

**DAWSON COUNTY BOARD OF COMMISSIONERS
WORK SESSION AGENDA – THURSDAY, JANUARY 19, 2023
DAWSON COUNTY GOVERNMENT CENTER ASSEMBLY ROOM
25 JUSTICE WAY, DAWSONVILLE, GEORGIA 30534
4:00 PM**

NEW BUSINESS

- [1.](#) Presentation of School Resource Officer Position Request- Sheriff Jeff Johnson
- [2.](#) Presentation of Retirement Award of Firearm and Badge for Sheriff's Lieutenant Michener Long- Sheriff Jeff Johnson
- [3.](#) Presentation of Special Weapons and Tactics (SWAT) Vehicle Purchase- Sheriff Jeff Johnson
- [4.](#) Presentation of Request to Accept 2023 Criminal Justice Coordinating Council K9 Grant- Sheriff's Office Chief Deputy Greg Rowan
- [5.](#) Presentation of Compensation of Court Bailiffs- Court Administrator Jason Stephenson
- [6.](#) Presentation of Family Connection Fiscal Agent Request- Family Connection Coordinator Rebecca Bliss
- [7.](#) Presentation of Request to Accept Hazard Mitigation Assistance Grant- Emergency Services Director Troy Leist
- [8.](#) Presentation of FY 2023 Legacy Link Contract Addendum No. 1- Senior Services Director Dawn Johnson
- [9.](#) Presentation of Tennis and Pickleball Courts Renovation- Parks & Recreation Director Matt Payne
- [10.](#) Presentation of IFB #412-22 - Highway 53 and Thompson Creek Park Road Roundabout- Purchasing Manager Melissa Hawk/Special Projects Coordinator Chris Turner
- [11.](#) Presentation of Corridor Study - Lumpkin Campground Road- Planning & Development Director Sharon Farrell
- [12.](#) Presentation of Request to Submit Application for Local Maintenance & Improvement Grant (LMIG) Funding for FY 2023 to the Georgia Department of Transportation- Interim County Manager Vickie Neikirk

13. Presentation of Board Appointments:

a. Industrial Building Authority

- i. Tony Passarello- *replacing Sherry Weeks* (Term: January 2023 through December 2026)
- ii. Carroll Turner- *replacing Calvin Byrd* (Term: January 2023 through December 2025)

b. Parks & Recreation

- i. Audrey Goode- *replacing Spencer Wright* (Term: January 2023 through December 2027)
- ii. Tim Goodyear- *replacing Heather Tierney* (Term: January 2023 through December 2027)
- iii. Whitney Gravitt- *replacing Chris Conowal* (Term: January 2023 through December 2027)
- iv. Calvin Byrd- *replacing Tony Kellar* (Term: January 2023 through December 2027)

14. County Manager Report

15. County Attorney Report

****A Voting Session meeting will immediately follow the Work Session meeting.***

Those with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting, should contact the ADA Coordinator at 706-344-3666, extension 44514. The county will make reasonable accommodations for those persons.



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Sheriff's Office

Work Session: January 19, 2023

Prepared By: Sheriff Jeff Johnson

Voting Session: February 2, 2023

Presenter: Sheriff Jeff Johnson

Public Hearing: Yes _____ No _____

Agenda Item Title: School Resource Officer Position Request

Background Information:

The Dawson County Board of Education, the Dawson County Board of Commissioners and the Dawson County Sheriff's Office remain committed to providing the tools and resources to help keep our students, teachers, faculty and campuses safe.

Dawson County School Superintendent Nicole LeCave, acting on behalf of the Dawson County Board of Education and with strong support of the Dawson County Sheriff's Office, are in agreement that an additional SRO position is needed to help cover an expansive and growing high school campus / student population.

Current Information:

The Dawson County Board of Education and the Dawson County Board of Commissioners will split the cost 50/50, as per the current agreement.

Budget Information: Applicable: ☒ Not Applicable: _____ Budgeted: Yes _____ No ☒

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining
100	3350					

Recommendation/Motion: _____

Department Head Authorization: _____

Date: _____

Finance Dept. Authorization: VLN

Date: 1/9/23

County Manager Authorization: Vickie Neikirk

Date: 1/9/23

County Attorney Authorization: _____

Date: _____

Comments/Attachments:

VLN-Salary for this position would be \$49,642.32 with benefits, the total cost would be \$78,887.



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Dawson County Sheriff's Office

Work Session: January 19, 2023

Prepared By: Sheriff Jeff Johnson

Voting Session: February 2, 2023

Presenter: Sheriff Jeff Johnson

Public Hearing: Yes _____ No _____

Agenda Item Title: Retirement Award of Firearm and Badge

Background Information:

After 32 years of dedicated law enforcement service (21 of those years in the service of Dawson County), Lieutenant Michener Long has tendered his retirement resignation.

Pursuant to the Law Enforcement Officer's Safety Act, peace officers who retire in good standing may continue to carry a firearm in a retirement status. As such, Lieutenant Long still maintains the ability to continue to protect and serve his community.

Current Information:

In gratitude of his many years of loyal and dedicated service, as a traditionally accepted practice and in furtherance of public safety, the DCSO respectfully requests that Lieutenant Long's primary service weapon (Glock 22 S/N ZUZ861) and badge be designated as surplus items with ownership being transferred to him.

Budget Information: Applicable: _____ Not Applicable: ☒ Budgeted: Yes _____ No _____

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: _____

Department Head Authorization: _____

Date: _____

Finance Dept. Authorization: VLN

Date: 1/7/23

County Manager Authorization: Vickie Neikirk

Date: 1/7/23

County Attorney Authorization: _____

Date: _____

Comments/Attachments:

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DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Sheriff's Office

Work Session: 01/19/2023

Prepared By: Sheriff Jeff Johnson

Voting Session: 02/02/2023

Presenter: Sheriff Jeff Johnson

Public Hearing: Yes _____ No _____

Agenda Item Title: SWAT Vehicle Purchase

Background Information:

As part of the Dawson County Sheriff's Office commitment to providing the highest quality service and response readiness, the DCSO SWAT Team is in need of a protective vehicle. This vehicle would offer ballistic protection as well as provide additional response capabilities.

Due to the overall cost of the vehicle, the DCSO is seeking financing options in which to fund this needed equipment. This would be a SPLOST-funded item.

Current Information:

The DCSO respectfully requests that the Board of Commissioners approve:

1. To allow the CFO to request quotes from banking sources for the best interest rate and terms.
2. A Cooperative Agreement through the Federal General Service Administration Contract #GS-07F-169DA
3. For Purchasing to issue a Purchase Order once funding has been secured.

Budget Information: Applicable: ☒ Not Applicable: _____ Budgeted: Yes _____ No ☒

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining
325	3300	542200			\$300,000.00	

Recommendation/Motion: _____

Department Head Authorization: _____

Date: _____

Finance Dept. Authorization: VLN

Date: 1/7/23

County Manager Authorization: Vickie Neikirk

Date: 1/7/23

County Attorney Authorization: _____

Date: _____

Comments/Attachments:

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DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Sheriff Office__

Work Session: _01-19-23_____

Prepared By: _Laurie Whalen_

Voting Session: _01-19-23_____

Presenter: Greg Rowan

Public Hearing: Yes _____ No

Agenda Item Title: B20-8-010 K9 Grant (CJCC) Award_____

Background Information:

This is for acceptance of the Criminal Justice Coordinating Council (CJCC) funding under the Edward Byrne Memorial Justice Assistance Grant (JAG) program. It is for salary expenses related to the K-9 Unit in the Sheriff's Office. The department has received this grant for several years.

Current Information:

The grant year runs from January 1, 2023, through December 31, 2023, in the amount of \$112,204 with no local match. We request a review and vote to accept the award tonight due to grant deadlines.

Budget Information: Applicable: _____ Not Applicable: _____ Budgeted: Yes ☒ No _____

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining
250		3322				

Recommendation/Motion: _____

Department Head Authorization: _____

Date: _____

Finance Dept. Authorization: _____VLN_____

Date: __1/9/23__

County Manager Authorization: Vickie Neikirk

Date: 1/9/23

County Attorney Authorization: _____

Date: _____

Comments/Attachments:

**OFFICE OF THE GOVERNOR
CRIMINAL JUSTICE COORDINATING COUNCIL**

SUBGRANT AWARD

SUBGRANTEE: Commissioner of Roads & Revenue Dawson County

IMPLEMENTING

AGENCY: Dawson County BOC

FEDERAL FUNDS: \$ 112,204

MATCHING FUNDS: \$ 0

PROJECT NAME: Multi-Jurisdictional Task Force

TOTAL FUNDS: \$ 112,204

SUBGRANT NUMBER: B21-8-010

GRANT PERIOD: 01/01/23-12/31/23


This Award is hereby made in the amount and for the period shown above for a Subgrant under the Anti-Drug Abuse Act of 1988, Public law 100-690, Title VI, Subtitle C.

The award is made in accordance with the plan set forth in the application of the Subgrantee and subject to any attached special conditions.

The Subgrantee has agreed through the executed copy of certified assurances to be subject to all applicable rules, regulations, and conditions of the Anti-Drug Abuse Act of 1988. This Subgrant shall become effective on the beginning date of the grant period, provided that within forty-five (45) days of the award execution date (below) the properly executed original of this "Subgrant Award" is returned to the Criminal Justice Coordinating Council.

AGENCY APPROVAL

SUBGRANTEE APPROVAL



Jay Neal, Director
Criminal Justice Coordinating Council

Date Executed: 12/19/22

Signature of Authorized Official Date

Billy Thurmond, Chairman, Dawson County Board of Commissioners

Typed Name & Title of Authorized Official

58-6011882-001

Employer Tax Identification Number (EIN)

INTERNAL USE ONLY

TRANS CD	REFERENCE	ORDER	EFF DATE	TYPE	PAY DATE	INVOICE	CONTRACT #
102	14300	1	01/01/23	9		**	B21-8-010
OVERRIDE	ORGAN	CLASS	PROJECT			VENDOR CODE	
2	46	4	14C20				

ITEM CODE	DESCRIPTION 25 CHARACTERS	7	EXPENSE ACCT	AMOUNT
1	Multi-Jurisdictional Task Force		624.41	\$ 112,204



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Superior Court

Work Session: 1/19/2023

Prepared By: Jason Stephenson

Voting Session: 1/19/2023

Presenter: Jason Stephenson

Public Hearing: Yes ____ No X

Agenda Item Title: Presentation of Compensation of Court Bailiffs

Background Information:

OCGA § 15-2-7 provides that the first grand jury impaneled at the fall term of the superior courts "shall fix the compensation of court bailiffs in the superior courts of such counties for the next succeeding year." In the September term of 2021, a Dawson County grand jury fixed the bailiff compensation at \$100 per day for calendar year 2023, representing an increase from the 2022 rate of \$85 per day. This increase will be effective February 1, 2022 "subject to the approval of the governing authority of the county" pursuant to OCGA § 15-2-7(b).

Current Information:

This adjustment will not require any increase to the FY2023 budget, due to grant funding provided by the courts' 2023 ARPA award from the State of Georgia's Administrative Office of the Courts.

Budget Information: Applicable: X Not Applicable: X Budgeted: Yes ____ No X

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: ____

Department Head Authorization: ____

Date: ____

Finance Dept. Authorization: VSJN

Date: 1-6-23

County Manager Authorization: Nicki Neubert

Date: 1-6-23

County Attorney Authorization: ____

Date: ____

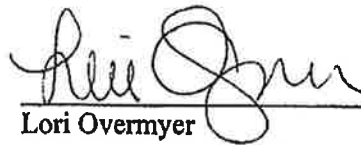
Comments/Attachments:

Bailiff compensation was last adjusted by the Grand Jury and Dawson County Commission in December 2021. While this represents the second adjustment in as many years, the rate was previously unchanged from 2003-2021.

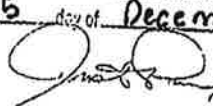
NOTICE OF ACTION TAKEN BY GRAND JURY CONCERNING BAILIFF'S PAY

The Grand Jury for Dawson County during the September Term of Court, 2022, acted at the request of Court Administration and voted that Bailiff's Pay should be raised to \$100 per diem from its current amount, pending approval from the Dawson County Commission.

This 5th day of December, 2022.



Lori Overmyer
Foreperson, Dawson County Grand Jury
September 2022 Term of Court

GEORGIA, DAWSON COUNTY
CLERK'S OFFICE, SUPERIOR COURT
FILED FOR RECORD
AT 11:03 AM 12-05-2022
Recorded in BPA Book 54 Page 92
This 5 day of December 20 22
, Clerk



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Family Connection

Work Session: January 19, 2023

Prepared By: Rebecca Bliss

Voting Session: February 2, 2023

Presenter: Rebecca Bliss, Coordinator

Public Hearing: Yes _____ No X

Agenda Item Title: Presentation of Dawson County Family Connection, Inc fiscal agent request.

Background Information:

Dawson County Family Connection's (DCFC) mission is to provide leadership through collaboration with all segments of the community for the well-being of families and children. Having another entity, such as Dawson County Government, as our fiscal agent makes it possible for DCFC to accept state and federal funding (many of which are reimbursable contracts) to help support a Coordinator and the work of the collaborative. Dawson County Government has served as DCFC's fiscal agent since 1999.

Current Information:

Contract funding received and managed by the fiscal agent has allowed DCFC to bring awareness, knowledge, and resources to the community while addressing local issues such as mental wellness and family stability. Collaboration with community partners has allowed DCFC to provide activities and programs with a focus on these issues with a goal of strengthening families and children in Dawson County.

Budget Information: Applicable: _____ Not Applicable: X Budgeted: Yes _____ No _____

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: _____

Department Head Authorization: _____

Date: _____

Finance Dept. Authorization: VLN

Date: 1/10/23

County Manager Authorization: Vickie Neikirk

Date: 1/10/23

County Attorney Authorization: _____

Date: _____

Comments/Attachments:

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MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is hereby entered into this _____ day of _____, 2023 by and between Dawson County Family Connection, Inc., hereinafter referenced as “Agency”, and the Board of Commissioners of Dawson County, hereinafter referenced as “Dawson County”.

1. **Fiscal Agent/Financial Accounting.**

Dawson County shall act as fiscal agent and provide financial accounting support to the Agency for programs supported by donations to the Agency and by the grants received by the Agency referenced in “Exhibit A”, which is attached hereto and incorporated herein by reference. The grants referenced in Exhibit A may be amended during the term of this Memorandum of Understanding upon approval by Dawson County.

2. **Agency Services.**

The Agency shall furnish the following services, data and information to the Dawson County:

1) act as the liaison between the Agency and all vested community organizations, and 2) to provide appropriate administrative duties including, but not limited to, program development and contract deliverables implementation, resource development, coordinating public information, and 3) provide all grant applications, agreements or contracts and corresponding data required by the fiscal agent to fulfill the grant requirements and

3. **Term.**

The parties hereto agree that the term of this Memorandum of Understanding shall be as follows: July 1, 2023 – June 30, 2024.

4. Records.

Dawson County shall maintain such records and accounts regarding property, personnel and financial records deemed necessary by the Agency and any grant or contract funding source to assure a proper accounting for all project funds for both federal and non-federal shares. Any such records shall be made available for audit purposes to the Agency, the grant or contract funding source, or the Controller General of the United States or any authorized representative and shall be retained for three years after the expiration of this Memorandum of Understanding unless permission to destroy such records is granted by both the Agency and the grant or contract funding source.

5. Mutual Cooperation.

Dawson County agrees to assist the Agency in complying with all of the conditions governing grants or contracts under current laws and regulations.

APPROVED, this _____ day of _____, 2023.

ATTEST:

DAWSON COUNTY
BOARD OF COMISSIONERS

Kristen Cloud, County Clerk

By:_____
Billy Thurmond, Chairman

ATTEST:

DAWSON COUNTY
FAMILY CONNECTION, INC

Rebecca Bliss, Coordinator

Ben Barrett, 2023 Chair

Exhibit A

Department of Human Services

- Grant for approximately \$52,500.00 July 1, 2023 – June 30, 2024 with no match requirement

Fiscal Agent Designation and Acceptance Agreement

COUNTY: Dawson

The Commissioner of Roads and Revenue-Dawson County agrees to serve as the Fiscal Agent for the Dawson County Family Connection, Inc. for the period of July 1, 2023 through June 30, 2024.

The Fiscal Agent certifies they 1) understand this is a 12 month commitment, 2) understand expenses are reimbursable on a quarterly basis, 3) agree to receive all financial correspondence and payments relating to the funds, and make all records available for any required financial audit, 4) have appropriate accounting and financial systems to document costs incurred and claims made and 5) agree the local Family Connection collaborative governing body is the body responsible for all decisions associated with budgeting of these funds, but will ensure such decisions shall be in compliance with the Fiscal Agent’s own policies and procedures.

Family Connection Collaborative
Chairperson:

Signature2

Print Name: Ben Barrett

Date2

Fiscal Agent:

Fiscal Agent’s fiscal year end date (month and day):
December 31

Signature1

Print Name: Billy Thurmond

Title: Fiscal Agent Signatory

Date1

Family Connection Coordinator:

Signature3

Print Name: Rebecca Bliss

Date3



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Emergency Services

Work Session: January 19, 2023

Prepared By: Troy Leist

Voting Session: February 2, 2023

Presenter: Troy Leist

Public Hearing: Yes ☐ No ☒

Agenda Item Title: Hazard Mitigation Assistance Grant

Background Information:

Dawson County's Hazard Mitigation plan expires on March 10, 2024. FEMA has granted the County a Hazard Mitigation Assistance (HMA) grant to help pay for our Hazard Mitigation Plan update.

Current Information:

We are seeking approval to accept the grant and to sign the agreement. The grant is 75% federal share (\$22,500) and 25% local share (\$7,500) for a total of \$30,000.

Budget Information: Applicable: ☐ Not Applicable: ☐ Budgeted: Yes ☐ No ☐

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: _____

Department Head Authorization: _____

Date: _____

Finance Dept. Authorization: VLN

Date: 1/7/23

County Manager Authorization: Vickie Neikirk

Date: 1/7/23

County Attorney Authorization: _____

Date: _____

Comments/Attachments:

VLN-Match is budgeted in the FY 23 budget grant fund

GEORGIA EMERGENCY MANAGEMENT AND HOMELAND SECURITY AGENCY

BRIAN P. KEMP
GOVERNOR



JAMES C. STALLINGS
DIRECTOR

November 18, 2022

Honorable Billy Thurmond
Chairman
Dawson County Board of Commissioners
25 Justice Way
Suite 2313
Dawsonville, Georgia 30534

Dear Commissioner Thurmond,

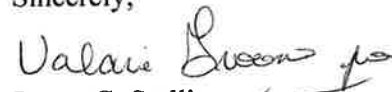
On behalf of Governor Brian Kemp, it is my pleasure to inform you that a Hazard Mitigation Assistance (HMA) Award has been approved by the Federal Emergency Management Agency. The grant will be used to update the Dawson County Multi-Jurisdictional Hazard Mitigation Plan to meet the federal requirements of the Disaster Mitigation Act of 2000. The total approved cost is \$30,000 with a federal share of \$22,500, a local share of \$7,500, and Subrecipient Management Cost of \$1,500.

These funds are subject to the execution of the enclosed Recipient-Subrecipient Agreement. Please keep in mind that your current Hazard Mitigation Plan will expire on March 10, 2024. The end date of this grant is March 18, 2025. In order to keep your current plan active and meet the end date of this grant, please submit an initial draft to your assigned Hazard Mitigation Planner at least six months prior to the earliest of either the plan expiration date or the grant end date.

Please sign and return the agreement, and a fully executed copy will be returned to you later for your files.

Thank you for your commitment to protect Georgia Citizens. I appreciate your efforts to ensure that Georgia continues to be a safer place for us to live and raise our families. By working together, we are continuing to reduce the impacts caused by natural hazards. Should you have any questions regarding this grant, please contact Stephen Clark, Hazard Mitigation Manager, at (404) 635-4573.

