

**DAWSON COUNTY BOARD OF COMMISSIONERS
WORK SESSION AGENDA – THURSDAY, SEPTEMBER 1, 2022
DAWSON COUNTY GOVERNMENT CENTER ASSEMBLY ROOM
25 JUSTICE WAY, DAWSONVILLE, GEORGIA 30534
4:00 PM**

NEW BUSINESS

1. Presentation of Request to Use County Facility Parking Lots During Mountain Moonshine Festival and Use of Transfer Station Following Festival- KARE for Kids Board Member Tom French
2. Presentation of Shop with a Cop Fundraiser- Sheriff Jeff Johnson
3. Presentation of RFP #406-22 - Debris Removal and Disposal Services Results- Public Works Director Jeff Hahn / Purchasing Manager Melissa Hawk
4. Presentation of 2023 Payroll and Holiday Calendar- Human Resources Director Kristi Finley
5. Presentation of Appointment of Interim Emergency Management Agency Director- County Manager David Headley
6. Presentation of 2023 Board of Commissioners Meeting Schedule- County Clerk Kristen Cloud
7. Discussion of Pay Increases for Employees to Offset Inflation- Chairman Billy Thurmond
8. County Manager Report
9. County Attorney Report

****A Voting Session meeting will immediately follow the Work Session meeting.***

Those with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting, should contact the ADA Coordinator at 706-344-3666, extension 44514. The county will make reasonable accommodations for those persons.



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: _____

Work Session: September 1, 2022

Prepared By: Tiffany Buchan

Voting Session: September 15, 2022

Presenter: Tom French

Public Hearing: Yes _____ No

Agenda Item Title: Request to Use County Facility Parking Lots During Mountain Moonshine Festival and Use of Transfer Station Following Festival

Background Information:

Annual Mountain Moonshine Festival – October 21-23, 2022

Tiffany Buchan – 678-897-1395; kareforkidstiffany@gmail.com

Current Information:

Requesting use of: Health Department, Library and Courthouse for parking during festival.

KARE for Kids also would like to ask if we could dump the two dumpsters at the Transfer Station after the festival.

Budget Information: Applicable: _____ Not Applicable: _____ Budgeted: Yes _____ No _____

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: _____

Department Head Authorization: _____

Date: _____

Finance Dept. Authorization: Vickie Neikirk

Date: 8/22/22

County Manager Authorization: David Headley

Date: 8-22-2022

County Attorney Authorization: _____

Date: _____

Comments/Attachments:



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Sheriff's Office

Work Session: September 1, 2022

Prepared By: Sheriff Jeff Johnson

Voting Session: September 15, 2022

Presenter: Sheriff Jeff Johnson

Public Hearing: Yes _____ No _____

Agenda Item Title: Shop with a Cop Fundraiser

Background Information:

Annually, the DCSO hosts a motorcycle ride to benefit the Shop with a Cop Program.

This program benefits Dawson County children by providing gifts to those less fortunate. This program is administered through the DCSO and in conjunction with the Dawson County School System.

Coordination is conducted with other agencies in our county to ensure fairness and equitability.

Current Information:

The planned date for the event will be Saturday, October 15, 2022, with the escorted ride beginning at 1000 hours.

The planned route will occur within Dawson, Lumpkin and Pickens counties. Mutual aid and coordination will occur.

Assembly and registration are planned for the parking lot adjacent to the Racing Hall of Fame and Food Lion, pending city approval.

Budget Information: Applicable: _____ Not Applicable: _____ Budgeted: Yes _____ No _____

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: _____

Department Head Authorization: _____

Date: _____

Finance Dept. Authorization: Vickie Neikirk

Date: 8/22/22

County Manager Authorization: David Headley

Date: 8-22-2022

County Attorney Authorization: _____

Date: _____

Comments/Attachments:



Dawson County
 Planning & Development
 25 Justice Way, Suite 2322
 Dawsonville, GA 30534
 (706) 344-3500

Permit for
 Parades, Public Assemblies,
 Demonstrations, and Rallies
 In Public Places

Date Received: _____

Applicant answers all questions on pages 1-4; attach separate sheet(s) if necessary.

Application must be received a minimum of 30 days prior to event and must be complete and legible.

PARADE RALLY PUBLIC DEMONSTRATION PUBLIC ASSEMBLY ROAD CLOSING OTHER

- Name of Event: MOTORCYCLE RIDE TO BENEFIT DCSO SHOP WITH A COP
- Location of Event: VARIOUS ROADWAYS TMP # _____
- Date(s) of Event: OCTOBER 15, 2023
 Time of Event: Start: 0900 a.m./p.m. End: 1200 a.m./p.m.
- Provide information listed below for the main contact person responsible for the organization of this event:

Name: <u>JEFF JOHNSON</u>	Title: <u>SHERIFF - DCSO</u>
Organization: <u>DCSO</u>	Telephone #: <u>706-344-3535</u>
Email Address: <u>jjohnson@dawsoncountysheriff.org</u>	Cell Phone #: <u>706-344-3535</u>
Address: <u>19 TUCKER AVE.</u> City: <u>DAWSONVILLE</u> State: <u>GA</u> Zip Code: <u>30534</u>	

- Provide information listed below for any key personnel involved in coordinating this event. Also, provide information listed below on each officer of the club, organization, corporation or partnership requesting this event. Attach a separate sheet if necessary.

