

**DAWSON COUNTY BOARD OF COMMISSIONERS
WORK SESSION AGENDA – THURSDAY, DECEMBER 7, 2023
DAWSON COUNTY GOVERNMENT CENTER ASSEMBLY ROOM
25 JUSTICE WAY, DAWSONVILLE, GEORGIA 30534
4:00 PM**

NEW BUSINESS

1. Presentation of Final Plat for Peaks of Dawsonville and Acceptance of the Offered Dedication of Public Roads- Public Works Director Robert Drewry / Planning & Development Director Sharon Farrell
2. Presentation of Proposed 2024 Local Maintenance & Improvement Grant Application- Public Works Director Robert Drewry
3. Presentation of a Resolution to Amend the Transfer Station Fee Schedule- Public Works Director Robert Drewry
4. Presentation of a Resolution Concerning 2024 Fee Schedule for Newly Contracted Lake Parks- Parks & Recreation Director Matt Payne
5. Presentation of a Youth Athletics Coaching Initiative- Parks & Recreation Director Matt Payne
6. Presentation of Request to Increase Capitalization Threshold from \$5,000 to \$10,000- Chief Financial Officer Vickie Neikirk
7. Presentation of 2024 Board of Commissioners Vice Chair Appointment- Chairman Billy Thurmond
8. Presentation of Board Appointments:
 - a. Construction Board of Adjustment and Appeals**
 - i. John Lee- *reappointment* (Term: January 2024 through December 2025)
 - ii. Greg Scott- *reappointment* (Term: January 2024 through December 2025)
9. County Manager Report
10. County Attorney Report

****A Voting Session meeting will immediately follow the Work Session meeting.***

Those with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting, should contact the ADA Coordinator at 706-344-3666, extension 44514. The county will make reasonable accommodations for those persons.



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: **PUBLIC WORKS**

Work Session: December 7, 2023

Prepared: **ROBERT W. DREWRY, PUBLIC WORKS DIRECTOR**
SHARON O. FARRELL, PLANNING & DEVELOPMENT

Voting Session: December 21, 2023

Presenter: **ROBERT W. DREWRY**
SHARON O. FARRELL

Public Hearing: Yes _____ No X

Agenda Item Title: Request Board consideration of approval of the final plat for Peaks of Dawsonville and acceptance of the offered dedication of public roads.

Background Information:

Peaks of Dawsonville development is located in the northwest quadrant of State Route 53 and State Route 400. The development is a combination of residential multi-family and highway commercial. The developer, Peaks of Dawsonville Land Holdings, LLC, utilized existing private roads as access to the development and was required to upgrade the private roads to current County standards.

In accordance with Chapter 133 of the Dawson County Subdivision code Article I Sec. 133-59, the Board of Commissioners must approve the final plat if the plat proposes new public roads to be accepted by the County. The developer has requested the access roads be accepted by the County as publicly maintained roads. The streets interior to the residential development would remain privately maintained. The Board at its discretion may approve or reject the offered dedication. If the Board approves the plat and accepts the offered dedications, the Chairman shall execute a certification of the approval on the face of the final plat.

In accordance with Section 133-274 of the Subdivision code, the developer has completed the construction of the roads to County standards and posted an 18-month maintenance bond in the amount of \$139,593.27 (20% of the construction costs). During the required 18-month maintenance period, the developer will be solely responsible for the maintenance and repair of the improvements within the rights-of-way. If, before the end of the 18-month period, the streets and storm system are found to be unacceptable because of faulty workmanship or material, the defective improvements shall be repaired by the developer. If the repair is not performed by the developer, the County may call the bond and perform the required maintenance.

If the Board of Commissioners accepts the offered dedications and after successfully completing the 18-month maintenance period, the bond would be released and the new public streets would be added to the County's road maintenance program.