Sincerely,


James C. Stallings

lh/as

Enclosures

cc: Jason Dooley, Director

Dawson County Emergency Management Agency

Tim Reeve, Area Coordinator

Georgia Emergency Management and Homeland Security Agency

BUILDING RESILIENT INFRASTRUCTURE IN COMMUNITIES PROGRAM

Recipient-Subrecipient Agreement

The Building Resilient Infrastructure in Communities (BRIC) Program provides funding to States and communities for cost-effective hazard mitigation activities that complement a comprehensive mitigation program, and reduce injuries, loss of life, and damage and destruction of property. The BRIC Program was authorized by Section 203 of the Robert T. Stafford Disaster Assistance and Emergency Relief Act (Stafford Act), 42 USC, as amended by Section 102 of the Disaster Mitigation Act of 2000 (DMA) and Section 1234 of the Disaster Recovery Reform Act (DRRA). Under this Agreement, the interests and responsibilities of the Recipient, herein after referred to as the State, will be executed by the Georgia Emergency Management and Homeland Security Agency (GEMA/HS). The individual designated to represent the State is Mr. James Stallings, GEMA/HS Director. The Subrecipient to this Agreement is Dawson County. The interests and responsibilities of the Subrecipient will be executed by Dawson County's agent, the Subrecipient's Authorized Representative.

1. The following Exhibits are attached and made a part of this agreement:

Exhibit "A": Hazard Mitigation Grant Program Project Administration Guidelines: Financial Assistance
 Exhibit "B": Certification Regarding Drug-Free Workplace Requirements
 Exhibit "C": Certification Regarding Lobbying
 Exhibit "D": Scope of Work
 Exhibit "E": Progress Payment Request Form
 Exhibit "F": Complaint Verification Form
 Exhibit "G": Federal Funding Accountability and Transparency Act Certification

2. Pursuant to Section 203 of the Stafford Act, funds are hereby awarded to the Subrecipient on a 75 percent federal cost share basis for the hazard mitigation project(s) described in Exhibit "D." The Subrecipient shall be responsible for the remaining 25 percent share of any costs incurred under Section 203 of the Stafford Act and this Agreement. Allowable costs will be governed by 2 CFR Part 200.
3. If the Subrecipient violates any of the conditions of disaster relief assistance under the Stafford Act, this Agreement, or applicable federal and state regulations; the State shall notify the Subrecipient that additional financial assistance for the project in which the violation occurred will be withheld until such violation has been corrected to the satisfaction of the State. In addition, the State may also withhold all or any portion of financial assistance which has been or is to be made available to the Subrecipient for other disaster relief projects under the Stafford Act, this or other agreements, and applicable federal and state regulations until adequate corrective action is taken.
4. The Subrecipient agrees that federal or state officials and auditors, or their duly authorized representatives may conduct required audits and examinations. The Subrecipient further agrees that they shall have access to any books, documents, papers and records of any recipients of federal disaster assistance and of any persons or entities

which perform any activity which is reimbursed to any extent with federal or state disaster assistance funds distributed under the authority of the Stafford Act and this Agreement.

5. The Subrecipient will establish and maintain an active program of nondiscrimination in disaster assistance as outlined in implementing regulations. This program will encompass all Subrecipient actions pursuant to this Agreement.
6. The Subrecipient agrees that the mitigation planning project contained in this agreement will be completed by Dawson County on or before March 18, 2025. Completion dates may be extended upon justification by the Subrecipient and approval by FEMA and the Governor's Authorized Representative.
7. The written assurances provided by Dawson County pertaining to FEMA's post award approval conditions apply to this Award Agreement and are incorporated by reference.
8. The Subrecipient shall follow Uniform Administrative Requirements for awards found in 2 CFR Part 200 and FEMA HMA (Hazard Mitigation Assistance) program guidance to implement this award
9. There shall be no changes to this Agreement unless mutually agreed upon, in writing, by both parties to the Agreement.

Governor's Authorized
Representative

Subrecipient's Authorized
Representative

Date

Date

EXHIBIT “A”
GEORGIA EMERGENCY MANAGEMENT AGENCY/HOMELAND SECURITY
Building Resilient Infrastructure in Communities Grant Program
Project Administration Guidelines: Financial Assistance
EMA-2020-BR-001-024

These guidelines provide a synopsis of information contained in the Recipient-Subrecipient Agreement and other applicable documents. Its purpose is to provide general guidelines for efficient and timely Building Resilient Infrastructure in Communities Grant Program project administration.

1. **Project Identification.** The Federal Emergency Management Agency (FEMA) has assigned project number **EMA-2020-BR-001-024** to this project. Please reference this number in all correspondence, as doing so will greatly assist us in processing any actions for this project.
2. **Documentation.** You must keep full documentation to get maximum payment for project related expenditures. Documentation will be required as part of the approved Building Resilient Infrastructure in Communities Grant Program project file. Documentation consists of:
 - A. Recipient-Subrecipient Agreement.
 - B. Copies of checks, vouchers or ledger statements.
 - C. Contracts awarded.
 - D. Invoices or other billing documents.
 - E. Progress reports.
 - F. Record of advance or progress payments (where applicable).
3. **Funding.** Cost sharing has been established at 75% federal, and 25% applicant.
4. **Debarred and Suspended Parties.** You must not make any award or permit any award (subaward or contract) at any tier to any party which is debarred or suspended or is otherwise excluded from or ineligible for participation in Federal assistance programs under Executive Order 12549, “Debarment and Suspension”.
5. **Procurement Standards.** You may use your own procurement procedures, which reflect applicable State and local laws and regulations, provided that the procurements conform to applicable Federal laws and standards. Below is a summary of key procurement standards that a subrecipient should incorporate as discussed in 2 CFR Sections 200.318 to 200.326.
 - A. **Conflict of Interest Policy**
 The subrecipient must maintain written standards of conduct covering conflicts of interest and governing the performance of its employees engaged in the selection, award, and administration of contracts as required in 2 CFR Section 200.318.

B. Procurement

1. Perform procurement transactions in a manner providing full and open competition
2. Contracts and Procurements must be of reasonable cost, generally must be competitively bid, and must comply with Federal, State, and local procurement standards. FEMA finds five methods of procurement acceptable:
 - a. Micro-purchase procedures: an informal method for securing services or supplies that do not cost more than \$10,000. Micro-purchases may be awarded without soliciting competitive quotes if the subrecipient considers the price to be reasonable.
 - b. Small purchase procedures: an informal method for securing services or supplies that do not cost more than \$250,000 by obtaining several price quotes from different sources
 - c. Sealed bids: a formal method where bids are publicly advertised and solicited, and the contract is awarded to the responsive bidder whose proposal is the lowest in price
 - d. Competitive proposals: a method similar to sealed bid procurement in which contracts are awarded on the basis of contractor qualifications instead of on price
 - e. Non-competitive proposals: a method whereby a proposal is received from only one source, because the item is available only from a single source; there is an emergency requirement that will not permit delay;
- C. Maintain sufficient records to detail the significant history of procurement. These records will include, but are not necessarily limited to, the following: rationale for the method of procurement, selection of contract type, and contractor selection or rejection.
- D. Take affirmative steps to assure the use of small and minority firms, women's business enterprises, and labor surplus area firms when possible
- E. Include specific provisions in subrecipients' contracts to allow changes, remedies, changed conditions, access and records retention, suspension of work and other clauses approved by the Office of Federal Procurement Policy.

6. Payments

A. Progress Payments

- 1) When progress payments are desired, you must submit a written request (on provided form at Exhibit "E") and provide supporting documentation, such as an invoice and copies of check.

- a. The first expenditure report is due by March 18, 2023, which is within 12 months of the FEMA award date. Subsequent expenditure reports are due annually or more frequently as needed.
 - 2) The Mitigation Planning Specialist reviews the request and supporting documentation. The Hazard Mitigation Manager reviews and approves or denies the request.
 - 3) If the request is denied, the Hazard Mitigation Manager will inform you in writing that additional documentation is required to support the request.
 - 4) If the request is approved, the Hazard Mitigation Manager will authorize payment of the requested amount less final 10%, which will be withheld pending final project completion.
 - 5) Quarterly report submissions must be current in order to receive progress payments.
- B. Advance Payments - Advance payments will be made on an exception basis only.
7. Subrecipient Performance - The scope of work (see Exhibit D) must be initiated within 90 days of this award notification.
- A. If documentation, inspections or other reviews reveal problems in performance of the scope of work, the Hazard Mitigation Manager will inform you in writing of the deficiencies.
 - B. In addition, the State may also withhold all or any portion of financial assistance which has been made available under this agreement until adequate corrective action is taken.
8. Award Expiration Date
- A. The award expiration date runs through March 18, 2025 and has been established based on project milestones established by the applicant in their grant application. The award expiration date is the time during which the Subrecipient is expected to complete the scope of work. You may not expend FEMA or state funds beyond this date. All costs must be submitted for reimbursement within 60 days of the plan approval by FEMA, or within 60 days of the expiration date, whichever comes first.
 - B. Requests for time extensions to the Award Expiration Date will be considered but will not be granted automatically. A written request must be submitted to the Hazard Mitigation Manager with an explanation of the reason or reasons for the delay. Without justification, extension requests will not be processed. Extensions will not be granted if the sub-recipient has any overdue quarterly progress reports. If an extension is requested, it must be received 90 days prior to the award

expiration date. When fully justified, the Hazard Mitigation Manager may extend the award expiration date.

9. Project Termination

- A. The Recipient, Subrecipient, or FEMA may terminate award agreements upon giving written notice to the other party at least seven (7) calendar days prior to the effective date of the termination. All notices are to be transmitted via registered or certified mail.
- B. The Subrecipient's authority to incur new costs will be terminated upon the date of receipt of the notice or the date set forth in the notice. Any costs incurred prior to the date of the receipt of the notice or the date of termination set forth in the notice will be negotiated for final payment. Close out of the award will commence and be processed as prescribed under final inspection procedures described in this Recipient-Subrecipient Agreement.

10. Equipment/Supplies

- A. The Subrecipient must comply with the regulations listed in 2 CFR 200.313 Equipment and 2 CFR 200.314 Supplies, and must be in compliance with state laws and procedures.

12. Award Modifications

- A. Any award modifications, including deviation from the approved scope of work or budget, must be submitted in writing for approval prior to implementation. Unless otherwise noted within this agreement, all award modification requests will be considered on a case by case basis. Award Modifications include:
 - 1) Any revision which would result in the need for additional funding.
 - 2) Transfers between budget categories.
- B. The subrecipient shall follow prior approval requirements for budget revisions found in 2 CFR 200.308. Transfer of funds between total direct cost categories in the approved budget shall receive the prior approval of FEMA when such cumulative transfers among those direct cost categories exceed ten percent of the total budget.
- C. The following award modification requests will not be considered:
 - 1) Any modification request received after FEMA plan approval.
 - 2) Requests for additional funding due to labor when a contractor is used for plan update work.

13. Appeals - You may submit an appeal on any item related to award assistance. Appeals must be submitted to the Hazard Mitigation Manager within 90 days of the action which is being appealed.
14. Progress Reports
 - A. Quarterly progress reports are required. The report will be supplied to you by GEMA/HS on a quarterly basis for your completion.
 - B. The initial progress report will cover the period through March 31, 2023. It must be submitted no later than April 15, 2023.
 - C. Subsequent reports must be filed by you within fifteen days after the end of each calendar quarter (March 31, June 30, September 30, and December 31).
15. Interim Inspections

Interim inspections may be conducted by GEMA/HS staff and/or FEMA staff.
16. Project Closeout
 - A. When all work has been completed, you must notify your Mitigation Planning Specialist in writing to request project closeout.
 - B. A desk review will be conducted by your Mitigation Planning Specialist.

Audits

- A. If you receive \$750,000 or more in federal assistance from all federal sources, not just this award, during your fiscal year, you are responsible for having an audit conducted as prescribed by the Single Audit Act and sending a copy to the Georgia Department of Audits and Accounts. Mail reports to:

Department of Audits and Accounts
 Non-Profit and Local Government Audits
 270 Washington Street, SW, Room 1-156
 Atlanta, Georgia 30334-8400

If you need additional information or assistance, contact the Hazard Mitigation Division at (404) 635-7522 or 1-800-TRY-GEMA.

EXHIBIT “B”

Certification Regarding Drug Free Workplace Requirements

This certification is required by the regulations implementing Executive Order 12549, This certification is required by the regulations implementing the Drug-Free Workplace Act of 1988, 2 CFR Part 3001. The regulations require certification by Subrecipients, prior to award, that they will maintain a drug-free workplace. The certification set out below is a material representation of fact upon which reliance will be placed when the agency determines to grant the award. False certification or violation of the certification shall be grounds for suspension of payments,

A. The Subrecipient certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Recipient and Subrecipient’s workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an ongoing drug-free awareness program to inform employees about--

- (1) The dangers of drug abuse in the workplace;
- (2) The Recipient's policy of maintaining a drug-free workplace;
- (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
- (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the award be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the award, the employee will--

- (1) Abide by the terms of the statement; and
- (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency in writing within ten calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position and title, to every award officer or other designee on whose award activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected award;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted—

- (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, 29 U.S.C. § 701 et seq.; or
- (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e) and (f).

EXHIBIT "C"

CERTIFICATION REGARDING LOBBYING
Certification For Contracts, Awards, Loans, and Cooperative Agreements

This certification is required by the regulations implementing the New Restrictions on Lobbying, 44 CFR Part 18. The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal award, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, award, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, award, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, sub awards, and contracts under awards, loans, and cooperative agreements) and that all Subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. § 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Subrecipient Authorized Representative

Date

EXHIBIT “D”**PROJECT SCOPE**

Shown below is the funding level and scope of work for the Hazard Mitigation Program project for Dawson County. Any changes to this spreadsheet must receive prior approval from GEMA/HS and will be maintained by GEMA/HS and shall supersede all previous versions.

Materials	Equipment	Labor	Fees/ Contractor	TOTAL COST
\$0.00	\$0.00	\$7,500	\$22,500	\$30,000

Federal Share	Local Share
75%	25%

Subrecipient Management Cost
\$1,500

*Cost shares are calculated on a percentage basis. Actual cost share dollar amounts will fluctuate based on final overall project costs.

Conditions:

Dawson County and participating municipalities will update their multi-jurisdictional Hazard Mitigation Plan to meet DMA2K five year update requirements of FEMA. The planning process implemented through this grant must comply with the Local Hazard Mitigation Planning requirements contained in 44 CFR 201. A complete draft plan document must be submitted to the State and our office for review and comment at least 6 months prior to completion of the grant such that any necessary revisions may be made prior to adoption and within the period of performance. The final plan documents must be submitted for review and approval prior to the end of the period of performance of the grant, and FEMA approval must be obtained prior to the grant closeout. The plan must be adopted by the governing body of all participating jurisdictions within 6 months of the initial FEMA final approval, in order for participants to obtain eligibility for application to the State for FEMA mitigation grant programs. Dawson County will follow and adhere to all sections of the Scope of work (See Below), and Milestones listed in the associated grant application. Dawson County will include all HAZUS Level II analysis provided by GEMA/HS in their risk assessment and utilize the information to update their goals, objectives and actions steps.

The budget includes Subrecipient Management Costs to cover grant administration costs, including completion of this agreement and submission of quarterly reports and reimbursement requests. The allowed costs are up to 5% of the budgeted project costs, or the final actual project costs, whichever amount is less.

Scope of Work

The County will update its existing Multi-jurisdictional Hazard Mitigation Plan according to the requirements of the Disaster Mitigation Act of 2000. This Scope of Work was designed in conformance to FEMA Plan Guidance requirements.

The County agrees to have representatives attend and participate in all GEMA/HS and local level mitigation planning meetings and workshops. The County will coordinate as needed with the GEMA/HS representative to utilize the tools necessary and to ensure that the plan meets the most current Federal regulations. Each county will be required to complete the following: Critical Facility Inventory and basic mapping will be established in the Georgia Mitigation Information System, including running reports by jurisdiction for each identified hazard; GEMA/HS Worksheets 3A for each participating jurisdiction for each identified hazard; high level detail for all mitigation action steps as required by FEMA and GEMA/HS; ensure all “recommended revisions” from their previous FEMA Plan review are addressed in the plan update.

Additionally, the County will ensure the plan update is consistent with the most current requirements from FEMA, including:

- **Identify all changes to the plan within each section**
- **Update the Planning Process**
 - List jurisdictions participating in the plan that seek approval.
 - Describe the process used to review and analyze each section of plan, as well as process used to determine if a section warranted an update.
- **Improve the risk assessment**
 - Address any newly identified hazards that pose a more significant threat than was apparent when previously approved plan was prepared.
 - Discuss new occurrences of hazard events and update the probability of future occurrences.
 - Incorporate new information where data deficiencies were identified in the previous plan, or if the data deficiencies remain unresolved, explain why they remain unresolved and include a schedule to resolve the issue.
 - Include current inventory of existing and proposed buildings, infrastructure, and critical facilities in hazard areas, including existing NFIP repetitive loss structures. The community will determine how far into the future they wish to go in considering proposed buildings and Critical Facilities based on and timed with data gathering phase of their comprehensive plan or land use plan update.
 - The loss estimate should be updated to reflect any changes to the hazard profile and/or the inventory of structures. Any changes to analysis methodologies must be noted. Any previously noted data deficiencies should be updated or explained.
 - Include a general overview of land uses and types of development occurring within the community and highlight any new and/or relevant information.
 - If there are changes in the risk assessment or the vulnerability of the community to the hazards, the information must be attributed to the appropriate jurisdiction(s) or to the whole planning area, whichever applies.
 - Continue to use all available tool sets and data as the GMIS is enhanced (for example: repetitive losses...)
- **Analyze, update, and continue development of Goals, Objectives, and Action Steps**
 - Use this update as an opportunity for jurisdictions to reconsider the goals and objectives. For goals and actions that remain, the plan must document that they were re-evaluated and deemed valid and effective.
 - Goals and objectives shall include the community’s strategy for new or continued NFIP participation. Continue to use the “STAPLEE Criteria” (Social, Technical, Administrative, Political, Legal, Economic, and Environmental), or incorporate the STAPLEE Criteria if not previously used to assess the value of and develop an understanding of the cost effectiveness of mitigation action steps. If actions remain unchanged, the updated plan must indicate why changes are not necessary.
 - Shall include evaluation and prioritization for any new mitigation action steps.
- **Update the Plan Maintenance and Implementation**
 - Must include an analysis of whether previously approved plan’s method and schedule for monitoring, evaluating, and updating plan worked, and what elements or processes, if any, were changed; and discuss method and schedule to be used over next five years.
 - Describe other planning mechanisms or ordinances that this plan will be incorporated into, such as Comprehensive Plans.
- **Information Dissemination**
 - Describe how community was kept involved during plan maintenance process over previous five years, within planning process section of plan update.
 - Plan maintenance section shall describe how community will involve public during plan maintenance process over next five years.
- **Adoption and Review**
 - The plan will be submitted for State review and recommendation prior to adoption.
 - Upon recommendation from GEMA/HS, the county and participating municipalities will adopt the plan.
 - The adopted plan will be submitted for FEMA review and approval.

EXHIBIT “E”

Date: _____

Dawson County BRIC Progress Payment Request

Instructions: All requests for progress payments must be supported by documentation supporting actual expenditures. Itemize each expenditure below to the fullest detail possible, including a reference to specific sites or elements of work. Attach documentation that supports this progress payment request, such as copies of bills of sale, invoices, receipts, and checks evidencing payment. Do not send originals. Attach a continuation sheet if necessary.

AGREEMENT NUMBER: EMA-2020-BR-001-024FEMA Project Number: EMA-2020-BR-001-024SUBRECIPIENT NAME: Dawson CountyEMGrants ID. Number: BRIC2020 F024 S#

Site Reference or Element of Work	Approved Amount	Previous Payment	Current Request	Description of Documentation Attached in Support of this Payment Request
<u>Fees / Contractor</u>	\$22,500			<u>Invoice</u> Proof of payment (Check, purchase order, etc.)
<u>Labor</u>	\$7,500			<u>Labor Expense Sheet</u>
<u>Materials</u>	\$0,000			Invoice and Proof of Payment
<u>Equipment</u>	\$0			Invoice and Proof of Payment
(from continuation sheet attached) SUBTOTAL				
TOTAL				
Less Subrecipient Share (25%)				
NET AMOUNT REQUESTED				

Under penalty of perjury, I certify that to the best of my knowledge the data above is correct and that all outlays were made in accordance with the grant conditions, comply with procurement regulations contained within the 2 CFR, Part 200, and that payment is due and has not been previously requested. I am familiar with Section 317 of Public Law 93-288, as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act.

