

**DAWSON COUNTY BOARD OF COMMISSIONERS
WORK SESSION AGENDA – THURSDAY, APRIL 16, 2020
DAWSON COUNTY GOVERNMENT CENTER ASSEMBLY ROOM
25 JUSTICE WAY, DAWSONVILLE, GEORGIA 30534
4:00 PM**

NEW BUSINESS

1. Presentation of IFB #362-20 - Veterans Memorial Park Multipurpose Field Lighting Project- Parks & Recreation Director Matt Payne / Purchasing Manager Melissa Hawk

2. County Manager Report

**A Voting Session meeting will immediately follow the Work Session meeting.*

Those with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting, should contact the ADA Coordinator at 706-344-3666, extension 44514. The county will make reasonable accommodations for those persons.



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Parks & Recreation

Work Session: 04/16/2020

Prepared By: Melissa Hawk

Voting Session: 05/07/2020

Presenter: Matt Payne/Melissa Hawk

Public Hearing: Yes No

Agenda Item Title: Presentation of IFB #362-20 - Veterans Memorial Park Multipurpose Field Lighting Project

Background Information:

An Invitation for Bid (IFB) was released on April 25, 2019, for the materials and labor for the sports lighting system. The specifications for Musco Lighting was utilized within the scope of work. This decision was based on the installation of a Musco Lighting system being installed, in 2016, at Rock Creek Park soccer fields.

Current Information:

Scope of work was released through a sealed Invitation for Bid. Solicitation was advertised according to the Purchasing Policy Ordinance. Three responses were received with West Georgia Lighting being the lowest bid meeting all specifications.

Budget Information: Applicable: Not Applicable: Budgeted: Yes No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining
785	6120	521200			\$217,000.00	

Recommendation/Motion: Staff respectfully requests the Board to accept the bids submitted and to award a contract to West Georgia Lighting, not to exceed the amount of \$217,000.00 and to utilize Impact Fees Funds for this project.

Department Head Authorization: Matt Payne

Date: 04/06/2020

Finance Dept. Authorization: Vickie Neikirk

Date: 4/8/2020

County Manager Authorization: DH

Date: 4/08/2020

County Attorney Authorization: _____

Date: _____

Comments/Attachments:



War Hill Park

Photo by: Michelle Wittmer Grabowski



IFB #362-20 VETERANS MEMORIAL PARK MULTIPURPOSE FIELD LIGHTING PROJECT

WORK SESSION – April 16, 2020



Background and Overview



- ❖ On June 20, 2019, the Board approved a contract with Vertical Earth to construct a new pavilion, playground and multi-purpose field. This contract also includes all site work for these items as well as the site work for the new senior center building.
- ❖ The work required for the multi-purpose field is complete with the exception of the sports lighting system and fencing. These products are not part of the contract with Vertical Earth.
- ❖ An Invitation for Bid (IFB) was released on April 25, 2019 for the materials and labor for the sports lighting system. The specifications for Musco Lighting was utilized within the scope of work. This decision was based on the installation of a Musco Lighting system being installed, in 2016, at Rock Creek Park soccer fields.
- ❖ To foster competitive and open responses, directions to bidders for the process to request for manufacturer substitutions were also included.

Procurement Approach and Procedure



BID ACCORDING TO POLICY

- ✓ Advertised in Legal Organ
- ✓ Posted on County Website
- ✓ Posted on Georgia Procurement Registry
- ✓ Emailed notification through vendor registry
- ✓ Notification through County's Facebook and Twitter accounts
- ✓ Notification through Chamber of Commerce
- ❑ **3 bids received**

Primary Goals of Project



The primary goals of the project includes:

- **Guaranteed Light Levels:** Selection of appropriate light levels impact the safety of the players and the enjoyment of spectators. Therefore; light levels are guaranteed to not drop below specified target values for a period of twenty-five (25) years.
- **Environmental Light Control:** It is the primary goal of this project to minimize spill light to adjoining properties and glare to the players, spectators and neighbors.
- **Cost of Ownership:** In order to reduce the operating budget, the preferred lighting system shall be energy efficient and cost effective to operate. All maintenance costs shall be eliminated for the duration of the warranty.
- **Control and Monitoring:** To allow for optimized use of labor resources and avoid unneeded operation at the field, the county requires a remote on/off control system for the lighting system. Fields should be proactively monitored to detect luminaire outages over a twenty-five (25) year life cycle. All communication and monitoring costs for twenty-five (25) year period shall be included in the bid.

Scope of Work



Some of the Scope of Work includes:

- All labor and materials necessary to:
 - ✓ Offload equipment and materials at jobsite at time of deliver
 - ✓ Install new poles and foundation
 - ✓ Assemble new fixtures and terminate all wiring
 - ✓ Install controls and monitoring cabinet to be supplied by contractor
 - ✓ Provide and install conduit and wire from utility disconnect to new service panel, including new 240-volt electrical service

Overview of Lighting System



- ❖ All luminaires shall utilize spill light and glare control devices such as internal/external shields and louvers
- ❖ Spill light and candela values taken at 3 feet above grade must minimize the impact on adjacent properties
- ❖ Exposed components shall be constructed of corrosion resistant material
- ❖ Remote lighting control system to schedule on/off system operations via a web site via a two-way TCP/IP communications link, which shall be provided and maintained by the manufacturer
- ❖ Management tool shall be a web-based database and dashboard tool to show outages, control operations and service. Ability to utilize via mobile application for IOS and Android is also desired.
- ❖ 25-year manufacturer's warranty covering entire system
- ❖ 25-year manufacturer's maintenance for performance of the lighting system to include parts, labor and all other costs associated with maintenance

Request to Standardize Sports Lighting



- ❖ Dawson County received one request from a prospective general contractor for a substitute manufacturer.
- ❖ After approximately one week of educating ourselves, review of both specifications and discussions; it was concluded not to allow for the substitution for the following reasons:
 - The first issue is the functionality. This system does not have the option to function through a two-way Transmission Control Protocol/Internet Protocol but, can only perform via 3G cellular service. The park staff would have to ensure iPads or other equipment are continually replaced and the service remains active.
 - The second issue is the warranty. This system has two components that are not manufactured by the requested substitution. They are the controller and the gateway; which control the lighting system. The manufacturer of these items offers a 10-year warranty. The warranty on the gateway is only active as long as a cellular service plan is active. Allow expressed otherwise, there is no guarantee parts will be available after the 10-year warranty period expires.
 - In light of the above and in accordance with the Purchasing Policy Ordinance, the parks & recreation director made a request to declare Musco Lighting the standard for sports lighting. The request was approved by the county manager & purchasing manager.