Current Information:

The developer has constructed the roads and storm system in accordance to approved plans and posted an 18-month maintenance bond in the amount of \$139,593.27. The developer has asked staff to approve the final plat and accept the following roads as publicly maintained following the 18-month maintenance period:

- North 400 Center Lane being 1225 ft beginning at State Route 53 ending at State Route 400
- Medical Center Drive being 250 ft beginning at State Route 53 ending at Peaks Drive
- Cove Drive being 250 ft beginning at State Route 53 ending at Peaks Drive
- Peaks Drive being 500 ft beginning at Medical Center Drive ending at 400 North Center Lane
- Waffle Drive being 275 ft beginning at State Route 400 ending at 400 North Center Lane
- Prestige Lane being 500 ft beginning at 400 North Center Lane ending at Prestige Place

Budget Information: Applicable: _____ Not Applicable: X Budgeted: Yes _____ No _____

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: Board consideration of approval of the final plat for Peaks of Dawsonville and acceptance of the offered dedication of public roads.

Department Head Authorization: RWD

Date: 11/22/2023

Finance Dept. Authorization: Vickie Neikirk

Date: 11/28/23

County Manager Authorization: Joey Leverette

Date: 11/27/23

County Attorney Authorization: _____

Date: _____

Comments/Attachments:

--



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: **Public Works**

Work Session: December 7, 2023

Prepared By: **Robert W. Drewry, Director of Public Works**

Voting Session: December 21, 2023

Presenter: **Robert W. Drewry**

Public Hearing: Yes _____ No X

Agenda Item Title: Request Board approval of proposed LMIG 2024 grant application and request for GDOT funding.

Background Information:

Annually, Dawson County submits to the GDOT a request for funding from the LMIG (Local Maintenance Improvement Grant). This funding provides much needed assistance to Dawson County in the maintenance and improvement of county roads. A 30% local match is required to receive LMIG funds.

Current Information:

Attached is the project list that includes Nix Bridge Road, Chestatee View Court and Laurel Lane.

\$480,756	2024 GDOT LMIG Funds
<u>\$206,038</u>	30% Dawson County match (funded in FY2024 budget)
\$686,794	TOTAL FUNDS REQUIRED

Budget Information: Applicable: X Not Applicable: ____ Budgeted: Yes X No _____

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining
250		4226				

Recommendation/Motion: Board approval of proposed LMIG 2024 grant application and request for GDOT funding.

Department Head Authorization: _____ RWD _____

Date: 11/22/2023

Finance Dept. Authorization: Vickie Neikirk

Date: 11/28/23

County Manager Authorization: Joey Leverette

Date: 11/28/23

County Attorney Authorization: _____

Date: _____

Comments/Attachments:

**GEORGIA DEPARTMENT OF TRANSPORTATION LOCAL
MAINTENANCE & IMPROVEMENT GRANT (LMIG)
APPLICATION FOR FISCAL YEAR 20 24
TYPE OR PRINT LEGIBLY. ALL SECTIONS MUST BE COMPLETED.**

LOCAL GOVERNMENT INFORMATION

Date of Application: January 2, 2024

Name of local government: Dawson County, GA

Address: 60 Transportation Lane, Dawsonville, GA 30534

Contact Person and Title: Tessa Webb, Administrative Assistant

Contact Person's Phone Number: 706-265-2774

Contact Person's Fax Number: n/a

Contact Person's Email: twebb@dawsoncountygga.gov

Is the Priority List attached? Yes

LOCAL GOVERNMENT AFFIDAVIT AND CERTIFICATION

I, Robert W. Drewry (Name), the Director of Public Works (Title), on behalf of Dawson County (Local Government), who being duly sworn do swear that the information given herein is true to the best of his/her knowledge and belief. Local Government swears and certifies that it has read and understands the LMIG General Guidelines and Rules and that it has complied with and will comply with the same.

Local government further swears and certifies that it has read and understands the regulations for the Georgia Planning Act of 1989 (O.C.G.A. § 45-12-200, et seq.), Service Delivery Strategy Act (O.C.G.A. § 36-70-20, et seq.), and the Local Government Budgets and Audits Act (O.C.G.A. 36-81-7 et seq.) and will comply in full with said provisions. Local government further swears and certifies that the roads or sections of roads described and shown on the local government's Project List are dedicated public roads and are part of the Public Road System in said county/city. Local government further swears and certifies that it complied with federal and/or state environmental protection laws and at the completion of the project(s), it met the match requirements as stated in the Transportation Investment ACT (TIA).