Signature of Subrecipient's Authorized Representative (and printed name)

**EXHIBIT “F”
COMPLAINT VERIFICATION FORM**

**INSERT CURRENT
COMPLAINT VERIFICATION FORM**



THE GEORGIA EMERGENCY MANAGEMENT AND HOMELAND SECURITY AGENCY

COMPLAINT VERIFICATION FORM

The purpose of this document is to help you file a discrimination complaint concerning the implementation or administration of any program, activity, or service receiving federal financial assistance from the U.S. Department of Justice or the U.S. Department of Homeland Security, whether within the Georgia Emergency Management and Homeland Security Agency (GEMA/HS) or a subrecipient. This document is not intended to be used for complaints about employment with GEMA/HS. You are not required to use this document to file a complaint; a letter with the same information is sufficient. However, if you file a complaint by letter, you should include the same information that is requested herein.

1. Information about the person who experienced the alleged discrimination:

Name: _____
First and Middle (Given Names) Last (Family Name/Surname)

Phone #: Cell/Mobile: _____ Home: _____ Work: _____

Mailing Address: _____
P.O. Box or Street Address City State Zip

Email (optional): _____

2. Information about the person(s) who is alleged to have discriminated:

Name: _____
First and Middle (Given Names) Last (Family Name/Surname)

Phone #: Cell/Mobile: _____ Home: _____ Work: _____

Mailing Address: _____
P.O. Box or Street Address City State Zip

3. Information about the agency or organization involved:

Name: _____

Phone #: _____

Mailing Address: _____
P.O. Box or Street Address City State Zip

4. Are there other individuals or organizations involved in this discrimination complaint?

☐ Yes ☐ No

If Yes, please provide their name, address, and telephone number below:

Name

Address

Telephone

5. Describe the nature of the alleged discrimination involved.

6. Explain in detail what happened, when, and how the alleged discrimination occurred.

State who was involved, and how other persons were treated differently.

7. What other information do you think might be helpful to an investigation?

8. Please list below any persons (witnesses, fellow employees, supervisors, or others) who have direct knowledge of the situation that might be able to provide information to support or clarify the complaint:

Name

Address

Telephone #

9. Have you or others filed a case or complaint regarding this allegation with any of the following?

- | | |
|--|--|
| <input type="checkbox"/> Office for Civil Rights within the Office of Justice Programs, U.S. Department of Justice | <input type="checkbox"/> Office for Civil Rights and Civil Liberties, U.S. Department of Homeland Security |
| <input type="checkbox"/> U.S. Equal Employment Opportunity Commission | <input type="checkbox"/> Other Federal Agency |
| <input type="checkbox"/> Federal or State Court | <input type="checkbox"/> Georgia Department of Labor |
| <input type="checkbox"/> Other | |

If any of the above were selected please provide the following information:

Name of Agency:

Date Filed:

Case or Docket Number:

Date of Trial/Hearing:

Location of Agency/Court:

Investigator:

Status of case:

10. Information about the person filing this complaint, if this complaint is being submitted on behalf of another:

Name: _____
First and Middle (Given Names) Last (Family Name/Surname)

Phone #: Cell/Mobile: _____ Home: _____ Work: _____

Mailing Address: _____
P.O. Box or Street Address City State Zip

Email (optional): _____

Signature: _____ **Date:** _____

You may submit the form by email to: Grantscomplaintcoordinator@gema.ga.gov

Or send via U.S. mail to:

The Georgia Emergency Management and
Homeland Security Agency
Attention: Grants Complaint Coordinator
935 United Avenue SE
Atlanta, Georgia 30316

EXHIBIT “G”
Federal Funding Accountability and Transparency Act Certification

In order to remain in compliance with The Federal Funding Accountability and Transparency Act of 2006 (FFATA) reporting, complete Items 1-7 and Items 8-10 if necessary, and certify by an authorized agent.

Sub-award Number: BRIC 2020 F024 S#

Federal Agency Name: **Federal Emergency Management Agency**

CFDA Program Number and Program Title: **97.047 Building Resilient Infrastructure in Communities (BRIC)**

Sub-award Project Description: **Multi-Jurisdictional Hazard Mitigation Plan**

1. Sub-awardee DUNS Number _____
2. Sub-awardee Name _____
3. Sub-awardee DBA Name _____
4. Sub-awardee Address _____
5. If DBA, Sub-awardee Parent DUNS Number _____
6. Sub-award Principle Place of Project Performance _____
7. In the preceding fiscal year, did the sub-awardee receive 80% of its annual gross revenues from the Federal government?
 Yes _____ No _____
 If **Yes**, continue to question 8. If **No**, questionnaire is complete.
8. In the preceding fiscal year, were the sub-awardee’s annual gross revenues from the Federal government more than \$25 million annual? Yes _____ No _____
 If **Yes**, continue to question 9. If **No**, questionnaire is complete.
9. Does the public have access to the names and total compensation of the sub-awardee’s five most highly compensated officers through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. §§ 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986?
 Yes _____ No _____
 If **No**, continue to question 10. If **Yes**, questionnaire is complete.

10. Please list the names and compensation of the sub-awardee's five most highly compensated officers.

1. _____ \$ _____

2. _____ \$ _____

3. _____ \$ _____

4. _____ \$ _____

5. _____ \$ _____

I certify that to the best of my knowledge all of the information on this form is complete and accurate.

Authorized Signature: _____ Date: _____

This section is for use by the Georgia Emergency Management Agency/Homeland Security Only.

Sub-award Obligation/Agency Name: _____

In accordance with The Federal Funding Accountability and Transparency Act of 2006 (FFATA), this document has been processed in the FFATA Sub-award Reporting System (FSRS) by the undersigned:

Signature _____ Date: _____

Sub-award Obligation/Action Date: _____



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Senior Services

Work Session: 1-19-2023

Prepared By: Dawn Johnson

Voting Session: 1-19-2023

Presenter: Dawn Johnson

Public Hearing: Yes _____ No X

Agenda Item Title: Approval of FY 2023 Legacy Link Addendum #1

Background Information:

Legacy Link receives additional funding during the year from federal and state agencies.

Current Information:

Addendum #1 is an increase of state and federal funds of \$37,236 that will go toward senior client wellness classes, equipment for senior clients, material aid, and caregiver funds.

Budget Information: Applicable: X Not Applicable: _____ Budgeted: Yes X No _____

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining
5520						

Recommendation/Motion: Approve and ratify the FY 2023 Legacy Link Addendum #1.

Department Head Authorization: Dawn Johnson

Date: 1-3-2023

Finance Dept. Authorization: VLN

Date: 1.4.23

County Manager Authorization: Vickie Neikirk

Date: 1.4.23

County Attorney Authorization: _____

Date: _____

Comments/Attachments:

**ADDENDUM NO. 1
TO
AGREEMENT**

BETWEEN THE LEGACY LINK, INC., AND Dawson COUNTY COMMISSION
FOR THE PROVISION OF Nutrition program and entered into on the first
day of July, 2022.

Said agreement is amended to read as follows.

W I T N E S S E T H:

WHEREAS, the Legacy has entered into an Agreement with the
Department of Human Services of the State of Georgia for the purpose
of carrying out a component of the Legacy Link, Inc., Area Agency on
Aging Plan; and

WHEREAS, this component of said Area Plan on Aging is the
provision of Material Aid-Individual services to the elderly;

WHEREAS, the Legacy and the Contractor desire to enter into an
Agreement to provide Wellness services in Dawson County;

2. Description of Services.

(b) Operation of the nutrition site includes serving one meal a
day, five days a week (250 days per year) as specified in the Grant
Application incorporated herein, for a total of 11,800 units of
congregate nutrition services to 82 elderly persons, 34,300 units of
home-delivered nutrition services to 125 elderly persons,

(d) Provide 22,261 units of support services material aide
individual services to 180 elderly persons and 6,747 units of caregiver
services material aide individual services to 5 persons

(e) Provide Wellness services for elderly persons in Dawson
County as described in the Legacy Link, Inc., Area Agency Plan for the
period July 1, 2022 to June 30, 2023. Services must be performed as
provided in Section "D" of Title III of the Older Americans Act of
1965 as amended. A total of 36 units of Lifestyle Management services
to 852 persons; a total of 420 units of Nutrition Education services
to 8,400 persons; a total of 36 units of Physical Activity services
to 2,640 persons; a total of 516 units of Program Awareness/Prevention

services to 5,604 persons in Dawson County.

5. Compensation.

(b) The total compensation paid by the Legacy to the Contractor for nutrition site operation pursuant to this Agreement shall not exceed Ninety Nine Thousand Four Hundred Forty Five Dollars (\$99,445.00).

(c) The Legacy agrees to provide federal and state funds for congregate meals in the amount of Twenty Nine Thousand Six Hundred Sixty Five Dollars (\$29,665.00) and federal and state funds for home-delivered meals in the amount of Sixty Thousand One Hundred Twenty Three Dollars (\$60,123.00).

(d) The total compensation paid by the Legacy to the Contractor for Alzheimer Respite services pursuant to this agreement shall not exceed Twenty Three Thousand Six Hundred Ninety Eight Dollars (\$23,698.00)

(e) The Legacy agrees to provide federal funds for material aid individual support services in the amount of Twenty Thousand Nine Hundred Twenty Five Dollars (\$20,925.00), and material aid individual caregiver services in the amount of Six Thousand Seven Hundred Forty Six Dollars (\$6,746.00).

(f) The total compensation paid by the Legacy to the Contractor for Wellness services pursuant to this agreement shall not exceed Fourteen Thousand One Hundred Dollars (\$14,100.00)

6. Non-Federal Funds.

(a) As a condition of this Agreement, the Contractor agrees to insure non-federal funds in the amount of Six Thousand Nine Hundred Sixty Dollars (\$6,960.00) will be available for nutrition site operations, and Two Thousand Three Hundred Twenty Four Dollars (\$2,324.00 for respite services, and One Thousand Three Hundred Thirty Four Dollars (\$1,334.00) for material aid support and Nine Hundred Dollars (\$900.00) for wellness services

(b) The Contractor further agrees to insure local cash based on actual cost per meal and available federal and state funds for 11,800 congregate and 34,300 home-delivered meals.

The minimum cash requirement for the term of the Agreement being Twenty One Thousand Four Hundred Twenty Nine Dollars (\$21,429.00) for congregate meals and One Hundred Five Thousand Five Hundred Forty Six Dollars (\$105,546.00) for home-delivered meals.

The Contractor shall provide the necessary non-match local resources required for the provision of the services listed in Paragraph two (2) of this contract, this amount being Four Hundred Two Thousand Two Hundred Fifty Three Dollars (\$402,253.00).

12. Maintenance of Records. The Contractor shall maintain such records and accounts, including property, personnel, and financial reports as deemed necessary by the Legacy to assure a proper accounting of all program funds, including both federal and nonfederal matching funds expended to enable the Legacy to comply with all federal and state financial accountability requirements. Contractor record retention requirements are seven years from submission of final expenditure report. If any litigation, claims or audit is started before the expiration of seven years, the records shall be retained until all litigations, claims or audit findings involving the records have been resolved. These records shall be retained in a manner and for the period specified in 45 CFR - Part 74 Administration of Grants.

(a) At any time during normal business hours and as often as the Legacy may deem necessary, there shall be made available to the Legacy all of the Contractor's records with respect to all matters covered by this Agreement, and the Contractor will permit the Legacy or its designated representative to audit, examine and make excerpts from invoices, materials, payrolls, records of personnel, conditions of employment and other data relating to matters covered by this Agreement.

23. Contractor/Subcontractor License Requirements. The Contractor shall not subcontract any portion of this Agreement without the express

written consent of the Legacy. In the event of any subcontract, the Contractor shall incorporate into and require its subcontractor to comply with all of the provisions of this Agreement, and the Contractor shall remain primarily liable to the Legacy for all duties, obligations and responsibilities assumed by the Contractor under this Agreement and shall not be relieved of any such duties, obligations or responsibilities.

The Contractor agrees to maintain any required city, county and State business licenses and any other special licenses required, prior to and during the performance of this Contract. B.

The Contractor is responsible to ensure that Subcontractors are appropriately licensed. C.

The Contractor agrees to notify the Department in writing within one (1) business day of the loss or sanction of any license, certification, or accreditation required by this Contract, or by State or Federal laws. The Contractor agrees that if it loses or is sanctioned with regard to any license, certification or accreditation required by this Contract or State and Federal laws, that this Contract may be terminated immediately in whole or in part.

27. Conflict of Interest. The Contractor and the Department certify that the provisions of the O.C.G.A. §§ 45-10-20 through 45-10-29, as amended, and O.C.G.A. §§ 45-10-40 and 45-10-41 which prohibit and regulate certain transactions between certain State officials or Employees and the State of Georgia, have not been violated and will not be violated in any respect.

28. Debarment. In accordance with Executive Order 12549, Debarment and Suspension, as implemented at 2 CFR Part 180, 2 CFR Part 376, and 45 CFR § 75.213, Contractor certifies by signing the Annex titled Certification Regarding Debarment,

Suspension, Ineligibility And Voluntary Exclusion Lower Tier Covered Transaction that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this Contract by any Federal department or agency. Contractor further agrees that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion -- Lower Tier Covered Transaction," without modification, in all lower tier transactions and in all solicitations for lower tier covered transactions.

All other terms and conditions of this agreement remain unchanged.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and affixed their seals the day and year first above written.

THE LEGACY LINK, INC.

By: _____
Chief Executive Officer/AAA Director

Subscribed and sworn to
in our presence:

Notary Public

CONTRACTOR:
DAWSON COUNTY COMMISSION

By:  _____
Chairman

Subscribed and sworn to
in our presence:

Notary Public



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Parks & Rec

Work Session: 1/19/2023

Prepared By: Matt Payne

Voting Session: 1/19/2023

Presenter: Matt Payne

Public Hearing: Yes No x

Agenda Item Title: Presentation of Tennis and Pickleball Courts Renovation

Background Information:

Request from the Recreation department to receive bids for the renovations of the tennis courts at Rock Creek Park and Veterans Memorial Park; to renovate old courts and add pickleball courts.

Current Information:

N/A

Budget Information: Applicable: Not Applicable: x Budgeted: Yes No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion:

Department Head Authorization:

Date:

Finance Dept. Authorization: VLN

Date: 1/10/23

County Manager Authorization: Vickie Neikirk

Date: 1/10/23

County Attorney Authorization:

Date:

Comments/Attachments:

vln-there is \$98,000 leftover from the Turf Project that was budgeted from Impact fees that can be used for this upgrade/expansion



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Public Works

Work Session: 01/19/2023

Prepared By: Melissa Hawk

Voting Session: 02/02/2023

Presenter: Melissa Hawk

Public Hearing: Yes ☒ No ☐

Agenda Item Title: IFB #412-22 Hwy 53 -Thompson Creek Park Road Roundabout

Background Information:

In June 2019, a 240-unit apartment complex and in July 2021, two separate residential/business mix developments were approved by the board that will be located at or near the corner of Dawson Forest Road and Highway 53. Stipulations included a total of \$500,000 paid by the developers to the county for improvements at this intersection. \$14,733 has been allocated to locate property corners, topo field work and some other items. GDOT had planned a quick response roundabout project to allow flow of traffic from Dawson Forest Road, Highway 53 and Thompson Creek Park Road. Thompson Creek Park Road will need to be realigned to allow for better flow of traffic in and out of the roundabout. GDOT and the board agreed to combine the realignment and the roundabout in one county project. The IFB for this project opened on January 5, 2023. GDOT approved \$500,000 in restricted LMIG funds for the roundabout.

Current Information:

Two bids were received with Vertical Earth being the lowest, most responsible bidder at a cost of \$1,547,083.74. The BOC approved a letter to GDOT requesting an additional \$561,817 in LMIG funds to cover the increased cost of construction.

Budget Information: Applicable: ☒ Not Applicable: ☐ Budgeted: Yes ☒ No ☐

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining
				\$485,267.00	\$1,061,816.74	

Recommendation/Motion: Staff respectfully requests the board accept the bids received, approve a contract to Vertical Earth in the amount of \$1,547,083.74, accept the \$500,000 from GDOT in LMIG funds and determine the funds for the remaining \$561,817, if not approved by GDOT.

Department Head Authorization: N/A

Date: 01/05/2023

Finance Dept. Authorization: VLN

Date: 1/10/23

County Manager Authorization: Vickie Neikirk

Date: 1/10/23

County Attorney Authorization: _____

Date: _____

Comments/Attachments:

Presentation



IFB #412-22

Hwy 53 - Thompson Creek Park Road Roundabout

Work Session – January 19, 2023

Background

- ❖ In June, 2019, a 240-unit apartment complex and in July, 2021, two separate residential/business mix developments were approved by the Board, which will be located at or near the corner of Dawson Forest and Hwy 53. Stipulations included a total of \$500,000.00 paid by the developers to the County for improvements at this intersection.
- ❖ GDOT planned a Quick Response round-about project to allow flow of traffic from Dawson Forest Road, Highway 53 and Thompson Creek Park Road. Thompson Creek Park Road will need to be realigned to allow for better flow of traffic in and out of the round-about.
- ❖ GDOT and the Board agreed to combine the realignment and the roundabout into one County project.