Offers Received for Musco Lighting System



		WEST GEORGIA LIGHTING	CORY CLARK ELECTRIC	OVER AND UNDER GENERAL CONTRACTOR
ITEM DESCRIPTION	UNIT OF MEASURE	TOTAL COST	TOTAL COST	TOTAL COST
VETERANS MEMORIAL PARK – MUTLIPURPOSE FIELD LED LIGHTING PROJECT	Lump Sum	\$217,000.00	\$221,397.00	\$228,187.00

Staff Recommendation



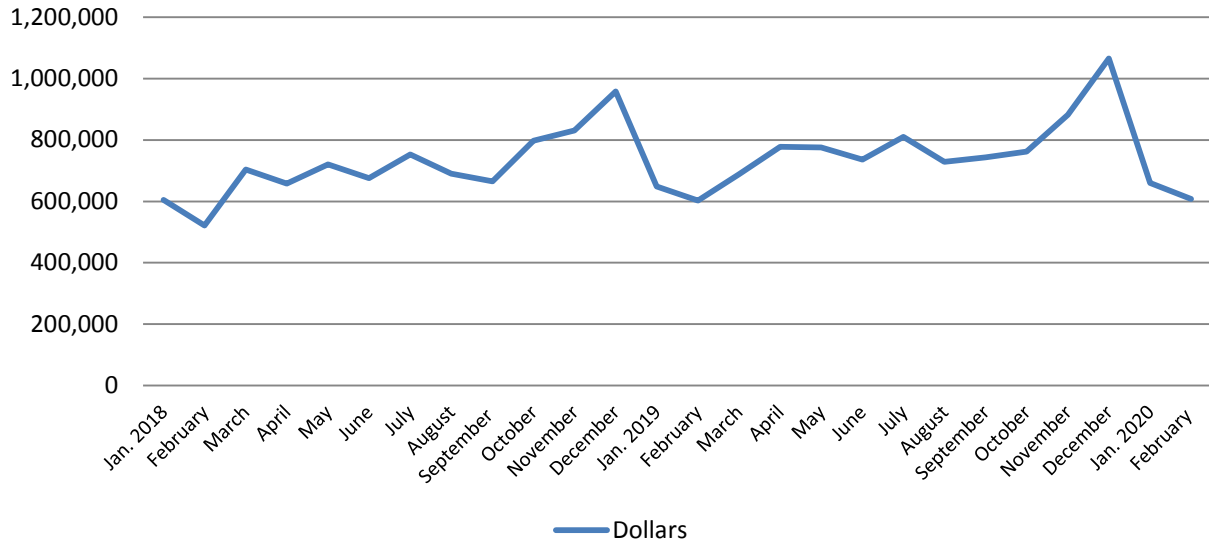
Staff respectfully requests the Board to accept the bids submitted and to award a contract to West Georgia Lighting, not to exceed the amount of \$217,000.00 and to utilize Impact Fees Funds for this project.