Further, the local government shall be responsible for any claim, damage, loss or expense that is attributable to negligent acts, errors, or omissions related to the designs, drawings, specifications, work and other services furnished by or on behalf of the local government pursuant to this Application ("Loss"). To the extent provided by law, the local government further agrees to hold harmless and indemnify the DEPARTMENT and the State of Georgia from all suits or claims that may arise from said Loss.

**GEORGIA DEPARTMENT OF TRANSPORTATION LOCAL
MAINTENANCE & IMPROVEMENT GRANT (LMIG)
APPLICATION FOR FISCAL YEAR 24**

LOCAL GOVERNMENT AFFIDAVIT AND CERTIFICATION

If the local government fails to comply with these General Guidelines and Rules, or fails to comply with its Application and Certification, or fails to cooperate with the auditor(s) or fails to maintain and retain sufficient records, the DEPARTMENT may, at its discretion, prohibit the local government from participating in the LMIG program in the future and may pursue any available legal remedy to obtain reimbursement of the LMIG funds. Furthermore, if in the estimation of the DEPARTMENT, a roadway or bridge shows evidence of failure(s) due to poor workmanship, the use of substandard materials, or the failure to follow the required design and construction guidelines as set forth herein, the Department may pursue any available legal remedy to obtain reimbursement of the allocated LMIG funds or prohibit local government from participating in the LMIG program until such time as corrections are made to address the deficiencies or reimbursement is made. All projects identified on the Project list shall be constructed in accordance with the Department's Standard Specifications of Transportation Systems (Current Edition), Supplemental Specifications (Current Edition), and Special Provisions.

Local Government:

121884

E-Verify Number

_____(Signature)

Sworn to and subscribed before me,

_____(Print)

This ____ day of _____, 20__

Mayor / Commission Chairperson

In the presence of:

_____(Date)

NOTARY PUBLIC

LOCAL GOVERNMENT SEAL:

My Commission Expires:

NOTARY SEAL:

FOR GDOT USE ONLY

The local government's Application is hereby granted and the amount allocated to the local government is _____. Such allocation must be spent on any or all of those projects listed in the Project List.

This ____ day of _____, 20__.

GDOT Office of Local Grants

GDOT LMIG APPLICATION CHECKLIST

1. Local Government must include a cover letter with their LMIG Application. The cover letter shall include the following:
 - a. Overview of type of project(s) being requested
 - b. Status of previous LMIG funding
 - c. Signature of Mayor or County Commission Chairperson
2. The LMIG Application Form shall include the following:
 - a. Signature of Mayor or County Commission Chairperson
 - b. County/City Seal
 - c. Notary signature and seal
3. Project List including a brief description of work to be done at each location.



DAWSON COUNTY Public Works

January 2, 2024

Subject: 2024 LMIG
Application and Project List

Engineering

Project Management

Roads/Bridges

Stormwater Management

Waste Services

Dear Mr. Jeremy Durrance:

It is my pleasure to submit to you the following list of projects eligible for LMIG funding for 2024. The FY2024 amount allocated to Dawson County is \$480,755.51 with the County providing a 30% match equating to \$211,245.00. The total budget for the 2024 LMIG (projects) are \$692,000.51. All previous LMIG projects (2023 and prior) have been completed and payment has been received.

The project cost estimates DO NOT include the utilization of Dawson County labor and equipment. Please find the enclosed LMIG Project list. If there are any questions, please do not hesitate to contact me. We are current with previous LMIG funding.