Name: <u>GREG ROWAN</u>	Title: <u>MAJOR - DCSO</u>
Organization: <u>DCSO</u>	Telephone #: <u>706-344-3535</u>
Address: <u>19 TUCKER AVE</u> City: <u>DAWSONVILLE</u> State: <u>GA</u> Zip Code: <u>30534</u>	

Name: <u>SANDRA EVANS</u>	Title: <u>HR DIRECTOR - DCSO</u>
Organization: <u>DCSO</u>	Telephone #: <u>706-344-3535</u>
Address: <u>19 TUCKER AVE</u> City: <u>DAWSONVILLE</u> State: <u>GA</u> Zip Code: <u>30534</u>	

Name:	Title:
Organization:	Telephone #:
Address:	City: State: Zip Code:

Name:	Title:
Organization:	Telephone #:
Address:	City: State: Zip Code:

6. Expected number of participants: 100 - 150
7. Physical description of materials to be distributed: PARTICIPANT T-SHIRTS / DOOR PRIZES
8. How do participants expect to interact with public? N/A
9. Route of event: (attach a detailed map of the route) ATTACHED

9.a. Number and type of units in parade: 5.0. LEAD & REAR VEHICLE, MOTORCYCLES

9.b. Size of the parade: _____

10. Will any part of this Event take place within the City Limits of Dawsonville? Yes - City Hall

If YES, do you have a permit for the event from the City? Date Issued: _____ * Attach Copy

11. Do you anticipate any unusual problems concerning either police protection or traffic congestion as a consequence of the event? _____ Yes No If YES, please explain in detail: _____

12. List all prior parades or public assemblies, demonstrations or rallies in a public place within Dawson County for which you obtained a permit: (Also include dates – attach separate sheet, if necessary). _____

PREVIOUS RIDE TO BENEFIT SHOP WITH A COP

Details: Please outline what your event will involve: (number of people / life safety issues / vendors / cooking / tents / rides / handicap parking / egress) – attach separate sheet if necessary.

RIDERS WILL ASSEMBLE FOR REGISTRATION IN PARKING LOT BEHIND CITY HALL.

RIDERS WILL DEPART FOR ROUTE AT PROMPTLY 1000 HRS AND SHALL RETURN AT APPROX. 1130 HRS.

NO ACTIVITY SCHEDULED FOR THE CONCLUSION, OTHER THAN AWARDED OF DOOR PRIZES AND RAFFLE DRAWING.

Route or Lay Out: (attach a detailed site plan)

SEE ATTACHED ROUTE

APPLICATION IN PROCESS

What participation, if any, do you expect from **Dawson County Emergency Services**? _____

NONE ANTICIPATED

What participation, if any, do you expect from the **Dawson County Sheriff Department**? _____

TRAFFIC POINTS / CONTROL

Insurance Requirements:

In compliance with Ordinance Section VII (C), an applicant for a permit shall obtain liability insurance from an insurer licensed in the State of Georgia for the parade, public assembly, demonstration or rally in a public place, if one or more of the following criteria exists:

1. The use, participation, exhibition, or showing of live animals;
2. The use, participation, exhibition, or showing of automobiles of any size or description, motorcycles, tractors, bicycles, or similar conveyances;
3. The use of a stage, platform, bleachers, or grandstands that will be erected for the event;
4. The use of inflatable apparatus used for jumping, bouncing, or similar activities;
5. The use of roller coasters, bungee jumping, or similar activities; or
6. Vendors or concessions.

Does your parade, non-spontaneous private assembly, demonstration, or rally in a public place meet any of the criteria above? Yes No If yes, which one(s)? _____

Any applicant required to provide insurance shall provide Dawson County with a copy of the Certificate of Insurance from an insurer authorized and **licensed by the State of Georgia**. Dawson County shall be added as an additional named insured for the event on the Certificate of Insurance by the carrier. The minimum policy limits shall be **\$1,000,000.00 per incident** and **\$2,000,000.00 aggregate** for the entire event. All costs for insurance and naming Dawson County as an additional named insured shall be borne solely by the applicant. Such insurance shall protect Dawson County from any and all claims for damages to property and/or bodily injury or death.

Is the Certificate of Liability Insurance attached? Yes No Not applicable to this event

Additional information/comments about liability insurance: _____

Additional information/comments about this application: _____

**APPLICANT'S SIGNATURE FOR THE PERMIT APPLICATION; RELEASE & WAIVER OF LIABILITY;
AND AGREEMENT FOR FINANCIAL RESPONSIBILITY.**

APPLICATION:

OATH: I hereby swear and affirm that the information provided with this application for parade, public assembly, demonstration, or rally is true and correct to the best of my knowledge. In addition, I agree to abide by all regulations of the ordinance and to advise all participants of the conditions of the permit.