Procurement Approach and Procedure

BID ACCORDING TO POLICY

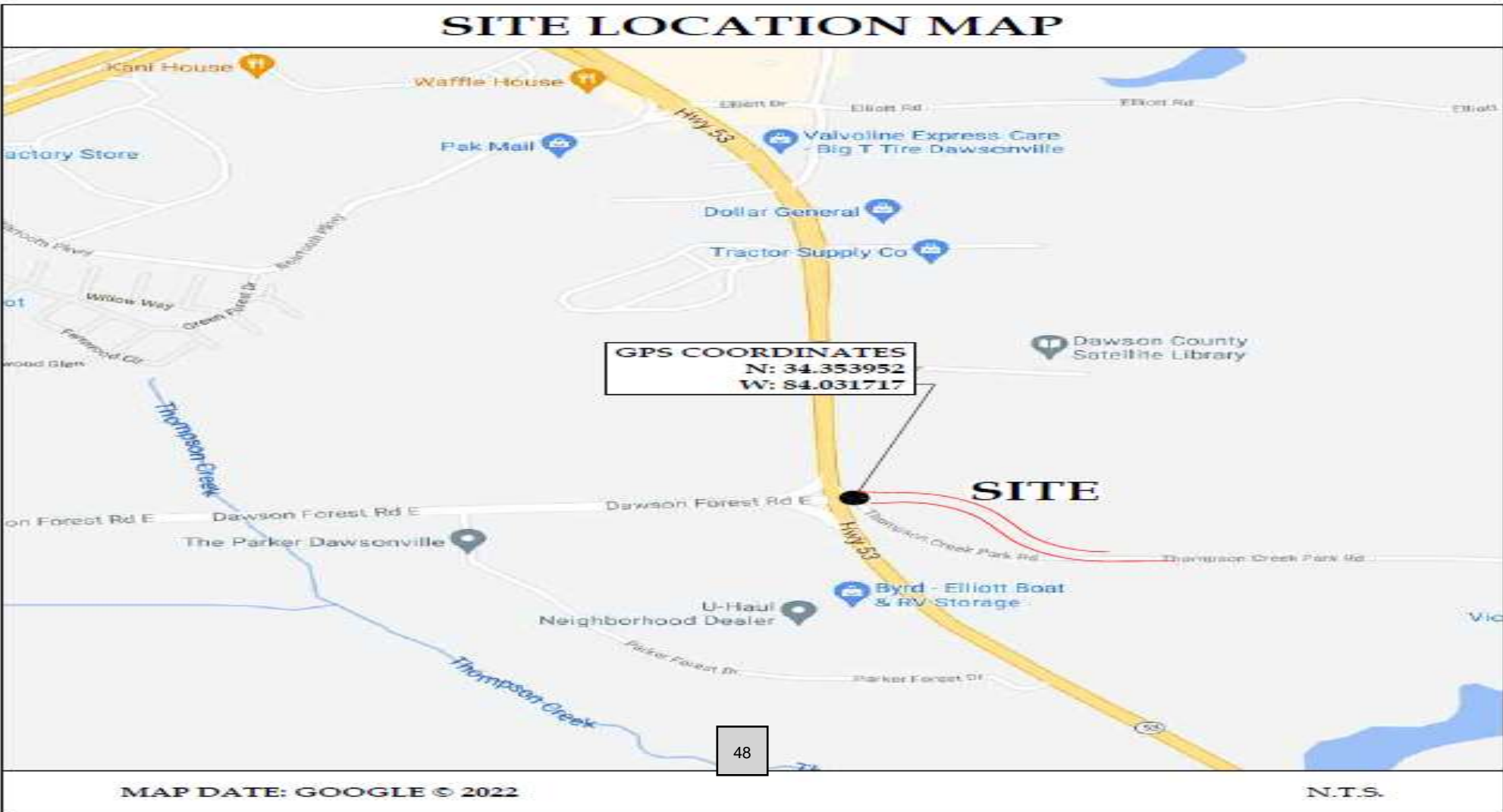
- ✓ Advertised in Legal Organ
- ✓ Posted on County Website
- ✓ Posted on Georgia Procurement Registry
- ✓ Emailed notification through vendor registry
- ✓ Notification through County's Facebook and Twitter accounts
- ✓ Notification through Chamber of Commerce
- ✓ 2 bids received

Scope of Services

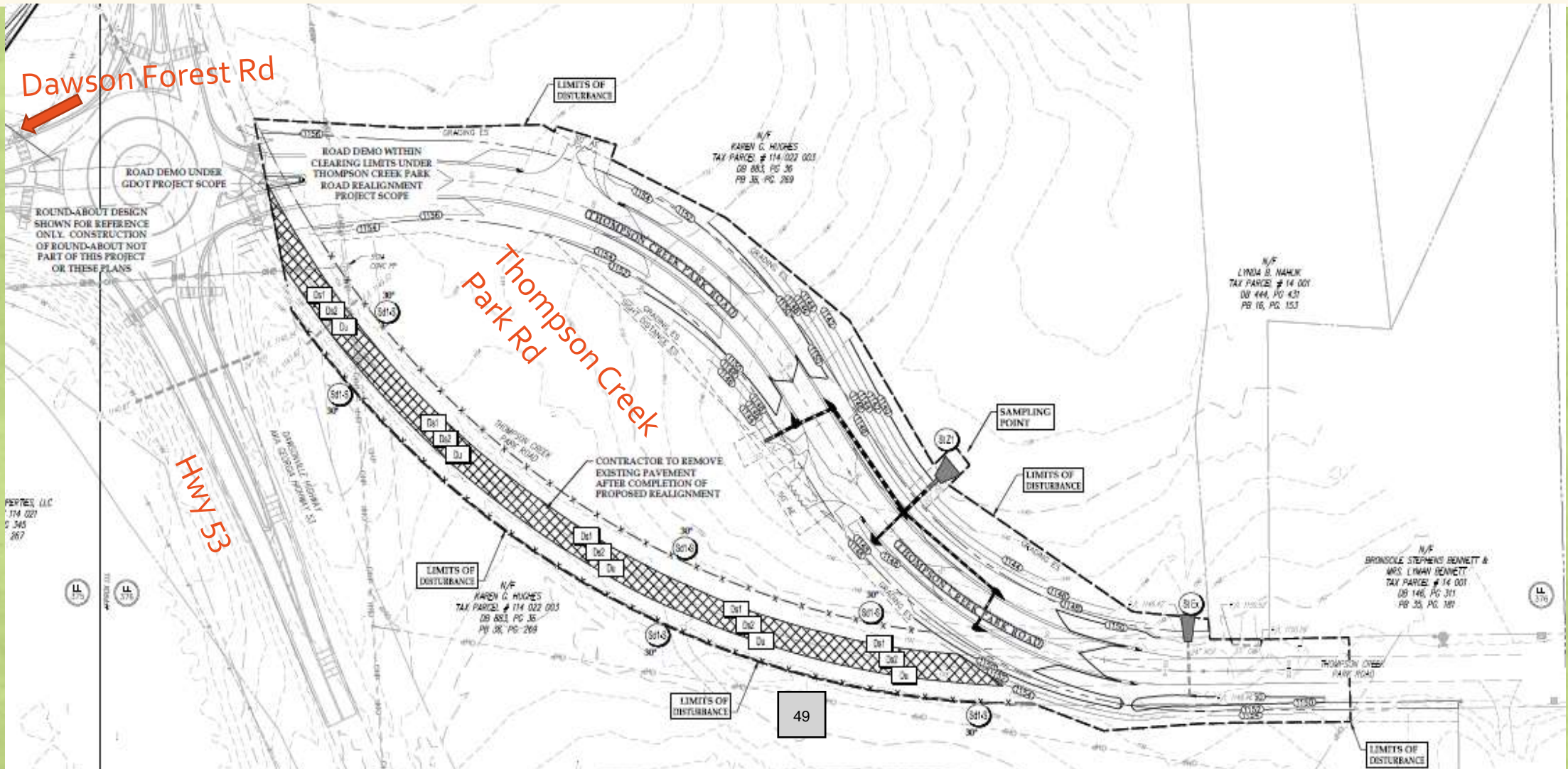
❖ Some of the scope of services include:

- Traffic Control
- Surveying
- Clearing and Grubbing
- Erosion Control
- Inspections
- Grading and Excavating
- Storm Sewer
- De-Watering
- Curb and Gutter
- Concrete Work
- Asphalt Paving
- Landscaping

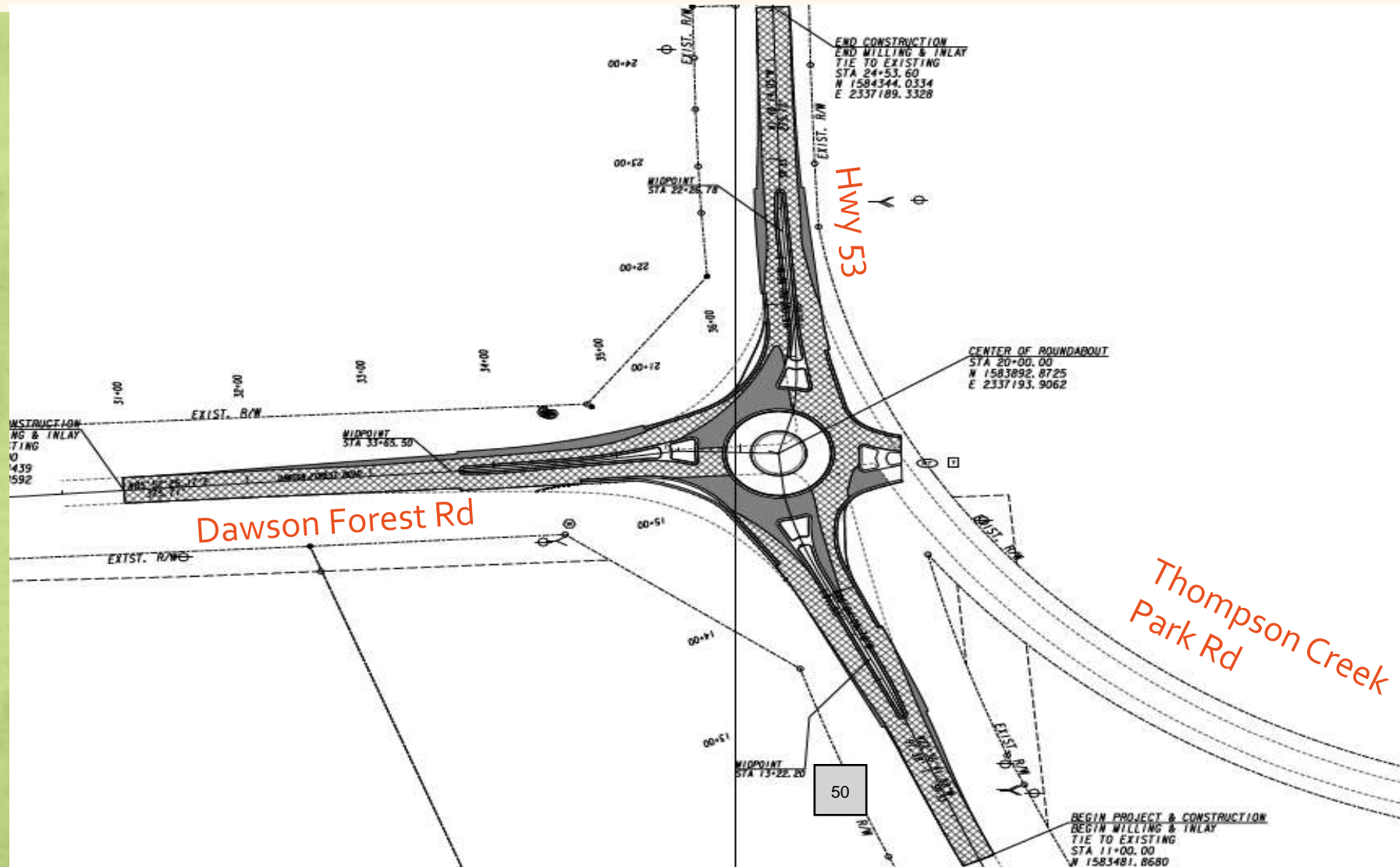
SITE LOCATION MAP



Summary Drawing of Site Work at Thompson Creek Park Road



Summary Drawing of Site Work for the Roundabout



Pricing Received

Vertical Earth

Item No.	Description	Quantity	UOM	Total Cost
1	HWY 53 - Thompson Creek Park Road Roundabout	1	Lump Sum	\$1,547,083.74
2	Estimated Start Date:		2/16/2023	
3	Warranty for Labor:	2 years		
4	Warranty for Materials:	2 years		

J.G. Leone

UOM	Total Cost
Lump Sum	\$3,759,659.20
March/April 2023	
2 years	
2 years	



Staff Recommendation

Staff respectfully requests the Board to accept bids received, approve a contract to Vertical Earth in the amount of \$1,547,083.74, accept the \$500,000.00 from GDOT in restricted LMIG Funds, and determine the funds for the remaining \$561,817.00, if not approved and funded by GDOT.

Thank you for your time.



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: **Planning and Development**

Prepared By: Sharon O. Farrell, Director

Presenter: Sharon O. Farrell, Director

Work Session: January 17, 2023

Voting Session: January 17, 2023

Public Hearing: Yes ☐ No ☒

Agenda Item Title: Corridor Study - Lumpkin Campground Road

Background Information:

Lumpkin Campground Road is an undivided two-lane major collector roadway that connects GA400N to Lee Castleberry Road (Forsyth County line).

The roadway continues to experience development and traffic volumes. To determine the necessary roadway improvements the corridor must be analyzed to develop a scope of work. Dawson County has a contract with KCI Technologies to perform such studies.

Current Information:

KCI Technologies performed a similar study for the Dawson Forest Road to Hwy 53 segment.

A stipulation of zoning (ZA22-19) includes a contribution to Lumpkin Campground roadway improvements; the study will provide the technical data necessary to prioritize improvements.

Budget Information: Applicable: ☒ Not Applicable: ☐ Budgeted: Yes ☐ No ☒

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining
					17,300.00	

Recommendation/Motion: Approval to authorize the county manager to expend funds under current contract # 385-21.

Department Head Authorization: Sharon O. Farrell

Date: 01/03/2023

Finance Dept. Authorization: LM

Date: 1/3/23

County Manager Authorization: Robert N. Nix

Date: 1/3/23

County Attorney Authorization: _____

Date: _____

Comments/Attachments:

Task Order Scope document attached. ZA22-19 letter of approval.



ISO 9001:2015 CERTIFIED

ENGINEERS • PLANNERS • SCIENTISTS • CONSTRUCTION MANAGERS

2160 Satellite Boulevard, Suite 130 • Duluth, GA 30097 • Phone 678-990-6200 • Fax 678-990-6222

--TASK ORDER SCOPE DOCUMENT--

Re: Contract Number: 385-21 On-call Traffic Engineering Services

Request by: Jeffrey Hahn, Director of Public Works

Prepared: October 3, 2022

Subject: Lumpkin Campground Road – Corridor Study
South Segment: Forsyth County line to Dawson Forest Road

Task Request: Prepare a review of the transportation needs for the corridor and provide recommendations to accommodate future growth

Background: Dawson County performed a similar corridor study for Lumpkin Campground Road, between Dawson Forest Road and SR 53. With the increase in development and traffic volumes, the county desired to perform a similar corridor study for the south segment.

KCI Scope of Services:

KCI will perform a review of the roadway conditions and prepare a memorandum identifying recommendation.

- Perform field observations during the AM and PM weekday peak hour periods
- Perform 24-hour traffic volume counts at three locations on the corridor; perform two intersection turning movement counts at the intersections of Whitmire Dr/Red Rider Rd and at Dawson Forest Road
- Perform a 5-year historical crash review utilizing GDOT's Numetric database
- Project future traffic volumes for both 10-year and 20-year periods; incorporate known development information from the county
- Perform intersection capacity analysis at the intersection of Whitmire Dr/Red Rider Rd
- Perform roundabout capacity analysis at the intersection of Dawson Forest Road; identify when and the type of modification (i.e. an additional travel lane) needed at the roundabout based on future traffic volume projection
- Prepare memorandum summarizing the study findings
- Attend one meeting with the County staff to discuss findings and recommendations
- Revise memorandum to incorporate County feedback
- Prepare planning level construction cost estimate for up to five projects
- Deliverable: Memorandum, KMZ file illustrating project recommendations

The task also includes attending one stakeholder meeting. The prior study including holding one meeting at the beginning of the study to hear concerns and receive input from adjacent property owners.

Included in this is preparing an aerial map and comment form for use at the meeting. Two KCI staff would attend the meeting to lead the discussion and answer questions.

Assumptions: This proposal is limited exclusively to the Work as described in the Scope of Services section and anything not expressly described shall be considered expressly excluded from the Work. Work that is expressly excluded from the Scope of Services includes:

- Roadway Concept; Roadway Design Services
- Additional meetings

Schedule: KCI will begin work upon notice to proceed from the client. We expect to complete the Task within 2 months.

Fee: KCI's fee for the work listed in the scope of services above will be lump sum and invoiced monthly on the basis of percentage of work performed. The lump sum fee includes labor and direct expenses associated with the performance of this Work.

Based on the Master Contract, Exhibit B project price form, project #12 (investigate traffic issues and recommendation action), the composite hourly rate is \$135.00 per hour. The is most similar to the requested scope of services. The hours to complete the task are estimated to be 120 hours. A traffic count subconsultant will be utilized to collect the traffic data. The subconsultant fee is \$1,100.

The KCI Lump Sum Fee: \$ 17,300.00

Task Order Contact: Andrew Antweiler will serve as the task manager and your point of contact. If you have any questions, please do not hesitate to contact him at (770)-490-9526.



DAWSON COUNTY BOARD OF COMMISSIONERS

APPROVAL FORM

PUBLIC HEARING OF LAND USE CHANGE REQUEST MEETING HELD OCTOBER 6TH, 2022

We, the Dawson County Board of Commissioners, do hereby **APPROVE** the following Land Use Change Request:

REQUEST: **ZA 22-19 & VR 22-14**

Applicant's Name: Jim King
Applicant's Address: 131 Prominence Court Suite 230 Dawsonville, GA 30534
Location: Stacie Lane/Lee Castleberry Rd. Lumpkin Campground Rd. South Dawsonville, GA 30534
Purpose: Rezone 10.314 acres of TMP 107-053 & 107-272 from R-A (Residential Agriculture) to RMF (Residential Multi-Family)
Property Usage: For the purpose of developing 152 semi detached home community.

Zoning Conditions:

1. The development shall be developed in general accordance with the Conceptual Masterplan Documents prepared by HGOR dated June 10, 2022 and approved with this rezoning.
2. Developer shall construct a right decel lane and left turn lane on Lee Castleberry Road.
3. Developer shall improve Lee Castleberry Road along the subject property's frontage to the intersection of GA 400 to the standards of a non-curbed Non-Residential Collector. Improvements shall include widening to (2) 12-foot lanes with 2-foot shoulders and milling/resurfacing the entire length. Improvements shall be complete prior to the issuance of the first Certificate of Occupancy.
4. Developer shall provide an 8' wide sidewalk along Lee Castleberry Rd and a 5' sidewalk along Stacie Lane. Sidewalks shall continue for the entire frontage and extend to the Ga 400 right-of-way. For offsite improvements, Dawson County will provide right-of-way or easements as needed.
5. Developer shall donate an additional 20 feet of right-of-way along Lee Castleberry and Stacie Lane. R/W shall be donated at Final Plat and shall not count against the overall density.
6. Developer shall plant at least (1) 3"-4" Cal. canopy-type (oak, maple, elm...) street trees in each front yard (and side yard on corner lots) adjacent to the right-of-way and 40' O.C. along Lee Castleberry Rd right-of-way.
7. All grassed areas on dwelling lots and amenity areas shall be sodded
8. All utilities shall be placed underground
9. Development shall have covenants that require maintenance of the landscaped entrance area, open space, and amenity areas by a mandatory Homeowners Association.

Billy Thurmond
Chairman

Sharon Fausett
Commissioner
District One

Chris Gaines
Commissioner
District Two

Tim Satterfield
Commissioner
District Three

Emory Dooley
Commissioner
District Four

David Headley
County Manager

Kristen Cloud
County Clerk

Dawson County
Government Center
25 Justice Way
Suite 2213
Dawsonville, GA 30534
Phone 706-344-3501



Billy Thurmond
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10. Homes shall have a minimum front setback of 20' and 24' minimum distance from the garage door to the sidewalk.
11. Each home in the development shall have not less than a 2-car enclosed garage. Garage doors shall have the appearance of "carriage style" doors and be painted a medium/dark earth-tone color.
12. Developer agrees to use a minimum of four different residential building elevations to avoid a cookie cutter look within the community. Elevations shall be similar to the renderings provided and must be approved by the Planning Director prior to issuance of a building permit.
13. Homes shall include a water table along the front & sides of brick or stone. The remaining façade must include a combination of at least 2 of the following: board and batten, shake, or lap fiber cement siding. There shall be no vinyl or aluminum siding.
14. Homes shall be a minimum of 1,600 sf of heated space. All homes shall have a minimum of two car garages and a driveway of sufficient width to provide for at least 2 parked cars side by side with a minimum of 24' between the garage and sidewalk.
15. The design and name for the Pocket Park at the intersection of Lee Castleberry and Lumpkin Campground Rd shall be mutually agreed upon by the Developer and County Planning Staff. The Pocket Park shall be maintained along with the Common Area by the Homeowners' Association.
16. Developer shall contribute \$150,000 to Lumpkin Campground improvements. Contribution shall be required at the time when 50% of the Certificates of Occupancy have been issued for the development. ←
17. No Residential Building Permits shall be issued prior to January 1, 2024.
18. Developer Shall provide NO PARKING signs along the interior streets throughout the development and shall include enforcement by the HOA in the Declaration of Covenants.
19. Developer shall provide a garbage can pad for each home within the development.

The request will not:

- A. Affect the property values of surrounding property.
- B. Affect the health, safety or general welfare of the public.
- C. Impose special hardships on the surrounding property owners.

The subject property is suited for the proposed land use.


Billy Thurmond, Chairman

10-06-2022
Date

cc: Jarrard & Davis, LLP., County Attorney
Harmony Gee, Zoning Administrator
Elaine Garrett, Tax Assessor's Office



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Public Works

Work Session: 1/19/2023

Prepared By: Vickie Neikirk

Voting Session: 1/19/2023

Presenter: Vickie Neikirk

Public Hearing: Yes _____ No x

Agenda Item Title: Presentation of Request for approval of proposed LMIG grant application and request for GDOT funding.

Background Information:

Dawson County annually submits to GDOT their request for funding for LMIG (Local Maintenance & Improvement Grant). This funding provides much needed assistance to Dawson County in the maintenance and improvement of county roads.

Current Information:

GDOT Funding \$440,877.78

County match \$132,263.33

County match is already budgeted in the Grant Fund.