The following table outlines our 2024 project list:

2024 LMIG-DAWSON COUNTY PROJECT LIST						
Road Name	Beginning	Ending	Miles	Description of Work	Cost Estimate	Date
Nix Bridge Road	Harmony Church Road	Park entrance	2.38	Deep Patch 9.5 Topping	\$590,000	Oct-24
Chestatee View Court	Chestatee View Drive	Cul-de-sac	0.08	Mill and 9.5 Topping	\$60,000	Oct-24
Laurel Lane	Hugh Stowers Road	Dead End	0.15	12.5 Topping	\$42,000	Oct-24
Total Estimated Cost					\$692,000.00	
					\$480,755.51	2024 GDOT LMIG FUNDS
					\$211,245.00	30% MATCH (Dawson Co.)
					\$692,000.51	TOTAL FUNDS REQUIRED

Sincerely,

Robert Drewry, Director
Dawson County Public Works

2024 LMIG-DAWSON COUNTY PROJECT LIST

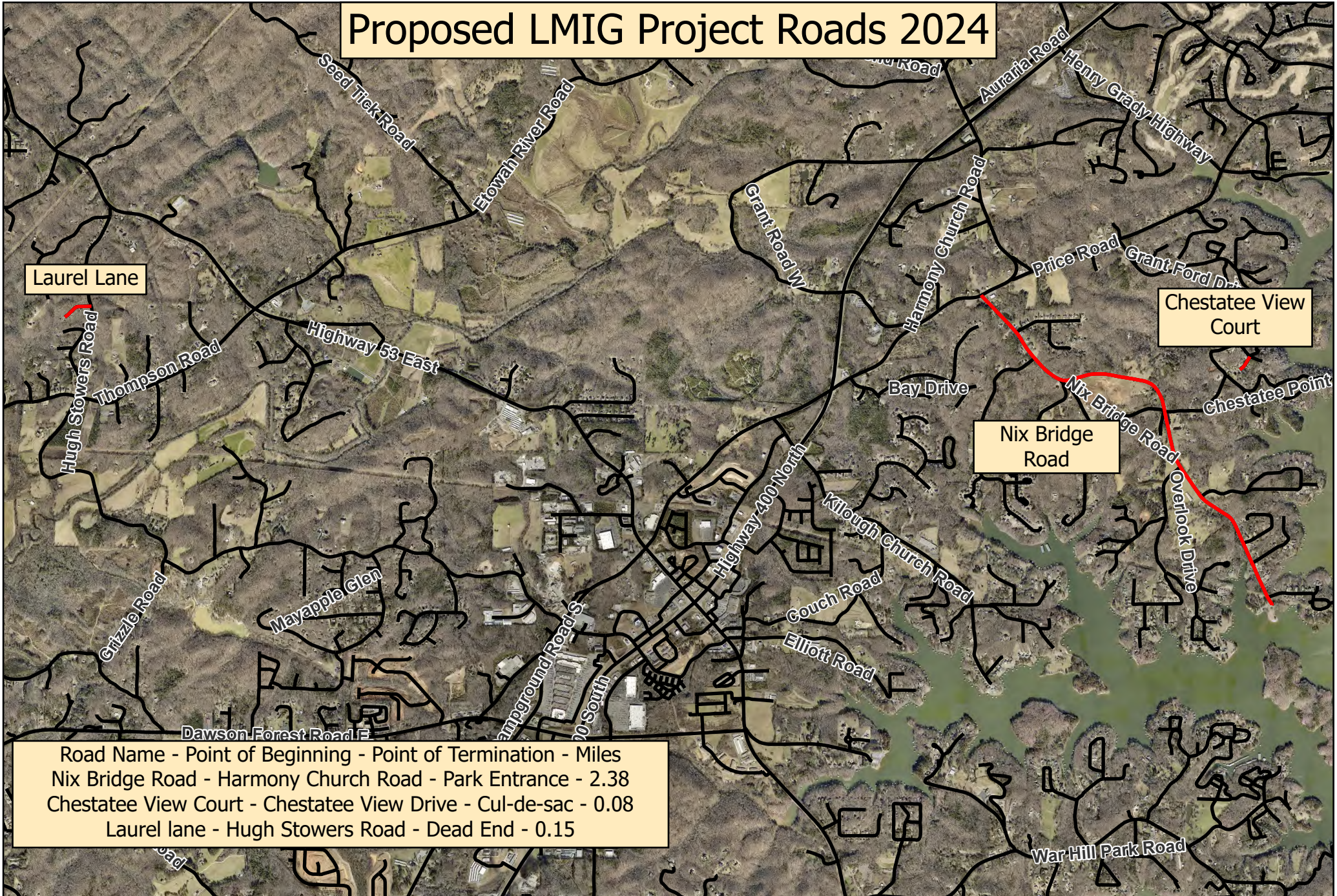
Road Name	Beginning	Ending	Miles	Description of Work	Cost Estimate	Date
Nix Bridge Road	Harmony Church Road	Park entrance	2.38	Deep Patch 9.5 Topping	\$590,000	Oct-24
Chestatee View Court	Chestatee View Drive	Cul-de-sac	0.08	Mill and 9.5 Topping	\$60,000	Oct-24
Laurel Lane	Hugh Stowers Road	Dead End	0.15	12.5 Topping	\$42,000	Oct-24