RELEASE & WAIVER OF LIABILITY:

The permit holder shall indemnify and hold Dawson County harmless from any claim, demand, or cause of action that may arise from activities associated with the event. I acknowledge that I understand this Release, and I hereby agree for myself and on behalf of the Applicant to indemnify and hold harmless Dawson County, Georgia and its agents, officers, and employees, individually and jointly, from and against any claim for injury (including, but not limited to, personal injury and property damage), loss, inconvenience, or damage suffered or sustained by any individual, including but not limited to, business owners, patrons, participants of the parade, public assembly, demonstration, or rally, and spectators participating in and/or occurring during the event, unless the claim for injury is caused by intentional misconduct of an individual, agent, officer, or employee of Dawson County.

AGREEMENT FOR FINANCIAL RESPONSIBILITY:

The undersigned agrees to be solely responsible for cleaning affected areas littered during the activity, providing sufficient parking and storage areas for motor vehicles, providing temporary toilet facilities, and providing other similar special and extraordinary items deemed necessary for the permitted activity by Dawson County to keep the area of the event safe and sanitary. However, Dawson County shall not require individuals, organizations, or groups of persons to provide personnel for normal governmental functions such as traffic control, police protection, or other activities or expenses associated with the maintenance of public order. If additional requirements are placed upon an applicant and if such requirements are not met, then Dawson County may revoke the issued permit and/or deny any subsequent permit requested by the applicant. Dawson County shall be entitled to recover from the applicant any sum expended by Dawson County for extraordinary expenses not provided by the applicant. The additional expense may include, but not be limited to, Dawson County utilizing off-duty personnel or providing equipment or resources from other areas of the county to supplement equipment or resources already present.

JEFF JOHNSON

Applicant's Printed Name

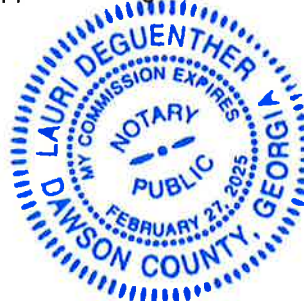
Sworn to and subscribed before me
this 30th day of August 20 22.

[Handwritten Signature]

Applicant's Signature

Lauri DeGuenther
Notary Public, State of Georgia

My Commission Expires: 2/27/25



Note to Applicant: Once your permit is processed, Planning & Development will notify you of the meeting dates for the Board of Commissioner's work session and voting session. You are required to attend both meetings.



**Dawson County
Planning & Development**
25 Justice Way, Suite 2322
(706) 344-3500

**Permit for
Parades, Public Assemblies,
Demonstrations, and Rallies
In Public Places**
(EMERGENCY SERVICES)

EMERGENCY SERVICES: Please complete this sheet and return it to Dawson County Planning and Development. (Please attach additional sheet, if necessary.)

Name of Event: _____ Date(s) of Event: _____

Any anticipated problems with proposed route? _____

Any anticipated problems with the designated location for participants to assemble? _____

How many personnel will be required for this event? _____

Estimated cost for personnel: _____

Number and type of vehicles required: _____

Type of procedures or equipment needed for the health and safety needs of the participants and the viewing public: _____

Estimated cost for equipment: _____

Additional comments/concerns: _____

Emergency Services: APPROVED: YES NO (Please also sign off on page 8 of application.)

By: _____ Date: _____



**Dawson County
Planning & Development**
25 Justice Way, Suite 2322
Dawsonville, GA 30534
(706) 344-3500

**Permit for
Parades, Public Assemblies,
Demonstrations, and Rallies
In Public Places**
(SHERIFF DEPARTMENT)

SHERIFF DEPARTMENT: Please complete this sheet and return it to Dawson County Planning and Development. (Please attach additional sheet, if necessary.)

Name of Event: SHOP WITH A COP BENEFIT RIDE Date(s) of Event: OCTOBER 15, 2022

Any anticipated problems with proposed route? NONE

Any anticipated problems with the designated location for participants to assemble? NONE

How many officers will be required for this event? 4-6 (2-3 OFF DUTY)

Estimated cost for officers: NOT TO EXCEED \$120 - \$160

Number of vehicles required: 4-6

Type of procedures and equipment needed for the health and safety needs of the participants and the viewing public: STANDARD TRAFFIC CONTROL (VEHICLES/EQUIP)

Estimated cost for equipment: NO ADDITIONAL COST ANTICIPATED

Additional comments/concerns/recommendations: _____

Sheriff Department: APPROVED: YES NO (Please also sign off on page 8 of application.)