Budget Information: Applicable: x Not Applicable: ____ Budgeted: Yes x No _____

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining
250		4226				

Recommendation/Motion: To approve application for FY 23 LMIG funding and submit documents to GDOT

Department Head Authorization: _____

Date: _____

Finance Dept. Authorization: VLN

Date: 1/10/23

County Manager Authorization: Vickie Neikirk

Date: 1/10/23

County Attorney Authorization: _____

Date: _____

Comments/Attachments:



Russell R. McMurry, P.E., Commissioner
One Georgia Center
600 West Peachtree Street, NW
Atlanta, GA 30308
(404) 631-1000 Main Office

June 29, 2022

Billy Thurmond, Chairman
Dawson County
25 Justice Way, Suite 2313
Dawsonville, Georgia 30534

RE: Fiscal Year 2023 Local Maintenance & Improvement Grant (LMIG) Program

Dear Chairman Thurmond:

We are pleased to announce that the Department will begin accepting applications for the Fiscal Year 2023 LMIG Program in July 2022. Grants will be processed electronically through our **GRANTS (LMIG) Application System**. To begin your FY 2023 LMIG Application, please visit the Department's website at www.dot.ga.gov/PS/Local/LMIG. This site provides a link to the LMIG Application, the LMIG Application Tutorial (Manual), and to the General Guidelines and Rules and other pertinent reports. The project list will be entered directly into the LMIG Application System. Please contact your District State Aid Coordinator, **Shane Giles**, at **404-694-6545** for assistance with the online application process.

For an application to be processed, the following requirements must be met:

- A local government must be in Department of Audits and Accounts (DOAA) and Department of Community Affairs (DCA) audit compliance.
- A signed cover letter must be attached and include a completion status of the last three fiscal years' LMIG Grants.
- A signature page must include both the local government seal and the notary seal. The application website provides a blank signature page for you to download, complete and upload as an attachment.
- A local government must provide their District State Aid Coordinator with a Statement of Financial Expenditures form and invoices for Fiscal Year 2020 projects and all other prior years unless previously approved to combine funding for Fiscal Years 2020, 2021, and 2022. The forms can be attached in the LMIG Application System if they have not already been provided to your District State Aid Coordinator.

All electronic LMIG applications must be received no later than February 1, 2023. Failure to submit applications by the deadline might result in a forfeiture of funds.

Your formula amount for the Fiscal Year 2023 Program is **\$440,877.78** and your local match is **30%**. Each local government is required to match this formula amount in accordance with Code Section 48-8-244(d).

If you have any questions regarding the LMIG Program, please contact the Local Grants Office in Atlanta at (404) 347-0240 or email questions to LocalGrantsProgram@dot.ga.gov.

Sincerely,

Bill Wright
Local Grants Administrator

cc: The Honorable Steve Gooch, Georgia State Senate
The Honorable David Ralston, Georgia House of Representatives; The Honorable Will Wade, Georgia House of Representatives
The Honorable Emily Dunn, State Transportation Board
Kelvin Mullins, District Engineer



Shane Giles, District State Aid Coordinator

Russell R. McMurry, P.E., Commissioner
One Georgia Center
600 West Peachtree Street, NW
Atlanta, GA 30308
(404) 631-1000 Main Office

FY _____

LOCAL MAINTENANCE & IMPROVEMENT GRANT Program (LMIG)

STATEMENT OF FINAL PROJECT EXPENDITURES

DATE: _____

COUNTY: _____

CITY: _____

SUBMITTED BY: _____
(Local Government Representative- Person's Printed Name)

1. LMIG EXPENDITURES: \$ _____
(LMIG Funding Received from GDOT)

2. REQUIRED 10% or 30% MATCH: \$ _____
(10% or 30% of LMIG Funding Received in #1)

3. TOTAL PROJECT EXPENDITURES: \$ _____
(The Total Amount Spent on Project)

4. TOTAL LOCAL GOVERNMENT EXPENDITURES: \$ _____
[Total Project Expenditures above minus LMIG Expenditures at the Top (#3 minus #1)]

By signature below, I hereby certify that the above expenditures are for the work completed on the attached final Project List for the FY _____ LMIG Program.

Authorized Local Government Official Signature: _____

[Include financial documents to verify expenditures, including but not limited to invoices, contracts, checks, etc.]

For GDOT use only

PI Number: _____

Record Audit Performed: Yes No (Circle One)

Field Inspection Completion Date: _____

APPROVED: _____ Date: _____
(DISTRICT ENGINEER SIGNATURE)



DAWSON COUNTY

Public Works

January 18, 2023

Subject: 2023 LMIG Application and Project List

Dear Mr. Jeremy Durrance:

It is my pleasure to submit to you the following list of projects eligible for LMIG funding for 2023. The FY2023 amount allocated to Dawson County is \$440,877.78 with the County providing a 30% match equating to \$132,263.33. The total budgeted for the 2023 LMIG (projects) are \$573,141.11.

The project cost estimates DO NOT include the utilization of Dawson County labor and equipment. Please find the enclosed LMIG Project list. If there are any questions, please do not hesitate to contact me. We are current with previous LMIG funding.

The following table outlines our 2023 project list:

2023 LMIG-DAWSON COUNTY PROJECT LIST						
Road Name	Beginning	Ending	Miles	Description of Work	Cost Estimate	Date
Freeland Road	Red Rider Road	Lumpkin Campground Road	0.42	Deep Patch 9.5 Topping	\$180,000.00	Oct-23
Red Rider Road	Freeland Road	Lumpkin Campground Road	0.38	Deep Patch 9.5 Topping	\$32,000.00	Oct-23
Vickie Drive East/West	Melody Lane	End	0.22	12.5 Topping	\$45,000.00	Oct-23
Mildred Elliott	Hwy 183	Private Gate	0.37	12.5 Topping	\$60,000.00	Oct-23
Ivey Road	Old Henry Grady	Chicken House	0.15	12.5 Topping	\$35,000.00	Oct-23
Dan Fowler Road	Lumpkin County Line	Lumpkin County Line	2.1	9.5 Topping	\$231,500.00	Oct-23
Total Estimated Cost					\$583,500.00	
					\$440,877.78	2023 GDOT LMIG FUNDS
					\$132,263.33	30% MATCH (Dawson Co.)
					\$573,141.11	TOTAL FUNDS REQUIRED

Sincerely,

Vickie L. Neikirk

Dawson County Public Works

Chief Financial Officer/Interim County Manager

Engineering/Project
Management

Roads/Bridges

Transfer Station

Dawsonville, GA 30534
Phone 706-265-2774

**GEORGIA DEPARTMENT OF TRANSPORTATION LOCAL
MAINTENANCE & IMPROVEMENT GRANT (LMIG)
APPLICATION FOR FISCAL YEAR 20 23
TYPE OR PRINT LEGIBLY. ALL SECTIONS MUST BE COMPLETED.**

LOCAL GOVERNMENT INFORMATION

Date of Application: 1-18-2023

Name of local government: Dawson County

Address: 60 Transportation Lane Dawsonville GA 30534

Contact Person and Title: Tessa Webb, Administrative Assistant

Contact Person's Phone Number: 706-265-2774

Contact Person's Fax Number: _____

Contact Person's Email: twebb@dawsoncountyga.gov

Is the Priority List attached? Yes

LOCAL GOVERNMENT AFFIDAVIT AND CERTIFICATION

I, Vickie Neikirk (Name), the Chief Financial Officer/ Interim County Manager (Title), on behalf of Dawson County (Local Government), who being duly sworn do swear that the information given herein is true to the best of his/her knowledge and belief. Local Government swears and certifies that it has read and understands the LMIG General Guidelines and Rules and that it has complied with and will comply with the same.

Local government further swears and certifies that it has read and understands the regulations for the Georgia Planning Act of 1989 (O.C.G.A. § 45-12-200, et seq.), Service Delivery Strategy Act (O.C.G.A. § 36-70-20, et seq.), and the Local Government Budgets and Audits Act (O.C.G.A. 36-81-7 et seq.) and will comply in full with said provisions. Local government further swears and certifies that the roads or sections of roads described and shown on the local government's Project List are dedicated public roads and are part of the Public Road System in said county/city. Local government further swears and certifies that it complied with federal and/or state environmental protection laws and at the completion of the project(s), it met the match requirements as stated in the Transportation Investment ACT (TIA).

Further, the local government shall be responsible for any claim, damage, loss or expense that is attributable to negligent acts, errors, or omissions related to the designs, drawings, specifications, work and other services furnished by or on behalf of the local government pursuant to this Application ("Loss"). To the extent provided by law, the local government further agrees to hold harmless and indemnify the DEPARTMENT and the State of Georgia from all suits or claims that may arise from said Loss.

**GEORGIA DEPARTMENT OF TRANSPORTATION LOCAL
MAINTENANCE & IMPROVEMENT GRANT (LMIG)
APPLICATION FOR FISCAL YEAR 2023**

LOCAL GOVERNMENT AFFIDAVIT AND CERTIFICATION

If the local government fails to comply with these General Guidelines and Rules, or fails to comply with its Application and Certification, or fails to cooperate with the auditor(s) or fails to maintain and retain sufficient records, the DEPARTMENT may, at its discretion, prohibit the local government from participating in the LMIG program in the future and may pursue any available legal remedy to obtain reimbursement of the LMIG funds. Furthermore, if in the estimation of the DEPARTMENT, a roadway or bridge shows evidence of failure(s) due to poor workmanship, the use of substandard materials, or the failure to follow the required design and construction guidelines as set forth herein, the Department may pursue any available legal remedy to obtain reimbursement of the allocated LMIG funds or prohibit local government from participating in the LMIG program until such time as corrections are made to address the deficiencies or reimbursement is made. All projects identified on the Project list shall be constructed in accordance with the Department's Standard Specifications of Transportation Systems (Current Edition), Supplemental Specifications (Current Edition), and Special Provisions.

Local Government:

E-Verify Number

(Signature)

Sworn to and subscribed before me,

(Print)

This ____ day of _____, 20 ____

Mayor / Commission Chairperson

In the presence of:

(Date)

NOTARY PUBLIC

LOCAL GOVERNMENT SEAL:

My Commission Expires:

NOTARY SEAL:

FOR GDOT USE ONLY

The local government's Application is hereby granted and the amount allocated to the local government is _____. Such allocation must be spent on any or all of those projects listed in the Project List.

This ____ day of _____, 20 ____.

GDOT Office of Local Grants

GDOT LMIG APPLICATION CHECKLIST

1. Local Government must include a cover letter with their LMIG Application. The cover letter shall include the following:
 - a. Overview of type of project(s) being requested
 - b. Status of previous LMIG funding
 - c. Signature of Mayor or County Commission Chairperson
2. The LMIG Application Form shall include the following:
 - a. Signature of Mayor or County Commission Chairperson
 - b. County/City Seal
 - c. Notary signature and seal
3. Project List including a brief description of work to be done at each location.

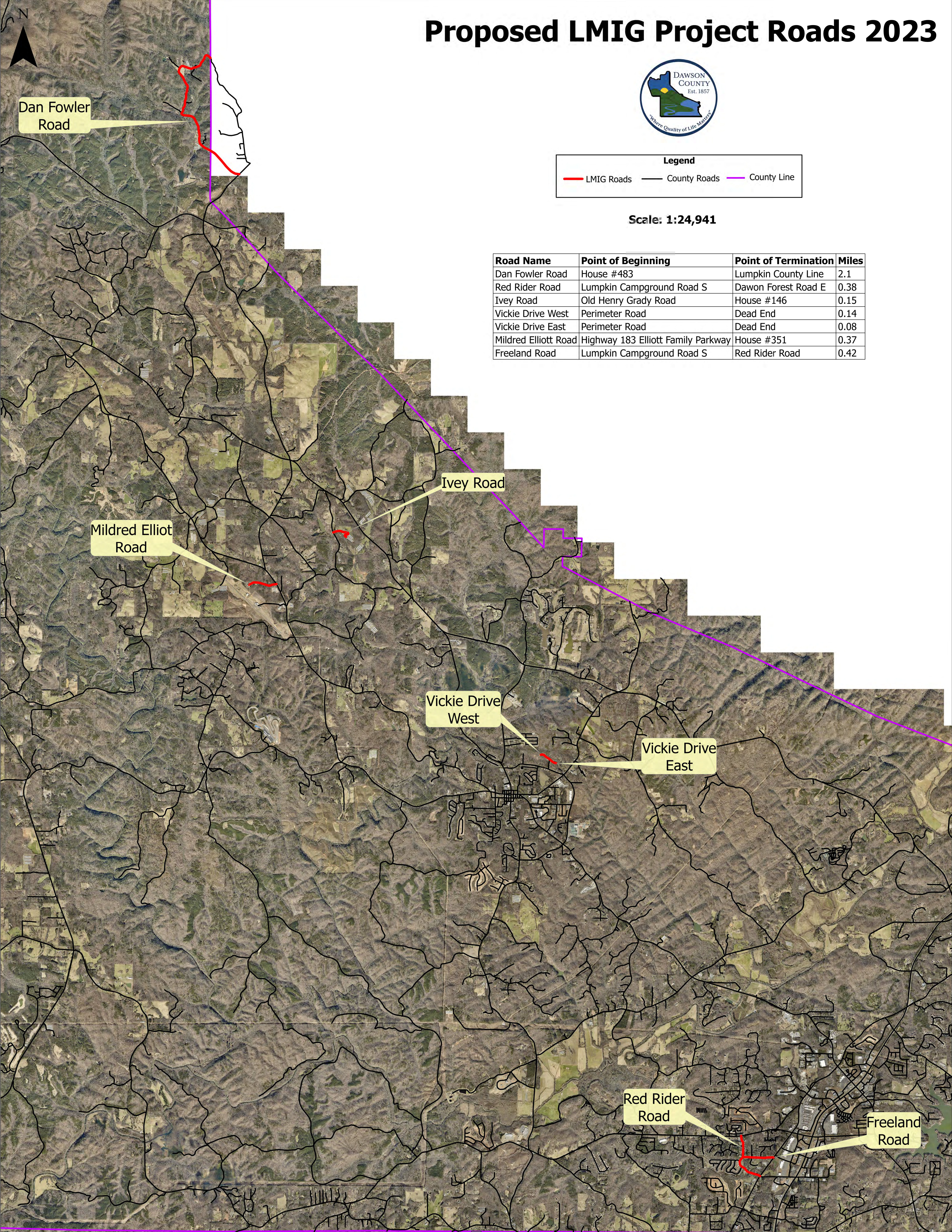
Proposed LMIG Project Roads 2023



Legend		
— LMIG Roads	— County Roads	— County Line

Scale: 1:24,941

Road Name	Point of Beginning	Point of Termination	Miles
Dan Fowler Road	House #483	Lumpkin County Line	2.1
Red Rider Road	Lumpkin Campground Road S	Dawon Forest Road E	0.38
Ivey Road	Old Henry Grady Road	House #146	0.15
Vickie Drive West	Perimeter Road	Dead End	0.14
Vickie Drive East	Perimeter Road	Dead End	0.08
Mildred Elliott Road	Highway 183 Elliott Family Parkway	House #351	0.37
Freeland Road	Lumpkin Campground Road S	Red Rider Road	0.42



FY 2023 LMIG

LOCAL MAINTENANCE & IMPROVEMENT GRANT

GDOT - LMIG Program

- ❖ **The Local Maintenance and Improvement Grant program provides funds to local governments to perform improvements to County and City roadway networks each year.**
- ❖ **The annual LMIG allocations are based on the total centerline road miles for each local road system and the total population of each County or City as compared to the total Statewide centerline road miles and total Statewide Population.**

FY 2023 LMIG ALLOCATIONS FOR DAWSON COUNTY

- **\$ 440,877.78 (GDOT Contribution)**
- **\$132,263.33 (30% County Match)**
- **\$573,141.11 Total Amount**

FY 2023 LMIG-DAWSON COUNTY PROJECT LIST

2023 LMIG-DAWSON COUNTY PROJECT LIST									
Road Name	Beginning	Ending	Miles	Description of Work	Cost Estimate	Date			
Freeland Road	Red Rider Road	Lumpkin Campground Road	0.42	Deep Patch 9.5 Topping	\$180,000.00	Oct-23			
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Mildred Elliott	Hwy 183	Private Gate	0.37	12.5 Topping	\$60,000.00	Oct-23			
Ivey Road	Old Henry Grady	Chicken House	0.15	12.5 Topping	\$35,000.00	Oct-23			
Dan Fowler Road	Lumpkin County Line	Lumpkin County Line	2.1	9.5 Topping	\$231,500.00	Oct-23			
Total Estimated Cost					\$583,500.00				
					\$440,877.78	2023 GDOT LMIG FUNDS			
					\$132,263.33	30% MATCH (Dawson Co.)			
					\$573,141.11	TOTAL FUNDS REQUIRED			

Total Estimated Cost \$573,141.11

FY 2023 LMIG – MAP



STAFF REQUEST

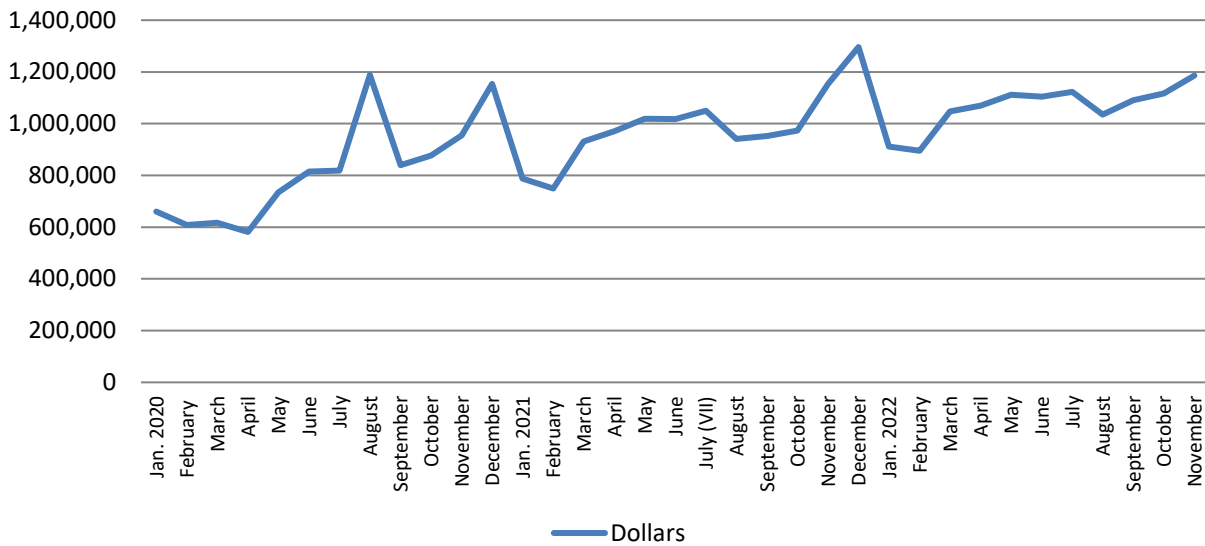
Staff respectfully requests Board approval to submit application for LMIG funding and utilization of the LMIG match equating to \$132,263.33.