Total Estimated Cost

\$692,000.00

\$480,755.51	2024 GDOT LMIG FUNDS
<u>\$211,245.00</u>	30% MATCH (DawsonCo.)
\$692,000.51	TOTAL FUNDS REQUIRED

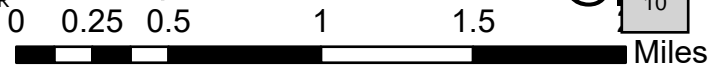
Proposed LMIG Project Roads 2024



Road Name - Point of Beginning - Point of Termination - Miles
 Nix Bridge Road - Harmony Church Road - Park Entrance - 2.38
 Chestatee View Court - Chestatee View Drive - Cul-de-sac - 0.08
 Laurel lane - Hugh Stowers Road - Dead End - 0.15



DAWSON COUNTY DISCLAIMS
 ANY RESPONSIBILITIES,
 LIABILITIES OR DAMAGES
 FROM THE USE OF THIS MAP.
 THIS MAP IS ONLY FOR
 DISPLAY PURPOSES.



Dawson County

Legend

- Roads
- Proposed LMIG Project Roads
- Parcels selection
- Roads selection
- Roads selection 1
- Proposed LMIG Project Roads



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: **PUBLIC WORKS**

Work Session: December 7, 2023

Prepared By: **ROBERT W. DREWRY, PUBLIC WORKS DIRECTOR** Voting Session: December 21, 2023

Presenter: **ROBERT W. DREWRY**

Public Hearing: Yes _____ No X

Agenda Item Title: Request Board adopt a resolution to amend the Fee Schedule for the Dawson County Transfer Station.

Background Information:

The last fee increase at the Dawson County Transfer Station was March 2017. It appears that the fees were increased for weighted refuse and tires and placed a 10-bag limit cap. The bagged refuse fee of \$0.50 per bag remained unchanged.

Dawson County began counting the number of bags brought to the Transfer Station in March 2023. Since March, the County collected an average of 17,626 bags per month.

Current Information:

Staff is proposing to increase the bagged refuse from \$0.50 per bag to \$1.00 per bag. This fee is consistent with other counties in the region.

Budget Information: Applicable: _____ Not Applicable: X Budgeted: Yes _____ No _____

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion:

Department Head Authorization: _____

Date: _____

Finance Dept. Authorization: Vickie Neikirk

Date: 11/28/23

County Manager Authorization: Joey Leverette

Date: 11/28/23

County Attorney Authorization: _____

Date: _____

Comments/Attachments:

Transfer Station Fee Proposed Adjustments

ITEM	CURRENT	Lumpkin County	Forsyth County	Hall County
Bagged Trash	\$0.50 per bag	\$1 per bag (15 gallon or under) \$2 per bag (30+ gallons)	\$1 per bag .50 cents if you bring recycling as well. (Limit 5 bags per day)	\$20 minimum Prorated at \$60 per ton (this equates to \$0.03 per pound)
Passenger Car/Truck Tire	\$2.00 per tire w/o rim	Tires are \$5 each (with or without the rim)	\$3 without rim \$15 per tire with rim	Tires range from \$3-15 without rim (plus weight) Tires with rim range from \$10-30 (plus weight)
Passenger Car/Truck Tire	\$5.00 per tire with rim			
All Other Tires	\$15.00 per tire w/o rim			
All Other Tires	+ \$10.00 with rim			
Other		\$15 minimum	No commercial Forsyth County Residents only	\$20 minimum Prorated at \$60 per ton (this equates to \$0.03 per pound)
Weighed Trash (loose bulk trash)	\$40/ton (estimated based on Attendant)			\$20 minimum for less than 665 lbs