By: [Signature] Date: 08/22/2022



**Dawson County
Planning & Development**
25 Justice Way, Suite 2322
Dawsonville, GA 30534
(706) 344-3500

**Permit for
Parades, Public Assemblies,
Demonstrations, and Rallies
In Public Places**
*(Marshal / Public Works / Environmental
Health / Parks & Recreation)*

**PLEASE PROVIDE COMMENTS AND APPROVALS BELOW (Attach additional sheet if necessary)
(Please also sign off on page 8 of the application.)**

MARSHAL: _____

APPROVED: YES NO **By:** _____ **Date:** _____

PUBLIC WORKS: _____

APPROVED: YES NO **By:** _____ **Date:** _____

ENVIRONMENTAL HEALTH: _____

APPROVED: YES NO **By:** _____ **Date:** _____

PARKS & RECREATION: _____

APPROVED: YES NO **By:** _____ **Date:** _____



**Dawson County
Planning & Development**
25 Justice Way, Suite 2322
Dawsonville, GA 30534
(706) 344-3500

**Permit for
Parades, Public Assemblies,
Demonstrations, and Rallies
In Public Places**
(APPROVALS)

Office Use Only:

If applicable to the event, the following departments have reviewed and approved this event:

Department	Printed Name	Signature for Approval	Date
Sheriff Dept.	JEFF JOHNSON	<i>[Signature]</i>	8/22/2022
Emergency Services			
Marshal's Office			
Public Works Dept.			
Environmental Health			
Parks and Recreation			
State Park Office			
Georgia Dept. of Transportation			

Dawson County Board of Commissioners:

Work Session Date: _____

Voting Session Date: _____

Approved:

Attest:

Billy Thurmond, Chairman
Dawson County Board of Commissioners

Kristen Cloud, County Clerk

cc: (as applicable)

Applicant
County Attorney
Sheriff Dept.
Emergency Services

Marshal Dept.
Environmental Health
Public Works
Parks and Recreation

GA DOT (Brent Cook)
GA State Parks

PERMIT # _____

DATE ISSUED: _____

ACCG-Interlocal Risk Management Agency Certificate of Insurance

Certificate #: 1800-012
Issue Date: 6/21/2022

Coverage Agreement/ Policy No.: 1800

Named Member: Dawson County
25 Justice Way
Dawsonville, Georgia 30534

ACCG (ACCG-IRMA Administrator)
191 Peachtree Street NE, Suite 700
Atlanta, GA 30303
Phone (404) 522-5022 / (800) 858-2224
Fax (404) 522-1897
accginsurance@accg.org

Coverage: 12:01 A.M. Standard Time at Member's mailing address from: July 1, 2022 to July 1, 2023

<u>Property Coverages (Including Equipment Breakdown)</u>	<u>Limits:</u>	<u>Deductibles:</u>
Real and Personal Property:	Per Schedule on File	\$25,000
Automobile Physical Damage and Mobile Equipment:	Per Schedule on File	\$25,000
<u>Casualty Coverages</u>		
General Liability – Section II:	\$1,000,000	\$25,000
Law Enforcement Liability Section III:	\$1,000,000	\$50,000
Automobile Liability – Section IV:		
Combined Single Limit (or Split Limits as Follows:	\$1,000,000	\$25,000
Bodily Injury Per Person/Bodily Injury Aggregate/Property Damage)		
Errors and Omissions Liability – Section V:	\$1,000,000	\$50,000
Per Wrongful Act and Aggregate Limit	\$3,000,000	
<u>Crime Coverages</u>		
Money and Securities		
Within Premises – Section VI. A:	\$150,000	\$25,000
Outside Premises – Section VI. B:	\$150,000	
Blanket Employee Dishonesty and Faithful Performance- Section VI C:	\$150,000	
Statutory Bond- Section VI D: (No Deductible applies)	As Required	
Forgery and Alteration – Section VI E	\$150,000	
Computer Theft and Funds Transfer Fraud – Section VI F:	\$150,000	
Money Orders and Counterfeit Currency – Section VI G:	\$150,000	
<u>Excess Casualty Coverages – Section X</u>		
Excess General Liability Per Occurrence & Aggregate	N/A	
Excess Law Enforcement Liability Per Occurrence Aggregate	N/A	

This document is issued as a matter of information only and confers no rights upon the document holder. This document does not amend, extend, or alter the coverage, terms, exclusions, conditions, or other provisions afforded by the coverage referenced herein. Coverage is subject to all terms, conditions, and internal limits as specified in the ACCG-IRMA Coverage Agreement. If multiple coverages are involved, the highest deductible applies.

Remarks:

Evidence of Coverage.

CANCELLATION: SHOULD THE ABOVE DESCRIBED COVERAGE AGREEMENT BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH ITS PROVISIONS.

