviewed:**
  - July 2019: 12
  - YTD 2019: 75
- **Total Civil Plan Review Meetings: 0**
  - YTD 2019: 12
- **Total Building Plan Review Meetings: 5**
  - YTD 2019: 26
- **Impact Fee Collection**
  - July 2019: \$68,728.85
  - Commercial: \$4,548.6
  - YTD 2019: \$580,883.07



## Dawson County Board of Commissioners

### Parks and Recreation Monthly Report – July 2019

- **Youth Sports Participants**
  - July 2019: 963 - down 19.1% compared to same month last year
  - YTD 2019: 9,911 - up 9.8% compared to last year
- **Facility Rentals/Bookings/Scheduled Uses:**
  - July 2019: 4,146 - up 3.4% compared to same month last year
  - YTD 2019: 16,592 - up 15.1% compared to last year
- **Adult and Youth Wellness and Specialty Program Participation:**
  - July 2019: 1,031 – up 56.0% compared to same month last year
  - YTD 2019: 12,981 – down 6.9% compared to last year
- **Total Customers Served:**
  - July 2019: 6,140 – up 4.8% compared to same month last year
  - YTD 2019: 39,484 - up 5.6% compared to last year

### **HIGHLIGHTS**

#### **Park Projects:**

- The grant for the War Hill Park pier is still in the work.
- Removal of existing maintenance shop at Veterans Memorial Park has taken place and replacement shop project is underway.
- Veterans Memorial Park renovations are well underway.
- Existing gymnasium lights in Veterans gymnasium have been replaced with LED lights; the lights in the gymnasiums at Rock Creek will be replaced August 13<sup>th</sup>.
- The gymnasium walls at Rock Creek will be freshly painted around the time that new lights go in. Immediately after that, the new Mondo floors will be installed and new bleachers, score table, and player benches will go in. Completion should be late August or early September, well before the basketball season is scheduled to begin.
- The Rotary project at Rock Creek will begin mid to late August and will include converting the existing outdoor basketball courts into 4 pickleball courts, 4 batting cages, and re-doing a half-court for basketball.
- Caleb Randolph has accepted the offer for the new Sports Program Manager position. He is scheduled to start in August.

**Athletic and Program Summary:**

- Additional specialty programs for the month included dance classes, adult Boot Camp, adult Tai Chi, adult Water Aerobics, and adult Yoga.
- Travel Teams will resume practices/games in the near future.
  - 13 total teams registered (baseball, softball, basketball)
- The EPIC Day program continues to be a success, with a record high of approximately 100 in attendance at the July 18<sup>th</sup>. The next EPIC Day is scheduled for August 15<sup>th</sup>.
- The pool at Veterans Memorial Park and the Splash Pad at Rock are staying busy. Public swim at the pool will reduce down to weekends only beginning August 2<sup>nd</sup> and will run through Labor Day, September 2<sup>nd</sup>.
- The Dawson County Swim Team's Cash Kirby competed at the state swim meet on July 12<sup>th</sup> in Tifton, GA and brought home the 1<sup>st</sup> Place trophy for the 7-8 Boys 100 meter individual medley.
- Pickleball open play continues to go well and numbers are steadily increasing each week.
- Summer camps finished up July 17<sup>th</sup>.
- The Summer Feeding Program at Rock Creek ended July 19<sup>th</sup>.
- Swim lessons finished up July 5<sup>th</sup>.
- Water Aerobics session 3 is scheduled to begin August 6<sup>th</sup>.
- Kona Ice Days at Rock Creek finished on July 18<sup>th</sup>.
- Football conditioning and Cheer practices kicked off on July 29<sup>th</sup> at Veterans Memorial Park.

**On the Horizon:**

- Fall baseball, softball, and t-ball registration will end August 5<sup>th</sup>.
- The final Movies in the Park event is scheduled for Friday, August 9<sup>th</sup> at Veterans Memorial Park.
- Dawson County will be represented by 11 players from Dawson and Hall counties at the upcoming GRPA district pickleball tournament August 9<sup>th</sup>-11<sup>th</sup> in White County. This will be a first for Dawson County Parks & Recreation.
- Football practices officially begin, with full pads, on August 5<sup>th</sup> at Veterans Memorial Park. Games begin September 7<sup>th</sup>.



## Dawson County Board of Commissioners

### Public Works Monthly Report –July 2019

#### **ROADS:**

- Work Orders: 63
- Gravel: 180.50 tons
- Mowing: 263.51 miles
- Limbing: 8.6 miles

#### **PROJECT MANAGEMENT:**

- **Public Works/Fleet Maintenance Buildings:**  
Project is currently moving forward, and is on schedule to be completed by the end of the year. Location areas of fencing was discussed again, and Tolbert is going to move forward with receiving quotes for installation of the newly proposed fence as referenced on the plans, if needed a GIS will be drawn. The existing single fence that closes the fuel center will be relocated to the bus center. Newly constructed this week includes new siding on the scale house as well as CMU block and steel being erected on the public works and fleet center.
- **Rock Creek Berm Project:**  
The warm water variance to encroach the buffer that was submitted last month was denied due to EPD's request to change a couple of items on the plans which Corey Guthrie will take care of as soon as possible. Changes to the application will also be included in the resubmitted package as well as a map from GIS.
- **Veterans Memorial Park Maintenance Building:**  
Specs for a new 50'x30' were received by Melissa by Dwayne from CT Darnell this week, which brought up the idea of shifting gears to a wood frame construction. We all agreed including Matt Payne, that a wood frame construction would be fine, as well as a possibly for more cost-effective option. Public works will get a quote from Dwayne Roof for the pricing of a drawing that will include specs and details for the project to be released.
- **Fire Station 8:**  
County Staff met with CT Darnell on July 31<sup>st</sup> for a project update showing the newest rendering of the station, these new drawings include; changes to the bed sleeping quarter area as well as changes to extractor room and janitor closets. Ground breaking for the station will be on September 17. A civil package will be available to the county for permitting as soon as all the specs including; turn radii and stormwater runoff is reviewed and approved.
- **Senior Center:**  
Value engineered options from Diversified will be submitted to the county on August 6<sup>th</sup>, this package will include a final total cost for the project. After our review and approval, County Staff will request from the BOC the additional cost overages from the initial budget. If approved county staff feels conformable to then enter into a contract with Diversified Veterans Memorial Park Civil package:  
Currently demolition of existing pavilion and clearing is taking place. Fill has started to be placed in the wall area and the location of the new senior center. Field 3 lights have been taken down and removed. Mill Creek Environmental will have a new revised septic system drawing due to the deletion of the CIP wall in the upcoming week. Contractor is still on schedule to be ready for the building contractor by October.