THANK YOU

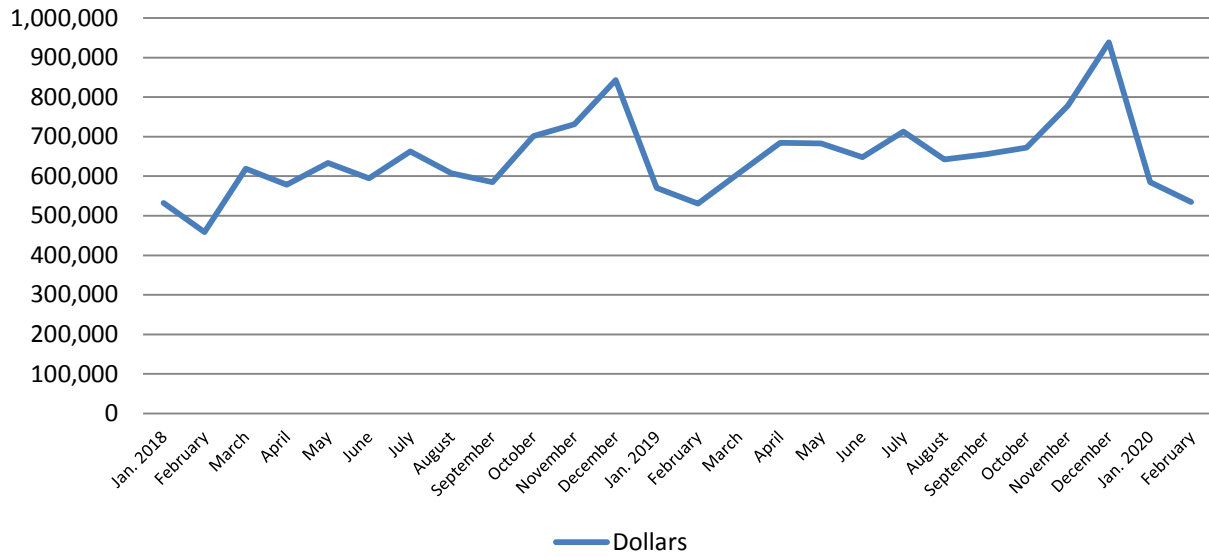


Key Indicator Report
March 2020

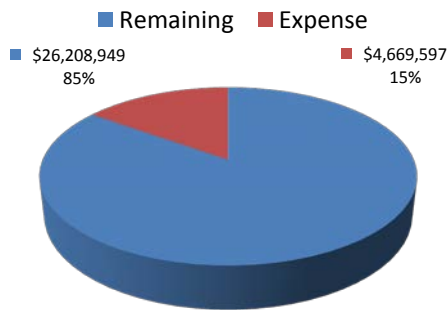
SPLOST VI COLLECTION CHART



LOST COLLECTION CHART

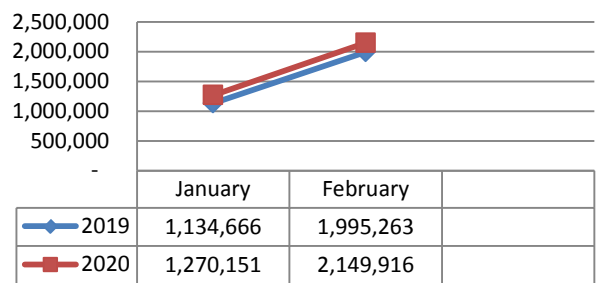


Budget

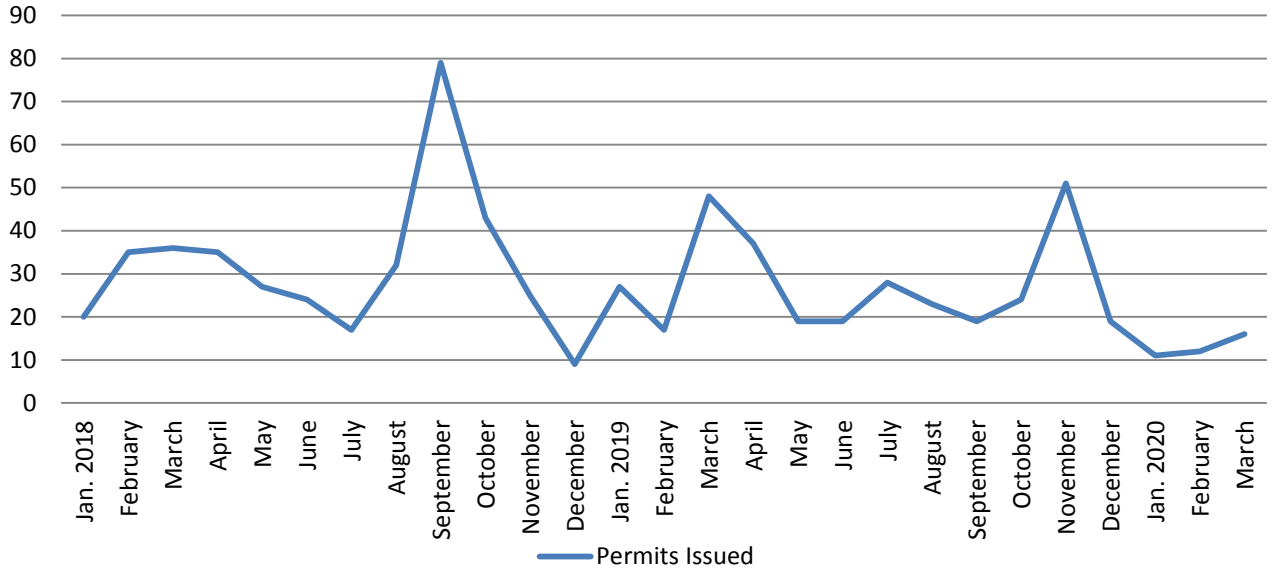


Through 02/29/2020

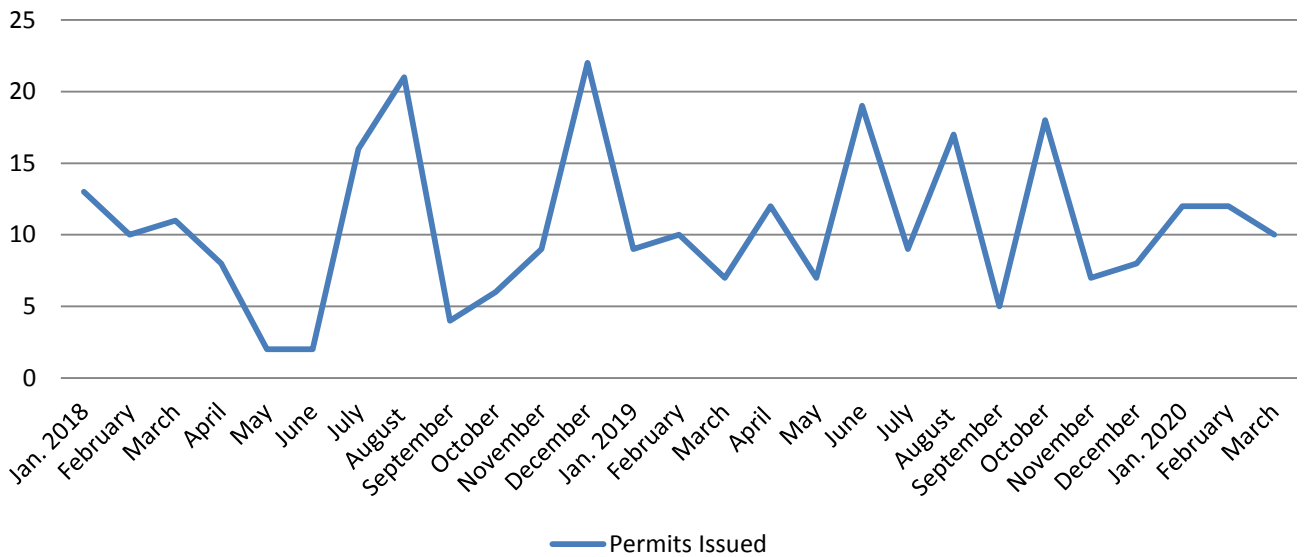
All Revenue Per Month



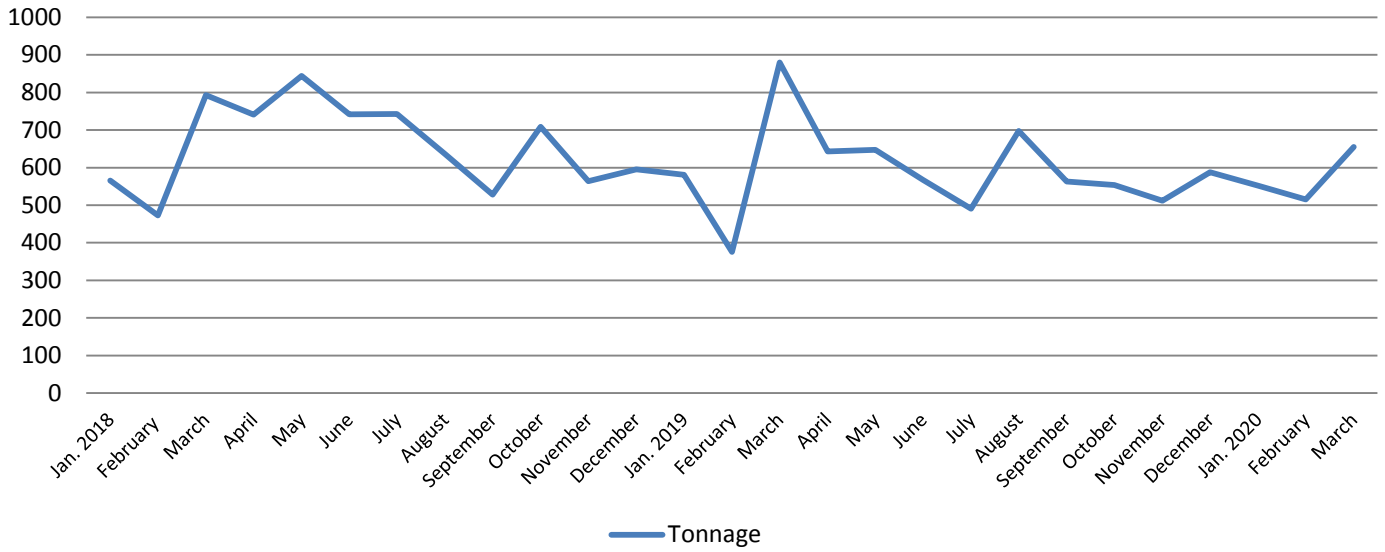
SINGLE FAMILY HOME BUILDING PERMITS ISSUED



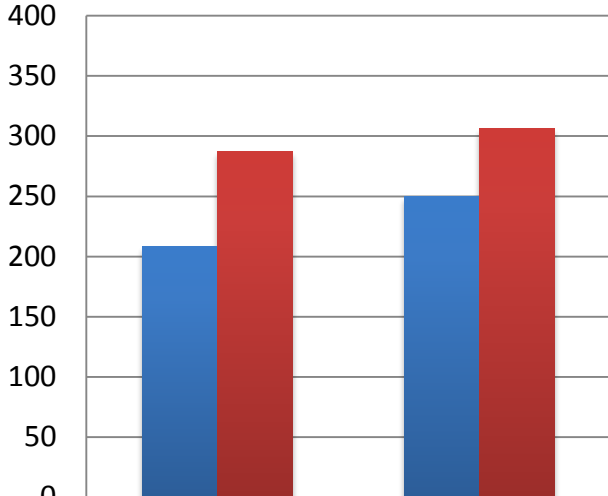
COMMERCIAL BUILDING PERMITS ISSUED



TRANSFER STATION TONNAGE COLLECTION