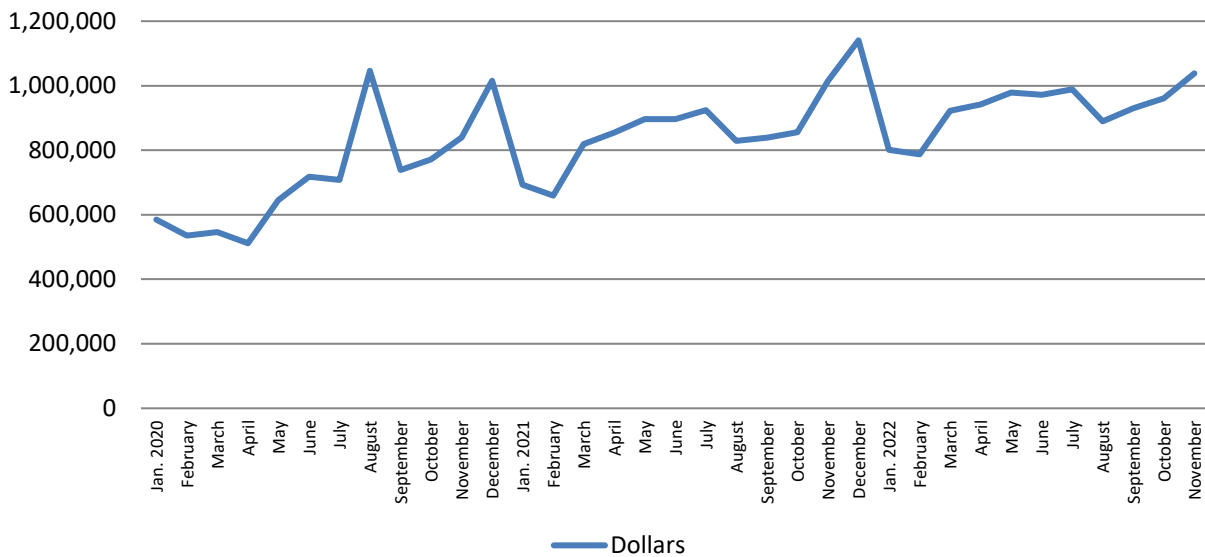


Key Indicator Report
December 2022

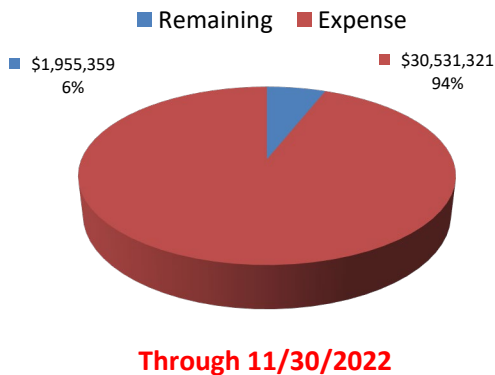
SPLOST VI and VII COLLECTION CHART



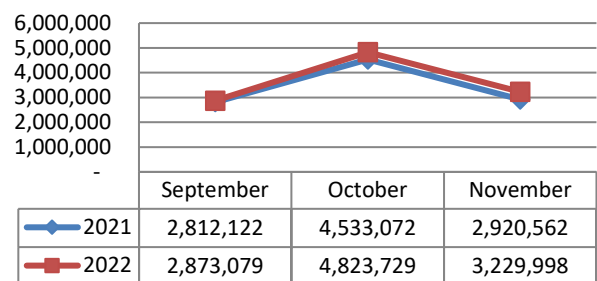
LOST COLLECTION CHART



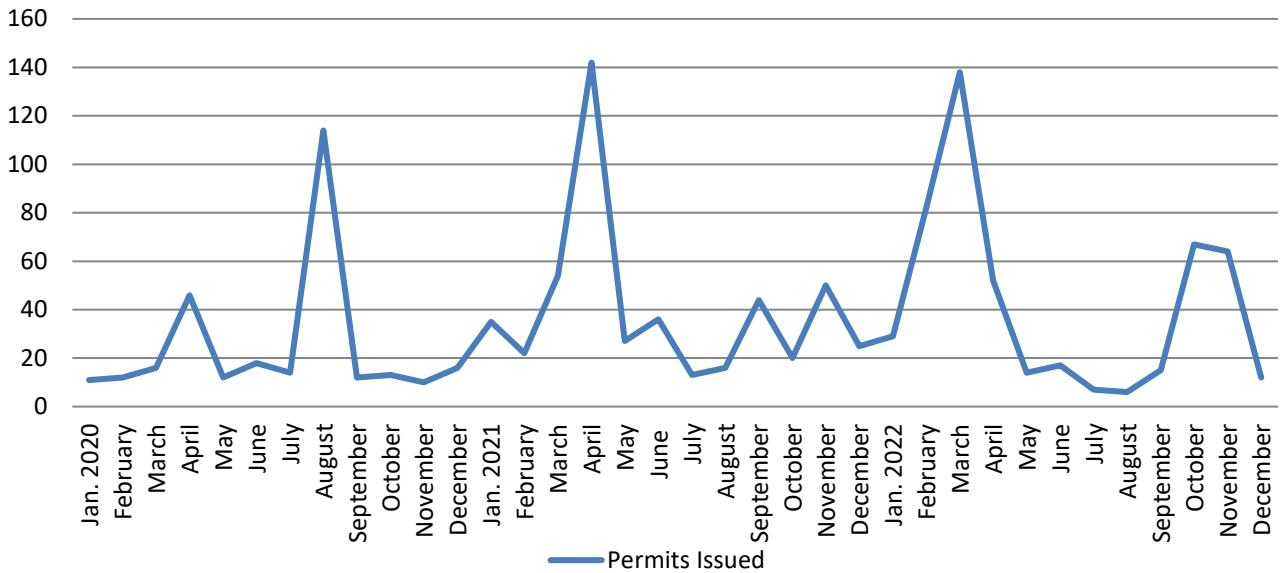
Budget



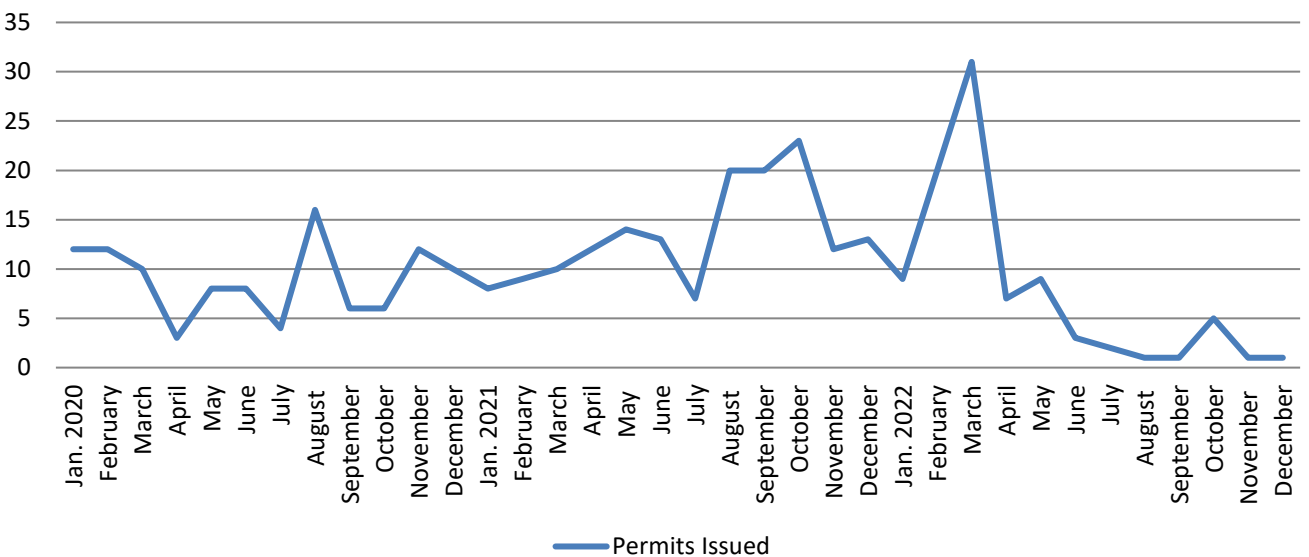
All Revenue Per Month



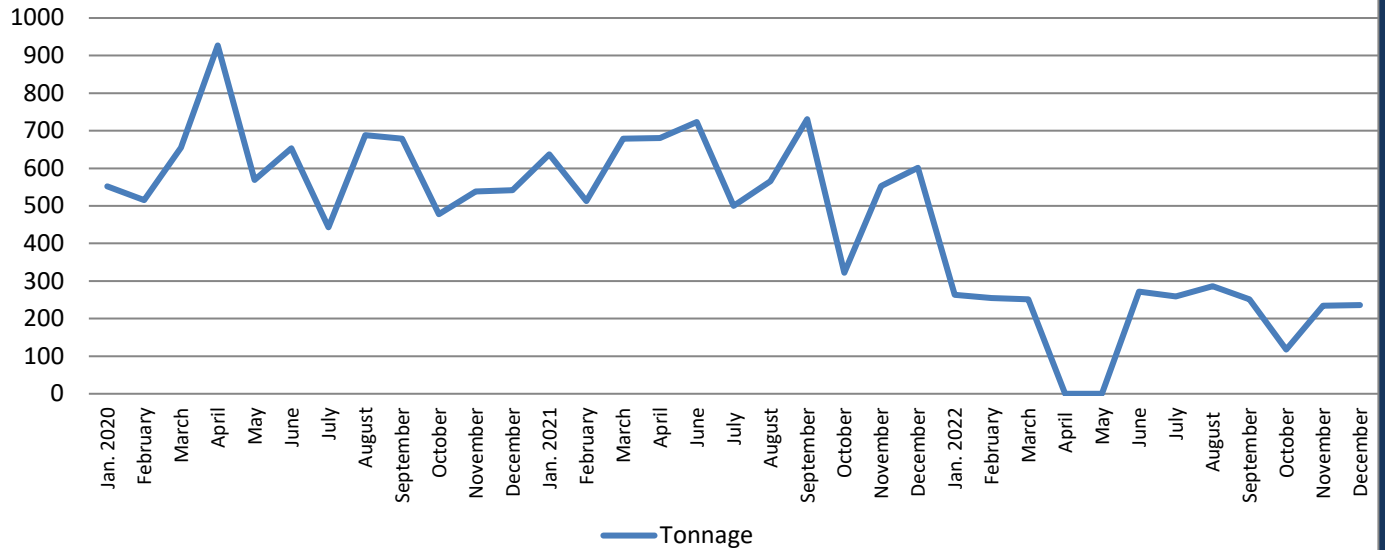
SINGLE-FAMILY HOME BUILDING PERMITS ISSUED



COMMERCIAL BUILDING PERMITS ISSUED

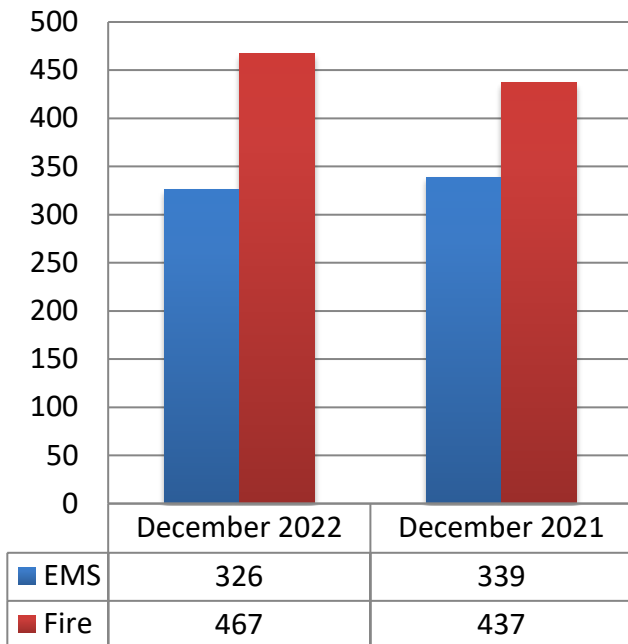


TRANSFER STATION TONNAGE COLLECTION

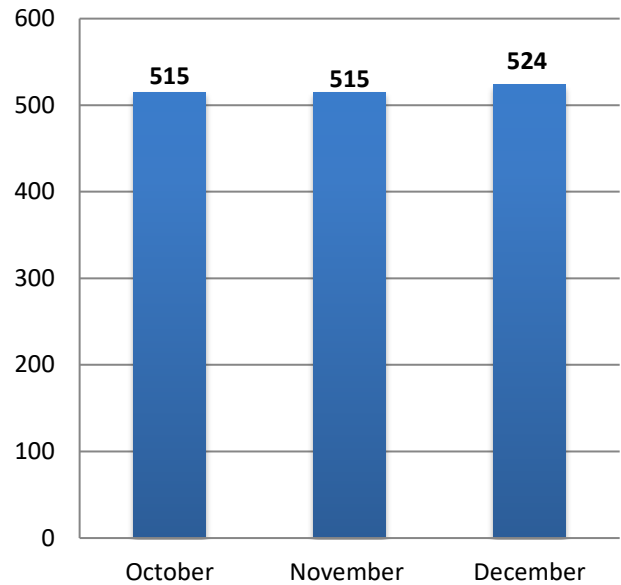


**No Transfer Station Tonnage Collection Report submitted for April or May 2022.*

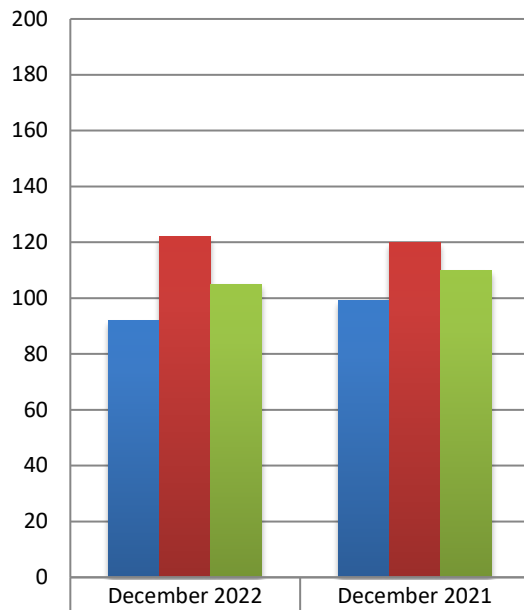
EMS/Fire Calls for Service



Number of County Employees

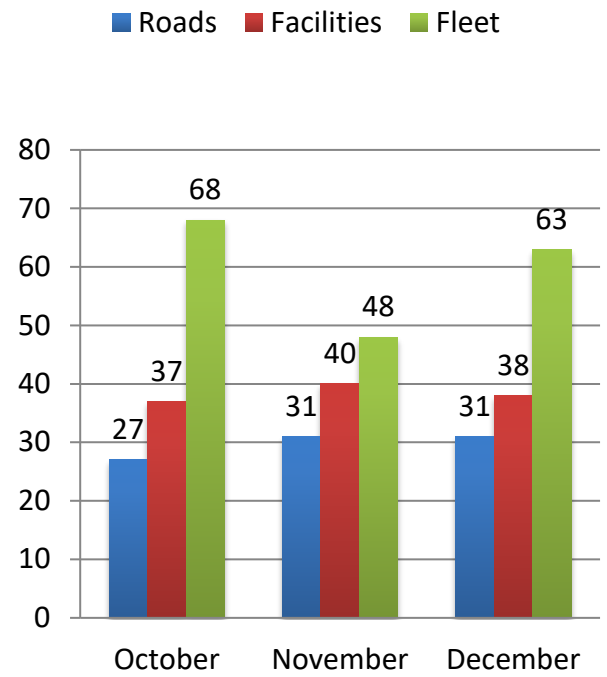


Inmate Population



	December 2022	December 2021
Lowest Daily Count	92	99
Highest Daily Count	122	120
Daily Average	105	110

Repair Requests





Dawson County Board of Commissioners

Elections/Registrar Monthly Report – December 2022

- **New Applications/Transfers In: 290**
- **Changes/Duplicates: 8070** (numbers higher due to credit for voting)
- **Cancelled/Transferred Out: 92**
- **Total Processed: 8452**

HIGHLIGHTS

Voter Registration Projects:

- General Election Runoff complete; absentee ballot apps, respective paperwork sent for consolidation.
- Processing voter registration applications held until General Election Runoff was certified by the State.
- Prepare for absentee by mail voting for the HD7 Special Election scheduled January 3, 2023.
- Set up Special Election in eNet; ballot ready.
- Processed absentee ballot by mail applications; mailed/received 4 total ballots.
- Preparing reports and balance of absentee information for the General Election Runoff, daily.

Elections Projects:

- 2022/2023 Election Calendar (called):

Special Election HD7	January 3, 2023
Advance Voting	December 12-30, 2022
	Saturday 12/17/22
- Early opening of absentee ballots for the December GE Runoff conducted December 1, 2022.
- Certified December General Election Runoff; began daily task list for the January 3rd Special Election.
- Conducted Risk Limiting Audit of the GE Runoff Senate Race on December 14, 2022. 100% accurate.
- Prepare Voting Schedule & Map for voter education. Special Election is for West Precinct voters only.
- Receive Special Election Runoff project; load, print reports and prepare necessary equipment for voting.
- Advance Voting December 12-30, 2022 for the Special Election; 73 total votes.
- Election supplies packed out and ready for distribution.
- Special Election Logic & Accuracy testing for voting equipment scheduled.

Highlights of plans for upcoming month:

- Finalize Advance Voting for Special HD7 Election; post notices. Last preparation for equipment, poll worker scheduling, logistics of polling place setup.
- Election equipment distribution prepped and ready for Monday, 1/3/23 setup at the polling places for the Special Election January 3, 2023.
- January 3, 2023 Special Election for HD7. Certification set for January 9, 2023 @ 9 am.
- GARVIS (new voter registration system) training in Athens, GA - January 4-6, 2023 (Glenda & Rachelle).
- Prepare for potential January 31, 2023 Runoff.
- Board of Elections & Registration monthly meeting January 19, 2023 at 9:30 a.m. Meet at 96 Academy Avenue.



Dawson County Board of Commissioners

Dawson County Emergency Services Monthly Report – Dec 2022

Fire Responses	OCT	NOV	DEC	EMS Responses	OCT	NOV	DEC	EMS Revenue		
2020	390	343	385	2020	255	232	295	2021	DEC	\$99,770.90
2021	411	366	437	2021	327	276	339	2022	DEC	\$84,388.60
2022	422	405	467	2022	328	307	326	15.4% decrease from last year		

Plan Review and Inspection Revenue Total		Business Inspections Total	
		Final Inspections	Annual & Follow Up Inspections
County	\$900 .00	7	92
City	\$375.00	4	20

HIGHLIGHTS: Dawson County Emergency Services Projects			
Training Hours Completed by Staff	801	Fire Investigations	0
PR Detail	2	CPR Training per Individual	9
Smoke Detector Installations	2	Child Safety Seat Installations	2
Search & Rescue / Water Rescue	0	Plan Reviews	12

Types of Fires Total – 10			
(11) 111-118: Structure Fire Building, Cooking, Chimney- Flue, Incinerator, Fuel Burner-Boiler	1	(14) 141-143: Natural Vegetation Fire Forest, Woods, Wildland, Brush, Grass	2
(12) 121-123: Fire in Mobile but Fixed Structure Mobile Home, Motor Home, RV, Camper, Portable Building	1	(15) 151-155: Outside Rubbish Fire Rubbish, Trash, Waste, Dump, Landfills, Dumpsters	2
(13) 131-138: Mobile/Vehicle Property Fire Passenger, Road Freight, Transport, Rail, Water Vehicles, Aircraft, Campers/RV, Off Road Vehicles, Heavy Equipment	4	(16) 161-164: Special Outside Fire Storage, Equipment, Gas/Vapor, Mailbox	0

Total Water Usage – 4,160 gallons			
Etowah Water	4,160 gallons	Pickens County	0 gallons
City of Dawsonville	0 gallons	Big Canoe	0 gallons
Forsyth County	0 gallons	Other-Cherokee	0 gallons



Dawson County Board of Commissioners

Facilities KIR –December 2022

- **Total Work Orders: 38**
- **Community Service Workers: 0**

HIGHLIGHTS:

- Managed sprinkler head installation at Detention Center.
- Worked on Major remodel at Health Department.
- Continuous work with Cintas – Fire Alarm and Sprinklers at Various locations.
- Secured/Replaced all oil and gas line brackets in New Fleet Shop.
- Added outside lights to front of Adult Learning Center.
- HVAC Preventative Maintenance of all units.
- Repaired heater at New Senior Center.
- Plumbing and broken pipe repairs at KH Long Building and Fire Station #7.
- Completed major repair/replacement of main breaker at Jail.