#### **TRANSFER STATION:**

- Solid Waste: 490.85 Tons
- Recycling: 17.85 Tons
- Recycling scrap metal: 8.97 Tons



## Dawson County Board of Commissioners

### Dawson County Senior Services Monthly Report – July 2019

#### SENIOR CENTER

- **Home Delivered Meals Served**
  - July 2019: 2,015 up 18% compared to same month last year
  - YTD 2019: 13,518 up 19% compared to last year
- **Congregate Meals Served**
  - July 2019: 529 up 1% compared to same month last year
  - YTD 2019: 3,593 up 3% compared to last year
- **Physical Activity Participation** (Tai Chi, Silver Sneakers, Yoga, individual fitness)
  - July 2019: 455 up 8% compared to same month last year
  - YTD 2019: 2,858 up 3% compared to last year
- **Lifestyle Management Participation** (art, bridge, bingo, awareness, prevention)
  - July 2019: 289 up 6% compared to same month last year
  - YTD 2019: 2,077 up 3% compared to last year

#### TRANSIT

- **DOT Trips Provided**
  - July 2019: 172 down 18% compared to same month last year
  - YTD 2019: 2,002 down 10% compared to last year

##### **Senior Trips Provided**

- July 2019: 870 up 14% compared to same month last year
- YTD 2019: 4,765 up 2% compared to last year
- **# of Miles**
  - July 2019: 7,398 up 1% compared to same month last year
  - YTD 2019: 49,491 down 1% compared to last year
- **Gallons of Fuel**
  - July 2019: 963 up 2% compared to same month last year
  - YTD 2019: 5,855 up 2% compared to last year

## **HIGHLIGHTS**

### **July Meetings & Events:**

- July 3– Hosted cookout for senior clients and county employees at Veteran’s Park.
- July 16 – Director Dawn Pruett attended Legacy Link Director’s Meeting in Oakwood.
- July 18 – Hosted ground breaking for new center and pavilion at the center.
- July 23 – Director Dawn Pruett attended Dementia Tour at Gold City in Dahlonega.
- July 24 – Director Dawn Pruett attended Suicide Coalition Meeting at Family Connection.
- July 25 – Director Dawn Pruett attended Family Connection Board Meeting at City Hall.
- July 30 – Hosted Legacy Link Farmer’s Market at the center.

### **Special Dates Coming Soon:**

- August 7: Dollar General
- August 5, 12, 26: BINGO
- August 20: R & A Orchards
- August 27: Nutrition Education with Michelle
- August 14, 28: Walmart
- August 19: Dollar Tree
- August 13: Health Education with Dedri
- August 6: Today’s Seniors with Dawn & Krista
- Bible Study on Thursdays
- Silver Sneakers Classes on Tuesday and Thursdays
- Art Class on Thursday and Friday
- Yoga on Friday
- Special Music on Friday

**LOST and SPLOST Collections**

Local Option Sales Tax (LOST) and Special Purpose Local Option Sales Tax (SPLOST) collections are up 8.92% for the same month in 2018 and up 8.97% for year to date. Monthly SPLOST collections came in 32.56% over projections. Total SPLOST VI collections (July 2015 to present) are \$31,462,770.

June collections received in July are as follows:

<b>LOST</b>	<b>\$647,688</b>
<b>SPLOST</b>	<b>\$735,861</b>
County (85%)	\$625,482
City (15%)	\$110,379

**Items Approved by the County Manager Since June 20, 2019**

Southern Computer Warehouse  *NOTE*	Government Center	<b>Assembly Room</b> - Install 10 new HD widescreen monitors that include video line and HDMI video decoder for commissioners, update clerk's area with HDMI instead of VGA. <b>Courtroom C</b> - Install new judges' video preview with a master on/off function, evidence presentation and control system. Court reporter audio system podium with document camera, computer input and microphone.	COOPERATIVE AGREEMENT	\$109,025.64	PURCHASE ORDER
Nelco	Parks & Recreation	Professional services contract amendment for plan and specification changes as approved by the BOC on 06/20/2019.	CONTRACT AMENDMENT	\$15,400	PURCHASE ORDER



Caliber Public Safety	Sheriff's Office/E-911	Added civil processing data conversion up to 70 hours at no additional cost to Dawson County - expected to utilize 60 hours for additional data.	CONTRACT AMENDMENT	\$0	CHANGE ORDER DOCUMENT
Municode	County Administration	Redesign county website and host annually, including updates and changes requested by county.	INFORMAL RFQ DUE TO INITIAL QUOTE AMOUNT	\$13,450	PURCHASE ORDER

**\*NOTE\***

Georgia Department of Administrative Services statewide contract, with five vendors from which to choose. Project approved in 2019 budget process. Comparative pricing received from competitor of \$96,924.48, but that price did not include all of the new equipment included in the selected vendor's quote.