Certificate Holder:

Dawson County
Kristi Finley
25 Justice Way, Suite 2233
Dawsonville, Georgia 30534



Signature of Authorized Representative for ACCG-IRMA



DAWSON COUNTY SHERIFF'S OFFICE
SHERIFF JEFF JOHNSON
19 Tucker Avenue
Dawsonville, Georgia 30534
Office (706) 344-3535 ~ Fax (706) 344-3537



2022 Shop with a Cop
Law Enforcement Escorted Motorcycle Ride Fundraiser Route
Rain or Shine

- Assembly / Staging will occur behind the Georgia Racing Hall of Fame / City Hall Rear Parking lot
- Kick stands up at 1000 hours
- Ride will depart through the Food Lion parking lot onto westbound Hwy 53
- Continue 53 West
- Circle Historic Courthouse
- Exit onto Hwy 9S
- TR onto AT Moore Road
- Straight onto Kelly Bridge Road
- TL onto Cowart Road
- TR onto Yellow Creek Road
- TR onto Hwy 53
- TL onto Steve Tate Hwy
- TR onto Ga Hwy 136 (Burnt Mountain)
- TL onto Hwy 183
- TR onto Hwy 52
- TR onto Hwy 9S
- TL onto Perimeter Road
- TR onto Allen Street
- Conclude at Assembly / Staging area at approximately 1130 hours



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: EMS/Fire and Public Works

Work Session: 09/01/2022

Prepared By: Melissa Hawk

Voting Session: 09/01/2022

Presenter: Jeff Hahn

Public Hearing: Yes No

Agenda Item Title: RFP #406-22 - Debris Removal and Disposal Services

Background Information:

The BOC granted an emergency contract to Southern Disaster Recovery, should the need arise prior to establishing a more permanent contract. Neither contract will cost the County unless called to report during a disaster, such as a winter storm. Reimbursement is processed quicker by the FEMA and GEMA when local governments retain such contractors.

Current Information:

RFP opened on July 6, 2022, with 6 proposals received. There are five (5) areas of deliverables the contractor will be responsible for, should the contract be activated. Pricing received for forty-eight (48) line items related to scope of services at the cost per hour; per mile, per yard. Each was totaled for a summed cost to determine the best cost score. Some of these items included remove/dispose of vegetation in rights of way; hazardous tree removal; vehicle removal; freon management; electronic waste removal; putrescent removal; biowaste and household hazardous waste removal.

Budget Information: Applicable: Not Applicable: Budgeted: No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining
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Recommendation/Motion: Staff respectfully requests the Board to accept the proposals submitted and award a contract to DRC Emergency Services.

Department Head Authorization: Danny Thompson

Date: 8/23/2022

Jeff Hahn

8/28//2022

Finance Dept. Authorization: Vickie Neikirk

Date: 8/24/22

County Manager Authorization: David Headley

Date: 8-23-2022

County Attorney Authorization: _____

Date: _____

Comments/Attachments:

AS REPORTED BY 11 ALIVE NEWS

OCTOBER 29, 2020 - 7:26 a.m. | Dawson County opens shelter for residents.

"There are downed trees and power lines throughout the county. Power is out for approximately 75% of Dawson County. Rock Creek Park's emergency shelter will open at 7 am. We have crews out working vigorously to clear trees and roadways. We appreciate everyone's patience while Hurricane Zeta makes her way across Dawson County. Please remain weather aware and stay safe."

RFP #406-22

Debris Removal and Disposal Services

Work Session – September 1, 2022

Background

- ❖ The County's contracted debris removal and disposal contractor has been appointed a receiver to wind down the affairs of the company. The EMS Chief/Public Works Director thought it best to cancel this contract.
- ❖ The BOC granted an emergency contract to Southern Disaster Recovery, should the need arise prior to establishing a more permanent contract.
- ❖ This contract will not have any cost to the County unless called to report during a disaster such as a winter storm.
- ❖ Awarding a contract will fast-track federal and state disaster relief funding.

Procurement Approach and Procedure

BID ACCORDING TO POLICY

- ✓ Advertised in Legal Organ
- ✓ Posted on County Website
- ✓ Posted on Georgia Procurement Registry
- ✓ Emailed notification through vendor registry
- ✓ Notification through County's Facebook and Twitter accounts
- ✓ Notification through Chamber of Commerce
- ✓ 6 proposals received

Scope of Services

❖ Some of the scope of services include:

- Conduct planning and training upon award of contract with the County in accordance with Federal Emergency Management Agency requirements.
- Ensuring staff on site within eight (8) hours of notification.
- Coincide operations with the Dawson County Emergency Management Agency Local Emergency Operations Plan.

❖ Some of the deliverables include:

- Debris Removal
- Debris Processing
- Documentation and Records

Evaluation Committee

- ❖ Emergency Services/Fire Department
 - ❖ Chief/EMA Director, Danny Thompson
 - ❖ Division Chief of Operations/Training, Jason Dooley

- ❖ Public Works Department
 - ❖ Jeff Hahn, Director

- ❖ Facilitator – Melissa Hawk, Purchasing Manager

Evaluation Criteria and Proposer Scores Summary

RFP #406-22 Debris Removal and Disposal Services								
COMPANY	EVALUATOR	COMPANY BACKGROUND & STRUCTURE	EXPERIENCE & QUALIFICATIONS OF DEDICATED STAFF	PROJECT UNDERSTANDING & APPROACH TO SCOPE OF WORK	REFERENCES	MANAGEMENT PLAN	COST/ FINANCIAL	Technical SCORE
D & J Enterprises	Danny Thompson	13.5	18	18	9	12		70.5
	Jeff Hahn	15	17	20	7	13.5		72.5
	Jason Dooley	12	18	14	6	9		59
	AVERAGE SCORE	13.50	17.67	17.33	7.33	11.50	0.00	67.33
	TOTAL SCORE	40.50	53.00	52.00	22.00	34.50	11.82	213.82
Southern Disaster Recovery	Danny Thompson	13.5	18	18	9	12		70.5
	Jeff Hahn	7.5	14	20	9	13.5		64
	Jason Dooley	10.5	12	14	7	12		55.5
	AVERAGE SCORE	10.50	14.67	17.33	8.33	12.50	0.00	63.33
	TOTAL SCORE	31.50	44.00	52.00	25.00	37.50	8.95	198.95
T.F.R. Enterprises, Inc.	Danny Thompson	13.5	16	16	7	12		64.5
	Jeff Hahn	10.5	14	20	6	13.5		64
	Jason Dooley	9	10	12	5	10.5		46.5
	AVERAGE SCORE	11.00	13.33	16.00	6.00	12.00	0.00	58.33
	TOTAL SCORE	33.00	40.00	48.00	18.00	36.00	1.95	176.95
DRC Emergency Services	Danny Thompson	13.5	18	16	8	12		67.5
	Jeff Hahn	9	20	20	8	12		69
	Jason Dooley	10.5	16	14	7	12		59.5
	AVERAGE SCORE	11.00	18.00	16.67	7.67	12.00	0.00	65.33
	TOTAL SCORE	33.00	54.00	50.00	23.00	36.00	17.97	213.97
Ceres Environmental Services	Danny Thompson	13.5	18	16	7	12		66.5
	Jeff Hahn	12	19	20	10	15		76
	Jason Dooley	12	12	12	5	10.5		51.5
	AVERAGE SCORE	12.50	16.33	16.00	7.33	12.50	0.00	64.67
	TOTAL SCORE	37.50	49.00	48.00	22.00	37.50	20.00	214.00
KDF Enterprises	Danny Thompson	9	14	14	6	10.5		53.5
	Jeff Hahn	13.5	10	20	5	15		63.5
	Jason Dooley	6	10	10	4	6		36
	AVERAGE SCORE	9.50	11.33	14.67	5.00	10.50	0.00	51.00
	TOTAL SCORE	28.50	34.00	44.00	15.00	31.50	7.84	160.84

NOTE: Looks Great Services was not evaluated due to the Technical Response containing the Proposer's Price Proposal Form.

Summary of Pricing Received

- Each Proposer provided pricing for forty-eight (48) line items related to the scope of services at the cost per unit of measure. Each was totaled for a summed cost to determine the best cost score. Some of these items included removal/disposal of vegetation in rights-of-way, hazardous tree removal, vehicle removal, freon management, electronic waste removal, putrescent removal, biowaste and household hazardous waste removal. Summated totals for each proposer is listed below.

D & J Enterprises - \$3,030.25

T.F.R. Enterprises – \$4,091.65

Southern Disaster Recover - \$3,339.40

DRC Emergency – \$2,368.93

Ceres Environmental Services - \$2,150.82

KDF Enterprises - \$3,458.75

- DRC Emergency Services offered the best option year renewal increase of 2% the 1st renewal year and 0% for 2nd through 4²¹ renewal years.

Summary of Technical and Pricing Scores

RFP #406-22 DEBRIS REMOVAL AND DISPOSAL SERVICES								
COMPANY	COMPANY BACKGROUND AND STRUCTURE	EXPERIENCE & QUALIFICATIONS OF DEDICATED STAFF	PROJECT UNDERSTANDING /APPROACH TO SCOPE OF WORK	REFERENCES	MANAGEMENT PLAN	TECHNICAL SCORE	Cost/ FINANCIAL	Total SCORE
D & J Enterprises	41	53	52	22	35	67	12	79
Southern Disaster Recovery	32	44	52	25	38	63	9	72
TFR Enterprises, Inc.	33	40	48	18	36	58	2	60
DRC Emergency Services	33	54	50	23	36	65	18	83
Ceres Environmental Services	33	40	48	18	36	58	20	78
KDF Enterprises	33	54	50	23	36	65	8	73

Rounded up to nearest whole number



Staff Recommendation

Staff respectfully requests the Board to accept the proposals submitted and to award a contract to DRC Emergency Services. This contract will not be activated nor funded unless the County experiences a disaster.

Thank you for your time.



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: Human Resources

Work Session: 09.01.2022

Prepared By: Kristi Finley

Voting Session: 09.15.2022

Presenter: Kristi Finley

Public Hearing: Yes No

Agenda Item Title: Payroll/Holiday Calendar 2023

Background Information:

Current Information:

Presentation of the Payroll/Holiday Calendar 2023 for Board approval.

Budget Information: Applicable: Not Applicable: Budgeted: Yes No

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: _____

Department Head Authorization: _____

Date: _____

Finance Dept. Authorization: _____

Date: _____

County Manager Authorization: David Headley

Date: 8-30-2022

County Attorney Authorization: _____

Date: _____

Comments/Attachments:

PAYROLL CALENDAR FOR 2023

PAY PERIOD BEGIN DATE	PAY PERIOD END DATE	CHECK DATE	MONTH	PAY PERIOD #	MONTHLY PAYROLL CHECK DATE
12/10/22	12/23/22	12/30/22	DECEMBER	26	
12/24/22	01/06/23	01/13/23	JANUARY	1	
01/07/23	01/20/23	01/27/23		2	01/13/23
01/21/23	02/03/23	02/10/23	FEBRUARY	3	
02/04/23	02/17/23	02/24/23		4	02/15/23
02/18/23	03/03/23	03/10/23	MARCH	5	
03/04/23	03/17/23	03/24/23		6	03/15/23
03/18/23	03/31/23	04/07/23	APRIL	7	
04/01/23	04/14/23	04/21/23		8	04/14/23
04/15/23	04/28/23	05/05/23	MAY	9	
04/29/23	05/12/23	05/19/23		10	
05/13/23	05/26/23	06/02/23	JUNE	11	05/15/23
05/27/23	06/09/23	06/16/23		12	
06/10/23	06/23/23	06/30/23	13	06/15/23	
06/24/23	07/07/23	07/14/23	JULY	14	
07/08/23	07/21/23	07/28/23		15	07/14/23
07/22/23	08/04/23	08/11/23	AUGUST	16	
08/05/23	08/18/23	08/25/23		17	08/15/23
08/19/23	09/01/23	09/08/23	SEPTEMBER	18	
09/02/23	09/15/23	09/22/23		19	09/15/23
09/16/23	09/29/23	10/06/23	OCTOBER	20	
09/30/23	10/13/23	10/20/23		21	10/13/23
10/14/23	10/27/23	11/03/23	NOVEMBER	22	
10/28/23	11/10/23	11/17/23		23	
11/11/23	11/24/23	12/01/23	DECEMBER	24	11/15/23
11/25/23	12/08/23	12/15/23		25	
12/09/23	12/22/23	12/29/23	26	12/15/23	
12/23/23	01/05/24	01/12/24	JANUARY	1	

No insurance deductions withheld.

2023 HOLIDAY SCHEDULE

Holiday	Date Reserved	Holiday
New Year's Day	Monday 01/02/2022	Friday 11/10/2023 Veterans Day
MLK Day	Monday 01/16/2023	Thursday 11/23/2023 Thanksgiving
Presidents' Day	Monday 02/20/2023	Friday 11/24/23 Day after Thanksgiving
Memorial Day	Monday 05/29/2023	Friday 12/22/2023 Christmas Eve
Independence Day	Tuesday 07/04/2023	Monday 12/25/2023 Christmas Day
Labor Day	Monday 09/04/2023	Monday 01/01/2024 New Year's Day

Floating Holiday: may be taken one time during the year at the employee's discretion.

40-hour APO: full time employees may take up to 40 hours, one time per year, provided 20 PTO hours will

PAYROLL CALENDAR FOR 2023

PAY PERIOD BEGIN DATE	PAY PERIOD END DATE	CHECK DATE	MONTH	PAY PERIOD #	MONTHLY PAYROLL CHECK DATE
12/10/22	12/23/22	12/30/22	DECEMBER	26	
12/24/22	01/06/23	01/13/23	JANUARY	1	
01/07/23	01/20/23	01/27/23		2	01/13/23
01/21/23	02/03/23	02/10/23	FEBRUARY	3	
02/04/23	02/17/23	02/24/23		4	02/15/23
02/18/23	03/03/23	03/10/23	MARCH	5	
03/04/23	03/17/23	03/24/23		6	03/15/23
03/18/23	03/31/23	04/07/23	APRIL	7	
04/01/23	04/14/23	04/21/23		8	04/14/23
04/15/23	04/28/23	05/05/23	MAY	9	
04/29/23	05/12/23	05/19/23		10	
05/13/23	05/26/23	06/02/23	JUNE	11	05/15/23
05/27/23	06/09/23	06/16/23		12	
06/10/23	06/23/23	06/30/23	13	06/15/23	
06/24/23	07/07/23	07/14/23	JULY	14	
07/08/23	07/21/23	07/28/23		15	07/14/23
07/22/23	08/04/23	08/11/23	AUGUST	16	
08/05/23	08/18/23	08/25/23		17	08/15/23
08/19/23	09/01/23	09/08/23	SEPTEMBER	18	
09/02/23	09/15/23	09/22/23		19	09/15/23
09/16/23	09/29/23	10/06/23	OCTOBER	20	
09/30/23	10/13/23	10/20/23		21	10/13/23
10/14/23	10/27/23	11/03/23	NOVEMBER	22	
10/28/23	11/10/23	11/17/23		23	
11/11/23	11/24/23	12/01/23	DECEMBER	24	11/15/23
11/25/23	12/08/23	12/15/23		25	
12/09/23	12/22/23	12/29/23	26	12/15/23	
12/23/23	01/05/24	01/12/24	JANUARY	1	

No insurance deductions withheld.

2023 HOLIDAY SCHEDULE

Holiday	Date Reserved		Holiday
New Year's Day	Monday 01/02/2022	Monday 09/04/2023	Labor Day
MLK Day	Monday 01/16/2023	Friday 11/10/2023	Veterans Day
Presidents' Day	Monday 02/20/2023	Thursday 11/23/2023	Thanksgiving
Good Friday	Friday 4/7/2023	Friday 11/24/23	Day after Thanksgiving
Memorial Day	Monday 05/29/2023	Friday 12/22/2023	Christmas Eve
Juneteenth	Monday 06/19/2023	Monday 12/25/2023	Christmas Day
Independence Day	Tuesday 07/04/2023	Monday 01/01/2024	New Year's Day

Floating Holiday: may be taken one time during the year at the employee's discretion.

40-hour APO: full time employees may take up to 40 hours, one time per year, provided 20 PTO hours will



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: **Emergency Services**

Work Session: **08.18.22**

Prepared By: **Danny Thompson**

Voting Session: **08.18.22**

Presenter: **Danny Thompson**

Public Hearing: Yes _____ No **X**

Agenda Item Title: **Interim EMA Director**

Background Information:

Title 38-3-27 states: *The governing body of each county of this state may establish a local organization for emergency management, in accordance with the state emergency plan. The executive officer or governing body of the political subdivision is authorized to nominate a local director to the Director of Emergency Management who shall have the authority to make appointment.*

Current Information:

There is a need to fill the position of EMA director, to ensure any matching funds for a declared disaster are not lost. This position will also provide day-to-day oversight of All-Hazards.

Budget Information: Applicable: _____ Not Applicable: _____ Budgeted: Yes _____ No _____

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: Approve agenda item

Department Head Authorization: _____

Date: _____

Finance Dept. Authorization: Vickie Neikirk

Date: 8/9/22

County Manager Authorization: David Headley

Date: 8/08/2022

County Attorney Authorization: _____

Date: _____

Comments/Attachments:



Billy Thurmond
Chairman

Sharon Fausett
Commissioner
District 1

Chris Gaines
Commissioner
District 2

Tim Satterfield
Commissioner
District 3

Emory Dooley
Commissioner
District 4

David Headley
County Manager

Kristen Cloud
County Clerk

DAWSON COUNTY BOARD OF COMMISSIONERS

September 1, 2022

Mr. James Stallings, Director
Georgia Emergency Management Agency
Office of Homeland Security
P.O. Box 18055
Atlanta, GA 30316-0055

Re: New EMA Director Nomination

Dear Director Stallings,

This is to inform you that Mr. Jason Dooley has been nominated by the Dawson County Board of Commissioners to serve as the interim director of the Dawson County Emergency Management Agency. This position will be full time and will report directly to County Manager David Headley.

We look forward to working with you on this all-important position.

Please call if you have any questions.

Sincerely,

Billy Thurmond, Chairman
Dawson County Board of Commissioners

cc: File
Tim Reeve, Area Six Field Coordinator



DAWSON COUNTY BOARD OF COMMISSIONERS AGENDA FORM

Department: BOC

Work Session: 09.01.2022

Prepared By: Kristen Cloud

Voting Session: 09.15.2022

Presenter: Kristen Cloud

Public Hearing: Yes ___ No X

Agenda Item Title: Presentation of 2023 Board of Commissioners Meeting Schedule

Background Information:

BOC Meetings

- Meetings are held the first and third Thursday each month. Work sessions begin at 4 p.m.; voting sessions immediately follow the work sessions; and executive sessions (as needed) follow the voting sessions.

Current Information:

Please see accompanying document: Dawson County Board of Commissioners Proposed Meeting Calendar 2023.

Budget Information: Applicable: ___ Not Applicable: X Budgeted: Yes ___ No ___

Fund	Dept.	Acct No.	Budget	Balance	Requested	Remaining

Recommendation/Motion: Approve BOC 2023 Meeting Schedule/Calendar

Department Head Authorization: ___

Date: ___

Finance Dept. Authorization: Vickie Neikirk

Date: 8/22/22

County Manager Authorization: David Headley

Date: 8-22-22

County Attorney Authorization: ___

Date: ___

Comments/Attachments:

Dawson County Board of Commissioners Proposed Meeting Calendar 2023

**Dawson County Board of Commissioners
Proposed Meeting Calendar 2023**

4 p.m. Work Session

Voting Session Will Immediately Follow Work Session

Executive Session (as needed) Will Immediately Follow Voting Session

01/19/23
02/02/23
02/16/23
03/02/23
03/16/23
04/06/23
04/20/23
05/04/23
05/18/23
06/01/23
06/15/23
07/06/23
07/20/23
08/03/23
08/17/23
09/07/23
09/21/23
10/05/23
10/19/23
11/02/23
11/16/23
12/07/23
12/21/23

Note: Work Session Agenda Items Generally Move Forward To The
Following Meeting's Voting Session For BOC Consideration

**Meetings are held in the Dawson County Government Center Assembly Room
(second floor), located at 25 Justice Way, Dawsonville, Georgia 30534.**