DAWSON COUNTY, GA

Where Quality of Life Matters

FACILITIES DEPARTMENT

MONTHLY REPORT

For Period Covering the Month of December 2022

			Service Location
1	Overseen installation of sprinkler heads		Detention Center
2	Repaired walls and painted		Fire Station #1
3	Repaired broken oil line and gas support brackets		Fleet shop
4	Worked on major remodel at Health Department		Health Department
5	Continuous work with Cintas - Fire Alarm and Sprinklers		Various locations
6	Painted 2nd office		Fire Station #1
7	Replaced filters on P.I.U. units		Government Center
8	Worked on boiler for HVAC		Government Center
9	Winterized all small equipment		Facilities
10	Repaired water leaks at Historic Courthouse, Stations #7 and #1		Various locations
11	Overseen progress at the canoe put in		Canoe Put in
12	Overseen progress of sewer line		Fire Station #2
13	Added outside lights to front of building		Adult Learning Center
14	Elevator inspections and Repairs completed		Various locations
15	Winterized all County buildings		Various locations
16	HVAC Preventative Maintenance		Jail and Butler Buildings
17	Replaced water meter		Government Center
18	Repaired Sally Port door		Jail
19	Repaired heater		New Senior Center
20	Repaired plumbing in 3rd floor restroom		Government Center
21	Repaired Drains		Drug Court
22	Repaired broken pipes and water leaks		KH Long and Fire Station #7
23	Salted all County building sidewalks		Various locations
24	Cleared accident area		Historical Courthouse
25	Completed major circuit breaker repair		Jail
26			
27	Total Work Orders for the month = 38		Facilities
28	Total Community Service for the month =		Facilities

These numbers do not reflect daily/ weekly routine duties to include:

Cutting of grass and landscape maintenance on all county properties

Cutting of grass and landscape maintenance on all five (5) parks on the west side of county

Cleaning of the new government center and other county owned buildings, offices and facilities

Emptying outside trash receptacles at county owned buildings

Collecting and recycling of all county buildings, offices and facilities

Dawson County Board of Commissioners

Finance Monthly Report – December 2022

FINANCE HIGHLIGHTS

- **LOST Collections:** \$1,038,501 – up 2.2% compared to November 2021
- **SPLOST Collections:** \$1,185,502– up 2.7% compared to November 2021 (County = \$1,082,363 / City = \$103,139); Total SPLOST VII collections: \$18,062,744
- **TAVT:** \$204,664 – up 19.0% compared to November 2021
- **See attached Revenue and Expenditure Comparison for 2022**
- **Total County Debt:** \$1,915,000 (See attached Debt Summary)
- **Audit Status:** FY 2021 audit complete as of 6/30/2022
- **EMS Billing Collections:** \$100,671 for November 2022; \$998,096 YTD
- **Budget Status:** FY 2023 Budget approved on 11/3/2022
- **Monthly Donations/Budget Increases:** \$265,169
 - Passport Fees - \$3,010
 - Donations - \$3,190
 - Increased Revenues for Park Program Registration Fees - \$35,000
 - Increased Revenues for Park & Rec Rentals - \$5,000
 - David Headley Payout & Severance as approved by BOC on 11/3/2022 - \$140,000
 - LIDAR Project as approved by BOC on 11/17/2022 - \$18,000
 - Health Department Remodel as approved by BOC on 11/17/2022 - \$60,969

PURCHASING HIGHLIGHTS

Formal Solicitations

- Radio System Upgrade – EMS/Sheriff/Public Works
- Hwy 53/Thompson Creek Park Road Roundabout – Public Works

Informal Solicitations

- None

Quotes for less than \$25,000 this month

- Gasoline – Fleet Maintenance
- Diesel – Fleet Maintenance
- Wood Storage Shed – Sheriff/Senior Services
- Zero Turn Lawn Mower – Transfer Station

Purchase for less than \$25,000 that did not receive required quotes

- Electrical Work – Sheriff's Office

Pending Projects

- Awaiting Delivery of New Vehicles
- Radio System Upgrade
- A&E Services for E911 / EOC Building
- Electric Vehicle Chargers
- Thompson Creek Park Road Realignment
- 3 Turf Fields for Park & Rec

Work in Progress

- Etowah River Canoe Input
- Comprehensive Upgrade of Security System
- Turf Fields at Veterans Memorial Park
- Environmental Assessment / Master Plan Update for War Hill Park
- Radio System Upgrade Specifications
- ADA Rubber Field at Rock Creek Park

Future Bids

- Install Soil Vapor Extraction System at Closed Landfill
- Inmate Banking/Commissary
- Inmate Food Services
- Construction of E911 / EOC Building

Future Bids – SPLOST VI

- Pothole Patching Machine – Roads
- Water Filtration System for DCGC & DCSO – Facilities
- 2022 Capital & SPLOST Projects

Purchase for more than \$25,000 that did not receive required sealed bids

- None

Budget to Actual

	Actual at 11/30/2022	Percent of Budget Actually Collected/ Expended	2022 BOC (2) Approved Budget	Over(Under) Approved Budget	Percentage Over(Under) Approved Budget
Revenue	\$ 32,060,674	98.69%	\$ 32,486,680	\$ (426,006)	-1.31%
Expenditures	30,531,321	93.98%	32,486,680	(1,955,359)	-6.02%
	<u>\$ 1,529,353</u>	<u>4.71%</u>	<u>\$ -</u>	<u>\$ 1,529,353</u>	<u>4.71%</u>

***NOTE:** Adjustments will be made during the year-end close out. The actual revenue and expenditure totals are subject to change pending normal year-end adjustments such as accruals and results of the audit.

(1) Reporting actuals as of 11/30/2022 because revenue collections are 30 days behind. The LOST revenues for the month of November were received in December.

(2) Change in total budget due to account adjustments:

\$ 32,486,680	Original Budget
\$ 2,302,959	Carryover Balances
\$ (29,833)	January
\$ 126,493	February
\$ 14,292	March
\$ 212,746	April
\$ 139,838	May
\$ 11,735	June
\$ 63,353	July
\$ 108,667	August
\$ (302,053)	September
\$ 37,026	October
\$ 265,169	November
	December
<u>\$ 35,437,072</u>	<u>Revised Budget</u>

**ACTUAL COMPARISON
JANUARY - DECEMBER 2022**

MONTH	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec*	YTD
2021 REVENUE	1,404,244	2,358,206	2,399,317	2,824,690	2,662,284	2,442,165	2,621,534	2,721,316	2,812,122	4,533,072	2,920,562	4,583,317	34,282,828
2022 REVENUE	1,404,244	2,524,222	3,048,541	2,719,353	3,025,983	2,816,066	2,706,146	2,889,312	2,873,079	4,823,729	3,229,998		32,060,674
% CHANGE	0%	7%	27%	-4%	14%	15%	3%	6%	2%	6%	11%		-6%
2021 EXPENSE	1,985,299	2,033,065	2,512,136	2,268,779	2,264,957	2,532,193	3,103,383	2,289,953	2,573,384	2,146,187	2,255,732	3,497,579	29,462,647
2022 EXPENSE	2,255,506	2,645,320	2,154,712	2,356,007	2,584,631	5,190,746	3,039,634	2,546,820	2,585,335	2,502,821	2,669,790		30,531,321
%CHANGE	14%	30%	-14%	4%	14%	105%	-2%	11%	0%	17%	18%		4%
2022 Total Rev-Exp	\$ (851,262)	\$ (121,097)	\$ 893,829	\$ 363,347	\$ 441,352	\$ (2,374,680)	\$ (333,487)	\$ 342,492	\$ 287,744	\$ 2,320,908	\$ 560,208	\$ -	\$ 1,529,353

REVENUE
YTD 2021 29,699,511
YTD 2022 32,060,674
% Changed 7.95%

EXPEDITURES
YTD 2021 25,965,068
YTD 2022 30,531,321
% Changed 17.59%

*NOTE: Adjustments will be made during the year-end close out. The actual revenue and expenditure totals are subject to change pending normal year-end adjustments such as accruals and results of the audit.

DAWSON COUNTY LOST COLLECTION ANALYSIS

LOST COLLECTIONS BY SALES MONTH	2021									2022								
				TAVT			TOTAL OF						TAVT			TOTAL OF		
	2021 LOST	\$ CHANGE	%CHANGE	TAVT	\$ CHANGE	%	LOST & TAVT	\$ CHANGE	% CHANGE	2022 LOST	\$ CHANGE	%CHANGE	TAVT	\$ CHANGE	TAVT %	LOST & TAVT	\$ CHANGE	% CHANGE
JANUARY	693,527	108,451	18.54%	190,308	(7,472)	-3.8%	883,834	100,979	12.90%	801,629	108,102	15.6%	180,716	(9,592)	-5.0%	982,344	98,510	11.1%
FEBRUARY	659,451	124,300	23.23%	181,007	18,129	11.1%	840,458	142,429	20.40%	787,733	128,281	19.5%	211,339	30,332	16.8%	999,071	158,613	18.9%
MARCH	819,160	272,988	49.98%	246,536	82,968	50.7%	1,065,696	355,956	50.15%	921,813	102,653	12.5%	265,697	19,162	7.8%	1,187,510	121,814	11.4%
APRIL	854,327	342,780	67.01%	218,835	115,530	111.8%	1,073,162	458,310	74.54%	941,923	87,597	10.3%	229,378	10,543	4.8%	1,171,301	98,140	9.1%
MAY	896,340	250,384	38.76%	218,332	53,839	32.7%	1,114,672	304,223	37.5%	979,020	82,680	9.2%	201,163	(17,169)	-7.9%	1,180,183	65,510	5.9%
JUNE	895,943	178,263	24.84%	217,706	24,427	12.6%	1,113,649	202,690	22.3%	971,752	75,809	8.5%	223,626	5,920	2.7%	1,195,378	81,729	7.3%
JULY	923,876	215,975	30.51%	188,197	16,992	9.9%	1,112,073	232,966	26.5%	989,009	65,133	7.0%	229,143	40,946	21.8%	1,218,151	106,079	9.5%
AUGUST	828,631	(217,553)	-20.79%	213,580	42,368	24.7%	1,042,211	(175,185)	-14.4%	889,581	60,950	7.4%	268,425	54,845	25.7%	1,158,006	115,795	11.1%
SEPTEMBER	838,437	99,416	13.45%	213,535	40,085	23.1%	1,051,973	139,501	15.3%	929,863	91,426	10.9%	234,084	20,549	9.6%	1,163,947	111,975	10.6%
OCTOBER	856,016	84,564	10.96%	220,277	35,162	19.0%	1,076,293	119,726	12.5%	960,562	104,545	12.2%	201,181	(19,096)	-8.7%	1,161,743	85,449	7.9%
NOVEMBER	1,015,873	176,041	20.96%	171,995	(9,219)	-5.1%	1,187,868	166,821	16.3%	1,038,501	22,628	2.2%	204,664	32,669	19.0%	1,243,164	55,297	4.7%
DECEMBER	1,140,733	125,241	12.33%	223,920	33,613	17.7%	1,364,654	158,853	13.2%									
Prorata Distribution(June)	1,144	538	88.67%							2,026	882	77.1%						
Prorata Distribution (Dec.)	692	(409)	-37.14%							3,034	2,343	338.7%						
TOTAL	\$ 10,424,150	\$ 1,760,979		\$2,504,229			12,928,543	\$2,207,269		\$ 10,216,445	\$ 933,029		\$2,449,416			12,660,800	\$1,098,911	

FY22 LOST & TAVT	12,660,800
FY21 LOST & TAVT	\$ 12,926,543
FY20 LOST & TAVT	\$ 10,720,980
FY19 LOST & TAVT	\$ 9,755,416
FY18 LOST & TAVT	\$ 8,871,741
FY17 LOST & TAVT	\$ 8,094,043
FY16 LOST & TAVT	\$ 7,147,120
FY15 LOST & TAVT	\$ 7,024,812
FY14 LOST & TAVT	\$ 6,771,602
FY13 LOST & TAVT	\$ 6,287,973
FY12 CONVERTED	\$ 5,763,005
FY12	\$ 5,632,027
FY11	\$ 5,244,606
FY10	\$ 4,939,542
FY09	\$ 4,789,221
FY08	\$ 5,015,881
FY07	\$ 5,621,760
FY06	\$ 5,608,446
FY05	\$ 4,426,013
FY04	\$ 3,527,663

FY21 ACTUAL TO DATE		FY21 ACTUAL TO DATE	
\$9,281,580		\$11,561,889	
FY22 ACTUAL TO DATE		FY22 ACTUAL TO DATE	
\$10,216,445		\$12,660,800	
\$ DIFFERENCE		\$ DIFFERENCE	
934,864		1,098,911	
% DIFFERENCE		% DIFFERENCE	
10.1%		9.5%	

**BELOW FIGURES INCLUDE
TAVT CALCULATIONS**

**DAWSON COUNTY
DEBT SCHEDULE**

12/31/2022

DEBT DESCRIPTION	BANK/PAYEE	CURRENT SOURCE OF PAYMENT	DEBT ORIGINATION DATE	DUE DATE OF FINAL PMT	PRINCIPAL BAL AT 12/31/2021	NEW LOANS IN 2022	2022 PMTS TO DATE		BALANCE DUE	PENDING 2022 PAYMENTS		PROJECTED BAL AT 12/31/2022	NOTES
							PRINCIPAL	INTEREST		PRINCIPAL	INTEREST		
2012 EWSA Bonds	Community & Southern Bank	General Fund	5/14/2012	3/1/2027	2,200,000.00	-	285,000.00	60,925.42	1,915,000.00	-	-	1,915,000.00	Partial defeasement of bonds in April 2012 reduced principal by \$1,525,000. Refunded Bonds and received lower interest rate of 2.96% on 5/14/2012. Interest due semi-annually on March 1 and Sept. 1.
Fire Pumper Truck	BB & T	SPLOST VI	1/12/2018	1/12/2025	267,812.50		267,812.50	7,793.34	-		-	-	Pumper was purchased January 2018. First annual payment from SPLOST VI paid Jan 12, 2019. Annual payments made in January each year. BOC voted to pay off loan during FY 22 Budget process using SPLOST Overage. Payoff occurred 1/12/22
Totals					\$ 2,467,812.50	\$ -	\$ 552,812.50	\$ 68,718.76	\$ 1,915,000.00	\$ -	\$ -	\$ 1,915,000.00	



Dawson County Board of Commissioners

Fleet Maintenance and Fuel Center Monthly Report – December 2022

FLEET

- **Preventative Maintenance Performed: 36**
- **Tires Mounted: 11**
- **Repair Orders Completed: 63**
- **Labor Hours: 366.75**
- **Labor Cost Savings: \$ 20,171.25**
(Comparison of the Fleet Maintenance rate of \$25.00 per labor hour to outsourced vendors rate of \$80.00 per labor hour)
- **Parts Cost Savings: \$ 1,993.26**
(Comparison of Dawson County's parts discounts to outsourced markup; average 20%)
- **Total Cost Savings for Dec: \$ 22,164.51**

FUEL CENTER

- **Average Fuel Center Price Per Gallon:**

Gasoline: \$ 2.19

Diesel: \$ 3.47

Fuel Center Usage - Dawson County and Board of Education

Gasoline: 13,016.9 gallons; 842 transactions

Diesel: 5,165 gallons; 140 transactions

- **Fuel Center Usage - Etowah Water and City of Dawsonville**

Gasoline: 1,180 gallons; 64 transactions

Diesel: 540.9 gallons; 19 transactions

Revenue from Etowah Water and City of Dawsonville: \$86.05

HIGHLIGHTS:

- Fleet has completed end of year inventory.
- The Detention Center and Facilities Department had an issue with power and a generator. We worked closely with them to fill up the generator and made sure they kept power.



Dawson County Board of Commissioners

Fleet Maintenance and Fuel Center Yearly Report for 2022

FLEET

- **Preventative Maintenance Performed: 366**
- **Tires Mounted: 173**
- **Repair Orders Completed: 803**
- **Labor Hours: 3,875.05**
- **Labor Cost Savings: \$ 213,127.75**
(Comparison of the Fleet Maintenance rate of \$25.00 per labor hour to outsourced vendors rate of \$80.00 per labor hour)
- **Parts Cost Savings: \$ 27,672.92**
(Comparison of Dawson County's parts discounts to outsourced markup; average 20%)
- **Total Cost Savings for 2022: \$ 240,800.67**

FUEL CENTER

- **Average Fuel Center Price Per Gallon:**
Gasoline: \$ 34.90
Diesel: \$ 46.52
- **Fuel Center Usage - Dawson County and Board of Education**
Gasoline: 168,258.4 gallons; 11,244 transactions
Diesel: 72,407.3 gallons; 1,911 transactions
- **Fuel Center Usage - Etowah Water and City of Dawsonville**
Gasoline: 16,664.2 gallons; 840 transactions
Diesel: 6,533.3 gallons; 211 transactions
- **Revenue from Etowah Water and City of Dawsonville: \$ 1,159.92**

HIGHLIGHTS

- Fleet Services had a good 2022 year!



Dawson County Board of Commissioners

Human Resources Department Key Indicator Monthly Report – December 2022

POSITION CONTROL

- Positions approved by BOC: 616
- # of filled F/R Positions: 322
- # of filled F/T Positions: 1
- # of filled Grant Funded Positions: 13
- # of filled P/R Positions: 66
- # of filled P/T Positions: 67
- # of Supplemental Positions: 56
- # of Vacant Positions: 91
- # of Frozen Positions: 23
- % of Budgeted/Actual Positions: 85.23%

ADDITIONAL INFORMATION

FMLA/LOA/Military tracking: 3/3/0
Unemployment Claims received: 0
Property & Liability Claims: New: 1 - Open: 12
Worker's Compensation Claims: New: 0 - Open: 7
Performance Evaluations received: 300+

HIGHLIGHTS

Positions Advertised/Posted: 15

- Emergency Services- Division Chief Fire Marshal- 1
- Emergency Services- Firefighter/EMT- 2
- Emergency Services- Firefighter/PARA- 0
- Emergency Services- Fire Inspector- 1
- Information Technology- IT Technician- 1
- Tax Assessor- Field Appraiser I- 0
- Tax Assessor- Administrative Specialist- 9
- Parks & Recreation- Park Attendant/Host Camper- 4
- Parks & Recreation- Parks Maintenance Worker- 2
- Public Works- Roads Operator I- 2
- Public Works- Roads Operator III- 2
- Public Works- Transfer Station Operator I- 1
- Public Works- Transfer Station Operator II- 0
- Public Works- Director- 0
- Senior Services- Meals on Wheels Part Time Driver- 6
- Other – 0

Applications Received: 31

New Hires added into system: 6

- John Price- Public Works- Transfer Station Attendant
- William Patterson- Emergency Services- Division Chief of EMS/Admin
- JoAnn Goldenburg- Information Technology- Public Relations Specialist
- Jordan Johnson- Planning & Development- Development Services Representative I
- Amberlie Saxton- Information Technology- IT Technician
- Blake Wright- Elections- Poll Worker

Promotions/Demotions: 4

Transfers: 8

Re-Classed: 1

Personnel/Payroll Updates: 48

Termination/Resignation/Retirement Processed: 6

- Edwin McCollum- Sheriff's Office- Detention Officer
- David Boxley Jr.- Emergency Services- Firefighter/EMT
- Gregory Chapman- Emergency Services- Volunteer Firefighter
- April Brasington- Sheriff's Office- E911/Communications Officer
- Jeffery Hahn- Public Works- Director
- Sean Vaca- Information Technology- IT Technician

Additional Highlights:

- Received and processed Employee Evaluations for Merit Increase payouts
- Preparations and correspondence for broker services transfer from NFP to Mark III



Dawson County Board of Commissioners

Information Technology –December 2022

- **Calls for Service: 179**
- **Service Calls Completed: 179**

Highlight

- Training new IT staff (finishing up)
- Training new PR staff (finishing up)
- Assisted staffing Rock Creek warming station
- End of the year installs for various departments
- Assisted Facilities with water damage and storm related power issues at Long Building
- Spent several days with Facilities working on the storm related major electrical outage at the SO / Jail.
- 2023 Departments Planning
- Keeping the county up and productive
- (35) New Patrol Laptops rolled-out
- Court in-session IT protocols defined with Hall Co. (at our request)
- Cyber Security related changes including taking Hikvision cameras off the network
- Moving large amount of data regularly due to dangerous server storage shortage. Resulting in productivity issues for some departments. I will be asking the BOC for the remainder of the funds needed for the server upgrades requested as part of the 2023 budget