ITEM	CURRENT	PROPOSED
Bagged Trash	\$0.50 per bag	\$1 per bag
Passenger Car/Truck Tire	\$2.00 per tire w/o rim	
Passenger Car/Truck Tire	\$5.00 per tire with rim	
All Other Tires	\$15.00 per tire w/o rim	
All Other Tires	+ \$10.00 with rim	
Weighed Trash	\$44/ton (estimated)	

RESOLUTION OF DAWSON COUNTY BOARD OF COMMISSIONERS
AMENDING TRANSFER STATION FEES

WHEREAS, the Board of Commissioner of Dawson County has, by virtue of Section 2-11 of the Code of Dawson County, the authority to fix and establish rate and charges for services provided by the County; and

WHEREAS, the current Fee Schedule for the Dawson County Transfer Station was adopted in March 2017; and

WHEREAS, the Board of Commissioner has held two public meetings on the proposed updated Fee Schedule, on December 7, 2023, and December 21; and

WHEREAS, the Dawson County Board of Commissioners deems it reasonable and appropriate to approve the proposed Fee Schedule.

NOW, THEREFORE, the Board of Commissioners of Dawson County does hereby adopt and establish the Fee Schedule attached as Exhibit “A” to this Resolution for use of the County Transfer Station.

DAWSON COUNTY BOARD
OF COMMISSIONERS

ATTEST:

By: _____
Billy Thurmond, Chairman

By: _____
Kristen Cloud, County Clerk

Vote: Yes _____

No _____

EXHIBIT A

ITEM	CURRENT	PROPOSED
Bagged Trash	\$0.50 per bag	\$1 per bag
Passenger Car/Truck Tire	\$2.00 per tire w/o rim	
Passenger Car/Truck Tire	\$5.00 per tire with rim	
All Other Tires	\$15.00 per tire w/o rim	
All Other Tires	+ \$10.00 with rim	
Weighed Trash	\$44/ton (estimated)	



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Parks & Recreation

Work Session: 12/07/2023

Prepared By: Matt Payne

Voting Session: 12/21/2023

Presenter: Matt Payne

Public Hearing: Yes No x

Agenda Item Title:

Background Information:

Request from Parks & Recreation Department to approve the 2024 fee structures for the newly contracted lake parks.

Current Information:

Fees proposed for the 2024 Lake Parks (War Hill, Toto, Nix Bridge, Thompson Creek)

Boat Launch / day use \$6 Thompson Pavilion \$60

The recreation board has vetted and approved the request.

Budget Information: Applicable: Not Applicable: x Budgeted: Yes No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion:

Department Head Authorization: Vickie Neikirk

Date: 11/28/23

Finance Dept. Authorization:

Date:

County Manager Authorization: Joey Leverette

Date: 11/28/23

County Attorney Authorization:

Date:

Comments/Attachments:

--

DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Finance

Work Session: 12/07/2023

Prepared By: Vickie Neikirk

Voting Session: 12/21/2023

Presenter: Vickie Neikirk, CFO

Public Hearing: Yes ☐ No ☒

Agenda Item Title:

Background Information:

For several years, Dawson County has capitalized purchased assets that are \$5,000 or greater. The County has grown, and items are much more expensive now. Capitalized items are tracked in the asset system and are subject to depreciation expense.

Current Information:

After discussions with our auditor and staff, it is requested to move the capitalization threshold from \$5,000 to \$10,000, effective January 1, 2024.

Budget Information: Applicable: ☐ Not Applicable: ☒ Budgeted: Yes ☐ No ☐

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: To approve the increased capitalization threshold of \$10,000

Department Head Authorization: Vickie Neikirk

Date: 11/6/23

Finance Dept. Authorization: Vickie Neikirk

Date: 11/6/23

County Manager Authorization: Joey Leverette

Date: 11.28/23

County Attorney Authorization: ☐

Date: ☐

Comments/Attachments: