

**DAWSON COUNTY BOARD OF COMMISSIONERS
WORK SESSION AGENDA - THURSDAY, JANUARY 11, 2018
DAWSON COUNTY GOVERNMENT CENTER ASSEMBLY ROOM
4:00 PM**

NEW BUSINESS

1. Presentation of Development Authority of Dawson County Budget Request- Dr. Sherry Weeks, Development Authority Chair
2. Presentation of the Georgia Trauma Commission Non-Competitive EMS Equipment Grant Application- Lanier Swafford, Emergency Services Director
3. Presentation of IFB #304-17 Emergency Management Services Uniform Award Recommendation- Lanier Swafford, Emergency Services Director
4. Presentation of Proposed Text Amendments to Dawson County Animal Control Ordinance- Jason Streetman, Planning & Development Director
5. Presentation of 2018 Qualifying Fees for Elected Officials – Vickie Neikirk, Chief Financial Officer
6. Board Appointments:
 - a. **Dawson County Tree Preservation Committee**
 - i. Carl Bailey- appointment (Term: January 2018 through December 2021)
 - ii. Nell Watson- appointment (Term: January 2018 through December 2021)
7. Consideration of Impact Fee Methodology Report Final Draft- *Tabled from the December 21, 2017 Voting Session*
8. County Manager Report
9. County Attorney Report

EXECUTIVE SESSION

Backup material for agenda item:

1. Presentation of Development Authority of Dawson County Budget Request- Dr. Sherry Weeks, Development Authority Chair



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Development Authority of Dawson County

Work Session: 01/11/18

Prepared By: Danielle Yarbrough

Voting Session: 01/18/18

Presenter: Dr. Sherry Weeks

Public Hearing: Yes No

Agenda Item Title: Presentation of Development Authority of Dawson County Budget Request

Background Information:

The Development Authority annual budget of \$150,000 was eliminated for 2017 and 2018.

Current Information:

A revised 2018 budget requesting \$175,000 was presented to the BOC by the Chair of the DADC, Dr. Sherry Weeks, at the Special Called Meeting in December 2017. An increase of \$25,000 was requested due to expected expenses of moving the current office from 135 Prominence Court to the Chamber of Commerce, which will have to be built-out. This request is for operating expenses of \$150,000, \$25,000 for this move/build-out, and to answer any questions the BOC may have.

Budget Information: Applicable: Not Applicable: Budgeted: Yes No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: _____

Department Head Authorization: _____

Date: _____

Finance Dept. Authorization: Vickie Neikirk

Date: 1/5/18

County Manager Authorization: DH

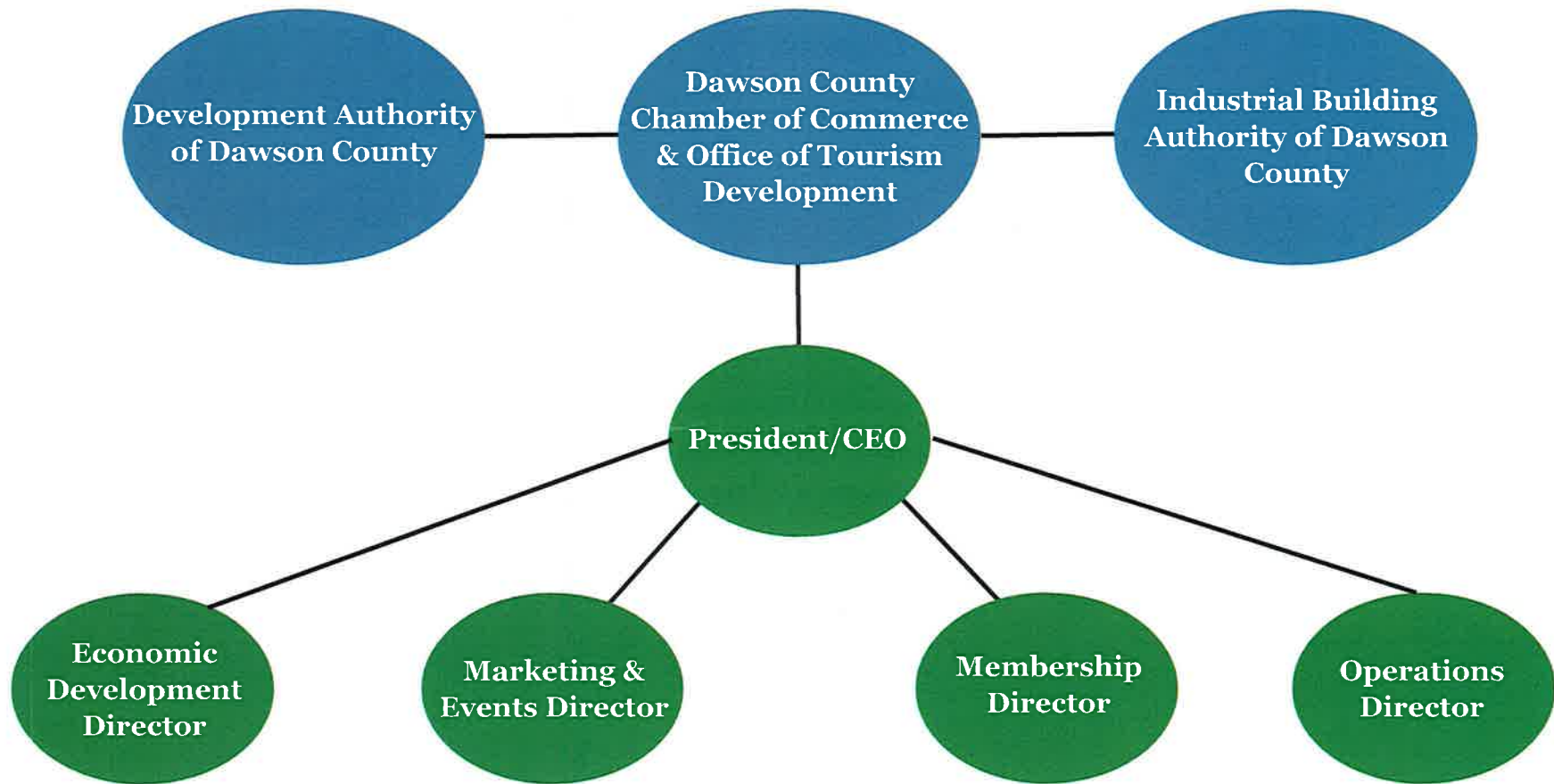
Date: 1/5/18

County Attorney Authorization: _____

Date: _____

Comments/Attachments:

Proposed Working Relationship For 2018



**DEVELOPMENT AUTHORITY OF DAWSON COUNTY
PROPOSED 2018 BUDGET**

			Proposed 2018 Budget with Contracted Chamber Services	Proposed 2018 Budget with Details
Income				
	355	County Funding	\$ 175,000	\$ 175,000
	305	Chamber Rent Income	\$ 31,920	\$ 31,920
		Bond Fees & Project Support	\$ 4,500	\$ 4,500
		Total Income	\$ 211,420	\$ 211,420
Expenses				
100	Office Supplies			
	101	Office Supplies	included	\$ 845
	102	Software Systems Support	included	\$ 875
	104	Printing	included	\$ 250
	105	Postage	included	\$ 140
		Total Office Supplies	\$ -	\$ 2,110
200	Utilities			
	201	Telephone	included	\$ 3,350
	203	Other Communications Services	included	\$ 2,000
	204	Electricity	included	\$ 1,890
	205	Water	included	\$ 1,000
	206	Cell Phones	included	\$ 1,550
		Total Utilities	\$ -	\$ 9,790
300	Office Equipment			
	301	Furniture & Fixtures		
	302	Computers		
	303	Peripherals		
	304	Other Office Capex		
		Total Office Equipment		\$ -
400	Office Facility			
	401	Rent	included	\$ -
	403	Repairs/Improvements	included	\$ -
	404	Maintenance/Cleaning	included	\$ 1,560
	406	Condo Assoc. Dues	n/a	n/a
		Total Office Facility	\$ -	\$ 1,560

500	Services			
	501	Legal Retainer		
	502	Legal Fees	\$ 2,000	\$ 2,000
	505	Contract Services w/Chamber	\$ 140,004	
	506	Accounting & Payroll	included	\$ 5,840
	507	Annual Audit Services	\$ 5,300	\$ 5,300
		Total Services	\$ 147,304	\$ 13,140
517	Joint Development Authority			
		JDA Support	\$ 1,300	\$ 1,300
		Total JDA	\$ 1,300	\$ 1,300
600/	Training/Conferences/Seminars			
700		Training/Conferences/Seminars	included	
	601	Economic Director	included	\$ 500
	603	Board DADC	included	\$ 750
	604	Board IBADC	included	\$ 500
	799	Meetings: GEDA, etc.	included	\$ 2,272
		Total Conferences/Seminars	\$ -	\$ 4,022
800	Salaries, Payroll Taxes, & Benefits		included	\$ 104,610
900	Insurance			
	901	Director & Officer's	\$ 1,646	\$ 1,646
	902	Property	included	\$ 1,215
	904	Facility Insurance	included	\$ 315
		Total Insurance	\$ 1,646	\$ 3,176
910	Dues and Publications			
	911	GEDA/TAG	included	\$ 641
	912	DC Chamber	included	
		Total Dues and Publications	\$ -	\$ 641
920	Advertising/Promotion/Marketing			
	921	Promotion	\$ 3,000	\$ 3,000
	922	Marketing	included	
		Total Advertising	\$ 3,000	\$ 3,000
930	Website			
	931	DADC Website	included	\$ 1,600
	932	External data BofC/CofC/GaPwr	included	\$ 501
	933	Web Support/Loopnet	included	\$ 1,000
		Total Website	\$ -	\$ 3,101
940	Projects			
	941	Support General	included	\$ 2,000
		Total Projects	\$ -	\$ 2,000

945	Projects - Intergovernmental			
	946	Chamber Building Loan	\$ 30,400	\$ 30,400
		Total Projects o Intergovernmental	\$ 30,400	\$ 30,400
960	Business Retention			
	961	Support General	included	\$ 600
		Total Business Retention		\$ 600
970	Travel/Vehicle Expense			
	971	Mileage	included	\$ 2,000
	972	Travel	included	\$ 1,500
	973	Meals	included	\$ 700
		Total Travel/Vehicle Expenses	\$ -	\$ 4,200
980	Moving & Renovation			
	981	Moving	\$ 2,720	\$ 2,720
	982	Renovation	\$ 25,000	\$ 25,000
		Total Moving/Renovation Expenses	\$ 27,720	\$ 27,720
		Total Expenses	\$ 211,370	\$ 211,370
		Total Income	\$ 211,420	\$ 211,420
		Less Expenses	\$ 211,370	\$ 211,370
		Year-end Profit/Loss	\$ 50	\$ 50

Backup material for agenda item:

2. Presentation of the Georgia Trauma Commission Non-Competitive EMS Equipment Grant Application- Lanier Swafford, Emergency Services Director



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Emergency Services

Work Session: 11 January 2018

Prepared By: Lanier Swafford

Voting Session: 18 January 2018

Presenter: Lanier Swafford

Public Hearing: Yes _____ No X

Agenda Item Title: Consideration of the 2018 Georgia Trauma Commission Non-Competitive EMS Equipment Grant

Background Information:

The GTCNC has re-authorized the Non-Competitive EMS Trauma Related Equipment Reimbursement Grant for FY 2018. These funds will be used to reimburse 911 zoned agencies for the purchase of trauma-related equipment to equip ambulances. The total amount available statewide is \$1,376,283. The estimated amount to be awarded for each ambulance is \$1,074.38.

Current Information:

Dawson County has applied for and received this grant since the program's inception. Dawson County's estimated total will be \$5371.91 as the attached spreadsheet shows. This is a 0 matching or 100% funded grant.

Budget Information: Applicable: X Not Applicable: Budgeted: Yes X No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining
General	EMS-3630	531600	2500	2500	5371.91	-2871.91

Recommendation/Motion: Motion to approve for Dawson County Emergency Services to complete and submit the 2018 Georgia Trauma Commission Non-Competitive EMS Equipment Grant.

Department Head Authorization: Lanier Swafford

Date: 12/27/17

Finance Dept. Authorization: Vickie Neikirk _____

Date: 1/02/18

County Manager Authorization: DH

Date: 1/05/18

County Attorney Authorization: _____

Date: _____

Comments/Attachments:

The grant requires the county to purchase the approved items and submit for reimbursement. Being as only \$2,500 dollars was approved in the EMS Small Equipment Budget, we will work with finance to move money to that account to cover until reimbursement is received as we have had to do at times in the past.



GEORGIA TRAUMA COMMISSION

21 December 2017

Notice of Grant Opportunity for EMS Trauma Related Equipment

The Georgia Trauma Care Network Commission ("GTCNC") would like to say **THANK YOU** for an extremely successful FY 2017 Non-Competitive EMS Trauma Related Equipment Reimbursement Grant. A total of \$1,008,549 in grant funds were distributed to 157 of Georgia's 159 counties.

The GTCNC has re-authorized the Non-Competitive EMS Trauma Related Equipment Reimbursement Grant ("Equipment Grant") for FY 2018. These funds will be used to reimburse Zoned 911 EMS agencies for the purchase of Trauma Related Equipment used to equip 911 ambulances. The total amount of funds available to be awarded statewide for FY 2018 is \$1,376,283. The actual reimbursement will be based the total number of 911 ambulances per agency. It is anticipated that there will be 1,281 eligible ambulances or reimbursement up to \$1,074.38 per ambulance.

Attached please find the following documents:

- Attachment A - Grant Application
- Attachment B - Instructions for the required notarized affidavit.
- Attachment C - Approved equipment lists.
- Attachment D - Estimated awards by Region/Service.

The deadline to submit completed applications for reimbursement is on or before **March 9, 2018**. Applications received after this date will be returned to the sender. Completed applications **must** be mailed or delivered to:

FY 2018 EMS Equipment Grant
Georgia Trauma Commission
410 Chickamauga Ave, Suite 332
Rossville, Georgia 30741

The purpose of the FY 2018 EMS Equipment Grant is to reimburse EMS Agencies for equipment purchased from the approved equipment lists found in Attachment C. In the event that an EMS Agency would like to use grant funds for the reimbursement of equipment not found in Attachment C, the agency must obtain **Prior Approval** from the GTCNC before submitting its application. To request prior approval, please email your request on agency letterhead to gtcbusinessops@gtcnc.org, providing answers to the following:

1. Provide a list/description of the equipment desired for approval.
2. Provide an estimated cost.
3. Explain why the desired equipment will improve the overall care of trauma patients in your community.