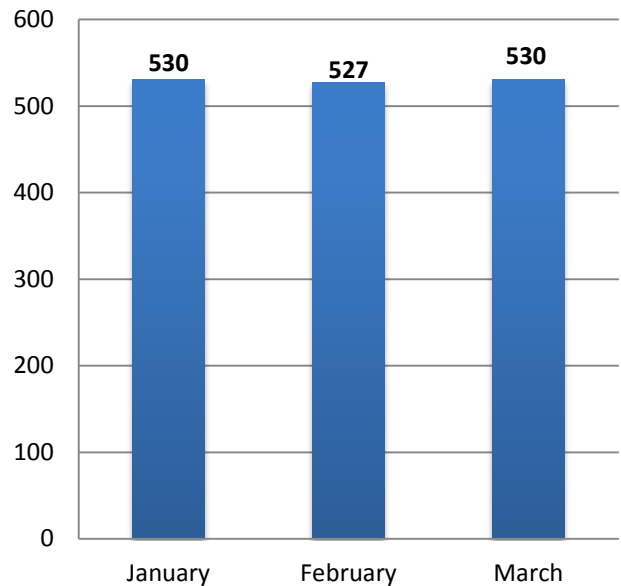


EMS/Fire Calls for Service

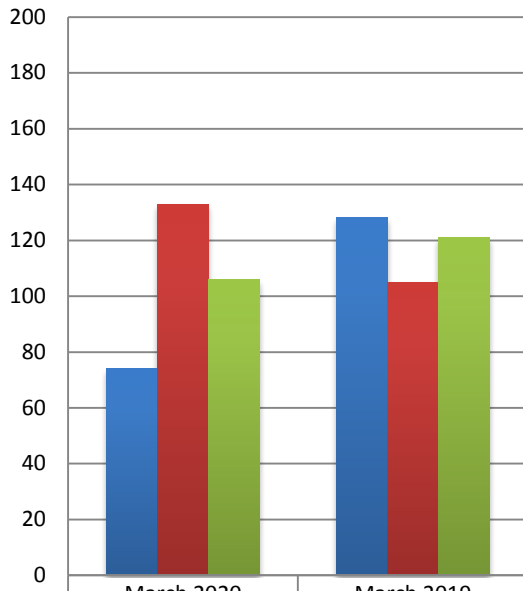


	March 2020	March 2019
EMS	208	250
Fire	287	306

Number of County Employees

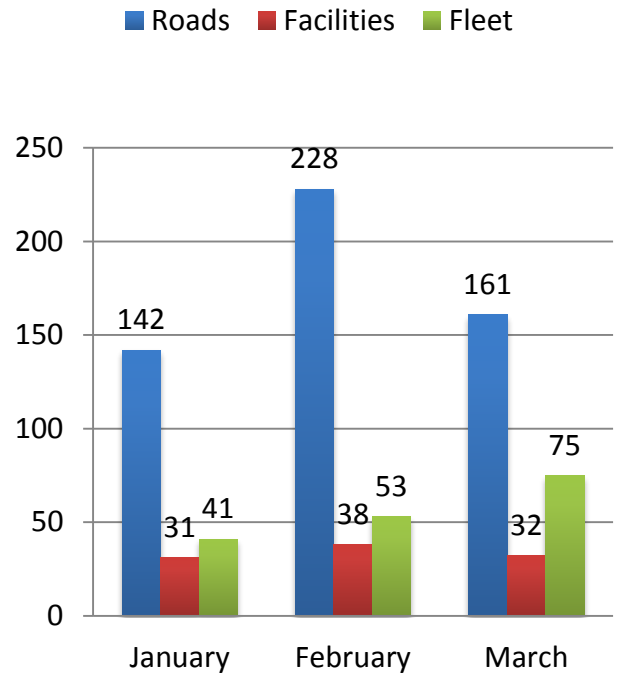


Inmate Population



Lowest Daily Count	74	128
Highest Daily Count	133	105
Daily Average	106	121

Repair Requests





Dawson County Board of Commissioners

Elections/Registrar Monthly Report – March 2020

- **New Applications/Transfers In: 281**
- **Changes/Duplicates: 1581**
- **Cancelled/Transferred Out: 123**
- **Total Processed: 1985**

HIGHLIGHTS

Voter Registration Projects:

- Processing of voter registration applications, street lists, felon, deceased reports, held for the Primary.
 - Processing voter list requests for candidates.
 - Preparation and processing of absentee by mail requests continue. As of 3/31/20, 292 ballots are mailed; 230 received back. In person advance voting was suspended on 3/14/2020. 939 voters cast their ballot.
- *March 31, 2020, all active registered voters were mailed an absentee ballot application, by mail, to aid in the process of voting from home, if needed.

Elections Projects:

➤ 2020 Election Calendar:

- | | |
|--|---|
| ▪ Presidential Preference Primary | March 24, 2020 – Suspended to May Primary |
| ▪ Voter Registration Cutoff | February 24, 2020 |
| ▪ Advance Voting | March 2 – thru Saturday, March 14, 2020 |
| *Due to the Covid-19 pandemic concerns, The Presidential Preference Primary was suspended and will resume to be held in conjunction with the May 19 th Primary. | |
| ▪ General Primary/NP/Special Election | May 19, 2020 |
| ▪ Qualifying (Party, Nonpartisan, Independent) | March 2-5 (9a-5p; March 6 (9a-noon) |
| ▪ Advance Voting (*if permitted) | April 27 – May,15, 2020 (Saturday May 9 th) |
| ▪ General Primary Runoff (if applicable) | July 21, 2020 |
| ▪ General Election/Special Election | November 3, 2020 |
| ▪ General Election Runoff (if applicable) | December 1, 2020 |
| ▪ GE Federal Runoff (if applicable) | January 5, 2021 |
- Daily emails, weekly webinars and phone calls continue from the State Election Office to advise daily changes of, not only the new voting equipment preparation for upcoming elections, but the COVID-19 affects.
 - All necessary votes (in person and absentee by mail) and paperwork for the Presidential Preference Primary has been sealed and properly stored until the night of the May 19th General Primary where they will be counted with the other results election night.
 - The reminder of new voting equipment has been received; labeling, assigning, preparing for storage.

Highlights of plans for upcoming month:

- Absentee Ballot requests will continue to be processed. Should see a rise in absentee by mail voting.
- All training and advance voting scheduling is on hold until confirmation of continued quarantine.
- Board of Elections & Registration monthly meeting of March 18, 2020 was cancelled due to quarantine. The April 15th meeting and future meetings are scheduled to be handled by webinar until further notice.



Dawson County Board of Commissioners

Dawson County Emergency Services Monthly Report – March 2020

Fire Responses	JAN	FEB	MAR		EMS Responses	JAN	FEB	MAR		EMS Revenue		
2018	306	278	276		2018	238	241	237		2019	MAR	\$55,988.00
2019	278	276	306		2019	217	211	250		2020	MAR	\$59,059.97
2020	354	290	287		2020	266	213	208		5.49% increase from last year		

Plan Review and Inspection Revenue Total		Business Inspections Total	
		Final Inspections	Annual & Follow Up Inspections
County	\$3,750 .00	11	34
City	\$.00	0	2

HIGHLIGHTS: Dawson County Emergency Services Projects			
Training Hours Completed by Staff	660 hours	Fire Investigations	1
PR Detail	3	CPR Training per Individual	0
Smoke Detector Installations	0	Stop the Bleed Training per Individual	1
Search & Rescue	1	Child Safety Seat Installations	0
Swift Water Rescue	0	Plan Reviews	9

Types of Fires Total – 10			
(11) 111-118: Structure Fire Building, Cooking, Chimney-Flue, Incinerator, Fuel Burner-Boiler	2	(14) 141-143: Natural Vegetation Fire Forest, Woods, Wildland, Brush, Grass	3
(12) 121-123: Fire in Mobile but Fixed Structure Mobile Home, Motor Home, RV, Camper, Portable Building	0	(15) 151-155: Outside Rubbish Fire Rubbish, Trash, Waste, Dump, Landfills, Dumpsters	3
(13) 131-138: Mobile/Vehicle Property Fire Passenger, Road Freight, Transport, Rail, Water Vehicles, Aircraft, Campers/RV, Off Road Vehicles, Heavy Equipment	2	(16) 161-164: Special Outside Fire Storage, Equipment, Gas/Vapor, Mailbox	0

Total Water Usage – 13,050 gallons			
Etowah Water	13,050 gallons	Pickens	0 gallons
City of Dawsonville	0 gallons	g Canoe	0 gallons



Dawson County Board of Commissioners

Facilities Monthly Report –March 2020

- **Total Work Orders: 32**
- **Community Service Workers: 1**

HIGHLIGHTS:

*Fogged, cleaned and disinfected county building due to COVID-19- This is an on-going daily task

*Repaired major water leak at Veterans Memorial Park

*All street lights around town at county buildings were replaced with LED lighting.