Marshal's Office 2022 Monthly Report

Activity	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total Activities / Revenues
Total Opened Cases	158	190	193	233	257	116*	65	57	55	78	123	159	1568
New Code Cases	51	70	84	75	62	51	36	36	25	30	78	85	683
Code Cases Closed	34	38	81	54	214	89	32	35	9	31	57	88	762
Erosion Control Cases	9	11	11	1	2	5	6	2	7	5	5	23	87
Illegal Signs Removed	0	0	0	0	0	0	0	23	39	49	68	36	215
Alcohol Audits *	0	0	0	0	0	0	0	0	0	0	0	0	0
Donation Box Audits *	0	0	0	0	0	0	0	0	0	0	0	0	0
Vape Audits *	0	0	0	0	0	0	0	0	0	0	0	0	0
Code Enforcement STOP WORK Orders / Citations	2	11	11	2	5	7	1	2	6	1	2	4	54
New Animal Control Cases	29	33	31	31	37	46	33	17	30	48	45	40	420
Animal Cruelty Investigation	4	4	1	1	5	1	1	1	0	1	2	0	21
Animal Bite Investigations	2	2	4	5	2	4	2	0	0	5	4	3	33
Animals Quarantined	1	2	4	5	2	4	2	0	1	5	3	1	30
Animals transported to HS	16	8	30	32	25	29	48	16	46	32	43	24	349
Animal Control Citations	0	0	0	0	1	0	0	1	0	0	2	0	4
Animal Control Court Cases	0	0	0	0	0	2	1	1	0	1	0	0	5
Monthly Total On-site visits									49	158	186	261	
New Short Term Rentals	3	8	0	7	3	6	3	3	2	7	1	1	44
Short Term Rental Renewals	4	6	5	2	3	8	1	0	3	3	1	3	39
Alcohol Pouring Permits Issued	31	17	32	34	59	43	27	40	42	48	20	16	409
Alcohol Licenses processed								1	0	11	12	22	46
Open Record Requests	7	2	7	3	4	4	2	1	1	2	1	2	36
Short-term Rental Revenues	1,200.00	2,300.00	1,500.00	8,100.00	1,800.00	4,200.00	900.00	900.00	1,500.00	3,000.00	614.10	1,200.00	\$ 27,214.10
Donation Box Revenues	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$ -
Excise Tax Revenues (30)	41,736.88	44,396.95	50,990.52	39,198.65	58,283.75	56,370.95	54,780.28	48,893.08	51,072.30	48,572.40	48,742.58		\$ 543,038.34
Alcohol Pouring Permit Revenues	620.00	340.00	960.00	710.00	1,465.00	860.00	540.00	888.00	862.00	966.00	404.00	391.00	\$ 9,006.00
Magistrate Revenues	0.00	0.00	0.00	0.00	0.00	0.00	750.00	0.00	0.00	0.00	178.00	268.00	\$ 1,196.00
STOP WORK, Dangerous Dog, Appeals Revenues	400.00	2,400.00	2,000.00	200.00	600.00	600.00	200.00	0.00	0.00	0.00	0.00	0.00	\$ 6,400.00
Alcohol License Revenues		0.00	4,500.00	n/a	n/a	n/a	n/a	1,400.00	0.00	2,690.00	29,100.00	62,075	\$ 99,765.00

We have not had the staff to address *



Dawson County Board of Commissioners

Parks and Recreation Monthly Report – December 2022

- **Youth Sports Participants:**
 - December 2022: 1,058 – up 4.4% compared to same month last year
 - YTD 2022: 34,425 – up 21.8% compared to last year
- **Facility Rentals/Bookings/Scheduled Use:**
 - December 2022: 1,498 – up 24.4% compared to same month last year
 - YTD 2022: 30,188 – down 39.3% compared to last year
- **Adult and Youth Wellness and Specialty Program Participation:**
 - December 2022: 1,152 – up 1.9% compared to same month last year
 - YTD 2022: 15,357 – down 10.9% compared to last year
- **Total Customers Served:**
 - December 2022: 3,708 – up 10.8% compared to same month last year
 - YTD 2022: 79,970 – down 16.0% compared to last year

HIGHLIGHTS

Park Projects:

- The river entry replacement project at River Park Canoe Put-in is still underway and remain closed through February 10, 2023.
- The conversion of the t-ball fields at Rock Creek to an ADA field is still in progress.
- The turfing of the football field and multipurpose field at Veterans Memorial Park will begin soon.
- A family restroom will be added to the Small Pavilion at Rock Creek in the upcoming months, courtesy of the Rotary Club of Dawson County.
- The baseball field upgrade project at Rock Creek Park has begun and is going well.
- The pool at Veterans Memorial Park will be re-plastered in the near future.

Athletic and Program Summary:

- Adult Boot Camp, Kids Yoga, Pickleball, Tai Chi, Tennis clinics, Volleyball lessons, Yoga continue to go well.
- Travel Team activities continue to go well.
 - 16 total teams registered (baseball, softball, basketball, volleyball)
- Pickleball open play continues to go well and is growing. The demand for more courts is becoming constant.

- The EPIC program continues to meet monthly and is going great! The December event included a holiday brunch, gifts for all clients and caregivers, and photos with Santa.
- Winter Sports (basketball/wrestling) games began just after Thanksgiving and will run through the end of January.
- Our 15th annual Breakfast with Santa was held on Saturday, December 3rd at Rock Creek and went great! We estimate approximately 500 people in attendance.
- The 3rd annual Christmas Drive-in Movie, scheduled for Friday, December 9th at Rock Creek, was cancelled due to rain.
- The inaugural Dawson County Employee Christmas Breakfast was held on December 15th at Veterans Memorial Park and went extremely well. A steady line of employees enjoyed an amazing hot breakfast, door prizes, Christmas karaoke, and the photo booth. We look forward to hosting again in the future.

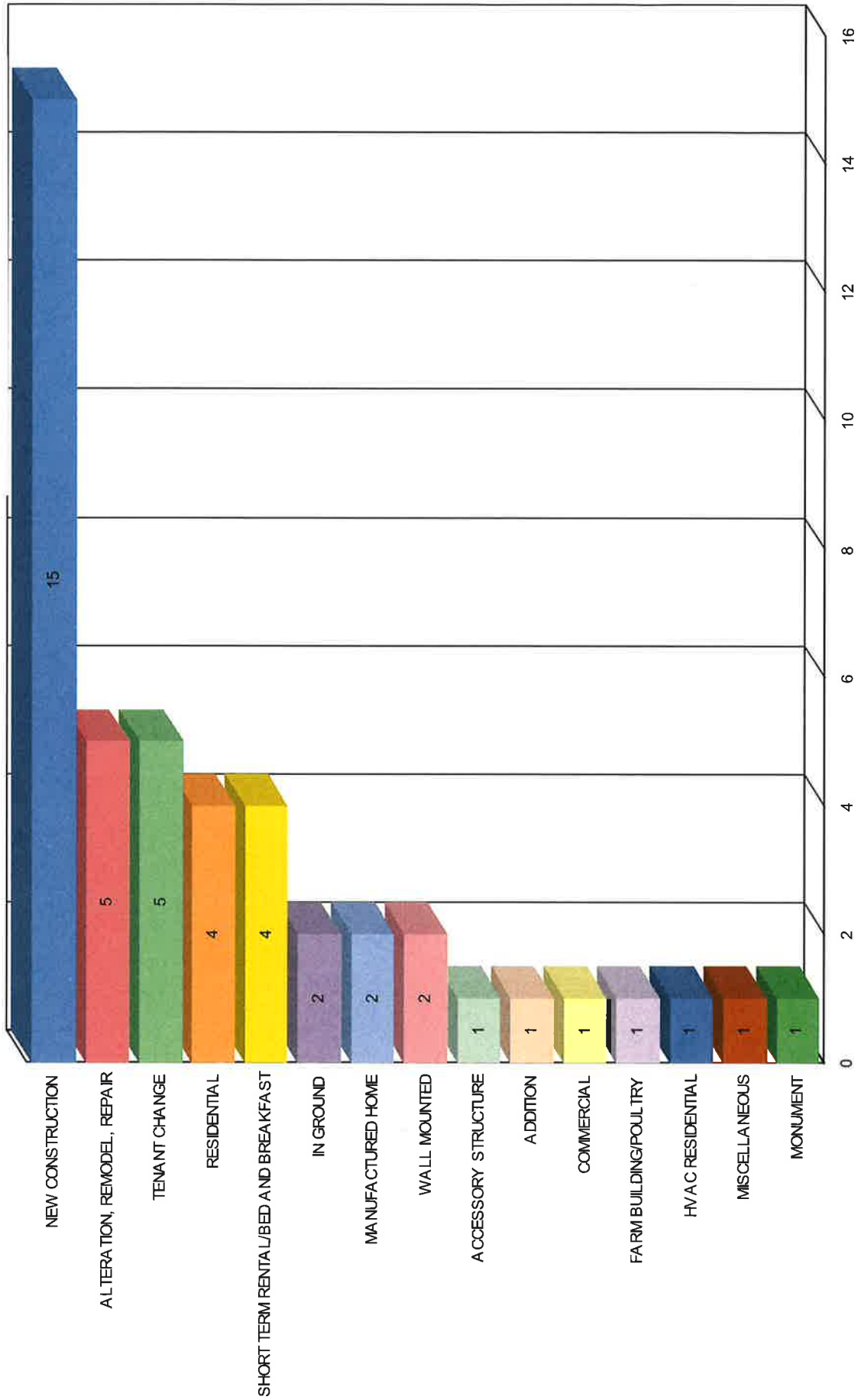
On the Horizon:

- Spring sports online registration begins January 2, 2023. Walk-in registration will be January 30-February 6, 2023.
- The annual John Wayne Corcoran Wrestling Tournament is scheduled for January 14-15, 2023. In previous years, it was held at Rock Creek; however, due to the growth of the event, the 2023 event will be held at Dawson County High School.



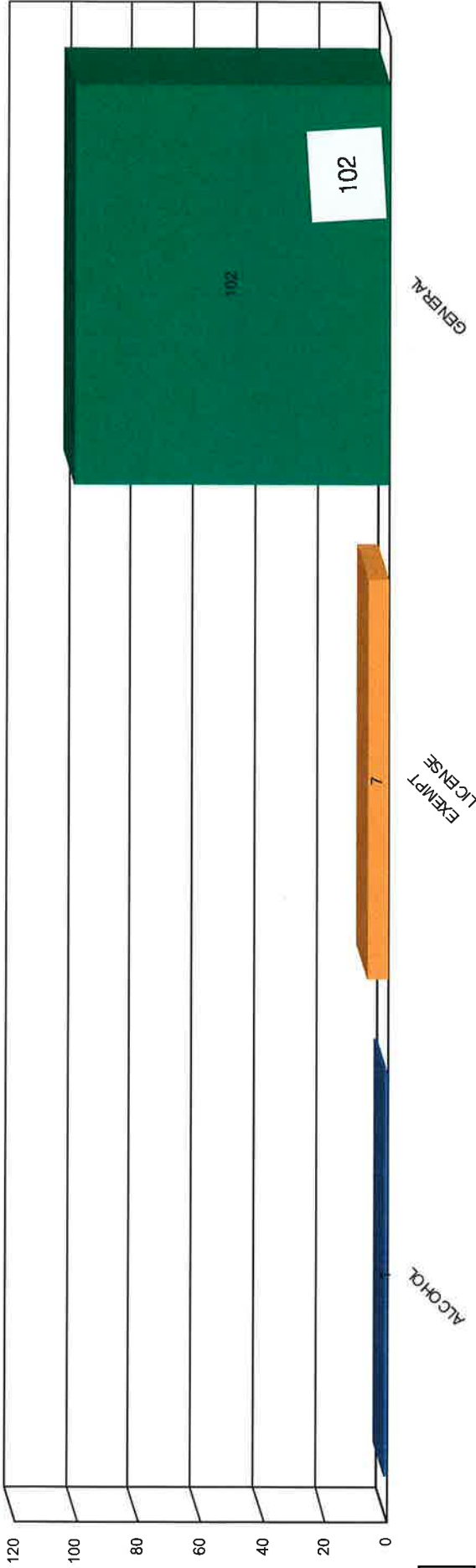
PERMITS ISSUED BY WORK CLASS (12/01/2022 TO 12/30/2022) FOR DAWSON COUNTY, GA

12 New Single Family Residential





**BUSINESS LICENSES ISSUED BY LICENSE TYPE (12/01/2022 TO 12/30/2022)
FOR DAWSON COUNTY, GA**



97

License Number	Type	Classification	District	Status	Company	Tax Year	Apply Date	Issue Date	Expire Date
ALCOHOL									
ALCL-12-2022-33450	Alcohol	Wholesale	Dawson County	Issued	Quality Wine & Spirits, Inc.	2023	11/10/2022	12/28/2022	12/28/2023
TOTAL LICENSES FOR ALCOHOL : 1									
EXEMPT LICENSE									
EXT-12-2022-33409	Exempt License	Non-Profit	Dawson County	Issued	DeSalvo Agency LLC	2023	12/06/2022	12/06/2022	12/31/2023
EXT-12-2022-33421	Exempt License	Non-Profit	Dawson County	Renewed	Northside Hospital Inc	2023	12/12/2022	12/12/2022	08/31/2023
EXT-12-2022-33422	Exempt License	Non-Profit	Dawson County	Renewed	Veterans Flyfishing Inc	2023	12/12/2022	12/12/2022	12/31/2023
EXT-12-2022-33433	Exempt License	Non-Profit	Dawson County	Renewed	Northside Hospital Inc	2023	12/15/2022	12/15/2022	11/30/2023
EXT-12-2022-33436	Exempt License	Non-Profit	Dawson County	Issued	Howell Parham Agency Inc	2024	12/20/2022	12/20/2022	01/31/2024
EXT-12-2022-33437	Exempt License	Non-Profit	Dawson County	Issued	Northside Hospital Inc -	2024	12/20/2022	12/20/2022	01/31/2024
EXT-12-2022-33446	Exempt License	Non-Profit	Dawson County	Renewed	Northside Imaging Clinic The Dawson Agency, Inc.	2024	12/22/2022	12/22/2022	01/31/2024
TOTAL LICENSES FOR EXEMPT LICENSE : 7									
GENERAL									
GENL-12-2022-33406	General	General	Dawson County	Submitted	American Promotional Events	2022	12/02/2022	12/22/2022	12/31/2022
GENL-12-2022-33407	General	Construction/Contractors	Dawson County	Issued	Jimmy Wilkins Mobile Home Repairs	2022	12/05/2022	12/05/2022	12/31/2023



Dawson County Board of Commissioners

Public Works Monthly Report – December 2022

ROADS:

- Work Orders: 27
- Gravel (GAB): 40.00 Tn
- Limb ROW: 2.300 miles
- Mow ROW: none

TRANSFER STATION:

- Solid Waste: 236.41 Tn
- Recycling: Have not received final invoice
- Recycling Tires: none
- Recycling Scrap Metal: 20260.00 lbs.
- Firewood Loads: 5

Driveway Permits: 11

PROJECT MANAGEMENT:

Elliott Road Realignment

Direction is to field fit. Existing right-of-way is to be delineated and utilities locate/relocate. Etowah Water & Sewer Authority has located their utilities. Approximate/rough right-of-way delineation, limbing and mowing activities stopped as directed due to resident's concerns/engagement with staff. Project has been rescheduled to proceed after Dawson Forest/53 Round About project.

Dawson Forest/53 Round About

Legal descriptions needed for the acquisition of right-of-way, easements, and right-of-way abandonment have been received and recorded. Closing on acquisitions and abandonment are completed. Local permitting has been submitted for approval. Plans were sent to Etowah Water and Sewer Authority to coordinate utility relocation. Due to GDOT refunding options the award for IFB #402-22 (realignment of Thompson Creek Park Road portion of the project) was denied on 10/06/2022. Full project is to be let by county. Partial funding thru 2023 LIMIG has been granted. Coordinating with GDOT for their function with Project/Construction Management. Bid was released.

Rock Creek River Canoe Put In

On July 25 the request for the proposed buffer variance was approved and the public notice was published by EPD. County permit has been procured. Project to commence November 15, 2022. They broke ground the week before Thanksgiving. Due to the rain work has been on hold. We are monitoring this project daily.

Recycling Center Retrofit Project

Received BOC approval for the proposed project on 08/04/2022. Earthwork and piping to accommodate compactors-containers is completed. Water and electrical service options are being considered. Maneuverability testing was successfully completed. Quotes for the retrofitting of the existing structure are planned to be acquired. Pad has been constructed for salt and firewood storage; however, cover options are under investigation. Site is currently needed to house firewood and salt thus retarding progression until after the season.

Public Works Monthly Report – December 2022 (Continued)

Nix Bridge, Blue Ridge Overlook and Afton Roads Asphalt Widening

Earth widening, clipping shoulders, and repairing base failures along the EOP as required prior to GDOT widening work has been completed. Awaiting response from GDOT contractor to coordinate and commence widening. On September 2, 2022 was notified that GDOT is scheduling to receive bids on this project. GDOT construction date: 2023.

Municipal Measure Program (MMP)

Per directive, Public Works has entered into this free program in order better manage waste and recycling programs. Draft form data has been submitted and was finalized the week of July 11, 2022. Grant funding opportunities are available and are continually being pursued.

Shoal Creek/136 Round About

SEI submitted final plans to GDOT on Friday, March 3rd. Dawson County received plans for our review on Tuesday, March 1st. Below is the updated Project Schedule. GDOT & Dawson County Approval-April 25, 2022. Project on hold pending GDOT Shoal Creek Bridge project.

Public Works received notification from USACE that the County would NOT require a CORPS permit for this project.

School Zone Warning Lights

Met with the Board of Education on August 30, 2022 to discuss antiquated school zone warning lights. Acquired estimates to update and replace 8 existing warning lights and install 6 new warning lights at schools that have none. Working with GDOT to procure grant monies for the replacement of the existing lights and school zone pavement markings. Met with GDOT on September 6, 2022 for further discussion/guidance. GDOT processing request.

Veterans Park Turf Field Project

They will break ground around January 2023. We have received plans.

Construction Inspections, Roll Tests, Monitoring

Ongoing project interaction: Crosby Square, The Peaks of Dawsonville, Woods of Dawson, Point Grand, The Grove, Etowah Preserve, E-911 building, Sosebee Creek, Castleberry Point.



Dawson County Board of Commissioners

Dawson County Senior Services Monthly Report – December 2022

SENIOR CENTER

- **Home Delivered Meals Served**
 - December 2022: 2,424
 - YTD 2022: 34,170
- **Congregate Meals Served**
 - December 2022: 423
 - YTD 2022: 5,290
- **Physical Activity Participation** (Tai Chi, Silver Sneakers, Yoga, individual fitness)
 - December 2022: 243
 - YTD 2022: 4,901
- **Lifestyle Management Participation** (Awareness, Prevention, Virtual Learning)
 - December 2022: 876
 - YTD 2022: 13,204

TRANSIT

- **DOT Trips Provided**
 - December 2022: 376
 - YTD 2022: 3,808
- **Senior Trips Provided**
 - December 2022: 573
 - YTD 2022: 7,489
- **# Of Miles**
 - December 2022: 7,737
 - YTD 2022: 102,645
- **Gallons of Fuel**
 - December 2022: 894
 - YTD 2022: 11,852

LOST and SPLOST Collections

Local Option Sales Tax (LOST) collections are up 2.2% for the same month in 2021 and up 10.1% for 2022 year to date. Special Purpose Local Option Sales Tax (SPLOST) collections are up 2.7% for the same month in 2021. Total SPLOST VII collections (July 2021 to present) are \$18,062,744.

November collections received in December are as follows:

LOST	\$1,038,501
SPLOST	\$1,185,502
County	\$1,082,363
City	\$103,139

Items Approved by the County Manager or Chief Financial Officer Since Last Report

SAFEbuilt Georgia, LLC	Countywide	Fire Inspections/Plan Reviews	Cooperative Agreement	Agreement	Perform fire inspections and plan reviews at an hourly rate	Funding Source – EMS Regular Operating Budgets and Individuals Submitting Plans to Planning Department
Dell Marketing	IT	OptiPlex PC Towers	Cooperative Agreement	Purchase Order	\$8,469.20	Funding Source – IT Regular Operating Budget
Blossman Gas	Facilities	Propane Gas	RFQ	Purchase Order	\$1.599 per gallon for three years	Funding Source – Various Departments’ Regular Operating Funds