All requests for off-list prior approvals will be forwarded to the GTCNC's EMS Subcommittee for approval. These requests may take longer to process than purchasing items from the already approved list.

Attachment D provided gives a list of EMS agencies and anticipated award amounts by Region. This list has been reviewed and confirmed by the Georgia Office of EMS and Trauma. If you see a discrepancy in the amount of 911 ambulances for your agency, please let us know.

In an effort to be more efficient and make timely for reimbursements payments to our Grantees, the GTCNC strongly encourages the use of ACH. Our policy mirrors the State Accounting Office policy regarding ACH payments. Please contact us if there are any questions about ACH payments.

We look forward to serving the EMS community with this grant opportunity. If you have any questions, please feel free to contact the GTCNC office at 706-841-2800.

Sincerely,



Dena Abston
Executive Director
Georgia Trauma Care Network Commission
410 Chickamauga Avenue, Suite 332
Rossville, Georgia 30741
Phone: 706-841-2800
Cell: 706-996-6082
dena@gtcnc.org

ATTACHMENT D

FY 2018 GTCNC EMS Trauma Related Equipment

Total Amount to Grant	\$	1,376,283.00
Total Amount of Ambulances		1,281
Amount per Ambulance	\$	1,074.38

Agency Name	Region	County	Total Ambulance(s) Per 911 Agency	FY 2018 Equipment Grant Total
Ambucare, INC	1	Haralson	5	\$5,371.91
Angel EMS, Inc.	1	Catoosa	14	\$15,041.34
Bartow County EMS	1	Bartow	12	\$12,892.58
Chattooga-Redmond Regional EMS	1	Chattooga	4	\$4,297.53
Cherokee County Emergency Services	1	Cherokee	22	\$23,636.40
Dade County EMS	1	Dade	2	\$2,148.76
Dade-Puckett EMS	1	Dade	5	\$5,371.91
Fannin County Fire and EMS	1	Fannin	7	\$7,520.67
Floyd Emergency Medical Services	1	Floyd	18	\$19,338.87
Floyd-Redmond Regional EMS	1	Floyd	5	\$5,371.91
Gilmer County Fire and EMS	1	Gilmer	8	\$8,595.05
Gordon County Ambulance	1	Gordon	8	\$8,595.05
Murray EMS	1	Murray	7	\$7,520.67
Paulding-Metro Atlanta	1	Paulding	10	\$10,743.82
Pickens County EMS	1	Pickens	8	\$8,595.05
Polk-Redmond Regional EMS	1	Polk	5	\$5,371.91
Walker-Puckett EMS	1	Walker	18	\$19,338.87
Whitfield EMS	1	Whitfield	11	\$11,818.20
Banks County Fire and EMS	2	Banks	5	\$5,371.91
Dawson County Emergency Services	2	Dawson	5	\$5,371.91
Forsyth County EMS	2	Forsyth	8	\$8,595.05
Franklin County EMS	2	Franklin	7	\$7,520.67
Habersham County EMS	2	Habersham	8	\$8,595.05
Hall County Fire Services	2	Hall	24	\$25,785.16
Hart County EMS	2	Hart	8	\$8,595.05
Lumpkin County Emergency Services	2	Lumpkin	5	\$5,371.91
Rabun County EMS	2	Rabun	7	\$7,520.67
Stephens County Emergency Medical Services	2	Stephens	6	\$6,446.29
Towns County EMS	2	Towns	5	\$5,371.91
Union County EMS	2	Union	7	\$7,520.67

Backup material for agenda item:

3. Presentation of IFB #304-17 Emergency Management Services Uniform Award Recommendation- Lanier Swafford, Emergency Services Director



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Finance

Work Session: 01/11/2018

Prepared By: Melissa Hawk

Voting Session: 01/18/2018

Presenter: Lanier Swafford/Melissa Hawk

Public Hearing: Yes No

Agenda Item Title: #304-17 Emergency Management Services Uniforms IFB Award Recommendation

Background Information:

The Dawson County Emergency Management Services' average annual uniform procurement total is \$52,274.92 (Fire - \$25,707.26 and EMS - \$26,567.66). Per the Purchasing Policy Ordinance, this commodity must be released as a sealed IFB.

Current Information:

An Invitation for Bids was released on October 30, 2017. Five (5) responses were received on November 28, 2017. All responses were evaluated by EMS staff.

Budget Information: Applicable: Not Applicable: Budgeted: Yes: No

Fire

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining
100	3500	531700	\$27,500.00	\$27,500.00		

EMS

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining
100	3630	542200	\$30,000.00	\$30,000.00		

Recommendation/Motion: To accept the bid submitted and award a standard goods/materials contract for uniforms to NAFECO for one (1) year with two (2) possible renewal option years.

Department Head Authorization: Lanier Swafford

Date: 12/19/2017

Finance Dept. Authorization: Vickie Neikirk

Date: 1/02/2018

County Manager Authorization: DH

Date: 1/05/2018

County Attorney Authorization: _____

Date: _____

Comments/Attachments:

Presentation

Emergency Management Services Uniforms Bid #304-17

WORK SESSION JANUARY 11, 2018



Background

- ▶ Standard contract for services
 - ▶ Current contract expired December 31, 2017
 - ▶ Extension until February 28, 2018 to allow for thorough evaluation of responses
 - ▶ Exhausted all renewals
 - ▶ Items are purchased on an as-needed basis
 - ▶ No maximum or minimum dollar amount guarantee

Sample of Items Bid

- ▶ Class A Uniform
- ▶ Dress Uniform
- ▶ Raincoat
- ▶ Polo
- ▶ Tactical pant
- ▶ Work out gear
- ▶ Gloves
- ▶ Boots

Note: Turnout gear was not included

Acquisition Strategy & Methodology

- ▶ Advertised in Legal Organ
- ▶ Posted on County Website
- ▶ Posted on GLGA Marketplace
- ▶ Posted on Georgia Procurement Registry
- ▶ Emailed notification through vendor registry
- ▶ Notification through County's Facebook and Twitter accounts
- ▶ Notification through Chamber of Commerce
- ▶ Notified previous bidders
- ▶ 5 bids received

Evaluation Committee

- ▶ Deputy Chief of Administrative Services, Ricky Rexroat
- ▶ Quartermaster Bill Tanner

- ▶ Director Lanier Swafford made final decision

Number of Low Bid Items Per Response

COMPANY NAME	NUMBER OF LOW BID MALE ITEMS	NUMBER OF LOW BID MALE OVERSIZED ITEMS	NUMBER OF LOW BID FEMALE ITEMS	NUMBER OF LOW BID FEMALE OVERSIZED ITEMS
GALLS	7	5	7	5
NAFECO	17	18	17	18
T & T UNIFORMS - SOUTH	6	6	5	5
T & T UNIFORMS - SMYRNA	5	3	6	4
UNIFORMS OF AMERICA	5	4	5	4

NOTE: FIVE ITEMS RECEIVED SAME PRICING WITHIN THE RESPONSES.

EXAMPLE: \$96.00 WAS SUBMITTED BY THREE BIDDERS FOR THE WORKRIGHT UNIFORM PANTS.

Pricing Comparison

COMPANY NAME	AVERAGE COST OF OUTFITTING PERSONNEL	
	Male	Female
UNIFORM SALES OF AMERICA, INC	\$ 339.84	\$ 339.84
T & T UNIFORMS, INC.	\$ 326.00	\$ 326.00
NAFECO	\$ 324.00	\$ 324.00
T & T UNIFORMS SOUTH, INC.	\$ 347.00	\$ 347.00
GALLS, INC.	\$ 374.00	\$ 374.00

COMPANY NAME	AVERAGE COST PER ITEM	
	Male	Female
UNIFORM SALES OF AMERICA, INC**	\$ 68.18	\$ 68.18
T & T UNIFORMS, INC**	\$ 68.46	\$ 68.46
NAFECO	\$ 66.84	\$ 66.84
T & T UNIFORMS SOUTH, INC**	\$ 67.46	\$ 20.28
GALLS, INC**	\$ 65.88	\$ 65.88

**Bidder submitted response with item (s) without cost or stated no bid

Recommendation

Staff respectfully requests the Board to award #304-17 IFB Emergency Management Services Uniforms to the most responsive, responsible bidder, NAFECO and approve the contract as submitted for one (1) year term with two (2) renewal options.

Backup material for agenda item:

4. Presentation of Proposed Text Amendments to Dawson County Animal Control Ordinance- Jason Streetman, Planning & Development Director



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Planning

Work Session: 1-11-18

Prepared By: Streetman

Voting Session: 1-18-18

Presenter: Streetman

Public Hearing: Yes No

Agenda Item Title: Text Amendments to Dawson County Animal Control Ordinance

Background Information:

In an effort to improve animal control services and better provide for animals within Dawson County, we are asking you to consider and approve the following text amendments to the Dawson County Animal Control Ordinance. Specific changes include adding definitions to adequately care for animals and stating that tethering cannot be used as a primary means of animal confinement.

Current Information:

Please see separate documents.

Budget Information: Applicable: Not Applicable: Budgeted: Yes No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: Approve

Department Head Authorization: JStreetman

Date: 1.4.18

Finance Dept. Authorization:

Date:

County Manager Authorization: DH

Date: 1/05/18

County Attorney Authorization:

Date:

Comments/Attachments:



Dawson County Planning & Development Department
Office of Planning & Zoning

25 Justice Way, Suite 2322, Dawsonville, GA 30534 (706) 344-3500 x.42335

Jason Streetman, AICP
Planning Director

MEMORANDUM:

TO: DAWSON COUNTY BOARD OF COMMISSIONERS
FROM: JASON STREETMAN
RE: AMENDMENTS TO ANIMAL CONTROL ORDINANCE
DATE: JANUARY 4, 2018

Dear BOC members:

In an effort to improve animal control services and better provide for animals within Dawson County, we are asking you to consider and approve the following text amendments to the Dawson County Animal Control Ordinance.

As you review the requested text changes in a separate document, any proposed additions will be in **red bold text**. Any proposed deletions will have a **bold strikethrough**. Unaffected text shall remain unchanged.

The following changes are proposed:

Sec. 14.1 Definitions-

Sec. 14.4- Duty to keep animal under restraint- While on property

Sec. 14.5-Duty to keep animal under restraint- While off property

Dawson County Animal Control ordinance- Proposed Text Amendments

Sec. 14-1.- Definitions

***Adequate food* means a sufficient quantity of non-contaminated and nutritionally healthy sustenance that is appropriate to the species, breed, size, age and health of the animal, or at the direction of a licensed veterinarian, which is sufficient to prevent starvation, malnutrition, or risk to the animal's health. Garbage, spoiled, rancid or contaminated food is not adequate food.**

***Adequate shelter* means a protective covering for a dog that is of adequate size and provides adequate protection to maintain the dog in a state of good health, and that prevents pain, suffering, or significant risk to the animal's health. It should also be clean, dry, and compatible with current weather conditions, in addition to the breed of the dog. The structure should be of sufficient size to allow the dog to stand, turn around, lie down, and go in and out of the structure comfortably.**

***Adequate space* means sufficient space for adequate exercise suitable to the age, size, species and breed of animals.**

***Adequate water* means clear, drinkable water with adequate supply. Examples of inadequate water include, but are not limited to, snow, ice, and rancid/contaminated water.**

***Animal under restraint* means any animal secured by a leash or lead **held by a competent person, temporally tethered not as a primary form of restraint**, or enclosed by way of fence or other enclosure **including an activated invisible fence**, or under the control of a responsible and competent person and obedient to that person's commands, and the person being present with the animal; or an animal confined within a vehicle, parked, in motion, or in a crate or cage or otherwise secured in a pickup.**

Sec. 14-4. - Duty to keep animal under restraint—While on property. **No tethering of dogs as primary means of restraint.**

- (a) It shall be the duty of every owner of any animal to ensure that it is confined **with a primary means of restraint** by way of a fence or other enclosure **including an activated invisible fence** or ~~is restrained by chain or leash or~~, in some other physical manner, under the control of a competent person so that it cannot wander off the real property limits of the owner, it being the intent of this article that all animals be prevented from leaving, while unattended, the real property limits of their owners.
- (b) **The above requirement notwithstanding, it shall be unlawful for the owner of any dog to utilize a tether, chain, cable, rope, or cord as the primary method of restraining a dog, it being the intent of this section that tethering a dog shall be used only as a temporary restraint mechanism. The prohibition in this subparagraph shall have no**

application if the dog is in a park or recreational area where the rules of said park or recreational area require the tethering or physical restraint of dogs.

- (c) In addition, all male and female dogs and cats that have not been spayed or neutered must be securely confined in such a way **as in conformance with these regulations** that they not only cannot get out to run loose, but also cannot be reached by other dogs or cats.

Sec. 14-5. - Duty to keep animal under restraint—While off property.

- (a) It shall be the duty of the owner of any animal or anyone having an animal in his possession to keep the animal under control at all times while the animal is off the real property limits of the owner, possessor or custodian. For the purposes of this section, an animal is deemed under control when it is confined within a vehicle, whether parked or in motion; is secured by a leash or other device held by a competent person; or is properly confined within an enclosure with permission of the owner of the property where the enclosure is located. An animal may be under voice control only if the owner is present and if the animal is responsive to the owner.
- (b) No person shall tie, stake or fasten any animal within any **right-of-way**, street, alley, sidewalk or other public place or in such manner that the animal has access to any portion of any **right-of-way**, street, alley, sidewalk or other public place.
- (c) Every female dog in heat shall be confined in a building or other enclosure in such manner that such female dog cannot come into contact with another animal except for planned breeding.
- (d) Every animal shall be restrained and controlled so as to prevent it from harassing passersby, chasing vehicles, or attacking persons or other animals.

Backup material for agenda item:

5. 5.Presentation of 2018 Qualifying Fees for Elected Officials – Vickie Neikirk, Chief Financial Officer

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF DAWSON COUNTY
FIXING THE QUALIFYING FEES FOR COUNTY OFFICES FOR 2018 ELECTIONS**

WHEREAS, O.C.G.A. § 21-2-131 requires the county governing authority to fix and publish the qualifying fee for each county office to be filled in an upcoming election; and

WHEREAS, the qualifying fee shall be three percent (3%) of the minimum salary of the county governing authority offices exclusive of supplements, cost of living increases and longevity increases; and

WHEREAS, the qualifying fee shall be three percent (3%) of the total gross salary of the office paid in the preceding calendar year including all supplements authorized by law if the office is a salaried office for other county offices.

NOW, THEREFORE, the Board of Commissioners of Dawson County hereby fixes the qualifying fees for the year 2018 elections as follows:

<u>Office</u>	<u>Qualifying Fees</u>
Board of Commissioners – District 1	\$ 288.00
Board of Commissioners – District 3	\$ 288.00
Board of Education – At large	\$ 106.00
Board of Education – District 3	\$ 106.00

This _____ day of _____, 2018.

**DAWSON COUNTY BOARD
OF COMMISSIONERS**

ATTEST:

By: _____
Billy Thurmond, Chairman

By: _____
Danielle Yarbrough, County Clerk

VOTE: Yes _____
No _____

Backup material for agenda item:

6. 1. Board Appointments:
 - a. Dawson County Tree Preservation Committee
 - i. Carl Bailey- appointment (Term: January 2018 through December 2021)
 - ii. Nell Watson- appointment (Term: January 2018 through December 2021)

DAWSON COUNTY BOARD OF COMMISSIONERS
APPLICATION FOR APPOINTMENT TO COUNTY
BOARDS AND AUTHORITIES



The Dawson County Board of Commissioners accepts applications for appointments. Interested parties should submit this form and supporting documentation to the County Clerk.

Board or Authority Applied for Tree Preservation Committee

Name Carl Bailey

Home Address 1612 Highway 9 N

City, State, Zip Dawsonville, GA 30534

Mailing Address (if different) _____

City, State, Zip _____

Telephone Number _____ **Alternate Number** _____

Fax Telephone Number _____

E-Mail Address _____

Additional information you would like to provide:

Signature _____ **Date** _____

Please note: Submission of this application does not guarantee an appointment.

Return to: Dawson County Board of Commissioners
Attn: County Clerk
25 Justice Way, Suite 2313
Dawsonville, GA 30533
(706) 344-3501 FAX: (706) 344-3889

DAWSON COUNTY BOARD OF COMMISSIONERS
APPLICATION FOR APPOINTMENT TO COUNTY
BOARDS AND AUTHORITIES



The Dawson County Board of Commissioners accepts applications for appointments. Interested parties should submit this form and supporting documentation to the County Clerk.

Board or Authority Applied for Tree Preservation Committee

Name Nell Watson

Home Address 6628 Elliott Family Parkway

City, State, Zip Dawsonville, GA 30534

Mailing Address (if different) _____

City, State, Zip _____

Telephone Number _____ **Alternate Number** _____

Fax Telephone Number _____

E-Mail Address _____

Additional information you would like to provide:

Signature _____ **Date** _____

Please note: Submission of this application does not guarantee an appointment.

Return to: Dawson County Board of Commissioners
Attn: County Clerk
25 Justice Way, Suite 2313
Dawsonville, GA 30533
(706) 344-3501 FAX: (706) 344-3889

Backup material for agenda item:

7. Consideration of Impact Fee Methodology Report Final Draft- *Tabled from the December 21, 2017 Voting Session*



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Planning

Work Session: 12.14.17

Prepared By: Streetman

Voting Session: TBD?

Presenter: B. Ross

Public Hearing: Yes No

Agenda Item Title: Final Draft of Impact Fee Methodology Report

Background Information:

Bill Ross with Ross & Associates would like to come before the BOC and present/discuss his final draft of his Impact Fee Methodology Report.

Current Information:

Final report draft

Budget Information: Applicable: Not Applicable: Budgeted: Yes No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: Approve

Department Head Authorization: JStreetman

Date: 12.5.17

Finance Dept. Authorization: Vickie Neikirk

Date: 12.7.17

County Manager Authorization: DH

Date: 12/07/17

County Attorney Authorization: _____

Date: _____

Comments/Attachments:

Memorandum

TO: David Headley, County Manager

cc: Danielle Yarbrough, County Clerk
Leslie Clark, Library
Lisa Henson, Parks & Recreation
David McKee, Public Works
Vickie Neikirk, Chief Financial Officer
Dawn Pruett, Senior Services
Greg Rowan, Sheriff's Office
Jason Streetman, Planning & Development
Lanier Swafford, Emergency Services

FROM: Bill Ross

DATE: January 2, 2018

RE: Impact Fee Work Session

This memo is to provide some background information for the January 11 Work Session, where we will be discussing appropriate levels for impact fees to be charged under the updated Impact Fee Program.

There are basically three ways to reduce the fees from the "maximum allowed" fees calculated in the Methodology Report: 1) eliminated specific projects entirely from the list of future improvements; 2) keep the projects, but reduce each public facility category on a percentage basis; and 3) keep the projects, but shift the funding for particular projects from impact fees to alternate sources of revenue (e.g., SPLOST).

First, some issues to be addressed to comply with State requirements:

Level of Service Standards – Future projects are to be identified to meet LOS standards adopted by the County. By and large, the LOS standards in the Methodology Report are based on the current level of service enjoyed by current residents and businesses, and are extended to future residents and businesses such that future growth and development will not degrade the services available to current residents and businesses.

Fair share – Impact fees must reflect the "fair, proportionate share" of the cost of the facilities needed to serve each particular land use. Where different demands on public infrastructure exist between different uses, the fees must be different on a proportional basis and those proportions must be maintained – a fee reduction for one land use must apply also to all of the other uses in that same public facility category.

Funding sources – The Capital Improvements Element that is sent to the Region and the State for review must include a Community Work Program (CWP) for the coming five years that identifies the total cost of each impact fee eligible project, the percent of the cost that

is anticipated to be covered by impact fees, and the sources of any other revenue that will cover any shortfall.

One additional issue: **Inflation**

Inflation has taken its toll on project costs and the value of money over the past many years.

The table on the right shows the effect of increases in the Consumer Price Index since the previous impact fees were adopted in 2006.

Previously, the County's impact fee program had two service areas – the area "inside" the GA 400 corridor area, and all lands "outside" the GA 400 Corridor. Impact fees for road improvements were only collected "inside" the corridor, and were thus higher. Because fees for road improvements are included countywide in the updated Impact Fee Program, the new "maximum" fees are more appropriately compared to the previous "inside" fees.

For simplicity, the table compares only the fees charged for a single-family house in 2006. Over the years, inflation has driven this "inside" fee of \$3,087 to a value at the beginning of 2018 of \$3,756. The net result is that a dollar in 2006 is worth only eighty-two cents today.

If it would be desired to charge the "same" fee today as was charged in 2006, that fee would have to be \$3,756 just to stay "even".

Keeping these issues in mind, here are the three alternate approaches to fee-setting.

1. Delete projects

This approach is straight-forward – take out projects that are not viewed as needed, thus reducing the amount of impact fee funding required of future growth and development.

Reducing projects from the lists in the Methodology Report, however, will often require reductions in the LOS standards since the remaining projects needed to serve future growth will provide a lower LOS than currently exists.

The net result would be that current residents and businesses would not be served at current levels, and would therefore see a reduction in services due to new growth. Because of this, this approach is not recommended.

2. Reduce percentage of fees to be collected

The total impact fees can be reduced by a set percentage. This percentage could be set across the board for all public facility categories (e.g., library Services, Parks & Recreation, Fire Protection, etc.) or different percentages could be applied on a public facility category by category basis. For instance, one percentage could be applied to the Fire Protection fees for all land uses under that category, while a different percentage could be charged to all land uses under a different public facility category. Importantly, all land uses in a particular

Effect of Inflation on Fees

	Consumer Price Index	Previous SFD Fee Outside**	Previous SFD Fee Inside**
2006	201.60	\$ 2,051	\$ 3,087
2007	207.34	\$ 2,109	\$ 3,175
2008	215.30	\$ 2,190	\$ 3,297
2009	214.54	\$ 2,183	\$ 3,285
2010	218.06	\$ 2,218	\$ 3,339
2011	224.94	\$ 2,288	\$ 3,444
2012	229.59	\$ 2,336	\$ 3,516
2013	232.96	\$ 2,370	\$ 3,567
2014	236.74	\$ 2,408	\$ 3,625
2015	237.02	\$ 2,411	\$ 3,629
2016	240.01	\$ 2,442	\$ 3,675
2017*	245.29	\$ 2,495	\$ 3,756
\$1 in 2006 = 82 cents in 2017			

* Estimate, based on 2.2% 12-month increase year-over-year in Nov. 2017 (per US Bureau of Labor
 ** Outside the Road Service Area and Inside the Road Service Area.

public facility category must be reduced by the same percentage – individual land uses cannot be called out for a different percentage than all others in the same public facility category.

The good: Under this approach, the County’s Level of Service standards are preserved and the “fair share” doctrine is upheld. It is the approach used by most cities and counties in setting their fee schedules at less-than-maximum levels.

The bad: The problem with this approach is that it provides no clear guidance to project-by-project funding as impact fees are collected and projects come up for implementation. Project funding remains at the “maximum allowed” but collections will not reach those levels. Alternate funding to make up the differences may not be recognized as credits applied to new growth and development, running the risk of inadvertently charging fees that cumulatively exceed the “fair share” total amount.

3. Reduce impact fee funding for particular projects

Under this approach, specific projects would be identified to receive less funding from impact fees than the maximum funding level would provide.

This approach simultaneously identifies the level of “alternate” funding that would be required to fully fund the project.

The good: Under this approach, the County’s Level of Service standards are preserved, the “fair share” doctrine is upheld, and alternate funding source levels are identified for each project. Coordination with future SPLOST programs, bond issues or other interim financing vehicles are more easily identified.

The bad: Credits for funding received from new growth and development will increase due to their payment of the alternate funding taxes, further reducing the “maximum” impact fees that can be collected.

Resources at meeting:

I will have spreadsheets on my computer so that the Commission can use a trial-and-error approach to seeing the effects of changes they may wish to consider. The spreadsheets are interactive and will reflect the new resulting fees set by the Commission as changes are made or tested.

For Alternate Approach 2, the tables are set up to explore the effects of applying percentage reductions under whatever scenarios the Commission will wish to explore. The Summary Table shown on the next page will update the example fees as the percentage reductions are applied.

For Alternate 3, Project-by-Project reductions will be handled on a different spreadsheet – the project tables for each public facility category are shown on several pages below. Reductions in the impact fee column labeled “Revised New Growth Cost” will revise the “Alternate Funding” column automatically, and will be reflected in changes to the Summary Table (similar to the table used for Approach 2).

For Alternate Approach 1, a different table used for Alternate Approach 3 will be used, in which both the “Revised New Growth Cost” and the “Alternate Funding” columns will be zeroed out to reflect each deleted project.

Spreadsheet table of example land uses for Alternate Approach 2 (percentage reductions):

Land Use	New Impact Fees (2018)							Previous Fees	
	Library Services	Parks & Recreation	Fire Protection	Emergency Management	E-911	Law Enforcement	Total New Impact Fee	Adopted Fee (2006)	Current Value (2018)
Single-Family Detached Housing	\$ 558.84	\$ 2,781.96	\$ 1,038.01	\$ 22.79	\$ 361.70	\$ 518.61	\$ 5,281.91	\$ 3,086.78	\$ 3,755.69
Apartment	\$ 558.84	\$ 2,781.96	\$ 1,038.01	\$ 22.79	\$ 361.70	\$ 362.26	\$ 5,125.56	\$ 2,776.30	\$ 3,377.93
Convenience Market w/gas pumps	\$ -	\$ -	\$ 0.80	\$ 0.02	\$ 0.28	\$ 7.37	\$ 8.46	\$ 37.77	\$ 45.95
Day Care Center	\$ -	\$ -	\$ 1.25	\$ 0.03	\$ 0.44	\$ 0.43	\$ 2.15	\$ 7.53	\$ 9.16
General Light Industrial	\$ -	\$ -	\$ 1.03	\$ 0.02	\$ 0.36	\$ 0.35	\$ 1.76	\$ 1.71	\$ 2.08
Hotel or Conference Motel	\$ -	\$ -	\$ 253.68	\$ 5.57	\$ 88.39	\$ 445.06	\$ 792.70	\$ 848.06	\$ 1,031.84
Medical-Dental Office Building	\$ -	\$ -	\$ 1.81	\$ 0.04	\$ 0.63	\$ 1.81	\$ 4.28	\$ 4.82	\$ 5.86
Office Building - General	\$ -	\$ -	\$ 1.48	\$ 0.03	\$ 0.52	\$ 0.55	\$ 2.58	\$ 2.56	\$ 3.12
Office Building - Single Tenant	\$ -	\$ -	\$ 1.40	\$ 0.03	\$ 0.49	\$ 0.58	\$ 2.50	\$ 2.56	\$ 3.12
Pharmacy/Drugstore	\$ -	\$ -	\$ 0.74	\$ 0.02	\$ 0.26	\$ 1.96	\$ 2.98	\$ 5.45	\$ 6.64
Restaurant - Fast-Food	\$ -	\$ -	\$ 4.85	\$ 0.11	\$ 1.69	\$ 7.29	\$ 13.94	\$ 34.07	\$ 41.45
Restaurant - Table Service	\$ -	\$ -	\$ 3.32	\$ 0.07	\$ 1.16	\$ 2.64	\$ 7.19	\$ 14.53	\$ 17.68
Shopping Center	\$ -	\$ -	\$ 0.74	\$ 0.02	\$ 0.26	\$ 1.75	\$ 2.77	\$ 2.22	\$ 2.70
Specialty Retail Center	\$ -	\$ -	\$ 0.88	\$ 0.02	\$ 0.31	\$ 1.95	\$ 3.16	\$ 2.98	\$ 3.62
Supermarket	\$ -	\$ -	\$ 0.52	\$ 0.01	\$ 0.18	\$ 2.39	\$ 3.10	\$ 8.24	\$ 10.02
Warehousing	\$ -	\$ -	\$ 0.41	\$ 0.01	\$ 0.14	\$ 0.18	\$ 0.74	\$ 1.06	\$ 1.29

Percent of Maximum **100.00%** **100.00%** **100.00%** **100.00%** **100.00%** **100.00%**

Land Use	Library Services	Parks & Recreation	Fire Protection	Emergency Management	E-911	Law Enforcement	Total Impact Fee	Unit of Measure
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The percentages that are entered under each public facility category will automatically revise the fees on the full impact fee table (which extends on below the headings shown at the bottom of the above illustration) and the fees on the Summary Table (shown) will be revised accordingly.

I have taken the liberty of preparing 3 test cases ahead of time – across-the board reductions to equal the previous single-family fee and to equal the 2018 inflated previous fee amount, and a third test case to reduce only the residential-only categories (Libraries and Parks & Recreation) to the total 2018 inflated previous fee amount.

Spreadsheet tables for Alternate Approach 3 (shifts in project funding). Changes by the Commission will be tested in the "Revised New Growth Cost" column.

Library System

Year	Project	% for New Growth	Total New Growth Cost	Revised New Growth Cost	Alternate Funding
2026	New Branch Library	100%	\$ 4,719,155	\$ 4,719,155	\$ -
2034	New Branch Library	100%	\$ 4,096,654	\$ 4,096,654	\$ -
Total		100%	\$ 8,815,809	\$ 8,815,809	\$ -

Year	Total Materials Needed (annual)	% for New Growth	Total New Growth Cost	Revised New Growth Cost	Alternate Funding
2018	2,373	99.49%	\$ 52,233.93	\$ 52,233.93	\$ 263
2019	2,438	99.47%	\$ 54,172.99	\$ 54,172.99	\$ 285
2020	2,510	99.48%	\$ 56,325.35	\$ 56,325.35	\$ 285
2021	2,581	99.50%	\$ 58,491.77	\$ 58,491.77	\$ 285
2022	2,635	99.47%	\$ 60,281.09	\$ 60,281.09	\$ 307
2023	2,680	99.48%	\$ 61,913.95	\$ 61,913.95	\$ 307
2024	2,751	99.49%	\$ 64,182.63	\$ 64,182.63	\$ 307
2025	2,831	99.47%	\$ 66,679.09	\$ 66,679.09	\$ 329
2026	2,914	99.49%	\$ 69,313.78	\$ 69,313.78	\$ 329
2027	2,998	99.47%	\$ 71,993.51	\$ 71,993.51	\$ 351
2028	3,092	99.48%	\$ 74,987.07	\$ 74,987.07	\$ 351
2029	3,164	99.46%	\$ 77,466.00	\$ 77,466.00	\$ 372
2030	3,240	99.48%	\$ 80,110.42	\$ 80,110.42	\$ 372
2031	3,326	99.49%	\$ 83,050.03	\$ 83,050.03	\$ 372
2032	3,410	99.47%	\$ 85,963.33	\$ 85,963.33	\$ 394
2033	3,492	99.48%	\$ 88,899.95	\$ 88,899.95	\$ 394
2034	3,599	99.47%	\$ 92,505.82	\$ 92,505.82	\$ 416
2035	3,678	99.48%	\$ 95,469.09	\$ 95,469.09	\$ 416
2036	3,810	99.48%	\$ 99,851.34	\$ 99,851.34	\$ 438
2037	3,969	99.47%	\$ 105,028.26	\$ 105,028.26	\$ 460
2038	4,132	99.47%	\$ 110,404.10	\$ 110,404.10	\$ 482
2039	4,290	99.49%	\$ 115,766.29	\$ 115,766.29	\$ 482
2040	4,456	99.48%	\$ 121,414.28	\$ 121,414.28	\$ 504
Total	74,369		\$ 1,846,504.04	\$1,846,504.04	\$ 8,501

Parks and Recreation

Component Type	% for New Growth	Total New Growth Cost	Revised New Growth Cost	Alternate Funding
Park Acres	90.46%	\$ 10,997,627	\$ 10,997,627	\$ 1,160,276
Baseball/Softball Fields		\$ -	\$ -	\$ -
Basketball Courts (outdoor)	92.27%	\$ 641,865	\$ 641,865	\$ 53,786
Multi-Purpose Fields	98.52%	\$ 2,056,012	\$ 2,056,012	\$ 30,932
Picnic Pavilions	85.66%	\$ 851,231	\$ 851,231	\$ 142,557
Playgrounds	77.87%	\$ 1,276,840	\$ 1,276,840	\$ 362,902
Aquatic Center (each)	71.39%	\$ 10,994,914	\$ 10,994,914	\$ 4,406,907
Tennis Courts	87.40%	\$ 1,823,943	\$ 1,823,943	\$ 263,000
Buildings:				
Gymnasium (sf)	100.00%	\$ 4,621,376	\$ 4,621,376	\$ -
Maintenance Sheds (sf)	100.00%	\$ 753,092	\$ 753,092	\$ -
Office/Concession (sf)	100.00%	\$ 886,957	\$ 886,957	\$ -
Recreation Center (sf)	100.00%	\$ 9,786,370	\$ 9,786,370	\$ -
Restroom/Concession (#)	86.20%	\$ 1,448,381	\$ 1,448,381	\$ 231,815
Senior Rec Center	100.00%	\$ 1,407,429	\$ 1,407,429	\$ -
Maintenance Yard (acres)	100.00%	\$ 11,084	\$ 11,084	\$ -
Walking Trails (miles)	100.00%	\$ 1,031,352	\$ 1,031,352	\$ -
Parking (spaces)	100.00%	\$ 6,880,882	\$ 6,880,882	\$ -
		\$ 55,469,356	\$ 55,469,356	\$ 6,652,174

Fire Protection

Year	Facility	Percent Eligible	Eligible Cost
2019	Station 9	100%	\$ 1,403,918
2020	New Station 5	25%	\$ 472,011
2021	Station 10	100%	\$ 952,167
2022	New Station 4	25%	\$ 480,191
2023	New Station 3	25%	\$ 484,335
2025	Station 11	100%	\$ 1,478,187
2028	Station 12	100%	\$ 505,594
2031	Station 13	100%	\$ 1,556,385
2034	Station 14	100%	\$ 1,597,022
2037	Station 15	100%	\$ 2,184,961
2024	Training Center	100%	\$ 220,807
			\$ 11,335,578

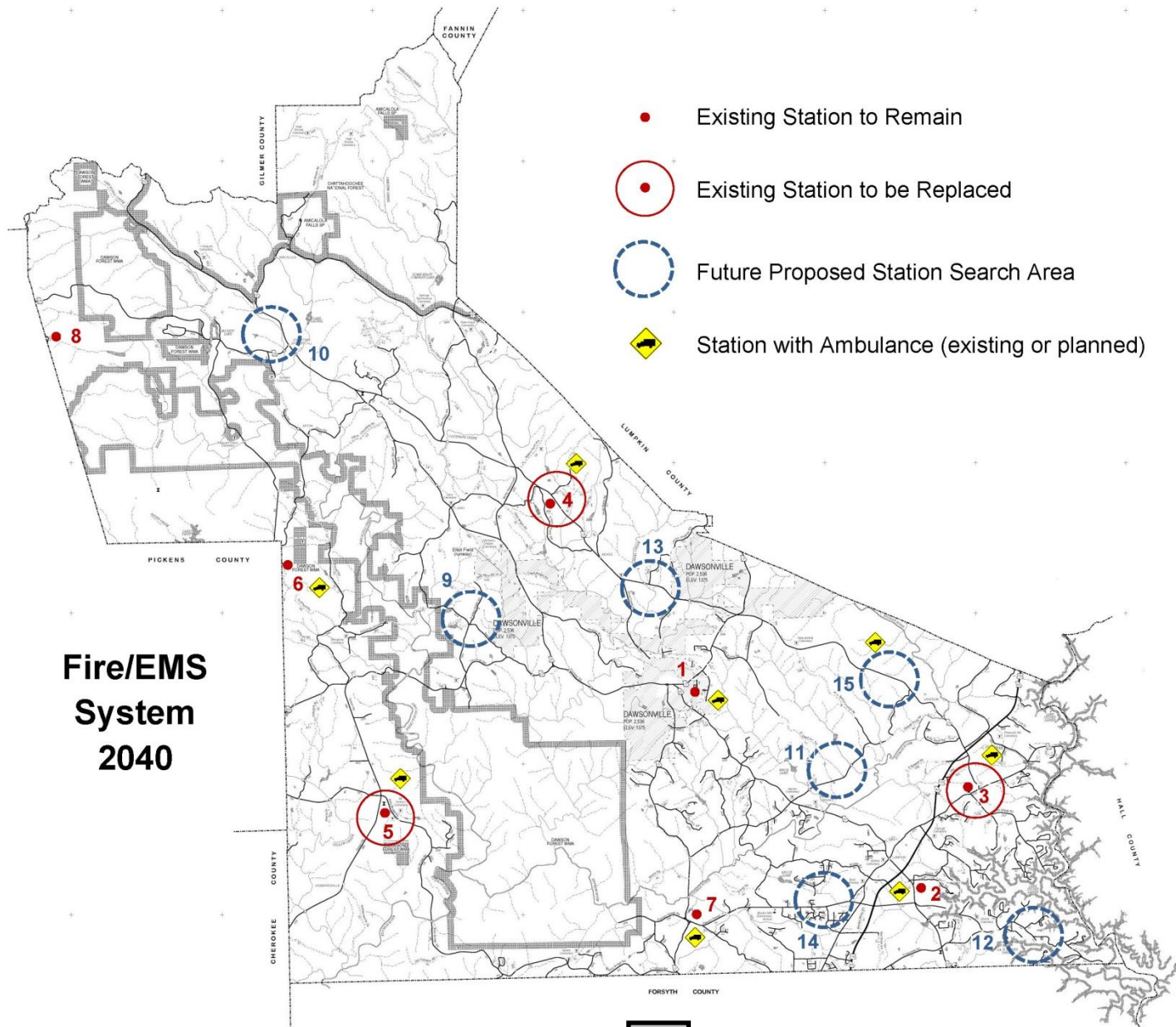
Revised New Growth Cost	Alternate Funding
\$ 1,403,918	
\$ 472,011	\$ 1,416,031
\$ 952,167	
\$ 480,191	\$ 1,440,574
\$ 484,335	\$ 1,453,004
\$ 1,478,187	
\$ 505,594	
\$ 1,556,385	
\$ 1,597,022	
\$ 2,184,961	
\$ 220,807	
\$ 11,335,578	\$ 4,309,609

Year	Engines for ...	Percent Eligible	Eligible Cost
2019	Station 9	100%	\$ 1,121,557
2020	New Station 5	100%	\$ 257,385
2020	Station 1	100%	\$ 1,132,493
2021	Station 10	100%	\$ 727,705
2022	New Station 4	100%	\$ 682,315
2023	New Station 3	100%	\$ 423,981
2023	Station 2	100%	\$ 1,165,947
2025	Station 11	100%	\$ 1,188,796
2028	Station 12	100%	\$ 445,059
2031	Station 13	100%	\$ 1,260,066
2034	Station 14	100%	\$ 1,297,288
2037	Station 15	100%	\$ 1,639,157
			\$ 11,341,748

Revised New Growth Cost	Alternate Funding
\$ 1,121,557	\$ -
\$ 257,385	\$ -
\$ 1,132,493	\$ -
\$ 727,705	\$ -
\$ 682,315	\$ -
\$ 423,981	\$ -
\$ 1,165,947	\$ -
\$ 1,188,796	\$ -
\$ 445,059	\$ -
\$ 1,260,066	\$ -
\$ 1,297,288	\$ -
\$ 1,639,157	\$ -
\$ 11,341,748	\$ -

Year	Number of Hydrants	Percent Eligible	Eligible Cost
2017	3	100%	\$ 11,895
2018	14	100%	\$ 57,089
2019	11	100%	\$ 46,132
2020	12	100%	\$ 51,758
2021	11	100%	\$ 48,794
2022	12	100%	\$ 54,745
2023	18	100%	\$ 84,454
2024	37	100%	\$ 178,538
2025	22	100%	\$ 109,178
2026	8	100%	\$ 40,831
2027	10	100%	\$ 52,490
2028			\$ -
2029	18	100%	\$ 99,936
2030			\$ -
2031	12	100%	\$ 70,469
2032	21	100%	\$ 126,829
Total	209		\$ 1,033,137

Revised New Growth Cost	Alternate Funding
\$ 11,895	\$ -
\$ 57,089	\$ -
\$ 46,132	\$ -
\$ 51,758	\$ -
\$ 48,794	\$ -
\$ 54,745	\$ -
\$ 84,454	\$ -
\$ 178,538	\$ -
\$ 109,178	\$ -
\$ 40,831	\$ -
\$ 52,490	\$ -
\$ -	\$ -
\$ 99,936	\$ -
\$ -	\$ -
\$ 70,469	\$ -
\$ 126,829	\$ -
\$ 1,033,137	\$ -



**Fire/EMS
System
2040**

Emergency/911

Year	Capital Improvement	Percent Eligible	Eligible Cost	Revised New Growth Cost	Alternate Funding
2021	New EOC/911 Center	60.20%	\$ 562,425.62	\$ 562,425.62	\$ 371,836.21

Law Enforcement

Year	Capital Improvement	Percent Eligible	Eligible Cost	Revised New Growth Cost	Alternate Funding
2030	Expansion of HQ and Jail	100%	\$ 8,034,163	\$ 8,034,163	\$ -

Road Improvements

Year	Project Description	Percent Eligible	Eligible Cost	Revised New Growth	Alternate Funding
2016	Dawson Forest Road	53.03%	\$ 1,134,467.98	\$ 1,134,467.98	\$ 502,335.51
2017	Tanner Road	53.03%	\$ 424,270.88	\$ 424,270.88	\$ 187,864.56
2017	Kelly Bridge Road	53.03%	\$ 1,166,744.91	\$ 1,166,744.91	\$ 516,627.55
2017	Steve Tate Highway	53.03%	\$ 673,530.02	\$ 673,530.02	\$ 298,234.99
2018	Public Works Fleet Building (New)	53.03%	\$ 1,363,568.37	\$ 1,363,568.37	\$ 603,779.77
2019	Lumpkin Campground Road	53.03%	\$ 2,243,781.58	\$ 2,243,781.58	\$ 1,987,065.63
2019	Red Rider Road	53.03%	\$ 673,134.47	\$ 673,134.47	\$ 596,119.69
2019	Sweetwater Juno Road	53.03%	\$ 729,229.01	\$ 729,229.01	\$ 645,796.33
2020	Couch Road	53.03%	\$ 2,019,167.31	\$ 2,019,167.31	\$ 1,788,149.97
2020	Grant Road East	53.03%	\$ 461,523.96	\$ 461,523.96	\$ 408,719.99
2020	Shoal Creek/Shoal Creek Rd Bridge	53.03%	\$ 1,442,262.36	\$ 1,442,262.36	\$ 1,277,249.99
2021	Amicalola River/Goshen Church Bridge	53.03%	\$ 889,977.85	\$ 889,977.85	\$ 788,153.54
2021	Whitmire Drive West	53.03%	\$ 474,654.85	\$ 474,654.85	\$ 420,348.56
	Total		\$ 13,696,313.55	\$ 13,696,313.55	\$ 10,020,446.09

The results to the changes to the "Revised New Growth Cost" columns on the above project tables will be simultaneously reflected in the following Summary Table:

Example Impact Fees -- Revised

Land Use	Library Services	Parks & Recreation	Fire Protection	Emergency/ 911	Law Enforcement	Road Projects	Total Fee	Unit of Measure
Single-Family Detached Housing	\$ 558.84	\$ 2,781.96	\$ 1,038.01	\$ 22.79	\$ 361.70	\$ 518.61	\$5,281.91	per dwelling
Apartment	\$ 558.84	\$ 2,781.96	\$ 1,038.01	\$ 22.79	\$ 361.70	\$ 362.26	\$5,125.56	per dwelling
Convenience Market w/gas pumps	\$ -	\$ -	\$ 0.80	\$ 0.02	\$ 0.28	\$ 7.37	\$ 8.46	per square foot
Day Care Center	\$ -	\$ -	\$ 1.25	\$ 0.03	\$ 0.44	\$ 0.43	\$ 2.15	per square foot
General Light Industrial	\$ -	\$ -	\$ 1.03	\$ 0.02	\$ 0.36	\$ 0.35	\$ 1.76	per square foot
Hardware/Paint Store	\$ -	\$ -	\$ 253.68	\$ 5.57	\$ 88.39	\$ 445.06	\$ 792.70	per room
Medical-Dental Office Building	\$ -	\$ -	\$ 1.81	\$ 0.04	\$ 0.63	\$ 1.81	\$ 4.28	per square foot
Office Building - General	\$ -	\$ -	\$ 1.48	\$ 0.03	\$ 0.52	\$ 0.55	\$ 2.58	per square foot
Office Building - Single Tenant	\$ -	\$ -	\$ 1.40	\$ 0.03	\$ 0.49	\$ 0.58	\$ 2.50	per square foot
Pharmacy/Drugstore	\$ -	\$ -	\$ 0.74	\$ 0.02	\$ 0.26	\$ 1.96	\$ 2.98	per square foot
Restaurant - Fast-Food	\$ -	\$ -	\$ 4.85	\$ 0.11	\$ 1.69	\$ 7.29	\$ 13.94	per square foot
Restaurant - Table Service	\$ -	\$ -	\$ 3.32	\$ 0.07	\$ 1.16	\$ 2.64	\$ 7.19	per square foot
Shopping Center	\$ -	\$ -	\$ 0.74	\$ 0.02	\$ 0.26	\$ 1.75	\$ 2.77	per square foot
Specialty Retail Center	\$ -	\$ -	\$ 0.88	\$ 0.02	\$ 0.31	\$ 1.95	\$ 3.16	per square foot
Supermarket	\$ -	\$ -	\$ 0.52	\$ 0.01	\$ 0.18	\$ 2.39	\$ 3.10	per square foot
Warehousing	\$ -	\$ -	\$ 0.41	\$ 0.01	\$ 0.14	\$ 0.18	\$ 0.74	per square foot

Original Single-Family Fee (2006) \$3,086.78

Inflated Single-Family Fee (2018) \$3,755.96

2018 Maximum Single-Family Fee \$5,281.91

Exemptions

We discussed briefly at the last meeting that the way to reduce impact fees for specific land uses would be through the application of an "exemption" allowed under the State law.

The following statement on Exemptions is included in the County's Impact Fee Ordinance:

Dawson County recognizes that certain office retail trade and industrial development projects provide extraordinary benefit in support of the economic advancement of the county's citizens over and above the access to jobs, goods and services that such uses offer in general. To encourage such development projects the board of commissioners may consider granting a reduction in the impact fee for such a development project upon the determination and relative to the extent that the business or project represents **extraordinary economic development and employment growth** of public benefit to Dawson County **in accordance with adopted exemption criteria**. It is also recognized that the cost of system improvements otherwise foregone through exemption of any impact fee must be funded through revenue sources other than impact fees. [Emphasis added]

To enable an exemption for any particular land use, exemption criteria would need to be adopted by the Commission, and would apply equally to all such similar uses. The criteria, however, can be very specific about the type or characteristics of the land uses that qualify for the exemption. For "hotels", for instance, the exemption could be very specific about the facilities to be provided (business center, breakfast area, meeting rooms, indoor room access, etc.)

There are many dimensions to exemptions that can be considered:

- They can be automatically applied by staff when the criteria are met.
- They can vary or only be applied in specific geographical areas.
- They can apply to both new development and expansion of an existing business
- They can be varied in the percentage of the exemption allowed by the Board of Commissioners, depending on the amount of public benefit to be achieved. Such criteria might include:
 - The percentage of management positions to be created;
 - The average wage compared to the County or State average;
 - The investment to be made in the project;
 - Other County assistance with infrastructure improvements;
 - Etc.
- The policy can be expanded to apply to IRS-recognized non-profit institutions.

There are many different examples of how exemptions have been applied by other jurisdictions.

Given the complexity of and alternatives for establishing the criteria, it is suggested that the establishment of the criteria be deferred to a future meeting when we discuss appropriate amendments to the Impact Fee Ordinance.

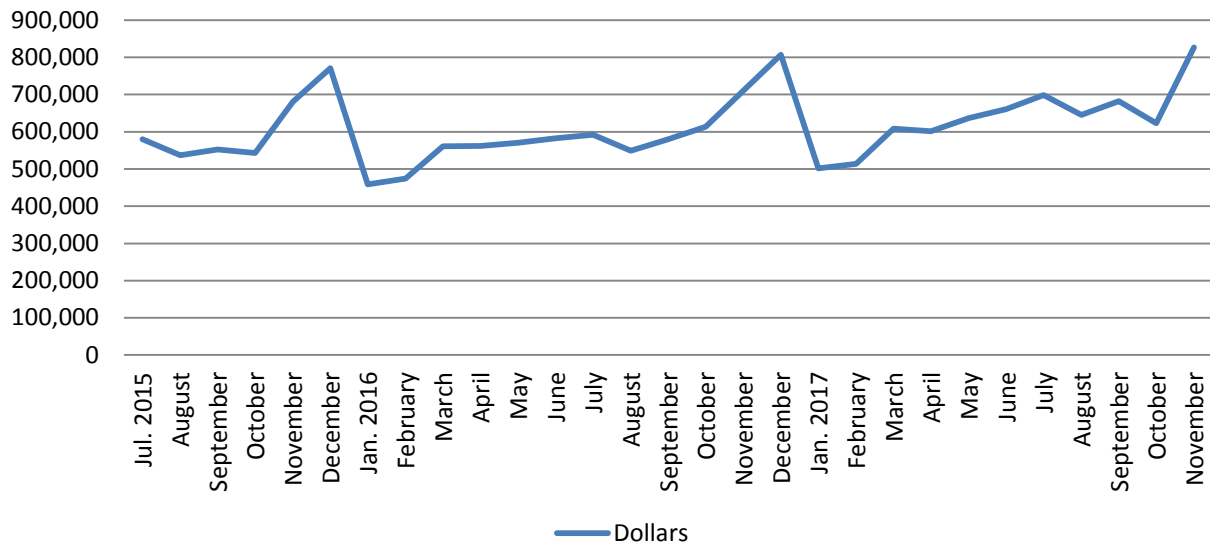
Backup material for agenda item:

8. County Manager Report

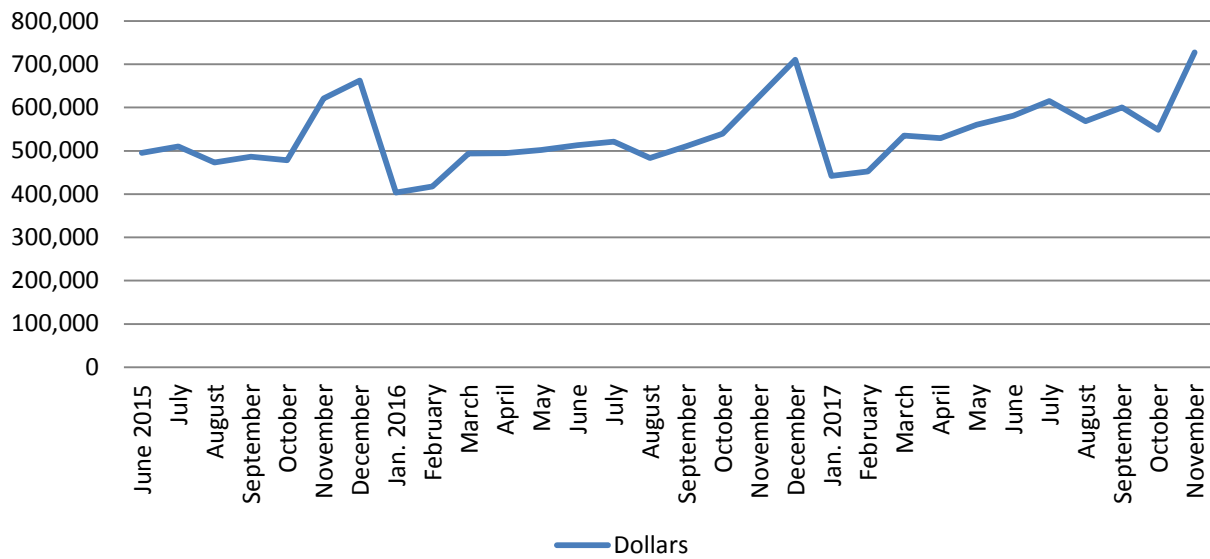


Key Indicator Report
December 2017

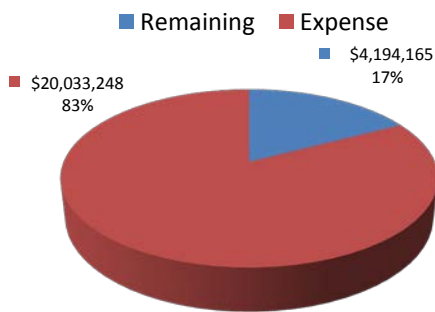
SPLOST VI COLLECTION CHART



LOST COLLECTION CHART

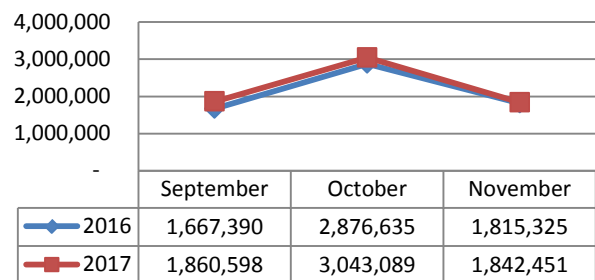


Budget

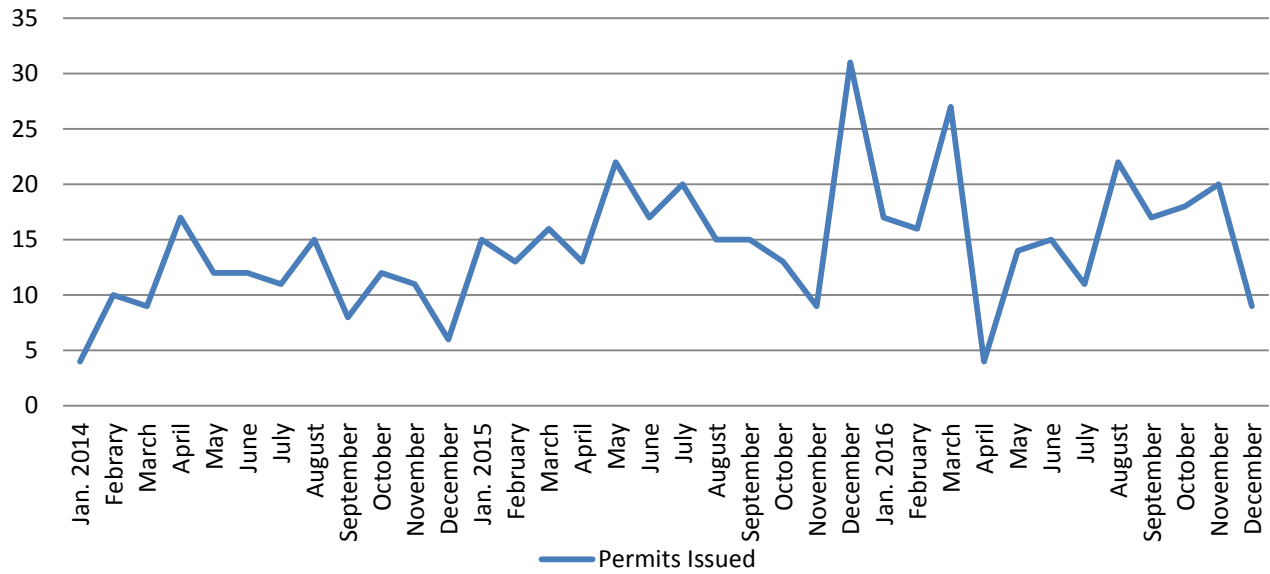


Through 11/30/17

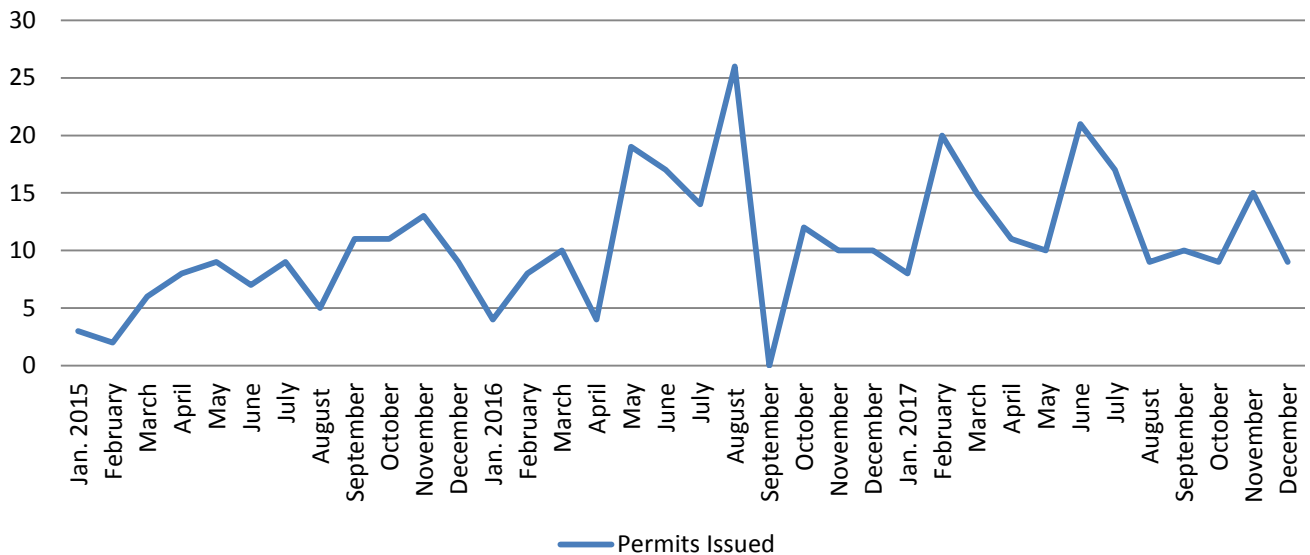
All Revenue Per Month



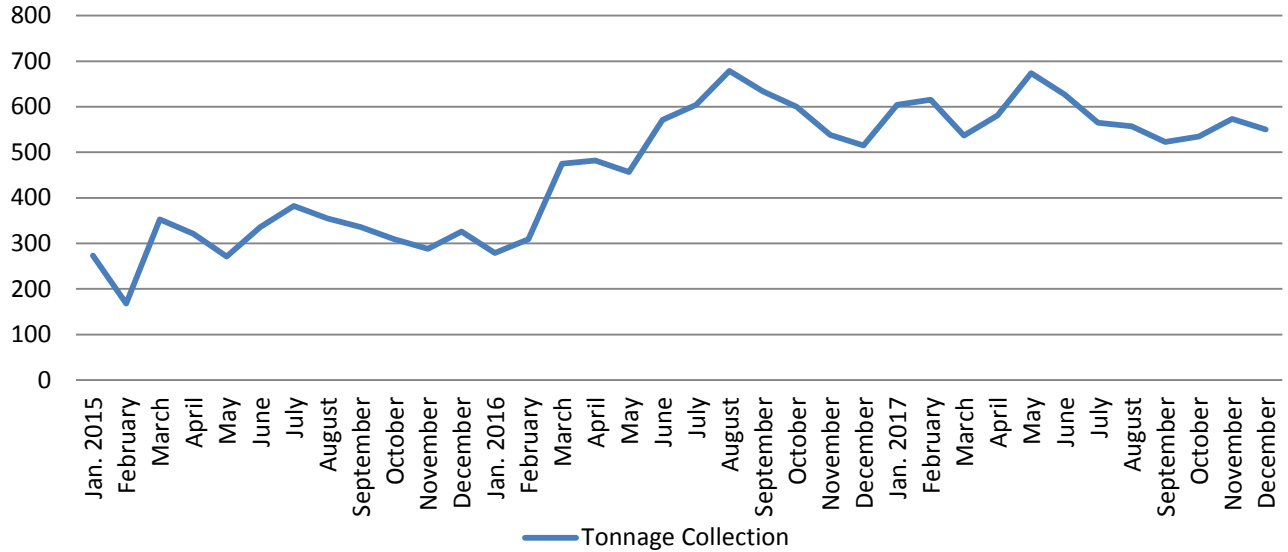
SINGLE FAMILY HOME BUILDING PERMITS ISSUED



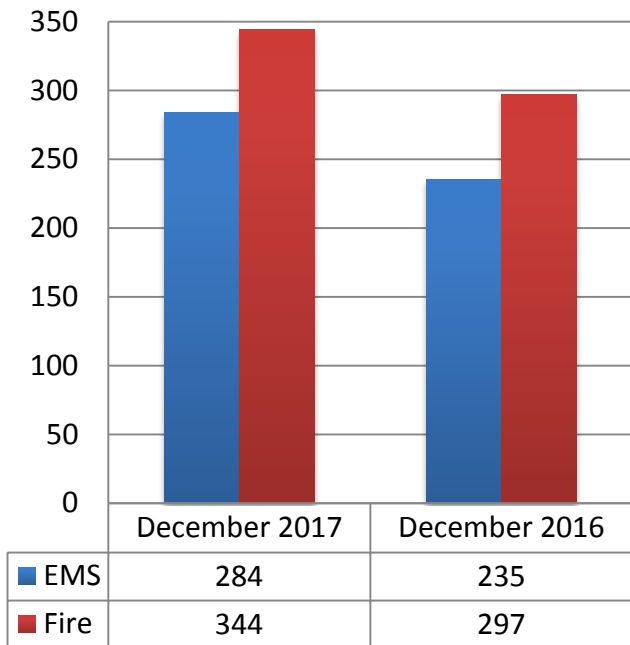
COMMERCIAL BUILDING PERMITS ISSUED



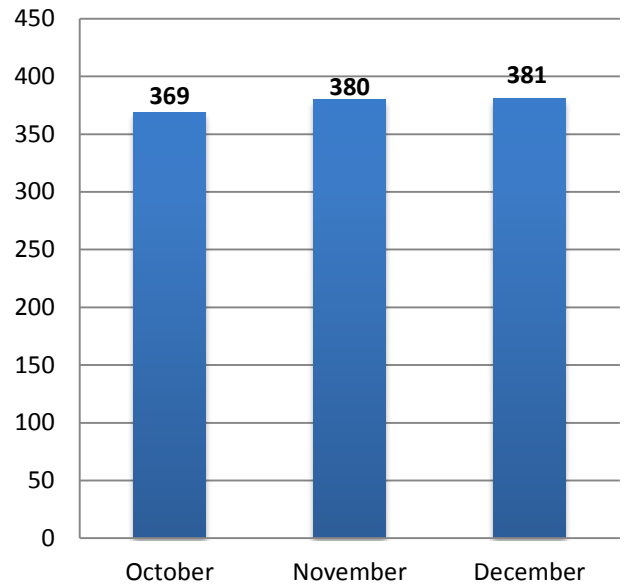
TRANSFER STATION TONNAGE COLLECTION



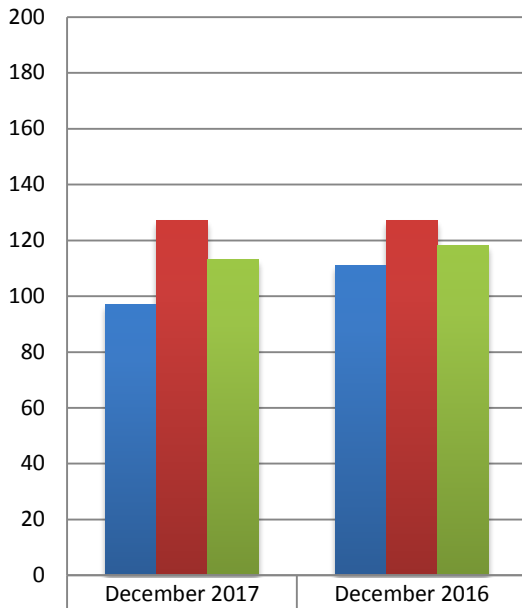
EMS/Fire Calls for Service



Number of County Employees

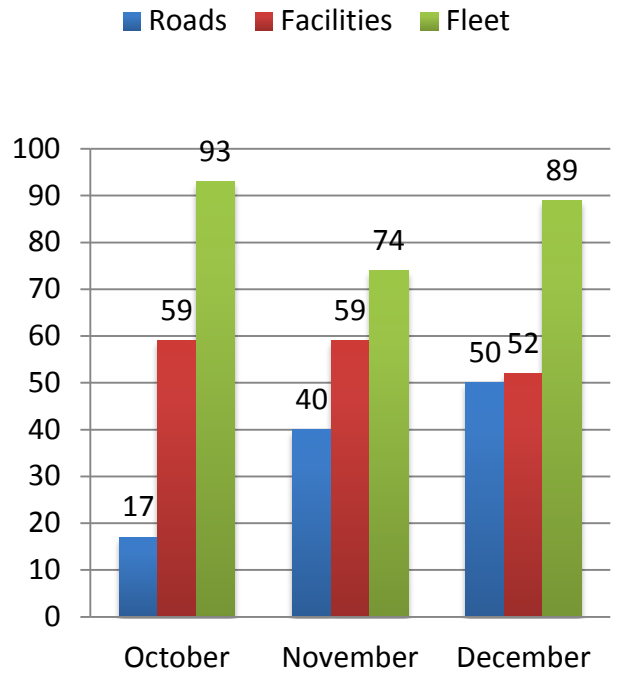


Inmate Population



	December 2017	December 2016
Lowest Daily Count	97	111
Highest Daily Count	127	127
Daily Average	113	118

Repair Requests





Dawson County Board of Commissioners

Elections/Registrar Monthly Report – December 2017

- **New Applications/Transfers In: 326**
- **Changes/Duplicates: 243**
- **Cancelled/Transferred Out: 137**
- **Total Processed: 706**

HIGHLIGHTS

Voter Registration Projects:

- Return mail cleanup of challenged municipal voters. Letters were sent to 120 challenged voters with a voter application to update current registration (whether in county or out). To date, 32 have been returned for non-delivery. This begins the process of placing them in inactive status and eventually (2 years) if no contact is made, will delete for no contact. This is one of several voter record cleanup processes put in place by the State.

Elections Projects:

- Municipal Special Election – March 20, 2018
 - Qualifying: January 8-11, 2018 from 9:00am - 4:30pm at Board of Elections Office
 - Voter Registration Cutoff: February 20, 2018
 - Advance Voting: February 26 – March 16, 2018 ~ 8:00am - 5:00pm
- TSX voting unit battery order is complete. Units are set up ready to be cleaned, batteries to be installed, labeled, precinct assigned and stored for the 2018 election year.
- The transfer process of older R6 units is on hold by the Secretary of State's office, briefly, (due to internal restructure). Union County has requested 25; Glynn County has requested the remainder.
- Exterior voting sign replacement order is complete.

Highlights of plans for upcoming month:

- Finalize TSX battery replacement & cleanup.
- Cleanup and storage of 2017 files.
- Task list preparation for May 2018 General Primary Election.
- Municipal qualifying for March 20, 2018 Special Election.
- As a presenter for the GEOA/VRAG combined conference in March, work with 3 other counties to prepare a PowerPoint presentation on the topic of Pol 53 ers.



Dawson County Board of Commissioners

Dawson County Emergency Services Monthly Report – December 2017

Fire Responses: October November December

2015	317	253	324
2016	287	319	297
2017	296	304	344

EMS Responses: October November December

2015	239	181	256
2016	185	220	235
2017	227	250	284

Plan Reviews: December: 08

EMS Revenue:

November 2016- \$ 44,249.59

- November 2016- \$ 62,658.10
- 42 % increase

Plan Review and Inspection Revenue Total: \$ 900.00

- County: \$ **900.00**
- City: \$ 0

Business Inspections Total: 10

- County Follow up: 5
- City Follow up: 2
- County Final Inspection: 3
- City Final Inspection: 0
- County Annual Inspections: 12
- City Annual Inspections: 5

HIGHLIGHTS

Dawson County Emergency Services Projects:

- Training hours completed by staff: 444.5
- PR Details: 3 classes reaching 64 individuals
- Smoke detector installations: 2
- Search and Rescue: 0
- Fire investigation: 3
- CPR People Trained: 6
- Child Safety Seat Installations:
- Total water usage: 9,100
- EWSA: 8,100
- City: 1,000
- Pickens:
- Cherokee: 0
- **6- Fires:** Building 2 ; Brush / Grass 1; Vehicle 0 ; Outside rubbish , trash, waste 1;
Chimney - 2



Dawson County Board of Commissioners

Facilities Monthly Report – December 2017

- **Total Work Orders: Fifty-two (52)**
- **Community Service Workers: Three (3)**

HIGHLIGHTS:

- * **Installed new flooring in 5 offices at the Historic Courthouse (removed carpet and replaced with laminate flooring)**
- * **Pruned and winterized all county wide landscaping**



MONTHLY REPORT

For Period Covering the Month of December 2017

SN	TASKS/ WORK DONE	LOCATION/S of Service
1	Cut trees	Library
2	Repaired outside lights	Library
3	Cut back all landscaping County wide	All County Building/Areas
4	Cut down trees	Historic Court House
5	Installed dishwasher	Fire Station #7
6	Added Gas line	Fire Station#6
7	Working with fire department on remodel	Fire Station #6
8	Repaired lights inside and outside	Fire Station #2
9	Replaced broken glass	Library/Senior Center
10	Repaired Electric	New Jail
11	Removed two (2) cabinets for remodel	Senior Center
12	Installed flag pole light	Historic Court House
13	Installed new flooring in 5 offices (removed carpet and replaced with laminate flooring)	Historic Court House
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26	Total Work Orders for the month = (52)	Facilities
27	Total Community Service for the month = (3)	Facilities

These numbers do not reflect daily/ weekly routine duties to include:

- Cutting of grass and landscape maintenance on all county properties
- Cutting of grass and landscape maintenance on all five (5) parks on the west side of county
- Cleaning of the new government center and other county owned buildings, offices and facilities
- Emptying outside trash receptacles at county owned buildings
- Collecting and recycling of all county buildings, offices and facilities

Noted By: _____
JAMES TOLBERT, Facilities Director

Prepared By:



Dawson County Board of Commissioners

Finance Monthly Report – December 2017

FINANCE HIGHLIGHTS

- **LOST Collections:** \$728,474 – up 16.35% compared to 2016
- **SPLOST Collections:** \$827,821 – up 16.35% compared to 2016; 18.72% over projections for November 2017; Total SPLOST VI collections: \$16,904,587
 - \$703,648– County Portion (85%)
 - \$124,173 – City Portion (15%)
- **TAVT:** \$0 – payment not received from Tax Commissioner as of 12/31/2017
- **See attached Revenue and Expenditure Comparison for 2017**
- **Total County Debt:** \$4,304,661 (See attached Debt Summary)
- **Audit Status:** Auditors will be on-site in January to begin the 2017 audit.
- **EMS Billing Collections:** \$68,840 for December; \$695,849 YTD
- **Budget Status:** The 2018 Budget was approved on September 21, 2017.
- **Monthly Donations/Budget Increases:** \$995
 - Donations - \$995

PURCHASING HIGHLIGHTS

Formal Solicitations

- None

Informal Solicitations

- Tipping Fees/Hosting Fees for Transfer Station

Quotes for less than \$25,000 this month

- Gasoline – Fleet
- Diesel – Fleet
- LVT Flooring – Park & Rec/Senior Services/Facilities
- Vehicle Lift Kit/Accessories – Fleet
- Server/Accessories for Off-site Back-up Storage – IT
- Replace Cabinets & Counters – Senior Services

Purchases for less than \$25,000 that did not get required quotes this month

- Compact Excavator Rental – Roads (had to rent one hour longer which caused to exceed amount)
- Deed Record Books – Superior Court
- Laser Battery Cap & Ammunition – Sheriff
- HR & Payroll Software & Equipment - Sheriff

Pending Projects

- Emergency Medical Supplies
- Natural Gas
- Veterans Memorial Park Road & Parking Lot Milling & Repaving Project

Work in Progress

- Hazard Mitigation Plan Update – Fire
- Property Revaluation & Equalization Project – Tax Assessor
- Pool House Demo/Rebuild - Parks

Future Bids

- New Senior Services Center
- Other 2018 Bids

Future Bids – SPLOST VI

- Spreader Body Dump Truck – Roads
- Pothole Patching Machine – Roads
- Equipment for Public Works
- Water Filtration System for DCGC & DCSO – Facilities
- 2018 SPLOST Projects

DAWSON COUNTY LOST COLLECTION ANALYSIS

LOST COLLECTIONS BY SALES MONTH	2016										2017										
				TAVT			TOTAL OF LOST & TAVT							TAVT \$			TOTAL OF LOST & TAVT				
	2016 LOST	\$ CHANGE	% CHANGE	TAVT	\$ CHANGE	% CHANGE	TAVT	\$ CHANGE	% CHANGE	TAVT	\$ CHANGE	% CHANGE	2017 LOST	\$ CHANGE	% CHANGE	TAVT	\$ CHANGE	% CHANGE	TAVT	\$ CHANGE	% CHANGE
JANUARY	403,647	(3,472)	-0.9%	88,609	(11,082)	-11.1%	492,256	(14,554)	-2.9%	441,890	38,243	9.47%	93,458	4,849	5.47%	535,348	43,092	8.75%			
FEBRUARY	417,338	16,290	4.1%	59,291	(11,685)	-16.5%	476,629	4,605	1.0%	452,433	35,095	8.41%	74,403	15,112	25.49%	526,835	50,206	10.53%			
MARCH	494,022	92,341	23.0%	92,619	(1,944)	-2.1%	586,641	90,397	18.2%	535,291	41,269	8.35%	107,527	14,908	16.10%	642,818	56,177	9.58%			
APRIL	494,218	30,785	6.6%	72,830	(37,438)	-34.0%	567,048	(6,653)	-1.2%	529,434	35,216	7.13%	81,123	8,293	11.39%	610,557	43,509	7.67%			
MAY	502,178	(7,052)	-1.4%	71,669	(14,265)	-16.6%	573,847	(21,317)	-3.6%	560,380	58,202	11.59%	107,209	35,540	49.59%	667,589	93,742	16.34%			
JUNE	513,139	18,140	3.7%	76,593	(24,865)	-24.5%	589,732	(6,725)	-1.1%	581,229	68,090	13.27%	119,692	43,099	56.3%	700,921	111,189	18.85%			
JULY*	520,934	10,640	2%	71,040	(33,947)	-32.3%	591,974	(23,307)	-3.8%	614,883	93,949	18.03%	80,577	9,537	13.4%	695,460	103,486	17.48%			
AUGUST	483,123	10,224	2.2%	85,774	(17,254)	-16.7%	568,897	(7,030)	-1.2%	568,284	85,161	17.63%	109,357	23,583	27.5%	677,641	108,744	19.11%			
SEPTEMBER	510,465	24,187	5%	90,752	1,510	1.7%	601,217	25,697	4.5%	600,343	89,878	17.61%	92,071	1,319	1.5%	692,415	91,198	15.17%			
OCTOBER	539,988	61,868	12.9%	70,396	(10,325)	-12.8%	610,384	51,543	9.2%	548,487	8,499	1.57%	88,675	18,279	26.0%	637,162	26,778	4.39%			
NOVEMBER	625,356	6,574	1.1%	57,577	(16,732)	-22.5%	682,932	(10,158)	-1.5%	727,630	102,274	16.35%		(57,577)	-100.0%	727,630	44,698	6.54%			
DECEMBER	710,278	48,140	7.3%	92,777	(8,064)	-8.0%	803,056	40,077	5.3%												
Prorata Distribution(June)	1,513	778					1,513			908											
Prorata Distribution (Dec.)	995	(1,044)					995			844											
TOTAL	\$ 6,217,194	\$ 308,399		\$929,927			\$7,147,120	\$122,574	22.9%	\$ 6,162,036	\$ 655,876		\$954,092			\$7,114,376	\$772,819	134.42%			

FY17 LOST & TAVT	\$7,114,376
FY16 LOST & TAVT	\$7,147,120
FY15 LOST & TAVT	7,024,812
FY14 LOST & TAVT	6,771,602
FY13 LOST & TAVT	6,287,973
FY12 CONVERTED	5,763,005
FY12	5,632,027
FY11	5,244,606
FY10	4,939,542
FY09	4,789,221
FY08	5,015,881
FY07	5,621,760
FY06	5,608,446
FY05	4,426,013
FY04	3,527,663

FY16 ACTUAL TO DATE	\$5,504,407
FY17 ACTUAL TO DATE	\$6,162,036
\$ DIFFERENCE	657,628
% DIFFERENCE	11.95%

BELOW FIGURES INCLUDE TAVT CALCULATIONS

FY16 ACTUAL TO DATE	\$6,341,557
FY17 ACTUAL TO DATE	\$7,114,376
\$ DIFFERENCE	772,819
% DIFFERENCE	12.19%



Dawson County Board of Commissioners

Fleet Maintenance and Fuel Center Monthly Report –December 2017

FLEET

- **Preventative Maintenance Performed: 31**
- **Tires Mounted: 48**
- **Repair Orders Completed: 89**
- **Labor Hours: 162.35**
- **Labor Cost Savings: \$6003.70**
(Comparison of the Fleet Maintenance rate of \$43.02 per labor hour to outsourced vendors rate of \$80.00 per labor hour)
- **Parts Cost Savings: \$2303.76**
(Comparison of Dawson County's parts discounts to outsourced markup; average 20%)
- **Total Cost Savings for December: \$8307.46**

FUEL CENTER

- **Average fuel center price per gallon:**
Gasoline: \$1.83
Diesel: \$2.14
- **Fuel Center Usage - Dawson County and Board of Education**
Gasoline: 9,420.9 gallons; 743 transactions
Diesel: 4,844.0 gallons; 124 transactions
- **Fuel Center Usage - Etowah Water and City of Dawsonville**
Gasoline: 1,050.0 gallons; 53 transactions
Diesel: 438.3 gallons; 14 transactions
- **Revenue from Etowah Water and City of Dawsonville: \$74.42**

HIGHLIGHTS

- Fleet had a new 4 post lift installed to replace the old failing 4 post lift.
- A successful GOV Deals Auction has just been completed. Final income is being tallied.
-



Dawson County Board of Commissioners

Human Resources Department Monthly Report – December 2017

POSITION CONTROL

- Positions approved by BOC: 446
- # of filled F/R Positions: 273
- # of filled F/T Positions: 0
- # of filled Grant Funded Positions: 7
- # of filled P/R Positions: 41
- # of filled P/T Seasonal Positions: 9
- # of Supplemental Positions: 51
- # of Vacant Positions: 37
- # of Frozen Positions: 28
- % of Budgeted/Actual Positions: 85%

ADDITIONAL INFORMATION

- FMLA/LOA tracking: 2
- WC and/or P & L Claims filed: 10
- Unemployment Claims received: 2
- Performance Evaluations received: 3

HIGHLIGHTS

Positions Advertised/ Posted: 1

- Parks & Rec. – Athletic Assistant

Applications Received: 11

New Hires added into system: 6

- Anthony Del Campo- Emergency Services
- Colin Halligan- Emergency Services
- Nathan Merck- Emergency Services
- Dustin Smith- Emergency Services
- Joshua Warren- Emergency Services
- Laura Brisco- Superior Court

Terminations Processed: 5

- Kendy Bennett- Board of Assessors
- Joe Bosworth- Board of Assessors
- Tim Satterfield- Emergency Services
- Jordan Moore- Parks & Rec.
- BJ Farley- Tax Commissioner

Additional Highlights for December

- Inspected Emergency Services Physical Agility Course alongside LGRMS
- Met with Insurance Broker Review Committee
- Sent out 1095-C Education Notice



Dawson County Board of Commissioners

Information Technology – December 2017

- **Calls for Service: 126**
- **Service Calls Completed: 126**

Highlights

- **Meet with Digital and received equipment for new phone system**
- **Installed switches for new phone system**



Dawson County Board of Commissioners

Marshal Monthly Report – December 2017

- Alcohol License Establishment Inspections: 0
- Alcohol Pouring Permits Issued: 24
- Animal Control Calls Handled: 58
- Animal Bites to Human investigated: 0
 - 0 Quarantined –
- Animals Taken to DC Humane Society: 16
- Dangerous Dog Classification: 0
- Citations Issued: 1 (illegal dumping)
- Complaint Calls/In Field Visits: 24
- After hour calls: 0
- Erosion Site Visits: 0
- E-911 Addresses Issued: 0
- Non-conforming Signs Removed: 18

HIGHLIGHTS

Code Enforcement has been very successful getting late/outstanding businesses to renew their business license as well as the removal of many nonconforming signs.



Dawson County Board of Commissioners

Planning and Development Monthly Report – December 2017

- **Total Building permits Issued**
 - December 2017: 28 down 41.66%
 - YTD 2017: 507
 - Single Family New Homes: 9 down from 20 in November 55% decrease
 - Commercial Buildings: 9 down from 15 in November 40% decrease
- **Business Licenses Issued:**
 - December 2017: 1
 - YTD 2017: 1918
- **Total Building Inspections Completed:**
 - December 2017: 334 down 7.22%
 - YTD 2017: 4228
- **Variances/Zonings Processed:**
 - December 2017: 5
 - YTD 2017: 27
- **Plats Reviewed:**
 - December 2017: 9
 - YTD 2017: 129
- **Total Storm water/Erosion Inspections: 10**
- **Total Stormwater Warnings/Stop Work Orders Issued: 0**
- **Total Civil Plan Review Meetings: 2**
- **Total Building Plan Review Meetings: 2**

HIGHLIGHTS

Planning & Building Projects:

The planning department kicked off the 2018 comp plan update.

Jason Streetman, AICP was able to earn CM credits to maintain his professional planning certification.



Dawson County Board of Commissioners

Parks and Recreation Monthly Report - December 2017

- **Youth Sports Participants**
 - December 2017: 733 flat compared to same month last year.
 - YTD 2017: 13,851 flat compared to last year
- **Facility Rentals/Bookings/Scheduled Uses:**
 - December 2017: 653 flat compared to same month last year
 - YTD 2017: 12,196 up 39% compared to last year due to WHP and pool numbers now being tracked under facility usage.
- **Adult and Youth Wellness and Specialty Program Participation:**
 - December 2017: 837 up 19% compared to same month last year.
 - YTD 2017: 16,348 down 28% compared to last year due to WHP and pool numbers now being tracked under facility usage.
- **Total Customers Served:**
 - December 2017: 2223 up 6% compared to same month last year
 - YTD 2017: 50,145 up 5% compared to last year

HIGHLIGHTS

Park Special Events:

- Breakfast with Santa was held December 2 2017, with an estimated 700 participants (see attached summary). This year marked the 10th Annual BWS at RCP.

Park Projects:

- Canopy netting at fields 9-12 was repaired due to damage from the snow and ice in December.
- Quotes were obtained for stripping waxing and buffing all VCT flooring at RCP. Work to begin January 2nd.
- New LVT flooring was installed at VMP in the lobby, concessions and offices.
- New LVT flooring was installed in the 2 story offices and meeting room at RCP.
- Quotes were obtained for sanding, screen filtering and refinishing the basketball courts at RCP. Work began January 1, 2018.
- The BOC awarded a contract to Keyston Commercial Construction for the pool house replacement at VMP. Work should begin around January 15th.
- Bids were received for repaving at VMP. The low bidder will be presented to the BOC in January and paving can begin as soon as temperatures allow.

- Meetings were held with on-call electrical service provider Indent Electric to schedule replacement of the electrical panels at VMP fields 1 and 2.
- Quotes were obtained to begin repairs to the tennis court fencing at VMP.

Athletic and Program Summary:

- Additional specialty programs for the month included basketball lessons, dance classes, adult boot camp, Tai Chi, and Yoga.
- Basketball games and wrestling matches continued throughout the month of December.
- Basketball All-Stars were selected for all age groups and practices began for them during December.
- Football helmets and equipment inventoried.
- Spring Sports equipment and field prep equipment inventoried.
- Basketball trophies and awards were ordered for season champs and end of season tournament winners.

On the Horizon:

- Online reservations for WHP campground begins January 2nd
- Next Park Board meeting January 8th at 5:30
- Spring Sports online registration begins January 2
- Pool house construction to begin in January
- Battle of the Best Basketball Tournament will be held the weekend of February 9-11
- Spring Sports practices will begin the last week in February
- GRPA District Basketball tournaments will be held February 16-18
- Spring Sports walk in registration in February
- VMP paving to begin in February, temperatures permitting
- Spring Sports Opening Day will be held March 24 at RCP

Rock Creek Park	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPT	OCT	NOV	DEC	TOTALS
Tv Room	9	11	8	5	8	17	6	6	3	5	8	3	89
Classroom	8	8	6	4	6	14	2	6	5	8	10	6	83
Community Room	33	38	42	36	38	49	36	39	38	45	46	42	482
Gyms	198	165	140	128	135	210	220	230	215	230	305	240	2416
Small Pav.	1	5	5	9	26	42	43	39	26	11	6	0	213
Large Pav.	0	5	5	12	14	15	10	8	6	3	5	0	83
Fields 7-16	20	25	160	165	150	160	140	160	185	160	90	15	1430
Soccer Fields	25	35	265	260	260	125	25	80	230	250	175	30	1760
Tennis Courts	10	15	15	15	15	25	25	25	25	25	25	10	230
Weight Room	224	235	255	268	241	246	195	186	171	164	158	162	2505
2 story/upstairs	10	10	10	10	10	10	10	10	10	10	10	15	125
Totals	538	552	911	912	903	913	712	789	914	911	838	523	9416
Veteran's Memorial Park													
Gym	115	95	55	58	55	52	80	65	60	90	175	95	995
Small Pav.	0	0	2	2	8	11	5	3	2	3	1	0	37
Large Pav.	0	0	2	5	12	8	5	3	4	5	2	0	46
Pool Rentals-Uses	0	0	0	0	22	120	98	32	4	0	0	0	276
Pool Swimmers Season Passes					386	2407	2379	452	135	0	0	0	5759
War Hill Park visitors- Day Use					178	298	341	381	129	152	67	0	1546
War Hill Park Camping Reservations					179	198	195	137	118	102	24	0	953
Fields 1-6	0	25	85	78	60	55	70	75	75	50	25	10	608
Football Field	0	5	0	1	5	15	5	5	25	10	5	0	76
Other	15	15	15	15	15	15	15	15	15	15	15	15	180
Totals	130	140	159	159	920	3179	3193	1168	567	427	314	120	10476
Fire Station 2	8	9	10	10	7	5	6	10	10	12	6	10	103
Total	676	701	1080	1081	1830	4097	3911	1967	1491	1350	1158	653	19995
T-Ball Participants	57	116	116	116	116	15	35	94	94	94	0	0	853
BB Participants	102	250	250	250	250	74	51	181	181	181	0	0	1770
Adult League	0	0	120	306	315	315	315	0	0	0	0	0	1371
Basketball	278	60	0	0	0	0	0	0	60	283	283	283	1247
Football	0	0	0	0	159	163	166	166	166	166	22	0	1008
Cheer	0	0	0	0	60	60	62	62	62	62	20	0	388
Wrestling	25	0	0	0	0	0	0	0	4	20	20	20	89
Track	6	21	21	21	22	0	0	0	0	0	0	0	91
Travel	90	90	90	90	90	90	160	160	160	160	160	160	1500
Instructional League	47	73	73	73	0	0	0	0	20	64	64	0	414
Softball	38	111	111	111	111	56	14	80	80	80	0	0	792

Soccer	288	264	264	264	264	264	160	270	270	270	270	270	3118
Swim Team	0	10	10	49	55	55	55	0	0	0	0	0	234
Tournament Participation	0	370	0	0	252	105	0	0	0	0	0	0	727
Volleyball	36	71	71	71	0	0	0	0	0	0	0	0	249
Totals	967	1436	1126	1351	1694	1197	1018	1013	1097	1380	839	733	13851

Monthly Report Totals - 2017

Activity	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total
All Sports Day Camps (1 & 2)	-	-	-	-	-	90	-	-	-	-	-	-	90
Basketball Lessons	6	6	6	16	16	1	1	-	-	-	-	-	52
Battle of the Best Relay for Life Fundraiser	-	1,500	-	-	-	-	-	-	-	-	-	-	1,500
Boot Camp (all classes)	24	33	35	35	31	21	19	140	161	150	94	74	817
Breakfast with Santa	-	-	-	-	-	-	-	-	-	-	-	700	700
Camp of Ballers	-	-	-	-	-	-	-	-	-	-	-	-	0
Cheerleading Camp	-	-	-	-	-	-	15	-	-	-	-	-	15
Circuits & Supersets	-	-	-	-	-	-	-	-	-	-	-	-	0
Community Egg Hunt	-	-	-	1,500	-	-	-	-	-	-	-	-	1,500
Dance	7	7	9	13	13	-	-	35	36	25	16	25	186
Dance Camp	-	-	-	-	-	-	-	-	-	-	-	-	0
Dance Recital	-	-	-	-	100	-	-	-	-	-	-	-	100
FIT (Functional Interval Training)	-	-	-	13	10	-	-	-	-	-	-	-	23
Fit Camp/Fit Trail	-	-	-	-	-	5	2	2	6	-	-	-	15
Guard Prep Camp	-	-	-	-	-	-	-	-	-	-	-	-	0
Healthy Eating Club	-	-	8	8	-	-	-	-	-	-	-	-	16
Lady Tigers Fundamental Basketball Camp (girls)	-	-	-	-	-	20	-	-	-	-	-	-	20
Movies in the Park	-	-	-	-	-	500	-	200	-	-	-	-	700
Pool Swimmers	-	-	-	-	-	-	-	-	-	-	-	-	0
Pups in the Park	-	-	-	-	-	-	-	-	250	-	-	-	250
Relay for Life	-	-	-	3,000	-	-	-	-	-	-	-	-	3,000
Rotary Day	-	-	-	-	500	-	-	-	-	-	-	-	500
Sandy's Basketball Camps	-	-	-	-	-	16	16	-	-	-	-	-	32
SilverSplash	-	-	-	-	-	-	18	113	-	-	-	-	131
Speed & Agility Camp	-	-	-	-	-	-	-	-	-	-	-	-	0
Spring Sports Opening Day	-	-	3,000	-	-	-	-	-	-	-	-	-	3,000
Swim Lessons	-	-	-	-	-	85	-	-	-	-	-	-	85
Tai Chi	8	5	5	5	4	4	4	28	12	36	30	21	162
Tennis Lessons	-	36	36	36	20	24	-	-	-	44	36	-	232
Tigers Fundamental Basketball Camp (boys)	-	-	-	-	-	24	-	-	-	-	-	-	24
Trunk or Treat	-	-	-	-	-	-	-	-	-	2,800	-	-	2,800
UFA Soccer Camp	-	-	-	-	-	19	-	-	-	-	-	-	19
Volleyball Camp/Clinic	-	30	-	-	-	-	15	-	-	-	-	-	45
Volleyball Lessons	-	-	-	-	3	5	6	-	-	-	-	-	14
Water Aerobics	-	-	-	-	-	-	17	44	-	-	-	-	61
Yoga	12	12	20	12	12	12	12	37	30	43	40	17	259

57 1,629 3,119 4,638 709 826 125 599 495 3,098 216 837 **16,348**

**Beginning with the August 2017 totals, the participation totals are based on daily usage, rather than total number of participants on the class roster.

November numbers are lower due to multiple holidays resulting in facilities being closed and instructor illness.

December numbers are lower due to multiple holidays and inclement weather days resulting in facilities being closed.

Breakfast with Santa 2017

On Saturday, December 2, 2017, Dawson County Parks & Recreation celebrated 10 years of the Breakfast with Santa event at Rock Creek Sports Complex. This year's event was presented by Chick-fil-a, Kroger, and CareSource. As in the previous years, the hope for this event was to make it possible for children to share their Christmas wish lists with Santa and fill their tummies, at an affordable cost to the parents. Mission accomplished!

Gold City Corral allowed Santa's reindeer to have a break and volunteered to deliver Santa to the Rec. Center via horse-drawn carriage. Santa entered the Rec. Center at approximately 7:50am and came in singing Christmas tunes! The lucky families that arrived early were able to enjoy the free show as they followed Santa into the building. Once Santa was seated at approximately 8:00am, families jumped in line and began ordering their breakfast and photos. Patiently waiting on their turn to sit on Santa's lap, the children enjoyed the classic Christmas songs playing over the PA system. With every camera flash and breakfast purchase, several of Santa's elves in training (Boy Scouts Troop #422 and DCHS FCCLA club members) assisted children as they climbed into Santa's sleigh and monitored the inflatable bounce house.

Throughout most of the morning, the Chick-Fil-A cow and our very own Joey the Elf mingled with the children. Creative Movement and Dance, Dawson County Tax Commissioner Office, Dawson County Wee Books, Dawson Eye Group, Dustin's Place, Family Connection, LifeSouth Community Blood Centers, Modern Woodmen of America, RSM Outreach Project, Springfree Trampoline, TNT Fun Times offered free goodies, ornament/craft stations, cookie decorating, temporary tattoos, and more free activities! Children also enjoyed the Christmas activity/color sheets on each of the tables. Families were also able to shop around at several vendor tables: Bradley's Christmas Trees, Dawsonville Haircutters – Avon Lady, Dot Dot Smile, Moohan TaeKwonDo, LulaRoe, Make Your Own Candle, Papparazzi Jewelry, Poplar Ridge Specialty Shop, Premier Jewelry. Gold City Corral provided several carriage rides through the park.

Within a couple of hours, an estimated 700 people had made their way through the forest of live Christmas trees via the candy cane lane. By the end of the event, patrons consumed approximately 500 cups of orange juice/milk/hot cocoa/coffee and approximately 550 biscuits. Santa's photographer snapped over 150 photos and gave away candy canes to approximately 220 children.

Chick-fil-a donated and delivered 650 biscuits and sent their cow mascot to mingle with the children. Kroger donated drinking cups, hot cocoa and marshmallows, coffee condiments, table cloths, centerpieces, napkins, balloons, milk, orange juice, and candy. Bojangle's let us borrow serving trays for the families to take their breakfast to their tables. CareSource's monetary donation helped fund the 50 door prizes we gave away throughout the morning. Prize stickers were randomly attached to the biscuit wrappers prior to the start of the event – the lucky ones who ended up with a winning sticker were able to select their prize from the assortment of items available (gift cards, toys, blankets, a drone, and more). Sportography made the arrangements with North Pole to have Santa

come visit for a few hours that day. They also handled all of the photography needs of the morning, sending home 4x6 photos to each family and providing additional ordering options. To help create a magical and festive atmosphere, many sponsors were involved. Bradley's Christmas Trees brought live Christmas trees, live hand-made wreaths, and poinsettias to not only decorate the winter wonderland, but also to sell to the customers. Jumping Jack's Inflatables & Party Rentals donated an inflatable bounce house for the event so the children could enjoy at no additional cost. TNT Fun Times donated a photo booth and Springfree Trampoline donated a trampoline for the event for the families to enjoy for free. All of the sponsorships and donations made it possible for us to keep the cost of the breakfast at a minimum so that the families could enjoy the day with Santa without going home with empty wallets.

Thanks to the contributions and acts of kindness from Bojangle's, Boy Scouts of Dawsonville Troop 422, Bradley's Christmas Trees, CareSource, Chick-Fil-A, Creative Movement and Dance, Dawson County Family Connection, Dawson County Tax Commissioners Office, Dawson Eye Group, Dollar General, Gold City Corral, Jumping Jacks Inflatables & Party Rentals, Kroger, LifeSouth Community Blood Centers, Modern Woodmen of America, RSM Outreach Project Sportography, TNT Fun Times, and Wee Books, families were able to enjoy a great breakfast with Santa and walk away with memorable photos, at very little cost. The proceeds from the event funded items for KARE for Kids Christmas.



Dawson County Board of Commissioners

Public Works Monthly Report –December 2017

ROADS:

- Work Orders: 50
- Mowing: 58.76 road miles
- Gravel: 38 tons
- Grizzle/Lumpkin Campground/Industrial Park intersection will be completed upon installation of the new flashing stop signs next week.

ENGINEERING/GIS:

- Assisted Other Departments with GIS needs
- Assisted public with maps and GIS requests
- Continued working Culvert analysis

TRANSFER STATION:

- Solid Waste: 549.55 Tons
- Recycling: 19.19 Tons
- Recycling scrap metal: 3.18 Tons



Dawson County Board of Commissioners

Dawson County Senior Services Monthly Report – December 2017

SENIOR CENTER

- **Home Delivered Meals Served**
 - December 2017: 1,264 down 15% compared to same month last year
 - YTD 2017: 15,890 down 24% compared to last year
- **Congregate Meals Served**
 - December 2017: 427 down 25% compared to same month last year
 - YTD 2017: 6,439 down 1% compared to last year
- **Physical Activity Participation**(Tai Chi, Silver Sneakers, individual fitness)
 - December 2017: 310 up 9% compared to same month last year
 - YTD 2017: 5,722 up 23% compared to last year
- **Lifestyle Management Participation**(art, bridge, bingo, awareness, prevention)
 - December 2017: 270 up 7% compared to same month last year
 - YTD 2017: 3,004 down 4% compared to last year

TRANSIT

- **DOT Trips Provided**
 - December 2017: 226 no change compared to same month last year
 - YTD 2017: 2,928 down 9% compared to last year
- **Senior Trips Provided**
 - December 2017: 629 no change compared to same month last year
 - YTD 2017: 8,171 up 11% compared to last year
- **# of Miles**
 - December 2017: 6,793 down 10% compared to same month last year
 - YTD 2017: 88,193 down 6% compared to last year
- **Gallons of Fuel**
 - December 2017: 778 down 17% compared to same month last year
 - YTD 2017: 10,991 down 3% compared to last year

HIGHLIGHTS

December Meetings & Events:

- December 2 – Senior Center held their annual Christmas Bazaar and Art Show. 10 vendors displayed their handmade crafts for sale as well as items made by senior clients. Art Clients were recognized with the paintings they had completed during the year.
- December 4 – Outside the Lines Art Studio visited the center and let senior clients make an ornament that they got to take home for Christmas.
- December 5 - The Dawson County Retired Teachers visited the senior center and held their monthly meeting on site. Senator Steve Gooch and Representative Kevin Tanner attended and then were able to visit with clients. The teachers enjoyed lunch at the center and then hosted Bingo along with prizes and refreshments.
- December 5, 6 – Dawn Pruett, Tammy Loggins, and Rachel Seal attended the Georgia Department of Community Affairs Applicants Workshop in Macon, GA for the Community Development Block Grant.
- December 6-8 – Lee Adkins attended the Georgia Transit Association Conference in Savannah, GA. He received a scholarship from DHS to pay for a majority of the expenses.
- December 11 – The Center held their Annual Christmas Dollar Holler. Clients were able to purchase gifts for their family with monopoly money.
- December 12 – Dawn Pruett was the guest speaker for the monthly network meeting for Dawson County Family Connection.
- December 12 – EON Health Services visited the center and brought games and trivia.
- December 14 – Senior Clients enjoyed their annual Christmas Party at the center with the yearly visit from the Rotary Club and Santa. Gifts were provided to the seniors on behalf of Rotary.
- December 18 – Dawson County 4-H came for visit and performed Christmas Carols for the clients.
- December 19 – Senior Clients attend their annual Christmas luncheon at Amicalola Falls.
- December 21 – Senior Clients enjoyed a pizza party and the reading of the Christmas story from our Pastor Joe Gaines.
- December 30 – New cabinets were installed in the main room of the center along with additional outlets. New coffee maker and refrigerator were placed in main area for senior clients.

Special Dates Coming Soon:

- January 8, 22, 29: BINGO
- January 3: Dollar General
- January 9: Nutrition Education with Michelle
- January 10, 24: Wal-Mart
- January 16: Health Education with Dedri
- January 17: Dollar Tree
- January 23: Today's Seniors with Dawn and Krista