MONTHLY REPORT
For Period Covering the Month of March 2020

SN	TASKS/ WORK DONE	LOCATION/S of Service
1	Repaired major water leak	Veterans Memorial Park
2	Had street lights around town at county buildings replaced with LED	County wide
3	Made Repairs to lights, replaced ceiling fan and misc repairs	Fire Station #3
4	Ongoing repairs on upper lot gate	Gov Center
5	Repaired generator	Fueling Center
6	Fogged, cleaned and disinfected county building due to COVID-19 (on-going)	County wide
7	Cut grass	County wide
8	Cleaned roof, repaired floors and door	K-9 Building
9	Repaired major water leak	Fire Station #6
10	Daily cleaning and disinfect	Gov Center
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26	Total Work Orders for the month = 32	Facilities
27	Total Community Service for the month = 1	Facilities

These numbers do not reflect daily/ weekly routine duties to include:

- Cutting of grass and landscape maintenance on all county properties
- Cutting of grass and landscape maintenance on all five (5) parks on the west side of county
- Cleaning of the new government center and other county owned buildings, offices and facilities
- Emptying outside trash receptacles at county owned buildings
- Collecting and recycling of all county buildings, offices and facilities

Dawson County Board of Commissioners

Finance Monthly Report – March 2020

FINANCE HIGHLIGHTS

- **LOST Collections:** \$535,152 – up 0.90% compared to 2019
- **SPLOST Collections:** \$607,910 – up 0.86% compared to 2019; 17.32% under projections for February 2020; Total SPLOST VI collections: \$37,725,097
 - \$516,724– County Portion (85%)
 - \$91,187 – City Portion (15%)
- **TAVT:** \$162,878 – up 68.7% compared to 2019
- **See attached Revenue and Expenditure Comparison for 2020**
- **Total County Debt:** \$3,906,031 (See attached Debt Summary)
- **Audit Status:** Auditors have completed week one of fieldwork for the 2019 audit.
- **EMS Billing Collections:** \$65,848 for February 2020; \$137,610 YTD
- **Budget Status:** The FY 2020 Budget was adopted on October 17, 2019.
- **Monthly Donations/Budget Increases:** \$3,395
 - Passport Fees - \$2,380
 - Donations - \$1,015

PURCHASING HIGHLIGHTS

Formal Solicitations

- Dawson County Paving Project for 3 Roads – Public Works

Informal Solicitations

- None

Quotes for less than \$25,000 this month

- Diesel Fuel – Fleet Maintenance
- Gasoline – Fleet Maintenance
- Fence Repair – Park & Rec
- Voice & Data Lines – Senior Center
- Awning – Senior Center

Purchase for less than \$25,000 that did not receive required quotes

- None

Pending Projects

- Inmate Commissary & Banking Services
- Inmate Telephone/Video Visitation
- Piping Project

Work in Progress

- Public Works/Fleet Complex
- Land Use Resolution Update
- Design-Build of Fire Station 8
- Salary Study
- VMP Pavilion, Playground & Multi-Purpose Field
- Senior Center (CDBG)

Future Bids

- Rock Creek Park Turf for 3 Soccer Fields
- Install Soil Vapor Extraction System at Closed Landfill
- HVAC – Countywide (excluding Govt. Center & Sheriff's Office)

Future Bids – SPLOST VI

- Pothole Patching Machine – Roads
- Water Filtration System for DCGC & DCSO – Facilities
- 2020 Capital & SPLOST Projects

Purchase for more than \$25,000 that did not receive required sealed bids

- None

Budget to Actual

	Actual at 2/29/2020	Percent of Budget Actually Collected/ Expended	2020 BOC (2) Approved Budget	Over(Under) Approved Budget	Percentage Over(Under) Approved Budget
Revenue	\$ 3,420,067	11.08%	\$ 30,878,546	\$ (27,458,479)	-88.92%
Expenditures	4,669,597	15.12%	30,878,546	(26,208,949)	-84.88%
	<u>\$ (1,249,530)</u>	<u>-4.05%</u>	<u>\$ -</u>	<u>\$ (1,249,530)</u>	<u>-4.05%</u>

***NOTE:** Adjustments will be made during the year-end close out. The actual revenue and expenditure totals are subject to change pending normal year-end adjustments such as accruals and results of the audit.

(1) Reporting actuals as of 2/29/2020 because revenue collections are 30 days behind. The LOST revenues for the month of February 2020 were received in March 2020.

(2) Change in total budget due to account adjustments:

\$ 29,911,503	Original Budget
\$ 24,090	Donation Carryover Balances
\$ 939,558	January
\$ 3,395	February
	March
	April
	May
	June
	July
	August
	September
	October
	November
	December
<u>\$ 30,878,546</u>	Revised Budget



Dawson County Board of Commissioners

Fleet Maintenance and Fuel Center Monthly Report – March 2020

FLEET

- **Preventative Maintenance Performed: 45**
- **Tires Mounted: 50**
- **Repair Orders Completed: 75**
- **Labor Hours: 297.16**
- **Labor Cost Savings: \$ 12,783.82**
(Comparison of the Fleet Maintenance rate of \$43.02 per labor hour to outsourced vendors rate of \$80.00 per labor hour)
- **Parts Cost Savings: \$ 2,093.42**
(Comparison of Dawson County's parts discounts to outsourced markup; average 20%)
- **Total Cost Savings for March: \$ 10,467.12**

FUEL CENTER

- **Average Fuel Center Price Per Gallon:**

Gasoline: \$1.45

Diesel: \$ 1.76

Fuel Center Usage - Dawson County and Board of Education

Gasoline: gallons; transactions 11,528.7 gallons; 852 transactions

Diesel: gallons; transactions 5,303.1 gallons; 135 transactions

- **Fuel Center Usage - Etowah Water and City of Dawsonville**
Gasoline: gallons; transactions 1,339.9 gallons; 75 transactions
Diesel: gallons; transactions 605.7 gallons; 19 transactions
- **Revenue from Etowah Water and City of Dawsonville: \$ 97.28**

HIGHLIGHTS

- We taking precautions to protect against CoVid 19
-



Dawson County Board of Commissioners

Human Resources Department Key Indicator Monthly Report – March 2020

POSITION CONTROL

- Positions approved by BOC: 633
- # of filled F/R Positions: 294
- # of filled F/T Positions: 0
- # of filled Grant Funded Positions: 17
- # of filled P/R Positions: 76
- # of filled P/T Positions: 86
- # of Supplemental Positions: 57
- # of Vacant Positions: 79
- #of Frozen Positions: 27
- % of Budgeted/Actual Positions: 83%

ADDITIONAL INFORMATION

- FMLA/LOA/Military tracking: 4
- Unemployment Claims received: 1
- Property & Liability Claims: 4
- Worker's Compensation Claims: 7
- Performance Evaluations received: 0

HIGHLIGHTS

Positions Advertised/ Posted: 5

- Emergency Services—Firefighter/Paramedic (Full-Time) – **3**
- Emergency Services—Firefighter/Paramedic (Part-Time) -- **0**
- Parks & Recreation—Lifeguard/Pool Concession Attendant – **1**
- Facilities—Part Time Custodian – **5**
- General Application – **0**
- Sheriff's Office—Detention Officer – **N/A**

Applications Received: 9

New Hires added into system: 15

- Jeffrey Bowman, Parks & Rec, PT Maintenance Worker
- Phillip Cofield, Sheriff's Office, School Resource Officer
- Michael Wharton, Sheriff's Office, Detention Officer
- Lindsey Fields, District Attorney, Victims Witness Advocate
- Lucas Ramirez, Emergency Services, Volunteer Firefighter
- John Stancel, Emergency Services, Volunteer Firefighter
- William Goode, Emergency Services, Volunteer Firefighter
- Thomas Pitts, Emergency Services, Volunteer Firefighter
- Paul McComiskey, Registrar, Poll Worker
- Patricia Melcher, Registrar, Poll Worker
- Robert Melcher, Registrar, Poll Worker
- Treva Minor, Registrar, Poll Worker
- Beverly Ragsdale, Registrar, Poll Worker
- Hunter, Reagan, Registrar, Poll Worker
- Kathryn Smith, Registrar, Poll Worker

Terminations/Resignations Processed: 4

- Tara Sanderson – DA's Office
- Robert Treon – SO - Detention
- Bailey Vaughn – SO - Detention
- Michael Maciolek – Emergency Services
- Richard Pilch - Elections

- Sharon Hall - Elections
- Dan Johnson - Elections
- Marshall Reagan - Elections
- Nicholas Waters - Elections
- Nany Yaussy - Elections
- Angela Cox - Elections
- Jesse Turk – Emergency Services

Additional Highlights for March:

- Distribution of first *Wise & Well* bulletin – focusing on Health & Safety topics for DC employees.
- Kristi Rutmann completed training course in Property & Casualty Insurance.
-



Dawson County Board of Commissioners

Information Technology – March 2020

- **Calls for Service:183**
- **Service Calls Completed: 183**

Highlights

- Extensive requests for remote accessibility to computers and phone changes due to Covid 19
- Metro cell installed at Fire Station 1



Dawson County Board of Commissioners

Planning and Development Monthly Report – March 2020

- **Total Building permits Issued**
 - March 2020: 56
 - YTD 2020: 151
 - Single Family New Homes: 16
 - Commercial Buildings: 10
- **Business Licenses Issued:**
 - March 2020: 189
 - YTD 2020: 651
- **Total Building Inspections Completed:**
 - March 2020: 548
 - YTD 2020: 1578
- **Variances/Zonings Processed:**
 - March 2020: 0
 - YTD 2020: 4
- **Plats Reviewed:**
 - March 2020: 11
 - YTD 2020: 28
- **Total Civil Plan Review Meetings:1**
 - YTD 2020: 9
- **Total Building Plan Review Meetings: 7**
 - YTD 2020: 23
- **Impact Fee Collection**
 - March Residential: \$41,075.36
 - March Commercial: \$612,121.04
 - March Total: \$653,196.40
 - YTD 2020: \$729,660.69
- **Revenue**
 - Planning
 - March 2020: \$85,763.34
 - YTD 2020: \$196,654.66
 - Business Licenses
 - March 2020: \$40,483.10
 - YTD 2020: \$112,730.74

Marshal's Office 2020 Monthly Report

Activity	January	February	March	April	May	June	July	August	September	October	November	December	Totals
Animal Control Cases Logged	73	42	54										169
Animal Bites to Humans Investigated	6	1	4										11
Animals Quarantined	3	0	4										7
Animals Taken to DC Humane Society	21	19	14										54
Dangerous Dog Classifications	0	0	0										0
Animal Control Citations Issued	2	0	1										3
Animal Control Court Cases	5	2	0										7
Marshal's Office - After Hours Calls	38	29	20										87
Code Compliance Cases Logged	32	17	46										95
Alcohol Pouring Permits Issued	40	40	18										0
Alcohol License Audit Visits 4 Dec. Lists	0	0	0										0
Alcohol Calls re: Alcohol Pouring Permits and Alcohol TO GO	0	0	89										89
Erosion Site Visits	5	4	3										12
Code Compliance Citations Issued	0	0	5										5
Non-Conforming Signs Removed	49	4	10										63
Sign Reviews Conducted	3	11	8										22
Signs Purchased	2	8	6										16
Audit Letters Mailed (Pouring Permits)	0	3	0										3
<i>Business License Renewal Calls Made</i>	5	10	3										18
Business License Warnings Issued	0	0	3										3
Open Records Requests	2	0	3										5
Court Cases	5	2	0										7
Short term Rental Letters Mailed	25	3	3										31
Short Term Rental Renewals	3	2	2										7
New Short Term Rentals	2	1	1										4



Dawson County Board of Commissioners

Parks and Recreation Monthly Report – March 2020

- **Youth Sports Participants**
 - March 2020: 1,318 – down .4% compared to same month last year
 - YTD 2020: 4,109 - up 2.3% compared to last year
- **Facility Rentals/Bookings/Scheduled Uses:**
 - February 2020: 399 – down 71.1% compared to same month last year
 - YTD 2020: 1,876 - down 34.7% compared to last year
- **Adult and Youth Wellness and Specialty Program Participation:**
 - February 2020: 172 – down 96.8% compared to same month last year
 - YTD 2020: 1,151 – down 84.7% compared to last year
- **Total Customers Served:**
 - February 2020: 1,889 – down 76.8% compared to same month last year
 - YTD 2020: 7,136 - down 50.5% compared to last year

HIGHLIGHTS

Park Projects:

- The bids for the replacement shop project have been reviewed and rewarded. Construction began in December.
- Veterans Memorial Park renovations continue to progress.
- A flood control berm is being redesigned at Rock Creek to help with flooding on soccer fields.

Athletic and Program Summary:

- Additional specialty programs for the month included dance classes, adult Boot Camp, Pickleball, adult Tai Chi, and adult Yoga.
- Travel Teams will resumed in March.
 - 12 total teams registered (baseball, softball, basketball)
- The EPIC Day program for March and April was cancelled due to the COVID-19- related closures. The next event is scheduled for May 21th.
- Pickleball open play continues to go well and numbers are steady.
- Wrestling ended early March and went well.
- Basketball all-stars continued through the first weekend of March with 2 teams participating in the state tournaments. Both teams played hard but fell short in the end.

- Spring Sports Opening Day was cancelled due to COVID-19-related closures.
- The entire spring sports season was cancelled due to COVID-19-related closures.
- War Hill Park campsites officially opened March 1st; reservations were remaining steady until campsites were closed due to COVID-19-related closures.

On the Horizon:

- We are hopeful to get in our May and summer activities, which include:
 - Pool party reservations, scheduled to begin May 1 at Rock Creek.
 - Football and cheer registration, scheduled for May 4-11 at Rock Creek.
 - Pool opening, scheduled for May 23 at Veterans Memorial Park
 - Splash pad opening, scheduled for May 23 at Rock Creek.
 - Summer camps, scheduled to begin June 1 at Rock Creek.
 - Swim lessons, scheduled to begin June 1 at Veterans Memorial Park.
 - Water aerobics, scheduled to begin June 2 at Veterans Memorial Park.
 - Summer dance classes, scheduled to begin June 5 at Rock Creek.
 - Movies in the Park, scheduled for June 5 at War Hill Park and August 14 at Veterans Memorial Park.



Dawson County Board of Commissioners

Public Works Monthly Report –March 2020

ROADS:

- Work Orders: 161
- Gravel: 217.50 tons
- Limbing ROW- 6.10 Miles

PROJECT MANAGEMENT:

- Rock Creek Berm Project: Since the flooding back in February which shown that the design of the berm isn't sufficient, the berm went back to Corey Guthrie for a redesign to extend the berm and asphalt walkway an additional 400 feet on both sides extending past the walk over bridge and along the soccer field. Dawson County received the redesigned plans last week from Corey Guthrie. Jackie Townley gave the county a revised price of the additional construction of \$66,586.00. This would make the grand total of the project \$122,742.60. Exploratory wall pricing was also received instead of a berm which totaled \$139,469.00 This is still under review by county staff and will have to go back before the board for approval
- Veterans Memorial Park Maintenance Building: The maintenance building is nearing completion with the exterior of the building being completed, final grading of the project will be completed this week. Fencing to follow. Power has already been applied for to Georgia Power and is scheduled to be ran within the upcoming week.
- Fire Station 8: The building was delivered a month ago for the fire station, due to the weather the project has been delayed, once the weather breaks the project will move as scheduled.
- Senior Center: The Senior Center is moving forward with the completion of the interior framing and pre wire for power and low voltage. All of the MEP is being performed at this time and the county should be scheduled for rough within the next week. The exterior is moving along with the hanging of the Porte cochere trusses and the porch being completed. Grading is scheduled to begin around the building next week to start preforming the flat work of the area. Once we can do this we can continue with the stone and the column wrapping. The awning connecting the existing senior center to the new one has been awarded to Mitchell Metals for the amount of \$23,985.00. this process will take up to 12-16 weeks to be completed.

TRANSFER STATION:

- Solid Waste: 654.61 Tons
- Recycling: 20.32 Tons
- Recycling scrap metal: 10.11 Tons



Dawson County Board of Commissioners

Dawson County Senior Services Monthly Report – March 2020

SENIOR CENTER

- **Home Delivered Meals Served**
 - March 2020: 3,315 up 42% compared to same month last year
 - YTD 2020: 7,217 up 21% compared to last year
- **Congregate Meals Served**
 - March 2020: 250 down 110% compared to same month last year
 - YTD 2020: 1,233 down 24% compared to last year
- **Physical Activity Participation** (Tai Chi, Silver Sneakers, Yoga, individual fitness)
 - March 2020: 232 down 103% compared to same month last year
 - YTD 2020: 1,239 down 1% compared to last year
- **Lifestyle Management Participation** (art, bridge, bingo, awareness, prevention)
 - March 2020: 446 up 4% compared to same month last year
 - YTD 2020: 1,284 up 29% compared to last year

Home Delivered Meals up for the month due to sending out Shelf Staple Meals to all home bound clients for extra meals when needed.

Congregate Meals and Physical Activity down due to clients not being at the center for three weeks.

Lifestyle Management up due to sending out flyers and info on COVID-19 to home bound clients.

TRANSIT

- **DOT Trips Provided**
 - March 2020: 173 down 84% compared to same month last year
 - YTD 2020: 885 down 3% compared to last year
- **Senior Trips Provided**
 - March 2020: 380 down 81% compared to same month last year
 - YTD 2020: 1,717 down 3% compared to last year
- **# of Miles**
 - March 2020: 3,485 down 116% compared to same month last year
 - YTD 2020: 16,415 down 22% compared to last year
- **Gallons of Fuel**
 - March 2020: 437 down 97% compared to same month last year
 - YTD 2020: 2,001 down 4% compared to last year

All numbers down due to no transit on only up for two weeks.

LOST and SPLOST Collections

Local Option Sales Tax (LOST) collections are up 0.9% for the same month in 2019 and up 1.77% for year to date. Special Purpose Local Option Sales Tax (SPLOST) collections are up 0.9% for the same month in 2019 and came in 17.32% under projections. Total SPLOST VI collections (July 2015 to present) are \$37,725,097.

February collections received in March are as follows:

LOST	\$535,152
SPLOST	\$607,910
County (85%)	\$516,724
City (15%)	\$91,186

Items Approved by the County Manager Since March 9, 2020

Environmental Systems Research Institute	Public Works	GIS Software	Agreement	\$5,494.52	Agreement and Purchase Order
Mitchell Metals	New Senior Center Building	Awning	Agreement	\$23,985	Agreement and Purchase Order
Patrol Upfitters	Sheriff’s Office	Upfitting 7 F-150 First Responder Trucks	IFB	\$112,053.74	Purchase Order
Gee’s Heating and Air	Facilities Department for Use At All County Facilities, Except Law Enforcement Center	HVAC Preventative Maintenance and General Repair / Replacements	IFB	\$16,952 Annually Plus Any Repair / Replacement Costs	Purchase Order and Contract